



**Board of Directors Special Meeting
Friday, July 12, 2013 - 9:00 –11:30 a.m.
Perpich Center, Gaia Building – Glass Box Conference Room**

Approved – MINUTES - Approved

Board Chair Pierce McNally called the meeting to order at 9:00a.m.

Attending: T. Adams, P. Adolphson, B. Amadio, E. Biel, J. Carey, B. Crutcher, S. Mau Larson, P. McNally, N. Paddleford, C. Paul, A. Plechash, M. Weaver West

Excused: S. Daly

Introductions: Board Chair McNally introduced newly appointed Board Members Chris Paul, Susan Mau Larson and Thomas Adams and each new member spoke briefly to share information on her/his respective background.

For Action: Approval of the Minutes, Board of Directors Meeting, June 13, 2013

A motion to approve the Minutes of the June Board of Directors meeting was received from Member Adolphson with a second provided by Member Weaver West. On a voice vote of the members, the motion passed and the Minutes stand approved.

For Information: Executive Director Mackert provided an update on activities in and around the campus facility with respect to construction and repaving projects and recent storm damage to trees on the campus and resulting removal and cleanup.

For Action: Approval of agreement between East Metro Integration District (EMID) and Perpich Center for Arts Education for the management of Crosswinds Arts and Science School – S. Mackert

A motion to approve the contract agreement was received of Member Weaver West and a second provided by Member Amadio. On a voice vote of the members, the motion passed and the Board approved the contract that employs the Perpich Center by the East Metro Integration District (EMID) to provide services to and operate the Crosswinds Art & Science Magnet School for the 2013-2014 Academic Year.

Adjournment: Having concluded all business represented by the agenda, a motion to adjourn the meeting was received from Member Adolphson at 10:04a.m. With a second from Member Amadio, the Chair called a vote of the members by voice and the motion to adjourn was approved unanimously.

Janice Schroer
Board Secretary (substitute)

Perpich Center for Arts Education
Board meeting minutes approved September 12, 2013



Board of Directors Regular Meeting
Thursday, September 12, 2013 - 3:00 – 5:00 p.m.
Crosswinds Arts & Science Middle School – Lower Sun House Commons

Approved - MINUTES - Approved

Following recitation of the Pledge of Allegiance, guests Todd Goetze, Chief Petty Officer, U.S. Navy and John Kingrey, volunteer presenter for Employer Support of the Guard and Reserve were recognized by the Chair to present Patriot Awards to Executive Director Sue Mackert and Administrative Management Director Mike Zabel in recognition of the Perpich Agency's support of CPO Goetze's recent deployment.

Board Chair Pierce McNally called the meeting to order at 3:15p.m.

Attending: T. Adams, E. Biel, J. Carey, B. Crutcher, S. Daly, S. Mau Larson, P. McNally, N. Paddleford, C. Paul, M. Weaver West

Excused: P. Adolphson, B. Amadio, A. Plechash

For Action: Approval of the Minutes, Board of Directors Special Meeting, July 12, 2013

A motion to approve the Minutes of the July special meeting was received from Member Paul, second provided by Member Carey. On a voice vote of the members the motion passed and the Minutes stand approved.

For Action: Review and acceptance of Agency Budget and Financial Report – On behalf of Committee Chair Plechash, Administrative Management Director Zabel provided a review of the report for the period ending August 31, 2013. Following a brief question/answer period, a motion to accept the report was received of Member Crutcher and a second from Member Carey. On a voice vote of the members the motion passed and the Agency Budget and Financial Report is accepted.

For Information: Members of the Board were provided a tour of the Crosswinds Campus led by Crosswinds, School Secretary Torria Randall.

For Action: Crosswinds operation contract – Executive Director Mackert provided an update on a request from Minnesota Management & Budget office and Minnesota Department of Education for amending clarifications to the current operating contract. Following a question and discussion period, a motion to approve the amending language requested by Minnesota Management & Budget and Minnesota Department of Education was received of Member Weaver West with a second provided by Member Crutcher. On a voice vote of the members the motion passed and the amending language is approved.

For Information: Upcoming Legislative Session Discussion – Executive Director Mackert spoke with the Members to inform them initiatives that will be considered as we approach the new legislative session that will take up Capitol Bonding requests. Members asked questions and offered suggestions for support among influencers.

For Information: Executive Director's Report – Executive Director Mackert provided updated information on Crosswinds campus operations to date, activities supporting our Agency presence at the Minnesota State Fair and the new school year start at the Arts High School campus.

Adjournment: On concluding all business represented by the agenda, the Chair moved to adjourn the meeting. On a voice vote of the Members the meeting is adjourned at 4:53p.m.



Board of Directors Regular Meeting
Thursday, October 10, 2013 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room

Approved – MINUTES - Approved

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:01p.m. Secretary present.

Members in Attendance:

P. Adolphson, B. Amadio, E. Biel, J. Carey, B. Crutcher, S. Daly, S. Mau Larson, P. McNally, C. Paul, A. Plechash, M. Weaver West

Members Excused:

T. Adams, N. Paddleford

For Action: Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, September 12, 2013
- b. Acceptance of Agency Budget and Financial Report, period ending September 30, 2013

A motion to approve the Consent Agenda was received of Member Weaver West with a second provided by Member Amadio. The vote was taken by a call of the roll – members voting in favor: Adolphson, Amadio, Carey, Crutcher, Daly, Mau Larson, Paul, Plechash, Weaver West. No members voted against and the Consent Agenda is approved.

For Information: Agency Internal Controls - Executive Director Sue Mackert provided a review of the annual Agency Internal Controls Report as provided to the Minnesota Management & Budget office. Mackert also presented a request that the Board consider the establishment of a sub-committee that would provide oversight of this annual reporting.

For Information: Annual Report on Curriculum, Instruction and Student Achievement - Arts High School Director, Dr. Carlondrea Hines provided a review of results of the Curriculum, Instruction and Student Achievement Report for the 2013 school year (period ending June 30, 2013). The report is produced each year at the direction of the Minnesota Department of Education.

For Information: Executive Director's Report – Mackert shared a review of activities of the Perpich and Crosswinds campuses from the weeks since the previous Board of Directors meeting including the news that Perpich alumnus Adam Jacobs (Class of 2013) was announced the winner of the 2013 Best Student Feature honors at the Indie Spirit Film Festival in Colorado.

Board Member Announcements – No member of the Board offered an announcement.

Public Comments – No member of the Public rose to address the Board.

Adjournment – On conclusion of business represented by the agenda, the Chair entertained a motion from Member Adolphson to adjourn the meeting. With a second provided by Member Amadio, a voice vote was called; with all votes in favor, the meeting was adjourned at 4:15p.m.

Board of Directors Meeting Minutes Approved Thursday December 12, 2013



Board of Directors Regular Meeting
Thursday, December 12, 2013 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room

Approved – MINUTES – Approved

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:01p.m., Secretary present.

Members in Attendance: T. Adams, P. Adolphson, B. Amadio, E. Biel, B Crutcher, S. Mau Larson, P. McNally, C. Paul, M. Weaver West

Members Excused: J. Carey, S. Daly, N. Paddleford, A. Plechash

For Action: Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, October 10, 2013
- b. Acceptance of Committee Reports: Board Development, October 10, 2013; Budget & Finance/Government Relations (joint meeting), October 10, 2013; Personnel, October 10 and November 11, 2013

A motion to approve the Consent Agenda was received of Member Weaver West with a second from Member Amadio. The vote was taken by a call of the roll – members voting in favor: Adams, Adolphson, Amadio, Biel, Crutcher, Mau Larson, Paul, Weaver West. No members voted against and the Consent Agenda is approved.

For Action: Acceptance of Agency Budget and Financial Report, period ending November 30, 2013 – M. Zabel, Administrative Management Director: the report is received by the Board and placed on file.

For Action: Legacy Request – Board Approval of Contract Award, P. Paulson, Senior Director of Policy: Senior Director Paulson presented the Board with a report of the results of the Legacy departments search for a videographer and a request for approval to award the contract to Community Blueprint based on outcomes of scoring results in the State solicitation process. A motion to approve the contract award as requested was received of Member Adolphson, a second was provided by Member Biel. Chair McNally requested a voice vote; with all members voting for and none against, the motion passed.

