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**REPORT ON
YOUTH EMPLOYMENT
AND
TRAINING PROGRAMS**

**Minnesota Department of Jobs and Training
Community Based Services Division
St. Paul, Minnesota**

**December 1993
In Accordance with
Minnesota Statutes 268.362 to 268.367**

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INTRODUCTION

This report provides an overview of the Summer Youth Employment and Training Program funded under the Job Training Partnership Act and the Minnesota Youth Program. The report contains a statistical profile of the young people served, program costs and results achieved.

The Governor and the Legislature have demonstrated their concern regarding the importance of preparing individuals with the necessary skills to compete in an ever-changing marketplace. The community-based programs profiled in this report can serve as a vehicle to achieve all or some of the following goals:

- * Reducing teenage pregnancy;
- * Coordinating education and job training services;
- * Providing community service opportunities for youth;
- * Increasing literacy rates among disadvantaged youth;
- * Decreasing the number of youth using drugs and alcohol;
- * Decreasing the number of youth involved in juvenile crime;
- * Increasing the leadership skills and self-esteem of youth;
- * Decreasing the number of youth receiving public assistance;
- * Providing training for young women in non-traditional occupations.

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See also the map at the end of the report for the list and location of service delivery areas/local contact persons.

MINNESOTA YOUTH PROGRAM

The Minnesota Youth Program is authorized by Minnesota Statutes, Sections 268.31 to 268.36. The program serves youth between the ages of 14 and 21: 90% of the participants must be economically disadvantaged. The Minnesota Youth Program is delivered throughout the state in coordination with the Title IIB program funded under the Job Training Partnership Act. The goals of the Minnesota Youth Program include:

- * Develop employability skills;
- * Improve school retention and completion;
- * Improve academic performance, including math and reading comprehension;
- * Increase the leadership skills and self-esteem of youth; and
- * Coordinate with other community services organizations, local educational agencies, law enforcement agencies and drug/alcohol prevention and treatment programs.

The program operates throughout the State of Minnesota through the Service Delivery Areas/Private Industry Councils (see the map at the end of this report).

The Minnesota Youth Program provides services year-round complementing the federal program which operates in the summer months only.

A young person may receive a combination of the following services based on an assessment of individual need: academic enrichment and basic skills training, work experience, youth service corps experiences, community service opportunities, personal counseling, drug awareness training, vocational counseling, life skills training, mentoring, peer support groups, tutoring services.

Service Delivery Areas make available three academic enrichment strategies that integrate work and learning -- work-based learning, classroom - based enrichment and summer jobs. Results indicate that it is possible to reduce the learning losses shown by disadvantaged youth during the long summer vacation, and improve their reading and math skills and decision making and problem solving skills.

During 1993, the Minnesota Department of Jobs and Training and the local Service Delivery Areas began restructuring a portion of the youth programs into Youth Service Corps. The Service Delivery Areas operated well organized Youth Service Corps which focused on community service projects that addressed unmet human service, public safety, environmental and educational needs.

JOB TRAINING PARTNERSHIP ACT TITLE SUMMER YOUTH EMPLOYMENT AND TRAINING PROGRAM

The Summer Youth Employment and Training Program is funded under Title II-B of the Job Training Partnership Act (JTPA). All participants must be economically disadvantaged and between the ages of 14 and 21. The purpose of the program is:

- * To enhance the basic educational skills of youth;
- * To provide eligible youth with exposure to the world of work;
- * To encourage school completion or enrollment in supplementary or alternative school programs; and
- * To enhance the citizenship skills of youth

The program operates throughout the State of Minnesota through the Service Delivery Areas/Private Industry Councils (see the map at the end of this report).

Service Delivery Areas make available three academic enrichment strategies that integrate work and learning -- work-based learning, classroom-based enrichment and summer jobs.

The summer academic enrichment program funded through the employment and training system provides the only summer opportunity that most economically disadvantaged youth have to maintain or improve the basic skills necessary for employment: reading, writing, math, listening comprehension, oral communication, problem solving, decision making skills.

Results show that participation in academic enrichment strategies can significantly boost a youth's academic competence, and all 1993 sites provided documentation of improved reading and math scores.

During 1993, the Minnesota Department of Jobs and Training and the local Service Delivery Areas began restructuring a portion of the youth programs into Youth Service Corps. The Service Delivery Areas operated well organized Youth Service Corps which focused on community service projects that addressed unmet human service, public safety, environmental and educational needs.

NORTHWEST SERVICE DELIVERY AREA

The Northwest Service Delivery Area serves residents of Kittson, Marshall, Norman, Pennington, Polk, Red Lake and Roseau counties.

The Northwest SDA operated the summer youth programs in conjunction with the Inter-County Community Council (ICCC) and the University of Minnesota-Crookston.

The JTPA II-B funds available for the summer program included the base allocation of \$325,068, the supplemental allocation of \$79,255, and the 1992 carry-in of \$21,342 for a total JTPA amount of \$425,665. The MYP allocation was \$138,420. 194 youth participated in the JTPA II-B program and 105 in the MYP program.

