

**Development Commission** 

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Fiscal Year 1982 Annual Report



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## CHAIRMAN'S LETTER

TO: Citizens of Southwest Minnesota

FROM: Carl Hauschild, Chairman of the Southwest Regional Development Commission

This Annual Report is documentation of another successful year of service by the Southwest Regional Development Commission (SRDC).

In fiscal year 1982, the Commission continued its dedicated service to local units of government by providing grantmanship, planning, research, and management assistance. These services are especially critical during financially difficult times such as we are presently experiencing. Now, more than ever, local units of government are meeting the challenge of providing adequate public services with less resources. The Commission stands ready to assist local units of government in meeting this challenge.

During the past year the SRDC acted as a facilitator in mutual problem solving and is committed to this activity in the upcoming year. The Commission will aggressively apply its resources and personnel to improve the socio-economic climate of southwest Minnesota.

We look forward to working with the citizens of our region as we address the challenges of the upcoming year.

Sincerely,

Carl Hauschild, Chairman

Carl Hauschill

Southwest Regional Development Commission

# **COMMISSION MEMBERS**

Ed Quiring, Mayor of Mountain Lake	Cottonwood County Municipalities
*F.A. ''Jim'' Miller	
Meryl Oswald, Mayor of Lakefield	
Abner Brandt	
*Milford Gentz, Vice-Chairman	
Norman Madsen, Mayor of Arco	
*Eugene Isfeld	
*Carl Hauschild, Chairman	
Russ Brewster, Mayor of Tracy	
Norman Larson	
*Paul Knoblauch	
Ken Rise	Myssay County Municipalities
Dennis Swan	
*Paul Mettling, Treasurer	
*Paul Mettling, Treasurer  *David Edwards, Mayor of Adrian	
Robert Feeken	
Richard Gunnink*Steven Perkins, Mayor of Pipestone	Directors County Commissioners
Joseph Stepanek	Diseases County Municipalities
Clayton Ihlen	
W.F. "Woody" Kramer, Mayor of Vesta	
*Raymond Jensen *Roy Syverson **	
Vance Ebert	
Merten Petersen	
*Stan Soutar	
*Dwayne Purrington	
*Harlin Owens, Secretary, Mayor of Worthington	
John Flanigan	
Leon Columbus	•
Linda Berre	
Robert Moritz	9
*Loren Carlson	Ö
Alvin Gruis	
Jim Veenhuis, Sr	Soil & Water Conservation District V

<sup>\*</sup>Indicates SRDC Board of Directors Member

SRDC LEGISLATIVE COMMITTEE

Catherine Hill ......Slayton

## COMMITTEES

Richard Gunnink ......Lismore

Abner Brandt .....Lakefield

James Derickson . . . . . Lamberton

	Raymond Jensen Springfield Meryl Ostwald Lakefield Harlin Owens Worthington
SRDC EXECUTIVE COMMITTEE  Carl Hauschild, Chairman	Steve Perkins Pipestone Alvin Gruis Rushmore Robert Moritz Hadley
Harlin Owens, Secretary	SRDC PARKS AND RECREATION COMMITTEE Raymond Jensen, Chairman
SRDC BUDGET AND PERSONNEL COMMITTEE Harlin Owens, Chairman	Clayton Ihlen Pipestone Loren Carlson Heron Lake Norman Larson Minneota Paul Knoblauch Amiret Ken Rise Slayton Richard Gunnink Lismore Merten Petersen Hardwick Abner Brandt Lakefield Emil Wiese (ex-officio) Lakefield
Norman Larson Minneota F.A. ''Jim'' Miller	SRDC POLICY SCREENING COMMITTEE
SRDC ECONOMIC DEVELOPMENT/HOUSING COMMITTEE Milford Gentz, Chairman Lakefield Woody Kramer Vesta Vance Ebert Luverne	Raymond Jensen Springfield Stan Soutar Luverne Jim Miller Windom Carl Hauschild Minneota
Paul Mettling	SRDC TRANSPORTATION COMMITTEE
Roy SyversonWalnut GroveStan SoutarLuverneDwayne PurringtonMarshallJohn FlaniganMagnoliaNorman MadsenArcoSteve PerkinsPipestoneEugene IsfeldPorterLeon ColumbusMortonLinda BerreMarshall	F.A. "Jim" Miller, Chairman Windom Eugene Isfeld Porter Vance Ebert Luverne Robert Feeken Rushmore Roy Syverson Walnut Grove Loren Carlson Heron Lake Meryl Ostwald Lakefield Ken Rise Slayton John Flanigan Magnolia Linda Berre Marshall Paul Mettling Slayton
SRDC HUMAN SERVICES COMMITTEE	Woody Kramer Vesta Dick Bautch (ex-officio) MN/DOT Mankato
Loren CarlsonHeron LakeRuss BrewsterTracyJames DericksonLambertonFrank Moorse (ex-officio)Marshall	Mary Gieseke (ex-officio) MN/DOT
SRDC LAND USE COMMITTEE (Agricultural, Environmental, and Drainage)	DEVELOPMENTAL DISABILITIES COMMITTEE
Carl Hauschild, ChairmanMinneotaRobert FeekenRushmoreRoy SyversonWalnut GroveEugene IsfeldPorterPaul KnoblauchAmiretJames VeenhuisSlaytonClayton IhlenPipestoneDennis SwanBalaton	Mildred Paulsen, ChairpersonSteenLambert BoerboomMarshallArdyce BratrudJacksonLonda CarlsonWestbrookPat CrowHollandRobert DauenhauerMarshallLarry FoulkasWorthingtonAntoinette GillesSlayton
Norman LarsonMinneota	Sandy Grams Storden

Bob Johnson Windom Eleanor Larson Hadley Donna Laue Worthington Bob Moritz Hadley	Don Steen
Pat Mormann Lismore	SOUTHWEST AREA AGENCY ON AGING ADVISORY COMMITTEE
Charles Olson Luverne	
Shirley ReedyFulda	Edwin J. Deutsch, Chairman
	Dave Accola
REGIONAL EMPLOYMENT AND	Elizabeth Appel
TRAINING ADVISORY COMMITTEE	Marilyn FlanaganPipestone
Ruthann Wefald, Chairperson	Jeanette Hauschild
John Flanigan	Catherine Hill
Dave FreiborgTyler	J. A. JosephsonMinneota
Steve Erbes	Thelma Kooiman Edgerton
Bill HorakWorthington	Norman KravigLakefield
Paul HornSlayton	Gunvor MahlbergWorthington
Jane KosterMarshall	Rolf Nackerud
Lenny KosterLake Benton	Meryl OstwaldLakefield
Garey Lunn	Dell SigstadWindom
Steve Perkins	Lester WieckLuverne
Mike Prescott	Dr. L. F. WoodsLakefield
Mel RasmussenJackson	Donna Mailander (ex-officio)
Ann RinkelLuverne	Dorothy Reker (ex-officio)
Don ShannonWorthington	Helen Western (ex-officio)

