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# BIENNIAL REPORT

**July 1, 2022 to  
June 30, 2024**

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**The Board of Cosmetology’s core mission is to constantly strive to serve and care for our licensees, applicants, and the public by being committed to public protection, superior service, excellence, and continuous improvement. While encouraging industry development, the board is most dedicated to public protection and believes that leading with a vision and making sound decisions results in quality outcomes and successful operations.**

### **About this Report**

The Minnesota Board of Cosmetology presents this report in response to Minnesota Statute 214.07, as required each even-numbered year. Specific requirements of the report are included within the body of the report as well as linearly and conclusively in the Appendix on page 11. As required to be disclosed by Minnesota Statute [3.197](#), this report cost approximately \$2,577 to prepare.

### **Executive Director’s Introduction**

Cosmetologists, estheticians, advanced practice estheticians, nail technicians, and eyelash technicians serve Minnesotans of all ages, backgrounds, and lifestyles. These professionals provide services in a range of settings including salons, schools, nursing homes, and private residences, offering individuals the opportunity for self-care, personal expression, or fulfilling cosmetic needs. The Minnesota Board of Cosmetology is dedicated to safeguarding public health and well-being by regulating and ensuring the safe practice of cosmetology. Every Minnesotan deserves protection when receiving cosmetology services, regardless of the purpose or location of the service. The Board of Cosmetology regulates cosmetology practice through the following service areas:

- Licensing – Review and approve credentials of cosmetologists, estheticians, advanced practice estheticians, nail technicians, eyelash technicians, salon managers, instructors, salons and schools.
- Education – Ensure cosmetology programs meet minimum competency and prepare graduates to practice cosmetology related services safely and competently.
- Complaint Resolution – Investigate complaints and take disciplinary action against licensees, including remedial education to ensure minimum competency is met.
- Cosmetology Standards – Evaluate laws and rules related to cosmetology and determine how to reduce barriers; provide opportunities and make adjustments to changes to minimum standards and updates in public protection.
- Outreach – Host a variety of in-person and electronic forums and provide informational bulletins to engage stakeholders in board matters.

The remainder of this report will highlight the work that has been performed by the board members and staff on behalf of the State of Minnesota.

The Board of Cosmetology and the staff are sincerely committed to public protection, superior service, excellence, and continuous improvement. In addition, the board values being responsive and

collaborating with all stakeholders to provide the best possible outcomes to the citizens and licensees in the State of Minnesota.

Gina Fast, J.D.  
Executive Director, Minnesota Board of Cosmetology  
651.201.2744  
[gina.fast@state.mn.us](mailto:gina.fast@state.mn.us)  
[mn.gov/boards/cosmetology](http://mn.gov/boards/cosmetology)

### **Agency Overview**

The Minnesota Board of Cosmetology is the state agency dedicated to protecting the health and safety of the citizens and visitors of the State of Minnesota by regulating the practice of cosmetology which is the care of the hair, nails, and skin. The people of the state are served by the licensing of the practice of cosmetology due to risks posed to the public related to infection control and the use of chemicals, implements, apparatuses, and other applicants requiring special skills and education. The board's purview includes several professions – cosmetologists, estheticians, advanced practice estheticians, nail technicians, eyelash technicians, and instructors – with a licensee population of over 34,000. In addition, the board has oversight over cosmetology salons, schools, and education providers, including inspections for over 5,300 salons and 39 schools across the state.

### **Purpose**

The board's mission and values are exemplified in its everyday work. Whether it's assisting license applicants, promoting proper infection control upon inspections, requiring remedial education for those who need it, or reducing unnecessary barriers in rule, the board aims to serve its licensees and the public dutifully.

### **Board Members**

The board itself is comprised of seven members; six members hold various cosmetology-related licenses, and one is a public member. They serve four-year, staggered terms and are appointed by the governor. See Part D in the Appendix for a roster of board members over the recent biennium.

In the 2022-2024 biennium, the board hosted 12 public, full board meetings. In addition, there were 12 board committee meetings hosted by the Rules Committee and Complaint Committee. In total, board members are estimated to have spent approximately 151 hours on board meeting and committee duties.

### **Board Staff**

The agency is comprised of five divisions, including Licensing, Inspections, Compliance, Policy, and Administrative. Board staff total 23 employees ranging across 11 classifications and four labor contracts. See Part E in the Appendix for a roster of board employees as of June 30, 2024.

Board leadership aims to recruit and retain a diverse employee base. Being appropriately mindful of varying characteristics, qualifications, and attributes, the board aims to accurately represent the people of Minnesota, especially those it licenses and directly serves. Board staff span multiple generations,

cultures, races, and backgrounds. Our staff each bring unique and valuable perspectives to the board's work – including through their work history.

### Licensing

The Licensing Division is responsible for verifying credentials and ensuring each applicant has met prerequisite training, competence, insurance, and continuing education requirements to practice cosmetology or to operate a cosmetology salon or school. This division is responsible for assisting and servicing all licensees and applicants the board regulates. Additionally, this division reviews, approves, and audits continuing education curriculum and courses for practitioners.

