

Board Meeting

January 14, 1986

AGENDA

1. Agenda Minutes
 - A. Review of Agenda
 - B. Approval of December 11, 1985 Minutes
2. Executive Committee Activities
3. Resource Center Advisory Council Activities
 - A. Review of December 11, 1985, and January 8, 1986 Council Meetings
 - B. Subcommittee Activities
4. School of the Arts Activities
 - A. Discussion of Board member's recommendations for the Advisory Council
 - B. Workplan and Timeline
5. Personnel Activities
 - A. Status of Applicants
 - B. System Established for Reviewing Applications
6. Staff Report
 - A. Pertinent Monthly Correspondence
 - B. Preparation of General Question and Answer Sheet for the School and Resource Center
 - C. Legislative Report
 - D. Update on visits to other schools
 - E. Update on communication contract
7. Other

*Bo of School
Min School
of the Arts
Resource
Center*

Approved February 19, 1986

**MINUTES OF THE MINNESOTA SCHOOL
AND RESOURCE CENTER FOR THE ARTS**

The January 14, 1986 meeting of the Board of the Minnesota School and Resource Center for the Arts was held in Suite 230, Park Office Building, 555 Park Street, St. Paul, Minnesota. Jon Wefald convened the meeting at 9:10 a.m. on January 14, 1986. The following Board members were in attendance: Roland Amundson, Marilyn Berg, Florence Grieve, Mary Ingebrand-Pohlad, Owen Husney, Reginald Buckner, Ruth Roitenberg, and Nancy B. Vollertsen. The following Board members were absent: Gordon Bird, Alexandra Jacobs, Margaret Marvin, Sarah Fields-Nessan, Jack Fena and Harry Sieben, Jr.

AGENDA/MINUTES

Review of Agenda

There were no additions or deletions to the agenda.

Approval of December 11, 1985 Minutes

Ruth Roitenberg moved and Nancy Vollertsen seconded that the minutes of the December 11, 1985 meeting be approved.

EXECUTIVE COMMITTEE ACTIVITIES

No Executive Committee meetings were held since the December 11, 1985 Board meeting.

RESOURCE CENTER ADVISORY COUNCIL ACTIVITIES

Review of the December 11, 1985 and January 8, 1986 Council Meetings

David Zimmerman, Vice Chair of the Resource Center Advisory Council and Mary Katherine Johnson, Assistant to the Resource Center Coordinator, presented a review of the December 11, 1985 and January 8, 1986 Council meetings.

The December 11, 1985 meeting consisted of a presentation by the Minnesota Alliance for Arts in Education, and meetings of the Information, Dissemination and Referral Subcommittee and the Curriculum, Programs and Services Subcommittee. The Information, Dissemination and Referral Subcommittee reviewed the Board's mission statement for the School and Resource Center and identified a list of groups that should be invited to future Council meetings.

The Curriculum, Programs and Services Subcommittee discussed methods for delivering extension programs and the relationship of the Resource Center to existing organizations. The Subcommittee further subdivided into three additional groups, nonperforming arts, performing arts and adult education.

The full Council approved suggested modifications to the Board's mission statement and asked that it be presented at the January 14, 1986 Board meeting. The full Council also requested that the names of the Advisory Council members be placed on the current letterhead.

The January 8, 1986 Council meeting was held at the Field School in Minneapolis. A staff proposal for a 1986 demonstration program was reviewed and discussed. The Curriculum, Programs and Services Subcommittee recommended that the proposal be referred to the Council's Executive Committee for further action. The Information, Dissemination and Referral Committee changed its name to the Communications Subcommittee and requested that they meet jointly with the Board Communications Subcommittee. The Council also discussed plans for a monthly newsletter, a survey of programs and a public information sheet describing the Resource Center. In addition, the Minnesota Music Educators Association presented information about their organization to the Council of the Whole.

Subcommittee Activities

The Resource Center Advisory Council established an Executive Committee comprised of: Cynthia Gehrig, Chair; David Zimmerman, Vice Chair; Ken Greer, Chair of the Communications Subcommittee; Jane McWilliams, Chair of the Curriculum, Programs and Services Subcommittee; and Mark Youngstrom, representing the Minnesota Department of Education.

The Executive Committee met on December 20, 1985 to review the staff proposal for a model demonstration program. This model was presented at the January 8, 1986 full Council meeting. In addition, the Executive Committee established a monthly meeting schedule, reviewed contracts for a summer program survey and newsletter.

Requested Action

David Zimmerman presented the revised mission statement to the Board. After lengthy discussion, it was recommended that the mission statement be referred to the joint Board and Council Communications Committee for further review. After action by the joint Communications Subcommittees, the statement is to be presented to the Board's Executive Committee at their January 30, 1986 meeting. The mission statement will be reviewed again at the February 19, 1986 Board meeting.

The Council's request regarding the addition of Council members' names to the letterhead was discussed. After some debate, Roland Amundson moved and Marilyn Berg seconded that the letterhead contain neither the names of the Board or the Advisory Council. The motion passed.

Chairman Jon Wefald, thanked Mr. Zimmerman for his report.

SCHOOL OF THE ARTS ACTIVITIES

Recommendation for the Establishment of a Panel of Advisors for the Arts School

Dan Loritz reviewed the concept of a panel of advisors to assist the Board in developing plans for the establishment of a School of the Arts. After

reviewing the purpose and duties of the panel, Marilyn Berg moved and Flo Grieve seconded that the Executive Committee should continue to discuss this idea at their January 30 meeting.

Work Plan and Timeline

The work plan and timeline related to further planning of the School of the Arts including the establishment of a panel of advisors was also referred to the Executive Committee.

PERSONNEL ACTIVITIES

Status of Applicants

Dan Loritz reported that 142 applications had been received for the Director's position. Based on the Education and Experience Rating Sheets, adopted at the December meeting, each application was being read and scored by members of the Executive Committee and the staff.

Review Process for Applications

Nancy Vollertsen moved and Marilyn Berg seconded that the Executive Committee should meet to select and interview five finalists for the Director's position. The Executive Committee should select one finalist for an interview by the entire Board on February 19, 1986.

Additional Staff

Flo Grieve moved and Owen Husney seconded that the Board authorize the establishment of a position entitled "Special Assistant for Program Planning and Research." This position is to be in the unclassified service and a temporary appointment of not more than two years. The motion further directed the staff to have Barbara Martin appointed to the unclassified position effective February 3, 1986.

STAFF REPORT

Pertinent Monthly Correspondence

Mr. Wayne Cox presented a concept paper addressing the relationship of the "Popular Arts" to the planning for the new Minnesota School of the Arts. The concept paper was discussed by the Board. Barbara Hultman, a visitor at the Board meeting, indicated that she supported Mr. Cox's presentation and that her letter to the Board expanded on the need for the new Minnesota School of the Arts to address not only the "fine arts", but also the "popular arts." Chairman Wefald thanked Mr. Wayne Cox and Barbara Hultman for their suggestions.

Flo Grieve requested that the staff arrange a visit to the St. Paul Central Magnet School to view their program.

General Question and Answer Sheet

Candace Anderson reviewed a preliminary draft of a question and answer sheet that the Board requested at their December meeting. Board members will review this sheet and contact staff with additional suggestions.

Legislative Report

Flo Grieve moved and Mary Ingebrand-Pohlad seconded to approve the legislative report format. The report will be presented to the Executive Committee at their January 30, 1986 meeting for final approval.

Update on Visits

Ruth Roitenberg, Owen Husney, and Barbara Martin reviewed their trip to the Los Angeles and San Diego Arts Schools. A formal report will be prepared on the trip and provided to all Board members.

Update on Communications Contract

David Speer presented an update on the progress of finalizing a communications plan which will assure that appropriate and accurate information is clearly disseminated about the activities of the Board and Resource Center Advisory Council. Mr. Speer will continue to meet with the joint Communications Committee of the Board and Advisory Council.

Marilyn Berg moved and Mary Ingebrand-Pohlad seconded that the meeting should be adjourned. The motion passed.

Dan Loritz, Recorder

AGENDA

February 19, 1986

Board Meeting

9:00 A.M. - 2:30 P.M.

1. Agenda/Minutes
 - A. Review of Agenda
 - B. Approval of Minutes
2. Executive Committee Report
 - A. Interviews of finalists
 - a. 9:30 - 10:15 Interview
 - b. 10:15 - 11:00 Interview
 - c. 11:00 - 11:45 Interview
 - d. 11:45 - 12:15 Lunch
 - B. Report from Communications Subcommittee
 - C. Other Business
 - a. Status of site visits
 - b. Process of hiring Coordinator
 - c. Letterhead
 - D. Planning for the School of the Arts
 - a. Establish a Curriculum Subcommittee
 - b. Discussion of hiring Department Chairs/Principal
 - c. Adopting work plan/timelines
 - d. Discussion of Foundation
 - E. Adoption of Legislative Report
3. Resource Center Advisory Council
 - A. Update on Resource Center Advisory Council activities
 - B. Review of February 5, 1986 Council meeting
4. Visit to St. Paul Central High School

m 4/18

APPROVED FEBRUARY 19, 1986

**MINUTES OF THE MINNESOTA SCHOOL
AND RESOURCE CENTER FOR THE ARTS**

The January 14, 1986 meeting of the Board of the Minnesota School and Resource Center for the Arts was held in Suite 230, Park Office Building, 555 Park Street, St. Paul, Minnesota. Jon Wefald convened the meeting at 9:10 a.m. on January 14, 1986. The following Board members were in attendance: Roland Amundson, Marilyn Berg, Florence Grieve, Mary Ingebrand-Pohlad, Owen Husney, Reginald Buckner, Ruth Roitenberg, and Nancy B. Vollertsen. The following Board members were absent: Gordon Bird, Alexandra Jacobs, Margaret Marvin, Sarah Fields-Nessan, Jack Fena and Harry Sieben, Jr.

AGENDA/MINUTES

Review of Agenda

There were no additions or deletions to the agenda.

Approval of December 11, 1985 Minutes

Ruth Roitenberg moved and Nancy Vollertsen seconded that the minutes of the December 11, 1985 meeting be approved.

EXECUTIVE COMMITTEE ACTIVITIES

No Executive Committee meetings were held since the December 11, 1985 Board meeting.

RESOURCE CENTER ADVISORY COUNCIL ACTIVITIES

Review of the December 11, 1985 and January 8, 1986 Council Meetings

David Zimmerman, Vice Chair of the Resource Center Advisory Council and Mary Katherine Johnson, Assistant to the Resource Center Coordinator, presented a review of the December 11, 1985 and January 8, 1986 Council meetings.

The December 11, 1985 meeting consisted of a presentation by the Minnesota Alliance for Arts in Education, and meetings of the Information, Dissemination and Referral Subcommittee and the Curriculum, Programs and Services Subcommittee. The Information, Dissemination and Referral Subcommittee reviewed the Board's mission statement for the School and Resource Center and identified a list of groups that should be invited to future Council meetings.

The Curriculum, Programs and Services Subcommittee discussed methods for delivering extension programs and the relationship of the Resource Center to existing organizations. The Subcommittee further subdivided into three additional groups, nonperforming arts, performing arts and adult education.

The full Council approved suggested modifications to the Board's mission statement and asked that it be presented at the January 14, 1986 Board meeting. The full Council also requested that the names of the Advisory Council members be placed on the current letterhead.

The January 8, 1986 Council meeting was held at the Field School in Minneapolis. A staff proposal for a 1986 demonstration program was reviewed and discussed. The Curriculum, Programs and Services Subcommittee recommended that the proposal be referred to the Council's Executive Committee for further action. The Information, Dissemination and Referral Committee changed its name to the Communications Subcommittee and requested that they meet jointly with the Board Communications Subcommittee. The Council also discussed plans for a monthly newsletter, a survey of programs and a public information sheet describing the Resource Center. In addition, the Minnesota Music Educators Association presented information about their organization to the Council of the Whole.

Subcommittee Activities

The Resource Center Advisory Council established an Executive Committee comprised of: Cynthia Gehrig, Chair; David Zimmerman, Vice Chair; Ken Greer, Chair of the Communications Subcommittee; Jane McWilliams, Chair of the Curriculum, Programs and Services Subcommittee; and Mark Youngstrom, representing the Minnesota Department of Education.

The Executive Committee met on December 20, 1985 to review the staff proposal for a model demonstration program. This model was presented at the January 8, 1986 full Council meeting. In addition, the Executive Committee established a monthly meeting schedule, reviewed contracts for a summer program survey and newsletter.

Requested Action

David Zimmerman presented the revised mission statement to the Board. After lengthy discussion, it was recommended that the mission statement be referred to the joint Board and Council Communications Committee for further review. After action by the joint Communications Subcommittees, the statement is to be presented to the Board's Executive Committee at their January 30, 1986 meeting. The mission statement will be reviewed again at the February 19, 1986 Board meeting.

The Council's request regarding the addition of Council members' names to the letterhead was discussed. After some debate, Roland Amundson moved and Marilyn Berg seconded that the letterhead contain neither the names of the Board or the Advisory Council. The motion passed.

Chairman Jon Wefald, thanked Mr. Zimmerman for his report.

SCHOOL OF THE ARTS ACTIVITIES

Recommendation for the Establishment of a Panel of Advisors for the Arts School

Dan Loritz reviewed the concept of a panel of advisors to assist the Board in developing plans for the establishment of a School of the Arts. After

reviewing the purpose and duties of the panel, Marilyn Berg moved and Flo Grieve seconded that the Executive Committee should continue to discuss this idea at their January 30 meeting.

Work Plan and Timeline

The work plan and timeline related to further planning of the School of the Arts including the establishment of a panel of advisors was also referred to the Executive Committee.

PERSONNEL ACTIVITIES

Status of Applicants

Dan Loritz reported that 142 applications had been received for the Director's position. Based on the Education and Experience Rating Sheets, adopted at the December meeting, each application was being read and scored by members of the Executive Committee and the staff.

Review Process for Applications

Nancy Vollertsen moved and Marilyn Berg seconded that the Executive Committee should meet to select and interview five finalists for the Director's position. The Executive Committee should select one finalist for an interview by the entire Board on February 19, 1986.

Additional Staff

Flo Grieve moved and Owen Husney seconded that the Board authorize the establishment of a position entitled "Special Assistant for Program Planning and Research." This position is to be in the unclassified service and a temporary appointment of not more than two years. The motion further directed the staff to have Barbara Martin appointed to the unclassified position effective February 3, 1986.

STAFF REPORT

Pertinent Monthly Correspondence

Mr. Wayne Cox presented a concept paper addressing the relationship of the "Popular Arts" to the planning for the new Minnesota School of the Arts. The concept paper was discussed by the Board. Barbara Hultman, a visitor at the Board meeting, indicated that she supported Mr. Cox's presentation and that her letter to the Board expanded on the need for the new Minnesota School of the Arts to address not only the "fine arts", but also the "popular arts." Chairman Wefald thanked Mr. Wayne Cox and Barbara Hultman for their suggestions.

Flo Grieve requested that the staff arrange a visit to the St. Paul Central Magnet School to view their program.

General Question and Answer Sheet

Candace Anderson reviewed a preliminary draft of a question and answer sheet that the Board requested at their December meeting. Board members will review this sheet and contact staff with additional suggestions.

Legislative Report

Flo Grieve moved and Mary Ingebrand-Pohlad seconded to approve the legislative report format. The report will be presented to the Executive Committee at their January 30, 1986 meeting for final approval.

Update on Visits

Ruth Roitenberg, Owen Husney, and Barbara Martin reviewed their trip to the Los Angeles and San Diego Arts Schools. A formal report will be prepared on the trip and provided to all Board members.

Update on Communications Contract

David Speer presented an update on the progress of finalizing a communications plan which will assure that appropriate and accurate information is clearly disseminated about the activities of the Board and Resource Center Advisory Council. Mr. Speer will continue to meet with the joint Communications Committee of the Board and Advisory Council.