### STAFF MEMBERS

Jerry Chasteen	Executive Director
Greg Pettiecord	Physical Planning Director
Carol Bishop	Area Agency on Aging Director
Gloria Vande Brake	Developmental Disabilities Planner
Richard Holte	
Terry Kuhlman	Rural Development Specialist
Jeff Klein	Land Use Planner
Maddy Forsberg	Grants Manager
Dianne Crowley	Financial Officer
Rhonda Wynia	Office Manager
Louise Noomen	Administrative Assistant
Barb Kirchner	Secretary
Janet Schaeffer	Clerk/Typist
Florence March	

### PLANNING ACTIVITES

#### TECHNICAL ASSISTANCE

While technical assistance is not a requirement of the Regional Development Act, it is an important service to local government by the Southwest Regional Development Commission (SRDC) Staff. Technical assistance has long been identified as a needed service by the Commission and has its own appropriation in the budget.

Technical assistance is information, it is problem solving, it is also grant writing. To provide information to local units of government, the Commission has co-sponsored several workshops. The Commission staff has sponsored a Community Development Block Grant Workshop in April of 1982 and will sponsor one more workshop before the application submission date. The Commission also provides information on available programs through mailings to local units of government, news releases to the media, and weekly radio programs on two area stations. The Southwest Regional Report, the Commissions monthly newsletter, provides information on available programs to over 1,400 local elected officials and organizations through the Region.

Another part of technical assistance is problem solving. The SRDC has provided assistance to all local units of government or public spirited groups who have requested help. The assistance has included identifying alternative solutions or potential sources of funds through telephone conversations or meetings with local civic groups, city councils, and county boards. The SRDC has become more pro-active in helping communities identify and solve local problems. In FY 1982 the SRDC staff has completed detailed needs assessment in three cities and developed local strategies for each community, which identify the tools available to the communities to resolve the problems. The strategies were designed to maximize the use of local tax funds, private investments and State and Federal aids. Through the efforts of the SRDC staff and several city administrators a monthly forum has been established to allow city staff the opportunity to discuss problems and share ideas. The SRDC staff will continue to participate in the monthly meetings and offer our assistance.

The SRDC has discussed with several local Chambers of Commerce and Business Associations downtown improvement and how to plan and finance such improvements.

A third aspect of technical assistance is grant writing. Assistance requests from local units have ranged from going over applications for completeness to helping the applicants do the research, writing, and offer information and advice necessary to make sound decisions. The SRDC staff have directly assisted communities with applications ranging from Rural Fire Protection Grants to Community Development Block Grants. Assistance is being given to eight cities on the Department of Housing and Urban Development's Community Development Block Grant program. In addition the SRDC staff has given assistance in determining the feasibility of using the Department of Housing and Urban Development Community Development Block Grant program and Urban Development Action Grant program to four cities, one county and a rural water association. SRDC staff continues to provide follow-up assistance to past grant recipients to avoid problems in administration and program assessments.

The Commission also has continued its involvement in the funding process for several programs. The Minnesota Rural Development Council Grant Program, the State Land Use Planning Grant Program, and the LCMR Parks and Recreation Grant Program each allow the opportunity for RDC ranking of applications. The SRDC has shown a strong interest in providing these rankings to the funding agencies.

In Fiscal Year 1983 the Commission will be sponsoring additional workshops on programs available and topics of interest to local units of government. Currently three topics of interest are being explored for workshops: Fire Protection, Energy Conservation, and Purchasing. Two workshops on the State's Community Development Block Grant program will be conducted in a timely manner for local governments interested in the program. The staff will also continue to assist communities with grant writing and problem solving. The staff will continue to offer input on the State administration of the Community Development Block Grant program to avoid problems that could hinder the funding effectiveness at the local level.

#### ECONOMIC DEVELOPMENT

One of the priority policies of the Southwest Regional Development Commission's (SRDC) Comprehensive Regional Development Guide is to encourage the expansion of employment opportunities available to residents of the region. Implementation of this policy is being pursued through several avenues.

The past Regional Overall Economic Development Program and an application for Governor's Council on Rural Development funds to provide technical assistance to small businesses in the region have resulted in a framework for business assistance. Though neither project resulted in outside funding, the Commission has implemented many of the ideas contained in these for a coordinated program of business assistance. Coordination and cooperation with the Minnesota Department of Energy, Planning and Development and the Small Business Development Center / Technical Assistance Center at Southwest State University have resulted in high quality assistance to area business and industry.

The Commission has been involved in assistance activities including industrial park improvements, downtown beautification and redevelopment, expansion of existing businesses and location of new industries.

In the upcoming year, the Commission will explore establishment of a Certified Development Company to provide loan funds, loan packaging assistance, and management expertise to small businesses in southwest Minnesota.

#### **HOUSING**

The lack of adequate and affordable housing continues to plague the citizens of Southwest Minnesota in 1982. With interest rates extremely high, it seems the problem will not be alleviated in the immediate future. This lack of housing opportunities has caused the Southwest Regional Development Commission (SRDC) to continue it's planning and assistance efforts in the area of housing.

In 1982, housing activities of the SRDC were directed toward implementation of the Commission's Comprehensive Regional Development Guide and Rural Investment Strategy. A needs list of communities in need of elderly and family housing was compiled and submitted to the Department of Housing and Urban Development, the Minnesota Housing Finance Agency and the Farmers Home Administration. The Comprehensive Guide and Rural Investment Strategy were used extensively when developing the needs list. Several discussions were held with the Department of Housing and Urban Development and the Farmers Home Administration staff to discuss priorities for Fiscal Year 1982.

Several developers and elected officials consulted with the SRDC and/or requested assistance before submitting housing development applications to the delivery agencies. The majority of the inquires were for multi-family and elderly housing and included the following cities: Lake Wilson, Adrian, Tracy, Worthington, Slayton, Ellsworth, Edgerton, Fulda, Lakefield, Cottonwood, Windom, Taunton, Marshall, Russell, Brewster, Sanborn.

Assistance and information was also provided to counties, Community Action Agencies and various organizations on housing issues including establishing Housing Redevelopment Authorities, setting up Community Development Block Grant Rehabilitation programs and Housing Rehabilitation proposals.

The Minnesota Housing Finance Agency's Home Improvement Deferred Loan and Loan programs operated in the Region in 1982. The SRDC provided an allocation formula to the Minnesota Housing Finance Agency for the Deferred Loan program and offered assistance to several deferred loan administration centers throughout the Region. The SRDC also provided information and discussed the Minnesota Housing Finance Agency's Loan program with several non-participating lenders.

