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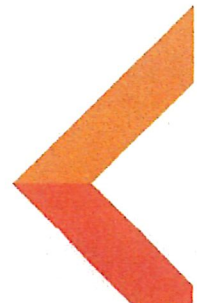
**Eden Prairie Police Department  
Portable Recoding System Biennial Audit  
Executive Summary  
March 11, 2024**

At the request of the Eden Prairie Police Department, LOGIS has conducted the biennial audit of the Eden Prairie Police Department Portable Recording System pursuant to Minnesota Statute §13.825 Subd 9.

Minnesota Statute §13.825 data elements include:

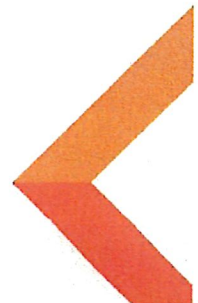
- Data Classification
- Retention of Data
- Access by Data Subjects
- Inventory of Portable Recording System Technology
- Use of Agency-Issued Portable Recording Systems
- Authorization to Access Data
- Sharing Among Agencies
- Biennial Audit
- Notification to the BCA
- Portable Recoding System Vendor

After analysis of the statutory requirements and evaluation of Eden Prairie Police Department's management and use of Portable Recording System (PRS) technology, LOGIS has found the Eden Prairie Police Department (EPPD) to be in compliance with Minnesota Statute §13.825 based on the following findings:



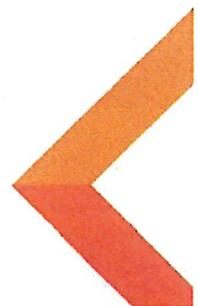
Control #	Statute Subd	Control Objective	Testing Procedure	Testing Result
Item #1	§13.825 Subd 2	Data collected is classified per statute	<p>Reviewed City of Eden Prairie Police Department Directive 6.10 - Section D. - Downloading and Labeling of Data and Section E. - Administering Access to BWC Data</p> <p>City of Eden Directive 6.10 Sections D, E covers the process for classification, distribution, and storage of PRS data when entered in the system</p> <p>EPPD provided screen shot from Motorola Solutions Video Manager EL, PRS data classifications and retention configurations</p>	No exceptions found

Control #	Statute Subd	Control Objective	Testing Procedure	Testing Result
Item #2	§13.825 Subd 3	Retention of data	<p>Reviewed City of Eden Prairie Police Department Directive 6.10 - Section H. – Data Retention</p> <p>City of Eden Directive 6.10 Section H covers the process for data retention</p> <p>Data is retrained for a minimum of 90 days unless otherwise classified by statute or EPPD directive</p> <p>EPPD provided screen shot from Motorola Solutions Video Manager EL, PRS data classifications and retention configurations</p>	No exceptions found





Control #	Statute Subd	Control Objective	Testing Procedure	Testing Result
Item #4	§13.825 Subd 5	Inventory of PRS technology	<p>Reviewed City of Eden Prairie Police Department Directive 6.10 - Section A – Use and Documentation</p> <p>EPPD maintains 53 cameras, each camera has been uniquely assigned and inventoried</p> <p>EPPD provided screen shot from Motorola Solutions Video Manager EL, PRS showing camera inventory and assignments</p>	No exceptions found





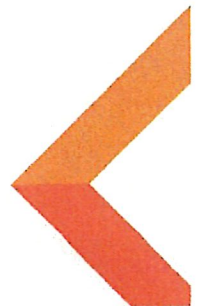


Control #	Statute Subd	Control Objective	Testing Procedure	Testing Result
Item #5	§13.825 Subd 6	Use of agency-issued devices	Reviewed City of Eden Prairie Police Department Directive 6.10 - Section A – Use and Documentation  Directive prohibits personal devices from being worn by members and used for agency purpose	No exceptions found
Item #6	§13.825 Subd 7	Authorization to access data	Reviewed City of Eden Prairie Police Department Directive 6.10 - Section E. – Administering Access to BWC Data  Directive provides guidance, for access by officers, non-employees, and outside agencies	No exceptions found





Control #	Statute Subd	Control Objective	Testing Procedure	Testing Result
Item #8	§13.825 Subd 9	Biennial audit	Reviewed City of Eden Prairie Police Department Directive 6.10 - Section F. – Data Security Safeguards  Directive provides guidance for conduction biennial audit as required	No exceptions found
Item #9	§13.825 Subd 10	Notification to the BCA	Reviewed City of Eden Prairie Police Department Directive 6.10 - Section I. – Compliance  Directive provides guidance for Notification to the BCA upon major technology changes.	No exceptions found
Item #10	13.825 Subd 11	PRS vendor	EPPD has implemented the Motorola Solutions Video Manager EL, Cloud version 2024.2.13	N/A





This executive summary is exclusively prepared for the City of Eden Prairie Police Department. The findings in the Portable Recoding Systems Audit are impartial and based on information and documentation provided by the Eden Prairie Police Department and examined by LOGIS Information Security staff and management.

Local Government Information Systems (LOGIS) attested this audit on March 11, 2024:

Patrick Buie  
LOGIS  
Information Security Specialist

Mathew Sackett, City of Eden Prairie, Chief of Police

Respectfully submitted to the following:

Mathew Sackett, City of Eden Prairie, Chief of Police  
Legislative Reference Library  
Legislative Commission on Data Practices and Personal Data Privacy  
Committee Chair and Ranking Minority Members of the following:  
House Judiciary and Civil Law  
House Public Safety  
Senate Judiciary

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