



BOARD OF DIRECTORS MEETING
Thursday, August 17, 2017 - 5:30 -- 7:30 p.m.
Perpich Center for Arts Education
Arts High School Visitor Center
6125 Olson Memorial Highway
Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

REGULAR MONTHLY MEETING
Approved – MINUTES – Approved

Call to Order – The Chair called the meeting to order at 5:46p.m. Members Brobeck, Carey, Coulter, Donnelly, Grams, Henning, LeCuyer, Nabors, Ollig, Sutton, Vander Kooi, Winter and Workman present.

ACTION: Approval of the Agenda – On a motion received from Member Nabors and second from Member Sutton the Chair called for a vote by voice. With all members voting in favor and none against the Agenda was approved.

III. CONSENT AGENDA (ACTION)

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Meeting, June 21, 2017
- b. Receive Agency Budget and Financial Reports, periods ending June 30 and July 31, 2017 -- T. Johnston, Interim Accounting Director, SmART
- c. Approval of Executive Committee action, June 20, 2017: Affirmation of a budgeted expenditure of \$10,000 for Strategic Planning consultants for the Board Retreat. Additional expenses for Strategic Plan report will be sourced from the Communications budget line if necessary
- d. Approval of Executive Committee action, June 20, 2017: Staff is directed to proceed with securing membership to the Minnesota School Board Association
- e. Approval of Executive Committee action, June 20, 2017: Resolution of support to move forward with Minnesota Academic Standards in the Arts revisions and expenses to be supported out of the existing Outreach budget

A motion to approve was received from Member Workman and seconded by Member Brobeck, the Chair called a vote by voice. With all members voting in favor and none against, the Consent agenda was approved.

Board of Directors Approved Minutes

Thursday, August 17, 2017 - 5:30 – 7:30 p.m.

Page 2 of 4

- INFORMATION:** Executive Director Report, Dr. Curt Tryggestad – Tryggestad highlighted activities of the previous few weeks of preparations to school startup including: start of travel plans for recruiting, beginnings of budget planning, staffing, policy work and the student handbook.
- INFORMATION:** Arts High School Update, Ahava Silkey Jones – Silkey-Jones recounted work on student handbook, training on Infinite Campus [™], participation at Arts Schools Network conference, enrollment projections, staffing a Dorm Director/Assistant Principal position and Residence Coordinator positions.
- Crosswinds Update (Lease & Sale), Thomas Johnston – Johnston spoke of Crosswinds assumption by Department of Administration as of July 1, work with surplus services to distribute and dispose of surplus personal property and movement of personal property within the space to areas that will not be used by Woodbury Leadership Academy as the building tenant. The building lease for WLA is in effect through July 31, 2018.
- INFORMATION & ACTION:** Approval of Woodbury Leadership Academy Lease, Thomas Johnston – Copies of the lease document prepared by the Department of Administration were distributed. Following discussion a motion to approve the lease was received from Member Nabors and a second provided by Member Donnelly, the Chair called for a vote by voice. With all members voting in favor and none voting against, the lease was approved.
- INFORMATION:** Outreach Update, Anne Dennison, Librarian – Dennison distributed a packet of information and spoke about the three functions of the library to the State of Minnesota and the Center.
- INFORMATION & ACTION:** Designation of an Identified Official with Authority, Dr. Curt Tryggestad, Lon Lamprecht - This action is to provide as designees Tryggestad and Lamprecht for the Minnesota Department of Education to act as needed on behalf of the Agency and its role as a School District. A motion to approve the action was received from Member Henning and a second was provided by Member Grams. On a vote by voice with all members in favor of the designations and none voting against the action was approved.

Board of Directors Approved Minutes

Thursday, August 17, 2017 - 5:30 – 7:30 p.m.

Page 3 of 4

INFORMATION & ACTION: Approval of MSBA Model Policies and Arts High School Handbook, Dr. Curt Tryggestad – A motion to approve the policies submitted was received from Member Henning with second offered by Member Coulter. In discussion it was identified by Member Donnelly that Student Dress and Appearance Policy 504 Sec. II C. 1., had concerns for specific language. A motion to amend the language as follows: “Clothing that is not in keeping with community standards.” was received from Member Donnelly with a second from Member Workman. With no further discussion, the amendment was put to a vote by voice and passed with twelve in favor and one vote opposed. A vote by voice to approve the group of policies and approve the Student Handbook with language as amended received twelve votes for and one opposed. The policies and handbook were approved with amendment.

INFORMATION & ACTION: West Metro Education Program (WMEP), Dr. Curt Tryggestad – Members were provided a walkthrough of the services and benefits to membership and participation in WMEP and asked to approve a membership not to exceed \$3,040.00. Following discussion a motion to approve was received from Member Brobeck and a second came from Member LeCuyer. The Chair called for a vote by voice, with all members voting in favor and none opposed, agency membership in WMEP is approved up to but not exceeding \$3,040.00.

INFORMATION: Committee Reports --
Appeals - None

Board Development, Julia Donnelly – Strategic planning is occurring as per plan.

Budget and Finance Committee, George Sutton – Finance committee meeting currently scheduled will be canceled and replaced by a conference call on another date to discuss format of the finance reports produced for the board.

Executive Committee, Ben Vander Kooi - Have previously reported on the WLA lease in this meeting. The Executive Committee is suggesting creation of a Perpich Task Force to capture new ideas of what’s possible to do for the Agency going forward and put those into the form of recommendations to the board. A motion to approve the creation of the Task Force the members to be made up of Members of the Executive Committee not including Member Donnelly was received from Member Donnelly and second came from Nabors. On a vote by voice and all members voting in favor, the Creation of a Perpich Task Force is approved.

Government Relations, Leslie LeCuyer – Delivered to the Board a box of copies of the letters written to Legislators that was give to her by Sheila Smith of MCA. These represent all letters written by stakeholders and the public in defense of the agency during the legislative session.

Board of Directors Approved Minutes

Thursday, August 17, 2017 - 5:30 – 7:30 p.m.

Page 4 of 4

Human Resources, Linda Brobeck – With the culmination of the Executive Director search, the next task of the committee is to begin examining the Carver Model to assist putting together goals and objectives for the Executive Director as a guide for future performance evaluations.

Information/Technology, Tom Surprenant – no report

Nominating, Jan Carey – no report

Statewide Arts Outreach, Leslie LeCuyer – Thank you to the committee members for their help to complete the Needs Assessment survey that was conducted. With that and other data gathering efforts now completed the committee has developed recommendations. The committee moves adoption of its report – the full text of which is attached. Topics of the report include: Change the name of Outreach to Professional Development and Resources, Arts Education Specialists, Turnaround Arts, Perpich Arts Integration Network of Teachers, Library, CAPP (Comprehensive Arts Planning Program) program, Regional Centers. With a second received from Member Coulter, the Chair called for a vote by voice. With all members voting in favor and no votes against the committee's report was adopted.