Overall fiscal Year 1982 has seen may successes in providing multiple family and elderly apartments. The list of seventeen priority cities developed during Fiscal Year 1981, we have seen projects being approved in eight of the cities. The SRDC staff provided assistance to one of the cities and they have received funds through the Department of Housing and Urban Development for an extensive housing rehabilitation program.

In 1983 the SRDC will continue to pursue the implementation of the housing section of the Regional Development Guide and Rural Investment Strategy and explore new and innovative means of alleviating part of the housing problems.

#### LAND USE

The Southwest Regional Development Commission (SRDC) initiated a land use planning assistance program in 1979. Since that time, land use plans and zoning and subdivision ordinances have been prepared and/or amended for local units of government throughout the region. During Fiscal Year 1982, land use plans for the City of Mountain Lake and Rock County were prepared; as well as a comprehensive plan for the City of Marshall. As a means of implementing these plans, amendments to the zoning ordinance of Marshall and zoning and subdivision ordinances of Rock County were developed. The project in Mountain Lake, called for a completely revised zoning ordinance and amendments to the existing subdivision regulations.

The Commission has reaffirmed its desire to make professional land use planning expertise available, at a reasonable rate to local units of government in southwestern Minnesota. It is anticipated that the land use planning assistance program will continue to be a priority of the Commission in future years. This will allow for implementation of regional policies in the local plans which are developed.

Other areas of land use activity during the past year have related to mineral exploration in the region and the continuation of the Northern Border Pipeline project.

In the area of mineral exploration, the Commission assisted several counties affected by an oil exploration company which was leasing mineral rights on land and proposing to drill several test wells. Information packets were assembled for the counties including Exploratory Boring legislation and applicable Department of Health and Department of Natural Resources regulations. Commission staff also worked with counties and the company on zoning ordinance provisions governing mineral exploration.

Commission activities also continued relative to the Northern Border Pipeline project. The SRDC special Pipeline Committee participated in a "mid-course review" with the Office of the Federal Inspector and the Northern Border Pipeline Company to assess both the positive aspects and problem areas of construction activities in southwestern Minnesota. The Pipeline Committee also acted as a forum for Northern Border's explanation and discussion of the remedial weld work underway this summer. A final component of the Committee's continuing activity has been to maintain contact

with all parties involved in the project, including the Northern Border Pipeline Company, the Office of the Federal Inspector and the Minnesota Environmental Quality Board. Coordination between these parties and the counties has proved to be very beneficial during the construction of the line.

#### PARKS AND RECREATION

In Fiscal Year 1982 the Southwest Regional Development Commission's parks and recreation planning activities focused on implementation of the policies contained in the Comprehensive Regional Guide.

The Commission assisted several applicants for State LCMR Parks and Outdoor Recreation Grants in both preliminary and final application phases. To provide for local funding recommendations, the SRDC Parks and Recreation Committee diligently reviewed the preliminary applications; visited proposed sites; and recommended funding priorities to the Office of Local Government of the Department of Energy, Planning and Development.

An assessment of natural resource and recreation issues in southwest Minnesota was prepared and submitted to the Legislative Commission on Minnesota Resources (LCMR) for consideration in developing their priorities and programs for the new biennium.

Involvement was also maintained in the state's recreation policy formation and decision making processes through Commission representation on the State Outdoor Recreation Advisory Committee (ORAC) and the Outdoor Recreation Planning and Technical Advisory Committee (ORPTAC).

Recreation plans were prepared as a part of land use and comprehensive plans for several local governments in the region.

In Fiscal Year 1983 the Commission will continue to pursue opportunities to provide local input into recreation policy and funding decisions and will begin efforts to emphasize the tourism aspects of southwest Minnesota.

#### **TRANSPORTATION**

The Southwest Regional transportation system is improving. Major highway projects are underway on T.H. 30, 14, 19, and 71. Additional projects will begin next construction season. Major railroad projects included new welded rail on the Chicago and Northwestern Mainline though Mountain Lake, and on the Burlington Northern Main line from Hills to Pipestone. These improvements help strengthen the transportation network in the Region.

The T.H.60 Environmental Impact Statement is finally completed. This document contains a great deal of information regarding this highway and alternatives for a new road. It appears at this time that a new highway could be constructed if the funding was available.

The main focus of the Southwest Regional Development Commission's Transportation Committee was with the development of a study on Trunk Highway 14 and the continued monitoring of the development of the Department of Transportation's highway work program for 1982 and 1983. The Committee also established a prioritized list of highway projects for MN/DOT to consider for the years 1984 - 1987.

Staff activities included preparing written material for the Marshall Comprehensive Plan and the Rock County and Mountain Lake Land Use Plans.

A great deal of transportation assistance was provided to Redwood County during their attempt to establish a Regional Rail Authority. The now formed Rail Authority hopes to preserve a soon to be abandoned rail line for economic and industrial development.

#### **DEVELOPMENTAL DISABILITIES**

Over the past year the Southwest Developmental Disabilities (DD) Program has advanced from a fledgeling organization to a program utilized and integrated into the human service system for persons with developmental disabilities. Persons with developmental disabilities generally need comprehensive, coordinated, life-long supportive services and have one or more of the following disabilities: (1) mental retardation; (2) cerebral palsy; (3) autism; (4) epilepsy; (5) dyxlexia and/or (6) a substantial handicap.

The twenty-three member Southwest Developmental Disabilities Committee provides the continual direction to the program. The Committee, composed of fourteen consumers and nine human service providers, prioritized legislative activities, training, technical assistance and coordination of services during the past year as most beneficial for the program to ensure that persons with developmental disabilities will live lives as least restrictive as possible.

Regarding legislative activities, the DD Committee and the Southwest Regional Development Commission (SRDC) approved five position statements relating to services for persons with developmental disabilities, including accessibility, work incentive, incorporating developmental disabilities into state legislation, resisting federal block granting of developmental disabilities programs and maintaining programs for developmentally disabled persons. Of these legislative positions, two were approved by the appropriate legislatures with the others being tabled until the next legislative session.

Southwestern Minnesota was the pilot site for a training needs assessment conducted among a sample of administrators and direct care staff of residential facilities and developmental achievement centers. The training needs assessment included an hour-long interview with the administrator and written surveys for the direct care staff. Once the assessment was completed in Region 8, Developmental Disabilities (DD) staff trained the other DD Coordinators throughout the State on the procedures. From the results of the survey, the DD Committee has begun providing training workshops. In May, 1982 the DD Program co-sponsored with Rural Enterprises for Acceptable Living, Inc. (REAL) and Southwest State University a conference regarding independent living. About fifty persons with disabilities attended the workshop plus many agency staff. DD staff has also been selected to represent southwestern Minnesota and the DD Coordinators on the board advising the State Developmental Disabilities Planning Office and the Government Training Services regarding the utilization of McKnight funds for training staff of developmental disabilities agencies.