Orientation

Summer youth participants were provided a four day residential orientation at the University of Minnesota-Crookston campus. During this intensive four day encampment, the youth participated in discussion sessions on non-traditional employment, the meaning of citizenship, self-esteem issues, and program objectives. Employers gave presentations about what was expected in the workplace.

Youth Service Corps

The summer program had two very successful youth service crews. One crew worked on the construction of a storage building for the SELF Program (Self Empowerment for Low Income Families). A Vocational Education Instructor was employed to provide the work supervision and academic programming for this crew. The participants developed their math and reading skills by reading blueprints, measuring lumber, and following instructions in the use of power equipment.

The second crew composed primarily of special needs students worked at a water treatment plant painting pipes and providing maintenance services. A Special Education Instructor was employed as the crew supervisor. The youth learned to read instructions in order to identify the appropriate types of paint for different types of pipes. Both projects were highly visible and well received in the communities.

Academic Enrichment

44 youth who were identified as in need of academic enrichment activities participated in educational programs located in the public schools. Post-testing showed a 5% increase in reading and a 4% increase in math skills.

RURAL MN CONCENTRATED EMPLOYMENT PROGRAM INC.

Rural MN CEP Inc. serves a nineteen county area in North Central and West Central Minnesota which includes Becker, Beltrami, Cass, Clay, Clearwater, Crow Wing, Douglas, Grant, Hubbard, Lake of the Woods, Mahnommen, Morrison, Otter Tail, Pope, Stevens, Todd, Traverse, Wadena and Wilken Counties.

Rural MN CEP operated the summer youth programs in conjunction with 37 schools.

The JTPA funds available for the summer program included the base allocation of \$1,698,419, the supplemental allocation of \$414,090 and the carry-in of \$77,810 for a total JTPA amount of \$2,190,319. The MYP allocation was \$669,442. 1,325 youth participated in the JTPA II-B program and 445 in the MYP program.

Target Groups

32% of the II-B participants were youth with disabilities and 23% were youth from families receiving public assistance.

Academic Enrichment

37 schools provided academic enrichment training for 349 II-B participants and 78 MYP participants. The participants showed an average .81 grade level gain on the CASAS reading test and a .75 grade level gain on the math test. Academic enrichment instruction was individualized through the selection of age and ability appropriate materials. In some areas, the instructional materials were computerized.

Work Experience

1,177 II-B participants and 437 MYP participants were placed in work experience positions in 707 worksites. Community improvement projects included cleaning up flood damaged schools, public housing and public agencies; developing campsites and trails in parks; providing summer recreational leadership; and providing child care in agency settings.

Private Sector On-the-Job Training

37 youth participated in private sector on-the-job training experiences during the summer in a variety of positions including bank teller, cashier, sales/ stock clerk, route driver, equipment operator, mechanic, wood machinist, photographer's assistant, and receptionist.

NORTHEAST MN OFFICE OF JOB TRAINING

The Northeast MN Office of Job Training serves residents of a seven-county area including Aitkin, Carlton, Cook, Itasca, Koochiching, Lake and St Louis counties excluding the City of Duluth.

The Northeast Office of Job Training operated the summer youth programs in conjunction with Arrowhead Economic Opportunity Agency.

The JTPA II-B funds available for the summer program included the base allocation of \$761,126, the supplemental allocation of \$185,569 and the carry-in of \$200,080 for a JTPA total of 1,146,775. The MYP allocation was \$373,256. 682 youth participated in the JTPA II-B program and 303 in the MYP program.

Work Experience

112 youth were involved in community improvement projects including planting flowers at entrances to communities, renovation of high school and community buildings, beautification of parks and baseball fields, painting and upkeep of historical buildings, city halls, community centers and high schools, landscaping at hospitals, cemeteries and forestry sites, and grounds preparation for county fairs and arts-crafts festivals.

Academic Enrichment

47 youth worked on reading, writing and mathematics upgrading in the academic enrichment component. Seven attained a GED, 11 showed improvement in reading skills, and 10 showed improvement in math skills. Field trips to local businesses provided youth with opportunities to learn about private sector employment options.

In addition to providing the youth with a positive work experience, the program provided 21 seminars to the youth addressing: 1) the personal decision-making involved in the use of drugs and alcohol with ramifications to employment, job performance, personal safety and personal values and 2) safety at the worksite through proper tool usage and procedures.

Career Day tours were scheduled to familiarize participants with area technical and community colleges.

CITY OF DULUTH SERVICE DELIVERY AREA

The Duluth SDA provides services to residents of the City of Duluth and residents of the Northeast SDA in some instances. The Duluth Job Training Office operated the summer programs in conjunction with the Employment Opportunity Center, Independent School District #709 and the local Area Learning Center.

The JTPA funds available for the summer program included the base allocation of \$189,313, the supplemental allocation of \$46,156, and the carry-in of \$2,786 for a total of \$238,255. The MYP allocation was \$124,428. One hundred seventy six (176) youth participated in the JTPA program and two hundred twenty one (221) youth in the MYP program.

Target Groups

40% of the IIB participants were from families receiving public assistance and 29% were youth with disabilities. 37% of the MYP participants were public assistance recipients and 38% were individuals with disabilities.

