



**Board of Directors Special Meeting  
Friday, July 12, 2013 - 9:00 –11:30 a.m.  
Perpich Center, Gaia Building – Glass Box Conference Room**

**Approved – MINUTES - Approved**

Board Chair Pierce McNally called the meeting to order at 9:00a.m.

**Attending:** T. Adams, P. Adolphson, B. Amadio, E. Biel, J. Carey, B. Crutcher, S. Mau Larson, P. McNally, N. Paddleford, C. Paul, A. Plechash, M. Weaver West

**Excused:** S. Daly

**Introductions:** Board Chair McNally introduced newly appointed Board Members Chris Paul, Susan Mau Larson and Thomas Adams and each new member spoke briefly to share information on her/his respective background.

**For Action:** Approval of the Minutes, Board of Directors Meeting, June 13, 2013

A motion to approve the Minutes of the June Board of Directors meeting was received from Member Adolphson with a second provided by Member Weaver West. On a voice vote of the members, the motion passed and the Minutes stand approved.

**For Information:** Executive Director Mackert provided an update on activities in and around the campus facility with respect to construction and repaving projects and recent storm damage to trees on the campus and resulting removal and cleanup.

**For Action:** Approval of agreement between East Metro Integration District (EMID) and Perpich Center for Arts Education for the management of Crosswinds Arts and Science School – S. Mackert

A motion to approve the contract agreement was received of Member Weaver West and a second provided by Member Amadio. On a voice vote of the members, the motion passed and the Board approved the contract that employs the Perpich Center by the East Metro Integration District (EMID) to provide services to and operate the Crosswinds Art & Science Magnet School for the 2013-2014 Academic Year.

**Adjournment:** Having concluded all business represented by the agenda, a motion to adjourn the meeting was received from Member Adolphson at 10:04a.m. With a second from Member Amadio, the Chair called a vote of the members by voice and the motion to adjourn was approved unanimously.

Janice Schroer  
Board Secretary (substitute)

Perpich Center for Arts Education  
Board meeting minutes approved September 12, 2013



**Board of Directors Regular Meeting**  
**Thursday, September 12, 2013 - 3:00 – 5:00 p.m.**  
**Crosswinds Arts & Science Middle School – Lower Sun House Commons**

**Approved - MINUTES - Approved**

Following recitation of the Pledge of Allegiance, guests Todd Goetze, Chief Petty Officer, U.S. Navy and John Kingrey, volunteer presenter for Employer Support of the Guard and Reserve were recognized by the Chair to present Patriot Awards to Executive Director Sue Mackert and Administrative Management Director Mike Zabel in recognition of the Perpich Agency's support of CPO Goetze's recent deployment.

Board Chair Pierce McNally called the meeting to order at 3:15p.m.

**Attending:** T. Adams, E. Biel, J. Carey, B. Crutcher, S. Daly, S. Mau Larson, P. McNally, N. Paddleford, C. Paul, M. Weaver West

**Excused:** P. Adolphson, B. Amadio, A. Plechash

**For Action:** Approval of the Minutes, Board of Directors Special Meeting, July 12, 2013

A motion to approve the Minutes of the July special meeting was received from Member Paul, second provided by Member Carey. On a voice vote of the members the motion passed and the Minutes stand approved.

**For Action:** Review and acceptance of Agency Budget and Financial Report – On behalf of Committee Chair Plechash, Administrative Management Director Zabel provided a review of the report for the period ending August 31, 2013. Following a brief question/answer period, a motion to accept the report was received of Member Crutcher and a second from Member Carey. On a voice vote of the members the motion passed and the Agency Budget and Financial Report is accepted.

**For Information:** Members of the Board were provided a tour of the Crosswinds Campus led by Crosswinds, School Secretary Torria Randall.

**For Action:** Crosswinds operation contract – Executive Director Mackert provided an update on a request from Minnesota Management & Budget office and Minnesota Department of Education for amending clarifications to the current operating contract. Following a question and discussion period, a motion to approve the amending language requested by Minnesota Management & Budget and Minnesota Department of Education was received of Member Weaver West with a second provided by Member Crutcher. On a voice vote of the members the motion passed and the amending language is approved.

