

**Perpich Center for Arts Education (PCAE)  
Board of Directors**  
**Minutes from the Executive Committee Meeting  
of July 26, 2010 at 4:00 PM**  
**Meeting at PCAE Campus, Golden Valley, MN**

Call to Order.

Board Chair Bari Amadio called the meeting to order at 4:10 pm.

Roll Call and Introductions.

**Board members present:** Peter Adolphson, Bari Amadio, Virginia Katz (via conference phone), and Alex Plechash.

**Absent:** Denis Biagini.

**Guests:** Sue Mackert, Executive Director and Mike Hiatt, Director of Professional Development and Research.

**For Discussion/Action/Vote to Approve:** Joint Powers Agreement for the Perpich Arts Integration Project.

**Motion by:** P. Adolphson.

**Seconded by:** V. Katz.

The Joint Powers Agreement between the State of Minnesota through the Perpich Center for Arts Education, and the Lakes Country Service Cooperative, for the Perpich Arts Integration Project was approved unanimously.

The State will pay the Lakes Country Service Cooperative \$207,670.00 for implementation of the Arts Integration Project plus an administrative fee of \$12,460.00.

**For Discussion/Action/Vote to Approve:** Evaluator contract for the Arts Integration Project.

**Motion by:** A. Plechash.

**Seconded by:** P. Adolphson.

The evaluator contract for the Perpich Arts Integration Project was approved unanimously by the Executive Committee.

The contract will be negotiated with Cooperative Ventures at a cost not to exceed \$68,500.00.

Board Chair B. Amadio adjourned the meeting at 4:35 pm with unanimous consent.

**Minutes** Jennifer King  
**submitted by:** Temporary Administrative Assistant

This page is intentionally left blank.

**Perpich Center for Arts Education (PCAE)  
Board of Directors**

**Minutes from the Board Meeting  
of August 12, 2010 at 3:00 PM**

**Meeting in Visitors Center, PCAE Campus, Golden Valley, MN**

Call to Order.

Board Chair Bari Amadio called the meeting to order at 3:04 pm.

Roll Call and Introductions.

**Board members present:** Bari Amadio, Denis Biagini, Ardythe Gallant, Vernae Hasbargen, Roberta Jones, Virginia Katz, Alex Plechash and Dorothy Suomala (via conference phone); Executive Director Sue Mackert.

**Absent:** Peter Adolphson, Stephan Daly, Margaret DiBlasio, and Todd Liljenquist.

**Guests:** PCAE Personnel Officer Leah Armstrong, Director of PCAE Professional Development and Research Michael Hiatt and PCAE Administrative Management Director Michael Zabel.

The agenda was unanimously approved with these changes: (1) delete item #9 “For Information: Communications activities,” and replace it with “For Information: HR Report by PCAE Personnel Officer Leah Armstrong,” and (2) add item #13 “For Action & Discussion: The Outstate Board meeting.”

**Motion by:** D. Biagini.

**Seconded by:** R. Jones.

The minutes of the June 10, 2010 Board meeting were unanimously approved as submitted.

**Motion by:** A. Gallant.

**Seconded by:** A. Plechash.

The Board unanimously accepted the actions recommended by the Executive Committee at their Committee meeting of July 26, 2010. These recommendations are delineated in the minutes from said meeting; the minutes will be placed on file in the PCAE executive offices.

**Motion by:** A. Plechash.

**Seconded by:** A. Gallant.

Michael Zabel, Administrative Management Director, presented the Finance Report noting that for the 2010-2011 academic year, the families of 13 students applied for Free and Reduced meals and the families of 66 students applied for financial aid. The Finance Report will be placed on file in the PCAE executive offices as submitted.

Michael Hiatt, Director of Professional Development and Research (PDR) reported on PDR to-date and looking to the remaining 10 months of FY 2011. The report indicated increasing need and requests for professional and technical assistance around the state, and included goals for continued outreach throughout Minnesota and for improved internal operations. It will be placed on file in the PCAE executive offices.

Out of respect to Perpich staff scheduling, Personnel Committee Chair V. Katz got agreement from Board Chair B. Amadio to move Leah Armstrong's HR report to precede the Personnel Committee report.

Leah Armstrong, PCAE's Personnel Officer as of February 2010, introduced herself to the Board, reported on HR activities and HR goals at Perpich, and invited Board members to join her in three upcoming workshops she will host for staff.

A motion passed unanimously to receive Personnel Committee's report on the results of the June/July 2010 Board self-evaluation survey. The report will be placed on file in the PCAE executive offices.

**Motion by:** Personnel Committee Chair V. Katz, on behalf of the Committee.

**Seconded by:** A. Gallant.

A motion passed unanimously to receive Personnel Committee's recommendations on (1) how to proceed in response to the survey results; and (2) when and the process to use in evaluating the executive director. The recommendations will be placed on file in the PCAE executive offices.

