



**City of Eden Prairie Department
2026 Portable Recording System (PRS)
Biennial Audit Summary**

At the request of the City of Eden Prairie Police Department (EPPD), Local Government Information Systems (LOGIS) has conducted the biennial audit of their Portable Recording System (PRS) pursuant to Minnesota Statute §13.825 Subd. 9.

Minnesota Statute §13.825 data elements include:

- Data Classification
- Data Retention
- Access by Data Subjects
- Inventory of Portable Recording System Technology
- Use of Agency-Issued Portable Recording Systems
- Authorization to Access Data
- Sharing Among Agencies
- Biennial Audit
- Notification to the BCA
- Portable Recording System Vendor

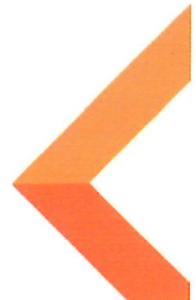
After analysis of the statutory requirements and evaluation of the City of Eden Prairie Police Department's management and use of Portable Recording System technology, LOGIS has found the City of Eden Prairie Police Department in compliance with Minnesota Statute §13.825 based on the following findings.



Statute Subdivision	Control Objective	Testing Procedure	Testing Result
§13.825 Subdivision 2	Data Classification	<p>Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section E. Administering Access to BWC Data.</p> <p>Reviewed Axon and Watchguard Evidence configuration settings and verified classification categories align with EPPD policy.</p>	EPPD data is properly classified and meets the requirements set forth by MN Statute §13.825 Subdivision 2
§13.825 Subdivision 3	Data Retention	<p>Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section H. Data Retention.</p> <p>All BWC data shall be retained for a minimum period of 90 days unless otherwise specified by EPPD policy.</p> <p>Reviewed Axon and Watchguard Evidence configuration settings and verified retention durations align with EPPD policy.</p>	EPPD data retention schedules meet the retention requirements set forth by MN Statute §13.825 Subdivision 3
§13.825 Subdivision 4	Access by data subjects	<p>Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section E. Administering Access to BWC Data.</p> <p>Verified EPPD policy and procedures updated with 2025 requirement for unredacted data from all PRS systems be provided to persons entitled to a report of a collision.</p> <p>Persons can complete and submit a Police Document Request Form to gain access to non-restricted PRS data.</p> <p>Data subject(s) must also provide identification if they are requesting private data.</p>	EPPD data request processes and policies meet the data access requirements set forth by MN Statute §13.825 Subdivision 4



Statute Subdivision	Control Objective	Testing Procedure	Testing Result
§13.825 Subdivision 5	Inventory of PRS technology	<p>Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section H. Data Retention.</p> <p>EPPD provided screen capture of the total number of devices in all PRS systems.</p> <p>EPPD provided screen capture showing daily log of deployed devices.</p> <p>EPPD provided screen capture of the total amount of data stored.</p>	EPPD camera inventory meets the requirements set forth MN Statute §13.825 Subdivision 5
§13.825 Subdivision 6	Use of agency-issued devices	Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section A. Use and Documentation.	EPPD policy for the use of agency issued devices meets the requirements set forth MN Statute §13.825 Subdivision 6
§13.825 Subdivision 7	Authorization to access data	<p>Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section G. Agency Use of Data.</p> <p>Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section E. Administering Access to BWC Data.</p> <p>Reviewed Axon and Watchguard user roles and permissions align with EPPD policy.</p>	EPPD policy for authorizing access to PRS data and devices meets the requirements set forth MN Statute §13.825 Subdivision 7



Statute Subdivision	Control Objective	Testing Procedure	Testing Result
§13.825 Subdivision 8	Sharing among agencies	<p>Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section E. Administering Access to BWC Data.</p> <p>Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section F. Data Security Safeguards.</p>	EPPD policy for sharing PRS data with other law enforcement agencies meets the requirements set forth MN Statute §13.825 Subdivision 8
§13.825 Subdivision 9	Biennial audit	<p>Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section F.3 Data Security Safeguards.</p> <p>Reviewed MN Legislative Reference Library for past audits.</p>	EPPD policy for conducting biennial audits of PRS systems meets the requirements set forth MN Statute §13.825 Subdivision 9
§13.825 Subdivision 10	Notification to the Bureau of Criminal Apprehension	Reviewed Eden Prairie Police Department (EPPD) Policy Directive 6.10, Section J. Notification to BCA	EPPD policy for notification of PRS system changes to BCA meets the requirements set forth in MN Statute §13.825 Subdivision 10
§13.825 Subdivision 11	PRS Vendor	<p>EPPD currently uses Axon Body 4 firmware version v1.2540.38.</p> <p>There are no active cameras in the Watchguard system as it is just used for storing historical recordings.</p>	EPPD is using the latest firmware release and meets the requirements set forth in MN Statute §13.825 Subdivision 11





The findings in the Portable Recording System Audit are impartial and based on information and documentation provided by the City of Eden Prairie Police Department and examined by LOGIS Information Security staff and management. It demonstrates that the security, public accountability, and administration of the Eden Prairie Police Department Portable Recording System program meet the requirements and is compliant with MN Statute §13.825. Local Government Information Systems (LOGIS) attested this audit on March 11, 2026.

A handwritten signature in black ink that reads "Blake Tyra".

Blake Tyra
Local Government Information Systems, Information Security Specialist

A handwritten signature in black ink that reads "Matthew Sackett".

Matthew Sackett
Chief of Police, Eden Prairie Police Department

Respectfully submitted to the following:

- Matthew Sackett, Chief of Police, Eden Prairie Police Department
- Legislative Law Library
- Judiciary Finance and Civil Law (Rep. Becker-Finn and Rep. Scott)
- Public Safety Finance and Policy (Rep. Moller and Rep. Novotny)
- Judiciary and Public Safety Finance and Policy Committee (Sen. Warren Limmer and Sen. Ron Latz)

