

Date: October 28, 2024

To: Senator Kari Dziedzic, Chair, Senate State and Local Government and Veterans Committee
Representative Ginny Klevorn, Chair, House State and Local Government Finance and Policy Committee

From: Tamar Gronvall, Commissioner

RE: Internal Service Fund Rates for FY 2025

In accordance with Minnesota Statutes 16B.48, Subdivision 4, the Department of Administration (Admin) is submitting the internal service fund rates for Fiscal Year 2025. Attached are the six-year rate summaries for each of our internal services funds.

Internal service fund revenue is generated from charges by Admin for services provided to other agencies. The rates charged cover the cost of providing the services and products.

Admin's business units develop plan and rate packages annually, which are then reviewed and approved by Admin's executive team and by Minnesota Management and Budget. The review ensures that the business units are responding to agencies' needs, providing rates sensitive to agencies' budgets, and maintaining fiscal stability.

Should you or your staff have any questions regarding the rates or the underlying business plan details, please contact Deputy Commissioner Stacie Christensen at Stacie.christensen@state.mn.us or 651-201-2500.

CC: Andrew Erickson, Senate Fiscal Analyst
Helen Roberts, House Fiscal Analyst
Dan Ronning, Minnesota Management and Budget
Legislative Reference Library
Mary Jubenville, Department of Administration

Six-year Rate Comparison

**MINNESOTA DEPARTMENT OF ADMINISTRATION
SURPLUS SERVICES FUND 4502
FOR FISCAL YEAR 2025**

Products/Services	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Live Auction Admin Fee – Metro (items under \$4,000)	8%	8%	8%	8%	8%	8%
Live Auction Admin Fee – Metro (Items over \$4,000)	8%	8%	8%	8%	8%	8%
Live Auction Admin Fee – Outstate (Items \$4,000 and under)	8.50%	8.50%	8.50%	8.50%	8.50%	8.50%
Live Auction Admin Fee – Out-state (Items over \$4,000)	8.50%	8.50%	8.50%	8.50%	8.50%	8.50%
Online Auction Admin Fee – Metro (under \$4,000)	8%	8%	8%	8%	8%	8%
Online Auction Admin Fee – Metro (Items over \$4,000)	8%	8%	8%	8%	8%	8%
Online Auction Admin Fee – from Customer Location (Items \$4,000 and under)	7%	7%	7%	7%	7%	7%
Online Auction Admin Fee – from Customer Location (Items over \$4,000)	6%	6%	6%	6%	6%	6%
Auction Fee Cap per Item	\$750	\$750	\$750	\$750	\$750	\$750
State Surplus Property Fee	Various	Various	Various	Various	Various	Various
Computer Hard Drive Wiping Fee	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Storage Fee (Inside)	\$5.85*	\$5.85*	\$5.85*	\$5.85*	\$5.85*	\$5.85*
Storage Fee (Outside)	\$25.00~	\$25.00~	\$25.00~	\$25.00~	\$25.00~	\$25.00~
Forklift Fee	\$29.60^	\$29.60^	\$29.60^	\$29.60^	\$29.60^	\$29.60^
Truck Fee	\$43.00^	\$43.00^	\$43.00^	\$43.00^	\$43.00^	\$43.00^
Warehouse Person Fee	\$21.65^	\$21.65^	\$21.65^	\$21.65^	\$21.65^	\$21.65^
Lead Staff Person Fee	\$29.20^	\$29.20^	\$29.20^	\$29.20^	\$29.20^	\$29.20^
Surplus/Exchange Fee	≤\$50	≤\$50	≤\$50	≤\$50	≤\$50	≤\$50
(Requested price of \$500 or more)						
*Annual Square Foot Cost ~Vehicle Monthly ^Hourly						
Online auction fee for items sold for \$50 or less, Surplus keeps 100% of revenue						
Auction Admin Fee Not to Exceed \$750 Per Item						

