

A REPORT TO THE MINNESOTA LEGISLATURE

SUBMISSION TO:

CHAIR, SEN. FOUNG HAWJ AND RANKING MINORITY MEMBER, SEN. STEVE GREEN
ENVIRONMENT, CLIMATE, AND LEGACY COMMITTEE

COMMITTEE CO-CHAIR REP. JOSH HEINTZEMAN AND COMMITTEE CO-CHAIR REP.
PETER FISCHER
ENVIRONMENT AND NATURAL RESOURCES FINANCE AND POLICY

LEGISLATIVE MANDATE REFERENCE: MINNESOTA STATUTES, SECTION 16A.151,
SUBDIVISION 2, PARAGRAPH (H).

Polk-Norman-Mahnomen Community Health Board

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56716, phone: 218-281-3385.

November 19, 2025

TOGETHER WE CAN

Prevent. Promote. Protect.



Executive Summary

In 2023, the Minnesota Legislature amended Minnesota Statute 16A.151, requiring that when the Minnesota Pollution Control Agency (MPCA) recovers \$250,000 or more in a civil penalty from a permitted facility, 40 percent of the funds be distributed to the local Community Health Board (CHB). In 2024, the MPCA entered into a stipulation agreement with a facility in East Grand Forks, resulting in a \$350,000 civil penalty, of which \$140,000 was transferred to the Polk-Norman-Mahnomen Community Health Board (PNM CHB)—the first case statewide to qualify for funding under the new law. The PNM CHB, delegated to Polk County Public Health (PCPH), and in partnership with the MPCA, Minnesota Department of Health (MDH), and the City of East Grand Forks, implemented a comprehensive community engagement process to identify local projects that would enhance environmental and public health outcomes. Based on community input, four projects were funded: the Griggs Park Trailhead Playground, Community Tree Planting Program, Library Art/Sensory Garden, and LaFave Park ADA Improvements, with a portion reserved for administrative oversight. The purpose of this report is to ensure transparency, accountability, and alignment with the intended community engagement and public health and environmental objectives of the funding. This initiative strengthened interagency collaboration, advanced environmental health priorities, and lessons learned for future implementation of Minnesota Statute 16A.151.

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Project Scope

1. Community Engagement Process

Planning and Consultation with State Partners

The community engagement process began with a series of planning and consultation meetings involving Polk County Public Health (PCPH), the Minnesota Pollution Control Agency Industrial Division (MPCA)(contract agreement), Minnesota Department of Health – Public Health Strategy and Partnership Division Governance and Administration, and Environmental Health Division Environmental Surveillance and Assessment Section –Site Assessment and Consultation Unit (MDH), and Association of Minnesota Counties Local Public Health Association. These initial discussions established a shared understanding about the Community Health Board Penalty Collection Process, consultation on the scope and application of the statutory requirements, outlined reporting expectations, and provided access to subject matter expertise to explore potential health risks and inform effective strategies.

Coordination with Local Interest Holders

PCPH led subsequent planning meetings with city officials, council members, and representatives from the facility in East Grand Forks, MN. These sessions were instrumental in identifying community needs and developing potential project concepts aimed at funding “projects that benefit the environment or public health”.

As the convener and facilitator of the engagement process, PCPH created a collaborative forum for dialogue and coordination. Guided by the principle of “nothing about us, without us,” the process emphasized inclusive participation. Each interest holder was engaged for a specific purpose and brought unique perspectives and expertise to the table, such as technical knowledge, operational experience, or community insight. This approach encouraged shared ownership and ensured that decision-making was informed by those closest to the issues.

Proposed projects were reviewed by PCPH and City officials for community benefit to the environment or public health, overall feasibility, and alignment with federal priorities that promote fair access to resources and community well-being. Each project was analyzed using the Justice40 Initiative and the Climate and Economic

Justice Screening Tool (CEJST) to identify potential impacts on disadvantaged census tracts.

Initial Meetings and Work Sessions

A MPCA contract agreement was scheduled to be presented at the Polk-Norman-Mahnomen Community Health Board (PNM CHB) meeting on May 10, 2024; however, was removed from the agenda when the MPCA provided notification that the contract needed modified language. A PNM CHB meeting was held on July 19, 2024, where the proposed MPCA contract was approved, followed by an East Grand Forks City Council Work Session on August 27, 2024. Both meetings were convened with representation from PCPH and the city, board/council members (respectively), state agencies, and the facility. The meetings included an overview of the proposed contract and statutory language, presentations from MPCA, MDH and facility representatives were available for comments/questions. PCPH reviewed their role and a proposal for community engagement which featured a community input flyer and online community survey to gather resident feedback.

Community Input and Feedback Opportunities

A comprehensive public engagement process was implemented to gather community input on the preferred use of available funds. Public events were held at multiple locations to ensure broad accessibility and meaningful participation:

- September 4, 2024: East Grand Forks Showcase (Outdoor Community Event)
- September 6, 2024: East Grand Forks Senior Center
- September 9, 2024: East Grand Forks Campbell Library



Photo of Sarah Reese, CHS Administrator/Polk County Public Health Director at the East Grand Forks Showcase - Community Input Dot-Voting

PCPH and/or City staff were present to provide information, answer questions, and address residents' concerns in real time. State subject matter experts were available for PCPH consult as needed.

Participants of all ages were invited to participate in Dotmocracy (N= 134 dots), also known as dot-voting or idea rating, and share feedback on four proposed projects—

Griggs Park Trailhead Playground, Community Tree Planting Program, Library Art/Sensory Garden, and LaFave Park ADA Improvements—as well as suggest additional project ideas that would enhance the environment or public health in East Grand Forks, MN.

In addition to the in-person events, an online community survey was available from August 28 through September 13, 2024, generating 141 responses.

Outreach and promotional materials were developed by PCPH in collaboration with state and local partners and widely disseminated by PCPH, the City, local schools, the Family Resource Center, and other community organizations. Engagement efforts utilized multiple channels, including social media, posted flyers, and liaison networks, to ensure diverse community representation and inclusive participation across the community.

Data Analysis and Presentation of Results

Survey data and community feedback were compiled and analyzed by PCPH and shared with City staff. The summarized results were presented during an East Grand Forks City Council Work Session (November 26, 2024), where findings and recommendations were discussed.

Payment, Resolutions and Approval

The grant contract was executed in August 2024; however, disbursement of state funds did not occur within the ten-day period outlined in the grant agreement. In November 2024, PCPH contacted the MPCA about the delay and learned that it was due to a staffing transition and the complexities associated with the new grant type and disbursement process.

On December 3, 2024, the East Grand Forks City Council adopted Resolution No. 24-12-90 supporting project funding for the recommended initiatives that provide a benefit to the health and wellness of the community. The resolution affirmed that the City and CHB, delegated to PCPH, collaboratively sought public input through multiple engagement channels, such as public events and online surveys.

The results and recommendations were presented to the PNM CHB for consideration and formal resolution on December 13, 2024. The resolution authorized the disbursement of one-time funds and affirmed coordinated approval between city governance and public health leadership. As part of the recommendation, management proposed that \$126,000 of the total \$140,000 award

be directed toward four community projects, with the remaining 10% reserved to cover reasonable administrative and reporting costs associated with project management and required state documentation.

2. Purposes and Activities for Which Funds Were Used

The total award of \$140,000 was allocated as follows:

Project Allocations (\$126,000 Total)

1. Griggs Park Trailhead Playground – \$76,000

Funding supported the development of a new playground at Griggs Park Trailhead, enhancing recreational opportunities and promoting active lifestyles for the nearby school, neighborhood, home childcare and families and children.

2. Community Tree Planting Program – Private Property Trees – \$4,300

Originally proposed as bare-root tree plantings along public boulevards and within city park spaces, the project scope was modified in response to community input. Funds were redirected to provide trees for private properties, thereby expanding localized tree canopy coverage, improving ambient air quality, and advancing long-term environmental resilience. This approach broadened participation by allowing residents to directly contribute to community-level environmental improvements.

3. Library Art/Sensory Garden – \$10,000

This project supported the development of an interactive outdoor art and sensory garden at the Campbell Library, designed to foster creativity, inclusion, and community connection. Sensory gardens provide therapeutic and restorative benefits for individuals with sensory processing challenges, such as children and adults experiencing anxiety, autism, or recovering from a stroke or brain injury. The garden incorporates a variety of tactile surfaces, plant textures, fragrances, and visual elements to engage multiple senses and promote relaxation and well-being. The space includes an inclusive environment that supports both passive enjoyment and interactive programming led by library staff.

4. LaFave Park – Approximately \$35,700 (remaining funds)

Remaining project funds were designated for accessibility improvements at LaFave Park, based on recommendations by Community Options and their Americans with

Disabilities Act (ADA) consultant for improving access for individuals with disabilities and ensuring compliance with ADA standards.

Administrative Allocation (\$14,000 Total)

The shared administrative structure reflects the joint responsibilities of PCPH and the City in planning, implementing, and monitoring community projects that advance both public health and environmental goals with 10% of the total award (\$14,000) reserved for administrative and reporting expenses. Of this amount:

- \$9,800 (70%) was designated to Polk County Public Health
- \$4,200 (30%) was designated to the City of East Grand Forks

Accordingly, administrative cost allocations in this report align with the grant agreement to minimize administrative costs and reflect reasonable expenses necessary for project administration, fiscal oversight, and required reporting to the State of Minnesota.

3. Account of Expenditures

Total Funds Received and Expended: \$140,000. Full details in Appendices.

Reflections

Because this funding mechanism was new, the process provided important learning opportunities for both the state and local partners. The experience underscored the value of early and joint communication, access to subject matter expertise and clear guidance, and flexible problem-solving as processes and procedures continue to be refined for future projects.

The introduction of this new law, which distributes a portion of money recovered to local Community Health Boards, provided a valuable opportunity to strengthen the connection between environmental enforcement and community health. The process highlighted the important role of local public health as a convener of diverse partners, fostering coordinated community engagement and serving as a health strategist to identify local priorities and guide meaningful projects. The ability to retain a portion of administrative funds to support coordination, fiscal and project oversight, and state reporting was also beneficial in ensuring effective local implementation.

At the same time, this first application of the statute revealed challenges related to limited clarity in the statutory language, particularly regarding definitions, eligibility, and procedural expectations for community engagement. Consideration should be given to clarifying the statute and establishing consistent administrative guidance to support local implementation, improve efficiency, and ensure equitable use of future penalty-related funds. Continued collaboration with state partners will help refine the process and establish clearer guidance for future funding distributions.

Process Observation – This was the first case to qualify for the Community Health Board funding since the statute went into effect and therefore, no explicit process or precedent existed for implementation of the new statutory requirements. The statute specifies only that the Community Health Board, *“must meet directly with the residents potentially affected by the pollution that was the subject of the litigation or settlement to identify the residents’ concerns and incorporate those concerns into a project that benefits the residents”*. However, the statutory language does not define how the Board should determine which individuals or groups constitute “residents potentially affected by the pollution,” nor does it outline the method for incorporating those concerns into a qualifying project. In the absence of specific procedural guidance, the Community Health Board and its partners relied on best practices in public engagement, transparency, and collaboration to design and implement a fair and inclusive process.