INFORMATION:

Board Member Discussion:

- Member Coulter asked if there were a way to create a visual representation of where the letters to legislators originated, Member Ollig offered to create that visual when supplied with the data.
- Member Workman noted that she is very pleased for the work that has been accomplished for saving the agency and the direction this board is taking.
- Arts Schools Network Conference information will be sent to members for any who would like to attend the event(s).
- MSBA training was attended by a number of board members to fulfill that statutory obligation.

INFORMATION:

Open Forum/Public Comment – No member of the public rose to comment.

ADJOURNMENT:

The chair received a motion to adjourn from Member Coulter, a second was supplied by Member LeCuyer. On a vote by voice, with all members in favor and none voting against, the meeting was adjourned at 7:39p.m.



BOARD OF DIRECTORS MEETING
Thursday, September 28, 2017 - 5:00 -- 7:00 p.m.
Perpich Center for Arts Education
Arts High School Visitor Center
6125 Olson Memorial Highway
Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

REGULAR MONTHLY MEETING
Approved – MINUTES – Approved

Call to Order – The Chair called the meeting to order at 5:02p.m. Members present: L. Brobeck, J. Carey, N. Coulter, J. Grams, L. Henning, L. LeCuyer, M. Nabors, M. Ollig, T. Surprenant, B. Vander Kooi and J. Workman

ACTION: Approval of the Agenda – A motion to approve the agenda was received from Member Nabors and a second provided by Brobeck. On a voice vote with all members voting in favor and none opposed, the agenda was approved.

CONSENT AGENDA (ACTION)

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Meeting, August 17, 2017
- b. Receive Agency Budget and Financial Reports, periods ending August 31, 2017 -- T. Johnston, Interim Accounting Director, SmART

A motion to approve the agenda was received from Member Brobeck and a second provided by Nabors. The Chair called a vote by voice and with all members voting in favor and none opposed, the Consent agenda was passed.

Board of Directors Minutes Approved

Monday, November 20, 2017

Page 2 of 4

INFORMATION: Executive Director Report, Dr. Curt Tryggestad – Dr. Tryggestad offered highlights of his first thirty days in office including: Updates to Technology, Outreach and Regional Centers and the recommendation agreements and funding for Regional Centers be extended to the end of Fiscal Year 2018. A motion to authorize that extension was provided by Member LeCuyer and a second received from Brobeck. On a vote by voice the authorization passed with one “No” vote. Updates also given on Turnaround Arts, a site visit by Representative Loon, additional legislative meetings that will be scheduled as possible, progress on budget timeline and process documentation and staffing the Communications position. Additionally, Tryggestad shared results of a breakdown by Congressional District of where students originate: 5% from District 7, 32% from District 5; 62%+ come from the Metro area (Districts 3, 4, & 5). At the State level 71 Representatives and over half of the State Senators represent students that are attending Perpich.

INFORMATION: Arts High School Update – Ahava Silkey Jones – Shared updates on School Start, Visual and Media Arts Inner/Outer Self Portrait opening that included a guest artist exhibition opening, pianist and soprano and literary arts students poem that was inspired by the evening. More performances are coming up: Music concert at the end of October and a performance for the Arts Schools Network at Northrop Auditorium on the U of MN campus. The Arts Schools Network is also offering our school as one of the featured tours on their conference schedule for Tuesday, October 24. Have now created a college resource center for this year as a dedicated space and we are hosting a college night on Monday, October 23. Parent Open House was held on Friday, September 21 with a very good turnout. The Admissions Coordinator begins a statewide networking tour begins October 2. We are now signed on for membership with WMEP (West Metro Education Program) and will be participating in two different program series and WMEP will be coming onto campus to offer additional trainings to staff. Silkey Jones also updated the Board on enrollment numbers and presented new Assistant Principal Christopharaaron Deanes. Deanes addressed the Board briefly to provide an introduction of his education and professional experience.

Crosswinds Update (Property, Lease & Sale) – Thomas Johnston – Recapped activities around the disposition of the premises and the surplus donated personal property. Woodbury Leadership Academy has started their school year and is current on lease payment. Lon will send the link for surplus property registration to the board members. Johnston then, at the request of the Board Chair, did a walk through of the new formatting of the board’s monthly finance report and answered questions for clarification.

Outreach Update – Pam Paulson – Highlighted recent events and changes in Professional Development and Resources including consolidation of all PDR staff to the Gaia building, internal and external meetings to bring Dr. Tryggestad up to date, Arts Specialists in Dance, Theater and Music, and the Arts Standards revision process underway.

Monday, November 20, 2017

Page 3 of 4

INFORMATION & ACTION: School Policies:
533 Student Wellness
534 Unpaid Meal Charges
601 School Curriculum and Instruction Goals
603 Curriculum Development
613 Graduation Requirements

Following Dr. Tryggestad's explanation of the policies brought for approval by the Board, the Chair accepted a motion to approve from Member Nabors and a second from Member Coulter. On a vote by voice with all members voting in favor and none voting against, this group of policies was approved.

INFORMATION: 2018 Strategic Plan Report—Final Draft - The Chair reviewed for the Members that a draft of the report has been received and returned with edits to MAD for finalization. The report will be distributed as soon as it is completed.

INFORMATION: Administrative Technology Planning – Dr. Curt Tryggestad – Provided this information earlier as part of the Executive Director's report.

INFORMATION & ACTION: Proposed Change of October & November Board Meeting dates – Discussion of conflicts for scheduled October meeting led to determination that the October meeting be canceled and the November meetings be rescheduled to a date with fewer member conflicts. Following examination of the calendar, a motion was provided by Member Workman with a second from Member Coulter to change the November regular meeting to occur on Monday, November 20 and cancel the October 26 occurrence. There was no further discussion and on a vote by voice with all members voting in favor and no members voting against, the calendar change is approved.

INFORMATION: Committee Reports --

Appeals – No report

Board Development – Julia Donnelly – No report

Budget and Finance Committee – George Sutton – At the request of the Chair, Interim Finance Director Thomas Johnston explained a request for authorization of a bonding request of \$6.2M for building maintenance as presented to the committee. Receiving a motion from Member Coulter and a second from Member Nabors, the Chair called for a vote by voice. With all members voting in favor and none against, the bonding request is authorized.

Executive Committee – Ben Vander Kooi – Have had a first Task Force meeting and need to schedule another.

Board of Directors Minutes Approved

Monday, November 20, 2017

Page 4 of 4

Government Relations – Leslie LeCuyer – No report

Human Resources – Linda Brobeck – No report, will meet again on

Information/Technology – Tom Surprenant

-Library: Next Steps – Surprenant explained to members about progress made and meetings that have occurred to prepare for relocating the library to its previous space in the Arts High School building. Stahl Construction has been approached and has agreed to aid the project by assisting to seek in-kind donations from sub contractors. Anticipated timeline for completion of the project is February 2018.

Nominating – Jan Carey – No report

Statewide Arts Outreach – Leslie LeCuyer – The committee met on September 27 and reviewed progress on its recommendations.

