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1996 - 2001
*Minnesota Strategic
Capital Budget Plan*

State Government

Presented by Governor Arne H. Carlson to the 79th Legislature

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1996 - 2001 MINNESOTA STRATEGIC CAPITAL BUDGET PLAN

STATE GOVERNMENT

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Minnesota Strategic Capital Budget Plan 1996-2001

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State Government

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STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Administration

Statewide CAPRA-Admin	01	540	GO	25,000	25,000	25,000	16,000	16,000	16,000
Statewide Building Access-Admin	02	540	GO	20,000	20,000	20,000	10,000	10,000	10,000
Renovate Transportation, Phase 4	04	450	THF	5,525	8,806	0	5,525	8,806	0
Renovate Capitol Area Elevators	03	400	GO	1,744	0	0	1,744	0	0
Agency Relocation	14	400	GF/THF	5,148	0	0	2,454	0	0
Capitol Square Demolition	08	375	GO	850	0	0	0	0	0
New Health Building & Ramp	05	330	GO	4,000	101,538	0	4,900	101,538	0
New Military Affairs Facility & Ramp	06	305	GO	6,460	20,205	0	0	0	0
New Revenue Office Building	07	305	GO	1,850	29,449	0	1,850	29,449	0
Support Services Facility	09	305	GO	8,088	0	0	8,088	0	0
Predesign for Capitol Building Renovation	18	290	GO	400	0	0	0	0	0

Funding Source

GO = General Obligation Bonds
GF = General Fund Direct Appropriation

THF = Trunk Highway Fund
UF = User Financing

FF = Federal Funding
LF = Local Funding

STATE OF MINNESOTA**FY 1996 - 2001****Capital Budget Requests****Governor's Recommendations****(By Agency & Scores)****(in \$000)**

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Administration

Predesign DPS Building & Ramp	11	280	GO	161	1,841	39,531	0	0	0
Electrical Utility Infrastructure - Phase 2	13	280	GO	1,635	1,815	0	1,635	1,815	0
Remodel Ford Building	15	275	GO	398	7,660	0	0	0	0
Security & Lighting Improvements - Phase 2	12	270	GO	1,090	0	0	0	0	0
Travel Management Facility	10	270	GO	2,655	0	0	2,655	0	0
New Education Building	17	255	GO	250	4,300	69,560	0	0	0
Governor's Residence Renovation	20	255	GO	900	0	0	0	0	0
Predesign Capitol Parking/Plaza	19	250	GO	200	3,400	32,059	0	0	0
Real Property Acquisition	16	100	GO	14,766	20,000	0	0	0	0
Predesign Centennial Building Renovation		0	GO	0	105	1,408	0	0	0
Cedar Office Building		0	GO	0	0	1,450	0	0	0

Funding Source

GO = General Obligation Bonds
 GF = General Fund Direct Appropriation

THF = Trunk Highway Fund
 UF = User Financing

FF = Federal Funding
 LF = Local Funding

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00
Agency Totals				\$101,120	\$244,119	\$189,008	\$54,851	\$167,608	\$26,000

Funding SourceGO = General Obligation Bonds
GF = General Fund Direct AppropriationTHF = Trunk Highway Fund
UF = User FinancingFF = Federal Funding
LF = Local Funding

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Administration, Department of (Admin)

2. **AGENCY MISSION STATEMENT:**

The mission of Minnesota's Department of Administration (Admin) is "to improve the quality and productivity of Minnesota government." We provide our customers in state and local agencies with business management and administrative services that enable those agencies to better serve the public. Admin has the responsibility to provide high quality, efficient, responsive, innovative and cost-effective property-related services for safe and healthy working environments that influence the quality of services delivered by state agencies. Included is the providing of office space whether in state-owned or privately-owned leased facilities.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

As state agency programs expanded in the 1970s, agency operations became dispersed and fragmented in numerous privately-owned leased facilities. In the 1980s, Admin focused on consolidating and co-locating state agency operations for improved operating efficiency and delivery of services. Prior to the construction of the Judicial Center and the History Center, the last offices constructed in the Capitol complex were the Administration Building in 1967 and the Veterans Service Building addition in 1972. The Capitol Square Building, acquired in 1970, was the last office building purchased by the state.

Since the 1970s, the state has relied on meeting state agency office space needs by leasing space in privately-owned facilities. Today, state operations such as the departments of Agriculture, Revenue, Human Services, Natural Resources, and a number of operations formerly housed in the Capitol complex are now located away from the seat of government in privately-owned leased facilities.

To better manage the state's office space, in 1993 Admin developed a long-range Strategic Plan For Locating State Agencies (Strategic Plan) in the metropolitan area. This was in accordance with the 1992 Capital

Budget Reform report to the legislature recommending the development of master plans for each state-owned campus.

The current space inventory is comprised of 1.8 million square feet of state-owned and 2.0 million square feet in privately-owned leased office space in the 7 county metropolitan area. Since the late 1970s, the amount of office space leased has more than doubled while the amount of state-owned space has remained relatively constant.

Based on state agencies' long-range program needs and estimates, state agency rate of growth was projected between 1.2% to 2.0% per year over the next 20 years with an immediate need for an additional 300,000 square feet. Since the Strategic Plan was released in 1994 the state has leased an additional 150,000 useable square feet of office space in downtown St. Paul.

By the year 2013 state agency space requirements could total an estimated 5.0 to 5.9 million square feet of space in the 7 county metropolitan area. This is an increase of 1.2 to 2.1 million square feet over the 3.9 million square feet state agencies currently occupy in state-owned under Admin's custodial control facilities and in privately-owned leased facilities. The average growth would be between 60 to 105 thousand square feet per year.

Recent studies indicate that it is more economical in the long term to own rather than lease office space. The state currently leases office space in the metropolitan area at a rental cost of about \$38 million annually, or an average rent of \$14.33 per square foot. In 1994 the rental cost was about \$27 million annually, or an average rent of \$13.32 per square foot. If the state continues to meet its future space needs only by leasing privately-owned office space, the annual cost would more than double over 20 years based on the current lease rate with no adjustment for escalation in lease rates.

Admin will acquire additional property to meet current requirements, to ensure land is available at the lowest cost possible, to meet state expansion needs in the future, and to strengthen the image of the State Capitol as the central location for state government. By increasing the

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

amount of state-owned space, the state has the opportunity to control its long-term costs and acquire equity in the buildings it occupies. The Strategic Plan recommends ownership in the Capitol area. Admin will pursue and analyze on a case-by-case basis such options as constructing, purchasing, or leasing of facilities in order to provide adequate space for state government operations and to take advantage of real estate market opportunities. Admin will also analyze other alternatives and potential joint development projects which may be outside of the Capitol area.

Although new technology will provide some decentralization of agencies, technology will also support and increase the efficiency of central management functions. Telecommuting, telecopying, and electronic information storage help reduce travel demand and document storage space. However, the expansion of personal computer use and associated training and teleconferencing facilities will offset much of the space savings. Until the state has gained more experience in these areas, a significant reduction in agency headquarters functions and space needs is not anticipated. Each state agency will need to identify their telecommuting opportunities so state facilities are designed with the flexibility to respond to rapid technological advances.

Bringing state-owned buildings in the Capitol area into compliance with building codes, fire and life safety codes, and Americans with Disabilities Act (ADA) is an ongoing effort. Based on the volume of work to be accomplished and established priorities, Admin will request funds to meet these requirements in several phases over the next 6 years and beyond.

- In order to meet the ADA requirements, Admin has developed a plan for addressing the volume of work to be accomplished. Additional funds will be sought by Admin as a combined statewide request to continue to comply with ADA and to make state buildings fully accessible statewide.
- In accordance with state building codes and the city of St. Paul occupancy requirements, it is necessary that Admin bring all of the buildings in the Capitol complex up to current life safety standards. The Transportation Building is being renovated in phases in order to bring it into compliance with present-day codes and standards. The Capitol Square Building requires life-safety updating to remain in

compliance, but is not considered a prudent investment. Admin's plan is to relocate the tenants to nonstate-owned leased facilities, demolish the building and use the site for parking until a new state office facility is built on the site.

4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

The demands on state government have outgrown new state office construction during the past 20 years. As a result, only 44% as compared to 48% in 1994 of the state's business is now conducted in buildings owned and managed by the state in the Twin Cities metropolitan area.

Studies indicate that the state's dependence on leasing privately-owned office space is a costly and inefficient method of providing office space over the long term. Short-term leases with escalating rent clauses are not economical long-term uses of state funds. The state currently expends about \$38 million annually for privately-owned leased space in the metropolitan area.

Admin will need to continue to make land and property acquisitions that are economically sound investments for the state. Although the state currently owns property in the East Capitol Area of the Capitol complex on which new buildings could be constructed, acquisition of properties in other locations is necessary for the efficient delivery of state agency programs and services to the public. This includes analysis of any property that becomes available for acquisition by the state but is not specifically identified in the Strategic Plan.

Admin seeks to provide environmentally safe facilities and will continue to renovate those facilities that are below occupancy standards. Input received from maintenance personnel as well as from state agencies as to facility improvements or space requirements helps Admin to maintain or provide appropriate facilities so state agencies can effectively deliver services to the public. Admin uses in-house staff, consultants, or a combination thereof to analyze problem areas, determine the best course of action, and develop cost estimates. Through the use of technology,

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

Admin can better analyze and prioritize maintenance, renovation, and code-related project costs.

Several buildings in the Capitol complex have had building code and life-safety deficiencies which were identified over 10 years ago. In some situations, the deficiencies were resolved only through major renovation. In other cases, interim steps have been taken until adequate funds are obtained to properly correct the deficiencies and meet code.

All buildings in the Capitol complex must become compliant with ADA requirements. Accessibility surveys identifying deficiencies have been completed, work prioritized, and modifications are in progress. As the Transportation Building and other facilities in the Capitol complex are renovated, all ADA requirements will be incorporated into the renovation projects.

The legislature has appropriated funds to Admin to make buildings fully accessible statewide. Accessibility surveys identified over 200,000 barriers statewide. In addition to the \$40.5 million appropriated to date, an estimated \$125 million is needed to remove all barriers in all state facilities.

Maintenance and Leasehold (M & L) funds collected through state agency rental leases are adequate to cover operating costs and to provide routine building maintenance on state-owned buildings in the Capitol complex. However, the M & L funds are inadequate and are not intended to cover the cost of major building improvements such as replacing the heating, ventilating, and air conditioning (HVAC) systems or major renovation of office space. Air quality problems are a source of concern to building occupants. The HVAC systems in the Administration, Veterans Service, Capitol Square, and Health buildings are antiquated and past due for modification or total replacement. It is Admin's plan to renovate, where appropriate, the buildings in the Capitol complex to bring them up to present-day standards and codes. The Capitol Square Building is planned for demolition instead of renovation.

Significant lighting and security improvements to parking lots and ramps in the Capitol complex were completed in F.Y. 1993. Improvements are still needed at building entrances, within buildings, and along the routes

between buildings and parking facilities.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

Admin has taken a strong leadership role through a strategic focus on facilities management. The selection of office space whether in a state-owned or a leased facility will be based on an economic analysis and agency program requirements. Improved maintenance of state-owned facilities will stem from implementation of a planned maintenance program that ensures critical building improvements are made to protect the state's building assets. With respect to Admin's statewide responsibilities, Admin will continue to request funds to administer the Capital Asset Preservation and Replacement Account (CAPRA) and the Statewide Building Access programs.

Admin developed a long-range Strategic Plan For Locating State Agencies in the metropolitan area. This is a flexible plan to guide where state agencies are located in the future with the financing methods used to acquire the space needed for state agencies. The goals of this plan are to:

- a. Achieve economy and efficiency in the location, development, and financing of leased and owned state space.
- b. Ensure the integrity and design quality of state facilities located in the Capitol area and throughout the metropolitan area and preserve the dignity and heritage of the Capitol area.
- c. Provide sufficient flexibility in the Strategic Plan to adapt effectively to change in space needs, the market place, and funding restraints.
- d. Encourage alternate forms of transportation that increase accessibility and mobility, decrease parking conflicts and congestion around state facilities and ensure a safer and more convenient environment for pedestrians, transit patrons, and motorists.
- e. Take a leadership role in environmental stewardship and sound regional growth management.

To realize the long-term cost savings of ownership, it is Admin's objective to change the ratio of space it leases and owns with the goal of locating up to 70% of the state's office space in state-owned buildings and

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

locating 30% of the space in privately-owned facilities by the year 2013. Assuming a moderate rate of growth, the amount of privately-owned leased office space will decline from 2.0 million square feet to 1.8 million square feet while the amount of owned office space will increase from 1.8 million square feet to an estimated 4.1 million square feet. To achieve this increase in ownership of office space, Admin will embark on an aggressive construction and property acquisition plan requiring a significant commitment of state resources. The first 6 years of the plan addresses the most immediate and pressing agency office space needs.

Admin will request funds to acquire property and renovate or construct facilities for support service operations in a light industrial area in order to free up existing state-owned property in the Capitol area for the construction of a new Health building; design new facilities for the departments of Health, Military Affairs and Revenue within the Capitol area with appropriate parking structures; predesign for 2 more office buildings; predesign for renovation and use of the Capitol Building and construction of a new Capitol parking facility and plaza; and to acquire property for Military Affairs and other future state uses. Whenever appropriate, the office buildings will be designed for general office use to provide greater flexibility in meeting information technology and agency program needs.

In addition to increasing the state's ownership of office space through construction, the Strategic Plan will provide for increasing office space through the purchase of privately-owned leased facilities housing state agency operations. Admin will use the Automated Prospectus System (TAPS), a computer program developed for the U.S. General Services Administration (GSA), to do case-by-case analysis of the proposed acquisitions and determine the financing method that is economically beneficial to the state. The Strategic Plan can be adjusted periodically to reflect significant implementation actions taken and to accommodate government reorganization actions.

As the Strategic Plan is implemented, Admin will request and manage agency relocation funds whenever a state agency needs to relocate, consolidate, or co-locate operations, and the agency is unable to pay for the costs of moving from the agency's operating funds. In addition to providing adequate space for agency operations, Admin has the responsibility to maintain the state-owned buildings in the Capitol area.

In its 1992 report to the legislature on capital budget reform, Admin recommended that part of state agency rent be placed in a fund for major repairs and replacements not covered under the current rent structure. In Admin's March 1995 Rent Report to the legislature, Admin recommended establishing a "reserve for repairs" for repair and maintenance of facilities under Admin's custodial care. Typical projects would include roofs, major electrical, plumbing and mechanical projects, elevators, asbestos removal, tuckpointing, window replacement, structural repairs, tunnels, life safety, fire safety, and code compliance.

The Plant Management Division's internal service fund for rent would continue to cover in the current rent structure routine maintenance and leasehold items such as painting, carpeting, minor roof patching, and minor mechanical/electrical repairs. The establishment of a planned maintenance program will give Admin the ability to better maintain the buildings in the Capitol complex using life-cycle costing methods to schedule improvements that will preserve the state's capital assets and provide environmentally safe buildings.

The "reserve for repairs" fund could be established using either of the following two options.

- Obtain an initial legislative appropriation as seed money with future rent revenue set aside to replenish the account as funds are drawn out to pay for repairs. This option would require an increase in rental rates charged to state agencies.
- Set aside the building depreciation portion of agency rent, which is currently deposited in the General Fund and Trunk Highway Fund, and use it for repairs in the buildings under Admin's custodial control.

Both of these options would require legislative action. The "reserve for repairs" fund would give Admin the ability to better maintain the buildings in the Capitol complex by planning and budgeting for future cyclical repairs and replacement that extend the useful life of the facilities and reduce the need for long-term capital expenditures for deferred maintenance. It is anticipated that eventually this account could eliminate the need for CAPRA funding on projects in the Capitol complex. Until a "reserve for repairs" fund is established and is built up with balances to

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

cover maintenance costs, Admin will need to request funds for major improvements.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

A legislative appropriation funded the development of the long-range Strategic Plan for Locating State Agencies. Consultants were hired to develop this plan with input from state agencies, legislators, local government, and special interest groups. The plan has the flexibility to be updated as changes occur in the next 20 years.

To facilitate the decision to own or lease space for state agencies, Admin uses the TAPS software program to do case-by-case analysis of various cost options. TAPS uses the life-cycle costing method to calculate and compare the costs of providing office space through leasing, building, buying, or adapting existing facilities.

This capital budget request continues implementation of the Strategic Plan which will be phased over the next 20 years. The new development aspects of the Strategic Plan are integrated with the ongoing capital improvements that are needed for the buildings Admin manages in the Capitol complex. This master plan will guide Admin's capital budget requests for the next 6 years and beyond.

In developing this plan, high priority is given to any project that is mandated by law, where life safety improvements are imperative to meet code requirements, where major improvements are needed to preserve the state's investment in its building assets, and where there are long-term economic advantages to the state by increasing ownership of office space through either construction or purchase. In preparing the capital budget requests, Admin uses in-house staff, consultants, or a combination thereof to analyze improvements needed, to develop cost estimates, and to determine the best course of action for recommendation to the Governor and the legislature.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

■ **Projects in Process/Completed:**

1994 Appropriation:

Renovate Transportation Building, Phase 3
Replace Capitol roof and restore the Quadriga
Negotiate property acquisition within the Capitol area
Predesign facilities for the departments of Health and Military Affairs
Install security and surveillance equipment
Install a third electrical switch gear in the Capitol area

■ **Ongoing Projects:**

Statewide CAPRA
Hazardous material abatement
Statewide Building Access projects

■ **Projects Completed:**

1993 Appropriation:

Sanitary and storm sewer separation
Public Safety Training Center and Surplus Property, Arden Hills, new utility service
Transportation Building, Phase 1
Judicial Center, Phase IIb, renovate former Historical Society Building

1992 Appropriation:

Centennial Ramp (Central Park) structural repair
Judicial Center, Phase IIa, convert former Historical Society Building
Sanitary and storm sewer separation
Acquire Taystee Bakery site
Capitol Building fire management system

1991 Appropriation:

Security improvements to parking ramps and lots

1990 Appropriation:

Centennial Building renovation
Ford Building ventilation system repair
Judicial Center
Capitol Building, remodel plan
History Center

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

■ **Agency Relocation:**

Admin has relocated, consolidated, or co-located all or part of several major state agencies in addition to many smaller agencies.

State-Owned Facilities:

Minnesota Tax Court
Workers' Compensation Court of Appeals
Supreme Court
Department of Transportation
Jobs and Training (now Economic Security)
Historical Society
Education
Employee Relations
Higher Education Coordinating Board

Privately-Owned Leased Facilities:

Department of Corrections
Department of Public Safety
Department of Health
Department of Human Services
Pollution Control Agency
Office of the Attorney General
Human Rights
Department of Public Service
Public Utilities Commission
Department of Trade and Economic Development

Other major agencies previously relocated from state-owned facilities to privately-owned leased facilities are:

Department of Agriculture
Department of Commerce
Department of Labor and Industry
Department of Natural Resources
Department of Revenue

8. OTHER (OPTIONAL):

The state currently occupies 1.8 million square feet of state-owned and 2.0 million square feet in privately-owned leased office space in the 7-

county metropolitan area. Since 1994, the state has leased an additional 150 thousand useable square feet of office space in downtown St. Paul.

The cost of leasing office space in the metropolitan area is about \$38 million annually or an average rent of \$14.33 per square foot. In 1994, the cost of leasing was about \$27 million annually or \$13.32 per square foot.

By the year 2013, it is Admin's objective to change the ratio of space it leases and owns. The goal is to locate up to 70% of the state's office space in state-owned buildings to realize the long-term cost savings of ownership, and for flexibility purposes, locate 30% of the space in privately-owned facilities.

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Administration, Department of

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Statewide CAPRA	1	25,000	25,000	25,000	75,000	540	16,000	16,000	16,000
Statewide Building Access	2	20,000	20,000	20,000	60,000	540	10,000	10,000	10,000
Renovate Capitol Area Elevators	3	1,744	-0-	-0-	1,744	400	1,744	-0-	-0-
Renovate Transportation, Phase 4	4	5,525	8,806	-0-	14,331	450	5,525	8,806	-0-
New Health Building & Ramp	5	4,000	101,538	-0-	105,538	330	4,900	101,538	-0-
New Military Affairs Facility & Ramp	6	6,460	20,205	-0-	26,665	305	-0-	-0-	-0-
New Revenue Office Building	7	1,850	29,449	-0-	31,299	305	1,850	29,449	-0-
Capitol Square Demolition	8	850	-0-	-0-	850	375	-0-	-0-	-0-
Support Services Facility	9	8,088	-0-	-0-	8,088	305	8,088	-0-	-0-
Travel Management Facility	10	2,655	-0-	-0-	2,655	270	2,655	-0-	-0-
Predesign Public Safety Building and Ramp	11	161	1,841	39,531	41,533	280	-0-	-0-	-0-
Security and Lighting Improvements, Phase 2	12	1,090	-0-	-0-	1,090	270	-0-	-0-	-0-
Electric Utility Infrastructure, Phase 2	13	1,635	1,815	-0-	3,450	280	1,635	1,815	-0-
Agency Relocation	14	5,148	-0-	-0-	5,148	400	2,454	-0-	-0-
Remodel Ford Building	15	398	7,660	-0-	8,058	275	-0-	-0-	-0-
Real Property Acquisition	16	14,766	20,000	-0-	34,766	100	-0-	-0-	-0-
Education Building	17	250	4,300	69,560	74,110	255	-0-	-0-	-0-
Predesign for Capitol Building Renovation	18	400	-0-	-0-	400	290	-0-	-0-	-0-

AGENCY CAPITAL BUDGET BRIEF
Projects Summary (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Administration, Department of

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Predesign Capitol Parking/Plaza	19	200	3,400	32,059	35,659	250	-0-	-0-	-0-
Governor's Residence Renovation	20	900	-0-	-0-	900	255	-0-	-0-	-0-
Predesign Centennial Building Renovation	N/A	-0-	105	1,408	1,513	0	-0-	-0-	-0-
Cedar Office Building	N/A	-0-	-0-	1,450	1,450	0	-0-	-0-	-0-
Total Project Requests:		\$ 101,120	\$ 244,119	\$ 189,008	\$ 534,247		\$ 54,851	\$ 167,608	\$ 26,000

AGENCY CAPITAL BUDGET BRIEF
Facilities Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form C

AGENCY: Administration, Department of

Agency Facility Information	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Actual)	F.Y. 1996-97 (Estimated)	1996 Session (Requested)
Gross Square Footage of State Owned Buildings (in 000s)	2,556	2,558	2,544	2,544	2,544
Leased Square Footage (in 000s)	3,130	3,282	3,536	3,759*	na**

* This number is the estimated square footage to be leased in FY 96. The FY 97 estimated square footage leased is 3,995.

** There are no items in the 1996 request that will affect non-state owned square footage leased.

Agency Operating Budgets	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Budgeted)	F.Y. 1996 (Budgeted)	F.Y. 1997 (Budgeted)
Operating Repair and Betterment Account(s)	\$ 258	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Operating Maintenance Account(s) *	\$ 888	892	\$ 1,324	\$ 1,500	\$ 1,544
Lease Payments	\$ 37,717	\$ 40,510	\$ 44,599	\$ 48,501	\$ 52,745

* Includes building repairs and improvements funded by Plant Management Division lease activity.

Agency Capital Budgets	F.Y. 1990-91	F.Y. 1992-93	F.Y. 1994-95
Agency CAPRA Allocations (from Dept. of Admin.)	\$ 22,389	\$ 260,628	\$ 1,102,800
HEAPRA Allocations (for higher education systems only)	\$ N/A	\$ N/A	\$ N/A

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Statewide CAPRA

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$25,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$25,000
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$25,000

LOCATION (CAMPUS, CITY, COUNTY): Departments of Administration; Corrections; Children, Families, and Learning; Natural Resources; Human Services; Economic Security; Military Affairs; Veterans Home Board; MN Zoological Garden; and MN Historical Society.

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 20 requests

1. **PROJECT DESCRIPTION:** The Capital Asset Preservation and Replacement Account (CAPRA) is a statewide fund for unanticipated emergencies of all kinds; removal of safety hazards such as code violations, mechanical or structural defects; elimination of hazardous substances such as asbestos and lead; and for roof and window replacements to preserve exteriors and interiors of buildings.

The projects are generally nonrecurring and usually \$25 - \$350 thousand per project. These costs are generally viewed as being too large or unexpected to be funded from agency repair and replacement operating budgets. CAPRA is centrally managed by the Department of Administration (Admin) and was established by the 1990 legislature in M.S.16A.632. Higher education is funded separately under Higher Education Asset Preservation and Replacement Account (HEAPRA).

2. **PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:** To request funds, agencies submit a CAPRA application to Admin, accompanied by a facility audit survey conducted by agency staff under the management of Admin. The request is qualified and prioritized by Admin based on urgency and economy when measured against the criteria of life safety, potential liability, structural integrity, emergency situations and absolute cost. New construction or facility adaption are not included and require separate funding.

Before funds are allocated to a particular CAPRA project, the buildings in question will be evaluated not only on the particular building deficiency, but also on the rest of its components to determine if its life cycle characteristics

and program suitability are in balance. The goal is to produce a logical and sequential application of building management techniques that will yield the most efficient utilization of space over a building's effective life span. In some cases, demolition may be determined to be the best alternative, although CAPRA funds are not used to fund demolition projects.

The 1996 CAPRA request is based on agency requests in excess of \$34 million. Since the program was created in 1990, almost \$19 million has been appropriated for CAPRA projects that are beyond agency asset preservation and operating budget repair and replacement allocations.

3. **IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):** Through the process of funding CAPRA there will be a reduction in operating expenditures for recurring maintenance specific to each project improvement funded by CAPRA. Certain energy savings will also result from some improvements along with reduced potential liability costs associated with correcting code, or unsafe and hazardous conditions. The availability of CAPRA funds has provided critically needed funds for agencies to quickly respond to unanticipated emergencies and helped avoid additional damage or deterioration that could occur if the deficiency were not properly addressed.

It should be noted that CAPRA is viewed as a supplement, not a substitute to repair and replacement funding in agency operating budgets. Agencies are expected to request sufficient funding from the legislature and manage their operating budgets accordingly so as to keep current with ongoing repair needs.

4. **PREVIOUS PROJECT FUNDING:**

\$9.9 million -- Laws of 1994, Chapter 643, Section 2, Subdivision 2
\$6.5 million -- Laws of 1992, Chapter 558, Section 12, Subdivision 2
\$2.5 million -- Laws of 1990, Chapter 610, Article 1, Section 18(a) and also created CAPRA, M.S.16A.632.

5. **OTHER CONSIDERATIONS (OPTIONAL):** This request amount is subject to modification, based on the further development of ongoing building deficiency audits being implemented through participating state agencies.

Included in this request is \$5 million per biennium for hazardous material management and abatement.

6. **PROJECT CONTACT PERSON, TITLE, AND PHONE:**

Dennis J. Spalla, Assistant Commissioner
200 Administration Building, (612) 296-6852

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☒ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
 N/A Gross Sq. Ft.

Project Scope
 N/A Gross Sq. Ft. Demolished
 N/A Gross Sq. Ft. Decommissioned
 N/A Gross Sq. Ft. Renewal or Adaption
 N/A Gross Sq. Ft. New Construction

Final Project Size
 N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Bldg. Oper. Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Lease Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Other Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Total Change in Operating Costs . . .	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>

Other:

Change in F.T.E. Personnel N/A N/A N/A

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>CAPRA</u>			\$ 25,000		
	5. Subtotal	\$ 18,900	\$ 25,000	\$ 25,000	\$ 25,000
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 18,900	\$ 25,000	\$ 25,000	\$ 25,000
9. Inflation multiplier <u>N/A</u>	9. Subtotal	\$ N/A	\$ N/A	\$ N/A	\$ N/A
Mid-point of construction (mo./yr.) <u>N/A</u>					
Total with inflation (1 through 9)		\$ 18,900	\$ 25,000	\$ 25,000	\$ 25,000

TOTAL PROJECT COSTS (all capital costs, all years) \$ 93,900

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ 18,900
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 25,000
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate \$ 25,000
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate \$ 25,000
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 93,900
State funding requested (all years) \$ 93,900
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____
X Bonds: \$25,000 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Administration has partially defined the scope of statewide deferred maintenance and asset preservation by identifying projects totalling \$34 million. A long-range plan to address the issue has also been developed. This program is defined by Minnesota Statutes, section 16A.632.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

As in reconstruction of the south loggia at the Capitol's front door, these funds serve well as an emergency repair fund source. Emergency repair projects in the Capitol area and elsewhere make such a resource absolutely necessary. The CAAPB therefore supports this request.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$16 million for CAPRA. Of this amount, \$900 thousand is recommended for renovation of the Governor's Residence for life safety, code and security improvements. Also included are budget planning estimates of \$16 million for 1998 and \$16 million for 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	105
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	60
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		540

	Pre-design	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Statewide Building Access

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$20,000

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$20,000

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$20,000

LOCATION (CAMPUS, CITY, COUNTY): Departments of Administration, Human Services, Military Affairs, Natural Resources, Corrections, Transportation, Veterans Affairs, Economic Security, Iron Range Resources and Rehabilitation Board, Minnesota State Colleges and Universities, MN Historical Society, MN Zoological Gardens.

AGENCY PRIORITY (for projects in the 1996 session only):

2 of 20 requests

1. PROJECT DESCRIPTION:

The goal of the Statewide Building Access (SBA) project is to remove barriers and make state-owned buildings, programs and services accessible to individuals with disabilities, and comply with the Americans with Disabilities Act (ADA).

The federal Americans with Disabilities Act (ADA) was passed in July 1990 and in July 1991 the rules and guidelines were published. The ADA requires state's programs and services to be accessible to persons with disabilities by 1-16-95. Removing barriers in the order of the greatest need, as required by the 1989 state law, also fulfills the requirements of ADA.

There are over 3,500 buildings and properties involved in the total SBA project. To remove the identified barriers, the projected cost is \$226.5 million. Due to the volume of barriers and the cost of removal, it will be many years before Minnesota will have corrected the identified barriers. To comply with the spirit of the law, Minnesota will need to continue to remove barriers and make requested accommodations as they arise.

The project's goal to achieve accessibility is in keeping with the Department of Administration's (Admin's) mission to improve the quality and productivity

of Minnesota government. The appropriation will be applied to prioritized projects as approved by the Council on Disability. Approximately \$500 thousand of the appropriation will be used as a contingency to address accommodation and immediate barrier removal issues as they arise.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Since 1989, it has been Minnesota's legislative intent "to make state-owned buildings fully accessible" to persons with disabilities, which means complete removal of all physical barriers. Admin and the Minnesota Council on Disability seek to achieve full program access and to completely remove any potential for discrimination in the state system.

Admin's goal is to make all buildings accessible as mandated by the ADA.

Alternative financing possibilities also exist for agencies having programs which are: fee based, funded from other sources, or auxiliary enterprises such as student operated higher education buildings. The following agencies also have alternative funding possibilities: Minnesota Historical Society, Zoological Gardens, Iron Range Resources and Rehabilitation Board, Transportation, Economic Security, and Military Affairs. All state-owned properties were part of the statewide survey process and are therefore part of this request.

Whenever an agency receives funding for renovation of a facility, the cost of removing barriers is included in the total cost of the project. Funds appropriated for statewide building access are not intended to be used as a supplement to an agency's renovation project. In addition, if it is anticipated that a facility will undergo renovation within 5 years or less, barrier removal is deferred until the renovation occurs to avoid duplication of cost, unless there is an ADA complaint requiring immediate resolution. In accordance with 1994 Laws, Chapter 643, Section 2, subd. 3, lower priority is given to projects in facilities which the state intends to demolish, sell, or abandon within 5 years.

There are 2 main policy assumptions. One is the assumption that the state intends to continue to make state-owned buildings accessible in keeping with the intent of the laws passed in 1989 and 1994. The second assumption is that the state intends to comply with ADA.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

Programs, services and employment opportunities will be made accessible to over 600 thousand Minnesotans with disabilities.

funding this project in order to remove prioritized barriers and make all state facilities program accessible.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The impact on agency budgets is insignificant. However, the potential impact if the project were terminated is significant. The state could suffer litigation and settlement costs for violation of the ADA and the Minnesota Human Rights Act.

6. PROJECT CONTACT PERSON, TITLE AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

4. PREVIOUS PROJECT FUNDING:

\$11.5 million for statewide building access, Laws of 1994, Chap. 643, Sec. 2, Subd. 3.

\$29 million for statewide handicapped access to state buildings, Laws of 1989, Chap. 300, Art. 1, Sec. 14 (a).

\$4.265 million for handicapped access to state buildings, Laws of 1981

5. OTHER CONSIDERATIONS (OPTIONAL):

The passage of the Laws of 1989 and 1994 show the legislature's recognition of the need to make all state-owned buildings and state provided programs, services and employment opportunities accessible to more than 600 thousand Minnesotans with disabilities.

The 1995 annual SBA report identified a total remaining statewide barrier removal cost of \$185 million. The history of the SBA program shows that one project manager can effectively administer approximately \$10 million worth of barrier removal work per year. Therefore, the SBA project time line will extend in years according to funding.

Minnesota's potential liability for those individuals with disabilities who are unable to access programs, services or employment opportunities provided by the state could continue as long as there are barriers.

The present scope of SBA approved projects extends beyond the funds available from the 1989 and 1994 appropriations. It is necessary to continue

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE: N/A

Existing Building

N/A Gross Sq. Ft.

Project Scope

N/A Gross Sq. Ft. Demolished
N/A Gross Sq. Ft. Decommissioned
N/A Gross Sq. Ft. Renewal or Adaption
N/A Gross Sq. Ft. New Construction

Final Project Size

N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?
☒ Yes ☐ No.

If so, please cite appropriate sources: Americans with Disabilities Act, local building requirements.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel 0 0 0

AGENCY CAPITAL BUDGET REQUEST

Form D-3

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1.	Site and building preparation				
	Site acquisition		\$ -0-		
	Existing building acquisition		\$ -0-		
	Other acquisitions costs:				
	Environmental studies		\$ -0-		
	Geotechnical survey		\$ -0-		
	Property survey		\$ -0-		
	Historic Preservation		\$ -0-		
	Other (specify)		\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2.	Predesign fees	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3.	Design fees				
	Schematic design		\$ -0-		
	Design development		\$ -0-		
	Contract documents		\$ -0-		
	Construction		\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4.	Administrative costs and professional fees				
	Project management by consultant		\$ -0-		
	Construction management		\$ -0-		
	Construction contingency		\$ -0-		
	Other (specify)		\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5.	Site and building construction				
	On site construction		\$ -0-		
	Off site construction		\$ -0-		
	Hazardous material abatement		\$ -0-		
	Other (specify) ADA		\$ 20,000		
	5. Subtotal	\$ 41,500	\$ 20,000	\$ 20,000	\$ 20,000
6.	Furniture, Fixtures and Equipment	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7.	Occupancy	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8.	Percent for art	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ 41,500	\$ 20,000	\$ 20,000	\$ 20,000
9.	Inflation multiplier	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Mid-point of construction (mo./yr.)				
	Total with inflation (1 through 9)	\$ 41,500	\$ 20,000	\$ 20,000	\$ 20,000

TOTAL PROJECT COSTS (all capital costs, all years)

101,500

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>41,500</u>
State funding received	\$ <u>41,500</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>20,000</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>20,000</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>20,000</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>101,500</u>
State funding requested (all years)	\$ <u>101,500</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

 Cash: \$ Fund
 X Bonds: \$ 20,000 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

These funds are required to continue the plan to eliminate barriers in state owned buildings.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification. The project addresses ADA compliance requirements of the state and federal government.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

This is a critical fund, as evidenced by the current work to make the front of the Capitol building accessible at the carriage entry. After much study and a great deal of effort, this particular proposal, a joint effort of the CAAPB and Administration Department, will satisfy the functional program while preserving the architectural integrity of the building. It should serve as a model of cooperative efforts combining available resources of 2 agencies.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$10 million for this project. Also included are budget planning estimates of \$10 million in 1998 and \$10 million in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	105
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	60
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		540

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Renovate Capitol Area Elevators

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,744
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

3 of 20 requests

1. PROJECT DESCRIPTION:

To improve, upgrade, and modify existing elevator equipment in 4 major Capitol area facilities to meet present day codes and standards. This request is to replace the aging control equipment on all elevators in the Capitol, State Office, Administration, and Ford buildings. New microprocessing sensors will alleviate potential liability and greatly enhance the overall operating performance of each individual elevator.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A Capitol area elevator study conducted by Admin in 1993 indicated that elevator equipment in the Centennial, Capitol and Capitol Square buildings were in immediate need of replacement. The Centennial elevator control equipment replacement was authorized through Capitol Asset Preservation Rehabilitation Account (CAPRA) funds in 1994.

The report further stated the control equipment in the Administration and State Office buildings should be replaced within 3 years, followed by the Ford Building in 5 years. These observations, coupled with American with Disabilities Act (ADA) standards requiring modifications, are the basis of this request.

Because Admin plans to demolish the Capitol Square Building (see request #8), no funds are being requested for the elevators in that building.

The in-depth Capitol complex study uncovered many operational, maintenance and accessibility deficiencies in many of its elevators. The age of equipment, extended passenger response times and inadequate elevator program equipment on frequently used elevators also supports the need for major renovation. Included in the study were specific observations on current condition of existing operational equipment, the number of maintenance 'call backs', the condition and ventilation in elevator penthouses, elevator aesthetics, the general condition of the cabs and all integrated lobby devices.

In 1994, Admin studied the possibility of replacing the microprocessing equipment through the use of routine maintenance funds; however, that proved to be cost prohibitive. Although funds were allocated for the Centennial building elevators through CAPRA sources, the use of those funds for all 5 facilities would exceed CAPRA guidelines and be an undue burden on that funding source.

The existing Capitol and Administration elevator operating equipment is over 30 and 28 years old respectively, and the State Office Building has operating parts up to 45 years old. The Ford Building elevator equipment is approaching 20 years and needs to be reprogrammed for more effective operating response.

In addition to replacing the operating equipment with solid state microprocessing sensors, the elevator penthouses must meet present day ventilation codes, proper placement of equipment, and complete shaftway exhaust relief. ADA requirements will be updated in each elevator cab as well at each hall station, existing rails will be properly checked for 'exact' verticality, all car suspension equipment will be renovated or replaced and the interior cabs remodeled.

In the State Office Building a 2-hour fire rated wall must be erected to separate the 4 elevators into 2 independent shaftways to meet present day codes. The state Transportation Building elevator controls are currently being renovated under the life safety funds for that facility.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Since the elevator study was completed in 1993, maintenance calls have increased significantly in all of the above facilities. This has placed an added burden on Plant Management's maintenance funds and further show that the elevators and existing controls need major renovation now.

Implementation of this elevator renovation program is vital to upgrade all elevator service in the Capitol complex, to provide more efficient and effective response times, more effective equipment, meet present day codes, address access standards, eliminate potential liabilities and replace the outdated equipment with high tech solid state microprocessing equipment.

4. PREVIOUS PROJECT FUNDING:

\$500 thousand from CAPRA funds, Laws of 1994, Chap. 643, Sec. 2, Subd. 2.

5. OTHER CONSIDERATIONS (OPTIONAL):

The replacement of this equipment would assure the safety and well being of all individuals utilizing our Capitol area facilities.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner,
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☒ Other (specify): Improved operating performance

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE: N/A

Existing Building

N/A Gross Sq. Ft.

Project Scope

<u>N/A</u>	Gross Sq. Ft. Demolished
<u>N/A</u>	Gross Sq. Ft. Decommissioned
<u>N/A</u>	Gross Sq. Ft. Renewal or Adaption
<u>N/A</u>	Gross Sq. Ft. New Construction

Final Project Size

N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel	0	0	0
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 100		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ 100	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 180		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ 180	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 1,320		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 1,320	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 1,600	\$ -0-	\$ -0-
9. Inflation multiplier .090	9. Subtotal	\$ -0-	\$ 144	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>5/97</u>					
Total with inflation (1 through 9)		\$ -0-	\$ 1,744	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 1,744

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 1,744
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 1,744
State funding requested (all years)	\$ 1,744
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

____ Cash: \$ _____ Fund _____
☒ Bonds: \$ 1,744 Tax Exempt ☒ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☒ General Fund % of total _____

____ User Financing % of total _____

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This project is appropriate as a separate request due to the project cost exceeding the \$1 million asset preservation guideline.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request in keeping with its ongoing efforts to assure the best possible service to the public while simultaneously striving to protect and enhance the architectural integrity of state buildings, especially the State Capitol itself.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$1.744 million for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		400

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Renovate Transportation, Phase 4

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$5,525
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$8,806
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Area

AGENCY PRIORITY (for projects in the 1996 session only):

4 of 20 requests

1. PROJECT DESCRIPTION:

To continue renovations within the Transportation Building by modifying those building components to comply with present day standards and life safety exiting requirements. The 1996 renovation request includes life safety renovations on the second floor, reroofing the entire facility, new heating, ventilation and air conditioning systems (HVAC), energy efficient lighting, new energy efficient windows and raised floors for flexibility in handling future technological changes. Funds will be requested in 1998 to complete the 5th and final phase of renovating the Transportation Building.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This facility was cited by local code officials in the 1980s for life and fire safety infractions, and in the early 1990s, work commenced to correct those deficiencies. Phase I primarily concentrated on the installation of life safety devices in the basement and introduced a new fire command center that monitors all the new and existing alarms within the facility.

The 1993 appropriation was for work on Phase 2 which included the 7th and 8th floors of the building, the roof top machine room, and strategic portions of the basement and provided key mechanical/electrical equipment runs to be utilized throughout the whole building.

In 1994, Phase 3 funds were appropriated to continue life safety renovations of the 3rd, 4th, 5th, and 6th floors, including essential common areas on the ground floor.

Phase 5 will be the final phase for completing life safety renovations to the Transportation Building.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The renovation of the Transportation Building is in keeping with the long-range Strategic Plan for Locating State Agencies by consolidating the Department of Transportation (Mn/DOT) operations within their main headquarters building. The renovated floors are more efficient by incorporating modular office furniture, consolidating conference, recycling and copying services, and storing all documented material through the latest 'information technology.' This will allow several Mn/DOT operations to be relocated back into the Transportation Building from leased facilities.

The installation of new high energy efficient window units eliminated baseboard radiation which reduces ongoing operating expense.

4. PREVIOUS PROJECT FUNDING:

\$13.416 million to continue life safety renovation, Laws of 1994, Chap. 643, Sec. 2, Subd. 4.

\$ 3 million for partial renovation, Laws of 1993, Chap. 373, Sect. 9, Subd. 4.

\$ 6.392 million for partial renovation, Laws of 1992, Chap. 558, Sec. 12, Subd. 5.

5. OTHER CONSIDERATIONS (OPTIONAL):

The long-range strategic plan has Mn/DOT remaining in their present facility; through alternative officing methods and modular space planning the present facility will house their key operations for future years.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Director
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☒ yes ☐ no ☐ N/A
 approved by IPO ☒ yes ☐ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☒ yes ☐ no ☐ N/A
 approved by IPO ☒ yes ☐ no ☐ N/A

AGENCY BUILDING NAME AND #: Transportation

STATE-WIDE BUILDING ID #: 0231000062

FACILITY SQUARE FOOTAGE:

Existing Building
338,000 Gross Sq. Ft.

Project Scope
0 Gross Sq. Ft. Demolished
0 Gross Sq. Ft. Decommissioned
26,000 Gross Sq. Ft. Renewal or Adaption
0 Gross Sq. Ft. New Construction

Final Project Size
338,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Local building code requirements, Admin space guidelines and standards.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ 952
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ 952

Other:

Change in F.T.E. Personnel 0 0 0

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
1. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 47		
Design development			\$ 63		
Contract documents			\$ 125		
Construction			\$ 78		
3. Subtotal		\$ 1,638	\$ 313	\$ 592	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 329		
Other (specify)			\$ -0-		
4. Subtotal		\$ 1,617	\$ 329	\$ 370	\$ -0-
5. Site and building construction					
On site construction			\$ 2610		
Off site construction			\$ -0-		
Hazardous material abatement			\$ 552		
Other (specify) <u>Elevators, Roofing, Tele/Data, Security</u>			\$ 1017		
5. Subtotal		\$ 19,353	\$ 4179	\$ 6373	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 140	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ 0	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ 200	\$ 39	\$ 65	\$ -0-
Total without inflation (1 through 8)		\$ 22,808	\$ 5,000	\$ 7,400	\$ -0-
9. Inflation multiplier .105, .190	9. Subtotal	\$ N/A	\$ 525	\$ 1,406	\$ -0-
Mid-point of construction (mo./yr.) <u>8/97, 1/99</u>					
Total with inflation (1 through 9)		\$ 22,808	\$ 5,525	\$ 8,806	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 37,139

Form D-4

Total Project Costs (all years)	\$ 37,139
State funding requested (all years)	\$ 37,139
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

<u> X </u>	Cash:	\$ <u>5,525</u>	Fund <u>Trunk Highway Fund</u>
	Bonds:	\$ _____	Tax Exempt _____ Taxable _____

User Financing % of total _____

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Predesign is not required for this project because the project had proceeded beyond the predesign stage when the requirement was enacted. The Phase 4 Renovation of the Transportation Building covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This is a phased project of a repetitious nature. Cost estimates are based on historic data collected from previously completed phases.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule, and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports the continued renovation of the Transportation Building. One very visible benefit is replacement of windows on the upper floors already completed that has not only improved the building's appearance but also enables substantial energy conservation.

GOVERNOR'S RECOMMENDATION:

The Governor recommends capital funds of \$5.525 million for this project. This appropriation is from the Trunk Highway Fund. Also included is a budget planning estimate of \$8.806 million in 1998 to complete the fifth and final phase of this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		450

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST

Form D-1

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

AGENCY: Administration, Department of (Admin)

PROJECT TITLE: New Health Building & Ramp

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$4,000

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$101,538

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$0-

LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

5 of 20 requests

1. PROJECT DESCRIPTION:

To conduct an architectural design competition and complete design and construction documents for a new Department of Health facility and parking ramp to be located in the East Capitol area between Jackson and Robert streets. Design competition funds and design fees are requested in 1996 with construction funds to be requested in 1998.

The predesign describes the program, siting, systems, and cost planning for a new Health Building to be located on the existing Travel Management/Central Stores site. The building will be built in the year 2001 to serve the space needs for Health well into the 21st Century. It will consolidate staff from 3 locations in Minneapolis and St. Paul. The program analysis identifies a need for 435 thousand GSF of office space for 1,191 employees; 65 thousand GSF of laboratory for 109 employees; and a 300 car parking ramp.

This project will be coordinated by Admin in consultation with the Capitol Area Architectural Planning Board and staff (CAAPB) in accordance with M.S. 145.50, subd. 2(e).

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The existing Department of Health (Health) building has been located on the University of Minnesota campus for 27 years. This facility has become increasingly inadequate because of the agency's growth, while presenting significant barriers to public access and isolating the department from key state agencies with which it has close working relationships. These agencies

include, but are not limited to, Human Services, Pollution Control, the Attorney General's Office, Finance, and Administration. While the historic ties of Health with the University of Minnesota's School of Public Health remain vital and ongoing, the department feels that the critical relationships with other state agencies outweigh the benefits of proximity to the University.

Health's metro area staffing levels have risen from 340 in 1968 to nearly 1,050 in 1995 (average rate of 26 additional staff each year). This growth has been in response to a number of factors including new disease risks (e.g. AIDS, emerging infectious pathogens), cancer, health care reform issues (e.g. MinnesotaCare), concerns for healthy lifestyles (e.g., non-smoking, nutrition), new federal health initiatives (e.g., water supply safety) and new and increased regulatory responsibilities. In addition, new infectious agents and increasing reliance on new laboratory technologies that are critically important in responding to what is projected to be increasing disease outbreaks have expanded the role of the Public Health laboratory. Physical co-location of the laboratory and the remainder of Health Department staff enables the department to better respond to these outbreak situations.

The present Health facility is comprised of 121 thousand useable square feet of office and laboratory space. When first occupied in 1968, the facility had an office space population density of 230 square feet per person. By 1994 the office density had declined to 170 square feet per person as Health expanded and absorbed growth within its existing facility. The industry standard is 300 square feet per person.

To accommodate recent growth, Health has been forced to lease space outside the Health Building in 2 major locations totaling an additional 100 thousand useable square feet. However, the population density in all Health locations in the metro area averages less than 190 square feet per person in over 220 thousand usable square feet, both owned and leased. A new Health facility would allow 230 square feet per person to alleviate crowded working conditions.

In 1993, the Strategic Plan for Locating State Agencies recommended the construction of a new Health facility in the Capitol Complex in St. Paul as a high priority for new office building construction. In 1994, the legislature appropriated \$400 thousand to conduct a predesign study for a new Health Building and parking ramp in the Capitol Complex.

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont'd.)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

The Designer Selection Board selected Hammel Green and Abrahamson (HGA) to do the predesign. Key individuals from both Health and Admin teamed with HGA and selected consultants to analyze, document and recommend a planning program that would serve Health well into the next century.

It was determined during this analysis that the Health Licensing Boards would not be included in this facility, and will continue to lease approximately 31 thousand square feet of office space.

The scope and basic design parameters are as follows:

- The office and laboratory wings must be housed in separate but integrated towers on a common base because of different structural and code requirements to satisfactorily meet each program.
- The lower portion of the facility should have a two story 'base' so customers can readily access vital statistics, the conferencing center, the auditorium, health information and the main security desk.
- The upper office floors of the building would be flexible and secure for the majority of Health operations, including the laboratories.
- The parking would be provided in a 300 vehicle secured underground parking ramp with visitor parking on existing surface parking Lot 'R' to the north of the facility.
- The service area and dock facilities would be accessed off Jackson Street and all deliveries would be made to that area of the facility.

One of the goals of a new Health facility is to provide improved customer service to the citizens of Minnesota. Relocating to the Capitol Complex would bring a large state agency into the core of state government from a remote location. Many Health Department customers have business with other state agencies, but the current situation precludes one stop shopping. The consolidation of the department itself to a single location will provide this benefit to citizens who deal with several divisions of the department. The Capitol Complex location will also provide improved access for citizen customers through increased public transit options and better visitor parking. A new facility will be designed to enhance service on site while having a telecommunications infrastructure capable of supporting statewide citizen access to information and services electronically.

The designated site is ideal for an agency with a high profile like Health, close

to the Capitol Mall, Capitol area parking facilities, transit lines, and St. Paul's Central Business District. Most agencies that Health interacts with would be within walking distance or a short drive or trolley ride away. This location will greatly improve accessibility and customer service by consolidating all Health operations in one convenient, state-owned facility. The site allows for maximum access, fire protection, and minimum vehicular congestion.

In St. Paul there is not an existing facility which the state could purchase that is suitable to meet Health's space needs. There is an alternative opportunity of locating the laboratory operation in an existing laboratory facility that is currently on the market. Admin is requesting funds in 1996 (see Real Property Acquisition) to purchase and renovate the laboratory facility at about half the cost if a new laboratory was constructed. If the state is unable to purchase the laboratory, then a new facility would have to be constructed.

The predesign report indicates that a facility of this size can be placed on the existing Travel Management/Central Stores site and still allow for adequate landscape amenities and street setbacks to comply with the Strategic Plan and CAAPB requirements. The site has sufficient infrastructure, including water, separated sewers, street lighting, vehicular access, transportation lines, parking, natural gas, district energy, Capitol energy sources, telephone, and fiber optic cable. The site is in compliance with the 1994 Laws, Chap. 643, Sec. 2, subd. 6 appropriating the funds to do predesign.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

If Admin is successful in obtaining the funding and purchasing an existing laboratory, then the cost of constructing the laboratory portion could be deducted from the estimated construction cost that would be requested in 1998.

The amount of leased space occupied by Health has increased significantly from 1990 to 1994. The consolidation of Health divisions to a single state-owned facility is in keeping with the goal of the Strategic Plan to reduce the amount of leased space occupied by state agencies. It would also increase operating efficiencies over the current use of multiple, leased facilities.

Health continues to consolidate their operations closer to the Capitol area. They plan to co-locate their office-based operations into leased facilities in

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont'd.)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

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downtown St. Paul over the next 2 years as an operational improvement in transition to a new Health Building.

To consolidate some of their fragmented operations, the University of Minnesota is interested in acquiring the existing Health Building when Health vacates it. This could occur after a new facility is constructed or it could occur earlier with the relocation of Health to leased space and the laboratory into a newly acquired and renovated facility.

4. PREVIOUS PROJECT FUNDING:

\$400 thousand for the predesign of a new building and parking ramp, Laws of 1994, Chapter 643, Section 2, Subdivision 6. The law specified the location as the Capitol Complex area in St. Paul.

5. OTHER CONSIDERATIONS (OPTIONAL):

■ Funding Sources

The rental rates paid to Admin for the occupancy of space in a new Health Building would include the cost of debt service on the bonds issued for construction of the building. These rental costs are paid from the Department of Health's indirect cost pool. Revenue for the indirect cost pool is provided by the various funding sources within the department based upon the proportion of total operating expenditures allocated to these funding sources.

A significant source of funding for the indirect cost pool, and thus for rental payments and through them, debt service, is the federal government. The federal share of the cost pool for F.Y. 1996 is 52%. The state General Fund share of the cost of Health Department rent for F.Y. 1996 is only 18%, with the remainder being paid from the State Government Special Revenue Fund, the State Agency fund, the Health Care Access fund, the Trunk Highway fund and interagency contracts.

Historically, the greater part of the funding for the indirect cost pool has come from the federal government. While the priority given public health activities in the new environment of federal fiscal restraint is yet to be seen, federal funding is still expected to make up a significant portion of Health Department funding into the next century.

■ Parking

The long-range strategic plan's transportation section indicated that a facility of this size and public function requires an adjacent parking facility to properly accommodate state employees and customers who will utilize the new Health Building. This plan suggested an 800 car facility to be located on the site.

After careful analysis of surface and geotechnical information, it is recommended that a parking facility of no more than 300 vehicles be placed below the existing building. This is 20% to 25% of the total building capacity; however, other structures are planned adjacent to the property. An additional underground level would place the facility into an existing aquifer which would increase the risk of underground water migration below the building. Also, the footprint for the building will not allow for a parking structure to be placed adjacent to the facility. It was also recommended that Lot 'R' to the north be utilized as secure visitor parking for the facility.

The cost of a parking structure under the Health Building is included in the total cost of the facility.

■ Capitol Tunnels

The cost of extending the Capitol tunnel system to the Health building is not included in this request.

■ Child Care

The potential to include a child care service in this facility was reviewed and determined inappropriate because the size of the facility precludes adding non-related Health programs. In the Capitol area there is the potential to replace the existing Child Care Center by incorporating a child care program in the new Education Building.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852.

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PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> N/A
approved by IPO	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> N/A
approved by IPO	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Health Building

STATE-WIDE BUILDING ID #: New

FACILITY SQUARE FOOTAGE:

Existing Building

197,000 Gross Sq. Ft., Lease 121,300 GSF

Project Scope

<u>N/A</u>	Gross Sq. Ft. Demolished
<u>N/A</u>	Gross Sq. Ft. Decommissioned
<u>N/A</u>	Gross Sq. Ft. Renewal or Adaption
<u>450,000</u>	Gross Sq. Ft. New Construction

Final Project Size

450,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: CAAPB design guidelines and advisory submittals, local building code requirements, Admin space guidelines and standards. Department of Health Space Use Guidelines, 1993, IFMA space standards.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>N/A</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>N/A</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>N/A</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>N/A</u>
Total Change in Operating Costs	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>N/A</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>*</u>
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* To be determined., plus -6.0 FTE Health employees

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
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TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify) <u>Demolition (1998), site preparation</u>			\$ -0-		
1. Subtotal		\$ -0-	\$ -0-	\$ 2,200	\$ -0-
2. Predesign fees	2. Subtotal	\$ 400	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 720		
Design development			\$ 960		
Contract documents			\$ 1,920		
Construction			\$ -0-		
3. Subtotal		\$ -0-	\$ 3,600	\$ 1,200	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify) <u>CAAPB Design Competition</u>			\$ 400		
4. Subtotal		\$ -0-	\$ 400	\$ 2,000	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Information Technology, security</u>			\$ -0-		
5. Subtotal		\$ -0-	\$ -0-	\$ 64,000	\$ -0-
6. Furniture, Fixtures and Equipment (office and lab)	6. Subtotal	\$ -0-	\$ -0-	\$ 9,000	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ 2,230	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ 600	\$ -0-
Total without inflation (1 through 8)		\$ 400	\$ 4,000	\$ 81,230	\$ -0-
9. Inflation multiplier <u>.250</u>	9. Subtotal	\$ -0-	\$ -0-	\$ 20,308	\$ -0-
Mid-point of construction (mo./yr.) <u>1/00</u>					
Total with inflation (1 through 9)		\$ 400	\$ 4,000	\$ 101,538	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 105,938

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
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FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>400</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>4,000</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>101,538</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>105,938</u>
State funding requested (all years)	\$ <u>105,938</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____
___ ☒ Bonds: \$ 4,000 Tax Exempt ☒ Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

___ ☒ General Fund % of total 18
___ ☒ Federal Funds % of total 52*
___ ☒ Other Financing % of total 30

Source of funds: Health indirect Cost Pool: Federal Funds, State Special Revenue Fund, State Agency Fund, Health Care Access Fund, Trunk Highway Fund, Interagency Contracts

* Could change, however, federal funding is expected to comprise a significant portion of Health's funding into the next century.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
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DEPARTMENT OF ADMINISTRATION ANALYSIS:

The predesign work for the New Health Building and Ramp is in the process of being completed. It is anticipated that the costs outlined in the capital budget request reflect the information which will be offered in the predesign submittal.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request; the proposed building and ramp and their siting are consistent with the Strategic Plan that the CAAPB and Administration worked on together. If this request is funded, the CAAPB will need to review the final predesign and then proceed with the statutorily-required architectural design competition. Funds earmarked in the request for that competition (\$400 thousand) should be appropriated to the CAAPB.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$4 million for this project. In addition, the governor recommends \$900 thousand to retrofit the existing Health Building at 717 Delaware Street SE in Minneapolis for energy improvements. Also included are budget planning estimates of \$101.538 million for construction in 1998, with the majority of this cost anticipated to be funded from the federal government through the indirect cost pool.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		330

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: New Military Affairs Facility and Ramp

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$6,460
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$20,205
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

6 of 20 requests

1. PROJECT DESCRIPTION:

To conduct a design competition and to design a new Department of Military Affairs/National Guard Training and Community Center, parking ramp, and pedestrian tunnel connection in the Capitol area on property to be acquired at University and Rice Streets. Competition, design, and site acquisition funds are requested in 1996 with construction funds to be requested in 1998.

This new facility will house administrative offices, classrooms, physical fitness space, equipment storage, commercial kitchen and food preparation area, and drill/floor assembly hall, plus a separate parking ramp. This facility, with an anticipated substantial completion date and occupancy in mid-year 2000, will serve the state of Minnesota's obligation to carry out the national defense and the state emergency missions of the National Guard, as well as be available to enhance the public functions of the Capitol area staff and community.

This project will be coordinated by the Admin in consultation with the Capitol Area Architectural Planning Board (CAAPB) in accordance with Minn. Stat. 15.50, subd. 2(e).

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

In keeping with the long-range Strategic Plan for Locating State Agencies and the CAAPB development plans, the existing St. Paul Armory site is planned to

become the site for a new facility for the Department of Children, Families and Learning, the Minnesota State Colleges and Universities System, and other education related agencies. Locating these significant agencies at this site will enhance the Capitol approach and this important gateway to the Capitol Complex from the downtown central business district.

The long-range Strategic Plan recommended co-location and construction of a new Department of Military Affairs/Training and Community Center on property to be acquired specifically at University Avenue and Rice Streets.

The Department of Military Affairs (DMA) currently occupies approximately 174 thousand gross square feet (GSF) of space for all military sections located in St. Paul. By combining and co-locating existing facility use with needed expansion for required office/classroom space and to reduce the large training space, the total amount of space requested for a new facility is 153.8 thousand GSF. This can be broken down further into 67.4 thousand GSF for Military Affairs office/classrooms and 86.4 thousand GSF allocated for the training/community center.

Financial responsibility for the training center would be shared between federal and state dollars. The federal share is estimated at 75% (10,038 GSF) of the training center space and will be determined on the scope and specific detail of the program at the time of submission to the federal government. The federal share of the costs will be requested by DMA for F.Y. 1998 to coincide with the construction costs of the state.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The DMA has been located in the Veterans Service Building since 1977. The shortage of office space in the Veterans Service Building required Military Affairs to seek additional leased space for several of their operational groups (e.g. Recruiting, State Safety, Inspector General) in other metro locations to adequately support their overall mission. The DMA currently occupies the following space:

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
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Location	Office Space	Training Space
Veterans Service Building	26,000	0
Roseville Armory (McCarrons Lake Elementary School)	5,200	40,560
St. Paul Armory, 600 Cedar Street	2,000	98,405
St. Paul Airport Aviation Support Facility	600	1,600

These facilities house a full-time staff of 161 with an additional 192 personnel on weekends. The proposed new facility will be 20,636 GSF of space less than DMA is currently using.

The existing Armory is now 70% vacant since 2 military units relocated to the Rosemount facility in 1994; it has minimal off street parking, needs a complete new roof and its structure is deteriorating. Funds were appropriated in 1984 to rehabilitate and improve the Armory but due to downsizing of military operations in the late 1980s, only a portion of those funds were expended for minimal improvements. In 1991, the unencumbered balance of the 1984 funds were appropriated for the purpose of planning a new military affairs facility.

The long-range Strategic Plan identified the existing Armory site as the potential location for a new childrens/educational facility. Because the state already owns the Armory it is unnecessary for the state to acquire the property. Funds to demolish the Armory will be included as part of the cost of construction for a new project on that site.

The new DMA facility will enhance DMA's ability to carry out its responsibility to command, control, and supervise the Minnesota National Guard units and provide military training with all the equipment, personnel and maintenance that support all assigned missions (state and federal) of the National Guard. This is generally limited to those military personnel required to provide continuous support in military unit administration, preparation and planning for military unit training, military unit supply administration and military recruiting.

The construction costs for the training center space only are eligible for up to 75% federal funds, with all other project costs being the state's responsibility.

Relocating the Department of Military Affairs from the Veterans Service

Building would free up 26 thousand square feet and would provide much needed expansion for the Department of Veterans Affairs, Congressionally Chartered Veterans Organizations and other chartered veteran groups. This would return the facility to its original intended purpose as a building for veterans organizations. It is Admin's intent to substantially renovate the Veterans Service Building before the various organizations expand into vacated space.

4. PREVIOUS PROJECT FUNDING:

\$100 thousand for predesign, Laws of 1994, Chap. 643, Sec. 2, Subd. 7.

\$200 thousand to plan a new Armory and military affairs building, Laws of 1991, Chap. 345, Art. 1, Sec. 108 authorized the use of the unencumbered balance from Laws of 1984, Chap. 597, Sec. 9 (d).

5. OTHER CONSIDERATIONS (OPTIONAL):

The Department of Military Affairs intends to make available to the public the new facility during off hours for integrated community use including neighborhood meetings, congregate dining for senior citizens and other community activities. These organizations and any others using the facility will be charged a fee for the use of the facility.

A 328 stall parking ramp will be constructed on site for personnel and visitors and a pedestrian tunnel under Rice Street would connect this facility to the Capitol complex tunnel system. The cost for constructing the parking ramp and pedestrian tunnel are included in the total costs for this project.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852.

AGENCY CAPITAL BUDGET REQUEST**Building Project Detail (Cont.'d)****Fiscal Years 1996-2001****Dollars in Thousands (\$137,500 = \$138)****Form D-2****PROJECT TYPE (check all that apply):**

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:**Information technology plan:**

submitted to IPO ☒ yes ☐ no ☐ N/A
approved by IPO ☒ yes ☐ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☒ yes ☐ no ☐ N/A
approved by IPO ☒ yes ☐ no ☐ N/A

AGENCY BUILDING NAME AND #: Military Affairs/Training and Community Center**STATE-WIDE BUILDING ID #:** New**FACILITY SQUARE FOOTAGE:**

Existing Building

174,365 Gross Sq. Ft.

Project Scope

N/A Gross Sq. Ft. DemolishedN/A Gross Sq. Ft. DecommissionedN/A Gross Sq. Ft. Renewal or Adaption153,729 Gross Sq. Ft. New Construction plus 114,800 GSF for parking and 40,000 GSF for the tunnel

Final Project Size

308,529 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: CAAPB design guidelines and advisory submittals, local building code requirements, Admin space guidelines and standards.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>1,866</u>
Change in Lease Expenses	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>(668)</u>
Change in Other Expenses	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>1,198</u>

Other:

Change in F.T.E. Personnel 0 0 *

* To be determined

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TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ 3,300		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ 17		
Geotechnical survey			\$ 20		
Property survey			\$ 35		
Historic Preservation			\$ -0-		
Other (specify) <u>demolition</u>			\$ 1,200		
	1. Subtotal	\$ -0-	\$ 4,572	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ 100	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 198		
Design development			\$ 264		
Contract documents			\$ 688		
Design fees: parking ramp and tunnel			\$ 488		
	3. Subtotal	\$ -0-	\$ 1,638	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify) <u>CAAPB Competition</u>			\$ 250		
	4. Subtotal	\$ -0-	\$ 250	\$ 981	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) _____			\$ -0-		
	5. Subtotal	\$ -0-	\$ -0-	\$ 23,466	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ 1,655	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ 165	\$ -0-
Total without inflation (1 through 8)		\$ 100	\$ 6,460	\$ 26,267	\$ -0-
9. Inflation multiplier .245	9. Subtotal	\$ -0-	\$ N/A	\$ 3,976*	\$ -0-
Mid-point of construction (mo./yr.) <u>12/99</u>					
Total with inflation (1 through 9)		\$ 100	\$ 6,460	\$ 30,243	\$ -0-
* Based on state share of \$16,229		TOTAL PROJECT COSTS (all capital costs, all years)		\$ 36,803	

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Building Project Detail (Cont.'d)
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FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>100</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>6,460</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>20,205</u>
Federal funding (assumes inflation included)	\$ <u>10,038</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>36,803</u>
State funding requested (all years)	\$ <u>26,765</u>
Federal funding (all years)	\$ <u>10,038</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund: ___
X Bonds: \$ 6,460 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds: _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

The Military Affairs Facility and Ramp project has completed predesign and received a positive recommendation. The request follows the preferred project funding sequence by requesting only design funding at this time. The site will be acquired and a design competition completed as a part of this stage.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification. The agency needs to research all funding sources for the project including federal funds and any private user fees for the parking.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request. The previously authorized predesign study has confirmed original findings of 1992-93 CAAPB studies made at the request of DMA. Expansion of the original program to allow for sharing of the project's facilities with the surrounding neighborhood, as well as the inclusion of a ramp in the program, are both consistent with earlier CAAPB recommendations.

As with the Health Building, funds earmarked for the architectural design competition (\$250 thousand) should be appropriated directly to the CAAPB. The reduced cost for this competition reflects studies already accomplished by the CAAPB in its earlier work with DMA.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		305

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)

PROJECT TITLE: New Revenue Office Building

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,850

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$29,449

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-

LOCATION (CAMPUS, CITY, COUNTY): St. Paul, Ramsey

AGENCY PRIORITY (for projects in the 1996 session only):

7 of 20 requests

1. PROJECT DESCRIPTION:

To design a new Department of Revenue facility. Design funds are requested in 1996 with construction funds to be requested in 1998. Funds to design and construct a parking facility will be requested in 1998.

Admin will coordinate this project in consultation with the Capitol Area Architectural and Planning Board and staff in accordance with M.S. 15.50, subd. 2(e).

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The Department of Revenue has been located in leased space in the riverfront area of St. Paul since 1988 and the current lease expires in November 1998. Current lease rates are higher than St. Paul market rates, and the current purchase price for the facility is above the market value.

The existing facility has several operational problems, including condensation problems on the north side of the building, performance problems with the voice and data cabling systems, harmonics problems with the facility's electrical systems, air circulation problems with the facility's heating and cooling systems, and deferred maintenance and other leasehold improvements.

Due to high costs and various building operational problems, there is an immediate need to find alternate space for housing the Department of Revenue. With the department's lease due to expire, design of a new facility must begin now since the design of a new facility will take 15 months and actual construction up to 24 months.

The Department of Revenue will require 185 thousand useable square feet or 230 thousand gross square feet at 75% efficiency. The agency program calls for work areas of approximately 50 thousand useable square feet to maximize efficiency and work flow; high security features comparable to those of financial institutions; advanced voice, data, and video systems; advanced environmental controls over interior work areas; a high-tech distribution and receiving center; and convenient access and parking for the public. The department's staffing varies by 200 employees depending on the time of the year.

Relocation to a new or adapted facility is consistent with the recommendations of the long-range Strategic Plan for Locating State Agencies. The exact location is being finalized during the predesign study which was authorized by the 1995 legislature and is currently underway. The operations would be split in 2 locations. The central office operation would be located in the Capitol Complex. A likely site is the area directly east of the Centennial parking ramp, now housing the Department of Administration's Plant Management Division. The high-tech distribution and receiving center will be programmed for a separate facility.

The predesign study examined whether the use of electronic technology can reduce the overall gross square feet per person. By investing in new electronic technology, it is possible to reduce the size of a new facility to incorporate telecommuting strategies.

In the long term, it is more economical to own rather than lease because the state can obtain financing at lower rates than the private sector and the state requires no profit on its investments. Locating Revenue in a state-owned facility will bring the state closer to achieving its long-range strategic goal of 70% ownership of state-occupied space.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

Locating Revenue on existing state-owned property in the Capitol area will take advantage of land already owned by the state and will move Revenue closer to other agencies with which it conducts business. Relocation of the department to the Capitol area will also help encourage employees to use alternative transportation, including car pools, mass transit, and future light rail transit. It will also provide easier and more convenient visitor access by being near major bus lines and freeways.

This request accelerates the long-range Strategic Plan by relocating Revenue into a state-owned facility. The relocation was originally planned for the second 10 years of the Strategic Plan but, because of projected rental increases at the currently leased facility, it is economically prudent to relocate Revenue to a state-owned facility sooner.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The Department of Revenue presently leases 295 thousand net square feet of space. Relocation to a state-owned facility will reduce the department's rental costs. The predesign examined the use of electronic technology in reducing the amount of space needed and the feasibility of telecommuting, distributed operations, and other electronic storage methods.

4. PREVIOUS PROJECT FUNDING:

\$350 thousand for predesign to construct a new facility and to consider options, including acquiring an existing building. Laws of 1995, Special Session, Chap.2, Art. 1, Sec. 2, Subd. 2.

5. OTHER CONSIDERATIONS (OPTIONAL):

The long-range Strategic Plan's transportation study has demonstrated that a facility of this size and public function requires an adjacent or on-site parking ramp to properly accommodate state employees and the customers who utilize the Revenue facility. The 230 thousand gross square feet building requires parking to be located on the same property or immediately adjacent.

Funds to design and construct the parking facility will be requested in 1998, with the debt service payments coming from parking revenues.

6. PROJECT CONTACT PERSON, TITLE AND PHONE:

A. Thomas Ulness, Assistant Director
Division of State Building Construction
G-10 Administration Building
612 296-4646.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Revenue Building

STATE-WIDE BUILDING ID #: New

FACILITY SQUARE FOOTAGE:

Existing Building
400,000 Gross Sq. Ft. (leased)

Project Scope
☐ Gross Sq. Ft. Demolished *
☐ Gross Sq. Ft. Decommissioned
☐ Gross Sq. Ft. Renewal or Adaption
230,000 Gross Sq. Ft. New Construction

* To be determined.

Final Project Size
230,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?
☒ Yes ☐ No.

If so, please cite appropriate sources: CAAPB design guidelines and advisory submittals, local building code requirements, Admin space guidelines and standards.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>3,738</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>(5,037)</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>(1,299)</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>* 0</u>
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AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1.	Site and building preparation				
	Site acquisition		\$ -0-		
	Existing building acquisition		\$ -0-		
	Other acquisitions costs:				
	Environmental studies		\$ -0-		
	Geotechnical survey		\$ -0-		
	Property survey		\$ -0-		
	Historic Preservation		\$ -0-		
	Other (specify)		\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2.	Predesign fees	\$ 350	\$ -0-	\$ -0-	\$ -0-
3.	Design fees				
	Schematic design		\$ 330		
	Design development		\$ 440		
	Contract documents		\$ 880		
	Construction		\$ -0-		
	3. Subtotal	\$ -0-	\$ 1,650	\$ 550	\$ -0-
4.	Administrative costs and professional fees				
	Project management by consultant		\$ -0-		
	Construction management		\$ -0-		
	Construction contingency		\$ -0-		
	Other (specify) <u>CAAPB Design Competition</u>		\$ -0-		
	4. Subtotal	\$ -0-	\$ 200	\$ 1,380	\$ -0-
5.	Site and building construction				
	On site construction		\$ -0-		
	Off site construction		\$ -0-		
	Hazardous material abatement		\$ -0-		
	Other (specify) <u>Information Technology, security</u>		\$ -0-		
	5. Subtotal	\$ -0-	\$ -0-	\$ 18,230	\$ -0-
6.	Furniture, Fixtures and Equipment (office)	\$ -0-	\$ -0-	\$ 2,600	\$ -0-
7.	Occupancy	\$ -0-	\$ -0-	\$ 1,000	\$ -0-
8.	Percent for art	\$ -0-	\$ -0-	\$ 182	\$ -0-
	8. Subtotal	\$ -0-	\$ -0-	\$ 182	\$ -0-
	Total without inflation (1 through 8)	\$ 350	\$ 1,850	\$ 23,942	\$ -0-
9.	Inflation multiplier <u>.230</u>	\$ -0-	\$ N/A	\$ 5,507	\$ -0-
	Mid-point of construction (mo./yr.) <u>9/99</u>				
	9. Subtotal	\$ -0-	\$ -0-	\$ 5,507	\$ -0-
	Total with inflation (1 through 9)	\$ 350	\$ 1,850	\$ 29,449	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 31,649

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>350</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>1,850</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>29,449</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>31,649</u>
State funding requested (all years)	\$ <u>31,649</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____

X Bonds: \$ 1,850 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

The predesign work for the New Revenue Office Building, funded in 1995, is in the process of being completed. Until the predesign work is completed and receives a positive recommendation, the information submitted is considered preliminary. The project scope, costs, and schedule could change following predesign completion.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

If the predesign study for this program finds that the new building should be located in the Capitol area, it would be sited on state land available for redevelopment of any large state office building. Should this occur, the CAAPB would need to access the design funds to be requested in 1998 in order to proceed with an architectural design competition.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$1.85 million for this project. Also included are budget planning estimates of \$29.449 million for construction in 1998.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	40
Contained in State Six-Year Planning Estimates	50/0	0
Total		305

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)

PROJECT TITLE: Capitol Square Demolition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$850

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-

LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex, Saint Paul

AGENCY PRIORITY (for projects in the 1996 session only):

8 of 20 requests

1. PROJECT DESCRIPTION:

To demolish Capitol Square Building and convert the space to parking until a new office facility is constructed.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The long-range Strategic Plan for Locating State Agencies recommended the Capitol Square Building be replaced with a facility housing agencies that relate to Saint Paul's central business district. The Strategic Plan also recommended the educational agencies now occupying the Capitol Square Building be relocated to a new Education Building on the existing Armory site.

Until a new Education Building can be built to house the agencies located in the Capitol Square Building, Admin analyzed the possibility of relocating all educational agencies to non-state owned leased space or to continue to invest additional state funds to make interim life safety improvements to the building. For the following reasons, it is Admin's recommendation to relocate the tenants to leased facilities.

- The creation of the Minnesota State Colleges and Universities and the Department of Children, Families, and Learning requires these organizations to merge and consolidate their operations from several locations into centralized locations.

- It will take a minimum of 6 to 7 years (from July 1996) to predesign, plan and construct a new Education Building which makes late 2002 or early 2003 the earliest possible occupancy date.
- Based on that time frame, the life safety and code standards within the Capitol Square Building must be updated and enhanced for the safety and well being of those state employees if they were to remain in the facility. The life safety features that must be brought up to current standards include smoke detection, alarm systems, pedestrian exitways, and areas that should be zoned including the elevator lobbies, each floor, and the stair towers. The cost to do minimum life safety improvements is estimated at \$2 million.

In addition to life safety improvements, the Capitol Square Building has a number of other inadequacies.

- The roof replacement is past due and it will not sustain the elements until a new facility is constructed.
- The single glazed windows are energy inefficient and do not meet energy standards.
- The top 4 floors will not support concentrated loads which requires monitoring and intensive space planning in the layout of office space and equipment.
- Asbestos is in the ceiling tile, on supply and return piping, and within existing tile flooring. The substantial cost to remove asbestos from above the ceilings precludes running cabling for computer operations in that space or building engineers from accessing certain building systems.
- The elevator operating equipment is 27 years old and in need of immediate replacement.
- The facility needs to comply to ADA standards.
- The heating, ventilating, and air conditioning (HVAC) systems lack proper

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

supply and return zones and the facility does not have the features to readily accept the installation or changes to an automated monitoring system.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

It is no longer prudent to make any improvements to the Capitol Square Building. The inadequacies of the building make it extremely difficult for the tenant agencies to make needed technological improvements in order to operate their programs and efficiently provide services to their clients.

Admin is repeatedly placed in the position of having to make additional investments to the building to meet tenant needs. The building has become a financial burden to operate and although the building is planned for replacement, Admin still has the responsibility to maintain the building as long as it is occupied.

4. PREVIOUS PROJECT FUNDING:

\$982 thousand to remodel a portion of the building, Laws of 1987, Chapter 400, Sec. 3 (l).

\$300 thousand for remodeling a portion of the building. Funds for this work came from the "general purpose remodeling contingency," Laws of 1984, Chapter 597, Sec. 3 (e).

5. OTHER CONSIDERATIONS (OPTIONAL):

If no funds are provided to demolish the Capitol Square Building and to relocate the agencies, then an investment of \$2.057 million is required to make needed life safety improvements. Admin's 1996 capital budget request includes funds for agency relocation.

Admin would not recommend placing other state agencies into this existing building because it would greatly tax the overall code requirements and greatly increase renovation costs. These are capital funds that cannot be recovered and, therefore, Admin recommends they be kept to a minimum.

6. PROJECT CONTACT PERSON, TITLE AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852.

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: Capitol Square

STATE-WIDE BUILDING ID #: 0231001062

FACILITY SQUARE FOOTAGE:

Existing Building
216,700 Gross Sq. Ft.

Project Scope
216,700 Gross Sq. Ft. Demolished
 Gross Sq. Ft. Decommissioned
 Gross Sq. Ft. Renewal or Adaption
 Gross Sq. Ft. New Construction

Final Project Size
216,700 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?
☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ N/A	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ N/A	\$ (3,423)	\$ (3,703)
Change in Lease Expenses	\$ N/A	\$ 5,141	\$ 5,560
Change in Other Expenses	\$ N/A	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ N/A	\$ 1,718	\$ 1,857
Other:			
Change in F.T.E. Personnel	N/A	(12)	(12)

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Demolition			\$ 50		
	3. Subtotal	\$ -0-	\$ 50	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Demolition</u>			\$ 800		
	5. Subtotal	\$ -0-	\$ 800	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 850	\$ -0-	\$ -0-
9. Inflation multiplier <u>N/A</u>	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>N/A</u>					
Total with inflation (1 through 9)		\$ -0-	\$ 850	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 850

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 850
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 850
State funding requested (all years)	\$ 850
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund ___
X Bonds: \$ 850 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a non-building nature have been determined to not require predesign. The Capitol Square Demolition project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on historic cost for demolition in the capitol area and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification. This demolition request would avoid \$2 million in life safety infrastructure improvements, which would otherwise be required if the building were not demolished.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request as consistent with the 1992 Strategic Plan that the CAAPB worked on with Administration. In both that plan and the Comprehensive Plan for the Capitol area, this block is pivotal in strengthening visual and functional connection between the Capitol area and downtown St. Paul.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		375

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Demo.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)

PROJECT TITLE: Support Services Facility

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$8,088

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-

LOCATION (CAMPUS, CITY, COUNTY):

AGENCY PRIORITY (for projects in the 1996 session only):

9 of 20 requests

1. **PROJECT DESCRIPTION:**

To conduct a predesign study, acquire existing facilities, design and renovate and/or expand the warehouse type buildings located between Lafayette Park and the Capitol Complex. These expanded facilities would be for the Department of Administration's Print Communications (PrintComm), Micrographics/Records Center, and Central Stores divisions.

Since 1984 a considerable amount of programming and updates have occurred for the relocation of these operations to another location.

2. **PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:**

The long-range Strategic Plan for Locating State Agencies indicates that such support operations are best located in a light industrial area in close proximity to the customers they serve. The buildings housing these services should not be located in visual corridors or gateways to the Capitol Complex. Due to the nature of the services and products these operations provide, adequate land is needed for service access, deliveries, storage, and dockage.

At present, Central Stores is located in the Capitol Complex at 12th Street between Jackson and Robert Streets. Print Communications is located in the Ford Building, and the Micrographics/Record Center is located in leased facilities on White Bear Avenue and Highway 36 in Maplewood.

Multi-storied buildings are not efficient for these types of operations, and in accordance with the Strategic Plan, these divisions would be relocated to 1-story buildings renovated specifically to suit their individual operations in a light industrial/warehouse area near the Capitol Complex. This location would meet their needs, take advantage of lower facility costs and yet remain close to their state agency customers.

This relocation will free up existing Capitol Complex property to accommodate multi-storied office facilities for those state agencies needing to be within the Capitol Complex.

3. **IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):**

In 1992, the state issued a 'request for proposal' to lease a facility for support services. The rent proposals submitted were very costly due to the improvements required for the specific facility and the proposers' need to amortize those improvements over the lease. As a result, it was determined the less expensive approach to house state support services was to own those facilities through new construction or acquisition. The cost benefits of this approach are realized through lower operating costs over a longer period of time, equity build up, and greater control of the facilities' management.

Admin has identified property that it can acquire to meet PrintComm, Micrographics/Records Center, and Central Stores needs. The renovation/expansion is more economical than constructing new facilities in this situation.

4. **PREVIOUS PROJECT FUNDING:**

\$1.3 million to relocate PrintComm, Micrographics/Records Center, and Central Stores, Laws of 1991, Chap. 345, Art. 1, Sec. 17, Subd. 4. In addition, legislation in this section requires relocating PrintComm to a more suitable location, preferably outside the Capitol Complex, to permit remodeling of the Ford Building for office space.

\$100 thousand to prepare a program and feasibility study of a combined services facility, Laws of 1984, Chap. 597, Sec. 3, Subd. 5(b).

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

5. OTHER CONSIDERATIONS (OPTIONAL):

It is essential to relocate Central Stores and Travel Management because their current location is the future site for the new Department of Health facility. Funds are needed for all stages of this project to avoid delays in construction of the new Health facility.

PrintComm continues to experience problems in the Ford Building with humidity control which is critical to efficient printing press operations. Currently the printing supplies are stored near the loading dock separate from its printing operations which are on the lower level where humidity levels are difficult to control. PrintComm operates in inadequate quarters and although ventilation improvements have been made to the building, fumes from the printing operation continue to infiltrate the upper office floors.

The Micrographics/Record Center moved from leased space in downtown Saint Paul in 1994 to an interim location near White Bear Avenue and Highway 36 when the landlord requested they vacate the building for a new tenant. It is preferred that Micrographics/Records Center operations be located closer to state agencies in the Capitol Complex.

The total gross square footage required is as follows:

Central Stores	33,498 GSF
Print Communications	56,728 GSF
Micrographics/Record Center	7,345 GSF
Intertechnology	7,735 GSF
Common area	<u>16,161 GSF</u>
	121,467 GSF

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☒ no ☐ N/A
 approved by IPO ☐ yes ☒ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☒ no ☐ N/A
 approved by IPO ☐ yes ☒ no ☐ N/A

AGENCY BUILDING NAME AND #: Support Services Facility

STATE-WIDE BUILDING ID #: new

FACILITY SQUARE FOOTAGE:

Existing Building
53,575 Gross Sq. Ft.

Project Scope
0 Gross Sq. Ft. Demolished
0 Gross Sq. Ft. Decommissioned
0 Gross Sq. Ft. Renewal or Adaption
121,467 Gross Sq. Ft. New Construction/Renovation

Final Project Size
121,467 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?
☒ Yes ☐ No.

If so, please cite appropriate sources: Local building code requirements, Admin space guidelines and standards.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>N/A</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>N/A</u>	\$ <u>-0-</u>	\$ <u>2,876</u>
Change in Lease Expenses	\$ <u>N/A</u>	\$ <u>-0-</u>	\$ <u>(676)</u>
Change in Other Expenses	\$ <u>N/A</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>N/A</u>	\$ <u>-0-</u>	\$ <u>2,200</u>

Other:

Change in F.T.E. Personnel N/A N/A *

* To be determined.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ 2,000		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ 2,000	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ 42	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 50		
Design development			\$ 68		
Contract documents			\$ 134		
Construction			\$ 84		
	3. Subtotal	\$ -0-	\$ 336	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ 144		
Construction contingency			\$ 144		
Other (specify) <u>Telecommunications and Security</u>			\$ 144		
	4. Subtotal	\$ -0-	\$ 432	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 4,750		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 4,750	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 48	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 7,608	\$ -0-	\$ -0-
9. Inflation multiplier <u>.100</u>	9. Subtotal	\$ -0-	\$ 480*	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>7/97</u>					
Total with inflation (1 through 9)		\$ -0-	\$ 8,088	\$ -0-	\$ -0-

* based on \$4,798

TOTAL PROJECT COSTS (all capital costs, all years) \$ 8,088

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 8,088
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 8,088
State funding requested (all years)	\$ 8,088
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$	___	Fund	___
<u>X</u> Bonds: \$	8,088	Tax Exempt	<u>X</u> Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This request is for all stages of work for a Support Services Facility. The preliminary costs for the total project will be refined as part of the predesign process. The project scope, costs, and schedule could change following predesign completion. The project needs to be completed in a timely manner in order to allow the existing site in the Capitol complex to be made available for another capital project.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request as consistent with the 1992 Strategic Plan and Comprehensive Plan goals to relocate light industrial uses that do not need to be located on the valuable land surrounding the Capitol.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$8.088 million for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		305

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Travel Management Facility

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$2,655
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): St. Paul, MN

AGENCY PRIORITY (for projects in the 1996 session only):

10 of 20 requests

1. **PROJECT DESCRIPTION:** To conduct a predesign study, acquire land, design, and construct a new warehouse type facility in close proximity to the Capitol Complex for a new Department of Administration, Travel Management Center that will be displaced by the construction of a new state facility for the Health Department on Admin's present Capitol Complex site.

Since 1984 programming and updates have occurred for the relocation of this operation.

2. **PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:** The long-range Strategic Plan for Locating State Agencies indicates that this support service is best provided in an appropriate industrial building located in close proximity to the customers they serve but not necessarily adjacent to them. This service should not be located in visual corridors or gateways to the Capitol Complex. Adequate land is needed for a new facility including maintenance areas, vehicle access, vehicle storage, fuel dispensing, and space for future expansion.

At present, Travel Management is located in the Capitol Complex at 12th Street between Jackson and Robert Streets on the site the long-range Strategic Plan identified as the future location for the Department of Health. To avoid time delays and increased costs in constructing the new Health facility on this site, the existing Travel Management site would need to be ready for demolition and site preparation in 1998. It is imperative that a Travel Management facility is designed and constructed for their specific operation

in a light industrial area to take advantage of lower land costs and to remain close to state agency customers for continued service.

3. **IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):** In 1992, the state issued a 'request for proposal' to lease a facility for support services. The rent proposals received were costly due to the improvements required for this particular facility and the proposers' need to amortize improvement costs over the lease. As the result, it was determined that a better and less expensive approach would be to construct a state-owned facility. The benefits are lower operating costs over a longer period of time, equity build-up, and greater control over the management of the facility.

4. **PREVIOUS PROJECT FUNDING:** \$504 thousand to relocate Travel Management, Laws of 1991, Chapter 345, Article 1, Section 17, Subdivision 4.

\$100 thousand to prepare a program and feasibility study of a combined services facility, Laws of 1984, Chapter 597, Section 3, Subdivision 5(b).

5. **OTHER CONSIDERATIONS (OPTIONAL):** It is important to relocate Travel Management, in addition to Central Stores, to an adjacent light industrial area because their present site is the future location of the proposed new Department of Health facility as defined in the long-range Strategic Plan. Funds are needed for all stages of this project to avoid delays in construction of the new Health facility.

The total square footage for this facility would be in the 22,840 gross square foot range, with a sufficient amount of land for vehicle storage.

6. **PROJECT CONTACT PERSON, TITLE, AND PHONE:**
Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852.

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☒ no ☐ N/A
approved by IPO ☐ yes ☒ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☒ no ☐ N/A
approved by IPO ☐ yes ☒ no ☐ N/A

AGENCY BUILDING NAME AND #: Travel Management

STATE-WIDE BUILDING ID #: New

FACILITY SQUARE FOOTAGE:

Existing Building

39,554 Gross Sq. Ft.

Project Scope

0 Gross Sq. Ft. Demolished
0 Gross Sq. Ft. Decommissioned
0 Gross Sq. Ft. Renewal or Adaption
22,840 Gross Sq. Ft. New Construction

Final Project Size

22,840 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Local building code requirements, Admin space guidelines and standards.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>N/A</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>N/A</u>	\$ <u>381</u>	\$ <u>792</u>
Change in Lease Expenses	\$ <u>N/A</u>	\$ <u>(149)</u>	\$ <u>(316)</u>
Change in Other Expenses	\$ <u>N/A</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>N/A</u>	\$ <u>232</u>	\$ <u>476</u>

Other:

Change in F.T.E. Personnel N/A * *

* To be determined.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation				
Site acquisition		\$ 680		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ 680	\$ -0-	\$ -0-
2. Predesign fees	\$ -0-	\$ 12	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ 25		
Design development		\$ 30		
Contract documents		\$ 60		
Construction		\$ 10		
3. Subtotal	\$ -0-	\$ 125	\$ -0-	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ 50		
Construction contingency		\$ 50		
Other (specify) <u>Telecommunications</u>		\$ 50		
4. Subtotal	\$ -0-	\$ 150	\$ -0-	\$ -0-
5. Site and building construction				
On site construction		\$ 1,411		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ -0-	\$ 1,411	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	\$ -0-	\$ 14	\$ -0-	\$ -0-
8. Subtotal	\$ -0-	\$ 14	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ -0-	\$ 2,392	\$ -0-	\$ -0-
9. Inflation multiplier <u>.110</u>	\$ -0-	\$ 263	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>9/97</u>				
Total with inflation (1 through 9)	\$ -0-	\$ 2,655	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 2,655

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$	<u>-0-</u>
State funding received	\$	<u>-0-</u>
Federal funding received	\$	<u>-0-</u>
Local government funding received	\$	<u>-0-</u>
Private funding received	\$	<u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$	<u>2,655</u>
Federal funding	\$	<u>-0-</u>
Local government funding	\$	<u>-0-</u>
Private funding	\$	<u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$	<u>-0-</u>
Federal funding	\$	<u>-0-</u>
Local government funding	\$	<u>-0-</u>
Private funding	\$	<u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$	<u>-0-</u>
Federal funding	\$	<u>-0-</u>
Local government funding	\$	<u>-0-</u>
Private funding	\$	<u>-0-</u>

Total Project Costs (all years)	\$	<u>2,655</u>
State funding requested (all years)	\$	<u>2,655</u>
Federal funding (all years)	\$	<u>-0-</u>
Local government funding (all years)	\$	<u>-0-</u>
Private funding (all years)	\$	<u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____

X Bonds: \$ 2,655 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This request is for all stages of work for the Travel Management Facility . The preliminary costs for the total project will be refined as part of the predesign process. The project scope, costs, and schedule could change following predesign completion. The project needs to be completed in a timely manner in order to allow the existing site in the Capitol complex to be made available for another capital project.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request as consistent with the 1992 Strategic Plan as well as Comprehensive Plan goals to relocate any light industrial uses that do not need to be located on the valuable land surrounding the Capitol.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$2.655 million for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		270

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)

PROJECT TITLE: Predesign Public Safety (DPS) Building & Ramp

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$161

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$1,841

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$39,531

LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

11 of 20 requests

1. PROJECT DESCRIPTION:

To conduct a predesign study for a new Department of Public Safety (DPS) facility and adjacent parking to be located in the Capitol area. Predesign funds are requested in 1996 with design competition and design fees in 1998, and construction funds in 2000.

This project will be coordinated by Admin in consultation with the Capitol Area Architectural and Planning Board and staff.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

At present, many of DPS's administrative offices are housed in 67,000 square feet of space in Town Square in downtown St. Paul. DPS also occupies 50,000 square feet of space on 1 floor of the Transportation Building. The Transportation Building is being renovated for sole use by the Department of Transportation. To facilitate the renovation, DPS vacated 2 floors of space in February 1994 and 1 floor of DPS's operation will soon be relocated to a nonstate-owned leased facility. DPS also occupies 63,000 square feet in a state-owned building at 1246 University Avenue, shares space in the State Capitol and leases nonstate-owned space in 3 locations.

The purpose of this request is to predesign a facility that would house all or most of DPS in 1 location on a central Capitol area site. The collocation and consolidation of this agency would place the department in 1 central location

which would enhance customer access, program integration, and interdepartmental relations. Likewise, their close working relationships with other key state agencies in the Capitol area would make this the best location for the facility. For example, the departments of Transportation and DPS have a number of interrelated functions. Physical proximity of the 2 departments will facilitate the continued excellent working relationship between the 2 agencies. The long-range Strategic Plan for Locating State Agencies supports locating DPS within the Capitol area.

The collocation would include the Bureau of Criminal Apprehension and its laboratory function currently located in the St. Paul midway area. The BCA is extremely overcrowded. The BCA lab needs to be located with the rest of the BCA as part of the law enforcement operation. The BCA lab has critical security and confidentiality requirements. The equipment is very specialized and individually calibrated for the sensitive function performed. It is vital to the successful completion of a criminal investigation that evidence be processed with extreme care. Strict chain of evidence requirements must be maintained in order to introduce evidence in court proceedings. Therefore, it cannot be collocated with other state labs.

Emergency Management has a statutory responsibility to maintain an Emergency Operating Center from which the Governor and key state officials can run state government during major disasters. For the safety and convenience of these officials and the smooth implementation of emergency operations, this center should remain in the Capitol Complex.

Driver and Vehicle Services attracts an average of over 1,500 citizens to the Capitol Complex each day. All other divisions combined average 100 visitors per day. Staying in the Capitol area, with ready access to major freeways, provides convenient access to DPS and other government services.

The DPS could better serve the public by consolidating its fragmented operation and collocating in 1 building. Consolidation and collocation would also better serve employees. Commuting between offices would be reduced drastically, work group coordination would be enhanced, and administrative support services such as storage, mail, and financial services could be streamlined. Duplication of services would be eliminated and more cost-efficient methods could be employed. Most importantly, computer technology and telecommunications capabilities would be enhanced.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The majority of DPS's operations are in nonstate-owned leased space located throughout St. Paul. Some of the general office locations are inadequate in terms of quantity of space. Special use areas are decreasing rapidly because limited space is being taken up by the work area needs of people and equipment. Safety, handicapped accessibility and technological integration are concerns in many of DPS's locations. Multiple locations cause the agency's operations to be fragmented and difficult for their customers to locate. DPS's operations need to be consolidated into 1 central location in order to more easily provide improved services to their customers.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

The long-range Strategic Plan has addressed the fact that a facility of this size and public function must be complemented by adjacent parking and access which will properly accommodate state employees and the large numbers of customers using the facility. It is vital that this building be located on or directly adjacent to transit service.

DPS's parking needs are as follows:

- Inside secure parking for 4 van-type vehicles.
- Secured parking for 40 law enforcement vehicles.
- 400 employee parking spaces, including ride-share vans.
- 300 visitor parking spaces, separate from employee parking.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Public Safety Building

STATE-WIDE BUILDING ID #: New

FACILITY SQUARE FOOTAGE:

Existing Building

 N/A Gross Sq. Ft.

Project Scope

<u> 0 </u>	Gross Sq. Ft. Demolished
<u> 0 </u>	Gross Sq. Ft. Decommissioned
<u> 0 </u>	Gross Sq. Ft. Renewal or Adaption
<u> 208,000 </u>	Gross Sq. Ft. New Construction

Final Project Size

 208,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: CAAPB design guidelines and advisory submittals, local building code requirements, Admin space guidelines and standards.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Bldg. Oper. Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Lease Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Other Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Total Change in Operating Costs . . .	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>

Other:

Change in F.T.E. Personnel	<u> 0 </u>	<u> 0 </u>	<u> 0 </u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ 161	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ 1,441	\$ 481
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify) <u>CAAPB Design Competition</u>			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ 400	\$ 550
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ 26,178
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ 1,373
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ 824
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ 275
Total without inflation (1 through 8)		\$ -0-	\$ 161	\$ 1,841	\$ 29,681
9. Inflation multiplier <u>.332</u>	9. Subtotal	\$ -0-	\$ N/A	\$ N/A	\$ 9,850
Mid-point of construction (mo./yr.) <u>5/01</u>					
Total with inflation (1 through 9)		\$ -0-	\$ 161	\$ 1,841	\$ 39,531

TOTAL PROJECT COSTS (all capital costs, all years) \$ 41,533

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>-0-</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>161</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>1,841</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>39,531</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>41,533</u>
State funding requested (all years)	\$ <u>41,533</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

 Cash: \$ Fund

 X Bonds: \$ 161 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

 Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This request for predesign of a DPS Building and Ramp follows the recommended project sequence for an appropriation. Until the predesign work is completed and receives a positive recommendation, the information is considered preliminary. The project scope, costs, and schedule could change following predesign completion.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request despite the uncertainties regarding both program and siting criteria. While this project received some cursory study in the 1992 Strategic Plan, many conditions have since changed. Thus, predesign is the appropriate next step. However, we remain open to a more flexible siting in or near the capitol area at least until after predesign.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		280

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of
PROJECT TITLE: Security & Lighting Improvements, Phase 2

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,090
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

12 of 20 requests

1. PROJECT DESCRIPTION:

To complete the installation of Capitol Complex security lighting and surveillance equipment, to comply with local ordinances and standards, and meet the objectives outlined in the 1990 Capitol Security Task Force report. This project will be coordinated by the Department of Administration in cooperation with the Capitol Area Architectural Planning Board and Capitol Security.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The 1994 legislature appropriated partial funds to upgrade security lighting, individual call stations and security surveillance cameras. The remaining funds are needed to complete security improvements in the Capitol area.

The principal area of concern is facility entry lighting from main entries to a public right-of-way on all fourteen Capitol area buildings to comply with the adopted Illuminating Engineering Society (I.E.S.) recommended standards.

The funds will be used to address perimeter lighting around the state Capitol, introduce high-tech security detection devices at the Capitol exterior, and complete pedestrian way illumination from our state buildings to parking facilities. Some examples of where lighting is needed are along the walkway of Columbus Street on the lower Mall, John Ireland Boulevard, Constitution Avenue between Robert and Cedar Streets, and at locations requiring an increased degree of surveillance such as transit or landscaped areas. Again, where pedestrian ways follow Capitol area streets, fixture types selected from

the city of St. Paul standards and approved by the CAAPB will be utilized in a cooperative effort between state and local agencies.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

This request is to enhance the safety and well being of all individuals who either work in or visit Minnesota's state Capitol grounds. The impact of the initial installation has been positive and to complete this phase would increase the security in the Capitol Complex in areas that continue to have deficiencies.

This project will provide improved safety and security for state employees, visitors, and the residents from surrounding neighborhoods who use the Capitol Complex. This security phase would enhance the present security needs and maintain the standards for future expansion contemplated by implementation of the long-range strategic plan. Increased security measures will extend the Capitol area security network to all facilities and grounds within the Capitol area.

4. PREVIOUS PROJECT FUNDING:

\$400 thousand to install Capitol area security and surveillance equipment, Laws of 1994, Chapter 643, Section 2, Subdivision 8.

\$961 thousand to improve security at state parking ramps and lots, Laws of 1991, Chapter 345, Article 1, Section 17, Subdivision 4 (General Fund).

5. OTHER CONSIDERATIONS (OPTIONAL): None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612)296-6852

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
 N/A Gross Sq. Ft.

Project Scope

☐ N/A Gross Sq. Ft. Demolished
☐ N/A Gross Sq. Ft. Decommissioned
☐ N/A Gross Sq. Ft. Renewal or Adaption
☐ N/A Gross Sq. Ft. New Construction

Final Project Size

☐ N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel 0 0 0

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 1,000		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ 1,360	\$ 1,000	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 1,360	\$ 1,000	\$ -0-	\$ -0-
9. Inflation multiplier .090	9. Subtotal	\$ N/A	\$ 90	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>5/97</u>					
Total with inflation (1 through 9)		\$ 1,360	\$ 1,090	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 2,450

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a infrastructure nature have been determined to not require predesign. The Security and Lighting Improvements project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB has been involved and supportive of this plan for years, and looks forward to relighting, in a pedestrian-friendly and safer manner, major paths crossing the Mall as well as all building approaches and entrances.

