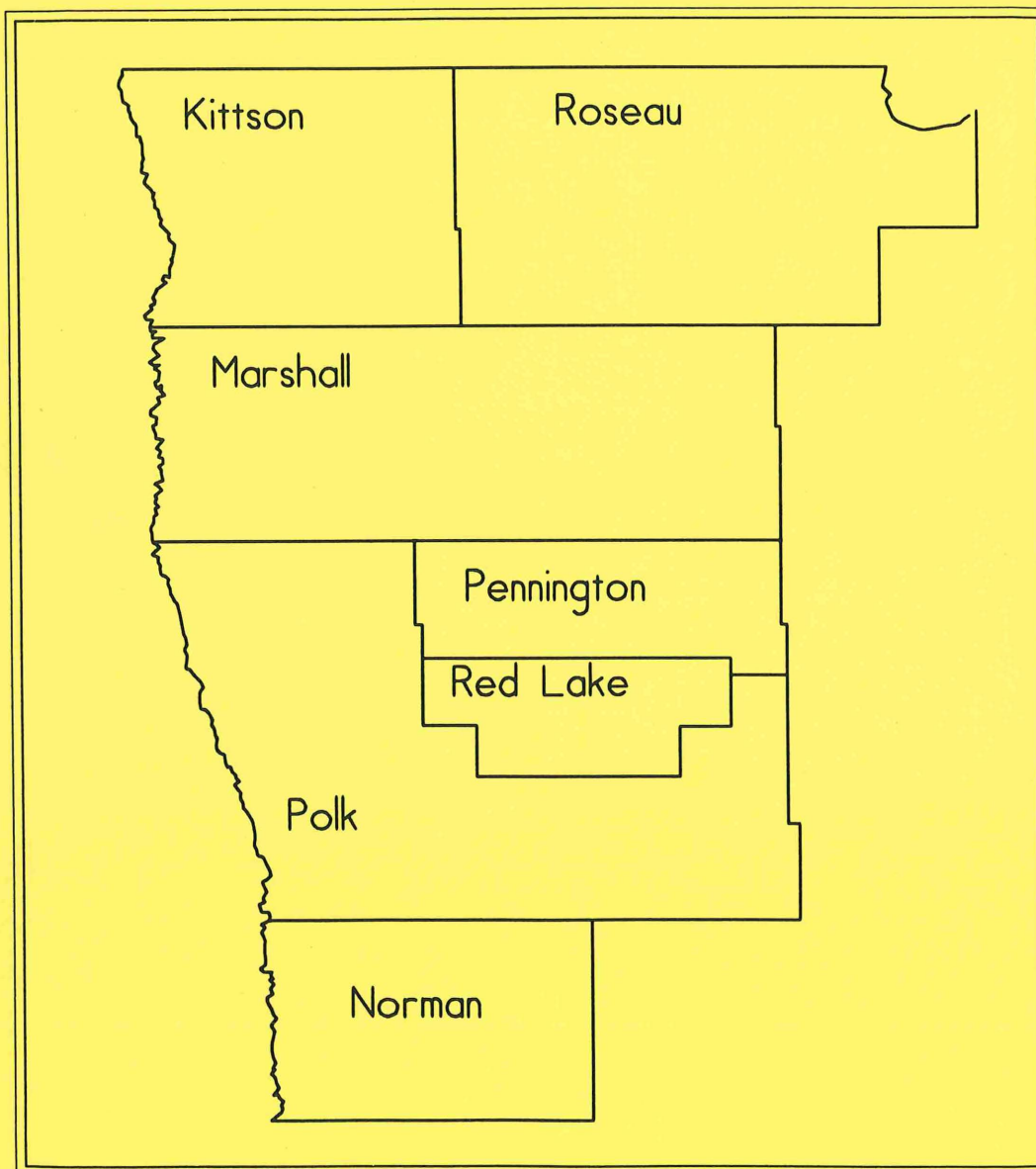


**Northwest Regional  
Development  
Commission**

# **ANNUAL REPORT**

## **Fiscal Year 1994**

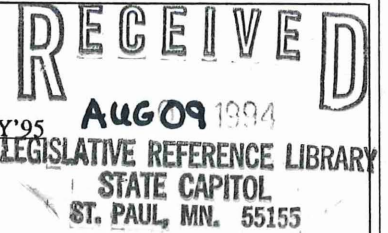
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**Northwest Regional Development Commission  
525 Brooks Avenue South  
Thief River Falls, MN 56701**

# COMMISSION BUDGET



## REVENUES

### FEDERAL

ECONOMIC DEVELOPMENT ADMIN.	96,674	102,859
DHHS - AREA AGENCY ON AGING	445,521	474,832
USDA - NUTRITION FUNDS	139,708	139,708

681,903	717,399
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### STATE

MN/DOT	57,000	44,669
STATE ARTS BOARD	64,097	64,097
MN CENTER FOR ARTS EDUCATION	13,750	13,750
MN DEPT. TRADE & ECONOMIC DEV.	7,500	0
STATE NUTRITION	84,619	84,619

226,966	207,135
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### PRIVATE FOUNDATIONS

MCKNIGHT FOUNDATION - ARTS	17,000	16,000
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17,000	16,000
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### LOCAL GOVERNMENTAL

LOCAL LEVY	125,866	129,642
MISCELLANEOUS LOCAL CONTRACTS	27,382	8,241
RDC RESERVE FOR FLOOD LOAN FUN	0	13,000

153,248	150,883
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### MISCELLANEOUS

NORTHWEST ENTERPRISE FUND	288,064	299,330
INTEREST	8,947	8,925
CONFERENCE REGIST./MISC.	5,592	4,400

302,603	312,655
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### TOTAL REVENUES

1,381,720	1,404,072
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## EXPENDITURES

### FY'94

### PROJECTED FY'95

SALARYFRINGE	321,558	311,793
STAFF TRAVEL & REGISTRATIONS	34,466	30,898
COMMISSION/COMMITTEE TRAVEL/PER DI	36,629	35,102
PROFESSIONAL FEES	35,873	17,472
OFFICE EXPENSES	85,720	78,491

TOTAL ADMINISTRATIVE	514,246	473,756
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REGRANTED	620,639	656,290
BUSINESS LOANS	246,835	261,026
RDC MATCH FOR FLOOD LOAN FUND	0	13,000

FIXED ASSETS/RESTRICTED FUND	12,500	17,000
DEPRECIATION	(9,000)	(8,164)

3,500	8,836
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TOTAL EXPENDITURES	1,385,220	1,412,908
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INCREASE (DECREASE) TO FUND BALANCE	(3,500)	(8,836)
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# Drees, Risky & Vallager, Ltd.

*Certified Public Accountants*

117 South Broadway  
Crookston, Minnesota 56716  
Telephone (218) 281-3789  
FAX (218) 281-5245

John E. Vallager

Earl A. Mostoller

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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Northwest Regional Development Commission  
Thief River Falls, Minnesota 56701

We have audited the accompanying general purpose financial statements of Northwest Regional Development Commission as of June 30, 1993, and for the year then ended, as listed in the Table of Contents. These general purpose financial statements are the responsibility of Northwest Regional Development Commission, management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States; and Office of Management and Budget (OMB) Circular A-128 Audits of State and Local Governments. Those standards and Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Northwest Regional Development Commission, as of June 30, 1993, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as whole. The individual fund statement and the Schedule of Federal Financial Assistance are presented for purposes of additional

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analysis and are not a required part of the general purpose financial statements of Northwest Regional Development Commission. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

DREES, RISKEY & VALLAGER, LTD.

*Drees, Risky & Vallager, LTD*

Certified Public Accountants

September 10, 1993  
Crookston, Minnesota



## Letter from the Chairperson

Fiscal Year 1994 represents a year of significant decisions for the Commission both in terms of the operation of the Commission and program activities. The biggest challenge of the year was finding new office space when ARCTCO's growth created a need for the space we have rented from them for the past eight years. The search resulted in a decision to move the Commission's operations to a new building to be constructed by the City of Warren. We thank Thief River Falls for their hospitality during our years in the City and during the upcoming transition year. During the next year we will turn our sights towards our new location and continuation of our services to the Region.

Our program activities showed both stability and change during the year. Demand for services was strong, with a great deal of interest by communities in using the Commission for a wide variety of purposes. The growing interest in Arts grants programs resulted in a very productive grants rounds; which worked out well in combination with the increase in funding for the program this year. The transportation planning program completed it's second year under the new federal transportation act, with the Minnesota Department of Transportation continuing to support a strong regional planning role. The Area Agency on Aging moved ahead with an increased emphasis on working with local senior centers and senior groups to identify the needs of seniors and to start targeting funds towards those needs. Economic and Community development services were in high demand based on an increasingly strong industrial sector, new interest from a wider variety of local economic development programs and efforts by state programs to reach out from St. Paul.