Task Force Planning and Reports – No report

Future of Perpich

Crosswinds Building

INFORMATION: Board Member Discussion

- Travel & Events – Discussion about participation and costs associated with attendance at the Arts Schools Network conference being held in Minneapolis, October
- Board Member Forum

INFORMATION: Open Forum/Public Comment (limited to 2 minutes each, total of 20 minutes) – Joao Bichino spoke to the Board about his perceptions of staff morale and board communications and transparency.

Adjournment Having completed the business represented by the agenda, the Chair received a motion to adjourn from Member Surprenant and a second from Member Grams. On a vote by voice with all members voting in favor and none against, the meeting was adjourned.



BOARD OF DIRECTORS MEETING
Monday, November 20, 2017 - 5:00 -- 7:00 p.m.
Perpich Center for Arts Education
Arts High School Visitor Center
6125 Olson Memorial Highway
Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

REGULAR MONTHLY MEETING
Approved – MINUTES – Approved

Call to Order – The Chair called the meeting to order at 5:02p.m. Members present: C. Briner, L. Brobeck, J. Carey, N. Coulter, J. Donnelly, J. Grams, L. Henning, L. LeCuyer, M. Nabors, M. Ollig, T. Surprenant, B. Vander Kooi and J. Workman

CONSENT AGENDA (ACTION)

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Meeting, September 28, 2017
- b. Receive Agency Budget and Financial Reports, periods ending September 30 and October 31, 2017 -- T. Johnston, Interim Accounting Director, SmART

Approval of the Consent Agenda was moved by the Chair, with all members voting in favor and none opposed the consent agenda was passed.

ACTION: Amendment to the Agenda – It was noted that actions were to be taken on the Information Technology and Arts Outreach Committees reports and that it may be desirable to bring those forward on the agenda. On a motion to amend the agenda received from Member LeCuyer and a second from Member Coulter the Chair called for a vote by voice. With all members in favor and none voting against the agenda was amended to include the Information Technology committee report in item VII. Administrative Technology Planning, and the Arts Outreach committee report in item VIII. Statewide Arts Outreach Committee Strategies and Priorities.

Board of Directors Approved Minutes

Monday, November 20, 2017 - 5:00 – 7:00 p.m.

Page 2 of 4

INFORMATION: Executive Director Report, Dr. Curt Tryggestad – The Executive Director recapped his activities of the previous two months including meetings at the State Capitol for the ESSA Policy Forum, Washington D.C. with AASA and Brainerd for MREA and a meeting with Representative Urdahl. Upcoming meetings: traveling to Thief River Falls to meet with approximately 40 Superintendents to speak about the Arts High School and Outreach programs and how we can serve their needs, meeting with Sue Gens. Beginning conversations with the Leadership team around zero-based budgeting. Have held the Finance Director interviews and hope to complete the hiring process in the next week or so. Introduced Betsy Anderson the new Communications Director.

INFORMATION: Arts High School Update – Ahava Silkey Jones – Arts Schools Network conference had 47 educator participants come to visit the campus and Perpich was a featured performer for the conference. Had a strong turnout (90 families) for Fall Conferences. The Visual Arts Department hosted a Portfolio Day. Have had a Music concert, Visual & Media Arts openings, Literary Arts reading, and the Theater department has presented “The Laramie Project”. Admissions have now completed visits to 57 of 87 Counties around the State. Jones also recounted current enrollment. Member LeCuyer offered a comment that Admissions make contact with Regional Arts Councils to update them on calendar & locations for visits so that they can update Art Educators and Artists about when Perpich will be nearby. Have begun to look at two different approaches to Summer Camps: partnering with local Community Education who would host events on campus; partnering with outside groups who want to use facilities for activities.

INFORMATION & ACTION: Crosswinds Update (Property, Lease & Sale) – Thomas Johnston – WLA is still occupying and paying on the lease we have in effect. Have completed two rounds of surplus donations. Audit of Crosswinds financials is in process and will be available soon after an upcoming meeting with the Auditor to present preliminary results to Executive Director and the Finance Director. The full report will be carried for action to the Executive Committee of the Board at its next meeting on December 21, 2017. The Chair accepted a motion from Member Surprenant to authorize the Executive Committee to accept and act on the Audit as would be appropriate under the Board’s rules. A second was received from Member Ollig. There was further no discussion. On a vote by voice with all members voting in favor and none against the motion was approved.

INFORMATION: Professional Development & Resource Programs Update – Pam Paulson – Have brought on Mary Harding, AHS Dance Instructor as Dance Specialist and have conducted interviews for the posted Theater Specialist, this search was unsuccessful and the posting will be reworked and attempted again to find a suitable candidate. A Music Specialist position is being developed to post soon. The Arts Standards revision process is underway with close examination of the National Arts Standards, target for completion of the first draft of the new State document is around the Memorial Day 2018 weekend. Turnaround Arts team has recently visited Red Lake Middle School, Northside in St. James, Riverside in Rochester.

Board of Directors Approved Minutes

Monday, November 20, 2017 - 5:00 – 7:00 p.m.

Page 3 of 4

- INFORMATION & ACTION:** School Policies:
- 680 Re-evaluation and Reconsideration
 - 681 Instructional Materials Selection
 - 682 Gallery and Performance Policies by Art Area
 - 980 Political Campaigns and Activities
- Following Dr. Tryggestad’s explanation of need for these policies a motion to approve was received from Member LeCuyer with a second provided by Member Coulter. The motion to be approved accepts the renumbering of policies 680, 681, 682 with the correction of the title from “Director of the Arts High School” to “Principal of the Arts High School” and the acceptance of 980 as a new policy to the agency. Following discussion a vote by voice was called, with all members in favor and none voting against the motion was approved.
- INFORMATION & ACTION:** Administrative Technology Planning – Dr. Curt Tryggestad – Information Technology Committee Chair Surprenant provided a report of the reconstruction plan and timeline for that work to be completed; motion brought from the committee is to undertake a move out of the designated space on June 11 with construction to commence on June 18 and be completed for occupation of the new library space on August 15, 2018. After discussion a vote by voice was called and with all members voting in favor and none against the motion is approved. Additionally, the committee offered a motion recommending adoption of a framework to develop a three to five year plan, a working draft of which will be brought to the Board for the January board meeting with a final plan prepared for consideration at the Board’s Annual meeting in February 2018. There were no further questions or discussion. On a vote by voice with all members voting for and none against the motion was passed.
- INFORMATION & ACTION:** Statewide Arts Outreach Committee Strategies and Priorities – Dr. Curt Tryggestad – Outreach Committee Chair LeCuyer reported on recommendations developed in a multi-month process by the committee with aid from the Executive Director. The committee recommends that: the PAINT program be closed effective January 1, 2018 (2.0 FTE reduction), and that the agency realize a retirement and cut a half time position from the Turnaround Arts program (1.0 FTE reduction). Following questions and discussion the Chair called for a vote by voice. With eleven members in favor and two members voting against, the recommendations were approved.
- INFORMATION & ACTION:** Proposed Change of December & January Board Meeting dates – After close examination it is determined that holding the December board meeting on 12/21 could be difficult so near the holiday. To ease that concern it was suggested that the Executive Committee meet in lieu of the full Board. Additionally, conflicts have been noted for the January 25 meeting of the Board and it was offered that this occurrence be moved to January 18, 2018. A motion to adopt the calendar changes was received from Member Coulter and a second from Member Surprenant. On a vote by voice with all members voting for and none against the calendar changes are approved.

