

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Aero Metric Incorporated.</b>		CFMS Contract Number: <b>B-05883</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>91710</b>	Project Duration (Dates): <b>08/16/07 to 09/16/08</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <p><b>The Purpose of this contract was for the Contractor to collect Aerial Color Digital Imagery and Aerial Vertical Color Film Photography to be used for documentation, forensic work and re-build of collapsed Bridge. This Contract was on an as-needed bases in order to expedite and help the process from documentation to plan &amp; finally to re-build the Bridge.</b></p> <p><b>This project was for the Collapsed I-35W Bridge over Mississippi River, Washington Avenue to 4<sup>th</sup>. Street S.E. , Metro District.</b></p> <p><b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b></p>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$100,000.00</b>	Source of Funding: <b>T99687</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <p><b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b></p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <p><b>No.</b></p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <p><b>Please see the attached evaluation form.</b></p>		
 Carol Molnau, Lt. Governor/Commissioner		Date <b>12-18-07</b>

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A78341 &amp; A92024</b>
Project Name (if applicable): <b>Evaluation and Analysis of Mn/DOT Steel Bridges Inventory for Prioritizing Bridge Maintenance Needs</b>	Mn/DOT Agreement No.: <b>81655, WO 170</b>	Project Duration (Dates): <b>AUGUST 1, 2005 – JULY 31, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>To assess fatigue problems in steel bridges and estimating their remaining life, including those related to 1) assessing distortional fatigue, 2) load rating for increased truck weights and 3) other problematic details such as cover plates terminated in tension flanges, will be used for defining the criteria for bridge evaluation and ranking. A bridge analysis and rating scheme will be developed on the basis of these recommendations within Mn/DOT bridge management framework.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$55,000.00</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
Carol Molnau, Lt. Governor/Commissioner 		<b>12-10-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 81655, WO 170  
**District/Office** Investment Management

**Type of work** Research  
**Work Type Code** PE

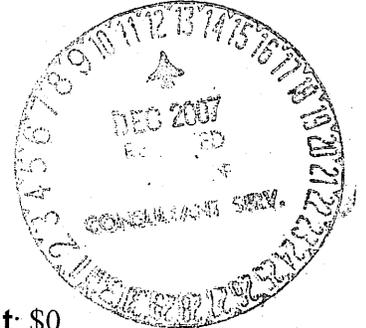
**S.P.** 88016 00716      **T.H.** NA  
**Contractor** University of Minnesota

**Location** Statewide

**Subcontractor** \_\_\_\_\_

**Subcontractor** \_\_\_\_\_

**Contract Period:** August 1, 2005;      July 31, 2007;      July 31, 2007  
 Work Start Date      Work Completion Date      Expiration Date



**Total Contract Cost:** \$55,000.00 = **Orig Cost:** \$55,000.00 + **Amended Cost:** \$0

**Amended cost for:**     **Overrun**     **Additional Work**    **Number of Amendments** 1 *-time*

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

**Contractor's rating for this contract:**

**Total Points** 31  
 (Maximum points 36)

Project Manager:

Contract Administrator:

*[Signature]*

*[Signature]*

*Ashley Dwan*  
 12/14/07

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

Deliverables could have been completed in a more timely manner, product was good. Showed initiative

Alan Bindels:

Agree with above, however end product has been very useful for the bridge office. Art really worked hard to finish it up by the contract end date. This effort was appreciated from RSS's standpoint

Alan

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

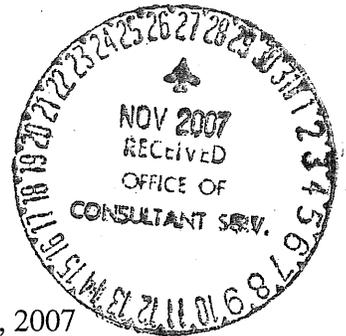
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>IOWA STATE UNIVERSITY</b>		CFMS Contract Number: <b>A8058 &amp; A97163</b>
Project Name (if applicable): <b>Snow and Ice Operations Cost Analysis</b>	Mn/DOT Agreement No.: <b>82617 WO 8</b>	Project Duration (Dates): <b>OCTOBER 6, 2005 – AUGUST 30, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>To conduct an independent evaluation of Mn/DOT winter maintenance performance indicators and LEM data collection and processing practices. The evaluation will seek to establish whether the correct data elements are being collected and to see if the appropriate analysis is being conducted on the available data.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$75,107.00</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>11-21-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 82617, WO 8      Type of work Research  
 District/Office Investment Management      Work Type Code RE  
 S.P. 88016 00759 T.H. NA      Location Statewide



Contractor Iowa State University  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: October 6, 2005      Cancelled      August 30, 2007  
 Work Start Date      Work Completion Date      Expiration Date

Total Contract Cost: \$75,107.00 = Orig Cost: \$82,035 + Amended Cost: \$75,107.00

Amended cost for:  Overrun     Additional Work    Number of Amendments 1 - time

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality			X	
2. Work Performance			X	
3. Conformance with Mn/DOT Standards/Requirements			X	
4. Deliverables Complete and on time			X	
5. Project related cooperation			X	
6. QA/QC plan conformance			N/A	
7. Contract administration cooperation	X			
8. Invoices and progress reports		X		
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 21  
 (Maximum points ~~30~~) 32

Project Manager:

Contract Administrator:

Steve Haider

Sue Loda

*Handwritten signature and date: 12/6/07*

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Mead and Hunt		CFMS Contract Number: <b>A98875</b>
Project Name (if applicable): S.P. 3412-70	Mn/DOT Agreement No.: 90761	Project Duration (Dates): 3-19-2007 to 11-14-2007
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This contract was necessary for the project to receive federal funding. Since the project is receiving federal funding, Mn/DOT CRU (on behalf of FHWA) needs to ensure that the effects of the project on cultural resources is being taken into account as per the requirements of 36 CFR 800 (Section 106 of the National Historic Preservation Act). It is necessary to use a contract on this project since no state-employed personnel who meet the Secretary of Interior's Professional Standards for cultural resource investigations on FHWA-funded projects were available to complete the work in a timely manner due to work load.		
Billable Hours (if applicable): 1256	Total Amount Spent on Contract: \$84121.06	Source of Funding: <b>D-8 Consultant SPR Funds</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  The single source contract was used as part of Mn/DOT's Pre-Qualified system. All projects under \$100,000 can be direct selected from the list of pre-qualified individuals for cultural resources work. This project fell into that category.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<b>11-20-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 90761 Type of work architectural history

District/Office 8 Work Type Code CR

S.P. 3412-70 T.H. 71 Location City of Willmar

Contractor Mead and Hunt

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 3-19-07; 11-14-07; 1-31-08  
 Work Start Date Work Completion Date ~~12-31-07~~ Expiration Date

Total Contract Cost: \$= 84,121.06 Orig Cost: \$0 Amended Cost: \$84,121.06

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract: Total Points 30  
 (Maximum points 36)

Project Manager:  
Kristen Zschomler 11/5/07  
 (Kristen Zschomler)  
 Print Name

Contract Administrator:  
Ashley Hoffer 11/15/07  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

The consultant performed all the tasks for this project very well. Work completed under an expedited schedule.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> Department of Transportation		
<b>Contractor Name:</b> City of Chanhassen		<b>CFMS Contract Number:</b> A 86366
<b>Project Name:</b> TH 101 Conceptual layout alternatives	<b>Mn/DOT Contract No.:</b> 88185	<b>Project Duration (Dates):</b> 3/3/06 – 3/30/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  This contract was a joint powers agreement between Mn/DOT, City of Chanhassen, and Carver County. City of Chanhassen was the lead agency. Project was for a Phase 1 Preliminary design of Trunk Highway 101 from MN 5 to US 212, to include corridor scoping, environmental screening and conceptual layout. The result of the contract is a report to analyze available environment information for use in future Preliminary Engineering and Environmental documentation. The project information will also be used for future grant applications.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 50,000.00 (Mn/DOT portion)	<b>Source of Funding:</b> State funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> Project lies within City limits. City needs a corridor identified to include in a upcoming land use plan update.		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  See attached Consultant Performance evaluation		
 Carol Molnau, Lt. Governor/Commissioner		11-20-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Short Elliott Hendrickson		<b>CFMS Contract Number:</b> A95121
<b>Project Name:</b> Roundabout Design Guidelines Review	<b>Mn/DOT Contract No.:</b> 90142	<b>Project Duration (Dates):</b> 11/1/06/ -07/31/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The consultant was hired to assist in the final review of the proposed Roundabout Design Guideline. These guidelines will be incorporated into the new Chapter 12, of the Road Design Manual, the Manual on Uniform Traffic Control Devices and other relevant manuals and standards. The consultant provided expertise unavailable within Mn/DOT.</p>		
<b>Billable Hours (if applicable):</b> 446.3	<b>Total Amount Spent on Contract:</b> \$79,499.23	<b>Source of Funding:</b> 270
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		11-20-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90142 Type of Work Round About  
 District/Office CO OTS Work Type Code RB  
 SP Number NA TH Number NA Location NA  
 Contractor Short Elliott Hendrickson  
 Subcontractor RTE  
 Subcontractor N/A  
 Contract Period: 11/1/06 ; 7/31/07 ; 7/31/07  
 Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 79,499.23 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost:  
 \$ 0



Amended for: ~ Overrun ~ Additional Work ~ **Time Only** Number of Amendments 01

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation		3		
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract:  
 Project Manager:  
Michael J. Elce 11/9/07  
 Name Date

Total Points: 27 (Maximum points 36)  
 Contract Administrator:  
Robert J. ... 11/14/07  
 Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Landscape Research LLC		CFMS Contract Number: <b>A99327</b>
Project Name (if applicable): S.P. 1301-98	Mn/DOT Agreement No.: 90771	Project Duration (Dates): 4-3-07 to 11-5-07
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This contract was necessary for the project to receive federal funding. Since the project is receiving federal funding, Mn/DOT CRU (on behalf of FHWA) needs to ensure that the effects of the project on cultural resources is being taken into account as per the requirements of 36 CFR 800 (Section 106 of the National Historic Preservation Act). It is necessary to use a contract on this project since no state-employed personnel who meet the Secretary of Interior's Professional Standards for cultural resource investigations on FHWA-funded projects were available to complete the work in a timely manner due to work load.		
Billable Hours (if applicable): 668	Total Amount Spent on Contract: \$66,708.82	Source of Funding: <b>Metro Consultant Federal SPR Funds</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  The single source contract was used as part of Mn/DOT's Pre-Qualified system. All projects under \$100,000 can be direct selected from the list of pre-qualified individuals for cultural resources work. This project fell into that category.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>11-20-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 90771 Type of work architectural history  
 District/Office Metro Work Type Code CR  
 S.P. 1301-98 T.H. 8 Location City of Lindstrom, Chisago County  
 Contractor Landscape Research LLC  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: 4-3-07; 11-5-07; ~~12-31-07-07~~ 1/21/08  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$= 68,338.75 Orig Cost: \$53,089.00+ Amended Cost: \$15,249.75

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 30  
 (Maximum points 36)

Project Manager:  
  
 (Kristen Zschomler)  
 Print Name

Contract Administrator:  
  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

The consultant performed all the tasks for this project very well. Products were well done.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> URS Corp.		<b>CFMS Contract Number:</b> A91744
<b>Project Name:</b> Emergency Assist. For Construction	<b>Mn/DOT Contract No.:</b> 89913	<b>Project Duration (Dates):</b> 7/31/06 to 7/31/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this Contract is to provide assistance to the State in properly dealing with problems associated with contaminated soil, contaminated groundwater, petroleum storage tanks or solid or hazardous waste materials unexpectedly encountered at the State's construction projects. In these situations, rapid response in dealing with the contamination problem is necessary to avoid construction delays, and to avoid potential negative impacts to construction workers, the public or the environment.</p> <p>The conduct of this work through an outside contractor is cost effective for the state because in spite of the most comprehensive pre-project investigations, unexpected contaminated materials may be encountered during construction. This Contract provides support (excavation monitoring, sampling, analysis, safety monitoring, report writing, etc.) during these situations. The State does not have personnel trained and on-call to do this work. It is most cost effective to hire an outside contractor for this type of work.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 65,787.67	<b>Source of Funding:</b> Environmental Services Consultant Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>   		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		11-20-07 Date

cc: P.Stempler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

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Contract No. 89913 Type of Work Emergency Assistance for Construction  
 District/Office EN Work Type Code EI  
 SP Number NA TH Number NA Location Statewide  
 Contractor URS Corporation  
 Subcontractor N/A  
 Subcontractor N/A  
 Contract Period: 7/31/06 ; 7/31/07 ; 7/31/07  
Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 78,164.95 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract: Total Points: 35 (Maximum points 36)

Project Manager:  
Nancy Radle 10/30/07  
Name Date

Contract Administrator:  
  
Calvin C. Robinson 11/09/07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A65644</b>
Project Name (if applicable): <b>Investigation of Low Temperature Cracking in Asphalt Pavements</b>	Mn/DOT Agreement No.: <b>81655 WO 128</b>	Project Duration (Dates): <b>AUGUST 9, 2004 – AUGUST 31, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The current Superpave specifications, based on the linear viscoelastic analysis of creep and strength data at low temperatures on both asphalt binders and mixtures, represented a major step forward in the selection of asphalt materials with improved low temperature performance. However, this approach is limited to a single event and cannot provide the tools to predict the evolution of cracks in time and does not allow taking into consideration the effects of traffic loading, of the variable aging through the asphalt layer and of the pavement system on the thermal behavior of the pavement. This type of analysis can be performed only based on fracture mechanics concepts, which have been successfully used to predict the fracture behavior of metal structures, rocks and concrete. There was no agreement with respect to what experimental methods and analysis approaches to use to investigate the fracture resistance of asphalt materials and the fracture performance of asphalt pavements. This comprehensive research effort brings, under the same umbrella, the different experimental protocols and analyses and compares them based on a common set of asphalt materials and on well documented field performance data to determine the best combination of experimental work and analyses to improve the low temperature fracture resistance of asphalt pavements.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$665,000.00</b>	Source of Funding: <b>POOLED FUND</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>11-14-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 81655, WO 128  
**District/Office** Investment Management  
**S.P.** NA                      **T.H.** NA

**Type of work** Research  
**Work Type Code** RE  
**Location** Statewide



**Contractor** University of Minnesota  
**Subcontractor** University of Illinois at Urbana Champaign  
**Subcontractor** Michigan Technological University  
**Subcontractor** University of Wisconsin at Madison

**Contract Period:** August 9, 2004      August 31, 2007      October  
Work Start Date              Work Completion Date              Expiration Date

**Total Contract Cost:** \$665,000.00 = **Orig Cost:** \$665,000.00 + **Amended Cost:** \$0

**Amended cost for:**    **Overrun**     **Additional Work**    **Number of Amendments** 2 time

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

**Contractor's rating for this contract:**

**Total Points** 30  
(Maximum points 36)

**Project Manager:**

**Contract Administrator:**

Benjamin Worel – Mn/DOT

Kirsten Seeber – CTC & Associates

*Ashley Dwan 12/6/07*

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:****Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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This contract was completed as requested by the participating state DOTs. It did take some time to develop the pooled fund study and for the universities (University of Illinois, University of Wisconsin, and Michigan Tech (transferred to Iowa State)), which was the reason for the NCTE for this project. The states commented that the work completed is what they hoped would be accomplished and most of the states are participating in the second phase.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> U. of M. CTS		<b>CFMS Contract Number:</b> B03127
<b>Project Name:</b> 2007 Towards Zero Death Conference	<b>Mn/DOT Contract No.:</b> 89261-76	<b>Project Duration (Dates):</b> 7/11/07-2/28/08
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  Contract is for coordinating and managing the activities associated with planning and carrying out the 2-day TZD conference. Mn/DOT does not have the resources and/or abilities to manage this event.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 166,250	<b>Source of Funding:</b> Federal Funding
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> CTS is a partner in the TZD effort, they administer the TZD group and are the logical and most cost-effective choice to plan and manage the conference.		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		11-14-07 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680

(CSS Reviewed 11/20/06)

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89261 Work Order 76 Type of Work: TZD Admin Conference

District/Office: OTSO Work Type Code: TR

Contractor: University of Minnesota - CTS

Subcontractor: N/A

Subcontractor: N/A

Contract Period: 7/11/07 ; 9/30/07 ; 04/30/2008  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$90,000.00 = Orig Cost: \$90,000 + Amended Cost: \$0.00

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments: 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract:

Total Points: 30 (Maximum points 36)

Project Manager:

Dave Engstrom 11/7/07  
Name Date

Contract Administrator:

Ashley Hatcher 11/8/07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> CH2M Hill, Inc.		<b>CFMS Contract Number:</b> A83011
<b>Project Name:</b> 35W/94 Commons Area Traffic Analysis and Design Concepts	<b>Mn/DOT Contract No.:</b> 87824	<b>Project Duration (Dates):</b> 11/05 – 6/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  This contract was to facilitate a public /stakeholder involvement to develop concepts to maximize the compatibility of the 35W/94 commons area with the Lake Street interchange, the Mississippi River Bridge and the 394 Lowry Tunnel High Occupancy Toll land projects. This included traffic analysis and examination of existing conditions, development concepts and feasibility, and conceptual design.</p> <p>This was contracted out because Mn/DOT was seeking new ideas and concepts, due to its unique problems in the area. The typical design development was not conducive to the corridor and wouldn't solve the traffic congestion and accident problems as effective as we'd like.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$739,628.48	<b>Source of Funding:</b> Trunk Highway
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>  		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		11-07-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 87824 Type of work Traffic Analysis, Design Concepts

District/Office Metro Work Type Code PD

S.P. 8825-204 T.H. 35W Location I-35W & I-94 Commons Area

Contractor CH2M Hill

Subcontractor SEH, E&K, Wilbur Smith,

Subcontractor Charles Nelson, Joel Leisch, John Hourdos

Contract Period: 11/8/05; 6/30/07; 8/1/07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$739,628.48 = Orig Cost: \$739,628.48 + Amended Cost: \$0

Amended cost for:  Overrun  Additional Work Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 31  
(Maximum points 36)

Project Manager:

via email  
 (Jerome Adams)  
 Print Name

Agreement Administrator:

Linn Moline  
 (Linn Moline)  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Consultant Services, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

Doug Abernethy has delivered the work on schedule and on budget with a high level of client satisfaction and value. This includes recognition of the highly complex and high-profile study area, the need to coordinate and effectively lead a wide range of skills, personalities etc., and a large team (including several subconsultants), and the need to control and appropriately invest the budget.

Major accomplishments include the completion of 3 Visions Scenarios (aka concept layouts), Technical Memos 1, 2, 3, and 4; Workshops 1 and 2; and 3 separate Focus Groups; and the Final Report. All were completed with a high level of satisfaction.

All deliverables have been delivered on time and on budget. Doug has successfully managing the several subconsultants, and many personalities involved in the project. Doug will personally admit that he tends to focus on "process" and the reviewing previous work. The strength of this approach has allowed him to contain the many staff members on the project, focus them on getting each task done, and ultimately allows him to actually deliver the deliverables as envisioned in the scope.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Sentient Consultants		<b>CFMS Contract Number:</b> A87381
<b>Project Name:</b> Leadership Institute Training Program	<b>Mn/DOT Contract No.:</b> 87901	<b>Project Duration (Dates):</b> 6/23/05 – 3/30/08
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>Provide training for the State's managers to develop and enhance skills in the management of a diverse workforce. Provide the development and delivery of Diversity Forums for all State staff in relevant diversity topic areas. The goal is to assure the effectiveness of the State's workforce in an increasingly diverse environment by providing managers with culturally competent supervision and management skills, and acquainting all employees with culturally competent interpersonal skills.</p>		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$305,598	<b>Source of Funding:</b> HR Consultant Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>   		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		11-07-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. Mn/Dot #87901 Type of Work: Technical assistance/Leadership Development

District/Office AAO Work Type Code TR

SP Number \_\_\_\_\_ TH Number \_\_\_\_\_ Location \_\_\_\_\_

Contractor Sentient Consulting

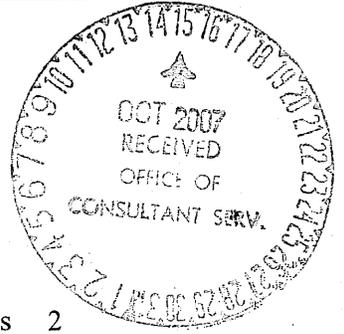
Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 9/30/05; 8/31/07; 8/30/08  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$305,598 = Orig Cost: \$160,000 + Amended Cost: \$145,598

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 2



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time	4			
5. Project related cooperation	4			
6. QA/QC plan conformance	4			
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points: 33 (Maximum points 36)

Project Manager:

Rosemarie Merrigan 10/4/07  
 Name Date

Contract Administrator:

Brad Hamilton 10/23/07  
 Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Sentient Consulting does an excellent job!! I would highly recommend them.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bolton & Menk, Inc.		<b>CFMS Contract Number:</b> A99790
<b>Project Name:</b> TH-60 / Bigelow to Worthington	<b>Mn/DOT Contract No.:</b> 90627	<b>Project Duration (Dates):</b> 03/30/2007 to 08/31/2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> To provide technical and surveying work tasks for the location and acquisition of R/W parcels for the proposed realignment of TH-60 main line, passing lanes and intersection improvements.		
<b>Billable Hours (if applicable):</b> 1050	<b>Total Amount Spent on Contract:</b> \$64,798.31	<b>Source of Funding:</b> D7 Consulting Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services: This consultant has done MnDOT acquisition plat work in the past. No other consultant in this area has experience with this type work.</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		11-07-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90627 Type of Work Land Survey  
 District/Office 7 Work Type Code LS  
 SP Number 5305-56 TH Number 60 Location TH60 between Bigelow and I-90 in Worthington  
 Contractor Bolton & Menk, Inc.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: March 3, 2007 ; August 31, 2007 ; August 31, 2007  
                     Work Start Date                      Work Completion Date                      Expiration Date  
 Total Contract Cost: \$ 64,798.31 = Orig Cost: \$ 64,798.31 + Amended Cost: \$ 0.00  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only   Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation	4			
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this Contract:

Total Points: 31 (Maximum points 36)

Project Manager:

Contract Administrator:

*for*   
 Name Geoff Bitner Date 10/18/07

Name Craig M. Felber Date 10/18/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

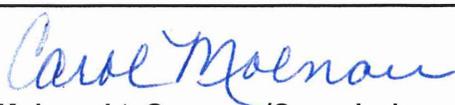
Peter Blethen and Joe Haefner were a pleasure to work with. Joe did an excellent job of communicating the status of the project and answering all questions in a timely manner. I wouldn't hesitate to work with either one of them again.

Pay only to the contract amount

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

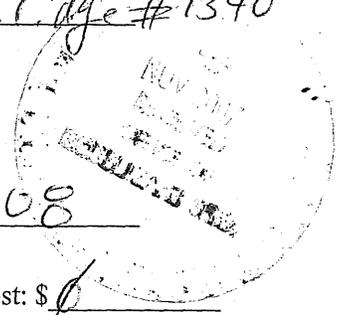
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Aero Metric Incorporated.</b>		CFMS Contract Number: <b>B-05108</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>91640</b>	Project Duration (Dates): <b>08/02/07 to 09/28/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to collect Aerial Color Digital Imagery and Aerial Vertical Color Film Photography to be used for documentation and further creation of Aero- Triangulation in order to process an Ortho-Photo which is also to be completed by the Contractor under this Contract, and also, Collect LiDAR (Light, Detection and Ranging), in order to produce an Elevation Model for this project.</b>  <b>This project was for the Collapsed I-35W Bridge over Mississippi River, Washington Avenue to 4<sup>th</sup>. Street S.E. , Metro District.</b>  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$90,000.00</b>	Source of Funding: <b>TERBRIDG</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>11-9-07</b> Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 91640 Type of Work Photogrammetry  
 District/Office Metro Work Type Code 10.1, 10.2, 10.3  
 SP Number I-35W-BR TH Number 35W.BR Location I-35, BRidge #9340  
 Contractor AeroMetric Inc.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: Aug. 2, 07 ; Sep. 28, 07 ; 7-31-08  
Work Start Date Work Completion Date Expiration Date.  
 Total Contract Cost: \$90,000 = Orig Cost: \$90,000 + Amended Cost: \$0  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements	✓			
4. Deliverables Complete and on time	✓			
5. Project related cooperation	✓			
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports	✓			
9. Cost estimation/budget management		✓		

Contractor's rating for this Contract:

Total Points: 34 (Maximum points 36)

Project Manager:

Contract Administrator:

Name

Date

Name

Date

Peter Jenkins

MEHRTASH MEHRANI  
10-11-08

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> The Dieringer Research Group, Inc.		<b>CFMS Contract Number:</b>  B00124
<b>Project Name:</b> Mileage-based User Fee Public Opinion Mkt Research	<b>Mn/DOT Contract No.:</b> 90815	<b>Project Duration (Dates):</b> 04/11/07 through 09/27/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The FHWA, under their Value Pricing Program initiative, awarded to Mn/DOT the task and funding to assess public attitudes and perceptions about implementing a fee for transportation that would be based to usage of roads rather than usage of fuel.</p> <p>Mn/DOT Market Research is a one-person sub-unit (one certified professional that acts as internal consultant to the rest of the Organization). This project had to be contracted out because the 3-4 phases of it will include both qualitative and quantitative components to it for which we are not staffed. While an experienced moderator in my own right, when doing public perceptions it is more objective to hire from the private sector. It also makes the project actually do-able because the consultants have the numbers of trained recruiters and interviewers needed for any large scale project.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 94,775	<b>Source of Funding:</b> \$57,000 came from OIM (Mn/DOT) '07 consultant dollars and the balance from the FHWA
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		10-24-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> ACCT, Inc.		<b>CFMS Contract Number:</b> A87952
<b>Project Name:</b> S.P. 7702-42 (TH 10)	<b>Mn/DOT Contract No.:</b> 89583	<b>Project Duration (Dates):</b> 04/18/06 to 005/01/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  The purpose of this agreement was to provide Asbestos Abatement Services on S.P7702-42 (TH 10), as directed by the State Project Manager. It was necessary to enter into this agreement because the department did not have the necessary expertise on staff to do the contracted work.		
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract:</b> \$ 56,667.96	<b>Source of Funding:</b> Consultant Services Budget Allotment for District 3
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  N/A		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-24-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 89583 Type of work Asbestos Abatement

District/Office D3 Work Type Code 0110 AB

S.P. 7702-42 T.H. 10 Location Staples

Contractor ACCT, Inc.

Subcontractor \_\_\_\_\_

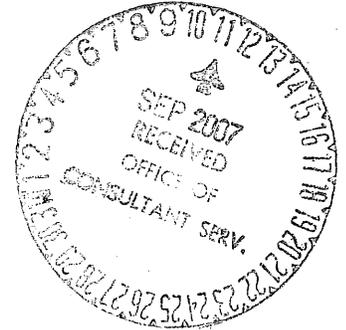
Subcontractor \_\_\_\_\_

Contract Period: 04/18/06 ; 05/01/07 ; 05/01/07  
 Work Start Date; Work Completion Date; Expiration Date

Total Contract Cost: \*\$56,667.96 = Orig Cost: \$56,667.96 + Amended Cost: \$0.00

\* The contract was written for \$100,000.00, but only \$56,667.96 was used. See attached memo.

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		x		
2. Work Performance		x		
3. Conformance with Mn/DOT Standards/Requirements		x		
4. Deliverables Complete and on time		x		
5. Project related cooperation		x		
6. QA/QC plan conformance		x		
7. Contract administration cooperation		x		
8. Invoices and progress reports		x		
9. Cost estimation/budget management		x		

Contractor's rating for this contract:

Total Points 27  
 (Maximum points 36)

Project Manager:

Mark Vogel  
 ( Mark Vogel )  
 Print Name

Contract Administrator:

Gregory J. Thompson  
 ( Gregory J. Thompson )  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:** ACCT, Inc performed in a timely fashion, and for a reasonable cost.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Sterling Systems, Inc.		<b>CFMS Contract Number:</b> A92042
<b>Project Name:</b> S.P. 8602-40 (TH 12)	<b>Mn/DOT Contract No.:</b> 89637	<b>Project Duration (Dates):</b> 08/02/06 to 09/19/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  The purpose of this agreement was to provide Regulated Waste Removal Services on S.P. 8602-40 (TH 12), as directed by the State Project Manager. It was necessary to enter into this agreement because the department did not have the necessary expertise on staff to do the contracted work.		
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract:</b> \$ 62,548.18	<b>Source of Funding:</b> Consultant Services Budget Allotment for District 3
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  N/A		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-24-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 89637 Type of work Regulated Waste Removal

District/Office D3 Work Type Code 0110 AB

S.P. 8602-40 T.H. 12 Location Delano

Contractor Retrofit Recycling, Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 08/02/06 ; 09/19/07 ; 05/15/08  
 Work Start Date; Work Completion Date; Expiration Date

Total Contract Cost: \*\$62,548.18 = Orig Cost: \$62,548.18 + Amended Cost: \$0.00

\* The contract was written for \$100,000.00, but only \$62,548.18 was used. See attached memo.



Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 27  
 (Maximum points 36)

Project Manager:

Contract Administrator:

( Mark Vogel )  
 Print Name

( Gregory J. Thompson )  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:** Retrofit Recycling, Inc performed in a timely fashion, and for a reasonable cost.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Hydro-Kleen Inc		<b>CFMS Contract Number:</b> A99506
<b>Project Name:</b> TH 65 and TH 47 Video Inspection and Cleaning	<b>Mn/DOT Contract No.:</b> 90429	<b>Project Duration (Dates):</b> 3/21/07-6/28/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this contract was to provide storm sewer video inspection and cleaning services on TH 65 from 43<sup>rd</sup> Avenue to TH 694, TH 65, and TH 47 from 1st Street South to Broadway and I-35W/TH65 to 10<sup>th</sup> Street South in Anoka County. The work is necessary to comply with Municipal Separate Storm Sewer System (MS4) permit requirements.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$89,533.00	<b>Source of Funding:</b> State funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		10-24-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

(CSS Reviewed 1/26/2007)



**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Completed video Inspection ON time (+) good quality.  
Photo's FOR SOME OF THE catch basins & manhole  
Structures were late. Some duplication of points on map,  
& SOME Features were NOT GPS/HydroERA INSPECTED.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> Department of Transportation		
<b>Contractor Name:</b> SRF Consulting Group, Incorporated		<b>CFMS Contract Number:</b> A 91065
<b>Project Name:</b> Overhead Sign Inspection	<b>Mn/DOT Contract No.:</b> 89285	<b>Project Duration (Dates):</b> July 5, 2006 – September 30, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>This Contract was for inspection of the Metro Districts cantilever, truss-type overhead sign structures in order to identify and prioritize any structural deficiencies in terms of most critical to least critical. Some of these overhead signs are as old as forty years and have not been inspected, therefore creating a safety issue. The Contractor identified signs that needed to be repaired or replaced to extend the service life and functionality of the overhead sign structures.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 423,406.43	<b>Source of Funding:</b> State funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>N/A</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">See attached Consultant Performance Evaluation</p>		
 Carol Molnau, Lt. Governor/Commissioner		10-24-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

(CSS Reviewed 1/26/07)

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. **89285**

Type of work **Cantilever Sign Inspection**

District/Office **Metro/Traffic**

Work Type Code ~~NA~~ **IN**

S.P. T.H.

Location **All Metro District Roads**

Contractor **SRF Consulting Group, Incorporated**

Subcontractor **Braun Intertec**

Subcontractor \_\_\_\_\_



Contract Period: **7/5/06;** **8/16/07;** **9/30/07**  
 Work Start Date      Work Completion Date      Expiration Date

Total Contract Cost: **\$460,196.70** = Original Cost: **\$445,196.70** + Amended Cost: **\$15,000**

(traffic control)

Amended cost for:  Overrun     Additional Work    Number of Amendments **1**

<b>Item Rating</b> 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	<b>Rating</b>			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	■			
2. Work Performance		■		
3. Conformance with Mn/DOT Standards/Requirements		■		
4. Deliverables Complete and on time		■		
5. Project related cooperation		■		
6. QA/QC plan conformance		■		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 28  
(Maximum points 36)

Project Manager:

(Rebecca Fabunmi)  
 Print Name

Agreement Administrator:

(Julie Fiereck)  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Consultant Services, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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The technical aspect of the project and final product were good. There were initial issues with Contractor project management. Lack of communication and project management on behalf of Contractor did improve at MnDOT Project Manager's request.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Sterling Systems, Inc.		<b>CFMS Contract Number:</b> A91901
<b>Project Name:</b> S.P. 8602-40 (TH 12)	<b>Mn/DOT Contract No.:</b> 89636	<b>Project Duration (Dates):</b> 07/28/06 to 08/31/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  The purpose of this agreement was to provide Asbestos Abatement Services on S.P8602-40 (TH 12), as directed by the State Project Manager. It was necessary to enter into this agreement because the department did not have the necessary expertise on staff to do the contracted work.		
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract:</b> \$ 99,438.42	<b>Source of Funding:</b> Consultant Services Budget Allotment for District 3
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  N/A		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-24-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 89636      Type of work Asbestos Abatement

District/Office D3      Work Type Code 0410 AB

S.P. 8602-40      T.H. 12      Location Delano

Contractor Sterling Systems, Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 07/28/06 ; 08/31/07 ; 05/15/08  
 Work Start Date; Work Completion Date; Expiration Date

Total Contract Cost: \*\$99,438.42 = Orig Cost: \$99,438.42 + Amended Cost: \$0.00

\* The contract was written for \$100,000.00, but only \$99,438.42 was used.

Amended cost for:    ~ Overrun    ~ Additional Work    Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality			X	
2. Work Performance				X
3. Conformance with Mn/DOT Standards/Requirements				X
4. Deliverables Complete and on time				X
5. Project related cooperation		X		
6. QA/QC plan conformance				X
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 18  
 (Maximum points 36)

10-15-07  
 Project Manager:  
  
 ( Mark Vogel )  
 Print Name

Contract Administrator:  
  
 ( Gregory J. Thompson )  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:** Sterling Systems, Inc performed in a timely fashion, and for a reasonable cost.

On Site work was good. Slow getting paperwork to the oversight Contractor. Paper work missing Asbestos Manifest, Took long time to get this documentation.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> STS Acquisition dba STS Consultants, Ltd.		<b>CFMS Contract Number:</b> A87176
<b>Project Name:</b> Contamination Assistance for Const. Sites	<b>Mn/DOT Contract No.:</b> 89486	<b>Project Duration (Dates):</b> 3/31/06 to 7/31/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this Contract is to provide assistance to the State in properly dealing with problems associated with contaminated soil, contaminated groundwater, petroleum storage tanks or solid or hazardous waste materials affecting the State's construction projects as determined by the State's Project Manager. In these situations, rapid response in dealing with the contamination problem is necessary to avoid construction delays and to avoid potential negative impacts to the public or the environment. This work requires knowledge and experience in dealing properly with all types of contaminated materials. This work requires the use of specialized field equipment that Mn/DOT does not own. This work requires specialized OSHA safety training. Mn/DOT has determined that it is not cost-effective to train and equip a workforce to do this specialized type of work.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 99,064.60	<b>Source of Funding:</b> Environmental Consultant Budget
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>   		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		10-16-07 Date

cc: P.Stempler, 112 Admin  
 J. Brunner, MS 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 89486 Type of work Contaminated Materials Assistance  
 District/Office Statewide Work Type Code EI for Construction  
 S.P. — T.H. — Location —

Contractor STS Acquisition dba STS Consultants, Ltd.  
 Subcontractor —

Contract Period: 3/31/06 ; 7/31/07 ; 7/31/07  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$99,591.07 = Orig Cost: \$ — + Amended Cost: \$ —

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 1-time only

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X	✗		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		✗		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points ~~29~~ 30  
 (Maximum points 36)

Project Manager:  
Nancy Radle  
 ( Nancy Radle )  
 Print Name

Contract Administrator:  
Anthony Hester 9/25/07  
 ( Anthony Hester )  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Braun Intertec Corporation		<b>CFMS Contract Number:</b> A89768
<b>Project Name:</b> Falling Weight Deflectometer, etc, Data Collection and Analysis	<b>Mn/DOT Contract No.:</b> 89488	<b>Project Duration (Dates):</b> June 8,2006-July 31, 2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>		
<p>More and better data is needed to make structural pavement management decisions. Truck volumes, sizes, and weights are increasing and better pavement decisions "at the margin" are needed.</p> <p>This was a pilot (prototype) project to collect and analyze structural pavement and truck traffic data. A sampling of miles in each county was used for the data collection and analysis. The data can be used to analyze strategic and operational county roadway needs. A consultant was selected to collect and analyze the data since MnDOT forces did not want to deploy resources at this time.</p>		
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract</b> \$529,928.04	<b>Source of Funding:</b> State Aid
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
N/A		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-16-07 Date

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89488 Type of Work Miscellaneous  
Falling Weight Deflectometer, Ground Penetrating Radar, Traffic Counts, and Coring  
Engineering Services

District/Office State Aid Work Type Code N/A MC  
 SP Number N/A TH Number N/A Location 10-15 miles in each Mn County

Contractor Braun Intertec Corporation  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: June 8, 2006; May 7, 2007; July 31, 2007  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$529,928.04 = Orig Cost: \$517,589.20 + Amended Cost: \$12,328.84

Amended for: ~ Overrun x Additional Work ~ Time Only Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time		3		
5. Project related cooperation		3		
6. QA/QC plan conformance	4			
7. Contract administration cooperation	4			
8. Invoices and progress reports	4			
9. Cost estimation/budget management	4			

Contractor's rating for this contract: Total Points: 33 (Maximum points 36)

Project Manager:  
James E. Koivisto 9/27/07  
 Name Date

Contract Administrator:  
[Signature] Date  
 Name Date

Do not pay over the  
 contract amt. 104107  
MM

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A80483</b>
Project Name (if applicable): <b>Access to Destinations: Estimation of Arterial Travel Times</b>	Mn/DOT Agreement No.: <b>81655, WO 188</b>	Project Duration (Dates): <b>SEPTMEBER 10, 2005 – AUGUST 31, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <b>To develop, test and recommend methods for network wide estimation and prediction of travel time on arterials. The expectation is that the recommended method will produce plausible default estimates when given predicted demand flows and will update these default estimates where and when field measurements are available.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$60,000.00</b>	Source of Funding: <b>TRUNK HIGHWAY/ MET COUNCIL</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>10-16-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Box 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION											
<b>Contractor Name:</b> LHB Engineers & Architects		<b>CFMS Contract Number:</b> A73326									
<b>Project Name:</b> Bridge Rating Services for Selected County and Municipal Bridges.	<b>Mn/DOT Contract No.:</b> 86754	<b>Project Duration (Dates):</b> March 28, 2005 to November 1, 2007									
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  A new Minnesota legislation known as the "Timber Hauler's Bill" now allows vehicle loads up to 98,000 pounds gross weight. The Contract was for the Contractor to inspect and rate 241 selected in-place statewide County and Municipal bridges that were identified by MnDOT's Bridge Office and State Aid for Local Transportation Group. This is to determine if those bridges can support the new timber loads or must be load posted to insure the safety of the traveling public. MnDOT's Bridge Rating Unit is currently understaffed and is not able to perform the required ratings in-house.</p>											
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract:</b> \$217,381.31	<b>Source of Funding:</b> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Managed Funds</th> <th style="text-align: left;">Org.</th> <th style="text-align: left;">Appr.</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">260</td> <td style="text-align: right;">5000</td> <td style="text-align: right;">222 -- 90%</td> </tr> <tr> <td style="text-align: right;">250</td> <td style="text-align: right;">5000</td> <td style="text-align: right;">221 -- 10%</td> </tr> </tbody> </table>	Managed Funds	Org.	Appr.	260	5000	222 -- 90%	250	5000	221 -- 10%
Managed Funds	Org.	Appr.									
260	5000	222 -- 90%									
250	5000	221 -- 10%									
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>											
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>											
 Carol Molnau, Lt. Governor/Commissioner		10-15-07 Date									

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 86754 Type of Work Bridge Design

District/Office: Bridge Office

Work Type Code BO

SP Number: N/A

TH Number: Statewide

Location: Statewide

Contractor: LHB Engineers & Architects

Subcontractor: N/A

Subcontractor: N/A

Contract Period: March 28, 2005;  
Work Start Date

July 31, 2007;  
Work Completion Date

November 1, 2007  
Expiration Date

Total Contract Cost: \$339,053.90= Orig. Cost: \$200,774.20 + Amended Cost: \$138,279.70

Amended for:  Overrun  Additional Work ~ Time Only Number of Amendments: 1



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract: Total Points: 31 (Maximum points 36)

Project Manager:

Lowell Johnson 5/27/2007  
Date

Contract Administrator:

Victor E. Crabbe 9/28/07  
Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A70402</b>
Project Name (if applicable): <b>Automated Winter Road Maintenance Using Road Surface Condition Measurements</b>	Mn/DOT Agreement No.: <b>81655, WO 148</b>	Project Duration (Dates): <b>DEC 1, 2004 – AUG 31, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The research objectives of this project are two-fold:</b> <b>1) To improve the existing vehicle-based tire-road friction measurement system by using additional piezo sensors mounted on the insides of the tires of the snowplow. These additional sensors will help improve the accuracy and reliability of the friction measurement system.</b> <b>2) To automate winter road maintenance using real-time measurements from the friction measurement system and a pavement temperature measurement sensor. To evaluate the experimental performance of the automated winter maintenance system on the SafepLOW.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$140,000.00</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
Carol Molnau, Lt. Governor/Commissioner		Date <b>10-15-07</b>

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 81655, WO 148      **Type of work** Research  
**District/Office** Investment Management      **Work Type Code** RL  
**S.P.** 88016 00693      **T.H.** NA      **Location** Statewide

**Contractor** University of Minnesota  
**Subcontractor** \_\_\_\_\_  
**Subcontractor** \_\_\_\_\_



**Contract Period:** December 1, 2004; August 31, 2007; August 31, 2007  
 Work Start Date      Work Completion Date      Expiration Date

**Total Contract Cost:** \$140,000.00 = **Orig Cost:** \$140,000.00 + **Amended Cost:** \$0

**Amended cost for:**     **Overrun**     **Additional Work**    **Number of Amendments** 1 time

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		x		
2. Work Performance		+		
3. Conformance with Mn/DOT Standards/Requirements	+			
4. Deliverables Complete and on time		+		
5. Project related cooperation	+			
6. QA/QC plan conformance				
7. Contract administration cooperation	x			
8. Invoices and progress reports		+		
9. Cost estimation/budget management	+			

**Contractor's rating for this contract:**

**Total Points** 28  
 (Maximum points 36)

**Project Manager:**

**Contract Administrator:**

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> STS Acquisition dba STS Consultants, Ltd.		<b>CFMS Contract Number:</b> A95899
<b>Project Name:</b> Contamination Assistance for Maint. Sites	<b>Mn/DOT Contract No.:</b> 90399	<b>Project Duration (Dates):</b> 11/28/06 to 7/31/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this Contract is to provide assistance to the State in properly dealing with problems associated with contaminated soil, contaminated groundwater, petroleum storage tanks or solid or hazardous waste materials affecting the State's maintenance operations as determined by the State's Project Manager. In these situations, rapid response in dealing with the contamination problem is necessary to avoid interruptions in maintenance operations, and to avoid potential negative impacts to the public or the environment. This work requires knowledge and experience in dealing properly with contaminated materials that are problems in maintenance operations. This work requires the use of specialized field equipment that Mn/DOT does not own. This work requires specialized OSHA safety training. Mn/DOT has determined that it is not cost-effective to train and equip a workforce to do this specialized type of work.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 75,464.51	<b>Source of Funding:</b> District 1, District 2, Environmental Consultant Budget
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>  		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		10-15-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 90399 Type of work Contamination Assistance for

District/Office D1, D2, ENV Work Type Code EI Maint. sites

S.P. — T.H. — Location Statewide

Contractor STS Acquisition dba STS Consultants, Ltd.