While the parking lots have been improved in the past, entrances and connections across the Capitol grounds, as well as those streets not updated during sewer work in 1992-93, need complete attention now. Acknowledging the multi-phased timeline already applied to this effort, the CAAPB believes it is imperative that the full amount requested for this project is appropriated this year.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		270

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)

PROJECT TITLE: Electrical Utility Infrastructure, Phase 2

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,635

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$1,815

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-

LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

13 of 20 requests

1. PROJECT DESCRIPTION:

To continue to improve, upgrade and expand the electrical utility infrastructure within the Capitol Complex. Phase 2 funds requested in 1996 are to convert from a primary feeder loop system to a primary selective system, expand a long-range "peak shaving" program with Northern States Power (NSP), install a metering system for each individual building and provide the capabilities to expand the feeder system to new facilities in the future. In 1998, Phase 3 funds will be requested to complete the electrical infrastructure upgrade.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

An engineering analysis conducted for the long-range Strategic Plan for Locating State Agencies disclosed deficiencies in the present electrical infrastructure within the Capitol Complex. The electrical load has reached capacity for the existing dual switch gear; there are weak links, primarily at chiller connections requiring replacement, and individual meters must be placed at each facility in order to have an effective energy management system.

In 1994, Phase 1 funds were appropriated to install a third switchgear; in Phase 2, the infrastructure will be converted from a primary loop system to a primary selective system to augment the capacity of each facility, supplement the electrical demands due to sophisticated electronic computer equipment, meet the expanded office capacity in the Capitol Complex and establish the primary selective system as the source of uninterrupted electrical energy.

Due to the major life safety renovations underway within the Transportation Building, NSP agreed to install a 2,000 KVA emergency generator outside that facility to be used for 'peak shaving' commencing in 1995. The generator can

be used for simple standby operations; however, the full intent is to augment peak periods in either summer or winter, where NSP needs additional energy elsewhere on their system. In return, the state will share in the savings of those peak periods along with unlimited operations and maintenance service for 15 years. The emergency generator has the capacity to serve other facilities on the primary selective system, but only after the cables have been upgraded and additional generators introduced along the system. Phase 3 will thus be completed through the installation of new cables throughout the Capitol Complex.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The introduction and upgrading of the primary selective system will provide increased electrical capacity and flexibility to the Capitol complex. This increased capacity will eliminate "brown outs" and frequent power failures which cause unwanted down time, electronic information loss and reduced customer service. The new primary selective system will allow future office facility expansion to occur, establish an energy management system for each facility in the complex and share in "peak shaving" costs with NSP.

4. PREVIOUS PROJECT FUNDING:

\$600 thousand for a switchgear, Laws of 1994, Chap. 643, Sec. 2, Subd. 9.

5. OTHER CONSIDERATIONS (OPTIONAL):

Currently, power/energy problems are being experienced and will become more severe unless these primary selective system improvements are made. State agencies' data are at risk and the potential for serious consequences in the loss of information due to electrical failures needs to be averted, while providing for agencies effective future needs.

The long-range Strategic Plan outlines the potential requirements for the Capitol complex and to upgrade and expand the electric utility infrastructure now will assure those future plans can be met without unwanted delays.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building,
St. Paul, MN 55155
(612) 296-6852.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☒ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☒ Other (specify): Improved Operating Performance

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
 N/A Gross Sq. Ft.

Project Scope
 N/A Gross Sq. Ft. Demolished
 N/A Gross Sq. Ft. Decommissioned
 N/A Gross Sq. Ft. Renewal or Adaption
 N/A Gross Sq. Ft. New Construction

Final Project Size
 N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?
☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel	<u> 0 </u>	<u> 0 </u>	<u> 0 </u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation				
Site acquisition		\$ -0-		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ -0-		
Design development		\$ -0-		
Contract documents		\$ 50		
Construction		\$ -0-		
3. Subtotal	\$ -0-	\$ 50	\$ 50	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ 72		
Other (specify)		\$ -0-		
4. Subtotal	\$ -0-	\$ 72	\$ 72	\$ -0-
5. Site and building construction				
On site construction		\$ 1,378		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ 600	\$ 1,378	\$ 1,378	\$ -0-
6. Furniture, Fixtures and Equipment	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ 600	\$ 1,500	\$ 1,500	\$ -0-
9. Inflation multiplier .090, .210	\$ N/A	\$ 135	\$ 315	\$ -0-
Mid-point of construction (mo./yr.) <u>5/97, 5/99</u>				
Total with inflation (1 through 9)	\$ 600	\$ 1,635	\$ 1,815	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 4,050

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ 600
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 1,635
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate \$ 1,815
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 4,050
State funding requested (all years) \$ 4,050
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____
X Bonds: \$ 1,635 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total ___
___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This project is appropriate as a separate request due to the project cost exceeding the \$1 million asset preservation guideline.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request as a necessary upgrade of the campus facilities, critical to guaranteeing uninterrupted service to the government and the public we serve.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$1.635 million for this project. Also included are budget planning estimates of \$1.815 million in 1998.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		280

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Agency Relocation

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$5,148
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY):

AGENCY PRIORITY (for projects in the 1996 session only):

14 of 20 requests

1. PROJECT DESCRIPTION:

The request is made for the purpose of relocating the following state agencies:

1. Department of Labor & Industry (St. Cloud)
2. Department of Human Services (St. Cloud)
3. Department of Human Rights
4. Department of Transportation
5. Department of Public Safety
6. Department of Health
7. Department of Children, Families and Learning
8. Private Detective and Protective Agent Services Board

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

It is a goal of the Strategic Plan For Locating State Agencies to co-locate state agencies to enhance customer service and to improve operational efficiencies.

Department of Labor and Industry and Department of Human Services (St. Cloud): Pursuant to this goal, Admin developed and implemented a

workplan to co-locate state agencies in St. Cloud to provide a 1-stop service center. Based on lease proposal evaluations and economic analyses, it was determined that state agencies should co-locate to Midtown Square located at 33 West Division Street in St. Cloud. Funding is needed to relocate the Department of Labor and Industry and the Department of Human Services.

■ **Department of Human Rights:**

The Department of Human Rights is requesting funds to relocate from their present location at 500 Bremer Tower, St. Paul to a more suitable facility to improve their operational efficiencies. Facilitating and providing a safe, healthy and efficient environment for employees and visitors such as suitable indoor air quality, appropriate security and an adequate floor plan will be major items of consideration.

■ **Department of Transportation:**

In keeping with the Strategic Plan For Locating State Agencies and capital budget reform to maintain state assets, the 1992 legislature appropriated funds through Minnesota Laws Chap. 558, Sec. 12, Subd. 5 to commence partial life-safety work in the Transportation Building and Chap. 558, Sec. 12, Subd. 7 for relocation of affected areas. The 1993 and 1994 legislatures appropriated funds to continue the life-safety work on 4 additional floors and to relocate the Department of Transportation.

Funds are needed to relocate the Department of Transportation to 2 completed floors so that 2 additional floors are vacated allowing continuation of life-safety work in the building. In addition, funds are needed to relocate the Driver and Vehicle Services Division of the Department of Public Safety from the Transportation Building to leased space to allow for continued life-safety work on the vacated area.

■ **Department of Children, Families and Learning:**

The 1995 legislature created the Department of Children, Families and Learning. The Department of Education and units from the departments of Human Services, Minnesota Planning, Corrections, Public Safety and

AGENCY CAPITAL BUDGET REQUEST
Non-Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

Economic Security providing children, family and learning services will be consolidated by the creation of the new department. The fragmented work units should be co-located in order to achieve operational efficiency, share resources, maximize service delivery and meet customer needs. Most of the new department is housed in the Capitol Square Building. However, funding to demolish the Capitol Square Building is being requested in the 1996 capital budget. Therefore, funding is needed to relocate and consolidate the affected work units from their present locations to one location.

■ Department of Health:

The Department of Health is requesting funds to relocate its office space from the state-owned facility located at 717 Delaware Street SE in Minneapolis to a location adjacent to or in close proximity to its existing offices in downtown St. Paul. The move would improve customer service and facilitate more efficient operations through co-location of work units and services.

■ Private Detective and Protective Agent Services Board:

The Private Detective and Protective Agent Services Board is located with the Bureau of Criminal Apprehension (BCA) in the state-owned building at 1246 University Avenue. The BCA needs the space for its operations resulting in the need to relocate the board.

3. PREVIOUS PROJECT FUNDING:

For Department of Transportation relocation.

	<u>Thousand</u>
Laws of 1992, Chap. 558, Sec. 12, Subd. 7 -	\$ 764
Laws of 1993, Chap. 373, Sec. 9, Subd. 4 -	80
Laws of 1994, Chap. 643, Sec. 2, Subd. 5 -	1,904

4. OTHER CONSIDERATIONS (OPTIONAL):

None.

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST
Non-Building Project Detail (Cont'd.)

Form F-1

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Agency	Tentative Move Date	Current Cost Per Sq. Ft.	Proposed Cost Per Sq. Ft.	Furn/Equip Move	Telecomm Move	Furniture Purchase	Rent Difference	Plant Mgmt. Rent Loss	TOTAL
Transportation 1996	Fall 1996	\$9.06	\$15.00	\$41	\$35	\$0	\$499	\$250	\$825
Transportation 1997	Fall 1997	9.43	15.00	145	49	0	468	349	1,011
Transportation 1998	Fall 1998	9.81	9.81	70	110	0	0	177	357
Subtotal				\$256	\$194	\$0	\$967	\$776	\$2,193
Children, Families & Learning	Spring/Summer 1997	10.05	16.00	399	546	311	450	N/A	1,706
Health	Winter 1996-97	10.95	14.50	304	218	204	238	N/A	964
Human Rights	Fall 1996	10.37	15.00	16	58	20	40	N/A	134
Private Detective Board	Spring 1997	8.62	16.00	5	5	0	14	N/A	24
Public Safety	Spring 1997	8.94	11.57	25	2	8	9	11	55
St. Cloud:									
Labor & Industry	Summer 1996	12.48	11.75	1	18	0	0	N/A	19
Human Services (RSC)	Fall 1996	10.50	11.75	4	2	37	10	N/A	53
TOTAL				\$1,010	\$1,043	\$580	\$1,728	\$787	\$5,148

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)

Form F-2

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

TYPE OF REQUEST (Check all that apply):

- ☐ Acquisition of State Assets
☐ Development of State Assets
☒ Maintenance of State Assets
☐ Grants to Local Governments
☐ Loans to Local Governments
☒ Other (specify): Relocation of state agencies

PROJECT CHARACTERISTICS (Check all that apply):

- ☒ Health and Safety
☒ Enhancement of Existing Programs/Services
☐ Expansion of Existing Program/Services
☐ Provision of New Program/Services
☐ Other (specify):

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

- ☒ Cash: \$ 2,955 Fund General
 \$ 2,193 Fund Trunk Highway
- ☐ Bonds: \$ _____ Tax Exempt ☐ Taxable ☐

STATE DEBT SERVICE PAYMENTS (Check all that apply):

- N/A General Fund % of total ☐
N/A User Financing % of total ☐

Source of funds _____

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ *1,904
State funding received \$ *1,904
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 5,148
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 5,148
State funding requested(all years) \$ 5,148
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

* For Department of Transportation relocation.

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB has no comments on this request as it has no visible impact on the Capitol area and grounds.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a general fund appropriation of \$261 thousand to relocate the Department of Human Rights, Public Safety: Division of Driver and Vehicle Services, Labor and Industry (St. Cloud), and Human Services (St. Cloud). The Governor also recommends a trunk highway fund appropriation of \$2.193 million for relocation of two floors of the Department of Transportation Building in St. Paul. The Governor does not recommend capital funds for relocation of the Departments of Health; Children, Families and Learning; and Private Detective Board.

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12-18-95 2:19pm cm

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		400

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Remodel Ford Building

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$398
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$7,660
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

15 of 20 requests

1. PROJECT DESCRIPTION:

To predesign and design the renovation of the Ford Building on University Avenue including exterior modifications. Predesign and design funds are requested in 1996 with construction funds requested in 1998.

This project will be coordinated with the Capitol Area Architectural Planning Board and staff in accordance with M.S. 15.50, subd. 2(e).

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

In 1992, Admin requested \$4.3 million dollars to totally renovate the Ford Building for the Attorney General's office. The request was not approved and subsequently the Attorney General's office relocated its operations from the Ford Building into leased space in downtown St. Paul.

The Strategic Plan for Locating State Agencies recommended replacing the building with a new office building for multi-agency use. Because there are several other office building projects which have higher priority before a new facility could be built on this site, it is necessary to renovate the Ford Building for continued use until a new facility is constructed.

In the past, the Ford Building has received minor adjustments to life safety issues but an overall comprehensive life safety system must be installed for the building to meet present day standards. Currently printing fumes rise to the upper floors through the elevator shafts thereby creating an unwanted

environmental condition for state employees. This problem can be solved by relocating Admin's Print Communications Division to a more compatible facility to complement their operation (see request #9, Support Services) and renovating the building for office use.

Admin's intent is to provide complete new electrical distribution systems within the building, new heating, ventilating, air conditioning (HVAC) services, a complete fire management program, new elevators to replace the existing freight elevator, updating environmental standards, the latest hardware in information technology services, and historic improvements to the building's exterior.

The Ford Building is connected to the Capitol tunnel system for ease of access to the Capitol Complex.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Renovating this facility would allow the state to relocate a single division or bureau into the facility or several smaller agencies from leased space to be closer to the Capitol area for day to day interaction. The cost benefits of renovating existing facilities are realized through lower rental rates over a longer period of time, equity build up and greater control of operational and management costs.

4. PREVIOUS PROJECT FUNDING:

\$150 thousand to repair the ventilation system, Laws of 1990, Chap. 610, Art. 1, Sec. 18 (c).

5. OTHER CONSIDERATIONS (Optional):

The Ford Building is a structurally sound facility and through renovation can be converted into an environmentally functional building by current standards. In 1994, three small, obsolete buildings on the same block were demolished and surface parking was added to meet the needs of tenants in the Ford Building.

6. PROJECT CONTACT PERSON, TITLE AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☒ no ☐ N/A
 approved by IPO ☐ yes ☒ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☒ no ☐ N/A
 approved by IPO ☐ yes ☒ no ☐ N/A

AGENCY BUILDING NAME AND #: Ford Building

STATE-WIDE BUILDING ID #: 0231002562

FACILITY SQUARE FOOTAGE:

Existing Building
57,013 Gross Sq. Ft.

Project Scope
0 Gross Sq. Ft. Demolished
0 Gross Sq. Ft. Decommissioned
57,013 Gross Sq. Ft. Renewal or Adaption
0 Gross Sq. Ft. New Construction

Final Project Size
57,013 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: CAAPB design guidelines and advisory submittals, Local building code requirements, Admin space guidelines and standards.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ 1,125
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ 1,125

Other:

Change in F.T.E. Personnel 0 0 0

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ 38	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 72		
Design development			\$ 96		
Contract documents			\$ 192		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ 360	\$ 120	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ 300	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ -0-	\$ 5,700	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ 285	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ 57	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ 57	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 398	\$ 6,519	\$ -0-
9. Inflation multiplier .175	9. Subtotal	\$ -0-	\$ -0-	\$ 1,141	\$ -0-
Mid-point of construction (mo./yr.) 10/98					
Total with inflation (1 through 9)		\$ -0-	\$ 398	\$ 7,660	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 8,058

AGENCY CAPITAL BUDGET REQUEST

Form D-4

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 398
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate \$ 7,660
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 8,058
State funding requested (all years) \$ 8,058
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____
X Bonds: \$ 398 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

The request allows the building to remain an important part of the Capitol complex. The preliminary costs for the total project will be refined as part of the predesign process.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request as one approach to implementing the 1992 Strategic Plan for this sector of the Capitol area. In that plan, and in CAAPB's studies, there has been support for either remodeling or demolition and replacement of the Ford Building, so on an interim basis, remodeling the building makes sense.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		275

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Real Property Acquisition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$14,766
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$20,000
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY):

AGENCY PRIORITY (for projects in the 1996 session only):

16 of 20 requests

1. PROJECT DESCRIPTION:

Acquisition funding is needed for the following purposes.

- To acquire the site known as parking lot "V", bounded by Cedar Street, Capitol Boulevard, Capitol Heights, and Como Avenue, in the Capitol Complex from the city of Saint Paul.
- To acquire real property that meets state agency needs in order to continue implementation of the long-range Strategic Plan for Locating State Agencies, and to have option funds available in order to hold property that becomes available during the interim until the full acquisition amount is appropriated.
- To acquire, predesign, and renovate an existing laboratory facility for the purpose of relocating the Department of Health laboratory from its existing facility at 717 Delaware Street, S.E. near the University of Minnesota campus. This would relocate the entire Health laboratory operation to a contemporary facility in an area zoned for light industrial use and allow the remainder of the department the flexibility to relocate to a separate facility in the Capitol Complex. The University of Minnesota has expressed an interest in making use of the existing Health laboratories as University labs.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Acquisition funding is needed to secure desirable properties that become available for purchase. The funding would allow the state to perform land

appraisals and to enter into purchase options to hold the property until the department received funding to purchase, or obtained other approval from the Legislature.

The acquisition of lot "V" will ensure that the site can continue to be utilized to meet parking needs of the state in the Capitol area and is available for future development. The property is highly desirable for state use due to its adjacency to the Capitol and other state government offices. The cost of acquisition of the property is estimated at \$275 thousand.

The availability of acquisition funds would allow the state to pursue and secure attractive acquisition opportunities in the Saint Paul market when they arise. Admin is currently at a disadvantage and unable to compete in the marketplace with others who have ready access to funds.

An existing laboratory and office building located in an industrial complex was placed on the market in mid-1995 for sale. This masonry and concrete facility was constructed in 1990, is 2 stories in height, has ample surface parking on site, has adequate site space for future expansion, complies with current codes, and meets all current laboratory standards. The property is desirable for purchase because it was initially designed for office/laboratory functions and would require far less expense to renovate for Health than to construct a new laboratory facility.

This acquisition differs from the long-range Strategic Plan for Locating State Agencies because the property is outside the Capitol Complex but it has immediate access to major traffic ways and can be easily reached and connected to the Capitol Complex through electronic information technology. It should be noted that the physical separation of the Public Health laboratory may hinder Health's ability to address disease outbreaks.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The Department of Administration plans to purchase parking lot "V" from the city of Saint Paul. Since the state sold this property in the early 1980s, it has continued to use the lot. Reacquiring the property will ensure the land is available for the state's ongoing parking needs. The cost estimate for acquisition is \$275 thousand including administrative expenses.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

It has been previously documented that the state benefits economically by retaining an ownership interest in property rather than a lease interest. It is not possible for all state agencies to be located in the Capitol area. To implement and meet the long-range Strategic Plan, acquisition of properties outside the Capitol area that offer easy access to the Capitol Complex, can efficiently be connected with the Capitol Complex through technology, are structurally sound, and meet state agency space needs, is prudent.

The predesign study for a new Health facility established that flexible laboratory space requires a different bay spacing to accommodate equipment, mechanical ducting, and other services. This requires a separate structure with a tangential connection to the taller office structure for optimal venting.

Acquisition of this existing lab facility has the potential for providing newer lab space at a substantially reduced cost per square foot when compared to construction costs of a new laboratory. Acquisition of an existing laboratory facility also has the potential to free up the proposed Health Building site in the Capitol Complex, and allow greater flexibility to that project and save the state on initial construction expense.

4. PREVIOUS PROJECT FUNDING:

\$250 thousand to acquire interest in land in the Capitol area (for Department of Military Affairs), Laws of 1994, Chapter 643, Section 2, Subdivision 2.

\$800 thousand for land acquisition in the Capitol area, Laws of 1992, Section 12, Subd. 9.

5. OTHER CONSIDERATIONS (OPTIONAL):

The acquisition of a laboratory in a light industrial area outside the Capitol Complex is desirable. The site is easily accessible and has convenient parking for both staff and visitors that is not presently enjoyed at their existing facility near the University of Minnesota.

In 1998, \$20 million will be requested to continue implementation of the Strategic Plan for Locating State Agencies. In keeping with the findings and recommendations of the Strategic Plan, Admin will need to acquire or build 1.2 million net square feet of space by the year 2013 to meet the needs of state agencies and move toward the goal of 70% owned and 30% leased.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☒ Other (specify): own vs. lease

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☒ yes ☐ no ☐ N/A
 approved by IPO ☒ yes ☐ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☒ yes ☐ no ☐ N/A
 approved by IPO ☒ yes ☐ no ☐ N/A

AGENCY BUILDING NAME AND #: Parking Lot V, Health Laboratory

STATE-WIDE BUILDING ID #: New

FACILITY SQUARE FOOTAGE:

Existing Building

0 Gross Sq. Ft.

Project Scope

0 Gross Sq. Ft. Demolished

0 Gross Sq. Ft. Decommissioned

55,400 Gross Sq. Ft. Renewal or Adaption

0 Gross Sq. Ft. New Construction

Final Project Size

55,400 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources: Local building code requirements, Admin space guidelines and standards, Department of Health Space Use Guidelines, 1993, IFMA space standards

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ 2,247
Change in Lease Expenses	\$ -0-	\$ -0-	\$ (1,007)
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ 1,240*
Other:			
Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>**</u>

* Health laboratory costs

**To be determined

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ 275		
Existing building acquisition			\$ 10,000		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ 10,275	\$ 20,000	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ 25	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ 328	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 164		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ 164	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 3,260		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 3,260	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 166	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 8	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 14,226	\$ 20,000	\$ -0-
9. Inflation multiplier .150	9. Subtotal	\$ -0-	\$ 540*	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) 5/98					
Total with inflation (1 through 9)		\$ -0-	\$ 14,766	\$ 20,000	\$ -0-

* Based on \$3,598

TOTAL PROJECT COSTS (all capital costs, all years) \$ 34,766

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 14,766
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ 20,000
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 34,766
State funding requested (all years)	\$ 34,766
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund ___
X Bonds: \$ 14,766 Tax Exempt ___ Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request as both an investment and proactive planning.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		100

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: New Education Building

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$250
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$4,300
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$69,560
LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

17 of 20 requests

1. PROJECT DESCRIPTION:

To predesign a new Education Building to house the Minnesota State Colleges and Universities (MnSCU) central office, the Higher Education Coordinating Board, the new Department of Children, Families and Learning (CFL), and a new Capitol child care center. Predesign funds are requested in 1996, design competition funds, design fees and demolition funds will be requested in 1998, and construction funds will be requested in 2000.

This project will be coordinated by the Department of Administration (Admin) in consultation with the Capitol Area Architectural and Planning Board (CAAPB) and staff in accordance with M.S. 15.50, subd. 2(e).

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The long-range Strategic Plan for Locating State Agencies recommends that the state educational agencies be relocated and co-located into a new facility on the existing Armory site. The existing Armory facility will be vacated by the Department of Military Affairs when they relocate to another location in the Capitol area. Until a new Education Building is available and because Admin plans to demolish the Capitol Square Building, the agencies in the Capitol Square Building will be relocated to leased space in a nonstate-owned facility.

On 7-1-95 MnSCU became a new agency with the merger of the former State University System, Community College System, and the Technical College System. On 10-1-95 the CFL was created consisting of the former Department of Education and units from the departments of Human Services, Minnesota Planning, Corrections, Public Safety, and Economic Security that provide children, family and learning services. These new organizations are now fragmented in several locations and need to be co-located in order to achieve operational efficiency, share resources, maximize service delivery, and meet customer needs.

This new facility would include open space planning, modular offices, complete electronic networking and accessibility, the latest in information technology equipment, a combined computer center, consolidated conference and board room facilities with advanced visual aids, and improved customer access. A new Capitol child care center would be incorporated into this facility in accordance with M.S. 16B.24, subd. 10 and designed in accordance with all state guidelines established by the Department of Human Services.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The Capitol Square Building needs to be demolished and replaced with a facility to house agencies that have closer functional ties with the downtown St. Paul business district. Admin investigated the alternatives of vacating and relocating all agencies to nonstate-owned leased facilities or to make basic improvements to keep the building operational until the tenants could relocate into a new Education Building which is estimated to take a minimum of 6-7 years. It was determined prudent not to continue making any type of investment in the Capitol Square Building when the best use of funds would be to demolish the building and to relocate the agencies into nonstate-owned leased facilities for operational efficiencies and until a new state facility is available.

In accordance with the long-range Strategic Plan these educational agencies will be co-located into one centralized location for improved educational program coordination, increased efficiency of operation and more effective delivery of educational services to statewide customers. With these consolidations it is imperative that MnSCU, CFL and Higher Education Coordinating Board operations are co-located to improve the delivery of services, and consolidate joint functions into one cohesive operation.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

To facilitate the new Education Building on the existing Armory site, the Armory must be demolished and the site prepared for new construction. The plan is to request demolition funds in 1998 so the site is ready and to avoid any time delays when construction funds are appropriated.

The long-range Strategic Plan addressed the need to have an adjacent parking facility to accommodate those state employees and customers who will utilize the facility. Projections call for a 1,500 vehicle parking ramp located east of the new Education Building site on Lot 'Y' (formerly the Taystee Bakery property). This combined parking facility would be shared with other agencies within the East Capitol District.

The estimated costs for a new Capitol child care operation are included in the overall project costs.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☐ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Education Building

STATE-WIDE BUILDING ID #: New

FACILITY SQUARE FOOTAGE:

Existing Building
166,000 Gross Sq. Ft.

Project Scope
166,000 Gross Sq. Ft. Demolished
N/A Gross Sq. Ft. Decommissioned
N/A Gross Sq. Ft. Renewal or Adaption
324,000 Gross Sq. Ft. New Construction

Final Project Size
324,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?
☒ Yes ☐ No.

If so, please cite appropriate sources: CAAPB design guidelines and advisory submittals, local building code requirements, Admin space guidelines and standards.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
Change in Bldg. Oper. Expenses	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
Change in Lease Expenses	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
Change in Other Expenses	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
Total Change in Operating Costs . . .	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>

Other:

Change in F.T.E. Personnel	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify) <u>Demolition (1998)</u>			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ 800	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ 250	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ 3100	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify) <u>CAAPB Design Competition</u>			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ 400	\$ 5,000
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) _____			\$ -0-		
	5. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ 44,600
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ 2,330
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ 1,338
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ 446
Total without inflation (1 through 8)		\$ -0-	\$ 250	\$ 4,300	\$ 53,714
9. Inflation multiplier .295	9. Subtotal	\$ -0-	\$ N/A	\$ N/A	\$ 15,846
Mid-point of construction (mo./yr.) <u>10/00</u>					
Total with inflation (1 through 9)		\$ -0-	\$ 250	\$ 4,300	\$ 69,560

TOTAL PROJECT COSTS (all capital costs, all years) \$ 74,110

AGENCY CAPITAL BUDGET REQUEST

Form D-4

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 250
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate \$ 4,300
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate \$ 69,560
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 74,110
State funding requested (all years) \$ 74,110
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund ___
X Bonds: \$ 250 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This request for predesign of an Education Building follows the recommended project funding sequence of predesign, design, and construction. The preliminary costs for the total project will be refined as part of the predesign process.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this request as another step toward implementing the 1992 Strategic Plan and Capitol Area Comprehensive Plan. At the appropriate time, funds earmarked for the required architectural design competition should be appropriated directly to the CAAPB.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		255

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Predesign For Capitol Building Renovation

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$400
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

18 of 20 requests

1. PROJECT DESCRIPTION:

To conduct a long-range functional analysis and predesign study for renovation of the State Capitol Building in preparation for its centennial celebration in 2005. The project will be coordinated by Admin in consultation with the Governor's Office, the Minnesota Senate, the Minnesota House of Representatives, the Minnesota Supreme Court, the Minnesota Historical Society and the Capitol Area Architectural and Planning Board (CAAPB). The involvement and support of these key organizations are important for the successful development and implementation of the predesign and long-range Capitol use plan.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

When the state Capitol was first occupied 90 years ago, almost all state government offices were housed in the building. Today, only the Governor, Attorney General, the Senate majority, the Secretary of the Senate, the Chief Clerk of the House, some legislative staff, the media, Capitol Security, Emergency Services, and the tour guides occupy the building.

It has become more difficult to adequately meet the needs of the legislative and executive branch operations located in the Capitol Building due to the increased space needs of the tenants and the historic nature and design inflexibility of the building. This, coupled with continued life safety deficiencies, environmentally inadequate offices, obstructed public spaces, security

concerns, and the desire to restore the building to its 1905 design make it imperative that the long-range projected use of the building is identified in order to determine whether it can continue to meet the needs of the current tenants.

A key decision will be whether and to what extent the building should be restored to its 1905 design. Doing so will displace many operations and staff. For example, on the ground floor, previous restoration plans call for an 'east entry corridor' to mirror the renovated 'west entry corridor,' requiring the relocation of Senate personnel in Room 17. The area presently used by the Chief Clerk of the House and staff was originally corridor space along both sides of the House chamber.

In the 1980s, the west and north wings of the Capitol were renovated, including restoration of many rooms to their original historic design, comprehensive removal of hazardous materials, and installation of life safety systems. The east wing, which is approximately 40% of the useable space in the Capitol, remains to be renovated. It is now shared by the House and Senate and has inadequate life safety systems and poorly designed offices and rooms.

While there have been significant renovations to both the Senate and House chambers including the retiring rooms, there is a need to continue renovation of the Capitol hearing rooms. These rooms need updating, including the use of state of the art technology, to adequately facilitate legislators, staff, and the public. In general, hearing rooms have poor acoustics, visual barriers, access barriers, limited and cumbersome seating arrangements, inadequate sound systems, and poor audio/visual aids and information technology, and the need for improved security.

A significant problem with the design of the building is that most existing Capitol offices are set within a rigid framework which does not allow expansion to adjacent areas. This requires staff to be separated, even on different levels of the facility, which breaks down office communications and efficiency.

One heavily used area of the Capitol that should not house any offices is the basement. This windowless space and its mechanical system needs to be brought up to code. The basement should be programmed for limited use in

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

conferencing, data processing, high tech automation rooms, an increased Capitol Security surveillance center, maintenance locker rooms, mechanical/electrical equipment rooms and controlled environmental supply storage rooms.

All exterior doors will require upgrading to improve security and energy efficiency.

The cafeteria needs total renovation to make it a more pleasing space. A better location for the Capitol information desk should be established along with a visitor orientation center. Another key item to be analyzed is how to increase security by restricting access to certain parts of the building and by providing increased audio and visual sensors in public areas of the Capitol.

This request parallels two other capital budget requests for 1996. First, Administration is proposing a predesign study for a new Capitol Parking Plaza. Second, the CAAPB is submitting a request for extensive refurbishing and continued renovation of the Capitol to coincide with a State Capitol centennial celebration in the year 2005. All three of these requests are distinct, but closely tied to the long-range goal of restoring the Capitol to its original design while making it more usable for its current tenants.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Contemporary office and hearing room space will increase the productivity of staff and provide greater access to the public.

Both the Capitol and State Office Buildings are operating at or near capacity. Given the assessment of office space currently available in the Capitol area, relocating executive or legislative offices out of the Capitol may require other state agencies to relocate in order to keep the legislative and constitutional officers in the Capitol Complex.

4. PREVIOUS PROJECT FUNDING:

\$1,715 thousand to predesign, design, renovate, and equip space in the Capitol Building, Laws of 1995, First Special Session, Chapter 2, Article 1, Section 2, Subd. 3.

The Governor recommended \$100 thousand in 1994 for a similar study involving the potential location of the constitutional officers to the Capitol Building.

5. OTHER CONSIDERATIONS (OPTIONAL):

Funds are included in this request to study improved vehicular access, pedestrian access, beautification and security measures in the area immediately surrounding the Capitol.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☒ no ☐ N/A
 approved by IPO ☐ yes ☒ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☒ no ☐ N/A
 approved by IPO ☐ yes ☒ no ☐ N/A

AGENCY BUILDING NAME AND #: State Capitol

STATE-WIDE BUILDING ID #: 0231002762

FACILITY SQUARE FOOTAGE:

Existing Building
368,272 Gross Sq. Ft.

Project Scope

☐ N/A Gross Sq. Ft. Demolished
☐ N/A Gross Sq. Ft. Decommissioned
☐ N/A Gross Sq. Ft. Renewal or Adaption
☐ N/A Gross Sq. Ft. New Construction

Final Project Size
368,272 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?
☒ Yes ☐ No.

If so, please cite appropriate sources: CAAPB design guidelines and advisory submittals, historic preservation guidelines, local building code requirements, Admin space guidelines and standards.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel : 0 0 0

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ 400	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 400	\$ -0-	\$ -0-
9. Inflation multiplier .090	9. Subtotal	\$ -0-	\$ N/A	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>5/97</u>					
Total with inflation (1 through 9)		\$ -0-	\$ 400	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 400

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$	<u>-0-</u>
State funding received	\$	<u>-0-</u>
Federal funding received	\$	<u>-0-</u>
Local government funding received	\$	<u>-0-</u>
Private funding received	\$	<u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$	<u>400</u>
Federal funding	\$	<u>-0-</u>
Local government funding	\$	<u>-0-</u>
Private funding	\$	<u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$	<u>-0-</u>
Federal funding	\$	<u>-0-</u>
Local government funding	\$	<u>-0-</u>
Private funding	\$	<u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$	<u>-0-</u>
Federal funding	\$	<u>-0-</u>
Local government funding	\$	<u>-0-</u>
Private funding	\$	<u>-0-</u>

Total Project Costs (all years)	\$	<u>400</u>
State funding requested (all years)	\$	<u>400</u>
Federal funding (all years)	\$	<u>-0-</u>
Local government funding (all years)	\$	<u>-0-</u>
Private funding (all years)	\$	<u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____
X Bonds: \$ 400 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total ___
___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This request is for predesign only for the Capitol Building Renovation.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB supports this long-term functional study of how the state Capitol, the seat of government, is to be used in the future. This request in no way conflicts with or duplicates the ongoing CAAPB/Administration requests to stabilize or renovate this historic building.

The CAAPB is highly supportive of this request as it is compatible with both the 1992 strategic plan and the historic suggestions of Gilbert and others for a north campus found in the current Comprehensive Plan for the Capitol area. This facility may well solve a number of access problems involving the state Capitol, from freight delivery to handicapped access to even providing an alternative to all the parking lots that currently surround this key building.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		290

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)

PROJECT TITLE: Predesign Capitol Parking/Plaza

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$200

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$3,400

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$32,059

LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

19 of 20 requests

1. PROJECT DESCRIPTION:

To predesign a new Capitol Parking/Plaza to be located on the site of the existing Admin parking ramp, Capitol Boulevard and surface parking Lot 'B' between University Avenue and Sherburne Avenue.

Due to its location, the predesign for this facility is more complex because it will need to address how it relates and functions with the Capitol, the current, expanded, or possibly a new Administration Building, and a future new Capitol Office building. All of these buildings have adjacency requirements that need addressing in order to develop a comprehensive parking/plaza predesign that is compatible with future development. Predesign funds are requested in 1996 with design competition and design fees requested in 1998 and construction funds in 2000.

This project will be coordinated by Admin in consultation with the Capitol Area Architectural and Planning Board (CAAPB) and staff in accordance with M.S. 15.50, subd. 2(e).

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The 1993 long-range Strategic Plan for Locating State Agencies proposed an underground parking facility, a joint service facility, and a landscaped plaza north of the State Capitol. Based on an in-depth 1993 engineering analysis of

the deterioration of the Admin building's parking ramp, it is estimated that it would cost the same to repair the structure over the next 10 years as it would to completely replace the structure.

The ramp is 30 years old and the deteriorating condition of the precast structure poses increasing life safety problems. The 1993 engineering report indicated the ramps's life expectancy is less than 10 years unless costly repairs, estimated at \$60 thousand per year, are carried out. It is recommended the Admin ramp be replaced before its condition poses serious problems. These existing conditions do not warrant major repairs to a facility that has substantially less life expectancy than a new facility.

Elected officials, their staff, CAAPB, Admin, and Public Safety have expressed an interest in improving the immediate area surrounding the Capitol by restricting parking, emphasizing key entrances and introducing controlled security access drives adjacent to the Capitol Building. These controls would accommodate the needs of emergency vehicles, and those requiring accessibility, while providing more stringent vehicular security surrounding the Capitol. Preliminary estimates indicate that a controlled access and an underground parking facility located below the 'plaza' could replace all of the surface parking surrounding the State Capitol, Lot 'B', the Admin parking facility and provide a substantial number of parking spaces for visitors to the Capitol.

At present, parking directly adjacent to the Capitol has created life safety problems at times because emergency vehicles do not have ready access to the Capitol. The Americans with Disabilities Act (ADA) has dictated the need for additional accessible entries to the Capitol which require direct vehicular access and parking for individuals with disabilities.

The existing Capitol and Admin loading dock facilities are inaccessible and inadequate. Admin's intent is to study the feasibility of locating these functions to a joint service facility within the proposed underground ramp that would serve the Capitol, Administration and a proposed, future Capitol Office Building on Lot "B" as outlined in the long-range Strategic Plan.

The future office facility would be located on the west side of the proposed 'plaza' at Park Street and Sherburne Avenue, and would complement the existing Administration Building. The new office building has the potential of

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

becoming a future conference/hearing center to meet long-term legislative needs, with new information technology and capacity for future technology changes.

These facilities would be connected by tunnels to the Capitol and the existing tunnel system to facilitate movement between these buildings. Existing engineering records and soil exploration data indicate underground conditions are ideal for deep foundations and underground structures at this location.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The new underground parking structure would have a major impact on the Capitol area by providing adequate, protected parking for staff and visitors alike. The location is ideal since it is adjacent to the existing Administration Building and State Capitol and a tunnel system would allow for complexwide access. The addition of a new below-grade service dock would not only improve the overall efficiency of deliveries but also would improve access at both the Capitol and Administration Buildings.

The above changes would allow areas surrounding the north perimeter of the Capitol to be redesigned and landscaped to enhance open spaces that were originally designed by Cass Gilbert almost a century ago.

4. PREVIOUS PROJECT FUNDING: None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Since the proposed parking ramp/plaza is adjacent to the 30-year-old Administration Building, it would be both fiscally and programmatically prudent to analyze the Admin Building's long-range use. Presently, the facility offers only 55 thousand usable square feet and has code and environmental deficiencies. The HVAC system is original to the building and needs to be brought up-to-date to a more energy efficient system. The analysis would determine whether to add on to the building to increase its overall efficiency or to build a new facility on the site. There is site capacity to increase the present Administration Building threefold with the removal of the parking ramp.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Administration Building Parking Ramp

STATE-WIDE BUILDING ID #: 0231001262 or new

FACILITY SQUARE FOOTAGE:

Existing Building
177,167 Gross Sq. Ft.

Project Scope

<u>TBD</u>	Gross Sq. Ft. Demolished
<u>0</u>	Gross Sq. Ft. Decommissioned
<u>0</u>	Gross Sq. Ft. Renewal or Adaption
<u>TBD</u>	Gross Sq. Ft. New Construction

Final Project Size

TBD Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: CAAPB design guidelines and advisory submittals and local building code requirements.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation				
Site acquisition		\$ -0-		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify) <u>Demolish Admin. Parking Ramp (2008)</u>		\$ -0-		
1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ 200
2. Predesign fees	\$ -0-	\$ 200	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ -0-		
Design development		\$ -0-		
Contract documents		\$ -0-		
Construction		\$ -0-		
3. Subtotal	\$ -0-	\$ -0-	\$ 3,000	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ -0-		
Other (specify) <u>CAAPB Design Competition</u>		\$ -0-		
4. Subtotal	\$ -0-	\$ -0-	\$ 400	\$ 2,268
5. Site and building construction				
On site construction		\$ -0-		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify) _____		\$ -0-		
5. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ 21,800
6. Furniture, Fixtures and Equipment	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ -0-	\$ 200	\$ 3,400	\$ 24,068
9. Inflation multiplier .332	\$ -0-	\$ N/A	\$ N/A	\$ 7,991
Mid-point of construction (mo./yr.) <u>5/01</u>				
Total with inflation (1 through 9)	\$ -0-	\$ 200	\$ 3,400	\$ 32,059

TOTAL PROJECT COSTS (all capital costs, all years) \$ 35,659

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>-0-</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>200</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>3,400</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>32,059</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>35,659</u>
State funding requested (all years)	\$ <u>35,659</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

 Cash: \$ Fund
 X Bonds: \$ 200 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This request is for predesign of the Capitol Parking/Plaza and follows the recommended project funding sequence of predesign, design, and construction. The preliminary costs for the total project will be refined as part of the predesign process.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW:

The CAAPB is highly supportive of this request as it is compatible with both the 1992 Strategic Plan and the historic suggestions of Gilbert and others for a north campus found in the current Comprehensive Plan for the Capitol area. This facility may well solve a number of access problems involving the State Capitol, from freight delivery to handicapped access to even providing an alternative to all the parking lots that currently surround this key building.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		250

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Governor's Residence Renovation

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$900
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY):

AGENCY PRIORITY (for projects in the 1996 session only):

20 of 20 requests

1. PROJECT DESCRIPTION:

To implement fire and life safety improvements, mechanical betterments, electrical upgrades, security measures, required environmental adjustments and other additions to the Governor's Residence to bring the facility up to present day standards. It is the intent to replace the more obsolete and inefficient elements of the facility so the Governor's Residence can adequately accommodate both its public and residential activities.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The Governor's Residence (Horace H. Irvine House) was constructed in 1910 and donated to the state in 1965. The Residence is used for official ceremonial functions of the state and provides living quarters for the Governor and the first family. The Residence is a 3 story brick and stone Jacobean Revival structure and is listed on the National Register of Historic Places.

The Department of Administration (Admin) has the responsibility for maintaining the Residence in the same way it maintains other state buildings. In 1980 the Governor's Residence Council (GRC) was created to advise Admin and is responsible for development of an overall restoration plan for the Residence and approving alterations to the structure. The GRC is also authorized to raise private funds to improve the quality of furnishings for the public areas of the building in keeping with the buildings's period and purpose.

Since 1980 the GRC has raised about \$1.6 million dollars for the refurbishing of the residence and the surrounding grounds. The Children's Garden is the most recent project completed through the use of privately donated funds.

For code purposes the zoning classification is R-2, single-property. The city of St. Paul code officials reviewed the public functions held in the residence primarily as to occupancy loads, public assembly, and the proper means of egress. Before other renovation work is performed at the residence, the code officials are requiring that the second means of egress from the lower level meeting spaces be brought up to current code standards.

Admin is making the necessary changes to the back stairway in addition to accessibility improvements to the lower level restrooms and the Solarium. An elevator between ground and first floors and a stairlift between first and second floors were installed to provide access to those floors.

The GRC is updating the master plan for the residence and have identified the need for the following infrastructure improvements.

- Upgrade the life safety systems including the fire alarm system and the emergency generator to provide critical protection throughout the entire Residence.
- Upgrade the overall electrical service which is nearing its limit so adequate capacity is available to make the identified infrastructure improvements.
- Replace the existing boiler which is obsolete and energy inefficient.
- Install a centralized heating and cooling system for the whole residence for efficiency of operation and energy savings. The current cooling system is inefficient and is a mixture of individual units on the upper two floors with a small cooling tower supplying the lower two public levels.
- Replace galvanized water piping within existing walls in conjunction with the heating and cooling improvements.
- Install high tech security systems and lightning equipment to improve the protection of the structure itself and the occupants.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

- Construct a new ancillary/storage/utility building on the site to house all maintenance equipment and other storage and utility needs separate from the Residence and Carriage House operations. The building would also house recycling bins, tables and chairs, seasonal exterior furniture, dishes, glassware, and a variety of other items used for public events. When the Residence was constructed it was built for residential use and did not envision the high level of public use that occurs at the Residence. To accommodate the public uses it has been necessary to displace areas previously used for storage to the point that storage is critically needed for the efficient operation of the Residence in performing its ceremonial functions.
- Install information technology cabling to enhance future possible teleconferencing at the Residence.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Historically the renovation projects for the Governor's Residence have come from a combination of private donations, legislative appropriations, and Department of Administration maintenance funds.

Since the Residence was donated to the state in 1965, improvements have been on a smaller scale and to specific areas. There is now the need to make infrastructure improvements that benefit the total facility for improved long-term operating efficiency and maintenance.

Generally the privately donated funds are for ongoing aesthetic improvements to the Residence whereas structural and infrastructure needs are viewed as the state's responsibility and require legislatively appropriated funds.

4. PREVIOUS PROJECT FUNDING:

\$181.5 thousand to upgrade mechanical and electrical systems and remodeling of the lower level, Laws of 1987, Chapter 400, Section 3 (p).

\$93 thousand to replace roof on the Governor's Residence and Carriage House, Laws of 1979, Chapter 338, Section 3 (b).

5. OTHER CONSIDERATIONS (OPTIONAL):

By statute, Admin is responsible for the maintenance of the Governor's Residence and the facility needs to comply with regulatory requirements for all who utilize the residence.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Governor's Residence

STATE-WIDE BUILDING ID #: 0231003062

FACILITY SQUARE FOOTAGE:

Existing Building
 _____ Gross Sq. Ft.

Project Scope
 _____ 0 Gross Sq. Ft. Demolished
 _____ 0 Gross Sq. Ft. Decommissioned
 _____ 19,700 Gross Sq. Ft. Renewal or Adaption
 _____ 785 Gross Sq. Ft. New Construction

Final Project Size
 _____ 20,485 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses .	\$ -0-	\$ 134	\$ 136
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs	\$ -0-	\$ 134	\$ 136

Other:

Change in F.T.E. Personnel . .	_____ 0	_____ 0	_____ 0
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AGENCY CAPITAL BUDGET REQUEST

Form D-3

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

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		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 13		
Design development			\$ 17		
Contract documents			\$ 35		
Construction			\$ 22		
	3. Subtotal	\$ -0-	\$ 87	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ 10		
Construction management			\$ -0-		
Construction contingency			\$ 14		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ 24	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 683		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Remove/replace galvanized piping</u>			\$ 65		
	5. Subtotal	\$ -0-	\$ 748	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ 9	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 7	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ -0-	\$ 875	\$ -0-	\$ -0-
9. Inflation multiplier <u>.028</u>	9. Subtotal	\$ -0-	\$ 25	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>2/96</u>					
	Total with inflation (1 through 9)	\$ -0-	\$ 900	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 900

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 900
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 900
State funding requested (all years)	\$ -0-
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

____ Cash: \$ _____ Fund _____
____ ☒ Bonds: \$ 900 Tax Exempt ☒ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

____ ☒ General Fund % of total 100

____ User Financing % of total _____

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility and infrastructure nature have been determined to not require predesign. The Governor's Residence Renovation project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$900 thousand for this project to be funded from the Department of Administration's statewide CAPRA account (see Agency Project Request #1).

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		255

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of (Admin)
PROJECT TITLE: Predesign Centennial Building Renovation

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$105
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$1,408
LOCATION (CAMPUS, CITY, COUNTY): Capitol Complex

AGENCY PRIORITY (for projects in the 1996 session only):

N/A of _____ requests

1. PROJECT DESCRIPTION:

To predesign renovation of the Centennial Building including the main entrance/lobby space, basement machine rooms and adding 1 ½ floors on top of the facility as originally planned in the 1950s.

This project will be coordinated by Admin in consultation with the Capitol Area Architectural Planning Board (CAAPB) and staff in accordance with M.S. 15.50, subd. 2(e).

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The Centennial Building has been considered austere in its physical appearance but in fact it is the most adaptable and flexible facility of all Capitol area buildings. During the 1980s the building underwent major interior renovation to house various state agencies and provide the potential expansion for Admin's computer operation, the Intertechnologies Group (ITG). However, the renovation did not include adding the originally planned sixth floor and mechanical penthouse level to the top of the building.

There are a number of reasons for this expansion:

- First, the overall useable floor space would be increased by as much as 55 thousand SF which by comparison is equal to the total area in the present Admin building.

- Second, it would allow ITG to expand within the building in close proximity to its present operation and still allow other major agencies to remain and expand adjacent to their present areas.
- Third, it would allow the state to take advantage of the structural potential to expand vertically at a substantial cost savings rather than constructing new office space in other Capitol area locations.
- Fourth, the upper floor expansion could include a more traditional roofscape that could be more architecturally compatible with the Capitol area and allow the Centennial Building to improve its appearance.

During the interior renovation, the facility was almost totally rehabilitated and brought up to life safety standards. The split main entrance lobby with its difficult exterior grades and portions of the basement machine rooms were not done and need to be completed to meet present day codes, and other external items have become major considerations over time.

The exterior of the facility was repaired prior to or in concert with the interior renovation. It is almost 10 years since those areas were first done and they are starting to show rapid signs of deterioration. Also, the facility is rapidly approaching its 40th anniversary and it is apparent the original 'single pane' windows are allowing far greater amounts of water to penetrate the interior than desired. The windows were not replaced during interior renovation. Routine maintenance observations indicate exterior granite facade anchors are deteriorating and basement level foundation walls need major repair. All three of these observations require complete investigations.

When the Centennial windows are replaced it will affect almost half of the exterior facade of the building. Forty year old window components will not integrate with new energy efficient window extrusions; therefore, it will require a full retrofit. The other key concern is the condition of the steel granite anchors and their long term durability to support several tons of granite while continually exposed to the severe Minnesota elements. Historically, the granite anchors on the Admin parking ramp failed due to the elements and this potentially critical condition must be analyzed immediately on the Centennial Building.

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont'd.)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

Any additional exterior work required beyond the window replacement will expand the project scope to a total exterior renovation of the facility, and, thus, it would favor placing another vertical level on the present building.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The Centennial Building has the potential to be increased in size by 25%. This would allow existing agencies such as ITG to consolidate and expand their facilities into the new levels on floors 6 and 7 which would give that agency complete security in the upper part of the building. The areas vacated by Intertech on floors 2 and 4 could then be reassigned to other existing divisions within the building or assigned to other tenants relocating to the facility.

The upper level floor 6 would be similar to the other floors with a net useable space of 40 thousand square feet while the penthouse level would allow at least 15 thousand net useable space for offices with the remaining portion of 25 thousand square feet assigned to mechanical/electrical/HVAC and automated support equipment. By comparison, this addition would equal the total net area being utilized by various Admin agencies within the existing Admin Building.

This expansion would facilitate ITG best by its central location within the Capitol area for improved automated programming, existing network access to other areas of the city and state, increased efficiency of operation and electronic delivery of services to its state customers.

4. PREVIOUS PROJECT FUNDING:

\$8 million to renovate the interior, Laws of 1990, Chap. 610, Art. 1, Sec. 18 (b).

\$2.7 million to remodel 4th floor and plan remodeling for 1st and ground floors, Laws of 1987, Chap. 400, Sec. 3 (g).

\$2.814 million to remodel the Centennial Building, Laws of 1985, First Special Session, Chap. 15, Sec. 3, Subd. 4 (a).

\$136.5 thousand to reset west entrance to the Centennial Building, Laws of 1984, Chap. 597, Sec. 3, Subd. 4 (f).

\$1.5 million to remodel 3rd floor, Laws of 1984, Chap. 597, Sec. 3, Subd. 5 (c).

5. OTHER CONSIDERATIONS (Optional):

The Centennial Building is presently served by the Central Park/Centennial ramp; however, the projections call for a 1,500 vehicle parking ramp to be located on the former Tastee Bakery property and to be jointly shared by state agencies.

Due to the upgrading of the electrical utility infrastructure in the Capitol Complex, there will be electrical capacity to meet the Centennial Building's needs as a result of an addition of space to the building.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Administration, Department of
PROJECT TITLE: Cedar Office Building

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$1,450
LOCATION (CAMPUS, CITY, COUNTY): St. Paul, Ramsey

AGENCY PRIORITY (for projects in the 1996 session only):

#N/A of ____ requests

1. PROJECT DESCRIPTION:

To predesign, hold a design competition and design a new building to house such agencies as the Departments of Labor and Industry, Commerce, Trade and Economic Development, Public Service, and Public Utilities.

This project will be coordinated by the Department of Administration in consultation with the Capital Area Architectural Planning Board and staff in accordance with M.S. 15.50.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This is part of the long-range Strategic Plan for Locating State Agencies which recommends constructing a new facility for these agencies on the site of the existing Capitol Square Building after the educational agencies are relocated to a new facility. The location is an important link between the Capitol and downtown St. Paul.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

6. PROJECT CONTACT PERSON, TITLE AND PHONE:

Dennis J. Spalla, Assistant Commissioner
200 Administration Building
(612) 296-6852

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STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Amateur Sports Commission

"Mighty Ducks" Community Ice Center	03	271	GO/LF/UF	9,000	0	0	18,800	0	0
National Volleyball Center (Rochester)	01	210	GO	2,500	0	0	0	0	0
National Sports Center Land Acq (Blaine)	02	150	GO	400	0	0	0	0	0
Mpls/St. Paul Inner City Sport Centers	04	100	GO	200	0	0	0	0	0
Agency Totals				\$12,100	\$0	\$0	\$18,800	\$0	\$0

Funding Source

GO = General Obligation Bonds
 GF = General Fund Direct Appropriation

THF = Trunk Highway Fund
 UF = User Financing

FF = Federal Funding
 LF = Local Funding

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Minnesota Amateur Sports Commission (MASC)

2. **AGENCY MISSION STATEMENT:**

The purpose of the Minnesota Amateur Sports Commission (MASC) is to elevate the economic and social benefits of sport to enrich the lives of all Minnesotans.

The MASC contributes to the quality of life in Minnesota by:

- Promoting economic benefits through sport events.
- Promoting social benefits through healthy sport activities.
- Improving infrastructure through developing sport facilities.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

The following themes are shaping the development of MASC planning:

A Proven Sport Host - Minnesota has a proven record of hosting major amateur sporting events for the period of 1989 to 1992 and is a recognized national leader. This trend can be sustained for the foreseeable future. The MASC intends to work with Minnesota organizations to sustain this economic activity.

Regular Sport and Fitness Can Control Health Costs - A comprehensive federal study Health 2001 concluded that of all the remedies to control sharing health costs, the most cost effective is regular exercise. The MASC intends to continue to promote regular sport activity and fitness programs.

Gender Equity in Sport Participation - A 1988 MASC survey confirmed that sports participation in Minnesota is 70% male and 30% female. The MASC has targeted specific sports, i.e., ice sports, to help increase female participation.

Increasing Opportunities for Inner City Youth - The MASC is planning programs that increase sport opportunities for inner city youth.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

The MASC will continue to oversee the master plan of the state's major amateur sport facility inventory: support the quality maintenance of current facilities; investigate and plan the development of new facilities.

Since 1987, the MASC outlined the need to improve our state's physical plant for sport; a network of facilities to be used by Minnesotans to pursue their athletic dreams and as revenue-producing centers for major national events and on-going programs.

Today, Minnesota has one of the premier sport facility networks in the nation. We are now capable of accommodating virtually all of the Olympic summer sports and 11 of the 14 sports which comprise the Winter Olympics. Unlike Olympic training centers in Colorado or New York, facilities in our state are accessible to every person who wishes to use them.

None of the 7 MASC funded facilities require direct state operating dollars.

The most significant issue in Minnesota Amateur Sports facilities is accessibility for female users, inner city, and greater Minnesota participants.

5. **DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:**

The MASC has a goal to maintain and enhance our state's ability to host sport events and programs in virtually all winter and summer sport categories.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

The MASC agency plan is found in the MASC 1987-93 report (1993). 24 pages and Blueprint III (1989) 89 pages.

As virtually all of the state's summer sport facilities (30 of 32) are in place and 11 of the 14 winter sport facilities already exist; no new major sport development is required in the 1996/1997 biennium. The 5 requests are either enhancements to existing facilities or planning money for 1994/1995.

The enhancements to these facilities will increase economic benefits to Minnesota and will provide increased recreational opportunities for Minnesotans.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

The MASC adopted in 1987 an application process similar to DNR's outdoor recreation grant program. MASC staff provide assistance to applicants and present list of applicants to the MASC Board for review. On an annual basis the MASC Board makes formal agency recommendation(s) to the Governor's office and legislature.

Facility applicants are measured by the facilities projected economic impact and number of Minnesotans served - especially to provide increased opportunities for females and inner city youth.

Facility operators report economic impact numbers and participant totals directly to the MASC annually.

Virtually all facility applicants employ the services of engineering/architectural firms as part of their grant request.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

MASC Facility Master Plan:

(Funded)

1987 - University of Minnesota Aquatic Center, Mpls, \$3.0 million

1987 - National Sports Center, Blaine, \$14.7 million

1987 - National Hockey Center, St. Cloud, \$9.5 million

1987 - Giants Ridge Recreation Area, Biwabik, \$2.2 million

1989 - National Kayak Center, Carlton, \$0.26 million

1989 - Ole Mangseth Memorial Ski Jump, Coleraine, \$0.175 million

1990 - Minnesota Holmenkollen Ski Jump, Bloomington, \$2.5 million
(failed to meet required private match monies)

1990 - Giants Ridge Shooting Center, Biwabik, \$2.5 million (cancelled)

1992 - John Rose Minnesota Oval, Roseville, \$1.9 million (in progress)

1992 - National Sports Center, Blaine, \$0.4 million

1994 - John Rose Oval \$.5 million

1995 - Mighty Ducks Community ice arenas \$2.9 million

8. OTHER (OPTIONAL):

Our primary goal in building and improving facilities has been to serve the needs of Minnesota athletes. Our measurements indicated that they have brought amateur sport opportunities to more than 1.3 million people. But they are also intended to bring economic benefits via amateur sports. After 4 years of operations, economic impact already totals an estimated \$32.67 million. This continues to swell, measured against the original investment of \$35.035 million.

The proposed capital enhancement will bring incremental economic and social benefits to Minnesota.

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Paul Erickson, Executive Director

Minnesota Amateur Sports Commission

(612) 785-5632

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Minnesota Amateur Sports Commission (MASC)

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Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
National Volleyball Center-Rochester	1	2,500	-0-	-0-	2,500	210	-0-	-0-	-0-
NSC Land Acquisition	2	400	-0-	-0-	400	150	-0-	-0-	-0-
Mighty Ducks Ice Arena grants	3	9,000	-0-	-0-	9,000	271	18,800	-0-	-0-
Inner City Sports Planning	4	200	-0-	-0-	200	100	-0-	-0-	-0-
Total Project Requests:		\$12,100	N/A	N/A	\$12,100		\$18,800	\$-0-	\$-0-

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Amateur Sports Commission (MASC)
PROJECT TITLE: National Volleyball Center

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$2,500
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): City of Rochester-Olmstead Recreation Center

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 4 requests

1. PROJECT DESCRIPTION:

The project calls for the expansion of the Olmstead Recreation Center by adding a major volleyball center and related support facilities. The facility would serve as a major regional event and training center for USA Volleyball.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Development of the Center would relate to the MASC agency goals of attracting major sporting events to Minnesota. This facility expansion would enhance Rochester's role in hosting major tourism sporting events. The City of Rochester has established its own sport commission that works in tandem with the MASC in attracting major sporting events. Recent events include 1989 international karate championships, 1990 Star of the North State Games, 1992 AAU Junior Olympic Games.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

There is no impact on MASC operating budget. All owner and operating responsibilities would rest exclusively with the city of Rochester.

4. PREVIOUS PROJECT FUNDING:

N/A

5. OTHER CONSIDERATIONS (OPTIONAL):

N/A

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Paul Erickson, Executive Director
Minnesota Amateur Sports Commission
(612) 785-5632

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
90,000 Gross Sq. Ft.

Project Scope

<input type="checkbox"/>	Gross Sq. Ft. Demolished
<input type="checkbox"/>	Gross Sq. Ft. Decommissioned
<u>23,368</u>	Gross Sq. Ft. Renewal or Adaption
<input type="checkbox"/>	Gross Sq. Ft. New Construction

Final Project Size
113,368 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
1. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
3. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
4. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 2,500		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
5. Subtotal		\$ -0-	\$ 2,500	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 2,500	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ -0-	\$ 2,500	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 2,500

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 2,500
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 2,500
State funding requested (all years) \$ 2,500
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

 Cash: \$ Fund
 X Bonds: \$ 2,500 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100
 User Financing % of total
Source of funds State

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

The Department of Finance generally encourages local units of government and non-profit organizations to share project costs through at least a 50% local funding match of the biennial request.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		210

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Amateur Sports Commission (MASC)
PROJECT TITLE: National Sports Center Land Acquisition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$400
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Blaine, Anoka

AGENCY PRIORITY (for projects in the 1996 session only):

2 of 4 requests

1. PROJECT DESCRIPTION:

The project calls for the acquisition of 40 additional acres of land at the National Sports Center (NSC) and the related development costs of fees, landscaping, parking, road access, and code requirements.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The purpose of the project is to enable the NSC to host larger events that both increase revenue and tourism impact. The agency plan calls for MASC facilities to host tourism activity. The growing success of programs at the NSC necessitates this additional land. Completion of this project will enable the NSC to increase the size of major events.

Adjacent land is continuing to be developed and the acquisition of this parcel preserves the future expansion of the NSC.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

There is no impact of MASC operating budget. The operational costs relating to this improvement would be the responsibility of the NSC Foundation. The NSCF is the operator of this state facility by contract with the MASC.

4. PREVIOUS PROJECT FUNDING:

In 1987, the legislature appropriated \$14.7 million for the construction of the NSC.

5. OTHER CONSIDERATIONS (OPTIONAL):

N/A

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Paul Erickson, Executive Director
Minnesota Amateur Sports Commission
(612) 785-5632

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: National Sports Center

STATE-WIDE BUILDING ID #: Unknown

FACILITY SQUARE FOOTAGE:

Existing Building
NA Gross Sq. Ft.

Project Scope
 Gross Sq. Ft. Demolished
 Gross Sq. Ft. Decommissioned
NA Gross Sq. Ft. Renewal or Adaption
 Gross Sq. Ft. New Construction

Final Project Size
NA Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ 200		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ 200	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 200		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ 14,700	\$ 200	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ 14,700	\$ 400	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)	Total with inflation (1 through 9)	\$ 14,700	\$ 400	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 15,100

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>14,700</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>400</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>15,100</u>
State funding requested (all years)	\$ <u>400</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

_____ Cash: \$ _____ Fund _____
 X Bonds: \$ 400 Tax Exempt _____ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100
_____ User Financing % of total _____
Source of funds State

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

Expansion of the parking facilities provides an opportunity for user-financed revenues. Use of this potential funding source has not been included in the project request and thus, no strategic points were given for this category.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		150

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota amateur Sports Commission (MASC)
PROJECT TITLE: "Mighty Ducks" Community Ice Center Grants

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$9,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

3 of 4 requests

1. PROJECT DESCRIPTION:

This project is targeted at reducing the shortage of indoor "ice time" for amateur hockey teams throughout Minnesota. The construction of new arenas and the renovation of existing arenas will improve the ability of communities to meet the demand on their facilities. This project is a continuation of the grant program established by the 1995 legislature (M.S. 240A.09). The current project calls for approximately 32 new arena grants of up to \$250 thousand per applicant and 20 existing arena grants of up to \$50 thousand per applicant. Applicants are required to match state dollars with local and/or private funding.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

One primary goal of the Minnesota Amateur Sports Commission (MASC) is to create the maximum opportunity for sport participation for all Minnesotans. A 1993 MASC study showed that women's and girls' ice sports were being severely limited by a shortage of indoor ice time. The 1995 legislature responded with a \$2.9 million grant program which facilitated the construction of 10 new ice arenas and the renovation of 8 existing arenas. A second phase of this initiative is needed to meet the overwhelming demand on facilities. The current project will provide grants for 32 new arenas and the renovation of 20 existing arenas.

A second primary goal of the MASC is to improve Minnesota's sports infrastructure through developing sports facilities. This project focuses on maintaining and improving current facilities and further developing our infrastructure through the construction of new facilities. Providing grants to municipalities with a match requirement will allow the state to leverage significant amounts of local and private funding. New arena grants require a 3:1 match (local to state), and renovation grants require a 1:1 match. The previous round of grants leveraged approximately \$13.9 million in non-state financing. This project will leverage approximately \$28.4 million.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

An additional \$40 thousand will be needed to handle the application and selection process for the grants: \$25 thousand for a temporary, entry-level administrative assistant dedicated to the project, and \$15 thousand for additional expenses of travel, meetings and supplies.

4. PREVIOUS PROJECT FUNDING:

In 1995 the legislature appropriated \$2.9 million from the General Fund for grants to municipalities for the construction of new arenas and the renovation of existing arenas.

5. OTHER CONSIDERATIONS (OPTIONAL):

N/A

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Paul Erickson, Executive Director
Minnesota Amateur Sports Commission
(612) 785-5632

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
 N/A Gross Sq. Ft.

Project Scope
 N/A Gross Sq. Ft. Demolished
 N/A Gross Sq. Ft. Decommissioned
 N/A Gross Sq. Ft. Renewal or Adaption
 N/A Gross Sq. Ft. New Construction

Final Project Size
 N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ 40,000	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ 40,000	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel 1 0 0

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ 426		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ 158	\$ 426	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 4,500		
Design development			\$ 500		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ 1,580	\$ 5,000	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 44,574		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ 14,062	\$ 44,574	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 15,800	\$ 50,000	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ 15,800	\$ 50,000	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 65,800

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>15,800</u>
State funding received	\$ <u>2,900</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>7,900</u>
Private funding received	\$ <u>5,000</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>9,000</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>17,000</u>
Private funding	\$ <u>11,400</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>7,600</u>
Private funding	\$ <u>5,000</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>65,800</u>
State funding requested (all years)	\$ <u>11,900</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>32,740</u>
Private funding (all years)	\$ <u>21,160</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____
X Bonds: \$ 9,000 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100
___ User Financing % of total ___
Source of funds State

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$18.8 million for this project. Of this amount, \$8.8 million is for community ice center grants and \$10 million is for design and construction of an Olympic-size ice sheet and tennis court facility adjacent to Mariucci Arena at the University of Minnesota.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	76
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		271

	Pre-design	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Amateur Sports Commission (MASC)
PROJECT TITLE: Minneapolis/St. Paul Inner City Sport Centers Planning

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$200
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): St. Paul and Minneapolis

AGENCY PRIORITY (for projects in the 1996 session only):

4 of 4 requests

1. PROJECT DESCRIPTION:

The project calls for planning funds to develop site plans (one for St. Paul and one for Minneapolis) for 2 inner city sport centers for the purpose of serving at-risk inner city youth.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The purpose of the 2 facilities relates directly to MASC strategic plan and would be three-fold: 1) provide a moderate amount of economic benefit and ongoing jobs for inner city youth; 2) provide vocational/educational opportunities, in sports facility programming and operation for at-risk youth; 3) provide expanding sports, recreational and fitness opportunities for inner city youth. Planning funds would be utilized to prepare preliminary site and facility design and to select paragraphs.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

There would be no direct impact on MASC agency operating budget. Both inner sport centers would be owned by and the operating responsibility of Minneapolis/St. Paul.

4. PREVIOUS PROJECT FUNDING:

MASC plans to involve both non-state funds and state funds in construction phase and believe that these 2 projects could serve as a national demonstration project.

5. OTHER CONSIDERATIONS (OPTIONAL):

N/A

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Paul Erickson, Executive Director
Minnesota Amateur Sports Commission
(612) 785-5632

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE: to be developed

Existing Building

_____ Gross Sq. Ft.

Project Scope

<input type="checkbox"/> NA	Gross Sq. Ft. Demolished
<input type="checkbox"/> NA	Gross Sq. Ft. Decommissioned
<input type="checkbox"/> NA	Gross Sq. Ft. Renewal or Adaption
<input type="checkbox"/> NA	Gross Sq. Ft. New Construction

Final Project Size

_____ Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel	0	0	0
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
1. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 100		
Design development			\$ 100		
Contract documents			\$ -0-		
Construction			\$ -0-		
3. Subtotal		\$ -0-	\$ 200	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
4. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
5. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 200	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 200	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ -0-	\$ 200	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 200

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 200
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 200
State funding requested (all years) \$ 200
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ Fund
 X Bonds: \$ 200 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100
___ User Financing % of total
Source of funds State

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

This project is viewed primarily as a local benefit project. The Department of Finance generally encourages local units of government and non-profit organizations to share project costs on at least a 50% match basis of the biennial request.

GOVERNOR'S RECOMMENDATION:

The governor is recommending \$20 million in statewide youth initiative grants for this general purpose (see associated capital request for the Department of Children, Families and Learning). Therefore, the governor does not recommend a specific appropriation for this request.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		100

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Capital Area Arch. Plan Board

Capitol Building: Structural Stabilization	01	455	GO	12,700	12,000	13,150	4,800	4,800	4,800
Capitol Building: Cafeteria Renovation	05	275	GO	89	1,768	0	0	0	0
Aurora Avenue Safety Improvements	03	255	GO	427	0	0	0	0	0
Capitol Area Comprehensive Planning	02	230	GF	180	0	0	0	0	0
Capitol Complex Comprehensive Signage	04	195	GO	1,535	540	0	0	0	0
Restoration of Statuary and Court of Honor		0	GO	0	550	0	0	0	0
Capitol Grounds: Planning/Rehab		0	GO	0	100	200	0	0	0
Agency Totals				\$14,931	\$14,958	\$13,350	\$4,800	\$4,800	\$4,800

Funding Source

GO = General Obligation Bonds

GF = General Fund Direct Appropriation

THF = Trunk Highway Fund

UF = User Financing

FF = Federal Funding

LF = Local Funding

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. AGENCY: Capitol Area Architectural and Planning Board (CAAPB)

2. AGENCY MISSION STATEMENT:

The Capitol Area Board's statutory charge is to: (1) preserve and enhance the dignity, beauty, and architectural integrity of the Capitol, the buildings immediately adjacent to it, the Capitol grounds, and the Capitol Area; (2) protect, enhance, and increase the open spaces within the Capitol Area when deemed necessary and desirable for the improvement of the public enjoyment thereof; (3) develop proper approaches to the Capitol Area for pedestrian movement, the highway system, and mass transit system so that the area achieves its maximum importance and accessibility; and (4) establish a flexible framework for growth of the Capitol buildings which will be in keeping with the spirit of the original design.

As the planning and regulatory agency responsible for architectural design and long-range planning for the Capitol Area, the CAAPB has exclusive zoning jurisdiction and design review over both the state government complex and the surrounding commercial and residential neighborhoods. And, in overseeing and coordinating development in the Capitol Area, the CAAPB is in a unique position to work closely with many state agencies, especially the Departments of Administration and Transportation; the City of St. Paul; planning districts and neighborhood development groups, and with architects and developers from the private sector.

The board's primary mission is to preserve and enhance, for the people of Minnesota, the Capitol Area's unique aesthetic and historic character, and to plan and guide its future by developing a framework for its physical growth. This framework is the Capitol Area Comprehensive Plan.

3. TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:

If the 1980s could be characterized as a time of expansionary development, the 1990s have become a time for long-range planning as the Capitol Area Board assesses the impact of the fundamental changes which the Capitol Area experienced in the 1980s and begins to prepare for the next millennium. In a time of fiscal uncertainty for the State of

Minnesota, as for the nation, the CAAPB is also assessing its role as comprehensive and long-range planner for the Capitol Area, and exploring alternative methods to achieve the state's goals for its Capitol Area.

First steps in that direction began in 1991 as the board began reassessing its 1982 Comprehensive Plan for the Capitol Area. This plan focused on the Capitol Area as a separate, distinct place within St. Paul; simply stated, it focused inward. There was good reason for this: within the Area much needed to be done as well as undone. Some of the undoing involved closure of streets which once crisscrossed the Capitol Mall; those streets made the Capitol grounds appear to be a setting for parking lots rather than an attractive foreground for Minnesota's foremost civic symbol.

Many of the 1982 Plan recommendations have been implemented: Minnesota's first History Center and Judicial Center are open and operating. The Capitol Building's restoration is well underway. The Charles Lindbergh and Minnesota Vietnam Veterans Memorials have added to the tradition of the Capitol Mall as a place for art and sculpture. A plaza has been constructed between the Capitol and the Judicial Center. Both pedestrian and vehicular approaches to the Capitol have been enhanced with landscaping, lighting, and pedestrian walkways on the new I-94 bridges. The Capitol grounds are once again becoming a place for civic celebrations and commemorations.

The new Comprehensive Plan will look outward, addressing the Capitol Area in its larger context, as part of Minnesota's Capital City. Just as the new bridges appear to have reknit the urban fabric and drawn downtown St. Paul closer to the Capitol, so the board has welcomed a closer partnership with the city in implementation of its Capital City Strategy, which includes development of the cultural corridor as a vital part of downtown.

The Plan will incorporate design framework studies completed in the mid-1980s for 3 subdistricts within the Capitol Area: the East Capitol Area, Rice-University, and Summit Park Areas. It will also include a framework for initiation, evaluation, and implementation of commemorative works in the Capitol Area, which was adopted by the board in 1993. Lastly, it will

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

address those new areas added to the Capitol Area over the years as boundaries have been changed for a number of reasons.

Another major direction-setting vehicle to guide future Capitol Area growth is the Strategic Plan for Locating State Agencies, authorized by the 1992 legislature. The plan, expected to guide development of state facilities both inside and out of the Capitol Area over the next 2 decades, is a joint project of the Department of Administration and the CAAPB. Where appropriate, the results of the strategic planning effort will be added to the new Comprehensive Plan.

The final report and strategic plan was issued in December 1993. Based on its recommendations, 4 or 5 new state buildings could be sited in the Capitol Area within the next 6 to 10 years.

The CAAPB's responsibility for public projects begins with site selection and sponsorship of architectural design competitions and continues through all phases of design and construction.

New building programs, a growing number of memorial proposals, increased concern for personal safety, and energy efficiency advancements all point to a need for new planning efforts in siting and design of commemoratives, updated and more user-friendly signage for vehicular and pedestrian traffic, and improved lighting.

4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

CAAPB's overall responsibility for Capitol grounds and facilities is primarily to protect existing assets and to plan effectively for future investments. The growth and changes in state functions and public needs in the Capitol Area have created a continuing need to plan and design flexibility into campus development. The CAAPB comprehensive Plan has focused on the East Capitol Area for future development, but in responding to both state-owned facilities and state leased space, the CAAPB must remain flexible.

At the same time, public requests for use of the grounds for events or memorials require the board to refine long-range plans for the Capitol Mall. Trees and entire planting areas have died out due to age, storms, or abuse, and a phased effort for relandscaping these areas is needed. Additionally, there is a growing concern for improved personal safety and access for both the general public and disabled. Comprehensive reassessment of the design of open spaces is a high CAAPB priority.

Preserving the Capitol Building as the state's prime capital asset has been a high priority for the CAAPB for almost 25 years--but only in the past 10 years has a comprehensive preservation plan been drafted and legislative support sought to implement the plan. Improvements within the Capitol over the decades preceding the CAAPB were piecemeal, utilitarian, and frequently harmful to the historic fabric of the building.

Recent appropriations have not completed the building's restoration and with each year of delay, restoration costs increase. Of particular importance are 2 general facts: 1) the Capitol is not a museum but a working office building, and disruption of day-to-day functions must be kept to a minimum; and 2) as important as restoring historic architecture is updating of the building's electrical and mechanical systems.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

Just as the CAAPB's primary mission is twofold, that is, "to preserve and enhance the Capitol Area's unique aesthetic and historic character and to plan and guide its future by developing and maintaining a framework for its physical growth," so too are its long-term goals and capital budget plans.

The Comprehensive Plan, last revised in 1982, is the primary document that sets the board's direction; a major review and update of this document was initiated in 1991. For the past few years, however, agency resources were necessarily diverted toward a cooperative effort with the Administration Department to formulate and initiate implementation of a Strategic Plan for Locating State Agencies.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

This strategic plan, to serve the state through the year 2013, was completed by the end of 1993, and its findings have guided both Administration and CAAPB's capital budget process. Consensus has been achieved on the siting of new state facilities since then, over the next 6 to 10 years, while incorporating enough flexibility to accommodate changing economic trends or major program changes.

Concurrently, the update of the CAAPB 1982 Comprehensive Plan and Zoning Ordinance is beginning to take shape and, once redrafted to incorporate strategic planning results, will provide the basis for the CAAPB's work in its second major area, that of preserving and enhancing the Capitol Area's unique aesthetic and historic character. However, it will take a commitment of funds to accomplish the critical work of completely writing these two documents. Without such work, the CAAPB will be hampered in providing effective customer service.

Proposals for new buildings, memorials, improvements for public safety, and a redesigned sign system require comprehensive planning to protect, develop, and enhance the Capitol Complex. In the future the CAAPB will reevaluate its approach to planning for office development and parking/transit needs; thematic organization of open spaces for memorials, artwork, and recreation uses; traffic management; signage; and security.

Findings from a 1984 preservation and planning survey were the basis for the board's 1988 Comprehensive Preservation Plan and Implementation Strategy, a phased program originally projected to be completed in 1993-94. Because of shifting priorities and lack of funds, the overall program remains in Phase III, although several major components of later phases (e.g., restoration of Senate and House Chambers) were accomplished out-of-phase in the late 1980s. One of the board's highest priorities is to make the Capitol, the state's most preeminent public building, fully accessible for the disabled, which will finally be accomplished by 1996.

If budget requests for the 1996-2001 period are approved, CAAPB's Phases III, IV, and V will be completed, and the master program will have progressed into Phase VI. Completion of the final phase should be accomplished by the year 2005--a fitting observance to mark the centennial of Minnesota's most beautiful landmark.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

An initial capital project list was developed by examining unfunded requests from previous years and assessing their viability and compatibility with the Capitol Area Comprehensive Plan and other long-term goals, including preliminary findings of the 1992-funded Strategic Plan. CAAPB staff then consulted and met with several other departments to discuss related projects and to sequence and/or rank project requests. In the case of the Capitol Building, this process included the Historical Society and Administration Department, as well as the CAAPB's consulting architect for Capitol Building restoration. Throughout the entire process, CAAPB staff worked closely with the Administration Department to assure that proposals for the next 6 years are coordinated.

Once all the information had been incorporated into a preliminary list of capital budget requests, staff reviewed the requests with the Capitol Area Board and its Architectural Advisory Committee.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

The CAAPB has completed the final stage of its work with MNDOT on the I-94 Commons Section bridge and landscape improvements, as well as its work with Administration and the City of St. Paul on the 1993 sewer separation project in the Capitol Area.

We continue to focus on the on-going restoration of the Capitol, as well as other projects (e.g., fire management and disabled access projects). We continue to work with Administration and with the City of St. Paul on development of its cultural corridor in response to 1992 legislation, and with Ramsey County on planning for light rail transit in the Capitol Area. We are also collaborating with Administration on the rehabilitation of state parking lots to assure improved access, safety, and aesthetic design.

Projects completed include the History Center, the Judicial Center, State Office Building Parking Ramp, and 7 freeway bridges and right-of-way landscaping. CAAPB also collaborated in the development of the East Capitol Plaza, the Minnesota Vietnam Veterans Memorial, and numerous restoration/renovation projects in the Capitol Building including the Senate

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

and House Chambers. Site studies and development frameworks were completed for the East Capitol Area, the Rice Street and University Avenue area, and Summit Park. The Roy Wilkins Memorial in the southwest area of the lower Mall was installed in the summer of 1995; and a Peace Officers Memorial, east of the Veterans Service Building, was dedicated. Proposals for memorials to honor Hubert Humphrey and Korean War Veterans will be considered by the board in the coming year, as well as a final site and design for the Labor Interpretive Center.

8. OTHER (OPTIONAL):

For information, a map showing the CAAPB boundaries is attached.

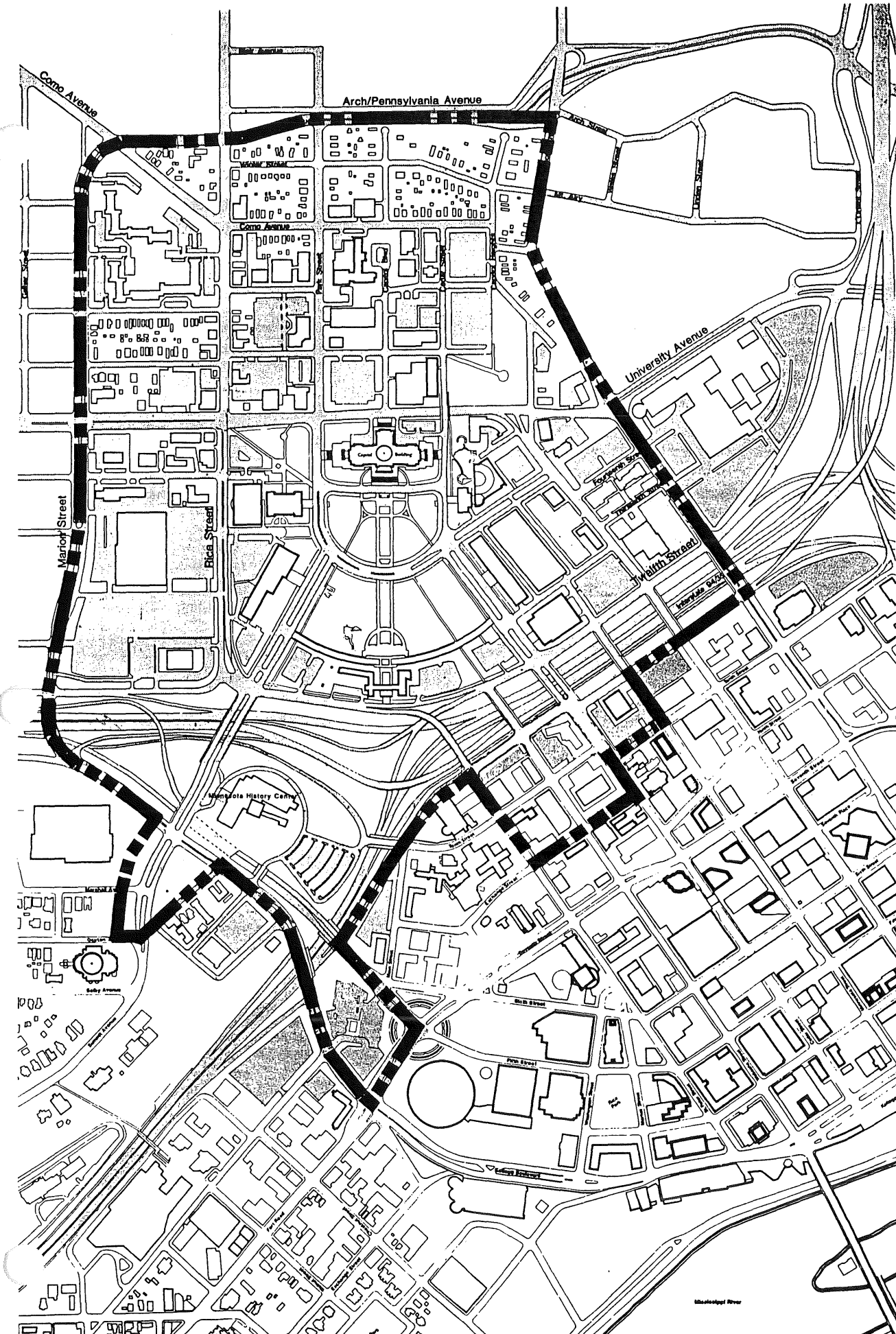
9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Paul Mandell, Senior Planner, 296-6719.
Mary Duroche, Intermediate Planner, 297-1115.
204 Administration Building, 50 Sherburne, St. Paul, MN

REVISED: 10-13-89
0-28-93
7-27-93
8-02-93
10-24-94

CAPITOL AREA BOUNDARY

PAGE C-177



Capitol Area
Architectural
and Planning
Board



AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Capitol Area Architectural and Planning Board (CAAPB)

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Capitol Building: Structural Stabilization	1	12,700	12,000	13,150	37,850	455	4,800	4,800	4,800
Capitol Area Comprehensive Plan and Zoning Rules	2	180	-0-	-0-	180	230	-0-	-0-	-0-
Aurora Avenue: Safety Improvements	3	427	-0-	-0-	427	255	-0-	-0-	-0-
Capitol Complex Comprehensive Sign Program	4	1,535	540	-0-	2,075	195	-0-	-0-	-0-
Capitol Building: Cafeteria Renovation	5	89	1,768	-0-	1,857	275	-0-	-0-	-0-
Restoration of Statuary and Court of Honor	N/A	-0-	550	-0-	550	--	-0-	-0-	-0-
Capitol Grounds: Planning and Rehabilitation	N/A	-0-	100	200	300	--	-0-	-0-	-0-
Total Project Requests:		\$14,931	\$14,958	\$13,350	\$43,239		\$4,800	\$4,800	\$4,800

AGENCY CAPITAL BUDGET BRIEF
Facilities Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form C

AGENCY: Capitol Area Architectural and Planning Board (CAAPB)

Agency Facility Information	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Actual)	F.Y. 1996-97 (Estimated)	1996 Session (Requested)
Gross Square Footage of State Owned Buildings (in 000s)	2	2	2	2	2
Leased Square Footage (in 000s)	N/A	N/A	N/A	N/A	N/A

Agency Operating Budgets	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Budgeted)	F.Y. 1996 (Budgeted)	F.Y. 1997 (Budgeted)
Operating Repair and Betterment Account(s)	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A
Operating Maintenance Account(s)	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A
Lease Payments	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A

Agency Capital Budgets	F.Y. 1990-91	F.Y. 1992-93	F.Y. 1994-95
Agency CAPRA Allocations (from Dept. of Admin.)	\$ N/A	\$ N/A	\$ N/A
HEAPRA Allocations (for higher education systems only)	\$ N/A	\$ N/A	\$ N/A

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AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Capitol Area Architectural and Planning Board (CAAPB)

PROJECT TITLE: Capitol Building: Structural Stabilization

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$12,700

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$12,000

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$13,150

LOCATION (CAMPUS, CITY, COUNTY): Capitol Area, St. Paul

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 5 requests

1. PROJECT DESCRIPTION:

This request is for design and construction of 5 critical projects needed to stabilize the Capitol Building's structure and to make the building watertight and prevent further damage from moisture seepage into the structure.

Included in the project list for 1996, with cost estimates in parentheses, are: 1) dome and lantern stabilization (\$1.4 million); 2) structural repair of the terraces surrounding the Capitol (\$7.5 million); 3) renovation/replacement of all exterior and balcony doors (\$700 thousand); 4) replacement of several wood-framed windows not included in an earlier replacement program (\$100 thousand); 5) cleaning, tuckpointing, caulking, stone preservation of the Capitol exterior (\$2 million). The request also includes \$160 thousand for predesign studies, as required, for remaining projects in the 10-year plan. Projects for out years (1998-2001) include new lighting and security systems, ADA upgrades, east porte cochere and ground floor corridor, upgrade of mechanical and electrical systems and additional asbestos abatement.

These projects are considered of highest priority in the long-term strategic plan for completion of the Capitol restoration program. Prepared for the CAAPB and the Department of Administration, the strategic plan covers the period 1995-2005 with a goal of completion by 2005, the Capitol's centennial year. Overall cost is estimated at \$60 million; it will require a financial commitment of about \$12 million per biennium.

Appropriations are to the Department of Administration.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The strategic plan for the Capitol Building goes beyond the earlier comprehensive preservation plan (1988), with equal emphasis on the building's exterior; upgrading mechanical/electric, fire and life safety, security and communications systems; and interior restoration/rehabilitation. If the long-term plan is completed by the year 2005, the Capitol will be well able to serve for a second century as the state's foremost public building. The \$60 million estimated for its restoration over the next decade is largely due to aging and deterioration of the building.

Renovation of the Capitol's ground floor vestibule in late 1994 revealed serious corrosion and deterioration of the steel beams that support the stone paving of the south entrance loggia above the vestibule. The damage was caused by water seeping through cracks between the marble flagstones of the loggia. Replacement of the floor system with a reinforced concrete slab and beam system was completed in late 1995.

That condition led to concern as to condition of the steel beams that support the plazas surrounding the building. A predesign survey completed in October 1995 revealed similar moderate-to-heavy corrosion beneath the terraces under all 4 quadrants of the Capitol. The damage is most obvious where support beams bear on the exterior wall of the terrace and exterior wall of the building. The survey noted widespread waterproofing and flashing failures have occurred for many years. In June 1994, the ceiling of a conference room on the east wing of the ground floor collapsed, fortunately when the room was empty.

Large cracks have reappeared on horizontal stone beneath the roof of the lantern structure atop the Capitol dome; these were repaired in the late 1980s when the lantern's corroded structural steel supports were replaced. A 1995 predesign structural survey notes accelerated deterioration of the lantern's marble as well as severe cracks that over time could become hazardous if not rebuilt.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

The Capitol's exterior marble also has shown accelerated deterioration in recent years--partly from lack of routine maintenance, partly from acid rain and other airborne contaminants. Rooftop balusters were partially replaced during the reroofing project; balcony balusters will be replaced during the coming months because the stone has eroded so severely it is considered hazardous to leave in place. Results from experimental application of a stone preservative to sections of the Capitol marble have indicated slowing of deterioration compared with the rate for untreated stone. Tuckpointing and caulking are required, and the building water-washed before stone preservation measures can be taken to slow overall deterioration.

Finally all exterior doors, many of them original to the building and badly weather-worn, need to be renovated/replaced and security improvements to the entrances would be made at the same time. The few remaining wood-framed windows also need to be replaced.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

Existing funds were used for predesign structural studies of the Capitol plazas and the dome and lantern. Earlier appropriations (1992 and 1994, respectively) were used for two other studies that have investigated specific aspects of Capitol preservation: the stone-testing program and an exterior maintenance manual.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Mary Duroche, CAAPB Planner, 204 Administration, 297-1115.

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☐ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: State Capitol Building

STATE-WIDE BUILDING ID #: G-0231002762

FACILITY SQUARE FOOTAGE:

Existing Building
406,386 Gross Sq. Ft.

Project Scope
☐ Gross Sq. Ft. Demolished
☐ Gross Sq. Ft. Decommissioned
☐ Gross Sq. Ft. Renewal or Adaption
☐ Gross Sq. Ft. New Construction

Final Project Size
406,386 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 96-97	F.Y. 98-99	F.Y. 2000-01
Change in Compensation	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
Change in Bldg. Oper. Expenses . . .	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
Change in Lease Expenses	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
Change in Other Expenses	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
Total Change in Operating Costs . .	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>

Other:

Change in F.T.E. Personnel N/A

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1.	Site and building preparation				
	Site acquisition		\$ -0-		
	Existing building acquisition		\$ -0-		
	Other acquisitions costs:				
	Environmental studies		\$ -0-		
	Geotechnical survey		\$ -0-		
	Property survey		\$ -0-		
	Historic Preservation		\$ -0-		
	Other (specify)		\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2.	Pre-design fees				
	2. Subtotal	\$ -0-	\$ 160*	\$ -0-	\$ -0-
3.	Design fees				
	Schematic design		\$ 143		
	Design development		\$ 191		
	Contract documents		\$ 429		
	Construction		\$ 190		
	3. Subtotal	\$ -0-	\$ 953	\$ 900	\$ 700
4.	Administrative costs and professional fees				
	Project management by consultant		\$ -0-		
	Construction management		\$ -0-		
	Construction contingency		\$ -0-		
	Other (specify)		\$ 953		
	4. Subtotal	\$ -0-	\$ 953	\$ 1,000	\$ 850
5.	Site and building construction				
	On site construction		\$ 9,533		
	Off site construction		\$ -0-		
	Hazardous material abatement		\$ -0-		
	Other (specify)		\$ -0-		
	5. Subtotal	\$ -0-	\$ 9,533	\$ 8,000	\$ 8,450
6.	Furniture, Fixtures and Equipment				
	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7.	Occupancy				
	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8.	Percent for art				
	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ -0-	\$ 11,599	\$ 9,900	\$ 10,000
9.	Inflation multiplier .095				
	Mid-point of construction (mo./yr.) <u>6/97</u>				
	9. Subtotal	\$ -0-	\$ 1,101	\$ 2,100	\$ 3,150
	Total with inflation (1 through 9)	\$ -0-	\$ 12,700	\$ 12,000	\$ 13,150

* Predesign applies to all work 1996-2001

TOTAL PROJECT COSTS (all capital costs, all years) \$ 37,850

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification. The agency requests \$60 million over the next five biennia (\$12 million per biennium) for structural stabilization projects of the capitol building. Project costs are so extensive as to justify a separate appropriation outside of limited CAPRA funding.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$4.8 million for reconstruction of northeast and southeast terraces of the Capitol Building. Also included are budget planning estimates of \$4.8 million in 1998, of which \$4.1 million is for the northwest and southwest terraces of the Capitol Building and stabilization of the dome and lantern. A budget planning estimate of \$4.8 million is included for 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	105
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	60
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		455

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Capitol Area Architectural and Planning Board (CAAPB)
PROJECT TITLE: Capitol Area Comprehensive Plan and Zoning Rules

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$180
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$ -0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$ -0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Area, St. Paul, MN

AGENCY PRIORITY (for projects in the 1996 session only):

2 of 5 requests

1. PROJECT DESCRIPTION:

As the planning and regulatory agency responsible for architectural design and long-range planning for the Capitol Area, the Capitol Area Architectural and Planning Board (CAAPB) has exclusive zoning jurisdiction and design review over both the state government complex and the surrounding commercial and residential neighborhoods.

As the CAAPB prepares to enter the 21st Century, the agency must have the planning tools necessary for fulfilling our legislatively-mandated role, the maintenance of the Comprehensive Plan for the Minnesota State Capitol Area, and an up-to-date framework for guiding development in the Capitol Area. A comprehensive plan is, by definition, the official public document adopted by a local government as a policy guide to decisions about the physical development of the community. If we are to provide service to the public and private bodies that work with the state on a periodic basis, this document is critical.

Likewise, at the same time that we rewrite and update our Comprehensive Plan, we must also revise our zoning ordinance, which serves as the official rules that govern our 50-block area. Zoning is the exercise of the basic power of a political subdivision to enact legislation protecting the public health, safety and general welfare of its citizens. As the official rules for the Capitol Area, any review and proposed changes will be subject to the

Administrative Procedures Act.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The CAAPB is charged by statute (Ch. 15.50) to:

- a. preserve and enhance the dignity, beauty, and architectural integrity of the Capitol, the buildings immediately adjacent to it, the Capitol grounds, and the Capitol Area;
- b. protect, enhance, and increase the open spaces within the Capitol Area when determined necessary and desirable; and
- c. develop proper approaches to the Capitol Area for pedestrian movement, the highway system, and mass transit system so that the area achieves its maximum importance and accessibility; and
- d. establish a flexible framework for growth of the Capitol buildings that will be in keeping with the spirit of the original design.

Furthermore, 15.50, Subd. 2a states that, "The Board shall prepare, prescribe, and from time to time amend a comprehensive use plan for the Capitol area.... Pursuant to the Comprehensive Plan, or any portion thereof, the board may regulate, by means of zoning rules adopted pursuant to the administrative procedures act, the kind, character, height, and location of buildings and other structures constructed or used,...within the area."

As part of this responsibility, the CAAPB has worked over the years to plan, design and implement a design for the Capitol grounds to assure not only the integrity and beauty of the Capitol's surroundings but the safe and accessible use of its open spaces. We have attempted to keep the overall plan current, but lack of funds and time have prevented us from any major rewrite.

The time has come now for a significant rewrite of the Board's Comprehensive Plan, and with it, the legal tool for enforcement known as the Rules for

AGENCY CAPITAL BUDGET REQUEST
Non-Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

Zoning and Design, Chapter 2400. The zoning rules were last revised in 1981 and the Comprehensive Plan was adopted in 1982, amended in 1987. Since then, the boundaries of the Capitol Area have been expanded three times. Three new state buildings have been built, a number of capital improvements have occurred, and the legislatively-funded 1993 Strategic Plan for Locating State Agencies has now begun to help guide the redevelopment of the area, calling for up to ten new buildings within the next 20 years. The Strategic Plan creates a flexible framework for future state needs both in or near the Capitol Area, and it is the Comprehensive Plan that must serve as the official guide for future development, both public and private, throughout the area. The Strategic Plan, as written, is compatible with the existing Comprehensive Plan for the Capitol Area. However, it calls out recommendations for suggested changes to that Comprehensive Plan in recognition of changes over time and new issues raised in the process of developing the Strategic Plan.

Since the last changes to the Plan, the Capitol Area Board has also adopted a number of new policies and rules, addressing memorials and parking area designs, as well as different sectors of the Capitol Area, such as the East Capitol Area and the Rice University Development Area. These and other items must be incorporated into a new Plan, and so long as all these efforts remain disparate elements of an outdated document, we will not be able to effectively serve the needs of the public.

The Capitol Area Board, as the official body charged with the responsibility for maintaining the Comprehensive Plan, must update this document and must simultaneously update the zoning rules for the Capitol Area. The Comprehensive Plan is the tool by which the CAAPB applies the overall vision through policies that guide land use, development patterns, open space, vehicular and pedestrian circulation, parking, approaches and design. Without updated policies, the CAAPB has been hindered from accomplishing planning in the proper proactive manner, forcing us to undertake a less desirable, more time-consuming piecemeal review on a case-by-case basis. In contrast, an update of the Plan will enable our agency to be more proactive and responsive, providing overall better service at a savings to the state and our customers.

At the same time, by law, it is the zoning rules of any geographic area that serve as the legal tool that governs the specific application of the master plan with regard to particular projects. It is in the zoning rules that changing trends and issues impact, and the board's failure to stay current with such changes is most troublesome, placing the state on shaky legal footing. If we are to provide this legal service as part of our statutory charge, we must update and dramatically revise this seriously outdated document.

3. PREVIOUS PROJECT FUNDING:

N/A

4. OTHER CONSIDERATIONS (OPTIONAL):

N/A

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Paul Mandell, Senior Planner, 204 Administration Building, 50 Sherburne, St. Paul, 612 296-6719.

**AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)**

Form F-2

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

TYPE OF REQUEST (Check all that apply):

- ☐ Acquisition of State Assets
☐ Development of State Assets
☐ Maintenance of State Assets
☐ Grants to Local Governments
☐ Loans to Local Governments
☒ Other Grants (specify):
 Planning guidelines and zoning rules, both statutorily
 mandated.

PROJECT CHARACTERISTICS (Check all that apply):

- ☒ Health and Safety
☒ Enhancement of Existing Programs/Services
☐ Expansion of Existing Program/Services
☐ Provision of New Program/Services
☒ Other (specify):
 Legally mandated documents for agency as official planning
 and zoning authority. Last revised: 1982.

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

☒ Cash: \$ 180 Fund General
☐ Bonds: \$ _____ Tax Exempt _____ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☒ General Fund % of total 100
☐ User Financing % of total _____

Source of funds _____

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 180
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 180
State funding requested(all years) \$ 180
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification. This project correctly requests General Fund financing, rather than general obligation bonding, due to project costs which are not bond-eligible.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		230

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Capitol Area Architectural and Planning Board (CAAPB)
PROJECT TITLE: Aurora Avenue: Safety Improvements

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$ 427
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: -0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: -0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Area, St. Paul

AGENCY PRIORITY (for projects in the 1996 session only):

3 of 5 requests

1. **PROJECT DESCRIPTION:** This request is to complete design and rebuild Aurora Avenue in front of the Capitol as a one-way westbound drive and parking area.

Aurora's intersections at Constitution Avenue and Cedar Street will be redesigned to narrow both entrance and exit, and the reconfigured curbing at either end will be enhanced with added landscaping. Ornamental lighting will be installed on both sides of Aurora to improve after-dark security for pedestrians; currently, there is no pedestrian lighting along Aurora, and the Capitol's floodlights automatically switch off about 11:00 p.m.

To better accommodate visitors to the Capitol, the 2 parking monitor booths (now on either side of the Capitol's front steps) will be relocated to the south side of Aurora and closer to the entrance and exit where they will better serve the users of the drive and parking. Booths will be redesigned to be more compatible with the Capitol's architecture, with their electronic, heating/cooling, and security systems updated.

In addition, bollards will be installed on both sides of the drive at entrance and exit, not only to serve as gateway markers but (with chains added) to enable more effectively closing Aurora to traffic for safety purposes during special events.

Sidewalks will be rebuilt, the drive resurfaced and parking spaces restriped. Two van spaces will be provided for disabled parking opposite the circular drive leading to the recently completed accessible entrance beneath the south grand stairway.

This appropriation is to the Department of Administration.

2. **PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:** Converting Aurora permanently to a one-way drive has 2 major objectives: to improve pedestrian safety by allowing cars and buses to drop off passengers curbside at the Capitol's front steps, and to improve traffic management. It has eliminated some traffic, i.e., drivers who used to use Aurora as a shortcut between Constitution and Cedar.

The change was undertaken on an experimental basis in late 1993, after the proposal was reviewed and approved for trial by St. Paul's Department of Public Works, the Capitol Building Working Group, the CAAPB, and Administration. (Research for the project revealed a 1973 traffic consultant's recommendation for improving Capitol Complex traffic management with a similar plan to make Aurora one-way westbound.)

