

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Aerial Surveys, Inc.		CFMS Contract Number: A-78973
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 88575	Project Duration (Dates): 8/18/05 to 11/15/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Purpose of this contract was for the Contractor to complete Aerial Triangulations, Compile Planimetric Features and create a Digital Terrain Model for this project.</p> <p>This Photogrammetric Mapping project is for Trunk Highway 90, (from TH 254 to Alden), District 7 / Project number 2280-124.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$82,127.00	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>No.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		12-19-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 88575 Type of work Photogrammetric Mapping
 District/Office D-7 Work Type Code 10.1 MP
 S.P. 2280-124 T.H. 90 Location from TH 254 to Alden
 Contractor GRW, Inc.
 Subcontractor —
 Subcontractor —
 Contract Period: 8-18-05 ; 11-15-05 ; 6-30-06
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$82,127 = Orig Cost: \$82,127 + Amended Cost: \$ 0

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements	✓			
4. Deliverables Complete and on time		✓		
5. Project related cooperation	✓			
6. QA/QC plan conformance		✓		
7. Contract administration cooperation	✓			
8. Invoices and progress reports		✓		
9. Cost estimation/budget management	✓			

Contractor's rating for this contract:

Total Points 33
(Maximum points 36)

Project Manager:
Frank Kromar
 (Frank Kromar)
Print Name

Contract Administrator:
Mehrtash Mehran
 (MEHRTASH MEHRAN)
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

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Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to complete Aerial Triangulations, Compile Planimetric Features and create a Digital Terrain Model for this project. This Photogrammetric Mapping project is for Trunk Highway 90, (from TH 254 to Alden), District 7 / Project number 2280-124. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$82,127.00	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		12-19-05 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: TBE Group		CFMS Contract Number: A64111
Project Name (if applicable): TH 52/Oronoco (S.P. 5508-84)	Mn/DOT Agreement No.: 86558	Project Duration (Dates): 7/9/04– 10/28/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The purpose of this contract was to perform Subsurface Utility Engineering services in support of the proposed TH 52/Oronoco Design-Build Project (S.P. 5508-84). Said services produced deliverables which were included in the Design-Build RFP as part of the Referenced Information Documents on existing utilities.</p> <p>This contract was necessary to produce existing utility mapping information to a quality Level "A" standard (ref. ASCE Standard CI/ASCE 38-02), per requirements of the current Design-Build policy on supplying existing utility information to proposing organizations.</p> <p>Mn/DOT does not currently utilize Subsurface Utility Engineering investigations and/or methods in-house that produce mapping results to Quality Level "A" standards. Therefore, it was necessary to enter into a contract to perform this unique and specialized service.</p>		
Billable Hours (if applicable): 369	Total Amount Spent on Contract: \$190,080.59	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>Not applicable.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		12-19-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 86558 Type of work Subsurface Utility Engineering

District/Office 5 Work Type Code PD

S.P. 5508-84 T.H. 52 Location Oronoco

Contractor TBE Group

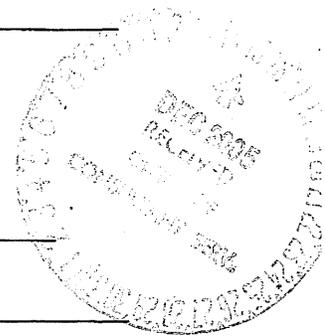
Subcontractor _____

Subcontractor _____

Contract Period: 7/9/2004 ; 8/15/05 ; 10/28/05
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 190,080.59 = Orig Cost: \$ 190,080.59 + Amended Cost: \$ _____

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 0



Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 34
(Maximum points 36)

Project Manager:

Jai J. Kalsy
(Jai J. Kalsy)
Print Name

Contract Administrator:

Craig Lenz
(Craig Lenz)
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

The contractor performed work in a timely manner and was responsive to Mn/DOT's needs. Also, the contractor completed the scope of work within budget, and the deliverables were very good. The Project Manager recommends full payment of the cost incurred.

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Required by Minnesota Statutes Section 16C.08, subdivision 4 (c),

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: UNIVERSITY OF MINNESOTA		CFMS Contract Number: A72266
Project Name (if applicable): METRO EVACUATION PLAN	Mn/DOT Contract No.: 81655W152	Project Duration (Dates): 2/4/05 – 11/30/05
<p>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</p> <p>BACKGROUND A current project is exploring contraflow strategies for reducing evacuation time. A past project helped development of basic algorithms for evacuation planning. This project will refine these algorithms to make them more scaleable.</p> <p>OBJECTIVE Develop easy-to-use and scaleable software system to support determination of evacuation planning and develop software to support that.</p> <p>SCOPE The basic scope is to understand the requirements of metropolitan-wide evacuation plan and develop the software to support that.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$53,011.00	Source of Funding: TRUNK HIGHWAY & FEDERAL HOMELAND SECURITY FUNDS
<p>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		12-19-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 81655, WO 152 Type of work Research Evacuation Modeling
 District/Office Homeland Security Work Type Code RE
 S.P. N/A T.H. N/A Location _____



Contractor U of M

Subcontractor _____

Subcontractor _____

Contract Period: 2/4/05 ; 11/30/05 ; 11/30/05
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 53,011 = Orig Cost: \$ 53,011 + Amended Cost: \$ 0

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 0

Item Rating 1 – 6 by Project Manager 7 – 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 29
 (Maximum points 36)

Project Manager:

Robert Vasek 11/29/05
 (Robert Vasek)
 Print Name

Contract Administrator:

Melissa Marinis
 (Melissa Marinis)
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
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- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

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- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
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- Project is not on time or budget through no fault of Mn/DOT.

Comments:

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Required by Minnesota Statutes Section 16C.08, subdivision 4 (c),

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: MARKETING MIDWEST, INC.		CFMS Contract Number: A75734
Project Name (if applicable): WORK ZONE SAFETY MEDIA BUYING	Mn/DOT Contract No.: 87498	Project Duration (Dates): 6/2/05 – 9/5/05
<p>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract: The purpose of this contract is media buying and placement services for the Summer 2005 and the Winter 2005 Work Zone Safety campaigns. Each year the State creates two statewide work zone safety public awareness and education campaigns. One campaign begins in the spring and continues through the summer focusing on highway maintenance and construction activities. The other campaign begins in the winter and focuses on snow and ice removal operations. The campaigns are designed to educate travelers about dangers in work zones and provide them with information they can use to protect themselves and workers against injury and death in work zone accidents.</p> <p>The goal of this project is to eliminate serious injuries and fatalities in work zones by changing driver attitudes and behavior as they approach a roadway work zone. To increase the overall visibility of key winter and summer work zone safety messages through an effective and cost efficient use of media outlets.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$112,343.00	Source of Funding: TRUNK HIGHWAY
<p>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;"><i>Carol Molnau</i> Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">12-19-05 Date</p>

cc: P.Stemler, 112 Admin
 J. Brunner, MS 680
 File

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- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

CONTRACT CAME IN UNDER TOTAL CONTRACT VALUE BECAUSE ONE DISTRICT CHOSE NOT TO PARTICIPATE UNDER THIS CONTRACT.

:\user\consult\forms\evaluation.898

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS Corporation		CFMS Contract Number: A45919
Project Name (if applicable): I-494 CORSIM model	Mn/DOT Agreement No.: 82141W03	Project Duration (Dates): 2/03 - 6/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Model traffic flow and analyze the proposed design for I-494 from south of TH 62 in Eden Prairie to TH 5 in Bloomington to meet the requirement of the Interstate Access Report. No personnel with expertise was available in the time frame needed.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$126,185.92	Source of Funding: Trunk highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		12-05-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 79762 Type of work: Final Design Services for State Project 2713-75

District/Office Metro Work Type Code DD

S.P. 2713-75 T.H. 12 Location TH 12 from Hennepin County Road No. to Wayzata Blvd.

Contractor Toltz, King, Duvall, Anderson and Associates, Inc.

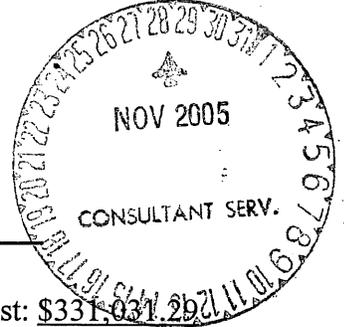
Subcontractor HDR Engineering, Inc.

Subcontractor Heartwood Forestry

Subcontractor Sewer Video Services

Contract Period: July 10 2000 ; June 30,2005 July 10, 2005
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 1,704,786.48 = Orig Cost: \$1,388,408.84+ Amended Cost: \$331,031.29

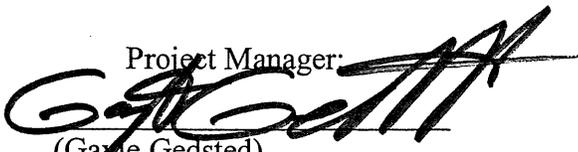


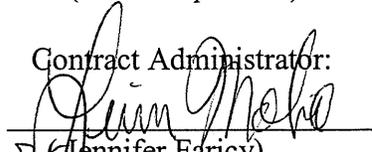
Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 2

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 31
 (Maximum points 36)

Project Manager:

 (Gayle Gedsted)
 Print Name

Contract Administrator:

 (Jennifer Faricy)
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

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Poor:

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- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

-TKDA continues to do a good job on MnDOT projects.

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS Corporation		CFMS Contract Number: A45919
Project Name (if applicable): I-494 CORSIM model	Mn/DOT Agreement No.: 82141W03	Project Duration (Dates): 2/03 – 6/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Model traffic flow and analyze the proposed design for I-494 from south of TH 62 in Eden Prairie to TH 5 in Bloomington to meet the requirement of the Interstate Access Report. No personnel with expertise was available in the time frame needed.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$126,185.92	Source of Funding: Trunk highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		12-05-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 82141W03 Type of work Freeway Modeling

District/Office Metro Work Type Code TS

S.P. 2785-261 T.H. 494 Location Bloomington/Richfield

Contractor URS Corporation, Inc.

Subcontractor _____

Subcontractor _____

Contract Period: 2-27-2003 ; 6-24-2005 ; 6-30-2005
 Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$126,185.92 = Original Cost: \$89,790.67 + Amended Cost: \$36,395.25

Amended cost for: Overrun X Additional Work Number of Amendments 3

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance			X	
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation			X	
8. Invoices and progress reports			X	
9. Cost estimation/budget management			X	

Contractor's rating for this contract:

Total Points 23
(Maximum points 36)

Project Manager:

Kevin Sommers
(Kevin Sommers)
Print Name

Agreement Administrator:

Linn Moline
(Linn Moline)
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Consultant Services, MS 680

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Poor:

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- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

There was a complete change in staff over the course of this project. Model calibration took much longer than anticipated. The project did have a cost overrun of \$12,602.05 which was absorbed by the Consultant. There were many issues with the invoices, including lateness, and there was much difficulty in getting them corrected. A special meeting had to be called between MnDOT and the Consultant in order to get these issues fixed.

\\user\consult\forms\evaluation.898

Late Invoices - some 6 mths after work.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c),

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: MARKETING MIDWEST, INC.		CFMS Contract Number: A75734
Project Name (if applicable): WORK ZONE SAFETY MEDIA BUYING	Mn/DOT Contract No.: 87498	Project Duration (Dates): 6/2/05 – 9/5/05
<p>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract: The purpose of this contract is media buying and placement services for the Summer 2005 and the Winter 2005 Work Zone Safety campaigns. Each year the State creates two statewide work zone safety public awareness and education campaigns. One campaign begins in the spring and continues through the summer focusing on highway maintenance and construction activities. The other campaign begins in the winter and focuses on snow and ice removal operations. The campaigns are designed to educate travelers about dangers in work zones and provide them with information they can use to protect themselves and workers against injury and death in work zone accidents.</p> <p>The goal of this project is to eliminate serious injuries and fatalities in work zones by changing driver attitudes and behavior as they approach a roadway work zone. To increase the overall visibility of key winter and summer work zone safety messages through an effective and cost efficient use of media outlets.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$112,343.00	Source of Funding: TRUNK HIGHWAY
<p>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;"><i>Carol Molnau</i> Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">12-19-05 Date</p>

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: TBE Group		CFMS Contract Number: A64111
Project Name (if applicable): TH 52/Oronoco (S.P. 5508-84)	Mn/DOT Agreement No.: 86558	Project Duration (Dates): 7/9/04– 10/28/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The purpose of this contract was to perform Subsurface Utility Engineering services in support of the proposed TH 52/Oronoco Design-Build Project (S.P. 5508-84). Said services produced deliverables which were included in the Design-Build RFP as part of the Referenced Information Documents on existing utilities.</p> <p>This contract was necessary to produce existing utility mapping information to a quality Level "A" standard (ref. ASCE Standard CI/ASCE 38-02), per requirements of the current Design-Build policy on supplying existing utility information to proposing organizations.</p> <p>Mn/DOT does not currently utilize Subsurface Utility Engineering investigations and/or methods in-house that produce mapping results to Quality Level "A" standards. Therefore, it was necessary to enter into a contract to perform this unique and specialized service.</p>		
Billable Hours (if applicable): 369	Total Amount Spent on Contract: \$190,080.59	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>Not applicable.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		12-19-05 Date

cc: **Paul Stembler, Dept. of Administration**
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c),

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: UNIVERSITY OF MINNESOTA		CFMS Contract Number: A72266
Project Name (if applicable): METRO EVACUATION PLAN	Mn/DOT Contract No.: 81655W152	Project Duration (Dates): 2/4/05 – 11/30/05
<p>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract:</p> <p>BACKGROUND A current project is exploring contraflow strategies for reducing evacuation time. A past project helped development of basic algorithms for evacuation planning. This project will refine these algorithms to make them more scaleable.</p> <p>OBJECTIVE Develop easy-to-use and scaleable software system to support determination of evacuation planning and develop software to support that.</p> <p>SCOPE The basic scope is to understand the requirements of metropolitan-wide evacuation plan and develop the software to support that.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$53,011.00	Source of Funding: TRUNK HIGHWAY & FEDERAL HOMELAND SECURITY FUNDS
<p>If this was a single source Contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;"> Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">12-19-05 Date</p>

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Culbert's Missabe Appraisal Service, Inc.		CFMS Contract Number: A43714
Project Name (if applicable): Property Appraisals, District 1-Duluth, MN.	Mn/DOT Agreement No.: 83372 Work Order 05	Project Duration (Dates): Jan 02, 2003 thru Sep 18, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: District 1 is need of Contractor to perform 32 parcel appraisals for State Project No. 3108-56 (904 (6,7,10,45,46,47,48,49,50,55,56,57,58,59,60,61,62,63,64,65,66,67,68,69,70,73,74,75,76,77,78,79,& 80)) and State Project Number 3108-56 (903) parcels 80 & 84), a distance of 6.5 miles, in Itasca County. Contractor will make recommendations based upon appraisal reviews with consistent estimate of market value for the property to be purchased. Contractor's recommendation will be made in accordance with State's Office of land Management specifications.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$60,500.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p style="text-align: center;">N/A</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: To provide an appraisals of land value, with eminent domain proceedings with expert witness testimony at Commissioner's hearing, and or court trial. Contractor completed this project on-time and the quality of the land appraisals were excellent.		
 Carol Molnau, Lt. Governor/Commissioner		12-7-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 83372 WO 5

Type of work: Appraisal

District/Office: D-1

Work Type Code: AP

S.P. 3108-56 T.H.: 38

Location:

Contractor: Culberts Missabe Appraisal

Subcontractor _____

Subcontractor _____

Contract Period: 10/02 11/05 19/05
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$61,000.00 = Orig Cost: \$60,500.00 + Amended Cost: \$

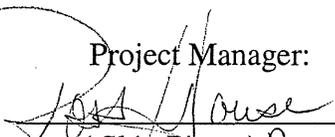
Amended cost for: ~ Overrun ~ Additional Work Number of Amendments _____

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

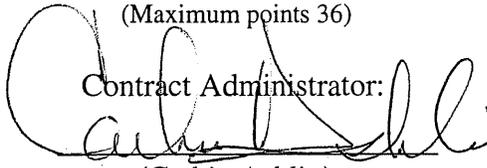
Contractor's rating for this contract:

Total Points 36
 (Maximum points 36)

Project Manager:


 (Skip Pitzen) **ROSS HOUSE**
 Print Name

Contract Administrator:


 (Cathie Ashlin)
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments: Remaining appraisal work will not be needed, parcels are being settled.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Thomas-Lauren Company		CFMS Contract Number: A43714
Project Name (if applicable): Property Appraisals, District 4-Detroit Lakes, MN.	Mn/DOT Agreement No.: 83430 Work Order 1	Project Duration (Dates): Jan 21, 2003 thru Dec 05, 2005
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>District 4 is need of Contractor to perform 18 parcel appraisals (67, 69, 70, 71, 74, 76, 78, 81, 82, 83, 86, 87, 89, 92, 95, 201, 204, and 207) along State Project Number 2102-50, located on 3rd Avenue from Broadway to Nokomis, Alexandria, a distance of 1.5 miles, in Alexandria, Minnesota. Contractor will make recommendations based upon appraisal reviews with consistent estimate of market value for the property to be purchased. Contractor's recommendation will be made in accordance with State's Office of land Management specifications.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$71,500.00	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p style="text-align: center;">N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: To provide an appraisals of land value, with eminent domain proceedings with expert witness testimony at Commissioner's hearing, and or court trial.</p> <p>Contractor completed this project on-time and well under budget. The quality of the land appraisals were excellent.</p>		
 Carol Molnau, Lt. Governor/Commissioner		12-7-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
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- Contractor fulfills terms of contract; no more, no less.
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- Contractor Minimally or does not meet contract terms.
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- Project is not on time or budget through no fault of Mn/DOT.

Comments:

Report on Professional/Technical Contracts Over \$50,000

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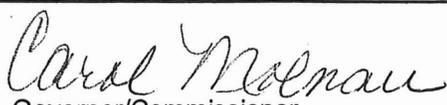
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Thomas-Lauren Company		CFMS Contract Number: A43714
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Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$71,500.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: To provide an appraisals of land value, with eminent domain proceedings with expert witness testimony at Commissioner's hearing, and or court trial. Contractor completed this project on-time and well under budget. The quality of the land appraisals were excellent.		
 Carol Molnau, Lt. Governor/Commissioner		12-7-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

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Contractor Name: Culbert's Missabe Appraisal Service, Inc.		CFMS Contract Number: A43714
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Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$60,500.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: To provide an appraisals of land value, with eminent domain proceedings with expert witness testimony at Commissioner's hearing, and or court trial. Contractor completed this project on-time and the quality of the land appraisals were excellent.		
 Carol Molnau, Lt. Governor/Commissioner		12-7-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: MD Atlantic Technologies Inc.		CFMS Contract Number: A-79400
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 88591	Project Duration (Dates): 8/18/05 to 11/15/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project. This Photogrammetric Mapping project is for Trunk Highway I-35W, (from I-694 to North Jct. of I-35E), Metro District / Project number 0280-53. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$72,516.00	Source of Funding: L/M, Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		12-5-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo, Rosene, Anderlik & Associates, Inc.		CFMS Contract Number: A38539
Project Name (if applicable): SP 5203-85 TH 14 North Mankato EA	Mn/DOT Agreement No.: <u>78459W02</u>	Project Duration (Dates): 8/16/02-10/15/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Mn/DOT was required by MN State Law to prepare an Environmental Assessment for the 4-Lane expansion of TH 14 on the west edge of North Mankato. Lacking the personnel to prepare the document and the expertise to conduct much of the environmental analyses, the contract was necessary.		
Billable Hours (if applicable): 2,228.25	Total Amount Spent on Contract: \$177,344.95	Source of Funding: District Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 12-05-05

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Arrowhead Regional Development Commission		CFMS Contract Number: A43921
Project Name (if applicable): District One Long Range Plan	Mn/DOT Agreement No.: 78507 WO 15	Project Duration (Dates): 12/31/02 – 9/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Develop a long range transportation plan (2006– 2030) for the eight county region of Northeastern Minnesota on conduct planning team and steering team meeting, public input session, compile project lists, funding sources and prepare a final Investment Plan.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$65,290.00	Source of Funding: State
If this was a single source contract, explain why the agency determined there was only a single source for the services: The Arrowhead Regional Development Commission is the only contractor that holds a Master Contract for this type of work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		12-05-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo, Rosene, Anderlik and Associates, Inc.		CFMS Contract Number: A48765
Project Name (if applicable): Municipal Separate Storm Sewer Permit Application	Mn/DOT Agreement No.: 83353	Project Duration (Dates): June 4, 2003 – June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide services necessary to comply with the National Pollutant Discharge Elimination System Phase II and prepare a Municipal Separate Storm Sewer System Permit Application as required by the Minnesota Pollution Control Agency and the United States Environmental Protection Agency. The work was contracted because personnel with the necessary expertise were not available to provide this one-time service when needed.		
Billable Hours (if applicable): 10171	Total Contract Amount: \$1,498,919.78	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		12-05-05 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-80670
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 88745	Project Duration (Dates): 9/16/05 to 11/22/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to complete Aerial Triangulations, Compile Planimetric Features and create a Digital Terrain Model for this project. This Photogrammetric Mapping project is for Trunk Highway I-94, (from Rogers to Monticello), District 3 / Project number 8680F. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$72,990.00	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		12-5-05 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 88745 Type of work Photogrammetric Mapping
 District/Office D-3 Work Type Code 10.1
 S.P. 8680F T.H. I-94 Location From Rogers to West End of Monticello
 Contractor Mark Hurd
 Subcontractor —
 Subcontractor —
 Contract Period: 9-16-05; 11-22-05; 6-30-06
Work Start Date Work Completion Date Expiration Date
 Total Contract Cost: \$ 72,990 = Orig Cost: \$ 72,990 + Amended Cost: \$ ∅

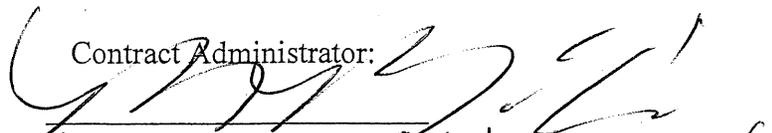
Amended cost for: ~ Overrun ~ Additional Work Number of Amendments —

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements	✓			
4. Deliverables Complete and on time	✓			
5. Project related cooperation	✓			
6. QA/QC plan conformance	✓			
7. Contract administration cooperation	✓			
8. Invoices and progress reports	✓			
9. Cost estimation/budget management	✓			

Contractor's rating for this contract:

Total Points 36
(Maximum points 36)

Project Manager:
Bary Schladener
 BARY SCHLADENER
Print Name

Contract Administrator:

 MEHRTASA MEHRAIN
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-80670
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 88745	Project Duration (Dates): 9/16/05 to 11/22/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Purpose of this contract was for the Contractor to complete Aerial Triangulations, Compile Planimetric Features and create a Digital Terrain Model for this project.</p> <p>This Photogrammetric Mapping project is for Trunk Highway I-94, (from Rogers to Monticello), District 3 / Project number 8680F.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$72,990.00	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>No.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		12-5-05 Date

cc: P.Stemler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: MD Atlantic Technologies Inc.		CFMS Contract Number: A-79400
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 88591	Project Duration (Dates): 8/18/05 to 11/15/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project. This Photogrammetric Mapping project is for Trunk Highway I-35W, (from I-694 to North Jct. of I-35E), Metro District / Project number 0280-53. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$72,516.00	Source of Funding: L/M, Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		12-5-05 Date

cc: P.Stemler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo, Rosene, Anderlik & Associates, Inc.		CFMS Contract Number: A38539
Project Name (if applicable): SP 5203-85 TH 14 North Mankato EA	Mn/DOT Agreement No.: <u>78459W02</u>	Project Duration (Dates): 8/16/02-10/15/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Mn/DOT was required by MN State Law to prepare an Environmental Assessment for the 4-Lane expansion of TH 14 on the west edge of North Mankato. Lacking the personnel to prepare the document and the expertise to conduct much of the environmental analyses, the contract was necessary.		
Billable Hours (if applicable): 2,228.25	Total Amount Spent on Contract: \$177,344.95	Source of Funding: District Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		12-05-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 78459W02 Type of work Environmental Assessment

District/Office 7 Work Type Code PD

S.P. 5203-85 T.H. 14 Location Nicollet CSAH 6 to LorRay Drive in North Mankato

Contractor Bonesstroo, Rosene, Ankerlik & Assoc., Inc.