**For Information:** Upcoming Legislative Session Discussion – Executive Director Mackert spoke with the Members to inform them initiatives that will be considered as we approach the new legislative session that will take up Capitol Bonding requests. Members asked questions and offered suggestions for support among influencers.

**For Information:** Executive Director's Report – Executive Director Mackert provided updated information on Crosswinds campus operations to date, activities supporting our Agency presence at the Minnesota State Fair and the new school year start at the Arts High School campus.

**Adjournment:** On concluding all business represented by the agenda, the Chair moved to adjourn the meeting. On a voice vote of the Members the meeting is adjourned at 4:53p.m.



**Board of Directors Regular Meeting**  
**Thursday, October 10, 2013 - 3:00 – 5:00 p.m.**  
**Perpich Center, Gaia Building – Glass Box Conference Room**

**Approved – MINUTES - Approved**

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:01p.m. Secretary present.

**Members in Attendance:**

P. Adolphson, B. Amadio, E. Biel, J. Carey, B. Crutcher, S. Daly, S. Mau Larson, P. McNally, C. Paul, A. Plechash, M. Weaver West

**Members Excused:**

T. Adams, N. Paddleford

**For Action:** Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, September 12, 2013
- b. Acceptance of Agency Budget and Financial Report, period ending September 30, 2013

A motion to approve the Consent Agenda was received of Member Weaver West with a second provided by Member Amadio. The vote was taken by a call of the roll – members voting in favor: Adolphson, Amadio, Carey, Crutcher, Daly, Mau Larson, Paul, Plechash, Weaver West. No members voted against and the Consent Agenda is approved.

**For Information:** Agency Internal Controls - Executive Director Sue Mackert provided a review of the annual Agency Internal Controls Report as provided to the Minnesota Management & Budget office. Mackert also presented a request that the Board consider the establishment of a sub-committee that would provide oversight of this annual reporting.

**For Information:** Annual Report on Curriculum, Instruction and Student Achievement - Arts High School Director, Dr. Carlondrea Hines provided a review of results of the Curriculum, Instruction and Student Achievement Report for the 2013 school year (period ending June 30, 2013). The report is produced each year at the direction of the Minnesota Department of Education.

**For Information:** Executive Director's Report – Mackert shared a review of activities of the Perpich and Crosswinds campuses from the weeks since the previous Board of Directors meeting including the news that Perpich alumnus Adam Jacobs (Class of 2013) was announced the winner of the 2013 Best Student Feature honors at the Indie Spirit Film Festival in Colorado.

**Board Member Announcements** – No member of the Board offered an announcement.

**Public Comments** – No member of the Public rose to address the Board.

**Adjournment** – On conclusion of business represented by the agenda, the Chair entertained a motion from Member Adolphson to adjourn the meeting. With a second provided by Member Amadio, a voice vote was called; with all votes in favor, the meeting was adjourned at 4:15p.m.

***Board of Directors Meeting Minutes Approved Thursday December 12, 2013***



**Board of Directors Regular Meeting**  
**Thursday, December 12, 2013 - 3:00 – 5:00 p.m.**  
**Perpich Center, Gaia Building – Glass Box Conference Room**

**Approved – MINUTES – Approved**

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:01p.m., Secretary present.

**Members in Attendance:** T. Adams, P. Adolphson, B. Amadio, E. Biel, B Crutcher, S. Mau Larson, P. McNally, C. Paul, M. Weaver West

**Members Excused:** J. Carey, S. Daly, N. Paddleford, A. Plechash

**For Action:** Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, October 10, 2013
- b. Acceptance of Committee Reports: Board Development, October 10, 2013; Budget & Finance/Government Relations (joint meeting), October 10, 2013; Personnel, October 10 and November 11, 2013

A motion to approve the Consent Agenda was received of Member Weaver West with a second from Member Amadio. The vote was taken by a call of the roll – members voting in favor: Adams, Adolphson, Amadio, Biel, Crutcher, Mau Larson, Paul, Weaver West. No members voted against and the Consent Agenda is approved.