Subcontractor —

Subcontractor —

Contract Period: 11/28/06 ; 6/30/07 ; 7/31/07  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 77,605.37 = Orig Cost: \$ — + Amended Cost: \$ —

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 30  
(Maximum points 36)

Project Manager:

Nancy Radle  
( Nancy Radle )  
Print Name

Contract Administrator:

Chris Hauke 9/25/07  
( Chris Hauke )  
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

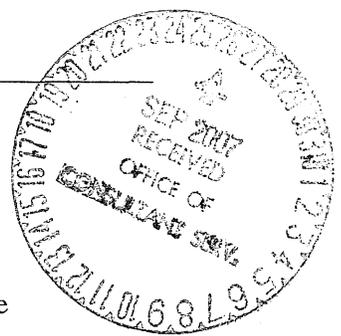
<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Cambridge Systematic, Inc.		<b>CFMS Contract Number:</b> A23643
<b>Project Name:</b> CVISN Maintenance Contract	<b>Mn/DOT Contract No.:</b> 89688	<b>Project Duration (Dates):</b> 08/02/06 through 07/30/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of the contract was for Cambridge Systematics, Inc. (CSI) to provide maintenance and support to ensure the CVISN systems in Minnesota remain operational. CSI's maintenance and support activities included ongoing monitoring and troubleshooting for Minnesota's CVISN systems, and they corrected defects for those systems covered by this contract.</p> <p>CSI has managed and supported Minnesota's CVISN systems since they were developed. They have provided and installed system updates and corrections as required by the USDOT. No resources for providing these needed maintenance and support services are available in Minnesota.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$148,750.00	<b>Source of Funding:</b> OFCVO Managed Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                  CSI developed Minnesota's CVISN systems to the specifications defined by Minnesota and the USDOT. CSI developed software code, interfaces, and protocols for the CVIEW database and related legacy system interfaces. CSI also developed CVIEW so certain interoperability elements were consistent between Minnesota, the USDOT, and other CVISN states. The CVIEW database and legacy system interfaces contain proprietary CSI source code, and CSI has copywrited the system software and holds an exclusive license to the use of its property. CSI, having created and established the CVISN infrastructure for Minnesota, has the most technical and experiential knowledge of the CVISN systems, subsystems, interfaces and business rules, and is uniquely qualified to further enhance the capabilities of the CVIEW system and its interfaces.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		10-15-07 Date

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89688 Type of Work Computer Services  
 District/Office OFCVO Work Type Code CP  
 SP Number N/A TH Number N/A Location Cambridge, MA  
 Contractor Cambridge Systematics, Inc.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 08/02/06 ; 07/30/07 ; 07/30/07  
                             Work Start Date                      Work Completion Date                      Expiration Date  
 Total Contract Cost: \$148,750.00 = Orig Cost: \$148,750.00 + Amended Cost: \$0.00  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only    Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:                      Total Points: 30 (Maximum points 36)

Project Manager:  
Andrea Kampa                      September 25, 2007  
 Name                                      Date

Contract Administrator:  
[Signature]  
 Name                                      Date  
10/4/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Barr Engineering Company		<b>CFMS Contract Number:</b> A97222
<b>Project Name:</b> Drilling Investigation	<b>Mn/DOT Contract No.:</b> 90516	<b>Project Duration (Dates):</b> January 4, 2007 to August 17, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>Mn/DOT plans to reconstruct approximately 1.45 miles of TH 197 from 3<sup>rd</sup> Street to 23<sup>rd</sup> Street in Bemidji. The project includes reconstruction of the roadway and upgrading of the storm sewer. The City of Bemidji concurrently will be upgrading sewer and water service connections along this section of TH197. A Phase I Environmental Site Assessment (Phase I) of the project area was completed in early 2006. That Phase I identified several potentially contaminated sites along the corridor. The purpose of the work completed under this contract was to complete a drilling investigation of project areas with possible contaminated soil and/or ground water to identify the presence, magnitude, and extent of contaminated soil and/or ground water that may be encountered during construction activities in the project corridor. The information obtained from this drilling investigation was used by Mn/DOT to determine final project design plans and specifications.</p> <p>No state employee was able and available to perform the services called for by the contract. The identification of known and suspected contaminated properties requires the use of specialized field equipment that the state does not own, as well as specialized OSHA safety training that most Mn/DOT employees do not have. Additionally, while some state employees of Mn/DOT, Minnesota Pollution Control Agency, Minnesota Department of Health, and Department of Administration have much of the knowledge and experience to do this work, they are not available to be on-call to work on Mn/DOT projects.</p>		
<b>Billable Hours (if applicable):</b> Not applicable.	<b>Total Amount Spent on Contract:</b> \$73,333.85	<b>Source of Funding:</b> D2 Consultant Services
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>Not applicable.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		10-15-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90516 Type of Work Drilling Investigation **EI**  
 District/Office 2 Work Type Code 5.41  
 SP Number 0416-34 TH Number 197 Location Bemidji  
 Contractor Barr Engineering Company  
 Subcontractor Drilling  
 Subcontractor Laboratory

Contract Period: January 4, 2007 ; August 17, 2007 ; January 31, 2008  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$87,256.61 = Orig Cost: \$74,964.09 + Amended Cost: \$12,292.52

Amended for: ~ Additional Work Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this Contract:

Total Points: 33 (Maximum points 36)

Project Manager:

Karlene French  
Karlene French

9/19/07  
Date

Contract Administrator:

[Signature]  
Name

9/25/07  
Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Well-written and thorough report delivered on time. Report required almost no modifications to finalize.

Daily reports from field were clear and concise and provided relevant information.

Mn/DOT crews reported being able to work very well with Contractor field staff.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Precision Appraisals of MN Inc.		<b>CFMS Contract Number:</b> A98303
<b>Project Name:</b> Appraisal Services and Expert Testimony	<b>Mn/DOT Contract No.:</b> 89527	<b>Project Duration (Dates):</b> 4/18/06 – 06/22/06
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  Updated appraisals for eminent domain hearings, requested by the Attorney Generals' Office.		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$68,750.00	<b>Source of Funding:</b> Office of Land Management Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  The Attorney Generals Office makes the choice of consultant.		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-9-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

all of the money was not spent because some of the parcels have been settled.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A72926</b>
Project Name (if applicable): <b>Resilient Modulus Dev. Containing Recycled Bituminous and Concrete for 2002 Design Guide and Mn/PAVE Pavement Design</b>	Mn/DOT Agreement No.: <b>81655, WO 156</b>	Project Duration (Dates): <b>MAR 18, 2005 – JUN 30, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>To quantify engineering properties, such as resilient modulus and shear strength, of aggregate base/subbase containing recycled bituminous and concrete and shredded tire subgrades.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$55,000.00</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>10-1-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section



## Kelly Heffron

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Date sent: Thu, 20 Sep 2007 10:12:04 -0500 (CDT)  
To: Steve.Gustafson@state.mn.us,  
Jake.Carson@state.mn.us,  
periodicals@lrl.leg.mn  
From: Steve.Gustafson@state.mn.us  
Subject: Vendor Evaluation Form

Below is the result of your feedback form. It was submitted by  
([steve.gustafson@state.mn.us](mailto:steve.gustafson@state.mn.us)) on Thursday, September 20, 2007 at 10:12:04

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\_config: vendeval  
project: Cultural Resource Information System (CRIS) Support  
id\_part1: T79  
id\_part2: 1479  
cfms: A67545  
vendor: Tech-Pro, Inc.  
agency: TRANSPORTATION DEPT  
evaluator: Elizabeth Hobbs  
eval\_date: 09/20/2007  
purpose: Provide technical assistance for maintenance support, making minor modification enhancements and resolve technical issues related to Cultural Resource Information System (CRIS). The State does not have the technical resources available to address these issues. Resolution of these issues is required for improving the State s streamlining of business efforts.  
accomplished: Yes  
accomplished\_e: Most objectives were accomplished. However, after 4/2/2007, the vendor did not respond to requests for assistance, and some small changed requested by staff have not been made.  
contract\_date: 06/30/2005  
amended\_date: 06/30/2007  
actual\_date: 04/02/2007  
contract\_cost: 19,980

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## Kelly Heffron

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Date sent: Thu, 20 Sep 2007 10:25:17 -0500 (CDT)  
To: Steve.Gustafson@state.mn.us,  
Jake.Carson@state.mn.us,  
periodicals@lrl.leg.mn  
From: Steve.Gustafson@state.mn.us  
Subject: Vendor Evaluation Form

Below is the result of your feedback form. It was submitted by  
([steve.gustafson@state.mn.us](mailto:steve.gustafson@state.mn.us)) on Thursday, September 20, 2007 at 10:25:17

-----  
\_config: vendeval  
project: Cultural Resource Information System (CRIS) Support  
id\_part1: T79  
id\_part2: 1479  
cfms: A67545  
vendor: Tech-Pro, Inc.  
agency: TRANSPORTATION DEPT  
evaluator: Elizabeth Hobbs  
eval\_date: 09/20/2007  
purpose: Provide technical assistance for maintenance support, making minor modification enhancements and resolve technical issues related to Cultural Resource Information System (CRIS). The State does not have the technical resources available to address these issues. Resolution of these issues is required for improving the State s streamlining of business efforts.  
accomplished: Yes  
accomplished\_e: Most objectives were accomplished. However, after 4/2/2007, the vendor did not respond to requests for assistance, and some small changed requested by staff have not been made.  
contract\_date: 06/30/2005  
amended\_date: 06/30/2007  
actual\_date: 04/02/2007  
contract\_cost: 19,980  
amended\_cost: 29,940  
actual\_cost: 27,435  
cost\_effective: The work done under this contract incorporated procedural changed in the Section 106 process as practiced at Mn/DOT into the CRIS application. This has enabled us to use CRIS to track projects through our reviews for the past three years, resultting in considerable time savings for our staff and preventing duplication of effort. We expect to continue to use the ACCESS version of CRIS for at least one more year, and perhaps more, as we develop a web-based version of the application to further expedite our review process.  
amended: Yes  
amended\_e: Through five months of use of this application, we identified additional issues that were not included in the original scope of work. Some of these were related to how Mn/DOT users use (or

possibly misuse) the application. Others were related to changes in the review process and requests from the State Historic Preservation Office that will help make their use of CRIS more efficient. We also recognized the need for access to ongoing technical support on this application as new issues arose. Mn/DOT's IT Office does not provide technical support for ACCESS applications.

terminated: No

engage: No

engage\_e: Tech-Pro did a poor job managing the contract. The programmer was excellent, when he was available. However, when he became committed to another project full-time, the Tech-Pro did not respond to our requests for help in a timely or effective manner. In fact, they changed project managers, and it became impossible to even get a response from them for a period of time.

comments: We have obtained partial funding and will be proceeding with the development of a web-based version of CRIS to replace the ACCESS version. This version will have more time-saving features than the ACCESS version and will be supported in-house.

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## Kelly Heffron

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Date sent: Fri, 24 Aug 2007 10:20:47 -0500 (CDT)  
To: Steve.Gustafson@state.mn.us,  
Jake.Carson@state.mn.us,  
periodicals@lrl.leg.mn  
From: Steve.Gustafson@state.mn.us  
Subject: Vendor Evaluation Form

Below is the result of your feedback form. It was submitted by  
([steve.gustafson@state.mn.us](mailto:steve.gustafson@state.mn.us)) on Friday, August 24, 2007 at 10:20:47

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\_config: vendeval  
project: REALMS  
id\_part1: T79  
id\_part2: 1376  
cfms: A59393

vendor: BearingPoint

agency: TRANSPORTATION DEPT

evaluator: Kevin F. Leonard

eval\_date: 08/24/2007

purpose: To create a state of the art right-of-way work environment and data base to increase productivity and deliver better-more accurate information to decision makers faster.

accomplished: Yes

contract\_date: 06/30/2007

actual\_date: 06/30/2007

contract\_cost: 1,998,000

amended\_cost: 2,284,990

actual\_cost: 2,284,990

cost\_effective: Internal resources were not available to complete this project on a timely basis and most likely not at all. Years of increased productivity and high quality decision making information would have been delayed for years.

amended: Yes

amended\_e: To build enhancements to the system reflecting recent legislative changes including Eminent Domain and functionality requested ny the construction office.

terminated: No

engage: Yes

engage\_e: This project experienced complete changes in staff of consultant personnel which lost consultant knowlwdge. They worked hard with us to overcome the issues and in the end built Mn/DOT what is recognized nationally as the most advanced R/W work environment in the nation. Every consultant is good when there are no problems but the good ones work with you to achieve a successful outcome.

comments: We built this system in about half the time and money that VDOT did. This includes enhancing the system 86% to meet Mn/DOT's production model and reconciling the R/W process at an enterprise level

for the first time.

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## Kelly Heffron

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Date sent: **Wed, 11 Jul 2007 12:37:41 -0500 (CDT)**  
To: **Steve.Gustafson@state.mn.us,**  
**Jake.Carson@state.mn.us,**  
**periodicals@lrl.leg.mn**  
From: **Steve.Gustafson@state.mn.us**  
Subject: **Vendor Evaluation Form**

Below is the result of your feedback form. It was submitted by  
([steve.gustafson@state.mn.us](mailto:steve.gustafson@state.mn.us)) on Wednesday, July 11, 2007 at 12:37:41

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\_config: vendeval  
project: P76 RGCIP  
id\_part1: 111  
id\_part2: 1111  
cfms: A78235  
vendor: Confluence International, Inc  
agency: **TRANSPORTATION DEPT**  
evaluator: Jim Close  
eval\_date: 7/11/2007  
purpose: See Certification Form This project will design, build, test, and implement a database application to replace the current Rail Grade Crossing Improvement Program (RGCIP). This project will produce a tool that maintains an accurate, timely and consistent grade crossing and rail infrastructure inventory as well as project, financial, and crash information. This tool will assist in the assessment of safety at highway-rail grade crossings; selection of projects designed to improve safety at highway-rail grade crossings; and, management of rail safety projects and trunk highway projects in Minnesota that contain a rail component. Product or Result: An upgraded, stable, usable, and maintainable database that follows the existing Access database model, but resides on an Oracle 9i platform. The upgraded database will improve existing functionality and contain new functionality to, among other new functionality, allow users to simulate proposed improvement scenarios, including cost and benefit estimating, in order to project their safety impacts. 1. No state employee is (a) able and (b) available to perform the services called for by the contract A. How did you reach this conclusion: The project team and project architect requested an estimation of available resources from the Office of Information Technology to perform the necessary work on this project. The Office of Information Technology indicated that minimal resources would be available for the project (160 hours of a necessary 5,960 hours). B. List other methods considered for accomplishing the work. The project team considered in-house resources for accomplishing the work necessary in completing this project. The results of exploring this option yielded a response that would not allow the project to move forward. Mn/DOT has dedicated 160 hours in-house to the project and the project team decided to have the necessary reports

written in-house, leaving approximately 5,800 hours of unmet resource needs. Thus, the project team realized outsourcing this project was the best course of action for accomplishing the work.

accomplished: Yes

contract\_date: 12/31/2006

amended\_date: 7/1/2007

actual\_date: 4/30/2007

contract\_cost: 547750

amended\_cost: 565250

actual\_cost: 565250

cost\_effective: Short term resources were required to deliver the business requirements and it is more cost effective to deliver web base applications than the support and licence requirements of client server.

amended: Yes

amended\_e: Refer to AMENDMENT PRE-APPROVAL REQUEST: The project needs to add an iteration to ensure that GIS location and State s Data Warehouse information is accessible through the new application. The application will be enhanced to access new county, city and town name database tables, for increase maintainability and accuracy.

terminated: No

engage: Yes

engage\_e: High technical skill, flexible and adaptable to change business needs, meets schedules and easy to work with

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## Kelly Heffron

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Date sent: **Wed, 11 Jul 2007 12:36:02 -0500 (CDT)**  
To: **Steve.Gustafson@state.mn.us,**  
**Jake.Carson@state.mn.us,**  
**periodicals@lrl.leg.mn**  
From: **Steve.Gustafson@state.mn.us**  
Subject: **Vendor Evaluation Form**

Below is the result of your feedback form. It was submitted by  
([steve.gustafson@state.mn.us](mailto:steve.gustafson@state.mn.us)) on Wednesday, July 11, 2007 at 12:36:02

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\_config: vendeval  
project: P76 RGCIP  
cfms: A78235

vendor: Confluence International, Inc

agency: **TRANSPORTATION DEPT**

evaluator: Jim Close

eval\_date: 7/11/2007

purpose: See Certification Form This project will design, build, test, and implement a database application to replace the current Rail Grade Crossing Improvement Program (RGCIP). This project will produce a tool that maintains an accurate, timely and consistent grade crossing and rail infrastructure inventory as well as project, financial, and crash information. This tool will assist in the assessment of safety at highway-rail grade crossings; selection of projects designed to improve safety at highway-rail grade crossings; and, management of rail safety projects and trunk highway projects in Minnesota that contain a rail component. Product or Result: An upgraded, stable, usable, and maintainable database that follows the existing Access database model, but resides on an Oracle 9i platform. The upgraded database will improve existing functionality and contain new functionality to, among other new functionality, allow users to simulate proposed improvement scenarios, including cost and benefit estimating, in order to project their safety impacts. 1. No state employee is (a) able and (b) available to perform the services called for by the contract A. How did you reach this conclusion: The project team and project architect requested an estimation of available resources from the Office of Information Technology to perform the necessary work on this project. The Office of Information Technology indicated that minimal resources would be available for the project (160 hours of a necessary 5,960 hours). B. List other methods considered for accomplishing the work. The project team considered in-house resources for accomplishing the work necessary in completing this project. The results of exploring this option yielded a response that would not allow the project to move forward. Mn/DOT has dedicated 160 hours in-house to the project and the project team decided to have the necessary reports written in-house, leaving approximately 5,800 hours of unmet resource needs. Thus, the project team realized outsourcing this project was

the best course of action for accomplishing the work.

accomplished: Yes

contract\_date: 12/31/2006

amended\_date: 7/1/2007

actual\_date: 4/30/2007

contract\_cost: 547750

amended\_cost: 565250

actual\_cost: 565250

cost\_effective: Short term resources were required to deliver the business requirements and it is more cost effective to deliver web base applications than the support and licence requirements of client server.

amended: Yes

amended\_e: Refer to AMENDMENT PRE-APPROVAL REQUEST: The project needs to add an iteration to ensure that GIS location and State s Data Warehouse information is accessible through the new application. The application will be enhanced to access new county, city and town name database tables, for increase maintainability and accuracy.

terminated: No

engage: Yes

engage\_e: High technical skill, flexible and adaptable to change business needs, meets schedules and easy to work with

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## Kelly Heffron

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Date sent: **Wed, 11 Jul 2007 10:04:51 -0500 (CDT)**  
To: **Steve.Gustafson@state.mn.us,**  
**Jake.Carson@state.mn.us,**  
**periodicals@lrl.leg.mn**  
From: **Steve.Gustafson@state.mn.us**  
Subject: **Vendor Evaluation Form**

Below is the result of your feedback form. It was submitted by  
([steve.gustafson@state.mn.us](mailto:steve.gustafson@state.mn.us)) on Wednesday, July 11, 2007 at 10:04:51

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\_config: vendeval  
project: US Bank - RouteBuilder Modification  
id\_part1: T79  
id\_part2: 1785  
cfms: A89475  
vendor: Bentley Systems  
agency: **TRANSPORTATION DEPT**  
evaluator: Shelly A. Meyer  
eval\_date: 07/11/2007  
email\_list: [shelly.meyer@dot.state.mn.us](mailto:shelly.meyer@dot.state.mn.us),  
[melissa.mcginnis@dot.state.mn.us](mailto:melissa.mcginnis@dot.state.mn.us)  
purpose: The Minnesota Department of Administration decided to have State agencies use one payment vendor for the State. Because Mn/DOT was using EzGov as the payment vendor for its RouteBuilder Oversize/Overweight Permit Application (RBNT), Mn/DOT needed to have the vendor (Bentley Systems) modify the RBNT application to work with the US Bank payment interface.  
accomplished: Yes  
contract\_date: 01/17/2007  
amended\_date: 01/31/2007  
actual\_date: 02/02/2007  
contract\_cost: 249,398.00  
actual\_cost: 203,875.78  
cost\_effective: The RouteBuilder NT system provided by Bentley Systems is a proprietary system with source code created by Bentley Systems, Inc. Another vendor would not have access rights to alter or work on the system. The modifications covered by this contract are changes to the existing system developed under previous contracts. Bentley Systems has the background knowledge and expertise necessary to hit the ground running for this modification to RouteBuilder.  
amended: No  
terminated: No  
engage: Yes  
comments: This was a very good experience working with Bentley on this contract. Bentley was very patient and accommodating as we worked through unforeseen issues we encountered with US Bank. Bentley provided excellent recommendations as we proceeded which allowed us to

streamline this payment process more than originally thought. Finally,  
the actual cost of the contract came in under the contracted amount.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Short Elliot Hendrickson, Inc.		<b>CFMS Contract Number:</b> A74825
<b>Project Name:</b> EIS along West side of Lake Mille Lacs	<b>Mn/DOT Contract No.:</b> 87785	<b>Project Duration (Dates):</b> April 25, 2005 to April 30, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this Contract was to provide preliminary design for safety and capacity improvements to Trunk Highway 169 and Trunk Highway 18 from Onamia to the Trunk Highway 18/6 intersection northwest of Garrison in Crow Wing and Mille Lacs Counties.</p> <p>This was a very sensitive project in terms of risk for impacts to the environment (wetlands, Mille Lacs Lake, wildlife, habitat, etc), cultural resources, historical resources, State Parks, National Historic Landmark, communities on the corridor, Mille Lacs Band of Ojibwe Reservation, ... as well as other issues. Given the number and complexity of these issues, Mn/DOT did not have the necessary personnel available to perform the preliminary design nor the flexibility to commit resources for this length of time. Therefore, a contract was issued to perform the preliminary design duties.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$89,790.98	<b>Source of Funding:</b> State Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p style="text-align: center;">SEE ATTACHMENT A</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		7-19-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## **Attachment A**

- 1) Short, Elliot, Hendrickson, Inc., was selected as the contractor for this project in February, 2000 following an RFP process that resulted in a fully executed contract (Agreement No. 79207). This contract expired in February, 2005. Due to numerous delays and substantial rework caused by untimely discoveries and coordination efforts, some tasks remain incomplete. Additional time was needed to complete the public involvement process, final geometric layout (north half), Final EIS (north half), and Supplemental Draft EIS (south half). The overall complexity and number of issues has continued to grow, again resulting in the need for additional time to fulfill the requirements of the original contract.
- 2) The contractor worked on this project for the previous 5 years (February, 2000 to February, 2005) establishing an understanding of the complexity of issues associated with this project and developed a working relationship with the affected parties. It would be much more costly to get a different contractor up to speed on the specific issues and create a loss of public relations/respect/trust as well as project in continuity.
- 3) The scope of services has not change significantly from the previous expired contract.
- 4) Mark Benson, P.E., remained SEH's project manager for the project development contracts. He has in depth knowledge of this project and will be able to efficiently and easily coordinate the project development activities of this project. Mn/DOT determined that leveraging SEH's existing expertise is the most cost effective and time efficient means of completing this project.
- 5) Mn/DOT has determined that it does not have the internal resources to be able to support this project.

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 87785 Type of Work Preliminary Design  
 District/Office 3A Work Type Code PD  
 SP Number 1804-50 TH Number 169 Location West side of Lake Mille Lacs  
 Contractor Short Elliot Hendrickson, Inc.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: April 25, 2005 ; April 30, 2007 ; April 30, 2007  
                     Work Start Date                      Work Completion Date                      Expiration Date  
 Total Contract Cost: \$127,841.00 = Orig Cost: \$127,841.00 + Amended Cost: \$0.00  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:                      Total Points: 35 (Maximum points 36)

Project Manager:  
James Hallgren  
 Name                      Date  
                                     6/25/07

Contract Administrator:  
Debbie Jorshen for Jim Hallgren  
 Name                      Date  
                                     7/3/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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Due to the complexity of issues and inability to reach consensus with Federal, State and Local agencies on a preferred alternative, Mn/DOT elected to stop work on the EIS for this section of TH 169. Although this project was never completed, the contractor's performance was admirable.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> SRF Consulting Group, Inc.		<b>CFMS Contract Number:</b> A98983
<b>Project Name:</b> Urban Partnership Agreement Program Support	<b>Mn/DOT Contract No.:</b> 90669W01	<b>Project Duration (Dates):</b> March 7, 2007 – May 31, 2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> 1. The objective of this project was to develop a proposal for the Urban Partnership Agreement (UPA). The US Department of Transportation, as part of its congestion reduction initiative, is looking to partner with metropolitan areas and State DOT's interested in pursuing aggressive strategies to reduce congestion under the umbrella of the "Four T's" – tolling, transit, telecommuting and transportation. Through the proposal, Mn/DOT has the opportunity to receive up to \$830 million in grant funds to implement these strategies. Mn/DOT has partnered with local and county levels of government, the Metropolitan Council, and the University of Minnesota to form a coalition which submitted a proposal for the UPA. The Contractor helped to facilitate meetings, developed strategies and produced the final proposal submitted to the USDOT.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$99,981.99	<b>Source of Funding:</b> State Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  <div style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</div>		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. **90669 Work Order 1**

Type of work: **Urban Partnership Agreement Program Support**

District/Office: **OTSO**

Work Type Code \_\_\_\_\_

S.P. T.H. N/A

Location \_\_\_\_\_

Contractor: **SRF Consulting Group, Inc.**

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: **March 7, 2007**  
Work Start Date

**May 31, 2007**  
Work Completion Date

**July 31, 2007**  
Expiration Date

Total Contract Cost: **\$99,981.99** = Orig Cost: **\$78,529.77** + Amended Cost: **\$21,452.22**

Amended cost for: **Additional Scope Tasks**

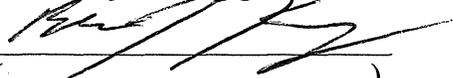
Number of Amendments: **1**

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time	4			
5. Project related cooperation		3		
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract:

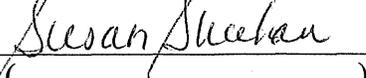
Total Points 28  
(Maximum points 36)

Project Manager:

  
( \_\_\_\_\_ )

Print Name

Contract Administrator:

  
( \_\_\_\_\_ )

Print Name

Date:

7/12/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

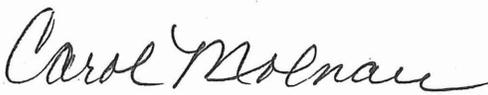
- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Contractor fulfilled terms of contract.  
Deliverables were on-time. Especially  
challenging considering the tight deadline.  
Project was over budget.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> URS Corporation		<b>CFMS Contract Number:</b> A85659
<b>Project Name:</b> Collision Prevention Strategies II	<b>Mn/DOT Contract No.:</b> 86352W04	<b>Project Duration (Dates):</b> February 15, 2006 – March 31, 2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> The purpose of this contract was to integrate video based technology to reduce accident rates at intersections, improve ed light running (RLR) compliance rates, increase enforcement effectiveness, and develop performance measures for identifying problem intersections. Rather than attempting to completely automate enforcement, this approach used information collected through video to help traffic engineers correct flawed signal timings and roadway geometry and aid police enforcement with schedules identifying when the higher frequency RLR violations occur. The video technology was the integral part in measuring existing RLR compliance rates, conducting engineering studies to make changes to the intersection, and re-evaluating the intersection to check for improvements. With these visual tools, traffic engineers and police are able to begin reversing an increasing trend in RLR.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$127,996.52	<b>Source of Funding:</b> State & Federal Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> N/A		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 86352 WO 4

Type of work: **Collision Prevention Strategies II**

District/Office: OTSO

Work Type Code \_\_\_\_\_

S.P. 8816-823 T.H. N/A

Location \_\_\_\_\_

Contractor: **URS Corporation**

Subcontractor: **Traffic Control Corporation**

Subcontractor \_\_\_\_\_

Contract Period: February 15, 2006;  
Work Start Date

March 2007;  
Work Completion Date

March 31, 2007  
Expiration Date

Total Contract Cost: **\$127,996.52** = Orig Cost: **\$127,996.52** + Amended Cost: **\$0.00**

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments **0**

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance	4			
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract:

Total Points 32  
(Maximum points 36)

Project Manager:

Raghami Brewer  
(Raghami Brewer)  
Print Name

Contract Administrator:

Susan Steehan  
(Susan Steehan)  
Print Name

Date:

6/27/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

The final Report required extensive review from the Mn/DOT & URS Project Managers. It would be beneficial to have a technical writer on board in the future.

# Report on Professional/Technical Contracts Over \$50,000

**Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.**

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> University of Minnesota		<b>CFMS Contract Number:</b> A83003
<b>Project Name:</b> Employment of the Traffic Management Laboratory for improving the Stratified Metering Algorithm: Phase III	<b>Mn/DOT Contract No.:</b> 81655W176	<b>Project Duration (Dates):</b> November 7, 2005 – April 30, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  This project was a continuation of the project related to testing and evaluating the effectiveness of the Stratified Ramp Metering strategy through rigorous microscopic simulation. The Stratified Ramp Metering strategy had been proved to be generally effective in keeping the wait time below the maximum allowed for each ramp after one year of field operation and a preliminary evaluation. Yet, some inherent limitations of the strategy needed to be further explored. This research project attacked these limitations by developing a credible, efficient and feasible methodology which balanced the control objectives of the freeway performance and the ramp delays and provided more accurate on-line ramp queue size estimation. All the enhancements and improvements to the Stratified Ramp Control strategy were computationally feasible and their effectiveness was assessed by comparison with the existing prototype version using microscopic simulation.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$75,000.00	<b>Source of Funding:</b> State and Federal Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. **81655 WO 176**

Type of work: **Stratified Metering Algorithm Phase III**

District/Office: **OTSO**

Work Type Code \_\_\_\_\_

S.P. N/A      T.H. N/A

Location \_\_\_\_\_

Contractor: **University of Minnesota**

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: **November 7, 2005;**  
Work Start Date

**April 2007;**  
Work Completion Date

**April 30, 2007**  
Expiration Date

Total Contract Cost: **\$75,000.00** = Orig Cost: **\$75,000.00** + Amended Cost: **\$0.00**

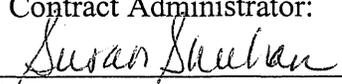
Amended cost for:    ~ Overrun    ~ Additional Work    Number of Amendments **0**

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time		✓		
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points 27  
(Maximum points 36)

Project Manager:  
  
( \_\_\_\_\_ )  
Print Name

Contract Administrator:      Date:  
      7/12/07  
( \_\_\_\_\_ )  
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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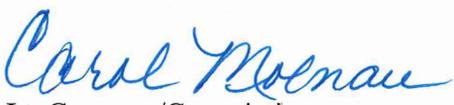
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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> SRF Consulting Group, Inc.		<b>CFMS Contract Number:</b> A98983
<b>Project Name:</b> Urban Partnership Agreement Program Support	<b>Mn/DOT Contract No.:</b> 90669W01	<b>Project Duration (Dates):</b> March 7, 2007 – May 31, 2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> 1. The objective of this project was to develop a proposal for the Urban Partnership Agreement (UPA). The US Department of Transportation, as part of its congestion reduction initiative, is looking to partner with metropolitan areas and State DOT's interested in pursuing aggressive strategies to reduce congestion under the umbrella of the "Four T's" – tolling, transit, telecommuting and transportation. Through the proposal, Mn/DOT has the opportunity to receive up to \$830 million in grant funds to implement these strategies. Mn/DOT has partnered with local and county levels of government, the Metropolitan Council, and the University of Minnesota to form a coalition which submitted a proposal for the UPA. The Contractor helped to facilitate meetings, developed strategies and produced the final proposal submitted to the USDOT.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$99,981.99	<b>Source of Funding:</b> State Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  <div style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</div>		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Contractor fulfilled terms of contract.  
Deliverables were on-time. Especially  
challenging considering the tight deadline.  
Project was over budget.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> URS Corporation		<b>CFMS Contract Number:</b> A85659
<b>Project Name:</b> Collision Prevention Strategies II	<b>Mn/DOT Contract No.:</b> 86352W04	<b>Project Duration (Dates):</b> February 15, 2006 – March 31, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this contract was to integrate video based technology to reduce accident rates at intersections, improve ed light running (RLR) compliance rates, increase enforcement effectiveness, and develop performance measures for identifying problem intersections. Rather than attempting to completely automate enforcement, this approach used information collected through video to help traffic engineers correct flawed signal timings and roadway geometry and aid police enforcement with schedules identifying when the higher frequency RLR violations occur. The video technology was the integral part in measuring existing RLR compliance rates, conducting engineering studies to make changes to the intersection, and re-evaluating the intersection to check for improvements. With these visual tools, traffic engineers and police are able to begin reversing an increasing trend in RLR.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$127,996.52	<b>Source of Funding:</b> State & Federal Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> N/A</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



**Definitions:**

Above Average:

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- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

The final Report required extensive review from the Mn/DOT & URG Project Managers. It would be beneficial to have a technical writer on board in the future.

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Horizons, Incorporated.</b>		CFMS Contract Number: <b>A-99464</b>
Project Name (if applicable): <b>Photogrammetric Aerial Services</b>	Mn/DOT Agreement No.: <b>90823</b>	Project Duration (Dates): <b>04/02/07 to 06/20/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to provide Photogrammetric Aerial Vertical Photography services in numerous Districts &amp; Metro for mapping and other purposes. This project was contracted out as MN/DOT does not own an Aerial Photogrammetric Camera and equipment necessary for this type of work.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$71,685.00</b>	Source of Funding: <b>District's Consultant</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>7-16-07</b> Date

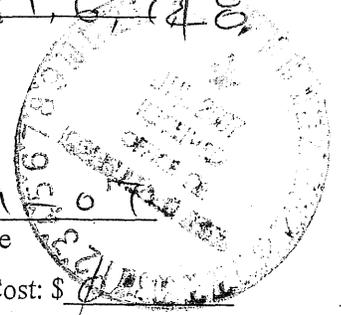
cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

CONSULTANT PERFORMANCE EVALUATION

A-994164

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90823 Type of Work 10.2 (Photogrammetry)  
 District/Office D-1, 6, 7 & 8 Work Type Code 10.2 MP Aerial Services  
 SP Number      TH Number      Location Districts 1, 6, 7 & 8  
 Contractor Horizon Inc.  
 Subcontractor       
 Subcontractor       
 Contract Period: 4-2-07 ; 6-20-07 ; 7-31-07  
 Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 71,685 = Orig Cost: \$ 71,685 + Amended Cost: \$       
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments     



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time	✓			
5. Project related cooperation	✓			
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports	✓			
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points: 33 (Maximum points 36)

Project Manager:

Lloyd O. Davis 7-10-07  
 Name Date  
 Lloyd O. Davis

Contract Administrator:

Mehrtash Mehrans  
 Name Date  
 MEHRTASH MEHRANS  
 7-10-07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Horizons, Incorporated.</b>		CFMS Contract Number: <b>A-99426</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>90828</b>	Project Duration (Dates): <b>12/20/06 to 03/01/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to produce an Aero-Triangulation, compile Planimetric Features , create a Digital Terrain Model (DTM) &amp; also produce an Ortho-Photo for this project.</b>  <b>This Photogrammetric Mapping project is for TH 100, (from West 42<sup>nd</sup>. St. to TH 394), located in our Metro West District. Project number 2734-33.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$99,770.00</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>7-16-07</b> Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

CONSULTANT PERFORMANCE EVALUATION

A-99426

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

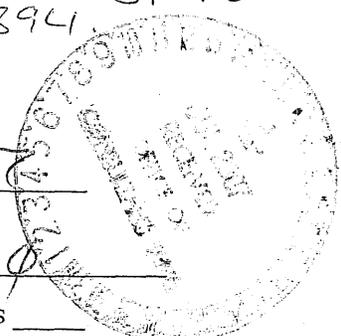
Contract No. 90828  
 District/Office Metra West  
 SP Number 2734-33 TH Number 100  
 Contractor Horizon Inc  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Type of Work Photogrammetric Mapping  
 Work Type Code 10.1 MP  
 Location From West 42nd St to TWA 394

Contract Period: 4-2-07 ; 6-20-07 ; 7-31-07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 99,770 = Orig Cost: \$ 99,770 + Amended Cost: \$ 0

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time		✓		
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports		✓		
9. Cost estimation/budget management	✓			

Contractor's rating for this contract: Total Points: 29 (Maximum points 36)

Project Manager:  
Dan Kromer 7-12-07  
 Name Date

Contract Administrator:  
MEHRTASH MEHRAN  
 Name Date  
 7-12-07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Aero Metric Incorporated.</b>		CFMS Contract Number: <b>A-99430</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>90827</b>	Project Duration (Dates): <b>04/02/07 to 06/19/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <p><b>The Purpose of this contract was for the Contractor to complete Aerial Triangulations, Compile Planimetric Features, create a Digital Terrain Model and an Ortho-Photo for this project.</b></p> <p><b>This Photogrammetric Mapping project is for Trunk Highway I-94, (from Clearwater to TH 15 @ St, Cloud), in District 3. Project number 7380-223.</b></p> <p><b>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b></p>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$99,720.00</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <p><b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b></p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <p><b>No.</b></p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <p><b>Please see the attached evaluation form.</b></p>		
 <b>Carol Molnau, Lt. Governor/Commissioner</b>		<b>7-16-07</b> Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

A-99430

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

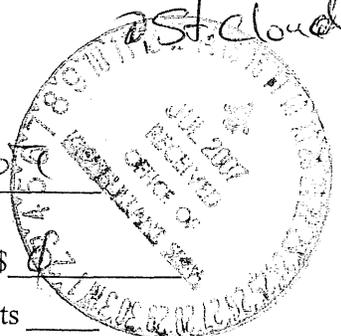
Contract No. 90827 Type of Work Photogrammetric Mapping  
 District/Office D-3 Work Type Code 10.1 MP  
 SP Number 7380-223 TH Number I-94 Location From Clearwater to TH15 St. Cloud  
 Contractor Aero-Metric Inc.

Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: 4-2-07 ; 6-19-07 ; 7-31-07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 99,720 = Orig Cost: \$ 99,720 + Amended Cost: \$ \_\_\_\_\_

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements	✓			
4. Deliverables Complete and on time	✓	✗		
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports		✓		
9. Cost estimation/budget management	✓			

Contractor's rating for this contract: \_\_\_\_\_ Total Points: 32 (Maximum points 36)

Project Manager: \_\_\_\_\_  
 Name \_\_\_\_\_ Date \_\_\_\_\_

Contract Administrator: \_\_\_\_\_  
 Name MEHRTASH MEHRANI Date 6-27-07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>GRW Surveys Inc.</b>		CFMS Contract Number: <b>A-99431</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Contract No.: <b>90826</b>	Project Duration (Dates): <b>04/02/07 to 6/20/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features, create a Digital Terrain Model (DTM) and also an Ortho-Photo for this project. This Photogrammetric Mapping project is for Trunk Highway 11, (from Frontier to Indus), District 2/ Project number 3604-69.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$88,400.00</b>	Source of Funding: <b>L/M, Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>7-16-07</b> Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

A-99431

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90826 Type of Work Photogrammetric  
 District/Office D-2 Work Type Code MP Mapping  
 SP Number 3604-69 TH Number 11 Location From Frontier to Indus  
 Contractor G-R-W Aerial Surveys

Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: 4-2-07 ; 6-20-07 ; 7-31-07  
 Work Start Date Work Completion Date Expiration Date

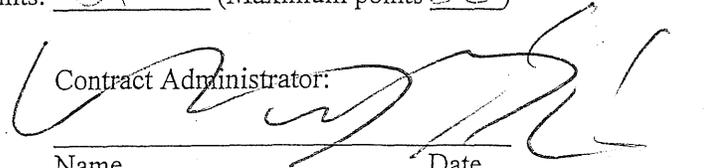
Total Contract Cost: \$88,400 = Orig Cost: \$88,400 + Amended Cost: \$0

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time	✓			
5. Project related cooperation	✓			
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports		✓		
9. Cost estimation/budget management	✓			

Contractor's rating for this contract: Total Points: 31 (Maximum points 36)

Project Manager:  
Shah Khan 7-11-07  
 Name Date

Contract Administrator:  
  
MEHRTASH MEHRAN  
7-10-07  
 Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>GRW Aerial Surveys, Inc.</b>		CFMS Contract Number: <b>A-99434</b>
Project Name (if applicable): <b>Photogrammetric Aerial Services</b>	Mn/DOT Agreement No.: <b>90824</b>	Project Duration (Dates): <b>4/02/07 to 6/20/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to provide photogrammetric Aerial Vertical Photography services in Districts 2, 3, 4, 8 &amp; Airports for mapping and other purposes. This project was contracted out as MN/DOT does not own an aerial photogrammetric camera and equipment necessary for this type of work.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$72,320.00</b>	Source of Funding: <b>District's Consultant</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>7-16-07</b> Date

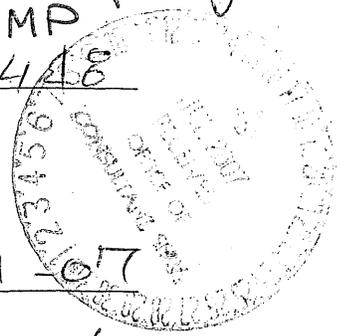
cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

CONSULTANT PERFORMANCE EVALUATION

A-79434

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90824 Type of Work Aerial Photogrammetry  
 District/Office D-2,3,4&8 Work Type Code MP  
 SP Number \_\_\_\_\_ TH Number \_\_\_\_\_ Location D-2,3,4&8  
 Contractor GRW Aerial Surveys  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 4-2-07; 6-20-07; 7-31-07  
 Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 72,320 = Orig Cost: \$ 72,320 + Amended Cost: \$ 0  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time	✓			
5. Project related cooperation	✓			
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract: Total Points: 32 (Maximum points 36)

Project Manager:  
Lloyd O. Davis 7-10-07  
 Name Date  
 Lloyd O. Davis

Contract Administrator:  
Mehrtash Mehran 7-10-07  
 Name Date  
 MEHRTASH MEHRAN

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

**Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.**

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Yaggy Colby Associates, Inc.		<b>CFMS Contract Number:</b> A84900
<b>Project Name:</b> Water Resources Engineering Oversight, TH 52/Oronoco Design-Build	<b>Mn/DOT Contract No.:</b> 89042	<b>Project Duration (Dates):</b> 1/23/06 – 4/30/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  This contract was initiated to provide Design-Build Oversight support in the review of contractor storm sewer and drainage plans. The Department decided to procure these services via a consultant contract due to the lack of availability of internal resources that would have been required for the duration listed above.		
<b>Billable Hours (if applicable):</b> 913	<b>Total Amount Spent on Contract:</b> \$83,804.43	<b>Source of Funding:</b> 100% State Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File



**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Contractor worked well with State's staff and was very responsive to availability requests. The State's Project Manager recommends full payment for the services.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> University of Minnesota		<b>CFMS Contract Number:</b> A83003
<b>Project Name:</b> Employment of the Traffic Management Laboratory for improving the Stratified Metering Algorithm: Phase III	<b>Mn/DOT Contract No.:</b> 81655W176	<b>Project Duration (Dates):</b> November 7, 2005 – April 30, 2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> This project was a continuation of the project related to testing and evaluating the effectiveness of the Stratified Ramp Metering strategy through rigorous microscopic simulation. The Stratified Ramp Metering strategy had been proved to be generally effective in keeping the wait time below the maximum allowed for each ramp after one year of field operation and a preliminary evaluation. Yet, some inherent limitations of the strategy needed to be further explored. This research project attacked these limitations by developing a credible, efficient and feasible methodology which balanced the control objectives of the freeway performance and the ramp delays and provided more accurate on-line ramp queue size estimation. All the enhancements and improvements to the Stratified Ramp Control strategy were computationally feasible and their effectiveness was assessed by comparison with the existing prototype version using microscopic simulation.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$75,000.00	<b>Source of Funding:</b> State and Federal Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. **81655 WO 176**

Type of work: **Stratified Metering Algorithm Phase III**

District/Office: **OTSO**

Work Type Code \_\_\_\_\_

S.P. N/A      T.H. N/A

Location \_\_\_\_\_

Contractor: **University of Minnesota**

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: **November 7, 2005;**  
Work Start Date

**April 2007;**  
Work Completion Date

**April 30, 2007**  
Expiration Date

Total Contract Cost: **\$75,000.00** = Orig Cost: **\$75,000.00** + Amended Cost: **\$0.00**

Amended cost for:    ~ Overrun    ~ Additional Work    Number of Amendments **0**

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time		✓		
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points 27  
(Maximum points 36)

Project Manager:

  
( \_\_\_\_\_ )

Print Name

Contract Administrator:

  
( \_\_\_\_\_ )

Print Name

Date:

7/12/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Mavo Sytems, Inc.		<b>CFMS Contract Number:</b> A 97955
<b>Project Name:</b> Asbestos Abatement – Dump Site in Chaska	<b>Mn/DOT Contract No.:</b> 90646	<b>Project Duration:</b> January 26 – June 29, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  Mn/DOT has a contract underway to design and build Trunk Highway 212 through the western suburbs. When the design-builder began excavating at one location (site 8), buried demolition debris containing asbestos was discovered. This debris had to be disposed of in accordance with state and federal regulations. Due to the legal requirements for performing the abatement, and the State's significant liability if those requirements are not followed precisely, Mn/DOT determined that it would not be advisable to make the design-builder responsible for the abatement. This Contract covers abatement of the materials at site 8 by a licensed asbestos abatement contractor on Mn/DOT's approved vendor list.</p>		
<b>Billable Hours:</b>	<b>Total Amount Spent on Contract:</b> \$236,299.41	<b>Source of Funding:</b> Metro Consultant Services
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  Not applicable.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>   <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p> </p>		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90646 Type of Work Asbestos Abatement  
 District/Office Metro Work Type Code AB  
 SP Number SP 1017-12 TH Number 212 Location Chaska to Chanhassen  
 Contractor Mavo Systems  
 Subcontractor Belair Builders, Inc.  
 Subcontractor \_\_\_\_\_

Contract Period: January 26, 2007 ; June 29, 2007 ; January 31, 2008  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$240,735.00 = Orig Cost: \$100,000.00 + Amended Cost: \$140,735.00

Amended for: Additional Work Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements			X	
4. Deliverables Complete and on time		X		
5. Project related cooperation			X	
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this Contract:

Total Points: 26 (Maximum points 36)

Project Manager:

Karlene A. French  
Karlene French

Date

7/3/07

Contract Administrator:

Debbie Forschen  
Name

Date

7/6/07

Debbie Forschen

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Contractor's subcontractor delayed beginning the work several times. While the Contractor did inform Mn/DOT construction staff of its subcontractor's delays, the Contractor and/or its subcontractor did not make Mn/DOT's project urgency a priority, despite the fact that Mn/DOT had to keep access open to the site for longer than otherwise would have been necessary.

Contractor communicated well with Mn/DOT construction staff but did not keep the Mn/DOT project manager in the communication loop.

Contractor and subcontractor field operations and coordination with Mn/DOT field staff and design-builder staff were smooth and efficient, once the work began.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Emmons and Olivier Resources, Inc.		<b>CFMS Contract Number:</b> A64251
<b>Project Name:</b> T.H. 212 Wetland Mitigation	<b>Mn/DOT Contract No.:</b> 86344	<b>Project Duration:</b> July 9, 2004 to June 28, 2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> The purpose of this contract was to address the mitigation requirements and obtain the permits for wetland impacts of the T.H. 212 Design-Build Project from one mile west of County Road (CR) 147 to County State Aid Highway 4 including the area impacted by the interchange with CR 147.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$627,593.53	<b>Source of Funding:</b> Trunk Highway
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No.: 86344

Type of Work: Wetland Mitigation

District/Office: Metro

Work Type Code PD

S.P. Number: 1017-12 T.H. Number: 212

Location: CR 147 to CSAH 4 in Carver County

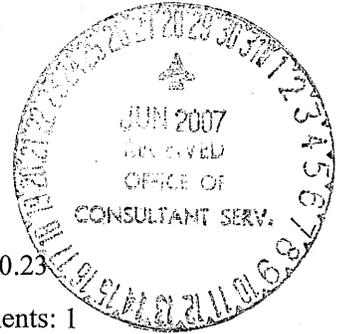
Contractor: Emmons and Olivier Resources, Inc.