Six-year Rate Comparison

Six-year Rate Comparison

Minnesota Department Of Administration

State Register

For Fiscal Year 2025

Rate	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Billable page rate	\$135	\$135	\$135	\$135	\$135	\$135
Annual subscription (enhanced electronic version)	\$180	\$180	\$180	\$180	\$180	\$180
Annual subscription (commercial license - Thomson Reuters)	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Notarized affidavit fee	\$15	\$15	\$15	\$15	\$15	\$15
Copy of individual edition	\$5	\$5	NA	NA	NA	NA

Note

FY 2022 Copy of Individual Edition rate no longer applies due to access all electronic

Six-year Rate Comparison

Minnesota Department Of Administration

Repair And Other Jobs (ROJ) For Fiscal Year 2025

Rate	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Labor - Regular	\$72.00	\$78.00	\$93.60	\$93.60	\$93.60	\$93.60
Labor - Premium	108.00	117.00	140.40	140.40	140.40	140.40
Restricted Building Key	36.00	36.00	36.00	36.00	36.00	36.00
Non-restricted Building Key	5.00	5.00	5.00	5.00	5.00	5.00
Other Keys	9.00	9.00	9.00	9.00	9.00	9.00

The following buildings currently have restricted keys:

- Administration
- Ag/Health Laboratory
- Andersen
- Freeman
- Minnesota Senate
- Retirement Systems
- State Capitol

Other Keys include keys for file cabinets and modular furniture.

Six-Year Rate Comparison

**MINNESOTA DEPARTMENT OF ADMINISTRATION
RISK MANAGEMENT DIVISION/WORKERS' COMPENSATION PROGRAM
FOR FISCAL YEAR 2025**

Rate	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Administrative Fee/Avg number of covered employees) *	58.17	59.41	61.85	64.24	67.00	67.44
FY20 - Admin Fee is \$3,499,608						
FY21 - Admin Fee is \$3,569,600						
FY22 - Admin Fee is \$3,569,600						
FY23 - Admin Fee is \$3,694,536						
FY24 - Admin Fee is \$3,860,790						
FY25 - Admin Fee is \$4,053,830						
Premium Pool	44.78	46.38	40.12	44.13	46.08	46.86
Pay-As-You-Go	65.03	66.06	73.43	75.08	78.57	79.03
Legal Services						
Attorney	130.00	130.00	130.00	140.00	150.00	150.00
Paralegal	75.00	75.00	75.00	80.00	90.00	90.00
Managed Care Fee						
(rate/employee/month)	2.80	2.88	3.05	3.11	3.20	3.20
* The Administrative Fee is apportioned based on the following factors:						
Average number of employees for the period 7/01 through 3/31						
Number of open claims on 3/31						
Number of payment transactions for the period 7/01 through 3/31						

Six-Year Rate Comparison

Six-Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION
RISK MANAGEMENT DIVISION
FOR FISCAL YEAR 2025