Through the assistance of DD staff, two agencies in southwestern Minnesota received special CETA grant funds to provide new services for persons with developmental disabilities. Service Industries, Inc. of Redwood Falls and the Highland Vocational Cooperative Center of Tyler received \$19,785 and \$6,857 respectfully to hire a job placement specialist and to educate area businesses on the special needs and abilities of disabled persons. The DD Program continues to provide assistance to agencies and to individuals requesting information on services.

Due to the efforts of the DD Program, the residential facility directors and the family service directors of the region met together for the first time in July, 1981 to discuss mutual concerns and problems. A result of that meeting was that residential facilities would first seek to serve the needs of developmentally disabled persons in the region before offering their services statewide. The DD Program has also worked closely with the developmental achievement centers, the sheltered workshops, the division of vocational rehabilitation offices and county family service centers. A library funded by the State Developmental Disabilities Planning

Office and consisting of many curriculum materials for administrators, direct care staff and volunteers working with persons with developmental disabilities is housed at the SRDC and has been greatly utilized by DD agencies with an average of six loans per month. With assistance from the DD staff, the county family service centers: (1) have developed a regional plan to meeting the State departmental requirements for integrating mentally retarded persons into community facilities; and (2) have formulated a regional fee schedule for parental contribution for their children in residential facilities.

Because of the advocacy, public information and coordination of services of the DD Program, persons with developmental disabilities and their families in southwestern Minnesota have received the services they so desperately needed.

#### EMPLOYMENT AND TRAINING PROGRAMS

Emphasis of Region 8 Employment and Training programs over the past year has been on local input into decision-making.

The Regional Employment and Training Advisory Committee (RETAC) has reviewed and made funding recommendations on a variety of applications for Comprehensive Employment and Training Act (CETA) funds. In the case of the Office of Statewide CETA Coordination's Special Title II and Title IV grants, the southwest district was the only district in Minnesota to do a competitive application process.

RETAC input has also been an important component of the Fiscal Year 1983 Supplement to the Region 8 Strategic Employment and Training Plan. This document provides data which is used by the Committee and the Marshall and Worthington CETA Centers to prioritize and distribute CETA funds.

The RETAC and employment and training staff have also worked closely with several Private Industry Countil (PIC) projects. Assistance has been provided in the distribution of the PIC's Small Business Financing Guide in addition to follow-up technical assistance to small businesses seeking expansion funds. Assistance has also been provided to communities interested in PIC's Industrial Location Services, a computer program which matches community characteristics with needs of various types of industry.

A final activity has been input into CETA re-authorization legislation. The present Comprehensive Employment and Training Act expires in October of 1982. Several bills are under consideration in Congress, all of which provide for greater state and local decision-making authorities together with a more dominant role for the private sector. The RETAC and the Commission have provided input to the Balance of State Central Office, the Balance of State Advisory Council (BOSAC) and the Private Industry Council in terms of legislative issues and the potential means and structure which implement the new legislation in Minnesota.

The SRDC stands ready to assist in decision-making for implementation of employment and training programs and to assist with economic development and job-creation activities which will compliment them.

#### SOUTHWESTERN AREA AGENCY ON AGING

1981 was the first year of the new 3-year format for the Area Plan for Programs on Aging. This 3-year format for the Area Plan was federally mandated in order to encourage long range planning. The plan serves as a "blueprint" of goals and activities for the Aging Program of the Southwest Regional Development Commission (SRDC). The services designated for priority in funding under the plan included (in rank order): transportation, in-home services, congregate meals, mulitpurpose senior centers and organizational advocacy.

Title IIIB grants totaling \$159,100 were made to social services

for the elderly, including homemaker, home health aide, transportation, organizational advocacy, information and referral and legal services. A total of \$35,829 was awarded for multipurpose senior center projects in Redwood Falls, Edgerton and Rushmore. Local support for these projects was evident in that the local share contributed towards these projects far exceeded the matching requirements. Over \$77,000 was contributed in cash and donated labor by local communities receiving these awards.

The Congregate Nutrition Program was awarded \$207,102 in new federal Title IIIC funds during SRDC FY 1981. The Southwestern Area Agency on Aging (SWAAA) staff assisted the Nutrition Program in developing a long range plan for site expansion, continuation and termination. In addition, a vigorous effort was made by the project to increase contributions by participants. The average contribution was successfully increased by 27%. A new mealsite was opened in the Lakefield Multipurpose Senior Center.

The Title IIC Home Delivered Meals program was awarded \$32,494 in the SRDC's FY 1981. The program currently serves homebound elderly in twelve communities.

1981 was the second year in which the SWAAA received funds from the McKnight Foundation through the Minnesota Board on Aging (MBA) to assist rural senior clubs in acquiring, renovating and equipping the facilities they meet in. A total of \$14,975 was awarded by the SWAAA to the following eight communities: Beaver Creek, Belview, Hardwick, Reading, Rushmore, Steen, Taunton and Tyler.

The SWAAA continues to be an active member in the Southwest Ombudsman Consortium. As a Consortium, regions 6W, 6E, 9 and Region 8 administer \$20,000 in funds designated for the nursing home ombudsman program. The ombudsman assists in resolving complaints, provides training for residents, families and staff of nursing homes and also monitors laws and regulations related to nursing homes and their residents.

The SWAAA sponsored its second annual regional conference on aging in October of 1981. Over 250 older persons and service providers attended this training event. Workshops were held on such topics as: defensive driving; over the counter drugs; wills, estates and guardianship; consumer fraud and planning senior

center activities.

The technical assistance role of the aging program was expanded in 1981. Beyond the development and monitoring of directly funded projects, aging staff successfully helped to secure private foundation funds for the Rushmore Senior center and state funds for the purchase of a van to be used and coordinated by the Redwood Falls senior citizens. Aging staff also conducted an extensive training needs assessment for the region's welfare directors. Technical assistance was also provided to the region's welfare departments in assessing the needs of the elderly for development of welfare's 1983-84 CSSA plan.

In an effort to promote coordination of the variety of human service agencies which serve the elderly in Region VIII, regular contact has been maintained with the county welfare departments, community action agencies, public health nursing and mental health centers. The agency staff is active on the Southwestern Minnesota Opportunity Council (SMOC) Senior Citizens Community Services Employment Program Board, Nutrition Project Council, Minnesota Association of Area Agencies on Aging, Minnesota Gerontological Society and the National Association of Area Agencies on Aging.

#### COMPREHENSIVE PLANNING

The Southwest Regional Development Commission's (SRDC) Comprehensive Regional Development Guide, and its updated sections, have provided the measurements by which regional planning activities are made.