**For Action:** Acceptance of Agency Budget and Financial Report, period ending November 30, 2013 – M. Zabel, Administrative Management Director: the report is received by the Board and placed on file.

**For Action:** Legacy Request – Board Approval of Contract Award, P. Paulson, Senior Director of Policy: Senior Director Paulson presented the Board with a report of the results of the Legacy departments search for a videographer and a request for approval to award the contract to Community Blueprint based on outcomes of scoring results in the State solicitation process. A motion to approve the contract award as requested was received of Member Adolphson, a second was provided by Member Biel. Chair McNally requested a voice vote; with all members voting for and none against, the motion passed.

**For Information:** Crosswinds School Performance, B. Richard, Director of Educational Effectiveness: Members were provided a review of current enrollment data.

**For Information:** Capitol Bonding Update - S. Mackert: The Executive Director delivered a review of projects receiving attention for conveyance (Crosswinds school) and Capitol Bonding and steps to move these forward in the upcoming legislative session.

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**For Information:** Executive Director's Report – S. Mackert, Executive Director: Executive Director Mackert provided the Members with a current state overview of projects and activities involving the agency.

**Board Member Announcements:** No member of the Board offered an announcement.

**Public Comments:** No member of the Public rose to address the Board

**Adjournment:** Concluding the business represented by the agenda, the Chair entertained a motion from Member Amadio to adjourn the meeting. Member Crutcher provided a second and a voice vote was called by the Chair. With all votes in favor, the meeting was adjourned at 4:12p.m.



## Report

Combined Meeting of the  
Government Relations and Budget & Finance Committees  
December 12, 2013  
1:30p.m.  
Perpich Center, Gaia – Large Glass Box

## Topics

- 1) Committees finalized advisement of selection for Capitol Bonding Projects submitted for the next biennium
- 2) Committees continued discussion and planning for Crosswinds conveyance

Submitted,

Mike Zabel  
Administrative Management Director  
Committee Liaison

## Report

Personnel Committee

December 12, 2013

1:30pm

Perpich Center, Gaia – Room 115

- 1) The Personnel Committee has completed an evaluation of the Executive Director. Assessment of performance, self-evaluation, and discussion of goals have been completed. A report will be presented at the January 9 meeting.

Submitted,

Bari Amadio

Personnel Committee Chair



**Board of Directors Regular Meeting**  
**Thursday, January 09, 2013 - 3:00 – 5:00 p.m.**  
**Perpich Center, Gaia Building – Glass Box Conference Room**

**APPROVED - MINUTES - APPROVED**

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:01 p.m., secretary present.

**Members in attendance:** P. Adolphson, E. Biel, J. Carey, B. Crutcher, S. Daly, S. Mau Larson, P McNally, N. Paddleford, C. Paul, M. Weaver West

**Action:** Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, December 12, 2013
- b. Acceptance of Committee Reports: Budget & Finance/Government Relations (joint meeting), December 12, 2013; Personnel, December 12, 2013

A motion to approve the Consent Agenda was received of Member Paul with a second from Member McNally. The roll was called with all members voting in favor of approval. With no members voting against the Consent Agenda is approved.

**Action:** Agency Budget and Financial Report, period ending December 31, 2013 – M. Zabel, Administrative Management Director. A motion to accept the report was made by Member Carey, second from Member Daly. The Chair called a voice vote, with all members in favor and none opposed, the report is accepted.

**For Action:** Nominations Committee - N. Paddleford. The Committee Chair reported on the committees' consideration of Chair and Vice Chair candidates. Nominees identified and presented for election as officers at the annual meeting are: Pierce McNally (Board Chair candidate) and Martha Weaver West (Board Vice Chair candidate). The report is received.

**For Action:** Personnel Committee - Executive Director Evaluation - B. Crutcher. On behalf of the committee chair Member Crutcher provided the Board with a review of the Committee's work and results. The report is received.

**For Information:** Executive Director's Report – S. Mackert. The Executive Director shared a current state overview of Agency activities and projects.

