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Office of Technology

Initial Duties

Status of State and Intergovernmental
Information and Communication Systems

Review of Information Technology Boards and
Councils

A Report to the Governor and the Minnesota Legislature

December 1, 1997

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Part 1:

Status of State and Intergovernmental Information and Communications Systems

Executive Summary

Over the years, Minnesota has made a few attempts to ascertain its level of investment in technology. The legislature and the agencies have a notion that the level of investment is "big" but really have no hard facts to substantiate this belief. Because of the lack of fact, legislators are hampered in their ability to make an informed decision about the appropriateness or magnitude of agencies' requests for funding to build or buy a system.

The legislative charge to the Office of Technology is to review and report to the governor and the legislature on the status of all currently established state agency and intergovernmental information and communications systems that use state funding. With this effort, the state is undertaking the first step in accumulating comprehensive data about the state's Information Technology (IT) investments. The result is the most comprehensive inventory to date of state computer systems. Information provided from 118 organizations, identified 963 separate information and communication systems. Each system is identified by purpose and status, whether operational or scheduled for enhancement or retirement.

This data provides an initial look at the systems and applications state agencies use to perform business functions. With additional information concerning expenditures and performance — coupled with adequate planning and information resource management practices — the state can begin to make more informed, and therefore appropriate, decisions about its investment in technology.

Background

Before concluding that a new system is the appropriate tool to accomplish its goals, a state agency should complete a very specific planning process and business function/needs analysis. A system is a tool only, used to enable the work of the business function. New system development should be approached with a view to the whole enterprise; the system should be a part of the bigger picture that represents the infrastructure of an agency. Information must be viewed as a resource. The tools (systems) used to gather, store and manipulate that data are also resources.

In 1986 the Information Policy Council (IPC) adopted four Information Management Principles based on the following conviction:

"Management of state government will be greatly enhanced with better management of its information. The gains will not only be in the efficiency of operation but also in taking fuller advantage of information when making critical decisions. This will be

accomplished when we consider information as a state resource and cooperate toward a common direction for the state's information facilities, networks, and data.

To that end, these general principles represent a foundation of understanding and agreement. These principles will assist agencies in accomplishing their legislatively mandated responsibilities while also contributing effectively to the collective needs of the state."

Information Management Principles:

Management Principle

- Information systems should support an organization's mission.
- Top management is responsible for linking mission and functions to information systems coherently.

Data Principle

- State government data is a resource of the state to be managed and shared across organizational lines.

People Principle

- Information is a resource for people, to extend human capabilities to better serve the public.

Standards Principle

- State information resources and tools must be managed consistently so that the necessary linkages among state agencies and between state and local government are supported.

Based on these principles, the state has taken the position that systems design in any agency should be initiated only after reviewing the possibilities for collaboration with other agencies. However, before the Year 2000 Project and this research, the state has not known what systems exist or, more importantly, what data is available to share. The findings detailed in this report provide a starting point for the agencies to consider the possibilities for coordination and partnership.

What we are able to provide through initial evaluation of systems is a baseline from which to continue a more thorough investigation of available resources. It provides no conclusions about the data collected or the possibilities for common data access. That effort would take far more time and resources than allotted for this initial review. With most agencies or offices responding, this report does provide a relatively thorough review of current systems and their status. It is only an inventory of systems, however, and not a tool for making conclusions about the status or benefits derived from state investments. Much more information must be gathered to make significant decisions about the appropriate use of state dollars. The expenditure tracking report that is due to the Legislature in February will provide detailed financial data about our total IT investment.

To make judgments about adequate levels of funding and anticipated benefits from the IT investments, the state must embark on an intensive effort to apply sound management

practices to our information resources. Managing and evaluating IT is especially challenging in decentralized environments, such as government, where it is difficult to compare investment levels, quality of results, or business benefits across widely disparate organizations.

The challenges in this environment are twofold. First, there is an organization's challenge to meet its own goals, while still belonging to a larger community in which it exchanges information, skills and data with others. Second, there is the challenge of assembling the efforts of many decentralized organizations into a "virtual" whole for purposes of maximizing investments and leveraging assets. Both challenges depend on developing a shared language for communicating, and a common base for what will be communicated.

When a common framework is used to define, categorize and describe information, we can paint a "big picture" by compiling information from a variety of sources. We can be assured the individual pieces of information mean the same thing regardless of their source, and that all the information we need can be collected. To accomplish this, we first need to know what it is we want to understand and what information will enable us to gain that understanding.

Examples, in terms of the system inventory, are shown in the table below.

What we want to learn:	Sample information we would need to collect:	What else would have to be in place for valid collection and analysis:
How "big" is our investment in IT?	<p>Actual measurements for each system:</p> <ul style="list-style-type: none"> • System size and complexity • Previous system costs • Future (projected) system costs (including future system plans) 	<p>A common method for measuring system size and complexity, plus criteria for relating these factors to expenditures</p> <p>A common planning framework for assessing future new systems, planned maintenance and system retirement plans</p>
How can we improve project cost and time estimates?	<p>An organization's baseline:</p> <ul style="list-style-type: none"> • System size and complexity (existing system or estimates of new system) • Previous system costs • History of previous estimates 	<p>Benchmarks that establish reasonable cost-to-size and cost-to-complexity ratios and time-to-size and time-to-complexity ratios (based on the same measurement system used to establish the systems baseline)</p>

Without a common framework, any data collection effort will show only a broad and general view of the playing field, and will not allow the analyst to draw meaningful conclusions. It is only feasible to aggregate and analyze data when there is assurance that the desired data actually exists in all organizations surveyed, and has the same meaning

regardless of the source. This can only be accomplished when a set of common methods, measurement criteria and benchmarks are in place and used consistently among organizations. Since most of what we need is historical, the common methods, criteria and the actual measurements must exist before the information is needed.

Process management and process improvement programs, based on common methods and measurement criteria, must be vigorously pursued in order to improve our ability to manage, measure and analyze IT investments. These programs must also be supplemented with standardized techniques for gathering information about IT activities, and a means for sharing work products and knowledge. Collectively these activities will enable us to go beyond analysis to where we really need to be, which is leveraging our investments to avoid unplanned redundancy and share our resources.

To this end, we need to accomplish the following:

- Develop a common framework of methods, criteria, benchmarks and measurements
- Develop standardized techniques where commonality is needed, and incorporate these techniques into the framework
- Implement the framework within individual organizations
- Use the framework to share resources across organizations

Several ad hoc and grassroots efforts have surfaced throughout Minnesota government to establish common methods and definitions for describing data, and to simultaneously disseminate their new knowledge to others. Some organizations are now sharing their expertise and work efforts, as well as parts of their data models with other organizations. With this data-oriented groundwork in place, the participating organizations will be able to share their data, and perhaps applications systems as well, based on the commonality they have established.

Current efforts are underway to expand these grassroots networks to maximize and share the benefits already being obtained by a few pioneer organizations. These efforts need to be folded into a bigger picture so common frameworks being developed by the few will fit into a larger whole for the state.

Process Management and Process Improvement: The Bigger Picture

Several years ago Minnesota government embarked on a strategic path designed to improve its information resource management (IRM) practices. The state's initial IRM focus was on applying principles of sound organizational leadership and planning as the essential base for everything else. The gains made as a result of early efforts have positioned agencies to begin tackling the next challenge: consistent management of information resources through successful IT projects and production of high quality products. To meet this challenge, Minnesota is investigating the use of a process management / process improvement program that will provide a unifying framework for achieving consistency across agencies.

Process management is also what glues the IT pieces together into a larger whole. Without some of its component, such as project management, quality assurance and change management, the complexity of sharing resources across organizations would be too overwhelming to undertake.

The process management / process improvement framework would:

- establish a common base (methods, measurement criteria, etc.) for comparing activities or systems across organizations and projects;
- promote agencies as "learning organizations" through IT process improvement and an ongoing strategy for continuous improvement;
- provide tools for making better funding decisions, ensuring acceptable levels of project success within agencies, and recognizing variations in agency capabilities when planning and implementing oversight activities;
- enable collaborative activities, based on shared principles, strategies and objectives; and
- build the capability and readiness of the IT work force while making it possible to transfer skills across organizations and projects.

Industry data shows that successful process improvement programs produce measurable benefits in productivity, software delivery time, business value-to-cost ratio and a reduction in software defects, as well as achieving a return on the initial investment ranging from 5:1 to 8:1 (ROI).

Information Resource Management (IRM)

Progress toward establishment of methodologies and systems is Information Resource Management (IRM). The Office of Technology has established IRM as a statewide strategy to help agencies manage their complex data, applications and technology needs. IRM provides a strategic approach to managing information, focuses on information resources instead of information systems, recognizes that information is a valuable resource that needs to be managed like any other resource, and builds a strong link between information resources and the business purposes they support.

IRM addresses all areas critical to effective management of information resources. This approach is based on identifying information resource management outcomes, rather than requiring specific inputs or methods. These outcomes are identified in the context of critical success factors.

Traditionally, systems were developed to address specific business requirements and the result was duplication in effort. The IRM approach forestalls agencies from designing or building information systems until business needs are clearly understood. For Minnesota government, this means defining and understanding the business of government and its data, applications and technology. It also means addressing critical success factors.

IRM Critical Success Factors

IRM implementation focuses on six critical success factors that provide a framework for policies, standards and guidelines. The six critical success factors are executive leadership and involvement; information management policies, standards and guidelines; planning; models; information resource management organization; and skills.

Executive leadership and involvement

Information management requires the active support of top level management, who must assume responsibility for managing and developing the information resources under their control. Because information resources have agency-wide and statewide value, managing them requires authority and accountability that only executive level management can provide. Agency leadership is required for projects to achieve their potential.

Information management policies, standards and guidelines

Agencies need a foundation of information resource policies, standards and guidelines to direct the strategic management of their information resources. Information resource policies are the business rules for managing and utilizing information in support of the organization's business. Information resource standards are the measures to control the quality of information resources. Information resource guidelines are the specific procedures for development, maintenance and control of information resources. The Office of Technology has responsibility for developing statewide policies, standards and guidelines. The existing policies, standards and guidelines also provide a framework for agencies to use in developing their own.

Planning

Arguably the most critical of the success factors, planning must be conducted from statewide, agency and project perspectives. The statewide planning efforts ensure that collaboration happens and the right projects are done in the right sequence.

Agencies' information resource plans provide strategic priorities and direction for the development and maintenance of information resources. The information resource plan supports major business functions within the agency. Information resource planning is necessary to allow information resources to be allocated and aligned with the organization's strategic business plan. The information resource plan provides an opportunity to commit resources to projects, which address business processes.

Project Planning

The focus of project planning is to do it right. Agencies provide a project plan that clearly demonstrates that the project has evolved from an idea to a detailed plan of action. Project plans are used, along with other tools, to effectively manage projects, and to achieve objectives and realize benefits. The project scope must link the project to an agency's mission, goals and objectives and define project objectives and how they will be reached. It must establish boundaries that management can use to keep the project's complexity and budget under control. Project costs must be identified by category, monitored, updated and reported. Project benefits must link to the project objectives and should be identified, measured, monitored, updated and reported. Project risks should be identified and plans for mitigation of those risks should be established and monitored periodically.

Project Management

Project management provides leadership, direction and accountability for project results. Effective project management is critical in implementing a project. Project management encompasses project planning, use of methodologies, use of tools, scheduling of resources including staff, vendors and contracts. A project manager with appropriate knowledge and experience is needed along with a project team of capable individuals who have business, technical and managerial experience.

Contract Management

Contract management provides a solid agreement that guides both parties. Good contract management includes at a minimum a definition of contract management responsibility, authority and accountability; change management; accountability for invoking penalties and remedies; method for detecting problems and defects and an escalation procedure for resolution; and acceptance criteria and process for validation deliverables.

Life Cycle

Life Cycle cost-benefit and risk analysis provides early identification and on-going review to correct problems before they adversely affect the project. Costs provide a detailed breakdown in each of the major categories over the expected life cycle of the information resources. A cost analysis estimates the anticipated investment to be made in the information resource during its planning, development, operation and retirement. Benefits identify the importance of proceeding with a project. Analyzing benefits is a predominant best practice of the project planning process. Agencies establish a baseline so that

achievement of the benefits can be measured and documented. Benefits that cannot be measured should be stated and accompanied by a viable basis for consideration even though they may be variable, intangible or indirect. Not all benefits have a cost-based return on investment justification. Risks are potential problems that can prevent or impede the successful completion of a project. Mitigating risks throughout the life cycle of a project can ensure that such unwanted outcomes as late deliveries, cost over-runs, or system failure do not occur.

Consideration also needs to be given to capacity planning, maintenance and enhancements, user requirements, electronic access to information, improved service delivery, work process re-engineering, quality measures, training, evaluation, independent oversight and compliance to the Office of Technology's policies and standards.

Models

Information resource models help an agency manage and share its data effectively. Models collectively describe agency and project data, technology and how they are used to support business functions. The models also help identify impacts across business functions and systems. Modeling facilitates making decisions, planning and project management. They are critical to business processes and quality initiatives.

IRM organization

Accountability and responsibility for information resources should be agency-wide. The agency should be structured so the resources can be appropriately managed and shared. The management of information resources will require agencies to assess their organization for its readiness to develop, operate and maintain its information resources.

Skills

Investments will be needed to acquire, retain, train and retrain skilled professionals who can carry out projects and implement the resources. An appropriate skill base is required for an agency and project to be successful.

The critical success factors cannot be effective unless all six are addressed. A partial solution will not be as effective as a completed implementation of all six factors.

Summary

Minnesota has adopted the essential practices for information resource management that all agencies must use to properly manage IT investments and adequately serve the needs of their constituency. By strategically focusing on implementation of these practices, the state will move closer to gaining a better understanding of the possible benefits. This inventory is a first step toward that goal. With this information legislators will have a reference for discussion of agency system resources. When additional work is completed to gather expenditure data in February 1998, a baseline of technical resources will be established.

The information reported (see Appendix 1) is the most comprehensive inventory of state systems completed to date. The information provided can be used in several ways:

- Enhance the process started by IPC to identify potential government information system collaboration efforts
- Begin tracking information systems reported with the comprehensive project expenditure tracking report due in February of 1998
- Provide a starting point for future planning and management of state systems
- Acknowledge the vast inventory of systems, the diversity of systems, the number of systems and the varying interpretations of what constitutes a system
- Comprehension of the large inventory of systems which must be maintained by agencies
- Recognition of significant disparities in capabilities, technology, knowledge and skills among agencies

This effort is only one piece to the puzzle, which begins to map a strategy to manage our information resources. The state's master plan for technology, IRM and the six critical success factors, the collaborative efforts underway, as well as new methods currently being considered by the state for information resource management are critical to cost-effective, timely and quality systems that are managed like other important resources.

The information below summarizes key data identified in this report:

- 118 organizations are identified in the inventory
- 963 systems or applications were identified as a result of the inventory

The University of Minnesota, the Metropolitan Council and the Metropolitan Airports Commission are not considered state agencies and, therefore, did not participate in this inventory.

Legislative Requirements

The 1997 State Government Finance Bill directs the Office of Technology to report on the status of information and communications systems. Chapter 202, Article 3, Section 31 states:

- *By December 1, 1997, the office shall review and report to the governor and the legislature on the status of all currently established state agency and intergovernmental information and communications systems that use state funding.*

Data Collection Process

The existing Minnesota Year 2000 inventory database was used as a starting point for assembling a list of the established information and communications systems. A cover memo and copy of the Year 2000 Inventory Report were sent to each state agency requesting that the report be updated and returned to the Office of Technology. The memos were specifically addressed to agency heads, chief information officers, MIS directors and Year 2000 liaisons. A few agencies did not have Year 2000 Inventory data

and they were sent a memo with a blank inventory sheet for reporting purposes. The updated agency inventory information was keyed into a database and the final reports were generated.

Scope

Systems: The scope of this effort included "information and communications systems", which are commonly termed "applications systems". The definition was further refined to "business or program applications systems" and major communications systems. For example, the inventory included licensing systems, benefits payments and tax collection systems but did not include application development packages such as FoxPro, Access or Powerbuilder, or programming language editors such as for COBOL or C++. Also, this effort did include MNet as a "communications system" but did not include information on hardware, software or telecommunications infrastructure components such as routers, concentrators or communications servers.

Costs: Cost information was not included in the scope of this report. Therefore, initial purchase and development costs, operating costs and valuation or replacement cost are not reported. However, a February 1, 1998 report to the legislature will include all costs for state agency information technology.

Definitions

State Agency: The definition of "state agency" included all cabinet level executive branch agencies, constitutional officers, boards, councils, the Supreme Court, the legislature and the University of Minnesota. Entities such as school districts, counties and cities were not included. See Appendix 1 for a complete list of agencies that were requested to provide systems status information. The names of very small organizations were eliminated from the list when they had nothing to report.

Status: Agencies were asked to assign a status to each of the application or communications systems reported. The types of possible statuses were:

Operational Status: The system is currently performing its business function

Enhancement Status: The system is currently undergoing enhancement to extend its useful life

Retirement Status & Date: The system is being phased out and replaced by another system

Part 2:

Review of Information Technology Boards and Councils

Executive Summary

In the 1997 legislative session, the state legislature charged the Office of Technology, a newly created state agency, with the task of reviewing technology-related boards and councils. The outcome would be recommendations to the governor and the legislature on the means of consolidating existing governmental information technology boards and councils, to achieve efficiency, prevent duplication of effort, and clarify lines of authority. The Office of Technology searched statutes, Secretary of State reports, appointment lists, Department of Finance agency listings, and also depended on internal knowledge of information technology activity within state government.

In total, 17 boards, councils and task forces with technology-related responsibilities were identified. Each board, council or task force was grouped into one of four categories: best practices, economic development, systems and data collaboration and integration, and technology and service delivery. The themes of these categories range from management of information resource best practices, to use of technology for economic and community growth, to integration of resources for delivery of service, and finally, infrastructure and support for technology-related services.

Although all 17 organizations fall into these four categories, after initial review of responsibilities, it is not readily apparent that any of them are specifically redundant. However, the categorization of these groups provides a basis on which to consolidate to achieve the goals of efficiency, prevent duplication of effort and clarify lines of authority. It should not be assumed that overlap or duplication of customers or clients suggests redundancy. Nor should it be presumed that duplication of product, service or issue is redundant if the customer or client served is different. Consolidation will be best achieved when commonality exists for the customer or client (the who), and the products and services (the what), and the means of delivery (the how). Consolidation need not result in a single organization, but may result in a collaboration that achieves these goals.

This report describes the basis for making recommendations for consolidation in the future, a thorough description of specific boards, councils and task forces and an assessment of their potential for collaboration.

Findings and Recommendations

Legislative Requirements

The Office of Technology is submitting this recommendation on governmental information technology boards and councils consolidation as required by the 1997 State Government Omnibus Bill (Chapter 202, Article 3, Section 31) which states:

- *By December 1, 1997, the office shall ... recommend to the governor and the legislature a means of consolidating existing governmental information technology boards and councils, to achieve efficiency, prevent duplication of effort, and clarify lines of authority.*

Initial Findings

The Office of Technology has identified the following findings:

- Seventeen boards, councils and task forces have significant responsibility for information technology in a variety of ways (refer to Appendix 2). They fall into four general categories:

- Best Practice – recommended or required policies and procedures for managing data, applications, technology or business process.

Two organizations fell into this category, the Information Policy Advisory Task Force and the Minnesota Technology, Inc. Research Advisory Board. The task force studies and makes recommendations to the legislature on issues dealing with access to government data. The board develops guidelines for Minnesota Technology, Inc. Board and regional research institutes to use when evaluating scientifically or technologically related financial assistance.

- Economic Development – economic or community growth through the use of information and communication technology.

Three organizations fell into this category, Minnesota Technology, Inc. Board, the Regional Institute Advisory Board and the World Trade Center Board. The Minnesota Technology, Inc. (MTI) Board stimulates long-term economic growth in greater Minnesota and job creation through such means as technology transfer. The Regional Institute Advisory Board advises the MTI Board on these technology transfers. The World Trade Center Board facilitates supports and promotes the World Trade Center international trade programs and services. One such program is Minnesota Trade Point, a United Nations program to use Internet and intranet-based technology to expand trade opportunities to small- and medium-sized businesses and developing countries.

- Systems and Data Collaboration and Integration – shared data, applications and technology through working together to reach common goals and by integrating information resources for effective and efficient delivery of government services.