Since the adoption of the Comprehensive Regional Development Guide, the Commission has had a valuable tool for priority decision making actions, whether it be in grant recommendations or policy determinations. In addition, the guide has been a cohesive factor in internal planning discussions.

In Fiscal Year 1982, the 1980 Census Data started to become available. As the information was received, it was incoporated into various sections of the development guide. This will continue to be accomplished in a more comprehensive fashion as statistics are received. It is imperative data be kept current to reflect actual conditions of the region.

#### DOCUMENTS, STUDIES, AND RECOMMENDATIONS ADOPTED DURING **FISCAL YEAR 1982**

Area	Agency	on	Aging	1982	Annual	Plan
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- -- Fiscal Year 1982 Work Program
- --Fiscal Year 1981 Audit Report
- -- Marshall Comprehensive Plan
- -- Mountain Lake Land Use Plan
- -- Rock County Land Use Plan
- -- Developmental Disabilities Legislative Recommendations
- -- Area Agency on Aging Policies and Procedures Manual
- -- Rock County Zoning and Subdivision Amendments
- -- Mountain Lake Zoning Ordinance and Subdivision Amendments
- -- Region 8 Community Resources for Persons with Developmental Disabilities

#### REPORTING PERIOD BUDGET

#### [Fiscal Year 1982]

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Revenues by Fund	
Tax Levy\$	98,837
State Planning Agency	
Department of Housing and Urban Development (701)	11,140
Department of Housing and Urban Development (107)	6,333
Minnesota Board on Aging	
Minnesota Department of Economic Security	
Developmental Disabilities (includes inkind)	31,857*
Minnesota Department of Transportation Committee Contra	act
	6,000
Local Contracts	18,719*
Reserve Funds (includes interest earned in FY'81)	22,160*
	-

#### REPORTING PERIOD BUDGET

#### [Fiscal Year 1982]

Actual Expenditures	
Salaries and Fringe	\$ 206,688
Rent and Utilities	13,800
Equipment	8,055
Telephone	10,479*
Staff Travel	
Printing	17,579*
Insurance	
Postage	
Supplies	
Commission Expenses	27,164
Other (includes inkind expense)	
	ADDRESS CONTRACTOR OF THE PARTY
	\$335,937

<sup>\*</sup>These lines will change insignificantly due to estimated payables and prepaid expenses.

### SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

FISCAL YEAR 1983 B	BUDGET
REVENUES	
Tax Levy	\$95,000
State Appropriation	
Minnesota Board on Aging	
Minnesota Developmental Disabilities	
Minnesota Department of Transportati	
(Committee Contract)	
Department of Housing and Urban Dev	
Minnesota Department of Economic Se	curity
Contract Revenue *	28,500
Interest (Earned in F.Y. '82)	
Reserves + (In-Kind)	44,883
	\$344,635
Potential Contracts * \$7,500	
Land Use 16,000	
MN/DOT Special Project 5,000	
Human Resources	
\$28,500	

<sup>1</sup>Does not include any Title III Direct Service, Title IV-A, McKnight or Audit pass-thru funds.

#### **EXPENDITURES**

\$335,937

Salaries and Fringe\$219,720
Rent
Equipment2,000
Telephone
Staff Travel
Printing
Insurance
Postage
Supplies
Commission Expenses
Other (audit, legal, contract, etc.)
\$344.635

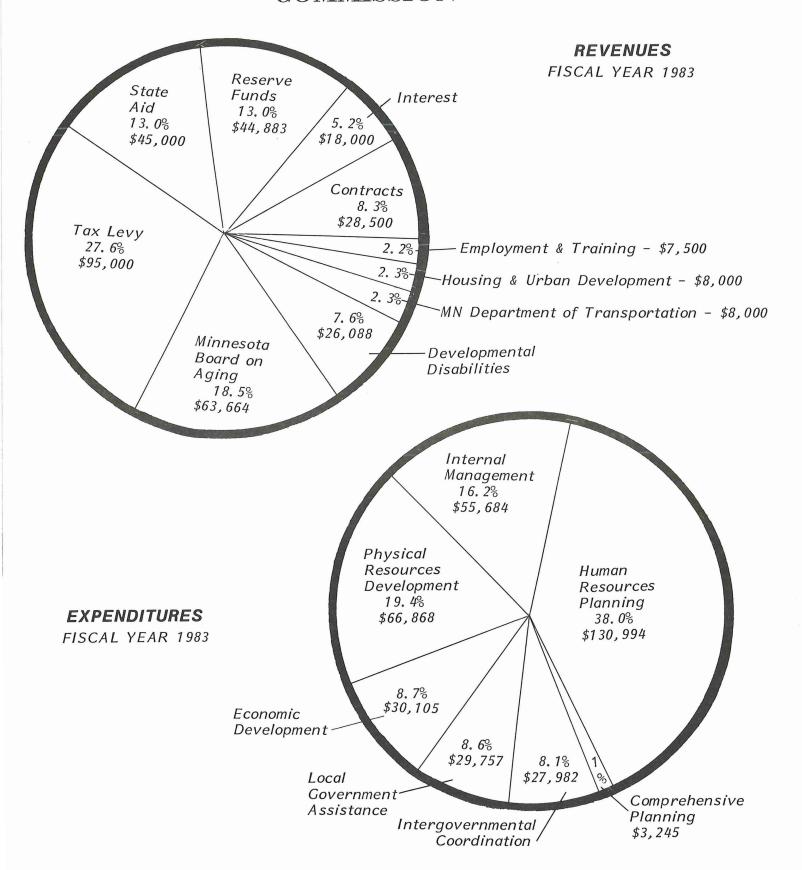
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EXPENDITURES - Per Program	
SRDC Internal Management	\$55,684 <sup>1</sup> 27,982 <sup>2</sup>
Intergovernmental Coordination	$27,982^{2}$
Local Government Assistance	$29,757^3$
Physical Resources Development	66,868 4
Economic Development	$30,105^{5}$
Human Resources Planning	130,994
Physical Resources Development  Economic Development  Human Resources Planning  Comprehensive Planning	3,245

\$344,635

- 1 Includes: Management Documentation and Policy Administration, Office Administration, and Self-Evalution.
- 2 Includes: Communications, Legislative, Agency Coordination, and Project Notification and Review.
- 3 Includes: General Technical Assistance, CDBG and UDAG Assistance, Housing, and Energy.
- 4 Includes: Land Use, Parks and Recreation, Transportation, and Environmental Planning.
- 5 Includes: Economic Development Assistance and Employment and Training
- 6 Includes: General Planning Assistance, Aging, and Developmental Disabilities.
- 7 Includes: Comprehensive Program Coordination.