For Information: Crosswinds School Performance, B. Richard, Director of Educational Effectiveness: Members were provided a review of current enrollment data.

For Information: Capitol Bonding Update - S. Mackert: The Executive Director delivered a review of projects receiving attention for conveyance (Crosswinds school) and Capitol Bonding and steps to move these forward in the upcoming legislative session.

Board of Directors Regular Meeting
Thursday, December 12, 2013 - 3:00 – 5:00 p.m.
Page 2 of 2

For Information: Executive Director's Report – S. Mackert, Executive Director: Executive Director Mackert provided the Members with a current state overview of projects and activities involving the agency.

Board Member Announcements: No member of the Board offered an announcement.

Public Comments: No member of the Public rose to address the Board

Adjournment: Concluding the business represented by the agenda, the Chair entertained a motion from Member Amadio to adjourn the meeting. Member Crutcher provided a second and a voice vote was called by the Chair. With all votes in favor, the meeting was adjourned at 4:12p.m.

Report

Combined Meeting of the
Government Relations and Budget & Finance Committees
December 12, 2013
1:30p.m.
Perpich Center, Gaia – Large Glass Box

Topics

- 1) Committees finalized advisement of selection for Capitol Bonding Projects submitted for the next biennium
- 2) Committees continued discussion and planning for Crosswinds conveyance

Submitted,

Mike Zabel
Administrative Management Director
Committee Liaison



Report

Personnel Committee

December 12, 2013

1:30pm

Perpich Center, Gaia – Room 115

- 1) The Personnel Committee has completed an evaluation of the Executive Director. Assessment of performance, self-evaluation, and discussion of goals have been completed. A report will be presented at the January 9 meeting.

Submitted,

Bari Amadio

Personnel Committee Chair



Board of Directors Regular Meeting
Thursday, January 09, 2013 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room

APPROVED - MINUTES - APPROVED

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:01 p.m., secretary present.

Members in attendance: P. Adolphson, E. Biel, J. Carey, B. Crutcher, S. Daly, S. Mau Larson, P McNally, N. Paddleford, C. Paul, M. Weaver West

Action: Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, December 12, 2013
- b. Acceptance of Committee Reports: Budget & Finance/Government Relations (joint meeting), December 12, 2013; Personnel, December 12, 2013

A motion to approve the Consent Agenda was received of Member Paul with a second from Member McNally. The roll was called with all members voting in favor of approval. With no members voting against the Consent Agenda is approved.

Action: Agency Budget and Financial Report, period ending December 31, 2013 – M. Zabel, Administrative Management Director. A motion to accept the report was made by Member Carey, second from Member Daly. The Chair called a voice vote, with all members in favor and none opposed, the report is accepted.

For Action: Nominations Committee - N. Paddleford. The Committee Chair reported on the committees' consideration of Chair and Vice Chair candidates. Nominees identified and presented for election as officers at the annual meeting are: Pierce McNally (Board Chair candidate) and Martha Weaver West (Board Vice Chair candidate). The report is received.

For Action: Personnel Committee - Executive Director Evaluation - B. Crutcher. On behalf of the committee chair Member Crutcher provided the Board with a review of the Committee's work and results. The report is received.

For Information: Executive Director's Report – S. Mackert. The Executive Director shared a current state overview of Agency activities and projects.

Board Member Announcements: No member of the Board offered an announcement.

Public Comments: No member of the Public stood to address the Board.

Adjournment: With the conclusion of business represented by the agenda, the Chair requested and was offered a motion to adjourn by Member Crutcher. Provided a second Nancy Paddleford, the Chair called for a vote by voice. All members responded in the affirmative and the meeting is adjourned at 4:18 p.m.

Perpich Center Board of Directors Approved, February 13, 2014.



BOARD OF DIRECTORS ANNUAL MEETING
Thursday, February 13, 2014 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room

Approved MINUTES Approved

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:00p.m. Newly appointed members Luayn Ruch-Hammond and Mathew Ollig were introduced and welcomed to the Board.

Members Attending: P. Adolphson, B. Crutcher, S. Daly, S. Mau Larson, P. McNally, M. Ollig, C. Paul, A. Plechash, L. Ruch-Hammond, M. Weaver West

Excused: T. Adams, B. Amadio, E. Biel, J. Carey, N. Paddleford

Action: Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, January 09, 2014
- b. Approval of 2014 – 2015 Academic Year Student Fee Schedule – M. Zabel, Administrative Management Director
- c. Receipt of Agency Budget and Financial Report, period ending January 31, 2014 – M. Zabel, Administrative Management Director

The Chair moved to approve the Consent Agenda by a call of the roll. All members voted in favor; with no members voting against the Consent Agenda is approved.

For Information: P. Paulson, Senior Director of Policy introduced guest George Noblit [Joseph Neikirk Distinguished Professor of Sociology of Education, University of North Carolina, Chapel Hill] who provided a report on Student and Teacher Learning related to the 2012-2013 Perpich Arts Integration Project

For Information: Perpich Day at the Capitol – Secretary Lamprecht offered an update to scheduling for the planned Perpich Day at the Capitol on March 13, 2014

For Action: Election of Officers – In the absence of the Committee Chair, Nominations Committee Member S. Daly with the Board Secretary offered the slate of candidates and distributed ballots to all members present. On completion and tally of the balloting: ten members present, ten ballots recorded - for position of Chair, McNally received ten votes; for the of Vice Chair Weaver West received ten votes.

Officers for the Board calendar period March, 2014 through February, February 2015 are:

Board Chair Elect – Pierce McNally

Board Vice Chair Elect – Martha Weaver West

For Action: A motion to approve the proposed 2014 – 2015 Board Meeting Calendar was received of Member Paul with a second from Member Crutcher. On a voice vote and with all members voting in favor the proposed calendar is approved.

For Action: Current/outgoing Committee Chairs convened members in attendance to organize, select a new Chair and organize a calendar for the 2014 – 2015 Board year

Board Development

Members: T. Adams, J. Carey, N. Paddleford, C. Paul

The committee was unable to convene in the absence of a quorum

Budget & Finance

Members: S. Daly, A. Plechash, L. Ruch-Hammond, M. Weaver West

Committee Chair: S. Daly

Calendar: meetings scheduled prior to Board Meetings on August 14, September 11, one additional meeting to be scheduled based on strategic needs

Government Relations

Members: P. Adolphson, E. Biel, S. Mau-Larson, M. Ollig

Committee Chair: S. Mau Larson

Calendar: meetings scheduled on May 8, June 12 and November 13

Personnel

Members: B. Amadio, B. Crutcher, P. McNally

Committee Chair: B. Amadio

Calendar: meetings scheduled on September 11, October (date TBD) and November 13

For Information: no member of the body rose to offer an announcement(s) to the Board

Adjournment: With the conclusion of the business represented by the Agenda for the Perpich Board of Directors Annual Meeting, the Chair moved adjournment and requested a vote by voice. With all members voting in favor and none against, the meeting is adjourned at 4:20p.m.

Submitted,
L. Lamprecht – Board Secretary



Perpich Day at the Capitol
Thursday, March 13, 2014 – 9:30 a.m – 5:00 p.m.
Minnesota State Capitol

Approved MINUTES Approved

Perpich Day Legislative Visits - Members of the Board of Directors and Perpich Staff paid visits to Senators and Representatives briefing them on activities of the Perpich Agency.

At the Call of the Chair, Perpich Board Members and Staff gathered at the Rathskellar (commissary) in the Capitol Building at 2:00p.m.

Attending: T. Adams, E. Biel, J. Carey, S. Daly, P. McNally, M. Ollig, C. Paul, A. Plechash, M. West

Excused: P. Adolphson, B. Amadio, B. Crutcher, S. Mau Larson, N. Paddleford, L. Ruch-Hammond

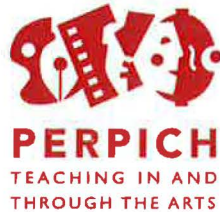
Action: Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Annual Meeting, February 13, 2014
- b. Receipt of Agency Budget and Financial Report, period ending February 28, 2014 –
M. Zabel, Administrative Management Director

The Chair moved to approve the Consent Agenda by a call of the roll. All members voted in favor; with no members voting against the Consent Agenda is approved.