The upcoming year will be busy with all of these challenges and the new issues which always develop as the area continues to move forward to deal with the changing rural economy and social structures.



**NWRDC Board of Directors**

Glen Brookshire, Delray Larson, Joe Bouvette, Daniel Johnson  
Seated: Wally Jorgenson, Virgil Benoit, Charles Lindberg  
Missing: Rudy Anderson

## Commission Membership

### Kittson County

**Dr. Joe Bouvette	Hallock	Industry
Janice Hanson	Hallock	School Board
Kimberley Johnson	Kennedy	Townships
*Charles Lindberg	Kennedy	Kittson County
Duane Lyberg	Hallock	Financial Institutions
George Wikstrom, Jr.	Karlstad	Municipalities

### Marshall County

Bruce Anderson	Argyle	Municipalities
*Delray Larson	Gatzke	Marshall County
Marville Magnusson	Argyle	Townships

### Norman County

*Glen Brookshire	Halstad	Municipalities
Herb Mauritsen	Shelly	Norman County
Earl Visser	Ada	Townships

### Pennington County

Kermit Finstad	TRF	Townships
David Hoefer	St. Hilaire	Municipalities
Don Howe	TRF	Vocational Schools
*Daniel Johnson	Goodridge	Soil & Water Cons. Districts
Roy Jorgenson	TRF	Senior Citizens
Oliver Swanson	TRF	Pennington County

### Polk County

Marlene Baatz	Nielsville	Townships
Don Cavalier	Crookston	Labor
Dan Chapa	EGF	Minorities
*Wallace Jorgenson	Fisher	Polk County
Duane Knutson	Fertile	Municipalities
Bernie Solberg	Gully	Women
Harold Thomforde	Crookston	Business

### Red Lake

*Virgil Benoit	RLF	Red Lake County
Genevieve Knott	RLF	Townships
Robert Melby	Oklee	Low Income
Milton Peterson	Plummer	Agriculture
Kenneth Tischart	RLF	Municipalities

### Roseau County

Thora Abrahamson	Roseau	Townships
*Rudee Anderson	Greenbush	Watershed Districts
Bernie Burggraff	Roseau	Municipalities
Glenn Darst	Greenbush	Roseau County
Jon Heggedal	Badger	School Boards

### \*Board Member

### \*\*Chairperson

Members who served for part of FY'93 Cecil Fossel and Cary Sip and Gary Letness.

## Program Activities

The following section provides a summary of each program and lists some of the more noteworthy projects completed this year. Additional information on program work is contained in the summary.

**REGIONAL FORUM Purpose:** To create a consensus between policy makers, service providers and service consumers on the most cost effective approaches to creating jobs and improving the quality of life in Northwest Minnesota; and to assist in implementing those approaches that are most appropriate to the Commission's role as a service provider.

**Funding Source:** Local Tax Levy - \$45,033; interest - \$7,500; and Local Contracts - \$3,225.

**Service Priorities:** Consensus building, planning and research, information/data, program development and improvement, legislative advocacy.

### - Aging Funding

Assist in efforts to insure that rural areas are treated fairly in the development of a new formula for the distribution of Older Americans Act funds in Minnesota

### - Legislative Advocacy

Completed a listing of legislative priorities for the next year. Completed more detailed work on the issue of local environmental planning councils and land use planning.

## Regional Forum

### - ADA

Established program to assist counties and other units of government in meeting the requirements of the Americans with Disabilities Act

### - Regional Blueprints

Completed applications, agreements and initial setup for the development of Regional Economic Blueprints under a contract with the Department of Trade and Economic Development.

### - MNet Telecommunications Committee

Served as a member of the MNet Committee of the State Department of Administration. This Committee makes recommendations on the development of the state system for telecommunications connections between state and local units of government. Made initial contacts concerning local telecommunication needs and the ability of local systems to meet those needs.

### - Recycling Alternatives

Participated in an effort funded by the Office of Waste Management to provide assistance to businesses which may be able to use recycled waste to produce a manufactured product.

### - ODC/DAC Merger Negotiations

Assisted, on a contract basis, in negotiations between staff and board members of the Falls DAC and the Occupational Development Center on a possible merger of services.

### - MRDO

Participate in activities of the Minnesota Association of Regional Development Organizations including development of statewide legislative approaches, sharing program ideas and providing information on RDC activities. Priorities for the year included Geographical Information Systems (GIS), future funding for seniors programs, establishment of a system of regional organizations which covers the whole state and future funding sources to meet expanding development needs.

**COMMUNITY DEVELOPMENT Purpose:** Provide local units of government, community organizations and governmental agencies with professional services which will support and encourage projects designed to improve the quality of life in the area.

**Funding Sources:** RDC Tax Levy - \$23,906 and \$18,334 from contracts.

**Service Priorities:** Planning, Grant Writing, Contracted Community Services, New Technology, Business Development.

## Community Development

### - McIntosh Marketing Materials

Completed formatting and preparation of a economic development marketing profile of the community for use in attracting outside businesses from the twin cities area.

### - Grygla Area TV

Assisted with planning and decision making for establishment of special district to provide basic TV broadcast services to the area around Grygla which will be losing service when Lake-of-the Woods County changes its broadcast system.

### - Regional Housing Project - Multi County HRA

Provided information for planning and review of \$37 million/506 unit multifamily housing project being completed by the Northwest Multi-County Housing and Redevelopment Authority.



- Housing Needs Assessment

Completed initial planning with other organizations on an approach to defining and addressing the housing shortage facing many communities in the Region.

- Thief River Falls - TRF 1993 Block Grant

Application in the amount of \$1,393,600 was submitted on September 1, 1993. Proposed projects include rental and commercial rehab.

- Nielsville - 1993 Nielsville Block Grant

Application for \$ 795,000 was submitted to DTED on September 1, 1993. Projects include housing rehab, watermain replacement, well house and water treatment.

- Climax - 1993 Climax Block Grant

Application submitted on September 1, 1993 in the amount of \$267,500 for housing rehabilitation.

- Red Lake Watershed Impoundment Project

Completed a recreational plan for a project called "Recreation Opportunities for Impoundment Project on the Clearwater River" This project involves a possible dam and lake in Red Lake County for flood control and recreation.

- Tourism Conference

Assisted in a regional tourism conference held in Mahanomen. General tourism efforts discussed including promotion, marketing, funding and collaboration of different projects such as regional/state mapping.

- Tourism Directory

Updated and reformatted Tourism and Recreation Directory for distribution around region. Made contact with all communities for updating and distributed 4000 directories to 107 locations in and near the region. Concentrated on providing directories at entry points from Canada and North Dakota.

- Tourism Contacts

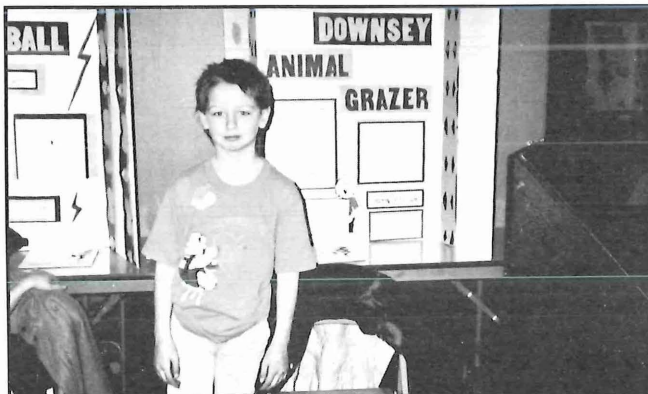
Worked with local tourism groups and the MN Department of Tourism on a variety of ideas and projects.

- State Data Center Affiliate

Functioned as an affiliate of the State Demographers Office for the distribution of Census and other statistical information. Responded to 102 requests for data from the local area and provided data for the updating of economic development, transportation, aging and arts plans of the NWRDC.

-State Data Conference

Represented the area at the annual data conference and census training held in St. Paul.



One of many budding entrepreneurs at local Inventors' Fairs

**ECONOMIC DEVELOPMENT Purpose:** Improve the economic base in the Region by providing general planning guidance and technical assistance to local units of government and specific industrial projects that will result in increased job opportunities, an enlarged tax base, and a more positive economic image for the area.

**Funding Sources:** United States Economic Development Administration (EDA) - \$56,742 and the RDC Tax Levy - \$21,013, MN DTED \$7,500.

**Service Priorities:** Regional direction setting, county/local direction setting, grant writing, encouraging innovation, financing industry, agricultural value added, tourism, international trade, environmental sustainable methods.