Subcontractor SBP & Associates

Subcontractor _____

Contract Period: Aug. 16, 2002 ; _____ ; October 15, 2005
Work Start Date Work Completion Date Expiration Date

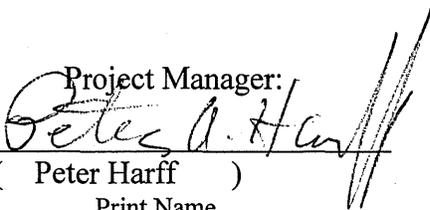
Total Contract Cost: \$ 185,103.35 = Orig Cost: \$ 151,351.15 + Amended Cost: \$ 33,752.20

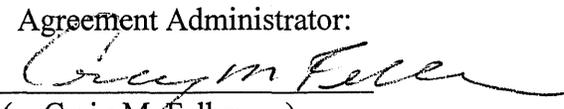
Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 3

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality			2.75	
2. Work Performance	3.5			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation		3		
6. QA/QC plan conformance			2.5	
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 29
(Maximum points 36)

Project Manager:

 (Peter Harff)
 Print Name

Agreement Administrator:

 (Craig M. Felber)
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Office of Consultant Services, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

Bonestroo did an excellent job in terms of keeping the project moving, providing what we needed, when we needed it, and providing information in a Mn/DOT friendly formats.

The first draft of the EA would have preferably been better – easier to understand, more well organized – but corrections were made.

The wetland work was originally not complete, then somewhat slow in coming and not well organized. The lower scores in the rating reflect these two items, with the wetland issue being the more serious of the two.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Arrowhead Regional Development Commission		CFMS Contract Number: A43921
Project Name (if applicable): District One Long Range Plan	Mn/DOT Agreement No.: 78507 WO 15	Project Duration (Dates): 12/31/02 – 9/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Develop a long range transportation plan (2006– 2030) for the eight county region of Northeastern Minnesota on conduct planning team and steering team meeting, public input session, compile project lists, funding sources and prepare a final Investment Plan.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$65,290.00	Source of Funding: State
If this was a single source contract, explain why the agency determined there was only a single source for the services: The Arrowhead Regional Development Commission is the only contractor that holds a Master Contract for this type of work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		12-05-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 78507-15 Type of Work Planning & Technical Assistance

District/Office D-1 (Duluth) Work Type Code

S.P. 8821-93 T.H. 999 Location Northeast Minnesota

Contractor Arrowhead Regional Development Commission (ARDC)

Subcontractor

Subcontractor

Contract Period: January 1, 2003 ; September 30, 2005 ; December 31, 2005
Work Start Date Work Completion Date Expiration Date



Total Contract Cost: \$ 65,290.00 = Orig Cost: \$ 65,290.00 + Amended Cost: \$ _____
 Amended cost for: Overrun Additional Work Number of Amendments 1
(for additional time)

Item Rating 1-6 by Project Manager 7-9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	x			
2. Work Performance	x			
3. Conformance with Mn/DOT Standards/Requirements	x			
4. Deliverables Complete and on time	x			
5. Project related cooperation	x			
6. QA/QC plan conformance				
7. Contract administration cooperation		x		
8. Invoices and progress reports		x		
9. Cost estimation/budget management		x		

Contractor's rating for this contract:

Total Points 33
(Maximum points 36)

Project Manager:

Contract Administrator:

Dennis R. Johnson
 (Dennis R. Johnson)
Print Name

Roberta P. Dwyer
 (Roberta P. Dwyer)
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average:

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comment:

The ARDC provided quality staff services to Mn/DOT District 1 for development of the Northeast Minnesota Long Range Transportation Plan for Fiscal Years 2008-2030. Staff services included facilitating and participating in regional and public meetings, providing regional background information, data and modal inventories, GIS mapping, technical assistance in development of the plan and preparation and publication of the draft and final plan and Executive Summary. The plan is also available on Mn/DOT's website www.oim.dot.state.mn.us/ District Long Range Transportation Plans. Mn/DOT delays in providing statewide district plan guidance resulted in a need for additional time and a contract amendment.

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 84619 Type of work ARCHITECTURAL
 District/Office MAINTENANCE Work Type Code AC
 S.P. TZ1748B T.H. _____ Location THIEF RIVER FALLS
 Contractor JOHNSON LAFFEN GALLOWAY ARCHITECTS
 Subcontractor HEYER ENGR
 Subcontractor HAACK ENGR
 Contract Period: JULY 17, 2003; SEPT. 15, 2005; DEC 31, 2005
Work Start Date Work Completion Date Expiration Date
 Total Contract Cost: \$ 466,400 = Orig Cost: \$ 435,000 + Amended Cost: \$ 31,400
 Amended cost for: ~ Overrun Additional Work Number of Amendments 2

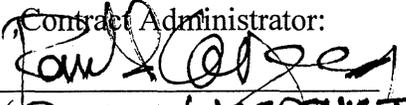
Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance			X	
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 26
(Maximum points 36)

Project Manager:

 (RONALD LAGERQUIST)
 Print Name

Contract Administrator:

 (RONALD LAGERQUIST)
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

CONSTRUCTION DOCUMENTS WERE NOT COORDINATED
BETWEEN ARCHITECTURAL, MECHANICAL AND
ELECTRICAL RESULTING IN MORE SUPPLEMENT
THAN ON NEW CONSTRUCTION.

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo, Rosene, Anderlik and Associates, Inc.		CFMS Contract Number: A48765
Project Name (if applicable): Municipal Separate Storm Sewer Permit Application	Mn/DOT Agreement No.: 83353	Project Duration (Dates): June 4, 2003 – June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide services necessary to comply with the National Pollutant Discharge Elimination System Phase II and prepare a Municipal Separate Storm Sewer System Permit Application as required by the Minnesota Pollution Control Agency and the United States Environmental Protection Agency. The work was contracted because personnel with the necessary expertise were not available to provide this one-time service when needed.		
Billable Hours (if applicable): 10171	Total Contract Amount: \$1,498,919.78	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		12-05-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

The project manager responsibilities were reassigned to me in May 2005. During that time, the contractor delivered all of the products and services requested by me correctly and efficiently. Also during that time the contractor was asked to close the contract prior to the planned closing date. Bonestroo, Rosene, Anderlik, & Associates along with their subcontractor AMEC, responded very professionally and without delay to finalized several outstanding deliverables within the end of fiscal year constraints. I believe that some improvements can be made in future projects along the lines of timely invoicing. But overall I was pleased with the performance demonstrated by both organizations during my time as project manager.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: STS Consultants, Ltd.		CFMS Contract Number: A47986
Project Name (if applicable): Statewide Contaminated Materials Assistance for maintenance	Mn/DOT Agreement No.: 81340 Work Order 14	Project Duration (Dates): May 06, 2003 thru Sept 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>This Work Order Contract provides State, with the assistance in dealing with Statewide problems associated with contaminated soil; contaminated ground water; petroleum storage tanks or solid waste materials affecting State's maintenance operations as determined by state's Project Manager. In these situations, State's rapid response in dealing with the contamination problem is necessary to avoid interruption in the maintenance operations, and avoid potential negative impacts to the public or the environment.</p> <p>It was necessary to enter into this Work Order because time is of the essence to prevent damaged to the public or the environment due to contaminated ground water; petroleum storage tanks or solid waste leaks. The backlog and staff shortages over at the Minnesota Pollution Control Agency (MPCA), requires immediate action. Contractor is filling in for the MPCA must be on site within 36 hours of being notified. Contractor will perform monitoring, sampling, and documentation in accordance with the most current MPCA guidelines available at the time the work is completed, or as directed by State's Project Manager</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$157,990.57	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>The intent of this Contract was to identify possible sources of Contaminated ground water; petroleum storage tanks or solid waste leaks that could impact State Maintenance Sites. The results was sent to the Project Manager for inclusion of the Phase 1 Environmental Site Assessment type research for up to five (5) potential known contaminated properties.</p> <p>Contractor completed this project on-time and well under budget. The quality of the reports was excellent.</p>		
 Carol Molnau, Lt. Governor/Commissioner		11-28-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

CONSULTANT PERFORMANCE EVALUATION

A47986

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 81340 W.O.14 Type of work Statewide Contaminated Materials
 District/Office Statewide Work Type Code EI Assistance for Maintenance

S.P. NA T.H. NA Location Statewide

Contractor STS Consultants, L.T.D.

Subcontractor N/A

Subcontractor N/A

Contract Period: May 6, 2003 ; 09/30/05 ; Sept. 30, 2005
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 157,990.57 Orig Cost: \$ 157,990.57 Amended Cost: \$ 0

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 36
 (Maximum points 36)

Project Manager:
Nancy Radle
 (Nancy Radle)
Print Name

Contract Administrator:

(CALVEN C. ROBINSON)
Print Name 03 NOV 05

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Service Engineering Group.		CFMS Contract Number: A49667
Project Name: Contaminated Materials Assistance During Construction	Mn/DOT Agreement No. 81339 Work Order 12	Project Duration (Dates): Jun 18, 2003 thru Sep 30, 2005
State plans construction along Trunk Highway 10 Bridge, near Fargo, North Dakota and Moorhead, Minnesota. Consultant will provide assistance to State in properly dealing with contaminated soil encountered during the construction project.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$65,438.35	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The project was contracted out to Consultant because State did not have the staff available at the time needed to perform the task needed during construction along the Trunk Highway 10 Bridge near Fargo, North Dakota and Moorhead, Minnesota.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Consultant performed very well on all of the tasks required for Contaminated Materials Assistance during construction. Contract was amended twice. Amendment 01 was for additional cost of \$28,990.50. This cost was needed because a Petroleum Underground Tank was discovered on the project site during investigation. Consultant needed more time to perform soil sampling and reporting needed to properly document the Petroleum Underground Tank removal and reporting. Amendment 02 was for additional time needed to write the final report. The Contract requirements were handled in a timely manner with minimal guidance from State. Overall, Consultant completed the work in a professional manner and very proficiently.		
 Carol Molnau, Lt. Governor/Commissioner		11-28-05 Date

cc: P.Stemler, 112 Admin
 J. Brunner, MS 680
 File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 81339 w.o.12 Type of work Contaminated Materials Assistance

District/Office 4 Work Type Code EI

S.P. 1413-03 T.H. 10 Location Moorhead

Contractor Service Engineering Group

Subcontractor _____

Subcontractor _____

Contract Period: June 26, 2003; Aug. 31, 2005 Sept. 30, 2005
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$67,448.50 = Orig Cost: \$38,458.00 + Amended Cost: \$28,990.50

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 2

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 35
(Maximum points 36)

Project Manager:
Nancy Radke
 (Nancy Radke)
Print Name

Contract Administrator:
Calvin C. Robinson 11/17/05
 (CALVIN C. ROBINSON)
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Service Engineering Group.		CFMS Contract Number: A49667
Project Name: Contaminated Materials Assistance During Construction	Mn/DOT Agreement No. 81339 Work Order 12	Project Duration (Dates): Jun 18, 2003 thru Sep 30, 2005
State plans construction along Trunk Highway 10 Bridge, near Fargo, North Dakota and Moorhead, Minnesota. Consultant will provide assistance to State in properly dealing with contaminated soil encountered during the construction project.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$65,438.35	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The project was contracted out to Consultant because State did not have the staff available at the time needed to perform the task needed during construction along the Trunk Highway 10 Bridge near Fargo, North Dakota and Moorhead, Minnesota.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Consultant performed very well on all of the tasks required for Contaminated Materials Assistance during construction. Contract was amended twice. Amendment 01 was for additional cost of \$28,990.50. This cost was needed because a Petroleum Underground Tank was discovered on the project site during investigation. Consultant needed more time to perform soil sampling and reporting needed to properly document the Petroleum Underground Tank removal and reporting. Amendment 02 was for additional time needed to write the final report. The Contract requirements were handled in a timely manner with minimal guidance from State. Overall, Consultant completed the work in a professional manner and very proficiently.		
 Carol Molnau, Lt. Governor/Commissioner		11-28-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: STS Consultants, Ltd.		CFMS Contract Number: A47986
Project Name (if applicable): Statewide Contaminated Materials Assistance for maintenance	Mn/DOT Agreement No.: 81340 Work Order 14	Project Duration (Dates): May 06, 2003 thru Sept 30, 2005
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>This Work Order Contract provides State, with the assistance in dealing with Statewide problems associated with contaminated soil; contaminated ground water; petroleum storage tanks or solid waste materials affecting State's maintenance operations as determined by state's Project Manager. In these situations, State's rapid response in dealing with the contamination problem is necessary to avoid interruption in the maintenance operations, and avoid potential negative impacts to the public or the environment.</p> <p>It was necessary to enter into this Work Order because time is of the essence to prevent damaged to the public or the environment due to contaminated ground water; petroleum storage tanks or solid waste leaks. The backlog and staff shortages over at the Minnesota Pollution Control Agency (MPCA), requires immediate action. Contractor is filling in for the MPCA must be on site within 36 hours of being notified. Contractor will perform monitoring, sampling, and documentation in accordance with the most current MPCA guidelines available at the time the work is completed, or as directed by State's Project Manager</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$157,990.57	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p style="text-align: center;">N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>The intent of this Contract was to identify possible sources of Contaminated ground water; petroleum storage tanks or solid waste leaks that could impact State Maintenance Sites. The results was sent to the Project Manager for inclusion of the Phase 1 Environmental Site Assessment type research for up to five (5) potential known contaminated properties.</p> <p>Contractor completed this project on-time and well under budget. The quality of the reports was excellent.</p>		
 Carol Molnau, Lt. Governor/Commissioner		11-28-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting Group Inc.		CFMS Contract Number: A50002
Project Name (if applicable): Development and Testing of a Portable Non-Intrusive Traffic Detection System (PNITDS) TPF-5(073)	Mn/DOT Agreement No.: 82139, WO 5	Project Duration (Dates): June 2, 2003 – September 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Mn/DOT is serving as lead state for this pooled fund project to further the development and testing a portable non-intrusive traffic detection system by providing data collection practitioners with a cost-effective design of a PNITDS system and an independent assessment of a variety of detection technologies.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract:\$222,988.00	Source of Funding: Pooled Fund
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		11-14-05 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A48002
Project Name (if applicable): INV 645: Implementation of Research Findings (2003-2005)	Mn/DOT Agreement No.: 83994	Project Duration (Dates): 5/1/2003 – 9/30/2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this study is to communicate current technologies, as they are implemented throughout Minnesota and the rest of the country, to local county and city agencies. The study is administered through an advisory committee which has selected a wide variety of topics, all having applications for city and county use.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$199,968.00	Source of Funding: LRRB
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		11-14-05 Date

cc: File

10

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB Corporation, Inc.		CFMS Contract Number: A59834
Project Name (if applicable): TH 2121 D/B Documents	Mn/DOT Agreement No.: 83591 Work Order 8	Project Duration (Dates): 3/04 – 7/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract was for the purpose of developing the necessary documents to facilitate a design/build construction project. Mn/DOT is learning the design/build process. We hired a consultant to show us how the documents would be developed to facilitate such a process. Part of the learning involved in this contract was a knowledge transfer tasks to teach us how to do similar future projects.		
Billable Hours (if applicable): 7265.75	Total Amount Spent on Contract: \$1,136,638.99	Source of Funding: Trunk highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		10-31-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 83591W08 Type of work Design/Build Documents

District/Office Metro Work Type Code DB

S.P. 1017-12 T.H. 212 Location _____

Contractor HNTB Corporation, Inc.

Subcontractor _____

Subcontractor _____

Contract Period: 3/26/04 ; 7/29/05 ; 7/31/05
 Work Start Date Work Completion Date Expiration Date

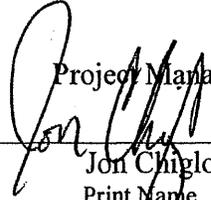
Total Contract Cost: \$1,360,848.12 = Original Cost: \$1,360,848.12 + Amended Cost: \$ 0

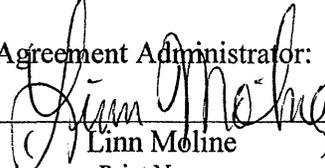
Amended cost for: Overrun Additional Work Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3.0		
2. Work Performance		3.25		
3. Conformance with Mn/DOT Standards/Requirements		3.0		
4. Deliverables Complete and on time	4.0			
5. Project related cooperation	4.0			
6. QA/QC plan conformance		3.5		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 29.75
(Maximum points 36)

Project Manager:

 (Jon Chiglo)
 Print Name

Agreement Administrator:

 (Linn Moline)
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Consultant Services, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 82693__W. O. 13__ Type of work __Phase I and II Cultural Resource Investigation/ Statewide Farmstead Study__

District/Office __Cultural Resource Work Type Code CR

S.P. none__ T.H. __N/A__ Location __State Wide Farmstead Study

Contractor __Gemini Research__

Subcontractor _____

Subcontractor _____

Contract Period: Nov 3, 2003; - June 1, 2005; - December 31, 2005
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$220, 687.00__ = Orig Cost: \$220, 687.00_ + Amended Cost: \$0.00__

Amended cost for: Overrun Additional Work Number of Amendments __0__

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 33
 (Maximum points 36)

Project Manager:

(Jackie Sluss)
 Print Name

Contract Administrator:

(Ashley Haller) 10/25/05
 Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

The contractor is extremely reliable and performs at a consistently high level of expertise.



Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number:A59676
Project Name (if applicable):Optimization of Snow and Ice Operations	Mn/DOT Agreement No.:85962	Project Duration (Dates): 3/22/04-6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Please see work plan and deliverables for the purpose of the contract. It was necessary to hire a contractor for this work. Mn/DOT maintenance does not currently have the expertise or the staff to do this type of work.		
Billable Hours (if applicable): 1298.00	Total Amount Spent on Contract: \$120,000.00	Source of Funding: Maintenance Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-31-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No. 85962 Type of work: Design of a Snow and Ice Optimization Program

District/Office Central Office Work Type Code MC

S.P. _____ T.H. _____ Location _____

Contractor Short Elliott Hendrickson, Inc.

Subcontractor _____

Subcontractor _____

Contract Period: 3/22/04 6/28/05 6/30/2005.
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$ 120,000.00 = Orig Cost: \$ _____ + Amended Cost: _

Amended cost for: Overrun Additional Work Number of Amendments 2

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time			X	
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 27
(Maximum points 36)

Project Manager:

Benjamin Zwart _____
 (_____)
Print Name

Contract Administrator:

Melissa McGinnis
 (Melissa McGinnis)
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

They were a bit late in getting us procedure guides and some other documentation that we were scheduled to receive.

2 time extension amendments were written because of the delay.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number:A59676
Project Name (if applicable):Optimization of Snow and Ice Operations	Mn/DOT Agreement No.:85962	Project Duration (Dates): 3/22/04-6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Please see work plan and deliverables for the purpose of the contract. It was necessary to hire a contractor for this work. Mn/DOT maintenance does not currently have the expertise or the staff to do this type of work.		
Billable Hours (if applicable): 1298.00	Total Amount Spent on Contract: \$120,000.00	Source of Funding: Maintenance Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-31-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

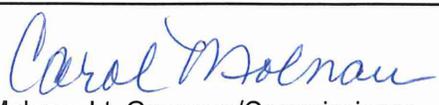
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB Corporation, Inc.		CFMS Contract Number: A59834
Project Name (if applicable): TH 2121 D/B Documents	Mn/DOT Agreement No.: 83591 Work Order 8	Project Duration (Dates): 3/04 – 7/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract was for the purpose of developing the necessary documents to facilitate a design/build construction project. Mn/DOT is learning the design/build process. We hired a consultant to show us how the documents would be developed to facilitate such a process. Part of the learning involved in this contract was a knowledge transfer tasks to teach us how to do similar future projects.		
Billable Hours (if applicable): 7265.75	Total Amount Spent on Contract: \$1,136,638.99	Source of Funding: Trunk highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-31-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A40333
Project Name (if applicable): Cost/Benefit Study of Spring Load Restrictions	Mn/DOT Agreement No.: 81655, WO 47	Project Duration (Dates): August 26, 2002 – April 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The main objective of this study is to determine the economic benefit/cost of spring load restrictions based on the findings to determine the optimal restrictions (increase) or heavy load taxes to minimize the combined cost of infrastructure and cost to the industry and commuters. In order to accomplish this ultimate complex objective a number of intermediate objectives would have to be accomplished first:		
<ul style="list-style-type: none"> • Review and synthesize the freeze-thaw effect on material properties and structural capacity to determine how changes in material properties translate into increase/reduced life of pavement • Assign pavement-associated cost/benefits to levels of increased/reduced damage • Determine the demand patterns of large trucks throughout the year • Estimate the value of freight movement on the road network • Estimate costs of substitute vehicle, routes, modes, schedules • Assign industry associated costs/benefits to various levels of increased/reduced damage • Develop the optimal combination of taxes and restrictions and network improvements 		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$300,195.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-31-05 Date

cc: File

JC

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

No deliverables were handed in until the contract's ~~was~~ original expiration date (over 2 years). The PI also was opposed to getting an amendment for this project even though no deliverables were handed in. There were a lot of problems with this project so an upper management team was created to assist. There was a lot of friction between the PI/COPIs and the panel.

Above comments from A.L.