Board of Directors Approved Minutes

Monday, November 20, 2017 - 5:00 – 7:00 p.m.

Page 4 of 4

INFORMATION:

Committee Reports --

Appeals – no report

Board Development – Julia Donnelly – Will schedule for an early January meeting.

Budget and Finance Committee – George Sutton – Meeting was canceled.

Executive Committee – Ben Vander Kooi – Held a meeting in October.

Government Relations – Leslie LeCuyer – Have begun speaking about strategies for next session and a possible student Art Show at the Capitol.

Human Resources – Linda Brobeck – Meeting on December 5 with the Executive Director for an informal interview as a preliminary to the six month Performance Review in June 2018.

Information/Technology – Tom Surprenant – report previously offered.

Nominating – Julie Donnelly – The committee reports that Ben Vander Kooi and Julie Workman are nominated for positions of Chair and Vice Chair respectively.

Statewide Arts Outreach – Leslie LeCuyer – report previously offered.

Task Force Planning and Reports –

- Future of Perpich - This will be a topic of discussion with the Executive Committee

- Crosswinds Building – No Discussion pending further developments.

INFORMATION:

Board Member Discussion

- Travel & Events
- Board Member Forum

INFORMATION:

Open Forum/Public Comment (limited to 2 minutes each, total of 20 minutes)

Dr. Pam Paulson introduced Byron Richards and Todd Pierson of the PAINT program to receive acknowledgement from the Board for the service.

Adjournment

On a motion received from Member Henning, the Chair called for a vote by voice and with all members in favor the meeting was adjourned at 6:58p.m.



BOARD OF DIRECTORS MEETING
Thursday, January 18, 2018 - 5:00 -- 7:00 p.m.
Perpich Center for Arts Education
Arts High School Visitor Center
6125 Olson Memorial Highway
Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

REGULAR MONTHLY MEETING
Approved – MINUTES – Approved

Call to Order – The Chair called the meeting to order at 5:07p.m. Members present: L. Brobeck, J. Carey, N. Coulter, J. Donnelly, J. Grams, L. LeCuyer, M. Nabors, M. Ollig, T. Surprenant, G. Sutton, B. Vander Kooi, G. Winter and J. Workman

CONSENT AGENDA (ACTION)

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Meeting, November 20, 2017
- b. Receive Agency Budget and Financial Reports, periods ending November 30 and December 31, 2017 -- T. Johnston, Finance Director

Approval of the consent agenda as moved by Member LeCuyer and a second received from Member Nabors. On a voice vote with all members voting in favor and none against the consent agenda was passed.

INFORMATION:

Executive Director Report, Dr. Curt Tryggstad – The Executive Director recapped agency activities of the previous two months that included: installation of new equipment in the Media Arts Lab, new security cameras in the Dorm, completed negotiations with SRSEA, hiring of a Theater Specialist for the Outreach program, meeting with Service Coop Directors, a site visit by the State Revisors Office, awarding of an ESSA Grant and additional meetings with Representative JoAnn Ward, Board Member Charlene Briner, Sue Gens of the State Arts Board and the City of Golden Valley.

Board of Directors Approved Minutes

Monday, January 18, 2018 - 5:00 – 7:00 p.m.

Page 2 of 3

INFORMATION:

Arts High School Update – Ahava Silkey Jones – Highlight of Arts High School activities include: Professional Development with the University of Minnesota, progress made on the Accreditation project, student artist openings and performances, Robbinsdale Community Education is offering community ed programs this winter, student enrollment and attrition, kick-off of the Perpich Street Team to raise visibility and awareness by students/for students.

Crosswinds Update (Property, Lease & Sale) – Thomas Johnston - April 2nd is the closing date on the Sales of Crosswinds building

Outreach Update – Dr. Pam Paulson – The PAINT program has officially ended on December 29,2017, the Legacy report on Turnaround Arts has been published and will be distributed to the Board, work on the Arts Standards Revisions continues, is serving on an MDE Essa Committee along with Alina Campana & Jeremy Holien.

INFORMATION/ACTION:

Approve Executive Committee Action – Crosswinds Audit Report, Ben Vander Kooi – A motion to accept the Crosswinds Audit Report as provided to the Executive Committee was received from Member Coulter with a second offered by Member Winter. On a vote by voice with all members in favor and none opposed the Report was accepted.

INFORMATION/ACTION:

Approve Executive Committee Action – OLA Audit Responses, Ben Vander Kooi – A motion to accept the action of the Executive Committee’s approval of Reports and Responses to the OLA Report was received from Member LeCuyer and with a second from Member Winter a vote by voice was called. With all members voting in favor and no one opposed the motion was passed.

INFORMATION:

Committee Reports --
Appeals – No report

Board Development – No report

Budget and Finance Committee – Mikal Nabors – At an informational session data was received on included: ESSA Grant from MDE, Crosswinds sale and the audit adjustment.

Executive Committee – Ben Vander Kooi – The Committee met on December 22, 2017 to receive the Crosswinds Audit report and offer recommendations on Report Response to the OLA Audit.

Government Relations – Leslie LeCuyer – The Committee met on December 7, 2017 to discuss meetings that the Executive Director had attended and continue conversation about Perpich Day at the Capitol.

Human Resources – Linda Brobeck – Met with Curt and Ekpe and put together reviews of the Executive Director to be conducted at mid-year (February) and annual (August).

Board of Directors Approved Minutes

Monday, January 18, 2018 - 5:00 – 7:00 p.m.

Page 3 of 3

Information/Technology – Tom Surprenant

Have not met while they await delivery of the Agency Technology Planning Report; Library plans for relocation to the Arts High School building are still on pace.

Nominating – Julia Donnelly – No report

Statewide Arts Outreach – Leslie LeCuyer – No report

Task Force Planning and Reports – Met for a couple of hours and are beginning to hone in on areas of focus for the next five years.

INFORMATION:

Board Member Discussion –

Member Coulter announced the Governor’s Bonding Bill has been released and Perpich is included in the budget for \$4 million of asset preservation dollars. Member Carey announced the passing of an alumnus (Alan Berg) from Hibbing.

INFORMATION:

Open Forum/Public Comment – R. Heller addressed the Board on the topic of Accessibility

Adjournment

Having completed the business represented by the agenda, the Chair received a motion to adjourn from Member Donnelly and a second from Member Nabors. On a voice vote with all members voting for and none against, the meeting was adjourned at 6:26p.m.