Subcontractor: McCombs Frank Roos Associates, Inc.

Subcontractor: Lynch Associates

Subcontractor: EVS, Inc.

Contract Period: July 9, 2004; January 31, 2005; May 31, 2009  
 Work Start Date Work Completion Date Expiration Date



Total Contract Cost: \$631,281.00 = Orig Cost: \$490,750.77 + Amended Cost: \$140,530.23

Amended for: ~ Overrun ☒ Additional Work ~ Time Only Number of Amendments: 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this Contract:

Total Points: 27 (Maximum points 36)

Project Manager:

Contract Administrator:

Rob Maroney  
Name Date

Mark Hays 6/28/07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 1/26/2007)

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> SOUTH CENTRAL TECHNICAL COLLEGE		<b>CFMS Contract Number:</b> A91561
<b>Project Name:</b> JUMPSTART PROGRAM	<b>Mn/DOT Contract No.:</b> 89849	<b>Project Duration (Dates):</b> 6/27/07-6/29/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> To Assist Small businesses the basic business fundamental education.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 70,904.00	<b>Source of Funding:</b> STATE FUNDS
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89849 Type of Work Education  
 District/Office CO Work Type Code TR  
 SP Number \_\_\_\_\_ TH Number \_\_\_\_\_ Location \_\_\_\_\_  
 Contractor SOUTH CENTRAL TECHNICAL COLLEGE  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: 6/27/07 6/29/07 7/30/07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 86,840.00 = Orig Cost: \$ 86,840.00 + Amended Cost: \$ 0.00

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points: 33 (Maximum points 36)

Project Manager:

ORLANDA KLINKHAMMER July 3, 2007  
 Name Date

Contract Administrator:

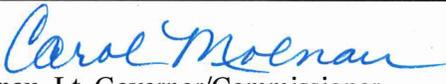
BRAD HAMPTON  
 Name Date  
7/3/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> Department of Transportation		
<b>Contractor Name:</b> CNA Consulting Engineers, Inc.		<b>CFMS Contract Number:</b> A 97076
<b>Project Name:</b> I-35W/I-94 Storm Water Tunnel Inspection	<b>Mn/DOT Contract No.:</b> 90424	<b>Project Duration (Dates):</b> 12/20/06 – 5/15/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>This contract was for Storm water tunnel inspection on I-35W from the Mississippi River to 36<sup>th</sup> Street and I-94 from I-35W to Lyndale Avenue to determine quantity of cracks and voids, and to prepare an estimate of repair contract costs.</p> <p>State is responsible for a storm water tunnel that is constructed with a non-reinforced concrete lining. There may be significant void areas behind the concrete lining due to initial over excavation or loss of sandstone due to entrainment with groundwater leaking through cracks in the concrete lining or along the outside of the lining. It is possible that sections of the tunnel lining over void areas may fail when pressurized. There is presently a high degree of uncertainty about the extent and cost of work that will be needed. The Contractor will inspect this storm water tunnel and quantify future work needed to repair this tunnel.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 98,163.32 (Mn/DOT portion)	<b>Source of Funding:</b> State funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">See attached Consultant Performance evaluation</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date 7-16-07

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90424

Type of Work: Storm water tunnel inspection

District/Office: Metro

Work Type Code: **SV**

SP Number: 2782-281 TH Number: I-35W/I-94

Location: Minneapolis

Contractor: CNA Consulting Engineers, Inc.

Subcontractor: N/A

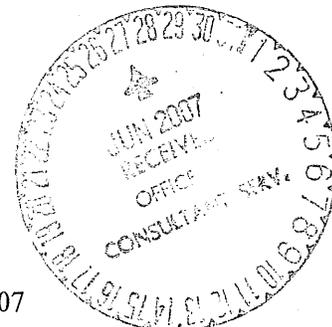
Subcontractor: N/A

Contract Period: 12/20/2006 - 5/15/2007

Work Start Date: 12/20/06 Work Completion Date: 5/15/07 Expiration Date: 5/15/07

Total Contract Cost: \$98,163.32 = Orig Cost: \$90,084.14 + Amended Cost: \$ 0.00

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments: 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation			2	
8. Invoices and progress reports		3		
9. Cost estimation/budget management			2	

Contractor's rating for this Contract:

Total Points: 28 (Maximum points 36)

Project Manager:

Bruce A. Smith 6/26/2007  
Name Date

Contract Administrator:

Julie Fierock 6/26/07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 1/26/2007)

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Contractor performed work necessary to complete project, however did not notify Mn/DOT Project Manager or Contract Administrator prior to incurring additional direct labor costs.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> StoneBrooke Engineering Inc.		<b>CFMS Contract Number:</b> A89566
<b>Project Name:</b> New Prague	<b>Mn/DOT Contract No.:</b> 89750	<b>Project Duration (Dates):</b> June 6, 2006 to May 1, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> This contract was to provide a layout for the reconstruction of a portion of TH 19, east of New Prague, CSAH 37 through CSAH 15 (Alton Ave). This project had a aggressive schedule, for which neither district (Metro, or District 7) had available personnel to provide a layout. This layout provides for 2 roundabouts and with the districts just beginning to train our personnel, it was our decision to go outside MnDOT for design expertise.</p>		
<b>Billable Hours</b> 682	<b>Total Amount Spent on Contract:</b> \$ 99,419.88	<b>Source of Funding:</b> District 7 Consultant Fund
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		7-16-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89750 Type of Work Preliminary Layout  
 District/Office 7 Work Type Code PD  
 SP Number 4003-21 TH Number 19 Location New Prague  
 Contractor StoneBrookeEngineering, Inc.  
 Subcontractor Roundabouts & Traffic Engineering  
 Subcontractor \_\_\_\_\_  
 Contract Period: June 6, 2006 ; May 1, 2007 ; May 1, 2007  
                     Work Start Date                      Work Completion Date    Expiration Date  
 Total Contract Cost: \$ 99,419.88 Cost: \$ 65,640.00 + Amended Cost: \$ 33,779.88  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only   Number of Amendments 2



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time	X			
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management			X	

Contractor's rating for this Contract:

Total Points: 29 (Maximum points 36)

Project Manager:

Rolin Sinn 6/11/07  
 Name Rolin Sinn                      Date

Contract Administrator:

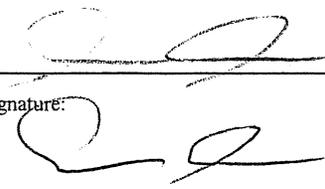
Craig Felber 6/11/07  
 Name Craig M. Felber                      Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

**Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.**

Instructions: Submit this form to Materials Management Division, 112 Administration Building, St. Paul, MN 55155, within 30 days of contract completion.

Agency: Department of Finance		
Contractor Name: Salvaggio, Teal and Associates		CFMS Contract Number: A92557
Project Name (if applicable): MAPS Replacement	Project Number (if applicable):	Project Duration (Dates): August 14, 2006 to June 30, 2007
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of the contract was to assist the State in identifying and documenting the business requirements for the eventual replacement of the existing Minnesota Accounting and Procurement System (MAPS). MAPS is a mission-critical application that provides accounting and procurement services to all agencies within the State of Minnesota. It was necessary to enter into this contract because of the large scope of this effort and the specialized nature of the skills required to perform the assignment.		
Billable Hours (if applicable):	Total Contract Amount: \$570,904.00	Source of Funding: General Fund
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  Identifying and gathering requirements for a system of this scale is a specialized field and required the State to contract for these services with a vendor with expertise in the area of large, public sector financial management systems. This allowed the State to efficiently conduct the research and document the necessary data in a reasonably short time-frame.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  Not applicable		
Evaluate the performance of the work including an appraisal of the contractor=s timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  The overall performance of the vendor was excellent. The contractor met agreed to project deadlines and provided a quality product that went through a series of reviews and feedback loops with management and appropriate subject matter experts. The project achieved its objectives and was completed for the contracted dollar amount.		
Agency Head Signature: 	Title: Deputy Commissioner	Date: 7-10-07

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Mavo Sytems, Inc.		<b>CFMS Contract Number:</b> A98889
<b>Project Name:</b> Asbestos Abatement – Dump Site in Chaska	<b>Mn/DOT Contract No.:</b> 90624	<b>Project Duration:</b> February 7 – May 25, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  Mn/DOT has a contract underway to design and build Trunk Highway 212 through the western suburbs. When the design-builder began excavating at one location (site 8), buried demolition debris containing asbestos was discovered. This debris had to be disposed of in accordance with state and federal regulations. Due to the legal requirements for performing the abatement, and the State's significant liability if those requirements are not followed precisely, Mn/DOT determined that it would not be advisable to make the design-builder responsible for the abatement. This Contract covers abatement of the materials at site 8 by a licensed asbestos abatement contractor on Mn/DOT's approved vendor list.</p>		
<b>Billable Hours:</b>	<b>Total Amount Spent on Contract:</b> \$174,998.29	<b>Source of Funding:</b> Metro Consultant Services
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                  The abatement of asbestos-containing soil and debris was to commence in February 2007; at that time, design-build operations were breaking for the winter season, and the abatement could be completed as quickly as possible before design-build operations began again in May. In that manner, the abatement could be completed without interfering with the design-builder's critical path work, and delay claims by the design-builder could be avoided. Additionally, because of an adjacent school property, it was preferable to complete the work during the colder and wetter months, when asbestos fibers would be much less likely to become airborne.</p> <p>Although Mn/DOT could have done a solicitation for the work, Mn/DOT would not have been able to do the solicitation in a timeframe that would allow Mn/DOT to avoid delay costs or, more importantly, avoid the potential harm to the nearby school property that could result from working in dryer and hotter summer weather conditions.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-26-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90624 Type of Work Asbestos Abatement

District/Office Metro Work Type Code AB

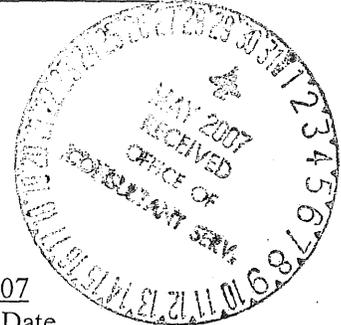
SP Number 1017-12 TH Number 212 Location Chaska

Contractor Mavo Systems, Inc.

Subcontractor Belair Builder's, Inc.

Subcontractor \_\_\_\_\_

Contract Period: February 13, 2007 ; May 25, 2007 ; July 31, 2007  
 Work Start Date Work Completion Date Expiration Date



Total Contract Cost: \$175,000.00 = Orig Cost: \$175,000.00 + Amended Cost: \$0

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time			X	
5. Project related cooperation				X
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this Contract:

Total Points: 25 (Maximum points 36)

Project Manager:

Karlene A. French 5/30/07  
 Karlene A. French Date

Contract Administrator:

Debbie Forschen 6/5/07  
 Name Debbie Forschen Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

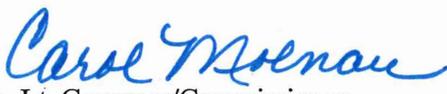
Contractor's subcontractor delayed beginning the work several times; only the first delay was justifiably due to weather conditions. While the Contractor did inform Mn/DOT staff of its subcontractor's delays, the Contractor and/or its subcontractor did not make Mn/DOT's project urgency a priority. The work did not start until April 2007.

The understanding of the area from which materials were to be removed under the contract was understood by all parties prior to preparation of the contract. The Contractor underestimated the volume of soil to be removed from the given area, and, once they realized that, would not accept responsibility for their calculations. The Contractor threatened to stop work on the project, if Mn/DOT did not agree to cover the difference between the scope and the estimate. The issue ultimately was resolved.

Contractor and subcontractor field operations and coordination with Mn/DOT field staff, design-builder staff, and City and MPCA representatives were smooth and efficient, once the work began.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Bolton & Menk Inc.		<b>CFMS Contract Number:</b> A98301
<b>Project Name:</b> HARN Observation	<b>Mn/DOT Contract No.:</b> 90631	<b>Project Duration (Dates):</b> 2/15/07 – 5/18/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  HARN Observations – Phase 3		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$98,000.00	<b>Source of Funding:</b> Office of Land Management Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-26-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90631

Type of Work: Control Surveying to Harn Phase 3

District: Brainerd and Willmar districts

Work Type Code SR

SP Number NA TH Number NA Location

Contractor: Bolten and Menk Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 2/15/07; 5/18/07; 8/31/07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$98,000.00 = Orig Cost: \$98,000.00 + Amended Cost: \$ \_\_\_\_\_

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this Contract:

Total Points: 36 (Maximum points 36)

Project Manager:

Contract Administrator:

John Barke 6/12/2007  
 Name: John Barke Date

Cathie Ashlin  
 Name Cathie Ashlin Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Retrofit Recycling, Inc.		<b>CFMS Contract Number:</b> A 94472
<b>Project Name:</b> 11 Parcels for Demolition in N St Paul	<b>Mn/DOT Contract No.:</b> 90218	<b>Project Duration (Dates):</b> 9/29/07 – 5/29/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the removal of regulated materials prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish buildings for road construction.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 75,480.37	<b>Source of Funding:</b> Metro Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> NA		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-26-07 Date

cc: P.Stempler, 112 Admin  
 J. Brunner, MS 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 90218 Type of work Regulated Waste Removal

District/Office Metro Work Type Code AB

S.P. 6211-81 T.H. 36 Location N. St Paul

Contractor Retrofit

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 9/29/06 ; 5/29/07 ; 5/31/07  
 Work Start Date; Work Completion Date; Expiration Date

Total Contract Cost: \$ 75,480.37 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_

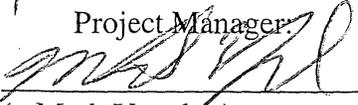
Amended cost for: ~ Overrun ~ Additional Work Number of Amendments \_\_\_\_\_

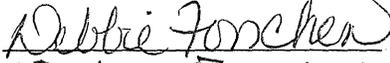
Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality			X	
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 29  
 (Maximum points 36)

6-5-07

Project Manager:  
  
 ( Mark Vogel )  
 Print Name

Contract Administrator:  
  
 ( Debbie Forschen ) 6/6/07  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:** Disposal records not ledgible.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Edwards & Kelcey, Inc.		<b>CFMS Contract Number:</b> A75282
<b>Project Name:</b> St. Croix River Crossing Visual Quality	<b>Mn/DOT Contract No.:</b> 86998	<b>Project Duration (Dates):</b> 5/10/05 – 2/01/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>This contract was to develop a method for stakeholder and public input and a manual for aesthetic quality. This included scheduling, organizing, attending, and facilitating a project kick-off meeting; forming a Visual Quality Review Committee; facilitating a Design Workshop; preparing exhibits for a public open house; coordinating and directing a public involvement process to articulate community values and objectives to ensure sensitive visual quality and aesthetic design results; and documenting and illustrating visual quality, architectural and aesthetic design recommendations.</p> <p>By using a facilitated process and a few different firms (to give different perspectives), we ensured an open and therefore more publicly accepted methodology to determine the visual quality of this project. This helps meet the mission of the agency in addressing public interests.</p> <p>We considered doing this in-house but it wouldn't lend to the objective of getting as many perspectives as possible in the hope of alleviating as many concerns as we can and be more pro-active to the public concerns.</p>		
<b>Billable Hours (if applicable):</b> 9,703.5	<b>Total Amount Spent on Contract:</b> \$ 1,268,954.10	<b>Source of Funding:</b> Trunk Highway
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-26-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 86998 Type of work Visual Quality Planning and Manual  
 District/Office Metro Work Type Code PD  
 S.P. 8214-114 T.H. 36 Location St. Croix River Crossing  
 Contractor Edwards & Kelcey

Subcontractors: TY Lin International  
 Wilkinson Eyre Architects Limited  
 Kevin Hart Architecture  
 Jones & Jones  
 Modjeski and Masters, Inc.  
 CH2M Hill

Martin & Pitz Associates, Inc.  
 Savanna Designs  
 CNA Consulting Engineers, Inc.  
 Hess Roise and Company  
 Illumination Arts, LLC



Contract Period: May 10, 2005 ; February 28, 2007; February 1, 2007  
 Work Start Date Work Completion Date Expiration Date  
 \* 1,268,954.10

Total Contract Cost: ~~\$1,232,733.86~~ = Original Cost: \$1,232,733.86 + Amended Cost: \$ 36,220.24

Amended cost for:  Overrun  Additional Work Number of Amendments 2

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance		3*		
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time			2	
5. Project related cooperation		3		
6. QA/QC plan conformance		3		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points 28  
 (Maximum points 36)

Project Manager:

David A. Hall 5/30/07  
 (David Hall)  
 Print Name

Agreement Administrator:

Linn Moline 5/30/07  
 (Linn Moline)  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Consultant Services, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

This project was somewhat unique to both MnDOT and the consultant team. The end product, the Visual Quality Manual, was well done and well received by the Visual Quality Committee members, WisDOT staff, and MnDOT staff. However, a great deal of review and editing was required by WisDOT and MnDOT staff to adequately address many of the issues covered in the document. This level of participation on the part of the two DOT's should not have been required, but it was necessary to reach the level of quality desired for the final Visual Quality Manual.

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\\user\consult\forms\evaluation.898

Note: Other Evals from involved Parties  
Wis/DOT 9 of possible 24  
Metro Area Engr 12 of possible 24  
Comments - basically poor proj mgmt.  
See Contract file for details

AM

**From:** Val Svensson  
**To:** Moline, Linda  
**Date:** 5/24/2007 2:29:38 PM  
**Subject:** Re: St Croix Perf Eval

I am sorry for the delay and do have some thoughts that I would like to have documented.

In the end, the product that was delivered for this project met with the needs of the department. I would like to point out however that it took an extreme amount of effort on the part of the project manager to ensure delivery of the work products.

Very early in the project, acquiring deliverables from the prime was an issue - this continued throughout the project. Ultimately, the subs were directed to provide draft deliverables to the PM when they went to the prime so there was better understanding and documentation of the timeline for the deliverable reviews.

It was challenging to see some that the prime was reluctant to use department staff in addressing what appeared to be teaming issues. And it was unfortunate that two of the teaming members walked off the job part way through the project.

Hope this helps.

VAL

Valerie K. R. Svensson, P.E.  
Resource Engineer  
Mn/DOT - Metropolitan District  
Program Delivery, Waters Edge  
1500 West Co. Rd. B-2  
Roseville, MN 55113  
Office: (651) 582-1344  
Cell: (651) 775-5730  
Fax: (651) 582-1302

val.svensson@dot.state.mn.us

\*\* Effective April 30, 2007, my new phone number will be (651) 234-7603 and my new fax number will be (651) 234-7709 \*\*

>>> Linda Moline 5/24/2007 8:41 AM >>>

I'm send the St Croix Visual Quality contract for close out. Did you have any performance comments you wanted to add?

**From:** "Pederson, Terry" <terry.pederson@dot.state.wi.us>  
**To:** "Linda Moline" <Linda.Moline@dot.state.mn.us>  
**Date:** 5/18/2007 3:48:10 PM  
**Subject:** RE: St Croix Visual Quality Manual

Linn, thanks for the opportunity to submit my comments on the Consultant performance Evaluation. It is attached. I didn't indicate where the "QA/QC Plan Conformance" should be rated. If you need a column checked to include my comments as valid, put it in the "Below Average 2 Points" column.

Terry C Pederson, P.E.  
NW Region Planning Projects Engineer  
Wisconsin Department of Transportation  
718 West Clairemont Avenue  
Eau Claire WI 54701  
(715) 836-2857 voice  
800-991-5285 voice  
(715) 836-2807 fax  
terry.pederson@dot.state.wi.us

-----Original Message-----

From: Linda Moline [mailto:Linda.Moline@dot.state.mn.us]  
Sent: Monday, May 14, 2007 2:59 PM  
To: Todd Clarkowski; Val Svensson; terry.pederson@dot.state.wi.us  
Subject: St Croix Visual Quality Manual

We have the final invoice for contract 86998 and are getting ready for closeout. A few have asked for the opportunity to comment on the performance eval. I am collecting those comments at this time. Please send them to me this week. If you'd like to use the standard eval form, that is attached.

Thanks everyone for your input.

Linn Moline  
Senior Consultant Administrator  
Mn/DOT Metro District, Waters Edge  
1500 West County Road B-2  
Roseville, MN 55113  
Phone: (651) 234-7687  
Fax: (651) 234-7689  
E-mail: linda.moline@dot.state.mn.us

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 86998 Type of work St. Croix River Bridge Project VQPP

District/Office Metro/WisDOT Work Type Code N/A

S.P. 8214-114 T.H. 36/STH 64 Location TH 5 (Minn.) to 150<sup>th</sup> Ave. (Wis.)

Contractor Edwards & Kelcey

Subcontractor Various – too numerous to list

Subcontractor \_\_\_\_\_

Contract Period: N/A N/A N/A  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: N/A = Original Cost: N/A + Amended Cost: N/A

Amended cost for:  Overrun  Additional Work Number of Amendments N/A

<b>Item Rating</b> 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	<b>Rating</b>			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality			X	
2. Work Performance			X	
3. Conformance with Mn/DOT Standards/Requirements			X	
4. Deliverables Complete and on time			X	
5. Project related cooperation				X
6. QA/QC plan conformance				
7. Contract administration cooperation				
8. Invoices and progress reports				
9. Cost estimation/budget management				

Contractor's rating for this contract:

Total Points \_\_\_\_\_  
 (Maximum points 36)

WisDOT Project Engineer

Agreement Administrator:

Terry C Pederson, P.E.

( \_\_\_\_\_ )

Print Name

( \_\_\_\_\_ )

Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Consultant Services, MS 680

**Definitions:**

## Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
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- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

## Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

## Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

## Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:** I think we ended up with a Visual Quality Manual (VQM) that is above average, but it was like pulling teeth. Every draft version that the DOT's received to review looked like no one at Edward's & Kelcey (E&K) had reviewed it much before we got it. Many times, the DOT's had to repeat comments from previous drafts that had not been revised. I know various sub-consultants were writing different sections of the VQM, and the editing by E&K really didn't correct this until near the final version.

The quality of the work done by the sub-consultants was good, but the management by E&K was disappointing. At times, it was like "they just didn't get it." A VQM can be more difficult to do than, say, a road design, but if you don't have the capabilities/experience/talent to do a VQM, don't send in your proposal. Without the DOT staff, most especially MnDOT's, we wouldn't have the product we ended up with.

On the good side, I'm impressed with the quality of paper that the manual is printed on.

**From:** Todd Clarkowski  
**To:** Linda Moline  
**Date:** 5/17/2007 9:16:38 AM  
**Subject:** Re: St Croix Visual Quality Manual — performance evaluation of E&K

here's my evaluation. thanks for the opportunity to comment.

>>> Linda Moline 5/14/2007 2:58 PM >>>

We have the final invoice for contract 86998 and are getting ready for closeout. A few have asked for the opportunity to comment on the performance eval. I am collecting those comments at this time. Please send them to me this week. If you'd like to use the standard eval form, that is attached.

Thanks everyone for your input.

Linn Moline  
Senior Consultant Administrator  
Mn/DOT Metro District, Waters Edge  
1500 West County Road B-2  
Roseville, MN 55113  
Phone: (651) 234-7687  
Fax: (651) 234-7689  
E-mail: [linda.moline@dot.state.mn.us](mailto:linda.moline@dot.state.mn.us)

**CC:** Dave Hall; Pederson, Terry; Val Svensson



**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
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- Contractor resolves any problems that occurred.
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- Contractor fulfills terms of contract; no more, no less.
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Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

--Ended up with a VQM that is average. But to get to a final version, numerous iterations of incomplete drafts of poor quality were reviewed by MnDOT and WisDOT staff. This was after direction was provided by MnDOT and WisDOT to E &K on the content of the draft VQM submittals.

--Deliverables were below standards and needed excessive rework to get to a final version.

--E&K underestimated effort in project coordination with Stakeholder Group and range of issues to efficiently end up with a VQM for this complex project.

--Agreement was amended for time and cost.

--Subcontracted firms all produced above average products/services and one (CNA) with average product/service.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> StoneBrooke Engineering Inc.		<b>CFMS Contract Number:</b> A95231
<b>Project Name:</b> New Prague	<b>Mn/DOT Contract No.:</b> 90229	<b>Project Duration (Dates):</b> October 20, 2006 to June 1, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> This contract was to provide a final construction plan of a portion of TH 19, east of New Prague, CSAH 37 through CSAH 15 (Alton Ave). This project had a aggressive schedule, for which neither district (Metro, or District 7) had available personnel to provide a construction plan ready for letting. This construction plan included 2 roundabouts and with the districts just beginning to train our personnel, it was our decision to go outside MnDOT for design expertise.</p>		
<b>Billable Hours</b> 1274	<b>Total Amount Spent on Contract:</b> \$ 98,975.50	<b>Source of Funding:</b> District 7 Consultant Fund
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-26-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90229 Type of Work Final Design Construction Plan  
 District/Office 7 Work Type Code DD  
 SP Number 4003-21 TH Number 19 Location New Prague  
 Contractor Stonebrooke Engineering  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 10/20/2006 ; 4/30/2007 ; 6/01/2007  
                     Work Start Date                      Work Completion Date                      Expiration Date  
 Total Contract Cost: \$ 98,975.50 = Orig Cost: \$ 98,975.50 + Amended Cost: \$ 0.00  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only    Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management			X	

Contractor's rating for this Contract:                      Total Points: 29 (Maximum points 36)

Project Manager:  
Mary Dieken    6-11-07  
 Name Mary Dieken                      Date

Contract Administrator:  
Craig Felber    6/11/07  
 Name Craig M. Felber                      Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Stonebrooke Engineering did a great job with the project. They were easy to work with, very cooperative, and extremely responsive to requests. They were timely with their deliveries, and we had no problems working with them.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Coleman Engr. Co.		<b>CFMS Contract Number:</b> A99928
<b>Project Name:</b> HARN Observation	<b>Mn/DOT Contract No.:</b> 90911	<b>Project Duration (Dates):</b> 4/25/07 – 5/14/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  HARN Observations – Phase 4		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$98,000.00	<b>Source of Funding:</b> Office of Land Management Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-26-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Toltz King Duvall Anderson & Associates		<b>CFMS Contract Number:</b> A83622
<b>Project Name:</b> Lafayette Bridge Renovation Study	<b>Mn/DOT Contract No.:</b> 86425	<b>Project Duration (Dates):</b> 11/21/2005 thru 4/28/2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this contract was to conduct an engineering study to evaluate a range of options for the renovation/replacement of the Lafayette Bridge, a major TH 52 structure that spans the Mississippi River in St. Paul. The bridge has significant structural deficiencies and sub-standard geometry rendering it incapable of meeting projected traffic volumes. The contract was necessary because we did not have personnel available to dedicate to the project over its projected 18 month span. We also did not possess the technical expertise to evaluate some of the superstructure types and geotechnical issues identified in the contract.</p>		
<b>Billable Hours (if applicable):</b> 3,662.10	<b>Total Amount Spent on Contract:</b> \$ 413,118.69	<b>Source of Funding:</b> Trunk Highway
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-26-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

TKDA was very good to work with as the project developed, they made suggestions as to improvements, and they were consistent with keeping us up to date on how the project was developing. The final product needed a fair amount of review and comments by MnDOT Staff, which took longer than was anticipated by both parties. TKDA was willing to work with MnDOT staff to insure that the final product was one that we were happy with. In general, the staff at TKDA was competent and a pleasure to work with.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> URS Corporation		<b>CFMS Contract Number:</b> A72181
<b>Project Name:</b> Final Design Bridge 27V65	<b>Mn/DOT Contract No.:</b> 86967	<b>Project Duration (Dates):</b> March 4, 2005 to December 29, 2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  The Contract was for final construction plans preparation for Bridge 27V65, a segmental concrete box girder bridge that is included in the T.H. 35W – T.H. 62 Crosstown Rehabilitation Project in the Cities of Richfield and Minneapolis. A Contractor was used because Mn/DOT did not have design personnel available and it enabled Mn/DOT to meet scheduled construction letting date.		
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract:</b> \$350,696.90	<b>Source of Funding:</b> Consultant Services Budget - Bridge Office Allotment
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-26-07 Date

e: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 86967 Type of Work Bridge Design  
 District/Office: Bridge Office Work Type Code BD  
 SP Number: 2782-27V65 TH Number: 35W Location: Ramp from 35W N.B. to TH 121 N.B.  
 Contractor: URS Corporation over TH 35W in the City of Richfield.  
 Subcontractor: N/A  
 Subcontractor: N/A

Contract Period: March 4, 2005; December 29, 2006; January 15, 2007  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$350,696.90 = Orig Cost: \$262,912.50 + Amended Cost: \$87,784.40

Amended for:  Overrun  Additional Work  Time Only Number of Amendments: \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time		3		
5. Project related cooperation		3		
6. QA/QC plan conformance	4			
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this Contract:

Total Points: 31 (Maximum points: 36)

Project Manager:

Keith Molna 5-22-07  
 Keith Molna Date

Contract Administrator:

Victor E. Crabbe 5/22/07  
 Victor E. Crabbe Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:****Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

The Consultant designed 2 precast segmental bridges for the Crosstown project and participated in discussions with the segmental designers offering up expert opinions when needed. Mark Maves did a great job of submitting complete high quality plans on schedule for this complex project letting date.

The segmental designers, Bob Anderson and Richard Beaupre did a great job with providing input and direction with the segmental bridges.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A66784</b>
Project Name (if applicable): <b>Determining Economic Strategies for Repair and Replacement of Low Slump Overlays of Bridge Decks</b>	Mn/DOT Agreement No.: <b>81655, WO 140</b>	Project Duration (Dates): <b>8/26/04 – 5/31/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>This project will begin with an effort to collect information from Mn/DOT concerning past practices associated with overlays. This effort includes retrieval of bridge information for the Mn/DOT bridges that received the overlays. The data will be evaluated relative to the information collected during a literature review and time spent with Mn/DOT staff conducting a select number of deck condition surveys. This body of data will be analyzed for trends in overlay performance with a view towards anticipating service life. Cost information will be collected and strategies will be formulated to minimize the costs associated with maintaining acceptable performance of these bridge decks.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$137,500.00</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>6-26-07</b> Date

cc: Paul Stembler, Dept. of Administration  
 Jeff Brunner, Consultant Services Section  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.:** 81655, WO 140

**Type of work:** Research

**District/Office:** Investment Management

**Work Type Code:** N/A

**S.P. No.:** 88016-00668

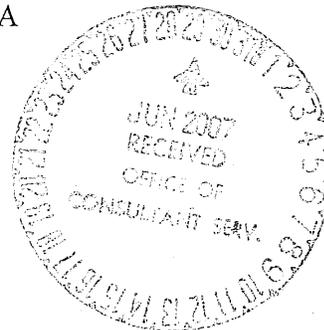
**T.H.:** N/A

**Location:** N/A

**Contractor:** University of Minnesota

**Subcontractor:**

**Contract Period:** August 18, 2004; May 14, 2007; May 31, 2007  
Work Start Date                      Work Completion Date                      Expiration Date



**Total Contract Cost:** \$137,500.00 = Orig Cost: \$137,500.00 + Amended Cost: \$0

**Amended cost for:** ~ Overrun    ~ Additional Work    Number of Amendments 1 *-time*

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time			X ①	
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation			<del>X</del>	X
8. Invoices and progress reports		X	<del>X</del>	
9. Cost estimation/budget management		X	<del>X</del>	

Contractor's rating for this contract:

Total Points 26  
(Maximum points 36)

Project Manager:  
*Paul M Kivisto*  
 (Paul M. Kivisto)  
 Print Name

Contract Administrator:  
*Ann McLellan*  
 (Ann McLellan)  
 Print Name

*Ashley Hall*  
7/13/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

- ① Project was 99% completed at the time of original contract end date, but due to departure of main grad student researcher, finalizing the research took a lot longer than originally scheduled.

AL: Project up to the Final report task was ahead of schedule. The PI had the Technical comments <sup>only 2/21/06</sup> ~~that~~ only needed to ~~be~~ incorporate them into the final report by 11/30/06. We needed to amend the contract for more time because the PI would not incorporate the tech comments & the almost expired a second time because the comments weren't ~~be~~ incorporated. ~~(5/31/07)~~ (5/31/07). A lot of energy was spent getting the PI to incorporate tech comments & it took him almost a year to do it (June 06 <sup>Jan 07</sup>).

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A78383</b>
Project Name (if applicable): <b>Commuter Bicyclist Behavior and Facility Disruption</b>	Mn/DOT Agreement No.: <b>81655, WO 179</b>	Project Duration (Dates): <b>8/5/2005 - 5/31/2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The purpose of this research was to determine (1) what disruptive factors affect route choices among bicycle commuters. (2) In what manner do bicyclists make route choice decisions when faced with disruptions. (3) in what manner do the behaviors of commuting bicyclists correspond to results from previous travel behavior research for automobile drivers.</b>		
Billable Hours (if applicable): <b>NA</b>	Total Amount Spent on Contract: <b>\$69,618.00</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>6-26-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File



**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

*AL: Some minor troubles getting deliverables.*

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# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Optimal Geomatics Inc.</b> , (formerly known as MD Atlantic Technologies, Incorporated, a subsidiary of MacDonald, Dettwiler and Associates, Ltd.		CFMS Contract Number: <b>A-99432</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Contract No.: <b>90825</b>	Project Duration (Dates): <b>04/02/07 to 06/21/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project.</b>  <b>This Photogrammetric Mapping project is for Trunk Highway 14 (from East side of Mankato to Eagle Lake). District 7 / Project number 0702-116.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$81,000.00</b>	Source of Funding: <b>Land Mgmt. Consultant.</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>6-26-07</b> Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680

**CONSULTANT PERFORMANCE EVALUATION**

A-994132

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90825 Type of Work Photogrammetric Mapping  
 District/Office D-7 Work Type Code 10.1 MP  
 SP Number 0702-116 TH Number 14 Location From East Side of Mankato to Eagle Lake  
 Contractor Optimal Geomatics, Inc.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: 4-2-07 ; 6-21-07 ; 7-31-07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 81,000 = Orig Cost: \$ 81,000 + Amended Cost: \$ 0

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time	✓			
5. Project related cooperation	✓			
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports	✓			
9. Cost estimation/budget management	✓			

Contractor's rating for this contract:

Total Points: 32 (Maximum points 36)

Project Manager:

Shawn Franck 6-25-07  
 Name Date

Contract Administrator:

[Signature]  
 Name Date  
6-25-07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Lake Superior College		<b>CFMS Contract Number:</b> A93654
<b>Project Name:</b>	<b>Mn/DOT Contract No.:</b> 90020	<b>Project Duration (Dates):</b> October 2, 2006-June 30, 2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> Lake Superior College was hired to obtain the services of experienced instructor's to prepare for and teach the Bituminous classes for certification in the Mn/DOT Technical Certification program.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$70,875	<b>Source of Funding:</b> Bituminous Workshop Account
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-13-07 Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File



## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Cook Research and Consulting		<b>CFMS Contract Number:</b> A97753
<b>Project Name:</b> Bare Pavement 2007	<b>Mn/DOT Contract No.:</b> 90639	<b>Project Duration (Dates):</b> 1/19/07 – 6/4/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  Cook Research conducted self-administered, central location interviews at 12 sites. Seven of the sites were in Greater Minnesota and five were in the Twin Cities Metro. Following the interviews, 12 focus groups were conducted -- one per site. Deliverables included a data file and data tables, a report of findings and presentations to the work team.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$76,400	<b>Source of Funding:</b>
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-13-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: University of Minnesota		CFMS Contract Number: A57622
Project Name (if applicable): Pavement Design using Unsaturated Soil Technology	Mn/DOT Agreement No.: 81655, WO 103	Project Duration (Dates): 2/1/2004 – 4/27/2007
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  To characterize the unsaturated properties (shear strength, dielectric, resilient modulus, and soil-water characteristic curves) of four soils. The experimental database of four soils along with pore network model will be used to provide a theoretical framework to develop models for predicting unsaturated soil mechanical properties. The focus of the study will be to propose techniques for predicting resilient modulus of the tests soils using the soil-water characteristic curve and the shear strength. The results of the study will be used to develop procedures for estimating unsaturated resistance factors for Mn/DOT and AASHTO pavement design software.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$195,500.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		6-6-07 Date

JC



**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

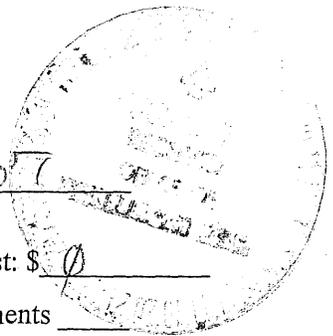
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Martinez Corporation.</b>		CFMS Contract Number: <b>A-99423</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Contract No.: <b>90829</b>	Project Duration (Dates): <b>4/02/07to 5/30/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model (DTM). This Photogrammetric mapping project is for Trunk Highway I-94, (from Monticello to Clearwater), this Project is located in District 3, project No. 2780-66.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$74,000.00</b>	Source of Funding: <b>L.M./Consultant Budget.</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>6-5-07</b> Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

**CONSULTANT PERFORMANCE EVALUATION**

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90829 Type of Work Photogrammetric Mapping  
 District/Office D-3 Work Type Code ~~MP~~ MP  
 SP Number 2780-66 TH Number I-94 Location From Monticello to Clearwater  
 Contractor Martinez Corp.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 4-2-07 ; 5-30-07 ; 7-31-07  
 Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 74,000 = Orig Cost: \$ 74,000 - + Amended Cost: \$ 0  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time		✓		
5. Project related cooperation	✓			
6. QA/QC plan conformance	✓			
7. Contract administration cooperation	✓			
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points: 30 (Maximum points 36)

Project Manager: [Signature] 6/4/07  
 Name Date

Contract Administrator: [Signature]  
 Name Date 6-4-07  
MEHRTASH MEHRAN

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Precision Appraisals of MN Inc.		<b>CFMS Contract Number:</b> A92504
<b>Project Name:</b> Appraisal Services	<b>Mn/DOT Contract No.:</b> 89950	<b>Project Duration (Dates):</b> 8/11/06 – 9/25/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  Appraisal Services		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$55,500.00	<b>Source of Funding:</b> Office of Land Management Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		5-30-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF WISCONSIN</b>		CFMS Contract Number: <b>A61121</b>
Project Name (if applicable): <b>INV 810: Demonstration of Ash Utilization in Low Volume Roads</b>	Mn/DOT Agreement No.: <b>86536</b>	Project Duration (Dates): <b>MAY 24, 2004 – APRIL 30, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>To establish coal ash stabilization as a common technique for road construction. The benefits are:</b> <b>1) Reduce cost of constructing local roads and state highways on soft soils</b> <b>2) More timely and simplified construction during inclement weather (fewer delays!)</b> <b>3) Longer service life/lower long-term costs</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$212,995.00</b>	Source of Funding: <b>Trunk Highway</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		6-18-07 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 86536 **Type of work** Research

**District/Office** Investment Management **Work Type Code** RE

**S.P. NA** **T.H. NA** **Location** Statewide

**Contractor** University of Wisconsin

**Subcontractor** \_\_\_\_\_

**Contract Period:** May 28, 2004; April 30, 2007; April 30, 2007  
Work Start Date Work Completion Date Expiration Date



**Total Contract Cost:** \$212,995.00 = **Orig Cost:** \$212,995.00 + **Amended Cost:** \$0

**Amended cost for:**  Overrun  Additional Work **Number of Amendments** 2 - time

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation	4			
8. Invoices and progress reports	4			
9. Cost estimation/budget management	4			

**Contractor's rating for this contract:**

**Total Points** 33  
(Maximum points 36)

**Project Manager:**

**Contract Administrator:**  
  
 7/3/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

The contractor was very responsive to our needs. Addressed our questions in a professional manner and ~~also~~ ~~they~~ worked very hard at addressing all of RSS editorial needs.

Good Job

*[Signature]*



## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 86627

Type of Work: Final Bridge Design

District/Office Bridge Office

Work Type Code: BD

SP Number 2782-27V75 and 2782-27V79 TH Number 35W Location Final Design Bridges

27V75 and 27V79 and Project Management of four other segmental bridge designs included in the TH 35W and TH 62 Crosstown Rehabilitation Project

Contractor : Parsons, Brinckerhoff, Quade, & Douglas, Inc.

Subcontractor NA

Contract Period: November 8<sup>th</sup>, 2004;  
Work Start Date

September 29<sup>th</sup>, 2006;  
Work Completion Date

October 1, 2006  
Expiration Date

Total Contract Cost: \$1,381,896.14 = Orig Cost: \$1,005,058.71 + Amended Cost: \$376,837.43

Amended for: Overrun  Additional Work  Time Only  Number of Amendments 2



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance	4			
7. Contract administration cooperation	4			
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract:

Total Points: 33 (Maximum points 36)

Project Manager:

Keith Molnau 3/9/07  
Name Date  
(Keith Molnau)

Contract Administrator:

Robert J. Miller 3/9/07  
Name Date  
(Robert J. Miller) 5/18/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

**Definitions:**

## Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

## Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

## Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

## Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

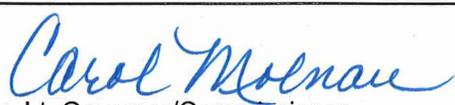
**Comments:**

The Consultant was responsible for designing 2 precast segmental bridges for the crosstown project and for providing precast segmental bridge standards for other consultants to use of 4 other precast segmental bridges. PB provided the needed expertise with this bridge type (new to Minnesota) and successfully presented and discussed complex design issues and resolving by a consensus building approach. Laura Amundson is a pleasure to work with as a project manager, and Joe Tse demonstrated his expertise by leading the Group through resolving complex issues and new LRFD code requirements. Some issues with substructure designs may have been avoided by utilizing more experienced designers.

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Duluth Archaeology Center		CFMS Contract Number: <b>6FS</b>
Project Name (if applicable): Red River Bridge (SP 54-639-32)	Mn/DOT Agreement No.: 90074	Project Duration (Dates): <b>9/06 - 5/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  Phase I archaeological work for a proposed bridge crossing over the Red River for compliance with Section 106 of the National Historic Preservation Act. A contract was used since neither Mn/DOT nor another state agency had the expertise and resources to conduct the work.		
Billable Hours (if applicable): 869	Total Contract Amount: \$98,742.07	Source of Funding: <b>SPUR PROGRAM - FEDERAL</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  The funds expended for this contract where necessary for the project to receive further funding from FHWA and to prevent the unexpected discovery of National Register eligible properties late in the planning process.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  This was done under our Certified List contract, which was assigned to the consultant on a rotational basis.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  The consultant completed the project on time. Their work was good in quality and was within the cost projections for this and similar projects.		
 Carol Molnau, Lt. Governor/Commissioner		Date <b>5-30-07</b>

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

### CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90074 Type of Work ARCHAEOLOGY & GEOMORPHOLOGY  
 District/Office Co. Work Type Code CR  
 SP Number 54-639-32 <sup>CSA14</sup> TH Number 39 Location NORMAN COUNTY  
 Contractor DULUTH ARCHAEOLOGY CENTER  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 9/12/2006 ; 5/10/2007 ; 7/31/2007  
Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 98,742.07 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_  
 Amended for:  Overrun  Additional Work  Time Only Number of Amendments X

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time		✓		
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract: \_\_\_\_\_ Total Points: 27 (Maximum points 30)

Project Manager:  
Craig Johnson 5/10/2007  
Name Date

Contract Administrator:  
[Signature] 5/22/07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680  
 (CSS Reviewed 8/16/06)

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

ALL FUNDS WERE NOT SPENT BECAUSE THE PHASE II  
 ARCHAEOLOGY WORK WAS NOT NEEDED.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Kadmas, Lee & Jackson Inc		<b>CFMS Contract Number:</b> A95590
<b>Project Name:</b> HARN Observation	<b>Mn/DOT Contract No.:</b> 90365	<b>Project Duration (Dates):</b> 12/4/06 – 5/8/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  HARN Observations – Phase 3		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$60,000.00	<b>Source of Funding:</b> Office of Land Management Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date 5-30-07

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File



## Report on Professional/Technical Contracts Over \$50,000

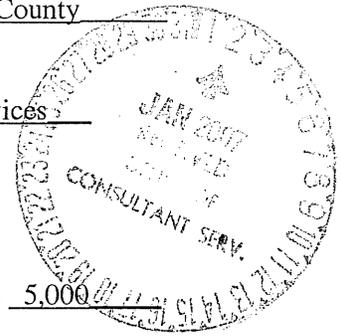
Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Crow Wing County		<b>CFMS Contract Number:</b> A 41933
<b>Project Name:</b> Safety Rest Area Architecture	<b>Mn/DOT Contract No.:</b> 83812	<b>Project Duration (Dates):</b> January 14, 2003 – January 31, 2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>		
<p>Mn/DOT does not employ an adequate number of Architects on staff to provide complete design services for a project of this scale.</p> <p>The use of a contract with Crow Wing County was authorized in statute for this project and benefited the state by allowing an easy way to mix Mn/DOT funds with donated funds from the Brainerd Lakes Area Chambers of Commerce for their requested additional design studies and cost assessments.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 198,320.67	<b>Source of Funding:</b> State TH Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<p>The State determined a need for a new rest area on trunk highway right of way on TH 371 in the vicinity of Brainerd. The County, and other local “partners” were interested in working with the State to develop a joint Rest Area / Travel Information Center. The County served as the lead agency for this project, including procuring architectural, design and construction inspection services.</p> <p>Under Minnesota Statutes section 15.061, Mn/DOT entered into a Joint Powers Agreement to engage assistance as deemed necessary. Minnesota Statutes section 471.59 and Laws of Minnesota 2002, Chapter 364, section 40 authorize the State and the County to enter into this Agreement.</p>		
<b>Evaluate the performance of the work including an appraisal of the contractor’s timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		5-22-07 Date

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 83812 Type of Work : Architectural Design and CM  
 District/Office 3A Work Type Code DD  
 SP Number 1809-61 TH Number 371 Location Crow Wing County  
 Contractor Crow Wing County  
 Subcontractor Widseth Smith Nolting – Mechanical Engineering and Architectural Services  
 Subcontractor Krause Anderson Midwest – Construction Management Services  
 Contract Period: January 14, 2003 ; January 31, 2006 ; January 31, 2006  
                     Work Start Date                      Work Completion Date      Expiration Date  
 Total Contract Cost: \$ 205,000 = Orig Cost: \$ 200,000 + Amended Cost: \$ 5,000  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only   Number of Amendments 1



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time	4			
5. Project related cooperation	4			
6. QA/QC plan conformance	4			
7. Contract administration cooperation	4			
8. Invoices and progress reports		3		
9. Cost estimation/budget management	4			

Contractor's rating for this contract:

Total Points: 34 (Maximum points 36)

Project Manager:

Carol Reamer 1/2/07

Name Carol Reamer Date 1/2/07

Contract Administrator:

Carol Reamer 4/19/07

Name Carol Reamer Date 4/19/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Use of a construction management (CM) firm of the quality of the Krause Anderson staff to provide value engineering and quality control from early design to final punch list work improved the overall quality of the project. Mn/DOT should consider development of a pre-qualified list for CM work, set standards for services and apply this process to other project work types.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> TBE Group		<b>CFMS Contract Number:</b> A87055
<b>Project Name:</b> Subsurface Utility Engineering (SUE)	<b>Mn/DOT Contract No.:</b> 89245	<b>Project Duration (Dates):</b> 3/20/06 to 3/15/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> To provide accurate utility locations, ownership of utility, mapping, elevations, plan view and tabulations to Detail Design for projects scheduled for letting. Discussed the information and schedule with District personal, it was determined to meet the schedules an outside agency would be needed.</p>		
<b>Billable Hours</b> 108.25	<b>Total Amount Spent on Contract:</b> \$ 83,258.48	<b>Source of Funding:</b> District Consultant Budget
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> NA</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		5-22-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

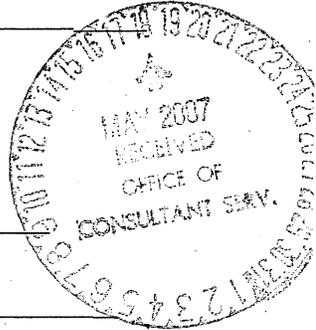
Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89245 Type of Work Underground Utility Locations  
 District/Office 7/Mankato Work Type Code PD  
 SP Number 4003-21(19) TH Number 19 Location City of New Prague  
 Contractor TBE Group  
 Subcontractor Boonestroo and Associates - CADD  
 Subcontractor NA

Contract Period: 3-20-06 ; 4-12-07 ; 3-01-08  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$\$ 164,015.97 = Orig Cost: \$ 164,015.97 + Amended Cost: \$ 0.00

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time	4			
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation	4			
8. Invoices and progress reports	4			
9. Cost estimation/budget management		4		

Contractor's rating for this Contract:

Total Points: 34 (Maximum points 36)

Project Manager:

Contract Administrator:

*for* Rolin Sinn  
 Name Rolin Sinn Date 5/17/07

Craig Felber  
 Name Craig Felber Date 5/17/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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The project manager on this project, Jeff Sowers, is excellent to work with and is very cooperative. Their costs are higher than average surveys but their product is very good. Always handled themselves professionally and delivered in a timely manner. The CADD product delivered by their sub consultant was very good as well.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> WSB & Associates, Inc		<b>CFMS Contract Number:</b> A78822
<b>Project Name:</b> TH 15 Corridor Study	<b>Mn/DOT Contract No.:</b> 87344	<b>Project Duration (Dates):</b> 8-1-05 thru 3-31-07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> Mn/DOT needed to develop a long-range vision and management plan for the TH 15 corridor through the St. Cloud area. The study would address the need for additional capacity on the corridor, changes in the amount and type of access to the corridor, and operational improvements. The state did not have staff with the necessary traffic modeling expertise available, which is why the consultant was hired.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$129,899.73	<b>Source of Funding:</b> District 3 Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> N/A		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		5-22-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 87344

Type of Work: Corridor Planning Study

District/Office 3 / St. Cloud

Work Type Code: 7.12 *PS*

SP Number: 8823-61 TH: Number 15

Location: From CSAH 47/CR 136 to Jct TH 10

Contractor: WSB & Associates, Inc.