**Board Member Announcements:** No member of the Board offered an announcement.

**Public Comments:** No member of the Public stood to address the Board.

**Adjournment:** With the conclusion of business represented by the agenda, the Chair requested and was offered a motion to adjourn by Member Crutcher. Provided a second Nancy Paddleford, the Chair called for a vote by voice. All members responded in the affirmative and the meeting is adjourned at 4:18 p.m.

**Perpich Center Board of Directors Approved, February 13, 2014.**



**BOARD OF DIRECTORS ANNUAL MEETING**  
**Thursday, February 13, 2014 - 3:00 – 5:00 p.m.**  
**Perpich Center, Gaia Building – Glass Box Conference Room**

**Approved MINUTES Approved**

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:00p.m. Newly appointed members Luayn Ruch-Hammond and Mathew Ollig were introduced and welcomed to the Board.

Members Attending: P. Adolphson, B. Crutcher, S. Daly, S. Mau Larson, P. McNally, M. Ollig, C. Paul, A. Plechash, L. Ruch-Hammond, M. Weaver West

Excused: T. Adams, B. Amadio, E. Biel, J. Carey, N. Paddleford

**Action:** Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, January 09, 2014
- b. Approval of 2014 – 2015 Academic Year Student Fee Schedule – M. Zabel, Administrative Management Director
- c. Receipt of Agency Budget and Financial Report, period ending January 31, 2014 – M. Zabel, Administrative Management Director

The Chair moved to approve the Consent Agenda by a call of the roll. All members voted in favor; with no members voting against the Consent Agenda is approved.

**For Information:** P. Paulson, Senior Director of Policy introduced guest George Noblit [Joseph Neikirk Distinguished Professor of Sociology of Education, University of North Carolina, Chapel Hill] who provided a report on Student and Teacher Learning related to the 2012-2013 Perpich Arts Integration Project

**For Information:** Perpich Day at the Capitol – Secretary Lamprecht offered an update to scheduling for the planned Perpich Day at the Capitol on March 13, 2014

**For Action:** Election of Officers – In the absence of the Committee Chair, Nominations Committee Member S. Daly with the Board Secretary offered the slate of candidates and distributed ballots to all members present. On completion and tally of the balloting: ten members present, ten ballots recorded - for position of Chair, McNally received ten votes; for the of Vice Chair Weaver West received ten votes.

Officers for the Board calendar period March, 2014 through February, February 2015 are:

Board Chair Elect – Pierce McNally

Board Vice Chair Elect – Martha Weaver West

**For Action:** A motion to approve the proposed 2014 – 2015 Board Meeting Calendar was received of Member Paul with a second from Member Crutcher. On a voice vote and with all members voting in favor the proposed calendar is approved.

**For Action:** Current/outgoing Committee Chairs convened members in attendance to organize, select a new Chair and organize a calendar for the 2014 – 2015 Board year

Board Development

Members: T. Adams, J. Carey, N. Paddleford, C. Paul

The committee was unable to convene in the absence of a quorum

Budget & Finance

Members: S. Daly, A. Plechash, L. Ruch-Hammond, M. Weaver West

Committee Chair: S. Daly

Calendar: meetings scheduled prior to Board Meetings on August 14, September 11, one additional meeting to be scheduled based on strategic needs

Government Relations

Members: P. Adolphson, E. Biel, S. Mau-Larson, M. Ollig

Committee Chair: S. Mau Larson

Calendar: meetings scheduled on May 8, June 12 and November 13

Personnel

Members: B. Amadio, B. Crutcher, P. McNally

Committee Chair: B. Amadio

Calendar: meetings scheduled on September 11, October (date TBD) and November 13

**For Information:** no member of the body rose to offer an announcement(s) to the Board

**Adjournment:** With the conclusion of the business represented by the Agenda for the Perpich Board of Directors Annual Meeting, the Chair moved adjournment and requested a vote by voice. With all members voting in favor and none against, the meeting is adjourned at 4:20p.m.

Submitted,  
L. Lamprecht – Board Secretary