Many organizations fell into this category, illustrating there is a significant amount of collaboration within and among information technology organizations. The organizations in this category are the Criminal and Juvenile Justice Information Policy Task Force, Governor's Council on Geographic Information, Health Data Institute Board, Information Policy Council, Intergovernmental Advisory Council for Technology, Metropolitan Council, and the Statewide Library Task Force.

Four of the organizations represent unique areas of systems and data collaboration and integration. The Criminal and Juvenile Justice Information Policy Task Force is focused on criminal justice information and systems; the Governor's Council on Geographic Information is focused on geographic information and related technology; the Health Data Institute Board represents health care providers, group purchasers and consumers of health care and focuses on health data collection, interchange, analysis and dissemination; and the Statewide Library Task Force is focused on providing a wide array of high quality library services and global information resources in a range of formats.

Two of the organizations, the Information Policy Council and the Intergovernmental Advisory Council for Technology (formerly IISAC), have as their primary mission and goal, collaboration – within state government and between intergovernmental entities respectively.

Members of organizations in this category most likely participate collaboratively in one or more of the other organizations. For example, the Metropolitan Council is a member of the Governor's Council on Geographic Information.

- Technology and Service Delivery – infrastructure and support services.

The Minnesota Education Telecommunications Council and the MNet Advisory Council are both focused on the infrastructure issues surrounding distance learning technologies and statewide telecommunications respectively. The Regional Management Information Center Board governs such regional information centers as TIES in providing computer programs and support services to school districts. There are two organizations that are focused on providing technology for their clients. The Minnesota State Colleges and Universities Board of Trustees sell computers and related products to state college and university staff and students. The Governor's Advisory Council on Technology for Persons with Disabilities operates assistive technology programs for people with disabilities.

Recommended Consolidation Means

The greater the degree of commonality among identified organizations, the greater the need for consolidation.

- Commonality of customers or clients (**who**),

- Commonality of products and services or issue (**what**), or
- Commonality of means of service delivery (**how**)

These are the basis upon which to consolidate in order to achieve the goals of efficiency, prevent duplication of effort and clarify lines of authority.

It should not be assumed that overlap or duplication of customer or client suggests redundancy. Nor should it be presumed that duplication of product, service or issue is redundant if the customers or clients served are different. To presume that one organization can meet expanded needs or issues runs the risk of diluting the required response. Boards, councils and task forces should be attended by those closest to the problem being studied, the experts in the field. Consolidation of organizations based solely on similarities in customers, products or issues may not adequately consider the experience and capabilities necessary to provide a service. Consolidation will be best achieved when commonality exists for the who, the what, and the how. Consolidation need not result in a single organization, but may result in a collaboration that achieves these goals.

The goals of the Information Policy Council (IPC), state government's primary technology council, are to identify collaboration opportunities and facilitate collaboration. However, collaboration opportunities should not be within state agencies only. The Information Policy Council can be the means to developing links to other sectors, thereby achieving efficiency, preventing duplication of efforts and clarifying lines of authority.

In support of these goals, the Office of Technology also strives to identify opportunities for collaboration and development of relationships between groups. This office works directly with groups that use technology for data collection, dissemination and service delivery (these organizations are described below). These organizations serve different customer needs and interests, although not necessarily different individuals. They focus on unique service delivery opportunities within their customer need base. Their service delivery covers a wide spectrum of interests, but they are good examples of potential collaboration or communication. All of these organizations could, and in some cases do, benefit from collaboration with the other councils.

An example of a common issue facing many of these boards, councils and task forces is the need for continued development of statewide networks. As the state moves ahead with its vision of connecting Minnesota, it is important that we develop an enterprise model for statewide networks. Key stakeholders in developing this model include state and local government, schools (K-12 and higher education), libraries, community organizations and the private sector. One challenge in defining this model is that no standing committee or work group has been chartered to undertake such an effort. The Office of Technology views as one of its responsibilities the task of helping to define the process to produce an enterprise model as well as identify key stakeholders and groups needed as part of this process. The Office of Technology will work to create the collaborations necessary to address these sorts of issues.

It is the Office of Technology's expectation, in conjunction with the Information Policy Council, to facilitate communication and interaction between these groups. The following general recommendations are made.

- Members of each of these organizations should find a means of communicating (perhaps through attendance and participation) with each other. This will ensure that

the groups are able to take advantage of the knowledge and experience of other boards, councils and task force, and opportunities to cooperatively provide solutions to customer needs.

- The Information Policy Council, in cooperation with the Office of Technology, can serve to coordinate outreach to other councils, boards and task forces to ensure consistency.
- When the statutory authorization of a council, board or task force expires, the outcomes and potential for ongoing service should be reviewed.
- The legislature should regularly review councils, boards and task forces for relevance, progress towards mission and focus. The legislature may choose to provide a mechanism for ongoing activity or governance within the current framework provided by the organization, or to redesign the original group to provide ongoing support of a more permanent nature. In any case, it is important to assess applicability on a routine basis.

What follows is a review of six boards, councils and task forces that work most closely with the Office of Technology. They all fall into one of the four previously described categories and provide opportunity for collaboration with other entities. They each serve a unique population or address a unique issue, but would benefit from a relationship with one or more of the others.

Information Policy Council (IPC)

Mission

The mission of the Information Policy Council is to work with the Office of Technology in the development of the information management direction for executive branch agencies in the state of Minnesota. Responsibilities for carrying out this mission include the initiation, review and approval of policy relating to information management.

The IPC will advise the Office of Technology on matters related to the office's statutory responsibilities of integrating the state's information resources, developing plans and programs for information systems, and providing leadership and services in related resource management efforts. The Executive Director of the Office of Technology, in a leadership and oversight role, determines the state's overall information technology strategies. To support its mission, IPC helps state agencies identify their information requirements and priorities, then blends the total requirements into a unified overall state direction. The IPC will also review and approve research and development activities, which are directed toward taking advantage of opportunities in the application of technology.

The IPC will carry out its programs through special projects that are undertaken by its members and others who participate. The Office of Technology provides planning and other support activities. This council has a relationship with the Intergovernmental Advisory Council for Technology (IACT, formerly IISAC), the University of Minnesota, MN State Colleges and Universities (MNSCU), and the Governor's Council on Geographic Information (GIS Council). Although primarily serving state government, IPC serves to create collaborative opportunities with any relevant board, council or task force.

Library Planning Task Force

Mission

All people in Minnesota will have access to a wide array of high quality library services and global information resources in a range of formats whenever, wherever and however the information services are needed.

Therefore, the Library Planning Task Force (LPTF) values:

- Minnesota library services that respond sensitively to users' locations, schedules, and other life circumstances
- Minnesota library services that are responsibly cost effective
- Minnesota library services that ensure a richness of accurate and authoritative educational, cultural and recreational information in all formats
- Minnesota library services that embrace creative collaboration between public and private entities enabling users access to seamless information resources
- Minnesota library services that are visionary in their use of technology to create an adaptable and expandable library network conforming to national and international information standards
- Minnesota library services that empower users with skills to acquire new knowledge in the pursuit of lifelong learning.

The Library Planning Task Force serves the entire library community - both public and private libraries. A major product for the last twelve months was the production of the request for proposals (RFP) to develop MnLINK, a virtual library on the Internet, and the review and production of other library-related reports. In the future, this task force could take a leadership role to define the direction for the state's library system. The task force membership may need to be reconsidered in light of the emergence of MnLINK so that members' skills are inline with the new opportunities MnLINK presents. The task force also has a collaborative role with Minnesota Education Telecommunications Council (METC).

Intergovernmental Advisory Council for Technology (IACT), formerly known as Intergovernmental Information Systems Advisory Council (IISAC)

Mission

(IACT just completed a strategic plan that refocused its mission and duties.)

The IACT mission is to foster cooperative relationships in the area of information technology among all governments in the state of Minnesota. This organization will provide the interface between governments through forums, educational opportunities, consultation and implementing the duties outlined. It will work closely with the Office of Technology and Department of Administration to help ensure a unified direction, particularly in representing and working with local governments.

Duties

- Provide leadership in technology for intergovernmental cooperation by encouraging collaborative efforts among governments.
- Advise the Office of Technology on development and implementation of a statewide information technology plan, especially as it impacts local government.
- Collaborate with the Office of Technology, state agencies and the legislature on intergovernmental technology initiatives, issues and programs.
- Collaborate with the Department of Administration regarding telecommunications and cooperative contract development.
- Identify and recommend best practices to the Office of Technology and local government agencies.
- Act as a liaison among local and state governments to discuss technology issues and concerns by convening intergovernmental technology forums throughout the state.
- Provide technology-related education and training opportunities.
- Disseminate technology-related information to state and local governments.
- Provide technical assistance and guidance to local governments regarding information technology.
- Serve as a sounding board for technological applications, improvements or innovations.
- Propose funding for innovative and essential information technology projects.
- Present local government concerns to state agencies and state agency concerns to local government.
- Represent local government on the Information Policy Council.
- Provide linkages to other related councils, boards and commissions.

These duties are a result of a recent effort on the part of this organization to reassess its roles and responsibilities. The council is focused on defining its constituency and on developing a process for better representing that constituency. IACT has repositioned itself to work much more closely with IPC, the Office of Technology, schools, and libraries while serving the needs of local governments. They form an important linkage between multiple technology organizations serving government in particular.

Minnesota Education Telecommunications Council (METC)

Vision

People in Minnesota, through communications and information technologies, will have access to expanded and enhanced learning opportunities and information resources anywhere and anytime.

Mission

Through the Learning Network of Minnesota, METC will:

- Support learning opportunities that are responsive to learners' locations, schedules and learning styles
- Provide support services and information for learners
- Encourage support services and professional development for faculty, administrators and other providers
- Use technology that is adaptable, expandable and compatible with national and international standards
- Be coordinated, responsible and efficient
- Collaborate with other public and private entities in providing learning

METC serves the entire education community, including public libraries, K-12 and higher education. It is responsible for oversight of the grants supporting the Learning Network of Minnesota. This organization should perform as a leader in defining the direction of education technology in Minnesota. METC has a collaborative role, at a minimum, with Library Planning Task Force.

Minnesota Health Data Institute (MHDI)

Mission

The mission of the institute is to design and implement an integrated, statewide health care data system to support the information needs of health care consumers, purchasers, providers, plans, policymakers, and researchers in measuring and improving the quality and efficiency of health care services in Minnesota.

It is the intention of the Legislature to create a partnership between the public and the private sectors for the coordination of efforts related to the collection, analysis, and dissemination of cost, access, quality, utilization, and other performance data, to the extent that it is administratively efficient and effective.

The Minnesota Health Data Institute shall be a partnership between the commissioner of health and a board of directors representing group purchasers, health care providers and consumers.

The Minnesota Health Data Institute (MHDI) was created in the 1993 MinnesotaCare law. Its purpose is to provide comparative data on cost, quality, access and utilization to help purchasers make better health care decisions.

Since its inception, the MHDI has conducted two consumer satisfaction surveys. Another aspect of the MHDI, which has been successful, is its electronic commerce efforts. The Center for Health Care EDI provides education on electronic data interchange. The Center educates providers, payers and government representatives.

The MHDl also has a subcommittee whose focus is entirely on electronic commerce (transfer of medical data) and various issues surrounding that subject. As a result, those directly impacted by the implementation of electronic commerce do have a policy forum. The issues surrounding electronic commerce will continue to require attention and discussion.

The MHDl will be meeting early in 1998 to reevaluate its mission and focus of its efforts. The Office of Technology suggests developing a strategy for using information system technology to provide timely and current health care information to consumers.

While the MHDl has provided a forum for some health care-related technology issues, there are other issues, such as telemedicine and the policies surrounding it (licensing, reimbursement, etc.), that also need a forum. These issues have both a national and international impact and the Office of Technology is poised to bring the wider group of stakeholders to the table. To that end, the Office of Technology is proposing to create a new council or work group to provide a forum for high level, health care technology policy discussions.

The new council would be comprised of the appropriate stakeholders from the health care delivery system as well as other stakeholders who may have a vested interest in the discussion. Other issues which this group should discuss are electronic medical records systems, e-rates (discounted rates for telecommunication services) and ideas on how to fund and build an information system and telecommunications infrastructure for the secure transmission of health care data.

Governor's Council on Geographic Information (GIS Council)

The Governor's Council on Geographic Information was created by Governor Arne H. Carlson in August 1991 to help coordinate geographic information system activities among all levels of government in Minnesota. The council's 18 members are appointed annually by the director of Minnesota Planning and are drawn from state agencies, federal and local governments, higher education and the private sector. The Land Management Information Center at Minnesota Planning provides administrative and technical support.

Mission

The mission of the council is to promote efficient and effective use of resources by providing leadership and direction in the development, management and use of geographic information in Minnesota. The council makes recommendations in areas including, but not limited to: policies, institutional arrangements, standards, education and stewardship.

The council developed statewide data standards and guidelines, including a web-based "Clearinghouse". The Clearinghouse allows anyone developing geographic data, such as state and local governments and private companies, to develop and share public geographic data in a standardized format. Examples of geographic data include data about locations, boundaries, natural resources, demographics and satellite imagery. The council also provided a software tool free of charge to all public sector organizations to facilitate the standardization of shared geographic data.

The council has also brought special interest groups together to get disjointed data collection efforts coordinated, such as the recent soils data project. These efforts help

leverage state investments by combining efforts to be compatible with local and federal efforts.

Geographic and spatial data and technologies are important — but as yet largely untapped — resources for public policy and decision makers. These data can be used for such things as where to locate a day care center in relation to crime rates, or whether a proposed building site has environmental sensitivities. Spatial data also provide invaluable assistance in making public policy that affects, or is affected by, specific places, communities, or districts. Technologies like GPS that assist in locating exact positions are used in public works surveying, by citizens to find their way through the woods, and by airlines to more accurately position planes.

Organizations, such as IACT and the Met Council, and state agencies (such as the Department of Natural Resources and the Department of Transportation) are involved with geographic information as part of carrying out their missions. However, the Governor's Council on Geographic Information is the only organization with the express mission of promoting GIS and coordinating its efforts throughout the state and with other jurisdictions, such as the federal government. Yet the Council now exists by Executive Order, which makes it potentially vulnerable under a new administration. It is the opinion of the Office of Technology that the Council should be given a legislative mandate to stabilize the organization and ensure its continuing mission. Along with stabilizing the Council, its membership criteria (as outlined in the Executive Order) should be formalized to further ensure it remains vibrant and with broad representation.

The Council's GIS education promotion has overlaps with that of the GIS/LIS Consortium, which is an ad hoc group funded through its conference proceeds, without real mandates or power. Possible duplication of efforts could result if these two organizations do not better identify their roles, responsibilities and relationship with regards to GIS education and training in Minnesota.

The Council should have a formal membership position on the IPC to ensure that collaboration between the two councils works smoothly.

Collaboration and Communication

GIS/LIS Consortium
Metropolitan Council
Association of MN Counties
League of MN Cities
IISAC
LCMR
Federal Geographic Data Committee
Regional Development Commissions
State agencies
County surveyors
Academic universities
U.S. Geological Survey
Federal agencies

Boards and Councils Consolidation Identification

Resources

The Office of Technology identified and acquired the following resources to be used in identifying governmental boards, councils and task forces:

- Office of the Revisor of Statutes, Minnesota Statutes 1996 (on the Internet and CD-ROM)
- Secretary of State's 1996 Annual Compilation and Statistical Report of Multi-Member Agencies
- Secretary of State's online Index of Open Appointment Agencies
- Search results from the Revisor of Statutes, Minnesota Statutes updated to 1997 law
- State of Minnesota 1997 – 1998 Telephone Directory
- Department of Finance Listing of Funded State Agencies
- Internal knowledge of state government information technology activity

Process

The office performed the following steps in the process of identifying governmental information technology boards, councils and task forces:

- Identified and acquired information resources that were available to the office during October and November 1997.
- Searched statutes for key word matches on board, council and task force.
- Crosschecked 1997 to 1996 key word match results for potential candidates.
- Retrieved and reviewed 1996 statute sections to validate candidates.
- Cross-matched compiled results with Secretary of State's report and online index of multi-member agencies, Finance's funded agency list, and state telephone directory.
- Analyzed and resolved potential duplications or omissions.
- Overall, the office identified 277 boards, councils and task forces (refer to Appendix 3).
- Categorized final governmental information technology boards, councils and task forces into categories for review for duplication.
- Spoke with some of the organization's members.

Scope for Inclusion

The Office of Technology considered the following to be within scope of this effort:

- Boards, councils and task forces that are:
 - State government
 - Quasi-government
 - Multi-member local government
- Boards, councils and task forces that are created or referenced by statute, appointment process or state funded

The office considered the following to be outside the scope of this effort:

- Commissions and committees
- Ad hoc state government boards, councils and task forces not referenced by statute, appointment process or state funded
- Single locale governmental entities such as:
 - Local boards
 - Schools boards
 - City councils
- Private industry such as:
 - Businesses
 - Professions
 - Associations

Appendices

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Organization Name:

ACADEMY OF SCIENCES

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Accounting System	Account software	Operational		
Client/Volunteer Database	Clients, volunteers, events and schedules.	Operational		

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Organization Name:

ACCOUNTANCY BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Board of Accountants	Used to maintain a database to license public accountants, track their professional education requirements, practice monitoring and administration of examination as well as ethical conduct and/or discipline.	Operational	1999	

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Organization Name:

ADMINISTRATION DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Address		Operational		
ALP Training Database		Operational		
Badge Inventory		Operational		
Billing in house programs	These are in-house conversion programs.	Operational	1/31/1998	
Billing/Invoicing	Billing program for Printing Services' Copy Centers	Operational		
BldgOfficial		Operational		
BldgPermit		Operational		
Budgets	Written in Access	Operational		
Capacity Forecasting	DASD/TAPE forecasting.	Operational		
Ccenter	Billing, Invoicing and Accounts Receivables for Printing Services' Copy Centers	Operational		
Client Data	Client demographic data	Operational		
COD Training Data Base		Operational		
Complaint	Manufactured Structures Complaint System	Operational		
Computer Billing Application	This application uses Quattro Pro, MICS and SAS	Operational		
Contracts Database		Operational		
CPV Database		Operational		
Customer Database (CFU)	Database of customers served.	Operational		
Data billing	Written in Access	Operational	11/30/1997	
Dealer		Operational		
Document Management System		Operational		
Elev Permit		Operational		
Elevator Complaint		Operational		
Email Billing System	EMC2, SAS and Text Management usage billing	Operational	FY 1999	FY 2005
Employee		Operational		
Energy Management System		Operational		
Environmental & Security System		Operational	3/1998	

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Organization Name:

ADMINISTRATION DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Facilities Audit		Operational		
FANS - Fixed Asset Network System	A fixed asset system distributed by Fiscal Services in Admin.	Operational		
Forecast History	Written in SAS, ITG performance reports on CPU utilization, etc.	Operational		
Geographic Coding System	Used for zip code, US Mail discount for state.	Operational		
GeoUnit		Operational		
HudPay	Payments from HUD for manufactured homes entering Minnesota.	Operational		
Inspector	Contract inspectors for building inspections.	Operational		
Installer	Manufactured home installers.	Operational		
Invoices		Operational		
ISJXXXX		Operational		
ISOXXXX		Operational		
ISUCXXXX		Operational		
ITG Software Inventory	Microsoft Access database of ITG software inventory. Written in SAS.	Operational		
Journal	Cash receipts and adjustments.	Operational		
Lease Management Database	Reporting tool for lease information, address of property, etc.	Operational		
Mailing List Database	Mailing list for contacts	Operational		
Manufacturer	Manufactured home manufacturers.	Operational		
MN License Line	Professional medical practice and nursing licenses	Operational		
Monthly financial reporting	Written in Access	Operational		
Parking and Payment		Operational		
Pharm Database		Operational		
PlanReview		Operational		
Postage	Central Mail billing	Operational		
PrefabBldg	Prefabricated building manufacturers.	Operational		
Rates	Written in Access	Operational		
Records Center Inventory	Maintains the location of approximately 75,000 boxes of paper	Operational		

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Organization Name:

ADMINISTRATION DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Address		Operational		
ALP Training Database		Operational		
Badge Inventory		Operational		
Billing in house programs	These are in-house conversion programs.	Operational	1/31/1998	
Billing/Invoicing	Billing program for Printing Services' Copy Centers	Operational		
BldgOfficial		Operational		
BldgPermit		Operational		
Budgets	Written in Access	Operational		
Capacity Forecasting	DASD/TAPE forecasting.	Operational		
Ccenter	Billing, Invoicing and Accounts Receivables for Printing Services' Copy Centers	Operational		
Client Data	Client demographic data	Operational		
COD Training Data Base		Operational		
Complaint	Manufactured Structures Complaint System	Operational		
Computer Billing Application	This application uses Quattro Pro, MICS and SAS	Operational		
Contracts Database		Operational		
CPV Database		Operational		
Customer Database (CFU)	Database of customers served.	Operational		
Data billing	Written in Access	Operational	11/30/1997	
Dealer		Operational		
Document Management System		Operational		
Elev Permit		Operational		
Elevator Complaint		Operational		
Email Billing System	EMC2, SAS and Text Management usage billing	Operational	FY 1999	FY 2005
Employee		Operational		
Energy Management System		Operational		
Environmental & Security System		Operational	3/1998	

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Organization Name:

ADMINISTRATION DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Facilities Audit		Operational		
FANS - Fixed Asset Network System	A fixed asset system distributed by Fiscal Services in Admin.	Operational		
Forecast History	Written in SAS, ITG performance reports on CPU utilization, etc.	Operational		
Geographic Coding System	Used for zip code, US Mail discount for state.	Operational		
GeoUnit		Operational		
HudPay	Payments from HUD for manufactured homes entering Minnesota.	Operational		
Inspector	Contract inspectors for building inspections.	Operational		
Installer	Manufactured home installers.	Operational		
Invoices		Operational		
ISJXXXX		Operational		
ISOXXXX		Operational		
ISUCXXXX		Operational		
ITG Software Inventory	Microsoft Access database of ITG software inventory. Written in SAS.	Operational		
Journal	Cash receipts and adjustments.	Operational		
Lease Management Database	Reporting tool for lease information, address of property, etc.	Operational		
Mailing List Database	Mailing list for contacts	Operational		
Manufacturer	Manufactured home manufacturers.	Operational		
MN License Line	Professional medical practice and nursing licenses	Operational		
Monthly financial reporting	Written in Access	Operational		
Parking and Payment		Operational		
Pharm Database		Operational		
PlanReview		Operational		
Postage	Central Mail billing	Operational		
PrefabBldg	Prefabricated building manufacturers.	Operational		
Rates	Written in Access	Operational		
Records Center Inventory	Maintains the location of approximately 75,000 boxes of paper	Operational		

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Organization Name:

ADMINISTRATION DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
RExx code - procedures		Operational		
Savings Monitoring System		Operational		
Service Level Agreement Rpt	Reports in support of ITG service level agreements.	Operational		
Shipping & Manifest System		Operational		
Statewide Building Access Database	ADA building barriers list.	Operational		
Storeroom Inventory		Operational		
Surcharge	Building permit surcharges.	Operational		
The Automated Prospectus System	Program developed by Fred - used by Real Estate Management to evaluate properties.	Operational		
Time Distribution Records		Operational		
Tracker	Production job tracking	Operational		
Vault	Microfilm storage tracking	Operational		
Vendor Document Distribution		Operational		
Vendor Manager Expert System		Operational		
Video billing	This is the same application as Data Billing	Operational	11/30/1997	
Voice Billing Services	Purchased software package from Telco Research	Operational	On-going	
Voice Services Billing	Purchased software package from Telco Research	Retirement		11/31/1998
Work Order	Work orders for contract inspectors	Operational		
Year 2000 Liaison Name List	Excel database of all statewide liaisons for year 2000 activity.	Operational		
Year 2000 Phase II	Documents statewide information resources from year 2000 perspective.	Operational		

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Organization Name:

ADMINISTRATIVE HEARINGS - APA Section

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Access 2.0	Access supports calendaring and scheduling	Operational		
Juris Law Office Management Software	Juris supports docketing of clients and cases as well as invoicing and reporting.	Operational		

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Organization Name:

AGRICULTURE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
ADaMS - Agronomy Data Management System	Tracks inspections, investigations, permits, companies licensed and locations of all sites that are tied to a single license. Data kept for 10 years.	Operational		
Admin Assets	Inventory Control -in house	Operational		
AgFin Loans	Accounting Software - vendor other than MDA	Operational		
AGRILIC	Licensing Software	Operational	3/1998	
Apiary	Tracks bees, bee hives, hive owners, hive locations and inspections. Data kept for historical reference.	Operational		
Cashiers	Accounting Software - in house cash deposit system	Operational		
Comm-Mailing	Mailing lists	Operational		
Cost Accounting	Time & attendance, cost tracking	Operational		
County Fair	County Fair Vendor Tracking	Operational		
Dairy	Dairy Inspection, etc.	Operational	5/1998	
Dairy Trade	Dairy Pricing Software	Operational		3/1998
Farm Advocate	Tracks activities of farm advocates who are working with clients and attempting to resolve the problems that farmers are having.	Operational		
Farm Security	Farm Loan Tracking	Operational		
Feed	Feed Sample Tracking	Operational		
Fert	Fertilizer Sample Tracking	Operational		
Food - Food Borne	Tracks complaints of food borne illness.	Operational		
Food Ins-compl		Operational		
Food Ins-compl Egg		Operational		
Food Ins-compl Plan Review		Retired		
Food Ins-compl Resume		Retired		
Food Inspection	Tracks Food Est. Inspections	Operational		
Food Inspection - Complaint Desk	Complaint Desk Call Tracking	Operational		
Food Inspection - Eggs	Egg Handler Insp. Tracking	Operational		
Food Inspection - Plan Review	Store Plan Review Completion Tracking	Operational		

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Organization Name:

AGRICULTURE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Food Inspection - Resume	Inspectors Monthly Accomplishments	Retired		
Formulation	Formulation Sample Tracking	Operational		
Grain Certification	Tracks Certification	Operational	3/1998	
Grain Inspection	Field Inspection System from - from outside vendor	Operational		
Grain Warehouse	Warehouse Inspection Software	Operational	3/1998	
Help Desk		Operational		
Lab - Sampling	Tracks Samples through the Lab	Operational		
Lab Formulations	Part of an EPA program in association with Agronomy Inspection to track samples for pesticide-active ingredients in commercial products.	Operational		
Lab Purchasing	Special purchases	Operational		
Lab-some samp				
Lime	Lime Sample Tracking	Operational		
LIMS		Retired		
Marketing - Tags	Makes Tags	Operational		
MAX - Minnesota Agricultural eXchange	Helps businesses get in touch with Minnesota food producers.	Operational		
Media	Media lists	Operational		
MN Grown	Tracks MN Grown Companies	Operational		
MNPIRS	MN Pesticide Inspection	Operational		
Nursery	Plant Nursery Tracking & Inspection	Operational		
Personnel	Employee list.	Operational		
PestMN	Private Pest Field Study Applicators	Operational		
Phytosanitary	Phytosanitary Certification Software	Operational		
Private Applicators	Private Pesticide Applicator data	Operational		
Residue	Residue Sample Tracking	Operational		
Seed Inspection	Tracks seed and weed samples. Data kept for 7 years. Installed on network server, run on 3 IBM machines.	Operational		
Seed Lab	Seed Lab Results Tracking	Operational		

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Organization Name:

AGRICULTURE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Service Request	Tracks Service Requests for Information Services.	Operational		
Sites	Location Information, runs in Adams	Operational		
Spest	Pest Field Inspection	Operational		
Sustainable Ag Loan - CuServ	Loan Tracking Software	Operational		

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Organization Name:

AMATEUR SPORTS COMMISSION

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Mailing List	Database of existing and potential clients.	Operational		
Tournament Administration Sys	Scheduling system.	Operational		

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Organization Name:

AMERICAN LEGION

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it receives no state funding		Operational		

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Organization Name:

ANIMAL HEALTH BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Export - Import System	Database used in tracking the interstate movement of animals	Operational		
Gneric List Processor	Database used to track licensed veterinarians in the State of MN	Operational		
Import Permit System	Database used to track animals moved to Minnesota from other states	Operational		
Poultry Control System	Database used to track diseases in poultry	Operational		
Rabies Control System	Database used to track reported cases of rabies.	Operational		

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Organization Name:

ARCHITECTURE, ENGINEERING BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Archie	Licensing, Examination, Enforcement and Continuing Education database	Development		
SofTalk	Licensing and Examination database	Retirement		12/9/1997

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Organization Name:

ARTS BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Grants / Selection Information Systems	Moved database to MS Access 2.0.	Operational	9/1997	

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Organization Name:

ASIAN-PACIFIC MINNESOTANS COUNCIL

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Mailing List	Community organizations directory / mailing list	Operational		

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Organization Name:

ASSESSOR'S BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Assessor Database	Assessor education and licensing database	Operational		

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Organization Name:

ATTORNEY GENERAL

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
AGODEX	Enterprise-wide Contact Management system. SQL Server/Access. Including E-Mail and scheduling.	Operational		
Air Quality	EPD Air Quality Database.	Operational		
BusReg	Business Regulation Document Tracking database.	Operational		
Charities	Charitable Organizations Contact Management system.	Operational		
Condritor	Anti-Metal Shredder database.	Operational		
Consumer	Consumer Education Brochure/Leaflet inventory database.	Operational		
CrimBrief	Criminal Brief-Bank database.	Operational		
Health Licence	Health and licensing investigations database.	Operational		
Landfill	Landfill cleanup and recovery project management database for Environmental Protection and Pollution Control.	Operational		
Medical	Bate Stamp document manager for medical trials.	Operational		
PubFin	Public Finance Schools/Colleges database.	Operational		
PubSafe	Public Safety/Implied Consent database.	Operational		
RUD	Residential utilities card catalog, file management. Tracks daily mail, index pleadings and research files.	Operational		
T&BS	Time and Billing Module. SQL Server database, Access front end.	Operational		
Tort Claims	Tort division claims database.	Operational		
WeednSeed	Weed and Seed program, crime statistics/contact management database.	Operational		

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Organization Name:

BARBER BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

BLACK MINNESOTANS COUNCIL

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

BOXING BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

CAMP / FINANCE DISCLOSE BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Candidate Disclosure and Enforcement System	Microsoft access database application to support enforcement of regulations and disclosure requirements applicable to candidates and to provide public access to filed data.	Operational	FY 1998-1999	
Economic Interest Disclosure & Enforcement System	Microsoft Access Database application to support enforcement of disclosure requirements applicable to officials and to provide public access to filed data.	Operational	FY 1998 (in process)	
Lobbyist Disclosure & Enforcement System	Microsoft Access Database application to support enforcement of disclosure requirements applicable to lobbyists and principals and to provide public access to filed data.	Operational	FY 1999	
Political Committee & Fund Disclosure & Enforcement System	Microsoft Access Database application to support enforcement of regulations and disclosure requirements applicable to political committees and funds & provide public access to filed data.	Operational	FY 1998-1999	
Worldwide Web Site	Worldwide web site resident on Northstar System to support educational and public disclosure responsibilities of agency.	Operational	Major FY 2000 Ongoing	

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Organization Name:

CAPITOL AREA ARCHITECTURAL BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
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Agency reported it has no
systems

Operational

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Organization Name:

CENTER FOR ARTS EDUCATION

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
4D Server	Client/Server databases supporting student, resource and image information systems and contract logs	Operational		
Meeting Maker	Calendar and scheduling system for faculty and staff.	Retirement		1998
NCSA HTTPD	Web server	Operational		

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Organization Name:

CHICANO LATINO AFFAIRS COUNCIL

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Mailing List Database	Mailing list for contacts	Operational		

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Organization Name:

CHILDREN, FAMILIES, & LEARNING

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Assess	Used to score and report achievement test results.	Retired	N/A	1/1/1998
Census	Collects data on a number of 0-20 year olds in each schools district.	Operational	Rvd Annually	
Chapter1	Designed to facilitate payment of federal aid	Operational	Rvd Annually	
child	Assists in distributing state and federal funds to school districts, private schools, etc., which provide breakfast or lunch.	Operational	Rvd Annually	
childcare	Used to reimburse public and private daycare centers, family daycare homes and adult daycare.	Operational	Rvd Annually	
childcount	Produces the annual count of handicapped children receiving special education services from Minnesota Public Schools.	Operational	Rvd Annually	
childnut	Maintains application information for school lunch program.	Operational	Rvd Annually	
commodity	Orders, allocates, and distributes USDA commodities to school districts and other program recipients within the state.	Operational	Rvd Annually	
dads	Replace with Micro/Datadict.	Retired	N/A	
depted	CCD - Provides data sent to the Department of Education National Center for Education Statistics.	Operational	Rvd Annually	
fiscal	Used to record federal grant awards to local LEA's	Operational	Rvd Annually	
ged	Records test scores of people passing GED tests, produces a certificate and also transcripts.	Operational	Rvd Annually	
ideas	Processes state aid payments to school districts using formulas provided by the legislature.	Operational	Rvd Annually	
issde	Majority of all database compilation resides here.	Operational	Rvd Annually	
itembank		Retired	N/A	
lep	Was converted into the Sped system.	Retired	N/A	
levy	Calculates school district property tax levies based on property value and assessment data.	Operational	Rvd Annually	
mdemarrs	Collects detailed data on public school students to supply information to several application systems such as Levy, Mincris, etc.	Operational	Rvd Annually	

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Organization Name:

CHILDREN, FAMILIES, & LEARNING

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
micro/audio	Audio visual inventory system.	Operational	Rvd Annually	
micro/award	New micro fiscal grant award system.	Operational	Rvd Annually	
micro/bot	Records Board of Teaching complaints.	Operational	Rvd Annually	
micro/cert	Maintains child nutrition certification system.	Operational	Rvd Annually	
micro/datadict	Maintains the data dictionary for all systems.	Operational	Rvd Annually	
micro/dpsr	Data processing services request system.	Retired	N/A	1/1/1998
micro/dvp	Micro system for fiscal grant award system.	Operational	Rvd Annually	
micro/fees	Fee collections and reporting system for fiscal services section.	Operational	Rvd Annually	
micro/fisc	Micro fiscal services letter of credit system.	Operational	Rvd Annually	
micro/form	Micro system for forms design and data acquisition.	Operational	Rvd Annually	
micro/foxuser	Maintains micro system security features.	Operational	Rvd Annually	
micro/honor	Fiscal services honorarium system.	Operational	Rvd Annually	
micro/levy	Electronic collection of levy data elements.	Operational	Rvd Annually	
micro/nwsys	Electronic recording and reporting of help line trouble calls.	Operational	Rvd Annually	
micro/phone	Electronic telephone management system.	Operational	Rvd Annually	
micro/requist	Maintains inventory for purchasing of equipment.	Operational	Rvd Annually	
mincris	Secures data from each school district to monitor compliance within state and federal law prohibiting discrimination in education/employment.	Operational	Rvd Annually	
nonpub	Collects data to process and obtain counts of students, staff and graduates of Minnesota nonpublic schools.	Operational	Rvd Annually	
openenroll	The post secondary enrollment options act enables students to enroll in nonsectarian courses or programs for school credit without cost to the student.	Operational	Rvd Annually	
orgunit	Maintains current geo-political data on school districts, school buildings, regional computing centers, and other educational organizations.	Operational	Rvd Annually	
pupil	Replaced with MDEMARRS system	Retired	N/A	
sdefin	Financial data on school districts in UFARS format.	Operational	Rvd Annually	

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Organization Name:

CHILDREN, FAMILIES, & LEARNING

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
second	Collects, edits and processes staff, budget, and cost data for vocational programs in secondary schools.	Operational	Rvd Annually	
sfsp	Used to reimburse schools, governmental agencies and summer camps for food provided to children.	Operational	Rvd Annually	
simideas	Same as IDEAS systems, generates data and reports to the legislature on "what if" situations.	Operational	Rvd Annually	
skippy	Provides information about resident and nonresident students. Used in calculating various aid payment systems.	Operational	Rvd Annually	
sped	Calculates state and federal special education aids.	Operational	Rvd Annually	
staff	Establishes, maintains, updates licensing data on teachers and other professional education staff.	Operational	Rvd Annually	
stars	Collects teacher employment and assignment data.	Operational	Rvd Annually	
stateaids	A collection of 10 different systems that calculate school districts' state entitlements.	Operational	Rvd Annually	
transport	Summarizes the number of students transported, number of gallons of gasoline and mileage by school district.	Operational	Rvd Annually	
utac		Retired	N/A	
vtifin		Retired	N/A	

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Organization Name:

CHIROPRACTIC EXAMINERS BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Alpha 4	Continuing education seminar tracking system - chiropractors	Operational	1998	1999
Enforcer	Disciplinary tracking system - chiropractors	Operational	1998	1999
License Manager System	Licensing system - chiropractors	Operational	1998	1999

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Organization Name:

CLIENT SECURITY BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems				

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Organization Name:

COMMERCE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
AIRES	Software provided by federal regulators to facilitate standard audits of credit unions nationally. Not maintained by the department; maintained by NCUA.	Operational	FY 1999	
AppointPak	Application to provide insurance company appointment data electronically to the department, in addition to its provision on paper. Currently in joint development with Pictorial, Inc.	Development		
Asset Manager	Defines departmental assets, their status, and location. Used as data source for FANS process.	Operational	FY 1998	
Banking	Supports functions of Financial Examinations division.	Operational	Ongoing	
Commerce Network	Network infrastructure, supports all divisions.	Operational	FY 1998, FY 1999...	
Credit Examiners software	Additional credit union audit software. Developed internally.	Operational	None	Summer 199
Desktop Suite Applications	Word Processor, etc., supports division communication and work.	Operational	FY 1998	
EAS	Organizes Insurance annual filing data.	Operational	FY 1998	
EIS database	Oracle 7.3 datasource for a number of applications.	Operational	FY 2000, upgrd to Oracle8	None
Email	Currently Microsoft Mail 3.2, supports intra-agency and Internet email communications.	Operational	FY 1998	
Enforcement	Supports functions of Enforcement division. Tracks investigation data.	Operational	Ongoing	
FDIC Examiners software	Software provided by Federal regulators to facilitate standard audits of banks nationally. Not maintained by the department; maintained by the FDIC.	Operational		
Insurance	Set of applications which tracks workflow activities, billings, and manages industry financial data for Desk Audit Unit.	Operational	Ongoing	
Licensing	Application which tracks licensing status for a number of industries. Generates renewal notices and licenses.	Operational	Ongoing	
Loan Wizard	Application developed by Financial Examinations division cooperatively with Modern Computer Systems Inc. Not maintained directly by the department. Used to analyze bank loan data.	Development		

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Organization Name:

COMMERCE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Petrofund	Tracks site cleanup applications and related parties.	Operational	Ongoing	2005
Policy Analysis	Tracks Insurance applicant filings for Policy Analysis division.	Operational	Ongoing	
Receipting	Facilitates data entry of cash receipts.	Operational	Ongoing	
Registration	Application which tracks registration status and data for a number of regulated industries.	Operational	Ongoing	
Self Insurance	Tracks licensing status and industry data for Self Insurance unit.	Operational	Ongoing	
Survey Manager	Analysis tool for department surveys.	Operational		
Unclaimed Property	Tracks Property given to the state as unclaimed property.	Operational	Ongoing	
UP database	Oracle 7.3 datasource for a number of applications.	Operational	FY 2000, upgrd to Oracle8	

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Organization Name:

CONTINUING LEGAL EDUCATION BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Attorney CLE Database	Dataflex custom software.	Operational	9/1998	2005

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Organization Name:

CORRECTIONS DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
CIP Phase II	Track inmates in CIP program.	Operational		
Corrections Mgmt. Info. System	Corrections management information system - tracks inmates in institutions.	Operational		
Detention Information System	Tracks jail time for county jails/lockups.	Operational		
Inmate Accounting		Retirement		1/1998
Inmate Classification		Retirement		1998
Inmate Education	Track inmates in education program.	Operational		
Inmate Property	Inmate personal property.	Enhancement		1998
Interstate Probation & Parole	Track inmates on probation on parole under the interstate compact.	Operational		
Personnel	Local database tracking discipline events, shift work.	Enhancement		1998?
Pharmacy	Tracks prescriptions for incarcerated offenders.	Enhancement	7/1998	
Prison Ind. (Open Sys Acctg)	Accounting	Operational		
Sex Offenders		Retired		
Training		Retirement		1998
Victims	Tracks victims data; domestic abuse cases, etc.	Operational		
Work Release	Track inmates on work release program.	Enhancement	5/1998	
Workload Mgmt. System	Track cases on probation and parole.	Operational		