Subcontractor: None

Contract Period: August 1, 2005;  
Work Start Date

March 31, 2007;  
Work Completion Date

March 31, 2007  
Expiration Date

Total Contract Cost: \$129,899.73 = Orig Cost: \$110,439.90 + Amended Cost: \$19,459.83

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments: 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation	X			
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points: 33 (Maximum points 36)

Project Manager:

*Claudia Dumont* 5-7-07  
Name Date

Contract Administrator:

*Claudia Dumont* 5-7-07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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The only issue I had was the use of the FTP site for distributing concept layouts. Some of the committee members were unable to use the FTP site due to large file sizes and/or the lack of color printing capabilities. In the future I would specify that hard copies of all handouts and layouts would be provided to committee members before the meetings.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

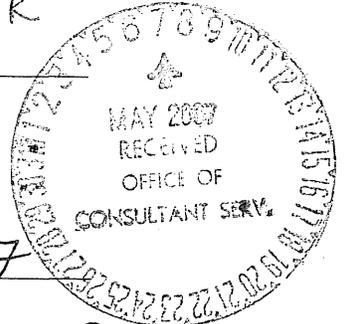
<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> INFORMATION SPECIALISTS GROUP, INC. (ISG)		<b>CFMS Contract Number:</b> A94071
<b>Project Name:</b> CORE SERVICES TRADE OFF STUDY	<b>Mn/DOT Contract No.:</b> 89736	<b>Project Duration (Dates):</b> 9/18/06 – 5/3/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>            AGENCY LEADERS WANTED PUBLIC PERCEPTIONS (RE: HOW DO WE CONTINUE TO DELIVER SERVICES AT SATISFACTORY LEVELS, WHILE BUDGET IS NOT INCREASING). THE LEADERS HAVE BEEN MAKING "TRADE-OFFS" FOR SOME TIME, BY REDUCING THE EFFORT/RESOURCES IN SOME AREAS AND NOT IN OTHERS. STEHR, GREY, HALVORSON AND WINTER ALL AGREED IT WAS TIME TO SEE HOW AND WHAT SERVICES THE PUBLIC WOULD "TRADE-OFF" WHILE MAINTAINING BUDGET AT CURRENT.</p>		
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract:</b> \$97,100.00	<b>Source of Funding:</b> TRUNK HIGHWAY FUNDS
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>N/A</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date 5-22-07

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89736 Type of Work Market Research  
 District/Office CO Work Type Code 0253 MR  
 SP Number \_\_\_\_\_ TH Number \_\_\_\_\_ Location 01M  
 Contractor ISG, Inc.  
 Subcontractor none  
 Subcontractor none  
 Contract Period: 9/18/06 ; 5/3/07 ; 7/1/07  
Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 97,100 = Orig Cost: \$ 97,100 + Amended Cost: \$ 0  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance			2	
3. Conformance with Mn/DOT Standards/Requirements			2	
4. Deliverables Complete and on time				1
5. Project related cooperation		3		
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract: Total Points: 23 (Maximum points 36)

Project Manager: [Signature] 5/4/07  
Name Date

Contract Administrator: [Signature]  
Name Date 5/10/07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

## Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

## Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

## Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

## Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**Explanations for lower ratings:

2. Work Performance: While very customer-service oriented, ISG was pretty unfamiliar with report writing and analysis in my opinion. This may have been due to loss of a key half of our project team near the end of data collection. They did their best to compensate, but needed much direction on how to describe graphs and actually report findings. I had no problems with data collection, but had no clue until the end that certain demographics were far off the mark...wish I had known sooner.

3. Conformance with Mn/DOT Standards: I applied this to the reporting format that Market Research has, and the multiple other reports that we gave them to use as examples. Because some of the basic things were not the same as our expectations, and didn't get caught until the near finish of the report, it slowed us down terribly.

4. Deliverables, Complete and on Time: While I said from the beginning that topline data did not need to be delivered in November, the huge time needed on our end pushed design into Christmas. This was not their fault. However, I had hoped that getting the analysis and report done by February would still be a top priority to them, but by the end of March, it clearly was not. Several requests made by me to get timelines and dates for the report and presentation went ignored. The report was not finalized until May and some of that was due to me, but if timelines had been created earlier on for reporting, we could and should have had the report in early April. It seemed as though the Project Mgr. had too many other things going on, to make the report (and the last \$5k invoice) a top priority.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> HDR Engineering, Inc.		<b>CFMS Contract Number:</b> A86695
<b>Project Name:</b> TH 14 Roundabout Construction Plan	<b>Mn/DOT Contract No.:</b> 88132	<b>Project Duration (Dates):</b> 9/25/05 to 3/31/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this project was to develop and design 2 ramp intersections with round-a-bouts, 1 on each side of the CSAH 7 bridge at the interchange of CR 7 and new TH 14, approx. ½ mile west of 35W @ Owatonna.</p> <p>Districts 6 and 7 received Advance Design money to develop this project. Since this was in addition to our normal program, there was no staff available to actually do the work.</p>		
<b>Billable Hours (if applicable):</b> 1467.25	<b>Total Amount Spent on Contract:</b> \$ 153,420.38	<b>Source of Funding:</b> Mn/DOT Advance Design Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                  N/A.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		5-22-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 88132 Type of Work Roundabout Design

District/Office 7 Work Type Code DD

SP Number 7401-34 TH Number 14 Location Jct. TH 14 and Steele CSAH 7

Contractor HDR Engineering, Inc.

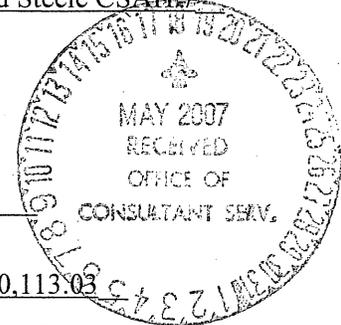
Subcontractor Kittelson & Associates, Inc.

Subcontractor \_\_\_\_\_

Contract Period: 9/25/05 ; March 2007 ; 9/9/07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 153,420.38 = Orig Cost: \$ 93,307.35 + Amended Cost: \$ 60,113.03

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 2



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management		X		

Contractor's rating for this Contract:

Total Points: 35 (Maximum points 36)

Project Manager:

Craig M. Felt 5/14/07  
 Name Date

Contract Administrator:

Paul K. Jones 5/14/07  
 Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> BRKE Appraisals Inc.		<b>CFMS Contract Number:</b> A 88000
<b>Project Name:</b> Appraisal Services	<b>Mn/DOT Contract No.:</b> 89542	<b>Project Duration (Dates):</b> 4/14/06 – 4/30/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  S[[tsods; Drtbovrd om Wright County		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$80,000.00	<b>Source of Funding:</b> Office of Land Management Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89542 Type of Work Appral Services  
 District: Brainerd Work Type Code AP  
 SP Number 8602-44 TH Number 12 Location \_\_\_\_\_  
 Contractor BRKW  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_



Contract Period: 4/19/06 ; 4/30/07 ; 4/14/08  
 Work Start Date ~~04/19/06~~ Work Completion Date ~~04/30/07~~ Expiration Date ~~04/14/08~~

Total Contract Cost: \$80,000.00 = Orig Cost: \$80,000.00 + Amended Cost: \$ \_\_\_\_\_

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this Contract:

Total Points: 36 (Maximum points 36)

Project Manager:

Name: Skip Pitzen

Date

*Skip Pitzen* 4/3/07

Contract Administrator:

Name Cathie Ashlin

Date

*Cathie Ashlin* 5-7-07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> WSB & Associates, Inc		<b>CFMS Contract Number:</b> A78823
<b>Project Name:</b> TH 23 / CSAH 75 Corridor Study	<b>Mn/DOT Contract No.:</b> 87345	<b>Project Duration (Dates):</b> 8-1-05 thru 3-31-07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> Mn/DOT, the City of St. Cloud and Stearns County needed to develop a long-range vision and management plan for the TH 23 / CSAH 75 corridor through the St. Cloud area. The study would address the need for additional capacity on the corridor, changes in the amount and type of access to the corridor, and operational improvements. None of the agencies had staff with the necessary traffic modeling expertise available, which is why the consultant was hired. The contract costs were shared between the state, the city and the county.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$106,804.50	<b>Source of Funding:</b> District 3 Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> N/A		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		5-22-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 87345

Type of Work: Corridor Planning Study

District/Office 3 / St. Cloud

Work Type Code ~~7-12~~ PS

SP Number: 8823-62 TH: Number 23

Location: On TH 23 from Jct I-94 to Jct TH 15, and  
on CSAH 75 from Jct. TH 15 to Jct. I-94

Contractor: WSB & Associates, Inc.

Subcontractor: None

Contract Period: August 1, 2005;  
Work Start Date

March 31, 2007;  
Work Completion Date

March 31, 2007  
Expiration Date

Total Contract Cost: \$106,801.50 = Orig Cost: \$99,855.13 + Amended Cost: \$6,949.37

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments: 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation	X			
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points: 33 (Maximum points 36)

Project Manager:

Claudia Yumant 5-7-07  
Name Date

Contract Administrator:

Claudia Yumant 5-7-07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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The only issue I had was the use of the FTP site for distributing concept layouts. Some of the committee members were unable to use the FTP site due to large file sizes and/or the lack of color printing capabilities. In the future I would specify that hard copies of all handouts and layouts would be provided to committee members before the meetings.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> ESRI		<b>CFMS Contract Number:</b> A89988
<b>Project Name:</b> 701 Final Right of Way User Interface	<b>Mn/DOT Contract No.:</b> 89590	<b>Project Duration (Dates):</b> 7/10/06-3/15/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> To design, build, test, and implement enterprise ARCIMS web interface template customized for final right of way maps with textual indexes. Mn/DOT did not have the necessary skills available to do this.		
<b>Billable Hours (if applicable):</b> 281.25	<b>Total Amount Spent on Contract:</b> \$59,749	<b>Source of Funding:</b> Central Development Fund
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> n/a		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		5-22-07 Date

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

*Computer Services*

Contract No. 89590 Type of Work :Build web interface template for R/W Maps with textual indexes

District/Office Land Management \_\_\_\_\_ Work Type Code n/a CP

SP Number n/a TH Number n/a Location n/a

Contractor ESRI Environmental Research Systems Inc.

Subcontractor /a

Subcontractor n/a

Contract Period: 7/10/06; 1/31/07; 3/15/07  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 59,749 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ -0-

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments -0-

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points: 30 (Maximum points 36)

Project Manager:

Kay McDonald 5-9-07  
Name Date

Contract Administrator:

Melissa McGinnis 5-9-07  
Name Date

*Melissa McGinnis 5/10/07*

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, (CSS Reviewed 8/16/06)

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

The consultants were very professional and good to work with.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Delta Environmental Consulting		<b>CFMS Contract Number:</b> A87173
<b>Project Name:</b> Phase I ESA and Drilling Investigation	<b>Mn/DOT Contract No.:</b> 89460	<b>Project Duration (Dates):</b> April 11, 2006 to October 28, 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>A mission of this agency is to build highways. During highway construction, contaminated soil and groundwater which must be properly treated and/or disposed can be encountered. The Contract work involved the investigation of current and proposed highway right of way that was known or suspected to be contaminated. The intent of this work was to identify possible sources of contamination that could impact soil and groundwater in the project area, thereby enabling Mn/DOT to identify contamination problems early in project development, thus reducing potential liability and construction delays.</p> <p>The identification of known and suspected contaminated properties requires specialized knowledge and experience. This work requires the use of specialized field equipment that the state does not own, as well as specialized OSHA safety training. It is not cost-effective for Mn/DOT to train and equip a workforce to do this highly specialized type of work.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$59,544.09	<b>Source of Funding:</b> D8 Consultant Services
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>Not applicable.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		5-22-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Contractor products and services are above average, as described above, particularly with regard to technical aspects. Contractor required some direction to provide PM information on budget status, contract expiration date, and final invoice.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>IOWA STATE UNIVERSITY</b>		CFMS Contract Number: <b>A81900</b>
Project Name (if applicable): <b>Field Validation of Intelligent Compaction Monitoring Technology for Unbound Materials and Hot Mix Asphalt</b>	Mn/DOT Agreement No.: <b>82617, WO 9</b>	Project Duration (Dates): <b>OCTOBER 10, 2005 – APRIL 30, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>To solve the construction of pavement structures problem through intelligent compaction.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$125,000.00</b>	Source of Funding: <b>Trunk Highway/Pooled Funds</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>5-22-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File



**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Both PI & T L provided the expertise  
Necessary to produce a successful Project. can

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

**Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.**

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A70430</b>
Project Name (if applicable): <b>INV 812: Resilient Modulus &amp; Strength of Base Course with Recycled Asphalt Pavements</b>	Mn/DOT Agreement No.: <b>81655, WO 132</b>	Project Duration (Dates): <b>12/1/2004 – 1/30/2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>This project tried to determine resilient modulus and shear strength for recycled asphalt pavement materials used in combination with other aggregate materials in the production of the base course. The resulting data will be useful in helping Mn/DOT develop specifications for the use of salvaged bituminous mixtures.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$94,000.00</b>	Source of Funding: <b>Trunk Highway</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <p style="text-align: center;"><b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b></p>		
 Carol Molnau, Lt. Governor/Commissioner		Date <b>5-22-07</b>

cc: Paul Stembler, Dept. of Administration  
 Jeff Brunner, Consultant Services Section  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 81655, WO 132

**Type of work** Research

**District/Office** Investment Management

**Work Type Code** RE

**S.P. NA**

**T.H. NA**

**Location** Statewide



**Contractor** University of Minnesota

**Contract Period:** 12/1/2004;  
Work Start Date

1/30/2007;  
Work Completion Date

1/30/2007  
Expiration Date

**Total Contract Cost:** \$94,000.00 = **Orig Cost:** \$94,000.00 + **Amended Cost:** \$0

**Amended cost for:**  Overrun  Additional Work **Number of Amendments** 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time		3		
5. Project related cooperation		3		
6. QA/QC plan conformance		3		
7. Contract administration cooperation	X			
8. Invoices and progress reports		+		
9. Cost estimation/budget management	X			

**Contractor's rating for this contract:**

**Total Points** 31  
(Maximum points 36)

*Ashley Hufsch*  
12/16/07

**Project Manager:**

**Contract Administrator:**

*Way Woyda*  
FOR: SHANGTAO DAI

*Way Woyda*

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A63514</b>
Project Name (if applicable): <b>Implications for transportation policy of recent large increases in commute durations</b>	Mn/DOT Agreement No.: <b>81655, WO 129</b>	Project Duration (Dates): <b>JULY 12, 2004 – JANUARY 31, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The objective of this project was to understand the large increases in commute times that have taken place in the last 10 years, which would start out with the standard influences such as congestion and land use, including changes in the locations of jobs and housing due to land price differentials and other factors, but would go further by incorporating analysis of such factors as increased awareness of distant job opportunities because of the internet, greater vehicle safety and reliability and constraints created by job specialization. It is important to know if this recent unpredicted increase represents the beginning of a trend that is likely to continue and, if so, what the reasons are and what implications this might have for the type of transportation that will be needed in the future.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$50,000.00</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		Date <b>5-22-07</b>

cc: Paul Stembler, Dept. of Administration  
 Jeff Brunner, Consultant Services Section  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 81655, WO 129

**Type of work** Research

**District/Office** Investment Management

**Work Type Code** RE

**S.P.** NA

**T.H.** NA

**Location** Statewide

**Contractor** University of Minnesota

**Contract Period:** July 12, 2004; January 31, 2007; January 31, 2007

Work Start Date      Work Completion Date      Expiration Date

**Total Contract Cost:** \$50,000.00= **Orig Cost:** \$50,000.00 + **Amended Cost:** \$0

**Amended cost for:**    **Overrun**     **Additional Work**    **Number of Amendments** 1-Time only



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance	NA			
7. Contract administration cooperation	X			
8. Invoices and progress reports		X		
9. Cost estimation/budget management	X			

**Contractor's rating for this contract:**

**Total Points** 30  
(Maximum points ~~35~~)

Project Manager:

Contract Administrator:

Deanna Belden

[Signature]

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

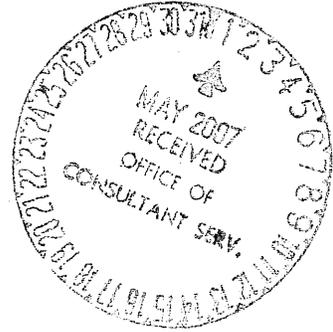
<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Coleman Engineering		<b>CFMS Contract Number:</b> A98386
<b>Project Name:</b> HARN Observations	<b>Mn/DOT Contract No.:</b> 90629	<b>Project Duration (Dates):</b> 3/21/07 – 4/16/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  GNS HARN Observations for various Mn/DOT Districts – Phase III		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$65,000.00	<b>Source of Funding:</b> Office of Land Management Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		5-14-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90629 Type of Work HARN Observations  
 District/Various Districts Work Type Code ~~SR~~ SR  
 SP Number NA TH Number NA Location \_\_\_\_\_



Contractor Coleman Engineering Co.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: 3/21/07 ; 4/16/07 ; 8/30/07  
 Work Start Date 3/21/07 Work Completion Date 04/16/07 Expiration Date 8/30/07

Total Contract Cost: \$65,000.00 = Orig Cost: \$65,000.00 + Amended Cost: \$ \_\_\_\_\_

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this Contract:

Total Points: 36 (Maximum points 36)

Project Manager:

Contract Administrator:

[Signature] 5/1/07  
 Name: John Barke Date

[Signature]  
 Name Cathie Ashlin Date 5-1-07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Nossaman, Guthner, Knox & Elliott, LLP		<b>CFMS Contract Number:</b> A63950
<b>Project Name:</b> FAST Lanes Procurement	<b>Mn/DOT Contract No.:</b> 86662	<b>Project Duration (Dates):</b> July 1, 2004 – June 30, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this contract was to provide support in developing the State's FAST Lane Program including analyzing various methods and preparing a procurement process paper. Deliverables received as a result of this contract were:</p> <ol style="list-style-type: none"> <li>1. Corridor Selection Evaluation Methodology</li> <li>2. Report on integrating FAST Lanes procurement process with the design-build process</li> <li>3. FAST Lanes Request For Qualifications</li> <li>4. FAST Lanes Request For Proposals</li> <li>5. Request For Proposals Evaluation Methodology</li> <li>6. Revised Design-Build Books</li> </ol>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$290,000.00	<b>Source of Funding:</b> State Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>  		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;">                  Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">5-8-07                  Date</p>

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail  
 op 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Eastern Business Software Inc.		<b>CFMS Contract Number:</b> A74957
<b>Project Name:</b> Program & Project Management System Work Management System Support	<b>Mn/DOT Contract No.:</b> 87616	<b>Project Duration (Dates):</b> 5/2/2005 – 3/31/2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  The purpose of the contract was to provide development and support for the PPMS system. This system is written in a language that is not widely used and therefore is not cost-effective for Mn/DOT to maintain internal development and support resources.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$80,732.50	<b>Source of Funding:</b> Mn/DOT
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		5-8-07 Date

cc: P.Stempler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 87616

Type of Work Computer Services  
Professional/Technical

District/Office Decision Support

Work Type Code C.P.

SP Number \_\_\_\_\_ TH Number \_\_\_\_\_ Location \_\_\_\_\_

Contractor : Eastern Business Software Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: May 5, 2005 \_\_\_\_\_ ; 3/15/2007 \_\_\_\_\_ ; 3/31/2007  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 100,000 = Orig Cost: \$50,000 + Amended Cost: \$50,000

Amended for: ~ Overrun ~  $\Xi$  Additional Work ~ Time Only Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points: 36 (Maximum points 36)

Project Manager:

Kathy Hofstedt 4/16/2007

Name

Date

Contract Administrator:

Ullvora Mccoy 4/19/07

Name

Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

# Report on Professional/Technical Contracts Over \$50,000



Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Bentley Systems Inc.		<b>CFMS Contract Number:</b> A89054
<b>Project Name:</b> US Bank – RouteBuilder Modification	<b>Mn/DOT Contract No.:</b> 89475	<b>Project Duration (Dates):</b> 6/29/06 – 1/17/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  This contract was necessary to convert Mn/DOT's current payment service of EzGov to US Bank (as required by the Department of Admin.) RouteBuilder used EzGov and now needed to be modified to work properly with the US Bank payment solution.</p>		
<b>Billable Hours (if applicable):</b> 1282.5	<b>Total Amount Spent on Contract:</b> \$ 203,875.78	<b>Source of Funding:</b> Office Budget
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                   Bentley Systems, Inc. built and maintains OFCVO's RouteBuilder application. The software is proprietary and OFCVO could not hire anyone else to work with the application. Additionally, OFCVO was under an extreme time crunch to complete these modifications and to put the new solution into production.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>                   SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		5-8-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89475

Type of Work IT Computer Services

District/Office OFCVO

Work Type Code CP

SP Number \_\_\_\_\_ TH Number \_\_\_\_\_

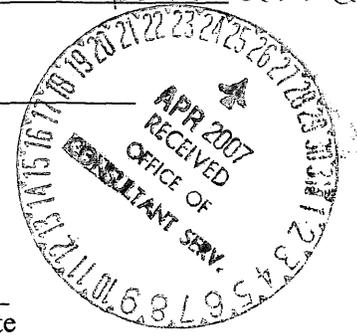
Location St. Paul

Contractor Bentley Systems, Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 6/29/06 ; 01/17/07 ; 1/31/07  
 Work Start Date                  Work Completion Date      Expiration Date



Total Contract Cost: \$ 249,398 = Orig Cost: \$ 249,398 + Amended Cost: \$ 0

Amended for: ~ Overrun ~ Additional Work ~ Time Only      Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time	4			
5. Project related cooperation		3		
6. QA/QC plan conformance			2	
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract:

Total Points: 27 (Maximum points 36)

Project Manager: [Signature]  
 Name \_\_\_\_\_ Date 4-25-07

Contract Administrator: [Signature]  
 Name \_\_\_\_\_ Date 4-25-07

[Signature]  
614107

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

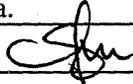
- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Bentley continues to struggle some with their QA/QC. However, Bentley acknowledges this weakness and has stated they are working to improve this area.



## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Nossaman, Guthner, Knox & Elliott, LLP		<b>CFMS Contract Number:</b> A63950
<b>Project Name:</b> FAST Lanes Procurement	<b>Mn/DOT Contract No.:</b> 86662	<b>Project Duration (Dates):</b> July 1, 2004 – June 30, 2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> The purpose of this contract was to provide support in developing the State's FAST Lane Program including analyzing various methods and preparing a procurement process paper. Deliverables received as a result of this contract were: <ol style="list-style-type: none"> <li>1. Corridor Selection Evaluation Methodology</li> <li>2. Report on integrating FAST Lanes procurement process with the design-build process</li> <li>3. FAST Lanes Request For Qualifications</li> <li>4. FAST Lanes Request For Proposals</li> <li>5. Request For Proposals Evaluation Methodology</li> <li>6. Revised Design-Build Books</li> </ol>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$290,000.00	<b>Source of Funding:</b> State Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		5-8-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Bentley Systems Inc.		<b>CFMS Contract Number:</b> A89054
<b>Project Name:</b> US Bank – RouteBuilder Modification	<b>Mn/DOT Contract No.:</b> 89475	<b>Project Duration (Dates):</b> 6/29/06 – 1/17/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  This contract was necessary to convert Mn/DOT's current payment service of EzGov to US Bank (as required by the Department of Admin.) RouteBuilder used EzGov and now needed to be modified to work properly with the US Bank payment solution.</p>		
<b>Billable Hours (if applicable):</b> 1282.5	<b>Total Amount Spent on Contract:</b> \$ 203,875.78	<b>Source of Funding:</b> Office Budget
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>Bentley Systems, Inc. built and maintains OFCVO's RouteBuilder application. The software is proprietary and OFCVO could not hire anyone else to work with the application. Additionally, OFCVO was under an extreme time crunch to complete these modifications and to put the new solution into production.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;"><i>Carol Molnau</i></p> <p>Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">5-8-07</p> <p>Date</p>

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Eastern Business Software Inc.		<b>CFMS Contract Number:</b> A74957
<b>Project Name:</b> Program & Project Management System Work Management System Support	<b>Mn/DOT Contract No.:</b> 87616	<b>Project Duration (Dates):</b> 5/2/2005 – 3/31/2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  The purpose of the contract was to provide development and support for the PPMS system. This system is written in a language that is not widely used and therefore is not cost-effective for Mn/DOT to maintain internal development and support resources.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$80,732.50	<b>Source of Funding:</b> Mn/DOT
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		5-8-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Short Elliott Hendrickson, Inc.		<b>CFMS Contract Number:</b> A34467
<b>Project Name:</b> Trunk Highway 371 Nisswa to Pine River Study	<b>Mn/DOT Contract No.:</b> 82672	<b>Project Duration (Dates):</b> April 18, 2002 – December 31, 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this Contract was to provide engineering services to develop project to improve the safety and capacity of Trunk Highway 371. The Contractor was to develop a required Environmental Impact Statement for four lane expansion project between Nisswa and Pine River in central Minnesota. At the time this Contract was initiated, Mn/DOT's District 3 did not have staff members able and available to perform the services needed.</p>		
<b>Billable Hours (if applicable):</b> 10879.25	<b>Total Amount Spent on Contract:</b> \$ 1,012,454.43	<b>Source of Funding:</b> Trunk Highway
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> N/A</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		5-3-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 82672 Type of Work Project Development  
 District/Office 3A Work Type Code PD  
 SP Number 1116-22 TH Number 371 Location Nisswa to Pine River  
 Contractor Shurt Elliott Hendrickson, Inc.  
 Subcontractor AGC Developments, Inc.  
 Subcontractor George Oving  
 Contract Period: 4/18/2002 ; 12/31/06 ; 12/31/2006  
 1,024,553.52 Work Start Date Work Completion Date Expiration Date 132,929.18  
 Total Contract Cost: \$ ~~1,024,553.52~~ Orig Cost: \$ 891,624.34 + Amended Cost: \$ ~~132,929.18~~  
 Amended for: ~ Overrun Additional Work ~ Time Only Number of Amendments 4

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points: 32 (Maximum points 36)

Former Project Manager:

Tony Hughes 3/20/07  
Name Date

Contract Administrator:

[Signature] 3/29/07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

It was very easy to work with the various members of the  
SEH team on this project. Chris Hiniker did an excellent job  
working with me to keep the project moving along and Bob Rogers  
did a good job keeping the development of the environmental documents  
on track. I wouldn't hesitate to hire them for a similar project  
in the future.

# Report on Professional/Technical Contracts Over \$50,000 RECEIVED



Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> HNTB Corporation		<b>CFMS Contract Number:</b> A74396
<b>Project Name:</b> Final Design Bridges 03007, 03X02, 03510	<b>Mn/DOT Contract No.:</b> 87077	<b>Project Duration (Dates):</b> 4/11/05 thru 3/27/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  This project involved final design services for Bridges 03007(TH 10 over Roosevelt Ave.), 03510(BN RR over Roosevelt Ave), &amp; 03X02 (TH 10 &amp; BN RR over DNR Culvert). It included the mechanical and electrical design of a pumping station common to Bridges 03007 &amp; 03510. It also required significant coordination with external agencies including the Pelican River Water Shed District, the Minnesota DNR, the city of Detroit Lakes, Becker County, and the Burlington Northern Railroad. It was necessary to enter into this contract because Mn/DOT did not have personnel with expertise in mechanical and electrical design required for the pump station or the structural expertise for the design of a railroad structure. We also did not have personnel available for the time frame necessary to coordinate with the various outside agencies.</p>		
<b>Billable Hours (if applicable):</b> 5,320.00	<b>Total Amount Spent on Contract:</b> \$ 429,848.00	<b>Source of Funding:</b> TH
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> Under a previous contract the Contractor was to provide preliminary and final design services that would be funded as an IRC project. Prior to issuing that contract IRC funding priorities was revised resulting in the scope of work of that contract being downsized to preliminary design only. When new BAP funding was received we went forward with final design under this contract. It was in our best interest to select Contractor as a single source for this contract because of their extensive knowledge of the project due to their previous preliminary design work including the relationships and degree of trust they formed in dealing with the various external agencies described above. It was also the fair thing to do considering we eliminated final design from their previous contract through no fault of theirs.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;"><i>Carol Molnau</i></p> <p>Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">5-3-07</p> <p>Date</p>

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 87077

Type of Work: Final Design Bridges 03007, 03510, 03X02

District/Office Bridge Office

Work Type Code BD

SP Number: 0301-03007, 0301-03510, 0301-03X02 TH Number 10 Location: TH 10 in Detroit Lakes

Contractor: HNTB Corporation

Subcontractor: Bloom Engineering

Subcontractor: Jack Sehlin

Contract Period: 4/11/2005;

3/27/2207;

April 1, 2007

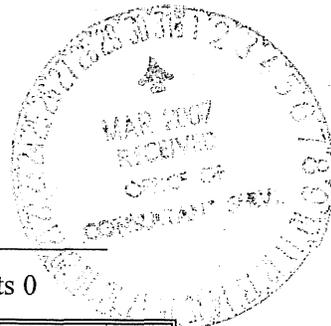
Work Start Date

Work Completion Date

Expiration Date

Total Contract Cost: \$429,848.00 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_

Amended for:  Overrun  Additional Work ~ Time Only Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation	X			
8. Invoices and progress reports		X		
9. Cost estimation/budget management	X			

Contractor's rating for this Contract:

Total Points: 30 (Maximum points 36)

Project Manager:

Steven W. Ellis 3/28/07  
Name Date

Steven Ellis

Contract Administrator:

Robert J. Miller 3/28/07  
Name Date

Robert J. Miller

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 1/26/2007)

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Bonestroo, Rosene, Anderlik & Associates, Inc.		<b>CFMS Contract Number:</b> A78269
<b>Project Name:</b> Design plans for State Project 6511-37	<b>Mn/DOT Contract No.:</b> 88037	<b>Project Duration (Dates):</b> 7/20/05 - 1/29/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> This Contract provided final design road plans for State Project 6511-37 on Trunk Highway 212, in the City of Bird Island. This Contract was needed due to the State's inability to meet the project's scheduled letting date with existing State staff.		
<b>Billable Hours (if applicable):</b> 2664	<b>Total Amount Spent on Contract:</b> \$261,272.17 (final billed amount)	<b>Source of Funding:</b> Mn/DOT District 8 - Willmar
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-27-07 Date

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File



**Definitions:**

## Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

## Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

## Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

## Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

## Project Manager:

This project required the Contractor to provide the detail design for the reconstruction of an existing two lane highway into a three lane through the City of Bird Island. This was a one mile long project that included utilities, storm sewer, concrete pavement, sidewalk and landscaping.

The Contractor's Project Manager, Terry Ragan, was experienced with urban projects and resolved any issues with the city, utility companies, landowners, etc. There was good communication and coordination between the City, the contractor and Mn/DOT offices. Terry did a good job on following up with the utility companies involved on the project. The contractor was responsive to public, City and Mn/DOT concerns. There was one amendment required to extend the contract time at no fault of the contractor and was just a matter of extending the contract to the letting date to allow for final minor revisions. There were some mistakes made on the final plan set that required revisions. The errors were generally simple in nature, and could be considered common mistakes. One error of note (earthwork spreadsheet link issue) did result in a rather large quantity (therefore cost) error that was not discovered until after letting. Overall the contract went smoothly and the contractor was successful in completing a good plan set for letting.

Contract Administrator: The Contractor showed above average cooperation in establishing the contract, and in all dealings throughout the contract term. They did wait too long to request a time extension amendment, causing work to stop for a short time, but the overall effect on the work was very minimal. Average ratings on budget management reflect under-estimating (approx. 24%) the contractor's hours.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Landscape Research LLC		CFMS Contract Number:
Project Name (if applicable): S.P. 233-020-01	Mn/DOT Agreement No.: 88849	Project Duration (Dates): 11-1-05 to 01-31-07
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This contract was necessary for the project to receive federal funding. Since the project is receiving federal funding, Mn/DOT CRU (on behalf of FHWA) needs to ensure that the effects of the project on cultural resources is being taken into account as per the requirements of 36 CFR 800 (Section 106 of the National Historic Preservation Act). It is necessary to use a contract on this project since no state-employed personnel who meet the Secretary of Interior's Professional Standards for cultural resource investigations on FHWA-funded projects were available to complete the work in a timely manner due to work load.		
Billable Hours (if applicable): 824	Total Amount Spent on Contract: \$66,708.82	Source of Funding: 80-20 Split with City of St. Joseph, Minnesota
If this was a single source contract, explain why the agency determined there was only a single source for the services:  The single source contract was used as part of Mn/DOT's Pre-Qualified system. All projects under \$100,000 can be direct selected from the list of pre-qualified individuals for cultural resources work. This project fell into that category.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 4-27-07

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 88849 Type of work architectural history  
 District/Office \_\_\_\_\_ Work Type Code CR  
 S.P.233-020-01 T.H. NA Location City of St. Joseph, Stearns County  
 Contractor Landscape Research LLC  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: 11-1-05; 1-31-07; 1-31-07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$= 66,761.00 Orig Cost: \$+ Amended Cost: \$0.00

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 30  
 (Maximum points 36)

Project Manager:  
Kristen Zschomler  
 (Kristen Zschomler)  
 Print Name

Contract Administrator:  
Shirley Hall 4/17/07  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

The consultant performed all the tasks for this project very well. Products were well done, especially considering that the evaluation dealt in part with a property type that has not been identified before in Minnesota.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Bolton & Menk		<b>CFMS Contract Number:</b> A94544
<b>Project Name:</b> HARN Observation	<b>Mn/DOT Contract No.:</b> 90230	<b>Project Duration (Dates):</b> 10/11/06 – 3/15/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  HARN Observations in Rochester Phase 2		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$98,000.00	<b>Source of Funding:</b> Land Management
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-27-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Duluth Archaeology Center		<b>CFMS Contract Number:</b>
<b>Project Name:</b> Red River Bridge (S.A.P. 54-603-10)	<b>Mn/DOT Contract No.:</b> 89726	<b>Project Duration (Dates):</b> 6/20/2006 to 7/31/2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> Phase I and II archaeological and geomorphological work for a proposed bridge crossing over the Red River for compliance with Section 106 of the National Historic Preservation Act. A contract was used since neither Mn/DOT nor another state agency had the expertise and resources to conduct the work.		
<b>Billable Hours (if applicable):</b> 958	<b>Total Amount Spent on Contract:</b> \$ 60,614.50	<b>Source of Funding:</b> Federal
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  This was done under our Certified List contract, which was assigned on a rotational basis.		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-27-07 Date

cc: P.Stempler, 112 Admin  
J. Brunner, MS 680  
File



## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Century Technical College		<b>CFMS Contract Number:</b> A92476
<b>Project Name:</b> Systematic Development of Informed Consent (SDIC) Public Involvement Training Program	<b>Mn/DOT Contract No.:</b> 89997	<b>Project Duration (Dates):</b> September, 2006 to March, 2007 (3 separate training classes)
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  Century Technical College was the contractor for this training program. This training was the foundation training as a prelude to the Mn/DOT Hear Every Voice (HEV) Public Involvement Training Program that is due to begin in Fall, 2007. Mn/DOT employees and external Mn/DOT customers participated in all training events for the purpose of gaining a consistent strategy when engaging the public for consensus on transportation projects.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$52,525.00	<b>Source of Funding:</b> OTS Consultant Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-27-07 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89997 Type of Work Training Contract  
 District/Office Office of Technical Support Work Type Code TR  
 SP Number N/A TH Number N/A Location ARDEN HILLS  
 Contractor ~~N/A~~ Century College  
 Subcontractor NA  
 Subcontractor N/A

Contract Period: September, 2006; March 29, 2007; March 31, 2007  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$52,525 = Orig Cost: \$30,000 + Amended Cost: \$22,525

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points: 36 (Maximum points 36)

Project Manager:

Norm Plasch 4/18/07  
 Name Date

Contract Administrator:  
Cheryl Robinson 4/19/07  
Name Date  
 Cheryl Robinson

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> City of Detroit Lakes		<b>CFMS Contract Number:</b> A76915
<b>Project Name:</b>	<b>Mn/DOT Contract No.:</b> 87903	<b>Project Duration (Dates):</b> 5/05 – 4/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this contract was detailed final design of water and sewer construction plans for S.P. 0302-64 &amp; 0301-47. This project was contracted out to obtain a final set of water and sewer construction plans. The conduct of this project through an outside Contractor was cost effective to the state because of the type of work needed and lack of available state resources.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 83,753.00	<b>Source of Funding:</b> Trunk Highway Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		4-27-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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Ulteig Engineers worked for the City of Detroit Lakes on this project. They had worked with Mn/DOT on A previous project and learned what we needed and this next project went well with them.

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# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Aero Metric Incorporated.</b>		CFMS Contract Number: <b>A-97278</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>90566</b>	Project Duration (Dates): <b>01/09/07 to 04/10/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to complete Aerial Triangulations, Compile Planimetric Features, create a Digital Terrain Model and an Ortho-Photo for this project.</b>  <b>This Photogrammetric Mapping project is for Trunk Highway 100, (from TH 394 to TH 94/694), Metro West District. Project number 2735A &amp; 2735AO.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$99,680.00</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 <b>Carol Molnau, Lt. Governor/Commissioner</b>		<b>4-25-07</b> Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File



## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Cambridge Systematics, Inc.		<b>CFMS Contract Number:</b> A69720
<b>Project Name:</b> MnPASS I-394 High Occupancy Toll Lane Evaluation Project	<b>Mn/DOT Contract No.:</b> 86759	<b>Project Duration (Dates):</b> October 2004 – December 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  This contract was necessary to obtain an independent evaluator to evaluate the MnPASS I-394 Hot Lane project for performance and effectiveness during the field deployment phase after one year of operations and maintenance. The results of this evaluation provided Mn/DOT with feedback on the performance of the system, particularly in relation to the overall goals of the MnPASS Project. The evaluation also provides an independent assessment of the benefits of the system that will be used in determining the feasibility of expanding the MnPASS concept to other corridors.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$220,816.89	<b>Source of Funding:</b> State & Federal Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>  		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		4-17-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> URS Corporation		<b>CFMS Contract Number:</b> A85053
<b>Project Name:</b> ITS Safety Plan	<b>Mn/DOT Contract No.:</b> 86352W03	<b>Project Duration (Dates):</b> January 19, 2006 to December 31, 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  It was necessary to enter into this Work Order Contract so that an Intelligent Transportation Systems (ITS) Safety Plan could be developed in order to strategically target ITS initiatives for safety applications. This plan is integrated as a component of the Minnesota Comprehensive Highway Safety Plan. The now completed ITS Safety Plan will assist decision makers by providing an analytical framework for prioritizing various ITS strategies and a three-year deployment plan.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$99,786.84	<b>Source of Funding:</b> State & Federal Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> N/A</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		4-17-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. **86352W03**

Type of work: **ITS Safety Plan**

District/Office: **OTSO**

Work Type Code \_\_\_\_\_

S.P. N/A      T.H. N/A

Location \_\_\_\_\_

Contractor: **URS Corporation**

Contract Period: **January 19, 2006;**  
Work Start Date

**December 2006;**  
Work Completion Date

**December 31, 2006**  
Expiration Date

Total Contract Cost: **\$99,921.00 =** Orig Cost: **\$99,921.00 +** Amended Cost: **\$0.00**

Amended cost for:    ~ Overrun    ~ Additional Work    Number of Amendments **0**

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 27  
(Maximum points 36)

Project Manager:

Susan Sheehan  
( )

Print Name

Contract Administrator:

Susan Sheehan  
( )

Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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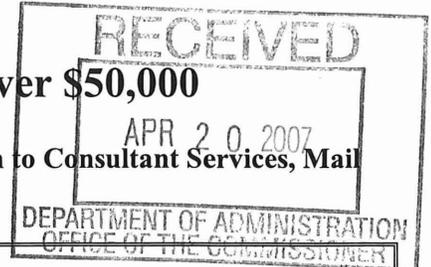
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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.