**Motion by:** Personnel Committee Chair V. Katz, on behalf of the Committee.

**Seconded by:** D. Biagini.

Sue Mackert presented an agency report reflecting her first six months (February-July 2010) as executive director. The report highlighted these major areas of focus: assessing and strengthening managerial leadership, improving operations, defining the agency's financial position, and restoring critical relationships with internal and external stakeholders.

A request was made and agreed-upon by Board members to notify members of any PCAE-related events taking place in their congressional districts.

Public Comment: No public comments were made.

A motion passed unanimously to hold the Board's annual out-state meeting in Rochester and in 2011 by the end of FY 2011.

**Motion by:** V. Hasbargen.

**Seconded by:** V. Katz.

B. Amadio adjourned the meeting at 5:28 pm with unanimous consent.

**Motion by:** D. Biagini.

**Seconded by:** A. Gallant.

**Minutes** Steve Greenberg  
**submitted by:** Executive Assistant

Perpich Center for Arts Education (PCAE)  
Board of Directors

Minutes from the Board Meeting  
September 9, 2010 at 3:00 PM

Meeting in the Glass Box, GAIA, PCAE Campus, Golden Valley, MN

Call to Order.

Board Chair Bari Amadio called the meeting to order at 3:08 pm.

Roll Call and Introductions.

**Board members present:** Peter Adolphson, Bari Amadio, Stephan Daly, Margaret DiBlasio (via conference phone), Ardythe Gallant, Vernae Hasbargen, Virginia Katz, Todd Liljenquist, Alex Plechash and Dorothy Suomala; Executive Director Sue Mackert.

**Absent:** Denis Biagini and Roberta Jones.

**Guests:** Director of PCAE Professional Development and Research Michael Hiatt, PCAE Administrative Management Director Michael Zabel, **Arts High School staff:** Brian Pickerell, Katherine Nyseth, Craig Van Someren, Kristin Hella and Rebecca Bullen.

The agenda was unanimously approved with the following change: an “Agency Update” by Sue Mackert was added as item #9, moving “Adjournment” to #10.

**Motion by:** A. Gallant

**Seconded by:** A. Plechash

The Minutes of the August 12, 2010 Board meeting were unanimously approved as submitted.

**Motion by:** A. Plechash

**Seconded by:** V. Katz

Sue Mackert introduced the new Arts High School staff hired in preparation for this school year 2010-2011 (see above for a list of these “PCAE Arts High School staff” under “Guests”).

Michael Zabel presented a Finance Report, noting that he is closely monitoring all revenue budgets and that PCAE has begun the biennial budget planning process for 2012-2013. A request was made that the Perpich Foundation report what scholarships have been given to Arts High School students for student fees charged by the Perpich Center. *The Finance Report will be placed on file in the PCAE executive offices.*

Michael Hiatt presented a funding/granting request from Professional Development and Research for the pARTner Schools grant program. He noted the history, growth and increased community awareness related to the program. A motion was unanimously approved to fund the pARTner Schools program to grant to four schools participating in the program during FY11, for a total of \$108,000. *A copy of the funding request will be placed on file in the PCAE executive offices.*

**Motion by:** D. Suomala  
**Seconded by:** V. Hasbargen

Public Comment: No public comments were made.

S. Mackert presented an agency update. Her report highlighted the strong, successful PCAE presence at the MN State Fair this year through the Perpich booth; new student orientation; cultural exchange with China; a conference for arts-focused schools to-be-hosted by Perpich next month at MDE; and an update on PCAE's Arts Integration (Legacy) Project. *A copy of the report will be placed on file in the PCAE executive offices.*

A request was made to provide a tour of the Perpich campus at the beginning of the October Board meeting (October 14) to acquaint new Board members with the Center's facilities.

B. Amadio adjourned the meeting at 4:56 pm with unanimous consent.

**Motion by:** P. Adolphson  
**Seconded by:** A. Gallant

**Minutes submitted by:** Suzanne Bursh,  
Administrative Specialist

Perpich Center for Arts Education (PCAE)  
Board of Directors

Minutes from the Board Meeting  
October 14, 2010 at 3:00 PM

Meeting in the Glass Box, GAIA, PCAE Campus, Golden Valley, MN

Call to Order.

Board Vice Chair Denis Biagini called the meeting to order at 3:09 pm.

Roll Call and Introductions.

**Board members present:** Peter Adolphson, Denis Biagini, Stephan Daly, Ardythe Gallant, Vernae Hasbargen, Virginia Katz, Todd Liljenquist, MaryAnn Nelson, Alex Plechash and Dorothy Suomala; Executive Director Sue Mackert.

**Introduction:** D. Biagini introduced new Board member MaryAnn Nelson.

**Absent:** Bari Amadio, Margaret DiBlasio, and Roberta Jones.

**Guests:** PCAE Professional Development and Research Dance Education Coordinator Diane Aldis, PCAE Communications Director Kevyn Burger, and PCAE Administrative Management Director Michael Zabel.