## SOUTHWEST REGIONAL DEVELOPMENT COMMISSION



# FISCAL YEAR 1982 The following were awarded Direct Service Grants during Fiscal Year 1982:

FUNDED JULY, 1981  Edgerton Multipurpose Senior Center  Minnesota Senior Federation  Redwood Falls Multipurpose Senior Center  Region Eight Legal Services for Seniors  Region Eight North Welfare Homemaker  Rushmore Multipurpose Senior Center	10,251 15,000 10,000 .16,079
Subtotal	\$72,159
<b>FUNDED OCTOBER, 1981</b> *WESCAP Senior Citizens Transportation	\$16,025
Subtotal	\$16,025
FUNDED JANUARY, 1982  Nobles County Home Services  Nobles/Rock Health Services  Rock County Coordinator on Aging  Western Community Action I and R  Windom Taxi Program for the Elderly	.11,498 2,316 .17,756
Subtotal	\$ 42,167
FUNDED APRIL, 1982 Information and Referral - Murray, Nobles, Pipestone, Rock Murray County Transportation Pipestone County Transportation Western Community Action (Congregate Meals) Western Community Action (Home Delivered Meals)	2,718 6,478 .247,102
Subtotal Total Direct Service Awarded, Fiscal Year 1982	\$314,043 \$444,394
*All grants were for one year except WESCAP Se Transportation (9 months).	enior CItizens

#### The following senior centers were awarded McKnight Grants during Fiscal Year 1982:

Grants during Piscai Teat 1902:			
Beaver Creek Belview Hardwick Reading Rushmore Steen	596 1,139 1,646 4,655 256		
Taunton			
Tyler	1,083		
Total	\$14,975		

# FISCAL YEAR 1983 The following have been awarded Direct Service Grants beginning July 1, 1982:

Assistant County Coordinator - Pipestone\$ 1,562	
Jackson Multipurpose Senior Center	
Holland Multipurpose Senior Center 9,000	
Round Lake Mulitpurpose Senior Center 18,347	
Southern Minnesota Regional Legal Services20,000	
Southwest Minnesota Senior Federation 7,000	
WESCAP Senior Citizens Transportation21,040	
Total \$99	9,673

### The following senior center has been awarded a McKnight Grant beginning July 1, 1982:

Ghent .	 	 	 •••	 	· · · · ·	\$5,000	
Total						\$5	5,000

## A-95 PROJECT REVIEW LIST

July 1, 1981 thru June 30, 1982

P - Positive Review and Recommendations

N - Negative Comments

Action	n Project	Title	Applicant	Funding Agency	Cost
P	82 - 1	MN/DOT Bridge Bonding Projects for Pipestone Co. Bridge Nos. L3754 & L3588.	Pipestone County	MN/DOT	\$ 63,956
P	82 - 2	MN/DOT Bridge Bonding Project for Lyon County Bridge No. L1701.	Lyon County	MN/DOT	\$ 194,457
P	82 - 3	MN/DOT Bridge Bonding Project for Nobles County Bridge No. L2453.	Nobles County	MN/DOT	\$ 30,000
P	82 - 4	MN/DOT Bridge Bonding Project for Jackson County Twp. Bridge No. L5246.	Jackson County	MN/DOT	\$ 101,000
P	82 - 5	Construction of a two story medical clinic	City of Luverne	FmHA	\$1,220,350 (loan)
P	82 - 6	Continuation of Weatherization Assistance Program	Southwestern MN Opportunity Council	DES	222,973 (State-204,118) (Federal-18,855)
P	82 - 7	Third year application for a Small Cities Community Development Block Grant	City of Slayton	HUD	N.A.
P	82 - 8	Master Plan	Balance of State CETA	DOL	\$10,856,000
P	82 - 9	MN Special Grant to the Governor	Office of Statewide CETA Coordination	DOL	\$3,581,000 (Statewide)
P	82 - 10	City Transit Project	City of Pipestone	MN/DOT	\$ 8,498
P	82 - 11	1982 Work Program and Budget	Pioneerland Economic Development Corporation	DED	\$ 26,038
N.	82 - 12	Juvenile Justice	Crime Control Planning Bd.	LEAA	N.A.
P	82 - 13	MN/DOT 1982-1983 Highway Projects for Region 8	Minnesota Department of Transportation	MN/DOT	N.A.
P	82 - 14	MN/DOT Bridge Bonding Projects for Lyon Co. Twp. Bridge L1865 and Co. Bridge L1774.	Lyon County	MN/DOT	\$ 79,500
P	82 - 15	MN/DOT Bridge Bonding Projects for Pipestone Co. Twp. Bridge L3717.	Pipestone County	MN/DOT	\$ 13,025
P	82 - 16	Comprehensive Family Planning Services	Southwest Minnesota Opportunity Council	MDH	State-\$11,500 Fed\$84,720
P	82 - 17	Head/Home Start Basic and Handicap Grants	Western Community Action, Inc.	DHHS	Basic-\$236,392 Handicap-\$17,542
P	82 - 18	Retired Senior Volunteer Program (RSVP) of SW Minnesota	Nobles County Family Service Agency	ACTION	96,632

Ac	ction Project	Title	Applicant	Funding Agency	Cost
P	82 - 19	Jackson County Manuscript Recording and Record's Project	Jackson County Historical Society	MHS	\$ 11,692.60
P	82 - 20	Stahl Church Restoration/ Preservation	Jackson County Historical Society	MHS	28,083.40
P	82 - 21	Jasper Housing Partnership	8 units of Rural Rental Housing	FmHA	200,000
P	82 - 22	Hills City Apartments	8 units of Rural Rental Housing	FmHA	\$ 190,000
P	82 - 23	Rushmore Multi-Purpose Senior Center Supplemental Award	Rushmore Multipurpose Senior Center	MBA	Fed\$1,000
P	82 - 24	Edgerton Multi-Purpose Senior Center Supplemental Award	Edgerton Multipurpose Senior Center	MBA	Fed\$3,829
P	82 - 25	Nobles/Rock Home Health Care Services Project Supplemental Award	Nobles/Rock Community Health Program	MBA	Fed\$2,760
P	82 - 26	Region 8 Nutrition Program for the Elderly (Congregate) Supplemental	Western Community Action Agency	MBA	Fed\$24,300 State-1,852
P	82 - 27	Region 8 Nutrition Program for the Elderly (Home Delivered Meals) Suppl.	Western Community Action Agency	MBA	Fed\$4,216
P	82 - 28	Senior Citizen Volunteer Transportation Program	Western Community Action Agency	МВА	Fed\$16,025
P	82 - 29	Temporary coordination of Volun- teer Transportation Services (supplemental)	Minnesota Senior Federation	MBA	Fed\$1,9 <mark>4</mark> 6
P	82 - 30	Upgrading Waste Treatment facilities	City of Arco	EPA/MPCA	N.A.
P	82 - 31	Facility Plan	City of Pipestone	EPA/MPCA	N.A.
P	82 - 32	Long Term Care Ombudsman Supplemental Award	Region Nine R.D.C.	MBA	3,000
P	82 - 33	Bituminous Resurfacing of CSAH 3 and CSAH 10	Cottonwood County	MN/DOT	245,000
P	82 - 34	Bituminous Resurfacing of CSAH2 and C.R. 61. Bridge Project on on C.R. 72	Lyon County	MN/DOT	707,300
P	82 - 35	Special Supplemental Food Program for Women, Infants, & Children (WIC)	Lincoln, Lyon, Pipestone Murray Community Health Serv.	MDH	39,644
P	82 - 36	1982-83 Community Health Services Plan	Redwood-Renville County Health Services	MDH	99,211 (each year-
P	82 - 37	Block Grant Application	Southwestern MN Arts and Humanities Council	MSAB	state share) 70,185 F.Y. 1982) 88,701 (F.Y. 1983)
P	82 - 38	Tri-County Shelter Care Program	Pipestone County Family Service Center	ССРВ	9,847