BOARD OF DIRECTORS AND ANNUAL MEETING

Thursday, February 22, 2018 - 5:00 -- 7:00 p.m.

Perpich Center for Arts Education

Arts High School Visitor's Center

6125 Olson Memorial Highway

Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

ANNUAL MEETING

Approved – MINUTES – Approved

Call to Order - Chair Ben Vander Kooi called the meeting to order at 5:01p.m.

Members attending: L. Brobeck, J. Carey, N. Coulter, J. Grams, L. Henning, L. LeCuyer, M. Nabors, T. Surprenant, G. Sutton, B. Vander Kooi, G. Winter

ELECTION OF OFFICERS – The slate of candidates having been previously presented by the Nominations Committee (see Board meeting minutes of November 20, 2017), the Chair called for any nominations from the floor. There being no further nominations, a motion was received from Member Coulter to close nominations and move a unanimous ballot, a second was received from Member Grams. On a vote by voice with all members in favor and none against, the motion was approved. Ben Vander Kooi was elected Chair and Julie Workman was elected Vice Chair.

PROPOSED MEETING SCHEDULE FOR 2018-2019 MEETINGS – Following discussion it was determined that the calendar be set to 4th Thursdays of the month and published.

ADJOURNMENT – The Chair moved the Annual Meeting adjourned at 5:10p.m.



BOARD OF DIRECTORS AND ANNUAL MEETING
Thursday, February 22, 2018 - 5:00 -- 7:00 p.m.

Perpich Center for Arts Education
Arts High School Visitor's Center
6125 Olson Memorial Highway
Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

REGULAR MONTHLY MEETING

Approved – MINUTES - Approved

The meeting was called to order at 5:11p.m.

Members attending: C. Briner, L. Brobeck, J. Carey, N. Coulter, J. Grams, L. Henning, L. LeCuyer, M. Nabors (attending by phone), T. Surprenant, G. Sutton, B. Vander Kooi, G. Winter and J. Workman

CONSENT AGENDA (ACTION)

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Meeting, January 18, 2018
- b. Receive Agency Budget and Financial Reports, period ending January 31, 2018 – Thomas Johnston, Finance Director

Approval of the Consent Agenda was moved by Member Nabors and a second was received from Member Surprenant. On a vote by voice with all in favor and none opposed the Consent Agenda was passed.

INFORMATION: Executive Director Report – Dr. Curt Tryggstad presented his report highlighting activities of the previous month including: Introduction of new staff Stephanie Walseth, Theater Specialist and Wendy Barden, Music Specialist. Visit to Fergus Falls/Lakes Country Service Cooperative, the Annual Report to the Legislature was submitted on schedule, A MinnPost article was posted on January 31, 2018, attended a quarterly meeting with MN Professional Arts Organizations and

Meeting Minutes
Approved, March 22, 2018

spoke at the Golden Valley Rotary. Also have a number of speaking engagements planned for February and beyond.

INFORMATION: Arts High School Update – Ahava Silkey Jones – Highlights of Arts High School activities including: Junior Lit reading at the Open Book, Robbinsdale Community Education programs offered at Perpich, the Frank Theatre production of Grounded, the Parent Advisory Council is planning the Spring fundraising event at Brookview Golden Valley in partnership with Arts Evolution Minnesota. Have completed the first round of admissions deadline on February 1st and are anticipating the next Information Session on February 24. Further highlighted applications received to date and current enrollment.

Outreach Update – Dr. Pam Paulson – Shared news of the newly hired Theater and Music specialists, work that continues in Turnaround Arts, a new partnership with Hennepin Theater Trust and that a position description for a new CAPP (Comprehensive Arts Planning Program) Director has been drafted. Next steps in the process are a classification, posting and hiring for that position. Work on the Arts Standards Revision is moving forward and the public comment period for the draft of the MN arts Standards has opened and will run through March 1.

Crosswinds Update (Property, Lease & Sale) – Thomas Johnston informed the board that the closing of the sale of the Crosswinds building occurred on February 21st. The campus was sold to St. Paul Public Schools for \$15.3 million and St. Paul Public Schools has assumed responsibility for the lease with Woodbury Leadership Academy. There is still personal property to be removed by the conclusion of the WLA lease and Surplus Services is helping to find an eligible school or schools for some of this personal property including musical instruments that remain. Perpich will continue to provide IT support for phone and network services through the end of the WLA lease.

INFORMATION/ACTION: Strategic Plan – Ben Vander Kooi, Dr. Curt Tryggestad – Will be sent by email for final approval at the March Board meeting.

INFORMATION/ACTION: Proposed Technology Plan – Dr. Curt Tryggestad reviewed the Technology Plan for the members followed by remarks from Information Technology Committee Chair Surprenant and Budget & Finance Committee Chair Sutton

INFORMATION/ACTION: Budget Timeline and Assumptions – Dr. Curt Tryggestad reviewed proposed student fee schedule, budget assumptions and budget schedule for FY 2018. Budget & Finance Committee Chair Sutton offered a motion for recommendation of support for this information, seconded by Member Surprenant. The Chair called for a vote by voice. With all members voting in favor and no votes against the motion passed.

INFORMATION: Committee Reports --
Appeals – no report

Board of Directors

Thursday, February 22, 2018 - 5:00 – 7:00 p.m.

Page 3 of 3

Board Development – Julia Donnelly – no report

Budget and Finance Committee – George Sutton – no further report

Executive Committee – Ben Vander Kooi – no report

Government Relations – Leslie LeCuyer – Met this afternoon to discuss possible a legislative proposal and also discussed a Perpich Day at the Capitol to be offered at a future date.

Human Resources – Linda Brobeck – Ben & Linda met with Dr. Tryggestad to share a mid-year evaluation.

Information/Technology – Tom Surprenant – No further report

Nominating – Julia Donnelly – no report

Statewide Arts Outreach – Leslie LeCuyer – no report

Task Force Planning and Reports –

- Future of Perpich

- Crosswinds Building – Having achieved an end result the Chair accepted a motion to end the Crosswinds Building Task Force from Member Coulter along with a second from Member LeCuyer. The Chair called for a vote by voice and with all members voting for and none against, the Crosswinds Building Task Force is disbanded.

INFORMATION:

Board Member Discussion

- Travel & Events
- Board Member Forum – Member Coulter stated that he planned to attend the next information session taking place on Saturday February 24. The Chair encouraged anyone who is available to do the same.

INFORMATION:

Open Forum/Public Comment – No one rose to speak to the Board

Adjournment

A motion to adjourn was received from Member LeCuyer and a second was provided by Member Workman. On a vote by voice with all members in favor, the meeting was adjourned at 6:49p.m.



BOARD OF DIRECTORS MEETING
Thursday, March 22, 2018 - 5:00 -- 7:00 p.m.
Perpich Center for Arts Education
Arts High School Visitor's Center
6125 Olson Memorial Highway
Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

REGULAR MONTHLY MEETING

Approved – MINUTES – Approved

The meeting was called to order at 5:00p.m.