Now entering its third year as an "experimental" project, with temporary barriers still in use, the Aurora project has been reviewed periodically by the above-mentioned groups, with feedback sought from both state employees and visitors to the Capitol. Few complaints have been heard, praise and thanks for the change have been voiced particularly by drivers of tour buses and school buses who bring thousands of visitors to the Capitol each year.

Aurora Avenue is not a city street; it was officially vacated by the city when the Capitol was built. It now functions as a parking lot and an entrance to the Capitol. As a parking lot, it does not meet CAAPB's and Administration's guidelines for parking lot design. Upgrading security lighting, pedestrian safety, disabled access, signage, traffic management, and overall design, as outlined above, are much needed improvements.

3. **IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):** N/A.
4. **PREVIOUS PROJECT FUNDING:** Existing funds totaling \$3.5 thousand were used for a traffic impact study and for a pre-schematic design by CAAPB and Administration.
5. **OTHER CONSIDERATIONS (OPTIONAL):** None.
6. **PROJECT CONTACT PERSON, TITLE, AND PHONE:** Mary Duroche, CAAPB Planner, 204 Administration, 297-1115.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING: N/A

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #:

FACILITY SQUARE FOOTAGE:

Existing Building
_____ N/A _____ Gross Sq. Ft.

Project Scope

_____ Gross Sq. Ft. Demolished
_____ Gross Sq. Ft. Decommissioned
_____ Gross Sq. Ft. Renewal or Adaption
_____ Gross Sq. Ft. New Construction

Final Project Size
_____ Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note): N/A

	F.Y. 96-97	F.Y. 98-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses . . .	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel	0	0	0
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (all prior years and beyond)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000)
1. Site and building preparation				
Site acquisition		\$ -0-		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees				
2. Subtotal	\$ 4	\$ -0-	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ 5		
Design development		\$ 6		
Contract documents		\$ 14		
Construction		\$ 6		
3. Subtotal	\$ -0-	\$ 31	\$ -0-	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ 19		
Other (specify)		\$ -0-		
4. Subtotal	\$ -0-	\$ 19	\$ -0-	\$ -0-
5. Site and building construction				
On site construction		\$ 350		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ -0-	\$ 350	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment				
6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy				
7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art				
8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ 4	\$ 400	\$ -0-	\$ -0-
9. Inflation multiplier .068				
Mid-point of construction (mo./yr.) <u>12/96</u>				
9. Subtotal	\$ -0-	\$ 27	\$ -0-	\$ -0-
Total with inflation (1 through 9)	\$ 4	\$ 427	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 431

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ 4
State funding received	\$ 4
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 427
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 431
State funding requested (all years)	\$ 431
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____
X Bonds: \$ 427 Tax Exempt _X_ Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		255

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Capitol Area Architectural and Planning Board (CAAPB)
PROJECT TITLE: Capitol Complex Comprehensive Sign Program

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,535
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$ 540
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$ -0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Area, St. Paul

AGENCY PRIORITY (for projects in the 1996 session only):

4 of 5 requests

1. PROJECT DESCRIPTION:

This request is to complete design of a comprehensive sign program for the Capitol Complex including: 1) exterior directional, informational, parking, and building signage for the Capitol Complex; 2) interior signage for the Capitol Building and State Office Building; 3) a general but comprehensive interior signage plan adaptable for other existing and future buildings in the Capitol Complex; 4) signage for the Capitol Complex tunnel system; and to fabricate and install the first phase of the sign program which includes all Capitol Complex exterior signage and interior signage for the Capitol and State Office Building.

The second phase of the project, to be funded in 1998, would cover fabrication and installation of signage in all other Capitol Complex office buildings and in the tunnel system.

All funds are to be appropriated to the Administration Department.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Exterior signage and interior signage at the Capitol were designed and installed in the late 1970s. Signage for the Capitol Complex and the tunnel system has been added to over the years; it is a hodge-podge. Visitors to the Capitol Complex are greeted (and frustrated) by this incoherent, unsystematic melange of existing signage.

The Capitol Complex has expanded significantly in the past 2 decades; new buildings have been built, streets closed, and parking lots and ramps added. ADA requirements for interior signage have added to the demand for a comprehensive program.

St. Paul emergency authorities demand building identification signs with street addresses to provide prompt response to calls from state government facilities. Existing signage for this purpose is incomplete and/or of substandard design and materials.

Similarly, visitors to the Capitol Complex are ill-served by a lack of directional signs and quick identification of public parking areas in the complex. Way finding maps and directional signs at critical entry points to the Capitol Complex will enable pedestrians and motorists to reach their destinations more quickly and more safely.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

The CAAPB has requested funds for a new signage program several times in the past decade; no appropriations have been approved.

In 1994, CAAPB staff joined representatives of Plant Management and Building Construction Divisions (Department of Administration) in using existing agency funds totaling \$30 thousand to select a design consultant for a comprehensive signage program. These funds were used to develop the design through the schematic (predesign) stage.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Mary Duroche, CAAPB Planner, 204 Administration, 297-1115.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE: N/A

Existing Building

N/A Gross Sq. Ft.

Project Scope

<u>N/A</u>	Gross Sq. Ft. Demolished
<u>N/A</u>	Gross Sq. Ft. Decommissioned
<u>N/A</u>	Gross Sq. Ft. Renewal or Adaption
<u>N/A</u>	Gross Sq. Ft. New Construction

Final Project Size

N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note): Unknown

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$	\$	\$
Change in Bldg. Oper. Expenses	\$	\$	\$
Change in Lease Expenses	\$	\$	\$
Change in Other Expenses	\$	\$	\$
Total Change in Operating Costs . . .	\$ 0	\$ 0	\$ 0

Other:

Change in F.T.E. Personnel	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees (and schematic design)	2. Subtotal	\$ 30	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ 35		
Contract documents			\$ 80		
Construction			\$ 35		
	3. Subtotal	\$ -0-	\$ 150	\$ 82	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ 83		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ 83	\$ 27	\$ -0-
5. Site and building construction					
On site construction			\$ 1,182		
Off site construction and installation			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 1,182	\$ 389	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 30	\$ 1,415	\$ 498	\$ -0-
9. Inflation multiplier .085	9. Subtotal	\$ -0-	\$ 120	\$ 42	\$ -0-
Mid-point of construction (mo./yr.) <u>4/97</u>					
Total with inflation (1 through 9)		\$ 30*	\$ 1,535	\$ 540	\$ -0-

* See "Previous Project Funding", Form D-1.

TOTAL PROJECT COSTS (all capital costs, all years) \$ 2,105

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ 30
State funding received	\$ 30
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 1,535
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ 540
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 2,105
State funding requested (all years)	\$ 2,105
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund ___
X Bonds: \$ 1,535 Tax Exempt _X_ Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Predesign is not required for this project because the project had proceeded beyond the predesign stage when the requirement was enacted.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		195

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Capitol Area Architectural and Planning Board (CAAPB)
PROJECT TITLE: Capitol Building: Cafeteria Renovation

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$89
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$1,768
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$ -0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Area, St. Paul, MN

AGENCY PRIORITY (for projects in the 1996 session only):

5 of 5 requests

1. **PROJECT DESCRIPTION:** This request is for predesign and design for renovation and restoration of the Capitol cafeteria and related spaces, including the stairway from the Capitol's ground floor to the cafeteria.

Decorative walls and ceiling of the cafeteria would be restored; the large room would be returned to its original German rathskeller appearance. The room would be expanded to its original dimensions by removing the partition and kitchen at the west end. Decorative painting and stenciling similar to that in other public corridors of the Capitol would be restored to the cafeteria stairway area.

Because the cafeteria has only one public entrance/exit, an important part of this project will be updating the fire detection system with smoke detectors and a sprinkler system.

Construction in 1998 would be coordinated with Phase II of the Capitol Building stabilization project, which will replace corroded structural supports beneath the plaza of the northwest quadrant of the building. Some of the damage has occurred in the kitchen area adjacent to the cafeteria.

Funds are to be appropriated to the Department of Administration.

2. **PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:** Historically the Capitol cafeteria was a highly visible part of the building, much used by the public as well as legislators and employees. Its restoration is a significant component of

CAAPB's comprehensive preservation plan for the Capitol.

In recent years water damage and simple aging has taken its toll on many areas of the cafeteria that have deteriorated to a point where it might soon be considered unfit for occupancy. Unlike the areas where paint samples have been taken to determine what is intact of the original stencils, complete sections of the paint and/or plaster are now cracking and falling off.

Restoring the cafeteria and adjacent areas to their original appearance will make the room an important site for receptions and other civic gatherings, and provide more space for general public use.

Restoration of the former Judges' Dining Room will make it an attractive small meeting/dining room. The Judges' Room has sustained heavy water damage in recent years and is urgently in need of renovation.

In recent years, the Capitol cafeteria's heaviest usage has been during legislative sessions; but it now provides only a limited menu, not prepared on site. In the late 1980s a consultant report on Complex food service facilities recommended closing some little-used cafeterias, reducing service at others, and providing full-service cafeterias only at the Centennial and Transportation Buildings.

Economically the kitchen renovation component of this request will enable a smaller, more efficient catering kitchen to be installed adjacent to the restored dining room. A full kitchen, as now exists, will no longer be needed.

3. **IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):** None.
4. **PREVIOUS PROJECT FUNDING:** None.
5. **OTHER CONSIDERATIONS (OPTIONAL):**
6. **PROJECT CONTACT PERSON, TITLE, AND PHONE:**

Mary Duroche, CAAPB Planner, 204 Administration, 297-1115.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☒ Other (specify): Historic preservation/restoration

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: State Capitol Building

STATE-WIDE BUILDING ID #: G-0231002762

FACILITY SQUARE FOOTAGE:

Existing Building
406,386 Gross Sq. Ft.

Project Scope

<input type="checkbox"/>	Gross Sq. Ft. Demolished
<input type="checkbox"/>	Gross Sq. Ft. Decommissioned
<input type="checkbox"/>	Gross Sq. Ft. Renewal or Adaption
<input type="checkbox"/>	Gross Sq. Ft. New Construction

Final Project Size
406,386 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$	\$	\$
Change in Bldg. Oper. Expenses	\$	\$	\$
Change in Lease Expenses	\$	\$	\$
Change in Other Expenses	\$	\$	\$
Total Change in Operating Costs . . .	\$	\$	\$

Other:

Change in F.T.E. Personnel

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ 6	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 12		
Design development			\$ 24		
Contract documents			\$ 47		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ 83	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ 140	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ -0-	\$ 1,122	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ 230	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 89	\$ 1,492	\$ -0-
9. Inflation multiplier <u>.185</u>	9. Subtotal	\$ -0-	\$ -0-	\$ 276	\$ -0-
Mid-point of construction (mo./yr.) <u>12/98</u>					
Total with inflation (1 through 9)		\$ -0-	\$ 89	\$ 1,768	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$1,857

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>-0-</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>89</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>1,768</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>1,857</u>
State funding requested (all years)	\$ <u>1,857</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

 Cash: \$ Fund

 X Bonds: \$ 89 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
 Fiscal Years 1996-2001
 Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Predesign and design only are being requested at this time. Until the predesign work is completed and receives a positive recommendation, the information is considered preliminary. The project scope, costs, and schedule could change following predesign completion.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	60
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		275

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Capitol Area Architectural and Planning Board (CAAPB)
PROJECT TITLE: Restoration of Statuary and Court of Honor

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$ -0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$ 550
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$ -0-
LOCATION (CAMPUS, CITY, COUNTY): Capitol Area, St. Paul

AGENCY PRIORITY (for projects in the 1996 session only):

N/A of N/A requests

1. PROJECT DESCRIPTION:

Few if any of the statuary on the grounds have received regular maintenance and are showing signs of accelerated deterioration. In addition to cleaning and restoring the statues of Johnson and Nelson near the Capitol Building, servicing the Olson Memorial and the Memorial to the Living Veteran near the Veterans Service Building, this project will include an analysis of the deterioration process and development of a maintenance manual.

At the same time, we will assess the condition of the Court of Honor, including the pool and sculptures, and program various improvements for those areas of the court designed and built nearly 45 years ago as a commemoration of the service of our state's Veterans from the World Wars. All funds are to be appropriated to the Administration Department.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The Capitol Area Architectural and Planning Board (CAAPB) is charged by Statute (Ch. 15.50) to, among other things, preserve and enhance the dignity, beauty, and architectural integrity of the Capitol, the buildings immediately adjacent to it, the Capitol grounds, and the Capitol Area, and

to protect, enhance, and increase the open spaces within the Capitol Area when determined necessary and desirable.

A growing aspect of our Capitol Grounds and programming of open space is the commemoration of events and/or people. Many of our older memorials on the Capitol Grounds have suffered from years of pollution and weathering, and the CAAPB wishes to restore this statuary in an effort to both preserve these existing assets and provide future generations with a better appreciation of our history.

The Columbus statue was just recently restored through the efforts of a private fund-raising group, and the Erickson statue will be restored in 1996 due to private funds and a 1995 state appropriation. The very satisfactory results and maintenance program illustrates the need for cleaning and proper maintenance schedules, and some of the earlier named statues are older than the Columbus statue, hence, more threatened by the years of neglect.

Meanwhile, the Veterans Service pool and sculpture, which is the only sculpture on the grounds that shows a woman, is broken and is a threat to safety. Additionally, lighting of the Court of Honor flags and other plaza improvements will save personnel costs over time.

3. PREVIOUS PROJECT FUNDING:

Numerous parts of this project will be coordinated with other improvements now being considered by the Administration Department relative to improved access and safety. This project will also be coordinated with Save Our Sculpture (SOS), a metro-wide effort, and the Minnesota Historical Society.

4. OTHER CONSIDERATIONS (OPTIONAL): None.

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Paul Mandell, Senior Planner, 204 Administration Building, 50 Sherburne Ave., St. Paul, 612 296-6719.

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Capitol Area Architectural and Planning Board (CAAPB)
PROJECT TITLE: Capitol Grounds: Planning and Rehabilitation

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$ -0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$ 100
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$ 200
LOCATION (CAMPUS, CITY, COUNTY): Capitol Area, St. Paul

AGENCY PRIORITY (for projects in the 1996 session only):

N/A of N/A requests

1. PROJECT DESCRIPTION:

Fifty thousand dollars of the funds are for a reassessment of the Mall Redesign, chosen by competition in 1986 and still in a preliminary stage. This design has directed subsequent projects including the I-94 Commons Section Bridges, the State Office Building Parking Ramp, Minnesota Judicial Center, the Vietnam Veterans, Roy Wilkins, and Peace Officers Memorials, the plans for the Hubert Humphrey Memorial and the Korean War Veterans Memorial, as well as the redesign of surrounding state parking lots.

Due to the increasing pressures for additional memorials and other developments in and around the Capitol Complex, there is an urgent need to re-examine the proposed design to determine which aspects of the design should be further developed for funding and implementation.

In addition, the Capitol grounds landscape materials continue to age and die out and there is a growing need to rehabilitate worn-out areas. Rather than piecemealing such repairs, we seek funds totaling \$250 thousand to develop and implement the master landscape plan for improvements of our state Capitol grounds. These funds will be applied directly to the cost of a planned rehab or replacement of the grounds' landscape materials.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The CAAPB is charged by statute (Ch. 15.50) to:

- a. preserve and enhance the dignity, beauty, and architectural integrity of the Capitol, the buildings immediately adjacent to it, the Capitol grounds, and the Capitol Area;
- b. protect, enhance, and increase the open spaces within the Capitol Area when determined necessary and desirable; and
- c. develop proper approaches to the Capitol Area for pedestrian movement, the highway system, and mass transit system so that the area achieves its maximum importance and accessibility.

Therefore, the CAAPB has worked over the years to plan, design and implement a design for the Capitol grounds to assure not only the integrity and beauty of the Capitol's surroundings but the safe and accessible use of its open spaces.

The organizing principles of the 1986 design will continue to serve as the model for eventual Mall improvements, but in its current design does not allow incremental implementation. A relatively small amount of funding, however, would allow the CAAPB to capture the state's previous investment in useable guidelines, standards, and a master landscape plan for the phased redevelopment of the Capitol grounds.

In addition, the growing need for replacement of landscape in some areas is becoming apparent. The existing grounds are in serious need of complete overhaul. In order to assure the safe and pleasant use by employees and a growing number of visitors, as well as for the protection of our existing assets, their rehabilitation becomes a wise investment to preserve and enhance the state's Front Yard.

AGENCY CAPITAL BUDGET REQUEST
Non-Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

Of these funds, \$50 thousand should be appropriated to the CAAPB to reassess previous plans and develop a coordinated master landscape plan and useable guidelines for the phased redevelopment of Capitol Complex open space. The balance of \$250 thousand should be appropriated to the Administration Department.

3. PREVIOUS PROJECT FUNDING:

Previous project funding consisted of a 1983 appropriation for \$375 thousand and a 1984 appropriation for \$1.2 million. Half of these combined funds were used in connection with the 1986 design competition for the completion of the Capitol Mall and the ensuing schematic design work. Since that time, we have taken every opportunity, be it the various memorials on the grounds, LRT planning, sewer separation, or various security improvements, to incrementally apply the framework resulting from the competition.

4. OTHER CONSIDERATIONS (OPTIONAL):

None.

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Paul Mandell, Senior Planner, 204 Administration Building, 50 Sherburne Ave., St. Paul, MN, 612 296-6719

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Economic Security

Head Start	01	402	GO	2,000	2,000	2,000	2,000	2,000	2,000
Agency Totals				\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000

Funding Source

GO = General Obligation Bonds

GF = General Fund Direct Appropriation

THF = Trunk Highway Fund

UF = User Financing

FF = Federal Funding

LF = Local Funding

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. AGENCY: Economic Security, Department of

2. AGENCY MISSION STATEMENT:

The mission of the Department of Economic Security is to help Minnesotans help themselves achieve economic security.

3. TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:

The Minnesota Department of Economic Security (MDES) is organized into 4 programmatic branches: Rehabilitation Services, State Services for the Blind, Job Service/Reemployment Insurance, and Community Based Services. These branches provide employment and independent living assistance for the people with disabilities; disability determination; employment assistance; veterans employment services; labor statistics; reemployment insurance; job training; dislocated workers' services; displaced homemakers' services; youth employment and training services; low-income weatherization and energy assistance; Head Start; emergency food and housing; and economic opportunity programs.

Some MDES programs are provided directly from MDES offices throughout the state (job service, reemployment insurance, rehabilitation services and services for the blind). Other programs are contracted to community-based agencies which provide the services (extended employment, Job Training Partnership Act programs, dislocated workers, displaced homemakers, emergency food and housing, economic opportunity, Head Start, energy assistance and weatherization). In these programs, MDES serves as the administrator, providing monitoring, training and providing technical assistance.

With the exception of Head Start, those programs mentioned above use facilities that are maintained primarily by federal operating funds. It is the Head Start program needs that are addressed in the capital budget request.

Head Start services are provided in publicly owned facilities leased to

Head Start agencies on a long-term basis to help low-income preschool children break the cycle of poverty. Head Start's comprehensive program consists of 4 core components: 1) education; 2) health and nutrition; 3) parent involvement; and 4) social services. Each program reflects the unique needs of the community while meeting federal performance standards.

HEAD START BONDING:

Head Start anticipates providing comprehensive services to 12,112 very low income children and their families in program year 1995/1996 or approximately 40% of the eligible children and their families in Minnesota.

Of the 34 Head Start programs in Minnesota 1 is operated by a school district, 7 by Indian Reservations and 26 by private non-profit corporations, 22 of which, are community action agencies.

In Minnesota, the Head Start Program has grown substantially since the inception of state funding in 1988. In Minnesota both state and federal funding have provided for additional children to be served. With the growth in services, the demand for space that meets Minnesota Department of Human Services licensing requirements has also increased. The proposed capital budget project is in keeping with the policy decision on the parts of the Governor and state legislature to support the Head Start program. In 1988, 6,632 children were served. In 1995, 12,112 children will be served.

	(\$ in millions)						
	'90	'91	'92	'93	'94	'95	'96
State	\$ 5.5	\$ 6.5	\$ 8.5	\$ 8.5	\$11.5	\$11.5	\$11.5
Federal	\$14.8	\$17.6	\$21.9	\$28.0	\$33.5	\$40.5	\$43.2

4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

The 34 Head Start grantees in multiple sites throughout the state have operated well established and successful programs since 1965. Deterio-

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

rating and inferior facilities, needs for relocated sites and additional space, inadequate supply of licensable space and the need to comply with licensing confirm the need for purchase, construction, or rehabilitation of facilities.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

The purpose of the proposed Head Start capital budget project is to assist Head Start grantees with the construction, purchase or renovation of needed Head Start facilities. The investment of capital in Head Start will ensure the continuation of a program that has demonstrated a significant contribution to society. Research conducted by the High/Scope Perry Preschool Study shows that low-income recipients of high-quality preschool have lower high school dropout rates, greater school achievement, and lower incidence of delinquency and crime.

The proposed project will assist in matching safe, licensable space with growing program operating budgets, which will serve more eligible children.

The need for additional and improved Head Start facilities under this project is linked to:

- increased demand for licensable space;
- ADA requirements for accessible space;
- high safety standards which insure a quality environment and the safety of very young children; and
- Head Start as a key partner in new community collaboration efforts.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

In 1992 and 1994, the legislature provided \$2 million for construction or rehabilitation of Head Start and other facilities. Grantees have strongly recommended and encouraged additional funding for this initiative.

The growing population of low income Head Start eligible children, the increasing demands on existing facilities, the large numbers of families on waiting lists, the lack of licensable space, and deterioration of facilities, and the commitment to collaboration and the family resource center

concept all support this initiative.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1988-1993):

	(in \$000)
1990 - Minneapolis Building Project:	\$1,000
1992 - Head Start Bonding	2,000
Anoka CAP	200
Bi-County Cap	200
Clay Wilkin Cap	200
Kooch-Itasca	200
Lakes & Pines	200
Mahube	200
Otter-Wad CAC	82.4
PICA	200
SEMCAC	36
Tri-Valley	200
Moose Lake	200
Rush City (ISD #139)	57.9
Hermantown	23.7
White Earth RBC	98.6*
1994 - Head Start Bonding	2,000
Annandale (ISD #876)	170
City of Badger	175
Frazee/Vergas (ISD #23)	200
Glencoe (ISD #422)	200
Hermantown	176.3
Itasca Co. Him. Serv.	200
Mpls. Parks & Recreation	200
Parkers Prairie	90
Pine River/Bachrus (ISD #2174)	200
Sibley (ISD #732)	200
Staples/Motley (ISD #2170)	188.7

1994 - Truancy Centers	
Minneapolis	250
St. Paul	250

* General Fund

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

8. OTHER (OPTIONAL):

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Dale Wing, Budget Coordinator 296-2207
Department of Economic Security
390 N. Robert St.
Saint Paul, MN 55101

or:

Connie Greer, Director, Self Sufficiency 297-1094
Department of Economic Security
390 N. Robert St.
Saint Paul, MN 55101

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Economic Security, Department of

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Head Start	1	2,000	2,000	2,000	6,000	402	2,000	2,000	2,000
Total Project Requests:		\$2,000	\$2,000	\$2,000	\$6,000		\$2,000	\$2,000	\$2,000

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Economic Security, Department of
PROJECT TITLE: Head Start

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$2,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$2,000
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$2,000
LOCATION (CAMPUS, CITY, COUNTY):

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

Since 1965, Head Start has held to its original mission and design: to help economically disadvantaged preschool children and their families break the cycle of poverty through a comprehensive program of health, social, educational and parent involvement services and opportunities, all of which are coordinated with community based service systems.

At the state level, Head Start is part of a family of anti-poverty programs in the Community Based Services Division of the Minnesota Department of Economic Security. Programs include Community Action, Employment and Training, Homeless Services, Emergency Food Assistance, Displaced Homemakers and Energy Assistance.

Each Head Start program reflects the unique needs of the community it serves. However, all must conform to the Federal Program Performance Standards which govern program administration and the four core components: Health, Education, Social Services and Parent Involvement.

To ensure compliance, representatives of the United States Department of Health and Human Services monitor each program to measure service components against federal standards in the code of federal regulations.

In Minnesota, representatives of the Department of Economic Security are a part of the federal compliance review team. In addition, they make annual site visits to monitor the programs and to follow-up on federal compliance issues.

Additionally, Head Start centers in Minnesota must meet the Minnesota Department of Human Services Licensing Requirements for Child Care Centers.

The High/Scope Educational Research Foundation Perry Preschool study provides evidence that high quality Head Start programs such as those in Minnesota provide positive outcomes for families served by the program.

Outcomes anticipated as a result of participation include:

- significantly higher earnings;
- higher rates of home ownership;
- increased likelihood of high school graduation and
- decreased likelihood of arrest.

The study urges public investment in the Head Start program because the economic value of the benefits of the program far outweigh the costs.

Based on preliminary requests and unfunded projects of the past biennium, it is estimated that RFP's issued would generate at least 30 proposals. Projects which meet the following criteria will be given the highest scores: 1) immediacy of need; 2) match or in-kind contributions; and 3) local community support and participation. More than a dollar-for-dollar match has been realized in previous Head Start capital projects. These matching contributions have come predominantly from local units of government in the form of cash, land, the donation of contractor and professional services. Private sources such as foundations and community organizations have also provided documentable contributions to the construction projects. Similar contributions are expected in 1996-98.

An effort will be made for equitable statewide distribution of funds.

AGENCY CAPITAL BUDGET REQUEST

Non-Building Project Detail (Cont'd.)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form F-1

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

In October 1992, the Minnesota Department of Economic Security was awarded a Head Start Collaboration Project grant by the United States Department of Health and Human Services. In the first competitive round of funding in 1990, 12 states were awarded such grants. In this second wave of funding, 10 states were funded.

The purpose of these grants is to place Head Start at the center of state planning that relates to young children and their families, bringing Head Start's philosophy to bear in the creation of state policies and systems. In Minnesota, the Head Start-State Collaboration Project is called CORNERSTONE.

CORNERSTONE provides a vehicle for the Minnesota Department of Economic Security, the Minnesota Head Start Association and the Children's Cabinet to begin creation of a statewide network of family resource centers which include Head Start as a cornerstone.

Family Resource Centers are "one stop shopping" models that offer the comprehensive assistance families need to break out of poverty. Family Resource Centers are not new programs. They are a new way of bringing programs together at the local level so that families can easily access them in their efforts to become self-sufficient. In the previous facilities project preference was given to applicants proposing this type of local collaboration. The capital budget project proposed here would maintain this preference.

3. PREVIOUS PROJECT FUNDING:

	(in \$000)
1992 - Head Start Bonding	\$2,000
Anoka CAP	200
Bi-County Cap	200
Clay Wilkin Cap	200
Kooch-Itasca	200
Lakes & Pines	200
Mahube	200
Otter-Wad CAC	82.4
PICA	200
SEMCAC	36
Tri-Valley	200
Rush City (ISD #139)	57.9
Hermantown	23.7
White Earth RBC	98.6*
1994 - Head Start Bonding	2,000
Annandale (ISD #876)	170
City of Badger	175
Frazee/Vergas (ISD #23)	200
Glencoe (ISD #422)	200
Hermantown	176.3
Itasca Co. Him. Serv.	200
Mpls. Parks & Recreation	200
Parkers Prairie	90
Pine River/Bachrus (ISD #2174)	200
Sibley (ISD #732)	200
Staples/Motley (ISD #2170)	188.7

* General Fund

**AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)**

Form F-2

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

TYPE OF REQUEST (Check all that apply):

☐ Acquisition of State Assets
☐ Development of State Assets
☐ Maintenance of State Assets
☒ Grants to Local Governments
☐ Loans to Local Governments
☐ Other Grants (specify): _____

PROJECT CHARACTERISTICS (Check all that apply):

☐ Health and Safety
☒ Enhancement of Existing Programs/Services
☒ Expansion of Existing Program/Services
☒ Provision of New Program/Services
☐ Other (specify): _____

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

☐ Cash: \$ _____ Fund _____
☒ Bonds: \$ 2,000 Tax Exempt ☒ Taxable ☐

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☒ General Fund % of total 100
☐ User Financing % of total _____

Source of funds _____

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ 4,000
Federal funding received \$ -0-
Local government funding received \$ 6,000
Private funding received \$ 2,000

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 2,000
Federal funding \$ -0-
Local government funding \$ 3,000
Private funding \$ 1,000

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ 2,000
Federal funding \$ -0-
Local government funding \$ 3,000
Private funding \$ 1,000

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ 2,000
Federal funding \$ -0-
Local government funding \$ 3,000
Private funding \$ 1,000

Total Project Costs (all years) \$ 30,000
State funding requested(all years) \$ 10,000
Federal funding (all years) \$ -0-
Local government funding (all years) \$ 15,000
Private funding (all years) \$ 5,000

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification. In order to be eligible for state general obligation bonding funds, grantees must comply with applicable provisions of M.S. 16A.695 regarding public purpose and public ownership of facilities.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$2 million for this project. Also included are budget planning estimates of \$2 million in 1998 and \$2 million in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	67
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		402

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Grants to Political Subdivisions

Science Museum of Minnesota (St. Paul)	01	445	GO/UF/FF	33,800	0	0	33,800	0	0
Minneapolis Convention Center Expansion	01	275	GO	33,350	134,459	0	0	0	0
Lake Superior Center (Duluth)	01	272	GO/UF	14,000	0	0	14,000	0	0
Joint Facilities Predesign (Arden Hills)	01	255	GO	300	0	0	300	0	0
Southeast MN Public TV Project (Austin)	01	240	GO	1,112	0	0	0	0	0
South Metro Public Safety Building (Edina)	01	218	GO/UF/FF	2,000	0	0	0	0	0
Quarry Park & Nature Preserve (St. Cloud)	01	214	GO/UF	1,559	792	2,293	1,559	792	2,293
Heritage and Arts Center (Duluth)	01	210	GO/UF	3,000	0	0	0	0	0
Agassiz ELC (Fertile)	01	200	GO	5,557	0	0	0	0	0
Lawndale ELC (Herman)	01	200	GO	5,083	0	0	0	0	0
Ney ELC (Le Sueur)	01	200	GO	3,675	0	0	0	0	0

Funding Source

GO = General Obligation Bonds
 GF = General Fund Direct Appropriation

THF = Trunk Highway Fund
 UF = User Financing

FF = Federal Funding
 LF = Local Funding

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Grants to Political Subdivisions

Prairie Woods ELC (Willmar)	01	200	GO	5,000	0	0	0	0	0
Paramount Arts District Project (St. Cloud)	01	195	GO/UF	2,000	0	0	0	0	0
Laurentian ELC (ISD#621, Mounds View)	01	191	GO/UF	1,061	0	0	0	0	0
Prairieland Expo Center (Worthington)	01	175	GO/UF/FF	1,819	0	0	0	0	0
Streetscape Improvements (St. Cloud)	01	152	GO/UF	2,000	0	0	0	0	0
Farmamerica Visitor Center (Waseca)	01	125	GF	1,000	0	500	0	0	0
Pickwick Mill, Inc. (Winona)	01	125	GF	429	0	0	0	0	0
Agency Totals				\$116,745	\$135,251	\$2,793	\$49,659	\$792	\$2,293

Funding Source

GO = General Obligation Bonds
 GF = General Fund Direct Appropriation

THF = Trunk Highway Fund
 UF = User Financing

FF = Federal Funding
 LF = Local Funding

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Grants to Political Subdivisions

2. **AGENCY MISSION STATEMENT:**

The Department of Finance and various state agencies have received local project requests from a variety of political subdivisions and associated local organizations throughout the state, as provided in the following pages. These requests have been collectively grouped into this section of the capital budget, "Grants to Political Subdivisions."

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Grants to Political Subdivisions

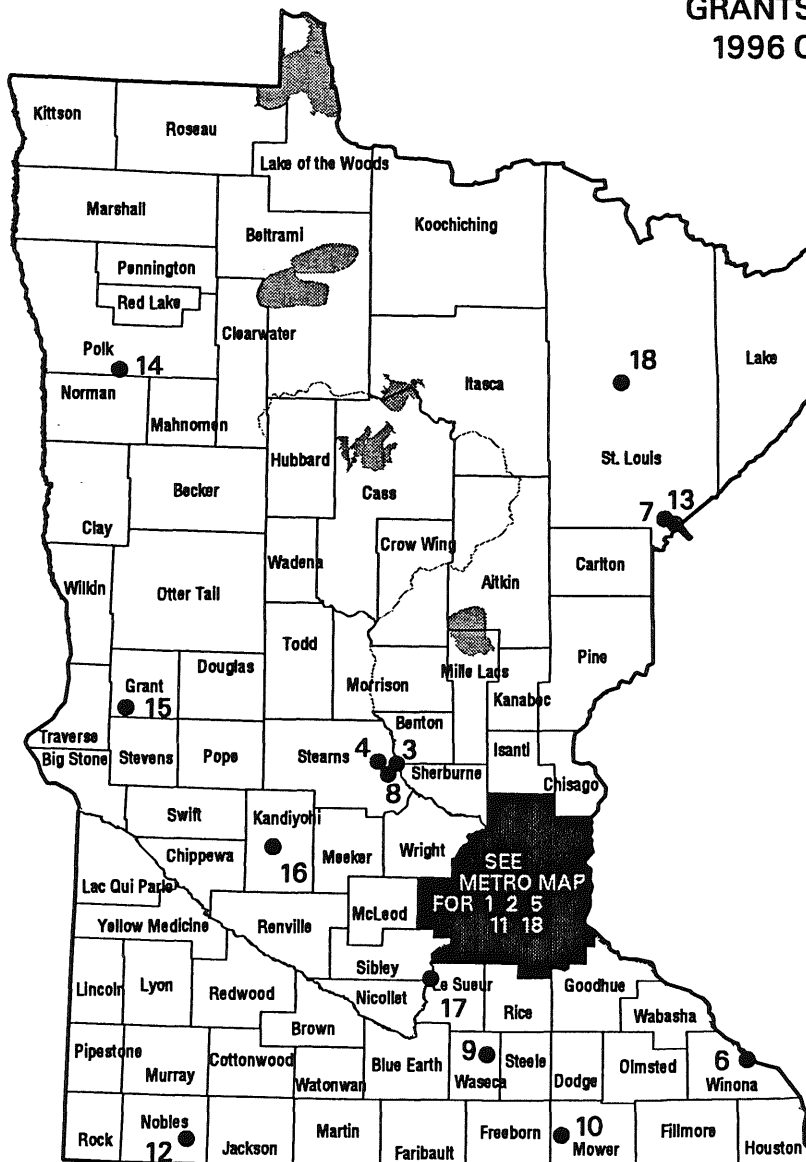
Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
City of Arden Hills Joint Public Facilities Predesign	1	300	-0-	-0-	300	255	300	-0-	-0-
City of Minneapolis Minneapolis Convention Center	1	33,350	134,459	-0-	167,809	275	-0-	-0-	-0-
City of St. Cloud Downtown St. Cloud Streetscape Improvements	1	2,000	-0-	-0-	2,000	152	-0-	-0-	-0-
City of St. Cloud Paramount Arts District Project	1	2,000	-0-	-0-	2,000	195	-0-	-0-	-0-
City of St. Paul Science Museum of Minnesota	1	33,800	-0-	-0-	33,800	445	33,800	-0-	-0-
City of Winona Pickwick Mill, Inc.	1	429	-0-	-0-	429	125	-0-	-0-	-0-
County of St. Louis (Duluth) Heritage and Arts Center (The Depot)	1	3,000	-0-	-0-	3,000	210	-0-	-0-	-0-
County of Stearns (St. Cloud) Quarry Park & Nature Preserve	1	1,559	792	2,293	4,644	214	1,559	792	2,293
Farmamerica (Waseca) Minnesota's Agricultural Interpretive Center	1	1,000	-0-	500	1,500	125	-0-	-0-	-0-
ISD, #492, KSMQ-TV (Austin) SE Minnesota Public TV	1	1,112	-0-	-0-	1,112	240	-0-	-0-	-0-
South Metro Group (Joint Powers - Edina) South Metro Joint Public Safety Training Facility	1	2,000	-0-	-0-	2,000	218	-0-	-0-	-0-
Southwest Regional Development Commission Praeland Expo Center (Worthington)	1	1,819	-0-	-0-	1,819	175	-0-	-0-	-0-

AGENCY CAPITAL BUDGET BRIEF
Projects Summary (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Environmental Education Centers:									
City of Duluth Lake Superior Center Authority	1	14,000	-0-	-0-	14,000	272	14,000	-0-	-0-
City of Fertile Agassiz Environmental Learning Center (AELC)	1	5,557	-0-	-0-	5,557	200	-0-	-0-	-0-
County of Grant (Herman) Lawndale Environmental Learning Center	1	5,083	-0-	-0-	5,083	200	-0-	-0-	-0-
County of Kandiyohi (Willmar) Prairie Woods Environmental Learning Center	1	5,000	-0-	-0-	5,000	200	-0-	-0-	-0-
County of LeSueur (LeSueur) Ney Environmental Learning Center	1	3,675	-0-	-0-	3,675	200	-0-	-0-	-0-
ISD No. 621, Mounds View Laurentian Environmental Learning Center	1	1,061	-0-	-0-	1,061	191	-0-	-0-	-0-
Total Project Requests:		\$116,745	\$135,251	\$2,793	\$254,789		\$49,659	\$792	\$2,293

GRANTS TO POLITICAL SUBDIVISIONS 1996 CAPITAL PROJECT REQUESTS (in \$000)



Projects are identified in the order listed on Form B. The projects are listed below with budget requests in thousands of dollars and the legislative districts that occur within the city where the budget request would occur.

- | | |
|---|--|
| 1 Joint Public Facilities Co-Location (Arden Hills) \$300
53A | 13 Lake Superior Center (Duluth) \$14,000
6B 7A 7B |
| 2 Minneapolis Convention Center Expansion \$33,350
58A 58B 59A 59B 60A 60B 61A 61B 62A 62B 63A 63B | 14 Agassiz ELC (Fertile) \$5,557
2A |
| 3 Downtown Streetscape Improvements (St. Cloud) \$2,000
16A 16B 17B | 15 Lawndale ELC (Herman) \$5,083
13A |
| 4 Paramount Arts District Project (St. Cloud) \$2,000
16A 16B 17B | 16 Prairie Woods ELC (Willmar) \$5,000
15A |
| 5 Science Museum of Minnesota (St. Paul) \$33,800
55B 64A 64B 65A 65B 66A 66B 67A 67B | 17 Ney ELC (La Sueur) \$3,675
24B |
| 6 Pickwick Mill, Inc. (Winona) \$429
32A | 18 Laurentian ELC (ISD-621, Mounds View) \$1,061
5A 52B |
| 7 Heritage and Arts Center Expansion (Duluth) \$3,000
6B 7A 7B | |
| 8 Quarry Park & Nature Preserve (St. Cloud) \$1,559
16A 16B 17B | |
| 9 FarmAmerica Visitor Center (Waseca) \$1,000
28A | |
| 10 Southeastern MN Public TV Project (Austin) \$1,112
27B | |
| 11 South Metro Joint Public Safety Training Facility \$2,000
42A 42B | |
| 12 Prairieland Expo Center (Worthington) \$1,819
22A | |

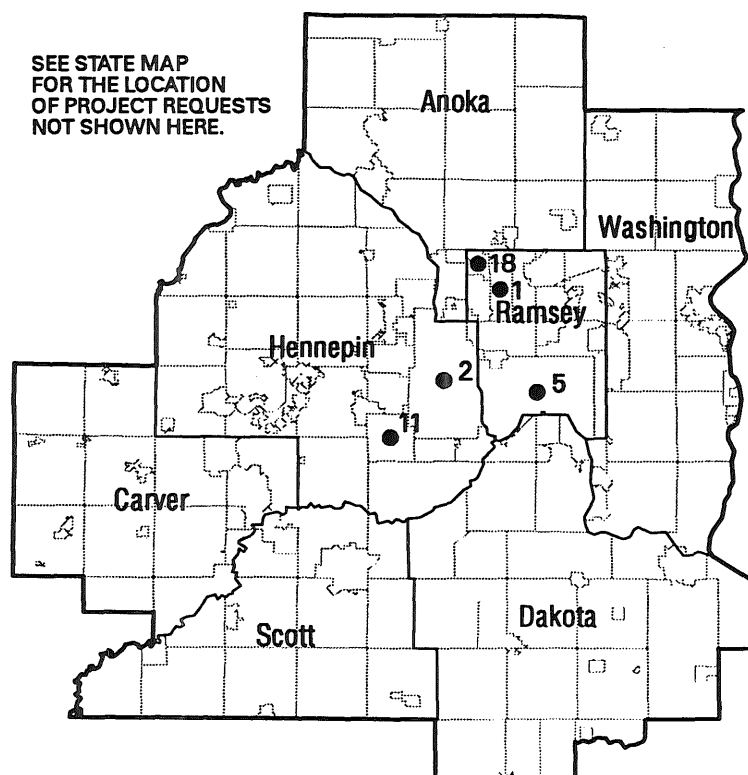
2 Agency Request Numbers

County Boundaries

Produced for the Minnesota Department of
Finance by Minnesota Planning, Land Management
Information Center, December, 1995.

GRANTS TO POLITICAL SUBDIVISIONS 1996 CAPITAL PROJECT REQUESTS (in \$000)

SEE STATE MAP
FOR THE LOCATION
OF PROJECT REQUESTS
NOT SHOWN HERE.



- 2 Agency Request Numbers
- / County Boundaries
- / Cities and Townships

Projects are identified in the order listed on Form B. The projects are listed below with budget requests in thousands of dollars and the legislative districts that occur within the city where the budget request would occur.

- | | |
|---|--|
| 1 Joint Public Facilities Co-Location (Arden Hills) \$300
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24B |
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28A | |
| 10 Southeastern MN Public TV Project (Austin) \$1,112
27B | |
| 11 South Metro Joint Public Safety Training Facility \$2,000
42A 42B | |
| 12 Prairieland Expo Center (Worthington) \$1,819
22A | |

Produced for the Minnesota Department of
Finance by Minnesota Planning, Land Management
Information Center, December, 1995.

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: City of Arden Hills
PROJECT TITLE: Joint Public Facilities Predesign

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$300
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Twin Cities Army Ammunition Plant (TCAAP), Arden Hills

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

The city has completed a preliminary planning study to identify options for redevelopment of the Twin Cities Army Ammunition Plant (TCAAP). See attached planning map. The planning study included substantial input from representatives of the state (DNR, MnDOT, Amateur Sports Commission), Ramsey County, Met Council, area communities abutting TCAAP and a regional citizens task force chaired by Congressman Vento. The initial planning study was funded almost entirely by the city, with a small contribution from Ramsey County.

There remain a number of very significant engineering, design, and management issues which require further careful study over the next 24 months. The resources required to complete this further analysis are beyond the limited budget of the city. Therefore, the city is requesting financial assistance from the state for facility co-location predesign for various city, Ramsey County, and state facilities in the amount of \$300 thousand as outlined below:

■ **Ramsey County/National Guard/City/MNDOT Facility**

In 1993 the city of Arden Hills adopted a resolution supporting the construction of joint public facilities which would be shared by the city, Ramsey County, MNDOT, DNR, National Guard and other public agencies. These facilities would include a public works maintenance and City

Hall/office building. As these agencies all have need for additional space as a result of health and safety problems at current locations, the cooperative use of space would be appropriate.

■ **Ramsey County/National Guard/City/DNR/Met Council Park Reserve**

The plans for reuse of the facility show a park reserve with a minimum of 1,000 acres. The agencies outlined all have an interest in developing a park which can be utilized by a broad based segment of citizens. This park would include both passive open space and active recreation space.

■ **State Agency Consolidation**

The areas currently occupied by MNDOT are some of the most valuable pieces of property as it relates to potential economic development. The investigation of sites both on and off arsenal property need to be studied. Planning should be undertaken to locate an acceptable site for this agency.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The TCAAP is currently owned by the U.S. Department of Defense, through the U.S. Army. TCAAP is operated by Alliant Techsystems, under contract with the Army. TCAAP is approximately 4 square miles (2,370 acres) and is located fully within the boundaries of the city of Arden Hills.

TCAAP was established as a munitions supply facility in 1942 as part of the WWII defense build up. About 26,000 people were employed at TCAAP during the height of WWII. TCAAP was designed to be totally self-contained, with its own street, water and sewer systems, fire and police departments, and electrical/gas systems.

Small parcels of land have been acquired by public agencies for various public uses. A 30 acre parcel in the southeast corner has been transferred to the Army for use as an Army Reserve Training Center. An 8 acre parcel was deeded to Ramsey County on the western border of the property for recreational use. MNDOT operates a drivers training station, maintenance and other training facilities on the northwest corner of the site. The Minnesota

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

National Guard has a facility located north of Hwy 96, just west of Hamline Avenue. Finally, the Minnesota Department of Natural Resources has been under contract for several years to manage the natural resources and open space areas located on the site.

TCAAP is the largest Federal Superfund site in Minnesota. Through 1994, the Federal Government has invested \$114 million into environmental remediation at TCAAP; an additional \$600 million is projected to be spent by 2080.

In 1991, TCAAP was declared in "excess" of U.S. Army needs. TCAAP is not currently fulfilling a mobilization mission, although Alliant Techsystems continues to manufacture ordnance under contract with the U.S. Army. In addition to manufacturing, TCAAP is used for storage, training and office space.

Last year the Metropolitan Council identified TCAAP as the largest site for redevelopment in the metro area. The Council has stated that redevelopment of TCAAP is regionally significant as it would pose significant unplanned demands on traffic, sewer and water, housing, and related systems. The site is located in the existing MUSA.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

No state operating funds are being requested with this project at this time.

4. PREVIOUS PROJECT FUNDING: None.

5. OTHER CONSIDERATIONS (OPTIONAL):

This site is one of the largest remaining undeveloped sites within the urban Twin Cities metropolitan area. Development of the site will provide for important commercial, industrial, residential, and recreational uses. Many public facilities, either existing or proposed, will be affected. This could include MnDOT facilities, Public Safety driver training facility, state distribution center, highway patrol station, Minnesota National Guard facility, U.S. Army Reserve facility, Ramsey County public works (proposed), DNR park and interpretive center (proposed), and city of Arden Hills municipal building (proposed).

Given the vast number of city, county, and state participants involved in the development of this site, a centralized project manager must be chosen to lead this complex and coordinated effort. The city of Arden Hills will assume this responsibility. The end result of the predesign phase will be to resolve siting issues and identify co-location opportunities among the various public agencies.

It is rare to have an opportunity in which multiple public agencies can "start from scratch" in the design and development of co-located and mutually-supportive facilities. This is a unique circumstance that must be handled carefully, particularly at the predesign stage.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Brian Fritsinger, City Administrator
City of Arden Hills
1450 West Highway 96
Arden Hills, MN 55112
(612) 633-5676

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☒ Operating cost reductions and efficiencies
☒ Other (specify): Environmental Studies

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: MNDOT Public Works/Maintenance Facility, Public Safety Driver's Training Facility, State Distribution Center, State Highway Patrol training Center, Minnesota National Guard, U.S. Army Reserve, Ramsey County Public Works (proposed), DNR Park and Interpretive Center (proposed), City of Arden Hills (proposed)

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
 N/A Gross Sq. Ft.

Project Scope
 N/A Gross Sq. Ft. Demolished
 N/A Gross Sq. Ft. Decommissioned
 N/A Gross Sq. Ft. Renewal or Adaption
 N/A Gross Sq. Ft. New Construction

Final Project Size
 N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No. If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note): *

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses . . .	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel

* No state operating funds are being requested at this time.

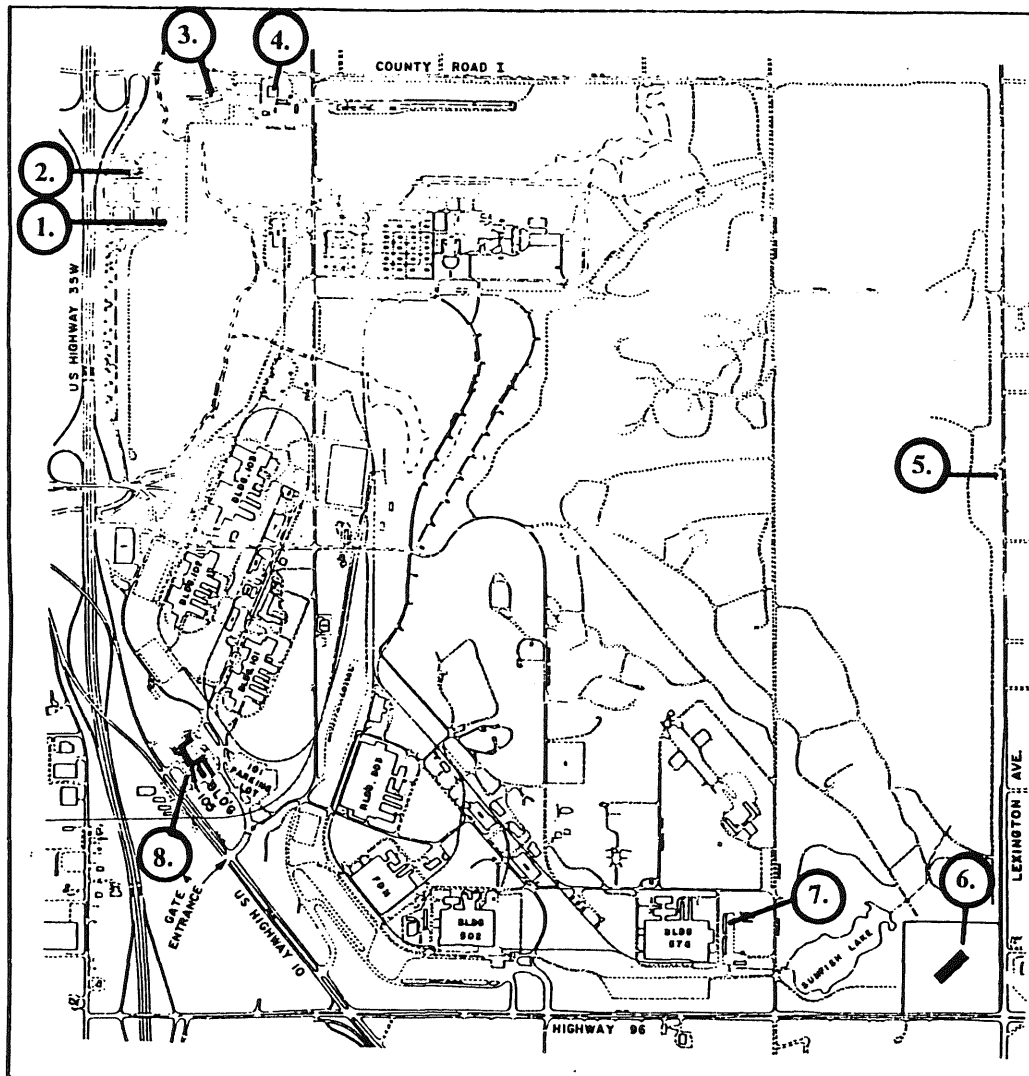
AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont'd.)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1



TWIN CITIES ARMY AMMUNITION PLANT ARDEN HILLS, MINNESOTA 55112

Governmental entities with existing presence
on the Twin Cities Army Ammunition Plant
(TCAAP)

1. Drivers Training facility
2. State distribution facility
3. Minnesota Highway Patrol
4. MnDOT - public works facility
5. Ramsey County - Parks and Recreation
6. US Army Reserve
7. Minnesota National Guard
8. US Army Reserve

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ 300	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 300	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ -0-	\$ 300	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 300

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 300
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 300
State funding requested (all years)	\$ 300
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

<input type="checkbox"/> Cash:	\$	Fund	
<input checked="" type="checkbox"/> Bonds:	\$ 300	Tax Exempt	<input type="checkbox"/> Taxable <input type="checkbox"/>

STATE DEBT SERVICE PAYMENTS (Check all that apply):

<input checked="" type="checkbox"/> General Fund	% of total	100
<input type="checkbox"/> User Financing	% of total	
Source of funds		

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

At the time of printing, Admin has not yet had an opportunity to review this request.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification. The project is viewed as having significant customer service, state asset management, and state operating savings considerations due to opportunities for upgrading and/or co-locating state and public buildings.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$300 thousand for predesign of this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	50/0	0
Total		255

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Governor's Recommendation:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** City of Minneapolis, Minneapolis Convention Center Expansion

2. **AGENCY MISSION STATEMENT:**

This request is for funding to expand the Minneapolis Convention Center by adding 2 exhibition halls to the existing 3 halls. Meeting rooms, auditorium space and support space would also be added commensurate with the additional expansion space.

The Convention Center directly supports the state's economic development goals articulated in the Department of Trade and Economic Development's "Economic Blueprint." These 7 goals are:

- Above-average sustained economic growth consistent with environmental protection.
- Internationally competitive levels of productivity growth.
- Personal incomes adequate to provide a quality standard of living.
- Capital investment in the state sufficient to ensure economic renewal and competitiveness.
- A business environment that stimulates new business creation and innovation.
- Improved employment and economic opportunities for all citizens in all regions.
- A diversified industry mix to insulate the state economy from surprises, shocks, and national business cycles.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

■ ***The Convention Center is a marketplace for the sale of Minnesota goods.***

The Convention Center is a place where businesses market their goods, make sales, and meet new customers. Conventions attract a targeted group of customers who purchase goods either at the convention or after.

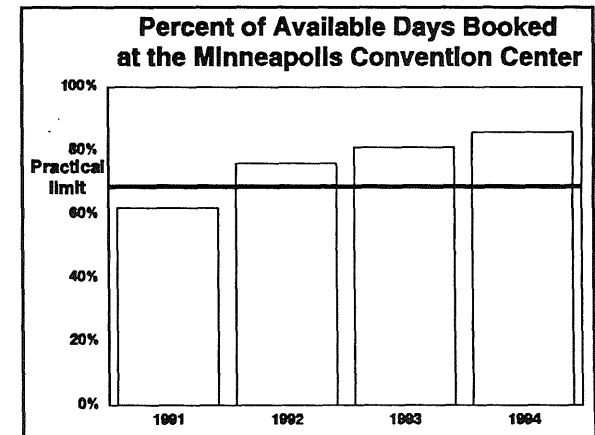
A study by the Trade Show Bureau showed that 46% of convention attendees purchased goods or services at shows, with purchases averaging \$70 thousand. 71% of attendees were responsible for the approval or authorization of the purchase of goods or services. 91% of convention attendees took the opportunity to meet with suppliers. 95% obtained marketing information.

A large number of Minnesota businesses are using the Convention Center as a forum for conducting business and selling their goods. In 1994, approximately 5,000 Minnesota businesses sold goods or services at the Convention Center or approximately 1 business out of 20. All 16 of the Minnesota "Fortune 500" companies exhibited in 1994.

■ ***The Convention Center is currently very successful and is operating above capacity according to industry standards.***

A study by Coopers and Lybrand shows that national convention centers are operating at capacity if they can book 70% of available dates. This figure is 70% because of the need to subtract holidays, unusable days between conventions, and maintenance time.

Because of demand and a good design, Minneapolis sold 85% of its dates in 1994.



AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

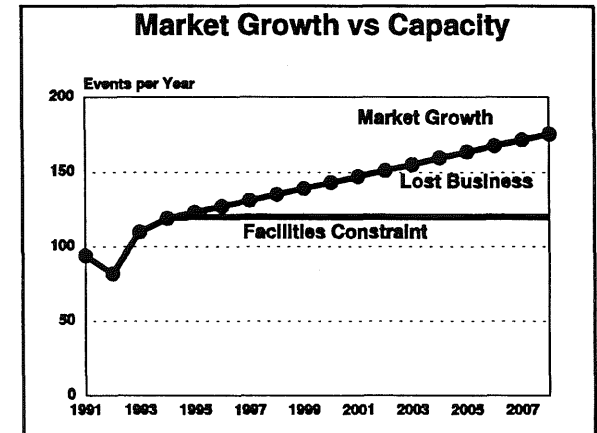
- *The Convention Center was built to attract large national and international conventions. This market is outgrowing the facility, taking the Convention Center out of the national and international convention market. The result is lost opportunities for Minnesota businesses to advertize and sell their goods.*

The Convention Center was built to attract a national and international convention market. This niche is not aimed at the largest or smallest conventions; it is aimed between the one hundred largest national conventions and the much smaller state conventions. Attendance for these conventions has averaged 3,500 to 4,000 and exhibition space has averaged 135,000 square feet in 1994.

These national conventions are growing because of demand from businesses to exhibit at them. Planning for the Convention Center began in 1983, with the facility opening in 1990. Between 1983 and 1993, the average net square feet of exhibition space for the 200 largest national conventions increased 50%. The number of exhibiting companies increased 46% and attendance increased 40%.

Because of the growth in the size of conventions, fewer conventions fit physically in the Convention Center. In 1984, a facility the size of Minneapolis' could hold 89 of the 200 largest conventions. In 1992, the existing facility could hold only 47, 50% less. These trends are projected to continue.

Also, the number of conventions is increasing at 6% per year while the number that the Convention Center can host is fixed. Because the facility is full, the Convention Center is able to attract a smaller and smaller portion of the market. These trends are projected to continue as business demands more opportunities to transact business at conventions and trade shows.



The result is that over time, the Convention Center will not be able to attract the national convention market it was designed to attract. Minnesota businesses will lose opportunities to market their goods and the purpose for which the Convention Center was constructed will be diminished.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

- *An expanded Convention Center would more than double the number of national conventions hosted in Minnesota.*

An expanded Convention Center could host more larger national conventions as well as hosting 2 conventions at the same time. This would increase utilization especially during prime dates and make more efficient use of existing space.

4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

The Minneapolis Convention Center facility is in excellent physical operating condition as is required to compete in the national convention market. A schedule of long-term maintenance needs are funded through local option sales taxes.

Even though the building is in good shape physically, this asset will be less and less able to fulfill the function it was designed for without an expansion. The Convention Center was designed to bring national and international conventions to Minneapolis. Conventions in this market, however, are getting more numerous and physically larger. But the Convention Center is at capacity and cannot attract more conventions. Because of its size, more and more of the Convention Center's customers cannot return to the facility because it is too small. If the Convention Center does not grow, the facility will become less and less functional. An expansion is necessary to maintain this asset as it was designed to function.

It is expected that the current off site infrastructure will be able to meet the needs of the expanded facility. A parking study completed by Stgar, Roscoe, and Fausch (SRF) found that adequate parking exists to meet additional convention needs. The only necessary change may be converting some monthly parking stalls to hourly. No publicly funded hotel is envisioned although market demand may eventually support an additional hotel. Existing streets and skyways are adequate.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

The Convention Center first and foremost meets the state's Economic Development Goals. Below are the goals of the Department of Trade and Economic Development, as described in the state's "Economic Blueprint" and how the Minneapolis Convention Center meets those goals.

- *Goal: Above average sustained economic growth consistent with environmental protection*

Synergy for a Strong Economy: The Convention Center, along with a research university, many corporate headquarters, and strong transportation links, give Minnesota a strategic advantage in business growth. Minnesota has a research university which creates a stream of innovations. The state also has a strong educational system, creating a highly skilled workforce. Minnesota is a center for corporate headquarters, which take innovations and turns them into business products. The Metropolitan area is an airport and shipping hub, providing a method of easily moving goods once they are produced. The Convention Center supports this synergy by bringing purchasers to the state and providing a forum to market and sell goods.

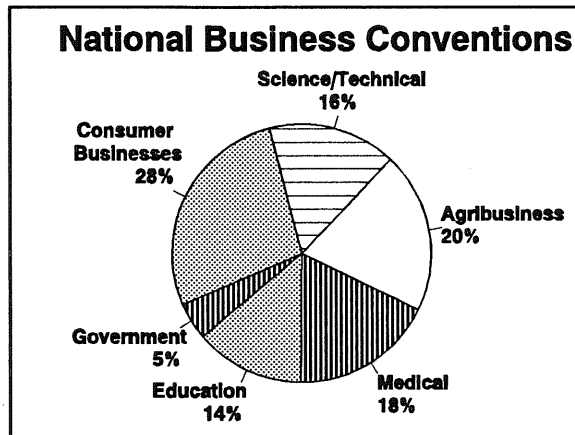
Highly Used Marketplace: It is not possible to measure directly the amount of business sales and growth due to the Convention Center. Indirectly, however, there is substantial evidence of the Convention Center's impacts. For example, in 1994, approximately 5,000 Minnesota businesses sold goods or services at the Convention Center or approximately 1 out of 20. These 5,000 businesses were located throughout the state and were concentrated in businesses which manufacture or sell goods nationally.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

Supports Core State Industries:

The Convention Center gives core critical businesses an opportunity to sell their goods. 188 trade shows and conventions have been booked between 1990 and 2002. Core industries hosting conventions in 1996 include:



Agribusiness: Agribusiness affects much of the state, from family farms to large corporations. It was the fastest growing manufacturing sector in the state. Some conventions in this industry in 1996 will be:

- Midwest Poultry Federation
- Associated Milk Producers, Inc
- International Dairy, Deli and Bakery Association

Medical: Medical instruments manufacturing has added the largest number of new manufacturing jobs to the state between 1982 and 1991. Some conventions in 1996 are:

- American Association of Neurological Surgeons
- American Physical Therapy Association
- Medical Group Management Association

Science/Technology: High technology accounted for 7% of all employment in the state in 1991. Some 1996 conventions include:

- International Society for Hybrid Microelectronics
- Electron Microscopy Society of America
- National Educational Computing Conference

Consumer Businesses/Services: Grew faster in terms of total revenue than any other business sector in the state economy from 1982 to 1991. 1996 conventions include:

- American Pet Products Manufacturers
- Financial Planning Association
- American Association of Architects

Place to Sell and Market Goods: Attendees of trade shows buy products at shows or as a direct result of information received at shows. One study showed that 46% of attendees purchased goods at a show, with purchases averaging \$70,000. 91% met with current suppliers and 95% requested literature. 70% of people who attended conventions identified themselves as persons who purchased or authorized purchases for their company.

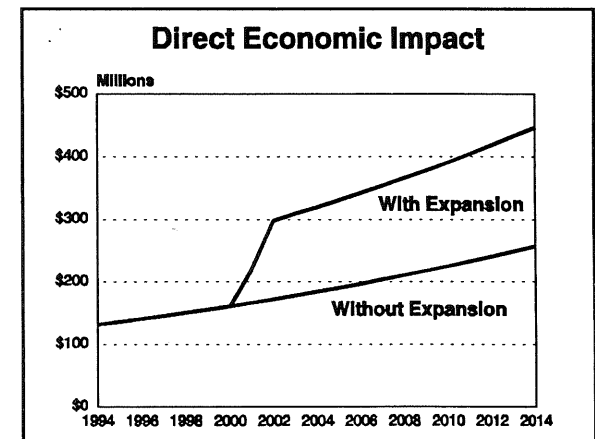
A survey of 180 Minnesota-based businesses exhibiting at the Convention Center found that 85% of businesses said that their direct sales were much higher because of exhibiting at the Convention Center. 88% said they were able to send more marketing staff because the Convention Center was in Minnesota.

Environmentally Friendly: Conventions are an environmentally-friendly industry, generating no pollutants and large sums of revenue.

Generates Direct

Revenues: The Convention Center generates approximately \$130 million per year in direct delegate spending. This would grow to \$229 million per year (1994 dollars) after the expansion and would increase

with inflation. These figures exclude any multipliers. The bulk of these revenues have a direct impact on retail trade and the hospitality industry.



AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

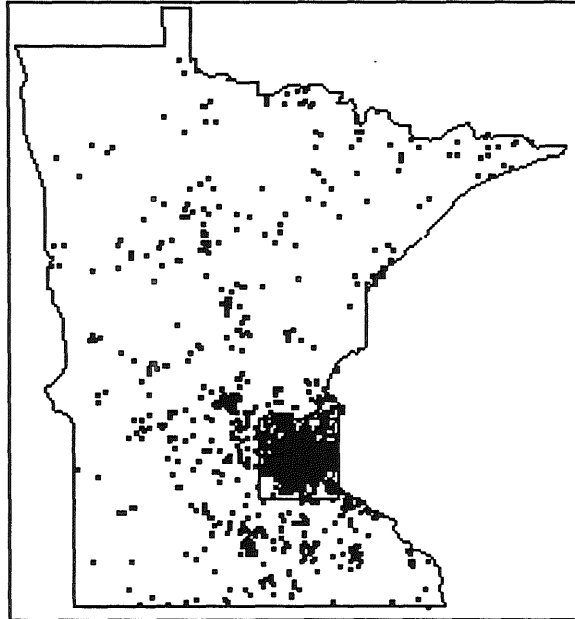
■ **Goal: Improved economic opportunities for all citizens in all regions**

Economic opportunities are created by the Convention Center by providing opportunities for business to sell goods. It is not possible to directly measure convention-related sales but it is possible to see effects of these opportunities. For example, the Convention Center's business advantages are drawing one out of every twenty Minnesota business to the facility. These

businesses are distributed throughout the state as shown by the above map. Numerically, the distribution of the 5,000 businesses was:

Suburban Minneapolis	38%
Minneapolis	20%
Suburban St Paul	18%
Greater Minnesota	16%
St Paul	8%

This distribution reflects, in part, businesses selling goods on the national market being clustered around the major transportation nodes.



Cities with businesses exhibiting at the Convention Center in 1994

When some business persons who had used the Convention Center were asked why they exhibit there, they talked about being able to make contacts, sell products and do this more easily and less expensively than if they had to go somewhere else to exhibit:

"Minneapolis was one of the best shows we had. Obtained some great business from exhibiting at ITEA at the Minneapolis Convention Center."

Shawn Bagney, D & M Computing, Moorhead MN who exhibited at the International Technology Education Association Convention

"Sales were definitely better because it was in Minneapolis. We were able to take clients to our offices for demos which impacted sales. We also save a lot on travel expenses. We would love if ADSA/ASAS or an affiliate would have another show here."

Paul Nierman, Dairy Quality Control Services, Mounds View MN who exhibited at the American Dairy Science Association/American Society of Animal Science.

"Made wonderful contacts at League of Cities. We have exhibited at several other shows at the Minneapolis Convention Center and it always is extremely successful. Because of proximity, we're able to do a better job of exhibiting."

Marcia Lozier, 3M Traffic Control Systems, St. Paul, who exhibited at the National League of Cities and the National Sheriff's Association.

Employment and jobs are also derived from direct spending by delegates. Direct spending from convention delegates currently generates 4800 jobs. This could increase to 8500 with expansion. IMPLAN, an economic model of the state's economy shows a multiplier of approximately 2 times direct spending. Direct delegate spending supports jobs in economically disadvantaged areas of the state. 60% of AFSCME Local 17 Hotel and Restaurant Workers live within Minneapolis, many in areas of high unemployment. These figures do not include any jobs generated from businesses selling goods and services at the Convention Center.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

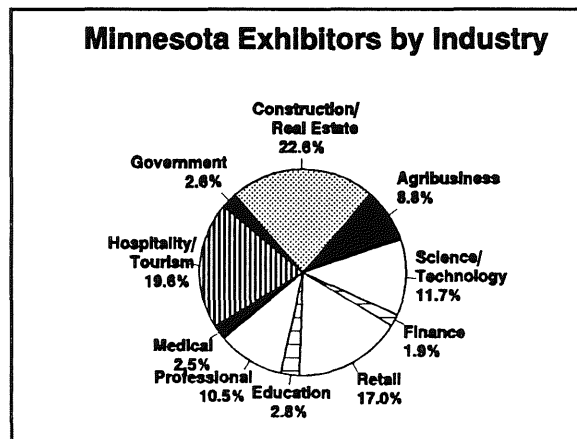
Form A

Corporate Reports identifies tourism as the second largest industry in the state, generating over \$6 billion in gross receipts in 1993, with half of the tourism business located in Greater Minnesota. 20% of this \$6 billion figure is directly attributable to business travel. Convention travel also brings people to the state who would not otherwise come, generating repeat visits and extended stays.

Many of the tourism-related businesses which have exhibited at the Convention Center have been from Greater Minnesota. Some businesses include: Craguns (Brainerd), Sunset Bay Resort (Alexandria), Wilderness Snowmobile Tours (International Falls), and Cyrus Resort (Baudette).

- **Goal: A diversified industry mix to insulate the state economy from surprises, shocks and national business cycles**

Exhibiting at the Convention Center supports the diverse state economy. Approximately 5,000 Minnesota businesses exhibited at the Convention Center in 1994, almost one business in twenty. These businesses exhibited at both national conventions and local consumer shows.



- **Goal: Internationally competitive levels of productivity growth**

The Convention Center brings international businesses to Minnesota both to purchase Minnesota goods and to establish business connections. For example, Minnesota-Japan Week was possible only because of the Convention Center. This event built business and cultural ties between Minnesota and Japan.

International conventions draw business persons worldwide to Minnesota. Events of this type include the International Dairy Foods Association, the International Symposium on Column Liquid Chromatography, and the International Society for Hybrid Microelectronics.

The International Dairy Foods Association, for example, drew attendees from 60 countries. 48 Minnesota businesses exhibited at this convention.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

The Convention Center opened in 1991. By 1993, the City found that the facility was full. To verify this perception, the City commissioned Coopers and Lybrand to do a utilization study of the Convention Center. This study found that the facility was above capacity according to industry norms.

Based on this research, the City commissioned a study of the market potential and economics of an expanded facility. This study was completed by Coopers and Lybrand in 1994 and found that a strong market existed for an expanded convention center.

Based on these 2 studies, the City investigated the economic impact of the Convention Center on the state economy. The Minnesota Implan Group did an analysis of these impact and found a multiplier of approximately 2 times for delegate expenditures. The study did not analyze the larger benefits of the facility on business sales or economic climate as these benefits are not directly quantifiable.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

Wilbur Maki reviewed the last 2 reports and "found the 2 reports well documented and fully supportive of their conclusions." He also noted that "not included in these assessments are the less appreciated contributions of a major convention center in bringing in a diversity of business people into a metropolitan area and providing a wide range of opportunities for the interchange of ideas and information."

Based on these reports, the City Council and Mayor assembled a team of key staff to work on this project. This staff team is composed of:

- City Coordinator
- City Planning Director
- City Finance Officer
- General Manager of the Minneapolis Convention Center
- CEO of the Greater Minneapolis Convention and Visitor's Association
- staff from the Minneapolis Community Development Agency
- staff from the Minneapolis Public Works Department
- staff from the City Attorney's Office

The focus of this group to-date has been: planning, market research, architectural programming, concept design, schematic design, and cost estimating for the expansion. All predesign elements were included in this process.

- **Architectural programming:** This phase was based on market, financial and economic impact analysis for the proposed expansion by Coopers & Lybrand. Their analysis was thoroughly reviewed by user groups. Additional, specific analysis was done by Coopers & Lybrand to provide a sound basis for the basic building requirements.
- **Design of expansion alternatives:** This phase began with an analysis of the large picture of how the facility fits with downtown and the surrounding neighborhoods. The Leonard Parker Associates and Setter, Leach & Lindstrom generated thirty diagrammatic options for expansion based on the architectural program developed by Coopers and Lybrand. Conceptual design was developed for 8 designs based upon function, cost, urban design, and planning criteria. Partial schematic design was completed on 2 final schemes. The best of these 2 was selected for cost estimating.

- **Customer review of alternatives:** Throughout the process, the City met with exhibitors, convention groups and local show operators to gain their opinion on the functionality of the alternatives.
- **Citizen review of alternatives:** The City sent out invitations to over 300 groups and individuals to attend a series of public forums on the Convention Center expansion. Some of the groups represented included: Whittier, Stevens Square and Loring neighborhoods, the Minneapolis Art Institute, local businesses and adjacent property owners.
- **Cost estimating:** M.A. Mortenson, the construction manager for the existing facility, provided cost estimates between the 2 final schemes and a cost estimate of the selected design. These cost estimates were based on the same product delivery system and general quality level as the existing facility.
- **Selection of final recommendation:** Based on input from customers and affected persons, cost estimates, staff analysis and research, a final option was selected. This option was for 2 100,000 square foot halls, stacked on top of each other, expanding to the east. Only one dome would be constructed due to the halls being stacked. Meeting rooms, lobby/reception space, kitchens, and support space would be added commensurate with the expanded exhibit space. A 4200 fixed seat auditorium would also be added for large meetings.
- **Approval of recommendation:** The City Council adopted the recommended alternative and directed staff to prepare an application for the state budget process. The recommended alternative has also been adopted by the Minneapolis Convention Center Development and Implementation Committee, a group with private and public membership to oversee the facility operations, and the Downtown Council's "Metro 2010" Committee.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

The authorization for the original Convention Center was granted by the state Legislature in 1986. The facility was opened in 1991 both on-time and on-budget. This facility is 800,000 gross square feet total, with 300,000 square feet in 3 exhibition halls. The balance of the space is for reception/lobby space, meeting rooms, kitchens, support space and loading docks. The facility cost \$200 million dollars, which was funded through a combination of a city-wide .5% general sales tax, a 3% downtown restaurant and liquor tax, and a 2% lodging tax.

The City also financed 3 parking ramps to meet the requirements of an Indirect Source Permit from the Minnesota Pollution Control Agency. A flagship hotel was constructed to provide a central hotel for large conventions. Skyways were constructed and roads were reconfigured to connect the Convention Center into the existing transportation networks. These off-site improvements cost an additional \$150 million.

8. OTHER (OPTIONAL):

- *The City of Minneapolis funded the original facility but cannot fund an expansion.*

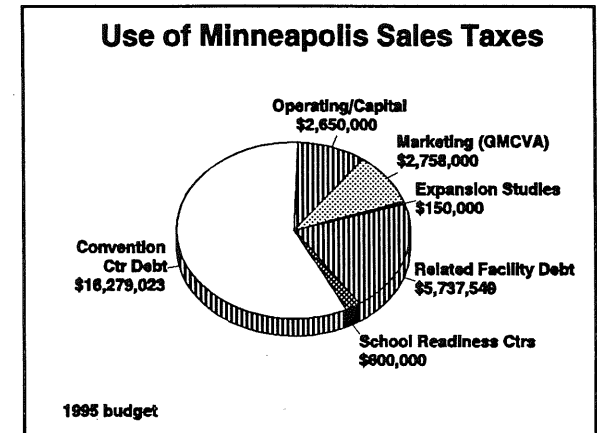
The City of Minneapolis is paying for the \$200 million of bonds spent for the original facility as well as \$150 million for related facilities (parking ramps, flagship hotel, skyways, and street modifications). Sales tax revenues are used to pay solely for the \$200 million facility and in part for the \$150 million of related facilities.

Operating revenues are used to pay for the vast majority of operating costs. A small portion of operating costs are paid through the local sales taxes.

Current net operating costs (after user fees) are \$1.4 million or approximately 10% of operating costs. Net operating costs are projected to increase \$1.875 million per year (1994 dollars) due to the expansion. This net operating cost exists because the Convention Center is a loss leader. The concept is that the economic benefits of a convention or trade show is so much larger than the cost of providing the facility to the convention that it makes economic sense to provide the facility at a discount to attract revenues from outside the state. Taxes generated from the improved economic climate are used to fund the deficit. The overall economic benefit far outweighs the costs of the taxes. The practice is standard for the operation of convention centers competing in the national market.

A capital reserve of \$1.25 million was also funded in 1995. The capital reserve is needed to maintain the facility in prime condition. National marketing costs are also funded through this source. The City also received authority from the Legislature in 1991 to use a refunding savings for early learning centers. A portion of these funds were allocated in 1995 as well as a small amount for expansion studies.

These expenditures used up all of the sales tax revenues received in 1995. Because there are no excess funds, these revenue sources are not large enough to fund the capital costs of the expanded facility. The City has also been notified by its bond rating agencies that it cannot take on large amounts of additional debt due to its already large debt load without jeopardizing its bond rating.



AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

- *The Convention Center competes for a national and international market, unlike other facilities in the state which compete for a state and regional market.*

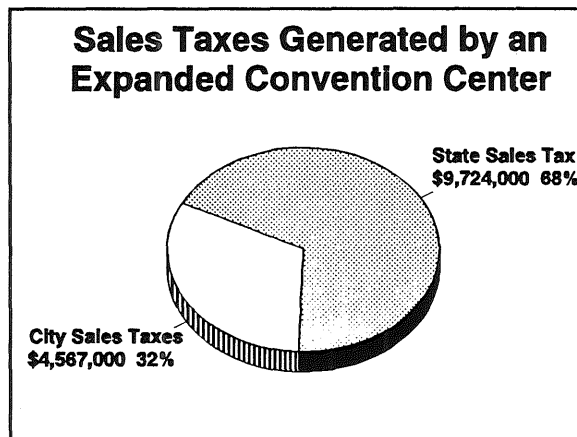
Minneapolis is attracting a national and international market. Examples of these national conventions include the National Association of Orthopedic Nurses, the NAACP, and the National Association of Life Underwriters. These conventions attract an average of 3,500 to 4,000 people and require an average of 135,000 square feet of flat exhibit space.

Other facilities in the state are targeted at a state and regional market, a market niche distinct from the niche occupied by the Minneapolis Convention Center. Other state facilities do not have the accessibility, hotel rooms, retail infrastructure, or the flat floor space to support national conventions.

- *The State of Minnesota derives the largest tax benefit from the Convention Center yet has contributed no funding for the facility.*

Coopers and Lybrand calculated the tax dollars collected from direct spending from non-Minnesota delegates and exhibitors. The state collects 68% of these revenues, estimated to be \$5.6 million now and \$9.7 million after expansion (in 1994 dollars).

These figures do not include multipliers, indirect impacts, sales by businesses at or as a result of the Convention Center, or impacts on taxes other than sales taxes.



- *An expansion will result in operational efficiencies.*

The proposed expansion would increase the square footage of the building by approximately 60%. Operating costs are projected to increase only 40% due to efficiencies gained by the expansion.

- *Minneapolis has completed pre-design and a substantial portion of the design process.*

Cost estimates are based on the pre-design and design work done to-date. All pre-design work is complete as is a portion of the schematic design. Because the design is going to match the existing facility, few design decisions need to be made. It would be the City's intention to begin site acquisition immediately upon approval of the project, with construction documents being completed concurrently. Ground breaking would be within a year after approval.

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

John Burg, Project Manager, 315 Grant Street Minneapolis MN 55404

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: City of Minneapolis
PROJECT TITLE: Minneapolis Convention Center Expansion

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$33,350
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$134,459
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Minneapolis

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

This request is for funding to expand the Minneapolis Convention Center. The existing Convention Center currently contains 800,000 square feet of building area and the expansion would add 525,000 for a combined total of 1,325,000 square feet. The area needs assessment is:

Space (sq ft)	Existing	Expansion	Combined
Exhibition space	280,000	220,000	500,000
Meeting/Assembly	83,000	132,000	215,000
Circulation/Lobby	160,000	65,000	225,000
Service/Support	277,000	108,000	385,000
Total	800,000	525,000	1,325,000

A fourth dome would be added and exhibit space would be added at two levels under the dome. One of the spaces would be contiguous with the existing exhibit halls and one would be below grade. Four levels of meeting rooms would be added. A 4,200 seat fixed seating auditorium would also be added for large educational sessions and the opening of conferences. Truck docks, kitchen space and other support space would also be added.

This request is for the funding of design (completion of schematic design, design development and contract documents) and construction of the expansion. The City using staff and consultants, users and citizens has completed predesign and a portion of schematic design.

The estimated costs include: site acquisition and preparation; design fees; administrative costs; site and building construction; and furniture, fixtures and

equipment. The total costs for these items are \$167,809,000. Substantial completion and occupancy are scheduled for the year 2000.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The project is in support of the state's economic and development goals as outlined in Section 5 of Form A. The economic opportunities for expansion of the Convention Center are:

- The Convention Center is a marketplace for the sale of Minnesota goods.
- The Convention Center is very successful and is operating above capacity according to industry standards.
- The Convention Center was built to attract large national and international conventions. This market is outgrowing the facility, taking the Convention Center out of the national and international convention market. If not expanded, the result will be lost opportunities for Minnesota businesses to advertise and sell their goods.
- An expanded Convention Center will more than double the number of national and international conventions hosted in Minnesota.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minneapolis currently pays for all operating costs of the Convention Center through user fees and local option sales taxes. Increased net operating costs due to expansion are estimated to be \$1.875 million per year (1994 dollars) Minneapolis could use its increased local option sales taxes to pay for the increased operating costs. These revenue sources are not large enough to fund the capital costs, however.

4. PREVIOUS PROJECT FUNDING:

The City of Minneapolis is currently paying debt service on the \$200 million of bonds spent for the original facility as well as \$150 million in supporting facilities.

5. OTHER CONSIDERATIONS (OPTIONAL):

N/A

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

John Burg, Project Manager, 673-2624

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☒ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Minneapolis Convention Center

STATE-WIDE BUILDING ID #: None

FACILITY SQUARE FOOTAGE:

Existing Building
800,000 Gross Sq. Ft.

Project Scope
☐ Gross Sq. Ft. Demolished
☐ Gross Sq. Ft. Decommissioned
☐ Gross Sq. Ft. Renewal or Adaption
525,000 Gross Sq. Ft. New Construction

Final Project Size
1,325,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

The original facility cost \$151 per square foot (in 1995 dollars). The cost estimate for this expansion is \$153 per square foot.

CHANGES IN OPERATING COSTS (Facilities Note): *

(Annual figures in 1994 dollars)

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ 5,630
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ 7,505
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs	\$ -0-	\$ -0-	\$ 1,875

Other:

Change in F.T.E. Personnel 0 0 0

* No state operating funds are being requested as part of this capital request.

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (1996 Bonding Bill)	Project Costs (1998 Bonding Bill)	Project Costs (2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ 3,679		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ 26		
Geotechnical survey			\$ -0-		
Property survey			\$ 21		
Historic Preservation			\$ -0-		
Other (specify) <u>special condition severance allowance</u>			\$ 9,729		
	1. Subtotal	\$ -0-	\$ 13,455	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 1,460		
Design development			\$ 1,705		
Contract documents			\$ 3,834		
Construction			\$ 201		
	3. Subtotal	\$ -0-	\$ 7,200	\$ 1,624	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ 1,600		
Construction management			\$ 700		
Construction contingency			\$ 434		
Other (specify) <u>off-site engineering fees</u>			\$ 747		
	4. Subtotal	\$ -0-	\$ 3,481	\$ 16,079	\$ -0-
5. Site and building construction					
On site construction			\$ 2,500		
Off site construction			\$ 6,188		
Hazardous material abatement			\$ -0-		
Other (specify) _____			\$ -0-		
	5. Subtotal	\$ 200,000	\$ 8,688	\$ 98,432	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ 5,837	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 200,000	\$ 32,824	\$ 121,972	\$ -0-
9. Inflation multiplier <u>3% per yr on-site, 9% overall offsite</u>	9. Subtotal	\$ -0-	\$ 526	\$ 12,487	\$ -0-
Mid-point of construction (mo./yr.) _____					
Total with inflation (1 through 9)		\$ 200,000	\$ 33,350	\$ 134,459	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years

\$367,809

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>200,000</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>200,000</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>33,350</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>134,459</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>367,809</u>
State funding requested (all years)	\$ <u>167,809</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>200,000</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

____ Cash: \$ _____ Fund _____
X Bonds: \$ 33,350 Tax Exempt X Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100%
____ User Financing % of total _____
Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Until the predesign for The Minneapolis Convention Center Expansion is completed and receives a positive recommendation, the information submitted is considered preliminary. The project scope, costs, and schedule could change following predesign completion.

Since predesign for this request has not been submitted, the detailed cost plan for the Convention Center Expansion can not be evaluated by the Department of Administration at this time. While reviewing this request, the following general observations were made:

1. This request is for in excess of \$167 million. Because of the large amount requested, the requester should contact the Department of Administration and determine the detailed requirements for the predesign report including the cost plan.
2. Inflation is understated by \$15 million.
3. An arithmetic error has been made on Form D-3. The total project cost is recorded in excess of \$367 million.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This project is viewed as having a strategic linkage to state tourism and economic development goals. By providing a showcase for Minnesota businesses and products, the project is viewed as having statewide significance. However, the Department of Finance generally encourages local units of government to share project costs through at least a 50% local funding match of the biennial request. In reviewing this request, decision-makers are encouraged to read *"Convention & Civic Centers: Their Benefits to Minnesota,"* as prepared in December 1995 by the Minnesota Office of Tourism.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		275

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. AGENCY: City of St. Cloud (Streetscape Project)

2. AGENCY MISSION STATEMENT:

The city of St. Cloud, a home rule charter city, seeks to maintain, promote, and provide for essential public services, facilities, and regulations that positively affect the public health, safety, general welfare, and economic well-being of its residents and property owners. The city of St. Cloud has developed a streetscape improvement program for its downtown area to facilitate the economic and social revitalization of the downtown area for the betterment of this particular neighborhood and the community at large.

3. TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:

A market study produced by Maxfield Research group in 1992, for the city of St. Cloud included an analysis of downtown St. Cloud's performance and potential performance in recapturing what was historically an economically viable force in the community. The Comprehensive Plan adopted by the city of St. Cloud in September 1993, which identifies a goal to "Establish and maintain downtown St. Cloud as the center of business life, government, and cultural opportunity for the St. Cloud Region." A specific objective identified as critical to assisting in achieving this goal includes the need to develop and implement a streetscape plan for public spaces within the downtown area.

4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

The project calls for the reconstruction of the deteriorating public infrastructure within the core downtown area. Much of the public infrastructure (streets, sidewalks, public restrooms, parking lots) in the core downtown area are in excess of 35 years old and are in need of significant repair and/or replacement. The provision of functional streetscape elements (e.g. benches, light fixtures, information kiosks, signs, landscape, public park, and open spaces) as part of the necessary

reconstruction are critical to reattainment of an economically viable downtown area.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

The 1996-2001 Capital Improvement Plan for the city of St. Cloud represents nearly \$47 million in public improvement projects. An additional \$45 million in public improvement projects will be required of the city of St. Cloud to facilitate the installation of public sewer and water service to correct environmental problems in the urban developed parts of what will become former St. Cloud Township on 12-30-95 as a result of merger of the jurisdictions.

Implementation of the streetscape plan components for the years 1996-2001 are estimated to cost \$6.1 million (\$4.9 million streetscape + \$1.2 million curb, gutter, and bituminous replacement). Assessments to benefitting property owners may render up to an estimated 20% (\$1.2 million) of the estimated project cost. Optimistically, existing state and federal resources could offer up to an additional 10% (\$611 thousand) of the estimated project cost. Clearly, local resources are unable to shoulder 70%+ of the estimated project cost without causing a significant detrimental impact on the economic well-being of the city and its taxpayers.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

The city of St. Cloud first proceeded in 1992 to have an economic market analysis and forecast report completed by an independent private consultant. The downtown sector of the market was specifically addressed in the market study. The market study for downtown served as a foundation for the development of a comprehensive plan for the downtown area which was developed with the assistance of a private consultant firm (Dahlgren, Shardlow & Uban). Development of the comprehensive downtown plan included participation by hundreds of individuals with a vested interest in the downtown community. The comprehensive downtown plan was endorsed by the Downtown Council and adopted by the City Council in September 1993.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

The downtown streetscape plan was developed with consultant assistance (Dahlgren, Shardlow, & Uban, and Grooters Leapoldt Tideman Architects) under the direction of a task force established by the city's Planning Commission. Development of the plan has included opportunities for public review and reaction, including a workshop where every property owner and business owner was invited to attend and participate.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

N/A

8. OTHER (OPTIONAL):

N/A

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Charles Winkelman, Mayor
City of St. Cloud
400 South 2nd Street
St. Cloud, MN 56301
612 255-7201

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: City of St. Cloud
PROJECT TITLE: Downtown St. Cloud Streetscape Improvement Project

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$2,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): St. Cloud, Stearns

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

The city of St. Cloud requests \$2 million in funding from the state of Minnesota to spark economic revitalization of downtown St. Cloud. These funds will provide a 33% project match. The downtown streetscape plan facilitates the conversion of existing one-way streets to accommodate two-way traffic, and reconstructs deteriorated infrastructure in a manner that creates a people-friendly and family oriented environment.

The 1996-2001 phase of the Downtown St. Cloud Streetscape Improvement Project includes the following:

- A. First Street South from 4th Avenue to 8th Avenue: replacement of curb, gutter, and bituminous surfacing; reconstruction of sidewalk and crosswalks; installation of 5 bollards, 2 trash receptacles, 2 benches, 1 information kiosk, 22 pedestrian light fixtures, 8 roadway light fixtures, 73 shade trees, 20 shrubs, and sod. Estimated cost of \$760 thousand.
- B. 8th Avenue from Highway 23 to St. Germain Street: replacement of curb, gutter, and bituminous surfacing; reconstruction of sidewalks and crosswalks; installation of 7 banner poles with 14 banners, 8 bollards, 2 benches, 1 information kiosk, 12 pedestrian light fixtures, 6 roadway light fixtures, 6 ornamental monuments, 355 feet of parking lot railing, 21 shade trees, 11 evergreen trees, 200 shrubs, and sod. Estimated cost of \$606 thousand.

- C. 7th Avenue from Highway 23 to St. Germain Street: replacement of curb, gutter, and bituminous surfacing; reconstruction of sidewalks and crosswalks; installation of 2 trash receptacles, 2 benches, 1 information kiosk, 18 pedestrian light fixtures, 6 roadway light fixtures, 4 concrete planters, 4 monument lights, 265 feet of parking lot railing, 54 shade trees, 2 evergreen trees, 160 shrubs, and sod. Estimated cost of \$607 thousand.
- D. 5th Avenue from Highway 23 to 1st Street North: replacement of curb, gutter, and bituminous surfacing; reconstruction of sidewalks and crosswalks; installation of 1 information kiosk, 2 trash receptacles, 2 benches, 18 pedestrian light fixtures, 6 roadway light fixtures, 4 monument lights, 5 concrete planters, 145 feet of parking lot railing, 48 shade trees, 3 evergreen trees, 155 shrubs, sod, and ornamental rock. Estimated cost of \$583 thousand.
- E. 4th Avenue from Highway 23 to 1st Street North: reconstruction of sidewalks and crosswalks; installation of 13 banner poles and 26 banners, 5 bollards, 4 trash receptacles, 4 benches, 14 pedestrian light fixtures, 6 roadway light fixtures, 410 feet of parking lot railing, 5 concrete planters, 2 monument lights, 66 shade trees, 150 shrubs, and sod. Estimated cost of \$399 thousand.
- F. St. Mary's Plaza: development of a public park and open space area across from the historic St. Mary's Cathedral on 8th Avenue South. Improvements include 1 arbor, 1 fountain, 1 information kiosk, 2 trash receptacles, 4 benches, 2 pedestrian light fixtures, 100 feet of railing, 15 shade trees, 8 evergreen trees, 50 shrubs, and sod. Estimated cost of \$156 thousand.
- G. Highway 23 from 6th Avenue to Mississippi River: reconstruction of sidewalks; installation of 3 banner poles with 6 banners, 2 trash receptacles, 4 benches, 8 pedestrian light fixtures, 4 roadway light fixtures, 300 feet of railing, 21 shade trees, and 17 evergreen trees. Estimated cost of \$283 thousand.
- H. Highway 23 from 6th Avenue to 8th Avenue: reconstruction of sidewalks; installation of 2 trash receptacles, 4 benches, 8 pedestrian light

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

fixtures, 5 roadway light fixtures, 64 shade trees, and sod. Estimated cost of \$263 thousand.

- I. St. Germain Mall from 5th to 7th Avenues: removal of existing pedestrian only mall and reinstall curb, gutter, and bituminous surfacing for a 2-lane, way traffic facility with installation of diagonal parking along portions of the south side of the street; installation of 6 banner poles with 12 banners, 8 bollards, 2 circular planters, 6 entry gates to enable closing of the street segment for special events and sidewalk cafe activities, 2 kiosks, 1 fountain, 4 trash receptacles, 6 benches, 16 pedestrian light fixtures, 4 roadway light fixtures, 4 monument light fixtures, 26 shade trees, 1 street fountain, 6 evergreen trees, sod, and public artwork. Estimated cost of \$1.095 million.
- J. St. Germain Street from 8th to 10th Avenues: reconstruction of curb, gutter and bituminous surfacing, installation of 2 monuments, 9 flower planters, 9 bollards, 3 banner poles and 6 banners, 7 evergreen trees, 15 shade trees, 8 pedestrian light fixtures, 4 roadway light fixtures, 1 public artwork/sculpture. Estimated cost of \$728 thousand.
- K. Renovation of Loop Lot Parking Lot, Replacement of Marquee on Highway 23, and Refurbishing of Public Restroom: removal of bumper posts and attendant booth, resurface and restripe lot, install automated parking attendant system; install ornamental railing; replace marquee; refurbish public restroom. Estimated cost of \$631 thousand.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The tax base in downtown St. Cloud has steadily deteriorated between 1970 to 1990. While in the 1960s, downtown was the economic engine for the city; the last 20+ years have resulted in a steady decline in the economic and social health of the downtown area. This phenomena is not unique to St. Cloud; however, its overall economic and social impact on the community, region, and state is significant.

In order to continue the re-establishment of viable place in the marketplace, significant reinvestment in the deteriorated public infrastructure is necessary.

Local resources to address the public infrastructure needs of downtown St. Cloud are clearly insufficient. In addition to the \$47 million of other capital improvement needs of the city of the next 6 years, \$45 million in public utility improvements are needed to correct environmental problems in the adjacent areas to the city in St. Cloud Township.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

No state operating costs are being requested for this project.

4. PREVIOUS PROJECT FUNDING:

Municipal State Aid funds are routinely used for roadway projects on state aid streets.

5. OTHER CONSIDERATIONS (OPTIONAL):

N/A

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Winkelman, Mayor
City of St. Cloud
400 South 2nd Street
St. Cloud, MN 56301
612 255-7201

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE: N/A

Existing Building
_____ N/A Gross Sq. Ft.

Project Scope
_____ N/A Gross Sq. Ft. Demolished
_____ N/A Gross Sq. Ft. Decommissioned
_____ N/A Gross Sq. Ft. Renewal or Adaption
_____ N/A Gross Sq. Ft. New Construction

Final Project Size
_____ N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

_____ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note): *

	<u>F.Y. 1996-97</u>	<u>F.Y. 1998-99</u>	<u>F.Y. 2000-01</u>
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel 0 0 0

* No state operating funds are being requested with this project.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (1995)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
1. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ 56	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ 470		
Contract documents			\$ -0-		
Construction			\$ 376		
3. Subtotal		\$ 14	\$ 846	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ 94		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
4. Subtotal		\$ 43	\$ 94	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 4,702		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Contingency</u>			\$ 470		
5. Subtotal		\$ 1,009	\$ 5,172	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ 448	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 1,570	\$ 6,112	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ 1,570	\$ 6,112	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 7,682

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years) 1995	\$ <u>1,570</u>
State funding received (Municipal State Aid)	\$ <u>796</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>604</u>
Private funding received	\$ <u>170</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>2,000</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>3,990</u>
Private funding	\$ <u>122</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>7,682</u>
State funding requested (all years)	\$ <u>2,796</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>4,594</u>
Private funding (all years)	\$ <u>292</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____
X Bonds: \$ 2,000 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

The strategic linkage of this project to state services and policy objectives is unclear. The request is viewed as primarily a local benefit project, with potential for regional significance. In order to be eligible for state general obligation bond financing, the project must comply with M.S. 16A.695 regarding public ownership, public purpose and contain bond-eligible project costs.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	0
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	67
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		152

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding (MSA):	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request (Bonding):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** City of St. Cloud (Paramount Arts District Project)

2. **AGENCY MISSION STATEMENT:**

The Paramount Arts Resource Trust Inc.'s mission is to develop a downtown arts district, including the historic Paramount Theater, in order to promote the cultural and economic development of the St. Cloud Area.

The purpose is to provide opportunities for artistic production, creative exploration, arts education and the enjoyment of the arts for everyone in central Minnesota.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

The Paramount Arts District has been identified as an integral component of the recently completed Saint Cloud Comprehensive Plan. It includes the renovation of historic buildings and blighted areas that have been plagued with high turnover and minimal investment of property maintenance. By defining a long-term use for publicly owned buildings, empty store fronts can be filled and important historical resources can be maintained in Saint Cloud's central business district.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

The project calls for renovating 2 adjoining buildings built in the 1920's, covering half a city block in downtown Saint Cloud.

The Paramount Theater building is currently home to the Central Minnesota Children's Theater and the Paramount Arts Resource Trust. Portions of the building are functional, although much of the building is not in use due to damage from a fire in 1985.

The Germain Towers is a 60 unit senior citizen apartment complex. This 5 story building was originally built as the Breen Hotel. Parts of the

basement and first floor, which are being used for shops and storage space, will become components of the arts center and include studio space, classrooms, galleries, shops, and offices.

5. **DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:**

By collaborating, the city of Saint Cloud can continue its efforts in downtown development. The Paramount Arts District will play host to local music, theatre, and visual arts groups, organizations, and their programs. It will also serve local schools, community organizations, individual community members, local businesses and tourists. The arts district in its first year is expected to generate over 80,000 visits, increasing to over 190,000 visits by year five. This sustained activity will bolster adjacent and area business and retail operations along with generating new development. A downtown filled with people will encourage reinvestment in existing businesses. This arts project is the needed catalyst to spur economic downtown growth in the same manner as Minneapolis's Orpheum and State theaters, St. Paul's Ordway, Duluth's Depot Square, and Red Wing's T. B. Sheldon Performing Arts Theater.

The plan includes a comprehensive project that serves not only performing arts, but visual and literary arts as well. The project also serves a broad base of community patrons. The opportunities will be provided for professional performances and displays, as well as programs that can be experienced by all ages from 3 to 16 to 80. The Paramount Arts District will serve people who wish to participate throughout the full continuum from spectator to creator.

The building and sites will be publicly owned by the Saint Cloud Housing & Redevelopment Authority. They will be managed by a 501c3 nonprofit corporation called the Paramount Arts Resource Trust, Inc. The board of directors for this corporation will be comprised of community, business and art leaders representing all facets of the audiences to be served. The board will include liaisons from the Saint Cloud Housing and Redevelopment Authority and the city of Saint Cloud to protect public interests.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

The plan for the Paramount Arts District has been developed over the past several years by a volunteer group appointed by the Mayor of Saint Cloud through the Saint Cloud Arts Commission. Over 200 people have attended a number of public meetings and expressed a vision for arts facilities needed in the central Minnesota area. A survey of existing facilities identified the lack of available space and time to accommodate arts programs. A survey of arts organizations identified needs for additional facilities. Also, the committee has researched other communities' development of arts facilities and their successful impact on economic revitalization.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

N/A

8. OTHER (OPTIONAL):

N/A

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Charles Winkelman, Mayor
City of St. Cloud
400 South 2nd Street
Saint Cloud, MN 56301
612 255-7201

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: City of Saint Cloud (Paramount Arts Resource Trust, Inc.)
PROJECT TITLE: Paramount Arts District Renovation Project

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$2,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Saint Cloud, Stearns County

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

This request is for funding of construction to renovate the Paramount Theater into a regional community arts center, including performance space, visual arts space, studios, classrooms, and offices for arts organizations.

The city of Saint Cloud requests \$2 million in funding from the state of Minnesota to spark economic revitalization and the expansion of retail services in downtown Saint Cloud. These funds will provide a 30% project match along with \$2 million in dedicated city funds to carry out a \$6.7 million redevelopment project. The project establishes an arts district that will provide a home for area arts organizations, a facility for arts programming and education as well as a site for artists to continue their creative efforts. Growing in additional importance is the concept that this project takes a positive step towards providing alternative activities as a deterrent of violence.

The renovation costs of the 51,102 square foot facility are projected at \$6.7 million (approximately \$131 per square foot). At present the city of Saint Cloud has dedicated \$175 thousand annually for debt service on a \$2 million bond pursuant to a \$2 million match from other funding sources. With a \$2 million appropriation from the state of Minnesota, a solid funding base will be established that can be used to secure grants from federal and private foundation sources in the amount of \$1.7 million. The community will also be approached through local businesses and individual gifts to secure the remaining \$1 million.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The Paramount Arts District has been identified as an integral component of the recently completed Saint Cloud Comprehensive Plan. It includes the renovation of historic buildings and blighted areas that have been plagued with high turnover and minimal investment of property maintenance. By defining a long-term use for publicly owned buildings, empty store fronts can be filled and important historical resources can be maintained in Saint Cloud's central business district.

By collaborating, the city of Saint Cloud can continue its efforts in downtown development. The Paramount Arts District will play host to local music, theater and visual arts groups, organizations and their programs. It will also serve local schools, community organizations, individual community members, local businesses and tourists. The arts district in its first year is expected to generate over 80,000 visits, increasing to over 190,000 visits by year five. This sustained activity will bolster adjacent and area business and retail operations along with generating new development. A downtown filled with people will encourage reinvestment in existing businesses. This arts project is the needed catalyst to spur economic downtown growth in the same manner as Minneapolis's Orpheum and State theaters, St. Paul's Ordway, Duluth's Depot Square, and Red Wing's T. B. Sheldon Performing Arts Theater.

