


## Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Horizons, Incorporated.</b>		CFMS Contract Number: <b>A-51583 / W.O. 14</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>82496 W.O. 14</b>	Project Duration (Dates): <b>8/13/03 to 3/31/04</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model.</b> <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$50,135.76</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>12-29-03</b> Date

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File

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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Atlantic Technologies, Incorporated.</b>		CFMS Contract Number: <b>A-53000 / W.O. 3</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>82499 W.O. 3</b>	Project Duration (Dates): <b>9/11/03 to 3/31/04</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model.</b> <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$101,956.23</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Howard R. Green Company		CFMS Contract Number: A33451
Project Name (if applicable): T.H. 14 IRC between Mankato & New Ulm	Mn/DOT Agreement No.: 81189 Work Order 02	Project Duration (Dates): 03/22/2002 thru 11/01/2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Statewide Inter Regional Corridor (IRC) Plan identified corridors that needed plans for preservation. This segment (TH. 14 from New Ulm to North Mankato) is one of them. No in-house personnel with the necessary expertise were available.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$310,148.61	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The Consultant has the staff with the expertise necessary to complete the project within the time frame needed to utilize the IRC funds.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The conduct of this project through an outside Contractor was cost effective to State because it gave the TH 14 West IRC Technical Advisory Committee the much needed Scoping Document to include the Land Use Planning Sheets of New Ulm for the following four count stations: 1) TH 15/TH68- South of New Ulm, 2) CSAH 13-West of New Ulm, 3) CSAH 29 West of new Ulm, and 4) TH 15-North of new Ulm.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		Date 12-9-0

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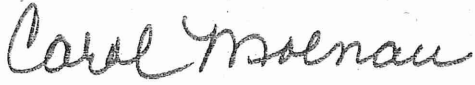
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: SHE (Short Elliott Hendrickson), Incorporated		CFMS Contract Number: A42797
Project Name (if applicable): Willmar Area Transportation Study	Mn/DOT Agreement No.: 83565	Project Duration (Dates): 03/22/2002 thru 11/01/2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: was to update the 1997 Willmar Transportation Plan, address current transportation issues and concerns; and use the study to prepare the city to meet its current and future transportation needs. It was a multi-agency partnership with the cities of Willmar, Kandiyohi County and State. Resources at State are limited and the expertise from Consultant was necessary.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$75,000.10	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The amount of work required to finish the project was enormous. It covers the entire city of Willmar and the immediate neighboring areas potential for fast and future economic growth. The project emphasized on three different sub areas. The identified issues and concerns in and around the area needed a multi-agency collaboration. It was cost effective and more efficient to seek outside services to do the project.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The conduct of this project through an outside Contractor was cost effective to State because the performance was superior and all transportations partners were pleased with the results of the study.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		12-08-03 Date

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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Aero Metric (d/b/a) Markhurd Inc.</b>		CFMS Contract Number: <b>A-51436</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>82495 W-17</b>	Project Duration (Dates): <b>8/4/03 to 3/31/04</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model.</b> <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$78,925.00</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>12-04-03</b> Date

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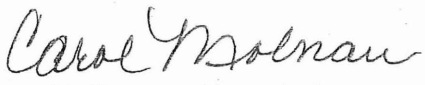
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Ellen Anderson</b>		CFMS Contract Number: <b>A00597</b>
Project Name (if applicable): <b>Geometric Design Training</b>	Mn/DOT Agreement No.: <b>78519</b>	Project Duration (Dates): <b>August 6, 1999 – September 30, 2003</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <b>This project was conducted in partnership with the FHWA and several other state DOT's. These agencies, as well as Mn/DOT, needed the material in the CD-ROM format to provide metric and geometric design training to a great number of new employees at the employees job site (a computer workstation) to avoid a loss in productivity. The position of Technical Consultant was needed to provide consultation and assistance in the conversion of written and video training material for 34 Geometric Design lessons to an interactive CD-ROM format.</b>		
Billable Hours (if applicable):	Total Contract Amount: <b>\$81,142.40</b>	Source of Funding: <b>Managed Funds – FHWA Pooled Funding</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <b>The amount of this contract was fully funded through an FHWA pooled fund specifically earmarked for this project. The contract with Ellen Anderson was a cost effective measure because she was intimately familiar with the content and process as stated in the previous paragraph, this allowed us to immediately begin the project with no delay and build on the expertise Ellen provided.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <b>Ellen Anderson had originally developed the Geometric Design Training series. She was the Project Manager and as a design engineer herself was responsible for all aspects of the project including its technical accuracy. The conversion to CD-ROM used much of the same information and variations of this information. Ellen Anderson was also closely involved in production the initial 3 prototype CDs for this series. It was a distinct advantage to use her expertise and experience to see this project through to its completion.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <b>Ellen's performance on this project was extraordinary. I was able to rely on her to manage her own workflow as well as the workflow of student workers assigned her. The quality of her work was top notch and without her knowledge and expertise this project would not have turned out to be the high caliber product that it did. The pooled fund participants evaluated the project on its completion as being of the highest quality and a great value for their dollars.</b>		
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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Martinez Corporation.</b>		CFMS Contract Number: <b>A-51188</b>
Project Name (if applicable): <b>Photogrammetric Mapping</b>	Mn/DOT Agreement No.: <b>82497 W-09</b>	Project Duration (Dates): <b>8/4/03 to 3/31/04</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model.</b> <b>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</b>		
Billable Hours (if applicable): <b>No.</b>	Total Contract Amount: <b>\$414,204.50</b>	Source of Funding: <b>Consultant Mapping</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  <b>No.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>Please see the attached evaluation form.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>12-2-03</b> Date

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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>SHERBURNE COUNTY</b>		CFMS Contract Number: <b>A30687 &amp; A47830</b>
Project Name (if applicable): <b>TRUNK HIGHWAY 10 INTER-REGIONAL CORRIDOR PARTNERSHIP TRANSPORTATION STUDY</b>	Mn/DOT Agreement No.: <b>82490</b>	Project Duration (Dates): <b>DECEMBER 18, 2001 – JULY 1, 2003</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <b>THE PURPOSE OF THIS CONTRACT WAS TO PROVIDE COMPRENSIVE TRANSPORATION STUDY ALONG TRUNK HIGHWAY 10 FROM BENTON DRIVE EAST TO THE SOUTH HAVEN TOWNSHIP BORDER.</b>		
Billable Hours (if applicable): <b>2,084</b>	Total Contract Amount: <b>\$161,994.18</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <b>THE STUDY WAS IDENTIFIED AS AN INTER-REGIONAL CORRIDOR PARTNERSHIP STUDY, FUNDED BY THE LEGISLATURE THROUGH THE MOVING MINNESOTA PROGRAM. GUIDELINES ESTABLISHED BY MN/DOT MANAGEMENT REQUIRED LOCAL GOVERNMENTS TO ACT AS LEAD AGENCIES.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <b>SEVERAL LOCAL GOVERNMENTAL AGENCIES WERE OFFERED THE OPPORTUNITY TO DIRECT THIS STUDY UNDER A JOINT POWERS AGREEMENT. SHERBURNE COUNTY WAS THE ONLY AGENCY WILLING TO LEAD THIS STUDY. THE COUNTY WAS UNIQUELY QUALIFIED TO LEAD THIS STUDY SINCE THEIR STAFF IS FAMILIAR WITH THE TRUNK HIGHWAY 10 CORRIDOR; THE COUNTY HAS A STRONG INTEREST IN FUNCTION OF THE HIGHWAY AND IS ABLE TO IMPLEMENT MANY OF THE STUDY OUTCOMES. THE COUNTY WAS REQUIRED TO PROVIDE IN-KIND SERVICES AS PROJECT MANAGER FOR THE STUDY.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <b>SHERBURNE COUNTY PROVIDED LEADERSHIP AND PERFORMANCE APPROPRIATE FOR THIS CONTRACT.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>11-24-03</b> Date

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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>SHORT ELLIOTT HENDRICKSON, INC.</b>		CFMS Contract Number: <b>A18586</b>
Project Name (if applicable): <b>HIGHWAY 212 CORRIDOR FROM SOUTH DAKOTA TO THE TWIN CITIES</b>	Mn/DOT Agreement No.: <b>81190 WORK ORDER 1</b>	Project Duration (Dates): <b>MARCH 8, 2001 – AUGUST 12, 2003</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <b>THIS CONTRACT WAS FOR DETAIL DESIGN SERVICES INCLUDING PROJECT MANAGEMENT AND PUBLIC INVOLVEMENT, ISSUE IDENTIFICATION AND CONFIRMATION, IDENTIFICATION, EVALUATION, AND SELECTION OF ALTERNATIVES, IMPLEMENTATION AND STAGING, VISION STATEMENTS FOR OLIVIA AND BIRD ISLAND AND A GLENCOE AREA STUDY. MN/DOT DID NOT HAVE THE NECESSARY EXPERTISE AVAILABLE IN THE TIME FRAME NEEDED. THIS PROJECT WAS FUNDED WITH THE INTER-REGIONAL CORRIDOR FUNDS. THE WORK NEEDED TO BE COMPLETED IN A CERTAIN TIMEFRAME IN ORDER TO UTILIZE THE FUNDS.</b>		
Billable Hours (if applicable): <b>6,061</b>	Total Contract Amount: <b>\$558,926.44</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <b>THIS CONTRACT ALLOWED MN/DOT TO ACCELERATE THE TIME SCHEDULE OF THE PROJECT IN ORDER TO MINIMIZE FUTURE RIGHT OF WAY COST FROM ADDITIONAL DEVELOPMENT. HAD MN/DOT TAKEN THE TIME TO TRY AND PERFORM THE WORK IN-HOUSE, ADDITIONAL GROWTH IN THE AREA COULD HAVE POTENTIALLY COST MN/DOT SIGNIFICANTLY. FURTHERMORE, THE PROJECT WAS A ONE-TIME ONLY AREA SPECIFIC PROJECT THAT WOULD HAVE COST THE STATE ADDITIONAL RESOURCES TO HIRE THE EXPERTISE NEEDED FOR THIS ONE-TIME PROJECT.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <b>N/A</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <b>THE WORK COMPLETED FOR THIS CONTRACT WAS SUPERIOR IN QUALITY, COST AND OVERALL SATISFACTION FOR MN/DOT. SHORT ELLIOTT HENDRICKSON, INC. HANDLED SOME DELICATE AREAS AND WAS SUCCESSFUL AT ACHIEVING THE MN/DOT OBJECTIVES IN THE CONTRACT IN A POSITIVE AND SUCCESSFUL WAY.</b>		
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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Foth & Van Dyke		CFMS Contract Number: <b>A41759</b>
Project Name (if applicable): Statewide TH/State-Aid Archive/Database Preparation	Mn/DOT Agreement No.: 82692; W/O No. 2	Project Duration (Dates): 10/11/02-10/1/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The contract was to develop a standard filing system and a searchable electronic Microsoft Access® spreadsheet/database for project documentation required during the completion of reviews by Mn/DOT cultural resources staff of federal-aid highway projects under Section 106 of the National Historic Preservation Act. The documentation materials are required per federal regulations at 36 CFR 800, and the materials were associated with hundreds of project reviews completed between 1995 and 2002. The work under this contract organized and curated Section 106 documentation from hundreds of review files and entered project information into a searchable spreadsheet/database to enable Mn/DOT staff to track and quickly recover archived materials frequently requested by Mn/DOT districts and other federal-aid recipients.		
Billable Hours (if applicable):	Total Contract Amount: \$50,000.01	Source of Funding: T-contract
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Because of current workload, Mn/DOT Cultural Resources Unit staff does not have the time to complete a project of this type and also complete federally mandated Section 106 reviews within the timeframes required by project schedules. The project required a contractor with knowledge of the Section 106 review process to organize the documentation materials in an appropriate system so that archived materials can be recovered quickly when needed. Aside from the Cultural Resources Unit, Mn/DOT has no other staff who meet this requirement.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: The contract was for developing a filing system for archiving Section 106 documentation, developing a database/spreadsheet for tracking and searching archived materials, and for organizing and archiving previously unarchived Section 106 documentation. Dividing this work between two or more sources would result in a loss of continuity and efficiency in performing the work and in the final work products. Performance by a single source ensured that all phases of the work were well integrated and decreased the likelihood that errors would be introduced into the database/spreadsheet application. In addition, selection of more than one source would have required more coordination among Mn/DOT staff and consultants, resulting in more Mn/DOT staff hours to oversee the work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor performed the work on time and within the amount of the contract. During performance of the work, the consultant maintained excellent communication with the state's project manager to ensure that the contract's objectives were being met appropriately. The quality of both the work and the product under the contract was excellent.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		11-24-03 Date

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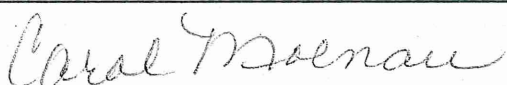
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Minnesota Department of Health</b>		CFMS Contract Number: <b>A43230</b>
Project Name (if applicable): <b>Environmental Sample Analyses</b>	Mn/DOT Agreement No.: <b>83348</b>	Project Duration (Dates): <b>July 1, 2002 – June 30, 2003</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The Department of Health was contracted to provide analytical services for water and other environmental samples that were collected and submitted by Mn/DOT.</b>  <b>Mn/DOT lacks the facility and qualified personnel to complete these analyses.</b>		
Billable Hours (if applicable):	Total Contract Amount: <b>\$285,800.00</b>	Source of Funding: <b>Trunk Highway</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>The interagency agreement with the Department of Health benefits Mn/DOT because of the lower laboratory prices compared to many outside facilities.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>The contractor has been very helpful setting up a more efficient billing process. The invoice format and analytical results are easily interpreted. Overall, we are completely satisfied with the quality of the contractor's work.</b>		
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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>SRF Consulting Group, Inc.</b>		CFMS Contract Number: <b>A43699</b>
Project Name (if applicable): <b>Transportation Plan Implementation</b>	Mn/DOT Agreement No.: <b>81188 Work Order 9</b>	Project Duration (Dates): <b>December 30, 2002 – September 30, 2003</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  SRF was contracted to assist State Office of Investment Management (OIM) in the development of the 2004 "District Transportation Plans." SRF assisted OIM in the development and implementation of the 2003 Statewide Transportation Plan Travel Time Reliability Measures Study, the adaptation of State Plan Measures for the District/Area Transportation Partnership (ATP) level and to update State's Interregional Corridor System (IRC).		
Billable Hours (if applicable): <b>3925</b>	Total Contract Amount: <b>\$266,944.07</b>	Source of Funding: <b>Trunk Highway</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  In the Fall of 2002, personnel staffing in State's Office of Investment Management (OIM) was not sufficient to complete the scope of the project. One contractor in particular, SRF Consulting Group, was uniquely prepared to complete this project in the time frame identified by OIM because of their previous work on two of the four tasks in the project's scope of work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  Having extensive knowledge in the methodology developing and refining performance measures, SRF was in a key position in assisting OIM. In identifying, developing and refining major key performance measures for the Statewide Transportation Plan, and the Inter-regional Corridor Study.		
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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>CITY OF ST. CLOUD</b>		CFMS Contract Number: <b>A30897 &amp; A37904</b>
Project Name (if applicable): <b>TRUNK HIGHWAY 23 INTER-REGIONAL CORRIDOR PARTNERSHIP TRANSPORTATION STUDY</b>	Mn/DOT Agreement No.: <b>82489</b>	Project Duration (Dates): <b>DECEMBER 18, 2001 – JULY 1, 2003</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <b>THE PURPOSE OF THIS CONTRACT WAS TO DEVELOP A CORRIDOR STUDY FOR A PORTION OF TRUNK HIGHWAY 23 WITHIN THE CITY LIMITS OF ST. CLOUD. THE STUDY WILL GUIDE LAND USE DECISIONS AND TRANSPORATION INVESTMENTS IN THE FUTURE.</b>		
Billable Hours (if applicable): <b>2,033.25</b>	Total Contract Amount: <b>\$161,717.04</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <b>THE STUDY WAS IDENTIFIED AS AN INTER-REGIONAL CORRIDOR PARTNERSHIP STUDY, FUNDED BY THE LEGISLATURE THROUGH THE MOVING MINNESOTA PROGRAM. GUIDELINES ESTABLISHED BY MN/DOT MANAGEMENT REQUIRED LOCAL GOVERNMENTS TO ACT AS LEAD AGENCIES.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <b>SEVERAL LOCAL GOVERNMENTAL AGENCIES WERE OFFERED THE OPPORTUNITY TO DIRECT THIS STUDY UNDER A JOINT POWERS AGREEMENT. THE CITY OF ST. CLOUD WAS THE ONLY AGENCY WILLING TO LEAD THIS STUDY. THE CITY WAS UNIQUELY QUALIFIED TO LEAD THIS STUDY SINCE THEIR STAFF IS FAMILIAR WITH THE TRUNK HIGHWAY 23 CORRIDOR; THE CITY HAS A STRONG INTEREST IN FUNCTION OF THE HIGHWAY AND IS ABLE TO IMPLEMENT MANY OF THE STUDY OUTCOMES. THE CITY WAS REQUIRED TO PROVIDE IN-KIND SERVICES AS PROJECT MANAGER FOR THE STUDY.</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <b>THE CITY OF ST. CLOUD PROVIDED LEADERSHIP AND PERFORMANCE APPROPRIATE FOR THIS CONTRACT.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>11-20-03</b> Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

## Report on Professional/Technical Contracts Over \$50,000

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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Evergreen Land Services Company		CFMS Contract Number: A28749
Project Name (if applicable): District 3 wide	Mn/DOT Agreement No.: 82070 WO 1 Amend 01	Project Duration (Dates): Oct, 20 2001 thru Nov 01, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of this Agreement was to provide district wide Right-of Way (R/W) acquisition assistance as directed by State's Project Manager. The projects were assigned within district 3 by district 3 R/W personnel. It was necessary to enter into this Work Order Contract because no State personnel have the necessary expertise to accomplish Right-of-way acquisition.		
Billable Hours (if applicable): <b>N/A</b>	Total Contract Amount: \$200,000.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  This Work Order Contract was utilized during extreme workload. Staff professionals were being required to deliver the districts normal program together with additional Inter-Regional Corridor (IRC) projects. District staff was stretched to the limit and program delivery deadlines were not being permitted to slide. It was not reasonably possible to increase the workload on the district's professional staff any further; no other State personnel with the necessary skills were available and there was no chance of increasing staff to accommodate the district's needs. The only acceptable option available to the district to deliver the IRC program as well as our as our normal program was to utilized consultants. The alternative would have been to miss a letting date, thus delaying the projects.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <b>N/A</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  The consultant was utilized primarily to provide for relocation assistance. At first, the field title work was not performed in a timely manner, but overtime, with the help of the project manager, the consultant perform exceedingly well.		
 Carol Molnau, Lt. Governor/Commissioner		11-20-03 Date

cc: P.Stemler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

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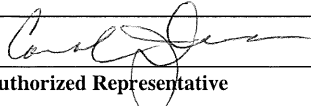
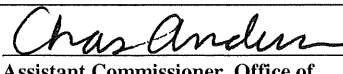
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Short, Elliot, Hendrickson (SEH)		CFMS Contract Number: A47233
Project Name (if applicable): Storm Sewer Video Inspection, for TH 100	Mn/DOT Agreement No.: 82842 W.O. 2	Project Duration (Dates): Mar 28, 2003 thru Aug 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  State legislation (driven by federal legislation) requires State to have maps of the hydraulic infrastructure and perform regular inspections. Meeting these requirements in the time frame set forth by the legislation would not be possible without the use of the video inspection consultants/contractors.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$74,520.33	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  State personnel has to conduct activities similar to those conducted under this Work Order Contract and this would have added significant workload to and already overworked staff and we would not have been able to meet this legislated requirements.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  The Contractor's overall performance was above average. The Contractor's timeliness, quality and costs were average in meeting the terms and objectives of the contract.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		Date 11-12-03

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

Minnesota Department of Children, Families & Learning

Over \$40,000.00 Contract Summary Report

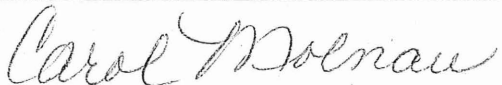
This summary is being submitted in accordance with the requirements of M.S. 16C.08, Subd. 4(c).

<b>Contract Number:</b> (CFMS Contract No. on the contract or from the Encumbrance Worksheet)  A23076		<b>Contractor's Name:</b> (Exactly as it appears on the contract)  Christa Treichel	
<b>Actual amount <u>spent</u> on contract:</b>  \$100,000	<b>Beginning and Ending dates of contract</b>  7-1-01 to 6-30-03	<b>Funding Source:</b> (State, Federal, Other – If Other, please identify)  Federal	
<b>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</b>  To Provide evaluation services to Minnesota Children's Trust Fund and it's grantees. The services include: grantee trainings, technical assistance, progress reports and assist in producing the annual federal CBFRS report.			
<b>Explanation of why the amount spent on this contract was a cost-effective way of enabling the agency to provide services or products better or more efficiently.</b>  This contact was for program and project evaluation required by the federal funder, Department of Health and Human Services (DHHS). DHHS required an external and objective evaluation which allowed us to be in compliance for the grant. So, the cost savings was for 50,000 per year evaluation contract allowed us to continue to receive a 1.9 million dollar annual grant.			
<b>Signatures:</b> <div style="display: flex; justify-content: space-between;"><div style="text-align: center;"> _____ Authorized Representative</div><div style="text-align: center;"><u>10-20-03</u> _____ Date</div><div style="text-align: center;"> _____ Assistant Commissioner, Office of Finance and Administrative Services</div><div style="text-align: center;"><u>11/3/03</u> _____ Date</div></div>			

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: BRW, Incorporated, a wholly owned subsidiary of URS Corporation		CFMS Contract Number: A33506
Project Name (if applicable): Mississippi Crossing (SP 8823-01)	Mn/DOT Agreement No.: 82162	Project Duration (Dates): September 26, 2001-March 31, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  Phase II archaeological evaluations of four sites for compliance with Section 106 of the National Historic Preservation Act. A contract was used since neither Mn/DOT nor another state agency had the expertise and resources to conduct the work.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$107,897.93	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  The funds expended for this contract were necessary for the project to receive further funding from FHWA and to prevent the unexpected discovery of National Register eligible properties late in the planning process.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  This was done under our Certified List contract, which was assigned to the consultant on a rotational basis.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  The consultant completed the project on time, despite problems with landowner permissions. Their work was good in quality and was within the cost projections for this and similar projects.		
 Carol Molnau, Lt. Governor/Commissioner		10-28-03 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Confluence International, Inc.		CFMS Contract Number: A1962
Project Name (if applicable): Automated Facilities Management System (AFMS) V2.0	Mn/DOT Agreement No.: 81962	Project Duration (Dates): Jun 11, 2001-Jan 02, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of the contract was to have a consultant upgrade the Automated Facilities Management System (AFMS) database and application software and server hardware, as well as rework the data design. At the time of signature there were no internal State resources with the expertise needed to perform this work, therefore it was necessary to enter into a contract.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$216,400.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  The Automated Facilities Management System (AFMS) is an Oracle client/server database application used to track the maintenance activities of the Central Electrical Services Unit and District Traffic offices pertaining to traffic signals and other electric/electronic facilities that State owns, operates, or maintains. AFMS is also used as the system of record for Gopher State One Call verifications. By upgrading AFMS, State ensures that it can continue to efficiently maintain its electric/electronic facilities as well as work with Gopher State One Call to assist the excavating community.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  Contractor performed above average in terms of product quality, work performance, and conformance with State requirements. Contractor delivered the product when expected and within budget restrictions.		
 Carol Molnau, Lt. Governor/Commissioner		10-28-03 Date

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File

## Report on Professional/Technical Contracts Over \$50,000

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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Toltz, King, Duvall, Anderson and Associates, Incorporated		CFMS Contract Number: A18177
Project Name (if applicable): I-94 Detailed Design/Weaver Lake Road	Mn/DOT Agreement No.: 80728	Project Duration (Dates): 03/10/2001 thru 06/30/2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this Contract was to provide Final Design Services for the portion of I-94 located between Weaver Lake Road and Trunk Highway 169 in Maple Grove.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$770,089.43	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: This project was contracted out as State did not have staff with the necessary expertise available to perform the work in the time frame needed.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The conduct of this project through an outside Contractor was cost effective to State because it gave State the ability to meet the construction schedule by maintaining the programmed letting date of the project.		
 Carol Molnau, Lt. Governor/Commissioner		10-28-03 Date

cc: P.Stembler, 112 Admin


J. Brunner, MS 680

File

# Report on Professional/Technical Contracts Over \$50,000

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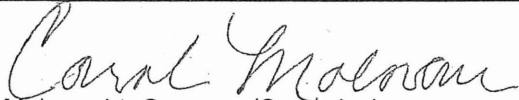
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>ULTEIG ENGINEERS, INC.</b>		CFMS Contract Number: <b>A23909</b>
Project Name (if applicable): <b>I-94 TO TH 29 NEAR ALEXANDRIA</b>	Mn/DOT Agreement No.: <b>77975 WORK ORDER 3</b>	Project Duration (Dates): <b>JUNE 20, 2001 – JULY 26, 2003</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <b>THIS PROJECT ADDED CONTINUOUS LEFT TURN LANES ON APPROXIMATELY ONE-THIRD OF THE PROJECT. THIS ALSO INCLUDED REPLACING CULVERTS, CONSTRUCTING TURN LANES, BYPASS LANES AND AN ACCELERATION LANE. PAVEMENT CROSS SLOPES WERE CORRECTED AND SUPERELEVATIONS WERE BROUGHT TO CURRENT STANDARDS. SAFETY SLOPES WERE CONSTRUCTED ON SIDE ENTRANCES AND CULVERTS WERE EXTENDED AND/OR REPLACED.</b>		
Billable Hours (if applicable): <b>1597</b>	Total Contract Amount: <b>\$90,965.51</b>	Source of Funding: <b>TRUNK HIGHWAY</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <b>Mn/DOT WOULD HAVE HAD TO PAY OVERTIME TO ITS EMPLOYEE'S TO COMPLETE THIS PROJECT IN-HOUSE IN THE TIMEFRAME NEEDED.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services: <b>N/A</b>		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <b>AVERAGE PERFORMANCE AND PRODUCT QUALITY. BELOW AVERAGE COST ESTIMATION/BUDGET MANAGEMENT. THE CONTRACTOR EXCEEDED THE HOURS BUDGETED FOR THIS CONTRACT. ADDITIONAL HOURS WERE DISALLOWED ON THE FINAL INVOICE. THE CONTRACTOR DID PROVIDE ABOVE AVERAGE PROJECT RELATED COOPERATION.</b>		
 Carol Molnau, Lt. Governor/Commissioner		<b>10/27/03</b> Date

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: BRW, a wholly owned subsidiary of URS corporation		CFMS Contract Number: A26812
Project Name (if applicable): Riverdale Park & Ride	Mn/DOT Agreement No.: 78607W02	Project Duration (Dates): 7/31/01 – 6/30/02
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  To provide contract administration (inspection) services for the construction of the Riverdale Park 7 Ride lot, SP 0202-78, TH 10.  Part of a pilot project to evaluate the concept of contracting for construction inspection and administration service.		
Billable Hours (if applicable): 1244	Total Contract Amount: \$110,310.66	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  Mn/DOT exploring the concept of contracting out construction inspection services. This will evaluate the option of using consultants for this type of service when it is not feasible to use State employees.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  Not a single source. This was a T-Contract work order.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  Work performed was acceptable and to standards.		
 Carol Molnau, Lt. Governor/Commissioner		Date 17 October 2003

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Arrowhead Regional Development Commission (ARDC)		CFMS Contract Number: A38534
Project Name (if applicable): TH 169 Access Management Plan	Mn/DOT Agreement No.: 78507 Work Order 13	Project Duration (Dates): Aug 08, 2002 thru Aug 31, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  State Project No. 3115-67 Trunk Highway 169.  State and the Arrowhead Regional Development Commission (ARDC) has identified a need for an access management plan for Trunk Highway 169 between the city of Grand Rapids and the Pokegama Causeway.		
Billable Hours: N/A	Total Contract Amount: \$51,533.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  ADRC has well-established contacts with cities, counties and townships. ADRC can work with their existing groups on public involvement.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: ARDC is the only agency in the area that has the local contacts to provide these services.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  Contract completed this Work Order Contract within the contract expiration date and within the budget requirements.		
 Carol Molnau, Lt. Governor/Commissioner		Date 17 October 2003

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J. Brunner, MS 680  
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Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Ulteig Engineers, Incorporated		CFMS Contract Number: A30407
Project Name (if applicable): TH 23 Four Lane Extension through County State Aid Highway 33, in Lyon County	Mn/DOT Agreement No.: 78461 Work Order 01	Project Duration (Dates): Dec 28, 2001 thru Dec 31, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  State Project No. 4203-40 Trunk Highway 23.  This contract provided environmental assessment, preliminary geometric layouts, estimates and specifications for construction limits for Trunk Highway 23 four lane extension through County State Aid Highway 33, near Marshall, Minnesota.  District 8 was not able to allocate sufficient engineering staff for this project due to projected workload. Contracting out this work kept this project on schedule for funding and meeting the contract letting date.		
Billable Hours: N/A	Total Contract Amount: \$94,460.39	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Had this been delayed until staffing levels improved, potential State funding would have been loss.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  State is very pleased with the work performed by Consultant. The Consultant's project manager was very easy to work with and he responded to our questions and concerns in a timely and effective manner. The quality of the work by Contractor met all expectations required by State.		
Carol Molnau, Lt. Governor/Commissioner		Date 17 October 2003

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

October 16, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82845 Work Order 03  
State Project (SP): N/A Trunk Highway (TH): 5, Hydraulic Video from I-494 to TH 55  
Infrastructure

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A47425
Contractor:	Ulteig Engineers, Incorporated 5201 East River Road, Suite 308 Minneapolis, Minnesota 55421
Source of Funding:	Trunk Highway
Total Cost to the State:	\$106,645.45
Duration of Contract:	April 07, 2003 thru September 30, 2003
Contract Administrator:	Jennifer Faricy
Mn/DOT Project Manager:	Luke Van Santen

The purpose of this Contract was for the development of stick map, perform video inspection of storm sewers, and provide necessary storm-sewer cleaning based on the results of the inspection.

This project was contracted out because State does not have the personnel nor the equipment to inspect, or video tape the storm sewers.

The conduct of this project through an outside Contractor was cost effective to State because it made possible the timely delivery of this work in order to meet the Fiscal Year 2003 legislated funding requirements.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 16, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82845 Work Order 04  
State Project (SP): N/A Trunk Highway (TH): 5, Storm Sewer Inspection for TH 05

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A47425</b>
Contractor:	<b>Ulteig Engineers, Incorporated 5201 East River Road, Suite 308 Minneapolis, Minnesota 55421</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$51,843.62</b>
Duration of Contract:	<b>April 14, 2003 thru August 29, 2003</b>
Contract Administrator:	<b>Jennifer Faricy</b>
Mn/DOT Project Manager:	<b>Luke Van Santen</b>

The purpose of this Contract was to develop electronic map, perform video inspection for all storm sewer structures along I-35E from I-494 to Trunk Highway 13 in the city of Mendota Heights, and provide storm sewer cleaning only as directed by State.

This project was contracted out by because State does not have the personnel nor the equipment to inspect, or video tape the storm sewers.

The conduct of this project through an outside Contractor was cost effective to State because it made possible the timely delivery of this work in order to meet the Fiscal Year 2003 legislated funding requirements.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.


Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

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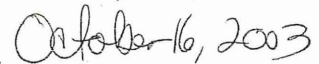
Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: Infratech Infrastructure Technologies, Inc		CFMS Contract Number: A47382
Project Name (if applicable): Hydraulic video infrastructure along I-94	Mn/DOT Agreement No.: 82843 WO4	Project Duration (Dates): April 3, 2003 to June 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  The purpose of this Contract was to develop an electronic map, perform video inspection for all storm sewer structures along I-94 from south intersection with Trunk Highway (TH) 55 to north intersection with TH55, and provide necessary storm sewer cleaning. This project was contracted out as Mn/DOT did not have the personnel with the necessary expertise available in the time frame needed.		
Billable Hours (if applicable): Not applicable	Total Contract Amount: \$146,398	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT personnel that perform this type of work already have significant work loads and therefore would not have been able to meet the time frame of this project without adversely impacting their existing workload. Timely completion of this work allows Mn/DOT to meet legislative needs within the time frame of those legislative needs.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:  Not a single source contract.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  The Contractor completed the project on time and the costs were within budget. The quality met Mn/DOT standards. The overall Contractor performance was average.		
 Carol Molnau, Lt. Governor/Commissioner		October 16, 2003 Date

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: <b>DEPARTMENT OF TRANSPORTATION</b>		
Contractor Name: <b>Parsons Transportation Group, Inc.</b>		CFMS Contract Number: <b>A38231</b>
Project Name (if applicable): <b>TH 169 Noise / Air Analysis</b>	Mn/DOT Agreement No.: <b>78473 W02</b>	Project Duration (Dates): <b>July 22, 2002 – June 30, 2003</b>
Summarize the purpose of the contract, including why it was necessary to enter into a contract:  <b>The purpose of this contract was to provide noise analysis and air quality analysis along TH 169 from 3000 feet south of Hennepin CSAH 81 intersection to 2300 feet north of TH 610 intersection in the Cities of Osseo and Brooklyn Park. Services contracted also included preparation of Environmental Assessment inserts for Noise and Air Quality, participation in public involvement process and coordination with local governments and permitting agencies.</b>		
Billable Hours (if applicable): <b>774.5</b>	Total Contract Amount: <b>\$76,166.27 (\$63,484.22 Billed)</b>	Source of Funding: <b>Trunk Highway</b>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:  <b>It was anticipated that the project would result in being cost effective; if it had not been for poor communications between the Consultant and Mn/DOT. This cost Mn/DOT considerable amount of time and effort spent in monitoring this work, reducing cost effectiveness. Closeout costs were pro-rated to work completed. Work done was acceptable; but project will be completed in-house.</b>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:  <b>The quality of work was satisfactory. However, Contractor's communication with MN/DOT's staff during the contract period was poor. Consequently, the contract tasks were not delivered on time and the contract was closed before all deliverables were completed.</b>		
Carol Molnau, Lt. Governor/Commissioner 		Date  <b>October 16, 2003</b>

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

October 16, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77979 Work Order 04  
State Project: 1413-03 Trunk Highway 10 Detail design Bridge Replacement in  
Fargo/Moorhead

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A32304</b>
Contractor:	<b>SRF Consulting Group, Inc</b> <b>One Carlson Parkway North, Suite 150</b> <b>Minneapolis, Minnesota 55447-4443</b>
Source of Funding:	<b>Trunk Highway Fund</b>
Total Cost to the State:	<b>\$318,239.46</b>
Duration of Contract:	<b>May 29, 2002 to March 31, 2003</b>
Contract Administrator:	<b>Alex Chernyaev, P.E.</b>
Mn/DOT Project Manager:	<b>Thomas Swenson, P.E.</b>

The purpose of this Contract was the reconstruction of Trunk Highway (TH) 10 (Main Avenue) as part of the Red River Bridge replacements from 2<sup>nd</sup> Street in Fargo, North Dakota and 4<sup>th</sup> Street in Moorhead, Minnesota.

This project was contracted out, as State personnel with the necessary expertise for Detailed Design bridge replacements were unavailable to deliver this project on the time schedule identified.

The conduct of this project through an outside Contractor was cost effective to State because of their ability to design complex bridge replacements with different State and city agencies from North Dakota, the city of Fargo/Moorhead, and the State of Minnesota.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 16, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78470 Work Order 03  
Preliminary Design Services for Construction of Passing Lanes on Trunk Highway  
(TH): 7 from Silver Lake to St. Bonifacius, Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A31062</b>
Contractor:	<b>Parsons, Brinckerhoff, Quade &amp; Douglas, Incorporated</b> <b>510 First Avenue North, Suite 550</b> <b>Minneapolis, Minnesota 55403</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$75,874.94</b>
Duration of Contract:	<b>December 05, 2001 thru May 15, 2003</b>
Contract Administrator:	<b>Jeff Brunner</b>
Mn/DOT Project Manager:	<b>Keith Voss</b>

The purpose of this Contract was to prepare Preliminary Design Services for construction of passing and turn lanes on trunk Highway 7 from Silver Lake to St. Bonifacius, Minnesota.

This project was contracted out, as State did not have the personnel or staff available to complete the Preliminary Design Services within the time frame needed to meet the contract letting date.

The conduct of this project through an outside Contractor was cost effective to State because of the significant revisions to existing and future traffic volumes and movements, and the public and or agency comments will be incorporated into the final Preliminary Roadway Design Plans for State.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Metropolitan Division

Waters Edge

1500 West County Road B2

Roseville, MN 55113

October 9, 2003

Brian Lamb

Commissioner of Administration

50 Sherburne Avenue

Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78230  
St. Croix River Crossing Environmental Impact Statement

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 422003  
Contractor: SRF Consulting Group, Inc.  
One Carlson Parkway North, Suite 150  
Minneapolis, MN 55443-4447  
Source of Funding: Trunk Highway  
Total Cost to the State: \$2,091,863.15  
Duration of Contract: November 23, 1998 to July 31, 2003  
Billable Hours: 27,463.8  
Contract Administrator: Mark Hagen  
Mn/DOT Project Manager: Richard Martig

The purpose of this Contract was to perform the environmental review phase for the proposed St. Croix River crossing near Stillwater. This project was contracted out as SRF's experience on the project and the trust level developed with the various interest groups made them the only logical choice to continue the project into the environmental review phase.

The conduct of this project through an outside Contractor was cost effective to the state Mn/DOT did not have the people available to perform this work. This project required a significant commitment of time from a diverse number of disciplines and coincided with the delivery of the bottleneck projects.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau

Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

October 7, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. **81655**, **Work Order No. 66**  
**Research Services**

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A46583
Contractor:	University of Minnesota, Sponsored Projects Administration, 450
McNamara Alumni Center, 200	Oak Street SE, Minneapolis, MN 55455
Source of Funding:	Mn/DOT Consultant Service
Total Cost to the State:	\$91,375.00
Duration of Contract:	March 24, 2003 through June 30, 2003
Billable Hours:	N/A
Contract Administrator:	Susan Sheehan
Mn/DOT Project Manager:	Nick Thompson

The purpose of this Contract was to conduct two experiments in a driving simulator in order to address questions posed by Mn/DOT relating to the effect on traffic safety of presenting non-traffic related as well as traffic related messages on changeable messages signs. This project was contracted out as Mn/DOT Professional/Technical Work Order.

The conduct of this project through an outside Contractor was cost effective to the state as state required answers to questions posed for decision-making purposes. No state employee was available or had the technical expertise necessary to perform the tasks required.

An evaluation of the work completed is attached.

Sincerely,

  
Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

October 3, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82138 Work Order 02  
State Project (SP): 8103-47 Trunk Highway (TH) 14 (Traffic Study)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A46932
Contractor:	Edwards & Kelsey, Incorporated 7300 Metro Boulevard, Suite 400 Minneapolis, Minnesota 55439
Source of Funding:	Trunk Highway
Total Cost to the State:	\$90,525.22
Duration of Contract:	March 25, 2003 thru August 30, 2003
Contract Administrator:	Craig M. Felber
Mn/DOT Project Manager:	Marcus Flygare

The purpose of this Contract was for the preparation of construction plans along Trunk Highway 14 from Smiths Mill to the intersection of County State Aid Highway 27, with existing Trunk Highway 14 west and in the vicinity of the city of Waseca in Waseca County.

This project was contracted out by State in late FY 2002, because the project plan completion date was moved ahead in the schedule to August 2003. This requires the planned activities be conducted during the spring and summer, during the time the district traffic personnel are working on other seasonal construction projects.

The conduct of this project through an outside Contractor was cost effective to State because it made possible the delivery of traffic related plan features in time to meet the accelerated schedule. Without the use of an outside Contractor, the scheduled completion for Trunk Highway 14 would have taken an additional construction season to complete.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 3, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79612 Work order 12  
Corrosion Inhibitor Testing, Decks of Bridges 62861, 9528, and 62045 in Saint Paul, MN

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A35862</b>
Contractor:	<b>Braun Intertec Corporation</b> <b>11001 Hampshire Avenue South</b> <b>Minneapolis, Minnesota 55438</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$52,414.20</b>
Duration of Contract:	<b>July 13, 2002 thru August 30, 2003</b>
Contract Administrator:	<b>Victor E. Crabbe</b>
Mn/DOT Project Manager:	<b>Erik Wolhowe</b>

The purpose of this Contract was to perform testing and provide results to determine the effectiveness of a proprietary corrosion inhibitor system previously installed on the selected in-place concrete bridge decks.

This project was contracted out because State does not have the necessary tools and equipment to perform the work-in-house.

The conduct of this project through an outside Contractor was cost effective to State because the rust inhibitor system is a proprietary product developed to inhibit the corrosive effects of chlorides and as a consequence reduce the deterioration of concrete decks.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

October 2, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81318 Work Order No. 2  
Environmental Emergencies

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A30298
Contractor:	Braun Intertec Corporation, 6875 Washington Avenue S., Minneapolis, MN 55439
Source of Funding:	Trunk Highway
Total Cost to the State:	\$201,867.48
Duration of Contract:	December 7, 2001 to June 30, 2003
Contract Administrator:	Brad Hamilton
Mn/DOT Project Manager:	Nancy Radle

The purpose of this Contract was provide assistance to STATE in properly dealing with problems associated with contaminated soil, contaminated groundwater, petroleum storage tanks or solid or hazardous waste materials that may be encountered during projects affecting Mn/DOT's construction or maintenance operations as determined by Mn/DOT's Project Manager. In these situations, rapid response in dealing with the contamination problem is necessary to avoid construction delays, and to avoid potential negative impacts to the public or the environment.

This project was contracted out, as Mn/DOT did not have the personnel and the available resources to conduct environmental emergency testing and investigations. There were/are no in-house personnel that perform this work which is required by law.

The conduct of this project through an outside Contractor was cost effective to the state

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

October 2, 2003

Subject: Mn/DOT Agreement No. 81318 Work Order No. 4  
Contaminated Soil Excavation Monitoring in Littlefork Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A36315 and A46247
Contractor:	Braun Intertec Corporation
Source of Funding:	Trunk Highway
Total Cost to the State:	\$57,722.48
Duration of Contract:	June 17, 2002 to January 31, 2003
Billable Hours:	Not Applicable
Contract Administrator:	Ashley Hartfiel
Mn/DOT Project Manager:	Nancy Radle

The purpose of this Contract was to provide assistance to Mn/DOT in properly dealing with worker safety and soil monitoring during reconstruction of Trunk Highway 217. This project was contracted out, as Mn/DOT does not have personnel trained to do this work.

The conduct of this project through an outside Contractor was cost effective to the state because reconstruction of TH 217 in Littlefork involved work in a number of potentially contaminated areas. In addition, groundwater contamination from the Littlefork Superfund site had migrated beneath the highway right of way. It was necessary to screen all excavated soil and any encountered groundwater for contamination and monitor excavation areas for potential worker exposure to contaminated materials. Mn/DOT does not have personnel trained to do this work. It was most cost effective to hire an outside Contractor for this type of work, which does not occur frequently enough on highway projects to have a trained and equipped team within Mn/DOT.

The highway Contractor staging for this job required this environmental Contractor to be on site for more hours than were originally estimated in the contract. Therefore an Amendment was executed to add more time and field hours to the contract. Then the highway Contractor became more efficient with his staging so all the hours added in the Amendment did not need to be used. That is why all of the money was not spent.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

1123 Mesaba Avenue  
Duluth, MN 55811-2798  
Office Tel: 218/ 723-4870  
Fax: 218/ 723-4774

101 N. Hoover Road  
Virginia, MN 55792-3412  
Office Tel: 218/ 749-7793  
Fax: 218/ 749-7799

September 30, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77969 Work Order No. 3  
Final Design Services  
On T.H. 61 from Silver Cliff to Lafayette Bluff

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A 31756
Contractor:	Parsons Brinkerhoff Quade and Douglas, Inc. 510 First Avenue N., #550 Minneapolis, MN 55403
Source of Funding:	Trunk Highway
Total Cost to the State:	\$173,882.69
Duration of Contract:	January 29, 2002 – September 19, 2003
Billable Hours:	N/A
Contract Administrator:	Roberta Dwyer
Mn/DOT Project Manager:	Daniel J. Erickson

The purpose of this Contract was to provide final detail design services for updating a plan for reconstruction of T.H. 61 between the Silver cliff and Lafayette Bluff tunnels.

This project was contracted out as Mn/DOT Work Order Contract.

The conduct of this project through an outside Contractor was cost effective to the state because it allowed the plan to be updated in a time frame to meet funding deadlines when State personnel were not available.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 19, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82696 Work Order 02  
Phase I Historical Survey and Phase II Evaluation from Oronoco to Pine Island  
State Project: 5508-101 Trunk Highway 52

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A39049</b>
Contractor:	<b>Mead &amp; Hunt, Incorporated</b> <b>6501 Watts Road</b> <b>Madison, Wisconsin 53719-2700</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$50,039.96</b>
Duration of Contract:	<b>June 06, 2002 thru December 31, 2002</b>
Agreement Administrator:	<b>Ashley Hartiel</b>
Mn/DOT Project Manager:	<b>Jacqueline Sluss</b>

The purpose of this Contract was to have Contractor perform a historical property survey for the Trunk Highway 52 and County State Aid Highway 14 Intersection Alternative Alignments for State Project 5508-101, in Olmsted County, Minnesota.

This project was contracted out because the Cultural Resources Unit of the Office of Environmental Services does not have the staff to complete federally mandated resource investigations for each State's federally funded projects.

The conduct of this project through an outside Contractor was cost effective because there are no State employees who meet the Secretary of Interior's Professional Standards for cultural resource investigations on Federal Highway Administration's funded projects available to complete the work in a timely manner.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

September 16, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81190 Work Order 05  
Burlington Northern Santa Fe (BNSF) Corridor Study (Willmar to Iowa Border)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A41477
Contractor:	Short Elliot Henderson, Incorporated 3535 Vadnais Center Drive Saint Paul, Minnesota 55110-5196
Source of Funding:	Trunk Highway
Total Cost to the State:	\$87,493.25
Duration of Contract:	September 15, 2002 thru June 30, 2003
Contract Administrator:	Shelly Meyer
Mn/DOT Project Manager:	Julie Carr

This contract was designed to improve grade crossing safety on the Burlington Northern Santa Fe Railway mainline track from Willmar, Minnesota to the Iowa border. The study area covered 134 miles of track in seven Minnesota Counties (Kandiyohi, Chippewa, Yellow Medicine, Lyon, Lincoln, Pipestone and Rock). There are approximately 138 public and 72 private grade crossings in the study area.

This project was contracted out because State did not have the available staff resources with the necessary expertise to do the planning and preliminary design work on approximately 138 public and 72 private rail grade crossings.

The conduct of this project through an outside Contractor was cost effective to State because Contractor had previous experience for improving rail grade crossings with the Canadian Pacific Rail study in Goodhue, Wabasha and Winona Counties.

Sincerely,

  
Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 11, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 85099  
Soils Investigation along Trunk Highway (TH) 12

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A51664</b>
Contractor:	<b>Braun Intertec Corporation 11001 Hampshire Avenue South Minneapolis, Minnesota 55438</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$111,258.97</b>
Duration of Contract:	<b>July 01, 2002 thru July 11, 2003</b>
Contract Administrator:	<b>Linn Moline</b>
Mn/DOT Project Manager:	<b>Gayle Gedstad</b>

The purpose of this Contract was Soils, Groundwater and Foundations Investigations for Bridge Number 27277, Wetland Banking Sites Retaining Walls, City of Long Lake Utilities and Sanitary Sewer Meter Station.