This biennium, the Licensing Division:

- Maintained application processing times of 15 business days or less.
- Assisted salon and license applicants through in-person, email, and telephone correspondence in answering questions related to the licensing process and other general topics, which results in more successful licensees.
- Continuously updated licensing exams to ensure minimum competency is tested for and met by all individuals receiving licenses.

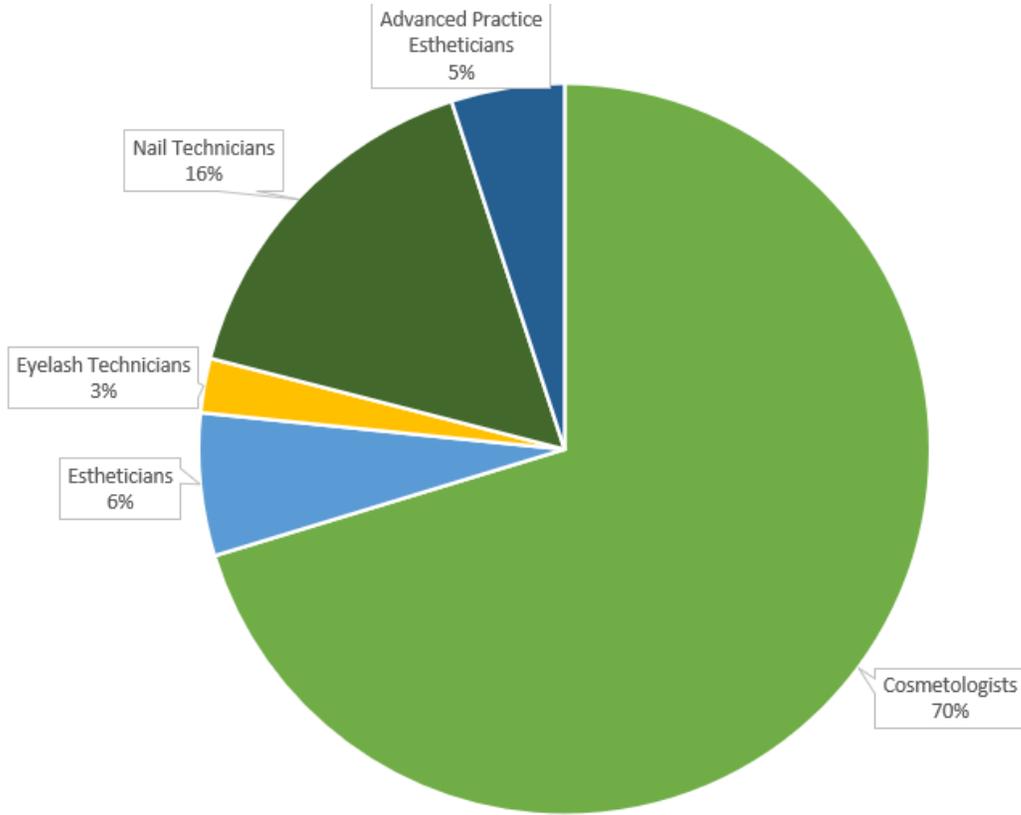
### **Number of Licenses**

The Licensing Division manages the issuance of 18 types of licenses and two types of permits across five main practice areas (cosmetology, esthology, advanced practice esthology, nail technology, and eyelash technology). Specific education and testing requirements vary by type and each type of license can be obtained in a number of ways – either through initial education in Minnesota, initial education outside of Minnesota, licensure in another state, or renewal.

Licensing specialists issued an average of 57 licenses per business day and 3,615 licenses the second quarter of 2023. The licensee population is currently 40,087, with 5,464 of those licensees being salons and schools and 34,623 being practitioners. See Part G in the Appendix for the total number of licensees as of June 30, 2024.

In line with historical trends, cosmetologists make up the majority of licensees at 67.8%. Nail technicians make up 16.4%, estheticians make up 6.6%, advanced practice estheticians make up 6%, and eyelash technicians make up 3.2% of the licensee population. Within the biennium, Minnesota has seen a .4% increase in the number of nail technicians, a 2.5% decrease in cosmetologists, a .8% increase in eyelash technicians, a 1% increase in advanced practice estheticians, and a 1.3 % increase in estheticians.

### **Graph 1: Licensees by Practice Area as of June 30, 2024**



**Continuing Education**

Between 2022 and 2024, board staff have reviewed and approved 1,482 unique continuing education courses related to cosmetology, business practices, health and safety, infection control, and other topics. These courses are offered to practitioners online and in-person throughout Minnesota. The 77 providers of these courses are professional associations, schools, salons, and businesses of all sizes. Through thorough assistance by our staff, and approval of their courses, their continuing education improves the safety and quality of cosmetology services in Minnesota.

**Examinations**

While the board itself does not directly administer exams, it works closely on the development and administration of written examinations required for licensure. PSI Services, LLC, the board’s contracted testing vendor manages the examination process – from evaluating psychometrically valid and subject matter expert reviewed exam items, to operating exam locations throughout the nation and reporting passing scores to the board for license applicants.

