

**City of Coon Rapids Police Department
Automated License Plate Reader (ALPR) Biennial Audit
Results Report
July 23, 2025**

At the request of the City of Coon Rapids Police Department (CRPD), LOGIS has conducted the biennial audit of their Automated License Plate Reader (ALPR) System pursuant to Minnesota Statute §13.824 Subd. 6.

Minnesota Statute §13.824 data elements include:

- Data Collection, Classification and Use Restrictions
- Destruction of Data
- Sharing Among Law Enforcement Agencies
- Log of Use Required
- Biennial Audit
- Authorization to Access Data
- Notification to the Bureau of Criminal Apprehension (BCA)

After analysis of the statutory requirements and evaluation of the City of Coon Rapids Police Department's management and use of Automated License Plate Reader technology, LOGIS has found the City of Coon Rapids Police Department in compliance with Minnesota Statute §13.824 based on the following findings:



Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
1	§13.824 Subd. 2	Data collection; classification; use restrictions	<p>Reviewed CRPD Automated License Plate Reader Policy 4-412 on procedure & data collection and retention.</p> <p>CRPD provided screen print of sample license plate read from the ALPR systems showing proper limited collection of data.</p> <p>CRPD provided screen print of collected license plate data only being matched with data in the Minnesota license plate data file and hot lists used in active criminal investigations.</p> <p>CRPD provided screen print from ALPR systems requiring Reason and Case Number when looking up plate reads.</p> <p>Interviewed CRPD staff and officers responsible for ALPR system administration.</p>	No exceptions found



Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
2	§13.824 Subd. 3	Destruction of data required	Reviewed CRPD Automated License Plate Reader Policy 4-412 section on data collection and retention. CRPD provided screen print from ALPR Systems showing retention settings set to 30 days.	No exceptions found
3	§13.824 Subd. 4	Sharing among law enforcement agencies	Reviewed CRPD Automated License Plate Reader Policy 4-412 section on releasing ALPR data. CRPD provided screen print from ALPR systems requiring reason and case number when looking up plate reads. Interviewed CRPD staff and officers responsible for ALPR system administration.	No exceptions found
4	§13.824 Subd. 5	Log of use required	Reviewed CRPD Automated License Plate Reader Policy 4-412 section on procedure - log of Use Required.	No exceptions found
5	§13.824 Subd. 6	Biennial audit	Reviewed CRPD Automated License Plate Reader Policy 4-412 section on procedure – biennial audit.	No exceptions found

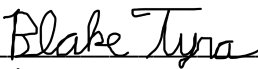


Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
6	§13.824 Subd. 7	Authorization to access data	<p>Reviewed CRPD Automated License Plate Reader Policy 4-412 sections on operations and releasing ALPR data.</p> <p>CRPD provided screen print from ALPR Systems showing retention settings set to 30 days.</p> <p>Interviewed CRPD staff and officers responsible for ALPR system administration.</p>	No exceptions found
7	§13.824 Subd. 8	Notification to Bureau of Criminal Apprehension	<p>Reviewed CRPD Automated License Plate Reader Policy 4-412 section on procedure - restrictions, notifications, and audits.</p> <p>Reviewed CRPD License Plate Reader listing on Bureau of Criminal Apprehension website.</p>	No exceptions found



The findings in the Automated License Plate Reader Audit are impartial and based on information and documentation provided by the City of Coon Rapids Police Department and examined by LOGIS information security staff and management. It demonstrates that the security, public accountability and administration of the CRPD ALPR program is in compliance with MN Statute §13.824.

Local Government Information Systems (LOGIS) attested this audit on
July 23, 2025:



Blake Tyra
LOGIS
Information Security Specialist

Respectfully submitted to the following:

William Steiner, City of Coon Rapids, Chief of Police
Minnesota Commissioner of Administration
Legislative Commission on Data Practices and Personal Data Privacy
Chairs of Legislative Committees