

11-14-49

9797-V

State of Minnesota
Civil Service Department
St. Paul 1

CIVIL SERVICE BOARD
MRS. HARRINGTON BEARD
F. W. RUSSELL
GEORGE F. ZIESMER

ROBERT D. STOVER
DIRECTOR

CIVIL SERVICE RULE 5.3

REVISED BY THE CIVIL SERVICE BOARD OCTOBER 11, 1949,

TO READ AS FOLLOWS

5.3 Hourly, Daily and Weekly Rates

Monthly rates of pay shall be paid except that on certification by an appointing authority that payment of monthly rates for certain classes within his jurisdiction is not feasible because of the temporary or intermittent nature of the work, the civil service director may authorize the payment of daily or hourly rates for the classes concerned. Such daily or hourly rates shall be computed from the monthly rates established in the compensation plan and in no case shall exceed the maximum of the established range for the class of positions involved except that for employment on a strictly temporary or project basis, the director may authorize a rate of pay which may exceed the maximum of the range provided, by not more than 70 per cent. In each case where payment above the maximum rate for the class is authorized because of the temporary or project nature of the work, the employee so paid shall not be entitled to vacation or sick leave. Temporary or project basis employment for the purposes of this rule ordinarily will be restricted to a planned work program which is to be completed within a specified limited period of time and which is not of a seasonal or regularly recurring nature.

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In adjusting monthly rates to hourly, daily, or weekly rates, the number of hours, days, or weeks in the work month as established in the schedule provided for in rule 13.1, shall be divided into the monthly rate and shall be determined by the following formulae:

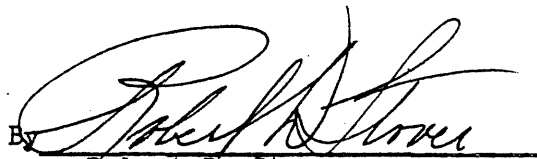
$$\text{Hourly Rate} = \frac{\text{Monthly rate} \times 12}{\text{No. of hours per work week} \times 52}$$

$$\text{Daily Rate} = \frac{\text{Monthly rate}}{4 \frac{1}{3} \times \text{No. of days in the work week}}$$

$$\text{Weekly Rate} = \text{Monthly rate} \div 4 \frac{1}{3}$$

All computations of hourly, daily and weekly rates shall be made on the basis of the adjusted monthly rates established in the compensation plan.


Francis W. Russell, Chairman
Mrs. Harington Beard, Member
George F. Ziesmer, Member
CIVIL SERVICE BOARD

By 
Robert D. Stover
Secretary of the Board

Approved as to form and legality
this 14 day of Nov, 1949.

J. A. A. BURNQUIST
Attorney General

By Joseph J. Bright
Asst atty. General

9:00 a.m.
STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
NOV 14 1949

Secretary of State