

MINUTES OF SENATE RULES AND ADMINISTRATION COMMITTEE MEETING

May 20, 1985 10:00 P.M. Room 237, Capitol

Members present: Moe, R.D. Chairman Nelson  
Bernhagen Pehler  
Berglin Purfeerst  
Chmielewski Renneke  
Dieterich Schmitz  
Frederick Sieloff  
Hughes Solon  
Knutson Spear  
Laidig Taylor  
Lessard Vega  
Luther Willet  
Moe, D.M.

Members absent: Belanger  
Johnson, D.J.  
Merriam  
Peterson, C.C.

The meeting was called to order by the chairman.

Janine Mattson explained the personnel matters before the committee. (see attached) Senator Luther moved to amend the Senate Roster and make the salary changes as indicated. The motion carried.

Senate Resolution #68 stating the sense of the Senate that adequate funding for the Soil Conservation Service and the Agricultural Stabilization and Conservation Service should be restored, was brought before the committee. Senator Davis, chief author, was not present - so Senator Roger Moe spoke to the Resolution. Senator Pehler moved the Resolution be adopted. The motion carried.

Senate Resolution relating to conduct of Senate business during the interim between sessions was before the committee. (copy attached) Senator Hughes moved adoption of the resolution. The motion carried.

Senate concurrent resolution relating to adjournment of the Senate and House of Representatives until 1986, was before the committee. (copy attached) Senator Hughes moved adoption of the resolution. The motion carried.

Per Diem and Travel Reimbursement for the Interim was discussed. Senator Solon suggested an adjustment on the lodging amount as rents have been raised in the past year. Senator Luther moved the interim rates be consistent with what they were last year. Senator Luther withdrew his amendment. Senator Solon moved the lodging reimbursement be changed to \$55.00 per day for hotel and \$400.00 per month at the suggestion of the committee. The motion carried.

The meeting was adjourned at approximately 10:15 P.M.

**ROGER D. MOE**  
Senator 2nd District  
**MAJORITY LEADER**  
Route #3, Box 86A  
Erskine, Minnesota 56535  
Phone: 218 574-2216  
Room 208, State Capitol  
St. Paul, Minnesota 55155  
Phone: 612 296-2577

**Senate**  
**State of Minnesota**

May 22, 1985

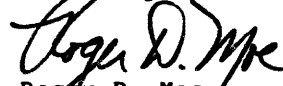
Patrick E. Flahaven  
Secretary of the Senate  
231 State Capitol

Dear Mr. Flahaven:

On May 20, 1985, the Senate Rules and Administration Committee met and approved the following:

1. Amendment to the Senate Roster and other Personnel matters.  
(See attachment)
2. Closing Resolutions: a) relating to conduct of Senate business during the interim; and 2) adjournment of the Senate and House of Representatives until 1986. (copies attached)
3. Reimbursement for lodging during the interim as follows:
  - a) Hotel: \$55.00 per day
  - b) Maximum of \$400.00 per month for apartment.

Sincerely,



Roger D. Moe  
Chairman  
Rules and Administration  
Committee

RDM:amt

This memo is dated 1984, but it includes changes listed in the minutes for the May 20, 1985 meeting and was found in the minute book for that 1985 meeting.

TO: All Senators  
M: Senator Roger D. Moe, Chairman  
SUBJECT: Per Diem and Travel Reimbursement (adopted by Rules May 22, 1984)  
DATE: May 24, 1984

PER DIEM, LODGING AND TRAVEL EXPENSES (INTERIM)

Members will be reimbursed for per diem, lodging, travel, registration fees, taxis and baggage tips.

Per Diem maximum is \$48.00 per day (3.101)

Hotel - ~~\$50.00~~ per day; maximum of ~~\$350.00~~ per month for apartment  
(within the state) <sup>400.00</sup>

Actual cost of single room - outside the state will be reimbursed  
(receipt must be attached to per diem form)

Registration fees will be paid (receipt must be furnished)

Mileage to and from the Capitol - days of travel to be reimbursed as  
well as the day of the meeting

Air travel between place of residence and Capitol

Reimbursement is authorized as follows:

- Senators attending committee or subcommittee meetings.
- Chairmen of committees working at the Capitol or meeting with staff.
- Chief authors of bills who are called to a committee to present a bill.
- Subcommittee chairmen, upon the approval of the committee chairman.
- Minority leader for appropriate duties.

