

DEPARTMENT OF PUBLIC SAFETY, 1999

GUIDE TO

MINNESOTA

*Department of
Public Safety*

1999

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November 1998

Minnesota Department of Public Safety

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STATE OF MINNESOTA

OFFICE OF THE GOVERNOR
130 STATE CAPITOL
SAINT PAUL 55155

ARNE H. CARLSON
GOVERNOR

To the Incoming Administration:

Welcome to state government and the Department of Public Safety. I am extremely proud of the accomplishments achieved during my administration with regard to overall public safety. Initially, we confronted a great deal of citizen concern over increasing rates of crime, especially criminal behavior involving juveniles. As a result of legislative initiatives, we were able to assist and coordinate local efforts to proactively address criminal activity and increase awareness in crime prevention and crime victim services.

Other services provided by the Department of Public Safety have improved and are being provided in an effective and cost efficient manner. I believe many of these enhanced services are the result of a competent and professional staff eager to assist in the development of good public policy.

Major accomplishments include:

- Youth-oriented crime prevention programs.
- Establishment of a local law enforcement overtime grant program which has resulted in awarding over \$1 million each year since 1996.
- Creation of the Minnesota Gang Strike Task Force to specifically address the impact of gangs. This unit, consisting of approximately 50 experienced law enforcement officers from police and sheriff departments, functions under the direction of an Oversight Council and has definitely had an impact on crime.
- In August 1996, assisted Minneapolis in confronting a record rate of criminal behavior by deploying members of the Minnesota State Patrol and the Bureau of Criminal Apprehension for a period of 60 days. The impact was immediate and reported crime in our largest city has declined steadily since that time.
- Coordinated the response to extensive floods and other natural disasters which hit our state, especially in 1997 and 1998. Personnel from the Division of Emergency Management were instrumental in helping communities throughout the state recover from the disasters.
- The Division of Driver and Vehicle Services has adopted new technologies which have enabled it to reduce the time in processing vehicle registrations and issuing driver licenses.
- Public education and proactive inspections provided by the State Fire Marshal remain an important component in the delivery of public safety.
- The Office of Pipeline Safety is nationally recognized for its efforts in implementing and maintaining quality assurance programs associated with gas and hazardous liquid pipeline inspections.

The work of the Department of Public Safety is most impressive. I believe its responsiveness and effectiveness are also a direct result of the relationships which have been established with its many advisory boards, councils and commissions.

Warmest regards,

ARNE H. CARLSON
Governor

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Office of the Commissioner

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Alcohol &
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Capitol Security

Driver & Vehicle
Services

Emergency
Management/
Emergency
Response
Commission

State Fire
Marshal/
Pipeline Safety

State Patrol

Traffic Safety

To The Incoming Commissioner:

Congratulations on your appointment as Commissioner of the Minnesota Department of Public Safety (DPS). You will have the opportunity to work with an outstanding organization consisting of highly dedicated, competent and professional individuals.

The Department is unique in that it impacts upon the lives of virtually every Minnesota citizen every day. This is due to the many diverse services provided by its various divisions. During my tenure with DPS I have been impressed by the manner in which all employees have regularly suggested methods to deliver the services and embraced new ideas or technologies. It is a truly dynamic agency dedicated to its many clients.

I feel privileged to have served as Commissioner with the Department of Public Safety. If there is anything I can do to assist you during your tenure, do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Donald E. Davis".

Donald E. Davis
Commissioner

DED:bjj

Summary

History

The Department of Public Safety was established on July 1, 1970 as the result of a state government reorganization plan. The intent of the plan was to reduce the number of departments and combine similar services and functions. Initially, the Department consisted of divisions which had previously been located within the Highway Department (now MnDOT), the Office of the Attorney General, the Department of Civil Defense, Insurance and Commerce, the Department of Administration and the Secretary of State's Office.

Among the original operational divisions were the Highway Patrol (now State Patrol), the Bureau of Criminal Apprehension, Civil Defense (now Emergency Management), Drivers' License Service, Vehicle Registrations, Office of Traffic Safety, State Fire Marshal and Public Information (now Office of Communications).