Marilyn Berg moved and Mary Ingebrand-Pohlad seconded that the meeting should be adjourned. The motion passed.

Dan Loritz, Recorder

**MINUTES OF THE BOARD OF THE MINNESOTA SCHOOL AND RESOURCE CENTER
FOR THE ARTS**

The February 19, 1986 meeting of the Board of the Minnesota School and Resource Center for the Arts was held in Suite 230, Park Office Building, 555 Park Street, St. Paul, Minnesota. Jon Wefald convened the meeting on February 19, 1986 at 9:25 a.m. with the following Board members in attendance: Roland Amundson, Reginald Buckner, Florence Grieve, Owen Husney, Sarah Fields Nesson, Mary Ingebrand-Pohlad, Ruth Roitenberg, and Nancy Vollertsen. The following Board members were absent: Marilyn Berg, Gordon Bird, Jack Fena, Alexandra Jacobs, Margaret Marvin, and Harry Sieben, Jr.

AGENDA/MINUTES

Review of Agenda

The agenda was reviewed. There were no additions or deletions.

Approval of January 14, 1986 Minutes

Nancy Vollertsen moved and Roland Amundson seconded that the minutes of the January 14, 1986 meeting be approved.

EXECUTIVE COMMITTEE ACTIVITIES

The Executive Committee met on January 30, 1986 and February 11, 1986. At the January 30, 1986 meeting, 34 applications for the position of Director were reviewed and reduced to nine candidates. At the February 11, 1986 meeting, the list of nine candidates was reduced to three finalists. The three finalists will be interviewed by the Board at the February 19, 1986 meeting.

INTERVIEWS OF FINALISTS

Florence Grieve stated that she had some thoughts she wanted to share with the Chairman and the Board before the first candidate was interviewed. She discussed qualities that should be looked for in a candidate which included: 1) Director should be someone who had experience in starting up another school; 2) articulate with art community, local school districts, and the Legislature; 3) shares the Board's vision of what the school should be and enjoys working with students; 4) positive attitude towards the project; and 5) understands local business communities and foundations.

Chairman Wefald discussed the interview schedule, and stated that candidates were standing by at the St. Paul Hotel, and that the Board would vote today after all candidates had been interviewed. Roland Amundson requested information on salary and other benefits to be offered to the Director. Jon Wefald stated that

Dan Loritz would be responsible for negotiating the new Director's contract. Chairman Wefald gave a brief explanation on the interview questions to be asked of each candidate and stressed each interview should take no longer than 45 minutes to one hour. It was agreed by the Board to inform each candidate of the timeframe they would have to answer the questions.

Thomas Tewes

Thomas Tewes was introduced to the Board at 9:35 a.m. Jon Wefald welcomed him and explained the procedure for the interview.

Chairman Wefald asked Mr. Tewes if he had any questions. Mr. Tewes passed out a packet to Board members containing a student handbook, an article written about New Orleans schools, and a newsletter. Mr. Tewes then inquired whether curricular requirements were set in stone. Jon Wefald responded that nothing is set in stone at this time. Thomas Tewes mentioned it was unfortunate that the morning paper talked about doing away with the school. Chairman Wefald then explained he expected the issue to resurface in March with the Legislature.

Thomas Tewes expressed that it was an honor to come this far in the Director application process and stated that he enjoyed meeting everyone.

Mr. Tewes interview concluded at 10:20 a.m.

James Undercofler

James Undercofler was introduced to the Board at 10:30 a.m. Jon Wefald welcomed him and explained the procedure for the interview.

Chairman Wefald then asked Mr. Undercofler if he had any questions. Mr. Undercofler questioned the current budget status, and Jon Wefald stressed the strong support of the Governor. Daniel Loritz explained that while the House action suspended planning for an Arts School, the entire enabling language was left. The House proposal also provides for the restitution of the Resource Center funding should additional funds become available.

James Undercofler thanked the Board and expressed that he felt everyone was very committed to the project.

Mr. Undercofler's interview concluded at 11:00 a.m.

David Zimmerman

David Zimmerman was introduced to the Board at 11:05 a.m. Jon Wefald welcomed him and explained the procedure for the interview.

Chairman Wefald then asked Mr. Zimmerman if he had any questions. Mr. Zimmerman replied that he was very interested in the success of the Arts School. He emphasized it should be clear that the Board was behind the School. Jon Wefald assured Mr. Zimmerman that the Board was supportive, enthusiastic about the project, and optimistic about its future. David Zimmerman then asked how the Board envisioned the Director and its relationship to the Board. Jon Wefald responded that the Director is the leader and that a natural line exists between the Board and its employees. He further stated that the Director should feel free to make comments whenever necessary.

David Zimmerman thanked the Board and expressed his appreciation.

Mr. Zimmerman's interview concluded at 11:45 a.m.

LUNCH BREAK

The Board took a lunch break from 11:50 a.m. to 12:15 p.m.

OPEN DISCUSSION

The Board held open discussion regarding each of the candidates from 12:20 p.m. to 1:30 p.m.

RECESS

At 1:30 p.m. a ten minute recess was provided for Board members prior to the voting process.

SECRET BALLOT VOTING PROCESS

At 1:45 p.m., Chairman Wefald called for a secret ballot to be cast for the position of Director and instructed each Board member to vote for one name. The voting results were as follows: James Undercofler, 6 votes; David Zimmerman, 3 votes; and Thomas Tewes, 0 votes.

Chairman Wefald then asked Daniel Loritz for a recommendation on how to handle the hiring procedure, starting date, moving expenses, and salary. Daniel Loritz responded that the maximum salary range for the Director position was \$57,500. Jon Wefald made a motion to have Daniel Loritz negotiate a package with James Undercofler and to have Mr. Undercofler respond to the offer within an appropriate timeframe. The Board further recommended that the position of Director be offered to David Zimmerman if Mr. Undercofler turned the position down. The motion carried.

Roland Amundson and Nancy Vollertsen requested information on what other positions were available. Discussion also focused on the possibility of offering David Zimmerman the Coordinator position if James Undercofler were to accept the Director position.

The Board thanked Daniel Loritz and expressed appreciation for the job he has done as Interim Director.

REPORT FROM COMMUNICATIONS SUBCOMMITTEE

David Speer presented the Communications Subcommittee report at 1:55 p.m. He believes the best way to bring the project forward is to disseminate information around the state. The entire program has to be in place in a printed catalog by April, so the timeframe is critical. A number of theme ideas have been discussed. Mr. Speer stated that it would be helpful if a Coordinator were hired within the next month to help the Resource Center move forward, to explain the program, and to put together what it encompasses.

David Speer also stated that it was important to document the first year's activities of the Resource Center. He would like to get a one-half hour video tape and photography of events to build interest for the 1987 program.

Chairman Wefald asked what the specific timetable was for hiring a Coordinator. Candace Anderson responded that a specific timetable has not been formally established.

RESOURCE CENTER ADVISORY COUNCIL

Cynthia Gehrig, Chair of the Resource Center Advisory Council was introduced to the Board. She informed Chairman Wefald that the Advisory Council had been meeting since November, 1985 and she complimented him on the selection of staff. Cynthia Gehrig then discussed the Summer Program, and Mary Katherine Johnson briefly discussed the types of organizations that could provide the Summer Programs. Ms. Gehrig pointed out the critical timeline. She informed Chairman Wefald that the Programs Subcommittee met jointly with the Executive Committee of the Advisory Council and determined to mail over 300 requests for proposals including a cover letter with a deadline of March 3, 1986. Cynthia Gehrig further indicated that the proposals would be reviewed by staff. A special meeting of the Advisory Council would then be set to select proposals and develop contracts. All contracts would be presented to the Board for their approval.

Cynthia Gehrig informed Chairman Wefald that guidelines were being drawn regarding a "Conflict of Interest" statement.

Ms. Gehrig requested that a joint Executive Committee meeting of the Council and of the Board be held sometime within the next two months. The request was approved by the Board; staff was directed to schedule the meeting.

Cynthia Gehrig discussed the Mission Statement. She stressed the importance of the statement, and asked if a task force could be assembled this summer to refine it further. Candace Anderson pointed out that the Board discussed the Advisory Council's

changes at the January 14, 1986 Board meeting and that the Mission Statement was then referred to the Communications Subcommittee, and finally presented to the Board's Executive Committee. Ms. Anderson also stated that the Board carefully reviewed the changes and spent considerable time on the issue.

Cynthia Gehrig informed the Board that she appreciated the opportunity to discuss the above items and looked forward to a joint Executive Committee meeting.

ESTABLISHMENT OF A CURRICULUM SUBCOMMITTEE

The Board was informed that the Executive Committee recommended that Ruth Roitenberg become Chair of the new Curriculum Subcommittee. Mary Ingebrand-Pohlade was also appointed to serve as a member of the Curriculum Subcommittee.

HIRING DEPARTMENT CHAIRS

Chairman Wefald made a motion to research the possibility of hiring a principal or Curriculum Director and to wait on hiring of department chairs until eight to ten months before the opening of the school. The motion carried.

DISCUSSION OF FOUNDATION

The Executive Committee discussed the importance of beginning foundation activities by the start of the 1987 Legislative Session. Specific activities will be discussed at future meetings.

ADOPTION OF LEGISLATIVE REPORT

The Executive Committee adopted the legislative report on February 11, 1986.

VISIT TO ST. PAUL CENTRAL HIGH SCHOOL

Mary Katherine Johnson briefly discussed a joint visit of Board and Council members to St. Paul Central High School in the near future. She will contact Board and Council members to schedule a visit to the school.

OTHER BUSINESS

Chairman Wefald announced to the Board that James Undercofler was offered and had accepted the position of Director contingent upon funding by the Legislature for the 1986-87 school year.

Jon Wefald then indicated that Daniel Loritz had informed David Zimmerman and Thomas Tewes of the Board's decision and had thanked them for their careful and thoughtful preparation.

Jon Wefald requested a report on the status of the review of the

applicants for the Coordinator's position. Daniel Loritz indicated that all applicants had been read and scored and that a tentative list of finalists had been prepared.

Chairman Wefald inquired whether David Zimmerman was also a candidate for the position of Coordinator. Mr. Loritz indicated that he was one of the potential finalists. After clarification that the Interim Director could appoint the Coordinator, Mr. Loritz indicated that Mr. Zimmerman could be appointed to the position of Coordinator. After some discussion, Mr. Loritz contacted Mr. Zimmerman to discuss his interest in the Coordinator's position. Mr. Zimmerman indicated that he would be interested in serving in the capacity of the Coordinator, and it was agreed to have Mr. Loritz hire Mr. Zimmerman as the Resource Center Coordinator. David Zimmerman accepted the position of Coordinator.

Jon Wefald directed Mr. Loritz to contact all Board members, the Executive Committee of the Resource Center Advisory Council, and James Undercofler of the Board's decision.

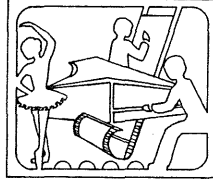
Ruth Roitenberg moved and Mary Ingebrand-Pohlad seconded the motion to adjourn the meeting at 2:50 p.m.

Diane Jadwinski, Recorder

AGENDA
Board Meeting
March 19, 1986

1. Agenda/Minutes
 - A. Review of Agenda
 - B. Approval of February 19, 1986 Minutes
2. Executive Committee Activities
3. Resource Center Advisory Council Activities
 - A. Review of March 5, 1986 Council Minutes
 - B. Approval of contracts for Summer Resource Center Programs
4. School of the Arts Activities
 - A. Foundation
 - B. Discussion of Architectural Showing
5. Staff Report
 - A. Update on legislative activities
 - B. Discussion of Quorum Policy
 - C. Translation into Action

MINNESOTA SCHOOL
OF THE ARTS
&
RESOURCE CENTER



MEETING ANNOUNCEMENTS

Board of Directors

Wednesday, March 19, 1986
9:00 a.m. - 12:00 noon

230 Park Office Building
555 Park Street
St. Paul, Minnesota 55103

Jon Wefald
CHAIR

Ruth E. Roitenberg
VICE CHAIR

Roland Amundson
Marilyn Berg
Gordon Bird
Reginald T. Buckner
Jack R. Fena
Flo Grieve
Owen R. Husney
Mary Ingebrand-Pohlad
Alexandra L. Jacobs
Margaret W. Marvin
Sarah Nesson
Harry Sieben, Jr.
Nancy Vollertsen

- Agenda:
1. Agenda/minutes
 2. Executive Committee activities
 3. Resource Center Advisory Council activities
 4. Personnel activities
 5. Staff report
 6. Other

Resource Center Advisory Council

Wednesday, March 5, 1986
9:00 a.m. - 2:20 p.m.

Apple Valley High School
14445 Diamond Path
Rosemount, MN

- Agenda:
- 9:00 - 12:30 Presentation by Minnesota
Association of Health,
Physical Education, Recreation
and Dance
Committee Reports and
Subcommittee Meetings
- 1:00 - 2:20 Other business

**MINUTES OF THE BOARD OF THE MINNESOTA SCHOOL
AND RESOURCE CENTER FOR THE ARTS**

March 19, 1986

The March 19, 1986 meeting of the Board of the Minnesota School and Resource Center for the Arts was held in Suite 230, Park Office Building, 555 Park Street, St. Paul, Minnesota. Chairman Jon Wefald convened the meeting on March 19, 1986 at 9:15 a.m. with the following Board members in attendance: Florence Grieve, Alexandra Jacobs, Ruth Roitenberg, Harry Sieben, Jr., and Sarah Fields Nesson. Board members Roland Amundson and Owen Husney were seated later. The following Board members were absent: Marilyn Berg, Gordon Bird, Reginald Buckner, Jack Fena, Mary Ingebrand-Pohlad, Margaret Marvin, and Nancy Vollertsen. Visitors included Jane McWilliams, Chair of the Programs Subcommittee, and Cynthia Gehrig, Chair, of the Minnesota School and Resource Center for the Arts Advisory Council, respectively.

AGENDA/MINUTES

Review of Agenda

There were no additions or deletions to the agenda.

Approval of February 19, 1986 Minutes

Ruth Roitenberg moved and Alexandra Jacobs seconded that the minutes of the February 19, 1986 meeting be approved.

EXECUTIVE COMMITTEE ACTIVITIES

The Executive Committee did not meet since the last Board meeting.

RESOURCE CENTER ADVISORY COUNCIL ACTIVITIES

Cynthia Gehrig, Chair of the Advisory Council, presented an overview of Council activities. She informed the Board that the Advisory Council meeting was held at Apple Valley High School where teacher in-service programs were discussed. Council members enjoyed an impressive dance and music instruction by the Apple Valley students.

Glen Shaw, Southwest State University, in Marshall, Minnesota was elected as vice-chair of the Advisory Council.

A strict conflict of interest policy was adopted which was to be utilized during the summer programs selection meeting. Cynthia Gehrig stated that the Programs and Communication Subcommittees met and that the Council recommended MAX (Minnesota Arts Experience) as a theme and image for the program.

Cynthia Gehrig then introduced Jane McWilliams, Chair of the Programs Subcommittee.

Ms. McWilliams informed the Board that both the Executive Committee and the Programs Subcommittee of the Council read and rated all proposals except for those involving a conflict of interest. She explained the staff had also made their recommendations to the Council and that comparisons were made.

Chairman Wefald then instructed Jane McWilliams to give the Board an overview on the selected proposals. Ms. McWilliams stated that geographic distribution and type of discipline were given careful consideration. Mary Katherine Johnson explained the congressional district map and color coded pins to provide the Board with a sense of geographic location. The map indicated that there were more sites outside of the Twin Cities metro area.

Jane McWilliams discussed the following selected proposals. She also stated the allocation of funds which, in some cases, were different from the amount requested. General discussion by Board members followed each proposal.