This project was contracted out because State was in need of soils and foundation testing and analysis to facilitate the design of the Trunk Highway 12 project.

The conduct of this project through an outside Contractor was cost effective to State because State did not have personnel available in the timeframe needed to provide this testing and thus need to hire a consultant to perform such testing and analysis. This enabled the project to stay on schedule.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 10, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83320  
Preliminary and Final Bridge Design, Bridge No. 27136, old Trunk Highway (TH 12) under  
Luce Trail

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A37081</b>
Contractor:	<b>Toltz, King, Duvall, Anderson &amp; Associates, Incorporated</b> <b>1500 Piper Jaffrey Plaza, 444 Cedar Street</b> <b>Saint Paul, Minnesota 55101-2140</b>
Source of Funding:	<b>Bottleneck Funding \$69,705.42 (Trunk Highway \$4,463.03)</b>
Total Cost to the State:	<b>\$74,168.45</b>
Duration of Contract:	<b>July 12, 2002 thru August 12, 2003</b>
Contract Administrator:	<b>Jeffrey C. Southward</b>
Mn/DOT Project Manager:	<b>Jeffrey C. Southward</b>

The purpose of this Contract was for Preliminary Final Bridge Design Services for Bridge No. 27136, old TH 12 under the Luce Line Trail.

This project was contracted out as State's workload afforded no available personnel or staff available at this time to perform the work.

The conduct of this project through an outside Contractor was cost effective to State because it enabled the project to be completed on schedule; thus, meeting State's goal for delivering bridge projects. Keeping this project on schedule allowed the Bridge Office to budget its priorities.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: **P.Stembler, 112 Admin**  
J. Brunner, MS 680  
File

DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT

Professional/Technical Contracts

Final Completion Report

Completion of this report provides notification to the Commissioner of  
Administration as required by MN Stat. 16B. 17, subd4(c)

Contractor:	MSP Custom Communications		
Fund:	200	Contractor #:	A47593
Orgn-appr:	4211-404	Contract Period:	5/1/03 - 12/31/03
Amount:	<del>\$59,075.00</del> \$55,000		
		Billable Hours:	

Summarize the purpose of the contract, including why it was necessary to enter into a contract:

MSP Custom Communications sold advertising in the 2004 Minnesota travel guide. This sales effort was necessary in order to generate the advertising support to cover all of the production and printing costs for the travel guide.

Explain why this amount was a cost-effective way to enable the agency to provide services or products better or more efficiently:

MSP Custom Communications' sole compensation was a percentage of advertising sold. The more advertising sold the more revenue was generated for the guide and increased sales were incentiviaed to the vendor. MOT also conducted advertising sales to a list of previous advertisers. MSP Communications did not receive commissions or compensation for the MOT sales, but only for supplemental sales.

Division Head:

*[Signature]*

10/27/03

Date

**DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT****Professional/Technical Contracts****Final Completion Report**

Completion of this report provides notification to the Commissioner of  
Administration as required by MN Stat. 16B. 17, subd4(c)

**Contractor:**

Colle McVoy, Inc.

**Fund:**

100,200

**Contractor #:**

A36839

**Orgn-appr:**

4232, 4231, 4230, 4410

**Contract Period:**

July 1, 2002 - June 30, 2003

**Amount:**

\$3,000,000.00

**Billable Hours:**

\$530,500 or 3789 hrs

**Summarize the purpose of the contract, including why it was necessary to enter into a contract:**

The contract was for advertising and promotion services for Minnesota tourism. Services provided included: plan development; media planning, negotiation and placement; creative development and production; and media space costs. Retaining an advertising agency to plan, create, produce and place high quality advertising allows MOT to achieve its mission of promoting Minnesota in a highly competitive marketplace. The specialized skills provided by a full service advertising agency are needed to implement an aggressive advertising plan.

**Explain why this amount was a cost-effective way to enable the agency to provide services or products better or more efficiently:**

Under the contract MOT purchases only the technical and creative services to complete advertising plan. Agency fee accounts for eighteen percent of the total contract amount. All media space costs were purchased at net costs and the agency aggressively negotiated rates. All out of pocket costs were billed at cost. Estimates were provided and approved for each advertising tactic/project and actual billing has been within the terms of the estimates. All advertising placement or tactics have been evaluated based on pre-determined goals. Colle McVoy also provided 165 hours of pro bono fee valued at \$23,134.

**Division Head:**

9/9/03

**Date**

**DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT**

**Professional/Technical Contracts  
Final Completion Report**

**Completion of this report provides notification to the Commissioner of  
Administration as required by MN Stat. 16B. 17, subd4(c)**

<b>Contractor:</b>	National Results Council		
<b>Fund:</b>	100	<b>Contractor #:</b>	A42061
<b>Orgn-appr:</b>	3100-301	<b>Contract Period:</b>	Nov. 02 - July 03
<b>Amount:</b>	\$90,000.00	<b>Billable Hours:</b>	

**Summarize the purpose of the contract, including why it was necessary to enter into a contract:**

The purpose of this contract was to help the MJSP unit design and implement an evaluation process to measure the impact of Partnership and Pathways Grants on businesses, educational institutions and the employment outcomes of trainees. Evaluation data will be used by the Board and management to improve the delivery of MJSP programs and services. Because the nature of this contract was evaluation and assessment, the Department needed to retain professional and technical services of an objective third party contractor.

**Explain why this amount was a cost-effective way to enable the agency to provide services or products better or more efficiently:**

This contractor was originally selected through the RFP process. MJSP staff currently manage a workload of more than 150 active grant projects totaling nearly \$40 mil. The manpower equivalent for this contract would require at least two professional and one clerical to complete. Such a commitment of staff resources would not be possible with the current workload and limited MJSP staff level. In addition, the nature of the evaluation activity involved a good deal of data collection, technical analysis, and personal interviews with clients, businesses and trainees that is best handled by an outside contractor specializing in these areas.

**Division Head:**

*Richard C. [Signature]*

8/22/03

**Date**

*DEED*

This signed document should be transmitted to DTED's contract officer for submission to the Dept of Administration.  
DTED's contract officer can be reached at 651-297-1978.

**DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT**

**Professional/Technical Contracts  
Final Completion Report**

**Completion of this report provides notification to the Commissioner of  
Administration as required by MN Stat. 16B. 17, subd4(c)**

<b>Contractor:</b>	<input type="text" value="Kazunori Takikawa"/>		
<b>Fund:</b>	<input type="text" value="100"/>	<b>Contractor #:</b>	<input type="text" value="A-38209"/>
<b>Orgn-appr:</b>	<input type="text" value="4221-400"/>	<b>Contract Period:</b>	<input type="text" value="7/1/2002 - 6/30/2003"/>
<b>Amount:</b>	<input type="text" value="\$63,000.00"/>	<b>Billable Hours:</b>	

**Summarize the purpose of the contract, including why it was necessary to enter into a contract:**

The purpose of the contract was to provide representational services in Japan for the Minnesota Office of Tourism. Among these services was the marketing and promotion of the state's tourism destinations, attractions, properties etc. In addition, the contractor served as the initial point of contact for tour operators, travel agents, travel media, and consumers. Contractor also coordinated, organized and escorted MOT sales missions to Japan and travel trade familiarization tours to Minnesota. Contractor provided Japanese language website services with Minnesota travel information. These services cannot be provided by MOT staff.

**Explain why this amount was a cost-effective way to enable the agency to provide services or products better or more efficiently:**

In the Japanese economy \$63,000 is a modest sum for the provision of this level of representation. It is imperative in the Japanese market to have a Japanese national located in country to receive the respect and access necessary to gain catalog placement and media coverage in an extremely competitive system.

**Division Head:**




6/17/03

**Date**

# Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Materials Management Division, 112 Administration Building, St. Paul, MN 55155, within 30 days of contract completion.

Agency: Department of Public Safety, Office of Traffic Safety		
Contractor Name: EPIC ■ MRA		CFMS Contract Number: A34066
Project Name (if applicable): Paid Media Evaluation	Project Number (if applicable):	Project Duration (Dates): March 1, 2002 to June 30, 2003
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The National Highway Safety Administration entered into an agreement with the State to evaluate the effectiveness of paid media coupled with wave of safety belt enforcement versus earned media coupled with safety belt enforcement. Since the evaluation would look at safety belt use rates by three different methods (observational, telephone and written surveys), and because we were evaluating our own media efforts, it was determined that an outside firm should be hired.</p>		
Billable Hours (if applicable):	Total Contract Amount: \$160,000.00	Source of Funding: Federal
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>The firm hired, EPIC ■ MRA, has expertise with telephone and written surveys and used a well respected organization to do the analysis of the safety belt observational surveys. The RFP from the National Highway Safety Administration specified that approximately 20% of the total grant be used for evaluation. By using an outside firm to do the analysis the State and the National Highway Safety Administration removed the chance of bias or conflicts of interest.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor=s timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>EPIC ■ MRA worked well with the State. They met the challenge of the short lead time to get the project up and running. All of the requirements of the contract were met. The State received a good product in the interim and final reports.</p>		
Agency Head Signature: 	Title: Director, Traffic Safety	Date: 7-17-03

## DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT

Professional/Technical Contracts  
Final Completion Report

Completion of this report provides notification to the Commissioner of  
Administration as required by MN Stat. 16B. 17, subd4(c)

Contractor:	Larson, Allen, Weishair & Co. LLP		
Fund:	200	Contractor #:	43231
Orgn-appr:	1320-148	Contract Period:	December 2002 - June 2003
Amount:	\$80,000.00	Billable Hours:	343.00

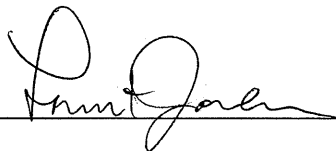
Summarize the purpose of the contract, including why it was necessary to enter into a contract:

Determine feasibility for new hospital in Grand Rapids

Explain why this amount was a cost-effective way to enable the agency to provide services or products better or more efficiently:

We did this contract as a pass through in order for Itasca Medical Center to obtain a Federal Loan Guarantee. We were fully reimbursed.

Division Head:



3/24/03

Date

This signed document should be transmitted to DTED's contract officer for submission to the Dept of Administration.  
DTED's contract officer can be reached at 651-297-1978.



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 7, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 80727  
I-94 Final Design Services

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A33475
Contractor:	BRW, Inc.
Source of Funding:	Trunk Highway
Total Cost to the State:	\$1,274,685.46
Duration of Contract:	2/26/01 to 2/28/03
Contract Administrator:	Linn Moline
Mn/DOT Project Manager:	Scott Pedersen

The purpose of this Contract was to provide final construction plans for I-94 between Humboldt Avenue and Zane Avenue in Brooklyn Center, Minnesota.

This project was contracted out because there was no state employee qualified and available to perform the work in the time frame needed.

The conduct of this project through an outside Contractor was cost effective to the state because it kept the project on schedule for letting, which avoids jeopardizing budgeted funds.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 10, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81188 Work Order 07  
Mississippi River Crossings Cumulative Impact Study

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A38164**  
Contractor: **SRF Consulting Group, Incorporated**  
**One Carlson Parkway, Suite 150**  
**Minneapolis, Minnesota 55447-4443**  
Source of Funding: **District Allotments (1/2 from District 3 and Metro)**  
Total Cost to the State: **\$114,843.82**  
Duration of Contract: **July 03, 2002 thru June 30, 2003**  
Contract Administrator: **Chad Casey**  
Mn/DOT Project Manager: **Chad Casey**

The purpose of this Contract was to evaluate the long-term transportation needs along the Mississippi River from Anoka to Saint Cloud, Minnesota especially the connections between I-94 and Trunk Highway (TH 10), and address the potential cumulative environmental impacts of existing and forecasted additional river crossings, including the proposed Saint Cloud local river crossing, the I-94 and Trunk Highway (TH 10) Interregional Connection, and the Northwest Metro Crossing.

This project was contracted out, as State's required special expertise in traffic forecasting, modeling application, and cumulative environmental impacts analysis between the years 2020/5 through 2040, which were not available with the in-house staff.

The conduct of this project through an outside Contractor was cost effective to State because the results of this study will be incorporated by reference into future environmental analyses for currently planned and any future river crossings.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 10, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77907 Work Order 07  
Trunk Highway (TH) 610 Traffic Study

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A30909</b>
Contractor:	<b>Edwards &amp; Kelsey, Incorporated</b> <b>Post Office Box 27058</b> <b>Newark, New Jersey 07101-6758</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$107,169.49</b>
Duration of Contract:	<b>December 10, 2001 thru June 30, 2002</b>
Contract Administrator:	<b>Alex Chernyaev, P.E.</b>
Mn/DOT Project Manager:	<b>Ken Johnson, P.E.</b>

The purpose of this Contract was for a Traffic Study on a portion of TH 610 located between I-94 and TH 169, including all interchanges and ramps including the interchanges with I-94 and TH 169, cross streets and intersecting roads, County Road 81 (93<sup>rd</sup> Ave., North to TH 610-3 signals expected) mainline I94 and mainline TH 169 at TH 160.

This project was contracted out, as State does not have the required in-house personnel with the required experience to perform long- term traffic forecasting, ten to twenty years into the future.

The conduct of this project through an outside Contractor was cost effective to State because the information gathered from this Traffic Study will be used to develop 2010 and 2025 traffic networks and trip tables for Trunk Highway 610 between I-94 and Trunk Highway 169.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

September 10, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78261 Work Order 02  
Design and land Surveying of Trunk Highway (TH) 268 Pipestone County

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A43472</b>
Contractor:	<b>Bonnema Surveys, Incorporated</b> <b>1025 19<sup>th</sup> Avenue, Southwest</b> <b>Willmar, Minnesota 56201</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$94,183.97</b>
Duration of Contract:	<b>December 12, 2002 thru August 31, 2003</b>
Contract Administrator:	<b>Gene East</b>
Mn/DOT Project Manager:	<b>Matt Schlagel</b>

The purpose of this Contract was for improvements of Trunk Highway 268 from Trunk Highway 75 to the west limits of Edgerton in Pipestone County. The project will be a reconstruction that will provide realignment, re-grading and wider shoulders, resulting in improve safety.

This project was contracted out as State's planned workload afforded no available survey crews or staff available at this time to perform the work.

The conduct of this project through an outside Contractor was cost effective to State because the District did not have the resources to complete this project that wasn't in the 2003 work plan. Also, the District's other survey crews were busy with planned projects.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 5, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79946  
P069 Enhance Road Design System

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A42779</b>
Contractor:	<b>GEOPAK Transportation Management System, Incorporated</b> <b>1190 Northeast 163<sup>rd</sup> Street</b> <b>North Miami Beach, Florida 33162</b>
Source of Funding:	<b>Operating Budget</b>
Total Cost to the State:	<b>\$2,143,730.00</b>
Duration of Contract:	<b>January 10, 2001 thru September 15, 2003</b>
Agreement Administrator:	<b>Mark Hagen</b>
State Project Manager:	<b>Michael Coleman</b>

The purpose of this contract was to create a fully electronic file system that would contain data necessary for road design for State.

This project was contracted out, as State did not have available staff resources with the necessary expertise to do the work comprised within the contract. The GEPOAK software program is a proprietary system with source codes created by GEOPAK.

The conduct of this project through an outside Contractor was cost effective to State because GEOPAK provided the desired changes/modifications within its legacy software with a built in maintenance period.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 5, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83056  
Preliminary and Final Bridge Plans for Bridge No. 14012 Trunk Highway (TH 10) over  
Red River of the North, at Minnesota North Dakota State Line

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A35024
Contractor:	SRF Consulting Group, Incorporated One Carlson Parkway, Suite 150 Minneapolis, Minnesota 55447-4443
Source of Funding:	Trunk Highway
Total Cost to the State:	\$348,699.98
Duration of Contract:	April 12, 2002 thru July 31, 2003
Contract Administrator:	Victor E. Crabbe
Mn/DOT Project Manager:	Arlen Ottman

The purpose of this Contract was for preliminary and final design services for Bridge No. 14012, a five span bridge located on Trunk Highway (TH 10) over Red River of the North, at Minnesota and the North Dakota State Line.

This project was contracted out, as State did not have the in house personnel or staff available at this time due to work overload.

The conduct of this project through an outside Contractor was cost effective to State because Contractor has previous experience in preliminary and final bridge design services, and this allowed State to meet the scheduled contract letting date for Bridge No. 14012.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

September 5, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79611 Work Order 08  
Auger Borings and writing a Design Recommendation letter  
Trunk Highway (TH14) near Waseca, Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A38463</b>
Contractor:	<b>BARR Engineering Company</b> <b>4700 West 77<sup>th</sup> Street</b> <b>Minneapolis, Minnesota 55435-4803</b>
Source of Funding:	<b>Operating Budget</b>
Total Cost to the State:	<b>\$139,066.81</b>
Duration of Contract:	<b>August 12, 2002 thru August 10, 2003</b>
Agreement Administrator:	<b>Craig Felber</b>
State Project Manager:	<b>John Hager</b>

The purpose of this contract was to take foundation boring, obtain undisturbed samples, perform field and laboratory tests along Trunk Highway 14 from Waseca County and County State Aid Highway (CSAH) Road 2 to Waseca County Road 5 and provide a design Recommendation Letter.

This project was contracted out, as State determined that current staffing would not be able to deliver this project within the construction time schedule identified.

The conduct of this project through an outside Contractor was cost effective to State because construction season was a major factor. Trunk Highway 14, being the District's major project, found State's foundation investigation schedule not being able to meet the plan development schedule of the District.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

August 28, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82843 Work Order 02  
2,000 Sewer Inspections in District 1

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A48402</b>
Contractor:	<b>Infratech Infrastructure Technologies, Incorporated</b> <b>21040 Commerce Boulevard</b> <b>Rogers, Minnesota 55374-9341</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$86,677.84</b>
Duration of Contract:	<b>May 19, 2003 thru August 08, 2003</b>
Agreement Administrator:	<b>Roberta Dwyer</b>
State Project Manager:	<b>Todd Campbell</b>

The purpose of this contract was to field inventory and collect data on approximately 2,000 centerline culverts at a predetermined locations in eight Northeast Minnesota Counties of St. Louis, Lake, Cook, Itasca, Koochiching, Carlton, Aitkin and Pine.

This project was contracted out, as State did not have available staff resources to field inventory 2,000 centerline culverts in eight Northeast Minnesota Counties.

The conduct of this project through an outside Contractor was cost effective to State because Contractor had the available resources needed to complete this ten (10) year, on and off again project without interruption. Completing the 2,000-centerline culvert inspections in a timely manner resulted in long-term savings to State.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

August 27, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78502  
The Administrative Truck Center

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A422504</b>
Contractor:	<b>GEOPAK Transportation Management System, Incorporated</b> <b>5889 Greenwood Plaza Boulevard, Suite 310</b> <b>Englewood, CO 80111</b>
Source of Funding:	<b>Operating Budget</b>
Total Cost to the State:	<b><del>\$171,735.62</del> \$ 258,542.85 <i>dk</i></b>
Duration of Contract:	<b>March 29, 1999 thru May 10, 2002</b>
Agreement Administrator:	<b>Joseph Pignato &amp; Alyssa Murray</b>
State Project Manager:	<b>James Lilly &amp; Rebecca Ellinghuysen</b>

The purpose of this contract was to update the existing Route Builder Program to make it Y2K Compliant and to bring it up to existing State standards by licensing GeoTransport ARPS. The contract also required Contractor to perform maintenance services to the Route Builder Program after updates were completed.

This project was contracted out as State did not have available staff resources with the necessary expertise to do the work comprised within the contract

The conduct of this project through an outside Contractor was cost effective because the Route Builder Program is a proprietary system with source code created by GEOPAK. GEOPAK has the necessary expertise to perform the upgrades and maintenance service provided for in this contract.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

August 27, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77764  
Computer Consulting Training

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A420764</b>
Contractor:	<b>Edward G. Knoyle (d/b/a) EGK Computer Consulting</b> <b>Post Office Box 605</b> <b>Bozeman, Montana 59715</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$60,000.00</b>
Duration of Contract:	<b>August 24, 1998 thru June 30, 2003</b>
Agreement Administrator:	<b>Calvin C. Robinson</b>
State Project Manager:	<b>Loren Hill</b>

The purpose of this contract is the modernization and enhancement of the current accident analysis capabilities both within the Transportation Information System (TIS) mainframe environment and also at the personal computer level.

This project was contracted out as State did not have available staff resources with the necessary expertise to do the work comprised within the contract.

The conduct of this project through an outside Contractor was cost effective to State because Contractor designed the original Transportation Information System software in 1998, and has the expertise to quickly make modifications and enhancements to the reliability codes, software and batch files.

Sincerely,

A handwritten signature in cursive script, reading "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

August 27, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81188 Work Order 12  
Development of a Database for Freight Roads Performance Measures

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A45896</b>
Contractor:	<b>SRF Consulting Group, Incorporated One Carlson Parkway, Suite 150 Minneapolis, Minnesota 55447-4443</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$73,649.42</b>
Duration of Contract:	<b>March 07, 2003 thru September 30, 2003</b>
Agreement Administrator:	<b>Alex Chernyaev</b>
State Project Manager:	<b>John Tompkins</b>

The purpose of this Contract was to conduct an analysis to identify and evaluate the adequacy of the roadway connections between Minnesota's major freight facilities and generators, and the nearest Inter-Regional Corridors (IRC) or National Highway System (NHS) connections.

This project was contracted out as State did not have the required expertise available to identify and evaluate the Freight Performance Measure as it relates to the adequacy of road connections between freight facilities and generators, and the major transportation centers.

The conduct of this project through an outside Contractor was cost effective to State because it developed the 2009, 2013, and 2023 year targets for the Freight Performance Measures to be used in the Statewide Transportation Plan.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

August 22, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81190 Work order 07  
Trunk Highway 52/County Road 86 Interchange Study

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A42071</b>
Contractor:	<b>Short Elliott Hendrickson, Incorporated</b> <b>3535 Vadnais Center Drive</b> <b>Saint Paul, Minnesota 55110-5196</b>
Source of Funding:	<b>Inter-Regional Corridor Funds</b>
Total Cost to the State:	<b>\$50,000.00</b>
Duration of Contract:	<b>October 30, 2002 thru June 30, 2003</b>
Contract Administrator:	<b>Mark Hagen</b>
Mn/DOT Project Manager:	<b>Brigid Gombold</b>

The purpose of this Contract was to refine and develop a conceptual layout of standard diamond and folded diamond, and to provide an environmental documentation for Trunk Highway 52 at County Road 86.

This project was contracted out as State's personnel with the necessary expertise were unavailable to deliver this project within time frame required by the Inter-Regional Corridor Funding schedules.

The conduct of this project through an outside Contractor was cost effective to State because it enabled the project to stay within the Inter-Regional Corridor Funding schedules, develop a conceptual layout of the preferred diamond interchange, and prepare the environmental documentation for Trunk Highway 52 at County Road 86.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

August 11, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78453 *W-0-3*  
Pre-Design Work in Dresbach Township (Winona County)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	T85294
Contractor:	HDR Engineering, Inc.
Source of Funding:	Trunk Highway
Total Cost to the State:	\$110,4540.91
Duration of Contract:	August 6, 2002 through June 30, 2003
Billable Hours:	
Contract Administrator:	Shelly Meyer
Mn/DOT Project Manager:	Gene Dahlke

The purpose of this Contract was to develop preliminary plans, quantities and estimates of probable construction cost for the roadway work as well as a bridge underpass alternative for Dresbach Township as part of a rail corridor safety project.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT did not have the available staff resources with the necessary expertise to do the final design and environmental work.

This project was unique as it involved the design of a local township road and the integration of that design with the construction of a railroad bridge. Due to the unusual nature of the design, which included a road requiring design exceptions as a result of width constraints, consideration of significant cultural resource issues and mitigation issues as a consequence of impacts to a local park, we encountered significant "scope creep" in the cost of the design. Some of that scope creep is attributable to a poorly defined scope of work, developed by Mn/DOT. However, the balance of the scope creep is attributable to a failure on the part of the consultant to keep Mn/DOT adequately informed of project changes.

Sincerely,

A handwritten signature in cursive script that reads "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 08, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. <sup>77982</sup>~~77892~~ Work Order 02  
Cottage Grove Park & Ride Lot Final Design Services

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A38537</b>
Contractor:	<b>EnviroScience, Incorporated</b> <b>10200 Valley View Road, Suite 151A</b> <b>Eden Prairie, Minnesota 55113</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$340,992.42</b>
Duration of Contract:	<b>July 16, 2002 thru June 30, 2003</b>
Contract Administrator:	<b>Linn Moline</b>
Mn/DOT Project Manager:	<b>Heather Lott</b>

The purpose of this Contract was to provide final construction plans for the Cottage Grove Park and Ride lot located on Trunk Highway 61 at Jamaica Avenue.

This project was contracted out as State did not have the time or personnel available to deliver the project on the time schedule required for contracting letting.

The conduct of this project through an outside Contractor was cost effective to State because of the need to build a permanent Park and Ride Lot in the City of Cottage Grove to replace the temporary lot that Metro Transit is currently leasing from the Rodeo. At present, about 140 cars are using the Rodeo Park and Ride Lot, which serve only by express buses to downtown Saint Paul. The addition of express buses to downtown Minneapolis should triple the number of Park and Ride users, creating the need for about a 500-car lot.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 08, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79290  
Preliminary and Final Design on I-494 from I394 to Minnesota River

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A06719**  
Contractor: **SRF Consulting Group, Incorporated**  
**One Carlson Parkway North, Suite 150**  
**Minneapolis, Minnesota 55447**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$2,601,110.40**  
Duration of Contract: **April 10, 2000 thru May 31, 2003**  
Contract Administrator: **Linn Moline**  
Mn/DOT Project Manager: **Chris Roy**

The purpose of this Contract was to provide engineering services for the redesign and construction of three major segments of I-494 corridor from I-394 to 34<sup>th</sup> Avenue, including but limited to the following: updating the prepared but unsigned 1995 Final Environmental Impact Statement, draft Availability Notices, draft Record of Decision, draft Federal Highway Administration Access Revision Request, draft specific Air and Noise Analysis and reports, draft specific right-of-ways, and completion of a Light Commercial Vehicle Study.

This project was contracted out as State's workload afforded no available personnel to performed this project.

The conduct of this project through an outside Contractor was cost effective to State because it enabled the project to on schedule, meeting State's goal for delivering our highway improvements. Keeping this on schedule also allowed State to budget its priorities.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 07, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77972 Work Order ~~02~~ 03  
Final Design for State Project (SP) 3102-44 and Trunk Highway (TH) 2 near Deer River

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A40121</b>
Contractor:	<b>Bonestroo, Rosene, Anderlik &amp; Associates, Incorporated</b> <b>2335 West Highway 36</b> <b>Saint Paul, Minnesota 55113</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$70,159.00</b>
Duration of Contract:	<b>August 30, 2002 thru July 01, 2003</b>
Contract Administrator:	<b>Joe McKinnon, P.E.</b>
Mn/DOT Project Manager:	<b>Mike Coleman, P.E.</b>

The purpose of this Contract was to provide a complete Final Detail Design services, and to add turn to Trunk Highway 2 West of Deer River, Minnesota. The Final Design Package will include, but not be limited to: mill and overlay, shoulder widening, turn lane construction, signing and pavement marking.

This project was contracted out as State did not have the time available to deliver the project on the time schedule required for contracting letting.

The conduct of this project through an outside Contractor was cost effective to State because it allowed the Final Design Plans to be completed in time and to be ready as an Advance Design Project when funds becomes available.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 05, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77980 Work Order 03  
Final Design for State Project (SP) 0301-47 and Trunk Highway (TH) 10 in Detroit Lakes

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A33110**  
Contractor: **HNTB Incorporated**  
**3400 West 66<sup>th</sup> Street, Suite 250**  
**Minneapolis, Minnesota 55435**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$499,916.76**  
Duration of Contract: **February 21, 2002 thru May 31, 2003**  
Contract Administrator: **Alex Chernyaev, P.E.**  
Mn/DOT Project Manager: **Tom Lundberg, P.E.**

The purpose of this Contract was to provide the preparation of Phase I Final Design for portion of Trunk Highway (TH) 10 within Becker County and substantially within the City of Detroit Lakes, Minnesota. Included in the Phase I Final Design is the relocation of the Burlington Northern & Santa Fe Rail Road (BNSF) rail line and construction limits on the corresponding road project with approximately 8,000 feet from Lake Street to North Shore Drive.

This project was contracted out as State did not have the personnel or staff available to complete Phase I Final Design including the partial relocation of BNSF rail line within the time frame required by funding contingencies needed to meet the contract letting date.

The conduct of this project through an outside Contractor was cost effective to State because the work was performed and completed within the required time frame, without impacting resources and to District 4 2003 construction program.

Sincerely,

Carol Molnau

Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



## Memo

August 5, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83806  
Support and Operations Services Work Order  
Mn/DOT Central Office

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A41855  
Contractor: Bluestem Systems Inc., 340 Cedar Street, Suite 1200, Saint Paul, MN 55101  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$234,000  
Duration of Contract: October 14, 2002 – June 30, 2003  
Billable Hours: 1,560  
Contract Administrator: Dan Hodorff  
Mn/DOT Project Manager: John Moreland

The purpose of this Contract was:

Minnesota Department of Transportation (Mn/DOT) currently has multiple LAN/WAN development needs that require technical expertise and support. These development needs are either a part of or directly related to Mn/DOT's Information Technology (IT) investment plan. To ensure the continued implementation and support for required network development, Mn/DOT is seeking assistance with the technical design and support. With Mn/DOT's network infrastructure needs continuing to grow and taking a higher precedence in Mn/DOT's business requirements, it is essential that network development efforts are implemented in a timely manner.

This engagement will require a contractor to conduct assessments of current network infrastructure capabilities and provide recommendations and/or project plans for technologies such as wireless connectivity, remote access, IP-based video (H.323) and virtual private networking (VPN). In addition, projects and support activities will be assigned for other LAN/WAN infrastructure

initiatives. Many of these projects and support activities will involve project management, planning, technical writing and interfacing with customers or vendors on technical issues.

This project was contracted out as Mn/DOT:

Department of Administration Certification form attached.

The conduct of this project through an outside Contractor was cost effective to the state because:

It allowed Mn/DOT to bring in highly skilled network architects for a specified amount of time/week and focused on projects that required networking skills that DOT staff did not have. It enabled DOT to complete projects and network plans that would have been unreachable in FY03. While having the skills and time to complete the work, it also allowed DOT staff time to work along side the contractors and receive mentoring, both professionally and technically, that overall improves their skills and abilities as a state employee.

Sincerely,

A handwritten signature in cursive script, reading "Carol Molnau".

Carol Molnau

Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
Sue Kahle  
File

Mn/DOT Contract Number \_\_\_\_\_  
CFMS Contract No \_\_\_\_\_  
Master Roster T-Number 1PT1M

## PROFESSIONAL/TECHNICAL MASTER ROSTER CONTRACT CERTIFICATION FORM

### Instructions

- 1) This form must be approved prior to writing contracts from the Master Roster **in excess of \$5,000.** Minn. Stat. § 16C.08.
- 2) This Certification Form and the Statement of Work must be approved by your agency's Contract Coordinator for amounts up to \$100,000. Over \$100,000 this form must be approved by your agency's Contract Coordinator who will then send it to the Office of Technology and Materials Management Division for review and approval prior to entering into a contract from the Master Roster. A copy of the Statement of Work Must be attached. If you have questions, contact your Agency Contract Coordinator.
- 3) No work may begin before funds are encumbered and the contract is fully executed.
- 4) Submit a copy of the approved Master Roster Certification Form and contract to the Office of Technology.

Department: Transportation	Division: Management Operations
Estimated Cost: \$ 234,000	Source of Funds:
*Contract Period: From: September 9, 2002 To: June 30, 2003	
*The term of the Master Roster Contract must not exceed two years unless approved by the commissioner of Administration through the Office of Technology and Materials Management Division.	

### BACKGROUND

#### Nature of Contract

Minnesota Department of Transportation (Mn/DOT) currently has multiple LAN/WAN development needs that require technical expertise and support. These development needs are either a part of or directly related to Mn/DOT's Information Technology (IT) investment plan. To ensure the continued implementation and support for required network development, Mn/DOT is seeking assistance with the technical design and support. With Mn/DOT's network infrastructure needs continuing to grow and taking a higher precedence in Mn/DOT's business requirements, it is essential that network development efforts are implemented in a timely manner.

This engagement will require a contractor to conduct assessments of current network infrastructure capabilities and provide recommendations and/or project plans for technologies such as wireless connectivity, remote access, IP-based video (H.323) and virtual private networking (VPN). In addition, projects and support activities will be assigned for other LAN/WAN infrastructure initiatives. Many of these projects and support activities will involve project management, planning, technical writing and interfacing with customers or vendors on technical issues.

Agency certifies that Minn. Stat. § 15.061 (list other statutory cite if applicable) allows agency to enter into this professional technical service contract. Check with your Assistant Attorney General if you have questions.

**Product or Result (Give sufficient detail)**

- Provide State's Network Operations Supervisor an assessment of the current remote access solutions being utilized within the State (technologies, operating systems levels, servers, status reporting capabilities) including recommendations for improvements.

Deliverable: Report detailing current status of State's remote access environment delivered to State's Network Operations Supervisor by October 15, 2002.

- Provide State with Local Area Network and Wide Area Network services support as directed by State's Network Operations Supervisor. Installation, integration, maintenance, and support may be required

Deliverable: Local Area Network and Wide Area Network service support provided within the requested timeframe throughout the duration of this contract, June 30, 2003.

- Provide State with Wireless Networking support as directed by State's Network Operations Supervisor. This may include reconfiguration of wireless services, troubleshooting, and planning.

Deliverable: Wireless service support provided within the requested timeframe throughout the duration of this contract, June 30, 2003.

- Provide State with Video over Internet Protocol (H.323 Protocol) services support as directed by State's Network Operations Supervisor. This may include implementation, reconfiguration of H.323 services, troubleshooting, and network capacity analysis.

Deliverable: H.323 service support provided within the requested timeframe throughout the duration of this contract, June 30, 2003.

- Provide State support with a number of projects such as upgrading Virtual Private Network solution to make use of Cisco VPN concentrator, Implement desktop video strategies, upgrading Wide Area Network connectivity to make use of State's network infrastructure, enhancing network edge architecture, and RWIS (Road Weather Information System) that involve State supported network services. This may include systems administration, troubleshooting, reconfiguration, and capacity analysis of systems both in production and development.

Deliverable: Project support provided within the requested timeframe throughout the duration of this contract, June 30, 2003.

- Represent State's Network Infrastructure Management section via participation in project and infrastructure groups. This may involve providing information about Network Infrastructure Management projects, network infrastructure, network services, project planning, and needs/capacity analysis.

Deliverable: Project planning, support, and needs analysis provided within the requested timeframe throughout the duration of this contract, June 30, 2003.

- Support State's Network Management Systems (NMS) including Lucent's VitalNet, NetScout's NGenius, CiscoWorks, and others as directed by State's Network Operations Supervisor. This may include systems administration, troubleshooting, reconfiguration and capacity analysis.

Deliverable: Network Management Systems support provided within the requested timeframe throughout the duration of this contract, June 30, 2003.

- Develop State's Network Operations staff networking skills and knowledge base through intensive monitoring, project participation, and mentoring.

Deliverable: Knowledge transfer and mentoring for State staff is provided throughout the duration of this contract, June 30, 2003.

- Provide weekly verbal status reports, and monthly written reports, to State's Network Operations Supervisor detailing the status of tasks associated with the overall project, as well as the number of hours used and remaining on the contract. Written status reports should be created in Microsoft Office application and emailed the last work day of every month by 3:00PM CST.

Deliverable: Monthly status reports detailing hours used and remaining, status of individual tasks, as well as the overall project, emailed to State's Network Operations Supervisor the last work day of every month by 3:00PM CST.

- Situations where overtime or scheduling changes need to be made must be approved in advance.

Deliverable: CONTRACTOR will be expected to work overtime or on a varied schedule when approved in advance.

- Be aware of and adhere to all security requirements and data privacy issues when working with STATE's resources. No removal of materials in print or in any other form is permitted.

Deliverable: CONTRACTOR must adhere to all security requirements

- CONTRACTOR employee(s) must sign a confidentiality agreement before starting work.

Deliverable: CONTRACTOR delivers a signed confidentiality agreement to Network Operations Supervisor.

### Other Methods Considered

Department of Transportation does not have personnel available with the specified expertise to perform the indicated services.

### CERTIFICATIONS

By signing this form, I certify:

1. No state employee is (a) able and (b) available to perform the services called for by the contract.  
**State below how you reached this conclusion:**

Currently within the Department of Transportation, the Network Infrastructure Management (NIM) section supports the department's needs for network connectivity and the delivery of network related services. The technical analysis and management needed for the network development tasks require additional skills than those existing today within Mn/DOT. NIM believes that having a contractor perform technical development and support work will allow for a more reliable deliverable due to the quantity of tasks and limited staff persons to perform the associated tasks. The contractor will bring the capability of providing a quality analysis, as well as the technical experience to ensure a thorough and successful outcome. Due to the lack of expertise and resources, Mn/DOT has no choice but to contract out for obtaining the specified deliverables.

2. The normal competitive bidding mechanisms (low bid) will not provide for adequate performance of the service.
3. The service is not available as the product of a prior contract and the contractor will certify this product will be original in character.
4. List the vendors from whom you received responses to your Statement of Work:  
(Note: the agency must submit the Statement of Work to multiple vendors until it receives: a) \$5,001-\$25,000 three positive responses b) \$25,001-\$100,000, five positive responses, c) \$100,000-\$500,000, the agency must publish a notice electronically on-line and only vendors on the Master Roster may respond.)

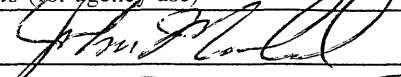
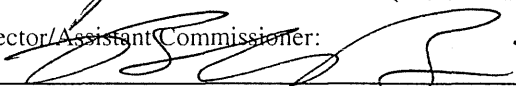
Statement of Work is being published electronically on-line due to estimated costs being between \$100,000 and \$500,000

5. **For Master Roster Contracts estimated to be in excess of \$25,000** my agency will publicize the need for services to state employees according to Minn. Stat. § 16C.07. Notice of this work order contract will be provided to the human resource offices of all Minn. Stat. § 15.91 agencies and the Higher Education Services Office. (The list of HR offices may be found at: [www.mmd.state.mn.us](http://www.mmd.state.mn.us)) After five working days, due consideration will be given to any responding employee when the final contracting decision is made.
6. A written detailed work plan will be submitted by the contractor and accepted by the agency.
7. **The following person has been assigned to monitor and act as liaison for the Master Roster Contract:**  
John Moreland.
8. There will be periodic review of the progress of the contractor and the final product will be utilized.
9. The Master Roster Contract will not establish an employer/employee relationship between the state or the agency and any person performing under the contract.
10. No current state employee will engage in the performance of the Master Roster Contract.
11. No conflict of interest has or will occur throughout the selection and performance of this Master Roster Contract.


Mn/DOT Contract Number \_\_\_\_\_  
CFMS Contract No \_\_\_\_\_  
Master Roster T-Number 1PT1M

### AGENCY APPROVALS

*Internal Approvals (for agency use)*

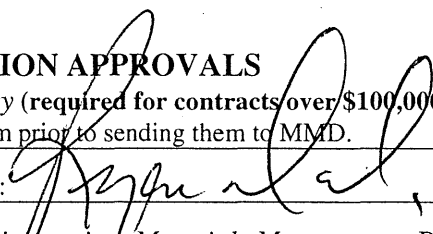
Activity Manager: 	Date: <u>8-9-2002</u>
Division Director/Assistant Commissioner: 	Date: <u>8/9/02</u>

### Agency Approval (required)

Authorized Certification/Officer authorized to sign contracts: 	Date: <u>8-9-02</u>
Agency Contract Coordinator (required for contracts under \$100,000)	Date: _____

### ADMINISTRATION APPROVALS

*Office of Technology (required for contracts over \$100,000). Must review and approve this Certification Form prior to sending them to MMD.*

Office of Technology: 	Date: <u>9-9-02</u>
--	---------------------

*Department of Administration, Materials Management Division (only required for contracts over \$100,000)*

Professional Technical Services Section Approval:	Date _____
---	------------

MMD Cert # \_\_\_\_\_

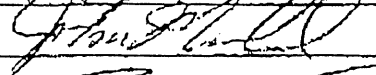
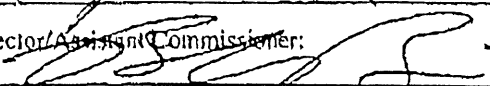
AUG-29-2002 THU 12:49 PM MN OFFICE OF TECHNOLOGY

FAX NO. 851 215 3877

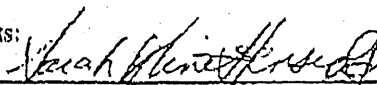
P. 06

Mn/DOT Contract Number \_\_\_\_\_  
 CFMS Contract No. \_\_\_\_\_  
 Master Roster T-Number 1PT1M

**AGENCY APPROVALS***Internal Approvals (for agency use)*

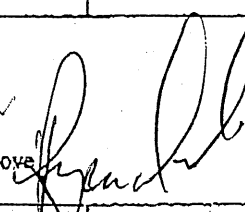

Activity Manager: 	Date: <u>8-9-2002</u>
Division Director/Assistant Commissioner: 	Date: <u>8/9/02</u>

*Agency Approval (required)*

Authorized Certification/Officer authorized to sign contracts: 	Date: <u>8-9-02</u>
Agency Contract Coordinator (required for contracts under \$100,000)	Date: _____

**ADMINISTRATION APPROVALS**

Office of Technology (required for contracts over \$100,000). Must review and approve this Certification Form prior to sending them to MMD.

Office of Technology: <u>Verbal ok from Steve Gustafson</u> 	Date: <u>9-4-02</u>
Department of Administration, Materials Management Division (only required for contracts over \$100,000)	
Professional Technical Services Section Approval: 	Date: <u>9-5-02</u>

MMD Cert # \_\_\_\_\_



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 01, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81364  
Consultant Services Database

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A26955</b>
Contractor:	<b>Archwing Innovations 1313 5<sup>th</sup> Street SE, Box 35 Minneapolis, Minnesota 55414</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$171,216.00</b>
Duration of Contract:	<b>August 17, 2001 thru June 30, 2003</b>
Contract Administrator:	<b>Jeff Brenner</b>
State Project Manager:	<b>Rosario G. Adiarte</b>

The purpose of this Contract was to develop a new database capable of tracking contracts and program status, budget allocations, expenditures and balances, vendors, workload, and generating reports. This includes complete system documentation, training and user manuals.

This project was contracted out as State did not have the available personnel with the expertise to develop a new database from Inception, Elaboration, Construction and Transition within the required Fiscal Year 2003 time frame.

The conduct of this project through an outside Contractor was cost effective to State because the new consultant contract database will provide better accuracy in budget reporting; tracking the Districts contract planning, and tracking and reporting State and federal funds.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 01, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81190 Work Order 04  
Local Traffic Circulation Plans from Pine Island to Oronoco Along Trunk Highway  
(TH) 52

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A39966</b>
Contractor:	<b>Short, Elliot, Hendrickson, and Incorporated</b> <b>3535 Vadnais Center Drive</b> <b>Saint Paul, Minnesota 55110-5108</b>
Source of Funding:	<b>Trunk Highway 52 Inter-regional Corridor (IRC)</b>
Total Cost to the State:	<b>\$51,207.22</b>
Duration of Contract:	<b>August 15, 2002 thru June 30, 2003</b>
Contract Administrator:	<b>Craig Lenz</b>
Mn/DOT Project Manager:	<b>Fred Sandal</b>

The purpose of this Contract was to identify local street system and circulation patterns providing connectivity for Oronoco and Pine Island relative to the planned redevelopment of TH 52 IRC Corridor.

This project was contracted out as State did not have the available personnel to perform an independent evaluation of TH 52 IRC Corridor Management Plan and the TH 52 Oronoco to Pine Island Subarea Study.

The conduct of this project through an outside Contractor was cost effective to State because it provided a third party, independent assessment of potential future development of TH 52 IRC Corridor Management Plan and the TH 52 Oronoco to Pine Island Subarea Study.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 1, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79610 Work Order 13  
State Project Number 6280-308 involving the Subsurface Investigation and the Realignment of Trunk Highway 35E and Cayuga Street Interchange in Saint Paul, Minnesota.

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A47431
Contractor:	American Engineering Testing, Incorporated 550 Cleveland Avenue North Saint Paul, Minnesota 55114
Source of Funding:	Trunk Highway
Total Cost to the State:	\$56,561.63
Duration of Contract:	April 04, 2003 – June 01, 2003
Contract Administrator:	Rich Lamb
State Project Manager:	Rich Lamb

The purpose of this Contract was to perform a Subsurface Investigation work for State Project 6280-308 involving the realignment of Trunk Highway (TH) 35E and the construction of a new interchange at the intersection of Trunk Highway 35E and Cayuga Street in Saint Paul, Minnesota. This work involved taking foundation borings, obtaining undisturbed samples, performing field tests; performing laboratory test; performing Cone Penetration Tests (CPT), and producing a detailed boring logs.

This project was contracted out as State did not have the available personnel to complete this project by June 2003. After reviewing State's drilling schedule, it was determined that in-house drilling crews could not meet the scheduled deadline.

The conduct of this project through an outside Contractor was cost effective to State because it kept the project on schedule. Any delays in project letting would have resulted in an increased cost to the State. The work was completed in an expeditious manner and the final product was of acceptable quality.

Sincerely,

A handwritten signature in cursive script that reads "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 01, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83803  
IT Project, Office of Freight and Commercial Vehicle Operations

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A42224
Contractor:	Bentley Systems, Incorporated 5889 Glenwood Plaza Boulevard, Suite 310 Englewood, Colorado 80111
Source of Funding:	Trunk Highway
Total Cost to the State:	\$308,345.87
Duration of Contract:	October 30, 2002 – June 30, 2003
Contract Administrator:	Becky Ellinghuysen
State Project Manager:	Becky Ellinghuysen

The purpose of this Contract was a software design, maintenance and support services to implement Phase 2 Enhancements to RouteBuilder NT (RBNT). Implementation of Phase II Enhancements will provide State and the motor carrier industry users with expanded RBNT capabilities. These enhancements will provide an improved level of service to the motor carrier industry and will also provide additional capabilities to State for the safe routing and permitting of oversize/overweight vehicles.

This project was contracted out as State did not have the personnel with the expertise available to provide enhancements to RouteBuilder. RouteBuilder NT is a proprietary system with its own source code developed by Bentley Systems. Therefore, only Bentley Systems can make the necessary enhancements.

The conduct of this project through an outside Contractor was cost effective to State because the implementation of the Phase II Enhancements will provide an improved level of service to the motor carrier industry and will also provide additional capabilities to State for the safe routing and permitting of oversize/overweight vehicles.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 30, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79551  
North Metro Drivers Examination Station: Addition & Remodeling

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A02910</b>
Contractor:	<b>Williams/O'Brien Associates, Incorporated</b> <b>1300 Nicollet Mall, Suite 219</b> <b>Minneapolis, Minnesota 55403</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$89,000.00</b>
Duration of Contract:	<b>November 22, 1999 thru April 30, 2002</b>
Agreement Administrator:	<b>Dave Baker</b>
State Project Manager:	<b>Ron Lagerquist, Architect</b>

The purpose of this Contract was to prepare an architectural and engineering services design to provide the following: schematic design, design development, construction documents, bidding and construction observation for the addition and remodeling of the Drivers Examination Station at Arden Hills, Minnesota.

This project was contracted out as State did not have the architects available to meet tight project timeline/schedule and contract letting date.