Work Experience and Youth Service Corps

176 youth participated in work experience positions. 151 youth were involved in the traditional scattered site positions and 25 were involved in Youth Service Corps crews. Participants in the Youth Service Corps crews attended a two day service learning training session. The Youth Service Corps crews were involved in a variety of community improvement projects including widening a fairway at a public golf course, painting rooms in the Community Action Program building, digging drainage ditches, clearing vacant lots for community purposes, cleaning the stadium, building trails, planting and maintaining flower beds and painting the hockey rink and bocceball courts. The crews also traveled to Des Moines, Iowa to help with flood relief efforts.

Academic Enrichment

All participants were required to participate in the 8 week academic enrichment program operated by the local school district unless they had maintained a C average in a post-secondary program. 95% of the 166 participants maintained or increased their scores in reading comprehension, number operation or problems solving.

The academic enrichment component was provided at the worksite for the Youth Service Corps participants.

PRIVATE INDUSTRY COUNCIL 5

Private Industry Council 5 serves residents of eleven counties in Central Minnesota including Chisago, Isanti, Kanabec, Kandiyohi, McLeod, Meeker, Mille Lacs, Pine, Renville, Sherburne and Wright counties. PIC 5 operated the summer youth programs in conjunction with the local school districts and the work experience subcontractor, Lakes and Pines Community Action Councils. The JTPA II-B funds available for the summer program included the base allocation of \$809,746, the supplemental allocation of \$197,423, and the carry-in of \$124,232 for a total of \$1,131,401. The MYP allocation was \$384,169. 666 youth participated in the JTPA II- B program and 254 in the MYP program.

Target Groups

The youth served in the summer programs included a significant number of youth with disabilities (55.5%), public assistance recipients (20.6%), dropouts (14%), and offenders (13.8%) and well as teen parents, recovering chemically dependent youth and foster children. Job coaches were provided for 85 special needs youth who would not have been able to participate without the additional supervision.

Coordination with Community Agencies

Coordination with over 400 community agencies contributed to the success of the summer youth program. Agencies assisted with recruitment, academic enrichment, work experience, additional supportive services, and youth corps projects.

Youth Service Corps

83 youth participated in nine youth service corps projects. The corps projects included testing for water pollution and contaminants in lakes and rivers flowing into the Minnesota River, planting flower gardens, developing bike and hiking trails along the St. Croix River, and building erosion prevention projects. With one exception, all corps projects were linked to related academic enrichment experiences.

Academic Enrichment

Seventeen educational programs provided the academic enrichment experiences for 390 youth. More than 300 of the youth in 16 of the 17 programs received academic credit towards graduation. 74% of the participants increased and 12% maintained their math skills level at the completion of the program. 63% increased and seventeen percent maintained their reading level at the end of the program.

Additional program offerings included lifeskills training, career exploration, aptitude and interest inventory testing, drivers education, computers, graphic arts, auto mechanics, water testing, critical thinking, and drug education.

SOUTHWEST MN PRIVATE INDUSTRY COUNCIL

The Southwest MN Private Industry Council serves residents of a 14 county area in Southwest Minnesota including Big Stone, Chippewa, Cottonwood, Jackson, Lac Qui Parle, Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood, Rock, Swift, and Yellow Medicine counties. The SW MN PIC operated the summer youth programs in cooperation with the Educational Cooperative Service Unit (ECSU) and Southwestern Technical College (STC).

The JTPA II-B funds available for the summer program included the base allocation of \$275,917, the supplemental allocation of 67,271, the 1992 carry-in amount of \$37,922 for a total of \$381,110. The MYP allocation was \$286,012. 233 youth participated in the JTPA II-B program and 248 in the MYP program.

Youth Service Corps

The summer program had very successful youth service corps crew at Split Rock Creek State Park. The crew planted more than 170 saplings, helped with the electrification effort in the campground, repairing flood-related damage in the park after a dam break, installed wood duck houses, and aided with exotic plant control. The outcome of the youth corps was beyond expectations. The crew accomplished a great deal of work and the participants indicated that sharing the work and the academic enrichment activities as a team was a very positive experience.

Academic Enrichment

141 students were enrolled in the academic enrichment component of the program at seventeen sites. In addition to an individualized reading and math curriculum, this program offered a three day Career Exploration Workshop jointly sponsored by the PIC, the Educational Cooperative Service Unit and the Southwest Technical College. Participants were exposed to information on specific careers and were given the opportunity to try out some skills needed for the occupations.

SOUTH CENTRAL PRIVATE INDUSTRY COUNCIL

The South Central Private Industry Council serves residents of 9 counties in south central Minnesota including Blue Earth, Brown, Faribault, Le Sueur, Martin, Nicollet, Sibley, Waseca and Watonwan counties. The South Central PIC operated the summer youth program in conjunction with 20 school districts and the Minnesota Valley Action Council.

The JTPA funds available for the summer program included the base allocation of \$281,614, the supplemental allocation of \$68,660, the carry-in amount of \$41,456 for a JTPA total of \$391,730. The MYP amount was \$252,777. 263 youth participated in the JTPA II-B program and 358 youth in the MYP program.