T.L. never responded to requests for contract evaluation

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A-46430
Project Name (if applicable): INV 774: Driver Assistive Systems for Rural Applications: A Path to Deployment	Mn/DOT Agreement No.: 81655, WO 16	Project Duration (Dates): 11/19/2001 – 10/31/2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The first component of this project is to develop and implement an automated means to collect geospatial data and process it as a means to create a geospatial database suitable for use in driver assistive systems. The second component is to form partnerships with county engineers who are responsible for snow removal in difficult environmental and visibility conditions.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$141,860.00	Source of Funding: LRRB
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-31-05 Date

cc: File

10

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Widseth, Smith, Nolting & Assoc., Inc.		CFMS Contract Number:A63544
Project Name (if applicable):	Mn/DOT Agreement No.: 86640	Project Duration (Dates): 6-28-04 to 9-30-05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The contract purpose was for detailed design. This contract was necessary to mitigate a large design load being handled by the District at the time.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$53,386.04	Source of Funding: District 4 consultant set asides
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		10-10-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: STS Consultants, Ltd.		CFMS Contract Number:A69731
Project Name (if applicable): Random Borings	Mn/DOT Agreement No.: 87189	Project Duration (Dates): 10/22/04 to 9/1/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To provide the District with information obtained from soil borings (solid and Hollow-Stem), cores and cone penetration testing (cpt). This work may be requested to be performed at various sites throughout District-7 and usually where information is needed in a very short timeline.		
Billable Hours (if applicable): 675	Total Amount Spent on Contract: \$53,890.71	Source of Funding: D7 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		10-10-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A22748
Project Name (if applicable): Earth Pressure Behind Retaining Walls	Mn/DOT Agreement No.: 81655, WO 19	Project Duration (Dates): September 10, 2001 – March 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: (1) to determine strength parameters of a typical backfill material; (2) to instrument and monitor a retaining wall; (3) to estimate earth pressures and wall displacements (translation and rotation); (4) to compare the response of the wall to the assumed design behavior; and (5) to calculate load and resistance factors for the retaining wall.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$178,000.00	Source of Funding: STIP
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-03-05 Date

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: West Central Initiative		CFMS Contract Number: A50314
Project Name (if applicable): Transportation Planning	Mn/DOT Agreement No.: 84643 84643	Project Duration (Dates): July 1, 2003 to June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: District 4 does not have a Regional Development Commission (RDC) for nine of the twelve counties within District 4. West Central Initiative (WCI) has an established transportation planning process and provides economic development planning services to the region. WCI has established the community involvement and support, local government relationships, professional personnel (including administrative support), and equipment (computers and necessary software) to complete the tasks required by Mn/DOT District 4. There are no other non-profit organizations in the region capable of providing the necessary services.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$100,000	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: See above paragraph		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		10-3-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Twin Ports Testing		CFMS Contract Number: A65213
Project Name (if applicable): District Wide Asbestos Abatement	Mn/DOT Agreement No.: 83113 WO 2	Project Duration (Dates): 8/3/04 – 5/31/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract was for the removal and oversight of asbestos abatement. The asbestos was in buildings to be removed for highway construction. The State does not have certified asbestos removal personnel on staff.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$61,350.14	Source of Funding: State funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-3-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: TBE Group (subconsultants Enviroscience)		CFMS Contract Number: A-55145
Project Name (if applicable): I-494 Design Build Project	Mn/DOT Agreement No.:85680	Project Duration (Dates): October 17, 2003 – October 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide design-build project subsurface utility engineering services for the project. Deliverables included project documentation showing X, Y, and Z coordinates of utilities located within the project limits; provide the State with copies of diaries and correspondence that document work-related communications between the Contractor, utility owners, outside agencies, and/or private landowners; obtain all necessary permits and rights of entry from the State, local jurisdictions, and/or private landowners; and provide all maintenance and traffic control to perform the work. All maintenance and traffic control		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$290,819.10	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		10-3-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

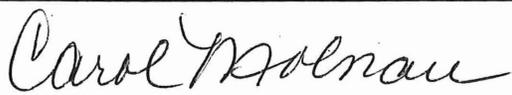
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS Corporation		CFMS Contract Number: A72091
Project Name (if applicable): Statewide Commercial Vehicle Enforcement Strategic Plan	Mn/DOT Agreement No.: 86708	Project Duration (Dates): 1-26-05 to June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: (3) State is in need of expertise and the services necessary to develop a Statewide Commercial Vehicle Weight Enforcement Strategic Plan. Development of a strategic plan will help clarify agency and office roles and responsibilities, and the future direction of truck weight compliance strategies. This plan will enhance coordination of Departmental weight enforcement activities with those of the Minnesota State Patrol, Commercial Vehicle Enforcement section (MSP) and, possibly, local road authorities.		
Billable Hours (if applicable): 648.5	Total Amount Spent on Contract: Not to exceed \$74,964	Source of Funding: Consultant dollars
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-3-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Parsons Brinckerhoff Quade & Douglas, Inc.		CFMS Contract Number: A29979
Project Name (if applicable): TH 12 at CSAH 29	Mn/DOT Agreement No.: 77969 W01	Project Duration (Dates): 12/10/01 – 8/31/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Detailed construction plans for the reconstruction of TH 12 with new left and right turn lanes and widened shoulders and realignment with CSAH 29 in Maple Plain, MN. Workforce analysis showed no personnel available to perform the design within the time period needed.		
Billable Hours (if applicable): 3756.50	Total Amount Spent on Contract: \$299,915.28	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		9-28-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Iowa State University		CFMS Contract Number: A44279
Project Name (if applicable): Forecasts and Observations of Frost on Bridges (Aurora)	Mn/DOT Agreement No.: 82617, WO 2	Project Duration (Dates): January 2, 2003 – April 29, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Produce a bridge frost-forecasting method that will provide a more accurate prediction of the occurrences and timing of bridge frost.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$84,205.00	Source of Funding: Pooled Fund
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		9-23-05 Date

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

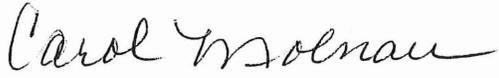
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson		CFMS Contract Number: A73857
Project Name (if applicable): T.H. 47 signal Optimization	Mn/DOT Agreement No.: 87428	Project Duration (Dates): 3/25/05-6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project included signal optimization of 16 intersections along TH 47 from 37 th Ave in Columbia Heights to University Ave in Blaine (State control zones 100 and 111). The contract was necessary because the Metro signal operations staff was assigned to other corridors and was not be available to do the contracted work. It was reasonable to contract out this work because it was a more challenging to optimize timing on this corridor than the corridors the Mn/DOT staff is scheduled to work on, so the challenging corridors can be done in a timely manner.		
Billable Hours (if applicable): 706.20	Total Amount Spent on Contract: \$63,617.38	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		9-16-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB Corp.		CFMS Contract Number: A49842
Project Name (if applicable): Final Design M&E Systems Bridge 4654	Mn/DOT Agreement No.: 85254	Project Duration (Dates): June 30, 2003 thru June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract was for the final design of the Mechanical and Electrical (M&E) Systems for the \$5,000,000 Stillwater Lift Bridge Renovation Project. Contractor was retained under a previous contract to conduct a study of the Stillwater Lift Bridge to evaluate its structural, mechanical, and electrical condition and needs. State did not possess the mechanical and electrical personnel necessary to conduct such a study. Contractor was logically retained for final M&E based on their complete knowledge of the bridge needs and to provide continuity with the St. Croix Stakeholder Group.		
Billable Hours (if applicable): 2916	Total Amount Spent on Contract: \$326,061.90	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: As stated above Contractor conducted a study of the Stillwater Bridge's needs. It was to the State's benefit to continue with them through final design. Also HNTB had worked closely with the Stillwater Lift Bridge Stakeholder Group and it was necessary to continue with them to retain overall project continuity.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		9-16-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A28146
Project Name (if applicable): T.H. 169 Preliminary Design	Mn/DOT Agreement No.: 81637	Project Duration (Dates): July 18, 2001 through June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Contract purpose was to provide preliminary design and environmental studies for Trunk Highway 169 between County State Aid Highway 1 in Bloomington and Valley View Road in Edina, including interchanges at Pioneer Trail, Anderson Lakes Parkway / Bloomington Ferry Road, I-494 / Highwood Drive, and Valley View Road; prepare and submit Years 2001 and 2003 Federal STP funding submittals; provide additional traffic modeling due to change in FHWA modeling requirements; and complete additional CORSIM modeling to resolve local access issues at system to system interchanges. The contract was initially entered into due to a lack of internal resources necessary to develop project documentation and plans to identify right of way needs for the high priority interregional corridor project(s). Amendments were added at management direction to address the 2003 State Bonding program, FHWA modeling, and local access determination that could not be handled because of lack of necessary internal resources to meet critical letting and funding timelines.		
Billable Hours (if applicable): 37,461.5	Total Amount Spent on Contract: \$2,663,990.71	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: The Department decision to select the high priority interregional corridor for FY 2001 IRC / Bottleneck funds required a contractor familiar with the identified project limits in order to meet the established February 2003 date for right of way acquisition. The selected contractor met the "clear and legitimate" requirements pursuant to Minnesota Statutes § 16C.10. Contractor responded to June 1987 Hennepin County Notice of Availability of Contract for Road and Bridge Design published in Minneapolis and St. Paul newspapers, and Engineering News Report. Contractor selection made by a five member Consultant Selection Committee (Hennepin and Scott Counties, and Mn/DOT State Aid, etc.) to prepare EIS for TH 169 (County Road 18) and preliminary layouts for grade separated interchanges at Pioneer Trail and Anderson lakes parkway / Bloomington Ferry Road. Contractor was familiar with the area, and had established relationships with Hennepin County and the Cities of Bloomington and Eden Prairie.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		9-16-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting Group Inc.		CFMS Contract Number: A61295
Project Name (if applicable): I-35 Inter-Regional Corridor (IRC) Transportation Plan	Mn/DOT Agreement No.: 86275	Project Duration (Dates): May 12, 2004-June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>This contract's purpose was to develop a 30-year Inter-regional Transportation Plan for the I-35 Corridor. This includes portions of I-35W, I-35E and I-35 from I-694 to Hinckley, totaling 85 miles. This plan integrates travel modeling forecasts, regression forecasts, Mn/DOT's State Transportation Plan, local and county plans and studies along the corridor to determine future capacity, access, mobility, multimodal and freight needs over 5, 15, and 25 year time frames throughout the study corridor. This contract also included coordination with other studies and integration of data to avoid duplication of activities and provide consistent results between studies. Recommendations were developed for physical improvements to the interstate highway and local supporting roadways through analysis and coordination with local and regional participants.</p>		
Billable Hours (if applicable): 3140.9	Total Amount Spent on Contract:\$ 224,022.61	Source of Funding: IRC Funds/Trunk Highway/Managed Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		9-16-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c),

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Landscape Research, LLC		CFMS Contract Number: A64100
Project Name (if applicable): Phase III Mitigation Study	Mn/DOT Contract No.: 86792	Project Duration (Dates): July 7, 2004 – June 30, 2005
<p>Summarize the purpose of the Contract, including why it was necessary to enter into a Contract: Mn/DOT required a Consultant to develop historic contexts for the Western Mesabi Iron Range Early Mining Landscape District, part of the vast Northern Minnesota mining landscape. The expected historic context timeframe extends from ca. 1904 to ca. 1954. The conduct of this project through an outside Consultant was cost effective to Mn/DOT because no state-employed personnel who meet the Secretary of Interior's Professional Standards for cultural resource investigations on FHWA-funded projects were available to complete the work in a timely manner.</p>		
Billable Hours (if applicable): 580	Total Amount Spent on Contract: \$51,279.75	Source of Funding: Trunk Highway
<p>If this was a single source Contract, explain why the agency determined there was only a single source for the services: N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;"> Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">9-13-05 Date</p>

cc: P.Stemler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Penetradar Corporation		CFMS Contract Number: A75563
Project Name (if applicable): Bridge Deck Ground Penetrating Radar Inspections	Mn/DOT Agreement No.: 87939	Project Duration (Dates): May 18, 2005 – June 21, 2005
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide inspection of 14 bridge decks in the Metro area using ground penetrating radar (GPR) to determine the extent of deterioration. The deliverables included a layout of each bridge deck showing the location and extent of deterioration with photos showing elevations, cracks and observations.</p> <p>The work was contracted because: The bridge decks to be inspected were all on high traffic freeways in the Metro area. The Contractor provided a non-destructive method for testing that was done at highway speeds, thus requiring no lane closures or traffic control. This relieved a major safety issue. The GPR and data-collection equipment are specialized equipment unavailable in the State.</p>		
Billable Hours (if applicable): N/A	Total Contract Amount: \$116,830.00	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services: GPR inspection allows accurate detection of bridge deck deterioration while traveling across the bridge at speeds between 30 and 40 miles per hour. This allows detection while under traffic thus avoiding lane closures.</p> <p>The only alternative test method available to Mn/DOT is sounding using a chain drag. This is a time-consuming process requiring lane closures, putting Mn/DOT maintenance workers at risk. This method is imprecise, particularly so when being done against the background of traffic noise. It also locates only shallow delaminations. Thus when Mn/DOT needs to contract for bridge repairs, the actual amount of deteriorated concrete required to be removed cannot be accurately predicted.</p> <p>In 1995 the Contractor used GPR in a pilot project to determine the extent deterioration on nine bridge decks. In 1997 three of these bridge decks were retested to determine the change in rate of deterioration.</p> <p>In 2005, 14 bridge decks were analyzed. Some of these bridges were included in previous tests and will be re-analyzed to determine the increased rate of deterioration.</p> <p>The primary reasons for contracting with the Contractor were safety, accuracy of the data, and consistency of the data. The safety and accuracy factors are described above. GPR is still a new technology and is not readily available. In order for Mn/DOT to be comfortable the data collected now can be accurately compared with data collected in 1995 and 1997, it was necessary to use the same Contractor with the same equipment used in the previous tests.</p>		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		9-13-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting		CFMS Contract Number: A61543
Project Name (if applicable): Highway Systems Operation Plan	Mn/DOT Agreement No.: 86335	Project Duration (Dates): 5/21/04 - 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Office of Investment Management requested the services of an external consultant, under a Professional/Technical contract, to assist in the development of a Highway Systems Operation Plan (HSOP). The HSOP is intended to be a companion to the 2003 Statewide Transportation Plan, which was developed with assistance from an external consultant. Mn/DOT had never developed a Highway Systems Operation Plan and did not have the needed internal expertise to complete the Scope of Services.		
Billable Hours (if applicable):	Total Amount Spent on Contract:\$149,723.17	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		9-6-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Minnesota State University Mankato		CFMS Contract Number: A-57577
Project Name (if applicable): Development of Operational Strategies for Travel Time Information and Emergency Evacuation on a Freeway Network	Mn/DOT Agreement No.: 85575	Project Duration (Dates): August 1, 2003 – February 28, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Application of Dynasmart-P for developing and evaluating emergency evacuation strategies in the Twin Cities Metro area (Part A) Development of an operational strategy to estimate travel-time for predefined routes on a freeway network in real time under the current Mn/DOT freeway management system (Part B)		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract:\$110,000.00	Source of Funding: STIP
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-30-05 Date

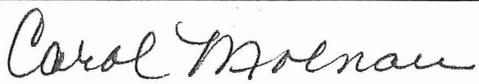
cc: File

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Report on Professional/Technical Contracts over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Minnesota Department of Health Interagency Agreement		CFMS Contract Number: A63958
Project Name (if applicable):	Mn/DOT Agreement No.: 86752	Project Duration (Dates): 7/01/04-6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This Interagency Agreement was needed to allow the Office of Environmental Services to provide chemical analysis of highway water runoff samples collected at specific construction project sites, to ensure that no water quality impacts result from these construction projects. Our office lacks the facility and qualified personnel.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$116,049.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: The interagency agreement with the Minnesota Department of Health benefits Mn/DOT because of the lower lab costs compared to many outside facilities.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-22-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: EDWARDS AND KELCEY		CFMS Contract Number: A62623
Project Name (if applicable): MN Bicycle Design Guidelines Update	Mn/DOT Agreement No.: 86258	Project Duration (Dates): June 15, 2004 to June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to update the 1996 Minnesota Bicycle Transportation Planning and Design Guidelines. A consultant was enlisted due to time constraints and work force shortages within Mn/DOT, as well as to bring their expertise to the table.		
Billable Hours (if applicable): N/A – LUMP SUM CONTRACT	Total Amount Spent on Contract: \$85,000	Source of Funding: TRUNK HIGHWAY
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		8-22-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

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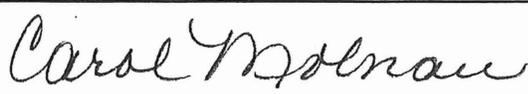
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SEH		CFMS Contract Number: A64726
Project Name (if applicable): Hydraulic Video Inspection along 169	Mn/DOT Agreement No.: 82842 Work Order 6	Project Duration (Dates): 7/1/04 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to conduct Hydraulic Video Inspections on underground storm sewer networks in order to satisfy the MS4 permit requirements and the project planning and scoping requirements for Mn/DOT's program delivery responsibilities. These inspections involve sending a remote control camera mounted on wheels into all of the storm water sewer pipes on US 169 from I-394 to I-494, The camera images are transmitted to above ground equipment and used to record and store the pipe inspection. Mn/DOT finds it necessary to enter into a contract to provide these services because we do not have the internal human resources or the mechanical equipment to perform the required work tasks.		
Billable Hours (if applicable): 490.18	Total Amount Spent on Contract:\$78,445.47	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		8-22-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

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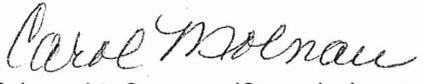
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Ulteig Engineers, Inc.		CFMS Contract Number: A65729
Project Name (if applicable): Hydraulic Video Inspection	Mn/DOT Agreement No.: 82845 W06	Project Duration (Dates): 7/01/04 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to conduct Hydraulic Video Inspections on underground storm sewer networks in order to satisfy the MS4 permit requirements and the project planning and scoping requirements for Mn/DOT's program delivery responsibilities. These inspections involve sending a remote control camera mounted on wheels into all of the storm water sewer pipes on I-35E from TH 13 to TH 5. The camera images are transmitted to above ground equipment and used to record and store the pipe inspection. Mn/DOT finds it necessary to enter into a contract to provide these services because we do not have the internal human resources or the mechanical equipment to perform the required work tasks.		
Billable Hours (if applicable): 573.5	Total Amount Spent on Contract: \$57,674.75	Source of Funding: Metro Consultant Admin.
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-22-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A47232
Project Name (if applicable): Crosstown Commons CORSIM Peer Review	Mn/DOT Agreement No.: 82137 W.O. 4	Project Duration (Dates): March 28, 2003 – June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The purpose of the contract was to provide CORSIM traffic modeling peer review services for the Crosstown Commons interchange re-construction project. The review included verifying that lane geometry was interpreted and coded correctly, signal timing and ramp meter controls were replicated, and traffic volume inputs were verified. The consultant verified that the volume inputs were consistent with best practices including balanced traffic volume information and origin-destination calculations..</p> <p>The work was contracted because The Crosstown Commons project was on a fast track to be completed by September of 2005. In order to meet this schedule, tasks such as traffic modeling needed to be completed in a timely manner. Mn/DOT did not have staff available to perform the traffic modeling for this large-scale project in time to meet the project schedule. Due to the scale of the Crosstown Commons project and the need to meet an aggressive schedule, the scope of the work was beyond what could be done by Mn/DOT staff.</p>		
Billable Hours (if applicable): 763.05	Total Contract Amount: \$69,383.04	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>N/A</p>		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		Date 8-15-05

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A65768
Project Name (if applicable): TH 7 Signal Optimization	Mn/DOT Agreement No.: 86526	Project Duration (Dates): August 3, 2004 to June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the project was to provide signal optimization timing plans for 24 intersections along TH 7 from TH 41 in Shorewood to Wooddale Ave. in St. Louis Park. It was necessary to enter into a contract because Mn/DOT Signal Operations Staff are working on optimizing timing on other corridors in the Metro Area and do not have time to work on TH 7. Also a consultant is able to provide signal timing expertise on a project that is located on a challenging and congested corridor.		
Billable Hours (if applicable): 849.0 (Not all to be paid)	Total Amount Spent on Contract: \$76,912.52	Source of Funding: Trunk Highway (Metro Operations)
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		8-15-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A62001
Project Name (if applicable): Inspection & Administration for Cable Safety Barrier Installation	Mn/DOT Agreement No.: 86343	Project Duration (Dates): June 1, 2004 – June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide construction inspection, construction administration and material testing services for a construction project, SP 2780-62. The construction project consists primarily of installation of cable safety barriers on I-94 from Rogers to Weaver Lake Road in Maple Grove. It was necessary to enter into the contract because the construction office did not have adequate inspection and contract administration personnel to the staff the project.		
Billable Hours (if applicable): 1240	Total Amount Spent on Contract: \$93,017.87	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-15-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A65669
Project Name (if applicable): Low Temperature Cracking of Asphalt Concrete	Mn/DOT Agreement No.: 74708, W.O. 112	Project Duration (Dates): May 1999 to April 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this project is to develop performance criteria that can be used to minimize the occurrence of low temperature cracking of asphalt concrete pavements in Minnesota. These performance criteria will be tested and calibrated with actual field data from Mn/DOT's Mn/ROAD research facility. The development of asphalt concrete pavement performance criteria that can be used to minimize the occurrence of low temperature cracking may lead to a significant increase in pavement life and may also reduce problems with reflection cracking in overlays over transversely cracked pavement.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$290,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-15-05 Date

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A59846
Project Name (if applicable): Towards Zero Deaths (TZD) Program Administration and Outreach (PROJECT IS MANAGED BY TRAFFIC, ETC.- NON RSS)	Mn/DOT Agreement No.: 81655, WO 90	Project Duration (Dates): March 29, 2004 – March 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this project is to continue providing administrative support and coordination to the TZD Program Team. In addition, CTS will provide outreach and communications support for the program and the team.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract:\$120,000.00	Source of Funding: Consultant Services
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-14-05 Date

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A49112
Project Name (if applicable): INV 800: Cost Effectiveness Analysis of Storm Water Runoff Best Management Practices	Mn/DOT Agreement No.: 81655, WO 78	Project Duration (Dates): June 9, 2003 – September 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
<ol style="list-style-type: none"> 1. Construct a test section of an enhanced sand filter. 2. Determine the effectiveness of peat, limestone, and topsoil as a filter media. 3. Using published data, develop a means of computing the construction cost, maintenance cost and required land usage of grassed swales, filter strips, detention ponds, grit chambers, infiltration trenches, sand filters, and various combinations of these technologies. 4. Compare the cost-effectiveness of the various technologies to improve water quality and develop design guidelines for water quality enhancement. 		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$98,000.00	Source of Funding: LRRB
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-9-05 Date

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46395
Project Name (if applicable): GPS-Based Real-Time Identification of Tire-Road Friction Coefficient	Mn/DOT Agreement No.: 81655, WO 27	Project Duration (Dates): September 16, 2002 – December 30, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract: The research objectives of this project are:</p> <ol style="list-style-type: none"> 1. Develop a new wheel-based friction meter to provide benchmark readings for comparison against the vehicle-based friction measurement system. Compared to the Norsemeter, this wheel-based measurement system will require no actuators, have no moving parts, and will provide improved performance and reliability. 2. Develop a vehicle-based system for identification of tire road-friction coefficient based on measurements of lateral and longitudinal vehicle motion using no external wheels. 3. Validate the vehicle-based friction performance on the lateral and longitudinal vehicle motion, using no external wheel-identification system, on different road surfaces or different operating conditions. 4. Evaluate the performance of the vehicle-based algorithm against the performance of the wheel-based system. 		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$58,000.00	Source of Funding: Maintenance
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		8-9-05 Date

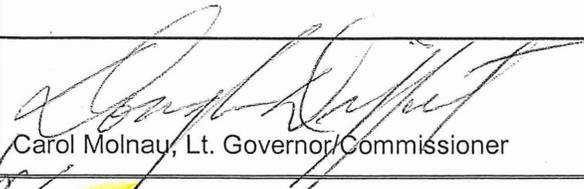
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JC

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-74668
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 88011	Project Duration (Dates): 4/26/05 to 8/15/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project. This Photogrammetric Mapping project is for Trunk Highway 394, (from 494 to Downtown Minneapolis), Metro District / Project number 2789. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$83,754.00	Source of Funding: L/M, Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		Date 8-4-05

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: STS Consultants, Ltd.		CFMS Contract Number: A66968
Project Name (if applicable): TH 35W Crosstown Borings	Mn/DOT Agreement No.: 86283	Project Duration (Dates): 8-14-2004 through 6-30-2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract is for subsurface investigation work to be performed for a State Project involving the realignment and reconstruction of the TH 35W from 42 nd St. to 66 th St. through the "Crosstown Commons" area. Foundation borings are needed for bridges and retaining walls that have been added or realigned since the previous layout was designed. A thorough subsurface investigation is essential information needed for the Geotechnical Section to perform foundation analyses for the structures and write foundation recommendation reports.		
Billable Hours (if applicable): 3949.50	Total Amount Spent on Contract: 268,127.24	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date 8-4-05

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A49161
Project Name (if applicable): Development of a Economic Impact Measurement Tool for Small/Medium Commercial and Public Use Airports in Minnesota	Mn/DOT Agreement No.: 81655, WO 76	Project Duration (Dates): June 15, 2003 – May 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The primary objective of this project is to develop an analytical program embedded in a web-based tool to estimate the local economic benefit of small and medium size airports in Minnesota. Ancillary objectives include: <ol style="list-style-type: none"> 1. Understanding inter-industry linkages and connections to local communities of the varied economic activities of small and medium size commercial and general aviation (public use) airports in Minnesota. 2. Development of economic impact standards for estimating the economic impact of an airport on a local community. 3. Estimation of public (e.g. federal safety) and private activity contribution to airport economic impact. 		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$80,000.00	Source of Funding: Aeronautics and Construction Grants
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date 8-4-05

