

GUIDE TO

MINNESOTA

*Department of
Corrections*

1999

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November 1998

Minnesota Department of Corrections

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STATE OF MINNESOTA

OFFICE OF THE GOVERNOR
130 STATE CAPITOL
SAINT PAUL 55155

ARNE H. CARLSON
GOVERNOR

Dear Administrators:

This agency briefing book has been assembled by staff of the Minnesota Department of Corrections to assist the incoming Governor's administration during the executive branch transition.

Our state corrections department is highly regarded nationally for operating secure correctional institutions that have low levels of violence and are safe for staff and inmates. Services provided or funded in the community are also considered among the best in the nation.

Our state criminal justice system relies heavily on local alternatives for nondangerous offenders. A prime example is the department's Sentencing to Service program which puts offenders to work cleaning up our parks, rivers, and roads. This briefing book discusses these and many other department programs.

I know the department's staff stands ready to assist you in ensuring a smooth and successful transition.

Warmest Regards,

A handwritten signature in black ink that reads "Arne H. Carlson".

ARNE H. CARLSON
Governor



State of Minnesota
Minnesota Department of Corrections
Office of the Commissioner

Dear Administrators:

On behalf of the staff of the Minnesota Department of Corrections I would like to assure you that we are available to provide any assistance you require during the transition process. This briefing book has been developed as a starting point in providing department background.

The corrections department is an agency of more than 3,600 workers who are dedicated professionals. We are proud of the work that the department has accomplished and would be pleased to provide any information about operations and priorities that would be useful to you.

The most critical of the issues facing the department is the continuing rapid growth of offender populations in our institutions and under correctional supervision in the community. The need to address this issue will continue during the new administration.

Please do not hesitate to contact me for additional information.

Sincerely,

Gothriel J. LaFleur
Commissioner

Introduction

Scope

The Minnesota Department of Corrections was created in 1959 to consolidate state correctional functions under one agency. A service and regulatory agency, the department has a broad scope of activities and responsibilities.

The department currently operates ten correctional facilities including seven for adults, two for juveniles and one that serves adults and juveniles. A new facility for adult male offenders is under construction.

Adult prison populations total more than 5,500 inmates; juvenile offenders number around 225. More than 12,500 offenders on probation, supervised release and parole are supervised by department agents. Through the state Community Corrections Act, the department also administers subsidy funds to units of local government for corrections programs.

There are four divisions in the department: adult facilities, community services, management services, and legislative relations and juvenile services. Additionally, units exist in the areas of investigations, planning and research, and medical services. The commissioner's office has direct access to advisory representatives from the state's attorney general's office and department of finance. Volunteer citizen advisory groups play key roles in the department in areas such as community corrections, women offender issues and correctional industries. The department has over 3,600 employees.

Background

Minnesota has a national reputation for operating secure, humane correctional institutions that have low levels of violence and are safe for inmates and staff. Although the adult inmate population in Minnesota has been increasing substantially during the last decade, state correctional institutions are not confronted with the magnitude of prison crowding that is plaguing most states.

Thirty states not including Minnesota are under federal court orders or consent decrees to limit prison population and/or improve conditions because of crowding. Costs resulting from crowding and court orders can be massive when states are directed to build many new prisons or release inmates early.

Minnesota inmate population projections indicate continued growth. In order to provide necessary bedspace, the

Minnesota Legislature appropriated funds to the department to convert the Faribault Regional Treatment Center to a medium-security correctional facility. The Moose Lake Regional Treatment Center also has been converted to a medium-security prison. Funds were also provided for expansion of the Lino Lakes and Shakopee correctional facilities. Construction is also underway for a new close-custody facility at Rush City to be operational in 2000.

Minnesota is 49th in the nation in the number incarcerated in state prisons per 100,000 population. Ranking 36th in the country, Minnesota has had relatively low levels of violent crime for many years. Minnesota's low rate of incarceration is reflected in the correctional system's heavy reliance on local alternatives to prison for less serious offenders. The system is designed to reserve expensive prison space for only those criminals who are dangerous and need to be incarcerated.

The department's correctional institutions are accredited by the American Correctional Association with the exception of two facilities that are expanding their capacities in phases and will complete the accreditation process in the future. Accreditation means the facilities are in compliance with hundreds of standards relating to all aspects of institutional operation.

The department's central office, adult and juvenile release functions, and adult and juvenile field services are also accredited.

Inmates in state facilities have access to a variety of work, education and other program activities. Correctional industry operations provide positive activities for inmates while they are incarcerated and develop work skills they can use in productive employment after release. Educational programs focus on basic literacy instruction. Programs are also provided for sex offenders and chemically dependent inmates.

Mission, guiding principle, goals and core values

A major emphasis has been placed on strategically planning for the current and future responsibilities of the department and its role in the criminal justice system. During the second year of the 1996-97 biennium, staff representing all areas of the agency met to discuss the purpose of corrections.

Core values developed in 1994 were reviewed and retained. A new guiding principle, mission statement and goals were developed, incorporating staff comments and predicated on the existing core values.

The guiding principle, mission statement, core values and goals created by staff were approved by department leadership and became effective in November of 1997. With a clear and concise department focus, better performance measures can be established and eventually integrated into the day-to-day activities of the department.

Mission

The mission of the Minnesota Department of Corrections is to develop and provide effective correctional services that contribute to a safer Minnesota.

Guiding Principle

The guiding principle of the Minnesota Department of Corrections is to provide quality, cost-effective services for the public, victims and offenders that are consistent with law, policy and best practices. This is accomplished through an efficient, diverse, centralized organization.

Goals

- To increase awareness of and enhance services for Minnesota crime victims.
- To provide a safe, secure, humane environment for staff and offenders.
- To strengthen partnerships with victims, service providers, and other public and private organizations.
- To foster restoration of the victim, community and offender.
- To enhance communication within the department and with the community.

- To maintain offender accountability in facilities and the community while planning for their successful reintegration into society.
- To ensure that a diverse work force is well trained and informed of departmental policies, procedures and missions.
- To ensure the department advantageously uses technology.
- To promote programs and operations that are innovative, efficient, cost-effective and based on best practices.

Values

- We value managing our services with openness, integrity and accountability to the public.
- We value the rights of the victim.
- We value staff as the most valuable resource in accomplishing our mission, and we are committed to the personal welfare and professional development of each employee.
- We value leadership that encourages open communication and is responsive to innovation.
- We value the strength that comes with diversity.
- We value the safe, humane and fair treatment of offenders.

Key issues, activities and projects

Offender population growth

Probably the most critical issue continuing to confront the department is the growth of offender populations in correctional facilities and on supervision in the community.

In the area of institutions, the department has accomplished significant expansion of prison beds in recent years, primarily by adding beds at existing facilities, double-bunking, and by converting former state hospitals to prisons. Prison population projections indicate that this growth will continue into the foreseeable future, and the department must address this issue with continued expansion. There are now more than 5,500 prisoners compared to approximately 2,600 a decade ago.

In the community, the number of offenders on supervision, either probation or supervised release, also continues to increase. Caseloads under the supervision of department and local probation agents have become unmanageable in many areas. There are now more than 108,000 offenders statewide under supervision (more than 12,500 are supervised by department agents). Although there has been some success in recent years in increasing funding for caseload reduction, there is a continued need for additional funding increases.

New prison

Construction of a new \$89 million, 950-bed prison is underway at Rush City with occupancy anticipated in early 2000. With three of four living units double-bunked, the level four institution will house close-custody adult male inmates. After discussions in the legislature in 1997 regarding the potential for private operation, the legislature required that the opening of the facility be specifically authorized by law prior to housing inmates. This will likely be a significant topic of discussion during the 1999 session as the department seeks the necessary funding to begin operation of the facility. The department is working with the Institute on Criminal Justice at the University of Minnesota Law School to develop more background information on the privatization issue.

Budget

The 1999 legislative session will be considering the FY2000-2001 budget for state agencies. This is obviously a major issue for the department, particularly given the fiscal needs to address offender population growth.

Cost-containment

The department has focused on keeping costs down with an emphasis on controlling institution per inmate, per day (per diem) costs. Key initiatives to contain institution costs include:

- 700 beds added at existing prisons through increased double-bunking and other multiple occupancy, new construction and other expansions;
- a new inmate classification system which permits more double-bunking;
- centralization of inmate intake and transportation;
- holding the line on institution budgets;
- restructuring of health care into a managed care system; and
- increased efficiencies such as installation of energy-saving equipment.