Youth Service Corps

48 youth were involved in 11 youth service corps crews. The crews worked on various community improvement projects in 6 cities and 3 school districts including repairing and painting buildings, cleaning buses, planting and maintaining parks, and cleaning schools.

Academic Enrichment

284 youth participated in the summer academic enrichment programs in 18 secondary schools or GED program sites in 20 separate school districts. All received academic credit. Fourteen and fifteen year olds received academic enrichment services only, while older youth participated in both academic enrichment and work.

SOUTHEASTERN MINNESOTA PRIVATE INDUSTRY COUNCIL

The Southeastern MN Private Industry Council serves residents of 10 southern Minnesota counties including Dodge, Fillmore, Houston, Mower, Freeborn, Olmsted, Steele, Rice, Wabasha, and Goodhue counties. The Southeastern MN PIC operated the summer youth programs in conjunction with St. Olaf University and Winona State University. The JTPA funds available included the base allocation of \$392,984, the supplemental allocation of \$95,813, the 1992 carry-in amount of \$35,311 for a JTPA total of \$524,108. The MYP allocation was \$335,449. 295 youth participated in the JTPA program and 438 in the MYP program.

Academic Enrichment

Campus Connection, the academic enrichment program operated at St. Olaf College and Winona State College, was exceptional. The program was designed to provide a neutral yet educationally conducive environment that allowed the youth to rid themselves of labels attached by schools, communities and families. These settings allowed the youth to experience education in a new light: small classrooms using non-traditional methods. Youth were selected on the basis of their academic performance, attendance history, desire to attend, recommendations from school personnel and approval by parents. A high degree of responsibility was placed on the youth allowing them to buy into the program before they attended.

84 youth participated in the four week residential program on the college campuses. The participants stayed in campus dormitory rooms during the week and returned to their homes for the weekends. The curriculum focused on math, English and computers. Life skills training addressed the complex issues of adolescence.

The academic enrichment program showed both quantitative and qualitative results. Participants in previous programs showed an average GPA increase of .5 and increased attendance of 4 days per quarter. The response to the program by the students, the parents and the teachers was overwhelmingly positive. Small class size, innovative teachers and teaching techniques, and caring peer counselors were reasons cited for the program's success and popularity. Several students suggested that the program be extended beyond the four week period.

Youth Service Corps

The SDA operated two youth service corps during the summer of 1993. Both were very successful. The first crew of 5 youth took on flood-related projects in the Red Wing-Lake City area. These youth had reputations in their communities that made it difficult to find traditional work experiences, but they made a substantial contribution to these communities. The youth on the second crew were all court-referred participants. This crew completed landscaping projects, assembled playground equipment, and provided day care services at the Albert Lea Community Day Care Center.

HENNEPIN-SCOTT-CARVER SERVICE DELIVERY AREA

The Hennepin-Scott-Carver SDA has designated Hennepin County Training and Employment Assistance (TEA) as the recipient of grant funds and administrative entity for suburban Hennepin, Scott and Carver Counties. TEA operated the summer programs in conjunction with Twin Cities Tree Trust, HIRED, the Vocational Outreach Services, the Employment Action Center, and the Osseo School District. Scott County Employment and Training contracted with Twin Cities Tree Trust for group work sites and provided the other services for Scott County residents directly. Carver County Community Human Services provided most of the summer services for Carver County residents directly. Scott and Carver County contracted with the Carver-Scott Educational Cooperative for the academic enrichment component. The JTPA funds available for the summer program included the base allocation of \$520,610, the supplemental allocation of \$126,929, the 1992 carry-in of \$150,084 for a total of \$797,624. The MYP allocation was \$676,762 for Hennepin, \$41,723 for Scott County, and \$32,927 for Carver County. The Hennepin-Scott-Carver SDA served 750 youth under JTPA II-B and 958 under MYP.

Target Groups

The SDA made a strong commitment to serve youth with disabilities. 649 II-B participants and 612 participants were youth with mental, physical, emotional/behavioral or learning disabilities. The SDA has developed an exemplary coordination relationship with the Vocational Outreach Services (VOS) of Intermediate School District 287/ Hennepin Technical College/ Special Education Division in order to serve youth with disabilities in the summer programs. School districts identified 287 special needs youth eligible for the VOS program and provided transportation and tuition for the participants. VOS developed appropriate work experience sites for the youth, taught the worksite supervisors about adaptive equipment, and provided job coaches.

An example of a student success story: Kirk, who has cerebral palsy and uses a touch talker to communicate and an electric wheelchair for mobility, worked in the security department of the Veteran's Hospital this summer.

Work Experience

1,573 youth were placed in group or individual worksites. The majority were employed at group worksites in which they made improvements at community park and recreational facilities. Other youth were employed at individual worksites including public or private non-profit agencies.

Youth Service Corps

Scott and Carver Counties and the Carver-Scott Educational Cooperative operated a very successful Youth Service Corps using JTPA II-B, MYP and Youth Employment and Housing funds. This crew was involved in the construction and finishing work for a transitional housing project. A work-based math and reading curriculum was incorporated into the service corps experience.