The plan includes a comprehensive project that serves not only performing arts, but visual and literary arts as well. The project also serves a broad base of community patrons. The opportunities will be provided for professional performances and displays, as well as programs that can be experienced by all ages from 3 to 16 to 80. The Paramount Arts District will serve people who wish to participate throughout the full continuum from spectator to creator.

The building and sites will be publicly owned by the Saint Cloud Housing & Redevelopment Authority. They will be managed by a 501c3 nonprofit corporation called the Paramount Arts Resource Trust, Inc. The board of directors for this corporation will be comprised of community, business and art leaders representing all facets of the audiences to be served. The board will

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

include liaisons from the Saint Cloud Housing and Redevelopment Authority and the city of Saint Cloud to protect public interests.

The initial phase of the Paramount Arts District includes the following:

Performing Arts Spaces

- Black Box Theater (seats 125)
- Performance Hall (seats 700)
- Green Rooms
- Dressing Rooms
- Scene Shop
- Prop Storage
- Costume Shop and Storage
- Rehearsal Space

Visual Arts Spaces and Classrooms

- Woodworking Studio
- Painting and Drawing Studio
- Printmaking Studio
- Photography Lab and Classroom
- Fibers Studio
- Multi-use Classrooms
- Ceramic Studio
- Foundry
- Sculpture Studio
- Writing Center
- Graphics Lab

Administrative Spaces

- Offices for Arts District Management
- Offices for Eight Local and Regional Arts Organizations
- Central Ticketing Office for Arts Organizations
- Sales Gallery for Artists and Gift Shop
- Public Meeting/Conference Rooms
- Lobby and Reception Areas

3. IMPACT ON STATE OPERATING BUDGET (FACILITIES NOTE):

No state operating costs are being requested for this project.

4. PREVIOUS PROJECT FUNDING:

No state funds have been used for this project. Some HRA funds have been included for maintenance.

5. OTHER CONSIDERATIONS (OPTIONAL):

To be eligible for state General Obligation (G.O.) bond financing, bond proceeds are requested to be appropriated to the city of Saint Cloud. The city will take all necessary steps to comply with state constitutional and statutory requirements related to use of state bond proceeds.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Winkelman, Mayor
City of St. Cloud
400 South 2nd Street
Saint Cloud, MN 56301
612 255-7201

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001

Form D-1

Paramount Arts District
 Building Project Detail

10-18-95

<u>Component</u>	<u>Sq. Ft.</u>	<u>Cost</u>	<u>Total</u>
Paramount Theater			
Lower Level - unfinished	9,198	\$33.00	\$303,534
finish dressing ms/green rm	3,240	29.78	72,200
First Floor	13,550	165.00	2,235,750
Marquee	0	-0-	27,500
Seating for 400 @ \$80	0	-0-	32,000
Sound system	0	-0-	66,000
Stage equipment	0	-0-	220,000
Screw jack stage/demo	0	-0-	150,000
Change rake of theater floor	6,400	4.50	28,800
Restroom (2)	0	-0-	6,000
Second Floor - unfinished	6,264	27.50	172,260
Office furnishings	0	-0-	-0-
Roof and parapets 9,072 SF	0	-0-	-0-
Contingency 15%	0	-0-	497,106
Architect fees	0	-0-	381,115
Subtotal	2,902		\$4,192,265
Paramount Balcony			
Balcony finishes	4,297	\$5.50	\$23,634
Seating for 300 @ \$80	0	-0-	24,000
Restroom (2)	0	-0-	6,000
Contingency 15%	0	-0-	8,045
Architect fees	0	-0-	6,168
Subtotal	0		\$67,847
New Corridor Construction			
First floor	1,728	\$165.00	\$285,120
Contingency 15%	0	-0-	42,768
Architect fees	0	-0-	32,789
Subtotal	1,728	\$165.00	\$360,677

<u>Component</u>	<u>Sq. Ft.</u>	<u>Cost</u>	<u>Total</u>
Germain Towers			
Classrms/offices/gallery	9,882	\$20.00	\$197,640
Stackable acoustic wall	0	-0-	40,000
Reception space	2,202	20.00	44,040
Contingency 15%	0	-0-	42,252
Architect fees	0	-0-	32,393
Subtotal	9,882		\$356,325
Germain Towers lower level			
Arts studios/classrooms	9,180	\$27.50	\$252,945
Elevator	0	-0-	30,000
Stair tower	0	-0-	50,000
Contingency 15%	0	-0-	49,942
Architect fees	0	-0-	38,289
Subtotal	9,180	\$27.50	\$421,176
Small Theater support			
Purchase price			\$385,000
Finish lower level (estimate)	6,500	\$30.77	200,000
Contingency 15%	0	-0-	30,000
Architect fees	0	-0-	23,000
Subtotal	6,500	\$30.77	\$638,000
Grand Total			\$6,235,458

<u>Building Utilization</u>	<u>Sq. Ft.</u>
Performance space	28,790
Visual art space	10,980
Administrative space	11,332
TOTAL	51,102

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
51,102 Gross Sq. Ft.

Project Scope
0 Gross Sq. Ft. Demolished
0 Gross Sq. Ft. Decommissioned
51,102 Gross Sq. Ft. Renewal or Adaption
0 Gross Sq. Ft. New Construction

Final Project Size
51,102 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):*

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel 0 0 0

* No state operating funds are being requested for this project.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation				
Site acquisition		\$ -0-		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees				
2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ -0-		
Design development		\$ -0-		
Contract documents		\$ -0-		
Construction		\$ -0-		
3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ 670		
Other (specify)		\$ -0-		
4. Subtotal	\$ -0-	\$ 670	\$ -0-	\$ -0-
5. Site and building construction				
On site construction		\$ 5,129		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ -0-	\$ 5,129	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment				
6. Subtotal	\$ -0-	\$ 436	\$ -0-	\$ -0-
7. Occupancy				
7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art				
8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ -0-	\$ 6,235	\$ -0-	\$ -0-
9. Inflation multiplier .080				
Mid-point of construction (mo./yr.) <u>3/97</u>				
9. Subtotal	\$ -0-	\$ 499	\$ -0-	\$ -0-
Total with inflation (1 through 9)	\$ -0-	\$ 6,734	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 6,734

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>-0-</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>2,000</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>2,000</u>
Private funding	\$ <u>2,734</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>6,734</u>
State funding requested (all years)	\$ <u>2,000</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>2,000</u>
Private funding (all years)	\$ <u>2,734</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

<u> </u> Cash:	\$ <u> </u>	Fund <u> </u>
<u> X </u> Bonds:	\$ <u>2,000</u>	Tax Exempt <u> X </u> Taxable <u> </u>

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

The strategic linkage of this project to state services and policy objectives is unclear. The request is viewed as primarily a local benefit project, with potential for regional significance. In order to be eligible for state general obligation bond financing, the project must comply with M.S. 16A.695 regarding public ownership, public purpose and contain bond eligible project costs.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	70
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		195

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** City of Winona
Pickwick Mill, Inc.

2. **AGENCY MISSION STATEMENT:**

Pickwick Mill is a non profit organization dedicated to the preservation, restoration, and continuation of Pickwick Mill. The Mill intends to provide information to the community and visitors regarding the various staging of milling and the importance of this industry and the surrounding area to the state of Minnesota and the country of the United States.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

Each year attendance of people touring the Mill has increased. Visits by groups including Elder Hostels and school children continues to increase, and membership has increased to over 450 members throughout the world.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

Currently the Mill itself is in a condition of stability, meaning that repairs have been done on all 6 floors of the Mill. These repairs include total floor replacement, beam replacement and pillar replacement and repair. Electricity has been added to all floors, windows are being repaired and replaced, and general maintenance continues as needed. The pond adjacent to the Mill has been repaired including new flood gates, a spillway and shore repair.

5. **DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:**

Long range goals of Pickwick Mill, Incorporated include continued restoration of the Mill including (but not limited to), building a waterwheel, replacing mill stones, repairing equipment, contracting a milling expert, and doing all else that is necessary to make Pickwick Mill operational and

an interpretive center. The Mill project would like to be able to present the story of milling in southeastern Minnesota, to include its importance, its stages, its effect on the community, state and country. The Mill would like to become a center of community history whereby the part of the story of this region is displayed and interpreted for the public.

6. **AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:**

Various consulting firms and architectural agencies have been used to help determine the steps and stages necessary to complete the project. These include, but are not limited to: Baccke Kaap, Environmental Architects, The Minnesota Historical Society, Ted Hazen (milling consultant), and Beach Construction.

7. **AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):**

Since 1982 Pickwick Mill, Incorporated has spent \$746 thousand on the Mill and the Mill Pond. A breakdown of these expenses is attached.

8. **OTHER (OPTIONAL):**

None.

9. **AGENCY CONTACT PERSON, TITLE, AND PHONE**

Virginia Laken, Vice President Pickwick Mill Inc.
RR 6, Box 31 B
Winona, MN 55987
507/454-8347

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

**COST FOR COMPLETION OF WHEEL
AT PICKWICK MILL
SEPTEMBER 1995
(in \$000)**

<u>Wheel</u>	
Lumber	\$25
Hardware	1
Labor	61
Molds	8
Gears	7
<u>Pier</u>	
Concrete and Forms	16
Labor	2
<u>Placement of Wheel</u>	
Crane	1
Labor	2
<u>Water Holding Tank</u>	
Lumber	25
Labor	10
<u>Gate</u>	
Lumber	1
Labor	2
<u>Observation Deck</u>	
Material and Labor	2
Landscaping	1
Total	\$164

**COST FOR COMPLETION OF WHEEL
AT PICKWICK MILL
OCTOBER 1995
(in \$000)**

<u>SERVICE</u>	<u>COST</u>
Repairing and Installing Grinding Wheels	\$25
Gears, Wheels and Sprockets	90
Belting	20
Rebuilding Elevator Shafts	20
Rebuilding and Rehabing Machinery and Equipment	70
Mill Consultant	40
Total	\$265

**ACCOMPLISHMENTS OF
PICKWICK MILL, INC.
SEPTEMBER 1995
(in \$000)**

Pickwick Mill Incorporation, 1982	
Mill Site Purchased	35
Roof Restored	35
Mill Dam and Gates Restored	65
Lake LaBelle Restored	450
Lake LaBelle Fenced	2
Restoration of Mill Floor, Beams and Pillars	74
Restore Artesian Spring Next to Mill	2
Completion of Pickwick Mill Restoration Plan by Architect	14
Replacement of Mill Windows	11
Replacement of Stairs	3
Installation of Electricity	3
Restoration of Mill Office	4
Construction of Handicap Accessible Restroom	5
General Mill Maintenance/Historic Assessment	1
Wheelhouse and Water Wheel Plan Preparation	2
Wheelhouse Repair	41
Total to Date	\$746

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: City of Winona
PROJECT TITLE: Pickwick Mill, Inc.

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$429
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY):

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

Project will include the building and placing of a replica of the original wheel. Repair of all belts, pulleys and gears to make the wheel and mill operational. Purchase and placing of at least 2 pairs of mill stones. Repair of all mill machinery. Hiring a milling consultant to recommend progress and oversee restoration.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The completion of the remaining repairs and restoration of the mill allows the agency to complete its strategic plan of making the Mill an Interpretive Center. Currently the state of the mill allows visitors the opportunity to look at machinery that is non operational. Also the wheel is no longer in existence, and the mill stones are currently unusable. Visitors can only speculate and imagine what the scope of the Milling operation was. Since this process is "foreign" to us all it is hard to envision its operation or significance. Additionally the completion of the project helps give young people an appreciation of history and of the efforts of their ancestors.

The completion of Pickwick Mill is an asset to the area of southeastern Minnesota. It helps draw tourists and visitors to the region who then help increase the economics of the area.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

With state assistance for capital improvements, the Mill can focus its fund raising on continued maintenance and day-to-day operating expenses. Additionally the more visitors drawn to the Mill, the greater the cash flow.

4. PREVIOUS PROJECT FUNDING:

Previously the state of Minnesota has granted through state, and federal funding approximately \$148 thousand to this project. These funds have been used as previously stated in the repair and restoration of the Mill and the surrounding pond. Since the agency is non-profit and run by volunteers, overhead for the agency runs well below 1-2% of all costs. None of the volunteers receive any remuneration for their efforts and overhead costs are limited to normal postage, copy costs, and salary for part time summer help to give tours.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Virginia Laken, Vice President
RR 6, Box 31 B
Winona, MN 55987
507/454-8347

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☒ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building

_____ Gross Sq. Ft.

Project Scope

_____ Gross Sq. Ft. Demolished
_____ Gross Sq. Ft. Decommissioned
_____ Gross Sq. Ft. Renewal or Adaption
_____ Gross Sq. Ft. New Construction

Final Project Size

_____ Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☐ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note): *

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ _____	\$ _____	\$ _____
Change in Bldg. Oper. Expenses . . .	\$ _____	\$ _____	\$ _____
Change in Lease Expenses	\$ _____	\$ _____	\$ _____
Change in Other Expenses	\$ _____	\$ _____	\$ _____
Total Change in Operating Costs . . .	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
Other:			
Change in F.T.E. Personnel	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

* No state operating funds are being requested with this project.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
1. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ 40		
3. Subtotal		\$ -0-	\$ 40	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
4. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 389		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
5. Subtotal		\$ 746	\$ 389	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 746	\$ 429	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ 746	\$ 429	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 1,175

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years) (1981-1994)	\$ <u>746</u>
State funding received	\$ <u>291</u>
Federal funding received	\$ <u>48</u>
Local government funding received	\$ <u>145</u>
Private funding received	\$ <u>262</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>429</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>1,175</u>
State funding requested (all years)	\$ <u>720</u>
Federal funding (all years)	\$ <u>48</u>
Local government funding (all years)	\$ <u>145</u>
Private funding (all years)	\$ <u>262</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

X Cash: \$ 429 Fund General

Bonds: \$ Tax Exempt Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

General Fund % of total

User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

The strategic linkage of this project to state service and policy objectives is unclear. The request is viewed as primarily a local benefit project.

Cash financing is requested for this project rather than general obligation bond financing due to its ownership by a non-profit organization rather than a public entity. The Department of Finance generally encourages local units of government and non-profit groups to share projects costs through at least a 50% local funding match of the biennial request.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		125

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** St. Louis County (Duluth)
Heritage and Arts Center Expansion
The Depot

2. **AGENCY MISSION STATEMENT:**

This project is the St. Louis County Heritage and Arts Center expansion. This project will enable the center, also known as "The Depot," to fulfill its mission of supporting the principal cultural organizations serving north-eastern Minnesota by providing these organizations with needed physical facilities for arts education, artifact preservation and conservation, cultural exhibits and support spaces attendant on these activities.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

The Union Depot structure, which houses the St. Louis County Heritage and Arts Center and its 8 member organizations, is owned by St. Louis County. Deed to the property was transferred from the Area Cultural Center Corporation, predecessor organization of the St. Louis County Heritage and Arts Center, to the county under terms of an Economic Development Administration grant which required that the facility be owned by a local unit of government. The Depot is managed by the St. Louis County Heritage and Arts Center, a private, not-for-profit 501 (c) (3) organization incorporated in the state of Minnesota, under a long-term management agreement with St. Louis County dated 3-1-73. This same agreement is currently in force. No terminus date is included in the agreement and it is envisioned that the agreement will be in force indefinitely.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

5. **DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:**

The building program seeks to add approximately 40,000 square feet to

the existing 100,000 square foot complex. The new construction would house studios for the resident ballet company studios for the resident art institute, offices for these and our other resident performing organizations including a theater and symphony, a new exhibit space for our resident museum organizations, artifact conservation workshop, exhibit preparation area and climate-controlled, museum-quality storage areas. A second, "black box," performance space would be created in the vacated area presently used by the resident ballet company. This area is located directly below the existing main house. Costume, prop and stage construction workshops would also be configured so as to be shared by the resident theater and ballet companies. The area presently occupied by the art institute, located in the basement level of the building, would be converted to additional meeting and conference rooms, organization offices and workshop and storage areas.

A second component of the capital project is construction of a separate maintenance facility for our railroad museum. At present, all restoration and repair activities for these large artifacts, essentially involving heavy industrial work such as welding, spray-painting, solvent cleaning, etc. must be done in the museum exhibit space. A more suitable building for these activities is needed both for visitor safety and artifact preservation.

A third component of the capital project is completion of energy conservation and climate-control systems in the century old Depot building. This component addresses needs for both energy conservation and creation of a stable environment for the long-term preservation of artifacts.

6. **AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:**

To address these needs, the Depot engaged in a 19-month planning effort in 1990-91. This effort included review and extension of the Depot's long-range plan, internal needs assessments by the Depot and resident organizations, development of a specific capital campaign plan, preparation of architectural concept plans for a proposed expansion, and a professional capital campaign feasibility study conducted by C.W. Shaver and Company.

The feasibility study suggested that raising the funds necessary to meet

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

our financial objectives, both physical and endowment, is possible and would be supported by the community. The fundraising strategy suggested by the feasibility study was adopted by our board by resolution in December 1991.

In developing architectural concept plans, several alternative sites and configurations were explored. The concept selected best fit the existing footprint of our facility, integrated best with the existing space and had advantages of restoring part of the original historic structure. Since the original planning, schematic plans were developed and in 1994-95 initial design development drawings were prepared.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

The St. Louis County Heritage and Arts Center received a \$750 thousand grant in the 1994 bonding bill (Laws of Minnesota 1994, Sec. 2, subd. 13).

8. OTHER (OPTIONAL):

N/A

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

William K. Miller, Executive Director, St. Louis County Heritage and Arts Center, 506 West Michigan Street, Duluth, MN 55802; (218) 727-8025.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: St. Louis County (Duluth)
PROJECT TITLE: Heritage and Arts Center Expansion
The Depot
STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$3,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Duluth, St. Louis County

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

This project is the St. Louis County Heritage and Arts Center expansion. This project will enable the center, also known as "The Depot," to fulfill its mission of supporting the principal cultural organizations serving northeastern Minnesota by providing these organizations with needed physical facilities for arts education, artifact preservation and conservation, cultural exhibits and support spaces attendant on these activities.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The Union Depot structure, which houses the St. Louis County Heritage and Arts Center and its 8 member organizations, is owned by St. Louis County. Deed to the property was transferred from the Area Cultural Center Corporation, predecessor organization of the St. Louis County Heritage and Arts Center, to the county under terms of an Economic Development Administration grant which required that the facility be owned by a local unit of government. The Depot is managed by the St. Louis County Heritage and Arts Center, a private, not-for-profit 501 (c) (3) organization incorporated in the state of Minnesota, under a long-term management agreement with St. Louis County dated 3-1-73. This same agreement is currently in force. No terminus date is included in the agreement and it is envisioned that the agreement will be in force indefinitely.

The building program seeks to add approximately 40,000 square feet to the existing 100,000 square foot complex. The new construction would house studios for the resident ballet company studios for the resident art institute, offices for these and our other resident performing organizations including a theater and symphony, a new exhibit space for our resident museum organizations, artifact conservation workshop, exhibit preparation area and climate-controlled, museum-quality storage areas. A second, "black box," performance space would be created in the vacated area presently used by the resident ballet company. This area is located directly below the existing main house. Costume, prop and stage construction workshops would also be configured so as to be shared by the resident theater and ballet companies. The area presently occupied by the art institute, located in the basement level of the building, would be converted to additional meeting and conference rooms, organization offices and workshop and storage areas.

A second component of the capital project is construction of a separate maintenance facility for our railroad museum. At present, all restoration and repair activities for these large artifacts, essentially involving heavy industrial work such as welding, spray-painting, solvent cleaning, etc. must be done in the museum exhibit space. A more suitable building for these activities is needed both for visitor safety and artifact preservation.

A third component of the capital project is completion of energy conservation and climate-control systems in the century old Depot building. This component addresses needs for both energy conservation and creation of a stable environment for the long-term preservation of artifacts.

3. IMPACT ON STATE AGENCY OPERATING BUDGET (FACILITIES NOTE):

No state operating funds are being requested for this project.

4. PREVIOUS PROJECT FUNDING:

The St. Louis County Heritage and Arts Center received a \$750 thousand grant in the 1994 bonding bill (Laws of Minnesota 1994, Sec. 2, subd. 13).

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

5. OTHER CONSIDERATIONS (OPTIONAL):

Cost estimates for the 3 components of the capital project outlined above are:

■ building expansion	\$ 6.8 million
■ maintenance facility	.3 million
■ energy conservation	<u>1.1 million</u>
TOTAL PROJECT COSTS	\$8.2 million

There are no site or building acquisition costs. Predesign and some design fees are being covered as part of the fundraising costs, not project costs. Other professional fees and furnishings and equipment are included in the above costs.

Because the program activities occurring in the expanded facility will be part of the budgets of our independent member organizations, it is estimated that this capital project will have minimal impact on the operating budget of the center itself. The increased operating costs relate primarily to increases for maintenance staff and utilities. Maintenance staff is projected to grow by 2.0 FTE or about \$20 thousand per annum at present rates. Utility costs are paid by St. Louis County by virtue of their ownership of the facility. This is expected to continue with the enlarged facility, but the energy conservation component of the plan will moderate this increase.

Because this project includes significant private funds which will be available for the initial planning and preparation activities, state capital funds are not anticipated to be needed until F.Y. 1997 or 1998. No state operating funds are being requested for this project.

We are currently in an active resource development state. We expect to complete our fundraising in Spring 1996. We expect to select a project architect in late 1995/early 1996, with design approval in late 1996 and construction beginning in 1997. The construction of the train maintenance facility and some aspects of the energy conservation projects in the existing structure will be completed earlier, probably in 1996.

This project was allocated \$750 thousand in the 1994 bonding bill. Matching requirements included in that legislation has been met. We hope to realize the

final portion of state funding in the 1996 bonding bill.

The Depot is located at the intersection of Michigan Street and 5th Avenue West in downtown Duluth. Fifth Avenue West was designed as a view corridor extending from the civic center to the Duluth Harbor. The civic center plan, and this notion of a view plaza or corridor, was created by Daniel Burnham, one of the founder of the City Beautiful movement in the early part of the century. This concept of a view corridor has been maintained since and was further developed in the late 60s/early 70s in the City of Duluth's Gateway Renewal Plan. As part of this plan, 5th Avenue West was developed as an extra-wide street with a tree-planted median. The significant architecture of the Depot is considered an integral piece of the view corridor. The continuing importance of 5th Avenue West is signaled by its most recent incarnation as 1 of 2 entrances to downtown Duluth from the I-35 freeway.

The area just to the south of the Depot has been the scene of extensive public investment during the last 5 years as part of the Duluth Downtown Waterfront Plan. As part of this plan, a large festival park, Bayfront Park, has been developed immediately south of the Depot, across the freeway. This park includes a tensile-fabric covered stage, children's play area, and large open spaces for festivals and celebrations. The City's Fourth of July festivities, among many other activities, are held here. this area is connected to the Depot by the pedestrian crossing of the 5th Avenue West viaduct. Plans call for a future pedestrian bridge connecting the city parking ramp just west of the Depot and Bayfront Park. There are also plans to extend the Depot's rail trolley which runs on-site to the Bayfront and Convention Center area.

Just southeast of the Depot, the newly-expanded convention and entertainment center is located. This is the principal venue for most large meetings and conventions in town. The symphony, one of the Depot's resident organizations, performs in the convention center auditorium. Immediately adjacent to the convention center is the S.S. William A. Irvin, the retired flagship of the U.S. Steel fleet, now a major Duluth visitor attraction.

Just east of the convention center is the Canal Park Area. The city has also extensively improved this area as part of the Waterfront Plan. A new hotel, shops, restaurants and park improvements have been made. A lakewalk skirts the periphery of the shoreline. Four large public arts projects are located here,

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

and the downtown's other major museum, the Canal Park Marine museum is located here. As part of this plan, the connections with the downtown and its existing institutions, over the freeway corridor, were emphasized.

Two other rail-related activities have also been planned which involve the Depot complex. One is the recent development of a scenic railroad which runs 26 miles up the north shore. This privately-operated attraction embarks from the Depot.

The building program would add a new, 2-story structure in the area of the existing trainshed and would add approximately 40,000 square feet to the existing 100,000 square foot complex. Drawings including current and proposed elevations, are included.

Several factors constrain the design and configuration of the proposed expansion. First, the complex is completely landlocked and surrounded on all 4 sides by roads and parking facilities. to the north is the city street which provides access to the complex. The east is a freeway interchange viaduct. To the south is the recently completed freeway and exit ramp. to the west is a municipally-owned, 2-level parking structure which serves the complex and the public library located directly across the street from the Depot.

The second constraint is the historic designation of the building. The Depot complex consists of a renovated Union Depot, constructed in 1892, and a modern performing arts wing on the east side of the complex. While there is already a modern wing attached to the historic depot structure, the building program was predicated on enhancing, rather than diluting further, the historic character of the complex.

The proposed design creatively and dramatically works within both these constraints. The addition is to be built to replace the existing modern trainshed enclosing the complex's railroad museum, and to be constructed in such a way that the addition replicates the historic trainshed enclosure. This original trainshed was built as part of the depot structure in 1982 but dismantled in the 1920s. This distinctive architectural elements of the original trainshed which will be replicated are a decorative truss wall on the east end and a clerestory which runs the entire length of the center peak of the structure.

This design also means that the configuration and footprint of the addition are rigidly defined. It has been necessary in the design to provide for the intended additional space, arrange it so that it not only works in itself but also integrates with existing space, and maintains a separation between open access public spaces (studios and offices) and controlled access spaces (exhibit galleries). We feel that the proposed interior design meets these considerations.

Square footage for the areas described above are as follows:

4 ballet studios @ 2,000, 1,200, 1,200, 600
ballet offices @ 800
ballet dressing and lounge area @ 700
ballet storage @ 650
theater office @ 1,000
symphony office @ 1,400
chamber music society office @ 300
ceramics studio @ 2,500
fiber arts studio @ 1,000
3 general art instruction studios @ 1,000 each
photo studio @ 1,000
art institute storage/tech area @ 1,000
art institute office @ 800
historical society office @ 1,600
transportation museum office @ 700
natural history museum office @ 1,000
2 exhibit galleries @ 4,000, 1,500
collections storage area @ 3,000
exhibit prep area @ 1,500
conservation workshop @ 1,000

This program space totals about 33,450 square feet. The balance of the 40,000 square foot addition is unassignable space.

The vacated existing area to be redeveloped as the black box theater is about 3,000 square feet. The vacated existing area to be used as general storage and meeting rooms is also about 3,000 square feet.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

The train maintenance facility is a separate, free-standing structure located just west of the main complex. It is estimated that it will be approximately 9,000 square feet.

The energy conservation and climate control project will include: a new roof with added insulation for the old Depot structure, replacing the single-pane windows in the Depot, new electrical service for the expansion and retro-fitting of existing air handling units to provide temperature and humidity control throughout the old structure.

In our preliminary plans we have discussed the inclusion of resources to provide a computer network throughout the building to link the operations of all the resident organizations. The Depot provides financial services to most of the resident organizations; this function particularly would be aided by the presence of networked computers. Wiring to provide for interactive components in conjunction with museum exhibits has also been discussed as a part of the program development of the museum organizations.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

William K. Miller, Executive Director, St. Louis County Heritage and Arts Center, 506 West Michigan Street, Duluth, MN 55802; (218) 727-8025.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☒ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
100,000 Gross Sq. Ft.

Project Scope
☐ Gross Sq. Ft. Demolished
☐ Gross Sq. Ft. Decommissioned
☐ Gross Sq. Ft. Renewal or Adaption
40,000 Gross Sq. Ft. New Construction

Final Project Size
140,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?
☐ Yes ☐ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note): *

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
Change in Bldg. Oper. Expenses . . .	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
Change in Lease Expenses	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
Change in Other Expenses	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
Total Change in Operating Costs . . .	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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* No state operating funds are being requested for this project.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$		
Other (specify) <u>Demolition</u>			\$ 140		
	1. Subtotal	\$ -0-	\$ 140	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ 462		
	3. Subtotal	\$ -0-	\$ 462	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 462		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ 462	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Prior year funds received but not yet expended</u>			\$ 3,247		
	5. Subtotal	\$ 3,800	\$ 3,247	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 289	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 3,800	\$ 4,600	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)	Total with inflation (1 through 9)	\$ 3,800	\$ 4,600	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 8,400

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)*	\$ <u>3,800</u>
State funding received	\$ <u>750</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>2,000</u>
Private funding received	\$ <u>1,050</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>3,000</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>1,000</u>
Private funding	\$ <u>600</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>8,400</u>
State funding requested (all years)	\$ <u>3,750</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>3,000</u>
Private funding (all years)	\$ <u>1,650</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

_____ Cash: \$ _____ Fund _____
 X Bonds: \$ 3,000 Tax Exempt X Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

_____ User Financing % of total _____

Source of funds _____

*Funds received, but not yet expended.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

The strategic linkage of this project to state services and policy objectives is unclear. The request is viewed as primarily a local benefit project, with potential for regional significance. The Department of Finance generally encourages local units of government to share project costs through at least a 50% local funding match of the biennial request.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	35
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		210

	Pre-design	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Stearns County
Stearns Co. Park Department

2. **AGENCY MISSION STATEMENT:**

Stearns County Mission Statement: The mission of the county is to provide quality public services, as determined by law and citizen needs, through innovative leadership and the teamwork of its people, officials, and employees. Services shall be provided in a fair, respectful, and professional manner consistent with available human, natural and economic resources.

Stearns County *Recreation Plan* Purpose and Goal: "The purpose of the *Recreation Plan* is to secure sufficient outdoor recreation areas and open space and conserve the natural resources of the county, the features that make Stearns County a pleasant place to live."

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

- A. Stearns County is part of the second largest and fastest growing metropolitan area in Minnesota. This growth is increasing the demand for open space.
- B. **Quarry Park & Nature Preserve** provides a singularly unique classroom for environmental education. Partnerships with St. Cloud State University and the St. John's University, and local school districts have already opened the park for curriculum planning, biological research, geological research, and K-12 field experience. The park is a resource that aides Minnesota in accomplishing its *Green Print* goals for environmental education.
- C. Day trips have replaced the traditional 2-week vacation for Americans. The location of **Quarry Park & Nature Preserve** easily serves the 2 million people living in the Twin City metropolitan area.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

- A. Present outdoor recreation facilities are lacking in Stearns County. The acreage goal, as indicated in the Stearns County Recreation Plan for 1995, is 2,500 acres. Stearns County currently has 930 acres.
- B. The current operating budget is at capacity.

5. **DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:**

- A. The long-range strategic goals for Stearns County Parks is to provide regional-type county parks which are natural resource based and key in on facilities for outdoor recreation, such as fishing, swimming, and trail uses.
- B. The Stearns County *Overall Economic Development Program*, as updated 2-28-95 identifies the **Quarry Park & Nature Preserve** as one of its tourism objectives.
- C. The **Quarry Park & Nature Preserve** is specifically referred to in the *1989 Recreation Plan*.

6. **AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:**

- A. Capital requests were generated through the *1989 Recreation Plan*, for Stearns County for the **Quarry Park & Nature Preserve**. In June 1995 a *Master Plan* for the Quarry Park & Nature Preserve was completed.
- B. With acquisition taking place in December 1993, and master planning concluded in June 1995, the park entered the fundraising phase and was thus submitted for state bonding assistance.
- C. The *Recreation Plan* was adopted after public hearings, as required by state law. Two public meetings were held to gather input prior

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

to adopting the *Master Plan*. After 3 design options were developed another public review and hearing was conducted by Brauer & Associates, the planning consultant for the project. Numerous large articles, which included proposed development maps were published in the St. Cloud Daily Times (circulation 40,000) before adoption of the final *Master Plan*.

- D. Brauer & Associates of Minneapolis was the consulting firm which developed the *Master Plan*.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

Warner Lake County Park (241 acres) was recently completed. Development included a nature center, fishing pier, roads, parking, paths for bicycling and other year-round uses.

Stearns County is currently negotiating with neighbors of **Quarry Park & Nature Preserve** for possible expansion of the park. A purchase agreement has been prepared for specific expansion near the entrance of the park.

A recent donation of 6 acres (Miller Landing) near St. Cloud, will compliment Stearns County's Sauk River Canoe Route project. Previous state grants assisted in providing access and camping sites on the Sauk River to facilitate public outdoor recreation access.

Redevelopment plans are being considered at Lake Koronis to improve accessibility to the disabled visitor.

8. OTHER (OPTIONAL): N/A

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Charles B. Wocken, Stearns County Park Director, 425 S. 72nd Ave., St. Cloud, MN 56301, (612) 255-6172

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Stearns County Park Department
PROJECT TITLE: Quarry Park & Nature Preserve

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,559
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$792
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$2,293
LOCATION (CAMPUS, CITY, COUNTY): St. Cloud area, Stearns

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

The project would be the first phase development of the park. It would allow the completion of safety/reclamation components as well as provide access to the public for trail activities, swimming, scuba, rock climbing, ski touring, mountain biking and general outdoor interpretation. This phase would also include expansion of the park. Phase 2 would include additional facilities for ski touring, scenic overlooks, outdoor interpretation, and infrastructure. Phase 3 would provide an interpretive center, picnic facilities, amphitheater, controlled outdoor interpretive exhibits on the granite industry, group camp, outdoor classroom, and maintenance support facility.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The basic strategy is to "get the park open as soon as possible." Acquisition and research grants from the state have helped begin implementation of the Quarry Park concept as identified in the 1989 County Comprehensive Plan. Several private contributions have helped with park research and planning. An expansion of the current 220 acres with another 140 acres will cost an estimated \$300 thousand. This acquisition is identified in the project costs for 1996-1997. The Master Plan indicates a total construction and engineering cost for all phases at \$6.45 million. Added to previous site costs and anticipated expansion, the total project value will be about \$7.2 million. The site was selected because of its proximity to a major metropolitan area, and

its abundant natural and scenic resources. The metropolitan area serves populations in Stearns, Sherburne and Benton Counties. From the granite resources in Central Minnesota grew the largest granite company in the world. The story of this industry and the role granite has played in Minnesota, as well as international architecture, is the theme of this park. There are **no examples of a similar project in the central United States** of a rehabilitation of an abandoned granite quarry for public recreation.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

There are no impacts on the state operating budget.

4. PREVIOUS PROJECT FUNDING:

This project received previous funding of \$473 thousand from the following:

- \$250 thousand acquisition (M.L. 1991, chap. 254, art. 1, sec. 17(d).
- \$50 thousand research and planning (M.L. 1993, chap. 172, sec. 14, subd. 7).
- \$133 thousand private contributions.
- \$40 thousand county funds.

5. OTHER CONSIDERATIONS (OPTIONAL):

The costs are higher on this project because more money is required to address safety and reclamation issues on an abandoned industrial site. Such issues are selective waste pile stabilization and safe public access to scenic overlooks and trails.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles B. Wocken, Stearns County Park Director, 425 S. 72nd Ave., St. Cloud, MN 56301, (612) 255-6172

AGENCY CAPITAL BUDGET REQUEST**Form D-2****Building Project Detail (Cont.'d)****Fiscal Years 1996-2001****Dollars in Thousands (\$137,500 = \$138)****PROJECT TYPE (check all that apply):**

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☐ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:**Information technology plan:**

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: N/A**STATE-WIDE BUILDING ID #: N/A****FACILITY SQUARE FOOTAGE: N/A****Existing Building**

 N/A Gross Sq. Ft.

Project Scope

 N/A Gross Sq. Ft. Demolished
 N/A Gross Sq. Ft. Decommissioned
 N/A Gross Sq. Ft. Renewal or Adaption
 N/A Gross Sq. Ft. New Construction

Final Project Size

 N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note): N/A*

	<u>F.Y. 1996-97</u>	<u>F.Y. 1998-99</u>	<u>F.Y. 2000-01</u>
Change in Compensation	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Bldg. Oper. Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Lease Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Other Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Total Change in Operating Costs . . .	\$ <u> N/A </u>	\$ <u> N/A </u>	\$ <u> N/A </u>

Other:

Change in F.T.E. Personnel N/A N/A N/A

* No state operating funds are being requested with this project.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (F.Y. 1996-97) Phase I	Project Costs (F.Y. 1998-99) Phase II	Project Costs (F.Y. 2000 and beyond) Phase III
1. Site and building preparation					
Site acquisition			\$ 300		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ 417	\$ 300	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ 6	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ 7		
Construction			\$ 160		
	3. Subtotal	\$ 50	\$ 167	\$ 156	\$ 469
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 57		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ 57	\$ 244	\$ 437
5. Site and building construction					
On site construction			\$ 1,035		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 1,035	\$ 970	\$ 2,915
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ 473	\$ 1,559	\$ 1,370	\$ 3,821
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
	Total with inflation (1 through 9)	\$ 473	\$ 1,559	\$ 1,370	\$ 3,821

TOTAL PROJECT COSTS (all capital costs, all years) \$ 7,223

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
 Fiscal Years 1996-2001
 Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

The strategic linkage of this project to state services and policy objectives is unclear. However, due to its multi-county service district in the St. Cloud area, the request is viewed as having regional significance. The Department of Finance generally encourages local units of government to share project costs through at least a 50% local funding match of the biennial request.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$1.559million for this project. Also included are budget planning estimates of \$792 thousand in 1998 and \$2.293 million in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	19
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		214

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Farmamerica
Minnesota's Agricultural Interpretive Center
PROJECT TITLE: Visitor Center

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$ -0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$ 500
LOCATION (CAMPUS, CITY, COUNTY): Waseca County, Waseca, Minnesota

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

Farmamerica requests funding for construction of the first phase of a 2 phase Visitor Center. The Center will provide an entrance and gathering point for visitors, information area, starting place for tours and main entrance for Farmamerica. The Center will include a visitors reception area, exhibit hall and meeting room, work room, offices, restrooms, storage rooms, mechanical and maintenance space. Eleven thousand five hundred square feet of space are being requested.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Farmamerica is Minnesota's Agricultural Interpretive Center. The Visitor Center will provide a headquarters for visitors at Farmamerica. It will provide an entrance, exhibit, information and service area.

The long range plan for Farmamerica is to interpret the past, present and future of agriculture and a Visitors Center with exhibit room and meeting room are necessary to effectively tell the story along with the hands-on exhibit on the site.

Farmamerica serves the people of Minnesota with special emphasis on school children, urban/rural audiences and tourists.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Farmamerica has been and will continue to seek the core operating funds (approximately \$280 thousand) from the Minnesota state legislature. At the present time, the legislature provides \$25 thousand per year of a \$60 thousand minimal budget. The additional funds come from sales, gate receipts and donations from individuals, business and industry.

4. PREVIOUS PROJECT FUNDING:

Farmamerica received a matching grant of \$50 thousand in 1978 to start the planning for the Minnesota Agricultural Interpretive Center.

Farmamerica received \$1 million in capital funds in 1980 to start the development of the Minnesota Agricultural Interpretive Center. The funds were used for site development includes prairie/pond/marsh area, roads, parking lots, moving in and constructing buildings such as hovel, log house, smoke house, log barn, school house, church, 1920s/1930s house, barn, milk house, granary, town hall and blacksmith shop.

An additional \$500 thousand was received in the 1980s for capital improvement. These funds were used to continue the development of the Farmamerica site, maintain and improve the facilities and plan for the Visitor Center.

Twenty-five thousand dollars of operational funds have been provided by the Minnesota state legislature for F.Y.s 1994, 1995 and 1996. The Minnesota Historical Society serves as the fiscal agent.

5. OTHER CONSIDERATIONS (OPTIONAL):

The plans developed for the Visitor Center in 1986 need to be updated.

The Visitor Center and operation funds are needed in order to operate the site on a full-time, efficient and effective basis, conduct events and school tours continuously. With these improvements, Farmamerica could tell the agriculture story to many more thousands of students, tourists and the general public.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Jane Hermel, Administrative Office Manager (507) 835-2052
Farmamerica
P.O. Box 111
Waseca, Minnesota 56093

Edward C. Frederick, Chair, Board of Directors (507) 835-2052
Farmamerica
P.O. Box 111
Waseca, Minnesota 56093

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Farmamerica Visitor Center

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE: N/A

Existing Building

-0- Gross Sq. Ft.

Project Scope

<u>-0-</u>	Gross Sq. Ft. Demolished
<u>-0-</u>	Gross Sq. Ft. Decommissioned
<u>-0-</u>	Gross Sq. Ft. Renewal or Adaption
<u>14,500</u>	Gross Sq. Ft. New Construction

Final Project Size

14,500 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>140</u>	\$ <u>148</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>60</u>	\$ <u>63</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>200</u>	\$ <u>211</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>2.0</u>	<u>2.0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ 170		
1. Subtotal		\$ -0-	\$ 170	\$ -0-	\$ 85
2. Predesign fees	2. Subtotal	\$ -0-	\$ 10	\$ -0-	\$ 5
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ 60		
Contract documents			\$ -0-		
Construction			\$ -0-		
3. Subtotal		\$ -0-	\$ 60	\$ -0-	\$ 30
4. Administrative costs and professional fees					
Project management by consultant			\$ 50		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
4. Subtotal		\$ -0-	\$ 50	\$ -0-	\$ 25
5. Site and building construction					
On site construction			\$ 650		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
5. Subtotal		\$ -0-	\$ 650	\$ -0-	\$ 325
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 60	\$ -0-	\$ 30
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 1,000	\$ -0-	\$ 500
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ -0-	\$ 1,000	\$ -0-	\$ 500

TOTAL PROJECT COSTS (all capital costs, all years) \$ 1,500

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>-0-</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>1,000</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>500</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>1,500</u>
State funding requested (all years)	\$ <u>1,500</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

<u>X</u>	Cash:	\$ <u>1,000</u>	Fund <u>General</u>
_____	Bonds:	\$ _____	Tax Exempt _____ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

_____ General Fund % of total _____

_____ User Financing % of total _____

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

The strategic linkage of this project to state services and policy objectives is unclear. The request is viewed as primarily a local benefit project, with potential for regional significance. In order to phase project costs, project proponents may wish to amend their request to seek design funding in 1996 and return to the legislature in 1998 to request construction funding. Due to ownership by a private non-profit organization rather than a public jurisdiction, the request is correctly presented to seek a direct cash appropriation from the General Fund rather than general obligation bonding.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		125

	Pre-design	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Independent School District #492
KSMQ-TV
Austin, Minnesota

2. **AGENCY MISSION STATEMENT:**

KSMQ-TV is a nonprofit, noncommercial, public television station owned by the Austin Public Schools (ISD #492) to provide the best in quality informational, educational, instructional, and entertainment programming for the diverse audiences of south central and southeastern Minnesota.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

As the ability of KSMQ-TV to provide local programming increases, with the assistance of the state of Minnesota Department of Administration's annual capital equipment appropriation, southern Minnesota quality public TV station has been able to improve its ability to outreach into our broadcast community with a wide variety of regionalized programming for and about our citizens. In addition to our efforts, other members of Minnesota Public Television, Inc., are producing excellent local and regional programs that are aired on KSMQ-TV. The trend to produce more programming for our community with a local emphasis has set Minnesota Public Television apart from other public TV stations in adjacent states. The only area of south central/southeastern Minnesota not able to receive local/regional Minnesota produced public television is Houston County and parts of Winona County. Over recent years more and more requests from educators and citizens of Houston and Winona counties have developed. This increase has resulted in a state of Minnesota funded engineering study to determine the possibility of broadcasting Minnesota public TV on KSMQ into this far southeastern corner of our state. Now we at KSMQ along with our regional citizens come to the state to complete this project.

Since the early 1960s the state legislature has had a long standing position of supporting public television through the capital bonding program. Over the last 30 years the state of Minnesota's funding of the development and maintenance of public television in Minnesota has promoted the spirit of public/private partnerships.

In 1962 the state appropriated approximately \$50 thousand to KTCA in order to build Twin Cities public television. In addition, the state legislature donated the original KTCA land adjacent to the State Fair Grounds. In the late 1970s the state legislature provided start up funds of \$440 thousand to Bemidji to build a public television station (KAWE-TV) to serve northwestern Minnesota. In 1981 Duluth public television, WDSE-TV, (serving the northeastern part of Minnesota) and Appleton public television, KWCM-TV, (serving west central Minnesota) each received \$1.4 million to improve their broadcast signal to their respective FCC licensed community. Following the transmitter grant to KWCM, the state legislature in the mid-1980s sent another \$435 thousand to Appleton to help build the KWCM Westcentral Minnesota Teleplex Building. In 1989 the state donated \$1 million to Twin Cities Public Television to help in the building of the new KTCA/KTCI Telecenter in St. Paul. Most recently, in 1994, the state legislature sent another \$1.2 million to Murray County, MN to build a new transmitter and studio in the far southwestern portion of Minnesota on behalf of KWCM-TV. This new station is currently being placed near Worthington, Minnesota. Over the last 17 years the state of Minnesota has spent over \$6 million to provide dependable public television to the citizens of Minnesota.

The area of southeastern Minnesota is the only remaining population area not served with Minnesota Public TV (via cable or over-the-air). KSMQ-TV, public TV for south central/southeastern Minnesota, owned by Independent School District #492 of Austin, Minnesota, is the only Minnesota public TV station never to receive a state grant to improve transmission and hence population served. Should the requested \$1.2 million KSMQ translator be funded by the state of Minnesota, the final geographic populated area in our state will be served with Minnesota Public Television. This request by KSMQ truly meets the Minnesota constitutional test of public purpose.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

KSMQ-TV's current facility is designed to service an approximate 60-mile radius from the KSMQ transmitter in Austin, Minnesota. This transmis-

**AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001**

Form A

sion services a large portion of the south central and southeastern portions of Minnesota. However, this broadcast signal is not capable of reaching into the far southeastern corner of Minnesota. KSMQ's current assets and personnel are capable of providing a quality service to our current audience. This service will be delivered directly into both Winona and Houston counties with the proposed capital project.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

KSMQ-TV's long-range goal is to be of service to our entire FCC assigned geographic service area of south central and southeastern Minnesota. This service will be filled with educational, informational, and outreach programming. In addition, KSMQ's service will be designed to provide an abundance of locally produced programs for and about our broadcast service area. By the second half of the 1990s and beyond, KSMQ should be the broadcast provider of local and regional non-commercial educational programming from Blue Earth to LaCrescent and Mankato to the Iowa border. The capital plan currently being requested for a KSMQ satellite transmitter in the far southeastern portion of Minnesota will complete our current goals as defined above. Future studio and remote equipment will be addressed through annual Minnesota Public TV, Inc., appropriations.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

KSMQ has attended several Houston/Winona counties citizens' informational meetings where we learned of the community interest for Minnesota public television in this far southeastern area of our state. In addition, KSMQ has interviewed several southeastern area public school educators relative to their interest in this project.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

KSMQ has not been involved in any capital projects during the last 6 years.

8. OTHER (OPTIONAL):

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Barry G. Baker, General Manager, KSMQ-TV, 2000 8th Ave. NW, Austin, MN 55912, (507) 433-0678/433-0670.

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Independent School District #492

KSMQ-TV

PROJECT TITLE: Southeastern MN Public TV Project

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,112

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-

LOCATION (CAMPUS, CITY, COUNTY): Fillmore, Houston, Winona Counties

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

KSMQ-TV, southern Minnesota public television, owned and operated by Independent School District #492 (Austin Public Schools) proposes to build a television transmitter with sufficient power to provide the KSMQ-TV program service to the far southeastern counties of Minnesota. Legislative capital funding is requested to construct a KSMQ television transmitter in the Rushford area of southeastern Minnesota to bring a Minnesota public television signal, for the first time, into Houston and Winona County.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The KSMQ-TV program service is complete with over 6,000 hours of quality public TV programs including Minnesota's finest public television offerings, ie. Almanac, Ventures North, News Night Minnesota, Healthline, In Session. Currently, the vast majority of southeastern Minnesota citizens living in Fillmore, Houston, or Winona are unable to access Minnesota public television, and are dependent upon Iowa and/or Wisconsin for their public TV.

This project will afford KSMQ sufficient funds to build a microwave repeater and UHF transmitter to serve Fillmore, Houston, and Winona counties. From a broadcasting perspective, these counties are topographically disadvantaged, and hence are unable to access Minnesota over-the-air signals that might normally reach into their communities.

The Minnesota legislature committed \$5 thousand in F.Y. 1995 for KSMQ-TV to engage an engineering study to determine the possibility and cost of placing a Minnesota public TV signal from KSMQ into the entire southeastern corner of our state. This pre-design is completed and has been reviewed with area legislators and citizens.

KSMQ-TV is currently petitioning the FCC for Channel 56 a UHF frequency that will provide a dependable service. KSMQ is now coming to the legislature to cover the design and construction costs of this project.

Our current schedule to provide service to southeast Minnesota is as follows:

- KSMQ has obtained legal assistance (May 1995) to secure FCC approval of frequency and other required licenses.
- Obtain legislative and Governor approval of funds to proceed with project by 6-30-96.
- Begin the process in July 1996 of seeking competitive bids for the equipment, materials, and labor to build the described transmission project.
- Begin the process of acquiring land and site preparation (July 1996)
- Construction will commence as above details are completed. Projected length of construction time is 9 to 12 months.
- Testing of new signal and delivery of service by September 1997.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Should the capital proposal receive state funding, KSMQ plans on providing all of the day-to-day costs of operation to maintain a quality signal in southeastern Minnesota. Current estimates of station costs will be slightly more than \$3 thousand per month or \$38 thousand annually. These costs will not be borne by the state of Minnesota.

In addition, KSMQ plans to spend a minimum of \$1 thousand per month on salaries and supplies during the construction of the proposed project. This \$1 thousand per month is not included in the project costs detailed on Form D-3.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

Proposed Monthly Expenditures (in \$)

Description		Price/Unit	Cost/Month
Telephone	1 Voice Grade Line	\$150.00 install	\$ 40
Utilities	Electric Service	.078/kwh	2,100
Road Maintenance	Gravel/Grading		25
Grounds Maintenance	Mowing/Trimming, Etc.		25
Snow Removal	Plowing		25
Travel	35 Trips min./year	\$49/Trip	146
Parts	Percentage of Stock	5% of \$10,500	45
Percent of Salaries	Engineer @ \$47,480	10%	396
Insurance	Replacement Value	\$4,500/year	375
TOTAL			\$3,177

4. PREVIOUS PROJECT FUNDING:

Five thousand dollars from the state legislature in F.Y. 1995 to perform engineering study.

5. OTHER CONSIDERATIONS (OPTIONAL): None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Barry G. Baker, General Manager, KSMQ-TV, 2000 8th Ave. NW, Austin, MN
55912(507)433-0678/433-0670

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
 N/A Gross Sq. Ft.

Project Scope
 N/A Gross Sq. Ft. Demolished
 N/A Gross Sq. Ft. Decommissioned
 N/A Gross Sq. Ft. Renewal or Adaption
 N/A Gross Sq. Ft. New Construction

Final Project Size
 N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No. If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note)*:

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u> -0 </u>	\$ <u> -0 </u>	\$ <u> -0 </u>
Change in Bldg. Oper. Expenses	\$ <u> -0 </u>	\$ <u> -0 </u>	\$ <u> -0 </u>
Change in Lease Expenses	\$ <u> -0 </u>	\$ <u> -0 </u>	\$ <u> -0 </u>
Change in Other Expenses	\$ <u> -0 </u>	\$ <u> -0 </u>	\$ <u> -0 </u>
Total Change in Operating Costs . . .	\$ <u> -0 </u>	\$ <u> -0 </u>	\$ <u> -0 </u>

Other:

Change in F.T.E. Personnel 0 0 0

* No state operating funds are being requested for this project

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):				Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation							
Site acquisition					\$ 36		
Existing building acquisition					\$ -0-		
Other acquisitions costs:							
Environmental studies					\$ -0-		
Geotechnical survey					\$ 9		
Property survey					\$ 13		
Historic Preservation					\$ -0-		
Other (specify)					\$ -0-		
	1. Subtotal			\$ -0-	\$ 58	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal			\$ 5	\$ -0-	\$ -0-	\$ -0-
3. Design fees							
Schematic design					\$ -0-		
Design development					\$ -0-		
Contract documents					\$ -0-		
Construction					\$ 3		
	3. Subtotal			\$ -0-	\$ 3	\$ -0-	\$ -0-
4. Administrative costs and professional fees							
Project management by consultant					\$ -0-		
Construction management					\$ -0-		
Construction contingency					\$ -0-		
Other (specify)					\$ -0-		
	4. Subtotal			\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction							
On site construction\equipment					\$ 938		
Off site construction					\$ -0-		
Hazardous material abatement					\$ -0-		
Other (specify) <u>Labor</u>					\$ 12		
	5. Subtotal			\$ -0-	\$ 950	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal			\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal			\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal			\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)				\$ 5	\$ 1,011	\$ -0-	\$ -0-
9. Inflation multiplier <u>10%</u>	9. Subtotal			\$ -0-	\$ 101	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>12/96</u>							
Total with inflation (1 through 9)				\$ 5	\$ 1,112	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 1,117

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>5</u>
State funding received	\$ <u>5</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>1,112</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>1,117</u>
State funding requested (all years)	\$ <u>1,117</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

 Cash: \$ Fund

 X Bonds: \$ 1,112 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

To date, the legislature has had a long-standing history of funding Public TV in Minnesota and has provided significant assistance to other geographic areas of the state. Due to its multi-county service district in southeastern Minnesota, the request is viewed as having regional significance. The Department of Finance generally encourages local units of government to share project costs through at least a 50% local funding match of the biennial request.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		240

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** South Metro Group (Joint Powers)
 Bloomington, City of
 Eden Prairie, City of
 Edina, City of
 Hopkins, City of
 Metropolitan Airports Commission
 Minnetonka, City of
 Richfield, City of

2. **AGENCY MISSION STATEMENT:**

The mission of South Metro is to provide equipment and facilities for the on-going training of its public safety personnel by combining their respective resources so as to avoid duplication and enhance the quality of the final product through providing up-to-date, state-of-the-art equipment and facilities in a more cost-effective manner.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

Training is an important aspect in the public safety disciplines of police and fire prevention and suppression. Training is a substantial time and money investment made by South Metro for employee development, compliance with state and federal mandates and loss control. South Metro is responsible for managing and directing 390 law enforcement officers and 461 firefighters.

Increased training requirements for police and fire personnel have resulted in the need for additional training facilities. Both police and fire officials must participate in more training than previously required.

Police and fire personnel have undergone great changes, one of which has been growth. Not only do fire and police personnel need more training, but there are also more of them to train. Consequently, the demand for training facilities has increased. This demand will only escalate into more drastic proportions if action is not taken to remedy the lack of training facilities.

Police and fire departments are moving toward scenario-based training in light of increased sophistication needed in decision-making by police officers and firefighters. In the police area, most training is moving indoors - new OSHA complying firing ranges for a wide range of firearms, computer-simulated use of force, even simulations of felony traffic stops. Computerization is also making inroads in live fire training, with systems offering controlled conditions in structures or pits which can be reset quickly to repeat the training for another group of firefighters. This new technology will best prepare public safety personnel to operate confidently in a real-life situations.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

An assessment of current public safety training facilities highlights our need to act quickly to remedy the dilemma which now faces many of our public safety departments.

Recently the Braemar indoor gun range in Edina was shut down due to lead contaminants found within the soil. Clean up efforts are planned and will involve mining the top 12"-18" of soil and shipping it to a hazardous landfill site. With the closing of this range Edina, as well as other communities, are forced to travel a greater distance to receive quality firearms practice and training.

Hopkins has recently suffered the loss of its firing range as a result of the increase in development around the area. The liability that a city could be subjected to along with citizen complaints, has forced the closing of these firing range facilities. Eden Prairie as well as Hopkins is without a training facility.

The Metropolitan Airports Commission's outdoor firing range at the Minneapolis St. Paul Airport was recently closed. With these ranges now closed down, communities are being forced to spend more tax dollars for a lower quality training than what would be available through this proposal.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

Richfield currently has a gun range which is inadequate for the many types of training mandated and can only handle a small number of communities. The level of training available and number of safety personnel able to train at one time make this range impractical.

Bloomington has a firing range that is very limited by season, time of day, and type of weapon. These variables make scheduling for training virtually impossible.

Long-range weapons and SWAT unit training is very difficult. The nearest long-weapons training ranges are in Faribault and St. Cloud. SWAT units must train at Camp Ripley or Fort Dodge, Iowa. Some of this training could be accommodated locally if the appropriate facilities were available.

South Metro fire departments are also suffering from a lack of facilities to train for actual firefighting situations. Bloomington is the only city in this area with a fire tower. However, it is no longer usable and there are no plans to repair or update the tower. In addition, the business district of Bloomington is encroaching upon the location of the fire tower.

Vacant houses are occasionally available for training, yet restrictions have made the cost of preparing these homes for burning too expensive. EPA rules are so restrictive in terms of removing the asbestos from the house prior to burning, that it is no longer feasible to conduct fire training on homes within the South Metro. The City of Edina has had six houses donated to it this year alone, but due to EPA restrictions and neighbors complaints, the fire department has not been able to utilize these houses for training purposes.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

The primary goal of South Metro is to provide an affordable cost-effective training delivery system and a jointly owned and operated training facility.

■ **Proximity.** By developing this facility, there will be reduced travel time, and the expense involved to use remote, existing training sites will be eliminated. Personnel can be called back from training in minutes if they are needed to respond to an emergency in their jurisdiction. Proximity will

make it possible for short "brush-up" training as warranted.

■ **Availability.** The facility would be available 24 hours a day to serve the South Metro communities. If additional training times are available, the facility could be rented with the revenue transferred to pay operating costs. Training and instruction could be scheduled for any shift, so a police officer or firefighter might plan training to fit in his/her schedule (with less need for overtime). Training can be open to all police officers/firefighters; public safety employees attending sessions need not all be from the same department. Several instructors could provide training for certain areas, so that the need for multiple training sessions by one trainer for one department would be reduced.

■ **Affordability.** Cost-sharing expands the opportunities for training and state-of-the-art equipment. For example, due to travel and lodging expenses, only a few police staff can attend the Northwestern University Traffic Institute in Chicago, acknowledged to be one of the premier institutes in the country. The South Metro will reduce costs significantly by inviting the Northwestern faculty to teach the course at the training center. Also, fire training courses are increasingly available through satellite downlinks. The facility will have one satellite, pay one downlink fee per training session, and have it available to all 7 departments. Finally, the live fire training equipment is a significant outlay, and affordable only through a cooperative financing effort.

■ **Standardization** The types of training required for public safety employees are very similar. Common procedures could be developed that would fit the needs of each department. Preparation of training materials will be economized. Hiring schedules will be coordinated so that all new personnel could take common training together. With a common curriculum, the South Metro could train experts on their staffs to become accredited instructors, thus saving expenses for outside trainers.

■ **Cross-Jurisdictional Response.** By gaining common experiences from training with members of other departments, staff members can provide more effective assistance when responding to incidents on their borders or in neighboring jurisdictions. Safety is also enhanced by having shared training. Should there be a need for response by several jurisdictions (e.g., a major natural disaster), a larger pool of staff would be available.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

Staff would also have a greater sense of confidence in working with members of other departments.

■ **Cooperative relationships.** The cities and MAC have traditionally had mutual aid agreements in police and fire services. The training center would strengthen those cooperative relationships. It would provide police officers/firefighters additional networking opportunities, and the valuable learning that comes from interacting with peers in other departments.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

A core group of individuals representing each community have been involved in the discussion about a joint training facility. This committee consists of managers, police, and fire personnel. The committee analyzed the current training facility situation facing each of the communities. The committee noted the trends in police and fire training facilities stated earlier and chose to address this problem before it escalates into disastrous proportions for police and fire personnel.

The committee analyzed the benefits of constructing a joint public safety training facility. It determined that the benefits from an economic and safety perspective will be substantial, and this conclusion formed the basis for this proposal.

The committee also researched possible sites for this proposed facility and estimated the construction costs. Several sites were evaluated and the committee selected a site located in Edina near Highways 169 and 494. There are several reasons why this Edina site was chosen:

■ **Location:** The site is on the border of Edina, Eden Prairie, and Bloomington. It provides easy access to Highways 169 and 494. The site is readily accessible at the Highway 169/Valley View interchange.

■ **Ownership:** The proposed land is already publicly owned and controlled by the City of Edina.

■ **Surrounding Area:** This site is remote. No residential area is located nearby. The site is bordered by a golf course, open park area and ice rink.

■ **Land Use:** The site was previously used as a gun range and therefore the proposal project is consistent with prior land use.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

N.A.

8. OTHER (OPTIONAL):

N.A.

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Ken Rosland, Edina City Manager
4801 W. 50th St.
Edina, MN 55424-1394
(612) 927-8861

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: South Metro Group (Joint Powers)
PROJECT TITLE: South Metro Joint Public Safety Training Facility

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$2,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Edina

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

The South Metro Joint Public Safety Training Facility consists of two components: a public safety classroom facility that includes a firing range, and a live fire training facility. Both facilities will provide state-of-the-art resources that will allow departments to custom fit training procedures and activities for their personnel. The goal is to develop a more cost effective public safety training delivery system. The facility will provide quality construction and appearance, and will be comfortable to its users, easy to maintain, convey a sense of pride, confidence, and professionalism, and reinforce a positive attitude toward the activities being performed.

A. PUBLIC SAFETY CLASSROOM FACILITY

■ **Office/Media Center and Library**

The Office/Media Center and Library has a provision for one office space for Facility Manager and work stations (either built-ins or systems furniture) to accommodate up to two support staff. An area would also be provided for printed and audio/visual reference materials for use by department personnel for training and education. The office will have a visual control over everyone entering and leaving the facility and security control over access into the Fire Training Control Center and Firing Range.

■ **Conference/EOC Center**

This center will consist of a large classroom/training facility/Emergency

Operations Center with the ability to be subdivided into two classrooms: one to accommodate seating for 30 people; the larger space to accommodate seating for up to 75 people. Each space will be provided with projections screens, marker boards and display surfaces. The space is to be subdivided with a folding, stackable panel partition wall with good sound attenuation capability. A well designed lighting system will be provided to accommodate different class uses and presentations.

■ **Decision Training - Fire Arms Training System (F.A.T.S.)/Skills Training Classrooms**

This feature will consist of two separate training classrooms. The decision training-F.A.T.S. will accommodate an Apogee (scenario-based) laser training system. An area is provided for the installation of a future bank of study carrels for individual computer training along with a projection screen and marker board. The Skills Training room will have the capability of being divided into two classrooms by a folding, stackable panel partition wall with good sound attenuation capability. The Skills Training classroom will utilize padded floor mats for defense training. When not in use, the mats would hang on the wall. Both rooms are subject to abuse-level activity and are to be sound proofed.

■ **Projection Room/Audio-Video Storage**

This room is used for projection of training materials in the large conference/EOC Center. It will also provide cabinets for general storage of audio/video equipment used in other classrooms.

■ **Vending/Kitchenette**

This area will accommodate vending machines for soft drinks, coffee and snacks. A small kitchenette with built-in cabinets that will provide a sink, refrigerator unit, microwave and storage of serving utensils/appliances.

■ **Public Rest Rooms**

The rest rooms for men and women will be handicapped accessible and meet ADA requirements. The men's facility will provide 1 ADA designed water closet and 2 urinal stations, the women's will have 3 water closets, 1 meeting ADA guidelines. Both facilities will have 2 lavatories provided.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
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Form D-1

■ **Circulation/Mechanical Maintenance**

These support spaces are functionally self-explanatory. The one exception would be the circulation spaces at the building entrance that also acts as the central lobby space. This area will be the major public space in the facility and will have a higher ceiling that can incorporate clerestory windows or skylights to introduce natural daylight into the space. An area with fixed seating will be provided. Areas leading to classrooms will serve as gathering or "breakout" spaces during lectures and seminars.

■ **Locker Rooms**

Locker rooms are provided for police and/or fire personnel using the facility. Each locker room will have two shower stalls. The men's will have a water closet and urinal, the women's will have 1 water closet, each will have 1 lavatory, and a small dressing area that will provide 12-14 half lockers that are used only for the duration of the training visit.

■ **Firing Range**

The firing range is a collection of spaces used for the purpose of firearms training, storage of firearms and munitions, and their cleaning and repair. The range will accommodate up to 14 shooting points; 10 stations will be used for pistol training (75' long) and four stations used for rifle training (150' long). An observation control room is centrally located for supervision of the entire range. Given the potential exposure to lead, the firing range requires its own stringent mechanical/ventilation and filtering systems to eliminate contact with lead by users.

■ **Fire Training Control Center**

This space is used to monitor and control simulated fire training exercises that take place in the practice burn building located 150' to 200' away from the Public Safety Building. The control room has full visual range of all burn tests and the operator can control tests at a computerized console. The only built-in feature required is a counter to house the computer console equipment and various folders, printer, etc. used in operating and recording training activities. Access to the control center will be controlled and monitored by the office staff.

■ **Satellite Connection**

The training facility will serve as a satellite emergency operations center (EOC)

for multi-city disasters for major crimes involving several jurisdictions (e.g. serial rapes, Hussey case).

B. LIVE FIRE TRAINING FACILITY

■ **Live Burn Training Structure**

The training structure is the most significant component. This structure simulates fire fighting and rescue operations in three building types: residential, 2 story commercial structures and high-rise towers. The structure will be constructed with four sections: one section for each of the above building types and a section to house the automated control burner equipment. Typical live burn structures are constructed of poured-in-place concrete. By using the proposed automated control burner system, each simulated burn area would be linked with Corten steel to protect the adjacent walls and ceiling. The feature will allow the structure to be constructed of reinforced concrete masonry units and precast concrete planks in lieu of poured concrete. Typically, this will allow a faster construction schedule and will lower construction costs. The overall complex will be designed to incorporate up to five live burn scenarios. Access, venting, steel lining, etc. will be installed at the time of construction for all 5, but given the costs, only 3 of the automated burn situations will be installed at this time.

■ **Burn Pit**

The burn pit is a concrete pit 8 to 10 inches deep and 24 feet square. The pit incorporates a computerized burn system that is used in the training of flammable liquid fires.

■ **Trench/Cave Rescue**

Used to simulate training techniques for rescue operations at similar situations. The mock-up will consist of a concrete lined trench 12' deep by 4' wide by 15' long.

■ **Satellite Connection**

The satellite connection will also prove valuable to fire departments through training broadcasts and as an Emergency Operations Center in fire emergencies.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
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Form D-1

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

As state and federal government continues to cut back on funding for local governments through such sources as HACA and LGA, cities are forced to find new sources of revenue. At the same time citizens are demanding that local governments do more with less. The Joint Public Safety Training Facility is an example of doing more with less.

This unique partnership by South Metro makes it possible for police and fire departments to receive the training that is crucial for them to perform their duties. This allows each city and MAC to have access to the latest in public safety training equipment that is out of reach were it not for the joint facility and cooperative efforts of these partners.

Among the many things that are required of cities none is more important and crucial than safety. The state mandates that members of South Metro train its public safety employees for any situation that may arise. To do this they must be equipped with the proper training facilities and equipment. In light of the recent closing of fire ranges, fire towers, as well as budget limitations, the members of South Metro are forced to explore cooperative alternatives to fund municipal facilities.

Cities are concerned about the safety of their personnel and their ability to serve professionally the various needs of their constituents. They go to great extremes to attempt to provide the best in training. Many times this results in large expenditures and missed opportunities. In many cases public safety personnel, to fulfill their training, are paid overtime and additional replacements are hired. Although this process is not cost effective, cities have had few alternatives.

Having a facility with the latest technologically advanced equipment available will assure communities that they have highly trained professionals to serve their needs. Some of the technologically advanced aspects of the training facility include: computerized live fire training facility, burn pit, computer/interactive simulations for decision-making in use of force, and a satellite connection.

Each member of South Metro will pay the operating costs, since all members will benefit from having such a facility available for their use. In the long-term perspective this facility will save tax dollars while at the same time improve the quality of our service to each community and the airport.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

No state operating funds are being requested as part of this project. The municipalities involved in this request will fund all on-going operating costs.

If the joint training facility fails to be constructed, the budgets, citizens, and public safety personnel will suffer. As firing ranges and fire towers close down and become obsolete for use by public safety departments, communities will be forced to pay unnecessary and additional expenses to satisfy the need for training. It will be necessary for communities to send public safety employees out of the area on training missions. During this same time additional employees will have to be hired to cover for those in training. This will result in overtime pay being used for travel and additional personnel.

If this facility is constructed it will be staffed by a Training Coordinator. The Training Center will be run by someone who is knowledgeable about public safety training needs. This person will arrange and coordinate the training sessions, monitor new training mandates, ensure that certified personnel are available for the firing range and the live-fire tower system, and market the center's offerings and facilities to other organizations. The Training Coordinator in coordination with other groups would work to identify training and scheduling needs. This overall operating cost, to be shared among the cities, equals \$184-\$194 thousand and is not part of this request.

This person will also be responsible for the maintenance and upkeep of the facilities through a building Operations and Maintenance Fund. This \$67 thousand fund, which is included in the above cost, will be distributed as follows:

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
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Form D-1

	(\$ in 000's)
Building Maintenance	20
Grounds/Plowing	5
HVAC Maintenance	15
Utilities (@\$1/sf)	20
Lead and Air Filter Removal	3
Range Supplies & Mtce	<u>4</u>
	\$67

4. PREVIOUS PROJECT FUNDING:

N.A.

5. OTHER CONSIDERATIONS (OPTIONAL):

N.A.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ken Rosland, Edina City Manager
4801 W. 50th St.
Edina, MN 55424-1394
(612) 927-8861

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
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Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☒ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
_____ 0 Gross Sq. Ft.

Project Scope
_____ 0 Gross Sq. Ft. Demolished
_____ 0 Gross Sq. Ft. Decommissioned
_____ 0 Gross Sq. Ft. Renewal or Adaption
_____ 27,078 Gross Sq. Ft. New Construction

Final Project Size
_____ 27,078 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):*

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ N/A	\$ N/A	\$ N/A
Change in Bldg. Oper. Expenses	\$ N/A	\$ N/A	\$ N/A
Change in Lease Expenses	\$ N/A	\$ N/A	\$ N/A
Change in Other Expenses	\$ N/A	\$ N/A	\$ N/A
Total Change in Operating Costs . . .	\$ N/A	\$ N/A	\$ N/A

Other:

Change in F.T.E. Personnel N/A N/A N/A

* No state operating funds are being requested as part of this project.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
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Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1.	Site and building preparation				
	Site acquisition		\$ -0-	Donated by City of Edina	
	Existing building acquisition		\$ -0-		
	Other acquisitions costs:				
	Environmental studies		\$ -0-		
	Geotechnical survey		\$ -0-		
	Property survey		\$ -0-		
	Historic Preservation		\$ -0-		
	Other (specify) <u>Soil survey</u>		\$ 6		
	1. Subtotal	\$ -0-	\$ 6	\$ -0-	\$ -0-
2.	Predesign fees	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3.	Design fees				
	Schematic design		\$ -0-	\$3 not in total	
	Design development		\$ 300		
	Contract documents		\$ -0-	Included in Design Development	
	Construction		\$ -0-		
	3. Subtotal	\$ -0-	\$ 300	\$ -0-	\$ -0-
4.	Administrative costs and professional fees				
	Project management by consultant		\$ -0-		
	Construction management		\$ -0-		
	Construction contingency		\$ -0-		
	Other (specify) _____		\$ -0-	12% Included in Construction Cost	
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5.	Site and building construction				
	On site construction		\$ 4,122		
	Off site construction		\$ -0-		
	Hazardous material abatement		\$ 250		
	Other (specify) _____		\$ -0-		
	5. Subtotal	\$ -0-	\$ 4,372	\$ -0-	\$ -0-
6.	Furniture, Fixtures and Equipment	\$ -0-	\$ 122	\$ -0-	\$ -0-
7.	Occupancy	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8.	Percent for art	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ -0-	\$ 4,800	\$ -0-	\$ -0-
9.	Inflation multiplier _____	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Mid-point of construction (mo./yr.) <u>08/96</u>				
	Total with inflation (1 through 9)	\$ -0-	\$ 4,800	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 4,800

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>-0-</u>
State funding received	\$ <u>-0-</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>2,000</u>
Federal funding	\$ <u>1,300</u>
Local government funding	\$ <u>500</u>
Private funding	\$ <u>1,000</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>4,800</u>
State funding requested (all years)	\$ <u>2,000</u>
Federal funding (all years)	\$ <u>1,300</u>
Local government funding (all years)	\$ <u>500</u>
Private funding (all years)	\$ <u>1,000</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

 Cash: \$ Fund

 X Bonds: \$ 2,000 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

The strategic linkage of this project to state services and policy objectives is unclear. The request is viewed as having a primarily local benefit among the participating municipalities.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	58
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		218

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Southwest Regional Development Commission
PrairieLand Expo Center

2. **AGENCY MISSION STATEMENT:**

The mission of the PrairieLand Expo Center is to utilize the Interstate 90 corridor in accessing the 18,000 to 25,000 travelers who pass through Southwest Minnesota daily. The purpose is to access these travelers through the promotion of historical, commercial, and local attraction and to showcase the communities, their values, and the quality of life found throughout all of Minnesota. The Expo Center will focus on the prairie land and rural heritage of Southwest Minnesota. State and regional studies of I-90 travelers dictate that this facility be placed in the Southwest Minnesota corridor.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

A study was prepared for the Southwest Minnesota Expo Center Board of Directors (board) and the Southwest Regional Development Commission (SWRDC) by Dorton Poquette Associates, planning and research consultants. The study provided the board with tourism, market, economic and other data needed to develop a funding proposal for the detailed facility and financial planning studies for the proposed center. This study also assisted the board and SWRDC in developing an appropriate strategy for the development of the center's concept.

The study was organized into 5 tasks to identify and classify the data and information for use of the SWRDC and the board in the development of PrairieLand Expo. The 5 tasks were:

- Collect and analyze historical tourism and commercial traffic in the I-90 corridor in Southwest Minnesota.
- Collect and analyze data on economic activity in Southwest Minnesota related to development of the Expo Center.
- Collect and analyze information on other tourist and commercial attractions which are located on rural interstate highways and which may relate to the Expo Center proposal.
- Analyze data from the Minnesota Office of Tourism's I-90 corridor study and other available information related to the Expo Center proposal.
- Prepare a final study report on data and information collected and analyzed for the study.
- Conduct meeting with SWRDC and board members and staff and other interested groups.

The following summary and conclusions were derived from the study which indicate trends and other issues affecting the demand for facilities:

Southwest Minnesota Traffic and Recreational Travel:

- A. The highway segments with the highest traffic volume and recreational travel are I-90 from Worthington to the South Dakota border and Highway 60 from Worthington to Windom.
- B. The most significant tourism market areas within a 1-day drive from Southwest Minnesota are Minneapolis and St. Paul, Milwaukee, Madison, Des Moines, Sioux City, Omaha, Kansas city, Sioux Falls, and Rapid City.

Southwest Minnesota Visitor Characteristics:

- A. The major sources of visitors to Southwest Minnesota are the residents of Iowa, Wisconsin, South Dakota, and Illinois.
- B. The majority of visitors to Southwest Minnesota are traveling to areas either east or west of Minneapolis.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

- C. Southwest Minnesota has a high proportion of visitors on vacations exceeding 1 week, who spend 1 night in the area, and use area overnight accommodations.
- D. The visitors to Southwest Minnesota are likely to be well educated, be in the age group from 36 to 65, have a higher than average income, and have white-collar occupations.
- E. The visitors to Southwest Minnesota are satisfied with their visit and will likely return again. The major interest of the area visitor is sightseeing.

Economic Activity and Tourism in Southwest Minnesota:

- A. The major tourism business activities in Southwest Minnesota are eating and drinking places and lodging and hotels. The employment and gross sales in these businesses are seasonal and the winter quarter activity is much lower than the summer and fall quarters.
- B. Southwest Minnesota has a significant number of successful companies in the manufacturing, wholesale and retail trade, and service areas. These companies provide a significant amount of employment and wages to the regional economy.

Midwest Tourist Attractions in Comparable Locations:

The midwest tourist attractions in comparable locations examined in this study were located on interstate highways with a peak month ADT exceeding 5,000 vehicles. These attractions offered a variety of activities; were managed by a single association or corporation; conducted extensive marketing programs with brochures and highway billboards; and they participated in travel and trade shows in their market areas.

Southwest Minnesota Tourism Market Data:

- A. There are about 2,200 motel and campsites available in the 9-county area. Half are in motels and inns and the remainder are campsites. In summer, the motels operate at or near capacity. Winter occupan-

cy is quite low and this fact makes it difficult economically to build additional facilities to meet any increased summer demand.

- B. The area has a number of active recreation resources but few have sufficient pull to bring in many tourists from outside the area, and except for cross country skiing and snowmobiling, these are mainly summer attractions with some hunting in the fall.
- C. The area has a number of modest cultural attractions but, except for the Pipestone National Monument, few in themselves have the power to draw tourists from outside the area. However, if some attractions were packaged and marketed as a group, they might persuade visitors in the area to stay and explore the area further.
- D. The major areas of competition within Minnesota are Northern Minnesota and attractions in other parts of Southern Minnesota. In addition, proposed new tourism developments in the I-90 corridor will compete for both visitors and funding.
- E. The major areas of competition in other states are destination-type attractions along I-90 in Wisconsin and South Dakota. Iowa provides some competition but also offers some potential markets.

4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

Based on the study performed by Dorton Poquette Associates, data demonstrates the feasibility of a tourism expo center in Southwest Minnesota based on traffic flow, Minnesota visitor profile data, visitor characteristics, economic activity in Southwest Minnesota and evaluating tourist attractions in comparable locations.

As previously stated, the location on I-90 in a corridor with no major tourist attractions and given the traffic flow, creates a prime location for a tourism expo center. Also, by evaluating the tourism employment and activity in the region, data indicates that the largest area of employment, sales and businesses are in the eating and drinking classification, with peak numbers reflected in the summer months, indicating tourist

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

opportunities and wages during the peak tourism season. Therefore, development of a year round tourism expo center would allow employment numbers and the economy to stabilize as well as create new jobs.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

The goal of the Prairieland Expo Center is to utilize the Interstate 90 corridor in accessing the 18,000 to 25,000 travelers who pass through Southwestern Minnesota daily. This center is expected to be self-supporting and expand on the tourist industry in Minnesota.

The budget plan for this project will include a 1994 appropriation from the state of Minnesota for \$1 million to be used for construction planning documents. This portion of the project is expected to be completed in first phase, taking approximately one year.

The second and third phase of the project includes land acquisition and construction plans.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

The Prairie Expo Board was created and the concept of the Prairieland Expo Center was a result of a project concept that was derived in 1986. Since then, the Prairie Expo Board has developed an all encompassing marketing facility, referred to in this document as the Prairieland Expo Center.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

The Southwest Regional Development Commission has not performed any capital projects in the past. Therefore, this section is not applicable to the project.

8. OTHER (OPTIONAL):

None.

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Steve M. Dusek, Deputy Director, Southwest Regional Development Commission, 2524 Broadway Ave., P.O. Box 265,, Slayton, MN 56172; (507) 836-8547

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AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Southwest Regional Development Commission
PROJECT TITLE: Prairieland Expo Center

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,819
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Worthington, MN

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

One million dollars in funds were allocated to the Southwest Regional Development Commission for planning construction documents for the Prairieland Expo Center to be constructed on a site in Worthington, MN on the Interstate 90 corridor. The language of this appropriation was amended in the 1995 bonding bill to allow land acquisition as an eligible state bond cost.

The major space, open year round, will contain historical, agricultural and industrial exhibits related to Southwest Minnesota, a theater, a gift shop and rest area. Support spaces, open 8 months of the year, will be covered exhibit areas, a farmers market, barn yard petting space, and a trellis shaded amphitheater. Prairie Expo will present a broad regional perspective of the prairie land and will not duplicate the many line attractions that already exist in the region and in Minnesota.

The main structure takes its form from the many old grain elevators that tower above the highways and railroads of the prairie land. Spaces will be air conditioned, and will be heated by water to air heat pumps supplemented by passive solar collectors. Materials will be those commonly found in structures of the surrounding prairie land; the main structure will be steel frame with steel decking, metal standing seam roofing and wood lap siding. The lower buildings will be of the same material but with wood framing.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The strategic long-range plan is to utilize the I-90 corridor and its many travelers and create a self-supporting expo center that focuses on the prairie land, the rural heritage of Southwest Minnesota. It is expected that this project will reap on the tourist dollars creating jobs for the area and building on the tax base.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The benefits of this project are bringing jobs to Southwest Minnesota, creating jobs, contributing to the tax base and bettering the economy. Since the center is expected to be self-supporting, the costs to the operating budget would be minimal. No state operating funds are being requested for this project.

4. PREVIOUS PROJECT FUNDING:

One million dollars in 1994 bonding bill (Laws of Minnesota 1994, Chap. 643, Sec. 21, subd. 4).

5. OTHER CONSIDERATIONS (OPTIONAL):

N/A

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Steve M. Dusek, Deputy Director, Southwest Regional Development Commission, 2524 Broadway Ave., P.O. Box 265, Slayton, MN 56172, (507) 836-8547

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: Prairieland Expo Center

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
 N/A Gross Sq. Ft.

Project Scope

 N/A Gross Sq. Ft. Demolished
 N/A Gross Sq. Ft. Decommissioned
 N/A Gross Sq. Ft. Renewal or Adaption
 19,180 Gross Sq. Ft. New Construction

Final Project Size
 19,180 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):*

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel 0 0 0

* No state operating funds are being requested with this project.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ 14		
Property survey			\$ 10		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ 713	\$ 24	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ 114	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ 158		
Contract documents			\$ -0-		
Construction			\$ 38		
	3. Subtotal	\$ 387	\$ 196	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 134		
Other (specify)			\$ 33		
	4. Subtotal	\$ -0-	\$ 167	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 3,177		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 3,177	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 75	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 1,214	\$ 3,639	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>9/97</u>					
Total with inflation (1 through 9)		\$ 1,214	\$ 3,639	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 4,853

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>1,214</u>
State funding received	\$ <u>1,135</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>79</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>1,819</u>
Federal funding	\$ <u>500</u>
Local government funding	\$ <u>691</u>
Private funding	\$ <u>629</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>4,853</u>
State funding requested (all years)	\$ <u>3,135</u>
Federal funding (all years)	\$ <u>500</u>
Local government funding (all years)	\$ <u>691</u>
Private funding (all years)	\$ <u>527</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____

X Bonds: \$ 1,819 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

The 1994 request anticipated the commission would secure Federal ISTEAFunds. The 1994 request did not elude to private funds. The state has always been the agency sought for the entire \$4.6 million of project costs. However, this original state request has been reduced by a \$500 thousand federal ISTEAFunds grant; \$691 thousand from a local unit of government and \$629 thousand in private funds. Therefore, the 1996 request is reduced to \$1.819 million.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

The strategic linkage of this project to state services and policy objectives is unclear. The request is viewed as primarily a local benefit project, with potential for regional significance. In order to be eligible for state general obligation bond financing, the project must comply with M.S. 16A.695 regarding public ownership, public purpose and contain eligible project costs.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	50
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		175

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Lake Superior Center Authority (City of Duluth)
PROJECT TITLE: Lake Superior Center

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$14,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): City of Duluth

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

Lake Superior Center is a new facility to be built in Duluth with state, local, and private funds. The building is presently under design with funds provided by the state in the 1992 session bonding bill. The land and building will be owned by Lake Superior Center Authority, the public corporation created by the legislature in the 1990 session, and operated by the 501(c)(3), private, non-profit corporation, Lake Superior Center. The general public and schools are the audience for exhibits, programs and events about Lake Superior. Exhibits are to include habitats of the lake with live specimens of the various species that inhabit these areas. Non-live exhibits will relate to geology, weather and other physical features of the watershed as well as human and cultural history. Private support has been utilized to date to staff the development of the project and acquire the site that will be conveyed to the state-created public corporation at no cost.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The programming, design, construction, and operation of this facility and its programs is the single purpose of the Lake Superior Center Authority and its partner nonprofit, Lake Superior Center. This capital plan interacts with other state and non-state providers of environmental education as noted in DNR's EEC 2000 - Study of Environmental Education Centers, A Green Print for Minnesota and State Plan for Environmental Education Centers.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The operation of the new facility and programs will be conducted by the private nonprofit Lake Superior Center. The Lake Superior Center Authority, the public corporation that is the subject of this capital request, has minimal operating needs, has no employees, and has been supported to the level of \$50 thousand per biennium from General Funds.

4. PREVIOUS PROJECT FUNDING:

Laws of 1992, Chap. 558, Sec. 12, subd. 11--\$2 million for predesign, schematic design, and design development.

Laws of 1993, Chap. 369, Sec. 2, Subd. 3--\$50 thousand for Authority operations--legal, insurance, supplies, postage, etc.

Laws of 1994, Chap. 643, Sec. 2, Subd. 10--\$4 million for construction, not disbursed, awaiting completion of financing.

5. OTHER CONSIDERATIONS (OPTIONAL):

The completion of the financing for this project is a joint effort between local, state and private sources. Of the \$31 million total project cost, \$13 million is committed. This agency's request appears in the category of "grants to political subdivisions" as a grant to the City of Duluth. It is important to keep in mind however, that the bond proceeds are passed through to the Lake Superior Center authority, created by the 1990 legislature as an "instrumentality of the state." The Authority will own the real estate. Upon dissolution of the Authority for any reason, its wholly owned assets become state property.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Robert J. Bruce, Administrator, Lake Superior Center Authority, 353 Harbor Drive, Duluth, MN 55802, (218) 720-3033

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building

 n/a Gross Sq. Ft.

Project Scope

<u> n/a </u>	Gross Sq. Ft. Demolished
<u> n/a </u>	Gross Sq. Ft. Decommissioned
<u> n/a </u>	Gross Sq. Ft. Renewal or Adaption
<u> n/a </u>	Gross Sq. Ft. New Construction

Final Project Size

 n/a Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):*

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Bldg. Oper. Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Lease Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Other Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Total Change in Operating Costs . . .	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>

Other:

Change in F.T.E. Personnel	<u> 0 </u>	<u> 0 </u>	<u> 0 </u>
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* No state operating funds are being requested for this project.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ 3,207	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ 491	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ 1,946		
Construction			\$ 268		
	3. Subtotal	\$ 5,050	\$ 2,214	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ 339		
Construction management			\$ -0-		
Construction contingency			\$ 1,170		
Other (specify)			\$ 1,310		
	4. Subtotal	\$ 4,252	\$ 2,819	\$ -0-	\$ -0-
5. Site and building construction					
On site construction\equipment			\$ 10,430		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Labor</u>			\$ 901		
	5. Subtotal	\$ -0-	\$ 11,331	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 13,000	\$ 16,364	\$ -0-	\$ -0-
9. Inflation multiplier 10%	9. Subtotal	\$ -0-	\$ 1,636	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>12/96</u>					
Total with inflation (1 through 9)		\$ 13,000	\$ 18,000	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 31,000

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ 13,000
State funding received	\$ 6,000
Federal funding received	\$ -0-
Local government funding received	\$ 5,000
Private funding received	\$ 2,000

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 14,000
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ 4,000

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 31,000
State funding requested (all years)	\$ 20,000
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ 5,000
Private funding (all years)	\$ 6,000

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

<u> </u> Cash:	\$ <u> </u>	Fund <u> </u>
<u> X </u> Bonds:	\$ <u>14,000</u>	Tax Exempt <u> X </u> Taxable <u> </u>

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

Policies regarding how aggressively the state wishes to pursue environmental education initiatives and corresponding funding levels are presently unclear. Further discussion by state policy-makers is needed to identify and prioritize how environmental education should best be provided and funded, whether through out-of-classroom experiences, day use centers or residential ELC's. Based on attendance projections provided by the Center, the project is viewed as having regional significance. The Department of Finance generally encourages local units of government and non-profit groups to share project costs through at least a 50% local funding match of the biennial request.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$14 million to complete funding for this multi-year project request.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	22
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		272

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Agassiz Environmental Learning Center (AELC)

2. **AGENCY MISSION STATEMENT:**

To foster a greater awareness of the interrelationships between humans and nature. The Agassiz Environmental Learning Center provides quality hands-on learning programs in the unique Fertile Sand Hills prairie to promote stewardship of natural resources for present and future generations.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

In the 1990 Environmental Education Act, the legislature adopted 7 environmental education goals for students and citizens of the state. This project is consistent with the goals contained in *A Greenprint for Minnesota*, the 1993 state environmental education plan.

Those environmental education goals for pupils and other citizens include:

1. To understand ecological systems.
2. To understand the cause and effect relationship between human attitudes and behavior and the environment.
3. To analyze, develop and use problem-solving skills to understand the decision making process of individuals, institutions and nations regarding environmental issues.
4. To evaluate alternative responses to environmental issues before deciding on alternative courses of action.
5. To understand the potential complementary nature of multiple uses of the environment.
6. To provide experiences that help citizens increase their sensitivity and stewardship for the environment.
7. To provide information citizens need to make informed decisions about actions to take on environmental issues.

To meet the state's goals for environmental education, the 1993 environmental education plan identifies philosophical principles, audiences,

outcomes, and strategies for action to build environmental education over the next 10 years. In preparing this plan and building on previous environmental education efforts the Environmental Education Advisory Board (EEAB) wrote the following mission for environmental education in Minnesota:

To develop a population that has the knowledge, skills, attitudes, motivation, and commitment to work individually and collectively toward sustaining a healthy environment.

This environment education mission corresponds to the U.S. EPA National Environmental Advisory Council's 1992 definition:

Environmental education is the interdisciplinary process of developing a citizenry that is knowledgeable about the total environment, in its natural and built aspects, and that has the capacity and the commitment to engage in inquiry, problem-solving, decision-making and action that will assure environmental quality.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

The governing board decided that the best alternative to meet the project's operational program requirements is to build facilities on the existing AELC land in the fertile sand hills. The land is owned by the city of Fertile and leased by AELC. Advantages of the alternative include:

- Making optimal use of an outdoor learning environment with a diversity of ecosystems including 2 of Minnesota's most endangered — prairie and oak savanna. Other ecosystems represented on the site include oak woodland, lowland forest, bottomland forest and the Sand Hill River. Other unusual geological features, sand dunes and hills, are also well represented at the site. The Sand Hill River and part of the abandoned clay pits of the Fertile Brickyards form 2 other interesting geological features.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

-
- Providing on-site facilities that maximizes the visitor's educational experience. This is consistent with objectives outlined in *A Greenprint for Minnesota*: "To develop an environmental ethic, environmental education should provide opportunities for learning in outdoor settings."

- Augmenting the existing day-use facility, trail system and campground.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

- Identified facility needs to accomplish the mission of AELC and the objectives stated in *Greenprint*.
- Quantified areas based on need/study of precedent.
- Applied square foot cost to area required

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

\$300 thousand was appropriated from bonding in M.L. 1994, Chap. 643 for the preparation of predesign, schematic design, design development and construction documents.

8. OTHER (OPTIONAL):

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Rolland Gullekson; AELC, Executive Director; P.O. Box 388; Fertile, MN 56540; 218 945-3129

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Agassiz Environmental Learning Center (AELC)

PROJECT TITLE: Construction of a Residential Environmental Learning Center Complex

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$5,557

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-

LOCATION (CAMPUS, CITY, COUNTY): Fertile, MN

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

The Agassiz ELC is near the city of Fertile, nestled in the Fertile Sand Hills. The site is well suited to provide varied learning experiences related to its diverse combination of ecosystems including sand dunes, oak savanna, dry sand prairie, aspen woods and riverine communities. The prairie ecosystem is predominant and will be featured in the learning center's education programs.

The new facility, approximately 49,492 gross square feet, will augment the existing day use facility and provide space for administration, education, food service, energy, housing and exhibits. The facility will accommodate and educate students of all ages for overnight and day-use.

The city of Fertile owns both land and the facilities and leases them to the Agassiz Environmental Learning Center. (AELC)

The operating expenses of the residential environmental learning center will be borne by the revenue generated from user fees, contributions, memberships, retail sales and governmental support.

Anticipated Total Project Cost	\$6,663,155
Less city funds used to acquire land and make improvements (current value)	- 806,500
Less 1994 Planning Appropriation	- 300,000
Remaining total to be sought in the 1996 Legislative Session	\$5,556,655

The ELC will provide hands-on learning opportunities for schools from northwestern Minnesota and the Red River Valley who have generally not attended such centers because of a lack of information or the distance to existing centers. Opportunities to focus on the prairie, sand dunes, oak savanna and riverine ecosystems inherent to its site and the agricultural heritage of the area allow the AELC to be of benefit to students from throughout Minnesota who have not had exposure to these elements.

The AELC will also serve as a regional resource center and clearinghouse for environmental information to residents. It will be a partner in assisting land and water stewardship agencies throughout the region to meet the education needs of their various audiences.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Plans for development of the AELC began several years ago as a means to address the need to make residential environmental education services more accessible to residents of northwestern Minnesota and to provide a residential experience related to the prairie environment, which is an important part of the region's heritage. To date many partners have assisted in planning and development efforts, with the city of Fertile and the Northwest Minnesota Initiative Fund providing the primary financing to develop the project. There has also been considerable cooperation and sharing of information from existing residential environmental education centers in Minnesota as they recognize the need for a strong network of residential centers statewide.

Until the AELC's residential facilities and associated office space are built, staff will provide on-site day-use outdoor education programs to visiting school groups. Special events and community programs on a variety of natural resource topics have also been conducted by the AELC both on and off site. Over 2,000 people have participated annually since programming began in 1992.

Delivery of environmental education programs is the primary means for the AELC to achieve its purpose of fostering environmental awareness. Until the new facilities are built, the AELC will provide day-use programs to area schools and other interested groups. Following is an overview of the Agassiz ELC's projected day-use and residential programs:

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

Day-use programs:

Schools within an approximate one hour commuting time to the AELC will be scheduled for half to full day site visits. Sequential learning units will be delivered to the various grade levels so that returning classes will build on the experience gained from prior visits. School site visits are scheduled throughout the school year. Similar day-use programs with the option of camping at the city of Fertile's campground near the nature center will be provided over the summer months to groups such as 4-H and scouts.

Residential Programs:

Residential programs will be provided as facilities (dorms, dining, classrooms, etc.) to accommodate students for overnight stays become available. Construction is projected to begin in the fall of 1998 with a portion of the facility ready for residential use and program delivery by the fall of 1999. Generally, a week of residential programming consists of one school group arriving Monday morning and departing Wednesday noon with a second group arriving Wednesday at noon and departing after lunch on Friday. Based on dorm capacity of 192 program participants, occupancy is projected to grow from 32.5 students (17% occupancy) on camps at any one time during the first year of residential operations to 60 students (31% occupancy) by the third year of residential operations.

While development and delivery of on-site programs to visiting schools will be the primary focus of planning and programming efforts, there will also be a series of weekend and summer programs that will be implemented as well as outreach programs delivered throughout the region on a variety of natural resource topics. These additional programs will provide learning opportunities for audiences of diverse ages, interests, and backgrounds.

During the 3-year period leading up to residential operations the AELC will be building its local support base through day-use and community programs. Curriculum will be thoroughly tested during this time and site improvements made to enhance day-use programs and to prepare for residential users. Internship arrangements will also be made with post-secondary schools in the region in preparation for increased users. A corp of part-time instructors from the area will also be established during this period to be called on as needed

to help deliver quality programs to larger user groups. While revenues from day-users alone will not meet operational expenses of the AELC during this period, it is expected that contributions and grants will be received as is now occurring to maintain AELC operations.

A variety of programs and services will be offered by the AELC. The primary clientele group for the AELC will be elementary students in grades 4 through 6, as is the case with the existing residential centers. The state's K-12 Graduation Rule includes an outcome for environmental education, requiring high school graduates to understand stewardship of the environment. Participation in programs such as AELC's is an effective and increasingly popular means for schools to address the environmental education needs of their students.

The AELC performs a catalyst role in introducing and facilitating the integration of environmental education into the school system. The lessons learned at the AELC outdoor classroom can be part of the scope and sequence of the student's overall education programs. Staff will provide professional support to help participating schools incorporate their residential ELC experiences into learning in their home classrooms.

Approximately 41 thousand students annually visit residential ELCs in Minnesota. This represents about 5% of the over 750 thousand students enrolled in grades 1-12 in Minnesota public schools. The majority of these users stayed at a residential center for 2-3 days. Most schools in northwestern Minnesota do not currently attend these ELCs because they lack information about their programs and the distance involved to existing centers.

In a broader context the AELC has a multiple use function in terms of natural resource demonstration, recreation, and economic development for the region. AELC staff perform many functions including land management, administration, teaching, demonstration, and development of new learning tools. Also through contracts with federal and state agencies, ELC staff often assist with natural resource management research. With a lack of facilities in the area, the AELC and the city of Fertile's West Mill Recreation Area will serve as a park facility and conference and retreat center for the area.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

4. PREVIOUS PROJECT FUNDING:

\$300 thousand was appropriated from bonding in M.L. 1994, Chap. 643 for the preparation of predesign, schematic design, development and construction documents.

5. OTHER CONSIDERATIONS (OPTIONAL):

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Roland Gullekson
AELC, Executive Director
P.O. Box 388
Fertile, MN 56540
218 945-3129

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: AELC

STATE-WIDE BUILDING ID #:

FACILITY SQUARE FOOTAGE:

Existing Building
0 Gross Sq. Ft.

Project Scope
0 Gross Sq. Ft. Demolished
0 Gross Sq. Ft. Decommissioned
0 Gross Sq. Ft. Renewal or Adaption
49,492 Gross Sq. Ft. New Construction

Final Project Size
49,492 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):*

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
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* No operating costs are included in this project request.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$	\$ -0-	\$	\$
2. Predesign fees	2. Subtotal	\$	\$ -0-	\$	\$
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ 77		
	3. Subtotal	\$	\$ 77	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ 404		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$	\$ 404	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 4,000		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ 320	\$ 4,000	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 150	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ 3	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 44	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 1,095	\$ 4,678	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ 12	\$ 879	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ 1,107	\$ 5,557	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 6,664

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

Policies regarding how aggressively the state wishes to pursue environmental education initiatives and corresponding funding levels are presently unclear. Further discussion by state policymakers is needed to identify and prioritize how environmental education should best be provided and funded, whether through out-of-classroom experiences, day use centers, or residential ELCs.

Based on attendance projections provided by the center, the project is viewed as having regional significance. The Department of Finance generally encourages local units of government and non-profit organizations to share project costs through at least a 50% local funding match of the biennial request. In order to be eligible for state general obligation bond financing, the project must comply with MS 16A.695 regarding public ownership, public purpose and contain bond eligible project costs.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

The Governor does recommend, however, that the Minnesota Environmental Education Advisory Board and/or the Minnesota Greenprint Council establish a formalized process to receive, review and prioritize environmental learning center requests, with the expectation of presenting their recommendations to the Governor, Legislature, and Legislative Committee on Minnesota Resources (LCMR).

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		200

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** County of Grant (Herman)
Lawndale Environmental Foundation, Inc.

2. **AGENCY MISSION STATEMENT:**

The mission of the Lawndale Environmental Foundation, Inc. is to foster a better understanding of the interaction of all things... the prairie, prairie wetlands, wildlife, agriculture, industry, and all people... and through its actions bring about responsible and dedicated stewardship toward all of them through education, demonstration and example.

The Lawndale Environmental Foundation, Inc. will create a full service residential environmental learning center that will feature themes of the prairie, prairie wetlands, wildlife, and agriculture. The aim of the center is to foster stewardship and responsible action by means of education and example.

The Lawndale Environmental Learning Center will emphasize residential education programs for fourth through twelfth grades as well as for current teachers and those earning education degrees. Preschool through third grade will have day programs available. A subordinate emphasis will be education programs for post-secondary students in appropriate disciplines. Post-secondary institutions will be encouraged to use the facilities for research.

The Lawndale Foundation will work with local, state, and federal agencies and organizations to conduct or co-host education programs for members or audiences. Partnerships with these organizations can include using members as volunteer teachers for environmental learning center programs.

The Lawndale Environmental Learning Center will target preschool age, families, youth organizations, and senior citizen groups.

The Lawndale Environmental Foundation, Inc. is a 501(c)3 organization that was incorporated on July 28, 1988.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

The growing demand for residential environmental learning center services is attributed to increasing public awareness about environmental issues, further heightened by state-mandated environmental education opportunities (the 1990 Minnesota Environmental Education Act). A Minnesota Department of Education survey of environmental education contact teachers (one teacher in each school identified by principals) shows that teachers rank their preference for residential environmental learning centers as second only to day use nature centers for off-site environmental education experiences.

Currently, the existing residential environmental learning centers are full to capacity, servicing only about 3% of Minnesota's total (approximate) enrollment of 890,000 K-12 students, per Minnesota Department of Education's Fall 1993 figures. The existing residential environmental learning centers have established the market demand to necessitate doubling their service capacity. We project the current demand for residential learning center services to be in excess of 7%, based on information provided by the residential learning center Greenprint Council.

The currently functioning residential learning centers are distributed across the northern third of Minnesota, with the exception of Forrest Resource Center in the extreme southeastern corner of the state. Lawndale's location in west central Minnesota is advantageously close to a large number of schools not presently being served by a residential environmental learning center for either residential or day use.