Advisory Council Recommendations

<u># Of Proposal</u>	<u>Name of Organization</u>	<u>Allocation</u>
3	Brainerd Community College	\$ 6,820.00
4	Con't. Ed. in Arts, U of M	\$ 27,740.00
10	School of MN Dance Theatre	\$ 3,773.00
17	Region II Arts Council	\$ 13,220.00
19	Co-Applicants: ECSU, et al	\$110,000.00
23	Dance Educators Coalition	\$ 12,425.00
24	CLIMB Theatre	\$ 2,920.00
31	Greater Twin Cities' Youth Symphony	\$ 14,500.00
34	FILM IN THE CITIES	\$ 33,600.00
35	Summer Session - U of M	\$ 21,000.00
39	COMPAS, Inc.	\$ 22,000.00
40	Art Education Program, U of M	\$ 14,100.00

Jon Wefald instructed staff to investigate the possibility of the Greater Twin Cities' Youth Symphony performing in outlying communities, perhaps over the Fourth of July weekend, to enhance visibility.

The staff was directed to notify Board members when the summer programs were scheduled. It was agreed that staff would attend many of the programs, and Board members were encouraged to also visit the sites. Chairman Wefald requested staff to research a means to bring more visibility to the public regarding the summer programs via the press and electronic media.

It was agreed and the Board directed staff to notify applicants of the results of the selection procedure and allocations made.

Ms. McWilliams stated that approximately 2,000 individuals would be affected by six interdisciplinary programs throughout Minnesota. Jon Wefald directed David Zimmerman to discuss additional proposals as recommended by staff. Mr. Zimmerman presented the following additional proposals to the Board with the recommended allocation for consideration:

<u># Of Proposal</u>	<u>Name of Organization</u>	<u>Allocation</u>
6	St. Cloud Community Arts Council	\$ 20,000.00
38	Inner City Youth League	\$ 14,000.00
	Mobile Art Unit (Organization to be Determined)	\$ 25,000.00
	Discretionary Fund	\$ 25,000.00
19	Co-Applicants: ECSU, et al (Increase of \$40,000.00)	\$150,000.00

Discussion followed regarding the above additions to summer proposals. A motion was made by Harry Sieben, Jr., seconded by Ruth Roitenberg, to approve the proposals and allocations selected by the Programs Subcommittee and Executive Committee of the Advisory Council, to round off the allocations awarded at the staff's discretion, and to approve the proposal additions and allocations as requested by staff. The motion carried.

SCHOOL OF THE ARTS ACTIVITIES

Foundation

Candace Anderson informed the Board that Cindy Lavorato, Special Assistant Attorney General, is the legal counsel for the Department of Education. Ms. Lavorato is preparing the legal language for the foundation and expects to have a draft for the Board's review at the April Board meeting.

David Zimmerman inquired if the foundation would be a salaried person or more an honorarium type position. Florence Grieve asked about the foundation policy of other schools such as the schools in California and North Carolina. Alexandra Jacobs moved, and Ruth Roitenberg seconded the motion to direct David Zimmerman to investigate options for organizing and establishing a foundation. The motion carried.

Discussion of Architectural Showing

David Zimmerman gave an overview of the exciting designs that were on exhibit. He informed the Board that the Governor and Mrs. Perpich had attended the showing. The students who created the designs are in their third year of Architecture Design and had many intriguing ideas.

STAFF REPORT

Update on Legislative Activities

Candace Anderson informed the Board that the House has adjourned, the Senate should adjourn today, and the Governor was undecided as to whether a special session would be held or if he would make the necessary reductions in the state's budget. The Board expressed appreciation for Senator Tom Nelson's strong support of the program. Roland Amundson complimented staff on their hard work and dedication.

Discussion of Quorum Policy

A revised quorum policy with four possible options was distributed to the Board. Florence Grieve requested clarification on what the staff meant by quorum policy. Chairman Wefald clarified that a quorum policy would empower the Board to make policy decisions even when only five or six members were in attendance. Florence Grieve moved, and Roland Amundson seconded the motion to accept Quorum Policy Option "A". This policy will be designated by policy #1010. The motion carried.

Translation into Action

David Zimmerman informed the Board that, shortly after each Board meeting, members would receive a "Translation into Action" list. This list would translate the business of the Board into actions by the staff along with the steps necessary to implement the actions.

CLOSING COMMENTS

Daniel Loritz stated that James Undercofler would be appointed on April 11, 1986. He will work about one week per month until he and his family move to Minnesota sometime in June. It was agreed to organize a luncheon for Mr. Undercofler to meet the Board members personally during his next visit to Minnesota.

Barbara Martin briefly discussed the status of the newsletter. The second newsletter will be mailed at the end of this week, and the third newsletter will be available next month. She also distributed an article from Artpaper on developing young audiences for the arts. Ms. Martin stated that Jim Undercofler had requested her to obtain a book entitled, Developing Talent in Young People, by Benjamin Bloom and that it was available for interested Board members.

Chairman Wefald thanked the visitors for their presentations. Harry Sieben, Jr., moved, and Owen Husney seconded, to adjourn the meeting at 11:00 a.m. The motion carried.

Diane Jadwinski, Recorder

Arts-school head accustomed to legislative heat

By Mary Abbe Martin/Staff Writer

When you're dealing with high-school students and politicians, you have to believe that things will get better, and James Undercofler is a believer.

That's why he's still planning to move halfway across country to head a high school that doesn't exist in a state whose Legislature hasn't decided whether it will.

Undercofler is the Connecticut arts educator who was appointed director of the proposed Minnesota School and Resource Center for the Arts last week. But his appointment was contingent upon the Minnesota Legislature's reaching a favorable agreement on how to reduce the school's \$2.6 million budget, as part of larger budget cuts.

When the Legislature adjourned Tuesday without a budget agreement, Undercofler's job was officially in limbo. In the final fractious weeks of the session, the Independent-Republican-controlled House proposed eliminating all money for the school, while Senate DFL leaders sought to maintain its funding. Shortly before adjournment, a legislative conference committee reached a tentative agreement to cut 5 percent, or \$133,000, of the \$2.6 million that the 1985 Legislature appropriated for planning the school. Though that compromise could be rejected later, the board of directors of the arts school removed the contingency clause from Undercofler's job offer on Wednesday.

Undercofler, a veteran of legislative budget wrangles from his eight years as head of the Educational Center for the Arts in New Haven, Conn., said he was concerned about the proposed school's financial future but was still looking forward to moving to the Twin Cities in June.

The political nature of his new position was evident in the priorities Undercofler set for himself during his first year on the job. The first would be to explain the concept of the school to other

SCHOOL Continued on page 9G

SCHOOL: Some early skeptics' views change

Continued from page 1G

educators, arts groups and students "so they aren't threatened by it and understand how it fits into the total educational fabric of Minnesota."

Some of the early skeptics have been at least partly won over already. Margaret Haase, executive director of the Minnesota Alliance for Arts in Education, said Undercofler seemed to have "great energetic visions for the school" and the necessary sensitivity to develop connections with local schools. The alliance, an educational lobbying group, initially was concerned that arts-education programs in community schools would be neglected if the state established a specialized art school for exceptionally talented students.

Undercofler's commitment to bringing arts to a broad range of students is evident in a theater-techniques program his school offers to students in Connecticut's technical high schools. Students are trained in all technical aspects of theater production from lighting, stage design and carpentry to makeup and costuming.

When Undercofler describes himself as a "back to basics in the arts" person, however, he is referring to more than technical abilities.

"My experience has shown me that high-school students need to open up rather than close down," he said. "Many high-school curricula make kids close down the creative process by laying on a heavy medium message. I look for teachers to develop projects that make kids open up their imaginations, find their own voices. In that process, the motivation to acquire skills is incredible." He cited dance as an art particularly concerned with technical mastery and said he believes that dance studies can have a broad impact on adolescent development.

"There is a hysteria about fitting students for the New York corps de ballet," he said. "I'm more interested in very imaginative projects that will open up the creative process in choreography and movement, for example."

"High-school students are a funny group that is just coming out of a cocoon, and you need to nurture

(cont)

them," he added. "Research shows that between 4 and 6 years old, students are very open, but at about 6 they begin wanting to draw things that look 'real.' When adolescence comes they begin to show some imagination again, but I've seen a lot of people try to channel that into study of technique alone. What I'm interested in are the basics of a person expressing him- or herself in the arts."

The Connecticut school that Undercoffer now heads offers special arts education on a contract basis to 180 part-time high-school and 500 full-time junior-high students, drawn from 25 schools in about one-third of the state. Student tuition is paid by the home school, which receives a 25- to 70-percent reimbursement from state education revenues depending on the relative wealth of the community. The 14-year-old school has a full-time administrative staff of six and employs about 45 artist-teachers, primarily on a part-time basis. Its teaching staff includes certified educators and noncertified artists. Uncertified teachers are primarily in areas such as dance where state certification is unavailable.

Undercoffer and the 15-member board of directors of Minnesota's proposed arts school would be responsible for developing its operating budget, locating a temporary and a permanent site for it, hiring teachers and establishing admission policies and curriculum.

The board already has hired a coordinator and four staff members for the resource center. Last week it also approved contracts for 15 arts programs to be offered this summer to students and teachers throughout the state. They will cost about \$400,000 and will include scholarships, new pilot programs and support for existing arts activities.

"Our major goal this summer is to contract with existing organizations to pilot programs we find interesting that can be replicated throughout the state in future years," said David Zimmerman, resource center coordinator.

Participating organizations include the Dance Educators Coalition; Minnesota Dance Theatre; Film in the Cities, which will offer video production classes to students and teach-

ers in three cities; and the Greater Twin Cities Youth Symphony, which will expand its programs and offer master classes.

A G E N D A
April 16, 1986
Board Meeting

1. Agenda/Minutes
2. Communications
3. Executive Committee Report
4. School of the Arts
 - A. James F. Undercofler to address the Board
 - B. Update on options for organizing and establishing a Foundation
 - C. Gifts to the School of the Arts
 - D. Discussion of timeline for School of the Arts
 - E. Discussion of site selection criteria
5. Update on Resource Center Advisory Council activities
6. Staff Recommendations
 - A. Hiring of secretary
 - B. Mme. Sats, Moscow State Musical Theatre Orchestra
 - C. Legislative update

MINUTES OF THE BOARD OF THE MINNESOTA SCHOOL
AND RESOURCE CENTER FOR THE ARTS

April 16, 1986

The April 16, 1986 meeting of the Board of the Minnesota School and Resource Center for the Arts was held in Suite 230, Park Office Building, 555 Park Street, St. Paul, Minnesota. Chairman Jon Wefald convened the meeting on April 16, 1986 at 9:30 a.m. with the following Board members in attendance: Roland Amundson, Reginald Buckner, Florence Grieve, Mary Ingebrand-Pohlad, Alexandra Jacobs, Ruth Roitenberg, Harry Sieben, Jr., and Nancy Vollertsen. The following Board members were absent: Marilyn Berg, Gordon Bird, Jack Fena, Owen Husney, Margaret Marvin, and Sarah Fields Nesson.

AGENDA/MINUTES

There were no additions or deletions to the agenda.

Approval of March 19, 1986 Minutes

The March 19, 1986 Board minutes were unanimously approved.

COMMUNICATIONS

Chairman Wefald explained that the purpose of this new agenda item is to update Board members about pertinent monthly correspondence, newspaper articles, and other relevant information. Chairman Wefald then asked Mr. Loritz to discuss correspondence received from David O'Fallon, University of Minnesota, expressing his concerns regarding the hiring procedure utilized for the Director and Coordinator positions. The selection process for candidates was reviewed, and Daniel Loritz's response to David O'Fallon was distributed. General discussion followed. Nancy Vollertsen expressed appreciation to Daniel Loritz for his handling of this item. Mr. Loritz will be meeting with David O'Fallon personally to communicate that the Board acted properly and with prudence in filling the two positions. Chairman Wefald requested Mr. Loritz to follow-up this item with the Board after his meeting with David O'Fallon.

EXECUTIVE COMMITTEE REPORT

The Executive Committee did not meet since the last Board meeting.

SCHOOL OF THE ARTS

James F. Undercofler

Jim Undercofler thanked the Board for their confidence in him.

He expressed that this is an extremely unique project, and stated that the Board's careful building would pay off in the future.

Foundation Information

David Zimmerman distributed a foundation survey for the Board to review. Candace Anderson stated that in researching the foundations, three major points continually surfaced which were: 1) A clear definition of the role and responsibility of the trustees; 2) A strong, comfortable relationship between the school director and the foundation director if they are different individuals; and 3) A clear definition of the relationship between the foundation and the School and Resource Center, i.e., money is being raised for the Arts High School, which body has ultimate control and distribution of the money. Ms. Anderson provided a brief overview on the information researched. Jim Undercofler pointed out that some schools do not have trustees and that the Board plays a duo role. It was noted that the Board has not authorized the establishment of a foundation to date. Chairman Wefald complimented Candace Anderson on the information researched and directed staff to pursue foundation options to present to the Board over the next few months. He also instructed staff to pursue options on a Foundation or Development Director and to organize what the role and options should be for the School.

Gifts to the School

Florence Grieve noted that no policy had been established for receiving gifts. She informed the Board that she had been contacted by someone wishing to donate items to the School. Also, a place to store donated items and books for libraries must be researched. Jon Wefald directed Jim Undercofler to telephone Florence Grieve's contacts regarding the gifts they wish to donate.

Timeline for School of the Arts

Jim Undercofler discussed a two year timeline that he constructed with the School opening by the Fall of 1988. He presented background information and discussed the importance of a state tour. Harry Sieben, Jr., expressed that it would be critical for the School to be included in the Governor's budget planning process during the Fall of 1986 to insure that it is part of the 1987-88 biennial budget that is presented to the Legislature. Mr. Undercofler stated that curriculum development would be another crucial item for discussion and investigation. Nancy Vollertsen complimented Jim Undercofler on his statewide tour idea because she felt the outreach at this point was critical and that more visibility must be given to the School.

Site Selection Criteria

Candace Anderson distributed a copy of a letter from Jane

Eastwood, City of St. Paul, regarding status of site selection to the Board. The letter stated that a Task Force did an RFP and stressed the importance of clearly defining what the Board wants for a School. Chairman Wefald directed staff to distribute a copy of the Task Force report to Board members regarding the existing sites for the School. Staff will begin developing an RFP for the School over the next few months. The May Board meeting will be devoted mainly to site selection and the RFP. Jon Wefald then directed staff to supply Board members with a condensed version of the Site Selection and Curriculum Development Report.

UPDATE ON RESOURCE CENTER ADVISORY COUNCIL

David Zimmerman distributed a copy of the initial drawing of MAX (Minnesota Arts Experience). He noted that MAX will also sing, dance, etc., and that all summer programs would strip in their program with the appropriate discipline. Cats Pajamas, a graphic design firm, is doing the work.

STAFF RECOMMENDATIONS

Hiring of Secretaries

Candace Anderson informed the Board that two permanent secretarial positions had been filled for the School and Resource Center for the Arts by Diane Jadwinski, Executive 1, and Annette Hughley, Clerk Typist 1.

Mme. Sats - Moscow Musical Theatre

Mr. Zimmerman then discussed Mme. Sat's visit from Russia scheduled for June, 1986. Mme. Sats, directing the Moscow Musical Theatre, will perform "Peter and the Wolf" at the invitation of Governor Perpich. There will be a side by side rehearsal and performance with the Greater Twin City Youth Symphony. The Governor will give a state dinner the night of the Resource Center's performance. The approximately 1,100 tickets obtained would be used to kick-off the MAX summer programs, and students enrolled in the programs could attend the performance free of charge. Mr. Zimmerman further explained that Advisory Council members would distribute half of the tickets to students throughout the state, and that students in outlying communities would be bussed to the performance. He also stated that the cost of this performance would be \$10,000. Florence Grieve made a motion to approve the expenditure of \$10,000 regarding the Moscow Musical Theatre event, seconded by Mary Ingebrand-Pohlad. The motion carried.

Legislative Update

Candace Anderson stated that \$133,000, or a 5% reduction, was sustained in the Minnesota School and Resource Center budget.

