



## **Biennial Report**

July 1, 2022 to June 30, 2024

---

## Table of Contents

Executive Summary.....	1
Reporting Requirements.....	1
Summary of Board Data – Minn. Stat. §214.07, subd. 2(1) .....	2
Cooperative Activities – Minn. Stat. §214.07, Subd. 2(2).....	6
Emerging Issues – Minn. Stat. §214.07, subd. 2(3) .....	8
Board of Behavioral Health and Therapy .....	11
Board of Chiropractic Examiners.....	18
Board of Dentistry .....	26
Board of Dietetics and Nutrition practice.....	36
Board of Executives for Long Term Services and Supports .....	40
Board of Marriage and Family Therapy .....	46
Board of Medical Practice .....	51
Board of Nursing .....	60
Board of Occupational Therapy Practice .....	70
Board of Optometry .....	76
Board of Pharmacy .....	81
Board of Physical Therapy.....	91
Board of Podiatric Medicine .....	96
Board of Psychology.....	102
Board of Social Work.....	107
Board of Veterinary Medicine .....	114
Office of Complementary and Alternative Health Care .....	120

## EXECUTIVE SUMMARY

### REPORTING REQUIREMENTS

The Minnesota Health Licensing Boards (“HLB”) individual biennial reports for 2022-2024 are submitted in accordance with Minn. Stat. §214.07, subd. 1b, which states:

#### **214.07 REPORTS**

##### **Subd. 1b. Health-related licensing board reports.**

Each health-related licensing board must prepare a report by October 15 of each even-numbered year. The report must be submitted to the administrative services unit serving the boards. The report must contain the following information for the two-year period ending the previous June 30:

- (1) the number and type of credentials issued or renewed;
- (2) the number of complaints received;
- (3) the number and age of complaints open at the end of the period;
- (4) receipts, disbursements, and major fees; and,
- (5) such other information that the interests of health occupation regulation require. The report must also contain information showing historical trends. The reports must use a common format and consistent terminology and data.

The combined Minnesota HLB Biennial Report, 2022-2024, is submitted in accordance with Minn. Stat. §214.07, subd. 2, which states:

#### **214.07 REPORTS.**

##### **Subd. 2. Administrative services report.**

The administrative services unit serving the boards shall prepare a report by December 15 of each even-numbered year. One copy of the administrative services report must be delivered to each of the following: the governor, the commissioner of health, and the chairs of the house of representatives and senate policy and appropriations committees with jurisdiction over health-related licensing boards. The report must be delivered to the Legislative Reference Library as provided by section 3.195. The administrative services report must contain the following information:

- (1) a summary of the information contained in the reports submitted by the health-related licensing boards pursuant to subdivision 1b;
- (2) a description of the health-related licensing boards' cooperative activities during the two-year period ending the previous June 30;
- (3) a description of emerging issues relating to health occupation regulation that affect more than one board or more than one occupation; and
- (4) a copy of each health-related licensing board report submitted to the administrative services unit pursuant to subdivision 1b.

Total cost of report preparation: \$1,856

## SUMMARY OF BOARD DATA – MINN. STAT. §214.07, SUBD. 2(1)

### Number of Credentials Issued or Renewed and Total Persons Licensed or Registered

Board	Number of credentials issued or renewed during biennium ending June 30, 2024	Total number of persons licensed or registered as of June 30, 2024
Behavioral Health and Therapy	14,225	9,443
Chiropractic Examiners	10,339	5,103
Dentistry	17,213	18,346
Dietetics and Nutrition Practice	5,483	2,477
Executives for Long Term Services and Supports	3,579	3,176
Marriage and Family Therapy	6,577	3,186
Medical Practice	80,237	40,709
Nursing	198,409	192,113
Occupational Therapy	7,718	5,866
Optometry	2,697	1,280
Pharmacy	52,191	21,019
Physical Therapy	17,089	8,360
Podiatric Medicine	641	620
Psychology	3,665	3,676
Social Work	18,161	18,178
Veterinary Medicine	3,815	3,747
<b>TOTAL</b>	<b>442,039</b>	<b>337,299</b>

**Number of Complaints Received and Closed in Biennium**

Board	Number of complaints received	Number of complaints closed
Behavioral Health and Therapy	407	580
Chiropractic Examiners	175	155
Dentistry	448	405
Dietetics and Nutrition Practice	8	6
Executives for Long Term Services and Supports	582	557
Marriage and Family Therapy	192	136
Medical Practice	2,188	1,973
Nursing	1,956	2,141
Occupational Therapy	24	22
Optometry	62	62
Pharmacy	368	400
Physical Therapy	79	67
Podiatric Medicine	19	22
Psychology	207	136
Social Work	900	1187
Veterinary Medicine	214	204
<b>TOTAL</b>	<b>7,829</b>	<b>8,053</b>

**Number of and Age of Complaints Open at the End of the Period**

Board	Number of complaints open less than 1 year	Number of complaints open more than 1 year
Behavioral Health and Therapy	103	96
Chiropractic Examiners	21	2
Dentistry	54	9
Dietetics and Nutrition Practice	3	0
Executives for Long Term Services and Supports	59	4
Marriage and Family Therapy	44	41
Medical Practice	750	303
Nursing	780	91
Occupational Therapy	2	0
Optometry	0	0
Pharmacy	50	64
Physical Therapy	2	0
Podiatric Medicine	6	0
Psychology	70	16
Social Work	91	48
Veterinary Medicine	8	2
<b>TOTAL</b>	<b>2,043</b>	<b>676</b>

**Receipts and Disbursements**

Board	Receipts received during biennium ending June 30, 2024	Disbursements made during biennium ending June 30, 2024
Behavioral Health and Therapy	\$4,048,418	\$3,004,754
Chiropractic Examiners	\$1,633,550	1,780,602
Dentistry	\$3,931,627	\$3,576,721
Dietetics and Nutrition Practice	\$501,373	\$340,168
Executives for Long Term Services and Supports	\$1,699,553	\$1,377,017
Marriage and Family Therapy	\$1,104,479	\$1,021,458
Medical Practice	\$15,403,943	\$11,251,691
Nursing	\$17,530,707	\$15,135,182
Occupational Therapy	\$1,111,508	\$1,042,761
Optometry	\$498,148	\$534,072
Pharmacy	\$9,077,179	\$8,174,283
Physical Therapy	\$1,653,734	\$1,384,114
Podiatric Medicine	\$426,313	\$434,529
Psychology	\$2,201,575	\$2,221,101
Social Work	\$4,788,113	\$4,011,625
Veterinary Medicine	\$853,752	\$883,587
TOTAL	\$66,463,972	\$56,173,665

## **COOPERATIVE ACTIVITIES – MINN. STAT. §214.07, SUBD. 2(2)**

### **Council of Health Boards**

As required by statute since 2001, the Health Licensing Boards (“HLBs”) established the Council of Health Boards consisting of representatives of all the HLBs. See Minn. Stat. §214.025 (2024). When the council reviews legislation or legislative proposals that relate to the regulation of health occupations not licensed by the HLBs, the council includes the Commissioner of Health or designee and the director of the Office of Emergency Medical Services or designee. See *also* Minn. Stat. §214.01 (2024).

### **Executive Directors Forum**

The executive directors of each HLB meet monthly in an Executive Director Forum (“Forum”) to collaborate on issues common to the boards, to share best practices, and to address issues of shared concern, including policy development, legislation, and technological improvements. The Forum has established committees, including the policy committee, the management committee, and the information technology governance committee, to study issues and provide recommendations to the Forum as a whole. The goals of the Forum, in addition to collaboration, are to ensure fiscal efficiency, to eliminate duplication when possible, and to promote cooperation among the HLBs.

### **Health Professionals Services Program**

In 1994, the Minnesota legislature authorized the establishment of the Health Professional Services Program (“HPSP”), which provides monitoring services for “regulated professionals who are unable to practice with reasonable skill and safety by reason of illness, use of alcohol, drugs, chemicals, or any other materials, or as a result of any mental, physical, or psychological condition.” Minn. Stat. §214.32 (2024). All of the HLBs participate in the HPSP and use it as a monitoring program for regulated persons who meet the HPSP criteria. Each participating Board has a designated representative who serves on the HPSP Program Committee, which oversees administration of the program, sets the program budget, and allocates a pro rata share of the program expenses to each participating board. *Id.* at subd. 1(a). Effective July 1, 2023, the administering board for HPSP changed from the Board of Medical Practice to the Board of Psychology.

### **Administrative Services Unit and SmART**

The Administrative Services Unit (“ASU”) is a statutorily created entity “established for the health-related licensing boards....to perform administrative, financial, and management functions common to all boards in a manner that streamlines services, reduces expenditures, targets the use of state resources, and meets the mission of public protection.” Minn. Stat. §214.107, subd. 1 (2024). ASU acts as an agent of the HLBs collectively and individually and is funded by an allocation of resources from each HLB. *Id.* at subd. 3. ASU provides fiscal oversight to the HLB’s statutorily authorized Criminal Background Check Program and manages the Volunteer Health Care Provider Program, which provides malpractice coverage for health care providers serving in a volunteer capacity at charitable organizations. ASU’s annual budget is determined by the Forum, and the oversight of ASU is assigned on a rotating basis to one of the HLBs.

In 2019, ASU initiated an interagency agreement with the Department of Administration, Small Agency Resource Team (SmART) to provide financial and human resources services to the Boards. ASU staff was reduced from seven to two. In 2023, a legislative liaison position was created to provide legislative



support and coordination to the HLBs, bringing total staff to 3 full-time equivalents. Additionally, ASU continues to process deposits, reconcile banking discrepancies, maintain fixed assets, manage shared projects, coordinate facility management, and support the Continuity of Operations Planning for the HLBs.

### **Criminal Background Check Program**

The HLB's Criminal Background Check Program (CBCP) was established following the enactment of Minn. Stat. §214.075 in 2013. The CBCP facilitates criminal background checks on behalf of all of the HLB's. The background checks are run through the Bureau of Criminal Apprehension and the Federal Bureau of Investigation. See Minn. Stat. §214.075 (2024). From April 2022 to January 2023, criminal background check volume temporarily increased by 55 percent due to two Nursing strikes. A total of 31,974 criminal background checks were completed in FY 2023. A more normal volume occurred in FY 2024 with 21,772 checks completed. The baseline for CBCP staffing is 4 full-time equivalents. Program costs are allocated based on a base fee and background check volume by board.

## EMERGING ISSUES – MINN. STAT. §214.07, SUBD. 2(3)

### License Portability

As state and national boundaries become increasingly fluid and populations grow more mobile, there is a rising demand for alternative pathways to support individuals entering Minnesota's healthcare workforce efficiently. These measures also aim to address healthcare shortages in Greater Minnesota and provider diversity gaps, particularly in the Twin Cities Metro. Nationally, progress in portability laws and compact development is advancing across numerous professions.

- **Interstate Medical Licensure Compact:** In 2015, the Legislature authorized the Board of Medical Practice to join this compact, which currently includes 37 states, the District of Columbia, and Guam.
- **Psychology Interjurisdictional Compact (PSYPACT):** In 2021, legislation was passed allowing the Board of Psychology to join this compact, which is currently effective in 33 states.
- **Interstate Counseling Compact:** In 2024, legislation was passed authorizing Minnesota to join this compact. Licensed Professional Clinical Counselors regulated by the Board of Behavioral Health and Therapy will be eligible to apply when the compact begins accepting applications, anticipated in 2025 or 2026.
- **Interstate Occupational Therapy Compact:** In 2024, legislation was passed authorizing Minnesota to join this compact. Licensed Occupational Therapists regulated by the Board of Occupational Therapy will be eligible to apply when the compact begins accepting applications, anticipated in 2025 or 2026.
- **Interstate Dental and Dental Hygienist Compact:** In 2024, legislation was passed authorizing Minnesota to join this compact. Licensed Dentists and Dental Hygienists regulated by the Board of Dentistry will be eligible to apply when the compact begins accepting applications, anticipated in 2026 or 2027.
- **Interstate Social Work Compact:** In 2024, legislation was passed authorizing Minnesota to join this compact. Licensed Independent Clinical Social Workers, Licensed Independent Social Workers, Licensed Graduate Social Workers, and Licensed Social Workers regulated by the Board of Social Work will be eligible to apply when the compact begins accepting applications, anticipated in 2026 or 2027.
- **Interstate Physician Assistant Compact:** In 2024, legislation was passed authorizing Minnesota to join this compact. Licensed Physician Assistants regulated by the Board of Medical Practice will be eligible to apply when the compact begins accepting applications, anticipated in 2026 or 2027.
- **Physical Therapy Compact:** In 2024, legislation was passed authorizing Minnesota to join this compact. However, due to language changes made by the Legislature related to liability immunity for PT Compact Commission employees, the Commission rejected Minnesota's eligibility for the compact.
- **Guest Licensure for Marriage and Family Therapy:** The Board of Marriage and Family Therapy introduced and passed legislation for a new guest license, allowing out-of-state practitioners to treat patients in Minnesota for up to five months annually.
- **Social Work Provisional License Expansion:** The Board of Social Work passed legislation broadening access to the Provisional License. Prior to October 1, 2024, eligibility for provisional licensure was restricted to applicants born outside the United States, whose first language was not English, and who had attempted but not passed the national exam. The amended statute expands provisional license eligibility to all applicants and no longer requires an applicant to attempt the national exam.

### **New and Potentially New Regulated Persons**

**Veterinary Technician Licensure:** After being proposed for at least two decades, legislation establishing a Veterinary Technician license was passed following a three-year informational campaign led by the Minnesota Veterinary Medical Association and the Minnesota Association of Veterinary Technicians, with support from the Board. The legislation authorizes the Board to establish licensure and related practice requirements for Licensed Veterinary Technicians (LVTs).

The rules will become effective on July 1, 2026, when applications will open. To qualify as an LVT, individuals must graduate from a program accredited by the AVMA Committee on Veterinary Technology Education and Activities (CVTEA), pass the Veterinary Technician National Examination (VTNE), and complete the Minnesota Veterinary Technician Jurisprudence Examination.

Additionally, a provision allows individuals who do not meet these criteria—but have worked as veterinary technicians for approximately 2.5 years full-time within the last five years—to apply for LVT licensure by July 1, 2031.

**Behavior Analyst Licensure:** Several boards collaborated on a Council of Health Boards study regarding licensure for Behavior Analysts, culminating in a March 2020 report recommending that the Board of Psychology regulate and license Behavior Analysts. Legislation was initially introduced in 2021 but did not advance. Reintroduced in 2023, the bill was passed into law in 2024. The Board began accepting applications for licensure in September 2024.

**Licensure for International Medical Graduates (IMGs):** In 2024, a legislative proposal was introduced to create a pathway for licensing certain International Medical Graduates. Under current Minnesota law, IMGs must complete at least one year of graduate clinical medical training in an accredited program, typically a U.S. residency, which many IMGs are unable to secure.

The proposed legislation sought to establish a limited license for IMGs who have “performed the duties of a physician” in another country for at least five years among other requirements. The bill failed to pass in 2024 and it is anticipated that it will be brought forward in a future session.

**Certified Midwife Licensure:** In 2024, a bill was introduced that provide non-nurses a pathway to licensure as a Certified Midwife. The bill would allow those with a bachelor’s degree in a non-nursing field to complete specified academic pre-requisites prior to enrolling in an educational program to train to become a certified midwife. Legislation is anticipated to be reintroduced in a future session.

**Others:** Other professions considering a move to licensure within the HLB structure include art therapists, music therapists, massage therapists and Asian bodywork therapists.

### **Legislative Initiatives and Challenges**

**Expanded Pharmacist Role in Vaccination and Changes to Prescription Label Accessibility:** In response to the COVID-19 pandemic, the 2024 legislature passed a provision allowing licensed pharmacists to initiate, order, and administer “influenza and COVID-19 or SARS-CoV-2” to children three years or older and initiate, order, and administer other approved vaccines to children six years or older. Under certain circumstances, the licensed pharmacist may delegate these functions to a pharmacy technician or intern.

Additionally, effective January 1, 2026, statute will allow licensed pharmacists to prescribe, dispense, and administer drugs for preventing the acquisition of human immunodeficiency virus and to order, conduct, and interpret laboratory tests necessary for preventing the acquisition of HIV.

The legislature also addressed prescription labeling in 2024, requiring pharmacies to provide audible or braille labels upon request. This legislation, effective January 1, 2026, also requires a survey to identify pharmacies that currently offer accessible labels.

Finally, the legislature passed a provision that requires the Board of Pharmacy to engage in rulemaking to allow specific changes to prescription labels.

**Physician Wellness Program:** In the 2024 session, legislation passed and went into effect August 1, 2024 to support clinicians' well-being and offer resources for career fatigue, wellness, and burnout. The program, SafeHaven, runs independently from the State's Health Professional Services Program and will serve as an additional resource to physicians experiencing stressors from work.

**Expanded Scope for Optometrists:** In 2023, the Minnesota Optometric Association introduced legislation to expand the scope of practice for optometrists in the state. It did not pass but future legislation is anticipated.

**Cannabis Management:** During the 2022 Session, legislation was passed legalizing tetrahydrocannabinol (THC) edible gummies as outlined in MN Stat. 151.72 (2022) within the Pharmacy Practice Act. With support from the Board, legislation was passed during the 2023 session removing the statute from the Pharmacy Practice Act and establishing the Office of Cannabis Management to oversee all cannabis products.

**Increasing Operational Costs:** In 2025, multiple Boards will be seeking increases in base appropriations and fee increases to cover all operating expenses. Operational costs have increased steadily with significant increases in information technology including cybersecurity, and workforce costs. The Boards are self-funded through revenue collected and do not receive general fund appropriations.

### **Health Licensing Boards Name Change**

At the end of the 2022 Legislative session, the Boards submitted a technical change request to the Revisors office to modify the overarching name, Health Related Licensing Boards, to Health Professionals Regulatory Boards. The new name better represents the broad scope of the Boards as regulatory entities ensuring protection of the public through not only licensing but regulation of the licensed professionals as well. The name change bill was not reintroduced in the 2023-2024 biennium, but future legislation related to this technical change is expected.

### **Post-COVID Hybrid Environment**

While State office buildings re-opened to the public April 22, 2022, health threats from COVID variants have continued to warrant caution. The HLBs have successfully integrated tele-working, virtual meetings, and other workflow processes to meet the needs of constituents, board members and employees.

## BOARD OF BEHAVIORAL HEALTH AND THERAPY

**The mission of the Board of Behavioral Health and Therapy is to protect the public through effective licensure and enforcement of the statutes and rules governing its licensees to ensure a standard of competent and ethical practice.**

### **Report of the Executive Director**

**July 1, 2022 – June 30, 2024**

The Board of Behavioral Health and Therapy exists to regulate the practices of alcohol and drug counseling, professional counseling, and professional clinical counseling in the State of Minnesota. Regulation of these professions is necessary to protect the health, safety, and welfare of Minnesota citizens when they receive mental health and substance use disorder counseling services. The Board has 13 members appointed by the Governor: 5 Licensed Alcohol and Drug Counselors (LADCs), 5 Licensed Professional Counselors/Licensed Professional Clinical Counselors (LPC/LPCCs), and 3 public members. The full Board convenes 4 times per year and conducts special board meetings when necessary. Several smaller committees of the Board meet regularly throughout the year, including the Board's Complaint Resolution Committees; Legislative Committee; Application and Licensure Committee; and Diversity, Equity, and Inclusion Committee.

In 2019, the Board's Policy and Rules Committee initiated the rule writing process to update the rules that govern professional counseling practice (Minnesota Rules Chapter 2150). The Board sought to revise its rules to incorporate LPCCs, make technical changes that reflect the Board's processes and procedures, and to expand opportunities for coursework and continuing education for licensees. The rules were adopted on February 10, 2023, and effective on April 10, 2023.

During the 2024 session, legislation passed establishing an interstate licensure compact for licensed professional counselors. The Counseling Compact ("Compact") allows professional counselors to apply for a privilege to practice in any state that is a member of the Compact. The Counseling Compact will improve access to mental health services by allowing more professional counselors to provide services to Minnesota residents through telehealth, will ensure continuity of care when licensees or clients relocate to other states permanently or temporarily, and will make it easier for military personnel and their family members to practice professional counseling in Minnesota. The Counseling Compact hopes to begin issuing privileges to practice in 2025.

The Board is currently in the process of updating its website and paper forms to make them easier to understand and accessible. The Board is also working to expand the services that can be completed online (initial applications, continuing education applications, etc.) which will improve access and make these streamline these processes for licensees, applicants, and the public.

Each year, the Board's total number of licensees increases. Between June 30, 2014, and June 30, 2024, the number of regulated persons more than doubled, going from approximately 4,000 licensees to approximately 9,400 licensees. In turn, the number of applications, complaints, and general inquiries to the Board continues to increase.

Samantha Strehlo, Executive Director  
Board of Behavioral Health and Therapy  
Telephone: 651.201.2758  
Email address: [samantha.strehlo@state.mn.us](mailto:samantha.strehlo@state.mn.us)

**BOARD MEMBERS SERVING DURING THE PERIOD 7/1/2022 – 6/30/2024**

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration
Bharati Acharya	Minneapolis	LPCC Professional Member	5/6/2020	5/29/2024	1/3/2028
Christopher Anderson	Elbow Lake	LPCC Professional Member	4/5/2023	NA	1/4/2027
Randy Anderson	Golden Valley	LADC Professional Member	4/5/2023	NA	1/4/2027
Jacqueline Bluem	Lakeville	LADC Professional Member	7/1/2018	4/5/2023	1/4/2027
Sandra Clark	Andover	LPCC Professional Member	5/29/2024	NA	1/4/2027
Marlae Cox-Kolek	Mankato	LADC Professional Member	3/16/2009	12/1/2019	4/4/2023
Derrick Crim	Brooklyn Park	LADC Professional Member	4/16/2018	6/22/2022	1/5/2026
Rachel Dame	Minneapolis	Public Member	7/6/2021	NA	2/17/2023
Amy Dols	Minneapolis	LPCC Professional Member	5/6/2020	2/3/2021	1/6/2025
Sarah Sirianni Driever	Minneapolis	Public Member	5/29/2024	NA	1/6/2025
Dean Gilbertson	Mankato	LADC Professional Member	2/3/2021	NA	1/6/2025
Corey Harland	New Brighton	Public Member	1/5/2021	6/5/2022	1/5/2026
Jae Hyun Shim	Minneapolis	Public Member	6/29/2016	5/6/2020	2/14/2023
Roy Kammer	Kasota	LADC Professional Member	4/16/2018	5/29/2024	1/2/2028
Rebecca Lund	St. Louis Park	LPCC Professional Member	10/4/2014	12/1/2019	3/2/2023
Landyn Prescott-Miles	Royalton	LPCC Professional Member	6/5/2022	NA	1/5/2026
Randy Stilday	Red Lake	Public Member	4/5/2023	1/17/2024	1/3/2028
Marjorie (DeDe) Van Slyke	St. Louis Park	LPCC Professional Member	6/30/2011	4/5/2023	5/8/2023

**Board Staff and Office Location**

1 Executive Director  
 1 Office Manager  
 1 LADC Program Administrator  
 1 LADC Administrative Specialist  
 1 LPC/LPCC Program Administrator  
 1 LPC/LPCC Administrative Specialist  
 1 Complaints and Compliance Director  
 1 Student Worker

Minnesota Board of Behavioral Health and Therapy  
 Randolph Square Building  
 335 Randolph Avenue, Suite 290  
 St. Paul, MN 55102  
 Phone: 651.201.2756  
 FAX: 651.797.1374  
 Email: [bbht.board@state.mn.us](mailto:bbht.board@state.mn.us)  
 Website: <http://mn.gov/boards/behavioral-health/>

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. § 214.07, SUBD. 1B(1)

Total number of persons licensed or registered as of June 30, 2024: 9,443

### Number and Type of Credentials Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Licensed Alcohol and Drug Counselor (LADC)	4436	3915	3595	3484	2990	2647
Temporary Permit (ADC Temp)	290	285	268	229	184	185
Licensed Professional Counselor (LPC)	564	479	440	511	463	480
Licensed Professional Clinical Counselor (LPCC)	4153	3108	2210	1753	1177	755
<b>TOTAL</b>	<b>9443</b>	<b>7787</b>	<b>6513</b>	<b>5977</b>	<b>4814</b>	<b>4067</b>

### Historical Renewal Data by Biennium

#### July 1, 2022 – June 30, 2024

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Licensed Alcohol and Drug Counselor (LADC)	662	3830	3536 (92%)
Temporary Permit (ADC Temp)	280	410	387 (94%)
Licensed Professional Counselor (LPC)	300	875	817(93%)
Licensed Professional Clinical Counselor (LPCC)	1072	6796	6615(97%)
<b>TOTAL</b>	<b>2314</b>	<b>11911</b>	<b>11355 (95%)</b>

#### July 1, 2020 – June 30, 2022

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Licensed Alcohol and Drug Counselor (LADC)	666	4118	3183 (77%)
Temporary Permit (ADC Temp)	279	657	329 (50%)
Licensed Professional Counselor (LPC)	282	1086	752 (70%)
Licensed Professional Clinical Counselor (LPCC)	873	5918	4811 (81%)
<b>TOTAL</b>	<b>2100</b>	<b>11779</b>	<b>9075 (77%)</b>

#### July 1, 2018 – June 30, 2020

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Licensed Alcohol and Drug Counselor (LADC)	589	3166	2847 (90%)
Temporary Permit (ADC Temp)	239	327	257 (79%)
Licensed Professional Counselor (LPC)	256	851	765 (90%)
Licensed Professional Clinical Counselor (LPCC)	687	3739	3380 (90%)
<b>TOTAL</b>	<b>1771</b>	<b>8083</b>	<b>7249 (90%)</b>



**July 1, 2016 – June 30, 2018**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Licensed Alcohol and Drug Counselor (LADC)	643	2854	2437 (85.4%)
Temporary Permit (ADC Temp)	237	268	200 (74.6%)
Licensed Professional Counselor (LPC)	302	818	729 (89.1%)
Licensed Professional Clinical Counselor (LPCC)	584	2675	2423 (93.9%)
TOTAL	1766	6615	5789 (87.5%)

**July 1, 2014 – June 30, 2016**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Licensed Alcohol and Drug Counselor (LADC)	644	2460	Not Available*
Temporary Permit (ADC Temp)	198	213	Not Available*
Licensed Professional Counselor (LPC)	349	768	Not Available*
Licensed Professional Clinical Counselor (LPCC)	458	1766	Not Available*
TOTAL	1649	5207	Not Available*

\*Database online renewal report not functioning during this biennium.