Rate	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Change FY24/FY25
Automobile Liability per non-siren vehicle							
Tier 1	\$164	\$164	\$164	\$164	\$171	\$171	0.0%
Tier 2	\$184	\$184	\$184	\$184	\$191	\$191	0.0%
Tier 3	\$204	\$204	\$204	\$204	\$211	\$211	0.0%
Tier 4 - "A" rated	Varies	Varies	Varies	Varies	Varies	Varies	N/A
Auto Liability per siren vehicle							
Tier 1	\$221	\$221	\$221	\$221	\$231	\$231	0.0%
Tier 2	\$251	\$251	\$251	\$251	\$261	\$261	0.0%
Tier 3	\$281	\$281	\$281	\$281	\$291	\$291	0.0%
Public Safety	\$484	\$484	\$484	\$484	\$484	\$484	0.0%
Automobile Physical Damage (per \$100 of insurance)							
\$ 500 deductible	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.90	20.0%
\$1,000 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.80	23.1%
\$ 500 deductible (selected agencies)	\$1.47	\$1.47	\$1.47	\$1.47	\$1.47	\$1.47	0.0%
\$1,000 deductible (selected agencies)	\$1.37	\$1.37	\$1.37	\$1.37	\$1.37	\$1.37	0.0%
\$ 500 deductible (Administration/Fleet & Surplus Services)	\$0.00	\$0.00	\$0.00	\$0.00	\$1.47	\$1.96	33.3%
\$1,000 deductible (Natural Resources)	\$0.00	\$0.00	\$0.00	\$0.00	\$1.37	\$1.82	32.8%
\$1,500 deductible (Human Services)	\$1.97	\$1.97	\$1.97	\$1.97	\$1.97	\$1.97	0.0%
\$2,500 deductible (MAC)	\$1.67	\$1.67	\$1.67	\$1.67	\$1.67	\$1.67	0.0%
General Liability							
Standard rate	\$34/1,000 ft2	\$34/1,000 ft2	\$34/1,000 ft2	\$34/1,000 ft2	\$34/1,000 ft2	\$34/1,000 ft2	0.0%
"A" rated	Varies	Varies	Varies	Varies	Varies	Varies	N/A
Police Professional, Broadcasters, Public Officials Liability *	\$500/cov	\$500/cov	\$500/cov	\$500/cov	\$500/cov	\$500/cov	0.0%
Property (including Boiler & Crime/Cyber) / (per \$100 of insurance)							
\$ 1,000 deductible	\$0.0930	\$0.1163	\$0.1337	\$0.1444	\$0.1661	\$0.1661	0.0%
\$ 2,500 deductible	\$0.0614	\$0.0767	\$0.0883	\$0.0953	\$0.1096	\$0.1096	0.0%
\$ 5,000 deductible	\$0.0502	\$0.0628	\$0.0722	\$0.0780	\$0.0897	\$0.0897	0.0%
\$ 10,000 deductible	\$0.0447	\$0.0558	\$0.0642	\$0.0693	\$0.0797	\$0.0797	0.0%
\$ 25,000 deductible	\$0.0372	\$0.0465	\$0.0535	\$0.0578	\$0.0664	\$0.0664	0.0%
\$ 50,000 deductible	\$0.0316	\$0.0395	\$0.0455	\$0.0491	\$0.0565	\$0.0565	0.0%
\$ 75,000 deductible	\$0.0298	\$0.0372	\$0.0428	\$0.0462	\$0.0531	\$0.0531	0.0%
\$100,000 deductible	\$0.0279	\$0.0349	\$0.0401	\$0.0433	\$0.0498	\$0.0498	0.0%
\$250,000 deductible	\$0.0239	\$0.0298	\$0.0343	\$0.0370	\$0.0426	\$0.0426	0.0%
Builder's Risk (per \$100 of insurance)							
\$ 5,000 deductible	\$0.173	\$0.173	\$0.173	\$0.173	\$0.173	\$0.173	0.0%
Homeowner's Warranty (per \$1,000 of replacement value)	\$8.75	\$8.75	\$8.75	\$8.75	\$8.75	\$8.75	0.0%
Inland Marine (per \$100 of insurance)							
Computer Equipment (\$100 min prem 1st yr of new business)							
\$ 100 deductible	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	0.0%
\$ 250 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.0%
\$ 500 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.0%
\$ 1,000 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.0%
\$10,000 deductible	\$0.18	\$0.18	\$0.18	\$0.18	\$0.18	\$0.18	0.0%
Fine Arts (\$100 min prem 1st yr of new business)							
\$ 500 deductible - non-owned exhibits (blanket limit)	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	0.0%
\$ 500 deductible - owned exhibits	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.0%
\$1,000 deductible - non-owned exhibits (blanket limit)	\$1.30	\$1.30	\$1.30	\$1.30	\$1.30	\$1.30	0.0%
\$1,000 deductible - owned exhibits	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.0%
\$5,000 deductible - non-owned exhibits (blanket limit)	\$1.05	\$1.05	\$1.05	\$1.05	\$1.05	\$1.05	0.0%
\$5,000 deductible - owned exhibits	\$0.35	\$0.35	\$0.35	\$0.35	\$0.35	\$0.35	0.0%
Contractors' Equipment (\$250 min prem 1st yr of new business)							
\$ 500 deductible	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	0.0%
\$1,000 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.0%
\$2,500 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.0%
Musical Instruments (\$100 min prem 1st yr of new business)							
\$ 500 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.0%
\$1,000 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.0%
Scoreboards (\$100 min prem 1st yr of new business)							
\$ 500 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.0%
\$1,000 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.0%
Cameras, TV & Radio Equipment (\$100 min prem 1st yr of new business)							
\$ 500 deductible	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	0.0%
\$1,000 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.0%
Towers, Radio & TV (\$250 min prem 1st yr of new business)							
\$1,000 deductible	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	0.0%
Miscellaneous Equipment (\$100 min prem 1st yr of new business)							
\$ 500 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.0%
\$1,000 deductible	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	0.0%
Garagekeepers (average premium)	\$827	\$827	\$827	\$827	\$827	\$827	0.0%
A \$50 minimum annual premium will apply to RMF renewal policies. A \$100 minimum annual premium will apply to new RMF policies.							
Insurance Services Fee Schedule - per hour							
Consulting	\$100	\$100	\$100	\$100	\$100	\$100	0.0%
Non-Insured Tort Claims	\$60	\$65	\$65	\$80	\$90	\$90	0.0%
Billbacks	Varies	Varies	Varies	Varies	Varies	Varies	N/A