In 1972 drivers' licensing and vehicle registrations were merged into Driver and Vehicle Services. This division was modified again in 1974 and 1977. In 1975 the Liquor Control Division was created and in 1996 it was merged with the Gambling Enforcement Division which was originally established in 1989 and located within the Bureau of Criminal Apprehension. The combined functions are now listed as Alcohol and Gambling Enforcement. Also during the 1980s the offices of Crime Victim Services and Crime Victim Ombudsman became part of the Department. As the result of legislation passed in 1998, the Department of Public Safety's (DPS) Crime Victim Services were merged with those within the Department of Corrections. While a separate agency, fiscal and administrative services

are provided by DPS. The Ombudsman remains within DPS.

In 1987 the Office of Pipeline Safety was established and functions within the State Fire Marshal Division. And, in 1997, the Governor's Office transferred to DPS the function of Criminal Extraditions.

Vision, Mission Goals

The mission statement of the Department of Public Safety is, "To provide leadership in the protection of people and property through prevention, regulation, enforcement, information and excellent service."

To collectively fulfill the mission, each of the divisions within DPS has developed, from its perspective, a mission statement and defined objectives as to how our vision and goals will be achieved. The strategy statements and objectives were reviewed and revised during planning sessions in late 1997 and early 1998.

The divisional strategies will be conveyed later in this document.

- Department of Employee Relations (DOER)
- Department of Finance
- Department of Military Affairs
- Department of Natural Resources
- Department of Transportation (MnDOT)

Collaboration with other State Agencies

Due to the diversity of services provided by Public Safety, its employees have regular contact and collaborative endeavors with other state agencies. In certain situations a division of DPS may be receiving or providing a particular service to another agency. Numerous opportunities also exist where a task is performed jointly by DPS employees and representatives of the other agencies.

The following state agencies regularly are involved in the joint delivery of services or ensuring compliance with mutually beneficial initiatives:

- Department of Administration (DOA)
- Department of Corrections (DOC)
- Department of Children, Families and Learning (CFL)

Key Legislators and Legislative Committees

Senate:

Crime Prevention – Chair Senator Spear

Judiciary – Chair Senator Ranum

- Data Privacy and Information Policy
Subcommittee – Chair Senator Betzold

Transportation – Chair Senator Flynn

Crime Prevention and Judiciary Budget – Chair
Senator R. Kelly

Transportation Budget – Chair Senator J. B.
Johnson

House:

Judiciary – Chair Representative Skoglund

Judiciary Finance – Chair Representative Murphy

Transportation and Transit – Chair Representative
Wagenius

Transportation and Transit Finance – Chair
Representative Lieder

Key Issues and key constituencies

Issues

- * Criminal justice and law enforcement.
 - * Development of crime fighting strategies.
 - * Adequate funding for legislative mandates.
 - * Funding for adequate personnel levels within all divisions.
 - * Ensure funding for new Bureau of Criminal Apprehension facility scheduled for construction in 1999-2000.
 - * Selection of new vendor for the manufacturing of drivers' licenses and identification cards.
 - * Timely purchase and replacement schedules for agency computers.
 - * Involvement in legislation dealing with public safety issues; i.e., seat belt laws, fire services, commercial sprinkler systems, data practices, alcohol and DWI laws, drivers' licenses, and motor vehicle registration.
 - * Overall public safety and security for the Capitol Complex area.
 - * Timely implementation of the 800 MHz radio system.
- * Elected officials at local and county levels for emergency preparedness planning and response.
 - * Alcohol distributors and retailers.
 - * News media.

Constituencies

- * County and local law enforcement agencies.
- * Local firefighter services.
- * Community-based crime prevention organizations.
- * Crime victim service agencies.
- * Deputy registrars, currently 172+ throughout the state.
- * Traffic safety associations, i.e.: Minnesota Safety Council, MADD, Motorcycle Safety Advisory Committee, Minnesota Alcohol Traffic Safety Association, driver education organizations, school bus safety advisory groups.