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Partnership Continuum, Inc.		CFMS Contract Number: A56752
Project Name (if applicable): Leadership Foundations	Mn/DOT Agreement No.: 85946	Project Duration (Dates): 12/30/03 – 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The purpose of the contract was to contract for the development and delivery of a leadership development program that would result in participants attaining the skills necessary to provide strong, effective leadership of the organization and its people.</p> <p>It was necessary to enter into a contract for development and delivery services of the leadership development program because internal resources and expertise were not at the necessary level to deliver the product within the time frame necessary.</p> <p>The overall result of the program was to prepare high potential candidates to lead employees, manage change, develop resourcefulness, increase decision making capabilities, build relationships, and develop personal confidence.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$59,750.00	Source of Funding: Office of Workforce Development Consultant Services budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-4-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

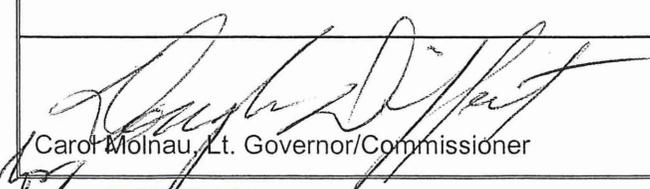
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: CH2MHill, Inc.		CFMS Contract Number: A71048
Project Name (if applicable): Statewide Heavy Vehicle Safety Plan	Mn/DOT Agreement No.: 86709	Project Duration (Dates): 12/9/2004 – 06/30/2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <i>The primary goal of the plan was to support Mn/DOT's strategic direction of reducing crashes and fatalities involving heavy vehicles, building on programs that currently exists; recommending new initiatives focusing specifically on reducing heavy vehicle crashes and fatalities, develop performance measures, and making Mn/DOT work better. Additionally, this plan supports the Statewide Transportation Plan policies and performance measures. In order to accomplish this, outside expertise in identifying and collecting pertinent data, and from that data, determining what course of action to take, recommend strategic initiatives to reduce crashes and fatalities involving heavy vehicles was necessary and not available with in MN/DOT.</i>		
Billable Hours (if applicable): 766.9 hours	Total Amount Spent on Contract: \$73,742.63	Source of Funding: <i>bbb7 - Consultant Allocation</i>
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date <i>8-4-05</i>

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

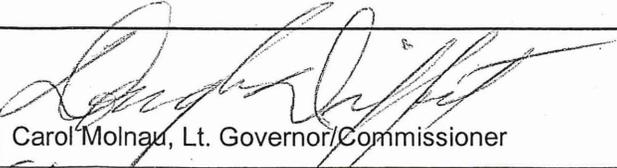
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Simpson Gumpertz & Heger, Incorporated		CFMS Contract Number: A13501
Project Name (if applicable): HDPE Pipe Culvert Research	Mn/DOT Agreement No.: 80448	Project Duration (Dates): November 2, 2000 to April 15, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract is to: 1) Research the performance of large diameter High Density Polyethylene (HDPE) Pipe installed under shallow fill conditions in response to Trunk Highway loads and 2) Develop design criteria and installation methods for HDPE Pipe based on the research findings. It was necessary to enter into this contract because State personnel do not possess the level of expertise needed to plan and carry out a testing program, to analyze results, and to develop criteria for HDPE Pipe design and installation.		
Billable Hours (if applicable): 1862.00	Total Amount Spent on Contract: \$154,210.00	Source of Funding: Trunk Highway & Research
If this was a single source contract, explain why the agency determined there was only a single source for the services: NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date 8-4-05

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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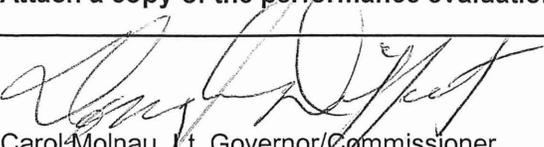
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: STS Consulting, Ltd		CFMS Contract Number: A56302
Project Name (if applicable): Access Study	Mn/DOT Agreement No.: 81188W13	Project Duration (Dates): 11/25/03 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>TH 14 is a medium priority interregional corridor. Most of TH 14 around Mankato is a freeway. The east side of Mankato has developed extensively and is planned to continue to have very high growth. The segment from TH 22 at the east edge of Mankato to Eagle Lake is a four-lane expressway with at-grade intersections at four locations. As the area develops, safety and mobility issues will likely increase. Mn/DOT and its local partners want to plan the future transition of TH 14 to a freeway between TH 22 and Eagle Lake. We need to identify locations for future interchanges and address future land uses and access options that support larger system and regional plans. We need an implementation plan that includes the roles of each local partner and Mn/DOT.</p> <p>Entering into this contract was do to State's (PM) Project Manager would have less than 100 hours to spend on this plan and this would not be sufficient.</p>		
Billable Hours (if applicable): 645	Total Amount Spent on Contract: \$62,614.61	Source of Funding: 84.03% D7 Consultant Funds; 10.38% Blue Earth County 03.99% City of Mankato 01.60% City of Eagle Lake
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p style="text-align: center;">This was NOT a single source contract.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date 8-4-05

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A63139
Project Name (if applicable): T.H. 55 Future Traffic Demand Study	Mn/DOT Agreement No.: 86007	Project Duration (Dates): June 24, 2004 – June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The purpose of the contract was to evaluate future traffic demands on T.H. 55 from T.H. 24 in Annandale to I-494 in Plymouth.</p> <p>The work was contracted out because Mn/DOT personnel were not available because of other project commitments.</p>		
Billable Hours (if applicable): 1960.3	Total Contract Amount: \$171,821.15	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>N/A</p>		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		Date 8-4-05

cc. P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-74665
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 87962	Project Duration (Dates): 4/26/05 to 8/15/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) and also a Digital Ortho-Photo for this project. This Photogrammetric Mapping project is for Trunk Highway 212, (from Shakopee to TH 62), Metro District / Project number 2744.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$99,900.00	Source of Funding: L/M, Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>No.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date 8-4-05

cc: P.Stemler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bentley Systems, Inc.		CFMS Contract Number: A57712
Project Name (if applicable): RouteBuilder NT Phase III	Mn/DOT Agreement No.: 85801	Project Duration (Dates): 1/27/04 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Office of Freight and Commercial Vehicle Operations utilizes Bentley Systems' RouteBuilder, a customized packaged application, to assist in automating the issuance of oversize/overweight permits for its customers. This third project phase will add enhanced functionality to the existing application to enable customers to self issue, log/route, and process payment transactions (including permit fee and damage assessment fee when appropriate) via the web, for as many permit issues as possible.</p> <p>RouteBuilder is a good example of Mn/DOT's leadership by participating in Minnesota's electronic business strategy (eGov) "to deliver state services, transact business and provide information for citizens, the business community and government partners, [electronically], in order to provide better service and to respond to changing expectations."</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: 434,336.14	Source of Funding: 270
If this was a single source contract, explain why the agency determined there was only a single source for the services: <ol style="list-style-type: none"> 1) The RouteBuilder NT system provided by Bentley Systems is a proprietary system with source code created by Bentley Systems, Inc. Another vendor would not have access rights to alter or work on the system. The Phase 3 enhancements covered by this contract are adjustments to the existing system developed under previous contracts. 2) Bentley Systems has the background knowledge and expertise necessary to "hit the ground running" for Phase 3 of the RouteBuilder project. 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		7-20-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Martinez Corporation.		CFMS Contract Number: A-74666
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 87963	Project Duration (Dates): 4/26/05 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features, create a Digital Terrain Model and also an Ortho-Photo for this project. This Photogrammetric mapping project is for Trunk Highway 7, (from St. Bonifacins to Christmas Lake), Metro District / Project number 2706C.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$99,430.00	Source of Funding: L.M./Photogrammetry Consultant Budget.
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>No.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		7-20-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Horizons, Incorporated.		CFMS Contract Number: A-74664
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 87961	Project Duration (Dates): 04/26/05 to 06/30/05
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric Features and create a Digital Terrain Model for this project.</p> <p>This Photogrammetric Mapping project is for TH 212, (from Hawk Creek to Danube), District 8 / Project number 6510-60.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$52,348.00	Source of Funding: Consultant Mapping
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>No.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		7-20-05 Date

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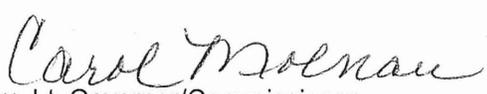
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Aerial Surveys, Inc.		CFMS Contract Number: A-74116
Project Name (if applicable): Photogrammetric Aerial Services	Mn/DOT Agreement No.: 87925	Project Duration (Dates): 4/12/05 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to provide photogrammetric Aerial Vertical Photography services in Districts 2, 3 & 4, for mapping and other purposes. This project was contracted out as MN/DOT does not own an aerial photogrammetric camera and equipment necessary for this type of work.		
Billable Hours (if applicable): No.	Total Contract Amount: \$99,663.58	Source of Funding: District's Consultant
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Aerial Surveys, Inc.		CFMS Contract Number: A-74121
Project Name (if applicable): Photogrammetric Aerial Services	Mn/DOT Agreement No.: 87930	Project Duration (Dates): 4/12/05 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to provide photogrammetric Aerial Vertical Photography services in Districts 1, 6, 7, 8, Metro & Airports for mapping and other purposes. This project was contracted out as MN/DOT does not own an aerial photogrammetric camera and equipment necessary for this type of work.		
Billable Hours (if applicable): No.	Total Contract Amount: \$96,038.62	Source of Funding: District's Consultant
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: MD Atlantic Technologies Inc.		CFMS Contract Number: A-74545
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 87958	Project Duration (Dates): 4/26/05 to 6/30/05
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project. This Photogrammetric Mapping project is for Trunk Highway 5, (from TH 55 to TH 120), Metro District / Project number 6201.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$69,040.00	Source of Funding: L/M, Consultant Mapping
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>No.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

cc: P.Stemler, 112 Admin
 J. Brunner, MS 680
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Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-74663
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 87960	Project Duration (Dates): 4/26/05 to 8/15/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project. This Photogrammetric Mapping project is for Trunk Highway 394, (from Wayzata to 494), Metro District / Project number 2789. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$67,000.00	Source of Funding: L/M, Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

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 J. Brunner, MS 680
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Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: V.C.I. Asbestos Abatement Co., Inc.		CFMS Contract Number: A71327
Project Name (if applicable): Chaska 212 Dump Site	Mn/DOT Agreement No.: 87512	Project Duration (Dates): Dec. 04 – Apr. 05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: MPCA complaint of dump site on the Mn/DOT 212 project. The waste in the dump included asbestos containing material which under regulation needed proper removal.		
Billable Hours (if applicable): Lump Sum	Total Amount Spent on Contract: \$99,747.00	Source of Funding: Metro Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
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Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Humphrey Institute, University of Minnesota		CFMS Contract Number: A46130
Project Name (if applicable): Using ITS to Better Serve Diverse Populations	Mn/DOT Agreement No.: 81655, W.O. 45	Project Duration (Dates): March 1, 2003 – November 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract provided for an ITS project under which research was conducted to provide data and analysis to help predict future travel behavior, identify suitable ITS technologies to meet emerging travel needs, and plan transportation systems based on emerging demographic patterns. This information will be useful both for planning in the Twin Cities Metro area and for planning enhanced connections between the Twin Cities and other areas located along the inter-regional corridor system.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$450,000.00	Source of Funding: 80% - FHWA, 20 % - Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 7-18-05

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

jc

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

The HHH team managed and conducted this project along with several sub-consultants. Their work was generally very good and met my expectations. Some delays were caused by circumstances out of their control.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46381
Project Name (if applicable): Use of FRP Sheets to Retrofit (Strengthen) Pier Caps	Mn/DOT Agreement No.: 74708, Work Order 157	Project Duration (Dates): January 18, 2000 – January 17, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>Diagonal cracking in pier caps has been observed in Minnesota and Mn/DOT wanted to explore the use of fiber reinforced polymer (FRP) materials as a means of retrofitting/strengthening pier caps.</p> <p>The objective of this research is to investigate the viability of FRP sheets as a retrofit/strengthening scheme to repair diagonally cracked pier caps. A key to the success is the bond and anchorage detailing of the FRP. A laboratory investigation was used to investigate a variety of potential FRP materials, fiber arrangements, anchorage details, and effects of degree of cracking in the concrete member.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$180,00.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

cc: File

JC

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No.: 74708, Work Order 157

Type of work: Research

District/Office: Investment Management

Contractor: University of Minnesota, Civil Engineering Dept.

Subcontractor: N/A

Contract Period: 2/28/2003
Start Date

12/31/2003
Expiration Date

Original Contract Cost: \$180,000.00 + Amended Cost: \$0.00 = Final Cost: \$180,000.00

Amended cost for: Overrun Additional Work Number of Amendments

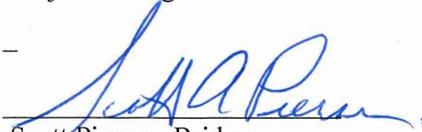
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Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements	✓			
4. Deliverables Complete and on time		✓		
5. Project related cooperation		✓		
6. QA/QC plan conformance	N/A	N/A	N/A	N/A
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

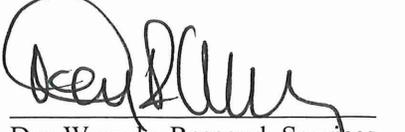
Contractor's rating for this contract:

Total Points: **26**
(Maximum points 32)

Project Manager:


Scott Pierson, Bridge
7/11/05

Contract Administrator:


Dan Warzala, Research Services

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
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- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

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- Deliverables meet standards.
- Project is on time and budget.
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Comments:

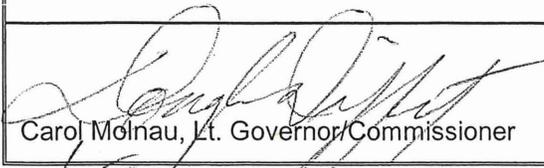
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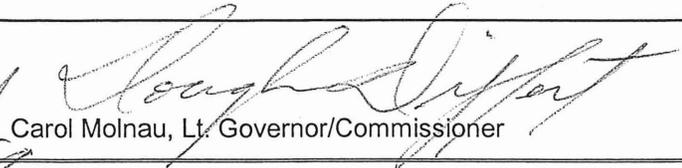
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson (SEH), Inc.		CFMS Contract Number: A67935
Project Name (if applicable): Planning Study for Trunk Highways 58, 61, and 63 in Red Wing East End Business District, Goodhue County.	Mn/DOT Agreement No.: 86374	Project Duration (Dates): September 2, 2004 to May 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The State contracted with Short Elliott Hendrickson (SEH), Inc. to conduct planning study on Trunk Highways (TH) 58, 61, and 63. The study was needed to provide three Concept Alternatives for upgrading capacity and improving the connectivity of TH 58, TH 61, and TH 63 (Eisenhower Bridge, Bridge No. 9040) with other roadways in the Red Wing East End Business District. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.</p>		
Billable Hours (if applicable): 1323.65	Total Amount Spent on Contract: \$169,811.00	Source of Funding: District 6 Allocation and IRC Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date

cc: **Paul Stembler, Dept. of Administration**
 Jeff Brunner, Consultant Services Section
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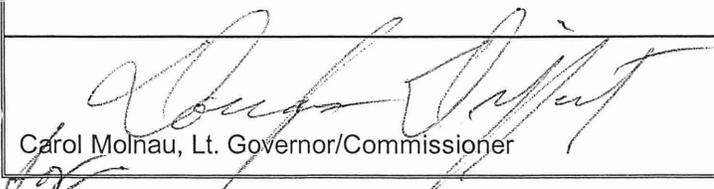
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: The 106 Group		CFMS Contract Number:
Project Name (if applicable): CSAH 14 Reconstruction	Mn/DOT Agreement No.: 87242	Project Duration (Dates): 12-6-04 to 6-30-05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>This contract was necessary for the project to receive federal funding. Since the project is receiving federal funding, Mn/DOT CRU (on behalf of FHWA) needs to ensure that the effects of the project on cultural resources is being taken into account as per the requirements of 36 CFR 800 (Section 106 of the National Historic Preservation Act). It is necessary to use a contract on this project since no state-employed personnel who meet the Secretary of Interior's Professional Standards for cultural resource investigations on FHWA-funded projects were available to complete the work in a timely manner due to work load.</p>		
Billable Hours (if applicable): 1,912	Total Amount Spent on Contract: 97,412.18	Source of Funding: SPR funds (80-20 split with Anoka Co)
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>The single source contract was used as part of Mn/DOT's Pre-Qualified system. All projects under \$100,000 can be direct selected from the list of pre-qualified individuals for cultural resources work. This project fell into that category.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date

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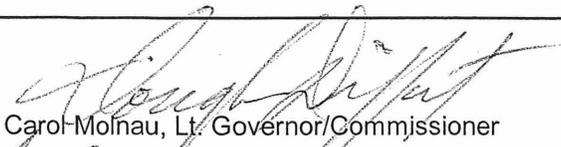
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Edwards and Kelcey, Inc		CFMS Contract Number: A69901
Project Name (if applicable): TH65 Sign Design	Mn/DOT Agreement No.: 87231	Project Duration (Dates): Nov 1, 2004 –Dec 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was for a design package for replacement of all signing and delineation more than six years old on identified segments of TH 65 from Mississippi Street to Bunker Lake Boulevard in Anoka		
Billable Hours (if applicable): 1412.0	Total Contract Amount: \$92,023.85	Source of Funding: Metro Consultant Funds
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: 1) This contract is necessary to replace weathered and/or outdated signing on TH 65. This work is needed to maintain motorist safety and efficient operation of the state highway. Adequate staffing was not available in house to complete design of a project of this magnitude and the Contractor came in under budget.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor satisfactorily met all the terms of the contract including performance, quality, timeliness and cost. The contractor communicated with the State's Project Manager on a timely and efficient basis. I would recommend this contractor for future signing projects. See evaluation form for more comments.		
 Carol Molnau, Lt. Governor/Commissioner		Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

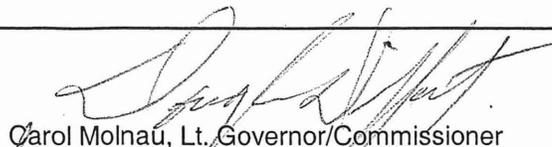
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Retrofit Recycling, Inc.		CFMS Contract Number: A67908
Project Name (if applicable): Regulated Waste Removal on SP 2310-22 (TH 52), SP 5508-84 (TH 52), SP 6612-82 (TH 3), and SP 5509-62 (TH 63)	Mn/DOT Agreement No.: 87020	Project Duration (Dates): September 2, 2004 to May 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The State contracted with Retrofit Recycling, Inc. to provide assistance in the removal and disposal of regulated waste from right-of-way for the construction of State Projects (SP) 2310-22, 5508-84, 5509-62, and 6612-82. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.		
Billable Hours (if applicable): 1040	Total Amount Spent on Contract: \$94,487.50	Source of Funding: District 6 Allocation, State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date

cc: **Paul Stembler, Dept. of Administration**
Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Michael J. Burns Architects, Ltd.		CFMS Contract Number: A41864
Project Name (if applicable): Historic Wayside Structures Treatment Reports	Mn/DOT Agreement No.: 83519	Project Duration (Dates): October 12, 2002 to August 30, 2005
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>Qualified Mn/DOT staff was not available to complete this work in the necessary timeframe. This vendor has previously and successfully completed substantial work of this kind. This is a continuation of that work and will be used to develop a Programmatic Agreement for Mn/DOT's Historic Roadside Development Structures.</p>		
Billable Hours (if applicable): 1251.7	Total Amount Spent on Contract: \$138,811.38	Source of Funding: District C and TEA
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>NA (Contractor selected via RFP)</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date

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 Jeff Brunner, Consultant Services Section
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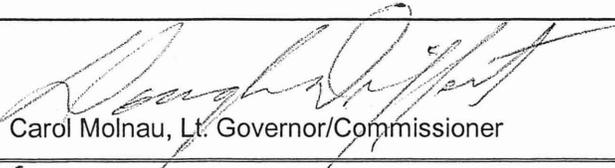
Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A43445
Project Name (if applicable): Design of Liner and Pressure Relief System	Mn/DOT Agreement No.: 83354	Project Duration (Dates): August 1, 2002 – October 30, 2003 (contract expiration date December 30, 2005)
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
<p>The purpose of the contract was to protect the flow of groundwater to Camp Coldwater Springs at the Trunk Highway 55 / 62 interchange by, 1) providing final design of a liner and pressure relief system, 2) developing liner and pressure relief construction plan sheets, 3) providing construction details for installing the liner and pressures relief system around wall/barrier footings, bridge abutments and drainage structures, 4) modifying/writing special provisions for liner details, 5) providing analysis of the quantity of groundwater intercepted by ditches and the pressure relief system, 6) making presentations on the liner design and pressure relief system to the Federal Highway Administration and the affected watershed districts, and 7) coordinating the liner manufacturer's recommendations for installation of the liner and pressure relief system into the plans and special provisions.</p> <p>The work was contracted because State personnel with the necessary expertise were unavailable to deliver this work in time to meet the project schedule.</p>		
Billable Hours (if applicable): N/A	Total Contract Amount: \$97,818.47	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
<p>Construction of this interchange was been a controversial and complex political issue. The original design of the interchange was declared void as the result of a lawsuit brought by the Minnehaha Creek Watershed District (MCWD) claiming that the proposed design would adversely impact and diminish the flow of groundwater to Camp Coldwater Springs. Mn/DOT and the MCWD reached an agreement to change the design of the interchange to preserve the groundwater flow to the Springs.</p> <p>In order to proceed with the construction of the interchange Mn/DOT needed to obtain a permit from the MCWD, and also from the Lower Minnesota River Watershed District.</p> <p>Mn/DOT had achieved a degree of trust with the MCWD. This trust was crucial in proceeding toward the successful conclusion of this project. Short Elliott Hendrickson had played a key role in reaching this level of trust, and had unique knowledge regarding the history of the site, the relationship between Mn/DOT and the watershed districts and the political/legal realities associated with this project. To begin the design process anew with a different design consultant would likely have jeopardized the relationship between Mn/DOT and the MCWD.</p> <p>Because of delays caused by the legal processes, time had become a critical issue. In order to meet the letting date for the construction contract, it was necessary to have the final design of the liner system completed by mid-January 2003. Because Short Elliott Hendrickson did the original design and was most familiar with the electronic files, they were in a position to quickly proceed with the final design rather than having to completely remodel the system. This sped up the work because Short Elliott Hendrickson did not have to duplicate previous work. A delay in the letting date could have resulted in significantly higher construction costs.</p>		

Attach a copy of the performance evaluation prepared for this contract.