Juvenile services

The juvenile facility at Sauk Centre becomes a fee-for-service institution as of January 1, 1999. It will continue to house juvenile females committed to the commissioner. A major restructuring has taken place at the Red Wing juvenile facility where populations are increasing and programming has been refined for serious chronic juvenile male offenders. A new juvenile weekend program at Camp Ripley is underway serving youth referred from police, schools, the courts and other agencies. Plans are progressing for development of a center that will serve adolescent female offenders.

Service delivery

A committee appointed jointly by the commissioner of corrections and the Association of Minnesota Counties is reviewing the three systems that provide probation, supervised release, and other services to the courts in Minnesota. The committee has been asked to evaluate the current structure and recommend the most appropriate, cost-effective delivery system.

Health care

Health care practices for inmates have been restructured extensively into a managed care system to ensure required health care is provided while costs are contained. The

department has contracted with a private corporation, Correctional Medical Services, to provide health care in nine facilities. Nursing services continue to be provided by state employees. Other components of the restructuring include centralized pharmacy operations and increased use and expansion of infirmary care.

Community notification

In accordance with law, the department has established a system to classify sex offenders according to the risk they present at the time of their mandated release. Three levels have been established and the type and extent of notification by law enforcement vary according to these levels. Level three, the highest risk category which involves community notification meetings, has been the most problematic. The department has had great difficulty finding placements for level three sex offenders due to the notoriety of the cases.

Ripley program for adults

The legislature mandated that the department establish a work camp at Camp Ripley for certain nonviolent offenders as a condition of probation. Although the program has received very positive feedback, its average population is far below capacity. The legislature is encouraging more extensive use by the courts. The program may be a topic during the 1999 session as ways to expand its use are discussed.

Jails

The department is responsible for licensing of local jails throughout the state. There has been much discussion regarding jail crowding, the expanded use of jails for DWI offenders, and regional facilities. Several counties have recently completed or are in the process of completing much-needed jail expansions. The department is cooperating with the Association of Minnesota Counties and the Minnesota Sheriffs' Association in further analysis of the jail situation in the state. A thorough study is necessary to plan for future use and/or expansion on a statewide or regional basis.

Legislative reports

The department has 22 reports to the legislature that are due prior to or during the 1999 session. A process is in place which sets deadlines for report completion in order to ensure that legislative timelines are met. This process is monitored on a monthly basis to gauge adequate progress on each report. A listing of reports, timelines and assessment of progress is available. Significant among report

topics are: performance reporting on key department areas; a plan to reduce health care costs; and the treatment and commitment of sexually dangerous persons and persons with sexual psychopathic personalities.

Construction projects

In addition to the construction of the new prison at Rush City there are a number of other construction projects underway that were approved in the 1998 bonding bill including:

- a 62-bed, double-bunked living unit and program areas at the Shakopee facility,
- a 160-bed, double-bunked segregation unit at the Lino Lakes facility,
- a security fence around the perimeter of the Red Wing facility,
- an expansion of infirmary and mental health unit space at the Oak Park Heights facility,
- continued modification of the St. Cloud facility into an intake center, and
- several other projects required for maintenance and fire/life safety improvements.

House construction

The department received funding during the 1998 session to begin a unique project that uses minimum-security inmates on supervised work crews to build housing for low-income families. Construction is underway on several houses in Greater Minnesota, and the legislature will be very interested in the progress of this program.

Key legislators and legislative committees

Policy committees

Senate Crime Prevention Committee

Senator Allan Spear, Chair

Senator Thomas Neuville, Ranking Minority Member

House Judiciary Committee

Representative Wes Skoglund, Chair

Representative David Bishop, Lead Republican

Funding committees

Senate Crime Prevention and Judiciary Budget Division

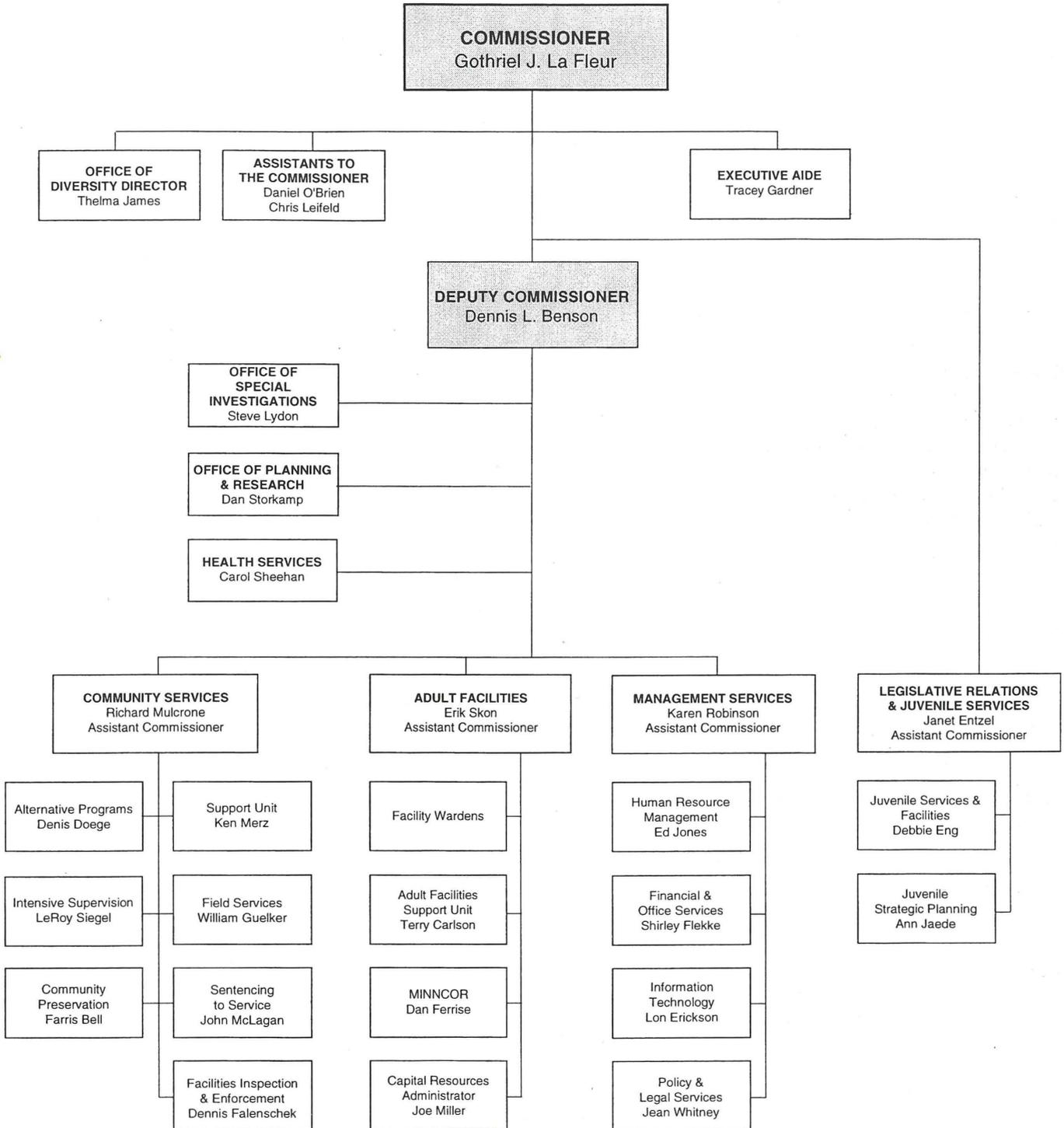
Senator Randy Kelly, Chair

House Judiciary Finance Division

Representative Mary Murphy, Chair

Organization

Minnesota Department of Corrections October 1998



Commissioner's office

Gothriel J. La Fleur, Commissioner
Tracey Gardner, Executive Aide
phone 651/642-0282, fax 651/642-0414
tgardner@co.doc.state.mn.us

The commissioner of corrections, as the chief administrative officer of the department, is responsible for operation of adult and juvenile state correctional facilities; provision of probation, supervised release and parole services; administration of the state community corrections act; and provision of assistance and guidance on a statewide basis in the management of criminal justice programs and facilities.

Responsibilities of the commissioner of corrections in Minnesota are much broader than is typical of most other states. For example, Minnesota is one of fewer than a dozen states where the commissioner is responsible for both adult and juvenile facilities. The commissioner is responsible for determinations regarding the parole of first-degree murderers. In most states, this function is the responsibility of a separate parole board. The provision of probation and parole services is also a function of a separate agency in many states.

