



Lessard-Sams Outdoor Heritage Council

Contract Management 2017
Laws of Minnesota 2017 Final Report

General Information

Date: 08/03/2026

Project Title: Contract Management 2017

Funds Recommended: \$150,000

Legislative Citation: ML 2017, Ch. 91, Art. 1, Sec. 2, subd. 6(a)

Appropriation Language: \$150,000 in the first year is to the commissioner of natural resources for contract management duties assigned in this section. The commissioner shall provide an accomplishment plan in the form specified by the Lessard-Sams Outdoor Heritage Council on the expenditure of this appropriation. The accomplishment plan must include a copy of the grant contract template and reimbursement manual. No money may be expended prior to the Lessard-Sams Outdoor Heritage Councils approval of the accomplishment plan.

Manager Information

Manager's Name: Katherine Sherman-Hoehn

Title: Grant Manager

Organization: DNR

Address: 500 Lafayette Road

City: Saint Paul, MN 55155

Email: katherine.sherman-hoehn@state.mn.us

Office Number: 6512595533

Mobile Number:

Fax Number:

Website: <http://www.dnr.state.mn.us/grants/passthrough/index.html>

Location Information

County Location(s):

Eco regions in which work will take place:

Metro / Urban

Activity types:

Other : Contract Management

Priority resources addressed by activity:

Narrative

Summary of Accomplishments

The DNR OMBS Grants Unit manages agreements and reimbursements for OHF pass-through projects to the DNR, as recommended by LSOHC and appropriated by the legislature. The Grants Unit managed 159 open Outdoor Heritage Fund grants and completed grant monitoring in accordance with Department of Administration Office of Grants Management Policy 08-10. The Grants Unit prepared ML19 OHF pass-through grant agreements and associated documents and sent the DNR Grants Unit Journal News letter to all OHF pass through appropriation recipients on a quarterly basis.

Process & Methods

The Grants Unit operated in compliance with Department of Administration Office of Grants Management policies and procedures, as well as Minnesota Management and Budget accounting procedures, and all applicable laws and regulations.

How did the program address habitats of significant value for wildlife species of greatest conservation need, threatened or endangered species, and/or list targeted species?

N/A

How did the program use science-based targeting that leveraged or expanded corridors and complexes, reduced fragmentation, or protected areas in the MN County Biological Survey.

N/A

Explain Partners, Supporters, & Opposition

N/A

Exceptional challenges, expectations, failures, opportunities, or unique aspects of program

N/A

What is the plan to sustain and/or maintain this work after the Outdoor Heritage Funds are expended?

Contracts Management work is dependent on OHF funding.

Budget

Totals

Item	Requested	AP Amount	Spent	Leverage	Received Leverage	Leverage Source	Original Total	Final Total
Personnel	-	-	-	-	-	-	-	-
Contracts	-	-	-	-	-	-	-	-
Fee Acquisition w/ PILT	-	-	-	-	-	-	-	-
Fee Acquisition w/o PILT	-	-	-	-	-	-	-	-
Easement Acquisition	-	-	-	-	-	-	-	-
Easement Stewardship	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-
Professional Services	\$150,000	\$150,000	\$150,000	-	-	-	\$150,000	\$150,000
Direct Support Services	-	-	-	-	-	-	-	-
DNR Land Acquisition Costs	-	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-	-
Other Equipment/Tools	-	-	-	-	-	-	-	-
Supplies/Materials	-	-	-	-	-	-	-	-
DNR IDP	-	-	-	-	-	-	-	-
Grand Total	\$150,000	\$150,000	\$150,000	-	-	-	\$150,000	\$150,000

Explain any budget challenges or successes:

Total Revenue: -

Revenue Spent: -

Revenue Balance: -

Of the money disclosed above, what are the appropriate uses of the money:

E. This is not applicable as there was no revenue generated.

D. This is not applicable because the recipient is a state agency or department.

What other dedicated funds may collaborate with or contribute to this program?

N/A

Output Tables

Acres by Resource Type (Table 1)

Type	Wetland (AP)	Wetland (Final)	Prairie (AP)	Prairie (Final)	Forest (AP)	Forest (Final)	Habitat (AP)	Habitat (Final)	Total Acres (AP)	Total Acres (Amend)	Total Acres (Final)
Restore	0	0	0	0	0	0	0	0	0	0	0
Protect in Fee with State PILT Liability	0	0	0	0	0	0	0	0	0	0	0
Protect in Fee w/o State PILT Liability	0	0	0	0	0	0	0	0	0	0	0
Protect in Easement	0	0	0	0	0	0	0	0	0	0	0
Enhance	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0

Total Requested Funding by Resource Type (Table 2)

Type	Wetland (AP)	Wetland (Final)	Prairie (AP)	Prairie (Final)	Forest (AP)	Forest (Final)	Habitat (AP)	Habitat (Final)	Total Funding (AP)	Total Funding (Final)
Restore	-	-	-	-	-	-	-	-	-	-
Protect in Fee with State PILT Liability	-	-	-	-	-	-	-	-	-	-
Protect in Fee w/o State PILT Liability	-	-	-	-	-	-	-	-	-	-
Protect in Easement	-	-	-	-	-	-	-	-	-	-
Enhance	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-

Acres within each Ecological Section (Table 3)

Type	Metro / Urban (AP)	Metro / Urban (Final)	Forest / Prairie (AP)	Forest / Prairie (Final)	SE Forest (AP)	SE Forest (Final)	Prairie (AP)	Prairie (Final)	N. Forest (AP)	N. Forest (Final)	Total (AP)	Total (Amend)	Total (Final)
Restore	0	0	0	0	0	0	0	0	0	0	0	0	0
Protect in Fee with State PILT Liability	0	0	0	0	0	0	0	0	0	0	0	0	0
Protect in Fee w/o State PILT Liability	0	0	0	0	0	0	0	0	0	0	0	0	0
Protect in Easement	0	0	0	0	0	0	0	0	0	0	0	0	0
Enhance	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0

Total Requested Funding within each Ecological Section (Table 4)

Type	Metro/ Urban (AP)	Metro/ Urban (Final)	Forest / Prairie (AP)	Forest / Prairie (Final)	SE Forest (AP)	SE Forest (Final)	Prairie (AP)	Prairie (Final)	N. Forest (AP)	N. Forest (Final)	Total (AP)	Total (Final)
Restore	-	-	-	-	-	-	-	-	-	-	-	-
Protect in Fee with State PILT Liability	-	-	-	-	-	-	-	-	-	-	-	-
Protect in Fee w/o State PILT Liability	-	-	-	-	-	-	-	-	-	-	-	-
Protect in Easement	-	-	-	-	-	-	-	-	-	-	-	-
Enhance	-	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-	-	-

Target Lake/Stream/River Feet or Miles

Explain the success/shortage of acre goals

Outcomes

Programs in metropolitan urbanizing region:

Other ~

Parcels

Sign-up Criteria?

[Yes - Sign up criteria is attached](#)