



## **BOARD OF DIRECTORS MEETING**

**Thursday, July 14, 2016 - 3:30 – 5:00 p.m.**

**Perpich Center for Arts Education**

**Arts High School Cafeteria**

**6125 Olson Memorial Highway**

**Golden Valley Minnesota 55422**

### **APPROVED - MINUTES - APPROVED**

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:35p.m.

Members Attending: J. Carey, N. Coulter, L. Henning, S. Mau Larson, P. McNally, M. Nabors, M. Ollig, L. Ruch-Hammond

#### **Information and Action:**

Discussion and decision for Open Forum report

The Chair provided a brief review of activities regarding the Open Forum that took place at Crosswinds Arts & Science on June 9.

In open discussion the Chair suggested the Board may consider forming a Task Force Committee to examine information collected from the Open Forum and additional fact finding that it would pursue. Discussion among the board members found support for forming a task force from all members who spoke. The Chair asked for volunteers willing to serve on the task force and received the names of Susan Mau Larson, Mat Ollig, Jan Carey, Mikal Nabors and Luayn Ruch-Hammond who agreed to serve as Task Force chair.

The Chair offered a motion to charge the Task Force with the responsibility to gather, analyze and investigate all financial transparency, board responsibility and understanding, enrollment and retention and, communications information that it may in performance of it's duty to the Board to find the facts; receiving a second from Member Daly, the Chair requested a vote by voice and with all members voting for and no members voting against, the Task Force is created.

The Task Force will provide a progress report at the next regular meeting of the board that occurs on September 8, 2016.

#### **Adjournment**

With the conclusion of business as represented by the agenda, the Chair declared the meeting adjourned at 4:40p.m.



## **BOARD OF DIRECTORS MEETING**

**Thursday, September 9, 2016 - 3:00 – 5:00 p.m.**

**Perpich Center for Arts Education  
Arts High School Performance Hall  
6125 Olson Memorial Highway  
Golden Valley Minnesota 55422**

### **APPROVED - Minutes - APPROVED**

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:04p.m.

Members Attending: J. Carey, N. Coulter, J. Donnelly, L. Henning, S. Mau Larson, P. McNally, M. Nabors, M. Ollig, L. Ruch-Hammond, B. Vander Kooi, J. Workman

**Introductions** – New Board Members Julia Donnelly, Julie Workman and Benjamin Vander Kooi were introduced by the Chair and each provided a brief personal biography

#### **ACTION**

Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meetings, June 9, 2016 & July 14, 2016
- b. Receive Agency Budget and Financial Report, periods ending June 30, July 31 and August 31, 2016 – M. Zabel, Administrative Management Director

The Chair recognized Member Ruch-Hammond who requested a correction amending the minutes of July 14, 2016 to add the words “financial transparency, board responsibility and understanding, enrollment and retention and, communications”. On a unanimous vote by voice the minutes are approved with the aforementioned correction.

#### **ACTION**

Member Ruch-Hammond on recognition by the Chair offered a motion to Amend the Agenda to include Recommendations to the Task Force progress report. Following discussion a voice vote produced a division; with three new members recusing themselves, on a Call of the Roll the motion to Amend the Agenda failed on a tie vote of four Ayes and four Nays.

#### **INFORMATION**

Crosswinds Middle School Presentation  
Innovation Officer Debra Kelley with Math teacher Joleen Armstrong and Educational Assistant and Latino Community liaison Alicia Mena provided an update of activities taking place on the Woodbury campus

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|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>INFORMATION</b> | <p>Media Arts and Visual Arts Initiative updates</p> <p>Pat Benincasa Visual Arts Chair and Rebecca Bullen Media Arts Chair of the Perpich Arts High School shared news about current activities, shows and progress toward goals for their department(s).</p>                                                                                                                                                                                                                                                                                                      |
| <b>ACTION</b>      | <p>Selection and Confirmation of Board Vice Chair</p> <p>Chair McNally suggested that nominations would be accepted from the floor and nominations of Linda Henning and Ben Vander Kooi were submitted. The nominated members each spoke briefly to their experience and the abilities they could provide to the office. On a vote by ballot, Ben Vander Kooi is elected to the office of Vice Chair.</p>                                                                                                                                                           |
| <b>INFORMATION</b> | <p>Board Task Force Progress Report</p> <p>Task Force Chair Ruch-Hammond provided members with an update of Task Force activities and progress. During this report Task Force Member Mau Larson addressed the members to state that it is her intent to resign her position on the Task Force; the Task Force Chair stated this would be taken under advisement. The two members agreed to speak further to reach a resolution.</p>                                                                                                                                 |
| <b>INFORMATION</b> | <p>Chair's Update</p> <p>Chair McNally offered comment on several areas of activity within the Agency. McNally citing personal reasons then stated he is resigning his office as Board Chair and his seat on the Board of Directors effective with the adjournment of this meeting.</p>                                                                                                                                                                                                                                                                             |
| <b>INFORMATION</b> | <p>Executive Director's Report</p> <p>Executive Director Mackert spoke briefly about administration and agency activities since the previous meeting of the Board.</p>                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>ACTION</b>      | <p>Member Vander Kooi was recognized by the Chair and suggested that it would be appropriate to convene a Board Meeting to address the seating of a new Chair and any other business that may arise from the current day's meeting before the next regular meeting of the Board scheduled for November. Following brief discussion, a motion to call a Meeting of the Board was supplied by Member Vander Kooi; receiving a second from Member Mau Larson the motion was put to a vote by voice and approved with all members in favor and none voting against.</p> |
| <b>Adjournment</b> | <p>Having completed business represented by the meeting agenda, the Chair declared the meeting adjourned at 5:39p.m.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                            |



## **BOARD OF DIRECTORS MEETING**

**Thursday, October 13, 2016 - 3:00 – 5:00 p.m.**

**Perpich Center for Arts Education**

**Arts High School Cafeteria**

**6125 Olson Memorial Highway**

**Golden Valley Minnesota 55422**

**Approved – MINUTES - Approved**

Following recitation of the Pledge of Allegiance, Vice Chair Ben Vander Kooi called the meeting to order at 3:06 p.m..

Members Attending: J. Carey, N. Coulter, J. Donnelly, L. Henning, S. Mau Larson, M. Nabors, M. Ollig, L. Ruch-Hammond, B. Vander Kooi, J. Workman.

### **ACTION**

Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, September 8, 2016
- b. Receive Agency Budget and Financial Report, period ending September 30, 2016 – M. Zabel, Administrative Management Director

Receiving a motion to approve the Consent Agenda from Member Workman and a second from Member Donnelly, the Vice Chair requested a vote by voice. With all members voting in favor and none voting against, the Consent Agenda is approved.

### **ACTION:**

Nominations Committee meeting of October 4, 2016 – Jan Carey, Committee Chair

- a. Receive committee report
- b. Selection and confirmation of Board Chair and/or Vice Chair

Having received the Committee's report and nomination of Susan Mau Larson for Chair, the Vice Chair asked if there were any nominations from. Receiving one nomination from Member Workman to enter the name of Ben Vander Kooi for consideration. Receiving no other names for nomination, the Vice Chair requested a motion to close nominations; on receiving a motion to that cause from Member Coulter and a second from Member Workman, the Vice Chair requested a vote by voice and with all members in favor and none against, nominations are closed. Nominated members each spoke briefly to their experience and the abilities they could bring to the office. On a vote by ballot, Susan Mau Larson is elected to the office of Chair.

## Board of Directors Minutes

Approved Thursday, November 10, 2016

- INFORMATION:** Board Representative to East Metro Integration District  
Susan Mau Larson provided a brief history of the organization and explained how it recently has rebranded and changed public name to Equity Alliance Minnesota. Mau Larson further explained that her term as representative from Perpich might now conclude in favor of another board member to take up that representation. Mau Larson requested that any member interested in serving in this capacity please contact her to learn more information.
- ACTION:** Task Force Committee Report  
Task Force Chair Luayn Ruch-Hammond presented a report of activities of the committee and their recommendation for additions to the Perpich Board web pages of the Perpich agency website. These additions to include: Perpich based email addresses for each Board member, the meeting calendar, agendas for each meeting, the minutes as the Board approves them, the By-laws, the policies as reviewed and approved by the Board, and the budget.  
  
Receiving a motion to make these website additions from Member Ruch-Hammond, the Chair was provided a second from Member Vander Kooi. Following brief discussion, the Chair requested a vote by voice; with all votes in favor and no votes against the motion passes. The staff of the agency are directed to commence with updates to the website to effect the requested changes.
- INFORMATION:** Legal Liability Issues  
Vice Chair Vander Kooi provided a report of his meeting with the Attorney General's office and materials provided to him explaining how the State represents Board Members in legal matters affecting the agency and shared publications that he received: Board Members' Handbook of Legal Issues, Minnesota Statutes Section 3.732, Settlement of Claims, and Minnesota Statutes Section 3.736, Tort Claims
- INFORMATION:** Office of Legislative Auditor Updates  
Vice Chair Vander Kooi provided information about his meeting with the Office of Legislative Auditor and that office's timeline for completion of the Financial Audit that is anticipated to be released in November, 2016 and the Program Audit to be released in January, 2017.
- INFORMATION:** Update on Perpich Arts High School  
Executive Director Mackert shared an update of the Arts High School activities including the addition of new three new staff: Noelle Wolf, Lindsey Redmann and Daniel Griffiths, and Parent Open House, Portfolio Day, the hosting of a Statewide exhibition: "Circling Justice", Arts High School Task Force groups for Expectations, Admissions, Curricular Options, Support to Success and the Governance Team

## Board of Directors Minutes

Approved Thursday, November 10, 2016

- INFORMATION:** Update on Crosswinds Middle School  
Executive Director Mackert provided an update of the Crosswinds campus activities including staff additions of David Deutschman, Jessie Erickson, John Gonzalez, Holly Johnson, Jay Melchior, Philip Rabcevic; enrollment continues to expand, committees are in place to examine student achievement, climate and culture, arts integration and student government with more additions planned as enrollment increases. Arts integration in the classrooms is being increased and is quickly showing improvements in student engagement.
- INFORMATION:** Minnesota Department of Education Mandatory Training Session  
Discussion of the Board training being sought to fulfill requirements of Statute 123B.09; it is expected that the board secretary will receive information about dates available and registration and communicate that to the members prior to the next meeting.
- ACTION:** Modify the Board calendar, adding a Regular Board Meeting for the month of December  
The Chair requested a motion to add a December board meeting to occur on December 15, 2016. Receiving a motion to that cause from Member Nabors and a second from Member Vander Kooi after the brief discussion the Chair called for a vote by voice. With all members voting for and none voting against the motion passes.
- INFORMATION:** Board Member Requests and General Discussion  
- Chair Mau Larson remarked on making committee assignments and setting committee schedules.  
- Member Donnelly remarked on upcoming training session.  
- Vice Chair Vander Kooi commented on use of Perpich email addresses and stressed the importance of observing all aspects of Open Meeting Law.  
- Member Ruch-Hammond suggested that the Board consider a review of electronic media use at an upcoming meeting.
- Adjournment** Having completed the business of the board as represented by the meeting agenda, the Chair declared the meeting adjourned at 4:23 p.m.



## **BOARD OF DIRECTORS MEETING**

**Thursday, November 10, 2016 - 3:00 – 5:00 p.m.**

**Perpich Center for Arts Education**

**Arts High School Cafeteria**

**6125 Olson Memorial Highway**

**Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.*

### **Approved MINUTES Approved**

Following recitation of the Pledge of Allegiance, Board Chair Susan Mau Larson called the meeting to order at 3:02 p.m.

Members attending: J. Carey, N. Coulter, S. Daly, J. Donnelly, L. Henning, S. Mau Larson, M. Nabors, L. Ruch-Hammond, B. Vander Kooi, J. Workman

#### **ACTION**

Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, October 13, 2016
- b. Receive Agency Budget and Financial Report, period ending October 31, 2016 – M. Zabel, Administrative Management Director

A motion to approve the Consent Agenda was accepted from Member Carey and a second provided by Member Donnelly. The Chair requested a vote by voice and with all members voting in favor and no votes against, the Consent Agenda is approved.