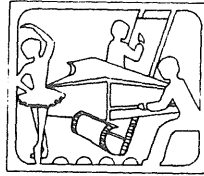
BOARD MINUTES
April 16, 1986
Page 4

Chairman Wefald stated that the next Board meeting would be held on May 21, 1986 in Suite 230, 555 Park Street. The meeting was adjourned at 11:09 a.m.

Diane Jadwinski, Recorder

M 418

MINNESOTA SCHOOL
OF THE ARTS
&
RESOURCE CENTER



Press Release

Jon Wefald
CHAIR

Ruth E. Roitenberg
VICE CHAIR

Roland Amundson
Marilyn Berg
Gordon Bird
Reginald T. Buckner
Jack R. Fena
Flo Grieve

Owen R. Husney
Mary Ingebrand-Pohlad
Alexandra L. Jacobs
Margaret W. Marvin
Sarah Nesson
Harry Sieben, Jr.
Nancy Vollertsen

FOR IMMEDIATE RELEASE

Date: May 1, 1986

CONTACT: David Zimmerman (612) 296-1302
Resource Center Coordinator

The Board of Directors of the Minnesota School and Resource Center for the Arts and its Advisory Council today announced a slate of arts programs that it will be offering this summer to the citizens of Minnesota. "MAX," short for the Minnesota Arts Experience, is a collection of demonstration programs designed to deliver new opportunities in arts education to students and teachers throughout the state.

The Resource Center, under whose auspices the programs are occurring, is the outreach arm of the Minnesota School for the Arts, a statewide public arts high school currently in the planning stages. It was created by the 1985 Minnesota Legislature as part of a comprehensive arts education package and charged with providing enhanced arts opportunities for Minnesota elementary and secondary students and their instructors.

In announcing "MAX," David Zimmerman, Resource Center Coordinator, expressed enthusiasm about the upcoming summer programs. "We are delighted to be able to offer

such a rich and diverse selection of arts experiences to Minnesotans. We believe we will be piloting programs that can be successfully replicated throughout the state in future years and meet some needs that are not currently being addressed." Mr. Zimmerman noted that contract proposals for the programs had come from a variety of sources, including non-profit arts and education organizations, local school districts and cooperatives, and the higher education system. Approximately \$400,000 in contracts were awarded to 15 programs that will serve close to 1,800 students and 650 teachers at 35 sites around the state over the course of the summer. Programs were selected from all the arts disciplines: dance, music, theatre, the literary, media, and visual arts and include classes for students from beginning to advanced levels of expertise, as well as in-service leadership and workshops for teacher education. A brief description of MAX programs is noted below:

DANCE

Dance Educators Coalition/Instructional Dance Theatre: Advanced Education Workshop
Development of materials for artists to give teacher training courses.

July 21-25

Location: Minneapolis

Contact: Molly Lynn
725 SE 4th St.
Minneapolis, MN 55414
(612) 331-8563

Minnesota Dance Theatre: Summer Workshop '86
Scholarships for intensive 4-week session for intermediate, advanced and professional dancers and instructors, including ballet and jazz.

July 7 - August 1

Location: Minneapolis

Contact: Marcia Chapman
Minnesota Dance Theatre
Hennepin Center for the Arts
528 Hennepin Ave
Minneapolis, MN 55403
(612) 339-9150

Moorhead State University: Dance for the Stage Workshop
Students, grades K-12, will learn theory and practice of basic dance skills used in musical theatre, including jazz, ballet, and tap.

June 9-20

Location: Moorhead

Contact: Robert Badal
Moorhead State University
Moorhead, MN 56560
(218) 236-2762

MUSIC

Moorhead State University: Chamber Music
Opportunity for teachers, grades K-12, to work in small ensembles on woodwinds, brass, strings and piano.

June 9-20

Location: Moorhead

Contact: Robert Badal
Moorhead State University
Moorhead, MN 56560
(218) 236-2762

Greater Twin Cities Youth Symphonies: Orchestral Institute of America
Elementary and secondary students who play orchestral instruments participate in master classes, sectionals and private lessons, including performances.

August 10-16

Location: Silver Lake Camp,
St. Anthony

Contact: Dr. William Jones
430 Oak Grove, Suite B-5
Minneapolis, MN 55403
(612) 870-7611

Southwest State University: North Star Musicians Workshop
Classes for students, grades 10-12, in creation of popular music through demonstrations and performance, lectures, and instruction by recognized experts.

June 30 - July 13

Location: Marshall

Contact: Don Fouse or Mike Suzuki
Southwest State University
Marshall, MN 56258
(507) 537-6833, (507) 437-7247

THEATRE

Bemidji State University: Summer Institute in Musical Theatre
Program for students, grades 9-12, and teachers interested in preparation and performance of musical theatre production.

August 3-16

Location: Bemidji

Contact: Robert Scriba
Bangsberg 105
Bemidji State University
Bemidji, MN 56601
(218) 755-3935

Climb Theatre: Theatre on the Go -- In School Drama Residency
Twelve-day program for students and teachers emphasizing drama and expressive arts.

June 9-27

Location: Biwabik
Virginia

Contact: Gregory Rybak or Monica Kittcock-Sargent
529 Jackson Street, #227 (218-741-3883)
St. Paul, MN 55101
(612) 227-9660.

LITERARY ARTS

COMPAS: Summer Writing Workshops
Intensive one-week creative writing workshops for students,
grades 8-12, and elementary and secondary teachers.

June 22-27

Location: Winona
St. Peter

Contact: Randy Jennings
308 Landmark Center
75 W. 5th St.
St. Paul, MN 55102
(612) 292-3249

Southwest State University: North Country Writers Workshop
Workshop for high school students and secondary teachers writing
fiction, poetry, creative non-fiction, and song/lyrics in
collaboration with published writers.

June 30 - July 11

Location: Marshall

Contact: David Pichaske
Southwest State University
Marshall, MN 56258
(507) 537-6463

University of Minnesota Continuing Education in the Arts: Split
Rock Arts Program; Creating Stories and Poems
Creative writing and poetry experience for students, grades 10-12

June 15-20

Location: U of M
Duluth

Contact: Dr. David O'Fallon
320 Westbrook Hall
University of Minnesota
Minneapolis, MN 55455
(612) 373-4947

MEDIA ARTS

Film in the Cities: Media Workshop for Students
4-week media arts experience for high school students in film,
video, and audio.

July

Location: St. Paul

Contact: Karon Sherarts
2388 University Ave
St. Paul, MN 55114
(612) 646-6104

Film in the Cities: Media Workshop for Teachers
One-week introduction to media arts workshop for K-12 educators
and arts specialist teachers taught by Minnesota and national
visiting artists.

June - August

Location(s): Austin
Hutchinson
Mora
St. Paul

Contact: Austin: Brad Grosland (507) 433-0400
Hutchinson: Jeffrey Bentz (612) 587-2151
Mora: Brad Windschill (612) 366-3674
St. Paul: Karon Sherarts (612) 646-6104

VISUAL ARTS

Art Education Program: Educators Workshop on Discipline-Based Art Education (DBAE)
Workshops for 20 educators on DBAE and its application to programs curriculum development.

June 17-27, August 4-21

Location: U of M
Minneapolis

Contact: Dr. Margaret DiBlasio
University of Minnesota
86 Pleasant St. SE
Minneapolis, MN 55455
(612) 373-0307

Brainerd Community College: Bears, Blueberries, and Art
Classes for K-6 teachers in arts education methods in areas of soft sculpture, painting, drawing, jewelry and pottery.

August 18-22

Location: Brainerd

Contact: Evelyn Matthies
College Drive
Brainerd Community College
Brainerd, MN 56401
(218) 828-2512

Moorhead State University: Visual Arts; Drawing and Painting, Design and Multimedia, Three Dimensional Design and Sculpture.
Introduction to techniques of drawing and painting for art teachers, grades 9-12.

June 9-20

Location: Moorhead

Contact: Robert Badal
Moorhead State University
Moorhead, MN 56560
(218) 236-2762

University of Minnesota Continuing Education in the Arts: Split Rock Arts Program; Hands on Painting, Prints, and Pots
Workshops for students, grades 10-12, in use of paints, drawing media, print-making media, and clay.

June 15-20

Location: U of M
Duluth

Contact: Dr. David O'Fallon
320 Wesbrook Hall
University of Minnesota
Minneapolis, MN 55455
(612) 373-4947

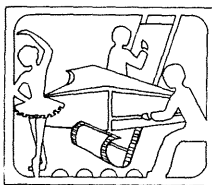
Inner City Youth League: Summer Arts Program
Interdisciplinary career training integrating visual arts, theatre and video.

- More - pg. 6

MAX programs are among those listed in a recently compiled directory of 1986 summer arts programs for students and 1986-87 year-round opportunities for teachers that are available around the state. Mr. Zimmerman indicated that this publication was the result of a survey that had been conducted earlier this year to determine what arts programs are offered on a statewide basis. He noted that it would be the first in a series of public information services to the citizens of Minnesota by the Resource Center on arts education resources and opportunities.

Free copies of "Summer Arts in Minnesota -- A Student/Teacher Guide" may be obtained by writing the Minnesota School and Resource Center for the Arts, 514 St. Peter Street, Suite 110, St. Paul, MN 55102, or by calling 612-296-1302.

MINNESOTA SCHOOL
OF THE ARTS
&
RESOURCE CENTER



MEETING ANNOUNCEMENTS

Jon Wefald
CHAIR

Ruth E. Roitenberg
VICE CHAIR

Board of Directors

Wednesday, May 21, 1986
9:00 a.m. - 12:00 Noon

230 Park Office Building
555 Park Street
St. Paul, Minnesota 55103

Roland Amundson
Marilyn Berg
Gordon Bird
Reginald T. Buckner
Jack R. Fena
Flo Grieve
Owen R. Husney
Mary Ingebrand-Pohlad
Alexandra L. Jacobs
Margaret W. Marvin
Sarah Nesson
Harry Sieben, Jr.
Nancy Vollertsen

- Agenda:
1. Agenda/Minutes
 2. Communications Report
 3. Executive Committee Activities
 4. Resource Center Advisory Council Activities
 5. School of the Arts Activities
 6. Staff Report
 7. Other

Resource Center Advisory Council

Wednesday, May 7, 1986
9:00 a.m. - 2:00 p.m.

716 Board Room
Capitol Square Building
Cedar & 10th Street
St. Paul, Minnesota 55101

- Agenda:
- | | |
|--------------|---|
| 9:00 - 12:00 | Long-range Goals & Priority Setting |
| 12:30 - 2:00 | Programs Subcommittee, Executive Committee, and Staff Reports |

Board Meeting

May 21, 1986

AGENDA

- I. Agenda/Minutes
- II. Communications
- III. Executive Committee Report
- IV. School of the Arts
 - A. Discussion of Site Selection
 - B. Update on Foundation
 - C. Curriculum Subcommittee Report.
- V. Resource Center Advisory Activities
 - A. Update on May 7, 1986 Advisory Council Meeting
 - B. Update on MN Arts Experience (MAX) Programs
 - C. Poster/Brochure/Compendium
- VI. Director's Report
- VII. Discussion of Summer Meeting Schedule
- VIII. Other

**MINUTES OF THE BOARD OF THE MINNESOTA SCHOOL
AND RESOURCE CENTER FOR THE ARTS**

May 21, 1986

The May 21, 1986 meeting of the Board of the Minnesota School and Resource Center for the Arts was held in Suite 230, Park Office Building, 555 Park Street, St. Paul, Minnesota. Chairman Jon Wefald convened the meeting on May 21, 1986 at 9:20 a.m. with the following Board members in attendance: Roland Amundson, Marilyn Berg, Jack Fena, Mary Ingebrand-Pohlad, Alexandra Jacobs, Margaret Marvin, Sarah Fields Nesson, Ruth Roitenberg, and Nancy Vollertsen. The following Board members were absent: Gordon Bird, Owen Husney, and Harry Sieben, Jr. Board members Reginald Buckner and Florence Grieve were seated later. Visitors included: Jane Eastwood, Charles Gabriel, Cynthia Gehrig, Jan Hively, Cindy Lavorato, Mary Ann Parranto, David Speer, and Bob Tracy.

AGENDA/MINUTES

There were no additions or deletions to the agenda.

Approval of April 16, 1986 Minutes

Nancy Vollertsen moved, and Marilyn Berg seconded, to accept the minutes as written. The motion carried.

EXECUTIVE COMMITTEE REPORT

The Executive Committee did not meet between the April 16, 1986 and May 21, 1986 Board meetings.

SCHOOL OF THE ARTS

Discussion of Site Selection

Chairman Wefald invited David Speer, Chairman of the 1984 Minnesota Arts Education Task Force, to present a short overview on site evaluation and site selection. Mr. Speer expressed that site selection for the school had become a paramount question due to the recent World Trade Center and Metrodome issues. He then stated strong consideration was given to physical attributes of the school as referenced in the report compiled by the Site Evaluation Committee. In early November, 1985, an RFP was discussed which resulted in five proposals being presented. Sites were diverse, and the Evaluation Committee estimated that a cost of \$15 million or slightly higher would be incurred for both renovating an existing facility or constructing a new facility. Mr. Speer stated that the Nicollet Mall site was no longer available and that it appeared each site would require the same capital investment. He concluded by expressing the importance of keeping competition between Minneapolis and St. Paul out of the

BOARD MINUTES

May 21, 1986

Page 2

1987 legislative session, and that ultimately, a decision must be made on site selection whereby the Evaluation Report would assist with the deliberations. Chairman Wefald thanked David Speer for his update on site selection and evaluation.

Jon Wefald then called on Jan Hively who introduced Charles Gabriel to update the Board on new information regarding the Loring Park site. Ms. Hively stated that Central High School was being used for something else and stressed that the Loring Park location was the preferred site for Minneapolis. Ms. Hively presented a slide presentation and pointed out the close proximity of all the arts locations, transportation options, and easy access to the site.

Based on new information, she informed Board members that although rehabilitation of the Fawkes Building is still an option, it is now believed the block on which the Fawkes Building is located would best be utilized by the construction of a new building. Also, the Walker Art Museum and the Minneapolis Park Board will soon begin construction on a sculpture garden and conservatory. The sculpture garden will be linked to Loring Park by a bridge which will allow safe and convenient access between Loring Park and its surroundings. Harmon Place is now closed on a permanent basis to allow the park to come into the site. The parking ramp for the Community College and Vocational Institute has been designed to accommodate several more levels than it currently has and could provide parking for the school. The Minneapolis Park Board has developed cooperative arrangements with other schools for use of its recreational facilities by students, and this option would also be available to the Arts High School. Finally, Laurel Village can accommodate new development, and final financing is in progress. Jan Hively then stated she appreciated the opportunity to present new information on the Loring Park site and congratulated the Board on progress already made.

Jon Wefald then invited Jane Eastwood, City of St. Paul, to present new information. Jane expressed that St. Paul is actively involved and interested in the School for the Arts. She stated the City of St. Paul responded with one site proposal which was the Mechanic Arts High School because it seemed an existing facility was appropriate. Mechanic Arts is a state-owned building with central access to the entire metropolitan area. An architectural firm from St. Louis assisted with the planning, and a St. Paul architect drew up the plans. Ms. Eastwood further explained that residential facilities would be provided on state property. Also, other sites are currently being investigated. Ms. Eastwood also informed the Board that temporary sites exist but that further clarification from the Board was necessary in order to fully understand what direction was desired. Ms. Eastwood thanked the Board for the opportunity to present information and concluded her presentation.

BOARD MINUTES

May 21, 1986

Page 3

Vice-Chair, Ruth Roitenberg, then introduced Mary Ann Parranto, a private real estate developer, to discuss the Wabasha Court/Orpheum Theatre site in St. Paul. Ms. Parranto expressed that the School would have the opportunity to have the old and the new. The site involves a purchase agreement. The Orpheum Theatre could be used as an assembly hall for the teaching of dance and other disciplines. The major advantage is housing, since 150 apartments are available which would house two students per apartment. A site is also available for building, and leasing or buying all of Wabasha Court is another option. Wabasha Court was built with the possibility of adding stories to the facility. The site is connected by the skyway system which would eliminate the need for students to possess a car. Parking would be made available for faculty. Other advantages include the close proximity of the St. Paul Public Library, the Landmark Center, the Ordway Theatre, and surrounding parks. Cultural resources, hospital facilities, and churches of different denominations are also available within walking distance. Chairman Wefald thanked Ms. Parranto for her presentation.