**July 1, 2012 – June 30, 2014**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Licensed Alcohol and Drug Counselor (LADC)	533	2171	Not Available*
Temporary Permit (ADC Temp)	261	177	Not Available*
Licensed Professional Counselor (LPC)	304	770	Not Available*
Licensed Professional Clinical Counselor (LPCC)	302	1074	Not Available*
TOTAL	1400	4192	Not Available*

\*Database online renewal report not functioning during this biennium.

## COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B (2), (3)

### Complaints Received and Closed by Biennium

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	407	580
July 1, 2020 – June 30, 2022	378	252
July 1, 2018 – June 30, 2020	368	304
July 1, 2016 – June 30, 2018	359	127
July 1, 2014 – June 30, 2016	255	215
July 1, 2012 – June 30, 2014	210	248

### Number of and Age of Complaints Open at the End of the Period

<b>Total Number of Complaints Open as of June 30, 2024</b>	<b>199</b>
Complaints open less than one year as of June 30, 2024	103
Complaints open greater than one year as of June 30, 2024	96

Complaints may be open for more than one year for any number of reasons, including the complexity of the issues to resolve, the necessity for extensive investigation by the Attorney General's Office, and contested case proceedings at the Office of Administrative Hearings.

### **Types of Complaints Received by Biennium**

Basis for complaints*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020
Misrepresentation of Credential	11	10	8
Practice without a License	11	6	10
Practice After License Expired	4	3	5
Mental/Physical Illness	27	17	6
Substance Use	65	42	56
Discipline in Other Jurisdiction	9	2	6
Violated Board Order	6	1	6
Non-compliance with Board Order	3	0	1
Recordkeeping	32	16	16
Fraudulent Billing	12	19	7
Sexual Conduct	56	68	54
Boundaries Issues	66	53	43
Criminal Charges/Conviction	35	19	21
Failure to Report Charges/Convictions	0	1	1
Unprofessional Conduct	229	153	198
Failure to Maintain Confidentiality	31	19	23
Fraud in Licensure Process	0	1	1
Disregard for Health, Welfare, and Safety	0	0	2
Competence	24	21	24
Aiding/Abetting Unlicensed Practice	0	4	1
Misrepresentation of Facts on Application	2	1	0
Failure to Make Mandatory Report	0	2	1
Failure to Cooperate with Board Investigation	0	2	0

\*Some complaints may allege more than one basis.

## **RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)**

### **Total Receipts and Disbursements by Biennium**

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$4,048,418	\$3,004,754
July 1, 2020 – June 30, 2022	\$3,401,980	\$1,433,997
July 1, 2018 – June 30, 2020	\$2,561,554	\$2,149,366
July 1, 2016 – June 30, 2018	\$2,408,944	\$1,501,061
July 1, 2014 – June 30, 2016	\$1,970,876	\$1,298,503
July 1, 2012 – June 30, 2014	\$1,697,100	\$907,365

**Fees by Type**

<b>LADC Fees</b>	<b>Fee</b>
LADC Application for Licensure Fee	\$295
LADC Biennial Renewal Fee (Active)	\$295
LADC Biennial Renewal Fee (Inactive)	\$150
LADC Biennial Renewal Active Late Fee	\$74
LADC Biennial Renewal Inactive Late Fee	\$37
Temporary Permit Application Fee	\$100
Temporary Permit Annual Renewal Fee	\$150
Temporary Permit Annual Renewal Late Fee	\$37
License Verification Fee	\$25
CE Sponsor Application Fee	\$60
Board Order Copy Fee	\$10
Duplicate Certificate/License Fee	\$25
Supervisor Application Fee	\$30

<b>LPC and LPCC Fees</b>	<b>Fee</b>
LPC and LPCC License Application Fee	\$150
LPC and LPCC Initial License Fee	\$250
Temporary License for Members of the Military	\$250
LPC and LPCC Annual Renewal Fee (Active)	\$250
LPC and LPCC Annual Renewal Fee (Inactive)	\$125
LPC/LPCC Renewal Late Fee	\$100 per month or portion thereof
Board Order Copy Fee	\$10
License Verification Fee	\$25
Duplicate Certificate/License Fee	\$25
CE Sponsor Application Fee	\$60
Supervisor Application Fee	\$30
Professional Firm Renewal Fee	\$25
Initial Registration Fee	\$50
Annual Registration Renewal Fee	\$25

## BOARD OF CHIROPRACTIC EXAMINERS

**The mission of the Minnesota Board of Chiropractic Examiners (MBCE) is to protect the public through effective licensure and enforcement of the statutes and rules governing the practice of chiropractic to ensure a standard of competent and ethical practice in the profession.**

### Report of the Executive Director

**July 1, 2022 – June 30, 2024**

The Minnesota Board of Chiropractic Examiners (MBCE) was established by legislative act on March 13, 1919. Minnesota Statutes sections 148.01-148.108 and Minnesota Rules Chapter 2500 give the board authority to regulate, license by examination and renewal, and investigate complaints.

### Licensing/Credentialing Services

The purpose of regulation through licensing is to set and enforce standards of competence and ethical practice and to ensure that persons licensed as Doctors of Chiropractic meet educational, examination, and continuing education standards. Staff process applications, verify compliance with statutory requirements, provide assistance and information to a variety of customers, and work in collaboration with other agencies at the state, federal, and national levels.

To meet these functions, the MBCE operates under five key service strategies:

- maintain an integrated database of licensee information, registrations, discipline, and complaints;
- publish information on the web, including licensure data, disciplinary orders, and rulemaking efforts;
- conduct regular board meetings where citizens may have input into the review of operations and rulemaking efforts;
- respond to public requests for information on chiropractors, continuing education sponsors, and licensee's status; and,
- manage funds soundly.

The Board accomplishes its core public safety and regulatory mission of Doctors of Chiropractic by:

- ensuring minimum entry-level competency through primary source verification of education and examination for initial licensure as a Doctor of Chiropractic and administering requirements and processes for renewal of licensure;
- enforcing standards of ethical practice and responding to inquiries, complaints and or reports regarding applicants or licensees;
- investigating complaints of alleged violations of statutes, holding educational and disciplinary conferences, and taking legal action when appropriate against licensees who are in violation of statutory standards of practice or who may otherwise pose a harm to the public as a result of improper or unethical practice;
- approving continuing education providers and auditing licensees' continuing education compliance; and,
- providing information about licensure and standards of practice through professional education outreach efforts, the Board's website, online license verification services, and telephone, mail, or email inquiry.

The Board provides core public safety services through the regulatory oversight of Doctors of Chiropractic, as noted in the strategies listed above, to ensure both high standards of chiropractic practice and excellent customer service. The Board provides services to the general public, consumers of chiropractic services, applicants and licensees, students and faculty in chiropractic academic programs, other state and local agencies, state and national professional chiropractic associations, and the national testing organization as well as the Federation of Chiropractic Licensing Boards.

#### Discipline/Complaint Resolution Services

Staff, Board Members, and the Office of the Attorney General work collaboratively to review, investigate, and take action, as appropriate, in alleged violations against licensed Doctors of Chiropractic. When a licensee is determined to have engaged in conduct that is a violation of the statutes or rules the Board is empowered to enforce, an appearance before Board Members may occur. Licensees may enter into an agreement for corrective action with the Board's complaint panel or may become subject to disciplinary action, with such final action determined by the full Board. Either of these two remedies is public once completed. In addition, staff provides informational services to a variety of customers regarding the Board's statutory requirements and standards of practice, including how to file a complaint and the complaint resolution process. The Board also works with the Health Professionals Services Program (HPSP), the state's diversion program for regulated professionals who are impaired, as an additional method to ensure public protection.

#### Online Services

The Board maintains a robust website that includes the following: information on Board structure, meetings, and policies; licensing information, application forms, and online applications including renewals for nearly all licenses/registrations; information on continuing education programs and sponsors; access to specific statutes and rules directly impacting the profession; information on current emerging issues impacting the profession; information on access to the HPSP; and links to other related sites. The Board renews in excess of 5000 licenses and registrations every fiscal year. Since 2022, the Board has implemented 100% online renewals and is nearing 100% online new applications.

#### Key Activity Goals and Measures

The MBCE works to meet the Minnesota milestone of access to government information 24x7x365 through its self-service website. The MBCE works to protect the public from impaired or unethical practitioners by prompt investigation of complaints and resolution of disciplinary matters through educational conferences, corrective action agreements, board orders and/or contested case proceedings. The MBCE collaborates with other licensing boards and state agencies to create an efficient state government.

Ridge M. Pidde, DC  
Executive Director  
Board of Chiropractic Examiners  
651-201-2850  
[Ridge.Pidde@state.mn.us](mailto:Ridge.Pidde@state.mn.us)

## GENERAL INFORMATION – MINN. STAT. § 214.07, SUBD. 1B(5)

### Board Members Serving During the Period 7/1/2022 – 6/30/2024

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Robert Daschner, DC	Faribault	Professional Member #1	4/22/2008	6/30/2012 6/27/2016 2/3/2021	1/6/2025
Derek Doty, DC	Shoreview	Professional Member #2	7/2/2019	5/3/2023	1/4/2027
Ridge Pidde, DC	Bloomington	Professional Member #3	9/13/2015	6/27/2016 6/29/2020	9/3/2022
Noel Fredericksen, DC	Forest Lake	Professional Member #3	5/3/2023	5/22/2024	1/3/2028
Richard Ottomeyer, DC	Forest Lake	Professional Member #4	2/16/2022	NA	1/5/2026
Nicole Zaret, DC	Golden Valley	Professional Member #5	6/29/2020	NA	2/21/2024
Cody Rodewald, DC	Lakeville	Professional Member #5	5/22/2024	NA	1/3/2028
Kim Hill	Woodbury	Public Member #1	7/2/2019	5/3/2023	1/4/2027
Nestor Riano	Roseville	Public Member #2	6/20/2015	7/2/2019	5/3/2023
Mary Syfax Noble	Shoreview	Public Member #2	5/3/2023	NA	1/4/2027

### Board Staff and Office Location

- 1 Executive Director
- 1 Compliance Specialist
- 1 Administrative Specialist / Office Manager
- 1 Licensing Coordinator
- 1 Continuing Education Coordinator
- 1 General Support
- 1 Long-term Temporary Position (employed 2022-2023)

Minnesota Board of Chiropractic Examiners  
 Randolph Square Building  
 335 Randolph Avenue, Suite 280  
 St. Paul, MN 55102  
 Phone: 651-201-2850  
 Email: [chiropractic.board@state.mn.us](mailto:chiropractic.board@state.mn.us)  
 Website: <https://mn.gov/boards/chiropractic-examiners>

## CREDENTIALS ISSUED OR RENEWED – MINN/ STAT/ § 214/07, SUBD/ 1B(1)

Total number of persons licensed or registered as of June 30, 2024: **5103**

### Number and Type of Credentials Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Doctor of Chiropractic (DC)	3339	3388	3179	3286	3182	3069
Acupuncture Registration	690	667	667	658	649	668
Animal Chiropractic Registration	62	55	48	42	39	33
Independent Examiner Registration	32	38	41	45	48	51
Professional Firm Registration	950	940	966	938	936	901
Graduate Preceptor Registration	30	27	24	18	16	15
<b>TOTAL</b>	<b>5103</b>	<b>5115</b>	<b>4925</b>	<b>4969</b>	<b>4870</b>	<b>4737</b>

### Historical Renewal Data by Biennium

#### July 1, 2022 – June 30, 2024

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Doctor of Chiropractic (DC)	252	6548	6545 (99%)
Acupuncture Registration	44	1326	1326 (100%)
Animal Chiropractic Registration	9	116	116 (100%)
Independent Examiner Registration	2	67	67 (100%)
Professional Firm Registration	89	1880	1873 (99%)
Graduate Preceptor Registration	NA	NA	NA
<b>TOTAL</b>	<b>396</b>	<b>9943</b>	<b>9927 (99%)</b>

#### July 1, 2020 – June 30, 2022

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Doctor of Chiropractic (DC)	253	6637	6570 (99%)
Acupuncture Registration	43	1331	1331 (100%)
Animal Chiropractic Registration	13	103	97 (94%)
Independent Examiner Registration	2	75	75 (100%)
Professional Firm Registration	69	1885	1810 (96%)
Graduate Preceptor Registration	24	NA	NA
<b>TOTAL</b>	<b>404</b>	<b>10031</b>	<b>9883 (98/5%)</b>

**July 1, 2018 – June 30, 2020**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Doctor of Chiropractic (DC)	229	6496	6308 (97%)
Acupuncture Registration	32	1331	1289 (97%)
Animal Chiropractic Registration	5	87	87 (100%)
Independent Examiner Registration	2	73	68 (93%)
Professional Firm Registration	95	1865	1827 (98%)
Graduate Preceptor Registration	27	NA	NA
<b>TOTAL</b>	<b>390</b>	<b>9190</b>	<b>8941 (97%)</b>

**July 1, 2016 – June 30, 2018**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Doctor of Chiropractic (DC)	281	6421	6096 (95%)
Acupuncture Registration	35	1319	1259 (95%)
Animal Chiropractic Registration	7	85	84 (99%)
Independent Examiner Registration	10	80	76 (95%)
Professional Firm Registration	96	1847	1776 (96%)
Graduate Preceptor Registration	37	NA	NA
<b>TOTAL</b>	<b>466</b>	<b>9752</b>	<b>9291 (95%)</b>

**July 1, 2014 – June 30, 2016**

Type of License/Credential	Number of New Licenses	Number of New Licenses	Number and Percent Renewed Online
Doctor of Chiropractic (DC)	287	6193	5818 (94%)
Acupuncture Registration	38	1315	1243 (95%)
Animal Chiropractic Registration	8	72	70 (97%)
Independent Examiner Registration	11	92	88 (96%)
Professional Firm Registration	143	1814	1712 (94%)
Graduate Preceptor Registration	41	NA	NA
<b>TOTAL</b>	<b>528</b>	<b>9486</b>	<b>8931 (94%)</b>

**July 1, 2012 – June 30, 2014**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Doctor of Chiropractic (DC)	259	5887	5254 (89%)
Acupuncture Registration	33	1316	1194 (91%)
Animal Chiropractic Registration	10	52	NA
Independent Examiner Registration	9	103	90 (87%)
Professional Firm Registration	237	1512	1387 (92%)
Graduate Preceptor Registration	26	NA	NA
<b>TOTAL</b>	<b>574</b>	<b>8870</b>	<b>7925 (89%)</b>



## COMPLAINT ACTIVITY – MINN/ STAT/ §214/07, SUBDS/ 1B(2), (3)

### Complaints Received and Closed by Biennium

Biennium	Total Number of Complaints Received	Open from Prior Biennium	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	175	0	155
July 1, 2020 – June 30, 2022	152	41	180
July 1, 2018 – June 30, 2020	269	not tracked	237
July 1, 2016 – June 30, 2018	248	not tracked	239
July 1, 2014 – June 30, 2016	289	not tracked	309
July 1, 2012 – June 30, 2014	402	not tracked	362

### Number of and Age of Complaints Open at the End of the Period

<b>Total Number of Complaints Open as of June 30, 2024</b>	<b>23</b>
Complaints open less than one year as of June 30, 2024	21
Complaints open greater than one year as of June 30, 2024	2

With regard to complaints more than one year old, the MBCE had several cases proceeding to contested case hearing, some of which are still pending at this time. The MBCE has other cases pending that will likely be contested. In several cases, the allegations and number of patients involved required an extensive review of multiple patient files. The Board has also had several cases referred to the Attorney General's Office for investigation, which, due to the complexity of the allegations, took many months to complete and some are still under investigation.

### Types of Complaints Received by Biennium

Basis for complaints*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020
Actions in Other Jurisdiction	3	5	8
Acupuncture Violations	2	0	1
Advertising	25	5	14
Animal Chiropractic	1	4	0
Application	37	51	50
Billing	17	14	29
Chemical Dependency	1	11	13
Conviction / Crime	7	9	2
Exploiting Patient for Financial Gain	11	1	6
Fee Splitting	2	0	2
Impairment Mental / Physical / Chemical	42	8	11
Independent Examiner Registration	0	0	2
Malpractice	1	1	1
Miscellaneous / Other	27	9	5
Petitions	0	5	7
Practicing Without a License	5	4	13
Professional Firms Violation	3	0	2
Recordkeeping - False / Inadequate / etc.	51	12	17
Unprofessional Conduct (UC)	121	79	76
Violation of a Board Order	7	3	11

\*Some complaints may allege more than one basis.

Due to the number and variation in types of unprofessional conduct, these complaints are further broken down in the table below.

Breakdown of Unprofessional Conduct (UC) complaints*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020
Advertising No-Out-Of-Pocket Expenses	2	4	11
Dishonest / Threatening / Misleading Fee	14	3	2
Fraud	5	5	6
Gross Ignorance / Incompetence	27	32	15
Sexual Misconduct	26	21	25
Unconscionable Fees / Services Not Rendered	9	2	3
Unethical, Deceptive	35	8	8
Unnecessary Services	3	4	6
Total	121	79	76

\*Some complaints may allege more than one basis.

## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN/ STAT §214/07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$1,633,549.75	\$1,780,602.46
July 1, 2020 – June 30, 2022	\$1,630,207.75	\$1,159,051.80
July 1, 2018 – June 30, 2020	\$1,633,229.14	\$859,640.79
July 1, 2016 – June 30, 2018	\$1,608,683.52	\$1,528,267.16
July 1, 2014 – June 30, 2016	*\$1,600,291.48	\$1,349,570.89
July 1, 2012 – June 30, 2014	*\$1,760,987.96	\$1,312,419.76

\*Does not include 10% e-licensing surcharge collected from licensees but paid to MN.IT or fees for credit card transactions collected in part from licensees but paid to US Bank.

**Fees by Type**

Type of Fee	Fee
Acupuncture Initial Application	\$100
Acupuncture Renewal – Active	\$50
Acupuncture Renewal – Inactive	\$25
Acupuncture Reinstatement – Active	\$100
Acupuncture Reinstatement – Inactive	\$50
Animal Chiropractic Initial Application	\$125
Animal Chiropractic Renewal – Active	\$75
Animal Chiropractic Renewal – Inactive	\$25
Civil Penalty	Up to \$10,000 per violation
Criminal Background Check	\$33.25
Copies	\$0.25 per page
Continuing Education Annual Sponsorship	\$500
Continuing Education Audit Penalty	Up to \$900 per failure
Continuing Education Individual Sponsorship	\$100
Doctor of Chiropractic Initial Application	\$250
Doctor of Chiropractic Renewal – Active	\$200
Doctor of Chiropractic Renewal – Inactive	\$150
Doctor of Chiropractic Renewal – Late Penalty	\$150 per month up to \$900
Doctor of Chiropractic Reinstatement – Inactive	\$100
Doctor of Chiropractic Reinstatement – Voluntarily Retired	\$100
Doctor of Chiropractic Reinstatement – Prior Year Renewal	\$200 per year
Doctor of Chiropractic Reinstatement – Prior Year Penalty	\$150 per month up to \$900
Duplicate License	\$10
Graduate Preceptor Initial Application	\$100
Independent Examiner Initial Application	\$150
Independent Examiner Renewal	\$100
Labels (partial or complete)	\$15 or \$150
License Verification	\$10
Lists (partial or complete)	\$10 or \$100
NSF Service Charge	\$25
Professional Firm Initial Application	\$100
Professional Firm Renewal	\$25
Professional Firm Renewal – Late Penalty	\$5 per month
Professional Firm Reinstatement – Prior Year Penalty	\$5 per month

## BOARD OF DENTISTRY

**The mission of the Minnesota Board of Dentistry is to promote and protect public health and safety; and ensure that every licensed dental professional practicing in the state meets the requirements for safe, competent and ethical practice.**

### Report of the Executive Director

**July 1, 2022 – June 30, 2024**

We are proud to announce more “firsts” for the Minnesota Board of Dentistry. We have worked with legislators to have the Dentist and Dental Hygienist Compact enacted in Minnesota, making us one of the first states to enact the compact and allow us to have an active role in the development of the DDH Compact Commission. The compact increases collaboration between states, increases access to more providers while preserving qualifications and standards, reduces administrative duplicity, retains state jurisdiction while expanding cooperation on investigations, and enhances public safety with shared data systems. The goal is to begin issuing compact privileges in early 2026.

We also completed a rulemaking project that includes provisions on the administration of local anesthesia by licensed dental assistants that obtain additional training and certification. We are the first state in the nation to develop the training criteria, testing, and certification process for dental assistants that choose to pursue this new delegated duty in practice.

We continue to improve our license by credential pathways for dentists, dental hygienists, and dental assistants by incorporating a holistic approach to evaluation of competency that includes work experience, education, and third-party testing methods. We have also established a pathway for license by credential for dental therapists, as more states have enacted dental therapy legislation.

We have worked on several rule and legislative changes that align with our mission without creating unnecessary barriers to access to dental care in Minnesota. We have completed a rulemaking project that clarifies and promotes safety in our sedation and anesthesia requirements, including continuing education requirements for anesthesia certificate holders and pediatric anesthesia training and facility requirements. We have also made additions and clarifications regarding duties allowed for dental assistants and unlicensed dental assistants.

Last biennium, we implemented changes to a limited radiology registration for interested individuals that want to perform this duty in practice. This was met with enthusiasm in the dental community and has gained further traction this biennium. This position in a dental practice can add to clinical efficiency and provide expansion of access to care for patients, while maintaining a balanced level of safety and competency. We now have 172 limited radiology registrants (see historical data in table) and more candidates that continue to enroll in training. In addition, we have evaluated and approved additional training courses for dental radiology.

We are still working on implementation of a new database to manage applications, licensure, professional development, complaints, and discipline. We will be using a new system that can be supported on the local level by a specialized MNIT team. This will allow for a closer relationship with our IT team and better support for staff and other system users.

We have a robust social media presence to engage stakeholders with board activities and policy

considerations. We send routine newsletters to our subscriber list, which includes over 20,000 subscribers. We monitor all engagement with the board including phone stats, website, social media, and Gov Delivery campaigns. We truly believe that a well-informed licensee and stakeholder population allows for increased understanding and overall compliance, thus increasing patient health and safety.

We continue to challenge ourselves with evaluating process improvements to aid in the efficiency of our service delivery and continue to seek ways to improve internal controls. We continue to seek cost savings, when possible, to further perform our fiduciary duties in a responsible manner.

In the Service of Health,

Bridgett Anderson LDA, MBA  
Executive Director  
Minnesota Board of Dentistry  
612-548-2127  
[bridgett.anderson@state.mn.us](mailto:bridgett.anderson@state.mn.us)

**GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)****Board Members Serving During the Period 7/1/2022 – 6/30/2024**

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Ruth Dahl	Northfield	Public Member	July 2017	2020	June 2024
Hassan Ismail	Medina	Dentist	July 2018	2022	June 2026
Heidi Donnelly	Crosby	Dental Assistant	July 2018	2022	January 2026
P. (Angela) Rake	Elko	Dentist	January 2018	2021	January 2025
Terry Klampe	Rochester	Dentist	June 2019	NA	June 2023
Frederick Nolting	Rochester	Dentist	March 2023	NA	January 2027
Ashley Johnson	Brooklyn Park	Dentist	June 2020	June 2024	June 2028
Rainer Adarve	Rosemount	Dentist	June 2019	NA	June 2023
Peter Cannon	Stillwater	Dentist	March 2023	NA	January 2027
Connie Bye	Hugo	Public Member	June 2020	NA	June 2024
Linda Gustafson	Minnetonka	Public Member	June 2023	NA	January 2027
Trina Courtright	Isanti	Dental Hygienist	May 2022	NA	June 2024
Samuel Ankrah	Woodbury	Public Member	January 2024	NA	January 2028

**Board Staff and Office Location**

- 1 Executive Director
- 1 Office Manager
- 3 Administrative Assistants
- 1 Assistant Director, Practitioner Review
- 1 Legal Analyst
- 2 Investigators
- 1 Complaint Analyst, Practitioner Review
- 1 Assistant Director, Licensing and Credentialing
- 1 Licensing Analyst

Minnesota Board of Dentistry  
Randolph Square Building  
335 Randolph Avenue, Suite 250  
St. Paul, MN 55102  
Phone: 612-617-2250  
FAX: 651-797-1373  
Email: [dental.board@state.mn.us](mailto:dental.board@state.mn.us)  
Website: <http://mn.gov/boards/dentistry>

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)

Total number of persons licensed or registered as of June 30, 2024: 18,346

### Number and Type of Credentials Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Dentists	4,041	4,033	4,078	4,093	4,038	4,033
Hygienists	5,834	5,748	5,770	5,756	5,668	5,542
Dental Assistants	7,614	7,369	7,374	7,323	7,331	7,176
Specialty Dentists	157	124	109	99	79	46
Dental Therapists	149	130	113	89	63	39
Guest Dentists	10	13	15	21	26	50
Guest Dental Assistants	1	2	2	5	2	4
Guest Dental Hygienists	1	1	1	2	3	5
Resident Dentists	49	49	63	67	73	100
Resident Provider Dental Therapist	18	10	1	5	0	NA
Resident Provider Dental Hygienist	3	1	1	NA	NA	NA
Full Faculty Dentists	19	20	24	20	24	22
Limited Faculty Dentists	12	9	9	5	6	22
Limited Assistants	172	9	5	4	4	4
Limited General Dentist	4	2	2	4	2	5
Limited Radiology (Registrations)	172	4	NA	NA	NA	NA
Dental Lab (Registrations)	90	112	127	126	149	NA
<b>Total</b>	<b>18,346</b>	<b>17,636</b>	<b>17,694</b>	<b>17,624</b>	<b>17,468</b>	<b>17,048</b>

**Historical Renewal Data by Biennium**
**July 1, 2022 – June 30, 2024**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online*
Dentists	293	3,550	3,525 (99%)
Hygienists	333	5,271	5,222 (99%)
Dental Assistants	519	6,650	6,566 (99%)
Specialty Dentists	27	114	NA
Dental Therapists	17	117	117 (100%)
Resident Dentists	22	25	NA
Full Faculty Dentists	4	16	NA
Limited Faculty Dentists	1	21	NA
Limited Assistants	116	19	NA
Limited General Dentist	4	4	3 (75%)
Limited Radiology (Registrations)	168	4	4 (100%)
Dental Lab (Registrations)	8	82	81 (99%)
<b>TOTAL</b>	<b>1,344</b>	<b>15,869</b>	<b>15,514 (98%)</b>

**July 1, 2020 – June 30, 2022**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online*
Dentists	328	3,589	NA
Hygienists	419	5,218	NA
Dental Assistants	465	6,740	NA
Specialty Dentists	24	95	NA
Dental Therapists	35	98	NA
Resident Dentists	23	1	NA
Full Faculty Dentists	4	15	NA
Limited Faculty Dentists	2	7	NA
Limited Assistants	4	2	NA
Limited General Dentist	2	0	NA
Limited Radiology (Registrations)	4	0	NA
Dental Lab (Registrations)	16	109	NA
<b>TOTAL</b>	<b>1,322</b>	<b>15,874</b>	<b>99%*</b>

\* Out of every renewal, very few renewed via paper (1%)



**July 1, 2018 – June 30, 2020**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online*
Dentists	258	3,495	NA
Hygienists	300	5,106	NA
Dental Assistants	422	6,550	NA
Specialty Dentists	20	76	NA
Dental Therapists	15	61	NA
Resident Dentists	25	38	NA
Full Faculty Dentists	9	14	NA
Limited Faculty Dentists	4	8	NA
Limited Assistants	2	3	NA
Limited General Dentist	0	2	NA
Dental Lab (Registrations)	19	104	NA
<b>TOTAL</b>	<b>1,074</b>	<b>15,457</b>	<b>98%*</b>

\* Out of every renewal, only 365 licensees renewed by paper in this reporting period (2%).