The agenda was unanimously approved.

**Motion by:** A. Plechash  
**Seconded by:** P. Adolphson

Arts High School Seniors Abby Marolt and Tony Carlson led a tour for Board members of the Perpich campus. It included visits to instructors in the six AHS arts areas (literary, media, visual, theater, dance, and music) and a tour of the residence hall.

The Minutes of the September 9, 2010 Board meeting were unanimously approved as submitted.

**Motion by:** A. Gallant  
**Seconded by:** T. Liljenquist

Michael Zabel presented a Finance Report, noting at the meeting that good progress is being made on transitioning the Perpich accounting system from MAPS to SWIFT. *The Finance Report will be placed on file in the PCAE executive offices.*

Public Comment: No public comments were made.

Communications Director Kevyn Burger presented an overview of communications at Perpich, highlighting successful efforts and ongoing plans to increase media visibility of PCAE and keep Minnesota legislators apprised of Perpich events and achievements of students in their districts.

A motion to approve grants, totaling \$17,594, to six schools across Minnesota that are participating in the ACE~Dance program for FY2011 was passed unanimously.

**Motion by:** P. Adolphson

**Seconded by:** T. Liljenquist

Executive Director Sue Mackert presented an agency update. At the meeting, she highlighted student health and safety issues and gave an update on the proposed demolition of the campus Alpha building and subsequent building of a new storage facility—approved during the 2010 Minnesota Legislative Session. *The Agency Update will be placed on file in the PCAE executive offices.*

D. Biagini reported on the meeting of the Board Development Committee that took place at 1:30 pm, also on October 14, noting that the Committee is addressing future Board member orientation, which will focus on the operations of school boards, organizational boards, state agencies, and the Perpich Board of Directors.

Due to time constraints, Pam Paulson's report on the Center's Legacy Project was postponed until the November 11, 2010 Board meeting.

D. Biagini adjourned the meeting at 4:56 pm with unanimous consent.

**Motion by:** P. Adolphson

**Minutes submitted by:** Steve Greenberg,  
Executive Assistant

**Minutes**  
**Monthly Meeting of the PCAE Board of Directors**  
**November 11, 2010 – 3:00 PM**  
**PCAE GAIA Conference Room**

Call to Order.

Board Chair Bari Amadio called the meeting to order at 3:00 p.m.

Roll Call and Introductions.

**Board members present:** Peter Adolphson, Bari Amadio, Denis Biagini, Stephan Daly, Margaret DiBlasio, Ardythe Gallant, Virginia Katz, Todd Liljenquist, Alex Plechash, Dorothy Suomala and Executive Director Susan Mackert.

**Board members absent:** Vernae Hasbargen, Roberta Jones and MaryAnn Nelson.

A motion passed unanimously to approve the agenda for this Nov. 11 meeting with three modifications: (1) Move item #6 (Recognition of AHS National Merit Commended Scholars) to come before item #4 (Call for approval of the Oct. 14 minutes); (2) When approving the minutes from the October 14 Board meeting, add approval of the minutes from the Nov. 4 special Board meeting; and (3) During the Legacy Update, add approval to award a contract for technical support.

**Motion by:** A. Plechash

**Seconded by:** D. Suomala

Arts High School Director Carlo Galeazzi introduced National Merit Commended Scholars Daniel Carlson, Kelli Denoyer and Greta Melcher. Board members spoke to the students and expressed support for their achievement.

A motion to approve the minutes from the October 14 Board meeting passed unanimously.

**Motion by:** P. Adolphson

**Seconded by:** A. Plechash

A motion to approve the minutes from the Nov. 4 Special Board meeting passed unanimously.

**Motion by:** V. Katz

**Seconded by:** A. Gallant

Administrative Management Director Michael Zabel reviewed the Board Finance Report for July 1 – October 31, 2010. A copy of the report is on file.

**Motion by:** P. Adolphson

**Seconded by:** A. Plechash

Legislative Liaison Committee Chair Peter Adolphson spoke about the 2011 Minnesota Legislative Session, which begins on January 4, noting changes in the Legislature after the Nov. 2<sup>nd</sup> elections.

Senior Director of Policy Pam Paulson gave an update on the Legacy Project, highlighting the statewide survey on arts education in Minnesota—a first survey of this kind in the state—created for the Project and managed by PCAE.

A motion to award an \$18,000 contract for Legacy Project videographer to Josh Mundahl of Tividy group passed unanimously.

**Motion by:** D. Biagini  
**Seconded by:** A. Gallant

A motion to award a \$32,640 contract for Legacy Project educational technology support to TIES Education Technology Collaborative passed unanimously.

**Motion by:** M. DiBlasio  
**Seconded by:** S. Daly

Perpich Foundation President Linda Henning addressed the Board, explaining the Foundation's purpose and its support of arts education.