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Organization Name:

DENTISTRY BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Licensing System	Licensing of dentists	Operational	4/1998	

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Organization Name:

DIETETICS & NUTRITION PRACTICE BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Licensing System	Licensee tracking.	Operational		
Licensing System	Under development	Operational		

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Organization Name:

DISABILITY COUNCIL

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

ECONOMIC SECURITY DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
1099 Processing	UCY - Year end processing (unemployment insurance)	Operational		
Appeals	RI Appeals Docket & Tracking, to be replaced prior to 2000.	Operational		1999
AutoCurrent Employmnt Stats	ECE - Research & Stats, statistical system - survey information from employers.	Operational		
Benefit Pymts & Random Audit	UCC	Operational		
Benefits Chargeable - Tax	UBC	Operational		
Certification Processing - Tax	UCT	Operational		
CIS-EIS/CIMS/CEMS		Operational		
CMS Case Management System	CMS - Rehab Services Case Tracking	Operational		
Collection Mgmt System - Tax	CMS	Operational		
Collection Mgmt System - Tax	UCM -MF & AS400	Operational		
Cost Accounting	BCA, financial	Operational		
Disability Determination Serv	VDS - Social Security Disability Determination	Operational	3/1998	
Displaced Homemakers		Operational		
Enhanced Ntl D.S.(ENDS)	MEN - National Job Service Data System (Job Service)	Operational		
Experience Rating - Tax	UER	Operational		
Ext Data Source Load Progs	METIS, MCADS data load programs	Operational		
FDMS	VRS - Facility Data Management System	Operational		
FEIN Crossmatch		Operational		
Field Audit Auditor System -Tax	UAU, mainframe	Operational		
Field Audit System - Tax	UAU, PC based	Operational		
Grants Management System		Operational		
ICON	UIB - Interstate Claims (Unemployment Insurance)	Operational		

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Organization Name:

ECONOMIC SECURITY DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Initial Claims - RI	UIC - Reemployment Insurance New Claims (Unemployment Insurance)	Operational		
JTPA Mis		Operational		
Liability Determination - Tax	ULD	Operational		
Mail System - Tax	UML	Operational		
MNWIS	North Carolina System	Operational		
Non-monetary	UNM - Ben Payment Non-monetary (Unemployment Insurance)	Operational		
Occupational Employmnt Stats	EOE -Research & Stats, statistical reporting	Operational		
Online D.E./Display System	MOD - Job Service Online Data Entry (Job Service)	Operational		
Overpayments	UOP - RI Benefit Payment Overpayment Determination/Recovery	Operational		
Personnel	Local database tracking discipline events, shift work.	Operational		Rpl by SEMA
Profiling - RI	UPR - Reemployment Insurance (Unemployment Insurance)	Operational		
Quarterly Tickler Run	ETK (Unemployment Insurance)	Operational		
Reports Processing - Tax	URP	Operational		
Research & Statistics	ECS - RI Claims & Payments Statistics (Statistical Reporting)	Operational		
Revenue Quality Control - Tax	URQ	Operational		
RI Benefit Payments	UBP (Unemployment Insurance)	Operational		
RIMS	VRS - Rehab Information Management System	Operational		
Salary Survey	ESS - Research & Stats, statistical system - employers survey information	Operational		
SESA Auto Mgmt Sys(SAMS)	MES - Job Service Activity Reporting (Job Service)	Operational		
Special Payments	USP (Unemployment Insurance)	Operational		
Staffing Model	UCC/ECS (Unemployment Insurance)	Operational		
Surtax Processing - Tax	USU, to be retired (and not replaced) prior to 2000.	Operational		1999
Tax Delinquency Control	UDC	Operational		

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Organization Name:

ECONOMIC SECURITY DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Technical/Arthur Codes (W)	UTC - Technical Overhead - Andersen Consulting code (Unemployment Insurance)	Operational		
Training Tracking System	ATE, department staff training tracking.	Operational		Rpl by SEMA
UCFE Prototype	UCF (Unemployment Insurance)	Operational		
Voice Response System	Wygant software for routing calls	Operational		
VR/IL/EE Informix Data Base		Operational		
Wage Delinquency - Tax	UWA	Operational		
Wage Detail - Tax	UWD	Operational		

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Organization Name:

ELECTRICITY BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Inspection	Electrical Inspection and related accounting.	Operational	Not Expected	Rpl in FY 200
Licensing	Personal and business electrical licensing	Operational	Not Expected	Rpl by Jan 19

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Organization Name:

ECONOMIC SECURITY DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Technical/Arthur Codes (W)	UTC - Technical Overhead - Andersen Consulting code (Unemployment Insurance)	Operational		
Training Tracking System	ATE, department staff training tracking.	Operational		Rpl by SEMA
UCFE Prototype	UCF (Unemployment Insurance)	Operational		
Voice Response System	Wygant software for routing calls	Operational		
VR/IL/EE Informix Data Base		Operational		
Wage Delinquency - Tax	UWA	Operational		
Wage Detail - Tax	UWD	Operational		

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Organization Name:

ELECTRICITY BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Inspection	Electrical Inspection and related accounting.	Operational	Not Expected	Rpl in FY 200
Licensing	Personal and business electrical licensing	Operational	Not Expected	Rpl by Jan 19

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Organization Name:

EMERGENCY MEDICAL SERVICES REGULATORY BOARD

System Name:	Description / Support Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Ambulance licensing	Contains ambulance service descriptive data, mailing list information, and licensing data.	Operational	3/1998	
EMS Personnel Certification	Manages initial and renewal certifications of emergency medical technicians and first responders. Includes training reimbursement for volunteers and the longevity program.	Operational	6/1998	

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Organization Name:

EMPLOYEE RELATIONS DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Budget System (admi servs)		Retired		
DIVERSITY		Retired		Rplc by SEM
Employee Insurance	Administration of insurance benefits for state employees	Operational		
Grievance Tracking	Internal support for Labor Relations Division. Tracks and searches employee grievances.	Operational		
Hay Hrxpert	Software to support Hay evaluations of positions.	Operational		
HR Reporting	Ad hoc reports from SEMA4, IA, and insurance sources.	Operational		
Insurance Open Enrollment	Interactive voice response system to allow employees to select insurance options.	Operational		
JOB LINE	Interactive voice response system which allow public to access information about state job openings, using a touch tone phone.	Operational		
Legislative Tracking	Internal support system to allow department management to trade legislation.	Operational		
Pay Equity	System support tools for local government pay equity.	Operational		
SEMA4	HR/Payroll	Operational		
Sigma	Department of Employee Relations, DOER is the agency responsible for this system: job applicant record, list referral, score records, employment application/exam processing.	Operational		
Skill Search	Automated scanning of resumes and matching applicant skills with job required skills to support state agency hiring.	Operational		
Staffing Clerical Exam	Internal support for processing clerical exams.	Operational		
Workers-comp	Administration of workers compensation, lost time, and medical claims.	Operational		

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Organization Name:

ENVIRONMENTAL ASSISTANCE

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
SCORE database	(OEA) - database that tracks solid waste and recycling tonnage in Minnesota.	Operational		

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Organization Name:

FARIBAULT ACADEMIES

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Health Profile	Track health needs	Operational		
Individual Education Plan	Student education needs	Operational		
Personnel	Track licensure and in service training	Operational		
Student Accounting	Handle student personal finances	Operational		
Student System	Student contact information	Operational		

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Organization Name:

FINANCE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Advanced Government Procurement System	AGPS, supports statewide procurement business.	Operational	12/1/1998	
Apache H++PD	DOF's Web Server.	Operational		
Biennial Budget System	Statewide Budgeting.	Operational		
BootPD	Provides TCP/IP address assignments.	Operational		
Capital Budget Application	Statewide Capital Budgeting.	Operational		
Fiscal Note Tracking System	Legislative Fiscal Note Tracking.	Operational		
FREE WAIS SERVER	Web Search Engine, X.500 directory.	Operational		
Government Financial System	GFS, supports statewide accounting business. Being replaced by American Management's System "Advantage 2000".	Operational	12/1/1998	
Information Access Warehouse	Provides accounting, procurement and human resources information statewide.	Operational		
Performance Evaluation System	Provides statewide performance management information.	Operational		
Rule Note Tracking System		Retirement		
SEMA4	Statewide Employee Management System	Operational		

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Organization Name:

GAMBLING CONTROL BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Gambling Licensing Integrated Database	Incorporates the issuance & history of all lawful gambling licenses and permits with compliance reviews, disciplinary actions, board actions, organization requests and client education.	Development	1/31/2000	

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Organization Name:

GOVERNOR'S OFFICE

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Office Information System	Constituent management and correspondence tracking	Operational		

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Organization Name:

HISTORICAL SOCIETY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Cats Pajamas	Publications software - for marketing books.	Operational	1998	N/A
Fund Master	Membership software - for tracking members/donors.	Operational	N/A	1998

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Organization Name:

GOVERNOR'S OFFICE

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Office Information System	Constituent management and correspondence tracking	Operational		

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Organization Name:

GOVT INNOV & COOPERATION BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

HEALTH DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Community Health Services Information System	Community Health Services Information System	Operational		
Disease Information System	Disease Information System	Operational		
Environmental Health Information System	Environmental Health Information System	Operational		
Facility and Provider Compliance	Facility and Provider Compliance	Operational		
Family Health Information System	Family Health Information System	Operational		
Health Dept Infrastructure and Support Systems	Health Dept. Infrastructure and Support Systems	Operational		
HP & SC Information System	HP & SC Information System	Operational		
Laboratory Information Management System	Laboratory Information Management System	Operational		
Minnesota Cancer Surveillance System	Minnesota Cancer Surveillance System	Operational		
Vital Statistics System	Vital Statistics System	Operational		
WIC Information System	WIC Information System	Operational		

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Organization Name:

HIGHER EDUCATION FACILITIES AUTHORITY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it receives no state funding		Operational		

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Organization Name:

HIGHER EDUCATION SERVICES OFFICE

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
GRIP	loan consolidation	Operational		
ISRDB	historical enrollment database	Operational		
Program Inventory	higher education programs	Operational		
SELF Defaulters	loan defaults	Operational		
SGO	state grant overpayment	Operational		
Summer Scholarship	Scholarships for high school students.	Operational		

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Organization Name:

HEALTH DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Community Health Services Information System	Community Health Services Information System	Operational		
Disease Information System	Disease Information System	Operational		
Environmental Health Information System	Environmental Health Information System	Operational		
Facility and Provider Compliance	Facility and Provider Compliance	Operational		
Family Health Information System	Family Health Information System	Operational		
Health Dept Infrastructure and Support Systems	Health Dept. Infrastructure and Support Systems	Operational		
HP & SC Information System	HP & SC Information System	Operational		
Laboratory Information Management System	Laboratory Information Management System	Operational		
Minnesota Cancer Surveillance System	Minnesota Cancer Surveillance System	Operational		
Vital Statistics System	Vital Statistics System	Operational		
WIC Information System	WIC Information System	Operational		

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Organization Name:

HIGHER EDUCATION FACILITIES AUTHORITY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it receives no state funding		Operational		

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Organization Name:

HIGHER EDUCATION SERVICES OFFICE

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
GRIP	loan consolidation	Operational		
ISRDB	historical enrollment database	Operational		
Program Inventory	higher education programs	Operational		
SELF Defaulters	loan defaults	Operational		
SGO	state grant overpayment	Operational		
Summer Scholarship	Scholarships for high school students.	Operational		

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Organization Name:

HISTORICAL SOCIETY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Cats Pajamas	Publications software - for marketing books.	Operational	1998	N/A
Fund Master	Membership software - for tracking members/donors.	Operational	N/A	1998

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Organization Name:

HOUSE OF REPRESENTATIVES

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Accounting System	General ledger, purchasing, accounts payable, payroll.	Operational		

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Organization Name:

HOUSING FINANCE AGENCY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Cash Management	Link MHFA with trustees, Norwest Bank, using EDI.	Operational		FY 2005
Debt Service	Manage agency debt: bond principal, interest payments.	Operational		FY 2002
ESCROW	Record payments, interest and disbursements for multifamily developments.	Operational		FY 1999
FPAP	Track foreclosure prevention assistance.	Operational		FY 2002
General Ledger	Agency general ledger -control financing, produce financial reports.	Operational		FY 2002
HAF Loan Servicing System	Housing Affordability Fund Loan Servicing System - track monthly payments received, balance outstanding.	Operational		FY 2000
Home Improvement Loan System	Process reservation, review, and approval of all loans.	Operational	FY 1998	FY 2002
Home Mortgage Loan System	Process reservation, review and approval of mortgage loans purchased by MHFA.	Operational	FY 1998	FY 2002
Home System	Administer federal home housing programs.	Operational		FY 2007
Investment	Manage MHFA investment portfolio, record buys, sells, value holdings.	Operational		FY 2002
LIHTC	Low Income Housing Tax Credit, allocate tax credits, monitor compliance, report to IRS.	Operational		FY 2004
Loan Purchase	Authorize disbursements to buy approved loans.	Operational		FY 2005
Multi-Family Loan Processing System	Record applications for loans, track progress of proposed loans to closing.	Operational		FY 1998
Multi-Family Portfolio Management System	Record, report on data from multi-family developments on financial, occupancy, physical status	Operational	FY 1998	FY 2008
SC (SHELTER+CARE)	Track rent assistance paid for homeless people.	Operational		FY 1998
Tenant Accounting System	Administer federal section 8 rental assistance payments.	Operational		FY 2000

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Organization Name:

HUMAN RIGHTS

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Business Information System		Operational		
Case Tracking	Case Tracking Data Base	Operational		
Compliance Fox Pro	Data Base (Compliance division)	Operational		
Compliance FoxPro	Data Base	Testing Status		

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Organization Name:

HUMAN SERVICES DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
CCDTF	Supports financial functions involved in chemical dependency treatment programs.	Operational		
CD-RTC A/R	See CCDTF			
Child Support Enforcement System		Retired		10/1997
CIS	Will replace HSIS in 1998.	Development		
CSIS-Community	Collects and reports information used for management of social service programs in state and county human service agencies. Issues payments to social service providers and produces claims for Medicare reimbursements to counties amounting to about 2500000	Operational		
DAANES	Critical business system for state offices that provides planning and monitoring performance and outcomes of state, county, and private treatment centers. Meets federal mandate for 100% coverage and brings in about \$15,000,000 annually.	Operational		
EIS/Data Warehouse	Allows for improved accessing of information about programs, services, and service utilization providing policy makers with access to key information needed to make decisions and design programs. Reduces costly programming charges for retrieving data.	Operational		
FCARS	Provides reports for tracking and managing out of home placements of approximately 18,000 children for the purpose of periodic reporting and longitudinal information.	Operational		
Fixed Assets System	Covers fixed and capitol assets for over 400 sites throughout Minnesota. Ensures audit abilities, budgeting, and security of state assets.	Operational	1999, Upgrd code for Y2K	
GFS/ARS-CCDTF Interface	An interface system which acts as an interpreter between GFS/ARS and CCDTF. Generates about \$600,000 in billings.	Operational		
HSIS	Used by RTCs to manage ongoing operations. RTCs support 5,000 staff and average daily census of 2,700. Annual census of over 6,000.	Operational	Rpl by CIS	1998
ICS Interstate Compact System	Provides placement support for children placed out of state foster care. Required to provide the Commissioner with up to date information.	Operational		

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Organization Name:

HUMAN SERVICES DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
LIS	New system being developed that will replace and integrate the functions of the applications currently in use in licensing areas for implementation by May 1, 1998.	Development		
LTC	Long Term Care - Invoice processing for nursing homes and other long term resident care facilities for elderly, incapacitated or disabled residents eligible to have care paid by Medicaid.	Operational		
MAXIS/EBT	Automates client eligibility and benefit payment for economic assistance programs (AFDC, TANF, GA, Food Stamps, Medicaid, MFIP, Federal agencies, PRISM, MMIS-2, Treasury reconciliation, MnAssist, and 500,000 clients).	Operational		
MMIS	Automates provider payments for Medical Assistance Programs.	Operational		
Para A/R and Parental Fee	Para A/R and MA Parental Fee systems run together to operate accounting and billing of fees to parents whose handicapped children receive care financed through county social services and Medicaid.	Operational		
PRISM	Automates case management of child support collections and enforcement for over 200,000 children in 87 counties.	Operational		
Purchasing Interface	Through AGPS-MAPS, creates fixed asset interface for child support, MAXIS, MMIS, SOCS, supplies, and telephone billing.	Operational	12/1998	
RTC Billing	Automates billing processes for medical services provided to live-in patients of RTCs. Approximately \$20,000,000 is generated from these collections.	Operational		
SSIS	Case management tool for child welfare workers in the area of child protection, foster care, and adoption. Provides federal data.	Development		

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Organization Name:

HUMANITIES COMMISSION

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

IISAC

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

INDIAN AFFAIRS COUNCIL

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

INVESTMENTS BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Financial Controls System	Accounting / Investment Management	Contr expires	7/1/1998	

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Organization Name:

IRRRB

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Mailing/Contact Database	Mailing list and contact database	Operational		

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Organization Name:

JUDICIAL STANDARDS BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Boardstat	Data base	Enhancement	1998	
EDM	Communication	Retire		1998

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Organization Name:

LABOR AND INDUSTRY DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Asbestos	Tracks 200 employees and how much medical expenses are paid to them, shows amount billed to insurers, and sends out invoices.	Operational		11/1996
Benefit Summary	Tracks payments made to an individual and is reconciled with what is paid out	Operational		11/1996
Computer Inventory	Tracks PC information, ip address, monitor information	Operational	Replace It	6/1998
Daedalus	Imaging system used by worker's comp system to handle cases.	Operational	Ongoing	
Decisions & Orders	Track all decisions and orders for vocational rehabilitation unit.	Operational		
Defense Atty. Fees		Operational		11/1996
IMIS -Compliance	Records and reports on inspections. Receives and transmits information to federal OSHA.	Operational	6/1998	
IMIS -Consultation	Records and reports on consultation efforts with state employees. Receives and transmits information from federal OSHA.	Operational	3/1998	
Investigation	Creates a file and logs all of the complaints that come in	Operational		11/1996
Photocopy	Database system used in worker's comp to track requests and fees for photocopy.	Operational		
Rehab	Relational database with information on client contacts	Enhancement	12/1/1997	
Second Injury Lookup	Tells which roll and frame of tape to find information. on	Operational		11/1996

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Organization Name:

LABOR INTERPRETIVE CENTER

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Membership	Database written for Labor Int. Ctr.	Operational	1998	2000

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Organization Name:

LAW EXAMINERS BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Bar Examination	Business basic custom system and Access 2.0 database.	Operational	1/1998	2005

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Organization Name:

LAW LIBRARY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Cost Control Program	Collection costs of publications	Operational		
MN Legal Periodical Index	Bibliographic Index	Operational		
Shared Depository System	Tracks distributed federal documents to state agencies	Operational		

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Organization Name:

LAWYERS PROFESSIONAL RESPONSIBILITY OFFICE

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Atty Discipline Record System	Maintains all attorney discipline records both public and private.	Operational	None	None

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Organization Name:

LEGISLATIVE AUDITOR

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Olanet	Support agency financial auditing and program evaluation functions	Operational	FY 1998-1999	

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Organization Name:

LEGISLATIVE COORDINATING COMMITTEE

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Shares systems with the House		Operational		

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Organization Name:

LEGISLATIVE REFERENCE LIBRARY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

MARRIAGE & FAMILY THERAPY BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Licensing System	Licensee tracking.	Operational		

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Organization Name:

MEDIATION SERVICES DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Case Management	Case tracking and scheduling.	Operational		

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Organization Name:

MEDICAL PRACTICE BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Cash Management System	Handles license / registration fees.	Operational	Jan 1998 & March 1998	Beyond 2001
Discipline System	Used to track / monitor all complaints filed against any profession that the Board administers.	Operational	Jan 1998 & March 1998	Beyond 2001
E-Mail, Internet Access	E-mail and access the Internet, Word processing application.	Operational	N/A	N/A
Licensing System	Used to license physicians and other health related occupations that are under the Boards administration.	Operational	Ongoing, 3/98 Y2K Compliant	2001

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Organization Name:

MILITARY AFFAIRS

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

MINNESOTA RACING COMMISSION

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Breeders Fund	DATA COLLECTION	Operational	N/A	
PARI-MUTUEL	ACCOUNTING	Operational	N/A	
PM LICENSING	LICENSING DATA	Operational	6/1998	12/1998

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Organization Name:

MINNESOTA SATELLITE & TECHNOLOGY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Satellite Broadcast Facility	facilitates live SAT broadcast teleconferences.	Operational	Move to Digital Broadcasting	No plans

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Organization Name:

MINNESOTA TECHNOLOGY, INC.