The stipulation agreement did not indicate that any individuals or specific areas were directly affected by the described violations. MPCA rules and regulations governing facility permits are intended to protect human health and the environment by limiting pollution emissions and discharges. When these requirements are not fully met, pollution may pose risks to people and the environment, but no information was available regarding potential off-site impacts or exposure to nearby residents. To assess possible impacts, the MPCA would need to provide supporting data. Without being provided evidence directly linking the violations to possible affected persons or locations, identifying them with confidence is difficult.

Process Observation – A requirement of this grant was for the Community Health Board to submit a report to select members of the Legislature describing the community engagement process, the purposes and activities supported by the funds, and a summary of expenditures. This reporting structure differs from the customary process in which local boards typically report directly to a state agency rather than the Legislature. As this funding mechanism continues to evolve, clarifying the reporting pathway and aligning it with existing state–local structures may help streamline future reporting and ensure consistency across similar grant programs.

Appendices

MN Statute- Section 16A.151 Subd 2 (i) <https://www.revisor.mn.gov/statutes/cite/16a.151>

Polk-Norman-Mahnomen Community Health Board Minutes (July 19, 2024)

East Grand Forks Community Input Flyer / Images

City of East Grand Forks City Council Work Session Agenda. Request for Council Action (November 26, 2024)

City of East Grand Forks Resolution No. 24 24-12-90 Resolution to support projects to be funded using 2024 grant funds from Minnesota Pollution Control Agency (December 3, 2024)

Polk-Norman-Mahnomen Community Health Board Minutes (December 13, 2024)

Polk-Norman-Mahnomen Community Health Board Resolution Authorizing Disbursement of One-Time Funds (December 13, 2024)

Polk County Integrated Financial Systems Account Activity Report

City of East Grand Forks Invoice \$126,000

City of East Grand Forks Invoice \$4,200

City of East Grand Forks Budget and Expenditures recap and supporting documentation

16A.151 PROCEEDS OF LITIGATION OR SETTLEMENT.

Subdivision 1. **State funds; general fund.** (a) This subdivision applies, notwithstanding any law to the contrary, except as provided in subdivision 2.

(b) A state official may not commence, pursue, or settle litigation, or settle a matter that could have resulted in litigation, in a manner that would result in money being distributed to a person or entity other than the state.

(c) Money recovered by a state official in litigation or in settlement of a matter that could have resulted in litigation is state money and must be deposited in the general fund.

Subd. 2. **Exceptions.** (a) If a state official litigates or settles a matter on behalf of specific injured persons or entities, this section does not prohibit distribution of money to the specific injured persons or entities on whose behalf the litigation or settlement efforts were initiated. If money recovered on behalf of injured persons or entities cannot reasonably be distributed to those persons or entities because they cannot readily be located or identified or because the cost of distributing the money would outweigh the benefit to the persons or entities, the money must be paid into the general fund.

(b) Money recovered on behalf of a fund in the state treasury other than the general fund may be deposited in that fund.

(c) This section does not prohibit a state official from distributing money to a person or entity other than the state in litigation or potential litigation in which the state is a defendant or potential defendant.

(d) State agencies may accept funds as directed by a federal court for any restitution or monetary penalty under United States Code, title 18, section 3663(a)(3), or United States Code, title 18, section 3663A(a)(3). Funds received must be deposited in a special revenue account and are appropriated to the commissioner of the agency for the purpose as directed by the federal court.

(e) Any money received by the state resulting from a settlement agreement or an assurance of discontinuance entered into by the attorney general of the state, or a court order in litigation brought by the attorney general of the state, on behalf of the state or a state agency, related to alleged violations of consumer fraud laws in the marketing, sale, or distribution of opioids in this state or other alleged illegal actions that contributed to the excessive use of opioids, must be deposited in the settlement account established in the opiate epidemic response fund under section 256.043, subdivision 1. This paragraph does not apply to attorney fees and costs awarded to the state or the Attorney General's Office, to contract attorneys hired by the state or Attorney General's Office, or to other state agency attorneys.

(f) Notwithstanding paragraph (e), if money is received from a settlement agreement or an assurance of discontinuance entered into by the attorney general of the state or a court order in litigation brought by the attorney general of the state on behalf of the state or a state agency against a consulting firm working for an opioid manufacturer or opioid wholesale drug distributor, the commissioner shall deposit any money received into the settlement account established within the opiate epidemic response fund under section 256.042, subdivision 1. Notwithstanding section 256.043, subdivision 3a, paragraph (a), any amount deposited into the settlement account in accordance with this paragraph shall be appropriated to the commissioner of human services to award as grants as specified by the opiate epidemic response advisory council in accordance with section 256.043, subdivision 3a, paragraph (e).

(g) If the Minnesota Pollution Control Agency, through litigation or settlement of a matter that could have resulted in litigation, recovers \$250,000 or more in a civil penalty from violations of a permit issued by the agency, then 40 percent of the money recovered must be distributed to the community health board,

as defined in section 145A.02, where the permitted facility is located. Within 30 days of a final court order in the litigation or the effective date of the settlement agreement, the commissioner of the Minnesota Pollution Control Agency must notify the applicable community health board that the litigation has concluded or a settlement has been reached. The commissioner must collect the money and transfer it to the applicable community health board. The community health board must meet directly with the residents potentially affected by the pollution that was the subject of the litigation or settlement to identify the residents' concerns and incorporate those concerns into a project that benefits the residents. The project must be implemented by the community health board and funded as directed in this paragraph. The community health board may recover the reasonable costs it incurs to administer this paragraph from the funds transferred to the board under this paragraph. This paragraph directs the transfer and use of money only and does not create a right of intervention in the litigation or settlement of the enforcement action for any person or entity. A supplemental environmental project funded as part of a settlement agreement is not part of a civil penalty and must not be included in calculating the amount of funds required to be distributed to a community health board under this paragraph. For the purposes of this paragraph, "supplemental environmental project" means a project that benefits the environment or public health that a regulated facility agrees to undertake, though not legally required to do so, as part of a settlement with respect to an enforcement action taken by the Minnesota Pollution Control Agency to resolve noncompliance.

(h) A community health board receiving a transfer of funds under paragraph (g) must, no later than one year after receiving the funds, submit a report to the chairs and ranking minority members of the senate and house of representatives committees with primary jurisdiction over environment policy and natural resources that describes:

- (1) the process of community engagement employed to solicit community input regarding the use of the funds;
- (2) the purposes and activities for which the funds were used; and
- (3) an account of expenditures.

(i) The commissioner of the Minnesota Pollution Control Agency must submit a report in September each even-numbered year, beginning in 2024, to the chairs and ranking minority members of the senate and house of representatives committees with primary jurisdiction over environmental policy and natural resources that includes:

- (1) the amount transferred under paragraph (g) to each community health board during the previous two years; and
- (2) any agency services provided to the community health board or community residents during the duration of the project funded by the transfer, and the cost of those agency services, for consideration by the legislature for future appropriations that address reimbursement of the amount of the transfers and the cost of services provided by the agency.

(j) Any money received by the state resulting from a settlement agreement or an assurance of discontinuance entered into by the attorney general of the state, or a court order in litigation brought by the attorney general of the state on behalf of the state or a state agency related to alleged violations of consumer fraud laws in the marketing, sale, or distribution of electronic nicotine delivery systems in this state or other alleged illegal actions that contributed to the exacerbation of youth nicotine use, must be deposited in the tobacco use prevention account under section 144.398. This paragraph does not apply to: (1) attorney fees and costs awarded or paid to the state or the Attorney General's Office; (2) contract attorneys hired by the state or Attorney General's Office; or (3) other state agency attorneys. The commissioner of management

and budget must transfer to the tobacco use prevention account, any money subject to this paragraph that is received by the state before May 24, 2023.

(k) This section does not apply to money deposited in the consumer protection restitution account under section 8.37.

[See Note.]

Subd. 3. **Definitions.** For purposes of this section:

- (1) "litigation" includes civil, criminal, and administrative actions;
- (2) "money recovered" includes actual damages, punitive or exemplary damages, statutory damages, and civil and criminal penalties; and
- (3) "state official" means the attorney general, another constitutional officer, an agency, or an agency employee, acting in official capacity.

Subd. 4. **Supersede.** This section supersedes section 8.31, subdivision 2c.

Subd. 5. [Repealed, 2005 c 156 art 2 s 52]

History: *1Sp2001 c 10 art 2 s 23; 2002 c 379 art 1 s 7,8; 1Sp2003 c 1 art 2 s 34; 1Sp2003 c 2 art 8 s 1; 2005 c 156 art 2 s 15; 2009 c 101 art 2 s 48; 1Sp2011 c 7 art 11 s 1; 2019 c 63 art 1 s 1; 2020 c 115 art 3 s 1; 1Sp2021 c 7 art 5 s 1; 2022 c 53 s 2; 2023 c 25 s 3; 2023 c 60 art 8 s 1; 2023 c 70 art 4 s 4; 1Sp2025 c 13 art 8 s 10*

NOTE: Subdivision 2, paragraph (j), as added by Laws 2023, chapter 70, article 4, section 4, is effective retroactively from April 1, 2023, and applies to settlement agreements or assurances of discontinuance entered into, or court orders issued on or after that date. Laws 2023, chapter 70, article 4, section 4, the effective date.

Polk-Norman-Mahnomen Community Health Board

Minutes

Friday, July 19, 2024, 9:00 a.m.

Fertile Community Center

Vision Statement: Communities where all people achieve their optimum health potential.

Mission Statement: PNM CHB prevents illness, promotes wellness and protects health within our communities.