*Minnesota State receives Police Professional, Broadcasters and Public Officials Liability at no charge.

Six-year Rate Comparison

Minnesota Department of Administration

Parking & Transit For Fiscal Year 2025

Rate	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Difference FY 2024 to FY 2025
Lot	\$47.00	\$47.00	\$47.00	\$47.00	\$47.00	\$47.00	\$0.00
Ramp	82.00	82.00	82.00	82.00	82.00	82.00	0.00
Garage	165.00	165.00	165.00	165.00	165.00	165.00	0.00
Monday Only or Friday Only Lot	11.00	11.00	11.00	11.00	11.00	11.00	0.00
Monday Only or Friday Only Ramp	19.00	19.00	19.00	19.00	19.00	19.00	0.00
Monday & Friday Only Lot	20.00	20.00	20.00	20.00	20.00	20.00	0.00
Monday & Friday Only Ramp	35.00	35.00	35.00	35.00	35.00	35.00	0.00
Motorcycle - Lot	22.00	22.00	22.00	22.00	22.00	22.00	0.00
Motorcycle - Ramp	33.00	33.00	33.00	33.00	33.00	33.00	0.00
Legislative Intern per month - Lot X	10.00	10.00	NA	NA	NA	NA	NA
Unmetered Contractor Parking/Daily Permit	8.00	8.00	8.00	8.00	8.00	8.00	0.00
Daily Bus Parking Permit	14.00	14.00	14.00	14.00	14.00	14.00	0.00
Lost/Stolen Parking Identification	25.00	25.00	25.00	25.00	25.00	25.00	0.00
Lost/Stolen Bicycle Locker Key	25.00	25.00	25.00	25.00	25.00	25.00	0.00
Replacement Metropass - 1st time	NA	NA	NA	NA	NA	NA	NA
Replacement Metropass - 2nd time	NA	NA	NA	NA	NA	NA	NA
Parking Meter/Pay Station per hour	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Bicycle Locker - Annual	50.00	50.00	50.00	50.00	50.00	50.00	0.00
Bicycle Cage - Annual	50.00	50.00	50.00	50.00	50.00	50.00	0.00
Metropass - Subsidized	35.00	35.00	35.00	35.00	35.00	35.00	0.00
Metropass - Unsubsidized	83.00	83.00	83.00	83.00	83.00	83.00	0.00
Electric Service Fee - General Parking	NA	NA	52.00	52.00	13.00	13.00	0.00
Electric Service Fee - DCFC Connection Fee per connection	NA	NA	NA	NA	NA	2.50	NA
Electric Service Fee - DCFC per kWh	NA	NA	NA	NA	NA	0.35	NA
Electric Service Fee - Meters per hour	NA	NA	2.00	2.00	0.25	0.25	0.00
Electric Service Fee - Flex Parking per day	NA	NA	NA	NA	1.00	1.00	NA
Flexible Parking - 0 days in pay period	NA	NA	10.00	10.00	10.00	10.00	0.00
Flexible Parking - 1 days in pay period	NA	NA	16.00	16.00	16.00	16.00	0.00
Flexible Parking - 2 days in pay period	NA	NA	22.00	22.00	22.00	22.00	0.00
Flexible Parking - 3 days in pay period	NA	NA	28.00	28.00	28.00	28.00	0.00
Flexible Parking - 4 days in pay period	NA	NA	31.00	31.00	31.00	31.00	0.00
Flexible Parking - 5 days in pay period	NA	NA	34.00	34.00	34.00	34.00	0.00
Flexible Parking - 6 days in pay period	NA	NA	37.00	37.00	37.00	37.00	0.00
Flexible Parking - 7 days in pay period	NA	NA	45.00	45.00	45.00	45.00	0.00
Flexible Parking - 8 days in pay period	NA	NA	53.00	53.00	53.00	53.00	0.00
Flexible Parking - 9 days in pay period	NA	NA	61.00	61.00	61.00	61.00	0.00
Flexible Parking - 10 days in pay period	NA	NA	70.00	70.00	70.00	70.00	0.00

