

COMMITTEE ON RULES AND LEGISLATIVE ADMINISTRATION

MINUTES

Representative Ted Winter, Chair of the Committee on Rules and Legislative Administration, called the 1st meeting to order on Thursday, January 16th, 1997 at 2:30 P.M., in Room 10 of the State Office Building.

The Clerk noted the roll.

Members present:

Winter, Chair	McCollum
Pawlenty, Vice Chair	Munger
Abrams	Ozment
Carruthers	Pelowski
Goodno	Peterson
Greenfield	Sviggum
Kelso	Sykora
Leighton	Van Dellen
Long	

Members excused:

The clerk noted the roll. A quorum was present.

Opening remarks and introductions of the Staff for the Committee on Rules and Legislative Administration were made by Representative Ted Winter, Chair.

The first item on today's Agenda was ADOPTION OF RESOLUTIONS RELATING TO THE OPERATIONS OF THE HOUSE.

Speaking to the Resolutions today was:

Paul Schweizer, House Controller, Minnesota House of Representatives

The first Resolution to be heard was CRLAR97-1, House Chaplain Resolution.

Discussion was held.

Rep. Winter moved that Resolution CRLAR91-1 be adopted.

The MOTION PREVAILED, RESOLUTION WAS ADOPTED.

Scheduled next was CRLAR97-2, Member Expense Reimbursement Limits.

Discussion was held.

Rep. Carruthers moved to amend CRLAR97-2 as follows:

Page 2, Line 28, after "for" and before "all" insert "per diem and re-imburement of expenses for"

The MOTION PREVAILED, AMENDMENT WAS ADOPTED.

Rep. Winter, Chair, moved that Resolution CRLAR97-2, as Amended, be adopted.

The MOTION PREVAILED, RESOLUTION WAS ADOPTED.

Scheduled next was Resolution CRLAR97-3, House Stationery Allocation Resolution.

Discussion was held.

Rep. Winter, Chair, moved that Resolution CRLAR97-3 be adopted.

The MOTION PREVAILED, RESOLUTION WAS ADOPTED.

Scheduled next for hearing was Resolution CRLAR97-4, Postal Allocation Resolution.

Discussion was held.

Rep. Winter, Chair, moved that Resolution CRLAR97-4 be adopted.

The MOTION PREVAILED, RESOLUTION WAS ADOPTED.

Scheduled next for hearing was Resolution CRLAR97-5, Leadership Compensation Resolution.

Discussion was held.

Rep. Abrams moved that Resolution CRLAR97-5 be adopted.

The MOTION PREVAILED, RESOLUTION WAS ADOPTED.

Scheduled next for hearing was Resolution CRLAR97-6, Orientation Reimbursement Resolution.

Discussion was held.

Rep. Carruthers moved to amend Resolution CRLAR97-6 as follows:

Page 1, Line 10, after "Caucuses" insert "and Retreats"

The MOTION PREVAILED, AMENDMENT ADOPTED.

Rep. Long moved that Resolution CRLAR97-6, as amended, be adopted.

The MOTION PREVAILED, AMENDMENT ADOPTED.

Scheduled next for hearing was Resolution CRLAR97-7, High School Page Program Resolution.

Discussion was held.

Rep. Abrams moved to amend Resolution CRLAR97-7 as follows:

Page 1, Line 11, after "of" delete "\$18.00" and insert "25.00"

The MOTION PREVAILED, AMENDMENT ADOPTED.

Discussion was held. Speaking to the Resolution was the following:

Henry Erdman, Educational Programs Coordinator, Minnesota House

Discussion followed.

Rep. Winter moved that Resolution CRLAR97-7, as amended, be adopted.

The MOTION PREVAILED, RESOLUTION WAS ADOPTED.

Scheduled next for hearing was Resolution CRLAR97-8, Donated Vacation Time Resolution.

Discussion followed.

Rep. Winter, Chair moved that Resolution CRLAR97-8 be adopted.

The MOTION PREVAILED. RESOLUTION WAS ADOPTED.

Scheduled next for hearing was Resolution CRLAR97-9, Photographic Equipment Usage Credit.

Discussion followed.

Rep. McCollum moved that Resolution CRLAR97-9 be adopted.

The MOTION PREVAILED, RESOLUTION WAS ADOPTED.

The next item on today's Agenda was a MOTION TO PAY LEGAL FEES

Attachment "A" - Legal counsel for Representative Kathleen Sekhon be paid by
The House of Representatives.

Paul Schweizer, House Controller, explained motion.

Discussion followed.

Rep. Abrams moved Attachment "A".

The MOTION PREVAILED.

The next item on today's Agenda was ADOPTION OF PROPOSED HOUSE POLICIES

Speaking to the House Policies was:

Paul Schweizer, House Controller, Minnesota House of Representatives.

The first policy to be heard was Policy CRLAHP97-1, Policy on Holidays and Emergency Days.

Discussion was held.

Rep. Winter, Chair moved that Policy CRLAHP97-1 be adopted.

The MOTION PREVAILED, POLICY WAS ADOPTED.

The second policy to be heard was Policy CRLAHP97-2.

Discussion was held.

Rep. Pawlenty moved that Policy CRLAHP97-2 be amended as follows:

Page 1, Line 15, after "current" delete "of" and insert "for"

The MOTION PREVAILED, AMENDMENT ADOPTED.