1. Welcome	<ul style="list-style-type: none">✓ Chairperson Polk County Commissioner Joan LeeVice Chairperson Polk County Commissioner Gary Willhite✓ Recording Secretary Mahnomen County Commissioner John Darco✓ Mahnomen County Commissioner Darvin Schoenborn✓ Norman County Commissioner Lee Ann Hall✓ Polk County Community Representative Suraya DriscollNorman County Community Representative Angie Nelson✓ NMPH Director Sarah Kjono✓ CHS Administrator/PCPH Director Sarah Reese✓ Virtual Guests: Doug Emerson - American Crystal Sugar, Reid Huttunen – City of East Grand Forks, Sam Hageman – MDH Environmental Health, David Jones – MDH Environmental Health, Cory Boeck – MN Pollution Control Agency
2. Approval of Agenda	<div style="text-align: right;"><i>Action Item</i></div> Motion made by Darvin Schoenborn and seconded by Suraya Driscoll to approve the revised Agenda. Motion carried.
3. Approval of May 10, 2024 Minutes	<div style="text-align: right;"><i>Action Item</i></div> Motion made by Lee Ann Hall and seconded by John Darco to approve the Minutes. Motion carried.
4. Recurring Contract/Agreement <ul style="list-style-type: none">- PH Emergency Preparedness 7/1/24-6/30-29; BP1 \$63,414 (7/1/24-6/30/25)-WIC Breastfeeding Peer Support Amendments – 10/01/24 – 09/30/2630, 2026 - Emily Stynsberg \$10,378, Tiffany Jager \$8,576, Leah Herberg \$7,772 annually (Oct to Sept)-WIC – FFY 2024 Supplemental Funding \$1500 (Fall WIC Training – Hotel, Mileage, Meals)-WIC – FFY 2024 Supplemental Funding \$2,400 (WIC Promotion/Outreach)	<div style="text-align: right;"><i>Action Item</i></div> Motion made by Suraya Driscoll, seconded by Joan Lee to approve Recurring Contracts: PH Emergency Preparedness 7/1/24-6/30-29; BP1 \$63,414 (7/1/24-6/30/25); WIC Breastfeeding Peer Support Amendments – 10/01/24 – 09/30/26 30, 2026 - Emily Stynsberg \$10,378, Tiffany Jager \$8,576, Leah Herberg \$7,772 annually (Oct to Sept); WIC – FFY 2024 Supplemental Funding \$1500; WIC – FFY 2024 Supplemental Funding \$2,400. Motion carried.
5. Recommend Contract/Agreement <ul style="list-style-type: none">-Minnesota Pollution Control Agency Grant Contract \$140,000 - Funds to be	<div style="text-align: right;"><i>Action Item</i></div> Motion made by Darvin Schoenborn, seconded by Lee Ann Hall to approve Minnesota Pollution Control

used for community engagement and to implement project(s) that benefit the residents. The community health board may recover reasonable costs it incurs to administer. Meeting Guests – MPCA, MDH, City of East Grand Forks, and American Crystal Sugar. (20 mins) -MDH Infrastructure Funds – <i>Minnesota Public Health Infrastructure Fund Innovation Projects #250734 \$308,576 (7/1/24-6/30/26)</i> Partnership4Health/Polk-Norman-Mahnomen Rural Local Public Health Communications – Fiscal Host	Agency Grant Contract \$140,000 - Funds to be used for community engagement and to implement project(s) that benefit the residents. The community health board may recover reasonable costs it incurs to administer. Meeting Guests – MPCA, MDH, City of East Grand Forks, and American Crystal Sugar; and to approve the MDH Infrastructure Funds – Minnesota Public Health Infrastructure Fund Innovation Projects #250734 \$308,576 (7/1/24-6/30/26); Partnership4Health/Polk-Norman-Mahnomen Rural Local Public Health Communications – Fiscal Host. Motion carried.
6. Memorandum of Understanding Partnership4Health CHB (Rural Local Public Health Communications)	<i>Action Item</i> Motion made by John Darco, seconded by Darvin Schoenborn to approve Memorandum of Understanding. Motion carried.
7. Financial Review of Grant Recipient Principals Declaration	<i>Information</i> Board members completed and signed Principals Declaration as required by MN Statute 16B.981 subdivision 2 (6).
8. Audit – in progress	<i>Information</i> Onsite visit scheduled for August 21, 2024 with Auditor.
9. SCHSAC Update	<i>Information</i> SCHSAC Retreat Oct 9 and 10 in St. Cloud. Member Development Committee - Coffee, Conversation & Consideration: Fentanyl & Opioids. July 25, 2024. Sarah Reese has been named to the Foundational Public Health Responsibilities Workgroup to represent NW MN. Approval of the Minnesota Infectious Disease Operations Guide (MIDOG) is the successor to the Disease Prevention and Control Common Activities Framework. The MIDOG outlines the roles and responsibilities of MDH and local public health (LPH) agency staff for the full spectrum of public health infectious disease work in Minnesota. Spotlight on data – exploring new approaches across Minnesota.
10. PNM Communications Report Q2	<i>Information</i> Reese presented Q2 PNM Communications report
11. Community Health Assessment – Top health concerns	<i>Board Discussion</i> Defer, due to limited time available.
12. Strategic Plan	<i>Board Discussion</i> Review - Organizational Assessment/SOAR, Mission, Values, and Vision, Strategies - Strategies are about how you achieve the vision; they are broad approaches things you can do. Upcoming Strategic Planning Facilitated Session #3: “What needs to happen in the next 1 – 2 years to begin to make the vision a reality?” Board discussion

	<p>Summary – Strategies / Internal and External Factors</p> <ul style="list-style-type: none"> • Generational workforce expectations • State policies impacting workforce (ESST, family leave, cannabis, etc) • Government and healthcare workforce shortage now and in the future • Shared public health roles for needed subject matter expertise- ex. NW8 Hub • Economic pendulum swings • Upcoming elections/political environment • Mental health and wellbeing - isolation/social connections • Rural – people helping people/neighbors, collaboration • Aging population – age in place, aging close to home, long term care – expensive and worker shortage • Availability of rural clinic/hospital services (such as delivering babies, specialty care, lab services)
<p>13. Local Public Health Department Updates -Public Health Staffing</p>	<p><i>Information</i></p> <p>2025 Budget planning and assessing public health staff, foundational public health responsibilities and program needs. July is a busy time with budget preparation, quarterly and year end grant and financial reporting and annual summer vacations/holidays.</p>
14. Open Forum	<i>Information</i>
15. Adjourn	<i>Adjourn</i>

**Future meeting date: Dec 6, 1pm*

If you need any type of accommodation to participate in this meeting, please contact Sarah Reese (218)281-3385 at least 1 working day before the meeting. This board agenda is subject to change without notice.

Public participation instructions: Upon entering the meeting, please refrain from generating any noise that may interfere with the meeting proceedings. For item on the agenda, the Board Chair will open discussion. When Board Members and staff discussion nears conclusion, the Chair will ask for any questions or comments from the public. Please state your name and address to address the Chair and your question or comment. When the Board moves a motion, the Commissioner will identify themselves.

East Grand Forks Community Input Needed

Do you live or work in East Grand Forks? Due to new legislation, a portion of fines paid to the Minnesota Pollution Control Agency (MPCA) has resulted in a one-time payment of \$140,000 to benefit the East Grand Forks community and residents. Stop by and/or complete the online survey to help Polk County Public Health and the City of East Grand Forks identify potential projects.

Community Feedback Opportunities:

- September 4th from 5-7 pm | EGF Showcase - River Street Parking Lot
- September 6th from 9-11 am | Senior Center
- September 9th from 6:30-8 pm | East Grand Forks Campbell Library
- August 28 - September 13 | Online Survey



We want to hear from you!

Proposed Projects



LaFave Park Project

New and updated access to use the river for boat and shore fishing, canoeing, kayaking, and site seeing. Improved ADA access to all park amenities.



Griggs Park Trailhead Playground

Proposed play set is designed for ages 2 to 12. The project includes safe playground surfacing, accessible sidewalks, benches and trash receptacles.



Community Tree Planting Program

Planting and first year of care of bareroot trees along public boulevards and within public park spaces.



Other Project Ideas?

Do you have other project ideas that would benefit the community? We would like to hear from you!

**AGENDA
OF THE WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, NOVEMBER 26, 2024 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

- 1. MPCA Grant Award Community Input results and project recommendations – Reid Huttunen**
- 2. Contract with Nutrition Services, Inc. (NSI) for Senior Meal program at the Senior Center – Jeremy King**
- 3. 2024 Residential Property Tax Abatements – Maggie Brockling**
- 4. 2025 Budget Update & Discussion – Karla Anderson & Reid Huttunen**

ADJOURN:

Upcoming Meetings

Council Meeting – Tuesday, December 3, 2024 – Council Chambers – 6:00 PM
Work Session – Tuesday, December 10, 2024 – Training Room – 5:00 PM
Council Meeting – Tuesday, December 17, 2024 – Council Chambers – 5:00 PM

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Request for Council Action

Date: 11/26/2024

To: East Grand Forks City Council Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council members Clarence Vetter, Ben Pokrzywinski, Dale Helms, Brian Larson, and Karen Peterson.

Cc: File

From: Reid Huttunen, City Administrator

RE: Project recommendations relating to MPCA Grant with Polk County Public Health

Background:

As previously discussed at an August 2024 City Council Work Session, the City of East Grand Forks will be receiving approximately \$126,000 in grant funding from Minnesota Pollution Control Agency (MPCA) through the Polk-Norman-Mahnomen Community Health Board. In September 2024, Polk County Public Health and City Staff distributed online surveys and held community input open houses on three dates (at the Community Showcase, the Senior Citizens Center, and Campbell Library).

A list of the survey results and top submitted project ideas is included with the RCA.

Project recommended for funding with the available \$126,000 are as follows:

1. **Griggs Park Trailhead Playground; Budget Amount \$75,921.82**
 - a. Location: Hill Street (269 Griggs Place) / near Sacred Heart Schools
 - b. Playground equipment for ages 2-12, ADA compliant safety surfacing, playground borders and installation
 - c. Project design picture and quote is attached.
2. **Community Tree Planting Program; Budget Amount \$4,300.00**
 - a. Parks Dept will order 100 additional trees to be available for donation to residents and planted on their private property. Private resident will be responsible for planting and care of the tree.
3. **Library/Community Art Project; Budget Amount \$7,500-\$10,000**
 - a. Full project budget and design is still being finalized for this project.
 - b. The library plans to create a Sensory Garden, using the Air Quality Funds. A Sensory Garden will provide therapeutic benefits for those who have sensory processing issues, such as children and adults experiencing anxiety, autism, stroke, or brain injury recovery. The Garden will include varied surfaces, plants, smells, sights, and space for interactive programs provided by Library staff. With raised beds for plants, seating,

accessible walkways and open space for scheduled events, the Garden will become an attraction for all residents

4. LaFave Park; Remaining Budget Funds: Approximately \$36,000

- a. Location: DeMers & 2nd Avenue NE
- b. MN Legacy Funds – Project completed in summer/fall of 2024 (Boat launch, ADA kayak launch, Trail maint., Street/Sidewalk - Softball area)
- c. The remaining funds will be applied to the LaFave Park project, used to cover costs of the added ADA improvements recommended by Community Options and their ADA Consultant.

Budget Impact:

No City budget impact. Total funds available for projects will be \$126,000. Of the \$140,000 award, 10% will be held back from project funds to help cover administrative time associated with the project and required reporting to the State. Of that \$14,000, Polk County Public Health will keep \$9,800 (70%) and the City of East Grand Forks will receive \$4,200 (30%).

Upon approval from the City Council, the recommended projects will be forwarded to the Norman-Polk-Mahnomen Public Health Board for their approval. Projects will need to be completed, funds spent, by end of July 2025.

Recommendation:

Seeking approval from City Council of the four proposed projects and project funding amounts.

Enclosure

Community Input/Survey Results

Project Quote and Project design photo for Griggs Park Playground

East Grand Forks - Project Ideas (Survey and Community Engagement)

	Survey (Average)	Survey – Top Ranked for funds	Community Engagement (Dots)
LaFave Park	3.25	50	49
Griggs Park	3.23	39	54
Community Tree Planting	3.33	22	31
Community Project Ideas	Listed below	30	Listed below

Survey Responses: Open August 28 – September 13, 149 responses, 8 respondents did not live or work in East Grand Forks and were removed from aggregate results

Survey (Average) – 1-5 stars, rank each of the proposed community projects

Survey (Top Ranked) - Where should funds be used? Rank the following community projects.

