

MINUTES

HOUSE OF REPRESENTATIVES  
SEVENTY-EIGHTH SESSION  
~~SEVENTY-EIGHTH~~  
NINTH

STATE OF MINNESOTA  
FIRST MEETING

COMMITTEE OF RULES AND LEGISLATIVE ADMINISTRATION

The meeting was called to order by Rep. Phil Carruthers, Chair, at 3:05PM on January 19, 1995, in Room 400N of the State Office Building. Members present were:

CARRUTHERS, Chair	MUNGER
LYNCH, Vice Chair	PAWLENTY
ABRAMS	REST
ANDERSON, I	SARNA
BETTERMANN	SVIGGUM
DELMONT	TRIMBLE
JACOBS	WEAVER
KOPPENDRAYER	WINTER
MCCOLLUM	

Members excused: None

A quorum was present.

Rep. Carruthers welcomed all the members of the committee and the staff.

Rep. Jacobs moved to change the agenda to move item No. 2, miscellaneous personnel report, to last until the permanent salary report would be ready for presentation to the committee. **MOTION PREVAILED.**

Paul Schweizer, Acting Controller of House Administration, and Todd Rapp, Committee Administrator, presented the seven parts of the resolution to the committee. (See Attachment A)

There was discussion on various parts of the resolution. Isabelle Schmidt, Sergeant at Arms, spoke on No. 6 on high school pages. It was recommended that the Sergeant work with the House Controller on the pay for pages and she will provide a report for the next Rules Committee meeting. Rep. Anderson recommended that any further increase be retroactive to January 1, 1995.

No. 7 was discussed regarding stationery and Mr. Schweizer stated he would do a follow-up on letterhead before the next Rules meeting. Rep. Lynch also brought up having business cards and Mr. Schweizer stated he would find out the costs involved and would report on them at the next Rules meeting.

Rep. Anderson moved No. 1 of the resolution be recommended to pass. Rep. Munger moved to amend No. 1 to strike "\$600" and insert \$700. Rep. Rest moved to amend the amendment and increase to \$650.00. **The amendment to the amendment was ADOPTED.** The amendment to No. 1 of the Resolution **WAS ADOPTED.** Rep. Anderson renewed his motion No. 1 of the resolution, as amended, be recommended to pass. **MOTION PREVAILED.**

Rep. Rest moved No. 2 of the resolution. **MOTION PREVAILED.**

Rep. Winter moved No. 3 of the resolution. **MOTION PREVAILED.**

Rep. Trimble moved No. 4 of the resolution. **MOTION PREVAILED.** Rep. Anderson and Rep. Sviggum agreed that this resolution would also cover organizational caucuses as part of legislative orientation.

Rep. Weaver moved No. 5 of the resolution. Rep. Rest moved to change the typographical error to "postage" and after "duties as" delete "a" and add "s" to "member". **AMENDMENT ADOPTED.** Rep. Weaver renewed his motion No. 5 of the resolution, as amended, be recommended to pass. **MOTION PREVAILED.**

Rep. Delmont moved No. 6 of the resolution. **MOTION PREVAILED.**

Rep. Sarna moved No. 7 of the resolution. Rep. Abrams moved to amend No. 7 to strike "1000" before "letterheads" of 2nd paragraph; strike "s" from letterhead and strike "1000" before envelopes. **AMENDMENT ADOPTED.** Rep. Sarna renewed his motion No. 7 of the resolution, as amended, be recommended to pass. **MOTION PREVAILED.**

Rep. Carruthers moved the House Policies. (See Attachment B) Paul Schweizer, Acting Controller, House Administration, presented the House Policies, which were recommended by the auditors. Rep. Rest moved to amend Policy No. 1 after "parent" insert "grandparent". The amendment **was ADOPTED.** Rep. Carruthers renewed his motion that Policy No. 1, as amended be recommended to pass. **MOTION PREVAILED.**

Rep. Carruthers moved Policy No. 2. **MOTION PREVAILED.**

Rep. Carruthers moved Policy No. 3. **MOTION PREVAILED.** Rep. Weaver asked that the record indicate the intent of the motion was not to limit members to 100 stamps a day.