Jon Wefald then inquired if there were questions from the Board members or the presenters. Bob Tracy, City of St. Paul, requested further clarification from the Board on what is needed and on the planning criteria for the School. He expressed that an articulate statement depicting these requirements from the Board would be extremely helpful with establishing sites and ongoing planning stages. Nancy Vollertsen expressed that discussion helped the Board focus on criteria and stressed that today was an information process to avoid duplication and aid in the planning process.

After considerable discussion, it was agreed that a Site Selection Subcommittee should be implemented to establish site selection criteria. Chairman Wefald appointed Roland Amundson as Chair to the newly established Site Selection Subcommittee and invited other Board members to work with the Chair and staff. Marilyn Berg and Florence Grieve offered their assistance. Jon Wefald directed the Subcommittee to meet in the next few weeks to begin establishing criteria. It was agreed that items for discussion could include leasing or buying options, residential housing, accessibility for students, safety factors, permanent or temporary site, and other relevant issues.

Update on Foundation

Jim Undercofler introduced Cindy Lavorato, Special Assistant Attorney General. Counsel and staff have addressed three questions so far in setting up the foundation: 1) Should non-profit status be sought from the I.R.S.?, 2) What structure should the foundation take, i.e., should it be a corporation or some other type of structure such as an organization or an association?, and 3) What provision should be used in order to obtain non-profit status; specifically, should the foundation fashion itself as an instrumentality of the state under I.R.S.

BOARD MINUTES

May 21, 1986

Page 4

sections 509(a)(1) and 170(b)(1)(A)(V) or an entity apart from the state such as those described in section 509(a)(3)? The advantages and disadvantages with regard to each question were discussed. It was recommended of counsel and staff that: 1) the Board seek non-profit status, 2) the foundation establish itself as a corporation, and 3) a provision pursuant to section 509(a)(3) or a similar section be used. If the Board decides to qualify under 509(a)(3) or similar provision, Cindy Lavorato advised that outside counsel be obtained.

Ms. Vollertsen made a motion, seconded by Marilyn Berg, to establish a tax-exempt foundation, to allow staff to move ahead with 509(a)(3) status or a similar provision, and advised staff to proceed with obtaining outside counsel. The motion carried.

A handout regarding the Articles of Incorporation was distributed and briefly discussed. Ms. Lavorato stated that any name proposed for the foundation would have to be approved by the Secretary of State's Office. She also pointed out that the enabling legislation limits the foundation in some ways. She wanted to make clear that the foundation purpose is limited. It was also expressed that the filing fee of \$40.00 must be paid. Jim Undercofler inquired how the name, "Friends of the Minnesota School and Resource Center for the Arts" would be received for the foundation. This suggestion was highly acceptable to Board members. Florence Grieve moved, seconded by Ruth Roitenberg, to conduct an Executive Committee meeting to discuss further details. The motion carried.

Cynthia Gehrig made a recommendation about who to contact for outside counsel, and Roland Amundson directed Jim Undercofler to investigate further outside counsel and the matter of paying bills.

Curriculum Subcommittee Report

Ruth Roitenberg briefed Board members on recommendations made at the May 20, 1986 Curriculum Subcommittee meeting which included that a part-time curriculum specialist be hired immediately. Department heads would be hired, on a part-time basis, by the end of January, 1987 to begin specific curriculum development. Jim Undercofler presented an overview of the creative process which needs to be central to curriculum development, the Arts Task Force Curriculum Subcommittee Reports were reviewed, and the issue of grading was discussed. David Zimmerman informed the Board to set aside July 9, 1986 to meet with Dr. Gordon Cawelti regarding the Cawelti-ASCD model or organizing traditional content areas according to their interdisciplinary potential. A motion to approve the recommendations of the Curriculum Subcommittee to hire on a part-time basis a curriculum specialist and department heads was made by Margaret Marvin, and seconded by Marilyn Berg. The motion carried.

BOARD MINUTES

May 21, 1986

Page 5

RESOURCE CENTER ADVISORY COUNCIL ACTIVITIES

Cynthia Gehrig, Chair of the Advisory Council, presented a brief overview. MAX (Minnesota Arts Experience) materials were discussed which included brochures, compendiums, t-shirts, and stickers. Ms. Gehrig expressed the extraordinary effort on staff's part regarding the distribution process and quality of MAX materials.

David Zimmerman is working with a highly qualified evaluator, Dr. David Leitzman, College of St. Benedict's, who will be evaluating the summer programs. An invitation was extended to Board members to visit the sites of the summer programs. Ms. Gehrig stated that the Council is task oriented. A creative brainstorming session was held by two facilitators. The questions, "What Should the Resource Center Do?" and "What Should the Resource Center Be?" were addressed. The Council will come back to the Board with a two or three year workplan and statement of objectives and recommendations.

Barbara Martin discussed the MAX material distribution. Chairman Wefald directed staff to distribute materials to private schools and requested that investigation be conducted into getting more exposure for the School on a Friday night radio program. David Zimmerman and Cynthia Gehrig stated that many favorable comments from legislators and constituents have been received on MAX materials. Jon Wefald expressed that the design work on MAX materials was excellent and that Cats Pajamas, the design firm, should get an award. He also thanked staff on the great work that has been accomplished in the short span of six to eight months.

COMMUNICATIONS

Reginald Buckner briefly discussed a letter from Margaret Hasse, Minnesota Alliance for Arts in Education.

DIRECTOR'S REPORT

Jim Undercofler invited Board members to review the Director's Report. He stated that a Director's Report for comment and review would be submitted at each future Board meeting. Chairman Wefald commented that this report of objectives would be helpful to Board members. Jim Undercofler complimented the Resource Center for moving forward and making way for the School.

DISCUSSION OF SUMMER MEETING SCHEDULE

It was agreed that Board meetings would be held through June, July, and August to keep up with business. Roland Amundson recommended that the summer meetings be used to discuss further direction of the Board and to concentrate on the focus for the School of the Arts. Roland Amundson moved, seconded by Margaret Marvin, that staff investigate the possibility of holding a one

BOARD MINUTES

May 21, 1986

Page 6

to one and one-half day Board meeting during August in an outlying area to conduct such a meeting. The motion carried.

OTHER

Jon Wefald officially resigned as Chair to the Board of the Minnesota School and Resource Center for the Arts and stated that this would be his last meeting. Board members expressed to Chairman Wefald that they were happy for his future, that he would be greatly missed, and complimented him on his hard work and dedication. Jon appointed Ruth Roitenberg as Acting Chair until the June meeting at which time the first item on the agenda would be the appointment of a new Chair.

Chairman Wefald adjourned the meeting at 11:45 a.m.

Diane Jadwinski, Recorder

AGENDA

June 18, 1986

Board Meeting

1. Election of Chair
2. Agenda/Minutes
3. Communications
4. Executive Committee Report
5. School of the Arts - Site Selection Subcommittee Report
6. Resource Center Advisory Council
 - A. Update on June 4, 1986 Resource Center Advisory Council meeting
 - B. Additional MAX samples, Posters/Stickers/T-shirts
 - C. Budget
7. Director's Report
8. Other

**MINNESOTA SCHOOL
AND RESOURCE CENTER FOR THE ARTS
BOARD MINUTES**

June 18, 1986

The June 18, 1986 meeting of the Board of the Minnesota School and Resource Center for the Arts was held in Suite 230, Park Office Building, 555 Park Street, St. Paul, Minnesota. Acting Chair, Ruth Roitenberg, convened the meeting on June 18, 1986 at 9:20 a.m. with the following Board members in attendance: Marilyn Berg, Mary Ingebrand-Pohlad, Margaret Marvin, and Nancy Vollertsen. Board members Roland Amundson, Jack Fena, Flo Grieve, Owen Husney, Alexandra Jacobs, and Sarah Fields Nesson were seated later. The following Board members were absent: Gordon Bird and Harry Sieben, Jr. Board member Reginald Buckner arrived after the meeting was adjourned and was briefed on the meeting at that time.

ELECTION OF CHAIR

Ruth Roitenberg made a motion to place Harry Sieben, Jr.'s name in nomination for the vacated Chair position. The motion was seconded by Margaret Marvin. Ms. Roitenberg then opened the floor for any further names to be nominated for Chair. No further names were placed in nomination. Acting Chair, Ruth Roitenberg, made a motion to elect Harry Sieben, Jr., as Chair of the Minnesota School & Resource Center for the Arts Board. The motion was seconded by Mary Ingebrand-Pohlad and passed unanimously.

AGENDA/MINUTES

There were no additions or deletions to the agenda.

Approval of May 21, 1986 Minutes

Marilyn Berg moved, and Mary Ingebrand-Pohlad seconded, to accept the minutes as written. The motion carried.

COMMUNICATIONS

Jim Undercofler called on Flo Grieve to provide a brief update on the Residential Living Conference she attended at the Interlochen Arts Center in Traverse City, Michigan. Ms. Grieve expressed that she felt the most important concern was the drug issue. She suggested that no student with a drug problem be admitted to the School. Flo Grieve felt the major points of the Conference had been depicted in Candace Anderson's written report. She complimented Ms. Anderson on a fine job and stated that the report would prove valuable as the School progresses regarding the issues we will be facing.

EXECUTIVE COMMITTEE REPORT

The proposed "Articles of Incorporation" were distributed for discussion regarding the organization of the foundation. Jim Undercofler provided background information from the last Board meeting and informed the Board that legal counsel, Douglas Carnival, from the O'Connor & Hannon Law Firm, had been hired. Mr. Undercofler particularly called the Board's attention to pages four and seven. Nancy Vollertsen made a motion to approve the "Articles of Incorporation" in present form or articles in substantially similar form, Alexandra Jacobs seconded, and the motion carried.

Ruth Roitenberg discussed selecting three persons to serve as Directors of the Foundation. Jim Undercofler clarified that the Directors' roles would be to assist with organizing the foundation, not to solicit gifts. It was agreed to investigate this further and discuss this issue later.

SITE SELECTION SUBCOMMITTEE REPORT

Jim Undercofler provided the Board with an update on activities of the Site Selection Subcommittee. Mr. Undercofler stated that three factors were discussed which included: 1) cost, 2) design, and 3) neighborhood considerations along with accessibility to curricular and non-curricular activities. Jim Undercofler expressed that Roland Amundson, Chair of the Site Selection Subcommittee, wanted Board member's input on the size of the School, the residential issue, how to phase into total enrollment, what grade to begin with, and to investigate an architectural firm that could inform us what the School would require in terms of space. Further discussion ensued and further questions were raised such as what the size of the School should be, should all students or just out-state students be required to stay on campus, and what are the legal aspects of the design of the School and the safety considerations.

Nancy Vollertsen expressed it was time for Board members to discuss their preferences, and Marilyn Berg stated basic space issues should be decided before selection on a school site can be decided. Florence Grieve and Margaret Marvin felt strongly that the School should be totally residential for all students. Mrs. Marvin expressed one of the biggest complaints of the Los Angeles School students was the time spent in commuting. Flo Grieve stated that 500 students seemed an appropriate number of students for enrollment in the School. Jim Undercofler suggested to allow some flex in the enrollment number of students by stipulating 200 to 600 students with a more permanent number being decided in the future. Nancy Vollertsen made a motion to direct staff and the Site Selection Subcommittee to operate on the assumption that the School will phase in 10th and 11th grades to obtain the necessary cost information on total residency of the School. The motion was seconded by Margaret Marvin and carried.

RESOURCE CENTER ADVISORY COUNCIL UPDATE

Cynthia Gehrig, Chair of the Advisory Council, stated the May 7, 1986 Advisory Council minutes represented the first phase of Council planning. She commented on the needs of visual arts teachers as discussed with Mary Apuli, President of the Minnesota Art Educators. Ms. Gehrig expressed that Dr. David Leitzman will be retained to conduct the evaluation of the summer MAX programs. An evaluation report is expected by November 15, 1986. Also, Bridget Gothberg assisted the Council with drafting objectives and goals. It is anticipated that a draft of the goals and objectives and some sort of work plan will be available for the Board's review in the fall. Fall initiatives were discussed to explore ways to use the media creatively. David Zimmerman discussed the Resource Center budget and current contract obligations.

David Zimmerman stated that the ECSUs are paying for one-half of the bus transportation cost. The Resource Center is assuming the other one-half of the transportation cost.

Margaret Marvin moved and Sarah Nesson Fields seconded to approve the expenditure of an additional \$127,552 for the summer Max programs.

Mary Katherine Johnson discussed MAX postcards, stickers, and the scheduling of visits to the summer programs. Owen Husney complimented staff on the MAX materials and stated they were terrific.

OTHER BUSINESS

Mary Ingebrand-Pohlad expressed her interest in serving on the Site Selection Subcommittee.

Ruth Roitenberg reopened the floor to the Foundation Director issue. Expectations and responsibilities of Foundation Directors were discussed. Ms. Roitenberg asked for volunteers to serve as Foundation Directors.

Roland Amundson made a motion that Marilyn Berg, Sarah Fields Nesson, and Alexandra Jacobs' names be written and submitted on the "Articles of Incorporation" as the first Board of Directors for the foundation and submitted to the Secretary of State's Office, seconded by Nancy Vollertsen. The motion carried.

Ruth Roitenberg requested each Board member to submit names of people willing to serve on the Board of Directors for the Foundation as soon as possible.

Jim Undercofler recommended that Board members visit established schools to get an understanding of what we are reaching for. Mr. Undercofler then called on David Zimmerman to discuss the July 9, 1986 Board meeting being held at the Spring Hill Conference

BOARD MINUTES
June 18, 1986
Page 4

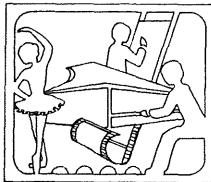
Center in Wayzata, Minnesota. David Zimmerman stated that Dr. Gordon Cawelti, Association for Supervision and Curriculum Development would be making a curriculum presentation jointly for the Board and Advisory Council members. This would entail an all day meeting to which the Minnesota Association of Curriculum Development has also been invited. Nancy Vollertsen requested David Zimmerman to provide a brief background for Board members on Dr. Cawelti prior to the July 9, 1986 meeting.

Ruth Roitenberg adjourned the meeting at 10:50 a.m. on June 18, 1986.

Diane Jadwinski, Recorder

m 418

MINNESOTA SCHOOL
OF THE ARTS
&
RESOURCE CENTER



Jon Wefald
CHAIR

MEETING ANNOUNCEMENT

Ruth E. Roitenberg
VICE CHAIR

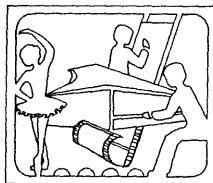
Roland Amundson
Marilyn Berg
Gordon Bird
Reginald T. Buckner
Jack R. Fena
Flo Grieve
Owen R. Husney
Mary Ingebrand-Pohlad
Alexandra L. Jacobs
Margaret W. Marvin
Sarah Nesson
Harry Sieben, Jr.
Nancy Vollertsen

The Curriculum Subcommittee of the Minnesota School and Resource Center for the Arts Board will meet on Tuesday, July 8, 1986 from 11:00 a.m. - 12:00 in Room 3650 of the IDS Center. The IDS is located between Seventh and Eighth Streets on Marquette Street. Parking is available in the underground IDS ramp, you can enter the ramp from Marquette Street.

AGENDA

1. General discussion about grade levels for appropriate art disciplines.
2. Phasing-In of grades 9-12.
3. Reviewing the position description for the part-time curriculum specialist.