During Public Comment time, visitor Albert Katz indicated that he appreciates the comments Peter Adolphson offered during his update on the 2011 Legislative Session about the Senate Education Committee.

S. Mackert began her Executive Director's Report with information on Director of Admissions Bev DeVos, and presented for Board approval, a proclamation in DeVos's honor. A motion to approve said document passed unanimously.

**Motion by:** D. Biagini  
**Seconded by:** D. Suomala

S. Mackert also highlighted outreach activities, the Chinese exchange, and current discussion topics for the Perpich management team.

The Chair accepted a motion by A. Plechash to adjourn the meeting at 5:01 p.m.

Steve Greenberg, Board Secretary

Perpich Center for Arts Education  
**MINUTES from the PCAE Board Meeting of  
Thursday, December 9, 2010**

Board Chair Bari Amadio attended this meeting via conference phone; Vice Chair Denis Biagini called the meeting to order at 3:04 pm and served as meeting chair.

Present in the PDR Building's conference room were Board members Peter Adolphson, Denis Biagini, Stephen Daly, Ardythe Gallant, Vernae Hasbargen, Todd Liljenquist, Mary Ann Nelson and Perpich Executive Director Susan Mackert.

Present via conference phone were Bari Amadio, Margaret DiBlasio, Virginia Katz and Dorothy Suomala.

Excused were Roberta Jones and Alex Plechash.

A motion to approve the agenda for this meeting was made by A. Gallant, seconded by S. Daly, and passed unanimously.

A motion to approve the minutes from the November 11, 2010 meeting was made by P. Adolphson, seconded by T. Liljenquist, and passed unanimously.

Administrative Management Director Michael Zabel reviewed the finance report for November, covering July 1 through October 31, 2010. He mentioned PCAE has a new contractor—with lower rates than our previous contractor—for snow removal.

Building Maintenance Foreman Bill Nash provided status updates on capital bonding projects—demolition and replacement of the Alpha storage building, replacing dormitory windows, and repair to the kitchen boiler—and other maintenance projects taking place.

Legislative Liaison Committee Chair Peter Adolphson initiated planning for Perpich Day at the Capitol during the 2011 MN Legislative Session. Perpich Day will take place on Thursday, February 10.

A motion to elect A. Gallant for three years and A. Plechash for one year to fill two vacancies on the Board's Nominating Committee was made by P. Adolphson, seconded by V. Katz, and passed unanimously by the Board. The Committee will meet prior to the January 13, 2011 meeting in order to present at the January meeting a slate of candidates for Board Chair and Vice Chair.

PDR Music Education Coordinator Nyssa Brown addressed the Board about her work with music educators around the state, needs and trends in music education, and challenges to schools and music teachers. She employed an interactive presentation on a smart board to supplement her talk.

Public Comment: None offered.

Executive Director Susan Mackert presented her agency report for December; a copy is on file at Perpich Center. Some highlights: Preparation for the 2011 MN Legislative Session, the upcoming student and staff exchange with a senior high in China, awards received and milestones achieved by Arts High School students, and multiple well-attended outreach events throughout Minnesota in which PDR staff was integral in the planning and/or delivery of professional and technical support and training.

There was discussion about holding a Board working session on January 13.

B. Amadio accepted a motion by T. Liljenquist and seconded by P. Adolphson to adjourn the meeting at 5:33 pm.

Minutes submitted by Board Secretary Steven Greenberg.

Perpich Center for Arts Education  
**MINUTES from the PCAE Board Meeting of  
Thursday, January 13, 2011**

Board Chair Bari Amadio called the meeting to order at 3:00 pm.

Present: Bari Amadio, Denis Biagini, Stephen Daly, Ardythe Gallant, Vernae Hasbargen, Roberta Jones, Todd Liljenquist, Mary Ann Nelson, Alex Plechash, Dorothy Suomala, Martha Weaver West, and Executive Director Susan Mackert.

Present via conference phone: Margaret DiBlasio and Virginia Katz.

Excused: Peter Adolphson.

A motion to approve the agenda for this meeting was made by A. Gallant, seconded by A. Plechash, and passed unanimously.

A motion was made by D. Biagini and seconded by A. Gallant to approve the minutes from the December 9, 2010 meeting with the following change:

Append page 2, paragraph 2, sentence 1 of 12/09/10 minutes to read: "There was discussion about holding a Board working session on January 13."

Budget & Finance Committee Chair A. Plechash reported on the Finance Committee meeting held prior to the Board meeting. Discussion among committee members included year-to-date budget status and outlook, costs regarding demolition/replacement of the Alpha storage building, a discussion of general fund monies and revenue accounts, labor, budget cycles, and plans to review fiscal responsibilities. An education session for Board members, similar to the PowerPoint presented last spring, would be beneficial, given the number of new members.