For Information: Board and Staff members shared their experiences on the day's briefing of Legislators.

Adjournment: With the conclusion of business represented by the agenda, the Chair requested and received a motion to adjourn by Member West. On a second provided by Member Plechash, the Chair called for a vote by voice. All members responded in the affirmative and the meeting is adjourned at 3:30p.m.



Perpich Day at the Capitol
Thursday, March 13, 2014 – 9:30 a.m – 5:00 p.m.
Minnesota State Capitol

AGENDA

- I. **Perpich Day Legislative Visits:** Board Members and Perpich Staff will be calling on Representatives and Senators to brief them on Perpich Agency activities. [Following completion of this schedule members and staff to gather at the Rathskellar (Capitol Building commissary)]

- II. **CONSENT AGENDA (ACTION – Roll Call Vote)**
The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The text of items to be approved by consent follows.
 - a. Approval of the Minutes, Board of Directors Annual Meeting, February 13, 2014
 - b. Receipt of Agency Budget and Financial Report, period ending February 28, 2014 –
M. Zabel, Administrative Management Director

- III. **For Information:** Debrief on Perpich Day activities

Adjournment

Perpich Center for Arts Education
Financial Report-FY2014
July 1, 2013-Feb 28, 2014

<u>Description</u>	<u>FY 2013 Expended</u>	<u>Feb-13 Expended</u>	<u>FY 2014</u>			<u>Percent Spent</u>
			<u>Current Budget</u>	<u>YTD Expended</u>	<u>Available</u>	
<u>General Fund</u>						
Personnel Costs	\$5,361,911	\$3,106,323	\$5,391,900	\$3,179,051	\$2,212,849	59%
Maintenance, Utilities & Repairs	282,355	130,348	221,980	90,947	131,033	41%
Professional Technical Contracts	331,123	84,027	309,183	107,985	201,198	35%
Supplies, Travel, Printing	276,412	186,659	194,385	72,174	122,211	37%
MNIT related	300,208	62,670	270,000	108,753	161,247	40%
Other Operating expense	207,944	133,726	208,668	58,709	149,959	28%
Grants	247,454	179,204	176,884	161,597	15,287	91%
Total General Fund	\$7,007,407	\$3,882,957	\$6,773,000	\$3,779,216	\$2,993,784	56%
		55%				
<u>Special Revenue Fund</u>						
Personnel Costs	\$273,005	\$172,101	\$231,448	\$170,972	\$60,476	74%
Maintenance, Utilities & Repairs	1,555	38,117	51,000	26,781	24,219	53%
Professional Technical Contracts	26,774	25,143	38,885	8,515	30,370	22%
Supplies, Travel, Printing	164,534	53,725	70,005	26,427	43,578	38%
MNIT related	5,952	14,394	6,944	3,330	3,614	48%
Other Operating expense	135,763	80,592	198,720	90,286	108,434	45%
Total Special Revenue Fund	\$607,583	\$384,072	\$597,002	\$326,311	\$270,691	55%
		51%				
<u>Special Revenue Fund-Crosswinds</u>						
Personnel Costs			1,869,785	1,078,736	\$791,049	58%
Maintenance, Utilities & Repairs			60,800	32,747	28,053	54%
Professional Technical Contracts			126,125	35,393	90,732	28%
Supplies, Travel, Printing			141,000	57,012	83,988	40%
Other Operating expense			79,000	62,362	16,638	79%
Total Crosswinds	\$0	\$0	\$2,276,710	\$1,266,250	\$1,010,460	56%
<u>Arts and Cultural Heritage Fund</u>						
Personnel Costs	\$337,143	\$199,851	\$438,500	\$279,035	\$159,465	64%
Space Rental	4,795	2,544	8,000	1,304	6,696	16%
Professional Technical Contracts	519,479	333,619	399,500	206,709	192,791	52%
Supplies, Travel, Printing	59,136	34,092	190,703	45,447	145,256	24%
Other Operating expense	10,911	7,064	103,334	22,859	80,475	22%
Total Arts and Cultural Heritage Fund	\$931,464	\$577,170	\$1,140,037	\$555,354	\$584,683	49%
		45%				
<u>Federal Funds</u>						
	\$0	\$0	\$0	\$0	\$0	0%
<u>Gift and Donation Fund</u>						
Communications, Supplies, Travel	793	0	1,500	0	0	0%
Other Operating	0	0	3,000	600	2,400	20%
Total Gift and Donation Fund	\$793	\$0	\$4,500	\$600	\$3,900	13%
Total All Funds	\$8,547,247	\$4,844,199	\$10,791,249	\$5,927,731	\$4,863,518	55%
		54%				

Perpich Center for Arts Education
Financial Report-FY2014
July 1, 2013-Feb 28, 2014

Fund Balances:

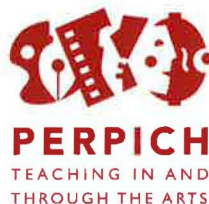
Fees collected to date

Fees collected FY13-\$483,278
Fees uncollected FY13-\$ 50,318
Fees sent to collection - \$

FY14 Projections \$533,283
FY14 Projections \$2,276,710

FY13 Arts & Cultural Carryforward \$345,037

\$275,008	Special Rev Fund	52%
\$750,064	Crosswinds	33%
\$6,773,000	General Fund	
\$0	Federal Fund	
\$795,000	Arts & Cultural Heritage	
\$4,855	Gift Fund	



Board of Directors Regular Meeting
Thursday, May 08, 2014 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room

Approved MINUTES Approved

Following recitation of the Pledge of Allegiance, the Board Secretary brought the meeting to order at 3:03p.m. Due to absences of the Board Chair and Board Vice Chair, nominations from the floor were requested to elect a Chair Pro Tem to preside over the meeting. The name of Member Ruch-Hammond was entered into nomination and on a vote of acclamation, the member was selected as Chair Pro Tem for the May 2014 Board of Directors Meeting. Executive Mackert was recognized by the Chair Pro Tem and requested that for the absence of the Chair and Vice Chair, the agenda be revised to move Item VII from the current agenda and carry that report forward to the agenda of the next regular meeting scheduled on June 12, 2014. With acknowledgement of that request, the Chair Pro Tem moved to adopt the Agenda with that revision and on a voice vote and all members voting in favor the Agenda is adopted.

Members Attending: T. Adams, B. Amadio, E. Biel, J. Carey, W. Crutcher, S. Mau Larson, M. Ollig, N. Paddleford, C. Paul, A. Plechash, L. Ruch-Hammond

Members Excused: P. Adolphson, S. Daly, P. McNally, M. Weaver West

For Action: Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, March 13, 2014
- b. Receive Agency Budget and Financial Reports (two), periods ending March 31 and April 30, 2014 – M. Zabel, Administrative Management Director
- c. Receive Committee Report: Budget & Finance April 24, 2014

A motion to approve the Consent Agenda was received of Member Carey with a second from Member Mau Larson. The Chair Pro Tem called for a vote by voice; with all members voting in favor of approval and no members voting against, the Consent Agenda is approved.

For Action: Approval of:

- 2014 – 2015 Perpich arts integration course development contract awards
- 2014 – 2015 Perpich arts integration contract awards Southeast Region
- 2014 – 2015 Perpich arts integration contract awards Northeast Region

Executive Director Mackert addressed the board on requests for the Perpich arts integration project. Each request was reviewed and voted recommendation for approval by the Budget & Finance Committee at their meeting on April 24, 2014. Following remarks of the Executive Director, the Chair Pro Tem received a motion to approve the contract awards from Member Mau Larson and a second from Member Carey. The Chair requested a voice vote of the members, and the motion passed with no dissent.