**July 1, 2016 – June 30, 2018**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online*
Dentists	287	4,093	3,888 (95%)
Hygienists	389	5,217	5,008 (96%)
Dental Assistants	403	6,720	6,250 (93%)
Specialty Dentists	24	99	NA
Dental Therapists	21	91	85 (94%)
Guest Dentists	5	21	NA
Guest Dental Assistants	0	5	NA
Guest Dental Hygienists	0	2	NA
Resident Dentists	20	67	NA
Resident Provider Dental Therapist	5	5	NA
Full Faculty Dentists	2	20	NA
Limited Faculty Dentists	0	5	NA
Limited Assistants	0	4	NA
Limited General Dentist	0	4	NA
Dental Lab (Registrations)	0	126	126 (100%)
<b>TOTAL</b>	<b>1,156</b>	<b>16,479</b>	<b>16,121 (98%)</b>

**July 1, 2014 – June 30, 2016**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online*
Dentists	270	3,703	3,258 (88%)
Hygienists	406	5,188	4,664 (90%)
Dental Assistants	548	6,750	5,825 (86%)
Specialty Dentists	28	48	NA
Dental Therapists	23	37	34 (92%)
Guest Dentists	9	45	NA
Guest Dental Assistants	3	3	NA
Guest Dental Hygienists	1	5	NA
Resident Dentists	59	43	NA
Resident Provider Dental Therapist	NA	NA	NA
Full Faculty Dentists	7	18	NA
Limited Faculty Dentists	3	11	NA
Limited Assistants	0	4	NA
Limited General Dentist	2	1	NA
Dental Lab (Registrations)	NA	NA	NA
<b>TOTAL</b>	<b>1,362</b>	<b>15,856</b>	<b>14,128 (89%)</b>

**July 1, 2012 – June 30, 2014**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online*
Dentists	298	3,735	3,147 (84%)
Hygienists	453	5,089	4,506 (86%)
Dental Assistants	555	6,621	5,523 (83%)
Specialty Dentists	7	39	NA
Dental Therapists	25	14	0
Guest Dentists	8	42	NA
Guest Dental Assistants	3	1	NA
Guest Dental Hygienists	2	3	NA
Resident Dentists	66	34	NA
Resident Provider Dental Therapist	NA	NA	NA
Full Faculty Dentists	6	16	NA
Limited Faculty Dentists	9	13	NA
Limited Assistants	0	4	NA
Limited General Dentist	2	3	NA
Dental Lab (Registrations)	NA	NA	NA
<b>TOTAL</b>	<b>1,434</b>	<b>15,614</b>	<b>13,176 (84%)</b>

## COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B(2), (3)

### Complaints Received and Closed by Biennium

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	448	405*
July 1, 2020 – June 30, 2022	392	415
July 1, 2018 – June 30, 2020	534	486
July 1, 2016 – June 30, 2018	362	318
July 1, 2014 – June 30, 2016	515	382
July 1, 2012 – June 30, 2014	517	524

\* This number includes corrective actions and unconditional license actions taken during the period that “close” the open complaint matter.

### Number of and Age of Complaints Open at the End of the Period

<b>Number of Complaints Open as of June 30, 2024</b>	<b>63</b>
Complaints open less than one year as of June 30, 2024	54
Complaints open greater than one year as of June 30, 2024	9

### Types of Complaints Received by Biennium

Basis for complaints	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020
Action by another jurisdiction	2	0	0
Incompetency/unethical conduct (substandard care)	237	189	226
Unprofessional Conduct	127	103	109
Illness	2		0
Non-jurisdictional	NA	NA	NA
Medical Records	NA	NA	NA
Substance Use Disorder	5	5	Combined with prescribing
Prescribing	12	19	30
Sexual Misconduct	2	2	5
Other/Miscellaneous	61	74	164
<b>TOTAL</b>	<b>448</b>	<b>392</b>	<b>534</b>

## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$3,931,627	\$3,576,721
July 1, 2020 – June 30, 2022	\$3,875,461	\$3,219,488
July 1, 2018 – June 30, 2020	\$3,872,863	\$3,554,177
July 1, 2016 – June 30, 2018	\$3,954,747	\$3,082,545
July 1, 2014 – June 30, 2016	\$3,456,577	\$3,188,210
July 1, 2012 – June 30, 2014	\$3,112,539	\$3,144,060

**Fees by Type**

<b>Application Fees - Initial</b>	<b>Current Fee</b>	<b>Criminal Background Check Fee</b>	<b>Initial License Fee</b>	<b>Total</b>
Dentist	\$140	\$33.25	\$168.00	\$341.25
Dental Therapist	\$100	\$33.25	\$120.00	\$253.25
Dental Hygienist	\$55	\$33.25	\$60.00	\$148.55
Licensed Dental Assistant	\$55	\$33.25	\$36.00	\$124.25
Limited Dental Assistant	\$15	\$33.25	\$12.00	\$60.25
Full Faculty	\$140	\$33.25	\$168.00	\$341.25
Limited Faculty	\$140	\$33.25	NA	\$173.25
Resident Dentist	\$55	\$33.25	NA	\$88.25
Limited General Dentist	\$140	\$33.25	\$155.00	\$328.25
Resident Provider Dental Therapist	\$55	\$33.25	NA	\$88.25
Resident Provider Dental Hygienist	\$55	\$33.25	NA	\$88.25
Guest Dentist/ Hygienist/Assistant	\$50	\$33.25	NA	\$83.25

<b>Licensure by Credential Fees</b>	<b>Current Fee</b>	<b>Criminal Background Check Fee</b>	<b>Initial License Fee</b>	<b>Total</b>
Dentist	\$725	\$33.25	\$168.00	\$926.25
Specialist	\$725	\$33.25	\$168.00	\$926.25
Hygienist	\$175	\$33.25	\$60.00	\$268.25

<b>Reinstatement Fees</b>	<b>Current Fee</b>	<b>Criminal Background Check Fee</b>	<b>Biennial Renewal Fee</b>	<b>Total</b>
Dentist	\$140	\$33.25	\$425	\$598.25
Dental Therapist	\$85	\$33.25	\$200	\$318.25
Dental Hygienist	\$55	\$33.25	\$150	\$238.25
Licensed Dental Assistant	\$35	\$33.25	\$110	\$178.25

<b>Renewal Fees-Biennial</b>	<b>Current Fee</b>	<b>Late Fee = 25% of Renewal Fee</b>	<b>Total</b>
Dentist	\$425	\$106.25	\$531.25
Dental Therapist	\$200	\$50.00	\$250.00
Hygienist	\$150	\$37.50	\$187.50
Dental Assistant	\$110	\$27.50	\$137.50
Limited Dental Assistant	\$24	\$6.00	\$30.00
Full Faculty	\$425	\$106.25	\$531.25

<b>Renewal Fees-Annual</b>	<b>Current Fee</b>	<b>Late Fee = 50% of Renewal Fee</b>	<b>Total</b>
Limited Faculty	\$168	\$84.00	\$252.00
Resident Dentist	\$75	\$37.50	\$112.50
Limited General Dentist	\$155	\$77.50	\$232.50
Resident Provider Dental Therapist	\$75	\$37.50	\$112.50
Resident Provider Dental Hygienist	\$75	\$37.50	\$112.50
Guest Dentist/ Hygienist/Assistant	\$50	\$25.00	\$75.00

<b>Certification Fees – Initial Application</b>	<b>Current Fee</b>	<b>Total</b>
General anesthesia (GA)	\$325	\$325
Conscious sedation (CS)	\$325	\$325
Contracted sedation (CSS)	\$325	\$325
Advanced Dental Therapy	\$100	\$100

<b>Certification Fees – Biennial Renewal</b>	<b>Current Fee</b>	<b>Late Fee = 50% of Renewal Fee</b>	<b>Total</b>
General anesthesia (GA)	\$325	\$162.50	\$487.50
Conscious sedation (CS)	\$325	\$162.50	\$487.50
Contracted sedation (CSS)	\$325	\$162.50	\$487.50

<b>Corporation Fees</b>	<b>Current Fee</b>	<b>Late Fee</b>	<b>Total</b>
Initial	\$100	NA	\$100
Renewal (Annual)	\$25	\$15	\$40

<b>Dental Lab Fees</b>	<b>Current Fee</b>	<b>Total</b>
Initial	\$50	\$50
Renewal (Biennial)	\$50	\$50

<b>Miscellaneous Fees</b>	<b>Current Fee</b>
Duplicate License	\$35
Duplicate Certificate	\$10
License Verification (fee for paper verification, no fee for on-line verification) – <b>NOT for State Board Verifications, see Affidavits</b>	\$5
NSF Fee	\$20

## BOARD OF DIETETICS AND NUTRITION PRACTICE

**The mission of the Minnesota Board of Dietetics and Nutrition Practice is to promote public interest in receiving quality dietetic and nutrition services from competent licensed dietitians and nutritionists; protect the public by ensuring that all licensed dietitians and nutritionists meet the educational and practical requirements specified in law; and protect the public by setting standards for quality dietetic and nutrition services.**

### Report of the Executive Director

**July 1, 2022 – June 30, 2024**

Currently there are 2,477 licensed Dietitians and Nutritionists in Minnesota, an increase of 22 percent in just the past two years. We had 770 applicants in this biennium compared to 530 in the previous one, a 45 percent increase. We expect this trend to continue with the increased growth for services in dietitian and nutritionist demands across the State of Minnesota, especially in long-term care facilities, hospitals, schools and food service programs, and telehealth.

Although the number of licensees has increased significantly, complaints have not seen the same trend, pointing to an effective Complaint Review Process and educational component to licensure.

We are committed to the advancement of offering more and improved online services to licensees. In Fiscal Year 2024, we offered online license verifications with 100 percent completed online. Technological improvements continue to allow us to accommodate the increased workload with minimal staffing.

Board members continue to support policies that result in high quality, customer focused, efficient, and cost-effective services. They are to be commended for their exceptional dedication and time commitment required to serve on the Board. They are strongly committed to providing efficient and timely access to public data, license renewals and verifications. The Board continues to make its website increasingly interactive.

Ruth Grendahl  
Executive Director  
Board of Dietetics and Nutrition Practice  
651-201-2764  
[ruth.grendahl@state.mn.us](mailto:ruth.grendahl@state.mn.us)

## **GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)**

### **Board Members Serving During the Period 7/1/2022 – 6/30/2024**

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Donna Gjesvold, Chair	St. Michael	Dietitian	11/19/2019	8/26/2024	8/1/2027
Marge Humbert	Champlin	Dietitian	2/8/2022	8/26/2024	8/1/2028
Marcie Vaske	Victoria	Nutritionist	8/1/2018	12/1/2022	8/1/2026
Corey Schuler	Cottage Grove	Nutritionist	4/5/2022	NA	8/1/2025
Samuel Ankrah	Woodbury	Public Member	11/19/2019	NA	8/25/2024
Christine Rice	Woodbury	Public Member	8/26/2024	NA	8/1/2027
Susan Landwehr Marshall	St. Louis Park	Public Member	12/21/2022	NA	8/1/2026
Sue Estes	Minneapolis	Public Member	2/8/2022	NA	8/1/2025

### **Board staff and office location**

1 Executive Director

Minnesota Board of Dietetics and Nutrition Practice

Randolph Square Building

335 Randolph Avenue, Suite 210

St. Paul, MN 55102

Phone: 651-201-2764

Email: [board.dietetics-nutrition@state.mn.us](mailto:board.dietetics-nutrition@state.mn.us)

Website: <https://mn.gov/boards/dietetics-and-nutrition/>

## **CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)**

Total Number of persons licensed as of June 30, 2024: 2,477

### **Number and Type of Credentials Issued or Renewed**

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Dietitians	2,404	2,066	1,958	1,841	1,752	1,493
Nutritionists	73	64	73	69	65	71
<b>TOTAL</b>	<b>2,477</b>	<b>2,130</b>	<b>2,031</b>	<b>1,910</b>	<b>1,817</b>	<b>1,564</b>

## **Historical Renewal Data by Biennium**

### **July 1, 2022 – June 30, 2024**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Dietitians	561	4,767	4,767 (100%)
Nutritionists	13	142	142 (100%)
<b>TOTAL</b>	<b>574</b>	<b>4,909</b>	<b>4,909 (100%)</b>

### **July 1, 2020 – June 30, 2022**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Dietitians	402	4,169	4,169 (100%)
Nutritionists	5	136	136 (100%)
<b>TOTAL</b>	<b>407</b>	<b>4,305</b>	<b>4,305 (100%)</b>

### **July 1, 2018 – June 30, 2020**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Dietitians	351		
Nutritionists	13		
<b>TOTAL</b>	<b>364</b>	<b>3,642</b>	<b>3,606 (99%)</b>

### **July 1, 2016 – June 30, 2018**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Dietitians	294	3,687	3,339 (90%)
Nutritionists	8	134	115 (86%)
<b>TOTAL</b>	<b>302</b>	<b>3,821</b>	<b>3,454 (90%)</b>

### **July 1, 2014 – June 30, 2016**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Dietitians/Nutritionists	319	3246	2,792 (78%)

### **July 1, 2012 – June 30, 2014**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Dietitians/Nutritionists	151	2985	2116 (71%)



## **COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B(2), (3)**

### **Complaints Received and Closed by Biennium**

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022-June 30, 2024	8	6
July 1, 2020-June 30, 2022	6	6
July 1, 2018-June 30, 2020	12	11
July 1, 2016-June 30, 2018	10	11
July 1, 2014-June 30, 2016	9	8
July 1, 2012-June 30, 2014	6	6
July 1, 2010-June 30, 2012	12	11

### **Number of and Age of Complaints Open at the End of the Period**

<b>Number of Complaints Open as of June 30, 2024</b>	<b>3</b>
Complaints open less than one year as of June 30, 2024	3
Complaints open greater than one year as of June 30, 2024	0

## **RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)**

### **Total Receipts and Disbursements by Biennium**

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$501,373	\$340,168
July 1, 2020 – June 30, 2022	\$435,083	\$292,199
July 1, 2018 – June 30, 2020	\$373,825	\$281,785
July 1, 2016 – June 30, 2018	\$351,200	\$307,163
July 1, 2014 – June 30, 2016	\$324,698	\$246,936
July 1, 2012 – June 30, 2014	\$210,872	\$209,218

### **Fees by Type**

Fee Type	Fee
Application for Nutritionist	\$175
Application for Dietitian with RD	\$100
Licensing Fee	\$150
Reinstatement	\$92.50
Renewal Fee	\$75
License Verification	\$20

## BOARD OF EXECUTIVES FOR LONG TERM SERVICES AND SUPPORTS

**The mission of the Board of Executives for Long Term Services and Supports is to promote the public's interest in quality care, effective services and supports for consumers of nursing homes and assisted living communities by ensuring that licensed executives are qualified to perform their administrative duties.**

### **Report of the Executive Director**

**July 1, 2022 – June 30, 2024**

This biennial period included the first license renewal of a new license class of Assisted Living Director. In the prior biennium, the Board of Executives for Long Terms Services and Supports (BELTSS) added additional licensing categories for Health Services Executive (HSE) and Assisted Living Director (ALD) to the existing Nursing Home Administrator (NHA) license category. The 2022-2024 biennium resulted in modification of process, continued system build-out, and specific refinement of education needs for the new implemented license class of ALD and HSE. The first renewals of HSE licensures occurred in FY 2022. The first renewals of ALDs were conducted in October 2022.

The Board spent much of this biennium attempting to improve oversight, educate, and enhance public and licensee facing platforms. The new licensees, who many had never not held a professional license, required frequent education on enforcement of rules. We have seen a significant increase and time commitment to compliance enforcement, expense, and disciplinary action.

Digital system build-out that allows for real-time oversight and monitoring continues into this biennium. With Odyssey funds getting implemented in March 2024, it is expected that system improvements will continue even into the 2024-2026 biennium. Updates to the board's website and ALIMIS licensing database are ongoing. Rulemaking was reopened in 2024 to bring standardization in language and concepts. BELTSS is hoping to have this complete by June 2025.

The Board continued to work on the remaining objectives in the 2022-2025 strategic plan. The Board also continued to work and strengthen the relationship with the National Board of Long-Term Care Administrators (NAB). This important partnership continued with active participation from two Board members and two BELTSS staff that served on various national committees, including the preparation of the national examination and the new practice analysis.

The Board continues to work collectively with NAB on national licensure standards. Minnesota is one of four states that were early implementers of educational programs to create a Health Services Executive license. The Board continues to support NAB-approved educational programs. Currently there are four Minnesota Schools with programs certified by NAB. The board is dedicated to recognizing educators and college programs in creating leaders for new models of elder care throughout the upper Midwest and nationally.

Stephen Jobe  
Executive Director  
Minnesota Board of Executives for Long Term Services and Supports  
651-201-2730

## GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)

### Board Members Serving During the Period 7/1/2022 – 6/30/2024

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Steven Chies, LNHA Secretary	Coon Rapids	<ul style="list-style-type: none"> <li>• Proprietary Manager/Owners</li> <li>• Licensure/Education</li> <li>• Executive Committee</li> </ul>	6/28/2016	1/1/2020	1/3/2028
Katie Davis, LNHA	Albert Lea	<ul style="list-style-type: none"> <li>• Proprietary Managers/Owners</li> <li>• Board Chair</li> <li>• Executive Committee</li> <li>• Exam Committee</li> <li>• Standards of Practice Committee</li> </ul>	1/1/2015	1/1/2019	1/4/2027
Frederick "Fred" Dawe	Minneapolis	<ul style="list-style-type: none"> <li>• Public</li> <li>• Rules</li> </ul>	2019	NA	1/7/2025
Drew Hood	Mankato	<ul style="list-style-type: none"> <li>• Assisted Living Director</li> <li>• Exam committee</li> <li>• Rules Committee</li> </ul>	2022	NA	1/5/2026
Amanda Johnson, RN	Morris	<ul style="list-style-type: none"> <li>• Registered Nurse – Nursing Home</li> <li>• Standards of Practice Committee</li> <li>• Licensure Education Committee</li> <li>• Executive Committee</li> </ul>	1/7/2019	NA	1/4/2027
Jonathan Lundberg	Edina	<ul style="list-style-type: none"> <li>• Manager/Owner Non-Profit</li> <li>• Exam Committee</li> </ul>	2022	NA	1/5/2026
Natalie Morland, RN	Chaska	<ul style="list-style-type: none"> <li>• RN Assisted Living</li> <li>• Standards of Practice Committee</li> </ul>	1/1/2020		1/3/2028
Jane C. Pederson, M.D., M.S.	Woodbury	<ul style="list-style-type: none"> <li>• Doctor</li> <li>• Rules Committee, Chair</li> </ul>	1/1/1997	1/7/2017	1/6/2025
Deb Stock	Maple Grove	<ul style="list-style-type: none"> <li>• Public Member</li> <li>• License Education</li> </ul>	2022	NA	1/1/2028
H. Michael Tripple	St. Paul	<ul style="list-style-type: none"> <li>• Public</li> <li>• Standards of Practice Committee</li> <li>• Rules Committee</li> <li>• Licensure Education Committee</li> </ul>	1/1/2015	1/1/2019	1/4/2027
Valerie Cooke	St. Paul	<ul style="list-style-type: none"> <li>• Ex-officio</li> <li>• Rules Committee</li> <li>• Exam Committee</li> </ul>	2019	NA	NA
Lindsey Krueger, RN	St. Paul	<ul style="list-style-type: none"> <li>• Ex-officio</li> <li>• Exam Committee</li> </ul>	2019	NA	NA
Alex Mountain, AAG	St. Paul	<ul style="list-style-type: none"> <li>• Assistant Attorney General</li> <li>• Standards of Practice Committee</li> <li>• Rules Committee</li> </ul>	NA	NA	NA

The following are appointed by the Commissioners of Health and of Human Services and serve as non-voting designees of those commissioners:

- Lindsey Krueger, MN Department of Health, 7/1/2020 to 6/30/2024
- Valerie Cooke, MN Department of Human Services, 7/1/2020 to 6/30/2024

### **Board Staff and Office Location**

1 Executive Director  
1 Director of Assisted Living and Education  
2 Office and Administrative Specialist

Minnesota Board of Executives for Long Term Services and Supports  
Randolph Square Building  
335 Randolph Avenue, Suite 210-B  
St. Paul, MN 55102  
Phone: 651-201-2730  
FAX: 651-797-1376  
Email: [beltss.hlb@state.mn.us](mailto:beltss.hlb@state.mn.us)  
Website: <https://mn.gov/boards/beltss/>

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)

Total Number of persons licensed or registered as of June 30, 2024: 3,176

### **Number and Type of Credentials Issued or Renewed**

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Nursing Home Administrator	804	830	925	928	894	852
Health Services Executive	106	101	Not established	Not established	Not established	Not established
Assisted Living Director	2,266	2493	Not established	Not established	Not established	Not established
<b>TOTAL</b>	<b>3,176</b>	<b>3424</b>	<b>925</b>	<b>928</b>	<b>894</b>	<b>852</b>

### **Total number of persons licensed or registered by fiscal year**

Fiscal Year	NHA	HSE	ALD
2023	712	97	2093
2024	796	106	2266

### **Historical Renewal Data by Biennium**

#### July 1, 2022 – June 30, 2024

Type of License	Number of New Licenses*	Number of Renewed Licenses*	Number and Percent Renewed Online
NHA	111	1,696	1,696 (100%)
HSE	10	221	221(100%)
ALD	292	4,651	4,651 (100%)
<b>TOTAL</b>	<b>413</b>	<b>3,166</b>	<b>3,166 (100%)</b>

\*Does not include shared licenses or permits.

#### July 1, 2020 – June 30, 2022

Type of License	Number of New Licenses*	Number of Renewed Licenses*	Number and Percent Renewed Online
NHA	124	1542	1542 (100%)
HSE	110	101	101 (100%)
ALD	2493	No renewals in this biennium	NA
<b>TOTAL</b>	<b>2727</b>	<b>1643</b>	<b>1643 (100%)</b>

\*Does not include shared licenses or permits.

#### July 1, 2018 – June 30, 2020

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
NHA	132	1709	1640 (96%)

**July 1, 2016 – June 30, 2018**

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
NHA	160	1709	1658 (97%)

**July 1, 2014 – June 30, 2016**

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
NHA	130	894	822 (92%)

**July 1, 2012 – June 30, 2014**

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
NHA	103	1709	1555 (91%)

**COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B(2), (3)**
**Complaints Received and Closed by Biennium**

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	582	557
July 1, 2020 – June 30, 2022	248	295
July 1, 2018 – June 30, 2020	641	577
July 1, 2016 – June 30, 2018	436	406
July 1, 2014 – June 30, 2016	95	91
July 1, 2012 – June 30, 2014	96	89

**Number of and Age of Complaints Open at the End of the Period**

<b>Number of Complaints Open as of June 30, 2024</b>	<b>63</b>
Complaints open less than one year as of June 30, 2024	59
Complaints open greater than one year as of June 30, 2024	4

**Types of Complaints Received by Biennium**

Basis of Complaint*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020
Neglect of Care	14	7	48
Financial	3	2	10
Physical Abuse	0	0	22
Administration	39	5	10
Grievances	27	8	0
Verbal/Mental	1	2	10
Quality of Care (MDH Survey)	475	158	74
Resident Rights	7	0	0
HPSP	2	2	0
Practice without a License	2	0	0
Sexual Abuse	0	0	4
Background Check Issues	149	64	Not tracked

\*Some complaints allege more than one basis

## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$1,699,553	\$1,377,017
July 1, 2020 – June 30, 2022	\$737,316	\$476,319
July 1, 2018 – June 30, 2020	\$478,196	\$512,040
July 1, 2016 – June 30, 2018	\$442,516	\$401,533
July 1, 2014 – June 30, 2016	\$445,515	\$298,868
July 1, 2012 – June 30, 2014	\$423,482	\$304,405

### Fees by Type

Type of Fee	Fee
NHA Application	\$150
ALD Application	\$200
HSE Application	\$250
NHA Original License (until 4/30/24)	\$225
NHA Original License (as of 5/1/24)	\$250
ALD Original License	\$200
HSE Original License	\$250
NHA Annual Renewal	\$225
ALD Annual Renewal	\$200
HSE Annual Renewal	\$250
State Exam NHA, ALD and HSE	\$100
Acting Administrator Permit	\$250
Director in Residence	\$250
Assisted Living Director in Residence	\$250

## BOARD OF MARRIAGE AND FAMILY THERAPY

**The mission of the Minnesota Board of Marriage and Family Therapy is to protect the public through effective licensure and enforcement of the statutes and rules governing the practice of marriage and family therapists to ensure a standard of competent and ethical practice.**

### Report of the Executive Director

**July 1, 2022 – June 30, 2024**

The Board of Marriage and Family Therapy's mission is to protect the public and ensure a standard of competent and ethical care through effective licensure and enforcement of the statutes and rules governing the practice of marriage and family therapy.