#### **ACTION**

Approval of the Committee Chairs and Members

Chair Mau Larson explained the purpose and need for updating and filling Committee Chair vacancies and members with recent changes to the Board of Directors membership, these changes will be effective through the Annual Meeting in February 2017.

Receiving a motion to approve Committee Chair and Member updates from Member Coulter and a second from Member Carey the Chair requested a vote by voice, with all members voting in favor and none against the Committee Chairs and Members are approved as follows:

**Board Development** - Julie Workman, Chair; Thomas Adams, Jan Carey

**Budget and Finance** – Steve Daly, Chair; Mikal Nabors, Luayn Ruch-Hammond, Ben Vander Kooi

**Government Relations** – Nathan Coulter, Chair; Jan Carey, Julia Donnelly, Mat Ollig

**Personnel** – Linda Henning, Chair; Bill Crutcher, Luayn Ruch-Hammond

**Nominations** – Jan Carey, Chair; Steve Daly, Linda Henning

**Executive Committee** – Susan Mau Larson, Chair; Ben Vander Kooi, Vice Chair; Julie Workman, Steve Daly, Nathan Coulter, Linda Henning

**INFORMATION**

Task Force Committee Report

Task Force Chair Luayn Ruch-Hammond presented a brief report of activities of the committee and it's recommendation for referring future action on any specific items back to the appropriate committees of the board. Further, the committee recommends pursuing an organizational level professional survey to be offered for the purpose of aiding to determine cause for agency staff turnover and declining enrollment at Crosswind Arts and Science campus.

**ACTION**

Adoption of Task Force recommendations

Task Force Chair Luayn Ruch-Hammond offered a motion that the Perpich Board authorize a survey not to exceed \$3,000.00 in expense to solicit services to conduct a survey of the staff at Crosswinds and Perpich, a second was received from Member Donnelly.

On the opening of discussion a motion to table pursuit of the survey was received from Member Vander Kooi and a second to that motion was received of member Workman. Following discussion the motion to table failed on a vote by voice.

Upon completing discussion of the motion to authorize a survey, a vote was called by show of hands with seven votes in favor and three votes against. The motion to authorize the survey passes.

**ACTION/INFORMATION**

Finance Committee Report

Budget & Finance Committee Chair Steve Daly read out the resolution in support of the Biennial Budget Request. Daly supplied a motion to approve with a second provided by Member Ruch-Hammond. Following discussion, a vote by voice was called by the Chair; with all votes in favor and no votes against, the motion to support the Biennial Budget Request passes.

Administrative Management Director Zabel provided an update of progress regarding Crosswinds School audits being prepared in response to Minnesota Department of Education requirements.

**INFORMATION**

Committee Updates – Susan Mau Larson, Chair

- a. Board Development: Committee Chair Workman shared an update of activities and encouraged the members to contact the Board Secretary to schedule them for MSBA Phase II Training.
- b. Government Relations: Committee Chair Coulter spoke about the election and results from of the general election at State and local levels.
- c. Personnel: Committee Chair Henning spoke of progress made toward completing a performance evaluation of the Executive Director



**INFORMATION**

Woodbury Leadership Academy

Executive Director Mackert provided a history and update of the leasing of instructional space to the Woodbury Leadership Academy since its inception. The Board Chair offered a recommendation to create a task force that would report back to the Executive Committee its recommendations on continuing the lease agreement. A motion was received from Member Vander Kooi to create a task force to provide a recommendation to the Board and a second received from Member Coulter.

During discussion Member Vander Kooi offered an amendment to the motion that requests the task force recommendation be reported to board at the December 15 board meeting with a second received from Member Donnelly. Following discussion, a request to vote by show of hands on the amendment was received and with four votes in favor and four votes against the amendment to receive the task force report on December 15 fails.

Following further discussion a vote by voice was requested on the establishment of the task force and with all votes in favor and none against the Task Force to examine the Woodbury Leadership Academy lease is formed. Members include: Debra Kelley (Crosswinds), Mike Zabel, Lon Lamprecht, Mike Sande (Perpich Agency), Susan Estes (Department of Administration, Real Estate and Construction Services), Jennifer Hassemer (Attorney, Minnesota Management and Budget) and Linda Henning and Mikal Nabors (Perpich Board of Directors). Copy of notes on this report are made available to the Board Members and to the Public (attached).

**INFORMATION**

Update from the Chair

- a. The Chair provided information on the status of audits from the Office of Legislative Auditor indicating that the Finance audit is to be released in early December and the Program audit to be made available in late December.
- b. Board Membership – The Chair reviewed that membership currently stands at thirteen of fifteen possible members and that contact with the Office of the Governor indicates that the two existing vacancies will be filled by appointment soon. Following this meeting there will be one additional vacancy with the departure of Member Bill Crutcher. In January, the Board terms of Steve Daly, Thomas Adams, Luayn Ruch-Hammond and Susan Mau Larson will expire with Ruch-Hammond and Mau Larson each submitting application for reappointment.

**INFORMATION**

Executive Director's Update

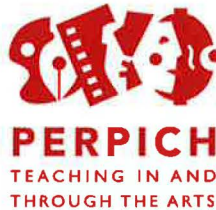
The Executive Director offered a brief version of her report the full text of which is attached.

**Board Member Requests and General Discussion**

**Adjournment**

Completing the business of the board as represented by the meeting agenda, the Chair declared the meeting adjourned at 4:48 p.m.

***Next meeting date December 15, 2016***



## **BOARD OF DIRECTORS MEETING**

**Thursday, December 15, 2016 - 3:00 – 5:00 p.m.**

**Perpich Center for Arts Education**

**Arts High Performance Hall**

**6125 Olson Memorial Highway**

**Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.*

### **Approved MINUTES Approved**

#### **PERFORMANCE:** African Drummers (Performance Hall)

*With the conclusion of the performance, the board and guests moved to the Cafeteria to conduct the meeting*

Following recitation of the Pledge of Allegiance, Board Chair Susan Mau Larson called the meeting to order at 3:14p.m.

Members Attending: L. Brobeck, J. Carey, N. Coulter, S. Daly, L. Henning, S. Mau Larson, M. Ollig, L. Ruch-Hammond, G. Sutton, B. Vander Kooi, J. Workman

#### **ACTION**

Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, November 10, 2016
- b. Receive Agency Budget and Financial Report, period ending November 30, 2016 – M. Zabel, Administrative Management Director

A motion to approve the Consent Agenda was accepted from Member Henning and the second was received from Member Coulter, The Chair requested a vote by voice and with all members voting in favor and none against, the Consent Agenda is approved.

#### **INFORMATION:**

Chair Mau Larson offered a welcome to new Board members Linda Brobeck and George Sutton who each provided a brief introduction of themselves.

**INFORMATION:** Committee Reports – Susan Mau Larson, Chair

- a. Board Development Committee Chair Workman had no news
- b. Government Relations Committee Chair Coulter provided a brief legislative update describing recent changes to Legislative Committees
- c. Personnel Committee Chair Henning shared an update of activities including it's meeting of November 30 to identify process for a Performance Evaluation of the Executive Director to be completed by end of March 2017, followup on the Board Task Force report recommendation to obtain and review the turnover rate at Perpich and Crosswinds as identified to be completed by January 12, 2017 and, determine process and schedule for task force recommendation for completion of a survey of Agency staff and stakeholders.

**INFORMATION:** Update on Crosswinds Audit – Administrative Management Director Mike Zabel introduced Andrew Grice of the audit firm BerganKDV who reviewed findings contained in and, answered board member questions related to, the fiscal year 2015 financial audit for Crosswinds school.

**INFORMATION:** The Executive Director offered her report, the full text of which is attached.

**INFORMATION:** Chair Mau Larson shared a brief update regarding upcoming Perpich Arts High School events and acknowledged outgoing Board members for their service to the Board.

#### **Board Member Requests and General Discussion**

**Adjournment** Having completed the business of the board as represented by the agenda, the Chair declared the meeting adjourned at 4:52p.m.

***Next meeting date January 12, 2017***

**December 15, 2016**  
**ED Board report**

**Due to the number of new board members, I have expanded this report to provide background information. A training session will be offered for new board members in early January.**

**New Human Resources Director**

I am pleased to announce the hiring of Ekpedeme Akpan as Human Resources Director for the agency. Ekpe comes to Perpich from the MN Department of Human Services where she has served as personnel officer and senior leader since 2007. Prior to state employment Ekpe's human resources experience included work with Volunteers of America, Catholic Eldercare, Wells Fargo, and St. David's Child Development and Family Services. She has a Bachelor's degree in psychology from the University of Minnesota, Certificates in industrial relations and human resources management from UMN, and a certificate in project management and team facilitation from North Hennepin Community College. Ekpe replaces Tammy Funk who accepted a promotion with MDE.

As a small, non-cabinet member agency, we do not have authority to make certain decisions regarding employee positions. The HR professionals at Minnesota Management and Budget perform those decisions on our behalf. Unfortunately, these necessary decisions, at times, result in our loss of key employees and hinder our ability to attract leaders, due to our lack of competitive ability in the marketplace. For example, Mike Zabel is known among finance departments for his knowledge of state financing and his ability to train good finance staff. He trains, and then agencies recruit. We have tried to seek permission to match competitor offers and are refused, due to agency size and the application of state practices.

I feel certain that we now have HR and Finance professionals who will remain dedicated to Perpich Center and bring consistency to day-to-day operations. These positions are key to compliance and operations in state government. Ekpe is a great resource for Perpich Center.

I must report the same level of confidence with our arts high principal who came on board in August, Ahava Silkey-Jones. I have spoken previously to you about her expertise and intelligence and I will continue to do so. Ahava and her team (the new school counselor and admissions director), offer stability, passion and expertise in arts education, understanding of our great students, and a commitment to bring about needed changes.

We have the same such expertise and unlimited passion at Crosswinds with Debra Kelley and Nicole Rasmussen. I am pleased with the progression of strong, innovative managers.

### **Facilities**

We have dedicated capital investment funds to address priorities in asset preservation and health/safety. In the past three years we have replaced and expanded external lighting throughout the campus, addressed ongoing issues of water runoff, handled asbestos abatement, upgraded electrical wiring in the dorm, and replaced the fire alarm system in the main building. We have some bonding monies remaining from the FY14 appropriations and hope to use the funds to replace the boiler in the dorm and upgrade the fire alarm system in the Gaia building.

The legislative session ended last year without a bonding bill. Should legislators present a capital investment bill this session, Perpich will work with the Governor's Office, legislature and the Department of Administration, Real Estate and Construction Services division to obtain funding in order to continue addressing campus needs. The greatest priorities include new roofs for the dorm and for the Gaia building, upgraded elevators in the main building, new restroom facilities, and planning funds for the library and kitchen.

(The main campus facility was constructed in mid-60s and includes 32 acres of property and three holding ponds. The Crosswinds campus covers 35 acres of property and abuts a lake, a stream, and a wooded area that is used for the schools environmental and physical education programs.)

### **Crosswinds Audit**

I am pleased to report that the audit for Crosswinds, covering FY15 is complete and the FY16 audit is expected to be completed by December 31. These satisfy new deadlines requested of and approved by the Minnesota Department of Education (MDE) as we grasp operating Crosswinds as a traditional school district (with charter school funding) within the confines of a state agency. (The Arts High does not fall under the same rules as funding for that program is derived from the agency's general fund appropriated by the legislature).

This has not been an easy task and I applaud our finance department; the finance department of Minnesota Department of Education; and the work of BerganKDV (the external auditing firm) in figuring out how to handle the complexities of conducting a traditional school audit within the framework of the financial systems required for state agencies.

I also want to acknowledge Perpich finance team member Todd Goetze for working this past year with MDE to learn the UFARS accounting system used in school districts, in attempts to extrapolate Crosswinds data from the state's (SWIFT) financial and accounting system in order to satisfy provisions of a UFARS audit.