Members WILL NOT be reimbursed for routine work done at the Capitol or for attending caucuses or steering committee meetings.

TELEPHONE

Reimbursement will be authorized up to a maximum of \$75.00 per month for long distance phone calls, answering services, and credit card calls. If you wish, we will obtain telephone credit cards for you.

IN-DISTRICT MILEAGE

In-district travel - present rate is 26¢ per mile or any higher rate approved by the Commissioner of Employee Relations for state employees.

Reimbursement has been authorized for all senators covering mileage expenses incurred in travel within their district on constituent matters on a monthly basis at the present rate per mile. Reimbursement is subject to the approval of the chairman of the committee on Rules and Administration.

NO PER DIEM will be paid for in-district work.

OUT-OF-STATE AND IN-STATE TRAVEL GUIDELINES

1. Unless there are very unusual circumstances, secretarial travel outside of the state will not be approved.
2. Out-of-state travel and incidental expenses for attending meetings, conferences or seminars for AA's is subject to the requirement that such travel must be approved by the chairman of the standing committee concerned and the Chairman of the Committee on Rules.
3. Prior approval of the Committee on Rules, or its Chairman, is necessary before members or staff may attend out-of-state meetings, conferences, seminars, etc. Requests for staff to attend such meetings will be given special consideration, but must be approved IN ADVANCE by the committee on Rules, or its Chairman.
4. In-state travel by members and staff (attendance at conferences, seminars, etc.) which is funded on the budget approved by the Rules Committee does not require further approval by the Rules Committee or its Chairman. However, expenses incident thereto must be certified to the Secretary of the Senate by the chairman of the standing committee traveling before reimbursement is made.

CONSULTANTS

A request must be submitted to the Rules Committee, or its Chairman, for approval BEFORE an invitation is extended to any "expert witness" or "consultant".

At the commencement of each biennial legislative session, each house of the legislature shall adopt a resolution designating the majority and minority leader of that respective body.

The majority leader shall be that person elected by a caucus of members in each house which constitutes the largest political affiliation within that body and the minority leader shall be that person elected by a caucus of members in each house which constitutes the second largest political affiliation within that body.

*History: Ex1971 c 32 s 22 subd 1; 1973 c 492 s 14; 1977 c 35 s 10; 1984 c 654 art 2 s 30*

**3.10** [Repealed, Ex1971 c 32 s 22 subd 2]

### **3.101 LIVING EXPENSES.**

A member of the legislature in addition to the compensation and mileage otherwise provided for by law shall be reimbursed for his living and other expenses incurred in the performance of his duties or engaging in official business during a regular session, a special session, and when the legislature is not in session in the manner and in such amount as may be prescribed by the senate committee on rules and administration as to senate members and by the house committee on rules and legislative administration as to house members.

*History: 1969 c 1139 s 70; 1984 c 648 s 1*

**3.102** [Repealed, 1984 c 648 s 2]

### **3.103 SPECIAL SESSION LIVING EXPENSES.**

Each member of the legislature, during a special session thereof, shall be reimbursed for expenses incurred in the performance of his duties in the same amounts, for the same purposes, and in the same manner as were authorized for the members of the senate and the members of the house of representatives at the last regular session occurring immediately prior to such special session. Reimbursement for travel, however, shall not exceed more than one round trip per member per each seven calendar days in which the legislature meets in such special session. This section applies to each special session of the legislature commencing after May 24, 1971.

*History: Ex1971 c 3 s 70*

**3.11** [Repealed, 1957 c 811 s 2]

**3.12** [Repealed, 1961 c 561 s 17]

**3.13** [Repealed, 1977 c 35 s 21]

### **3.14 CONTEMPTS.**

Each house may punish, as a contempt, any breach of its privileges, or of the privileges of its members, but only for one or more of the following offenses:

(1) Arresting or causing to be arrested, any member or officer thereof, in violation of his privilege from arrest;

(2) Disorderly conduct in its view and presence, or in the view and presence of any of its committees, tending to interrupt their proceedings;

(3) Giving or offering a bribe to any member, or attempting by menace or by any corrupt or improper means, directly or indirectly, to control or influence a member in giving or withholding his vote. No person shall be excused from attending and testifying before either house of the legislature, or a committee thereof.

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