To accomplish the Board's mission, we:

- Set standards for initial licensure, including a review of each applicant's education and training;
- Conduct an examination of each applicant's knowledge of the laws and rules governing the practice of marriage and family therapy in Minnesota prior to issuing marriage and family therapy license;
- Annually review qualifications and renew licenses of current, qualified licensees;
- Investigate complaints made against licensees and applicants, and allegations of unlicensed practice of marriage and family therapy;
- Take disciplinary or corrective action against a licensee or applicant when warranted by conduct and necessary to protect the public;
- Review and approve continuing education programs used by licensees to meet continuing education requirements for license renewal;
- Monitor and enforce continuing education requirements for license renewal;
- Maintain mandated and educational information available to the public via the Board's website;
- Work collaboratively with academic institutions and national and state marriage and family therapy professional associations to identify, discuss and address issues involving the education, licensure and practice of marriage and family therapists;
- Provide information about licensure and standards of practice to citizens and other business entities;
- Regularly collaborate with other governmental and non-governmental entities to keep Minnesotans safe.

The last biennium (FY2023 and FY2024) saw the Board continue to function smoothly in the post-COVID environment with two Board staff working in a hybrid environment and one staff regularly in the office full-time. All public Board meetings are available in-person and online to those wishing to attend. Having rebounded to near-normal levels following 2020, Licensed Marriage and Family Therapist (LMFT) and Licensed Associate Marriage and Family Therapist (LAMFT) application and licensure activity decreased in calendar year 2023 (1/1/2023-12/31/2023). It is unknown whether the decrease is a one-time occurrence or reflects a new data trend. The Board saw its largest number of LMFTs retire from practice at the end of calendar year 2023. While Minnesota continues to maintain a strong LMFT professional base to meet Minnesotans' mental health needs, the closure of the MFT Master's program at St. Cloud State University and the decision by Minnesota State University Mankato to focus on its licensed professional clinical counselor graduate program (and not its MFT graduate track), means that Minnesota does not have a graduate MFT program at a public college or university for the first time since the LMFT license's creation.



The Board continues to work on a comprehensive rule review which will include changes to address licensure portability, increased access to supervision for licensure, electronic therapy and electronic licensure supervision. The Board was successful in passing a guest license statute in the 2024 legislative session allowing for limited MFT practice in Minnesota by qualified LMFT professionals licensed in another U.S. jurisdiction. Board members continue to show great dedication to maintaining the high level of training and professionalism denoted by Minnesota MFTs. Board staff continue to provide efficient and accountable government services in support of the Board's work to keep Minnesotans safe.

Jennifer L. Mohlenhoff, Executive Director  
 Minnesota Board of Marriage and Family Therapy  
 Telephone Number: (612) 617-2220  
 Email address: [jennifer.mohlenhoff@state.mn.us](mailto:jennifer.mohlenhoff@state.mn.us)

## **GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)**

### **Board Members Serving During the Period 7/1/2022 – 6/30/2024**

Name	Location	Appointment Status	Appointment Date	Reappointment Date (if applicable)	Term Expiration Date
Adam Arnold	St. Paul	LMFT	07/05/2022	NA	01/05/2026
Chilah Brown	Isle	Public Member	03/29/2023	NA	01/04/2027
Anna Clavin	St. Cloud	LMFT	06/12/2024	NA	01/03/2028
Shonda Craft	Minneapolis	Higher Education	05/16/2012	05/21/2016 05/17/2020 06/12/2024	01/03/2028
Ukasha Dakane	Minneapolis	Public Member	09/19/2018	07/02/2019	01/02/2023
Jessie Everts	White Bear Lake	LMFT	09/19/2018	07/02/2019 03/29/2023	01/04/2027
Kathryn Graves	Minneapolis	Public Member	06/16/2014	02/26/2018 07/05/2022	01/05/2026
Andrea Hendel	Albertville	LMFT	05/21/2016	05/17/2020	01/01/2024
Thad Shunkwiler	Mankato	LMFT	07/05/2022	NA	01/05/2026

### **Board Staff and Office Location**

The Board has three (3) full time staff:  
 Executive Director  
 Office and Administrative Specialist Principle  
 Office and Administrative Specialist Intermediate

Minnesota Board of Marriage and Family Therapy  
 Randolph Square Building  
 335 Randolph Avenue, Suite 260  
 St. Paul, MN 55102  
 Phone: 612-617-2220  
 Email: [mft.board@state.mn.us](mailto:mft.board@state.mn.us)  
 Website: [mn.gov/boards/marriage-and-family/](http://mn.gov/boards/marriage-and-family/)

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT §214.07, SUBD. 1B(1)

Total Number of persons licensed or registered as of June 30, 2024: 3186

### Number and Type of Credentials Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
LMFT	2951	2776	2551	2364	2054	1801
LAMFT	235	247	308	318	316	306
<b>TOTAL</b>	<b>3186</b>	<b>3023</b>	<b>2859</b>	<b>2,682</b>	<b>2370</b>	<b>2107</b>

### Historical Renewal Data by Biennium

#### July 1, 2022 – June 30, 2024

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
LMFT	297	5662	5601 (99%)
LAMFT	238	380	378 (99%)
<b>TOTAL</b>	<b>535</b>	<b>6042</b>	<b>5979 (99%)</b>

#### July 1, 2020 – June 30, 2022

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
LMFT	350	5306	5224 (98%)
LAMFT	254	391	390 (100%)
<b>TOTAL</b>	<b>604</b>	<b>5697</b>	<b>5614 (99%)</b>

#### July 1, 2018 – June 30, 2020

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
LMFT	314	4901	4843 (99%)
LAMFT	232	455	454 (100%)
<b>TOTAL</b>	<b>546</b>	<b>5356</b>	<b>5297 (99%)</b>

#### July 1, 2016 – June 30, 2018

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
LMFT	412	4395	4275 (97%)
LAMFT	301	472	468 (99%)
<b>TOTAL</b>	<b>713</b>	<b>4867</b>	<b>4743 (97%)</b>

#### July 1, 2014 – June 30, 2016

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
LMFT	350	3798	3454 (92%)
LAMFT	324	528	512 (97%)
<b>TOTAL</b>	<b>674</b>	<b>4326</b>	<b>3966 (92%)</b>

**July 1, 2012 – June 30, 2014**

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
LMFT	342	3284	2857 (87%)
LAMFT	333	504	453 (90%)
TOTAL	675	3788	4463 (89%)

**COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBD. 1B(2), (3)**
**Complaints Received and Closed by Biennium**

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	192	136
July 1, 2020 – June 30, 2022	155	91
July 1, 2018 – June 30, 2020	147	142
July 1, 2016 – June 30, 2018	145	72
July 1, 2014 – June 30, 2016	156	81
July 1, 2012 – June 30, 2014	130	89

**Number of and Age of Complaints Open at the End of the Period**

<b>Number of Complaints Open as of June 30, 2024</b>	<b>85</b>
Complaints open less than one year as of June 30, 2024	44
Complaints open greater than one year as of June 30, 2024	41

**Types of Complaints received from June 30, 2022 through June 30, 2024**

The general categories of complaints most commonly received include (1) lack of professional competence/unprofessional conduct; (2) violation of client confidentiality; (3) boundary violation; (4) inappropriate sexual behavior or contact; (5) unlicensed or unsupervised practice; and (6) other violation of administrative rule (such as billing impropriety, impairment, dual/multiple relationship). Many complaints contain more than one allegation of illegal, unprofessional, or unethical conduct.

**RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)**
**Total Receipts and Disbursements by Biennium**

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$ 1,104,479	\$ 1,021,458
July 1, 2020 – June 30, 2022	\$ 883,079	\$ 883,910
July 1, 2018 – June 30, 2020	\$ 833,224	\$ 892,697
July 1, 2016 – June 30, 2018	\$ 798,429	\$ 696,934
July 1, 2014 – June 30, 2016	\$ 707,410	\$ 662,262
July 1, 2012 – June 30, 2014	\$ 652,142	\$ 530,647

**Fees by Type**

<b>Type of Fee</b>	<b>Fee</b>
Application for National Examination	\$150
Application for LMFT Licensure	\$150
Initial LMFT Annual License Fee	Prorated; not to exceed \$225
Annual LMFT Renewal fee	\$225
Late fee for annual LMFT Renewal	\$100
Application for LMFT Licensure by Reciprocity	\$300
Application for LAMFT Licensure	\$100
Annual LAMFT Renewal Fee	\$100
Late fee for annual LAMFT Renewal	\$50
Application for LMFT Emeritus License Status	\$225
License Reinstatement	\$150
Application for Temporary License (for Military)	\$100
LMFT Guest License	\$150
Continue Education – Program Sponsor Application	\$60
Mailing List purchase	\$60
Duplicate License Certificate	\$25
Duplicate Renewal Card	\$10
Written License Verification	\$10
Professional Firm Initial Filing	\$100
Professional Firm Annual Renewal	\$25

In the 2023 legislative session, the Board was successful in obtaining a fee increase for application, licensure, and renewal fees to ensure sufficient revenues are received to cover all operational expenses.

## BOARD OF MEDICAL PRACTICE

**The mission of the Minnesota Board of Medical Practice is to protect the public's health and safety by assuring that the people who practice medicine or as an allied health professional are competent, ethical practitioners with the necessary knowledge and skills appropriate to their title and role.**

### **Report of the Executive Director**

**July 1, 2022 – June 30, 2024**

The Minnesota Board of Medical Practice (Board) is charged with protecting the public. The Board ensures that physicians, and the seven allied healthcare professionals under its regulation, including acupuncturists, athletic trainers, genetic counselors, naturopathic doctors, physician assistants, respiratory care therapists, and traditional midwives meet the minimum education and training requirements to obtain a credential to practice in Minnesota. The Board also receives, investigates, and resolves complaints against the healthcare providers under its regulation.

The Board hired a new Executive Director in January 2023 and has provided incredible and continuous support for this transition of new leadership. The Board's staff have settled into their new workspace (move in September 2021) and are continuing to embrace the flexibility offered of a hybrid work schedule. The Board continues to benefit from being co-located with several of the other health professionals regulatory boards along with two cooperative programs.

This biennium began with the launch of online applications for physicians and several allied professionals and has welcomed the intermittent addition of more applications throughout the two-year period. A website redesign effort was initiated, and the release of the new website is scheduled for fiscal year 2025. Minnesota was one of thirteen states to pass the model legislation in 2024 to join the Physician Assistant Licensure Compact.

Several Board members have been appointed to leadership positions through local and national organizations committed to the work of state medical boards and the nation's comprehensive healthcare environment. The Board remains committed to expanding its outreach and providing opportunities for people to learn about the work and mission of the Board.

Elizabeth A. Huntley JD, CMBE  
Executive Director  
Minnesota Board of Medical Practice  
612-548-2168

[Elizabeth.Huntley@state.mn.us](mailto:Elizabeth.Huntley@state.mn.us)

Website: <https://mn.gov/boards/medical-practice/>

## GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)

### Board Members Serving During the Period 7/1/2022 – 6/30/2024

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Bruce Sutor, M.D.	Rochester	Physician Congressional District 1	6/22/2022	NA	1/6/2025
Chaitanya Anand, M.B., B.S.	Eagan	Physician Congressional District 2	3/3/2021	3/24/2023	1/4/2027
Cherie Zachary, M.D.	Bloomington	Physician Congressional District 3	1/5/2021	NA	1/6/2025
Cheryl L. Bailey, M.D.	St. Paul	Physician Congressional District 4	9/19/2018	1/05/2021	1/6/2025
Pamela Gigi Chawla, M.D.	Minneapolis	Physician Congressional District 5	6/29/2020	6/19/2024	1/4/2028
Sarah Carter, M.D.	St. Cloud	Physician Congressional District 6	6/19/2024	NA	1/3/2028
Kimberly W. Spaulding, M.D. (inactive)	South Haven	Physician Congressional District 6	6/6/2016	6/29/2020	1/1/2024
Cybill E. Oragwu, M.D. (inactive)	Sauk Center	Physician Congressional District 7	12/13/2022	NA	1/6/2025
Peter J. Henry, M.D.	Baxter	Physician Congressional District 8	6/22/2022	NA	1/5/2026
Jane Willett, D.O.	Spicer	Doctor of Osteopathy	3/14/2023	NA	1/4/2027
Jennifer Y. Kendall Thomas, D.O. (inactive)	Blaine	Doctor of Osteopathy	6/29/2020	NA	1/4/2023
Kristina M. Krohn, M.D.	Roseville	Physician Member at Large	6/22/2022	NA	1/5/2026
Tenbit Emiru, M.D.	Plymouth	Physician Member at Large	3/3/2021	NA	1/6/2025
Averi M. Turner	Minneapolis	Public Member 1	6/22/2022	NA	1/5/2026
Bruce Anderson	St. Cloud	Public Member 2	3/14/2023	NA	1/4/2027
Allen Rasmussen, J.D.	International Falls	Public Member 3	6/19/2024	NA	1/3/2028
John M. Manahan, J.D.	Bloomington	Public Member 4	9/19/2018	6/22/2022	1/5/2026
Karen Thullner, M.F.A.	Vadnais Heights	Public Member 5	6/22/2022	NA	1/5/2026
Stephanie Bumgardner, M.S.W. (inactive)	LaPorte	Public Member	7/5/2022	NA	1/1/2024
Shaunequa B. James, M.S.W. (inactive)	Ramsey	Public Member	6/29/2020	NA	1/2/2023

**Board Staff and Office Location****Administration:**

- 1 Executive Director
- 1 Deputy Director
- 1 Executive Assistant
- 1 Office and Administration Manager
- 1 Office Operations Specialist

**Licensing:**

- 1 Licensing Unit Manager
- 1 Licensing Coordinator
- 1 Licensing Case Manager
- 4 Licensing Specialists

**Complaint Review:**

- 1 Complaint Review Unit Manager
- 1 Legal Analyst
- 2 Senior Medical Regulation Analysts
- 5 Medical Regulation Analysts
- 2 Complaint Review Unit Assistants

**MN.IT:**

- 1 Database Administrator

Minnesota Board of Medical Practice  
Randolph Square Building  
335 Randolph Avenue, Suite 140  
St. Paul, MN 55102  
Phone: 612-617-2130  
FAX: 612-617-2166  
Email: [medical.board@state.mn.us](mailto:medical.board@state.mn.us)  
Website: <https://mn.gov/boards/medical-practice/>

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD 1B(1)

Total Number of persons licensed or registered as of June 30, 2024: 40,709

### Number and Type of Credentials Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Acupuncturist	658	661	652	615	595	490
Athletic Trainer	1,343	1,341	1,271	1,181	992	884
Genetic Counselor	544	480	351	180	NA	NA
Traditional Midwife	58	55	50	42	32	28
Naturopathic Doctor	109	98	88	78	58	50
Physician Assistant	4,552	3,932	3,515	1,972	2,522	2,230
Physician	28,958	26,937	25,532	24,080	22,593	21,993
Respiratory Therapist	2,309	2,227	2,176	2,084	1,976	1,941
Telemedicine	826	812	727	711	653	639
Residency Permit	1,352	1,977	1,837	1,503	944	661
<b>TOTAL</b>	<b>40,709</b>	<b>38,520</b>	<b>36,199</b>	<b>32,446</b>	<b>30,365</b>	<b>28,916</b>

### Historical Renewal Data by Biennium

**July 1, 2022 – June 30, 2024**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Acupuncturist	70	1,253	1,245 (99.4%)
Athletic Trainer	205	2,391	2,391 (100%)
Genetic Counselor	139	937	937 (100%)
Traditional Midwife	14	100	100 (100%)
Naturopathic Doctor	23	194	192 (99.0%)
Physician Assistant	878	8,088	8,805 (99.9%)
Physician	5,730	51,813	51,296 (99.0%)
Respiratory Therapist	440	4,209	4,202 (99.8%)
Telemedicine	232	1,424	1,402 (99.7%)
Residency Permit	1,741	NA	NA
<b>TOTAL</b>	<b>9,747</b>	<b>70,490</b>	<b>69,868 (99.2%)</b>



**July 1, 2020 – June 30, 2022**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Acupuncturist	68	1,121	1,114 (99.4%)
Athletic Trainer	266	2,391	2,387 (99.8%)
Genetic Counselor	167	739	736 (99.6%)
Traditional Midwife	12	88	87 (98.9%)
Naturopathic Doctor	13	173	172 (99.4%)
Physician Assistant	708	6,106	6,095 (99.8%)
Physician	4,332	47,550	47,301 (99.5%)
Respiratory Therapist	382	3,677	3,658 (99.5%)
Telemedicine	278	1,404	1,401 (99.8%)
Residency Permit	1,697	N/A	N/A
<b>TOTAL</b>	<b>7,923</b>	<b>63,249</b>	<b>62,951 (99.5%)</b>

**July 1, 2018 – June 30, 2020**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Acupuncturist	88	1,183	1,170 (98.90%)
Athletic Trainer	242	2,222	2,216 (99.73%)
Genetic Counselor	181	470	464 (98.72%)
Traditional Midwife	14	84	84 (100%)
Naturopathic Doctor	19	158	160 (98.75%)
Physician Assistant	697	6,264	6,252 (99.83%)
Physician	3,760	46,432	46,083 (99.25%)
Respiratory Therapist	279	3,986	3,964 (99.45%)
Telemedicine	189	1,260	1,252 (99.36%)
Residency Permit	1,729	N/A	N/A
<b>TOTAL</b>	<b>7,198</b>	<b>62,059</b>	<b>61,645 (99.33%)</b>

**July 1, 2016 – June 30, 2018**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Acupuncturist	61	1,168	1,150 (98.5%)
Athletic Trainer	320	2,026	2,020 (99.7%)
Genetic Counselor	180	51	N/A
Traditional Midwife	16	76	76 (100%)
Naturopathic Doctor	25	118	118 (100%)
Physician Assistant	626	5,336	5,317 (99.64%)
Physician	3,528	44,673	44,151 (98.8%)
Respiratory Therapist	298	3,854	3,811 (98.9%)
Telemedicine	221		
Residency Permit	1,571	N/A	N/A
<b>TOTAL</b>	<b>6,839</b>	<b>58,518</b>	<b>57,857 (98.9%)</b>

**July 1, 2014 – June 30, 2016**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Acupuncturist	95	1,058	1,020 (96%)
Athletic Trainer	245	1,706	1,670 (98%)
Traditional Midwife	13	42	42 (100%)
Naturopathic Doctor	13	102	101 (99%)
Physician Assistant	566	4,444	4,411 (99%)
Physician	2,787	42,410	41,428 (98%)
Respiratory Therapist	1,429	3,640	3,568 (98%)
Telemedicine	221	1,083	1,078 (100%)
Residency Permit	1,429	N/A	N/A
<b>TOTAL</b>	<b>6,798</b>	<b>54,485</b>	<b>53,318 (98%)</b>

**July 1, 2012 – June 30, 2014**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Acupuncturist	102	1,075	896 (83%)
Athletic Trainer	216	1,730	1,400 (81%)
Traditional Midwife	11	55	35 (64%)
Naturopathic Doctor	19	92	39 (42%)
Physician Assistant	465	4,293	3,755 (87%)
Physician	2,849	43,336	40,481 (93%)
Respiratory Therapist	258	3,816	3,430 (90%)
Telemedicine	274	1,184	855 (72%)
Residency Permit	1,533	N/A	N/A
<b>TOTAL</b>	<b>5,727</b>	<b>55,581</b>	<b>50,891 (92%)</b>

## COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBD. 1B(2), (3)

### Complaints Received and Closed by Biennium

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	2,188	1,973
July 1, 2020 – June 30, 2022	1,771	1,684
July 1, 2018 – June 30, 2020	1,835	1,731
July 1, 2016 – June 30, 2018	1,930	1,726
July 1, 2014 – June 30, 2016	1,562	1,872
July 1, 2012 – June 30, 2014	1,514	1,718

### Number of and Age of Complaints Open at the End of the Period

<b>Number of Complaints Open as of June 30, 2024</b>	<b>1,053</b>
Complaints open less than one year as of June 30, 2024	750
Complaints open greater than one year as of June 30, 2024	303

### Types of Complaints Received by Biennium

Basis of complaints*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020
Actions by another jurisdiction	486	302	207
Incompetency / unethical conduct	1,447	1,211	1,119
Unprofessional conduct	1,277	1,061	1,049
Illness	140	137	73
Non-jurisdictional	136	75	88
Medical records management	228	232	218
Becoming addicted or habituated	104	160	94
Prescribing	617	479	386
Sexual misconduct	49	42	64
Other	431	526	454

\*Some complaints allege more than one basis.

## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$15,403,943	\$11,251,691
July 1, 2020 – June 30, 2022	\$13,669,779	\$10,640,999
July 1, 2018 – June 30, 2020	\$13,084,970	\$8,425,468
July 1, 2016 – June 30, 2018	\$18,057,981	\$11,719,220
July 1, 2014 – June 30, 2016	\$11,445,514	\$7,962,117
July 1, 2012 – June 30, 2014	\$10,847,180	\$7,796,647

**Fees by Type**

Type of fee	Fee
Acupuncture Application	150.00
Acupuncture Annual Renewal	150.00
Acupuncture Verification	25.00
Acupuncture Late	50.00
Acupuncture Certification Letter	25.00
Acupuncture Inactive Status	50.00
Athletic Trainer Application	50.00
Athletic Trainer Annual License	100.00
Athletic Trainer Verification	25.00
Athletic Trainer Certification	25.00
Athletic Trainer Late	15.00
Genetic Counselor Application	200.00
Genetic Counselor Annual Renewal	150.00
Genetic Counselor Certification	25.00
Genetic Counselor Verification	25.00
Genetic Counselor Late	75.00
Midwifery Application	100.00
Midwifery Annual Renewal	100.00
Midwifery Certification and Certification Letter	25.00
Midwifery Verification	25.00
Midwifery Late	75.00
Midwifery Inactive Status	50.00
Physician Application	200.00
Physician Annual Renewal	192.00
Physician Certification Letter	25.00
Physician Endorsement	40.00
Physician Verification	25.00
Physician Late	60.00
Residency Permit / Extension	20.00 / 15.00
Physician Emeritus Registration	50.00
Medical Faculty Application	200.00
Medical Faculty Renewal	192.00
Naturopathic Application	200.00
Naturopathic Annual Registration Renewal	150.00
Naturopathic Verification	25.00
Naturopathic Late	75.00
Naturopathic Inactive Status	50.00
Naturopathic Certification	25.00
Naturopathic Emeritus Registration	50.00
Physician Assistant Application	120.00
Physician Assistant Annual License Renewal	115.00
Physician Assistant Verification	25.00
Physician Assistant Late	50.00
Physician Assistant Certification Letter	25.00
Respiratory Therapists Application	100.00
Respiratory Therapists Annual Renewal	90.00
Respiratory Therapists Certification Letter	25.00
Respiratory Therapists Verification	25.00

Type of fee	Fee
Respiratory Therapists Late	50.00
Respiratory Therapists Inactive Status	50.00
Telemedicine Application	100.00
Telemedicine Annual Renewal	75.00
Professional Firm Application	100.00
Professional Firm Annual Renewal	25.00
Civil Penalties	Various
Miscellaneous Service Charges, Copies	Various
Duplicate Extension Letter / License Request	20.00
Education / Training Program Approval	100.00
Competitive Athletic Event Registration	50.00
Report Generation (per hour)	60.00

## BOARD OF NURSING

**The mission of the Minnesota Board of Nursing is to protect the public's health and safety through regulation of nursing education, licensure and practice.**

### **Report of the Executive Director**

**July 1, 2022 – June 30, 2024**

The 2022-2024 biennial report for the Board of Nursing reflects the emergence from the COVID-19 pandemic and the threat of a widespread nursing strike and a return to more typical business activities of the Board.

The COVID-19 pandemic was a challenge for all healthcare workers and the nursing workforce was no exception. During the 2022-2024 biennium, the Board monitored issues affecting the nursing workforce in Minnesota, including increased attrition, staffing shortages, and the increased use of telehealth options.

The composition of the nursing workforce in Minnesota also continued to change during this period. Minnesota experienced a continued gradual decrease in LPN licensure and an increase in both RN and APRN licensure and certification.

Another change for nursing education and licensure was implemented in April of 2023 when the National Council of State Boards of Nursing introduced the Next Generation NCLEX. The NCLEX, the examination for nurse licensure, was revised to focus more on clinical judgement and decision-making based on over a decade of research. Although Next Generation represented a significant change to the exam, it is too soon to say what effect it will have on pass rates.