Members attending: C. Briner, L. Brobeck, N. Coulter, L. LeCuyer, M. Ollig, G. Sutton, B. Vander Kooi, G. Winter, J. Workman

AMEND THE AGENDA to include action on the 2018/2019 & 2019/2020 School Year Calendars and insert these actions into the agenda. The action to amend was moved by Member Coulter and received a second from Member Winter; on a voice vote with all present voting in favor the agenda is amended.

CONSENT AGENDA (ACTION)

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Annual Meeting, February 22, 2018
- b. Approval of the Minutes, Board of Directors Regular Meeting, February 22, 2018
- c. Receive Agency Budget and Financial Reports, period ending February 28, 2018 – Thomas Johnston, Finance Director

A motion to approve the consent agenda was received from Member LeCuyer and a second was offered by Member Brobeck. The Chair called a vote by voice and with all members voting in favor and none against the Consent Agenda was passed.

- INFORMATION:** Executive Director Report – Dr. Curt Tryggestad provided a report of the Agency activities since the last Board meeting, including: Seussical the Musical performances, National Scholastic winners, road trip across the State promoting Outreach and Professional Development offerings, visit to Center for Applied Research for Educational Improvement (CAREI), presentation to House Finance Committee, a meeting with Senator Cohen, MMEA Day at the Capitol, meeting with Representative Jessup, Barry ZeVan standout student interview on CCX, MacPhail meeting and Budget process for FY2019.
- INFORMATION:** Arts High School Update – Ahava Silkey Jones shared a report of the Arts High School activities including: Information session, Chaotic Playground, Literary Arts Reading, Seussical the Musical performances, Media students’ artwork displayed at the Capitol, National winners for Scholastic Arts awards, CCX Media admissions and student feature, upcoming events (We Are Perpich Gala and Graduation), admissions update – more to report in April, enrollment trends.
- Outreach Update – Dr. Pam Paulson was not in attendance but submitted a written report of departmental activities.
- INFORMATION/ACTION:** Strategic Plan – Ben Vander Kooi, Dr. Curt Tryggestad – The members received this information for review following the February meeting. The Chair offered a discussion period but there were no questions or concerns raised. On a motion to approve the Strategic Plan received from Member Coulter and with a second from Member Ollig, the Chair called a voice vote. With all members voting in favor and none opposed the Strategic Plan was approved.
- INFORMATION/ACTION:** Technology Plan – Dr. Curt Tryggestad - The members received this information for review following the February meeting. The Chair offered a question period but there were no questions or concerns raised. On a motion to approve the Technology Plan received from Member LeCuyer and a second was received from Member Winter. On a vote by voice, all members voted in favor and none against. The Technology Plan was approved.
- ACTION:** A. April Board Meeting date – Ben Vander Kooi – The next meeting of the Board will take place on Wednesday, April 25. Motion to amend the calendar was received from Member Workman with a second offered by Member Brobeck. On a voice vote, with all members voting in favor and none against, the meeting date change was approved.

B. SY 2018/2019 Calendar – It was determined during the conversation that the correct date is 12/24/2018 for SY2019 Winter Break and the calendar will be corrected to reflect same. On a motion to approve the calendar with that correction received of Member Ollig and with a second from Member LeCuyer it was put to a vote by voice. With all members voting in favor and none against the 2018/2019 School Year Calendar was approved.

C. SY 2019/2020 Calendar – A motion to approve the draft form 2019/2020 School Year calendar was provided by Member Workman and second was received from Member Coulter. Following discussion, the Chair called a voice vote and with all members voting in favor the draft calendar is approved.

INFORMATION:

Committee Reports --

Appeals – no report

Board Development – Julia Donnelly – no report

Budget and Finance Committee – George Sutton – enrollment numbers appear to be decreasing, we need to be increasingly mindful of enrollment

Executive Committee – Ben Vander Kooi – no report

Government Relations – Leslie LeCuyer – no report

Human Resources – Linda Brobeck – no report

Information/Technology – Tom Surprenant – no report

Nominating – Julia Donnelly – no report

Statewide Arts Outreach – Leslie LeCuyer – no report

Task Force Planning and Reports –

- Future of Perpich – no report

INFORMATION:

Board Member Discussion

- Travel & Events
- Board Member Forum – Topics raised included: (Coulter) Policy Committee deadline, Governor’s supplemental budget released, \$329 million budget surplus, bonding bills moving forward, (Workman) Governor’s request slightly amended to include Intermediate Districts, (Brobeck) Still a part of the Governor’s supplemental budget, (Briner) Outreach to committee chairs

INFORMATION:

Open Forum/Public Comment – No member of the public rose to address the Board.

Adjournment

A motion to adjourn was offered by Member Workman and with a second received from member Winter, the Chair called a voice vote. With all members in favor and none against, the meeting was adjourned.



BOARD OF DIRECTORS MEETING
Wednesday, April 25, 2018 - 5:00 -- 7:00 p.m.
Perpich Center for Arts Education
Arts High School Visitor's Center
6125 Olson Memorial Highway
Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

REGULAR MONTHLY MEETING

Approved - MINUTES - Approved

The meeting was called to order at 5:06p.m.

Members Attending: Brobeck, Coulter, Eigen-Vasquez, Grams, LeCuyer, Ollig, Sutton, Vander Kooi, Wilhelmi, Winter, Workman

Introductions: Members introduced themselves around the table to welcome the two new members Charlene Eigen-Vasquez and Michael Wilhelmi.

AMEND THE AGENDA to move Agenda item VII to follow item VIII. The action to amend and approve the agenda as amended was moved by Member Workman, with a second received from Member Brobeck. The Chair called a vote by voice and with all members voting for and none opposed the motion passed. The amended agenda was approved.

CONSENT AGENDA (ACTION)

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Regular Meeting, March 22, 2018
- b. Receive Agency Budget and Financial Reports, period ending March 31, 2018 – Thomas Johnston, Finance Director

A motion to approve the consent agenda was received from Member LeCuyer and a second was offered by Member Workman. The Chair called a vote by voice and with all members voting in favor and none against the Consent Agenda was passed.

Board of Directors Minutes

Approved Thursday, May 24, 2018

Page 2 of 3

INFORMATION: Executive Director Report – Dr. Curt Tryggestad reviewed highlights of Agency activities since the last Board meeting including, strategy meeting with PDR staff, creation of professional development delivery plan, testimony before House and Senate E-12 Education Finance Committees, staff meetings to review the Strategic Plan, SRSEA meet and confer regarding FY19 Staffing.

INFORMATION: Arts High School Update – Ahava Silkey-Jones provided a summary of the past months activities at the Arts High School and told members about upcoming events including the “We are Perpich” Gala to be held on April 27. Silkey-Jones also offered an Admissions and Enrollment update.