Carol Molnau, Lt. Governor/Commissioner

Date

cc: P.Stemler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: City of Moorhead		CFMS Contract Number: A71839
Project Name (if applicable): Main Ave Bridge in Moorhead	Mn/DOT Agreement No.: 86399	Project Duration (Dates): 6/13/00 – 2/1/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To perform preliminary engineering for development of the Main Ave Bridge Project and the preliminary and detail design of the 3 rd Street relocation associated with the Main Ave Bridge Project.		
Billable Hours (if applicable):	Total Amount Spent on Contract:290,817.99	Source of Funding: District 4 Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

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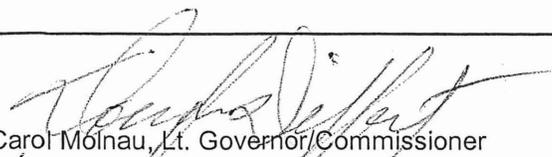
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Tetra Tech, Inc.		CFMS Contract Number: A65723
Project Name (if applicable): Shafer Metal Recycling Superfund Site Cleanup	Mn/DOT Agreement No.: 86475	Project Duration (Dates): 7-29-04 to 6-30-05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to excavate, treat and dispose of contaminated soil at the Shafer Metal Recycling site and to document the cleanup project in accordance with MPCA requirements.		
Billable Hours (if applicable):	Total Contract Amount: \$313,797.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: This contract was for cleanup of a Superfund site and required handling of soil classified as hazardous waste. This work requires specific OSHA safety training which most state employees do not have. It is most cost effective to hire an outside contractor for this type of work which does not occur frequently enough to have a trained and equipped team within Mn/DOT.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Attached		
 Carol Molnau, Lt. Governor/Commissioner		Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

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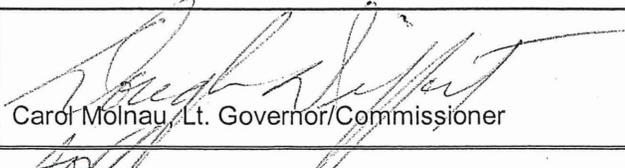
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Surveys Inc.		CFMS Contract Number: A-74662
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 87935	Project Duration (Dates): 5/4/05 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to Collect LiDAR (Light, Detection and Ranging), in order to produce an Elevation Model this project. This Photogrammetric Remote Sensing project is for Different sites in Districts 3,6, 8, St, Cloud & Austin Airports. This project was contracted out as MN/DOT does not own an aerial photogrammetric camera and LiDAR equipment necessary for this type of work.		
Billable Hours (if applicable): No.	Total Contract Amount: \$87,800.00	Source of Funding: L/M, Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Surveys Inc.		CFMS Contract Number: A-74548
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 87959	Project Duration (Dates): 5/2/05 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Purpose of this contract was for the Contractor to produce an Aero-triangulation, Compile Planimetric Features and create a Digital Terrain Model, (DTM) for this project. This Photogrammetric Mapping project is for Trunk Highway 90, (from West Co. Line to TH 254), District 7 / Project number 2280-122.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$77,697.99	Source of Funding: L/M, Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>No.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo, Rosene, Anderlik and Associates, Inc.		CFMS Contract Number: A51669
Project Name (if applicable): I-94 Shoulder Rehabilitation Construction Services	Mn/DOT Agreement No.: 83171 W.O. 3	Project Duration (Dates): July 31, 2003 – June 15, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide construction inspection and contract administration services for a shoulder rehabilitation project on I-94 from 0.3 mile south of Dowling Avenue in Minneapolis to 0.5 mile north of 57th Avenue in Brooklyn Center. The work was contracted because due to the magnitude of the Mn/DOT construction program at the time, Mn/DOT did not have qualified personnel available to provide the needed inspection and construction contract administration services for this project.		
Billable Hours (if applicable): 858.5	Total Contract Amount: \$81,194.81	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short, Elliot and Hendrickson, Inc. (SEH)		CFMS Contract Number: A47565
Project Name (if applicable): Highway 61 Reconstruction in the vicinity of Silver Bay, MN.	Mn/DOT Agreement No.: 84267	Project Duration (Dates): Start Date: 04-10-03 Work Completion Date: 03-25-05 Expiration Date: 06-30-05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide Final Design engineering services for reconstruction of Highway 61 (S.P. 3807-44) in the vicinity of Silver Bay, MN. It was necessary to enter into the contract because staffing limitations prevented the work from being completed by state employees in time to make the scheduled project letting.		
Billable Hours (if applicable): 5774	Total Amount Spent on Contract: \$555,839.83	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

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Jeff Brunner, Consultant Services Section
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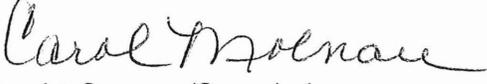
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: PEPIN HUGUNIN & ASSOCIATES		CFMS Contract Number: A68558
Project Name (if applicable): BICYCLE SAFETY EDUCATION PLAN	Mn/DOT Contract No.: 86105	Project Duration (Dates): 9/16/04-6/7/05
Summarize the purpose of the Contract, including why it was necessary to enter into a Contract: The State was in need of services to develop a bicycle safety education plan. This included research, planning and implementation.		
Billable Hours (if applicable): 50	Total Amount Spent on Contract: \$77,000.00	Source of Funding: TRUNK HIGHWAY
If this was a single source Contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

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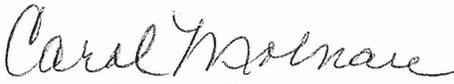
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Two Pines Resource Group, LLC		CFMS Contract Number: A61079
Project Name (if applicable): St. Croix Crossing	Mn/DOT Agreement No.: 86487	Project Duration (Dates): 6/01/04 – 6/13/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project required a Phase I and II archaeological survey for portions of Stillwater and vicinity that were not covered in the 1999 St. Croix TH 36 crossing alternatives. The results of this study will be included in the draft and final EIS for this project. The work needs to be completed by a person who meets the Secretary of Interior's Professional Standards for Historian and one who is familiar with the Section 106 process required under all federal undertakings. Our office does not have the staff to complete these surveys. We have a list of pre-qualified consultants who meet those qualifications.		
Billable Hours (if applicable): 1,472	Total Amount Spent on Contract: \$59,123.35	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Infotech Incorporated		CFMS Contract Number: A60742
Project Name (if applicable): Project Data to Trns*port CES/PES XML Interface Enhancement	Mn/DOT Agreement No.:85610	Project Duration (Dates): 7-14-04 – 6-30-05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to extend information flow from Mn/DOT's CADD package Microstation/Geopak to its bidletting software Trns*port PES/CES/LAS. The information will transfer pricing estimates, project descriptions, project numbers, beginning coordinates, ending coordinates, beginning station and ending station via XML. Also, included will be the conversion of center point project locations to latitude/longitudes for inclusion of these values to Trns*port using XML. It was necessary to enter into contract with Infotech based on the reasons listed below pertaining to single source.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$138,827.21	Source of Funding: Tech Support Consultant Services Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: Info Tech Inc. is the current contractor, developer and programmer of Trns*port PES/LAS/CES which is used to Manage, estimate, let and award projects. Info Tech Inc. possesses a long-standing relationship with AASHTO and its PES/LAS and CES modules. According to the <u>Master and Supplemental License Agreements</u> , "The American Association of State Highway and Transportation Officials (AASHTO) places the burden and responsibility of protecting our software on the Minnesota Department of Transportation (Mn/Dot) should Mn/Dot allow anyone to access the product (source or otherwise), and/or decide to contract with anyone outside your agency to modify the system for you". Based on this statement the Minnesota Department of Transportation should not be willing to allow access to the source code other then to the current designated vendor under contract with AASHTO. As Info Tech Inc. has continually been awarded the AASHTO contract to develop the Trns*port Modules PES/LAS/CES they possess the expertise to modify the AASHTO source code. As the developers and designers of the initial code, database schemas and XML parsers Info Tech Inc. has shown its continual commitment to the AASHTO product. Prior to this proposal being accepted the Trns*port Task Force must approve the proposal. The Trns*port Task Force is the ruling body for Trns*port Products within AASHTO. As of this point they have not approved any proposals that have selected contractors other then Info Tech Inc. to perform work to the Trns*port Products.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Dakota County Technical College		CFMS Contract Number: A69841
Project Name (if applicable): Mn/DOT Design Institute	Mn/DOT Agreement No.: 87197	Project Duration (Dates): 11/08/04 – 6/23/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Mn/DOT Design Institute trains TSS employees in basic highway design skills and project managers to enhance more advanced engineering skills. The Mn/DOT Design Institute Training Program requires skilled external instructors who possess specific experience and technical training abilities.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$59,975.83	Source of Funding: Tech Support Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		7-18-05 Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: MNSCU – LAKE SUPERIOR COLLEGE		CFMS Contract Number: A52200
Project Name (if applicable): CONSTRUCTION INSPECTOR ACADEMY	Mn/DOT Contract No.: 85574	Project Duration (Dates): 08/18/03 – 04/07/05
Summarize the purpose of the Contract, including why it was necessary to enter into a Contract: Prepare lesson plans and provide two Construction Inspector Academies for Mn/DOT.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$75,000.00	Source of Funding: TRUNK HIGHWAY
If this was a single source Contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-05-05 Date

cc: P.Stemler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46404 & A57499
Project Name (if applicable): Phase 3 - Rapid Assessment of and Decision-Making Strategies for Distortional Fatigue in Multi-Girder Steel Bridges	Mn/DOT Agreement No.: 81655, Work Order 14	Project Duration (Dates): September 1, 2001 – December 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This study is the third phase of the research program on distortional fatigue in multi-girder steel highway bridges. The overall goals of this last phase are: 1) to test the basic screening data (BSD) developed in the preceding project with distortional fatigue measurements to be collected in this project for multi-girder steel bridges with different types of diaphragms; and 2) to formulate decision-making strategies using the BSD for managing steel bridges vulnerable to distortional fatigue.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$120,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-5-05 Date

cc: File

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Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting, Inc.		CFMS Contract Number: A53313
Project Name (if applicable): Trinity Road Reconstruction	Mn/DOT Agreement No.: 85062	Project Duration (Dates): 9/5/03 – 4/19/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to provide detailed design services for the reconstruction of T.H. 53 (Trinity Road) in Duluth. It was necessary to enter into a contract to deliver this Bond Accelerated Project (BAP) in a timely manner.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$577,201.56	Source of Funding: (BAP) State
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		6-27-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: WSB and Associates, Inc.		CFMS Contract Number: A59912
Project Name (if applicable): State Project 7306-89	Mn/DOT Agreement No.: 83180 Work Order #3	Project Duration (Dates): 03-15-04 to 08-01-05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this project is to provide for construction contract administration and management including the services necessary to assure that proper coordination and management of construction inspection, materials testing, and contract administration activities are coordinated with all parties involved in accomplishing completion of this Mn/DOT construction project.		
Billable Hours (if applicable): 3,113.25	Total Amount Spent on Contract:\$279,351.29	Source of Funding: Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-27-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

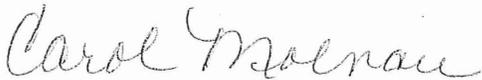
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Hennepin County		CFMS Contract Number: A15223
Project Name (if applicable): 35W, Lake St Access	Mn/DOT Agreement No.: 78548	Project Duration (Dates): 1/9/01 – 8/1/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Preliminary Design Services – This is a joint powers agreement with Hennepin County to perform preliminary design services for improved access to I-35W at Lake Street in Minneapolis. This will enable Mn/DOT, Minneapolis and Hennepin County to make the decision on what should be done at I-35W/Lake Street and assist with effectively planning for the future of this intersection. Costs for this project were shared between the agencies.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$336,284	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: This was a joint powers agreement. The project resides totally within Hennepin County. As such it is reasonable for the County to enter into a joint power agreement to facilitate the project and the cost sharing.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		6-27-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Cambridge Systematics, Inc.		CFMS Contract Number: A67115
Project Name (if applicable): Mn/PASS	Mn/DOT Agreement No.: 86527	Project Duration (Dates): 8/18/04 – 4/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Twin Cities Metropolitan area-wide FAST (Freeing Alternative to Speedy Transportation) / (HOT High Occupancy Toll)/ toll lane options and feasibility study. The primary goal of the study is to gather, study, evaluate and report any facts, comparisons, statistics or other relevant data concerning the impacts of overlaying a system of a FAST/HOT/Tolling system in the Twin City Metropolitan area of Minneapolis and St. Paul.		
Billable Hours (if applicable):	Total Contract Amount: \$530,167.44	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The study served as a useful tool for informing decision makers and the public as to current planning and policy alternatives regarding use of FAST/HOT/Tolled lanes as both a direct revenue generation mechanism, and as a technique to manage transportation demand and achieve maximum efficiency in the utilization of transportation capacity. It is also anticipated the study will be a useful tool for the current efforts to revise and update Mn/DOT's Transportation System Plan (TSP), and the Council's Transportation Policy Plan (TPP).		
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-27-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bolton & Menk Inc.		CFMS Contract Number: A74089
Project Name (if applicable): Photogrammetric Control	Mn/DOT Agreement No.: 87881	Project Duration (Dates): 4/01/05 to 6/01/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Aerial photography is a key component for mapping upcoming projects for the design stage. Photogrammetric control is a necessary piece of this mapping. This time sensitive work item is critical to support other aerial photographic contracts and current personnel are not available to ensure meeting the timeline.		
Billable Hours (if applicable): Lump Sum	Total Amount Spent on Contract: \$72,145.00	Source of Funding: D7 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 6-21-05

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: LHB Engineers & Architects, Inc.		CFMS Contract Number: A33344
Project Name (if applicable): Highway 169 Pokegama Lake Causeway	Mn/DOT Agreement No.: 82111	Project Duration (Dates): Start Date: 02-15-02 Work Completion Date: 08-30-05 Expiration Date: 10-31-05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide Preliminary and Final Design engineering services for the Highway 169 Pokegama Lake Causeway reconstruction project (S.P. 3115-60). It was necessary to enter into the contract because staffing limitations prevented the work from being completed by state employees in time to make the scheduled project lettings.		
Billable Hours (if applicable): 8239	Total Amount Spent on Contract: \$662,807.82	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-20-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HDR Construction Control Corporation		CFMS Contract Number: A62693
Project Name (if applicable): Wakota Area Critical Path Management	Mn/DOT Agreement No.: 86523	Project Duration (Dates): June 16, 2004 – March 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide critical path management for the construction projects in the Wakota Area (I-494 over the Mississippi River and at T.H. 61). The Contractor reviewed each of the prime construction contractors' electronic schedules to verify compliance with project specifications and develop a master project schedule from the complying schedules; analyzed subsequent monthly updates of each prime contractor's schedule and documented changes from their previous submitted schedule; and utilized the monthly updates to maintain and progress the master project schedule. The work was contracted because the Federal Highway Administration mandated Mn/DOT use a consultant to provide the needed services.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$100,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		6-20-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

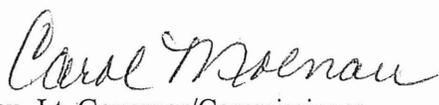
Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Iowa State University		CFMS Contract Number: A63442
Project Name (if applicable): Trucks and Twin Cities Traffic Management	Mn/DOT Agreement No.: 82617, WO 5	Project Duration (Dates): July 12, 2004 – July 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project will: 1. Qualitatively identify and assess the most promising strategies for managing increasing truck volume in the Twin Cities metropolitan area 2. Provide an evaluation for the proposed strategies. Researchers will review and identify strategies and solutions that have been used or proposed for use in other areas of the United States for reducing truck related congestion and then develop criteria for recommended improvement strategies for the Twin Cities area. Researchers will review the alternatives with Technical Advisory Panel (TAP) members and others as needed to identify improvement strategies. Researchers will also develop rough estimates of the costs and the measurable benefits of each improvement. The estimates of benefits and costs will be based on experience elsewhere and Twin Cities conditions, using appropriate review by the TAP. The potential improvement strategies will be ranked in order of feasibility. Some of the potential improvements are likely to present significant policy challenges, for example, the use of bus-only shoulders by combination trucks or allowing trucks to bypass ramp meters.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$79,689.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-20-05 Date

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c),

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: UNIVERSITY OF MINNESOTA – CARLSON SCHOOL OF MGMT.		CFMS Contract Number: A42868 & A70831
Project Name (if applicable): PROJECT MANAGEMENT ACADEMY	Mn/DOT Contract No.: 83574	Project Duration (Dates): 12/12/02 – 05/26/05
Summarize the purpose of the Contract, including why it was necessary to enter into a Contract: The purpose of this project was to secure of training services to organize a Project Management Academy that would be offered to State employees. The Contractor worked in conjunction with State's Project Manager prior to class start date to plan, coordinate, run and evaluate this Academy. The Contractor provided speakers and presenters who are experts in the topic areas of project management, along with course materials to deliver this training.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$54,560.00	Source of Funding: TRUNK HIGHWAY
If this was a single source Contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date 6-20-05

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: St. Cloud State University		CFMS Contract Number: A63860
Project Name (if applicable): GIS BaseMap Update	Mn/DOT Agreement No.: 86809	Project Duration (Dates): 7/1/04 – 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The effort will focus on editing, updating, testing, and documenting existing BaseMap data developed by Mn/DOT staff. A suite of computer software tools developed and provided by Mn/DOT will be used to accomplish this. All public roads will be the priority for this project.</p> <p>Mn/DOT does not have enough GIS skilled employees to perform this function in the required timely manner. Mn/DOT does have some money available for contracting the required services. We have reviewed the Master Contract List for GIS services and determined that these offerings are at a price that seems to make the private sector out of our reach financially.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$60,000.00	Source of Funding: Mn/DOT Consultant Services Section
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>Inter-Agency Agreement: St. Cloud State University's Spatial Analysis & Research Center has previously performed these same services for Mn/DOT. The quantity, quality, and cost of their work has provided Mn/DOT with substantial cost savings over other contracting avenues.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-20-05 Date

cc: **Paul Stembler, Dept. of Administration**
Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: CH2M Hill		CFMS Contract Number: A47154
Project Name (if applicable): Access Modification Study	Mn/DOT Agreement No.: 81185 W.O. 5	Project Duration (Dates): 04/09/03 – 02/29/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract is to provide a access modification justification for TH27 & 29 in Alexandria MN.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$54,454.14	Source of Funding: OLM Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		6-20-05 Date

cc: File

P. Stembler

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c),

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: ALBECK GERKEN TRAFFIC CONSULTANT		CFMS Contract Number: A33544
Project Name (if applicable): TRAFFIC TRAINING	Mn/DOT Contract No.: 82512	Project Duration (Dates): 02/22/02 – 04/30/05
Summarize the purpose of the Contract, including why it was necessary to enter into a Contract: TO DEVELOP ALL MATERIALS AND PROVIDE INSTRUCTION FOR EIGHT TRAFFIC COURSES INCLUDING, SIGNAL 101, TRAFFIC SIGNAL DESIGN, TRAFFIC SIGNAL OPTIMIZATION, ROADWAY LIGHTING DESIGN, SIGNING PLAN DESIGN OF FREEWAYS AND EXPRESS WAYS.		
Billable Hours (if applicable): 3837	Total Amount Spent on Contract: \$399,033.24	Source of Funding: TRUNK HIGHWAY
If this was a single source Contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-20-05 Date

cc: P.Stemler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota – Dept. of Civil Engineering		CFMS Contract Number: A46401
Project Name (if applicable): If They Come, Will You Build It?	Mn/DOT Agreement No.: 81655 – Work Order No. 8	Project Duration (Dates): 9/1/01 – 11/30/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To determine the decision rules used by agencies to choose the size of the transportation network relative to the demand by examining the actual (revealed) results of what construction projects are funded. The results of the research will be used to help understand transportation network dynamics—how networks grow and decline. The research will construct a comprehensive time series database describing network investment, utilization, and capacity, estimate a statistical model, and interpret the results to guide planning		
Billable Hours (if applicable):	Total Contract Amount: \$84,546.00	Source of Funding: Cooperative
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The state does not have staff available with the background in the area of expertise needed for this research. The information developed by this contract was used to provide answers to questions posed by the Legislature.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor completed the tasks on time, within budget, providing high quality work that met the terms of the contract.		
 Carol Molnau, Lt. Governor/Commissioner		6-11-05 Date

cc: P.Stembler, 112 Admin
File

JC

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No.: 81655, W.O. 8

Type of work: Research

District/Office: Investment Management Work Type Code: N/A

S.P. No.:

T.H.: N/A

Location: N/A

Contractor: University of Minnesota, Dept. of Civil Engineering

Subcontractor:

Subcontractor:

Contract Period: 9/1/2001
Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$84,546.00 = Orig Cost: \$84,546.00 + Amended Cost: \$00.00

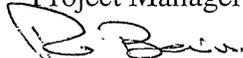
Amended cost for: ~ Overrun ~ Additional Work Number of Amendments: 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

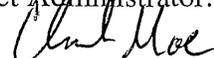
Total Points: 29
(Maximum points 36)

Project Manager:



Rabinder Bains

Contract Administrator:



Clark Moe

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Norell on Real Property		CFMS Contract Number: A59475
Project Name (if applicable): Appraisal Services	Mn/DOT Agreement No.: 83407 W.O. 3	Project Duration (Dates): 03/05/04 – 08/15/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract is to provide before and after appraisals for ten parcels located in Duluth.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$56,500.00	Source of Funding: OLM Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		6-11-05 Date

cc: File

Paul Stembler

Report on Professional/Technical Contracts Over \$50,000

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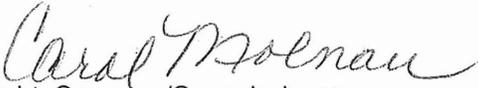
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Rivercrest Associates, Inc.		CFMS Contract Number: A59922
Project Name (if applicable): Chaska Brick House Study	Mn/DOT Agreement No.: 86391	Project Duration (Dates): 4-2-04 to 4-30-05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The work completed for this contract was mitigation for impacts to historic properties along TH 212, from CSAH 4 in Eden Prairie to TH 147 west of Chaska. The purpose of study is to streamline the review of a numerous property type (Chaska Brick Farmhouses) in an area of current road development (Carver County). The study identified the location of the houses, photographed and inventoried them, and developed a historical context and standard criteria with which to evaluate their significance. This study will give MnDOT the tools to easily evaluate their significance without additional survey wherever these building are encountered by MnDOT, County, or local road projects. The Cultural Resource Unit of the Office of Environmental Services does not have the staff to complete federally mandated cultural resource investigations for each of MnDOT's federally funded projects. No state-employed personnel who meet the Secretary of Interior's standards for cultural resource investigations, required by FHWA- funded projects, are available for the completion of the work in a timely manner. Completion of the studies in a timely manner is essential to project planning, approval, and construction. Our list of certified professionals allow the Unit to contract for these investigations.		
Billable Hours (if applicable): 772	Total Amount Spent on Contract: \$55,924.58	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-08-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: CH2M Hill, Inc.		CFMS Contract Number: A48283
Project Name (if applicable): I-394 Business Impact Study	Mn/DOT Agreement No.: 81185 Work Order 6	Project Duration (Dates): 5/19/2003 – 12/30/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>Owners of businesses along highway corridors being considered for improvements ranging from minor access modifications to major expansions often suggest that any change to their existing street network will result in a reduction in property value, reduction in retail sales, and/or business failure. While Mn/DOT staff regularly face these comments, very little information was available regarding the actual economic impact of roadway improvements and none of this information was local. The purpose of this study was to understand the business impacts that result from the changes in access associated with the construction of I-394 as a fully-grade separated freeway.</p> <p>This was a unique, finite study. We do not maintain a staff complement within the Office of Investment Management who could take on this additional study, nor were there staff with the necessary skills in other offices or Districts in Mn/DOT who could do so. Because it was a one time, short term special project, it was not cost effective to hire additional staff to do the work. The study required a variety of engineering, planning, and survey and economic analysis skills, as well as mapping and graphics technical support. We contracted with a consulting firm that could put together a team of individuals to carry out all aspects of this project.</p>		
Billable Hours (if applicable): 764.2	Total Amount Spent on Contract: \$107,467.99	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A69481
Project Name (if applicable): Research Mgmt. & Outreach Services	Mn/DOT Agreement No.: 81655, W.O. 35	Project Duration (Dates): 8/26/2002 – 1/31/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To provide assistance to Mn/DOT's Research Services Section in the areas of publishing and dissemination of research results and the development, preparation and monitoring of the research contracts managed by Research Services. The preparation of research contracts has since been transferred to Consultant Services.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$107,200.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTCHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-7-05 Date

JC

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HDR Construction Control Corporation		CFMS Contract Number: A69095
Project Name (if applicable): Unweave the Weave Critical Path Management	Mn/DOT Agreement No.: 86919	Project Duration (Dates): October 1, 2004 – April 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide development of a pre-letting construction master schedule utilizing the Critical Path Method for the Unweave the Weave Project, located at the junction of I-35E and I-694 in Ramsey County. The work was contracted because The Federal Highway Administration mandated Mn/DOT use a consultant to provide the needed services.		
Billable Hours (if applicable): 1028.5	Total Contract Amount: \$99,992.23	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		6-6-05 Date

cc: P. Stembler, 112 Admin

J. Brunner, MS 680

File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

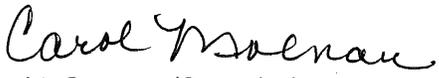
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Horizons, Incorporated.		CFMS Contract Number: A-72526
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 87721	Project Duration (Dates): 02/17/05 to 06/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric Features and create a Digital Terrain Model for this project.</p> <p>This Photogrammetric Mapping project is for TH 10 & I-94, (River Crossing), District 3 / Project number 8823-04.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$99,987.48	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>No.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date 6-2-05

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A47485
Project Name (if applicable): Assistance in Validating the Mn/ROAD Database	Mn/DOT Agreement No.: 74708, WO 114	Project Duration (Dates): April 19, 1999 – April 16, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this project was to provide technical assistance rather than to conduct traditional research. The primary objectives were to assist Mn/DOT in validating the Mn/ROAD on-line sensor data base and data acquisition systems, to develop protocols for monitoring of Mn/ROAD's on-line sensors, and to provide assistance in the selection and installation of any new data acquisition hardware and/or software. Contract extensions improved the reliability of the project database and increased its credibility in the transportation research community. Thorough validation and documentation of the Mn/ROAD database and data acquisition systems will also facilitate future research activities at Mn/ROAD.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$359,006.00	Source of Funding: FHWA and Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date 6-2-05

cc: File

JC

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

This project had significant ~~ed~~ amendments and additions. The early deliverables were accomplished on time and were of good quality.