Community Engagement – 9/4 East Grand Forks Showcase, 9/6 Senior Center, and 9/9 East Grand Forks Campbell Library

Summary of additional top ranked ideas from Community Input:

The below is a summary of the top mentioned/listing items received from the online survey and three Community Open Houses held in September 2024.

- 1. Donated Trees for residents to plant on their private residences.**
- 2. Community Art Project or Library project funding**

Numerous other ideas for projects were received in the Community input forums, but the necessary funding or additional staff resources required to install or implement the program exceeds the funds available through this program. All input received will be considered by staff and will be used for future project planning and consideration within the City's annual goal setting and budgeting process.

A few examples of the additional ideas include:

- Commercial Grade air purifiers for all City owned buildings
- New Grand Forks to East Grand Forks bridge
- Sidewalk replacement around busy neighborhoods/ADA compliant sidewalks in older parts of the community.
- Dog park in EGF
- Inclusive playground
- Inclusive Baseball/softball field
- Splash pad on south end of town



Dakota Playground

PO Box 1408 • Fargo, ND 58107
Office 701-356-8800 • Fax 701-293-7811
www.dakotaplayground.com
Equal Opportunity Employer

PROPOSAL SUBMITTED TO City of East Grand Forks	CONTACT NAME Jeremy King	DATE 11/21/24
ADDRESS 600 Demers Ave.	EMAIL jking@ci.east-grand-forks.mn.us	PHONE 218-773-8000
CITY, STATE, ZIP CODE East Grand Forks, Mn. 56721	JOB NAME / LOCATION Griggs Park	

We propose to provide the necessary materials, labor, and equipment to install the following items, quantity as listed:

AS MANUFACTURED BY LANDSCAPE STRUCTURES: Design shown in attached renderings.

- 1 Custom "Sprig" play structure
- 1 Double Bobble Rider
- 1 Topsy-turvy Spinner
- 1 Log Balance Beam

Equipment to be purchased on Sourcewell purchasing contract: \$48,976.70

AS MANUFACTURED BY ACTION PLAYSYSTEMS:

- 30 4' X 12" PVC containment borders
- 7 1' x 12" PVC containment borders

AS MANUFACTURED BY FLEX GROUND:

- 60 Cubic yards of engineered wood fiber. Includes ground fabric underneath.

REMAINING MATERIALS DELIVERED AND INSTALLED: \$26,945.12

TOTAL PROJECT COST \$75,921.82

- *City of EGF to remove tree and any other obstructions in defined footprint.
- *Dakota Playground to remove 1 swing bay on East end. City to keep for possible re-use.
- *Any applicable taxes to be applied on final invoice.

Notes:

- 1. Unless specifically noted above, price does not include excise tax, prevailing wages, bonds, permits, testing, TERO, special insurance provisions or other fees if applicable.
- 2. Above price does not include site work such as clearing and grubbing, grading, excavating, trenching, staking/surveying, drainage, concrete curbing or flatwork, knock-outs, saw cutting or jack hammering or any other work not specifically outlined above.
- 3. Above price assumes immediate site access with large heavy equipment, site restoration is not included.
- 4. This proposal supersedes any previous proposals (all of which are rescinded/revoked and no longer valid); any plans addenda or revisions issued after this proposal are not part of this proposal and Dakota Playground is not bound to; this proposal automatically becomes part of any subsequent contract signed by Dakota Playground, regardless of whether this proposal is signed by the recipient of this proposal.

We propose hereby to furnish materials and labor - complete in accordance with above specifications, for the sum of: As per above.

This Proposal may be withdrawn by Dakota Playground if not accepted within 30 days.

Dakota Playground

Acceptance of Proposal

The above prices, specifications, terms and conditions are satisfactory and are hereby accepted by Purchaser. Dakota Playground is authorized to do the work as specified and Purchaser shall make payment as outlined.

By: Jon Pepple

Jon Pepple

Purchaser

By: _____

Printed Name: _____

Title: _____

Date of
Acceptance: _____

Terms and Conditions

Term of Payment, due upon receipt and subject to approved credit by Dakota Playground.

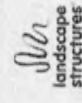
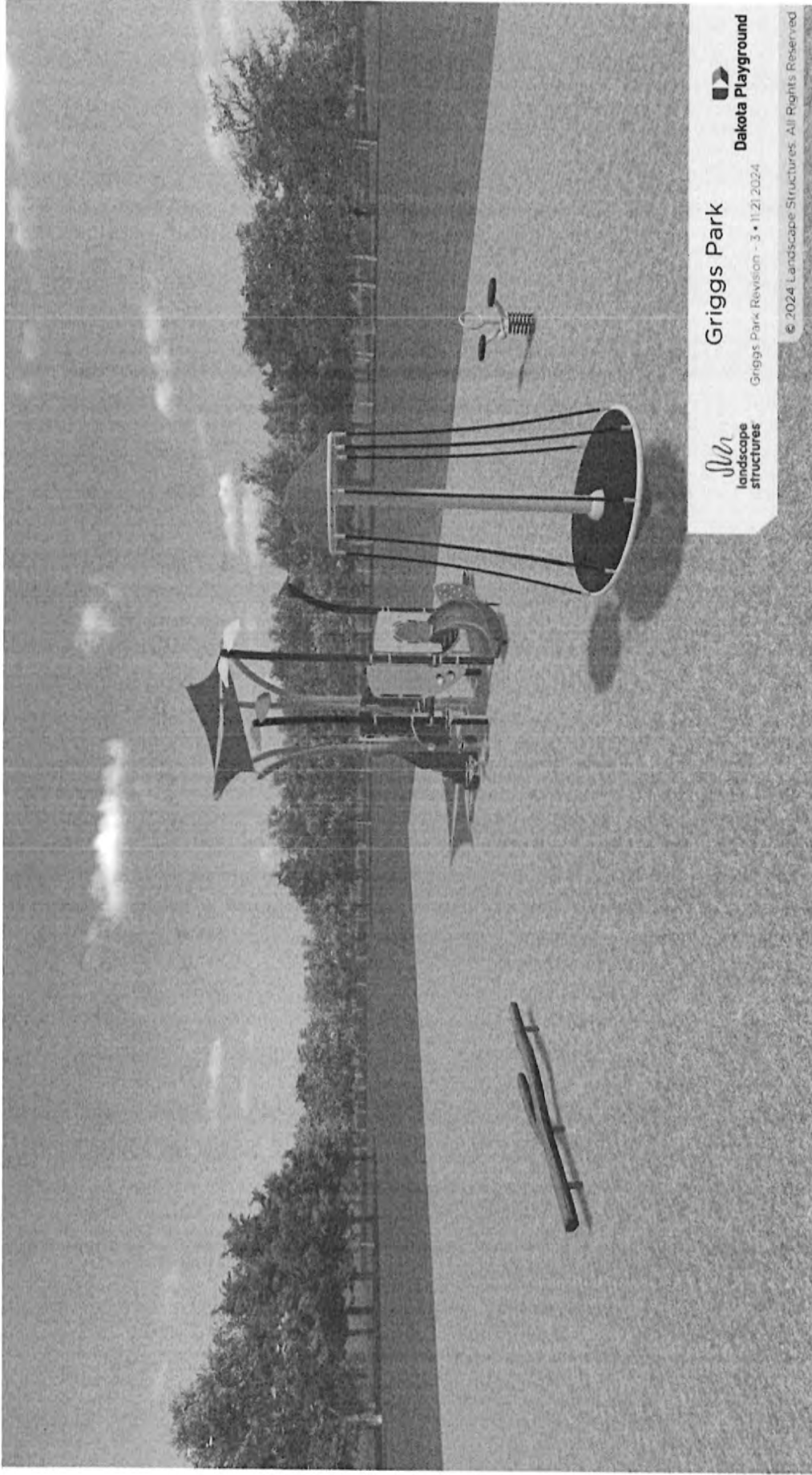
Installation Sales

Unless otherwise specified above, material payment due upon shipment of product, monthly progress billings, and balance due upon completion.


Please click below to view our online Terms & Conditions:

<https://dakotaplayground.com/terms-conditions/quotes-invoices-installs/>

PROPOSAL



Griggs Park

 **Dakota Playground**

Griggs Park Revision - 3 • 11/21/2024

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RESOLUTION NO. 24 – 12 - 90

**RESOLUTION TO SUPPORT PROJECTS TO BE FUNDED USING 2024 GRANT FUNDS
FROM MINNESOTA POLLUTION CONTROL AGENCY**

Council Member Helms, supported by Council Member Pokrzywinski, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks has been notified by the Polk-Norman-Mahnomen Community Health Board "Health Board" that it is the recipient of a \$140,000 payment from the Minnesota Pollution Control Agency "MPCA" for an American Crystal Sugar Enforcement Action Penalty payment, and

WHEREAS, of the \$140,000 payment received by the Health Board, \$126,000 will be made available to the City of East Grand Forks for project funds which provide a benefit to the health and wellness of the community, and

WHEREAS, the City and Health Board worked together to gather public input on the desired use of the project funds, conducting an online survey and hosting multiple public input open houses, and

WHEREAS, public input received through the prior mentioned venues recommended funding of four projects; 1) Griggs Park Trailhead Playground facility 2) Community Tree Planting 3) LaFave Park ADA improvements 4) Campbell Library art related project.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS,
MINNESOTA:

The East Grand Forks City Council formally requests \$126,000 in project funds from the MPCA Enforcement Action grant for the following projects and not to exceed project funding amounts, and requests approval of the listed projects from the Polk-Norman-Mahnomen Health Board

1. Griggs Park Trailhead: \$76,000.00
2. Community Tree Planting: \$4,300.00
3. Library Art/Sensory Garden: \$10,000.00
4. LaFave Park ADA improvements: Any remaining funds (Approx. \$35,700.00)

Voting Aye: Vetter, Pokrzywinski, Riopelle, Helms, Olstad, Larson, and Peterson.

Voting Nay: None.

Absent: None.

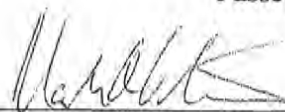
The President declared the Resolution passed.

Passed: December 3, 2024

Attest:



City Administrator/Clerk Treasurer



President of Council

I hereby approve the foregoing resolution that was adopted on 3rd day of December, 2024.



Mayor

**Polk-Norman-Mahnomen Community Health Board
MINUTES**

Friday, December 6, 2024, 1:00 p.m.

Fertile Community Center

Quorum not met. As per operating procedures, a quorum is required to conduct official business. Meeting rescheduled to Friday, December 13, 2024, 9 a.m. pending board member availability.

Revised - Friday, December 13, 2024, 9 a.m.

Fertile Community Center

Vision Statement: Communities where all people achieve their optimum health potential.

Mission Statement: PNM CHB prevents illness, promotes wellness and protects health within our communities.