Daniel O'Brien, Assistant to the Commissioner
phone 651/642-0280, fax 651/642-0414
dobrien@co.doc.state.mn.us

This office is responsible for administrative duties assigned by the commissioner and deputy commissioner including research of issues, review of all official department documents, and special projects. This office informs the general public, department staff, and criminal justice agencies of the department's activities. The office publishes newsletters, brochures, a biennial report, and a series of backgrounders and issue briefings on a variety of topics.

Chris Leifeld, Assistant to the Commissioner
phone 651/523-7122, fax 651/643-2575
cleifeld@co.doc.state.mn.us

This office serves as a liaison with members of the legislature and their staff. Responsibilities include monitoring legislative hearings, responding to inquiries on how proposed legislation would affect the agency, and participating in preparation of the biennial and capital budget documents. This office also performs administrative duties assigned by the commissioner and deputy commissioner.

Office of Diversity
Thelma James, Director
phone 651/642-0205, fax 651/643-2575
tjames@co.doc.state.mn.us

The diversity program is established to ensure that equal employment opportunities are provided in the department. The diversity director is responsible for monitoring activities of the program consistent with the department's affirmative action plan, including training in the area of discriminatory harassment and other key areas.

Deputy commissioner's office

Dennis L. Benson, Deputy Commissioner
phone 651/642-0290, fax 651/643-2575
dbenson@co.doc.state.mn.us

The office of the deputy commissioner oversees the day-to-day administration of the department. All division heads report to the deputy commissioner, with the exception of the assistant commissioner for legislative relations and juvenile services who reports directly to the commissioner.

In addition to the divisions described in subsequent pages of this briefing book, units have been established in the areas of planning and research, investigations, and medical services. These units will aid the agency in responding to current and future planning and needs. Descriptions follow.

Office of Planning and Research

Daniel R. Storkamp, Director
phone 651/603-0194, fax 651/643-2575
dstorkamp@co.doc.state.mn.us

This unit provides leadership and coordination of planning and research agencywide. Efforts are underway to enhance the use of planning, analytical and research support for management to make informed policy development and operational decisions. Unit staff are intricately involved with department planning and research activities.

Tasks undertaken by this unit range from providing technical assistance to planning, coordinating and conducting complex, systemwide projects. The unit monitors and coordinates all research and performance measurement efforts and is extensively involved with or responsible for projects such as bed capacity, bed projections, data collection, and the department's legislatively-mandated performance report.

Short and long-range strategic planning documents will be created by this unit to guide the agency into the next millennium. To accomplish this goal, the unit will work extensively with other department units; criminal justice agencies and professionals; academic; and local, state and national criminal justice policymakers.

Office of Special Investigations (OSI)
Steve Lydon, Director
phone 651/642-0419, fax 651/642-0403
slydon@co.doc.state.mn.us

The OSI provides the department with a variety of coordinated investigative services.

Criminal activity by institution visitors or inmates is vigorously investigated. The OSI coordinates such cases to ensure that department resources are used efficiently and productively. In all criminal matters, the OSI works cooperatively with appropriate criminal justice agencies.

Within department institutions, the OSI coordinates collection of information on unsanctioned group members, escape-risk offenders, and others who threaten facility security. Data is disseminated to the appropriate criminal justice authority. In the event an offender under the department's authority escapes or absconds, an arrest warrant is issued. OSI coordinates all investigative efforts in assisting law enforcement in locating fugitives.

The OSI is designated as the official liaison with local, state and federal enforcement entities in investigative and apprehension matters.

Medical Unit

Carol Sheehan, Director
phone 651/603-0165, fax 651/642-0414
csheehan@co.doc.state.mn.us

This position is responsible for the management of inmate health care delivery systems and administration, and provides leadership as the department begins more intensive health care planning and cost-containment efforts. The director also supervises a contract physician responsible for providing clinical supervision to institution health care staff. The director advises the commissioner, deputy commissioner and institution heads on policy matters related to the delivery of health care to the inmate population.

Adult facilities division

Erik Skon, Assistant Commissioner
 phone 651/642-0257, fax 651/603-0150
 eskon@co.doc.state.mn.us

This division includes the department's adult correctional facilities and support services such as education, work and transportation. The division operates seven facilities for adult offenders, including six for males and one female facility. Questions concerning operation of adult institutions should be directed to this division.

Plans are underway for opening new facilities at Brainerd and Rush City. Following is a description of existing and planned facilities.

Minnesota Correctional Facility-Stillwater
David Crist, Warden
 phone 651/779-2700, fax 651/779-2711
 The Minnesota Correctional Facility-Stillwater, 970 Pickett Street

North, Bayport, Minnesota 55003-1490, built in 1914 as an industrial prison, is the state's largest close-security institution for adult male felons. Average daily population for fiscal year 1998 was 1,258 and full-time staff size is 550.

Prison industry operations include sheet metal, machine, wood and assembly shops and an engineering/designing division. The facility's metal products manufacturing industry has been in operation since its origination at the territorial prison in 1908. Other industries include a truck/auto body shop and a modular office furniture assembly shop.

A wide variety of vocational and academic educational programs, a chemical dependency program, recreational activities and a minimum-security unit for selected offenders nearing release are available.

Minnesota Correctional Facility-St. Cloud Patt Adair, Warden

phone 320/240-3000, fax 320/240-3054
 The Minnesota Correctional Facility-St. Cloud, 2305 Minnesota Boulevard Southeast, Box B, St. Cloud, Minnesota 56302, is a close-security institution built in 1889, remodeled and modernized, which houses younger male felons. Average daily population for fiscal year 1998 was 752 and staff size is 428. The facility offers a number of programs including individual and group counseling, chemical dependency and recreation. The facility is being converted into the department's intake center for adult males.

A variety of educational opportunities is available and includes full-time high school, evening classes and college-level courses. Vocational training is emphasized with programs in auto mechanics and body work, baking, barbering, graphic arts (printing), meat cutting, masonry, painting and decorating, small engine repair, upholstery and welding. Upholstery, printing, and mattress manufacturing are industry shops. Minnesota's auto and truck license plates and tabs are also produced at St. Cloud.

Minnesota Correctional Facility-Oak Park Heights James H. Bruton, Warden

phone 651/779-1400, fax 651/779-1385
 The Minnesota Correctional Facility-Oak Park Heights, 5329 Osgood Avenue North, Stillwater, Minnesota 55082-1117, opened in 1982, receives inmates transferred from the Stillwater and St. Cloud institutions who are classified as maximum-custody, risks to the public, dangerous or disruptive. The high-security institution had an average daily population in fiscal year 1998 of 392 and a staff of 331.



The facility has eight self-contained complexes which can operate independently. One complex is a 42-bed receiving/orientation/medical/psychiatric unit. The other seven are designed to house up to 52 inmates each. Special housing units contain inmates who do not work, while other inmates participate in highly structured programming including industry, education and institutional housekeeping. Industries include commercial sewing and manufacturing of office supplies and business accessories.

Minnesota Correctional Facility-Lino Lakes

Robert Feneis, Acting Warden

phone 651/717-6100, fax 651/717-6105

The Minnesota Correctional Facility-Lino Lakes, 7525 Fourth Avenue, Lino Lakes, Minnesota 55014, constructed in 1963, originally served as a juvenile facility. In 1978 the institution was remodeled and converted to a medium-security facility for adult males transferred from the state's maximum-security locations. Medium-security living units house inmates within a secure perimeter, and minimum-security living units are located outside the perimeter. Average daily population for fiscal year 1998 was 993 with a staff of 520.

The institution became an admitting facility in 1993 for offenders who violated the conditions of their release, and in 1994 for offenders who have a pronounced term of imprisonment of 12 months or less and all probation violators. The Lino Lakes facility has become the primary therapeutic center for offenders requiring chemical dependency programming with the opening of the TRIAD unit in September, 1996. In addition, inmates are involved in transitional sex offender programming; participate in light industry work; and are part of minimum-security and level one work release programming.

Minnesota Correctional Facility-Faribault

Lou Stender, Warden

phone 507/334-0700, fax 507/332-4540

The Minnesota Correctional Facility-Faribault, 1101 Linden Lane, Faribault, Minnesota 55021-6400, is a medium-security facility housing adult males. Opening of the facility was initially approved by the 1989 Minnesota Legislature when funds were authorized to convert portions of the Faribault Regional Center to a medium-security correctional facility. Opening in phases, the institution had an average daily population in fiscal year 1998 of 869 and a staff of 380.