INFORMATION: Outreach Update – Dr. Pam Paulson shared Professional Development and Resource (PDR) activities that included an update on staffing, Regional Centers, Arts Specialists planning of workshops in each of the Service Coop regions, Statewide Policy Pilot Project (SP3) and progress of the Arts Standards Revisions. She also noted the Arts Education Partnership has published the 2018 ArtScan report which places Minnesota at the top of the list (alongside Oklahoma) for States with the highest number of key statewide arts policies.

ACTION: Faculty Staffing FY 19 – George Sutton - Budget and Finance Committee Chair, Dr. Curt Tryggestad and Ahava Silkey-Jones provided an update on the FY19 Staffing Plan as it was presented to the State Residential Schools Education Association (SRSEA) on April 24, 2018. Sutton offered a motion for full Board consideration: The committee recommends the Fiscal Year 2019 staffing plan as presented to the State Residential Schools Education Association. Having received a second from Member LeCuyer, the Chair called for a vote by voice. With all members voting in favor and none against the motion to approve the FY19 Staffing plan was passed.

INFORMATION: Legislative Update – Dr. Curt Tryggestad reviewed progress and events affecting the Perpich Center in the current legislative session

INFORMATION: Committee Reports --
Appeals – no report

Board Development – no report

Budget and Finance Committee – George Sutton provided the report earlier in the meeting.

Executive Committee – Ben Vander Kooi – no report

Board of Directors Minutes

Approved Thursday, May 24, 2018

Page 3 of 3

Government Relations – Leslie LeCuyer – Met on April 20th and spoke about upcoming Senate confirmation hearings

Human Resources – Linda Brobeck – no report

Information/Technology – Tom Surprenant – no report

Nominating – TBD

Statewide Arts Outreach – Leslie LeCuyer – no report

Task Force Planning and Reports –

- Future of Perpich

Need to designate a Chair pro tem for the May 24 Board meeting in the absence of the Chair and Vice Chair who will each be traveling. Member Coulter indicated his willingness as a self-nomination and the Chair received a second from Member Workman. On a voice vote with all members in favor and none opposed, Coulter is named Chair pro tem for the May Regular Board Meeting.

INFORMATION:

Board Member Discussion

- Travel & Events

- Board Member Forum

Member Grams informed the body that she will not be able to attend the June meeting.

Member Coulter reminded the Board that a small number of members are nearing the end of their terms.

INFORMATION:

Open Forum/Public Comment (limited to 2 minutes each, total of 20 minutes) – No member of the public rose to speak.

ADJOURNMENT

Having completed the business of the Board as represented by the agenda, the Chair called for a motion to adjourn and received one from Member LeCuyer, a second was provided by Member Coulter. On a voice vote with all members voting in favor and none opposed, the meeting was adjourned.



BOARD OF DIRECTORS MEETING
Thursday, May 24, 2018 - 5:00 -- 7:00 p.m.
Perpich Center for Arts Education
Arts High School Visitor's Center
6125 Olson Memorial Highway
Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

REGULAR MONTHLY MEETING

Approved – MINUTES - Approved

Chair Pro Tem Nathan Coulter called the meeting to order at 5:00p.m.

Members Attending: L. Brobeck, J. Carey, N. Coulter, C. Eigen-Vasquez, J. Grams, L. LeCuyer, M. Nabors, M. Ollig, T. Surprenant, M. Wilhelmi

CONSENT AGENDA (ACTION)

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Regular Meeting, April 25, 2018
- b. Receive Agency Budget and Financial Reports, period ending April 30, 2018 – Thomas Johnston, Finance Director

A motion to approve the consent agenda was received from Member LeCuyer and a second was offered by Member Nabors. The Chair Pro Tem called a vote by voice and with all members voting in favor and none opposed the Consent Agenda was passed.

INFORMATION: Executive Director Report – Dr. Curt Tryggestad was unable to attend the meeting but submitted his report in writing for Board review.

INFORMATION: Arts High School Update – Ahava Silkey Jones reviewed events since the last Board meeting as well as events scheduled to occur on this evening and, upcoming events and provided an update on current enrollment and enrollment projected for SY 2018/2019. Silkey-jones also responded to questions from members about enrollment and recruitment.

Outreach Update – Dr. Pam Paulson was unable to attend the meeting but provided a written report for review by the Board.

Thursday, June 28, 2018

Page 2 of 3

ACTION: Minnesota State High School League Annual Membership Resolution – The Chair Pro Tem briefly reviewed communication from Dr. Tryggestad to the Board members encouraging approval of renewal to membership in the State High School League and requested a motion to act. This request received a motion to approve from Member LeCuyer and a second from Member Wilhelmi. There being no discussion the question was put to a vote by voice and with all members voting for and none against the motion was passed.

ACTION: Minnesota State High School League/co-op opportunity with Groves Academy - The Chair Pro Tem reviewed communication from Dr. Tryggestad and a letter from Groves Academy to the Board members encouraging approval of this partnership. A motion was received from Member Grams with a second from Member Nabors. Following discussion, the question was put to a voice vote and passed with nine members in favor and one opposed.

INFORMATION: Proposed FY19 Budget Presentation – Thomas Johnston, Finance Director presented the proposed budget and responded to members questions.

INFORMATION:

Committee Reports --

Appeals – No report

Board Development – Greg Winter – In the absence of Member Winter, Member Carey provided a brief report of the recent committee meeting.

Budget and Finance Committee – George Sutton – No report

Executive Committee – Ben Vander Kooi – No report

Government Relations – Leslie LeCuyer – The committee is planning three meetings for the coming year and will seek an update from Dr. Tryggestad on Turnaround Arts.

Human Resources – Linda Brobeck – No report

Information/Technology – Tom Surprenant – No report

Nominating – TBD – No report

Statewide Arts Outreach – Leslie LeCuyer – No report

Task Force Planning and Reports –
- Future of Perpich – No report

Board of Directors Minutes Approved

Thursday, June 28, 2018

Page 3 of 3

INFORMATION: Board Member Discussion

- Travel & Events
The Chair Pro Tem encouraged members to contact the Board Secretary if they desire to attend Graduation.

- Board Member Forum – Member Coulter announced that with the expiration of his first term in January, he is not applying for reappointment to the board in anticipation of he and his wife expecting their first child. Member Wilhelmi encouraged members to be aggressive in their fight for Perpich.

INFORMATION: Open Forum/Public Comment (limited to 2 minutes each, total of 20 minutes)
Eli Scriver rose to address the Board and encourage members to attend graduation.

Adjournment Having completed the business of the Board as represented by the agenda, the Chair called for a motion to adjourn and received one from Member LeCuyer, a second was provided by Member Surprenant. On a voice vote with all members voting in favor and none opposed, the meeting was adjourned.



BOARD OF DIRECTORS MEETING
Thursday, June 28, 2018 - 5:00 -- 7:00 p.m.
Perpich Center for Arts Education
Arts High School Visitor's Center
6125 Olson Memorial Highway
Golden Valley Minnesota 55422

Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.