For Action: Approval of 2014 – 2015 Perpich Regional Partners grants. Executive Director Mackert addressed the board funding requests for Perpich regional partners: Albert Lea, Duluth, Elk River, and Westbrook-Walnut Grove. Following remarks of the Executive Director, the Chair Pro Tem received a motion to approve the contract awards from Member Mau Larson and a second from Member Carey. Chair Pro Tem Ruch-Hammond requested a voice vote of the members; with all members voting in favor and no members opposed the motion passes.

For Information: Imaginary Bridges Project – Visual Arts Instructor Pat Benincasa, addressed the members on a project by the Visual Arts students of which several examples were provided for viewing at the meeting.

For Information: Crosswinds Update – Dr. Carlondrea Hines, Principal Crosswinds Arts & Science Middle School, spoke to members of the Board to brief them on recent and upcoming events. Dr. Hines also spoke to members about the coming school year and plans for programming.

For Information: Perpich Arts High Update – Antwan Harris, Principal Perpich Arts High School, spoke to members of the Board to brief them on recent and upcoming events. He spoke about the coming school year, admissions and shifts in staffing and programs.

For Information: Executive Director's Report – Executive Director Mackert provided a report on recent agency activities including progress in the current legislative session, work with the President's Committee on the Arts and the Humanities Turnaround Arts project, budgeting work for the coming fiscal year and, interest in possible lease of space at the Crosswinds campus.

Board Member Announcements - No member of the Board offered an announcement.

Adjournment: With the conclusion of business represented by the agenda, the Chair Pro Tem requested and was offered a motion to adjourn by Member Amadio. The Chair Pro Tem called for a vote by voice and with all members present responding in the affirmative, the meeting is adjourned at 3:58 p.m.



Board of Directors Regular Meeting
Thursday, May 08, 2014 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room

AGENDA

Pledge of Allegiance

Call to Order – Pierce McNally, Board Chair

Introductions

- I. **CONSENT AGENDA (ACTION – Roll Call Vote)**
The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The text of items to be approved by consent follows.
 - a. Approval of the Minutes, Board of Directors Meeting, March 13, 2014
 - b. Receive Agency Budget and Financial Reports (two), periods ending March 31 and April 30, 2014 – M. Zabel, Administrative Management Director
 - c. Receive Committee Report: Budget & Finance April 24, 2014
- II. **For Action:** Approval of 2014 – 2015 Perpich Regional Partner School grant awards – Budget & Finance Committee
- III. **For Action:** Approval of:
 - 2014 – 2015 Perpich Arts Integration Course Development Network contract awards
 - 2014 – 2015 Perpich Arts Integration Network of Teachers contract awards Southeast Region
 - 2014 – 2015 Perpich Arts Integration Network of Teachers contract awards Northeast Region – Budget & Finance Committee
- IV. **For Information:** Imaginary Bridges Project – P. Benincasa, Visual Arts Instructor
- V. **For Information:** Crosswinds Update – Dr. C. Hines – Principal, Crosswinds Arts & Science Middle School
- VI. **For Information:** Perpich Arts High Update – A. Harris - Principal, Perpich Arts High School
- VII. **For Information:** Internal Controls – S. Mackert
- VIII. **For Information:** Executive Director's Report – S. Mackert

Board Member Announcements

Adjournment

Perpich Center for Arts Education
Financial Report-FY2014
July 1, 2013-Mar 31, 2014

<u>Description</u>	<u>FY 2013 Expended</u>	<u>Mar-13 Expended</u>	<u>FY 2014</u>			<u>Percent Spent</u>
			<u>Current Budget</u>	<u>YTD Expended</u>	<u>Available</u>	
<u>General Fund</u>						
Personnel Costs	\$5,361,911	\$3,533,789	\$5,346,320	\$3,599,048	\$1,747,272	67%
Maintenance, Utilities & Repairs	282,355	138,585	221,980	143,806	78,174	65%
Professional Technical Contracts	331,123	101,736	304,763	124,690	180,073	41%
Supplies, Travel, Printing	276,412	207,166	334,385	113,380	221,005	34%
MNIT related	300,208	66,526	270,000	130,209	139,791	48%
Other Operating expense	207,944	157,408	118,668	112,439	6,229	95%
Grants	247,454	182,579	176,884	161,597	15,287	91%
Total General Fund	\$7,007,407	\$4,387,789	\$6,773,000	\$4,385,159	\$2,387,831	65%
		63%				
<u>Special Revenue Fund</u>						
Personnel Costs	\$273,005	\$201,020	\$231,448	\$196,964	\$34,484	85%
Maintenance, Utilities & Repairs	1,555	40,451	51,000	33,894	17,106	66%
Professional Technical Contracts	26,774	26,578	38,885	13,604	25,281	35%
Supplies, Travel, Printing	164,534	62,586	70,005	35,292	34,713	50%
MNIT related	5,952	16,037	6,944	3,887	3,057	56%
Other Operating expense	135,763	91,217	198,720	103,501	95,219	52%
Total Special Revenue Fund	\$607,583	\$437,889	\$597,002	\$387,142	\$209,860	65%
		58%				
<u>Special Revenue Fund-Crosswinds</u>						
Personnel Costs			1,854,085	1,291,091	\$562,994	70%
Maintenance, Utilities & Repairs			60,800	45,678	15,122	75%
Professional Technical Contracts			126,125	36,480	89,645	29%
Supplies, Travel, Printing			118,000	64,886	53,114	55%
Other Operating expense			79,000	72,442	6,558	92%
Total Crosswinds	\$0	\$0	\$2,238,010	\$1,510,577	\$727,433	67%
<u>Arts and Cultural Heritage Fund</u>						
Personnel Costs	\$337,143	\$224,290	\$438,500	\$311,380	\$127,120	71%
Space Rental	4,795	2,544	8,000	1,304	6,696	16%
Professional Technical Contracts	519,479	355,319	399,500	206,709	192,791	52%
Supplies, Travel, Printing	59,136	37,236	190,703	49,722	140,981	26%
Other Operating expense	10,911	7,064	103,334	24,787	78,547	24%
Total Arts and Cultural Heritage Fund	\$931,464	\$626,453	\$1,140,037	\$593,902	\$546,135	52%
		49%				
<u>Grants</u>						
Personnel Costs			\$25,153	\$0	\$25,153	0%
Advertising			95	0	95	0%
Professional Technical Contracts			50	0	50	0%
Supplies, Travel,			7,151	0	7,151	0%
Other Operating expense			100	0	100	0%
Total Special Revenue Fund	\$0	\$0	\$32,549	\$0	\$32,549	0%

Perpich Center for Arts Education
Financial Report-FY2014
July 1, 2013-Mar 31, 2014

Federal Funds

Space Rental			\$600	\$0	\$600	0%
Professional Technical			\$3,000	\$0	\$3,000	0%
Travel			\$4,100	\$0	\$4,100	0%
Other Operating			\$5,800	\$0	\$5,800	0%
Total Federal Fund	\$0	\$0	\$13,500	\$0	\$13,500	0%

Gift and Donation Fund

Maintenance, Utilities & Related	\$0		\$0	\$0	\$0	0%
Professional Technical	0		0	0	0	0%
Communications, Supplies, Travel	793	0	1,500	0	0	0%
Other Operating	0	0	3,000	600	2,400	20%
Grants	0	0	0	0	0	0%
Total Gift and Donation Fund	\$793	\$0	\$4,500	\$600	\$3,900	13%

Total All Funds	\$8,547,247	\$5,452,131	\$10,798,598	\$6,877,390	\$3,921,208	64%
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60%

Fund Balances:

Fees collected to date

Fees collected	FY13-\$514,243	FY14 Projections \$533,283	\$292,009	Special Rev Fund	55%
Fees uncollected	FY13-\$ 19,353	FY14 Projections \$2,238,010	\$753,577	Crosswinds	34%
Fees sent to collection - \$	15,198		\$6,773,000	General Fund	
			\$0	Federal Fund	
		FY13 Arts & Cultural Carryforward \$345,037	\$795,000	Arts & Cultural Heritage	
			\$4,994	Gift Fund	

Perpich Center for Arts Education
Financial Report-FY2014
July 1, 2013-Apr 30, 2014