Currently the facility includes nine remodeled living units including a 48-bed segregation area for inmates who are being disciplined for violating institution rules. One of the units has been modified to meet the needs of the department's geriatric population.

Faribault facility inmates have been transferred from the department's higher security institutions after meeting specific criteria. A variety of work, vocational/academic educational and other programs is offered.

Industries include wood furniture manufacturing, vehicle refurbishing and plastic thermoforming. Education programs include a wide range of academic and vocational courses. Literacy instruction is mandated for all inmates below an eighth-grade reading level. Vocational classes include building care, cabinet-making, horticulture, small business management, upholstery and mechanical drafting. The facility's chemical dependency unit provides a nine-month inpatient program.

Minnesota Correctional Facility-Willow River/

Moose Lake — Lynn Dingle, Warden

phone 218/485-5000, fax 218/485-5010

The Minnesota Correctional Facility-Willow River/Moose Lake, 1000 Lakeshore Drive, Moose Lake, Minnesota 55767, is a medium-security institution for adult males. The facility has two main locations. One, opened in 1988, is on the grounds of the former Moose Lake Regional Treatment Center. The other is at the institution's original camp site in Willow River. Staff total 331 serving both locations.

The Moose Lake location had an average daily population in fiscal year 1998 of 633. Inmates are transferred from other department institutions to the Moose Lake location. The facility provides a variety of programs including vocational and academic education, literacy, sex offender programming, and industry. Inmates participate in vocational programs including horticulture and barbering, or are employed in industry which encompasses printing, garment-making, fishing lure assembly and a wood shop.

The Willow River location is the site of the institution phase of the department's Challenge Incarceration Program (CIP) which was mandated by the 1992 Legislature. A short-term, intensive program for up to 80 nondangerous offenders, the six-month institution phase is highly structured with education, critical thinking skills development, chemical dependency programming and rigorous physical exercise. The program serves men and women. Two other CIP phases are in the community—a six-month, highly supervised phase and a supervised release phase.

Minnesota Correctional Facility-Shakopee

Connie Roehrich, Warden

phone 612/496-4440, fax 612/496-4476

The Minnesota Correctional Facility-Shakopee, 1010 West Sixth Avenue, Shakopee, Minnesota 55379, opened in 1986, houses adult women offenders. With 200 staff, the facility had an average daily population in fiscal year 1998

of 252. The facility has ten buildings including a core building for administration and inmate activities; eight living units including a high-security unit, a mental health unit, a prerelease independent living unit, a parenting unit, a chemical dependency treatment unit, and three general population units; and a power plant. Projections indicate that the incarcerated female population will increase into the 360 range by the year 2007. Construction of another living unit will begin in the Spring of 1999.

Industry provides part or full-time work for approximately 50 percent of the inmate population in the areas of data entry and word processing, computer-assisted design and scanning, textiles, market research, telemarketing and assembly. Many inmates also work on institution maintenance crews and in food service. Through the facility's education unit, inmates have access to a variety of academic, art and vocational educational opportunities which include horticulture, electronic office, desktop publishing and construction trades. Parenting, personal development, and chemical health programs are available. Medical, dental, psychological and psychiatric services are provided.

Minnesota Correctional Facility-Rush City

Bert Mohs, Acting Warden

phone 612/689-7438, fax 612/689-7057

(mailing address for Warden Mohs is 7600 - 525th Street, Rush City, Minnesota 55069)

A new close-custody facility is being constructed at Rush City, Minnesota, to be operational by the year 2000. The facility will house 952 inmates, most of whom will be double-bunked. To accomplish this, inmate activities will be conducted on a strict schedule, and the time that both cell occupants are present in the cell will be limited mainly to counts and sleeping hours.

Minnesota Correctional Facility-Brainerd

Planning is underway to determine the size and opening date of this facility.

Camp Ripley Adult Work Program

Jerry Clay, Program Manager

Lucia Hudy, Program Director

phone 320/616-2495, fax 320/616-2494

The Camp Ripley Adult Work Program (RWP), P.O. Box 150, Little Falls, Minnesota 56345, was created by the 1997 Legislature as a four-year pilot project to serve up to 120 adult male first- and second-time nonviolent felony and gross misdemeanor offenders. The department operates the camp but offenders are not committed to the commissioner of corrections; they serve their probation sentence and remain under jurisdiction of the court. Offenders perform physical labor for at least eight hours a day and attend basic

educational programming in the evening. Offenders are housed in military barracks leased from the Minnesota Department of Military Affairs.

MINNCOR

Dan Ferrise, Acting Chief Executive Officer

phone 651/603-0118, fax 651/603-0119

dferrise@co.doc.state.mn.us

The MINNCOR administrative office is located at 1450 Energy Park Drive, Suite 48, St. Paul, Minnesota 55108-5219. MINNCOR's mission is to provide work programs within Minnesota adult correctional facilities that reduce inmate idleness and contribute to a safe prison environment. Employment skills training is provided to inmates to increase the likelihood of success upon release. MINNCOR provides a wide variety of quality products and services to government agencies and others. MINNCOR operates with sound business practices designed toward the goal of a financially self-sufficient organization. Over 16 percent of the adult inmate population work in MINNCOR. A number of private-sector companies have entered into partnerships with MINNCOR to jointly produce their products using inmate labor.

Adult Facilities Support Unit

Terry Carlson, Director

phone 651/603-6784, fax 651/603-0150

tcarlson@co.doc.state.mn.us

The adult facilities support unit is responsible for inmate education, transportation, transfer, classification, religious and policy functions of the division. Additionally, the adult facilities support unit director provides administrative assistance to the division's assistant commissioner.

Education

Roger Knudson, Coordinator

phone 651/642-0244, fax 651/603-0150

rknudson@co.doc.state.mn.us

The central office education section represents education in the department and with other agencies outside the department. Staff coordinate education issues with other state agencies and serve as legislative liaison for education issues. Research, information gathering and reporting, program development and creativity, and national contacts for general program growth and grants are all functions of this unit.

Transfer and Classification Unit

Jill M. Rhoda, Director

phone 651/642-0319, fax 320/240-3025

jrhoda@co.doc.state.mn.us

Responsible for inmate classification, administering the facility interstate corrections compact, and provision of offender transportation resources for the agency.

The department's inmate classification system utilizes an objective rating process to balance the classification assignment of inmates at the lowest custody level consistent with an objective assessment of public risk, facility security, and safety of staff and inmates.

The facility interstate corrections compact allows for transfer of inmates between states who are members of the compact.

Transportation provides safe, efficient and effective movement of supervised release, work release and CIP violators; interstate corrections compact transfers; and transfer of inmates between department facilities.

Capital Resources

Joe Miller, Administrator

phone 651/642-0247, fax 651/603-0150

jmiller@co.doc.state.mn.us

The capital resources administrator coordinates capital projects, institution bonding, facility remodeling/renovation and new institution planning. The administrator serves as a liaison with the Department of Administration, other state agencies and firms involved in capital improvement projects and construction.

Community services division

Richard Mulcrone, Assistant Commissioner
phone 651/642-0288, fax 651/603-6768
I:rtmulc@aol.com

This division is responsible for providing probation and supervised release/parole services and special community programs including community service and work release. Implementation of the Community Corrections Act, inspection of correctional facilities, administration of interstate compacts, county probation subsidy, sex offender/chemical dependency services, planning for female offenders, community preservation and contracts with community-based programs are also responsibilities of this division. Following is a description of the units and activities of the community services division.