We have already begun to implement other changes and expect to bring stronger reporting of Crosswinds expenditures and revenue to the finance committee and board for review. I have also recommended that Perpich Center hire the services of an accounting firm that works specifically with school districts to handle UFARS monitoring and reporting services for Crosswinds. (Mike Zabel and I had tried to do this last year without success.) This will allow for ease in the annual auditing process.

### **Crosswinds Soars!**

It takes courage, vision, and acknowledgement of the achievement gap to support a school of voluntary integration. I am very proud of the leadership team in place at Crosswinds. You heard a presentation a few months ago from that organization's leader, Debra Kelley. I want to update you on the Crosswinds Soar program implemented to further inspire and engage students, often from at-risk backgrounds. Our aim at Crosswinds is to be a model school for Minnesota, by using arts and equity practices to close the achievement gap.

Crosswinds (which has 72% students of color and 65% of students on free and reduced meals) is helping students succeed through a newly implemented enrichment period, called Soar. Students choose an elective Soar course each quarter that engages them in hands-on learning and provides remedial attention for students who need it. In just one quarter, we already see an increase in student engagement and improved grades.

Crosswinds Arts & Science School in Woodbury is a year-round, public 6<sup>th</sup> – 10<sup>th</sup> grade school that serves all east metro urban and suburban school districts (formerly the East Metro Integration District). In Soar, Crosswinds students get the opportunity to participate in courses that are arts-infused or connect real-life skills to their academic work. Hands-on learning and arts-infused units require students to learn multiple items together. Students bridge subject matter boundaries using their learning to link content as they produce new, often innovative creations. Soar classes change each quarter and include courses such as Coding JavaScript/HTML/CSS and web design, Lego Robotics, News Broadcast, Creative Writing, Culinary Arts, Fitness Fun and more. This quarter students also can choose an arts integration class that connects hip-hop, graffiti art and U.S. history taught by Cowles artist-in-residence, Lisa Berman and Crosswinds teachers.

In the first quarter of Soar, we have seen great results. Over 70% of students rated their first quarter class a 4 or 5 on a 5-point scale, with students reporting that their courses helped them develop their skills in communication and responsibility, while feeling engaged in their work. Of the 44% of students whose teachers helped with remedial work twice a week during the Soar period, 74% of the students saw their grades improve. Overall, there has been a dramatic 30% increase from last year at this time in students who are earning Cs or above.

In addition to the immediate success we have seen in terms of student engagement and improving grades, Soar coursework is framed by a strategic plan with goals and activities to also increase test scores and lessen behavioral issues. Administrators and instructors will chart these measures in addition to continuing to report the effects of Soar and arts integration classes on engagement and grades.

Crosswinds operates as a laboratory school where we are creating practices to disseminate statewide to teachers through professional development. The results we are experiencing are in line with statistics gathered locally and nationally on how arts integration affects student outcomes. Last year, the Perpich Board had a presentation from the external evaluators assessing our Arts Integration program. Their assessment reports that students were observed to be 4.4 times more likely to be highly thoughtful and highly engaged in arts integrated units.

Below are statements made in a recent survey of Crosswinds students and teachers:

"I learned different cooking techniques and how to work with other people in the kitchen." - student reflection

"I learned that Soar class is not only to entertain, but also to teach." - student reflection

"I learned more about books and how to express myself. I think this Soar [class] helped me so much." - student reflection

"Many [students] went beyond what was required. I believe there was high interest because it was autonomous learning which was only limited by their imaginations." - teacher reflection

"They loved the hands on aspect of the class and seemed very proud of their accomplishments." - teacher reflection

"Students were engaged and collaborated greatly on their creations and designs of their imagination." - teacher reflection

"By alternating days of activity and play with days of research and academic learning, students were motivated to put forth effort in both areas." - teacher reflection

Basketball began this month at Crosswinds.

Concordia University has opened discussions with Crosswinds to collaborate on teaching their students about arts integration. Lonn Maly, Concordia's Dean of the College of Education, feels that he brings greater value to his students and their success in teaching if they learn – while in college – how to serve a diverse student population through arts integration.

### **Perpich Foundation**

The Perpich Foundation is a separate non-profit organization developed to support the overall mission of the Perpich Center. They are governed by their elected board of directors and have liberty to make their own decisions regarding their strategic direction. Historically the Foundation was focused on raising dollars to fill gaps in legislative funding. Funds were used for such programs as emergency student needs (housing, transportation, college application fees, healthcare), staff professional development, student scholarships, legislative relations, and employee incentives.

We enjoy a good relationship with the Foundation and have been working with Foundation President Rob Jacobs to expand its role. The Champions program was launched last year, matching industry professionals with each of the school's six art areas in efforts to spread our influence and public exposure.

The Foundation's *Pastries at Perpich* launches next month. This program is designed to bring external professionals together as members of an advisory council in support of the Arts High School. I am most pleased that Marty Ellingson, GV Honeywell's design director will be joining us. Rob and I have been trying for some time to get Marty involved at Perpich to begin dialogue with him regarding careers in design for Arts High graduates.



The advisory councils we hope to develop in partnership with the Foundation are patterned after the successful program at the High School for Visual and Performing Arts of Houston TX, a 9-12 arts magnet school for the district's 230,000 students.

**Leasing Task Force**

The leasing Task Force met to discuss the current lease situation between a charter school, Woodbury Leadership Academy, and Perpich Center/Crosswinds. I sent an update of this process to WLA's principal and thanked him for their continued interest in leasing space at our Crosswinds facility. I informed him that the Task Force is currently assessing all aspects of our position in leasing space, including the original intent, parameters established for meeting bond and Perpich Center parameters, and provisions mutually agreed upon for operation of WLA in the Crosswinds building this school year. When bond counsel determines documentation needed from WLA, we will proceed with gathering the information and providing opportunity for WLA to address the Task Force.

**Conference speakers**

Byron Richards, arts integration project manager, Pam Paulson, senior director policy, and Jeremy Holien, arts education specialist spoke at the national conference of State Education Agency Directors of Arts Education last month. Pam and Byron presented jointly on our arts integration project's integrated assessments and Jeremy offered a session on teacher development and evaluation in the arts.

**Library reading list**

I have attached a list of agency preferred reading material that was organized by Anne Denison, Perpich Center librarian. If you need gift ideas...speaking of which, we never turn down donations to the library for books and other resource materials.





POLITICS IN MINNESOTA  
**CAPITOL  
REPORT**

BOMA Greater Minneapolis and Finance & Commerce Present:  
**The 2017 BOMA Cup**  
January 19, 2017 | Golden Valley Golf & Country Club



In the Office of the State Archaeologist just below Fort Snelling's underground History Center, a leaky ceiling has gone unrepaired so long that a tarp was raised to catch water and drain it into a sink; it has been in place nearly two years. Viewing the makeshift repair is Bruce Koenen, a research assistant with the office. (Staff photo: Bill Klotz)

## Deferred state building maintenance stirs debate

By: Kevin Featherly   December 14, 2016   0

A governor-imposed deadline on deciding whether a bonding bill will be included in an anticipated Dec. 20 special session arrives Thursday. At the same time, the Administration Department's commissioner is making his case for jump-starting repairs on nearly 1,000 state-owned buildings that are either in poor or crisis condition because of delayed maintenance.

The issue, which Commissioner Matt Massman discussed in an interview with Capitol Report, is not new. The commissioner broached it a month ago in a conversation about deferred maintenance on the 80-year-old State Office Building. That structure needs a roughly \$20 million overhaul just to its antiquated mechanical systems. It required \$1.4 million in emergency repairs last summer after a chilled-water valve ruptured; Massman pins the incident on long-deferred maintenance and preservation work.

Massman said that deferred maintenance in buildings occupied by state agencies across Minnesota — excluding University of Minnesota and Minnesota State Colleges and Universities buildings not directly under the Administration Department's purview — totals \$1.3 billion statewide. The Department of Natural Resources reported in its 10-year capital needs assessment last year that its deferred maintenance backlog alone totals \$342 million.

Republicans respond with a mixture of empathy and skepticism. Rep. Chris Swedzinski, R-Ghent, vice chair of the House Capital Investment Committee said he thinks his caucus generally prefers to spend bonding funds to fix existing buildings rather than build new ones. The problem, Swedzinski said, is that for every person he meets looking for state money to catch up on repairs, 20 others are in line seeking money for new construction.

"That is a battle that legislators need to weigh out," he said. "Is the state in a position to build more buildings when we are having a tough time maintaining our current infrastructure?"

### **Condition 'unacceptable'**

Among the state's many delayed building repair and preservation projects, the Administration Department lists nearly \$461 million in deferred maintenance of buildings rated as either in poor condition (\$296.55 million) or in crisis (\$164.35 million). The State Capitol, just wrapping up its \$310 million restoration, does not figure in that total.

Many other state buildings are in better shape but still need work. The department says fully 80 percent of Minnesota's roughly 5,500 state agency buildings have seen needed repairs and maintenance put off, either a little or a lot, because funding was unavailable.

Massman finds the situation unacceptable.

"A state property is a state asset, just like money in the bank," he said. "It is our fiduciary responsibility to be caring for these properties." Government should not wait until pieces start falling off buildings, Massman said, before investing in their upkeep.

Deferring maintenance on leaky roofs, frosty workspaces and crumbling plaster can simply be annoying for those working in them. But it can sometimes be hazardous, Massman said. There is about \$42 million worth of overdue

maintenance on “life safety and security systems” in state-owned buildings, figures indicate.

The Minnesota Correctional Facility-Lino Lakes, for instance, has an ancient fire alarm system in its E Building that the department rates as “unacceptable”; it would cost \$167,000 to replace. The Minnesota National Guard’s Training and Community Center at the West St. Paul Armory, meanwhile, lacks a sprinkler system, and that would cost up to \$110,000.

Deteriorating roofs and exterior building walls are two other major areas of concern. Repairing every compromised wall would cost just more than \$53 million statewide, according to Administration Department figures. One of those, a wall in Cell Hall D at the Minnesota Correctional Facility-Stillwater, would cost \$7.2 million to repair.

Correcting all the leaky and structurally deficient roofs, meanwhile, would cost nearly \$24 million statewide. Just two problem roofs in St. Paul — on the State Office Building and the Centennial Building’s parking ramp — would cost more than \$1 million combined to shore up.

Sometimes deferred maintenance verges on the comical. In the Office of the State Archaeologist just below Fort Snelling’s underground History Center, a leaky ceiling has gone unrepaired so long that a tarp was raised to catch water; it has been in place nearly two years. A hose drains water captured by the draped fabric into a nearby sink.

“It has become kind of a fixture,” said Bruce Koenen, a research archaeologist in that office. “You don’t even notice it anymore.”

Massman warns that when it comes to building maintenance, the longer the delay the greater the cost. To bring a building already rated “good” back to “excellent” condition costs \$24 per square foot, department figures indicate. But it takes \$208 per square foot to bring a building in crisis back to excellent shape.

Delays can even push a building past the point of no return, Massman said. The Centennial Building — home to various state government offices — is in danger of becoming an example of that, he said.

“That is one of the evaluations we are looking at with Centennial,” Massman said. “Are our repairs significant enough that we just need to replace the building?”

### **Bonding bill to the rescue?**



The Centennial Building — home to various state government offices — may need too much work to be preserved, says Administration Commissioner Matt Massman. “That is one of the evaluations we are looking at with Centennial,” Massman says. (Staff photo: Kevin Featherly)

The regular 2016 session's failed bonding bill would have made some progress toward catching up. It authorized \$818 million in bonding as part of a \$1.1 billion total package and easily cleared the House. Yet it got bogged down in the Senate over the light-rail impasse.

Administration Department spokesman Curt Yoakum said that Gov. Mark Dayton's 2016 bonding bill request included \$212 million for deferred maintenance and asset preservation in state-owned buildings.