### Economic Development

- Flood Recovery Assistance

Prepared applications to the Federal Economic Development Administration (EDA) for funding of a Flood Coordinator to assist local units of government, agencies and individuals to obtain emergency assistance. Position was funded for 18 months.

- OEDP

Completed the annual Overall Economic Development Program update and presented to all County Commissions. All seven counties approved the document.

- Regional Blueprint

Held meetings in Greenbush, Thief River Falls and Fertile and conducted a mail-out survey to local units of government and manufacturing to obtain input on economic development needs in the region. Completed a Regional Economic Blueprint as a supplement to the State Economic Blueprint with economic development goals and strategies for Northwest Minnesota. This project was completed in conjunction with the MN Department of Trade and Economic Development.

- Development '94 Conference

Attended and participated in Development '94, a seminar on economic and community development sponsored by Congressman Peterson's office.

- NW MN Economic Developers Network

Assisted in organizational needs and attended meetings for a regionwide organization of economic development professionals.

- Humphrey Institute Project

Assisted Humphrey Institute in developing a self assessment tool for Economic Development Professionals (project is funded by EDA). Coordinate hosting of meeting for testing of results.

- Advantage Minnesota/Dept of Trade and Economic Development

Request/encourage all Region One communities to participate in DTED's property tracking system by providing information and forms to city clerks in all communities.



- Human Services Expansion

Assisted human services provider outside our region in locating potential sites for their expansion of youth treatment center

- Community Assessments

Meet with individuals in each of the following communities to discuss current projects and development needs - Warren - Argyle - Stephen - Halstad - Hendrum - Perley - Grygla - Roseau - Warroad - Roosevelt - Karlstad - Strandquist - Greenbush - Badger - Strathcona - Mentor - Erskine - Winger - Fertile - Gary - Twin Valley - Borup - Goodridge

- Warren - Warren Central Business District Planning

Met with the Economic Development Director for Argyle and Warren to identify and discuss business needs.

- Donaldson - Donaldson Wastewater System

Continued working on finding a solution to the City of Donaldson's water treatment problem.

- McIntosh - Industrial Recruitment/Community Profiles

Assisted in gathering of information to be used to attract new business or industry for the community.

- Roseau County - Polaris Expansion

Assisted with packaging of grant and loan package for roads, sewer, and water treatment improvements needed in relationship to the expansion of Polaris Industries in Roseau.

- Fisher - Fisher Telephone Center

Assisted in preparation of a proposal by Fisher to locate a long distance service center in the vacant nightclub building.

- Oklee - Business and Community Survey

Assisting community in assessing possible business start-up and expansion through survey. This information will be used in grant/loan applications for cafe

- Skime - Skime Store

Assisted business owner in exploring potential financing for rehab

- Borup - Small Cities Development Program

Assisted community in exploring potential for Borup participating in Small Cities Block Grant program.

- Lengby - Lengby Cafe

Assisted City and private individuals in determining if the construction of a new cafe is feasible.

- Norman County - Halstad, Hendrum, Perley, Shelly

Assisted Halstad, Hendrum, Perley, and Shelly to start implementation of a grant to examine ways in which services can be shared or other ways to operate together.

- Kittson County Economic Development

Participated in discussions on the need and funding of a economic development position in the county.

- Economic Development Contacts

Meet with bankers and other community members to assess needs for industry financing and to examine the usefulness of the various loan funds.

- Empowerment Zone/Enterprise Community

Preliminary investigation for feasibility of participation in a new federal program to assist areas with high poverty levels. Findings are that in entire seven-county region, only a portion of TRF meets eligibility criteria. Investigated possibility of cooperative application with Regions Two and Five. Worked with several agencies in developing strategic plan and submitting application.

- "Operation Earmuff"

Assisted in ongoing needs of this program which works with schools and youth groups in teaching innovative thinking.

-Inventors' Fairs

Attended the Climax-Shelly and Fisher Elementary School's Inventors' Fairs.

- "IdeaNet"

Provided information to inventor/entrepreneurs. Attended an Enterprise Facilitation workshop.

- Inventor's Clearinghouse

Explore ways to match inventors with various support (technical assistance, financing, marketing, mentoring)

- Women's Business Conference

Assisted with planning for the Women's Business Conference. Conference held in Crookston on May 11th.

- Twin Valley - Twin Valley/ACI Economic Recovery Grant

Assisted the city in preparing an application for \$50,000 to be reloaned to ACI to support their expansion.

- Business Directory

Maintained a current listing of businesses in the region for promotional and information purposes

- Grygla - Grygla/Machinewell Revisions

Assisted with negotiations and agreement revisions related to cities efforts to assist Machinewell with a loss of business due to defense contract changes.

- Stephen - Stephen Industrial Park/Battery Business

Assisted in the planning and financing of a new business to manufacture battery plates and batteries; and in the funding of public improvements needed in the industrial park.

- East Grand Forks - EGF Elevator/Sunflower Plant

Assisted EGF with planning and grant writing for development of a new elevator and confectionery sunflower packaging plant.

- Financing Industry: Regional/General

Provide technical assistance to area industries on financial planning and packaging: Stephen, Northland Plates, Inc.; Thief River Falls, Ride On, Inc.; Twin Valley, Twin Valley Communications; Newfolden, Nordic Wood Products, Inc; Red Lake Falls, Homark Co., Inc.; East Grand Forks, Plastech Manufacturing; Brooks, Paradis Trucking, Inc.; Red Lake Falls, Tayloredwear, Inc.

- Vegetable Processing

Provided assistance in the development of vegetable growing and processing including preliminary examination of re-starting fresh carrot packaging.

- Crookston - Crookston Business Incubator

Assisted EDA with examining Valley Ventures Park for EDA funding. Valley Ventures would house agricultural value added businesses during the initial stages of development. It would function in close contact with the AURI and UMC.

- Regional Snowmobile Promotion

Develop a seven county snowmobile map using computer mapping. Map will be used for regional county promotional efforts.

- Red River Trade Corridor

Participate in activities associated with the Red River Trade Corridor project and Canadian trade including a program to put together basic marketing information for local communities.



- Environmental Planning Network

Participated in examination of the local effects of state programs to encourage or mandate local land use planning.

**TRANSPORTATION Purpose:** To insure and improve the safe and efficient movement of people and commodities in the region. Provide an ongoing regional forum addressing significant transportation issues and to facilitate local input to MNDOT plans and programs.

**Funding Sources:** \$37,000 from the MN Department of Transportation and \$6,529 from the RDC Tax Levy.

**Service Priorities:** Regional direction setting, highway planning, transit planning, legislative advocacy, project coordination with MnDOT.

## Transportation

- Area Transportation Partnerships (ATP)

Staff assisted the Minnesota Department of Transportation District 2, in the set up and process of the Northwest ATP. Staff currently functions as assistant staff to MnDOT, 2 NWRDC Transportation Advisory Committee (TAC) members represent the Commission on the ATP. The product of the ATP is an inter-modal list of projects which will be accomplished with Federal ISTEA funds.

- Scenic Bi-ways/Enhancements

Staff has solicited projects for Enhancements on behalf of ATP and MnDOT, staff was also instrumental in assisting with the set up of the process for the Minnesota Department of Transportation District 2 Office. TAC members and staff participated in the regional prioritization of Enhancement projects, and District 2 prioritization of Enhancement projects.

- National Highway System (NHS)

Gave presentation of National Highway System to City Council of Thief River Falls. Worked with local and Congressional representatives to incorporate Highways 59 and 11 into the National Highway System.

- Functional Classification

Met with each county engineer to verify MnDOT functional Classification Maps versus submittal. Maps were verified and changes made within the counties and cities over 5,000. Maps have been distributed to counties.

- Railroad Planning

Attended Rail Safety Meeting at Lake Town Hall, Roseau County, CN Fatality Issue. Staff has kept abreast of other rail safety issues in the region.

- Mentor RR Project

Attended Public meeting RR issue in Mentor/Fatality March 1993. Tracking and assisting progress where appropriate between MnDOT, county, and City. ATP will ultimately resolve monetary issues if federal funds are used.

- BN Red Lake Falls Rail Project

Attended RLF/Brooks Elevator Assn. meeting to discuss rail rehabilitation on the Burlington Northern Line.

- Update the Transportation Plan

Staff is coordinating with Headwaters RDC and District 2 of MnDOT for a joint long range regional transportation plan to encompass all modes of transportation.

- Regional Road Prioritization

Began the process for the 1995 Regional Road Prioritization with public meetings. Meetings held in Badger, Argyle, Thief River Falls, Crookston and Ada. Completed for regional approval and submitted to MnDOT and Legislative Representatives.

- Port of Entry Issues

Held Lancaster Customs Meeting for truckers, tour operators and general public where 50 persons attended.