Field Services

William Guelker, Director
phone 651/603-0181, fax 651/642-0457
bguelker@co.doc.state.mn.us

Although the 31 counties participating in the Minnesota Community Corrections Act (CCA) provide services to persons on probation, supervised release or parole, the department provides these services to adult offenders in the remaining 56 counties. Juvenile probation and parole services in non-CCA counties are provided by county probation agents or by state agents under contract to the counties. In either case, the state pays up to 50 percent of the agent's salary. For specific information about probation, supervised release or parole, contact the following community services supervisors:

Bruce Besse, 218/846-0724, fax 218/846-0740, 211 West Holmes Street, Suite 204, Box 844, Detroit Lakes, Minnesota 56502

Andrew Doom, 320/255-4273, fax 320/255-3905, 810 West St. Germain, Suite 202, Box 1143, St. Cloud, Minnesota 56302

Rick Thomton, 218/755-2980, fax 218/755-4186, Box 397, Bemidji, Minnesota 56619

William Weber, 612/257-2258, fax 612/257-8623, 335 Summit Avenue, Box 187, Center City, Minnesota 55012

Linda Aaberg, 651/496-4170, fax 651/496-4180, 1100 East Fourth Avenue, Suite 250, Shakopee, Minnesota 55379

Michael Downey, 507/379-3416, fax 507/379-3419, Box 627, Albert Lea, Minnesota 56007

James Sop, 507/389-2023, fax 507/389-1644, 12 Civic Center Plaza, Suite 2145, Mankato, Minnesota 56001

Greg Potvin, 218/236-2471, fax 218/236-2072, Juvenile Center Building, 919 Eighth Avenue North, Box 280, Moorhead, Minnesota 56561

Jill Carlson, 507/537-7104, fax 507/537-7111, 601 North Highway 59, Marshall, Minnesota 56258

Support Unit — Ken Merz, Director
(Assistant to the Assistant Commissioner)
phone 651/642-0348, fax 651/603-6768
kmerz@co.doc.state.mn.us

The community services support unit is responsible for administration of the Community Corrections Act, county probation officers subsidy program, sex offender/chemical dependency services, female offender planning, and interstate compacts. The unit also provides general administrative assistance to the division's assistant commissioner.

Sex Offender/Chemical Dependency Services

Steve Huot, Director
phone 651/642-0279, fax 651/603-0020
shuot@co.doc.state.mn.us

The sex offender/chemical dependency services unit provides information, support and training to institution and community services personnel to help deliver quality chemical dependency and sex offender programming. This includes several research projects including the Minnesota Sex Offender Screening Tool and the legislatively-mandated sex offender evaluation project. Unit staff monitor community grants providing sex offender programming for offenders on probation or supervised release.

The unit is also responsible for managing the risk assessment process for inmates subject to the community notification law effective January 1997, and for providing information about these inmates to local law enforcement.

Female Offender Planning

Mary Scully Whitaker, Director
phone 651/642-0212, fax 651/642-0314
mswhitaker@co.doc.state.mn.us

Responsible for planning, programming and advocacy for female offenders in the community. Information regarding female offenders is gathered, analyzed and distributed to the legislature, the department and other agencies. This position also monitors women offender model programming grants and a recidivism reduction project. The director serves as a liaison with local and state agencies concerning female offender issues. In addition, a legisla-

tive-created task force which advises the commissioner of corrections on female offender issues is staffed by this position.

Interstate Compacts

Rose Ann Bisch, Deputy

Compact Administrator

phone 651/642-0311, fax 651/642-0457

rbisch@co.doc.state.mn.us

This unit is responsible for administering adult and juvenile interstate compacts which allow for the transfer of probation and parole supervision to and from Minnesota. This unit also assists in returning both delinquent and nondelinquent runaways to their home state.

Community Corrections Act

Mark Siemers, Administrator

phone 651/642-0361

fax 651/642-0314

msiemers@co.doc.state.mn.us

The Minnesota Community Corrections Act (CCA) of 1973 authorizes the commissioner of corrections to award subsidy grants to a county or group of counties for the provision of local correctional services. The act is designed to encourage development of a local correctional system which includes sanctions for offenders and a variety of community programs. Thirty-one counties representing

about 70 percent of the state's population participate in the CCA. Areas include:

Aitkin/Crow Wing/Morrison - Robert Ferrari, director, Central Minnesota Community Corrections, 218/828-2765, fax 218/828-6009, Corrections Center, 1777 Highway 18 East, Brainerd, Minnesota 56401-1000

Anoka - Jerry Soma, director, Anoka County Corrections, 612/422-7008, fax 612/422-6987, Courthouse, 325 East Main, Anoka, Minnesota 55303

Blue Earth - Gerald Haley, director, Blue Earth County Community Corrections, 507/387-8743, fax 507/387-8759, 710 South Front Street, Box 3543, Mankato, Minnesota 56002-3543

Dakota - Mark Carey, director, Dakota County Community Corrections, 651/438-8290, fax 651/438-8340, Judicial Center, 1560 West Highway 55, Hastings, Minnesota 55033-2392

Dodge/Fillmore/Olmsted - Glenn Just, director, Dodge/Fillmore/Olmsted Community Corrections, 507/285-8164, fax 507/287-2673, 151 Fourth Street Southeast, Government Center, Fourth Floor, Rochester, Minnesota 55904

Hennepin - Jan Smaby, director, Hennepin County Community Corrections, 612/348-8981, fax 612/348-6488, C-2353 Government Center, Minneapolis, Minnesota 55487-0533

Kandiyohi - Deborah West, director, Kandiyohi County Community Corrections, 320/231-6222, fax 320/231-6292, 1900 Highway 294 Northeast, Suite 2060, Willmar, Minnesota 56201

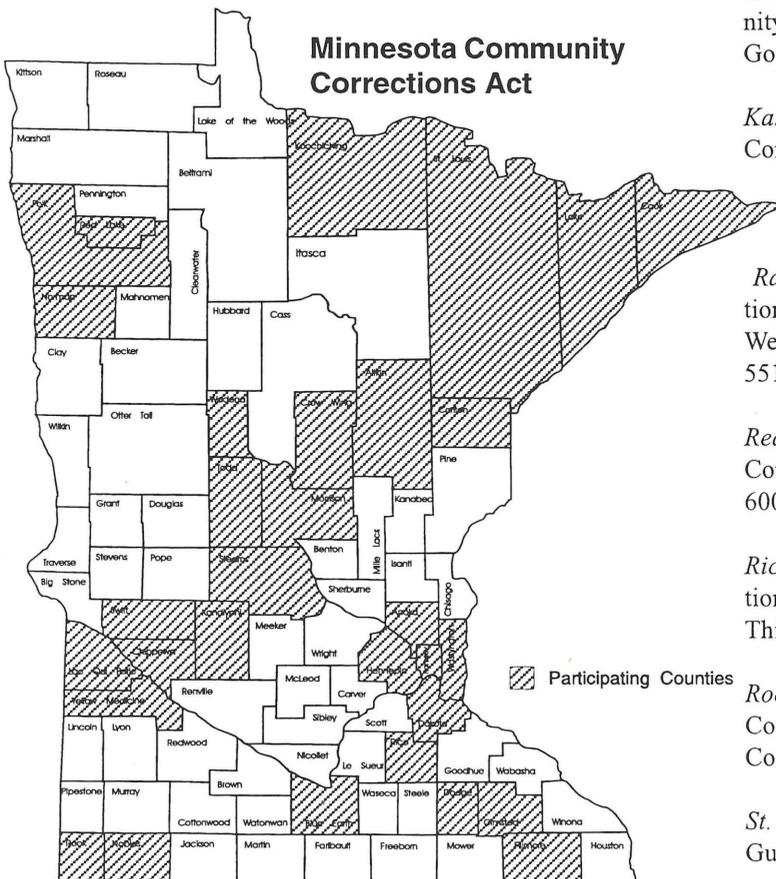
Ramsey - Joan Fabian, director, Ramsey County Corrections Department, 651/266-2384, fax 651/266-2293, 50 West Kellogg Boulevard, Suite 650, St. Paul, Minnesota 55102

Red Lake/Polk/Norman - Susan Mills, director, Tri-County Community Corrections, 218/281-6363, fax 218/281-7947, 600 Bruce Street, Crookston, Minnesota 56716

Rice - Jim Haas, director, Rice County Community Corrections, 507/332-6106, fax 507/332-5981, 128 Northwest Third Street, Suite B, Faribault, Minnesota 55021

Rock/Nobles - Jay Klein, director, Rock/Nobles Community Corrections, 507/372-8285, fax 507/372-4994, Box 547, Courthouse, Worthington, Minnesota 56187

St. Louis/Carlton/Cook/Koochiching/Lake - David Gustafson, director, Arrowhead Regional Corrections, 218/



726-2650, fax 218/726-2638, 100 North Fifth Avenue West, 319 Courthouse, Duluth, Minnesota 55802-1202

Stearns - Mark Sizer, director, Stearns County Community Corrections, 320/656-6420, fax 320/656-6161, 705 Courthouse Square, Room 445, St. Cloud, Minnesota 56303

Swift/Lac qui Parle/Yellow Medicine/Chippewa - Steven Ulmen, director, 6W Community Corrections, 320/269-6513, fax 320/269-5996, 1215 Black Oak Avenue, Box 551, Montevideo, Minnesota 56265

Todd/Wadena - Robert Tepfer, director, Todd/Wadena Community Corrections, 320/732-6165, fax 320/732-6197, 239 Central Avenue, Long Prairie, Minnesota 56347

Washington - Russell Reetz, director, Washington County Court Services, 651/430-6900, fax 651/430-6947, 14900 - 61st Street North, Box 6, Stillwater, Minnesota 55082-0006

Sentencing to Service/Restorative Justice

John McLagan, Director

phone 651/642-0335, fax 651/642-0457

jmclagan@co.doc.state.mn.us

Sentencing to Service (STS) is a sentencing alternative for courts which puts carefully selected, nonviolent property offenders to work on community improvement projects. Supervised STS crews work in parks and other public areas, frequently in combination with jail time. STS is operated by the Minnesota Departments of Corrections and Natural Resources, the courts and local governments. STS publishes a newsletter which is available free to the public.