In his compromise special-session bonding bill proposal, submitted Tuesday, Dayton included a combination of his preferred deferred maintenance requests with others proposed by lawmakers during the regular session, said Keith Hovis, spokesman for Minnesota Management and Budget. His proposed list includes \$11 million for repairs to the Centennial Building's parking ramp, \$20 million for Corrections Department asset preservation and \$5 million for Veterans Affairs Department asset preservation, among others.

The governor's special session bonding proposal honors the \$1 billion limit that Republicans sought, according to a press release issued by the governor's office.

That frustrates Rep. Alice Hausman, the DFL lead on the House Capital Investment Committee. Author of several bonding bills over the years, the legislator from St. Paul said the \$1 billion bonding limit is a Republican relic of the Arne Carlson administration of the 1990s.

Had Democrats taken the House majority last election, Hausman said, she would have worked to persuade other members to pass \$1 billion bonding bills in each year of the biennium — double the current amount — in part to catch up on deferred maintenance. "The point is that we just have to get more aggressive," she said.

Given how bonding bills require supermajorities, that probably would have been a hard sell even with a DFL majority, especially for someone like Swedzinski. Republicans, obviously, want to keep a lid on spending. And bonding bills are never just about maintaining existing assets, he said. Much of the money is steered toward new construction—something he is hesitant to support.

Partly, Swedzinski said, new-construction demands are a matter of politics: The public constituency advocating bonding funds for public-facing projects like water infrastructure upgrades, new civic centers and hospital expansions is far larger than the one that lobbies to maintain existing state-employee workplaces. Expanding the pool of bonding money, he suggests, would simply expand the pool of new construction requests.

Hausman counters that the state's deferred needs are great and growing. She said that the state needs to become more "courageous" about incurring debt in the name of asset preservation. "We are under-investing," she said, and that just means that every year the backlog gets greater and greater."

House Ways and Means Committee Chair Jim Knoblach, R-St. Cloud, does not dispute her point about the long list of buildings stuck in deferred maintenance limbo. "This has been an issue for many, many years," he said.

Even so, he said, the state does not need to commit to the entire \$1.3 billion worth of backlogged deferred maintenance in a single year. Nor does the Legislature have to commit to raising all of the needed money, he said. Nothing prevents state agencies operating inside the affected buildings from investing in their preservation, he said.

"There is a temptation to just wait for the Legislature and the bonding bill to bail them out," Knoblach said. "The bonding bill has its place. But we need the agencies to be stepping up more than they have been to deal with this, too."

BOMA Greater Minneapolis and Finance & Commerce Present:

**The 2017 BOMA Cup**  
January 19, 2017 | Golden Valley Golf & Country Club



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Lon Lamprecht <[lon.lamprecht@pcae.k12.mn.us](mailto:lon.lamprecht@pcae.k12.mn.us)>

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## Fwd: Perpich Library Newsletter

1 message

**Sue Mackert** <[sue.mackert@pcae.k12.mn.us](mailto:sue.mackert@pcae.k12.mn.us)>

Thu, Dec 15, 2016 at 10:54 AM

To: Lon Lamprecht <[lon.lamprecht@pcae.k12.mn.us](mailto:lon.lamprecht@pcae.k12.mn.us)>

If possible, can you attach the list of favorite books from agency staff to the board report? Thanks,  
Sue

----- Forwarded message -----

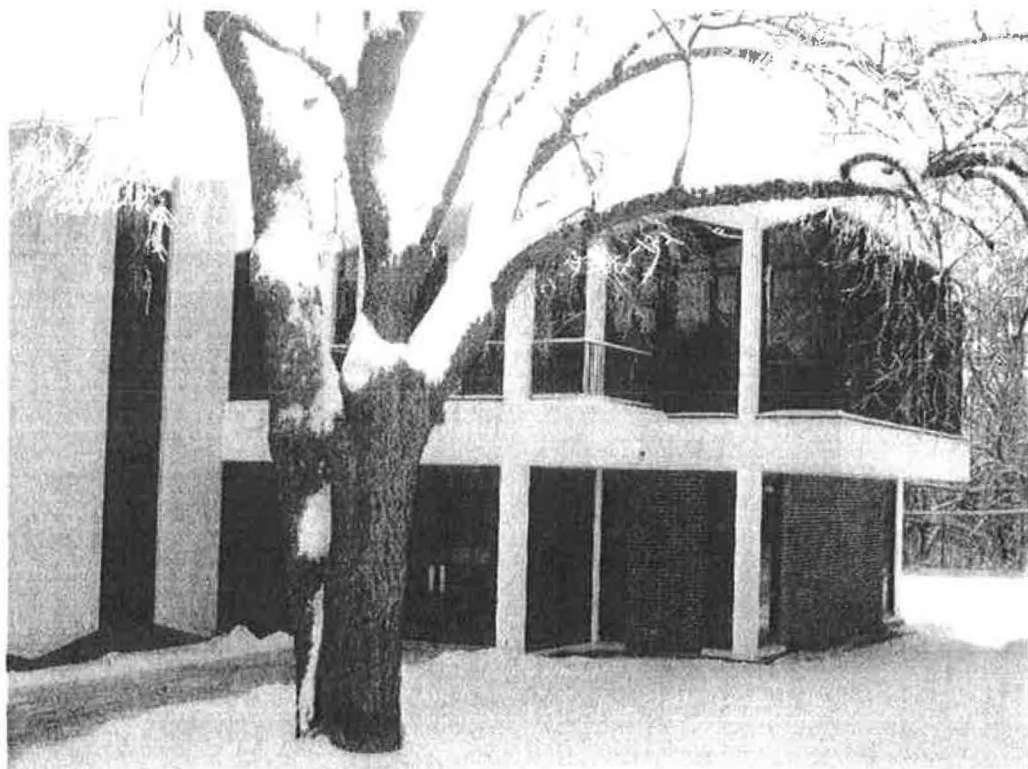
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Date: Tue, Dec 13, 2016 at 9:35 AM

Subject: Perpich Library Newsletter

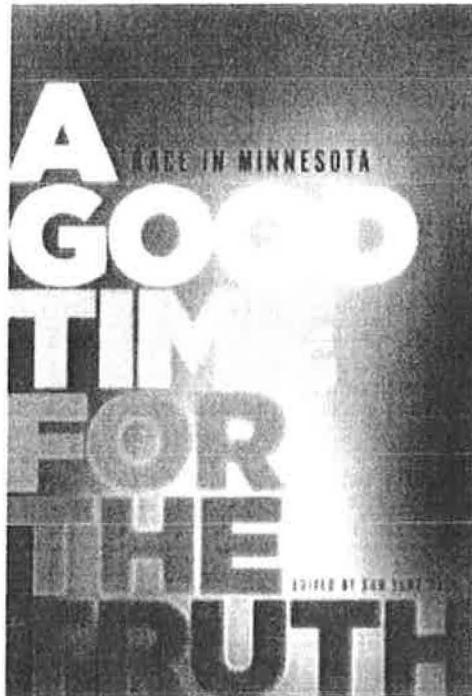
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# Notes from the Floating Glass Library

## Issue #3



## Perpich Staff's Favorite Reads of 2016

I asked the staff of the Perpich Center what books they REALLY enjoyed reading this year.

Here is what they recommended:

**All titles link to Amazon.com for more information.**

### **Fiction**

All the Light You Cannot See

by Anthony Doerr (Novel)

Beautiful Ruins

by Jess Walter (Novel)

The Famished Road

by Ben Okri (Novel)

The Fifth Season

by N.K. Jemisin (Novel)

Freedom

by Jonathan Franzen (Novel)

Girl Mans Up

by M-E Girard (Young adult novel)

LaRose

by Louise Erdrich (Novel)

Llama Llama Red Pajama

by Anna Dewdney (Picture book)

The Martian

by Andy Weir (Novel)

Miss Peregrine's Peculiar Children series (3 books)

by Ransom Riggs (Young adult novels)

The 100 Year Old Man Who Climbed Out The Window And Disappeared

by Jonas Jonasson (Novel)

Pillars of the Earth

by Ken Follett (Novel)



Pure

by Andrew Miller (Novel)

Sharpe & Donovan series (6 books)

by Carla Neggers (Novels)

The Shepherd's Crown

by Terry Pratchett (Young adult novel)

Submission

by Michel Houellebecq

Swimsuit

by James Patterson (Novel)

The Very Hungry Caterpillar

by Eric Carle (Picture book)

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**Nonfiction**

At Canaan's Edge: America in the King Years 1965-68

by Taylor Branch (African American history)

The Black Maria

by Aracelis Girmay (Poetry)

Born to Run: A Hidden Tribe, Superathletes, and the Greatest Race the World  
Has Never Seen

by Christopher McDougall (Sports/running)

Capital: New York, Capital of the 20th Century

by Kenneth Goldsmith (Photography/history)

Catalog of Unabashed Gratitude

by Ross Gay (Poetry)

Debating the End of History: The Marketplace, Utopia, and the Fragmentation of Intellectual Life

by David W. Noble (Economics)

Faith: Trusting Your Own Deepest Experience

by Sharon Salzberg (Self-help)

Furiously Happy: A Funny Book About Horrible Things

by Jenny Lawson (Mental health/humor)

\*A Good Time for the Truth: Race in Minnesota

edited by Sun Yung Shin (Essays)

Hillbilly Elegy: A Memoir of a Family and Culture in Crisis

by J.D. Vance (Memoir)

Live Your Truth

by Kamal Ravikant (Self-help)

Love Yourself Like Your Life Depends on It

by Kamal Ravikant (Self-help)

The Mastery of Love: A Practical Guide to the Art of Relationship

by Don Miguel Ruiz (Self-help)

The Omnivore's Dilemma: A Natural History of Four Meals

by Michael Pollan (Food history)

The Secret Life of Puppets

by Victoria Nelson (Art and religion)

The Song Poet

by Kao Kalia Yang (Memoir)

*Stolen from the Garden. The Kidnapping of Virginia Piper*

by William Swanson (Minnesota true crime)

*\*Unbearable Splendor*

by Sun Yung Shin (Poetry/essays)

*The War of Art. Break Through the Blocks and Win Your Inner Creative Battles*

by Steven Pressfield (Self-help)

*Waste*

by Brian Thill (Essays)

*Wild*

by Cheryl Strayed (Memoir)

**\* Please note: TWO of the titles are due to the work of our very own English instructor, Sun Yung Shin!**



Need a smile? Watch the Broadway Cast of the Lion King sing Circle of Life on the New York Subway! (3 min, 50 sec)

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## Library's Pinterest Page

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but thanks for being so thorough.

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Perpich Center for Arts Education • 6125 Olson Memorial Hwy • Golden Valley, MN 55422 • USA



Sue Mackert  
Executive Director

Perpich Center for Arts Education  
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**BOARD OF DIRECTORS MEETING**  
**Thursday, January 12, 2017 - 3:00 – 5:00 p.m.**  
**Perpich Center for Arts Education**  
**Arts High Cafeteria**  
**6125 Olson Memorial Highway**  
**Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.*

**Approved MINUTES Approved**

The meeting was called to order by Board Vice Chair, Ben Vander Kooi at 3:01p.m.

Members Attending: L. Brobeck, N. Coulter, J. Donnelly, J. Grams, L. Henning, L. LeCuyer, M. Nabors, M. Ollig, B. Vander Kooi, G. Winter

**ACTION**

Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, December 15, 2016
- b. Receive Agency Budget and Financial Report, period ending December 31, 2016 – M. Zabel, Administrative Management Director

A motion to approve the Consent Agenda was received from Member Coulter and with a second from Member Donnelly the Vice Chair requested a vote by voice. With all members voting in favor and none against, the Consent Agenda is approved.

**INFORMATION:**

Vice Chair Vander Kooi provided an update board membership changes including members departing and new members joining with recent appointments affected by the Office of the Governor, recommendation of two new standing committees for Outreach and IT, the Leadership transition team, contact with Minnesota Management and Budget office for a potential interim Executive Director and need for the search for a permanent Executive Director. He also recognized Joel Alter from the Office of the Legislative Auditor who shared the timeline for release of the Financial Audit and Program Evaluation of the agency scheduled for January 19, 2107. The Vice Chair invited all members at this time to introduce themselves with a brief biography.