All licensure exams are offered in English, Vietnamese, and Spanish and an enhanced feature for all foreign language exams allows an option for the exam candidate to view the English-language version of each question during their foreign language exam.

The board recognizes that applicants may seek Minnesota licensure from states all across the nation. Reasons for this include an applicant soon moving to Minnesota, or an applicant that has recently

relocated. In fact, 5% of all practitioners licensed in the recent biennium list residences outside of Minnesota. To accommodate upcoming residents or practitioners of Minnesota from other states, the board offers all written exams in all 50 states, as well as via online proctoring.

### **Examination Disclosures**

Minnesota Statute [214.07](#) requires the disclosure of the number of persons examined by the board in the recent biennium with the persons subdivided into age categories, sex, and states of residency. The board does not collect or receive data on all persons examined by the testing vendor and is unable to provide age categories, sex, and states of residency of those individuals and unable to provide the number of persons not licensed after taking examinations. The board only collects specific demographic data that is necessary for licensure (address, date of birth, education, etc.), and only collects this data on license applicants and licensees. Per Minnesota's Data Practice Act, the board must not collect data that is unnecessary to the licensing process (Minn. Stat. [13.05](#)).

Statute also requires disclosure of the number of persons licensed or registered by the board after taking required examinations, with the persons subdivided by age categories, sex, and states of residence. See Part J in the Appendix for this information.

**Sex/Gender Categories** – In accordance with Minnesota Statute [13.05](#), the board does not collect data that is not necessary for the licensure process. As such, the board does not collect sex or gender and there is no data available for the number of persons licensed or registered subdivided by sex or gender.

**Individuals Not Taking Examinations Who Were Licensed** – Minnesota Statute [214.07](#) requires disclosure of the number of persons not taking required examinations who were licensed or registered; the board has not licensed any individual this biennium who has not taken required exams.

**Individuals Denied Licensing or Registration** – Minnesota Statute [214.07](#) also requires the number of persons who were denied licensing or registration with the reason for denial, subdivided by age categories, sex, and states of residency. The board makes every effort to assist applicants to meet licensing requirements. The board has denied zero license applications this biennium.

### **Inspections**

The Inspections Division is responsible for inspecting licensed salons and schools to ensure establishments are demonstrating proper infection control as well as maintaining minimum practice standards. The board takes an education-first approach to inspections, utilizing them as teaching moments for salons, schools, practitioners, and instructors. Inspectors meet face-to-face with the board's licensees to identify any deficiencies in health and safety practices, answer questions, and educate on laws and rules. This biennium, the Inspection Division:

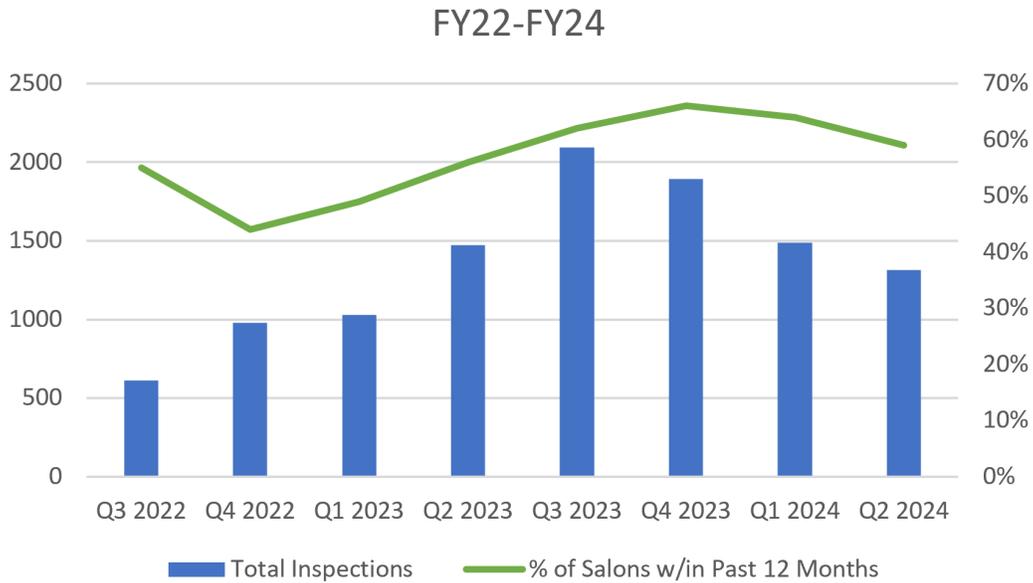
- Has four Field Inspectors and two Investigative Inspectors.

- Continued utilization of a language line to assist foreign-language speakers upon inspection and reduce language barriers.
- Utilized and improved task monitoring software to manage and streamline inspection processes.

**Number of Inspections**

The division is responsible for inspecting the state’s over 5,400 licensed salons and 40 licensed schools, as well as unlicensed establishments that are not in compliance with state law. The division is comprised of six inspectors each performing a minimum of 20 inspections per week, resulting in the team performing approximately 1,900 inspections each quarter (2022 Q3 – 2024 Q2). The board aims to visit each licensed salon at least every 12 months. At the close of fiscal year 2024, 59% of salons had been inspected within the past 12 months. The graph below shows the number of inspections throughout the recent biennium.