Key personnel left in the latter part of the contract, and substitute investigators were assigned. Communication and initiative was reduced at that point. Initially the final deliverable (a report) was denied, however agreement was made to accept a ^{revised} report that would be accepted, but not published.

Contract Administration - problems on Mn/DOT side. NCTE was not processed correctly by TAP (previous TAP member).

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A50157
Project Name (if applicable): ITS Institute Match Funding	Mn/DOT Agreement No.: 74708, WO 161	Project Duration (Dates): July 1, 1999 – June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The theme of the ITS Institute is Human-Centered Technology to Enhance Safety and Mobility. The goal of the Institute is to enhance the safety and mobility of road- and transit-based transportation through a focus on human-centered technology. The Institute's theme relates to two of the key national transportation issues identified in the National Science and Technology Council Committee on Transportation Research and Development's Transportation Science and Technology Strategy: safety and mobility. The Institute will expand on work which began under ISTEA authorization: pursue research in safety-critical technologies and systems for efficiently moving people and goods. The Institute's effort will bring together technologists with those who study human behavior. This strategic partnering will ensure that Institute-developed technologies become tools to optimize human capabilities.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$1,500,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		6-2-05 Date

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Saint Paul Technical College		CFMS Contract Number: A42075
Project Name (if applicable): Transportation Specialist Series (TSS)	Mn/DOT Contract No.: 86890	Project Duration (Dates): Oct 30, 2002 thru Mar 31, 2005
<p>A) Summarize the purpose of the Contract, including why it was necessary to enter into a contract:</p> <p>State Had a Contract with Saint Paul Technical College to develop Assessment Tools which to identify Math and Reading capability of job applicants for the Transportation Specialist Series positions and the development needs of current TSS employee (TSS Assessment Tool). Specifically, the objectives have been to but not limited to the following: Develop Math and Reading Capability Assessment Tools that assess capability and identify the individual's capability proficiency level.</p> <ul style="list-style-type: none"> a) The Assessment Tools developed by the College will be property of State. b) Develop the assessment tools for two primary applications: <ul style="list-style-type: none"> 1. Pre-Employment Screening- 2. Development Assessment- 		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$58,900.00	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p style="text-align: center;">N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Contractor completed this project on-time and on budget. The quality of the Transportation Specialists Tools are excellent, and will give State, better quality of workers within all agencies of State.</p>		
<p style="text-align: center;"><i>Carol Molnau</i></p> <p>Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">6-1-05</p> <p>Date</p>

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bolten & Menk		CFMS Contract Number: A73354
Project Name (if applicable): HARN Observations	Mn/DOT Agreement No.: 87665	Project Duration (Dates): 03/18/05 – 05/17/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract is to assist with HARN observations for the Metro and Rochester districts.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$72,744.41	Source of Funding: OLM Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		6-1-05 Date

cc: File

P. Stembler

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Westwood Professional Services, Inc.		CFMS Contract Number: A48064
Project Name (if applicable): T.H. 1 EA/EAW	Mn/DOT Agreement No.: 78457 WO 2	Project Duration (Dates): 4/29/03 – 3/31/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to prepare an Environmental Assessment (EA) including two sensitive species surveys. It was necessary to enter into a contact since staff was not available for the EA preparation and there was no State staff with sensitive species training available.		
Billable Hours (if applicable): 2,575.50	Total Amount Spent on Contract: \$194,313.70	Source of Funding: State funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		6-1-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A57473
Project Name (if applicable): 2003 Minnesota Technology Transfer LTAP Program	Mn/DOT Agreement No.: 81655, W.O. 68	Project Duration (Dates): April 15, 2003 thru November 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract provides funding to the University of Minnesota's Local Technical Assistance Program (LTAP) which exists to help meet local transportation needs for technical assistance, training, information exchange, products, and programs. Technology transfer (T ²) centers are a primary component of LTAPs. The national LTAP mission is to foster a safe, efficient, environmentally sound transportation system by improving skills and knowledge of local transportation providers through training, technical assistance, and technology transfer. The goal of Minnesota's LTAP program is to facilitate the exchange of transportation information and innovations for the improvement of Minnesota's roads and bridges.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$440,000.00	Source of Funding: FHWA and State Aid Research
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-1-05 Date

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo, Rosene, Anderlik & Assoc., Inc.		CFMS Contract Number: A01512
Project Name (if applicable): Hwy. 38 Reconstruction: Pre-Design and Final Design	Mn/DOT Agreement No.: 78395	Project Duration (Dates): Start Date: October 18, 1999 Expiration Date: October 15, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The purpose of the contract was to provide Preliminary and Final Design for total highway reconstruction involving alignment modification, shoulder widening, grading, bituminous surfacing, drainage improvements, intersection improvements, turn lanes and bypass lanes for two major portions of T.H. 38 located between County Road 49 to County Road 19 and from Marcell to County Road 43 (Jaynes) in Mn/DOT District 1. It was necessary to enter into the contract because staffing limitations prevented the work from being completed by state employees in time to make the scheduled project lettings.</p>		
Billable Hours (if applicable): 12,349	Total Amount Spent on Contract: \$711,614.82	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>NA</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		5-24-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo Rosene Anderlik & Assoc. Inc.		CFMS Contract Number: SP 7602-15 TH 9
Project Name (if applicable): In Benson	Mn/DOT Agreement No.: 77972 WO 5	Project Duration (Dates): 1-20-2003 to 3-31-2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To produce a detail design plan and provisions for a mill and overlay project with limited widening, intersection revisions and access management within the city of Benson. Due to excessive workload MnDOT personnel were not available to deliver the project on the time schedule identified.		
Billable Hours (if applicable): <i>1831.5</i>	Total Amount Spent on Contract: \$98,097.14	Source of Funding: District Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
<i>Carol Molnau</i> Carol Molnau, Lt. Governor/Commissioner		<i>5-23-05</i> Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Yaggy Colby Associates, Inc.		CFMS Contract Number: A26007
Project Name (if applicable): Three Bridges – Detailed Design	Mn/DOT Agreement No.: 77981 WO5	Project Duration (Dates): July 12, 2001 to December 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The State contracted with Yaggy Colby, Inc. to provide detail design services for three bridge replacement projects in the Trunk Highway (TH) 52 corridor. The three projects are:</p> <ol style="list-style-type: none"> 1. S.P. 5508-84 for Bridge Numbers 9234 and 9235 on TH 52 in Oronoco in Olmsted County 2. S.P. 2510-37 for Bridge Number 5188 and Box Culvert on TH 58 in Zumbrota in Goodhue County 3. S.P. 6612-84 for Bridge Number 6842 on TH 3 near Dundas in Rice County. <p>The State amended this Contract and removed the detail design tasks for S.P. 5508-84 from the Contract and included them with the tasks for the ongoing TH 52/Oronoco Deign-Build project.</p> <p>It was necessary to enter into this Contract, because the State did not have sufficient staff available with the expertise required to complete the detailed design work for the three projects within the necessary timeline.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on \$71,680.73	Source of Funding: District 6 Allocation, State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		5-23-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Florin Cultural Resource Services		CFMS Contract Number:
Project Name (if applicable): Waseca Trail Phase I and II archaeology	Mn/DOT Agreement No.: 86248	Project Duration (Dates): 7/7/05 – 5/5/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To identify and evaluate archaeological sites in the area of potential effect of the project. Use of FHWA funds for the project is contingent on the identification of any historic archaeological properties.		
Billable Hours (if applicable): 1444	Total Contract Amount: \$53,856.44	Source of Funding: STATE AID
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Hiring a consultant was the only way the work could have been performed under the time deadline of the project.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: The consultant was chosen based on the Cultural Resources Unit Prequalified Consultant list and because the scope of the contract was small enough to allow for a single consultant.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The consultant completed the work on time, within budget and scope of contract, and met or exceeded all performance requirements.		
 Carol Molnau, Lt. Governor/Commissioner		5-19-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS, Inc.		CFMS Contract Number: A45891
Project Name (if applicable): Mn/DOT Bicycle Modal Plan	Mn/DOT Agreement No.: 84257	Project Duration (Dates): 2/26/03 – 3/31/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To develop the Mn/DOT Bicycle Modal Plan in consistent with other modal plans and the Statewide Transportation Plan, updating practices and guidelines based on other national experience and as endorsed by a Technical Steering Committee, to bring additional consistency and safety to Mn/DOT's accommodation of these otherwise vulnerable road users.		
Billable Hours (if applicable):N/A	Total Amount Spent on Contract: \$84,990	Source of Funding: Transit
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		5-19-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

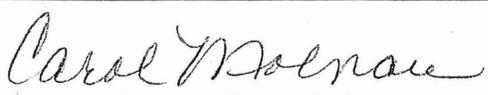
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Foth & Van Dyke Associates, Inc.		CFMS Contract Number: A62135
Project Name (if applicable): Phase I Archaeological Survey of the Paynesville Bypass (S.P. 7304-14)	Mn/DOT Agreement No.: 86463	Project Duration (Dates): 6/8/2004 to 4/30/2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The survey was performed in support of compliance with Section 106 of the National Historic Preservation Act and the National Environmental Policy Act. Projects receiving Federal-Aid Highway Program funds must comply with these laws requiring the FHWA and its funding recipients to consider the effects of federal undertakings on historic properties. The initial step in complying with the applicable regulations is identifying whether historic properties (e.g., archaeological sites eligible for listing in the National Register of Historic Places) are present within the area to be impacted by the undertaking. As most areas of the state, including the area to be affected by the Paynesville Bypass, have not been subjected to systematic study to identify such properties, a survey was required. The FHWA has designated the Mn/DOT Cultural Resources Unit (CRU) to act on its behalf in complying with Section 106 (36CFR800). The Mn/DOT CRU has a small number of staff that are responsible for reviewing all Federal-Aid Highway Program undertakings in Minnesota. In order to meet the scheduling needs of these projects and complete timely Section 106 reviews, the Mn/DOT CRU contracts with qualified consultants to complete special historical studies such as Phase I (identification) surveys.		
Billable Hours (if applicable): 1238.10	Total Amount Spent on Contract: \$77,186.05	Source of Funding: D-8 Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: The scope of the archaeological survey required did not justify contracting with more than one consultant. The contract was for conducting a Phase I archaeological survey of the proposed Paynesville Bypass project (SP 7304-13). The results of the survey's background research, field survey, artifact analysis, and recommendations concerning historic properties were most efficiently dealt with under the Section 106 review process as a single report. Multiple consultants would have required extra time and effort (and thus costs) by either Mn/DOT staff or contracted personnel to produce a single, coherent report that would facilitate Section 106 review.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
Carol Molnau, Lt. Governor/Commissioner <i>Carol Molnau</i>		Date <i>5-19-05</i>

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Widseth, Smith Nolting & Associates		CFMS Contract Number: A50827
Project Name (if applicable): Public Land Survey in L.O.W. County	Mn/DOT Agreement No.: 78279 Work Order 5	Project Duration (Dates): July 23, 2003 to April 9, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to conduct a Public Land Survey on portions of TH 11 in Lake of the Woods County. Public Land Survey information is needed to establish property information that will be used in future right of purchases for upcoming projects along TH 11. It was necessary to enter into a contract because the timing and location of this work was such that other MnDOT surveys crews were involved in delivering other design and construction surveys.		
Billable Hours (if applicable): 805 hours	Total Amount Spent on Contract: \$52,667.55	Source of Funding: District 2 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION Note: The final billing was \$52,667.55 which was less than the original contract amount of \$70,633.78. The contractor performed all of the land survey work needed and provided the needed legal documentation. The work was of excellent quality and no information was lacking.		
 Carol Molnau, Lt. Governor/Commissioner		5-19-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Interstate Engineering Inc.		CFMS Contract Number: A33911
Project Name (if applicable): TH23 Noise Study at Spicer	Mn/DOT Agreement No.: 78467 work order No. 1	Project Duration (Dates): April 30 th , 2002 - April 27 th , 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract provided an analysis and final report of noise conditions near TH23 in and around Spicer. The analysis and report will be used in justification of the State's current and future plans for TH23 in the area. The State did not have resources available to perform the work in this specialized area of engineering at the time the work was begun, making the contract a necessity.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$78,306.94	Source of Funding: D-8 Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		5-11-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS Corporation		CFMS Contract Number: A39805
Project Name (if applicable): Final Design of Mill and Overlay on T.H. 25 from T.H. 7 to T.H. 212	Mn/DOT Agreement No.: 77984 WO3	Project Duration (Dates): August 21, 2002 – April 22, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide final design services for a bituminous mill and overlay project on T.H. 25 from T.H. 212 to T.H. 7 in Carver County. The contract was necessary because with the excessive workload within Mn/DOT's Metro Design area at the time the work was needed, personnel were not available to deliver this project on the identified time schedule.		
Billable Hours (if applicable): 2,674	Total Contract Amount: \$183,231.26	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		5-11-05 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A57486
Project Name (if applicable): Screening Tool for Using Waste Materials in Paving Projects	Mn/DOT Agreement No.: 81655, WO 81	Project Duration (Dates): 9/2/2003 - 12/31/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Produce a CD that will contain a manual describing the existing and in-use Mn/DOT streamlined due diligence and compliance process for the recycling of wastes into infrastructure material.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$56,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A58242
Project Name (if applicable): Implementation and Closeout of FY02-03 Research Projects	Mn/DOT Agreement No.: 81655, WO 112	Project Duration (Dates): February 6, 2006 – August 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The goal of this project is to provide the State and the LRRB with implementation plans that will outline the tasks and methods for application of research results to transportation problems and issues. In some cases, the plan may involve communication and training. In other cases, the plan may require collaboration with other agencies, organizations and private industry or involve product development. An additional goal of this project is to provide the State with completed closeout memos that provide information describing the research effort, research results, implementation effort and impacts of the implementation. As resources permit, implementation actions identified by this project will be performed by CTS in delivering its mission of research, education and outreach activities that advance knowledge in transportation. Results from this project include; incorporation into CTS's contract management database to enhance research project tracking, dissemination in CTS publications (including; the CTS Research E-News, the CTS report, the CTS Annual Report and the ITS sensor) and evaluation of potential outreach and training opportunities</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$53,914.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		4-29-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB		CFMS Contract Number: A-57056
Project Name (if applicable): TH 10/32 Design Build Interchange	Mn/DOT Agreement No.: 83591 WO 6	Project Duration (Dates): 12/23/2003 – 4/1/2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project was advanced by 3 years under Governor Tim Pawlenty's Transportation Finance Bill in September 2003 as a Safety and Preservation Project. The project was then accelerated another year using the design build method of procurement. With the accelerated schedule and limited knowledge of the design build procurement process District 4 hired HNTB to perform the preliminary engineering and prepare the contract documents necessary for a design build letting.		
Billable Hours (if applicable): 5794.25	Total Amount Spent on Contract: \$676,894.95	Source of Funding: D-4/ICI Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-29-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A63895
Project Name (if applicable): Minnesota Guidestar Support- F.Y. 2002	Mn/DOT Agreement No.: 81655, W.O. 6	Project Duration (Dates): June 16, 1997 to December 31, 2001
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project provides pass-through funds from the FHWA for continuation funding for the University's Intelligent Transportation Systems Institute. These funds are earmarked for ITS research at the University of Minnesota.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$879,584.00	Source of Funding: 80% Federal, 20% Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-29-05 Date

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota – Computer Science and Engineering		CFMS Contract Number: A46601 and A46039
Project Name (if applicable): Real Time Collision Warning and Avoidance at Intersections	Mn/DOT Agreement No.: 81655, Work Order No. 1	Project Duration (Dates): 3/3/2003 – 12/31/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this research was to improve the safety at intersections by reducing crashes. A system was developed that uses video cameras to continuously gather traffic data at intersections and applies efficient algorithmic techniques to predict potential collisions and near misses in real time. The system was tested using computer simulations and field data from actual intersections		
Billable Hours (if applicable):	Total Contract Amount: \$195, 000.00	Source of Funding: FHWA and Trunk Highway Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		4-29-05 Date

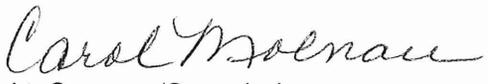
cc: P.Stembler, 112 Admin
File

JC

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A61147
Project Name (if applicable): T.H. 36 Sign Replacement Inspection	Mn/DOT Agreement No.: 86271	Project Duration (Dates): May 7, 2004 – February 28, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide construction inspection and contract administration services for sign replacement on Trunk Highway (T.H.) 36 from I-35W to T.H. 95. The work was contracted out because due to the magnitude of the Mn/DOT construction program, Mn/DOT did not have qualified personnel available to provide the needed inspection and construction contract administration services for this project.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$60,768.64	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		4-19-05 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Archwing Innovations		CFMS Contract Number: A-48039
Project Name (if applicable): UMART (Utility and Municipality Agreements Report and Tracking)	Mn/DOT Agreement No.: 83849	Project Duration (Dates): 6/2/03-4/8/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project replaced a system that the Office of Technical Support Section used to track utility and municipality agreements. The "old" system was developed in FOXPRO and did not have all the features and functionalities that were required and desired in a new system. The new system is web-based to allow easy access by all users, including those who work in other offices and districts.		
Billable Hours (if applicable): n/a	Total Amount Spent on Contract: \$177,930	Source of Funding: Central Development Fund
If this was a single source contract, explain why the agency determined there was only a single source for the services: The contractor was clearly and legitimately a single source of the proposed services for the following reasons: Archwing Innovations was currently developing Mn/DOT's Consultant Agreements Report and Tracking (CART) system. There were various common fields between the CART system and the Utility and Municipal Agreement database. ArchWing Innovations' expertise of the CART system would be significant in developing the new database.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		4-14-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Nicollet Partners, Inc.		CFMS Contract Number: A42748
Project Name (if applicable): Appraisals of Parcels in Belle Plaine	Mn/DOT Agreement No.: 83405 WO 2	Project Duration (Dates): November 26, 2002 – March 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The purpose of the contract was to provide land value appraisals for 24 parcels in Belle Plaine in conjunction with State Project 7008-45.</p> <p>The work was contracted out because the State does not staff to the level of meeting this level of work demand and/or act as a neutral party. The State needs a neutral party to provide appraisals. The only method available is to contract with fee appraisers.</p>		
Billable Hours (if applicable): N/A	Total Contract Amount: \$68,500.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		4-13-05 Date

cc: P.Stempler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS Corporation		CFMS Contract Number: A55605
Project Name (if applicable): Bus Rapid Transit Feasibility Study	Mn/DOT Agreement No.: 81186 WO 6	Project Duration (Dates): November 4, 2003 to March 4, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>During the 2003 Minnesota Legislative Session, a bill was passed (Special Session Chapter 19, Art. 2, § 71) directing the State to conduct a feasibility study of bus rapid transit (BRT) service in the I-35W corridor between Minneapolis and Lakeville.</p> <p>As prescribed in the legislation, the study included a detailed analysis of the following:</p> <ul style="list-style-type: none"> • Frequent operation of buses on exclusive or near-exclusive right-of-way. • Changes in bus or platform design. • Changes in fare collection. • Station locations that are adjacent to or easily accessible from the exclusive or near-exclusive right-of-way. • Traffic management improvements. • Traffic signal preemption on local streets. • Changes to existing transit services. <p>The study also recommended options for implementing BRT along with the associated costs and benefits of each.</p> <p>Mn/DOT contracted this work out to provide additional credibility to the report by allowing a 2nd Party to gather and assemble the data requested by the Legislature. Resources and the ability to deliver the final report within the timelines identified in the legislation were also a determining factor in using a consultant rather than internal resources.</p>		
Billable Hours (if applicable): 2,216	Total Contract Amount: \$195,679.09	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		4-13-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bolten & Menk		CFMS Contract Number: A71597
Project Name (if applicable): HARN Observations	Mn/DOT Agreement No.: 87536	Project Duration (Dates): 1/07/05 – 03/31/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract is to assist with HARN observations for the Willmar and Mankato districts.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$76,440.70	Source of Funding: OLM Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		4-13-05 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Stork Twin City Testing, Inc.		CFMS Contract Number: A68818
Project Name (if applicable): Soil Survey and Lab Testing – TH169 & CSAH 64 in Belle Plaine	Mn/DOT Agreement No.: 86529	Project Duration (Dates): 9/24/04 – 3/8/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to obtain the subsurface information quickly for a project that was being advanced from a 2009 letting to a summer 2005 letting. The purpose of the project is to construct a grade-separated intersection at TH 169 and TH 25. For the project TH 169 is being lowered by over 25'. In order to drill to depths greater than 25' or through confining layers you must be licensed by the Minnesota Department of Health and be able to properly abandon the holes. The Metro District drilling crews are not licensed to drill that deep nor do they have the necessary equipment to properly abandon the holes. The Foundations unit is licensed to drill that deep but would not have been able to drill the number of boring required (165 borings, some up to 40' deep) in the short time.		
Billable Hours (if applicable): 558	Total Amount Spent on Contract: \$79,825.43	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		4-12-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Earth Tech, Inc.		CFMS Contract Number: A30371
Project Name (if applicable): District Wide Asbestos Investigations	Mn/DOT Agreement No.: 76919 WO4	Project Duration (Dates): 07/12/01 To 01/28/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this agreement was to provide Asbestos Investigation Services on a district wide basis, as directed by the State Project Manager. It was necessary to enter into this agreement because the department did not have the necessary expertise on staff to do the contracted work.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$ 71,121.61	Source of Funding: Dist. 3 Allotment of Consultant Services Budget.
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		4-12-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bettendorf, Rohrer, Knoche, Wall, Inc.		CFMS Contract Number: A40627
Project Name (if applicable): Hastings	Mn/DOT Agreement No.: 83370 work order 6	Project Duration (Dates): 10-5-02 to 12-15-02
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract is to furnish the department with appraisal reports for 28 parcels in Meisville along Trunk Highway 316 in the Hastings area. The department does not have the available staff to do this work.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$56,800.00	Source of Funding: Metro District
If this was a single source contract, explain why the agency determined there was only a single source for the services: The contractor was chosen because they had the manpower, resources, and the availability to do this large project.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		3-29-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

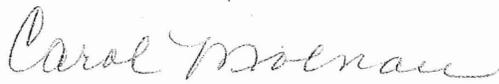
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: EnecoTech Midwest, Inc.		CFMS Contract Number: A46971
Project Name (if applicable): Drilling Investigation	Mn/DOT Agreement No.: 81321 Work Order 10	Project Duration (Dates): Apr. 2, 2003 to June 30, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to identify soil and groundwater contamination problems early in project development thus reducing potential liability and avoiding construction delays. This work requires knowledge and experience in dealing properly with contaminated soil and groundwater that is encountered while completing a drilling investigation of a potentially contaminated property. The identification of contaminated materials requires special training and knowledge. It is reasonable to do this work under a contract.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$117,757.88	Source of Funding: District One Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 3-29-05

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short, Elliot, Hendrickson, Inc.		CFMS Contract Number: A17862
Project Name (if applicable): TH 60 EIS – Worthington to Bigelow	Mn/DOT Agreement No.: 80474	Project Duration (Dates): March 8, 2001 to February 28, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project was necessary because Mn/DOT does not maintain the staff necessary to complete federally required Environmental Impact Statements. The purpose of the contract was to develop the EIS, perform public involvement and guide development of the layouts.		
Billable Hours (if applicable): 8518.3	Total Amount Spent on Contract: \$731,909.68	Source of Funding: District Consultant Budget & Iowa DOT
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		3-29-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Martinez Corporation.		CFMS Contract Number: A-70679
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 87448	Project Duration (Dates): 12/22/04 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features, create a Digital Terrain Model and also produce a Digital – Ortho Photo. This Photogrammetric mapping project is for Trunk Highway 10, (from Elk River to Anoka, Metro District / Project number 0202A.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$95,099.00	Source of Funding: Metro Consultant
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>No.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-18-05 Date

cc: **P. Stembler, 112 Admin**
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A02098
Project Name (if applicable): Increasing Native Grass Germination Using Novel Germination Blankets, Soil Treatments, & Cover Crops	Mn/DOT Agreement No.: 74708, Work Order 140	Project Duration (Dates): October 8, 1999 – September 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The principal objective of this research is to improve the germination of native grasses on the first 2 to 4 meters of inslope of heavily traveled highways. A minor objective is to test the possibility of retaining more moisture in roadside soils.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$80,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		3-17-05 Date

cc: File

JC

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

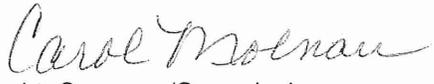
Comments:

Poor Quality Graduate student with poor work & communication skills lead to problems with project timelines. Work completed was good but late. Weather did not cooperate and may have limited the conclusions available for implementation of the results.