<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Mayo Clinic Rochester		<b>CFMS Contract Number:</b> A48737
<b>Project Name:</b> Mayday Field Operational Test	<b>Mn/DOT Contract No.:</b> 83816	<b>Project Duration (Dates):</b> July 14, 2003 to March 31, 2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> This contract was executed in order to provide a medical emphasis for input into the development of technology that reacts with commercial Telematics Service Providers, such as OnStar. This interaction enables information sharing between vehicles involved in a motor vehicle crash and emergency responders. This project developed a voice routing mechanism to send information from the Telematics Service Providers call center to a variety of emergency response providers. A leader in the medical field was needed to research the potential benefits this information provides to the at large public.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$148,541.04	<b>Source of Funding:</b> State & Federal Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> This contract was part of an award from the USDOT, in which Mn/DOT and Mayo Clinic submitted a partnership proposal. Mayo possessed the expertise and personnel necessary, was experienced through the initial Mayday project conducted in 1999-2001, and is the only Level 1 trauma center in the State of Minnesota with working experience utilizing the Mayday devices required for this project.		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-17-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> City Of St. Paul		<b>CFMS Contract Number:</b> A65382
<b>Project Name:</b> Computerized Traffic Signal System Upgrade	<b>Mn/DOT Contract No.:</b> 86201	<b>Project Duration (Dates):</b> July 28, 2004 to May 31, 2005
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> It was necessary to enter into this Joint Powers Agreement to upgrade the City of St. Paul's TCS-II computerized traffic control system to the Econolite PYRAMIDS System. This upgrade was essential to adequately maintain and expand the functions of its central computerized traffic control system. The upgrade accommodated growth and ensured a needed level of support as well as expansion to other Intelligent Transportation Systems (ITS) modules included in the PYRAMIDS system. The upgrade benefited signals on Minnesota Trunk Highway Systems maintained by the City. It also brought Saint Paul's central system into compliance with ITS National Architecture Standards.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$220,816.89	<b>Source of Funding:</b> State & Federal Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> This project involved an upgrade to the computerized traffic control system owned and operated by the City of St. Paul, including those portions of the Trunk Highway System within the City. The City utilizes a sole provider to maintain and upgrade the system. This provider owns the rights and licenses for the equipment/system which was upgraded. In order for Mn/DOT to have its share of the overall system upgraded, it was necessary to enter into this single source agreement.		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-17-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Cambridge Systematics, Inc.		<b>CFMS Contract Number:</b> A69720
<b>Project Name:</b> MnPASS I-394 High Occupancy Toll Lane Evaluation Project	<b>Mn/DOT Contract No.:</b> 86759	<b>Project Duration (Dates):</b> October 2004 – December 2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> This contract was necessary to obtain an independent evaluator to evaluate the MnPASS I-394 Hot Lane project for performance and effectiveness during the field deployment phase after one year of operations and maintenance. The results of this evaluation provided Mn/DOT with feedback on the performance of the system, particularly in relation to the overall goals of the MnPASS Project. The evaluation also provides an independent assessment of the benefits of the system that will be used in determining the feasibility of expanding the MnPASS concept to other corridors.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$220,816.89	<b>Source of Funding:</b> State & Federal Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner 		4-17-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> URS Corporation		<b>CFMS Contract Number:</b> A85053
<b>Project Name:</b> ITS Safety Plan	<b>Mn/DOT Contract No.:</b> 86352W03	<b>Project Duration (Dates):</b> January 19, 2006 to December 31, 2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> It was necessary to enter into this Work Order Contract so that an Intelligent Transportation Systems (ITS) Safety Plan could be developed in order to strategically target ITS initiatives for safety applications. This plan is integrated as a component of the Minnesota Comprehensive Highway Safety Plan. The now completed ITS Safety Plan will assist decision makers by providing an analytical framework for prioritizing various ITS strategies and a three-year deployment plan.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$99,786.84	<b>Source of Funding:</b> State & Federal Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> N/A		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-17-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Mayo Clinic Rochester		<b>CFMS Contract Number:</b> A48737
<b>Project Name:</b> Mayday Field Operational Test	<b>Mn/DOT Contract No.:</b> 83816	<b>Project Duration (Dates):</b> July 14, 2003 to March 31, 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  This contract was executed in order to provide a medical emphasis for input into the development of technology that reacts with commercial Telematics Service Providers, such as OnStar. This interaction enables information sharing between vehicles involved in a motor vehicle crash and emergency responders. This project developed a voice routing mechanism to send information from the Telematics Service Providers call center to a variety of emergency response providers. A leader in the medical field was needed to research the potential benefits this information provides to the at large public.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$148,541.04	<b>Source of Funding:</b> State & Federal Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> This contract was part of an award from the USDOT, in which Mn/DOT and Mayo Clinic submitted a partnership proposal. Mayo possessed the expertise and personnel necessary, was experienced through the initial Mayday project conducted in 1999-2001, and is the only Level 1 trauma center in the State of Minnesota with working experience utilizing the Mayday devices required for this project.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		4-17-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> City Of St. Paul		<b>CFMS Contract Number:</b> A65382
<b>Project Name:</b> Computerized Traffic Signal System Upgrade	<b>Mn/DOT Contract No.:</b> 86201	<b>Project Duration (Dates):</b> July 28, 2004 to May 31, 2005
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  It was necessary to enter into this Joint Powers Agreement to upgrade the City of St. Paul's TCS-II computerized traffic control system to the Econolite PYRAMIDS System. This upgrade was essential to adequately maintain and expand the functions of its central computerized traffic control system. The upgrade accommodated growth and ensured a needed level of support as well as expansion to other Intelligent Transportation Systems (ITS) modules included in the PYRAMIDS system. The upgrade benefited signals on Minnesota Trunk Highway Systems maintained by the City. It also brought Saint Paul's central system into compliance with ITS National Architecture Standards.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$220,816.89	<b>Source of Funding:</b> State & Federal Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> This project involved an upgrade to the computerized traffic control system owned and operated by the City of St. Paul, including those portions of the Trunk Highway System within the City. The City utilizes a sole provider to maintain and upgrade the system. This provider owns the rights and licenses for the equipment/system which was upgraded. In order for Mn/DOT to have its share of the overall system upgraded, it was necessary to enter into this single source agreement.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		4-17-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. **86201**

Type of Work: **Computerized Traffic Signal System Upgrade**

District/Office: **OTSO**

Work Type Code: ITS

S.P. N/A      T.H. N/A

Location \_\_\_\_\_

Contractor: **City of St. Paul**

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: **July 28, 2004;**  
Work Start Date

**May 2005;**  
Work Completion Date

**May 31, 2005**  
Expiration Date

Total Contract Cost: **\$150,000.00** = Orig Cost: **\$150,000.00** + Amended Cost: **\$0.00**

Amended cost for: ~ Overrun    ~ Additional Work    Number of Amendments **1**

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 27  
(Maximum points 36)

Project Manager:  
Susan Sheehan 3/22/07  
( )  
Print Name

Contract Administrator:      Date:  
Susan Sheehan 3/22/07  
( )  
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Retrofit Recycling, Inc.		<b>CFMS Contract Number:</b> <b>A99840</b>
<b>Project Name:</b> Moorhead House and Shed Cleanout	<b>Mn/DOT Contract No.:</b> 90400	<b>Project Duration (Dates):</b> 11/13/06 – 3/9/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the removal of regulated material. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to remove remains of burned building, by vandalism, that Mn/DOT owns.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 76,053.67	<b>Source of Funding:</b> District 4 Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> NA		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-11-07 Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Florin Cultural Resources		<b>CFMS Contract Number:</b> A78263
<b>Project Name:</b> Phase I Archaeological and Geomorphological Investigation	<b>Mn/DOT Contract No.:</b> 88496	<b>Project Duration (Dates):</b> 8/05-7/06
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  All undertakings receiving federal money must comply with Section 106 of the National Historic Preservation Act of 1966, as amended. No money will be released from FHWA or any other federal agency to fund projects unless Mn/DOT can document compliance with the federal law and its implementing regulations. The Cultural Resources Unit determined a Phase I archaeological study and geomorphological study was necessary to determine the effects of the upgrade of TH 65 to cultural resources.                  Professionals conducting studies in compliance with 36 CFR 800 must meet the Secretary of the Interior's qualifications standards at 36 CFR 61. The Mn/DOT Cultural Resources Unit staff meet these professional qualifications standards; however, the unit has an insufficient number of staff to perform field survey while maintaining current workloads reviewing all federal aid highway projects in Minnesota for compliance with the federal regulations. Mn/DOT Cultural Resources Unit and Consultant Services staff have expended a great deal of time and effort in developing a pre-qualified consultant program so that a pool of qualified consultants able to perform this type of work are identified and available.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$80,764.50	<b>Source of Funding:</b> 80% FHWA and 20% District 3
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;"><i>Carol Molnau</i>                  Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">4-11-07                  Date</p>

cc: P. Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Gemini Research		<b>CFMS Contract Number:</b> A 87279
<b>Project Name:</b> Phase I & II Investigation of Historic Structures along TH 10 Alternatives through Wadena, SP 5605-18PE	<b>Mn/DOT Contract No.:</b> 89455	<b>Project Duration (Dates):</b> 4/21/06- 1/30/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>This contract was necessary for the project to receive federal funding. Since the project is receiving federal funding, Mn/DOT CRU (on behalf of FHWA) needs to ensure that the effects of the project on cultural resources is being taken into account as per the requirements of 36 CFR 800 (Section 106 of the National Historic Preservation Act). It is necessary to use a contract on this project since no state-employed personnel who meet the Secretary of Interior's Professional Standards for cultural resource investigations on FHWA-funded projects were available to complete the work in a timely manner due to work load.</p>		
<b>Billable Hours (if applicable):</b> 740	<b>Total Amount Spent on Contract:</b> \$ 60,622.00	<b>Source of Funding:</b> D-4 TH Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>The single source contract was used as part of Mn/DOT's Pre-Qualified system. All projects under \$100,000 can be direct selected from the list of pre-qualified individuals for cultural resources work. This project fell into that category.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		4-11-07 Date

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Kadmas, Lee & Jackson Inc.		<b>CFMS Contract Number:</b> A94538
<b>Project Name:</b> HARN Observation	<b>Mn/DOT Contract No.:</b> 90189	<b>Project Duration (Dates):</b> 10/20/06 – 3/02/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  HARN Observations in Willmar Phase 2		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$98,000.00	<b>Source of Funding:</b> Land Management
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-11-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> HNTB Corporation		<b>CFMS Contract Number:</b> A72953
<b>Project Name:</b> Stillwater Lift Bridge – Inspection	<b>Mn/DOT Contract No.:</b> 87520	<b>Project Duration (Dates):</b> 3/05 – 9/06
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  Purpose of this contract was to provide construction inspection to ensure compliance with standards.  This contracted was needed because 1) there was a shortage of internal resources and 2) it required expertise in electrical and motor aspects unique to a lift bridge that Mn/DOT did not have on staff.		
<b>Billable Hours (if applicable):</b> 1111.75	<b>Total Amount Spent on Contract:</b> \$171,325.07	<b>Source of Funding:</b> Trunk Highway
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-11-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Coleman Engineering Co.		<b>CFMS Contract Number:</b> A95591
<b>Project Name:</b> HARN Observation	<b>Mn/DOT Contract No.:</b> 90366	<b>Project Duration (Dates):</b> 11/21/06 – 3/20/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> To establish precise North American Vertical Datum of 1988 heights in the area of the Height Modernization Project.  HARN Observations for various Mn/DOT districts – Phase 2		
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract:</b> \$98,000.00	<b>Source of Funding:</b> Land Management budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

# Report on Professional/Technical Contracts Over \$50,000

**RECEIVED**  
MAY 1 2007  
ADMINISTRATION  
OFFICE OF THE COMMISSIONER

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A69616</b>
Project Name (if applicable): <b>Application of Precast Decks and Other Elements to Bridge Structures</b>	Mn/DOT Agreement No.: <b>81655, WO 146</b>	Project Duration (Dates): <b>10/28/2004 – 11/30/2006</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>This study looked at two bridges with precast elements to develop an instrumentation plan to enable investigation of the performance of the bridges.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$55,000.00</b>	Source of Funding: <b>Trunk Highway</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date <b>4-11-07</b>

cc: Paul Stembler, Dept. of Administration  
 Jeff Brunner, Consultant Services Section  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 81655, WO 146

**Type of work** Research

**District/Office** Investment Management

**Work Type Code** RE

**S.P.** 88016 00689 **T.H.** NA

**Location** Statewide

**Contractor** University of Minnesota

**Subcontractor** \_\_\_\_\_

**Subcontractor** \_\_\_\_\_

**Contract Period:** November 8, 2004;  
Work Start Date

November 30, 2006;  
Work Completion Date

November 30, 2006  
Expiration Date

**Total Contract Cost:** \$55,500.00 = **Orig Cost:** \$55,500.00 + **Amended Cost:** \$0

Amended cost for:  **Overrun**

**Additional Work**

**Number of Amendments** 1-time



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance	4			
7. Contract administration cooperation	X			
8. Invoices and progress reports		X		
9. Cost estimation/budget management	X			

**Contractor's rating for this contract:**

**Total Points** 34  
(Maximum points 36)

Project Manager:

Contract Administrator:

Keith Molnau

[Signature]

[Signature] 4/17/07

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

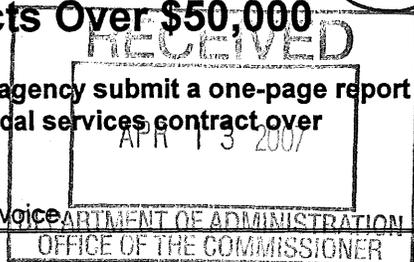
### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

This research project went very well considering we needed to act quickly to get an Instrumentation plan put together. We depended on the U of M researchers to provide the instrumentation plan as an early-on deliverable so we could include it within our project letting date for Bridge 13004. The researches participated in several meetings early on to identify the behavior aspects of the bridge that we were most interested. The instrument plan came together nicely, and the final report was excellent.

# Report on Professional/Technical Contracts Over \$50,000



Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Horizons, Incorporated.</b>		CFMS Contract Number: <b>A-96880</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>90496</b>	Project Duration (Dates): <b>12/20/06 to 03/01/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <p><b>The Purpose of this contract was for the Contractor to produce an Aero-Triangulation, compile Planimetric Features and create a Digital Terrain Model for this project.</b></p> <p><b>This Photogrammetric Mapping project is for TH 21, (from New Prague to Jordan), located in our Metro West District. Project number 7002B.</b></p> <p><b>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b></p>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$55,920.00</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <p><b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b></p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <p><b>No.</b></p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <p><b>Please see the attached evaluation form.</b></p>		
 Carol Molnau, Lt. Governor/Commissioner		Date <b>3-27-07</b>

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90496 Type of Work Photogrammetry Mapping  
 District/Office Metro W. Work Type Code H+1 MP  
 SP Number 7002B TH Number 21 Location From New Prague to Jordan  
 Contractor Horizons Inc.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 12-20-06; 3-1-07; 7-31-07  
                             Work Start Date              Work Completion Date      Expiration Date  
 Total Contract Cost: \$55,920 = Orig Cost: \$55,920 + Amended Cost: \$ 0  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only    Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time	✓			
5. Project related cooperation	✓			
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports		✓		
9. Cost estimation/budget management	✓			

Contractor's rating for this contract:

Total Points: 31 (Maximum points 36)

Project Manager:

Name

Mike Blast

Date

1-22-07

Contract Administrator:

Name

MEHRTASH MEHRAN

Date

1-22-07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680



# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. #86624 Type of work: Environmental Design Documents

District/Office OES Work Type Code MC

S.P. \_\_\_\_\_ T.H. \_\_\_\_\_ Location \_\_\_\_\_

Contractor URS Corporation

Subcontractor \_\_\_\_\_

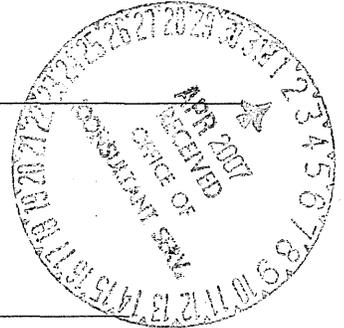
Subcontractor \_\_\_\_\_

Contract Period: March 25, 2005 ; May 26, 2006 July 31, 2006

Work Start Date                  Work Completion Date                  Expiration Date

Total Contract Cost: \$ 82,549.69 = Orig Cost: \$ 68,407.52+ Amended Cost: \$ 14,142.17

Amended cost for: ~ Overrun    ~ Additional Work    Number of Amendments 5



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 33  
(Maximum points 36)

Project Manager:  
  
( Peter Leete )  
Print Name

Contract Administrator:  
  
( Debbie Forschen )  
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

Amendments were required due to the evolving nature of the project. The final product did not end up the same as the original concept... Which is a good thing. The final document is much better than originally proposed (its better organized, more user friendly, and integrated into Mn/DOT specs and other agency regulations). URS was great at providing input and responding to changes in design as they occurred. Pay up to Contract amount. (peter)

## Report on Professional/Technical Contracts Over \$50,000

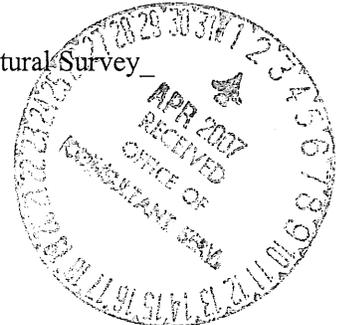
Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Gemini Research		<b>CFMS Contract Number:</b> A 87279
<b>Project Name:</b> Phase I & II Investigation of Historic Structures along TH 10 Alternatives through Wadena, SP 5605-18PE	<b>Mn/DOT Contract No.:</b> 89455	<b>Project Duration (Dates):</b> 4/21/06- 1/30/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>		
<p>This contract was necessary for the project to receive federal funding. Since the project is receiving federal funding, Mn/DOT CRU (on behalf of FHWA) needs to ensure that the effects of the project on cultural resources is being taken into account as per the requirements of 36 CFR 800 (Section 106 of the National Historic Preservation Act). It is necessary to use a contract on this project since no state-employed personnel who meet the Secretary of Interior's Professional Standards for cultural resource investigations on FHWA-funded projects were available to complete the work in a timely manner due to work load.</p>		
<b>Billable Hours (if applicable):</b> 740	<b>Total Amount Spent on Contract:</b> \$ 60, 622.00	<b>Source of Funding:</b> D-4 TH Funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<p>The single source contract was used as part of Mn/DOT's Pre-Qualified system. All projects under \$100,000 can be direct selected from the list of pre-qualified individuals for cultural resources work. This project fell into that category.</p>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-11-07 Date

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89455 Type of Work Phase I & II Architectural Survey  
 District/Office D-4 Work Type Code CR  
 SP Number 5605-18PE TH Number 10 Location Waden, MN  
 Contractor Gemini Research  
 Subcontractor Kay Grossman  
 Subcontractor Tami Plank and Liz Morrison  
 Contract Period: 4/31/06 ; 12/15/06 ; 1/31/07  
                     Work Start Date                      Work Completion Date                      Expiration Date  
 Total Contract Cost: \$ 60,622 = Orig Cost: \$ 60,622 + Amended Cost: \$ \_\_\_\_\_  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only   Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time	4			
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management			2	

Contractor's rating for this contract:                      Total Points: 31 (Maximum points 36)

Project Manager:  
Teresa Martin                      4/2/07  
 Name                                      Date  
 Teresa Martin   4/2/07

Contract Administrator:  
Arny Hefji                      4/4/07  
 Name                                      Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

The contractor went over budget. They said the budgeting error was on their part and they will not ask for more budget hours.

contractor went over contract total without notifying  
authorized representative.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> HNTB Corporation		<b>CFMS Contract Number:</b> A72953
<b>Project Name:</b> Stillwater Lift Bridge – Inspection	<b>Mn/DOT Contract No.:</b> 87520	<b>Project Duration (Dates):</b> 3/05 – 9/06
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  Purpose of this contract was to provide construction inspection to ensure compliance with standards.  This contracted was needed because 1) there was a shortage of internal resources and 2) it required expertise in electrical and motor aspects unique to a lift bridge that Mn/DOT did not have on staff.		
<b>Billable Hours (if applicable):</b> 1111.75	<b>Total Amount Spent on Contract:</b> \$171,325.07	<b>Source of Funding:</b> Trunk Highway
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-11-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 87520 Type of work Construction Inspection

District/Office Metro-Oakdale Work Type Code CS

S.P. 8214-141 T.H. 36 Location Stillwater Lift Bridge

Contractor HNTB Corporation

Subcontractor --

Subcontractor --

Contract Period: 3-2-05 ; 9-30-06 ; 9-30-06  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$171,325 = Original Cost: \$123,418 + Amended Cost: \$47,706

Amended cost for:  Overrun  Additional Work Number of Amendments 2



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 36  
 (Maximum points 36)

Project Manager:  
  
Steve ADAMSKY  
 (Print Name) 3/30/07

Agreement Administrator:  
Linn Moline  
 (Print Name) 4/2/07  
~~3/30/07~~

Note: Any rating of below average or poor, copy to Jeff Brunner, Consultant Services, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Very satisfied with service provided by HNTB. Calls were always returned promptly, answers were provided timely, and inspection information was always accurate.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Kadmas, Lee & Jackson Inc.		<b>CFMS Contract Number:</b> A94538
<b>Project Name:</b> HARN Observation	<b>Mn/DOT Contract No.:</b> 90189	<b>Project Duration (Dates):</b> 10/20/06 – 3/02/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  HARN Observations in Willmar Phase 2		
<b>Billable Hours (if applicable):</b> NA	<b>Total Amount Spent on Contract:</b> \$98,000.00	<b>Source of Funding:</b> Land Management
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-11-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90189 Type of Work HARN Observations

District/Office Willmar – Phase 2 Work Type Code **SR**

SP Number NA TH Number NA Location \_\_\_\_\_

Contractor Kadrmas, Lee & Jackson

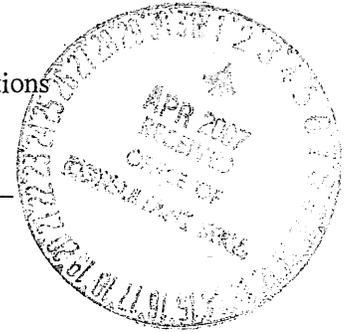
Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 10/20/06 ; 3/2/07 ; 6/30/07  
 Work Start Date 10/20/06      Work Completion Date 3/2/07      Expiration Date 6/30/07

Total Contract Cost: \$98000.00 = Orig Cost: \$98,000.00 + Amended Cost: \$ \_\_\_\_\_

Amended for: ~ Overrun ~ Additional Work ~ Time Only      Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this Contract:

Total Points: 36 (Maximum points 36)

Project Manager:

John Barke 7/2/2007  
 Name: John Barke      Date

Contract Administrator:

Cathie Ashlin 4-2-07  
 Name Cathie Ashlin      Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 1/26/2007)

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Coleman Engineering Co.		<b>CFMS Contract Number:</b> A95591
<b>Project Name:</b> HARN Observation	<b>Mn/DOT Contract No.:</b> 90366	<b>Project Duration (Dates):</b> 11/21/06 – 3/20/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  To establish precise North American Vertical Datum of 1988 heights in the area of the Height Modernization Project.</p> <p>HARN Observations for various Mn/DOT districts – Phase 2</p>		
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract:</b> \$98,000.00	<b>Source of Funding:</b> Land Management budget
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>   		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90366

Type of Work: NGS Observations – Phase 2

District/Office Duluth

Work Type Code **SR**

SP Number NA TH Number NA

Location \_\_\_\_\_

Contractor: The Coleman Engineering Co.

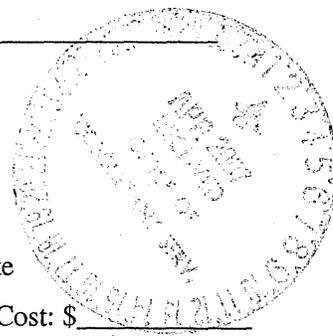
Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 11/21/06 3/20/07 6/30/07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$98,000.00 = Orig Cost: \$98,000.00 + Amended Cost: \$ \_\_\_\_\_

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this Contract:

Total Points: 36 (Maximum points 36)

Project Manager:

Contract Administrator:

Name John Barke

Date 4-2-07

Name Cathie Ashlin

Date 4-2-07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Retrofit Recycling, Inc.		<b>CFMS Contract Number:</b> A99840
<b>Project Name:</b> Moorhead House and Shed Cleanout	<b>Mn/DOT Contract No.:</b> 90400	<b>Project Duration (Dates):</b> 11/13/06 – 3/9/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the removal of regulated material. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to remove remains of burned building, by vandalism, that Mn/DOT owns.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 76,053.67	<b>Source of Funding:</b> District 4 Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> NA		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-11-07 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 90400 Type of work Regulated Waste Removal

District/Office Dist 4 Work Type Code AB

S.P. 1414-02 T.H. 336 Location Moorhead

Contractor Retrofit Recycling, Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 11/13/06 ; 3/9/07 ; 7/31/07  
 Work Start Date; Work Completion Date; Expiration Date

Total Contract Cost: \$ 76,053.67 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_

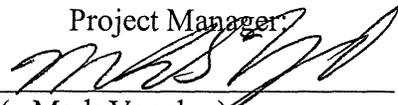
Amended cost for:  Overrun  Additional Work Number of Amendments \_\_\_\_\_

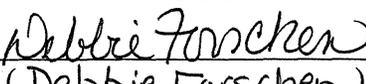
Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		x		
2. Work Performance		x		
3. Conformance with Mn/DOT Standards/Requirements		x		
4. Deliverables Complete and on time		x		
5. Project related cooperation		x		
6. QA/QC plan conformance		x		
7. Contract administration cooperation		x		
8. Invoices and progress reports		x		
9. Cost estimation/budget management		x		

Contractor's rating for this contract:

Total Points 27  
 (Maximum points 36)

3-12-07

Project Manager:  
  
 ( Mark Vogel )  
 Print Name

Contract Administrator:  
  
 (Debbie Forschen) 3/29/07  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director; Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Florin Cultural Resources		<b>CFMS Contract Number:</b> A78263
<b>Project Name:</b> Phase I Archaeological and Geomorphological Investigation	<b>Mn/DOT Contract No.:</b> 88496	<b>Project Duration (Dates):</b> 8/05-7/06
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> All undertakings receiving federal money must comply with Section 106 of the National Historic Preservation Act of 1966, as amended. No money will be released from FHWA or any other federal agency to fund projects unless Mn/DOT can document compliance with the federal law and its implementing regulations. The Cultural Resources Unit determined a Phase I archaeological study and geomorphological study was necessary to determine the effects of the upgrade of TH 65 to cultural resources. Professionals conducting studies in compliance with 36 CFR 800 must meet the Secretary of the Interior's qualifications standards at 36 CFR 61. The Mn/DOT Cultural Resources Unit staff meet these professional qualifications standards; however, the unit has an insufficient number of staff to perform field survey while maintaining current workloads reviewing all federal aid highway projects in Minnesota for compliance with the federal regulations. Mn/DOT Cultural Resources Unit and Consultant Services staff have expended a great deal of time and effort in developing a pre-qualified consultant program so that a pool of qualified consultants able to perform this type of work are identified and available.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$80,764.50	<b>Source of Funding:</b> 80% FHWA and 20% District 3
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-11-07 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 88496 Type of Work P I Archaeological and Geomorphological Investigation  
 District/Office 3 Work Type Code CR  
 SP Number 3004-55 TH Number 65 Location Isanti County  
 Contractor Florin Cultural Resources  
 Subcontractor StrataMorph  
 Subcontractor \_\_\_\_\_  
 Contract Period: 8/31 /2005 7/31/2006; 7/31/06  
 Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 80,764.50 = Orig Cost: \$ 76,117.00 + Amended Cost: \$ 4,647.5  
 Amended for: ~ Overrun  Additional Work ~ Time Only Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	3 →	3		
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	3 →	3		
4. Deliverables Complete and on time	4			
5. Project related cooperation	4			
6. QA/QC plan conformance	3 →	3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract:

Teresa Martin  
 Project Manager:  
Teresa Martin 3/15/07  
 Name Date

Total Points: 30 (Maximum points 30)

Adrian Haudrick  
 Contract Administrator:  
Adrian Haudrick 4/2/07  
 Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.

Contractor performs beyond expectations.

Deliverables exceed standards.

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Horizons, Incorporated.</b>		CFMS Contract Number: <b>A-96880</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>90496</b>	Project Duration (Dates): <b>12/20/06 to 03/01/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <p><b>The Purpose of this contract was for the Contractor to produce an Aero-Triangulation, compile Planimetric Features and create a Digital Terrain Model for this project.</b></p> <p><b>This Photogrammetric Mapping project is for TH 21, (from New Prague to Jordan), located in our Metro West District. Project number 7002B.</b></p> <p><b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b></p>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$55,920.00</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <p><b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b></p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <p><b>No.</b></p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <p><b>Please see the attached evaluation form.</b></p>		
 Carol Molnau, Lt. Governor/Commissioner		3-27-07 Date

cc: P. Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A57436</b>
Project Name (if applicable): <b>Stability Tests of Prestressed Concrete Through-Girder Pedestrian Bridge under Lateral Impact - Phase II</b>	Mn/DOT Agreement No.: <b>81655, WO 69</b>	Project Duration (Dates): <b>JUNE 2, 2003 – FEBRUARY 28, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>To further develop and verify modifications to girder cross-section details and connection configurations for prestressed concrete pedestrian bridges.</b>		
Billable Hours (if applicable): <b>NA</b>	Total Amount Spent on Contract: <b>\$160,000.00</b>	Source of Funding: <b>TRUNK HIWAY</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
Carol Molnau <i>Carol Molnau</i> Carol Molnau, Lt. Governor/Commissioner		<b>3-20-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

JC

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 81655, WO 69

**Type of work** Research

**District/Office** Investment Mangement

**Work Type Code** RE

**S.P.** NA     **T.H.** NA     **Location** Statewide

**Contractor** University of Minnesota

**Subcontractor** \_\_\_\_\_

**Subcontractor** \_\_\_\_\_

**Contract Period:** June 1, 2003; February 28, 2007; February 28, 2007  
Work Start Date     Work Completion Date     Expiration Date

**Total Contract Cost:** \$160,000.00 = **Orig Cost:** \$160,000.00 + **Amended Cost:** \$0

**Amended cost for:**    **Overrun**      **Additional Work**     **Number of Amendments** 2



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

**Contractor's rating for this contract:**

**Total Points** 36  
(Maximum points 36)

Project Manager:

Contract Administrator:

*Jibshya J. Li*

*Welson J. ...*

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

The quality of the report and the application of the research results are in the highest level for a research project like this one. The researchers were all very knowledgeable and hard working and presented a very high level of professionalism and academic standards. This was a very pleasant project to work on.

## Research Contractor Performance Evaluation

1. If this is a Mn/DOT funded project: Do the research results help you meet the Minnesota Statewide Transportation Plan 2003-2023 Policies and Performance Measurement Plan that was originally identified when the project was funded, which was \_\_\_\_\_?  
 Yes  No  
If No, Why?  
If Yes, How? *Will help in the future bridge design and improvements to the existing bridges in performance and economy.*
2. Do you recommend implementation of the research results?  
 Yes  No If No, Why not?
3. Are there measurable impacts (monetary & non-monetary) that were a result of this research?  Yes  No If Yes, what were they?  
(Examples: cost savings, reduction in materials, time savings, safety, etc.)
4. Rate the quality of technical work of the Principal Investigator.  
\_ 1 \_ 2 \_ 3 \_ 4 \_ 5 \_ 6 \_ 7 \_ 8 \_ 9  10  
Poor Great
5. Was the information from the research available in time to be useful?  
 Yes  No Explain:
6. On a scale of 0-10, indicate your overall satisfaction with this project.  
\_ 0, Not at all satisfied  
\_ 2, Not satisfied, but some useful results obtained  
\_ 4, Somewhat satisfied, but not what I hoped  
\_ 6, Satisfied, non-useful results  
\_ 8, Satisfied, useful results  
 10, It was great!
7. Did you receive benefits that correspond to the project cost?  
 Yes  No Why or why not? *The bridge can be designed w/ better economy and be safer.*
8. If given a choice, would you recommend hiring this person/firm again?  
 Yes  No Why or why not? *A great job.*

Additional Comments:

*The research resulted in 4 to 5 papers that made AASHTO LRFD Bridge Design Specifications revise their codes that make this type of bridges be designed safer and more economic.*

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A57436</b>
Project Name (if applicable): <b>Stability Tests of Prestressed Concrete Through-Girder Pedestrian Bridge under Lateral Impact - Phase II</b>	Mn/DOT Agreement No.: <b>81655, WO 69</b>	Project Duration (Dates): <b>JUNE 2, 2003 – FEBRUARY 28, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>To further develop and verify modifications to girder cross-section details and connection configurations for prestressed concrete pedestrian bridges.</b>		
Billable Hours (if applicable): <b>NA</b>	Total Amount Spent on Contract: <b>\$160,000.00</b>	Source of Funding: <b>TRUNK HIWAY</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>NA</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>3-20-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

**FINAL PAYMENT ON A LUMP SUM AGREEMENT**

Date: **March 30, 2007**

Agreement No.: **81655**      Work Order No.: **69**

Contractor's Name: **University of Minnesota**

S.P. No.: **N/A**

M.P. No.: **N/A**

Title: *Stability Tests of Prestressed Concrete Through-Girder Pedestrian Bridge under Lateral Impact - Phase II*

Total Costs Billed:	<b>\$160,000.00</b>
Paid this Invoice:	<b>\$10,000.00</b>
Amount Previously Paid	<b>\$150,000.00</b>

I certify that the work required by this agreement has been completed and any required reports have been submitted.

Name: *Jue Kahne*  
Date: *3/30/07*

Send Form to:  
Bruce Kalland, Audit Manager  
Mn/DOT Audit Section  
Mailstop 190  
Fed Aid

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: University of Minnesota		CFMS Contract Number: A57586
Project Name (if applicable): Safety Effects of Left Turn Phasing Schemes at High-Speed Intersections	Mn/DOT Agreement No.: 81655, WO 44	Project Duration (Dates): 2/1/2004 - 1/31/2007
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  To improve left-turn safety by studying the effect approach speed, traffic volume, and left-turn phasing have on accident risk. Answers to the following questions will be explored. <ul style="list-style-type: none"><li>• Do high-speed approaches cause safety problems for permitted left turns?</li><li>• At what (if any) opposing speeds do permitted left turns become unsafe?</li><li>• Is there a difference in left-turn accident risk at signalized versus un-signalized intersections?</li></ul>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$65,000.00	Source of Funding: Trunk Highway & Federal
If this was a single source contract, explain why the agency determined there was only a single source for the services:  N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		3-20-07 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

JC

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 81655, WO 44 Type of Work: Research  
 District/Office of Investment Management Work Type Code \_\_\_\_\_  
 SP Number 88 016 545 TH Number N/A Location \_\_\_\_\_  
 Contractor University of Minnesota  
 Subcontractor \_\_\_\_\_

Contract Period: 2/4/2004 \_\_\_\_\_; 1/31/2007 \_\_\_\_\_; 1/31/2007 \_\_\_\_\_  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$65,000.00 = Orig Cost: \$65,000.00 + Amended Cost: \$0.00

Amended for: ~ Overrun ~ **Additional Work** ~ **Time Only** Number of Amendments 3

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		x		
2. Work Performance		x		
3. Conformance with Mn/DOT Standards/Requirements		x		
4. Deliverables Complete and on time				x
5. Project related cooperation		x		
6. QA/QC plan conformance			x	
7. Contract administration cooperation	x			
8. Invoices and progress reports		x		
9. Cost estimation/budget management	x			

Contractor's rating for this contract:

Total Points: 26 (Maximum points 36)

Project Manager: Ben Osemenam  
Ben Osemenam 3/12/07  
 Name Date

Contract Administrator:  
Dan Warzala 3/12/07  
 Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: University of Minnesota		CFMS Contract Number: A47436
Project Name (if applicable): INV 784: Guidelines for Using Rumble Strips	Mn/DOT Agreement No.: 81655, WO 71	Project Duration (Dates): 4/15/2003 - 11/30/2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this study is to establish restrictive guidelines that will facilitate standardized rumble strip usage in Minnesota. A multi-stage approach will be used to address the question of whether or not rumble strips should be included in the standard repertoire of tools used by county engineers.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$149,659.00	Source of Funding: STIP
If this was a single source contract, explain why the agency determined there was only a single source for the services:  N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		3-20-07 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

10



## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 81655, WO 71

Type of Work : Research

District/Office of Investment Management

Work Type Code \_\_\_\_\_

SP Number: N/A TH Number: N/A

Location \_\_\_\_\_

Contractor University of Minnesota

Subcontractor \_\_\_\_\_

Contract Period: 4/15/2003 ; 11/30/2006 ; 11/30/2006  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$149,659.00 = Orig Cost: \$149,659.00 + Amended Cost: \$0.00

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments: 2

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation	X			
8. Invoices and progress reports		X		
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points: 30 (Maximum points 40)

Project Manager:

Brad Wentz  
Name

Date

Contract Administrator:

Dan Warzala  
Name

Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)







# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: SRF Consulting Group Inc		CFMS Contract Number: A45793
Project Name (if applicable): Reconstruction of Crosstown Commons	Mn/DOT Agreement No.: 83347	Project Duration (Dates): 2/14/03 – 1/7/07
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This contract was for the preliminary and detail design for the reconstruction of the Crosstown Commons area on I-35W and TH 62 in Minneapolis and Richfield. This was a complex and sensitive project that involved many public contacts. Mn/DOT elected to consult out this contract due to the large effort and number of personnel needed for a successful completion.		
Billable Hours (if applicable): <b>147,928.7</b>	Total Amount Spent on Contract: \$11,915,441	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:  		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>3-20-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 83347 Type of work Preliminary and Detail Design

District/Office Metro Work Type Code PD

S.P. 2782-281 T.H. 35 Location Crosstown Commons

Contractor SRF Consulting Group, Inc.

Subcontractor HDR, Evergreen Land Services, The 106 Group,

Subcontractor Studio Z Imagery, Appraisers

Contract Period: 2/14/03; 1/7/07; 1/7/07  
 Work Start Date Work Completion Date Expiration Date



Total Contract Cost: \$11,915,441.22 = Orig Cost: \$8,342,028.17 + Amended Cost: \$3,573,413.05

Amended cost for:  Overrun  Additional Work Number of Amendments 11

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3.5		
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time	4			
5. Project related cooperation	4+			
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		2.5		
9. Cost estimation/budget management			2	

Contractor's rating for this contract:

Total Points 29  
(Maximum points 36)

Project Manager:

John Griffith 2/26/07  
(John Griffith)  
Print Name

Agreement Administrator:

Linn Moline 3/7/07  
(Linn Moline)  
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Consultant Services, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

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Progress Reports were not accurate, causing some budgetary problems, project schedule and review problems as well. Need to improve monitoring the state of completion of each task.

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Rick Brown did a good job communicating/administratively with exception to projecting on three occasions that we were well within budget and that no amendment would be needed after September, when in fact, we were over budget and did need an amendment. Also, review time was not what we would have wanted/expected.

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Do Not Pay over The Contract Max

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A89597
Project Name (if applicable):	Mn/DOT Agreement No.: 89666	Project Duration (Dates): 6/7/06 – 1/10/07
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This contract was for traffic signal optimization of 27 intersections along TH 55 through Median, Plymouth and Golden Valley. This was contracted out because State employees were busy with other timing projects.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$85,152	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:  		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89666 Type of Work Signal Optim  
 District/Office M Work Type Code 55  
 SP Number NA TH Number 55 Location plymouth  
 Contractor SRF Consulting  
 Subcontractor Spherion Corp  
 Subcontractor \_\_\_\_\_  
 Contract Period: 6-7-06 ; 1-10-07 ; 1-10-07  
                             Work Start Date                      Work Completion Date                      Expiration Date  
 Total Contract Cost: \$ 85,152 = Orig Cost: \$ 85,152 + Amended Cost: \$ NA  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only    Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:                      Total Points: 27 (Maximum points 36)

Project Manager:  
Kevin Schwart                      3-7-07  
 Name                                      Date  
 Kevin Schwart

Contract Administrator:  
Linn Moline                      3-12-07  
 Name                                      Date  
 Linn Moline

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> URS Corporation		<b>CFMS Contract Number:</b> A72185
<b>Project Name:</b> Final Design Bridge 27V73	<b>Mn/DOT Contract No.:</b> 86968	<b>Project Duration (Dates):</b> February 17, 2005 to December 16, 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>The Contract was for final construction plans preparation for Bridge 27V73, a segmental concrete box girder bridge that is included in the T.H. 35W – T.H. 62 Crosstown Rehabilitation Project in the Cities of Richfield and Minneapolis. A Contractor was used because Mn/DOT did not have design personnel available and it enabled Mn/DOT to meet scheduled construction letting date.</p>		
<b>Billable Hours (if applicable):</b> <del>NA</del> 3,349	<b>Total Amount Spent on Contract:</b> \$305,031.99	<b>Source of Funding:</b> Consultant Services Budget - Bridge Office Allotment
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>    		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-20-07 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 86968

Type of Work Bridge Design

District/Office: Bridge Office

Work Type Code BD

SP Number: 2782-27V73 TH: 35W

Location: Ramp from TH 35W NB to TH 62 EB  
over Ramp from TH 62 EB to Lyndale.

Contractor: URS Corporation

Subcontractor: N/A

Subcontractor: N/A

Contract Period: February 17, 2005;

December 16, 2006;

January 15, 2007

Work Start Date

Work Completion Date

Expiration Date

Total Contract Cost: \$305,031.99 = Orig Cost: \$250,550.24 + Amended Cost: \$54,481.75

Amended for:  Overrun  Additional Work  Time Only Number of Amendments: 3



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance	4			
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract:

Total Points: 32 (Maximum points 36)

Project Manager:

Keith Molna 3-8-07  
~~3-8-07~~  
Keith Molna Date

Contract Administrator:

Victor E. Crabbbe 3/8/07  
Victor E. Crabbbe Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Contractor's Total Contract Cost is \$312,724.90 but pay only up to the contract amount of \$305,031.99.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A89715
Project Name (if applicable): Signal optimization	Mn/DOT Agreement No.: 89579	Project Duration (Dates): 6/8/06 – 1/15/07
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This contract was for traffic signal optimization of 26 intersections along TH 952, 110 and I-494. This was contracted out because State employees were busy with other timing projects.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$64,693	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:  		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		3-20-07 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89579 Type of Work Signal Optim  
 District/Office M Work Type Code SG  
 SP Number NA TH Number 110 Location Mendota Hght etc  
 Contractor SEH Inc  
 Subcontractor NA  
 Subcontractor \_\_\_\_\_  
 Contract Period: 6-8-06; 1-15-07; 1-15-07  
                     Work Start Date      Work Completion Date      Expiration Date  
 Total Contract Cost: \$ 64,693 = Orig Cost: \$ 64,693 + Amended Cost: \$ NA  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only   Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:                      Total Points: 30 (Maximum points 36)

Project Manager:  
Kevin Schwartz  
 Name                      Date  
Kevin Schwartz      3-7-07

Contract Administrator:  
Linn Moline      3/13/07  
 Name                      Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: BDM Consulting Engineer PLC		CFMS Contract Number: A51084
Project Name (if applicable): Wakota	Mn/DOT Agreement No.: 84066	Project Duration (Dates): 7/22/03 – 11/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Wakota Project required the reconstruction of impacted City of Newport utilities (water, sanitary, storm sewer). The City of Newport (population under 5000) did not have the resources to inspect Mn/DOT's contractors work on their utilities. Mn/DOT utilized HPP funds to cover 80% of inspection costs and city provided 20% match.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$164,814	Source of Funding: HPP with city match
If this was a single source contract, explain why the agency determined there was only a single source for the services:  na		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 84066 Type of Work Prof.- Tech

District/Office Metro Work Type Code SV

SP Number 8205-99, 8285-79, 8285-80 TH 61 and I-494 Location Newport

Contractor BDM Consulting Engineers PLC

Subcontractor Isthmus Engineering

Subcontractor na

Contract Period: 7/22/03 ; 11/30/05 ; 11/30/05  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 164,814.00 = Orig Cost: \$ 164,812 + Amended Cost: \$ 0

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation			2	
6. QA/QC plan conformance	na	3		
7. Contract administration cooperation		3		
8. Invoices and progress reports			2	
9. Cost estimation/budget management			2	

Contractor's rating for this contract:

Total Points: 24 (Maximum points 36)

Project Manager:

via email 3/26/07  
 Name Adam Josephson Date

Contract Administrator:

Linn Moline 3/7/07  
 Name Linn Moline Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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Contract was set up to provide funds for city oversight of Mn/DOT's contractors work on city utilities.

Invoices have been an on-going problem, the last invoice (#20) was not resubmitted after comments were provided.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Groundwater & Environmental Services, Inc. (fka Enecotech Midwest Inc.)		<b>CFMS Contract Number:</b> A49280
<b>Project Name:</b> Water quality monitoring services on State Project 3408-14	<b>Mn/DOT Contract No.:</b> 79615 work order No. 1	<b>Project Duration (Dates):</b> June 10, 2003 to December 29, 2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> This contract provided water sampling and testing needed to monitor water quality during, and following, the construction of State Project 3408-15, on Trunk Highway 23 in the vicinity of Green Lake, and Spicer Minnesota. This contract was necessary due to the lack of available, qualified State staff to perform the sampling and testing work.		
<b>Billable Hours (if applicable):</b> 1416	<b>Total Amount Spent on Contract:</b> \$167,216.61 (final billed)	<b>Source of Funding:</b> Mn/DOT District 8 - Willmar
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		3-20-07 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No.: 79615 work order No. 1 Type of Work: Water quality monitoring  
 District/Office: 8 - Willmar Work Type Code TX  
 SP Number: 3408-14 TH Number : 23 Location: Spicer  
 Contractor: Groundwater & Environmental Services. (fka Enecotech Midwest Inc.)  
 Subcontractor: Eco-Agri Laboratories Inc.

Contract Period: June 10, 2003 December 29, 2006 January 31, 2007  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$167,216.61 (billed) = Orig. Cost: \$103,957.70 + Amend.(s) Cost: \$66,612.44

Amended for: ~ ~~Overrun~~ ~ Additional Work ~ ~~Time Only~~ Number of Amendments: 2



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points: 27 (Maximum points 36)

Project Manager:

Paul Jurek 3/8/07  
 Paul Jurek Date

Contract Administrator:

Gene East 3/8/07  
 Gene East Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:****Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Project Manager – This was a contract that extended over a long period of time to conduct water quality sampling during and after the 4 lane project through Spicer. There were two amendments on the project that were due to the unforeseen increase in equipment costs and an increase in water sampling. These issues were beyond the Contractor's control, and the decisions were made by the Department to proceed. The Contractor was responsive to any concerns we had in reports and documented things accurately. Overall the Contractor and the Contractor's Project Manager, James Simonet, were good to work with and fulfilled the needs of the project.