Notes:

*Rates are per month unless otherwise noted

*For Direct Current Fast Charging (DCFC), Dwell Time
Penalty for staying beyond posted time limit is \$0.25 per
minute (\$15/hour) – maximum \$75 per session.

*Metropass - Unsubsidized rate is set by Metro Transit and
is subject to change December 1 each year

*Contract parking rates and electric service fees include
sales tax

Six-year Rate Comparison

Minnesota Department Of Administration

Central Mail For Fiscal Year 2025

Rate	FY 2020 July to Dec	FY 2020 Jan to June	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Folding							
Per 1000 per fold	\$7.75	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	NA
Folding & Inserting							
Folding Only per piece	NA	NA	NA	NA	NA	NA	\$0.009
Folding & Inserting per piece	NA	NA	NA	NA	NA	NA	\$0.033
Inserting Only per piece	NA	NA	NA	NA	NA	NA	\$0.029
Traditional inserting							
Inserting Set-Up includes 1st 1000 pieces	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	NA
Inserting per 1000 - 1 Insert	\$18.00	\$18.00	\$18.00	NA	NA	NA	NA
Inserting per 1000 - Additional Inserts	\$3.00	\$3.25	\$3.50	NA	NA	NA	NA
Inserting per piece - 1 Insert	NA	NA	NA	\$0.018	\$0.018	\$0.018	NA
Inserting per piece - Additional Inserts	NA	NA	NA	\$0.004	\$0.004	\$0.004	NA
Match inserting							
Inserting Set-Up includes 1st 1000 pieces	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	NA
Inserting fee - 2 inserts per 1000	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	NA
Permit filing							
Use of State Permit #171	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Sorting & Handling - Pieces Sorted							
Sort & Handling Permit per piece	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03
Sort & Handling Meter per piece	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03
Sort & Handling Parcel per piece	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04
Shop Rate¹							
Per hour	\$45.00	\$48.00	\$48.00	\$48.00	\$48.00	\$48.00	\$48.00
Ink Jet addressing							
Ink Jet Set-up and Data Import	\$51.00	\$51.00	\$51.00	\$51.00	\$51.00	\$51.00	NA
Ink Jet Zip+4 NCOA/Sort per 1000	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	NA
Ink Jet Address per 1000	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50	NA
Ink Jet Sort & Handling per piece	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	NA
Ink Jet Sort & Handling High Volume per pie	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	NA
Ink Jet Custom per 1000	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	NA
Ink Jet Indicia per 1000	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	NA
Ink Jet per piece	NA	NA	NA	NA	NA	NA	\$0.06
Tabbing							
Tabbing Set-up	\$30.00	\$32.00	\$32.00	\$32.00	\$32.00	\$32.00	NA
Tabbing # of tabs applied	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	NA
Tabbing per piece	NA	NA	NA	NA	NA	NA	\$0.042
Print on Demand							
Black & White per page	NA	NA	NA	NA	NA	\$0.11	\$0.02
Color per page	NA	NA	NA	NA	NA	\$0.16	\$0.08
Value Add							
Value Add per piece	NA	NA	NA	NA	NA	NA	\$0.07
Value Add High Volume per piece	NA	NA	NA	NA	NA	NA	\$0.04
Agency Delivery Service							
Per hour	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00
Postage Handling Fee							
Postage Handling Fee	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	2.00%
House/Senate (monthly each body)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00