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Services & Results Database	MS Access 2.0 database used to track services provided and results.	Retirement		3/1998

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Organization Name:

MN STATE LOTTERY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
ICS	Lottery Ticket Control	Operational		

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Organization Name:

MN WISC BOUNDARY CO

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
MS Access Database	Stakeholder public interest mailing list.	Operational		
Quickbooks	Budget, financial, accounting payroll.	Operational		

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Organization Name:

MnSCU

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Administrative	Accounting, human resources, payroll, purchasing, financial reporting	Operational	6/30/1998	
ISRS	Student record system (to replace SRS). (Metro U)	Operational	1998-summer	
PCS	Purchasing Control System (Metro U)	Operational		
Raiser's Edge	Alumni donor tracking/fund raising (Metro U)	Operational		
SCUPPS	Personnel/Payroll System (Metro U)	Operational		
SRS	Student registration, admission, financial aid, billing (Metro U)	Retire		1998-summer
Student Systems	Prospective Students, Communications, Applicants, Admissions, Registration, Student Accounts Receivable, Financial Aid, Student Payroll	In pilot	N/A	

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Organization Name:

MUNICIPAL BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
BARS	Database	Operational	1998	N/A

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Organization Name:

NATURAL RESOURCES DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Attendance Reporting in Parks	Supports the division of parks visitor database.	Operational		
Capital Budget	Tracks legislative reports against capitol improvements.	Operational		
Climatology	Supports database which forecasts and issue reports on rainfall, snowfall and water levels.	Operational		
Colonial Waterbird Nesting His	Inventory of nest colony use by colonial waterbirds, i.e. blue heron.	Operational		
Commercial Licenses	Supports the issuance of commercial licenses, i.e. minnow dealer, commercial fishing	Operational		
Consumer Scale	Collects data on forest products sold to major consumers and performs calculations on volumes.	Operational		
Cost Coding	Contains historic data for referencing revenue information for the department.	Operational		
Cty Biological Survey GIS	Contains data of locations needed for map creation and data analysis.	Operational		
Data Entry Services	Provides data entry of department information (watercraft, registrations, cross country ski pass, etc.)	Operational		
Enforcement Services	Supports division of enforcement functions. (c.o. time reporting, training (ATV, snowmobile, firearm), inventory).	Operational		
Environmental Review DB	Evaluate environmental impact of projects throughout the state.	Operational		
Facilities Management	Contains inventory, use, owner, cost, and expenditures of DNR facilities.	Retire		
Fisheries Creel Survey	Supports the fisheries creel survey system.	Operational		
Fisheries Lake System	Supports the lakes survey system.	Operational		
Fisheries Stocking System	Contains fish stocking data in state lakes and rivers.	Operational		
Fixed Assets	Contains inventory, user, cost, and expenditure information on department fixed assets.	Retire		
Fleet Mgmt	Contains inventory, owner, cost, expenditure, and user fee information on department vehicles.	Operational		
Forest Development Module	Contains forest development activities statewide in addition to area inventory records.	Operational		

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Organization Name:

NATURAL RESOURCES DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Forest Inventory Subsystems	GIS Applications -collect forest inventory data. Produces maps and reports.	Operational		
Forest Invtr Maint.& Reporting	Maintains forest inventory database used for all state forest management decision making.	Operational		
Hunter &Trapper Harvest Surv.	Supports a historical collection of survey information for wildlife research.	Operational		
Info & Educ Hunter Ed/Film Lib	Contains an inventory of department educational videos.	Operational		
Lic, Reg, Decal, Invtry (LRDI)	Tracks revenue and inventory of DNR game and fish licenses and watercraft, snowmobile, ATV registrations.	Operational		
License- Registrations	Supports the watercraft, snowmobile, and ATV registration systems.	Operational		
License-Titling	Supports the watercraft titling database.	Operational		
Lotteries	Supports the five DNR hunting lotteries (deer, bear, moose, spring turkey, fall turkey)	Operational		
Minerals Services	Tied to real estate management records to show mineral information.	Operational		
Nat Her. Biological Conserv DB	Supports the scientific and natural areas program for maintaining tract information.	Operational		
National Heritage Info System	Contains data files of rare features, bald eagle, nest history, mussel sampling sites, etc.	Operational		
Pathology DB	Stores lab records. Also create invoices and accounting records for work done for the private sector.	Operational		
Point of Sale	Supports the DNR license bureaus counter sales.	Operational		
Real Estate Mgmt Systems	Tracks land owned or previously owned by the state.	Operational		
Releve Plant Inventory	Supports the natural heritage information system.	Operational		
Revenue Accounting	Tied to MAPS. Revenue information for the department.	Retire		
Revenue Interface	Links revenue accounting to MAPS.	Operational		
River Cleanup Records	Supports the river cleanup database.	Operational		
State Dam Inventory	Supports an inventory of dams in Minnesota.	Operational		
State Water Use Data	Supports an inventory of water pumpage by water permit holders.	Operational		

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Organization Name:

NATURAL RESOURCES DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Statewide Control Point Invtry	Contains public lands survey corner locations.	Operational		
Timber Management Planning	Import data from forest inventory maintenance program.	Operational		
Timber Sales System	Monitors and tracks timber sales and harvesting on state lands.	Operational		
Trails and Waterways Services				
Training Records System	Personnel training information update for training needs.	Operational		
Volunteer Magazine	Tracks subscribers and revenues of DNR volunteer magazine.	Retire		
Volunteers	Tracks functions of work done by individuals doing volunteer work.	Operational		
Water Access Database	Supports an inventory of water access sites within the state.	Operational		
Water Permit	Tracks the change of course current or cross section of public waters.	Operational		
Wildfire Reporting System	Information on each forest fire in MN to report on fire activity, priority, etc.	Operational		
Wildlife Rehab Permits	Collection of wildlife research permittees' reports of all animals rehabbed during the year.	Operational		

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Organization Name:

NURSING BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
NURSING LICENSURE	Licensure system supporting licensing of nurses (Data General System).	Retired		10/1/1997
NURSING LICENSURE	Licensure system supporting licensing of nurses (LAN System).	Operational		
NURSING PRACTICE	Will support disciplinary process for nurses.	Development		

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Organization Name:

NURSING HOME ADMIN BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
NHA Licensing	Keep track of currently licensed administrators	Operational	Needs 1 minor Y2K fix	3-5 yrs

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Organization Name:

OFFICE OF TECHNOLOGY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
North Star	Directory to Government Services	Operational	1998	

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Organization Name:

OMBUDSMAN CRIME VICTIMS

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
CVRB Claims System	Database -This system has been enhanced by the programmer from DPS and is now Year 2000 compatible.	Operational		
Ombudsman System	This system will be replaced by a new database system which will be Year 2000 compatible. The target completion date for the new database system is 6/30/98.	Operational	FY 1999	FY 1998

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Organization Name:

OMBUDSMAN FOR CORRECTIONS

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Lotus Notes Case Management	Manages case load, provides analysis and statistical reports	Operational	1998	

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Organization Name:

OMBUDSMAN FOR MENTAL HEALTH & M R

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Client Tracking	Tracking of client information	Operational		

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Organization Name:

OMBUDSPERSON FOR FAMILIES

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

OPTOMETRY BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Licensing System	Licensing & CE System.	Operational	1998	

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Organization Name:

PHARMACY BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Licensing System	Tracks Licensure of all licenses and CE for pharmacists.	Operational	1998	5+ yrs

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Organization Name:

PODIATRIC MEDICINE BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Licensing Database	Licensing of Podiatrist.	Operational		

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Organization Name:

POLLUTION CONTROL AGENCY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
40 CFR Airmaster	Listing of Federal rules			
AQ Acid Precipitation Chemistry	Chemistry from acid rain stations.	Operational		
AQ Asbestos Tracking	Asbestos activities such as demolition and removal projects.	Operational		
AQ Auto Emiss. Complaints	Tracks complaints on smoking vehicles reported by citizens.	Operational		
AQ AutoFocus Newsletter	Mailing list for newsletter.	Operational		
AQ Compliance Data System	Information on stationary sources including location, contacts, compliance status, enforcement, actions.	Operational		
AQ Cont. Emiss. Monitoring	Data for all continuous monitoring systems which is used for compliance tracking.	Operational		
AQ Data Acquisition System	Environmental system corporation data logger.	Operational		
AQ Data Handling System	Includes all criteria pollutant monitoring data from the MPCA, companies, etc.	Operational	Ongoing	
AQ Delta	Permitting, compliance and enforcement tracking system.	Operational	Ongoing	
AQ Enfotrak	Enforcement data for EPA reporting.	Operational		2002
AQ Integrated Databases	Track permits, emissions and fees, also small business information.	Operational		Partial By 20
AQ Lake Monitoring Data	Monitoring results from lakes in the Acid Rain network	Operational		
AQ Mercury Database	Annual mercury analysis for 12 acid rain lakes.	Operational		
AQ Minutes Recorder	Minutes from established team meetings.	Operational		
AQ PD Library	Reference database including books along with correspondence and letters.	Operational		
AQ Shutdown/Breakdown	Logs all shutdown/breakdown notices from facilities.	Operational		
AQ SO2 for TC & Roc	SO2 data for the Twin Cities and Rochester from SIP inventories.	Operational		
AQ Stack Test	Stores stack test data for facilities.	Operational		
AQ Tanks 2	Contains data from EPA associated with storage of volatile chemicals.	Operational		
AQ Vehicle Repair Shop Perf.	Lists repair shop's performance, # of vehicles repaired, # that passed test after repair.	Operational		

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Organization Name:

POLLUTION CONTROL AGENCY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
AQ Vehicle Testing	Contains all vehicle testing records not currently stored by the vendor.	Operational		
Arbiter	Allows easier connection to EPA's GRTS (not needed with Lotus)	Retired		
Arc/Info	System used to manage, store, analyze spatial information.	Operational		
Closed Landfill Tracking System	System used to maintain site information and track status for closed landfill program.	Operational		
GW RP2M	Site tracking and project management for cleanup projects.	Operational		
GW SWIS	Tracking system for solid waste facilities.			
GW Waste Lan	Site tracking and project management for cleanup projects.	Operational		
GWMAP	System used to store ambient groundwater monitoring data.	Operational		
IGPRO	Program development to assist in data entry and upload of data into Integrated Ground Water Information System.	Operational		
IGWIS	This comprehensive information system was developed to centralize all groundwater monitoring related data.	Operational		
MES	Maintain and track MPCA Facility Information.	Operational		
Op Cert	Track Landfill Operators and Certification status.	Retirement		
Ruqus	EPA database that tracks the municipal needs list (retired)	Retired		
Solid Waste DELTA	Solid Waste permitting, compliance and enforcement management system.	Operational	Ongoing	
SRSsystem	Database to support activity tracking and site status information.	Operational		
WQ AEPS	Annual Evaluation & Planning Survey	Operational		10/1/1998
WQ Agwaste	Tracks Agricultural Waste	Operational	To Be Transferred	7/1/1998
WQ BCDC	Tracks Treatment Plant Construction	Retired		
WQ Bypass Log	Tracks bypasses of sewage	Operational		9/1/1998
WQ Clean Lake Labels	Clean Lake program information	Operational	Recent updated to Access	

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Organization Name:

POLLUTION CONTROL AGENCY

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
WQ Contract Info System	Tracks budgets, encumbrance, and payments on contract services.	Operational	Will Transfer to Delta	7/1/1998
WQ Delta	Enforcement, permitting, etc., all in one	Implement 1/9	Ongoing	
WQ Dredge	Tracks dredge permits	Retired		
WQ Feedlot Application	Feedlot application program (Is now an Excel Spreadsheet)	Retired		
WQ Fees-Acct	Tracks facility contact information (one of three components of one fee system)	Operational		1/1/1999
WQ Fees-Inv	Tracks invoice information for division (One of three components of one fees system).	Operational		1/1/1999
WQ Fees-Pay	Tracks payments of invoices (one of three components of one fees system)	Operational		1/1/1999
WQ ISTS	Tracks certification information on those authorized to work on Individual Sewage Treatment Systems.	Operational	Ongoing	
WQ League	Provides summary information on MN cities (Retired)	Retired		
WQ Muni	Contacts, addresses for MN cities & legislature.	Operational		
WQ Ordinance Submittal	Tracks municipal adoption of ordinances - transferred to Delta (Retired)	Retired		
WQ OTFIMS	Tracks treatment plant operators' certification (Retired)	Retired	Was Transferred to Delta	
WQ Penalty Tracking Log	Tracks penalties levied by the division (Retired)	Retired		
WQ Seminar	Courses and attendees for classes offered by WQ	Retired	Was Transferred to Delta	
WQ Sewer Extension	Tracks sewer extension permits	Operational	Transfer to Delta	3/1/1998
WQ Stormwater	Tracks stormwater permitting program	Operational	Transfer to Delta	3/1/1998
WQ Timetrack	Tracks how division staff spend time	Operational		

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Organization Name:

POST BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
MNET	Electronic E-mail and networking.	Operational	N/A	N/A
Post Project I	Licensing information systems	Operational	Ongoing	N/A

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Organization Name:

PSYCHOLOGY BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Enforcer		Operational	Rpl because of Year 2000 problem	
Licensing Management System		Operational	Rpl because of Year 2000 problem	

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Organization Name:

PUBLIC DEFENSE BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Law Office Database	Client and case information gathering, storage, and retrieval.	Operational	12/1998	None

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Organization Name:

PUBLIC EMPLOYEES RETIREMENT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it receives no state funding		Operational		

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Organization Name:

PUBLIC SAFETY DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Accident Records	Supports creation and maintenance of accident reports and statistics.	Operational		
Audit Scheduling System	BCA/CJIS Scheduling Software.	Operations		
BATS - BLOOD	BCA/LAB Blood/Alcohol System	Operational		
BATS - BREATH	BCA/LAB Breathalyzer System	Operational		
BCA Ammo Reference	(Retired)	Retired 96		
BCA Billing & Invoice	Complies counts of background Checks-Debits Agency Accounts	Operations		
BCA Chemical Inventory	BCA/LAB inventory of chemicals.	Operations		
BCA Corrections Photo	Inventory of photos	Operations		
BCA Court Orders	Inventory of Court orders.	Operations		
BCA Evidence Tracking	Track evidence submitted to BCA/Investigations	Operations		
BCA Intoxilyzer Oper Training	Manage training program.	Operations		
BCA Lab Breath Inst. Maint	Manage breath instrument maintenance program.	Operations		
BCA Lab Case Mgmt System	Manage cases in lab.	Operations		
BCA Lab Purchase Order Sys	(Retired)	Retired		
BCA Lab Training	Track lab training resources.	Operations		
BCA Operator Certification Sys	Internal Admin program.	Operations		
BCA Sex Registration System	(Retired)	Retired		
BCA Shots Fired Reporting	Tracks shots fired by law enforcement agencies.	Operations		
BCA Suppl Homicide Reprting	Tracks data collected via FBI supplemental homicide forms.	Operations		
BCA Time Sheet Data	Record daily work activity by BCA agents.	Retired 95		
BCA Training Information Sys	Track employee training.	Operations		
Bias Offense Reporting Sys	Tracks information collected via bias report forms.	Operations		
CAP Daily Events and Schdling	Manage daily activity and staff assignments.	Operations		

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Organization Name:

PUBLIC SAFETY DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
CAP Emergency Information	Database of emergency information.	Operations		
CAP Incident Reporting	Manage reported incidents.	Operations		
CAP Inventory	Equipment inventory.	Operations		
CAP Key Card System	Manage department security access card distribution.	Operations		
CJDN Billing System	Manage charges for CJ agency use of CJDN.	Operations		
CJDN Conference Reg Sys	Manage semi-annual CJDN conference.	Operations		
CJIS Access(DL, MV, DNR,BK)	Permits CJDN users access to DVS & DNR data.	Operations		
Computerized Criminal History	Annual histories.	Operational		FY 1998
Crime Alert/US West Fax	Prepare updates to US West broadcast fax database.	Operations		
Crime Victim Claim Services	Support processing of reparations claims and restitution and other receipts.	Operations	FY 1999	
Criminal Justice Reporting	Statewide crime statistics program.	Operations.	FY 2000	
Disability Certificate (DVS)	Supports issuance of disability parking certificates.	Operations		
Drug Policy Grant Mgmt	(Retired)	Retired		
DVS AIDE Record System	(Retired)	Retired		
DVS Traffic Records System	Primary DL & Motor Vehicle system.	Operations		
Emergency Response Comm	Converted to Microsoft Access - 9/97 by ERC.	Operational		
ERC Fee Recording	Converted to Microsoft Access - 9/97 by ERC.	Operational		
ERC Toxic Release Inventory	Converted to Microsoft access - 9/97 by ERC.	Operational		
FAS Fixed Assets	Inventory of department fixed assets.	Operational		
FAS Records Warehouse	Warehouse records management.	Operational		
FAS Warehouse Inventory	Inventory of items in warehouse.	Operational		
Fire Marshal Inspection	Manage fire inspections.	Operational	FY 1998	
Fire Protection System	Store contractor/operator and permit data.	Operational		

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Organization Name:

PUBLIC SAFETY DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Gambling Background Check	Database of persons who had backgrounds checked.	Operational		
Hot Files	Stolen vehicle, articles, guns, and wanted persons.	Operational	FY 1998	
IFTA (Fuel Tax)	Fuel tax tracking.	Operational		
INV_CASE RPT	Track investigative cases at BCA.	Operations		
INV_DL_PHOTO	Track DL photo releases at BCA.	Operations		
INV_EXPLOSIVE	Explosive permits database.	Operations		
INV_GUN_RELIC	Inventory of gun relics.	Operations		
ISM Password System	Password security system.	Operational		
LEMS Message Switch	Handles message switching for the CJDN.	Operational	FY 1998	
Liquor Control System	Manage liquor control operations.	Operational		
Mn Sex Crime Analysis Prgm	Analyze sex crimes.	Retired 97		
OMB Complaint Tracking	Track complaints.	Operational		FY 1999
PER Grievance Tracking	Track Grievances in human resources.	Operational		
Pipeline Payroll System	Calculates staff time.	Operational		FY 1999
Pipeline Tracking System	Track companies/pipelines.	Operational		FY 1999
Pursuit Reporting System	Track information submitted by law enforcement on traffic pursuits.	Operational		
Security/Child Protection Sys	BCA/CJIS internal admin	Operational		
SFM Fireworks System	Track fireworks licenses.	Operational		
SFM Inventory System	Asset management.	Operational		
SFM Investigations	Manage fire marshal invest.	Operational	FY 1999	
SFND - NFIRS	Store and Analyze Fire Incident Data	Operational	FY 1998	
SP Asset Mmgt System	State patrol assets management.	Operational		FY 1999
SP Comm Veh Inspection Sys	Manage state patrol commercial vehicle inspections.	Operational		
SP Incident Record Mgmt	Incident reporting.	Operational		FY 1999
SP Personal Computer Inventory	Inventory of PC's.	Operational		FY 1999
SP Pursuit Records System		Retired		

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Organization Name:

PUBLIC SAFETY DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
SP School Bus Inspection Sys	Manage school bus inspections.	Operational		
SP TimeKeeping System	Track employee time.	Operational		
SP Training Records System	Registrar package.	Operational		
State Patrol Activity System	Track trooper activity.	Operations		FY 1999
State Patrol personnel System	Personnel tracking.	Operational		
Town Sqare Key Card System	Key card database.	Operational		
Traf Saf Federal Inventory Sys	Inventory federal assets.	Operational		
Traf Saf Grants Tracking Sys	Track grants issued by Traffic Safety.	Operational		

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Organization Name:

