

December 2, 2011

Numerous efforts have been made to get the House Rules Committee Books from 2007-2008 turned over to the library. To date we have been unsuccessful. The attached minutes are printed from the internet.

December 18, 2013

The second section of this binder contains unofficial meeting materials received by the library in 2013. These materials include a partial list of rules.

RULES COMMITTEE

MINUTES

Representative Tony Sertich, Chair, called the meeting to order at 2:35 p.m on, Wednesday January 10, 2007 in the Basement Hearing Room of the State Office Building.

The Committee Legislative Assistant noted the roll.

Members present:

SERTICH, Tony, Chair	NELSON, Michael
LOEFFLER, Diane, Vice Chair	OZMENT, Dennis
BUESGENS, Mark	PAULSEN, Eric
CARLSON, Lyndon	PELOWSKI, Gene
DILL, David	PETERSON, Aaron
ERHARDT, Ron	SIMON, Steve
HILSTROM, Deb	SIMPSON, Dean
HORTMAN, Melissa	SOLBERG, Loren
HOWES, Larry	THISSEN, Paul
JUHNKE, AI	TINGELSTAD, Kathy
LILLIE, Leon	WESTROM, Torrey
MAGNUS, Doug	WINKLER, Ryan
MAHONEY, Tim	
MURPHY, Erin	

Members Excused:

FINSTAD, Brad

A quorum was present.

Representative Sertich moves Salary Rosters and Miscellaneous Personnel Reports (4 documents). THE MOTION PREVAILS.

Kelly Knight, Minnesota House of Representatives Director of Human Resources testified on the Salary Rosters and the Personnel Reports.

Representative Sertich moves 2007 HR-P1, The Policy on Service Award Program. THE MOTION PREVAILS.

Kelly Knight, Minnesota House of Representatives Director of Human Resources testified on the resolution.

Representative Sertich moves 2007 HR-P2, The Policy on Donated Vacation Time. THE MOTION PREVAILS.

Kelly Knight, Minnesota House of Representatives Director of Human Resources testified on the resolution.

Representative Sertich moves 2007 HR-P3, The Policy on Compensation Time and Pay Sheet Policy. THE MOTION PREVAILS.

Kelly Knight, Minnesota House of Representatives Director of Human Resources testified on the resolution.

Representative Sertich moves 2007-P1, The Policy on Tuition Reimbursement. THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting testified on the resolution.

Representative Sertich moves 2007-R1, Resolution on House Chaplain. THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting, testified on the resolution.

Representative Sertich moves 2007-R5, Resolution on Postage. THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting, testified on the resolution.

Representative Carlson moves 2007-R2, Resolution on Leadership Compensation. THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting, testified on the resolution.

Representative Sertich moves 2007-R8, Resolution on Photographic Equipment Usage Credit. THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting testified on the resolution.

Representative Sertich moves 2007-R6A, Resolution on Reimbursement of Member Communications Expenses.

Representative Juhnke moved to orally amend the 2007-R6A Resolution by: L.14 before the period, insert ", and may at their discretion submit a receipt for actual costs up to the amount of the allowance". THE ORAL AMENDMENT WAS INCORPORATED.

Representative Sertich moves Resolution 2007-R6A as orally amended. THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting testified on the resolution.

Representative Sertich moves 2007-R7, Resolution on Administration of High School Page Program. THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting testified on the resolution.

Representative Sertich moves 2007-R4, Resolution on Member's Personal Stationary Allocation. THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting testified on the resolution.

Representative Erhardt moves 2007-R3 P.2 L.5 to P.3 L.24, Resolution on Expense Reimbursement.

Representative Busguens requested a roll call vote.

Representative Sertich offers an Amendment to the Resolution.

Representative Sertich withdraws the Amendment to the Resolution.