Administrative Management Director Michael Zabel reviewed the finance report for December, covering July 1 through November 20, 2010.

Perpich Center Library Director Jeanne Iverson provided an educational session on the library. She reviewed the role of the library/media center in supporting Arts High School students and faculty; PCAE Professional Development programs; teachers and members of the general public; and providing services as a State government agency/library. The library is open year-round and is managed by two professional staff members. Iverson brought copies of books recently donated through the Perpich Foundation's event with Barnes & Noble. Board Chair Amadio thanked Board members who participated in the Foundation's Bookfair.

Senior Director of Policy Pamela Paulson reported on plans for the upcoming annual conference of the National Dance Education Organization ("Collaboration: Different

Identities, Mutual Paths” taking place October 19-23, 2011). This year will be the third time Perpich has co-hosted the event.

In appreciation for the work of outgoing Commissioner of Education Alice Seagren, Chair Amadio presented her with an etching by Lauralee Simons, Arts High School graduate. Seagren was recognized for her understanding and support of arts education. She has been a strong advocate of the positive work of the Perpich Center and expressed appreciation to the board and staff.

Executive Director S. Mackert provided a report of the Legislative Committee meeting held prior to the Board meeting that was chaired Adolphson. The Perpich Center’s focus for the 2011 MN Legislative Session was reviewed, including the General Fund request and Legacy Project funds. The capital bonding project was discussed and the committee chair reviewed plans for Perpich Day at the Capitol, stressing the need for Board members to participate and visit with their state legislators. Board members should contact Mike Hiatt so that he can schedule visits.

P. Paulson asked Board members to contact school districts in their areas to encourage administrators to complete and submit the Perpich Legacy Project statewide school-by-school survey on arts education in Minnesota.

Nominating Committee Chair A. Gallant presented the Committee’s slate of candidates for the February 10 election of Board officers—Bari Amadio for Chair and Todd Liljenquist for Vice Chair.

Public Comment: None offered.

Executive Director Susan Mackert presented her agency report for January. Some highlights: Recent technology improvements will enhance the Center’s ability to offer online and distance learning initiatives/outreach; the Perpich Center selected as the Midwestern Regional recipient of the College Board Award for Excellence and Innovation in the Arts, citing the Center’s “interdisciplinary curricular work and... clear focus on student-driven learning and critical thinking skills;” there is an exhibit of student artwork inspired by Arts High School students in Tom Kanthak’s American Indian Aesthetics and North American Culture & Arts classes; Arts high teacher Sun Yung Shin brought in media artist/educator Sherine Crooms to work with students in the Mass Media and Democracy course to explore global social justice issues and the work of musician Angelique Kidjo; 135 alums attended Alumni Day; two theater students received top awards at State Thespian Festival, five media arts students received national awards from National Foundation for Advancement in the Arts, and 41 visual and media arts students won 62 awards at Minnesota Scholastic Art Awards. Included in Mackert’s report was a copy of the Report to the State of Minnesota and the Minnesota State Legislature’s Arts and Cultural Heritage Fund.

Board Development Committee Chair D. Biagini reported on the Board Development Committee meeting held prior to the Board meeting. The Committee is developing a topical outline for new Board member orientation. He expects the Committee to have a comprehensive process and program outlined for Board members to review in June.

V. Hasbargen suggested that next year, the January Board meeting be held at the site where the Minnesota School Boards Association will have their annual conference.

R. Jones stated that the concentration of the PCAE Board should be on statutory requirements, rather than policies governing school boards or school districts.

Personnel Committee Chair V. Katz commended committee members for having complete major projects this past year, including getting a new executive director in place and completing the Board self-assessment survey. The Committee will meet in February to begin planning the annual review of the executive director.

M.A. Nelson offered a motion for the Board, at the March 10, 2011 Board meeting, to review MN Statute 129C and the Perpich bylaws. A. Plechash seconded and amendment offered by R. Jones to have an Assistant Attorney General respond to any questions regarding interpretation of the statutes. R. Jones seconded an amendment offered by A. Plechash to do this review annually after the March 2011 meeting, beginning with the annual Board retreat in October 2011. Mackert noted the MN Statute 129C was written prior to the beginning of the Center's operation and that language updates are likely needed.

B. Amadio accepted a motion by D. Biagini and seconded by D. Suomala to adjourn the meeting at 5:24 pm.

Minutes submitted by Board Secretary Steven Greenberg.