MINNESOTA SCHOOL
OF THE ARTS
&
RESOURCE CENTER



M E E T I N G A N N O U N C E M E N T

Jon Wefald
CHAIR

Ruth E. Roitenberg
VICE CHAIR

**Joint Meeting of the Board of Directors
and Advisory Council**

Wednesday, July 9, 1986

9:00 a.m. - 3:00 p.m.

Spring Hill Center

Wayzata, Minnesota 55391

Roland Amundson
Marilyn Berg
Gordon Bird
Reginald T. Buckner
Jack R. Fena
Flo Grieve
Owen R. Husney
Mary Ingebrand-Pohlad
Alexandra L. Jacobs
Margaret W. Marvin
Sarah Nesson
Harry Sieben, Jr.
Nancy Vollertsen

- AGENDA:** 9:00 - 11:45 a.m. Presentation by Dr. Gordon Cawelti, Association for Supervision and Curriculum Development
- 1:00 - 2:00 p.m. Joint meeting of Board and Advisory Council
- 2:00 - 3:00 p.m. Board Meeting
1. Agenda/Minutes
 2. Communications
 3. Executive Committee Report
 4. School of Arts
 - A. Update on Foundation Organizational Meeting
 - B. Curriculum Subcommittee Report
 5. Update on Resource Center Advisory Council activities
 6. Discussion of Open Meeting Law
 7. Director's Report
 8. Other

m 418

**MINNESOTA SCHOOL
AND RESOURCE CENTER FOR THE ARTS
BOARD MINUTES**

July 9, 1986

On July 9, 1986 at 9:00 a.m. to 12:00 noon, the Board of Directors and Resource Center Advisory Council members of the Minnesota School and Resource Center for the Arts Board met at Spring Hill Conference Center, Wayzata, Minnesota to hear a presentation by Dr. Gordon Cawelti. Dr. Cawelti is well known for the Cawelti model for curriculum development.

The following Board members were in attendance: Reginald Buckner, Florence Grieve, Owen Husney, Sarah Fields Nessen, Margaret Marvin, Ruth Roitenberg, and Harry Sieben, Jr. The following Board members were absent: Roland Amundson, Marilyn Berg, Gordon Bird, Jack Fena, Mary Ingebrand-Pohlad, Alexandra Jacobs, and Nancy Vollertsen.

Members of the Curriculum Association joined Board and Council members, staff, and Dr. Cawelti for lunch at 1:15 p.m. Dr. Cawelti made a presentation to the Curriculum Association while the Chair, Harry Sieben, Jr. welcomed Board and Council members to Spring Hill and discussed the direction of the project. This meeting concluded at 1:50 p.m.

The July 9, 1986 meeting of the Board of the Minnesota School and Resource Center for the Arts was held at the Spring Hill Conference Center in Wayzata, Minnesota. Chair, Harry Sieben, Jr., convened the meeting on July 9, 1986 at 2:07 p.m. with the following Board members in attendance: Reginald Buckner, Florence Grieve, Margaret Marvin, and Ruth Roitenberg. The following Board members were absent: Roland Amundson, Marilyn Berg, Gordon Bird, Jack Fena, Owen Husney, Mary Ingebrand-Pohlad, Alexandra Jacobs, Sarah Fields Nessen, and Nancy Vollertsen.

Jim Undercofler, Director, welcomed Harry Sieben, Jr., in the official capacity of his first meeting as Chairman of the Board. Harry thanked the Board members on his election and expressed his happiness to serve.

AGENDA/MINUTES

It was agreed to discuss Minnesota Statute 129c.10 governing the Minnesota School and Resource Center for the Arts at the next Board meeting.

Approval of June 18, 1986 Minutes

Mrs. Margaret Marvin moved, and Florence Grieve seconded, to accept the minutes as written. The motion carried.

COMMUNICATIONS REPORT

No communication having impact on Board matters was received since the last Board meeting.

EXECUTIVE COMMITTEE REPORT

No Executive Committee meeting was held since the last Board meeting.

SCHOOL OF THE ARTS

Discussion of Foundation Organizational Meeting

Jim Undercofler informed the Board that Marilyn Berg, Alexandra Jacobs, Sarah Fields Nesson, and Ruth Roitenberg, the initial Foundation Directors, along with Douglas Carnival of O'Connor & Hannon, and Candace Anderson met on July 8, 1986 to discuss potential names for nomination to the Board of Foundation Directors. Mr. Undercofler expressed that the first official meeting of the Foundation would be held on July 16, 1986 to elect Foundation Directors. Ruth Roitenberg raised the question on what level of authority the Foundation Directors will have. Jim Undercofler clarified that the Board will go to the Foundation with requests for expenditure of funds and that the Foundation Directors will have final authority.

Curriculum Subcommittee

Ruth Roitenberg, Chair of the Curriculum Subcommittee, reported it had been agreed to enroll grades 10 and 11 the first year, adding grade 12 the second year, and grade 9 the third year, to culminate in a four year school. She further stated that a curriculum specialist position description is awaiting approval by the Minnesota Department of Education. The curriculum specialist will be hired as soon as possible on a part-time basis.

Progress Report on Site

Jim Undercofler reported that a space analysis was in progress and that an architectural firm had been hired to act as a consultant on the requirements and square footage estimates. The information obtained on this issue will be discussed at the next Board meeting. It was agreed that a decision must be made on a site for the School by November, 1986 in order to approach the Legislature in 1987 to request the funds to move the project forward. Discussion followed on compiling a complete information packet including plans and designs, Executive Summary, and full materials to present to the 1987 Legislature to further project and define what the request encompasses.

RESOURCE CENTER ADVISORY COUNCIL ACTIVITIES

David Zimmerman stated that site visits to MAX summer demonstration programs were currently underway. He also discussed that the Resource Center is currently working on establishing fall initiatives. Dr. David Leitzman's evaluation report on the MAX programs is expected to be finalized by November 15, 1986. It is anticipated that this evaluation could be used as a model for future programs. Mr. Zimmerman strongly urged Board Members to attend and observe the summer MAX programs of their choice and invited them to feel free to submit rough, handwritten notes, of their observations to staff.

DISCUSSION OF THE OPEN MEETING LAW

A memorandum discussing the open meeting law was highlighted by Cindy Lavorato. Items discussed included that the law pertains to committees and subcommittees of the Board. Special meetings must also include a public meeting notice. An emergency meeting explanation and penalties for violating the open meeting law were also discussed.

DIRECTOR'S REPORT

There was no Director's Report for the July 9, 1986 Board meeting.

OTHER

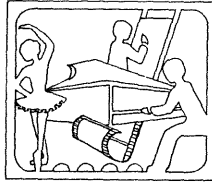
It was agreed to continue to hold Board meetings on a monthly basis. Chairman Sieben requested that staff conduct an assessment of meeting dates and times by contacting Board members regarding their preferences.

Ruth Roitenberg moved, and Mrs. Margaret Marvin seconded, to adjourn the meeting at 2:56 p.m. It was agreed that the full day meeting was highly successful.

Diane Jadwinski, Recorder

m 418

MINNESOTA SCHOOL
OF THE ARTS
&
RESOURCE CENTER



July 30, 1986

Jon Wefald
CHAIR

Ruth E. Roitenberg
VICE CHAIR

Roland Amundson
Marilyn Berg
Gordon Bird
Reginald T. Buckner
Jack R. Fena
Flo Grieve

Owen R. Husney
Mary Ingebrand-Pohlad
Alexandra L. Jacobs
Margaret W. Marvin
Sarah Nesson
Harry Sieben, Jr.
Nancy Vollertsen

M E E T I N G A N N O U N C E M E N T
C A N C E L L A T I O N N O T I C E

BOARD OF DIRECTORS

The Minnesota School and Resource Center for the Arts monthly meeting of the Board of Director's scheduled to be held Wednesday, August 20, 1986 from 9:00 a.m. to 12:00 noon, has been cancelled.

RESOURCE CENTER ADVISORY COUNCIL

The Resource Center Advisory Council will not meet in August. The next meeting of the Council will be held on Wednesday, September 24, 1986 at the Minnesota Science Museum, Penthouse Lounge.

If you have any questions or would like information about future meetings, feel free to contact the office at (612)-296-1302.



Minnesota Department of Education

Capitol Square 550 Cedar Street Saint Paul, Minnesota 55101

Phone: 612-296-2046

TO: Members of Local Continuing Education/
Relicensure Committees

DATE: September, 1986

FROM: *Judith A. Wain*
Judith A. Wain, Supervisor
Teacher Education
Personnel Licensing and Placement

SUBJECT: Informational Meetings, Membership Roster, and
Other Items

INFORMATIONAL MEETINGS - The Minnesota Board of Teaching is conducting a series of regional informational meetings regarding continuing education/relicensure. These meetings will focus on recent proposed rule changes for relicensure of teachers who hold continuing licenses. It is our hope that members of your local committee will be able to attend one of these meetings to discuss the proposed revisions. Enclosed is further information regarding the locations and dates of the meetings, which are scheduled from 4-6 p.m.

MEMBERSHIP ROSTER - The enclosed membership roster should be completed and returned to this office before **November 1, 1986**. The only signature which our office will accept for verification of completion of renewal requirements (item no. 17 on the yellow renewal application) is the name of the person listed on the current membership roster as the chairperson of the local committee. Renewal applications with incorrect signatures or those processed through committees with no current membership roster on file in our office are returned to the applicants.

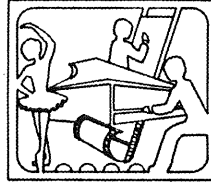
EXPIRATION DATES - Licenses expire on July 1 of the year of expiration. Applicants may process their applications for renewal at any time after January 1 of the year of expiration. It is requested that you encourage teachers to complete the necessary steps for renewal as soon as possible in the year of expiration, so that your committee can act upon requests for renewal and applications can be forwarded to our office. This will help expedite the process in our office. Persons who wait until the summer months to renew their licenses can expect an eight to ten week delay because of the volume of licenses processed during the summer months.

BOARD OF TEACHING INSTITUTIONAL EVALUATION TEAMS - We are currently updating our list of persons to serve on Board of Teaching evaluation teams. These teams make on-site visits to colleges and universities to determine the capability of institutions to offer teacher education programs. Persons who are interested in being considered for membership on these teams should request an application form from our office.

If at any time you have questions or concerns regarding the licensure process or the operation of your local continuing education/relicensure committee, please feel free to contact our office.

JAW/pac
enc.

MINNESOTA SCHOOL
OF THE ARTS
&
RESOURCE CENTER



M E E T I N G A N N O U N C E M E N T S

Jon Wefald
CHAIR

Ruth E. Roitenberg
VICE CHAIR

Roland Amundson
Marilyn Berg
Gordon Bird
Reginald T. Buckner
Jack R. Fena
Flo Grieve
Owen R. Husney
Mary Ingebrand-Pohlada
Alexandra L. Jacobs
Margaret W. Marvin
Sarah Nesson
Harry Sieben, Jr.
Nancy Vollertsen

BOARD OF DIRECTORS

Friday, September 19, 1986
11:30 a.m. - 1:30 p.m.

Northwestern Financial Center Tower
21st Floor Conference Room, Miller & Schroeder
7900 Xerxes Avenue South
Minneapolis, MN

- AGENDA:**
1. Agenda/Minutes
 2. Communications Report
 3. School of the Arts Activities: Reports of Curriculum, Site Selection, and Foundation Committees
 4. Resource Center Advisory Council Activities
 5. Legislation Review
 6. Director's Report
 7. Other

RESOURCE CENTER ADVISORY COUNCIL

Wednesday, September 24, 1986
9:30 a.m. - 1:00 p.m.

Penthouse
Science Museum of Minnesota
10th and Wabasha
St. Paul, MN

- AGENDA:**
- | | |
|-------|--|
| 9:30 | Introductory Remarks - Jim Undercofler |
| 9:45 | Agenda/Minutes |
| 10:00 | Executive Committee Report |
| 10:20 | Staff Report: MAX, activities of Board, F.Y. 1987 budget/legislative report, three-year workplan |
| 12:00 | Subcommittee meetings |
| 1:00 | Adjourn |
-

MINUTES OF THE BOARD OF THE MINNESOTA SCHOOL
AND RESOURCE CENTER FOR THE ARTS

September 19, 1986

The September 19, 1986 meeting of the Board of the Minnesota School & Resource Center for the Arts was held in the conference room on the 21st floor of Miller & Schroeder Financial, Inc., 7900 Xerxes Avenue South, Minneapolis, MN. Chairman Harry Sieben, Jr., convened the meeting on September 19, 1986 at 11:45 a.m. with the following Board members in attendance: Roland Amundson, George Appleby, Florence Grieve, Alexandra Jacobs, Margaret Marvin, Sarah Fields Nesson, and Ruth Roitenberg. Board members Jack Fena and Nancy Vollertsen were seated later. The following Board members were absent: Marilyn Berg, Reginald Buckner, Owen Husney, and Mary Ingebrand-Pohlad.

AGENDA/MINUTES

There were no additions or deletions to the agenda.

Approval of July 9, 1986 Minutes

Ruth Roitenberg moved, and Florence Grieve seconded, the motion to accept the minutes as written. The motion carried.

EXECUTIVE COMMITTEE REPORT

The Executive Committee of the Minnesota School & Resource Center for the Arts Board did not meet since the July 9, 1986 Board meeting.

OPENING REMARKS

Chairman Harry Sieben, Jr., introduced and welcomed George Appleby to the Board as its newest member. Mr. Sieben thanked George for his assistance and hospitality with the Board meeting arrangements. He also stated that Gordon Bird had officially resigned as a Board member and that a replacement from the second congressional district would be named by the Governor. A strong secondary education background for the replacement was urged, and Board members' suggestions were welcomed.

The schedule of future Board meeting dates was discussed. Chairman Sieben requested Board members to advise staff if any of the dates were in conflict. He also stated that if a full Board meeting was not necessary on any of the proposed dates, a meeting cancellation notice would be mailed to all Board members.

COMMUNICATIONS REPORT

The Board complimented staff and the Resource Center Advisory Council on correspondence received to date and the positive response generated by the summer MAX programs. Jim Undercofler, Director, shared a fine article on the North Carolina Science-Math School with the Board. Mr. Undercofler also suggested that the Board should be aware and identify areas of fear regarding the School so that the matters may be addressed.

SCHOOL OF ARTS

Curriculum Subcommittee Report

Ruth Roitenberg, Chair, informed the Board that Mr. Merrill Fellger had been hired as the Curriculum Developer for the School. Mr. Fellger is in the process of establishing a mobility agreement with Buffalo School District #877 where he is currently employed. He will work approximately one-fifth time and will work closely with Jim Undercofler and teachers to iron out curriculum issues.

Mr. Undercofler distributed the curriculum planning notes from the September 17, 1986 Curriculum Subcommittee meeting for the Board's review. Ms. Roitenberg stated that preparing students to enter a world with changing needs was an issue discussed at length and that considerable time was spent in discussing the residency issue. It was agreed to allow some metro students the option to board for personal reasons, and to designate dormitory space for short stays after recitals, plays, etc., to eliminate a late drive.

Florence Grieve suggested that a philosophy statement for the School should be established. Harry Sieben, Jr., instructed Jim Undercofler to prepare a draft of a School philosophy statement and to place the item on the October 17, 1986 Board meeting agenda for further discussion.

Site Selection Subcommittee Report

Chair of the Site Selection Subcommittee, Roland Amundson, informed the Board that Jim Undercofler had met with the architect to estimate square footage space needs and requirements for the School. The space needs as assessed by the architect were discussed at the Site Selection Subcommittee meeting. Upon discussion of the proposed square footage needs, the information as discussed at the Site Selection Subcommittee meeting was presented to the School site proposers. Mr. Amundson also stated that the site proposal deadline was October 15, 1986. An update will be provided at the October 17, 1986 Board meeting. The Site Subcommittee members will visit each site. Harry Sieben, Jr., instructed staff to establish a schedule for the site visits and to inform all Board members of the date and time.