Contract Administrator - Contractor's cooperation in general was good, but with some difficulty in providing information needed for amendments. Invoices for the project came to the State at erratic intervals, causing some difficulty in predicting spending. However, this may be due in part to the nature of the work.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: City of St. Paul		CFMS Contract Number: A85332
Project Name (if applicable): Traffic University & Snelling	Mn/DOT Agreement No.: 87941	Project Duration (Dates): 2/5/06 – 9/1/06
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This contract was a joint powers agreement with the City of St. Paul to conduct a traffic and transit capacity analysis of the University and Snelling Avenue area. Mn/DOT participated with the City, Ramsey County and the Regional Rail Authority in conducting this analysis.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$50,000	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:  		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 87941 \_\_\_\_\_

Type of Work: capacity analysis of this intersection

District/Office: Metro \_\_\_\_\_

Work Type Code TS

SP Number \_\_\_\_\_ TH Number 51

Location: at University Ave in St Paul

Contractor SRF

Subcontractor NA

Subcontractor \_\_\_\_\_

Contract Period: 2/9/2006 ; 12/2006 ; 12/2006  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 50,000 = Orig Cost: \$ 50,000 + Amended Cost: \$ 50,000  
200,000 200,000

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 1



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points: 31 (Maximum points 36)

Project Manager:

Marc Goess 3/7/07  
 Name Date  
 via email

Contract Administrator:

Linn Moline  
 Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> URS		<b>CFMS Contract Number:</b> A86844
<b>Project Name:</b> District Homeland Security Exercises	<b>Mn/DOT Contract No.:</b> 89038	<b>Project Duration (Dates):</b> 3/13/2006-2/16/2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The goal of this contract was to develop eight different exercises providing Mn/DOT's eight Districts with an opportunity to exercise systems in response to a Homeland Security related incident involving domestic or international terrorism attacks against transportation infrastructure targets. Mn/DOT didn't have the staff to be able to design, develop, and control that many functional exercises within a six month time frame.</p>		
<b>Billable Hours (if applicable):</b> 1,799.2	<b>Total Amount Spent on Contract:</b> \$299,978.78	<b>Source of Funding:</b> Managed Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                  Not applicable</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>                   SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-20-07 Date

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89038 Type of Work Training Functional Exercise \_\_\_\_\_  
 District/Office: Homeland Security & Emergency Management Work Type Code TR  
 SP Number \_\_\_\_\_ TH Number \_\_\_\_\_ Location \_\_\_\_\_  
 Contractor: URS \_\_\_\_\_  
 Subcontractor EG&G \_\_\_\_\_  
 Subcontractor SEH \_\_\_\_\_  
 Contract Period: 03/13/2006 \_\_\_\_\_; 02/16/2007 \_\_\_\_\_; 3/31/2007 \_\_\_\_\_  
 Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$299,978.78 = Orig Cost: \$299,985.19 + Amended Cost: \$ \_\_\_\_\_  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 0 \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points: 36 (Maximum points 36)

Project Manager:

Susan Walto \_\_\_\_\_ 02/27/07  
 Name Date

Contract Administrator:

Melissa McGinnis 3/15/07  
 Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Overall the quality provided by "Team URS" was exceptional. The exercises were well designed, developed, and implemented. The only fault I can identify is the quality of the written after action reports. I had to do much more editing of these reports than I had originally anticipated. In several instances I could tell that no one on the consultant team had actually proof-read the reports as they would contain incorrect dates and place names. I communicated my concerns to the consultants and, although, I did see some improvement, the reports continued to contain errors.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Yaggy Colby Associates		<b>CFMS Contract Number:</b> A75910
<b>Project Name:</b> Right of Way Assistance	<b>Mn/DOT Contract No.:</b> 87872	<b>Project Duration (Dates):</b> June 3, 2005 to April 15, 2007
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> The purpose of the contract was to provide Right of Way Assistance for SP 2901-18, TH 34 in Pak Rapids. It was necessary to enter into a contract because there were a large number of parcels to acquire and with the limited District 2 Right of Way staff, assistance was needed. Also this project had two relocations and District staff was not able to devote time to relocation and still do direct purchase work.		
<b>Billable Hours (if applicable):</b> 1,137.5	<b>Total Amount Spent on Contract:</b> \$ 103,487.26	<b>Source of Funding:</b> District 2 Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Parsons Transportation Group, Inc.		CFMS Contract Number: A76156
Project Name (if applicable): Bridge 27V66 Final Design	Mn/DOT Agreement No.: 87841	Project Duration (Dates): March 4, 2005 thru Sept 29, 2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  Contractor provided final design services for Bridge 27V66, a pre-cast segmental post-tension concrete box girder bridge that is included in the I35W & TH 62 Crosstown Renovation Project. Mn/DOT does not have personnel on staff to provide design services for these type structures consequently outsourcing to a private design firm was required..		
Billable Hours (if applicable): <b>4,039</b>	Total Amount Spent on Contract: \$367,392.34	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<b>3-20-07</b> Date

2: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 87841 Type of Work FINAL BRIDGE DESIGN

District/Office Bridge Office Work Type Code BD

SP Number 2782-27V66 TH Number 35W Location : Final Design of

Bridge 27V66, Ramp from NB TH 35W to EB TH 62 over 66<sup>th</sup> Street on Ramp to NB 35W

Contractor: Parsons Transportation Group

Subcontractor NA

Subcontractor NA

Contract Period: March 4, 2005 ; September 29, 2006 ; October 1, 2006  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 367,392.34 = Orig Cost: \$ 295,242.14 + Amended Cost: \$ 72,150.20

Amended for: ~ Overrun  Additional Work  Time Only  Number of Amendments 2



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time	4			
5. Project related cooperation	4			
6. QA/QC plan conformance	4			
7. Contract administration cooperation	4	<del>4</del>		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract:

Total Points: 34 (Maximum points 36)

Project Manager:

Kurt Mohr 3-7-07  
 Name Date

Contract Administrator:

Robert J Miller 3/09/07  
 Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Parsons Transportation Group performed outstanding work with the segmental bridge designs. Project manager, Vince Gastoni is a pleasure to work with exceeding expectations. Jeff Cavallin provided insight on segmental bridge issues, often in advance of other segmental designers.

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## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Coleman Engineering Company		<b>CFMS Contract Number:</b> A94536
<b>Project Name:</b>	<b>Mn/DOT Contract No.:</b> 90188	<b>Project Duration (Dates):</b> 10/11/06 – 3/01/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>To establish precise North American Vertical Datum of 1988 heights in the area of the Height Modernization Project.</p> <p>HARN Observations for various Mn/DOT Districts</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 50,000.00	<b>Source of Funding:</b> Land Management Budget
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-20-07 Date

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90188

Type of Work: HARN Observations

District/Office Various Mn/DOT Locations

Work Type Code ~~SR~~ **SR**

SP Number NA TH Number NA

Location \_\_\_\_\_

Contractor: Coleman Engineering Co.

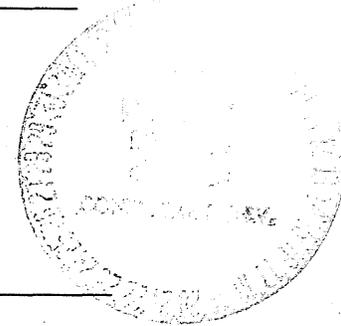
Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 10/11/06 03/01/07 6/30/07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$50,000.00 = Orig Cost: \$50,000.00 + Amended Cost: \$ \_\_\_\_\_

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating by Contract Administrator			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements			X	
4. Deliverables Complete and on time			X	
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports			X	
9. Cost estimation/budget management		X		

Contractor's rating for this Contract:

Total Points: 24 (Maximum points 36)

Project Manager:

Contract Administrator:

John Barke 3/5/2007  
 Name John Barke Date

Cathie Ashlin 3-5-07  
 Name Cathie Ashlin Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

This was Coleman Engineering Co. first contract with us. They did not properly understand what was required of them even after meeting with us prior to starting work. They did not read the contract and went a different way and delivered the final product in a format that we could not use. As a result we met with the Contractor, worked out the issues and the Contractor delivered a product to us that was minimally acceptable.

Future contracts should not be a problem with this Contractor. My ratings for # 3, #4 and #8 reflect the frustration and additional work that we went through to get the contractor to deliver a minimally acceptable product. They have assured me that they are now on track, and I think they are.

Project Manager

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> EVS, Inc.		<b>CFMS Contract Number:</b> A85667
<b>Project Name:</b> Maintenance Manual Update	<b>Mn/DOT Contract No.:</b> 88628	<b>Project Duration (Dates):</b> 2/01/06 – 11/30/06 extended to Dec 30/06
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  This consultant was retained by Mn/DOT to assist in updating four chapters of the Maintenance Manual. The contractor, with assistance from Mn/DOT personnel, reviewed existing data, purged obsolete material, and updated it with the latest best management practices at a local and national level. Mn/DOT lacked the necessary resources to do this job exclusively with internal staff.</p>		
<b>Billable Hours (if applicable):</b> 803	<b>Total Amount Spent on Contract:</b> \$ 90,940.71	<b>Source of Funding:</b> State
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                   It was not a single Source Contract</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>                   SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File



**Jake Carson**

---

**From:** Steve.Gustafson@state.mn.us  
**Sent:** Monday, March 12, 2007 4:19 PM  
**To:** Steve.Gustafson@state.mn.us; Sandy.Lueth@state.mn.us; Jay.Achenbach@state.mn.us  
**Subject:** Vendor Evaluation Form

Below is the result of your feedback form. It was submitted by  
(steve.gustafson@state.mn.us) on Monday, March 12, 2007 at 16:18:53

---

\_config: vendeval  
project: Java Application Development and Support  
id\_part1: T79  
id\_part2: 1708  
cfms: A85778  
vendor: Confluence International  
agency: TRANSPORTATION DEPT  
evaluator: Kathy Hofstedt  
eval\_date: 03/12/2007  
purpose: Mn/Dot was in need to technical support for the ongoing  
support and maintenace of exiting web based Java applications.  
accomplished: Yes  
contract\_date: 7/30/2006  
amended\_date: 5/01/2006  
actual\_date: 2/06/2007  
contract\_cost: 25,000  
amended\_cost: 40,000  
actual\_cost: 40,000  
cost\_effective: Mn/DOT was not able to hire staff in a timely manner to  
support the existing Java applications  
amended: Yes  
amended\_e: It took longer to hire qualified staff than originally  
anticipated  
terminated: No  
engage: Yes  
engage\_e: They did an excellent job, very responsive, highly qualified.

---

**Jake Carson**

---

**From:** Steve.Gustafson@state.mn.us  
**Sent:** Monday, March 12, 2007 4:18 PM  
**To:** Steve.Gustafson@state.mn.us; Sandy.Lueth@state.mn.us; Jay.Achenbach@state.mn.us  
**Subject:** Vendor Evaluation Form

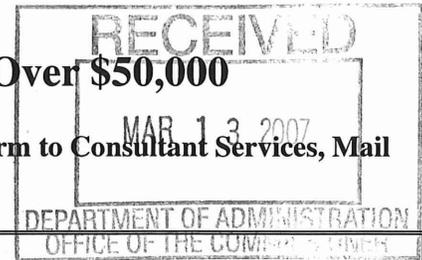
Below is the result of your feedback form. It was submitted by  
(steve.gustafson@state.mn.us) on Monday, March 12, 2007 at 16:17:57

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\_config: vendeval  
project: Java Application Development and Support  
id\_part1: T79  
cfms: A85778  
vendor: Confluence International  
agency: TRANSPORTATION DEPT  
evaluator: Kathy Hofstedt  
eval\_date: 03/12/2007  
purpose: Mn/Dot was in need of technical support for the ongoing  
support and maintenance of existing web based Java applications.  
accomplished: Yes  
contract\_date: 7/30/2006  
amended\_date: 5/01/2006  
actual\_date: 2/06/2007  
contract\_cost: 25,000  
amended\_cost: 40,000  
cost\_effective: Mn/DOT was not able to hire staff in a timely manner to  
support the existing Java applications  
amended: Yes  
amended\_e: It took longer to hire qualified staff than originally  
anticipated  
terminated: No  
engage: Yes  
engage\_e: They did an excellent job, very responsive, highly qualified.

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# Report on Professional/Technical Contracts Over \$50,000



Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

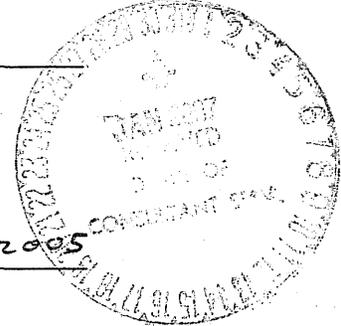
<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Beltrami Soil and Water Conservation District		<b>CFMS Contract Number:</b> A53797
<b>Project Name:</b> TH 197 Shoreline Veg. Management Plan	<b>Mn/DOT Contract No.:</b> 85432	<b>Project Duration (Dates):</b> Sept 29, 2003 to Dec 31, 2005
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> Develop a shoreline vegetation management plan that included recommended vegetation replacement planting and maintenance methods. It was necessary to enter into a contract because MnDOT district staff was not able to work on this project during the time required.		
<b>Billable Hours (if applicable):</b> 3,434	<b>Total Amount Spent on Contract:</b> \$ 67,998.50	<b>Source of Funding:</b> District 2 Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> A single source was determined because the Beltrami SWCD works on a regular basis assisting the public and other governments with shoreline re-vegetation efforts. The SWCD is also aware of local natural resource issues as they relate to Lake Bemidji.		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		3-12-07 Date

c: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 85432 Type of Work \_\_\_\_\_  
 District/Office Dist 2 Work Type Code AG DD  
 SP Number 0416-35 TH Number 197 Location Bemidji  
 Contractor Beltrami Soil and Water Conservation District  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: Sept 29 2003; Dec 31 2005; Dec 31 2005  
                     Work Start Date                      Work Completion Date                      Expiration Date  
 Total Contract Cost: \$ 67,999.50 = Orig Cost: \$ 67,998.50 + Amended Cost: \$ 0  
 Amended for: ~ Overrun   ~ Additional Work   ~ Time Only   Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time			2	
5. Project related cooperation		3		
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports			2	
9. Cost estimation/budget management		3		

Contractor's rating for this contract:                      Total Points: 25 (Maximum points 36)

Project Manager:  
Joseph S McKinon   1-12-2007  
 Name                                      Date

Contract Administrator:  
Joseph S McKinon   1-12-2007  
 Name                                      Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:****Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

The Contractor was required to produce a brochure explaining the vegetation management. The brochure was good quality but it was delivered after the end of the contract.

The contractor was very late in compiling the final invoice, not processing it until one year after the final contract date. The invoices were detailed but the final was very late.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Retrofit Recycling, Inc.		<b>CFMS Contract Number:</b> A96210
<b>Project Name:</b> Terra Terminal Building, Stillwater – Regulated Waste Removal	<b>Mn/DOT Contract No.:</b> 90194	<b>Project Duration (Dates):</b> 11/16/06 - 2/8/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the removal of regulated waste prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish the building for road construction.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 52,642.57	<b>Source of Funding:</b> Metro Consultant Allocation
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>NA</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-12-07 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 90194 Type of work Regulated Waste Removal

District/Office Metro Work Type Code AB

S.P. 8214-99A T.H. 36 Location Terra Terminal Bldg - Stillwater

Contractor Retrofit Recycling, Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 11/16/06; 2/8/07; 7/31/07  
 Work Start Date; Work Completion Date; Expiration Date

Total Contract Cost: \$ 54,212.07 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_

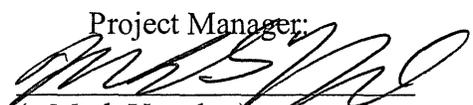
Amended cost for:  Overrun  Additional Work Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality			x	
2. Work Performance		x		
3. Conformance with Mn/DOT Standards/Requirements		x		
4. Deliverables Complete and on time	x			
5. Project related cooperation	x			
6. QA/QC plan conformance		x		
7. Contract administration cooperation		x		
8. Invoices and progress reports		x		
9. Cost estimation/budget management		x		

Contractor's rating for this contract:

Total Points 28  
 (Maximum points 36)

Project Manager:

*3-5-07*  
  
 ( Mark Vogel )  
 Print Name

Contract Administrator:

  
 ( Debbie Forscher ) 3/6/07  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:** Retrofit did a very good job managing the waste in a timely manner.

The paperwork, especially section 2 for the final report was not up to past quality of this company.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Bolton & Menk		<b>CFMS Contract Number:</b> A93671
<b>Project Name:</b> HARN Observation	<b>Mn/DOT Contract No.:</b> 90122	<b>Project Duration (Dates):</b> 09/21/06 – 01/12/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> To establish precise North American Vertical Datum of 1988 heights in the area of the Height Modernization Project.  HARN Observations for the Rochester District		
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract:</b> \$98,000.00	<b>Source of Funding:</b> Land Management budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		3-12-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Short Elliot Hendrickson, Inc.		CFMS Contract Number: A55214
Project Name (if applicable): Traffic Modeling TH 169/94	Mn/DOT Agreement No.: 82137W06	Project Duration (Dates): 10/03 – 12/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The work in the contract is needed in the transportation projects' development process. The traffic modeling results are to be used to prepare Federal Highway Administration's Interstate Access Modification Requests (IAMR) for the above-mentioned projects. The project development process cannot be completed until the IAMR is approved. It is reasonable to use a contract for this purpose because the expertise needed to complete this work is only available in the consultant community.		
Billable Hours (if applicable): <b>1459</b>	Total Amount Spent on Contract: \$120,677.72	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:  		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>3-12-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File



**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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#8 Inv below - final invoice submitted a year after completion

## Report on Professional/Technical Contracts Over \$50,000

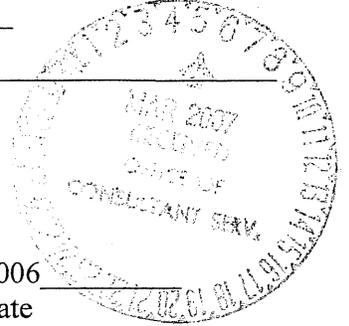
Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> HNTB CORPORATION		<b>CFMS Contract Number:</b> A70481
<b>Project Name:</b> ORONOCO DESIGN BUILD DOCUMENTS – TH 52	<b>Mn/DOT Contract No.:</b> 83591W11	<b>Project Duration (Dates):</b> 11/18/04 – 09/29/06
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  THE PURPOSE OF THIS CONTRACT IS TO PROVIDE ASSISTANCE IN THE PREPARATION OF THE TH 52 / ORONOCO DESIGN BUILD REQUEST FOR PROPOSALS DOCUMENTS, TO ASSIST IN SHORTLISTING TEAMS, AND FOR ASSISTANCE WITH EVALUATION OF SUBMITTED PROPOSALS DURING THE CONTRACTOR SELECTION/PROCUREMENT PROCESS.</p>		
<b>Billable Hours (if applicable):</b> 2797	<b>Total Amount Spent on Contract:</b> \$419,134.95	<b>Source of Funding:</b> BAP/STATE FUNDS
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                  N/A</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>                   SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-12-07 Date

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. A70481 83591 W11 Type of Work Preliminary Design Design-Build Procurement  
 District/Office 6 Work Type Code PD  
 SP Number 5508-84 TH Number 52 Location Oronoco  
 Contractor HNTB  
 Subcontractor Terracon  
 Subcontractor \_\_\_\_\_  
 Contract Period: 11/18/04; 9/29/2006; 9/30/2006  
 Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$419,134.95 = Orig Cost: \$345,993.67 + Amended Cost: \$73,141.28  
 Amended for:  Additional Work  Time Only Number of Amendments 2



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X	X		

Contractor's rating for this contract: Total Points: 31 (Maximum points 36)

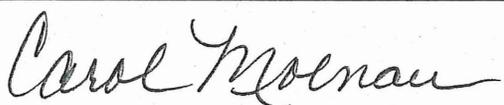
Project Manager:  
Dr. D. Kalay 2/27/06  
 Name Date

Contract Administrator:  
Melinda Meyers  
 Name 3/5/07 Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

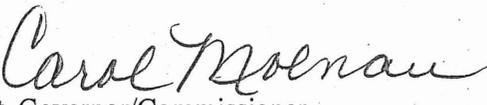
Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Beltrami Soil and Water Conservation District		<b>CFMS Contract Number:</b> <b>A53797</b>
<b>Project Name:</b> TH 197 Shoreline Veg. Management Plan	<b>Mn/DOT Contract No.:</b> 85432	<b>Project Duration (Dates):</b> Sept 29, 2003 to Dec 31, 2005
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  Develop a shoreline vegetation management plan that included recommended vegetation replacement planting and maintenance methods. It was necessary to enter into a contract because MnDOT district staff was not able to work on this project during the time required.</p>		
<b>Billable Hours (if applicable):</b> 3,434	<b>Total Amount Spent on Contract:</b> \$ 67,998.50	<b>Source of Funding:</b> District 2 Consultant Allocation
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                  A single source was determined because the Beltrami SWCD works on a regular basis assisting the public and other governments with shoreline re-vegetation efforts. The SWCD is also aware of local natural resource issues as they relate to Lake Bemidji.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>                   SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-12-07 Date

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Retrofit Recycling, Inc.		<b>CFMS Contract Number:</b> A96210
<b>Project Name:</b> Terra Terminal Building, Stillwater – Regulated Waste Removal	<b>Mn/DOT Contract No.:</b> 90194	<b>Project Duration (Dates):</b> 11/16/06 - 2/8/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the removal of regulated waste prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish the building for road construction.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 52,642.57	<b>Source of Funding:</b> Metro Consultant Allocation
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>NA</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-12-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Bolton & Menk		<b>CFMS Contract Number:</b> A93671
<b>Project Name:</b> HARN Observation	<b>Mn/DOT Contract No.:</b> 90122	<b>Project Duration (Dates):</b> 09/21/06 – 01/12/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> To establish precise North American Vertical Datum of 1988 heights in the area of the Height Modernization Project.  HARN Observations for the Rochester District		
<b>Billable Hours (if applicable):</b> N/A	<b>Total Amount Spent on Contract:</b> \$98,000.00	<b>Source of Funding:</b> Land Management budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		3-12-07 Date

cc: Paul Stembler, 112 Admin  
Jeff Brunner, Mail Stop 680  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

**Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.**

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Short Elliot Hendrickson, Inc.		CFMS Contract Number: A55214
Project Name (if applicable): Traffic Modeling TH 169/94	Mn/DOT Agreement No.: 82137W06	Project Duration (Dates): 10/03 – 12/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The work in the contract is needed in the transportation projects' development process. The traffic modeling results are to be used to prepare Federal Highway Administration's Interstate Access Modification Requests (IAMR) for the above-mentioned projects. The project development process cannot be completed until the IAMR is approved. It is reasonable to use a contract for this purpose because the expertise needed to complete this work is only available in the consultant community.		
Billable Hours (if applicable): <b>1459</b>	Total Amount Spent on Contract: \$120,677.72	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:  		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		<b>3-12-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> HNTB CORPORATION		<b>CFMS Contract Number:</b> A70481
<b>Project Name:</b> ORONOCO DESIGN BUILD DOCUMENTS – TH 52	<b>Mn/DOT Contract No.:</b> 83591W11	<b>Project Duration (Dates):</b> 11/18/04 – 09/29/06
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  THE PURPOSE OF THIS CONTRACT IS TO PROVIDE ASSISTANCE IN THE PREPARATION OF THE TH 52 / ORONOCO DESIGN BUILD REQUEST FOR PROPOSALS DOCUMENTS, TO ASSIST IN SHORTLISTING TEAMS, AND FOR ASSISTANCE WITH EVALUATION OF SUBMITTED PROPOSALS DURING THE CONTRACTOR SELECTION/PROCUREMENT PROCESS.</p>		
<b>Billable Hours (if applicable):</b> 2797	<b>Total Amount Spent on Contract:</b> \$419,134.95	<b>Source of Funding:</b> BAP/STATE FUNDS
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                  N/A</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>                   SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;">                  Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">3-12-07                  Date</p>

**Jake Carson**

---

**From:** Steve.Gustafson@state.mn.us  
**Sent:** Thursday, March 08, 2007 1:21 PM  
**To:** Steve.Gustafson@state.mn.us; Sandy.Lueth@state.mn.us; Jay.Achenbach@state.mn.us  
**Subject:** Vendor Evaluation Form

Below is the result of your feedback form. It was submitted by  
(steve.gustafson@state.mn.us) on Thursday, March 08, 2007 at 13:20:41.

---

\_config: vendeval  
project: Facilities Management Building Section Application Support  
id\_part1: T79  
id\_part2: 1450  
cfms: A66961  
vendor: Confluence International  
agency: TRANSPORTATION DEPT  
evaluator: Glenn Heapy  
eval\_date: 03/08/2007  
purpose: To Cleanup some functional errors and add additional reports  
to facilitate usability.  
accomplished: Yes  
contract\_date: 08/13/2004  
actual\_date: 6/30/2005  
contract\_cost: \$24,898.00  
actual\_cost: \$24,898.00  
cost\_effective: The department/State did not have the expertise or  
labor available to get this project done on time, as I understand.  
amended: No  
terminated: No  
engage: Yes  
engage\_e: Easy to work with, Can do attitude, Reasonably skilled, low  
hourly rates  
comments: Responsible Contractor, I would hire them again without a  
question.

---

**Jake Carson**

---

**From:** Steve.Gustafson@state.mn.us  
**Sent:** Thursday, March 08, 2007 1:16 PM  
**To:** Steve.Gustafson@state.mn.us; Sandy.Lueth@state.mn.us; Jay.Achenbach@state.mn.us  
**Subject:** Vendor Evaluation Form

Below is the result of your feedback form. It was submitted by  
(steve.gustafson@state.mn.us) on Thursday, March 08, 2007 at 13:15:37

---

\_config: vendeval  
project: Facilities Management Building Section Application Support  
cfms: A66961  
vendor: Confluence International  
agency: TRANSPORTATION DEPT  
evaluator: Glenn Heapy  
eval\_date: 03/08/2007  
purpose: To Cleanup some functional errors and add additional reports  
to facilitate usability.  
accomplished: Yes  
actual\_date: 6/30/2005  
contract\_cost: \$24,898.00  
actual\_cost: \$24,898.00  
cost\_effective: The department/State did not have the expertise or  
labor available to get this project done on time, as I understand.  
amended: No  
terminated: No  
engage: Yes  
engage\_e: Easy to work with, Can do attitude, Reasonably skilled, low  
hourly rates  
comments: Responsible Contractor, I would hire them again without a  
question.

---

**Jake Carson**

---

**From:** Steve.Gustafson@state.mn.us  
**Sent:** Thursday, March 08, 2007 1:17 PM  
**To:** Steve.Gustafson@state.mn.us; Sandy.Lueth@state.mn.us; Jay.Achenbach@state.mn.us  
**Subject:** Vendor Evaluation Form

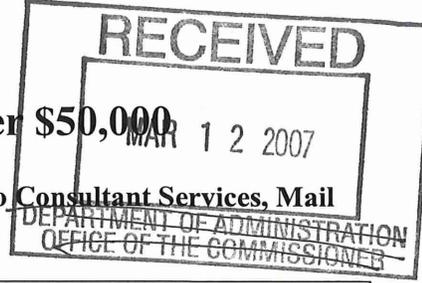
Below is the result of your feedback form. It was submitted by  
(steve.gustafson@state.mn.us) on Thursday, March 08, 2007 at 13:17:26

---

\_config: vendeval  
project: Facilities Management Building Section Application Support  
id\_part1: T79  
id\_part2: 1450  
cfms: A66961  
vendor: Confluence International  
agency: TRANSPORTATION DEPT  
evaluator: Glenn Heapy  
eval\_date: 03/08/2007  
purpose: To Cleanup some functional errors and add additional reports  
to facilitate usability.  
accomplished: Yes  
actual\_date: 6/30/2005  
contract\_cost: \$24,898.00  
actual\_cost: \$24,898.00  
cost\_effective: The department/State did not have the expertise or  
labor available to get this project done on time, as I understand.  
amended: No  
terminated: No  
engage: Yes  
engage\_e: Easy to work with, Can do attitude, Reasonably skilled, low  
hourly rates  
comments: Responsible Contractor, I would hire them again without a  
question.

---

# Report on Professional/Technical Contracts Over \$50,000



Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to **Consultant Services, Mail Stop 680**, along with the approved final invoice.

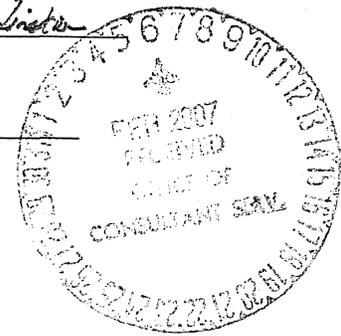
<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> University of Minnesota		<b>CFMS Contract Number:</b> A92222
<b>Project Name:</b> 2006 Towards Zero Death Conference	<b>Mn/DOT Contract No.:</b> 89261 WO 28	<b>Project Duration :</b> August 7, 2006 to December 1, 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The Mn/DOT Office of Traffic, Security and Operations, in cooperation with the Minnesota Department of Public Safety Office of Traffic Safety, seeks the support of the University's Center for Transportation Studies (CTS) to plan and carry out the two-day Toward Zero Deaths Conference. The University's CTS will bring to bear skills in conference planning, management and outreach to deliver this workshop.</p> <p>The purpose of this conference is to bring together Minnesota's traffic safety stakeholders to provide the latest information on traffic safety initiatives and strategies, and to provide training on traffic safety topics.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 75,000.00	<b>Source of Funding:</b> Federal Funding
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;"><i>Carol Molnau</i> Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">3-6-07 Date</p>

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 89261 W28 Type of Work Conference Coordinator  
 District/Office TRAFFIC Work Type Code TR  
 SP Number \_\_\_\_\_ TH Number \_\_\_\_\_ Location \_\_\_\_\_  
 Contractor University of Minnesota  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 8.7.06 ; 12/31/06 ; 7/31/07  
Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 75,000<sup>00</sup> = Orig Cost: \$ 75,000<sup>00</sup> + Amended Cost: \$ X  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation		3		
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract: Total Points: 29 (Maximum points 30)

Project Manager:  
Dave Engstrom 2/5/07  
Name Date

Contract Administrator:  
Ashley Hauler 2/14/07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> STS Consultants, Ltd.		<b>CFMS Contract Number:</b> A82467
<b>Project Name:</b> Contaminated Materials Assistance for Maintenance Sites	<b>Mn/DOT Contract No.:</b> 88848	<b>Project Duration (Dates):</b> November 1, 2005 – January 27, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this Contract is to provide assistance to Mn/DOT in properly dealing with problems associated with contaminated soil, contaminated groundwater, petroleum storage tanks or solid or hazardous waste materials unexpectedly encountered at Mn/DOT's construction projects. In these situations, rapid response in dealing with the contamination problem is necessary to avoid construction delays and to avoid potential negative impacts to construction workers, the public or the environment.</p> <p>The conduct of this work through an outside contractor is cost effective for Mn/DOT because in spite of the most comprehensive pre-project investigations, unexpected contaminated materials may be encountered during construction. This Contract provides support (excavation monitoring, sampling, analysis, safety monitoring, report writing, etc.) during these situations. Mn/DOT does not have personnel trained on-call to do this work. It is most cost effective to hire an outside contractor for this type of work.</p>		
<b>Billable Hours (if applicable):</b> 940 Hours	<b>Total Amount Spent on Contract:</b> \$99,932.54	<b>Source of Funding:</b> Trunk Highway Funds
If this was a single source Contract, explain why the agency determined there was only a single source for the services: N/A		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date 3-6-07

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 88848 Type of work Cont. Assistance for Maintenance Sites  
 District/Office EN Work Type Code EI  
 S.P. \_\_\_\_\_ T.H. \_\_\_\_\_ Location Statewide  
 Contractor STS Acquisition Co. dba STS Consultants, Ltd.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: Nov. 1, 2005 1/27/07; 7/31/07  
Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 99,997.55 = Orig Cost: \$ 99,997.11 + Amended Cost: \$ 0.44  
 Amended cost for: ~ Overrun  Additional Work  Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 31  
(Maximum points 36)

Project Manager:  
Nancy Radle  
 ( Nancy Radle )  
 Print Name

Contract Administrator:  
Ashley Hallin 2/27/07  
 ( Ashley Hallin )  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Industrial Hygiene Services, Inc.		<b>CFMS Contract Number:</b> A 84951
<b>Project Name:</b> I35W/TH 62 Crosstown	<b>Mn/DOT Contract No.:</b> 89179	<b>Project Duration (Dates):</b> 1/5/06 – 1/16/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for oversight of the abatement of asbestos containing materials, regulated waste removal, and stabilization of lead paint prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish buildings for road construction.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 65,619.68	<b>Source of Funding:</b> Metro Consultant Allocation
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>NA</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-6-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 89179 Type of work Oversight  
 District/Office Metro Work Type Code AB  
 S.P. 2782-281 T.H. I35W/TH 62 Location Crosstown

Contractor Industrial Hygiene Services, Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 1/5/06 ; 1/16/07 ; 1/31/07  
Work Start Date; Work Completion Date; Expiration Date

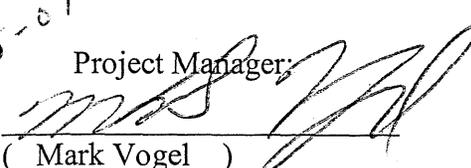
Total Contract Cost: \$ 65,619.68 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_

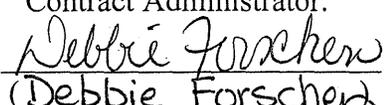
Amended cost for:  Overrun  Additional Work Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		x		
2. Work Performance		x		
3. Conformance with Mn/DOT Standards/Requirements		x		
4. Deliverables Complete and on time		x		
5. Project related cooperation		x		
6. QA/QC plan conformance		x		
7. Contract administration cooperation		x		
8. Invoices and progress reports		x		
9. Cost estimation/budget management		x		

Contractor's rating for this contract:

Total Points 27  
(Maximum points 36)

<sup>2-5-07</sup>  
 Project Manager:   
 ( Mark Vogel )  
 Print Name

Contract Administrator:  
 2/27/07  
 (Debbie Forscher)  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A76573</b>
Project Name (if applicable): <b>MnROAD Lessons Learned - Synthesis</b>	Mn/DOT Agreement No.: <b>81655, WO 175</b>	Project Duration (Dates): <b>JUNE 20, 2005 – FEBRUARY 16, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of this research was to formally review 1) MnROAD's accomplishments thus far; 2) how MnROAD has contributed to research in pavements and 3) the indirect effects of MnROAD on the pavement community in general. To accomplish this review, the research will survey and summarize significant research at MnROAD while accounting for other less-known or unaccounted for research incorporating MnROAD data. The research will also assess MnROAD's operations over the past decade relative to its initial research objectives and will briefly propose future objectives as the MnROAD facility moves into its second decade of operation.		
Billable Hours (if applicable): NA	Total Amount Spent on Contract: <b>\$57,500.00</b>	Source of Funding: <b>Trunk Highway</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		2-27-07 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 81655, WO 175      **Type of work** Research

**District/Office** Investment Management      **Work Type Code** RE

**S.P.** NA      **T.H.** NA      **Location** Statewide

**Contractor** University of Minnesota

**Subcontractor** \_\_\_\_\_

**Subcontractor** \_\_\_\_\_

**Contract Period:** June 20, 2005;      February 15, 2007;      May 31, 2007  
Work Start Date      Work Completion Date      Expiration Date



**Total Contract Cost:** \$57,500.00 = **Orig Cost:** \$57,500.00 + **Amended Cost:** \$0

**Amended cost for:**     **Overrun**     **Additional Work**    **Number of Amendments** 1 - *Time*

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

**Contractor's rating for this contract:**

**Total Points** 28  
(Maximum points 36)

*Ashley Halliday*  
 3/16/07

**Project Manager:**

**Contract Administrator:**

Benjamin Worel      2/27/07

*Clark Moore*

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Derek and Lev did the task as requested – no problems.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A92846/A58008</b>
Project Name (if applicable): <b>Capacity expansion in the Twin Cities: The roads-transit balance.</b>	Mn/DOT Agreement No.: <b>81655, WO113</b>	Project Duration (Dates): FEBRUARY 2, 2004 - DECEMBER31, 2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This project built on previous work by the researchers (Davis and Sanderson 2001) that solved a network design problem for the Twin Cities, but that work will be extended to include transit and incorporate more standard travel demand model procedures that are used in the Twin Cities. After preparing data files to run the regional model and adapting the model to incorporate candidate solution methods and reworking sub-models of the regional travel model as necessary (the assignment will likely need to be translated into a stochastic user equilibrium to take advantage of some numerical characteristics) the adapted regional model will then be used to solve the multimodal network design problem to provide a lower bound of how much and what mix of transit and roadway investments would be required to accommodate forecast travel demand in the Twin Cities.		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$50,100.00</b>	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:  NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		2-27-07 Date

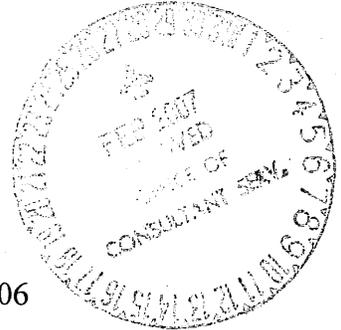
cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 81655, WO 113  
**District/Office** Investment Management  
**S.P.** 88016 00583 **T.H.** NA  
**Contractor** University of Minnesota

**Type of work** Research  
**Work Type Code** RE  
**Location** Statewide



**Subcontractor** \_\_\_\_\_  
**Subcontractor** \_\_\_\_\_

**Contract Period:** February <sup>12</sup> ~~X~~ 2004; December 31, 2006; December 31, 2006  
Work Start Date      Work Completion Date      Expiration Date

**Total Contract Cost:** \$50,100.00 = **Orig Cost:** \$50,100.00 + **Amended Cost:** \$0

**Amended cost for:**  Overrun     Additional Work    **Number of Amendments** 3 - Time

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance	4			
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

**Contractor's rating for this contract:**

**Total Points** 32  
(Maximum points 36)

**Project Manager:**  
23 Linda Zenotek/cas 2/27/07

**Contract Administrator:**  
*[Signature]* 2/26/07  
Cory Johnson/cas

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

The project took so long to complete, mainly due to Mn/DOT's change in administration.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A67290</b>
Project Name (if applicable): <b>The Safety of Pedestrian and Bicycle Travel in Minnesota: Inventory, Analysis and Prospectus</b>	Mn/DOT Agreement No.: <b>81655, WO 134</b>	Project Duration (Dates): <b>August 31, 2004 – January 31, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>This research aimed to advance the state of the knowledge of bicycle and pedestrian safety in Minnesota by analyzing available data and suggesting best practices for future planning. It will determine how agencies and municipalities collect crash data and how it is categorized.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$69,973.00</b>	Source of Funding: <b>Trunk Highway</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>1-11-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

**Agreement No.** 81655, WO 134  
**District/Office** Investment Management  
**S.P.** 88016 00673 **T.H.** NA  
**Contractor** University of Minnesota  
**Subcontractor** \_\_\_\_\_  
**Subcontractor** \_\_\_\_\_

**Type of work** Research  
**Work Type Code** RE  
**Location** Statewide

**Contract Period:** August 31, 2004; January 31, 2007; January 31, 2007  
Work Start Date      Work Completion Date      Expiration Date

**Total Contract Cost:** \$69,973.00 = **Orig Cost:** \$69,973.00 + **Amended Cost:** \$0

**Amended cost for:**     **Overrun**     **Additional Work**    **Number of Amendments** 1 *-time*



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time	4			
5. Project related cooperation	4			
6. QA/QC plan conformance	4			
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

**Contractor's rating for this contract:**

**Total Points** 33  
 (Maximum points 36)

**Project Manager:**

**Contract Administrator:**

Darryl Anderson

*Ashley Harty*  
*02/27/07*

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> University of Minnesota		<b>CFMS Contract Number:</b> A92222
<b>Project Name:</b> 2006 Towards Zero Death Conference	<b>Mn/DOT Contract No.:</b> 89261 WO 28	<b>Project Duration :</b> August 7, 2006 to December 1, 2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> The Mn/DOT Office of Traffic, Security and Operations, in cooperation with the Minnesota Department of Public Safety Office of Traffic Safety, seeks the support of the University's Center for Transportation Studies (CTS) to plan and carry out the two-day Toward Zero Deaths Conference. The University's CTS will bring to bear skills in conference planning, management and outreach to deliver this workshop.  The purpose of this conference is to bring together Minnesota's traffic safety stakeholders to provide the latest information on traffic safety initiatives and strategies, and to provide training on traffic safety topics.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 75,000.00	<b>Source of Funding:</b> Federal Funding
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<b>3-6-07</b> Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> STS Consultants, Ltd.		<b>CFMS Contract Number:</b> A82467
<b>Project Name:</b> Contaminated Materials Assistance for Maintenance Sites	<b>Mn/DOT Contract No.:</b> 88848	<b>Project Duration (Dates):</b> November 1, 2005 – January 27, 2007
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this Contract is to provide assistance to Mn/DOT in properly dealing with problems associated with contaminated soil, contaminated groundwater, petroleum storage tanks or solid or hazardous waste materials unexpectedly encountered at Mn/DOT's construction projects. In these situations, rapid response in dealing with the contamination problem is necessary to avoid construction delays and to avoid potential negative impacts to construction workers, the public or the environment.</p> <p>The conduct of this work through an outside contractor is cost effective for Mn/DOT because in spite of the most comprehensive pre-project investigations, unexpected contaminated materials may be encountered during construction. This Contract provides support (excavation monitoring, sampling, analysis, safety monitoring, report writing, etc.) during these situations. Mn/DOT does not have personnel trained an on-call to do this work. It is most cost effective to hire an outside contractor for this type of work.</p>		
<b>Billable Hours (if applicable):</b> 940 Hours	<b>Total Amount Spent on Contract:</b> \$99,932.54	<b>Source of Funding:</b> Trunk Highway Funds
If this was a single source Contract, explain why the agency determined there was only a single source for the services: N/A		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-6-07 Date

cc: Paul Stembler, 112 Admin  
 Jeff Brunner, Mail Stop 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Industrial Hygiene Services, Inc.		<b>CFMS Contract Number:</b> A 84951
<b>Project Name:</b> I35W/TH 62 Crosstown	<b>Mn/DOT Contract No.:</b> 89179	<b>Project Duration (Dates):</b> 1/5/06 – 1/16/07
<p>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</p> <p>To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for oversight of the abatement of asbestos containing materials, regulated waste removal, and stabilization of lead paint prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish buildings for road construction.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 65,619.68	<b>Source of Funding:</b> Metro Consultant Allocation
<p>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</p> <p>NA</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-6-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

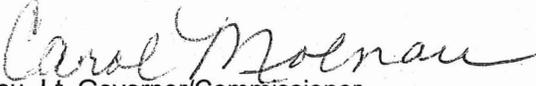
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A76573</b>
Project Name (if applicable): <b>MnROAD Lessons Learned - Synthesis</b>	Mn/DOT Agreement No.: <b>81655, WO 175</b>	Project Duration (Dates): <b>JUNE 20, 2005 – FEBRUARY 16, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of this research was to formally review 1) MnROAD's accomplishments thus far; 2) how MnROAD has contributed to research in pavements and 3) the indirect effects of MnROAD on the pavement community in general. To accomplish this review, the research will survey and summarize significant research at MnROAD while accounting for other less-known or unaccounted for research incorporating MnROAD data. The research will also assess MnROAD's operations over the past decade relative to its initial research objectives and will briefly propose future objectives as the MnROAD facility moves into its second decade of operation.		
Billable Hours (if applicable): NA	Total Amount Spent on Contract: <b>\$57,500.00</b>	Source of Funding: <b>Trunk Highway</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		2-27-07 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

**Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.**

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A92846/A58008</b>
Project Name (if applicable): <b>Capacity expansion in the Twin Cities: The roads-transit balance.</b>	Mn/DOT Agreement No.: <b>81655, WO113</b>	Project Duration (Dates): FEBRUARY 2, 2004 - DECEMBER 31, 2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <p>This project built on previous work by the researchers (Davis and Sanderson 2001) that solved a network design problem for the Twin Cities, but that work will be extended to include transit and incorporate more standard travel demand model procedures that are used in the Twin Cities. After preparing data files to run the regional model and adapting the model to incorporate candidate solution methods and reworking sub-models of the regional travel model as necessary (the assignment will likely need to be translated into a stochastic user equilibrium to take advantage of some numerical characteristics) the adapted regional model will then be used to solve the multimodal network design problem to provide a lower bound of how much and what mix of transit and roadway investments would be required to accommodate forecast travel demand in the Twin Cities.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$50,100.00</b>	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <p>NA</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		2-27-07 Date

cc: Paul Stembler, Dept. of Administration  
 Jeff Brunner, Consultant Services Section  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: University of Minnesota		CFMS Contract Number: A60215
Project Name (if applicable): Developing ITS to Serve Diverse Populations	Mn/DOT Agreement No.: 81655, WO 99	Project Duration (Dates): 4/1/2004 to 11/30/2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The research objective is to identify gaps between the emerging needs and existing services, and to propose ways of using technology to bridge the gap.  We will continue efforts to understand the needs of non-auto-driving groups and propose technological and institutional innovations that will facilitate the adoption of ITS technologies that will improve the transportation services available to these groups. In particular, we will work with a number of organizations that currently or plan to provide the following services to evaluate some of the software and related institutional innovations that prior research has identified as necessary for the types of coordination that would be necessary in a larger scale, more flexible system. The services to be evaluated are: community-based transit (or paratransit), car sharing, road pricing and Advanced Traveler Information Systems (ATIS)		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$ 714,650.00	Source of Funding: Trunk Highway & Federal
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		2-21-07 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

JC

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 81655 WO 99 Type of Work Research  
 District/Office Traffic, Safety and Ops Work Type Code \_\_\_\_\_  
 SP Number \_\_\_\_\_ TH Number \_\_\_\_\_ Location \_\_\_\_\_

Contractor University of Minnesota, Sponsored Projects Administration

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: April 1, 2004; November 30, 2005; November 30, 2005  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$714,650.00 = Orig Cost: \$714,650.00 + Amended Cost: \$ \_\_\_\_\_

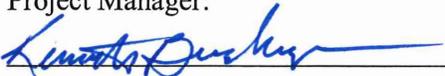
Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements	✓			
4. Deliverables Complete and on time	✓			
5. Project related cooperation	✓			
6. QA/QC plan conformance				
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this Contract:

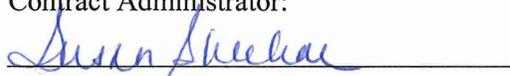
Total Points: \_\_\_\_ (Maximum points 36)

Project Manager:



Kenneth Buckeye  
Name Date

Contract Administrator:



Susan Sheehan 2/12/07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 1/26/2007)

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of Contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor minimally or does not meet Contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> VCI Asbestos Abatement Co., Inc.		<b>CFMS Contract Number:</b> A96207
<b>Project Name:</b> Terra Terminal Bldg - Stillwater	<b>Mn/DOT Contract No.:</b> 90193	<b>Project Duration (Dates):</b> 11/16/06 - 1/24/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the abatement of asbestos containing materials and stabilization of lead paint prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish building for road construction.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 93,685.83	<b>Source of Funding:</b> Metro Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> NA		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-20-07 Date