Caren Gaytko, MA, BSN, RN  
Executive Director  
Minnesota Board of Nursing

## GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)

### Board Members Serving During the Period 7/1/2022 – 6/30/2024

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Sandra Anderson	Wyoming	RN	1/17/2024		1/3/2028
Katlynn Berntson	Bagley	LPN	9/1/2022	1/2/2023	1/4/2027
Kaleeca Bible	Minneapolis	RN	12/8/2020		1/2/2023 End: 3/7/2023
Laura Elseth	Eden Prairie	LPN	7/1/2020	7/5/2022	1/5/2026
Summer Hagy	Sartell	Public Member	3/8/2023		1/5/2026
Lynette How	Cohasset	RN	6/23/2021	2/16/2022	1/5/2026
Shaunequa James	Ramsey	Public Member	4/5/2023		1/4/2027
David Jiang	Rochester	Public Member	6/23/2021	2/16/2022	1/5/2026 Resigned: 8/4/2022
Rhonda Johnson	Tyler	LPN	7/1/2020	1/1/2024	1/3/2028
Latasha Lee	Robbinsdale	RN	9/28/2020	1/17/2024	1/3/2028
Jacqueline Lloyd Cunningham	Minneapolis	Public member	7/5/2022		1/6/2025
Katherine Lynch	Roseville	LPN	7/23/2021		1/6/2025
Jessica Mieke	White Bear Lake	RN	3/8/2023		1/6/2025
Joseph Owen	Litchfield	APRN	3/8/2023	1/17/2024	1/3/2028
Cindy Petty	Hugo	RN	1/17/2024		1/4/2027
Rui Pina	Minneapolis	RN	6/27/2017	6/1/2021	1/6/2025 Resigned: 12/8/2023
Sarah Simons	Richfield	RN	7/1/2020		1/1/2024 End: 1/16/2024
Tracy Sonterre-Rieger	Duluth	RN	9/20/2023		1/4/2027
Jane Teipel	Farmington	RN	3/8/2023		1/4/2027 Resigned: 7/27/2023
Maria Tran	Minneapolis	Public Member	3/14/2023		1/4/2027

The Board held twelve board meetings during the 2022-2024 biennium and spent approximately 2,434 board member hours on meetings and other Board activities.

**Board Staff and Office Location**

The Board of Nursing has 45 employees and conducts business through four major service areas: Licensure, Education, Nursing Practice and Complaint Resolution, and Compliance.

**Administration**

- 1 Executive Director
- 1 Executive Assistant

**Licensing/Credentialing**

- 1 Director of Licensing and Operations
- 1 Licensing Supervisor
- 2 Operations Program Assistants
- 12 Licensure Specialists

**Education**

- 1 Director for Education
- 1 Nursing Education Specialist
- 1 Education Program Assistant
- 2 Continuing Education/APRN Specialists

**Nursing Practice/Complaint Resolution**

- 8 Nursing Practice Specialists
- 4 Legal Analysts
- 2 Paralegals
- 4 Administrative Assistants
- 1 Director of Research and Public Relations
- 1 Director of Practice and Compliance

**Compliance**

- 1 Nursing Regulations Analyst

**Data Management**

- 1 Data Systems Manager (MNIT)

Minnesota Board of Nursing  
1210 Northland Drive Suite #120  
Mendota Heights, MN 55120  
Phone: 612-317-3000  
FAX: 651-688-1841  
Email: [Nursing.Board@state.mn.us](mailto:Nursing.Board@state.mn.us)  
Website: <https://mn.gov/boards/nursing/>



## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)

Total Number of persons licensed or registered as of June 30, 2024: 192,113

### Number and Type of Credentials Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
RN	134,648	122,247	116,220	109,251	101,531	93,872
LPN	17,887	19,105	20,580	21,512	22,694	23,603
PHN Certificates	26,347	23,743	21,506	18,616	16,467	15,028
APRN, CNP	9,872	7,944	6,768	5,596	4,478	3,864
APRN, CRNA	2,313	2,217	2,184	2,068	1,887	1,794
APRN, CNS	456	451	479	514	493	548
APRN, CNM	466	407	374	343	297	282
Border State Registrants	124	102	123	139	182	191
<b>TOTAL</b>	<b>192,113</b>	<b>176,216</b>	<b>168,234</b>	<b>158,039</b>	<b>148,029</b>	<b>139,182</b>

### Historical Renewal Data by Biennium

#### July 1, 2022 – June 30, 2024

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
RN	27,004	114,599	112,593 (98.2%)
LPN	2,084	15,773	15,152 (96.1%)
RN Permit	21,912	N/A	N/A
LPN Permit	690	N/A	N/A
PHN Certificates	2,604	N/A	N/A
APRN, CNP	2,477	7,967	7,938 (99.6%)
APRN, CRNA	272	2,102	2,093 (99.6%)
APRN, CNS	53	399	394 (98.7%)
APRN, CNM	84	389	387 (99.5%)
<b>TOTAL</b>	<b>57,180</b>	<b>141,229</b>	<b>138,557 (98.1%)</b>

#### July 1, 2020 – June 30, 2022

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
RN	17,474	106,619	105,006 (98.4%)
LPN	2,258	16,911	16,264 (96.2%)
RN Permit	12,888	N/A	N/A
LPN Permit	680	N/A	N/A
PHN Certificates	2,507	N/A	N/A
APRN, CNP	1,756	6,613	6,591 (99.7%)
APRN, CRNA	237	2,015	2,006 (99.6%)
APRN, CNS	25	429	421 (98.1%)
APRN, CNM	67	355	351 (98.9%)
<b>TOTAL</b>	<b>37,892</b>	<b>132,942</b>	<b>130,639 (98.3%)</b>

**July 1, 2018 – June 30, 2020**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
RN	16,980	101,842	99,542 (98%)
LPN	2,541	18,256	17,298 (95%)
RN Permit	8,482	N/A	N/A
LPN Permit	685	N/A	N/A
PHN Certificates	2,632	N/A	N/A
APRN, CNP	1,586	5,585	5,541 (99%)
APRN, CRNA	267	1,988	1,972 (99%)
APRN, CNS	34	453	440 (97%)
APRN, CNM	66	327	322 (98%)
<b>TOTAL</b>	<b>33,273</b>	<b>128,451</b>	<b>125,115 (97%)</b>

**July 1, 2016 – June 30, 2018**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
RN	17,694	95,040	91,787 (97%)
LPN	2,662	18,896	17,756 (94%)
RN Permit	6,222	N/A	N/A
LPN Permit	486	N/A	N/A
PHN Certificates	2,419	N/A	N/A
APRN, CNP*	1,334	4,705	4,466 (95%)
APRN, CRNA*	285	1,845	1,766 (96%)
APRN, CNS*	44	483	428 (89%)
APRN, CNM*	61	303	280 (92%)
<b>TOTAL</b>	<b>31,207</b>	<b>121,272</b>	<b>116,483 (96%)</b>

\*2016-2018 First Biennium APRN Renewal Data Available.

**July 1, 2014 – June 30, 2016**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
RN	15,849	87,633	83,260 (95%)
LPN	3173	19,693	18,247 (93%)
RN Permit	4820	N/A	N/A
LPN Permit	394	N/A	N/A
PHN Certificates	2184	N/A	N/A
APRN, CNP	4478	2258	N/A
APRN, CRNA	1887	960	N/A
APRN, CNS	493	259	N/A
APRN, CNM	297	150	N/A
<b>TOTAL</b>	<b>33,575</b>	<b>110,953</b>	<b>101,507 (94%)</b>

## COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B(2), (3)

### Complaints Received and Closed by Biennium

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	1,956	2,141
July 1, 2020 – June 30, 2022	1,892	1,573
July 1, 2018 – June 30, 2020	2,599	2,270
July 1, 2016 – June 30, 2018	2,807	2,857
July 1, 2014 – June 30, 2016	2,146	2,423
July 1, 2012 – June 30, 2014	3,291	3,709

### Number of and age of complaints open at the end of the period:

<b>Number of Complaints Open as of June 30, 2024</b>	<b>871</b>
Complaints open less than one year as of June 30, 2024	780
Complaints open greater than one year as of June 30, 2024	91

The number of complaints received by the Board in the 2022-2024 biennium was similar to the previous biennium. However, the Board did close significantly more complaints this biennium. The average time to resolve a complaint during this period was 306 days.

### Types of Complaints Received by Biennium (New System)

The Board implemented a new complaint tracking database in late 2022 which uses new categories for the basis of complaints received. The types of complaints have remained relatively consistent with some variation due to the transition to a new data management system.

Basis of complaints received	Number alleging this basis in 2022-2024
Failure to demonstrate qualifications for license	23
Violation of federal law, state law, Board rule, or Board order	355
Board action in another state	58
Failure to practice with skill and safety	387
Practice issues related to substance use, mental health, or physical health	262
Unprofessional or unethical conduct	255
Historical conversion	12
Non-jurisdictional	88

**Types of Complaints Received by Biennium (Old Tracking System)**

Basis of complaints received*	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020	Number alleging this basis in 2016-2018
Failure to practice with reasonable skill and safety	502	670	683
Actual or potential inability to practice nursing safely due to the use of substances or mental or physical health condition	364	492	525
Action in another jurisdiction	71	112	256
Failure to demonstrate qualification for licensure or fraud/deceit in obtaining a license	18	147	137
Unauthorized practice, including practicing without current registration, without informing the board of APRN certification and practicing without a license	10	57	54
Unprofessional conduct	241	164	171
Violation of a board order	61	58	83
Failure to practice Advanced Practice nursing with reasonable skill and safety	85	102	134
Failure to successfully complete the Health Professionals Services Program	54	104	68
Criminal conviction	39	155	90
Tax delinquency	21	22	127
Unethical conduct, including use of undue influence to the benefit of the nurse	150	174	80
Improper management of patient records or privacy violations	29	35	36
Sexual Misconduct	22	15	23
All others	250	292	257

\*Some complaints allege more than one basis.

**GENERAL PROGRAM INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)**
**Nursing Education Program**

The Board promotes excellence in nursing education programs by monitoring program graduate success rates on the national nurse licensure examination; providing consultation to nursing education programs regarding national nurse licensure examination (NCLEX®) pass rates; and providing technical assistance to programs on nursing education standards. The Board has established requirements for initial and continuing approval of pre-licensure preparing nursing programs including practical nursing, professional nursing, and advanced practice nursing.

**Approved Licensure-Preparing Programs**

Type and Number of Nursing Programs	As of June, 2024	As of June, 2022	As of June, 2020
Practical	23	24	25
Professional – Associate	25	26	25
Professional – Baccalaureate	22	22	20
Professional – Master's	4	4	3
Advanced Practice Registered Nurse	15	14	12
TOTAL	89	90	85

**Graduates of Licensure Programs**

Number of Graduates	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018	FY 2017	FY 2016
Practical	750	808	1017	1067	1101	1146	1180	1260
Professional – Associate	2199	2413	2307	2286	2308	2245	2347	2389
Professional – Baccalaureate	1588	1357	1440	1320	1209	1107	1060	1101
Professional – Master's	149	159	136	137	134	135	125	119
Advanced Practice	4209	4257	3563	3650	3009	4754	2108	n/a
<b>TOTAL</b>	<b>8,895</b>	<b>8,994</b>	<b>8,463</b>	<b>8,460</b>	<b>7,761</b>	<b>9,387</b>	<b>6,820</b>	<b>4,869</b>

**Initial Program Approval of Licensure-Preparing Nursing Programs**

Programs	FY 2022 – FY 2023	FY 2020 – FY 2021	FY 2019 – FY 2020	FY 2018 – FY 2019	FY 2017 – FY 2018	FY 2016 – FY 2017
Practical	0	0	0	0	0	0
Professional – Associate	0	0	1	0	0	0
Professional– Baccalaureate	0	1	1	0	0	2
Professional – Master's	0	1	0	0	0	0
Advanced Practice	1	0	2	0	0	12
<b>TOTAL</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>14</b>

**Continuing Program Approval of Approved Licensure-Preparing Nursing Programs**

Programs	FY 2022 – FY 2023	FY 2020 – FY 2021	FY 2019 – FY 2020	FY 2018 – FY 2019	FY 2017 – FY 2018	FY 2016 – FY 2017
Practical	6	1	4	15	18*	1
Professional	16	8	5	11	16*	7
Advanced Practice	7	3	4	0	0	0
<b>Total</b>	<b>29</b>	<b>12</b>	<b>13</b>	<b>26</b>	<b>34</b>	<b>8</b>

\* Number includes 17 practical and 12 professional programs granted continued approval on 6/7/18 in accordance to program approval rules for those programs achieving accreditation candidacy status.

On-site surveys, collection and review of annual reports, review of improvement plans submitted by programs, decisions of national nursing accreditation bodies, and analysis of the National Council Licensure Examination (NCLEX®) data were used to evaluate each nursing education programs' compliance with statutes and rules. Analysis of all available data provides a basis for the education reports submitted to the Board for decision-making.

The Board performs additional oversight of programs that have first-time licensure examination (NCLEX®) success rates at 75% or below for a calendar year. During calendar years 2022 and 2023, 21 nursing programs were below the minimum standard for 1, 2 or 3 years. The following table presents a comparison of programs below minimum standard for the prior six calendar years.

**Programs Below Minimum Standard by Calendar Year**

Year(s) below minimum standard	2023	2022	2021	2020	2019	2018
1 year	3 (PN)	15 (2 PN, 5 ADN, 8 BSN)	9 (6 PN, 2 ADN, 1 BSN)	8 (2 PN, 2 ADN, 4 BSN)	4 (1 PN, 2 ADN, 1 Baccalaureate)	5 (2 PN, 2 ADN, 1 Baccalaureate)
2 consecutive years	3 (1 PN, 2 ADN)	3 (2 PN, 1 ADN)	2 (2 ADN)	2 (2 ADN)	1 (Baccalaureate)	3 (1 PN, 1 ADN, 1 Baccalaureate)
3 consecutive years	1 (PN)	0	2 (2 ADN)	1 (1 PN)	2 (1 PN, 1 Baccalaureate)	1 (PN)
Total	7	18	13	11	7	9

All programs with first-time NCLEX® candidate success rates of 75 percent or less within a calendar year submitted plans of corrective action, as required by rule. For programs below minimum standard for two consecutive calendar years, the Board conducted an on-site survey to determine progress on the previously submitted plan. Following the survey, revised plans of corrective action were submitted as required by rule. An on-site survey for compliance with all applicable rules and for the implementation of the revised plan of corrective action was required for the program below minimum standard for three consecutive calendar years.

**RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)**
**Total Receipts and Disbursements by Biennium**

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$17,530,707	\$15,135,182
July 1, 2020 – June 30, 2022	\$17,203,522	\$9,039,989
July 1, 2018 – June 30, 2020	\$17,979,016	\$12,658,104
July 1, 2016 – June 30, 2018	\$13,285,603	\$11,029,345
July 1, 2014 – June 30, 2016	\$13,260,405	\$10,358,110
July 1, 2012 – June 30, 2014	\$11,552,309	\$9,374,288

**Fees by Type**

Type of Fee	Fee
APRN Initial Licensure	\$105
Border State Registry- Notice of Employment Change to remain or be reinstated on the registry	\$50
RN, LPN Licensure by Examination	\$105
RN, LPN Re-Examination	\$60
RN, LPN Licensure by Endorsement	\$105
RN, LPN, APRN Registration Renewal	\$85
RN, LPN, APRN Re-Registration	\$105
RN, LPN Border State Registry	\$50
Public Health Nurse Registration	\$30
Replacement License Certificate	\$20
Replacement Public Health Nurse Registration Certificate	\$20
Verification of Licensure Status other than through Nursys	\$20
Verification of Examination Scores	\$20
Copy of Microfilmed Licensure Application Materials	\$20
Nursing Business Registration Initial Application	\$100
Nursing Business Registration Annual Application	\$25
Practicing without current RN and LPN registration	Two times the current registration renewal fee (\$85) for any part of the first calendar month, plus the current registration renewal fee (\$85) for any part of any subsequent month, up to 24 months.
Practicing without current APRN license and certification or recertification	\$200 for the first month or part of a month and an additional \$100 for each subsequent month or parts of months of practice, up to 24 months.
Auto Verification Service Subscription Note: A subscription lasts for one year from the date that the subscription payment is received by the Board of Nursing. During the year, subscribers can add and delete licensees from the subscription. The maximum number of licensees in a subscription is the number of licensees tracked at any one time.	\$100 1-100 Licenses \$225 101-500 Licenses \$350 501-1000 Licenses \$475 1001-2000 Licenses \$600 2001-3000 Licenses \$725 3001-4000 Licenses \$850 4001-5000 Licenses \$1000 5000+ Licenses
Data Requests, Public Data – up to 100 pages, black and white, letter- or legal-size paper. Note: Charged only if fees exceed \$15.00.	25 cents per page copied
Data Requests, Public Data – over 100 paper copies, copies of photographs, audiotapes, data on CD, DVD, or data stored electronically. Note: Charged only if fees exceed \$15.00.	Actual costs incurred in searching for, retrieving, and providing the data including costs of labor (\$24.22/hr.), materials, and delivery; cost paid for third-party assistance, if applicable. Material costs may include costs for paper, CDs, DVDs, audiotapes, etc.
Data Requests- Summary Data	Actual costs as noted above plus costs incurred in creating the data, either by Board staff or a third party.
Data Requests- Private Data Note: No charge for searching for and retrieving the data.	Actual costs for making paper copies or printing electronically stored data.

## BOARD OF OCCUPATIONAL THERAPY PRACTICE

**The mission of the Board of Occupational Therapy is to protect the public through effective licensure and enforcement of the statutes and rules governing the practice of occupational therapy to reasonably ensure a standard of competent and ethical practice.**

### **Report of the Executive Director**

**July 1, 2022 – June 30, 2024**

The Minnesota Board of Occupational Therapy Practice (Board) was created by the legislature effective January 1, 2018. The Board exists to protect the health and welfare of the public by ensuring a standard of competent and ethical care provided by occupational therapy practitioners in the State of Minnesota.

The Board and its staff strive to ensure it fulfills its mission through:

- Implementation of statutory license application requirements, ensuring a thorough review of applicant qualifications;
- Timely initial license processing for occupational therapist (OT), occupational therapy assistant (OTA), and temporary license applicants;
- Timely biennial renewal of licenses for OT's and OTAs;
- Thorough and timely review, response, and action on complaints;
- Accurate, timely, information dissemination to licensees, applicants, and other interested persons and agencies;
- Excellent customer service, ensuring correspondence is responded to accurately, efficiently and in a positive manner; and
- Educating licensees about statutory obligations and changes to ensure safe, ethical practice that falls within the Occupational Therapy Practice Act.

The bulk of this biennium included a transition to a new normal for Board operations. New office norms include two staff working in hybrid roles with a third staff in the office daily. Staffing levels continue to meet the needs of the public and the board and effectively and efficiently manage the services provided to applicants, licensees, stakeholders, and the public.

The MN Occupational Therapy Association brought legislation allowing Minnesota to join the Occupational Therapy Interstate Licensure Compact (Compact). The Compact passed with Board support in the 2024 session. Board operations are pivoting to incorporate the development work required for implementation. The Board expects significant staff and data base development costs in order to integrate with the Compact. The Board has appointed its Compact Commissioner representing Minnesota interests in the Compact Commission.

The Board has undertaken a thorough, comprehensive statutory review and is in the process of language revision for the Occupational Therapy Practice Act. These changes will incorporate items related to the Compact along with updates and clarification of existing language. The proposed changes will be brought forward for introduction in the 2025 legislative session.

Operationally, the Board continues 100% online routine license applications and renewals. Paper processes are minimal and primarily related to late license renewal applications (those more than 364 days expired). Board staff continue to strive to ensure their work is efficient, transparent, and in alignment with



Board and State of Minnesota expectations.

Board members continue to demonstrate tremendous commitment and service to the people of the State of Minnesota. The Board of Occupational Therapy Practice strives to always meet its foremost obligation of protection of the public.

Christina Bourland, MHA, OTR/L  
Executive Director  
Minnesota Board of Occupational Therapy Practice  
612-548-2179  
<https://mn.gov/boards/occupational-therapy/>

## GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)

### **Board Members Serving During the Period 7/1/2022 – 6/30/2024**

Name	Employment Location*	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Mary Bartzen	Wayzata	Occupational Therapist	1/1/2018	7/3/2019; 1/2/2023	1/4/2027
Lynnette Buckley	Bloomington	Occupational Therapy Assistant	1/1/2018	1/3/2019	1/2/2023
Donna Coughlin	Rochester	Occupational Therapy Assistant	1/1/2018	5/20/2020; 4/3/2024	1/3/2028
Chris Harbaugh	Big Lake	Occupational Therapist	1/1/2018	7/5/2022	1/5/2026
Samantha Olsen	Cleveland	Occupational Therapist	1/1/2018	3/8/2021	1/6/2025
Erin Staum	Oakdale	Occupational Therapy Assistant	1/1/2018	3/8/2021	1/6/2025
Jessica Engman	White Bear Lake	Occupational Therapist	7/3/2019	4/19/2023	1/4/2027
Jeffrey Malikowski	Saint Cloud	Public Member	7/3/2019	NA	1/2/2023
Stephen Jobe	Brainerd	Public Member	7/3/2019	NA	1/2/2023
Stephanie Smith	Ham Lake	Occupational Therapist	6/16/2020	4/3/2024	1/3/2028
Gregg Schaeppi	Minneapolis	Public Member	6/24/2020	NA	1/1/2024
Karoline Pierson	St. Louis Park	Public Member	4/19/2023	NA	1/4/2027
Katelyn Bills	St. Cloud	Public Member	4/19/2023	NA	5/1/2024
Barbara Kloetzke	Anoka	Occupational Therapy Assistant	4/19/2023	NA	1/4/2027
Chad Kinart	Maple Grove	Public Member	4/3/2024	NA	1/3/2028
Vacant, Other Licensed Health Professional	(vacant)	Public Member	(vacant)	(vacant)	(vacant)

\*Employment Location reflects home address if retired or unemployed.

Board membership is comprised of the following Governor appointed members: five licensed occupational therapists, three licensed occupational therapy assistants, one public member who is a licensed health care provider, and two public members who have received or have a family member who has received occupational therapy services. The occupational therapy practitioners must represent various practice

areas, settings, and parts of the state. Two must be employed outside the Twin Cities area. The full Board meets four times per year. The Board currently has four standing committees: The Executive Committee, Compliance Committee, Legislative Committee and Complaint Resolution Committee.

### **Board Staff and Office Location**

Executive Director  
 Assistant Executive Director  
 Licensing and Administrative Specialist

Minnesota Board of Occupational Therapy Practice  
 Randolph Square Building  
 335 Randolph Avenue, Suite 240  
 St. Paul, MN 55102  
 Phone: 612-548-2179  
 Email: [occupational.therapy@state.mn.us](mailto:occupational.therapy@state.mn.us)  
<https://mn.gov/boards/occupational-therapy/>

## **CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)**

Total Number of persons licensed or registered as of June 30, 2024: 5,866

### **Number and Type of Credentials Issued or Renewed**

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018*	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Occupational Therapist	4,669	4,802	4,204	3,913	NA	NA
Occupational Therapist Assistant	1,168	1,232	1,247	1,236	NA	NA
Temporary Occupational Therapist	17	14	163	21	NA	NA
Temporary Occupational Therapy Assistant	12	9	63	14	NA	NA
<b>TOTAL</b>	<b>5,866</b>	<b>6,057</b>	<b>5,677</b>	<b>5,184</b>	<b>NA</b>	<b>NA</b>

\* Reported numbers include information provided by the Minnesota Department of Health (MDH), Health Occupations Program and transferred to the Board April 13, 2018. Historical data is with MDH.

### Historical Renewal Data by Biennium

#### **July 1, 2022 – June 30, 2024**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses*	Percent** Renewed Online
Occupational Therapist	649	5,238	100%
Occupational Therapy Assistant	163	1,461	100%
Occupational Therapist Temporary License	158	NA	NA
Occupational Therapy Assistant Temporary License	49	NA	NA
<b>TOTAL</b>	<b>1,019</b>	<b>6,699</b>	

\* Higher renewal numbers reflect ongoing transition to birth month renewal and individuals that may have completed a prorated renewal more than once in a two-year period.

\*\*A very small number of renewals that occur more than 364 days after license expiration occur through paper processing. All others occur through an online process.

#### **July 1, 2020 – June 30, 2022**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent* Renewed Online
Occupational Therapist	642	4,802	100%
Occupational Therapy Assistant	165	1,232	100%
Occupational Therapist Temporary License	151	NA	NA
Occupational Therapy Assistant Temporary License	63	NA	NA
<b>TOTAL</b>	<b>1,021</b>	<b>6,036</b>	

\*A very small number of renewals that occur more than 90 days after license expiration occur through paper processing. All others occur through an online process.

#### **July 1, 2018 – June 30, 2020**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent* Renewed Online
Occupational Therapist	564	4204	100%
Occupational Therapy Assistant	182	1247	100%
Occupational Therapist Temporary License	153	10	0**
Occupational Therapy Assistant Temporary License	52	11	0**
<b>TOTAL</b>	<b>951</b>	<b>5,451</b>	<b>100%</b>

\* All renewals that are on time or within 90 days of the license expiration date occur through an online process.

\*\*Temporary license renewals must occur on paper. August 2020 statute changes removed the temporary license renewal option.

## COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B(2), (3)

### Complaints Received and Closed by Biennium

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	24	22
July 1, 2020 – June 30, 2022	16	14
July 1, 2018 – June 30, 2020	17	17
July 1, 2016 – June 30, 2018	1*	5*

\*This number reflects cases transferred from MDH that were closed by the Board AND cases opened and closed by the Board.

### Number of and Age of Complaints Open at the End of the Period

<b>Number of Complaints Open as of June 30, 2024</b>	<b>2</b>
Complaints open less than one year as of June 30, 2024	2
Complaints open greater than one year as of June 30, 2024	0

### Types of Complaints Received by Biennium

Basis of complaints received*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020
Incompetence/services below the community standard of care	15	8	11
Unethical/Unprofessional conduct	15	8	13
Disregard health, welfare, safety	2	-	-
Action by another jurisdiction	0	-	-
Billing improprieties	11	3	5
Failure to respond to the Board or participate in an investigation as required	8	7	10
Fraudulent or inaccurate representation	16	3	-
Sexual misconduct/boundaries	0	0	0
Miscellaneous	7	2	0

\*Some rows may be blank due to recategorization of complaints based upon data. Some complaints included more than one allegation.

## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements**
July 1, 2022 – June 30, 2024	\$1,111,508	\$1,042,761
July 1, 2020 – June 30, 2022	\$1,131,430	\$887,427
July 1, 2018 – June 30, 2020	\$940,327*	\$735,263
April 19, 2018 – June 30, 2018*	\$100,898	\$221,909

\*Total Receipts and Total Disbursements reflects ONLY activity conducted by the Board from the end of the interagency agreement 4/19/18-6/30/18 and does not reflect MDH data. Includes \$64,782.21 transferred from the Department of Health to the Board in November of 2018.

\*\*Total disbursements include all direct and indirect costs/expenditures to the board.

**Fees by Type**

Type of fee	Fee
Initial License- OT	\$185
Initial License-OTA	\$105
Biennial Renewal- OT	\$185
Biennial Renewal-OTA	\$105
Duplicate License	\$30
Temporary License	\$75
Verification to institutions	\$10
Verification to Another State	\$25
Course Approval after lapse of Licensure	\$100
Limited License	\$100
Penalty Fees	Varies

## BOARD OF OPTOMETRY

**The mission of the Minnesota Board of Optometry is promoting public interest in receiving quality optometric health care from competent licensed optometrists; protecting the public by ensuring that all licensed optometrists meet the educational and practical requirements specified in law; and protecting the public by setting standards for quality optometric health care.**

### **Report of the Executive Director**

**July 1, 2022 – June 30, 2024**

The mission of the Board of Optometry (aka Board) is public protection by striving to ensure Minnesota citizens receive quality optometric care from competent optometrists. Public protection through licensure and regulation underlies every activity and all functions of the Board.

The Board website (<https://mn.gov/boards/optometry/>) provides access to online Annual License Renewals, online address/phone change, online reporting of continuing education, information about the status of individual licensees, complaint forms, and optometry statutes and rules. In the past year the Board has also added information about continuing education opportunities on the website.

The Board continues to be well represented at a national level with one licensed optometrist representing Minnesota with of the Association of Regulatory Boards (ARBO), serving in an elected position.

In the 2024 legislative session, there was substantial activity regarding optometrists and their scope of practice. Despite a bipartisan bill, no changes were adopted. This topic will likely return in the future.

The Board requires all licensees to complete 40 hours of continuing education in a two-year timeframe. Credits may be obtained in person or online, with 15 of the hours allowed for prerecorded events. Since implementing the use of a national database tracker for credits, the Board has been able to audit 100 percent of our licensees' credits.

The Board staff consists of 1.5 FTE employees split between the positions of Executive Director and Office Administrative Specialist. In the fall of 2022, a new Office Administrative Specialist joined the Board. The Board continues to provide responsive, customer focused, efficient, and cost-effective services. Board members are commended for exceptional dedication, rarely missing a meeting. Board members are valued partners to meet the increasing demands of optometric/consumer education.

Britt Heglund  
Executive Director  
Minnesota Board of Optometry  
651-201-2762

**GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)****Board Members Serving During the Period 7/1/2022 – 6/30/2024**

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Fernando Alvarado	Willmar	Public	6/2021	NA	1/2025
Eric Bailey	St. Cloud	Optometrist	3/2017	7/2021	1/2025
George Bruehl	Stillwater	Public	5/2024	NA	1/2028
Leah Colby	Rogers	Optometrist	7/2022	NA	1/2026
Georgiann Jensen Bohn	Cambridge	Optometrist	9/2022	1/2023	1/2027
Shari Koll	Springfield	Public	7/2019	NA	1/2024
Tina McCarty	Maple Grove	Optometrist	7/2020	1/2023	1/2028
Sam Villella	Blaine	Optometrist	7/2019	1/2023	1/2027

**Board Staff and Office Location**

Executive Director, Effective 9/1/2021

Office and Administrative Specialist, Senior, Effective 8/27/2022

Minnesota Board of Optometry

Randolph Square Building

335 Randolph Avenue, Suite 210

St. Paul, MN 55102

Phone: 651-201-2762

FAX: 612-201-2763

Email: [optometry.board@state.mn.us](mailto:optometry.board@state.mn.us)

Website: [www.mn.gov/boards/optometry/](http://www.mn.gov/boards/optometry/)

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)

Total Number of persons licensed or registered as of June 30, 2024: 1,280

### Number and Type of Credentials Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Optometrist	1,280	1,210	1,164	unavailable	1,097	1,085
TOTAL	1,280	1,210	1,164	unavailable	1,097	1,085

### Historical Renewal Data by Biennium

#### July 1, 2022 – June 30, 2024

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Optometrist	152	2545	100%

#### July 1, 2020 – June 30, 2022

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Optometrist	115	2616	100%

#### July 1, 2018 – June 30, 2020

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Optometrist	119	2402	99.8%

#### July 1, 2016 – June 30, 2018

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Optometrist	94	2250	95%

#### July 1, 2014 – June 30, 2016

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Optometrist	86	2194	90%

#### July 1, 2012 – June 30, 2014

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Optometrist	95	2063	89%



## COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B(2), (3)

### Complaints Received and Closed by Biennium

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	62	62
July 1, 2020 – June 30, 2022	35	39
July 1, 2018 – June 30, 2020	69	65
July 1, 2016 – June 30, 2018	33	30
July 1, 2014 – June 30, 2016	28	18

### Number of and Age of Complaints Open at the End of the Period

<b>Number of Complaints Open as of June 30, 2024</b>	<b>0</b>
Complaints open less than one year as of June 30, 2024	0
Complaints open greater than one year as of June 30, 2024	0

### Types of Complaints by Biennium

Basis of complaint*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020	Number alleging this basis in 2016-2018
Unprofessional conduct	23	6	13	10
Non-jurisdictional	29	17	13	8
Medical Records	0	0	7	15
Sexual Misconduct	2	0	0	0
Miscellaneous	8	12	23	0

\*Some complaints allege more than one basis

## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$ 498,148	\$ 534,072
July 1, 2020 – June 30, 2022	\$ 498,660	\$ 411,696
July 1, 2018 – June 30, 2020	\$ 441,664	\$ 441,076
July 1, 2016 – June 30, 2018	\$ 312,142	\$ 412,488
July 1, 2014 – June 30, 2016	\$ 289,146	\$ 300,353
July 1, 2012 – June 30, 2014	\$ 253,311	\$ 228,686

### Fees by Type

Type of Fee	Fee
Professional Corporation	\$ 100 initial report \$ 25 annual report
Licensure Application	\$ 160
Annual License Renewal	\$ 160
Late Penalty Fee	\$ 75
Duplicate/Replacement card	\$ 10
CE Provider Application	\$ 45
Emeritus Registration	\$ 10
Endorsement Application	\$ 160
Reinstatement Application	\$ 160
Replacement of Initial License Certificate	\$ 12

## BOARD OF PHARMACY

**The Minnesota Board of Pharmacy exists to promote, preserve, and protect the public health, safety, and welfare by fostering the safe distribution of pharmaceuticals and the provision of quality pharmaceutical care to the citizens of Minnesota.**

### **Report of the Executive Director**

**July 1, 2022 – June 30, 2024**

The Board accomplishes its core public safety and regulatory mission of the practice of pharmacy and distribution of pharmaceuticals by:

- Licensing pharmacies and pharmacists and registering pharmacist interns, pharmacy technicians, and controlled substance researchers.
- Licensing drug manufacturers, drug wholesalers, 503B outsourcers, medical gas manufacturers, wholesalers, and distributors, and third-party logistics providers (e.g., UPS and FedEx).
- Conducting inspections of all in-state pharmacies, drug wholesalers, legend medical gas distributors, and controlled substance researchers. Additionally, we review inspection reports for out-of-state pharmacy licensure approval.
- Responding to public and agency inquiries, complaints, and reports regarding licensure and conduct of applicants, registrants, and licensees.
- Investigating all jurisdictional complaints received by the Board.
- Setting standards of practice and conduct for licensees and pursuing educational or disciplinary action with licensees, to ensure that standards are met.
- Providing technical assistance to elected public officials, other state agencies, federal agencies and units of local government.
- Administering the State's Prescription Monitoring Program (PMP).
- Administering the State's Opioid Product Registration Fee Program.
- Administering the Minnesota Insulin Safety Net Program (along with MNsure).

### ***Emerging issues regarding the regulation of the practice of pharmacy:***

- Manufacturers and software developers continue to develop new devices and programs that automate pharmacy dispensing processes. These devices continue to change how pharmacy is practiced and how drugs are dispensed to patients. The Board devotes a significant amount of resources to evaluating this new technology to ensure that it does not pose a threat to patients.
- Pharmacies continue to expand their offering of services such as immunizations, medication therapy management, and prescribing authority for select categories of drugs. Specifically, legislation was enacted that allows pharmacists to follow protocols and directly prescribe nicotine-replacement therapy products, naloxone, self-administered hormonal contraceptives, and human immunodeficiency virus (HIV) testing and treatment. This trend should result in improved public health by increasing the number of individuals who are immunized against various diseases and

by helping to reduce adverse drug reactions and other medication-related problems. However, if these services are performed incorrectly, there can be a detrimental impact on patients.

- Since the last reporting period, the Board has initiated a complete rules package revision project needed to stay current with the continual changes in the professional practice of pharmacy. The last time the Board engaged in significant rulemaking changes was in 2011.

### ***Operational Efficiency and Improvements***

- An exciting and pivotal moment occurred during the biennium for board staff and its more than 26,000 licensees/registrants. The Board migrated from an onerous, paper-based licensing system to one that supports online renewals, applications, and other services. On October 2, 2023, the Board migrated to and went “live” with ALIMS, a licensing system employed by 14 other Minnesota Health Licensing Boards. The Board’s transition has consisted of key milestones and benchmarks. Highlights include:
  - Converted and mapped data fields from previous system to ALIMS
  - Established online renewals for the following:
    - Pharmacy technicians
    - Pharmacists
    - Pharmacies
    - Manufacturers
    - Wholesale distributors
  - Enabled ACH payments for facility renewals
  - Established an online payment system to support the intricacies of Minnesota Statute §151.065 (e.g., first facility fee for medical gas manufacturers or wholesalers; \$55,000 fee for the first opiate facility)
  - Established online applications for the following:
    - Pharmacists by exam
    - Pharmacists by reciprocity
    - Pharmacy technicians
    - Interns
  - Established registration codes to move existing Facility Licensees online and further grant access to pharmacist-in-charge or others utilizing a token system
  - Established an electronic workflow for processing variance requests and created a variance report for Board members
  - Established workflow for paperless processing
    - Provide online upload capability
    - Display informative checklist items online
    - Provide workflow queues for staff to monitor and proactively process
  - Automated Continuing Education (CE) Submission
    - CE Certification/Attestation
    - CE Late Audit
    - CE Random Audit

- Additional highlights include, but are not limited to, utilizing standard features and online services enjoyed by other Health Licensing Boards
  - Online username and password reset for Board's clientele
  - ALIMS Complaint and Action features
  - ALIMS financial management features

Jill Phillips, MPH, RPh  
 Executive Director  
[Jill.Phillips@state.mn.us](mailto:Jill.Phillips@state.mn.us)  
 651-201-2825

## GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)

### **Board Members Serving During the Period 7/1/2022—6/30/2024**

<b>Name</b>	<b>Location</b>	<b>Appointment Status</b>	<b>Appointment Date</b>	<b>Reappointment Date(s)</b>	<b>Term Expiration Date</b>
Ronda Chakolis	Minneapolis	Pharmacist	06/2022	NA	01/2026
Michael Haag	Blaine	Pharmacist	04/2023	01/2024	01/2028
Ben Maisenbach	Rosemount	Pharmacist	06/2021	NA	01/2025
Kendra Metz	Moose Lake	Pharmacist	06/2020	05/2024	01/2028
Rabih Nahas	Orono	Pharmacist	02/2013	06/2021	01/2025
Amy Paradis	Fairmont	Pharmacist	06/2019	04/2023	04/2027
James Bialke	Minneapolis	Public member	01/2016	01/2022	01/2026
Barbara Droher Kline	Le Sueur	Public member	06/2023	NA	01/2027
John Zwier	St Paul	Public member	06/2023	NA	01/2027
Stuart Williams (inactive)	St. Louis Park	Public member	07/2011	06/2019	01/2023
Samantha Schirmer (inactive)	Andover	Public member	01/2016	06/2019	01/2023

**Board Staff and Office Location****Administration:**

1 Executive Director  
1 Deputy Director  
1 Executive Assistant

**Compliance:**

7 Pharmacy Surveyors

**Licensing:**

1 Licensing Supervisor  
6 Licensing Specialists

**Enforcement:**

1 Associate Director  
1 Legal Analyst

**Controlled Substance and Reporting:**

1 Director  
1 Program Administrator  
1 Data Analyst  
1 Program Coordinator

Minnesota Board of Pharmacy  
Randolph Square Building  
335 Randolph Avenue, Suite 230  
St. Paul, MN 55102  
Phone: 651-201-2825  
FAX: 651-215-0951  
Email: [Pharmacy.board@state.mn.us](mailto:Pharmacy.board@state.mn.us)  
Website: <https://mn.gov/boards/pharmacy>

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214,07, SUBD. 1B(1)

Total number of persons licensed or registered as of June 30, 2024: 21,019

Total number of facilities licensed or registered as of June 30, 2024: 3,959

Total number of PMP users registered as of June 30, 2024: 36,766

### Number and Type of Credentials Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Active Pharmacists	9,597	9,354	9,176	8,911	8,620	8,057
Inactive Pharmacists	93	230	197	118	96	139
Emeritus Pharmacists	594	564	393	117	98	159
Pharmacy Technicians	10,507	9,324	9,262	9,874	10,760	9,887
Pharmacy	1,980	2,091	1,980	1,996	2,176	2,062
Wholesalers	686	930	676	1,406	1,234	1,274
Manufacturers	986	998	791	790	614	533
3 <sup>rd</sup> Party Logistics Providers	193	126	119	0	0	0
Medical Gas Dispensers	114	104	87	116	119	100
Controlled Substance Researchers	5	10	16	15	17	15
Interns	915	1,236	1,296	1,228	1,680	1,792
Preceptors	1,518	1,839	1,808	1,888	2,003	1,824
Prescription Monitoring Program Users	36,766	25,402	11,882**	21,427	21,536*	14,072
<b>TOTAL</b>	<b>63,954</b>	<b>52,208</b>	<b>37,819</b>	<b>47,886</b>	<b>48,953</b>	<b>39,914</b>

\* Data up to 2016 includes inactive registrations. Starting in 2017, only active registrations are counted.

\*\* Reflects a significant decrease in program users due to a data migration that occurred in 2019. Users were given 12 months to re-enroll; however, many did not re-enroll within that timeframe.

**Historical Renewal Data by Biennium**
**July 1, 2022 – June 30, 2024**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Pharmacists	874	19,009	18,813 (99%)
Pharmacy Technicians	4,686	18,141	16,991 (93.7%)
Pharmacies	324	4,041	2005 (49.6%)*
Wholesalers	112	1,630	670 (40.0%)*
Manufacturers	268	1,974	981 (46.2%)*
Medical Gas Distributors	20	242	0**
Controlled Substance Researchers	5	17	0
3 <sup>rd</sup> Party Logistics Providers*	44	222	0**
Interns	582	NA	NA
<b>TOTAL</b>	<b>6,915</b>	<b>45,276</b>	<b>39,460 (87.2%)</b>

\*Percentage calculated from FY23 and FY24 totals, although online renewals were first made available in FY24.

\*\*Online renewals for 3<sup>rd</sup> Party Logistics Providers and medical gas dispensers were first made available 9/1/2024 and 10/1/2024, respectively.

**July 1, 2020 – June 30, 2022**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses*	Number and Percent Renewed Online
Pharmacists	836	8518	8050 (94.5%)
Pharmacy Technicians	2931	6393	5243 (82%)
Pharmacies	386	1705	0
Wholesalers	247	683	0
Manufacturers	350	648	0
Medical Gas Distributors	41	63	0
Controlled Substance Researchers	2	8	0
3 <sup>rd</sup> Party Logistics Providers	61	65	0
Interns	883	Not applicable	Not applicable
<b>TOTAL</b>	<b>5,737</b>	<b>18,083</b>	<b>13,293 (73.5%)</b>

\*Board of Pharmacy licenses and registrations are renewed annually. These numbers are for FY 2022 only.

**July 1, 2018 – June 30, 2020**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses*	Number and Percent Renewed Online
Pharmacists	868	8,814	8330 (94.5%)
Pharmacy Technicians	3,606	7,912	6488 (82%)
Pharmacies	394	1,940	0
Wholesalers	441	691	0
Manufacturers	313	733	0
Medical Gas Distributors	26	86	0
Controlled Substance Researchers	1	15	0
3 <sup>rd</sup> Party Logistics Providers	119	0	0
Interns	789	Not applicable	Not applicable
<b>TOTAL</b>	<b>6,557</b>	<b>20,191</b>	<b>14,818 (73.4%)</b>

\*Board of Pharmacy licenses and registrations are renewed annually. These numbers are for FY 2020 only.



**July 1, 2016 – June 30, 2018**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses*	Number and Percent Renewed Online
Pharmacists	954	8,929	8,393 (94%)
Pharmacy Technicians	5,135	8,465	6,772 (80%)
Pharmacies	993	2,082	0
Wholesalers	962	1,667	0
Manufacturers	309	912	0
Medical Gas Distributors	13	116	0
Controlled Substance Researchers	0	15	0
Interns	880	Not applicable	Not applicable
TOTAL	9,246	22,186	15,165 (68.4%)

\*Board of Pharmacy licenses and registrations are renewed annually. These numbers are for FY 2018 only.

**July 1, 2014 – June 30, 2016**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses*	Number and Percent Renewed Online
Pharmacists	1044	8581	7987 (93%)
Pharmacy Technicians	5041	8676	6845 (78%)
Pharmacies	511	2166	0
Wholesalers	269	1171	0
Manufacturers	201	592	0
Medical Gas Distributors	42	109	0
Controlled Substance Researchers	9	15	0
Interns	NA	NA	0
TOTAL	7117	21,310	17,063 (80%)

\*Board of Pharmacy licenses and registrations are renewed annually. These numbers are for FY 2016 only.

**July 1, 2012 – June 30, 2014**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses*	Number and Percent Renewed Online
Pharmacists	869	8544	7177 (84%)
Pharmacy Technicians	4395	10,531	7582 (72%)
Pharmacies	NA	2331	0
Wholesalers	NA	1436	0
Manufacturers	NA	649	0
Medical Gas Distributors	NA	107	0
Controlled Substance Researchers	NA	19	0
Interns	NA	NA	0
TOTAL	NA	23,617	14,759 (63%)

\*Board of Pharmacy licenses and registrations are renewed annually. These numbers are for FY 2014.

## COMPLAINT ACTIVITY – MINN. STAT. 214.07, SUBDS. 1B(2), (3)

### Complaints Received and Closed by Biennium

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	368	400
July 1, 2020 – June 30, 2022	318	235
July 1, 2018 – June 30, 2020	262	255
July 1, 2016 – June 30, 2018	318	324
July 1, 2014 – June 30, 2016	410	423
July 1, 2012 – June 30, 2014	366	253

### Number of and Age of Complaints Open at the End of the Period

<b>Number of Complaints Open as of June 30, 2024</b>	<b>114</b>
Complaints open less than one year as of June 30, 2024	50
Complaints open greater than one year as of June 30, 2024	64

Complaints open for over one year are either complicated cases that are still being investigated or cases for which the Board is engaged in the due process procedures required to take disciplinary action.

### Types of Complaints by Biennium

Basis for complaints*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020	Number alleging this basis in 2016-2018
Billing Issues/Fraudulent Billing	2	0	0	5
Chemical Dependency/Diversion	22	39	33	29
Child Support	0	0	0	0
Dispensing Error	44	15	29	46
Dispensing Outdated Drugs	1	0	0	1
Dispensing Without Authorization	0	0	0	3
Failure to Counsel	1	0	0	2
Failure to Maintain Patient Confidentiality	0	0	5	4
Failure to Renew Registration on Time	0	0	0	0
Kickbacks	0	0	5	2
Other	7	6	3	29
Physical/Mental Impairment	1	1	1	1
Practicing without a license	15	10	10	23
Unprofessional Conduct	275	342	173	173
Welfare Fraud	0	0	0	0

\*Some complaints allege more than one basis.

## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$9,077,179	\$8,174,283
July 1, 2020 – June 30, 2022	\$7,282,203	\$6,968,858
July 1, 2018 – June 30, 2020	\$6,531,899	\$5,487,682
July 1, 2016 – June 30, 2018	\$6,381,234	\$6,367,383
July 1, 2014 – June 30, 2016	\$5,525,140	\$5,476,855
July 1, 2012 – June 30, 2014	\$4,819,355	\$4,605,139

Receipts and disbursements represented in this section are specific to general operations. Not included are federal grant funds received to support a portion of Prescription Monitoring Program costs and fees from opiate manufacturers that are collected and transferred into the Opiate Epidemic response account.

### Fees by Type

<b>Application fees</b>	<b>Fee</b>
Pharmacist licensed by examination	\$225
Pharmacist licensed by reciprocity	\$300
Pharmacy intern	\$75
Pharmacy technician	\$60
Pharmacy	\$450
Drug wholesaler - legend drugs only	\$5,500
Drug wholesaler - legend and non-legend drugs	\$5,500
Drug wholesaler - non-legend drugs, veterinary legend drugs, or both	\$5,500
Drug wholesaler - medical gases	\$5,500 for the first facility and \$500 for each additional facility
Third-party logistics provider	\$300
Drug manufacturer - non-opiate legend drugs only	\$5,500
Drug manufacturer - non-opiate legend and non-legend drugs	\$5,500
Drug manufacturer - non-legend or veterinary legend drugs	\$5,500
Drug manufacturer - medical gases	\$5,500 for the first facility and \$500 for each additional facility
Drug manufacturer also licensed as a pharmacy in Minnesota	\$5,500
Drug manufacturer of opiate-containing controlled substances	\$55,500
Medical gas dispenser	\$400
Controlled substance researcher	\$150
Pharmacy professional corporation	\$150

<b>Annual renewal fees</b>	<b>Fee</b>
Pharmacist	\$225
Pharmacy technician	\$60
Pharmacy	\$450
Drug wholesaler - legend drugs only	\$5,500
Drug wholesaler - legend and non-legend drugs	\$5,500
Drug wholesaler - non-legend drugs, veterinary legend drugs, or both	\$5,500
Drug wholesaler - medical gases	\$5,500 for the first facility and \$500 for each additional facility
Third-party logistics provider	\$300
Drug manufacturer - non-opiate legend drugs only	\$5,500
Drug manufacturer - non-opiate legend and non-legend drugs	\$5,500
Drug manufacturer - non-legend or veterinary legend drugs	\$5,500
Drug manufacturer - medical gases	\$5,500 for the first facility and \$500 for each additional facility
Drug manufacturer also licensed as a pharmacy in Minnesota	\$5,500
Drug manufacturer of opiate-containing controlled substances	\$55,500
Medical gas dispenser	\$400
Controlled substance researcher	\$150
Pharmacy professional corporation	\$150

<b>Late fees</b>
All late fees are 50% of the original fee

## BOARD OF PHYSICAL THERAPY

**The mission of the Board of Physical Therapy is to ensure that Minnesota citizens receive appropriate physical therapy services from competent physical therapists and physical therapist assistants.**

### Report of the Executive Director

**July 1, 2022 – June 30, 2024**

The mission of the Board is to provide public protection by striving to ensure Minnesota citizens receive quality physical therapy services from competent physical therapists (PT) and physical therapist assistants (PTA). Public protection through licensure and regulation underlies every activity and all functions of the Board. The major functions of the Board are to ensure that applicants meet the standards for licensure; ensure that licensees meet the standards for license renewal; identify licensees who fail to maintain minimum standards for the provision of safe and quality care, and, when warranted, provide appropriate disciplinary or corrective action; and provide information and education to the public.

The number of licensees and complexity of complaint cases and investigations have continued to steadily increase. New graduate applicants continue to test on four fixed dates each year, changing the workflow for staff and board members. The Board continues to develop a comprehensive database, which streamlines online processes for initial licensure, renewals and criminal background checks, jurisprudence exam and continuing education audits. We are committed to the advancement of offering better online services to licensees and the public with 99 percent of licensure applications and renewals completed online in this biennium.

Additional highlights for the past two years include continued investment and active participation with the Federation State Boards of Physical Therapy (FSBPT). The Minnesota Board of Physical Therapy was awarded the Excellence in Regulation Award. The Excellence in Regulation Award was created to recognize jurisdictions that have made significant accomplishments towards increasing public protection for their consumers of physical therapy services. Minnesota was recognized for our work in successful rules changes, implementation of the jurisprudence licensure process, website redesign to decrease the burden of a public complaint, using grant funding for a project to embrace technology and initiate automation between the FSBPT Electronic, Licensure Discipline Database (ELDD) platform and the Minnesota Board's ALIMS (automated licensure information management system).

The Board consistently provides high quality, customer focused, efficient, and cost-effective services. Board members and staff are to be commended for their exceptional dedication and hard work to meet the increasing demands while continuing to provide public protection and service excellence.