Actio	on Project	Title	Applicant	Funding Agency	Cost
P	82 - 39	Youth Guidance and Employment	Southwestern MN Development Corporation	DES/CETA	\$ 23,600
P	82 - 40	Project Hook-Up	Highland Vocational Cooperative Center	DES/CETA	6,857
P	82 - 41	Rural Displaced Homemakers Exploring Non-Traditional Careers	Mainstay, Inc.	DES/CETA	29,860
P	82 - 42	Job Placement for Handicapped Adults	Service Industries, Inc.	DES/CETA	19,785
Ŗ	82 - 43	Federal-aid Secondary Highway and Federal-aid Bridge Replace- ment Programs during 1982	Cottonwood, Lincoln, Nobles and Rock Counties	MN/DOT	593,000
P	82 - 44	Bridge Replacement Projects. for Lyon Co. Bridge L1743 & Twp. Bridge L1805	Lyon County	MN/DOT	94,945
P	82 -45	Bridge Replacement Projects for Nobles Co. Twp. Bridges L3477 & L3384	Nobles County	MN/DOT	85,000
P	82 - 46	Cottonwood County Public Transit Program	<b>Cottonwood County</b>	MN/DOT	1981-17,116 1982-20,891
P	82 - 47	Purchase one 11-passenger van	Redwood Falls United Senior Citizens Assoc.	MN/DOT (16-B-2)	17,325
P	82 - 48	Community Health Services Plan for 1982-1983	Cottonwood-Jackson Com- munity Health Services	MDH	138,260
P	82 - 49	Community Health Services Plan for 1982-1983	Lincoln-Lyon-Murray & Pipestone C.H.S.	MDH	183,306
P	82 - 50	Community Health Services Plan for 1982-1983	Nobles-Rock Health Services	MDH	147,072
P	82 - 51	Health Systems Plan and Annual Implementation Plan	MN Health Systems Agency Six	MDH	N.A.
P	82 - 52	Expand Slayton cable territory to include Slayton township	Communication Systems, Inc. of Hector, MN	MN Cable Communications Bd.	N.A.
P	82 - 53	30 units of Elderly Low Rent Public Housing	City of Windom	HUD	1,595,349
P	82 - 54	WESCAP Information and Referral Project	Western Community Action Agency	MBA	17,756 (Fed. Share)
P	82 - 55	Nobles/Rock Home Care Services Project	Nobles/Rock Health Services	MBA	11,498 (Fed. Share)
P	82 - 56	Nobles County Home Services	Nobles County Family Service Center	MBA	7,897 (Fed. Share)
P	82 - 57	Rock County Coordinator on Aging	Rock County Family Service Agency	MBA	2,316 (Fed. Share)
P	82 - 58	Windom Taxi Program for the Elderly	City of Windom	MBA	2,700 (Fed. Share)
P	82 - 59	City of Marshall Public Taxi System for 1982	City of Marshall	MN/DOT (Section 18)	20,371

Action	Project	Title	Applicant	Funding Agency	Cost
P	82 - 60	Work Program for 1982	MN Dept. of Transportation	MN/DOT	N.A.
P	82 - 61	Upgrading of Public Water Supply System	City of Redwood Falls	FmHA	\$ 3,620,800
P	82 - 62	24 units of elderly housing to be located in Redwood Falls	R & W Associates Morton, MN	FmHA	696,000
P	82 - 63	Head Start/Home Based Program for 1982	Southwestern MN Opportunity Council, Worthington	DHHS	139,253
P	82 - 64	City of Adrian's State Land Use Planning Grant	City of Adrian	DEPD	N.A.
P	82 - 65	Lincoln County's State Land Use Planning Grant	Lincoln County	DEPD	N.A.
P	82 - 66	Bridge Replacement Projects for CSAH Bridge L1960	Lincoln County	MN/DOT	63,000
P	82 - 67	Bridge Replacement Projects for Twp. Bridges No. 2786, L3223, L3230, and L3520.	Nobles County	MN/DOT	234,500
P		Bridge Replacement Projects for CSAH Bridge Nos. L2015, L2120, 4883; Co. Bridge Nos. L2162, L2163, 1073; and Twp. Bridge Nos. L2244, L2228, L2288, L2334, L2184, and 1457.	Rock County	MN/DOT	1,557,405
P	82 - 69	Bridge Replacement Projects for Twp. Bridges L6584 & L 6508	Cottonwood County	MN/DOT	70,500
P		Bridge Replacement Projects for Twp. Bridges L1875 & L1856.	Lyon County	MN/DOT	123,000
P	82 - 71	Bridge Replacement Projects for Twp. Bridges L1636, L1647 & L1591.	Murray County	MN/DOT	162,800
P	82 - 72	General Administration and Outreach Grant	Southwestern Minnesota Opportunity Council, Inc.	DES	56,667
P	82 - 73	Bridge Replacement Projects for Twp. Bridge Nos. L1914, L1832, L1879, L1899, & Co. Bridge L1752.	Lyon County	MN/DOT	339,240
P	82 - 74	Bridge Replacement Projects for CSAH #89531	Cottonwood County	MN/DOT	90,000
P	82 - 75	Bridge Replacement Project for Twp. Bridge #L3700.	Pipestone County	MN/DOT	
P		Federal-Aid Secondary Highway and Federal-Aid Bridge Replace- ment Programs during 1982	Murray, Nobles, Redwood & Rock Counties	MN/DOT	1,774,000
P	82 - 77	16 Units of section 515 Rural Rental Housing for Luverne, MN	Damax Associates Franklin, MN	FmHA	464,000
P		8 units of section 515 Rural Rental Housing for Mountain Lake, MN	Mountain Lake Apts.	FmHA	285,000
P	82 - 79	Community Facility Water/Waste- water Loan-Grant Program	City of Wilmont	FmHA	454,000