- INFORMATION:** Member Donnelly provided a review of a meeting with faculty that took place earlier in the afternoon and included Members Ollig and Vander Kooi. The meeting was to introduce themselves as members of the Board and to open an avenue of dialogue for those faculty members with questions relating to current agency activities and transitions.
- INFORMATION:** Crosswinds 2016 Audit - Administrative Management Director Mike Zabel introduced Nancy Schulzetenberg of the audit firm BerganKDV who reviewed findings contained in and, answered board member questions related to, the fiscal year 2016 financial audit for Crosswinds school.
- INFORMATION:** Woodbury Leadership Academy Agreement – Member Nabors described activities developing a new lease agreement with the Woodbury Leadership Academy that will continue the sharing of the Crosswinds campus through June 2018.
- INFORMATION:** Committee Reports –  
Personnel – Member Henning shared current state of the committee being short of members to conduct business at this time. Spoke about the Crosswinds Task Force recommendation to offer a survey to stakeholders and constituents. Two board members have been assigned as interim committee members pending the Annual Meeting in February 2017, they are J. Grams and L. LeCuyer. The action took place on a motion received from Member Coulter with second from Member Ollig and on a vote by voice all members voting in favor, Grams and LeCuyer are approved to the Personnel committee.  
Board Development – Julie Workman – Due to another obligation Member Workman was not in attendance to provide an update.  
Government Relations – Member Coulter reviewed for members the start of the legislative session and development of a bonding request on behalf of the Perpich Agency, upcoming appearances before the Senate committee for confirmation by the full Senate. One additional board member assigned as interim committee member pending the Annual Meeting in February 2017, L. LeCuyer.  
Nominations – Linda Henning – As the previous work completed by the committee is no longer relevant with recent changes to board membership, the report was not read out.
- INFORMATION:** Interim Executive Director’s Report – Administrative Management Director Zabel provided a reporting of agency and school activities the full text of which is attached.

**ACTION:** One board member is assigned as interim Personnel committee member pending the Annual Meeting in February 2017, L. Brobeck. The action took place on a motion received from Member Donnelly with second from Member Coulter and on a vote by voice all members voting in favor, Brobeck is added to the Personnel committee.

Discussion took place for adding a volunteer member of the Board to the Transition Team, result to be determined.

Discussion took place for adding four volunteer members of the Board to the Search Team, result L. Brobeck, J. Grams and L. Henning will participate on the Executive Director Search Team with one additional member to be named.

The Board also seeks faculty and student and parent representation from each campus and a member of the Foundation to participate on the Search Committee.

**INFORMATION:** Board Member Forum – Members rising included N. Coulter and B. Vander Kooi who spoke to offering a Resolution of the Board thanking recently departed members Adams, Crutcher, Daly, Mau Larson, Ruch-Hammond for their service to the Board. On a motion from L. Henning and second from J. Donnelly a vote by voice was requested and with all members voting for and none against the resolution passes.

**INFORMATION:** Open Forum/Public Comment – Barbara Cox offered comment

**Adjournment** Having completed the business of the board as represented by the agenda, the Chair accepted a motion to adjourn from Member Coulter and a second from Member LeCuyer, on a voice vote with all members in favor the meeting adjourned at 4:55p.m.

***Next meeting date February 9, 2017***



**BOARD OF DIRECTORS AND ANNUAL MEETING**  
**Thursday, February 9, 2017 - 3:00 -- 5:00 p.m.**

**Perpich Center for Arts Education  
Arts High School Visitor's Center  
6125 Olson Memorial Highway  
Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and  
integrate their artistic and academic abilities to their highest potential.*

**REGULAR MONTHLY MEETING**

**APPROVED - MINUTES - APPROVED**

The meeting was called to order by Board Chair, Ben Vander Kooi at 3:29p.m.

Member Attending: L. Brobeck, N. Coulter, J. Donnelly, J. Grams, L. Henning, M. Nabors, M. Ollig, T. Surprenant,  
G. Sutton, B. Vander Kooi, G. Winter, J. Workman

**CONSENT AGENDA (ACTION)**

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Meeting, January 12, 2017
- b. Receive Agency Budget and Financial Reports, period ending January 31, 2017 -- M. Zabel,  
Administrative Management Director

By a vote of acclamation the consent agenda is approved



## Board of Directors Approved Minutes

Thursday, February 9, 2017 - 3:00 – 5:00 p.m.

Page 2 of 4

**Information/Action:** Update from the Chair-- Ben Vander Kooi

a. Leadership Transition Update

(1) Interim Director - The Chair provided an update regarding the search for an Interim Executive Director and requested that the Board vote to approve the hiring of Peg Birk to that position. Receiving a motion to approve the selection as a hire from Member Winter and a second provided by Member Ollig; the Chair called for a vote by voice and with all members voting in favor and none against, the hiring of Peg Birk as Interim Executive Director is approved.

(2) New Executive Director Search Process - Member Brobeck offered an update of the Search Committee's progress to date and an action to approve the Job Description for the position was deferred to later in the meeting.

b. Legislative Hearings - Members Workman and Vander Kooi shared their experiences testifying before Legislative committees in recent weeks.

c. Perpich email address and business cards – Discussion of the opportunity to provide business cards to Board Members

**Information/Action:** Update on Crosswinds Arts & Science School  
Report on school visit - Members Vander Kooi and Sutton related their experience touring the Crosswinds building and program

**Action:** Creation and Approval of Crosswinds Task Force pursuant to Section 3.5 of the bylaws the Board via the Chair desires to create a task for the purposes of gathering information, conduct public meeting(s) to gather input and to make recommendations to the Board on the continued operation or transfer of Crosswinds. This task force shall continue activity until the Board has made a final decision about Crosswinds and if the Board recommends transfer of Crosswinds, until ownership of the property has been approved by the Legislature and transferred to a new owner. Receiving a motion to approve from Member Coulter and a second from Member Ollig, the Chair requested a vote by voice. With all members voting in favor and none against, creation of the Task Force is approved.

**Information/Action:** Enrollment/Truancy/Tests/Other - Debra Kelley of the Crosswinds school provided a report on the current state of the school. Kelley also requested Board approval of the program's Achievement & Integration Plan. With a motion to approve by Member Henning and a second from Member Brobeck the Chair requested a vote by voice. All members voted for approval and none against, the Achievement and Integration plan is approved.

## Board of Directors Approved Minutes

Thursday, February 9, 2017 - 3:00 – 5:00 p.m.

Page 3 of 4

**Information:** Update on Perpich Arts High School - Report on Enrollment/Truancy/Tests/Other -- Ahava Silkey-Jones provided a report to the Board on the state of the Arts High School.

**Information:** Update on Minnesota Statewide Arts Outreach - Alina Campana on behalf of Pam Paulson reported on activities of the Arts Outreach Program.

**Action:** Approval of 2017-2018 AHS Student Fee schedule – Mike Zabel provided a synopsis of the need for the Student Fee schedule and its annual approval by the Board. A motion to approve the schedule was received of Member Coulter with a second provided by Member Workman. Following discussion the Chair called for a vote by voice, with all members voting in favor and no votes against the Arts High School Student Fee schedule is approved for the 2017 – 2018 school year.

**Information:** Committee Reports --

- a. Board Development -- Julie Workman, no report
- b. Budget and Finance Committee -- Committee members Nabors, Sutton and Vander Kooi reviewed the committee's meeting with the Office of the Legislative Auditor to review the OLA financial audit of the agency and with the representative from BerganKDV to review the Crosswinds MDE audit.
- c. Government Relations -- Nathan Coulter, no report
- d. Nominations – Jan Carey, Member Carey was not in attendance due to illness
- e. Personnel -- Linda Henning, no report

**Information:** Committee Appointments for 2017-2018 – Chair Vander Kooi reviewed appointments to the standing committees.

**Information:** Interim Executive Director's Report -- Mike Zabel provided highlights of the report that he has supplied in writing to the Board including a print version of the campus Master Plan that was developed in the 1990's.

## Board of Directors Approved Minutes

Thursday, February 9, 2017 - 3:00 – 5:00 p.m.

Page 4 of 4

- Action:** Approve New Executive Director Job Description – The Chair accepted a motion to approve from Member Nabors with a second from Member Brobeck, with no further discussion requested by members and on a vote by voice, all members voted in favor and none voted against. The Executive Director job description is approved.
- Information:** Board Member Forum – Member Coulter spoke of attending the Arts High School Information Session; The Chair encouraged members to consider attending the an upcoming information session to be held at Crosswinds on a date still to be determined.
- Information:** Open Forum/Public Comment - Members of the Public that rose to address the Board: Patricia Wick, Jeff Pridie, Brittney Edwards, Cathy Wick, Jim Ramlett, Emma Valentine, Barbara Hackett-Cox.
- Adjournment:** A motion to adjourn was received from Member Coulter and with a second from Member Donnelly the Chair requested a vote by voice. With all members voting in favor and none opposed, the meeting is adjourned at 6:15p.m.



**BOARD OF DIRECTORS SPECIAL MEETING**  
**Thursday, February 16, 2017 - 3:00 -- 4:00p.m.**  
**Perpich Center for Arts Education**  
**Arts High School**  
**Visitor Center**  
**6125 Olson Memorial Highway**  
**Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and  
integrate their artistic and academic abilities to their highest potential.*

**SPECIAL MEETING**

**APPROVED – Minutes – APPROVED**

Board Chair Ben Vander Kooi called the meeting to order at 3:06p.m. The following members attending: Brobeck, Carey, Coulter, Grams, Ollig, Sutton, Vander Kooi, Winter, Workman.

**Action:** Closed Session to discuss proposed expulsion of Student “A” – Motion to enter Closed Session received from Member Sutton with second from Member Winter, the Chair called for a voice vote and with all members in favor and none voting against the motion to enter Closed Session passes.

**Action:** Return from Closed Session – Moved by Member Workman, second by Member Coulter. The Chair called for a vote of voices and with all members in favor and no votes against, the closed session is ended.

**Information:** Report of Closed Session – It is the determination of the Board of Directors, pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56 that Student “A” is expelled effective February 16, 2017 and continuing through the remainder of the 2016-2017 academic year.

**Adjournment:** Motion to adjourn received from Member Sutton, second provided by Member Winter. On a vote by voice and all members voting in favor, no votes against, the meeting is adjourned at 3:37p.m.



**BOARD OF DIRECTORS SPECIAL MEETING**  
**Tuesday, February 28, 2017 - 5:00 -- 7:00p.m.**  
**Perpich Center for Arts Education**  
**Arts High School**  
**Visitor Center**  
**6125 Olson Memorial Highway**  
**Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.*

**SPECIAL MEETING**

**APPROVED - Minutes - APPROVED**

The meeting was called to order by Board Chair, Ben Vander Kooi at 5:02p.m.

Members attending: L. Brobeck, N. Coulter, J. Grams, L. Henning, L. LeCuyer, M. Nabors, M. Ollig, G. Sutton, B. Vander Kooi, J. Workman

**Information/Action:**

The Chair requested a motion to bring the resolution to the floor. Receiving a motion from Member LeCuyer and second from Member Brobeck the Chair requested the report of the Crosswinds Task Force for its recommendation. Task Force Member Sutton reviewed the current financials and learning from two completed independent audits. Task Force Member Workman explained the differences between Perpich as an agency and Crosswinds as a school and how funding works to maintain Crosswinds viability. The Chair recapped the public meeting that took place at Crosswinds on February 23, 2017 as a listening session and where St. Paul Public Schools made a presentation indicating its interest in pursuing acquisition of Crosswinds campus and operating the program as part of the St. Paul Public School District into the future.

Following a period of discussion the Chair read out the Resolution of the Board recommending transference of the Crosswinds campus and program to St. Paul Public Schools. There being no further discussion the question was called. On a vote by voice with all members voting for and none against, the resolution is passed.

**Adjournment:**

A motion to adjourn was received from Member Coulter and with a second provided by Member Henning the chair requested a vote by voice. All members voted in favor, the meeting is adjourned at 5:41p.m.