¹On rare occasion, 1 1/2 times the billing rate may be assessed for rush overtime jobs, related to the required service

Six Year Rate Comparison

Six Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION
Fleet Services Fund 5100
Fiscal Year 2025

Lease Rate History for Individualized Leases							
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Percent Change
Long Term Vehicle Lease rate¹	Various	Various	Various	Various	Various	Various	Various
Monthly fixed rates for vehicle leases²	Various	Various	Various	Various	Various	Various	Various
Annual Insurance Fee per Vehicle	\$399.00	\$399.00	\$415.00	\$415.00	\$415.00	\$421.00	1.4%
Annual Administrative Fee per Vehicle	\$608.00	\$701.00	\$777.00	\$770.00	\$694.00	\$691.00	-0.5%
Managed Maintenance Rate History - Agency Owned							
Human Services	Actual	Actual	Actual	Actual	Actual	Actual	N/A
Human Services MSOCS	Actual	Actual	Actual	Actual	Actual	Actual	N/A
Pollution Control	Actual	Actual	Actual	Actual	Actual	Actual	N/A
Plant Management	Actual	Actual	Actual	Actual	Actual	Actual	N/A
Administrative Fee per Vehicle	\$12.18	\$12.54	\$13.05	\$13.44	\$13.84	\$14.26	3.0%
M5 Application Rate - M5 Agency Specific Company							
DNR	\$84,398.00	\$86,410.85	\$92,130.33	\$97,372.43	\$103,982.56	\$116,463.48	12.0%
DPS	\$45,445.00	\$44,514.68	\$43,355.45	\$43,747.03	\$46,716.80	\$52,324.17	12.0%
M5 Application Rate - Admin Company							
Agency Owned Vehicles per Vehicle	\$27.03	\$26.47	\$28.64	\$29.11	\$28.57	\$32.64	14.2%
Bulk Fuel Module Setup Fee ⁵	\$4,381.00	\$4,381.00	\$4,381.00	\$4,381.00	\$4,381.00	\$4,381.00	0.0%
Bulk Fuel Module Maintenance Fee ⁵	\$6,067.00	\$6,130.00	\$6,130.00	\$6,180.00	\$6,196.00	\$6,196.00	0.0%
Monthly Maintenance Rate By Vehicle Type³							
Auto/Hybrid	\$51.16	\$45.69	\$45.25	\$45.11	\$42.70	\$44.44	4.1%
Specialty ADA	\$153.27	\$166.48	\$166.05	\$168.04	\$166.53	\$168.73	1.3%
Law Enforcement	\$69.48	\$75.81	\$75.38	\$76.05	\$74.53	\$76.74	3.0%
Med/Heavy Truck/Spec	\$70.91	\$71.64	\$71.21	\$66.10	\$63.21	\$58.38	-7.7%
Mini/SUV/LT Truck	\$47.81	\$43.14	\$42.54	\$55.21	\$47.42	\$48.84	3.0%
Electric Sedan	\$25.54	\$25.90	\$25.48	\$26.07	\$24.73	\$28.40	14.8%
Electric Min/SUV				\$32.23	\$30.71	\$32.91	7.2%
Electric Half Ton Truck				\$35.86	\$34.34	\$36.54	6.4%
Electric One Ton Truck				\$54.57	\$53.05	\$55.26	4.2%
Misc Truck-Vocational Use	\$642.95	\$649.48	\$655.28	\$662.18	\$660.66	\$662.86	0.3%
Misc Heavy Duty Truck	\$371.49	\$375.31	\$374.70	\$378.79	\$377.27	\$370.24	-1.9%
Handling Fee (Included in Monthly Maintenance Rate)	\$7.56	\$7.73	\$7.12	\$7.53	\$6.02	\$8.22	36.6%
Actual Gasoline Cost History ⁴	\$2.26	\$2.21	\$2.23	\$3.39	\$3.30	\$3.31	0.3%
Average New Car Acquisition Cost	\$29,950.00	\$30,850.00	\$31,900.00	\$33,354.00	\$41,328.00	\$42,775.00	3.5%