Actio	n Project	Title	Applicant	Funding Agenc	ey	Cost
P	82 - 80	16 units of section 515 Rural Rental Housing for Marshall, MN	J & J Properties Marshall, MN	FmHA	\$	400,000
P	82 - 81	Business and Industry Loan Guarantee	MN Alcohol Fuels, Inc. Lakefield, MN	FmHA	1	,200,000
P	82 - 82	Foster Grandparent Program	MN Association for Retarded Citizens	ACTION		40,212
P	82 - 83	FY'83 Plan for Use and Distribu- tion of Community Services Block Grant Funds	MN Department of Economic Security	N.A.		N.A.
P	82 - 84	Congregate Meals Program	Western Community Action	MBA	(Federal)	207,102
P	82 - 85	Home Delivered Meals Program	Western Community Action	MBA	(Federal)	32,494
P	82 - 86	Senior Citizens Transportation Project	Pipestone County	MBA	(Federal)	6,478
P	82 - 87	Information & Referral Project	Southwest Minnesota Opportunity Council	MBA	(Federal)	16,793
P	82 - 88	Senior Citizens Transporation Project	Murray County	MBA	(Federal)	2,718
P	82 - 89	Renewal of Full Designation as a Health Systems Agency	MN Health Systems Agency.Six	DHHS		245,000
P	82 - 90	Computer Assisted Career Assessment Project	Mainstay, Inc. Marshall, MN	DOE		25,000
P	82 - 91	Bridge Replacement Projects for Twp. Bridge Nos. L2525 & L3725	Pipestone County	MN/DOT		37,743
P	82 - 92	24 Units of Section 515 Rural Rental Housing to be located in Marshall, MN	Ashley Vye & Clifford Dahm - Marshall	FmHA		612,000
P	82 - 93	New Windows for Energy Efficiency (Cycle IV Energy Conservation Measures recommended by Mini/ Maxi Audit)	Lakefield Municipal Hospital	MEA		18,940
P	82 - 94	Assistant County Coordinator on Aging	Pipestone County Senior Center	MBA	(Federal)	1,562
P	82 - 95	Legal and Paralegal Services for Older Americans	Southern MN Regional Legal Services, Inc.	MBA	(Federal)	20,000
P	82 - 96	Region VIII Senior Citizen Organizational Advocacy Project	Southwest Minnesota Senior Federation	MBA	(Federal)	7,000
P	82 - 97	WESCAP Senior Citizens Volunteer Transporation	Western Community Action, Inc.	MBA	(Federal)	21,040
P	82 - 98	Holland Multipurpose Senior Center	Holland Senior Citizens	MBA	(Federal)	9,000
P	82 - 99	Ghent Senior Center	Engels: Wilson Post #564	MBA	(McKnight)	5,000
P	82 - 100	Round Lake Multipurpose Senior Center	Round Lake Senior Citizens, Inc.	MBA	(Federal)	18,347
P	82 - 101	Jackson Community Center Renovation Project	City of Jackson	MBA	(Federal)	22,724

Action	Project	Title	Applicant	Funding Agency	Cost
P	82 - 102	Federal-aid Bridge Replacement Projects for 1982	Lyon, Pipestone, and Lincoln Counties	MN/DOT	\$273,000
P	82 - 103	Bridge Replacement Project for Bridge #L1926.	Lyon County	MN/DOT	76,000
P	82 - 104	Revised Commitment for Insurance of Advances	Grove Apartments Walnut Grove, MN	HUD	757,300
P	82 - 105	Employment in Small Towns	Service Industries, Inc. Redwood Falls	State Dev. Dis. Office	15,000
P	82 - 106	Behavior Intervention Project	SW Mental Health Center Luverne	State Dev. Dis. Office	25,000
P	82 - 107	REAL 6W Branch Office	Rural Enterprises for Acceptable Living, Inc.	State Dev. Dis. Office	25,844
P	82 - 108	Interagency Coordination Project for 0-4 year old Hearing Impaired Children	Educational Cooperative Service Unit, Marshall	State Dev. Dis. Office	4,833.50
P	82 - 109	Garvin Park	Lyon County	LCMR	145,000
P	82 - 110	Talcot Lake Park	Cottonwood County	LCMR	40,004
P	82 - 111	Rock River Access	City of Edgerton	LCMR	34,500
P	82 - 112	Hawkeye Park	Nobles County	LCMR	22,216
P	82 - 113	Riverside Park & City Park	City of Luverne	LCMR	137,470
P	82 - 114	City Park & Ball Park	City of Holland	LCMR	22,000
P	82 - 115	Paulsen Fields	City of Pipestone	LCMR	15,000

### Funding Agency Abbreviations and Acronyms

CCPB -- Crime Control Planning Board

CETA -- Comprehensive Employment and Training Act

DED -- Department of Economic Development

DEPD -- MN Department of Energy, Planning, and Development

DES -- MN Department of Economic Security

DHHS -- Department of Health and Human Services

DOE -- U.S. Department of Energy

DOL -- U.S. Department of Labor

EPA -- Environmental Protection Agency

FmHA -- Farmer's Home Administration

HUD -- Department of Housing and Urban Development

LCMR -- Legislative Commission on Minnesota Resources

LEAA -- Law Enforcement Assistance Administration

MBA -- Minnesota Board on Aging

MDH -- Minnesota Department of Health

MEA -- Minnesota Energy Agency

MHS -- Minnesota Historical Society

MN/DOT-- Minnesota Department of Transportation

MPCA -- Minnesota Pollution Control Agency

MSAB -- Minnesota State Arts Board

NA -- Not Applicable

### SUMMARY OF THE REPORT OF THE STATE AUDITOR ON THE FINANCIAL AFFAIRS OF THE SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

The auditor's opinion letter states "the combined financial statements...present fairly the financial position of the Southwest Regional Development Commission at June 30, 1981, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year."

Date field work completed: September 23, 1981 Date audit report signed: November 5, 1981

The following recommendations were stated in the audit report:

**Management Practices** 

1) Budgeting: The Commission prepares one budget on a program basis for the fiscal year. This does not include individual budgets for special revenue funds.

Action Taken: A revised Commission budget was prepared in January, 1982 which now includes individual budgets for special revenue funds.

#### **Internal Accounting Control**

- 1) The following items reported in F.Y. 1980's audit have been resolved:
  - a) Financial duties have been separated as necessary so one individual does not have sole contact with all funds.
  - b) The executive director's timesheet is now signed by someone other than himself.

#### **Legal Compliance Matters**

1) A position schedule bond providing for faithful performance was obtained.