**Graph 2: Inspections by Quarter**



**Compliance**

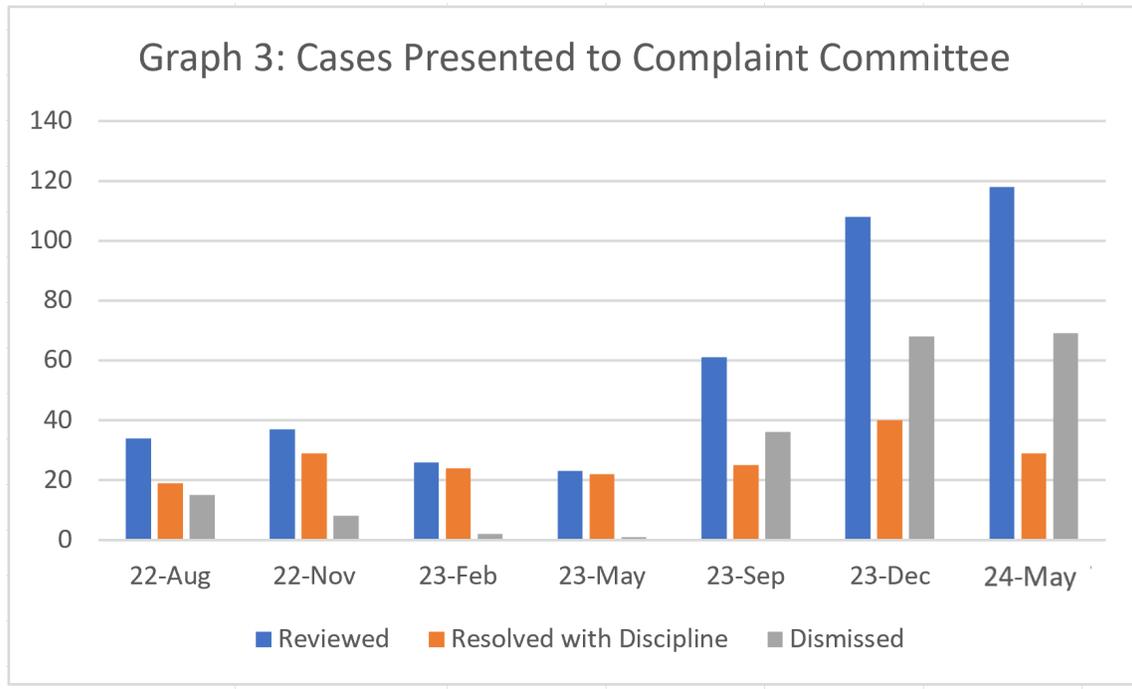
The Compliance Division is responsible for investigating public-filed complaints on salons, schools, and practitioners, and for generating complaints when violations of Minnesota statutes and rules are found upon inspection or license application review. The division achieves resolution of complaint cases that include significant rule or law violations through remedial education and civil penalties, and by educating licensees throughout the complaint process.

Compliance staff create action plans with licensees when less serious concerns exist, but the licensee needs additional oversight. This division also manages licensure holds, revocations, and suspensions due to delinquent taxes or child support, as required by the Minnesota Department of Revenue or other Minnesota statute.

**Complaint Volume**

In the recent biennium, the division received a total of 407 new complaints and is in constant rotation of opening new cases, monitoring current cases, closing cases, and tracking closed cases that have outstanding penalty payments.

The Compliance Division is responsible to present open cases to the board’s Complaint Committee for final resolution, as Minnesota statute does not allow delegation of this duty. For the biennium, the Complaint Committee reviewed an average of 51 cases per quarter, with approximately 46% of those receiving enforcement action in the form of a warning letter or formal discipline (cease and desist order, settlement agreement, civil penalty, remedial education, etc.). The graph below shows the volume of cases (complaints) presented to the Complaint Committee in the recent biennium.



**Policy**

The Policy Division is responsible for analyzing and renovating statutes, rules, and policies with the goal of simplifying processes and reducing unnecessary barriers while maintaining public protection and industry standards. This division also manages all school-related topics and outreach, including mass notices, town halls, relationships with stakeholders, and other events.

This division manages all rule dockets, including two rulemaking processes in the past biennium. Part of these processes included hosting large outreach events that bring stakeholder input on regulatory topics needing to be addressed.

**Outreach**

To facilitate communication and garner engagement with the licensee population and the public, the board has also increased social media efforts in recent years. Social media has proven to be an effective method of engaging with many licensees and members of the public. Licensees and prospective cosmetology practitioners are provided with essential information through visually appealing, easy to read, and interesting infographics and posts. In the recent biennium, social media page visits reached 10k. The board publishes a variety of posts in English, Spanish and Vietnamese.

The board maintains pages on two social media platforms: Facebook and Instagram.

<https://www.facebook.com/MNCosmetology>



<https://www.instagram.com/mnboardofcosmetology/>



**Definitions:**

Facebook Page Reach - The estimated number of that saw any content from your Page or about your Page, including posts, stories, ads, social information from accounts that interact with your Page and more.