**BOARD OF DIRECTORS REGULAR MEETING**  
**Thursday, March 23, 2017 - 5:00 -- 7:00 p.m.**  
**Perpich Center for Arts Education**  
**Arts High School Visitor's Center**  
**6125 Olson Memorial Highway**  
**Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.*

**APPROVED – MINUTES – APPROVED**

The meeting was called to order by Board Chair Ben Vander Kooi at 5:05p.m.

Members Attending: L. Brobeck, J. Carey, N. Coulter, J. Grams, L. Henning, L. LeCuyer, M. Nabors, M. Ollig, B. Vander Kooi , G. Winter, J. Workman

**ACTION:** Motion to approve the Agenda was provided by Member LeCuyer, with a second from Ollig; on a voice vote the Agenda is approved.

**CONSENT AGENDA (ACTION)**

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Meetings, February 12, 2017 and Special Meetings of February 16, 2017 and February 28, 2017
- b. Receive Agency Budget and Financial Reports, period ending February 28, 2017 -- M. Zabel, Administrative Management Director

A motion to approve the consent agenda was received from Member Winter and a second provided by Member Nabors. On a vote by voice with all members in favor and none voting against the consent agenda is approved.

## Board of Directors Approved Minutes

Thursday, March 23, 2017 - 5:00 – 7:00 p.m.

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**ACTION:** Bylaws Revisions Approval – Confirmation Vote, Ben Vander Kooi

The Chair requested a motion to approve by-laws changes following:

a. Standing Committees (See attached List of proposed revisions to Section 3.3)

1. Rename Personnel Committee: Human Resources Committee, Section 3.3(d)

2. Add new Committee: Information Technology Committee, Section 3.3(i)

3. Add new Committee: Statewide Arts Outreach Committee, Section 3.3(j)

b. Board Member Compensation. Revise NOTE to Bylaw 2.3 (b): "Board members who are employees at the State of Minnesota cannot receive *per diem* payments." as follows:  
"Board Members who are employees of the State of Minnesota cannot receive *per diem* payments EXCEPT for Board-approved activities performed outside their regular working hours or during times when they are using vacation or comp time, pursuant to Minnesota Statute 15.075."

Motion was provided by Member Coulter and seconded by Member Brobeck on vote by voice the by-laws revisions are approved.

Member LeCuyer was recognized and suggested that Member Coulter as a State employee may have desired to abstain from action on the previous motion and vote and offered a motion to reconsider. That being seconded by Member Workman, the motion to reconsider was put to a vote by voice and approved with all members in favor.

A new motion to approve the by-laws revisions was made by Member LeCuyer and with a second from Member Ollig, the Chair requested a vote by voice. With Member Coulter abstaining and Member Henning, also a State employee not yet present, all other members voted in favor with no votes against. The by-law revisions are approved.

**INFORMATION:** Board Communications, Lon Lamprecht

The Secretary was recognized by the Chair and addressed the Board on the topics of Business Cards for the members and updating contact information. Members will be contacted individually by email to update pertinent information.

**INFORMATION:** Interim Executive Director Report, Peg Birk

Birk shared observations and activities of the previous five weeks including: stability, structure and transparency, creation of an organizational survey, interviews with external stakeholders and work on an Audit Response Matrix.

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### **INFORMATION:** Art High School Update

Ahava Silkey-Jones gave an update on Arts High School activities including a review of new applicant and current enrollment data, an overview of school programming and constituent support, upcoming events and student accolades.

### **INFORMATION:** Crosswinds Update

Debra Kelley updated the Board on Crosswinds School events with an overview of School and Staff activities and a review of February student enrollment data. The Chair inquired about how open enrollment affects the student numbers across the year. Kelley spoke to greatest increase being reflected in October of each year and offered to have more specifics available in her next report.

### Outreach Update

Pam Paulson offered an outline of current Outreach Data that provided a framework for expanded discussion on Arts Specialists, Regional Centers, Turnaround Arts: Minnesota, Arts Integration Project and took questions from Board Members that will be referred to the Arts Outreach Committee.

### **INFORMATION:** Executive Director Search Committee, Ekpe Akpan & Linda Brobeck

Akpan and Brobeck summarized the progress of the Search Committee, with applications received and the planned schedule of deliberation.

### **INFORMATION:** Update on Campus Master Plan, Mike Zabel

Zabel shared a prepared list of Asset Preservation Requests with the members to help define the current priorities and offered a plan for providing tours to Board members before the next regular board meeting in April.



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**INFORMATION:** Committee Reports --

Appeals – no report

Arts Outreach – Leslie LeCuyer – Reviewed organizational meeting activity

Board Development – Julie Workman – Meeting will take place at 7pm following the Board meeting.

Budget and Finance Committee – Mikal Nabors – In the absence of a quorum the meeting was canceled.

Government Relations – Leslie LeCuyer – Reviewed Committee activity and startup of strategies for communication to Legislators on support of the agency. Additional conversation and review of testimony given in committee hearings and of visits to legislators was also shared.

Human Resources – Linda Brobeck – Described process of beginning the Executive Director search, review of the by-laws and future work that derives from that effort including a bi-annual board self assessment survey and procedures and structure for annual review for the Executive Director.

Information/Technology – Thomas Surprenant – In the absence of the Committee Chair, Chair Vander Kooi spoke briefly to activity of the committee and their intent of taking a detailed tour of the campus at the next regular meeting. Additional conversation took place regarding potential of funds in current legislation offered in the House or Senate this session.

Nominating – no report

## Board of Directors Approved Minutes

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**INFORMATION:** Board Member Forum

Member Coulter described his experience attending “Hair” as performed by Perpich Arts High School students and conversation he had with some of the cast following the show.

**INFORMATION:** Open Forum/Public Comment (limited to 2 minutes each, total of 20 minutes)

No member of the public rose to address the Board

**Adjournment** The Chair accepted a motion to adjourn from Member Coulter and a second from Member Ollig, on a voice vote with all members in favor the meeting adjourned at 7:04p.m.



**BOARD OF DIRECTORS MEETING**  
**Thursday, April 20, 2017 - 5:00 -- 7:00 p.m.**  
**Perpich Center for Arts Education**  
**Arts High School Visitor's Center**  
**6125 Olson Memorial Highway**  
**Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.*

**Approved – MINUTES – Approved**

The meeting was called to order by Board Chair Ben Vander Kooi at 5:03p.m.

Members Attending: L. Brobeck, N. Coulter, J. Donnelly (telephone), J. Grams, L. Henning, L. LeCuyer, M. Nabors, M. Ollig, T. Surprenant, G. Sutton, B. Vander Kooi, G. Winter, J. Workman

**ACTION:**

Approval of the Agenda

A motion to approve the agenda was received from Member Coulter, on a second from Member Winter a voice vote was called (Member Donnelly had not yet joined the meeting). With all members present in favor, the agenda was approved.

**CONSENT AGENDA (ACTION):**

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Meetings, March 23, 2017
- b. Receive Agency Budget and Financial Reports, period ending March 31, 2017 -- M. Zabel, Administrative Management Director

On a motion to approve received of Member LeCuyer and a second received from Member Sutton, the Chair called a vote by voice (Donnelly not yet present). With all members voting in favor and none against the consent agenda is approved.

**INFORMATION:**

Board Communications, Lon Lamprecht

The Secretary was recognized by the Chair and provided an update on board contact information and business cards with proofs of the card having been sent to each respective board member. Board members are to approve or indicate changes and cards will then be sent for printing.

## Board of Directors Approved Minutes

Thursday, April 20, 2017 - 5:00 – 7:00 p.m.

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- INFORMATION:** Interim Executive Director Report, Peg Birk  
Birk thanked Board Members for all their efforts working with the agency. She noted Graduation coming up on June 2<sup>nd</sup>. Birk also spoke about budget planning that is in process and the matrix that has been created and used to track corrections needed per the financial and program legislative audits.
- INFORMATION:** Arts High School Update – Ahava Silkey-Jones  
Jones provided an update on upcoming events including: Summer Camp, GALA, We Are Perpich and Graduation. Reminder that the Senior Retrospective show is still mounted, the Foundation applied for and won the opportunity receive a new website. Reviewed MCA test results, ACT is completed and AP testing coming in May. And, lastly spoke about enrollment and Spring Orientation.
- Crosswinds Update  
Interim Executive Director Birk gave a summary of the written report provided by Debra Kelley who was unable to attend the meeting in person. Students are on Spring Break in the next week.
- Outreach Update – Dr. Pam Paulson  
Paulson shared a review and update of the current Regional Centers activities under the direction of Dr. Betsy Maloney.
- INFORMATION & ACTION:** Executive Director Search Committee, Ekpe Akpan & Ben Vander Kooi  
Akpan gave an overview of the Search Committee's activities to date.
- INFORMATION:** Discussion about Campus Tour, Ben Vander Kooi  
The Chair recognized Thomas Surprenant Chair of the Information & Technology Committee who spoke briefly about the committee's campus tour of the previous day and then Chair Vander Kooi spoke about the group that toured earlier that day.
- INFORMATION:** Retreat Planning, Ben Vander Kooi  
The Chair and Interim Executive Director Birk offered suggestions regarding startup of planning activities by the Board Development Committee for the July Retreat, including possible search for a pro bono facilitator and location of the meeting.
- ACTION:** Approve Committee Appointments, Ben Vander Kooi  
The Chair commented that the Finance Committee is in need of one additional member and encouraged members to consider serving in that capacity.

## Board of Directors Approved Minutes

Thursday, April 20, 2017 - 5:00 – 7:00 p.m.

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### **INFORMATION:** Committee Reports --

Appeals – no report

Board Development – Julie Workman

Unable to meet as yet, scheduling a future date.

Budget and Finance Committee – George Sutton

The members of the committee met on April 19 and discussed the present and the next year's budget. Sutton offered the committee's recommendation to empower staff to do all things necessary to balance the operating budget for the current fiscal year. Following discussion the recommendation was brought to a Roll Call vote and with all members voting in favor and none voting against, the recommendation of the Committee is approved.

Government Relations – Leslie LeCuyer

The committee has met March 30 and April 12 to discuss strategy at the Legislature. LeCuyer acknowledged the contributions that committee members and members of the public have made to date to be heard. Further discussion was offered highlighting legislative visits and testimony that have occurred.

Human Resources – Linda Brobeck

Have met and are addressing two items: annual Executive Director Assessment and Bi-Annual Board Self Assessment. A schedule is being developed for the ED Director assessment to be used over the first year. A survey to the Board is being prepared that results of which will be presented at the Board retreat in July.

Information/Technology – Tom Surprenant

Met on April 19 following a tour of the campus; three guests attended (Craig Farmer, Brian Pickerell and Anne Dennison) to answer questions of the Committee Members. Discussion highlighted a strong desire to move the library back into the Arts High School building

Nominating – Jan Carey

No report

Statewide Arts Outreach – Leslie LeCuyer

The committee met on April 19 with guests Mary Schaeffle of MMEA and Nora Schull of Minneapolis Public Schools attending. Seeking to meet up to three times in May to gather more staff input for developing a 360 review and survey to the field regarding the Regional Centers that will be brought to a future outreach committee meeting and ultimately carried as a recommendation to the Board.

## Board of Directors Approved Minutes

Thursday, April 20, 2017 - 5:00 – 7:00 p.m.

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**ACTION:** Change the calendar – Ben Vander Kooi  
The Chair described the need to alter the meeting schedule of the board to accommodate the work of the Executive Director Search Committee.

Discussion took place first with respect to moving the May 18 regular meeting to occur after the legislative session end on May 22. The meeting date was proposed to move to May 25, 2017. On a motion received from Member LeCuyer and a second from Member Workman a Roll Call vote was taken and with all members voting in favor the May regular meeting is to be held on May 25, 2017.

Further discussion identified a need to move the June regular meeting from June 22 to June 21, 2017 and extend the length of the meeting to three hours ending at 8:00p.m. Receiving a motion from Member LeCuyer and second from Member Coulter, the Chair asked for a Roll Call vote. All members voted in favor of the change and the June regular meeting will take place on Wednesday, June 21, 5:00p.m. to 8:00p.m.