<p>1. Welcome</p>	<ul style="list-style-type: none"> ✓ Chairperson Polk County Commissioner Joan Lee Vice Chairperson Polk County Commissioner Gary Willhite Recording Secretary Mahnomen County Commissioner John Darco ✓ Mahnomen County Commissioner Darwin Schoenborn ✓ Norman County Commissioner Lee Ann Hall ✓ Polk County Community Representative Suraya Driscoll ✓ Norman County Community Representative Angie Nelson ✓ NMPH Director Sarah Kiono ✓ CHS Administrator/PCPH Director Sarah Reese ✓ Guests: Angel Korynta
<p>2. Approval of Agenda</p>	<p style="text-align: right;"><i>Action Item</i></p> <p>Motion made by Darwin Schoenborn and seconded by Lee Ann Hall to approve the revised December 13, 2024 Agenda. Motion carried.</p>
<p>3. Approval of July 19, 2024 Minutes</p>	<p style="text-align: right;"><i>Action Item</i></p> <p>Motion made by Suraya Driscoll and seconded by Lee Ann Hall to approve the Minutes. Motion carried.</p>
<p>4. Recurring Contracts/Agreements -2025-2029 Master Grant Agreement -2025-2029 Local Public Health Grant (\$335, 376) and Foundational Public Health Responsibilities (\$216,045) Grant -2025 Child and Teen Checkups (C&TC) Outreach Administrative Services Contract \$139,443, Jan-Dec 2025 -Strong Foundations - Year 3 Award Funding Source: State Nurse-Family Partnership Core Home Visiting Award</p>	<p style="text-align: right;"><i>Action Item</i></p> <p>Motion made by Darwin Schoenborn and seconded by Suraya Driscoll to approve the recurring contracts/agreements. Motion carried.</p>

<p>Amount: \$322,550, Collaboration Award Amount: \$129,639, Jan-Dec 2025 - Title V Maternal Child Health Block Grant 10/1/24-9/30-29, Year 1 Award - \$68,442 - Children with Special Health Care Needs / Follow Along Program 2022-2026, \$38,475. Fee for service grant agreement.</p>	
<p>5. Recommend Contract -Cannabis and Substance Use Prevention Grant Nov 2024- Oct 2025, carryover through June 2026 \$127,494. Anticipate that funds may be added for a second year- Nov 2025-Oct 2026. -Clear Impact \$9,125</p>	<p><i>Action Item</i> Motion made by Darvin Schoenborn and seconded by Lee Ann Hall to approve the Cannabis and Substance Use Prevention and Clear Impact contracts. Clear Impact contract for \$9,125 includes \$5,000 annual subscription, \$2,750 technical assistance and \$1,375 onboarding training. Motion carried.</p>
<p>6. Resolution Authorizing Disbursement of One-Time Funds– Minnesota Pollution Control Agency/City of East Grand Forks</p>	<p><i>Action Item</i> Motion made by Suraya Driscoll and seconded by Lee Ann Hall to adopt Resolution 24-12-01 - Resolution Authorizing Disbursement of One-Time Funds. Reviewed statutory and financial requirements, community engagement process and results, and scope and timelines of the recommended projects. MPCA \$140,000 total award be utilized for four projects totaling \$126,000:</p> <ol style="list-style-type: none"> 1. Griggs Park Trailhead Playground; Budget Amount \$76,000 2. Community Tree Planting Program – Private Property; Budget Amount \$4,300 3. Library/Community Art Project – Sensory Garden; Budget Amount \$10,000 4. LaFave Park; Remaining Budget Funds: Approximately \$35,700 <p>Disbursement of funds in the amount of \$126,000 for the above-named four projects to the City of East Grand Forks, and \$9,800 to Polk County Public Health and \$4,200 to City of East Grand Forks for administrative time associated with the project and reporting required to the State. Motion carried.</p>
<p>7. 2025 Budget and Annual Recurring Contract List</p>	<p><i>Action Item</i> Motion made by Angie Nelson and seconded by Lee Ann Hall to approve the 2025 Budget and Annual Recurring Contract List. Motion carried.</p>
<p>8. Approve Sexual and Reproductive Health Services Billing Rates</p>	<p><i>Action Item</i> Motion made by Darvin Schoenborn and seconded by Lee Ann Hall to approve the Sexual and Reproductive Health Services Billing Rates. Motion carried.</p>

9. Adopt Strategic Plan	<i>Action Item</i> Motion made by Lee Ann Hall and seconded by Suraya Driscoll to adopt the 2025-2029 Strategic Plan. Motion carried.
10. Approve Community Health Assessment	<i>Action Item</i> Motion made by Darvin Schoenborn and seconded by Angie Nelson to approve the Community Health Assessment. Motion carried.
11. Approve Community Health Improvement Plan	Motion made by Lee Ann Hall and seconded by Angie Nelson to approve the 2025-2029 Community Health Improvement Plan. Motion carried.
12. Approve the NW8 Operating Agreement	Motion made by Suraya Driscoll and seconded by Darvin Schoenborn to approve the NW8 Operating Agreement with Quin County CHB. Motion carried.
13. Recognize completion of the 2023 Audit	<i>Action Item</i> Motion made by Lee Ann Hall and seconded by Angie Nelson to recognize completion of the 2023 audit. Motion carried.
14. Approve 2025 MCIT Payment Estimate \$5,622 -Property/Casualty for 2025 (8/16/24 MCIT Letter). Invoices issued in Dec 2024 and due Jan 2025.	<i>Action Item</i> Motion made by Lee Ann Hall and seconded by Darvin Schoenborn to approve the 2025 MCIT Payment. Motion carried.
15. PNM Administrator Role – requested to review annually	<i>Information</i> Expressed appreciation, no concerns at this time.
16. Certificate of Appreciation for Breastfeeding Support	<i>Information</i> Presented MDH Certificate of Appreciation for Breastfeeding Support for the PNM WIC Program – Increasing the breastfeeding rates at 1 year by over 20% from 2018-2022.
17. SCHSAC Update - SCHSAC Retreat (Oct 2024) - MDH Reorganization - Nov 2024	<i>Information</i> SCHSAC Mtg on December 12 th . SCHSAC Retreat in October. The Commissioner shared an overview of some of the internal restructuring that is happening at MDH. Approved the LPH Data Modernization Workgroup for local public health and MDH to come together to achieve a data system that provides equitable public data across our entire public system. Approved recommendations from the Performance Measurement Workgroup for annual reporting expectations for community health boards in 2024 as required by statute. Shared the SCHSAC Mentorship program available again in 2024. All are invited to upcoming SCHSAC Coffee, Conversation and Consideration series hosted by the Member Development Committee. Next SCHSAC meeting is February 6, 2025.
18. Local Public Health Department Updates -Clay County – NFPx Amendment	<i>Information</i> Selected to participate in NFPx Expansion program. The National Service Office (NSO) for Nurse-Family Partnership (NFP) & Child First's NFPx Initiative

<ul style="list-style-type: none"> - PNM Community Health Partners Meetings (Community Health Improvement Plan) – Sept/Oct 2024 -Partners in Prevention (LPHA/MDH Conference) – Nov 2024 - NW8 Partners Mtg – Dec 2024 -NW8 - NMPH Informatics Role 	<p>(expanded eligibility) is an effort to determine the effectiveness of two adaptations to the traditional Nurse-Family Partnership model – allowing for the enrollment of clients with previous live births (multiparous/’Multips’) and/or those enrolling after the end of their 28th week of pregnancy and before the birth of the child (‘late registrants’). Historically, NFP has been limited to first-time pregnant people and those enrolling early in pregnancy, except for cultural adaptations employed by NFP’s Tribal Partners.</p> <p>PNM Community Health Partners Meetings were held in Sept and Oct 2024 in preparation for Community Health Improvement Plan.</p> <p>The Local Public Health Association (LPHA) and the Minnesota Department of Health (MDH) launched a new opportunity for learning and connection: the Minnesota Partners in Public Health Conference. The conference explored new approaches for transforming Minnesota’s public health system. Minnesota public health workers forged and strengthened our partnerships and leveraged each other's expertise to develop strategies that improve the well-being of our communities. Reese served on the conference planning committee.</p> <p>Public Health Partners – Local Public Health Staff + Elected Officials meeting (continuation mtg in June 2024) in December got rescheduled to January due to poor weather conditions. The Innovation funds are to strengthen the public health system and provide insight into the most efficient and effective ways to ensure Minnesota's statewide public health system has the expertise, skills, and capabilities it needs to meet new and emerging public health challenges. NMPH will be seeking an Informatics role that will be part of the NW8 Hub in conjunction with a Health Strategist and Data Analyst at Quin County CHB.</p>
19. Open Forum	<i>Information</i>
20. Adjourn	Next meeting Friday, February 7 at 1:00 p.m.

If you need any type of accommodation to participate in this meeting, please contact Sarah Reese (218)281-3385 at least 1 working day before the meeting. This board agenda is subject to change without notice.

Public participation instructions: Upon entering the meeting, please refrain from generating any noise that may interfere with the meeting proceedings. For item on the agenda, the Board Chair will open discussion. When Board Members and staff discussion nears conclusion, the Chair will ask for any questions or comments from the public. Please state your name and address to address the Chair and your question or comment. When the Board moves a motion, the Commissioner will identify themselves.

Resolution Authorizing Disbursement of One-Time Funds

POLK-NORMAN-MAHNOMEN COMMUNITY HEALTH BOARD

The Polk-Norman-Mahnomen Community Health Board, hereafter referred to as the "Board", by virtue of its authority under Minnesota Statutes 145A and by this Resolution of the Board adopted on December 13, 2024 at a scheduled meeting of the Polk-Norman-Mahnomen Community Health Board hereby authorizes disbursement of one-time funds:

WHEREAS, a new law passed in the 2023 session (MS 16A.151) requiring that when \$250,000 or more is paid for violating a Minnesota Pollution Control Agency (MPCA) permit, 40% of the proceeds will be distributed to the community health board where the permitted facility is located;

WHEREAS, the Board and management have reviewed and discussed the statutory and financial requirements and the need for disbursement of one-time funds from the MPCA regarding American Crystal Sugar Company Enforcement Action Penalty Payment to the Polk-Norman-Mahnomen Community Health Board for "projects that benefit the environment or public health" in East Grand Forks, Minnesota;

WHEREAS, this case is the first to qualify for health board funding since this statute went into effect;

WHEREAS, management worked collaboratively with the Minnesota Department of Health, MPCA, City of East Grand Forks City Council and management, and American Crystal Sugar Company;

WHEREAS, management from Polk County Public Health and the City of East Grand Forks solicited community input to identify potential projects regarding the use of the funds through an online survey and three in-person community feedback opportunities, and were available to address any residents' concerns;

WHEREAS, the East Grand Forks City Council has approved four recommended projects, made by management from the City of East Grand Forks and Polk County Public Health, after reviewing and discussing the statutory and financial requirements, community engagement process and results, and scope and timelines of the recommended projects;

WHEREAS, management recommends \$126,000 of the \$140,000 total award be utilized for four projects including:

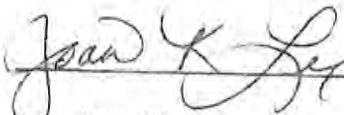
1. Griggs Park Trailhead Playground: \$76,000
2. Community Tree Planting – Private Property Trees: \$4,300
3. Library Art/Sensory Garden: \$10,000
4. LaFave Park ADA improvements: Any remaining funds (Approximately \$35,700)

WHEREAS, management recommends 10% be held back from project funds to cover reasonable costs occurred to administer the project and required reporting to the State. Of the \$14,000, \$9,800 (70%) to Polk County Public Health and \$4,200 (30%) to City of East Grand Forks.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby approves the disbursement of funds in the amount of \$126,000 for the above-named four projects to the City of East Grand Forks, and \$9,800 to Polk County Public Health and \$4,200 to City of East Grand Forks for administrative time associated with the project and required reporting to the State.
2. The funds will be disbursed from the Polk-Norman-Mahnomen Community Health Board through Polk County Public Health.
3. The four projects will be completed, funds spent, by end of July 2025.
4. A report detailing a) the process of community engagement employed to solicit community input regarding the use of the funds; b) the purposes and activities for which the funds were used; and c) an account of expenditures will be submitted to the chairs and ranking minority members of the senate and house of representatives' committees with primary jurisdiction over environment policy and natural resources as required in MS 16A.151.