PUBLIC SERVICE

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
ANTELOPE	Data gathering system.	Operational		
Assessment System	Microsoft FoxPro database for billing utility companies for services.	Operational		
Docketing System	Microsoft FoxPro database for tracking utility rate cases.	Operational		
Imaging System	Mars imaging system. Provides access and backup of rate case filing papers.	Operational		
Inspection Billing System	Microsoft FoxPro database for billing for Weights and Measures services.	Operational		
Lab Mate/Lab View	System for compiling data collected from laboratory analyses.	Operational		
PIS	Microsoft FoxPro database	Operational		
Vehicle Maintenance	Microsoft FoxPro database for tracking vehicle maintenance.	Operational		
Web Server		Operational		
WINWAM	System for gathering data collected by field inspectors.	Operational		

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Organization Name:

PUBLIC UTILITIES COMM

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Service List	Tracks PUC Docket information and tracks service lists.	Operational		

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Abstracts Tax Lists/Manufactured Home Abstract Edits	Series of programs which edit tax lists and manufactured home data sent to DOR by counties. Runs daily April through June. Contains data on all tax payers and information from 6200 unique taxing areas.	Replacement		12/31/1999
ACL 5.0 LAN Version	Sales and use tax.	Operational		
ACL 5.0 Workstation Version	Sales and use tax.	Operational		
Address Maintenance	Tracks address assignments and changes, IPX network numbers and WAN line IDs.	Operational		
AirCraft	Sales and Use Tax	Operational		
Airflight Property Valuations	Spreadsheets that compute airflight property values. Run many times from July to December. Forty airlines are covered by the application.	Operational		
Amortization & Supplementary Amor	Programs used to calculate these aids. Majority of work is done during January and February. Covers approximately 30 cities.	Operational		
Appeals Inventory	Inventory of active and completed appeals	Operational		
ARC-111 Remittance	Enter payment information into the "mail payment log". This includes dollar amount, business or individual, account or SS number, name, city, secure payment information, project type, and responsible collector.	Operational		
Assessment Abstract Edits	Series of programs which edit assessment data sent by assessors. All property tax payers are covered by this application. There are approximately 6,000 unique taxing areas.	Operational		
ATT Document Scanning/TRPS	Document processing. This application scans sales tax returns.	Operational		
ATT Remittance Processing/RPXpress	Document processing, sales tax remittance processing on NCR. Remittance processing reads MICR related data, encodes MICR data and works exclusively with payments and payment stubs.	Enhancement	12/1998	
Audit Program	Petroleum, program used by all outstate auditors.	Replacement		4/30/1998
Audit Referral Database	Database to keep track of open and closed audit cases	Operational		
Auditor - Treasurers Aids	Calculation of State Fire Aid	Replacement		9/1/1998
Bankruptcy & Chapter 13 Reporting	Bankruptcy tracking.	Operational		
Bankruptcy System (OLD)	Bankruptcy tracking for collections activities.	Replacement		11/24/1997

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
BI-Weekly Time Reporting	Time reporting, Vol2\ITax\Timekeep	Enhancement	7/1/1998	
Biennial Budget System	Fiscal services	Operational		
Bill Explanations	Files for summarizing and explaining property tax bills introduced each year by the legislature. Run daily from January to June. Used by DOR for legislative presentations.	Operational		
BMF/BRTF	This system holds federal 1041, 1065 and 1120s information for auditing purposes and fed id matching.	Operational		
Child Support Payment Processing	Collection	Replacement		11/24/1997
Cigarette Tax	Special Taxes, Manages cigarette tax stamp inventory sales to cigarette distributors, processes distributor tax returns and processes manufacturer invoice data. Maintains license base of distributors. Performs all accounting function.	Enhancement	1/1/1999	
Claims For Refunds (ST)	Keeps track of business taxpayers who apply for various types of refunds	Operational		
Code 1	Edits address and formats address for postal mailing compliance.	Operational		
Collection (obsolecent)	Manages information and processes relating to delinquent taxpayers	Replacement		11/24/1997
Collections Interfaces and Billing	Mainframe components for Collections applications	Operational		
Collections Plus (CACS+)	Collections system (new)	Operational		
Communications Technical Hardware Infrastructure	Wiring, hardware, and software used for networking workstations and servers. The wiring and some communications hardware will be replaced when the DOR moves to its new building in 1998.	Replacement		10/1/1998
Compliance	Sales Tax Compliance (part of the Sales Tax - Profile C/S application)	Enhancement	7/1/1998	
Connections & Hub Parts	Track all hubs, their connections and wiring for floors GRD, 1,3,4,5	Operational		
Consumption Tax Model	Used in estimating the impact of law changes in the sales tax area	Replacement		12/1/1997
Control Number System	Maintains control numbers for document assignment. Generates control numbers for each batch of returns and receipts. The Control Number System is used by Document Processing to keep track of documents.	Enhancement	12/1998	

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Corp Tops Inventory	Database of corporate franchise tax orders issues.	Replacement		7/1/1998
Corp-Nexus Inventory	Database of corporate franchise tax nexus investigations conducted.	Replacement		10/1/1997
Corporate Audit Report Template	Used to generate corporate audit reports.	Operational		
Corporate Returns Filed	Database of corporate tax returns filed from 1983 to 1995 and updated yearly.	Enhancement	2/1/1998	
Corporation Income Tax	Corporation Income tax returns processing.	Operational		
Corporation Inventory	Database of corporate franchise tax audits conducted.	Replacement		7/1/1998
County Auditor and Treasurer Training	Files for the syllabuses and examinations for teaching the county auditors and treasurers training courses. Used periodically during June through September by county auditors and treasurers. Syllabuses and examinations.	Operational		
County Criminal Justice Aid (CCJA)	Programs used to calculate CCJA and create forms for certification. Run during June and July. Covers all 87 Minnesota counties and impacts all taxing districts.	Enhancement	9/1/1998	
CRIM/Case Tracking	Database that assists in division reports and monitoring cases being AD.	Operational		
Criminal Justice Information System	Computerized filing system of criminal justice information.	Operational		
Cross Check	Tracks inventory of gambling equipment from manufacturer to distributor gambling organization doing business in MN. Assures that proper tax has been paid on gambling equipment and that all equipment used is appro.	Enhancement	1/1/1999	
Customer Survey	Sales and Use tax.	Operational		
Customs	New application.	Operational		
Declaration Payments	Maintains information on estimated individual and corporate income payments. Corporation and individual generation of Dec payment forms. There is an annual job identifying tax payers who have claimed declare.	Operational		
Deed Tax	Files for each section of the deed tax part of the Mortgage Registration and Deed Tax Manual. Used periodically during the year by county treasurers, real estate attorneys, title companies, and individuals and organizations.	Operational		

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Delinquent Personal Property Taxes	Files for each section of the delinquent personal property tax manual (Manufactured Homes). Used periodically during the year by county treasurers. Sections are updated on a quarterly basis.	Operational		
Delinquent Real Property Taxes +	Files for each section of the delinquent tax and tax forfeiture manual. Used periodically through out the year by county auditors and land commissioners. Sections are updated on a quarterly basis.	Operational		
Deposit Control	System prepares the daily bank deposit and maintains deposit data for the fiscal year.	Operational		
Development XREF	Utility to cross reference (where used) development components within applications	Enhancement	2/1/1998	
Disparity Reduction Aid certification	Series of programs which calculate disparity reduction aid amounts and create forms for certification.	Operational		
Document Control Number (Foxpro)	This application produces a control number for batches of documents	Operational		
Drivers Vehicle Services	C Drivers license and registration NOTE: This system was developed by DOT and Revenue has view ability only. Used to determine addresses and validate SSN's. (Data Security is point of contact for DPS.)	Operational		
Duplicate Homestead	Detect multiple Homestead taxpayers	Replacement		12/1/1998
Electronic Data Interchange	EDI at DOR received electronic filing transmissions from taxpayers or their service agencies over telephone lines in EDI ANSI standard format. EDI then edits each transmission's returns, sends an edit acknowledgment.	Operational		
Electronic Filing System	Transfers electronic filing data to mainframe	Enhancement	1/1/1998	
Electronic Funds Transfer (1)	Initiates funds transfers from taxpayer accounts to DOR accounts	Enhancement	1/1/1998	
Electronic Funds Transfer (2)	Matching of EFT payments with tax returns. Assigns a validation number and files them in batches. Taxpayer history and unmatched payment report also available.	Operational		
Enterplan/DR	Disaster Recovery software	Operational		
Family Preservation AID (FPA)	Programs used to calculate FPA and create forms for certification. Run during June and July and covers 87 counties and impacts all taxing districts.	Enhancement	9/1/1998	
Federal Annuity	Withholding of federal annuitants	Retirement		7/9/1997

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Federal Audit Reports on Computer (FARC)	Federal audits manually entered into FoxPro database. After 400 audits, data sent to MF for tax order processing (about twice a year). This FoxPro application is used daily by several staff in the income tax compliance.	Operational		
Fiduciary Tax	Fiduciary return processing. Some of this information is uploaded to TPA.	Operational		
Financial Accounting	Tax systems controls and reconciliations	Operational		
Financial Reporting Graph Meas	Performance measurement graphical presentations.	Operational		
FolioVIEWS 3.1 Infobase Manager - LAN Version	Listing of statutes, rules and fact sheets - currently on 17 servers - will be replaced with FolioVIEWS 4.1 when Windows 95 rolls out.	Upgrade		
FolioVIEWS 3.1 Infobase Manager - Workstation Version	Listing of statutes, rules and fact sheets, will be replaced with FolioVIEWS 4.1 when Windows 95 rolls out.	Operational		
FolioVIEWS 4.1 Infobase Manager - LAN Version	Listing of Statutes, rules and fact sheets; is on currently in the ISD lab for time being - testing - will eventually go on 17 servers (Upgrade to FolioVIEWS 3.1 infobase manager -LAN version)..will be rolled out.	Enhancement		
FolioVIEWS 4.1 Infobase Manager - Workstation Version	Listing of statutes, rules and fact sheets; is on currently in the ISD Lab for time being-testing-will eventually go on all laptops who are licensed..(Upgrade to FolioVIEWS 3.1 Infobase Manager - Workstation Version)	Enhancement		
Forms Inventory	Tracks the inventory of all forms used by and issued by the department. Keeps track of when forms were ordered, when the forms were received, when the forms were received and whom the forms were issued.	Enhancement	12/1997	
Gambling Licensing	Supports the issuance and compliance of lawful gambling licenses and permits. System is the property of DOR.	Replacement		12/31/1998
Gambling Tax	Track gambling returns filed	Enhancement	1/1/1999	
General Ledger Accounting	General Ledger Accounting System used to record monthly transactions for accounting purposes.	Replacement		12/31/1998
Gift and Inheritance Tax	Maintains Gift / Inheritance and estate tax accounts. Used to process Gift, inheritance and estate tax returns.	Operational		

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Grass Tax	Controlled substance tax tracking. The Grass Tax application is used to track payments and balances for the Controlled Substance Tax. Because this is a non AR tax, we need an accounting system to post payments and adjust.	Operational		
HACA Certification	Series of programs which calculate HACA amounts and create forms for certification. Application runs daily from May through August. Contains data on nearly all local units of government; counties, cities, townships, school	Operational		
House Inc Tax Sim (HITS) model	Estimate impact of law changes in income tax area. During the legislative session being without it for even a day could be a major problem. Off-season, a few days or more might not be too critical depending.	Operational		
HRM Transactions	Human Resource Management, Used by HRM to track and report on employee-related transactions.	Operational		
Income Property Tax (IPT) Early Returns	Income Property Tax (aka Early Returns) is used to determine returns status. Used when a taxpayer wants to know if we have received his/her return. Information hits this database before reaching the Integrated.	Operational		
Income Tax Data Entry	Data entry application for income tax filing process. The TARTAN system uses a Z80-A processor. The operating system is REI's own operating system.	Operational		
Income Tax Sample	Research data entry project for sample of Income Tax data not normally captured. Data entry project involving entry of federal and state tax information not captured during normal processing.	Operational		
Income Tax System (IITS)	Income Tax Processing System. Maintains information on individual income tax and property tax refunds filings.	Enhancement	12/1998	
Income Tax Templates	Excel spreadsheet templates for tax years. Templates for each of the tax years between 1980 and 1995. Full sets of Minnesota forms exist for all years since 1985; the set is limited for prior years.	Operational		
Income/Property Database (aka Voss database)	This database contains data on homeowner market values, property tax, income, and county/city/school district location. It is created every two years.	Operational		
Information Warehouse	Warehouse of DOR data used of end-user queries. Maintains information for "on demand" reporting.	Enhancement	12/1997	

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Insurance	Processes tax returns received from insurance companies. Also will receive data from NAIC system in Kansas City. Insurance Premium Tax system for licensed insurers -- doing business in MN.	Enhancement	1/1/1999	
Integrated System Utilities	DOR utilities used on MF to handle navigation, table maintenance, tec. Standard utility programs used in the integrated systems, and to manipulate files.	Enhancement	8/1/1998	
Interactive Voice Response System	Wygant is the vendor of the software, route calls to the various divisions in collections, sales, individual, bus, registration, MNCare and withholding.	Operational		
Internet NorthStar Content for DOR	Communications	Operational		
IRMF - Non Filer	Daily non-filer activity tracking. Federal non-filers dating back to 1988.	Operational		
ISD Time Reporting	Project/Task and activity time reporting. Database used to collect and report time data.	Enhancement	12/1997	
IT Time/Inv Reporting	Income tax time reporting. This FoxPro application is a time/inv reporting tool used by both regional and local supervisors and secretaries.	Operational		
Jobs & Training		Operational		
LD Calls	Database of long distance phone charges for ISD. Intended to keep track of data line costs only.	Replacement		11/1/1998
Levy Limits	Documents and files used to determine and certify levy limitations, provide instructions and forms for the claiming of special levies authorized outside of the overall levy limitations.	Operational		
Levy Survey	Semi-annual survey of proposed and final levies for counties, cities, towns, SDs, and special taxing districts.	Operational		
Library Control	Library control utilities for all platforms. Moves programs entities among environments, provides miscellaneous programmer functions. All platforms involved.	Operational		
Liquor Posting System	Match License application from license agency to Collections and print.	Replacement		11/24/1997
Local Government Aid (LGA) Certification	Programs used to calculate LGA amounts and create forms for certification. Project is worked on from June to August. Contains information on approximately 2600 taxing districts.	Enhancement	9/1/1998	

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Lotus Notes Applications	Over 800 unique lotus notes application databases used for various agency document keeping, tracking, and communications.	Operational		
LRP/CRP	Used to keep track of LRP/CRP recipients and create a mailing list.	Operational		
M-111 Remittance	Print M-111 and match to each payment check	Operational		
Main Frame Utilities	Utilities used manipulate files.	Operational		
Mainframe Data Backup System	Daily backup of all SUPRA/TOTAL and shared VSAM files for production and test.	Operational		
Manifest System	Pollution Control Agency Application	Operational		
Market Values by Parcel	Computer files which include market value, use classes, and net tax capacities for all parcels of real estate in each county. The files are used as the data source for market values when calculating sales ratios.	Operational		
MCE Accounts Tracking	New Non-DOR debtor account tracking system	Development		
MCE Payment Plan	Create payment plan coupons for MCE cases. (Will be going away with the new CACS+ system).	Replacement		11/24/1997
Migrate	Used to migrate objects across the various client server platforms, from development to production.	Enhancement	1/1/1998	
Mini Abstract and 5-year comparison	Programs which edit the mini abstract and produce the 5-year comparison reports used for State Board of Equalization. Used during April through June and contains information on all property tax payers in 3,000 taxing districts.	Operational		
Minnesota Care	Keeps track of MNCare taxpayers and their accountings.	Enhancement	1/1/1999	
Mortgage Registration Tax (MRT)	Files for each section of the MRT part of the Mortgage Registration and Deed Tax Manual. Used periodically during the year by county treasurers, financial lenders, title companies, and individuals and organizations.	Operational		
Navigation System: C/S	Utility to provide a means to share key information between Windows applications	Operational		
Navigation System: MF	The navigation system is a collection of utilities and routines used to support the mainframe "Integrated System". It provides functions like: logon, logoff, menus, program-to-program flow control, security.	Operational		

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Nexus	Database of corporate franchise tax nexus investigations	Operational		
Nexus Information System	Tracking of Corporate Nexus Investigations.	Operational		
Non Resident Entertainer	Tracks the withholding tax paid by Non Resident Entertainers.	Operational		
Non Resident Partnership	Track withholding for non-Minnesota resident partnerships	Operational		
Non_prft.xls	An excel spreadsheet/database for all non profit returns filed with MN for 1995 tax year.	Operational		
Operator's Console	Allows for the starting/stopping of daemons, the viewing of error the logs and the queue of transactions that have not been posted to the mainframe TPR application.	Operational		
Partnership/S-Corp	This is a system for processing Partnership and S Corporation returns. Some of this information is uploaded to TPA.	Operational		
Payment Plan	Create payment plan coupons. (Will be going away with the new CACS+ system)	Replacement		11/24/1997
Payment Processing	PP is used for transaction entry for all documents associated with four tax types which are individual deposits, corporate estimated deposits, accounts receivable and MCE payments.	Operational		
Penalty and Interest	This is a subroutine used by all integrated tax systems to calculate due dates, penalty, and interest for Taxpayer Accounting (TPA) tax types.	Operational		
Performance Appraisal Tracking	Used by HRM to track performance appraisals.	Enhancement	4/17/1998	
Performance Measurements	Various procedures used to capture and report on DOR performance statistics	Operational		
Petroleum Farm Project	Listing of letters (1st, final) to farmers. Keeps track of letters sent and responses.	Operational		
Petroleum Processing	Tax return processing. Listing of accounts, billings and refunds. System reports are also generated from processing.	Replacement		9/1/1998
Ping Log	Wide Area Network performance utility.	Replacement		6/1/1998
Political Contributions	Maintains information on political contribution refunds	Enhancement		
Political Contributions Refunds (data entry)	Political Contributions Refunds (data entry) - Political Contribution data entry system.	Operational		
Print Engines	Handles the printing of sales tax information.	Enhancement	12/1998	

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Pro File	On-line system which keeps track of Taxpayer demographics. It also keeps track of filing and compliance information.	Operational		
Property Tax	Data entry application for property tax filing process.	Operational		
Property Tax Aid Distributions & Payment	Series of programs which create a file that can interact with statewide accounting system to print aid checks for local governments. Payment programs run many times monthly, July and December being especially busy.	Operational		
Property Tax Manual	Technical manual for property tax administrators.	Operational		
Property Tax Refund Model	Used to analyze proposed changes to the property tax refund program.	Operational		
Property Tax Returns	Maintains information on property tax returns.	Enhancement	12/1998	
Property Tax Simulation Model	Used for estimating the impact of law changes in the property tax area. The application is updated annually. During the legislative session being without this application for even a day could be a major problem.	Operational		
Purchase Orders - Field	A file of previous years' purchase orders.	Replacement		6/12/1998
Q&A - Seasonal DB & Mailing Labels	Used for tracking/reporting of seasonal employees and for DOR mailing labels.	Retirement		12/31/1998
Rail Road and Utility Apportionment	Series of programs that apportion value and produce orders to be sent to counties. Covers 120 railroads and utility companies. Worked March through June. System costs about \$9000 per year to operate.	Enhancement	12/1997	
Railroad Valuation	Spreadsheets that compute the railroad values for approximately 20 railroads and 2000 properties. Run daily from April through June.	Operational		
RE Cards	System keeps track of employee time spent on various tasks associated with their work. Usually data entry of different tax types.	Operational		
Refunds Processing (RPM)	Refunds system. Processes refund requests and taxpayer claims. Will issue a warrant or a notification based on the amount remaining on the refund request after the offsetting of all taxpayer claims.	Operational		
Regional Audit Inventory	Database for tracking taxpayers which are being audited, and who is assigned to the audit. Both sales tax audits and field income tax audits are included. (Phyllis' database).	Operational		