Instagram Page Reach – The estimated number of unique accounts that saw any of your posts or stories at least once.

Facebook Page Visits - The number of times your page was visited.

Instagram Profile Visits - The number of times your page was visited.

Facebook Page Followers – The present number of accounts that follow your Facebook Page. (Reported as of June 30, 2024)

Instagram Page Followers – The present number of accounts that follow your Instagram account. (Reported as of June 30, 2024)

**Rulemaking**

The Board finished up school rule changes in Minnesota Rules, Chapter 2110. This chapter had not been updated in many years. The changes included updates to instructor requirements, physical school requirements, and credit towards additional licenses.

The Board also completed an exempt rulemaking project, updating eyelash technicians' licensure requirements in Chapter 2105, to comply with a session law.

**Schools**

The Policy Division include a School Liaison, who offers support to all cosmetology schools and course providers. The liaisons review curricula for the 1550-hour cosmetologist, 900-hour hair technician, 600-hour esthetician, 500-hour advanced practice esthetician, 350-hour nail technician, and 14-hour eyelash technician training programs. Simultaneously, the school liaisons are responsible for reviewing and auditing student time records, enrollment contracts, test content and pass rates, and various other items.

Working closely with school owners, instructors, managers, and staff, the School Liaisons aim to identify and rectify educational issues under the board's jurisdiction. This includes noncompliance of schools as well as updating of written and practical examinations. The board works dutifully to maintain accurate, efficient, and reasonable exams for students and licensees.

### Administrative Division

The Administrative Division is responsible for all technology initiatives supporting each division, budget and spending plans, purchasing, general office management, and comprehensive personnel services. The division requires compliance with state policies and procedures and ensures funds paid by licensees are used in a manner appropriate for the statutory mission of the board.

The board utilizes an operational structure that empowers divisional managers with significant latitude to make decisions, implement the statutory mission, and provide stakeholders with the regulatory services they expect. The transformation of this regulatory board into an appropriately funded and staffed organization has greatly benefitted Minnesota's cosmetology practitioners and businesses. The scope of services provided by the board has increased to match the growth, innovation, and demand of Minnesota's thriving beauty industry.

### **Technology Management**

The Administrative Division manages multiple technology projects from defining scope, specification validation, testing, and launching. The annual technology investments to enhance databases and create efficiencies through workflows is over \$200,000. The Administrative Division collaborates with a workflow system vendor, a database vendor, and MN.IT to assess the needs of all divisions and increase efficiencies.

Projects of note include:

- Improvements to our inspection process
- Improvements to our online continuing education process
- Improvements to our licensing database
- Current project: Compliance overhaul
- Built an online disciplinary action look-up for the public and practitioners

**Appendix: Required Disclosures**

Minnesota Statute [214.07](#) requires the Minnesota Board of Cosmetology to prepare a report containing the information listed below. These disclosures are outlined below.

**A. A general statement of board activities.**

The Minnesota Board of Cosmetology is a statewide agency dedicated to protecting the health and safety of the citizens and visitors of the State of Minnesota by regulating the practice of cosmetology. The people of the state are served by the licensing of the practice of cosmetology due to risks posed to the public related to infection control and the use of chemicals, implements, apparatuses, and other applicants requiring special skills and education. The board’s purview includes several professions – cosmetologists, estheticians, nail technicians, eyelash technicians, and instructors – with a licensee population of over 34,000. In addition, the board has oversight over cosmetology-related salons and schools, including inspections for over 5,400 salons and 40 schools across the state.

**B. The number of meetings and approximate total number of hours spent by all board members in meetings and on other board activities.**

In the recent biennium, board members spent approximately 151 hours on board meetings and related activities. There were a total of 12 board meetings, 3 rules committee meetings and 9 complaint committee meetings.

**C. The receipts and disbursements of board funds.**

| Fiscal Year | Total Receipts | Total Expenses |
|-------------|----------------|----------------|
| 2022        | \$2,714,624.10 | \$2,588,122.65 |
| 2023        | \$2,596,021.70 | \$2,935,597.82 |
| 2024        | \$2,632,294.76 | \$2,880,891.90 |

**D. The names of board members and their addresses, occupations, and dates of appointment and reappointment to the board.**

| Board Member     | Seat                         | Appointment Dates                       | Occupation  | Residence              |
|------------------|------------------------------|---|---|------------------------|
| Chelsey Anderson | Esthetician                  | October 2014<br>March 2018<br>July 2022 | Esthetician   | Sartell                |
| Rhonda Besel     | Cosmetologist                | June 2015<br>July 2019<br>July 2023     | Cosmetologist School<br>Instructor and Public<br>School Manager | Austin                 |
| Joi Bohn         | Nail Technician              | July 2023                               | Nail Technician   | New Prague             |
| Donna Dungy      | Private School<br>Instructor | March 2018<br>July 2022                 | Cosmetologist School<br>Instructor                              | Inver Grove<br>Heights |

|                     |                          |                             |                                      |             |
|---------------------|--------------------------|-----------------------------|--------------------------------------|-------------|
| Catrina Mairose     | Public Member            | July 2023                   | Attorney, Winthrop & Weinstine, P.A. | Minneapolis |
| Mahogany Plautz     | Cosmetologist            | June 2020<br>June 2024      | Cosmetologist and Salon Owner        | Minneapolis |
| Marcie Smith-Fields | Public School Instructor | September 2018<br>July 2022 | Cosmetologist School Instructor      | Saint Paul  |