Resolution adopted date: December 13, 2024



Joan Lee, Chair

Polk-Norman-Mahnomen Community Health Board

LORI

10/22/25 9:42AM

Fund 72 - Community Health Board

*** Polk County ***

ACCOUNT ACTIVITY REPORT

From: 12/2024 Thru: 10/2025
Report Basis: 1



Tran	SC Type	Vendor	G/L	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr
			Mont	NUMBER	DATE			Number	Cd Basis
DEPT 583 - MPCA									
PROGRAM 000 -									
72- 583- 000- 0000- 5432 - Federal Grant									
RE	RE	9081- MN Management and Budget	12/2024	999917	12/02/2024	222	140,000.00-	MPCA Agrmnt 247085	1
						Total	140,000.00-		
72- 583- 000- 0000- 5432 - Federal Grant									
72- 583- 000- 5208- 6851 - Remittance of Revenue									
E	JE		10/2025	40000	10/16/2025	999	9,800.00	MPCA- PH Admin & Reporting	1
						Total	9,800.00		
72- 583- 000- 5208- 6851 - Remittance of Revenue									
72- 583- 000- 5221 - 6851 - Remittance Of Revenue									
DI	DI	9720- City of East Grand Forks	02/2025	588563	02/26/2025	333	76,000.00	MCPA- Griggs Park Trlhd Proj	1
DI	DI	9720- City of East Grand Forks	02/2025	588563	02/26/2025	333	4,300.00	MCPA- Comm Tree Planting	1
DI	DI	9720- City of East Grand Forks	02/2025	588563	02/26/2025	333	10,000.00	MCPA- Lbry Art/Sensory Grdn	1
DI	DI	9720- City of East Grand Forks	02/2025	588563	02/26/2025	333	35,700.00	MCPA- LaFave Prk ADA Improvmnts	1
DI	DI	5476- East Grand Forks City	10/2025	593805	10/24/2025	333	4,200.00	MPCA ADM FEE	1
						Total	130,200.00	025-001	1
72- 583- 000- 5221 - 6851 - Remittance Of Revenue									
PROGRAM 000 -									
				DEPT 583 - MPCA	Total	0.00			
				Fund 72 - Community Health Board	Total	0.00			
				3 Accounts	Final Total	0.00			
7 Transactions									



City of East Grand Forks
600 Demers Avenue
East Grand Forks, MN 56721

Bill to:

Polk County
612 N Broadway
Crookston, MN 56716

Invoice 2501
Original Inv. Date 1/14/25

Account	Description	Each	Total
405-33-000-33699	Griggs Park Trailhead Project	\$76,000.00	\$76,000.00
405-33-000-33699	Community Tree Planting	\$4,300.00	\$4,300.00
400-33-000-33699	Library Art/Sensory Garden	\$10,000.00	\$10,000.00
415-33-000-33699	LaFave Park ADA Improvements	\$35,700.00	\$35,700.00

Subtotal \$ 126,000.00
Tax
Shipping

Amount Due \$ 126,000.00

----- Please detach with bottom and remit with payment. Any questions, please contact our office. 218-773-2483 -----

Send Payment To: City of East Grand Forks, 600 DeMers Avenue, East Grand Forks, MN 56721

Polk County
612 N Broadway
East Grand Forks, MN 56721

Due: \$ 126,000.00
Invoice# 2501
Amount Enclosed: \$
Description: MCPA Grant Funding



City of East Grand Forks
600 DeMers Ave. - PO Box 373
East Grand Forks, MN 56721

Bill to:

Polk-Norman-Mahnomen Health Board
Sarah Reese
816 Marin Ave Suite #125
Crookston MN 56716

Invoice 025-001
Original Inv. Date 10/2/25

Quantity	Account Code	Description	Unit Price	Total
1.00	101-33-000-33699	MPCA Enforcement Action Grant Administrative Fee	4,200.00	4,200.00

Subtotal \$ 4,200.00
Tax
Shipping

Amount Due \$ 4,200.00

Please detach with bottom and remit with payment. Any questions, please contact our office.

Send Payment To: City of East Grand Forks, 600 DeMers Avenue, East Grand Forks, MN 56721

Polk-Norman-Mahnomen Health Board
Sarah Reese
816 Marin Ave Suite #125
Crookston MN 56716

Invoice# 025-001
Amount Due \$ 4,200.00
Amount Enclosed: \$
Description: MPCA Enforcement Action
Grant Administrative Fee

MPCA Enforcement Action Grant Recap

East Grand Forks Budget		130,200.00
City of East Grand Forks Administrative Time		4,200.00
Griggs Park Trailhead	Budget	76,000.00
Check Vendor	Amount	
44498 Carvieau Const	Concrete	6,382.00
44624 Landscape Structures	Equipment	48,975.70
44853 Dakota Playground	Playset	24,647.94
		80,005.64
Community Tree Planting		4,300.00
Check Vendor	Amount	
44488 Bailey Nurseries	Trees	6,692.50
Sensory Garden		10,000.00
Check Vendor	Amount	
44596 Tony Byzewski	Concrete	4,500.00
44612 Gopher State	Sprinklers	36.17
44612 Gopher State	Sprinklers	495.04
44947 Gopher State	Sprinklers	338.83
Credit card Tractor Supply	Tanks	1,111.46
		6,481.50
Remaining funds from Budget		3,518.50
LaFave Park(ADA improvements)		Budget 35,700.00
Remaining Funds from Sensory Garden		3,518.50
New Budget for LaFave		39,218.50
43922 At Ease Dock	Dock install	51,209.50
TOTAL BUDGET AND TOTAL SPENT		130,200.00



City of East Grand Forks

P.O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

American Federal Bank

000044498

Pay SIX THOUSAND THREE HUNDRED EIGHTY-TWO AND XX / 100

To the order of

Cariveau Concrete Construction Inc
23357 425th Ave SW
East Grand Forks, MN 56721

Date

6/17/2025

Amount

\$6,382.00

VOID AFTER 60 DAYS

Mark A. Olstad

Reid Hutton

Check Date: 06/17/2025
Check Amount: 6,382.00

Vendor No: CAR004
Vendor Name: Cariveau Concrete Construction Inc
Vendor Acct No:

000044498

Invoice Number	Date	Description
681111	06/09/2025	Griggs Park Playset 220.5 x 3ft Concrete

Amount
6,382.00

Cariueau Concrete Construction
23357 425th Ave SW
EGF, MN 56721

681111

Statement

DATE June 9, 2025

TERMS

TO

Statement

East Grand Fork Parks and Rec

IN ACCOUNT WITH

4000 PSI Mix with composite rebar 2 ft
of center, digout and pour

220.5 x 3 ft

661.5 sq ft

total labor + materials

\$6,382.00

Griggs Park
Playset

405-45-123-45800

CURRENT

OUNT

405-45-123-45800

10/12



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

American Federal Bank

000044624

Pay FORTY-EIGHT THOUSAND NINE HUNDRED SEVENTY-FIVE AND 70 / 100

Date 7/1/2025 Amount \$48,975.70

To the order of

Landscape Structures
SDS 12-0395
PO Box 86
Minneapolis, MN 55486-0395

VOID AFTER 60 DAYS

Meredith A. Olstad

Reid Hutton

Check Date: 07/01/2025

Check Amount: 48,975.70

Vendor No: LAN005

Vendor Name: Landscape Structures

Vendor Acct No:

000044624

Invoice Number	Date	Description	Amount
INV-164196	06/11/2025	Playground equipment for Griggs Park	48,975.70



Invoice INV-164196

Page 1 of 2

Bill To: C202536

City of East Grand Forks
Attn: Accounts Payable
600 Demers Ave
East Grand Forks, MN 56721

Customer Order 010521-LSI+2

Invoice Date 6/11/2025

Payment Terms Net 30 Days

1.5% monthly charge accessed on late payments

Freight Terms EXW

Ship Via TL, UPS

Sales Order SO-01017070
Dealer 159 Dakota Playground
Project Name EGF Griggs Park
Order Comments Mark For - Griggs Park
Call Prior - 24 HR: Jeremy King 218.773.8000
Ship Note - Third Party Bill:
Dakota Playground
2060 Sheyenne St Ste 100
West Fargo, ND 58078

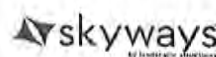
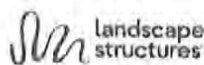
Line	P & M Code	Item #	Description	Product Line	Quantity	Unit of Measure
1	A	216525	Smart Play Playground	51	1.00	EA
			Smart Play Playground Smart Play® Playground			
2	A	CP021770	DTR Sprig	99	1.00	EA
			Custom Description: Posts/Arches: Brown=002,Clamps/Ball Connectors: Limon=317,Play Components: Limon=317,Slides/Tunnels/Gliders/E-Pods@: Leaf=316,Primary Permalene: Recycled Limon w/Black=817,Secondary Permalene: Recycled Leaf w/Black=816,Tertiary Permalene: Recycled Limon w/Black=817,Decks/Step Ladders: Brown=002,Upper Roofs: Limon=317,Lower Roofs: Leaf=316,Primary Panels: Limon=317,Shade Posts: Tan=044			
3	A	146007	BIT 5/16 6-LOBE T45 TAMP	60	1.00	EA
			BIT 5/16 6-LOBE T45 TAMP 6-LOBE T45 TAMPER-RESISTANT 5/16i HEX BIT			
4	A	146017	L-KEY 6-LOBE T45 TAMP	60	1.00	EA
			L-KEY 6-LOBE T45 TAMP 6-LOBE T45 TAMPER-RESISTANT L-KEY WRENCH 5/16i			
5	A	251729	Flat Small Play Safe Plate 2-5 Years...	60	1.00	EA
			Flat Small Play Safe Plate 2-5 Years w/Attaching HDW			
6	A	101215	SDS Touch Up Paint	60	1.00	EA
			SDS Touch Up Paint - 002 Brown			
7	A	101219	Touch Up Paint 4.5oz Can	60	1.00	EA
			Touch Up Paint 4.5oz Can - 002 Brown			
8	A	101215	SDS Touch Up Paint	60	1.00	EA
			SDS Touch Up Paint - 316 Leaf			
9	A	101219	Touch Up Paint 4.5oz Can	60	1.00	EA
			Touch Up Paint 4.5oz Can - 316 Leaf			