This unit also administers the institution community work crew program which puts minimum-security prison inmates to work in the community under the supervision of a department crew leader. The work done by participants is a benefit to the community and serves as a positive program for the offenders.

This unit also includes a restorative justice initiative. The department works with interested counties in assisting them in development of a restorative justice correctional system. Restorative justice is a new framework for the criminal justice system which involves the community more broadly in the system. In addition to traditional offender accountability, restorative justice seeks to address victim needs, offender competencies, and community responsibility in repairing the harm done by crime.

Facilities Inspection and Enforcement

Dennis Falenschek, Director

phone 651/642-0332, fax 651/642-0314

dfalenschek@co.doc.state.mn.us

This unit is responsible for inspection and licensing of state and local correctional facilities including jails, lockups, holding facilities, adult institutions, group homes, halfway houses, juvenile detention centers and other juvenile correctional residential facilities. In addition, the unit is also responsible for certification of facilities for out-of-home/out-of-state placements.

Development and enforcement of facility standards and training of staff overseeing these operations are responsibilities of the unit, which also acts as a clearinghouse for architectural and operational planning for new or remodeled state and local correctional facilities.

The department's juvenile detention services subsidy program, which is intended to remove juveniles from adult jails, is administered through this unit. The unit administers a legislative appropriation for enhanced juvenile secure detention and secure residential facilities. Staff also participate in a children's mental health initiative collaborative effort involving other state agencies.

The Minnesota Jail Resource Center is also part of the Facilities Inspection and Enforcement Unit; a description follows.

Minnesota Jail Resource Center (MJRC)

Judi Nestrud, Director

phone 651/642-0249, fax 651/603-0150

jnestrud@co.doc.state.mn.us

The MJRC originated through a grant from the National Institute of Corrections in the early 1980s to provide cost-free technical assistance, training and information to jail-related agencies. One of 12 such projects, it is the only one still in operation. Originally housed at the Minnesota Crime Control Planning Board, the MJRC was transferred to the Minnesota Department of Corrections in 1985 and has been funded by the department since 1987. It serves a national constituency with major emphasis placed upon Minnesota facilities.

Intensive Supervision Program

LeRoy Siegel, Director

phone 320/202-0966, fax 320/654-5272

This statewide program provides intensive supervision of offenders — seven days a week, 365 days a year — including four face-to-face contacts weekly, electronic home monitoring, mandatory work or school, daily curfews, mandatory restitution, and random drug testing.

Specially trained corrections agents whose caseloads are 15 or less supervise offenders deemed high-risk to the public who are released from department institutions or participating in two prison diversion programs (challenge incarceration phase II and intensive community supervision). The department has agents in several locations across the state. Five metro counties — Hennepin, Ramsey, Anoka, Dakota and Washington — offer intensive community supervision and intensive supervised release through department grants monitored by this unit.

Alternative Programs

Denis Doege, Manager

phone 651/642-0349, fax 651/642-0314

ddoege@co.doc.state.mn.us

This unit administers special programs within the community services division that provide alternatives to incarceration in secure facilities, including community-based work release, as well as contracts and grants with residential and nonresidential corrections programs. Descriptions of these functions follow.

Work Release

Tom Drobac, Director

phone 651/642-0350, fax 651/642-0314

tdrobac@co.doc.state.mn.us

Work release provides a structured transition period for offenders returning to the community with the intent of better preparing them for a successful, crime-free life. Selection criteria include current and prior criminal behavior, institutional adjustment, and alcohol and chemical dependency history. Offenders are eligible for work release during the last eight months prior to their supervised release date. The program contracts with public and private agencies for residential work release services. Programs provide structured living and very close supervision and surveillance.

Contract Programs

vacancy

This unit administers department contracts with community residential and nonresidential programs to provide halfway house placements, job placements, and other support services. Grants are administered for intensive DWI programs, productive day programs, remote electronic alcohol monitoring programs, juvenile restitution programs, continuum of care programs, and intensive juvenile monitoring programs. This unit also administers the statewide extended jurisdiction juvenile partnership program subsidy. A list of programs funded through this unit is available.

Community Preservation Unit

Farris Bell, Director

phone 651/603-0195, fax 651/643-3444

fbell@co.doc.state.mn.us

This unit is designed to ensure a partnership is developed with communities most impacted by crime; to build a bridge between communities of color and the department; and to assess how the department responds to communities relative to culturally-specific programming both in the community and within the agency.

The unit is also responsible for assisting communities in the design of outreach, education, public awareness, and mobilization models to provide a link between the department and affected communities. Assistance is provided in development of community intervention and prevention initiatives.

Management services division

Karen Robinson, Assistant Commissioner
phone 651/642-0566, fax 651/643-2575
krobinson@co.doc.state.mn.us

This division provides a broad range of management support services throughout the department. Units in the division include human resource management, information technology, financial and office services, and policy and legal services. Descriptions of these units follow.

Human Resource Management Unit
Ed Jones, Director
phone 651/642-0228, fax 651/643-2536
ejones@co.doc.state.mn.us

This unit monitors department personnel transactions to ensure equity and consistency with policies and procedures. It provides consultation and direction concerning interpretation of personnel policies, grievance disputes, discipline matters, staffing patterns and labor relations including the formulation of union negotiation positions. This unit is also responsible for employee development activities.

Employee Development
Susan Allan
phone 651/642-0346, fax 651/603-0185
sallan@co.doc.state.mn.us

Responsible for training all new employees including correctional officers, and for inservice staff training.

Information Technology Unit
Lon Erickson, Director
phone 651/642-0302, fax 651/642-0223
lerickson@co.doc.state.mn.us

The information technology unit provides automated data processing services to department staff. Automated data processing services include system analysis, technical consultation and systems planning.

Financial & Office Services Unit
Shirley Flekke, Director
phone 651/642-0309, fax 651/643-3457
sflekke@co.doc.state.mn.us

This unit is responsible for all financial activities within the department. Services include budget development and formulation of fiscal policies and procedures, payroll, internal auditing, purchasing, cost accounting, billings,

deposits, contract coordination, grants administration and financial reporting. Staff provide consultation services to department program staff and monitor the use of departmental resources.

The unit also oversees support services for the central office. Services include state vehicle use, supplies, mail, photocopying, office space assignments and maintenance, communications, equipment, and inventory management.

Policy and Legal Services Section
Jean Whitney, Director
phone 651/642-0297, fax 651/642-0417
jwhitney@co.doc.state.mn.us

The policy and legal services section coordinates and oversees a number of functions in the management services division. Responsibilities include administrative review of claims filed by offenders; provision of technical assistance to staff who draft contracts and administrative rules; development and review of department policy; and management and coordination of litigation and legal advice. Offender records are maintained by this section, as well as ensuring compliance with the Data Practices Act. Staff support is provided to the Board of Pardons. Additionally, all offender hearings, release plans and warrants are the responsibility of this section. Descriptions of unit functions follow.

Hearings and Release
Jeffrey Peterson
phone 651/642-0270, fax 651/642-0417
jpeterson@co.doc.state.mn.us

Responsible for all administrative hearings and reviews to which inmates and those offenders released to the community are entitled, including disciplinary hearings and release revocations. Staff approve plans for supervised release, work release and parole as well as issue warrants when offenders abscond from supervision. Other responsibilities include reviewing treatment goal progress and making parole decisions for juveniles under the jurisdiction of the commissioner of corrections. Staff also coordinate reviews for inmates serving life sentences.