The conduct of this project through an outside Contractor was cost effective to State because Contractor was able to complete and meet the original work scope plus additional work (adding a vestibule and office, mechanical spaces and windows in the building, east and west parking spaces) within the original time-line, project schedules, and contracting letting date.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 30, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79553  
Joint Powers (Chisago County) Trunk Highway 8 Scoping Document

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A05286</b>
Contractor:	<b>Chisago County, through its Board of Commissioners 313 North Main Street, Room 400 Center City, Minnesota 55012-9663</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$200,000.00</b>
Duration of Contract:	<b>April 06, 2000 thru December 28, 2001</b>
Agreement Administrator:	<b>Mark Hagen</b>
State Project Manager:	<b>Tod Sherman</b>

The purpose of this Contract was to complete a major Scoping Study of Trunk Highway 8 Corridor through Chisago County.

This project was a partnership between State and Chisago County, and its subcontractor URS/BRW, who originally developed the Trunk Highway 8 Scoping Study. Subsequent documents developed by URS/BRW, such as Frequently Asked Questions, were effective in addressing revisions based on public hearing comments. The Trunk Highway 8 Scoping Study was highly visible and URS/BRW did an excellent job working with the many varying, sometimes hostile, interest groups along the Trunk Highway 8 Corridor.

The conduct of this project through an outside Contractor was cost effective to State because it provided the groundwork necessary for the development of future environmental studies along the Trunk Highway 8 Corridor. This study also identified and analyzed congestion; traffic volumes; vehicle types; safety and environmental; social, and economic concerns along the corridor.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 29, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 84430  
Commercial Vehicle Informational needs and Satisfaction in Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A47008</b>
Contractor:	<b>Dodge Business Research Consulting 3722 West 50<sup>th</sup> Street, Suite 311 Minneapolis, Minnesota 55410</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$94,100.00</b>
Duration of Contract:	<b>March 26, 2003 thru September 30, 2003</b>
Agreement Administrator:	<b>Calvin C. Robinson</b>
State Project Manager:	<b>Chris McMahon</b>

The purpose of this Contract was to complete a statewide market research study that will educate three State offices (Office of Motor Carrier Services (OMCS), Office of Freight, Rail and Waterways (OFRW), and Office of Advanced Traveler Information Services (ATIS)) about the informational needs of Commercial Vehicle Operators (CVOs) in Minnesota.

This project was contracted out as State needed an independent market research evaluation that will benefit three State offices (OMCS, CFRW and the ATIS) in providing valuable synergistic solution to the business, informational and logistics needs of these (COV) customers by optimizing State's knowledge, capabilities and available resources.

The conduct of this project through an outside Contractor was cost effective to State because one contract will benefit three State offices, thus saving resources to implement the study of need-gaps in safety and compliance information and training of Commercial Vehicle Operators.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 25, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82698 Work Order 07  
Phase II Archaeological Survey and Evaluation

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A41498</b>
Contractor:	<b>URS/BRW Corporation 700 Third Street South Minneapolis, Minnesota 55415</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$72,283.11</b>
Duration of Contract:	<b>October 04, 2002 thru March 31, 2003</b>
Agreement Administrator:	<b>Ashley M. Hartfiel</b>
State Project Manager:	<b>G. Joseph Hudak</b>

The purpose of this Contract was to have Contractor perform Cultural Resources Survey along Trunk Highway (TH) 8, from one-half mile East of County State Aid Highway (CSAH) 9, and West to Irene Street, Center City, Minnesota.

The conduct of this project through an outside Contractor was cost effective to State because it would have taken the four person Cultural Resources Unit at State away from other important projects to performed these tasks as specified in the Secretary of the Interior's Standards and Guidelines for Archaeology and Historical Preservations and the State's guidelines for State Historical Preservation Office.

The conduct of this project through an outside Contractor was cost effective to State because there are no State personnel who meet the Secretary of Interior's professional standards for cultural resource investigations on Federal Highway Administration (FHWA) funded projects. The Cultural Resources Unit of the Office of Environmental Services does not have the staff to complete federally mandated resource investigations for each State federally funded project. Completion of these studies in a timely manner is essential to project planning, approvals and construction.

Sincerely,

  
Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 25, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 84014  
Planning Study, Market Research and Public Input

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A44369</b>
Contractor:	<b>City of Detroit Lakes 1025 Roosevelt Avenue Detroit Lakes, Minnesota 56501</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$50,000.00</b>
Duration of Contract:	<b>February 14, 2003 thru June 30, 2003</b>
Agreement Administrator:	<b>Michael Ginnaty</b>
State Project Manager:	<b>Brad Monson</b>

The purpose of this Contract was to complete a study of the central business district within the city of Detroit Lakes to determine potential future developing resulting from the realignment of U.S. Highway 10.

This project was contracted out as State needed and independent evaluation of the impacts of realigning U.S. Highway 10 through Detroit Lakes for the purposes of municipal consent.

The conduct of this project through an outside Contractor was cost effective to State because it provided a third party, independent assessment of potential future development and provided meaningful public input that could not be obtained using State personnel given the local sensitivity towards the major construction project.

Sincerely,

A handwritten signature in cursive script that reads "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 25, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81188 Work Order 08  
Update to 1996 Mankato/North Mankato Area Transportation Study Report

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A39745</b>
Contractor:	<b>SRF Consulting Group, Incorporated</b> <b>One Carlson Parkway, Suite 150</b> <b>Minneapolis, Minnesota 55447-4443</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$103,614.66</b>
Duration of Contract:	<b>September 03, 2002 thru June 30, 2003</b>
Agreement Administrator:	<b>Craig M. Felber</b>
State Project Manager:	<b>Lisa Bigham</b>

The purpose of this Contract was to prepare a Planning Study Report for Mankato and North Mankato, updating the 1996 Mankato/North Mankato Area Transportation Study (MATAPS). The study included the area transportation and planning governmental entities working as partners to develop the study.

This project was contracted out as State did not have the required expertise available to perform an Area Transportation Study where governmental stakeholders have different competing interests.

The conduct of this project through an outside Contractor was cost effective to State because Contractor was a non-stakeholder party who was able to bring various governmental interests together within the required time frame without affecting resources and impacts to District 7.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 25, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82698 Work Order 01  
Phase I and Phase II Architectural History Survey and Evaluation

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A35735</b>
Contractor:	<b>URS/BRW Corporation 700 Third Street South Minneapolis, Minnesota 55415</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$80,473.12</b>
Duration of Contract:	<b>May 09, 2002 thru September 30, 2003</b>
Agreement Administrator:	<b>Dawn Thompson</b>
State Project Manager:	<b>Elizabeth Abel</b>

The purpose of this Contract was to have Contractor perform Phase I Architectural History Survey and Phase II Evaluation along Trunk Highway (TH) 25 in Wright County, Minnesota.

The conduct of this project through an outside Contractor was cost effective to State because it would have taken the four person Cultural Resources Unit at State away from other important projects to performed these tasks as specified in the Secretary of the Interior's Standards and Guidelines for Archaeology and Historical Preservations and the State's guidelines for State Historical Preservation Office.

The conduct of this project through an outside Contractor was cost effective to State because there are no State personnel who meet the Secretary of Interior's professional standards for cultural resource investigations on Federal Highway Administration (FHWA) funded projects. The Cultural Resources Unit of the Office of Environmental Services does not have the staff to complete federally mandated resource investigations for each State federally funded project. Completion of these studies in a timely manner is essential to project planning, approvals and construction.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 18, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81620  
Phase I Archaeological and Phase I & II Architectural History Investigation

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A20078</b>
Contractor:	<b>URS/BRW Corporation</b> <b>700 Third Street South</b> <b>Minneapolis, Minnesota 55415</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$55,153.98</b>
Duration of Contract:	<b>May 03, 2001 thru June 30, 2003</b>
Agreement Administrator:	<b>Dawn Thompson</b>
State Project Manager:	<b>Craig Johnson</b>

The purpose of this Contract was to have Contractor perform Phase I Archaeological and Phase I & II Architectural History Investigation of the proposed Reconstruction of State Project Number 4302-44, Trunk Highway (TH) 7 and TH 15 in Hutchinson, McLeod County.

The conduct of this project through an outside Contractor was cost effective to State because it would have taken the four person Cultural Resources Unit at State away from other important projects to performed these tasks as specified in the Secretary of the Interior's Standards and Guidelines for Archaeology and Historical Preservations and the State's guidelines for State Historical Preservation Office.

The conduct of this project through an outside Contractor was cost effective to State because there are no State personnel who meet the Secretary of Interior's professional standards for cultural resource investigations on Federal Highway Administration (FHWA) funded projects. The Cultural Resources Unit of the Office of Environmental Services does not have the staff to complete federally mandated resource investigations for each State federally funded project. Completion of these studies in a timely manner is essential to project planning, approvals and construction.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 18, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82000  
Application Development and Maintenance  
Bridge Office, Oakdale, Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A30895</b>
Contractor:	<b>Regional Transportation Systems, Incorporated</b> <b>477 Holly Avenue</b> <b>Saint Paul, Minnesota 55102</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$120,000.00</b>
Duration of Contract:	<b>December 05, 2001 thru June 30, 2003</b>
Agreement Administrator:	<b>Linda Moline</b>
State Project Manager:	<b>Thomas P. Martin</b>

The purpose of this Contract was to provide for an application development and enhancement of a four-year old statewide infrastructure inventory of applications, database engine upgrades, testing, and maintenance and support for the Federal Highway Administration.

This project was contracted out as State does not have the available, necessary and qualified personnel to enhance the statewide infrastructure inventory of applications, database engine upgrades, testing, and maintenance and support.

The conduct of this project through an outside Contractor was cost effective to State because it allowed the Bridge Office to meet its responsibilities to the Federal Highway Administration.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 18, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82698 Work Order 02  
Phase I and Phase II Archaeological and Historic Archaeological Survey and Evaluation

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A35735**  
Contractor: **URS/BRW Corporation**  
**700 Third Street South**  
**Minneapolis, Minnesota 55415**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$78,486.88**  
Duration of Contract: **May 09, 2002 thru June 27, 2003**  
Agreement Administrator: **Dawn Thompson**  
State Project Manager: **Elizabeth J. Abel**

The purpose of this Contract was to have Contractor perform Phase I and Phase II Archaeological and Historic Archaeological Survey and Evaluation on State Project 0503-75 along Trunk Highway (TH) 23 and TH 95 in Benton County.

The conduct of this project through an outside Contractor was cost effective to State because it would have taken the four person Cultural Resources Unit at State away from other important projects to performed these tasks as specified in the Secretary of the Interior's Standards and Guidelines for Archaeology and Historical Preservations and the State's guidelines for State Historical Preservation Office.

The conduct of this project through an outside Contractor was cost effective to State because there are no State personnel who meet the Secretary of Interior's professional standards for cultural resource investigations on Federal Highway Administration (FHWA) funded projects. The Cultural Resources Unit of the Office of Environmental Services does not have the staff to complete federally mandated resource investigations for each State federally funded project. Completion of these studies in a timely manner is essential to project planning, approvals and construction.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 18, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79619 Work Order 13  
Geotechnical Subsurface Investigation, 2 miles East of Watkins on Trunk Highway (TH 55)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A46983  
Contractor: Twin Ports Testing, Inc., 1301 North 3<sup>rd</sup> Street, Superior, Wisconsin 54880  
Source of Funding: Trunk Highway  
Total Cost to the State: \$62,258.77  
Duration of Contract: April 7, 2003 – May 31, 2003  
Contract Administrator: Rich Lamb  
State Project Manager: Rich Lamb

The purpose of this Contract was to perform a subsurface investigation for a State project involving the reconstruction of Bridge 4954 and the roadway widening of TH 55 located approximately 2 miles East of Watkins. The proposed work and services consisted of taking foundation borings; obtaining undisturbed samples; performing field tests; performing laboratory tests, and producing detailed boring logs. This project was contracted out because in order to provide detailed foundation recommendations for Bridge 73031, State Project 7315-10, the Foundations Unit required a detailed subsurface investigation including foundation borings. To meet State's program and project management system deadlines, the foundation borings must be completed by June 2003. After reviewing our drilling schedule, it was determined that in-house drilling crews could not meet this scheduled deadline and therefore Consultant forces were selected. The only other method considered for accomplishing the work was to perform the work with Foundations Unit Crews. However, this would push other projects back to the point where deadlines would be missed. We did not consider using other state agencies because the Foundation Unit (State) is the only work unit in the State that performs this work type.

The conduct of this project through an outside Contractor was cost effective to State because it kept the project on schedule. Any delays in project letting would have resulted in an increased cost to the State. The work was completed in an expeditious manner and the final product was of acceptable quality.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

July 16, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82168  
Legislative Appropriation to Regional Development Commissions (RDC)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A27356</b>
Contractor:	<b>West Central Initiative, Incorporated</b> <b>1000 Western Avenue</b> <b>Fergus Falls, Minnesota 56138</b>
Source of Funding:	<b>Legislative Appropriation to Regional Development Commissions</b>
Total Cost to the State:	<b>\$100,000.00</b>
Duration of Contract:	<b>July 01, 2001 thru June 30, 2003</b>
Agreement Administrator:	<b>Michael Ginnaty</b>
State Project Manager:	<b>Brad Monson</b>

The purpose of this Contract was to provide District 4 with regional transportation planning assistance and local government liaison/coordination. These services will improve communications between State and the region's citizens and local governments.

This project was contracted out because District 4 does not have a Regional Development Commission for nine (9) of twelve (12) counties. West Central Initiative has an established transportation planning process and provides economic development planning services to the region. West Central Initiative has established the community involvement and support, professional personnel (including administrative support), and equipment (computers and necessary software) to complete the tasks required by District 4.

The conduct of this project through an outside Contractor was cost effective to State because based on current figures it costs State approximately \$60,000 per employee. The planning activities in this Contract would require one or two full-time employees per year to complete. Thus, contracting the work out for \$50,000 per year was a more cost effective solution.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 16, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79614 Work Order 4  
Geotechnical Subsurface Investigation, Intersection of TH 35E & TH 694 in Ramsey County

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A45911</b>
Contractor:	<b>Construction Engineering Laboratory, Incorporated</b> <b>5661 International Parkway</b> <b>New Hope, Minnesota 55428</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$128,479.00</b>
Duration of Contract:	<b>February 24, 2003 through May 23, 2003</b>
Contract Administrator:	<b>Rich Lamb</b>
State Project Manager:	<b>Rich Lamb</b>

The purpose of this Contract was to perform a subsurface investigation (foundation borings) for eight retaining walls to be constructed as part of the "Unweave Project" for State Project 6280-304, located on Trunk Highway 35E and Trunk Highway 694. This project was contracted out in order to provide detailed foundation recommendations for the retaining walls. The Foundations Unit required a detailed subsurface investigation including foundation borings. To meet State's program and project management system deadlines, the foundation borings had to be completed by May 2003.

The conduct of this project through an outside Contractor was cost effective to the State because it kept the project on schedule. After reviewing State's drilling schedules, it was determined that State's in-house drilling crew could not meet the tight deadlines needed to keep this project on schedule.

The conduct of this project through an outside Contractor was cost effective to State because Contractor provided the required information in an expeditious manner. The quality of the final product did not require any rework from State, and the final cost to State was 20% than the total Contract amount.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 15, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83161  
Develop the Consultant Pre-Qualification Program

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A35592
Contractor:	Lenhardt & Colten, LLC, 4850 Cottonwood Lane Minneapolis, Minnesota 55442-2276
Source of Funding:	Trunk Highway Funding
Total Cost to the State:	\$144,625.00
Duration of Contract:	May 1, 2002 – June 30, 2003
Contract Administrator/ Mn/DOT Project Manager:	Dawn D. Thompson

The purpose of this Contract was to develop a consultant pre-qualification program; which would be used in the acquisition process for highway related professional/technical consultant services. This project was done under the contracting process because the state did not have the staff available to develop the system.

The conduct of this project through an outside Consultant was cost effective to the state because it was a special, one time project and would of required hiring and training additional staff.

Sincerely,

A handwritten signature in cursive script that reads "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 08, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 80587  
Preliminary Design and Final Design for trunk Highway 169  
At County Road 33, State Project 7160-66

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A15906</b>
Contractor:	<b>Stanley Consultants, Incorporated</b> <b>5775 Wayzata Boulevard, Suite 955</b> <b>Minneapolis, Minnesota 55416</b>
Source of Funding:	<b>IRC (2000 Legislative Funding) State Funds</b>
Total Cost to the State:	<b>\$883,233.61</b>
Duration of Contract:	<b>December 26, 2000 thru January 31, 2003</b>
Contract Administrator:	<b>James E. Hallgren</b>
Mn/DOT Project Manager:	<b>James E. Hallgren</b>

The purpose of this Contract was to provide Preliminary and Final Design of an interchange on Trunk Highway 169 at County Road 33 in Sherburne County.

This project was contracted out as State did not have available the necessary personnel to perform Preliminary and Final Design within the time frame that was required by funding contingencies.

The conduct of this project through an outside Contractor was cost effective to State because the work was performed and completed within the required time frame without affecting resources and impacts to District 3's 2003 construction program.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 08, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81316 Work Order 11  
Phase I Environmental Site Assessment and Drilling Investigation  
State Project Number (SP 2102-50) Trunk Highway (TH 29)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A45252**  
Contractor: **American Engineering Testing, Incorporated**  
**550 Cleveland Avenue North**  
**Saint Paul, Minnesota 55114**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$61,895.94**  
Duration of Contract: **February 14, 2001 thru September 30, 2002**  
Agreement Administrator: **Calvin C. Robinson**  
Mn/DOT Project Manager: **Andrew Nichols**

The purpose of this Contract was to reconstruct TH 29 in Alexandria, Minnesota from Broadway Street to Nokomis Street and TH 27 from Nokomis Street to McKay Avenue North, a distance of 1.5 miles. The information obtained during the drilling investigation will be used by State to determine final project design plans and specifications.

This project was contracted out as State was in need of a Phase I Environmental Site Assessment and Drilling Investigation to identify any possible sources of contamination (based on present or former land use) on properties that could impact the project corridors. The project areas include property within 500 feet of the curbs and endpoints of the segment of TH 29 and TH 27.

The conduct of this project through an outside Contractor was cost effective because State did not have the sufficient, qualified staff or the technical equipment necessary to identify the extent or magnitude of soil and ground water contamination in the project corridor.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 1, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82049 (Inter Agency Agreement)  
Minnesota Pollution Control Agency (MPCA)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A28031
Contractor:	Minnesota Pollution Control Agency 520 Lafayette Road North Saint Paul, Minnesota 55155-4194
Source of Funding:	Trunk Highway
Total Cost to the State:	<del>\$56,250.00</del> 393,750.00 dlf
Duration of Contract:	July 16, 2001 thru March 31, 2003
Contract Administrator:	Calvin C. Robinson
Mn/DOT Project Manager:	Richard A. Elasky, Director, Environmental Services

The purpose of this Contract was to provide a dedicated consulting staff and a timely delivery process related to, environmental reviews and permits for State plans and highway projects that is consistent with all federal, state and local environmental laws and regulations.

This project was contracted out to provide pollution control, environmental reviews and permits in an expeditious manner to meet document review deadlines. These reviews and permits cannot be done by State because the documented work must be performed by the MPCA who is the reviewing and permitting agency.

The conduct of this project through an outside Contractor was cost effective to State because of the timeliness of the MPCA staff to expedite documented, environmental reviews and permits for State highway plan and construction projects.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

June 30, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 76920 Work Order 09  
Asbestos Surveys for sixty-six parcels, Rochester, Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A30294</b>
Contractor:	<b>Applied Environmental Sciences, Incorporated</b> <b>5075 Wayzata Boulevard, Suite #285</b> <b>Minneapolis, Minnesota 55416</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$48,846.87</b>
Duration of Contract:	<b>November 05, 2001 thru May 01, 2003</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Craig Hansen P.E.</b>

The purpose of this Contract was to provide asbestos surveys within identified buildings on sixty-six (66) parcels located in Rochester, Minnesota.

This project was contracted out as State did not have the containment equipment, qualified personnel or staff available to perform asbestos surveys on sixty-six (66) building parcels located in Rochester, Minnesota, within the time frame needed to meet the contract letting date.

The conduct of this project through an outside Contractor was cost effective to State because the asbestos surveys were performed and completed within the required time frame, without affecting resources and impacts to District 6 construction programs.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 30, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82161 (Inter Agency Agreement)  
Department of Natural Resources (DNR)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A28035</b>
Contractor:	<b>Department of Natural Resources 500 Lafayette Road Saint Paul, Minnesota 55155</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$50,000.00</b>
Duration of Contract:	<b>July 16, 2001 thru March 31, 2003</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Richard A. Elasky, Director, Environmental Services</b>

The purpose of this Contract was to provide a dedicated consulting staff and a timely delivery process related to environmental reviews and permits for State plans and highway projects that is consistent with all federal, state and local environmental laws and regulations.

This project was contracted out to provide environmental reviews and permits in an expeditious manner to meet document review deadlines. These reviews and permits cannot be done by State because the documented work must be performed by the DNR who is the reviewing and permitting agency.

The conduct of this project through an outside Contractor was cost effective to State because of the timeliness of the DNR staff to expedite documented environmental reviews and permits for State highway plan and construction projects.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 23, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79988  
Corridor Study for TH 61 in Red Wing

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

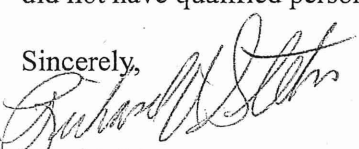
MAPS Contract Number:	A19058
Contractor:	Howard R. Green Company, Inc. 1326 Energy Park Drive St. Paul, MN 55108
Source of Funding:	Trunk Highway
Total Cost to the State:	\$254,043.00
Duration of Contract:	From may 1, 2001 April 30, 2003
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Craig Falcum

The purpose of this Contract was a corridor study along TH 10 from Red Wing to Wabasha.

This project was contracted out as Mn/DOT did not have experts available in house.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have qualified personnel available to complete the corridor study in the time frame needed. The

Sincerely,

  
for Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

06/23/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82496, (W.O. 12)  
Photogrammetric Mapping  
T.H. 95 and 243, Metro, Project No. 8825-88

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-47496  
Contractor: Horizons, Incorporated  
3600 Jet Drive  
P.O. Box 3134  
Rapid City, South Dakota 57709-3134

Source of Funding: Trunk Highway  
Total Cost to the State: \$52,630.48  
Duration of Contract: 04/17/2003 to 06/30/2003  
Billable Hours: Lump Sum Method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as MN/DOT does not own an aerial photogrammetric camera.

The decision to conduct aerial acquisition work through private partners is based on the purchase and maintenance costs of the equipment, the limited windows of opportunity to collect imagery for mapping in Minnesota and the pace in which technology forces the equipment to be updated.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

06/23/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82497, (W.O. 6)  
Photogrammetric Mapping  
T.H. 10, District 3, Project No. 7102-105

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-47497
Contractor:	Martinez Corporation 2910 Waters Road, Suite 170 Eagan, Minnesota 55121
Source of Funding:	Trunk Highway
Total Cost to the State:	\$103,975.00
Duration of Contract:	04/17/2003 to 06/30/2003
Billable Hours:	Lump sum
Contract Administrator:	Mehrtash Mehran
Mn/DOT Project Manager:	Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

06/23/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82496, (W.O. 11)  
Photogrammetric Mapping  
T.H. 95, Metro District, Project No. 8825-88A.

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-47608  
Contractor: Horizons, Incorporated  
3600 Jet Drive  
P.O. Box 3134  
Rapid City, South Dakota 57709-3134

Source of Funding: Trunk Highway  
Total Cost to the State: \$85,265.67  
Duration of Contract: 04/17/2003 to 06/30/2003  
Billable Hours: Lump Sum Method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as MN/DOT does not own an aerial photogrammetric camera.

The decision to conduct aerial acquisition work through private partners is based on the purchase and maintenance costs of the equipment, the limited windows of opportunity to collect imagery for mapping in Minnesota and the pace in which technology forces the equipment to be updated.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

06/23/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82497, (W.O. 8)  
Photogrammetric Mapping  
T.H. 65, Metro District, Project No. 0208-118A

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-48079
Contractor:	Martinez Corporation 2910 Waters Road, Suite 170 Eagan, Minnesota 55121
Source of Funding:	Trunk Highway
Total Cost to the State:	\$81,360.00
Duration of Contract:	05/09/2003 to 06/30/2003
Billable Hours:	Lump sum
Contract Administrator:	Mehrtash Mehran
Mn/DOT Project Manager:	Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

06/23/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: MN/DOT Agreement No. 82495, (W.O. 13)  
Photogrammetric Mapping  
Trunk Highway 494/Project No. 2785-245A

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-47493  
Contractor: Aero-Metric (d/b/a) MarkHurd  
13400 68<sup>th</sup> Avenue North  
Maple Grove, Minnesota 55311-3515

Source of Funding: Trunk Highway  
Total Cost to the State: \$171,925.57  
Duration of Contract: 04/17/2003 to 06/30/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

06/17/03

Brian Lamb

Commissioner of Administration

50 Sherburne Avenue

Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82496, (W.O. 10)  
Photogrammetric Aerial Services  
Different locations in the State

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-47150  
Contractor: Horizons, Incorporated  
3600 Jet Drive  
P.O. Box 3134  
Rapid City, South Dakota 57709-3134

Source of Funding: Trunk Highway  
Total Cost to the State: \$105,497.50  
Duration of Contract: 04/02/2003 to 06/30/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as MN/DOT does not own an aerial photogrammetric camera.

The decision to conduct aerial acquisition work through private partners is based on the purchase and maintenance costs of the equipment, the limited windows of opportunity to collect imagery for mapping in Minnesota and the pace in which technology forces the equipment to be updated.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau

Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

06/17/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82498, (W.O. 8)  
Aerial Vertical Photography and Services

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-47220  
Contractor: GRW Aerial Surveys  
801 Corporate Drive  
Lexington, Kentucky 40503

Source of Funding: Trunk Highway  
Total Cost to the State: \$228,235.46  
Duration of Contract: 04/02/2003 to 06/30/2003  
Billable Hours: Lump Sum Method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as MN/DOT does not own an aerial photogrammetric camera.

The decision to conduct aerial acquisition work through private partners is based on the purchase and maintenance costs of the equipment, the limited windows of opportunity to collect imagery for mapping in Minnesota and the pace in which technology forces the equipment to be updated.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

06/17/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: MN/DOT Agreement No. 82498, (W.O. 07)  
Photogrammetric Mapping  
Trunk Highway 47, Project No. 2726

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-45006  
Contractor: GRW Aerial Surveys  
801 Corporate Drive  
Lexington, Kentucky 40503

Source of Funding: Trunk Highway  
Total Cost to the State: \$51,131.59  
Duration of Contract: 02/15/2003 to 06/30/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

06/17/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: MN/DOT Agreement No. 82498, (W.O. 09)  
Photogrammetric Mapping  
Trunk Highway 52, Project No. 1905E

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-47500  
Contractor: GRW Aerial Surveys  
801 Corporate Drive  
Lexington, Kentucky 40503

Source of Funding: Trunk Highway  
Total Cost to the State: \$71,490.71  
Duration of Contract: 04/18/2003 to 06/30/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

06/17/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: MN/DOT Agreement No. 82495, (W.O. 14)  
Photogrammetric Mapping  
Trunk Highway 169/Project No. 7106E

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-47494  
Contractor: Aero-Metric (d/b/a) MarkHurd  
13400 68<sup>th</sup> Avenue North  
Maple Grove, Minnesota 55311-3515

Source of Funding: Trunk Highway  
Total Cost to the State: \$87,442.56  
Duration of Contract: 04/17/2003 to 06/30/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

June 16, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83848  
Communications - Media Buying  
Statewide

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-43120
Contractor:	Marketing Midwest, 5666 Lincoln Drive, Edina, MN 55436
Source of Funding:	Trunk Highway
Total Cost to the State:	\$133,137.65
Duration of Contract:	November 27, 2002 to June 9, 2003
Billable Hours:	N/A Lump Sum Contract
Contract Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Mary Meinert

The purpose of this Contract was to provide media buying and placement services for Mn/DOT's Winter 2002 and the Summer 2003 Work Zone Safety campaigns.

This project was contracted out as Mn/DOT did not have the available personnel to complete the work. This campaign required industry expertise and contacts with radio, TV, theatre and outdoor advertising companies. The placement and invoice tracking of public service announcements, theatre and outdoor ads requires a dedicated staff which the Minnesota Department of Transportation does not have.

The conduct of this project through an outside Contractor was cost effective to the state. The placement of ads and public service announcements requires a working knowledge of the advertising and media industry. A media-buying contractor has a developed system and contacts to efficiently negotiate and deliver the best rates and free add-on spots. Tracking of invoices for radio and television stations as well as for outdoor advertising is labor intensive. Using a contractor for media buying is cost efficient.

Sincerely,

A handwritten signature in cursive script, reading "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 16, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77981 Work Order 4  
TH 14 Final Design (from TH 60 to Janesville)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A19943
Contractor:	Yaggy Colby Associates 717 Third Ave. S., Rochester, MN 55904
Source of Funding:	Trunk Highway
Total Cost to the State:	\$573, 514.88
Duration of Contract:	From May 16 2001 to November 15, 2002
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Lawrence Weise

The purpose of this Contract was to provide final design services for the portion of TH 14 located between TH 60 and Janesville.

This project was contracted out because Mn/DOT did not have personnel with required expertise available in house.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have qualified personnel available to complete the preliminary final design of this project in the time frame needed. The Contractor services allowed Mn/DOT to complete a project as scheduled for letting and construction.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 13, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 80932  
Preliminary Design and Final Design for Trunk Highway 10  
Frontage Roads in the City of Big Lake, State Project 7102-101

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A15685</b>
Contractor:	<b>Short, Elliot, Hendrickson, and Incorporated</b> <b>3535 Vadnais Center Drive</b> <b>Saint Paul, Minnesota 55110-5108</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$271,087.54 (IRC 2000 legislative Funding and State Funds)</b>
Duration of Contract:	<b>December 05, 2000 thru February 28, 2003</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>James E. Hallgren, P.E.</b>

The purpose of this Contract was to provide Preliminary and Final Design of frontage roads in the City of Big Lake, in Sherburne County.

This project was contracted out as State did not have the personnel or staff available to complete the Preliminary and Final Design within the time frame was required by funding contingencies needed to meet the contract letting date.

The conduct of this project through an outside Contractor was cost effective to State because the work was performed and completed within the required time frame, without affecting resources and impacts to District 3's 2003 construction program.

Sincerely,

  
Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 13, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83070-Amendments 01 and 02  
Special Study of Statewide Highway, Bridge and Roadway Construction Plans

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A34281</b>
Contractor:	<b>URS/BRW, Thresher Square 700 Third Street South Minneapolis, Minnesota 55415</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$167,066.81</b>
Duration of Contract:	<b>February 25, 2002 thru June 30, 2003</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Khani Sahebjam</b>

The purpose of this Contract was to study the manner in which the content of State Highway, Bridge and Roadway Construction Plans are presented and make recommendations on how State can better streamline the Highway, Bridge, and Roadway Construction Plans.

This project was contracted out as State did not have the staff personnel available to take on this statewide Highway, Bridge, and Roadway Construction Plans Study.

The conduct of this project through an outside Contractor was cost effective to State because the final process and outcome of the study will streamline how State will eliminate unnecessary information Highway, in future Construction Plans of Highways, Bridges and Roadways, and thereby reducing the construction costs of Highways, Bridges and Roadways in the State of Minnesota.

Sincerely,

  
Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 13, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 75836 Work Order 07  
Phase I and Phase II Statewide Farmstead Study, in twenty-three counties  
In Southwestern Minnesota and the Red River Valley Agricultural Region

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>31353423</b>
Contractor:	<b>Mississippi Valley Archaeology Center/U of W/La Crosse 1725 State Street La Crosse, Wisconsin 54601</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$99,833.58</b>
Duration of Contract:	<b>June 01, 1998 thru September 30, 1999</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Jacqueline Sluss, Historian</b>

The purpose of this Contract was to collect and analyze historical and archaeological literature on agricultural resources, and to develop a written, historic context for agricultural properties. This information will be used to develop a National Register eligibility criteria for properties associated with this historic context.

This project was contracted out as State did not have the three staff professionals available for this statewide endeavor that would have taken one year to complete. This kind of work is highly specialized and must meet the Secretary of the Interior's professional standards for historical and archaeology.

The conduct of this project through an outside Contractor was cost effective to State because the materials completed for this study will be used in a statewide Farmstead Study that will streamline Federal Section 106 review for any State projects affecting rural areas.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 13, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77986 Work Order 04  
Final Detail Design Plans for State Project (SP) 6511-30 and Trunk Highway (TH) 212  
in Olivia, Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A18756</b>
Contractor:	<b>Bolton &amp; Menks, Incorporated</b> <b>1960 Premier Drive</b> <b>Mankato, Minnesota 56001</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$231,067.71</b>
Duration of Contract:	<b>March 08, 2001 thru June 07, 2002</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Kelly Brunkhorst, PE</b>

The purpose of this Contract was to provide a complete Final Design package for the city of Olivia, to include: design of concrete surfacing, curb and gutters, hydraulics, sidewalks and, the incorporation of utility plans from State.

This project was contracted out as State did not have the personnel or staff available to complete the accelerated Final Design Plans within the time frame District 8 needed to meet the contract letting date.

The conduct of this project through an outside Contractor was cost effective to State because of the excessive workload within State's Detailed Design area would not have allowed District 8 to meet the accelerated schedule for this project in meeting the contract letting date.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 13, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 80588  
Preliminary Design and Final Design for Trunk Highway 10  
At County State Aid Highway 33, State Project 0502-89

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A15682</b>
Contractor:	<b>Short, Elliot, Hendrickson, and Incorporated</b> <b>3535 Vadnais Center Drive</b> <b>Saint Paul, Minnesota 55110-5108</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$932,801.03 (IRC 2000 legislative Funding and State Funds)</b>
Duration of Contract:	<b>December 05, 2000 thru February 28, 2003</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>James E. Hallgren, P.E.</b>

The purpose of this Contract was to provide Preliminary and Final Design of a Diamond Interchange on Trunk Highway 10 at County Aid Highway 33 in Benton County.

This project was contracted out as State did not have the personnel or staff available to complete the Preliminary and Final Design within the time frame was required by funding contingencies needed to meet the contract letting date.

The conduct of this project through an outside Contractor was cost effective to State because the work was performed and completed within the required time frame, without affecting resources and impacts to District 3's 2003 construction program.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 11, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78461 Work Order 02  
Trunk Highway (TH) 23 Mitigation

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	<b>A16456</b>
Contractor:	<b>Ulteig Engineering, Incorporated</b> <b>5201 E. River Road, Suite 308</b> <b>Minneapolis, Minnesota 55421-1027</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$86,082.62</b>
Duration of Contract:	<b>November 09, 2001 thru October 31, 2002</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Paul Rasmussen</b>

The purpose of this Contract was to locate and design wetland mitigation sites for State Project (SP) 3408-14 on Trunk Highway 23 south of junction with (TH) 73 to the north and south junction with County State Aid Highway (CSAH) 31 in Kandiyohi County.

This project was contracted out as State did not have the personnel or staff available to documentation, and complete the design of the wetland mitigation sites along Trunk Highway 23 south of junction with (TH) 73 to the north and south junction with County State Aid Highway (CSAH) 31 in Kandiyohi County.

The conduct of this project through an outside Contractor was cost effective to State because the final documentation will create construction plan sheets that will show all forty areas of wetlands and watershed sites, from which earth work, pipe work, seeding and erosion control can be accomplished in rebuilding these critical water shed sites.

Sincerely,

  
Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 10, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77986 Work Order 03  
Final Detail Design Plans for a folded diamond interchange where Trunk Highway 19  
pass over Trunk Highway 169

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A10939</b>
Contractor:	<b>Bolton &amp; Menks, Incorporated 1960 Premier Drive Mankato, Minnesota 56001</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$415,012.88</b>
Duration of Contract:	<b>February 02, 2001 thru June 30, 2003</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Rolin Sinn, PE</b>

The purpose of this Contract was to provide an accelerated contract letting date for Detailed Design Plans in the reconstruction of a rural interchange, folded into a diamond interchange where Trunk Highway 19 pass over Trunk Highway 169.

This project was contracted out as State did not have the personnel or staff available to complete the accelerated schedule for the Detailed Design Plans within the time frame District 7 needed to meet the contract letting date.

The conduct of this project through an outside Contractor was cost effective to State because of the excessive workload within State's Detailed Design area would not have allowed District 7 to meet the accelerated schedule for this project in meeting the contract letting date.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 10, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79612 Work Order 07  
Geo-technical Investigation  
Trunk Highway (TH) 12 Long lake Bypass

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A16456</b>
Contractor:	<b>Braun Intertec Corporation</b> <b>6801 Washington Avenue South</b> <b>Minneapolis, Minnesota 55439-1500</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$149,139.16</b>
Duration of Contract:	<b>January 11, 2001 thru June 24, 2002</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Gayle Gedstad</b>

The purpose of this Contract was to perform a Geotechnical Investigation regarding Special Project (SP) 2715-75, TH 12, Long Lake Bypass. Contractor will perform soil borings for the proposed roadway and for the proposed relocated railroad. Materials testing will be performed on all samples taken.

This project was contracted out as State did not have the personnel or staff available to complete the limited access, two-lane, high-speed highway located within and along side Burlington Northern Santa Fe (BNSF) Railroad corridor.

The conduct of this project through an outside Contractor was cost effective to State because of the large quantities of soil exploration work needed to complete the project design and maintain the programmed letting date.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 9, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77978 Work Order 05  
Final Design Services for Bituminous Mill and Overlay for Special Project (SP: 6215-85  
and 8219-20), and Trunk Highway (TH: 51 to TH 244 and TH 96)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A38894</b>
Contractor:	<b>Parsons Transportation Group, Incorporated</b> <b>111 Third Avenue South</b> <b>Minneapolis, Minnesota 55401</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$77,413.02</b>
Duration of Contract:	<b>November 21, 2002 thru November 30, 2003</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Jerome Adams</b>

The purpose of this Contract was to complete Final Road Design Plans for two bituminous mill and overlay projects: 1) Snelling Avenue in Saint Paul, from Dayton Avenue to South end of Bridge No. 6211 and, 2) TH 244 from Ridge Way to TH 96 in Mahtomedi.

This project was contracted out as State did not have the personnel or staff available to complete the Road Design Plans within the time frame needed to meet the contract letting date.

The conduct of this project through an outside Contractor was cost effective to State because of the excessive workload within State's Design area would not have allowed this project to meet the contract letting date.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

May 23, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. **79591**  
**LRFD Bridge Design Manual Project**

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A06140
Contractor:	HNTB Corporation
Source of Funding:	Trunk Highway
Total Cost to the State:	\$417,334.42
Duration of Contract:	April 6, 2000 – March 15, 2003
Billable Hours:	5,026 Hours
Contract Administrator:	Ashley Hartfiel
Mn/DOT Project Manager:	David Dahlberg

The purpose of this Contract was to develop a Load Resistance Factor Design Manual to be utilized in the structural design of State Trunk Highway bridges.

This project was contracted out, as Mn/DOT did not have personnel available to dedicate full time to a comprehensive project.

The conduct of this project through an outside Contractor was cost effective to the State because HNTB Corporation had qualified personnel available to develop the LRFD Manual allowing Mn/DOT bridge design personnel the freedom to perform other in-house bridge design projects.

Sincerely,

A handwritten signature in cursive script, reading "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 23, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81338 Work Order 02  
Groundwater Investigation at SP: 2725-52 at TH:55/62 Interchange

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A28257</b>
Contractor:	<b>Short Elliott Hendrickson, Incorporated</b> <b>3535 Vadnais Center Drive</b> <b>Saint Paul, Minnesota 55110</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$222,190.02</b>
Duration of Contract:	<b>September 17, 2001 thru June 30, 2003</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
State Project Manager:	<b>Nancy Radle</b>

The purpose of this Contract was to investigate the groundwater hydrogeology of Trunk Highway 55/62 Interchange Area. The results of the study provided much needed information on which plans and designs for realignment and reconstruction of the aforementioned interchange were based.

This project was contracted out as State did not have the personnel or staff with the expertise to plan and design the realignment and construction of Trunk Highway 55/62 Interchange Area.

The conduct of this project through an outside Contractor was cost effective to State because the location of the project in a sensitive area required extensive groundwater level, spring flow rate and dewatering rate monitoring and reporting. The TH 55/62 Interchange project and the Light Rail Train work in the interchange area could not have been undertaken without State's assurance to two watershed districts that groundwater monitoring conducted through this Contract would take place.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner  
cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 14, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83149  
Bridge Design Services  
Bridge No. 62062: Special Project No. 6221-62062, Trunk Highway 61 (Arcade Street) over Railroads, In Saint Paul, Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, is in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A-37361</b>
Contractor:	<b>City of Saint Paul, Minnesota</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$84,100.00</b>
Duration of Contract:	<b>May 01, 2001 thru September 28, 2001</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
State Project Manager:	<b>Robert J. Miller</b>

The purpose of this Contract was to revise and complete previously developed bridge plans (under Joint Powers Agreement No. 78104) for Bridge No. 62062, and the affected roadway approaches, right-of-ways, railroad permits, and other unresolved issues that resulted in postponement of the original scheduled project letting date.

The work to be performed under this Contract is to have Contractor revise and complete all unresolved issues to the conformance standards with information supplied by State Office of Bridges and Structures.

The conduct of this project through an outside Contractor was cost effective to State because Contractor had previous experience in developing design-build procurement documents for other agencies and was able to develop final design documents to meet the new scheduled project letting dates.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 12, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77652  
Scanning Utility Permits for the Office of Technical Support for IntraNet use.

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 31592943  
Contractor: Engineering Repro Systems  
3005 Ranchview Lane North  
Minneapolis, Minnesota 55447  
Source of Funding: Trunk Highway  
Total Cost to the State: \$181,018.00  
Duration of Contract: October 15, 1998 thru December 27, 2002  
Contract Administrator: Calvin C. Robinson  
State Project Manager: Maryanne Kelly-Sonnek

The purpose of this Contract was to scan Utility Permits, which consist of paper permits and historical paper permits, and then index them using IntraNet Solutions, Intra.doc! software for the Office of Technical Support. Contractor will create a document and a file management system that will include the IntraNet, Intra.doc! software, that will manage State's documents using an IntraNet Solutions.

This project was contracted out as State did not have personnel or staff with the expertise to scan Utility Permits and historical permits using IntraNet, Intra.doc! Software for the Internet.

The conduct of this project through an outside Contractor was cost effective to State because the document and file management system was not available to State at the time of this Contract. The extensive number of Utility Permits and historical permits requiring scanning and data entry could not have been completed in a feasible manner.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner  
cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

May 12, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78343  
Preliminary and Detail Design  
TH 43, 44, and 61 in Fillmore and Winona County

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	422316
Contractor:	Edwards & Kelcey, Inc. 7401 Metro Boulevard, Suite 430 Minneapolis, MN 55439
Source of Funding:	Trunk Highway
Total Cost to the State:	\$412,717.28
Duration of Contract:	From February 10, 1999 to November 30, 2002
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Richard Augustin

The purpose of this Contract was to provide preliminary and final design services for TH 43, 44 and 61 in Fillmore and Winona counties.

This project was contracted out as Mn/DOT did not have experts available in house.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have qualified personnel available to complete the preliminary final design of this project in the time frame needed. The Contractor services allowed Mn/DOT to complete a project that scheduled for letting and construction in 2004.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building  
395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

05/12/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82498, (W.O. 6)  
Aerial Vertical Photography and Services

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-42358  
Contractor: GRW Aerial Surveys  
801 Corporate Drive  
Lexington, Kentucky 40503

Source of Funding: Trunk Highway  
Total Cost to the State: \$126,711.26  
Duration of Contract: 11/13/2002 to 03/31/2003  
Billable Hours: Lump Sum Method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as MN/DOT does not own an aerial photogrammetric camera.

The decision to conduct aerial acquisition work through private partners is based on the purchase and maintenance costs of the equipment, the limited windows of opportunity to collect imagery for mapping in Minnesota and the pace in which technology forces the equipment to be updated.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

05/12/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: MN/DOT Agreement No. 82498, (W.O. 05)  
Photogrammetric Mapping  
Trunk Highway 218, Project No. 7408

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-43296  
Contractor: GRW Aerial Surveys  
801 Corporate Drive  
Lexington, Kentucky 40503

Source of Funding: Trunk Highway  
Total Cost to the State: \$159,377.39  
Duration of Contract: 12/23/2002 to 03/31/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

05/12/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: MN/DOT Agreement No. 82498, (W.O. 04)  
Photogrammetric Mapping  
Trunk Highway 52, S.P. No. 2311-21A.

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-42051  
Contractor: GRW Aerial Surveys  
801 Corporate Drive  
Lexington, Kentucky 40503

Source of Funding: Trunk Highway  
Total Cost to the State: \$71,360.00  
Duration of Contract: 10/28/2002 to 03/31/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script that reads "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 07 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 75836 Work Order 13  
Cultural Resources Investigation and Burial Authentication with the Office of the State  
Archaeologist; S.A.P. 71-601-14 & 17 in Sherburne County

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>JFS-4045</b>
Contractor:	<b>Mississippi Valley Archaeology Center/University of Wisconsin-La Crosse 1725 State Street La Crosse, Wisconsin 54601</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>(State): \$43,218.99 (Sherburne County) \$10,023.74</b>
Duration of Contract:	<b>November 1998 thru March 2000</b>
Agreement Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>G. Joseph Hudak</b>

The purpose of this Contract was to have Contractor perform a complete literature review, and other sources to include the Minnesota Historical Society, the Fort Snelling History Center, and the Minnesota Department of Transportation. The review shall include Phase I survey results, a county soil survey and site files for the reported sites.

This project was contracted out as State was in need of Contractor to perform a Phase II Archaeological Investigation of State Aid Project 71-601-14-and 17, on County State Aid Highway 1, in Sherburne County.

The conduct of this project through an outside Contractor was cost effective because State Statutes requires "all burial authentication must be conducted by the State Archaeologist." By combining the archaeological investigation work with the burial (s) authentication avoidance package, this project was executed in a timely manner.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 07, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82139 Work Order 01  
Sign Replacement Project  
I-94 from I-494/I-694 Interchange to St. Croix River Bridge

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A-36066</b>
Contractor:	<b>SRF Consulting Group, Inc</b> <b>One Carlson Parkway North, Suite 150</b> <b>Minneapolis, Minnesota 55447-4443</b>
Source of Funding:	<b>Trunk Highway Fund</b>
Total Cost to the State:	<b>\$84,548.01</b>
Duration of Contract:	<b>May 29, 2002 to March 31, 2003</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Charles Hudrlik</b>

The purpose of this Contract was to replace all signing and delineation more than twelve years old on I-94 from the I-494/I-694 interchange to the St. Croix River Bridge, including all interchange-related signing on crossing roadways.

This project was contracted out as State personnel with the necessary expertise were unavailable to deliver this project on the time schedule identified.

The conduct of this project through an outside Contractor was cost effective because State was able to complete the sign replacement project in a timely fashion before the signs further deteriorated beyond their useful life.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 07, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81314  
Develop a Request for Proposal (RFP) documents for Design-Build Procurement  
Trunk Highway 14 at Trunk Highway 218, in Rochester, Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A-18036</b>
Contractor:	<b>HDR Engineering, Incorporated</b> <b>6190 Golden Hills Drive</b> <b>Minneapolis, Minnesota 55416-1518</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$239,919.27</b>
Duration of Contract:	<b>December 15, 2000 thru November 30, 2002</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Robert J. Miller</b>

The purpose of this Contract was to develop RFP documents for a design-build contract for Bridge 74014 and its approaches.

This project was contracted out as State did not have personnel or staff with expertise in the design-build procurement process.