Lawndale also plans to meet the unmet marketplace demand for agriculture oriented environmental education. The majority of programs offered by established residential environmental learning centers are focused on forest environments, primarily because of their locations. Some of the emerging or proposed residential environmental learning centers incorporate prairie curricula and are only touching upon agriculture in one form or another. Lawndale, more than any existing, emerging, or proposed residential learning center, is in a unique position to provide a comprehensive program about the role of agriculture in the environment.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

The Lawndale Environmental Learning Center will be a fully functioning center providing residential weekday and weekend programs, day and evening nonresidential programs and community outreach. Provision will be made for education of the casual visitors, though planned programs will be first priority. The center will open 12 months a year, and provide programming 7 days a week.

Most of the schools within a 50 mile radius have utilized programs, sponsored by us and presented at the adjacent farm. There has been a wide range of usage from the Fergus Falls environmental science class of juniors and seniors, which comes twice a year mainly to learn about waterfowl and wetlands, to Clinton-Graceville Schools follow up their sixth grade study on swans by coming and comparing trumpeter and tundra swans. Youngsters measure wing spread, neck length and most all vital statistics of the breeds on live swans. North Dakota State University brings classes for identification of the various breeds of live wild waterfowl while the University of Minnesota Morris brings the teachers from area schools that are taking an in-service at Morris University. Programs have further ranged from preschool to elderhostel.

A full time Resident Program Director is being hired. He will be in residence as of 12-4-95, and will begin programming. When in full operations at 5 years following initial start-up, the center's staff will be composed of one full time director, one director's assistant and bookkeeper, one full time secretary and one half-time secretary. The teaching staff will include 3 full time professional staff people licensed to teach by the state of Minnesota, and other volunteers, contractual help, and seasonal staff as needed. Contracted services will be used for maintenance, food service and farm operations.

The location of the learning center is 5 miles east of Herman off Highway 27 and 1 ¼ mile north on Lawndale Road. Driving a half mile north of Herman on highway 9 you will find that Herman is located at the "gateway" to the great Red River Valley, one of the most productive agricultural areas in the nation. Driving south on that same road it is also the "gateway" to the most productive waterfowl production area of west central Minnesota. THE "GATEWAY" IS THE HERMAN BEACH. It is the most famous beach of the prehistoric Lake Agassiz. It was to this prime waterfowl area that James Ford Bell came to hunt in the days gone by.

Herman is easily reached from Highways I-94, 59, 55, and 12 via Highways 27 and 9 that intersect in Herman. The Herman Airport has a paved, lighted runway. Herman is the appropriate place to build a learning center for another good reason, it is going to be a long time before we will be squeezed by "development" like other larger cities and towns. One will still be able to look at the stars at night without the heavens being illuminated by the "glow" of city lights (this is now a problem for some learning centers).

This plan proposes a total day attendance of 3,000 to 5,100 visitors per year for the years 1996 to 2000. The plan also proposes residential attendance of 60 students in 1996 growing to 8,500 students in 2000.

Enrollment projections are based on our market survey to which 148 pre-qualified prospective institutions, including contact persons responded. There is continued interest in our center and even as few as 30% of patrons from this group could significantly fill Lawndale's schedule capacity. Included in these respondents were 28 metro-area schools.

Lawndale will succeed in meeting the growing needs for quality educational opportunities as a residential environmental learning center (RELC) for several reasons:

- A. Its geographic location allows it to serve a wide portion of the state that is distant from the established RELCs.
- B. Its location lends itself to marketing in both the Dakotas.
- C. It is also located at a unique geologic location near to where Minnesota's 3 distinct farmland use areas meet.
- D. Because of its location, Lawndale's program will complement and not duplicate the programs of established RELCs.
- E. Lawndale has existing facilities that are ready to use in a variety of applications.
- F. Lawndale will emphasize a broader spectrum of agriculture and environmental programs than other proposed sites in this part of the state.
- G. Lawndale has established program partnerships and is prepared to pursue patrons that are not currently using RELCs.
- H. Lawndale has a unique wildlife program that will remain untouched by any other existing or proposed RELC.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

- I. Lawndale's site includes several unique features, including a working farm on site with livestock and more tillable acres than other sites, a Natural History Museum and a heavily used waterfowl rafting (stopover) lake, natural point duck pass, prairie marshes, antique machinery, Native American Interpretive Center, and a Wildlife Art Museum.

4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

The Foundation owns land and buildings as follows:

Our current facilities consist of 2 homes in excellent condition. The farm house consists of 5 bedrooms, living room, sitting room, dining room, kitchen, storage room, 1½ baths. The ranch house consists of 3 bedrooms, kitchen, living room, den, 2 baths. Two steel buildings, one 40' X 80' and the other is 40' X 105', both having cement floors and are in excellent condition. There is an older barn, granary and single garage that are in fair condition. There is a newer triple garage in very good condition. The facilities are served with electric power from the Runestone Electric Association from Alexandria who have pledged to help us with energy saving demonstrations. An excellent improved road serves as access. There are 2 sewer systems. There is a fairly new well on the grounds. Phone service is in both houses. These facilities are on the edge of a beautiful lake. There are 154.3 acres of land with 98.4 acres tillable. Land rent more than maintains the property.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

We now do day programs for area schools and organizations. If our request is approved, we will do residential with a broader spectrum of applications.

The educational program of the Lawndale Environmental Learning Center will:

- A. Be referenced to the environmental education goals set forth in the Minnesota Environmental Education Act of 1990.

- B. Be outcome based, incorporating the environmental education outcomes compiled by the Minnesota Department of Education.
- C. Apply for accreditation through the North Central Accreditation Association.
- D. Be focused on the themes of prairie, prairie wetlands, and agriculture.
- E. Incorporate the 4 environmental education contexts identified by the Department of Education. The 4 contexts are natural, social, valuing, and action.

The center itself will reach out from the land site in west central Minnesota to the rest of the state, the nation, and the world through the Internet. The ideas and images of the site will be published on the worldwide web beginning in late November. Information technology will be centered in the computer lab at the center, but each classroom will have computer access and connection to the Internet. This network will service the administrative areas of the center as well, helping manage and improve the center.

Annual goals of the center are reach a program level for schools of 40 day visits, 80 residential visits, 9 presentations at schools statewide, 15 pre-service and in-service teacher workshops, train 20 teacher/naturalists in residential programs, and hold 3 summer camps.

Community education annual goals include 50 resident programs, 100-125 day programs, 300 orientation programs about the center, 52 radio and TV media segments, 100 news releases, quarterly newsletter, 4 off-site programs with others and 1 volunteer recognition program.

When in full operation at 5 years following initial start-up, the center's staff will be composed of one full time director, one director's assistance and bookkeeper, one full time secretary and one half-time secretary.

The teaching staff will include 3 full time professional staff people licensed to teach in the state of Minnesota, and other volunteers, contractual help, and seasonal staff as needed.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

Contracted services will be used for maintenance, food service and farm operations.

The Foundation has on its site a farm house, a ranch house, hunter's cottage, a barn, a triple garage, two steel storage buildings and an existing gravel farm lane to the homesites.

The 2 existing house are in excellent condition and will be used for intern housing and some administration during start-up. The center will hold temporary classes in the 2 metal buildings in the first 2 years. The barn will be used for livestock, the metal buildings and triple garage will eventually be used for equipment storage and farm operation.

It is the Lawndale Environmental Center's intention to build a new building on the farm campus to house residents and program participants, and to provide meeting and educational facilities.

The center must be accessible to the physically challenged. A 70' X 70' is planned, 5-7 classrooms, 25' X 25', sleeping rooms housing 8 people per each room, with a total capacity of 175 people with private bath and showers, 18' X 24'. The rooms must be easy to maintain and will cater to both students and adult audiences. The kitchen will be used for teaching as well as meal preparation and should allow 15 participants to use it at a time and at the same time be able to prepare food to serve 250 people. The building will have a large community room/dining room/performance area to hold 250 people, and audio/visual room, provide intern housing for 5 per quarter, provide housing for resident maintenance manager and include 3 meeting rooms.

Other areas include a gift shop, a prairie natural history museum, (taxidermy display area), a lab, a library/computer lab, and storage for teaching equipment.

Surrounding grounds need a wetlands boardwalk, trails to teaching sites that allow groups to flow easily around the property, camping and tenting area, parking that works for buses with electrical outlets, a road, water and sewage facilities, an energy center (heating, cooling, lights) (geothermal, wind, solar), barn for livestock, greenhouse, maintenance and storage area for tractor/loader, mowers, snowblowers/snowplow, hay wagons for

transportation, tools, garden tractor, supplies (fuel, grease, oil, etc.), small scale farm equipment, recreational equipment (skis, snowshoes, canoes).

Future development plans include a Dakota village, art studio, viewing tunnel under the wetland, pontoon for Burr Lake, canoes, indoor recreation center, plexiglass cutaway that allows view of prairie plant roots, soil profile and an art display area.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

A grassroots Board of Directors was organized early in 1988 that includes members who are people actually engaged in farming and directly involved in agriculture.

Gordon Ekberg has been a consultant since 1991 and has worked extensively with the Board to bring the Foundation on track. He was hired as Project Leader, July 1995.

Hokanson-Lunning AIA of St. Paul, were hired as architects, 10-11-95. They have handled capital budget and redesign and other pertinent material that has been presented to appropriate agencies of the state of Minnesota.

Strategic planning was done with the board for the Foundation by Cathy Neuman of the Center for School Change in 1991.

In 1992 Lawndale Environmental Foundation developed a 5-year strategic plan, utilizing the service of Pam Landers as an outside consultant to facilitate the planning process and to help write the plan. Pam Landers is Director of the Minnesota Environmental Education Agency. She was on site for 8 days carefully and methodically cataloging and listing the various opportunities that this very unique site demonstrated. We worked closely with her to write the 5-year plan and appendix.

As part of the planning process, and in order to get a better understanding of the marketplace, Lawndale Environmental Foundation recently completed a survey by mail of educational institutions based within the market area. The questionnaire was developed by the Board of Directors and the results were tabulated by the Lawndale Environmental Foundation

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

and the results were tabulated by the Lawndale Environmental Foundation staff. With just one blind mailing we received a 15% return including contact names, by professional standards, an excellent response. Our findings were verified and incorporated into a more comprehensive market study by Advance Marketing Services, Inc., a full service marketing agency based in the Alexandria area.

Other information sources utilized in these projections include the U.S. census population statistics and projects; Minnesota Department of Education's *1994-1995 Directory, Survey of Environmental Education Teachers*; Minnesota Department of Natural Resources, *EED 2000: A Study of Environmental Education Centers, An Educator's Guide to Using RELCs*; Environmental Education Advisory Board, *Greenprint for Minnesota: A State Plan for Environmental Education*; and the Minnesota Department of Trade and Economic Development, *1994 Economic Report to the Governor*.

Informal advice and consultation was also received from Jack Pichotta, Wolf Ridge Environmental Learning Center; Mike Naylong, Deep Portage Conservation Reserve; Al Withers, Minnesota Agriculture in the Classroom; Dr. Judy Kuechle, Dr. Van Gooch, and Dr. Robinson Abbott, all of the Science and Biology Division, University of Minnesota, Morris; Dr. C. Den Fruedenberger, Doctor of Divinity and Agronomy, one of 8 committee members on Vice President Gore's committee on the environment; and Dr. Wes Jackson of the Land Institute who recently won the MacArthur Award for research in agronomy.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

\$400 thousand from the Legislative Commission on Minnesota Resources (LCMR), March 1995. Funding for this project was approved by the Minnesota Legislature, 1995 Minnesota Laws, Ch. 220, Sec. 19, subd. 6(b). Funding is for capital planning.

8. OTHER (OPTIONAL):

The Lawndale Environmental Foundation, Inc., has an outstanding site that can begin immediately to address environmental education. The

curriculum addressing prairie, wildlife and conservation, and agriculture, can all be done on site to the ultimate degree without having to bus students around the area. Convenience is the key to use. We are located at the gateway to the Red River Valley and the prairie pothole area of west central Minnesota and our readily accessible geographic placement makes our location a natural.

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Gordon F. Ekberg, Project Leader
Lawndale Environmental Foundation, Inc.
Route 2, Box 49
Herman, Minnesota 56248-9627

Phone (612) 677-2203 Office
(612) 677-2687 Home
(612) 677-2204 Fax

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: County of Grant (Herman)
PROJECT TITLE: Lawndale Environmental Learning Center

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$5,083
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Herman, Grant County, Minnesota

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

We will build a residential environmental learning center. The center will have overnight housing for 125 + students as well as dining and kitchen facilities. There will be adequate educational space and display area as well as ample room for day visitors and informal education. A wetland boardwalk will be built to facilitate the study of the very adequate marshlands and prairie. Some of the prairie needs to be accessed by boardwalk across a marsh. A set of agricultural buildings will be built and/or moved in to house livestock. All of this fully compliments the very excellent buildings that are in place at the site now.

Our present buildings consist of a farm house with 5 bedrooms, living room, sitting room, dining room, kitchen, storage room, 1 ½ baths and a full basement. The ranch house consists of 3 bedrooms, living room, den, 2 baths and a full basement with 3 additional bedrooms and recreation area. Two steel buildings, one 40' X 80' and the other 40' X 105', both having cement floors and are in excellent condition. There is an older barn, granary and single garage that are in fair condition. There is a newer triple garage in very good condition. The facilities are served with electric power from the Runestone Rural Electric Association from Alexandria who have pledged to help us with energy saving demonstrations and etc. An excellent improved road serves as access. There are 2 sewer systems. There is a fairly new well on the grounds. Phone service is in both houses. These facilities are on the edge of a beautiful lake, Burr Lake. There are 154.3 acres of land with 98.4 acres tillable. Land rent more than maintains the property.

At this point a word about our small farm exhibit. We need to have you aware that we are not going back in time nor are we portraying an "Old MacDonald's Farm." Our grassroots board members farm up to 3,100 acres per individual. We submit that watching and/or actually milking a cow by hand will far more adequately demonstrate the origin of milk than seeing it come through a maze of hoses and pipes in a modern milk parlor (of course milking by machine will be demonstrated as well). The same theory applies to other areas. The basics must be understood before a comprehension of our modern technological advances can be grasped. The funding of this project will make available to the people of this state the most comprehensive environmental learning center for dispersion of our 3 curriculum headings of Prairie, Wildlife & Conservation, and Agriculture to be found anywhere.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The growing demand for residential environmental learning center services is attributed to increasing public awareness about environmental issues, further heightened by state-mandated environmental education opportunities (the 1990 Minnesota Environmental Education Act). A Minnesota Department of Education survey of environmental education contact teachers (one teacher in each school identified by principals) shows that teachers rank their preference for residential environmental learning centers as second only to day use nature centers for off-site environmental education experiences.

Currently, the existing residential environmental learning centers are full to capacity, servicing only about 3% of Minnesota's total (approximate) enrollment of 890 thousand K-12 students, per Minnesota Department of Education's fall 1993 figures. The existing residential environment learning centers have established the market demand to necessitate doubling their service capacity. We project the current based on information provided by the residential learning center Greenprint Council.

The currently functioning residential learning centers are distributed across the northern third of Minnesota, with the exception of Forrest Resource Center in the extreme southeastern corner of the state. Lawndale's location in west central Minnesota is advantageously close to a large number of schools not presently being served by a residential environmental learning center for either

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

residential or day use.

Lawndale also plans to meet the unmet marketplace demand for agriculture oriented environmental education. The majority of programs offered by established residential environmental learning centers are focused on forest environments, primarily because of their locations. Some of their emerging or proposed residential environmental learning centers incorporate prairie curricula and are only touching upon agriculture in one form or another. Lawndale, more than any existing, emerging, or proposed residential learning centers, is in a unique position to provide a comprehensive program about the role of agriculture and the environment.

The goal of the Lawndale Environmental Foundation, Inc. will create a full service residential environmental learning center that will feature themes of the prairie, prairie wetlands, wildlife and agriculture. The aim of the center is to foster stewardship and responsible action by means of education and example.

The lawndale Learning Center will serve through formal education, to youth in grades K-12 and through community education, people of all ages, living here in the upper midwest region.

This plan proposes a total day attendance of 3,000 to 5,100 visitors per year for the years 1996 to 2000. The plan also proposes residential attendance of 60 students in 1996 growing to 8,500 students in 2000.

Enrollment projections are based on our market survey to which 148 pre-qualified prospective institutions, including contact persons responded. There is continued interest in our center and even as few as 30% of patrons from this group could significantly fill Lawndale's schedule capacity. Included in these respondents were 28 metro-area schools.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

No state operating funds are being requested with this project at this time.

4. PREVIOUS PROJECT FUNDING:

\$400 thousand from the Legislative Commission on Minnesota Resources (LCMR), March 1995. Funding for this project was approved by the Minnesota Legislature, 1995 Minnesota Laws, Ch. 220, Sec. 19, subd. 6(b). Funding is for capital planning.

5. OTHER CONSIDERATIONS (OPTIONAL):

- Buildings on site are being used and others are ready for use.
- Optimum site.
- Grassroots Board.
- Marketing specialist hired.
- Business management being developed by Minnesota Small Business Association.
- Environmental education program director hired.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Gordon F. Ekberg, Project Leader
Lawndale Environmental Foundation, Inc.
Route 2, Box 49
Herman, Minnesota 56248-9627

Phone(612) 677-2203 Office
(612) 677-2687 Home
(612) 677-2204 Fax

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

(Note: Similar facilities have had requirement waived; plan included with PreDesign Manual.)

AGENCY BUILDING NAME AND #: Lawndale Environmental Learning Center

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
_____ -0- Gross Sq. Ft.

Project Scope
_____ -0- Gross Sq. Ft. Demolished
_____ -0- Gross Sq. Ft. Decommissioned
_____ -0- Gross Sq. Ft. Renewal or Adaption
_____ 46,887 Gross Sq. Ft. New Construction

Final Project Size
_____ 46,887 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

_____ Yes ☒ No

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note): *

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ _____	\$ _____	\$ _____
Change in Bldg. Oper. Expenses . . .	\$ _____	\$ _____	\$ _____
Change in Lease Expenses	\$ _____	\$ _____	\$ _____
Change in Other Expenses	\$ _____	\$ _____	\$ _____
Total Change in Operating Costs . . .	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>

Other:

Change in F.T.E. Personnel	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
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* No state operating funds are being requested with this project at this time.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies (feasibility study and business plan)			\$ 183		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify) <u>education</u>			\$ -0-		
	1. Subtotal	\$ 380	\$ 183	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ 25	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 49		
Design development			\$ 66		
Contract documents			\$ 131		
Construction			\$ 83		
	3. Subtotal	\$ -0-	\$ 329	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 183		
Other (specify) <u>past education, promo, & admin</u>			\$ -0-		
	4. Subtotal	\$ 99	\$ 183	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 3,650		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>wetland boardwalk</u>			\$ 5		
	5. Subtotal	\$ 95	\$ 3,655	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 365	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ 183	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 37	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 599	\$ 4,935	\$ -0-	\$ -0-
9. Inflation multiplier .32	9. Subtotal	\$ -0-	\$ 148	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>03/2001</u>					
Total with inflation (1 through 9)		\$ 599	\$ 5,083	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 5,682

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>599</u>
State funding received	\$ <u>400</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>68</u>
Private funding received	\$ <u>131</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>5,083</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>5,682</u>
State funding requested (all years)	\$ <u>5,483</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>68</u>
Private funding (all years)	\$ <u>131</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

 Cash: \$ Fund

 X Bonds: \$ 5,083 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

Policies regarding how aggressively the state wishes to pursue environmental education initiatives and corresponding funding levels are presently unclear. Further discussion by state policy-makers is needed to identify and prioritize how environmental education should best be provided and funded, whether through out-of-classroom experiences, day use centers or residential ELC's.

Based on attendance projections provided by the Foundation, the project is viewed as having regional significance. In order to phase project costs, however, project proponents may wish to amend their request to seek design funding in 1996 and return to the legislature in 1998 to request construction funding. The Department of Finance also generally encourages local units of government to share project costs through at least a 50% local funding match of the biennial request. In order to be eligible for state general obligation bond financing, the project must comply with MS 16A.695 regarding public ownership, public purpose and contain bond eligible project costs.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

The Governor does recommend, however, that the Minnesota Environmental Education Advisory Board and/or the Minnesota Greenprint Council establish a formalized process to receive, review and prioritize environmental learning center requests, with the expectation of presenting their recommendations to the Governor, Legislature, and Legislative Committee on Minnesota Resources (LCMR).

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		200

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Prairie Woods Environmental Learning Center (PWELC))
2. **AGENCY MISSION STATEMENT:** To promote an individual and shared commitment to the responsible use, management and preservation of our natural resources.
3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:** To promote an individual and shared commitment to the responsible use, management, and preservation of our natural resources, including the unique relationship between agriculture and the environment.

Those environmental education goals for pupils and other citizens include:

1. To understand ecological systems.
2. To understand the cause and effect relationship between human attitudes and behavior and the environment.
3. To analyze, develop and use problem-solving skills to understand the decision making process of individuals, institutions and nations regarding environmental issues.
4. To evaluate alternative responses to environmental issues before deciding on alternative courses of action.
5. To understand the potential complementary nature of multiple uses of the environment.
6. To provide experiences that assist citizens to increase their sensitivity and stewardship for the environment.
7. To provide information citizens need to make informed decisions about actions to take on environmental issues.

To meet the state's goals for environmental education, the 1993 Environmental Education Plan identifies philosophical principles, audiences, outcomes, and strategies for action to guide environmental education over the next 10 years. In preparing this plan and building on previous environmental education efforts the Environmental Education Advisory Board (EEAB) selected the following mission for environmental education in Minnesota:

To develop a population that has the knowledge, skills, attitudes, motivation, and commitment to work individually and collectively toward sustaining a healthy environment.

To that end the EEAB recommended that the legislature provide \$12 million in bonding to establish residential environmental education centers in portions of the state where they do not currently exist. The EEAB further concluded there is a need for residential environmental education centers in the Twin Cities metro area and the southern and western prairie and agricultural areas of the state.

This environmental education mission corresponds to the U.S. EPA's National Environmental Education Advisory Council's 1992 definition:

Environmental education is the interdisciplinary process of developing a citizenry that is knowledgeable about the total environment, in its natural and built aspects, and that has the capacity and the commitment to engage in inquiry, problem-solving, decision-making and action that will assure environmental quality.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:** The governing board decided that the best alternative to meet the organization's goals and education program requirements is to build a facility on the existing PWELC land. Advantages to this alternative include:

1. The existing land consists of 433 acres of wetlands, hardwood forest, lakes and remnant prairie. This site provides an ideal setting to deliver environmental education.
2. It is desirable to provide facilities on-site to maximize the visitor's educational experience. This is consistent with an objective in *Greenprint*: "To develop an environmental ethic, environmental education should provide opportunities for learning in outdoor settings."
3. Demographic studies show that most of Minnesota's population lives within 150 miles of Prairie Woods ELC. For people who live more than 50 miles away to participate in high quality, in depth environ-

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

mental education at PWELC, a residential facility is needed.

Cooperative use of housing at 3 nearby church camps was investigated but concluded not to be a viable option because:

- PWELC programs will occur year-round, including weekends, and the church camps will be in use all summer as well as weekends year round.
- Transporting students from housing and dining facilities to the outdoor classrooms greatly compromises the student's experience.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

Organizational Goals of Prairie Woods Environmental Learning Center:

1. Provide quality residential and day-use environmental education opportunities serving the needs and interest of students and facilitators in formal education institutions.
2. Provide quality residential and day-use environmental education opportunities for persons in a non-formal education settings: government officials and boards, consumers, producers/landowners, regulated and business communities, recreationalists, civic groups and religious groups.
3. Develop and maintain a working partnership in environmental education with area landowners.
4. Provide a natural area and facilities suitable for research and natural resource management projects.
5. Provide a natural area dedicated to the appropriate use and enjoyment by residents and visitors.
6. Become an integral part of the economic, environmental and social development of central Minnesota.

Providing residential environmental education facilities at PWELC will:

1. Provide access to overnight environmental education programming for all Minnesotans as recommended by the *Greenprint for Minnesota: The State Plan for Environmental Education*.
2. Give students the added benefits of residential environmental education programming, including greater retention of information

and expanded outdoor experiences.

3. Contribute to the economic development of the local community through the creation of 12 months of construction employment and at least 18 full-time jobs at PWELC.

A measurable outcome of reaching these goals is that an estimated 5,772 students (3,300 day-use, 2,472 residential) will be served in 1997, growing to 15,250 students (4,400 day-use; 10,850 residential) by the year 2000.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

- Identified facility needs to accomplish the mission of PWELC and *Greenprint*
- Quantified areas based on need/study of precedent
- Applied square foot cost to area required

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995): \$250 thousand was appropriated in M.L. 1994, Chap. 643, for the preparation of predesign, schematic design, design development and construction documents.

8. OTHER (OPTIONAL): Over \$3 million in land acquisition and improvements have occurred or are being planned for the total development of the PWELC. The following projects have been or will be funded by private individuals, businesses, and local government agencies:

- acquisition of 433 acres of land;
- entrance road construction;
- design and construction of trails, canoe base, challenge course, amphitheater, trail shelters, outdoor teaching stations;
- redevelopment of the old farm site to include sod house, log cabin, restore old farm buildings, water and sewer; and
- housing for on site staff

9. AGENCY CONTACT PERSON, TITLE, AND PHONE: Kim Embretson, 12718 10th Street NE, Spicer, MN 56288, 612/354-5894

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: County of Kandiyohi
PROJECT TITLE: Prairie Woods Environmental Learning Center (PWELC)

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$5,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): 10 miles north of Willmar, Kandiyohi County

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

The purpose of this project is to support the mission of the PWELC to promote an individual and shared commitment to the responsible use, management and preservation of our natural resources. A residential environmental learning center complex is the cornerstone to accomplishing the education strategies envisioned by the PWELC. This new facility, 49,440 gross square feet, will include space for administration, classrooms, food service, energy, dormitories, and exhibits to accommodate and educate students of all ages for overnight and day visits. The operating expenses of the residential environmental learning center will be borne by the revenue generated from user fees, contributions, memberships, and retail sales.

The PWELC site consists of 433 acres of land with gradations between rolling prairie, pothole wetlands, hardwood forests and lake aquatic ecosystems. It is a natural outdoor laboratory surrounded by thriving agricultural and lake communities, waterfowl and wildlife management areas, Sibley State Park, state trails, private resource based businesses and transportation corridors.

The Prairie Woods Environmental Learning Center (PWELC) site is located on the south side of Lake Florida in the northern half of Kandiyohi County in west central Minnesota. The largest municipalities of Willmar, New London and Spicer are within 10 miles of the PWELC site. More than 50,000 of Kandiyohi County's 551,682 acres are comprised of water held in prairie potholes,

wetlands and 361 lakes.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Organizational Goals

1. Provide quality residential and day-use environmental education opportunities serving the needs and interest of students and facilitators in formal education institutions. Students get the added benefits of residential environmental education programming, including greater retention of information and expanded outdoor experiences.

A measurable outcome of reaching these goals is that an estimated 5,772 students (3,300 day-use, 2,472 residential) will be served in 1997, growing to 15,250 students (4,400 day-use, 10,850 residential) by the year 2000.

2. Provide quality residential and day-use environmental education opportunities for persons in a non-formal education setting; government officials and boards, consumers, producers/landowners, regulated and business communities, recreationalists, civic groups and religious groups.
3. Become an integral part of the economic, environmental and social development of central Minnesota. Contribute to the economic development of the local community through the creation of 12 months of construction employment and at least 18 full-time jobs at PWELC.

Project Rationale

The governing board decided the best alternative to meet the organization's goals and program requirements is to build a facility on the existing PWELC land. Advantages to this alternative include:

1. This site provides an ideal setting to deliver environmental education.
2. It is desirable to provide facilities on-site to maximize the visitor's educational experience.
3. Cooperative use of housing located at 3 nearby church camps was

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

investigated but considered not to be a viable option because:

- PWELC programs will occur year-round, including weekends, and the church camps will be in use all summer as well as weekends year round.
- Transporting students from housing and dining facilities to the outdoor classrooms greatly compromises the student's experience.

Kim Embretson
12718 10th Street NE
Spicer, MN 56288
612/354-5894

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

A measurable outcome of this project is that an estimated 5,772 students will be served in 1997, growing to 15,250 students by the year 2000. With the completion of this project, the operating expenses will grow from \$20 thousand in 1995 to \$900 thousand in 2000. User fees, membership and retail sales are projected to cover all operation expenses.

4. PREVIOUS PROJECT FUNDING:

\$250 thousand was appropriated in M.L. 1994, Chap. 643 for the preparation of predesign, schematic design, design development and construction documents.

5. OTHER CONSIDERATIONS (OPTIONAL):

Over \$1.2 million of land acquisition and improvements have occurred or are being planned for the total development of the PWELC. The following projects have been or will be funded by private individuals, businesses, and local government agencies:

- 433 acres of land;
- entrance road construction;
- design and construction of trails, canoe base, challenge course, amphitheater, trail shelters, outdoor teaching stations;
- redevelopment of the old farm site to include sod house, log cabin, restore old farm buildings, water and sewer; and
- housing for on site staff.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
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PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: PWELC

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
-0- Gross Sq. Ft.

Project Scope
-0- Gross Sq. Ft. Demolished
-0- Gross Sq. Ft. Decommissioned
-0- Gross Sq. Ft. Renewal or Adaption
49,440 Gross Sq. Ft. New Construction

Final Project Size
49,440 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note): *

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel	0	0	0
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* No state operating costs are being requested with this project

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
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TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ 15		
Other (specify)			\$ -0-		
	1. Subtotal	\$ 5	\$ 15	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ 15	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ 81		
	3. Subtotal	\$ 227	\$ 81	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant (A/E Bidding phase)			\$ -0-		
Construction management (A/E Construction admin)			\$ -0-		
Construction contingency			\$ 400		
Other (specify) <u>Legal, A/E Expenses</u>			\$ 12		
	4. Subtotal	\$ 3	\$ 412	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 4,000		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>contingency</u>			\$ -0-		
	5. Subtotal	\$ -0-	\$ 4,000	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 116	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ 5	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 44	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 250	\$ 4,673	\$ -0-	\$ -0-
9. Inflation multiplier <u>.070</u>	9. Subtotal	\$ -0-	\$ 327	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>03/01</u>					
Total with inflation (1 through 9)		\$ 250	\$ 5,000	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 5,250

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
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FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ 250
State funding received	\$ 250
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 5,000
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 5,250
State funding requested (all years)	\$ 5,250
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

____ Cash: \$ _____ Fund _____
☒ Bonds: \$ 5,000 Tax Exempt _____ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☒ General Fund % of total 100

____ User Financing % of total _____

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
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DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

Policies regarding how aggressively the state wishes to pursue environmental education initiatives and corresponding funding levels are presently unclear. Further discussion by state policy-makers is needed to identify and prioritize how environmental education should best be provided and funded, whether through out-of-classroom experiences, day use centers or residential ELC's. Based on enrollment projections provided by the Center, the project is viewed as having regional significance. The Department of Finance also generally encourages local units of government to share project costs through at least a 50% local funding match of the biennial request. In order to be eligible for state general obligation bond financing, the project must comply with M.S. 16A.695 regarding public ownership, public purpose and contain bond eligible project costs.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

The Governor does recommend, however, that the Minnesota Environmental Education Advisory Board and/or the Minnesota Greenprint Council establish a formalized process to receive, review and prioritize environmental learning center requests, with the expectation of presenting their recommendations to the Governor, Legislature, and Legislative Committee on Minnesota Resources (LCMR).

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		200

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Le Sueur County
Ney Environmental Learning Center

2. **AGENCY MISSION STATEMENT:**

The Ney Environmental Learning Center and Nature Preserve is dedicated to providing education that will serve to give people information and ideas designed to help them understand how the actions of the past have contributed to the present and designed to teach values needed to carry us and the land to a healthy and sustainable future.

The Purposes:

- To preserve, protect, and enhance the natural habitats of the wildlife (plants and animals) using sound environmental practices;
- to serve as a center for environmental education, striving for citizens of all ages to value and take action to improve the quality of the environment;
- to promote understanding of the development of the Minnesota River Valley from the historical perspective, focusing on land use issues resulting from interaction between Native Americans and pioneer farmers, so future generations can make wise decisions regarding the valley's natural resources;
- to work cooperatively with local schools, government agencies, historical groups, and other organizations to enhance our mutual goals;
- to understand that we are all active players in the environment who are governed by the same rules of survival as all living things; and
- to create awareness that every cause has an effect; we affect the environment, the environment affects us... "Man did not weave the web of life, he is merely a strand in it. Whatever he does to the web, he does to himself." Chief Seattle.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

There are several factors which bring into focus the need for the project; that need is clearly defined justification for the public expenditure of funds on this project.

a. The Green Print Council Report

In this state report to the citizens of Minnesota, the Minnesota Department of Children, Families, and Learning, through its Green Print Council, has outlined a need for all citizens to better understand the stewardship responsibilities all citizens must assume; that there is a very important need for environmental education to begin with K-12 education and extend beyond K-12 to include a target audience of all Minnesotans.

The report further sets forth the concept that to most effectively provide the educational opportunities, there is need for out-of-classroom environmental education experiences. There is a need to establish environmental education centers in areas of Minnesota where such sites do not exist in order to provide access for schools and educational opportunities in all of the Minnesota Biomes.

The report further sets forth the fact that residential environmental centers are needed to serve the Twin Cities Metropolitan areas and the Southern and Western prairie portions and agricultural areas of Minnesota (Capital Funding Section of the Green Print Report).

b. Location of Ney Environmental Education Center Site:

This proposed site is located in an area that is readily accessible to a large population of students both K-12 and also college level. There is a rapidly growing interest among college students who are seeking careers in the many areas where environment is a factor.

The Green Print Council report suggests that a survey among Minnesota educators indicates a preference not to have to travel

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

more than 50 miles to access a learning center. This location would serve a large student body using those guidelines including the fast growing southern Metropolitan areas and several higher education institutions in southern Minnesota. Within 75 miles of the proposed Ney Environmental Education Center is 50% of Minnesota's resident population.

c. The Minnesota River and Minnesota River Valley

The Minnesota Pollution Control Agency completed a comprehensive study of the Minnesota River Valley and its problems. One of the study's primary conclusions was the need for our citizens to understand their individual and group roles to improve the river and its flood-prone tendencies.

The study report stressed the need for a better understanding of resolving fast runoff with more land retention and better control of all polluting factors. For this need for understanding to be accomplished, we must begin with the K-12 level and once that group is served, to move beyond. We must have a program where this process can be developed, researched, and demonstrated.

The location of the Ney Environmental Learning Center will provide an excellent opportunity to develop studies, demonstrations, and general information that will be a significant contributor to the larger state-wide effort to improve the Minnesota River and the entire Valley.

The Minnesota River Valley is where serious flooding continually causes serious environmental problems. A demonstration project at the Ney site to retain fast run off water is an indication of the kind of educational opportunities this site has to offer.

One of the exciting projects planned for the Center because of its location in this large Minnesota River Valley and the many flood prone areas adjacent to the site is the use of the land to test various types of vegetation that could be a source of the biomass that may be put to use as fuel for electrical generating plants of the 21st century and beyond.

The Ney Center site location and facility could well become the nerve center to serve this large and exciting project to improvement the Minnesota River and its basin.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

The impetus for the development of this project came about as studies were done to consider how this gift of land could best service environmental purposes.

The development of an environmental learning center appeared to be an excellent and appropriate application to provide optimum use of the myriad of learning opportunities offered by this property.

The Ney Environmental Learning Center site is located in an area once referred to as the "Big Woods of Southern Minnesota." A study done by the State Forestry Department verified a large variety of trees on the site and indicated in the report the potential for a quality vegetation study area. This site offers a variety of terrain including small open level areas to deeply forested areas of steep ravines, steep slopes, and undeveloped wetland areas.

The land area has a large concentration of wildlife including white tail deer and wild turkeys. Bird watchers find the woods a favorite place to study many bird varieties.

The site joins with a Le Sueur County Park developed by the County Park Board to provide direct access to the Minnesota River. Future action on a single parcel would make the site contiguous with another publicly organized wildlife preserve, the site of the original release of wild turkeys in this part of Minnesota.

The Ney property enjoys a considerably documented history of the early activity in this part of the Minnesota River Valley. Studies are underway to evaluate the potential use of some of the small existing structures on the site for both classroom study use and/or potential project development. An existing farmstead on the site will serve as a caretaker residence.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

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With funding provided through the LCMR and various local sources, plans are underway for the 1996 development of a facility that would provide day environmental education programming. In addition, several committees are developing environmental education curriculum for the environmental center site.

The creation of day classes at the Ney site will assist in beginning to market the site and start the flow of schools, higher education, and Minnesota residents to this unique and special environmental learning center site. The day center will provide opportunities to better prepare for the actual operation of the proposed project and will facilitate a marketing program which will assure the use of that site for the purpose intended. Furthermore, this emerging use will begin to provide access to sources to provide the operating budget for the final product.

Upon completion of this project as set forth in this document, this LCMR funded facility will be converted to a reception center and faculty offices.

Current planning does not include requests for public funding for actual operation of the facility. Rather, the participants are creating a non-profit foundation to assist in accessing and generating ongoing funding for the day-to-day operation of the Ney Environmental Learning Center.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

The preliminary development budget is based on a program to serve up to 150 students at a time with residential sleeping facilities, classrooms, library, special projects areas, etc. All building areas will be constructed to meet all Minnesota building codes and residential and classroom guidelines (Minnesota Department of Children, Families and Learning).

To arrive at total square foot estimates for the proposed facility as well as water supply and waste water disposal, professional assistance from the following firms was solicited:

KSA Architects	Mankato, MN
Bolton & Menk, Consulting Engineers	Mankato, MN
L & S Engineers, Inc.	Le Sueur, MN

These firms have extensive experience in their respective fields of expertise and have computerized data to arrive at the estimates used for this project.

The total space requirement of the building to accommodate 150 students and staff with living areas, food services, and classrooms was estimated at 34,050 square feet.

The 34,050 square feet of building included the following spaces:

1. Student dormitory spaced for 150 students
2. Staff and instructor quarters
3. Classrooms (4)
4. Large multi-purpose room (1)
5. Special projects Rooms (2)
6. Food service: kitchen, food storage, lunchroom space
7. Audio visual library and resources space
8. Custodial, maintenance, administrative spaces
9. Mechanical, heating, air conditioning, electrical, etc.; and
10. Halls, aisles, etc.

The area allocated for each use has been computerized based upon available data. To arrive at the projected total cost, computerized program data was again utilized. Because the funding request includes pre-design, final building costs must take into consideration that final building square foot costs will vary. The architects suggest that figures can vary from \$60 to \$80 per square foot. The proposed budget therefore includes the higher square foot costs.

To serve the needs of the proposed facility, a similar process was used by the consulting engineering firm. The figure used includes water supply, waster water treatment facility, and also includes the design, the engineering permits, the general technical investigation, and the administration.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
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Form A

Summary of Proposed Construction
Budget
(in \$000)

Building costs	\$2,724
Pre design costs	14
Construction plan and specs	218
Water and waste treatment	380
Subtotal	3,336
Furniture and equipment	164
Inflation factor (5%)	175
Total project budget	\$3,675

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

The Ney Environmental Learning Center project will help correct a serious problem which finds well developed centers serving only the northern portions of Minnesota while there is a glaring absence of such centers where the largest concentration of the student target population exists. Furthermore, this area perhaps has much more evidence of environmental insensitivity and misuse.

On 6/1/95, the Le Sueur-Henderson School District #2397 in collaboration with the Ney Environmental Center Committee, the City of Le Sueur, Gustavus Adolphus College, and Mankato State University initiated their project to develop a pre-kindergarten through adult interdisciplinary curriculum designed to impact the awareness of an sensitivity to the significant importance of the Minnesota River and its ecosystems, as the river bisects the school district and the prairies of southern Minnesota.

The purpose of the project is to accomplish the following:

- To foster understanding of the critical pollution problems currently existing in the environs of the Minnesota River Valley;
- To develop a comprehensive interdisciplinary environmental education program, which does not currently exist in ISD #2397 nor in most of the surrounding school districts and communities in this region and prepare that program for use at the Ney Environmental Learning Center site.

The Minnesota River winds its way through this region. Due to lack of education and insensitivity to the critical significance of this ecosystem to our area and those downstream, the river is currently rated as the most polluted in the State of Minnesota (Minnesota River Citizens' Advisory Report, January 1994).

We recognized collaboratively, a one-time opportunity to transform the deplorable state of the Minnesota River and its ecosystem because a 350 acre parcel adjoining the river has been bequeathed to Le Sueur County, and this project is creating the Ney Environmental Learning Center at this site.

The Minnesota legislature has appropriated \$100 thousand to develop the site into a day environmental learning center; the site is currently being utilized by local environmentalists, teachers, and community education programs for elementary and secondary students.

The specific objectives we are working to achieve include the following:

- To gather current water, river, and land use literature and research from available resources into one readily accessible location (The Ney Environmental Learning Center).
- To develop a kindergarten through grade 12 interdisciplinary curriculum specific to this region of Minnesota.
- To engage local citizenry of all ages in an exploration of individual activities which will reduce the cumulative negative impact on the Minnesota River and its environs.
- To share materials and the curriculum with other citizen/school/citizenry in this region.

Locally, in the Le Sueur-Henderson School District, approximately 1,625 students will benefit from access to the environmental learning center and the pre-designed curriculum. In addition, over 2 million people, or 50% of the state's population, live within an hour's drive of the environmental learning center located on the Ney property. This center is very near U.S. Highway 169.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
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The proposed Ney Residential Learning Center can be expected to serve a very large target population because it is the only center located in this portion of Minnesota with a focus on the Minnesota River. The organizations with primary involvement in the Ney Project are listed as follows:

- Le Sueur-Henderson School Board - 7 members, 144 staff, and 1,625 students;
- Minnesota New Country School Board - 9 members, 6 staff, and 93 students;
- St. Anne's Parochial School - 6 members, 11 staff, and 101 students;
- Le Sueur-Henderson Community Education Advisory Council - 13 members and 7,400 community members;
- Gustavus Adolphus College, St. Peter, MN - staff and student interns;
- Mankato State College, Mankato, MN - staff and student interns;
- Le Sueur Economic Development Council - staff;
- Cosgrove Foundation - staff and financial support;
- Le Sueur County Commission - staff and financial support;
- Henderson City Council - staff;
- Eden Prairie, MN Environmental Education Instructor - staff;
- Belle Plaine Environmental Educator - staff;
- Minnesota State Legislature - LCMR Grant of \$100,000

The Le Sueur-Henderson School District in collaboration with the Minnesota New Country School will provide a minimum of 1 FTE Environmental Education instructor commencing on 9/1/96 and thereafter for the purposes of operating the Ney Environmental Center Day Program for pre-K through grade 12 school children in the region.

The environmental program at the Center will be part of the K-12 instructional program offered at the Le Sueur-Henderson High school and will be NCA accredited as are all of the learning sites in the district.

The Ney Environmental Learning Center Foundation:

While ownership of land and facilities will be with Le Sueur County, the foundation has the primary responsibility for operation and fundraising activities. This approach is modeled after the successful Deep Portage facility where the county has provided the land and is the project owner.

Operational funding is a major responsibility of the foundation. Student tuition will be supplemented with other funds, i.e., local government agencies, grants, a contribution from business and industry and citizen involvement. The member individuals and organizations who have primary involvement in the development and implementation of the Ney Environmental Center Foundation, envision a broad base of financial support readily available for funding the operations of the Residential Environmental Learning Center.

Furthermore, the comprehensive curriculum and staff will be ready for the facility as the result of the day center activities which will be fully operational beginning in September, 1996 and thereafter.

It is essential to review the prerequisites which provide the necessary evidence and justification that this proposal is critically needed and the proposed site is viable.

Construction funding will not be requested until there is verification that operational funding is available and/or committed.

The charter members of the foundation include a combination of educators, business people, governmental officials, and interest citizens. Plans are underway to substantially increase foundation membership with special emphasis on large business and industry along with their foundations. The Charter Members of the Ney Foundation are as follows:

AGENCY CAPITAL BUDGET BRIEF
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<u>NAME</u>	<u>BUSINESS/PROFESSION</u>	<u>COMMUNITY</u>
Bryan Aldrich	Environmental Educator	Le Sueur-Henderson
Arthur Anderson	Attorney	Le Sueur
Lon Berberich	City Administrator	Henderson
Arlene Busse	Historian	Henderson
John Chamberlain	Banker	Le Sueur
Allen F. Cords	Director Le Sueur Development	Le Sueur
Joe Doherty	County Commissioner	Le Sueur
Arllys Graff	Director Community Education	Le Sueur-Henderson
Jim Jack	Mankato State University	Mankato
Pat Jostad	Environmental Educator	Bloomington
Orville Heitkamp	Environmental Educator	Belle Plaine
Harold K. Larson	Superintendent of Schools	Le Sueur-Henderson
Robert Moline	Gustavus Adolphus College	St. Peter
Neil Morem	Attorney, Cosgrove Foundation	Le Sueur
Donald Ney	Representative, Ney family	Henderson
Earl Renneke	Former State Senator, resident	Le Sueur
Cindy Reinitz	Elementary Teacher	Le Sueur-Henderson
Arthur Straub	Elementary Teacher	Le Sueur-Henderson
Renee Tousley	Neighbor and resident	Henderson

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Allen F. Cords, Project Manager
500 Main Street
Le Sueur, MN 56058
(612) 665-3435 (office)
(612) 665-3947 (home)

This core group of committed citizens comprise the heart of this initiative. Under the leadership of Allen F. Cords, this core group of committed citizens believes this project is essential to the future vitality of Minnesota. Our quality of life continues to be eroded by our lack of focus on the environment. It is past time for such a center within driving distance for the majority of Minnesota residents of all ages. The site is ideal for this purpose and it would be a tragedy if the Minnesota Legislature missed the opportunity to assist in its development.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

N/A

8. OTHER (OPTIONAL):

N/A

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Le Sueur County
PROJECT TITLE: Ney Environmental Learning Center

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$3,675
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Le Sueur County

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

Construction of the Ney Residential Environmental Education Learning Center.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This project will provide a facility to support the educational program set forth in the Minnesota Department of Education Green Print Council Report. It will provide a facility in an unserved area as set forth in the Council Report.

This project will provide the metro and southern Minnesota area with access within reasonable commuting distances as set forth in the Council Report.

This project will serve an environmental study area not covered by any other centers in Minnesota: Minnesota Age Area, Minnesota River Flood Prone Area as set forth in the Minnesota PCA Citizens Study Report of 1994.

The construction funding request is to the state bonding program while the operational funding will be accommodated by tuition, foundation funds and via local agencies.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The total construction request is \$3.675 million. No state operating funds are being requested with this project.

4. PREVIOUS PROJECT FUNDING:

Minnesota LCMR (Future Resources) Funds: \$100 thousand for renovation purposes (Laws of 1995, Chapter 220, Section 19, Subd. 6 (R)).

5. OTHER CONSIDERATIONS (OPTIONAL):

No action will delay and possibly damage this plan to correct a very serious problem of no environmental centers in this large target population area of Minnesota.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Allen F. Cords, Project Manager
500 Main Street
Le Sueur, MN 56058
(612) 665-3435 (office)
(612) 665-3947 (home)

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
_____ 0 Gross Sq. Ft.

Project Scope
_____ 0 Gross Sq. Ft. Demolished
_____ 0 Gross Sq. Ft. Decommissioned
_____ 0 Gross Sq. Ft. Renewal or Adaption
_____ 34,050 Gross Sq. Ft. New Construction

Final Project Size
_____ 34,050 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: MN Pollution Control Agency, State Building Code, MN Dept. of Education Guidelines

CHANGES IN STATE OPERATING COSTS (Facilities Note): *

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ _____	\$ _____	\$ _____
Change in Bldg. Oper. Expenses	\$ _____	\$ _____	\$ _____
Change in Lease Expenses	\$ _____	\$ _____	\$ _____
Change in Other Expenses	\$ _____	\$ _____	\$ _____
Total Change in Operating Costs . . .	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>

Other:

Change in F.T.E. Personnel N/A N/A N/A

* No state operating funds are being requested with this project.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey *			\$ *		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ 14	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ 218		
	3. Subtotal	\$ -0-	\$ 218	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ 100		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ 100	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 3,003		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Renovation (1995 LCMR)</u>			\$ -0-		
	5. Subtotal	\$ 100	\$ 3,003	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 165	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 100	\$ 3,500	\$ -0-	\$ -0-
9. Inflation multiplier <u>5%</u>	9. Subtotal	\$ -0-	\$ 175	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>6/30/97</u>					
Total with inflation (1 through 9)		\$ 100	\$ 3,675	\$ -0-	\$ -0-

* Included with building budget (water & waste site est.)

TOTAL PROJECT COSTS (all capital costs, all years) \$ 3,775

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>100</u>
State funding received (LCMR)	\$ <u>100</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>3,675</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>3,775</u>
State funding requested (all years)	\$ <u>3,775</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

 Cash: \$ Fund

 X Bonds: \$ 3,675 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

Policies regarding how aggressively the state wishes to pursue environmental education initiatives and corresponding funding levels are presently unclear. Further discussion by state policy-makers is needed to identify and prioritize how environmental education should best be provided and funded, whether through out-of-classroom experiences, day use centers or residential ELC's. Based on the projected service area, the project is viewed as having regional significance. In order to phase project costs, however, project proponents may wish to amend their request to seek design funding in 1996 and return to the legislature in 1998 to request construction funding. The Department of Finance also generally encourages local units of government to share project costs through local at least a 50% funding match of the biennial request. In order to be eligible for state general obligation bond financing, the project must comply with M.S. 16A.695 regarding public ownership, public purpose and contain eligible project costs.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

The Governor does recommend, however, that the Minnesota Environmental Education Advisory Board and/or the Minnesota Greenprint Council establish a formalized process to receive, review and prioritize environmental learning center requests, with the expectation of presenting their recommendations to the Governor, Legislature, and Legislative Committee on Minnesota Resources (LCMR).

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		200

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: ISD #621, Mounds View
PROJECT TITLE: Laurentian Environmental Learning Center

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,061
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): St. Louis County

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

This request will provide \$1.061 million in grant funds for the continuation of facility development and related capital improvements for the Laurentian Environmental Learning Center (ELC), a residential center operated by Independent School District #621 (Mounds View) and located near Virginia, Minnesota. A previous grant of \$450 thousand was provided to the center for emergency repair work through bonding funds appropriated under Laws of 1994, Chapter 643, Section 23, Subdivision 28(g). Mounds View School District has committed \$250 thousand and the IRRRB has granted \$125 thousand towards this effort. Work will include remodeling of existing buildings, construction of new buildings, demolition, roadway and parking improvements, trail improvements, and improved access for persons with disabilities.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Tie to strategic plan: This effort addresses the 2 top strategies in the state's environmental education plan for K-12 (teacher training and out of the classroom environmental education experiences (Green Print, page 16) and the top strategy for higher education students (student teacher preparation (Green Print, page 21)).

It also relates to the Resource Management Goal and strategies outlined in the Department of Natural Resource's *Directions for Natural Resources 1995*:

1) Teams and Partnerships: Establish interdisciplinary teams and participate in partnerships with citizens, other agencies, and organizations designed to develop shared management goals for entire ecosystems.

The Laurentian ELC is already involved in a partnership relationship with the Department of Natural Resources since the site is on leased state forest land. The facility can help educate the public regarding ecosystem management plans for the northern forest areas of the state and may provide opportunities for joint environmental education efforts.

2) Stakeholder Involvement: Create public forums and educational opportunities that engage citizens in productive discussion on critical natural resource issues and new ecological approaches.

The Laurentian ELC will provide opportunities for citizens to learn about and discuss environmental issues and new ecological approaches through classroom activities, field sessions, special programs, etc. The outcome will be more environmentally informed citizens who can participate effectively in the management of our environment and cooperate with efforts of private, local, state and federal land and resource managers.

Outcomes: This project will complete the upgrading and development of facilities at the Laurentian ELC to allow for improvement and expansion of programs and services.

Alternatives and Rationale: The major alternative is to continue operating with existing inadequate facilities. This will mean that the potential to provide out of classroom environmental education opportunities will be reduced. Surveys of teachers indicate that an out-of-classroom educational experience is one of 2 major needs. The other is increased teacher training. This proposal addresses both needs while the alternative addresses neither.

Financing Alternatives: General Fund financing, raising private funds, and requiring school by school support for out of classroom environmental education were considered. Bonding was considered more appropriate than

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

requesting General Fund financing for this type of project given the nature of the building program envisioned. Schools using the facility already pay the operational costs of running the center.

Policy Assumptions: This project helps to implement the recommendations of "Green Print for Minnesota", the document that was adopted to guide the state's involvement in environmental education.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

No state operating funds are being requested with this project.

4. PREVIOUS PROJECT FUNDING:

Four hundred fifty thousand was appropriated from bonding in Laws of 1994, chapter 643, Section 23 for the first phase of the project, which included general stabilization and code upgrades to bring the ELC into compliance with St. Louis County Health Department regulations. Also included was stabilization of key structures to prevent further deterioration and replacement of some existing structures.

5. OTHER CONSIDERATIONS (OPTIONAL):

The study entitled "E.E.C. 2000: A Study of Environmental Education Centers" recommends an investment of \$25.5 million in residential ELC's; \$11.46 million in zoos, museums and special emphasis facilities; and \$46.8 million in day use centers. This project partially addresses those recommendations.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Nick Temali, Director, Community Education
Mounds View Public Schools, 500 Tenth Street N.W., New Brighton, MN
55112, Phone: (612) 639-6008

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
11,500 Gross Sq. Ft.

Project Scope
2,100 Gross Sq. Ft. Demolished
9,400 Gross Sq. Ft. Decommissioned
10,500 Gross Sq. Ft. Renewal or Adaption
10,500 Gross Sq. Ft. New Construction

Final Project Size
19,900 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note): * No state operating funds are being requested with this project.

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
Change in Bldg. Oper. Expenses	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
Change in Lease Expenses	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
Change in Other Expenses	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
Total Change in Operating Costs . . .	\$ <u> N/A</u>	\$ <u> N/A</u>	\$ <u> N/A</u>

Other:

Change in F.T.E. Personnel	<u> N/A</u>	<u> N/A</u>	<u> N/A</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation				
Site acquisition		\$ -0-		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ 9		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ 9	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ 22		
Design development		\$ 36		
Contract documents		\$ 57		
Construction		\$ 29		
3. Subtotal	\$ 45	\$ 144	\$ -0-	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ 58		
Other (specify)		\$ -0-		
4. Subtotal	\$ 18	\$ 58	\$ -0-	\$ -0-
5. Site and building construction				
On site construction		\$ 1,167		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ 387	\$ 1,167	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ 450	\$ 1,436	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)	Total with inflation (1 through 9)	\$ 450	\$ 1,436	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 1,886

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ 450
State funding received	\$ 450
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 1,061
Federal funding	\$ -0-
Local government funding (ISD #621)	\$ 250
Private funding (IRRRB)	\$ 125

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 1,886
State funding requested (all years)	\$ 1,511
Federal funding (all years)	\$ -0-
Local government funding (all years) (ISD #621)	\$ 250
Private funding (all years) (IRRRB)	\$ 125

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund ___
X Bonds: \$ 1,061 Tax Exempt _X_ Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

N/A

DEPARTMENT OF FINANCE ANALYSIS:

Policies regarding how aggressively the state wishes to pursue environmental education initiatives and corresponding funding levels are presently unclear. Further discussion by state policy-makers is needed to identify and prioritize how environmental education should best be provided and funded, whether through out-of-classroom experiences, day use centers or residential ELC's. However, the request as currently presented is unclear as to the scope of services provided and the number of children that will be served. Thus, the project is viewed as having a primarily local benefit. The Department of Finance also generally encourages local units of government to share project costs through at least a 50% local funding match of the biennial request. In order to be eligible for state general obligation bond financing, the project must comply with M.S. 16A.695 regarding public ownership, public purpose and contain eligible project costs.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

The Governor does recommend, however, that the Minnesota Environmental Education Advisory Board and/or the Minnesota Greenprint Council establish a formalized process to receive, review and prioritize environmental learning center requests, with the expectation of presenting their recommendations to the Governor, Legislature, and Legislative Committee on Minnesota Resources (LCMR).

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	26
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		191

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior State Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Housing Finance Agency

Publicly Owned Transitional Housing	01	423	GO	2,500	2,500	2,500	2,500	2,500	2,500
Agency Totals				\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500

Funding SourceGO = General Obligation Bonds
GF = General Fund Direct AppropriationTHF = Trunk Highway Fund
UF = User FinancingFF = Federal Funding
LF = Local Funding

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Housing Finance Agency

2. **AGENCY MISSION STATEMENT:**

The Minnesota Housing Finance Agency (MHFA) is committed to addressing Minnesota's housing needs by providing financial and related customer assistance so that Minnesotans have decent, safe, affordable housing and stronger communities.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

In the decade between 1985 and 1994, the number of transitional housing programs increased ninefold. In November 1994, for the first time, the total number of persons in transitional housing programs exceeded the total number of persons in overnight shelter facilities. Despite the progress made in increasing transitional housing programs, the number of people who are turned away from transitional housing because these programs are already at capacity continues to rise. In 1992, transitional housing programs had a turn away rate of 47%. This was a higher turn away rate than that experienced by Battered Women's Shelters, overnight shelters, voucher programs, or programs serving youth. *Department of Economic Security (DES), Quarterly Shelter Survey, January 1995.* This demand for transitional housing is not unexpected in light of the steady rise in the number of homeless persons in Minnesota. Between 1985 and 1994, there was a 240% increase in the Twin Cities Metro area in the number of persons requesting emergency shelter. In both 1992 and 1993, Hennepin County alone experienced a 30% increase in the number of families using temporary housing programs. Greater Minnesota experienced a 313% increase in the number of persons using temporary housing programs during that same time period. *Wilder Research Center, Minnesota Statewide Survey of Persons Without Permanent Shelter, July 1995.*

Transitional housing is useful in providing residents the time and support services necessary to become economically self-sufficient. 50% of the homeless women interviewed cited financial problems as the primary

cause of their being homeless. *Wilder Research Center, Minnesota Statewide Survey of Persons Without Permanent Shelter, July 1995.*

The state is addressing the problem of homelessness by working to establish a coordinated and comprehensive system of services for homeless and imminently homeless families, individuals, and youth throughout the state. This system is based on HUD's proposed Continuum of Care System. The Minnesota Interagency Task Force on Homelessness, a group composed of representatives of all state agencies with responsibility for homelessness programs, is taking the lead role in planning for the continuum of care.

Under a continuum of care system, the elements of outreach, intake, and assessment, emergency shelter, transitional housing, and permanent housing - including supportive housing - would be available and coordinated within a community. The goal is to ensure that all the components of the continuum of care are accessible to people everywhere in the state.

Given the significant need for additional affordable rental housing units and the limited resources available, it is expected that incidents of homelessness will not dramatically decrease in the near future and the need for transitional housing will continue.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

The Consolidated Plan and 1994 Annual Performance Report submitted to HUD by MHFA, DES and DTED found that the supply of permanent supportive housing is not adequate to meet the need for this type of housing. Additional permanent supportive housing options need to be developed in all regions of the state. The continuum of care plan developed by the Interagency Task Force on Homelessness will identify the transitional housing needs in the various regions of the state.

Money for this program has been included in the last 3 capital bonding legislation. The program has worked well, particularly in smaller communities.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

The agency has 2 broad policy objectives for all its programs: meeting Minnesota's basic housing needs and strengthening communities. With respect to addressing the problem of homelessness, the goal is to ensure that all the components of the continuum of care are accessible to people everywhere in the state. The strategy is to work to fill the gaps in the continuum of care.

The agency's plan is to increase the number of transitional housing projects in regions of the state where there are inadequate services.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

The agency has participated in several processes that all lead to this capital request.

The agency chairs the State Interagency Task Force on Homelessness which is designed to coordinate the provision of housing and social services for homeless persons. This task force is developing a continuum of care policy for the state and has identified transitional housing projects as a key element of the continuum of care.

In the spring of 1995, the agency along with DTED and DES conducted a series of 29 public meetings and focus groups around the state on regional housing and community development needs. The meetings were held to aid in the development of the 1996 Consolidated Plan. The Consolidated Plan is an application to receive funding for a variety of HUD grants, including Emergency Shelter Grants. The Consolidated Plan also serves as a state planning document for housing and community development issues. The need for transitional housing was cited in virtually all of the meetings.

Finally, in July 1995, the agency completed and released an *Assessment of Minnesota's Housing Needs*. This Needs Assessment provides a framework for the agency to better target its investment in housing. The purpose of the Needs Assessment is to identify the challenges in producing affordable housing as well as the importance of tailoring state

housing policy to housing needs. The Needs Assessment confirmed the need for increased transitional housing projects.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

\$5 million has been appropriated for publicly owned transitional housing and battered women's residences since 1990. All of this money has been either disbursed, committed, or has been requested.

The agency has disbursed funds for publicly owned transitional housing units in Backus, Bemidji, Blackduck, Red Wing, Minneapolis and has committed funds for transitional housing units in 9 other locations. At least 82 units of publicly owned transitional housing will be developed with the funds made available in the 1990 and 1994 capital bonding legislation. In addition, funds have been disbursed or committed under the publicly transitional housing program for battered women's residences throughout the state.

8. OTHER (OPTIONAL):

NA

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Robert Odman, Director, Multifamily Division, 296-9821.

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Housing Finance Agency

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Publicly Owned Transitional Housing Program	1	2,500	2,500	2,500	7,500	423	2,500	2,500	2,500
Total Project Requests:		\$2,500	\$2,500	\$2,500	\$7,500		\$2,500	\$2,500	\$2,500

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Minnesota Housing Finance Agency

PROJECT TITLE: Publicly Owned Transitional Housing Program

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$2,500

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$2,500

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$2,500

LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

The Publicly Owned Transitional Housing program provides deferred loans to local units of government in the development, construction, acquisition, improvement, or rehabilitation of housing properties to be used as transitional housing for low income persons. A large percentage of the population served by projects under this program are battered women and their children. Transitional housing is housing provided for a limited duration not exceeding 24 months and available for occupancy on a continuous 24 hour basis.

Local units of government are eligible to receive program assistance and must own and manage the property or contract with a service provider to operate the transitional housing program for a minimum of 20 years. After 20 years, the loan is deemed paid in full and all restrictions regarding the ownership and operation of the property cease. The property may be sold for fair market value prior to the expiration of the 20 year period, provided that the mortgagor repays the lesser of the net proceeds of the sale of the amount of the loan balance. The local government unit may use the property for a different purpose if the amount of the original is repaid.

For projects using funds for acquisition only, funds are disbursed at closing. For projects involving rehabilitation or construction, funds are disbursed when all work has been completed.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The Publicly Owned Transitional Housing program is an integral part of how the agency achieves 3 of its strategic goals. These strategic goals were recently approved by the agency's board and are as follows: 1) the agency has 2 broad policy objectives for all its programs; meeting Minnesota's basic housing needs and strengthening communities; 2) agency programs and operations are responsive to people of color, women, people with disabilities and special populations, both employees and members of the public; and 3) the agency develops and maintains partnership among public and private entities which assist in identifying and responding to housing needs.

Transitional housing is 1 element of a continuum of basic housing needs in Minnesota. Transitional housing is designed to assist homeless persons in addressing their needs with the goal of assisting in the movement beyond emergency shelter to more stable, long term affordable housing. Additionally, transitional housing seeks to aid people in reintegrating into their communities through the development of needed skills and the utilization of existing community resources. The Publicly Owned Transitional Housing program has also helped stabilize neighborhoods by using resources to rehabilitate blighted properties. Transitional housing serves battered women, children, persons with disabilities and other special populations. Most of the projects funded under this program combine funding from a variety of sources to complete the project. Many of the Publicly Owned Transitional Housing projects are a partnership between the local jurisdiction which owns the property and a non-profit organization which operates the program. The agency is able to facilitate these partnerships by providing needed funding to make the development a reality.

Despite a 54% increase in the number of transitional housing units between 1991 and 1994, there continues to be a need for temporary housing and services to address homelessness. The Wilder Research Center found that between 1991 and 1994, the number of persons in temporary housing increased by 51%. Women and children are the fastest growing segment of the homeless population. The 1995 Wilder Research Center's Minnesota Statewide Survey of Persons Without Permanent Shelter found that 65%

AGENCY CAPITAL BUDGET REQUEST
Non-Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

of the women in temporary housing had at least 1 child. Between 1984 and 1994, there has been a 518% increase in the number of children experiencing homelessness in the Twin Cities metropolitan area and a 318% increase in Greater Minnesota.

25% of the women surveyed in temporary housing reported that they were homeless due to the need to flee an abusive partner. Battered women's shelters are virtually always full.

Data from the Wilder survey supports findings from other sources that many jobs pay wages that are simply insufficient to meet the costs of available housing. 25% of the homeless surveyed were employed, an increase of 6% since 1991. 13% of those had full time employment, 50% report having no more than one barrier to employment. A significantly higher percentage of homeless persons surveyed in 1991 reported having 2 or more barriers to employment. Transitional housing can help those with limited barriers to employment become self-sufficient.

In its January 1995 Quarterly Shelter Survey, the Department of Economic Security (DES) reports that 47% of those persons requesting transitional housing are turned away due to lack of capacity.

Funding for the program will be available statewide. Individual projects will be funded consistent with the continuum of care plan developed by the DES and with the recommendations of the Interagency Task Force on Homelessness.

The program addresses life safety concerns. Projects serving battered women and their children provide a haven from further abuse. The health and safety of residents is protected by the provision of transitional housing programs.

Funding of this request will result in the development of between 30 and 35 units of transitional housing.

3. PREVIOUS PROJECT FUNDING:

The following is a history of funding for the Publicly Owned Transitional Housing program. This request is not for additional funds for a previously funded project under the program.

Laws 1990, Chapter 610, Article 1, Section 26	\$1,500
Laws 1992, Chapter 558, Section 11	\$1,000
Laws 1994, Chapter 643, Section 16	\$2,500

4. OTHER CONSIDERATIONS (OPTIONAL):

None.

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Bob Odman, Director of Multifamily, MHFA 296-9821

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-2

TYPE OF REQUEST (Check all that apply):

- ☐ Acquisition of State Assets
☐ Development of State Assets
☐ Maintenance of State Assets
☐ Grants to Local Governments
☐ Loans to Local Governments
☒ Other Grants (specify): *¹

PROJECT CHARACTERISTICS (Check all that apply):

- ☐ Health and Safety
☐ Enhancement of Existing Programs/Services
☒ Expansion of Existing Program/Services
☐ Provision of New Program/Services
☒ Other (specify): Program dollars leverage funds from other sources. The extent of leveraging varies from project to project. The average is: 5% other state sources, 5% local funding, 10% private funding, balance GO bonds.

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

Cash: \$ _____ Fund _____
☒ Bonds: \$ 2,500 Tax Exempt ☒ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☒ General Fund % of total 100
☐ User Financing % of total _____

Source of funds _____

*¹ The publicly owned transitional housing program provides a deferred loan that is deemed paid in full if the grantee owns and operates the property as transitional housing for 20 years. Otherwise, repayments are made at the time the property use changes, on a proportional basis, based on a 20 year term.

FUNDING SOURCES: *²

Previous Project Funding (all prior years) \$ 5,750
State funding received \$ 5,000
Federal funding received \$ -0-
Local government funding received \$ 250
Private funding received \$ 500

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 2,500
Federal funding \$ -0-
Local government funding \$ 125
Private funding \$ 250

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ 2,500
Federal funding \$ -0-
Local government funding \$ 125
Private funding \$ 250

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ 2,500
Federal funding \$ -0-
Local government funding \$ 125
Private funding \$ 250

Total Project Costs (all years) \$ 14,375
State funding requested (all years) \$ 12,500
Federal funding (all years) \$ -0-
Local government funding (all years) \$ 625
Private funding (all years) \$ 1,250

*² Funding has been used for a number of publicly owned transitional housing projects of varying size, cost, and location. Local and private funding figures are best estimates; the extent of leveraging varies from project to project. The program also utilizes other state funds in addition to state bond funds; they include: Housing Trust Fund, Special Needs Housing program, Transitional Housing program (appropriation), and the Youth Build program.

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
 Fiscal Years 1996-2001
 Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification. In order to be eligible for state general obligation bonding funds, grantees must comply with applicable provisions of M.S. 16A.695 regarding public purpose and public ownership of facilities.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$2.5 million for this project. Also included are budget planning estimates of \$2.5 million in 1998 and \$2.5 million in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	13
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		423

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STATE OF MINNESOTA**FY 1996 - 2001****Capital Budget Requests****Governor's Recommendations****(By Agency & Scores)****(in \$000)**

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Labor Interpretive Center

Labor Interpretive Center	01	340	GO	11,200	0	0	0	11,200	0
Agency Totals				\$11,200	\$0	\$0	\$0	\$11,200	\$0

Funding SourceGO = General Obligation Bonds
GF = General Fund Direct AppropriationTHF = Trunk Highway Fund
UF = User FinancingFF = Federal Funding
LF = Local Funding

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Labor Interpretive Center

2. **AGENCY MISSION STATEMENT:**

In 1985, the Minnesota legislature authorized the planning of a Labor History Center, now known as the Labor Interpretive Center (LIC), and appropriated funds for site selection and preliminary planning. The 1993 legislature approved a site selected by the Capitol Area Architectural Planning Board (CAAPB) at Kellogg Boulevard and Fort Road (7th Street) in St. Paul and established a governing board to guide the development of the project. In 1995, the CAAPB designated the East Building of the Science Museum as an alternative site for the LIC. Providing the new riverfront Science Museum project is funded, the City of St. Paul has indicated its intent to deed to the state the East Building for one dollar.

The Minnesota Labor Interpretive Center is governed by a board of 10 directors, 3 each appointed by the Governor, Senate and House of Representatives and 1 by the mayor of St. Paul. Directors are drawn from labor, business, state and local government, education and the public at large. The first meeting of the governing board was held on 10-28-93.

The goal of this organization is to build a state-of-the-art center and therein introduce to Minnesotans and visitors to the state a broad-based educational institution that will present the story of the worker in Minnesota in a historical perspective and offer to the public a variety of forward looking programs examining current issues and topics that illuminate the ever-changing story of work and workers in Minnesota.

The Labor Interpretive Center is a public corporation of the state and is not subject to the laws governing a state agency except as provided in M.S., Chap. 138A.01, Section 60.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

A much neglected area in our public education is a knowledge of the role of work in building our state. Ideas about work and its value to a civilized society rarely appear in the already over stressed school curriculum and

are seldom a subject for meetings in community centers, churches, museum exhibits, library programs or the focus of television and radio programs.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

The present office space is sufficient only for start-up and planning functions. A facility for public programs, exhibits and statewide outreach is urgently needed.

5. **DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:**

Predesign work and a national competition to select the final architectural design is underway. Construction funds to build the needed facility are being requested in F.Y. 1996.

6. **AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:**

Urban design and facility space program studies by professionals have been completed so that design and construction can go forward.

7. **AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):**

Capital funds of \$550 thousand in 1990 and \$750 thousand in 1994 were appropriated. This funding has enabled the agency to complete urban design and facility space programs for both sites, define the needed facility and conduct a national competition to select an architectural firm to design the building.

8. **OTHER (OPTIONAL):**

Laws of Minnesota 1990, Chap. 510, Art. 1, Subd. 4, state: "The total cost of the project must not exceed \$12.5 million."

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Russell Fridley,
Project Coordinator
Labor Interpretive Center
443 Lafayette Road
St. Paul, MN 55155
(612) 484-1542

THE SITE

In February of 1993, the Capitol Area Architectural and Planning Board recommended that the Labor Interpretive Center be located on the land at Cleveland Circle between Kellogg Boulevard and 5th Street, across 7th Street from the Civic Center. A large portion of this downtown St. Paul site is state owned.

The East Building of the Science Museum, designated as the alternative site by the CAAPB, comprises 122,000 GSF. Studies conclude it will amply meet the space and program requirements of the LIC. This request is for funds to rehab the entire building. Space not initially requested by the LIC will be allocated to other state agency needs by the Department of Administration.

Should the Science Museum site not become available, new construction would proceed on the Kellogg Boulevard - Fort Road (7th Street) site (Cleveland Circle).

Within view of the state capitol, both locations would pay tribute to the state's legacy of working men and women. In practical terms, the site is within St. Paul's Cultural Corridor and close to such attractions and cooperating agencies at the St. Paul Technical College, the new Minnesota History Center, and the St. Paul Civic Center.

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Labor Interpretive Center

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Labor Interpretive Center	1	11,200	-0-	-0-	11,200	340	-0-	11,200	-0-
Total Project Requests:		\$ 11,200	\$ -0-	\$ -0-	\$ 11,200		\$ -0-	\$ 11,200	\$ -0-

AGENCY CAPITAL BUDGET BRIEF
Facilities Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form C

AGENCY: Labor Interpretive Center

Agency Facility Information	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Actual)	F.Y. 1996-97 (Estimated)	1996 Session (Requested)
Gross Square Footage of State Owned Buildings (in 000s)			.4	.4	75
Leased Square Footage (in 000s)					

Agency Operating Budgets	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Budgeted)	F.Y. 1996 (Budgeted)	F.Y. 1997 (Budgeted)
Operating Repair and Betterment Account(s)	\$	\$	\$	\$	\$
Operating Maintenance Account(s)	\$	\$	\$	\$	\$
Lease Payments	\$	\$	\$	\$	\$

Agency Capital Budgets	F.Y. 1990-91	F.Y. 1992-93	F.Y. 1994-95
Agency CAPRA Allocations (from Dept. of Admin.)	\$	\$	\$
HEAPRA Allocations (for higher education systems only)	\$	\$	\$

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Labor Interpretive Center (LIC)
PROJECT TITLE: Labor Interpretive Center

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$11,200
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY):

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

This request is for funding of construction for a center that would interpret and celebrate the story of the role of work and working people in the history of Minnesota and an institution that would present program examining issues and topics of current interest in the ever-changing world of work.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The Labor Interpretive Center will present a continual series of public programs. The core of the programs will focus on the ever-changing world of work, its past and future.

The Center will not be a conventional museum but a true arts-and-education institution, sponsoring exhibits, performances, seminars, multi-media programs and hands-on participatory programs for learners of all ages.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

In the leaner economic climate of the 1990s, it is essential for the LIC to maximize its resources. A core staff of 8.0 is planned.

4. PREVIOUS PROJECT FUNDING (in \$000):

1990	\$ 550
1994	<u>750</u>
TOTAL	\$1,300

5. OTHER CONSIDERATIONS (OPTIONAL):

The predesign phase is underway with a national competition that will select the winning architectural design. Five finalist will be chosen from the 24 firms that have entered. The competition is on hold until a final decision on the site has been made.

Regardless of which site is chosen, construction will not begin until F.Y. 1999 (7/98-6/99). Construction at the Science Museum would proceed over 18-24 months and include a new skin for the building, parking, a school bus dropoff area, landscaping, a new roof, new mechanical and electrical systems, interior rehabbing, construction and installation of exhibits, furniture and fixtures, art work, entrance sign, occupancy of the building, etc.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Russell Fridley, Project Coordinator
(612) 484-1542

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ * Adaption of an existing facility for new, expanded or enhanced uses.
☒ * Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

* In May, 1995, the CAAPB accepted the Science Museum of Minnesota (East Building) as an alternative site for the LIC.

* Approximately 75,000 sq. ft. would be utilized by the LIC with the remainder allocated by the Department of Administration for other state purposes.

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #:

FACILITY SQUARE FOOTAGE:

Existing Building

0 Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u> </u>	Gross Sq. Ft. Decommissioned
<u>122,000*</u>	Gross Sq. Ft. Renewal or Adaption
<u> </u>	Gross Sq. Ft. New Construction

Final Project Size

122,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

M.S. 15.50

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>440</u>	\$ <u>840</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>20</u>	\$ <u>500</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>(10)</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>40</u>	\$ <u>350</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>500</u>	\$ <u>1,680</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>2.0</u>	<u>8.0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ 50	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ *250	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ 720	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ 250		
Construction management			\$ -0-		
Construction contingency			\$ 500		
Other (specify) <u>Exhibit Construction</u>			\$ -0-		
	4. Subtotal	\$ 280	\$ 750	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 7,933		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Exhibits & AV Technology</u>			\$ -0-		
	5. Subtotal	\$ -0-	\$ 7,933	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 555	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ 15	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 80	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ 1,300	\$ 9,333	\$ -0-	\$ -0-
9. Inflation multiplier <u>.20</u>	9. Subtotal	\$ -0-	\$ 1,867	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>3/99</u>					
	Total with inflation (1 through 9)	\$ 1,300	\$ 11,200	\$ -0-	\$ -0-

*Includes CAAPB Design Competition

TOTAL PROJECT COSTS (all capital costs, all years) \$ 12,500

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>1,300</u>
State funding received	\$ <u>1,300</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>11,200</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>12,500</u>
State funding requested (all years)	\$ <u>12,500</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

_____ Cash: \$ _____ Fund _____
_____ ☒ Bonds: \$ 11,200 Tax Exempt ☒ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

_____ ☒ General Fund % of total _____
_____ User Financing % of total _____
Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS: Until the predesign work is completed and receives a positive recommendation, the information submitted is considered preliminary. The project scope, costs, and schedule could change following predesign completion. The schedule, as submitted, is dependent on space being vacated by the Science Museum. Therefore the projects are conceptually connected.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations: 1) Predesign costs (2.9%) are above the 0.25%-0.50% guidelines; 2) FFE costs were not indicated in the request.

The agency is asked to review their project request in association with these comments and make any appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS: Although this submission meets the Department of Finance criteria for project qualification, it is recommended that this project be deferred until the 1998 session.

CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD (CAAPB) REVIEW: The CAAPB has been involved for over eight years in the preliminary planning and siting of the Labor Interpretive Center. We had been prepared to move into the design competition for the program at Cleveland Circle when a number of obstacles to a successful program and funding led us to reconsider as an alternative re-use of the Science Museum East Building, provided the Science Museum secures funding for a new riverfront facility.

The CAAPB is thus supportive of the request for the new Labor Interpretive Center, either as a re-use of the Science Museum building or, if necessary, at the original site, for which the budget would have to be increased.

GOVERNOR'S RECOMMENDATION: Because construction of this project would not occur until F.Y. 1999 when the Science Museum vacates its existing facility, capital funds are not recommended for this project in the 1996 session. However, the Governor does recommend a budget planning estimate of \$11,200 in 1998 for construction of this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		340

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Military Affairs

Renovation of (30) Kitchen Facilities	01	470	GO	400	450	55	400	450	55
Asset Preservation - Military Affairs	02	395	GO	532	600	750	532	600	750
Parking Area Repairs Statewide	03	165	GF	365	315	320	0	0	0
Demolition of the Park Rapids Armory	04	120	GO	190	0	0	0	0	0
Renovation of (14) Office Facilities	05	120	GO	381	141	158	0	0	0
Agency Totals				\$1,868	\$1,506	\$1,283	\$932	\$1,050	\$805

Funding Source

GO = General Obligation Bonds

GF = General Fund Direct Appropriation

THF = Trunk Highway Fund

UF = User Financing

FF = Federal Funding

LF = Local Funding

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Military Affairs, Department of

2. **AGENCY MISSION STATEMENT:**

The Department of Military Affairs is responsible to 1) provide personnel and units that are trained, equipped and supported by facilities to meet all Federal and State missions and 2) be an active participant in community affairs through initiatives and programs that will address the domestic concerns of the citizens of Minnesota.

- The federal mission of the Minnesota National Guard is to be available to augment the active forces in time of war or national emergency with personnel and units trained, qualified and equipped. More specifically, the Army National Guard is continually trained to augment the U.S. Army in time of war or national emergency. The Duluth Air National Guard organization performs its federal mission on a daily basis: Provide detection and interception of hostile forces entering United States airspace. The Twin Cities Air National Guard organization also performs its federal mission on a daily basis: provides tactical and humanitarian airlifts of personnel and cargo around the world.
- Another new mission assigned to the National Guard is aiding states in the drug eradication, interdiction and drug demand reduction. In 1994 the federal government provided over \$800 thousand to the Minnesota National Guard counter drug program. The program supports virtually all law enforcement agencies in Minnesota charged with enforcement of drug laws. Type of support includes reconnaissance, area surveillance, cargo searches, aid to the US Customs Service, intelligence services, transportation, equipment and personnel to augment efforts of law enforcement agencies. In addition, the program will assist in education programs directed toward the youth of Minnesota. Even though personnel and most support costs of this program are purely federal, the program is administered from the state headquarters in St. Paul and uses armories around the state to stage the activities.
- The state mission of the Minnesota National Guard is to provide units that are equipped and trained to support local law enforcement agencies in the protection of life and property and the preservation of peace, order and public safety, under orders of the Governor.

- If the Minnesota National Guard were mobilized for federal service, it could be replaced by a then organized local militia called the State Defense Force. The State Defense Force, under the control of the governor, would assume the state emergency duties formerly required of the National Guard. Currently, no State Defense Force is in existence.
- The state's responsibility for control of the National Guard requires a heavy investment in training and administrative facilities. The most common and numerous of these facilities is the **armory**. There are now 60 armories located throughout Minnesota and approximately 9,000 Army National Guard troops quartered therein. These buildings have traditionally been made available for use by community organizations and individuals. We intend to invest more of our maintenance and betterment dollars in upgrading those armories to meet local building codes, satisfy requirements of the ADA increase preventative maintenance procedures to extend useful life of the facilities and make them more attractive and suitable for community use.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

A. The trend is continuing for less federal dollars available for new armory construction. The federal government provides approximately 75% of the construction costs for new armory facilities. The remaining 25% is funded equally by the municipality where the armory is located and the state. The state share (approximately 12 ½%) is provided via lease payments to the Minnesota Armory Building Commission who issue bonds for the entire non-federal share (approximately 25%). We are continually working with our federal congressional delegation to make them aware of the fiscal attractiveness of maintaining a National Guard unit when compared to the nearly 300% more dollars required to maintain the same type of active duty unit. This bargain is realized because 95% of the soldiers or airman in any given National Guard unit train and are paid for only approximately 63 days per year whereas their active duty counterparts are paid 365 days per year. The facilities costs to support a National Guard unit are far less that the support required to maintain full-time military bases.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

- This trend will continue which increases our need to maintain existing facilities. Maintenance and repair of existing armories, because they are 100% state owned, is the responsibility of the State.
- The requirements to support state missions will not diminish because they depend on weather related or other unforeseen events. As federal new construction support diminishes and to maintain the appropriate level of responsiveness to the governor, the state will need to increase its support to the maintenance and improvement of current facilities as replacement facilities will rarely be built.

B. There are possibilities for additional troop units to come to Minnesota because of a nationwide repositioning rather than reduction. We need to maintain our facilities for that eventuality. Poorly maintained facilities will be viewed as a weakness which could preclude gains in additional troop units.

C. The Air National Guard will continue its position as a major part of the overall Air Force doctrine. As the active Air Force structure is reduced, indications are that those missions will become the responsibility of the Air National Guard.

- The active Air Force recognizes the bargain they have in the Air National Guard. The Air Guard take a much smaller slice of the federal pie yet accomplishes virtually the same missions as its active counterparts. The Air Force is confident in the Air Guard's ability to perform critical missions and will continue to rely heavily on the Air Guard for peacetime and wartime missions.
- The reduction of the federal government's contribution to air base maintenance and repair in 1992 required an increase in state support. The support ratio, before the change, was 80% federal and 20% state. Since 1992, the support ratio has been 75% federal and 25% state. We see no further erosion of federal support to the two air bases. The maintenance and repair support of Army National Guard training facilities remains unchanged. The federal government provided 100% support to the most of the Camp Ripley Training Site facilities, 75% of the support for other maintenance facilities and no support for armories.

D. Concerns for the environment will become increasingly important and costly for all military organizations.

- The environmental section in our Facilities Management Office at Camp Ripley is required to perform environmental reviews for buildings, re-stationing of units from one training and community center to another, and new construction. This section also provides administrative for issuing permits for storage, handling, shipping and disposal of hazardous wastes. Even though the salaries of this section are reimbursed by the federal government, the facilities and other personnel support are provided by the state.
- The trend is to use more simulation training machines in our buildings rather than to further damage the environment. This will require upgrading of many of our armories (training and community centers) and air bases to prepare for this shift in training methods.

E. There has been more demand placed on our training and community centers by community organizations, school districts and other governmental and private organizations and individuals over the past two years. This will be in response to that part of our mission to be an active participant in community affairs through initiatives and programs that will address the domestic concerns of the citizens of Minnesota.

- As resources available to school districts become more constricted and the need for boys and girls athletic and recreational facilities in schools increases, our training and community centers have become more attractive for use by school districts. Most of our facilities in outstate Minnesota are rented by the school districts for athletic uses sometime during the school year.
- Many of our older facilities need upgrading to comply with the Americans with Disabilities Act (ADA). Some of our training and community centers are leased to the Department of Public Safety for driver license examining stations. We are aware that the renewal of some of those leases could be in jeopardy if the building is not accessible under ADA standards.
- As part of our mission "to be an active participant in community affairs...", we need to make improvements to our training and community centers to make them more attractive and functional for

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

use by individuals and organizations within the community. They can and have become another asset available to cities and towns for their community education programs.

4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

Of our 60 armory facilities, nine have been built within the last ten years. On the other end of the spectrum, 21 armories are over 40 years old with 13 of those older than 60 years, the oldest of which (four armories) were built in 1914. In almost all cases these buildings were built of good masonry construction and most are in good structural condition.

The recent reorganization and re-stationing of the units which occupy our training facilities has had an adverse impact on suitability. For example, some units changed from non-mechanized infantry units to mechanized infantry units. Many of our facilities were constructed to the criteria required for standard, non-mechanized infantry units. Functional areas, such as administrative space, classrooms and maintenance training areas, are now deficient. Storage areas for unit equipment and weapons have become inadequate in some instances. These shortcomings cannot often be remedied without major expansion at the current site. With some of the older facilities located in land-locked sites in the downtown area, expansion is impossible.

The Maintenance of Training Facilities program within the operating budget has not been adequate to keep up with our maintenance and repair requirements. Unfortunately, materials for maintenance and maintenance contracting are the first areas looked at for source of cuts because they are not absolutely critical to department operations. Salary shortfalls over the last several years have forced us to reduce the hours dedicated to facility maintenance. Full time employees who leave are often replaced with an employee who works less than full-time employees with no reduction in our maintenance expectations.

Previous Capital Budget requests for upgrading these facilities were not funded or under-funded causing our backlog of maintenance and repair to increase. Some issues that contribute to our current backlog are 1)

deterioration and inadequacy of plumbing and electrical systems, 2) older doors and hardware, 3) underground heating fuel storage tanks, 4) unsanitary kitchens, and 5) aging and inefficient heating and ventilation systems. Some of these areas pose building and fire code problems.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

In 1987 the Department of Military Affairs began a program using any monies available from the operating budget to repair and maintain the exterior building envelope (roofs, walls and windows) of our armory buildings. Although the amount of money available has varied during these years progress has been made. The hope has been that when all building envelopes are in sound watertight condition that repair and preventative maintenance work can be started on the interior of the buildings. However, with the present 60 armories and a life expectancy of 15 to 20 years for a roof system, as an example, we need to replace three to four roof systems per year perpetually into the future.

Because most new building facilities for the National Guard are funded primarily by Federal Grants, the Department of Military Affairs has focused its Capital Budget requests on maintaining and upgrading of our existing buildings. With reductions in Federal funding for new and replacement facilities greatly reduced it is imperative that we properly take care of our existing facilities. Therefore the Department of Military Affairs for its Capital Budget Plan has developed the following long range goals:

- Maintain the health safety of the users of our facilities by upgrading and renovating the kitchens in all of our 25 year old or older buildings.
- Through an Asset Preservation program upgrade or replace building components such as doors, hardware, ceilings, floor coverings/finishes, plumbing and electrical assemblies not covered under the CAPRA program. This is seen as an ongoing long range need covering a certain number of buildings each two year period.
- To maintain deteriorated exterior site conditions around our facilities such as parking areas, fencing, sidewalk/curb and lighting to provide a safe and secure environment for our users and equipment.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

- Continue our program of repairing the exterior building envelope at all of the armory buildings. This will be accomplished primarily through the CAPRA fund program.
- Removal of any unneeded facilities through sale to local governments or organizations or if no buyer is found to demolish the building and sell the land.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

The agency's facility maintenance and repair program is managed by the Facilities Management Office at Camp Ripley. That office is staffed with architectural and design specialists, environmental specialists, physical plant management staff, building maintenance coordinator personnel, a six member trades crew and other support staff. The routine janitorial and small repair functions are completed by general maintenance workers assigned to the various facilities.

This capital budget request is based on our ongoing facility inspections by our facilities management staff and input from National Guard unit administrators located in those facilities. The urgency of code compliance is also a factor in determining the priority of our requests. Backlog of maintenance and repair items, as identified by facility inspections and with added emphasis on community use of these facilities, is the primary method used to determine the priority of projects. The actual estimating of project costs was completed by members of our Design and Construction Section staff with review by our staff Architect. Broad guidance for the facilities management process is given by senior members of The Adjutant General staff through a Facilities and Stationing Committee that meets monthly to review military for structure changes and how the facilities management staff must respond to implement those changes. All major projects are reviewed and approved by that committee who make recommendation to the agency head, The Adjutant General, for final approval.

In addition, renovation and/or expansion required because of unit re-stationing become a high priority because of the immediate impact on unit military readiness.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

This listing of projects funded in the last six years is as follows:

1990:

Camp Ripley Education Center Design Funds (\$200 thousand)
Room dividers St. Paul (Cedar Street) armory (\$19.1 thousand)

1991: None

1992:

Camp Ripley Education Center Construction Funds (\$2.4 million) occupied in Feb 1995.

1993: None

1994:

Kitchen renovations (\$366 thousand) (scheduled for bid summer 1995)

1995: None

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Military Affairs, Department of

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Renovate (30) Kitchen Facilities	1	400	450	55	905	470	400	450	55
Asset Preservation	2	532	600	750	1,882	360	532	600	750
Parking Area Repairs	3	365	315	320	1,000	165	-0-	-0-	-0-
Demolition of Park Rapids Armory	4	190	-0-	-0-	190	120	-0-	-0-	-0-
Renovation of (14) Office Facilities	5	381	141	158	680	120	-0-	-0-	-0-
Total Project Requests:		\$ 1,868	\$ 1,506	\$ 1,283	\$ 4,657		\$932	\$1,050	\$805

AGENCY CAPITAL BUDGET BRIEF
Facilities Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form C

AGENCY: Military Affairs, Department of

Agency Facility Information	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Actual)	F.Y. 1996-97 (Estimated)	1996 Session (Requested)
Gross Square Footage of State Owned Buildings (in 000s)	1,496,653	1,634,819	1,665,759	1,704,847	1,665,759
Leased Square Footage (in 000s)	25,481	25,481	25,481	25,481	25,481

Agency Operating Budgets	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Budgeted)	F.Y. 1996 (Budgeted)	F.Y. 1997 (Budgeted)
Operating Repair and Betterment Account(s)	\$ 330	\$ 330	\$ 330	\$ 330	\$ 330
Operating Maintenance Account(s)	\$ 56	\$ 56	\$ 56	\$ 56	\$ 56
Lease Payments (to Department of Administration - Vets Bldg. rent)	\$ 233	\$ 254	\$ 254	\$ 268	\$ 281

Agency Capital Budgets	F.Y. 1990-91	F.Y. 1992-93	F.Y. 1994-95
Agency CAPRA Allocations (from Dept. of Admin.)	\$ 282,355	\$ 523,061	\$ 850,281
HEAPRA Allocations (for higher education systems only)	\$ -0-	\$ -0-	\$ -0-

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Military Affairs, Department of
PROJECT TITLE: Renovation of (30) Kitchen Facilities

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$400
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$450
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$55
LOCATION (CAMPUS, CITY, COUNTY): Various, Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 5 requests

1. PROJECT DESCRIPTION:

The entire project of 30 remodeled kitchens was approved in F.Y. 1994. Funding was provided for 10 of those 30 for F.Y. 1994-1995. Of the 10 kitchens approved for F.Y. 1994-1995, 9 are currently under designed for October 1995 bidding, 1, the Camp Ripley armory kitchen has been reprogrammed to F.Y. 2000-01 (see paragraph 5). Program implementation for kitchen remodeling for the remaining 21 previously approved National Guard Training and Community Centers (armories), by fiscal years is as follows:

<u>F.Y. 1996-97</u> <u>(\$400 thousand)</u>	<u>F.Y. 1998-99</u> <u>(\$450 thousand)</u>	<u>F.Y. 2000-01</u> <u>(\$55 thousand)</u>
Thief River Falls	Morris	Camp Ripley
Wadena	Ortonville	
Willmar	Olivia	
Redwood Falls	Alexandria	
Pine City	Bemidji	
Pipestone	Fairmont	
Red Wing	Madison	
Fergus Falls	Luverne	
Hastings	Winona	
Sauk Centre	Mankato	

These facilities currently have old, out of code kitchens with damaged vinyl or laminate counter tops. Wood cabinets are broken and dishwashing sinks are inadequate and unsanitary. The project proposal will renovate these 30 to 71 year old kitchens with new stainless steel cabinets and counter tops. Three compartment stainless steel sinks with adequate drainage systems to insure sanitary conditions. Another major portion of kitchen renovation is installation of Ansul Fire Suppression Systems for the cooking range hoods.

During the design of the first set of 10 armories (F.Y. 1994-95) it was determined, in meetings with the Department of Health, that some existing range hoods need to be replaced because they do not meet health code requirements (NSF approval).

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This project is considered a significant, permanent and long overdue major improvement to our armory facilities. It is critical that these kitchens be renovated in a timely fashion to avoid potential health hazards to our National Guard members and community members using our armories. The improvements involve all installed equipment requiring significant changes to electrical, plumbing and drainage systems in addition to improvements to food preparation and service areas. If properly maintained, these kitchens should not have to be significantly renovated for over 25 years.

The previous focus for most capital improvements to armories have been to modernize the building exteriors, (e.g. roofs, windows and tuck pointing). With many of those projects now complete, attention is being shifted to building interiors with health and safety issues being addressed first.

The renovation of these armory kitchens will provide a sanitary work environment for food preparation and clean up for military cooking personnel and members of the community who frequently use armory facilities

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Rental of the facility will be enhanced by the availability to cook meals for a large body of people. Some facilities cannot be rented with kitchen usage

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

because of potential liability for unsanitary conditions. Although such rental may slightly increase fuel and utility costs, the proceeds from the rentals remain in the armory account to help defray other small operating costs.

4. PREVIOUS PROJECT FUNDING:

Three hundred sixty-six thousand dollars were provided for renovation of 10 kitchens for F.Y. 1994-95. Because of increases in project costs (see paragraph 5) only 9 kitchens are currently under design with construction contracts to be awarded in the fall of 1995. Those 9 armory kitchen facilities are: Anoka, Chisholm, Cloquet, Detroit Lakes, Grand Rapids, Hibbing, Litchfield, Marshall and St. James. The 10th kitchen, Camp Ripley, was moved to the F.Y. 2000-01 biennium because of changed priority for kitchen use.

5. OTHER CONSIDERATIONS (OPTIONAL):

The F.Y. 1994-95 portion of this project is currently in the design phase. The design is being done by inhouse architects with outside consultants performing the mechanical and electrical engineering design. Nine armory renovations are scheduled to go out for bidding in October 1995 with construction to begin around 12-1-95. It is hoped that construction can be completed in 6 to 8 months.

During the design phase it was learned in reviews with the State Department of Health, that the existing kitchen range hoods would need to be replaced in some of the buildings. This along with new makeup air systems (required by code) will add approximately \$12 thousand per facility not budgeted for during the initial project planning. Therefore, all 10 kitchens scheduled for the F.Y. 1994-95 cycle could not be contracted with the funding available. The kitchen replacement at Camp Ripley will be moved to F.Y. 2000-01 because of reduced usage requirements and the other remaining armories will be bid with a priority order and contracted depending on bid results.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Mr. Thomas Vesely, Architectural Supervisor, PO Box 348, Camp Ripley,
Little Falls, MN 56345, 612 632-7570

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
 approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #:

Thief River Falls	P0110100100	Pipestone	P0191200100
Wadena	P0110900100	Red Wing	P0191900100
Willmar	P0190700100	Fergus Falls	P0110800100
Redwood Falls	P0191100100	Hastings	P0171000100
Pine City	P0111200100	Sauk Centre	P0120400100

FACILITY SQUARE FOOTAGE:

Existing Building
☐ NA Gross Sq. Ft.

Project Scope
☐ N/A Gross Sq. Ft. Demolished
☐ N/A Gross Sq. Ft. Decommissioned
☒ 21,500 Gross Sq. Ft. Renewal or Adaption
☐ N/A Gross Sq. Ft. New Construction

Final Project Size
☒ 21,500 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Minnesota Department of Health; Minnesota State Building Code.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel ☐ NA ☐ NA ☐ NA

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 2		
Design development			\$ 5		
Contract documents			\$ 10		
Construction			\$ 3		
	3. Subtotal	\$ 16	\$ 20	\$ 20	\$ 5
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 380		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ 350	\$ 380	\$ 430	\$ 50
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 366	\$ 400	\$ 450	\$ 55
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)	Total with inflation (1 through 9)	\$ 366	\$ 400	\$ 450	\$ 55

TOTAL PROJECT COSTS (all capital costs, all years)

\$1,271

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ 366
State funding received	\$ 366
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 400
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ 450
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ 55
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 1,271
State funding requested (all years)	\$ 1,271
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash:	\$ ___	Fund _____
<u>X</u> Bonds:	\$ 400	Tax Exempt <u>X</u> Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

<u>X</u> General Fund	% of total	<u>100</u>
___ User Financing	% of total	___
Source of funds _____		

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This project is appropriate as a separate request due to the phased implementation and the past project funding.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

This project is part of a multi-phased, ongoing request. The first phase of the project was funded for F.Y. 1994-95. Funding requests for the remaining phases will continue to be made in the future.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$400 thousand for this project. Also included are budget planning estimates of \$450 thousand in 1998 and \$55 thousand in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	60
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		470

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Military Affairs, Department of
PROJECT TITLE: Asset Preservation

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$532

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$600

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$750

LOCATION (CAMPUS, CITY, COUNTY): Various Armory locations statewide and at Camp Ripley

AGENCY PRIORITY (for projects in the 1996 session only):

2 of 5 requests

1. PROJECT DESCRIPTION:

This project is targeted at reducing the amount of deferred renewal needs of the Department of Military Affairs at armory and training buildings throughout the state. The department maintains approximately 1.8 million square feet in armory buildings along with approximately 2 million square feet of training and housing buildings at Camp Ripley. This project would address the backlog of maintenance work order requests applied for by the users and building maintenance coordinators responsible for the upkeep of these buildings. Some examples of safety/liability issues that are included within the scope of this project are 1) National Fire Protection Association (NFPA) violations; 2) Exit/egress lighting upgrades; 3) Repairs to curbs, sidewalks and building entrances; 4) Updating of electrical service; 5) Renovating vehicle garages and their ventilating systems.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

In 1995, the department submitted CAPRA requests to the Department of Administration in the amount of \$7.7 million dollars for known projects that would qualify for CAPRA funding. In addition, the department has an excess of \$2 million non-CAPRA qualifying requests. Some examples of the projects anticipated within this request such as repair, replacement or renovation of: 1) doors and door hardware (non-ADA); 2) floors and floor coverings; 3) toilet

facilities (nonADA); 4) light fixtures and associated wiring, 5) pumps and motor; 6) ventilating and air-conditioning system; 7) interior training rooms; 8) garage ventilating systems and doors; 9) shower/locker room facilities; and 10) tuckpointing.

Phasing of asset preservation projects would likely be (in priority order): 1) safety/liability related projects noted in paragraph 1; 2) sanitary issues (e.g. toilet facilities, vehicle garages); 3) functionality projects (e.g. rehabilitation of training rooms, lighting); and 3) aesthetics/comfort projects last.

As stated in our Agency's Long Range Plan in Form A, Military Affairs must focus our attention on maintaining and upgrading our existing buildings. With Federal grant funding for new buildings greatly reduced it is imperative we keep our building assets in good working order and repair to meet the needs of the buildings users.

In 1994-95 the Department of Military Affairs completed building inventories and submitted facility audits to the Department of Administration for all state owned buildings managed by our agency. This process helped our department determine, along with the smaller work order requests, how big our department's portion of the "Capital Iceberg" is. During this biennium we received \$873 thousand in CAPRA funds to help us whittle away at our renewal problem. This amount represents 11.3% of our \$7.7 million CAPRA "backlog". Our current operating budget, has at best been only able to keep up with necessary priority repairs, leaving a growing backlog of non-CAPRA projects already in excess of \$2.0 million.