<u>Description</u>	<u>FY 2013 Expended</u>	<u>Apr-13 Expended</u>	<u>FY 2014</u>			<u>Percent Spent</u>
			<u>Current Budget</u>	<u>YTD Expended</u>	<u>Available</u>	
<u>General Fund</u>						
Personnel Costs	\$5,361,911	\$4,068,172	\$5,346,320	\$4,123,414	\$1,222,906	77%
Maintenance, Utilities & Repairs	282,355	167,982	221,980	168,710	53,270	76%
Professional Technical Contracts	331,123	117,820	304,753	141,010	163,753	45%
Supplies, Travel, Printing	276,412	241,508	314,385	133,575	180,810	42%
MNIT related	300,208	76,082	270,000	148,042	121,958	55%
Other Operating expense	207,944	168,234	138,668	126,204	12,464	91%
Grants	247,454	195,270	176,884	161,597	15,287	91%
Total General Fund	\$7,007,407	\$5,035,168	\$6,773,000	\$5,002,552	\$1,770,448	74%
		72%				
<u>Special Revenue Fund</u>						
Personnel Costs	\$273,005	\$228,847	\$231,448	\$189,948	\$41,500	82%
Maintenance, Utilities & Repairs	1,555	47,551	51,000	40,054	10,946	79%
Professional Technical Contracts	26,774	39,855	38,885	28,962	9,923	74%
Supplies, Travel, Printing	164,534	33,694	70,005	41,620	28,385	59%
MNIT related	5,952	25,043	6,944	4,991	1,953	72%
Other Operating expense	135,763	156,128	198,720	114,296	84,424	58%
Total Special Revenue Fund	\$607,583	\$531,118	\$597,002	\$419,871	\$177,131	70%
		63%				
<u>Special Revenue Fund-Crosswinds</u>						
Personnel Costs			1,854,085	1,493,592	\$360,493	81%
Maintenance, Utilities & Repairs			60,800	57,571	3,229	95%
Professional Technical Contracts			106,125	41,400	64,725	39%
Supplies, Travel, Printing			83,000	73,446	9,554	88%
Other Operating expense			79,000	75,658	3,342	96%
Total Crosswinds	\$0	\$0	\$2,183,010	\$1,741,667	\$441,343	80%
<u>Arts and Cultural Heritage Fund</u>						
Personnel Costs	\$337,143	\$255,209	\$438,500	\$344,087	\$94,413	78%
Space Rental	4,795	2,544	8,000	2,005	5,995	25%
Professional Technical Contracts	519,479	368,419	399,500	227,709	171,791	57%
Supplies, Travel, Printing	59,136	39,286	190,703	55,687	135,016	29%
Other Operating expense	10,911	7,293	103,334	26,414	76,920	26%
Total Arts and Cultural Heritage Fund	\$931,464	\$672,751	\$1,140,037	\$655,902	\$484,135	58%
		53%				
<u>Grants</u>						
Personnel Costs			\$25,153	\$0	\$25,153	0%
Advertising			95	0	95	0%
Professional Technical Contracts			50	0	50	0%
Supplies, Travel,			5,926	0	5,926	0%
Other Operating expense			1,325	1,225	100	92%
Total Special Revenue Fund	\$0	\$0	\$32,549	\$1,225	\$31,324	4%

Perpich Center for Arts Education
Financial Report-FY2014
July 1, 2013-Apr 30, 2014

Federal Funds

Space Rental			\$600	\$0	\$600	0%
Professional Technical			\$3,000	\$0	\$3,000	0%
Travel			\$4,100	\$108	\$3,992	3%
Other Operating			\$5,800	\$0	\$5,800	0%
Total Federal Fund	\$0	\$0	\$13,500	\$0	\$13,392	0%

Gift and Donation Fund

Maintenance, Utilities & Related	\$0		\$0	\$0	\$0	0%
Professional Technical	0		0	0	0	0%
Communications, Supplies, Travel	793	0	1,500	0	0	0%
Other Operating	0	0	3,000	600	2,400	20%
Grants	0	0	0	0	0	0%
Total Gift and Donation Fund	\$793	\$0	\$4,500	\$600	\$3,900	13%

Total All Funds	\$8,547,247	\$6,239,037	\$10,743,598	\$7,821,817	\$2,921,673	73%
			60%			

Fund Balances:

Fees collected to date

Fees collected FY13-\$514,963	FY14 Projections \$480,914	\$328,582	Special Rev Fund	68%
Fees uncollected FY13-\$ 18,633	FY14 Projections \$2,183,010	\$1,326,349	Crosswinds	61%
Fees sent to collection - \$ 15,283		\$6,773,000	General Fund	
		\$0	Federal Fund	
	FY13 Arts & Cultural Carryforward \$345,037	\$795,000	Arts & Cultural Heritage	
		\$5,099	Gift Fund	



Minutes - UNAPPROVED

Budget & Finance Committee

April 24, 2014

3:00p.m.

Perpich Center, Arts High School – Small Glass Box

The meeting came to order at 3:00p.m.

Members Attending: A. Plechash, L. Ruch-Hammond, M. Weaver West, S. Daly; no member of the committee absent

Action: Member Ruch-Hammond moved to approve the agenda. On a second received from Member Plechash, Chair Daly requested a voice vote; with all members voting in favor the motion to approve the agenda is passed.

Information/Action: Legacy requests of approval/recommendation for -

- a. Participation contracts to Perpich Arts Integration Course Development Network
- b. Participation contracts to Perpich Arts Integration Network of Teachers, SOUTHEAST REGION
- c. Participation contracts to Perpich Arts Integration Network of Teachers, NORTHEAST REGION

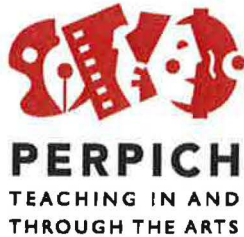
Executive Director Mackert presented items a., b., c. above to the Committee; following presentation and discussion of the proposals before the committee, Member Weaver West offered a motion to approve the contract requests with permission to Legacy staff to amend award amounts if necessary in accordance with schedules provided to the committee. Provided a second to the motion by Member Plechash the Chair requested a voice vote and with all members voting in favor, the motion passes.

Information/Action: Grant allocations for Regional Partner Schools - Jeff Pridie, Director of PDR Director Pridie presented the request for 2014-2015 Regional Partner School funding to the committee members; following discussion a motion to approve the requests was received of Member Plechash and a second from Member Weaver West. At the request of the Chair a voice vote was called and with all members voting in favor, the motion passes.

Information: Executive Director Mackert provided an update to the committee of recent agency budget activities.

Having completed all business represented by the agenda the committee adjourned at 4:15p.m.

Submitted Mike Zabel, Administrative Management Director / Committee Liaison



March 25, 2014

Budget & Finance Committee
Perpich Board of Directors

Pierce McNally, Board Chair

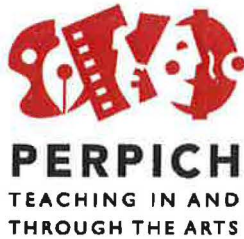
Sue Mackert, Executive Director

Please accept this request that the Perpich Finance Committee recommend to the Perpich Board for approval, the following grant allocations for the four Regional Partner Schools of Duluth, Elk River, Albert Lea and Westbrook-Walnut Grove for the and FY 2014-2015. In this round of grant application each school was given criteria for proposals, asked to create a budget, alignment to Professional Development, impact on teachers and students, collaboration with regional schools and assessment of program.