The conduct of this project through an outside Contractor was cost effective to State because Contractor had previous experience developing design-build procurement documents for other agencies and was able to develop said documents to meet the scheduled State letting dates.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 07, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81314  
Develop a Request for Proposal (RFP) documents for Design-Build Procurement  
Trunk Highway 14 at Trunk Highway 218, in Rochester, Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A-18036</b>
Contractor:	<b>HDR Engineering, Incorporated 6190 Golden Hills Drive Minneapolis, Minnesota 55416-1518</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$239,919.27</b>
Duration of Contract:	<b>December 15, 2000 thru November 30, 2002</b>
Contract Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Robert J. Miller</b>

The purpose of this Contract was to develop RFP documents for a design-build contract for Bridge 74014 and its approaches.

This project was contracted out as State did not have personnel or staff with expertise in the design-build procurement process.

The conduct of this project through an outside Contractor was cost effective to State because Contractor had previous experience developing design-build procurement documents for other agencies and was able to develop said documents to meet the scheduled State letting dates.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

05/05/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82496, (W.O. 05)  
Photogrammetric Mapping  
T.H 243, Metro-East. Project No. 1301-84

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-43889  
Contractor: Horizons, Incorporated  
3600 Jet Drive  
P.O. Box 3134  
Rapid City, South Dakota 57709-3134

Source of Funding: Trunk Highway  
Total Cost to the State: \$107,512.06  
Duration of Contract: 01/14/2003 to 4/30/2003  
Billable Hours: Lump Sum Method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as MN/DOT does not own an aerial photogrammetric camera.

The decision to conduct aerial acquisition work through private partners is based on the purchase and maintenance costs of the equipment, the limited windows of opportunity to collect imagery for mapping in Minnesota and the pace in which technology forces the equipment to be updated.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

05/05/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82497, (W.O. 3)  
Photogrammetric Mapping  
University Ave. Metro East, Project No. 6282A

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-41733
Contractor:	Martinez Corporation 2910 Waters Road, Suite 170 Eagan, Minnesota 55121
Source of Funding:	Trunk Highway
Total Cost to the State:	\$105,035.00
Duration of Contract:	101/23/02 to 05/30/2003
Billable Hours:	Lump sum
Contract Administrator:	Mehrtash Mehran
Mn/DOT Project Manager:	Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

05/01/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: MN/DOT Agreement No. 82495, (W.O. 09)  
Photogrammetric Mapping  
Trunk Highway 610/Project No. 2771B

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-41723  
Contractor: Aero-Metric (d/b/a) MarkHurd  
13400 68<sup>th</sup> Avenue North  
Maple Grove, Minnesota 55311-3515

Source of Funding: Trunk Highway  
Total Cost to the State: \$65,358.82  
Duration of Contract: 10/21/2002 to 6/30/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script, reading "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

April 24, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82282  
Guidance, information, and technology transfer in the areas of New Starts transit projects, multi-modal projects, and railroad negotiations  
St. Paul, MN

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

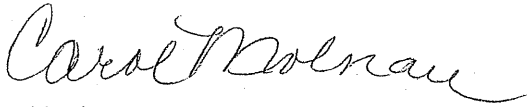
MAPS Contract Number:	A29697
Contractor:	Holland & Knight, LLP 2099 Pennsylvania Avenue, N.W., Suite 100 Washington, DC 20006-6801
Source of Funding:	Federal and State appropriations
Total Cost to the State:	\$120,738.21
Duration of Contract:	December 11, 2001-April 11, 2003 (work ceased as of Dec 31, 2002)
Billable Hours:	
Contract Administrator:	Cecil Selness
Mn/DOT Project Manager:	Mike Schadauer

Mn/DOT is currently the statutory authority for the planning, design, construction, and operations of commuter rail in the State of Minnesota. In the past, Mn/DOT has not worked in the passenger rail transit venue, nor has it had extensive experience with the FTA, multi-modal projects, railroad negotiations for passenger rail purposes, or packaging major projects for federal reauthorizations. It is in the best interest of the State of Minnesota to contract with a firm that will provide it with guidance in the following specific areas:

- 1) New Starts projects under the FTA's jurisdiction, including the packaging of Full Funding Grant Agreements and other required FTA documents;
- 2) Major multi-modal transportation projects, including creative project financing and the federal project reauthorization process;
- 3) Negotiating with railroads not only for freight rail operations, but also for use of freight rail infrastructure for passenger rail operations.
- 4) Opportunities for project integration to include all aspects of transportation, such as highways, passenger rail, and air travel;
- 5) Informing and education members of Congress and other federal officials regarding Mn/DOT's planned projects; and
- 6) Technology transfer to the staff of Mn/DOT, allowing Mn/DOT to acquire this expertise in house.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor offered knowledge and experience in commuter rail. Mn/DOT's administration, at the time the contract was executed, placed a very high emphasis on initiating a commuter rail system, but had no knowledge or experience. Work under this contract ceased when it became apparent the new administration would have a different direction on commuter rail.

Sincerely,

A handwritten signature in cursive script, reading "Carol Molnau". The signature is written in dark ink and is positioned above the printed name and title.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 06 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81321 Work Order 02  
Phase I Environmental Site Assessment and Drilling Investigation

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A27364**  
Contractor: **EnecoTech Midwest, Incorporated**  
**29154 Waters Road, Suite 110**  
**Eagan, Minnesota 55121-1562**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$60,936.80**  
Duration of Contract: **September 04, 2001 thru December 31, 2002**  
Agreement Administrator: **Calvin C. Robinson**  
Mn/DOT Project Manager: **Nancy Radle**

The purpose of this Contract was to reconstruct approximately 3.9 miles of Trunk Highway 61 from Carver Avenue to County State Aid Highway 22 in Newport and approximately 3.6 miles of I-494 from Lake Road in Woodbury to Concord Street in Saint Paul, Minnesota. The project included construction of a new bridge over the Mississippi River, realignment of roadways and ramps, construction of new city streets in alignment, and construction of a large number of bridges.

This project was contracted out as State was in need of a Phase I Environmental Site Assessment and Drilling Investigation on forty properties identified with known or potential contamination that may impact the project.

The conduct of this project through an outside Contractor was cost effective to State because this work enabled State to purchase the contaminated properties for new right-of-way without incurring undue liability, to set up the construction contract plans/specifications for efficiently dealing with contaminated soil and groundwater, and to determine specific Occupational Safety Health Administration personnel protection requirements for construction personnel.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

04/22/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82497, (W.O. 5)  
Photogrammetric Mapping  
T.H. 149, Metro East

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-44075  
Contractor: Martinez Corporation  
2910 Waters Road, Suite 170  
Eagan, Minnesota 55121

Source of Funding: Trunk Highway  
Total Cost to the State: \$63,825.00  
Duration of Contract: 01/14/03 to 04/30/2003  
Billable Hours: Lump sum  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation District 7

501 S. Victory Dr.  
P.O. Box 4039  
Mankato, MN 56002-4039

Office Tel: 507/389-6351  
Fax: 507/389-6281

April 21, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79618 Work Order 12  
Geotechnical Subsurface Investigation Work  
US TH 14 Near Waseca

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A44471
Contractor:	STS Consultants, Ltd., 10900 73 <sup>rd</sup> Avenue N., Maple Grove, MN 55369
Source of Funding:	Trunk Highway 14, Advanced Design Fund
Total Cost to the State:	\$119,749.38 (invoice #3, before audit)
Duration of Contract:	Actual start (1/16/03), completion date (4/5/03)
Billable Hours:	1454.75 hours (Progress Report #3)
Contract Administrator:	Craig Felber
Mn/DOT Project Manager:	Rich Lamb

The purpose of this Contract was to take foundation borings, obtain undisturbed samples, perform field and laboratory tests and produce a detailed boring log.

This project was contracted out as Mn/DOT determined that current staffing would not be able to deliver this project on the time schedule identified.

The conduct of this project through an outside Contractor was cost effective to the state because time was an issue. Truck Highway 14, being the District's priority project, found Mn/DOT foundation investigation schedule not being able to meet the plan development schedule of the District. Consulting this work to a Contractor assured the program being delivered as scheduled.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

1123 Mesaba Avenue  
Duluth, MN 55811-2798  
Office Tel: 218/ 723-4870  
Fax: 218/ 723-4774

101 N. Hoover Road  
Virginia, MN 55792-3412  
Office Tel: 218/ 749-7793  
Fax: 218/ 749-7799

April 21, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78454 Work Order No. 3  
Preliminary Design Study  
On I-35 in Duluth

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A22714
Contractor:	URS (BRW) Inc. 700 Third Street Minneapolis, MN 55415
Source of Funding:	Trunk Highway
Total Cost to the State:	\$191,078.56
Duration of Contract:	June 7, 2001 – March 28, 2003
Billable Hours:	2184
Contract Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Roberta Dwyer

The purpose of this Contract was to develop a plan for improvement along I-35 in Duluth using 2030 traffic forecasts.

This project was contracted out as Mn/DOT Technical Agreement Work Order.

The conduct of this project through an outside Contractor was cost effective to the State because traffic and land use modeling capabilities expertise does not exist within the State.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

April 15, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78453 Work Order No. 2  
Water Quality Monitoring  
City Of Willmar, District 8

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A22115
Contractor:	HDR Engineering, Inc. 6190 Golden Hills Drive Minneapolis, MN 55416
Source of Funding:	Trunk Highway
Total Cost to the State:	\$213,511.42
Duration of Contract:	5/21/01 – 12/31/02
Contract Administrator:	Jeff Brunner
Mn/DOT Project Manager:	Paul Rasmussen

The purpose of this Contract was to provide technical assistance to the Water Quality Advisory Committee (WQAC) to prepare preliminary design and layout of TH 23 storm water management systems.

This project was contracted out, as Mn/DOT did not have the available expertise to complete the project.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor was the technical advisor to the WQAC, which reviews MnDOT's storm water management plan and reached consensus on how to address water quality impacts on the TH 23 construction project. MnDOT was able to meet the water quality standards and guidelines.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

April 15, 2003

Brian Lamb

Commissioner of Administration

50 Sherburne Avenue

Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82783  
Preliminary and Final Design of Bridge No. 27N33  
East Bush Lake Road over TH 494 Eastbound and Westbound, City of Bloomington

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A31958
Contractor:	Edwards & Kelcey, Inc. 7401 Metro Boulevard, Suite 430 Minneapolis, MN 55439-3032
Source of Funding:	Bottleneck Funding (Bonding)
Total Cost to the State:	\$144,320.00
Duration of Contract:	January 29, 2002 – March 23, 2003
Contract Administrator:	Victor Crabbe
Mn/DOT Project Manager:	Duane Green

The purpose of this Contract was for preliminary and final design for Bridge No. 27V33.

This project was contracted out, as Mn/DOT's in-house personnel were not available due to workloads.

The conduct of this project through an outside Contractor was cost effective to the state because the State met the scheduled letting date and statutory responsibilities.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau

Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

April 15, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 80586  
Preliminary Design and Final Design for Trunk Highway 10, at County State Aid  
Highway 14, State Project (S.P.) 7102-100

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A15123</b>
Contractor:	<b>Bonestroo, Rosene, Anderlik, and Associates, Incorporated</b> <b>112 7<sup>th</sup> Street NE, Rochester, Minnesota 55906</b>
Source of Funding:	<b>Inter Regional Corridor (2000 Legislative Funding)(State Funds)</b>
Total Cost to the State:	<b>\$189,325.96</b>
Duration of Contract:	<b>November 21, 2000 to March 31, 2003</b>
Billable Hours:	<b>2274 (approximate)</b>
Agreement Administrator:	<b>Anthony R. Hughes</b>
State's Project Manager:	<b>Anthony R. Hughes</b>

*\$83,260  
Approved*

The purpose of this Contract was to provide preliminary and final design of an interchange on Trunk Highway 10 at County State Aid Highway 14 in Sherburne County.

This project was contracted out as State did not have available the necessary personnel to perform preliminary and final design within the time frame that was required by funding contingencies.

The conduct of this project through an outside Contractor was cost effective to State because the work was performed and completed within the required time frame, without affecting resources and impacts to District 3's 2003 construction program. This contract was approximately \$193,000.00 under budget due to the project being less complex than originally anticipated.

Sincerely,

for  
Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stemler, M/S 112 Administration  
J. Brunner, M/S 680  
Tony Hughes, District 3  
File



Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 15, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **80075**  
Detail Design  
I-35W, Segment 3 in Minneapolis

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

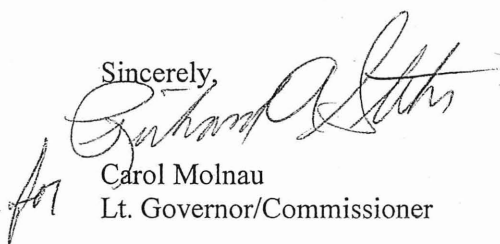
MAPS Contract Number:	A16751
Contractor:	Edwards & Kelcey 7401 Metro Blvd. Minneapolis, MN 55439
Source of Funding:	Trunk Highway
Total Cost to the State:	\$139,823.50
Duration of Contract:	From February 8, 2001 to August 25, 2001
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Gayle Gedstad

The purpose of this Contract was to provide final design for the portion of I-35W located between Minnehaha Creek and 42<sup>nd</sup> Street (Segment 3) in Minneapolis.

This project was contracted out as Mn/DOT did not have experts available in house.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have qualified personnel available to complete the final design of this project in the time frame needed. The contracting out was more cost effective than hiring and training additional personnel for this project.

Sincerely,

  
Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

April 15, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82782  
Preliminary and Final Design of Bridge No. 27V34  
0.6 Miles west of TH 100 Junction, City of Bloomington

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A31959
Contractor:	Edwards & Kelcey, Inc. 7401 Metro Boulevard, Suite 430 Minneapolis, MN 55439-3032
Source of Funding:	Bottleneck Funding (Bonding)
Total Cost to the State:	\$131,000.00
Duration of Contract:	January 29, 2002 – March 23, 2003
Contract Administrator:	Victor Crabbe
Mn/DOT Project Manager:	Steven Ellis

The purpose of this Contract was for preliminary and final design for Bridge No. 27V34.

This project was contracted out, as Mn/DOT's in-house personnel were not available due to workloads.

The conduct of this project through an outside Contractor was cost effective to the state because the State met the scheduled letting date and statutory responsibilities.

Sincerely,

A handwritten signature in cursive script that reads "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 15, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77983 WO3  
Final Design Services  
T.H. 120 at Joy Rd. in Maplewood & Oakdale

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A36445
Contractor:	Progressive Consulting Engineers, Inc. 6120 Earle Brown Drive, Suite 629 Minneapolis, MN 55430
Source of Funding:	Trunk Highway
Total Cost to the State:	\$146,485.71
Duration of Contract:	May 30, 2002 through March 4, 2003
Billable Hours:	2341.5
Contract Administrator:	Rod Koehn
Mn/DOT Project Manager:	Jerome Adams

*\$62.56 AN  
Hour*

The purpose of this Contract was to provide detail construction plans and other final design services for construction of turn lanes, signal and channelization at the TH 120 and Joy/Hadley intersection in Maplewood and Oakdale, Minnesota. Project also includes final design for reconstruction of approximately 1200 feet of TH 120 on either side of the intersection.

This project was contracted out of Mn/DOT after a survey of functional unit leaders indicated there was not state employee able or available to perform the contracted services during the timeframe needed to complete the work.

The conduct of this project through an outside Contractor was cost effective to the state because under the direction of Ken Anderson and Ryan Erickson, PCE did a very good job on this project. As a result the Mn/DOT project manager was able to spend more time working on projects that were much more time intensive and had a much higher priority. PCE completed the project on time and under budget. They effectively used the 30% and 90% plan checklists for use as a quality control tool. I received compliments from many Mn/DOT functional groups that the plans had few errors and required only minor and often trivial changes. The Products/Services were delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT. The Mn/DOT project manager was informed of project status regularly. PCE resolved any problems that occurred, such as the style of the concrete median island to be used for one business, how to relocate an overhead power line, and how to adjust the profile of TH 120, so that it nicely matched into Hadley Avenue and Joy Road. PCE needed little or no direction. As

issues arose they prepared several suggested solutions prior to asking the Mn/DOT project manager for direction. An example is how the final design of the curb and gutter for SB TH 120 south of Joy Road was developed. PCE developed several design iterations of retaining wall, ditch slopes, and curb before Mn/DOT finally made a decision on the design to be used. PCE was very responsive to requests. They made useful suggestions for design improvements. They performed beyond expectations by suggesting that the mill and overlay recommendation be slightly modified in order to address profile issues that were discovered during the design.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

April 11, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79234  
Architectural Design Services  
Detroit Lakes District Head Quarters Building

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A00415
Contractor:	Cording, Natwick, Hilbert, Architects, Inc
Source of Funding:	Trunk Highway
Total Cost to the State:	\$673,314.68
Duration of Contract:	October 20, 1999 to October 13, 2002
Agreement Administrator:	Dawn Thompson
Mn/DOT Project Manager:	Ronald Lagerquist

The purpose of this Contract was to provide architectural, structural, mechanical and electrical design service for the Addition and Remodeling at the Detroit Lakes District Head Quarters Building.

This project was contracted to a consultant, as Mn/DOT did not have personnel available to do the design work on a project of this size and scope.

The conduct of this project through an outside consultant was cost effective to the state because the consultant was able to provide the work to complete the project within the time frame required.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

April 11, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79903  
Mobile Global Positioning Systems (GPS) Data Collection  
For Mn/DOT's Metro Division's Sign Inventory Management Systems (SIMS)

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A20191
Contractor:	Minnesota Mining and Manufacturing Company
Source of Funding:	Trunk Highway
Total Cost to the State:	\$199,950.00
Duration of Contract:	March 19, 2001 to May 29, 2002
Agreement Administrator:	Dawn Thompson
Mn/DOT Project Manager:	Charles Hudrlik

The purpose of this Contract was to perform mobile GPS data collection for Mn/DOT's Metro Division's Sign Inventory Management System (SIMS)

This project was contracted to a consultant, as Mn/DOT did not have personnel available to do the design work on a project of this size and scope.

The conduct of this project through an outside consultant was cost effective because there is limited amount of work in this area and additional staff and training for these positions would not be cost effective.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

April 11, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78604 Work Order No. 1  
Construction Administration for the Parsley Bridge Rest Area  
Near Parsley Bridge off of Trunk Highway 52 in Fillmore County, Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A25932
Contractor:	Yaggy Colby Associates
Source of Funding:	Trunk Highway
Total Cost to the State:	\$56,216.19
Duration of Contract:	July 10, 2001 through September 1, 2002
Billable Hours:	N/A
Contract Administrator:	Linda Moline
Mn/DOT Project Manager:	Tom Meath

The purpose of this Contract was for a pilot project for construction administration to evaluate the concept of contracting for construction inspection and administration for the Parsley Bridge area.

This project was contracted out as Mn/DOT's upper management staff requested that an outside source complete the construction administration for this project.

The conduct of this project through an outside Contractor was cost effective to Mn/DOT because Mn/DOT's upper management believed it would be in Mn/DOT's best interest.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 7, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **80818**  
Detail Design  
TH 53 (Piedmont Avenue) in Duluth

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A17896 & A33463
Contractor:	BRW (URS), Inc. 700 Third Street South Minneapolis, MN 55415
Source of Funding:	Interregional Corridors Fund
Total Cost to the State:	\$1,416,740.40
Duration of Contract:	From March 6, 2001 to February 21, 20013
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Roberta Dwyer

The purpose of this Contract was to provide geotechnical and final design services for TH 53 reconstruction.

This project was contracted out as Mn/DOT did not have experts available in house.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have qualified personnel available to complete the final design of this project in the time frame needed. There were a large amount of retaining walls and in-house expertise does not exist. The contracting out was more cost effective than hiring and training additional personnel for this project.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

April 2, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77968 Work Order 8  
Detail Design  
District 8 Willmar

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A31060  
Contractor: Short Elliot Hendrickson, Inc.  
3535 Vadnais Center Drive, 200 SEH Center, St. Paul, MN 55110  
Source of Funding: Trunk Highway  
Total Cost to the State: \$341,200.70  
Duration of Contract: November 5, 2001 to November 27, 2002  
Billable Hours: unavailable  
Contract Administrator: Melissa McGinnis  
Mn/DOT Project Manager: Allan Rice

The purpose of this Contract was to provide a complete final design package on Trunk Highway (TH) 23 from North Junction of TH 23 and TH 71 to 2000 feet south of the south city limits of Spicer, Minnesota.

This project was contracted out as Mn/DOT had insufficient staffing to complete the project and be able to meet the letting date.

This project came in under budget by approximately \$90,000. The district was already doing the design of the north two-thirds of the project, which meant there was no information that the consultant had to wait for to begin working. Once the consultant delivered the finished plans to the district, the district made changes and corrections to the plans that would affect both the consultant plan and the state portion. Changes to the pond designs were handled by the district instead of requiring the consultant to change because of the districts knowledge of what was required from the local water committee.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

April 7, 2003

Brian Lamb

Commissioner of Administration

50 Sherburne Avenue

Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77967 Work Order 4  
Wetland Mitigation and Dike Restoration  
TH 16, Hokah, Houston County

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A02520
Contractor:	HDR Engineering, Inc.
Source of Funding:	Trunk Highway
Total Cost to the State:	\$41,131.58
Duration of Contract:	10/11/99 to 12/31/02
Billable Hours:	475
Contract Administrator:	Jeff Brunner
Mn/DOT Project Manager:	Richard Augustin

\$86.59

The purpose of this Contract was to prepare plans for wetlands mitigation and dike restoration in conjunction with SP 2801-64, TH 16 from Hokah to TH 26 in Houston County.

This project was contracted out, as Mn/DOT did not have adequate staffing and resources to complete the project.

The conduct of this project through an outside Contractor was cost effective to the state because it allowed the District to complete a project that is scheduled for letting and construction in 2004.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau

Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

April 2, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 84286  
Market Research Services  
Omnibus Study

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-43702
Contractor:	MarketLine Research, 1313 5 <sup>th</sup> St. SE, Minneapolis, Minnesota 55414
Source of Funding:	Trunk Highway
Total Cost to the State:	\$40,700.00
Duration of Contract:	December 20, 2002 to February 28, 2003
Billable Hours:	Not Applicable – This is a lump sum contract
Contract Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Karla Rains

The primary objective of the 2002 Omnibus Study is to provide additional tracking information for several studies that have been previously conducted by the State. These studies include:

- The Maintenance Business Planning Project Customer Satisfaction Tracking Research Project
- The Minnesota State Survey (an Omnibus research study)
- The State Statewide Communications Study

This project was contracted out as Mn/DOT did not have the available expertise in-house to complete this project.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT would have had to hire and train many telephone interviewers to gather this amount of data in the necessary time frame.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

**Minnesota Department of Transportation**

---

Office of Bridges and Structures  
Mail Stop 610  
3485 Hadley Avenue North  
Oakdale, MN 55128

April 2, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77256  
Final Design Bridge 27191 (Hiawatha Tunnel)  
TH 55 under Minnehaha Park in Minneapolis

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	419032
Contractor:	Edwards & Kelcey, Inc. One Corporate Center 7401 Metro Boulevard Suite 430 Minneapolis, MN 55439-3032
Source of Funding:	Trunk Highway
Total Cost to the State:	\$925,831.99
Duration of Contract:	April 3, 1998 thru December 31, 2002
Billable Hours:	
Contract Administrator:	Mark Hagen
Mn/DOT Project Manager:	Robert J. Miller

The purpose of this Contract was to provide preliminary and final design of Bridge 27191 (The Hiawatha Tunnel).

This project was contracted out as Mn/DOT did not have available personnel with necessary expertise for the structural, mechanical, electrical, and hydraulic design of a major tunnel.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor had the expertise to perform the structural, mechanical, electrical, and hydraulic designs, meet the construction letting, and remain available to review the Construction Contractors submittals for various tunnel components unfamiliar to STATE construction personnel (i.e. electrical, mechanical, and hydraulic).

Sincerely,

  
Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



## Minnesota Department of Transportation

District 6  
2900-48th St. N.W.  
Rochester, Minnesota 55901-5848

March 20, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 77970 *W.O.4*  
Detail Design on S.P. 7480-98  
Medford Interchange on Interstate 35

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A23337
Contractor:	Toltz, King, Duvall, Anderson & Associates, Inc.
Source of Funding:	State Funds
Total Cost to the State:	\$100,421.68
Duration of Contract:	June 20, 2001 to September 20, 2002
Contract Administrator:	Craig E. Lenz
Mn/DOT Project Manager:	Steven R. Kirsch

The purpose of this Contract was to provide engineering services to the Minnesota Department of Transportation District 6 for the Bridge Replacement and construction of a Roundabout at each end of the structure at the junction of I-35 and County State Aid Highway 12. The project includes the production of design computations (with quantities) and plan documents for the construction of the roundabouts and the replacement of Bridge No. 9056.

This project was contracted out, as Mn/DOT did not have in-house staff with the necessary expertise available to perform the work in the time required. Mn/DOT personnel and consultants in this state lack experience in this type intersection design.

The project is unique because a roundabout type intersection is located at each end of the replaced bridge. The East Roundabout has four legs, while the West Roundabout has six legs. While roundabouts have been used by cities in a handful of cases scattered around the state, this type intersection had not been used on a Mn/DOT project. In addition, the use of roundabouts on this project was as ambitious and complex as any roundabouts constructed elsewhere in the country. The additional work items were a result of omissions to the original contract for design of a stormwater treatment pond, design of I-35 culverts under the bridge and additional plan sheets for construction staging. They were needed to develop and build a quality product. Even with the additional work items added in, the consultants design fee was approximately 3.25% of the total bid amount or 6.0% of non-bridge design items in that bid.

The conduct of this project through an outside Contractor was cost effective to the state because the plan documents were delivered on time and the project was constructed on schedule. Commitments to Steele County and the City of Medford were kept.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin

J. Brunner, MS 680

file



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

March 20, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 891191, Work Order No. 1  
Land Use/Transportation Plan  
Trunk Highway 52 near Zumbrota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	CFMS Contract No. A20837
Contractor:	Resource Strategies Corporation 14001 Ridgedale Drive, Suite 300 Minnetonka, MN 55305
Source of Funding:	Consultant Services Budget – OIM Allotment
Total Cost to the State:	\$64,294.52
Duration of Contract:	April 28, 2001 to February 14, 2003
Billable Hours:	837.25
Contract Administrator:	Jim Ciabattari
Mn/DOT Project Manager:	Peggy A. Reichert

*\$76.79  
per hour*

The purpose of this Contract was to provide a Land Use/Transportation Plan for TH 52 near the City of Zumbrota, Minnesota.

This project was contracted out as Mn/DOT did not have the specific community planning technical expertise needed to assist the City of Zumbrota on the TH 52 IRC Corridor and carry out this work within the needed timeframe.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have the necessary expertise on staff to carry out this work. This project was in part a demonstration project, intended to test the utility of preparing cooperative intergovernmental plans to guide the development of an integrated state-local road network in the vicinity of an Interregional Corridor. It would not have been cost-effective to hire permanent staff to carry out this initial and unique demonstration project.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

**Minnesota Department of Transportation**

---

Office of Bridges and Structures  
Mail Stop 610  
3485 Hadley Avenue North  
Oakdale, MN 55128-3307

March 18, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 80725  
Final Design Bridges 82855 & 82856 (Wakota River Bridges)  
T.H. 494 over Mississippi River between South St. Paul and St. Paul Park

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A17591
Contractor:	HNTB Corporation 7900 International Drive, Suite 600 Minneapolis, MN 55425
Source of Funding:	Trunk Highway
Total Cost to the State:	\$2,287,008.03
Duration of Contract:	Feb. 12, 2001 thru Feb. 21, 2003
Billable Hours:	NA
Contract Administrator:	Dawn Thompson
Mn/DOT Project Manager:	Robert J. Miller

The purpose of this Contract was Design Services for Bridge 82855 (TH 494 EB over Mississippi River) and Bridge 82856 (TH 494 WB over Mississippi River).

This project was contracted out as Mn/DOT does not have personnel with the necessary expertise to design a segmental, post tension, concrete box girder

The conduct of this project through an outside Contractor was cost effective to the state because the segmental, post tension, concrete box girder was determined to be the most economical form of construction for these bridges. Because STATE does not possess the necessary expertise for this type design and because the need for this type bridge is quite rare, it was most cost effective to retain an outside Contractor.

Sincerely,



Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

03/28/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: MN/DOT Agreement No. 82495, (W.O. 11)  
Photogrammetric Mapping  
Trunk Highway 101/S.P. 1009

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-43170  
Contractor: Aero-Metric (d/b/a) MarkHurd  
13400 68<sup>th</sup> Avenue North  
Maple Grove, Minnesota 55311-3515

Source of Funding: Trunk Highway  
Total Cost to the State: \$103,967.53  
Duration of Contract: 12/05/2002 to 3/21/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 17, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78465 Work Order 2  
TH 23 Preliminary Design in St. Cloud

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A26776
Contractor:	Stanley Consultants, Inc. 5775 Wayzata Blvd., Suite 955 Minneapolis, MN 55416
Source of Funding:	Trunk Highway
Total Cost to the State:	\$173,624.88
Duration of Contract:	From 8/21/01 to 21/28/2002
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Chad Hausmann

The purpose of this Contract was a Preliminary Design for the portion of Th 23 in St. Cloud, MN.

This project was contracted out as Mn/DOT did not have a personnel with required skills and experience available to complete the project.

The conduct of this project through an outside Contractor was cost effective to the state because it has provided an opportunity to complete the project without hiring the additional personnel.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carol Molnau".

for  
Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

March 12, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 80953  
Facilitation, Planning & Creation of a Work Group  
District 8 Willmar

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-16090
Contractor:	Lynch Associates, 18365 West Sioux Vista Drive, Jordan, MN 55352
Source of Funding:	Trunk Highway
Total Cost to the State:	\$64,300.20
Duration of Contract:	January 26, 2001 to December 15, 2002
Billable Hours:	501 hours
Agreement Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Paul Rasmussen

*\$128.34  
AN  
HOUR*

The purpose of this Contract was the creation of Water Quality Advisory Committee to review Mn/DOT's storm water management plan and to reach consensus on how to address water quality impacts on the Trunk Highway (TH) 23 construction project. The purpose of this project was to facilitate, plan and coordinate a working committee comprised of Mn/DOT, Minnesota Department of Natural Resources (MnDNR), Minnesota Pollution Control Agency (MPCA), Kandiyohi County, City of Spicer, Green Lake Association, Nest Lake Association, Elkhorn Lake Association and the public to review the storm water treatment plan for the TH 23 construction project.

This project was contracted out because of the controversial nature of the water quality aspects of the TH 23 construction project it was necessary to bring in a non biased third party to help form and facilitate the Water Quality Advisory Committee.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

March 7, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. **80409**  
**Ramp Meter Evaluation**

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A11866
Contractor:	Cambridge Systematics, Inc. 150 Cambridge Park Drive, Suite 400 Cambridge, Massachusetts 02140
Source of Funding:	Trunk Highway
Total Cost to the State:	\$885,185.92
Duration of Contract:	August 17, 2000 to June 15, 2002
Contract Administrator:	Linn Moline
Mn/DOT Project Manager:	Mike Sobolewski

The purpose of this Contract was to evaluate the effectiveness of the freeway ramp meters.

This project was contracted out because it was legislatively mandated to be a neutral party evaluation.

The conduct of this project through an outside Contractor was cost effective to the state because it gave a neutral perspective and a public knowledge of the benefits and problems with freeway ramp metering. Improvements were made to the system based on the findings of this study.

Sincerely,

A handwritten signature in cursive script that reads "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

March 4, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82229  
Architectural Design  
Arden Hills Training Center

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-27467
Contractor:	Ostberg Architects, 475 Cleveland Avenue North, St. Paul, Minnesota 55104
Source of Funding:	Trunk Highway
Total Cost to the State:	\$66,095.00
Duration of Contract:	September 26, 2001 to December 30, 2002
Billable Hours:	Not Applicable
Contract Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Ron Lagerquist

The purpose of this Contract was to provide architectural design services for Mn/DOT's Arden Hills Training Center. Services include the Design Development Phase, Construction Document Phase, Bidding Procedures and Construction Administration.

This project was contracted out as Mn/DOT did not have the available personnel to meet the projects time schedule.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT would have had to hire and train new employee's and/or pay overtime for existing employee's to complete the project in the necessary time frame.

Sincerely,

A handwritten signature in cursive script, reading "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

March 4, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83794  
Market Research

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-42461
Contractor:	MarketLine Research, Inc., 1313 5 <sup>th</sup> Street SE, Minneapolis, Minnesota 55414
Source of Funding:	Trunk Highway
Total Cost to the State:	\$49,970.00
Duration of Contract:	November 5, 2002 to February 27, 2003
Billable Hours:	Not Applicable
Contract Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Chris McMahon

The purpose of this Contract was to obtain feedback from Minnesota drivers to better understand the attitudes and opinions that trigger driving behaviors in Work Zone areas. Of particular interest were behaviors seen in Work Zone situations where there is loss of a driving lane and vehicles are required to be moved into one lane from two.

This project was contracted out as Mn/DOT did not have the expertise in-house to complete this project.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT would have had to hire and train many telephone interviewers to gather this amount of data in the necessary time frame.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

03/03/03

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82496, (W.O. 7)  
Photogrammetric Aerial Services  
Different locations in the State

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-42353  
Contractor: Horizons, Incorporated  
3600 Jet Drive  
P.O. Box 3134  
Rapid City, South Dakota 57709-3134

Source of Funding: Trunk Highway  
Total Cost to the State: \$151,592.50  
Duration of Contract: 11/7/2002 to 03/31/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as MN/DOT does not own an aerial photogrammetric camera.

The decision to conduct aerial acquisition work through private partners is based on the purchase and maintenance costs of the equipment, the limited windows of opportunity to collect imagery for mapping in Minnesota and the pace in which technology forces the equipment to be updated.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

February 27, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78828  
Type of Service: Professional Technical – Software Development  
Location: Mn/DOT Central Office

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A03921
Contractor:	Bentley Transportation, Suite 310, 5889 Greenwood Plaza Boulevard, Englewood, Colorado 80111
Source of Funding:	Trunk Highway
Total Cost to the State:	\$ 1,837,122.61
Duration of Contract:	April 3, 2000 – January 31, 2003
Billable Hours:	18,777.35
Agreement Administrator:	Mark Hagen
Mn/DOT Project Manager:	Dan Ross

\$97.84  
AW  
hour

The purpose of this Contract was to design, construct and implement a location data server that will capture, store and maintain location data and provide integration services for transportation management services (Project P075).

This project was contracted out, as Mn/DOT did not have available personnel to perform the work.

The conduct of this project through an outside Contractor was cost effective to the state because of the size, complexity, technical architecture, and expertise required to build the software for this project. There was not expertise within Mn/DOT or other state agencies to accomplish this. The products delivered as a result of this project serve as a foundational system that helps Mn/DOT business areas work together in a single environment. The new system helps Mn/DOT move away from legacy technologies to more efficient technologies

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680



**Minnesota Department of Transportation**

**Transportation Building**

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

February 26, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83447  
Consultant Services  
Mn/DOT Central Office

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A36611
Contractor:	SRF Consulting Group, Inc. One Carlson Parkway North, Suite 150 Minneapolis, MN 55447
Source of Funding:	Trunk Highway funds
Total Cost to the State:	\$46,009.38
Duration of Contract:	June 12, 2002 to December 31, 2002
Billable Hours:	N/A
Contract Administrator:	Susan Kahle
Mn/DOT Project Manager:	Donald Kieffer

The purpose of this Contract was:

The Minnesota Department of Transportation (Mn/DOT) requested proposals for gathering requirements to determine a freight movement information system that would meet the needs of Mn/DOT's Office of Freight and Commercial Vehicle Operations and its customers. The consultant was responsible for gathering requirements, assessing input and making recommendations for developing a freight flow information system. Development or purchase of the system itself will be initiated in a subsequent phase.

This project was contracted to take advantage of special expertise offered by the consultant team, including familiarity with freight information systems on a national basis, as well as experience in developing Mn/DOT's performance measures. Recent staff turnover in the Mn/DOT's Freight Section underscored the need for this type of experience.

The conduct of this project through an outside Contractor was cost effective to the state because it allowed the efficient use of state resources to develop an approach to: 1) encourage multi-modal transportation options and choices for shippers 2) focus investment in key freight corridors.

The study identified freight information needs addressed in Mn/DOT's multi-modal Statewide Transportation Plan, which provides overall transportation policy and investments direction for the state. Mn/DOT's statewide plan is orientated around performance measures that are the guiding planning activities for our agency.

Identifying freight information needs and associated tools/options help determine the adequacy of freight connections between freight facilities/generators and major transportation corridors.

Sincerely,

A handwritten signature in cursive script, reading "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
Sue Kahle  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

02/25/2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: MN/DOT Agreement No. 82495, (W.O. 8)  
Photogrammetric Mapping  
Trunk Highway 53

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 82495 A40616  
Contractor: Aero-Metric (d/b/a) MarkHurd  
13400 68<sup>th</sup> Avenue North  
Maple Grove, Minnesota 55311-3515

Source of Funding: Trunk Highway  
Total Cost to the State: \$177,435.45  
Duration of Contract: 9/12/2002 to 4/30/2003  
Billable Hours: Lump sum method  
Contract Administrator: Mehrtash Mehran  
Mn/DOT Project Manager: Mehrtash Mehran

The purpose of this Contract is to provide MN/DOT with photogrammetric and remote sensing products from private partners to help deliver MN/DOT's program on schedule.

This project was contracted out as Mn/DOT's current work-load exceeds the internal program delivery capacity of the photogrammetric unit.

The conduct of this project through an outside Contractor was cost beneficial to the state because it is more cost effective to use a contractor than to increase staff and purchase additional equipment.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

1123 Mesaba Avenue  
Duluth, MN 55811-2798  
Office Tel: 218/723-4870  
Fax: 218/723-4774

101 N. Hoover Road  
Virginia, MN 55792-3412  
Office Tel: 218/749-7793  
Fax: 218/749-7799

February 21, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 78507, Work Order 12  
Area Transportation Partnership  
Northeast Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A32344
Contractor:	Arrowhead Regional Development Commission 221 West First Street Duluth, MN 55802
Source of Funding:	Trunk Highway
Total Cost to the State:	Final invoice amount - \$23,393.14
Duration of Contract:	January 1, 2002 – December 30, 2002
Billable Hours:	N/A
Contract Administrator:	Roberta Dwyer
Mn/DOT Project Manager:	Dennis Johnson

The purpose of this Contract was to provide planning and coordination for development of the Area Transportation Partnership (ATP). This includes development of a regional priority list, meeting participation, orientation for new members and communication and education on the process to elected officials.

This project was contracted out as Mn/DOT did not have available planning staff in Northeast Minnesota familiar with the ATP process.

The conduct of this project through an outside Contractor was cost effective to the state because the ARDC is familiar with the process and routinely completes this planning function for Mn/DOT and other agencies. They have long standing relationships with the parties involved in the process.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

1123 Mesaba Avenue  
Duluth, MN 55811-2798  
Office Tel: 218/ 723-4870  
Fax: 218/ 723-4774

101 N. Hoover Road  
Virginia, MN 55792-3412  
Office Tel: 218/ 749-7793  
Fax: 218/ 749-7799

February 21, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79619 Work Order 11  
Diamond Cores  
On T.H. 53 between Eveleth and Virginia

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A40320
Contractor:	Twin Ports Testing 1301 North Third Street Superior, WI 54880
Source of Funding:	Trunk Highway
Total Cost to the State:	\$130,388.17
Duration of Contract:	September 23, 2002 – December 31, 2002
Billable Hours:	N/A
Contract Administrator:	Roberta Dwyer
Mn/DOT Project Manager:	Roberta Dwyer

The purpose of this Contract was to provide diamond cores along T.H. 53 near Eveleth Taconite Company to determine iron ore content and quality under the inplace road.

This project was contracted out as Mn/DOT crews could not provide the service in time to meet the project time line.

The conduct of this project through an outside Contractor was cost effective to the state because 1) project was on tight time line, 2) Mn/DOT geotechnical staff has large backlog and 3) timely completion of work avoided potential claim from private company.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

District 3

1991 Industrial Park Road  
Baxter, MN 56425

Tel: 218/828-2460  
Fax: 218/828-2210  
Toll Free: 1/800/657-3971

February 20, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

RE: Mn/DOT Agreement No. 80585  
State Project (S.P.) 7106-67  
Preliminary Design and Final Design for Trunk Highway 169  
At County State Aid Highway 9

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

- MAPS Contract Number: A15122
- Contractor: Edwards and Kelcey, Inc., 7401 Metro Blvd, Suite 430  
Minneapolis, MN 55439-3032
- Source of Funding: IRC (2000 Legislative Funding)(State Funds)
- Total Cost to the State: \$341,641.88
- Duration of Contract: November 15, 2000 to January 31, 2003
- Billable Hours: 4473 (approximate)
- Agreement Administrator: James E. Hallgren
- Mn/DOT Project Manager: James E. Hallgren

The purpose of this contract was to provide preliminary and final design of an interchange on Trunk Highway 169 at County State Aid Highway 9 in Sherburne County.

This project was contracted out as Mn/DOT did not have the necessary personnel available to perform preliminary and final design within the time frame that was required by funding contingencies.

The conduct of this project through an outside contractor was cost effective to the state because work was performed and completed within the required time frame, without affecting resources and impacts to District 3's 2003 construction program.

Mr. Lamb  
February 20, 2003  
Page 2

This contract was approximately \$75,000.00 under budget due to the project being less complex than originally anticipated.

Sincerely,

A handwritten signature in cursive script that reads "Carol Molnau".

Carol Molnau  
Lt. Governor/Commissioner

c:

J. Brunner - MS 680

J. Hallgren/File - Baxter

P. Stembler, - 112 Admin



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

February 6, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 81704  
Preliminary and Detail Design Engineering Services  
CSAH 9 and TH 23 in Kandiyohi County

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-22660
Contractor:	Short Elliot Hendrickson, Inc., 3535 Vadnais Center Drive 200 SEH Center Drive, St. Paul, Minnesota 55110
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$512,199.72
Duration of Contract:	June 6, 2001 to December 10, 2002
Billable Hours:	6081.2
Agreement Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Lowell Flaten

*\$84.13 per hr*

The purpose of this Contract was to provide preliminary design, final design and related engineering needs of an interchange at the intersection of Kandiyohi County Road and CSAH 9 and Trunk Highway TH 23. This project was an improvement to an intersection that was identified as one of 200 statewide, with high crash rates. Services include the following tasks: environmental documentation, study report, preliminary and final layout including, profile, cross-sections, construction limits, public information meeting, public hearing to be arranged and staffed by the Contractor, design computations, hydraulic design, guardrail design and development of the necessary plan, profile and detail sheets.

This project was contracted out due to State personnel not being available to deliver the required plan in time to be included with the TH 23 expansion.

The conduct of this project through an outside Contractor was cost effective to the state because the opportunity to improve this intersection became available when this section of TH 23 was planned for expansion to four lanes. The inclusion of this intersection improvement with the TH 23 expansion created a significant cost savings to the State.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Bridges and Structures

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

February 5, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. **82989**  
Preliminary and Final Bridge Design Services  
Luce Line Trail over TH12 and Burlington Northern Santa Fe (BNSF) Railroad.

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A33649  
Contractor: Toltz, King, Duvall, Anderson, & Associated, Inc.  
1500 Piper Jaffray Plaza, 444 Cedar Street  
St. Paul, Minnesota 55101-2140  
Source of Funding: Bottleneck General Funds  
Total Cost to the State: \$118,459.70  
Duration of Contract: March 22, 2002 to December 18, 2002  
Billable Hours: 1732 Hours  
Contract Administrator: Brad Hamilton  
Mn/DOT Project Manager: Jeffrey C. Southward

\$68.39  
per BH

The purpose of this Contract was for Preliminary and Final Bridge Design Service for Bridge No. 27272.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

January 30, 2002 <sup>3</sup>

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 83332  
Public Relations/Community Involvement  
Statewide

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A-36817  
Contractor: Padilla Speer Beardsley, Inc., 1102 W. River Parkway, Minneapolis, MN 55415  
Source of Funding: Consultant Services Special Project Funding  
Total Cost to the State: \$43,129.77  
Duration of Contract: June 12, 2002 – December 23, 2002  
Billable Hours: 300.75  
Contract Administrator: Melissa McGinnis  
Mn/DOT Project Manager: Lucy Kender

\$143.41  
AN  
hour

The purpose of this project is to provide services for the citizen forum/stakeholder component of the participation process of the Statewide Transportation Plan. The Contractor designed and coordinated the stakeholder/citizen forums, securing forum locations, advertising and recruitment of stakeholders (with the support of Mn/DOT districts) moderating the meeting process, and ultimately summarizing the common learning from the statewide forums.

This project was contracted out as Mn/DOT did not have the internal resources to complete this project during the timeframe necessary. We also determined that for the statewide scope of the project external expertise was mandatory.

The conduct of this project through an outside Contractor was cost effective to the state because public affairs and planning staff, was unable to tackle this project alone without severely impacting work during one of Mn/DOT's busiest seasons – construction.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 81188 Work Order 5  
Minnesota Statewide Transportation Plan

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A26806
Contractor:	SRF Consulting Group, Inc., One Carlson Parkway, Suite 150, Minneapolis, MN 55447
Source of Funding:	Trunk Highway
Total Cost to the State:	\$426,178.70
Duration of Contract:	8/8/01 to 12/31/02
Contract Administrator:	Brad Hamilton
Mn/DOT Project Manager:	Linda Zemotel

The purpose of this Contract was to provide an update for the Statewide Transportation Plan.

This project was contracted out, as Mn/DOT did not have available personnel to perform the work.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor provided the required update to the Statewide Transportation Plan through the T-Contract Program, and billing rates were reasonable and pre-approved by MnDOT's Audit Division. Also, MnDOT did not have the staff necessary, or the resources to meet the requirements for the update.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899



Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82902  
Marketing Research  
St. Paul, Minnesota

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-32580
Contractor:	MarketLine Research, Inc., 1313 5 <sup>th</sup> St. SE, Minneapolis, MN 55414
Source of Funding:	Federal Funds
Total Cost to the State:	\$70,000
Duration of Contract:	February 14, 2002 to January 2, 2003
Billable Hours:	1426 hours
Contract Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Chris McMahon

The purpose of this Contract was to gain input from Mn/DOT customers (the driving public) about awareness, value and usage of information tools utilized by the Department to relay road condition, congestion and construction information. This data is being used to make customer-driven decisions about the 511 phone line, and the 511mn.org website.

This project was contracted out as Mn/DOT did not have the expertise in-house to complete this project.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT would have had to hire and train many telephone interviewers to gather this amount of data in the necessary time frame.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

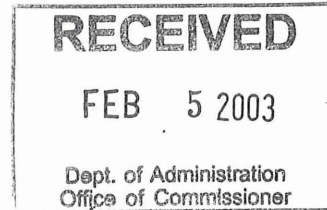
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 28, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155



Subject: Mn/DOT Agreement No.76575

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract number:	402639
Contractor:	United States Geological Survey Water Resources Division 2280 Woodale Drive Mounds View, Minnesota 55112
Source of Funding:	State Funds
Total Cost to the State:	\$881,934.17
Duration of Contract:	October 1, 1997 – September 30, 2002
Contract Administrator:	Linda Moline
Mn/DOT Project Manager:	John L. Boynton

The purpose of this Contract was to have the Contractor operate and maintain stream gauging stations statewide to obtain annual peak flow at each site.