Boards, Commissions and Task Forces

Licensing Boards:

- * Board of Peace Officer Standards and Training (POST)
- * Board of Private Detective and Protective Agent Services

- * Original member of Minnesota HEALS (Hope, Education and Law and Safety) Project – a public safety collaboration with the private sector.
- * By statute, the Commissioner is a member of the Minnesota Gang Strike Force Oversight Committee, the Fetal Alcohol Syndrome Committee and the DARE Advisory Council

Advisory Boards, Commissions and Councils:

- * Auto Theft Prevention Board
- * Commissioner's Fire Service Advisory Council
- * Drivers' License Task Force
- * Emergency Response Commission
- * Fire and Public Safety Training Facilities Advisory Committee
- * Governor's Council on Fire Prevention and Control
- * Governor's Task Force on Fire Protection Systems
- * Minnesota Crime Alert Network
- * Minnesota Crime Victim and Witness Advisory Council
- * Minnesota Safety Council
- * Motorcycle Safety Advisory Committee
- * Pipeline Safety Advisory Council
- * School Bus Safety Advisory Committee

Other:

- * Administer the Public Safety Officers' Death Benefits Fund and Continued Health Insurance Reimbursement Fund

Activity Summary

General activities:

- * During 1996, 1997 and 1998, DPS was responsible for the administration of over \$ 1 million each year for the Law Enforcement Overtime Grant Program. Approximately 45 grants were awarded each year to local and county law enforcement agencies.
- * As the result of 1998 session legislation we are responsible for the law enforcement, first responder defibrillator grant program which totals \$450,000.
- * The 1998 Legislature appropriated \$150,000 to the Commissioner to conduct a study and make recommendations relative to possible future funding of fire and public safety training facilities. Technical assistance is being provided by the Department of Administration working with a 15-member advisory committee. The project should be completed by January 1, 1999.

Division activities:

Alcohol and Gambling Enforcement:

- * Developed and implemented the federally funded Badges in Business and Retail Enforcement, Education, Action and Certification programs, which aim at reducing the sale of alcohol to minors in local communities
- * Participated in the Governor's Task Force on Fetal Alcohol Syndrome
- * Implemented a 24-hour informational telephone service in 1997 to serve wholesalers, retailers, city clerks and county auditors identifying liquor license approvals
- * Hosted a sports bookmaking training seminar conducted by the FBI for Midwest law

enforcement personnel and co-hosted a gambling technology conference that drew attendees from 25 states, Canada and Australia.

State Fire Marshal:

- * Played a key role in the Minnesota Arson Task Force, formed in 1996 to study the problem of arson in Minnesota and to recommend a comprehensive plan to the Legislature for reducing this crime. As a result of this task force, the Legislature funded two positions in the State Fire Marshal Division to combat arson: a juvenile firesetter interventionist and a fire/arson training coordinator. The 1998 Legislature funded one position to administer and maintain a computerized investigative data system to help criminal justice agencies investigate and prosecute arson violations.
- * Initiated a public school inspection and plan review program to ensure that Minnesota schools are fire-safe.
- * Along with Emergency Management, created five regional hazardous materials response and 10 chemical assessment teams in strategic locations throughout the state.
- * Started a Fire Sprinkler Licensing and Certification program in 1994 to ensure that building fire-protection features are designed and installed by competent individuals.

State Patrol:

- * Gave over 500 presentations to more than 100,000 secondary school students in 1995 and 1996 and 174 presentations to 28,000 students and 1,200 adults in 1997 as part of the Youth & Alcohol Arrive Alive program, which is aimed at reducing death and injury among young drivers

- * Responded to more than 22,000 traffic accidents, made about 227,000 arrests, assisted 148,000 motorists and had in excess of 754,000 contacts with motorists in 1997.
- * Anne Beers was appointed as the first female chief in 1997, only the second woman nationwide to hold such a post.
- * The Criminal Patrol/Canine Unit in 1997 completed more than 150 street searches that resulted in a total of 61 felony and 21 misdemeanor drug arrests. It also seized 669 pounds of marijuana, 53 ounces of cocaine (17 of which were crack), 13 pounds of methamphetamines and \$295,000 in cash.
- * Established a Drug Recognition Expert program in 1991 that has been recognized for quality and expertise by the International Association of Chiefs of Police and the National Highway Traffic Safety Administration. State Patrol drug recognition experts have served as instructors and consultants around the nation, including in Hawaii, Washington, D.C., and Baltimore.
- * Acquired a twin-engine Queen Air aircraft through a federal surplus program in 1997 and entered into a joint agreement with the Department of Corrections to transport high-risk prisoners. During 1997, State Patrol aircraft were involved in over 18,000 traffic contacts and 774 separate incidents, including 334 searches, 64 emergency relays and 105 surveillances.
- * In the process of selecting approximately 65 trooper candidates for the 1999 basic recruit school. Twenty-nine of the positions are new and were authorized by the 1998 Legislature.
- * In 1997 relocated the Commercial Vehicle Inspection Unit from South St. Paul to a larger, remodeled facility in Mendota Heights.