<i>FY 2013-2014 overall grant amount</i>	<i>\$ 144,451 (previously awarded)</i>
FY 2014-2015 overall grant amount	\$ 151,669
Overall grant amount for the two years	\$ 296,120

Sincerely yours,

Jeff Pridie
Director of Professional Development and Outreach
Perpich Center for Arts Education



Duluth Regional Partner School

2013-2014	2014-2015
Assessment/Practice \$9000	Assessment/Practice \$9000
iPad Improve 2.0 \$7000	iPad Improve 2.0 \$7000
Intervention: Arts Reading/Math \$2500	Intervention: Arts Reading/Math \$4500
Regional Dream Teams/Strategic Planning: \$23,325	Regional Dream Teams/Strategic Planning: \$23,325
\$41,825	\$43,825
	Two year grant total \$85,650

Elk River Regional Partner School

2013-2014	2014-2015
Regional Partner Director/Strategic Planning \$30,000	Regional Partner Director/Strategic Planning \$36,000
PD/Outreach Collaboration/Arts Camp \$21,500	PD/Outreach Collaboration/Arts Camp \$18,500
Collaboration with the Central Minnesota Arts Board \$1250	Collaboration with the Central Minnesota Arts Board \$1250
\$52,750	\$55,750
	Two year grant total \$108,500



PERPICH
TEACHING IN AND
THROUGH THE ARTS

Albert Lea Regional Partner School

2013-2014	2014-2015
Native American Resource Training for Teachers and Artist in Residence Performance for Students \$6642	Native American Resource Training for Teachers and Artist in Residence Performance for Students \$6814
Regional Outreach Development Planning/Connections for Music, Dance, Visual/Media Arts, Theater \$3500	Regional Outreach Development Planning/Connections for Music, Dance, Visual/Media Arts, Theater \$3500
Conference Enrichment (Music) \$5000	Conference Enrichment (Music) \$5000
Grade 4 Arts Integrative Field Trip to Music Man Square, boyhood home of Meredith Wilson, MacNider Art Museum and Surf Ballroom (Music, Visual Art, Dance) (includes surrounding regional schools) \$5119	Grade 4 Arts Integrative Field Trip to Music Man Square, boyhood home of Meredith Wilson, MacNider Art Museum and Surf Ballroom (Music, Visual Art, Dance) (includes surrounding regional schools) \$6630
Grade 8 and 9 Chanhassen Theater Experience (Music/Theater) \$2865	Grade 8 and 9 Chanhassen Theater Experience (Music/Theater) \$6000
Gary Harbo Residency (Elem./H.S. Visual Art) \$2000	Gary Harbo Residency (Elem./H.S. Visual Art) \$2400
\$25,126	\$30,344
	Two year grant total \$55,470

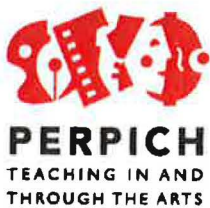
Westbrook-Walnut Grove Regional Partner School

2013-2014	2014-2015
PLC Booster Shot (workshops) \$10,000	PLC Booster Shot (workshops) \$10,000
Video Initiative for the Arts \$9500	Video Initiative for the Arts \$6500
Prairie Winds Fine Arts Festival (workshops) \$5,250	Prairie Winds Fine Arts Festival (workshops) \$5,250
\$24,750	\$21,750
	Two year grant total \$46,500

Perpich Arts High School
Perpich Arts Outreach
Perpich Arts Library

6125 Olson Memorial Highway
Golden Valley, Minnesota 55422
perpich.mn.gov

Telephone: 763-279-4200
Toll Free: 800-657-3515
TTY/TDD (MN RELAY SERVICE): 711



MEMORANDUM

To: Pierce McNally
Board Chair

Sue Mackert
Executive Director

From: Pam Paulson, Ph.D.
Senior Director of Policy

Byron Richard
Director of Educational Effectiveness

Date: April 10, 2014

Re: Request for Board Approval to award contracts to schools/districts for participation in the 2014-2015 Perpich Arts Integration Course Development Network

The Perpich Arts Integration Course Development Network is a new strategy for developing and sustaining arts integrated curriculum and instruction. Network teachers will build their capacity to design and implement arts-integrated instruction as they spend their first year designing an arts integrated course for inclusion in their district course calendar, and then implement their course with Perpich assistance during the 2nd year. Beginning this August teacher teams will build whole, secondary-level courses that are standards-based, and that integrate arts and non-arts content using research based pedagogy. We recognize courses that are arts-integrated when they involve teaching the content and processes of two or more subject areas, including the arts, in combination to increase and deepen student learning. Because each course demands a significant amount of teacher co-planning during the preparation year, and collaboration, including co-teaching during the implementation year, applicants were advised to propose work with small teams.

The Perpich Center received five proposals to participate in the Perpich Arts Integration Course Development Network. Review of these proposals was completed on Tuesday, April 2, 2014. All proposals were selected creating a network of 14 secondary teachers. Each proposal was required to include the participation of at least one licensed arts specialist. As a result there are 7 licensed arts specialists participating in this network. The review panel membership included:

Thomas Adams, Perpich Center Board of Directors
Kathy Grundei, Perpich Center Education Program Specialist
Pam Paulson, Perpich Center Sr. Director of Policy
Byron Richard, Perpich Center Director of Educational Effectiveness

Supported through funds from the Arts and Cultural Heritage Fund of the Minnesota State Legislature, the amount of funding for each contract is calculated based on a number of factors. Each school receives:

- Funds for writing an arts-integrated course (second column below); this amount is calculated based on the local substitute teacher rate for three days of planning/writing time, plus a budget of \$750 per teacher on the team for materials and out-of-contract meeting time.
- Funds for participation in professional development (third column below) is an amount based on the number of teachers on the team and local substitute teacher rates, and when applicable, the distance from workshop locations, and hotel costs.
- Funds described in this memo support the first year of project activity. Additional funding will be required for the final year of network activity to support implementation of planned courses.

Schools and Districts, with Funding Details

School	Curriculum Writing Funds Total	Professional Development Participation Total	TOTAL amount of contract
Anoka Middle School for the Arts, Anoka Public Schools	\$6,225	\$5,325	\$11,550
Anoka High School, Anoka Public Schools	\$2,430	\$2,097.12	\$4,527.12
Fairview High School Roseville Public Schools	\$2,409.78	\$1,885.34	\$4,295.12
Southland High School, Southland Public Schools	\$2,250	\$3,245.20	\$5,495.20
Southwest Metro High School, Southwest Metro Educational Cooperative	\$3,751.20	\$2,804.40	\$6,555.60
TOTAL for all schools/districts	\$17,065.98	\$15,357.06	\$32,423.04

Perpich Center Board of Directors approval of these contract awards is deeply appreciated, and is integral to the Perpich Center strategic efforts to increase Minnesota student achievement.



MEMORANDUM

To: Pierce McNally
Board Chair

Sue Mackert
Executive Director

From: Pam Paulson, Ph.D.
Senior Director of Policy

Alina Campana
Education Program Specialist

Date: April 10, 2014

Re: Request for Board Approval to award contracts to schools/districts for participation in the 2014-2015 SOUTHEAST Perpich Arts Integration Network of Teachers

In the 2013-14 school year, 61 teachers working in 13 schools located in 10 school districts in the southeast region participated in the Perpich Arts Integration Network of Teachers. Participating teacher teams in these districts were selected by a review panel after submitting an application. For the 2014-15 school year, the same districts and schools will continue participation, with 67 teachers participating from returning schools.

Additionally, the application was re-opened from February 10 through March 7, 2014. Notice of the application was emailed to past teacher participants in the project, teachers in the current network, and the Administrative Advisory Committee of the Southeast Service Cooperative. Two districts applied during this time. A panel reviewed the applications. The panel consisted of: Sue Mackert, Perpich Center, Executive Director; Pam Paulson, Perpich Center, Senior Director of Policy; Alina Campana, Perpich Center, Educational Program Specialist; and Amy Grover, Southeast Service Cooperative Planning Director. The panel recommended that the districts and a total of 10 teachers be accepted.

The amount of funding for each contract is calculated based on a number of factors. Each district receives:

- Funds for implementation of arts integrated units in the school;
- Funds for participation in professional development are based on the number of teachers on the team, distance from workshop locations, and substitute rates in each school.

In some cases schools may need additional transportation funding in order for all teachers to attend professional development. If that is the case, a district's contract can be amended in order to cover the necessary transportation costs (the total amount of a potential amended contract is indicated in the right column.)