- Highway 59 Canadian Issues

Attended Highway 59 meeting in St. Pierre Manitoba. Tolstoi Port of Entry is now open 24 hours a day and Manitoba is considering improving their Highway 59 as a 4 lane to the U.S. border.

- Technical Assistance for Section 16 Applicants

Assisted the Pioneer Memorial Care center in follow up activities concerning the acquisition of their new grant vehicle. Worked with Polk County DAC and the EGF Good Sam Center to swap vehicles. Assisted five new applicants in 1995 process.

- Red Lake County - Hillcrest Nursing Home

Assisted Hillcrest Nursing Home with Section 16 Vehicle Application.

- Norman County - Norman County DAC

Assisted the Norman County DAC with a Section 16 Vehicle Application.

- Norman County - Halstad Lutheran Memorial Home

Assisted Halstad Lutheran Memorial Home with Section 16 Vehicle grant application.

- Polk County - East Grand Forks Good Samaritan Nursing Center

Assisted the East Grand Forks Good Samaritan Nursing Center with a Section 16 Vehicle Grant Application

- Marshall County - Marshall County DAC

Assisted the Marshall County DAC with a Section 16 Grant Vehicle application

- Review of Section 16 Grant Applications

Assisting MnDOT Department of Transit in a comprehensive evaluation of their Section 16 application process. Reviewed 20 grant applications for 1994 process. Reviewed 48 applications for the 1995 process.

- Comprehensive Transit Needs Assessment

Completed a comprehensive "Strength in Planning" needs assessment application for the entire region with special emphasis for the cities of Thief River Falls and Crookston. At the request of MnDOT office of Transit this application has been revised twice & funded.

- Thief River Falls Transit

Working with the city of TRF and Pennington County public and private entities to enhance transit services in the county and city. This is now being incorporated into the Regional Transit Needs Assessment.

**TRANSIT NEEDS ASSESSMENT PROJECT Purpose:**

Complete a comprehensive needs assessment to improve transit in this region.

**Funding Source:** \$20,000 from the Minnesota Department of Transportation.

**Service Priorities:** Transit planning, ascertaining transit needs and matching those needs with existing resources, locating additional resources for both transit providers and users.

**Transit Project**

- Develop County Task Forces

Transit Task Forces have been formed in all 7 counties.

- Develop Overall Transit Advisory Committee

2 members from each county task force volunteered for the overall Transit Advisory Committee. This committee has met twice.

- Regional Public Meeting

Set up meeting for March 16th at the Best Western in Thief River Falls, 22 persons attended.

- Polaris

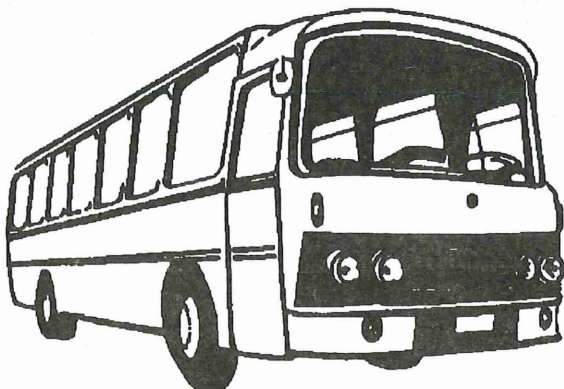
Polaris agreed to our commuter survey format and distributed with payroll April 15 for return on April 22. Surveys tabulated.

- Surveys

Transit Need Surveys have been sent to all seven counties, return rates are as follows: Kittson, 23%; Marshall 25.8%; Norman 27.1%; Pennington 27%; Polk 22.9%; Red Lake 27%; and Roseau 19.6%.

- Final Document

Final Document will be prepared July and August of 1994, recommendations will be presented to each county and the Minnesota Department of Transportation, Office of Transit.



**PENNINGTON COUNTY WATER PLANNING**

**Purpose:** To assist the County of Pennington in administration of their Comprehensive Local Water Plan.

**Funding Source:** \$5,823 from Pennington County Levy, \$3,535 from the Board of Water and Soil Resources, and \$408 from the RDC Tax Levy.

**Service Priorities:** Implementation of Initiatives, Plan Administration, Workplan and budget development.

**Pennington Water Planning 1993**

- Block Grant Application

Completed the 1994 Comprehensive Local Water Plan Base/Block Grant Application for Pennington County.

- Annual Reports/Budget

Completed the 1992 and 1993 annual reports and final budgets as part of the 1994 Comprehensive Local Water Plan Base Grant.

**ENTERPRISE LOAN FUND Purpose:** To strengthen and diversify the economy by providing a source of lower interest, gap financing to new and expanding businesses.

**Program Funding Source:** \$41,229 from interest and fees.

**Loan Funding Source:** Interest and Loan Paybacks - \$246,835

**Service Priorities:** The creation of jobs, especially for the long term underemployed or unemployed; projects which increase the local tax base; and priorities as identified in the Economic Development Plan.

**Enterprise Fund**

- Stephen - Northland Plates, Inc.

Received loan application for \$75,000 for battery plate manufacturing facility in Stephen.

- Thief River Falls - Ride On, Inc.

Received loan application for \$40,000 for recreational vehicle shock absorber manufacturing in Thief River Falls.

- Twin Valley - Twin Valley Communications, Incorporated  
Closed \$75,000 loan for expansion of a telemarketing company in Twin Valley.

- Newfolden - Nordic Wood Products, Inc.

Closed \$75,000 loan for manufacturing of components for wood shipping crates in Newfolden.

- East Grand Forks - Plastech Manufacturing

Received loan application for \$35,000 for rotational plastic molding facility in East Grand Forks.

- East Grand Forks - Hawkes Manufacturing, Inc.

Received loan application of \$75,000 for expansion of soil blending machine manufacturing business in East Grand Forks.



**FLOOD RECOVERY PROGRAM: Purpose:** Calculate the damage sustained in the five disaster declared counties, develop recovery strategies based on the identified damage, coordinate and implement strategies to correct the damage, and assist with many flood related projects through-out the Region.

**Funding Source:** United States Economic Development Administration (EDA) Grant - \$92,295

**Service Priorities:** Capital needs of business including emphasis on a Disaster Revolving Loan Fund, Public facilities construction; especially community infrastructure projects, Long term mitigation and flood plain management, and individual assistance.

### **Flood Coordination**

#### **- Contacts**

Continued making contact with individuals and businesses who sustained flood damage or economic setbacks from the flood of '93. Kittson (31), Norman (22), Marshall (13), Polk (8), and Roseau Co. (26).

#### **- Flood Assessment**

Flood damage assessment forms were sent to all municipalities in NW Minnesota including townships to determine extent of damage resulting from the flood of '93. Made follow up call to determine if damage had been corrected.

#### **- Survey**

Contacted local businesses in Northwest Minnesota including grain elevators and implement dealers to determine immediate and long term effects of the flood damage to their own situation, and obtained recommendations for recovery.

#### **- Contacts for '94**

Met with County Emergency Directors to determine preparations for possible flooding in '94.

#### **- Survey of Region**

Conducted a survey of all Region I officials to determine and identify the effectiveness of the federal emergency flood program for this area.

#### **- Grants**

Assisted with submitting grants for federally funded assistance for Roseau, Kittson, and Norman Counties in the area of housing needs.

#### **- Short term plan**

Submitted a short term Regional Flood plan to include determination of immediate and long term effects on NW Minnesota's economy from the flood of '93.

#### **- Long term plan**

Submitted a long term flood plan which outlines specific assistance strategies for Northwest Minnesota including items such as capital needs of business, public facilities construction, any long term mitigation needs, and relief coordination.

#### **- Pre-Apps**

Submitted to Minnesota Dept. of Trade and Economic Development and Economic Development Administration fourteen pre-apps to fund infrastructure damage and/or mitigation needs for NW Minn.

#### **- Assisting**

Assisted administrative agencies with federally funded block grants for rehabilitation of home in Roseau, Kittson, Marshall, and Norman Counties.

#### **- Liaison**

Continued to serve as liaison between the funding agencies and the many communities, and engineers who serve those communities, regarding the infrastructure projects in Northwest Minnesota.

#### **- Liaison**

Continued to serve as liaison between the funding agencies and the acquisition/relocation projects underway in Polk and Norman Counties.

#### **- Index**

Began preparing an index of federal programs available for disaster response. Supplement to the index will be state available flood relief programs.

#### **- Low interest loans**

Discussed with EDA and other agencies possible solutions that will be forthcoming to alleviate hardships for affected local business by offering assistance through a low interest loan program.

#### **- Survey**

Surveyed six implement dealers and fifteen grain elevators managers in the flood disaster area to determine economic impact on their businesses from the flood. Submitted report to Jack Arnold, EDA state rep.