Chairman Sieben then requested Roland Amundson to prepare a letter to all site proposers depicting updated information and reminding them of the October 15, 1986 site proposal deadline.

All Board members were highly encouraged to visit other schools around the country and strongly urged to work with staff to make the necessary arrangements in the near future.

Foundation Organizational Committee Report

Jim Undercofler stated that four members of the Board: Ruth Roitenberg, Marilyn Berg, Alexandra Jacobs, and Sarah Fields Nesson had met and that a list of people had been established of possible candidates to serve on the foundation. This committee agreed to request that the Governor and Mrs. Perpich send a letter to candidates inviting them to serve on the foundation. Upon completion of this letter, it is hopeful that the first foundation meeting will take place in October. Chairman Sieben suggested that the Governor and Mrs. Perpich be invited to attend the first foundation meeting. Mr. Sieben questioned the financial goals of the foundation. Jim Undercofler responded that only the foundation could establish financial goals. George Appleby inquired how many members of the Board could serve on the foundation. Mr. Undercofler replied that Ruth Roitenberg had agreed to serve and that a minimum of two and a maximum of four members from the Board should also be included.

RESOURCE CENTER ADVISORY COUNCIL

Update on Resource Center Advisory Council Activities

Chair of the Resource Center Advisory Council, Cynthia Gehrig, informed the Board that the Executive Committee of the Council had met in August and September, and that the full Advisory Council had not met since the June 4, 1986 Council meeting. She stated that a nominating committee consisting of Robert Pattengale, Chair; Cherie Doyle, William Jones, and Judy Broekemeier had been established by the Executive Committee to recommend a slate of officers for the upcoming year.

It was felt that MAX summer programs were programs with substance and that instructors were excellent. Mr. Gehrig expressed one minor disappointment regarding attendance in some of the areas.

Important planning for the Resource Center has been completed. A three-year plan and one-year workplan will be presented to the Advisory Council for approval at the September 24, 1986 meeting. These plans will be made available to the Executive Committee of the Board and then presented to the full Board for input and approval in the near future.

Media Presentation of Site Visits

David Zimmerman stated that a team of photographers visited all MAX sites, and that slides are currently being developed and organized. He also informed the Board that a high quality video was being made. It was felt a strong cross-section of programs were represented. David Zimmerman and Mary Katherine Johnson presented a quick slide overview of various MAX programs and workshops for the Board's pleasure.

REVIEW LEGISLATION

Harry Sieben, Jr., directed Board members to review and reacquaint themselves with the legislation. He also requested staff to compile a listing of Board members' terms and dates of expiration for discussion at the next Board meeting.

The issue of financial reporting was raised by Nancy Vollertsen. Chairman Sieben instructed staff to create a new agenda item to read "Financial Reporting".

DIRECTOR'S REPORT

Jim Undercofler distributed an article entitled "Defining Talent" which he wrote in Connecticut regarding students K-12 for Board members' perusal. Discussion on developed and under-developed talent followed. Mr. Undercofler felt that it was important the Board was in agreement in the broad sense on the definition of talent. Also, another important issue, specific guidelines for admission to the School, is currently being researched by Cindy Lavorato, the Special Assistant Attorney General.

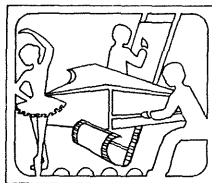
OTHER

Specific issues to be discussed in upcoming Board meetings include: 1987-89 budget, Resource Center planning, site selection, and the legislative report. Nancy Vollertsen requested that an article by Jim Undercofler which appeared in the September 16, 1986 Post-Bulletin, Rochester, MN be copied and distributed to Board members at the next meeting. An invitation was extended on behalf of Reginald Buckner to attend his recital at Ferguson Hall at 8:00 p.m. on September 25, 1986.

Florence Grieve moved, and Sarah Fields Nessian seconded, the motion to adjourn the meeting. Chairman Sieben adjourned the meeting at 1:20 p.m.

Diane Jadwinski, Recorder

MINNESOTA SCHOOL
OF THE ARTS
&
RESOURCE CENTER



PUBLIC MEETING NOTICE

Jon Wefald
CHAIR

Ruth E. Roitenberg
VICE CHAIR

Roland Amundson
Marilyn Berg
Gordon Bird
Reginald T. Buckner
Jack R. Fena
Flo Grieve
Owen R. Husney
Mary Ingebrand-Pohlad
Alexandra L. Jacobs
Margaret W. Marvin
Sarah Nesson
Harry Sieben, Jr.
Nancy Vollertsen

**October 15, 1986
12:30 - 1:30 p.m.**

**Joint Executive Committee meeting
of the Board of Directors and the
Resource Center Advisory Council**

A G E N D A

1. The Resource Center Advisory Council "Three-Year Plan"
2. Discussion of the Mission Statement.

Location:

The office of:
Harry Sieben, Jr., Chair
900 Midwest Plaza East
Minneapolis, MN 55402

**October 17, 1986
11:30 a.m. - 1:30 p.m.**

Board of Director's Meeting

A G E N D A

1. Agenda/Minutes
2. Communications
3. Executive Committee Report
4. School of Arts
5. Resource Center Advisory Council
6. Discussion of Board Members' Terms
7. Director's Report/Financial Report

Location:

The Board Room of the Science Museum,
10th & Wabasha Streets in St. Paul.
Take elevators to level P.

Board Meeting

October 17, 1986

11:30 a.m. to 1:30 p.m.

AGENDA

1. Agenda/Minutes
2. Communications
3. Executive Committee Report
4. School of the Arts
--Update on Site
5. Resource Center Advisory Council
 - A. Winter/Spring Initiatives
 - B. Video Production
6. Board Members' Terms
7. Director's Report/Financial Report
8. Other

MINUTES OF THE BOARD OF THE MINNESOTA SCHOOL
AND RESOURCE CENTER FOR THE ARTS

October 17, 1986

The October 17, 1986 meeting of the Board of Directors for the Minnesota School & Resource Center for the Arts was held in the Boardroom of the Science Museum in St. Paul, Minnesota. Chairman Harry Sieben, Jr., convened the meeting on October 17, 1986 at 11:45 a.m. with the following Board members in attendance: Roland Amundson, George Appleby, Reginald Buckner, Florence Grieve, Mary Ingebrand-Pohlad, Margaret Marvin, Ruth Roitenberg, and Nancy Vollertsen. Board members Marilyn Berg, Jack Fena, Owen Husney and Sarah Fields Nesson were seated later. Board member Alexandra Jacobs was absent.

AGENDA/MINUTES

There were no additions or deletions to the agenda.

Approval of September 19, 1986 Minutes

Nancy Vollertsen moved, and Mary Ingebrand-Pohlad seconded, the motion to accept the September 19, 1986 minutes as written. The motion carried.

COMMUNICATIONS

Jim Undercofler stated that the media was focusing primarily on the site selection issue and that communication has been positive. Mr. Undercofler also stated that staff has been informed that he is the sole spokesman to the press on the site issue. Jim then invited Board members to view the program **ALMANAC** at 7:00 p.m. this evening, KTCA, Channel 2, on which he was an invited guest to speak about the School.

EXECUTIVE COMMITTEE REPORT

Chair of the Executive Committee of the Board, Harry Sieben, Jr., stated that a joint Executive Committee meeting of both the Board and Resource Center Advisory Council was held on October 15, 1986. The designer selection process for the School and the Resource Center's Three-Year Plan were discussed. Mr. Sieben stated that condemnation had also been discussed at the Executive Committee meeting. He requested that Jim Undercofler obtain an informal written opinion regarding condemnation from Special Assistant Attorney General, Cindy Lavorato.

Cynthia Gehrig, Chair of the Resource Center Advisory Council, stated that the Three-Year Plan had been discussed and approved at the September 24, 1986 meeting. Ms. Gehrig complimented staff on organizing and compiling the ideas that were brainstormed at prior Advisory Council meetings in such a fine manner. David

Zimmerman, Coordinator of the Resource Center, provided an explanation on each of the four goals contained in the Three-Year Plan.

Harry Sieben, Jr., then opened discussion regarding the Three-Year Plan, and stated that it had been recommended for adoption at the Executive Committee meeting. Mrs. Marvin questioned whether the Three-Year Plan duplicated other projects, and Flo Grieve complimented the Advisory Council on the creativity that went into the plan.

Margaret Marvin moved, and Flo Grieve seconded, the motion to adopt the Three-Year Plan as it was presented by Cynthia Gehrig and David Zimmerman. The motion carried. Harry Sieben, Jr., complimented Ms. Gehrig and Mr. Zimmerman on a job well done and expressed the Board's appreciation.

Jim Undercofler was called upon by the Chairman to explain the designer selection process. Mr. Undercofler stated that it was advisable to select and implement some preliminary design work in order to support the bonding issue. He noted that the Board had two options for designer selection which included: 1) work with the State Designer Selection Board, send out a request for proposal, in which scope can be limited and the Director of the School would be allowed to sit on the committee and review proposals, or 2) conduct a design competition which is a somewhat longer process. Flo Grieve expressed that she felt a Minnesota architectural firm should be utilized for the design of the School. The six percent state designer fee was discussed. Jim Undercofler requested that three Board members assist him with the selection of a designer. Harry Sieben, Jr., expressed that it seemed appropriate at this time to utilize the Designer Selection Board.

Marilyn Berg moved, and Mary Ingebrand-Pohlad seconded, the motion to utilize the State Designer Selection Board process and also included that three Board members, currently serving on the Site Selection Subcommittee, assist Mr. Undercofler with the design process. The motion carried.

SCHOOL OF THE ARTS

Update on Site

Chair of the Site Selection Subcommittee, Roland Amundson, expressed excitement regarding the site visits that had been conducted on October 23, 1986. He indicated that all Board members had been invited to attend, stated that he was receptive to the ideas and information he had received, and that positive responses had been generated. A brief explanation of proposals received by the October 15, 1986 deadline followed.

Mr. Undercofler expressed a concern that has been brought to his attention repeatedly by the media which is that no representation

from greater Minnesota currently serves on the Site Selection Subcommittee. Roland Amundson suggested that perhaps Margaret Marvin, from Congressional District Seven, would consider serving on the Site Selection Subcommittee. Mrs. Marvin was then invited and agreed to serve on the Site Selection Subcommittee as requested by Roland Amundson. Mr. Amundson discussed the logistics for the site visits scheduled for October 23, 1986.

RESOURCE CENTER ADVISORY COUNCIL

Discussion regarding Resource Center Advisory Council activities was postponed until the November 21, 1986 Board meeting.

BOARD MEMBERS' TERMS

Candace Anderson discussed Board members' terms and reappointments. Discussion followed, and questions were answered. Harry Sieben, Jr., requested Candace Anderson to send reappointments and letters of reference to the Governor's Office accompanied with a letter from him requesting the reappointments. He again invited Board members to suggest a replacement for Gordon Bird from Congressional District Two.

Mr. Sieben also reminded Board members to visit other schools as discussed previously. Barbara Martin requested Board members to contact her as soon as possible regarding their schedules to visit the New York School in November.

DIRECTOR'S REPORT/FINANCIAL REPORT

Jim Undercofler informed the Board that a breakfast for major art organizations was held at the Governor's residence where he and David Zimmerman made presentations to the group on the progress of the Minnesota School & Resource Center.

Mr. Undercofler complimented the Advisory Council on the Three-Year Plan and expressed that staff had done a fine job with the new look of the newsletter.

The financial report was discussed. Mr. Undercofler stated that the School had a balance of approximately \$1,000,000. A discussion followed regarding the definition of obligations such as salaries through June 30, 1987. Major transfers of funds will be made before the next Board meeting. Chairman Sieben requested staff to add "Financial Report" as a regular agenda item.

Jim Undercofler was directed by Harry Sieben, Jr., to contact the Legislative Auditor's Office to ascertain whether a fiscal or performance audit or both would be conducted. He informed Board members that the legislative report would be discussed at the December meeting and that site selection and school budget would be discussed at the November meeting. The next scheduled meeting of the Board is Friday, November 21, 1986 at the Science Museum Penthouse Lounge in St. Paul, Minnesota.

BOARD MINUTES
October 17, 1986
Page 4

Marilyn Berg moved, and Flo Grieve seconded, the motion to adjourn the meeting. The motion carried. Chairman Sieben adjourned the meeting at 1:05 p.m.

Diane Jadwinski, Recorder

School for the Arts
Public Meeting Notice
Page 2

October 23, 1986
9:00 a.m. - 4:30 p.m.

Site Selection Committee

A G E N D A

- 9:00 City of St. Paul is to present their proposal. Subcommittee members to view the site.
- 10:30 The Subcommittee will view the Parranto site in St. Paul.
- 12:00 LUNCH BREAK - Everyone is responsible for their own lunch.
- 1:30 Reconvene at the Walker Art Center Lobby, Vineland Place, Minneapolis.
- Subcommittee members will view the Minneapolis site.
- 2:30 Discussion of the day's activities in the Walker Art Center Board Room, Vineland Place, Minneapolis.

November 5, 1986

Resource Center Advisory Council meeting
has been C A N C E L L E D.

Meeting has been rescheduled for
December 3, 1986.

M 418

MINNESOTA SCHOOL & RESOURCE CENTER FOR THE ARTS

MEETING ANNOUNCEMENTS

Site Selection Subcommittee

November 12, 1986

9:30 - 1:30 p.m.

AGENDA

11:30 - 1:30 p.m.

Site Selection Subcommittee to review
the five sites.

Location: Minneapolis Community
College
1501 Hennepin Avenue
Third Floor of the main
Campus Building
President's Conference Room

Parking available in
Minneapolis Community
College Parking ramp, across
the street from the college.

1:30 p.m.

ADJOURN

Board of Directors Executive Committee Meeting

November 17, 1986

12:00 - 1:30 p.m.

AGENDA

1. Review of Financial Report
2. Review recommendation of Site Selection Subcommittee.

Location: Harry Sieben's office
900 Midwest Plaza East
Minneapolis

From St. Paul: 94W to 11th Street
Exit. Proceed to
Marquette Avenue and
turn to the right. The
parking ramp is between
Eighth and Ninth street
on the left hand side.

BOARD OF DIRECTORS MEETING

NOVEMBER 21, 1986
11:30 a.m. to 1:30 p.m.

AGENDA

1. Agenda/Minutes
2. Communications
3. Financial Report
4. School of Arts
5. Resource Center Advisory Council
6. Director's Report
7. Other

Location: Science Museum of Minnesota
Penthouse Lounge. Tenth and
Wabasha streets, St. Paul.

MINNESOTA SCHOOL & RESOURCE CENTER
FOR THE ARTS

BOARD OF DIRECTORS MEETING
November 21, 1986
11:30 a.m. - 1:30 p.m.

1. Minutes/Agenda
2. Communications
3. Financial Report
4. Executive Committee Report
5. Director's Report
6. Other

**MINUTES OF THE BOARD OF THE MINNESOTA SCHOOL
AND RESOURCE CENTER FOR THE ARTS**

November 21, 1986

The November 21, 1986 meeting of the Board of Directors for the Minnesota School & Resource Center for the Arts was held in the Penthouse Lounge of the Science Museum in St. Paul, Minnesota. Chairman Harry Sieben, Jr., convened the meeting on November 21, 1986 at 11:38 a.m. with the following Board members in attendance: Roland Amundson, George Appleby, Mary Ingebrand-Pohlad, Alexandra Jacobs, Margaret Marvin, Sarah Fields Nesson, Bill Richards, Ruth Roitenberg, and Nancy Vollertsen. Board members Marilyn Berg, Reginald Buckner, and Florence Grieve were seated later. Board members Jack Fena and Owen Husney were absent.

AGENDA/MINUTES

There were no additions or deletions to the agenda.

Approval of October 17, 1986 Minutes

Nancy Vollertsen moved, and Ruth Roitenberg seconded, the motion to accept the October 17, 1986 minutes as written. The motion carries.