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Remi Model	Macroeconomic forecasting model from Regional Economic Models, Inc. Copies are shared with several other state agencies.	Operational		
Repeat Penalty		Operational		
Research and Development Database	Database to keep track of R&D audit information. The R&D area assigns project codes based on SIC codes. Assigned projects are tracked via this database. One database with approximately 20 tables.	Operational		
Return History Upload	TARY1006: Tax return history upload to mainframe.	Operational		
Revenue DBA Management Tools	Schema compare programs and buffer utilization reports, reset statistics and print statistics.	Operational		
Sales Ratio Study	Series of programs to inventory, enter and edit CRV data. The application includes a series of programs to inventory, enter, and edit the CRV to create a data file for calculating sales ratios.	Replacement		12/1/1998
Sales Tax	Maintains sales tax filing information.	Enhancement	12/1998	
Sales Tax (filing background process)	Sales tax filing processing	Operational		
Sales Tax Template Clipper version	Sales Tax Template Clipper Version: Application to assist tax specialists (auditors) in their sales/use tax audits. Central Compliance Operations (Tish Johnson's group) also uses it for processing capital equipment claims.	Operational		
Sales Tax Template FoxPro Version	Now in Clipper, in process of being converted in FoxPro	Operational		
School Adjusted Net Tax Capacity	Calculates adjusted net tax capacities for school districts. Starts with CRV file and assessment abstracts and school tax reports. Some programs date from early 1980's. Others were rewritten with the last two years.	Replacement		12/1/1998
Security	Client Server application security and access control.	Operational		
Special Homestead Classification	Database of applicants for the special homestead class for disabled individuals. Contains information on approximately 5000 homeowners. Volume is heavy for one person who works on the program.	Operational		
Spectrum Network	A SNMP manager for TCP/IP devices in the DOR network and attached infrastructure.	Operational		
State Board of Assessors	Education and Licensing Data	Operational		

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
State Board of Equalization and Tax Court Studies	Calculates and reports median ratios by property type for cities and counties. Used for equalization by above names groups. Input file of over 100,000 certificates. Output reports to county assessors.	Replacement		12/1/1998
State Fire Aid	Programs used to calculate and distribute state fire aid. Run during months of July and August and covers approximately 765 fire departments. Currently in process of converting ASIST to EZTRIEVE.	Replacement		9/1/1998
State Peace Officer Aid	Programs used to calculate and distribute state peace officer aid. Crucial months are July and August and approximately 460 police/sheriff departments are covered.	Replacement		9/1/1998
Summary of Property Tax Laws	Files for each section of the summary of the changes in the property tax laws made by the legislature each year. Run daily from July through December. 900 copies of the summary are published each year.	Operational		
Supplemental Benefits Reimbursement	Programs used to log and prepare a payment file of these reimbursements. Run during November to February and covers approximately 270 fire departments.	Replacement		9/1/1998
SUT Aircraft	Aircraft.nsf Aircraft Tax processing.	Operational		
Sybase/MF Bridging	Utilities used to bridge between Sybase and mainframe applications	Operational		
System Platinum		Operational		
Targeting Model	Used to model targeted property tax refunds.	Operational		
Tax Incidence	Tax Research - Database created every two years to analyze the incidence of all state taxes. It's mandated by the legislature.	Operational		
Tax Increment Financing	Documents and files used to provide instructions and forms for reporting and recording local contributions made to TIF districts, and for submitting TIF Supplements and recording the information reported.	Operational		
Tax Levy Authorizations and Limitat	Summary of all laws and statutes that apply to local governments and special taxing districts.	Operational		
Tax Order Processing	Maintain information on liability recomputations for taxpayers with returns adjustments.	Enhancement	12/1/1998	
Taxpayer Accounting (TPA)	Taxpayer Accounting Processing system. Tracks taxpayer accounting information.	Enhancement	3/24/1998	

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Organization Name:

REVENUE DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Taxpayer Registration (TPR)	Taxpayer Registration. Registration of individual taxpayers, inquiry of business taxpayers. Note: Some agencies/individuals outside of DOR have inquiry capability.	Operational		
TOPs Inventory	Database of franchise tax order issued. Application also generates and prints tax orders.	Operational		
Touch Tone Filing	Allows a pilot group of taxpayers to file their returns or cancel responsibility by phone	Enhancement	1/1/1998	
Tripod	State & Federal Income tax filing information display. Displays state and federal individual income tax filing data by year, also state M1-PR forms.	Enhancement	1/1/1998	
Truth in Taxation Certifications	Truth in Taxation Certification of Compliance Forms for years 91, 92, 93, 94, and 95. Run daily December through March. Contains information on 1400 local governments (counties, school districts, cities and metropolitan)	Operational		
Unisys Remittance Processing	75% of DOR remittances are processed via UNISYS software/hardware versions. Checks are encoded and prepared for deposit, reference information gathered and validated.	Retirement		12/31/1998
Utilities	GUI Application Control (GACS), Security, Error Log	Operational		
Utility Valuations	Spreadsheets that compute Utility Company values for 87 counties.	Operational		
Withholding Refund Tracking	Track refunds for withholding	Enhancement	12/3/1997	
Withholding Tax	Track withholding tax transactions	Enhancement	12/1/1998	
Withholding Tax Order System	System processes Withholding Tax Orders.	Operational		
Work Scheduling	Used to schedule staffing for data entry and processing functions based on projected mail receiving patterns.	Enhancement	10/1/1998	
Working Family Credits	Filemaker Pro Database describing working family credit network - names of people and what they order.	Operational		

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Organization Name:

REVISOR OF STATUTES

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
BASIS	A database and text search package used for all of our searchable data whether it is in-house, or on the internet.	Operational	Ongoing	None
Batch Programs	We have many batch programs which are used to assist legislative staff in their daily work. Many batch programs have also been written to convert and format our data for use on the Internet or for search purposes.	Operational	Ongoing	None
Text Entry	An online text entry and publication system being used for the entry editing and publication process required by legislature for all legislative data for which the Revisor's Office is responsible. Examples, MN Statutes, Admin Rules, House & Senate Bills.	Operational	Ongoing	None
X Text Entry	A UNIX based X Window WYSIWYG version of text entry currently being designed and written.	Operational	Ongoing	None

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Organization Name:

SCIENCE MUSEUM

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Accounting System	Account software	Operational		
Ticketing & Membership System	Membership database and ticketing system.	Operational		

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Organization Name:

SECRETARY OF STATE

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
BS	Business Services; Repository for information on all business services filings and entities, active and inactive.	Operational		
CNS	Central Notification System; Filing and statewide repository for notices of farm product liens.	Operational		
County Computer	County Equipment & Access to Oss System; All Minnesota county auditors and recorders	Operational		
ENR	Election Night Reporting System	Operational		
Fiscal MAPPER	Fiscal Receipt; OSS Fiscal Information, receipt tracking and reporting.	Operational		
IRS	Tax Liens; Electronically filed federal tax liens, information from federal tax liens filed on paper and state tax liens.	Operational		
Notary	Notary; verification and validation of notaries.	Operational		
Service of Process	Service of Process; Record service of process activities.	Operational		
UCC	Uniform Commercial Code; Filing and statewide repository for information from financing statements.	Operational		
VR	Voter Registration; Centralized voter information for State of Minnesota	Operational		

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Organization Name:

SENATE

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Accounting System	Customized DMAS accounting, including: accounts payable, accounts receivable, payroll and general ledger.	Operational	1999	
Constituent Tracking System	Tracking of constituent letters, correspondence, etc.	Operational	Yearly	

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Organization Name:

SENTENCING GUIDELINES COMM

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
SGIS Analytical Files	Analytical files containing information extracted from the SGIS (Sentencing Guidelines Information System) Monitoring database.	Operational		
SGIS Monitoring Database	Database containing information from sentencing worksheets and court information on felony sentencing practices.	Operational		

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Organization Name:

SOCIAL WORK BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Database	Licensure records of social workers in State of Minnesota.	Operational	1998	1999

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Organization Name:

STATE AUDITOR

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Accounts Receivable	Client Billing System	Operational		
Financial Statement Preparation Package	Preparation of Financial Statements	Operational		
Investment Analysis	Analyzing Reported Investment Information	Retirement		3/1998

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Organization Name:

STATE FAIR

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Box Office	Ticket Sales	Operational	1998	
Competition	Competitive events	Operational	1998	
General Ledger	Accounting	Operational	1998	

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Organization Name:

STATE RETIREMENT BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it receives no state funding		Operational		

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Organization Name:

STATE TREASURER

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Cashfax	Banking Transfers	Operational		
Debt Service	Manage agency debt: bond principal, interest payments.	Operational	FY 2002	
Investments	Investment Management	Operational	FY 2002	
Receipts	State/Agency Bank Deposits	Operational	FY 2002	
Warrants	Warrant Mgmt System	Operational	FY 2002	

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Organization Name:

STRATEGIC & LR PLANNING

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
DATANET	Datanet is a series of on-line databases summarizing commonly used statistical information to monitor the state's progress, and identify trends and changing conditions. Their system currently serves 550+ registered organizations.	Operational	FY 1998-1999	

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Organization Name:

SUPREME COURT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
MARS	MN attorney registration system. Collects registration fees.	Operational		
OFP	Orders for Protection. Statewide database for domestic abuse.	Development		
SJIS	State judicial information system. Predata warehouse; subset of TCIS.	Operational		6/1999
TCIS	Total court information system. Record keeping, case and financial management, system for trial and appellate courts.	Operational		

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Organization Name:

TAX COURT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Case Management System	This custom-developed program is used to manage our court case load.	Operational	12/1998	5+ yrs

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Organization Name:

TEACHER'S RETIREMENT ASSOCIATION

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Annuity Calculations	Provides actual calculated benefit to retiring or disabled teachers	Operational	1999	
Annuity Estimates	Provides estimated benefit payments to teachers who are retiring	Operational	1999	
Benefit Payments	Generates monthly benefit payments to retired or disabled teachers	Operational	1999	
Employer Contribution Reporting	Provides demographic and contribution information about active teachers	Operational	2000	
Membership Accounting	Records members, their retirement contributions and status	Operational	2000	
Refunds	Returns teacher contributions to teachers who terminate	Operational	2000	

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Organization Name:

TRADE AND ECONOMIC DEVELOPMENT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
BLS Database	Industry Statistics, Supports economic analysis of state's economy through comparative industry data.	Operational		
Central Mailing Database	Mailing Database, supports communication function with Department's clients and economic development partners through use of mailing lists.	Operational		
ComDev	Project Tracking, supports economic development function through tracking of financial assistance projects.	Operational		
DYLAN	City Information, supports economic development of local communities by providing community information to businesses and other interested parties.	Operational		1/1/2003
Firm File Release	Client Database, Supports economic development through promotion of experts by Minnesota Companies.	Operational		1/1/2003
Integrated Database	Project Tracking, supports economic development by providing information analysis, and evaluation of DTED's financial, training, and technical assistance programs to communities and businesses.	Operational		1/1/2003
Journey	Tourist Information, supports economic development through promotion of Tourism by fulfilling tourist travel information requests and evaluating and targeting marketing efforts.	Enhancement	7/1/1998	8/1/2005
Manufactures Export Database	Export, supports economic analysis and program evaluation of state's exports efforts.	Operational		
Relief	Client Tracking Software, supports small business assistance by providing SBDC client information.	Operational		
Tourist	Tourist Information, supports promotion of tourism through fulfillment of tourists' requests for travel information.	Retire		7/1/1998

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Organization Name:

TRANSPORTATION DEPT

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Artemis	(Pre-letting) project management for projects in the transportation improvement program; managing the allocation of local, state, and federal funds to transportation improvement projects.	Operational		1999
BANS	Bid analysis (including bid-rigging analysis); contract management and partial payments	Operational	1998	
CARS	Field collection of data on contract work orders, change orders, and work/quantities accepted.	Operational	1999	
CSAH/MSAS	Maintains information about the physical characteristics and use of state aid routes and allocates state aid funds according to the (statutory) state aid needs formula.	Operational	1999	
Email, calendar, schedule	Electronic mail, calendar and schedule management	Replacement		1998
EMS	Mobile equipment management	Operational	1999	
FANS - Fixed Asset Network System	A fixed asset system distributed by Fiscal Services in Admin.	Operational	1999	
Geopak/Microstation	Design and drafting for civil engineering projects.	Operational		
Network Infrastructure	Data transmission capacity among MN/DOT's metropolitan area locations, outstate district offices, field locations and mobile devices	Enhancement	On-going	
OMS	Captures maintenance work accomplished and time and materials consumed in maintenance.	Operational		
PMS	Pavement management.	Operational		
Pontis	Bridge management	Operational		
SAMMS	Materials (sand, salt, auto/truck parts, paint, etc.) management	Operational	1999	
TIS	Inventory and analysis of roadway and bridge characteristics, traffic volumes, crashes, rail lines and rail grade crossings.	Enhancement		2002

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Organization Name:

VETERANS AFFAIRS

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Veterans Information Management System		Enhancement	1998	

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Organization Name:

VETERANS HOME BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Admission Tracking Database	Resident admission, discharge and death tracking database	Operational		
Alternate Holiday Tracking System	Tracks Alternate Holidays Used by Employees	Operational		
Donations Tracking System	Track Donations Given to MVH Homes	Operational		
EDM Connect	Electronic Data Management connection service to update software for state programs	Retired		7/1997
Facility Audit	Facility Audit software package	Used by DOA		
License Tracking System	Tracks employee license plates and location of employee	Operational		
Long Term Computing Systems	Medical Records/Patient Information	Operational	1/1998	
Premise	MN statutes	By Rev Statut		
Resident Activity Tracking System	Tracks resident attendance in Rec Therapy activities	Operational		
Veterans Information Manager	Personal veterans information manager	Operational		
Volunteer Services Tracking	Volunteer Services Tracking Database	Operational		

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Organization Name:

VETERINARY MEDICINE BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Licensing System	Database of license veterinarians and candidates.	Operational		

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Organization Name:

VIETNAM VETERANS COUNCIL

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Members	Database	Operational		

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Organization Name:

VOCATIONAL TECHNICAL EDUCATION COUNCIL

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

VOYAGERS NATIONAL PARK COMMISSION

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
Agency reported it has no systems		Operational		

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Organization Name:

WATER & SOIL RESOURCES BOARD

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
LARS	LGU annual reporting system	Operational		
Mailing Database	Database for client addresses.	Operational		
RIM Database	Database of RIM people addresses in state.	Operational		
Timecard	Automated timecard.	Operational		

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Organization Name:

WORKERS COMP COURT OF APPEALS

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
ZyIndex	Legal Research	Operational		

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Organization Name:

ZOOLOGICAL GARDEN

System Name:	Description / Supported Business Functions:	Current Status:	Enhancement Date:	Retirement Date:
ARKS, MEDARKS	Animal records systems	Operational	Ongoing	
Chief	Maintenance	Operational	Ongoing	
Engineering	Utilities, maintenance	Operational	Ongoing	
IRIS	Gift store point of sale and perpetual inventory system.	Operational	Before 2000	
Life Support	MEC/Discovery Bay Life Support systems, pumps, etc.	Operational	Ongoing	
Mas 90	Accounting	Operational	Before 2000	
Phone	Switchboard communications, voice mail system	Operational	Replace	ASAP
Razor's Edge/Blackbaud	Membership/fundraising	Operational	Ongoing	
SYS 36	Consumable inventory.	Operational	Replace	ASAP
TARS	Ticketing, admissions, registration (new system 1998)	Enhancement	1998	

Appendix 2: Information Technology (IT) Boards, Councils and Task Forces Profiles

IT Category	IT Board, Council or Task Force
Best Practice	<p>Information Policy Advisory Task Force Legal basis: Minnesota Session Laws 1997, Chapter 202, Section 56 Who: The task force serves anyone impacted by Minnesota law on public information policy, including government data practices and information technology issues. What: Minnesota Statutes, chapter 13 and related statutes dealing with access to government data, fair information practices, and privacy; issues related to surveillance and other forms of information technology, including the impact of technology on data practices and privacy; procedures and structures for developing and implementing a coherent and coordinated approach to public information policy. How: Studies and makes recommendations to the legislature.</p>
	<p>Research Advisory Board Legal basis: Minnesota Statute 116O.10 Who: The advisory board serves the Minnesota Technology, Inc. board and the regional research institutes. What: Effective peer review process for evaluating scientifically or technologically related financial assistance. How: Develops guidelines.</p>
Economic Development	<p>Minnesota Technology, Inc. (MTI) Board Legal basis: Minnesota Statute 116O.03 Who: The board governs Minnesota Technology, Inc., a public corporation. What: Long-term greater Minnesota economic growth and job creation. How: Stimulates innovation and the development of new products, services, and production processes through energy conservation, technology transfer, applied research, and financial assistance.</p>
	<p>Regional Institute Advisory Board Legal basis: Minnesota Statute 116O.08 Who: The advisory board serves the MTI regional institute director. What: Institute operations, contract proposals and product or technology-related service development grants. How: Provides assistance, review and recommendations.</p>
	<p>World Trade Center Board Legal basis: Minnesota Statute 44A.01 Who: The board governs the World Trade Center Corporation, a public corporation. What: World Trade Center international trade programs and services, such as Trade Point. How: Facilitates, supports and promotes.</p>

Appendix 2: Information Technology (IT) Boards, Councils and Task Forces Profiles

IT Category	IT Board, Council or Task Force
Systems and Data Collaboration and Integration	<p>Criminal and Juvenile Justice Information Policy Task Force Legal basis: Minnesota Statute 299C.65 Who: The task force serves the Criminal and Juvenile Justice Information Policy Group. What: A framework for integrated criminal justice information systems; a community data model of criminal justice information; responsibilities for collection, maintenance, dissemination and sharing of criminal justice information; actions required for accurate and up-to-date information; system development requirements; education and training; audit process; funding needs; individual privacy rights; etc. How: Assists in studying and making recommendations to the governor, the supreme court, and the legislature.</p>
	<p>Governors Council on Geographic Information Legal basis: Executive Order 93-17 Who: The council serves all levels of government, the private sector, and academia. What: Policy advice regarding geographic information and related technology issues that include policies, investments, management practices, standards, institutional arrangements, education, and stewardship. How: Advises and promotes efficient and effective geographic information development, management and use.</p>
	<p>Health Data Institute Board Legal basis: Minnesota Statute 62J.451 Who: The board, representing health care providers, group purchasers and consumers, governs the Health Data Institute. What: Centralized health cost, access, quality, utilization, and other performance data system. How: Plans and works in partnership with the Commissioner of Health as the Health Data Institute to coordinate efforts of data collection, analysis, and dissemination; electronic data interchange; and policies and procedures to protect privacy of individual-identifiable data.</p>
	<p>Information Policy Council Legal basis: Minnesota Session Laws 1997, Chapter 202, Section 7 Who: The council serves Minnesota governmental agencies and advises the Minnesota Office of Technology. What: Information management direction and policy; unified information requirements and priorities; research and development in the application of technology. How: Has IPC members and others participate collaboratively in special projects.</p>

Appendix 2: Information Technology (IT) Boards, Councils and Task Forces Profiles

IT Category	IT Board, Council or Task Force
Systems and Data Collaboration and Integration continued	<p>Intergovernmental Advisory Council for Technology (formerly known as Intergovernmental Information Systems Advisory Council) Legal basis: Minnesota Statute 16B.42 Who: The council represents state and local governments, both in the metro area and Greater Minnesota. What: Information technology-related state and local government relationships, forums, education, consultation, and grants. How: Encourages collaborative efforts; advises on impacts to local government; collaborates with state agencies and legislature on intergovernmental initiatives, issues and programs; collaborates with state government regarding cooperative contract development; identifies and recommends best practices; convenes intergovernmental forums; provides education and training opportunities; disseminates information; provides assistance and guidance; etc.</p>
	<p>Metropolitan Council Legal basis: 473.123 Who: The council represents the Minneapolis/St. Paul metropolitan area local units of government. What: Policy advice regarding geographic information and related technology issues that include policies, investments, management practices, standards, institutional arrangements, education, and stewardship. How: Is a member of the Governors Council on Geographic Information.</p>
	<p>Statewide Library Task Force Legal basis: Minnesota Session Laws 1994, Chapter 643, Section 69 Who: The task force serves all people in Minnesota. What: Wide array of high quality library services and global information resources in a range of formats. How: Plans, procures and implements technology that enables an adaptable and expandable library network conforming to national and international information standards and embraces creative collaboration between public and private entities for seamless access to information resources.</p>
Technology and Service Delivery	<p>Minnesota State Colleges and Universities Board of Trustees Legal basis: Minnesota Statutes 136F.02 and 136F.59 Who: The board may sell to state college and university staff and students. What: Computers and related products. How: Contracts with a private vendor for service, maintenance, and support for computers and related products sold by the board.</p>
	<p>Governors Advisory Council on Technology for Persons with Disabilities Legal basis: Executive Order 92-05 Who: The council serves persons with disabilities. What: Assistive technology. How: Coordinates, supports and advances technology uses through public awareness, advocacy, training, consumer involvement, expanded service delivery, interagency coordination and insuring services to people of all ages.</p>