Erin DeTomaso  
Executive Director  
Minnesota Board of Physical Therapy  
612-627-5406

## GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)

### **Board Members Serving During the Period 7/1/2022 – 6/30/2024**

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Sara Conrad, PTA	Minneapolis	Professional Member	4/2/2020	2/22/2023	1/4/2027
Linda Gustafson, PT	Minnetonka	Professional Member	3/5/2009	6/20/2011; 6/24/2015; 7/3/2019	1/2/2023
Maura Kelly, PT	Maple Grove	Professional Member	2/22/2023	1/17/2024	1/3/2028
Julia McDonald, PTA	Otsego	Professional Member	3/26/2014	6/18/2018 7/5/2022	1/5/2026
Samantha Mohn-Johnsen, PT	Duluth	Professional Member	6/24/2015	7/3/2019 2/22/2023	1/4/2027
Debra Newel	St. Paul	Public Member	10/19/2009	6/20/2011; 6/24/2015	1/7/2023
Pamela Peters	Savage	Public Member	5/5/2021	2/22/2023	1/4/2027
Kathy Polhamus	North St. Paul	Public Member	9/4/2007	5/5/2010; 3/26/2014; 6/18/2018 7/5/2022	1/5/2026
Allen Rasmussen	International Falls	Public Member	5/5/2021	2/22/2023	1/4/2027
Steven Scherger, PT	Andover	Professional Member	6/24/2015	7/3/2019 2/22/2023	1/4/2027
Debra Sellheim, PT	Maplewood	Professional Member	5/5/2010	3/26/2014; 6/18/2018	9/3/2022
Neel Shah, MD	Rochester	Professional Member	6/24/2017	5/5/2021	1/6/2025
Tanya Terman, PT	Rochester	Professional Member	5/5/2021	NA	1/6/2025
Adam Urick, PT	Eagan	Professional Member	10/1/2022	NA	1/5/2026

### **Board Staff and Office Location**

The Board has four (4) full time staff:

- Executive Director
- Office Specialist
- Office Administrative and Licensing Specialist
- Administrative Support Staff

Minnesota Board of Physical Therapy

335 Randolph Avenue, Suite 285

St. Paul, MN 55102

Phone: 612-627-5406

FAX: 651-797-1377

Email: [physical.therapy@state.mn.us](mailto:physical.therapy@state.mn.us)

Website: <https://mn.gov/boards/physical-therapy>

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)

Total Number of persons licensed or registered as of June 30, 2024: 8,360

### Number and Type of Credentials Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Physical Therapist	6,585	6,238	5,915	5,613	5,145	4,715
Physical Therapist Assistant	1,775	1,660	1,850	1,824	1,698	1,585
<b>TOTAL</b>	<b>8,360</b>	<b>7,898</b>	<b>7,765</b>	<b>7,437</b>	<b>6,843</b>	<b>6,300</b>

### Historical Renewal Data by Biennium

#### July 1, 2022 – June 30, 2024

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Physical Therapist	847	12,538	see total
Physical Therapist Assistant	205	3,499	see total
<b>TOTAL</b>	<b>1,052</b>	<b>16,037</b>	<b>99%</b>

#### July 1, 2020 – June 30, 2022

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Physical Therapist	862	11,797	see total
Physical Therapist Assistant	236	3,532	see total
<b>TOTAL</b>	<b>1,098</b>	<b>15,329</b>	<b>99%</b>

#### July 1, 2018 – June 30, 2020

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Physical Therapist	792	11,590	see total
Physical Therapist Assistant	237	3,712	see total
<b>TOTAL</b>	<b>1,029</b>	<b>15,302</b>	<b>99%</b>

#### July 1, 2016 – June 30, 2018

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Physical Therapist	872	11,472	see total
Physical Therapist Assistant	285	3,815	see total
<b>TOTAL</b>	<b>1,157</b>	<b>15,287</b>	<b>98.8%</b>

#### July 1, 2014 – June 30, 2016

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Physical Therapist	747	9772	see total
Physical Therapist Assistant	251	3265	see total
<b>TOTAL</b>	<b>998</b>	<b>13,037</b>	<b>94%</b>

**July 1, 2012 – June 30, 2014**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Percent Renewed Online
Physical Therapist	655	NA	NA
Physical Therapist Assistant	242	NA	NA
TOTAL	897	12,417	NA

**COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B(2), (3)**
**Complaints Received and Closed by Biennium**

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	79	67
July 1, 2020 – June 30, 2022	85	90
July 1, 2018 – June 30, 2020	70	61
July 1, 2016 – June 30, 2018	92	85
July 1, 2014 – June 30, 2016	101	88
July 1, 2012 – June 30, 2014	80	77

**Number of and Age of Complaints Open at the End of the Period**

<b>Number of Complaints Open as of June 30, 2024</b>	<b>2</b>
Complaints open less than one year as of June 30, 2024	2
Complaints open greater than one year as of June 30, 2024	0

**Types of Complaints Received by Biennium**

Basis of complaints*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020	Number alleging this basis in 2016-2018
Actions by another jurisdiction	1	2	1	2
Incompetency / unethical conduct	5	6	10	15
Unprofessional conduct	36	33	16	11
Impairment (Including Conviction of DUI/DWI/OUI/OWI)	17	18	15	24
Protected Terms	3	7	4	10
Failure to comply with CE requirement	0	1	0	3
Conviction of a felony/fraud element	18	15	4	12
Practice after license expired	11	15	7	8
Sexual misconduct/boundaries	5	11	5	2
Miscellaneous	4	9	8	3

\*Some complaints allege more than one basis.



**RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)****Total Receipts and Disbursements by Biennium**

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$1,653,734	\$1,384,114
July 1, 2020 – June 30, 2022	\$1,570,643	\$913,202
July 1, 2018 – June 30, 2020	\$1,412,839	\$960,628
July 1, 2016 – June 30, 2018	\$1,353,929	\$867,222
July 1, 2014 – June 30, 2016	\$1,230,305	\$973,881
July 1, 2012 – June 30, 2014	\$1,095,715	\$880,670

**Fees by Type**

Type of fee	Fee
PT and PTA Annual License Renewal	\$60.00
PT and PTA Late Fee for Annual Renewal	\$20.00
PT and PTA Initial Application	\$100.00
PT and PTA Examination	\$50.00
PT and PTA Temporary Permit Fee	\$25.00
PT and PTA Duplicate License	\$20.00
PT and PTA Certification of Licensure	\$25.00
Continuing Education Course Review	\$100.00

## BOARD OF PODIATRIC MEDICINE

**The mission of the Board of Podiatric Medicine is to protect the public by extending the privilege to practice to qualified applicants and investigating complaints relating to the competency or behavior of individual licensees or registrants.**

### Report of the Executive Director

**July 1, 2022—June 30, 2024**

There are currently 309 licensed Doctors of Podiatric Medicine (DPM) in Minnesota, which includes 22 temporary permits. Temporary permits are issued to DPMs participating in one of the four Minnesota residency programs being offered. Increasingly, a number of our new licensees complete their residency program in Minnesota and choose to practice here afterward.

The Board received new administrative responsibilities from the legislature for licensure of the following professions in 2018 - prosthetists, orthotists, pedorthists, prosthetist orthotists, assistants, and fitters. Currently there are 123 prosthetist orthotists, 23 prosthetists, 84 orthotists, 42 pedorthists, 18 fitters, 15 orthotist assistants and 6 prosthetist assistants licensed by our Board.

COVID-19 presented the Board with many unique challenges, but our offices have transitioned to normal operations. The Board encourages its licensees to know and comply with their own facility's specific protocols, policies and procedures that have been developed in response to the COVID 19 pandemic.

From 2020 to 2022, the Board experienced a reduction in the number of total licensees across all professions due to many licensees choosing to retire or leave the workforce during the COVID-19 pandemic. The rate of new applications has returned to normal, and the number of active licensees has recovered to pre-pandemic levels.

DPM Licenses expired on June 30<sup>th</sup>, so extensions were provided for licensees that were unable to complete their CME's due to travel restrictions or illness.

We are always committed to the advancement of offering more and better online services to licensees and the public. The Board completed 2,214 license verifications in FY23/FY24, with 100% of them completed online.

The Board members continue to provide high quality, efficient, customer-focused, and cost-effective services. They are to be commended for their exceptional dedication, time commitment, and hard work that is required to serve on a State Board.

Paul D.R. Bakken  
Executive Director  
Board of Podiatric Medicine  
[paul.d.r.bakken@state.mn.us](mailto:paul.d.r.bakken@state.mn.us)

**GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)****Board Members Serving During the Period 7/1/2022 – 6/30/2024**

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Nicole Bauerly, DPM	Brooklyn Park	DPM	10/29/2012	6/23/2021	1/6/2025
Kimberly Bobbitt, DPM	St. Paul	DPM	4/13/2015	5/31/2023	6/4/2027
Lois McCray	Oakdale	Public	7/5/2022	NA	1/5/2026
Ryan Peterson	Minneapolis	Public	6/23/2021	NA	1/6/2025
Jackie Pham, DPM	Savage	DPM	6/29/2020	NA	1/1/2024
Naomi Schmid, DPM	Fergus Falls	DPM	7/1/2018	6/5/2022	1/5/2026
Allison Willkom, DPM	Minneapolis	DPM	5/31/2023	NA	1/4/2027

**Board Staff and Office Location**

Paul D.R. Bakken, Executive Director

Minnesota Board of Podiatric Medicine

Randolph Square Building

335 Randolph Avenue, Suite 210

St. Paul, MN 55102

Phone: 651-201-2736

Email: [podiatric.medicine@state.mn.us](mailto:podiatric.medicine@state.mn.us)

Website: <https://mn.gov/boards/podiatric-medicine/>

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)

Total Number of persons licensed or registered as of June 30, 2024: 620

### Number and Type of Credential Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
DPM—Doctor of Podiatric Medicine	287	276	270	254	246	238
DPM Temporary Permits	22	23	20	18	17	21
Orthotists	84	84	105	97	NA	NA
Prosthetists	23	27	39	35	NA	NA
Prosthetist Orthotists	123	101	98	73	NA	NA
Pedorthists	42	42	49	49	NA	NA
Fitters	18	19	29	26	NA	NA
Prosthetist Assistants	6	6	5	4	NA	NA
Orthotist Assistants	15	10	9	9	NA	NA
<b>TOTAL</b>	<b>620</b>	<b>588</b>	<b>624</b>	<b>565</b>	<b>263</b>	<b>259</b>

### Historical Renewal Data by Biennium

Temporary permits are the only credential renewed on an annual basis. All other licenses are renewed every two years.

#### July 1, 2022 – June 30, 2024

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
DPM – Doctor of Podiatric Medicine	41	246	245 (99%)
DPM Temporary Permits	22	21	21 (100%)
Orthotists	10	74	74 (100%)
Prosthetists	1	22	22 (100%)
Prosthetist Orthotists	31	92	92 (100%)
Pedorthists	5	37	37 (100%)
Fitters	8	10	10 (100%)
Prosthetist Assistants	1	5	5 (100%)
Orthotist Assistants	7	8	8 (100%)
<b>TOTAL</b>	<b>126</b>	<b>515</b>	<b>514 (99%)</b>

**July 1, 2020 – June 30, 2022**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
DPM – Doctor of Podiatric Medicine	25	227	225 (99%)
DPM Temporary Permits	23	18	0 (0%)
Orthotists	6	69	65 (94%)
Prosthetists	3	20	20 (100%)
Prosthetist Orthotists	24	69	67 (97%)
Pedorthists	2	33	32 (97%)
Fitters	5	5	5 (100%)
Prosthetist Assistants	2	4	4 (100%)
Orthotist Assistants	2	4	4 (100%)
<b>TOTAL</b>	<b>92</b>	<b>449</b>	<b>422 (94%)</b>

**July 1, 2018 – June 30, 2020**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
DPM – Doctor of Podiatric Medicine	38	249	198 (80%)
DPM Temporary Permits	28	43	0 (0%)
Orthotists	8	85	59 (70%)
Prosthetists	5	26	22 (85%)
Prosthetist Orthotists	27	80	60 (75%)
Pedorthists	6	48	28 (58%)
Fitters	12	25	12 (48%)
Prosthetist Assistants	2	6	5 (83%)
Orthotist Assistants	3	10	4 (40%)
<b>TOTAL</b>	<b>129</b>	<b>572</b>	<b>388 (68%)</b>

**July 1, 2016 – June 30, 2018**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
DPM – Doctor of Podiatric Medicine	26	242	87 (36%)
DPM Temporary Permits	14	18	8 (45%)
Orthotists	97	NA	NA
Prosthetists	35	NA	NA
Prosthetist Orthotists	73	NA	NA
Pedorthists	49	NA	NA
Fitters	26	NA	NA
Prosthetist Assistants	4	NA	NA
Orthotist Assistants	9	NA	NA
<b>TOTAL</b>	<b>333</b>	<b>260</b>	<b>95 (37%)</b>

**July 1, 2014 – June 30, 2016**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online*
DPM – Doctor of Podiatric Medicine	21	239	50 (21%)
DPM Temporary Permits	14	20	7 (35%)
<b>TOTAL</b>	<b>35</b>	<b>259</b>	<b>57 (22%)</b>

\*FY16 was the first year that online renewals were available.

**July 1, 2012 – June 30, 2014**

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
DPM – Doctor of Podiatric Medicine	29	231	not available
Temporary Permits	16	20	not available
TOTAL	45	251	not available

**COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B(2), (3)**
**Complaints Received and Closed by Biennium**

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	19	22
July 1, 2020 – June 30, 2022	13	14
July 1, 2018 – June 30, 2020	21	18
July 1, 2016 – June 30, 2018	11	12
July 1, 2014 – June 30, 2016	10	6
July 1, 2012 – June 30, 2014	13	30

**Number of and Age of Complaints Open at the End of the Period**

<b>Number of Complaints Open as of June 30, 2024</b>	<b>6</b>
Complaints open less than one year as of June 30, 2024	6
Complaints open greater than one year as of June 30, 2024	0

**Types of Complaints Received by Biennium**

Basis for Complaint*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020	Number alleging this basis in 2016-2018
153.19 (7) (11) (12) (14) (16)	11	12	9	6
Violation of Professional Firms Act	0	0	0	1
153B.70 (8) (9)	0	0	7	0
Malpractice Reports	7	1	4	3
Billing Issue	1	0	1	1

\*Some complaints may allege more than one basis.

## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$ 426,313	\$ 434,529
July 1, 2020 – June 30, 2022	\$ 418,674	\$ 245,380
July 1, 2018 – June 30, 2020	\$ 402,710	\$ 266,900
July 1, 2016 – June 30, 2018	\$ 380,486	\$ 230,626
July 1, 2014 – June 30, 2016	\$ 222,170	\$ 186,535
July 1, 2012 – June 30, 2014	\$ 207,640	\$ 181,393

### Fees by Type

Type of fee	Fee
License Application	\$ 600
License Renewal	\$ 600
Temporary Permit - Annual	\$ 250
Reinstatement	\$ 650
License Verification	\$ 30
Professional Firms – Annual	\$ 25
Miscellaneous	\$ 25
2 <sup>nd</sup> License	\$ 100

## BOARD OF PSYCHOLOGY

**The mission of the Board of Psychology is to protect the public through licensure, regulation, and education to promote access to safe, competent, and ethical psychology service.**

### Report of the Executive Director

**July 1, 2022 – June 30, 2024**

The Board focused on fulfilling its mission to “protect the public through licensure, regulation, and education to promote access to safe, competent, and ethical psychological services” in a fiscally responsible manner. The Board continues to focus on technology to streamline licensing and complaint review processes. The Board continued to refine online services for all applications and agency processes. During the last biennium, more than 98% of licensees renewed their license online and almost 100% of initial license applications are completed online, reducing the need for storage space, paper usage, and resources spent scanning and disposing of documents.

The Board meets ten times per year. On alternating months, one of the Board’s two Complaint Resolution Committees meets to manage complaints, investigations, and discipline with the assistance of staff and the Attorney General’s Office. The Board began the biennium meeting in an online format for both Board meetings and committee meetings. Mid-point of the biennium, the Board continued to offer a hybrid meeting format with an increase of in-person attendance. The opportunity for in-person attendance augmented by online meetings helped the Board continue to meet its duties to the community regarding licensing, regulating, and educating licensees and the public.

The Board has eliminated Board fees charged to applicants who retake required licensing examinations. It also initiated a program to help support applicants to the Board having trouble passing the national licensing exam. The Board is also granting additional time to applicants who do not speak English as their first language.

In the context of providing services to the public in an online and hybrid format, the Board engaged stakeholders and the public through its outreach programs including continuing education conferences, presentations to the public, as well as presentations to psychology programs in Minnesota.

As the Board advances public protection through licensure, regulation, and education for the benefit of the public, we invite you to join us by sharing feedback, attending a meeting, or participating in our open public processes as we work to make access to safe, competent, and ethical psychological services a reality for all Minnesota citizens.

Samuel S. Sands  
Executive Director  
Minnesota Board of Psychology  
612-548-2100



## GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)

### **Board Members Serving During the Period 7/1/2022 – 6/30/2024**

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Nancy Cameron	Minneapolis	Public Member	6/6/2021	5/9/2023	1/4/2027
Jill Idrizow	Stillwater	Public Member	3/6/2018	1/3/2022	1/3/2026
Michelle Zhao, J.D.	Minneapolis	Public Member	6/16/2021	NA	1/6/2025
Daniel Hurley, Ph.D., LP	St. Paul	Training Program Member	2/28/2024	NA	1/3/2028
Salina Renninger, Ph.D., LP	Falcon Heights	Training Program Member	3/6/2018	1/3/2022	1/3/2026
Joel Bakken, MS, LP	Moorhead	Master's Member	4/2/2020	5/10/2023	1/4/2027
Pamela Freske, Ph.D., LP	St. Paul	Doctoral Member	2/28/2024	NA	1/3/2028
Cesar Gonzalez PhD, LP, ABPP	Rochester	Doctoral Member	6/30/2022	NA	1/3/2026
Sonal Markanda, Ph.D., LP	Minneapolis	Doctoral Member	5/6/2020	2/28/2024	1/3/2028
Sebastian Rilen, Psy.D., LP	St. Paul	Doctoral Member	5/10/2023	NA	1/4/2027
Michael Thompson Psy.D., LP		Doctoral Member	5/10/2023	NA	1/4/2027
Michael Brunner, Ph.D., LP (inactive)	St. Paul	Doctoral Member	3/6/2018	7/2/2019	1/7/2023
Jessica Gourneau, Ph.D., LP (inactive)	St. Paul	Doctoral Member	3/28/2017	7/2/2019	1/2/2023
Jack Rusinoff, MA, LP (inactive)	St. Paul	Masters Member	6/28/2016	4/2/2020	1/1/2024
Robin McLeod, Ph.D., LP (inactive)	Woodbury	Training Program Member	3/28/2017	4/2/2020	1/1/2024

### **Board Staff and Office Location**

The Board is supported by 8 full-time staff:

- Executive Director
- Assistant Executive Director
- Compliance Director, Investigator Senior
- Investigator
- Continuing Education and Renewals Administrator
- Licensure Lead
- Licensure Specialist
- Front Desk Support Specialist

Minnesota Board of Psychology  
 Randolph Square Building  
 335 Randolph Avenue, Suite 270  
 St. Paul, MN 55102  
 Phone: 612-617-2230  
 Email: [psychology.board@state.mn.us](mailto:psychology.board@state.mn.us)  
 Website: <https://mn.gov/boards/psychology/>

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)

Total Number of persons licensed or registered as of June 30, 2024: 3,676

### Number and Type of Credentials Issued or Renewed

License Type	Licensed or registered as of June 30, 2024	Licensed or registered as of June 30, 2022	Licensed or registered as of June 30, 2020	Licensed or registered as of June 30, 2018	Licensed or registered as of June 30, 2016	Licensed or registered as of June 30, 2014
Psychologist	3,676	3,597	3,754	3,783	3,835	3,768
<b>TOTAL</b>	<b>3,676</b>	<b>3,597</b>	<b>3,754</b>	<b>3,783</b>	<b>3,835</b>	<b>3,768</b>

### Historical Renewal Data by Biennium

#### July 1, 2022 – June 30, 2024

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Psychologist	309	3356	3,346 (98%)
<b>TOTAL</b>	<b>309</b>	<b>3356</b>	

#### July 1, 2020 – June 30, 2022

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Psychologist	293	3,407	3,391 (99%)
<b>TOTAL</b>	<b>293</b>	<b>3,407</b>	

#### July 1, 2018 – June 30, 2020

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Psychologist	288	3,453	3,389 (98%)
<b>TOTAL</b>	<b>288</b>	<b>3,453</b>	

#### July 1, 2016 – June 30, 2018

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Psychologist	265	3,364	3248 (97%)
<b>TOTAL</b>	<b>265</b>	<b>3,364</b>	

#### July 1, 2014 – June 30, 2016

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Psychologist	233	3,564	1537 (*67%)
<b>TOTAL</b>	<b>233</b>	<b>3,564</b>	

\*Online renewals did not start until July 1, 2015

#### July 1, 2012 – June 30, 2014

Type of License/Credential	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Psychologist	272	3595	0
<b>TOTAL</b>	<b>272</b>	<b>3595</b>	<b>0</b>

## COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B(2), (3)

### Complaints Received and Closed by Biennium

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	207	136
July 1, 2020 – June 30, 2022	331	303
July 1, 2018 – June 30, 2020	271	251
July 1, 2016 – June 30, 2018	296	306
July 1, 2014 – June 30, 2016	444	308
July 1, 2012 – June 30, 2014	249	208

### Number of and Age of Complaints Open at the End of the Period

<b>Number of Complaints Open as of June 30, 2024</b>	<b>86</b>
Complaints open less than one year as of June 30, 2024	70
Complaints open greater than one year as of June 30, 2024	16

### Types of Complaints Received by Biennium

Basis for Complaint*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020	Number alleging this basis in 2016-2018
Engaged in unprofessional conduct	160	202	186	186
Failure to limit practice areas to areas of competence	20	14	29	37
Conclusions and reports violations including failure to base assessments on procedures sufficient to substantiate conclusions, to include information required in a report, to properly administer and/or interpret psychological reports	38	55	49	42
Violated a statute or rule, or order the board is empowered to enforce relating to the practice of psychology including reporting the abuse of minors/vulnerable adults, professional firms, CE audit, discipline in another jurisdiction, licensure and renewal	207	190	203	38
Exploited the professional relationship with a current client	4	15	14	9
Provided psychological services while in a multiple relationship	6	3	15	13
Engaged in conduct likely to deceive or defraud the public or the board including public statements of a false or misleading nature or misrepresenting the nature of services	7	9	71	53
Failure to safeguard private client information	11	10	14	20
Failure to properly maintain and provide access to client records including failure to provide the client bill of rights and failure to obtain informed consent	7	25	25	33
Failure to provide qualifying supervision or failure to practice psychology under qualifying supervision	6	3	4	42

Basis for Complaint (continued)	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020	Number alleging this basis in 2016-2018
Engaged in misconduct with a supervisee including exploitation or misuse of the professional relationship, sexual behavior, or failure to protect the welfare of a supervisee	6	1	5	8
Provided psychological services with impaired objectivity or bias	23	15	29	19
Engaged in the practice of psychology without a license	4	9	6	29
Engaged in sexual behavior with a client or former client (reasonably interpreted or sexual contact)	10	14	19	13
Inability to offer psychological services with reasonable skill and safety due to a mental or physical impairment	4	20	22	14
Other (failure to make clear the prescriber, failure to coordinate care, failure to resolve organizational conflicts, failure to terminate a client in a manner that minimizes harm)	1	50	77	11

\*Some complaints allege more than one basis.

## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$2,201,575	\$2,221,101
July 1, 2020 – June 30, 2022	\$2,248,466	\$2,339,780
July 1, 2018 – June 30, 2020	\$2,295,585	\$1,777,977
July 1, 2016 – June 30, 2018	\$2,325,992	\$2,153,429
July 1, 2014 – June 30, 2016	\$2,333,818	\$1,578,771
July 1, 2012 – June 30, 2014	\$2,228,169	\$1,589,309

### Fees by Type

Type of Fee	Fee
Licensed Psychologist Renewal	\$500
Licensed Psychologist Renewal Late Fee	\$250
Professional Responsibility Examination	\$150
Examination for the Professional Practice of Psychology	\$150
Licensed Psychologist for Licensure	\$500
Convert Master's to Doctoral LP Licensure	\$150
Guest Licensure	\$150
Verification of Licensure	\$20
Professional Firm — Registration	\$100
Professional Firm — Annual Report	\$25
Pre-Approval of supervisor	\$50
Continuing Education Sponsor	\$80
Emeritus Registration	\$150
Licensed Psychologist Re-licensure	\$500

## BOARD OF SOCIAL WORK

**The mission of the Minnesota Board of Social Work is protecting the public through licensing and regulation of the social work profession.**

### Report of the Executive Director

**July 1, 2022 – June 30, 2024**

The Board of Social Work's public safety mission creates the foundation for the Board's work. Fifteen volunteer Board Members, including five public members, provide oversight to make certain we meet the needs of all citizens and promote a diverse, inclusive, and qualified workforce. Currently, the Board has a staff of 13.6 FTEs serving over 18,000 licensees, and providing services daily to citizens, licensees, applicants, employers, educators, and others. The demand for our services has grown due to significant increases in the number of applicants, licensees, and complaints. Core services provided include: 1) licensing qualified social workers; 2) investigating and resolving complaints when services do not meet standards; and 3) providing outreach and education.

The following priorities serve to highlight results and current initiatives:

- The BOSW Board and Staff continues its commitment to diversity, equity, inclusion and belonging (DEIB) in our work as regulators, demonstrated by active training and utilizing the DEIB mission and value statement in consideration for change. The Board sponsored several DEIB trainings for Board Members and staff. The Board utilized the DEIB framework to guide discussion regarding policy changes and the impact on social workers and the community it serves.
- In the 2024 legislative session, BOSW sponsored two licensing legislations, and both successfully passed. One legislation is to join the Social Work Interstate Compact. BOSW will be part of the new established compact commission and will start to integrate the compact requirements in preparation for implementation and issuing multistate license. The second legislation was recodification of the provisional license statute. Changes to the provisional license creates a pathway for all individuals with a social work education to obtain a social work license without the national exam. The Board successfully implemented the legislative changes and continues to accept provisional applications.
- The BOSW implemented the Jurisprudence Online Learning Module. It is designed to provide licensed social workers the opportunity to be informed about social work licensing requirements and the Board's standards of practice. Licensees can earn one hour of independent learning continuing education with a passing score. In addition, BOSW upgraded ALIMS license database to improve the functionality for applicants and licensees accessing online services.

