

State of Minnesota
Civil Service Department
122 State Office Building
St. Paul 1

May 8, 1957



The Honorable Miles Lord
Attorney General
State of Minnesota
State Capitol
St. Paul 1, Minnesota

Dear Mr. Lord:

At a public hearing May 8, 1957, of which thirty days prior public notice was given, the Civil Service Board considered proposed revisions to the Civil Service Rules.

We are submitting four copies of revised rules 7.4, 10.1 and 11.3 approved by the Civil Service Board at its meeting on May 8, 1957, which are shown in their entirety in the enclosure. As Chairman of the Board, I certify that these rules were duly adopted in accordance with provisions of law.

We will appreciate your consideration and approval of these rules as to form and legality as provided by law.

Sincerely,

CIVIL SERVICE BOARD

Francis W. Russell
Francis W. Russell
Chairman

Enclosure

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

MAY 9 - 1957 - 11:45 a.m.

Joseph L. Anderson
Secretary of State

APPROVED AS TO FORM AND LEGALITY
May 9 1957
MILES LORD, ATTORNEY GENERAL
By *Joseph J. Bright*
ASSISTANT ATTORNEY GENERAL

5-9-57

9797-V

PROPOSED CIVIL SERVICE RULE REVISIONS

11.3 Reinstatement After Resignation, Retirement or Expiration of Leave of Absence

Upon written approval of the director an appointing authority may reinstate a former probationary or permanent employee to a position in his former class within one year of the date of resignation, retirement or expiration of leave of absence. Seniority upon reinstatement shall be calculated as provided in rule 11.4 (b), except for reinstated employees age 70 or over whose seniority shall begin with the date of reinstatement. No such former employee shall be reinstated directly as provided in this rule if a layoff list exists for the class and agency or organization unit but such former employee may make application to have his name placed on the reemployment list as provided by rule 7.4. A former employee age 70 or over and his department head shall comply with the provisions of rule 10.1 providing for deferral of retirement.

7.4 Reemployment List

A reemployment list shall contain the names of all permanent or probationary employees laid off from the class of employment and the names of former permanent or probationary employees in the class whose written applications, made within one year of separation in good standing, are approved by the director. The director shall consider the recommendation of the last appointing authority before approving applications of former employees and shall disapprove each application where the quality of service was unsatisfactory as evidenced by a service report submitted by the last appointing authority. Names shall be placed on a reemployment list in order of a combination of quality of service and previous seniority, except that former employees age 70 or over shall not receive credit for previously acquired seniority.

10.1 Retirement

Except as otherwise provided in these rules, employees in the classified service shall be retired when they attain the age of 70 years. Any employee who attains the age of 70 years may be retained in the classified service upon written application and certification of the appointing authority that such action is in the best interest of the state and the director, in his discretion, may authorize deferral of the retirement of the employee. Any employee retained in the state service beyond the age of 70 years, reinstated or appointed from a reemployment list after said age shall be required to submit a satisfactory report of medical examination by a physician, approved or designated by the director, which shows the employee to be physically and mentally able to perform the duties of his position. No initial deferral of retirement shall be for a period in excess of