#### **- Grant assistance**

Provided coordination and technical assistance to the two agencies administering the Norman County grant.

#### **- State study group**

Obtained membership on the state study group established by the Army Corps of Engineers and the Dept. of Natural Resources concerning Red River Impoundments Projects which meets on a monthly basis.

#### **- Projects (State of Minnesota)**

Acquisition and/or relocation: City of East Grand Forks - 1 structure - \$47,000 Norman County - 6 structures \$Unknown

#### **- Projects (State of Minn.)**

Ada - Norman Co. - Sewer Line - \$43,000 Karlstad - Kittson - Storm Sewer - \$10,000 Warren - Marshall - Lift Station - \$48,000 Greenbush - Roseau - Lift Station, Ponds - \$276,000

#### **- Projects (Approved and Processing)**

Norman County - Rehab. 20 homes - \$110,000 Marshall County - Rehab homes - \$120,000 Polk County - East Grand Forks - \$266,000 City of Roseau, Roseau & Kittson Co. - \$442,500

#### **- Projects (EDA)**

City of Roseau - Roseau County - Lift station, Ponds - \$1,500,000 City of East Grand Forks, Polk County - Lift Station - \$300,000 City of Alvarado, Marshall County - Lift Station - \$149,500



**REGIONAL ARTS COUNCIL Purpose:** To promote, develop and encourage artistic growth and excellence of arts organizations and individual artists in north-western Minnesota by awarding funds and conducting programs and service.

**Program Funding Sources:** Minnesota State Arts Board - \$32,497 and Interest - \$575, McKnight Foundation - \$3,500 and Interest - \$300, Minnesota Center for Arts Education - \$13,750.

**Re-Grant Funding Sources:** Minnesota State Arts Board - \$33,000, McKnight Foundation - \$13,500.

**Service Priorities:** Direction setting, grants to organizations, grants to individual artists, arts mentoring for students, information/education.

## Arts Development

- Newsletter

Prepared and distributed a Region One Arts Newsletter.

- Directory

Regional Artist and Art Organizations Directory was completed and distributed.

- Roseau County - Arts Grants

Granted Roseau Elementary School an arts grant in the amount of \$495.00 for the Sponsorship of Ross Sutter on February 28 to March 3, 1994.

- Roseau County - Arts Grants

Funded Arts Grant in the amount of \$2,100.00 to Warroad Public School for the sponsorship of Climb Theater on December 6-9, 1993.

- Polk County - Arts Grants

Funded Arts Grant in the amount of \$1,220.00 to Crookston Community Theater for the production of "Nunsense II" on Oct. 1 to November 14, 1993.

- Polk County - Arts Grant

Funded Arts Grant in the amount of \$800.00 to Impressions Dance Company for the production of "Hansel and Gretel" on October 15-December 5, 1993.

- Polk County - Arts Grant

Funded Arts Grant in the amount of \$1,230 to Crookston Public School for the sponsorship of Literary Artists from Oct. 1, 1993 - April 30, 1994.

- Marshall County - Arts Grants

Funded Arts Grant in the amount of \$560.00 to Middle River Community Theater for the production of "The Odd Couple" on Aug. 26 - October 3, 1993.

- Pennington County - Thief River Falls - Arts Grants

Funded Thief River Falls Community Education in the amount of \$2,000 for an all day workshop and performance by Voice Trek on March 8, 1994.

- Norman County - Halstad - Arts Grants

Funded the Valley Community Theater in the amount of \$1,400 for the production of two performances of Rock 'n' Roll on March 25-26, 1994.

- Roseau County - Warroad - Arts Grants

Funded the Warroad Summer Theater in the amount of \$1,380 for the production of four performances of Cemetery Club on March 23-26, 1994.

- Marshall County - Stephen - Arts Grants

Funded the Stephen Arts Council in the amount of \$870 for the sponsorship of the Prairie Fire production of Wizard of Oz on May 30-June 4, 1994.

- Red Lake County - Red Lake Falls - Arts Grants

Funded the Two Rivers Area Theater in the amount of \$1,150 for the production of three performances of Let's Murder Marsha on February 25-27, 1994.

- Red Lake County - Red Lake Falls - Arts Grants

Funded AFRAN in the amount of \$2,000 for the production of the Life of Pierre Bottineau on August 28-29, 1994.

- Polk County - Crookston - Arts Grants

Funded the Crookston Community Theater in the amount of \$2,000 for the production of five performances of Music Man on June 10-14, 1994.

- Polk County - Crookston - Arts Grants

Funded the Crookston Civic Music League in the amount of \$2,500 for the sponsorship of two performances of Philomusica Chamber Symphony on February 10-11, 1994.

- Pennington County - Thief River Falls - Arts Grants  
Funded the Northland Community College in the amount of \$315 for the sponsorship of Lauren L. Nickisch on March 26, 1994.

- Polk County - Fosston - Arts Grants

Funded Fosston Art Center in the amount of \$2,380.00 for the production of Annie on August 17-21, 1994.

- Roseau County - Badger - Arts Grants

Funded Badger Public School in the amount of \$2,440.00 for the sponsorship of Women Artist of the Week from September - December, 1994.

- Marshall County - Warren - Arts Grants

Funded Warren Public School in the amount of \$670.00 for the sponsorship of Joyce Baumgartner on October 3-7, 1994.

- Marshall County - Warren - Arts Grants

Funded Warren Public School in the amount of \$775.00 for the sponsorship of Prairie Fire Children's Theater production of Robin Hood on August 1-6, 1994.

- Roseau County - Roseau - Arts Grants

Funded Roseau Area Writer's Workshop in the amount of \$1,190.00 to print 500 Centennial Anthologies from April, 1994-March, 1995.

- Marshall County - Oslo - Arts Grants

Funded Valley North/Oslo Public School in the amount of \$690.00 for the sponsorship of Prairie Fire Children's Theater for the production of Alice in Wonderland on August 9-13, 1994.

- Marshall County - Argyle - Arts Grants

Funded Argyle Public School in the amount of \$695.00 for the sponsorship of Prairie Fire Children's Theater for the production of The Wizard of Oz on August 15-20, 1994.

- Marshall County - Middle River - Arts Grants

Funded Middle River Community Theater in the amount of \$1,130.00 for the production of The Hobbit on June 22-25, 1994.



- Roseau County - Roseau - Arts Grants

Funded Roseau Area Arts Association in the amount of \$990.00 for the sponsorship of Prairie Fire Children's Theater for the production of Peter Pan on May 30-June 4, 1994.

- Marshall County - Middle River - Arts Grants

Funded Middle River Community Theater in the amount of \$450.00 for the production of Nunsense on September 28 - October 2, 1994.

- Roseau County - Warroad - Arts Grants

Funded Warroad Summer Theater in the amount of \$495.00 for the children's theater production of Winnie the Pooh on July 11 - 31, 1994.

- Polk County - Fosston - Arts Grants

Funded Fosston Community Education in the amount of \$300.00 for the sponsorship of Prairie Fire Children's Theater for the production of Snow White on July 11 - 16, 1994.

### Arts Mentoring

- Norman County - 1994 Artist/Mentor Program

1994 Artist/Mentor Student Participants: Tessa Lundrigan, Ada; Kendra Germolus, Borup.

- Marshall County - 1994 Artist/Mentor Program

1994 Artist/Mentor Student Participants: Staci Albaugh, Warren; Kelly Anderson, Stephen; Tiffany Kostrzewski. Mentor: Barbara Geer, Middle River.

- Pennington County - 1994 Artist/Mentor Program

1994 Artist/Mentor Student Participants: Jill Dekkers, Thief River Falls.

- Kittson County - 1994 Artist/Mentor Program

1994 Artist/Mentor Student Participants: Heather Rae Swanson, Karlstad.

- Polk County - 1994 Artist/Mentor Program

1994 Artist/Mentor Student Participants: Rachel Andersen, Fisher; Audrey Brandt, East Grand Forks; Andrea Horken, East Grand Forks; Anne Koehler, East Grand Forks; Jaime Quandt, East Grand Forks. Mentors: Ardi Whalen, Crookston; Mary Noel, Crookston.

- Roseau County - 1994 Artist/Mentor Program

1994 Artist/Mentor Student Participants: Shannon Taylor, Roseau. Mentor: Linda Knutson-Stanion, Wannaska.

### McKnight Arts

- Pennington County - Thief River Falls - Individual Arts Grants  
Funded Individual Arts Grant in the amount of \$500.00 to Ed Bjorgaard for the purchase of a camera.

- Norman County - Twin Valley - Individual Arts Grant  
Funded Individual Arts Grant in the amount of \$450.00 to Vernon Dorseth to attend a woodcarving workshop.