Emergency Management:

- * Coordinated emergency operations in 12 declared disasters, with four since May 1997, including the devastating Red River Valley floods. During the March, 1998 tornado disaster, directed the first state-operated temporary housing program.

- * After the 1993 floods, implemented the Minnesota Recovers Task Force, which has been active in both the 1997 floods and the March 1998 tornadoes.
- * Created the Minnesota Duty Office program in 1992, which is the single contact point for all emergency notifications to state agencies.
- * Published the *Emergency Managers Handbook* (1995) and the *Disaster Management Handbook* (1997) with assistance from the Association of Minnesota Emergency Managers. These handbooks are the primary reference and resource materials for emergency managers statewide.
- * Annually publishes the *Right-to-Know Chemical Information Report* through the Emergency Response Commission. The report serves as a baseline for discussions on chemical use, environmental releases and pollution control.

Crime Victim Ombudsman and Crime Victim Services:

- * From 1995 to 1996, the total number of inquiries to the Office of Crime Victims Ombudsman increased by nearly 100 percent.
- * Began in 1992 operating a 24-hour statewide referral telephone line for crime victims through the Office of the Crime Victims Ombudsman.
- * In 1994, the Office of Crime Victims Ombudsman trained members of the Russian Federation of Ombudsmen on case management and investigative procedures. The Russian Parliament passed a law in 1996 that created ombudsman jurisdiction over complaints about human rights violations in that country.
- * The Crime Victims Reparations Board in 1997 reimbursed more than \$2.86 million in medical and counseling expenses, lost wages, funeral expenses and loss of support. Thirty-five percent of that total was paid to families of homicide victims.
- * Implemented the Fund Recovery Program in 1993 through the Reparations Board to recoup funds from offenders and others liable for injuries to crime victims. More than \$200,000 was collected in 1997.

* The Crime Victims and Witness Advisory Council published in May, 1997 *Victims of Juvenile Crime*, a report containing 28 recommendations for changes in policy, legislation, rules, training and service. It also produced several brochures on such topics as harassment and stalking laws, restitution collections, restorative justice and victim impact statements.

Driver and Vehicle Services Division:

- * Began using automated testing equipment in 1991 to give the written driver's test in various sites across the state.
- * Started issuing more secure driver's licenses and identification cards in 1994.
- * Expanded vision screening of driver's license applicants to include peripheral vision in 1996, thus enhancing public safety.
- * Converted the transference of voter registration information to the Secretary of State's Office to an electronic format in 1997, making voter registration more efficient.
- * Supported 1998 legislation that requires novice drivers to acquire no alcohol-related violations and no more than one moving violation in order to obtain full license status.

Office of Traffic Safety:

- * Sponsored the Safe & Sober Campaign, beginning in October, 1994 which boosted seat-belt use 10 percent in the first year and has maintained that level. By 1996, the percentage of alcohol-related traffic fatalities fell to its lowest point in state history and in 1997, the state's alcohol-related deaths declined to a new low of 178, less than 30 percent of all deaths.
- * Achieved in 1997 the lowest number of severe injuries to motor vehicle drivers and occupants — less than 3,000 — since at least 1984.
- * Saw the number of licensed motorcycle operators in the state hit a high point in 1996 due to efforts of the Minnesota Motorcycle Safety

Center. Motorcycle crash fatality rates have been 60 percent below the record 112 fatalities in 1980.

* Based on the National Safety Council's economic cost figures, vehicle accidents in 1997 cost almost \$1.5 billion, down considerably from the total in 1996.

Office of Pipeline Safety:

- * The Office of Pipeline Safety achieved interstate agent status with the U.S. Department of Transportation in 1991, only four years after its creation. This status allows state inspectors to inspect both inter- and intrastate pipelines — more than 50,000 miles of line. The office has three field offices: Grand Rapids, Detroit Lakes and Mankato.
- * Reduced pipeline leaks 10 percent each year since 1992 through 800 inspections conducted annually throughout the system.
- * Expanded pipeline damage prevention efforts through increased education, enforcement and participation in the Gopher State One-Call Board. The board oversees a notification system in which utilities are required to identify and mark underground utilities before digging. As a result of these efforts, calls to the One-Call Center have grown from 1,000 a day in 1988 to 5,000 a decade later, making it one of the nation's busiest centers, with 3 million communications a year.
- * Participated in the first federal government and industry joint effort to develop a process for mapping pipelines by computer. Minnesota has received three federal grants to produce the first comprehensive state pipeline map.