Motion from the floor requesting that the Board conduct an internal review of the by-laws, enabling legislation and other pertinent statutes, beginning at the March 2011 meeting. – V. Katz; second V. Hasbargen

- Motion adopted

Introduction of special guests from Louyang, China

Guest visitor – Minnesota State Senate Majority Leader Amy T. Koch

Finance report presented – K. Abraham

Review ‘Perpich Day at the Capitol’

Board member participation: B. Amadio, P. Adolphson, D. Biagini, V. Katz, T. Liljenquist, D. Suomala, M. Weaver West

Presentation of the evaluation of the Integration Project given by external evaluator, Christa Treichel

### **Annual Meeting**

Election of Officers

- Presentation of slate of officers from Nominations Committee Chair A. Gallant
- Nominations from the floor: D. Suomala for Vice-chair – D. Suomala; second V. Hasbargen
- Officers elected: B. Adamio – Chair; T. Liljenquist – Vice-chair

Call for motion to approve Board schedule – Chair Amadio

- Motion to approve – V. Katz; second M. Weaver West
- Motion adopted

Organizational meeting of committees to elect leadership and determine 2011 meeting schedules

Elected Chairs: P. Adolphson, Legislative  
V. Katz, Personnel  
A. Plechash, Finance  
D. Biagini, Board Development

Call for motion to adjourn – B. Amadio

- Motion to adjourn – V. Katz; second P. Adolphson
- Motion adopted, meeting adjourned

Submitted by:

K. Abraham

- Meeting Minutes -  
Perpich Center for Arts Education

Board of Directors, Regular Meeting  
Thursday, March 10, 2011  
Perpich Center, Gaia Bldg – Glass Box

Meeting called to Order, Chair Amadio – 3:04pm, Secretary present

Greet public attendees – Chair Amadio

Roll Call -    Attending:    P. Adolphson, B. Amadio, D. Biagini, A. Gallant,  
                                  R. Jones, V. Katz, T. Liljenquist, M. Nelson, A. Plechash,  
                                  D. Suomala, M. Weaver, Exec. Dir. Mackert

                          Absent:         S. Daly, M. DiBlasio, V. Hasbargen

Item: Adoption of the agenda – Chair Amadio

- Motion to adopt – M. Weaver West; second – V. Katz
- Motion adopted, agenda approved
- In support of the Open Meeting Law, Chair Amadio asked Board members to submit items for the agenda ten days prior to a Board meeting so that they may be considered and included as part of the published agenda.

Item: Approval of the minutes from February 10 – Chair Amadio

- Motion to approve – V. Katz; second - M. Weaver West
- Discussion
- Call for the question – V. Katz
- Motion adopted, minutes of February 10 approved

Item: Finance Report –A. Plechash

- Graduation Account illustrates 3% of funds used to date, which is typical as expenses are generated at end-of-year. No variances to budget. Proposed fee schedule presented for consideration at April meeting.
- Report received, placed on file

Item: Legislative Activities Committee – P. Adolphson

- The Committee met prior to the Board meeting to discuss progress, to date, among key Perpich initiatives. Legacy request proceeding through House committee; testimony provided. Capital bonding request approved in the last Session being corrected to reflect corrected costs for building demolition and storage/maintenance facility construction. Figures provided by Administration last year were not correct. Staff members continue legislative visits and promotion of support for the General Fund.

Item: Chair's Report – Chair Amadio

- Chair Amadio thanked Board members for their willingness to serve. She made reference to the achievements of the Board and indicated that forward progress would continue. She reviewed staff support for committees and encouraged

Board members to contact schools in their area to urge their participation in the Arts Education Survey. Chair Amadio distributed an article from her Rotary newsletter entitled, "Pure Bannerjee". She felt the messages in the article would be helpful to Board members as they approach their responsibilities as a member of the Board of Directors.

Item: Report on electronic recording of Board minutes for secretary's clarification

– R. Jones, L. Lamprecht

- Carried forward for further research.

Item: Board Development Committee – D. Biagini

- The Committee met prior to the Board meeting to review progress on the PowerPoint presentation being organized for new Board members. The outline presented is inclusive of all Center activities.

Item: Finance Committee – A. Plechash

- Chair Plechash reminded members that the presentation developed last year that covers state finances and the finance operation of Perpich will be presented again for the benefit of new members. He is targeting its review for the May Board meeting.

Item: Executive Director's Report – S. Mackert

- Highlights included legislative activities; current Arts High School cultural exchanges from France and China; visit by European leaders serving as Fellows in the Marshall Memorial Fellowship; announcement of new staff members; professional development and outreach programs offered or supported by the Perpich Center last month; a review of advanced study opportunities offered at the Arts High School; preliminary findings from the research project focusing on the impact of PDR programs; and current issues being addressed by the Perpich Leadership Team.
- Report received, placed on file

Item: Review of Board By-Laws – R. Jones

- Suggestions for review to be forwarded to and considered by the Board Development committee

Meeting adjourned at 5:07pm, Lon Lamprecht, Secretary

- Meeting Minutes –  
Perpich Center for Arts Education

Board of Directors, Regular Meeting  
Thursday, April 14, 2011  
Perpich Center, Gaia Bldg – Glass Box

Meeting called to order – Chair Amadio – 3:04p.m., Secretary present

Roll Call -     Attending:     P. Adolphson, B. Amadio, S. Daly, A. Gallant,  
  V. Hasbargen (telephonic), R. Jones, V. Katz,  
  P. McNally, M. Nelson, N. Paddleford,  
  D. Suomala, M. Weaver, Exec. Dir. Mackert

                                  Absent:           M. DiBlasio, T. Liljenquist, A. Plechash

Introductions - Chair Amadio introduced and welcomed new Board Members Nancy Paddleford and Pierce McNally and, new Enrollment Management Director, Julio Vargas to the body and public in attendance.