¹Vehicle Lease prices vary due to vehicle type, cost of vehicle, and length of lease term

²Monthly fixed rates vary due to vehicle type

³Maintenance Monthly Rate = CY23 ARI Repair Costs by vehicle type + 1% Inflation + \$8.22 Vehicle Handling Fee

⁴Fuel cost projections come from Administration (EIA) published six month historical and six month projected fuel pricing average

⁵ In FY 2019 - FY 2025 Bulk Fuel Module is only utilized by DOC

Note: In FY 2021 Moved from "daily" to "monthly" lease rates

Minnesota Department of Administration
Facilities Management Division - Fund 5400 (Leases)
Fiscal Years 2026 & 2027
Six Year Rate Comparison

<u>Building</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>
603 Pine (321 Grove Building 2)	\$21.75	\$22.20	\$24.00	\$25.80	\$28.30	\$31.10
691 N. Robert	30.70	30.70	30.70	30.70	20.70	20.70
Administration	25.20	26.55	26.55	26.55	27.55	28.55
Ag/Health Laboratory	41.40	41.40	38.40	38.40	46.10	55.35
Andersen	32.50	35.50	32.50	32.50	22.75	21.00
BCA Bemidji		23.00	24.00	25.20	27.25	29.45
BCA Maryland	22.05	22.05	22.55	22.55	24.35	26.30
Centennial	14.50	17.70	18.00	18.00	17.00	17.00
Ely Revenue	26.50	26.50	NA	NA	NA	NA
Fleet & Surplus Services	15.45	15.45	15.45	15.45	17.00	18.70
Freeman	33.40	37.90	34.90	34.90	31.90	24.90
Governor's Residence	NA	NA	NA	NA	NA	NA
Judicial Center	22.50	22.50	22.50	22.50	23.20	23.90
Minnesota History Center	16.50	16.50	17.50	18.50	20.35	22.40
Minnesota Senate	49.50	50.50	50.50	50.50	52.00	53.50
Retirement Systems	14.00	14.30	14.30	14.60	16.10	17.75
Stassen	17.30	17.30	17.30	17.30	18.20	19.15
State Capitol	20.75	29.00	30.50	30.50	33.60	35.00
State Office	16.25	16.25	16.25	16.25	16.25	14.00
Transportation	20.35	21.25	21.25	21.25	22.25	22.25
Veterans Service	26.50	26.50	27.00	27.50	28.50	29.50
Storage - Select Buildings	8.00	8.00	8.00	8.00	8.00	8.00
Media License (per month)	100.00	100.00	100.00	100.00	100.00	100.00

Note: Rates are annual per square foot unless otherwise noted.

Tenants reimburse costs for after-hours heating and cooling when applicable.

Tenants reimburse costs for specialized cleaning performed by FMD at tenants' request.

Storage rate applies to: Administration, Centennial, Stassen, State Capitol, State Office, Transportation, and Veterans Service buildings.