**E. The names and job classification of board employees.**

| <b>Name</b>           | <b>Classification</b>                           | <b>Working Title</b>                     |
|-----------------------|---|--|
| Gina Fast             | Exec Sec Cosmetologist Bd Exam                  | Executive Director                       |
| Diane DelaBarre       | State Program Administrator Supervisor Senior   | Senior Manager of Operations             |
| Jenna Bohl            | State Program Administrator Supervisor Senior   | Senior Manager of Policy & Regulation    |
| Tami Thein            | Executive 2                                     | Executive Assistant                      |
| Anne Anderson         | Management Analyst 3                            | Business & Communications Analyst        |
| Shannon Damlo         | Office & Administrative Specialist Senior       | Administrative Coordinator               |
| Vacant                | State Program Administrator Supervisor          | Compliance Division Manager              |
| Carly Ogletree        | Investigator                                    | Investigator                             |
| Lindsey Saxe          | Investigator                                    | Investigator                             |
| Ann Marie Craig       | Investigator                                    | Investigator                             |
| Natalie Schmitz       | Investigator                                    | Investigator                             |
| Josh Luhmann-Woodbury | State Program Administrator Supervisor          | Inspections Division Manager             |
| Tim Hoepfner          | State Program Administrator Intermediate        | Investigative Inspector                  |
| Rachell Gerten        | State Program Administrator Intermediate        | Investigative Inspector                  |
| Michael Hentges       | Law Compliance Representative 1                 | Field Inspector                          |
| Sharleen Spencer      | Law Compliance Representative 1                 | Field Inspector                          |
| Ashley Metz           | Law Compliance Representative 1                 | Field Inspector                          |
| Lisa Johnson*         | Law Compliance Representative 1                 | Field Inspector                          |
| Angie Valdez          | State Program Administrator Supervisor          | Licensing Division Manager               |
| Lynn Nelson           | Office & Administrative Specialist Intermediate | Licensing Specialist                     |
| Angelia Yang          | Office & Administrative Specialist Intermediate | Licensing Specialist                     |
| Ericka Heags          | Office & Administrative Specialist Intermediate | Licensing Specialist                     |
| Nyah Ly*              | Office & Administrative Specialist Intermediate | Administrative Assistant                 |
| Nora Wakefield        | State Program Administrator Intermediate        | School Liaison                           |
| Jodie Wehrspann       | State Program Administrator                     | Board Relations & Research Administrator |

\* Started after biennium

**F. A brief summary of board rules proposed or adopted during the reporting period with appropriate citations to the State Register and published rules.**

All current rules may be found at the Revisor’s website ([www.revisor.mn.gov/rules/](http://www.revisor.mn.gov/rules/)) as Minnesota [Rules Chapter 2105](#) and [Chapter 2110](#).

| Docket Name          | Rule Topic  | Revisor Number          | Action  |
|----------------------|---|-------------------------|---------|
| School Rules Updates | Rules governing instructors and the operation of schools. | <a href="#">R-04456</a> | Adopted |
| Exempt Rulemaking    | Rules governing eyelash technician licensing.             | <a href="#">R-04849</a> | Adopted |

**G. The number of persons having each type of license and registration issued by the board.**

| Type of License, Permit, or Registration | Number        |
|--|---------------|
| Cosmetologist Operator                   | 9,861         |
| Esthetician Operator                     | 1,659         |
| AP Esthetician Operator                  | 923           |
| Nail Technician Operator                 | 3,452         |
| Eyelash Technician Operator              | 563           |
| <b>Total Operator</b>                    | <b>16,458</b> |
| Cosmetologist Salon Manager              | 12,950        |
| Esthetician Salon Manager                | 588           |
| AP Esthetician Salon Manager             | 979           |
| Nail Technician Salon Manager            | 2,112         |
| Eyelash Technician Salon Manager         | 507           |
| <b>Total Salon Manager</b>               | <b>17,136</b> |
| Cosmetologist Instructor                 | 278           |
| Esthetician Instructor                   | 13            |
| AP Esthetician Instructor                | 123           |
| Nail Technician Instructor               | 10            |
| Eyelash Technician Instructor            | 4             |
| <b>Total Instructor</b>                  | <b>428</b>    |
| School                                   | 39            |
| Salon                                    | 5,425         |
| <b>Total Establishments</b>              | <b>5,464</b>  |
| Cosmetology School Manager               | 106           |
| Homebound Service Permit                 | 482           |
| Special Event Permit                     | 16            |
| <b>Total Other</b>                       | <b>604</b>    |
| <b>Total of All Types</b>                | <b>40,090</b> |

**H. The locations and dates of the administrations of examinations by the board.**

The board itself does not directly administer exams. All required written examinations are administered through the board’s contracted testing vendor, PSI Services. Examinations are offered several days per week at the following locations in Minnesota\*:

Brainerd, Duluth, Fargo (North Dakota), Mankato, Rochester, Roseville, and Woodbury

\*Exams may also be scheduled in any US state or be taken via online remote proctoring.