Rep. Winter moved Policy No. 4. **MOTION PREVAILED.**

Rep. Sviggum moved Policy No. 5. **MOTION PREVAILED.**

Maureen Novak, Executive Assistant to the Speaker presented the resolution on donated vacation time. (See Attachment C) Rep. Delmont moved the resolution on donated vacation time be recommended to pass. **MOTION PREVAILED.**

Rep. Jacobs moved the Congratulatory Resolutions report. (See Attachment D) **MOTION PREVAILED.**

Rep. Trimble moved the Miscellaneous Personnel report of January 19, 1995. (See Attachment E) **MOTION PREVAILED.**

Rep. Munger moved the acceptance of the Permanent Employee Roster. (See Attachment F) Paul Schweizer, stated there was a correction on the position title of one employee listed as contract employee; it should read as shown in the Miscellaneous Personnel Report. **MOTION PREVAILED.**

Meeting adjourned at 5:20 PM.

  
PHIL CARRUTHERS, CHAIR

  
Mary Ellen Langenberger, Committee Clerk

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COMMITTEE ON RULES AND LEGISLATIVE ADMINISTRATION No. 1

BE IT RESOLVED, by the Committee on Rules and Legislative Administration, that the House Controller is hereby authorized and directed to prepare and issue warrants in payment of living expenses to each member of the House from the Legislative Expense Fund each calendar day of the Sessions of the 79th Legislature.

RESOLVED FURTHER, that each member of the House who has moved from his or her usual place of lodging for a substantial part of the Sessions of the 79th Legislature shall be reimbursed up to \$650 per month for his or her actual lodging expenses during the Sessions of the 79th Legislature. Rent, furniture rental, telephone service, utilities and parking costs (all at the place of lodging) may be applied toward the \$650 monthly total. All requests for reimbursement must be submitted on a monthly basis and be evidenced by a receipt.

PROVIDED FURTHER, that each House member shall certify in writing to the House Controller, prior to the issuance of the first of such warrants for each of the Sessions of the 79th Legislature, whether or not he or she has moved from the usual place of lodging.

PROVIDED FURTHER, that each member of the House shall be paid per diem living expenses in an amount up to \$48 for each calendar day during the Sessions of the 79th Legislature.

PROVIDED FURTHER, that each member who has moved from his or her usual place of lodging for a substantial part of the Sessions of the 79th Legislature shall in addition be reimbursed for travel to and from their homes at the same rate per mile as the standard federal mileage rate, not to exceed one round trip per week of the Sessions.

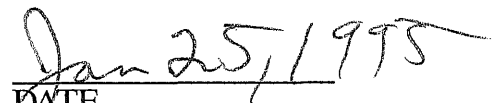
PROVIDED FURTHER, that each member of the House who resides more than 125 miles from the State Capitol shall be entitled to reimbursement for air travel between his or her place of residence and the State Capitol in lieu of actual mileage for such travel, upon presentation of a voucher; and that this provision shall be effective only when the House is in regular or special session.

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PROVIDED FURTHER, that when a member or employee is travelling within the state on business of the House of Representatives, reimbursement for lodging shall not exceed \$60 per night. However, when members or employees are attending a mini-session or conference within the state, they may be reimbursed up to \$80 per night at the site of the mini-session or conference.

PROVIDED ALSO, that during the 1995 and 1996 interims of the 79th Legislature each member may receive, upon written request, a legislative district travel allowance based upon the actual size of his or her legislative district. Such allowance shall be computed at the standard federal mileage rate per square mile per month with a minimum of \$60 and a maximum of \$550 per month.

  
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PHIL CARRUTHERS, CHAIR

  
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