Thanks to Board Members for their countless hours of volunteer service, expertise, leadership, and passion, and to our extremely competent Board Staff, who are committed to carrying out the Board's mission of protecting the public and serving the residents of Minnesota.

Youa Yang, LICSW  
Executive Director  
Minnesota Board of Social Work  
612-617-2110

**GENERAL INFORMATION – MINN. STAT. §214.07, SUBD. 1B(5)**
**Board Members Serving During the Period 7/1/2022 – 6/30/2024**

<b>Name</b>	<b>Location</b>	<b>Appointment Status</b>	<b>Appointment Date</b>	<b>Reappointment Date</b>	<b>Term Expiration Date</b>
Christopher Anderson	Elbow Lake	Public Member	6/2021	NA	1/2025
Thomas Brooks	Brooklyn Park	Public Member	11/2016	7/2019	1/2027
Angie DeLille, LICSW	Minneapolis	Professional Member	4/2008	6/2011, 6/2015, 7/2019, 1/2023	1/2027
Dieu Do	St. Paul	Public Member	6/2021	NA	1/2025
Katherine Driskell, LICSW	Rochester	Professional Member	6/2024	NA	1/2025
Jolene Engelking, LISW	Minnetonka	Professional Member	7/2018	6/2021	1/2025
Donna Ennis, LSW	Superior, WI	Professional Member	6/2013	6/2017, 6/2021	10/2023
Kate Goodman, LGSW	Minneapolis	Professional Member	1/2020	6/2024	1/2027
Linda Gustafson	Minnetonka	Public Member	3/2023	NA	1/2027
Heidi Holmes, LGSW	Mankato	Professional Member	6/2021	NA	1/2025
Stephanie Jacobson, LSW	Richfield	Professional Member	7/2018	6/2021	1/2025
Joanne Kronstedt	Duluth	Public Member	6/2024	NA	1/2025
Kenneth Middlebrooks	Plymouth	Public Member	7/2003	8/2007, 6/2011, 6/2015, 7/2019	1/2023
Martera Nelson, LSW	Red Lake	Professional Member	6/2022	NA	1/2026
Yolonda Rogers, LICSW	Plymouth	Professional Member	6/2022	NA	1/2026
Lori Thompson, LSW	Brainerd	Professional Member	6/2016	6/2020, 6/2024	8/2024
Pa Der Vang, LICSW	Maplewood	Professional Member	7/2018	6/2020, 6/2024	1/2027
Mary Weaver	Underwood	Public Member	10/2014	6/2017, 6/2021	12/2023

**Board Staff and Office Location**

The Board of Social Work has 13.6 employees and provides the services in licensing social workers, investigating and resolving complaints, outreach and education services.

**Administration:**

1 Executive Director

**Licensing:**

1 Assistant Director

1 Licensing Coordinator

1 Licensing Application Coordinator

2 Licensing Specialists

**Compliance Unit:**

1 Compliance Manager

1 Compliance Investigator

1 Compliance Coordinator

**Operations:**

1 Office Manager

1 Customer Service Representative

1.6 Administrative Specialist

**Communication:**

1 Communication and Executive Services Coordinator

Minnesota Board of Social Work

335 Randolph Avenue, Suite 245

Phone: 612-617-2100

Fax: 651-215-0956

Email: [social.work@state.mn.us](mailto:social.work@state.mn.us)

Website: <https://mn.gov/boards/social-work/>

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)

Total Number of persons licensed or registered as of June 30, 2024: 18,178

### Number and Type of Credentials Issued or Renewed

License Type	Licensed as of June 30, 2024	Licensed as of June 30, 2022	Licensed as of June 30, 2020	Licensed as of June 30, 2018	Licensed as of June 30, 2016	Licensed as of June 30, 2014
Licensed Social Worker (LSW)	5,553	5,797	5,989	6,192	6,110	5,814
Licensed Graduate Social Worker (LGSW)	3,506	3,245	2,934	2,747	2,339	2,000
Licensed Independent Social Worker (LISW)	644	686	732	766	782	787
Licensed Independent Clinical Social Worker (LICSW)	8,475	7,353	6,279	5,661	5,198	4,746
<b>TOTAL</b>	<b>18,178</b>	<b>17,081</b>	<b>15,934</b>	<b>15,366</b>	<b>14,429</b>	<b>13,347</b>

### Historical Renewal Data by Biennium

#### July 1, 2022 – June 30, 2024

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
LSW	725	4546	4417 (97%)
LGSW	1576	2546	2510 (99%)
LISW	24	483	461 (95%)
LICSW	1538	6723	6598 (98%)
<b>TOTAL</b>	<b>3863</b>	<b>14298</b>	<b>13986 (98%)</b>

#### July 1, 2020 – June 30, 2022

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
LSW	753	4964	4718 (95%)
LGSW	1476	2433	2355 (97%)
LISW	44	546	517 (95%)
LICSW	1377	5917	5684 (96%)
<b>TOTAL</b>	<b>3650</b>	<b>13860</b>	<b>13274 (96%)</b>

#### July 1, 2018 – June 30, 2020

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
LSW	724	5060	4547 (90%)
LGSW	1178	2341	2157 (92%)
LISW	49	560	510 (91%)
LICSW	906	5113	4706 (92%)
<b>TOTAL</b>	<b>2857</b>	<b>13,074</b>	<b>11,920 (91%)</b>



**July 1, 2016 – June 30, 2018**

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
LSW	973	4927	4399 (89%)
LGSW	1260	1978	1787 (90%)
LISW	47	566	493 (87%)
LICSW	746	4607	4196 (91%)
TOTAL	3026	12,078	10,875 (90%)

**July 1, 2014 – June 30, 2016**

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online*
LSW	1164	4643	-
LGSW	1143	1643	-
LISW	85	591	-
LICSW	693	4243	-
TOTAL	3085	11,120	9674 (87%)

\*Data by license type unavailable for this period

**July 1, 2012 – June 30, 2014**

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online*
LSW	920	4443	-
LGSW	971	1337	-
LISW	89	577	-
LICSW	529	3926	-
TOTAL	2509	10,283	8124 (79%)

\*Data by license type unavailable for this period

**COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBD. 1B(2), (3)**
**Complaints Received and Closed by Biennium**

Biennium	Total Number of Complaints Received	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	900	1187
July 1, 2020 – June 30, 2022	821	767
July 1, 2018 – June 30, 2020	575	395
July 1, 2016 – June 30, 2018	773	737
July 1, 2014 – June 30, 2016	775	673
July 1, 2012 – June 30, 2014	298	339

**Number of and Age of Complaints Open at the End of the Period**

<b>Total Number of Complaints Open as of June 30, 2024</b>	<b>139</b>
Complaints open less than one year as of June 30, 2024	91
Complaints open greater than one year as of June 30, 2024	48

**Types of Complaints Received by Biennium**

Basis for Complaints*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020
Boundaries	87	84	73
Competence/Harmful Conduct	85	94	37
Confidentiality	69	39	42
Criminal Conviction	21	27	52
Failure to Report	25	10	10
Fee/Payment Issue/Fraudulent Billing	17	23	15
Fraudulent Application	2	0	0
Human Services/Revenue Violation	1	0	6
Impairment	85	98	82
Improper Termination	16	8	10
Non-compliance with Licensing Requirements	119	143	56
Non-Jurisdictional	275	NA	NA
Other	70	150	92
Recordkeeping	21	28	23
Sexual Conduct or Harassment	37	24	19
Unlicensed Practice/Misrepresentation	89	81	59
Unprofessional Conduct	523	315	133
Violation of Board Order	5	4	16

\* Some complaints may allege more than one basis.

## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$4,788,113	\$4,011,625
July 1, 2020 – June 30, 2022	\$4,215,263	\$3,571,765
July 1, 2018 – June 30, 2020	\$3,308,299	\$3,239,689
July 1, 2016 – June 30, 2018	\$2,758,415	\$2,931,578
July 1, 2014 – June 30, 2016	\$2,559,693	\$2,593,148
July 1, 2012 – June 30, 2014	\$2,324,527	\$2,363,353

### Fees by Type

Type of fee	7/9/2019 to 7/14/2023	7/15/2023 to Present
Licensure by Endorsement Application	\$100.00	\$115.00
LSW, LGSW, LISW, LICSW Application	\$60.00	\$75.00
Temporary License	\$50.00	\$50.00
LSW License	\$93.50 (24-month fee)	\$103.50 (24-month fee)
LSW Renewal and Temporary Leave	\$110.00 (24-month fee)	\$115.00 (24-month fee)
LGSW License	\$167.75 (24-month fee)	\$189.00 (24-month fee)
LGSW Renewal and Temporary Leave	\$195.00 (24-month fee)	\$210.00 (24-month fee)
LISW License, Renewal and Temporary Leave	\$295.00 (24-month fee)	\$305.00 (24-month fee)
LICSW License, Renewal and Temporary Leave	\$325.00 (24-month fee)	\$335.00 (24-month fee)
Late Renewal Fee	1/4 Renewal Fee	1/4 Renewal Fee
Emeritus Active License	1/2 Renewal Fee	1/2 Renewal Fee
Emeritus Inactive License	\$50.00	\$65.00
Duplicate License Certificate	\$30.00	\$30.00
Duplicate License Card	\$10.00	\$10.00
License Verification	\$20.00	\$20.00

## BOARD OF VETERINARY MEDICINE

**The mission of the Minnesota Board of Veterinary Medicine is to promote, preserve, and protect the health, safety, and welfare of the public and animals through the effective control and regulation of the practice of veterinary medicine.**

### Report of the Executive Director

**July 1, 2022 – June 30, 2024**

The Board of Veterinary Medicine exists to regulate the practice of veterinary medicine in the State of Minnesota. Regulation is necessary to protect the health, safety, and welfare of Minnesota's animals and citizens. The Board has 7 members appointed by the Governor: 5 veterinarians and 2 public members. The full Board meets 3 times per year and convenes special board meetings when required. The Board has 5 Complaint Review Committees, each comprised of two Board members. A Board member may serve on more than one Committee. These include 2 Small Animal Complaint Review Committees, a Large Animal Complaint Review Committee, an Impaired Veterinarian Complaint Review Committee and a Continuing Education Review and Audit Failure Committee. The Committees function primarily through secure communication means, including State e-mail and SharePoint sites, and meet as needed for conferences with licensees.

### **Board Regulatory and Outreach Activities:**

- Setting educational and examination requirements for initial licensure for veterinarians
- Issuing veterinary licenses and permits to qualified individuals
- Setting requirements for license renewals and administering the renewal process
- Registering veterinary professional firms and monitoring changes in professional firms via annual reports
- Setting minimum standards of veterinary practice in Board statutes and rules
- Responding to inquiries, complaints and reports regarding applicants and licensees
- Investigating complaints of alleged violations of statutes and rules including unlicensed practice of veterinary medicine and taking action when appropriate
- Holding educational and disciplinary conferences with licensees and applicants, taking disciplinary or corrective action when appropriate against practitioners who fail to meet minimum standards of practice, and reporting public actions to national databanks
- Maintaining a website that provides information to the public about license status, complaints and discipline, including a list of disciplinary and corrective actions taken by the Board
- Offering online services from the Board's website, including downloadable forms for complaints, continuing education program approval requests, professional firm registration and reports, license application, verification, and renewal as well as links to the full text of public disciplinary and corrective orders the Board has adopted against licensed professionals and unlicensed practitioners of veterinary medicine
- Reviewing and approving continuing education activities
- Distributing an e-newsletter with timely regulatory updates for licensees and the public and posting the newsletters on the Board's website
- Communicating Board variances and recommendations pertaining to the COVID-19 pandemic's impact on veterinarians
- Providing information about licensure requirements and standards of practice to applicants,

licensees, and other interested parties. Board staff gave virtual yearly licensure presentations to applicants.

- Actively engaging with the Minnesota Veterinary Medical Association (MVMA) to address questions pertaining to Statutes and Rules of the Board of Veterinary Medicine and the Board of Pharmacy.
- Supplying information to the MVMA to estimate the fiscal impact of licensing veterinary technicians and feedback on proposed statutory changes
- Presenting regulatory insights via staff participation in the Minnesota Veterinary Medical Association's Annual Conference on multiple topics, including strategies to diminish the risk of using animals to illicitly obtain controlled substances from veterinarians, telemedicine, drug compounding, non-profit veterinary professional firms and other topics based on frequently asked questions.
- Collaborating with other regulatory agencies, including the Minnesota Board of Animal Health, Minnesota Board of Pharmacy, Minnesota Prescription Monitoring Program Advisory Task Force, Minnesota Racing Commission, USDA-APHIS, and Drug Enforcement Administration in resolution of issues with overlapping areas of regulatory oversight
- Actively participating in Minnesota's One Health Antibiotic Stewardship Collaborative
- Actively participating in the American Association of Veterinary State Boards' annual meeting and committees

#### **Legislative Activities:**

The Board of Veterinary Medicine supported legislation to create a new license category for veterinary technicians. The bill passed and promulgated rules are scheduled to become effective July 1, 2026. Applications for licensure will open at that time.

#### **Staffing:**

The Board is staffed with two full-time equivalent employees: an executive director and a state program administrator. Long-time Executive Director Dr. Julia Wilson retired from State service effective June 2024. Thanks to Board Members for their countless hours of volunteer service, expertise, leadership, and commitment to carrying out the Board's mission.

Pamela A. Johnson, DVM, MPH  
Diplomate, American College of Veterinary Internal Medicine  
Executive Director  
Minnesota Board of Veterinary Medicine  
651-201-2844

**GENERAL INFORMATION – MINN. STAT. § 214.07, SUBD. 1B(5)****Board Members Serving During the Period 7/1/2022 – 6/30/2024**

Name	Location	Appointment Status	Appointment Date	Reappointment Date	Term Expiration Date
Mahlon Bauman	Buffalo	Public Member	4/6/2021	NA	1/1/2025
Julie Dahlke, DVM	St. Paul	Professional Member	7/3/2019	1/17/2023	1/1/2027
Jody Grote	Richfield	Public Member	5/4/2016	1/1/2024	1/1/2028
John How, DVM	Grand Rapids	Professional Member	1/17/2023	NA	1/1/2027
Kathleen Jost, DVM	Benson	Professional Member	3/18/2024	NA	1/1/2028
Steven Shadwick, DVM	Stillwater	Professional Member	6/29/2018	6/5/2022	1/1/2026
Raye Taylor, DVM	Centerville	Professional Member	6/5/2022	NA	1/1/2026

**Board Staff and Office Location**

1 Executive Director

1 State Program Administrator

Minnesota Board of Veterinary Medicine

Randolph Square Building

335 Randolph Avenue, Suite 215

St. Paul, MN 55102

Phone: 651-201-2844

FAX: 651-201-2842

Email: [vet.med@state.mn.us](mailto:vet.med@state.mn.us)

Website: <https://mn.gov/boards/veterinary-medicine/>

## CREDENTIALS ISSUED OR RENEWED – MINN. STAT. §214.07, SUBD. 1B(1)

Total Number of persons licensed or registered as of June 30, 2024: 3,747

### Number and Type of Credentials Issued or Renewed

License Type	Licensed as of June 30, 2024	Licensed as of June 30, 2022	Licensed as of June 30, 2020	Licensed as of June 30, 2018	Licensed as of June 30, 2016	Licensed as of June 30, 2014
Veterinarian	3,747	3,616	3,562	3,413	3,330	3,249
<b>Total</b>	<b>3,747</b>	<b>3,616</b>	<b>3,562</b>	<b>3,413</b>	<b>3,330</b>	<b>3,249</b>

### Historical Renewal Data by Biennium

#### July 1, 2022 – June 30, 2024

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Veterinarian	414	3,401	2881 (85%)
<b>TOTAL</b>	<b>414</b>	<b>3,401</b>	<b>2881 (85%)</b>

#### July 1, 2020 – June 30, 2022

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Veterinarian	352	3330	2882 (87%)
<b>TOTAL</b>	<b>352</b>	<b>3330</b>	<b>2882 (87%)</b>

#### July 1, 2018 – June 30, 2020

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Veterinarian	356	3579	2638
<b>TOTAL</b>	<b>356</b>	<b>3579</b>	<b>2638 (78%)</b>

#### July 1, 2016 – June 30, 2018

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Veterinarian	365	3,471	2,812
<b>TOTAL</b>	<b>365</b>	<b>3,471</b>	<b>2,812 (81%)</b>

#### July 1, 2014 – June 30, 2016

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Veterinarian	346	3212	2687
<b>TOTAL</b>	<b>346</b>	<b>3212</b>	<b>2687 (84%)</b>

#### July 1, 2012 – June 30, 2014

Type of License	Number of New Licenses	Number of Renewed Licenses	Number and Percent Renewed Online
Veterinarian	330	3121	2705
<b>TOTAL</b>	<b>330</b>	<b>3121</b>	<b>2705 (87%)</b>

## COMPLAINT ACTIVITY – MINN. STAT. §214.07, SUBDS. 1B(2), (3)

### Complaints Received and Closed by Biennium

Biennium	Total Number of Complaints Received	Open from Prior Biennium	Total Number of Complaints Closed
July 1, 2022 – June 30, 2024	214	10	204
July 1, 2020 – June 30, 2022	202	15	194
July 1, 2018 – June 30, 2020	190	not tracked	175
July 1, 2016 – June 30, 2018	197	not tracked	169
July 1, 2014 – June 30, 2016	175	not tracked	143
July 1, 2012 – June 30, 2014	148	not tracked	114
July 1, 2010 – June 30, 2012	145	not tracked	132

### Number of and Age of Complaints Open at the End of the Period

<b>Total Number of Complaints Open as of June 30, 2024</b>	<b>10</b>
Complaints open less than one year as of June 30, 2024	8
Complaints open greater than one year as of June 30, 2024	2

### Types of Complaints Received by Biennium

Basis for complaints*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020	Number alleging this basis in 2016-2018
Incompetence	54	133	110	83
Unprofessional Conduct	33	156	124	68
Criminal Conviction	2	6	8	11
Unlicensed Practice	29	13	16	20
Disregard Health, Wellness, or Safety	79	156	7	14
Mental Health	7	6	8	0
Sanitation	3	5	25	7
Inadequate Continuing Education Hours	10	12	26	18

\*Some complaints allege more than one basis.



## RECEIPTS, DISBURSEMENTS & MAJOR FEES – MINN. STAT §214.07, 1B(4)

### Total Receipts and Disbursements by Biennium

Biennium	Total Receipts	Total Disbursements
July 1, 2022 – June 30, 2024	\$853,752	\$883,587
July 1, 2020 – June 30, 2022	\$826,996	\$740,432
July 1, 2018 – June 30, 2020	\$871,498	\$772,614
July 1, 2016 – June 30, 2018	\$400,004	\$352,392
July 1, 2014 – June 30, 2016	\$374,573	\$227,482
July 1, 2012 – June 30, 2014	\$353,399	\$199,451

### Fees by Type

Type of Fee	Fee
Jurisprudence Examination	\$50
Application	\$50
Initial License	\$200
Biennial Active License Renewal	\$200
Biennial Inactive License Renewal	\$100
Temporary Permit	\$50
Late fee (Inactive renewal)	\$50
Late fee (Active renewal)	\$100
Professional Firm Registration	\$100
Professional Firm Annual Report	\$25
Duplicate License	\$10
Mailing List	\$100
CE Sponsor Approval	\$50
License Verification	\$25

## OFFICE OF COMPLEMENTARY AND ALTERNATIVE HEALTH CARE

**The mission of the Minnesota Department of Health (MDH) is to protect, maintain, and improve the health of all Minnesotans.**

### **Program Structure**

The Office of Unlicensed Complementary and Alternative Health Care Practices (OCAP) exists within the Minnesota Department of Health. The Office is administered by the Health Occupations Program (HOP) within the Health Regulation Division (HRD). HOP evaluators, administrative staff, and management share OCAP responsibilities and balance them with the other occupational programs HOP administers.

OCAP advances MDH's mission by protecting consumers and prospective consumers of complementary and alternative health care practices (CAP). It accomplishes this by investigating complaints and taking disciplinary actions against practitioners of complementary and alternative health, providing information to the public about CAP, and informing practitioners about their obligations under the law.

### **OCAP Staff and Office Location**

Daphne Ponds, Executive Operations Manager  
Robert Dehler, Manager  
Debbie Thao, Supervisor  
Ah Her, Evaluator  
Peter Meuwissen, Evaluator

Minnesota Department of Health  
85 East Seventh Street  
Suite 220  
P.O. Box 64882  
St. Paul, Minnesota 55164-0882  
Telephone: 651 201-3731  
Email: [Health.HOP@state.mn.us](mailto:Health.HOP@state.mn.us)  
Website: [www.health.state.mn.us/facilities/providers/compalt/](http://www.health.state.mn.us/facilities/providers/compalt/)

### **Scope**

Complementary and alternative health practices (CAP) encompass a broad domain of healing, methods, and treatments. Massage therapy is the practice about which OCAP receives the most complaints. However, CAP also include practices that are less common but well known, such as aromatherapy and homeopathy, as well as lesser-known practices, such as nondiagnostic iridology (examining the iris of the human eye to determine information about systemic health). CAP also encompasses folk practices and practices associated with specific cultures, such as ayurveda and traditional Asian practices. Minnesota Statutes, Section 146A.01, Subdivision 4(a) provides a nonexclusive list of healing methods and treatments included within CAP.

### **Budget**

CAP practitioners are not licensed; instead, the Department regulates this activity by investigating complaints against practitioners and imposing discipline, when appropriate. As such, there are no licensure fees collected to fund the program. Operating funds are supplied by the General Fund.

<b>EXPENDITURES</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>FY 2022</b>	<b>FY 2021</b>	<b>FY 2020</b>	<b>FY 2019</b>
Salaries/Fringe	49,248	50,953	66,359	72,322	61,266	73,667
Supplies	0	0	269	0	63	96
Attorney General Costs	0	0	0	0	333	0
Other Non-Payroll	2,426	1,061	641	4,283	5,320	5,910
<b>TOTAL EXPENDITURES</b>	<b>51,674</b>	<b>52,014</b>	<b>67,269</b>	<b>76,605</b>	<b>66,982</b>	<b>79,673</b>

### **Activities**

OCAP's activities include operating as a clearinghouse to provide information to the public and practitioners and investigating and acting on complaints against CAP practitioners. Inquiries are documented contacts rather than complaints. Because CAP practitioners are unlicensed, the number of practitioners of any complementary or alternative modality is not known.

### **Complaints, Investigations, Enforcement**

OCAP conducts investigations and takes disciplinary action on a practitioner's right to practice when appropriate. OCAP disciplinary actions may be referred to the Attorney General's Office if a practitioner requests a contested case hearing in response to a proposed disciplinary action. The initial question for any investigation is whether OCAP has jurisdiction. The answer to this question is often less obvious for CAP practitioners than for other regulated individuals. Licensed practitioners often incorporate CAP into their licensed practice activities. In those instances, the licensing board has jurisdiction over the practitioner.

Practices that span disciplines and/or regulatory agencies can also pose difficulties. OCAP encounters inquiries and complaints about activities taking place in Medi-spas (hybrid day spa and medical clinic). For each of these, OCAP must determine whether the practice is purely cosmetic or also undertaken to improve health, in which case it would fall under the jurisdiction of MDH. Some of these cases involve the use of medical devices, a complex area of law governed by the federal Food and Drug Administration. If a procedure is undertaken for reasons of health, OCAP staff will research, analyze, and apply federal regulations relating to medical devices.

### **Complaints Received and Closed by Biennium**

<b>Biennium</b>	<b>Total Number of Complaints Received</b>	<b>Total Number of Complaints Closed</b>
July 1, 2022 – June 30, 2024	7	14
July 1, 2020 – June 30, 2022	17	10
July 1, 2018 – June 30, 2020	16	11
July 1, 2016 – June 30, 2018	15	37
July 1, 2014 – June 30, 2016	23	29
July 1, 2012 – June 30, 2014	14	2

For the biennium ending in FY 2024, OCAP received 7 complaints, resulting in one open investigation pending additional evidence to determine investigation and 6 closed complaint investigations. Given the

very small number of complaints in this program area, it is difficult to analyze trends or to draw valid conclusions from the scant data.

While CAP practitioners are not required to register with MDH, and MDH does not have data on the number of CAP practitioners, based on the best information available, massage therapists constitute the largest single group of CAP practitioners and, therefore, are the most likely subjects of complaints and disciplinary actions.

### **Number of and Age of Complaints Open at the End of the Period**

<b>Number of Complaints Open as of June 30, 2024</b>	<b>6</b>
Number of complaints open less than 1 year	5
Number of complaints open greater than 1 year	1

As of the close of FY 2024, OCAP has six open investigations. In the 18 months prior to this report, HOP employed two evaluators which improved the timeliness of complaint investigations resulting in a higher number of complaints closing at the end of the fiscal year. The number of complaints in OCAP has remained relatively stable over the last biennium; it is unclear whether this is a trend that will continue or merely a short-term variance.

OCAP staff takes its mission to protect the public seriously and is always considering methods to improve efficiency and outcomes. As the data is analyzed and significant trends or changes in data are noted, the OCAP will continue to evaluate its processes and strive for excellence in producing results that benefit public safety and consumers of the complementary and alternative practices.

### **Types of Complaints Received**

The majority of OCAP complaints are related to the practice of massage therapy, specifically, physical contact with a client. For the 2022-2024 biennium, complaints were related to inappropriate touch: sexual contact with a client, misrepresentation, and fraud.

Basis for complaints*	Number alleging this basis in 2022-2024	Number alleging this basis in 2020-2022	Number alleging this basis in 2018-2020
Sexual contact, conduct reasonably interpreted by client as sexual, verbal behavior that is seductive or sexually demeaning	5	2	4
False, fraudulent, deceptive or misleading advertisement	2	3	1
Conduct likely to deceive, defraud, or harm the public. Careless disregard for health welfare or safety of a client	0	2	2
Inappropriate touching, non-sexual	0	3	0
Nutritional supplements	0	2	0
Unprofessional conduct/failure to protect	0	2	0
Unlicensed establishment	0	1	0

\*Some complaints allege more than one basis.