- Roseau County - McKnight Arts Grant

Funded McKnight Arts Grant in the amount of \$1,730.00 to Warroad Summer Theater for the purchase of a fog machine, muslin, lighting accessories.

- Pennington County - McKnight Arts Grant

Funded McKnight Arts Grant in the amount of \$1,200 to Northland Community College for the purchase of 15 choir robes.

- Norman County - Twin Valley - Individual Arts Grant  
Funded an Individual Arts Grant to Sherry Short in the amount of \$500 for visual art exhibition preparation.

- Red Lake County - Oklee - Individual Arts Grant  
Funded an Individual Arts Grant to Pauline Walker in the amount of \$500 for printing poetry.

- Roseau County - McKnight Arts Grant

Funded McKnight Arts Grant in the amount of \$730 to Warroad Summer Theater for the purchase of drapery and costume supplies.

- Polk County - McKnight Arts Grant

Funded McKnight Arts Grant in the amount of \$250 to Twin Forks Sweet Adelines (EGF) for the purchase of a four track recorder.

- Polk County - McKnight Arts Grant

Funded McKnight Arts Grant in the amount of \$1170 to Community Performing Arts Center (EGF) for the purchase two lighting dimmer pacs.

- Polk County - McKnight Arts Grant

Funded McKnight Arts Grant in the amount of \$700 to Crookston Community Theater for the purchase a power amplifier.

- Kittson County - McKnight Arts Grant

Funded McKnight Arts Grant in the amount of \$640 to 42nd Street Song & Dance Company (Kennedy) for the purchase a sound control console.

- Polk County - Crookston - Individual Arts Grant  
Funded an Individual Arts Grant to Mary Noel in the amount of \$500 for attending Gus Gioradiano's Dance Classes in Chicago for one week.





**AREA AGENCY ON AGING Purpose:** Support the dignity and independence of older citizens in the Region by providing leadership, advocacy, planning and funding opportunities for the development of services in accordance with the Older Americans Act.

**Program Funding Sources:** Older Americans Act through the Minnesota Board on Aging - \$95,709, RDC Tax Levy - \$28,977 and Interest - \$572

**Regrant Funding Sources:** Older Americans Act - \$349,812, U.S. Department of Agriculture Nutrition Program - \$139,708, State Nutrition Program - \$84,619.

**Service Priorities:** Regrant priorities are Senior Meals, Insurance Advocacy, Housekeeping, Legal Services, Medical Transportation and Home Health Aide Maintenance Care. Support priorities are developing care options, advocacy, education, support of county committees on aging, inter-agency linkages, and information/referral.

## Aging

### - Planning for Indian Elder Access

Long Range Planning Subcommittee met to develop a plan to enhance Indian Elder Access to OAA services as required by the Minnesota Board on Aging. Full Committee recommended approval by the NWRDC.

### - Marshall County - Letter of Support

Letter of support was provided for grant application submitted to Northwest Minnesota Initiative Fund by Argyle Living-at-Home/Block Nurse Program.

### - Pennington County - St. Hilaire Senior Center

Provided information on past grant from AAA to remodel St Hilaire Senior Center. The community is looking at changing Senior Center to a restaurant but still providing senior meals. Met with LSS, city, Senior Center Volunteer, and restaurant representatives to discuss options. Restaurant is now providing meals for seniors on a daily basis.

### - Pennington County - Grants Round Information

Presentation to Heritage Center General membership meeting occurred in August to provide information regarding 1994 grants round. Appx. 70-80 seniors were in attendance.

### - Legislative Task Force

Coordinated a joint meeting of the Legislative Task Force and the Aging Advisory Committee with Representative Tim Finseth to share information and concerns about health care reform and Legislative Task Force Priorities for this Legislative Session.

- Joint Legislative Task Force Meeting with Region II Coordinated joint Legislative Task Force meeting between the Headwaters Legislative Task Force and the Region I Legislative Task Force. Seventeen individuals were in attendance. Representative Tunheim from Kennedy attended.

### - Coordination and Support

Gary Crawford of the RSC for Deaf and Hard of Hearing requested assistance with promoting a Town Meeting on needs. 50 flyers were distributed to a number of senior and other groups.

### - Outstanding Senior Activities - State Fair

Private/public partnership with Carpenter Charter. Arrangements for bus to Senior Day at State Fair were made, promotional materials developed, and information was shared with seniors through personal contacts, mailings and press releases.

### - Mental Health Needs of Seniors

Coordination/brainstorming meeting took place with AAA and LSS Counseling program staff to discuss needs, outreach strategies and other efforts to address mental health needs. Follow-up information was provided to LSS on current issues and strategies.

### - HCFA Medical Insurance Assistance Training

Technical assistance provided to Beltrami CCOA in implementing the Title III-B grant to coordinate and conduct trainings for volunteers to help seniors with medical forms. Volunteers were recruited, contracts developed and training occurred.

### - Annual Fall Conference on Aging

363 seniors and service providers attended 19th Annual Conference. 14 presenters provided 25 sessions on 14 topics of concern to seniors and service providers. Evaluations were extremely positive.

### - Video Usage

Over 50 videos were distributed throughout the year, presented to over 400 seniors and service providers on many topics.

### - Regional Spelling Bee

Hosted the Regional Senior Spelling Bee in Crookston on June 7 with 13 seniors competing and over 30 others present to support the spellers. Winners were: Lee Trontvedt, Crookston - Champion; Hazel Ollie, Plummer-2nd; Patty Sorenson, Newfolden-3rd - Marshall County - Caregiver Support Development

Staff worked with caregivers and providers in Warren area and the NW Medical Center Geriatric Behavioral program to assess caregiver needs. Community meeting was organized and promoted by AAA and was held on Oct 28. Nine caregivers attended.

### - Roseau County - Warroad Project C.A.R.E.

Assisted Warroad Project CARE Coalition with strengthening the present Alzheimer's Support Group and expand to include all caregivers. Assisted Coalition in development of an Adult Day Care program in Roseau County.

- Polk County - East Grand Forks - Project C.A.R.E. Coalition Provided technical assistance to "Bridge Builders" group to start a volunteer-based chore service for seniors in the community of East Grand Forks.

### - Polk County - Climax - Nutrition Site Expansion

Met with individuals from Climax to discuss provision of meal service to Climax. A local cafe is currently providing meals to seniors in the community center, but the senior club is hoping to make the meals available to more individuals in the community. Aging Advisory Committee approved proposal developed; meal service as part of the LSS Nutrition Program began on May 1st.



**- Norman County - Halstad - Nutrition Site Expansion**

Individuals from Halstad, LSS, New Pioneers Club, the Halstad School, and the AAA Met to discuss the possibility of providing congregate meals to Seniors in Halstad. Home Delivered meals are currently being provided, but there is a need for congregate meals. Aging Advisory approved proposal developed; congregate meals began in Halstad on May 1st.

**- Senior Linkage/Information and Assistance**

Provided information on services available in the region to 85 callers.

**- Marshall County - Consultation**

Staff facilitated a meeting with a Grygla senior and her daughter to discuss family financial planning. Husband/father is in a nursing home and they are in need of MA. Materials relating to the issue were shared and referrals made.

**- Charities Review Council**

Coordinated workshop to assist individuals with evaluating the standards of charities contacting them for donations. 12 individual from the Region were in attendance.

**- Senior Newsletter**

Prepared first issue of Senior Newsletter and mailed to random sample of seniors and service providers for comment and suggestions. Also mailed to all regional senior centers for distribution.

**- AAUW Presentation**

Participated as part of a panel to discuss diversity, aging, and services available to seniors in the region through the AAA with members of the American Association of University Women.

**- Bethany Women Presentation**

Gave presentation on services available to help keep seniors living independently to Bethany Women Church group. Senior Service Directory and AAA brochures were distributed.

**- Warren Senior Club Presentation**

Gave coordinated presentation on services available from the AAA and the Americans with Disabilities Act in conjunction with staff person from OPTIONS.

**- Nutrition Staff In-Service**

Gave presentation on "Humor in the Workplace" to LSS site staff during an all-staff training.

**- Project C.A.R.E.**

Attended workshop on fundraising provided as a wrap-up to the Project C.A.R.E. coalitions formed throughout the state.

**1994 Aging Grants**

(1993 Funds) Northland Community College -

Healthful Aging - \$12,307

NW Mental Health Center - \$11,720

Medical Forms Assistance Project - \$13,400

Roseau County Housekeeping - \$5,587

Valley Housekeeping - \$40,000

NW MN Legal Services - \$22,000

Kittson County Sr. Transportation - \$2,740

Roseau County Sr. Medical Travel - \$6,860

LSS - Senior Nutrition - Congregate Meals - \$189,480

LSS - Senior Nutrition - Home Delivered Meals - \$70,552

**1993 Aging Grants (Unduplicated Services for 1993)**

- Roseau County Housekeeping - \$6,000; provided service to 32 people.