**I. The number of persons examined by the board with the persons subdivided into groups showing age categories, sex, and states of residency.**

It is not necessary for the board itself to collect or retain data on all people taking required exams, it is only necessary for the board to retain data on individuals who pass exams and apply for licensure.

In accordance with Minnesota Statute [13.05](#), subd. 3, the board’s “collection and storage of all data on individuals and the use and dissemination of private and confidential data on individuals shall be limited to that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government.”

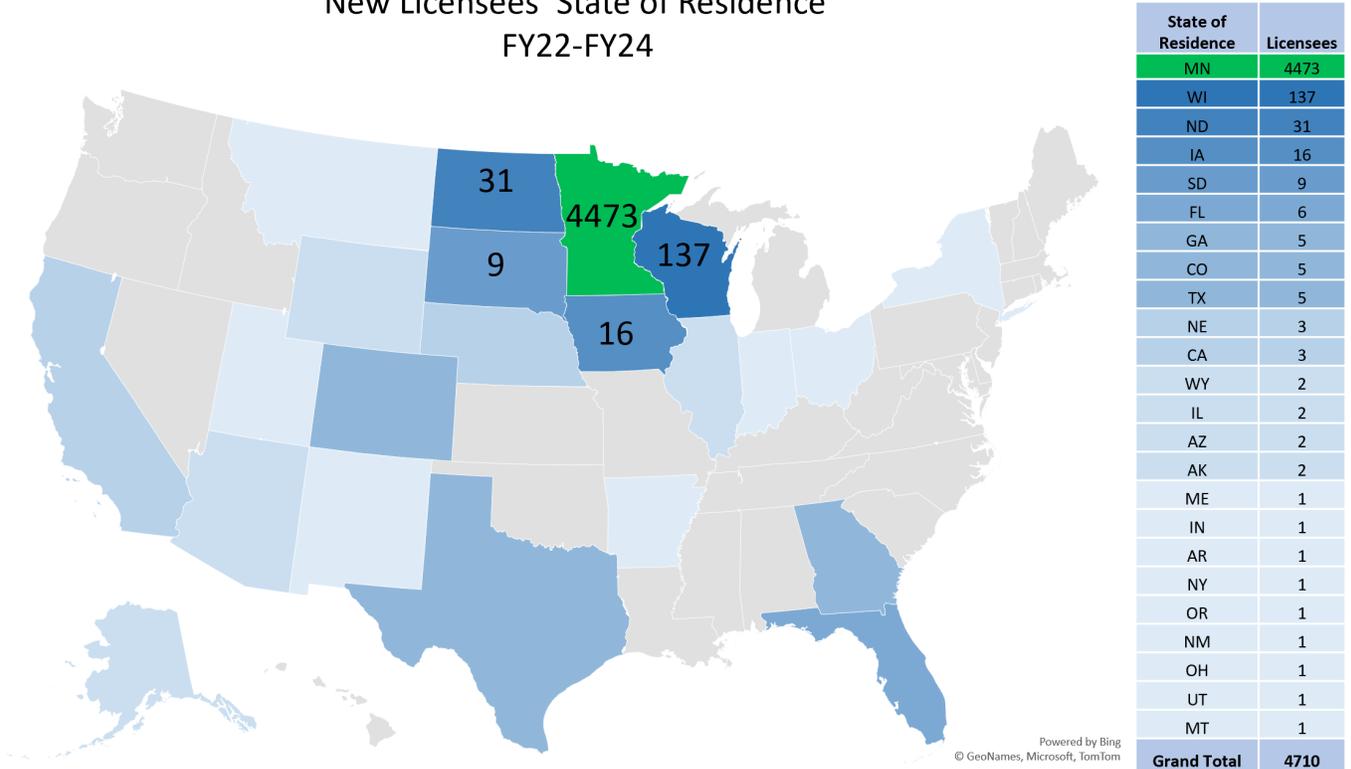
**J. The number of persons licensed or registered by the board after taking the examinations referred to in clause (h) with the persons subdivided by age categories, sex, and states of residency.**

This data shows all initial licenses issued, which can only be acquired after passing at least one exam. Note that individuals may have been issued more than one license and each license is accounted for in this list.