This project was contracted out after reviewing Mn/DOT capabilities it was concluded Mn/DOT does not have the personnel with necessary expertise nor the necessary equipment available to perform the comprehensive hydraulic investigations and analysis required.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT is not equipped to perform the operation of stream gauging stations to obtain peak flow. This data is used to design bridges and culverts on the trunk highway system.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P. Stembler, 112 Adm  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 27, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82939  
Building Inspection  
T.H. 53

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A33976
Contractor:	Krech, Ojard and Associates. 227 West First Street, Suite 200 Duluth, MN 55802
Source of Funding:	Trunk Highway
Total Cost to the State:	\$58,525.48
Duration of Contract:	March 20, 2002 – November 30, 2002
Billable Hours:	
Contract Administrator:	Roberta P. Dwyer, P.E., PTOE
Mn/DOT Project Manager:	Roberta P. Dwyer, P.E., PTOE

The purpose of this Contract was to conduct structural inspections on buildings along T.H. 53 prior to construction blasting.

This project was contracted out as a Mn/DOT Work Order Contract.

The conduct of this project through an outside Contractor was cost effective to the state because personnel are not trained in building inspections. Also, work needed to be accomplished on nights and weekends when residents were available.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File





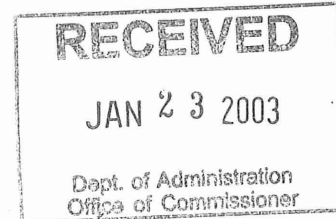
Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

January 14, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 81684  
Traffic Study  
Trunk Highway 52/County State Aid Highway 42

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-24364
Contractor:	Dakota County, 14955 Galaxie Avenue, Apple Valley, Minnesota 55124
Source of Funding:	Trunk Highway
Total Cost to the State:	\$124,852.86
Duration of Contract:	January 23, 2001 to December 12, 2002
Billable Hours:	Not Applicable – This is a lump sum contract
Contract Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Sherry Narusiewicz

State has agreed to provide financial assistance to Governmental Unit for services to conduct a study that will determine the appropriate configuration for a revised interchange at Trunk Highway (TH) 52/County State Aid Highway (CSAH) 42 that will better serve the increased traffic expected in the next 20 years and future development.

This project was contracted out as Mn/DOT did not have the available personnel to complete the work. A joint powers agreement was executed with Dakota County, as the project is within their county limits and the work and outcome will have great impact for the county. The County has unique knowledge and understanding of the project makes them the clear choice as Mn/DOT would have to try to recreate that understanding with another Contractor. This would take too much time and extra funds.

The conduct of this project through an outside Contractor was cost effective to the state because the County funded part of this project. This was identified as an Interregional Corridor (IRC), Mn/DOT would have eventually needed to perform this work. This contract allowed the work to be completed now, and cost the State less money than if it were to complete it alone.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

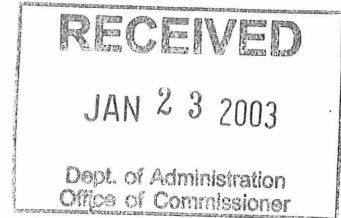
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 14, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 81225  
TH 13 in Savage, Feasibility Study



Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A22165
Contractor:	City of Savage 600 McColl Drive Savage, MN 55378
Source of Funding:	Trunk Highway
Total Cost to the State:	\$50,000.00
Duration of Contract:	From July 5, 2001 to August 31, 2002
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Nancy Daubenberger

The purpose of this Contract was a Feasibility Study for the portion of TH 13 in Savage.

This project was contracted out as Mn/DOT's then current workload exceeded Mn/DOT capability.

The conduct of this project through an outside Contractor was cost effective to the state because the City of Savage has a unique experience and knowledge of the issues associated with the north side of TH 13 in the City such as land use, new city streets, realigned city streets and utilities.

Sincerely,

for  
Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

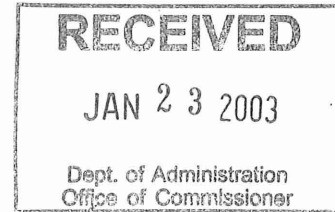
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 14, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80779**  
Detail Design  
TH 52 and 117<sup>th</sup> Street in the City of Inver Grow heights

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A26374  
Contractor: SRF Consulting Group, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$1,471,585.83  
Duration of Contract: From August 2, 2001 to August 30, 2002  
Contract Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Nancy Daubenberger

The purpose of this Contract was the Preliminary and Final Design Services to construct an interchange at the intersection of TH 52 and 117<sup>th</sup> Street in the City of Inver Grove Heights, and to construct a railroad over pass in either Inver Grove Heights or Rosemount.

This project was contracted out as Mn/DOT did not have experts available in house.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have qualified personnel available to complete the final design of this project in the time frame needed, and to contract out was more cost effective than hiring and training additional personnel for this project.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



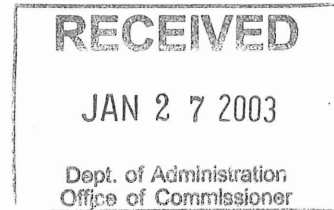
**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

January 10, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 82082  
Final Bridge Design Services  
Bridge No. 82030, Glenn Road over T.H. 61, in Newport

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A24868
Contractor:	BRW, Incorporated, a wholly owned subsidiary of URS Corporation, a Nevada Corporation, Thresher Square, 700 Third Avenue South, Minneapolis, MN 55415-1199
Source of Funding:	Bottleneck (Bonding)
Total Cost to the State:	\$237,440.19
Duration of Contract:	December 31, 2002
Billable Hours:	N.A.
Contract Administrator:	Ashley Hartfiel
Mn/DOT Project Manager:	Jeffrey C. Southward

The purpose of this Contract was for Final Bridge Design Service for Bridge No. 82030.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

January 9, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 78561  
Joint Powers Agreement for Design Services  
95<sup>th</sup> Street Park and Ride, Anoka County

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A18972
Contractor:	Anoka County Highway Department 1440 Bunker Lake Blvd Andover, MN 55304
Source of Funding:	Trunk Highway
Total Cost to the State:	\$341,000
Duration of Contract:	July 1, 1999 to June 30, 2002
Agreement Administrator:	Mark Hagen
Mn/DOT Project Manager:	John Griffith / Beth Neuendorf

The purpose of this Contract was to perform and/or manage the preparation of Final Design documents for a Park and Ride facility and for a new interchange at the intersection of Interstate I-35W and 95<sup>th</sup> Street.

This project was contracted out as Mn/DOT because the State did not have the employees with the expertise available to provide the described services. The plans being produced with this Joint Powers Agreement are a part of a larger project that Anoka County is running.

The conduct of this project through an outside Contractor was cost effective to the state because it was deemed that it would be more cost effective to Mn/DOT to receive this type of product by cost sharing with Anoka County.

Sincerely,

Carol Molnau  
Lt. Governor / Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

January 9, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78561  
Joint Powers Agreement for Design Services  
95<sup>th</sup> Street Park and Ride, Anoka County

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A18972  
Contractor: Anoka County Highway Department  
1440 Bunker Lake Blvd  
Andover, MN 55304  
Source of Funding: Trunk Highway  
Total Cost to the State: \$341,000  
Duration of Contract: July 1, 1999 to June 30, 2002  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: John Griffith / Beth Neuendorf

The purpose of this Contract was to perform and/or manage the preparation of Final Design documents for a Park and Ride facility and for a new interchange at the intersection of Interstate I-35W and 95<sup>th</sup> Street.

This project was contracted out as Mn/DOT because the State did not have the employees with the expertise available to provide the described services. The plans being produced with this Joint Powers Agreement are a part of a larger project that Anoka County is running.

The conduct of this project through an outside Contractor was cost effective to the state because it was deemed that it would be more cost effective to Mn/DOT to receive this type of product by cost sharing with Anoka County.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Molnau'.

Carol Molnau  
Lt. Governor / Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

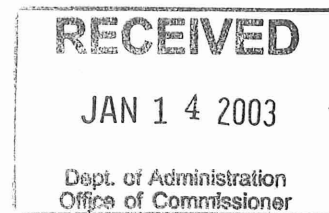
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 7, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155



Subject: Mn/DOT Agreement No. 82553  
Activity Based Costing Models

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A30423</b>
Contractor:	<b>Lenhardt &amp; Colton, LLC</b> <b>4850 Cottonwood Lane North</b> <b>Minneapolis, Minnesota 55442-2276</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$79,500.00</b>
Duration of Contract:	<b>November 30, 2001 thru December 30, 2002</b>
Agreement Administrator:	<b>Calvin C. Robinson</b>
Mn/DOT Project Manager:	<b>Mary Prescott</b>

The purpose of this Contract was to execute a cycle of review and calibration of the Program Support Group ABC Models. This objective will result in updating the process documentation and a completed re-evaluated ABC Model in HABM software for the Program Support Office; office project teams; office modelers, and the Program Support ABC Management Analyst.

This project was contracted out as Mn/DOT was in need of review and calibration of the Program Support Activity Based Costing Models.

The conduct of this project through an outside Contractor was cost effective to State because it allowed Activity Based Costing models to be updated and completed in a timely fashion for State Budget cutting decisions.

Sincerely,

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 7, 2003

Brian Lamb  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 82553  
Activity Based Costing Models

Dear Commissioner Lamb:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A30423</b>
Contractor:	<b>Lenhardt &amp; Colton, LLC</b> <b>4850 Cottonwood Lane North</b> <b>Minneapolis, Minnesota 55442-2276</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$79,500.00</b>
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Mn/DOT Project Manager:	<b>Mary Prescott</b>

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This project was contracted out as Mn/DOT was in need of review and calibration of the Program Support Activity Based Costing Models.

The conduct of this project through an outside Contractor was cost effective to State because it allowed Activity Based Costing models to be updated and completed in a timely fashion for State Budget cutting decisions.

Sincerely,

A handwritten signature in cursive script, reading 'Carol Molnau'.

Carol Molnau  
Lt. Governor/Commissioner

cc: P.Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Environmental Services

395 John Ireland Boulevard, MS 620  
St. Paul, MN 55155-1899

Fax: 651/ 284-3754  
Phone: 651/ 284-3750

December 23, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 82102  
Land Use and Access Plan  
Trunk Highway 23 in Lyon County

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-25934
Contractor:	Lyon County, 607 West Main Street, Marshall, Minnesota 56258
Source of Funding:	Trunk Highway
Total Cost to the State:	\$52,509.00
Duration of Contract:	August 2, 2001 to July 16, 2002
Billable Hours:	Not Applicable – This is a lump sum contract
Contract Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Peggy Reichert

The purpose of this Contract was to address the land use and access plan for the major trunk highway corridors in the county, with special emphasis on Trunk Highway (TH) 23. State has agreed to contribute financially, funding Phase II of the overall project.

This project was contracted out as Mn/DOT did not have the available personnel to complete the work. A joint powers agreement was executed with Lyon County, as the project is within their county limits and the work and outcome will have great impact for the county. The County has unique knowledge and understanding of the project makes them the clear choice as Mn/DOT would have to try to recreate that understanding with another Contractor. This would take too much time and extra funds.

The conduct of this project through an outside Contractor was cost effective to the state because the County funded Phase I, Phase III and Phase IV of this project. Mn/DOT only funded Phase II. As this was identified as an Interregional Corridor (IRC), Mn/DOT would have eventually needed to perform this work. This contract allowed the work to be completed now, and cost the State less money than if it were to complete it alone.

Sincerely,

Douglas J. Weiszhaar  
Acting Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Environmental Services

395 John Ireland Boulevard, MS 620  
St. Paul, MN 55155-1899

Fax: 651/ 284-3754  
Phone: 651/ 284-3750

December 23, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82102  
Land Use and Access Plan  
Trunk Highway 23 in Lyon County

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A-25934
Contractor:	Lyon County, 607 West Main Street, Marshall, Minnesota 56258
Source of Funding:	Trunk Highway
Total Cost to the State:	\$52,509.00
Duration of Contract:	August 2, 2001 to July 16, 2002
Billable Hours:	Not Applicable – This is a lump sum contract
Contract Administrator:	Melissa McGinnis
Mn/DOT Project Manager:	Peggy Reichert

The purpose of this Contract was to address the land use and access plan for the major trunk highway corridors in the county, with special emphasis on Trunk Highway (TH) 23. State has agreed to contribute financially, funding Phase II of the overall project.

This project was contracted out as Mn/DOT did not have the available personnel to complete the work. A joint powers agreement was executed with Lyon County, as the project is within their county limits and the work and outcome will have great impact for the county. The County has unique knowledge and understanding of the project makes them the clear choice as Mn/DOT would have to try to recreate that understanding with another Contractor. This would take too much time and extra funds.

The conduct of this project through an outside Contractor was cost effective to the state because the County funded Phase I, Phase III and Phase IV of this project. Mn/DOT only funded Phase II. As this was identified as an Interregional Corridor (IRC), Mn/DOT would have eventually needed to perform this work. This contract allowed the work to be completed now, and cost the State less money than if it were to complete it alone.

Sincerely,



Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 13, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 81225  
TH 13 in Savage, Feasibility Study

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A22165
Contractor:	City of Savage 600 McColl Drive Savage, MN 55378
Source of Funding:	Trunk Highway
Total Cost to the State:	\$50,000.00
Duration of Contract:	From July 5, 2001 to August 31, 2002
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Nancy Daubenberger

The purpose of this Contract was a Feasibility Study for the portion of TH 13 in Savage.

This project was contracted out as Mn/DOT's then current workload exceeded Mn/DOT capability.

The conduct of this project through an outside Contractor was cost effective to the state because the City of Savage has a unique experience and knowledge of the issues associated with the north side of TH 13 in the City such as land use, new city streets, realigned city streets and utilities.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Douglas J. Weiszhaar'.

*for*  
Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 13, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77966 W03  
Detailed Highway Design, TH 194, Mesaba Avenue in Duluth

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A21325
Contractor:	LHB Engineers and Architects, Inc. 21 West Superior Street, Suite 500 Duluth, MN 55802
Source of Funding:	Trunk Highway
Total Cost to the State:	\$199,297.87
Duration of Contract:	From May 3, 2001 to January 15, 2002
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Roberta Dwyer

The purpose of this Contract was a Final Design for the portion of TH 169 at Mesaba Avenue in Duluth..

This project was contracted out as Mn/DOT's then current workload exceeded Mn/DOT capability.

The conduct of this project through an outside Contractor was cost effective to the state because this project was extremely complex due to the large numbers of utilities that were involved. It was extremely beneficial to have a consultant familiar with this area and the City of Duluth's utilities.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Environmental Services

395 John Ireland Boulevard, MS 620  
St. Paul, MN 55155-1899

Fax: 651/ 284-3754  
Phone: 651/ 284-3750

December 10, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 82585  
State Project No. 6915-69038  
*Preliminary and Final Design of Bridge No. 69038, 4<sup>th</sup> and 5<sup>th</sup> Street over T.H. 53, 2.5  
Miles north of Junction T.H. 53 and T.H. 35 in Duluth.*

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: *A29877*  
Contractor: *BRW, Incorporated, a wholly owned subsidiary of URS Corporation, a  
Nevada Corporation, 700 Third Avenue South, Minneapolis, MN  
55415-1199*  
Source of Funding: *IRC- Bridge*  
Total Cost to the State: *\$173,984.00*  
Duration of Contract: *November 26, 2001 to November 29, 2002*  
Billable Hours: *N/A*  
Contract Administrator: *Victor E. Crabbe*  
Mn/DOT Project Manager: *David J. Dahlberg*

The purpose of this Contract was *preliminary and final bridge plans services for Bridge No. 69038 with  
selection made from "Bridge Certified List Program"*.

This project was contracted out, as Mn/DOT *in-house personnel were not available due to workloads.*

The conduct of this project through an outside Contractor was cost effective to the state because *State met  
its statutory responsibilities and the scheduled letting date.*

Sincerely,

Douglas J. Weiszhaar  
Acting Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Environmental Services

395 John Ireland Boulevard, MS 620  
St. Paul, MN 55155-1899

Fax: 651/ 284-3754  
Phone: 651/ 284-3750

December 10, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82585  
State Project No. 6915-69038  
*Preliminary and Final Design of Bridge No. 69038, 4<sup>th</sup> and 5<sup>th</sup> Street over T.H. 53, 2.5 Miles north of Junction T.H. 53 and T.H. 35 in Duluth.*

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A29877  
Contractor: *BRW, Incorporated, a wholly owned subsidiary of URS Corporation, a Nevada Corporation, 700 Third Avenue South, Minneapolis, MN 55415-1199*  
Source of Funding: *IRC- Bridge*  
Total Cost to the State: *\$173,984.00*  
Duration of Contract: *November 26, 2001 to November 29, 2002*  
Billable Hours: *N/A*  
Contract Administrator: *Victor E. Crabbe*  
Mn/DOT Project Manager: *David J. Dahlberg*


The purpose of this Contract was *preliminary and final bridge plans services for Bridge No. 69038 with selection made from "Bridge Certified List Program"*.

This project was contracted out, as Mn/DOT *in-house personnel were not available due to workloads.*

The conduct of this project through an outside Contractor was cost effective to the state because *State met its statutory responsibilities and the scheduled letting date.*

Sincerely,

Douglas J. Weiszhaar  
Acting Commissioner

  
cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

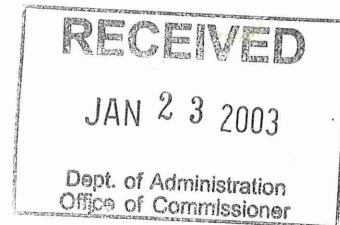
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 9, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 79685  
TH 2 in East Grand Forks

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

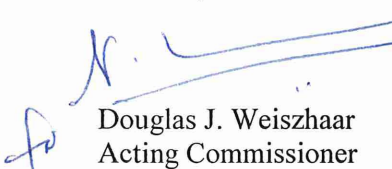
MAPS Contract Number:	A07285
Contractor:	City of East Grand Forks 600 DeMers Ave. NW East Grand Forks, MN 56721
Source of Funding:	Trunk Highway
Total Cost to the State:	\$182,164.49
Duration of Contract:	From May 18, 2000 to October 30, 2002
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Joseph McKinnon

The purpose of this Contract was Preliminary and Final Design Services for portion of TH 2 in East Grand Forks.

This project was contracted out because it required the unique experience involving the City of East Grand Forks planning redevelopment related to the major flood of 1997.

The conduct of this project through an outside Contractor was cost effective to the state because the City of East Grand Forks has provided the unique expertise with planning redevelopment related to the major flood of 1997.

Sincerely,

  
Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

December 9, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82112  
Statewide Inspection of Minnesota Trunk Highway Light Poles

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A28833
Contractor:	Stork Twin City Testing Corporation, 662 Cromwell Avenue, St Paul, MN 55114
Source of Funding:	Trunk Highway
Total Cost to the State:	\$44,383.41
Duration of Contract:	10/16/01 – 4/18/02
Contract Administrator:	Victor Crabbe
Mn/DOT Project Manager:	Barry Glassman

The purpose of this Contract was for statewide inspection of 134 TH high mast light poles, and to provide a certified inspection report showing results. Selection made through RFP.

This project was contracted out as Mn/DOT in-house personnel were not available due to workloads.

The conduct of this project through an outside Contractor was cost effective to the State because the State met Federal law, which requires that high mast tower lights be inspected once every five years.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

December 6, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82987

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A33681
Contractor:	Toltz, King, Duvall, Anderson & Associates, Inc. 1500 Piper Jaffray Plaza, 444 Cedar Street St. Paul Minnesota 55101-2140
Source of Funding:	Bottleneck Funding (General Fund)
Total Cost to the State:	\$ 101,238.35
Duration of Contract:	March 22, 2002 to January 31, 2003
Billable Hours:	Not Applicable
Contract Administrator:	Brad Hamilton
Mn/DOT Project Manager:	Jeffrey C. Southward

The purpose of this Contract was for Final Bridge Design Service for Bridge No. 27275.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

**Minnesota Department of Transportation**

Office of Bridges and Structures  
3485 Hadley Avenue North  
Oakdale, MN 55128  
Mail Stop 610

November 13, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79978  
Research Program: Corrugated Polyethylene Pipe (CPP)  
State Wide

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:

Contractor:	Simpson Gumpertz & Heger, Inc.
Source of Funding:	Trunk Highway and Research
Total Cost to the State:	\$156,032
Duration of Contract:	December 30, 1999 thru December 29, 2000
Billable Hours:	NA
Contract Administrator:	Robert J. Miller
Mn/DOT Project Manager:	John Boynton

The purpose of this Contract was: a research-testing program for Corrugated Polyethylene Pipe (CPP) to determine if they are suitable for use as MnDOT standard culverts. Consultant will develop the research program, calibrate testing equipment, and monitor equipment installation.

This project was contracted out, as Mn/DOT does not have personnel on staff with knowledge of CPP and its installation necessary to develop a comprehensive testing program.

The conduct of this project through an outside Contractor was cost effective to the state because based on the outcome of this research CPP may become a Mn/DOT standard design.

Sincerely,



Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

November 8, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80508  
Phase III Data Recovery of Archaeological Site 21-BL-37 S.P. 0416-25 TH 197  
Beltrami County, Minnesota

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A11856 and A36854  
Contractor: Leech Lake Reservation  
Source of Funding: Trunk Highway  
Total Cost to the State: \$357,616.84  
Duration of Contract: August 28, 2000 – June 30, 2002  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Craig Johnson

The purpose of this Contract was for Mn/DOT to **Conformance with National Historical Preservation Act of 1966, Historic Preservation (36 CFR 800), Laws and Guidelines.**

This project was contracted out to a Consultant because the State did not have the employees with the expertise available to provide the described services.

The conduct of this project through a Consultant was cost effective to the State because the nature of this project was specialized and services such as these are needed on a irregular basis.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: G. Joyce, 112 Admin  
J. Brunner MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

November 8, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82955  
Market Research Environmental Justice Goals

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A33474  
Contractor: BIKO Associates, 25 University Avenue SE, Studio 403, Minneapolis, MN 55414  
Source of Funding: Trunk Highway  
Total Cost to the State: \$50,000.00  
Duration of Contract: June 2002 to October 2002  
Agreement Administrator: Brad Hamilton  
Mn/DOT Project Manager: Karla Rains

The purpose of this Contract was to provide Environmental Justice Market Research, including focus groups, community involvement, and a final report.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT needed the expertise of the Consultant to guide us through the community involvement between specialized new immigrant and minority populations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

November 4, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82988

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A33682
Contractor:	Toltz, King, Duvall, Anderson & Associates, Inc. 1500 Piper Jaffrey Plaza, 444 Cedar Street St. Paul Minnesota 55101-2140
Source of Funding:	Bottleneck Funding (General Fund)
Total Cost to the State:	\$ 79,745.14
Duration of Contract:	March 22, 2002 to January 31, 2003
Billable Hours:	Not Applicable
Contract Administrator:	Brad Hamilton
Mn/DOT Project Manager:	Jeffrey C. Southward

The purpose of this Contract was for Final Bridge Design Service for Bridge No. 27274.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

November 4, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82986

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A33679
Contractor:	Toltz, King, Duvall, Anderson & Associates, Inc. 1500 Piper Jaffrey Plaza, 444 Cedar Street St. Paul Minnesota 55101-2140
Source of Funding:	Bottleneck Funding (General Fund)
Total Cost to the State:	\$ 98,263.87
Duration of Contract:	March 22, 2002 to January 31, 2003
Billable Hours:	Not Applicable
Contract Administrator:	Brad Hamilton
Mn/DOT Project Manager:	Jeffrey C. Southward

The purpose of this Contract was for Final Bridge Design Service for Bridge No. 27273.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

November 4, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82319

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A27920
Contractor:	Toltz, King, Duvall, Anderson & Associates, Inc. 1500 Piper Jaffrey Plaza, 444 Cedar Street St. Paul Minnesota 55101-2140
Source of Funding:	Bottleneck Funding (Bond Fund)
Total Cost to the State:	\$165,284.38
Duration of Contract:	September 17, 2001 to September 30, 2002
Billable Hours:	Not Applicable
Contract Administrator:	David Baker
Mn/DOT Project Manager:	Jeffrey C. Southward

The purpose of this Contract was for Preliminary and Final Bridge Design Service for Bridge No. 82037.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,



Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

October 29, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82481  
*Mn/DOT Trunk Highway Bridge Ratings  
Statewide Bridges*

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: *A29783*  
Contractor: *URS/BRW, Inc., 700 Third Avenue South, Minneapolis, MN 55415*  
Source of Funding: *Bridge*  
Total Cost to the State: *\$128,108.59*  
Duration of Contract: *November 6, 2001 to October 25, 2002*  
Billable Hours: *N/A*  
Contract Administrator: *Victor E. Crabbe*  
Mn/DOT Project Manager: *Lowell Johnson*

The purpose of this Contract was *for bridge rating services for selected in-place statewide bridges with selection made from "Bridge Certified List Program"*.

This project was contracted out as Mn/DOT *in-house personnel were not available due to conflicting work loads*.

The conduct of this project through an outside Contractor was cost effective to the state because *State met its statutory responsibilities*.

Sincerely,

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

October 25, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82564  
Final Bridge Design for Bridge Numbers 82857 and 82858 TH 494 West Bound  
and East Bound over Maxwell Avenue, in Newport Minnesota.

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A29880  
Contractor: Wells Engineering, Inc.  
Source of Funding: Truck Highway  
Total Cost to the State: 107,200.00  
Duration of Contract: November 20, 2001 – December 31, 2002  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Jeff Southward

The purpose of this Contract was for to provide final bridge designs for Bridge Numbers 82857 and 82858 located on Trunk Highway (TH) 494 West Bound and East Bound over Maxwell Avenue, in Newport Minnesota

The conduct of this project through an outside contractor was cost effective to the State because the State does not have enough in house staff to provide these services. Staffing and training of these positions would not be cost effective to the State.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: G. Joyce, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

October 25, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 81636  
Phase III Archaeological Data Recovery Investigations for Duck Lake I Site  
(21JK11)

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A22597  
Contractor: Louis Berger & Associates, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$74,557.48  
Duration of Contract: June 12, 2001- June 28, 2002  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Craig Johnson

The purpose of this Contract was for Mn/DOT to Conformance with National Historical Preservation Act of 1966, Historic Preservation (36 CFR 800), Laws and Guidelines.

The conduct of this project through an outside contractor was cost effective to the State because the very nature of Cultural Resources Investigation is irregular and seasonal. Staffing and training of these positions would not be cost effective to the State.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: G. Joyce, 112 Admin  
J. Brunner MS 680  
File



Minnesota Department of Transportation

Office of Bridges and Structures

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

October 21, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82587  
*Preliminary and Final Bridge Plans for Bridge No. 69124  
Pedestrian Concourse under T.H. 53 N.B and S.B. (Piedmont Avenue) in the City of  
Duluth*

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: *A29873*  
Contractor: *LHB Engineers & Architects  
21 West Superior Street, Suite 500  
Duluth, MN 55802*  
Source of Funding: *Inter Regional Corridor Funding (General Funds)*  
Total Cost to the State: *\$50,047.63*  
Duration of Contract: *December 4, 2001 to October 11, 2002*  
Billable Hours: *Not Applicable*  
Contract Administrator: *Victor E. Crabbe*  
Mn/DOT Project Manager: *Keith Molnau*

The purpose of this Contract was for *preliminary and final bridge design services for Bridge No. 69124 with selection made from "Bridge Certified List Program"*.

This project was contracted out as Mn/DOT *in-house personnel were not available due to workloads*.

The conduct of this project through an outside Contractor was cost effective to the state because *State met its statutory responsibilities and the scheduled letting date*.

Sincerely,

Douglas J. Weiszhaaf  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

October 21, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80497  
ITS Coordination

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A12100
Contractor:	Dennis L. Foderberg, 5949 Royal Oaks Drive, Shoreview, MN 55126
Source of Funding:	Trunk Highway
Total Cost to the State:	\$229,635.46
Duration of Contract:	July 1, 2000
Contract Administrator:	Brad Hamilton
Mn/DOT Project Manager:	Marthand Nookala

The purpose of this Contract was to establish a qualified coordinator to take the lead technical and coordination role for Mn/DOT in the area of ITS (Intelligent Transportation Systems).

This project was contracted out, as Mn/DOT did not have available qualified personnel to perform the tasks needed.

The conduct of this project through an outside Contractor was cost effective to the state because Mr. Foderberg was uniquely qualified to perform the work and was/is a recognized national expert. Mr. Foderberg is the only person in the State of Minnesota with these credentials, and one of the few worldwide with these credentials.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 17, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82624  
Bridge No. 82860

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	A30322
Contractor:	Parsons Brinkerhoff Quade and Douglas, Inc. 510 First Avenue North, Suite 550 Minneapolis, MN 55403
Source of Funding:	Bottleneck Funding (Bonding)
Total Cost to the State:	\$293,810.00
Duration of Contract:	November 19, 2001 to September 11, 2002
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Jeffrey S. Southward

The purpose of this Contract was Preliminary and Final Design Services for Bridge No. 82860.

This project was contracted out as Mn/DOT's then current workload exceeded Bridge Office capability.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

  
Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 17, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82638  
Bridge No. 82859

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A30402
Contractor:	Parsons Brinkerhoff Quade and Douglas, Inc. 510 First Avenue North, Suite 550 Minneapolis, MN 55403
Source of Funding:	Bottleneck Funding (Bonding)
Total Cost to the State:	\$274,592.00
Duration of Contract:	November 19, 2001 to September 11, 2002
Contract Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Jeffrey S. Southward

The purpose of this Contract was Preliminary and Final Design Services for Bridge No.82859.

This project was contracted out as Mn/DOT's then current workload exceeded Bridge Office capability.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
for Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Environmental Services  
395 John Ireland Boulevard, MS 620  
St. Paul, MN 55155-1899

Fax: 651/ 284-3754  
Phone: 651/ 284-3750

October 14, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82588  
Preliminary and Final Bridge Plans for Bridge No. 69123  
Skyline Parkway over Trunk Highway 53 (Piedmont Avenue) in the City of Duluth

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A30040  
Contractor: LHB Engineers & Architects  
21 West Superior Street, Suite 500  
Source of Funding: Inter Regional Corridor Funding (General Funds)  
Total Cost to the State: \$111,023.93  
Duration of Contract: January 7 2002 – September 17, 2002  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Keith Molnau

The purpose of this Contract was to provide preliminary and final bridge designs services for Bridge No. 69123.

A Contractor was utilized for this project because State did not have the in-house personnel available to do the work due to workload.

The conduct of this project through an outside Contractor was cost effective to the State because State met its statutory responsibilities and scheduled letting date for the project.

Sincerely,

  
Douglas J. Weiszhaar  
Acting Commissioner

cc: G. Joyce, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Environmental Services

395 John Ireland Boulevard, MS 620  
St. Paul, MN 55155-1899

Fax: 651/ 284-3754  
Phone: 651/ 284-3750

October 14, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80914  
Mn/Model Process and Data Modeling Project

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A21725
Contractor:	PlanSight LLC, 2179 Fourth Street, Suite 2-D, White Bear Lake, MN 55110
Source of Funding:	Trunk Highway
Total Cost to the State:	\$122,812.50
Duration of Contract:	May 22, 2001 – August 30, 2002
Agreement Administrator:	Dawn Thompson
Mn/DOT Project Manager:	Elizabeth Hobbs

The purpose of this Contract was to design a process model with documentation that will assist Mn/DOT GIS professionals through the Mn/Model Process.

This project was contracted out because there were no State employees available to do the work.

The conduct of this project through an outside Contractor was cost effective to the State because the Contractor had both the necessary skills and project experience to work very efficiently. Mn/DOT staff has the project experience, but less proficient modeling and programming skills. The process models will facilitate transfer of knowledge necessary for Mn/DOT to maintain Mn/Model. In addition, the process models will supplement Mn/Model documentation prepared by Mn/DOT staff. The data models will serve as a map for future data conversion activities. In both cases, they will make future work at Mn/DOT more efficient.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680.  
File



Minnesota Department of Transportation

Office of Environmental Services

395 John Ireland Boulevard, MS 620  
St. Paul, MN 55155-1899

Fax: 651/ 284-3754  
Phone: 651/ 284-3750

October 7, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 76845  
Geodetic Advisor Program

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	31100012
Contractor:	National Ocean Survey (NOS)
Source of Funding:	Trunk Highway
Total Cost to the State:	\$225,500.00
Duration of Contract:	October 1, 1997 to September 30, 2002
Agreement Administrator:	Linda Moline/Brad Hamilton
Mn/DOT Project Manager:	John R. Barke

The purpose of this Contract was a cooperative agreement with the NOS of the National Oceanic and Atmospheric Administration (NOAA), providing for the services of a National Geodetic Survey State Advisor to furnish technical assistance with geodetic control surveys and geodetic services. Authority: US/DOT transmittal 48, August 5, 1974.

This project was contracted out, as Mn/DOT did not have the in-house personnel with necessary expertise to complete.

The conduct of this project through an outside Contractor was cost effective to the state because the NOS is the federal agency responsible for monitoring, adjusting, and publishing the geodetic control surveys which provide the geodetic reference system for all surveying and mapping and geographic information in the United States.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Environmental Services  
395 John Ireland Boulevard, MS 620  
St. Paul, MN 55155-1899

Fax: 651/ 284-3754  
Phone: 651/ 284-3750

October 14, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80781  
Develop Arc View (GIS) Mn/Model LSA map of Mississippi River, St. Paul  
to St. Cloud

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A17180  
Contractor: Foth & Van Dyke, 2900 Lone Oak Pkwy, Suite 125 Eagan, MN  
Source of Funding: Trunk Highway  
Total Cost to the State: \$281,865.45  
Duration of Contract: January 23, 2001 – June 28, 2002  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Craig Johnson

The purpose of this Contract was for Mn/DOT to Conformance with National Historical Preservation Act of 1966, Historic Preservation (36 CFR 800), Laws and Guidelines.

This project was contracted to a consultant because Mn/DOT did not have the employee available to perform the described services.

The conduct of this project through an outside Contractor was cost effective to the State because the nature of this project was specialized and services such as these are needed on a irregular basis.

Sincerely,



Douglas J. Weiszhaar  
Acting Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

October 8, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82762

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A31466
Contractor:	Toltz, King, Duvall, Anderson & Associates, Inc. 1500 Piper Jaffrey Plaza, 444 Cedar Street St. Paul Minnesota 55101-2140
Source of Funding:	Bottleneck Funding (General Fund)
Total Cost to the State:	\$ 73,640.84
Duration of Contract:	April 18, 2002 to September 9, 2002
Billable Hours:	Not Applicable
Contract Administrator:	Brad Hamilton
Mn/DOT Project Manager:	Jeffrey C. Southward

The purpose of this Contract was for Preliminary and Final Bridge Design Service for Bridge No. 27278.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Acting Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

September 27, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82926  
Preliminary and Final Bridge Plans for Bridge No. 82032, pedestrian trail over T.H. 61,  
Canadian Pacific (CP) and Burlington Northern Santa Fe Railroads and 7<sup>th</sup> Avenue, in  
Newport.

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of  
Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A32816
Contractor:	HDR Engineering, Inc., 6190 Golden Hills Dr. Minneapolis, MN 55416
Source of Funding:	Bottleneck Funding (Bonding)
Total Cost to the State:	\$198,978.31
Duration of Contract:	February 1, 2002 to August 20, 2002
Billable Hours:	N.A. Hours
Contract Administrator:	Jim Ciabattari
Mn/DOT Project Manager:	Jeffrey C. Southward

The purpose of this Contract was for Preliminary and Final Bridge Design Service for Bridge No. 82032.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the  
Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal  
program level would not be practical or cost effective.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

September 24, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 83077

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A35002
Contractor:	Parsons Brinkerhoff Quade & Douglas, Inc. 510 First Avenue North, Suite 550 Minneapolis Minnesota 55403
Source of Funding:	Bottleneck Funding (Bonding)
Total Cost to the State:	\$ 66,563.70
Duration of Contract:	April 18, 2002 to September 9, 2002
Billable Hours:	Not Applicable
Contract Administrator:	Jeffrey C. Southward
Mn/DOT Project Manager:	Arlen Ottman

The purpose of this Contract was for Final Bridge Design Service for Temporary Bridge No. 99169.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 30, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82276  
Preliminary Design  
TH 5 in Carver County

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A29861
Contractor:	Carver County, Minnesota
Source of Funding:	Trunk Highway
Total Cost to the State:	\$66,000.00
Duration of Contract:	From December 31, 2001 to March 1, 2002
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Larry Goss

The purpose of this Contract was Preliminary Design for realigning of the portion of TH 5 @ CSAH 30 in Waconia, Carver County.

This project was contracted out as Mn/DOT did not have personnel with required skills available to conduct the work.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor through their Consultant had already been well underway with the design of CSAH 30. That design was coincident with portion of TH 5 to be designed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg', written over a horizontal line.

Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 25, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78576  
Final Design  
TH 100 Stage 3

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

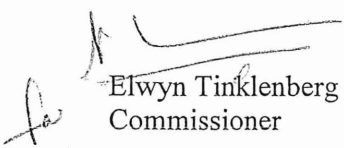
MAPS Contract Number:	A01998
Contractor:	Short Elliot Hendrickson, Inc.
Source of Funding:	Trunk Highway
Total Cost to the State:	\$1,986,009.09
Duration of Contract:	From September 16, 1999 to April 30, 2002
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Aamir Turk

The purpose of this Contract was to conduct Final Design for the portion of TH 100 from 39<sup>th</sup> Avenue North to TH 100 Bridge over Twin Lakes.

This project was contracted out as Mn/DOT did not have personnel with required skills and experience at the time of contract origination.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT has received a complete set of plans in time to meet letting date deadline and keep the project on schedule.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

September 18, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82874  
Final Bridge Plans for Bridge No.'s 82863 and 82864; TH 494 EB&WB over Ramp from NB TH 61 to WB TH 494 (State Project No. 8285-80).

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

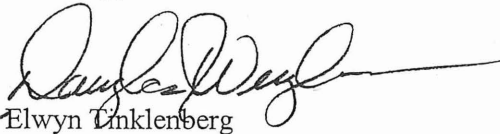
MAPS Contract Number:	A32297
Contractor:	Widseth Smith Nolting and Associates, Inc. 610 Fillmore Street P.O. Box 1028 Alexandria, MN 56308-1028
Source of Funding:	Bottleneck Funding (Bond Fund)
Total Cost to the State:	\$108,774.45
Duration of Contract:	January 21, 2002 to August 22, 2002
Billable Hours:	Not Applicable
Contract Administrator:	Brad Hamilton
Mn/DOT Project Manager:	Jeffrey C. Southward

The purpose of this Contract was for Final Bridge Design Service for Bridge No.'s 82863 and 82864.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

*September 11, 2002*

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. *83103*  
*Final Design for Bridge No. 69122*  
*T.H. 53 N.B. and S.B. (Piedmont Avenue) over Miller Creek in the City of Duluth*

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: *A35001*  
Contractor: *URS/BRW, Inc., 700 Third Avenue South, Minneapolis, MN 55415*  
Source of Funding: *IRC-Bridge*  
Total Cost to the State: *\$59,856.00*  
Duration of Contract: *April 9, 2002 thru August 30 2002*  
Billable Hours: *N/A*  
Contract Administrator: *Victor E. Crabbe*  
Mn/DOT Project Manager: *David J. Dahlberg*

The purpose of this Contract was *final bridge plans services for Bridge No. 69122 with selection made from "Bridge Certified List Program"*.

This project was contracted out as Mn/DOT *in-house personnel were not available due to work loads*.

The conduct of this project through an outside Contractor was cost effective to the state because *State met its statutory responsibilities and the scheduled letting date*.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg'.

For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

August 20, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82026

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A24850
Contractor:	Short Elliot Hendrickson, Inc. 3535 Vadnais Center Drive, St. Paul, MN 55110-5196
Source of Funding:	Inter Regional Corridor Funding (General Fund)
Total Cost to the State:	\$75,625.00
Duration of Contract:	July 3, 2001 to August 20, 2002
Billable Hours:	Not Applicable
Contract Administrator:	David B. Baker
Mn/DOT Project Manager:	Jeffrey C. Southward

The purpose of this Contract was for Preliminary and Final Bridge Design Service for Bridge No. 05016

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg', written over a horizontal line.

For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 3, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79209  
Regional Planning  
MnDOT District 4/Detroit Lakes

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A02686  
Contractor: West Central Initiative, Inc.  
Source of Funding: Regional Development Commission-Legislative Allocation  
Total Cost to the State: \$100,000  
Duration of Contract: November 23, 1999 to June 30, 2001  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Brad Monson, District Planner

The purpose of this Contract was to provide for transportation planning for 9 out of 12 counties for which District 4 does not have a Regional Development Commission.

This project was contracted out because it required the independent, citizen-based activities.

The conduct of this project through an outside Contractor was cost effective to the state because the contractor had local government contacts and economic development planning expertise not previously available to MnDOT. For MnDOT to build these relationship from scratch would take a great deal of time and additional employees, requiring a much greater expense.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg', written over a horizontal line.

Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 3, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79710  
TH 336 in Dilworth  
Final Design

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A08309  
Contractor: SRF Consulting Group, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$888,047.03  
Duration of Contract: September 1, 2000 to June 30, 2002  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Michael T. Ginnaty

The purpose of this Contract was to provide Detail Design for TH 336 in Dilworth, D-4.

This project was contracted out because no personnel with required skills and experience were available at the time of contract initiation.

The conduct of this project through an outside Contractor was cost effective to the state because the contractor expertise and resources not available to MnDOT at that time. For MnDOT to obtain the required expertise and resources would take a great deal of time and additional employees, requiring a much greater expense.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg'.

Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

August 23, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80970  
Subsurface Utility Engineering  
TH 29 in Alexandria

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: A14648  
Contractor: TBE Group, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$73,484.97  
Duration of Contract: November 6, 2000 to June 30, 2002  
Agreement Administrator: Linda Moline  
Mn/DOT Project Manager: Michael Ginnaty

The purpose of this Contract was to provide subsurface utility engineering (SUE) services for SP 2101-50, TH 29 in Alexandria, MN.

This project was contracted out, as Mn/DOT did not have the personnel to complete the project.

The conduct of this project through an outside Contractor was cost effective to the state because we did not have the equipment or expertise to complete this type of work. This is the first project in Minnesota to use SUE to physically locate xyz coordinates. We are currently beginning to design on this project with construction anticipated in 2004.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

August 22, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77323  
Professional Technical  
I-494/TH 61 Wakota project in SE Metro

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

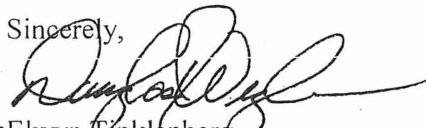
MAPS Contract Number: 31327136  
Contractor: SRF Consulting Group, Inc.  
Source of Funding: Truck Highway  
Total Cost to the State: \$351,017.33  
Duration of Contract: 5/1/98 to 6/30/02  
Agreement Administrator: Calvin Robinson/Mark Hagen  
Mn/DOT Project Manager: Adam Josephson

The purpose of this Contract was to provide an Environmental Assessment study for the intersection of I-494 and TH 61, which includes an area approximately three miles south and two miles north, one mile west (including the Wakota bridge) and two mile east of the intersection of I-494 and TH 61.

This project was contracted out as Mn/DOT did not have the available personnel to perform the work.

The conduct of this project through an outside contractor was cost effective to the state because adequate Mn/DOT personal were not available to do the required environmental activities to keep these activities on schedule. The contractor was able to complete all required activities in a timely manner.

Sincerely,

  
For Elwyn Panklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

August 20, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78690  
Provide Phase I and II provide Architectural Identification along Trunk  
Highway (TH) 169

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

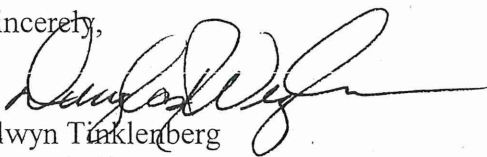
MAPS Contract Number: A00449  
Contractor: Gemini Research 15 E. 9<sup>th</sup> Street, Morris MN 56267  
Source of Funding: Trunk Highway  
Total Cost to the State: \$84,480.30  
Duration of Contract: July 15, 1999 to May 32, 2002  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Jackie Sluss

The purpose of this Contract was for Mn/DOT to Conformance with National Historical Preservation Act of 1966, Historic Preservation (36 CFR 800), Laws and Guidelines.

This project was contracted to a consultant because Mn/DOT did not have the employee available to perform the described services.

The conduct of this project through an outside Contractor was cost effective to the state because this contractor is extremely competent and experienced. Her knowledge of Minnesota history and cultural resource management experience enables her to be cost efficient.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
D. Gerdes, MS 670  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

August 8, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 81002  
I-35W, I-694, TH 10 & 36, Transportation Study

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	A16355/A23990
Contractor:	I-35W Coalition 8525 Edinbrook Crossing, Suite 5 Brooklyn Park, MN 55443
Source of Funding:	Trunk Highway
Total Cost to the State:	\$85,400.00
Duration of Contract:	1/15/01 to 7/15/02
Agreement Administrator:	Brad Hamilton
Mn/DOT Project Manager:	Tim Henkel

This was a Joint Powers Agreement with the Metro I-35W Coalition to conduct a transportation study of the I-35W, I-694, Trunk Highway (TH) 10, and TH 36 portions of the transportation infrastructure system through the cities of Arden Hills, Blaine, Circle Pines, Mounds View, New Brighton, Roseville, and Shoreview. The study will be used to help manage and effectively plan for the future of these systems as they impact the corridor.

This project was contracted out, as Mn/DOT did not have available staff to perform the work.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT was able to advance the project and the cost was fairly and reasonably established through a single source.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 7, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80968  
Scenic Byway Corridor Study  
Mower, Fillmore, Houston Counties

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

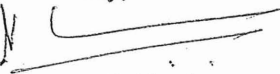
MAPS Contract Number:	A21492
Contractor:	SRF Consulting Group, Inc. One Carlson Parkway, N, Suite 150 Minneapolis, MN 55447
Source of Funding:	Trunk Highway
Total Cost to the State:	\$65,037.00
Duration of Contract:	From May 23, 2001 to June 30, 2002
Agreement Administrator:	Alexc Chernyaev, P.E.
Mn/DOT Project Manager:	Mark Anderson

The purpose of this Contract was to study the TH 16 Scenic Byway Corridor from Dexter to La Crescent, Minnesota.

This project was contracted out as Mn/DOT did not have the personnel with required skills available at that time.

The conduct of this project through an outside Contractor was cost effective to the state because the contracted consultant has developed a good working relationship and trust with the technical and advisory committee members of this project. Conducting this project in-house could require significant additional time and budget to build trust and understanding with affected public.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 7, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79589  
Final Design and Hydrogeology Studies  
TH 55 From TH 62 to 54<sup>th</sup> Street in Hennepin County

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

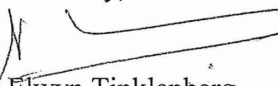
MAPS Contract Number: A03524  
Contractor: SEH, Inc.  
3535 Vadnais Center Drive, St. Paul, MN 55110  
Source of Funding: Trunk Highway  
Total Cost to the State: \$591,702.36  
Duration of Contract: From December 21, 1999 to January 15, 2001  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Valerie K. R. Svensson

The purpose of this Contract was final design for the redesign of the intersection of TH 55 and TH 62.

This project was contracted out as Mn/DOT did not have personnel with required LRT related skills available at that time.

The conduct of this project through an outside Contractor was cost effective to the state because the MnDOT Metro Division did not have the staff to deliver this project in a timely fashion. This project is the final stage of a major roadway corridor, and expedient completion will provide user benefits that will offset the cost of obtaining these services from the private sector. Additionally, timely completion of this project will provide efficiencies and limit coordination requirements in the timely completion of the LRT corridor as it passes through this segment of roadway. Some technical aspects of the project also required expertise outside of the fields by employed staff. Integration of the groundwater resource allocations and design resource allocations were integral to the completion of the project.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stemler, 112 Admin  
J. Brunner, M.S. 680



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

July 26, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82318  
Final Bridge Plans for Bridge No. 62900  
Bailey-Maxwell Connection over T.H. 61, in St. Paul.