The roll call results 2007-R3 P.2 L.5 to P.3 L.24 are as follows:

AYES	NAYS	ABSENT
SERTICH, Tony	BUESGENS, Mark	FINSTAD, Brad
CARLSON, Lyndon	PAULSEN, Eric	
DILL, David	TINGELSTAD, Kathy	
ERHARDT, Ron	WESTROM, Torrey	
HILSTROM, Debra		
JUHNKE, Al		
LILLIE, Leon		
LOEFFLER, Diane		
MAGNUS, Doug		
MAHONEY, Tim		
MURPHY, Erin		
NELSON, Michael		
OZMENT, Dennis		
PELOWSKI, Gene		
PETERSON, Aaron		
SIMON, Steve		
SIMPSON, Dean		
SOLBERG, Loren		
THISSEN, Paul		
WINKLER, Ryan		

On a vote of 22 **AYES** and 4 **NAYS** THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting testified on the resolution.

Representative Solberg moves Resolution 2007-R7 P.1. L.1 to P.2 L.4

Representative Solberg moves to orally amend Resolution 2007-R7 P.1 L.1 to P.2 L.4 to change P.2 L.2 to read "\$105.00". THE ORAL AMENDMENT WAS INCORPORATED.

Representative Solberg moves Resolution 2007-R7 P.1 L.1. to P.2 L.4 as orally amended. THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting testified on the resolution.

Representative Sertich moves to reconsider Representative Erhardt's motion on Resolution 2007-R3 P.2 L.5 to P.3 L.24. THE MOTION PREVAILS.

Representative Sertich moves to orally amend Resolution 2007-R3 P.2 L.24 to change P.2 L.24 to read "\$105.00". THE ORAL AMENDMENT WAS INCORPORATED.

Representative Sertich moves 2007-R3 P.2 L5 to P.3 L.24 as orally amended. THE MOTION PREVAILS.

Paul Schweizer, Minnesota House of Representatives Controller-House Budget and Accounting testified on the resolution.

The meeting was adjourned at 3:41 p.m.

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Tony Sertich, Chair

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Tom Dicklich, Committee Legislative Assistant

## 1 COMMITTEE ON RULES AND LEGISLATIVE ADMINISTRATION

2  
3 **Resolution on Expense Reimbursement**  
4

5 BE IT RESOLVED, by the Committee on Rules and Legislative Administration, that the  
6 House Controller is authorized and directed to prepare and issue warrants in payment of living  
7 expenses to each member of the House each calendar day of the sessions of the 85th Legislature.

8 PROVIDED FURTHER, that each member of the House who moves from his or her  
9 usual place of lodging for a substantial part of the sessions of the 85th Legislature may be  
10 reimbursed up to \$1,200 per month for the member's actual lodging expenses during the sessions  
11 of the 85th Legislature. The term "lodging expenses" includes, in addition to rent, the following  
12 lodging-related expenses at the place of lodging: furniture rental, local telephone service,  
13 utilities, renter's insurance, refundable fees, and parking. The final month's reimbursement in  
14 the calendar year will be reduced by the amount of any refunded fee. A member who is eligible  
15 for the monthly lodging reimbursement and who enters into a lodging contract for the purpose of  
16 attending the sessions of the 85<sup>th</sup> Legislature is eligible to receive the monthly lodging  
17 reimbursement beginning December 1, 2006, and ending December 31, 2008.

18 Each member requesting reimbursement must file the member's housing contract with  
19 House Budget and Accounting and must include a receipt or other verification of payment, with  
20 each monthly request for reimbursement. Each member requesting the lodging reimbursement  
21 must certify in writing to the House Controller, before the issuance of the first monthly warrant  
22 for each of the sessions of the 85th Legislature, that he or she has moved from the usual place of  
23 lodging and is eligible for the lodging reimbursement authorized by this resolution. Members'  
24 lodging leases are nonpublic data. Members shall pay no more than market rates when leasing  
25 commercial or noncommercial lodging units. Upon request, the Controller may enter into  
26 agreements to provide lodging for Members. Any such agreement shall allow the House to make  
27 payments directly to lessors for session or interim lodging for a member.