Offender Information and Sentence Interpretation
Kent Grandlienard
phone 651/642-0320, fax 651/643-3588
kgrandl@co.doc.state.mn.us

Responsible for maintenance and security of offender records, including systems development, and coordination of this function with records unit supervisors at all state correctional facilities. This manager is also the department's data practices administrator and serves as a staff resource to ensure department compliance with the provisions of the act.

Litigation, Pardon Board and Extradition

Steven Zachary

phone 651/603-0198, fax 651/603-6770

szachary@co.doc.state.mn.us

Responsible for tracking all litigation to which the department is a party, coordinating responses to lawsuits filed by offenders and employees against the department, and working with the Attorney General's Office to prepare litigation defenses. This manager serves as a resource to facility litigation coordinators. Other responsibilities include activities relating to the Interstate Agreement on Detainers, processing extraditions for persons under the jurisdiction of the department, and providing staff support to the Board of Pardons which determines whether clemency should be granted to individuals.

Policy and Accreditation

Shelby Richardson

phone 651/642-0372, fax 651/603-6770

srichardson@co.doc.state.mn.us

Responsible for review and approval of all department policies. To ensure consistency and accuracy, training and technical assistance are provided to agency staff on development of policy language and format. This manager also oversees accreditation activity of the department's facilities and central office units. Through the accreditation process, each facility or unit is reviewed for compliance with standards set by the American Correctional Association.

Claims, Contract and Rule Review

Randy Hartnett

phone 651/643-2560, fax 651/603-6770

rhartnett@co.doc.state.mn.us

Responsible for the administrative review of personal injury and property claims filed by offenders and for providing technical assistance about drafting contracts and administrative rules.

Legislative relations and juvenile services division

Janet Entzel, Assistant Commissioner
phone 651/643-3689, fax 651/642-0414
jentzel@co.doc.state.mn.us

This division is responsible for legislative relations and juvenile services within the department. Units in this division include juvenile services and juvenile strategic planning. Additionally, superintendents of juvenile correctional facilities are part of this division. Descriptions of division units follow.

Juvenile Strategic Planning Unit
Ann Jaede, Director
phone 651/603-0143, fax 651/642-0414
ajaede@co.doc.state.mn.us

This unit is responsible for long-range strategic planning for juvenile offenders. Planning will involve professionals, citizens, youth, and members of the community-at-large, and will focus on the strengths and assets of youth, families and neighborhoods. The unit also assists in coordinating the agency's efforts in regard to juvenile issues. Tasks include preparing reports, conducting evaluations, and assisting in forming a database to be used in understanding the impact of juvenile correctional programs on clients served.

Juvenile Services Unit
Deborah A. Eng, Director
phone 651/642-0273, fax 651/642-0417
deng@co.doc.state.mn.us

The juvenile services unit provides the overall planning, administration and direction for the department's juvenile residential facilities and the office of juvenile release. Juvenile facilities include two juvenile correctional institutions and one youth camp. The department's juvenile institution programming and service delivery are coordinated through this unit. Assistance is also provided to coordinate the agency's efforts in regard to juvenile issues, including leadership and direction to juvenile justice policymakers and practitioners.

Minnesota Correctional Facility-Sauk Centre
Richard Quick, Superintendent
phone 320/352-1100, fax 320/352-1116

The Minnesota Correctional Facility-Sauk Centre, Box C, Sauk Centre, Minnesota 56378, provides custody, evaluation and treatment for male juvenile offenders from 65 counties in the state and all juvenile female offenders committed by the courts to the commissioner of corrections. Predispositional evaluation and detention services are also available to the juvenile courts. Established in 1911 as a facility for delinquent girls, the institution was made coeducational in 1967. It is an open campus with two-story living units, each housing 20 to 30 residents. With an average daily population for fiscal year 1998 of 88, the facility has a staff of 108.

The program is based on all staff and residents being teachers and learners. Residents are offered basic education, vocational and work programs, creative elective programs and psychoeducational opportunities. Recreational and community service activities are also offered.

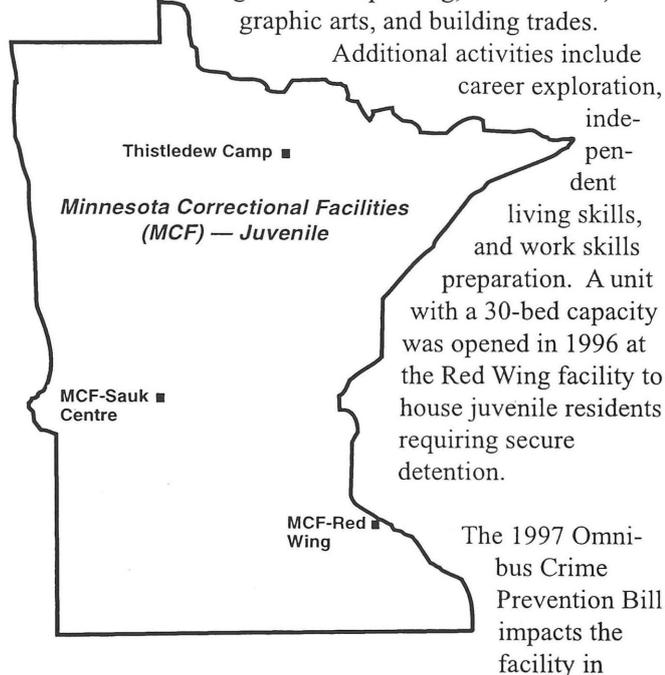
Major changes are in store for the Sauk Centre facility. The 1997 Omnibus Crime Prevention Bill mandates that after December 30, 1998, the facility may no longer confine juvenile male offenders who are committed to the commissioner of corrections. By January 1, 1999, this population will be transferred to the Red Wing facility or, upon order of the juvenile court, to an appropriate county placement. The juvenile female program will remain at Sauk Centre.

Minnesota Correctional Facility-Red Wing
Otis Zanders, Superintendent
phone 651/267-3600, fax 651/267-3761

Constructed in 1889, the Minnesota Correctional Facility-Red Wing, 1079 Highway 292, Red Wing, Minnesota 55066, is a minimum-security facility serving adults and juveniles in separate programs. Facility staff total 160. Juvenile offenders at Red Wing are committed to the commissioner of corrections by juvenile courts in 22 counties of the state (the seven-county metropolitan area and southeastern Minnesota). Detention and predispositional evaluation services are also available to the courts. In fiscal year 1998, the facility had an average daily population of 117 juvenile offenders.

All juvenile residents participate in the facility's Equip Program which is designed to teach residents to think and act responsibly through a peer-helping process and is based on a cognitive restructuring model. Its curriculum includes principles for daily living, cognitive restructuring, anger management, moral reasoning, and social skills development. Equip emphasizes responsible decision-making. Individual and special needs counseling is also available.

Serious and chronic offenders are assigned to the facility's Prepare Program. Prepare is a longer-term program that includes a minimum length of stay of nine months at the facility followed by a two to three-month community residential transition phase. Residents assigned to Prepare participate in a school-to-work academic/vocational program designed to provide them with academic and work-related skills. Prepare emphasizes enhanced vocational training offered in printing, food service, graphic arts, and building trades.



many areas. Male juvenile offenders committed to the commissioner of corrections now sent to the Sauk Centre institution will be transferred to Red Wing by January 1, 1999, or upon order of the juvenile court sent to an appropriate county placement. The facility will begin operating a juvenile sex offender treatment program by January 1, 1999. The crime bill also requires that as of January 1, 1999, the facility will charge all committing counties the actual per diem cost of confinement. In order to accommodate the increased juvenile population, a plan is being developed to transfer the minimum-security adult male population currently housed at Red Wing to another facility.

Thistledew Camp

David Hegg, Superintendent

phone 218/376-4411, fax 218/376-4489

Thistledew Camp, Box W-10, Togo, Minnesota 55723, provides an educational and confidence-building wilderness adventure program for males between 13 and 17 years old. The camp serves as a treatment resource for boys who have experienced failure in the home, school and community. Average daily population for fiscal year 1998 was 49 with a staff of 56. Each student completes the program in

approximately three months. Opened in 1955, the camp is located in George Washington State Forest, 250 miles north of Minneapolis/St. Paul at Togo.

Thistledew is available for use on a per diem basis by all Minnesota juvenile county courts and provides court and social service agencies with an alternative residential program. Educational resources and vocational exploration are designed to meet individual needs. Students continue their high school education at the camp and are involved in work or vocational programs at least 20 hours each week. Prevocational training includes construction, small engine repair, food services, and maintenance.