**ACTION:** Approval of the Arts High School Calendar – Ahava Silkey-Jones  
The Principal presented the 2017-2018 School Year calendar and answered board member questions. Following discussion the Chair requested a motion to approve and received a motion from Member Coulter with a second offered by Member Ollig. On a Roll Call vote with all members voting in favor and none voting against, the Arts High School calendar is approved for the 2017-2018 School Year.

**INFORMATION:** Board Member Forum  
No member rose to speak.

**INFORMATION:** Open Forum/Public Comment  
Diane Aldis – spoke about the importance of Arts Outreach and the Comprehensive Arts Planning Program.  
Brittany Edwards – spoke to the Board about the potential renaming of the frontage road in honor of Bev DeVos.

**Adjournment** The Chair accepted a motion to adjourn from Member LeCuyer and second from Member Ollig at 7:21pm. On a Voice Vote with all members in favor the meeting is adjourned.



**BOARD OF DIRECTORS MEETING**  
**Thursday, May 25, 2017 - 5:00 -- 7:00 p.m.**  
**Perpich Center for Arts Education**  
**Arts High School Visitor's Center**  
**6125 Olson Memorial Highway**  
**Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.*

**REGULAR MONTHLY MEETING**  
**Approved – MINUTES – Approved**

The meeting was called to order by Board Chair Ben Vander Kooi at 5:10p.m.

Members Attending: L. Brobeck, J. Carey, N. Coulter (telephone), J. Grams, L. LeCuyer, M. Nabors, M. Ollig, G. Sutton, B. Vander Kooi, G. Winter, J. Workman

**ACTION:** Approval of the Agenda  
A motion to approve the agenda was received from Member LeCuyer and with a second from Member Nabors the Chair called for a vote by voice. With all members in favor and none against the agenda was approved.

**CONSENT AGENDA (ACTION)**

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Meeting, April 20, 2017
- b. Receive Agency Budget and Financial Reports, period ending April 30, 2017 -- T. Johnston, Interim Accounting Director, SmART

On a motion to approve received from Member Workman and a second from Member Nabors, the Chair called a vote by voice. With all members in favor and none voting against the consent agenda was approved.

**INFORMATION:** Interim Executive Director Report, Peg Birk  
Birk briefly reviewed events of past month including staff changes at Crosswinds and Perpich, planning for the transition to the new Executive Director and key dates coming up: We Are Perpich event on May 31<sup>st</sup>, Arts High School Graduation on June 2<sup>nd</sup> and the Beta Class (Class of '92) Reunion on June 17<sup>th</sup>.

Thursday, May 25, 2017 - 5:00 – 7:00 p.m.

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**INFORMATION:**

Outreach Update –

Professional Development – Jeremy Holien

Holien offered a brief history and current activities of the Professional Development and Outreach programs of the agency.

Turnaround Arts – Alina Campana

Campana provided an overview of the current state of the Turnaround Arts: Minnesota program

Arts High School Update – Ahava Silkey-Jones

Silkey-Jones spoke to members about Arts High School events and activities of the past and upcoming weeks including the offering of this summer's "Cinema Boot Camp", shift to Infinite Campus, progress on the current accreditation process and progress on admissions for the 2017-2018 School Year.

Crosswinds Update – Nicole Rasmussen

Rasmussen shared recent and current activities of the school, enrollment numbers and MCA testing results that are showing positive gains.

**INFORMATION:**

Executive Director Search Committee, Ekpe Akpan & Ben Vander Kooi

Akpan and Vander Kooi reviewed current plans for completion of Executive Director search noting that there will be a public meet and greet with the finalists on June 20 and final selection on June 21.

**INFORMATION:** Committee Reports -- Appeals

No report

Board Development – Julia Donnelly

On behalf of the Committee Chair, Julie Workman provided the report to share that the committee has met and discussed moving the date of the Board retreat and the need to start a search for a facilitator to lead the strategic planning process. Further conversation identified August 24 and 25 as possible dates for the Board retreat, still to be finalized.

Budget and Finance Committee – George Sutton

Sutton indicated that the committee is catching up with their learning process and expect to be able to provide a recommended budget pending completion of the legislative session.

Executive Committee – Ben Vander Kooi

The Executive Committee will hold its organizational meeting following today's board meeting.



Thursday, May 25, 2017 - 5:00 – 7:00 p.m.

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Government Relations – Leslie LeCuyer

The committee has recently met on May 4 and May 17. LeCuyer walked through recent activity and the most current version of the Education Omnibus bill that contains legislation affecting the agency.

Human Resources – Linda Brobeck

Has established a timeline for review of the Executive Director, and will identify the criteria upon which the review will depend. Also completed is the creation and distribution of a self-assessment survey of the board. This has been accomplished via use of Survey Monkey, results will be captured and reported to the Board at a future meeting.

Information/Technology – Tom Surprenant

On behalf of the Committee Chair, J. Grams shared that the committee has taken up the relocation of the Library to another site on campus as it's first focus of responsibility; plans are being developed.

Nominating – Jan Carey

No report

Statewide Arts Outreach – Leslie LeCuyer

LeCuyer spoke of the committee's recent meetings on efforts to research and define the current state of outreach programs and the impact that they have in the State. A Needs Assessment Survey has been developed and launched to reach 4,000+ arts educators and stakeholders.

**INFORMATION:** Board Member Forum  
No member of the Board rose to speak.

**INFORMATION:** Open Forum/Public Comment  
No member of the public rose to speak.

**Adjournment** Having concluded the business of the Board as represented by the Agenda, the Chair accepted a motion to adjourn from Member LeCuyer. Receiving a second from Member Grams the Chair called for a Vote by Voice and with all members present voting in favor, the meeting was adjourned at 6:57p.m.



**BOARD OF DIRECTORS SPECIAL MEETING  
Wednesday, June 14, 2017 - 5:30 -- 6:00 p.m.**

**Perpich Center for Arts Education  
Arts High School Visitor's Center  
6125 Olson Memorial Highway  
Golden Valley Minnesota 55422**

**Conference Call Dial In: 888.742.5095  
Conference Code: 1493307252**

*Mission: to provide all Minnesota students the opportunity to develop and  
integrate their artistic and academic abilities to their highest potential.*

**SPECIAL MEETING**

**Approved – MINUTES – Approved**

**Call to Order** The meeting was called to order with a Call of the Roll at 5:39p.m.; Members Brobeck, Carey, Coulter, Donnelly, Grams, Henning, LeCuyer, Ollig, Surprenant, Sutton, Vander Kooi, Winter, Workman present.

**ACTION:** Resolution to change the Crosswinds school year calendar to end June 22, 2017 –Crosswinds Principal Nicole Rasmussen addressed the Board on the need for adjusting the calendar scheduling and permit time for closure activities of the Crosswinds campus. Following Rasmussen’s remarks the Chair accepted a motion on the Resolution from Member Brobeck and with a second from Member Ollig the Chair called for discussion. No members addressed the body and the Chair called for a Roll Call Vote; with thirteen members voting in favor, the Resolution was adopted (text following):

**RESOLUTION**

**OF THE**

**PERPICH CENTER FOR ARTS EDUCATION**

**(Resolution No. 06.14.2017-B)**

WHEREAS, in 2014 the Perpich Center for the Arts Education (PCAE) received ownership from the State of Minnesota of the real and personal property of the Crosswinds Arts and Science School (Crosswinds) in Woodbury, Minnesota; and

Wednesday, June 14, 2017 - 5:30 – 6:00 p.m.

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WHEREAS, the PCAE has operated Crosswinds for school years 2014-15, 2015-16 and 2016-17 as an Arts Integrations school for grades 6-10; and

WHEREAS, the PCAE has approved a Crosswinds school calendar with June 29, 2017, designated as the last Regular School Day for the 2016-17 school year; and

WHEREAS, the PCAE has determined that the school calendar should be modified so that the last Regular School Day of the 2016-2017 school year shall be Thursday, June 22, 2017, as shown on the Remaining School Year Schedule which is attached hereto as Exhibit "A" and made part hereof; and

WHEREAS, the PCAE has decided to close Crosswinds as of June 30, 2017, because its authority to operate Crosswinds School was repealed by the Minnesota Legislature, effective July 1, 2017;

NOW, THEREFORE BE IT RESOLVED BY THE PERPICH CENTER FOR ARTS EDUCATION,

that the 2016-2017 School Calendar for Crosswinds is hereby modified so that the last Regular School day shall be June 22, 2017, and Crosswinds shall be closed effective June 30, 2017, as shown on Exhibit "A," the Remaining School Year Schedule, which is attached hereto and made a part hereof.

ADOPTED BY THE BOARD OF DIRECTORS OF THE PERPICH CENTER FOR ARTS EDUCATION THIS 14<sup>TH</sup> DAY OF JUNE, 2017.

**ACTION:** Resolution to approve closure of the Crosswinds School effective June 30, 2017 – A motion on the resolution was received from Member LeCuyer and a second from Member Winter. The Chair called for discussion and recognized Member Carey who pointed out an error in the language of the Resolution; the error was corrected with the replacement of "Directions" with "Directors" following the fourth WHEREAS. There being no further discussion the Chair instructed a Roll Call Vote. With eleven Members in favor and two abstentions the Resolution was adopted (text following):

RESOLUTION

OF THE

PERPICH CENTER FOR ARTS EDUCATION

(Resolution No. 06.14.2017-A)

WHEREAS, in 2014 the Perpich Center for the Arts Education (PCAE) received ownership from the State of Minnesota of the real and personal property of the Crosswinds Arts and Science School (Crosswinds) in Woodbury, Minnesota; and

WHEREAS, the PCAE has operated Crosswinds for school years 2014-15, 2015-16 and 2016-17 as an Arts Integrations school for grades 6-10; and

Wednesday, June 14, 2017 - 5:30 – 6:00 p.m.

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WHEREAS, the Minnesota Legislature has repealed the authority of the PCAE to operate Crosswinds by way of a Repealer contained in Minnesota Session Laws 2017, 1<sup>st</sup> Special Session, Chapter 5, Article 5, Section 15, lines 139.27 and 139.28, effective July 1, 2017; and

WHEREAS, the Board of Directors of the PCAE must close Crosswinds School as of June 30, 2017; issue layoff notices to all staff and faculty; and notify students and parents of this decision in a timely manner;

NOW, THEREFORE BE IT RESOLVED BY THE PERPICH CENTER FOR ARTS EDUCATION,

that the Board of Directors of the PCAE hereby closes Crosswinds effective June 30, 2017, and instructs the PCAE staff to notify all students, parents, faculty, staff and the community of this decision in a timely manner.

ADOPTED BY THE BOARD OF DIRECTORS OF THE PERPICH CENTER FOR ARTS EDUCATION THIS 14<sup>TH</sup> DAY OF JUNE, 2017.

IV.      **ACTION:**      Resolution to acknowledge legislative intent to follow the Surplus Property Statute process regarding the disposition of the Crosswinds School - A motion on the Resolution was received from Member Sutton and a second from Winter. The Chair then opened discussion of the Resolution with remarks explaining language in the Resolution and the requirements placed on the agency by the legislature. Member Sutton was recognized by the Chair and asked how long it is that that agency will be responsible for maintaining the Crosswinds building after it is closed. The Chair indicated that this would be done until the building is either sold or conveyed to another entity. Member Workman was recognized and asked if there are additional monies set aside by the legislature to cover costs associated with maintaining the building. The Chair indicated there are none. Member Carey inquired about the disposition of the Library collection and other assets. Interim Executive Director Birk and Crosswinds Principal Rasmussen described steps being taken to ensure that all property and assets from the Campus will be managed within the requirements of current law. Member Donnelly was recognized and inquired about the status of the Woodbury Leadership Academy (WLA) Charter School that is leasing space in the building. The Chair described that the Department of Administration is meeting with the WLA to determine the possibility of renewing the lease. Member Workman was recognized again to ask if it was possible that the building could be sold mid-year of such an agreement. The Chair responded that any changes to existing or new agreements would be handled by the Department of Administration.