Dear Commissioner Fisher:

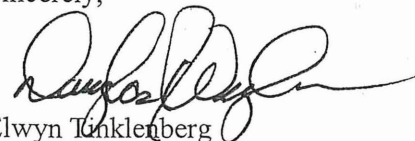
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A27956</b>
Contractor:	<b>Erickson Engineering Company Address: 3340 Republic Avenue, P.O. Box 26100, St. Louis Park, MN 55426</b>
Source of Funding:	<b>Bottleneck Project Funding General Fund</b>
Total Cost to the State:	<b>\$ 81,770.56</b>
Duration of Contract:	<b>September 14, 2001 to September 30, 2002</b>
Agreement Administrator:	<b>David Baker</b>
Mn/DOT Project Manager:	<b>Jeffrey C. Southward</b>

The purpose of this Contract was: Work performed under this agreement consist of Preparation of Final Bridge Plans for Bridge No. 62900.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective. This project was contracted out because current workload exceeds Bridge Office capacity.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 25, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 78466 W02  
Preliminary Design  
TH 10 in Detroit Lakes

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

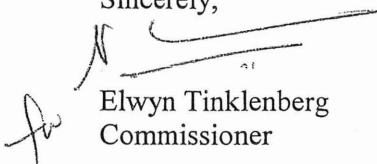
MAPS Contract Number:	A30443
Contractor:	HNTB Corporation 3400 W. 66 <sup>th</sup> Street, Suite 250 Minneapolis, MN 55435
Source of Funding:	Trunk Highway
Total Cost to the State:	\$465,328.32
Duration of Contract:	October 3, 2001 to June 28, 2002
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Tom Lundberg

The purpose of this Contract was preliminary design for the portion of TH 10 located in Mn/DOT District 4.

This project was contracted out, as Mn/DOT had no personnel with required skills available to perform the described services.

The conduct of this project through an outside Contractor was cost effective to the state because the contracted consultant has developed a good working relationship and trust with the technical and advisory committee members of this project. Conducting this project in-house could require significant additional time and budget to build trust and understanding with affected public.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



## Minnesota Department of Transportation

### Metropolitan Division

Consultant Administration  
Waters Edge  
1500 West County Road B-2  
Roseville, MN 55113

[linda.moline@dot.state.mn.us](mailto:linda.moline@dot.state.mn.us)  
Phone: (651) 582-1583  
Fax: (651) 582-1308  
June 3, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77978W03  
Detail Design TH 5 / West 78<sup>th</sup> Street

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	A07702
Contractor:	Parsons Transportation Group
Source of Funding:	Trunk Highway
Total Cost to the State:	\$66,942.92
Duration of Contract:	April 6, 2000 through April 30, 2001
Agreement Administrator:	Linda Moline
Mn/DOT Project Manager:	Jane Krebsbach

The purpose of this Contract was to provide a detail design plan for highway construction on West 78<sup>th</sup> Street from Century Boulevard West to TH 41 in Chanhassen, MN.

This project was contracted out as Mn/DOT because no state employee was available to perform the work in time to meet the scheduled delivery date.

The conduct of this project through an outside Contractor was cost effective to the state because this would allow the design to be completed and construction done on schedule, providing a safer roadway and avoiding a traffic situation during the 2003 Professional Golf Association tournament in the area.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

July 19, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82002  
Preliminary Bridge Plans and Final Bridge Plans for Bridge No. 19R03  
T.H. 52 S.B. over Union Pacific (UP) Railroad, in Inver Grove Heights.

Dear Commissioner Fisher:

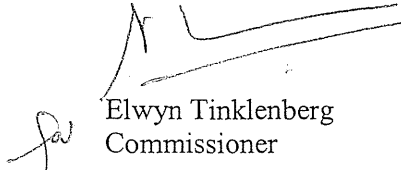
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A23223</b>
Contractor:	<b>SRF Consulting Group, Inc. Address: One Carlson Parkway North, Suite 150, Minneapolis, MN 55447</b>
Source of Funding:	<b>Bottleneck Project Funding General Fund</b>
Total Cost to the State:	<b>\$ 61,332.00</b>
Duration of Contract:	<b>June 14, 2001 to November 30, 2002</b>
Agreement Administrator:	<b>Ashley Hartfiel</b>
Mn/DOT Project Manager:	<b>Jeffrey C. Southward</b>

The purpose of this Contract was: Work performed under this agreement consist of Preparation of Preliminary Bridge Plans and Final Bridge Plans for Bridge No. 19R03.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective. This project was contracted out because current workload exceeds Bridge Office capacity.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

July 19, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82003  
Preliminary Bridge Plans and Final Bridge Plans for Bridge No. 19R02  
T.H. 52 N.B. over Union Pacific (UP) Railroad, in Inver Grove Heights.

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A23243</b>
Contractor:	<b>SRF Consulting Group, Inc. Address: One Carlson Parkway North, Suite 150, Minneapolis, MN 55447</b>
Source of Funding:	<b>Bottleneck Project Funding General Fund</b>
Total Cost to the State:	<b>\$ 92,899.00</b>
Duration of Contract:	<b>June 14, 2001 to November 30, 2002</b>
Agreement Administrator:	<b>Ashley Hartfiel</b>
Mn/DOT Project Manager:	<b>Jeffrey C. Southward</b>

The purpose of this Contract was: Work performed under this agreement consist of Preparation of Preliminary Bridge Plans and Final Bridge Plans for Bridge No. 19R02.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective. This project was contracted out because current workload exceeds Bridge Office capacity.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg', written over a horizontal line.

Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 16, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80816  
30 % Complete Final Design and Design Build Services for TH 100 Segment 5 from Duluth Street to 29<sup>th</sup> Avenue North in Golden Valley and Crystal

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A17600  
Contractor: Parsons Brinckerhoff Quade & Douglas, Inc., 510 First Avenue North, Suite 550, Minneapolis, MN 55403  
Source of Funding: Trunk Highway  
Total Cost to the State: \$719,195.29  
Duration of Contract: 2/1/02 to 10/31/02  
Agreement Administrator: Mark Hagen/Brad Hamilton/Rod Koehn  
Mn/DOT Project Manager: Aamir Turk

The purpose of this Contract was to perform 30 % Complete Final Design and Design Build Services for TH 100 Segment 5 from Duluth Street to 29<sup>th</sup> Avenue North in Golden Valley and Crystal.

This project was contracted out, as Mn/DOT did not have the personnel available to perform the work.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT received a complete set of plans in time to meet the letting deadline and keep the project on schedule.

Sincerely,

A handwritten signature in black ink, appearing to read 'Douglas J. Weiszhaar'.

Douglas J. Weiszhaar  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 16, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82330  
*HOV Study For I-394 and I35W*

Dear Commissioner Fisher:

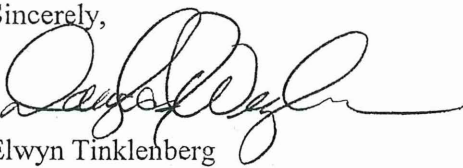
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<i>A27947</i>
Contractor:	Cambridge Systematics, Inc.
Source of Funding:	<i>Trunk Highway</i>
Total Cost to the State:	<i>\$238,178.92</i>
Duration of Contract:	9/14/01 to 4/30/02
Agreement Administrator:	Dawn Thompson
Mn/DOT Project Manager:	<i>Paul Czech</i>

The purpose of this Contract was to perform a High Occupancy Vehicle Study to measure the feasibility and desirability of allowing all vehicles to use lanes on marked I 394 and I 35W. The study also looked at the effects of opening the lanes to all vehicles on traffic flow, traffic congestions, transit and high occupancy vehicle use, and highway safety on I- 394 and I- 35W and other affected highways.

This project was contracted out, as Mn/DOT did not have the personnel available to perform the work. The conduct of this project through an outside Contractor was cost effective to the state because state did not have the resources to conduct the study.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 11, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **80591**  
**Final Design**  
**I-94 in Brooklyn Park**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

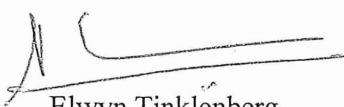
MAPS Contract Number:	A17548
Contractor:	SRF Consulting Group, Inc. One Carlson Parkway North Minneapolis, MN 55447
Source of Funding:	Trunk Highway
Total Cost to the State:	1,177,958.15
Duration of Contract:	From February 15, 2001 to May 31, 2002
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Jane M. Krebsbach

The purpose of this Contract was to prepare Detailed Design for the first segment of the I-94 reconstruction project located between Zane Avenue and Trunk Highway 169 in Brooklyn Park, MN.

This project was contracted out as Mn/DOT did not have personnel with required skills available at the time of the project.

The conduct of this project through an outside Contractor was cost effective to the state because the contractor was able to provide services and resources to complete this project and maintain the programmed letting date of April 2002.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 9, 2002

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 76197  
Preliminary Design, Final Design and Construction Administration  
For Intersection Improvements at TH 12 and Co. Line Rd. in Delano

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

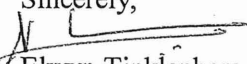
MAPS Contract Number: 416120  
Contractor: Bonestroo Rosene Anderlik & Assoc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$195,897.73  
Duration of Contract: From May 16, 1996 to December 30, 2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Curt Eastlund

The purpose of the contract was to provide preliminary design, final design and construction administration for traffic signal system installation and intersection reconstruction of TH 12 and Co. Line Road in Delano.

This project was contracted out because Mn/DOT did not have the necessary and qualified personnel to prepare designs in-house at the time when the project started.

The conduct of this project through an outside contractor was cost effective to the State because the contracted consultant has developed a good working relationship and trust with the technical and advisory committee members of this project. Conducting this project in-house could require significant additional time and budget to build trust and understanding with affected public.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, M.S. 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

June 25, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: **Mn/DOT Agreement No. 82940, Preliminary bridge design services for Bridge No. 's 55069, 55070, and 55071**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	<b>A33435</b>
Contractor:	<b>SRF Consulting Group, Inc. Address: One Carlson Parkway North, Suite 150, Minneapolis, MN 55447</b>
Source of Funding:	<b>Interregional Corridor -General Fund</b>
Total Cost to the State:	<b>\$ 47,901.00</b>
Duration of Contract:	<b>March 20, 2002 to June 10, 2002</b>
Agreement Administrator:	<b>Jim Ciabattari</b>
Mn/DOT Project Manager:	<b>Jeffrey C. Southward</b>

The purpose of this Contract was: **Work performed under this agreement consist of Preparation of Preliminary Bridge Plans for Bridge No.'s 55069, 55070, and 55071.**

This project was contracted out as Mn/DOT **Bridge Office FY 00/01 Annual Bridge Design List**

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

A handwritten signature in black ink, appearing to read "Elwyn Tinklenberg".

For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
Jeff Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

June 18, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

RECEIVED

JUN 21 2002

Dept. of Administration  
Office of Commissioner

Subject: Mn/DOT Agreement No.81356  
Cargo Research Study

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A22468  
Contractor: SITA, Logistics Solutions  
Source of Funding: FFA (Congressman Oberstar)  
Total Cost to the State: \$250,000.00  
Duration of Contract: July 23, 2001 – June 28, 2002  
Agreement Administrator: Calvin Robinson  
Mn/DOT Project Manager: Michael Louis

The purpose of this Contract was to conduct the Air Cargo Study for Minneapolis/St. Paul International Airport.

A Contractor was utilized for this project because Mn/DOT did not have the staff expertise available to provide the described services.

The conduct of this project through an outside Contractor was cost effective to the State because there is limited amount of work in this area and additional staff and training for these positions would not be cost effective.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

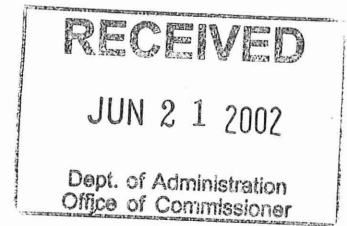
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 13, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **78468 W01**  
Preliminary Design  
TH 120 in Maplewood

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A31190  
Contractor: Progressive Consulting Engineers, Inc.  
6120 Early Brown Drive, Suite 629  
Brooklyn Center, MN 554430  
Source of Funding: Trunk Highway  
Total Cost to the State: \$62,230.25  
Duration of Contract: From January 3, 2002 to April 31, 2002  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Michael Herman

The purpose of this Contract was preliminary design for improvement along TH 120 in Cities of Maplewood and Oakdale.

This project was contracted out as Mn/DOT did not have personnel with required skills available at the time of the project initiation.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have sufficient staff to complete the Preliminary Design for this project along with other projects already being developed by Metro Division. By having a consultant do the work MnDOT did not have to hire extra staff or work excessive overtime and other project development was completed on time..

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

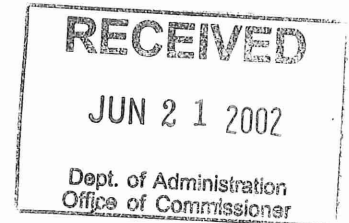
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 12, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80473**  
*Transportation Study*  
TH 23 in Spicer

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A19041  
Contractor: SRF Consulting Group, Inc.  
One Carlson Parkway, N., Suite 150  
Minneapolis, MN 55447  
Source of Funding: Trunk Highway  
Total Cost to the State: \$70,505.00  
Duration of Contract: From March 26, 2001 to April 30, 2002  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Patrick Weidemann

The purpose of this Contract was transportation study in Spicer, Minnesota.

This project was contracted out as Mn/DOT did not have personnel with required skills available at the time of the project initiation.

The conduct of this project through an outside contractor was cost effective to the State because the contracted consultant has developed a good working relationship and trust with the technical and advisory committee members of this project. Conducting this project in-house could require significant additional time and budget to build trust and understanding with affected public.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

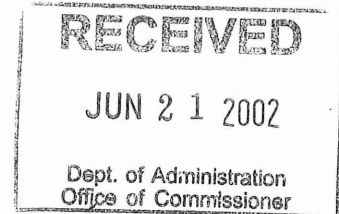
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 12, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 78218  
*DWP Bridge Replacement Preliminary Design*  
TH 53 in D-1

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 423207  
Contractor: SRF Consulting Group, Inc.  
One Carlson Parkway, N., Suite 150  
Minneapolis, MN 55447  
Source of Funding: Trunk Highway  
Total Cost to the State: \$345,909.00  
Duration of Contract: From June 1, 1999 to April 30, 2002  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Brian Larson

The purpose of this Contract was preliminary design for the portion of TH 53 approaching Duluth-Winnipeg-Pacific RR bridge located four miles north of Virginia, MN.

This project was contracted out as Mn/DOT did not have personnel with required skills available at the time of the project initiation.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have sufficient staff to complete the Preliminary Design for this project along with other projects already being developed by District 1. By having a consultant do the work MnDOT did not have to hire extra staff or work excessive overtime and other project development was completed on time.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

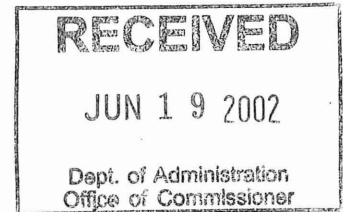
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 12, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 77980 W05  
Final Design  
TH 5 and Arboretum Intersection

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

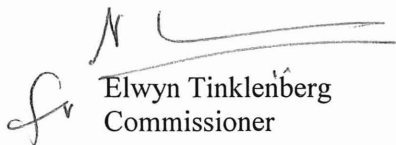
MAPS Contract Number: A26018  
Contractor: HNTB Corporation, 3400 West 66<sup>th</sup> Street, Suite 250,  
Minneapolis, MN 55435  
Source of Funding: Trunk Highway  
Total Cost to the State: \$148,610.82  
Duration of Contract: From July 31, 2001 to March 29, 2002  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Curt Fakler

The purpose of this Contract was final design for improvement on intersection of TH 5 and Arboretum Blvd..

This project was contracted out as Mn/DOT did not have personnel with required skills available at the time of the project initiation.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have sufficient staff to complete the Final Design for this project along with other projects already being developed by Metro Division. By having a consultant do the work MnDOT did not have to hire extra staff or work excessive overtime and other project development was completed on time..

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



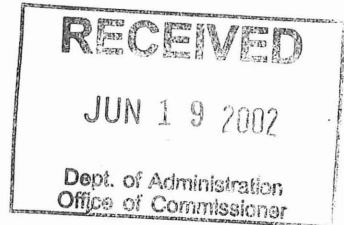
Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

June 4, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 81000  
Joint Powers Agreement for Professional/Technical Service  
TH 169 from 93<sup>rd</sup> Avenue to 109<sup>th</sup> Avenue in Brooklyn Park

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A17152
Contractor:	The City of Brooklyn Park 5200 85 <sup>th</sup> Avenue North Brooklyn Park, MN 55443
Source of Funding:	Trunk Highway
Total Cost to the State:	\$108,750
Duration of Contract:	February 27, 2001 to April 30, 2002
Billable Hours:	Lump sum (70% of total cost)
Agreement Administrator:	Brad Hamilton
Mn/DOT Project Manager:	Ken Johnson

The purpose of this Contract was to provide services to extend the Trunk Highway (TH)169 Feasibility Study to 109<sup>th</sup> Avenue in Brooklyn Park.

This project was contracted out as Mn/DOT did not have the personnel to advance the project.

The conduct of this project through an outside Contractor was cost effective to the state because:

- State staff was not available to perform the work as outlined in the Agreement.
- The deliverables of the contract give meaningful direction for future actions that will be pursued in converting TH 169 from I-94 to TH 610 from an expressway to a freeway.
  - Official mapping can now be created to allow the City of Brooklyn Park to reserve right-of-way along the corridor.
  - Traffic volumes and turning movements were determined for various alternatives that have allowed Mn/DOT staff to select a preferred alternative.
  - Layouts were developed in electronic format that can be readily modified by Mn/DOT staff to pursue municipal approval of the preferred alternative.

Sincerely,

For Elwyn Pinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

May 30, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 81057  
Cultural Resources Investigation

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A20753
Contractor:	BRW, a wholly owned subsidiary of URS Corporation, a Nevada Corporation, Thresher Square, 700 Third Street South, Minneapolis, Minnesota 55415
Source of Funding:	Trunk Highway
Total Cost to the State:	\$71,413.08
Duration of Contract:	May 1, 2001- March 22, 2002
Agreement Administrator:	Dawn D. Thompson
Mn/DOT Project Manager:	Craig Johnson

The purpose of this Contract was to provide Phase I and II Archaeology Survey and Evaluation of Trunk Highway (TH) 10 (Main Avenue Bridge) between Fargo and Moorhead over the Red River. Project could not proceed without the study in compliance with Section 106 of the National Historic Preservation Act.

A Contractor was utilized for this project because Mn/DOT did not have the staff expertise available to provide the described services.

The conduct of this project through an outside Contractor was cost effective to the State because there is limited amount of work in this area and additional staff and training for these positions would not be cost effective.

Sincerely,

A handwritten signature in black ink, appearing to read "Elwyn Tinklenberg".

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 22, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78455 W01  
Transportation System Plan – Stakeholders Involvement Program

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A01919  
Contractor: SEH, Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110  
Source of Funding: Trunk Highway  
Total Cost to the State: \$72,049.99  
Duration of Contract: From May 1, 2001 to October 1, 2001  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Brian Isaakson

The purpose of this Contract was developing a Transportation System Plan for the Minnesota Department of Transportation's Metropolitan Division.

This project was contracted out as Mn/DOT did not have available personnel with requires skills and experience at the time of the project initiation.

The conduct of this project through an outside Contractor was cost effective to the state because it allowed the department to expand its efforts in involving affected state agency stakeholders and the general public. The use of the contractor for this project also provided a more cost effective method for developing some sections of the Metro Division long range plan.

Sincerely,

Handwritten signature of Elwyn Tinklenberg in black ink.

Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

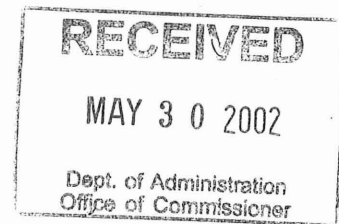
Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

Barb Jolly

May 22, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 82227  
Development of Design Procurement Documents  
Bridge No. 27283, TH 100 in Golden Valley

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

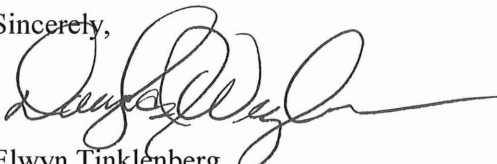
MAPS Contract Number:	A27496
Contractor:	HDR Engineering Company 6190 Golden Hills Drive Minneapolis, MN 55416
Source of Funding:	Trunk Highway
Total Cost to the State:	\$108,679.32
Duration of Contract:	August 6, 2001 to April 30, 2002
Billable Hours:	858
Agreement Administrator:	Robert Miller/Dave baker
Mn/DOT Project Manager:	Paul Huston

The purpose of this Contract was to develop design build procurement documents for Bridge 27283 and the approaches.

This project was contracted out as Mn/DOT did not have the in-house personnel with necessary expertise to develop complete documents.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor has personnel available with previous design build experience.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

April 30, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79567  
Architectural (historical)  
Various

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A02258  
Contractor: Michael Burns Architects, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$268,292.45  
Duration of Contract: Sept. 14, 1999 to April 16, 2002  
Billable Hours: NA  
Agreement Administrator: Brad Hamilton  
Mn/DOT Project Manager: Liz Walton, Site Development Unit

The purpose of this Contract was to provide services to conduct evaluations of the identified historic standing structures and historic sites that are listed or eligible for the National Register of Historic Places to determine the costs of preservation and restoration of the sites, and to provide contract documents and construction inspection for the preservation or restoration of historic properties and sites specified by Mn/DOT.

This project was contracted out as Mn/DOT did not have the personnel to complete the project.

The conduct of this project through an outside Contractor was cost effective to the state because work required historic expertise--qualified Mn/DOT staff was not available to complete this work in a timely manner.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg', written over a horizontal line.

For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Brunner, MS 680



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

April 15, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **82160**  
**Final Bridge Design Services**  
**Bridge No. 82031; Glenn Road over Burlington Northern Santa Fe (BNSF) Railroad, in**  
**Newport**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

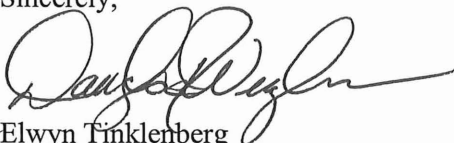
MAPS Contract Number:	<b>A25220</b>
Contractor:	<b>LHB Engineers and Architects, Inc. Address: 721 West Superior Street, Suite 500, Duluth, Minnesota 55802</b>
Source of Funding:	<b>Bottleneck Bonding Funding</b>
Total Cost to the State:	<b>Final invoice amount \$163,992.74</b>
Duration of Contract:	<b>July 25, 2001</b>
Billable Hours:	<b>2314 Hours</b>
Contract Administrator:	<b>David B. Baker</b>
Mn/DOT Project Manager:	<b>Jeffrey C. Southward</b>

The purpose of this Contract was preparation of Final Certified Bridge Construction Plans for Bridge No. 82031.

This project was contracted out because workload exceeded Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

  
For Elwyn Finklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307

April 15, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **82159**  
**Final Bridge Design Services**  
**Bridge No. 82029; Glenn Road over T.H. 61, in Newport**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	<b>A25210</b>
Contractor:	<b>LHB Engineers and Architects, Inc. Address: 721 West Superior Street, Suite 500, Duluth, Minnesota 55802</b>
Source of Funding:	<b>Bottleneck Bonding Funding</b>
Total Cost to the State:	<b>Final invoice amount \$119,549.35</b>
Duration of Contract:	<b>July 25, 2001</b>
Billable Hours:	<b>1682 Hours</b>
Contract Administrator:	<b>David B. Baker</b>
Mn/DOT Project Manager:	<b>Jeffrey C. Southward</b>

The purpose of this Contract was preparation of Final Certified Bridge Construction Plans for Bridge No. 82029.

This project was contracted out because workload exceeded Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal program level would not be practical or cost effective.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File

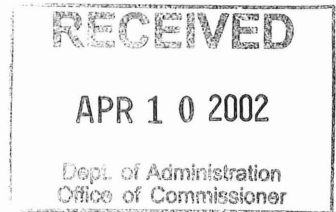


**Minnesota Department of Transportation**

**Transportation Building**

395 John Ireland Boulevard  
St. Paul, Minnesota 55155-1899

April 9, 2002



Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement no. 80402  
Architectural Design  
Hiawatha Project Office,  
Minneapolis, Mn 55401

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced contract, in accordance with the provisions of Minnesota Statutes, section 16C.08, subdivision 4C.

MAPS Contract Number:	80402
Contractor:	BRW/URS
Source of Funding:	Federal Transit Administration
Total Cost to the State:	\$144,681.50
Duration of Contract:	May 1, 2000 to June 30, 2001
Billable Hours:	585
Contract Administrator:	Robert C. Winter, P. E.
Mn/DOT Project Manager:	John Caroon, P. E.

The purpose of this contract was for the contractor to work with city council members and continue to work with the affected communities to bring the station designs to a level that will satisfy the city council members and gain their approval, while still fulfilling the desires that the community expressed under Mn/DOT Agreement No. 79776.

The purpose of this contract was:

1. Preparation of conceptual designs and associated art specifications to supply the design/build contractor with the information needed to accurately perform final design and construction of the 50<sup>th</sup> Street, 46<sup>th</sup> Street, 38<sup>th</sup> Street, and Lake Street stations in the Hiawatha LRT project.

Page Two  
David Fisher  
April 9, 2002

2. Continuation of the community involvement process that involved interacting with the neighboring public to the stations to make the stations, art, and other elements of the project fit the character of the neighborhoods surrounding the 50<sup>th</sup> Street, 46<sup>th</sup> Street, 38<sup>th</sup> Street, and Lake Street stations.
3. Initiation of relationships with city council members to make the stations, art, and other elements of the project meet the satisfaction and approval of the city council members, while retaining the desires of the affected communities on the designs and art of the 50<sup>th</sup> Street, 46<sup>th</sup> Street, 38<sup>th</sup> Street, and Lake Street stations.
4. Preparations of conceptual designs and associated art specifications to supply the design/build contractor with the information needed to accurately perform final design and construction of the Entertainment/Warehouse District station on the Hiawatha LRT project.
5. Continuation of the community involvement process that involves interacting with the neighboring public to make the Entertainment/Warehouse District station, art, and other elements of the project fit the character of the surrounding neighborhood.
6. Initiation of relationships with city council members to endeavor to make the Entertainment/Warehouse District station, art, and other elements of the project meet the approval of the Minneapolis City Council, while retaining the desires of the affected communities in the Entertainment/Warehouse District station designs and associated art.
7. Continuation of conceptual design for the Government Station with the intention of defining a design solution that addresses the concerns of the State Historic Preservation Officer and the Minneapolis City Council.

The conduct of this project through an outside contractor was cost effective to the state because this was the only source that provided the architectural capabilities necessary to complete the station design work.

Sincerely,



Douglas J. Weiszhaar,  
Deputy Commissioner/Chief Engineer

cc: Paul Stembler, 112 Administration Building  
Mn/DOT Contract Administration Office  
DMC



**Minnesota Department of Transportation**

**Transportation Building**

395 John Ireland Boulevard  
St. Paul, Minnesota 55155-1899

April 9, 2002

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement no. 80402  
Architectural Design  
Hiawatha Project Office,  
Minneapolis, Mn 55401

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced contract, in accordance with the provisions of Minnesota Statutes, section 16C.08, subdivision 4C.

MAPS Contract Number:	80402
Contractor:	BRW/URS
Source of Funding:	Federal Transit Administration
Total Cost to the State:	\$144,681.50
Duration of Contract:	May 1, 2000 to June 30, 2001
Billable Hours:	585
Contract Administrator:	Robert C. Winter, P. E.
Mn/DOT Project Manager:	John Caroon, P. E.

*\$247.32  
AN HOUR*

The purpose of this contract was for the contractor to work with city council members and continue to work with the affected communities to bring the station designs to a level that will satisfy the city council members and gain their approval, while still fulfilling the desires that the community expressed under Mn/DOT Agreement No. 79776.

The purpose of this contract was:

1. Preparation of conceptual designs and associated art specifications to supply the design/build contractor with the information needed to accurately perform final design and construction of the 50<sup>th</sup> Street, 46<sup>th</sup> Street, 38<sup>th</sup> Street, and Lake Street stations in the Hiawatha LRT project.

Page Two  
David Fisher  
April 9, 2002

2. Continuation of the community involvement process that involved interacting with the neighboring public to the stations to make the stations, art, and other elements of the project fit the character of the neighborhoods surrounding the 50<sup>th</sup> Street, 46<sup>th</sup> Street, 38<sup>th</sup> Street, and Lake Street stations.
3. Initiation of relationships with city council members to make the stations, art, and other elements of the project meet the satisfaction and approval of the city council members, while retaining the desires of the affected communities on the designs and art of the 50<sup>th</sup> Street, 46<sup>th</sup> Street, 38<sup>th</sup> Street, and Lake Street stations.
4. Preparations of conceptual designs and associated art specifications to supply the design/build contractor with the information needed to accurately perform final design and construction of the Entertainment/Warehouse District station on the Hiawatha LRT project.
5. Continuation of the community involvement process that involves interacting with the neighboring public to make the Entertainment/Warehouse District station, art, and other elements of the project fit the character of the surrounding neighborhood.
6. Initiation of relationships with city council members to endeavor to make the Entertainment/Warehouse District station, art, and other elements of the project meet the approval of the Minneapolis City Council, while retaining the desires of the affected communities in the Entertainment/Warehouse District station designs and associated art.
7. Continuation of conceptual design for the Government Station with the intention of defining a design solution that addresses the concerns of the State Historic Preservation Officer and the Minneapolis City Council.

The conduct of this project through an outside contractor was cost effective to the state because this was the only source that provided the architectural capabilities necessary to complete the station design work.

Sincerely,



Douglas J. Weiszhaar,  
Deputy Commissioner/Chief Engineer

cc: Paul Stembler, 112 Administration Building  
Mn/DOT Contract Administration Office  
DMC



**Minnesota Department of Transportation**

**Office of Technical Support**  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 26, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

RECEIVED

MAR 29 2002

Dept. of Administration  
Office of Commissioner

Subject: Mn/DOT Agreement No. 82320  
Final Design Bridge Nos. 04022 and 04024  
TH 197 Northbound and Southbound over the Mississippi River, in Bemidji, Minnesota

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

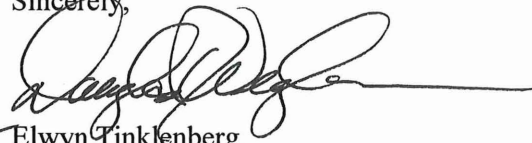
MAPS Contract Number:	A27961
Contractor:	Short Elliott Hendrickson, Incorporated 3535 Vadnais Center Drive Saint Paul, Minnesota 55110-5196
Source of Funding:	Trunk Highway
Total Cost to the State:	\$65,350.00
Duration of Contract:	September 26, 2001 thru November 15, 2001
Agreement Administrator:	David Baker
Mn/DOT Project Manager:	Victor E. Crabbe

The purpose of this Contract was to provide Final Design Services for Bridge Nos. 04022 and 04024.

This project was contracted out as Mn/DOT did not have a state employee available to perform the services and it was economical for Contractor to prepare a Final Design Plan to meet the construction-letting date.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor had qualified personnel available to produce a Final Design plan to meet construction-letting date.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

Barb Jolly

March 25, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82001  
Preliminary and Final Bridge Plans for Bridge No. 19R01, TH 52 under  
117<sup>th</sup> Street in Inver Grove Heights

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	A23218
Contractor:	SRF Consulting Group, Inc., One Carlson Parkway North, Suite 150, Minneapolis, MN 55447
Source of Funding:	Bottleneck Project Funding
Total Cost to the State:	\$90,845.00
Duration of Contract:	June 21, 2001 to June 21, 2002
Agreement Administrator:	David Baker/Brad Hamilton
Mn/DOT Project Manager:	Jeffrey C. Southward

The purpose of this Contract was: work performed under this Agreement consisted of preparation of Preliminary Bridge Plans and Final Bridge Plans for Bridge No. 19R01.

This project was contracted out as Mn/DOT Bridge Office FY 00/01 Annual Bridge Design List.

The conduct of this project through an outside Contractor was cost effective to the State because workload exceeds Bridge Office capacity requiring consultant contract.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

Barb Jolly

RECEIVED

APR 23 2002

Dept. of Administration  
Office of Commissioner

March 18, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80997  
Joint Powers Agreement for the Hydraulic Design and Storm Sewer Design for SP 6511-30  
Olivia, MN

Dear Commissioner Fisher:


This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A20070  
Contractor: City of Olivia, 1009 West Lincoln Avenue, Olivia, MN 56277  
Source of Funding: Trunk Highway  
Total Cost to the State: \$85,110.00  
Duration of Contract: April 15, 2001 to February 28, 2002  
Agreement Administrator: Brad Hamilton  
Mn/DOT Project Manager: Paul Rasmussen/Kelly Brunkhorst

The purpose of this Contract was to have Governmental Unit develop the hydraulic design and storm sewer design.

The conduct of this project through an outside Contractor was cost effective to the State because District 8 did not have the personnel to design the system and advance the project.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Brunner, MS 680  
File



Minnesota Department of Transportation

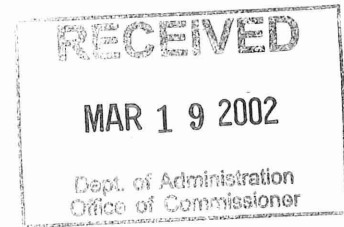
Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

March 11, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 82388  
Market Research for the HOV Study, I-394 and I-35W Corridors

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A28573  
Contractor: MarketLine Research, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$48,683.52  
Duration of Contract: September 7, 2001- January 31, 2002  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Paul Czech

The purpose of this Contract was to provide market research for the HOV Study of I-394 and 35W Corridors.

A Contractor was utilized for this project because of a legislative mandate. Legislation determined that "the Commissioner shall contract with an independent consultant to study the effects of opening the lanes to all vehicles on traffic flow, traffic congestion, transit and high-occupancy vehicle use, and highway safety on interstate highway 394 and 35W and other affected highways.

The conduct of this project through an outside Contractor was cost effective to the State because due to the high volume of interviews (this work equaled approximately 1300 interviews) and the tight legislative deadline, utilizing external consultants was a necessary.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Bridges and Structures**

3485 Hadley Avenue North  
Oakdale, MN 55128-3307



March 1, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 82199  
Preliminary and Final Bridge Plans for Bridge No. 82028, pedestrian trail over T.H. 61,  
Canadian Pacific (CP) and Burlington Northern Santa Fe Railroads and 7th and Hastings  
Avenues, in Newport.

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of  
Minnesota Statutes Section 16C.08, subdivision 4(c).

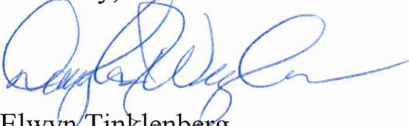
MAPS Contract Number:	A25872
Contractor:	HDR Engineering, Inc., 6190 Golden Hills Dr. Minneapolis, MN 55416
Source of Funding:	Bottleneck Funding (Bonding)
Total Cost to the State:	\$174,011.35
Duration of Contract:	July 25, 2001 to January 31, 2002
Billable Hours:	2,313 Hours
Contract Administrator:	David B. Baker
Mn/DOT Project Manager:	Jeffrey C. Southward

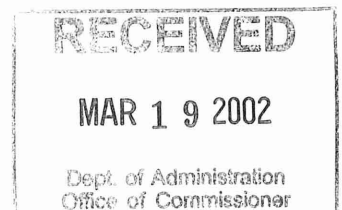
The purpose of this Contract was for Preliminary and Final Bridge Design Service for Bridge No. 82028.

This project was contracted out because current workload exceeds Bridge Office capacity.

The conduct of this project through an outside Contractor was cost effective to the state because the  
Mn/DOT Bridge Construction Program varies from year to year and staffing for programs above a normal  
program level would not be practical or cost effective.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner



cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

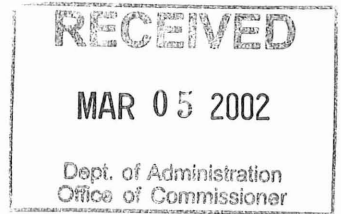
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

February 22, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80620**  
**Preliminary Design**  
**TH 22 Glencoe Bypass**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

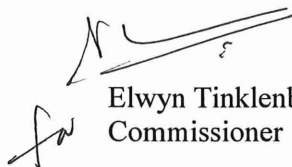
MAPS Contract Number:	A17635
Contractor:	SEH, Inc. 3535 Vadnais Center Drive St. Paul, MN 55110
Source of Funding:	IRC/Bottleneck Projects
Total Cost to the State:	\$196,332.00
Duration of Contract:	From 2/15/2001 to 12/31/2001
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Keith Voss

The purpose of this Contract was to conduct the Preliminary Engineering for the portion of TH 22 located between CSAH 15 and TH 212 in District 8.

This project was contracted out as Mn/DOT did not have personnel with required experience.

This project was canceled by State at 49% completion because the funding for the project cannot be continued at a level sufficient to allow for the purchasing of the required services.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

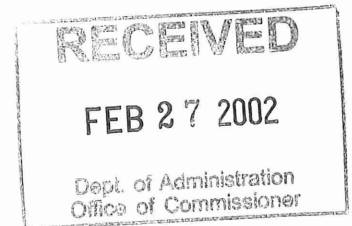
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

February 20, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155-1899



Subject: Minnesota Department of transportation Agreement No. 80534

The goal of the Project Management Academy is to train, educate and enhance project management skills of State employees.

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	A13497
Contractor:	University of Minnesota, The Carlson School of Management, Executive Development Center, 321 19 <sup>th</sup> Avenue South, Room 2-250, Minneapolis Minnesota, 55455
Source of Funding:	Trunk Highway
Total Cost to the State:	\$76,000.00
Duration of Contract:	October 16, 2000 to June 29, 2002
Agreement Administrator:	Calvin C. Robinson
Mn/DOT Project Manager:	James Weingartz

The purpose of this Contract was to provide comprehensive Project Management skills to State employees.

This project was contracted out as State did not have the speakers and trainers who are experts in the topic areas of Project Management.

The conduct of this project through an outside Contractor was cost effective because State Project Managers can now be more efficient and effective at their jobs, thus insuring more projects are completed faster, cheaper, with stakeholder acceptance and with better quality control.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

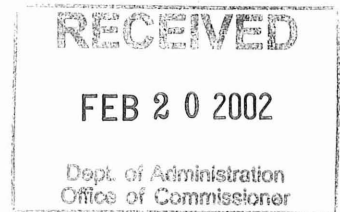
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

February 12, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 79902  
Final Design for Bridge No. 27253, T.H. 7 over trail in Excelsior

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A04935
Contractor:	Bakke Kopp Ballou & McFarlin, Inc., 5930 Brooklyn Boulevard, Minneapolis, MN 55429-2518
Source of Funding:	Trunk Highway
Total Cost to the State:	\$72,675.00
Duration of Contract:	December 7, 1999 to July 21, 2000
Billable Hours:	1194.5
Agreement Administrator:	David Baker
Mn/DOT Project Manager:	Robert J. Miller

The purpose of this Contract was to provide final design services for Bridge No. 27253. This project was contracted out as Mn/DOT did not have qualified personnel available to meet Mn/DOT's scheduled construction letting.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor had qualified personnel available to produce a final plan in time to meet the construction letting.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

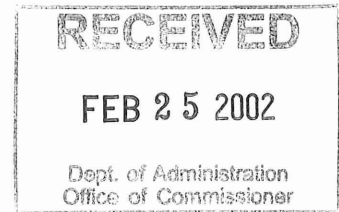
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 31, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 80074  
Noise Wall Design  
I-35W/TH 62 Interchange

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A14104
Contractor:	SEH, Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110
Source of Funding:	Trunk Highway
Total Cost to the State:	\$349,251.15
Duration of Contract:	From 01/09/01 to 08/30/01
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Leonard Sandstrom

The purpose of this Contract was to provide the services for design of noise walls along I-35W within the area of TH 62 Interchange..

This project was contracted out because the project required the unique combination of knowledge and experience associated with aesthetic design of this portion of I-35W corridor.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT did not have adequate staff to design a noise wall to meet the proposed letting schedule of I-35W/TH 62 Interchange.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

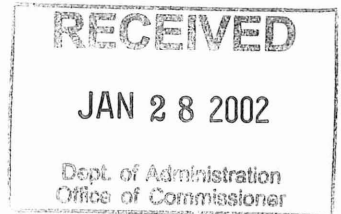
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 14, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 76912  
Traffic Signal Training Course

Dear Commissioner Fisher:


This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	418255
Contractor:	HDR Engineering, Inc., 6190 Golden Hills Drive, Minneapolis, MN 55416-1022
Source of Funding:	Trunk Highway
Total Cost to the State:	\$54,217.81
Duration of Contract:	January 15, 1998 to June 30, 1998
Billable Hours:	578
Agreement Administrator:	Joseph Tummers
Mn/DOT Project Manager:	Clint Bucher

The purpose of this Contract was to prepare a signal timing manual, develop related course materials and deliver a signal optimization course to train city, county and state traffic engineers and personnel how to improve the timing and coordination of signalized intersections along an arterial network. This project was contracted out as Mn/DOT did not have personnel available with necessary expertise at the time the work was needed.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT, city and county traffic engineers were provided with two one-week training courses covering current traffic controller specifications and operations, information on the latest traffic engineering theory and strategies, updated information on state-of-the-art traffic signal software and information of traffic timing strategies. This training will be used by traffic engineers in future designs of signalized intersections.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

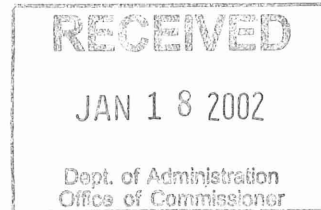
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 7, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Dear Commissioner Fisher:

RE: Mn/DOT Agreement No. 76113  
Preliminary Design, Detail Design, and Construction Administration  
For Reconstruction of TH 55 in Buffalo

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A415913
Contractor:	City of Buffalo (Joint Powers Agreement)
Source of Funding:	Trunk Highway
Total Cost to the State:	\$593,101.67
Duration of Contract:	8-15-97 to 9-30-01
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Chad Hausmann

The purpose of this Contract was to provide preliminary design, final design, and construction administration for traffic signal system installation and reconstruction of TH 55 in Buffalo. The work completed under this contract included Preliminary Design & 40% of Final Design.

This project was contracted out because Mn/DOT did not have the necessary and qualified personnel available to prepare a preliminary and detailed design and provide construction contract management for improvements on TH 55 in the City of Buffalo.

The conduct of this project through an outside contractor was cost effective to the State because the consultant had extensive experience with Mn/DOT-type projects and was able to perform quality work efficiently with minimal Department assistance.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc:  
G. Joyce - 112 Admin  
D. Gerdes - MS 675  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 2, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

RECEIVED

FEB 25 2002

Dept. of Administration  
Office of Commissioner

Subject: Mn/DOT Agreement No. 79616 W05  
**Drilling and Testing for TH 52 in Rochester**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

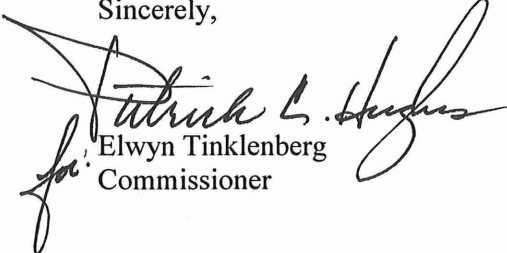
MAPS Contract Number:	A26380
Contractor:	Gale-Tech Engineering, Inc. 15500 Wayzata Blvd. #832 Minnetonka, MN 55391
Source of Funding:	Trunk Highway
Total Cost to the State:	\$47,235.42
Duration of Contract:	From 1/25/2001 to 11/7/2001
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Jeff Gebhard

The purpose of this Contract was the subsurface investigation work for construction of 3 bridges as part of the reconstruction of TH 52 in Rochester.

This project was contracted out, as Mn/DOT, according to workforce analysis, did not have state employee available to perform the above-described services.

The conduct of this project through an outside Contractor was cost effective to the state because it allowed the State to continue the TH 52 Reconstruction Project without costly interruption.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 7, 2002

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Dear Commissioner Fisher:

RE: Mn/DOT Agreement No. 76113  
Preliminary Design, Detail Design, and Construction Administration  
For Reconstruction of TH 55 in Buffalo

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

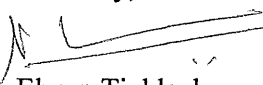
MAPS Contract Number:	A415913
Contractor:	City of Buffalo (Joint Powers Agreement)
Source of Funding:	Trunk Highway
Total Cost to the State:	\$593,101.67
Duration of Contract:	8-15-97 to 9-30-01
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Chad Hausmann

The purpose of this Contract was to provide preliminary design, final design, and construction administration for traffic signal system installation and reconstruction of TH 55 in Buffalo. The work completed under this contract included Preliminary Design & 40% of Final Design.

This project was contracted out because Mn/DOT did not have the necessary and qualified personnel available to prepare a preliminary and detailed design and provide construction contract management for improvements on TH 55 in the City of Buffalo.

The conduct of this project through an outside contractor was cost effective to the State because the consultant had extensive experience with Mn/DOT-type projects and was able to perform quality work efficiently with minimal Department assistance.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc:  
G. Joyce - 112 Admin  
D. Gerdes - MS 675  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

RECEIVED

DEC 17 2001

Dept. of Administration  
Office of Commissioner

November 28, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **81584**  
**Preliminary and Final Design of Bridge No. 40007**  
**T.H. 169 under T.H. 19, 7.0 miles north of LeSueur**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A21306**  
Contractor: **LHB Engineers and Architects Inc.**  
**721 West Superior Street, Suite 500**  
**Duluth, MN 55802**  
Source of Funding: **Interregional Corridor Funding (IRC Project # IC-14)**  
Total Cost to the State: **\$69,718.00**  
Duration of Contract: **April 27, 2001 to July 31, 2002**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Jeffrey C. Southward**

The purpose of this Contract was **to provide preliminary and final design services regarding Bridge No. 40007.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

*Elwyn Tinklenberg*  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Transportation Building**

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

November 15, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78746  
Architectural Design Services  
Frazee Safety Rest Area Building and Picnic Shelter

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A03690  
Contractor: Sunsource Architects  
Source of Funding: Trunk Highway  
Total Cost to the State: \$61,975.00  
Duration of Contract: December 12, 1999- December 31, 2001  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Ron Lagerquist

The purpose of this Contract was to provide Architectural Design Services for the Frazee Safety Rest Area Building and Picnic Shelter.

A Contractor was utilized for this project because Mn/DOT did not have the staff expertise available to provide the described services.

The conduct of this project through an outside Contractor was cost effective to the State because there is limited amount of work in this area and additional staff and training for these positions would not be cost effective.

Sincerely,

A handwritten signature in black ink, appearing to read "Elwyn Tinklenberg", written over a horizontal line.