| Age          | Cosmetologist Practitioners | Advanced Practice Esthetician Practitioners | Esthetician Practitioners | Nail Technician Practitioners | Eyelash Technician Practitioners | Hair Technician Practitioner | Instructors | School Managers | Military Temporary License |
|--------------|-----------------------------|---|---------------------------|-------------------------------|----------------------------------|------------------------------|-------------|-----------------|----------------------------|
| 16 - 17      | 0                           | 0   | 1                         | 14                            | 6                                | 0                            | 0           | 0               | 0                          |
| 18 - 20      | 516                         | 123   | 206                       | 122                           | 74                               | 0                            | 0           | 0               | 0                          |
| 21 - 25      | 589                         | 229   | 313                       | 212                           | 146                              | 0                            | 15          | 4               | 0                          |
| 26 - 30      | 253                         | 95  | 147                       | 178                           | 127                              | 0                            | 24          | 4               | 2                          |
| 31 - 35      | 176                         | 39  | 73                        | 178                           | 85                               | 0                            | 27          | 4               | 0                          |
| 36 - 40      | 121                         | 33  | 47                        | 125                           | 47                               | 0                            | 12          | 6               | 0                          |
| 41 - 45      | 66                          | 29  | 29                        | 86                            | 31                               | 0                            | 22          | 4               | 0                          |
| 46 - 50      | 40                          | 23  | 23                        | 97                            | 18                               | 0                            | 7           | 2               | 0                          |
| 51 - 55      | 26                          | 9   | 18                        | 69                            | 15                               | 0                            | 9           | 7               | 0                          |
| 56 - 60      | 14                          | 6   | 8                         | 38                            | 2                                | 0                            | 4           | 1               | 0                          |
| 61 - 65      | 8                           | 3   | 4                         | 5                             | 0                                | 0                            | 1           | 0               | 0                          |
| 66+          | 20                          | 0   | 0                         | 1                             | 0                                | 0                            | 0           | 0               | 0                          |
| <b>Total</b> | 1823                        | 586   | 868                       | 1124                          | 550                              | 0                            | 120         | 32              | 2                          |

The map below counts the number of persons licensed in the biennium after taking required exams, subdivided by state of residency. A person cannot be licensed without passing the required examinations; this list represents all individuals who have been licensed in the biennium, and thus, passed exams.

New Licensees' State of Residence  
FY22-FY24



The board does not collect, retain, or request data on applicant or licensee sex or gender, as it is not necessary for the licensing process. In accordance with Minnesota Statute [13.05](#), subd. 3, the board’s “collection and storage of all data on individuals and the use and dissemination of private and confidential data on individuals shall be limited to that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government.”

**K. The number of persons not licensed or registered by the board after taking the examinations referred to in clause (h) with the persons subdivided by age categories, sex, and states of residency.**

As noted in Part I, the board does not collect data on individuals taking examinations. As such, it does not have data on the number of persons not licensed after taking examinations.

- L. The number of persons not taking the examinations referred to in clause (h) who were licensed or registered by the board or who were denied licensing or registration with the reasons for the licensing or registration or denial thereof and with the persons subdivided by age categories, sex, and states of residency.**

The board has not licensed any individuals who have not taken the required exams. The board makes every effort to assist applicants to meet licensing requirements. The board has not denied any applications this biennium.

**Individuals Denied Licensing or Registration by Age**

| Age   | Count |
|-------|-------|
| 18-20 | 0     |
| 21-25 | 0     |
| 26-30 | 0     |
| 31-35 | 0     |
| 36-40 | 0     |
| 41-45 | 0     |
| 46-50 | 0     |
| 51-55 | 0     |
| 56-60 | 0     |
| 61-65 | 0     |
| 66+   | 0     |

- M. The number of persons previously licensed or registered by the board whose licenses or registrations were revoked, suspended, or otherwise altered in status with brief statements of the reasons for the revocation, suspension or alteration.**

In the recent biennium:

- 15 licenses were suspended due to delinquent taxes, as required by Minn. Stat. 270C.72.
- 14 licenses were suspended due to delinquent child support payments, as required by Minn. Stat. 518A.66.
- 27 licenses were placed on hold due to insufficient payment (i.e. uncollected checks).

- N. The number of written and oral complaints and other communications received by the executive director or executive secretary of the board, a board member, or any other person performing services for the board (1) which allege or imply a violation of a statute or rule which the board is empowered to enforce and (2) which are forwarded to other agencies as required by section 214.10.**

The board received 407 complaints in the recent biennium which allege or imply a violation of statute or rule which the board is empowered to enforce. Of these, 3 were forwarded to other

agencies. None of these complaints were under the jurisdiction of both the board and another agency.

- O. A summary, by specific category, of the substance of the complaints and communications referred to in clause (n) and, for each specific category, the responses or dispositions thereof pursuant to section 214.10 or 214.11.**

| <b>Category of Complaint</b> | <b>Number</b> | <b>Disposition</b>   |
|------------------------------|---------------|--|
| Licensing                    | 118           | Civil penalty and/or Cease and Desist Order and/or warning letter for substantiated violations. Dismissal for unsubstantiated complaints.  |
| Infection Control            | 88            | Civil penalty and infection control course and/or consumer alert notice, or warning letter for substantiated violations. Dismissal for unsubstantiated complaints.   |
| Licensing/Infection Control  | 97            | Civil penalty and/or infection control course and/or consumer alert notices for substantiated violations. May also issue a Cease and Desist Order for unlicensed individuals/salons. Dismissal for unsubstantiated complaints. |
| Technical/Other              | 104           | Civil penalty or warning letter or public letter of reprimand for substantiated violations. Dismissal for unsubstantiated and/or non-jurisdictional complaints.  |