Bureau of Criminal Apprehension:

- * Was instrumental in 1997 in organizing the Statewide Gang Strike Force, one of the first multi-jurisdictional efforts in the nation aimed at combating growing gang violence. Special agents are assigned to the four regional strike forces, and one senior special agent is the deputy regional commander of the Metro Strike Force.

* Since 1991, the laboratory has implemented one of the nation's first DNA analysis and database programs, and acquired new breath alcohol testing instruments and trained officers statewide to use them. It also installed DRUGFIRE, a system for comparing cartridge cases and bullets to link crimes nationwide, and achieved national accreditation from the American Society of Crime Laboratory Directors in 1994.

* The Criminal Justice Information Section created new statewide automated databases on gang members and orders for protection, installed an automated fingerprint identification system, modified the criminal history system to allow electronic receipt and entry of court actions and added technology that permits the electronic receipt of fingerprint data from local agencies. More than 4,000 criminal justice practitioners statewide have been trained in courses related to this section's activities.

* Established the Cold Case Unit in 1991 to reinvestigate unsolved homicides, creating a model that has been copied by other states.

* Began administering in 1991 the legislatively mandated Minnesota Sexual Offender Registration Program. More than 7,500 sex offenders have been registered, with 1,000 being added each year.

* With funding from the 1998 Legislature, staff are involved in the design and site acquisition of a new total service facility to be located in St. Paul. Additionally, work is proceeding with site selection for a regional satellite crime laboratory to be constructed in Northern Minnesota.

Priority Projects

* Completion of the BCA site selection activities for a new facility in St. Paul and a satellite crime laboratory in Northern Minnesota. Preliminary design, site selection and cost projections should be completed by the third quarter of 1999 with construction to begin in 2000.

* The conversion to an 800 MHz radio system for use by the State Patrol, Bureau of Criminal Apprehension, Alcohol and Gambling Enforcement Division, Emergency Management and State Fire Marshal. This is an extremely expensive activity and should be coordinated with MnDOT and the Department of Administration. This project was authorized by the 1993 Legislature.

* Completion of the State Patrol's Training Facility at Camp Ripley. Expenditures have been authorized and construction should begin in the third quarter of 1999. Will require coordination with the Department of Military Affairs.

* Relocation of the Division of Emergency Management from the current Capitol office to space in the Town Square facility in downtown St. Paul with other DPS divisions. This project should be completed during the fourth quarter of 1998.

Strategic Plans

Throughout late 1997 and into early 1998, the management staffs of the respective divisions of the Department of Public Safety were involved in the review, revision and clarification of divisional mission statements, strategy statements and primary objectives. Additionally, each division also prepared detailed short-term strategic plans which list tactics to be utilized, projected timetables, resources, responsibilities, accountability and feedback mechanisms.

The divisional strategy summaries are attached.

Description of Divisions

Alcohol and Gambling Enforcement

This division, created by merging of the Liquor Control Division and Gambling Enforcement in 1996, issues and approves certain licenses and, with regard to alcohol, can suspend or revoke licenses. The unit also assures purity of products, regulates advertising and provides assistance to local law enforcement agencies.

With regard to gambling, members of this division may either initiate or assist in the investigation of gambling complaints.

Personnel also serve as a training resource for vendors, local units of government and law enforcement agencies.

Bureau of Criminal Apprehension (BCA)

The Bureau provides critical investigative support to law enforcement and criminal justice agencies throughout the state. The BCA's services include investigations, forensic laboratory analyses, criminal history record information and police training and development.

The BCA has four divisions consisting of the Criminal Justice Information System (CJIS) Section, Forensic Science Laboratory, Investigative Section and the Training and Development Section. The BCA's administrative offices and laboratory are currently located at 1246 University Avenue, a facility it has occupied since 1962, with regional investigative offices throughout the state. As a result of legislation passed in 1998, planning is underway to construct

a new, state-of-the-art facility in St. Paul and construct a regional crime lab in Greater Minnesota.

Communications

The Office of Communications, formerly listed as the Office of Public Education and Media Relations, provides timely information and educational services and programs on behalf of DPS to the citizens of Minnesota. It serves as a media resource for all divisions of Public Safety and will generally assist in the preparation of news releases and the scheduling and coordinating of press conferences. All personnel function from the DPS offices in St. Paul.