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

October 18, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **81442**  
**Preliminary and Final Design of Bridge Nos. 14009 and 14010; TH 336 northbound and southbound over BNSF Railroad, 0.16 miles south of junction of TH 10 and 336.**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A18857**  
Contractor: **SRF Consulting Group, Inc.**  
**One Carlson Parkway North Suite 150**  
**Minneapolis, MN 55447-4443**  
Source of Funding: **Interregional Corridor Funds**  
Total Cost to the State: **\$87,985.00**  
Duration of Contract: **March 16, 2001 – December 31, 2001**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Jeffrey C. Southward**

The purpose of this Contract was to **provide design services regarding Bridge Nos. 14009 and 14010.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
~~J. Black, MS 680~~ Jeff Brunner  
File

An equal opportunity employer



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

October 18, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80330  
**Preliminary Design services for six segmental post tension concrete box girder bridges on the I35W/Th 62 renovations; Minneapolis and Richfield.**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A09203**  
Contractor: **BRW Inc., a subsidiary of URS Greiner Woodward Clyde**  
**700 Third Street South**  
**Minneapolis, MN 55415**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$291,592.23**  
Duration of Contract: **April 20, 2000 – June 30, 2001**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to manage the design of six segmental, post-tension concrete box girder bridges and develop standard designs and details regarding these bridges.**

This project was contracted out as Mn/DOT **did not have personnel on staff with the necessary expertise to provide the required services.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to meet Mn/DOT's schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

September 21, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78574  
Architectural Design Services  
Mn/DOT's Water's Edge Building 2<sup>nd</sup> Floor and Oakdale

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

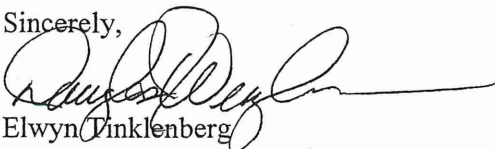
MAPS Contract Number: 423187  
Contractor: TSP One, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$474,848.50  
Duration of Contract: September 1 1999- February 28, 2001  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Ron Lagerquist

The purpose of this Contract was to provide architectural design services for the Mn/DOT's Water's Edge Building 2<sup>nd</sup> floor and Oakdale (ground, 1<sup>st</sup> and 2<sup>nd</sup> floor) facilities and stair and elevator.

A Contractor was utilized for this project because Mn/DOT did not have the staff expertise available to provide the described services.

The conduct of this project through an outside Contractor was cost effective to the State because there is limited amount of work in this area and additional staff and training for these positions would not be cost effective.

Sincerely,

  
For Elwyn Pinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 17, 2001

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80389  
I-394 Reversible Lane Gate Study

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A16364  
Contractor: Knight Infrastructure, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$168,282.00  
Duration of Contract: From 01/17/2001 to 08/20/2001  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Kevin Schwartz

The purpose of the contract was complete the Reversible Lane Gate Study on I-394 between Minneapolis and Golden Valley.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because contractor had experience and expertise analyzing and performing preliminary engineering of advanced reversible lane gate and sign systems.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, M.S. 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

RECEIVED

NOV 28 2001

Dept. of Administration  
Office of Commissioner

Fax: 651/ 282-5127

Barb Jolly

September 17, 2001

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 78455 W04  
TH 36 Subarea Traffic Study

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

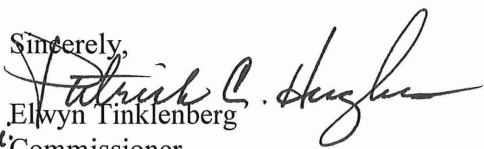
MAPS Contract Number: A08501  
Contractor: SEH, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$179,075.00  
Duration of Contract: From 06/14/2000 to 06/30/2001  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Linda Heath

The purpose of the contract was complete the TH 36 Subarea Traffic Study between I-694 and TH 95.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because the contracted consultant has developed a good working relationship and trust with the technical and advisory committee members of this project. Conducting this project in-house could require significant additional time and budget to build trust and understanding with affected public.

Sincerely,

  
Elwyn Tinklenberg  
for Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, M.S. 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

August 30, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **81452**  
**Bridge Type Study, and Preliminary and Final Bridge Design Services**  
**Bridge No. 71014 T.H. 169 under C.S.A.H. 9 in Sherburne County**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A18833**  
Contractor: **Edwards and Kelcey, Inc. Address: 7401 Metro Boulevard Suite 430 Minneapolis, Minnesota 55439-3032**  
Source of Funding: **Interregional Corridor Funding (IRC Project # IC-4)**  
Total Cost to the State: **\$ 103,515.00**  
Duration of Contract: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Jeffrey C. Southward**

The purpose of this Contract was: **Work performed under this agreement consist of Preparation of Bridge Type Study, Preliminary Bridge Plans and Final Bridge Plans for Bridge No. 71014**

This project was contracted out as **Mn/DOT did not have qualified personnel available to complete the project in the timeframe available.**

The conduct of this project through an outside Contractor was cost effective to the state because work loads exceeded Bridge Office capacity requiring consultant contract.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
~~J. Black, MS 680~~ **Jeff Brunner**  
File



**Minnesota Department of Transportation**

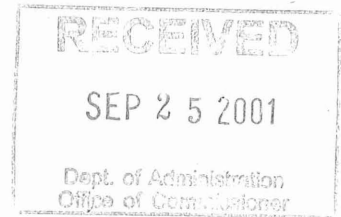
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 22, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155



Subject: Mn/DOT Agreement No. 79430  
Computer Database Consultant  
Office of Land Management

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

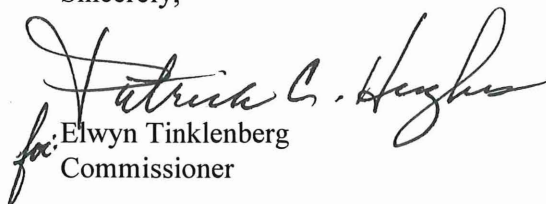
**MAPS Contract Number:** A04842  
**Contractor:** Sufficient Systems Incorporated  
2575 North Fairview, Suite 200  
Roseville, Minnesota 55113  
**Source of Funding:** Trunk Highway Funds  
**Total Cost to the State:** \$245,179.03 State will with hold 10%.  
**Duration of Contract:** January 10, 2000 - Terminated under notice January 12, 2001.  
**Agreement Administrator:** Calvin C. Robinson  
**Mn/DOT Project Manager:** Jamie Day

The purpose of this Contract was to convert three existing databases (Right of Way Information System Database, Geodetic Database, and Photogrammetric Database) for Disk Operating System environment into a Windows/Web environment on ORACLE and Y2K compliances.

This project was contracted out as the Minnesota Department of Transportation did not have the employees available to perform the described services within the projected schedules.

The conduct of this project through an outside Contractor did not prove to be as cost effective as originally intended. State did get some report designs that proved useful but we had to re-build the input screens with our own personnel resulting in premature termination of this contract.

Sincerely,

  
for: Elwyn Tinklenberg  
Commissioner

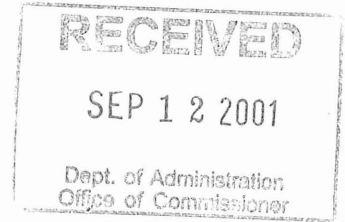
cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899



August 3, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78072  
Phase I Reconnaissance and Phase II Evaluation for Architectural History and  
Pre-Contact Historical Archaeology for TH 23, S.P. 3416-22,23,27 and  
S.P.1205-25

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 423312  
Contractor: BRW, Inc.  
Source of Funding: Truck Highway  
Total Cost to the State: \$86,112.58  
Duration of Contract: December 26, 1999 - December 31, 2001  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Craig Johnson

The purpose of this Contract was for Mn/DOT to Conformance with National Historical Preservation Act of 1966, Historic Preservation (36 CFR 800), Laws and Guidelines.

This project was contracted out as Mn/DOT did not have the employee available to perform the described services.

The conduct of this project through an outside contractor was cost effective to the State because the very nature of Cultural Resources Investigation is irregular and seasonal. Staffing and training of these positions would not be cost effective to the State.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 20, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80331  
Final Design Bridge No 27V19  
TH 62 westbound over I-35W and Nicollet Avenue; Minneapolis

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	A09196
Contractor:	HDR Engineering, Inc. 6190 Golden Hills Drive Minneapolis, MN 55416
Source of Funding:	Trunk Highway
Total Cost to the State:	\$298,438.89
Duration of Contract:	May 4, 2000 thru May 31, 2001
Billable Hours:	NA
Agreement Administrator:	David B. Baker
Mn/DOT Project Manager:	Robert J. Miller

The purpose of this Contract was **final design of Bridge No. 27V19.**

This project was contracted out as Mn/DOT **does not have personnel on staff with necessary expertise.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to provide required services and meet Mn/DOT schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

July 12, 2001

David Fisher

Commissioner of Administration

50 Sherburne Avenue

Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80724

Final Design for Bridge No. 27286; TH 100 under BNSF Railroad in Robbinsdale

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A13501

Contractor: Edwards & Kelcey, Inc.

One Corporate Center

7401 Metro Boulevard, Suite 430

Minneapolis, MN 55439-3032

Source of Funding: Trunk Highway

Total Cost to the State: \$91,880.06

Duration of Contract: August 18, 2000 thru June 23, 2001

Billable Hours: NA

Agreement Administrator: David B. Baker


Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was final design services for Bridge No. 27286.

This project was contracted out as Mn/DOT does not have personnel on staff with necessary expertise for this type of design, a railroad bridge.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor has qualified personnel available to meet Mn/DOT's schedules.

Sincerely,

For   
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin

J. Blacik, MS 680

File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 12, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80724  
Final Design for Bridge No. 27286; TH 100 under BNSF Railroad in Robbinsdale

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

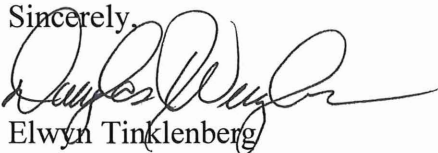
MAPS Contract Number: A13501  
Contractor: Edwards & Kelcey, Inc.  
One Corporate Center  
7401 Metro Boulevard, Suite 430  
Minneapolis, MN 55439-3032  
Source of Funding: Trunk Highway  
Total Cost to the State: \$91,880.06  
Duration of Contract: August 18, 2000 thru June 23, 2001  
Billable Hours: NA  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was final design services for Bridge No. 27286.

This project was contracted out as Mn/DOT does not have personnel on staff with necessary expertise for this type of design, a railroad bridge.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor has qualified personnel available to meet Mn/DOT's schedules.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

July 10, 2001

David Fisher

Commissioner of Administration

50 Sherburne Avenue

Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80329  
Final Design Bridge No 27V15  
I-35W Northbound ramp to Lyndale Avenue; Minneapolis

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

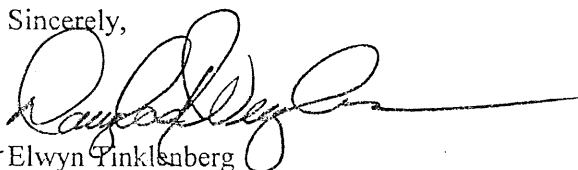
MAPS Contract Number:	A09118
Contractor:	HDR Engineering, Inc. 6190 Golden Hills Drive Minneapolis, MN 55416
Source of Funding:	Trunk Highway
Total Cost to the State:	\$273,586.99
Duration of Contract:	May 4, 2000 thru May 31, 2001
Billable Hours:	NA
Agreement Administrator:	David B. Baker
Mn/DOT Project Manager:	Robert J. Miller

The purpose of this Contract was final design of Bridge No. 27V15.

This project was contracted out as Mn/DOT does not have personnel on staff with necessary expertise.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor had qualified personnel available to provide required services and meet Mn/DOT schedules.

Sincerely,

  
For Elwyn Finklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 10, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80458  
Final Design for Bridge No. 27V24; I-35W under Diamond Lake Road

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A10108  
Contractor: Parsons Brinckerhoff Quade & Douglas  
510 First Avenue North, Suite 550  
Minneapolis, MN 55403  
Source of Funding: Trunk Highway  
Total Cost to the State: \$249,667.04  
Duration of Contract: May 16, 2000 thru June 1, 2001  
Billable Hours: NA  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was final design services for Bridge No. 27V24.

This project was contracted out as Mn/DOT did not have personnel available to perform the necessary design and plan preparation in time to meet the scheduled construction letting.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor has qualified personnel available to start work immediately and meet Mn/DOT's schedules.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Elwyn Tinklenberg'.

For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 10, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77617  
Crash Testing

Dear Commissioner Fisher:

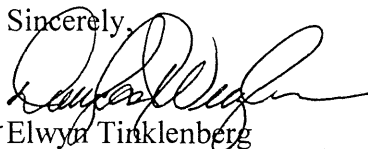
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	424421
Contractor:	Texas A&M Research Foundation on behalf of the Texas Transportation Institute, Box 3578, College Station, TX 77843
Source of Funding:	Trunk Highway
Total Cost to the State:	\$219,318.00
Duration of Contract:	August 10, 1998 to June 30, 2001
Billable Hours:	Not applicable
Agreement Administrator:	Mark Hagen
Mn/DOT Project Manager:	Andrew Halverson

The purpose of this Contract was to perform crash tests on MN/DOT's primary guard rail end treatment and Mn/DOT's two bridge rail to guard rail transitions to determine whether they meet the criteria of NCHRP Report 350. This project was contracted out as Mn/DOT does not have facilities to conduct this testing.

The conduct of this project through an outside Contractor was cost effective to the state because the capability of performing the tests necessary to receive Federal approval of the roadside safety hardware and assure compliance with the Federal requirements for using such hardware is not available through Mn/DOT or elsewhere within the state of Minnesota. Projects on the National Highway System cannot go forward if the roadside safety hardware does not meet crash-worthiness requirements.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

June 28, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **80450**  
**Final Design of Bridge No. 27V13**  
**35W NB Ramp over 66<sup>th</sup> Street to TH 62 EB; Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A09217**  
Contractor: **BRW Inc., a subsidiary of URS Corporation**  
**700 Third Street South**  
**Minneapolis, MN 55415**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$206,301.82**  
Duration of Contract: **May 4, 2000 - May 25, 2001**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design services regarding Bridge No. 27V13.**

This project was contracted out as Mn/DOT **does not have personnel on staff with the necessary expertise to perform the required design.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

*Elwyn Tinklenberg*  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680 File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 20, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80482**  
**Final Design of Bridge No. 27V18**  
**Ramp I-35W over Nicollet Avenue; Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A09955**  
Contractor: **SEH Inc.**  
**3535 Vadnais Center Drive**  
**St. Paul, MN 55110**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$123,869.99**  
Duration of Contract: **April 1, 2000 - March 31, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design of Bridge No. 27V18.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 20, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80483**  
**Final Design of Bridge No. 27V20**  
**Ramp I-35W over Nicollet Avenue; Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A10022**  
Contractor: **SEH Inc.**  
**3535 Vadnais Center Drive**  
**St . Paul, MN 55110**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$156,319.02**  
Duration of Contract: **April 1, 2000 - April 30, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was to **provide final design of Bridge No. 27V20.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

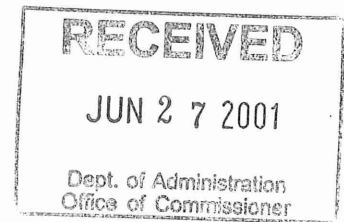
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 20, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80612**  
**Final Design of Bridge No. 27V17**  
**I-35W and T.H. 62 over Soo Line Railroad in the I-35W corridor.**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A13507**  
Contractor: **Edwards and Kelcey Inc.**  
**7401 Metro Boulevard, Suite 430**  
**Minneapolis, MN 55439-3032**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$139,828.33**  
Duration of Contract: **June 5, 2000 - April 30, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design of Bridge No. 27V17.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to perform the required services in time and meet Mn/DOT's schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 20, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **81440**  
**Final Design of Bridge No. 27288**  
**TH 100 over Twin Lake Channel; Golden Valley**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A20313**  
Contractor: **TKDA Inc.**  
**1500 Piper Jaffrey Plaza 444 Cedar Street**  
**St . Paul, MN 55101**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$121,888.49**  
Duration of Contract: **February 2, 2001 - April 30, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design of Bridge No. 27288.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

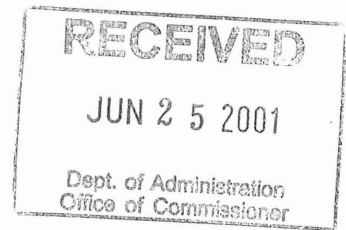
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 20, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **81455**  
**Final Design of Bridge No. 6560**  
**TH 100 over Twin Lake Channel; Golden Valley**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A20315**  
Contractor: **TKDA Inc.**  
**1500 Piper Jaffrey Plaza 444 Cedar Street**  
**St . Paul, MN 55101**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$49,676.74**  
Duration of Contract: **February 2, 2001 - April 30, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design of Bridge No. 6560.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 20, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80612  
**Final Design of Bridge No. 27V17**  
**I-35W and T.H. 62 over Soo Line Railroad in the I-35W corridor.**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A13507**  
Contractor: **Edwards and Kelcey Inc.**  
**7401 Metro Boulevard, Suite 430**  
**Minneapolis, MN 55439-3032**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$139,828.33**  
Duration of Contract: **June 5, 2000 - April 30, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was to **provide final design of Bridge No. 27V17.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to perform the required services in time and meet Mn/DOT's schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 19, 2001

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 78185  
TH 336 Preliminary Design

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

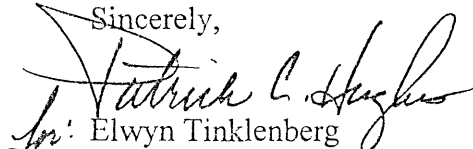
MAPS Contract Number: 421999  
Contractor: SRF Consulting Group, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$471,758.00  
Duration of Contract: From 12/23/1998 to 12/31/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Michael Ginnaty

The purpose of the contract was to provide Preliminary Design for TH 336 reconstruction project located between junction of TH 10/336 and the junction of I-94/336 near Moorhead.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the project started.

The conduct of this project through an outside contractor was cost effective to the State because we completed the project to meet the scheduled letting date of November 16, 2001. Also, the quality of the work was very good, we received the submittals in the correct timeframes. The contractor also brought expertise and experience gained from other projects helping us with our design.

Sincerely,

  
for: Elwyn Tinklenberg  
Commissioner

CC: P. Stembler, 112 Admin  
J. Blacik, MS 6809  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 18, 2001

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 77740  
TH 23 Preliminary Design from TH 71 to CSAH 31 in D-8

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 420529  
Contractor: SEH, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$1,006,250.13  
Duration of Contract: From 7/28/1998 to 3/31/2001  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Lowell Flaten

The purpose of the contract was complete the preliminary design for the portion of TH 23 located between TH 71 and CSAH 31 in New London.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because this portion of TH 23 experiences crash rates that exceeds statewide averages. Of these crashes 35% are susceptible to correction with this project. The cost/benefit analysis shows the greater benefit to the public by constructing this project than costs of this project. TH 23 has been designated as an interregional corridor because of its economic significance to the state.

Sincerely,

*for: Patrick C. Hughes*  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, M.S. 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

June 15, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 78099  
Comprehensive Reconstruction of the existing Frazee Rest Area Facility

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 422456  
Contractor: SRF Consulting Group, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$112,509.55  
Duration of Contract: March 3, 1999 - May 31, 2001  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Don Obernolte

The purpose of this Contract was to provide comprehensive reconstruction of the existing Frazee Rest Area Facility. This project included preparing preliminary site studies, environmental documentation and contract documents (PS&E) for a new rest area to replace the existing Frazee Rest Area.

This project was contracted out as Mn/DOT did not have the employee with the expertise on staff to provide the described services.

The conduct of this project through an outside Contractor was cost effective to the State because there is limited amounts of work in this area and staffing and training of these positions would not be cost effective.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



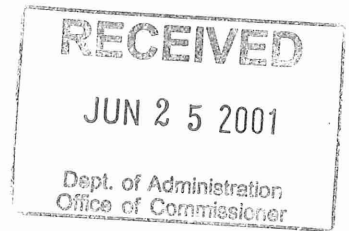
Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

June 15, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 80163  
Video Documentary on the Historically known Lilac Way (TH 100)

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A08026  
Contractor: Twin Cities Public Television  
Source of Funding: Trunk Highway  
Total Cost to the State: \$100,000.00  
Duration of Contract: June 20, 2000 - June 8, 2001  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Jackie Sluss

The purpose of this Contract was to provide production service on the history of the construction of TH 100, Minneapolis' first freeway-style beltline. Mn/DOT signed an agreement with the Federal Highway Administration, the Minnesota State Historic Preservation Office, and the Advisory Council on Historic Preservation to complete mitigation for the reconstruction of TH 100 (S.P. 2735-134,160, and 159 and 2755-75 and 172). The project will adversely affect a National Register-eligible roadway historically known as Lilac Way. The agreed-upon mitigation included a video documentary of the history of Lilac way suitable for broadcast to the public.

This project was contracted out as Mn/DOT did not have the employee with the expertise on staff to provide the described services. The conduct of this project through an outside Contractor was cost effective to the State because there is limited amounts of work in this area and staffing and training of these positions would not be cost effective.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



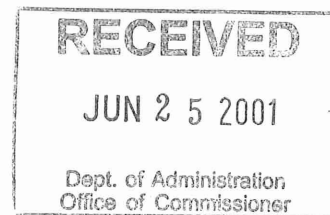
Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

June 15, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 79745  
Provide Design Services for Heating System Analysis and Retrofit for Mn/DOT  
Willmar Headquarters.

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A04559  
Contractor: Gada & Associates, Inc  
Source of Funding: Trunk Highway  
Total Cost to the State: \$52,800.00  
Duration of Contract: January 18, 2000- August 31, 2001  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Glenn Heapy

The purpose of this Contract was to provide design services for heating system analysis and retrofit for Mn/DOT Willmar Headquarters.

This project was contracted out as Mn/DOT did not have the employee with the expertise on staff to provide the described services.

The conduct of this project through an outside Contractor was cost effective to the State because there is limited amounts of work in this area and staffing and training of these positions would not be cost effective.

Sincerely,

Elwyn Finklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

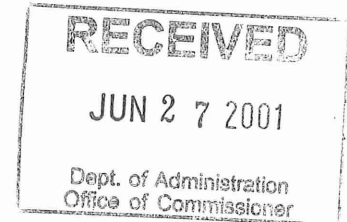
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 12, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80277**  
**Final Design of Bridge No. 27V32**  
**TH 35W over 60<sup>th</sup> Street; Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A09190**  
Contractor: **SRF Consulting Group, Inc.**  
**One Carlson Parkway North Suite 150**  
**Minneapolis, MN 55447-4443**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$52,251.00**  
Duration of Contract: **April 1, 2000 - March 31, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **final design services regarding Bridge No. 27V32.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680

File



**Minnesota Department of Transportation**

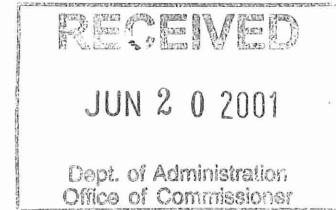
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 11, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 77431  
TH 14 from TH 60 to Owatonna, Preliminary Design

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 31903444  
Contractor: BRW, Inc.  
Source of Funding: (Trunk Highway)  
Total Cost to the State: \$358,181  
Duration of Contract: From 7/20/98 to 6/30/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Lisa Bigham

The purpose of this Contract was to complete preliminary design for the portion of TH 14 between E. Jct. of TH 60 and I-35W in Owatonna.

This project was contracted out because no Mn/DOT personnel with necessary experience were available to meet program delivery schedule.

The conduct of this project through an outside Contractor was cost effective to the State because the nature and extent of the work (Final Environmental Impact Statement and Final Geometric Layout) would have been infeasible for Mn/DOT to accomplish in an acceptable timeframe.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

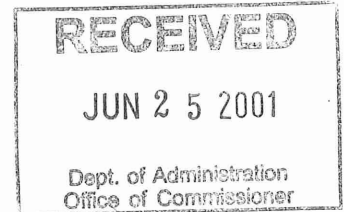
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 11, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80275**  
**Final Design of Bridge No. 27V22**  
**TH 35W over 60<sup>th</sup> Street; Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A09117**  
Contractor: **SRF Consulting Group, Inc.**  
**One Carlson Parkway North Suite 150**  
**Minneapolis, MN 55447-4443**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$98,991.00**  
Duration of Contract: **April 1, 2000 - March 31, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design services regarding Bridge No. 27V22.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

*Elwyn Tinklenberg*  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



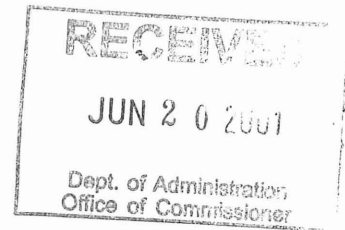
Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 7, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 81299  
**Preliminary Design of Bridge Nos. 14009, 14010, 14013 and 14815**  
**T.H. 336 near Moorhead**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A18755**  
Contractor: **SRF Consulting Group, Inc.**  
**One Carlson Parkway North, Suite 150**  
**Minneapolis, MN 55447-4443**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$45,371.64**  
Duration of Contract: **December 28, 2000 - April 30, 2001**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide preliminary design services regarding Bridge Nos. 14009, 14010, 14013 and 14815.**

This project was contracted out as **Mn/DOT did not have personnel available to perform the design services to meet Mn/DOT schedules.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor was familiar with project through an earlier preparation of roadway plans under a separate agreement and had qualified personnel available to meet Mn/DOT schedules.**

Sincerely,  
  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

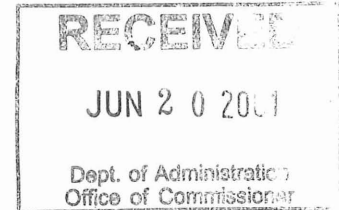
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 31, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155



Subject: **Mn/DOT Agreement No. 79420**  
***Expert Witness: STATE vs Valley Paving Incorporated***  
***S. P. Number 2505-38 Trunk Highway 52***

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A02171**  
Contractor: ***Benes & Krueger, S. C., 1708 Paramount Court***  
***Waukesha, Wisconsin 53186***  
Source of Funding: ***S. P. Number 2505-38 Trunk Highway 52***  
Total Cost to the State: ***\$120,000.00***  
Duration of Contract: ***September 07, 1999 to September 29, 2001***  
Agreement Administrator: ***Calvin C. Robinson***  
Mn/DOT Project Manager: ***Don Orgeman***

The purpose of this Contract was *services of an expert witness to be utilized by STATE's Attorney General's* staff in defense of STATE's interest in lawsuits relating to the Department.

This project was contracted out as STATE did not have the employee(s) available to perform the described services within the project schedules.

The conduct of this project through an outside Contractor was cost effective to the STATE because it involved an audit of Valley Paving's financial records. Later, it was determined that Valley Paving owned another company called River City Asphalt, and that its financial records should also be audited. Together, the auditing of their financial records proved to be more extensive than anticipated by STATE. The Contractor audited both companies and was prepared to testify on STATE's behalf if case went to trial. The case was settled out of court at the urging of the judge, for an amount considerably below Valley Paving's demand.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin

J. Blacik, MS 680

File



Minnesota Department of Transportation

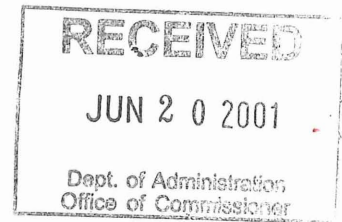
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 25, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 76998  
TH 63 in Rochester, Preliminary Design

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 418731  
Contractor: Yaggy Colby Associates, Inc.  
Source of Funding: (Trunk Highway)  
Total Cost to the State: \$1,202,475.86  
Duration of Contract: From 4/29/1998 to 4/30/2001  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Robert Mayhew

The purpose of this Contract was to complete all preliminary design tasks up to and including the Study Report for TH 63 interchanges at 40<sup>th</sup> and 48<sup>th</sup> Streets South in Rochester.

This project was contracted out because no Mn/DOT personnel with necessary experience were available to meet program delivery schedule.

The conduct of this project through an outside Contractor was cost effective to the State because the project would have been delayed if it had to be completed in house by district staff. The contractor's staff was equally skilled as the district's design staff which helped the project progress along smoothly. This was especially important when the coordinator's staff needed to coordinate work tasks and reviews with the partnership consisting of engineering staff from Mn/DOT, Olmsted County, and the City of Rochester.

Sincerely,

for: Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 9, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 76169  
TH 100 Segment 1, Final Design

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

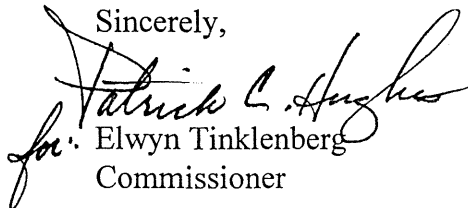
MAPS Contract Number: 41867  
Contractor: SRF Consulting Group, Inc.  
Source of Funding: (Trunk Highway)  
Total Cost to the State: \$2,510,876.93  
Duration of Contract: From 8/22/97 to 12/31/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Valerie Svensson

The purpose of this Contract was to complete Final Design for TH 100 between Glenwood Avenue North and Golden Valley Road in Golden Valley.

This project was contracted out because no Mn/DOT personnel with necessary experience were available to meet program delivery schedule.

The conduct of this project through an outside Contractor was cost effective to the State because it moved the project forward in a timely fashion providing Minnesota taxpayers with safety benefits and travel time improvements.

Sincerely,

  
for Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File

DEPARTMENT OF TRANSPORTATION

May 1, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80799  
Master Roster Contract for Consultant Services  
Contract File Located at Mn/DOT Office of Aeronautics

Dear Commissioner David Fisher

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: CFMS Contract Number A12795

Contractor:	SafeNet Consulting, 5850 Opus Parkway, Suite 290, Minnetonka, MN 55343
Source of Funding:	Mn/Dot Office of Aeronautics Fund
Total Cost to the State:	\$49,392.25
Duration of Contract:	October 31, 2000 through April 30, 2001
Billable Hours:	\$394.50
Agreement Administrator:	James Cownie, Mn/DOT Office of Contract Administration
Mn/DOT Project Manager:	Jon B. Soder, MIS Manager, Office of Aeronautics

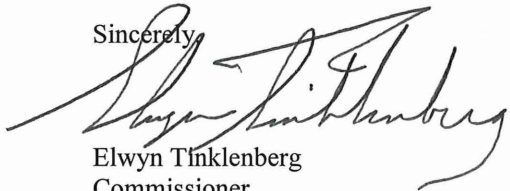
The purpose of this Contract was for Business Function/Process Modeling for the Office of Aeronautics' Comprehensive Investment Plan Project #P299 Phase 1.

This project was contracted out as Mn/DOT Contract number 80799 and Department of Administration Master Roster Contract number 1PT1M.

The conduct of this project through an outside Contractor was cost effective to the state because:

- Skills required to accomplish this work were not available within Mn/DOT workforce
- This is an Electronic Government Services Project of high priority for this office and the Department
- This project performed reengineering of business process ensuring that subsequent development of the system will fit the requirements of making electronic access to licensing available to citizen customers
- Project provided training for Mn/DOT employees that will enable these employees to perform this type of work internally in the future.

Sincerely,



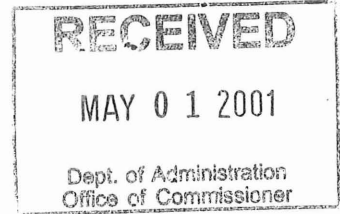
Elwyn Tinklenberg  
Commissioner



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899



David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 73217  
Federal Project No. STP8895(141)  
Mn/Model Development

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 409682  
Contractor: BRW, Inc., Thresher Square  
700 S. Third St, Minneapolis, MN 32707  
Source of Funding: Federal Enhancement Funds  
Total Cost to the State: \$5,263,202  
Duration of Contract: 4/21/95 to 1/14/00  
Agreement Administrator: Linda Moline  
Mn/DOT Project Manager: G. Joseph Hudak

The purpose of this contract was to develop a high probability predictive model for identifying archaeological site locations with the State.

This project was contracted out because Mn/DOT had no state employee capable and available to perform this type of project.

The conduct of this project through an outside contractor was cost effective to the state because it pulled together a team of key experts in the cultural resource and computer fields to develop an innovative tool. This tool is to assist project managers in determining the risk of encountering cultural resource sites early in the corridor identification process so that those sites may be avoided. This will save the state funding that would otherwise be needed to mitigate a site encountered later in the process.

Sincerely,

*Elwyn Tinklenberg*  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Barb Jolly

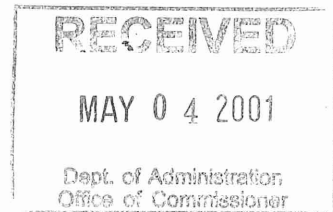
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 1, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 77749  
Railroad Crossing Study  
Goodhue, Houston, Wabasha, and Winona Counties

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 420737  
Contractor: Short Elliot Hendrickson, Inc.  
3535 Vadnais Center Drive  
St. Paul, MN 55110-5118  
Source of Funding: Trunk Highway  
Total Cost to the State: \$53,999.95  
Duration of Contract: July 23, 1998 to April 30, 2000  
Agreement Administrator: Steve Porter  
Mn/DOT Project Manager: Dale Maul (District 6)

The purpose of this Contract was to develop a proposal to close, consolidate, signalize or make other safety improvements to all at-grade railroad crossings on the Canadian Pacific rail line in Goodhue, Wabasha, Winona and Houston counties. This is a continuation of a project Agreement 73688 Work Order #6 which expired on 6-30-98. The scope of services was expanded to include one additional county. The new Traffic T-Contract was not yet in place so the additional work was done as a stand alone Agreement.

This project was contracted out as Mn/DOT did not have the personnel available in-house to do this work.

The conduct of this project through an outside Contractor was cost effective to the state because state was able to complete this project in a timely manner.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



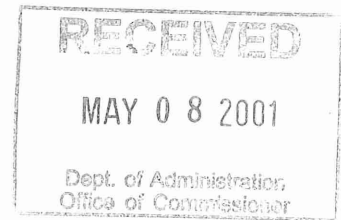
Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

May 1, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 79925  
Interregional Corridor Study - Implementation Policies and Management  
Strategies - Statewide

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

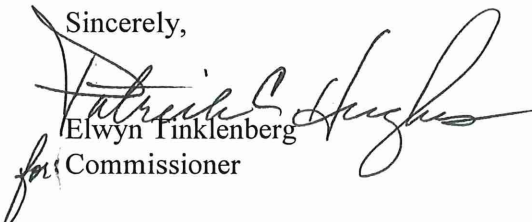
MAPS Contract Number: A05247  
Contractor: SRF Consulting Group, Inc., One Carlson Parkway North, Suite  
150, Minneapolis, MN 55447-4443  
Source of Funding: Trunk Highway  
Total Cost to the State: \$167,997.00  
Duration of Contract: February 22, 2000 to February 28, 2001  
Agreement Administrator: Brad Hamilton  
Mn/DOT Project Manager: Al Schenkelberg

The purpose of this Contract was to develop guidelines and implementation strategies for achieving the Interregional Corridor (IRC) safety and mobility goals.

This project was contracted out as Mn/DOT did not have the expertise available at the time when work was needed.

The conduct of this project through an outside Contractor was cost effective to the State because the project had to be delivered to meet specific time lines and a wide range of skills were required. These skills included developing technical methods, writing and publishing interregional corridor management plan guidance, and designing and conducting training courses. Since this was a one-time study, Mn/DOT did not want to hire additional staff. This study was an implementation study to follow-up on Mn/DOT Agreement No. 77909. Those study results were used by the Commissioner of Transportation during the 2000 Legislative session, and had impact on Mn/DOT securing \$459 million in state funding for transportation projects.

Sincerely,

  
Elwyn Finklenberg  
for Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 30, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 79826  
LorRay Drive in North Mankato

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

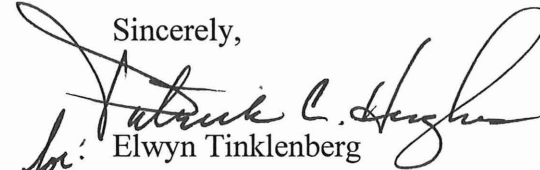
MAPS Contract Number: A05291  
Contractor: City of North Mankato  
Source of Funding: (Trunk Highway)  
Total Cost to the State: \$48,148.00  
Duration of Contract: From 3/13/00 to 5/30/2001  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Bret Benzkofer

The purpose of this Contract was to prepare a complete set of detailed construction plans and cost estimate for LorRay Drive from Howard Drive to T.H 14 overpass .

This project was contracted out because no Mn/DOT employee with required expertise were available during the course of the project.

The conduct of this project through an outside Contractor was cost effective to the state because it involved design on a portion of Mn/DOT-owned city street which will be turned back to the City of North Mankato.

Sincerely,

  
for: Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 27, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 81087  
**Final Design of Bridge Nos. 73033 and 73034, TH 23 westbound and eastbound over Rausch Lake Road, near Rockville.**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A15173**  
Contractor: **LHB Engineers & Architects Inc.**  
**21 West Superior Street, Suite 500**  
**Duluth, MN 55802**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$67,295.00**  
Duration of Contract: **November 13, 2000 - March 9, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design of Bridge Nos. 73033 and 73034.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

MATERIALS MGMT DIV  
DEPT OF ADMINISTRATION  
STATE OF MINNESOTA

Fax: 651/282-5127

2001 MAY 17 A 9:05

April 27, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

RECEIVED

MAY 10 2001

Dept. of Administration  
Office of Commissioner

Subject: Mn/DOT Agreement No. 81300  
**Final Design of Bridge No. 27R06**  
**T.H. 100 ramp to C.S.A.H. 81, near Jct. T.H. 55; Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A17983**  
Contractor: **Wideth Smith Nolting, Inc.**  
**610 Fillmore Street, Suite 550**  
**Alexandria, MN 56308-1028**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$59,525.00**  
Duration of Contract: **December 26, 2000 - March 30, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design of Bridge No. 27R06.**

This project was contracted out as Mn/DOT **did not have personnel available to meet the scheduled construction letting date.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 27, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 75695  
Water Resources Engineering Drainage Study



Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 414441  
Contractor: SRF Consulting Group, Inc., One Carlson Parkway North, Suite 150,  
Minneapolis, MN 55447-4443  
Source of Funding: Trunk Highway  
Total Cost to the State: \$300,331.44  
Duration of Contract: January 31, 1997 to March 31, 2001  
Billable Hours: Not available  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Brett Troyer

The purpose of this Contract was to provide final drainage design for State Project (S.P.) 2782-268 (stage 1), design support services for S.P. 2782-266, 267 (stage 2) and permit work for all stages. This project was contracted out as Mn/DOT did not have qualified personnel available at the time the work was needed.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor's expertise with water resource engineering and design was an invaluable resource for Mn/DOT's Water Resource Engineering staff in providing the needed design and design support. Having completed the preliminary design phase of this project the Contractor was able to continue the support and liaison with watershed districts, cities and other governmental agencies. This Contract reduced the workload so that Mn/DOT staff was able to provide support for other program delivery projects.

Sincerely,

For Elwyn Tinkenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127



April 27, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78104  
Design Services for Bridge No. 62062  
T.H. 61 over Union Pacific Railroad 0.3 mile north of junction T.H. 212

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 421827  
Contractor: City of St. Paul, 1000 City Hall Annex, 25 West 4th Street, St. Paul, MN 55102  
Source of Funding: Trunk Highway  
Total Cost to the State: \$215,900.00  
Duration of Contract: January 1, 1998 to March 31, 2001  
Billable Hours: Not available  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was the design of Bridge No. 62062 under a joint powers agreement with the City of St. Paul. This project was contracted out as Mn/DOT did not have personnel available to perform the necessary design services during the required time frame.

The conduct of this project through an outside Contractor was cost effective to the state because the City of St. Paul has a vital interest in this project due to commercial and residential concerns and were best able to manage this project.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

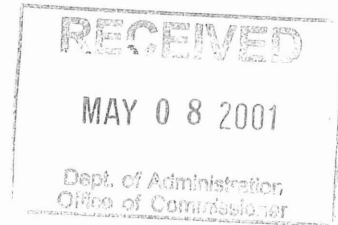
cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899



April 26, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80083  
Translate existing ARC/INFO AMLs and Splus Scripts (macros) written for the UNIX Operating System to macros that would run on the NT versions of ARC/INFO and Splus.

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A10298  
Contractor: PlanSight<sup>LLC</sup>  
Source of Funding: Trunk Highway  
Total Cost to the State: \$58,000.00  
Duration of Contract: August 2, 2000 - March 30, 2001  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Elizabeth Hobbs

The purpose of this contract was to translate existing ARC/INFO AMLs and Splus Scripts (macros) written for the UNIX Operating System to macros that would run on the NT versions of ARC/INFO and Splus.

This project was contracted out because the State employee with the needed expertise was not available due to work load constraints.

The conduct of this project through an outside Contractor was cost effective to the State due to the highly specialized nature of the project.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

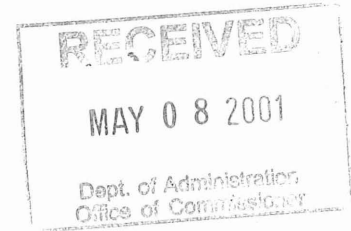
cc: G. Joyce, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Metropolitan Division

Waters Edge  
1500 West County Road B2  
Roseville, MN 55113



April 25, 2001

Mr. David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

SUBJECT: Mn/DOT Agreement No. 75530  
I-35W Stormwater Tunnel Study

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced contract in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	413653
Contractor:	Barr Engineering, Inc.
Source of Funding:	(Trunk Highway)
Total Cost to State:	\$357,067.05
Duration of Contract:	From 11/4/96 to 12/30/2000
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Dennis Larson

The purpose of this Contract was to conduct the I-35W Stormwater Tunnel Study and devise a solution to the hydraulic transients in the tunnel. This project was contracted out because no Mn/DOT employee with the required expertise was available during the course of the contract. The conduct of this project through an outside Contractor was cost effective to the state because it resulted in a cost effective solution that provides for reconstruction of 35W and mitigates the risk from storm water hydraulic transients in the 35W tunnel.

Sincerely,

  
for: Elwyn Tinklenberg  
Commissioner

Cc: P. Stembler, 112 Admin  
J. Blacick, MS 680  
File



**Minnesota Department of Transportation**

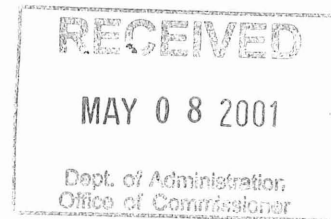
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 25, 2001

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 79549  
TH 14/52 Construction Staging Economic Analysis

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: A02611  
Contractor: BRW, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$216,635.11  
Duration of Contract: From November 22, 1999 to December 30, 2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Ed Idzorek

The purpose of the contract was to conduct TH 14/52 Construction Staging Economic Analysis to identify the economic impact to the traveling public and the local business community of altering construction staging scenarios for the Th 14/52 corridor in Rochester.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because the specialized traffic modeling and commercial real estate location skills necessary to complete this analysis are not available within the Department of Transportation.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, M.S. 680  
File



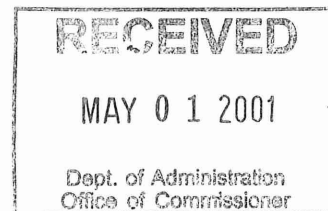
Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 24, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 77971 W03  
TH 89 in Crygla Final Design

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A02646  
Contractor: Widseth Smith Nolting, Inc.  
Source of Funding: (Trunk Highway)  
Total Cost to the State: \$52,782.00  
Duration of Contract: From 10/29/199 to 05/30/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Joseph McKinnon

The purpose of this Contract was to provide a Final Design for Mill and Overlay project for the portion of TH 89 located between Fourtown and Crygla in Mn/DOT District 2.

This project was contracted out because no Mn/DOT employee with required expertise were available during the course of the project.

The conduct of this project through an outside Contractor was cost effective to the state because it allowed to avoid the delays in construction process involving mill and overlay of the portion of TH 89 between Fourtown and Crygla.

Sincerely,

*Elwyn Tinklenberg*  
For: Elwyn Tinklenberg  
Commissioner

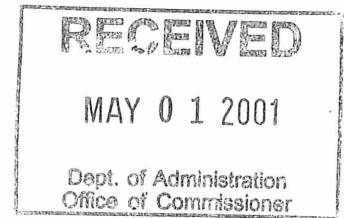
cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899



April 23, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 76294  
Blue Earth Safety Rest Area SP 2280-115/116

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 41572  
Contractor: Group II Architects  
Source of Funding: Trunk Highway - facility management  
Total Cost to the State: \$60,600  
Duration of Contract: 8/7/97 to 1/30/00  
Agreement Administrator: Linda Moline  
Mn/DOT Project Manager: Ron Lagerquist

The purpose of this Contract was to provide architectural design services for replacement buildings for the Blue Earth Safety Rest Area located on both the east and west bound side of I-90 about one mile west of the junction with TH 169.

This project was contracted out as Mn/DOT does not have the personnel with the necessary expertise available to perform this project.

The conduct of this project through an outside Contractor was cost effective to the state because the rest area buildings, which were constructed in 1978, had reached their useful life and are programmed for replacement.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

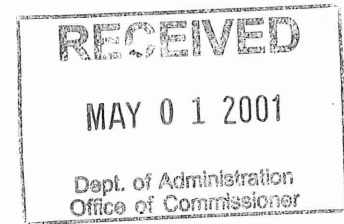
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 12, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80484**  
**Final Design of Bridge No. 27V29**  
**I-35W over Nicollet Avenue; Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A10024**  
Contractor: **Short Elliott Hendrickson, Inc.**  
**3535 Vadnais Center Drive, St. Paul, MN 55110**  
**Minneapolis, MN 55403**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$63,857.00**  
Duration of Contract: **November 30, 2000 - January 11, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was to provide final design services regarding Bridge No. 25026.

This project was contracted out as Mn/DOT did not have personnel available to meet the scheduled construction letting date.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 3, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80043**  
**Statewide Underwater Bridge Inspections**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A09465**  
Contractor: **Collins Engineers Incorporated**  
**300 West Washington, Suite 600**  
**Chicago, IL 60606**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$314,027.36**  
Duration of Contract: **July 10, 2000 - January 15, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was to **inspect underwater portions of all trunk highway bridges spanning waterways. Federal law requires that underwater inspections be performed at least every five years. There are approximately 150 such bridges.**

This project was contracted out as Mn/DOT **did not have personnel available to perform underwater bridge inspections.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel to perform inspections and prepare necessary reports required to meet federal law.**

Sincerely,

*Elwyn Tinklenberg*  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 2, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **81284**  
**Final Design of Bridge No. 25026**  
**T.H. 19 over Little Cannon River; Cannon Falls**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A17228**  
Contractor: **Parsons Brinckerhoff Quade & Douglas**  
**510 First Avenue North, Suite 550**  
**Minneapolis, MN 55403**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$63,857.00**  
Duration of Contract: **November 30, 2000 - January 11, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was to provide final design services regarding Bridge No. 25026.

This project was contracted out as Mn/DOT did not have personnel available to meet the scheduled construction letting date.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.

Sincerely,

  
Elwyn Finklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



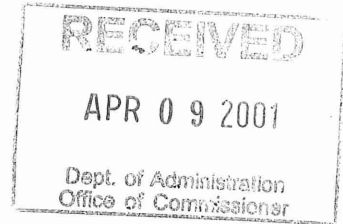
**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 29, 2001



Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 76058  
EIS and Scoping Document for Ayd Mill Road from I-35E to I-94 in St. Paul

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 420662  
Contractor: City of St. Paul  
Source of Funding: Trunk Highway  
Total Cost to the State: \$200,000.00  
Duration of Contract: From 7/24/98 to 06/30/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Marc Goess

The purpose of the contract was to provide Ayd Mill Road Environmental Impact Statement.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because the City of St. Paul was conducting the study and Mn/DOT agreed to participate in EIS study by providing staff assistance and share one third of the cost.