The Chair then called for a vote by Roll Call. With eleven members in favor and two abstentions the Resolution passed (text following):

RESOLUTION

OF THE

PERPICH CENTER FOR ARTS EDUCATION

Wednesday, June 14, 2017 - 5:30 – 6:00 p.m.

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(Resolution No. 06.14.2017-C)

TO: MINNESOTA DEPARTMENT OF ADMINISTRATION

WHEREAS, in 2014 the Perpich Center for the Arts Education (PCAE) received ownership custodial control from the State of Minnesota of the real and personal property of the Crosswinds Arts and Science School (Crosswinds) in Woodbury, Minnesota; and

WHEREAS, the PCAE has operated Crosswinds for school years 2014-15, 2015-16 and 2016-17 as an Arts Integrations school for grades 6-10; and

WHEREAS, annual school audits by the private CPA firm hired by the PCAE for the Minnesota Department of Education indicate that the Perpich Center for Arts Education has been transferring at least \$600,000 each year to support the operation of Crosswinds; and

WHEREAS, the January 2017 Financial and Program Audits by the Office of the Legislative Auditor have found:

1. Enrollment levels have not met the Perpich Center's expectations. Low enrollment has adversely affected the school's revenues and its ability to offer specialized programming. (p. 55)
2. The performance of Crosswinds students on statewide accountability tests has declined in the years since the Perpich Center started managing the school. (p. 57)
3. Because of outdated written policies and administrative staff turnover, [the OLA] was unable to determine the extent to which Crosswinds School enforced its attendance policies. (p. 58)
4. Contrary to good personnel practices, the Perpich Center promoted an employee into high-level positions by merely changing the employee's job title and position description, (p. 59); and

WHEREAS, the Office of the Legislative Auditor recommended that the Legislature consider that the PCAE no longer operate Crosswinds, and further that "[a]mong the Perpich Center's current functions, Crosswinds School is the one that should be subject to the greatest legislative scrutiny." (p. 85); and

WHEREAS, the PCAE through its Crosswinds Task Force appointed at its Annual Meeting on February 9, 2017, took testimony from the community at a public Hearing held at Crosswinds on February 23, 2017; and

WHEREAS, the PCAE unanimously passed a Resolution on February 28, 2017, requesting that the Legislature transfer Crosswinds to another school district; and

WHEREAS, the Minnesota Legislature has repealed the authority of the PCAE to operate Crosswinds pursuant to Minnesota Session Laws 2017, 1<sup>st</sup> Special Session, Chapter 5, Article 5, Section 15, lines 139.27 and 139.28; and

WHEREAS, the Legislature has not appropriated funds to operate Crosswinds School after the end of the 2016-17 school year; and

Wednesday, June 14, 2017 - 5:30 – 6:00 p.m.

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WHEREAS, the Board of Directors of the PCAE acknowledges the Legislature's *de facto* determination that the Crosswinds property is no longer needed to carry out the governmental purpose for which it was acquired or constructed based on the Legislature's repeal of the authority of the PCAE to operate Crosswinds School and further requirement to: "As soon as practicable following July 1, 2017, and consistent with Minnesota Statutes, sections 16A.695 and 16B.281 to 16B.287, and constraints on the disposition of bond-financed property, the commissioner of administration shall offer the Crosswinds school property for sale." See Minnesota Session Laws 2017, 1<sup>st</sup> Special Session, Chapter 5, Article 5, Section 12, lines 138.4 to 138.7.

NOW, THEREFORE BE IT RESOLVED BY THE PERPICH CENTER FOR ARTS EDUCATION,

that the Department of Administration, should, as soon as practicable following July 1, 2017, and consistent with Minnesota Statutes, sections 16A.695 and 16B.281 to 16B.287, and constraints on the disposition of bond-financed property, offer the Crosswinds school property for sale.

ADOPTED BY THE BOARD OF DIRECTORS OF THE PERPICH CENTER FOR ARTS EDUCATION THIS 14<sup>TH</sup> DAY OF JUNE, 2017.

**INFORMATION:** Board Member Forum – No member of the board rose to address the body.

**INFORMATION:** Open Forum/Public Comment – Chad Schmidt, SRSEA Union President read a prepared statement that encouraged the Board to move as quickly as possible to fulfill contractual obligations with respect to termination and severance of the Crosswinds teaching staff.

**Adjournment** Motion to adjourn was received from Member Winter with a second from Member Ollig. The Chair declared the meeting adjourned at 6:10p.m.



**BOARD OF DIRECTORS MEETING**  
**Wednesday, June 21, 2017 - 5:00 -- 8:00 p.m.**  
**Perpich Center for Arts Education**  
**Black Box Theater**  
**6125 Olson Memorial Highway**  
**Golden Valley Minnesota 55422**

*Mission: to provide all Minnesota students the opportunity to develop and integrate their artistic and academic abilities to their highest potential.*

**REGULAR MONTHLY MEETING**  
**Approved - MINUTES - Approved**

**Call to Order:** The Chair called the meeting to order at 5:07p.m. Members L. Brobeck, J. Carey, N. Coulter, J. Donnelly, J. Grams, L. Henning, L. LeCuyer, M. Nabors, M. Ollig, T. Surprenant, G. Sutton, B. Vander Kooi, G. Winter and J. Workman present.

**ACTION:** Approval of the Agenda – On a motion received from Member Ollig and with a second from Member Winter the Chair called for a vote by voice. With all members voting in favor and none against the Agenda was approved.

**CONSENT AGENDA (ACTION)**

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. Items to be approved by consent:

- a. Approval of the Minutes, Board of Directors Meeting, May 25, 2017 and Special Meeting, June 14, 2017
- b. Receive Agency Budget and Financial Reports, period ending May 31, 2017 -- T. Johnston, Interim Accounting Director, SmART

Receiving a motion to approve from Member LeCuyer and a second from Member Winter, the Chair moved to a vote by voice. With all members in favor and none voting against, the Consent Agenda was approved.

**INFORMATION:**

Interim Executive Director Report, Peg Birk along with Chair Vander Kooi recounted meetings that they have attended with focus on Crosswinds and its disposition to another entity. The Department of Administration is exploring a potential agreement with another district to operate the Crosswinds program for the coming school year. It was still in negotiation and unresolved at the time of this meeting.

**INFORMATION:**

Outreach Update – Perpich Arts Integration Network of Teachers (PAINT) Byron Richard presented to the members about the operation and significance of the program for professional development of teachers. Richard highlighted how these offerings meet the mission of outreach as determined by legislative intent.

Arts High School Update – Ahava Silkey Jones spoke about events that had occurred since her previous report to the board including the “We are Perpich” celebration sponsored by the Parent Advisory Council and the Perpich Graduation ceremony. Admissions enrollment deadline was extended to August 1<sup>st</sup>. Cinema Bootcamp is in session and helping to make contact with some prospective parents. Accreditation process is in full swing with biggest obstacle to completion being the state of Information Technology infrastructure.

**INFORMATION & ACTION:**

Budget Fiscal Year 18 – George Sutton with Interim Finance Director Thomas Johnston presented the FY18 Budget proposal by taking the members through the operations numbers. The budget being offered is a placeholder budget pending further work to be completed during the Board retreat. Questions regarding Dorm fees and costs were spoken about briefly and will be added to the agenda for discussion at the upcoming Board Retreat in August. Further conversation took place on per diem and travel costs for the Board; it was noted that the Board expense line being proposed is a 30% reduction from the original projection. Savings from this line was moved to travel expense for the Executive Director for work to be done out-state to increase agency visibility and enrollment. With the budget being moved by the committee the Chair requested a Vote by Voice. With all members voting in favor and none voting against the placeholder budget was approved pending further action at the Board Retreat.

Outreach Contracts – Six month terms (through December 31, 2017) Following discussion the committee proposed a motion: To authorize the Interim Executive Director to sign six month extensions of contracts for Outreach activities for the areas of Arts Integration, Regional Centers and Turnaround Arts. With a second offered by Member LeCuyer, the Chair called for a Vote by Voice. With all members in favor and none voting against, the motion passed.

**INFORMATION:**

Labor Management Negotiations – The Chair briefly stated that negotiations will be starting between unions and HR on behalf of the agency in the coming months and that there is some probability of going into a closed session to discuss progress at a future regular or special meeting.



**INFORMATION & ACTION:**

Equity Alliance Minnesota (formerly EMID) Membership – Linda Henning  
Member Henning explained to the Members the proposal to renew the agency membership in the Equity Alliance (formerly EMID). During the question and answer period on the subject, a motion was received from Member Sutton with a second from Member Surprenant to defer the decision of membership in the Equity Alliance to a recommendation from the new Executive Director of the Perpich Center. Discussion followed with members speaking in support of deferring the decision to the new Executive Director because of the impact to the discretionary budget that this expense would be taken from. On a vote by voice with all members voting in favor and none against, the motion to defer was passed.

**INFORMATION & ACTION:**

Calendar changes

- July Board Meeting: Discussion confirmed this date
- August Board Meeting: Will occur on day one of the Board Retreat following completion of the retreat activities
- Board Retreat: Discussion confirmed this will take place on August 17 & 18, 2017
- Special Meeting: No discussion or determination of date

**INFORMATION:**

Committee Reports --

Appeals – No report

Board Development – Julia Donnelly described that the committee has a planning meeting coming in the week following this Board meeting and expects to have more detail for the next Board meeting on July 27.

Budget and Finance Committee – George Sutton – No additional report

Executive Committee – Ben Vander Kooi – Meeting date to be determined and announced

Government Relations – Leslie LeCuyer - No additional report

Human Resources – Linda Brobeck – It is a happy day for the Human Resources committee to see the culmination of the Executive Director search process. A board self-assessment survey has been completed and results will be shared at the July Board meeting with some parts to be shared with Board Development in planning for the Retreat.

Information/Technology – Tom Surprenant – The committee met today with continued focus on returning the Library to the main campus building. Progress is being made to identify alternatives to the previous location for placement.

Nominating – Jan Carey – No report.

Statewide Arts Outreach – Leslie LeCuyer – The committee has met several times to hear from all the Outreach staff about their respective areas. A needs assessment survey was conducted and sent out to over 4,000 educators and others with receipt of 451 responses representing all areas of the State and was very informative; next step is to produce a summary report to share at the Board retreat.

**INFORMATION:**

Board Member Discussion

- Travel & Events – There is an annual Theater Educator workshop sponsored by Perpich Center with the Hennepin Theater Trust on in July, if a Board member wishes to attend and participate the registration would be waived but no mileage or per diem would be paid.
- Board Member Forum – No member of the Board offered any items for discussion.

**INFORMATION:**

Open Forum/Public Comment (limited to 2 minutes each, total of 20 minutes) –

John Colburn spoke to the topic of the reduction of faculty hours and the effects on student cost ratio.

Craig Farmer spoke to the topic of reduction of faculty hours.

Bill Richards spoke to reductions to the budget in Outreach activities and effect on student cost ratio.

Kate Kysar spoke to the concern of student enrollment and suggested parent involvement in recruiting would be a significant factor in increasing enrollment.

**INFORMATION & ACTION:**

Executive Director Selection

- Presentation 1 - Dr. Curt Tryggestad spoke for thirty minutes to highlight his interest and qualifications in the Executive Director position.
- Presentation 2 - Mary Bussman spoke for thirty minutes to highlight her interest and qualifications in the Executive Director position.
- Board Discussion and Vote by Written Ballot – candidates were taken to another room while the board discussed the candidates in open forum.
- Ballots were distributed, completed and returned. Ballots were counted and on the first ballot the majority selected Dr. Curt Tryggestad to be offered the position of Executive Director.

Board of Directors Minutes Approved

Thursday, August 17, 2017

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**Adjournment**

Having completed the business represented by the agenda, the Chair received a motion to adjourn from Member Coulter and a second from Member Workman. On a vote by voice with all members in favor the meeting was adjourned at 8:21p.m.