* RECEIVED *

JUN 17 2025

Continued on next page

City of East Grand Forks
ADMINISTRATION



Line	P & M Code	Item #	Description	Product Line	Quantity	Unit of Measure
10	A	101215	SDS Touch Up Paint SDS Touch Up Paint - 317 Limon	60	1.00	EA
11	A	101219	Touch Up Paint 4.5oz Can Touch Up Paint 4.5oz Can - 317 Limon	60	1.00	EA
12	A	101215	SDS Touch Up Paint SDS Touch Up Paint - 044 Tan	60	1.00	EA
13	A	101219	Touch Up Paint 4.5oz Can Touch Up Paint 4.5oz Can - 044 Tan	60	1.00	EA
14	A	111783	IND PLAY COMPONENTS IND PLAY COMPONENTS	52	1.00	EA
15	A	164075	Double Bobble Rider DB Description: DB, Play Components: 317 Limon	52	1.00	EA
16	A	205800	TopsyTurny® Spinner Description: TopsyTurny®, Spinner, DB, Play Components: 317 Limon, Slides/Tunnels/Gliders/E-Pods®: 316 Leaf, Cables: 005 Black	52	1.00	EA
17	A	182503	Welcome Sign (LSI Provided) Ages 2-5... Description: Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury, Posts/Arches: 002 Brown	20	1.00	EA
18	A	173596	Log Balance Beam DB Description: DB	52	1.00	EA
19	AZ	114648	Maintenance Kit Item Count: 5, Item 1 Number: Proshield Touch-Up, Item 1 Color: 002 Brown, Item 1 Quantity: 1, Item 2 Number: Proshield Touch-Up, Item 2 Color: 316 Leaf, Item 2 Quantity: 1, Item 3 Number: Proshield Touch-Up, Item 3 Color: 317 Limon, Item 3 Quantity: 1, Item 4 Number: TenderTuff Touch-Up, Item 4 Color: 002 Brown, Item 4 Quantity: 1, Item 5 Number: Proshield Touch-Up, Item 5 Color: 044 Tan, Item 5 Quantity: 1	60	1.00	EA

Equipment \$46,487.70

Delivery \$2,488.00

Sales Order Summary

Order Total \$48,975.70

Invoiced to Date \$48,975.70

Remaining to Invoice \$0.00

Invoice Amount \$48,975.70

Date	Invoice	Amount
Current Invoice 6/11/2025	INV-164196	\$48,975.70

Remit to: Reference Invoice # INV-164196
Landscape Structures Inc.
SDS 12-0395 PO BOX 86
Minneapolis, MN 55486-0395

Your Account Representative is:
Stacey Schramel
763-972-5365
StaceySchramel@playlsi.com

**CITY OF EAST GRAND FORKS**

600 Demers Avenue NW
East Grand Forks, MN 56721
(218)773-2483

American Federal Bank

000044853

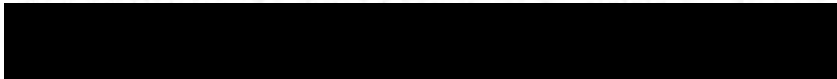
Pay TWENTY-FOUR THOUSAND SIX HUNDRED FORTY-SEVEN AND 94 / 100

Date	Amount
8/19/2025	\$24,647.94

To the order of

Dakota Playground
PO Box 1408
Fargo, ND 58107-1408

VOID AFTER 60 DAYS

*Mark A. Olstad**Reid Hutton*

Check Date: 08/19/2025
Check Amount: 24,647.94

Vendor No: DAK026
Vendor Name: Dakota Playground
Vendor Acct No:

000044853

Invoice Number	Date	Description	Amount
303873	08/12/2025	Installation of Playset @ Griggs Park	24,647.94



Dakota Playground

Dakota Playground, Inc.
2060 Sheyenne St Ste 100 * West Fargo, ND 58078
844-599-0757 * Office: 701-356-8800 * Fax: 701-293-7811
Email: sales@dakotaplayground.com * Website: www.dakotaplayground.com
Remit To: Accounts Receivable, PO Box 1408, Fargo, ND 58107-1408

Customer ID: 105330

To : City of East Grand Forks
600 Demers Ave
East Grand Forks, MN 56721

Invoice #: 303873
Date: 08/12/25
Application #: 1
Description: Griggs Park

Contract : 2510DP5022 East Grand Forks Griggs Park
Location : East Grand Forks, MN

Invoice Due Date: 08/12/25
Payment Terms: Due Upon Receipt

Contract Item	Contract Amount	% Complete	Total To Date
01 Installation of Playground Equipment & Wood Fiber Surfacing	24,647.94	100.00%	24,647.94
	24,647.94		24,647.94
<div>405-45-123-45800 installation of playset @ Griggs Park JR</div>			
Total To Date :			24,647.94
Plus Sales Tax :			0.00
Less Retainage :			0.00
Less Previous Applications :			0.00
Total Due This Invoice :			24,647.94

When you provide a check as a payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call: 701.356.8800. Acceptance of the material or services specified in this invoice constitutes acceptance of the terms in this invoice, regardless of signature. In the event of any conflict between the terms of this invoice and any purchase order or other agreement with the Purchaser, the terms of this invoice will govern. This invoice is made effective as of the date issued, sets forth the goods, supplies, materials, or services to be provided by Dakota Playground, Inc. and is further subject to the terms and conditions detailed at <https://dakotaplayground.com/terms-conditions/>, which are incorporated herein by reference.



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2463

American Federal Bank

000044488

Pay TEN THOUSAND NINE HUNDRED NINETY-TWO AND 50 / 100

Date Amount
6/17/2025 \$10,992.50

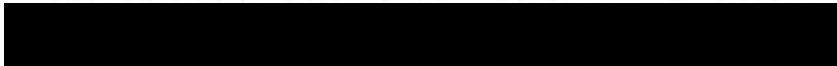
To the order of

Bailey Nurseries Inc
1325 Bailey Rd
St Paul, MN 55119-6199

VOID AFTER 60 DAYS

Meredith Olstad

Reid Hutton



Check Date: 06/17/2025
Check Amount: 10,992.50

Vendor No: BAT001
Vendor Name: Bailey Nurseries Inc
Vendor Acct No:

000044488

Invoice Number	Date	Description
INV0720663	05/28/2025	Berm Trees
INV0720664	05/28/2025	Berm Trees

Amount

7,352.50

3,640.00

\$4300 ←
(MPCA/PWMCHE
Funding)

BAILEY

NURSERIES

1325 Bailey Road
Saint Paul, Minnesota 55119

P: 651.459.9744 | 800.829.8898 - F: 651.459.5100

BAILEYNURSERIES.COM

Page: 1

Invoice: INV0720663

CITY010

Ship To:

CITY OF EAST GRAND FORKS
600 DEMERS AVE
EAST GRAND FORKS, MN, 56721

CITY OF EAST GRAND FORKS
929 5TH AVE NE
EAST GRAND FORKS, MN, 56721

Ship #	Inv Date	Purchase Order No.	Ship Site	Order Detail	Ship Via	Terms	Ship Date
	05/28/25	JEREMY	D	25 BR	COMB	Net 30	05/16/25
Item #	Description				Shipped	B/O Unit Price	Ext. Price
0740035001							
02822	Acer sac Sugar Maple		6'		20	0 \$45.45	\$909.00
03343	Celtis occidentalis Hackberry		LB 1"		5	0 \$39.70	\$198.50
28093	Gled tri iner Northern Acclaim® Honeylocust		1"		15	0 \$55.45	\$831.75
04203	Gled tri iner Sunburst® Honeylocust		6'		5	0 \$46.50	\$232.50
75269	Quercus ellip First Editions® Majestic Skies™		Wh 6'		5	0 \$30.35	\$151.75
33813	Quercus ellip First Editions® Majestic Skies™		LB 1"		5	0 \$52.90	\$264.50
15310	Quercus rubra Northern Red Oak		8'		15	0 \$48.35	\$725.25
80162	Tilia cord Corinthian® Linden		LB 5'		15	0 \$35.70	\$535.50
70380	Tilia cord Corinthian® Linden		5'		15	0 \$42.80	\$642.00
07418	Tilia cord Greenspire® Linden		6'		15	0 \$45.80	\$687.00
07421	Tilia cord Greenspire® Linden		1"		15	0 \$55.00	\$825.00
09371	Ulmus Triumph™ Elm		8'		15	0 \$45.25	\$678.75

This invoice is for your records. Payments are reflected on your monthly statement.

A 3% fee will be charged on all CC payments.

Accounts.Receivable@baileynurseries.com

Subtotal: \$6,681.50
Box/Bale/Pre-Price: \$0.00
Tax: \$0.00
Freight: \$671.00
Total: **\$7,352.50**

101-45-202-42250 * 3052.50
Berm trees (other funding sources)

JU

\$4300 -
405-45-000-42000
ofunding - mpeal/pnm chb



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

American Federal Bank

000044596

Pay FOUR THOUSAND FIVE HUNDRED AND XX / 100

To the order of

Tony Byzewski
2207 DeMers Ave
Grand Forks, ND 58201

Date

7/1/2025

Amount

\$4,500.00

VOID AFTER 60 DAYS

Mark A. Ostlund

Leid Hutton



Check Date: 07/01/2025

Check Amount: 4,500.00

Vendor No: BYZ001

Vendor Name: Tony Byzewski

Vendor Acct No:

000044596

Invoice Number	Date	Description	Amount
Stmt 0625	06/20/2025	Concrete for Senory Garden	4,500.00

775301

CURRENT	OVER 30 DAYS	OVER 60 DAYS	TOTAL AMOUNT	4000	00
---------	--------------	--------------	--------------	------	----



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

American Federal Bank

000044612

Pay FIVE HUNDRED THIRTY-ONE AND 21 / 100

Date 7/1/2025 Amount \$531.21

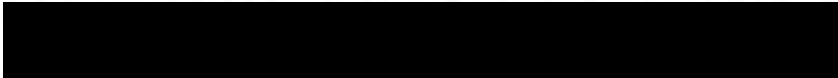
To the order of

Gopher State Lawn Sprinklers
1613 15th Avenue NE
Grand Forks, ND 58201

VOID AFTER 60 DAYS

Mark A. Olstad

Leid Hutton



Check Date: 07/01/2025
Check Amount: 531.21

Vendor No: GOP002
Vendor Name: Gopher State Lawn Sprinklers
Vendor Acct No:

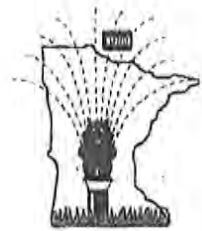
000044612

Invoice Number	Date	Description	Amount
25062	06/04/2025	Sprinkler adjustment for concrete slab Air Quality-	36.17
25082	06/19/2025	Sprinkler adjustment for concrete slab Air Quality-	495.04

INVOICE

Gopher State Lawn Sprinklers
1613 15th Ave NE
Grand Forks, ND 58201

gopherstatelawn@gmail.com
+1 (218) 773-7798



Bill to
City of East Grand Forks
600 DeMers Avenue
East Grand Forks, MN 56721

Ship to
Campbell Library
424 4th St, NW
East Grand Forks, MN 56721

Invoice details

Invoice no.: 25062
Terms: Net 30
Invoice date: 06/04/2025
Due date: 07/04/2025

P.O. # 26977
CHH

Product or service	Description	Qty	Rate	Amount
T5-CHKV	Toro T5 Series Sprinkler w/Check Valve	1	\$21.05	\$21.05
570H	Toro 4" 570Z Head w/nozzle	3	\$6.38	\$19.14
STO	Spring Turn On - covered under maintenance contract	1	\$0.00	\$0.00

Note to customer

Payment is due upon receipt. A 1.5% monthly finance charge will begin to accrue after 30 days. (\$5.00 minimum). Please remit payments to 1613 15th Ave NE, Grand Forks, ND 58201.