Driver and Vehicle Services (DVS)

This division is responsible for the registration of motor vehicles, issuance of ownership certificates, the testing and evaluating of all licensed drivers, the maintenance of driving records, confirmed driving violations and accident reports. Many of these services are provided by over 170 deputy registrar offices which are privately owned and operated.

The activities of this division are coordinated with the Minnesota State Patrol through the Prorate Section and the Department of Transportation (MnDOT).

The collection of motor vehicle and driver license fees are consistently a significant source of revenue for the State.

Emergency Management (DEM)

This division is responsible for planning and coordinating emergency operations within the state. This activity includes coordinating actions of other state agencies as defined in the Governor's Executive Order assigning emergency responsibilities to agencies.

Emergency Management staff assist local units of government in the development and maintenance of emergency plans to respond to natural and man made disasters and accidents. Additionally, DEM will assist and coordinate state and federal agency responses, work with local officials in seeking financial assistance and participate in requests for federal emergency declarations.

In addition to staffing a 24-hour center in St. Paul, regional offices are located in Mankato and Grand Rapids.

The Division of Emergency Management also works with the Emergency Response Commission, a 22-member organization which is responsible for the implementation of the Community Right-to-Know Act. Complying with state and federal laws the Commission collects information on chemicals being stored at facilities throughout Minnesota. This information, which is available to the public, is useful in planning for any hazardous chemical emergencies within the state.

Equal Opportunity

The Office of Equal Opportunity, which reports directly to the Commissioner, is involved in certain personnel recruitment activities, new employee orientation and ensuring the Department's compliance with Equal Opportunity and Affirmative Action laws. Staff of this division may process and investigate allegations of harassment, discrimination or non-compliance.

Fiscal and Administrative Services

The Office of Fiscal and Administrative Services provides budgeting, general accounting/financial reporting, accounts payable and administrative/warehousing services to the department. The administrative services section provides the procurement, storage and issuance of supplies and equipment utilized by the department. The section provides storage for department records and it manages the department record retention schedules and the consumable and fixed asset inventory records. The section also maintains the Annual Performance Report.

Fire Marshal

The State Fire Marshal's Office provides assistance in fire/arson investigations, inspections, plan reviews, information, public education and hazardous materials response activities.

Fire and arson investigation assists local fire and police officials with technical assistance in probing fire scenes to determine causes and gather relevant evidence. This division also provides fire and safety inspections in elementary schools, hotels, resorts, health care facilities and day care centers. Public information directed to fire prevention is also a primary activity and the unit is responsible for maintaining the Minnesota Fire Incident Reporting System.

In conjunction with Emergency Management Services, the Fire Marshal is responsible for the establishment and coordination of the Regional Hazardous Materials Response Teams.

Human Resources

This division, formerly referred to as the Office of Personnel, is responsible for the recruitment and screening of job applicants at all levels;

development and administration of civil service tests; and employee compensation, classification, benefits, professional development and training. Issues related to work environment, risk management and the formal processing of work-related grievances are handled by this unit.

Internal Affairs

Reporting directly to the Commissioner, this unit is responsible for the thorough investigation of certain complaints or allegations of misconduct against agency employees. Internal affairs is staffed by sworn and non-sworn personnel and investigations are conducted in accordance with applicable laws and/or labor agreements.

Office of Technical Support Services (OTSS)

This division provides computer and data support services to all divisions of the Department of Public Safety. All computer needs, equipment and technical personnel requests are coordinated by OTSS. Additionally, this division interfaces with other state and federal criminal justice agencies.

Office of Pipeline Safety

Located within the State Fire Marshal Division, the Office of Pipeline Safety is responsible for the protection of life and property through implementation of a quality assurance program of gas and hazardous liquid pipeline inspection, accident investigation and public education. Created in 1987, this office in 1996 participated in a joint federal government, industry and state project which resulted in Minnesota becoming one of the first states to map all pipelines by computer.

Private Detective and Protective Agents Licensing Board

The primary responsibility of this board is the issuance of licenses to individuals and/or businesses which provide private detective, investigative or security services. The staff, consisting of a director and support staff, are housed within DPS and serve a five-person appointed board. The board is also responsible for the promulgation and enforcement of industry rules and standards.