REGULAR MONTHLY MEETING

Approved – MINUTES - Approved

LIBRARY SPACE TOUR

CALL TO ORDER – Following the tour for members through the new Library space, Chair Ben Vander Kooi called the meeting to order at 5:31p.m.

Members present: J. Carey, N. Coulter, C. Eigen-Vasquez, L. LeCuyer, M. Nabors, B. Vander Kooi, M. Wilhelmi, J. Workman.

The Chair requested a motion to approve the Agenda and received one from Member Workman followed by a second from Member LeCuyer. On a vote by voice with all members voting for and none against, the agenda was approved.

CONSENT AGENDA (ACTION)

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Regular Meeting, May 24, 2018
- b. Receive Agency Budget and Financial Reports, period ending May 31, 2018 – Thomas Johnston, Finance Director
- c. Mandated Policy Annual Review - Each of the policies listed below contains language mandating an annual review. Each policy is based upon MSBA Model Policy language and the Perpich Board of Directors have reviewed and approved the most recent versions. Dr. Tryggestad recommends that the Board of Directors certify that the Agency has performed an annual review of the policies listed below. If members wish to further review the policies, they can be found at http://perpich.mn.gov/index.php?section=high-school_for-parents_policies.

413	Harassment and Violence	The purpose of this policy is to maintain learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, family status, status with regard to public assistance, sexual orientation, or disability.
414	Mandated Reporting of Child Neglect or Physical or Sexual Abuse	The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.
506	Student Discipline	The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.
514	Bullying Prohibition	The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.
522	Student Sex Nondiscrimination	The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex.
524	Internet Acceptable Use and Safety Policy	The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

Thursday, June 28, 2018 - 5:00 – 7:00 p.m.

Page 3 of 5

- d. New Policies to Approve – The following are not part of our current policy manual and require approval, they have been sent to you as part of the Board packet.

408	Subpoena of a School District Employee	The purpose of this policy is to protect the privacy rights of agency employees and students under both state and federal law when requested to testify or provide educational records for a judicial or administrative proceeding.
409	Employee Publications, Instructional Materials, Inventions, and Creations	The purpose of this policy is to identify and reserve the proprietary rights of the agency to certain publications, instructional materials, inventions, and creations which employees may develop or create, or assist in developing or creating, while employed by the agency.
423	Employee-Student Relationships	The Perpich Center for Arts Education (agency) is committed to an educational environment in which all students are treated with respect and dignity. Every agency employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.
706	Acceptance of Gifts	The purpose of this policy is to provide guidelines for the acceptance of gifts by the Board of Directors.
902	Facility Rules of Use	The purpose of this policy it to provide guidelines for use of agency facilities by outside parties.

At the request of the Chair, Dr. Tryggestad provided a review of the Annual Review Policies and the new Policies that were attached to the Consent Agenda. There was brief discussion and Chair requested a motion to approve which was received from Member Coulter with a second provided by Member Nabors. The Chair asked if anyone wished to pull any of the policies for further discussion, no member made a request and the Chair called for a vote by voice. With all members voting for approval and no one against, the Consent Agenda was passed.

Thursday, June 28, 2018 - 5:00 – 7:00 p.m.

Page 4 of 5

- INFORMATION:** Executive Director Report – Dr. Curt Tryggestad reviewed highlights of Agency activities including meeting with Arts Specialists, sale of surplus Crosswinds Orchestra and Band instruments, meeting with Gail Gilman of MSBA to discuss the training opportunity relative to the Board Retreat, and other meetings in the metropolitan area and outstate Minnesota. Tryggestad has been in contact with MDE and learned that the agency is eligible to apply for School Safety Grant funds. He also presented a new Admissions promotion piece and made a supply available to Board members that would like to participate in distribution.
- INFORMATION:** Arts High School Update – Ahava Silkey Jones was not able to attend the meeting but submitted a written report.
- INFORMATION:** Outreach Update – Dr. Pam Paulson recounted activities of the Professional Development and Resource group that included a new Arts Education Partnership publication that cites the State of Minnesota and the Perpich agency as a success story for its Art Integration Project, progress of interviews for halftime Regional Center Director and halftime CAPP Director positions, sun-setting of the current configuration of Regional Centers and the Turnaround Arts Project, status of the State Arts Standards project, a new collaborative project with Creative MN and the agency, the addition of Dance to the Scholars of Distinction program, and upcoming workshops that will be hosted at the Perpich Center.
- INFORMATION:** Administration Report – Thomas Johnston provided a report including end of year budget activities resulting in a \$150k carryover to FY2019, an update on the Library relocation project, an update on the transition of the Crosswinds campus to St. Paul Public Schools and the completion of Radon testing in all Perpich campus buildings.
- INFORMATION/ACTION:** Approval of the SY 2018-2019 Budget – On behalf of the Budget and Finance Committee, committee member Michael Wilhelmi delivered the committee’s recommendation to approve the SY 2018-2019 Budget as presented. The Chair received the recommendation as a motion to approve and following discussion, called for a vote by voice. With all members voting in favor and no votes against the budget was approved.
- INFORMATION/ACTION:** Board Retreat – Committee Chair Greg Winter shared deliberations of the Board Development Committee outlining plans for the Board Retreat and the proposed agenda for that event. The committee has determined that it would be desirable to move the retreat from its current July date to August 23.
- INFORMATION:** SY 2018/2019 Calendar as published is attached for reference. The Chair requested that the Board Secretary send it in electronic format to the Board members for their viewing.

Thursday, June 28, 2018 - 5:00 – 7:00 p.m.

Page 5 of 5

INFORMATION:

Committee Reports --

Appeals – No report

Board Development – Greg Winter, report previously delivered

Budget and Finance Committee – George Sutton, report previously delivered

Executive Committee – Ben Vander Kooi, the committee met on June 23

Government Relations – Leslie LeCuyer, committee has no current report but will meet again nearing the Fall election.

Human Resources – Linda Brobeck, the Committee Chair is traveling – no report.

Information/Technology – Tom Surprenant, was unable to attend the meeting – no report.

Nominating – No report.

Statewide Arts Outreach – Leslie LeCuyer, no report.

Task Force Planning and Reports –

- Future of Perpich, no report.

INFORMATION:

Board Member Discussion

- Board Member Forum, Chair Vander Kooi announced that he and George Sutton have each submitted their resignations from the Board to the Governor's office and explained the process for filling vacant terms to the Board. Nathan Coulter stated his intention not to reapply when his term ends on January 7, 2019.
- Travel & Events, the Chair encouraged interested members to attend the Native American Arts Conference and the Master Teachers Conference to be held at Perpich if their time permits.

INFORMATION:

Open Forum/Public Comment (limited to 2 minutes each, total of 20 minutes)

No member of the Public rose to address the Board.

Adjournment

The Chair received a motion to adjourn from Member Nabors with a second provided by Member Coulter. On a voice vote with all members voting in favor, the meeting was adjourned.