Appendix 2: Information Technology (IT) Boards, Councils and Task Forces Profiles

IT Category	IT Board, Council or Task Force
Technology and Service Delivery continued	<p>Minnesota Education Telecommunications Council Legal basis: Minnesota Session Laws 1995, First Special Session Chapter 3, Article 12, Section 7 Who: The council serves people in Minnesota. What: Distance learning technologies and grants. How: Establishes statewide distance learning plans; develops a structure and policies for K-12, post-secondary, and library telecommunications; coordinates telecommunication networks; establishes grant priorities and evaluates proposals for telecommunications access grants.</p>
	<p>MNet Advisory Council (formerly known as Statewide Telecommunications Access Routing System Advisory Council) Legal basis: Minnesota Statute 16B.465 Who: The council serves the Commissioner of Administration. What: Statewide telecommunications system, MNet. How: Provides advice in implementation and operations.</p>
	<p>Regional Management Information Center Board Legal basis: Minnesota Statute 121.935 Who: The board governs the regional information center (e.g., TIES). What: School district computer programs and services. How: Maintains and operates.</p>

Appendix 3

Known Boards, Councils and Task Forces

1996 Statute Reference	Board / Council / Task Force Name	Type	IT Respon- sibility (Y/N)	Scope of IT Responsibility
360.071	"Airport Zoning Regulations" Board(s) of Adjustment	Board	N	
6.65	"Audit Guide" Task Force	Task Force	N	
119A.13	"Child Abuse Prevention" Advisory Council	Council	N	
237.51	"Communication-impaired Persons" Advisory Board	Board	N	
216C.02	"Conservation and Energy Related" Advisory Task Force	Task Force	N	
16B.181	"Correctional Industries" Task Force	Task Force	N	
299C.65	"Criminal and Juvenile Justice Information Policy" Task Force	Task Force	Y	Framework for integrated criminal justice information systems
268.9771	"Dislocated Workers" Community Task Force(s)	Task Force	N	
121.602	"Educational Effectiveness Implementation" Advisory Task Force	Task Force	N	
216D.03	"Excavation" Notification Center "Advisory" Task Force	Task Force	N	
62J.09	"Health Care Cost Containment" Regional Coordinating Boards	Board	N	
214.13	"Health-related Licensing Board" Advisory Council	Council	N	
402.03	"Human Services - Corrections, Social, Mental and Public Health Services" Planning Task Force(s)	Task Force	N	
103B.611	"Lake Minnetonka Conservation District" Board	Board	N	
626.8453	"Law Enforcement" Special Purpose Task Force	Task Force	N	
116C.712	"Low-level Radioactive Waste Deregulation" Task Force	Task Force	N	
256B.27	"Medical Assistance" Vendor Advisory Task Force	Task Force	N	
256B.064	"Medicare Vendor" Peer Advisory Task Force	Task Force	N	
245.492	"Mental Health" Integrated Fund Task Force	Task Force	N	
252.31	"Mental Retardation" Advisory Task Force	Task Force	N	
352.03	"Minnesota State Retirement System" Board of Directors	Board	N	
44.04	"Municipal" Personnel Board	Board	N	
353.03	"Public Employees Retirement Association" Board of Trustees	Board	N	
253B.22	"Regional Center" Review Board(s)	Board	N	
121.148	"School Board Facility Construction" Advisory Task Force	Task Force	N	
178.02	"State" Apprenticeship Advisory Council	Council	N	

Source Key:

1 = Secretary of State's 1996 Multi-Member Agency Annual Report and Online Index of Open Appointment Agencies

2 = Other (State phone book, etc.)

1996 Statute Reference	Board / Council / Task Force Name	Type	IT Respon- sibility (Y/N)	Scope of IT Responsibility
354.06	"Teachers Retirement Association" Board of Trustees	Board	N	
115A.072	"Waste Management" Environmental Education Advisory Board	Board	N	
103B.661	"White Bear Lake Conservation District" Board	Board	N	
268.665	(Governor's) Workforce Development Council	Council	N	
116C.772	(Legislative) Electric Energy Task Force	Task Force	N	
268A.02	(Vocational) Rehabilitation Advisory Council	Council	N	
119A.23	Abused Children Advisory Council	Council	N	
471.471	Access Review Board	Board	N	
147B.05	Acupuncture Advisory Council	Council	N	
116J.693	Advantage Minnesota, Inc.	Board	N	
Key 1	Advisory Council on Community-Based Planning	Council	N	
Key 1	Advisory Council on Local Government	Council	N	
326.41	Advisory Council on Plumbing Code and Examinations	Council	N	
Key 1	Advisory Council on the Minnesota Academy for the Deaf and the Blind	Council	N	
115.741	Advisory Council on Water Supply Systems and Wastewater Treatment Facilities	Council	N	
103I.105	Advisory Council on Wells and Borings	Council	N	
175.007	Advisory Council on Workers' Compensation	Council	N	
Key 1	Advisory Council to the Office of Library Development and Services	Council	N	
21.112	Advisory Seed Potato Certification Task Force	Task Force	N	
Key 1	Advisory Task Force on Lead Hazard Reductions	Council	N	
18E.05	Agricultural Chemical Response Compensation Board	Board	N	
Key 1	Agricultural Marketing and Bargaining Task Force	Task Force	N	
148C.02	Alcohol and Drug Counselors Licensing Advisory Council	Council	N	
254A.04	Alcohol and Other Drug Abuse Advisory Council	Council	N	
126.47	American Indian (Language and Culture) Education Programs Advisory Task Force	Task Force	N	
254A.035	American Indian Advisory Council (Chemical Dependency)	Council	N	

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Appendix 3

Known Boards, Councils and Task Forces

1996 Statute Reference	Board / Council / Task Force Name	Type	IT Respon- sibility (Y/N)	Scope of IT Responsibility
257.3579	American Indian Child Welfare Advisory Council	Council	N	
Key 1	Area One Potato Research and Promotion Council	Council	N	
79.251	Assigned Risk Plan Review Board	Board	N	
148.7805	Athletic Trainer's Advisory Council	Council	N	
168A.40	Automobile Theft Prevention Board	Board	N	
611A.34	Battered Women Advisory Council	Council	N	
326.17	Board of Accountancy	Board	N	
35.02	Board of Animal Health	Board	N	
326.04	Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design	Board	N	
270.41	Board of Assessors	Board	N	
154.22	Board of Barber Examiners	Board	N	
341.01	Board of Boxing	Board	N	
150A.02	Board of Dentistry	Board	N	
148.622	Board of Dietetics and Nutrition Practice	Board	N	
326.241	Board of Electricity	Board	N	
144A.19	Board of Examiners for Nursing Home Administrators	Board	N	
465.796	Board of Government Innovation and Cooperation	Board	N	
116J.988	Board of Invention	Board	N	
481.01	Board of Law Examiners	Board	N	
148B.30	Board of Marriage and Family Therapy	Board	N	
147.01	Board of Medical Practice	Board	N	
148.181	Board of Nursing	Board	N	
148.52	Board of Optometry	Board	N	
638.01	Board of Pardons	Board	N	
626.841	Board of Peace Officer Standards and Training	Board	N	
153.02	Board of Podiatric Medicine	Board	N	
326.33	Board of Private Detective and Protective Agent Services	Board	N	
148.90	Board of Psychology	Board	N	
148B.19	Board of Social Work	Board	N	
125.183	Board of Teaching	Board	N	
129D.02	Board of the Arts (State Arts Board)	Board	N	
136F.02	Board of Trustees of MNSCU	Board	Y	Selling technical equipment and support to staff and students (136F.59)
136F.03	Board of Trustees of MNSCU Candidate Advisory Council	Council	N	
103B.101	Board of Water and Soil Resources	Board	N	

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490.15	Board on Judicial Standards	Council	N	
326.85	Builders Advisory Council	Council	N	
10A.02	Campaign Finance and Public Disclosure Board (Ethical Practices)	Board	N	
15.50	Capitol Area Architectural and Planning Board	Board	N	
119A.27	Chemical Abuse and Violence Prevention Council	Council	N	
Key 2	Chemical Abuse Prevention Resource Council	Council	N	
Key 1	Chemical Dependency Counseling Licensing Advisory Council	Council	N	
119B.21	Child Care ("Grant Review") Advisory Task Force	Task Force	N	
245.4875	Child-focused Interagency Task Force(s)	Task Force	N	
119A.13	Children's Trust Fund Advisory Council	Council	N	
254A.04	Citizen's Advisory Council (Alcohol and Other Drug Abuse)	Council	N	
84B.11	Citizen's Council on Voyageurs National Park	Council	N	
Key 2	Client Security Board	Board	N	
175.008	Code Enforcement Advisory Council	Council	N	
17.54	Commodity (Potato, Dairy, Corn, Wheat, Barley, etc.) Research and Promotion Council(s)	Council	N	
15A.082	Compensation Council	Council	N	
116J.581	Competitiveness Task Force	Task Force	N	
151.13	Continuing Education Advisory Task Force	Task Force	N	
60K.19	Continuing Insurance Education Advisory Task Force	Task Force	N	
123.351	Cooperative Centers for Vocational Education Board(s)	Board	N	
3.9223	Council on Affairs of Chicano/Latino People	Council	N	
3.9226	Council on Asian-Pacific Minnesotans	Council	N	
3.9225	Council on Black Minnesotans	Council	N	
Key 2	Council on Chiropractic Education	Council	N	
256.482	Council on Disability (Physical, Mental, Emotional)	Council	N	
Key 2	Council on Controlled Substances	Council	N	
Key 2	Council on Post Secondary Education	Council	N	
Key 2	Council on Social Work Education	Council	N	
388.19	County Attorneys Council	Council	N	
52.061	Credit Union Advisory Task Force	Task Force	N	
611A.55	Crime Victims Reparations Board	Board	N	
Key 2	Criminal Gang Council	Council	N	

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299A.331	DARE Advisory Council	Council	N	
121.1601	Desegregation/Integration Advisory Board	Board	N	
16B.33	Designer Selection Board	Board	N	
256B.0625	Drug Utilization Review Board	Board	N	
122.92	Education District Board	Board	N	
268.371	Emergency Energy Assistance Advisory Council	Council	N	
144E.01	Emergency Medical Services Regulatory Board	Board	N	
214.13	Environment Health Specialist/Sanitarian Advisory Council	Council	N	
116C.03	Environmental Quality Board	Board	N	
9.011	Executive Council	Council	N	
138.081	Executive Council of the Minnesota Historical Society	Council	N	
Key 2	Family Farm Advisory Council	Council	N	
Key 2	Funeral Board	Board	N	
349.151	Gambling Control Board	Board	N	
611A.361	General Crime Victims Advisory Council	Council	N	
250.05	Gillette Children's Hospital Board	Board	N	
Key 1	Governor's Advisory Council on Technology for Persons with Disabilities	Council	Y	Assistive technology
Key 1	Governor's Council on Fire Prevention and Control	Council	N	
Key 1	Governor's Council on Geographic Information	Council	Y	Geographic information systems, metadata, and data by location
Key 1	Governor's Council on Martin Luther King Jr. Holiday	Council	N	
116C.711	Governor's Nuclear Waste Council	Council	N	
16B.27	Governor's Residence Council	Council	N	
Key 1	Governor's Task Force on Fire Protection Systems	Task Force	N	
115B.27	Harmful Substance Compensation Board	Board	N	
115A.12	Hazardous Waste Management Planning Council	Council	N	
62L.14	Health Coverage Reinsurance Association Board	Board	N	
62J.451	Health Data Institute Board	Board	Y	Data collection, EDI, privacy, standardization
Key 2	Health Data Institute Consumer Advisory Board	Board	N	
145.98	Health Promotion and Wellness Advisory Task Force	Task Force	N	
153A.20	Hearing Instrument Dispenser Advisory Council	Council	N	

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136A.031	Higher Education Advisory Council	Council	N	
136A.011	Higher Education Services Council	Council	N	
161.175	Highway Appeal Board	Board	N	
144A.45	Home Care Advisory Task Force	Task Force	N	
Key 1	Housing Trust Fund Advisory Task Force	Task Force	N	
363.04	Human Rights Advisory Task Force	Task Force	N	
3.922	Indian Affairs Council	Council	N	
Key 1	Information Policy Advisory Task Force	Task Force	Y	Data practices
Key 2	Information Policy Council	Council	Y	Interagency collaboration of IT efforts
16B.42	Intergovernmental Advisory Council for Technology (formerly known as Intergovernmental Information Systems Advisory Council)	Council	Y	Assist state and local agencies in developing and updating intergovernmental information systems
11A.08	Investment Advisory Council	Council	N	
298.22	Iron Range Resources and Rehabilitation Board	Board	N	
138A.01	Labor Interpretive Center Board	Board	N	
Key 2	Lawyers Professional Responsibility Board	Board	N	
216C.051	Legislative Electric Energy Task Force	Task Force	N	
473.3998	Light Rail Transit Joint Powers Board	Board	N	
115A.9651	Listed Metals Advisory Council	Council	N	
Key 2	Listed Metals Advisory Council	Council	N	
129C.10	Lola and Rudy Perpich Minnesota Center for Arts Education Board	Board	N	
115A.12	Market Development Coordinating Council	Council	N	
145.881	Maternal and Child Health Advisory Task Force	Task Force	N	
176.103	Medical Services Review Board	Board	N	
Key 1	Merit System Council	Council	N	
473.123	Metropolitan Council	Council	Y	Geographic information systems, metadata, and data by location
473.893	Metropolitan Radio Board	Board	N	
103F.808	Mille Lacs Preservation and Development Board	Board	N	
462C.12	Minneapolis/St. Paul Housing Finance Board	Board	N	
121.612	Minnesota Academic Excellence Foundation Board	Board	N	
299M.02	Minnesota Advisory Council on Fire Protection Systems	Council	N	
41A.02	Minnesota Agricultural and Economic Development Board	Board	N	
17B.06	Minnesota Board of Grain Standards	Board	N	
256.975	Minnesota Board on Aging	Board	N	

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116S.02	Minnesota Business Finance, Inc.	Board	N	
155A.06	Minnesota Cosmetology Advisory Council	Council	N	
611A.71	Minnesota Crime Victim and Witness Advisory Council	Council	N	
17.76	Minnesota Dairy Producers Board	Board	N	
119B.17	Minnesota Early Childhood Care and Education Council	Council	N	
126.113	Minnesota Education in Agriculture Leadership Council	Council	N	
Key 1	Minnesota Education Telecommunications Council	Council	Y	Interactive video to the schools
Key 2	Minnesota Film Board	Board	N	
89A.03	Minnesota Forest Resources Council	Council	N	
116L.03	Minnesota Job Skills Partnership Board	Board	N	
94.341	Minnesota Land Exchange Board	Board	N	
Key 2	Minnesota Migrant Council	Council	N	
414.01	Minnesota Municipal Board	Board	N	
31.95	Minnesota Organic Advisory Task Force	Task Force	N	
43A.211	Minnesota Quality College Board	Board	N	
103F.378	Minnesota River Basin Joint Powers Board	Board	N	
Key 2	Minnesota Safety Council	Council	N	
121.615	Minnesota School-to Work Student Organization Foundation Board	Board	N	
116O.03	Minnesota Technology, Inc.	Board	Y	Economic development, technology transfer
198.002	Minnesota Veterans Homes Board	Board	N	
85A.01	Minnesota Zoological Board	Board	N	
62J.09	MinnesotaCare Regional Coordinating Boards	Board	N	
103F.367	Mississippi Headwaters Board	Board	N	
148.106	MN Board of Chiropractic Examiners Peer Review Committee	Board	N	
62E.10	MN Comprehensive Health Association Board of Directors	Board	N	
268.96	MN Displaced Homemaker Program State Advisory Council	Council	N	
Key 1	MN Risk Adjustment Association Board	Board	N	
Key 1	MN Small Business Development Center Advisory Board	Board	N	
Key 1	MN Workers Compensation Assigned Risk Plan Review Board	Board	N	
16B.465	MNet Advisory Council	Council	Y	Statewide telecommunications
18.071	Mosquito Abatement Board	Board	N	
84.964	Native Vegetation Task Force	Task Force	N	
123.935	Non-public Education Council	Council	N	

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182.656	Occupational Safety and Health Advisory Council	Council	N	
182.664	Occupational Safety and Health Review Board	Board	N	
214.13	Occupational Therapy Practitioners Advisory Council	Council	N	
18B.305	Pesticide Applicator Education and Examination Review Board	Board	N	
115C.07	Petroleum Tank Release Compensation Board	Board	N	
148.67	Physical Therapy Council	Council	N	
147A.27	Physician Assistant Advisory Council	Council	N	
299J.06	Pipeline Safety Advisory Council	Council	N	
Key 1	Pollution Prevention Task Force	Task Force	N	
Key 1	Prevention Reduction and Recycling Advisory Council	Council	N	
135A.153	Professional Education and Licensure Task Forces on Violence and Abuse	Task Force	N	
103F.385	Project Riverbend Board	Board	N	
Key 2	Quality Education Council	Council	N	
82B.05	Real Estate Appraiser Advisory Board	Board	N	
137.0245	Regent Candidate Advisory Council	Council	N	
119A.32	Regional Drug Task Forces	Task Force	N	
116O.08	Regional Institute Advisory Board	Board	Y	Provide the regional institute director assistance in operating the institute, review contract proposals and provide recommendations re: product development grants
121.935	Regional Management Information Center Board	Board	Y	School district computer services
248.10	Rehabilitation Advisory Council for the Blind	Council	N	
116O.10	Research Advisory Board	Board	Y	Develop guidelines for an effective peer review process for evaluating scientifically or technologically related financial assistance
147C.01	Respiratory Care Practitioners' Advisory Council	Council	N	
Key 1	Rural Development Board	Board	N	
Key 1	Sales Tax Advisory Council	Council	N	
241.67	Sex Offender Program Advisory Task Force	Task Force	N	
611A.25	Sexual Assault Advisory Council	Council	N	
116.99	Small Business Air Quality Compliance Advisory Council	Council	N	
16B.20	Small Business and Targeted Group Procurement Advisory Council	Council	N	

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115A.12	Solid Waste Management Advisory Council	Council	N	
253B.18	Special "Mental Illness" Review Board	Board	N	
Key 1	Special Education Advisory Council	Council	N	
148.5196	Speech-language Pathologist and Audiologist Advisory Council	Council	N	
138.763	St. Anthony Falls Heritage Board	Board	N	
120.1701	State (Governor's) Interagency Coordinating Council (on Early Childhood Intervention)	Council	N	
Key 2	State Advisory Council on Fire Service Education and Research	Council	N	
245.697	State Advisory Council on Mental Health	Council	N	
360.063	State Airport Zoning Board(s)	Board	N	
148.02	State Board of Chiropractic Examiners	Board	N	
Key 2	State Board of Continuing Legal Education			
121.02	State Board of Education	Board	N	
270.12	State Board of Equalization	Board	N	
11A.03	State Board of Investment	Board	N	
151.02	State Board of Pharmacy	Board	N	
611.215	State Board of Public Defense	Board	N	
156.01	State Board of Veterinary Medicine	Board	N	
204C.31	State Canvassing Board	Board	N	
136F.56	State Council on Vocational Technical Education	Council	N	
144.011	State Health Advisory Task Force	Task Force	N	
462A.204	State Interagency Task Force on Homelessness	Task Force	N	
Key 1	State Rehabilitation Advisory Council	Council	N	
Key 1	Statewide Independent Living Council	Council	N	
136A.01	Statewide Library Task Force	Task Force	Y	Statewide Library System
136A.031	Student Advisory Council	Council	N	
Key 1	Task Force on Juvenile Facility Alternatives	Task Force	N	
125.231	Teacher Mentoring Task Force	Task Force	N	
1.35	Technical Advisory Task Force	Task Force	N	
174A.01	Transportation Regulation Board	Board	N	
507.09	Uniform Conveyancing Forms Advisory Task Force	Task Force	N	
137.02	University of Minnesota Board of Regents	Board	N	
116M.15	Urban Initiative Board	Board	N	
197.236	Veterans Cemetery Advisory Council	Council	N	
151.45	Wholesale Drug Distributor Advisory Task Force	Task Force	N	
241.71	Woman and Juvenile Female Offender Advisory Task Force	Task Force	N	
44A.01	World Trade Center Board	Board	Y	Trade Point
119A.29	Youth Neighborhood Centers Advisory Board	Board	N	

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