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: City of Forest Lake (subcontractor URS Corporation)		CFMS Contract Number: A26184
Project Name (if applicable): T.H. 97 Comprehensive Transportation Study	Mn/DOT Agreement No.: 81657	Project Duration (Dates): December 14, 2001 – July 1, 2002
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The purpose of the contract was to evaluate the transportation deficiencies and identify needs on T.H. 97 and the surrounding area. The project was also intended to develop a generalized land use, access management and transportation plan for the T.H. 97 corridor. The contract was necessary because resources were not available to complete the study in-house.</p>		
Billable Hours (if applicable): N/A	Total Contract Amount: \$125,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>As stated above, Mn/DOT did not have the resources to complete this study alone when the work was needed. The City of Forest Lake, along with Anoka County, Washington County, Columbus Township and New Scandia Township participated in the cost of the study. The City of Forest Lake was willing to take on the role of lead agency, and hired a subconsultant through a competitive process. Forest Lake's knowledge of the area and vested interest in the outcome of the study were considered in the single source decision.</p>		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		3-15-05 Date

cc: P.Stemler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB Corporation (subconsultants Short Elliott Hendrickson, Inc., Delcan, Inc.)		CFMS Contract Number: A-58781
Project Name (if applicable): I-494 Design Build Project	Mn/DOT Agreement No.:83591 WO 7	Project Duration (Dates): February 20, 2004 – December 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide design-build project development services during the Request for Proposal (RFP) stage and post-Request for Proposal stages of the project, clarify or revise RFP documents and preliminary design based on emerging information. Deliverables included project documents, establishing and maintaining an ftp site for transfer of project information, continuing support for utilities and permit agreements, drafting Compliance Auditing procedures to compliment the Compliance Audit procedures, and develop and initiate training programs for department personnel to prepare staff to use the emerging procedures correctly.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$755,621.14	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		3-15-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: TBE Group, Inc.		CFMS Contract Number: A57171
Project Name (if applicable): T.H. 212 Subsurface Utility Engineering	Mn/DOT Agreement No.: 85546	Project Duration (Dates): December 23, 2003 – January 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide Subsurface Utility Engineering services for a design-build project for new Trunk Highway 212 from Hennepin County State Aid Highway 4 to one mile west of Carver County Road 147. The Contractor located and mapped all utilities within the project area. The contract was necessary because the work required special expertise and equipment not available in Mn/DOT.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$417,354.31	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		3-15-05 Date

cc: P.Stemler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c),

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: EVS, Inc.		CFMS Contract Number: A55818
Project Name (if applicable): Conversion to Freeway Conditions	Mn/DOT Contract No.: 78471 Work Order 4	Project Duration (Dates): November 12, 2003 – December 31, 2004
Summarize the purpose of the Contract, including why it was necessary to enter into a Contract: Preliminary design work (scooping) for SP 8608-21; TH 101 between the Crow River and the Mississippi River in Wright Count, Minnesota. Construct 4 interchanges.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$499,523.64	Source of Funding: Trunk Highway
If this was a single source Contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost and overall performance in meeting the terms and objectives of the Contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-9-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
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Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Aerial Surveys, Inc.		CFMS Contract Number: A-69649
Project Name (if applicable): Photogrammetric Aerial Services	Mn/DOT Agreement No.: 87262	Project Duration (Dates): 11/03/04 to 6/30/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to provide photogrammetric Aerial Vertical Photography services for mapping and other purposes. This project was contracted out as MN/DOT does not own an aerial photogrammetric camera and equipment necessary for this type of work.		
Billable Hours (if applicable): No.	Total Contract Amount: \$76,505.95	Source of Funding: District's Consultant
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		3-9-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
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Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Horizons, Incorporated.		CFMS Contract Number: A-69085
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 87208	Project Duration (Dates): 10/11/04 to 01/31/05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric Features and create a Digital Terrain Model for this project.</p> <p>This Photogrammetric Mapping project is for I-35, (TH 97 to TH 8), Metro East / Project number 0282A.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$50,890.84	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>No.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-9-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: McComb Group, Ltd.		CFMS Contract Number: A21295
Project Name (if applicable): Expert Testimony	Mn/DOT Agreement No.: 81705	Project Duration (Dates): 4-23-01 to 10-17-03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract is to furnish expert testimony for the Attorney General Office in the State vs Kottschade Properties.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$51,565.74	Source of Funding: District 1
If this was a single source contract, explain why the agency determined there was only a single source for the services: The contractor was chosen by the Office of the Attorney General.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: STS Consultants, Ltd.		CFMS Contract Number: A66816
Project Name (if applicable): Asbestos Abatement and Lead Paint Stabilization	Mn/DOT Agreement No.: 83114 Work Order 7	Project Duration (Dates): 9/07/04 – 12/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to remove the hazardous waste materials prior to the building demolition contract (S.P. 0302-62). These buildings are being demolished as a part of the new Hwy. 10 realignment through Detroit Lakes. The Consultant was hired because Mn/DOT does not have the technical expertise nor the certifications to fulfill all the environmental and safety specifications set forth by other state agencies.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$53,365.13	Source of Funding: Consultant Services Budget District/Office Allotment
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Toltz, King, Duvall, Anderson & Associates		CFMS Contract Number: A61130
Project Name (if applicable): Final design Bridge 99186	Mn/DOT Agreement No.: 86107	Project Duration (Dates): May 7, 2004 thru January 29, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was for preparation of final certified bridge construction Plans for temporary Bridge 99186, Burlington Northern Santa Fe Railway over T.H. 2, 2.25 miles S.E. of junction of T.H. 2 and T.H. 169. This project was contracted out as Mn/DOT did not have design personnel available to meet the project's scheduled completion date.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$56,384.51	Source of Funding: Consultant Services Budget – Bridge Office Allotment
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<i>3-9-05</i> Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Toltz, King, Duvall, Anderson & Associates		CFMS Contract Number: A61135
Project Name (if applicable): Final design Bridge 31031	Mn/DOT Agreement No.: 86106	Project Duration (Dates): May 7, 2004 thru January 29, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was for preparation of final certified bridge construction Plans for Bridge 31031, Burlington Northern Santa Fe Railway over T.H. 2, 2.25 miles S.E. of junction of T.H. 2 and T.H. 169. This project was contracted out as Mn/DOT did not have design personnel available to meet the project's scheduled completion date.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$126,652.44	Source of Funding: Consultant Services Budget – Bridge Office Allotment
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		3-9-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A27712, A46324 and A48126
Project Name (if applicable): Fatigue Evaluation of Bridge 69832	Mn/DOT Agreement No.: 81655, WO 13	Project Duration (Dates): September 1, 2001 – June 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this project is to estimate the residual fatigue life of the subject bridge under projected traffic and investigate repair/retrofit alternatives.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$95,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		3-9-05 Date

cc: File

Paul Stembler

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Leisch Associates, Inc.		CFMS Contract Number: A61292
Project Name (if applicable): Asbestos Abatement	Mn/DOT Agreement No.: 83115 WO 3	Project Duration (Dates): 5/12/04 – 9/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Contract was to monitor and abate asbestos in three houses scheduled for demolition. State does not have staff trained in this area.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$100,000.00	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		2-28-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Yaggy Colby Associates, Inc.		CFMS Contract Number: A52068
Project Name (if applicable): Southwest Metro Relamping Inspection	Mn/DOT Agreement No.: 83181 Work Order 2	Project Duration (Dates): August 12, 2003 – June 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to provide construction inspection and contract administration services for a relamping project on trunk highways in the southwest quadrant of the Twin Cities metro area. Due to the magnitude of the Mn/DOT construction program, Mn/DOT did not have qualified personnel available when needed to provide the required inspection and construction contract administration services for this project.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$54,527	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		2-28-05 Date

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Jeff Brunner, Consultant Services Section
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Evergreen Land Services Co.		CFMS Contract Number: A38284
Project Name (if applicable): Marcell to Jaynes R/W	Mn/DOT Agreement No.: 82070 WO 2	Project Duration (Dates): 8/5/02 – 3/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: State did not have sufficient staff to conduct the right of way pre-acquisition and acquisition in order to meet the letting date.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract:	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		2-28-05 Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS Corporation		CFMS Contract Number: A54293
Project Name (if applicable): S.P. 5002-03 TH 14 New Ulm to Mankato	Mn/DOT Agreement No.: 82698 Work Order 15	Project Duration (Dates): 10-1-2003 to 12-31-2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract is necessary for Mn/DOT to receive federal funding for the project. Since the project is receiving federal funding, Mn/DOT (on behalf of FHWA) needs to ensure that the effects of the project on cultural resources is being taken into account as per the requirements of 36 CFR 800 (Section 106 of the National Historic Preservation Act). The conduct of this project through an outside Contractor was cost effective to the state because no state-employed personnel who meet the Secretary of Interior's Professional Standards for cultural resource investigations on FHWA-funded projects were available to complete the work in a timely manner. The Cultural Resource Unit of the Office of Environmental Services and other state agencies (including Mn/SCU Colleges) do not have the staff to complete federally mandated resource investigations for each of MnDOT's federally funded projects. Completion of these studies in a timely manner is essential to project planning, approval and construction, so a Professional/Technical contract was the best option.		
Billable Hours (if applicable): 1,351.5	Total Amount Spent on Contract: \$72,038.75	Source of Funding: District Consultant Fund
If this was a single source contract, explain why the agency determined there was only a single source for the services: The consultant for this project was selected under the Mn/DOT T-contract program. The selected consultant was on the list and was able to perform the required tasks to complete the work (archaeology and architectural history).		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		2-28-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bentley Systems		CFMS Contract Number: A59127
Project Name (if applicable): Microstation V8 update training	Mn/DOT Agreement No.: 85875	Project Duration (Dates): March 2004 to June 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To provide Microstation V8 upgrade training to Mn/DOT employees to enable them to utilize the newest version of the CAD software available and to enable the Mn/DOT personnel to continue to produce in the most efficient means possible. It was necessary to enter into this contract since Mn/DOT did not have sufficient staff to develop and present this training within the required time line.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$100,023.78	Source of Funding: Technical Support Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: Since this was new software that was being released by Bentley at this time it was determined that the training that Bentley had was not available from any other source within the required timeframe.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		2-28-05 Date

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J. Brunner, MS 680
File

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Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Iowa State University		CFMS Contract Number: A44281
Project Name (if applicable): INV 769: Cost Comparison of Treatments Used to Maintain or Upgrade Aggregate Roads	Mn/DOT Agreement No.: 82617, WO 1	Project Duration (Dates): January 2, 2003 – January 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To identify the methods and costs associated with maintaining and upgrading an aggregate road and cost standards and techniques that can be used to improve an aggregate road.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$60,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		2-28-05 Date

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A51537
Project Name (if applicable): T.H. 55/62 Waterproof Geomembrane Construction Inspection	Mn/DOT Agreement No.: 84065	Project Duration (Dates): August 5, 2003 – September 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The purpose of the contract was to provide inspection services for the installation of a waterproof geomembrane and associated items during construction of the T.H. 55/62 interchange.</p> <p>The work under this contract included inspection of installation of a waterproof geomembrane and testing for leaks following installation. This work required skills and specialized equipment not available within Mn/DOT. Additionally, because of the political nature of this construction project (i.e., Camp Coldwater Spring) it was deemed to be in the best interest of Mn/DOT and the other stakeholders in the project to use an outside consultant.</p>		
Billable Hours (if applicable): N/A	Total Contract Amount: \$135,466.92	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		2-17-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

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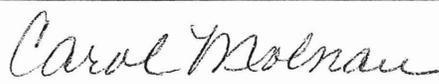
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: CH2M HILL		CFMS Contract Number: A60341
Project Name (if applicable): Comprehensive Highway Safety Program (CHSP)	Mn/DOT Agreement No.: 86119	Project Duration (Dates): 4/6/04 -12/31/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract: The State of Minnesota historic approach to addressing safety deficiencies has been to use engineering solutions directed at a few high crash locations on Trunk Highways (mostly at urban/suburban signalized intersections). In addition, this approach has relied on the practice of nominally addressing safety by designing highways in accordance with a prescribed set of design guidelines. Crash data at both the National and State level indicates that State's current safety practices are not delivering measurable progress as seen by a leveling of the fatality crash rate in recent years while the number of fatalities has continued to increase.</p> <p>In order to address the challenges associated with the documented increases in fatal and life changing crashes, Minnesota Department of transportation (Mn/DOT) in partnership with the Minnesota Department of Public Safety (DPS) has decided to prepare a Comprehensive Highway Safety Plan (CHSP), consistent with American Association of State Highway and Transportation Officials (AASHTO) Strategic Plan and the guidance provided in National Corporative Highway Research Program (NCHRP) Reports 500 and 501. AASHTO's Plan identifies 22 emphasis areas that broadly addresses the "four E's" – Engineering, Enforcement, Education and Emergency Medical Services. NCHRP Report 501 identifies a model process for developing and managing a CHSP that starts with a vision (reduce the annual number of fatal crashes in Minnesota below 500); takes a system approach that includes local roads; is data driven (taking advantage of Mn/DOT's unique analytical capabilities); and is integrated with other agencies that will play critical implementation roles.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$117,602.60	Source of Funding: 6678-Traffic
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
<p style="text-align: center;"><i>Carol Molnau</i></p> <p>Carol Molnau, Lt. Governor/Commissioner</p>		<p style="text-align: center;">2-17-05</p> <p>Date</p>

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliot Hendrickson Inc.		CFMS Contract Number: A58388
Project Name (if applicable): Highway 23/71 Eagle Lake area transportation and access study.	Mn/DOT Agreement No.: 86110	Project Duration (Dates): February 11, 2004 to November 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The contract provided a detailed study of the highway segment, include traffic volume information, land use issues, future development issues, potential environmental issues and motorist safety issues. The contract also provided the State with detailed conceptual interchange layout drawings that will allow the State to officially map some areas, thereby preserving possible right-of-way for a future development of one or more interchanges. State staff was not available to perform this work in a time frame to reasonably maintain progress on the future design and potential construction along the study corridor.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$65,229.53	Source of Funding: District 8 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		2-17-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: DPRA, Incorporated		CFMS Contract Number: A66969
Project Name (if applicable): From New Ulm to North Mankato, in Blue Earth County	Mn/DOT Agreement No.: 86908	Project Duration (Dates): Aug 16, 2004 thru Dec 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: State had Contractor to reconstruct Trunk Highway 14 from approximately the West end of Bridge Number 9200 over the Minnesota River, in New Ulm, to the junction with County State Aid Highway (CSAH) 6, West to North Mankato. State had considered several alternative routes for the new Four (4) Lane at Trunk Highway 14, near Courtland, Nicollet and New Ulm. The Corridor is approximately 20 of existing alignment and up to 20 miles of alternative alignments.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$55,143.64	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The intent of this Contract was to identify possible sources of Contaminated that could impact this project. The results was sent to the Project Manager for inclusion of the Phase 1 Environmental Site Assessment will be used to determine Final Project Design Plans and Specifications. Contractor completed this project on-time and well under budget. The quality of the reports was excellent.		
 Carol Molnau, Lt. Governor/Commissioner		Date 2-16-05

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Koch Performance Roads, Inc.		CFMS Contract Number: A66402
Project Name (if applicable): Design Services for 20 Year Pavement Performance Agreement	Mn/DOT Agreement No.: 86642	Project Duration (Dates): 8/15/04 to 12/29/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract was necessary for the procurement of an innovative bituminous pavement design that will advance the state of pavement engineering at Mn/Dot and initiate an innovative 20 year pavement warranty on a six mile section of T.H. 371 North of Little Falls.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$95,748.00	Source of Funding: B.A.P.
If this was a single source contract, explain why the agency determined there was only a single source for the services: This is a new innovative approach to project delivery and operations that will provide another avenue to long lasting, quality construction with very little future maintenance. Currently, there are not contract mechanisms for procuring a long term, 20 year warranty on pavements. Koch Performance Roads, Inc. is the only vendor offering such a model.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		2-16-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46411
Project Name (if applicable): Validation of Superpave Fine Aggregate Angularity (FAA) Values	Mn/DOT Agreement No.: 81655, Work Order 56	Project Duration (Dates): January 13, 2003 – September 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project will determine the relationship between asphalt mixture rutting resistance and the FAA value of the sand portion of the mixture. The properties of mixtures will then be correlated with the FAA of the sand using dynamic modulus or static creep to estimate rutting resistance. The relationship between FAA and rutting resistance will be correlated to field performance of mixtures with known FAA values. The current FAA criteria will be checked and recommendations for modifications will be made. A database will be established to store the information developed for this project.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$52,805.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date 2-14-05

cc: File

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46381
Project Name (if applicable): Moisture Retention Characteristics of Base and Sub-Base Materials and the Development of Pedo-transfer Functions	Mn/DOT Agreement No.: 81655, Work Order 49	Project Duration (Dates): November 4, 2002 – January 31, 2005
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <ul style="list-style-type: none"> • Develop wetting and drying water retention characteristics of 20-40 aggregate base, sub-base, and sub-grade materials including select granular materials used in roadbed construction. • Develop best-fit parameters of Brooks and Corey (1966) and Van Genuchten (1980) functions that describe water retention characteristics. • Quantify the gradation of these base materials in terms of parameters such as % passing #200, D10, D60, etc. • Develop pedo-transfer functions of water retention at a given suction to material gradation properties. • Develop regression relationships between Brook and Corey and Van Genuchten function parameters to material gradation properties. • Run moisture retention characteristics on 5-10 aggregate base materials that contain recycled material. • Identify the impact of recycled material on hydraulic properties. 		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$108,00.00	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date 2-14-05

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 81655, Work Order 49

Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: November 4, 2002 ;
Start Date

January 31, 2005
Expiration Date

Original Contract Cost	Amendment Cost(s)	Final Cost:
<u>\$108,000.00</u>	+	
	<u>\$0.00</u>	=
		<u>\$108,000.00</u>

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	x			
2. Work Performance	x			
3. Conformance with Mn/DOT Standards/Requirements	x			
4. Deliverables Complete and on time	x			
5. Project related cooperation	x			
6. QA/QC plan conformance	x			
7. Contract administration cooperation		x		
8. Invoices and progress reports		x		
9. Cost estimation/budget management		x		

Contractor's rating for this contract:

Total Points 33
(Maximum points 36)

Project Manager:

Contract Administrator:


Ruth Roberson


Dan Warzala

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Wisconsin - Milwaukee		CFMS Contract Number: A69359
Project Name (if applicable): The Effects of Minnesota Aggregates on Rapid Chloride Permeability Tests	Mn/DOT Agreement No.: 84297	Project Duration (Dates): May 15, 2003 – January 31, 2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this research is to characterize Minnesota aggregates used in bridge deck concrete or pavement with respect to their resistance to the chloride ions penetration using the AASHTO T277 test method.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$60,769.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		2-2-05 Date

cc: File



JC

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT. ✓
- Contractor performs beyond expectations. ✓✓✓ mg 330
- Deliverables exceed standards. ✓
- Project Manager is informed of project status regularly. ✓
- Contractor resolves any problems that occurred. ✓
- Contractor needs little or no direction. ✓
- Contractor responsive to requests. ✓
- Contractor suggests improvements. ✓

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

The researchers did an excellent job on this project and conducted much more testing and analytical work at their expense, which was extremely beneficial. The researchers were also very responsive to Mn/DOT's needs and did a very thorough and complete job. It was a treat to work with such great professionals!