28 During the sessions of the 85<sup>th</sup> Legislature, a member may be reimbursed for the expense  
29 of overnight lodging in the vicinity of the Capitol Complex on a night when the member is

1 required to remain at the Capitol Complex to conduct legislative business or for reasons of  
2 safety. The reimbursement may not exceed \$105.00 per night. The reimbursement request must  
3 be in writing, accompanied by a receipt or other verification of payment, and approved by the  
4 Speaker.

5 PROVIDED FURTHER, that each member of the House, upon their voluntary request,  
6 must be paid per diem living expenses in an amount up to \$77 for each calendar day during the  
7 sessions of the 85th Legislature and during the interims as authorized and approved under the  
8 rules committee's Policy on the Payment of Per Diem Living Expenses During Interims.

9 PROVIDED FURTHER, that each member of the House who moves from his or her  
10 usual place of residence for the sessions of the 85<sup>th</sup> Legislature or whose home is 50 miles or  
11 more from the State Capitol may be reimbursed for travel to and from the member's place of  
12 residence at the same rate per mile as the standard federal mileage rate. Each member of the  
13 House who resides more than 125 miles from the State Capitol may be reimbursed for the actual  
14 expense of air travel between his or her place of residence and the State Capitol instead of actual  
15 mileage for the travel, upon presentation of a voucher. If the member travels in a personal  
16 aircraft, the travel reimbursement may not exceed the amount of reimbursement that would be  
17 payable for the trip by automobile. During sessions, a qualifying member is entitled to this  
18 reimbursement upon request, not to exceed one round trip per week of a regular or special  
19 session. During interims, this reimbursement is available to a qualifying member only for  
20 business at the Capitol authorized and approved under the rules committee's Policy on the  
21 Payment of Per Diem Living Expenses During Interims.

22 PROVIDED FURTHER, that when a member or employee is authorized to travel within  
23 the state on legislative business and official duties of the office, reimbursement for lodging may  
24 not exceed \$105.00 per night. However, when members or employees are attending a meeting or  
25 conference within the state, they may be reimbursed up to \$110.00 per night at the site of the  
26 meeting or conference.

27 PROVIDED FURTHER, that during the 2007 and 2008 interims of the 85<sup>th</sup> Legislature  
28 each member of the House may receive, upon written request, a travel allowance for travel  
29 within the member's legislative district, based upon the actual size of the district. The allowance

1 must be computed at the standard federal mileage rate per square mile per month, with a  
2 minimum allowance of \$75.00 and a maximum allowance of \$650.00 per month.

3 PROVIDED FURTHER, that during the 2007 and 2008 sessions and during the interims  
4 of the 85<sup>th</sup> Legislature, the Speaker's advance approval is required for per diem and  
5 reimbursement of expenses for all out-of-state travel by a member or employee.

6 PROVIDED FURTHER, that during the 2007 and 2008 interims, a member of the House  
7 who is traveling away from the member's home to conduct business authorized and approved  
8 under the rules committee's Policy on the Payment of Per Diem Living Expenses During  
9 Interims may be reimbursed for actual expenses in the same manner as House employees, except  
10 as otherwise provided in this resolution. During the sessions of the 85<sup>th</sup> Legislature, a member  
11 may be reimbursed for actual expenses for authorized travel on legislative business away from  
12 the Capitol in the same manner as House employees, except as otherwise provided in this  
13 resolution. The manner of authorization is as provided in the Policy on the Payment of Per Diem  
14 Living Expenses During Interims. The reimbursement is in addition to per diem expense  
15 allowances.

16 PROVIDED FURTHER, that during sessions and interims, a member may not receive  
17 reimbursement for food expenses on any day that the member receives per diem. If the House  
18 provides or pays for a meal for the member, the cost of the meal must be deducted from the per  
19 diem paid to the member.

20 PROVIDED FURTHER, that the members and members-elect who attended freshman  
21 orientation, organizational caucuses and retreats, legislative orientation programs, and caucus  
22 personnel committee meetings held in preparation for the 85<sup>th</sup> Legislative Session must be  
23 reimbursed, upon request, in the same manner and in the same amounts as legislators who  
24 attended interim meetings of legislative committees during the 84<sup>th</sup> Session.

Date: 1/10/07

Signed: 

TONY SERTICH, CHAIR