Our goal is to minimize or eliminate the growth of our agency's backlog of maintenance and repair projects of our CAPRA/non-CAPRA list, while at the same time in a sequential method eliminate the existing "iceberg" of projects.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Because this project deals with backlog there will not be a direct immediate impact on the operating budget. However, certain energy savings will occur with better insulation, motor efficiencies, etc. that will allow a reduction in utility costs which in turn stretches the operating budget dollars.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

4. PREVIOUS PROJECT FUNDING:

None for this specific project.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Mr. Thomas Vesely, Architectural Supervisor, PO Box 348, Camp Ripley, Little
Falls, MN 56345, 612 632-7570

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #: All Armories and Camp Ripley state supported buildings

FACILITY SQUARE FOOTAGE:

Existing Building
1,665,759 Gross Sq. Ft.

Project Scope
0 Gross Sq. Ft. Demolished
0 Gross Sq. Ft. Decommissioned
1,665,759 Gross Sq. Ft. Renewal or Adaption
0 Gross Sq. Ft. New Construction

Final Project Size
1,665,759 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

Minnesota State Building Code

National Guard Bureau Space Criteria 415

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>NA</u>	\$ <u>NA</u>	\$ <u>NA</u>
Change in Bldg. Oper. Expenses	\$ <u>NA</u>	\$ <u>NA</u>	\$ <u>NA</u>
Change in Lease Expenses	\$ <u>NA</u>	\$ <u>NA</u>	\$ <u>NA</u>
Change in Other Expenses	\$ <u>NA</u>	\$ <u>NA</u>	\$ <u>NA</u>
Total Change in Operating Costs . . .	\$ <u>NA</u>	\$ <u>NA</u>	\$ <u>NA</u>

Other:

Change in F.T.E. Personnel	<u>NA</u>	<u>NA</u>	<u>NA</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1.	Site and building preparation				
	Site acquisition		\$ -0-		
	Existing building acquisition		\$ -0-		
	Other acquisitions costs:				
	Environmental studies		\$ -0-		
	Geotechnical survey		\$ -0-		
	Property survey		\$ -0-		
	Historic Preservation		\$ -0-		
	Other (specify)		\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2.	Predesign fees				
	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3.	Design fees				
	Schematic design		\$ -0-		
	Design development		\$ -0-		
	Contract documents		\$ -0-		
	Construction		\$ -0-		
	3. Subtotal	\$ -0-	\$ 50	\$ 60	\$ 75
4.	Administrative costs and professional fees				
	Project management by consultant		\$ -0-		
	Construction management		\$ -0-		
	Construction contingency		\$ -0-		
	Other (specify)		\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5.	Site and building construction				
	On site construction		\$ 450		
	Off site construction		\$ -0-		
	Hazardous material abatement		\$ -0-		
	Other (specify)		\$ -0-		
	5. Subtotal	\$ -0-	\$ 450	\$ 540	\$ 675
6.	Furniture, Fixtures and Equipment				
	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7.	Occupancy				
	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8.	Percent for art				
	8. Subtotal	\$ NA	\$ NA	\$ NA	\$ NA
	Total without inflation (1 through 8)	\$ -0-	\$ 500	\$ 600	\$ 750
9.	Inflation multiplier .64				
	9. Subtotal	\$ NA	\$ 32	\$ NA	\$ NA
	Mid-point of construction (mo./yr.) <u>11/96</u>				
	Total with inflation (1 through 9)	\$ -0-	\$ 532	\$ 600	\$ 750

TOTAL PROJECT COSTS (all capital costs, all years) \$ 1,882

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 532
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate \$ 600
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate \$ 750
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 1,882
State funding requested (all years) \$ 1,882
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

_____ Cash: \$ _____ Fund _____
X Bonds: \$ 532 Tax Exempt X Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100
_____ User Financing % of total _____
Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Military affairs has defined the scope of deferred maintenance and asset preservation by identifying projects totalling \$9.7 million. A long-range plan to address the issue has also been developed.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

Military Affairs has presented the need for over \$2 million in asset preservation not eligible for CAPRA funding. Reducing and eliminating the agency's needs for asset preservation will require multiple appropriations over several years.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$532 thousand for this project. Also included are budget planning estimates of \$600 thousand in 1998 and \$750 thousand in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	60
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		395

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Military Affairs, Department of
PROJECT TITLE: Parking Area Repairs

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$365
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$315
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$320
LOCATION (CAMPUS, CITY, COUNTY): Various Armory locations statewide

AGENCY PRIORITY (for projects in the 1996 session only):

3 of 5 requests

1. PROJECT DESCRIPTION:

This program is to renovate/repair deteriorated parking and site access areas at the following Armory facilities.

<u>FY 96-97</u> <u>(\$365 thousand)</u>	<u>FY 98-99</u> <u>(\$315 thousand)</u>	<u>FY 00-01</u> <u>\$320 thousand</u>
Austin	Fergus Falls	Anoka
Faribault	Thief River Falls	West St. Paul
Cottage Grove	Hibbing	East St. Paul
Marshall	Cloquet	Litchfield
Pipestone	Chisholm	Willmar
St. James		
Appleton		

All of these parking and site access areas are in very poor condition due to age and heavy use. This project would consist of removal of broken pavement, compacting the base and installing replacement pavement. In some cases an addition layer of pavement would be installed to provide a stronger system and extend greatly the useful life. Some deteriorated lots pose safety hazards (slip and fall type accidents) because of broken pavement or improper drainage.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This project is in keeping with the Agency's Long Range Goals of maintenance and repair of existing assets to extend the quality use of our facilities. Because the National Guard training schedule only requires use of these facilities one or two weekends per month, we offer use of the facilities to the public. In the outstate communities these Armory facilities serve as community centers used heavily by the local public for meetings, receptions, dances, high school athletic practices and meets, etc. For the convenience and safety of the public attending these functions as well as the citizen soldiers training at these buildings we want to endeavor to keep all parts of the facilities in good working order.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

By alleviating these problems areas our operating budget dollars could be used in additional areas to decrease the backlog of deferred renewal projects. .

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

None

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Thomas Vesely, Architectural Supervisor, PO Box 348, Camp Ripley, Little Falls, MN 56345, (612) 632-7570

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☐ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #:

Austin	P0192500100	Pipestone	P0191200100
Faribault	P0192000100	St. James	P0191500100
Cottage Grove	P0170900100	Appleton	P0190200100
Marshall	P0190600100		

FACILITY SQUARE FOOTAGE:

Existing Building (Parking Areas)

647,865 Gross Sq. Ft.

Project Scope

<input type="checkbox"/>	Gross Sq. Ft. Demolished
<input type="checkbox"/>	Gross Sq. Ft. Decommissioned
<u>647,865</u>	Gross Sq. Ft. Renewal or Adaption
<input type="checkbox"/>	Gross Sq. Ft. New Construction

Final Project Size

647,865 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>NA</u>	\$ <u>NA</u>	\$ <u>NA</u>
Change in Bldg. Oper. Expenses	\$ <u>NA</u>	\$ <u>NA</u>	\$ <u>NA</u>
Change in Lease Expenses	\$ <u>NA</u>	\$ <u>NA</u>	\$ <u>NA</u>
Change in Other Expenses	\$ <u>NA</u>	\$ <u>NA</u>	\$ <u>NA</u>
Total Change in Operating Costs . . .	\$ <u>NA</u>	\$ <u>NA</u>	\$ <u>NA</u>

Other:

Change in F.T.E. Personnel	<u>NA</u>	<u>NA</u>	<u>NA</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
1. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 5		
Design development			\$ -0-		
Contract documents			\$ 15		
Construction			\$ 10		
3. Subtotal		\$ -0-	\$ 30	\$ 25	\$ 25
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 30		
Other (specify)			\$ -0-		
4. Subtotal		\$ -0-	\$ 30	\$ 25	\$ 25
5. Site and building construction					
On site construction			\$ 305		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
5. Subtotal		\$ -0-	\$ 305	\$ 255	\$ 250
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 365	\$ 305	\$ 300
9. Inflation multiplier _____	9. Subtotal	\$ NA	\$ NA	\$ 10	\$ 20
Mid-point of construction (mo./yr.) _____					
Total with inflation (1 through 9)		\$ -0-	\$ 365	\$ 315	\$ 320
TOTAL PROJECT COSTS (all capital costs, all years)					\$ 1,000

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This project is appropriate as a separate request due to the project cost exceeding the \$1 million asset preservation guideline.

DEPARTMENT OF FINANCE ANALYSIS:

The project is correctly presented as a request for a general fund appropriation due to the non-eligibility of project costs for state general obligation bond financing.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		165

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Military Affairs, Department of
PROJECT TITLE: Demolition of the Park Rapids Armory

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$190
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Park Rapids

AGENCY PRIORITY (for projects in the 1996 session only):

4 of 5 requests

1. PROJECT DESCRIPTION:

Demolition of the Park Rapids armory building including basement and foundation, and backfill the basement with compacted engineered fill leaving the site in a useful condition to be sold. The building is currently vacant and may pose safety hazards associated with vacant buildings.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

In 1993 the Park Rapids Armory was closed along with 11 other armories due to federal mandated reductions in National Guard strength. As with all of these buildings they were offered for sale first to the city, then county governments. In the case of Park Rapids the city would like the land that the armory sits on but has no need for the building nor does the city have the money to properly remove it. The 1993 legislature mandated \$25 thousand for each of the 12 armories to be used to upgrade the buildings for alternate uses. In the case of Park Rapids, additional dollars are required to meet the wishes of the local government.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

By demolishing this building, agency operating budget dollars would no longer be required to monitor and keep the building in a safe closed condition.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Demolition costs include removal and disposal of asbestos materials, thus increasing demolition costs.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Thomas L. Vesely, Architectural Supervisor, PO Box 348, Camp Ripley, Little Falls, MN 56345, 612 632-7570

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition (or demolition) of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☒ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☒ Other (specify): Demolition of a facility no longer needed or adaptable for other uses.

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: No number assigned to this building

FACILITY SQUARE FOOTAGE:

Existing Building
23,426 Gross Sq. Ft.

Project Scope
23,426 Gross Sq. Ft. Demolished
Gross Sq. Ft. Decommissioned
Gross Sq. Ft. Renewal or Adaption
Gross Sq. Ft. New Construction

Final Project Size
0 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
1. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
3. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 15		
Other (specify)			\$ -0-		
4. Subtotal		\$ -0-	\$ 15	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Demolition and Landfill costs</u>			\$ 175		
5. Subtotal		\$ -0-	\$ 175	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 190	\$ -0-	\$ -0-
9. Inflation multiplier _____	9. Subtotal	\$ NA	\$ -0-	\$ NA	\$ NA
Mid-point of construction (mo./yr.) _____					
Total with inflation (1 through 9)		\$ -0-	\$ 190	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 190

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 190
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 190
State funding requested (all years)	\$ 190
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

_____ Cash:	\$ _____	Fund _____
<u> X </u> Bonds:	\$ 190	Tax Exempt <u> X </u> Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

_____ User Financing % of total _____

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a non-building nature have been determined to not require predesign. The Demolition of the Park Rapids Armory covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This request is viewed primarily as a local benefit project. If the land currently occupied by this facility is desired by the city of Grand Rapids, perhaps the city may wish to share in the cost of building demolition. The Department of Finance generally encourages local units of government to share project costs through at least a 50% local funding match of the biennial request.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		120

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Military Affairs, Department of
PROJECT TITLE: Renovation of (14) Office Facilities

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$381
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$141
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$158
LOCATION (CAMPUS, CITY, COUNTY): Various locations

AGENCY PRIORITY (for projects in the 1996 session only):

5 of 5 requests

1. PROJECT DESCRIPTION:

Program implementation for 14 National Guard Training and Community Center offices is by fiscal years as follows:

F.Y. 1996-97 (\$381 thousand)	F.Y. 1998-99 (\$141 thousand)	F.Y. 2000-01 (\$158 thousand)
Chisholm	Marshall	Anoka
Cloquet	Pipestone	East St. Paul
Detroit Lakes	St. James	West St. Paul
Fergus Falls		
Grand Rapids		
Hibbing		
Thief River Falls		
Wadena		

This project would consist of making a large open office plan by eliminating most of the private offices and integrating an unneeded (by building code) corridor. New lighting, suspended ceiling, electrical outlets and floor covering will allow these facilities to meet the needs of the modern office. Included in this project is the purchase of \$5 thousand worth of modular systems furniture. The estimate is based on two work stations per facility. This amount, per facility, will skew the FFE 5%-7% guidelines because this project is for renovation of office space only, not total facility construction what we assume the 5%-7% figure is based on.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

All of these armories were designed and constructed during the 1950's. Since that time, other than maintenance nothing has been done to these office areas. By removing walls and incorporating the unneeded corridor space up to 410 square feet of additional needed area can be added to each building without an addition on to the building.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The operating budget for each building will be reduced primarily due to energy efficient light fixtures replacing 50 year old fixtures. Other operating cost should remain the same.

4. PREVIOUS PROJECT FUNDING:

No previous funding has been requested.

5. OTHER CONSIDERATIONS (OPTIONAL):

No appropriation is requested for art (M.S. 16B.35) because we don't feel it's appropriate for these office facilities and the amount requested for each facility renovation is far under the \$500 thousand construction exemption limit.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Thomas Vesely, Architectural Supervisor, PO Box 348, Camp Ripley, Little Falls, MN 56345, 612 632-7570

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☒ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☒ no ☐ N/A
approved by IPO ☐ yes ☒ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☒ no ☐ N/A
approved by IPO ☐ yes ☒ no ☐ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #:

Chisholm	P0110400100	Grand Rapids	P0111300100
Cloquet	P0111100100	Hibbing	P0110500100
Detroit Lakes	P0110700100	Thief River Falls	P0110100100
Fergus Falls	P0110800100	Wadena	P0110900100

FACILITY SQUARE FOOTAGE:

Existing Building

14,700 Gross Sq. Ft. (Office Areas)

Project Scope

0 Gross Sq. Ft. Demolished
0 Gross Sq. Ft. Decommissioned
14,700 Gross Sq. Ft. Renewal or Adaption
0 Gross Sq. Ft. New Construction

Final Project Size

14,700 Gross Sq. Ft. (Office Areas)

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Minnesota State Building Code; National Guard Bureau Space Criteria 415

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Other:			
Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
 Fiscal Years 1996-2001
 Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation				
Site acquisition		\$ -0-		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ 5		
Design development		\$ -0-		
Contract documents		\$ 10		
Construction		\$ 5		
3. Subtotal	\$ -0-	\$ 20	\$ 6	\$ 7
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ -0-		
Other (specify)		\$ 29		
4. Subtotal	\$ -0-	\$ 29	\$ 10	\$ 11
5. Site and building construction				
On site construction		\$ 292		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ -0-	\$ 292	\$ 106	\$ 116
6. Furniture, Fixtures and Equipment	\$ -0-	\$ 40	\$ 15	\$ 15
7. Occupancy	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ -0-	\$ 381	\$ 137	\$ 149
9. Inflation multiplier	\$ NA	\$ -0-	\$ 4	\$ 9
Mid-point of construction (mo./yr.)				
Total with inflation (1 through 9)	\$ -0-	\$ 381	\$ 141	\$ 158

TOTAL PROJECT COSTS (all capital costs, all years) \$ 680

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$	<u>-0-</u>
State funding received	\$	<u>-0-</u>
Federal funding received	\$	<u>-0-</u>
Local government funding received	\$	<u>-0-</u>
Private funding received	\$	<u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$	<u>381</u>
Federal funding	\$	<u>-0-</u>
Local government funding	\$	<u>-0-</u>
Private funding	\$	<u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$	<u>141</u>
Federal funding	\$	<u>-0-</u>
Local government funding	\$	<u>-0-</u>
Private funding	\$	<u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$	<u>158</u>
Federal funding	\$	<u>-0-</u>
Local government funding	\$	<u>-0-</u>
Private funding	\$	<u>-0-</u>

Total Project Costs (all years)	\$	<u>680</u>
State funding requested (all years)	\$	<u>680</u>
Federal funding (all years)	\$	<u>-0-</u>
Local government funding (all years)	\$	<u>-0-</u>
Private funding (all years)	\$	<u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____
X Bonds: \$ 381 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of limited scope have been determined to not require predesign. The Renovation of Fourteen (14) Office Facilities project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

- Inflation is understated by \$145 thousand.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	40
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		120

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Historical Society

Historic Sites Network Preservation	01	470	GO	4,665	2,500	2,000	2,000	2,000	2,000
County and Local Preservation Projects	03	381	GO/UF/FF	1,000	500	500	500	500	500
St. Anthony Falls Heritage Zone	04	298	GO/UF/FF	4,000	1,500	0	0	0	0
Historic Sites Network Master Planning	02	235	GF	350	0	0	0	0	0
North West Company Fur Post	05	235	GO	3,117	0	0	0	0	0
State Capitol Furnishings Restoration	06	225	GF	150	0	0	0	0	0
Historic Fort Snelling-Site Improvements	07	215	GO	475	0	0	0	0	0
Oliver Kelley Farm Maintenance Building	09	180	GO	165	0	0	0	0	0
Heritage Trails Development	08	140	GO	300	0	0	0	0	0
Grand Mound Education Area		0	GO	0	350	0	0	0	0
Sibley Historic Site Preservation and Repair		0	GO	0	500	0	0	0	0

Funding Source

GO = General Obligation Bonds
 GF = General Fund Direct Appropriation

THF = Trunk Highway Fund
 UF = User Financing

FF = Federal Funding
 LF = Local Funding

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Historical Society

Split Rock Lighthouse Barn Reconstruction	0	GO	0	110	0	0	0	0	0
Birch Coulee Development	0	GO	0	206	0	0	0	0	0
Historic Forestville MHS/DNR Contact	0	GO	0	0	250	0	0	0	0
History Center Shelving for Storage Areas	0	GO	0	0	1,000	0	0	0	0
History Center Parking Ramp	0	GO	0	0	6,485	0	0	0	0
Agency Totals			\$14,222	\$5,666	\$10,235	\$2,500	\$2,500	\$2,500	\$2,500

Funding Source

GO = General Obligation Bonds

GF = General Fund Direct Appropriation

THF = Trunk Highway Fund

UF = User Financing

FF = Federal Funding

LF = Local Funding

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. AGENCY: Minnesota Historical Society (MHS)

2. AGENCY MISSION STATEMENT:

The Minnesota Historical Society (MHS) is the oldest educational/cultural institution in the state, having been chartered by the first legislature of the Minnesota Territory in 1849. Its mission, summarized, is as follows:

...to nurture among people a knowledge of and appreciation for the history of Minnesota. It does this by collecting, preserving and integrating materials and records of human culture, and making them accessible to all Minnesotans so that they may draw strength and perspective from the past and impart purpose to the future.

This mission is accomplished through a comprehensive and integrated program of asset preservation initiatives, interpretation, exhibits, educational activities, publications and research.

3. TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:

A. Asset Preservation. Historic resources are like most natural resources in that they are irreplaceable. Absent carefully planned capital investments, Minnesota's invaluable historic resources will not survive to be enjoyed by future generations. The Society's 32 historic sites comprised of land, trails, buildings, infrastructure, and exhibits are textbook examples of the problems associated with the "capital iceberg." The factors contributing to the iceberg are magnified in the sites network, not only because of age, but because of the long-term environmental effects on construction materials and techniques used at the time these structures were built.

Historic sites are recognized by statute as important public resources worth preserving. The "Minnesota Historic Sites Act" (M.S. 138.661-138.669), confers upon the Minnesota Historical Society the control and responsibility for preserving, developing, interpreting and maintaining the sites for public use and benefit.

B. Public Demand and Attendance. The state historic sites network is now in its third decade of heavy use by patrons, making preservation of its structures even more critical. Since the early 1980s when the Society's budget was reduced by more than \$2.1 million as a result of a downturn in state resources, the upkeep and repair of the 115 structures at the 32 state historic sites have suffered. Limited financial resources have forced the deferral of important restoration activities. Heavy public use (averaging nearly 600,000 visitors for the past few years) coupled with ongoing environmental factors have created visible and substantive wear and tear on the structures comprising the state historic sites system. Renewed marketing efforts have helped with overall historic sites attendance (the most recent fiscal year saw a 5.7% increase). However, this increased use will also increase wear and tear on sites facilities.

HISTORIC SITES ATTENDANCE			
1989	630,374	1995	553,892*
1990	673,950	1996	590,000*
1991	670,628	1997	630,000 est.
1992	574,535	1998	660,000 est.
1993	577,000	1999	700,000 est.
1994	524,078*	2000	735,000 est.

* The Mille Lacs Museum closed in 1993 for construction of the new museum which will open in early 1996. The Mille Lacs Trading Post opened in May 1995.

* Jeffers Petroglyphs was closed for the 1994 season and is now open only on weekends during the summer, and by appointment.

* Road construction and the reconstruction of the Mendota Bridge near Fort Snelling from 1992-1994 reduced visitor access to this site.

C. The Changing Nature of Education. Education is no longer seen solely as a classroom-based function. Now, and in the next century, education will be less defined by formal structure; learning will be recognized as a life-long activity and it will take place in many non-traditional settings. The state's historic sites and the Minnesota History Center are places where citizens will practice this new educational philosophy and learn about our common history. For example, twice as many people have done research in the History Center than did in the old

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

facility at 690 Cedar Street. The new information technologies will enable individuals and institutions including state agencies, other museums, schools, libraries and anyone with a computer to access the vast resources contained within the Minnesota Historical Society.

D. Leveraged Funding through Partnerships. State funds can often be leveraged far beyond the base appropriation. For instance, the federal Intermodal Surface Transportation Efficiency Act (ISTEA) provides four federal dollars for each state dollar; private and other public funds have already augmented the initial development of the St. Anthony Falls area in Minneapolis using ISTEA funding.

Relatively small grants to local historical organizations not only generate matching funds, but, more importantly, result in incredible levels of volunteer work and commitment by the citizenry. Seeking out and developing such partnerships provide significant leverage to state funds.

The Society's Development Office is also constantly seeking funding from corporations, foundations, estates, and individuals to further its mission and capitalize on the programmatic benefits made possible through the private sector's passion for Minnesota history.

E. Acquisition of New Sites. It is quite likely that during the 1996-97 biennium, the Sibley House will become a state-owned historic site (added to the Historic Sites Network—M.S. 138.662) and fall under the management of the Historical Society. This very important site has not yet been subject to the master planning process, and the extent of needed funding is not yet known. At least \$1.2 million will be needed to stabilize and preserve the unique structures at the Sibley site. \$500 thousand of this amount has been appropriated through the 1994 capital bonding bill. This site will also be eligible for CAPRA funds. Since volunteers have operated the Sibley historic site for the past 80 years with only minimal interpretation and related operating costs, an appropriate level of operating costs will be \$250 thousand per year and will be included in subsequent biennial budget requests.

F. Economic Impact. Historic sites, when developed and properly interpreted, are major economic assets to the communities and regions in which they are located. They are one of the primary reasons why

tourists or visitors come to Minnesota. Economic impact studies indicate that millions of dollars flow into local economies from historic site visitors.

G. State and Federal Policies. The Capital Asset Preservation and Replacement Account (CAPRA) administered by the state Department of Administration under M.S. Chapter 16 has only limited applicability to the Minnesota Historical Society properties and projects. The Society receives direct appropriations for repair and replacement for buildings under its ownership. By statute CAPRA funds administered by the Department of Administration apply only to state-owned buildings. However, 14 of the sites in the sites network are owned exclusively by the Society. Additionally, the 1990 Americans With Disabilities Act requires facility and program adaptations.

H. Diversity. The Society recognizes the importance of properly reflecting the role and contributions of the state's diverse population in its sites and exhibits. For example, operating and interpreting sites that describe the Native American experience (Fort Snelling, Lower Sioux Agency, Grand Mound, Mille Lacs) are essential if we are to portray Minnesota's past accurately.

4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

The Society estimates the total of its deferred maintenance/asset preservation/capital improvement need for the next 6 years to be approximately \$14 million, including restoration of facilities and updating and replacement of obsolete and worn out exhibits. A summary of asset preservation needs is attached (Request No. 1, Appendix A, form D-4).

HISTORIC SITE FACILITIES

Since the enactment in 1965 of the state's historic sites program, the Society has pursued a planned, progressive approach to acquiring, developing, interpreting and preserving historic sites. The Society owns or administers a network of:

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

- 32 sites, comprising
- 115 significant historical structures, totaling
- 437,977 square feet of interior space.
- Most of these structures were built in the 19th Century.

The very nature of 115 varied facilities, many of which are over 100 years old, makes it impossible to provide a single assessment of "physical condition, suitability and functionality" of the historic sites network, which includes many of the state's oldest and most fragile structures.

While the public enjoys high quality programs at the state's historic sites, the overall condition of the historic structures does not foster a statewide sense of pride. Their historic relevance and importance coupled with their educational value cannot be disputed but century old buildings are in need of substantive stabilization, restoration and preservation. Every component of the historic sites network is part of the capital iceberg. In constant need of cosmetic/surface attention (paint, windows, carpeting), many components of their infrastructure (roofs, foundations, support members, access and egress routes, utilities) are also in dire need of immediate attention. Without that attention, these historic resources will deteriorate beyond repair.

Additionally, the work necessary for the preservation of historic facilities becomes difficult to define when trying to address the requirements of both the capital and operating budget processes. The Society's repair and replacement (operating) budget is only \$430 thousand; it is quickly allocated to the "cosmetic" needs described above. Preserving historic facilities that contain unique and expensive architectural features or time-specific construction techniques (Hill House copper gutters, log structures, leather wallpaper, Capitol furnishings and artworks) requires capital funds that are magnitudes greater than that of contemporary buildings.

STATE CAPITOL

Pursuant to 1987 Minnesota Session Laws (M.S. 138.67 to .69) the Society is responsible for "Works of Art" in all spaces of the Capitol. The law defines such works as "paintings, portraits, mural decorations, stained glass, statues and busts, bas-relief, ornaments, furniture,

plaques, and any other article or structure of a permanent character intended for decoration or commemoration placed in the Capitol in 1905 or placed subsequently for historic purposes or decoration."

The State Capitol serves as a monument to Minnesota's heritage. There is an ongoing need to provide technical assistance, develop plans, and acquire materials and services for preserving the public areas. Repair and maintenance may include paint analysis, repair and cleaning of murals and stencils, repair and replacement of furnishings in public areas, and cleaning and conservation of exterior figures and statues.

This request includes \$150 thousand for furnishings and \$190 thousand for sculpture restoration (contained in the asset preservation request). The grossly deteriorated condition of the statue of Knute Nelson standing in front of the Capitol illustrates the severity and significance of the problem that must be addressed.

HISTORIC SITE MASTER PLANNING

Under the Outdoor Recreation Act of 1975, M.S. 86A, the Minnesota Historical Society is required to develop master plans for each site in the state historic site network. This request includes funding for master planning of historic sites which are in need of development and interpretation, as well as funding for a look at the Historic Sites Network itself. A master plan defines the extent of site development, program content, and land use. Funding is being requested to initiate this planning process for the sites network and individual sites without master plans or with obsolete master plans.

EXHIBITS AND ARTIFACTS

The steady stream of patrons — school children, families, tourists, and senior citizens — who visit the historic sites take a toll not only on structures, but also on exhibits, audio-visual equipment and artifacts. So does age. Exhibits require periodic restoration and refurbishing to keep them presentable for public use. If not regularly refurbished, they become dirty, damaged, unsightly, and unacceptable to an increasingly sophisticated viewing public. In addition, irreplaceable artifacts are endangered.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

New technologies and contemporary design concepts make exhibits appear outdated. They also become obsolete intellectually. As our society and the attitudes of its people change, so do our views of the past. New social sensitivities and different perspectives arise. Our aging exhibits have served the public long and well, but as the table below shows, many are now long overdue for replacement:

HISTORIC SITES EXHIBITS

Site	Condition	Age of Exhibit in Years	Total sq. ft.	Estimated Cost to Refurbish
Forest History Center*	Fair	13 yrs	5,420	\$425,000
Fort Ridgely*	Poor	18 yrs	1,911	335,000
Grand Mound	Poor	17 yrs	2,683	804,900
Fort Snelling:				
History Center	Fair	12 yrs	7,175	1,076,250
Long Barracks*	Poor	18 yrs	4,280	1,284,000
Officers Qtrs.	Poor	15 yrs	1,850	555,000
Hospital Bldg.	Fair	17 yrs	799	119,850
Jeffers Petroglyphs-New 5/1/97			1,500	-0-
Lac Qui Parle Mission	Poor	20 yrs	840	84,000
Lindbergh House*	Poor	20 yrs	3,282	1,148,700
Lower Sioux Agency*	Poor	20 yrs	2,220	666,000
Mille Lacs-New 5/15/96	Excellent		6,500	60,000
North West Co. Fur Post				-0-
Existing Fur Post	Poor	23 yrs	201	30,150
New Visitors Center	Pending		2,500	-0-
Oliver Kelley Farm	Poor	11 yrs	3,200	960,000
Split Rock Lighthouse	Fair	9 yrs	4,500	450,000
Historic Forestville-Undeveloped	Good	4 yrs	1,000	100,000
James J. Hill House-Undeveloped	Good			350,000
Alexander Ramsey House	Good	24 yrs	1,707	170,700
Upper Sioux Agency-Undeveloped		24 yrs	1,100	200,000
LeDuc House-Undeveloped			2,500	750,000
Total			55,168	\$9,569,550

* \$1,825,000 requested in 1996 for exhibits.

These exhibits contain over 19,300 artifacts.

GRANTS-IN-AID

The Grant-in-Aid program was initiated in 1969. One of its primary objectives is to shift a significant burden of the state's historic preservation program to the local level. This is borne out by the fact that the last state historic site acquired by the Minnesota Historical Society was in 1978. There is a significant grant-in-aid need for county and local historic preservation of locally-owned sites, and in meeting the federal Americans with Disabilities Act (ADA) requirements for access to these historic structures.

The 1988 Legislature created the St. Anthony Falls Heritage Zone located in the milling district of Minneapolis, and provided for a grant-in-aid program to assist in the historic interpretation of that zone. The legislation required that a comprehensive interpretation plan be developed prior to any grant activity. That plan is now in place and defines 29 historic places within the zone that will be preserved and interpreted.

The 1991 federal Intermodal Surface Transportation Efficiency Act (ISTEA) places a heavy emphasis on historic activities directly or indirectly related to transportation. Funds have been authorized by the U.S. Congress for 6 years, 1992-1998. Minnesota's share will be approximately \$7 million per year. In order to be able to apply and compete for these funds, it is necessary to guarantee a state match of at least 20%. The Society has included in this request grant-in-aid funds so that the State of Minnesota may fully leverage available federal funds specifically designated in the ISTEA program for historic preservation.

MARKERS AND MONUMENTS

The overall condition of the 199 state markers and monuments is fair. The Society must maintain 170 existing state historic markers because of vandalism and the elements. These services include preservation coating of bronze markers, casting of new markers, and foundation stabilization. Most urgently in need of ongoing maintenance and repair are the 29 state monuments; several of these large stone structures require treatment such as tuck-pointing, replacement of granite blocks, and foundation stabilization. Sixty-five markers are at highway and interstate rest areas. Hundreds of thousands of people use Minnesota's

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

highway system rest areas, and pause to read these markers to learn about the state's rich historic heritage.

This request includes \$100 thousand for emergency repair needs for both monuments and markers in the priority 1 project.

MINNESOTA HISTORY CENTER

With the opening of the History Center in late 1992, Minnesotans, for the first time, have an appropriate facility to showcase, preserve and use the state's historic resources. Museum exhibits, demonstrations, workshops, lectures, seminars and other artworks designed for visitors of all ages and diverse interests provide a broad range of educational and entertaining programs that tell the story of Minnesota's people from earliest times to the present. Programs for school children are further enriched by hands-on activities in specially designed classrooms. These offerings are an important link with Minnesota's schools across the state.

The 427,000 gross square-foot History Center is located on approximately 9 acres of land in the Capitol complex. In the reference area, visitors enjoy access to the State Archives and to the Society's library, manuscript, newspaper, audio-visual, map, art and artifact collections. Environmentally controlled storage facilities enable staff to care for and preserve the collection of nearly one million artifacts (including 800,000 archaeological artifacts). The new information technologies will allow the Minnesota Historical Society to make its resources accessible to those not able to visit the History Center in person and to other institutions including more than 300 county and local historical organizations throughout the state.

Attendance at the History Center has exceeded initial projections by about 39%. Since its opening in 1992, a total of 1.4 million individuals have visited the History Center. To meet this public demand, the Society has developed archival storage projections for the next 20 years. Shelving to accommodate these projections will be needed in the relatively near future. (See year 2000 request.)

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

A. Preserve Existing Assets While Completing Site Development. This goal is to increase the use and preservation of existing capital assets and to complete the development of partially developed sites. Development of the state's historic sites system first began in 1965. Since that time, the Society has keyed the development rate of sites to available funding and support staff. Funds received from this capital budget will complete the development of North West Company Fur Post, and make a significant step toward the full development of Historic Forestville.

B. Increase Public Access. Recently completed master plans, as well as the master planning proposed in this capital proposal, take into consideration the need to develop programs for the increasingly diverse audiences the Society anticipates serving in the next few decades. The statewide impact of the Society's plan means that citizens in all regions of the state will have improved access to and interest in historic sites. This goal also relates to user safety and comfort by addressing structural needs and ADA related improvements.

C. Limit Additions to Operating Costs. In developing this capital plan, the highest priority has been placed on identifying those preservation projects that can be accomplished without major increases in operating costs. The Society recognizes that state funds are limited. Therefore, the majority of the funds in this capital budget request are directed at critical needs of historic sites, exhibits, markers and monuments, and critical grant-in-aid opportunities that will not draw on or encumber the state's general fund. Priority one of this budget plan is preserving the investment which has been made over the past decades in the state's historic sites and related exhibits, primarily at sites with operating budgets already in place.

D. Leverage Non-State Funding. This strategic goal recognizes the inherent benefits in developing all appropriate sources of support and revenue in addition to state funding. A key element in this request is that the state should take advantage of federal ISTEA funding opportunities for the next four years during which a relatively modest investment of state funds can bring in significant federal dollars for historic preservation at a 4 to 1 ratio: 1 state dollar leverages 4 federal dollars.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

E. Prior Legislative Commitment. The Society has made a commitment to historic sites or historic resources that are a part of legislative action such as the Historic Sites Act of 1965 and the Historic Sites Act of 1993, Heritage Preservation Zone legislation, or the Outdoor Recreation Act of 1975. The Society has tried to reflect the intent of such legislation.

F. Master Planning, Preparing for the Future. The Master Planning Request places a priority on developing master plans for existing historic sites which do not have such plans so that as resources become available, development of these sites may be accomplished.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

The process used by the Society in developing this budget request was to ask its management team to identify and assemble all appropriate needs. A series of meetings was held with staff to develop this information. These needs were then put in priority order. The Society's management team then finalized the requested items in a series of meetings with the state departments of Finance and Administration to secure their input and counsel. The request was adopted by the Society's governing board on September 14, 1995.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

During the past 6 years, the Minnesota Historical Society has completed a number of significant projects. The construction management of these projects is done by Society staff, board-designated committees, and professional construction management firms with appropriate assistance from the state departments of Finance and Administration.

Significant projects completed are:

■ Planning for North West Company Fur Post development, including site improvements (6/93). Funding for this project was provided through L.C.M.R. funds (\$250 thousand) and through state bond proceeds (1994—\$310 thousand).

■ Minnesota History Center Project (7/92) Total project cost \$60.019 million. \$5 million of this amount were nonstate funds.

■ History Center Exhibits -- Phase I (10/92). Total project cost \$1.4 million plus private funds match of nearly \$7 million.

■ Mille Lacs Indian Museum and Ayers Trading Post. Opening 6/96 and 5/95 respectively. Included state bond funding of \$4 million, \$1 million from EDA, and \$1.33 million nonstate funds.

■ Grant in Aid assistance in the amount of \$100 thousand (1990) and \$375 thousand (1992) to develop and preserve the Stone Arch Bridge. (Opened 10/94.)

8. OTHER (OPTIONAL):

Executive Council: The Minnesota Historical Society is governed by an Executive Council of 30 members responsible for establishing major policies and monitoring the quality of its programs and services. It also performs duties mandated by the legislature under M.S. Chap. 138 and various session laws.

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Charles Lawrence, Assistant Director for Finance and Administration, Minnesota Historical Society, 612 297-7849

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Minnesota Historical Society (MHS)

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Historic Sites Network — Asset Preservation	1	4,665	2,500	2,000	9,165	470	2,000	2,000	2,000
Historic Sites Network Master Planning	2	350	-0-	-0-	350	235	-0-	-0-	-0-
County and Local Historic Preservation/Asset Preservation Projects	3	1,000	500	500	2,000	381	500	500	500
St. Anthony Falls Heritage Zone Implementation	4	4,000	1,500	-0-	5,500	298	-0-	-0-	-0-
North West Company Fur Post Development	5	3,117	-0-	-0-	3,117	235	-0-	-0-	-0-
State Capitol Furnishings Restoration	6	150	-0-	-0-	150	225	-0-	-0-	-0-
Historic Fort Snelling Site Improvements	7	475	-0-	-0-	475	215	-0-	-0-	-0-
Heritage Trails	8	300	-0-	-0-	300	140	-0-	-0-	-0-
Oliver Kelley Farm Maintenance Building	9	165	-0-	-0-	165	180	-0-	-0-	-0-
Grand Mound Education Area	NA	-0-	350	-0-	350	0	-0-	-0-	-0-
Sibley Historic Site Preservation and Repair	NA	-0-	500	-0-	500	0	-0-	-0-	-0-
Split Rock Lighthouse Barn Reconstruction	NA	-0-	110	-0-	110	0	-0-	-0-	-0-
Birch Coulee Development	NA	-0-	206	-0-	206	0	-0-	-0-	-0-
Historic Forestville Site Development Joint MHS-DNR Contact Station/Visitor Center	NA	-0-	-0-	250	250	0	-0-	-0-	-0-
History Center Shelving for Storage Area	NA	-0-	-0-	1,000	1,000	0	-0-	-0-	-0-
History Center Parking Ramp	NA	-0-	-0-	6,485	6,485	0	-0-	-0-	-0-
Total Project Requests:		\$14,222	\$5,666	\$10,235	\$ 30,123		\$ 2,500	\$ 2,500	\$ 2,500

AGENCY CAPITAL BUDGET BRIEF
Facilities Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form C

AGENCY: Minnesota Historical Society

Agency Facility Information	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Actual)	F.Y. 1996-97 (Estimated)	1996 Session (Requested)
Gross Square Footage of State Owned Buildings (in 000s)	755,000	785,000	785,000	789,450	821,000
Leased Square Footage (in 000s)	50,000	0	0	0	0

Agency Operating Budgets	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Budgeted)	F.Y. 1996 (Budgeted)	F.Y. 1997 (Budgeted)
Operating Repair and Betterment Account(s)	\$ 461	\$ 430	\$ 430	\$ 430	\$ 430
Operating Maintenance Account(s)	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Lease Payments	\$ 417	\$ -0-	\$ -0-	\$ -0-	\$ -0-

Agency Capital Budgets	F.Y. 1990-91	F.Y. 1992-93	F.Y. 1994-95
Agency CAPRA Allocations (from Dept. of Admin.)	\$ 20	\$ 112	\$ 176
HEAPRA Allocations (for higher education systems only)	\$ -0-	\$ -0-	\$ -0-

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society (MHS)
PROJECT TITLE: Historic Sites Network-- Asset Preservation

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$4,665
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$2,500
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$2,000
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 9 requests

1. PROJECT DESCRIPTION:

This request involves critical restoration, reconstruction, replacement and other major deferred maintenance needs specific to the state's historic sites, including buildings, exhibits, markers, and monuments. These needs have developed over the past 2 decades and reflect the accumulated result of the sheer volume of public use, the age of structures which are a part of the historic site system and the effects of the environment. They involve significant levels of asset preservation that cannot be met by the current level of repair and replacement funding which is \$430 thousand per year from the Society's operating budget. This project is directed primarily at historic sites that are open for public use.

Exhibits are an important part of the educational program at the statewide historic sites. The exhibits listed in the chart below are between 13 and 20 years old. These exhibits are deteriorating (fading, artifacts coming loose from displays, electrical systems worn out, etc.) and their design has become obsolete. New exhibit design will make Minnesota history more accessible, and the new research will broaden visitor knowledge of Minnesota's heritage. The exhibits selected here are in the most serious need of replacement, and serve over 200,000 people annually.

Please see Appendix A, form D-4, for a complete list of the Society's asset preservation needs. Projects will be taken from this "capital iceberg" list, with first year needs estimated to be \$4.665 million, as shown in item 6.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The Minnesota Historical Society's strategic long-range plan is to invest available resources into assets that are currently being used by the public rather than in new facilities that tend to increase operating cost. "Institution-wide Priority Challenges and Strategies," a plan adopted by the Society's governing board in June 1995, cites a renewed emphasis on the Historic Sites Network as one of the priorities for the future.

All of the sites in this project are a part of the state-wide historic site network as defined in M.S. Chapter 138.661, and have strong local and regional support from the areas in which they are located.

Many of the state's historic structures in the sites network are well over 100 years old and represent a core of the state's most important historic assets. These structures not only fulfill the Society's mission of collecting and preserving evidence of human culture in Minnesota, but also provide a unique tool for teaching about this past. Failure to care for them will result in an irreversible loss. For example, roof leaks at the Lower Sioux Agency visitor center have already damaged exhibits. Copper gutters are falling off at the James J. Hill House, representing a visitor safety hazard. A further example is the barn at the LeDuc House which is structurally fragile and currently held together by a turnbuckle. All items in this project are of a priority 1 basis, and are ready for immediate project implementation in fiscal year 1997.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The only impact on the Society's operating budget will come from the proposed preservation of the LeDuc House and the Historic Forestville support facilities. The removal of safety hazards from the LeDuc House would add an interpretive component to this historic site; this proposal would involve a self-guided interpretive program with minimal staffing. The Forestville changes would add 1.0 FTE and heat, maintenance and utility costs.

4. PREVIOUS PROJECT FUNDING:

While the Society has received capital funding in the past, funding for the specific elements in this request has not been previously received.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

5. OTHER CONSIDERATIONS (OPTIONAL):

- These asset preservation requests will help the Society maintain its strong network of historic structures. Safety will be increased at the sites, including the LeDuc House site's deteriorated barn, and at Historic Forestville, where accidents have recently occurred. Although no serious injuries resulted, it is important to modify the historic structure to meet modern safety needs.
- Admission fees will increase, offsetting up to 20% of the increased operating cost at the Le Duc and Historic Forestville sites.
- Many of the Minnesota Historical Society's sites are not state-owned, and therefore not eligible for CAPRA funding. The capital budget is the primary source of funding for preservation needs of these irreplaceable resources.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
 Minnesota Historical Society, 612 297-7849.

HISTORIC SITE ASSET PRESERVATION

INVENTORY OF ASSET PRESERVATION NEEDS FOR 1996 (Total = \$4,665)

<u>SITE (and Statewide ID#)</u>	<u>PROJECT CONTENT</u>	<u>COST (in \$000)</u>
Lower Sioux Agency E4001501501	Roof Replacement	\$80
Forest History Center E4000300304	Major repair of logging structures and fire tower	\$220
Ramsey House E4002002002	Stabilize retaining wall, restore/replace cast iron fence and interior restoration.	\$145
Hill House E4001001002	Restoration of windows, copper gutters, retaining wall behind the house, landscape the hill behind the house, exterior restoration/stabilization of Gate House, Interior repairs including correct water damage, restoration of plaster work.	\$485
Permanent Exhibit Repair and Replacement	Lower Sioux Agency (20 yrs.) \$550 Fort Ridgely (18 yrs.) \$335	\$1,825

Fort Snelling	(18 yrs.)	\$385
Forest History Ctr.	(13 yrs.)	\$220
Lindbergh House	(20 yrs.)	\$335

Historic Forestville E4000800804	Restoration of historic structures and transfer of restrooms on site, staff changing rooms and storage area for modern equipment.	\$360
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<u>SITE (and Statewide ID#)</u>	<u>PROJECT CONTENT</u>	<u>COST (in \$000)</u>
LeDuc House E4001301302	Restore house, carriage barn and storage shed.	\$390
Forest History Center Kelley Farm Split Rock Lighthouse Grand Mound Lower Sioux Agency Lindbergh House	Repair parking lots and roadways.	\$185
Split Rock Lighthouse E4002102101 E4002102102	Restore dwellings 2 and 3.	\$135
State Capitol	Repair and restore sculpture.	\$210
Historic Fort Snelling	Replace roofs of buildings 21 and 30. Demolish Buildings 17 and 18.	\$75 \$445
Monuments and Markers	A statewide effort to replace or repair about 40 markers and monuments (auth. by M.S. 138.585) which are cracked or broken due to ice, erosion of the stone, or vandalism.	\$110
Total		<u>\$4,665</u>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☐ no ☒ N/A
approved by IPO ☐ yes ☐ no ☒ N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #: See Previous page

FACILITY SQUARE FOOTAGE:

Existing Building
_____ N/A Gross Sq. Ft.

Project Scope
_____ 53,400 Gross Sq. Ft. Demolished (Bldg. 17 & 18, Ft. Snelling)
_____ N/A Gross Sq. Ft. Decommissioned
_____ N/A Gross Sq. Ft. Renewal or Adaption
_____ N/A Gross Sq. Ft. New Construction

Final Project Size
_____ N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

_____ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ 65	\$ 65
Change in Bldg. Oper. Expenses	\$ -0-	\$ 30	\$ 30
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ 95	\$ 95

Other:

Change in F.T.E. Personnel 0 1.0 1.0

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ 4,115		
Other (specify) <u>Project Archaeology</u>			\$ 250		
	1. Subtotal	\$ -0-	\$ 4,365	\$ 2,300	\$ 1,800
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management			\$ 200		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify) _____			\$ -0-		
	4. Subtotal	\$ -0-	\$ 200	\$ 125	\$ 125
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Monuments and Markers</u>			\$ 100		
	5. Subtotal	\$ -0-	\$ 100	\$ 75	\$ 75
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 4,665	\$ 2,500	\$ 2,000
9. Inflation multiplier _____	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) _____					
Total with inflation (1 through 9)		\$ -0-	\$ 4,665	\$ 2,500	\$ 2,000

TOTAL PROJECT COSTS (all capital costs, all years) \$ 9,165

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 4,665
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ 2,500
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ 2,000
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 9,165
State funding requested (all years)	\$ 9,165
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

_____ Cash:	\$ _____	Fund _____
<u> X </u> Bonds:	\$ 4,665	Tax Exempt <u> X </u> Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

_____ User Financing % of total _____

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

Total Asset Preservation Needs 1996-2001
APPENDIX A

	Project Content	Cost (in \$000's)
1996 Asset preservation request	See form D-1	\$4,665
Exhibits not in 1996 request	See form A	\$7,745
Future Projects:		
Comstock House	Restoration of barn, shed, and exterior; replace boiler	\$135
Folsom House	Stabilize garage, rebuild retaining wall, replace wood shingle roof on house	75
Ramsey Carriage House	Building renovation to provide space for guide changing rooms, grounds maint. storage	100
Fort Ridgely	Powder house restoration	30
Harkin Store Residence	Roofing, replace siding and framing	50
Historic Forestville	Stabilize addition foundation; restore interior	150
Ramsey House	Restore widow's walk	35
Split Rock Lighthouse	History center reconfiguration	181
Lac Qui Parle	Parking lot, re-roofing	25
Ramsey House	Replace porch	160
LeDuc House	Fencing	100
Split Rock Lighthouse	Soil absorption mound	35
Split Rock Lighthouse	Restore Dwelling #2	100
James J. Hill	Stabilize cistern	<u>30</u>
		\$1,206
	6-YEAR TOTAL NEED	\$13,616

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

The Historical Society has defined the scope of deferred maintenance and asset preservation by identifying projects totalling \$13.6 million. A long-range plan to address the issue has also been developed.

A project that includes new construction or adaption for program change, such as the Historic Forestville project, does not qualify as an asset preservation project.

DEPARTMENT OF FINANCE ANALYSIS:

The Department of Finance concurs with the priority of this project as it related directly with the mission of the MHS. The request represents only one-third of the total need identified by the Society for asset preservation and management. Many or most of these requests are similar to what would normally be considered CAPRA requests with the exception that the facilities or properties are owned by the MHS. By statute, the use of CAPRA funds is limited to state-owned facilities.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a partial appropriation of \$2 million. This appropriation is from general obligation bonding. Also included are budget planning estimates of \$2 million in 1998 and \$2 million in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	60
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		470

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: Historic Sites Network Master Planning

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$350
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

2 of 9 requests

1. PROJECT DESCRIPTION:

In 1995, the Minnesota Historical Society celebrated the 30th anniversary of the passage of the Historic Sites Act of 1965 by the Minnesota legislature. (M.S. 138.661 -138.6691) During this 30-year period, a number of sites have been developed, and others added to the state's Historic Sites Network. Master plans have been completed as required by the Outdoor Recreation Act of 1975 but should be updated for the network as a whole. Because all but one of the sites in the network were acquired in the early 1970s and the last one was acquired in 1978, the plans developed for the sites reflect the thinking of the 1970s instead of the late 1990s. In updating the plans, the Society will incorporate the current financial circumstances as well as new ideas about what to preserve and how best to do it.

At this juncture, it is appropriate for MHS to continue its planning process by taking a longer term look at: the network itself, appropriate plans for future development, a continued effort at "melting the capital deferred maintenance iceberg," and ultimately, the best way to serve the citizens of the state.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Funding this request would enable the Minnesota Historical Society to better plan for and anticipate its capital and operating needs over the next 10 years as they affect the largest segment of the Society's capital assets.

3. PREVIOUS PROJECT FUNDING:

None.

4. OTHER CONSIDERATIONS (OPTIONAL):

None.

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Administration and Finance,
Minnesota Historical Society, 612 297-7849.

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)

Form F-2

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

TYPE OF REQUEST (Check all that apply):

- ☐ Acquisition of State Assets
☒ Development of State Assets
☒ Maintenance of State Assets
☐ Grants to Local Governments
☐ Loans to Local Governments
☐ Other Grants (specify):

PROJECT CHARACTERISTICS (Check all that apply):

- ☐ Health and Safety
☒ Enhancement of Existing Programs/Services
☐ Expansion of Existing Program/Services
☐ Provision of New Program/Services
☐ Other (specify):

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

☒ Cash: \$ 350 Fund General
☐ Bonds: \$ _____ Tax Exempt _____ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☐ General Fund % of total _____
☐ User Financing % of total _____

Source of funds _____

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 350
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 350
State funding requested(all years) \$ -0-
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

This project provides linkage to MHS's strategic mission. However, it lacks other qualifications for funding in the Capital Budget and is more appropriate for an operating budget request.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		235

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AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Minnesota Historical Society

PROJECT TITLE: County and Local Historic Preservation/ Asset Preservation Projects

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,000

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$ 500

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$ 500

LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

3 of 9 requests

1. PROJECT DESCRIPTION:

This asset preservation project provides funds to county and local organizations to preserve Minnesota's historic resources in a cooperative effort with the state through grant-in-aid funding and federal ISTEA matching dollars.

Grant-in-aid funds are made available on a local match basis to preserve historical assets. This program is one of the most successful of its type with relatively small amounts of money leveraging vast sums of local funding and volunteer efforts. Funds appropriated in 1994 were spread across Minnesota on a competitive grant basis, with requests more than double the funds available.

Recipients of county and local preservation grants are required to fully match state funds. For projects to restore properties listed on the National Register of Historic Places, both state and local funds can be matched by Federal funds.

The 1991 federal Intermodal Surface Transportation Efficiency Act (ISTEA) places a heavy emphasis on historic preservation activities directly or indirectly related to transportation. In order to utilize these funds it is necessary to guarantee a local match of 20%. By providing matching funds for ISTEA, the state would enable the Society, or local units of governments

and county and local historical societies to qualify for ISTEA funds. The Society proposes that up to 30% of this request be used for ISTEA matching funds.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This project has the effect of reducing the state's overall share of investment in preserving historic resources. Some states, for example, attempt to preserve 125+ historic sites at the state level. In Minnesota, we have limited the state's historic sites network to 32 sites, allowing the Society to concentrate on its mission of interpreting historic sites of statewide significance. Minnesota's grant-in-aid program, initiated in 1969, encourage local organizations to take on such preservation projects rather than depend on the state to fund both their capital and operating costs.

More than 1,000 capital and operating grants have been awarded to qualified historical organizations in all 87 counties resulting in the preservation of the evidence of Minnesota's past. In the most recent round of grants, the Society's grant-in-aid program has assisted to preserve and make accessible the Pine Island City Hall, the New Ulm Post Office, the Washington County Courthouse and the Koochiching County Courthouse. From the financial perspective, \$500 thousand of state dollars leveraged nearly \$700 thousand in local match funding, as well as countless hours of volunteer effort.

Other accomplishments are:

A. Grants for historic preservation have stimulated local economies. The nearly \$4 million in state funds have been more than doubled by local matches used to implement projects, and quadrupled in the case of ISTEA grants. Tourists coming to visit these historic resources bring new dollars to Minnesota communities.

B. Professional standards and expertise were increased among staff and volunteers at county and local historical organizations receiving grants because of the technical assistance that accompanies them.

AGENCY CAPITAL BUDGET REQUEST
Non-Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

C. Many projects made possible by these grants enabled communities, most commonly through county and local governments and historical organizations, to reach out beyond their traditional constituencies and attract new audiences, including significant new volunteer activities.

In summary, this grants program has enabled many organizations throughout the state to preserve significant historic places and other priceless evidence of the past at very modest cost to the state. The funding requested in this project would also be an investment by the state to assure that the maximum amount of available federal dollars can be applied to Minnesota's historic preservation projects. Failure to do so could result in the loss of a significant amount of federal funds.

3. PREVIOUS PROJECT FUNDING:

County and local preservation projects and ISTEA matching funds received a capital bonding appropriation of \$1.45 million in the 1994 Session: Laws 1994, Chap. 643, Sec. 19, Subd. 4 and 5.

4. OTHER CONSIDERATIONS (OPTIONAL):

Grants to preserve the evidence of Minnesota's past have been and will be used to make a very wide variety of historic resources available to the public. Examples include preservation of the Edna G. Tugboat in Two Harbors, the grist mill in Pickwick, and the Alberta Teacherage in Stevens County. For the 1994 appropriation of \$500 thousand for the County and Local Preservation Projects, the Society received a total of \$1.079 million in requests with a total local match of \$2.516 million. This clearly demonstrates the statewide needs for historic preservation funding.

Also, the likelihood of ongoing state budget constraints for the foreseeable future requires looking at all alternative sources of funding. The 1991 ISTEA provides about \$7 million per year in Enhancement funds for Minnesota. The first round of Enhancement funds have been allocated as noted below. The 1992-98 Enhancement authorization for Minnesota totals approximately \$42 million. This is an opportunity to secure up to 4 federal

dollars for every 1 dollar of match from non-federal sources for historic preservation. While there does need to be some relationship, direct or indirect, to transportation, many MHS and county and local projects fit the criteria in both the federal ISTEA and Mn/DOT guidelines.

In the first rounds of ISTEA enhancement funding, important historic preservation projects have secured funding, including the Stone Arch Bridge in Minneapolis, an integral part of the St. Anthony Falls Heritage Zone; trails at the Lower Sioux Agency; Mille Lacs Trading Post; and the Duluth Seven Bridges project. By establishing an appropriation which is specifically designated for matching purposes for historic projects which qualify for federal ISTEA funds, the state is assured of maximizing its share of those federal funds.

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849.

**AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)**

Form F-2

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

TYPE OF REQUEST (Check all that apply):

- ☐ Acquisition of State Assets
☐ Development of State Assets
☐ Maintenance of State Assets
☒ Grants to Local Governments
☐ Loans to Local Governments
☒ Other Grants (specify): County historical societies.

PROJECT CHARACTERISTICS (Check all that apply):

- ☐ Health and Safety
☒ Enhancement of Existing Programs/Services
☒ Expansion of Existing Program/Services
☐ Provision of New Program/Services
☒ Other (specify):
 Operating Cost Reductions and Efficiencies
 Asset Preservation

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

☐ Cash: \$ _____ Fund _____
☒ Bonds: \$ 1,000 Tax Exempt ☒ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☒ General Fund % of total 100
☐ User Financing % of total _____

Source of funds _____

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ 3,950
State funding received \$ 1,450
Federal funding received \$ 2,000
Local government funding received \$ 500
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 1,000
Federal funding \$ 1,500
Local government funding \$ 1,000
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ 500
Federal funding \$ 1,000
Local government funding \$ 500
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ 500
Federal funding \$ 1,000
Local government funding \$ 500
Private funding \$ -0-

Total Project Costs (all years) \$ 11,450
State funding requested(all years) \$ 3,450
Federal funding (all years) \$ 5,500
Local government funding (all years) \$ 2,500
Private funding (all years) \$ -0-

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

While this project secured high strategic points for its statewide significance and user and non-state financing, strategic points were not awarded in the category of asset management as this project is a grant program for assets owned by jurisdictions other than MHS or the state of Minnesota.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a partial appropriation of \$500 thousand. This appropriation is from general obligation bonding. Also included are budget planning estimates of \$500 thousand in 1998 and \$500 thousand in 2000. The Governor's expectation is that the \$500 thousand appropriation will leverage an additional \$800 thousand of non-state funding. Thirty percent of the appropriation is for federal ISTE match (a 1:4 match). The remaining 70% is for local 1:1 match.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	71
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		381

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: St. Anthony Falls Heritage Zone Implementation

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$4,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$1,500
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Minneapolis, Hennepin County

AGENCY PRIORITY (for projects in the 1996 session only):

4 of 9 requests

1. PROJECT DESCRIPTION:

The St. Anthony Falls Heritage Zone is located in Minneapolis and encompasses the falls of St. Anthony and the historic milling district. It is one of the most significant historic areas of our state. The zone was created by the 1988 Legislature which enacted legislation to provide for a comprehensive interpretive development plan for the zone's historic resources, and a funding program as defined in M.S. 138.764, to provide incentives to preserve the zone's historic resources. The Minnesota Historical Society is responsible by statute through the St. Anthony Falls Heritage Board for the interpretive/restoration plan of the historical components of that zone. The board is composed of members from the City of Minneapolis, Hennepin County, the Minnesota Legislature, the Heritage Preservation Commission, the Hennepin County Historical Society, and the Minnesota Historical Society. The zone includes 2 national historic landmarks, and 1 national engineering landmark, plus 26 other key historic resources. The Washburn "A" Mill, a national historic landmark, was devastated by fire in February 1991 and is in critical need of stabilization for reuse purposes. The Stone Arch Bridge, a national engineering landmark, was restored and reopened last October and has been extremely busy with bicycle and pedestrian traffic ever since that time.

Funds the state provides are matched by public and private sources. The individual project match is established by the Heritage Board. State funds have provided between 20% and 50% of the funding for projects in the Zone, with the balance coming from non-state sources. The St. Anthony Falls Heritage Board actually makes the grants and administers grants in accordance with M.S. 138.764. The use of such funds for public purposes is consistent with the capital budget process.

Specific projects identified by the St. Anthony Falls Heritage Zone Interpretive Plan include restoration/stabilization of the Washburn Crosby Mill Ruins (est. \$1.5 million); and Interpretive Center/Exhibits (est. \$1.5 million); Mill Ruins Park restoration (est. \$1 million); and Bridge Park Construction (est. \$750 thousand).

Each of the projects would leverage significant non-state funding. A large multi-use project involving the Washburn Crosby Mill Complex is currently being developed for this important historic area.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The St. Anthony Falls Heritage Zone contains some of Minnesota's most important historic resources. These historic resources are a significant economic and educational asset to the area. In 1990, the St. Anthony Falls Heritage Board completed an interpretive plan for this historic zone. Twenty nine historical interpretive components were identified in that plan as being critical to interpret and preserve. Funding is needed to leverage matching public and private funds to preserve the vital historic properties such as the Washburn Crosby Mill ruin. With the completion of the interpretive plan for the heritage zone, interest is now high at the federal and local level in continuing implementation of the plan. The educational and economic benefits are significant. State funding will attract a significant amount of non-state funds during the coming biennia. A program designed to encourage public and private investment in historic preservation in the zone will reduce need for state funds in preserving such sites.

AGENCY CAPITAL BUDGET REQUEST
Non-Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

3. PREVIOUS PROJECT FUNDING:

The St. Anthony Falls Heritage Zone received a \$1 million bonding appropriation in Laws of MN 1994, Chap. 643, Art., Sec. 19, subd. 6. The St. Anthony Falls Heritage Board has received operating support through Minnesota Historical Society appropriations. In addition, the Heritage Zone received \$500 thousand in funding in 1992 for the Stone Arch Bridge and heritage trail signage; and \$100 thousand in 1990 for the Stone Arch Bridge.

4. OTHER CONSIDERATIONS (OPTIONAL):

- Funding of elements of the Heritage Zone Implementation Plan has leveraged significant federal and private funding in the St. Anthony Falls area. Significant private investment has been made in housing and offices in the area, including the preservation and restoration of a number of important historic structures.
- Additional investment in the St. Anthony Falls area will result in a continuation of the coexistence of business, history, and recreation.
- Planned improvements, including a visitor orientation center will add approximately \$200 thousand to the site's operating budget in increased staffing, maintenance and supplies.

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849

**AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)**

Form F-2

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

TYPE OF REQUEST (Check all that apply):

- ☐ Acquisition of State Assets
☐ Development of State Assets
☐ Maintenance of State Assets
☒ Grants to Local Governments (St. Anthony Falls Heritage Board)
☐ Loans to Local Governments
☐ Other Grants (specify):

PROJECT CHARACTERISTICS (Check all that apply):

- ☐ Health and Safety
☒ Enhancement of Existing Programs/Services
☒ Expansion of Existing Program/Services
☒ Provision of New Program/Services
☐ Other (specify):

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

Cash: \$ _____ Fund _____
☒ Bonds: \$ 4,000 Tax Exempt ☒ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☒ General Fund % of total 100%
☐ User Financing % of total _____
Source of funds _____

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ 4,000
State funding received \$ 1,600
Federal funding received \$ 2,400
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 4,000
Federal funding \$ 2,500*
Local government funding \$ 1,500
Private funding \$ 1,500*

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ 1,500
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 15,000
State funding requested(all years) \$ 7,100
Federal funding (all years) \$ 4,900*
Local government funding (all years) \$ 1,500
Private funding (all years) \$ 1,500*

* estimated

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	58
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		298

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: North West Company Fur Post Development

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$3,117
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Pine City, Pine County

AGENCY PRIORITY (for projects in the 1996 session only):

5 of 9 requests

1. PROJECT DESCRIPTION:

This project involves the construction of a visitor center, site landscaping, and parking area for the North West Company Fur Post in accordance with the master plan developed and approved under the Outdoor Recreation Act of 1975. This request is for construction and exhibit construction for the visitor center as well as for site landscaping and parking lot construction.

A visitor center function is the starting point for the public's use of a major historic site. It contains exhibit space to tell the story of the site, restrooms, a lunchroom, gift shop and staff offices. It prepares the visitor so that they will have a better understanding of the site's history.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The reconstructed North West Company Fur Post sits on its original location on 150 acres of land in Pine County. The Snake River passes through the site to provide an unusual scenic setting. For more than 2 centuries, fur traders from 3 nations threaded their canoes through the region's lakes and rivers for animal pelts so highly prized by European and Asian fashion. A group of traders representing the British North West Company landed on the banks of the Snake River in October 1804, and set up a trading post to trade with the nearby Ojibwe Indians. Today, this authentically reconstructed fur post is stocked with utensils and barter goods of the fur trade and costumed guides demonstrate the everyday activities of the voyageurs. The story of Minnesota's first commercial enterprise is not told in its entirety anywhere else in the state.

A visitor center of approximately 15 thousand gross square feet, with

restrooms and exhibit area plus parking is needed to properly present this site. Design development drawings are now complete. Construction drawings will have been completed by late November, and the project is ready to move into the construction phase.

The North West Company Fur Post, located in Pine County, attracts visitors from all over the United States and Canada. An active "Friends" group, which has members from across Minnesota, surrounding states, and Canada, was established to assist in this site's development and highway signing. This site's signing on the interstate highway when it is fully developed will have a significant impact in attracting tourism traffic off Interstate 35.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Operating costs will increase because the site will be fully developed and require additional staff, utilities and equipment. The site as it exists today only has the restored fur post (with no water, restrooms, or heated buildings) and vault toilets.

When fully developed, this site will generate significant admissions income by serving greater numbers of visitors, thus offsetting increased operational costs. The potential for a highly visited site in this economically depressed area is significant. It is located just off Interstate 35 at the Pine City exit about 50 miles north of the Twin Cities. The attendance could be as high as 75 thousand annually.

4. PREVIOUS PROJECT FUNDING:

The North West Company Fur Post received a grant of \$250 thousand from the LCMR in 1991 for site improvements and design development drawings. The 1994 Bonding Bill contained \$310 thousand for construction drawings, landscaping, upgrading the entry road and the parking area of the site.

5. OTHER CONSIDERATIONS (OPTIONAL):

This proposed expansion fits with the Society's efforts to interpret historic sites of statewide significance. It will improve customer service for visitors to the site by providing modern restrooms within a sheltered building, an improved entry road, and an educational interpretation of the Fur Post.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration, Minnesota Historical Society, 612 297-7849.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☒ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☒ no ☐ N/A
approved by IPO ☐ yes ☒ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☒ no ☐ N/A
approved by IPO ☐ yes ☒ no ☐ N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Buildings

5,000 Gross Sq. Ft.

Project Scope

 Gross Sq. Ft. Demolished
 Gross Sq. Ft. Decommissioned
 Gross Sq. Ft. Renewal or Adaption
10,000 Gross Sq. Ft. New Construction

Final Project Size

15,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>100</u>	\$ <u>100</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>20</u>	\$ <u>20</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>100</u>	\$ <u>100</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>220</u>	\$ <u>220</u>
Other:			
Change in F.T.E. Personnel	<u>0</u>	<u>4.0</u>	<u>4.0</u>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify) <u>Sitework/Trails</u>			\$ 200		
	1. Subtotal	\$ 250	\$ 200	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ 40		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ 310	\$ 40	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ 100		
Construction contingency			\$ 160		
Other (specify) _____			\$ -0-		
	4. Subtotal	\$ -0-	\$ 260	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 1,600		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>Exhibits</u>			\$ 600		
	5. Subtotal	\$	\$ 2,200	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 140	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 20	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ 560	\$ 2,860	\$ -0-	\$ -0-
9. Inflation multiplier .09 _____	9. Subtotal	\$ -0-	\$ 257	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) <u>5/97</u> _____					
	Total with inflation (1 through 9)	\$ 560	\$ 3,117	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 3,677

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>560</u>
State funding received	\$ <u>560</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>3,117</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>3,677</u>
State funding requested (all years)	\$ <u>3,677</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

___ Cash: \$ ___ Fund _____
X Bonds: \$ 3,117 Tax Exempt X Taxable ___

STATE DEBT SERVICE PAYMENTS (Check all that apply):

X General Fund % of total 100

___ User Financing % of total ___

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a non-building nature have been determined to not require predesign. The Dow Hall project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

The Academies have a number of interrelated requests; it is recommended that they complete a master plan for their campus prior to initiation of any specific project.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Design costs (21.2%) are above the 6%-9% range for new construction.
2. Administrative costs and professional fees were not included.
3. Inflation was not included and should be calculated.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		235

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: State Capitol Furnishings Restoration

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$150
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): St. Paul, Ramsey County

AGENCY PRIORITY (for projects in the 1996 session only):

6 of 9 requests

1. PROJECT DESCRIPTION:

This project will provide for the preservation and restoration of the original 1905 furnishings in the Minnesota State Capitol. The project includes: 1) providing moving and storage expenses; 2) conducting a survey of all furnishings on the inventory, which includes chairs, desks, tables and sofas to determine necessary conservation measures to preserve them; 3) continuing the restoration of furnishings in the governor's reception room and office; 4) providing for emergency conservation measures of furnishings and works of art; and 5) completing the furnishings plan and beginning its implementation. The requested funds, if approved, will fully implement this project.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

As provided in M.S. Chapter 138.67-138.69, the Minnesota Historical Society has accepted the responsibility to preserve artwork in the State Capitol area, as well as over 800 furnishing pieces which include such objects as chairs, desks, tables, and sofas. Funds provided for this will ensure that restoration and conservation measures on all furnishings will be in accord with standards set by the American Institute for Conservation of Historical and Artistic Works and will enable the Minnesota Historical Society to meet its statutory responsibilities. The conservation and preservation of these sculptures and furnishings is essential for the integrity of the Capitol building and its public areas.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

Although state funds have assisted in the restoration of the Capitol building and its artwork, funds have not been specifically requested for the furniture restoration project.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☒ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #:

FACILITY SQUARE FOOTAGE:

Existing Building
 N/A Gross Sq. Ft.

Project Scope
 N/A Gross Sq. Ft. Demolished
 N/A Gross Sq. Ft. Decommissioned
 N/A Gross Sq. Ft. Renewal or Adaption
 N/A Gross Sq. Ft. New Construction

Final Project Size
 N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel	0	0	0
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) Furniture Restoration			\$ 150		
	5. Subtotal	\$ -0-	\$ 150	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 150	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ -0-	\$ 150	\$ -0-	\$ -0-
TOTAL PROJECT COSTS (all capital costs, all years)					\$ 150

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 150
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 150
State funding requested (all years)	\$ 150
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

☒ Cash: \$ 150 Fund General _____
☐ Bonds: \$ _____ Tax Exempt _____ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☐ General Fund % of total _____
☐ User Financing % of total _____
Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

The State Capitol Furnishings Restoration project is a non-building request and therefore not subject to review by Department of Administration, but would require legislative review in accordance with M.S. 16B.335.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

Strategic points were awarded to this project for asset management.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	60
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		225

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: Historic Fort Snelling - Site Improvements

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$475
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Fort Snelling, Hennepin County

AGENCY PRIORITY (for projects in the 1996 session only):

7 of 9 requests

1. PROJECT DESCRIPTION:

This project would continue the development of Historic Fort Snelling, located near Minneapolis and St. Paul, at the junction of the Minnesota and Mississippi Rivers. The site is a National Historic Landmark and has been designated as the Old Fort Snelling Historic District. An oil painting of a river view of the site hangs in the National Capitol in Washington, D.C. Fort Snelling was the administrative center of the region from 1819 until statehood and was an active army post until 1946. Saved and reconstructed by and for the people of Minnesota at a cost of over \$10 million, it is today the centerpiece of Minnesota's active historic sites and living history program.

The project proposal includes:

1. Restoration of a cemetery on the building 17 and 18 site; construction of accessible parking and access paths; and renovation of facilities for visitor food service and other visitor services. (\$350 thousand)
2. Development of Camp Coldwater and Selkirk sites early European settlements in Ft. Snelling area. (\$125 thousand)

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Historic Fort Snelling is one of the most heavily visited sites in the network, partly due to its proximity to a major metropolitan area. Opportunities at this

site do exist to enhance visitor amenities and services. MHS is currently conducting an in-depth self study (funded by the National Endowment for the Humanities) of the Ft. Snelling site, to find ways to better serve the visitor, as well as protecting the historic assets of the site.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

Although a great deal of state funding has gone into the restoration of Historic Fort Snelling, funding has not been received for these particular elements of the development of the Fort.

5. OTHER CONSIDERATIONS (OPTIONAL):

The parking and access paths would provide for the convenience of handicapped visitors to the site.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Asst. Director for Finance and Administration, Minnesota Historical Society, 612 297-7849.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☒ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☒ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #: 40 000 028 27
40 000 038 27
40 000 027 27

FACILITY SQUARE FOOTAGE:

Existing Building
_____ Gross Sq. Ft.

Project Scope
_____ Gross Sq. Ft. Demolished
_____ Gross Sq. Ft. Decommissioned
_____ Gross Sq. Ft. Renewal or Adaption
_____ Gross Sq. Ft. New Construction

Final Project Size
_____ Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel	0	0	0
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition		\$ -0-			
Existing building acquisition		\$ -0-			
Other acquisitions costs:					
Environmental studies		\$ -0-			
Geotechnical survey		\$ -0-			
Property survey		\$ -0-			
Historic Preservation		\$ -0-			
Other (specify)		\$ -0-			
1. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design		\$ -0-			
Design development		\$ -0-			
Contract documents		\$ -0-			
Construction		\$ -0-			
3. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant		\$ -0-			
Construction management		\$ -0-			
Construction contingency		\$ -0-			
Other (specify)		\$ -0-			
4. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction		\$ 475			
Off site construction		\$ -0-			
Hazardous material abatement		\$ -0-			
Other (specify)		\$ -0-			
5. Subtotal		\$ -0-	\$ 475	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 475	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ -0-	\$ 475	\$ -0-	\$ -0-
TOTAL PROJECT COSTS (all capital costs, all years)					\$ 475

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 475
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 475
State funding requested (all years) \$ 475
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

_____ Cash: \$ _____ Fund _____
 X Bonds: \$ 475 Tax Exempt X Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

_____ User Financing % of total _____

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This project is appropriate as a separate request due to the construction of parking and pathways.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

Strategic points were awarded in the category of safety concerns for the project's inclusion of accessibility renovations.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		215

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: Heritage Trails

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$300
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Nicollet and Redwood Counties

AGENCY PRIORITY (for projects in the 1996 session only):

8 of 9 requests

1. PROJECT DESCRIPTION:

The Minnesota Historical Society operates a network of historic sites based on the theme of "History Where it Happened." These sites help to interpret a wide variety of themes to the visitor ranging from the history of the lumbering industry to the fur trapping era to life in a turn-of-the-century village. While each of these sites interprets a particular part of Minnesota history through exhibits at a visitor center or historic house, often where history happened was outside, near or at a natural feature, or archaeological ruins.

The purpose of this request is to develop the Heritage Trail system at a number of Historic Sites, including the Traverse des Sioux Treaty Site, the Upper Sioux Agency, and Fort Ridgely, in order to more fully explain, through trails and interpretive markers, how events affected the people associated with these sites.

This request would allow an improvement and upgrading of existing accesses, abandonment of old roads and areas not needed for public programming, and would allow for new trails and interpretive kiosks and markers to be installed.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This request reflects the Society's effort to interpret Minnesota's history at the maximum level within available resources. The Heritage Trail system will have

only minimal operating cost increases. The development of Heritage Trails will fulfill the public's desire to enjoy outdoor recreation, while simultaneously serving an educational function.

The Legislative Commission on Minnesota Resources has granted the Minnesota Historical Society funding (\$68 thousand) to develop a master plan for the Traverse des Sioux Historic Site, (a part of the Minnesota Historic Sites network) including an archaeological investigation. This master plan has been developed in consultation with MHS, Native Americans, related agencies and organizations, and especially the Nicollet County Historical Society, which has built a visitors center adjacent to the site. The improvements, based upon the plan, will imaginatively interpret the site and make it accessible to the public as a logical extension of the visitors center experience. This joint effort, located adjacent to a major highway (US 169) should attract a large number of visitors, in excess of 50 thousand per year.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

No additional operating costs are associated with this project request.

4. PREVIOUS PROJECT FUNDING:

In 1993, MHS received an LCMR grant for development of a master plan for the Traverse des Sioux historic site.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☒ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☒ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #: N/a

FACILITY SQUARE FOOTAGE: N/A

Existing Building
_____ N/A Gross Sq. Ft.

Project Scope
_____ Gross Sq. Ft. Demolished
_____ Gross Sq. Ft. Decommissioned
_____ Gross Sq. Ft. Renewal or Adaption
_____ Gross Sq. Ft. New Construction

Final Project Size
_____ N/A Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

_____ Yes _____ N/A No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:

Change in F.T.E. Personnel	0	0	0
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation				
Site acquisition		\$ -0-		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ -0-		
Design development		\$ -0-		
Contract documents		\$ -0-		
Construction		\$ -0-		
3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ -0-		
Other (specify)		\$ -0-		
4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction				
On site construction (including trails and markers)		\$ 300		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ -0-	\$ 300	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ -0-	\$ 300	\$ -0-	\$ -0-
9. Inflation multiplier	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)				
9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total with inflation (1 through 9)	\$ -0-	\$ 300	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 300

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a non-building nature have been determined to not require predesign. The Heritage Trails Development project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observation:

1. Inflation was not included and should be calculated.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		140

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society

PROJECT TITLE: Oliver Kelley Farm Maintenance Building

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$165

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-

LOCATION (CAMPUS, CITY, COUNTY): Elk River, Sherburne County

AGENCY PRIORITY (for projects in the 1996 session only):

9 of 9 requests

1. PROJECT DESCRIPTION:

This project involves the construction of an approximate 15 thousand square foot structure to house the various pieces of farm implements used at the Oliver H. Kelley historic site. The building would have electricity and heat in order to preserve the unique historic farm machinery housed at the Kelley Farm. The proposed structure would also house a staff locker room and changing area; the costumed staff at this living history site must currently use public restrooms at the visitor center for this function.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The proposed facility is a basic element of the farm's operation. Its use will ultimately increase the equipment life at the farm by storing it in a proper manner. Much of the equipment is early wooden farm machinery which deteriorates quickly.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Utility and heating costs will increase about \$4 thousand on an annual basis.

4. PREVIOUS PROJECT FUNDING:

Funding has not been previously requested for this project.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☒ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #: n/a

FACILITY SQUARE FOOTAGE:

Existing Building

N/A Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u> </u>	Gross Sq. Ft. Decommissioned
<u> </u>	Gross Sq. Ft. Renewal or Adaption
<u>15,000</u>	Gross Sq. Ft. New Construction

Final Project Size

15,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>4</u>	\$ <u>4</u>	\$ <u>4</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>4</u>	\$ <u>4</u>	\$ <u>4</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
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1. Site and building preparation				
Site acquisition		\$ -0-		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ -0-		
Design development		\$ 15		
Contract documents		\$ -0-		
Construction		\$ -0-		
3. Subtotal	\$ -0-	\$ 15	\$ -0-	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ -0-		
Other (specify)		\$ -0-		
4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction				
On site construction		\$ 150		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ -0-	\$ 150	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ -0-	\$ 165	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)	Total with inflation (1 through 9)	\$ -0-	\$ 165	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 165

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 165
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 165
State funding requested (all years) \$ 165
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

 Cash: \$ Fund
 X Bonds: \$ 165 Tax Exempt X Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

 X General Fund % of total 100

 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Oliver Kelley Farm Maintenance Building project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Construction cost of \$10 per square foot appears low for scope of work described. Historical costs for the functions described suggests a \$25 to \$35 per square foot range.
2. Inflation was not included and should be calculated.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor does not recommend capital funds for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		180

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: Grand Mound Education Center

None for this request.

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$350
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): International Falls, Koochiching County

AGENCY PRIORITY (for projects in the 1996 session only):

N/A of N/A requests

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849.

1. PROJECT DESCRIPTION:

This project involves renovating the site's interpretive center which was constructed in 1970. The project would provide much needed educational space and activity areas for school groups, which constitute a large number of the visitors to this site, and would also incorporate revised exhibits and an educational center within the existing building. Further, the project will update and revise exhibits, which by 1998 will be nearly 20 years old.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Renovation of the site's space is consistent with the long-term use of this site in serving school groups. No such space now exists.

The expanded use of this site is in keeping with the Minnesota Historical Society's mission of education of the public at sites where history happened.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

A modest increase in utility costs, and consumable supplies would occur; estimate is \$2.5 thousand per year.

4. PREVIOUS PROJECT FUNDING:

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society

PROJECT TITLE: Sibley Historic Site Preservation and Repair

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$ -0-

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$ 500

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$ -0-

LOCATION (CAMPUS, CITY, COUNTY): Mendota, Dakota County

AGENCY PRIORITY (for projects in the 1996 session only):

N/A of N/A requests

1. PROJECT DESCRIPTION:

It is anticipated that during the next biennium, the Sibley Historic Site will become a state owned site (and be included in the Historic Sites Network under M.S. 138.662) under the management of the Minnesota Historical Society. The buildings on this site are among the oldest in the state, and form an important part of Minnesota's pre-statehood and early state history.

This project will continue the process of restoration of these unique buildings.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Although this historic site is not yet part of the Historic Sites Network, the Minnesota Historical Society has made a commitment to assist with the start of the restoration process. Through an appropriation in the 1994 Bonding Bill, MHS will continue the important archaeological and restoration work for this site when the transfer of the property to the State of Minnesota becomes finalized.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

While there will be an impact on the operating budget of the Society when this site becomes a full-fledged part of the Historic Sites Network, exact impacts are uncertain, and would be part of the requested item for master planning for the Historic Sites Network.

4. PREVIOUS PROJECT FUNDING:

The 1994 Bonding bill contained a \$500 thousand appropriation for the restoration of the Sibley Historic Site. Also, the bill contained a General Fund appropriation for a potential match for ISTE funding.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: Split Rock Lighthouse Barn Reconstruction

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$110
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Two Harbors, Lake County

AGENCY PRIORITY (for projects in the 1996 session only):

N/A of N/A requests

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849

1. PROJECT DESCRIPTION:

This project involves reconstruction of the barn which burned down at this site during its operation by the U.S. Coast Guard. The foundation still exists; construction is of wood.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This item will complete the site's master plan for public use. It will serve as an interpretive resource to this site which has nearly 100 thousand visitors per year.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

No impact on operating budget. The barn is unheated.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: Birch Coulee Development

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$ 206
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Morton, Redwood County

AGENCY PRIORITY (for projects in the 1996 session only):

N/A of N/A requests

1. PROJECT DESCRIPTION:

This project involves the development of the Birch Coulee historic site located near Morton. The site is a battlefield relating to the 1862 Uprising. The project involves construction of trails, markers, and roadways to properly interpret this site.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This site is currently undeveloped in relation to its master plan. This development is in accordance with the master plan developed for this site.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

An operating budget of approximately \$50 thousand per year would be needed for maintenance, rubbish removal, consumable supplies, and staff.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: Historic Forestville MHS/DNR Contact Station/Visitor Center

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$250
LOCATION (CAMPUS, CITY, COUNTY): Spring Valley, Fillmore County

AGENCY PRIORITY (for projects in the 1996 session only):

N/A of N/A requests

1. PROJECT DESCRIPTION:

This request will support the Minnesota Historical Society's share of costs related to expansion of an existing contact station at the Forestville Park entrance. The expanded contact station would combine MHS/DNR: gift shop and merchandise storage; general storage; meeting space; offices for existing park and historic site staff; and interpretive display and exhibit space.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This project follows MHS and DNR master plans for site development. Because the historic site is surrounded by a state park, it makes sense for both agencies to combine and coordinate their operations whenever efficiency and better public service can be achieved. The project represents a modification and significant savings from the 1994 capital budget in which separate MHS and DNR projects were presented.

In addition to its great natural beauty, the site portrays an important era in early Minnesota development and settlement. In 1851, the treaties of Traverse des Sioux and Mendota opened up the Forestville area to European settlement. By the late 1850s, the town boasted at least 2 stores, 2 hotels, 2 sawmills, and a gristmill, distillery, tavern, chair factory, carpenter and wagon shops. The village was important enough to be a contender for the county seat in 1856. Unfortunately, although a designated stop on 2

stagecoach lines, the town was bypassed by the railroads and fell into a decline. By the early 1900s, only the Meighen store remained to tell the story of the town's development. Today, costumed staff members introduce visitors to commercial, agricultural, and social life in rural Minnesota in the 1890s.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

This development will add about \$55 thousand to the site's operating budget. Added costs would include staff, heat, utilities, maintenance and consumable supplies.

Tourism in southeastern Minnesota has been increasing significantly over the past decade and the resources in the state park and historic site are a prime attraction. Total park attendance has jumped to 140 thousand and over 16.5 thousand of these people took a guided tour through the historic site. With the expansion of the Root River trail through the park and other tourism initiatives in the southeastern Minnesota bluffs area, visitation is expected to grow steadily. Support services must be in place to meet this demand.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: History Center Shelving for Storage Areas

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$1,000
LOCATION (CAMPUS, CITY, COUNTY): St. Paul, Ramsey County

AGENCY PRIORITY (for projects in the 1996 session only):

N/A of N/A requests

1. PROJECT DESCRIPTION:

This project involves designing, specifying and installing shelving and library stack systems in the currently unoccupied storage area in the History Center future storage needs. Space utilization studies conducted by Society staff indicate that collections, including the mandated retention of state archival material will exceed currently available space by the year 2014.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The "business" of the Society is the collection, retention, interpretation and dissemination of information relative to the Minnesota story. Collecting and retaining that information will not be possible without adequate storage facilities.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Utilities and HVAC systems needed to make the space viable will increase. As the collection increases, the addition of 2.0 FTE stack attendants will be necessary.

4. PREVIOUS PROJECT FUNDING:

As part of its relocation to the History Center, the Society received \$193 thousand for archives storage and shelving. Two hundred thirty-four thousand cubic feet of expansion space (currently without floors, HVAC, shelving etc) was constructed as part of the building and will need to be used as early as 2001.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Minnesota Historical Society
PROJECT TITLE: History Center Parking Ramp

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$6,485
LOCATION (CAMPUS, CITY, COUNTY): St. Paul, Ramsey County

AGENCY PRIORITY (for projects in the 1996 session only):

N/A of N/A requests

1. PROJECT DESCRIPTION:

This request covers funds to develop preliminary data on the need for a parking ramp, and design development considerations that are consistent with the design framework requirements of the Minnesota History Center, and its approximate 9 acre site. The Historical Society will provide planning funds.

F.Y. 2000-01 \$6.485 million Construction

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

In 1985 the project development plans for the Minnesota History Center included a parking ramp to serve the public if site characteristics in the Capitol complex were compatible with such a structure. The current 9 acre site was acquired in 1986. It was decided to move forward with the Minnesota History Center using surface parking. If public use warranted, a parking alternative could then be considered. In 1990, the Capitol Area Architectural and Planning Board and the Minnesota Historical Society, using the firms of Strgar, Roscoe, Fausch and Dober & Associates, conducted a site utilization assessment study for parking that would meet the site design framework requirements that are necessary on the History Center site to preserve land use and vistas. It was determined in that assessment that a 630 car terraced ramp could be placed on the site. The funds in this request would be to conduct a current evaluation of such a need in relation to other alternatives to

relieve the parking congestion. Preconstruction visitation estimates were 250 thousand people per year. Annual visitation since the History Center was opened July 1992 through June 1999 is estimated to be in excess of 500 thousand visitors, a substantial increase over projected usage.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Such a ramp could yield a significant level of added income to assist in deferring some of the History Center operating costs. The Minnesota Historical Society operates the parking facilities at the History Center and sets the fees (M.S. 138.94). The income received is deposited to the Minnesota Historical Society and is to be used to defer operating costs of the History Center.

4. PREVIOUS PROJECT FUNDING:

Although significant state resources have contributed to the construction of the History Center, no state funding has been appropriated for this specific request.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Charles Lawrence, Assistant Director for Finance and Administration,
Minnesota Historical Society, 612 297-7849.

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Public Safety

License Exam Stations Improvements	01	325	THF	1,185	0	0	1,185	0	0
Agency Totals				\$1,185	\$0	\$0	\$1,185	\$0	\$0

Funding SourceGO = General Obligation Bonds
GF = General Fund Direct AppropriationTHF = Trunk Highway Fund
UF = User FinancingFF = Federal Funding
LF = Local Funding

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Department of Public Safety

2. **AGENCY MISSION STATEMENT:**

The mission of the Department of Public Safety is to protect people and property in Minnesota through prevention, regulation, enforcement, information and service.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

Over 1 million driver license road tests were given at the metro area driver license exam stations from 1982 to 1994. Public use of these facilities, specifically the West Metro station, has increased from 26,695 written test applicants in 1982 to 43,560 applicants for written services in 1994, an increase of 39%. Driver license applications also showed a substantial increase from 39,587 in F.Y. 1990 to 48,163 in F.Y. 1995, an 18% increase. The state demographer estimates an increase of 59,000 in 16 year olds from 1996 to the year 2000. The potential statutory requirement for a graduated licensing program in Minnesota would increase the demand for testing and licensing services.

4. **PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:**

The current metro area driver exam station facilities are too inadequate to provide either suitable or functional service to customers. The volume of road testing and the significant increase in the numbers of commercial vehicle tests have made the problem more acute. The streets and curbs at all 3 metro exam stations have deteriorated badly and are in need of major renovations. Maintenance has occurred over the years but a major renovation of streets and curbs is needed. One station is overcrowded, and safety and handicapped needs require additional space. Also, the parking and roadway needs to be made safer.

5. **DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:**

The long range capital budget strategic goal is for the Department of Public Safety to have its divisions co-located in one public safety building. This would not impact the driver exam stations, since department field operations would not be centrally co-located. The driver exam stations will continue to operate in their current locations.

6. **AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:**

The following organizations were consulted to arrive at budget request dollar figures:

Minnesota Department of Transportation
Bituminous Roadways
Northern States Power Company
Keller Fence Company

7. **AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):**

Central office locations of 5 divisions and 8 staff offices were co-located at Town Square in downtown St. Paul.

8. **OTHER (OPTIONAL):**

9. **AGENCY CONTACT PERSON, TITLE, AND PHONE**

Department of Public Safety,
Diane Dybevik, 297-2308
Town Square - 444 Cedar Street
St. Paul, MN

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

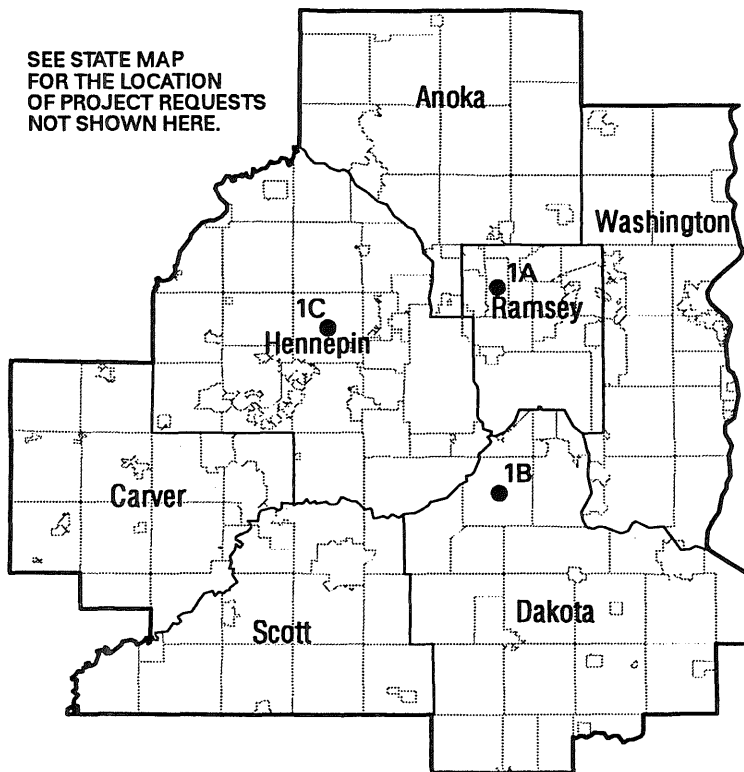
Form B

AGENCY: Public Safety, Department of

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
License Exam Stations	1	1,185	-0-	-0-	1,185	325	1,185	-0-	-0-
Total Project Requests:		\$1,185	\$-0-	\$-0-	\$1,185		\$1,185	\$-0-	\$-0-

**DEPARTMENT OF PUBLIC SAFETY
1996 CAPITAL PROJECT REQUESTS
(in \$000)**

SEE STATE MAP
FOR THE LOCATION
OF PROJECT REQUESTS
NOT SHOWN HERE.



- 2 Agency Priority Numbers
- / County Boundaries
- / Cities and Townships

Projects are identified by Agency Priority Number. The projects are listed below with budget requests in thousands of dollars and the legislative districts that occur within the city where the budget request would occur.

1 License Exam Stations Improvements \$1,185

**1A Arden Hills
53A**

**1B Eagan
38A 38B**

**1C Plymouth
33B 34B 45A 45B**

Produced for the Minnesota Department of Finance by Minnesota Planning, Land Management Information Center, December, 1995.

AGENCY CAPITAL BUDGET BRIEF
Facilities Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form C

AGENCY: Public Safety, Department of (DPS)

Agency Facility Information	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Actual)	F.Y. 1996-97 (Estimated)	1996 Session (Requested)
Gross Square Footage of State Owned Buildings (in 000s)	184	184	164	166	168
Leased Square Footage (in 000s)	79	79	131	129	129

Agency Operating Budgets	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Budgeted)	F.Y. 1996 (Budgeted)	F.Y. 1997 (Budgeted)
Operating Repair and Betterment Account(s)	\$ 115	\$ -0-	\$ 101	\$ -0-	\$ -0-
Operating Maintenance Account(s)	\$ 154	\$ 71	\$ 47	\$ 39	\$ 39
Lease Payments	\$ 810	\$ 986	\$ 1,407	\$ 1,541	\$ 1,739

Agency Capital Budgets	F.Y. 1990-91	F.Y. 1992-93	F.Y. 1994-95
Agency CAPRA Allocations (from Dept. of Admin.)	\$ -0-	\$ -0-	\$ -0-
HEAPRA Allocations (for higher education systems only)	\$ -0-	\$ -0-	\$ -0-

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Public Safety, Department of
PROJECT TITLE: License Exam Stations

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,185
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Arden Hills, Eagan, Plymouth

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

The Driver and Vehicle Services Division operates 3 metro area driver exam stations which perform the regulatory and safety function of testing drivers to license them for motor vehicle operation. The driver license on-site examination stations at Arden Hills, Eagan, and Plymouth offer both written and road testing for all classes of license as well as serving as driver license renewal offices. Each office handles over 40,000 driver license applications per year in addition to over 25,000 road tests and 220,000 written tests given among them. Each of these offices have seen major increases in the volume of customers. Plymouth's fast growth has had an especially significant impact on the facility. If the department is to fulfill its regulatory mission, the facilities need to be expanded and made more functional.

Each location is in need of street renovation. The Plymouth exam station is in need of a room addition to handle the number of applicants seen on a daily basis. The room addition is needed to accommodate the testing equipment that was previously purchased. The current room is overcrowded and accommodating the public to use the equipment is difficult and unsafe. A 1,800 square foot room addition would alleviate this problem and allow the department to provide better service to the public. For the safety of applicants who are waiting in their cars at the front gate of the Plymouth station, the fence should be moved and replaced so that drivers can park off the main highway while waiting for the station to open. The gate is located adjacent to the highway, which means customers who arrive before opening

must park on the roadway. The public and law enforcement have complained that there is not a shoulder on this road. By moving and replacing this section of the fence, many vehicles could park off the roadway and inside the site.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The stations range from 23 to 33 years of age. With over 300,000 people going through the 3 locations each year, they require constant upkeep. The current maintenance budget is used for upkeep of the grounds, furnaces, air conditioners, and miscellaneous equipment. The budget does not provide for renovation/room addition projects. Since these stations need to stay in operation in their current locations, they must be maintained.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The new addition will increase operating costs approximately \$2 thousand per year.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Failure to repair the roads and add additional space to 1 of the exam stations would result in poor service to the public due to the unsafe conditions this presents. Safety concerns include the risk of accidents due to poor road conditions and lack of clearly designated road markings, the environmental and safety hazards attached to overcrowding in the building, and the need to keep vehicles from parking illegally on the side of the highway at the station entrance.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Department of Public Safety,
Wayne Jerrow, DVS Program Manager, 296-9501.
Transportation Bldg

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of limited scope and infrastructure nature have been determined to not require predesign. The License Exam Stations Improvements project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Total project cost of \$156 per square foot appears high for scope of work described. Historical construction costs only for the functions described suggests a \$70 to \$80 per square foot range. Costs for site work at other locations can not be determined.
2. This review can not be completed until the cost plan (Form D) is submitted.
3. Only total project costs were submitted. It can not be determined if the requesting agency intended to include design and other related project costs.
4. Inflation was not included and should be calculated.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$1.185 million for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		325

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Public Service

Energy Investment Loans	01	475	GO/UF	11,610	8,125	8,290	4,000	4,000	4,000
Agency Totals				\$11,610	\$8,125	\$8,290	\$4,000	\$4,000	\$4,000

Funding SourceGO = General Obligation Bonds
GF = General Fund Direct AppropriationTHF = Trunk Highway Fund
UF = User FinancingFF = Federal Funding
LF = Local Funding

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Public Service, Department of

2. **AGENCY MISSION STATEMENT:**

The mission of the Department of Public Service (DPS) is to provide leadership for Minnesota consistent with the goals of enhancing the environment and quality of life. As a consumer protection agency, we accomplish this goal through developing, advocating, and implementing equitable policies regarding energy, telecommunications, and standards for weights and measures, and providing education, information, and programs to the public.

One of the broad areas of responsibility of the DPS is development and implementation of effective energy policies within Minnesota. This is carried out through the Energy Regulation and Resource Management Division, commonly referred to as the Energy Division. The mission of the Energy Division is to ensure reliable, affordable, and environmentally sound energy supplies for Minnesota now and into the future. The department strives to achieve this mission through programs that:

- protect consumers from unreasonable and unfair rates and practices through intervention and advocacy before the Minnesota Public Utilities Commission (PUC).
- assure appropriate utility investments in Conservation Improvement Programs (CIP).
- examine future energy supply needs through an Integrated Resource Planning process so that unnecessary power plant construction, with its high economic and environmental costs, is avoided.
- intervene on the state's behalf in energy matters at the federal level. This advocacy role is carried out in coordination with the PUC, the Minnesota Attorney General's Office, the Environmental Quality Board (EQB), and other state agencies.

- enable consumers to use energy wisely by providing unbiased, accurate information on energy use and by providing guidance and technical assistance to all types of consumers.
- assure the state's ability to cope with energy supply/price issues by actively monitoring and maintaining statewide data on energy supplies, demand, price, forecasts, trends, and technology.
- provide financial assistance through state and federal programs that encourage schools, hospitals, cities, and counties to become more energy efficient.

A central theme in all of these programs is to increase energy efficiency for all of the state's energy consumers. In the 1992 Energy Policy and Conservation Report, the DPS established a statewide goal of improving the efficiency of our state's energy use by at least 30% by the year 2020, while maintaining or improving our comfort and productivity.

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

Despite improvements in energy efficiency, energy consumption continues to grow in Minnesota. Of particular concern is the rapid growth in demand for electricity and transportation related petroleum products. Electricity sales in 1993 were up 57% from 1981 levels and petroleum consumption has grown by 22% since 1981. Given the environmental costs of these resources and the high cost of obtaining them from foreign sources, implementing available conservation and renewable energy technologies is imperative.

Public institutions are especially good candidates for energy efficiency programs. All public schools, cities, and counties own large, energy consuming buildings, many of which were built before concern over energy use and cost was an issue. These public facilities, supported by the local taxpayer, are often good candidates for energy conservation retrofit. Investment in energy efficiency in these buildings not only provides better, more comfortable public facilities, it also reduces the cost of operation, improves the environment, and reduces U.S. dependence on foreign energy sources. These buildings are also very visible within their

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

own communities. Energy conservation or renewable energy projects within these buildings often become models for community residents.

The Energy Investment Loan Program

In 1983, the Minnesota Legislature created the Energy Investment Loan Program. This innovative program, one of the first in the nation, provides loans to public school districts to implement energy efficiency projects that pay for themselves within 10 years. The initial source of capital for these loans was \$30 million in state general obligation (GO) bonds. The state sells GO bonds and issues loans to the school districts. The school district's source of funds to repay these loans is energy cost savings attributable to the funded project. The districts repay these loans over 10 years, and the repayments are used to pay for the debt service on the bonds. This innovative program provides capital to local governments at a favorable interest rate and ensures that state GO bonds will be repaid. In 1987, this program was expanded to include cities and counties. The program name was then changed to the Energy Investment Loan Program. In 1994, an additional \$4.0 million in GO bonding authority was approved by the legislature.

The department has been successful in maximizing the impact of these bond funded loans by combining bond funds with Petroleum Violation Escrow Funds (PVE). This combination stretches the use of GO bond funds and provides a lower net interest cost to program customers. PVE funds are monies resulting from court settlements of petroleum pricing violations that occurred when oil prices were controlled in the late 1970s and early 1980s. Portions of these settlements are awarded to the states, and the states determine how to use these funds. The largest of these settlements was the Exxon Oil overcharge settlement. In 1986, Minnesota received \$36 million in Exxon PVE funds. The Governor and legislature allocated \$6.85 million to be used to establish a revolving loan program for schools, hospitals, and public buildings. This Exxon revolving loan program was developed to be integrated with the Energy Investment Loan Program and to meet all federal requirements associated with these PVE funds. This revolving loan mechanism began functioning in F.Y. 1988. It accomplishes interest rate reductions through zero interest principal participation.

Since the Energy Investment Loan Program began operation in 1984, it has financed \$44.8 million in energy efficiency projects in public buildings. See table and graph attachments titled Energy Investment Loan Program for details. \$34 million of these loans has come from GO bond funds and \$10.8 million has come from Exxon PVE funds. This program has provided loans to 192 -- 45% -- of the state's 430 plus school districts. Eight (9%) of Minnesota's 87 counties and 18 (2%) of Minnesota's over 800 cites have participated in this program.