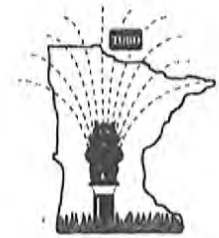
Subtotal	\$40.19
Discount 10%	-\$4.02
Total	\$36.17

[Handwritten signature]
06-09-2025

INVOICE

Gopher State Lawn Sprinklers
1813 15th Ave NE
Grand Forks, ND 58201

gopherstatelawn@gmail.com
+1 (218) 773-7798



Bill to

City of East Grand Forks
600 DeMers Avenue
East Grand Forks, MN 56721

Ship to

Campbell Library
424 4th St. NW
East Grand Forks, MN 56721

Invoice details

Invoice no.: 25082
Terms: Net 30
Invoice date: 06/19/2025
Due date: 07/19/2025

Product or service	Description	Qty	Rate	Amount
5/6/25 - Repairs				
LAB	Labor	1	\$80.00	\$80.00
5/19/25 - Repairs				
POLPLUG-1	1" Poly Plug Insert	1	\$1.86	\$1.86
CLMP-1	1" Poly Clamp	1	\$3.05	\$3.05
LAB	Labor	3	\$80.00	\$240.00
5/23/25 - Repairs				
PVC45-125	1 1/4" PVC 45 Degree Elbow	2	\$5.19	\$10.38
PVCSFB-125-1	1 1/4" x 1" PVC Bushing SxFPT	1	\$3.41	\$3.41
POLPVC-1	1" Poly to PVC Coupler	1	\$1.59	\$1.59
PVC-125	1 1/4" PVC Pipe	1	\$0.63	\$0.63
POL-125	1 1/4" Poly Pipe	5	\$0.70	\$3.50
POLCPG-1	1" Poly Coupling SxS	1	\$2.58	\$2.58
CLMP-1	1" Poly Clamp	1	\$3.05	\$3.05

LAB

Labor

2.5

\$80.00

\$200.00

Subtotal

\$550.05

Discount 10%

-\$55.01

Total

\$495.04

Note to customer

Payment is due upon receipt. A 1.5% monthly finance charge will begin to accrue after 30 days. (\$5.00 minimum). Please remit payments to 1613 15th Ave NE, Grand Forks, ND 58201.

**CITY OF EAST GRAND FORKS**

600 Demers Avenue NW
East Grand Forks, MN 56721
(218) 773-2483

American Federal Bank

000044947

Pay THREE HUNDRED THIRTY-EIGHT AND 83 / 100**Date**

9/2/2025

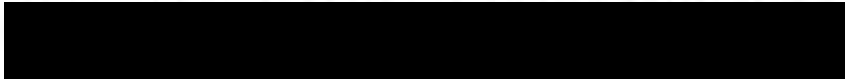
Amount

\$338.83

To the order of

Gopher State Lawn Sprinklers
1613 15th Avenue NE
Grand Forks, ND 58201

VOID AFTER 60 DAYS

**Check Date:** 09/02/2025**Check Amount:** 338.83**Vendor No:** GOP002**Vendor Name:** Gopher State Lawn Sprinklers**Vendor Acct No:**

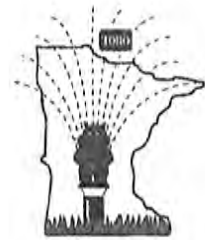
000044947

Invoice Number	Date	Description	Amount
25112	08/04/2025	Sprinkler move for Sensory Garden-Air Quality fund	338.83

INVOICE

Gopher State Lawn Sprinklers
1613 15th Ave NE
Grand Forks, ND 58201

gopherstatelawn@gmail.com
+1 (218) 773-7798



Air quality grant

*P.O. #27041
ODH*

Bill to
City of East Grand Forks
600 DeMers Avenue
East Grand Forks, MN 56721

Ship to
Campbell Library
East Grand Forks, MN 56721

Invoice details

Invoice no.: 25112
Terms: Net 30
Invoice date: 08/04/2025
Due date: 09/03/2025

Product or service	Description	Qty	Rate	Amount
POL-1	1" Poly Pipe	16	\$0.42	\$6.72
570H	Toro 4" 570Z Head w/nozzle	2	\$6.38	\$12.76
CLMP-1	1" Poly Clamp	6	\$3.05	\$18.30
POLIT-1	1" Poly Tee 1x1x1	1	\$6.19	\$6.19
POLCPG-1	1" Poly Coupling SxS	1	\$2.58	\$2.58
POLFE-1-50	1" x 1/2" Poly Elbow 1xFPT	1	\$4.93	\$4.93
LAB2	Labor (2 men)	2.5	\$130.00	\$325.00

Subtotal \$376.48

Discount 10% -\$37.65

Total

\$338.83

Note to customer

Payment is due upon receipt. A 1.5% monthly finance charge will begin to accrue after 30 days. (\$5.00 minimum). Please remit payments to 1613 15th Ave NE, Grand Forks, ND 58201.



4460 32ND AVE SOUTH
GRAND FORKS, ND 58201
701-746-0391

Ticket: 867461
Date: 10/1/25
Store: 116
Cashier: TYRESE
Time: 6:27 PM
Register: 2

Item	Qty	Price	Amount
CNL TANK 3X2X8 OVAL GALV - BEH 2089428	3	337.49	1012.47
CNL TANK 2X1X4 OVAL GALV - BEH 2089421	1	98.99	98.99

Subtotal 1111.46
Tax 80.58
Total 1192.04

TOTAL
\$1,111.46

Visa - SALE 1192.04
*****1751 - EMV Chip
Authorization #: 091454
Terminal ID : 001790116000200
Cryptogram : 12C5D3B0DC0B656F
AID : A0000000031010
APP : VISA CREDIT
CVM : NONE / 5E0000
TVR : 8000008000 / ISI : 6800

Change 0.00
I agree to pay the above amount according
to my card issuer agreement.

Neighbor's Club makes Life Out Here more
rewarding Download the Tractor Supply
mobile app, go to www.neighborsclub.com, or
ask a team member to join or for more
details on points earning, rewards and
more.

As a member of Neighbor's Club, earn 5% in
Rewards when you use a TSC Store Card to
make a purchase. Subject to credit
approval. Learn more @
www.TractorSupply.com/TSCCard or see a
team member for more details.

MKCA/PNMCHB
Funding
(Lib/Sensory Garden)
Project



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

American Federal Bank

000043922

Pay FIFTY-ONE THOUSAND TWO HUNDRED NINE AND 50 / 100

To the order of

At Ease Dock & Lift, Inc
31694 US Hwy 10 E
Frazee, MN 56544

Date

2/18/2025

Amount

\$51,209.50

VOID AFTER 60 DAYS

Mark A. Olstad

Reid Hutton



Check Date: 02/18/2025

Check Amount: 51,209.50

Vendor No: ATE001

Vendor Name: At Ease Dock & Lift, Inc

Vendor Acct No:

000043922

Invoice Number

16544

Date

02/06/2025

Description

Dock and Installation at Lafave Park

Amount

51,209.50

\$39,218.50
(MICA/PNM CHG)



At Ease Dock & Lift, Inc.
31694 US Highway 10
Frazee, MN 56544-9122 USA
2183342202
john@ateasedock.com

INVOICE

BILL TO

City of East Grand Forks

SHIP TO

LaFave Park
Contact - Jeremy King

INVOICE # 16544**DATE** 02/06/2025**DUE DATE** 03/08/2025**TERMS** Net 30**SHIP DATE**

06/02/2025

DESCRIPTION	QTY	RATE	AMOUNT
EZ Dock:208010 80 x 10' EZ Dock Section 80" x 10' EZ Dock Section	4	2,779.00	11,116.00T
EZ Dock:301100 Coupler Pair Coupler Pair - Complete	12	72.00	864.00T
EZ Dock:210250 Heavy Duty w/ Wear Sleeve 2.5" Heavy Duty Pipe Bracket w/ Wear Sleeve	4	490.00	1,960.00T
EZ Dock:124025 24' Pipe 2-3/8 24' Galvanized Pipe 2-3/8"	2	246.00	492.00T
EZ Dock:121025 21' Pipe 2-3/8 21' Galvanized Pipe 2-3/8"	2	210.00	420.00T
EZ Dock:100255 Auger 2.5 Auger for 2-3/8" Pipe	4	43.00	172.00T
EZ Dock:300100 Cleat 8" Nylon Cleat	6	19.00	114.00T
EZ Dock:300180 Dock Bumper Dock Bumper	8	99.00	792.00T
EZ Dock:G200560 80 Inch Hinge To Float Kit 80" Hinge to Float Kit - 4 Pocket Connection w/ Hardware (Alum Gangways)	1	724.00	724.00T
EZ Dock:G400532 5' x 32' Gangway 5' x 32' Aluminum Gangway w/ Railings	2	13,245.00	26,490.00T
EZ Dock:300300 Aluminum Gangway Roller Kit Use 3" Sch 80 PVC Pipe	1	242.00	242.00T
EZ Dock:105042 Aluminum Gangway SCH80 3" x 60" Roller	1	110.00	110.00T
EZ Dock:G200550 5' Wide Gangway Transition Plate	1	1,499.00	1,499.00T
EZ Dock:Fab Float (5' x 4') Framework for Large Gangways Used on 5' Large Gangways to House a 5'x4' Poly Float	1	1,525.00	1,525.00T
EZ Dock:ACE Float - 4' x 5' by 16" Use with Fab Float Framework (For Large Gangways)	1	489.00	489.00T
Shipping Factory to At Ease	1	700.00	700.00T

DESCRIPTION	QTY	RATE	AMOUNT
Labor ***Assembled, Delivered & Installed*** - Launch Dock	1	2,500.00	2,500.00T
Labor ***2nd 32' Gangway Assembled & Installed with Components from the current 24' Gangway, Install Entire Kayak Launch Dock***	1	3,500.00	3,500.00T
Trade - In Credit Trade 24' Gangway Only	1	-2,500.00	-2,500.00T

Thanks for your business!

We accept Checks & Cash as always...But Now you can pay with
Credit Card, ACH, PayPal & Venmo - Convenience Fees Apply

Credit Cards 2.8% (Must Be Done Online - No Call In
Transactions)

ACH 1% (\$15 Maximum)

PayPal & Venmo 2.8%

SUBTOTAL	51,209.00
TAX (0)	0.00
SHIPPING	0.50
TOTAL	51,209.50
BALANCE DUE	\$51,209.50

Pay Invoice

26644
415-45-202-45300
JK

\$39,218.50
MPC/ PNMCHB
(Lafayette Park/POA)