For Action: Call for Approval of the Agenda – B. Amadio

- Motion to adopt - M. Weaver West; second A. Gallant
- Motion to amend the agenda to include opportunity for verbal remarks from individual board members following the Chair's report – D. Suomala; second M. Nelson
- Discussion
- Motion withdrawn
- Agenda adopted
- Motion to Move the Agenda to include opportunity for verbal remarks from individual board members following the Chair's report – D. Suomala; second M. Nelson
- Motion adopted

For Action: Call for Approval of Minutes from regular Board meeting of March 10, 2011  
                  – B. Amadio

- Motion to adopt – V. Katz; second A. Gallant
- Motion adopted

For Information/Action: Finance Report – M. Zabel

Information:   a. Budget update and discussion of upcoming planning session,  
  report placed on file

- Action:           b. 2011-2012 School Fees
- Information sent to members with March packet for vote at April meeting
  - Motion to adopt – M. Nelson; second P. Adolphson
  - Discussion
  - Motion adopted

Information:   c. Committee meeting to be scheduled

For Information: Report of student educational program in Paris, France – S. Mackert introduced students and Arts High French Language Instructor, Trina Keller, that delivered a PowerPoint presentation on the group's travel

For Information: Report of student and faculty exchange with Louyang, China – S. Mackert introduced students, Arts High Dance Instructor, Mary Harding and Arts High English Instructor, Kevin Clark that delivered a PowerPoint presentation on the group's travel

For Information: Professional Development – Jeremy Holien, Perpich Center Statewide Visual & Media Arts Coordinator, delivered media presentation

For Information: Legislative Activities – P. Adolphson

- Status of bills affecting the delivery of education for the Perpich Center
- Session outlook

For Action: Approval of 2011-2012 School Calendar – Carlo Galeazzi, Perpich Center Arts High School Director

- Motion to adopt – M. Weaver, second P. McNally
- Motion adopted, SY 2011/2012 Calendar approved

For Information: Chair's Report – B. Amadio

- Chair Amadio and Executive Director met with MN Commissioner of Education Brenda Cassellius at her request, and are looking forward to additional exploration regarding areas of collaboration and partnership between the PCAE and the DOE

For Information: Executive Director's Report – S. Mackert

For Information: Board Member remarks, D. Suomala

For Information: Committee Reports

- a. Board Development
  - A. Gallant was designated interim Committee Chair until such time as the committee meets to elects it's permanent Chair
  - No report
- b. Budget & Finance
  - No report
- c. Legislative
  - No additions to remarks offered previous
- d. Personnel
  - No report

Meeting adjourned at 5:24p.m. - Lon Lamprecht, Secretary

**Approved at Board of Directors meeting, May 12, 2011**

**- Meeting Minutes -**  
**Perpich Center for Arts Education**

Board of Directors, Regular Meeting  
Thursday, May 12, 2011  
Perpich Center/Gaia Bldg – Glass Box

Meeting called to order - Chair Amadio, 3:01p.m., Secretary present

Roll Call -     Attending: P. Adolphson, B. Amadio, M. DiBlasio (telephonic), S. Daly,  
                                  A. Gallant, V. Hasbargen (telephonic), R. Jones, V. Katz,  
                                  P. McNally, M. Nelson, N. Paddleford, A. Plechash,  
                                  D. Suomala, M. Weaver (telephonic), Exec. Dir. Mackert

Absent:    T. Liljenquist

Public Comments: None offered

Board Member Announcements – announcements for general board and stakeholder interests offered by:

- D. Suomala - teaching integration and arts education
- V. Katz - an article on the value of arts education for disabled veterans
- M. Nelson - an article on governance

For Action: Call for Approval of Minutes from regular board meeting of April 14, 2011 –

B. Amadio

- Motion to adopt – V. Katz; second A. Plechash
- Motion adopted

For Information: Budget and Finance Report – A. Plechash

- Committee report on meeting of May 3.
- Budget update provided; budget on track; no variances
- Board education session being developed
- Meetings to be scheduled as biennial distribution approved