TJZ 1/27/05

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS/BRW, Inc.		CFMS Contract Number: A53968
Project Name (if applicable): Big Lake Area Transportation Corridor Study	Mn/DOT Agreement No.: 82698 W.O. 13	Project Duration (Dates): 9/23/03 – 12/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Phase I Cultural Resource Evaluation per Section 106 (36CFR part 800).		
Billable Hours (if applicable): 1,244	Total Amount Spent on Contract: \$65,527.41	Source of Funding: D-3 Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		2-2-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

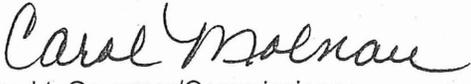
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Minnesota Department of Health Interagency Agreement		CFMS Contract Number: A50611
Project Name (if applicable):	Mn/DOT Agreement No.: 85073	Project Duration (Dates): 7/01/03-6/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This Interagency Agreement was needed to allow the Office of Environmental Services to provide chemical analysis of highway water runoff samples collected at specific construction project sites, to ensure that no water quality impacts result from these construction projects. Our office lacks the facility and qualified personnel.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$109,532.00	Source of Funding: Metro / Environ. Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: The interagency agreement with the Minnesota Department of Health benefits Mn/Dot because of the lower lab costs compared to many outside facilities.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		2-1-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Allen J. Paulson, PE		CFMS Contract Number: A07967
Project Name (if applicable): Right of Way Assistance in District 6	Mn/DOT Agreement No.: 79750	Project Duration (Dates): May 9, 2000 to April 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The State was in need of Right of Way Appraisal services for highway construction and maintenance projects district-wide. The Contractor provided right of way appraisal Level 1 through Level 4 services. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$132,983.20	Source of Funding: State Funds, D6 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		2-1-05 Date

cc: **Paul Stembler, Dept. of Administration**
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: O. R. Colan Associates of Illinois, LLC		CFMS Contract Number: A28304
Project Name (if applicable): Right of Way Acquisition Assistance	Mn/DOT Agreement No.: 81100	Project Duration (Dates): September 18, 2001 to February 28, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The State was in need of R/W services in District 6 - Rochester, in the areas of Field Title Investigation, Direct Purchase, Fee Appraisals and Relocation Assistance. These services were provided for the reconstruction of TH 52 in the City of Rochester (ROC 52), and the interchanges of 40th and 48th Streets with TH 63 south of Rochester (identified as an Interregional Corridor (IRC)). The reason for this Contract was that R/W required for these highway improvements was to be acquired in accordance with the highway program schedules, and in conformance with applicable federal statutes and regulations, State laws, and State procedures in order to advance the construction schedule of this corridor project. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$3,906,190.92	Source of Funding: State Funds, D6 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		2-1-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB Corporation (subconsultants Short Elliott Hendrickson, Inc., SBP Associates, Inc., American Engineering Testing, Inc.)		CFMS Contract Number: A42439
Project Name (if applicable): I-494 Design-Build Project Development Services	Mn/DOT Agreement No.: 83591 Work Order 3	Project Duration (Dates): November 7, 2002 – December 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
<p>The purpose of the contract was to provide design-build project development services, design-build project management and contract documents and procurement process for the design-build project on I-494 from Trunk Highway 5 to I-394. Design-build project development services included project scoping, preliminary design mapping, special project documents, public information meeting, final geometric layout, preliminary bridge engineering, preliminary hydraulics design, environmental study report, signal justification reports, soils survey, utility coordination, construction limits, construction cost estimate, road plans, traffic model, permit applications and project agreements.</p> <p>Deliverables included project scoping document, preliminary bridge documentation, aesthetic design guide, noise analysis report, interchange access modification report, benefit-cost analysis memo, public information meeting materials, utility base map, construction cost estimate, geometric layout, preliminary hydraulics design documentation, signal justification reports, amended environmental study report, soils survey layout, construction limits layout, basic configuration road plans, traffic incident mitigation guidelines, miscellaneous permit applications, miscellaneous draft agreements and meeting documents, and request for proposals for the design-build contract.</p> <p>The work was contracted because personnel with the necessary expertise were unavailable to deliver this project on the needed time schedule.</p>		
Billable Hours (if applicable): 586 (Prime Contractor only)	Total Contract Amount: \$2,337,934	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		2-1-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46322 & A47561
Project Name (if applicable): North Star Workshop "Connecting the Minnesota Safety Agenda"	Mn/DOT Agreement No.: 74708, WO 200	Project Duration (Dates): March 19, 2001 – June 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
<ol style="list-style-type: none"> 1. To plan and organize a workshop whose purpose is to integrate and connect the agenda of transportation safety stakeholders in Minnesota by developing an action plan that focuses on the goal of "Zero Deaths." 2. To document presentations, determinations, and recommendations from the plenary, panel, and breakout sessions held, using appropriate note taking methodologies. 3. To produce a final proceedings and report of the workshop to be made available in printed form, including an executive summary report. 		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$135,166.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		1-31-05 Date

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota – Eugene Skok		CFMS Contract Number: A46431
Project Name (if applicable): Recycled Asphalt Pavement Effects of Binder and Mixture Quality	Mn/DOT Agreement No.: 81655, Work Order 51	Project Duration (Dates): Dec. 1, 2002 thru Dec. 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To measure the effect various percentages of Recycled Asphalt Pavement (RAP) have on the binder and quality properties of hot-mix asphalt (HMA) mixtures. Mn/DOT Specification 2350 allows up to 30% recycled material depending on the traffic level; Specification 2360 allows 20%. This project will result in a rational design for asphalt mixtures that contain RAP and could change Mn/DOT's asphalt mixture specifications. Methods for controlling the mixture in the field will be recommended.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$51,452.00	Source of Funding: State Aid Research Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		1-31-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 81655, Work Order 51 Type of work : Research

District/Office: Investment Management

Contractor: University of Minnesota

Contract Period: December 1, 2002
Start Date

December 30, 2004
Expiration Date

Original Contract Cost		Amendment Cost(s)		Final Cost:
<u>\$51,452.00</u>	+	<u>\$0.00</u>	=	<u>\$51,452.00</u>

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality			✓	
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements			✓	
4. Deliverables Complete and on time				✓
5. Project related cooperation			✓	
6. QA/QC plan conformance	N/A	N/A	N/A	N/A
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points 21
(Maximum points 36)
32

Project Manager:

Contract Administrator:



J. W. McGraw



Clark Moe

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

Delays were seen in obtaining a proper MIX design. Problems were evident in the mixing of the RAP. 2 NOTED MIX specialist NOTED segregation in the gyrator specimens

Mixing technique & equipment are inadequate. Suggest sub-contracting this work out FOR FUTURE projects.

Contractor was offered extension of Phase II project to redo or verify results. He decided to close out project.

Results from project inconsistent with other research and local knowledge. No attempt to verify.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Howard R. Green Company		CFMS Contract Number: A34309
Project Name (if applicable): Extend 4 Lane & Replace Bridge on TH 14	Mn/DOT Agreement No.: 82226	Project Duration (Dates): April 16, 2002 to November 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The State contracted with Howard R. Green Company (Contractor) to provide preliminary design services for improvements to Trunk Highway (TH) 14 from Rochester to Eyota. The Contractor studied the need for extending the existing 2-lane roadway to 4 lanes and replacement or construction of bridges along the corridor. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.		
Billable Hours (if applicable): Not Applicable	Total Amount Spent on Contract: \$274,550.73	Source of Funding: State Funds, D6 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
<i>Carol Molnau</i> Carol Molnau, Lt. Governor/Commissioner		1-25-05 Date

cc: **Paul Stembler, Dept. of Administration**
Jeff Brunner, Consultant Services Section
File

Report on Professional Technical Contracts Over \$50,000.00

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency to submit a one-page report to the Commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Agency: Department of Education		
Contractor's Name: (Exactly as it appears on the contract) <i>Data Recognition Corp. (DRC)</i>		CFMS Contract Number: (CFMS Contract No. on the contract or from the Encumbrance Worksheet) <i>A54349</i>
Beginning and Ending dates of contract: <i>10/1/03</i>	Actual amount spent on contract: <i>10/31/04</i>	Funding Source: (State, Federal, Other – If Other, please identify) <i>State & Federal Funds ≈ 80/20</i>
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <i>Based on MN statute for The BST and requirements of No Child Left Behind, MN has two testing programs. The development, implementation, maintenance, and improvement of the test programs requires the need for help from test vendors.</i>		
Explanation of why this amount was a cost-effective way for the agency to provide its services or products better or more efficiently: <i>Testing companies, like DRC, have all the of the tasks and staff in place to deliver large-scale state wide test that are reliable and valid. It would not be cost effective for MN to do this internally as the cost of equipment and staff would exceed that of contracting the work.</i>		
Evaluation of the contractor's performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <i>DRC has been working hard to fulfill its contract obligations based on MN changing political demands with regard to testing. DRC is a solid and capable test vendor.</i>		
If this was a single source contract, explanation of why the agency determined there was only a single source for the services.		
Signatures:		
<i>Timothy J. Vanvick</i> MDE Authorized Representative	<i>1/19/05</i> Date	<i>Chris And</i> Deputy Commissioner
<i>Katricea D. Olson</i>	<i>1/24/05</i>	<i>1/24/05</i> Date

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Yaggy Colby Associates, Inc.		CFMS Contract Number: A28340
Project Name (if applicable): Final Design on TH 63 in Rochester	Mn/DOT Agreement No.: 80834	Project Duration (Dates): September 26, 2001 to August 16, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Mn/DOT required assistance on the Final Design for Trunk Highway 63, from the junction with Highway 52 through the proposed interchanges at 40th Street and 48th Street in Rochester. Mn/DOT District 6 did not have adequate staff available to deliver this project as programmed. Utilizing IRC funding required a very aggressive project delivery schedule.		
Billable Hours (if applicable): Not Applicable	Total Amount Spent on Contract: \$1,907,520.00	Source of Funding: State Funds, D6 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		1-24-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Foth & Van Dyke		CFMS Contract Number: A54745
Project Name (if applicable): TH 169	Mn/DOT Agreement No.: 82692 WO 6	Project Duration (Dates): 10/8/2003 – 1/13/2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to evaluate a number of archaeological sites to determine their eligibility to the National Register of Historic Places to comply with Section 106 of the National Historic Preservation Act.		
Billable Hours (if applicable):937.3	Total Contract Amount:\$53,970.86	Source of Funding: District 3 Consultant Funds
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The funds expended on this contract were necessary in order to comply with Section 106 of the National Historic Preservation Act in order to receive federal funding for the project.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor delivered a good quality product (report of investigations) on time while meeting all of the requirements of the contract. The contractor completed this work without much direction from the project manager, anticipating issues in time to let Mn/DOT effectively address them.		
 Carol Molnau, Lt. Governor/Commissioner		1-24-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46433
Project Name (if applicable): Development of Simple Asphalt Test for Determination of RAP Blending Chart	Mn/DOT Agreement No.: 81655, WO 63	Project Duration (Dates): December 1, 2003 – December 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this research is to analyze and improve the correlations (blending charts) between the RAP binder properties and the properties of the individual components. Based on these correlations, various "simple" tests will be investigated in order to obtain similar information and select the better performer.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$54,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date

cc: File

JC

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

The objective of the project was to come up with an inexpensive MIXTURE TEST to determine how much RAP could be put in a MIX. Several attempts were made at different test. The final solution is neither simple or inexpensive.

The contractor doesn't have expertise needed in Mix design. Suggest a sub contractor for future mix design, bit mixing.

This procedure developed in the project is cutting-edge and has potential, but needs further work to be useful to Mn/DOT.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Olmsted County		CFMS Contract Number: A52281
Project Name (if applicable): TH 52 Pine Island/Oronoco Corridor Study	Mn/DOT Agreement No.: 81674	Project Duration (Dates): November 30, 2001 to March 1, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The State contracted with Olmsted County (Contractor) to provide preliminary design services for improvements to Trunk Highway (TH) 52 from Rochester to Pine Island. The Contract was necessary to perform a Corridor Study establishing the priorities for Highway 52 and to develop an Official Map to protect the priorities established in the study. The State did not have sufficient staff available to manage this project as required to complete the work within the necessary timelines at the time the study began.</p>		
Billable Hours (if applicable): Not Applicable	Total Amount Spent on Contract: \$1,290,682.00	Source of Funding: State Funds, D6 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-24-05 Date

cc: Paul Stembler, Dept. of Administration
 Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Foth & Van Dyke		CFMS Contract Number: A51557
Project Name (if applicable): TH 169	Mn/DOT Agreement No.: 82692 WO 5	Project Duration (Dates): 8/7/2003 – 1/13/2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to evaluate a number of archaeological sites to determine their eligibility to the National Register of Historic Places to comply with Section 106 of the National Historic Preservation Act.		
Billable Hours (if applicable):1897.6	Total Contract Amount:\$99,263.83	Source of Funding: District 3 Consultant Funds
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The funds expended on this contract were necessary in order to comply with Section 106 of the National Historic Preservation Act in order to receive federal funding for the project.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor delivered a good quality product (report of investigations) on time while meeting all of the requirements of the contract. The contractor completed this work without much direction from the project manager, anticipating issues in time to let Mn/DOT effectively address them.		
 Carol Molnau, Lt. Governor/Commissioner		1-24-05 Date

cc: P.Stemler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo, Rosene, Anderlik & Associates, Inc.		CFMS Contract Number: A50316
Project Name (if applicable): Pre-Design for TH 14 and Beltlines	Mn/DOT Agreement No.: 78459W04	Project Duration (Dates): July 8, 2003 to September 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The State contracted with Steele County, City of Owatonna, and Bonestroo, Rosene, Anderlik & Associates, Inc. (Contractor). The Contractor provided preliminary design services, under State Project 7408-35, for the improvement of a portion of Trunk Highway 14 within the city limits of Owatonna and for the development of East, West, and South beltlines for Owatonna in Steele County. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$138,049.41	Source of Funding: State Funds, D6 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-24-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo		CFMS Contract Number: SP 7602-15 TH 9
Project Name (if applicable): In Benson	Mn/DOT Agreement No.: 78459 WO 3	Project Duration (Dates): 1-17-2003 to 10-31-2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To provide Preliminary Design including Project Memo and Preliminary Geometric Layout for a mill and overlay project with limited widening, intersection revisions and access management within the city of Benson. Due to excessive workload MnDOT personnel were not available to deliver the project on the time schedule identified.		
Billable Hours (if applicable):	Total Amount Spent on Contract:\$115,193.84	Source of Funding: District Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		1-20-05 Date

P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

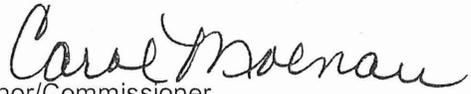
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Parsons Brinckerhoff Quade & Douglas, Inc.		CFMS Contract Number: A53501
Project Name (if applicable): St. Croix Overview	Mn/DOT Agreement No.: 85664	Project Duration (Dates): 10/09/2003 thru 12/24/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Provide architectural services of potential bridge types to the St. Croix River Crossing Stakeholder Group. The Group meets on a regular basis in an effort to solve project issues and to arrive at a consensus for a new river crossing. A mediator appointed by the Federal Highway Administration (FHWA) conducts the meetings. The need for architectural services and this contract was at the direction of the mediator.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$174,450.63	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: LABLynx, Inc. of Atlanta GA		CFMS Contract Number: A47842
Project Name (if applicable): P331, Upgrade of Laboratory Information Management System (LIMS)	Mn/DOT Agreement No.: 84322	Project Duration (Dates): 4/15/03 – 9/24/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The goal of this project was to implement a new web-based Laboratory Information Management System (LIMS). Mn/DOT materials testing laboratories need a LIMS to enter data, calculate results and to produce reports. The current LIMS was old, unstable, and was not supported by the company that produced it. A new web-based LIMS was needed.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$177,010	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner 		1-20-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

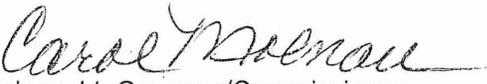
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Anoka County, Hennepin County		CFMS Contract Number: A31550
Project Name (if applicable): NW River Crossing	Mn/DOT Agreement No.: 81757	Project Duration (Dates): 6/4/01 – 6/18/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: A two phase transportation corridor study in the northwest metro area between Interstate 94 (I-94), Trunk Highway (TH) 10, TH 169 and TH 101, including a new river crossing of the Mississippi River between the City of Dayton in Hennepin County and the City of Ramsey in Anoka County.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$236,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: Cooperative agreement with Anoka and Hennepin County, they participated in the funding.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		1-15-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-69648
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 87341	Project Duration (Dates): 11/03/04 to 12/29/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Purpose of this contract was for the Contractor to Compile Planimetric Features and create a Digital Terrain Model (DTM). for this project.</p> <p>This Photogrammetric Mapping project is for Trunk Highways 35 & 64 (Stillwater Bridge Crossing), Metro East / Project number 8217-12.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$85,600.00	Source of Funding: Metro Consultant
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>No.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-13-05 Date

cc: P.Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Braun Intertec Corporation		CFMS Contract Number: A63098
Project Name (if applicable): Trunk Highway 212 Soils Investigation	Mn/DOT Agreement No.: 86151	Project Duration (Dates): June 30, 2004 – December 13, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The purpose of the contract was to perform a detailed soils survey on proposed T.H. 212 from Carver County Road 147 in Chaska to Hennepin County State Aid Highway 4 in Eden Prairie, including approximately 200 soil borings, laboratory tests (including particle size distribution (percent sand, silt, clay) and R-value tests) on selected soil samples, and setting and monitoring piezometers to record groundwater levels.</p> <p>The work was contracted because due to the fact that this project was accelerated, the Metro District Materials Office had no resources available to perform the required work and meet the proposed letting date. In addition, no other Mn/DOT districts employ full-time soils drill crews that were available to perform the work. To the best that could be determined, no other state agency had the necessary equipment and trained personnel available to perform the required work.</p>		
Billable Hours (if applicable): 4670	Total Contract Amount: \$534,102.61	Source of Funding: 20% State, 80% Federal
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		1-13-05 Date

cc: P. Stembler, 112 Admin
 J. Brunner, MS 680
 File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A54103
Project Name (if applicable): Metro Transportation System Plan	Mn/DOT Agreement No.: 81190W09	Project Duration (Dates): 0/22/03 – 12/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Research, analysis and support for the update of the State Metro District's Transportation System Plan		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$564,791.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		1-13-05 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A17603
Project Name (if applicable): Trunk Highway 100 Segment 4 Final Design	Mn/DOT Agreement No.: 80817	Project Duration (Dates): January 25, 2001 – September 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide final design services for the segment of the Trunk Highway 100 reconstruction project from the Twin Lakes bridge to 50th Avenue North in Robbinsdale and Brooklyn Center. The work was contracted because personnel with the necessary expertise were not available to provide this one-time service when needed.		
Billable Hours (if applicable): 17,323	Total Contract Amount: \$1,413,418.82	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		1-13-05 Date

cc: P.Stempler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: LHB Engineers & Architects		CFMS Contract Number: A46150
Project Name (if applicable): Bridge Rating Services for 530 Selected In-place Statewide Bridges	Mn/DOT Agreement No.: 84441	Project Duration (Dates): June 1, 2003 to October 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The State was in need of bridge ratings for 530 in-place statewide Trunk Highway bridges of all types. All bridges were rated in Virtis, the State's current Bridge Rating Software. Federal Highway Administration Regulations and State's policy require structural rating and load posting analysis to be performed on all State bridges. The State has previously utilized the Bridge Analysis and Rating System (BARS) computer program to rate bridges. The State has replaced BARS with Virtis the newly developed American Association of State Highway and Transportation Officials (AASHTO) computer program. All bridges previously rated in BARS must be entered in Virtis.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$161,282.56	Source of Funding: Consultant Services Budget - Bridge Office Allotment
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		Date 1-13-05

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: McComb Group Ltd.		CFMS Contract Number: A31108
Project Name (if applicable): State v. Mills Properties/J.P.Links	Mn/DOT Agreement No.: 82503	Project Duration (Dates): 12-27-01 to 1-24-05
Summarize the purpose of the contract, including why it was necessary to enter into a contract: To provide MN/DOT with an appraisal report of the property and to provide expert testimony in the eminent domain proceeding for the Attorney General staff.		
Billable Hours (if applicable):	Total Amount Spent on Contract:\$74,237.63	Source of Funding: Metro District Consultant Services Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: Mr. McComb has the expertise to complete the tasks and to do the very best job, considering the circumstances which included many hours of preparation, including reviewing documents, site evaluation, research, meetings and a jury trial.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		1-7-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A57459
Project Name (if applicable): Field Investigation of an Integral Abutment Bridge – Phase II	Mn/DOT Agreement No.: 74708,WO 192	Project Duration (Dates): February 1, 2001 – November 1, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The goals of this project are to monitor the behavior of an instrumented integral abutment bridge to investigate the impact of the paving of the adjacent roadway surface on the performance of the joint between the sill and the approach panel and to determine when the seasonal variations will stabilize. The information obtained from monitoring the performance of this bridge will greatly assist in evaluating the appropriateness of the assumptions used in the design of integral abutment bridges. In addition, investigating the effects of details such as the effect of the roadway surface (asphalt vs. gravel) and performance of the joint will assist in evaluating the significance of these parameters on the performance of the structure.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$99,999.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date

Carol Molnau

1-7-05

JC

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: American Engineering Testing, Inc. (AET)		CFMS Contract Number: A61652
Project Name (if applicable): Wakota Bridge Statnamic Load Test SP 8285-80	Mn/DOT Agreement No.: 86585	Project Duration (Dates): 26 May 2004 - 26 Oct 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract was for geotechnical investigation and large-diameter open-ended high-capacity pile quasi-static load testing. At this time Mn/DOT does not have the equipment to perform these activities (to meet the depth/loading requirements) at this site within the time period required for the verification of soil stratigraphy and determination of pile load capacity pursuant to the timeline of the other SP 8285-80 bridge 82855 construction work. The contract work included seismic cone penetrometer test [SCPTu] soundings and a full scale, 19 MN, load test for 1.06 m diameter steel spiral weld driven pipe pile capacity verification. Related work included the investigation of the soil stratigraphy in the pile plug, dynamic monitoring of a pile re-strike following the load test to evaluate stress reduction as a result of the quasi-static testing, and evaluation and reporting of test data. The contract included equipment rental, mobilization, testing operations, loading and unloading operations, engineering and technical staff support costs and involved two subcontractors, Lunda Construction, and Applied Foundation Testing.		
Billable Hours (if applicable): 160.9 + subcontractor hours	Total Amount Spent on Contract: \$99491.27	Source of Funding: FUND 270 ORG 4452 APR 058
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A This project was contracted using the Pre-Qualification system (under \$100,000).		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		1-6-08 Date:

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A21720
Project Name (if applicable): S.P. 2904-14 (T.H. 71) Park Rapids Rest Area	Mn/DOT Agreement No.: 78602, Work Order #1	Project Duration (Dates): 5/21/2001 – 12/14/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Provide Civil Engineering, Landscape Architectural and Architectural services in developing concepts, plans and specifications for the Park Rapids Rest Area. Also to provide Architectural support during construction contract administration. The reason it was necessary to enter into this contract was that Mn/DOT resources were not available to perform the requested work within the desired timeline.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$152,322.53	Source of Funding: District 2 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		1-6-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Confluence International		CFMS Contract Number: A65086
Project Name (if applicable): Cash Management: P760 CFIT	Mn/DOT Agreement No.: 86670	Project Duration (Dates): 7/04 – 12/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Minnesota Department of Transportation (Mn/DOT) has identified cash management as a strategic part of its streamlining program for improved delivery of the transportation program. Mn/DOT's Commissioner Staff has recognized the need for improved cash management and has approved a plan to develop a tracking system to assist with the management of projecting cash flow for the department. This will be accomplished through developing a financial management tool such as the Cash Management System. The Vendor will work with Mn/DOT's project manager and other staff throughout this project. The expectation is that the system will be co-developed by the Vendor and Mn/DOT staff. Resource constraints of time and staff require Mn/DOT to look outside of the department for assistance with completing this project to meet the reporting requirement timelines established by the legislature.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$199,500	Source of Funding: IRM Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		1-6-05 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: St. Cloud State University		CFMS Contract Number: A51271
Project Name (if applicable): Railroad Map Conversion Project	Mn/DOT Agreement No.: 85504	Project Duration (Dates): 8/8/03 – 12/16/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Mn/Dot has thousands of railroad right of way maps that are in hard copy paper format. The purpose of this contract was to convert those documents into a digital image and capture spatial components associated with them. These digital images could be retrieved via the internet using GIS technology, providing quicker, easier access for both internal and external customers. This was one dataset identified from many in the Office of Land Management, as possibly benefiting from storage in a spatial database. Due the projects size and lack of staffing resources, we opted to use consultants for the first four phases of the project.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$79,982.50	Source of Funding: Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: At the time when we were considering consultants for the project, St. Cloud State University had the best-suited GIS lab to handle a project of this size. Moreover, St. Cloud also had more consulting experience in dealing with GIS projects than the other institutions we considered. These two factors made St. Cloud State the best choice as the single source for the contract.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 1-4-05

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Martinez Corporation.		CFMS Contract Number: A-68851
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 87170	Project Duration (Dates): 9/30/04 to 12/15/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features, create a Digital Terrain Model and also produce a Digital – Ortho Photo. This Photogrammetric mapping project is for Trunk Highway 212, (from Jct. Of TH. 212 AND cash 16 to Stewart), District 8 / Project number 4309-31A.</p> <p>“Advances a transportation purpose”, we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$71,650.00	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <p>No.</p>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-4-05 Date

cc: P.Stempler, 112 Admin
 J. Brunner, MS 680
 File