MINNEAPOLIS EMPLOYMENT AND TRAINING PROGRAM

The Minneapolis Employment and Training Program serves residents of the City of Minneapolis. The City of Minneapolis contracted with Loring-Nicollet-Bethlehem Center and with the University of Minnesota to operate academic enrichment programs. The City of Minneapolis utilized 95 work experience sites. The JTPA funds available for the summer program included the base allocation of \$658,873, the supplemental allocation of \$160,639, and the 1992 carry-in amount of \$74,092 for the total of \$893,604. The MYP allocation was \$372,658. 629 youth participated in the JTPA II-B program and 346 in the MYP program. 52% of the participants were from families receiving public assistance. Of the total participants, 11% were white, 58% African American, 2% Hispanic, 8% American Indian, and 21% Asian.

Academic Enrichment

210 youth participated in academic enrichment programs. The participants in the ten week academic enrichment program operated by Loring-Nicollet-Bethlehem Center showed a average gain of 1.06 in their reading comprehension skills with slight gains in math. The participants in the University of Minnesota program attended academic enrichment courses associated with higher education and daily living skills. Participants in the Walkabout program operated by the Minneapolis School District gained academic credit for receiving instruction in math and reading and tutoring younger youth.

Youth Service Corp and Work Experience

The City of Minneapolis had several noteworthy youth service corps projects. One service corps crew of 10 youth built 230 compost bins that were sold and delivered to families in Minneapolis. The participants learned to measure wood, pound nails, stretch cloth, and test the wooden frames. Another crew removed a chain link fence near a freeway and constructed a wood fence and planted shrubbery. Other youth service corps crews constructed tot lots and trails at Minneapolis Park Board sites, landscaped Public Housing Authority buildings, and built erosion control devices. Participants in the Walk About Program walked about the neighborhood to identify community needs. As a result of this process, they planned and conducted a food drive and collected 1,500 pounds of food for the surrounding food shelves.

80 youth were placed at Two or More on the Northside of Minneapolis scraping and painting homes of elderly, disabled and low income residents. The program's goals were to provide meaningful work for the participants, teach them job skills, help low income people maintain their homes and improve the appearance of inner-city neighborhoods. Two thirds of the young workers were African American. Other youth were Asian, Hispanic, and American Indian. The youth participated in small group training sessions addressing issues of leadership, self-confidence, initiative, justice, self-discipline, respect, and integrity.

In addition to the youth service corps, there were 95 community improvement worksites in the Minneapolis area. Youth workers planted flowers, repaired bikes, worked in hospitals, and worked in various University of Minnesota Departments.

CITY OF SAINT PAUL SERVICE DELIVERY AREA

The St. Paul Service Delivery Area serves residents of the City of St Paul. The St. Paul SDA operated the summer youth programs in conjunction with the Center for Employment and Training (CET), St Paul Rehabilitation Center (SPRC), the Hmong Pacific Islander Association, the Special Education Department of the St Paul School District, Boys Totem Town, the Wilder Foundation, and St. Paul Technical College. The JTPA funds available included the base allocation of \$523,193, the supplemental allocation of \$127,559 and the 1992 carry-in of \$76,869 for a JTPA total of \$727,622. The MYP allocation was \$429,117. 978 youth participated in the JTPA II-B program and 1120 in the MYP program. Of the total participants, 25% were White, 30% African American, 6% Hispanic, 2% American Indian, and 37% Asian. 55% of the participants were from families receiving public assistance.

Academic Enrichment

31% of the youth participated in an academic enrichment component. Individuals recruited for this activity included those who had failed to pass required basic skill competency tests, those who were two grade levels below class ranking in basic skills, those with limited English proficiency, and special needs youth. Classes were offered in reading, writing, math, social studies, English as a second language and employability skills.

The academic enrichment component was offered to participants through a variety of specially designed programs. The Area Learning Center at the Center for Employment and Training provided class to 74 youth. The Saint Paul Rehabilitation Center provided special educational services and work experience to 90 severely and multiply-disabled youth. 45 disabled youth participated in life skills classes and work experience program to transition students to independent living in a collaboration between CET, Special Education, and the Wilder Foundation.

8 visually impaired youth participated in a program that provided independent living skills and work experience at modified worksites. 4 youth from the Minnesota Academy for the Deaf/Blind attended school and worked on campus. 19 students with high science and math aptitudes were enrolled in academic enrichment classes at the St. Paul Technical College. 30 Hmong participants from newly arrived families worked with case managers from the Hmong Minnesota Pacific Association to address issues related to balancing the world of work with their cultural and family value system.

Youth Service Corps

89 youth who participated in the summer Youth Service Corps started with a weekend retreat where team work, leadership, and work expectations were discussed. The participants built retaining walls in 5 city parks and 3 public works facilities, planted trees and shrubs at multiple boulevard locations, built storage bins at Como Zoo and Golf Course, and did landscaping at three city parks. 58 of the youth service corps participants were female. Over 600 youth were honored at Capitol City Youth Day at the State Capitol with awards, entertainment, food and learning activities.

ANOKA COUNTY SERVICE DELIVERY AREA

The Anoka County Job Training Center serves residents of Anoka County. The Anoka County Job Training Center operated the summer youth program in conjunction with Tree Trust, 4 school districts, and Metro North Community Education.