The final three weeks of each student's stay are devoted to Challenge, a high-adventure wilderness experience designed to build self-confidence, develop leadership abilities and teach the importance of a group effort. Major phases of Challenge include training, high ropes, rock climbing, a four-day solo, and a seven-day expedition. Each group participates in a graduation ceremony at the end of Challenge, highlighting camp experiences and completing the student's participation in the program.

Thistledew Aftercare is a pilot program for counties of northern Minnesota. An aftercare caseworker meets with the family after the student's arrival at camp. Involvement is continued beyond graduation for approximately three months. The goal of aftercare is successful reunification and reintegration into the school and community.

Youth Experiencing Alternatives

David Ellis, Project Manager

phone 651/642-0274, fax 651/642-0417

The department provides funding for a unique program located at Camp Ripley entitled Youth Experiencing Alternatives (YEA). Coordinated by the YWCA of St. Paul, YEA unites seven community youth-serving agencies in a common goal — to help young, nonviolent, adjudicated offenders and at-risk youth change their behavior, develop positive attitudes, make good decisions, and increase self-discipline. YEA serves girls and boys ages 11-14. Each of the agencies provides skill and discipline-building programs responsive to the needs of youth it serves. This programming is reinforced by highly structured weekend activities held at Camp Ripley. By connecting community-based programming with intensive weekend programming, YEA combines both essential day-to-contact and once-in-a-lifetime learning opportunities for the youth. Youth are referred through the court system, county correctional officers, law enforcement agencies, schools, social workers and parents.

Budget

Fiscal Years 1998-99 General Fund Appropriation (based on a 7/15/97 analysis; dollars in thousands)

	<u>FY 1998</u>	<u>FY 1999*</u>
Adult Facilities		
Minnesota Correctional Facility (MCF)-Brainerd		\$199
MCF-Faribault	\$25,724	26,166
MCF-Lino Lakes	29,194	29,805
MCF-Oak Park Heights	17,148	17,514
MCF-St. Cloud	24,172	24,567
MCF-Shakopee	11,251	11,575
MCF-Stillwater	33,249	33,983
MCF-Willow River/Moose Lake:		
Willow River campus	3,069	3,118
Moose Lake campus	19,533	19,890
Camp Ripley	700	1,500
Education	379	379
Health Care	9,328	9,658
Support Services	<u>5,628</u>	<u>10,673</u>
Total	\$179,375	\$189,027
 Legislative Relations & Juvenile Services		
MCF-Red Wing	9,714	10,438
MCF-Sauk Centre	6,130	6,226
Thistledeew Camp	18	18
Support Services	<u>1,144</u>	<u>1,044</u>
Total	\$17,006	\$17,726
 Community Services		
Probation & Supervised Release	\$9,799	\$10,008
Special Supervision	2,865	2,888
Community Corrections Act	40,795	41,983
Community Corrections Alternatives	12,323	11,805
Sentencing to Service	3,340	3,467
Facilities Planning & Inspection	2,028	2,045
Support Services	9,237	12,628
Total	\$80,387	\$84,824

**Does not reflect changes made in 1998 legislative session.
(Continued on next page)*

**Fiscal Years 1998-99
General Fund Appropriation
(based on a 7/15/97 analysis; dollars
in thousands)**

	<u>FY 1998</u>	<u>FY 1999*</u>
<i>(Continued from previous page)</i>		
Crime Victim & Prevention Services**	\$10,297	\$10,417
Management Services		
Administrative Management	\$2,451	\$2,734
Planning & Research	730	730
Financial Services	1,180	1,205
Office Services	1,725	1,768
Human Resource Management	1,199	1,221
Employee Development	672	683
Information Technology	<u>1,870</u>	<u>1,880</u>
Total	\$9,827	\$10,221
 DEPARTMENT TOTAL	 \$296,892	 \$312,215

**Does not reflect changes made in 1998 legislative session.*

***Governor Arne Carlson, by executive order, created the Minnesota Center for Crime Victim Services effective February 13, 1998. Victim services and grants administration are now responsibilities of the new center. However, the corrections department provided financial and office services support through fiscal year 1998.*

Boards, commissions and task forces

Community-Based Sex Offender Program Evaluation
Project

Female Offender Task Force

Interagency Adolescent Female Subcommittee

Health Services Advisory Committee

Mental Health Subcommittee

Restorative Justice Statewide Advisory Council

Adult Sex Offender Treatment Advisory Committee

Juvenile Sex Offender Treatment Advisory Committee

Sentencing to Service Regional Advisory Councils (eight
regions)

Community Preservation Advisory Committee

MINNCOR Industry Advisory Board

Committee on Delivery of Correctional Services

Adult inmate profile

Data as of 7/1/98 (unless noted)

Population:

Total	5507	
Males	5234	95.0%
Females	273	5.0%

Commitments:

	1997	1998	Change
January-June	1322	1626	23.0%
July-December	1352		
Total	2674		

Releases - Fiscal Year 1998:

Supervised Release/Parole*	2821	79.8%
Intensive Community Supervision	208	5.9%
Discharge	506	14.3%
Total	3535	

*This category now includes offenders placed on supervised release or parole following successful completion of work release.

Admissions - Fiscal Year 1998:

New Commitments	2847	73.5%
Release Return W/O New Sent	893	23.1%
Release Return W/New Sent	134	3.4%
Total	3874	

Average Sentence Length (sentenced in CY97, includes jail credit, excludes lifers): 39.9 months

Offenses (top six): N=5485

Criminal Sexual Conduct	1097	20.0%
Homicide	912	16.6%
Drugs	704	12.8%
Assault	693	12.6%
Burglary	518	9.4%
Robbery	503	9.2%

Types of Offenses: N=5485

Person	3368	61.4%
Property	1079	19.7%
Drug Offense	704	12.8%
Other/Not Reported	334	6.1%

Current Inmates Age 50 or Older: 310

Number of Lifers: 291 (326 including non-Minnesota)

Certified Juveniles:

Certified at Commitment	192
Current Inmates Under Age 18	28

Race:

White	2677	48.6%
Black	2017	36.6%
Hispanic	359	6.5%
Indian	356	6.5%
Other	98	1.8%

Educational Level:

Grades 0-8	328	6.0%
Grades 9-11	1755	31.9%
High school graduate	1363	24.8%
GED	1071	19.4%
College and up	829	15.1%
Other/Unknown	161	2.9%

Average Age: 32.7

Marital Status:

Single	3791	68.8%
Married	852	15.5%
Divorced/Separated	710	12.9%
Other/Unknown	154	2.8%

Religion:

Catholic	1009	18.3%
Baptist	680	12.3%
Lutheran	592	10.7%
Other Christian	1041	18.9%
Muslim	249	4.5%
American Indian religions	207	3.8%
Other religions	110	2.0%

(Note: 29.5% unknown or no preference)

Population by Facility:

Stillwater	1283	23.3%
Lino Lakes	1003	18.2%
Faribault	937	17.0%
Willow River/Moose Lake	768	13.9%
St. Cloud	749	13.6%
Oak Park Heights	399	7.2%
Shakopee	266	4.8%
Red Wing	32	.6%
Contract facilities	70	1.3%

Average Population - Fiscal Year 1998: 5345

Industry - Inmates Employed 883

Juvenile profile

Data as of 7/1/98 (unless noted)

Population by Facility:

Total	243	
Red Wing	159	65.4%
Sauk Centre	84	34.6%

Sex:

Males	224	92.2%
Females	19	7.8%

Race:

White	130	53.5%
Black	55	22.6%
Indian	36	14.8%
Hispanic	16	6.6%
Other	6	2.5%

Average Age: 17.4

Offenses (top five): N=229

Vehicle Theft	47	20.5%
Assault	43	18.8%
Burglary	37	16.2%
Sex Offense	26	11.4%
Robbery	18	7.9%

County of Commitment (top four): N=226

Hennepin	59	26.1%
Stearns	12	5.3%
Wright	12	5.3%
Beltrami	10	4.4%

Admissions - Fiscal Year 1998:

New Commitments	231	68.1%
Parole Return W/O New Sentence	90	26.5%
Parole Return W/New Sentence	18	5.3%
Total	339	

Releases - Fiscal Year 1998:

Parole	275	92.3%
Discharge	23	7.7%
Total	298	

Average Population - Fiscal Year 1998: 208

Commitments:	1997	1998	Change
January-June	140	148	5.7%
July-December	98		
Total	238		