- Polk County Home Health Aide Program - \$9,500; provided service to 14 people.

- Kittson Sr. Transportation Program - \$2,723; provided service to 62 people.

- Roseau Sr. Medical Travel - \$5,840; provided service to 118 people.

- Inter County Home Health Aide Program - \$4,920; provided service to 24 people.

- Roseau County Depression in the Elderly - \$1,002; provided service to 176 people through workshops and production of two videos.

- Marshall County Home Health Aide Program - \$5,748; provided service to 8 people.

- Roseau County Home Health Aide Program - \$2,260; provided service to 10 people.

- NW Mental Health - \$11,332; provided service to 17 people.

- NW MN Legal Services - \$18,853; provided legal case services to 123 people and legal education (workshops) to 369 people.

- LSS Sr. Nutrition Program - Congregate Meals - \$187,122; provided 171,743 congregate meals. County numbers are as follows: Kittson - 16,388; Marshall - 30,045; Norman - 18,926; Pennington - 22,838; Polk - 50,658; Red Lake - 13,526; and Roseau - 19,362.

- LSS Sr. Nutrition Program - Home Delivered Meals - \$71,378; provided 69,845 home delivered meals. County numbers are as follows: Kittson - 7,931; Marshall - 10,749; Norman - 13,016; Pennington - 9,275; Polk - 16,139; Red Lake - 6,033; and Roseau - 6,702.



**Our luncheon music entertainment at the '93 Fall Conference on Aging in Crookston.  
(This local group is from the Roseau area)**

## Summary of Activities

COUNTY	I&R	T.A.	Pre-Apps Apps	Outside Linkages
Kittson	60	10	10	2
Marshall	135	21	26	0
Norman	92	7	11	2
Pennington	132	17	26	4
Polk	188	22	44	7
Red Lake	70	5	9	2
Roseau	112	16	22	1
Regional	601	25	17	412
<b>Total</b>	<b>1390</b>	<b>123</b>	<b>165</b>	<b>430</b>

**I&R** = Information and Referral - (0-1 hours)

**T.A** = Technical Assistance (1-10 hours)

**Pre-Apps/Apps** = Applications for Funding

**Outside Linkages** = Contacts to bring in outside resources (0-10 hours)

**Projects** = Commitments of 10 or more hours of time

## Plans, Studies and Publications Prepared by NWRDC

**Area Plan on Aging** - The Area Plan on Aging examines senior input and demographic data to establish priorities for the use of Title III Older Americans Act funds. Includes budget information, an Executive Summary and work activities.

**Commission Chronicle** - NWRDC Newsletter - Printed on a quarterly basis and distributed to government units, service agencies and interested persons. Contains current items of interest to local communities and Commission activities.

**Directory of Artists and Arts Organizations** - The directory contains listings of regional artists and arts organizations.

**Directory of Government Units and Service Agencies** - The directory contains listings of service agencies and governmental offices from the township level through the legislative level.

**Overall Economic Development Program** - Background information and statistics about Northwest Minnesota are examined to produce economic development strategies and work activities for the upcoming year.

**County Economic Summaries** - Statistical facts about each of the seven counties in the Northwest Region. Includes population, employment, sales, income and housing data plus short comments on trends. Limited information on individual cities included.

**FY 1993 Annual Report** - Information on the funding and work activities of the Commission over the past year. Published and distributed to local officials and legislators.

**FY 1995 Work Program** - Details the goals and objectives of the Commission in each of the program and planning areas.

**Long Range Flood Disaster Plan for Region I** - The purpose of the plan is to preserve the economic system in this area despite the setback caused by the flood of '93. Proposal is to help keep small farms intact, restore and create jobs, and stimulate the economy.

**Senior News** - Newsletter developed for the Senior Citizens and service providers of Region One.

**Senior Service Directory** - Resources for Region I seniors, consumers and professionals in the field of aging. It provides a brief description of programs, resources and agencies.

**Northwest Minnesota Visitor and Recreation Guide** - A comprehensive listing of attractions and facilities which offer opportunities and services to local and outside visitors to area communities.

**Flood Damage Reduction Study of the Clearwater River - "Recreation & Environmental Issues: Four Period Projection Plan"** - Recommendation to the Red Lake Watershed District on the mix of recreational activities and facilities best suited to the flood control project in the Red Lake Falls/Plummer area based on the needs of potential users.

**Regional Arts Plans** - Goals, strategies and work activities for State Arts Funds, McKnight Arts Funds and MN School for Arts Funds (Arts Mentoring) are included in these plans.

**Revolving Loan Fund Plan** - Describes the program elements and guidelines for the loan fund.

**Transportation Plan** - Examines all transportation systems in the Region and recommends approaches to meeting identified need.



# Staff and Committee Membership Lists

## Aging Advisory Committee

Jenny Amon	Crookston
Arden Comstock	Thief River Falls
Marie Comstock	Roseau
Kermit Finstad	Thief River Falls
Marcella Gonsorowski	Newfolden
Bette Gysland	Ada
Harriet Heinen	Warroad
*Beverly Hewitt	Lancaster
Roy Jorgenson	Thief River Falls
Charles Lindberg	Kennedy
Ione Olson	East Grand Forks
Alvina Stevens	Newfolden
Lorraine Strand	Erskine
Francis Tangen	Twin Valley
Mildred Thorfinnson	Red Lake Falls

## Regional Arts Council

Iona Berry	Oklee
George French	Crookston
Angie Frohling	Red Lake Falls
Carol Hallan	Warroad
Janice Hanson	Hallock
Rev. Louis Hermansen	Roseau
Patricia Jacklitch	East Grand Forks
Kimberley Johnson	Kennedy
Roy Jorgenson	Thief River Falls
Charlene Kuznia	Argyle
John Mattson	Thief River Falls
Johnny Monson	Twin Valley
*Ric Sorenson	Fosston
Ralph Swendseid	Stephen
Bardulf Ueland	Halstad
Joyce Wikstrom	Karlstad

## Economic Development Planning Committee

Glenn Darst	Greenbush
Arlan Fore	Oklee
Cecil Fossell	Kennedy
Dr. Steve Levinson	Thief River Falls
Scottie Peterson	Middle River
*Jim Richter	East Grand Forks
Cindy Spilde	Kennedy
Lawrence Sundahl	Stephen
Dale Svaren	Twin Valley
Dennis Thorson	Twin Valley

## Transportation Advisory Committee

Milton Alm	Ada
Dr. Joe Bouvette	Hallock
George Broadwell	Thief River Falls
Glenn Darst	Greenbush
Marcella Gonsorowski	Newfolden
Donald Jensen	Goodridge
Wallace Jorgenson	Fisher
Charles Lindberg	Kennedy
*Bob Marvin	Warroad
Willard Purath	Red Lake Falls
Perry Skarud	Gary
Harold Thomforde	Crookston
Clarence Vathauer	Red Lake Falls
Steven Voigt	Warren

## NWRDC Staff

Rose Carriere, Aging Program Assistant  
 Leon Heath, Executive Director  
 Stacie Kostrzewski, Secretary/Receptionist  
 Mara Lunde, Arts Council Director  
 Linda Nelson, Loan Fund Manager  
 Danica Robson, Aging Program Director  
 Carol Sorensen, Financial Officer  
 Jim Strandlie, Flood Program Coordinator  
 Kathy Thunem, Economic Development Planner  
 Sandra Warner-Coltom, Transportation Planner

Staff who worked at the NWRDC this past year but no longer work at the RDC:

Joan Abercrombie  
 Tammy Hagman  
 Anita Provinzino  
 Faith Rud

# Northwest Regional Enterprise Fund, Inc. Annual Report

In 1985, the Northwest Regional Enterprise Fund was established to operate a revolving loan fund in Region I. The goal of the Loan Fund is to strengthen and diversify the economy by providing a source of lower interest, gap financing to new and expanding businesses.

Financing for this program originated through federal funding from the Economic Development Administration (EDA) in the amount of \$975,000 and with local matching funds of \$242,000. During fiscal year 1993, the Loan Fund was re-capitalized and an additional \$300,000 was received from EDA, with additional local matching funds of \$150,000.