Accrued energy cost savings over the life of the program are estimated at over \$38 million. Annual energy cost savings are estimated at \$6.4 million each year. DPS examination of actual energy use records of public schools, the major customer of this program, indicates that loan program participants are 7% more efficient in both heating and electrical energy use than non-participants.

Demand for this program has grown steadily over the last 4 years, from \$2.5 million in loans in F.Y. 1992 to \$7.2 million in F.Y. 1995. By May 1995, all \$34 million in bonding authority was exhausted, and all available Exxon PVE funds were obligated, including anticipated loan repayments through December 1995. Because of the lack of bonding authority, the Department suspended operation of this program in June 1995.

The Department sees the Energy Investment Loan Program as on-going. Prior to legislative enactment in 1983, the potential cost of cost-effective (less than 10 year payback) conservation investment in public schools alone was estimated at \$120 million - nearly 3 times the loan investment made to date. Since that original estimate, city and county buildings have been made eligible for the program, and new cost-effective technologies have emerged. In the past 2 fiscal years, nearly 40% of loans have financed energy efficient lighting equipment that was not commercially available as recently as 5 years ago.

The uncertainty of imported sources, national Clean Air Act requirements, national Energy Policy Act requirements, and debate about environmental costs of various energy sources show that the issue of energy use and efficiency is as important today as it was at the beginning of this program.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

The condition and suitability of the Department of Public Service office space is not an issue in this request. What is an issue is the condition and energy efficiency of public school and local government facilities throughout the state. Many of the buildings operated by these local government units are old and energy inefficient. They were built during a time when energy use and cost was not a concern. Many have single glazed windows, limited insulation, inefficient heating plants, old lighting technologies, and limited building operation expertise. Virtually all of these local governments are facing shrinking budgets, limited federal and state revenues and pressure to reduce local property tax levies. Often building maintenance and retrofit are the first items cut from the tightening budgets. Those local governments with available funds are also faced with mandates to upgrade in non-energy areas such as health, safety, fire and handicap accessibility.

The department sees a significant continued need for financial assistance through low-cost energy conservation retrofit funds in these public facilities.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

As mentioned before, the department's 1992 Energy Policy and Conservation Report lays out a long-term, strategic goal of improving statewide energy efficiency by at least 30% by the year 2020. The funding requested in this proposal is thoroughly consistent with this long term goal. We estimate that loans funded by this additional financing capability will be sufficient to achieve an additional .5% to 1% reduction in total statewide energy use by the end of F.Y. 2000. This estimate is based on the department's 1982 Energy Policy and Conservation Report which reported that institutional energy use is approximately 9% of statewide energy use. This is the last year that institutional energy use data was maintained separately.

DPS estimates that the additional bonding authority will result in an additional \$3.8 million in annual energy savings.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

At present, this is the only capital budget request being submitted by DPS. The Department is submitting this request after internal discussion on the increasing demand for and effectiveness of this program.

To arrive at the level of this request, DPS used historical program information in combination with recent program trends. DPS assumed continued average loan volume of between 30 and 35 loans per year. This is approximately the 5 year average as illustrated in the attachment Energy Investment Loan Program: Loan Activity. While the average loan size throughout the history of the program is \$108 thousand, we have seen a trend toward much larger loans in recent years. For the 1994 capital budget request, we projected an average future loan size of \$142 thousand. In actuality, the average loan size in F.Y. 1994 was over \$178 thousand. The DPS believes average loan size will stay high as we work with larger local governments and as we work with leveraging larger, more comprehensive projects. For the purposes of capital bonding needs, we have conservatively assumed future average loan sizes to be \$165 thousand.

Based on these assumptions of number of loans and average loan size, we estimate a total monetary loan volume for each of the next 6 years. We anticipate a future loan volume of \$37.125 million through F.Y. 2001. Of this, we anticipate \$9.1 million to be available through Exxon PVE funds. \$28.025 million will be needed in GO bond funds. This budget request includes \$3.5 million needed to finance loan applications that would have been funded in F.Y. 1996 had adequate bonding authority been available. It also includes \$4.145 million for loan funding through the end of F.Y. 2002, so that a similar program interruption does not occur.

No specific input was solicited from program customers. However, the increasing loan volumes of the last 5 years demonstrate that customer need and interest remain high. The department continues to receive numerous inquiries from local governments, energy product vendors and engineering consultants seeking financing for proposed projects. Local governments continue to submit loan applications in anticipation of future funding.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

Bonding authority to operate this program was established at \$30 million in 1983. Of the Department's \$6.5 million 1994 capital budget request, \$4.0 million in bonding authority was approved.

Under section #3 it was stated that \$44.8 million in loan projects had been funded by this program. Of this total, \$34 million has come from GO bond funding and \$10.8 million has come from Exxon PVE funding. 413 loans to date have funded projects in 192 school districts, 8 counties, and 18 cities.

8. OTHER (OPTIONAL):

All bonds sold for this program are repaid from the local government loan repayments - it is 100% user financed. Money to repay these loans is actually generated from the energy cost savings resulting from the funded project. In addition, State bond sale costs are also added to the local government loan repayment schedule.

Most of the program participants -- 88% -- are public schools. These schools account for over 95% of the total loan financing approved by this program (See attachments Energy Investment Loan Program: Program Statistics).

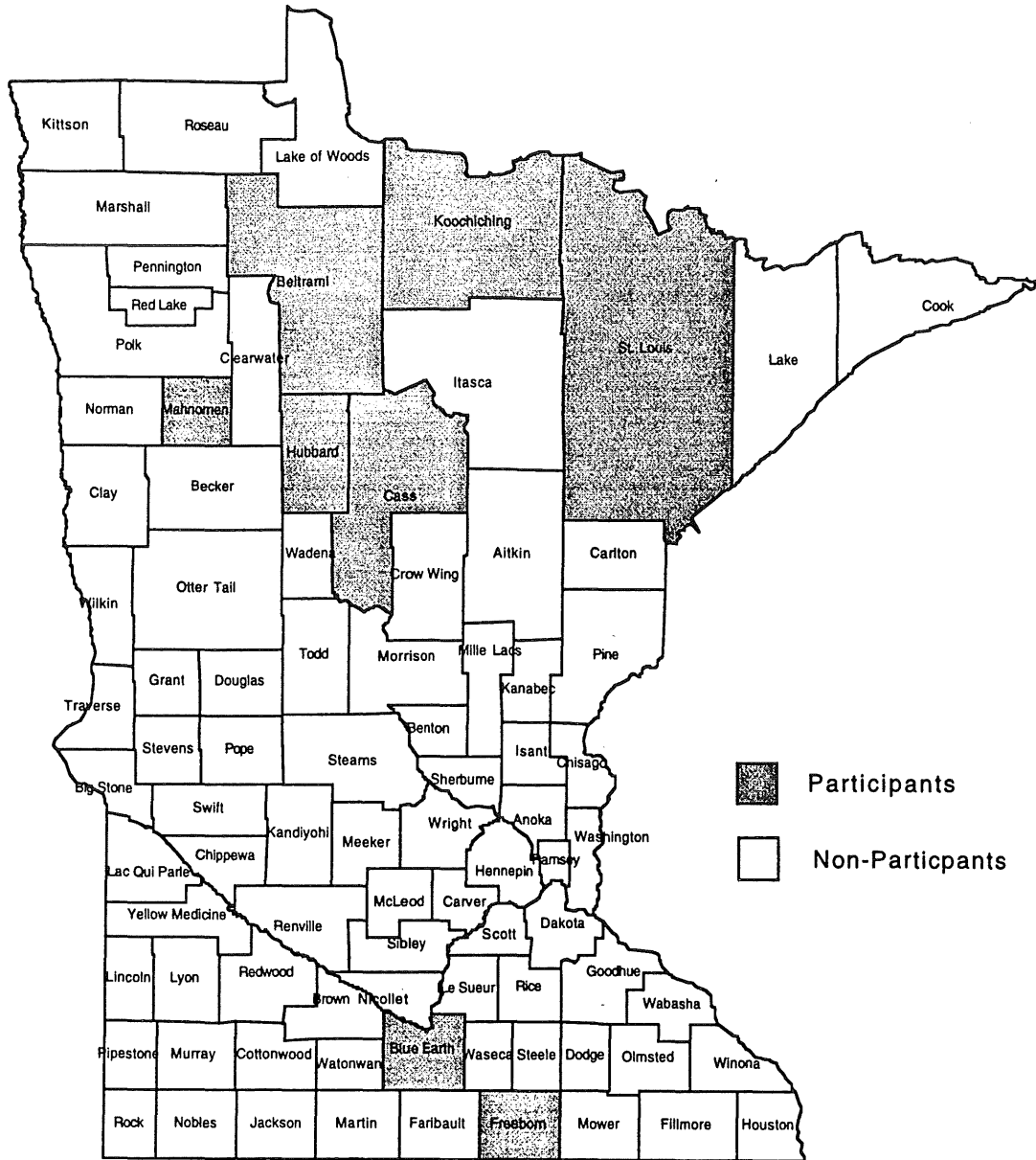
There has never been a default on any loan payment under this program. We have designed the Energy Investment Loan Program to be flexible for the customers, but to protect the state in the event of building closures. This protection is built into our rules, applications, and contracts. All loan applications contain assurances that the building will continue to be operated and maintained by the district in the future. The application must include an irrevocable repayment resolution, passed by the school board. This resolution makes sure that the debt assumed by the school under this loan obligation is made with appropriate opportunity for citizen access. The program rules specify that only projects with useful lives greater than the remaining useful life of the building will be considered for funding. Finally, our contracts state that the loan can be made due and payable if the building is closed or sold.

Our program has also been useful for districts facing consolidation decisions. We have often been asked to provide data or information about building energy use or the potential cost of energy efficient renovation of specific buildings as the schools face the tough decisions associated with consolidation. In some instances, our financing has been used to upgrade a school facility, so it is more attractive as a community space, lease space, or possible sale. Our contracts provide protection to the state by ensuring that all debt obligation associated with the program is transferred in the case of consolidation or paid-off in the case of building sale. While DPS has no formal mechanism to coordinate these loan applications with the Department of Education master plan for district consolidation, we have designed the program with adequate protection and flexibility for the consolidation process.

9. AGENCY CONTACT PERSON, TITLE, AND PHONE

Michael Roelofs, Manager
121 7th Place East, Suite 200
Loan & Grant Administration
St. Paul, MN 55101
297-2545

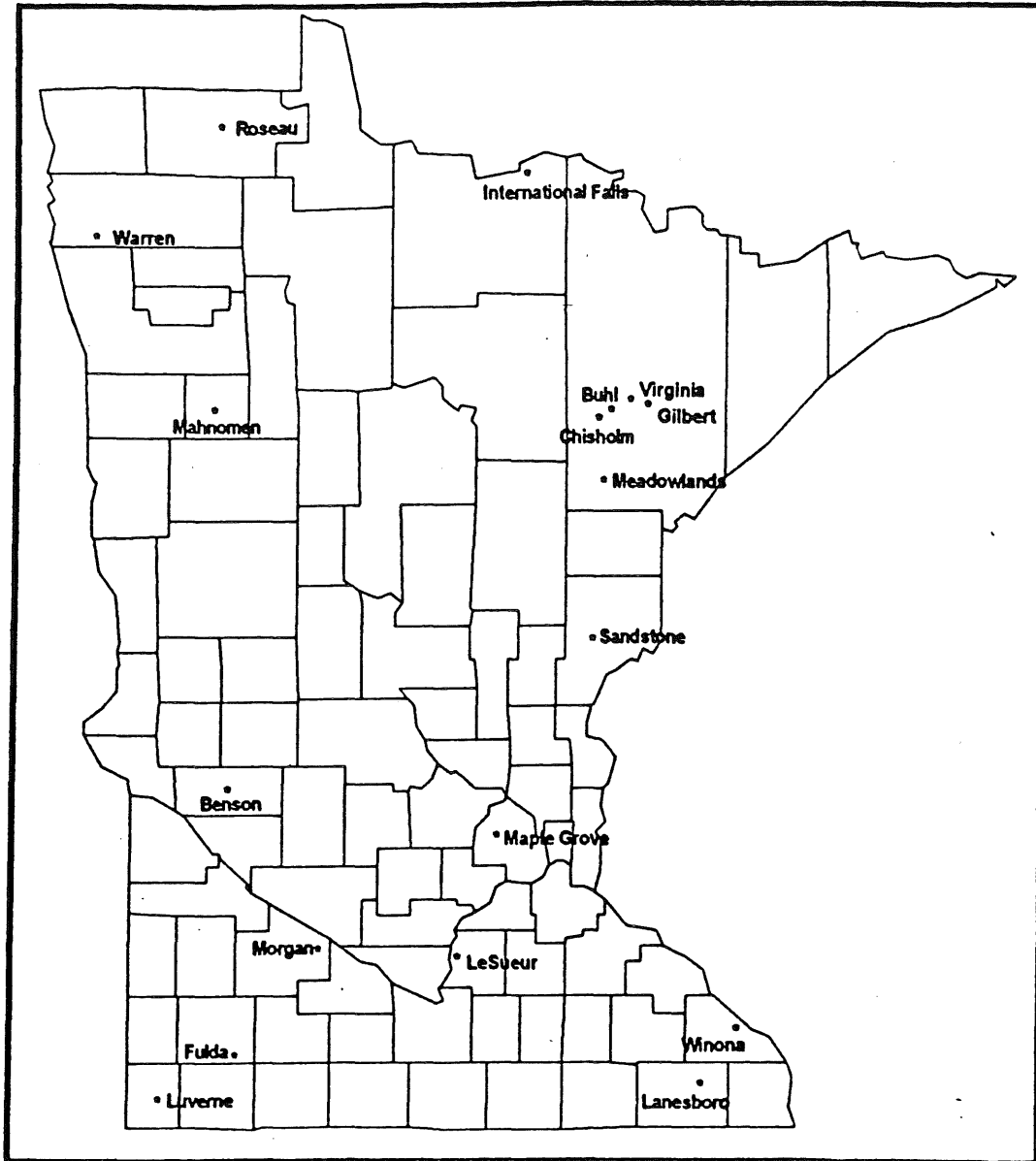
Energy Investment Loan Program County Participation



DATANET PLUS MAPPING

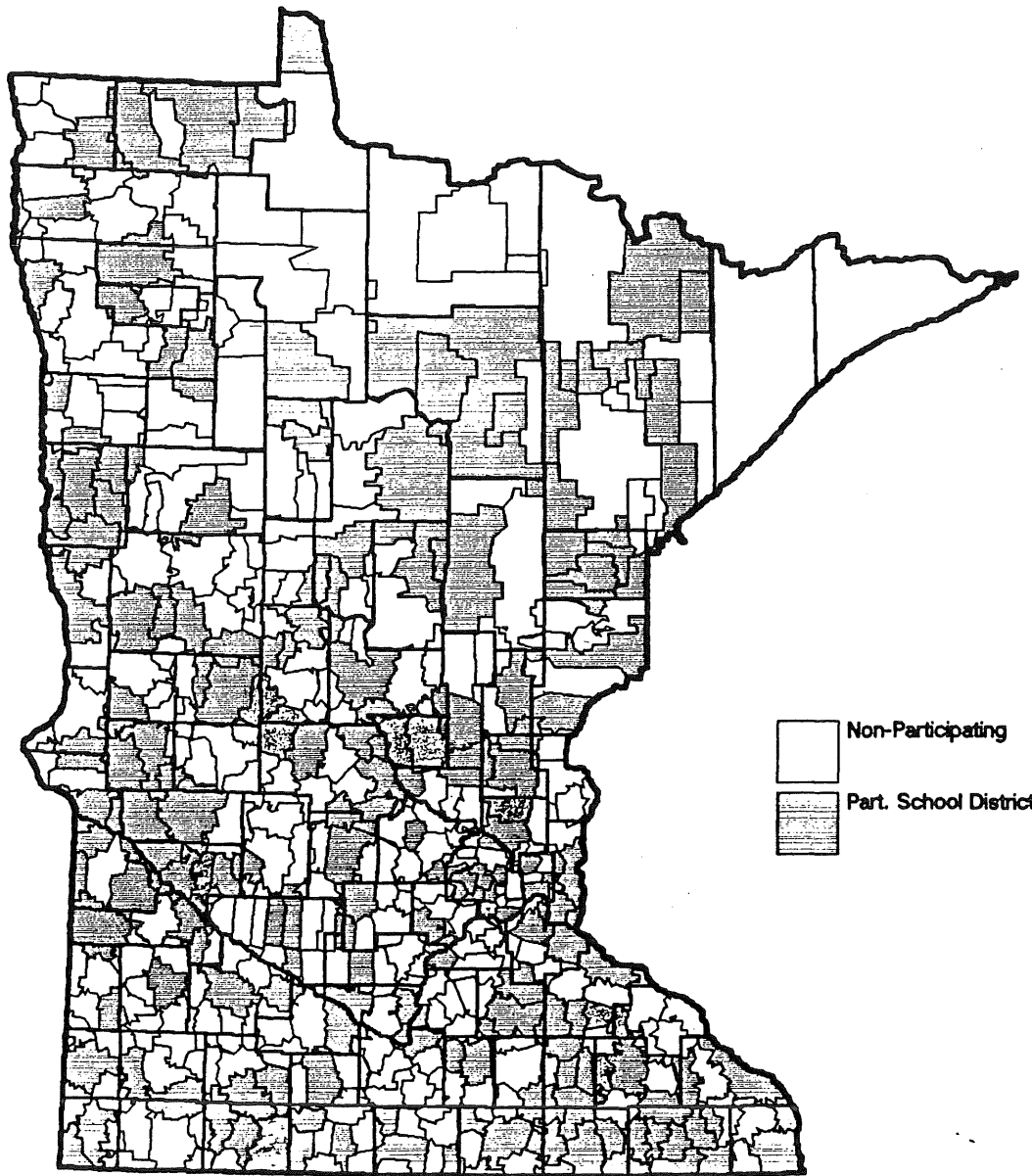
Department of Public Service

Energy Investment Loan Program City Government Participation



Department of Public Service

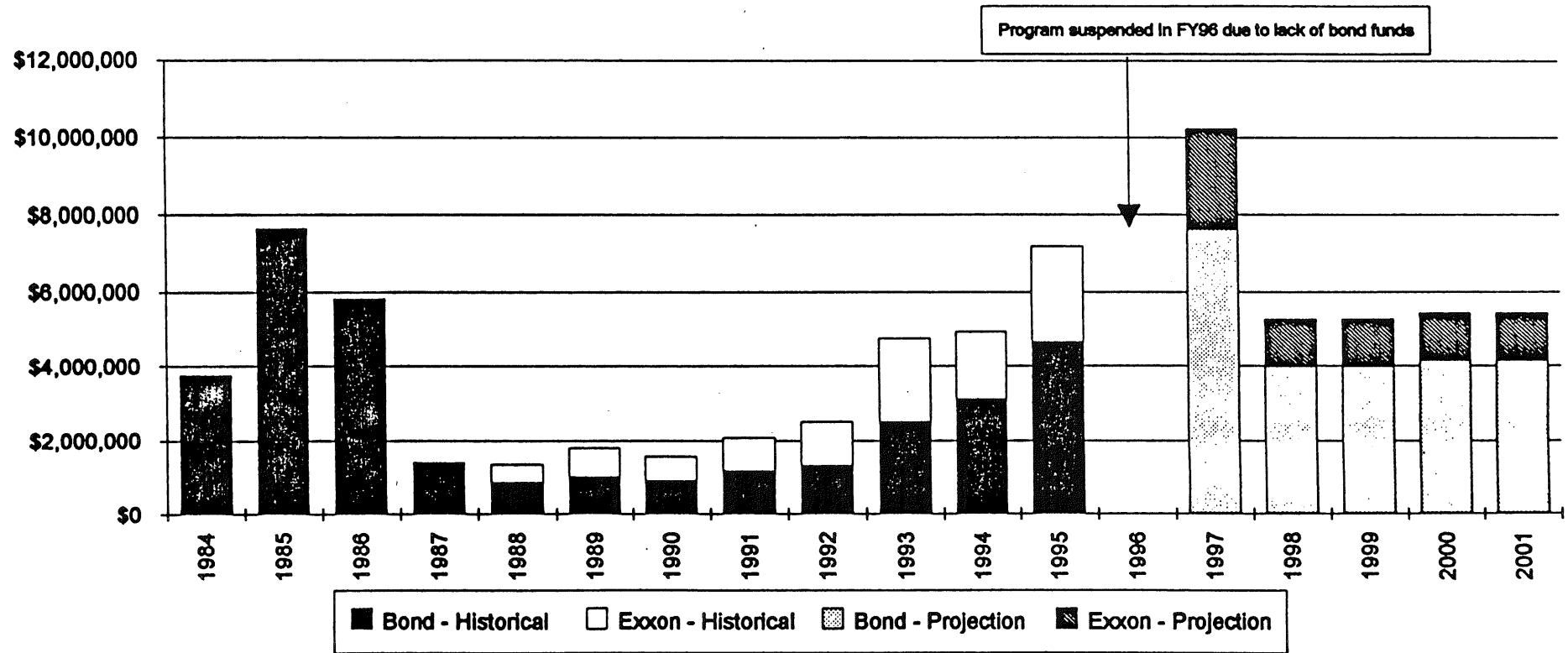
Energy Investment Loan Program School District Participation



DATANET PLUS MAPPING

Department of Public Service

Energy Investment Loan Program Loan Volume

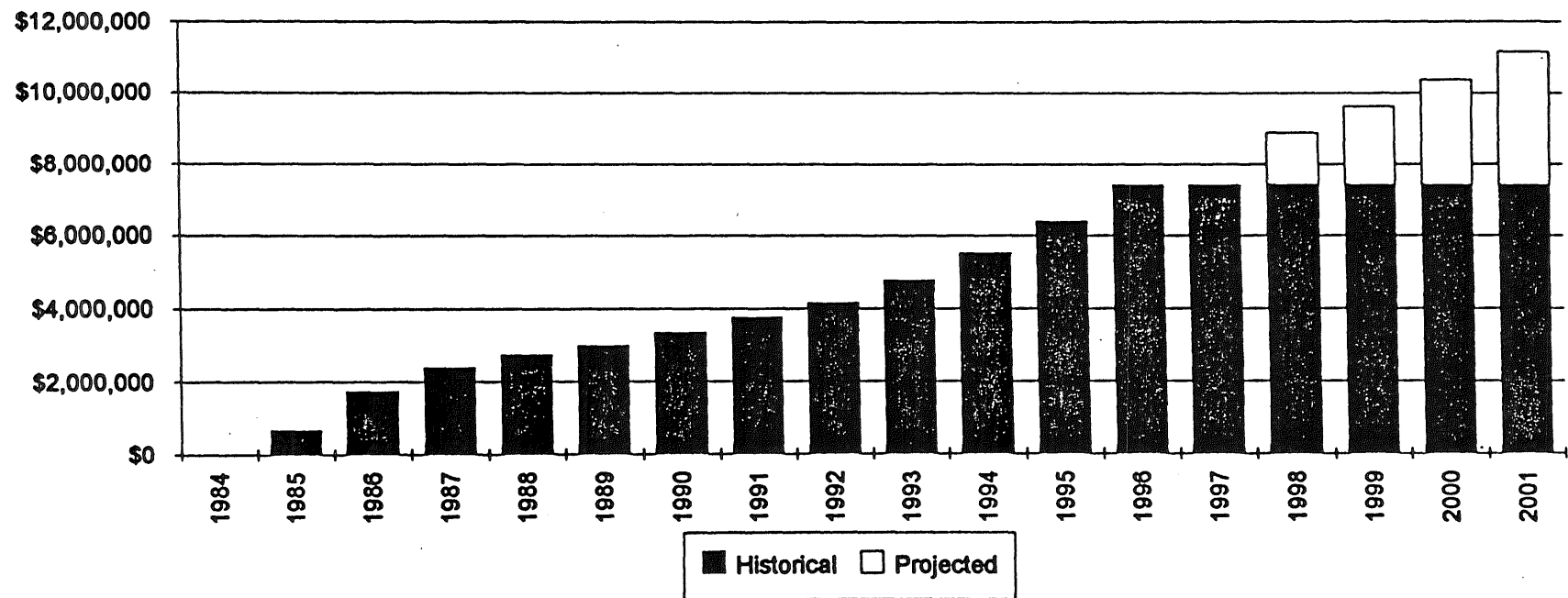


Loans to Date = \$44.8 million

Bond Portion = \$34.0 million

Exxon Portion = \$10.8 million

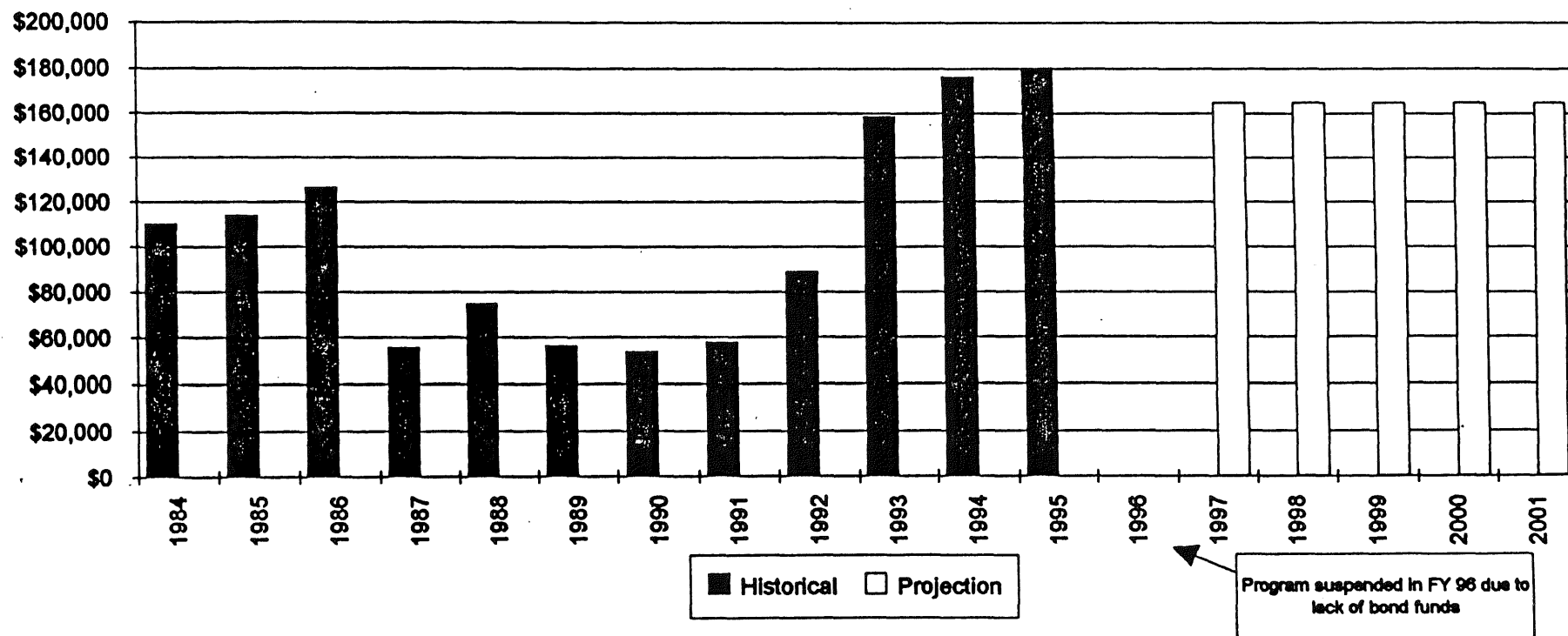
Energy Investment Loan Program Annual Energy Cost Savings



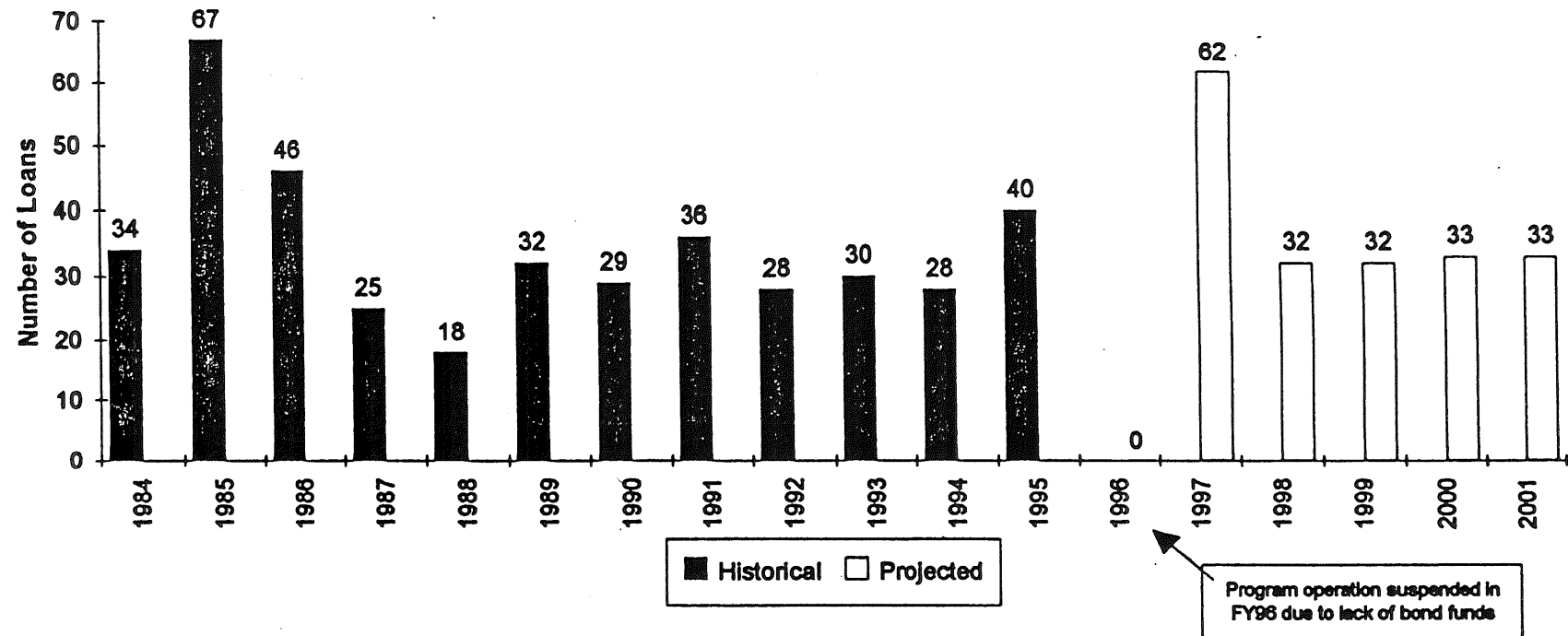
Annual Energy Cost Savings in FY 95 = \$6.4 million

Cumulative Savings through FY 95 = \$38.4 million

Energy Investment Loan Program Average Loan Size



Energy Investment Loan Program Loan Activity



Total Loans Approved = 413

Average per Year = 34

Energy Investment Loan Program

Program Statistics

Fiscal Year	Number of Loans		Loan Volume				Total Loan	Average Loan Past	Average Loan Future
	Past	Future	Past Bond	Past Exxon	Future Bond	Future Exxon			
1984	34		\$3,754,118				\$3,754,118	\$110,415	
1985	67		\$7,663,654				\$7,663,654	\$114,383	
1986	46		\$5,828,005				\$5,828,005	\$126,896	
1987	25		\$1,393,345				\$1,393,345	\$55,734	
1988	18		\$842,197	\$503,083			\$1,345,280	\$74,738	
1989	32		\$976,690	\$828,684			\$1,805,374	\$56,418	
1990	29		\$879,002	\$681,494			\$1,560,496	\$53,810	
1991	36		\$1,146,907	\$940,148			\$2,087,055	\$57,974	
1992	28		\$1,297,928	\$1,199,835			\$2,497,763	\$89,206	
1993	30		\$2,481,071	\$2,278,921			\$4,759,992	\$158,666	
1994	28		\$3,083,683	\$1,851,832			\$4,935,515	\$176,268	
1995	40		\$4,653,400	\$2,551,075			\$7,204,475	\$180,112	
1996		0			\$0	\$0	\$0		\$0
1997		62			\$7,630,000	\$2,600,000	\$10,230,000		\$165,000
1998		32			\$3,980,000	\$1,300,000	\$5,280,000		\$165,000
1999		32			\$3,980,000	\$1,300,000	\$5,280,000		\$165,000
2000		33			\$4,145,000	\$1,300,000	\$5,445,000		\$165,000
2001		33			\$4,145,000	\$1,300,000	\$5,445,000		\$165,000
2002		33			\$4,145,000	\$1,300,000	\$5,445,000		\$165,000
Totals	413	225	\$34,000,000	\$10,835,072	\$28,025,000	\$9,100,000	\$81,960,072	\$108,559	

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Public Service, Department of

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Energy Investment Loans	1	11,610	8,125	8,290	28,025	475	\$4,000	\$4,000	\$4,000
Total Project Requests:		\$11,610	\$8,125	\$8,290	\$28,025		\$4,000	\$4,000	\$4,000

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AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Public Service, Department of
PROJECT TITLE: Energy Investment Loans

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$11,610
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$8,125
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$8,290
LOCATION (CAMPUS, CITY, COUNTY): Various Local Governments Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

1 of 1 requests

1. PROJECT DESCRIPTION:

The Energy Investment Loan Program

In 1983, the Minnesota Legislature created the Energy Investment Loan Program. This innovative program, one of the first in the nation, provided loans to public school districts to implement energy efficiency projects that paid for themselves within 10 years. The initial source of capital for these loans was \$30 million in state general obligation (GO) bonds. The state sold GO bonds and issued loans to the school districts. The school district's source of funds to repay these loans is energy cost savings attributable to the funded project. The districts repay these loans over 10 years, and the repayments are used to pay for the debt service on the bonds. This innovative program provides capital to local governments at a favorable interest rate and ensures that state GO bonds will be repaid. In 1987, this program was expanded to include cities and counties. In 1994, an additional \$4.0 million in GO bonding authority was approved by the legislature.

The department has been successful in maximizing the impact of these bond funded loans by combining bond funds with Petroleum Violation Escrow Funds (PVE). This combination stretches the use of GO bond funds and provides a lower net interest cost to program customers. PVE funds are monies resulting from court settlements of petroleum pricing violations that occurred when oil prices were controlled in the late 1970s and early 1980s. Portions of these settlements are awarded to the states, and the states determine how to use these funds. The largest of these settlements was

the Exxon Oil overcharge settlement. In 1986, Minnesota received \$36 million in Exxon PVE funds. The Governor and legislature allocated \$6.85 million to be used to establish a revolving loan program for schools, hospitals, and public buildings. This Exxon revolving loan program was developed to be integrated with the Energy Investment Loan Program and to meet all federal requirements associated with these PVE funds. This revolving loan mechanism began functioning in F.Y. 1988. It accomplishes the interest rate reduction through zero interest principal participation.

Since the Energy Investment Loan Program began operation in 1984, the Energy Investment Loan Program and the Exxon PVE funds have financed \$44.8 million in energy efficiency projects in public buildings. See table and graph attachments titled Energy Investment Loan Program for details. \$34 million of these loans has come from GO bond funds and \$10.8 million has come from Exxon PVE funds. This program has provided loans to 192 (45%) of the state's 430 plus school districts. Eight (9%) of Minnesota's 87 counties and 18 (2%) of Minnesota's over 800 cities have participated in this program.

Accrued energy cost savings over the life of the program are estimated at over \$38 million. Annual energy cost savings are estimated at over \$7.4 million each year. DPS examination of actual energy use records of public schools, the major customer of this program, indicates that loan program participants are 7% more efficient in both heating and electrical energy use than non-participants.

Demand for this program has grown steadily over the last 4 years. In F.Y. 1995 more than \$7 million in Energy Investment Loans were approved for public institutions in Minnesota: \$4.7 million of these funds came from GO bond funds while \$2.5 million came from Exxon PVE funds. All \$34 million in bonding authority has been exhausted, and all available Exxon PVE funds are obligated, including Exxon PVE anticipated loan repayments through December 1995. Because of the lack of bonding authority, the Department suspended operation of this program in June 1995.

The Department sees the Energy Investment Loan Program as on-going. Prior to legislative enactment, the potential cost of cost-effective -- less than

AGENCY CAPITAL BUDGET REQUEST
Non-Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

10 year payback -- conservation investment in public schools alone was estimated at \$120 million - nearly 3 times the loan investment made to date. Since then, city and county buildings have been made eligible for the program, and new cost-effective technologies have emerged. In the past 2 fiscal years, nearly 40% of loans have financed energy efficient lighting equipment that was not commercially available as recently as 5 years ago. The need is still great as demonstrated by the growing program demand of the last 4 years (see attachments), and by the fact that, even though funds are not presently available, local governments have submitted loan applications in hopes of receiving approval in 1996.

The actual interest rate paid by the local governments is equal to the bond interest rate at the time of sale and varies depending on when the bond is sold. Interest rate on the most current bond sale was approximately 5.6%. All money associated with the state GO bonds is returned to the state through the loan repayments. In addition, all costs associated with bond sale are prorated and added to the local government repayment responsibility. When these bond funds are matched dollar-for-dollar with 0% interest Exxon funds, the effective interest rate becomes approximately 2.8%. The money necessary to repay these loans is generated by the energy costs savings associated with the funded projects.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This project is consistent with the department's long-range, strategic goal of increasing statewide energy efficiency by at least 30% by the year 2020. This goal was established as part of the 1992 Energy Policy and Conservation Report published by the DPS in December of 1992 and presented to the 1993 Legislature. We estimate that this additional financing will be able to achieve an approximate .5% to 1% reduction in total statewide energy use by the end of F.Y. 2000. This is based on the 1982 Energy Policy and Conservation Report which reports that institutional energy use accounts for approximately 9% of the state's total energy use. This is the last year that institutional energy use data were maintained separately.

This project is also consistent with the department's mission to advocate economic and environmentally beneficial use of energy. The energy use reductions accomplished by local governments that participate in this

program help reduce the cost of local government services and help enhance the state's environment. By saving natural gas, fuel oil and

electricity, the harmful and potentially harmful emissions associated with these sources is reduced.

Funding this project will allow more local governments to participate in energy conservation activities. Examination of actual energy use data for public schools, the major customer of this program, shows that participants in the loan program are, on average, 7% more energy efficient than non-participants in both heating and electrical usage. That means loan program participants are responsible for both lower energy costs and reduced environmental damage.

3. PREVIOUS PROJECT FUNDING:

\$34 million GO bonding authority (\$30 million in 1983 and \$4 million in 1994) and \$10.8 million from Exxon PVE revolving loan fund.

4. OTHER CONSIDERATIONS (OPTIONAL):

This program provides benefits to local governments throughout the state (See attached maps for the geographic distribution of loans).

These loans are 100% user financed. The borrowers' loan repayment cover the state's debt service and bond sale costs. There has never been a loan default by any program participant.

In addition to direct energy cost savings, program participants often gain related operating savings in reduced maintenance costs and increased useful life of existing equipment and facilities.

The Energy Investment Loan Program was included in the Governor's 1994 6-year capital budget estimate.

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Michael Roelofs, Manager - Loan & Grant Administration
121 7th Place East, Suite 200
St. Paul MN 55101
297-2545

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-2

TYPE OF REQUEST (Check all that apply):

- ☐ Acquisition of State Assets
☐ Development of State Assets
☐ Maintenance of State Assets
☐ Grants to Local Governments
☒ Loans to Local Governments
☐ Other Grants (specify):

PROJECT CHARACTERISTICS (Check all that apply):

- ☐ Health and Safety
☐ Enhancement of Existing Programs/Services
☒ Expansion of Existing Program/Services
☐ Provision of New Program/Services
☐ Other (specify):

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

Cash: \$ _____ Fund _____
☒ Bonds: \$ 11,610 Tax Exempt ☒ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☐ General Fund % of total _____
☒ User Financing % of total 100
Source of funds Loan repayments from users

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ 44,800
State funding received \$ 34,000
Federal funding received \$ 10,800
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 11,610
Federal funding \$ 3,900
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ 8,125
Federal funding \$ 2,600
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ 8,290
Federal funding \$ 2,600
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 81,925
State funding requested(all years) \$ 62,025
Federal funding (all years) \$ 19,900
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

In order to qualify for a loan, the local government or school district project must produce enough energy savings over a 10-year period to pay for the cost of the investment. Although the loan repayments do not match the debt service payments on a year-to-year basis, 100% of the General Fund loan, plus interest and bond sales expense, is repaid over a 10-year period. There has never been a default under this program.

This energy loan program was suspended in June, 1995, due to a lack of funding. Since then, Public Service has received an additional \$1.3 million in loan applications which they cannot fund.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$4 million for this request. Also included are budget planning estimates of \$4 million in 1998 and \$4 million in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	100
State Asset Management	0/20/40/60	0
State Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		475

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Transportation

Bridge Replacement & Rehabilitation	02	460	GO/FF/UF	66,000	66,000	66,000	10,000	10,000	10,000
Metro Public Safety Radio System	01	455	GO/UF	15,000	0	0	15,000	0	0
Bemidji Headquarters Replacement	01	380	THF	9,000	0	0	9,000	0	0
Asbestos Removal & Site Survey	12	365	THF	225	250	250	225	250	250
Chemical/Salt Storage Buildings	02	360	THF	1,014	796	508	1,014	796	508
Deer Lake Truck Station-Replacement	05	355	THF	644	0	0	644	0	0
Pipestone Truck Station-Replacement	04	320	THF	520	0	0	520	0	0
Rushford Truck Station-Replacement	06	295	THF	663	0	0	663	0	0
Hastings Truck Station-Addition	10	295	THF	1,362	0	0	1,362	0	0
Central Services Building-Addition	07	280	THF	855	0	0	855	0	0
Gaylord Truck Station-Replacement	11	270	THF	680	0	0	680	0	0

Funding Source

GO = General Obligation Bonds
GF = General Fund Direct Appropriation

THF = Trunk Highway Fund
UF = User Financing

FF = Federal Funding
LF = Local Funding

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Transportation

Rochester Headquarters Patrol Office	03	255	THF	1,260	0	0	1,260	0	0
Port Development Assistance Program	03	255	GO/UF	5,334	6,000	8,000	3,000	3,000	3,000
Garrison Truck Station-Addition	09	245	THF	206	0	0	206	0	0
Class II Safety Rest Area Development	18	230	THF	120	0	0	120	0	0
Hibbing Truck Station-Replacement	13	220	THF	1,237	0	0	1,237	0	0
Long Prairie Truck Station-Addition	14	220	THF	215	0	0	215	0	0
Forest Lake Truck Station-Addition	15	195	THF	451	0	0	451	0	0
Ersine Truck Station-Addition	16	195	THF	300	0	0	300	0	0
Dilworth Truck Station-Addition	17	195	THF	514	0	0	514	0	0
Pole Type Storage Buildings	19	195	THF	387	401	192	387	401	192
Design Fees	08	155	THF	677	0	0	677	0	0

Funding Source

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STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Transportation

Land Acquisitions (1 Site in 1996)	20	105	THF	200	350	0	200	350	0
North Branch Truck Station-Addition		0	THF	0	436	0	0	0	0
St. Cloud Maintenance		0	THF	0	7,296	0	0	0	0
Duluth Headquarter-Field Maintenance		0	THF	0	1,200	0	0	0	0
Fort Snelling Truck Station-Replacement		0	THF	0	2,100	0	0	0	0
Glencoe Truck Station-Replacement		0	THF	0	575	0	0	0	0
Illgen City Truck Station-Replacement		0	THF	0	576	0	0	0	0
Perham Truck Station-Replacement		0	THF	0	580	0	0	0	0
Design Fees-F.Y. 1998		0	THF	0	253	0	0	0	0
Ada Truck Station-Addition		0	THF	0	215	0	0	0	0
Remer Truck Station-Addition		0	THF	0	215	0	0	0	0

Funding Source

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FF = Federal Funding
 LF = Local Funding

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Transportation

Hallock Truck Station-Addition	0	THF	0	215	0	0	0	0	0
Alexandria Truck Station-Addition	0	THF	0	450	0	0	0	0	0
Elk River Truck Station-Addition	0	THF	0	285	0	0	0	0	0
Hader Vicinity Safety Rest Area, T.H. 52	0	THF	0	280	0	0	0	0	0
Class II Safety Rest Area Development	0	THF	0	160	0	0	0	0	0
Land Acquisitions-F.Y. 1998	0	THF	0	350	0	0	0	0	0
Jordan Truck Station-Replacement	0	THF	0	1,526	0	0	0	0	0
Golden Valley Headquarters-Shop/Vehicle	0	THF	0	0	7,333	0	0	0	0
Northfield Truck Station-Replacement	0	THF	0	0	600	0	0	0	0
Isle Truck Station-Addition	0	THF	0	0	140	0	0	0	0
Northhome Truck Station-Addition	0	THF	0	0	200	0	0	0	0

Funding Source

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 LF = Local Funding

STATE OF MINNESOTA

FY 1996 - 2001

Capital Budget Requests

Governor's Recommendations

(By Agency & Scores)

(in \$000)

Project Description	Agency Priority	Strategic Score	Funding Source	Agency Request			Governor's Recommendation	Governor's Planning Estimates	
				FY 96	FY 98	FY 00	FY 96	FY 98	FY 00

Transportation

Blue Earth Truck Station-Addition	0	THF		0	0	178	0	0	0
Little Falls Truck Station-Addition	0	THF		0	0	173	0	0	0
Detroit Lakes Headquarters-Addition & Design Fees-F.Y. 2000	0	THF		0	156	6,100	0	0	0
Madelia Truck Station-Replacement	0	THF		0	0	439	0	0	0
Windom Headquarters-Warm	0	THF		0	0	825	0	0	0
Staples Vicinity Safety Rest Area, T.H.	0	THF		0	0	280	0	0	0
Class II Safety Rest Area Development	0	THF		0	0	160	0	0	0
Federal Aid Demonstration Projects	0	GO/FF/UF		0	3,200	0	0	0	0
Agency Totals				\$106,864	\$93,865	\$91,990	\$48,530	\$14,797	\$13,950

Funding Source

GO = General Obligation Bonds
GF = General Fund Direct Appropriation

THF = Trunk Highway Fund
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LF = Local Funding

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AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary
Fiscal Years 1996-2001

Form A

1. **AGENCY:** Transportation, Department of

2. **AGENCY MISSION STATEMENT:**

The Minnesota Department of Transportation (Mn/DOT) was established and operates according to statutory authority "...to provide a balanced transportation system, including aeronautics, highways, motor carriers, ports, public transit, railroads, and pipelines..." Further, Mn/DOT is sanctioned to function as the "...principal agency of the state for the development, implementation, administration, consolidation, and coordination of state transportation policies, plans, and programs."

3. **TRENDS, POLICIES AND OTHER ISSUES AFFECTING THE DEMAND FOR SERVICES, FACILITIES OR CAPITAL PROGRAMS:**

Different operating units have initiated the requests for projects in this budget document. The sections of this summary are explained separately by those operating units and are identified as follows:

- Operations - Building Section addresses all Mn/DOT owned operating buildings statewide funded by direct appropriation from the trunk highway fund.
- Design Services - Safety Rest Areas are Mn/DOT buildings funded by direct appropriation from the Trunk Highway Fund.
- State Aid addresses the need for general obligation bonds to replace deficient bridges on the local roads system and to fund the local match for one federal demonstration project.
- Office of Electronic Communications addresses the need for a public safety radio communications system funded by general obligation bonds.
- Office of Railroads and Waterways addresses harbor improvement needs, which are funded by general obligation bonds.

OPERATIONS - BUILDING SECTION

During the 1970's, Mn/DOT converted its snow plow and heavy vehicle fleet from gasoline to diesel engines to gain efficiency and increase the productive life of equipment from an average of 8 years for gasoline-powered vehicles to 12 years for diesel-powered vehicles. Mn/DOT also acquired more tandem axle snow plows so that trucks could carry larger loads of sand and stay on the roads longer during snow and ice removal operations.

In the 1980's, Mn/DOT increased its technological capability in order to meet the challenges of constructing and maintaining the transportation infrastructure and to provide for the safety of the public and the Mn/DOT work force. Mn/DOT purchased highly technical attachments for its existing equipment, requiring greater storage and shop space capacity than the department possessed. These modifications have resulted in a larger size of equipment.

The increased size of equipment, coupled with the technical sophistication, has impacted the department's ability to store, maintain, and maneuver the equipment. Prior to 1970, most of the vehicle fleet were single axle trucks with the 33 foot plow attachment. The current tandem trucks require 44 feet to park. Other specialty equipment that requires large storage and maneuvering space include: 45-foot tandem striper trucks with crash attenuators; bridge inspection snooper trucks with multiple boom arms; and other specialty equipment that require heated storage space that allow for maximum use and life span.

The result of retaining the large and diverse fleet is that the space and air quality conditions of existing buildings are greatly impacted. First, existing buildings require additional space to accommodate the larger vehicles. Mn/DOT has 150 storage and shop sites around the state, many still need updating.

Second, the diesel engines emit toxic fumes that are difficult to diffuse and require extensive mechanical retrofit of existing buildings. Based on an evaluation of building ventilation rates, the Mn/DOT environmental hygienist has recommended that current storage and shop sites be

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

upgraded with additional or replacement ventilation and tempered air.

In addition, the new U.S. Environmental Protection Agency rule forbids any floor drain waste and wash water from vehicle storage areas to be discharged into septic tanks and drain fields. Effective in 1990, the rule considers drain fields as injection wells for pollution to reach the ground water table. This rule affects 50 Mn/DOT sites. The department is conducting a pilot project at one location whereby the costs and success of substituting a holding/recycling tank system as a solution to the problem will be evaluated.

Environmental regulations and procedures have created a shift from field maintenance positions to design and compliance professionals. In order to accommodate office space for these people, several requests are for increased or remodeled space. Increasing use of computers, and the need for flexibility require open office type construction and modular work spaces which can be rearranged.

Integration of women into the maintenance work force requires additional restrooms at many locations. Many truck stations also need additional training/lunchroom space in order to meet code requirements.

DESIGN SERVICES - SAFETY REST AREAS

Safety rest areas are an integral part of the highway system providing safe public stopping points and motorist services, including travel information, road information, rest rooms, and picnic facilities along trunk highways.

During the late 1960's and early 1970's Mn/DOT began a comprehensive development process for the planning, location, design and construction of safety rest areas on interstate and trunk highways statewide. Until the late 1960's the system of rest areas and wayside parks were neglected due to priorities of interstate highway construction. Generally, facilities were outdated and violated health codes, and parking areas and facilities were inadequate to meet increasing volumes of travellers.

From the mid 1970's through the 1980's, Mn/DOT developed 50 Class I and 22 Class II safety rest area facilities on both interstate and trunk

highways. Interstate rest areas development met FHWA spacing and facility design standards. Until 1980, non-interstate class I and II rest areas were developed at existing and new locations without a comprehensive plan.

In 1979, Mn/DOT developed the comprehensive Non-Interstate Rest Area Development Program that identified the priorities of the remaining rest area development for the principal arterial highway network. This program identified and evaluated the principal arterial highways, inventoried existing state and local rest area and wayside facilities, and analyzed motorist needs based on projected average daily traffic volumes and it also determined the types of rest areas needed for each highway and priority of each development based on a desirable spacing interval.

This systematic planning and development approach allows Mn/DOT to determine which rest area facilities require upgrading, termination, or new construction. It also eliminated duplication of service between state and local agencies. The primary objective of the Statewide Rest Area Development Program is to provide the motoring customer a safe, convenient public stopping point.

National studies have determined that driver fatigue is the primary cause, directly or indirectly, in 10% or more of all highway accidents and that the reduction in highway accident rates due to rest areas is 3.7%. Also the absence of rest areas for rural interstate highways would result in an approximately 52% increase in shoulder stop related accidents.

Surveys conducted between 1991 and 1994 of 10,066 vehicle drivers entering 5 Minnesota rest areas reported that more than 90% of those motorists believe that public rest area are good uses of the motorists' state and federal tax money. A 1991 survey of 3,476 motorists entering one Minnesota rest area site documented that 88% prefer using public rest areas over commercial facilities.

STATE AID

In 1976, the Legislature began a program of state bond funds to replace deficient bridges on the local roads system. It was recognized at that time that the number of aging bridges and the need for replacement was

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

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so great that the local agencies needed state assistance in addressing the needs. The local agencies are required to participate in the projects by providing the engineering, approach work and in removing the old structure. Mn/DOT, through its district state aid engineers, reviews each application for these funds and determines whether the individual bridge should be replaced, abandoned or if a road could be built in its place. This is done in an attempt to spend the dollars where they are most needed as well as to reduce the total number of bridges that may need to be replaced in the future.

Historically, the state has provided the matching funds for federal demonstration projects because of the statewide significance of the projects. These projects are selected by congress. Since 1976, the legislature has provided bond funds, 9 separate times, totaling \$168 million. Mn/DOT can not anticipate which projects will be granted demonstration funds after 1997, but it will need 20% to match federal dollars.

OFFICE OF ELECTRONIC COMMUNICATIONS

At present time there exists a patchwork of 2-way radio systems on various frequencies in the 7 county metro area. The Federal Communications Commission (FCC) has made available a block of frequencies in the 800 megahertz (MHz) range for use by public safety agencies. These channels are not assigned at the present time because of a moratorium imposed by previous legislation. This is an opportunity for planning and shared use of these frequencies for delivery of public safety services.

Public safety radio communications in the metropolitan area is expected to grow by 55% over the next 10 years as a result of population growth coupled with an increase in per capita public safety incidents. At the same time that the need is growing so rapidly, the ability of users to upgrade their existing UHF/VHF systems is limited because all UHF/VHF frequencies have been licensed to users and are not available to jurisdictions needing to upgrade or expand systems.

The FCC has provided channels in the 800 MHz band frequency for public safety use; but, even in the 800 MHz band, the number of channels available to the metropolitan area is not sufficient to meet capacity needs

unless the channels are shared by all users. Because of the demand by the private sector for more radio channels to meet the growing use of wireless communications devices, the FCC is encouraging public safety users to share channels to make the maximum effective use of limited bandwidth.

Sharing channels requires the sharing of network equipment which provides significant cost savings for all participants. For example, the state will save about \$3 million by sharing network equipment costs with regional agencies and local users. The regional system is designed so that the network controller, microwave backbone and trunked radio sites can be shared by local users. If Hennepin county shares equipment with Minneapolis and Ramsey county shares equipment with St. Paul and all 4 jurisdictions share the region-wide network equipment, the 4 jurisdictions together will save a total of \$22 million over the cost of building separate radio systems. Even greater cost savings in staffing are available to local governments if they consolidate dispatch centers, an option available to them with this system if they choose to exercise it.

OFFICE OF RAILROADS AND WATERWAYS

In 1992, M.S. 457A established the Port Development Assistance Program, a program similar to the Minnesota Rail Service Improvement (MRSI) program. Its purpose is to provide loans or grants in partnership with local units of government and port authorities for port and terminal improvements that would improve shipping on Minnesota's commercial waterway system. Eligible projects would include improvements, repairs, and construction of terminal buildings and equipment, railroad and roadway access, dockwalls, piers, storage areas and dredging harbor sediment. Passenger boat facilities and commercial fishing terminal facilities are also eligible as well as freight terminals. Project locations must be on navigable portions of the Mississippi, the Minnesota, and the St. Croix rivers or on the North Shore of Lake Superior. The Port Development Assistance Program has yet to receive any funding through the legislature.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

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4. PROVIDE A SELF-ASSESSMENT OF THE CONDITION, SUITABILITY AND FUNCTIONALITY OF PRESENT FACILITIES, CAPITAL PROJECTS OR ASSETS:

Mn/DOT's capital budget requests are generally funded from 2 sources: direct appropriations from the trunk highway fund for Mn/DOT operations buildings, and rest areas, and general obligation bonds for rail and harbor improvement projects, local match for federal demonstration projects, the local road bridge program and public safety radio system.

OPERATIONS - BUILDING SECTION

Mn/DOT has about 150 operations sites with multiple buildings, plus rest areas, weigh stations, and radio/communications. Projects have been identified at 70 of those sites and are included in our 6 year plan. Each of these projects is projected to cost \$75 thousand or more. Increases in equipment and lack of office space are the primary justification for these projects.

Mn/DOT's capital needs are currently \$107.64 million based on a current inventory on the condition of existing buildings. A base level of \$12 million/biennium has been identified to fund ongoing building needs from the trunk highway fund. That amount has been increased in Mn/DOT's planning in order to fund several large building projects in the next several biennia, e.g., the Bemidji Headquarters Building. Our capital project list is a comprehensive list of our facilities needs and reflects careful analysis of data. Based on \$20 million per biennium, this represents a 10 year program to complete those projects currently identified.

Mn/DOT's centralized operating budget for F.Y. 1996 and 1997 allocated \$3.332 million/year for maintenance, repair/replacement, and minor improvements. This amounts to \$0.85/square foot of total floor space. The American Public Works Associations suggests a \$1.40/square foot for maintenance.

Mn/DOT is also funding a \$750 thousand/year underground storage tank removal/replacement program and a \$100 thousand/year radio tower maintenance program.

DESIGN SERVICES - SAFETY REST AREAS

Currently Mn/DOT operates 278 rest area and wayside areas statewide. This total includes 54 Class I, 22 Class II, 27 Class III and 175 Class IV facilities. Class I rest areas have flush type toilet buildings, sewer and water systems, surfaced parking and lighting and signing and must operate year around; Class II facilities have vault type toilet buildings, water systems and surfaced parking operate seasonally; Class III rest areas have a unisex, vault toilet, gravel parking lot, and may have water systems operate seasonally; Class IV facilities are usually scenic overlook and historical sites with parking available and operate seasonally.

Mn/DOT's Non-Interstate Rest Area Development Program identified the need for upgrading and new construction of 2 Class I and 11 Class II facilities in this 6 year capital budget improvement program. This safety rest area development brings the department closer to completing this statewide program to provide safe stopping facilities for the motorist on the primary arterial network of state highways. Mn/DOT would upgrade existing sites and where possible consolidate facilities, terminating certain facilities, resulting in construction and maintenance of the minimum number of rest areas required to meet the clients needs.

STATE AID

Currently, 3,016 of the 15,129 bridges on the local road system are deficient. These 20% of the bridges, are either structurally deficient or functionally obsolete. A functionally obsolete bridge may be considered structurally adequate but have such poor deck geometry, usually a narrow width, that it poses a safety hazard to the motorist. The local road authorities are seeking assistance to replace these structures. These bridges are critical links in the state's transportation system and must be serviceable to move people and goods where needed.

OFFICE OF ELECTRONIC COMMUNICATIONS

The present Mn/DOT 2-way radio system design is based on 35 year old technology. The radio facilities have inadequate capacity to communicate during peak periods such as snowstorms and emergencies. Mn/DOT alone has a 2-way radio system that does not have the capacity to handle its

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

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radio traffic during snow and ice removal operations. The present system is not able to accommodate the new technologies needed for intelligent transportation systems like Guidestar, call boxes, accident investigation scenes, automatic vehicle location and supervisory control and data acquisition.

Another significant shortcoming in both emergency and daily operations is that Mn/DOT's ability to communicate with other agencies is extremely limited. A major factor in these shortcomings is the lack of frequencies.

A metro-wide shared 800 MHz trunked radio system as proposed by the 1995 legislature by nature is spectrally efficient which makes this approach especially suitable to meet Mn/DOT's radio communications needs as well as other state agencies such as the Department of Public Safety and the Department of Natural Resources.

OFFICE OF RAILROADS AND WATERWAYS

Minnesota's rail and waterway systems are vital elements of the state transportation infrastructure and provide essential services for the competitive movement of bulk products in and out of Minnesota. The preservation and improvement of our state's rail and waterway systems is critical to the state's economy.

The physical infrastructure of Minnesota's Mississippi River and Lake Superior ports are in need of rebuilding and updating to keep Minnesota competitive with other waterway states. Some of the projects that need rebuilding are too large for the local port authorities to finance on their own.

Aging, extensive use and fluctuating lake and river levels increase the deterioration of dock walls, piers and mooring cells. Without a funding program now, our ports will continue to deteriorate to a point where it will be more costly later and possibly too late to respond to shippers' needs.

Currently, the ports of Duluth, Minneapolis, St. Paul, Stillwater, Red Wing and Winona have identified over \$32 million of projects that need funding for repair, upgrading and expansion to meet the shippers' needs of today.

There is a definite and immediate need in Minnesota for a program to preserve the efficiency and effectiveness of our river and lake ports.

5. DESCRIBE THE AGENCY'S LONG-RANGE STRATEGIC GOALS AND CAPITAL BUDGET PLAN:

OPERATIONS - BUILDING SECTION

Mn/DOT's Operations Division long range goal is to provide indoor heated storage space for snow and ice removal equipment which is safe for the employees and adequately sized. Proper employee facilities will be provided for both sexes, which will include crew rooms for training, meeting and eating and rest rooms.

Storage facilities will be provided for ice removal chemicals to protect the environment.

An office environment will be provided for all district/maintenance headquarters employees which are ergonomically and technically up to date.

DESIGN SERVICES - SAFETY REST AREAS

One goal of Mn/DOT's long range strategic plan is to provide safe, public stopping opportunities at locations that are most needed. Where practical Mn/DOT would improve existing facilities and develop new sites only where needed, based on projected traffic volumes, route conditions, existing services, and a desirable spacing interval of fifty miles.

Completing construction of the Non-Interstate Safety Rest Area Program helps Mn/DOT meet safety and travel service needs of the motorist. This Mn/DOT program is designed to ensure the public a reasonable distribution of safe stopping opportunities along our highways for their relief from driving fatigue or to acquire travel information and enjoy a scenic stop. Providing a reasonable distribution of non-commercial rest areas improves highway safety by reducing the number of vehicles stopping on roadway shoulders and by returning a more alert driver to the road.

Rest areas are also an integral part of the State's tourism program and

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

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improve the state's image for travelers. Twenty to 75% of rest area users are out-of-state travelers. Travelers using rest areas have been documented to prefer these facilities over private commercial facilities. Rest areas meet the safety and service needs of the client.

To minimize duplication of services Mn/DOT inventoried all comparable non-commercial public rest area facilities along the designated service network of highways to ensure Mn/DOT builds only those essential facilities needed by the motorists. Completing the recommended Non-Interstate Safety Rest Area Program projects will allow Mn/DOT to substantially meet its safety and service goal.

STATE AID

One of Mn/DOT's priorities is to maintain the mobility of the traveling public. Bridges are critical links in the transportation network and replacing those which are deficient will help Mn/DOT to meet the goal of providing mobility for people and goods.

ELECTRONIC COMMUNICATIONS

The long range strategic goal for the telecommunications area of Mn/DOT is to have all public safety agencies in the 7 county metropolitan area utilizing a backbone system that will result in a more efficient delivery of services (protection of life and property).

RAILROADS AND WATERWAYS

Mn/DOT's long range strategic goals reflect a commitment to an integrated intermodal transportation network. Federal ISTEA directs the state of Minnesota to be more intermodal in its approach to transportation. Ports must be more efficient and able to handle today's shipping demands. Without broader funding sources, this cannot happen. The state of Minnesota supports truck and rail as part of our intermodal transportation system. The waterways are also part of that same system. The preservation and improvement of our state's rail and waterway systems is vital to accomplishing this goal. This capital request is consistent with the agency's goals.

The Port Development Assistance Program was approved in response to needs in the commercial navigation system which could not be met with

local resources. Many of the public terminals and docks are in need of repair at costs beyond the means of local agencies. Environmental laws are increasing the cost of doing business. Port and harbor dredging is becoming more difficult because the placement of dredge material is restricted to fewer locations. Dredge material must be transported further to approved disposal or temporary storage sites. This program will help offset the increased costs of doing business and provide a funding source for making investments that comply with higher environmental standards.

Federal dollars are hard to find for commercial navigation. Historically, local ports were responsible for development, but now are they having trouble keeping the infrastructure intact especially for our agricultural and mining industries' shipping needs. The program was designed to provide state help to ensure the continued effectiveness of the lake and river systems and to help maintain employment levels.

The program is designed to work in the same way as the MRSI program. Project proposals will be prioritized based on need, employment generation, and overall economic benefit. Loans will be made to assist up to 80 percent of the total project costs.

Mn/DOT has identified a list of potential harbor improvement projects with needs totalling \$32.3 million. These investment opportunities are anticipated to require bond authority from F.Y. 1996 - F.Y. 2001.

6. AGENCY PROCESS USED TO ARRIVE AT THESE CAPITAL REQUESTS:

OPERATIONS - BUILDING SECTION

Mn/DOT's Operations Division, which operates 99% of our facilities, formalized its capital building submission and prioritization process in July, 1991. Requests are funnelled through the Building Section for review by our architect. These requests are then programmed based on uniform space standards. Estimates are arrived at by using historical and industry cost guides. A uniform construction cost estimating sheet is used to try to capture the cost of miscellaneous items. Requests are reviewed by district staff then included in the 6 year budget program. Larger projects, over \$500 thousand are designed through our use of consultants. Their estimates are reviewed and changed appropriately by our Building Section staff.

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

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DESIGN SERVICES - SAFETY REST AREAS

Capital budget requests for the Safety Rest Area Program are identified using a comprehensive statewide planning process to document existing non-commercial public rest area facilities and identify the need for new and rehabilitated facilities. Proposed construction projects are prioritized statewide using a set of standardized criteria. A report of the rest area program recommendations is approved for implementation. The highest priority rest area development projects with existing right-of-way, or that provided an opportunity for partnerships with other agencies or local unit of government were selected for inclusion in this request.

STATE AID

A task force was established in 1988 to review the bridge replacement program in Minnesota and to recommend an appropriate level of replacement funding to reduce bridges. This task force recommended an accelerated 20-year replacement program. The \$30 million per year is the amount required to address the need and to bring the state's bridges into a 60 year replacement cycle. The status of all bridges in Minnesota, including the estimated cost to replace, is updated annually and is available for review.

The federal demonstration project for Forest Highway 11 in Lake and St. Louis County connects Aurora-Hoyt Lakes and Silver Bay. Approximately \$20.5 million in federal funds, \$3.258 million in state bonding funds and \$2.2 million in local funds have been committed to date. We request that \$3.2 million of state bonding funds be authorized in the 1998 Session to complete the final paving for the project.

ELECTRONIC COMMUNICATIONS

Two earlier consultant studies were commissioned by the Metropolitan Radio Systems Planning Committee (MRSPC). The first employed Bernie Ebstein Associates (1992) who sent a questionnaire to every known government agency in the metropolitan area to assess the need for a shared system; they also assessed the technical feasibility of a shared system involving a potential 20,000 to 25,000 users. The second study was conducted by Elert Associates (1993) who developed a conceptual

system design for a turnkey system. In 1994 Ron Vegemast Engineering was selected to prepare detailed design specifications for a phased region-wide system consisting of an initial backbone network and local subsystems implemented over time. The RFP further specified that the system design must define all facilities and equipment needed for the network, estimate the system cost in detail and develop bid specifications. Vegemast Engineering has had extensive experience both locally and nationally in the design of public safety radio communications systems.

The consultant team began work on the design contract in late June, 1994. Creating the technical design for the region-wide trunked radio system required a process of close coordination among the engineering team, the MRSPC and its Technical Advisory Group. The Technical Advisory Group (TAG) membership was augmented for the design process to ensure a broad base of input from public safety and other state, regional, local and private radio communication systems users. The TAG held a total of 22 meetings through December, 1994 to review the work of the consultant team.

A preliminary design was completed in February 1995. It was used to develop budgetary cost estimates, establish a frequency plan and become a basis for legislation.

The 1995 Public Safety Radio Communication system legislation committed the state to implement a first phase regional backbone for the 800 MHz metro area digital trunked system. It created a Metropolitan Radio Board for system planning and management. The 17 member board consists of local elected officials and the director of Mn/DOT's Office of Electronic Communication.

The legislation directed that Mn/DOT shall construct, own, operate, and maintain the first phase backbone.

Mn/DOT has begun work with the radio board to finalize the radio sites, prepare FCC license applications and complete the request for proposals.

RAILROADS AND WATERWAYS

The Port Development Assistance Program for Minnesota is based on

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

needs supplied by port authorities on the Mississippi River and Lake Superior and by Mn/DOT site inspections.

7. AGENCY CAPITAL BUDGET PROJECTS DURING THE LAST SIX YEARS (1990-1995):

OPERATIONS - BUILDING SECTION

Building projects currently underway are: Roseau Truck Station replacement, Worthington Truck Station addition, Fergus Falls Truck Station addition, Winona Truck Station addition, Mn/Road Research Project building, Mankato and Morris welding shop additions.

Significant projects completed in the last 6 years include: welding shop additions at Rochester and Windom, Owatonna Headquarters addition, Virginia Maintenance Headquarters addition, Montevideo Truck Station replacement, Motley Truck Station addition, Spring Lake Park Truck Station replacement, Le Sueur Truck Station replacement, Brainerd District Headquarters, Detroit Lakes Lab addition, Marshall Area Maintenance building, Mahanomen Truck Station, St. James Truck Station replacement, Duluth District Headquarters addition and remodel, Saginaw Weigh Station, Arden Hills Truck Station addition, Central Laboratory and Research Facility, Rochester Laboratory addition and office remodeling, Adrian Truck Station replacement, Austin Truck Station replacement, Breckenridge Truck Station addition, Park Rapids Truck Station replacement, cold storage buildings at 33 sites statewide and chemical storage sheds at 49 sites statewide.

DESIGN SERVICES - SAFETY REST AREAS

These building projects were completed or are underway in the last 6 years:

St. Peter (MN Valley) Rest Area on T.H. 169 is complete and in operation; Hayward Rest Area on I-90 is complete and in operation; St. Cloud Rest Area/Travel Information Center on T.H. 10 is complete and in operation; Floodwood Rest Area on T. H. 2 is under construction; Bemidji Rest

Area/Travel Information Center on T.H. 71 is under construction; Tower Soudan Rest Area on T.H. 169 is under construction; Darwin/Dassel Rest Area on T.H. 12 parking lot is under construction, the building is scheduled for letting in February 1996; Fountain Rest Area on T.H. 52 is in preliminary site selection stage; Lake Shetek Rest Area on T.H. 59 is in preliminary design stage; Camp Release Historic Monument and Rest Area on T.H. 212 is in preliminary site selection stage; Tofte Rest Area on T.H. 61 is in preliminary site selection stage, and Pine City Rest Area on I-35 is in preliminary site selection stage.

STATE AID

The state has provided \$166.5 million to date for local bridges. Future needs are expected to be \$66 million each biennium until 2014.

The state has provided \$11 million to date for federal demonstration projects because of the statewide significance of the projects. The current request will satisfy the need for those projects which were identified by the ISTEPA in 1991. Other projects may be selected by the US Congress after 1997 but we can not, at this time, anticipate the amount of state matching funds which may be needed.

ELECTRONIC COMMUNICATIONS

The 1995 legislation has appropriated \$194 thousand for the final design phase of the 800 MHz trunked radio regional system. This will be used for consultant work for the final design phase to determine sites, apply for radio channels and complete request for proposals.

RAILROADS AND WATERWAYS

The Port Development Assistance Program was authorized by the Minnesota legislature in 1991, but as yet has not been funded.

8. OTHER (OPTIONAL):

FUNDING SOURCES

The Department of Transportation requests include projects funded from direct appropriations from the trunk highway fund and projects funded

AGENCY CAPITAL BUDGET BRIEF
Strategic Planning Summary (Cont'd.)
Fiscal Years 1996-2001

Form A

through the sale of bonds with debt service payments from the general fund.

Trunk highway funds, as dictated by the Constitution and state law, may be used only for projects which support the trunk highway system. Capital projects historically are 1% to 1.8% of available state trunk highway fund revenues.

The requests for bond funds are all transportation and public safety related, but are outside of the trunk highway system.

9. AGENCY CONTACT PERSON, TITLE, AND PHONE:

Gordon Kordosky, Budget Director, (612) 296-3225
MS 225
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Transportation, Department of

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
General Obligation Bond Requests: Metro Public Safety Radio System	GO 1	15,000	-0-	-0-	15,000	455	15,000	-0-	-0-
Bridge Replacement & Rehabilitation	GO 2	66,000	66,000	66,000	198,000	460	10,000	10,000	10,000
Port Development Assistance	GO 3	5,334	6,000	8,000	19,334	255	3,000	3,000	3,000
Federal Aid Demonstration Projects		-0-	3,200	-0-	3,200	-0-	-0-	-0-	-0-
Total Project Requests: General Obligation Bonds		\$ 86,334	\$ 75,200	\$ 74,000	\$ 235,534		\$28,000	\$13,000	\$13,000

AGENCY CAPITAL BUDGET BRIEF
Projects Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

AGENCY: Transportation, Department of

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Trunk Highway Fund Requests: Bemidji Headquarters - Replacement	TH01	9,000	-0-	-0-	9,000	380	9,000	-0-	-0-
Chemical/Salt Storage Bldgs.	TH02	1,014	796	508	2,318	360	1,014	796	508
Rochester Headquarters - Patrol Office Addn.	TH03	1,260	-0-	-0-	1,260	255	1,260	-0-	-0-
Pipestone - Truck Station: Replacement	TH04	520	-0-	-0-	520	320	520	-0-	-0-
Deer Lake Truck Station: Replacement	TH05	644	-0-	-0-	644	355	644	-0-	-0-
Rushford - Truck Station: Replacement	TH06	663	-0-	-0-	663	295	663	-0-	-0-
Central Services Building - Addition	TH07	855	-0-	-0-	855	280	855	-0-	-0-
Design Fees	TH08	677	-0-	-0-	677	155	677	-0-	-0-
Garrison Truck Station - Addition	TH09	206	-0-	-0-	206	245	206	-0-	-0-
Hastings Truck Station - Addition	TH10	1,362	-0-	-0-	1,362	295	1,362	-0-	-0-
Gaylord - Truck Station: Replacement	TH11	680	-0-	-0-	680	270	680	-0-	-0-
Asbestos Removal & Site Survey	TH12	225	250	250	725	365	225	250	250
Hibbing Truck Station - Replacement	TH13	1,237	-0-	-0-	1,237	220	1,237	-0-	-0-
Long Prairie Truck Station - Addition	TH14	215	-0-	-0-	215	220	215	-0-	-0-
Forest Lake Truck Station - Addition	TH15	451	-0-	-0-	451	195	451	-0-	-0-
Erskine Truck Station - Addition	TH16	300	-0-	-0-	300	195	300	-0-	-0-
Dilworth - Truck Station: Addition	TH17	514	-0-	-0-	514	195	514	-0-	-0-
Class II Safety Rest Area Development Program, FY96	TH18	120	-0-	-0-	120	230	120	-0-	-0-
Pole Type Storage Building	TH19	387	401	192	980	195	387	401	192
Land Acquisitions	TH20	200	350	-0-	550	105	200	350	-0-

AGENCY CAPITAL BUDGET BRIEF
Projects Summary (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

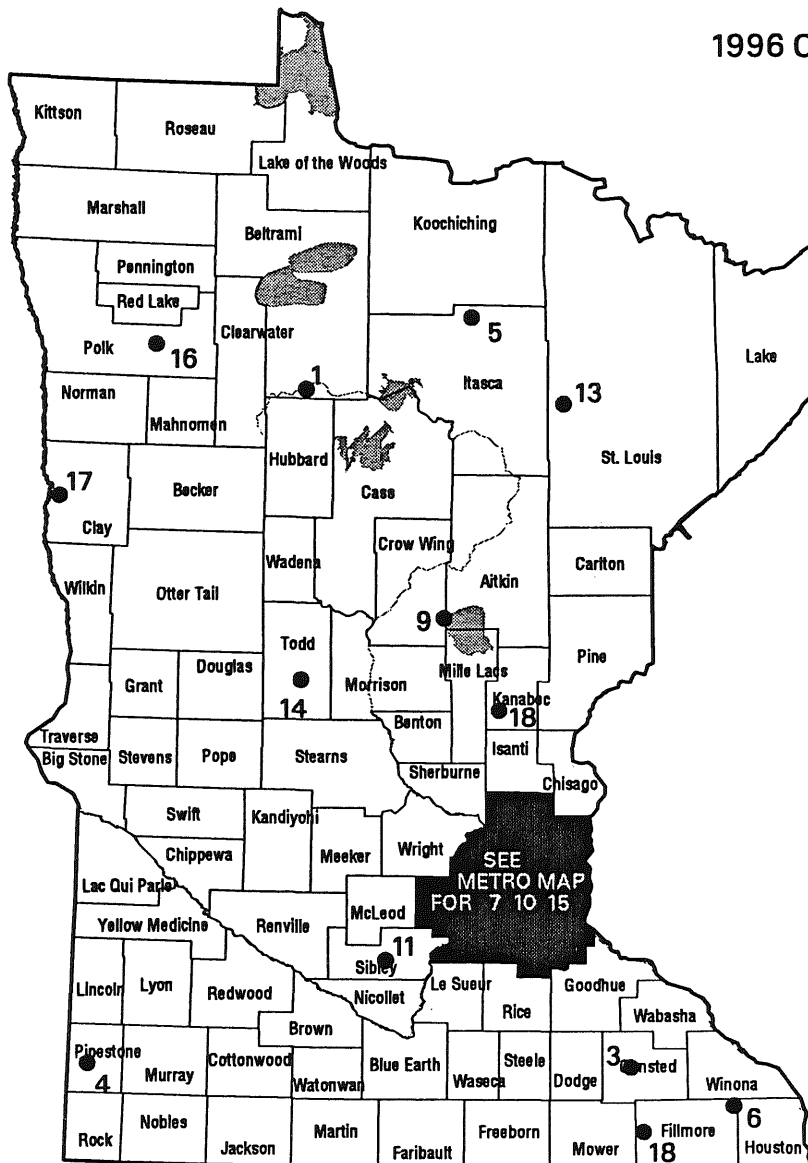
Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
North Branch Truck Station - Addition		-0-	436	-0-	436	0	-0-	-0-	-0-
St. Cloud Maintenance Hdqtrs - Addition & Remodeling		-0-	7,296	-0-	7,296	0	-0-	-0-	-0-
Duluth Headquarters - Field Maintenance Addition		-0-	1,200	-0-	1,200	0	-0-	-0-	-0-
Fort Snelling Truck Station - Replacement		-0-	2,100	-0-	2,100	0	-0-	-0-	-0-
Glencoe Truck Station - Replacement		-0-	575	-0-	575	0	-0-	-0-	-0-
Illgen City Truck Station - Replacement		-0-	576	-0-	576	0	-0-	-0-	-0-
Perham Truck Station - Replacement		-0-	580	-0-	580	0	-0-	-0-	-0-
Design Fees - FY98		-0-	253	-0-	253	0	-0-	-0-	-0-
Ada Truck Station - Addition		-0-	215	-0-	215	0	-0-	-0-	-0-
Remer Truck Station - Addition		-0-	215	-0-	215	0	-0-	-0-	-0-
Hallock Truck Station - Addition		-0-	215	-0-	215	0	-0-	-0-	-0-
Alexandria Truck Station - Addition		-0-	450	-0-	450	0	-0-	-0-	-0-
Elk River Truck Station - Addition		-0-	285	-0-	285	0	-0-	-0-	-0-
Hader Vicinity Safety Rest Area, T.H. 52		-0-	280	-0-	280	0	-0-	-0-	-0-
Class II Safety Rest Area Development Program, FY98-99		-0-	160	-0-	160	0	-0-	-0-	-0-
Land Acquisition - FY98		-0-	350	-0-	350	0	-0-	-0-	-0-
Jordan Truck Station - Replacement		-0-	1,526	-0-	1,526	0	-0-	-0-	-0-
Golden Valley Headquarters - Shop/Vehicle Storage Addn.		-0-	-0-	7,333	7,333	0	-0-	-0-	-0-
Northfield Truck Station - Replacement		-0-	-0-	600	600	0	-0-	-0-	-0-
Isle Truck Station - Addition		-0-	-0-	140	140	0	-0-	-0-	-0-
Northhome Truck Station - Addition		-0-	-0-	200	200	0	-0-	-0-	-0-

AGENCY CAPITAL BUDGET BRIEF
Projects Summary (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form B

Project Title	1996 Agency Priority Ranking	Agency Project Requests for State Funds (\$ by Session)				Statewide Strategic Score	Governor's Rec's 1996	Governor's Planning Estimates	
		1996	1998	2000	Agency Total			1998	2000
Blue Earth Truck Station - Addition		-0-	-0-	178	178	0	-0-	-0-	-0-
Little Falls Truck Station - Addition		-0-	-0-	173	173	0	-0-	-0-	-0-
Detroit Lakes Headquarters - Addition & Remodeling		-0-	156	6,100	6,256	0	-0-	-0-	-0-
Design Fees - FY00		-0-	-0-	612	612	0	-0-	-0-	-0-
Madelia Truck Station - Replacement		-0-	-0-	439	439	0	-0-	-0-	-0-
Windom Headquarters-Warm Storage Addn.		-0-	-0-	825	825	0	-0-	-0-	-0-
Staples Vicinity Safety Rest Area, T.H. 10/210		-0-	-0-	280	280	0	-0-	-0-	-0-
Class II Safety Rest Area Development Program, FY00-01		-0-	-0-	160	160	0	-0-	-0-	-0-
Total Project Requests: Trunk Highway Fund		\$ 20,530	\$ 18,665	\$ 17,990	\$ 57,185	0	\$20,530	\$1,797	\$950

TRANSPORTATION 1996 CAPITAL PROJECT REQUESTS (in \$000)



Projects are identified by Agency Priority Number. The projects are listed below with budget requests in thousands of dollars and the legislative districts that occur within the city where the budget request would occur.

- | | |
|---|---|
| 1 Bemidji Headquarters Replacement \$9,000
4A | 13 Hibbing Truck Station-Replacement \$1,237
5B |
| 2 Chemical/Salt Storage Buildings \$1,014
Statewide | 14 Long Prairie Truck Station-Addition \$215
11B |
| 3 Rochester Headquarters Patrol Office Addition \$1,260
30A 30B 31A | 15 Forest Lake Truck Station-Addition \$451
51B |
| 4 Pipestone Truck Station-Replacement \$520
21B | 16 Erskine Truck Station-Addition \$300
2A |
| 5 Deer Lake Truck Station-Replacement \$644
3A | 17 Dilworth Truck Station-Addition \$514
9B |
| 6 Rushford Truck Station-Replacement \$663
32B | 18 Class II Safety Rest Area Development Program, \$120
6A 17A 31B |
| 7 Central Services Building-Addition \$855
55B 64A 64B 65A 65B 66A 66B 67A 67B | 19 Pole Type Storage Buildings \$387
Statewide |
| 8 Design Fees \$677
Statewide | 20 Land Acquisitions (1 Site in 1996) \$200
Statewide |
| 9 Garrison Truck Station-Addition \$206
12B | GEO1 Metro Public Safety Radio System \$15,000
Metrowide |
| 10 Hastings Truck Station-Addition \$1,362
29A 56B | GEO2 Bridge Replacement & Rehabilitation \$60,000
Statewide |
| 11 Gaylord Truck Station-Replacement \$680
23B | GEO3 Port Development Assistance Program \$5,334
Statewide |
| 12 Asbestos Removal & Site Survey \$225
Statewide | |

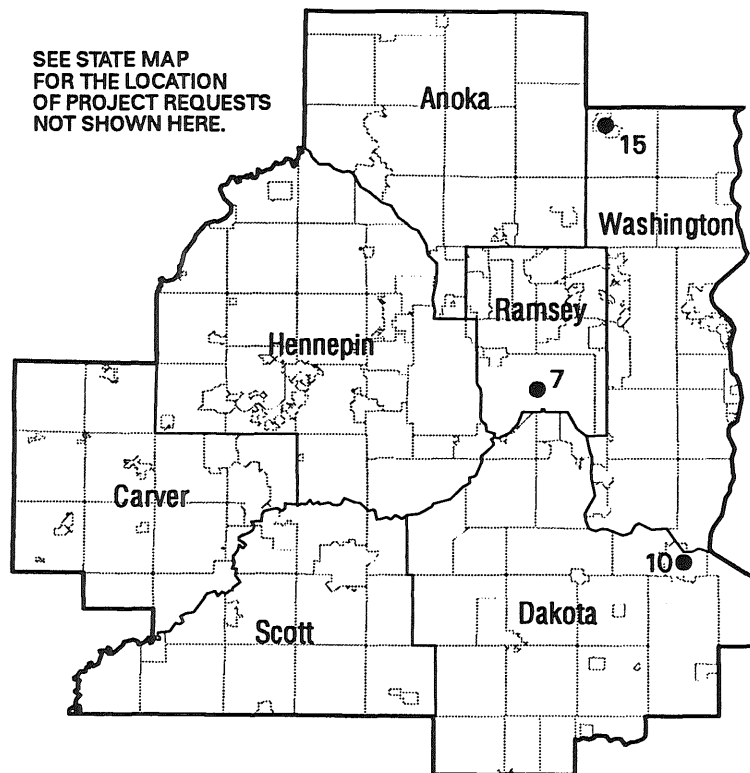
2 Agency Priority Numbers

County Boundaries

Produced for the Minnesota Department of Finance by Minnesota Planning, Land Management Information Center, December, 1995.

TRANSPORTATION 1996 CAPITAL PROJECT REQUESTS (in \$000)

SEE STATE MAP
FOR THE LOCATION
OF PROJECT REQUESTS
NOT SHOWN HERE.



- 2 Agency Priority Numbers
- M County Boundaries
- M Cities and Townships

Projects are identified by Agency Priority Number.
The projects are listed below with budget requests
in thousands of dollars and the legislative
districts that occur within the city where the
budget request would occur.

- | | |
|---|---|
| 1 Bemidji Headquarters Replacement \$9,000
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Statewide |
| 12 Asbestos Removal & Site Survey \$225
Statewide | |

Produced for the Minnesota Department of
Finance by Minnesota Planning, Land Management
Information Center, December, 1995.

AGENCY CAPITAL BUDGET BRIEF
Facilities Summary
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form C

AGENCY: Transportation, Department of

Agency Facility Information	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Actual)	F.Y. 1996-97 (Estimated)	1996 Session (Requested)
Gross Square Footage of State Owned Buildings (in 000s)	3,876	3,901	3,925	4,063	4,345
Leased Square Footage (in 000s)	488	421	371	272	272

Agency Operating Budgets	F.Y. 1993 (Actual)	F.Y. 1994 (Actual)	F.Y. 1995 (Budgeted)	F.Y. 1996 (Budgeted)	F.Y. 1997 (Budgeted)
Operating Repair and Betterment Account(s)	\$ 1,616	\$ 3,342	\$ 3,342	\$ 3,342	\$ 3,342
Operating Maintenance Account(s)	\$ 144,589	\$ 150,244	\$ 178,655	\$ 169,003	\$ 169,183
Lease Payments	\$ 3,025	\$ 3,672	\$ 3,748	\$ 2,623	\$ 2,627

Agency Capital Budgets	F.Y. 1990-91	F.Y. 1992-93	F.Y. 1994-95
Agency CAPRA Allocations (from Dept. of Admin.)	\$ N/A	\$ N/A	\$ N/A
HEAPRA Allocations (for higher education systems only)	\$ N/A	\$ N/A	\$ N/A

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Transportation, Department of
PROJECT TITLE: Metro Public Safety Radio System

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$15,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Seven County Metro Area

AGENCY PRIORITY (for projects in the 1996 session only):

GO1 of 3 requests

1. PROJECT DESCRIPTION:

The project is a shared 800 megahertz (MHz) digital trunked public safety radio system designed to meet the 2-way radio communication needs of all public sector users within the 7-county metropolitan area and, for state agencies, within Isanti and Chisago Counties as well. The system shares the use of the 800 MHz frequencies available to the region for public safety use. It is designed as a phased system with the first phase consisting of a backbone network serving primarily state and regional agencies but designed to allow local governments the opportunity to join the system in later phases by adding equipment to the first phase backbone as necessary.

The first phase system design calls for 26 remote radio equipment sites and 2 network control sites using a total of 46 radio channels in the 800 MHz frequency band. The sites will be linked together using microwave and existing fiber optic lines owned by the Minnesota Department of Transportation (Mn/DOT). The network infrastructure will be designed to support future functions such as a shared region-wide mobile data terminal system.

The Metropolitan Radio Systems Planning Committee (MRSPC) directed that the system design specifications use performance standards to ensure that a competitive bidding process will occur and no potential vendors will be excluded from bidding on the system.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

All public safety radio users within the metropolitan area in the immediate future and public safety radio users in Greater Minnesota as the state expands the system beyond the metropolitan area. The first phase system will provide adequate radio channels for all public safety communications as well as many other public and quasi-public radio communications for the next 10-to-20 years; day-to-day operations capabilities for state and regional agencies; improved interoperability between and among all public safety entities within the metropolitan area from its onset; improved region-wide emergency management capability for major disasters; secure communications between ambulance personnel and medical personnel at hospitals while ambulances are enroute; and more rapid and secure data access for essential public safety information (examples are fingerprinting, real time access to federal and state criminal records).

The Federal Communications Commission (FCC) has recently completed its new reforming rules and regulations for public safety radio channels. It directs present users to change to narrow band technology within a 10 year period. This will require an entire change of the Mn/DOT radio system equipment to comply. The 800 MHz trunked system will satisfy that directive.

3. PREVIOUS PROJECT FUNDING:

The legislature authorized the Metropolitan Council to borrow money from the Right-of-Way Acquisition Loan Fund (RALF) to support the consultant studies necessary to move forward with this project. The RALF has provided \$463 thousand in loans to the project. Other agencies including Mn/DOT, Hennepin county communities, the cities of Minneapolis and St. Paul and Ramsey county have provided additional funds for specific consultant design studies serving their respective interests. All staffing and administrative costs have been paid for by the Metropolitan Council.

AGENCY CAPITAL BUDGET REQUEST
Non-Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

The 1995 legislature appropriated \$194 thousand for Mn/DOT to implement the first phase of this communications system.

4. OTHER CONSIDERATIONS (OPTIONAL):

The 1995 legislation requires, that Mn/DOT apply for FCC licenses for the 800 MHz system's radio channel by February 1996. The licenses will be filed under the extended implementation provision which means that the system must be operational within 3 years to hold the license. If no action is taken in this legislative session, government agencies with urgent needs to upgrade or expand their radio systems will apply for and use channels in independent incompatible systems. The region will lose the opportunity to ensure that all public safety users have adequate channel capacity, the ability to communicate freely with each other and secure voice and data transmissions, all at a lower cost than going it alone. Other advantages to the design being proposed will be a greater reliability resulting from overlapping radio coverage, diverse microwave and fiber optic routes to link sites and full redundancy of network control functions.

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Sam Gargaro, Electronic Communications Director, 296-7402
MS 730
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)

Form F-2

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

TYPE OF REQUEST (Check all that apply):

- ☒ Acquisition of State Assets
☐ Development of State Assets
☐ Maintenance of State Assets
☐ Grants to Local Governments
☐ Loans to Local Governments
☐ Other Grants (specify): _____

PROJECT CHARACTERISTICS (Check all that apply):

- ☒ Health and Safety
☐ Enhancement of Existing Programs/Services
☒ Expansion of Existing Program/Services
☐ Provision of New Program/Services
☐ Other (specify): _____

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

Cash: \$ _____ Fund _____
☒ Bonds: \$ 15,000 Tax Exempt ☒ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☒ General Fund % of total 100
☐ User Financing % of total _____
Source of funds _____

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ 657
State funding received \$ 194
Federal funding received \$ -0-
Local government funding received \$ 463
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 15,000
Federal funding \$ -0-
Local government funding \$ 15,000
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 30,657
State funding requested(all years) \$ 15,194
Federal funding (all years) \$ -0-
Local government funding (all years) \$ 15,463
Private funding (all years) \$ -0-

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$15 million for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	105
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	50
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		455

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Transportation, Department of
PROJECT TITLE: Bridge Replacement and Rehabilitation

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$66,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$66,000
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$66,000
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

GO2 of 3 requests

1. PROJECT DESCRIPTION:

To replace or rehabilitate local deficient bridges that are not eligible for federal funding. Also, to provide the state and local share (20%) to match federal funding (80%).

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

One of Minnesota Department of Transportation (Mn/DOT) priorities is to maintain the mobility of the traveling public. Bridges are critical links in the transportation network and financial assistance to the local units of government is necessary as most structures are too costly for them to finance with local funds.

In 1977 Minnesota had 4,856 deficient bridges on the local road systems. 4,652 bridges have been replaced or rehabilitated with \$164.2 million of Minnesota state bond funds. During that same period other structures became structurally deficient or functionally obsolete because of the changing nature of the traffic that uses the bridges. There are currently 3,016 deficient bridges on the local road systems. The \$3.8 million remaining of the previous authorizations is needed mainly to match the federal bridge funds we receive each year. Many of the deficient structures

are less than 20 feet in length, and therefore do not qualify for federal funds.

We need to replace these bridges at the rate of 252 per year based on a 60 year life cycle. We request \$33 million dollars of additional bonding authority per year to permit state assistance to continue and to avoid the loss of federal bridge replacement dollars.

3. PREVIOUS PROJECT FUNDING:

Since 1976, the following funds have been provided for this bridge program:

Federal	\$202,000
State bonds	168,000
Local (includes state aid)	<u>193,716</u>
Total	\$563,716

4. OTHER CONSIDERATIONS (OPTIONAL):

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Julie Skallman, Assistant State Aid Engineer, (612)296-9875
MS 500
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)

Form F-2

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

TYPE OF REQUEST (Check all that apply):

☐ Acquisition of State Assets
☒ Development of State Assets
☐ Maintenance of State Assets
☒ Grants to Local Governments
☐ Loans to Local Governments
☐ Other Grants (specify): _____

PROJECT CHARACTERISTICS (Check all that apply):

☒ Health and Safety
☐ Enhancement of Existing Programs/Services
☐ Expansion of Existing Program/Services
☐ Provision of New Program/Services
☐ Other (specify): _____

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

☐ Cash: \$ _____ Fund _____
☒ Bonds: \$ 66,000 Tax Exempt ☒ Taxable ☐

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☒ General Fund % of total 100
☐ User Financing % of total _____

Source of funds _____

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ 563,716
State funding received \$ 168,000
Federal funding received \$ 202,000
Local government funding received \$ 193,716
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 66,000
Federal funding \$ 16,000
Local government funding \$ 24,000
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ 66,000
Federal funding \$ 16,000
Local government funding \$ 24,000
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ 66,000
Federal funding \$ 16,000
Local government funding \$ 24,000
Private funding \$ -0-

Total Project Costs (all years) \$ 881,716
State funding requested(all years) \$ 366,000
Federal funding (all years) \$ 250,000
Local government funding (all years) \$ 265,716
Private funding (all years) \$ -0-

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$10 million for this project. Also included are budget planning estimates of \$10 million in 1998 and \$10 million in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	80
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		460

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AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-1

AGENCY: Transportation, Department of (MnDOT)
PROJECT TITLE: Port Development Assistance Program

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$5,334
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$6,000
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$8,000
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

GO3 of 3 requests

1. PROJECT DESCRIPTION:

The Port Development Assistance Program, M.S. Sec.457A, was enacted in response to the needs of Minnesota's ports on the Great Lakes and Inland Rivers Navigation systems. The capital improvement needs of the state's public ports cannot be met with federal or local financial resources. The program involves a state (80%) and local (20%) partnership to improve public port infrastructure that will improve shipping on Minnesota's commercial waterway systems.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Minnesota's Department of Transportation (MnDOT) long range strategic goals reflect a commitment to a integrated intermodal transportation network. The preservation and improvement of the Waterway systems is vital to accomplishing these goals. This capital request is consistent with the agency's goals.

The latest Minnesota Statewide Transportation Plan includes a clear commitment to Minnesota's ports. "The state has responsibility for promoting the development of commercial navigation on the Mississippi River system and Great Lakes-St. Lawrence Seaway system."

Many of the public terminals and docks in the state are in need of repair at costs beyond the means of local agencies. Local port authorities are having trouble keeping the infrastructure intact especially for our agricultural and mining industries' shipping needs. Port and harbor dredging is becoming more costly and difficult because of the more stringent environmental regulations.

Project proposals are prioritized based on need, employment generated and overall economic benefit. The benefits of these projects accrue to the entire state by facilitating more efficient movement of goods and commodities produced in the state.

3. PREVIOUS PROJECT FUNDING:

This is the first round of funding for the Port Development Assistance Program. The Seaway Port Authority of Duluth has received specific grants for capital improvements from the state in the past years, but not in conjunction with this program.

4. OTHER CONSIDERATIONS (OPTIONAL):

Financing of port improvement projects will provide for new and replacement construction, and replacement and improvement of terminal equipment, structures, and access. These improvements will help maintain existing operational levels, provide for expansion, improve safety, and create employment.

Neighboring states have made substantial financial commitments to public port improvements in recent years. This program provides the means for Minnesota to remain competitive despite certain geographic distance disadvantages.

5. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Richard Lambert, Ports & Waterways Director, 296-1609
MS 470
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-2

TYPE OF REQUEST (Check all that apply):

☐ Acquisition of State Assets
☐ Development of State Assets
☐ Maintenance of State Assets
☒ Grants to Local Governments
☒ Loans to Local Governments
☐ Other Grants (specify):

PROJECT CHARACTERISTICS (Check all that apply):

☒ Health and Safety
☒ Enhancement of Existing Programs/Services
☒ Expansion of Existing Program/Services
☒ Provision of New Program/Services
☐ Other (specify):

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

☐ Cash: \$ _____ Fund _____
☒ Bonds: \$ 5,334 Tax Exempt ☒ Taxable ☐

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☒ General Fund % of total _____
☐ User Financing % of total _____

Source of funds _____

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 5,334
Federal funding \$ -0-
Local government funding \$ 1,334
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State funding estimate \$ 6,000
Federal funding \$ -0-
Local government funding \$ 1,500
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State funding estimate \$ 8,000
Federal funding \$ -0-
Local government funding \$ 2,000
Private funding \$ -0-

Total Project Costs (all years) \$ 24,168
State funding requested(all years) \$ 19,334
Federal funding (all years) \$ -0-
Local government funding (all years) \$ 4,834
Private funding (all years) \$ -0-

AGENCY CAPITAL BUDGET REQUEST
Non-Building Program Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form F-3

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends general obligation bonding of \$3 million for this project. Also included are budget planning estimates of \$3 million in 1998 and \$3 million in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	105
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	20
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		255

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Bemidji Headquarters-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$9,000
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Bemidji, Beltrami

AGENCY PRIORITY (for projects in the 1996 session only):

TH01 of 20 requests

1. PROJECT DESCRIPTION:

This request is for funding to complete construction documents and construction of the project.

This project is to support the mission statement of Mn/DOT as stated in the agency budget brief (Form A).

The project will consist of a 102,000 square foot district headquarters building to replace the existing outdated and crowded facility built in 1926 and an addition built in 1960. The new facility will house the district staff, support services, design, construction, right of way, materials engineering, maintenance, radio shop, inventory center, vehicle maintenance, vehicle storage, bridge maintenance and building services.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Mn/DOT is committed to a long term presence of a headquarters in Bemidji to meet the areas transportation needs.

The existing building is too small and crowded for the present and future program needs of Mn/DOT. The existing building is not practical to adapt to new and expanding technology. The new building will provide modern safe working environments for the employees reducing the chance for injury.

The existing vehicle maintenance shop is grossly inadequate for today's longer/larger equipment.

The existing site is too small and there is no additional land available to expand on.

The construction office and some district support staff are presently in a rental office building in downtown Bemidji. The new building will improve customer service by consolidating all district functions at one location.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The yearly utility cost for a new building would be slightly less due to a more energy efficient building.

The \$32,100/year lease for the construction office leased from a private owner would be terminated when they move into the new building.

4. PREVIOUS PROJECT FUNDING:

In 1987 Mn/DOT was given authority to purchase land (Law: 1987, Chp: 400, Sec: 14.6c). In 1987 Capital Budget \$257.5 thousand were approved for design (Law: 1987, Chp: 400, Sec: 14.3a). In the 1992 Capital Budget \$113 thousand were approved for construction documents (Law 1992, Chp: 558, Sec: 25).

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the district would have to continue to operate in crowded inadequate conditions and continue to lease office space away from the headquarters to house the construction office.

In planning this project over the last 10 years, Mn/DOT invited other agencies to co-locate, however, the result is that due to our large site requirement of 30 acres for maintenance operations, it now appears that a future adjacent relation to a new DNR Headquarters is the only result of trying to co-locate with other state agencies in the area.

The existing building and site will be offered for sale to Beltrami county and the city of Bemidji for their use or redevelopment. Or if they are not interested the building will be sold on the commercial market.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715 395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	<input type="checkbox"/> N/A

Plan still in progress.

AGENCY BUILDING NAME AND #: Bemidji Headquarters 90300

STATE-WIDE BUILDING ID #: T79200 90300

FACILITY SQUARE FOOTAGE:

Existing Building
59,285 Gross Sq. Ft.