The JTPA funds available included the base allocation of \$321,574, supplemental allocation of \$78,403, and the 1992 carry-in of \$31,244 for a total of \$431,220. The MYP allocation was \$235,743. 321 youth participated in the JTPA program and 374 in the MYP program.

Academic Enrichment

182 youth participated in 5 academic enrichment projects including an English as a Second Language class operated by the Anoka area school districts and Metro North Community Education. Each project had its own emphasis, but all focused on basic language skills, math and vocational/employment skills. Students who were identified by their teachers as experiencing academic difficulties were targeted for these programs. 119 youth successfully completed the programs and received bonus awards. 154 youth received academic credit for their accomplishments in the academic enrichment program.

Work Experience and Youth Service Corps

361 youth were employed in 136 worksites. Two Youth Service Corps crews completed projects at two sites in the community. Corps participants built trails and repaired bridges and board walks at a nature center and built picnic facilities and trails in a park next to a HeadStart building. At both sites, the crew supervisors included work-based learning elements in the work experience.

Targeted Groups

16 severely disabled youth worked at 7 public sites. Anoka-Hennepin School District provided job coaches and transportation. Transition students from Anoka, Ramsey and Washington Counties were served in a cooperative effort with the Summer Lifetime Skills Program and Northeast Metro Technical College which combined summer jobs with apartment living to learn independent living skills.

DAKOTA COUNTY SERVICE DELIVERY AREA

Dakota County SDA provides summer youth program services to Dakota County residents.

The Dakota County Employment and Training Center operated the summer program in conjunction with Twin Cities Tree Trust, 10 area school districts, Dakota County Technical College and the Cedar Alternative Center.

The JTPA funds available included the base allocation of \$275,917, the supplemental allocation of \$67,271, and the 1992 carry-in of \$25,634 for a JTPA total of \$368,822. The MYP allocation was \$197,979. Two hundred and sixty six (266) youth participated in the JTPA program and four hundred thirty six (436) in the MYP program.

Academic Enrichment

149 youth participated in the academic enrichment component of the program which emphasized reading and math. The target groups included youth with emotional and behavioral disorders, youth who lacked English proficiency, potential dropouts and youth with physical disabilities. The academic enrichment sessions were five weeks long. Participants attended four days per week six hours per day. These participants then spent the other five weeks in work experience positions.

Youth Service Corps

Dakota County and Twin Cities Tree Trust established 6 youth service corps crews in various parks throughout the county. Over 130 youth participated in the crews which constructed retaining walls and timber edging within the parks and built amphitheaters, observation platforms, fishing piers, culverts and handicap accessible ramps.

RAMSEY COUNTY SERVICE DELIVERY AREA

Ramsey County Service Delivery Area serves residents of suburban Ramsey County (excluding the City of Saint Paul). Ramsey County SDA operated the summer youth program in conjunction with Northeast Metro Technical College, Mounds View School District. The JTPA funds available for the summer program included the base allocation of \$103,621, the supplemental allocation of \$25,264, and the 1992 carry-in of \$11,016 for a total of \$139,901. The MYP allocation was \$260,632. A total of 189 youth participated in the JTPA II-B program and MYP program.

Youth Service Corps

All youth were tested at the start of the program using the Test of Adult Basis Education (TABE). Forty seven youth who fell below grade level were then placed in one of 6 youth service corps crews. The 47 youth who participated in the Youth Service Corps crews completed the following projects in the community: planting of flower beds, building trails, repairing damage from vandalism in local parks, and painting ice rinks. The Director of the Roseville Parks and Recreation Department indicated that the crew assigned to his agency had a significant impact and that the quality of work was outstanding.

Academic Enrichment

Academic enrichment including work-related math and reading upgrading was provided to Youth Service Corps participants on the worksite. A teacher met with the crews 2-4 times per week for one hour. Assignments varied to fit each group. The crew leaders then continued teaching and applying those lessons throughout the week. The youth journaled weekly about their participation. Some basic skill instruction was also done at the local technical college.

The youth who completed the academic enrichment component showed an average grade level gain in reading of .67 and an average gain in math of 1.01. 61 youth received academic credit for the participation in the summer program. Presentations were arranged covering topics such as Sexuality/Sexual Harassment, Chemical Awareness, Overcoming and Living with Disabilities, Legal Consequences of at-risk activities.

Work Experience

The majority of the summer youth participants were placed in single worksites which were scattered throughout the Suburban Ramsey County area.

WASHINGTON COUNTY SERVICE DELIVERY AREA

Washington County SDA serves residents of Washington County.

Washington Job Training Office operated the summer youth programs in conjunction with Twin Cities Tree Trust, St. Croix Valley Youth Service Bureau, the Northeast Metro Transition Program, and the local school district.

The JTPA funds available for the summer program included the base allocation of \$115,928, the supplemental allocation of \$28,264 and the 1992 carry-in of \$28,735 for a total of \$172,927. The MYP allocation was \$106,933. 153 youth participated in the JTPA II-B program and 188 in the MYP program.

Target Groups

200 youth ages 14 to 21 were served in the program. 45% of these youth had a mental, physical, behavioral or learning disability.