State Patrol and Capitol Security

The Minnesota State Patrol (MSP) functions under the direction of a Colonel (Chief) appointed by the Commissioner. Among the responsibilities of the MSP is traffic law enforcement, traffic control, response to and the investigation of motor vehicle crashes, provide emergency first aid at crash scenes and perform inspection services on commercial vehicles. The MSP coordinates many of its enforcement and educational endeavors with advisory groups and safety associations.

Among the units within the MSP are the Training Division, Auto Theft Unit, Traffic Safety Education Unit, and the Flight Services Unit. This latter unit utilizes fixed wing aircraft and helicopters which are stationed throughout the state and operated by trooper-pilots. It is involved in traffic enforcement, searches for missing or escaped persons, surveillance of in-process criminal activities and the transportation of prisoners for the Department of Corrections.

Another specialized function of the MSP is the supervision of the Capitol Security Division. Approximately 60 uniformed, non-sworn personnel serving under the direction of a State Patrol Captain provide security and safety services to the Capitol Complex in St. Paul. Any

risks or threats received by employees working within the complex are assessed and reviewed by this unit.

Capitol Security personnel routinely respond to reported crimes, accidents, requests for safety escorts within the complex area and provide a variety of safety classes to complex employees.

Executive Protection for the Governor, members of his/her family, and for the Lieutenant Governor when so requested, is provided by troopers assigned to Capitol Security.

Traffic Safety

The Office of Traffic Safety is responsible for the planning and administration of a statewide traffic safety program in accordance with the requirements of the Highway Safety Act of 1966. Federal funds are available to assist state and local units of government in implementing programs to reduce traffic accidents. Program areas eligible for funding include police traffic services, emergency medical services training, alcohol programs to reduce crashes, occupant protection (seat belt) programs, traffic records system development and motorcycle training. Services to the public include distribution of traffic crash data and safety reports, and assistance in preparing project applications for approved program areas. The staff provides assistance and information at no charge.

BUDGET AND PERSONNEL

Budget

The Department of Public Safety's total annual budget for Fiscal Year 1999 is \$254,848 million. Funding is from the General Fund, Trunk Highway Fund, Highway Users Tax Distribution Fund, and Special Revenue Funds, as well as funding from the Federal Government. Each division's funding is outlined in the following pages.

Personnel

The Department of Public Safety currently has 1,865 employees assigned to work areas throughout the state. Each division's complement is outlined in the attached organizational chart.

DPS Fiscal Year 1999 Annual Budget

DPS Administration: \$14,912

General	4,551
Misc. Spec. Revenue	1,176
Trunk Highway	7,485
Hwy. Users Tax Distr.	1,356
Federal	344

Emergency Management: \$53,580

General	11,248
Misc. Spec. Revenue	1,046
Federal	41,243
Enviromental	43

Criminal Apprehension: \$32,053

General	23,528
State Gov't. Misc.	13
Misc. Spec. Revenue	4,105
Trunk Highway	1,807
Federal	2,597
Gift	3

State Fire Marshal: \$ 4,497

General	3,931
Misc. Spec. Revenue	10
Federal	549
Gift	7

State Patrol: \$68,961

General	2,738
911 Emergency	324
Misc. Spec. Revenue	6,631
Trunk Highway	56,101
Hwy. Users Tax Distr.	143
Federal	2,969
Gift	55

Driver Vehicle Services: \$38,211

General	3,854
Misc. Spec. Revenue	1,437
Trunk Highway	19,698
Hwy. Users Tax Distr.	12,926
Federal	106
Reinvest in MN-Gifts	150
Gift	40

Alcohol and Gambling Enforcement:
\$ 3,076

General	2,187
Misc. Spec. Revenue	753
Federal	125
Misc. Agency	11

Traffic Safety & Research: \$ 5,189

General	65
Misc. Spec. Revenue	926
Trunk Highway	3,885
Gift	1

Pipeline Safety: \$ 2,289

Misc. Spec. Revenue	1,187
Federal	1,102

Crime Victim Reparations: \$ 3,914

General	2,413
Misc. Spec. Revenue	893
Federal	601
Gift	7

Crime Victim Ombudsman: \$ 414

General	414
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BCA Technical Support Services:

\$ 1,475

General 1,475

Crime Victims & Prev. Services:

\$ 22,736

General 10,447

Federal 12,289