Project Scope
59,285 Gross Sq. Ft. Demolished
59,285 Gross Sq. Ft. Decommissioned
102,000 Gross Sq. Ft. Renewal or Adaption
102,000 Gross Sq. Ft. New Construction

Final Project Size
102,000 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Agency standards for office size and equipment storage needs would be used. Space provided in similar buildings would also be used for comparison.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses . . .	\$ <u>-0-</u>	\$ <u>25</u>	\$ <u>50</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>(32)</u>	\$ <u>(64)</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>(7)</u>	\$ <u>(14)</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ 120		
	3. Subtotal	\$ 370	\$ 120	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 337		
Other (specify) <u>Bldg Codes/site insp.</u>			\$ 18		
	4. Subtotal	\$ -0-	\$ 355	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 8,035		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 8,035	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 465	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 25	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 370	\$ 9,000	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ 370	\$ 9,000	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 9,370

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Predesign is not required for this project because the project had proceeded beyond the predesign stage when the requirement was enacted. The Bemidji Headquarters Replacement project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observation:

- Inflation was not included and should be calculated.

The agency is asked to review their project request in association with these comments and make any appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$9 million for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	50/0	50
Total		380

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Chemical/Salt Storage Buildings

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,014
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$796
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$508
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

TH02 of 20 requests

1. PROJECT DESCRIPTION:

Funds to purchase material to construct chemical/salt storage buildings statewide, both replacement and additions to existing buildings at 29 locations statewide. The cost of the buildings range from \$10 thousand for a small building and covered loading area to \$100 thousand for a metro truck station or headquarter site.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Adequate protection for road deicing chemicals will prevent ground water pollution, reduce the liability for corrective action such as drilling new wells, and eliminate negative public opinion of state government operations.

At some of the proposed locations partnerships with counties and cities will allow for a joint use facility thus reducing the need for each agency to construct and maintain a salt/sand storage building and reducing the total number of sites with potential liabilities.

Some of the buildings being replaced were not built specifically for storing road chemicals, and are now deteriorating and failing structurally.

Buildings are being sized to cover both raw salt and mixed salt and sand which had not been covered in the past. Sand requires greater structural strength in the building design.

Mn/DOT has approximately 250 chemical/salt storage buildings. These are being enlarged and replaced in an ongoing program until all raw salt and mixed salt sand is under cover. We expect to be caught up in 10 years, so that the replacements will be fewer each year from then on.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The projected life expectancy of these buildings is 25 years.

These buildings are being used to take early salt delivery which will save the department about \$4 per ton and provides dry clean salt which is easier to use thus saving on equipment down time and repairs.

4. PREVIOUS PROJECT FUNDING:

This is an ongoing replacement program and is not project specific.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Chemical/Salt Storage
Building statewide

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
N/A Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u> </u>	Gross Sq. Ft. Decommissioned
<u> </u>	Gross Sq. Ft. Renewal or Adaption
<u>106,846</u>	Gross Sq. Ft. New Construction

Final Project Size
106,846 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Based on average yearly chemical use, location and maximum use during two day storm.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other: ~

Change in F.T.E. Personnel	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):				Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation							
Site acquisition					\$ -0-		
Existing building acquisition					\$ -0-		
Other acquisitions costs:							
Environmental studies					\$ -0-		
Geotechnical survey					\$ -0-		
Property survey					\$ -0-		
Historic Preservation					\$ -0-		
Other (specify)					\$ -0-		
1. Subtotal				\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal			\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees							
Schematic design					\$ -0-		
Design development					\$ -0-		
Contract documents					\$ -0-		
Construction					\$ -0-		
3. Subtotal				\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees							
Project management by consultant					\$ -0-		
Construction management					\$ -0-		
Construction contingency					\$ -0-		
Other (specify)					\$ -0-		
4. Subtotal				\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction							
On site construction					\$ 1,014		
Off site construction					\$ -0-		
Hazardous material abatement					\$ -0-		
Other (specify)					\$ -0-		
5. Subtotal				\$ -0-	\$ 1,014	\$ 796	\$ 508
6. Furniture, Fixtures and Equipment	6. Subtotal			\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal			\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal			\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)				\$ -0-	\$ 1,014	\$ 796	\$ 508
9. Inflation multiplier	9. Subtotal			\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)							
Total with inflation (1 through 9)				\$ -0-	\$ 1,014	\$ 796	\$ 508

TOTAL PROJECT COSTS (all capital costs, all years) \$ 2,318

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. Chemical/Salt Storage Buildings are considered to fall under this category. The project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Construction contingency was not included.
2. Inflation was not included and should be calculated.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$1.014 million for this project. Also included are budget planning estimates of \$796 thousand in 1998 and \$508 thousand in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	50/0	0
Total		360

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Rochester Headquarters-Patrol Office Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,260
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Rochester, Olmsted

AGENCY PRIORITY (for projects in the 1996 session only):

TH03 of 20 requests

1. PROJECT DESCRIPTION:

This request is for funding for schematic design, design development, construction document and construction of the project.

This project is to support the mission statement of Mn/DOT as stated in the agency budget brief (Form A).

The project consists of a 5,740 sf addition with lower level to provide office, radio dispatch and impound garage space for the State Patrol. The lower level will provide expansion space for Mn/DOT district functions. The existing space vacated by the State Patrol will be used by Mn/DOT for the business office, permits, structures and conference rooms.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The State Patrol is currently operating in about half the space required to conduct business for their size district. It would provide private offices for staff currently in share space, but should have privacy due to the nature of the work they do.

The space vacated by the State Patrol will provide additional space for Mn/DOT to relieve some of the crowded conditions that exist in the district office space.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

A minimal increase to the yearly utility budget.

4. PREVIOUS PROJECT FUNDING:

\$12 thousand were appropriated in F.Y. 1992 Capital Budget to do a Master Plan for the future needs at the Rochester Headquarters (Law 1992:, Chp: 558, Sec:25) This was one area identified.

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the State Patrol and Mn/DOT will continue to operate in crowded, inadequate office space and may have to consider rental space to operate in.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☒ yes ☐ no ☐ N/A
approved by IPO ☒ yes ☐ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☒ yes ☐ no ☐ N/A
approved by IPO ☒ yes ☐ no ☐ N/A

AGENCY BUILDING NAME AND #: Rochester District Headquarters, 91225

STATE-WIDE BUILDING ID #: T79600 91225

FACILITY SQUARE FOOTAGE:

Existing Building
103,895 Gross Sq. Ft.

Project Scope

☐ Gross Sq. Ft. Demolished
☐ Gross Sq. Ft. Decommissioned
☐ Gross Sq. Ft. Renewal or Adaption
11,480 Gross Sq. Ft. New Construction

Final Project Size
115,375 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

Based on space provided at other State Patrol offices

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	<u>F.Y. 1996-97</u>	<u>F.Y. 1998-99</u>	<u>F.Y. 2000-01</u>
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses . . .	\$ <u>5</u>	\$ <u>10</u>	\$ <u>10</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>5</u>	\$ <u>10</u>	\$ <u>10</u>

Other:

Change in F.T.E. Personnel 0 0 0

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify) _____			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ 12	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 15		
Design development			\$ 21		
Contract documents			\$ 47		
Construction			\$ 21		
	3. Subtotal	\$ -0-	\$ 104	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 63		
Other (specify) _____			\$ -0-		
	4. Subtotal	\$ -0-	\$ 63	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 1,082		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) _____			\$ -0-		
	5. Subtotal	\$ -0-	\$ 1,082	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ 11	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 12	\$ 1,260	\$ -0-	\$ -0-
9. Inflation multiplier _____	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) _____					
Total with inflation (1 through 9)		\$ 12	\$ 1,260	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 1,272

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Until the predesign work is completed and receives a positive recommendation, the information is considered preliminary. The project scope, costs, and schedule could change following predesign completion.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Predesign costs (1.1%) are above the 0.25%-0.50% guidelines.
2. FFE costs were not indicated in the request.
3. Inflation was not included and should be calculated.
4. Construction contingency (5.3%) is above the 2%-3% guidelines.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$1.26 million for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		255

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Pipestone Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$520
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Pipestone, Pipestone

AGENCY PRIORITY (for projects in the 1996 session only):

TH04 of 20 requests

1. PROJECT DESCRIPTION:

Construct a new 52' X 116' (6,032 sf) equipment storage building complete with utilities, sanitary facilities, salt/sand storage building, fuel dispensing systems, site grading, gravel base, bituminous paving, fencing and minor landscaping.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibility of Mn/DOT in the area.

The development would be constructed on a site that Mn/DOT would purchase from Pipestone County next to their maintenance facility. This would allow for a partnership to share salt/sand, fuel dispensing systems and equipment. By locating with the county at their existing maintenance site the cost for site development will be reduce.

The project would replace an inadequate site presently located within a residential neighborhood with a building dating from 1929. The existing site and building will be offered to local units of government for sale. They will occupy building or redevelop site .

The new building would provide adequate storage for equipment and provide necessary facilities for the employees consistent with codes and employees right to a proper eating and training.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

A minimal increase to yearly utility budget, since the new larger building will be more energy efficient.

4. PREVIOUS PROJECT FUNDING:

\$25 thousand were appropriated in fiscal 1990 capital budget to purchase land for the project. (Law:1990, Chp:610, Art:1, Sec:13).

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the truck station operation will continue in a residential neighborhood in an inadequate building.

The project will be built using a standard truck station design developed by the Mn/DOT Building Section based on the maintenance equipment and personnel at the site. These standard designs have been used since 1981 and updated as needed.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Pipestone Truck Station 91502

STATE-WIDE BUILDING ID #: T79800 91502

FACILITY SQUARE FOOTAGE:

Existing Building
2,688 Gross Sq. Ft.

Project Scope
 Gross Sq. Ft. Demolished
2,688 Gross Sq. Ft. Decommissioned
 Gross Sq. Ft. Renewal or Adaption
6,032 Gross Sq. Ft. New Construction

Final Project Size
6,032 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Based on standard truck station design for vehicles and employees at site.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ 25	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 520		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 520	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 25	\$ 520	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ 25	\$ 520	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 545

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Pipestone Truck Station Replacement project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. Administrative costs and professional fees were not included.
3. FFE costs were not indicated in the request.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$520 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		320

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Deer Lake Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$644
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Deer Lake, Itasca

AGENCY PRIORITY (for projects in the 1996 session only):

TH05 of 20 requests

1. PROJECT DESCRIPTION:

Construct a new 52' X 158' (8,216 sf) equipment storage building complete with utilities, sanitary facilities, salt/sand storage building, pole storage building, fuel dispensing system, site grading, gravel base, bituminous paving, fencing and landscaping.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibility of Mn/DOT in the area.

The development would combine the operations located at Togo and Effie at a site Mn/DOT has purchased located near Deer Lake between these 2 locations. The existing sites and building will be offered for sale to local units of government.

Space in the building would be provided to store an Itasca County motorgrader as part of a partnership agreement.

The project would replace 2 inadequate sites presently located near wetland. The existing floor drainage systems in the 2 buildings drain directly outside and present a potential liability to environmental damage. Both buildings are totally inadequate for washing trucks.

The new building would provide adequate storage for equipment and provide necessary facilities for the employees consistent with codes and employees right to a proper eating and training.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Potential savings due to being located at one location and the new building would be more energy efficient.

4. PREVIOUS PROJECT FUNDING:

\$20 thousand were appropriated in fiscal 1992 capital budget to purchase land for the project. Law: 1992 Chp. 558, sec. 25.

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the truck station operations will continue at locations that could continue to potentially damage the environment. The employees at both existing facilities will continue to work in a building without adequate sanitary, crew facilities and truck washing facilities.

The project will be built using a standard truck station design developed by the Mn/DOT Building Section based on the maintenance equipment and personnel at the site. These standard designs have been used 1981.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Togo Truck Station 90114
Effie Truck Station 90113

STATE-WIDE BUILDING ID #: T79150 90114, T79150 90113

FACILITY SQUARE FOOTAGE:

Existing Building
4,025 Gross Sq. Ft.

Project Scope
4,025 Gross Sq. Ft. Demolished
4,025 Gross Sq. Ft. Decommissioned
8,216 Gross Sq. Ft. Renewal or Adaption
8,216 Gross Sq. Ft. New Construction

Final Project Size
8,126 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Based on standard truck station design for vehicles and employees assigned to site.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
1. Subtotal		\$ 20	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
3. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
4. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 644		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
5. Subtotal		\$ -0-	\$ 644	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 20	\$ 644	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ 20	\$ 644	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 664

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Deer Lake Truck Station Replacement project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. Administrative costs and professional fees were not included.
3. FFE costs were not indicated in the request.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$644 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	100
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		355

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Rushford Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$663

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-

LOCATION (CAMPUS, CITY, COUNTY): Rushford, Fillmore

AGENCY PRIORITY (for projects in the 1996 session only):

TH06 of 20 requests

1. PROJECT DESCRIPTION:

Construct a new 52' X 142' (7,384 sf) equipment storage building complete with utilities, sanitary facilities, salt/sand storage building, pole storage building, fuel dispensing systems, site grading, gravel base, bituminous paving, fencing and minor landscaping.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibility of Mn/DOT in the area.

The development would be constructed on a site that Mn/DOT would purchase from the City of Rushford and would replace an inadequate site and building located within a residential neighborhood. The existing building and site will be offered for sale to county or city for their use or redevelopment.

The new building would provide adequate storage for equipment and provide necessary facilities for the employees consistent with codes and employees right to a proper eating and training.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

\$40 thousand were appropriated in fiscal 1994 capital budget to purchase land for the project. Law: 1994, Chp: 643, Sec: 15).

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the truck station operation will continue in a residential neighborhood.

The project will be built using a standard truck station design developed by the Mn/DOT Building Section based on the maintenance equipment and personnel at the site. These standard designs have been used since 1981.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Rushford Truck Station 91205

STATE-WIDE BUILDING ID #: T79600 91205

FACILITY SQUARE FOOTAGE:

Existing Building
2,860 Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u>2,860</u>	Gross Sq. Ft. Decommissioned
<u> </u>	Gross Sq. Ft. Renewal or Adaption
<u>7,384</u>	Gross Sq. Ft. New Construction

Final Project Size

7,384 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Based on standard truck station design for vehicles and employees assigned to site

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ 40	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 663		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 663	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 40	\$ 663	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ 40	\$ 663	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 703

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ <u>40</u>
State funding received	\$ <u>40</u>
Federal funding received	\$ <u>-0-</u>
Local government funding received	\$ <u>-0-</u>
Private funding received	\$ <u>-0-</u>

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ <u>663</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ <u>-0-</u>
Federal funding	\$ <u>-0-</u>
Local government funding	\$ <u>-0-</u>
Private funding	\$ <u>-0-</u>

Total Project Costs (all years)	\$ <u>703</u>
State funding requested (all years)	\$ <u>703</u>
Federal funding (all years)	\$ <u>-0-</u>
Local government funding (all years)	\$ <u>-0-</u>
Private funding (all years)	\$ <u>-0-</u>

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

X Cash: \$ 663 Fund Trunk highway

_____ Bonds: \$ _____ Tax Exempt _____ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

_____ General Fund % of total _____

_____ User Financing % of total _____

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Rushford Truck Station Replacement project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. Administrative costs and professional fees were not included.
3. FFE costs were not indicated in the request.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$663 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		295

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Central Services Building-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$855
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Fort Snelling, Hennepin

AGENCY PRIORITY (for projects in the 1996 session only):

TH07 of 20 requests

1. PROJECT DESCRIPTION:

This request is for funding for construction document and construction of the project.

This project is to support the mission statement of Mn/DOT as stated in the agency budget brief (Form A).

Construct a 71' X 181' (12,851 sf) heated equipment storage addition to housed Mn/DOT Electrical Services Section vehicles and installation bays for the radio shop.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Provides inside heated vehicle storage for equipment presently stored outside, should be in heated space due to the cost of the technical equipment stored in them and the need for all aerial trucks to be in heated storage due to their hydraulic systems.

Provides space to do radio installation at the same site where the snow plow truck and other vehicles are outfitted instead of taking them to Oakdale, thus saving time and fuel.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Some savings due to reduced equipment maintenance costs and travel time for radio installation.

4. PREVIOUS PROJECT FUNDING:

\$47 thousand were appropriated for design fees in fiscal 1994 capital budget request. Law: 1994, Chp: 643, Sec: 15).

5. OTHER CONSIDERATIONS (OPTIONAL):

Mn/DOT has considered sending home the signal technicians' vans with the employees; however, special parts or equipment may be needed for job site requiring vehicles to start from Fort Snelling anyway.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Central Services 92026

STATE-WIDE BUILDING ID #: T79091 92026

FACILITY SQUARE FOOTAGE:

Existing Building
72,000 Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u> </u>	Gross Sq. Ft. Decommissioned
<u> </u>	Gross Sq. Ft. Renewal or Adaption
<u>12,851</u>	Gross Sq. Ft. New Construction

Final Project Size
12,851 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Based on space requirements for vehicles stored at site.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses . . .	\$ <u>2</u>	\$ <u>4</u>	\$ <u>4</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>2</u>	\$ <u>4</u>	\$ <u>4</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify) _____			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ 20		
	3. Subtotal	\$ 47	\$ 20	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify) _____			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 835		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) _____			\$ -0-		
	5. Subtotal	\$ -0-	\$ 835	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ 47	\$ 855	\$ -0-	\$ -0-
9. Inflation multiplier _____	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) _____					
	Total with inflation (1 through 9)	\$ 47	\$ 855	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 902

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Central Services Building project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. FFE costs were not indicated in the request.
2. Inflation was not included and should be calculated.
3. Administrative costs and professional fees were not included.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$855 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	20
Contained in State Six-Year Planning Estimates	50/0	50
Total		280

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Design Fees

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$677
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

TH08 of 20 requests

1. PROJECT DESCRIPTION:

This request is for funding to do schematic design, design development and construction document for projects listed.

These projects support the mission statement as stated in the agency budget brief (Form A).

Duluth: Field Maint Addn	
Design and Construction Docmt	\$72 thousand
St. Cloud: Bldg Addn and Remodeling	
Complete Construction Docmt	\$156 thousand
Jordan Truck Station - Replacement	
Design and Construction Docmt	\$79 thousand
Fort Snelling - Truck Station Replacement	
Design and Construction Docmt	\$90 thousand
Golden Valley - Warm Stor Addn	
Design Dev and Construction Docmt	\$262 thousand
Record Center - New Building	
Pre and Schematic Design	\$18 thousand

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Design fees are needed prior to requesting construction funding to allow for completion of a detailed construction cost estimate.

Construction document will be completed so that construction costs requests will be accurate and will result in minimal delays in starting construction once funds are appropriated.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

\$90 thousand and \$60 thousand were appropriated for design and construction documents at St. Cloud in Fiscal 1989 and 1993 Capital Budget Requests. (Law: 1989, Chp: 269, Sec: 2) (Law: 1992, Chp: 558, Sec: 25). The size and scope of the St. Cloud project has increased since it was started in 1989. Increased construction costs have required increased consultant fees.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☒ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☒ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO ☐ yes ☒ no ☐ N/A
approved by IPO ☐ yes ☒ no ☐ N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO ☐ yes ☒ no ☐ N/A
approved by IPO ☐ yes ☒ no ☐ N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
_____ Gross Sq. Ft.

Project Scope
_____ Gross Sq. Ft. Demolished
_____ Gross Sq. Ft. Decommissioned
_____ Gross Sq. Ft. Renewal or Adaption
_____ Gross Sq. Ft. New Construction

Final Project Size
_____ Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?
☐ Yes ☐ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	<u>F.Y. 1996-97</u>	<u>F.Y. 1998-99</u>	<u>F.Y. 2000-01</u>
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel 0 0 0

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 118		
Design development			\$ 137		
Contract documents			\$ 422		
Construction			\$ -0-		
	3. Subtotal	\$ 150	\$ 677	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 150	\$ 677	\$ -0-	\$ -0-
9. Inflation multiplier _____	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) _____					
Total with inflation (1 through 9)		\$ 150	\$ 677	\$ -0-	\$ -0-
TOTAL PROJECT COSTS (all capital costs, all years)					\$ <u>827</u>

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

The projects created by the Design Fees covered by this request would only require legislative review in accordance with M.S. 16B.335.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$677 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	0
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		155

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Garrison Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$206
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Garrison, Crow Wing

AGENCY PRIORITY (for projects in the 1996 session only):

TH09 of 20 requests

1. PROJECT DESCRIPTION:

To construct a 44' X 52' (2,288 sf) addition to the existing truck station building which will provide storage space for 2 vehicles, a new crew room, locker room, male and female rest rooms.

The existing ventilation system will be upgraded to current department standards.

The building floor drain system will be reworked to eliminate the truck wash water from entering the sanitary sewer drain field which is a violation of EPA rules.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibilities of Mn/DOT in the area.

The addition will provide storage space for additional maintenance equipment reassigned to the site due to response time for snow and ice removal on high volume roadways near the Mille Lacs Casino which is presently stored outside. The crew and rest rooms will provide facilities for both sexes and adequate space for eating and training.

The existing obsolete heating and ventilation system will be replaced bringing the building up to present department standards.

Removing the truck wash water from the drain field will prevent potential contamination to the ground water system and bring the site in compliance with EPA rules.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor increases to utility cost/year.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferring the project will continue the storage of equipment outside when it should be protected from the elements to extend its life cycle. Delay the wash water situation could increase our liability to ground water contaminations.

The addition will be built using the same design standards used for the standard truck station based on the equipment and personnel assigned to the site.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Garrison Truck Station 90441

STATE-WIDE BUILDING ID #: T79300 90441

FACILITY SQUARE FOOTAGE:

Existing Building
2,856 Gross Sq. Ft.

Project Scope
 Gross Sq. Ft. Demolished
 Gross Sq. Ft. Decommissioned
 Gross Sq. Ft. Renewal or Adaption
2,288 Gross Sq. Ft. New Construction

Final Project Size
2,288 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

Based on standard truck station design for vehicles and employees at site.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

Project Costs
(all prior years)

Project Costs
(F.Y. 1996-97)

Project Costs
(F.Y. 1998-99)

Project Costs
(F.Y. 2000
and beyond)

1. Site and building preparation					
Site acquisition		\$	-0-		
Existing building acquisition		\$	-0-		
Other acquisitions costs:					
Environmental studies		\$	-0-		
Geotechnical survey		\$	-0-		
Property survey		\$	-0-		
Historic Preservation		\$	-0-		
Other (specify)		\$	-0-		
	1. Subtotal	\$	-0-	\$	-0-
2. Predesign fees	2. Subtotal	\$	-0-	\$	-0-
3. Design fees					
Schematic design		\$	-0-		
Design development		\$	-0-		
Contract documents		\$	-0-		
Construction		\$	-0-		
	3. Subtotal	\$	-0-	\$	-0-
4. Administrative costs and professional fees					
Project management by consultant		\$	-0-		
Construction management		\$	-0-		
Construction contingency		\$	-0-		
Other (specify)		\$	-0-		
	4. Subtotal	\$	-0-	\$	-0-
5. Site and building construction					
On site construction		\$	206		
Off site construction		\$	-0-		
Hazardous material abatement		\$	-0-		
Other (specify)		\$	-0-		
	5. Subtotal	\$	-0-	\$	-0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$	-0-	\$	-0-
7. Occupancy	7. Subtotal	\$	-0-	\$	-0-
8. Percent for art	8. Subtotal	\$	-0-	\$	-0-
Total without inflation (1 through 8)		\$	-0-	\$	-0-
9. Inflation multiplier		\$	-0-	\$	-0-
Mid-point of construction (mo./yr.)	9. Subtotal	\$	-0-	\$	-0-
Total with inflation (1 through 9)		\$	-0-	\$	-0-

TOTAL PROJECT COSTS (all capital costs, all years)

\$ 206

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 206
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 206
State funding requested (all years)	\$ 206
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

☒ Cash: \$ 206 Fund Trunk Highway _____
_____ Bonds: \$ _____ Tax Exempt _____ Taxable _____

STATE DEBT SERVICE PAYMENTS (Check all that apply):

_____ General Fund % of total _____
_____ User Financing % of total _____
Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Garrison Truck Station Addition project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. Administrative costs and professional fees were not included.
3. FFE costs were not indicated in the request.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$206 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		245

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Hastings Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,362
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Hastings, Dakota

AGENCY PRIORITY (for projects in the 1996 session only):

TH10 of 20 requests

1. PROJECT DESCRIPTION:

This request is for funding for construction document and construction of the project.

This project is to support the mission statement of Mn/DOT as stated in the agency budget brief (Form A).

The project will consist of a vehicle storage and wash bay addition (10,570 sf) and a mechanics work bay addition (4,317 sf) to provide truck storage space for 4 additional snow plows, correct existing crowded, unsafe conditions in the truck storage space and provide space for the mechanics to work in that meets today's codes and standards.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibilities of Mn/DOT in the area.

Additional space is required at this truck station to provide additional truck storage space for the equipment that should be assigned there, but hasn't due to the size of the building.

Additional space is required for the mechanics assigned to the building, with adequate space to repair the larger vehicle and space to install a vehicle lift or use a mobile vehicle lift system.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

A minor impact to yearly utility budget.

4. PREVIOUS PROJECT FUNDING:

\$45 thousand were appropriated in F.Y. 1994 Capital Building Request for design and construction documents (Law: 1994, Chp 643, Sec: 15).

5. OTHER CONSIDERATIONS (OPTIONAL):

This building is located on the Hastings Veterans Home Campus and we receive steam heat from their central boiler plant.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☐ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Hastings Truck Station 91153

STATE-WIDE BUILDING ID #: T79900 91153

FACILITY SQUARE FOOTAGE:

Existing Building
12,630 Gross Sq. Ft.

Project Scope
☐ Gross Sq. Ft. Demolished
☐ Gross Sq. Ft. Decommissioned
☐ Gross Sq. Ft. Renewal or Adaption
14,887 Gross Sq. Ft. New Construction

Final Project Size
27,517 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

Based on space requirements for number of vehicles at site.

CHANGES IN STATE OPERATING COSTS (Facilities Note): (See #5 on Form D-1)

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify) _____			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ 38		
Construction			\$ 20		
	3. Subtotal	\$ 45	\$ 58	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ 97		
Other (specify) <u>Code rev/const. testing</u>			\$ 7		
	4. Subtotal	\$ -0-	\$ 104	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 1,145		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) _____			\$ -0-		
	5. Subtotal	\$ -0-	\$ 1,145	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ 55	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ 45	\$ 1,362	\$ -0-	\$ -0-
9. Inflation multiplier _____	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) _____					
	Total with inflation (1 through 9)	\$ 45	\$ 1,362	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 1,407

Form D-4

AGENCY CAPITAL BUDGET REQUEST**Building Project Detail (Cont.'d)**

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Hastings Truck Station Addition project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. Construction contingency (8%) is above the 2%-3% guidelines.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$1.362 million for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	75
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		295

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Gaylord Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$680
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Gaylord, Sibley

AGENCY PRIORITY (for projects in the 1996 session only):

TH11 of 20 requests

1. PROJECT DESCRIPTION:

Construct a new 52' X 142' (7,384 sf) equipment storage building complete with utilities, sanitary facilities, chemical/salt storage building, pole storage building, fuel dispensing systems, site grading, gravel base, bituminous paving, fencing and minor landscaping.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibilities of Mn/DOT in the area.

The development would be constructed on a site purchased by Mn/DOT in the Gaylord Industrial Park and would replace an inadequate site and building purchased in 1964. The existing site and building will be offered for sale to the county or city for their use or redevelopment

The new building would provide adequate storage for equipment and provide necessary facilities for the employees consistent with codes and employees right to a proper eating and training.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

A minimal increase to the yearly operating budget.

4. PREVIOUS PROJECT FUNDING:

\$40 thousand were appropriated in fiscal 1994 capital budget to purchase land for the project (Law: 1994, Chp: 643, Sec: 15).

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the truck station operation will continue within a residential neighborhood rather than an industrial park which is the proper location for a truck station.

The project will be built using a standard truck station design developed by the Mn/DOT Building Section based on the maintenance equipment and personnel at the site. These standard designs have been used since 1981 and updated as needed.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Gaylord Truck Station 91413

STATE-WIDE BUILDING ID #: T79700 91413

FACILITY SQUARE FOOTAGE:

Existing Building
4,002 Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u>4,002</u>	Gross Sq. Ft. Decommissioned
<u> </u>	Gross Sq. Ft. Renewal or Adaption
<u>7,384</u>	Gross Sq. Ft. New Construction

Final Project Size

7,384 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

Based on standard truck station design for vehicles and employees at site.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
 Fiscal Years 1996-2001
 Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ 40	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction (includes \$51 for salt shed and pole bldg.)			\$ 680		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 680	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ 40	\$ 680	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ 40	\$ 680	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 720

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Gaylord Truck Station Replacement project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. Administrative costs and professional fees were not included.
3. FFE costs were not indicated in the request.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$680 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		270

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Asbestos Removal & Site Survey

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$225
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$250
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$250
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

TH12 of 20 requests

1. PROJECT DESCRIPTION:

The request is for funding to remove asbestos from various building and to survey existing buildings for the presence of asbestos statewide.

The surveys will be done so we will know if asbestos is present in the departments buildings so appropriate measures can be taken during construction and maintenance operations.

The removal work will be done in conjunction with building additions and/or remodeling project or by individual contracts on specific building repair projects.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Asbestos will be removed from entire or parts of buildings where appropriate to comply with existing regulations.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Future financial liability to the department will be eliminated.

No impact on the departments operating budget.

4. PREVIOUS PROJECT FUNDING:

Previous funding has been authorized as follows:

Laws 1990, Ch. 610, Art. 1, Sec. 13 - \$250 thousand
Laws 1992, Ch. 558, Sec. 25 - \$230 thousand
Laws 1994, Ch. 643, Sec. 15 - \$150 thousand

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☒ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☐ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☒ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: N/A

STATE-WIDE BUILDING ID #: N/A

FACILITY SQUARE FOOTAGE:

Existing Building
_____ Gross Sq. Ft.

Project Scope
_____ Gross Sq. Ft. Demolished
_____ Gross Sq. Ft. Decommissioned
_____ Gross Sq. Ft. Renewal or Adaption
_____ Gross Sq. Ft. New Construction

Final Project Size
_____ Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?
☐ Yes ☐ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ -0-	\$ -0-
Change in Bldg. Oper. Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ -0-	\$ -0-

Other:
Change in F.T.E. Personnel 0 0 0

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ -0-		
Off site construction			\$ -0-		
Hazardous material abatement			\$ 225		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 225	\$ 250	\$ 250
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ -0-	\$ 225	\$ 250	\$ 250
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)	Total with inflation (1 through 9)	\$ -0-	\$ 225	\$ 250	\$ 250

TOTAL PROJECT COSTS (all capital costs, all years) \$ 725

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Non-building projects have been determined to not require predesign. The Asbestos Removal and Site Survey request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This review can not be completed until the cost plan (Form D) is submitted.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$225 thousand for this project. Also included are budget planning estimates of \$250 thousand in 1998 and \$250 thousand in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	120
Safety Concerns	0/35/70/105	70
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	40
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	50
Total		365

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Hibbing Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$1,237
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Hibbing, St. Louis

AGENCY PRIORITY (for projects in the 1996 session only):

TH13 of 20 requests

1. PROJECT DESCRIPTION:

This request is for funding for design development, construction documents and construction of the project.

This project is to support the mission statement of Mn/DOT as stated in the agency budget brief (Form A).

The project would consist of a 90' X 160' (14,400 sf) new building to be built on land owned by St. Louis County as part of a shared maintenance site. The new building would provide equipment storage and employee facilities.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibilities of Mn/DOT in this area.

The existing site is no longer suitable to be used for a truck station due to the lack of access to a city sanitary sewer system and the lack of adequate soil conditions and drainage for a drain field. The present drain field has failed and cannot be rebuilt due to unsuitable soil and the high water table.

The existing site and building will be sold to the city or county or offered on the commercial market.

A shared site with the county would provide an opportunity to share salt/sand, fuel dispensing systems, equipment and yard space.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

By being at a shared site the cost of maintaining the salt/sand storage building and the fuel dispensing system would be shared with all users. There would be a minor impact on the district's operating budget.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project, the truck station would continue to be housed in a crowded, inadequate building at a site that might be an environmental liability in the future.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Hibbing Truck Station 90110

STATE-WIDE BUILDING ID #: T79150 90110

FACILITY SQUARE FOOTAGE:

Existing Building
9,600 Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u>9,600</u>	Gross Sq. Ft. Decommissioned
<u> </u>	Gross Sq. Ft. Renewal or Adaption
<u>14,400</u>	Gross Sq. Ft. New Construction

Final Project Size
14,400 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

Based on equipment required to be in heated storage.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>2</u>	\$ <u>5</u>	\$ <u>5</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>2</u>	\$ <u>5</u>	\$ <u>5</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ 25		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ 25	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ 57		
Construction			\$ 19		
	3. Subtotal	\$ -0-	\$ 76	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 1,136		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 1,136	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 1,237	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ -0-	\$ 1,237	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years)

\$1,237

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Hibbing Truck Station Replacement project covered by this request is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. FFE costs were not indicated in the request.
3. Construction cost of \$79 per square foot appears high for scope of work described. Historical costs for the functions described suggests a \$40 to \$50 per square foot range.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$1.237 million for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		220

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Long Prairie Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$215
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Long Prairie, Todd

AGENCY PRIORITY (for projects in the 1996 session only):

TH14 of 20 requests

1. PROJECT DESCRIPTION:

To construct a 44' X 52' (2,288 sf) addition to the building which will provide storage space for 2 vehicles, a new crew room, locker room, male and female rest rooms.

The existing ventilation system will be upgraded to current department standards.

The existing building will receive new windows and a new exterior stucco and insulation system to make it consistent with the addition and bring it up to energy envelope standards.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibilities of Mn/DOT in the area.

The addition will provide storage space for additional maintenance equipment assigned to the site , which is presently stored outside. The crew and rest rooms will provide facilities for both sexes and adequate space for eating and training.

The existing obsolete heating and ventilation system will be replaced bringing the building up to present department standards.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor increases to utility cost/year.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferring the project will continue the storage of equipment outside when it should be protected from the elements to extend its life cycle.

The addition will be built using the same design standards used for the standard truck station based on the equipment and personnel assigned to the site.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan: N/A

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Long Prairie Truck Station 90414

STATE-WIDE BUILDING ID #: T79300 90414

FACILITY SQUARE FOOTAGE:

Existing Building
2,860 Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u> </u>	Gross Sq. Ft. Decommissioned
<u> </u>	Gross Sq. Ft. Renewal or Adaption
<u>2,288</u>	Gross Sq. Ft. New Construction

Final Project Size
2,288 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

Based on standard truck station design for vehicles and employees at site.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1.	Site and building preparation Site acquisition Existing building acquisition Other acquisitions costs: Environmental studies Geotechnical survey Property survey Historic Preservation Other (specify) _____ <div style="text-align: right;">1. Subtotal</div>	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2.	Predesign fees <div style="text-align: right;">2. Subtotal</div>	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3.	Design fees Schematic design Design development Contract documents Construction <div style="text-align: right;">3. Subtotal</div>	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4.	Administrative costs and professional fees Project management by consultant Construction management Construction contingency Other (specify) _____ <div style="text-align: right;">4. Subtotal</div>	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5.	Site and building construction On site construction Off site construction Hazardous material abatement Other (specify) _____ <div style="text-align: right;">5. Subtotal</div>	\$ -0-	\$ 215	\$ -0-	\$ -0-
6.	Furniture, Fixtures and Equipment <div style="text-align: right;">6. Subtotal</div>	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7.	Occupancy <div style="text-align: right;">7. Subtotal</div>	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8.	Percent for art <div style="text-align: right;">8. Subtotal</div>	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 215	\$ -0-	\$ -0-
9.	Inflation multiplier _____ Mid-point of construction (mo./yr.) _____ <div style="text-align: right;">9. Subtotal</div>	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total with inflation (1 through 9)		\$ -0-	\$ 215	\$ -0-	\$ -0-
TOTAL PROJECT COSTS (all capital costs, all years) \$ <u>215</u>					

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 215
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 215
State funding requested (all years)	\$ 215
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

X Cash: \$ 215 Fund Trunk Highway
 Bonds: \$ Tax Exempt Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

General Fund % of total
 User Financing % of total

Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Long Prairie Truck Station Addition project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. Administrative costs and professional fees were not included.
3. FFE costs were not indicated in the request.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$215 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	50
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		220

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Forest Lake Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$451
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Forest Lake, Washington

AGENCY PRIORITY (for projects in the 1996 session only):

TH15 of 20 requests

1. PROJECT DESCRIPTION:

The project will consist of additions to 2 buildings at the site.

The truck station building addition will consist of a 26' X 52' (1,352 sf) mechanics work bay, a 12' X 122' (1,464 sf) addition at the east side of the building to increase the depth of the building to accommodate large equipment and the ventilation system in the building will be brought up to present standards.

The equipment storage building addition will consist of a 12' X 160' (1,920 sf) addition to the north end of the building to increase the depth of the building to accommodate large equipment and a truck wash bay will be built in one of the existing stalls.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibilities of Mn/DOT in the area.

The mechanics service bay is needed to provide a safe, updated work space for the mechanics to work on the larger equipment and separate it from vehicle storage per building and fire codes.

The increase depth in equipment storage building will provide the necessary space to safely store large pieces of snow and ice removal equipment. The washbay will provide a proper place to clean the equipment, thus extending its life.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minimal increase to the yearly utilities operating budget.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the truck station and equipment storage building will continue to operate in crowded, unsafe conditions without an up to date ventilation system.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan: X

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Forest Lake Truck Station 91139,
Equip. Storage 91142

STATE-WIDE BUILDING ID #: T79900 91139 T79900 91142

FACILITY SQUARE FOOTAGE:

Existing Buildings

11,600 Gross Sq. Ft. 91139-4880 sf, 91142-6720 sf

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u> </u>	Gross Sq. Ft. Decommissioned
<u> </u>	Gross Sq. Ft. Renewal or Adaption
<u>4,736</u>	Gross Sq. Ft. New Construction

Final Project Size

16,336 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

Based on size of equipment stored at site

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ 7		
Design development			\$ 8		
Contract documents			\$ 16		
Construction			\$ 10		
	3. Subtotal	\$ -0-	\$ 41	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 410		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 410	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
	Total without inflation (1 through 8)	\$ -0-	\$ 451	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)	Total with inflation (1 through 9)	\$ -0-	\$ 451	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 451

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Forest Lake Truck Station Addition project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. Administrative costs and professional fees were not included.
3. FFE costs were not indicated in the request.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$451 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		195

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Erskine Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$300
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Erskine, Polk

AGENCY PRIORITY (for projects in the 1996 session only):

TH16 of 20 requests

1. PROJECT DESCRIPTION:

To construct a 54' X 60' (3,240 sf) addition to the building which will provide storage space for 4 vehicles, and remodeling the existing building to provide a new crew room, locker room, male and female rest rooms.

The exterior of the existing building will have 3 new overhead doors cut in, new windows and exterior stucco and insulation system to make it consistent with the addition.

The building floor drain system will be reworked to eliminate the truck wash water from entering the sanitary sewer drain field which is a violation of EPA rules. A holding tank will be installed to receive the water which can then be used for salt brine for prewetting.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibilities of Mn/DOT in the area.

The addition will provide storage space to house large pieces of snow and ice removal equipment.

The crew and rest rooms will provide facilities for both sexes and adequate space for eating and training.

Removing the truck wash water from the drain field will prevent potential contamination to the ground water system and bring the site in compliance with EPA rules.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor increases to utility cost/year.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferring the project will continue the storage of equipment outside when it should be protected from the elements to extend its life cycle. Delaying the wash water situation could increase our liability to ground water contaminations.

The addition will be built using the same design standards used for the standard truck station based on the equipment and personnel assigned to the site.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST

Form D-2

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Erskine Truck Station 90524

STATE-WIDE BUILDING ID #: T79250 90524

FACILITY SQUARE FOOTAGE:

Existing Building
5,080 Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u> </u>	Gross Sq. Ft. Decommissioned
<u>5,080</u>	Gross Sq. Ft. Renewal or Adaption
<u>3,240</u>	Gross Sq. Ft. New Construction

Final Project Size
8,320 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

Based on number of vehicles required to be in heated storage at site.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
	1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
	3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
	4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 300		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify)			\$ -0-		
	5. Subtotal	\$ -0-	\$ 300	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 300	\$ -0-	\$ -0-
9. Inflation multiplier	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)					
Total with inflation (1 through 9)		\$ -0-	\$ 300	\$ -0-	\$ -0-
TOTAL PROJECT COSTS (all capital costs, all years)					\$ 300

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Erskine Truck Station Addition project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. Administrative costs and professional fees were not included.
3. FFE costs were not indicated in the request.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$300 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		195

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Dilworth Truck Station - Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$514
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Dilworth, Clay

AGENCY PRIORITY (for projects in the 1996 session only):

TH17 of 20 requests

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the building will continue to operate in a crowded, inadequately ventilated condition.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

1. PROJECT DESCRIPTION:

The project consists of a 62' X 90' (5,580 sf) equipment storage addition to house larger pieces of snow and ice equipment and a 15' X 62' (930 sf) crew facilities addition.

The existing ventilation systems in the equipment storage garage will be brought up to present Mn/DOT standards.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The equipment storage addition will provide space to safely house newer and larger maintenance equipment. This addition will provide up to date ventilation and lighting systems.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minimal increase to the yearly utilities cost.

4. PREVIOUS PROJECT FUNDING:

None.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☒ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Dilworth Truck Station 90623

STATE-WIDE BUILDING ID #: T79400 90623

FACILITY SQUARE FOOTAGE:

Existing Building
8,000 Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u> </u>	Gross Sq. Ft. Decommissioned
<u> </u>	Gross Sq. Ft. Renewal or Adaption
<u>6,510</u>	Gross Sq. Ft. New Construction

Final Project Size

14,510 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources:

Base on standard truck station design for vehicles and equipment at site.

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>1</u>	\$ <u>2</u>	\$ <u>2</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation				
Site acquisition		\$ -0-		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees				
2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ -0-		
Design development		\$ -0-		
Contract documents		\$ -0-		
Construction		\$ -0-		
3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ -0-		
Other (specify)		\$ -0-		
4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction				
On site construction		\$ 514		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ -0-	\$ 514	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment				
6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy				
7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art				
8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ -0-	\$ 514	\$ -0-	\$ -0-
9. Inflation multiplier				
Mid-point of construction (mo./yr.)				
9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total with inflation (1 through 9)	\$ -0-	\$ 514	\$ -0-	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years) \$ 514

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 514
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 514
State funding requested (all years)	\$ 514
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

☒ Cash: \$ 514 Fund Trunk Highway

☐ Bonds: \$ _____ Tax Exempt ☐ Taxable ☐

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☐ General Fund % of total ☐

☐ User Financing % of total ☐

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST**Building Project Detail (Cont.'d)**

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Dilworth Truck Station Replacement project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observations:

1. Inflation was not included and should be calculated.
2. Administrative costs and professional fees were not included.
3. FFE costs were not indicated in the request.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$514 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		195

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Class II Safety Rest Area Development Program, F.Y. 1996

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$120
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

TH18 of 20 requests

1. PROJECT DESCRIPTION:

Construct 3 seasonal public, non-commercial, Class II safety rest areas including; vault-type toilet building, parking area, water well, site facilities signing, security lighting, and landscaping. The 3 proposed Class II safety rest areas are:

TH Project Name/County/Development Level

- | | |
|----|--|
| 63 | Spring Valley vicinity / Fillmore County / new development - local partnership opportunity |
| 61 | Cut Face Creek / Cook County /rehabilitate existing facility - develop concurrent with T.H. 61 realignment |
| 23 | Ogilvie vicinity / Kanabec County / new development - local partnership opportunity |

Each building is approximately 200 sq. ft. and is estimated to cost \$40 thousand.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Completing construction of the established system of safety rest areas fulfills Minnesota Department of Transportation (Mn/DOT) Strategic Plan "Vision" by: serving client needs, improving the State's quality of life, and striving to lower the State highway accident rates. Mn/DOT has collected public opinion of rest

area services through regularly scheduled public user surveys and determined that for Class II safety rest areas, over 98% of all respondents of the survey group feel Safety Rest Areas are a "good use of the motorists State and Federal tax money" and as many as 75% of the respondents in a recent survey prefer using safety rest areas over commercial facilities. A nationwide random telephone surveys of licensed drivers documented the majority of motorists, 60%, prefer non-commercial rest area facilities.

Class II safety rest areas provide non-commercial, safe emergency stopping and rest facilities for motorists and commercial truckers. These facilities will improve highway safety, and enhance state tourism services and motorist satisfaction.

In 1979 Mn/DOT established a comprehensive Trunk Highway Safety Rest Area Development Program. This program uses a comprehensive systems analysis process to evaluate and inventory available local non-commercial motorist service facilities and identify service needs within a highway segment. The non-interstate safety rest area system identifies needed rest area services at approximately 50 mile spacing intervals along a specified network of highways. This program is well defined and reevaluated periodically to ensure the department eliminates unnecessary facilities, minimizes duplication of comparable local non-commercial services, and provides an adequate level of safety/service facilities along the designated routes.

Funds for highway safety rest areas are allocated from Mn/DOT's highway construction fund. Alternative funding sources were not explored for these sites, however, partnership opportunities for construction and operations are being discussed with local units of government for two of the sites.

It is the goal of the department to complete construction of the statewide system of safety rest areas. Facility program development and cost estimates area based on FHWA and Mn/DOT design guidelines and standards.

- The Cut Face Creek rest area, located 5 miles SW of Grand Marais on existing T.H. right-of-way, will be upgraded in 1997 concurrent with realignment and improvement of T.H. 61. No comparable non-commercial services exist in this highway segment and no partnership opportunities have been identified. Other than construction of a vault building and access walk no other construction will be required at this site.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

Partnerships are being evaluated for the Spring Valley and Ogilvie vicinity safety rest area sites.

- Spring Valley vicinity, T.H. 63 - members of a regional trail planning committee have contacted Mn/DOT about the possibilities to partner rest area/trail head services to minimize duplication of public service. All possible partnership opportunities will be explored with the City of Spring Valley and the development of services for a legislatively authorized state trail in the area.
- Ogilvie vicinity, T.H. 23 - on 5-17-95, the Ogilvie City Council passed a resolution supporting the development of a safety rest area in the vicinity of Ogilvie. In meetings with Mn/DOT, city representatives have identified an interest in evaluating opportunities to partner rest area development and operations to enhance opportunities to provide local winter snowmobile trail head facilities.

Construction of these facilities will meet the public's future need for non-commercial rest areas on the designated highway segments for a minimum of 20 years and brings the department closer to completing this statewide program.

Site development at each rest area, including R/W acquisition, parking lot, water well, site facilities, signing, security lighting, and landscaping is estimated to be \$350 thousand. These costs are funded from the appropriation for state road construction.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

- a. Daily custodial services provided through Green View, Inc. will cost approximately \$2.5 thousand per year per site (seasonal operation).
- b. District maintenance, repairs, equipment, and supplies are estimated to cost \$4 thousand per year per site (seasonal operation). For 2 sites Mn/DOT intends to share this cost with local partners.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

The safety rest area program systems analysis of the statewide network of highways identified a lack of adequate, non-commercial safety rest areas on these routes. Development of these 3 safety rest areas will improve highway safety, improve customer satisfaction, and enhance the public's quality of life.

Deferral will limit motorist opportunities to use safe rest areas, reduce highway safety and delay completion of the statewide system.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Carol R. Braun, L.A., Ph: 296-1648
Mn/DOT, Safety Rest Area Program Manager
MS 686
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☒ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☒ Expansion of existing programs/services
☐ New programs/services
☒ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #:

FACILITY SQUARE FOOTAGE: Existing Building

<input type="checkbox"/> NA	Gross Sq. Ft.
<input type="checkbox"/> Project Scope	
<input type="checkbox"/>	Gross Sq. Ft. Demolished
<input type="checkbox"/>	Gross Sq. Ft. Decommissioned
<input type="checkbox"/>	Gross Sq. Ft. Renewal or Adaption
<input checked="" type="checkbox"/> 200 SF each	Gross Sq. Ft. New Construction

Final Project Size

☒ 200 SF each Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☒ Yes ☐ No.

If so, please cite appropriate sources: Design standards or guidelines that apply to these Mn/DOT projects: 1) U.S. Dept. of Transportation, Federal Highway Administration (FHWA), FHWA Technical Advisory T 5140.8, August 10, 1979; 2) U.S. Dept. of Transportation, FHWA, Federal-Aid Highway Program Manual, Volume 6, Chapter 2, Section 5, "Landscape and Roadside Development"; 3) American Association of State Highways and Transportation Official (AASHTO) guidelines as stated in "A guide for Transportation Landscape and Environmental Design", 1991; 4) Mn/DOT, Road Design Manual, Design Policy and Criteria, Chapter 11; 5) State Building Code, Uniform Building Code and American Disabilities Act (ADA).

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ -0-	\$ 10	\$ 20
Change in Bldg. Oper. Expenses . . .	\$ -0-	\$ -0-	\$ -0-
Change in Lease Expenses	\$ -0-	\$ -0-	\$ -0-
Change in Other Expenses	\$ -0-	\$ -0-	\$ -0-
Total Change in Operating Costs . . .	\$ -0-	\$ 10	\$ 20
Other:			
Change in F.T.E. Personnel	0	0	0

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

<u>TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):</u>		Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation					
Site acquisition			\$ -0-		
Existing building acquisition			\$ -0-		
Other acquisitions costs:					
Environmental studies			\$ -0-		
Geotechnical survey			\$ -0-		
Property survey			\$ -0-		
Historic Preservation			\$ -0-		
Other (specify)			\$ -0-		
1. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees					
Schematic design			\$ -0-		
Design development			\$ -0-		
Contract documents			\$ -0-		
Construction			\$ -0-		
3. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees					
Project management by consultant			\$ -0-		
Construction management			\$ -0-		
Construction contingency			\$ -0-		
Other (specify)			\$ -0-		
4. Subtotal		\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction					
On site construction			\$ 120		
Off site construction			\$ -0-		
Hazardous material abatement			\$ -0-		
Other (specify) <u>site development</u>			\$ -0-		
5. Subtotal		\$ -0-	\$ 120	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)		\$ -0-	\$ 120	\$ -0-	\$ -0-
9. Inflation multiplier _____	9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.) _____					
Total with inflation (1 through 9)		\$ -0-	\$ 120	\$ -0-	\$ -0-
TOTAL PROJECT COSTS (all capital costs, all years)					\$ 120

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail (Cont.'d)

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years) \$ -0-
State funding received(state road construction) \$ -0-
Federal funding received \$ -0-
Local government funding received \$ -0-
Private funding received \$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested \$ 120
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate \$ -0-
Federal funding \$ -0-
Local government funding \$ -0-
Private funding \$ -0-

Total Project Costs (all years) \$ 120
State funding requested (all years) \$ 120
Federal funding (all years) \$ -0-
Local government funding (all years) \$ -0-
Private funding (all years) \$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

X Cash: \$ 120 Fund Trunk Highway
 Bonds: \$ Tax Exempt Taxable

STATE DEBT SERVICE PAYMENTS (Check all that apply):

General Fund % of total
 User Financing % of total
Source of funds

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Class II Safety Rest Area Development project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements with the following observation:

- Inflation was not included and should be calculated.

The agency is asked to review their project request in association with these comments and make appropriate amendments prior to legislative action on the bonding bill.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$120 thousand for this project.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	70
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		230

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Pole Type Storage Buildings

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$387
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$401
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$192
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

TH19 of 20 requests

1. PROJECT DESCRIPTION:

Funds to purchase material to construct pole type unheated storage buildings at 12 Mn/DOT headquarters, truck stations and salt/sand loading sites statewide.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This is an ongoing program to provide covered storage space for seasonal road maintenance equipment such as tractor mowers, sanders, and miscellaneous small equipment which will extend the life of this equipment.

These buildings will provide proper storage of supplies required to be kept under cover by OSHA and other regulatory agencies, such as road stripping chemicals, bulk herbicides, bridge maintenance materials and supplies.

These buildings will allow the removal of incompatible materials from heated buildings and provide safety by physical separation from habited spaces and provide security for items subject to theft.

Mn/DOT has 68 existing pole type storage buildings. The projected needs show an addition 48 over the next 3 bienniums.

We expect this on going trend of pole building construction to taper off after the year 2000 appropriation.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

By providing covered storage space for seasonal road maintenance equipment it will extend the life and slow deterioration, replacement will not be required as often. These buildings also eliminate the thief of material and equipment storage outside.

4. PREVIOUS PROJECT FUNDING:

There have been previous authorizations and this replacement program is ongoing in nature.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☒ Hazardous materials
☐ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #: Pole storage building-statewide.

STATE-WIDE BUILDING ID #:

FACILITY SQUARE FOOTAGE:

Existing Building
 N/A Gross Sq. Ft.

Project Scope

<u> </u>	Gross Sq. Ft. Demolished
<u> </u>	Gross Sq. Ft. Decommissioned
<u> </u>	Gross Sq. Ft. Renewal or Adaption
<u> 57,848 </u>	Gross Sq. Ft. New Construction

Final Project Size
 57,848 Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☒ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	F.Y. 1996-97	F.Y. 1998-99	F.Y. 2000-01
Change in Compensation	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Bldg. Oper. Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Lease Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Change in Other Expenses	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>
Total Change in Operating Costs . . .	\$ <u> -0- </u>	\$ <u> -0- </u>	\$ <u> -0- </u>

Other:

Change in F.T.E. Personnel	<u> 0 </u>	<u> 0 </u>	<u> 0 </u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (All prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation				
Site acquisition		\$ -0-		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Predesign fees	\$ -0-	\$ -0-	\$ -0-	\$ -0-
2. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ -0-		
Design development		\$ -0-		
Contract documents		\$ -0-		
Construction		\$ -0-		
3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ -0-		
Other (specify)		\$ -0-		
4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction				
On site construction		\$ 387		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ -0-	\$ 387	\$ 401	\$ 192
6. Furniture, Fixtures and Equipment	\$ -0-	\$ -0-	\$ -0-	\$ -0-
6. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ -0-	\$ 387	\$ 401	\$ 192
9. Inflation multiplier	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)				
9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total with inflation (1 through 9)	\$ -0-	\$ 387	\$ 401	\$ 192

TOTAL PROJECT COSTS (all capital costs, all years) \$ 980

Form D-4

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

DEPARTMENT OF ADMINISTRATION ANALYSIS:

Projects of a utility nature have been determined to not require predesign. The Pole Type Storage Buildings project is not expected to present a predesign submittal but would require legislative review in accordance with M.S. 16B.335.

This request has been reviewed with an emphasis on cost planning, general scope of work, and schedule and is in general conformance with the capital budget requirements.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$387 thousand for this project. Also included are budget planning estimates of \$401 thousand in 1998 and \$192 thousand in 2000.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	35
Customer Services/Statewide Significance	0/35/70/105	35
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	20
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		195

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Const.
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Land Acquisitions (1 Site in 1996)

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$200
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$350
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

TH20 of 20 requests

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferral of land acquisition would delay planning and cost estimating on these projects for future Capital Building Requests.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

1. PROJECT DESCRIPTION:

Funds to acquire land at Fort Snelling next to the Central Services Complex when it is made available as surplus property by the federal government.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Funding should be available to purchase land at the Central Service Complex when it is made available by the federal government as surplus property. The existing site has become crowded due to the expanded operations of the Electrical Services Section.

We must have authority when it becomes available or we may miss the window of opportunity to expand at this site.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

Funds have been received in previous years, but this type of project is ongoing and funds are needed to purchase the land for projects which will be constructed in subsequent years.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-2

PROJECT TYPE (check all that apply):

- ☐ Renewal of existing facilities or assets (no program expansion).
☐ Adaption of an existing facility for code-required changes, handicapped access or legal liability purposes.
☐ Adaption of an existing facility for new, expanded or enhanced uses.
☒ Construction or acquisition of a new facility for new, expanded or enhanced programs or for replacement purposes.

PROJECT CHARACTERISTICS (check all that apply):

- ☐ Safety/liability
☐ Asset preservation
☐ Code compliance
☐ Handicapped access (ADA)
☐ Hazardous materials
☒ Enhancement of existing programs/services
☐ Expansion of existing programs/services
☐ New programs/services
☐ Co-location of facilities
☐ Operating cost reductions and efficiencies
☐ Other (specify):

INFORMATION TECHNOLOGY AND TELECOMMUTING:

Information technology plan: N/A

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

Telecommuting plan or statement of non-practicability:

submitted to IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A
approved by IPO	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input checked="" type="checkbox"/> N/A

AGENCY BUILDING NAME AND #:

STATE-WIDE BUILDING ID #:

FACILITY SQUARE FOOTAGE:

Existing Building
_____ Gross Sq. Ft.

Project Scope
_____ Gross Sq. Ft. Demolished
_____ Gross Sq. Ft. Decommissioned
_____ Gross Sq. Ft. Renewal or Adaption
_____ Gross Sq. Ft. New Construction

Final Project Size
_____ Gross Sq. Ft.

Are there any space utilization standards that apply to your agency and this project?

☐ Yes ☐ No.

If so, please cite appropriate sources:

CHANGES IN STATE OPERATING COSTS (Facilities Note):

	<u>F.Y. 1996-97</u>	<u>F.Y. 1998-99</u>	<u>F.Y. 2000-01</u>
Change in Compensation	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Bldg. Oper. Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Lease Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Change in Other Expenses	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
Total Change in Operating Costs . . .	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>

Other:

Change in F.T.E. Personnel	<u>0</u>	<u>0</u>	<u>0</u>
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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
 Fiscal Years 1996-2001
 Dollars in Thousands (\$137,500 = \$138)

Form D-3

TOTAL PROJECT COSTS (ALL YEARS/ALL FUNDING SOURCES):

	Project Costs (all prior years)	Project Costs (F.Y. 1996-97)	Project Costs (F.Y. 1998-99)	Project Costs (F.Y. 2000 and beyond)
1. Site and building preparation				
Site acquisition		\$ 200		
Existing building acquisition		\$ -0-		
Other acquisitions costs:				
Environmental studies		\$ -0-		
Geotechnical survey		\$ -0-		
Property survey		\$ -0-		
Historic Preservation		\$ -0-		
Other (specify)		\$ -0-		
1. Subtotal	\$ -0-	\$ 200	\$ 350	\$ -0-
2. Predesign fees	\$ -0-	\$ -0-	\$ -0-	\$ -0-
3. Design fees				
Schematic design		\$ -0-		
Design development		\$ -0-		
Contract documents		\$ -0-		
Construction		\$ -0-		
3. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
4. Administrative costs and professional fees				
Project management by consultant		\$ -0-		
Construction management		\$ -0-		
Construction contingency		\$ -0-		
Other (specify)		\$ -0-		
4. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
5. Site and building construction				
On site construction		\$ -0-		
Off site construction		\$ -0-		
Hazardous material abatement		\$ -0-		
Other (specify)		\$ -0-		
5. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
6. Furniture, Fixtures and Equipment	\$ -0-	\$ -0-	\$ -0-	\$ -0-
7. Occupancy	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Percent for art	\$ -0-	\$ -0-	\$ -0-	\$ -0-
8. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total without inflation (1 through 8)	\$ -0-	\$ 200	\$ 350	\$ -0-
9. Inflation multiplier	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Mid-point of construction (mo./yr.)				
9. Subtotal	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total with inflation (1 through 9)	\$ -0-	\$ 200	\$ 350	\$ -0-

TOTAL PROJECT COSTS (all capital costs, all years)

\$ 550

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-4

FUNDING SOURCES:

Previous Project Funding (all prior years)	\$ -0-
State funding received	\$ -0-
Federal funding received	\$ -0-
Local government funding received	\$ -0-
Private funding received	\$ -0-

For 1996 Session (F.Y. 1996-97)

State funding requested	\$ 200
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 1998 Session (F.Y. 1998-99)

State Funding Estimate	\$ 350
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

For 2000 Session (F.Y. 2000-01)

State Funding Estimate	\$ -0-
Federal funding	\$ -0-
Local government funding	\$ -0-
Private funding	\$ -0-

Total Project Costs (all years)	\$ 550
State funding requested (all years)	\$ 550
Federal funding (all years)	\$ -0-
Local government funding (all years)	\$ -0-
Private funding (all years)	\$ -0-

PROPOSED METHOD(S) OF 1996 STATE FINANCING (check all that apply):

☒ Cash: \$ 200 Fund Trunk Highway

☐ Bonds: \$ _____ Tax Exempt ☐ Taxable ☐

STATE DEBT SERVICE PAYMENTS (Check all that apply):

☐ General Fund % of total ☐

☐ User Financing % of total ☐

Source of funds _____

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont.'d)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-5

DEPARTMENT OF ADMINISTRATION ANALYSIS:

This is a non-building request and therefore not subject to review by Department of Administration, but would require legislative review in accordance with M.S. 16B.335.

DEPARTMENT OF FINANCE ANALYSIS:

This submission meets all Department of Finance criteria for project qualification.

GOVERNOR'S RECOMMENDATION:

The Governor recommends a trunk highway fund appropriation of \$200 thousand for this project. Also included are budget planning estimates of \$350 thousand in 1998.

Statewide Strategic Score		
Criteria	Values	Points
Critical Life Safety Emergency	700/0	0
Critical Legal Liability	700/0	0
Prior Binding Commitment	700/0	0
Strategic Linkage	0/40/80/120	80
Safety Concerns	0/35/70/105	0
Customer Services/Statewide Significance	0/35/70/105	0
Agency Priority	0/25/50/75/100	25
User and Non-State Financing	0-100	0
Asset Management	0/20/40/60	0
Operating Savings or Efficiencies	0/20/40/60	0
Contained in State Six-Year Planning Estimates	50/0	0
Total		105

	Predesign	Schematic Design	Design Devel.	Const. Doc.	Land Acq
Prior Funding:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agency Request:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governor's Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: North Branch Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION:
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$436
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION:
LOCATION (CAMPUS, CITY, COUNTY): North Branch, Chisago

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

The project consists of a 60' X 92' (5,520 sf) addition to house larger pieces of snow and ice removal equipment and the existing truck storage area will be expanded by 10' to increase the width of the building to 92' the same as the addition.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibilities of Mn/DOT in the area.

The vehicle storage addition will provide space to safely house newer and larger maintenance equipment, which is longer and will not fit safely in the shorter stalls of the existing building.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor increases to utility cost/year.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring the project this building will continue to operate in crowded unsafe conditions.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: St. Cloud Maintenance Headquarters-Addition & Remodeling

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$7,296
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): St. Cloud, Stearns

AGENCY PRIORITY (for projects in the 1996 session only):

_____ of _____ requests

1. PROJECT DESCRIPTION:

The project consists of additions to the office areas (25,000 sf) occupied by the Department of Transportation (Mn/DOT), State Patrol and Department of Natural Resources (DNR). A 32,000 sf addition to the Mn/DOT vehicle storage garage, and a 2,800 sf addition to the Mn/DOT vehicle maintenance shop. The existing 65,000 sf building will be remodeled to bring it up to present codes. An elevator will be added and other requirements of the Americans with Disabilities Act (ADA) made to the building.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The St. Cloud Maintenance Area is one of the areas of population growth in Minnesota. To accommodate this growth, the operations of Mn/DOT and the State Patrol have and will continue to grow here. Additional space is required and added to meet these needs. Mn/DOT and the State Patrol are presently working in crowded office space which does not have up-to-date communication and data wiring. To accommodate Mn/DOT's space needs the DNR has moved to rental office space.

Due to St. Cloud's location near the center of the State, additional meeting space will be provided to accommodate statewide meetings held there.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Some increase to yearly utility cost will be expected due to the addition and remodeling.

4. PREVIOUS PROJECT FUNDING:

\$90 thousand were appropriated for working drawings in Laws 1989, Ch. 269, Sec. 2.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742.
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Duluth Headquarters-Field Maintenance Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$1,200
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Duluth, St. Louis

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

The project would consist of additional space for the Metro Sub-area field maintenance, which would include additional vehicle storage space, office and crew rooms, toilet and locker room facilities and vehicle wash bay. Space would be provided for bridge and building maintenance.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Field maintenance has a need for additional space for large equipment, crew, and office space.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minimal increase to yearly utility budget.

4. PREVIOUS PROJECT FUNDING:

\$72 thousand is being requested in the 1996 capital budget for design and construction documents. \$5 thousand from the 1989 capital budget is being used to do pre-design and cost estimating. (Laws 1989, Ch. 269, Sec. 2)

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Fort Snelling Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$2,100
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Fort Snelling, Hennepin

AGENCY PRIORITY (for projects in the 1996 session only):

_____ of _____ requests

1. PROJECT DESCRIPTION:

The project would be a replacement building for the present truck station located at the intersection of T.H. 62 and T.H. 55 near the VA Hospital. The replacement is necessary because T.H. 55 is being improved and one of the highway ramps will require the Northern portion of the site up to and including a portion of the existing building- rendering it useless.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The funding to purchase land will come from the highway Right of Way relocation funds for the highway construction project.

A replacement building is required to house the maintenance equipment required to maintain the roads in the area.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

Funding for design and construction documents will be requested as part of the appropriation request for the 1996 session.

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferring the project could delay the highway construction project.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742.
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

AGENCY: Transportation, Department of
PROJECT TITLE: Glencoe Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$575
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Glencoe, McLeod

AGENCY PRIORITY (for projects in the 1996 session only):

_____ of _____ requests

1. PROJECT DESCRIPTION:

Construct a new 52' x 116' (6,032 sf) equipment storage building complete with utilities, sanitary facilities, salt/sand storage building, fuel dispensing systems, site grading, gravel base, bituminous paving, fencing and minor landscaping.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The development would be constructed on a site that Mn/DOT would purchase using funds appropriated in 1992.

The project would replace an inadequate site presently located within a residential neighborhood.

The new building would provide adequate storage for equipment and provide necessary facilities for the employees consistent with codes and the employees right to a proper eating and meeting/training place.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

A minimal increase to yearly utility budget, since the new larger building will be more energy efficient.

4. PREVIOUS PROJECT FUNDING:

\$40 thousand were appropriated in fiscal 1992 capital budget to purchase land for the project. (Laws 1992, Ch. 558, Sec. 25)

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the truck station operation will continue in a residential neighborhood in an old inadequate building.

The project will be built using a standard truck station design developed by the Mn/DOT Building Section based on the maintenance equipment and personnel at the site. These standard designs have been in use since 1981.

There is a possibility that this project would be a joint facility with McLeod county, similar to our Hutchinson facility.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742.
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Illgen City Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$576
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Illgen City, Lake

AGENCY PRIORITY (for projects in the 1996 session only):

_____ of _____ requests

1. PROJECT DESCRIPTION:

Construct a new building approximately 52' x 120' (6,240 sf) with equipment storage area Supervisor's office area, complete with utilities, sanitary facilities, salt/sand storage building, fuel dispensing, site grading base, bituminous paving, fencing and minor landscaping.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The development would be constructed on a site that Mn/DOT would purchase using funds appropriated in 1994.

The project would replace an inadequate site presently located on the shore of Lake Superior that has a well that is not capable of the capacity required in this building.

The replacement site would be located in a commercial zoned area with city sewer, water and natural gas.

The new building would provide adequate storage for equipment and provide necessary facilities for the employees consistent with codes and employees right to a proper eating and meeting place.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

A minimal increase to yearly utility budget, since the new larger building will be more energy efficient.

4. PREVIOUS PROJECT FUNDING:

\$40 thousand were appropriated in fiscal 1994 capital budget to purchase land for the project. (Laws 1994, Ch. 643, Sec. 15)

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the truck station operation will continue in a environmental problem area.

The project will be built using a standard truck station design developed by the Mn/DOT Building Section based on the maintenance equipment and personnel at the site. These standard designs have been in use since 1981.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742.
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Perham Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$580
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Perham, Otter Tail

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

Construction a new 52' X 116' (6,032 sf) equipment storage building complete with utilities, sanitary facilities, fuel dispensing systems, site grading, gravel base, bituminous paving, fencing and minor landscape

Funds to purchase land at the county maintenance site to develop a joint-use facility.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

A long term presence at this locality is necessary to carry out the maintenance responsibilities of Mn/DOT to the area.

The new site would be selected by the city, Mn/DOT and Otter Tail County to allow all three to enter into partnership for equipment storage, salt and sand, heated bituminous bunkers and other related areas.

This project would replace the present site which has been requested by the city for use in their economic development program. The site is located in an area currently under development.

The existing equipment storage building does not have adequate ventilation and would not lend itself easily to expansion to include other agencies in the partnership goals of Mn/DOT.

The new building would provide adequate storage for equipment and provide necessary facilities for the employees consistent with codes and employees right to a proper eating and meeting place.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

The project will be built using a standard truck station design developed by the Mn/DOT Building Section based on the maintenance equipment and personnel at the site. These standard designs have been used since 1981 and updated as needed.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Design Fees-F.Y. 1998

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$253
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

_____ of _____ requests

1. PROJECT DESCRIPTION:

Design Fees to complete design and construction documents for projects located at: Thief River Falls, Detroit Lakes Headquarters, Windom Headquarters, Mankato Headquarters, & Records Center.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Design fees are needed prior to requesting construction funding to allow for completion of a detailed construction cost estimate.

Construction document will be completed so that construction cost requests will be accurate and will result in minimal delays in starting construction once funds are appropriated.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

\$18 thousand are being requested in the 1996 capital request for design of a new Records Center. This request will be used for predesign and schematic design phases.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742.
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Ada Truck Station - Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$215
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Ada, Norman

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

Construct a 44' x 52' (2,288 sf) addition to the building which will provide storage space for 2 vehicles, a new crew room, locker room, male and female rest rooms.

The existing ventilation system will be upgraded to current department standards.

The exterior of the building will receive a new exterior insulation and stucco system to make it consistent with the addition & bring the exterior up to present envelop energy code requirements.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The addition will provide storage space for additional maintenance equipment assigned to the site which presently stored outside. The crew and rest rooms will provide facilities for both sexes and adequate space for eating and meeting/training.

The existing obsolete heating and ventilation system will be replaced to bring the building up to present department standards.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor increases to utility cost/year.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferring the project will continue the storage of equipment outside when it should be protected from the elements to extend its life cycle.

The addition will be built using the same design standards used for the standard truck station based on the equipment and personnel assigned to the site.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742.
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Remer Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$215
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Remer, Cass

AGENCY PRIORITY (for projects in the 1996 session only):

_____ of _____ requests

1. PROJECT DESCRIPTION:

Construct a 44' X 52' (2,288 sf) addition to the building which will provide storage space for 2 vehicles, a new crew room, locker room, male and female rest rooms.

The existing ventilation system will be upgraded to current department standards, and bring it up to the energy code envelop requirements.

The exterior of the building will receive a new exterior insulation and stucco system to make it consistent with the addition.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The addition will provide storage space for additional maintenance equipment assigned to the site which is presently stored outside. The crew and rest rooms will provide facilities for both sexes and adequate space for eating and meeting/training.

The existing obsolete heating and ventilation system will be replaced bringing the building up to present department standards.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor increases to utility cost/year.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferring the project will continue the storage of equipment outside when it should be protected from the elements to extend its life cycle.

The addition will be built using the same design standards used for the standard truck station based on the equipment and personnel assigned to the site.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Hallock Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$215
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Hallock, Kittson

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

Construct a 44' X 52' (2,288 sf) addition to the building which will provide storage space for 2 vehicles, a new crew room, locker room, male and female rest rooms.

The existing ventilation system will be upgraded to current department standards.

The exterior of the building will receive a new exterior insulation and stucco system to make it consistent with the addition and bring the exterior up to the energy code envelop requirements.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The addition will provide storage space for additional maintenance equipment assigned to the site, but is presently stored outside. The crew and rest rooms will provide facilities for both sexes and adequate space for eating and meeting.

The existing obsolete heating and ventilation system will be replaced to bring the building up to present department standards.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor increases to utility cost/year.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferring the project will continue the storage of equipment outside when it should be protected from the elements to extend its life cycle.

The addition will be built using the same design standards used for the standard truck station based on the equipment and personnel assigned to the site.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Alexandria Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$450
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Alexandria, Douglas

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

The project consists of a 40' X 90' (3,600 sf) equipment storage addition to house larger pieces of snow and ice equipment and a 10' X 120' (1,200 sf) addition to the existing to increase the width to 90' and a 1,500 sf crew facilities and construction office addition. The existing crew facilities will be up dated.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The equipment storage addition will provide space to safely house newer and larger maintenance equipment.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minimal increase to the yearly utilities cost.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the building will continue to operate in a crowded condition.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Elk River Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$285
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Elk River, Sherburne

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

The consists of a 52' X 52' (2,704 sf) addition to provide space for the mechanic to work in. This space will include a truck lift and overhead crane. the ventilation system in the existing building will be brought up to the standards provided in a new building.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Proper space is required for the mechanic that meets fire and safety codes. The hoist and overhead crane will allow the servicing of trucks locally rather than taking them to St. Cloud.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor impact to yearly utilities budget.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Hader Vicinity Safety Rest Area, T.H. 52

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$ 280
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Hader vicinity, T.H. 52, Goodhue County

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

Construct a public, non-commercial, Class I safety rest area including rest room building, grading and paving, site development, sewer and water systems, signing, lighting, and landscaping. This proposed safety rest area will be located on T.H. 52, between Hader and Cannon Falls, MN. The facility is estimated to need 60 car and 15 truck parking stalls based on a projected 2,016 2-way average daily traffic of 17,000 vehicles projecting 5.5% of the traffic stopping. Construction of this facility will meet future motorist need for non-commercial rest area facilities on T.H. 52 between Rochester and the Twin Cities for a minimum of 20 years.

This rest area will be developed concurrently with T.H. 52 southbound re-construction work between Hader and Cannon Falls, which is programmed for letting in 2,000. This highway project will complete the re-construction of T.H. 52 between Rochester and the Twin Cities. Site selection, public hearings, preliminary design, environmental documentation, staff approved geometric layout, and R/W acquisition will be completed concurrently with highway planning and design. This appropriation will trigger final construction document preparation for the grading and paving and building construction projects.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Completing construction of the established system of safety rest areas fulfills Minnesota Department of Transportation (Mn/DOT) Strategic Plan "Vision" by: serving client needs, improving the State's quality of life, and striving to lower the State highway accident rates. Mn/DOT has collected public opinion of rest area services through regularly scheduled public user surveys and determined that for Class I safety rest area, over 98% of all respondents of the survey group feel Safety Rest Areas are a "good use of the motorist State and Federal tax money" and as many as 85% of the respondents in a recent survey prefer using safety rest areas over commercial facilities. A nationwide random telephone surveys of licensed drivers documented the majority of motorists, 60%, prefer non-commercial rest area facilities.

Safety rest areas provide non-commercial, safe emergency stopping and rest facilities for motorists and commercial truckers. These facilities will improve highway safety, enhance state tourism services, and motorist satisfaction.

In 1979 Mn/DOT established a comprehensive Trunk Highway Safety Rest Area Development Program. The non-interstate safety rest area system identifies needed rest area services at approximately 50 mile spacing intervals along a designated network of highways. This program is well defined and re-evaluated periodically to ensure the department eliminates unnecessary facilities, minimizes duplication of comparable local non-commercial services, and provides an adequate level of safety/service facilities along the designated routes. The Rest Area Development Program uses a comprehensive systems analysis process to evaluate and inventory available local non-commercial motorist service facilities and identify service needs within a highway segment. T.H. 52, between Rochester and the Twin Cities, is currently void of non-commercial rest area facilities.

Funds for highway safety rest areas are allocated from Mn/DOT's state road construction account. It is the goal of the department to complete construction of the statewide system of safety rest areas. Facility program development and cost estimates area based on FHWA and Mn/DOT design guidelines and standards.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

Construction of this facility will meet the public's future need for non-commercial rest areas on this designated highway segment for a minimum of 20 years and brings the department closer to completing this statewide program.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

- a. Daily custodial services provided through Green View, Inc. will cost approximately \$50 thousand per year.
- b. District maintenance, repairs, equipment, and supplies are estimated to cost \$22 thousand per year.
- c. The total project construction cost, including R/W acquisition, building, grading and surfacing parking lots, water and wastewater systems, site facilities, signing, lighting, and landscaping, is estimated to be \$1.25 million.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

A systems analysis of the statewide network of highways identified for the safety rest area system has identified a lack of adequate, non-commercial safety rest areas on this segment of T.H. 52. Mn/DOT believes construction of a safety rest area on T.H. 52 will relieve significant overloading of the truck parking at the I-90, Marion rest area, of which a large portion of the truck traffic is designated for the Twin Cities area.

Substantial grading and paving construction cost savings can be recognized by the department if this project is let concurrent with T.H. 52 south bound roadway reconstruction. Deferral of the rest area project will increase construction and contract administration costs for the department.

Development of this safety rest areas will improve highway safety, improve customer satisfaction, and enhance the public's quality of life.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Carol R. Braun, L.A., Ph: 296-1648
Mn/DOT, Safety Rest Area Program Manager
MS 686
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of

PROJECT TITLE: Class II Safety Rest Area Development Program, F.Y. 1998-99

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$ 160

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-

LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

Construct 4 seasonal public, non-commercial, Class II safety rest areas including; vault-type toilet building, parking area, water well, site facilities signing, security lighting, and landscaping. Development of new Class II safety rest area facilities or upgrading of existing Minnesota Department of Transportation (Mn/DOT) rest areas to include a vault toilet building will be considered for sites on a designated service network of highways. The 4 proposed Class II safety rest areas identified for this biennium will be selected based on comprehensive analysis of motorist service needs and availability of comparable non-commercial, free public facilities, local partnership opportunities, and alternative funding opportunities.

Each building is approximately 200 sq. ft. and is estimated to cost \$40 thousand.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Completing construction of the established system of safety rest areas fulfills Mn/DOT Strategic Plan "Vision" by: serving client needs, improving the State's quality of life, and striving to lower the State highway accident rates. Mn/DOT has collected public opinion of rest area services through regularly scheduled public user surveys and determined that for Class II safety rest areas, over 98% of all respondents of the survey group feel Safety Rest Areas are a "good use of the motorist State and Federal tax money" and as many as 75% of the respondents in a recent survey prefer using safety rest areas over

commercial facilities. A nationwide, random telephone survey of licensed drivers documented the majority of motorists, 60%, prefer non-commercial rest area facilities.

Class II safety rest areas provide non-commercial, safe emergency stopping and rest facilities for motorists and commercial truckers. These facilities will improve highway safety, enhance state tourism services, and motorist satisfaction.

In 1979 Mn/DOT established a comprehensive Trunk Highway Safety Rest Area Development Program. The non-interstate safety rest area system identifies needed rest area services at approximately 50 mile spacing intervals along a specified network of highways. This program is well defined and re-evaluated periodically to ensure the department eliminates unnecessary facilities, minimizes duplication of comparable local non-commercial services and provides an adequate level of safety/service facilities along the designated routes. The Rest Area Development Program uses a comprehensive systems analysis process to evaluate and inventory available local non-commercial motorist service facilities and identify service needs within a highway segment.

Funds for site development for highway safety rest areas are allocated from Mn/DOT's state road construction account. Site development at each rest area, including R/W acquisition, parking lot, water well, site facilities, signing, security lighting and landscaping is estimated to be \$350 thousand each.

It is the goal of the department to complete construction of the statewide system of safety rest areas. Facility program development and cost estimates area based on FHWA and Mn/DOT design guidelines and standards.

Construction of these facilities will meet the public's future need for non-commercial rest areas along the designated highway segments for a minimum of 20 years and brings the department closer to completing this statewide program.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

- a. Daily custodial services provided through Green View, Inc. will cost approximately \$2 thousand per year per site (seasonal operation).

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

- b. District maintenance, repairs, equipment, and supplies are estimated to cost \$4 thousand per year per site (seasonal operation).

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

A systems analysis of the statewide network of highways identified for the safety rest area system has identified a lack of adequate, non-commercial safety rest areas on specific highway routes. Development of these safety rest areas will improve highway safety, improve customer satisfaction, and enhance the public's quality of life.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Carol R. Braun, L.A., Ph: 296-1648
Mn/DOT, Safety Rest Area Program Manager
MS 686
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Land Acquisitions-F.Y. 1998

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$350
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

1. PROJECT DESCRIPTION:

Funds to acquire land for a replacement site for the Maple Grove Truck station. The present site is part of an area that the city would like to redevelop as a use other than industrial/gravel pits. And at a level at least 15 ft below the present site elevation.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Land acquisition is needed prior to building development requests to allow for site planning and accurate cost estimating.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferral of land acquisition would delay planning and cost estimating on projects for future Capital Building requests.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Jordan Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$1,526
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$-0-
LOCATION (CAMPUS, CITY, COUNTY): Jordan, Scott

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

The project will consist of replacing the existing Jordan Truck Station at a new site or combining it with the Shakopee Truck Station. If the 2 truck stations are combined, an addition to the Shakopee building will be built to accommodate the additional space needs of both truck stations.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The present truck station is located on a small lot within a residential neighborhood.

The Jordan Truck Station is the only Mn/DOT Truck Station where the snow plows cannot be stored with the trucks inside a building, thus they have to be mounted to the truck each morning which delays the start of plowing.

The trucks are stored in 2 old buildings which are crowded and in inadequate condition. The ventilation systems do not meet present day standards.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The yearly utility budget will increase by approximately \$6 thousand.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742.
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Golden Valley Headquarters-Shop/Vehicle Storage Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$7,333
LOCATION (CAMPUS, CITY, COUNTY): Golden Valley, Hennepin

AGENCY PRIORITY (for projects in the 1996 session only):

_____ of _____ requests

1. PROJECT DESCRIPTION:

The project will consist of an 63,600 square foot addition to the shop and vehicle storage garage to provide additional space for vehicle maintenance, welding shop, crew room facilities for field maintenance, vehicle storage, wash bay, field/automotive supply storage and office, and inside parking for construction vehicles. The existing space will be renovated to provide parking and crew facilities for the highway helper program, work space for Building Services and continue to provide vehicle storage for maintenance.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The existing building was built in 1957 when the maintenance equipment was smaller. The vehicle maintenance shop needs to be expanded to provide safe, adequate working space for the mechanics who are working on larger equipment than the building was designed for. Also the fleet has increased, more mechanics are now working, and we need additional stalls.

Additional space is required to house maintenance equipment inside due to increased size and the addition of specialized equipment that requires heated storage space.

Space is required for the highway helper program which is currently housed in an old industrial building at 900 Xenia Ave that can be demolished at any time to complete the frontage road for I-394.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The yearly operating budget would increase by approximately \$38 thousand when the addition is completed.

4. PREVIOUS PROJECT FUNDING:

\$50 thousand was appropriated in 1989 for planning and programming. (Laws 1989, Ch. 269, Sec. 2) \$262 thousand is being requested as part of the 1996 capital budget request for design development and construction documents.

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferring this project will force the vehicle maintenance shop and vehicle storage garage to operate in crowded, unsafe conditions. The highway helper program may have to find rental space to house their equipment and employees. Vehicle that which should be housed inside will continue to be outside, which could shorten their life cycle.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742.
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Northfield Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$600
LOCATION (CAMPUS, CITY, COUNTY): Northfield, Rice

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

Construct a new 52' X 116' (6,032 sf) equipment storage building, complete with utilities, sanitary facilities, salt/sand storage building, pole storage building, fuel dispensing, site grading, gravel base, bituminous paving, fencing and minor landscaping.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The development should be constructed on a site that Mn/DOT would purchase using funds appropriated in 1989.

The project would replace an inadequate site presently located in a residential neighborhood.

The new building would provide adequate storage for equipment and provide necessary facilities for the employees consistent with codes and employees right to a proper eating and meeting/training place.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

A minimal increase to yearly utility budget, since the new larger building will be more energy efficient.

4. PREVIOUS PROJECT FUNDING:

Funds were appropriated in fiscal 1989 capital budget to purchase land for the project. (Laws 1989, Ch. 269, Sec. 2)

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the truck station operation will continue in a residential neighborhood.

The project will be built using a standard truck station design developed by the Mn/DOT Building Section based on the maintenance equipment and personnel at the site. These standard designs have been used since 1981 and updated as needed.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Isle Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$140
LOCATION (CAMPUS, CITY, COUNTY): Isle, Mille Lacs

AGENCY PRIORITY (for projects in the 1996 session only):

_____ of _____ requests

1. PROJECT DESCRIPTION:

The project will consist of a 20' X 71' (1,420 sf) addition to the building to provide crew room, toilet and locker rooms and storage for one vehicle. The ventilation system will be updated and the exterior of the existing building will receive an exterior insulation and stucco finish to make it compatible with the addition and bring it up to energy code envelope requirements.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The addition will provide necessary facilities for employees of both sexes consistent with code and the employees right to have a proper place to eat and meet.

The updated ventilation system will be at the same standard being provided in a new facility.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor increase to yearly utility budget.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Northhome Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$200
LOCATION (CAMPUS, CITY, COUNTY): Northhome, Koochiching

AGENCY PRIORITY (for projects in the 1996 session only):

_____ of _____ requests

1. PROJECT DESCRIPTION:

To construct a 44' X 52' (2,288 sf) addition to the building which will provide storage space for 2 vehicles, a new crew room, locker room, male and female rest rooms.

The existing ventilation system will be upgraded to current department standards.

The building floor drain system will be reworked to eliminate the truck wash water from entering the sanitary sewer drain field which is a violation of EPA rules.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The addition will provide storage space for additional maintenance equipment assigned to the site which is presently stored outside. The crew and rest rooms will provide facilities for both sexes and adequate space for eating and meeting/training.

The existing obsolete heating and ventilation system will be replaced to bring the building up to present department standards.

Removing the truck wash water from the drain field will prevent potential contamination to the ground water system and bring the site in compliance with EPA rules.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor increases to utility cost/year.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

Deferring the project will continue the storage of equipment outside when it should be protected from the elements to extend its life cycle. Delay the wash water situation could increase our liability to ground water contaminations.

The addition will be built using the same design standards used for the standard truck station based on the equipment and personnel assigned to the site.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Blue Earth Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$178
LOCATION (CAMPUS, CITY, COUNTY): Blue Earth, Faribault

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

The project will consist of removing the back wall of the building and adding 10' X 150' (1,500 sf) to provide additional depth to the building to store large/longer equipment.

The existing ventilation system will be brought up to the same standards used in a new facility.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The addition is needed so that there is adequate safe vehicle storage space and work space around the equipment.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor increases to yearly utility budget.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Little Falls Truck Station-Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$173
LOCATION (CAMPUS, CITY, COUNTY): Little Falls, Morrison

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

1. PROJECT DESCRIPTION:

Construct a 32' X 48' (1,536 sf) addition to provide space for the mechanic to work in. This space will include a truck lift and crane. The existing building will be remodeled to provide a subarea office and shower.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The mechanic located at this site requires proper space that meets fire and safety codes. The hoist will allow the servicing of trucks locally rather than taking them to Brainerd.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

Minor impact to yearly utilities budget.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: TRANSPORTATION

PROJECT TITLE: Detroit Lakes Headquarters-Addition and Remodeling

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$156

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$6,100

LOCATION (CAMPUS, CITY, COUNTY): Detroit Lakes, Becker

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

The project will consist of addition to and remodeling of the headquarters building which housed the Department of Transportation (Mn/DOT) and the State Patrol. The addition will provide additional office space, training rooms, conference rooms, a lunch room and restroom facilities in the office area. New space will be provided for the Mn/DOT state sign shop. The vehicle maintenance shop will be expanded to accommodate repair of longer/larger equipment. The inventory center will be relocated to provide a proper shipping and receiving area. Additional vehicle storage space will be provided for larger equipment and to house equipment stored outside.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

This project is needed to provide an up-dated working environment for the district staffs of both Mn/DOT and the State Patrol. Due to the age of the building it is very difficult to keep up with communication and data systems requirement. The present facility was constructed in 1958.

The vehicle maintenance shop and storage garages need to be expanded to accommodate the longer/larger equipment used for snow and ice removal.

The state sign shop is functioning in a crowded, inadequate work space. This shop provides the sign fabrication needs of the northern half of the state. The entire building needs renovation to correct health, safety and code deficiencies (accessibility, life safety, energy, plumbing, heating, ventilation and air conditioning, electrical, and lighting) in the present facilities.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

When the addition and remodeling is completed the yearly utility budget will increase by approximately \$15 thousand.

4. PREVIOUS PROJECT FUNDING:

Design Fees: \$100 thousand was appropriated in 1990 capital budget and \$156 thousand will be requested in the 1998 capital budget.

Material Laboratory: \$344 thousand was appropriated in 1990 capital budget to construct a new Materials Laboratory, which was needed due the additional testing the district was required to perform for the highway construction program.

Welding Shop: \$327 thousand was appropriated in 1994 capital budget to construct a welding shop addition to solve space and life safety problems that could not be deferred until this project is done. (This addition is consistent with the long range plan for the building).

Accessibility Issues: \$216 thousand from the 1989 Accessibility Funding (1989 Chap 300, Art. 1, sec. 14) to Department of Administration was used to construct and elevator/main lobby entrance to the building. (This addition is consistent with the long range plan for the building).

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Design Fees-F.Y. 2000

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$612
LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

None.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect-Building Section, 297-4742
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

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12/07/95 9:14am jms

1. PROJECT DESCRIPTION:

Design Fees to complete design and construction document for projects located at: Virginia Headquarters: office addition, Hinkley TS: replacement, Crookston Headquarters: warm storage addition, Morris Headquarters: warm storage addition, Maple Grove TS: replacement, Traffic Management Center: replacement, Camden TS: addition, Plymouth TS: addition, Anoka TS: addition, Eden Prairie TS: addition, Mendota Heights TS: addition, Oakdale Headquarters: addition.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Design fees are needed prior to requesting construction funding to allow for completion of a detailed construction cost estimate.

Construction documents will be completed so that construction costs requests will be accurate and will result in minimal delays in starting construction once funds are appropriated.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

None.

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Madelia-Truck Station-Replacement

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$439
LOCATION (CAMPUS, CITY, COUNTY): Madelia, Watonwan

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

Construct a new 52' x 90' (4,680 sf) equipment storage building complete with utilities, sanitary facilities, salt/sand storage building, site grading, gravel base, bituminous paving, fencing and minor landscaping.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The development would be constructed on a site that Mn/DOT would purchase using funds appropriated in 1994.

The project would replace an inadequate leased site presently located within a residential neighborhood.

The new building would provide adequate storage for equipment and provide necessary facilities for the employees consistent with codes and the employees right to a proper eating and meeting/training place.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

A minimal increase to yearly utility budget, since the new larger building will be more energy efficient.

We would terminate a \$3 thousand/yr lease for 1,320 sf of space.

4. PREVIOUS PROJECT FUNDING:

\$40 thousand was appropriated in fiscal 1994 capital budget to purchase land for the project. (Laws 1994, Ch. 643, Sec. 15)

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the truck station operation will continue in a residential neighborhood.

The project will be built using a standard truck station design developed by the Mn/DOT Building Section based on the maintenance equipment and personnel at the site. These standard designs have been used since 1981 and updated as needed.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742.
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Windom Headquarters-Warm Storage Addition

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$825
LOCATION (CAMPUS, CITY, COUNTY): Windom, Cottonwood

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

The project will consist of a 60' x 192' (11,520 sf) addition to the south end of vehicle storage garage to provide space for the bridge and building maintenance crews, sign shop and vehicle storage, equipment service bay and wash bay.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

The addition would provide a separate inside heated work space for the bridge crew during the winter. This room would be provided with ventilation required for welding and the proper fire separation as required by building codes.

The addition would provide adequate space for the sign shop for sign fabrication and storage, sign truck storage and office space.

The equipment service bay would be used by maintenance personnel to do routine maintenance on their equipment. A mobile vehicle lift system would be provided.

The wash bay would be sized to provide adequate space to clean the maintenance equipment in a separate space with adequate ventilation and protection from over spray.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

The yearly utility budget would be increased by approximately \$2 thousand.

4. PREVIOUS PROJECT FUNDING:

\$36 thousand was appropriated in 1994 capital budget for planning and design. (Laws 1994, Ch. 643, Sec. 15)

5. OTHER CONSIDERATIONS (OPTIONAL):

By deferring this project the only space for the bridge crew to work in the winter is part of the warm vehicle storage garage which does not have proper ventilation and exhaust for welding or in an unheated pole building, neither of which meets code for this type of work. Safety is a concern for these operations. Crowded conditions will continue in the sign shop and the building maintenance will have to share space with other units.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Ronald Lagerquist, Architect - Building Section, 297-4742.
MS 715
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

AGENCY: Transportation, Department of
PROJECT TITLE: Staples Vicinity Safety Rest Area, T.H. 10/210

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-
STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$280
LOCATION (CAMPUS, CITY, COUNTY): Staples vicinity, T.H. 10/210, Todd County

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

Construct a public, non-commercial, Class I safety rest area including rest room building, grading and paving, site development, sewer and water systems, signing, lighting and landscaping. This proposed safety rest area will be located on T.H. 10 and T.H. 210, between Staples and Motley, MN. The facility is estimated to require a minimum of 40 car and 10 truck parking stalls based on projected 20 year 2-way average daily traffic volumes. The building will include an entry vestibule, lobby area, rest rooms, and a mechanical storage room. The building size will be approximately 1,600 sq. ft. Minnesota Department of Transportation (Mn/DOT) will acquire approximately 25 acres of land to construct this safety rest area.

Site selection, public hearings, preliminary design, environmental documentation, staff approved geometric layout, and R/W acquisition will be programmed and completed as part of the highway development process.

This appropriation will trigger final construction document preparation for the grading and paving and building construction projects.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Completing construction of the established system of safety rest areas fulfills Mn/DOT Strategic Plan "Vision" by: serving client needs, improving the State's

quality of life, and striving to lower the State highway accident rates. Mn/DOT has collected public opinion of rest area services through regularly scheduled public user surveys and determined that for Class I safety rest area, over 98% of all respondents of the survey group feel Safety Rest Areas are a "good use of the motorist State and Federal tax money" and as many as 85% of the respondents in a recent survey prefer using safety rest areas over commercial facilities. A nationwide random telephone surveys of licensed drivers documented the majority of motorists, 60%, prefer non-commercial rest area facilities.

Safety rest areas provide non-commercial, safe emergency stopping and rest facilities for motorists and commercial truckers. These facilities will improve highway safety, enhance state tourism services, and motorist satisfaction.

In 1979 Mn/DOT established a comprehensive Trunk Highway Safety Rest Area Development Program. The non-interstate safety rest area system identifies needed rest area services at approximately 50 mile spacing intervals along a specific network of highways. This program is well defined and re-evaluated periodically to ensure the department eliminates unnecessary facilities, minimizes duplication of comparable local non-commercial services, and provides an adequate level of safety/service facilities along the designated routes. The Rest Area Development Program uses a comprehensive systems analysis process to evaluate and inventory available local non-commercial motorist service facilities and identify service needs within a highway segment.

This proposed Staples vicinity facility is located approximately 50 miles from each of the next existing T.H. 10 rest areas. The Frazee rest area is located approximately 52 miles to the west and the St. Cloud rest area and travel information center 60 miles to the southeast. Presently there are no comparable non-commercial stopping facilities on T.H. 10 between St. Cloud and Frazee, MN.

Developing a safety rest area in the Staples vicinity on the combined section of T.H. 10 and T.H. 210 eliminates a need for additional rest area facility development in the T.H. 210 segment between Henning and Brainerd.

Funds for site development for highway safety rest areas are allocated from Mn/DOT's state road construction account. It is the goal of the department to

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

complete construction of the statewide system of safety rest areas. Facility program development and cost estimates area based on FHWA and Mn/DOT design guidelines and standards.

Construction of this facility will meet the publics future need for non-commercial rest areas on this designated segment for a minimum of 20 years and brings the department closer to completing this statewide program.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

- a. Daily custodial services provided through Green View, Inc. will cost approximately \$50 thousand per year.
- b. District maintenance, repairs, equipment, and supplies are estimated to cost \$22 thousand per year.
- c. The total project construction cost, including R/W acquisition, building, grading and surfacing parking lots, water and waste water systems, site facilities, signing, lighting and landscaping is estimated to be \$1.25 million.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

A systems analysis of the statewide network of highways identified for the safety rest area system has identified a lack of adequate, non-commercial safety rest areas on this segment of T.H. 10 and T.H. 210. Mn/DOT believes construction of a safety rest area on T.H. 10 will improve highway safety, improve customer satisfaction, and enhance the public's quality of life.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Carol R. Braun, L.A., Ph: 296-1648
Mn/DOT, Safety Rest Area Program Manager
MS 686
395 John Ireland Blvd.
St. Paul, MN 55155

AGENCY CAPITAL BUDGET REQUEST

Form D-1

Building Project Detail

Fiscal Years 1996-2001

Dollars in Thousands (\$137,500 = \$138)

AGENCY: Transportation, Department of

PROJECT TITLE: Class II Safety Rest Area Development Program, F.Y. 2000-01

STATE APPROPRIATION REQUEST FOR 1996 SESSION: \$-0-

STATE APPROPRIATION ESTIMATE FOR 1998 SESSION: \$-0-

STATE APPROPRIATION ESTIMATE FOR 2000 SESSION: \$160

LOCATION (CAMPUS, CITY, COUNTY): Statewide

AGENCY PRIORITY (for projects in the 1996 session only):

____ of ____ requests

1. PROJECT DESCRIPTION:

Construct 4 seasonal public, non-commercial, Class II safety rest areas including; vault-type toilet building, parking area, water well, site facilities signing, security lighting, and landscaping. Development of new Class II safety rest area facilities or upgrading of existing Minnesota Department of Transportation (Mn/DOT) rest areas to include a vault toilet building will be considered for sites on a designated service network of highways. The 4 proposed Class II safety rest areas identified for this biennium will be selected based on comprehensive analysis of motorist service needs and availability of comparable non-commercial, free public facilities, local partnership opportunities, and alternative funding opportunities.

Each building is approximately 200 sq. ft. and is estimated to cost \$40 thousand.

2. PROJECT RATIONALE AND RELATIONSHIP TO AGENCY LONG-RANGE STRATEGIC GOALS AND CAPITAL PLAN:

Completing construction of the established system of safety rest areas fulfills Mn/DOT Strategic Plan "Vision" by: serving client needs, improving the State's quality of life, and striving to lower the State highway accident rates. Mn/DOT has collected public opinion of rest area services through regularly scheduled public user surveys and determined that for Class II safety rest areas, over 98% of all respondents of the survey group feel Safety Rest Areas

are a "good use of the motorist State and Federal tax money" and as many as 75% of the respondents in a recent survey prefer using safety rest areas over commercial facilities. A nationwide, random telephone survey of licensed drivers documented the majority of motorists, 60%, prefer non-commercial rest area facilities.

Class II safety rest areas provide non-commercial, safe emergency stopping and rest facilities for motorists and commercial truckers. These facilities will improve highway safety, enhance state tourism services, and motorist satisfaction.

In 1979 Mn/DOT established a comprehensive Trunk Highway Safety Rest Area Development Program. The non-interstate safety rest area system identifies needed rest area services at approximately 50 mile spacing intervals along a specified network of highways. This program is well defined and re-evaluated periodically to ensure the department eliminates unnecessary facilities, minimizes duplication of comparable local non-commercial services, and provides an adequate level of safety/service facilities along the designated routes. The Rest Area Development Program uses a comprehensive systems analysis process to evaluate and inventory available local non-commercial motorist service facilities and identify service needs within a highway segment.

Funds for site development for highway safety rest areas are allocated from Mn/DOT's state road construction account.

It is the goal of the department to complete construction of the statewide system of safety rest areas. Facility program development and cost estimates area based on FHWA and Mn/DOT design guidelines and standards.

Construction of these facilities will meet the public's future need for non-commercial rest areas along the designated segments for a minimum of 20 years and brings the department closer to completing this statewide program.

3. IMPACT ON AGENCY OPERATING BUDGET (FACILITIES NOTE):

- a. Daily custodial services provided through Green View, Inc. will cost approximately \$2 thousand per year per site (seasonal operation).

AGENCY CAPITAL BUDGET REQUEST
Building Project Detail (Cont'd.)
Fiscal Years 1996-2001
Dollars in Thousands (\$137,500 = \$138)

Form D-1

b. District maintenance, repairs, equipment, and supplies are estimated to cost \$4 thousand per year per site (seasonal operation).

c. Site development at each rest area, including R/W acquisition, parking lot, water well, site facilities, signing, security lighting and landscaping, is estimated to be \$350 thousand each.

4. PREVIOUS PROJECT FUNDING:

None.

5. OTHER CONSIDERATIONS (OPTIONAL):

A systems analysis of the statewide network of highways identified for the safety rest area system has identified a lack of adequate, non-commercial safety rest areas on specific highway routes. Development of these safety rest areas will improve highway safety, improve customer satisfaction, and enhance the public's quality of life.

6. PROJECT CONTACT PERSON, TITLE, AND PHONE:

Carol R. Braun, L.A., Ph: 296-1648
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