For Information: Admissions Report – J. Vargas

- Enrollment projections for 2011/2012 SY provided

For Action: Professional Development/Theater Grant Requests – M. Hiatt

- Request to approve grants of \$24,213 in Arts Courses for Educators – Theater.
  - o Grant review committee: Gretchen Heath, Theater Arts Consultant; Pam Larson; K-12 Theater Educator, Open World Learning School; Tory Peterson, AHS Theater Educator; Martha Weaver West, PCAE Board Member; Virginia McFerran, PDR Theater Education Coordinator
  - o Schools to receive grants for 2011-2012: Foley Intermediate (PreK-12); Hawley Public (7-12); Twin Cities German Immersion (K-7); Royalton Elementary (K-6); Sheridan Elementary (K-8); Birch Grove Elementary (K-6); and Anoka Middle School (6-8).
- Motion to adopt – V. Katz; second M. Nelson
- Motion adopted

**PCAE Board of Directors meeting minutes approved June 9, 2011**

For Action: Integration Pilot Project Budget Scenarios – P. Paulson

- Request to approve Integration Pilot Project budget scenarios pending legislative funding outcomes
- Motion to adopt – P. Adolphson; second P. McNally
- Motion adopted

For Action: Adoption of resolution for participation in ArtScience Prize – Tory Peterson

- Request to approve participation in ArtScience Prize idea translation process program model
- Additional information requested for further consideration
- Motion to table consideration of resolution until June 2011 regular meeting – V. Katz; second M. Nelson
- Motion adopted

For Information: Board Development Committee Progress – A. Gallant

- o Committee met May 3 to begin review of By-laws
- o A. Gallant elected committee chair
- o Committee will complete By-laws review, then proceed to statutes and Board orientation

For Information: Legislative Update – P. Adolphson

- Review of projects before the legislature provided: capital bonding; general fund; Cultural Arts & Heritage project

For Information: Executive Director's Report

- Exec. Dir. Mackert provided information regarding
  - o May 7 Perpich Foundation fundraising activity
  - o May 12 student visit with Julie Andrews
  - o May 14 Golden Valley celebration at Perpich
  - o Legislative update
  - o Budgetary issues / Management Team activities
  - o Staff meetings held
  - o Facility updates
  - o Events: Fifth Congressional Art Competition; Media Awards; Scholars of Distinction

Meeting adjourned at 5:18p. m. – Lon Lamprecht, Secretary



place if a shutdown occurs. She invited Board Members to review the spreadsheet of critical needs completed for the agency and outlined the ramifications of the shutdown to the Perpich Center. She serves as a member of the Agency Command Team and participates in weekly updates from MMB

For Information: Board Development Update – A. Gallant

- Work continues to provide full report with recommendations for consideration for the September, 2011 regular meeting

For Information: Budget & Finance Update – A. Plechash

- No meeting/report

For Information: Legislative Update – P. Adolphson

- No meeting/report

For Information: Personnel – V. Katz

- Meeting scheduled following regular board meeting

For Discussion: Board Operations

For Action: a resolution; For the benefit of new Board members, Chair Amadio shared history of board operations, discussed the chronology of past difficult times and how they were successfully resolved with assistance from various state agencies, including the SmART team and the strong proactive actions of the Board of Directors and current staff. Such difficulties and successful resolution provided for a group process that brought the board together for the benefit of the agency.

Chair Amadio noted that a negativity now seemed to permeate board operations and she was determined to discover the source of the negativity. Chair Amadio opened the discussion for board input. Members shared their concerns and frustration and expressed appreciation to the Board Chair for promoting open dialogue. Following an extensive discussion about Board member professionalism, fiduciary responsibilities and operating in the best interest of the entity, the following resolution was offered:

*Whereas the sense of the Board is that a serious breach of fiduciary responsibility has been committed by Board member M. Nelson; and, whereas the Board is aware of this breach and regards it with utmost concern as an attack on the organization itself, be it resolved that the breach has been placed on record and the Board will continue to monitor this situation.*

- Motion to adopt the resolution V. Katz ; second R. Jones
- Resolution adopted

For Information: Executive Director's Report: Exec. Dir. Mackert provided information regarding

- Perpich received a perfect score of 100% compliance in a recent inspection from the Health Department
- We achieved a 100% graduation rate among the 137 Arts High School seniors
- MCA math scores for juniors increased 10% this year due to School Director Carlo Galeazzi's early intervention and assessment program. Receiving students from across Minnesota always presents challenges as preparation varies widely among school districts. In addition to AP calculus, this fall we have been approved to offer a college-level math program from the University of Minnesota's College in the Schools program
- Admissions for the upcoming year exceeds last year by nearly 60 students. We have exceeded our limit of 310 students, but expect through attrition we will be close to the 310 allotment
- Government shutdown preparations continue
- A review of recent resignations
- We filled an open position for Director of Student Life and Development, but asked the individual not to begin employment prior to August 1, in case of potential shutdown ramifications
- Arts High faculty will be conducting a programmatic assessment in early August
- Finance Committee is on standby to meet as soon as bills are completed by the Legislature and signed by the Governor

Meeting adjourned at 5:50p.m. – L. Lamprecht, Secretary