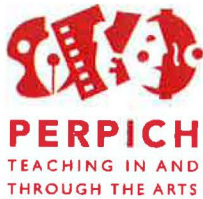
Returning Schools and Districts, with Funding Details

School	School Implementation Funds Total	Professional Development Participation Total	TOTAL amount of CONTRACT	TOTAL possible amount if AMENDED
Alden Conger Public Schools, Alden Conger Elementary School	\$12,000.00	\$7,577.17	\$19,577.17	\$21,848.47
Albert Lea Area Schools, Sibley Elementary School	\$10,500.00	\$6,487.61	\$16,987.61	\$18,547.01
La Crescent-Hokah Public Schools, La Crescent Middle School and High School	\$13,500.00	\$9,399.25	\$22,899.25	\$25,396.55
LeRoy-Ostrander District	\$7,500.00	\$4,818.94	\$12,318.94	\$13,281.70
Mabel-Canton Public Schools, Mabel-Canton School	\$6,000.00	\$4,103.99	\$10,103.99	\$11,017.03
Owatonna Public Schools, McKinley Elementary School	\$10,500.00	\$6,113.34	\$16,613.34	\$17,680.06
Plainview-Elgin-Millville Community Schools, Upper Elementary and High Schools	\$15,000.00	\$10,687.18	\$25,687.18	\$26,982.16
Rochester Public Schools, John Adams Middle School	\$10,500.00	\$7,875.80	\$18,375.80	\$18,782.60
Southland District, Elementary and High Schools	\$10,500.00	\$6,601.74	\$17,101.74	\$18,313.10
Triton Public Schools, Triton High School	\$4,500.00	\$4,112.34	\$8,612.34	\$8,813.48

Recomended Additional Schools and Districts, with Funding Details

Rushford Peterson Public Schools	\$4,500.00	\$2,985.09	\$7,485.09	\$7,757.42
Spring Grove Public School	\$10,500.00	\$6,239.28	\$16,739.28	\$18,059.12
TOTAL for all districts	\$100,500.00	\$67,777.36	\$192,501.73	\$206,478.70

Perpich Center Board of Directors approval of these contract awards awards (both the contract amount and potential amended amounts) is deeply appreciated, and is integral to the Perpich Center strategic efforts to increase Minnesota student achievement.



MEMORANDUM

To: Pierce McNally
Board Chair

Sue Mackert
Executive Director

From: Pam Paulson, Ph.D.
Senior Director of Policy

Alina Campana
Education Program Specialist

Date: April 10, 2014

Re: Request for Board Approval to award contracts to districts for participation in the 2014-15 NORTHEAST Perpich Arts Integration Network of Teachers

In November 2013, the Perpich Arts Integration Project held four one-day workshops in the northeast region to encourage teacher teams to apply for the Perpich Arts Integration Network of Teachers. These workshops were held in Grand Rapids, Grand Marais, Duluth, and Virginia, and 90 teachers from around the region attended. The application for the project was open from December 2, 2013 through January 31, 2014. Notice of the application was emailed to principals in the region, teachers in the arts and other content areas, regional teachers associations (several of whom forwarded the information to their members), and the Northeast Service Cooperative. Nine districts applied during this time, with a total of 51 teachers.

A panel reviewed all the applications. The review panel consisted of: Sue Mackert, Perpich Center, Executive Director; Pam Paulson, Perpich Center, Senior Director of Policy; Alina Campana, Perpich Center, Educational Program Specialist; and Jan Carey, Perpich Center board member. As described in the application guidelines, these proposals were evaluated using these criteria:

1. Clear and compelling reasons for wanting to be a part of the project, which in some way reflect teacher interest and ideas about increasing student learning
2. Evidence that team members have experience and/or enthusiasm for collaboration, co-teaching, and use of technology
3. Evidence that the team has the capacity and enthusiasm for collaborative arts integration, including administrator support

The review panel is recommending all 9 applying schools and districts (see chart below). The amount of funding for each contract is calculated based on a number of factors. Each district receives:

- Funds for implementation of arts integrated units in the school;
- Funds for participation in professional development are based on the number of teachers on the team, distance from workshop locations, and substitute rates.

In some cases schools may need additional transportation funding in order for all teachers to attend professional development. If that is the case, a district's contract can be amended in order to cover the necessary transportation costs (the total amount of a potential amended contract is indicated in the right column.)

Recommended Schools and Districts, with Funding Details

School	School Implementation Funds Total	Professional Development Participation Total	TOTAL amount of CONTRACT	TOTAL possible amount if AMENDED
ISD 318, Bigfork School	\$6,000.00	\$8,561.02	\$14,561.02	\$16,608.58
Cloquet Public Schools, Washington Elementary School	\$10,000.00	\$12,761.04	\$22,761.04	\$25,025.56
ISD 95, Cromwell-Wright School	\$7,000.00	\$8,731.45	\$17,481.45	\$19,325.61
Deer River School District, Deer River High School	\$4,000.00	\$5,734.44	\$9,734.44	\$10,975.18
Ely Public Schools	\$3,000.00	\$5,233.93	\$8,233.93	\$8,835.09
ISD 002, Hill City School	\$4,000.00	\$5,564.34	\$9,564.34	\$10,350.82
Lake Superior School District, William Kelley High School (Silver Bay)	\$6,000.00	\$8,293.34	\$14,293.34	\$15,839.18
Nashwauk-Keewatin School District, Nashwauk-Keewatin High School	\$3,000.00	\$4,552.27	\$7,552.27	\$8,057.38
Proctor Public Schools	\$8,000.00	\$9,476.92	\$17,476.92	\$18,909.76

TOTAL for all districts	\$51,000.00	\$68,908.75	\$121,658.75	\$133,927.16
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Perpich Center Board of Directors approval of these contract awards (both the contract amount and potential amended amounts) is deeply appreciated, and is integral to the Perpich Center strategic efforts to increase Minnesota student achievement.



**Board of Directors Regular Meeting
Thursday, June 12, 2014 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room**

APPROVED – Minutes – APPROVED

Following recitation of the Pledge of Allegiance, Board Chair Pierce McNally called the meeting to order at 3:03 p.m.

Members Attending: T. Adams, B. Amadio, J. Carey, B. Crutcher, S. Daly, S. Mau Larson, P. McNally, M. Ollig, C. Paul, A. Plechash, L. Ruch-Hammond, M. Weaver West

Excused: E. Biel, N. Paddleford

Action: Approval of the Consent Agenda

- a. Approval of the Minutes, Board of Directors Meeting, May 08, 2014
- b. Receive Agency Budget and Financial Reports, period ending May 31, 2014 – M. Zabel, Administrative Management Director
- c. Receive Committee Report: Government Relations Committee of May 08, 2014
- d. Resolution for Membership in the MN State High School League, (renewal) SY2014-2015

The Chair requested a motion to approve the Consent Agenda by a vote by voice. Member Carey moved approval and a second was provided by Member Amadio. With all members present voting in favor and no members voting against, the Consent Agenda is approved.

Action: Approval of Fiscal Year 2014-2015 Agency Budget

Following a review and discussion, the Chair called a voice vote on the action as recommended by committee. With all members present voting in favor and no members voting against, the agency budget for fiscal year 2015 is approved.

Information: Internal Controls – S. Mackert: The Executive Director shared with the assembly a review of Risk Assessment activities and the subsequent preparation and submission of the Agency Internal Controls report as required annually by the State of Minnesota.

Information: President's Committee on the Arts and Humanities – S. Mackert, A. Campana: The Executive Director introduced Alina Campana - Turnaround Arts Program Director, to the Board. Campana provided an overview of activities supporting Agency participation in the Turnaround Arts Program.

Information: Executive Director's Report – S. Mackert: The Executive Director thanked retiring members, Peter Adolphson and Alex Plechash, for their years of service to the Perpich Board, the Agency and the State of Minnesota, and provided a current state overview of Agency projects and progress.

Other Business: No new or other business was introduced by the Members.

Board Member Announcements: Member Carey shared a press release from the Hibbing Hometown Focus newspaper.

Public Comments: Two members of the public rose to speak to the Board -
Eric Celeste
Zander Sellie

Adjournment: With the conclusion of business represented by the agenda, the Chair requested and was offered a motion to adjourn the meeting by Member Amadio. A second to the motion was provided by Member Crutcher and on a vote by voice with all members voting in favor, the meeting was declared adjourned at 4:41p.m.