OPENING REMARKS

Bill Richards, Walnut Grove, Minnesota, Congressional District Two, was officially welcomed to the Board of Directors as its newest member by Chairman Harry Sieben, Jr.

COMMUNICATIONS

Reference was made to the newspaper articles included in each Board member's packet regarding various reports on the progress of the School.

FINANCIAL REPORT

Copies of a working draft of the biennial budget that will be submitted to the Legislature were distributed. A total budget request of \$6.7 million is projected. Chairman Sieben, Jr., led the discussion on the operating budget and the bonding request.

EXECUTIVE COMMITTEE REPORT

The Executive Committee of the Board of Directors met on November 17, 1986 to discuss the operating budget and activities of the Site Selection Subcommittee. Chairman Sieben, Jr., directed Roland Amundson, Chair of the Site Selection Subcommittee, to lead the discussion on site selection. Guests

and the press in attendance were informed that they would have the opportunity to address the Board with questions later in the meeting. Roland Amundson stated that the Site Selection Subcommittee met on November 12, 1986. Prior to the meeting, each of the four proposed sites had been toured and reviewed by all members of the Committee. Mr. Amundson expressed that the selection of a site was a difficult decision to make because of the quality of the proposals submitted. He commended the Site Selection Subcommittee for their dedication and many hours of hard work in choosing a site. Discussion followed, background information on each site was discussed, and all Board members shared their rationale for the site they supported.

Margaret Marvin and Marilyn Berg both favored the Cathedral Hill site in St. Paul. Mrs. Marvin wants to ensure that the needs of the whole student are developed. She preferred a more controlled campus for the students and felt that parking was an issue. Marilyn Berg stated that money, expansion capabilities, and public perception convinced her to support the Cathedral Hill site. George Appleby felt that the extended campus and park area of the Loring Park site brought in the Minneapolis site at a lower cost per square foot which is why he favored the Loring Park site.

Bill Richards raised the issue of new construction vs. an existing structure. Roland Amundson clarified that remodeling costs can at times far exceed the costs of new construction. He feels it is the responsibility of the Site Selection Subcommittee to ensure that Minnesota gets the world class school it deserves. Jim Undercofler also expressed that the curriculum model currently being developed goes hand-in-hand with the architecture of the building. Mr. Amundson explained that the Golden Valley Lutheran College proposal was discounted as a potential site after the Committee determined that they preferred new construction. The Parade Stadium site in Minneapolis was also eliminated. Roland Amundson had requested Jim Undercofler to compile a report on the Loring Park (Fawkes Block) site. Copies of that report along with a report on estimated costs compiled by the Minneapolis Community Development Agency were distributed.

Upon no further discussion on site, Chairman Harry Sieben called for a vote on the selection of a site for the Minnesota School & Resource Center for the Arts. Roland Amundson moved that the Board name the site located in Minneapolis between the Basilica of St. Mary and Loring Park, bordered by Hennepin Avenue, Harmon Place, and Maple Street, as the preferred site for the Minnesota School & Resource Center for the Arts facilities, with the provisions that the City of Minneapolis provide no less than \$3 million toward the acquisition and preparation of the property, exercise its right of eminent domain if needed, vacate Harmon Place, and provide for suitable parking. George Appleby seconded the motion, and the motion carried.

Members of the audience responded to the motion. Jan Hively, City of Minneapolis, expressed that the 11-2 vote of the Minneapolis Council was contingent upon legislative action of the proposal. Chairman Sieben inquired if there was any question that the City of Minneapolis would fail to support the motion. Jan Hively responded, "None". Jan Hively voiced that the Council has taken action, and that the action of using power of eminent domain will not occur until the Legislature reacts. It was questioned if the occupants of the Fawkes Block site had been notified of activity by the City of Minneapolis. Jan Hively commented that a letter to all occupants had been sent before the final selection and that another letter was in the process of being sent within one week which would include the timetables currently under discussion.

Chairman Sieben questioned the incentive of the City of Minneapolis in working with city money vs. state money. He also expressed concern that if the Legislature appropriates the funds and negotiations with Minneapolis break down in June, it would be too late to look for another site. It was agreed that the other proposed sites researched along with the Loring Park site could be reopened for further discussion and negotiation. George Appleby raised the issue of costs exceeding a certain figure. He questioned if the City of Minneapolis would agree to a figure by the end of December. Jan Hively stated that the City Council had already agreed to up to \$3 million and that it was highly unlikely that this figure would change.

Chairman Sieben, Jr., thanked the Site Selection Subcommittee for the time and effort made during their research and deliberations in selecting a site and for the excellent leadership provided by the Chair, Roland Amundson.

Sandra Hale, Commissioner of the Minnesota Department of Administration was introduced and welcomed by Chairman Sieben, Jr. The State Designer Selection Board process and timetable for selection of an architect were discussed. Interviews will be conducted and an architect will be chosen on January 12, 1987. A question and answer session followed. Chairman Sieben thanked Commissioner Hale for her presentation and expressed the Board's interest in working closely with her during the designer selection process.

Jim Undercofler then presented the biennial budget request. Open discussion and comments followed. Nancy Vollertsen moved, and Marilyn Berg seconded the motion, to accept the biennial budget as written. The motion carried.

DIRECTOR'S REPORT

The location for the temporary site of the School was discussed. Chairman Sieben indicated that thorough research and discussion should be addressed by the Board over the next few months.

Jim Undercofler stated that \$29.5 million is the current projected figure which is being submitted to the Legislature via the School's Capital Budget Request. He expressed that overwhelming response has been received for the current Program Associate vacancies (Dance and Music, General Studies, Literary Arts and Visual Arts, and Media and Theatre Arts). Also, he has been called upon to make many presentations and speeches. As a result of the inquiries directed to him, Mr. Undercofler compiled a list of often-asked questions. This list of questions was distributed, and the answers will be discussed during the Director's Report at the December 19, 1986 Board meeting. Flo Grieve questioned if a Policy Subcommittee was appropriate as the School plans to hire teachers. Jim Undercofler responded that he is currently conducting concrete research which he will share with the Board once compiled.

George Appleby moved, and Sarah Fields Nesson seconded the motion, to adjourn the meeting. Chairman Harry Sieben, Jr., adjourned the meeting at 1:05 p.m.

Diane Jadwinski, Recorder

MEETING ANNOUNCEMENT

Minnesota School & Resource Center
for the Arts Board

January 23, 1987
11:30 a.m. - 1:30 p.m.

Board of Director's Meeting
Penthouse Lounge
Science Museum
Tenth and Wabasha Streets
St. Paul, MN

1. Agenda/Minutes
 2. Communications
 3. Financial Report
 4. Executive Report
 5. School of the Arts
 6. Presentations
 7. Coordinator's Report
 8. Director's Report
 9. Other
-
-

MINNESOTA SCHOOL AND RESOURCE CENTER FOR THE ARTS

A G E N D A

December 19, 1986

1. Agenda/Minutes
2. Communications
3. Financial Report
4. Executive Committee Report
5. School of the Arts
 - A. Review the proposed legislation
 - B. Report from Designer Selection Subcommittee
 - C. Temporary Site
 - D. Capital Budget Request
6. Coordinator's Report
7. Director's Report
8. Other

**MINUTES OF THE BOARD OF THE MINNESOTA SCHOOL
& RESOURCE CENTER FOR THE ARTS**

December 19, 1986

The December 19, 1986 meeting of the Board of Directors for the Minnesota School & Resource Center for the Arts was held in the Penthouse Lounge of the Science Museum in St. Paul, Minnesota. Chairman Harry Sieben, Jr., convened the meeting on December 19, 1986 at 11:45 a.m. with the following Board members in attendance: George D. Appleby, Margaret Marvin, Bill Richards, and Ruth Roitenberg. Board members Roland Amundson, Jack Fena, Flo Grieve, and Owen Husney were seated later. Board members Marilyn Berg, Reginald Buckner, Mary Ingebrand-Pohlad, Sarah Fields Nesson, Alexandra Jacobs, and Nancy Vollertsen were absent.

AGENDA/MINUTES

There were no additions or deletions to the agenda.

Approval of November 21, 1986 Minutes

Margaret Marvin moved and Ruth Roitenberg seconded the motion to accept the minutes as written. The motion carried.

COMMUNICATIONS

A "thank you" letter written by Mayor Latimer of St. Paul to Chairman Harry Sieben, Jr., was acknowledged. Current newspaper articles and items of information were discussed.

FINANCIAL REPORT

Jim Undercofler stated that over \$1 million remains unencumbered in the Minnesota School & Resource Center for the Art's budget. Staff is currently investigating the cost of purchasing a computer system for the office.

EXECUTIVE COMMITTEE REPORT

The Executive Committee did not meet since the last Board meeting.

SCHOOL FOR THE ARTS

Review the Proposed Legislation

Chairman Sieben, Jr., led the discussion on the proposed legislation, 129C.10, Minnesota School & Resource Center for the Arts, Chapter 129C, which was distributed. Jim Undercofler and Cindy Lavorato, Special Assistant Attorney General, worked closely in drafting the proposed language. Stipend, boarding, and transportation issues were discussed at length.

The Board was in general agreement with the legislation. Jack Fena recommended that the word "nonprofit" be struck from the language in Subd. 6. Resource center., on page 4, for the purpose of clarity and flexibility. Discussion followed.

Jack Fena moved, and Owen Husney seconded the motion, to strike the word "nonprofit", fourth line from the bottom of Subd. 6, Resource center., on page 4 of the legislation. The amended sentence reads as follows: "The board may contract with ~~nonprofit~~ arts organizations to provide programs through the resource center." The motion carried.

Roland Amundson moved, and Ruth Roitenberg seconded the motion, to accept the legislation, 129C.10 Minnesota School & Resource Center for the Arts, Chapter 129C, as written and amended. The motion carried.

Report From Designer Selection Subcommittee

Chair of the Designer Selection Subcommittee, Roland Amundson, reported that 22 architectural proposals had been received and thoroughly reviewed. He expressed that the subcommittee was in agreement that they would not make a formal recommendation to select a particular architect but would, however, make suggestions and provide input on items of importance.

These suggestions included:

1. The School must be thought of as a state symbol; not part of a "bizarre" design that would eventually be out of fashion. Lasting power and beauty must be emphasized.
2. It must be recognized that the School is a home for students. Strong interior design is desired and previous experience with residential design is required.
3. Designer must have experience with urban work.
4. Designer must enhance the Loring Park setting and not close out the beauty of the surrounding areas.
5. Designer must be associated with Minnesota, i.e., come from Minnesota or have completed work in Minnesota.

The schedule of the Designer Selection Board process was confirmed. The first cut of the 22 proposals received will be made to include three to five proposals on December 22, 1986. The finalists will be interviewed and final selection will take place on January 12, 1987.

Temporary Site

Chairman Harry Sieben, Jr., stated that he felt it was appropriate at this time to establish a separate committee to choose a temporary site for the opening of the School in the fall of 1988.

This committee would also be responsible for researching and discussing boarding, housing, and stipend issues. Jim Undercofler has requested David Zimmerman to serve as staff representative. Mr. Zimmerman expressed that the committee should be comprised of eight or nine people. It was agreed that staff, board members, and parents of identified students should also participate on this committee. George D. Appleby recommended that housing authority experts from St. Paul, Bloomington, or Minneapolis serve as consultants.

Capital Budget Request

The 1987-93 Capital Budget Six Year Plan and Agency Narrative, Agency Project Summary, and Agency Project Detail were discussed by Chairman Sieben, Jr., and Jim Undercofler. A question and answer session followed.

COORDINATOR'S REPORT

David Zimmerman discussed the details of Dr. David Leitzman's assessment of the 1986 MAX summer demonstration programs. It is hoped that 10 programs can be replicated for next summer and that a two-tier program can be developed to handle different skill levels. He stated that the size of the Advisory Council is being slightly diminished through attrition.

The Advisory Council reappointment procedure was discussed, and a list of Advisory Council members seeking reappointment was distributed. Jack Fena moved, and Bill Richards seconded the motion, to approve the reappointments of Julie Brunner, Cynthia Gehrig, Sam Grabarski, Pamela Paulson, Judy Ranheim, and Mark Youngstrom to the Resource Center Advisory Council. The motion carried.

Mary Katherine Johnson also distributed a list of anticipated 1987 Advisory Council meetings and a brochure edited and designed by the Resource Center which will provide a public service and inform the public about categorical aid.

DIRECTOR'S REPORT

The answers to the questions discussed at the November 21, 1986 Board meeting were distributed by Jim Undercofler. He invited Board members to review the information and provide feedback to him. The search to hire four Program Associates is underway.

Ruth Roitenberg moved, and George Appleby seconded, the motion to adjourn. Chairman Harry Sieben, Jr., adjourned the meeting at 1:15 p.m.

Diane Jadwinski, Recorder

m 418

0086609
Sch. of the Arts
500 copies

THE RESOURCE CENTER

of the Minnesota School & Resource Center for the Arts

The Resource Center, the statewide component of the new Minnesota School & Resource Center for the Arts, was established by the 1985 legislature to offer programs that would improve and enhance arts education in elementary and secondary schools throughout the state. Resource Center programs currently include summer institutes for teachers and students located in various regions of the state, teacher conferences, and the Minnesota Arts Experience on Tour, a performance lyceum program.

The Resource Center concept is based on a philosophy of expanded opportunity, continuing education, excellence and equity. The Resource Center hopes to bring quality arts educational experiences to many Minnesotans through facilitation of existing resources, the networking of arts professionals and interested persons, and the development of innovative programs and opportunities.

The Resource Center has established a three-year plan, which the staff together with its Advisory Council, made up of arts and educational professionals from around the state, are using to implement the following goals:

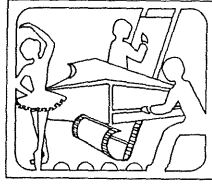
- 1) To provide arts education opportunities and services for educators, students, artists and citizens;
- 2) To research and develop innovative approaches, techniques and programs in arts education; and
- 3) To disseminate information and increase public awareness of the importance of arts education and to promote existing arts education opportunities.

If you would like more information on the Resource Center, call or write:

514 St. Peter Street
Suite 110, Gallery Tower Building
St. Paul, MN 55102
(612) 296-1313

m 4/8

MINNESOTA SCHOOL
OF THE ARTS
&
RESOURCE CENTER



Minnesota School & Resource Center for the Arts

Employment Opportunities

PLEASE POST

Jon Wefald
CHAIR

Ruth E. Roitenberg
VICE CHAIR

Roland Amundson
Marilyn Berg
Gordon Bird
Reginald T. Buckner
Jack R. Fena
Flo Grieve
Owen R. Husney
Mary Ingebrand-Pohlad
Alexandra L. Jacobs
Margaret W. Marvin
Sarah Nesson
Harry Sieben, Jr.
Nancy Vollertsen

Program Associate for dance and music,
Program Associate for general studies,
Program Associate for literary arts and visual arts, and
Program Associate for media and theatre arts.

The Minnesota School & Resource Center for the Arts is seeking four individuals to provide leadership in facilitating the curriculum development process for a High School of the Arts serving grades 9-12, through an interdisciplinary education program, including academics and the literary, performing and visual arts.

These are part-time positions, one-fifth time, irregular schedule December, 1986 to June, 1987.

Qualifications: MA/MS degree or BA degree plus Minnesota license and 60 credit hours is desirable plus licensure as appropriate, and excellent communication skills. Program Associates will assist in researching program designs in other arts high schools throughout the United States, will participate on a planning team to construct the full curriculum for the school, and will seek advice and input on a regular basis from the Minnesota Department of Education Specialists, arts education professionals, artists and other affected parties. Salary is dependent on qualifications.

For application and additional information contact:
Minnesota School & Resource Center for the Arts,
514 St. Peter Street, Suite 110, St. Paul, MN 55102
(612) 296-1302. Applications must be received by 12/01/86.

THIS IS NOT A CLASSIFIED CIVIL SERVICE POSITION.

An Equal Opportunity Employer