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Board of Cosmetologist Examiners

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<https://mn.gov/boards/cosmetologist-examiners>

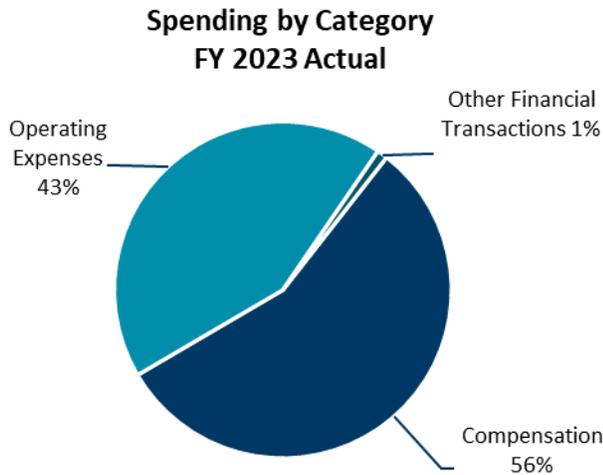
AT A GLANCE

- As of July 2024, there were 34,879 practitioners and 5,439 establishments licensed in Minnesota
- The Board issued 14,364 total licenses, including initial licenses and license renewals, in fiscal year 2024
- The Board performed 6,744 salon and 65 school inspections in fiscal year 2024
- 257 investigations were completed in fiscal year 2024 with 234 investigations open at year close

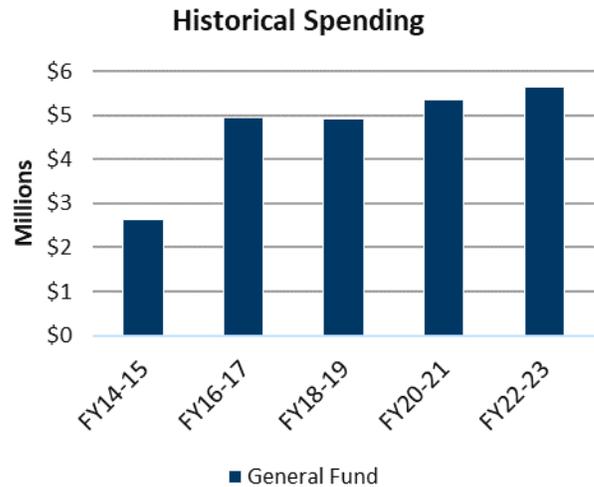
PURPOSE

The Board of Cosmetologist Examiners (“Board”) credentials, licenses, inspects, disciplines, and educates Minnesotans who provide cosmetic hair, nail, or skin care services and education. Businesses and consumers rely on the Board for essential functions related to the safe practice of cosmetology. The Board’s mission is to constantly strive to serve and care for our licensees, applicants, and the public by being committed to public protection, superior service, excellence, and continuous improvement.

BUDGET



Source: Budget Planning & Analysis System (BPAS)



Source: Consolidated Fund Statement

The Board receives a direct appropriation from the general fund to cover operational expenses and does not receive funding from any other source. All receipts collected by the Board are deposited into the general fund.

STRATEGIES

The Board contributes to the State of Minnesota by:

- Assisting salon and school owners and license applicants through in-person, email, and telephone correspondence in answering questions related to the licensing process and other general topics, which results in more successful licensees.
- Educating licensees on proper infection control practices through inspections and outreach, resulting in better and safer services that protect Minnesotans.

- Implementing reasonable, rational regulation with the aim of reducing barriers that are unnecessary for public protection. This promotes continued participation in the cosmetology industry and Minnesota economy.
- Requiring continuing education for license renewal.
- Continuously updating licensing exams to ensure minimum competency is tested for and met by all individuals receiving licenses.
- Ensuring public availability of salon and school inspection reports, license status, and formal disciplinary action to help consumers make informed decisions.
- Reaching voluntary resolution of violations and offering remedial education when necessary to ensure licensing and safety standards are met.
- Routinely updating cosmetology laws and rules to align with appropriate and effective national standards. The Board actively promotes participation in rulemaking, which encourages individuals to remain active and engaged in Board activity and accountability.
- Conducting routine inspections of salons and schools to ensure safety, infection control, and education standards are met. Inspectors provide educational materials in conjunction with inspections to improve awareness and results.

RESULTS

Measure name	Measure type	Measure data source	Historical trend	Most recent data
Number of Licenses, Permits, Registrations Issued Per Quarter	Quantity	GLSuite Licensing Database; FY24 Q2	Consistent	3,740
Number of Inspections Performed Per Quarter	Quantity	Laserfiche Workflow System; FY24 Q2	Consistent	1,313
Number of Complaints Investigated Per Year	Quantity	FY24 Complaint Committee Meeting Minutes	Increased	491
Average Application Processing Time (in business days)	Quality	GLSuite Licensing Database	Decreased	2
Percent of Salons Inspected Per Year	Result	Laserfiche Workflow System, 2024 Q2	Consistent	59%

Minnesota Statutes and Administrative Rules Governing Cosmetology:

Minnesota Statute 155A, <https://www.revisor.mn.gov/statutes/cite/155A>

Minnesota Rule Chapter 2105, <https://www.revisor.mn.gov/rules/2105/>

Minnesota Rule Chapter 2110, <https://www.revisor.mn.gov/rules/2110/>

Cosmetologist Examiners, Board of

Agency Expenditure Overview

(Dollars in Thousands)

	Actual FY22	Actual FY23	Actual FY24	Estimate FY25	Forecast Base	
					FY26	FY27
<u>Expenditures by Fund</u>						
1000 - General	2,614	3,038	2,988	4,081	3,603	3,603
Total	2,614	3,038	2,988	4,081	3,603	3,603
Biennial Change				1,417		137
Biennial % Change				25		2
<u>Expenditures by Program</u>						
Cosmetology	2,614	3,038	2,988	4,081	3,603	3,603
Total	2,614	3,038	2,988	4,081	3,603	3,603
<u>Expenditures by Category</u>						
Compensation	1,790	1,706	1,996	2,462	2,563	2,636
Operating Expenses	821	1,312	987	1,618	1,039	966
Other Financial Transaction	4	21	5	1	1	1
Total	2,614	3,038	2,988	4,081	3,603	3,603
<u>Full-Time Equivalent</u>						
	22.78	20.76	22.49	26.00	26.00	26.00

Cosmetologist Examiners, Board of

Agency Financing by Fund

(Dollars in Thousands)

	Actual FY22	Actual FY23	Actual FY24	Estimate FY25	Forecast Base	
					FY26	FY27
1000 - General						
Balance Forward In		335		482		
Direct Appropriation	2,923	2,923	3,470	3,599	3,603	3,603
Cancellations		219				
Balance Forward Out	309		482			
Expenditures	2,614	3,038	2,988	4,081	3,603	3,603
Biennial Change in Expenditures				1,417		137
Biennial % Change in Expenditures				25		2
Full-Time Equivalents	22.78	20.76	22.49	26.00	26.00	26.00

(Dollars in Thousands)

	FY25	FY26	FY27	Biennium 2026-27
Direct				
Fund: 1000 - General				
FY2025 Appropriations	3,599	3,599	3,599	7,198
Base Adjustments				
Minnesota Paid Leave Allocation		4	4	8
Forecast Base	3,599	3,603	3,603	7,206
Revenue Change Summary				
Non-Dedicated				
Fund: 1000 - General				
Forecast Revenues	2,650	2,644	2,645	5,289