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 90193 Type of work Asbestos Abatement

District/Office Metro Work Type Code AB

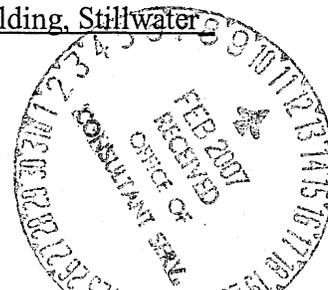
S.P. 8214-99A T.H. 36 Location Terra Terminal Building, Stillwater

Contractor VCI Asbestos Abatement Co., Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 11-16-06 ; 1-24-07 ; 7-31-07  
Work Start Date; Work Completion Date; Expiration Date



Total Contract Cost: \$ 93,685.83 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_

Amended cost for:  Overrun  Additional Work Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		x		
2. Work Performance	x			
3. Conformance with Mn/DOT Standards/Requirements		x		
4. Deliverables Complete and on time	x			
5. Project related cooperation	x			
6. QA/QC plan conformance		x		
7. Contract administration cooperation	x			
8. Invoices and progress reports	x			
9. Cost estimation/budget management	x			

Contractor's rating for this contract:

Total Points 33  
 (Maximum points 36)

Project Manager:

*2-12-07*  
  
 ( Mark Vogel )  
 Print Name

Contract Administrator:

( Debbie Forschen )  
 Print Name *2/15/07*

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:** Very good job getting done early winter. VCI changed schedules to meet the deadlines of other contractors.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> VCI Asbestos Abatement Company, Inc.		<b>CFMS Contract Number:</b> A95016
<b>Project Name:</b> Asbestos Abatement TH610 Dump Site	<b>Mn/DOT Contract No.:</b> 90257	<b>Project Duration (Dates):</b> 10/17/06 – 2/02/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the abatement of asbestos containing materials cleanup at the TH 610 dump in Brooklyn Park. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish building for road construction.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 100,000.00	<b>Source of Funding:</b> Metro Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 90257 Type of work Asbestos Abatement

District/Office Metro Work Type Code AB

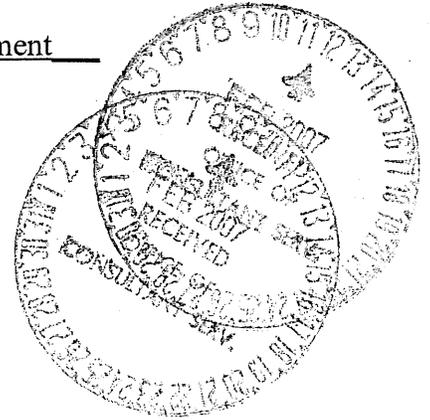
S.P. 2771-902 T.H. 610 Location Brooklyn Park

Contractor VCI Asbestos Abatement Company, Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 10/17/06 ; 2/2/07 ; 7/31/07  
 Work Start Date; Work Completion Date; Expiration Date



Total Contract Cost: \$ 100,000.00 = Orig Cost: \$ 42,495.14 + Amended Cost: \$ 57,504.86

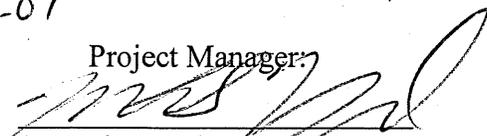
Amended cost for:  Overrun  Additional Work Number of Amendments 1

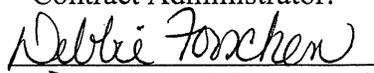
Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 27  
 (Maximum points 36)

2-12-07

Project Manager:  
  
 ( Mark Vogel )  
 Print Name

Contract Administrator:  
 2/15/07  
 ( Debbie Forscher )  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> VCI Asbestos Abatement Company, Inc.		<b>CFMS Contract Number:</b> A95016
<b>Project Name:</b> Asbestos Abatement TH610 Dump Site	<b>Mn/DOT Contract No.:</b> 90257	<b>Project Duration (Dates):</b> 10/17/06 – 2/02/07
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the abatement of asbestos containing materials cleanup at the TH 610 dump in Brooklyn Park. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish building for road construction.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 100,000.00	<b>Source of Funding:</b> Metro Consultant Allocation
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		2-20-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> VCI Asbestos Abatement Co., Inc.		<b>CFMS Contract Number:</b> A96207
<b>Project Name:</b> Terra Terminal Bldg - Stillwater	<b>Mn/DOT Contract No.:</b> 90193	<b>Project Duration (Dates):</b> 11/16/06 - 1/24/07
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the abatement of asbestos containing materials and stabilization of lead paint prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish building for road construction.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 93,685.83	<b>Source of Funding:</b> Metro Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> NA		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-20-07 Date

cc: P. Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

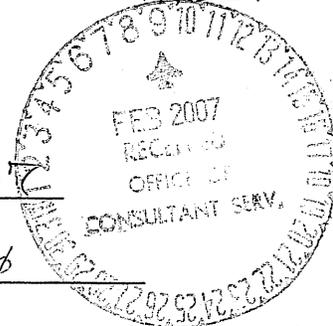
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Martinez Corporation.</b>		CFMS Contract Number: <b>A- 96817</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No. <b>90501</b>	Project Duration (Dates): <b>12/18/06 to 02/02/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to complete Aero-Triangulation, compile Planimetric Features and create a Digital Terrain Model for this project.</b>  <b>This Photogrammetric Mapping project is for TH 12, (West County line to Jct. of TH 22) / Project number 4704-47, in District 8.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$64,450.00</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
<i>For</i>  <b>Carol Molnau, Lt. Governor/Commissioner</b>		Date <b>02/9/07</b>

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90501 Type of Work Photogrammetric Mapping  
 District/Office D-8 Work Type Code 10.1 MP  
 SP Number 4704-47 TH Number 12 Location West Co. Line to Jct. TH22  
 Contractor Martinez Corp.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 12-18-06 ; 2-2-07 ; 7-31-07  
Work Start Date Work Completion Date Expiration Date



Total Contract Cost: \$ 64,450 = Orig Cost: \$ 64,450 + Amended Cost: \$ 0  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time	✓			
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports	✓			
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points: 31 (Maximum points 36)

Project Manager:

Milke Elasty 2-9-07  
Name Date

*[Signature]*

Contract Administrator:

MEHRTASH MEHRAN  
2-9-07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Martinez Corporation.</b>		CFMS Contract Number: <b>A- 96817</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No. <b>90501</b>	Project Duration (Dates): <b>12/18/06 to 02/02/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to complete Aero-Triangulation, compile Planimetric Features and create a Digital Terrain Model for this project.</b>  <b>This Photogrammetric Mapping project is for TH 12, (West County line to Jct. of TH 22) / Project number 4704-47, in District 8.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$64,450.00</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
<i>For</i>  <b>Carol Molnau, Lt. Governor/Commissioner</b>		Date <b>02/19/07</b>

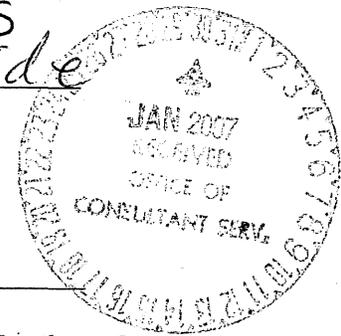
cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 86528 Type of Work Planning  
 District/Office Metro Work Type Code 7+TS  
 SP Number NA TH Number NA Location District wide  
 Contractor SRF  
 Subcontractor Cambridge Systematics  
 Subcontractor Marketline Research  
 Contract Period: 6-18-05 ; 11-28-06 ; 12-31-06  
Work Start Date Work Completion Date Expiration Date



Total Contract Cost: \$ ~~514,353.95~~ <sup>466,220.43</sup> Orig Cost: \$ 514,353.95 \* Amended Cost: \$ 48,133.52  
 Amended for: ~ Overrun ~ Additional Work decreased ~ Time Only Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract: Total Points: 30 (Maximum points 36)

Project Manager:  
Brian B. Vollum 1-26-07  
 Name Brian Vollum Date

Contract Administrator:  
Linn Moline 1/30/07  
 Name Linn Moline Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

*Pay up to the contract amount*

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A43840
Project Name (if applicable): St. Croix River Crossing Supplemental Environmental Impact Statement	Mn/DOT Agreement No.: 83355	Project Duration (Dates): December 31, 2002 to July, 31, 2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
<p>The purpose of this contract was to provide completion of the preliminary design portion of the project, including the amended scoping decision document, supplemental draft Environmental Impact Statement, layout and study report for the proposed St. Croix River crossing near Stillwater.</p> <p>It was necessary to enter into a contract because personnel with the necessary expertise were unavailable to deliver this project on the time schedule identified.</p>		
Billable Hours (if applicable): 37,374.3	Total Amount Spent on Contract: \$2,947,577.81 (shared equally by Mn/DOT and Wisconsin DOT)	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
<p>There were numerous delays imposed on this project due to political considerations, environmental objections and other concerns. This impasse stemmed from a lack of federal funding for the proposed solutions and because the federal, state and local agencies couldn't agree on which solution to approve for the historic Stillwater lift bridge.</p> <p>Because of the delays in the project, some changes within the scope of work occurred. It is likely most of these changes would not have been necessary had it been possible to complete the project within the original timeframe. Changes included modifying the years modeled for traffic operations, noise and air quality analysis; determining land use impacts based upon population and growth projections resulting from the 2000 census; social, relocation and economic impacts based on a new Wisconsin terminus and revisions from Osgood Avenue to Trunk Highway 5 on the Minnesota side; updating the Supplemental Draft Environmental Impact Statement to reflect changes in the project; and assisting Mn/DOT and Wis/DOT in permit applications resulting from the project changes.</p> <p>This project was expected to be included as one of seven major nationwide highway projects that that the federal government would accelerate through a fast-track environmental process. Therefore, time was of the essence in completing the needed work in order to qualify for federal assistance.</p> <p>The purpose of the above explanations is to illustrate that much of the work of the new agreement will build upon previous preliminary work done by SRF. If the work needed to complete the project was awarded to a new consultant, there would have been a considerable amount of re-work, resulting in significant additional time and costs to the states.</p> <p>SRF was completely familiar with all work done to date, including the alternative concepts developed by Richard Braun, an independent third party, had all project files on hand and was prepared to immediately begin work upon award of a contract to complete the preliminary design portion of the St. Croix River crossing as quickly and efficiently as possible.</p> <p>Due to the highly-charged political controversy surrounding this project, switching to a new contractor less familiar with the project at this late point could have upset the various interest groups and further exacerbated the political situation.</p>		

Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:

SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION

*Carol Molnau*

Carol Molnau, Lt. Governor/Commissioner

*2-6-07*

Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File



# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Horizons, Incorporated.</b>		CFMS Contract Number: <b>A-94842</b>
Project Name (if applicable): <b>Photogrammetric Aerial Services</b>	Mn/DOT Agreement No.: <b>90265</b>	Project Duration (Dates): <b>04/05/06 to 06/20/06</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to provide Photogrammetric Aerial Vertical Photography services in numerous Districts &amp; Metro for mapping and other purposes. This project was contracted out as MN/DOT does not own an Aerial Photogrammetric Camera and equipment necessary for this type of work.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$59,875.00</b>	Source of Funding: <b>District's Consultant</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>2-06-07</b> Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File



# Report on Professional/Technical Contracts Over \$50,000

**Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.**

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Aero Metric Incorporated.</b>		CFMS Contract Number: <b>A-94580</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>90205</b>	Project Duration (Dates): <b>10/20/06 to 01/31/07</b>
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p><b>The Purpose of this contract was for the Contractor to complete Aerial Triangulations, Compile Planimetric Features, create a Digital Terrain Model and an Ortho-Photo for this project.</b></p> <p><b>This Photogrammetric Mapping project is for Trunk Highway 32/10, (from Hawley to Norman County line), in District 4. Project number 1403-24.</b></p> <p><b>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b></p>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$97,875.00</b>	Source of Funding: <b>Consultant Mapping</b>
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p><b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b></p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p><b>No.</b></p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p><b>Please see the attached evaluation form.</b></p>		
 <b>Carol Molnau, Lt. Governor/Commissioner</b>		Date <b>3-06-07</b>

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90205 Type of Work Photogrammetric Mapping  
 District/Office D-4 Work Type Code 10.1 mp  
 SP Number 1403-24 TH Number 32/10 Location From Hawley to Norman Co. Line.  
 Contractor Aero-Metric Inc.  
 Subcontractor —

Subcontractor —  
 Contract Period: 10-20-06; 1-31-07; 7-31-07  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 97,875 = Orig Cost: \$ 97,875 + Amended Cost: \$ 0

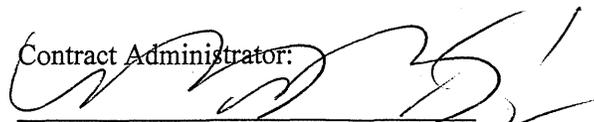
Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments —

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements	✓			
4. Deliverables Complete and on time	✓			
5. Project related cooperation		✓		
6. QA/QC plan conformance	✓			
7. Contract administration cooperation	✓			
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points: 33 (Maximum points 36)

Project Manager:  
Barry Schludermann  
 Name Barry Schludermann Date —

Contract Administrator:  
  
 Name MEHRTASH MEHRANI Date 2-5-07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Florin Cultural Resources		<b>CFMS Contract Number:</b> A82299
<b>Project Name:</b> Phase II Archaeological and Phase I Geomorphological investigation	<b>Mn/DOT Contract No.:</b> 88835	<b>Project Duration (Dates):</b> 10/05-12/06
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> All undertakings receiving federal money must comply with Section 106 of the National Historic Preservation Act of 1966, as amended. No money will be released from FHWA or any other federal agency to fund projects unless Mn/DOT can document compliance with the federal law and its implementing regulations. The Cultural Resources Unit determined a Phase II archaeological study and Phase I geomorphological study was necessary to determine the effects of the upgrade of TH 65 to cultural resources discovered during the Phase I archaeological investigation of the proposed corridor. Professionals conducting studies in compliance with 36 CFR 800 must meet the Secretary of the Interior's qualifications standards at 36 CFR 61. The Mn/DOT Cultural Resources Unit staff meet these professional qualifications standards; however, the unit has an insufficient number of staff to perform field survey while maintaining current workloads reviewing all federal aid highway projects in Minnesota for compliance with the federal regulations. Mn/DOT Cultural Resources Unit and Consultant Services staff have expended a great deal of time and effort in developing a pre-qualified consultant program so that a pool of qualified consultants able to perform this type of work are identified and available.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$82,680.00	<b>Source of Funding:</b> 80% FHWA and 20% District 3
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 88835 Type of Work P II Archaeological and Phase I  
 Geomorphological Investigation  
 District/Office 3 Work Type Code CR  
 SP Number 3004-55 TH Number 65 Location Isanti County  
 Contractor Florin Cultural Resources  
 Subcontractor StrataMorph  
 Subcontractor \_\_\_\_\_  
 Contract Period: 10/2/2005 7/31/2006; 12/31/2006

Work Start Date \_\_\_\_\_ Work Completion Date \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 Total Contract Cost: \$ 82,680 = Orig Cost: \$ 82680.00 + Amended Cost: \$ \_\_\_\_\_  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	3	X		
2. Work Performance	4 X			
3. Conformance with Mn/DOT Standards/Requirements	3	X		
4. Deliverables Complete and on time	4 X			
5. Project related cooperation	4 X			
6. QA/QC plan conformance	3	X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points: 30 (Maximum points 30)

Project Manager:  
Teresa Martin 1/26/07  
 Name \_\_\_\_\_ Date \_\_\_\_\_

Contract Administrator:  
Whitney Hauke 1/31/07  
 Name \_\_\_\_\_ Date \_\_\_\_\_

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.

Contractor performs beyond expectations.

Deliverables exceed standards.

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: EnecoTech Midwest, Inc.		CFMS Contract Number: A86805
Project Name (if applicable): Phase I ESA & Drilling Investigation	Mn/DOT Agreement No.: 88021	Project Duration (Dates): 5/4/05 to 6/30/06
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of this contract was to obtain information about the locations of known and potential contaminated properties and to drill and sample suspect properties to identify the presence and magnitude of contaminated soil and groundwater. The presence of contaminated properties is a concern in the development of highway projects because of potential liabilities associated with ownership of such properties, potential cleanup costs, and safety concerns associated with construction personnel encountering unsuspected wastes or contaminated soil or groundwater.		
Billable Hours (if applicable):	Total Contract Amount: \$71,454.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  Phase I Environmental Site Assessments require specific expertise in recognizing historic land uses that could contaminate soil or groundwater, and an extensively documented report. Drilling Investigations require knowledge and experience in dealing properly with contaminated soil and groundwater that is encountered while completing an investigation of a potentially contaminated property. There are state employees in Mn/DOT and the MPCA that have the knowledge to do this work, but they do not have substantial experience, and are not available to complete these projects. It would not be cost effective to the state to hire and train staff to complete this specialized work.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		2-06-07 Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 88021 Type of Work Phase I ESA & Drilling  
 District/Office 4 Work Type Code EI Inv.  
 SP Number 0301-47 TH Number 10 Location Detroit Lakes  
 Contractor EnecoTech Midwest, Inc.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 5/4/05 ; 3/14/06 ; 6/30/06  
Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 71,454.00 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract: \_\_\_\_\_ Total Points: 36 (Maximum points 36)

Project Manager:  
Nancy Rodle 1/30/07  
 Name Date

Contract Administrator:  
[Signature] 01/31/07  
 Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c). Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: STS Consultants		CFMS Contract Number: A61348
Project Name (if applicable): Contaminated Materials Emerg. Assist.	Mn/DOT Agreement No.: 86562	Project Duration (Dates): 6/8/04 to 9/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of this Contract is to provide assistance to the State in properly dealing with problems associated with contaminated soil, contaminated groundwater, petroleum storage tanks or solid or hazardous waste materials unexpectedly encountered at the State's construction projects. In these situations, rapid response in dealing with the contamination problem is necessary to avoid construction delays, and to avoid potential negative impacts to construction workers, the public or the environment.		
Billable Hours (if applicable):	Total Amount Spent on Contract: 78,419.62	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 86562 Type of Work Emergency Assistance  
 District/Office EN Work Type Code EI for Cont. Materials  
 SP Number Multiple TH Number \_\_\_\_\_ Location Statewide  
 Contractor STS consultants  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 6/8/04 ; 7/30/05 ; 9/30/05  
Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 82,848.37 Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points: 35 (Maximum points 36)

Project Manager:

Nancy Rodle 1/30/07  
Name Date

Contract Administrator:

Calvin Jensen 01/31/07  
Name Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

The consultant did not indicate that the final invoice was the 100% complete invoice. This resulted in a delay in closing out the contract.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> VCI Asbestos Abatement Co., Inc.		<b>CFMS Contract Number:</b> A 85571
<b>Project Name:</b> Hutchinson Building Demolitions	<b>Mn/DOT Contract No.:</b> 89249	<b>Project Duration (Dates):</b> 1/30/06 - 6/4/06
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p><b>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</b></p> <p>To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the abatement of asbestos containing materials and stabilization of lead paint prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish buildings for road construction.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 78,797.16	<b>Source of Funding:</b> Dist 8 Consultant Allocation
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>NA</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		02-06-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 89249 Type of work Asbestos Abatement

District/Office Dist 8 Work Type Code AB

S.P. 4302-441 T.H. 7/15/22 Location Hutchinson

Contractor VCI Asbestos Abatement Co., Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 1/30/06; 6/29/06; 7/31/06  
Work Start Date; Work Completion Date; Expiration Date

Total Contract Cost: \$ 78,797.16 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_

Amended cost for:  Overrun  Additional Work Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 27  
(Maximum points 36)

*1-22-07*

Project Manager:

  
 ( Mark Vogel )  
 Print Name

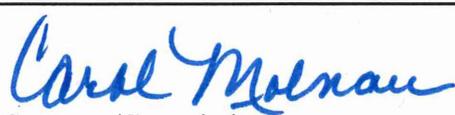
Contract Administrator:

  
 ( Debbie Forschen )  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Industrial Hygiene Services Corporation		<b>CFMS Contract Number:</b> <b>A77262</b>
<b>Project Name:</b> Regulated Waste Removal, SP 4302-44	<b>Mn/DOT Contract No.:</b> 88126	<b>Project Duration (Dates):</b> 7/18/05 – 7/30/06
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the removal of regulated waste/materials prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish buildings for road construction.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 96,000.00	<b>Source of Funding:</b> Metro Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> NA		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<b>2-06-07</b> Date

cc: P.Stempler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 88126 Type of work Regulated Waste Removal

District/Office Dist 8 Work Type Code AB

S.P. 4302-44 T.H. 7/15/22 Location Hutchinson

Contractor Industrial Hygiene Services Corporation

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 7/18/05; 7/31/06; 7/30/06  
 Work Start Date; Work Completion Date; Expiration Date

Total Contract Cost: \$ 96,000.00 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_

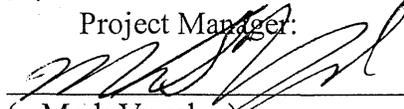
Amended cost for:  Overrun  Additional Work Number of Amendments \_\_\_\_\_

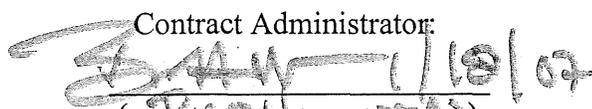
Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality				X
2. Work Performance			X	
3. Conformance with Mn/DOT Standards/Requirements				X
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance				X
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 21  
 (Maximum points 36)

1-4-07

Project Manager:  
  
 ( Mark Vogel )  
 Print Name

Contract Administrator:  
  
 ( [Signature] )  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

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Please see attached, we had some problems on this job, this company is looking better on some recent jobs. Mn/DOT did not get possession on the buildings on schedule making it a challenge or them to do the work.

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**From:** Mark Vogel  
**To:** Amy Buckley; sgross@ihscorporation.com;  
thuber@ihscorporation.com  
**Date:** 7/31/06 10:34AM  
**Subject:** Hutch, 7/25, HW Drum PU

Hello, I was on-site last Tuesday when Heritage Picked up the drum. A couple items of concern:

- No secondary containment for drum. This is a requirement by the MPCA.
- Label facing wall, the "Under Evaluation" label was on the wall side, it should have been facing out for everyone to see. This is a requirement by the MPCA.

Mark Vogel, CHMM, CEA  
State Program Administrator, Principal  
Office of Environmental Services, Mn/DOT  
e-mail: mark.vogel@dot.state.mn.us  
Ph:651.284.3790 Fax: 651.284.3754  
Cell Ph:651.245.4789

**CC:** Brian Kamnikar

**From:** Mark Vogel  
**To:** Amy Buckley; sgross@ihscorporation.com;  
thuber@ihscorporation.com  
**Date:** 7/31/06 9:46AM  
**Subject:** IH, Hutch, Regulated Waste Removal Final Reports

I had a chance to look at the reports for Parcels 46, 56, and 300A and have the following concerns:

- All the reports had incomplete EMS manifests, I am not sure why they are in the reports. The state auditors will rip these apart.
- Parcel 46 looked like it covered only the gas station part, I will look out for the house part.
- Parcel 46, cannot find the disposal records for the solid waste.
- Parcel 56, cannot find the disposal records for the treated wood and solid waste.
- Parcel 300A, there is a WM Manifest that I cannot read the print...what is it for? I am guessing treated wood or solid waste?

Mark Vogel, CHMM, CEA  
State Program Administrator, Principal  
Office of Environmental Services, Mn/DOT  
e-mail: mark.vogel@dot.state.mn.us  
Ph:651.284.3790 Fax: 651.284.3754  
Cell Ph:651.245.4789

**CC:** Brian Kamnikar

**From:** Mark Vogel  
**To:** Jan Williams; sgross@ihscorporation.com  
**Date:** 8/14/2006 8:29:53 AM  
**Subject:** IH/EMS Hutch Regulated Waste Removal Final Reports

Steve/Jan, I looked over a few reports (parcels 46, 57, 59, 61, 74-77) and discovered some concerns:

1. All parcels; EMS manifests incomplete, Solid Waste (trash) and treated wood disposal documentation not acceptable, Green Lights paperwork missing information.
2. Parcel 61 regarding peeling lead paint management, please clarify:
  - The inspection report states none.
  - The regulated waste removal report states 5 sq ft.
  - The asbestos removal report states no lead peeling paint managed.

These reports as they sit are not acceptable, we need to meet and discuss...Section 3 and 4 of the report is where we are having problems with, the rest looks OK.

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e-mail: mark.vogel@dot.state.mn.us  
Ph:651.284.3790 Fax: 651.284.3754  
Cell Ph:651.245.4789

**CC:** Amy Buckley; Brian Kamnikar; thuber@ihscorporation.com

**From:** Mark Vogel  
**To:** Amy Buckley; sgross@ihscorporation.com;  
thuber@ihscorporation.com  
**Date:** 7/20/06 8:16AM  
**Subject:** IH/EMS, Parcel 300, Hutchinson

TH 7/15/22  
9 4th Ave NE

IHSC Project# M05-203.3  
Regulated Waste Removal Report  
EMS Manifest# 10039

The manifest is for 2 drums of sludge and bulbs going to Greenlights Recycling. The following is a list of concerns:

1. I called Greenlights Recycling, they stated they never received the 2 drums of sludge with regards to this job.
2. Greenlights doesn't take sludge for Mn/DOT.
3. The manifest is not dated.
4. The manifest is missing the signature in box 17 (Greenlights Recycling signature).

Mark Vogel, CHMM, CEA  
State Program Administrator, Principal  
Office of Environmental Services, Mn/DOT  
e-mail: mark.vogel@dot.state.mn.us  
Ph:651.284.3790 Fax: 651.284.3754  
Cell Ph:651.245.4789

**CC:** Brian Kamnikar

**From:** Mark Vogel  
**To:** greenlights@worldnet.att.net  
**Date:** 7/7/06 3:50PM  
**Subject:** IH/EMS Mn/DOT Waste Shipment

John, I am looking at a report from Industrial Hygiene (IH)/Environmental Management Solutions (EMS), EMS Manifest# 10039, no date. It states that is sent 2 - 55 gallon drums of sludge to you from Hutchinson. Can you verify this? If so, what was the contents and management method?

Mark Vogel, CHMM, CEA  
State Program Administrator, Principal  
Office of Environmental Services, Mn/DOT  
e-mail: mark.vogel@dot.state.mn.us  
Ph:651.284.3790 Fax: 651.284.3754  
Cell Ph:651.245.4789

**CC:** Brian Kamnikar

**From:** Mark Vogel  
**To:** sgross@ihscorporation.com; thuber@ihscorporation.com  
**Date:** 4/24/06 2:23PM  
**Subject:** Hutchinson, TH 7/15/22, SP 4302-44, Mn/DOT Contract# 88126

Tim Huber and Steve Gross,

Steve, as you may recall, I talked to you specifically about copper that appeared to be missing from some of the Mn/DOT buildings on this project. Mn/DOT District personnel had noticed that copper was being removed and so brought it to my attention. Removing copper from the buildings is not a condition of our contract and reduces the salvage value of the building. Your response was that EMS is not a salvage company and so would not be removing any copper from the buildings.

Mn/DOT personnel observed someone in the process of removing copper from one of the Mn/DOT-owned buildings scheduled for demolition on this project. Attached are pictures of a truck that belongs to who I assume is an EMS employee that is removing all of the furnaces/light ballasts/ etc. at the former Hornicks gas station property. Please notice that the gold pickup, has a considerable amount of copper pipe in the back. Mn/DOT personnel informed me that when they approached this person and asked about the copper piping, the assumed EMS employee stated "they take it when they can,----you never know what's inside of it".

The picture of the gold pickup has license plate HJH-927. The Police report shows that this pickup belongs to a Dennis Michael Dammon which I assume is employed by EMS. Attached is the police report of ownership. Please confirm if Mr. Dammon is an employee of EMS and if so, please describe what actions are you proposing to take. Please be advised that Mn/DOT takes this matter very seriously and looks forward to your prompt response. Feel free to contact me if you have any further questions at this time.

Mark Vogel, CHMM, CEA  
State Program Administrator, Principal  
Office of Environmental Services, Mn/DOT  
e-mail: mark.vogel@dot.state.mn.us  
Ph: 651.284.3790 Fax: 651.284.3754  
Cell Ph: 651.245.4789

**CC:** Brad Hamilton; Brian Kamnikar; Dave Johnston; Debra Forschen

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Bolton & Menk		CFMS Contract Number: A88385
Project Name (if applicable): Land Surveys I-35W at CR 70 Lakeville	Mn/DOT Agreement No.: 89573	Project Duration (Dates): 5/06 – 11/06
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  Land surveying of existing roadway features to facilitate design. In-house survey crew unavailable due to other projects.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$86,399.60	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 89573 Type of work Design Surveys  
 District/Office Metro/Surveys Work Type Code SR  
 S.P. 1980-68 T.H. I-35 Location I-35 @ County Road 70 in Lakeville  
 Contractor Bolton & Menk

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 05/18/06 (kickoff mtg); 11/08/06; 10/20/06  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$86,399.60 = Original Cost: \$86,399.60 + Amended Cost: \$0

Amended cost for:  Overrun  Additional Work Number of Amendments 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality			X	
2. Work Performance			X	
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time			X	
5. Project related cooperation			X	
6. QA/QC plan conformance			X	
7. Contract administration cooperation			X	
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

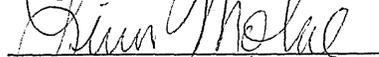
Contractor's rating for this contract:

Total Points 20  
 (Maximum points 36)

Project Manager:

  
 (Bradley Canaday)  
 Print Name

Agreement Administrator:

  
 (Linn Molide)  
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Consultant Services, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

**Required excessive review by MN/DOT personnel;**

**Needed a lot of review and rework**

**The first submittal was very incomplete, providing only around 60% of required data**

**Way behind schedule that was verbally agreed to by Contractor**

**Received a few biweekly reports but then MN/DOT had to call Contractor to find out status of project**

**Contractor needed to be told a number of times to label utilities and pipe sizes**

Non-standard deliverables - required Contract Administrator to intervene. Upon contact Bolton & Menk did commit to satisfaction & did complete deliverables. Possibly miscommunication between PMs.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Wilbur Smith Associates		CFMS Contract Number: <b>A 85136</b>
Project Name (if applicable): TCMA Freight Connectors Study	Mn/DOT Agreement No.: 89082	Project Duration (Dates): 1/2006 – 8/2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This study identified clusters of freight activity in the Twin Cities Metro Area and the connecting transportation routes leading to/from the regional highway system. A methodology was developed to determine the adequacy of those routes for moving truck traffic. The routes were then analyzed based on the methodology/formula. This new formula allows Mn/DOT to compare the adequacy of additional routes in the metro area and statewide for an overall freight connector adequacy assessment.		
Billable Hours (if applicable): 1004	Total Amount Spent on Contract: \$99,574.01	Source of Funding: <b>Trunk Highway</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner <i>Carol Molnau</i>		Date <b>02-06-07</b>

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

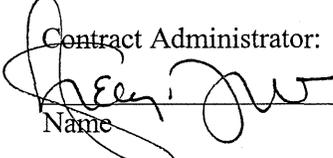
Contract No. 89082 Type of Work Transportation Planning  
 District/Office Central Office Work Type Code PS  
 SP Number \_\_\_\_\_ TH Number \_\_\_\_\_ Location St. Paul  
 Contractor Wilbur Smith Associates  
 Subcontractor SEH, Inc.  
 Subcontractor NA  
 Contract Period: 1/2006 ; 8/2006 ; 8/31/2006  
 Work Start Date Work Completion Date Expiration Date  
 Total Contract Cost: \$ 99,574.01 = Orig. Cost: \$ 99,574.01 + Amended Cost: \$ 0  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 1



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		x		
2. Work Performance		x		
3. Conformance with Mn/DOT Standards/Requirements		x		
4. Deliverables Complete and on time		x		
5. Project related cooperation		x		
6. QA/QC plan conformance		x		
7. Contract administration cooperation		x		
8. Invoices and progress reports		x		
9. Cost estimation/budget management		x		

Contractor's rating for this contract: Total Points: 27 (Maximum points 36)

Project Manager:  
  
 Name \_\_\_\_\_ Date 12/14/2006

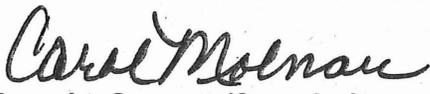
Contract Administrator:  
  
 Name \_\_\_\_\_ Date 12-14-06

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Aero Metric Incorporated.</b>		CFMS Contract Number: <b>A-94580</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>90205</b>	Project Duration (Dates): <b>10/20/06 to 01/31/07</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to complete Aerial Triangulations, Compile Planimetric Features, create a Digital Terrain Model and an Ortho-Photo for this project.</b>  <b>This Photogrammetric Mapping project is for Trunk Highway 32/10, (from Hawley to Norman County line), in District 4. Project number 1403-24.</b>  <b>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$97,875.00</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 <b>Carol Molnau, Lt. Governor/Commissioner</b>		Date <b>2-06-07</b>

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Horizons, Incorporated.</b>		CFMS Contract Number: <b>A-94842</b>
Project Name (if applicable): <b>Photogrammetric Aerial Services</b>	Mn/DOT Agreement No.: <b>90265</b>	Project Duration (Dates): <b>04/05/06 to 06/20/06</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to provide Photogrammetric Aerial Vertical Photography services in numerous Districts &amp; Metro for mapping and other purposes. This project was contracted out as MN/DOT does not own an Aerial Photogrammetric Camera and equipment necessary for this type of work.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$59,875.00</b>	Source of Funding: <b>District's Consultant</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>2-06-07</b> Date

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

**Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.**

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A43840
Project Name (if applicable): St. Croix River Crossing Supplemental Environmental Impact Statement	Mn/DOT Agreement No.: 83355	Project Duration (Dates): December 31, 2002 to July, 31, 2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
<p>The purpose of this contract was to provide completion of the preliminary design portion of the project, including the amended scoping decision document, supplemental draft Environmental Impact Statement, layout and study report for the proposed St. Croix River crossing near Stillwater.</p> <p>It was necessary to enter into a contract because personnel with the necessary expertise were unavailable to deliver this project on the time schedule identified.</p>		
Billable Hours (if applicable): 37,374.3	Total Amount Spent on Contract: \$2,947,577.81 (shared equally by Mn/DOT and Wisconsin DOT)	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
<p>There were numerous delays imposed on this project due to political considerations, environmental objections and other concerns. This impasse stemmed from a lack of federal funding for the proposed solutions and because the federal, state and local agencies couldn't agree on which solution to approve for the historic Stillwater lift bridge.</p> <p>Because of the delays in the project, some changes within the scope of work occurred. It is likely most of these changes would not have been necessary had it been possible to complete the project within the original timeframe. Changes included modifying the years modeled for traffic operations, noise and air quality analysis; determining land use impacts based upon population and growth projections resulting from the 2000 census; social, relocation and economic impacts based on a new Wisconsin terminus and revisions from Osgood Avenue to Trunk Highway 5 on the Minnesota side; updating the Supplemental Draft Environmental Impact Statement to reflect changes in the project; and assisting Mn/DOT and Wis/DOT in permit applications resulting from the project changes.</p> <p>This project was expected to be included as one of seven major nationwide highway projects that that the federal government would accelerate through a fast-track environmental process. Therefore, time was of the essence in completing the needed work in order to qualify for federal assistance.</p> <p>The purpose of the above explanations is to illustrate that much of the work of the new agreement will build upon previous preliminary work done by SRF. If the work needed to complete the project was awarded to a new consultant, there would have been a considerable amount of re-work, resulting in significant additional time and costs to the states.</p> <p>SRF was completely familiar with all work done to date, including the alternative concepts developed by Richard Braun, an independent third party, had all project files on hand and was prepared to immediately begin work upon award of a contract to complete the preliminary design portion of the St. Croix River crossing as quickly and efficiently as possible.</p> <p>Due to the highly-charged political controversy surrounding this project, switching to a new contractor less familiar with the project at this late point could have upset the various interest groups and further exacerbated the political situation.</p>		

Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:

SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION

*Carol Molnau*

Carol Molnau, Lt. Governor/Commissioner

*2-6-07*

Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Bolton & Menk		CFMS Contract Number: A88385
Project Name (if applicable): Land Surveys I-35W at CR 70 Lakeville	Mn/DOT Agreement No.: 89573	Project Duration (Dates): 5/06 – 11/06
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  Land surveying of existing roadway features to facilitate design. In-house survey crew unavailable due to other projects.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$86,399.60	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		02-06-07 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

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Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Wilbur Smith Associates		CFMS Contract Number: <b>A85136</b>
Project Name (if applicable): TCMA Freight Connectors Study	Mn/DOT Agreement No.: 89082	Project Duration (Dates): 1/2006 – 8/2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This study identified clusters of freight activity in the Twin Cities Metro Area and the connecting transportation routes leading to/from the regional highway system. A methodology was developed to determine the adequacy of those routes for moving truck traffic. The routes were then analyzed based on the methodology/formula. This new formula allows Mn/DOT to compare the adequacy of additional routes in the metro area and statewide for an overall freight connector adequacy assessment.		
Billable Hours (if applicable): 1004	Total Amount Spent on Contract: \$99,574.01	Source of Funding: <b>Trunk Highway</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		<b>02-06-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> VCI Asbestos Abatement Co., Inc.		<b>CFMS Contract Number:</b> A 85571
<b>Project Name:</b> Hutchinson Building Demolitions	<b>Mn/DOT Contract No.:</b> 89249	<b>Project Duration (Dates):</b> 1/30/06 - 6/4/06
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p><b>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</b></p> <p>To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the abatement of asbestos containing materials and stabilization of lead paint prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish buildings for road construction.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 78,797.16	<b>Source of Funding:</b> Dist 8 Consultant Allocation
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>NA</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		02-06-07 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

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Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Industrial Hygiene Services Corporation		<b>CFMS Contract Number:</b> <b>A77262</b>
<b>Project Name:</b> Regulated Waste Removal, SP 4302-44	<b>Mn/DOT Contract No.:</b> 88126 -	<b>Project Duration (Dates):</b> 7/18/05 – 7/30/06
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  To meet MPCA/MDH/OSHA requirements/regulations and minimize Mn/DOT liability for the removal of regulated waste/materials prior to building demolition. Mn/DOT personnel do not have the expertise and/or certifications required for this type of work. Mn/DOT needed to demolish buildings for road construction.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 96,000.00	<b>Source of Funding:</b> Metro Consultant Allocation
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> NA		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<b>2-06-07</b> Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: EnecoTech Midwest, Inc.		CFMS Contract Number: A86805
Project Name (if applicable): Phase I ESA & Drilling Investigation	Mn/DOT Agreement No.: 88021	Project Duration (Dates): 5/4/05 to 6/30/06
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of this contract was to obtain information about the locations of known and potential contaminated properties and to drill and sample suspect properties to identify the presence and magnitude of contaminated soil and groundwater. The presence of contaminated properties is a concern in the development of highway projects because of potential liabilities associated with ownership of such properties, potential cleanup costs, and safety concerns associated with construction personnel encountering unsuspected wastes or contaminated soil or groundwater.		
Billable Hours (if applicable):	Total Contract Amount: \$71,454.00	Source of Funding: <i>Trunk Highway</i>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  Phase I Environmental Site Assessments require specific expertise in recognizing historic land uses that could contaminate soil or groundwater, and an extensively documented report. Drilling Investigations require knowledge and experience in dealing properly with contaminated soil and groundwater that is encountered while completing an investigation of a potentially contaminated property. There are state employees in Mn/DOT and the MPCA that have the knowledge to do this work, but they do not have substantial experience, and are not available to complete these projects. It would not be cost effective to the state to hire and train staff to complete this specialized work.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		<i>2-06-07</i> Date

cc: P. Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

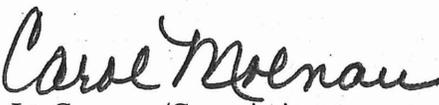
Required by Minnesota Statutes Section 16C.08, subdivision 4 (c). Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: STS Consultants		CFMS Contract Number: A61348
Project Name (if applicable): Contaminated Materials Emerg. Assist.	Mn/DOT Agreement No.: 86562	Project Duration (Dates): 6/8/04 to 9/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of this Contract is to provide assistance to the State in properly dealing with problems associated with contaminated soil, contaminated groundwater, petroleum storage tanks or solid or hazardous waste materials unexpectedly encountered at the State's construction projects. In these situations, rapid response in dealing with the contamination problem is necessary to avoid construction delays, and to avoid potential negative impacts to construction workers, the public or the environment.		
Billable Hours (if applicable):	Total Amount Spent on Contract: 78,419.62	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner <i>Carol Molnau</i>		2-06-07 Date

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Florin Cultural Resources		<b>CFMS Contract Number:</b> A82299
<b>Project Name:</b> Phase II Archaeological and Phase I Geomorphological investigation	<b>Mn/DOT Contract No.:</b> 88835	<b>Project Duration (Dates):</b> 10/05-12/06
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> All undertakings receiving federal money must comply with Section 106 of the National Historic Preservation Act of 1966, as amended. No money will be released from FHWA or any other federal agency to fund projects unless Mn/DOT can document compliance with the federal law and its implementing regulations. The Cultural Resources Unit determined a Phase II archaeological study and Phase I geomorphological study was necessary to determine the effects of the upgrade of TH 65 to cultural resources discovered during the Phase I archaeological investigation of the proposed corridor. Professionals conducting studies in compliance with 36 CFR 800 must meet the Secretary of the Interior's qualifications standards at 36 CFR 61. The Mn/DOT Cultural Resources Unit staff meet these professional qualifications standards; however, the unit has an insufficient number of staff to perform field survey while maintaining current workloads reviewing all federal aid highway projects in Minnesota for compliance with the federal regulations. Mn/DOT Cultural Resources Unit and Consultant Services staff have expended a great deal of time and effort in developing a pre-qualified consultant program so that a pool of qualified consultants able to perform this type of work are identified and available.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$82,680.00	<b>Source of Funding:</b> 80% FHWA and 20% District 3
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<b>Date</b> 2-06-07

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

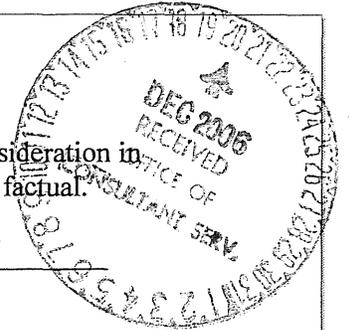
Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: National Economic Research Associates (NERA)		CFMS Contract Number: A71511
Project Name (if applicable): DBE Availability/Disparity Study	87074	Project Duration (Dates): 3/22/05 – 12/31/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  To conduct a disparity/availability study of the Disadvantaged Business Enterprise (DBE) in Minnesota highway construction market.  The contract is necessary because without it, there will be no statistical support for the annual DBE goal that is set by Mn/DOT for its DBE Program. The Mn/DOT DBE program is a USDOT requirement and one of the conditions for Mn/DOT to receive federal funds.		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$245,979.00</b>	Source of Funding: EEO/Contract Management Consultant Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:  Mn/DOT DBE Program was suspended in 1998 after a U.S. District Court ruling that the program was unconstitutional as applied. In the year 2000, Mn/DOT was required to implement a new DBE program under 49 CFR Part 26. In order to implement a he new program, Mn/DOT had to conduct an availability study of the DBE's in its geographic market. NERA was commissioned to do the study.  NERA conducted an availability study for Mn/DOT in 2000 that was subsequently challenged. NERA provided all the experts required to defend Mn/DOT's DBE availability study in addition to the DBE program. The District Court relied on NERA's expert testimonies and concluded that NERA's study was legally sound and sufficient to support Mn/DOT's DBE program.  NERA is very familiar with Mn/DOT's peculiar situation. Also, NERA is willing to provide econometric and legal experts to support its study. Availability Study are unique and susceptible to legal challenges and no consultants in this field is willing to provide the post-study support that may be required in case of litigation except NERA.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: Paul Stembler, Dept. of Administration  
 Jeff Brunner, Consultant Services Section  
 File

### CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.



Agreement No. 87074 Type of work special Study DBE DISPARITY STUDY  
 District/Office METRO/CO Work Type Code SS  
 S.P. \_\_\_\_\_ T.H. \_\_\_\_\_ Location Central Office

Contractor NERA National Economic Research Associates

Subcontractor —

Subcontractor —

Contract Period: 3/22/05 ; 12/31/05 ; 12/31/05  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ \_\_\_\_\_ = Orig Cost: \$ 245,979 + Amended Cost: \$ 0.00

Amended cost for:  Overrun  Additional Work Number of Amendments

1 Zero dollar time extension

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time	X			
5. Project related cooperation		X		
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 32  
(Maximum points 36)

Project Manager:

Sonnie Braih  
( \_\_\_\_\_ )  
Print Name

Contract Administrator:

Melissa McGinnis  
(Melissa McGinnis)  
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Pay up to the contract amount only

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Kadrmas, Lee & Jackson		<b>CFMS Contract Number:</b> A93061
<b>Project Name:</b> HARN Observation in Detroit Lakes/Willmar	<b>Mn/DOT Contract No.:</b> 90071	<b>Project Duration (Dates):</b> 9/15/2006 – 12/2/2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  HARN Observations in Detroit Lake and Willmar Districts		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$98,000.00	<b>Source of Funding:</b> OLM
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

(CSS Reviewed 11/20/06)

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 90071

Type of work: HARN Observations

District/Office: Detroit Lakes / Willmar

Work Type Code: EX

S.P. NA T.H.: NA

Location:

Contractor: Kadrmas, Lee & Jackson

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 9/15/2006

12/2/2006

6/30/07

Work Start Date

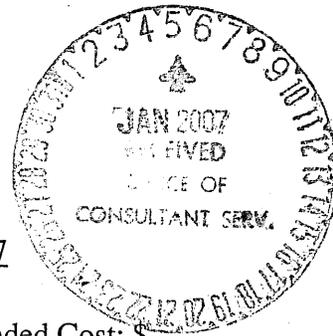
Work Completion Date

Expiration Date

Total Contract Cost: \$498,000.00 = Orig Cost: \$98,000.00

+ Amended Cost: \$

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments \_\_\_\_\_



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

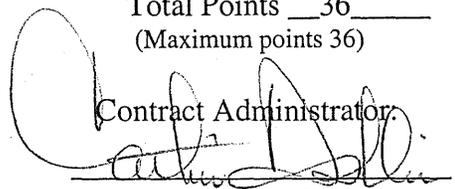
Contractor's rating for this contract:

Total Points 36  
(Maximum points 36)

Project Manager: 1-4-07

  
(John Barke)  
Print Name

Contract Administrator: 1-4-07

  
(Cathie Ashlin)  
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> TKDA, Inc.		<b>CFMS Contract Number:</b> A83589
<b>Project Name:</b> SP 8825-113	<b>Mn/DOT Contract No.:</b> 87423	<b>Project Duration (Dates):</b> 11/22/05 – 11/25/06
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  Sign replacement project on Interstate 494 and 694 in various locations from Prairie Center Drive White Bear Avenue (CSAH 65). This project includes all signing more than six years old; replacement of overhead sign sheeting and ground mounted type A, type C &amp; type D signs. Overhead structure was incorporated as additional work to this project. Contractor provided day-to-day project management, data collection, field verification, preliminary design, final design and preparation of final Plan.</p> <p>This was contracted out because Mn/DOT does not have sufficient staff to perform this work.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$108,425.51	<b>Source of Funding:</b> Trunk Highway
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. **87423**

Type of Work **Traffic control devices – sign replacement**

District/Office **Metro**

Work Type Code TS

SP Number **8825-113** TH Number **494/694**

Location **Hennepin, Ramsey & Washington counties**

Contractor **TKDA, Inc.**

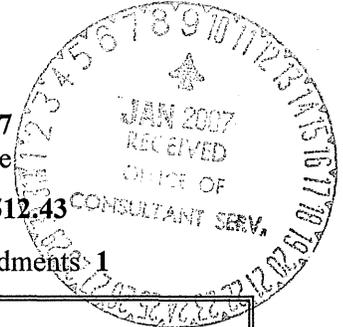
Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: **November 22, 2005;**    **November 25, 2006;**    **January 1, 2007**  
 Work Start Date                      Work Completion Date    Expiration Date

Total Contract Cost: \$ **108,425.51** = Orig Cost: \$ **99,913.08** + Amended Cost: \$ **8,512.43**

Amended for: ~ Overrun     Additional Work    ~ Time Only    Number of Amendments: **1**



Item Rating 1 – 6 by Project Manager 7 – 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	■			
2. Work Performance	■			
3. Conformance with Mn/DOT Standards/Requirements		■		
4. Deliverables Complete and on time		■		
5. Project related cooperation	■			
6. QA/QC plan conformance		■		
7. Contract administration cooperation	✓			
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points: 31 (Maximum points 36)

Project Manager:

**Rebecca Fabunmi**                      **12/28/06**  
 Name                                              Date

Via email

Contract Administrator:

*Simon M. Molva*                      **1-8-07**  
 Name                                              Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Additional work was incorporated midway through the project at MnDOT's request. This delayed the project's letting date. However, TKDA, Inc. always met deliverable deadlines, including the adjusted deadlines. The amendment was also due to the incorporated work. TKDA's project management did a good job.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Utility Mapping Services, Inc.		<b>CFMS Contract Number:</b> A79219
<b>Project Name:</b> I-494 Additional Lane Subsurface Utility Engineering	<b>Mn/DOT Contract No.:</b> 86993	<b>Project Duration (Dates):</b> August 4, 2005 – September 30, 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this contract was to provide Subsurface Utility Engineering (SUE) services on I-494 from I-394 to I-94, and continuing along I-94 to County Road 30 in Hennepin County. The Contractor located and mapped all utilities within the project area</p> <p>The specialized equipment and personnel with the necessary expertise were not available to provide this one-time service when needed. One component of the scope of work was to train Mn/DOT personnel such that dependence upon consultants for SUE services will be reduced in the future.</p>		
<b>Billable Hours (if applicable):</b> 4983	<b>Total Amount Spent on Contract:</b> \$405,799.19	<b>Source of Funding:</b> Trunk Highway
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                  N/A</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>                   SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 86693 86993 Type of work Subsurface Utility Engineering

District/Office Metro Work Type Code PD

S.P. 2785-330 T.H. I-494 Location I-394 to I-694, and I-94 to Hemlock Lane

Contractor Utility Mapping Services, Inc.