Board of Directors Regular Meeting
Thursday, June 12, 2014 - 3:00 – 5:00 p.m.
Perpich Center, Gaia Building – Glass Box Conference Room

AGENDA

Pledge of Allegiance

Call to Order – Pierce McNally, Board Chair

Introductions

I. CONSENT AGENDA (ACTION – Roll Call Vote)

The consent agenda consists of non-controversial items the Board may adopt routinely. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The text of items to be approved by consent follows.

- a. Approval of the Minutes, Board of Directors Meeting, May 08, 2014
- b. Receive Agency Budget and Financial Reports, period ending May 31, 2014 –
M. Zabel, Administrative Management Director
- c. Receive Committee Report: Government Relations Committee of May 08, 2014
- d. Resolution for Membership in the MN State High School League, (renewal) SY2014-2015

II. For Action: Approval of Fiscal Year 2014-2015 Agency Budget – M. Zabel, Administrative Management Director

III. For Information: Internal Controls – S. Mackert, Executive Director

IV. For Information: President's Committee on the Arts and Humanities – S. Mackert, Executive Director and A. Campana, Turnaround Arts Program Director

V. For Information: Executive Director's Report – S. Mackert

VI. Other Business

Board Member Announcements

Public Comments: If time permits, the Board will hear comments from the public following the completion of Business. The Board offers no response, discussion, or comment. Speaker's remarks are restricted to time limits set at the discretion of the Board Chair.

Adjournment

Perpich Center for Arts Education
Financial Report-FY2014
July 1, 2013-May 31, 2014

<u>Description</u>	<u>FY 2013 Expended</u>	<u>May-13 Expended</u>	<u>FY 2014</u>			<u>Percent Spent</u>
			<u>Current Budget</u>	<u>YTD Expended</u>	<u>Available</u>	
<u>General Fund</u>						
Personnel Costs	\$5,361,911	\$4,601,468	\$5,426,433	\$4,665,728	\$760,705	86%
Maintenance, Utilities & Repairs	282,355	182,251	221,980	191,679	30,301	86%
Professional Technical Contracts	331,123	134,841	304,763	157,828	146,935	52%
Supplies, Travel, Printing	276,412	306,555	304,272	134,754	169,518	44%
MNIT related	300,208	190,608	200,000	163,852	36,148	82%
Other Operating expense	207,944	174,778	138,668	142,499	(3,831)	103%
Grants	247,454	197,883	176,884	161,597	15,287	91%
Total General Fund	\$7,007,407	\$5,788,384	\$6,773,000	\$5,617,937	\$1,155,063	83%
<u>Special Revenue Fund</u>						
Personnel Costs	\$273,005	\$269,543	\$231,448	\$194,313	\$37,135	84%
Maintenance, Utilities & Repairs	1,555	51,587	51,000	45,684	5,316	90%
Professional Technical Contracts	26,774	33,970	38,885	31,194	7,691	80%
Supplies, Travel, Printing	164,534	98,602	70,005	44,877	25,128	64%
MNIT related	5,952	25,689	6,944	5,363	1,581	77%
Other Operating expense	135,763	134,140	198,720	127,069	71,651	64%
Total Special Revenue Fund	\$607,583	\$613,531	\$597,002	\$448,500	\$148,502	75%
<u>Special Revenue Fund-Crosswinds</u>						
Personnel Costs			1,786,187	1,613,763	\$172,424	90%
Maintenance, Utilities & Repairs			60,800	70,548	(9,748)	116%
Professional Technical Contracts			106,125	45,697	60,428	43%
Supplies, Travel, Printing			140,598	82,080	58,518	58%
Other Operating expense			79,000	81,727	(2,727)	103%
Total Crosswinds	\$0	\$0	\$2,172,710	\$1,893,815	\$278,895	87%
<u>Arts and Cultural Heritage Fund</u>						
Personnel Costs	\$337,143	\$296,754	\$438,500	\$376,302	\$62,198	86%
Space Rental	4,795	3,266	8,000	2,005	5,995	25%
Professional Technical Contracts	519,479	388,419	399,500	227,709	171,791	57%
Supplies, Travel, Printing	59,136	42,584	190,703	61,974	128,729	32%
Other Operating expense	10,911	8,154	103,334	27,587	75,747	27%
Total Arts and Cultural Heritage Fund	\$931,464	\$739,177	\$1,140,037	\$695,577	\$444,460	61%
<u>Grants</u>						
Personnel Costs			\$25,153	\$0	\$25,153	0%
Advertising			95	0	95	0%
Professional Technical Contracts			50	0	50	0%
Supplies, Travel,			5,926	0	5,926	0%
Other Operating expense			1,325	1,225	100	92%
Total Special Revenue Fund	\$0	\$0	\$32,549	\$1,225	\$31,324	4%

Perpich Center for Arts Education
Financial Report-FY2014
July 1, 2013-May 31, 2014

Federal Funds

Space Rental			\$600	\$0	\$600	0%
Professional Technical			\$3,000	\$0	\$3,000	0%
Travel			\$4,100	\$339	\$3,761	8%
Other Operating			\$5,800	\$0	\$5,800	0%
Total Federal Fund	\$0	\$0	\$13,500	\$339	\$13,161	3%

Gift and Donation Fund

Maintenance, Utilities & Related	\$0		\$0	\$0	\$0	0%
Professional Technical	0		0	0	0	0%
Communications, Supplies, Travel	793	0	1,500	0	0	0%
Other Operating	0	0	3,000	600	2,400	20%
Grants	0	0	0	0	0	0%
Total Gift and Donation Fund	\$793	\$0	\$4,500	\$600	\$3,900	13%

Total All Funds	\$8,547,247	\$7,141,092	\$10,733,298	\$8,657,993	\$2,075,305	81%
		60%				

Fund Balances:

Fees collected to date

Fees collected FY13-\$516,088	FY14 Projections \$477,651	\$377,381	Special Rev Fund	79%
Fees uncollected FY13-\$ 17,509	FY14 Projections \$2,172,710	\$1,327,685	Crosswinds	61%
Fees sent to collection - \$ 14,159		\$6,773,000	General Fund	
		\$0	Federal Fund	
	FY13 Arts & Cultural Carryforward \$345,037	\$795,000	Arts & Cultural Heritage	
		\$5,101	Gift Fund	



Report

Government Relations

May 08, 2013

1:30p.m.

Perpich Center, Gaia – Room 115

Attending: S. Mau Larson, M. Ollig, S. Mackert, D. Kelley

Topics

1) Capitol Bonding Update

Executive Director Mackert reported on status of the agency Bonding request for repairs identified as necessary by a State directed facility inspection. This legislation also contains the request for conveyance of the Crosswinds building and lands. Differences in the House and Senate versions are being resolved in Committee.

2) Appropriations Update

Executive Director Mackert reported on status of legislation pending in the Appropriations Bill that provides the Agency permission to govern the Crosswinds program and establishes Crosswinds status as a school district. Further legislation in the appropriations provides for funding through the Minnesota State Arts Board to be used for activities supporting the Turnaround Arts program as determined by the President's Committee on the Arts and Humanities.

Submitted,

Debra Kelley

Director of Communications

Committee Liaison

Minnesota State High School League
2100 Freeway Boulevard
Brooklyn Center, MN 55430-1735
763-560-2262 Fax: 763.569.0499 www.mshsl.org

**2014-2015 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 1000-70, County of Hennepin, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Perpich Arts High School

COPY

is/are authorized by this, the Governing Board of said school district or school to:

1. Make new application for membership in the Minnesota State High School League; School Enrollment (9-12):
OR;
 X Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.
3. Our school **WILL NOT** be renewing its membership in the Minnesota State High School League.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
Clerk/Secretary - Local Governing Board

Signed: _____
Superintendent or Head of School

Date: _____

Date: _____

District Office Address, City, Zip: Perpich Center for Arts Education,
6125 Olson Memorial Highway, Golden Valley Minnesota 55422

School Superintendent's Phone: 763.279.4160

School Superintendent's Email: sue.mackert@pcae.k12.mn.us

RETURN ONE COPY TO THE MSHSL NOT LATER THAN SEPTEMBER 1, 2014
Retain one copy for the school files.