During fiscal year 1994 the following businesses received financing assistance through the loan program:

Phoenix Industries, Crookston	\$ 54,925.00
Nordic Wood Products, Newfolden	\$ 75,000.00
Twin Valley Communications, Twin Valley	<u>\$ 75,000.00</u>
	\$204,925.00

The following county listing breaks out specific loan fund activity during Fiscal Year 1994:

	Jobs Created To-Date	Requests for Info.	Pre-Apps/ Applications Received
Kittson	2	10	0
Marshall	73	37	4
Norman	0	20	2
Pennington	85	45	3
Polk	257	60	7
Red Lake	92	24	0
Roseau	42	9	1
<b>TOTAL</b>	<b>551</b>	<b>205</b>	<b>17</b>

To date, 34 business loans have been approved for a total of \$2,036,367. The program has assisted 16 new businesses with start-up financing and 18 business expansions. Job creation is a major emphasis of the program. Currently, approximately 551 full time jobs have been created in our area, with even greater job numbers during the summer season. As the loans are repaid additional funds become available for relending. Approximately 90% of the existing loans are current, six loans are fully repaid and two loans have been written off.

## Budget Summary

The following budget summarizes the capitalization and lending activity of the Enterprise Fund:

EDA Grant Funds	\$1,275,000
Local Matching Funds	227,114
NWMIF Matching Funds	121,500
NWRDC	30,886
Recap Interest	12,500
Interest Earned/Fees	239,818
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,906,818</b>
Loan Balance Outstanding	\$1,226,400
Loans Committed	\$0
Balance Available	\$ 680,418
Losses on Loans	(\$90,575)

The Enterprise Fund's administration budget for the year is \$39,000. The loan fees collected and one-half of the interest earned on the loans and on accounts is used for covering administration costs.

**KITTSOON COUNTY**

Recipient	Business Type	Loan Amount
Lancaster Bldg. Supply	Lumber Yard	RLF Funds: \$30,000
		Total Cost: \$97,000
Lancaster		Date Loaned: 03/14/91

**MARSHALL COUNTY**

Recipient	Business Type	Loan Amount
Cassie Co. Warren	Aluminum & Steel Mfg.	RLF Funds: \$22,000 Total Cost: \$67,000 Date Loaned: 10/06/92
D & D Commodities Warren	Wholesale Bird Food	RLF Funds: \$75,000 Total Cost: \$275,364 Date Loaned: 09/25/90
LeBlanc Clinic Warren	Health Care Clinic	RLF Funds: \$75,000 Total Cost: \$300,000 Date Loaned: 10/31/89
May Corporation Grygla	Posture Control Seating Devices	RLF Funds: \$75,000 Total Cost: \$250,000 Date Loaned: 08/23/91
Mischel Grain & Seed Warren	Commodity Processing & Marketing	RLF Funds: \$13,000 Total Cost: \$39,000 Date Loaned: 10/08/87
Nordic Wood Products Newfolden	Mfg. Wood for Crates	RLF Funds: \$75,000 Total Cost: \$485,000 Date Loaned: 01/14/94
Valley Spuds Stephen	Ag Processing	RLF Funds: \$75,000 Total Cost: \$455,000 Date Loaned: 09/16/86
Terog Manufacturing Warren	Mfg. Steel Parts	RLF Funds: \$37,500 Total Cost: \$250,000 Date Loaned: 01/29/91

**NORMAN COUNTY**

Recipient	Business Type	Loan Amount
Twin Valley Communicat. Incorporated	Tele-communications	RLF Funds: \$37,500 Total Cost: \$318,450 Date Loaned: 06/15/94

**PENNINGTON COUNTY**

Recipient	Business Type	Loan Amount
Amundgaard's Sausage Thief Riv. Falls	Potato Sausage & Meat Processing	RLF Funds: \$23,000 Total Cost: \$73,132 Date Loaned: 11/07/88
Black Magic Motorsports Thief Riv. Falls	Snowmobile Parts/Access. Mfg.	RLF Funds: \$30,000 Total Cost: \$123,900 Date Loaned: 09/23/92
Northern Pride Thief Riv. Falls	Turkey Processing	RLF Funds: \$75,000 \$250,000* Total Cost: \$2,600,000 Date Loaned: 05/01/89
* Funds received from Sudden Severe Economic Development		
Sorvig Partnership St. Hilaire	Plumbing & Marketing of Tanks	RLF Funds: \$36,600 Total Cost: \$110,000 Date Loaned: 08/13/87
TIC General Thief River Falls	Market/Mfg. Antenna Rotor System	RLF Funds: \$50,000 Total Cost: \$110,000 Date Loaned: 11/25/87

**POLK COUNTY**

Recipient	Business Type	Loan Amount
Comfort Inn East Grand Forks	Motel	RLF Funds: \$75,000 Total Cost: \$1,125,000 Date Loaned: 05/20/93
Dee Mfg., Inc. Crookston	Aluminum Casting 1986 Project	RLF Funds: \$65,000 Total Cost: \$219,000 Date Loaned: 07/30/86
Dee Mfg., Inc. Crookston	1991 Project	RLF Funds: \$75,000 Total Cost: \$1,075,000 Date Loaned: 12/20/90
Don's Machine Co. Fosston	Remfg. Engines & Diesel Motors	RLF Funds: \$26,400 Total Cost: \$80,000 Date Loaned: 09/17/87
EGF Hardware E. Grand Forks	Retail Hardware Store	RLF Funds: \$25,000 Total Cost: \$258,575 Date Loaned: 12/06/90
Fashion Haus E. Grand Forks	Retail Women's Clothing	RLF Funds: \$30,000 Total Cost: \$94,000 Date Loaned: 02/29/88



POLK COUNTY (CON'T)		
Recipient	Business Type	Loan Amount
Miller Building Center Fosston	Lumber Yard	RLF Funds: \$58,000 Total Cost: \$175,000 Date Loaned: 02/06/87
Mr. Carrot, Inc. Fosston	Carrot Dehydration	RLF Funds: \$75,000 Total Cost: \$815,000 Date Loaned: 11/07/88
North America Ultrahigh Crookston	Mfg. Plastic Products	RLF Funds: \$75,000 Total Cost: \$710,000 Date Loaned: 06/08/93
Northern Quilters Crookston	Mfg. Draperies, Bedspreads	RLF Funds: \$75,000 Total Cost: \$275,000 Date Loaned: 09/14/87
Phoenix Industries Crookston	Mfg. Plastic Components	RLF Funds: \$54,925 Total Cost: \$325,000 Date Loaned: 09/23/92
Red River Recycling E. Grand Forks	Garbage Recycling	RLF Funds: \$30,650 Total Cost: \$92,000 Date Loaned: 10/31/89
Reliance Telephone E. Grand Forks	Telephone System	RLF Funds: \$38,000 Total Cost: \$114,000 Date Loaned: 11/07/89
S & S Development Trail	Ag Processing (Vegetables)	RLF Funds: \$75,000 Total Cost: \$395,840 Date Loaned: 08/13/87
V & V Sales E. Grand Forks	Assemble Farm Machinery/ Sales	RLF Funds: \$25,000 Total Cost: \$295,000 Date Loaned: 05/04/87

#### RED LAKE COUNTY

Recipient	Business Type	Loan Amount
Homark Co. Red Lake Falls	Mobile Home Mfg.	RLF Funds: \$81,7000 Total Cost: \$1,419,700 Date Loaned: 05/20/86
Northwest Manufacturing Red Lake Falls	Mfg. Outdoor Wood Furnaces	RLF Funds: \$12,515 Total Cost: \$84,515 Date Loaned: 10/25/91

ROSEAU COUNTY		
Recipient	Business Type	Loan Amount
Central Boiler Greenbush	Mfg. Outdoor Wood Furnaces	RLF Funds: \$75,000 Total Cost: \$579,070 Date Loaned: 08/23/91
DeMolee Communic. Warroad	FM Radio Station	RLF Funds: \$47,077 Total Cost: \$150,582 Date Loaned: 11/14/88

#### ENTERPRISE FUND MEMBERSHIP

#### REPRESENTING

Michelle Benton, Thief River Falls	Thief River Falls
** Allen Chesley, Crookston	Crookston
Steve Czeh, Roseau	Roseau County
** Lisa Eggert, Ada	Norman County
** Carolyn Eeg, Greenbush	Women
Brent Guenthner, Red Lake Falls	Red Lake Falls
Mark Henderson, Halstad	Businesses
Steve Linder, Oklee	Red Lake County
** Duane Lyberg, Hallock	Kittson County
** Calvin Melgard, Warren	Marshall County
Evangeline Myhre, Warren	Women
Galen Nordin, Lancaster	Cities
** Velma Oakland, Red Lake Falls	Econ. Develop.
Wayne Oberg, East Grand Forks	East Grand Forks
DeWayne Ostenaa, McIntosh	Polk County
Roger Philipp, Thief River Falls	Banking
** Delray Sparby, Thief River Falls	Pennington County
Wayne Thom, Twin Valley	Townships
Karen Young, St. Hilaire	Women
* Jerry Wendorff, Crookston	Polk County

\* Chairperson

\*\* Loan Committee Member