Academic Enrichment

60 youth participated in one of the five academic enrichment programs. 23 were involved in an in-school career exploration/ job seeking program combined with a work experience component to earn 1 1/2 credits toward graduation. 14 potential drop out youth participated in an academic enrichment program with work experience to earn 1/2 credit toward high school graduation. Two youth worked on their GEDs in conjunction with work experience.

Work Experience and Independent Living Skills

Northeast Metro Transition/ Adult Independent Living Skills Program offered a combination of work experience and independent living skills to 6 handicapped youth. Meal planning, budgeting, shopping, housekeeping, and using public transportation was offered to assist handicapped youth to make the transition from school to work/independent living.

Youth Service Corps

Washington County ran 4 Youth Service Corps projects with 63 participants in the summer of 1993. Work-based learning was the academic enrichment focus in all four sites. One of the projects was targeted toward 15 youth who were in substitute care, foster care or shelters. The crews completed the following projects: construction of handicap access trails, docks, retaining walls, and benches at Wilder Forest; building a tot lot in Landfall; planting of trees, construction of trails and a stairway in Cottage Grove; and construction of two large staircases at Square Lake.

STEARNS/BENTON SERVICE DELIVERY AREA

Stearns/Benton SDA serves residents of Stearns/Benton Counties.

The Stearns/Benton Employment and Training Council operated the summer youth programs in conjunction with area secondary schools and alternative school.

The JTPA funds available for the summer program included the base allocation of \$286,172, the supplemental allocation of \$69,771 and the 1992 carry-in of \$82,191 for a total of \$438,135. The MYP allocation was \$216,709. 243 youth participated in the JTPA II-B program and 285 in the MYP program.

Academic Enrichment

The focus of the Stearns/Benton summer program was academic enrichment. All 285 youth were assessed individually to determine their reading and math skill levels. 85 youth were assigned to one of the 18 academic enrichment or English as a Second Language programs as appropriate. Academic enrichment classes included reading and math instruction, thinking and decision making skills, citizenship, team building and problem solving. The curriculum focused on life situations which incorporated reading and math skills. An individualized plan was developed for each youth at the outset of the class, monitored throughout, and evaluated upon completion.

Youth Service Corps

40 youth participated in four Youth Service Corps projects. The Park Beautification Crew worked with the St Cloud Park and Recreation Department on projects at Lake George and other city parks. The St. Cloud State University Crew worked with the SCSU Physical Plant Department on painting and other projects. The Talent Show Crew worked with the Community Education Director to put together an community-wide talent show. The Cultural Diversity Crew worked with the NAACP to put together a seminar on diversity for the Summer Youth Conference.

Work Experience

189 youth were assigned to individual work experience sites. 17 youth participated in public and private OJTs including doing food processing, working on a horse ranch, and working for a communications company.

WINONA COUNTY SERVICE DELIVERY AREA

The Winona County Service Delivery Area serves Winona County residents.

The Winona SDA operated the summer youth programs in conjunction with Winona Senior High School.

The JTPA funds available for the summer program included the base allocation of \$56,751, the supplemental allocation of \$13,836 and the 1992 carry-in of \$9,132 for a total of \$79,719. The MYP allocation was \$70,543. 65 youth participated in the JTPA II-B program and 45 in the MYP program.

Academic Enrichment

23 at-risk 14-16 years olds enrolled in the 7 week academic enrichment program. All youth who participated in the JTPA academic enrichment program returned to school in the fall. Pre- and post-testing showed that all 18 participants who completed the academic enrichment program showed gains in their math and reading skills.

Work Experience

All 65 JTPA participants participated in work experience positions. There were 4 community service projects. Youth worked in conjunction with the Winona Parks and Recreation Department doing community beautification projects and with O.L. Kipp State Park cutting trails and doing general maintenance work. Participants did maintenance upkeep on an historic house and planted and harvested food for needy residents of Winona County.

45 youth participated in 10 week work experience positions and an orientation to the World of Work under the MYP program.

**SUMMER YOUTH EMPLOYMENT AND TRAINING PROGRAMS
1993 SERVICE LEVELS TO DISADVANTAGED YOUTH**

	JOB TRAINING PARTNERSHIP ACT TITLE 11B	MINNESOTA YOUTH PROGRAM
CITY OF MINNEAPOLIS	629	346
African-American	360	198
Asian-American	132	72
Native American	53	29
Hispanic	14	8
White	70	39
Young People of Color	89%	89%
Public Assistance Recipients	52%	52%
Young People with Disabilities	11%	11%
CITY OF ST. PAUL	978	1031
African-American	305	311
Asian-American	363	380
Native American	11	15
Hispanic	64	66
White	235	259
Young People of Color	76%	75%
Public Assistance Recipients	55%	52%
Young People with Disabilities	21%	22%

**SUMMER YOUTH EMPLOYMENT AND TRAINING PROGRAMS
 1993 SERVICE LEVELS TO DISADVANTAGED YOUTH**

STATEWIDE SUMMARY

	JOB TRAINING PARTNERSHIP ACT TITLE IIB	MINNESOTA YOUTH PROGRAM
TOTAL ENROLLED	7,689	6,158
Male	53%	53%
Female	47%	47%
14-15 year olds	39%	36%
16-17 year olds	37%	40%
18-21 year olds	24%	24%
African-American	14%	6%
Asian-American	10%	7%
Native-American	5%	2%
Hispanic	3%	3%
White	68%	82%
Young People of Color	32%	18%
Young People with Disabilities	34%	41%
Public Assistance Recipients	32%	26%

NOTE: An additional 355 youth at risk of involvement with the juvenile justice system were served with a special \$200,000 allocation from the Minnesota Legislature.