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: August 4, 2005; September 30, 2006; September 30, 2006  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$405,799.19 = Orig Cost: \$405,799.19 + Amended Cost: \$0.00

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 35  
(Maximum points 36)

Project Manager:

Victoria Nill  
( Victoria Nill )  
Print Name

Contract Administrator:

Mark Hagen 12/11/06  
( Mark Hagen )  
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## Definitions:

### Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### Below Average:

- Contractor minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## Comments:

Brandon Anderson, Phil Meis and Tom Tschida from UMS were great to work with. They were all very responsive and easy to work with. This was UMS' first project with Metro so some procedures, software and policies were new to them but as soon as we identified any issues, UMS corrected things immediately. This was also the first contract that I worked on that had no extensions or amendments requested, way to go UMS!

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Veit Environmental, Inc.		<b>CFMS Contract Number:</b> A61352
<b>Project Name:</b> District 6 Asbestos and Regulated Waste Investigations	<b>Mn/DOT Contract No.:</b> 83116WO2	<b>Project Duration (Dates):</b> April 15, 2005 to January 12, 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>The State contracted with Veit Environmental, Inc. to assess for asbestos containing materials and regulated waste on specified properties purchased by the State as part of the right-of-way acquisition process for the construction of State Project (SP) 2310-22 and SP 5508-84 on Trunk Highway (TH) 52, respectively and SP 6612-82 on TH 3. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.</p>		
<b>Billable Hours (if applicable):</b> Not Applicable	<b>Total Amount Spent on Contract:</b> \$54,680.00	<b>Source of Funding:</b> District 6 Allocation, State Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>Not Applicable</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: P.Stempler, 112 Admin  
 J. Brunner, MS 680  
 File



**Definitions:**

## Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

## Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

## Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

## Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

The Contract expired on October 31, 2005; but, the Contractor worked without an amendment until January 12, 2006 and submitted a final invoice for \$6,304.16. The Contractor requested an amendment for the additional work, but did not obtain one before performing the work. The State could not complete the amendment within the 60-day deadline allowed beyond the expiration date, due to an oversight. This work was necessary to get the projects let and was within the scope of the contract. The Project Manager recommends full payment to the contractor for the services completed.

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bolton & Menk, Inc.		<b>CFMS Contract Number:</b> A82995
<b>Project Name:</b> TH-60 / Bigelow Bypass	<b>Mn/DOT Contract No.:</b> 88630	<b>Project Duration (Dates):</b> 11/01/2005 to 12/01/2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> To provide land corner surveys as well as legal descriptions, work map and acquisition plats. The district no longer has a land surveyor, therefore, this contract is necessary to provide land surveyor oversight of these work items.</p>		
<b>Billable Hours (if applicable):</b> 1045.5	<b>Total Amount Spent on Contract:</b> \$99,947.87	<b>Source of Funding:</b> D7 Consulting Budget
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> This consultant has done MnDOT acquisition plat work in the past. No other consultant in this area has experience with this type work.</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 88630 Type of Work Land Survey and Plats  
 District/Office 7A - Mankato Work Type Code SR  
 SP Number 5305-55 TH Number 60 Location Bigelow  
 Contractor Bolton & Menk, Inc.

Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: 11/08/2005 ; 12/01/2006 ; 12/01/2006  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 99,947.87 = Orig Cost: \$ 88,450.05 + Amended Cost: \$ 11,497.82  
 Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 1



Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time			X	
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management		X		

Contractor's rating for this contract: Total Points: 28 (Maximum points 36)

Project Manager:  
Timothy Hoehn by Craig M. Felber  
 Name Timothy Hoehn Date

Contract Administrator:  
Craig M. Felber 12/21/06  
 Name Craig M. Felber Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

This was the first contract of this type within this District. There were time delays based on the consultant not receiving information from MnDOT. There were also time delays based on the consultant's time management. This is the reason for the below average rating for "Deliverables Complete"

Even though the contractor's budget on the final invoice shows a total cost of \$101,697.75, No additional dollars were spent, paid original contract amount + Amendment costs. No other compensation was paid.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bolton & Menk, Inc.		<b>CFMS Contract Number:</b> A82995
<b>Project Name:</b> TH-60 / Bigelow Bypass	<b>Mn/DOT Contract No.:</b> 88630	<b>Project Duration (Dates):</b> 11/01/2005 to 12/01/2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> To provide land corner surveys as well as legal descriptions, work map and acquisition plats. The district no longer has a land surveyor, therefore, this contract is necessary to provide land surveyor oversight of these work items.		
<b>Billable Hours (if applicable):</b> 1045.5	<b>Total Amount Spent on Contract:</b> \$99,947.87	<b>Source of Funding:</b> D7 Consulting Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b> This consultant has done MnDOT acquisition plat work in the past. No other consultant in this area has experience with this type work.		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: P.Stemler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Veit Environmental, Inc.		<b>CFMS Contract Number:</b> A61352
<b>Project Name:</b> District 6 Asbestos and Regulated Waste Investigations	<b>Mn/DOT Contract No.:</b> 83116WO2	<b>Project Duration (Dates):</b> April 15, 2005 to January 12, 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b></p> <p>The State contracted with Veit Environmental, Inc. to assess for asbestos containing materials and regulated waste on specified properties purchased by the State as part of the right-of-way acquisition process for the construction of State Project (SP) 2310-22 and SP 5508-84 on Trunk Highway (TH) 52, respectively and SP 6612-82 on TH 3. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.</p>		
<b>Billable Hours (if applicable):</b> Not Applicable	<b>Total Amount Spent on Contract:</b> \$54,680.00	<b>Source of Funding:</b> District 6 Allocation, State Funds
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p> <p>Not Applicable</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Utility Mapping Services, Inc.		<b>CFMS Contract Number:</b> A79219
<b>Project Name:</b> I-494 Additional Lane Subsurface Utility Engineering	<b>Mn/DOT Contract No.:</b> 86993	<b>Project Duration (Dates):</b> August 4, 2005 – September 30, 2006
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The purpose of this contract was to provide Subsurface Utility Engineering (SUE) services on I-494 from I-394 to I-94, and continuing along I-94 to County Road 30 in Hennepin County. The Contractor located and mapped all utilities within the project area</p> <p>The specialized equipment and personnel with the necessary expertise were not available to provide this one-time service when needed. One component of the scope of work was to train Mn/DOT personnel such that dependence upon consultants for SUE services will be reduced in the future.</p>		
<b>Billable Hours (if applicable):</b> 4983	<b>Total Amount Spent on Contract:</b> \$405,799.19	<b>Source of Funding:</b> Trunk Highway
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>                  N/A</p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Kadrmas, Lee & Jackson		CFMS Contract Number: A93061
Project Name: HARN Observation in Detroit Lakes/Willmar	Mn/DOT Contract No.: 90071	Project Duration (Dates): 9/15/2006 – 12/2/2006
Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:  HARN Observations in Detroit Lake and Willmar Districts		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$98,000.00	Source of Funding: OLM
If this was a single source Contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: P.Stempler, 112 Admin  
J. Brunner, MS 680  
File

SSS Reviewed 11/20/06

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> TKDA, Inc.		<b>CFMS Contract Number:</b> A83589
<b>Project Name:</b> SP 8825-113	<b>Mn/DOT Contract No.:</b> 87423	<b>Project Duration (Dates):</b> 11/22/05 – 11/25/06
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  Sign replacement project on Interstate 494 and 694 in various locations from Prairie Center Drive White Bear Avenue (CSAH 65). This project includes all signing more than six years old; replacement of overhead sign sheeting and ground mounted type A, type C &amp; type D signs. Overhead structure was incorporated as additional work to this project. Contractor provided day-to-day project management, data collection, field verification, preliminary design, final design and preparation of final Plan.</p> <p>This was contracted out because Mn/DOT does not have sufficient staff to perform this work.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$108,425.51	<b>Source of Funding:</b> Trunk Highway
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: P.Stempler, 112 Admin  
 J. Brunner, MS 680  
 Fil

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: National Economic Research Associates (NERA)		CFMS Contract Number: A71511
Project Name (if applicable): DBE Availability/Disparity Study	87074	Project Duration (Dates): 3/22/05 – 12/31/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  To conduct a disparity/availability study of the Disadvantaged Business Enterprise (DBE) in Minnesota highway construction market.  The contract is necessary because without it, there will be no statistical support for the annual DBE goal that is set by Mn/DOT for it's DBE Program. The Mn/DOT DBE program is a USDOT requirement and one of the conditions for Mn/DOT to receive federal funds.		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$245,979.00</b>	Source of Funding: EEO/Contract Management Consultant Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:  Mn/DOT DBE Program was suspended in 1998 after a U.S. District Court ruling that the program was unconstitutional as applied. In the year 2000, Mn/DOT was required to implement a new DBE program under 49 CFR Part 26. In order to implement a he new program, Mn/DOT had to conduct an availability study of the DBE's in its geographic market. NERA was commissioned to do the study.  NERA conducted an availability study for Mn/DOT in 2000 that was subsequently challenged. NERA provided all the experts required to defend Mn/DOT's DBE availability study in addition to the DBE program. The District Court relied on NERA's expert testimonies and concluded that NERA's study was legally sound and sufficient to support Mn/DOT's DBE program.  NERA is very familiar with Mn/DOT's peculiar situation. Also, NERA is willing to provide econometric and legal experts to support its study. Availability Study are unique and susceptible to legal challenges and no consultants in this field is willing to provide the post-study support that may be required in case of litigation except NERA.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-30-07 Date

cc: **Paul Stembler, Dept. of Administration**  
 Jeff Brunner, Consultant Services Section  
 File

## Jake Carson

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**From:** Steve.Gustafson@state.mn.us  
**ent:** Tuesday, January 23, 2007 2:02 PM  
**ro:** Steve.Gustafson@state.mn.us; Sandy.Lueth@state.mn.us; Jay.Achenbach@state.mn.us  
**Subject:** Vendor Evaluation Form

Below is the result of your feedback form. It was submitted by  
(steve.gustafson@state.mn.us) on Tuesday, January 23, 2007 at 14:01:58

---

\_config: vendeval  
project: Project Management System Improvement Project, Phase II  
vendor: Xybernaut Solutions, Inc.  
agency: TRANSPORTATION DEPT  
evaluator: Susan Bousquet  
eval\_date: 01/23/2007  
email\_list: Dan.Ross@dot.state.mn.us  
purpose: The purpose of this project, Phase II of the Project Management System Improvement Project, is to implement the recommendation of Phase I of the Project Management System Improvement Project: to customize & implement the New York State Department of Transportation Program & Project Management Information System to meet the Mn/DOT functional system and business procedure requirements and system environment.  
accomplished: Yes  
contract\_date: 03/30/2000  
amended\_date: 06/30/2003  
actual\_date: 05/21/2004  
contract\_cost: 1,142,747  
amended\_cost: 1,772,674  
actual\_cost: 1,547,602  
cost\_effective: Mn/DOT did not have staff with expert knowledge of Gupta SQL Windows, which was the tool used to develop the New York State Department of Transportation Program & Project Management Information System being customized to meet Mn/DOT needs.  
amended: Yes  
amended\_e: The consultant originally estimated that 20% of the application would require modification to meet Mn/DOT's needs. The actual percentage was closer to 50%. Additional time was also required for the consultant to correct an extensive number of bugs identified in the essential operation of the software.  
terminated: No  
engage: No  
engage\_e: The contractor's cost and time estimates were significantly low and we had a difficult time obtaining deliverables of the quality required. Much guidance, direction, and assistance was needed from Mn/DOT to obtain acceptable deliverables.

---

## Jake Carson

---

**From:** Steve.Gustafson@state.mn.us  
**ent:** Tuesday, January 23, 2007 2:33 PM  
**to:** Steve.Gustafson@state.mn.us; Sandy.Lueth@state.mn.us; Jay.Achenbach@state.mn.us  
**Subject:** Vendor Evaluation Form

Below is the result of your feedback form. It was submitted by  
(steve.gustafson@state.mn.us) on Tuesday, January 23, 2007 at 14:33:06

---

\_config: vendeval  
project: Project Management System Improvement Project, Phase II  
id\_part1: T79  
id\_part2: 140  
cfms: A421794  
vendor: Xybernaut Solutions, Inc.  
agency: TRANSPORTATION DEPT  
evaluator: Susan Bousquet  
eval\_date: 01/23/2007  
email\_list: Dan.Ross@dot.state.mn.us  
purpose: The purpose of this project, Phase II of the Project Management System Improvement Project, is to implement the recommendation of Phase I of the Project Management System Improvement Project: to customize & implement the New York State Department of Transportation Program & Project Management Information System to meet the Mn/DOT functional system and business procedure requirements and system environment.  
accomplished: Yes  
contract\_date: 03/30/2000  
amended\_date: 06/30/2003  
actual\_date: 05/21/2004  
contract\_cost: 1,142,747  
amended\_cost: 1,772,674  
actual\_cost: 1,547,602  
cost\_effective: Mn/DOT did not have staff with expert knowledge of Gupta SQL Windows, which was the tool used to develop the New York State Department of Transportation Program & Project Management Information System being customized to meet Mn/DOT needs.  
amended: Yes  
amended\_e: The consultant originally estimated that 20% of the application would require modification to meet Mn/DOT's needs. The actual percentage was closer to 50%. Additional time was also required for the consultant to correct an extensive number of bugs identified in the essential operation of the software.  
terminated: No  
engage: No  
engage\_e: The contractor's cost and time estimates were significantly low and we had a difficult time obtaining deliverables of the quality required. Much guidance, direction, and assistance was needed from Mn/DOT to obtain acceptable deliverables.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A46409</b>
Project Name (if applicable): <b>Load Rating by Load Testing on Bridges</b>	Mn/DOT Agreement No.: <b>81655, WO 60</b>	Project Duration (Dates): <b>1/2/2003 – 10/31/2006</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  This project will involve a new way of testing a bridge with heavy truck loads to help evaluate the load rating on the bridge and to help establish a procedure for load rating based upon testing with heavy trucks.		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$219,822.04</b>	Source of Funding: <b>STIP</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:  NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date <b>1-18-07</b>

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

JC



# Research Contractor Performance Evaluation

1. If this is a Mn/DOT funded project: Do the research results help you meet the Minnesota Statewide Transportation Plan 2003-2023 Policies and Performance Measurement Plan that was originally identified when the project was funded, which was \_\_\_\_\_?  
 Yes  No *To better understand behavior of curved girders so can*  
If No, Why?  
If Yes, How? *extend life of existing structures.*
  
2. Do you recommend implementation of the research results?  
 Yes  No If No, Why not?
  
3. Are there measurable impacts (monetary & non-monetary) that were a result of this research?  Yes  No If Yes, what were they?  
(Examples: cost savings, reduction in materials, time savings, safety, etc.)
  
4. Rate the quality of technical work of the Principal Investigator.  
\_ 1 \_ 2 \_ 3 \_ 4 \_ 5 \_ 6 \_ 7  8 \_ 9 \_ 10  
Poor Great
  
5. Was the information from the research available in time to be useful?  
 Yes  No Explain:
  
6. On a scale of 0-10, indicate your overall satisfaction with this project.  
\_ 0, Not at all satisfied  
\_ 2, Not satisfied, but some useful results obtained  
\_ 4, Somewhat satisfied, but not what I hoped  
\_ 6, Satisfied, non-useful results  
 8. Satisfied, useful results  
\_ 10, It was great!
  
7. Did you receive benefits that correspond to the project cost?  
 Yes  No Why or why not?
  
8. If given a choice, would you recommend hiring this person/firm again?  
 Yes  No Why or why not?

Additional Comments:

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**From:** Edward Lutgen  
**To:** Johnson, Cory  
**Date:** 1/17/2007 11:28:34 AM  
**Subject:** Re: Fwd: Evaluation form for 81655, WO 60: Load Rating by Load Testing on Bridges

Cory,  
The Bridge Office plans to model our current inventory of curved steel bridges using a different program that will give more accurate results. This research showed there is not much if any conservatism in the way we currently analyze these structures. This research showed that the program MDX gave sufficient yet practical analysis.

Ed Lutgen, P.E.  
Bridge Rating Engineer  
Mn Dept of Transportation  
3485 Hadley Ave No.  
Oakdale MN 55128  
Tel: 651-747-2124  
Fax: 651-747-2108  
[edward.lutgen@dot.state.mn.us](mailto:edward.lutgen@dot.state.mn.us)

>>> Cory Johnson 1/17/2007 11:19 AM >>>

Thanks Ed. But I noticed that you saw a need to implement the findings of this project. What did you have in mind for that implementation?

Cory

>>> Edward Lutgen 1/17/2007 7:37 AM >>>

I interofficed it to you yesterday.

Thanks

Ed Lutgen, P.E.  
Bridge Rating Engineer  
Mn Dept of Transportation  
3485 Hadley Ave No.  
Oakdale MN 55128  
Tel: 651-747-2124  
Fax: 651-747-2108  
[edward.lutgen@dot.state.mn.us](mailto:edward.lutgen@dot.state.mn.us)

>>> Cory Johnson 1/8/2007 2:16 PM >>>

Ed- Could you fill out this evaluation for me by Jan 18. I was late in forwarding the email so I changed the Due date on the attached email.

Thanks

Cory

Cory Johnson, P.E.  
Research Management Engineer  
First Floor North, MS 330  
395 John Ireland Blvd  
St. Paul MN 55155

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>GRW Surveys Inc.</b>		CFMS Contract Number: <b>A-94871</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Contract No.: <b>90238</b>	Project Duration (Dates): <b>10/23/06 to 12/29/06</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project.</b> <b>This Photogrammetric Mapping project is for Trunk Highway 9, (from Morris to Hancock), District 4/ Project number 7501-30.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$69,000.00</b>	Source of Funding: <b>L/M, Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>1-17-07</b> Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90238 Type of Work Photogrammetric Mapping  
 District/Office D-4 Work Type Code 10.1 MP  
 SP Number 7501-30 TH Number 9 Location From Morris to Hancock  
 Contractor GRIX Aerial Surveys Inc.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: 10-23-06 ; 12-29-06 ; 7-31-07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 69,000 = Orig Cost: \$ 69,000 + Amended Cost: \$ \_\_\_\_\_

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements	✓			
4. Deliverables Complete and on time	✓	✓		
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points: 29 (Maximum points 36)

Project Manager:

Frank Kromar 1-16-07  
 Name Date

Frank Kromar

Contract Administrator:

MEHRTASH MEHRAN 1-16-07  
 Name Date

MEHRTASH MEHRAN

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>GRW Aerial Surveys, Inc.</b>		CFMS Contract Number: <b>A- 94825</b>
Project Name (if applicable): <b>Photogrammetric Aerial Services</b>	Mn/DOT Agreement No.: <b>90266</b>	Project Duration (Dates): <b>10/23/06 to 12/29/06</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to provide photogrammetric Aerial Vertical Photography and Remote Sensing services for mapping and other purposes. This project was contracted out as MN/DOT does not own an aerial photogrammetric camera and equipment necessary for this type of work.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$72,500.00</b>	Source of Funding: <b>District's Consultant</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		Date <b>1-17-07</b>

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90266 Type of Work Photogrammetric Aerial  
 District/Office District 1, 687 Work Type Code 10.2 MP  
 SP Number Numerous TH Number Numerous Location District 1, 687  
 Contractor GRW Aerial Surveys Inc.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_

Contract Period: 10-23-06 ; Dec 29, 06 ; 11-31-07  
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 72,500 = Orig Cost: \$ 72,500 + Amended Cost: \$ 0

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time	✓			
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract: Total Points: 31 (Maximum points 36)

Project Manager:  
Frank Kumar 1-16-07  
 Name Date  
 Frank Kumar

Contract Administrator:  
Mehrtash Mehran 1-16-07  
 Name Date  
 MEHRTASH MEHRAN

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>GRW Aerial Surveys, Inc.</b>		CFMS Contract Number: <b>A- 94825</b>
Project Name (if applicable): <b>Photogrammetric Aerial Services</b>	Mn/DOT Agreement No.: <b>90266</b>	Project Duration (Dates): <b>10/23/06 to 12/29/06</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to provide photogrammetric Aerial Vertical Photography and Remote Sensing services for mapping and other purposes. This project was contracted out as MN/DOT does not own an aerial photogrammetric camera and equipment necessary for this type of work.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$72,500.00</b>	Source of Funding: <b>District's Consultant</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		Date: <b>1-17-07</b>

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

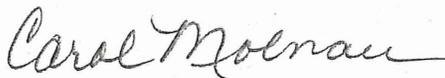
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>GRW Surveys Inc.</b>		CFMS Contract Number: <b>A-94871</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Contract No.: <b>90238</b>	Project Duration (Dates): <b>10/23/06 to 12/29/06</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project.</b> <b>This Photogrammetric Mapping project is for Trunk Highway 9, (from Morris to Hancock), District 4/ Project number 7501-30.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$69,000.00</b>	Source of Funding: <b>L/M, Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		1-17-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>UNIVERSITY OF MINNESOTA</b>		CFMS Contract Number: <b>A67290</b>
Project Name (if applicable): <b>The Safety of Pedestrian and Bicycle Travel in Minnesota: Inventory, Analysis and Prospectus</b>	Mn/DOT Agreement No.: <b>81655, WO 134</b>	Project Duration (Dates): <b>August 31, 2004 – January 31, 2007</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>This research aimed to advance the state of the knowledge of bicycle and pedestrian safety in Minnesota by analyzing available data and suggesting best practices for future planning. It will determine how agencies and municipalities collect crash data and how it is categorized.</b>		
Billable Hours (if applicable):	Total Amount Spent on Contract: <b>\$69,973.00</b>	Source of Funding: <b>Trunk Highway</b>
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>1-11-07</b> Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Wolverton & Associates		<b>CFMS Contract Number:</b> A81353
<b>Project Name:</b> Appraisal Services in Detroit Lakes	<b>Mn/DOT Contract No.:</b> 88773	<b>Project Duration (Dates):</b> 10/6/2005 – 12/1/2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  Value of 28 parcels for land acquisition.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$56,000.00	<b>Source of Funding:</b> Detroit Lakes Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 88773

Type of work: Appraisal Services

District/Office: Detroit Lakes

Work Type Code: AP

S.P. 0301-47 T.H.: 10

Location:

Contractor: Wolverton & Associates

Subcontractor \_\_\_\_\_

Subcontractor \_\_\_\_\_

Contract Period: 10/6/2005

12/1/2006

9/13/07

Work Start Date

Work Completion Date

Expiration Date

Total Contract Cost: \$83,800.00 = Orig Cost: \$56,000.00 + Amended Cost: \$

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 36  
(Maximum points 36)

Project Manager:

*(Signature)*  
\_\_\_\_\_  
(Skip Pitzen)  
Print Name

Contract Administrator:

*(Signature)*  
\_\_\_\_\_  
(Cathie Ashlin)  
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

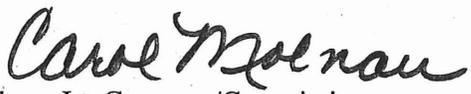
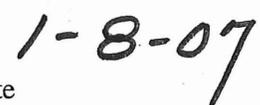
- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Contract complete per project manager.  
Some parcels will not be completed.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Wolverton & Associates		<b>CFMS Contract Number:</b> A81353
<b>Project Name:</b> Appraisal Services in Detroit Lakes	<b>Mn/DOT Contract No.:</b> 88773	<b>Project Duration (Dates):</b> 10/6/2005 – 12/1/2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>  Value of 28 parcels for land acquisition.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$56,000.00	<b>Source of Funding:</b> Detroit Lakes Budget
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

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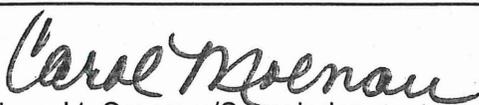
<b>Agency:</b> Department of Transportation		
<b>Contractor Name:</b> The Valuation Group, Inc.		<b>CFMS Contract Number:</b> A 89104
<b>Project Name:</b> Right of Way Real Estate Original Appraisals	<b>Mn/DOT Contract No.:</b> 89665	<b>Project Duration (Dates):</b> 5/24/06 – 10/31/06
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> The State was in need of original Real Estate appraisals of parcels 18, 19, 26, 45, 51, 60, 72, 75, 78, and 287 located along Trunk Highway (TH) 65 in Anoka County.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 71,500.00	<b>Source of Funding:</b> State funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  Not applicable, Consultant selection from Mn/DOT's pre qualification program.		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		1-3-07 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

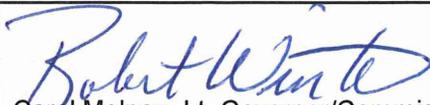
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: TKDA		CFMS Contract Number: A64265
Project Name (if applicable):	Mn/DOT Agreement No.: 86333	Project Duration (Dates): July 9, 2004 – Sept. 30, 2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The State was in need of preliminary engineering design including geometric layouts and environmental assessment.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$398,732.62	Source of Funding:
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date 1-3-07

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Optimal Geomatics Inc.</b> , (formerly known as MD Atlantic Technologies, Incorporated, a subsidiary of MacDonald, Dettwiler and Associates, Ltd.		CFMS Contract Number: <b>A-92945</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Contract No.: <b>90087</b>	Project Duration (Dates): <b>08/30/06 to 12/20/06</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project.</b>  <b>This Photogrammetric Mapping project is for Trunk Highway 15 (from Jct. of I-94 S. to So. Limits of Kimball), District 3 / Project number 7303-45.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$98,000.00</b>	Source of Funding: <b>Land Mgmt. Consultant.</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>11/3/07</b> Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680

**CONSULTANT PERFORMANCE EVALUATION**

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 90087 Type of Work Photogrammetric Mapping  
 District/Office D-3 Work Type Code MP  
 SP Number 7303-45 TH Number 15 Location Jct. of I-94 So. to South Limit of Kimball.  
 Contractor Optimal Geomatics, Inc.  
 Subcontractor —  
 Subcontractor —

Contract Period: 8-30-06; 12-20-06; 7-31-07  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 98,000- = Orig Cost: \$ 98,000- + Amended Cost: \$ 0

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments —

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements	✓			
4. Deliverables Complete and on time	✓			
5. Project related cooperation	✓			
6. QA/QC plan conformance	✓			
7. Contract administration cooperation	✓			
8. Invoices and progress reports	✓			
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points: 35 (Maximum points 36)

Project Manager:

Barry Schladweiler  
 Name Date  
BARRY SCHLADWEILER

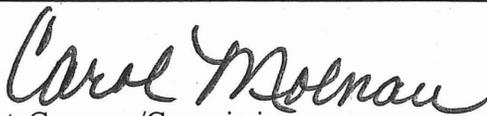
Contract Administrator:

Mehrtash Mehran  
 Name Date  
MEHRTASH MEHRAN  
1-3-07

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

# Report on Professional/Technical Contracts Over \$50,000

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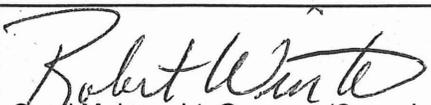
<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> MARKETING MIDWEST, INC.		<b>CFMS Contract Number:</b> A91242
<b>Project Name:</b> WORK ZONE SAFETY MEDIA BUYING	<b>Mn/DOT Contract No.:</b> 89606	<b>Project Duration (Dates):</b> JUNE 2006 – OCTOBER 2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> STATEWIDE WORK ZONE SAFETY MEDIA BUY FOR THE SUMMER 2006 CAMPAIGN. THE CAMPAIGN IS DESIGNED TO EDUCATE TRAVELERS STATEWIDE ABOUT THE DANGERS IN WORK ZONES AND PROVIDE THEM WITH THE EDUCATION AND INFORMATION SO THEY CAN PROTECT THEMSELVES AND WORKERS AGAINST INJURY AND DEATH IN WORK ZONE CRASHES.		
<b>Billable Hours (if applicable):</b> 201.25	<b>Total Amount Spent on Contract:</b> \$100,000.00	<b>Source of Funding:</b> TRUNK HIGHWAY
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  N/A		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<b>Date</b> 1-3-07

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Optimal Geomatics Inc.</b> , (formerly known as MD Atlantic Technologies, Incorporated, a subsidiary of MacDonald, Dettwiler and Associates, Ltd.		CFMS Contract Number: <b>A-92945</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Contract No.: <b>90087</b>	Project Duration (Dates): <b>08/30/06 to 12/20/06</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project.</b>  <b>This Photogrammetric Mapping project is for Trunk Highway 15 (from Jct. of I-94 S. to So. Limits of Kimball), District 3 / Project number 7303-45.</b>  <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$98,000.00</b>	Source of Funding: <b>Land Mgmt. Consultant.</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>11/3/07</b> Date

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Gale-Tec Engineering		<b>CFMS Contract Number:</b> A75335
<b>Project Name:</b> TH 12 MSE Wall Design	<b>Mn/DOT Contract No.:</b> 87952	<b>Project Duration (Dates):</b> May 11, 2005 – October 17, 2005
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The work for this contract involved performing a design for the construction of two reinforced <u>Mechanically Stabilized Earth (MSE) Wall</u> structures as part of the realignment and reconstruction of Trunk Highway (TH) 12 near Long Lake, Minnesota. This scope of work included performing internal and external stability analysis, detailed MSE Wall designs (including permanent fascia design and connection detail), and producing detailed plans and special provisions for the construction of the MSE Walls along Ramps A2 and B2. It was necessary to contract this work out because it was a very special design.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$91,257	<b>Source of Funding:</b> Metro District
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-3-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> Gale-Tec Engineering		<b>CFMS Contract Number:</b> A75335
<b>Project Name:</b> TH 12 MSE Wall Design	<b>Mn/DOT Contract No.:</b> 87952	<b>Project Duration (Dates):</b> May 11, 2005 – October 17, 2005
<p><b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b>                  The work for this contract involved performing a design for the construction of two reinforced <u>Mechanically Stabilized Earth (MSE) Wall</u> structures as part of the realignment and reconstruction of Trunk Highway (TH) 12 near Long Lake, Minnesota. This scope of work included performing internal and external stability analysis, detailed MSE Wall designs (including permanent fascia design and connection detail), and producing detailed plans and special provisions for the construction of the MSE Walls along Ramps A2 and B2. It was necessary to contract this work out because it was a very special design.</p>		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$91,257	<b>Source of Funding:</b> Metro District
<p><b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b></p>		
<p><b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b></p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-3-07 Date

cc: P.Stembler, 112 Admin  
 J. Brunner, MS 680  
 File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 87952 Type of Work Getoetical Studies  
 District/Office Materials Work Type Code GT  
 SP Number 2713-83 TH Number 12 Location Long Lake  
 Contractor Gale-Tec Engineering  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_



Contract Period: May 11, 2005; October 17, 2005 ; June 30, 2006  
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$91,257 = Orig Cost: \$ \_\_\_\_\_ + Amended Cost: \$ \_\_\_\_\_

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points: 27 (36)

Project Manager:

Rich Lamb 12-1-06  
 Rich Lamb for Jeff Gebhard Date

Contract Administrator:

Rich Lamb 12-1-06  
 Rich Lamb Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

(CSS Reviewed 8/16/06)

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> DEPARTMENT OF TRANSPORTATION		
<b>Contractor Name:</b> MARKETING MIDWEST, INC.		<b>CFMS Contract Number:</b> A91242
<b>Project Name:</b> WORK ZONE SAFETY MEDIA BUYING	<b>Mn/DOT Contract No.:</b> 89606	<b>Project Duration (Dates):</b> JUNE 2006 – OCTOBER 2006
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> STATEWIDE WORK ZONE SAFETY MEDIA BUY FOR THE SUMMER 2006 CAMPAIGN. THE CAPAIGN IS DESIGNED TO EDUCATE TRAVELERS STATEWIDE ABOUT THE DANGERS IN WORK ZONES AND PROVIDE THEM WITH THE EDUCATION AND INFORMATION SO THEY CAN PROTECT THEMSELVES AND WORKERS AGAINST INJURY AND DEATH IN WORK ZONE CRASHES.		
<b>Billable Hours (if applicable):</b> 201.25	<b>Total Amount Spent on Contract:</b> \$100,000.00	<b>Source of Funding:</b> TRUNK HIGHWAY
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  N/A		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<b>Date</b> 1-3-07

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A28904
Project Name (if applicable): I94/TH 10 River Crossing EIS	Mn/DOT Agreement No.: 81583	Project Duration (Dates): Oct. 01 to Oct. 06
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of the contract was to complete the Environmental Impact Statement and geometric layout for a new Mississippi River crossing that would connect I94 to TH 10. Due to the large amount of work required to complete the environmental impact statement and layout, it was not possible to complete the project with in-house staff. Therefore, a consultant was needed.		
Billable Hours (if applicable): 17,321	Total Amount Spent on Contract: \$1,295,175.23	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:  The identification of a new river crossing location was a controversial decision. SRF Consulting Group, Inc. had developed substantial knowledge of the river crossing issues during the preparation of the "Mississippi River Crossing Study" and the "I94/TH 10 Regional Connection Scoping document". Use of SRF Consulting Group, Inc. was beneficial to the State because they provided needed continuity and credibility to the study. Use of SRF Consulting Group, Inc. also saved the State money by not having to bring another consultant up to speed on the issues.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: Paul Stembler, Dept. of Administration  
 Jeff Brunner, Consultant Services Section  
 File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

**Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.**

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A28904
Project Name (if applicable): I94/TH 10 River Crossing EIS	Mn/DOT Agreement No.: 81583	Project Duration (Dates): Oct. 01 to Oct. 06
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Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 1-3-07

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File



**Definitions:**

**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

**Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

**Below Average:**

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

**Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

Some turn-over in staff in the most recent years, including key staff. Replacement staff was competent and qualified, but some continuity was lost.

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# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A85177
Project Name (if applicable): Brainerd-Baxter Area Origin-Destination Study	Mn/DOT Agreement No.: 88834	Project Duration (Dates): 1/18/2006 to 9/30/2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The goal of Brainerd-Baxter Area Origin-Destination Study was to provide the State and other transportation decision-makers with information regarding the existing travel patterns in the Brainerd-Baxter area. The study consisted of conducting detailed roadside surveys of motorists using major roadways entering into and exiting the Brainerd-Baxter area. Data collected from these surveys was analyzed to determine origin and destination, type, and characteristics of travel within the study area during a typical work week and the area's recreational peak periods. Special areas of interest included the need for improved east-west access through the study area to support Highway 210, the effect of the Highway 371 realignment project on traffic patterns within the study area, and the potential demand for an additional river crossing located at the French Rapids northeast of Brainerd. Results from the study are to be integrated into future long-range transportation plan updates of the State and can be used by local agencies to investigate and plan for future system changes.		
Billable Hours (if applicable): 586 person hours	Total Amount Spent on Contract: \$99,443.00	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:  Work associated with the Brainerd-Baxter Area Origin-Destination Study was highly technical in nature. Utilizing Mn/DOT District 3 staff was not affordable or practical option given the complexity of the project and District's current budget and workload. The timeframe required to complete significant work elements of the study conflicted with the District's peak summer construction period and its program development process. Study required specialized training, equipment, and software to effectively tabulate and analyze the results of the survey. In addition, the study involved conducting travel surveys on a several local roadways, and it was determined that it would not be in the State's best interest to contribute planning resources on roadways outside of its jurisdictional authority. A consultant hired for this study preempted concerns over study objectivity and made the best use of State resources.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		1-3-07 Date

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

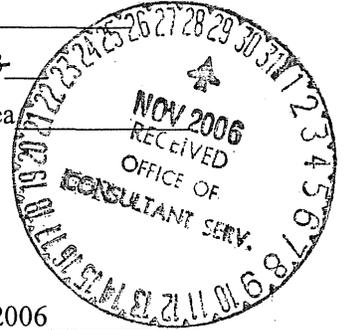
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A85177
Project Name (if applicable): Brainerd-Baxter Area Origin-Destination Study	Mn/DOT Agreement No.: 88834	Project Duration (Dates): 1/18/2006 to 9/30/2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The goal of Brainerd-Baxter Area Origin-Destination Study was to provide the State and other transportation decision-makers with information regarding the existing travel patterns in the Brainerd-Baxter area. The study consisted of conducting detailed roadside surveys of motorists using major roadways entering into and exiting the Brainerd-Baxter area. Data collected from these surveys was analyzed to determine origin and destination, type, and characteristics of travel within the study area during a typical work week and the area's recreational peak periods. Special areas of interest included the need for improved east-west access through the study area to support Highway 210, the effect of the Highway 371 realignment project on traffic patterns within the study area, and the potential demand for an additional river crossing located at the French Rapids northeast of Brainerd. Results from the study are to be integrated into future long-range transportation plan updates of the State and can be used by local agencies to investigate and plan for future system changes.		
Billable Hours (if applicable): 586 person hours	Total Amount Spent on Contract: \$99,443.00	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:  Work associated with the Brainerd-Baxter Area Origin-Destination Study was highly technical in nature. Utilizing Mn/DOT District 3 staff was not affordable or practical option given the complexity of the project and District's current budget and workload. The timeframe required to complete significant work elements of the study conflicted with the District's peak summer construction period and its program development process. Study required specialized training, equipment, and software to effectively tabulate and analyze the results of the survey. In addition, the study involved conducting travel surveys on a several local roadways, and it was determined that it would not be in the State's best interest to contribute planning resources on roadways outside of its jurisdictional authority. A consultant hired for this study preempted concerns over study objectivity and made the best use of State resources.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 1-3-07

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

## CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Contract Administrator with the approved final invoice. This rating may be used in future consultant selection procedures. All completed Performance Evaluations are sent to the Consultant for their information. Address comments on back, keep comments factual.

Contract No. 88834 Type of Work Planning  
 District/Office 3 Work Type Code PS 7.1 Class 3  
 SP Number 8823-77 TH Number 999 Location Brainerd-Baxter Area  
 Contractor SRF Consulting Group, Inc.  
 Subcontractor \_\_\_\_\_  
 Subcontractor \_\_\_\_\_  
 Contract Period: 1/18/2006; 9/29/2006; 9/30/2006  
Work Start Date Work Completion Date Expiration Date



Total Contract Cost: \$ 96,443.00 = Orig Cost: \$ 96,443.00 + Amended Cost: \$ 0.00

Amended for: ~ Overrun ~ Additional Work ~ Time Only Number of Amendments 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Contract Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points: 35 (Maximum points 36)

Project Manager:

Steven J. Voss 11/27/06  
 Steven J. Voss Date

Contract Administrator:

Steven J. Voss 11/27/06  
 Steven J. Voss Date

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

**Definitions:**

## Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

## Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

## Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

## Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

**Comments:**

SRF Consulting Group exceeded the requirements and expectations associated with this contract. The consultant team demonstrated a high-degree of technical proficiency, responsiveness, and effectiveness in executing the scope of work for the study. Each member of the consultant team was approachable and responded in a timely manner to address issues and concerns arising from the study. Study deliverables were completed to professional standards and on budget. I would recommend SRF Consulting Group to others requiring comparable professional technical planning assistance.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section §16C.08, subdivision 4(c). Submit this form to Consultant Services, Mail Stop 680, along with the approved final invoice.

<b>Agency:</b> Department of Transportation		
<b>Contractor Name:</b> The Valuation Group, Inc.		<b>CFMS Contract Number:</b> A 89104
<b>Project Name:</b> Right of Way Real Estate Original Appraisals	<b>Mn/DOT Contract No.:</b> 89665	<b>Project Duration (Dates):</b> 5/24/06 – 10/31/06
<b>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</b> The State was in need of original Real Estate appraisals of parcels 18, 19, 26, 45, 51, 60, 72, 75, 78, and 287 located along Trunk Highway (TH) 65 in Anoka County.		
<b>Billable Hours (if applicable):</b>	<b>Total Amount Spent on Contract:</b> \$ 71,500.00	<b>Source of Funding:</b> State funds
<b>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</b>  Not applicable, Consultant selection from Mn/DOT's pre qualification program.		
<b>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</b>  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P.Stempler, 112 Admin  
J. Brunner, MS 680  
File

# CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No.: 89655 Type of work: Real Estate Appraisals

District/Office: Metro Work Type Code: \_\_\_\_\_

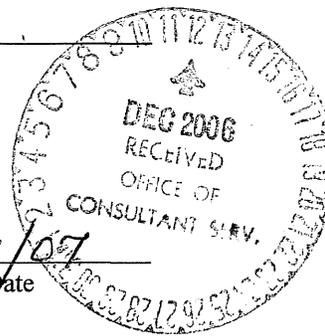
S.P.: 0208-123 T.H.: 65 Location: Blaine

Contractor: The Valuation Group

Subcontractor: \_\_\_\_\_

Subcontractor: \_\_\_\_\_

Contract Period: 5/24/06 ; 10/31/06 ; 8/31/07  
Work Start Date Work Completion Date Expiration Date



Total Contract Cost: \$71,500 = Orig Cost: \$71,500 + Amended Cost: \_\_\_\_\_

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments \_\_\_\_\_

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 31  
(Maximum points 36)

Project Manager:

John Mascari  
John Mascari )  
Print Name

Contract Administrator:

Julie Fioreck  
Julie Fioreck )  
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

## **Definitions:**

### **Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

### **Average**

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

### **Below Average:**

- Contractor minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

### **Poor:**

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

## **Comments:**

Very good quality work. Some parcels were particular difficult, due to visibility, circuitry and construction interference claims. Appraisers are very cooperative and dependable. Fees are on the high side, but competitive with other top-notch appraisal firms. Work was completed by Tom Day and Clete Liedl.

# Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: TKDA		CFMS Contract Number: A64265
Project Name (if applicable):	Mn/DOT Agreement No.: 86333	Project Duration (Dates): July 9, 2004 – Sept. 30, 2006
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The State was in need of preliminary engineering design including geometric layouts and environmental assessment.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$398,732.62	Source of Funding:
If this was a single source contract, explain why the agency determined there was only a single source for the services:  		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 1-3-07

cc: Paul Stembler, Dept. of Administration  
Jeff Brunner, Consultant Services Section  
File