Rep. Winter, Chair, moved that Policy CRLAHP97-2, as amended, be adopted.

The MOTION PREVAILED, POLICY WAS ADOPTED.

The next item on today's agenda was the MISCELLANEOUS PERSONNEL REPORT.

Rep. Winter, Chair explained the report.

Rep. Long moved to amend the Personnel Report as follows:

Appointments, Page 2, 6th entry, delete "Joseph Flores, Fiscal Analyst, Committee Fiscal Staff, annual salary \$34,800.00, January 6, 1997. (Appointment entered twice)

The MOTION PREVAILED, AMENDMENT ADOPTED.

Rep. Winter, Chair, moved that all Appointments, as amended, be adopted.

The MOTION PREVAILED, APPOINTMENTS REPORT ADOPTED.

Rep. Winter, Chair moved that The Change-In-Status Report be adopted.

The MOTION PREVAILED, CHANGE-IN-STATUS REPORT ADOPTED.

Rep. Winter, Chair moved that The Terminations Report be adopted.

The MOTION PREVAILED, TERMINATIONS REPORT ADOPTED.

The last item on today's Agenda was the ADOPTION OF PERMANENT EMPLOYER ROSTER.

Paul Schweizer, House Controller presented the Roster.

Discussion followed.

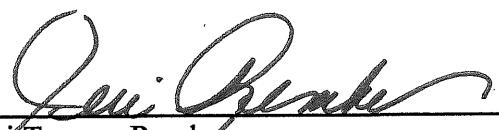
Rep. Greenfield moved that THE PERMANENT EMPLOYER ROSTER be adopted.

The MOTION PREVAILED, PERMANENT EMPLOYER ROSTER ADOPTED.

The meeting was adjourned at 3:30 P.M.



REPRESENTATIVE TED WINTER, CHAIR



Teri Terease Remke
Committee Legislative Assistant

COMMITTEE ON RULES AND LEGISLATIVE ADMINISTRATION

MEMBER EXPENSE REIMBURSEMENT LIMITS

BE IT RESOLVED, by the Committee on Rules and Legislative Administration, that the House Controller is hereby authorized and directed to prepare and issue warrants in payment of living expenses to each member of the House from the Legislative Expense Fund each calendar day of the Sessions of the 80th Legislature.

BE IT FURTHER RESOLVED, that each member of the House who has moved from his or her usual place of lodging for a substantial part of the Sessions of the 80th Legislature shall be reimbursed up to \$735.00 per month for his or her actual lodging expenses during the Sessions of the 80th Legislature. The term "lodging expenses", includes, in addition to rent, the following lodging-related expenses at the place of lodging: furniture rental, local telephone service, utilities, renter's insurance and parking. Each member requesting reimbursement shall file the member's housing contract with House Administrative Services and shall include a receipt or other verification of payment, with each monthly request for reimbursement.

PROVIDED FURTHER, each House member requesting the housing reimbursement under this resolution shall certify in writing to the House Controller, prior to the issuance of the first monthly warrant for each of the Sessions of the 80th Legislature, that he or she has moved from the usual place of lodging and is eligible for the housing reimbursement authorized by this resolution.

PROVIDED FURTHER, that each member of the House shall be paid per diem living expenses in an amount up to \$56.00 for each calendar day during the Sessions of the 80th Legislature.

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PROVIDED FURTHER, that each member who has moved from his or her usual place of lodging for the Sessions of the 80th Legislature shall in addition be reimbursed for travel to and from their homes at the same rate per mile as the standard federal mileage rate, not to exceed one round trip per week of the Sessions.

PROVIDED FURTHER, that each member of the House who resides more than 125 miles from the State Capitol may be reimbursed for the actual expense of air travel between his or her place of residence and the State Capitol in lieu of actual mileage for such travel, upon presentation of a voucher. During sessions, a qualifying member is entitled to this reimbursement; during interims, a qualifying member may be reimbursed only with the approval of a Committee Chair or the Speaker.

PROVIDED FURTHER, that when a member or employee is traveling within the state on business of the House of Representatives, reimbursement for lodging shall not exceed \$70.00 per night. However, when members or employees are attending a mini-session or conference within the state, they may be reimbursed up to \$85.00 per night at the site of the mini-session or conference.

PROVIDED FURTHER, that during the 1997 and 1998 interims of the 80th Legislature each member may receive, upon written request, a legislative district travel allowance based upon the actual size of his or her legislative district. Such allowance shall be computed at the standard federal mileage rate per square mile per month with a minimum of \$60.00 and a maximum of \$550.00 per month.

PROVIDED FURTHER, that during the 1997 and 1998 sessions and during the interims, the Speaker's advance approval is required for per diem and re-reimbursement of expenses for all out-of-state travel by a member or employee.

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CRLAR97-2

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PROVIDED FURTHER, that during the 1997 and 1998 interims, for travel away from the members home, and with the approval of a Committee Chair or the Speaker, members shall be reimbursed for actual expenses in the same manner as state employees in addition to per diem expense allowances. During sessions and interims, no member shall receive reimbursement for food expenses on any day that per diem is paid.

Ted Winter

1/16/97

TED WINTER, CHAIR

DATE