JOB TRAINING PARTNERSHIP ACT

ADMINISTRATIVE ENTITY/GRANT RECIPIENTS

1. NORTHWEST SDA

Gail Butenhoff, Director
NORTHWEST PRIVATE INDUSTRY
COUNCIL, INC.
424 N. Broadway, Suite A
Crookston, MN 56716
218/281-5180

2. RURAL MINNESOTA CONCENTRATED EMPLOYMENT PROGRAM (CEP), INC.

Larry Buboltz, Director
RURAL MINNESOTA CEP, INC.
803 Roosevelt Avenue
P.O. Box 1108
Detroit Lakes, MN 56501
218/847-9205

3. NORTHEAST MINNESOTA OFFICE OF JOB TRAINING

Dennis Wain, Director
NORTHEAST MINNESOTA OFFICE OF
JOB TRAINING
820 N. 9th Street, Suite 240
Olcott Plaza
P.O. Box 1028
Virginia, MN 55792
218/749-1274

4. CITY OF DULUTH SDA

Julie Smith, Director
DULUTH JOB TRAINING PROGRAM
332 City Hall
Duluth, MN 55802
218/723-3771

5. PRIVATE INDUSTRY COUNCIL #5

Diane Bublitz, Director
PRIVATE INDUSTRY COUNCIL #5
500 Elm Street E.
P.O. Box 579
Annandale, MN 55302
612/274-2650

6. SOUTHWEST MINNESOTA SDA

Juanita Lauritsen, Director
SOUTHWEST MINNESOTA PRIVATE
INDUSTRY COUNCIL
1424 E. College Dr.
P.O. Box 3097
Marshall, MN 56258
507/532-4411

7. SOUTH CENTRAL PRIVATE INDUSTRY COUNCIL

Sandy Opegard, Director
SOUTH CENTRAL PRIVATE
INDUSTRY COUNCIL
Nichols Office Center
410 Jackson Street, 3rd Floor
P.O. Box 3327
Mankato, MN 56001
507/345-1837

8. SOUTHEASTERN MINNESOTA SDA

Richard Harris, Director
SOUTHEASTERN MINNESOTA
PRIVATE INDUSTRY COUNCIL, INC.
300 11th Avenue NW, Suite 110
Rochester, MN 55901
507/281-1193

9. HENNEPIN/SCOTT/CARVER EMPLOYMENT AND TRAINING CONSORTIUM

William Brumfield, Director
HENNEPIN COUNTY TRAINING AND
EMPLOYMENT ASSISTANCE
DEPARTMENT
300 S. Sixth Street
Minneapolis, MN 55487-0012
612/348-7432

10. MINNEAPOLIS EMPLOYMENT AND TRAINING PROGRAM

Chip Wells, Director
MINNEAPOLIS EMPLOYMENT AND
TRAINING PROGRAM
310½ City Hall
Minneapolis, MN 55415
612/673-5700

11. CITY OF ST. PAUL SDA

Jacqui Shoholm, Director
JOB CREATION AND TRAINING
SECTION
215 E. Ninth Street, 3rd Floor
St. Paul, MN 55101
612/228-3262

12. ANOKA COUNTY SDA

Jerry Vitzthum, Director
ANOKA COUNTY JOB TRAINING
CENTER
1201 - 89th Avenue NE, Suite 235
Blaine, MN 55434
612/783-4800

14. DAKOTA COUNTY SDA

Helen Dalhberg, Director
DAKOTA COUNTY EMPLOYMENT
AND ECONOMIC ASSISTANCE
Dakota County Judicial Center
1560 W. Highway 55
Hastings, MN 55033
612/438-8345

15. RAMSEY COUNTY SDA

Constance Peikert, Director
RAMSEY COUNTY JOB TRAINING
PROGRAM
Gladstone Community Center
1945 Manton Street
Maplewood, MN 55109
612/770-8900

16. WASHINGTON COUNTY SDA

Fred Feuerpfel, Director
WASHINGTON COUNTY JOB
TRAINING CENTER
Washington County Government Center
14900 N. 61st Street
P.O. Box 6
Stillwater, MN 55082-0006
612/430-6850

17. STEARNS/BENTON SDA

Joyce Belford, Director
STEARNS/BENTON EMPLOYMENT
AND TRAINING COUNCIL
3333 W. Division, Terrace Level, Suite C
Box 615
St. Cloud, MN 56302
612/656-3990

18. WINONA COUNTY TRAINING AND EMPLOYMENT COUNCIL

Dave Erickson, Manager
WINONA JOB SERVICE OFFICE
52 E. Fifth Street
P.O. Box 739
Winona, MN 55987
507/453-2920

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MINNESOTA DEPARTMENT OF
Jobs and Training

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