Sincerely,

*for: Patrick C. Hughes*  
Elwyn Tinklenberg  
Commissioner

CC: P. Stembler, 112 Admin  
J. Blacik, MS 6809  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 15, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 74881  
**Final Design**  
**Trunk Highway 5 from County State Aid Highway 17 to Trunk Highway 41**  
**in Chanhassen.**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **30728401**  
Contractor: **Parsons Transportation Group, Inc. 111 Third Avenue South,  
Suite 350 Minneapolis, MN 55401**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$678,772.50**  
Duration of Contract: **January 2, 1997 - September 2000**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Valerie K.R. Svensson**

The purpose of this Contract was **the completion of the roadway Final Design for TH 5 from CSAH 17 to TH 41 in Chanhassen.**

This project was contracted out as Mn/DOT **did not have the staff to deliver this project in a timely fashion. Completion of the entire segment in a timely fashion will provide travel and safety befits to the public and offsets the cost of obtaining these services from the private sector.**

Sincerely,

Elwyn Finklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

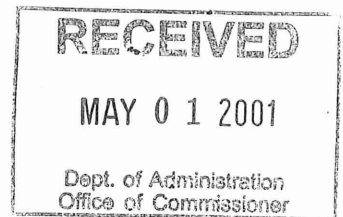
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

February 8, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 75076  
Cultural Resource Investigation  
SP 4812-49 TH 169

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 416973  
Contractor: Loucks and Associates  
Source of Funding: Trunk Highway  
Total Cost to the State: Contract Value \$240,200  
Duration of Contract: 9/11/97 to 4/26/00  
Agreement Administrator: Linda Moline  
Mn/DOT Project Manager: G. Joseph Hudak

The purpose of this contract was to perform a cultural resource investigation including phase I, initial reconnaissance, phase II determine significance, and phase III mitigation.

This project was contracted out as Mn/DOT did not have the personnel with the necessary expertise available to perform this project.

The conduct of this project through an outside contractor was cost effective to the state because we are required by law to perform these investigations under National Historic Preservation Act 1966, and the Historic Preservation, 36 CFR 800).

Sincerely,

Elwyn Pinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 3, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **80043**  
**Statewide Underwater Bridge Inspections**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A09465**  
Contractor: **Collins Engineers Incorporated**  
**300 West Washington, Suite 600**  
**Chicago, IL 60606**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$314,027.36**  
Duration of Contract: **July 10, 2000 - January 15, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to inspect underwater portions of all trunk highway bridges spanning waterways. Federal law requires that underwater inspections be performed at least every five years. There are approximately 150 such bridges.**

This project was contracted out as Mn/DOT **did not have personnel available to perform underwater bridge inspections.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel to perform inspections and prepare necessary reports required to meet federal law.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: **P. Stembler, 112 Admin**  
**J. Blacik, MS 680**  
**File**



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 2, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 81284  
**Final Design of Bridge No. 25026**  
**T.H. 19 over Little Cannon River; Cannon Falls**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A17228  
Contractor: Parsons Brinckerhoff Quade & Douglas  
510 First Avenue North, Suite 550  
Minneapolis, MN 55403  
Source of Funding: Trunk Highway  
Total Cost to the State: \$63,857.00  
Duration of Contract: November 30, 2000 - January 11, 2001  
Billable Hours: N.A.  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was to provide final design services regarding Bridge No. 25026.

This project was contracted out as Mn/DOT did not have personnel available to meet the scheduled construction letting date.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.

Sincerely,

  
Elwyn Finklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 29, 2001

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 76058  
EIS and Scoping Document for Ayd Mill Road from I-35E to I-94 in St. Paul

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

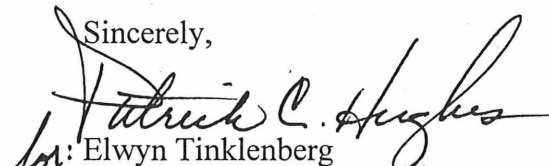
MAPS Contract Number: 420662  
Contractor: City of St. Paul  
Source of Funding: Trunk Highway  
Total Cost to the State: \$200,000.00  
Duration of Contract: From 7/24/98 to 06/30/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Marc Goess

The purpose of the contract was to provide Ayd Mill Road Environmental Impact Statement.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because the City of St. Paul was conducting the study and Mn/DOT agreed to participate in EIS study by providing staff assistance and share one third of the cost.

Sincerely,

  
for: Elwyn Tinklenberg  
Commissioner

CC: P. Stembler, 112 Admin  
J. Blacik, MS 6809  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
St. Paul, Minnesota 55155-1899

March 16, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 76852  
Architectural and Engineering Services for Mn/DOT and State Patrol Addition  
and Remodeling at the Mn/DOT St. Cloud Maintenance Headquarters.

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 417443  
Contractor: Short Elliot Hendrickson, Inc. 113 South 5<sup>th</sup> Avenue, Box 1717, St.  
Cloud, Minnesota 56302  
Source of Funding: Trunk Highway  
Total Cost to the State: \$525,442.50  
Duration of Contract: December 11, 1997 - June 30, 2000  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Ron Lagerquist

The purpose of this Contract was to provide architectural and engineering services for Mn/DOT and State Patrol addition and remodeling at the Mn/DOT St. Cloud Maintenance Headquarters.

This project was contracted out as Mn/DOT did not have the employee with the expertise on staff to provide the described services.

The conduct of this project through an outside Contractor was cost effective to the State because there is limited amounts of work in this area and staffing and training of these positions would not be cost effective.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Elwyn Tinklenberg'.

For Elwyn Tinklenberg  
Commissioner



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 15, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 74881  
**Final Design**  
**Trunk Highway 5 from County State Aid Highway 17 to Trunk Highway 41**  
**in Chanhassen.**

Dear Commissioner Fisher:

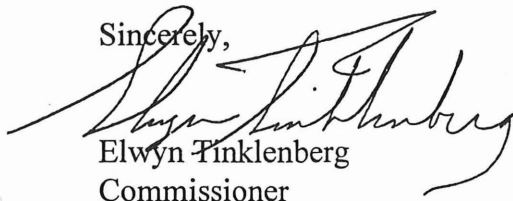
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **30728401**  
Contractor: **Parsons Transportation Group, Inc. 111 Third Avenue South,  
Suite 350 Minneapolis, MN 55401**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$678,772.50**  
Duration of Contract: **January 2, 1997 - September 2000**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Valerie K.R. Svensson**

The purpose of this Contract was the completion of the roadway Final Design for TH 5 from CSAH 17 to TH 41 in Chanhassen.

This project was contracted out as Mn/DOT did not have the staff to deliver this project in a timely fashion. Completion of the entire segment in a timely fashion will provide travel and safety benefits to the public and offsets the cost of obtaining these services from the private sector.

Sincerely,



Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 7, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 79905  
**Final Design Bridge 08005**  
**Trunk Highway 14 under DM & E Railroad; Praireville Township**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A04845**  
Contractor: **Toltz King Duvall Anderson & Associates**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$112,000.00**  
Duration of Contract: **February 2, 2000 thru November 1, 2000**  
Billable Hours: **NA**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **Final Design services for Bridge No. 08005.**

This project was contracted out as Mn/DOT **does not have personnel on staff with necessary expertise for design of a railroad overpass.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor has expertise in design of railroad structures and has been pre-approved by the railroad company which minimized coordination between Mn/DOT and the railroad.**

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

February 15, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement No. 80521  
Transportation Study  
La Crescent, MN

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A11849  
Contractor: City of La Crescent  
315 Main Street  
La Crescent, MN 55947  
Source of Funding: Trunk Highway  
Total Cost to the State: \$42,910.00  
Duration of Contract: From 9/28/2000 to 12/31/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Chandler Duncan

The purpose of this Contract was to a conduct transportation study in La Crescent, MN.

This project was contracted out as Mn/DOT did not have personnel with required skills available.

The conduct of this project through an outside Contractor was cost effective to the state because the City of La Crescent had retained planning and design services from other services and consultants to examine traffic and roadway design issues in downtown La Crescent.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

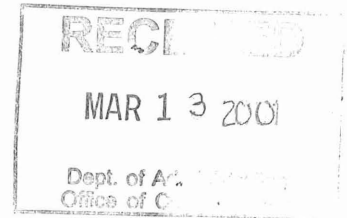
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

February 28, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



**Subject: Mn/DOT Agreement No. 78398 - Interregional Corridor Data Collection  
Joint Powers Agreement for Trunk Highway 36 in Washington County**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **423328**  
Contractor: **Washington County of Minnesota  
11660 Myeron Road North, Stillwater, MN 55082-9573**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$100,000.00**  
Duration of Contract: **March 15, 1999 to December 15, 2000**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Otto Schmid**

**The purpose of this Contract was to provide Mn/DOT with a Corridor Study for Trunk Highway 36. The outcome of the study outlined a plan for Mn/DOT, Washington County and the cities adjacent to the TH 36 corridor as it relates to managing the corridor.**

**This project was contracted out as Mn/DOT staff limitations precluded consideration on the part of the Department from providing the "lead" on this effort.**

**The conduct of this project through an outside Contractor was cost effective to the state because the importance of this corridor study relative to the Interregional Corridor Initiative and the construction of the St. Croix River Crossing. The lead role of Washington County in managing this study provided for its timely completion.**

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680 File



Minnesota Department of Transportation

Metropolitan Division

Waters Edge  
1500 West County Road B2  
Roseville, MN 55113

February 1, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77293  
Water Resources Engineering Services  
TH 100

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

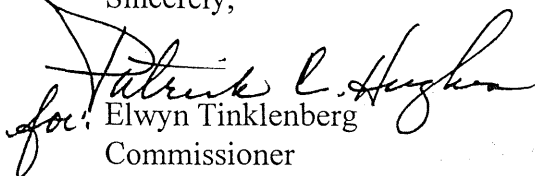
MAPS Contract Number: 419858  
Contractor: SRF; One Carlson Parkway N; Suite 150, MN  
Source of Funding: Metro Division Consultant Budget (Trunk Highway)  
Total Cost to the State: \$486,430.13  
Duration of Contract: 01/01/98 – 12/31/00  
Billable Hours: 8292  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Dennis Larson

The purpose of this Contract was to deliver the water resources engineering and GIS design services for Stage 2 of Th 100 from 29<sup>th</sup> Avenue North to 39<sup>th</sup> Avenue North.

This project was contracted out as Mn/DOT contract number 77293. See attached (Copy Department of Administration Certification Form Part A, 1.).

The conduct of this project through an outside Contractor was cost effective to the state because it resulted in TH 100, Phase 2, being delivered on time.

Sincerely,

  
for: Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File  
An equal opportunity employer



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 19, 2001

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 74794  
I-90 Marion Rest Area

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 411133  
Contractor: Yaggy Colby and Associates  
Source of Funding: Trunk Highway  
Total Cost to the State: \$43,848.00  
Duration of Contract: From 3/29/96 to 6/30/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Carol Braun

The purpose of the contract was to provide design and construction support for construction of Marion Safety Rest Area on I-90 near Rochester, Minnesota.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because Mn/DOT does not staff an adequate number of architects to produce this work in-house and it was critical to replace the building at the same time the parking lots were reconstructed so that interruptions of rest area services to the public were minimal.

Sincerely,

*for: Patrick C. Hughes*  
Elwyn Tinklenberg  
Commissioner

CC: P. Stembler, 112 Admin  
J. Blacik, MS 6809  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 23, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78518  
Sign Inventory Management System Maintenance Software

Dear Commissioner Fisher:


This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 423180  
Contractor: Advanced Data Technologies, Inc., 140 West Washington Street,  
Suite 200, Medina, OH 44256  
Source of Funding: Trunk Highway  
Total Cost to the State: \$59,075.00  
Duration of Contract: May 1999 to December 2000  
Billable Hours: 555  
Agreement Administrator: Joseph Pignato, P.E.  
Mn/DOT Project Manager: Harris Baker, P.E.

The purpose of this Contract was to update the sign inventory management system (SIMS) maintenance software for handheld computers and data collection units. This project was contracted out as Mn/DOT did not have staff with the necessary technical expertise.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT received twenty licenses for the user-friendly field SIMS software and handheld pen computers so that Mn/DOT maintenance personnel can maintain the SIMS database with reasonable time and effort.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 18, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78517  
Sign Inventory Management System (SIMS) Data Collection  
Metro Area

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A02578**  
Contractor: **Geospan Corporation**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$109,000.00**  
Duration of Contract: **September 1999 - December 2000**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Harris Baker**

The purpose of this Contract was **to perform a mobile data collection Global Positioning Survey for the SIMS for 8000 signs throughout the metro area.**

This project was contracted out as Mn/DOT **does not possess the technology to perform this type of work.**

The conduct of this project through an outside contractor was cost effective to the state because the state doesn't own the equipment needed to perform mobile GPS surveys.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 18, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78095  
Hiawatha Light Rail Transit Signal Layout

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 421830  
Contractor: City of Minneapolis, Transportation Division, 300 Border Avenue  
North, Minneapolis, MN 55415  
Source of Funding: Trunk Highway  
Total Cost to the State: \$55,710.00  
Duration of Contract: June 1, 1999 to July 31, 2000  
Billable Hours: Not available  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Steven Misgen

The purpose of this Contract was to prepare preliminary light rail transit signal designs for two segments along the T.H. 55 corridor. This project was contracted out as Mn/DOT did not have the staff and resources needed to complete the work when needed.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT received conceptual plans for the signal system when needed to keep the overall project on schedule.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg'.

For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 28, 2000

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78165  
TH 13 Corridor Study

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 31915418  
Contractor: City of Burnsville  
Source of Funding: Trunk Highway  
Total Cost to the State: \$124,041.00  
Duration of Contract: From December 17, 1998 to May 31, 2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Mark Goess

The purpose of the contract was to prepare TH 13 Management Corridor Study in Burnsville, MN to examine the needs of the corridor and develop a plan to manage corridor in future.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because City of Burnsville, with its technical resources, staff and consulting team was equipped with the technology and the staff to perform this study using methods that would not otherwise have been available to Mn/DOT.

Sincerely,

*for: Patrick C. Hughes*  
Elwyn Tinklenberg  
Commissioner

CC: P. Stembler, 112 Admin  
J. Blacik, MS 6809  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 27, 2000

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80475  
Planning Study in Rice County

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

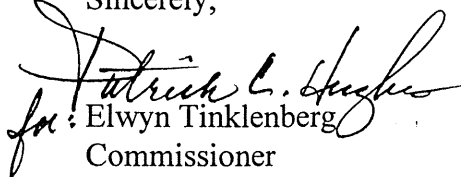
MAPS Contract Number: A15532  
Contractor: Rice County  
Source of Funding: Trunk Highway  
Total Cost to the State: \$60,000  
Duration of Contract: From August 1, 2000 to November 16, 2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Chandler Duncan

The purpose of the contract was undertake a transportation study generally bounded by the borders of Rice County and including Trunk Highways 3, 13, 19, 60, 246 and Interstate Highway I-35.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because Rice County, with its technical resources, staff and consulting team was equipped with the technology and the staff to perform this study using methods that would not otherwise have been available to Mn/DOT.

Sincerely,

  
for: Elwyn Tinklenberg  
Commissioner

CC: P. Stembler, 112 Admin  
J. Blacik, MS 6809  
File



**Minnesota Department of Transportation**

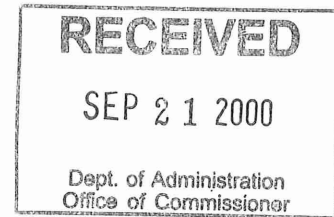
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 18, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 79540  
Office of State Aid Project Tracking System

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A03868  
Contractor: Interim Technology, Inc.  
1550 Utica Avenue South, Suite 945, Minneapolis, MN 55416  
Source of Funding: Trunk Highway  
Total Cost to the State: \$293,344.50  
Duration of Contract: November 29, 1999 to July 31, 2000  
Billable Hours: N/A  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Richard Kostohryz

The purpose of this Contract was to develop and implement a software application for the Mn/DOT Office of State Aid to monitor the progress of construction projects as they cycle through the State Aid process. This project was contracted out as Mn/DOT did not have personnel qualified to perform the work when needed.

The conduct of this project through an outside Contractor was cost effective to the state because the resulting Project Tracking Application allows the state to more effectively manage State Aid and Federal Aid project during pre-construction phases, allows city, county and District State Aid Engineering offices access to project data and allows State Aid engineers and plan technicians to use their time more efficiently reviewing projects and doing long term planning.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675



Minnesota Department of Transportation

Office of Technical Support

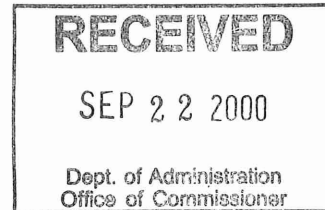
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 15, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 792<sup>9</sup>4  
District 6 Signal Inventory



Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A04230  
Contractor: GEOSPAN Corporation  
Source of Funding: (Trunk Highway)  
Total Cost to the State: \$162,262.00  
Duration of Contract: From 3/13/00 to 6/30/00  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Steve Skree

The purpose of this Contract was to gather data to populate a sign inventory program (Carte Graph Sign View).

This project was contracted out because it was an opportunity for Mn/DOT to utilize new technology in managing our signing resource. Mn/DOT currently does not have equipment for Mobile GPS Data Collection.

The contracting of this project through an outside Contractor was cost effective to the state because our investigation indicates that some districts spent \$300,000 in data collection without getting a GPS location for their signs. In addition, this method is much safer for crews to collect data from a Van moving at 45 mph rather than stopping frequently in traffic to acquire the information.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 5, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79747  
Final Design for Renovation Bridges 02025 & 02026  
T.H. 610 over Burlington Northern Railroad; Coon Rapids

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

**MAPS Contract Number:**

Contractor: Parsons Brinckerhoff Quade & Douglas, Inc. 510 First Avenue N.  
Suite 550 Minneapolis, MN 55403  
Source of Funding: Trunk Highway  
Total Cost to the State: \$122,312.71  
Duration of Contract: February 14, 2000 to August 31, 2000  
Billable Hours: NA  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was bridge design services with selection from the certified "Approved Bridge Design Consultant List."

This project was contracted out as Mn/DOT did not have sufficient staff available to perform work due to other priorities and work loads.

The conduct of this project through an outside Contractor was cost effective to the state because the project would have been delayed waiting for Mn/DOT staff availability.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Elwyn Tinklenberg'.

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 13, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 80085  
Preliminary Bridge Designs  
T.H. 77 at 77<sup>th</sup> Street; Richfield

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

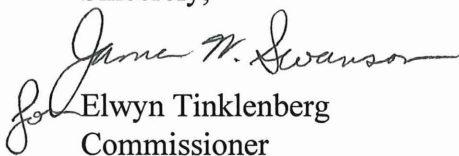
MAPS Contract Number: A08413  
Contractor: BRW, Inc., 700 3<sup>rd</sup> Street South, Minneapolis, MN 55415  
Source of Funding: Trunk Highway  
Total Cost to the State: \$70,516.00  
Duration of Contract: February 22, 2000 thru July 28, 2000  
Billable Hours: NA  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was bridge design services with selection from the certified "Approved Bridge Design Consultant List."

This project was contracted out as Mn/DOT did not have adequate staff available due to other priorities.

The conduct of this project through an outside Contractor was cost effective to the state because the project would have been delayed due to Mn/DOT staff's availability to perform the work.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

District 3

1991 Industrial Park Road  
Baxter, MN 56425

Tel: 218/828-2460  
Fax: 218/828-2210  
Toll Free: 1/800/657-3971

September 11, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Dear Commissioner Fisher:

RE: Mn/DOT Agreement No. 75548  
Preliminary Design  
For Portion of TH 241 from Interstate 94 to St. Michael

This is the final acceptance report for the above referenced contract in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	31935824
Contractor:	Parsons Transportation Group, Inc.
Source of Funding:	Trunk Highway
Total Cost to the State:	\$290,613
Duration of Contract:	3-4-97 to 9-30-00
Billable Hours:	NA
Agreement Administrator:	Mark Hagen
Mn/DOT Project Manager:	Chad Hausmann

The purpose of this contract was to provide preliminary design for reconstruction of TH 241 from Interstate 94 to St. Michael.

This project was contracted out because Mn/DOT did not have available the necessary and qualified personnel to prepare preliminary design for safety and capacity improvements on TH 241.

The conduct of this project through an outside contractor was beneficial and cost effective to the State because coordination of trunk highway and local work was performed and delivered in an accelerated time frame through usage of one consultant.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc:

~~G. Joyce~~ - 112 Admin  
D. Gerdes - MS 675  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 7, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 76116  
TH 55 in Annandale  
Preliminary Design, Detail Design

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 415916  
Contractor: City of Annandale, MN  
Source of Funding: (Trunk Highway)  
Total Cost to the State: \$141,250.83  
Duration of Contract: From 8/8/97 to 5/31/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Jamie Hukriede

The purpose of this Contract was to conduct the preliminary design, detail design and construction assistance for traffic signal system installation and reconstruction of TH 55 in Annandale.

This project was contracted out as Mn/DOT did not have the personnel available.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor had personnel available to produce the plan in a time frame that accommodated the scheduled letting and construction dates for this segment of roadway.

Sincerely,

*for: Patrick C. Hughes*  
Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 7, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 76125  
Develop Statewide Standard Wall Designs

Dear Commissioner Fisher:

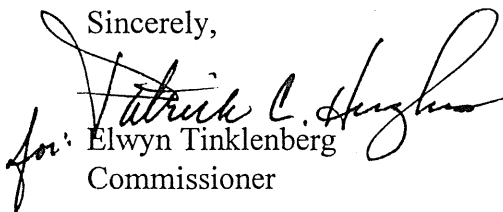
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 416603  
Contractor: Ryan Engineering and Design, Inc.  
2190 Leyland Alcove, Woodbury, MN 55125  
Source of Funding: Trunk Highway  
Total Cost to the State: \$132, 830.94  
Duration of Contract: August 8, 1997 to June 30, 2000  
Billable Hours: 1595  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was to provide standard wall design charts and associated standard plan sheets of mechanically stabilized earth (MSE) walls. This project was contracted out as Mn/DOT did not have employees capable and available to perform the desired services.

The conduct of this project through an outside Contractor was cost effective to the state because previously MSE walls were designed by the construction contractor as part of a construction contract. Although Mn/DOT reviewed these designs it had minimal control. With standard designs walls will be designed and detailed by Mn/DOT designers and included in the construction document. Mn/DOT should realize a better product at more economical cost.

Sincerely,

  
for: Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 30, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80829  
Independent Review of Contracting Practices

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:

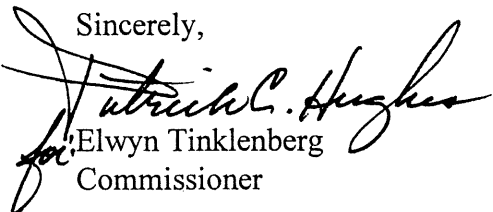
Contractor:	Department of Administration
Source of Funding:	Trunk Highway
Total Cost to the State:	\$54,682.57
Duration of Contract:	March 31, 2000 to June 30, 2000
Billable Hours:	N/A
Agreement Administrator:	DOA
DOT Contact:	Linda Moline
Mn/DOT Project Manager:	Ed Cohoon

The purpose of this Contract was an interagency agreement wherein Dept of Admin hired an independent reviewer to review Mn/DOT's contracting practices in the areas of highway and building construction, and professional/technical contracting. The interagency agreement provides reimbursement to Dept of Admin from Mn/DOT for this review.

This project was contracted out to keep an independent perspective on the practices being scrutinized.

The conduct of this project through an outside Contractor was cost effective to the State because it provided a independent procedural audit of Mn/DOT's contracting process.

Sincerely,

  
for Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 12, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78751  
Software Application Development  
Office of Management Data Services

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 423635  
Contractor: GIS/Trans, Ltd.  
675 Massachusetts Avenue, Cambridge, MA 02139-3309  
Source of Funding: Trunk Highway  
Total Cost to the State: \$75,834.21  
Duration of Contract: May 26, 1999 to September 30, 1999  
Billable Hours: 662.5  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Rosario Adiarte

The purpose of this Contract was to develop Geographic Information System (GIS) tools that allows users to access the Transportation Information System (TIS) and other data and display them on a map using GIS tools. This data is used to support various transportation management systems and is used as a source of information by Mn/DOT planners.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor was able to complete this one-time, Year 2000 compliant service by the deadline of June 30, 1999. Mn/DOT did not have personnel available with the necessary expertise and would not have been able to complete this project in-house within the needed time. The software application is now being used by Mn/DOT staff in pre-design, traffic analysis, crash analysis and pavement design analysis as an effective tool for verifying the accuracy of data.

Sincerely,

for Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 5, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78187  
Mn/Model Least Cost Path Analysis Application

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: 422303  
Contractor: Sufficient Systems, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$199,159.15  
Duration of Contract: February 18, 1999 - March 31, 2000  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Craig Johnson

The purpose of this Contract was for Contractor to provide user application that will enable Mn/DOT's Transportation planners and engineers to compare alternative transportation alignments utilizing Mn/Model Least Cost Path Analysis Application. Conformance with National Historical Preservation Act of 1966, Historic Preservation (36 CFR 800), Laws and Guidelines.

This project was contracted out as Mn/DOT did not have the employee available to perform the described services.

The conduct of this project through an outside Contractor was cost effective to the State because of the very nature Cultural Resources Investigation is irregular and seasonal. Staffing and training of these positions would not be cost effective to the State.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File

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**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 5, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

**Subject:** Minnesota Department of Transportation Agreement Number 76718  
To Provide Assistance to Women and Minorities Entering the Highway and  
Construction Trades

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

**MAPS Contract Number:** 417899  
**Contractor:** Women in the Trades, Inc., 550 Rice Street, St. Paul, MN 55103  
**Source of Funding:** Trunk Highway  
**Total Cost to the State:** \$140,174.46  
**Duration of Contract:** November 12, 1997 to December 14, 1998  
**Agreement Administrator:** Calvin C. Robinson  
**Mn/DOT Project Manager:** Ernest L. Lloyd

The purpose of this Contract was to provide assistance to Minnesota Department of Transportation in its goal to create long-term systemic change in the highway construction trades whose current structures under-utilize women and minorities.

This project was contracted out as Minnesota Department of Transportation did not have the employees available to perform the described services within the project schedules.

The conduct of this project through an outside Contractor was cost effective to the state because it involved assistance in developing the Minnesota Department of Transportation's long-term goals of delivering women and minorities as successful contractors and subcontractors in the highway construction trades.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 28, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 79387

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A01741  
Contractor: Transportation Economics and Management Systems, Inc.  
13 West Second Street, Frederick, MD 21701  
Source of Funding: Trunk Highway  
Total Cost to the State: \$125,000.00  
Duration of Contract: October 15, 1999 to March 1, 2000  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Sam Khan, Senior Transportation Planner

The purpose of this Contract was to conduct a study of the potential of restoring passenger rail service to Duluth and the Iron Range as identified in 1999 Minnesota Legislature, H.F. 1948 as enacted.

Mn/DOT hired a contractor to perform this work to identify the feasibility and the need of providing passenger service, anticipated operating and capital costs, projected ridership of the service and means to maximize ridership, identification of travel times and an analysis of alternative revenue sources.

The use of an outside contractor was cost effective to the state because the Office of Freight, Railroads and Waterways is also involved with a high speed passenger rail study between the Twin Cities and Chicago and is a state partner in the Midwest Regional Rail System (MWRRS) assessing passenger rail services in the Midwest. The consultant team retained has generated necessary travel demand models and forecasts and trip tables for the MWRRS that are essential elements of the Duluth passenger rail study. This approach eliminated the duplication of effort that would have added to total project costs and provided consistency in the analysis of data.

Sincerely,

*Elwyn Tinklenberg*  
For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 28, 2000

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 76689  
TH 52 Corridor Study

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 417846  
Contractor: SRF Consulting Group, Inc..  
Source of Funding: Trunk Highway  
Total Cost to the State: \$424,515.35  
Duration of Contract: From December 11, 1997 to March 31, 2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Dale Maul

The purpose of the contract was to conduct a corridor study for the portion of TH 52 from Rochester to Hampton (CSAH 14 to TH 50).

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because SRF Consulting Group, Inc. possesses an extensive and unique experience in conducting corridor studies in Minnesota. The company conducted TH 52 Corridor Study in the most economically efficient way.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Elwyn Tinklenberg'.

Elwyn Tinklenberg  
Commissioner



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 25, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79683 - Media Buying for Winter Work Zone Safety Campaign

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: A05774  
Contractor: Marketing Midwest, Inc.  
7515 Wayzata Boulevard, Suite 220  
Minneapolis, MN 55426  
Source of Funding: Work Zone Safety Media  
Total Cost to the State: \$75,000.00  
Duration of Contract: January 3, 2000 to April 13, 2000  
Billable Hours: N/A  
Agreement Administrator: Steve Porter  
Mn/DOT Project Manager: Kevin Walker

Each year the Minnesota Department of Transportation (Mn/DOT) creates two statewide work zone safety public awareness and education campaigns. One campaign begins in the spring and continues through the summer focusing on highway maintenance and construction activities. The other focuses on winter snow and ice removal operations. The campaigns are designed to educate travelers about dangers in work zones and provide them with information they can use to protect themselves and workers against injury and death in work zone accidents. This contract was specifically for the winter campaign.

This project was contracted out as Mn/DOT does not have the personnel required to provide the media buying and media placement analysis required of this campaign.

The conduct of this project through an outside Contractor was cost effective to the state because use of Mn/DOT staff to complete the work assigned to the Contractor would take them away from programmed projects with tight schedules.

Sincerely,

For   
Elwyn Finklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 19, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 76926  
Enhance BRINFO

Dear Commissioner Fisher:

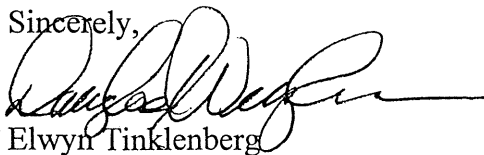
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 418468  
Contractor: Barr Engineering Company  
4700 West 77th Street, Minneapolis, MN 55435  
Source of Funding: Trunk Highway  
Total Cost to the State: \$169,999.58  
Duration of Contract: July 16, 1998 to January 28, 2000  
Billable Hours: 2312.9  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Robert Miller

The purpose of this Contract was to provide Phase II of a two phase project to develop BRINFO, a software application for bridge inventory and inspection data collection that will provide an interface with the current Bridge Document Management System. This project was contracted out as Mn/DOT did not possess the necessary Oracle database expertise to enhance the program in-house.

The conduct of this project through an outside Contractor was cost effective to the state because the state did not possess the necessary expertise and because the consultant had previously developed the basic BRINFO software system under a separate Phase I agreement.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: D. Gerdes, MS 675  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
St. Paul, Minnesota 55155-1899

April 14, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78313  
Preliminary Engineering for  
Trunk Highway 55 Light Rail Transit System

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

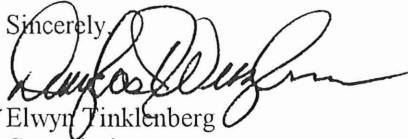
MAPS Contract Number: 422275  
Contractor: BRW Planning, Transportation, & Engineering Inc.  
Thresher Square, 700 Third Street South,  
Minneapolis, Minnesota 55415  
Source of Funding: Special Light Rail Transit Funding  
Total Cost to the State: 5,367,978.01 Original and Amendments 1 and 2 and 988,615.19 for  
Amendment 3 Totals 6,356,593.20  
Duration of Contract: January 15, 1999 thru December 31, 1999  
Billable Hours: 22,321.0 for original amendments 1 and 2 and 5,629.5 for Amendment 3.  
Total 27,950.50  
Agreement Administrator: Joseph D Pignato, P.E.  
Mn/DOT Project Manager: John Caroon, P.E. original and amendments 1 and 2, Richard Stehr, P.E.  
amendment 3

The purpose of this Contract was to have BRW perform preliminary engineering design services for a light rail transit system running along Minnesota Trunk Highway 55 from Downtown Minneapolis to Bloomington Minnesota. These services will include preliminary design of transit stations, park and ride lots, a tunnel section under the Minneapolis/St. Paul International Airport, a storage/maintenance yard near control facility near downtown Minneapolis, 19.6 km of double track route miles of various sections, vehicles, power supply, train control, communications, fare collection and other electrical and mechanical systems.

This project was contracted out as Mn/DOT did not have the resources available or the expertise as it relates to the design build construction of a Light Rail Transit System.

The conduct of this project through an outside Contractor was cost effective to the state because BRW's consultant team developed a set of preliminary documents in a cost effective and timely manner to meet project construction schedules.

Sincerely,

For   
Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File.



**Minnesota Department of Transportation**

**Transportation Building**

395 John Ireland Boulevard  
St. Paul, Minnesota 55155-1899

April 14, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79528  
Design Build Facilitation Service  
Trunk Highway 55 Hiawatha  
Light Rail Transit System

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

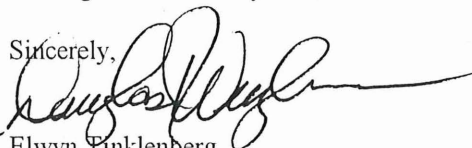
MAPS Contract Number:	A03293
Contractor:	Parsons Brinckerhoff, Quade & Douglas, Inc (PB) 510 First Avenue North, Suite 550, Minneapolis, Minnesota 55403
Source of Funding:	Special Light Rail Funding
Total Cost to the State:	61,135.08
Duration of Contract:	October 1999 thru February 2000
Billable Hours:	468.5 hours
Agreement Administrator:	Joseph D Pignato, P.E.
Mn/DOT Project Manager:	John Caroon, P.E.

The purpose of this Contract was to have PB develop a series of work shops which will be used to educate Mn/DOT and other Hiawatha Light Rail Transit (HLRT) system stakeholders and to assist Mn/DOT with the development of a Request for Interest (RFI) proposal and a Phase 1 Request for Proposals (RFP 1) proposal for a design/build consortium for the HLRT. The education portion of PB's services will consist of bringing all interested parties up to speed as it relates to HLRT, design/build activities, and other issues related to this project.

This project was contracted out as Mn/DOT did not have the resources available or the expertise as it relates to the design build construction of a Light Rail Transit System.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT obtained valuable information and training as it related to design/build process, design/build billing procedures, and Light rail transit systems.

Sincerely,

  
For Elwyn Pinklberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

April 11, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78231  
Phase I and II Historical Property Assessment for the St. Croix River Crossing  
S.P. 8217 -12

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 422002  
Contractor: Rivercrest Associates, Inc.  
Source of Funding: Truck Highway  
Total Cost to the State: 75, 816.83  
Duration of Contract: December 23, 1998 - March 31, 2000  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Jackie Sluss

The purpose of this Contract was for Mn/DOT to Conformance with National Historical Preservation Act of 1966, Historic Preservation (36 CFR 800), Laws and Guidelines.

This project was contracted out as Mn/DOT did not have the employee available to perform the described services.

The conduct of this project through an outside contractor was cost effective to the State because the very nature of Cultural Resources Investigation is irregular and seasonal. Staffing and training of these positions would not be cost effective to the State.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Elwyn Tinklenberg', written over a horizontal line.

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 28, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77228  
Right-of-Way Services Assistance  
District 6 - Rochester

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	418813
Contractor:	Allen J. Paulson, P. E. 3421 19 <sup>th</sup> Avenue Northeast Rochester, MN 55901
Source of Funding:	District's Consultant Budget
Total Cost to the State:	\$94,227.69
Duration of Contract:	March 17, 1998 to December 31, 1999
Billable Hours:	N/A
Agreement Administrator:	Joseph Tummers / Steve Porter
Mn/DOT Project Manager:	Tony Hames

The purpose of this Contract was to provide right of way acquisition services such as writing memoranda of understandings, partnerships, reconveyances of unneeded right of way properties, real estate appraisals, represent Mn/DOT at hearings for ditch alterations, right of way cost estimates, and miscellaneous right of way activities.

This project was contracted out as Mn/DOT does not have qualified personnel and facilities available to complete the work assigned to this Contractor.

The conduct of this project through an outside Contractor was cost effective to the state because use of Mn/DOT staff to complete the work assigned to the Contractor would take them away from programmed projects with tight schedules and may have resulted in delayed Letting Dates for projects.

Sincerely,

  
Elwyn Tinklenberg

Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 22, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 72830  
Final Design Services  
Trunk Highway 55 From Trunk Highway 62  
to 54<sup>th</sup> Street

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	405602
Contractor:	Short Elliott Hendrickson, Inc.
Source of Funding:	Trunk Highway
Total Cost to the State:	1,634,387.43
Duration of Contract:	February 7, 1995 - October 31, 1999
Billable Hours:	24,152.5
Agreement Administrator:	Joseph D Pignato, P.E.
Mn/DOT Project Manager:	Valerie K.R. Svensson, P.E.

The purpose of this Contract was to have the Contractor provide construction documents for the construction of 1.1 kilometers of T.H. 55 from T.H. 62 to East 54<sup>th</sup> street in Minneapolis as a 4-lane urban expressway and 1.2 kilometers of T.H. 62 along with the interchange at T.H. 55 and T.H. 62.

This project was contracted out as Mn/DOT did not have the technical staff available to deliver the project in a timely manner.

This project is the eighth stage of a major roadway corridor. Completion of the entire segment in a timely fashion will provide travel time and safety benefits to the public which will offset the cost of obtaining these services from the private sector. This reason alone justifies the cost effectiveness of the product produced by this contractor.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 28, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Department of Administration State M-Contract No. 412858  
Mn/DOT Agreement No. 78423  
Database Application Development  
Mn/DOT Office of Bridges and Structures

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 412858  
Mn/DOT Agreement No: 78423  
Contractor: Swanson Consulting Group, Inc.  
3585 North Lexington Avenue, St. Paul, MN 55126-8016  
Source of Funding: Trunk Highway  
Total Cost to the State: \$76,570.00  
Duration of Contract: February 25, 1999 to September 21, 1999  
Billable Hours: 806  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Thomas Martin

The purpose of this Contract was to enhance the geographical information system of the existing HYDINFRA software application used statewide by Mn/DOT to gather and maintain inspection and inventory information on the State's hydraulic infrastructure, to program repairs, and to predict life cycles.

Mn//DOT hired a contractor to perform this work because Mn/DOT does not have personnel with the necessary skills to develop such an application.

The use of an outside contractor was cost effective to the State because without these services Mn/DOT would not be able to begin managing the state-wide hydraulic infrastructure.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg', written over a horizontal line.

For Elwyn Tinklenberg  
Commissioner

cc: ~~Gerald Joyce~~, 112 Administration  
Del Gerdes, 616 C.O.  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 21, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 72437  
Final Design  
T.H. 610 from Hampshire Avenue to Regent Avenue

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 405487  
Mn/DOT Agreement No: 72437  
Contractor: BRW, Inc.  
700 Third Street South, Minneapolis, MN 55415  
Source of Funding: Trunk Highway  
Total Cost to the State: \$924,320.06  
Duration of Contract: March 1, 1995 to April 30, 1999  
Billable Hours: 14,692.9  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Valerie K. R. Svensson

The purpose of this Contract was to provide final roadway construction plans for T.H. 610 from west of Hampshire Avenue to west of Regent Avenue.

Mn//DOT hired a contractor to perform this work because no personnel with necessary expertise were available at the time the work was needed. The use of an outside contractor was cost effective to the State because the Mn/DOT Metro Division did not have the staff to deliver this project in a timely fashion. This project is Stage 3 of a major roadway corridor. Completion of the entire segment in a timely fashion will provide travel time benefits to the public.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File

An equal opportunity employer



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 8, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78700  
Market Research  
District 8

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 423560  
Contractor: Dodge Business Research Consulting  
3208 W. Lake St., Suite 110, Mpls. MN 55416  
Source of Funding: Trunk Highway  
Total Cost to the State: \$44,790.00  
Duration of Contract: May 20, 1999 to September 30, 1999  
Billable Hours: Lump sum contract  
Agreement Administrator: Steven J. Porter  
Mn/DOT Project Manager: Levi Brady

The purpose of this Contract was to help District 8's Project Management Team to determine any issues relating to specific corridors that will assist in providing better service to those end-users/customers (i.e. issues along TH 212). The Product Management Team requested marketing research to assist in confirming/determining District 8's customer needs/expectations. The research results will be used to verify and possibly modify the perceptions noted in the 1998 business plan.

Mn/DOT hired a contractor to perform this work because there were no state employees available to perform the described services.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File

(4/99)



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 16, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78549  
GEOPAK Upgrades

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 423183  
Contractor: GEOPAK Corporation  
Source of Funding: Trunk Highway  
Total Cost to the State: \$48,850.00  
Duration of Contract: Start Date: May 14, 1999 End Date: September 30, 1999  
Billable Hours: Lump Sum Agreement  
Agreement Administrator: Joseph D Pignato, P.E.  
Mn/DOT Project Manager: Lou Barrett, GEOPAK Unit/CASE Office

The purpose of this Contract was to perform a series of proprietary upgrades and instructional manuals. Being that all of this work is proprietary Mn/DOT is requesting this direct selection.

This project was contracted out because the work to be performed under this agreement was to updated proprietary software and manuals; training of staff; training manuals; and new proprietary software for existing systems.

The conduct of this project through an outside Contractor was cost effective to the state because the updated materials and training will make Mn/DOT staff more efficient and productive when using GEOPAK programs.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg', written over a horizontal line.

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

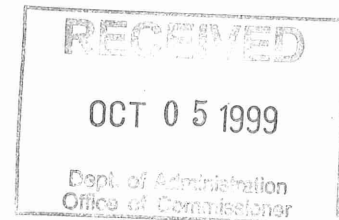
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 14, 1999

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 76825  
District 4 Transportation Planning

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 417976  
Contractor: West Central Initiative (WCI)  
Source of Funding: Trunk Highway  
Total Cost to the State: \$100,000.00  
Duration of Contract: From November 26, 1997 to June 30, 1999  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Lee Kessler

The purpose of the contract was to perform transportation planning tasks in Mn/DOT District 4. WCI was created by the Minnesota Legislature in 1987 when it passed the "Rural Development Act". This Act called on the State to designate six "regional organizations" to channel "challenge grant" funds to meet rural development needs.

This project was contracted out to ensure the participation of the local government representatives in the transportation planning process through the WCI, a non profit surrogate of Regional Development Commission.

The conduct of this project through an outside contractor was cost effective to the State because otherwise Mn/DOT would have had to add additional staff to provide the planning required for the area.

Sincerely,

For Elwyn Tinklenberg  
Commissioner



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 23, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78863  
Soils Investigation for LRT  
Minneapolis/St. Paul Airport

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	424105
Contractor:	American Engineering Testing, Inc. 2102 University Avenue West St. Paul, Minnesota 55114
Source of Funding:	Special Light Rail Transit Funds
Total Cost to the State:	49,000.00
Duration of Contract:	May 14, 1999 thru September 30, 1999
Billable Hours:	Lump Sum
Agreement Administrator:	Joseph D Pignato, P.E.
Mn/DOT Project Manager:	Robert Miller, P.E. and John Caroon, P.E.

The purpose of this Contract was to the Contractor provide geo-technical investigations to determine the geological impacts of construction of a Light Rail Transit (LRT) tunnel on Metropolitan Airport Commission (MAC) property. MnDOT is currently performing preliminary engineering investigations for a LRT corridor extending from downtown Minneapolis to Bloomington. A segment of this corridor is the proposed tunnel at the site of the Minneapolis-St. Paul International Airport (MSP), owned by MAC. Contractor's investigations are in response to MAC concerns as to tunnel construction impacting their property.

This project was contracted out as Mn/DOT did not have the expertise available to meet dead lines imposed by MAC to complete the project.

The conduct of this project through an outside Contractor was cost effective to the state because MnDOT was able to obtain the correct information in a timely manner without effecting the flow of air traffic at the Minneapolis-St. Paul International Airport.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

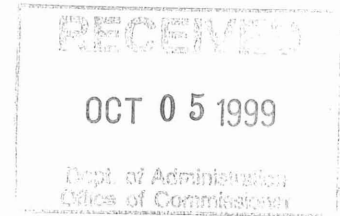
District 3

1991 Industrial Park Road  
Baxter, MN 56425

Tel: 218/828-2460  
Fax: 218/828-2210  
Toll Free: 1/800/657-3971

August 20, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Dear Commissioner Fisher:

RE: Mn/DOT Agreement No. 76114  
Design Work and Construction Inspection  
On TH 10 at Upland Avenue in Elk River  
S.P. 7102-84 (TH 10)

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	415914
Contractor:	City of Elk River
Source of Funding:	Trunk Highway
Total Cost to the State:	\$83,200.00 <i>84,000.00 dk</i>
Duration of Contract:	May 16, 1996 to June 30, 1999
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Bob Miller

The purpose of this Contract was for the city of Elk River to design and construction intersection improvements on TH 10 at Upland Avenue.

This project was contracted out as Mn/DOT did not have the necessary personnel or financial resources available to design or administer the construction contract for this project.

The conduct of this project through an outside Contractor was cost effective to the State because the city of Elk River had the expertise available to design and construct this project. This improved safety within the community in a more efficient time manner than Mn/DOT's resources and priorities allowed.

Sincerely,

*Elwyn Tinklenberg*  
For Elwyn Tinklenberg  
Commissioner

cc:  
G. Joyce - 112 Admin  
D. Gerdes - M.S. 675  
File



Minnesota Department of Transportation

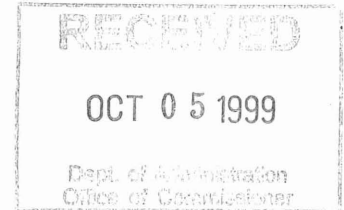
District 3

1991 Industrial Park Road  
Baxter, MN 56425

Tel: 218/828-2460  
Fax: 218/828-2210  
Toll Free: 1/800/657-3971

August 20, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Dear Commissioner Fisher:

RE: Mn/DOT Agreement No. 76117  
Design Work and Construction Inspection  
On TH 23 at Lincoln Avenue in St. Cloud  
S.P. 0503-72 (TH 23)

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	415917
Contractor:	City of St. Cloud
Source of Funding:	Trunk Highway
Total Cost to the State:	\$123,829.00
Duration of Contract:	May 16, 1996 to February 28, 1999
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Bob Miller

The purpose of this Contract was for the city of St. Cloud to design and construct intersection improvements on TH 23 at Lincoln Avenue.

This project was contracted out as Mn/DOT did not have the necessary personnel or financial resources available to design or administer the construction contract for this project.

The conduct of this project through an outside Contractor was cost effective to the State because the city of St. Cloud had the expertise available to design and construct this project. This improved safety within the community in a more efficient time manner than Mn/DOT's resources and priorities allowed.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc:  
G. Joyce - 112 Admin  
D. Gerdes - M.S. 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 11, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. (78287)  
Mason Tillman EEO/Disparity Study

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

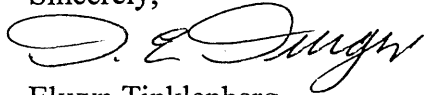
MAPS Contract Number: 422514  
Contractor: *Mason Tillman & Associates, LTD, 111 Broadway Suite 2130, Oakland CA 94607*  
*Source of Funding: Trunk Highway*  
*Total Cost to the State: \$108,812.91*  
*Duration of Contract: March 24, 1999 through June 15, 1999*  
*Billable Hours: 1,678.20*  
*Agreement Administrator: Calvin C. Robinson*  
*Mn/DOT Project Manager: Mr. Ashanti Payne, Mn/DOT, EEO Office*

The purpose of this contract was to provide a Disparity Study for Mn/DOT, highway heavy construction contracts. This study illustrated existing disparities found for various ethnic and gender groups based upon their utilization on Mn/DOT contracts, versus their availability in the marketplace. This information will assist in developing a Disadvantaged Business Enterprise (DBE) and Targeted Business Enterprise (TBE) programs that complies with the new Federal Regulations, and will also help operate these programs in a more effective and meaningful manner for Mn/DOT and the State of Minnesota.

This project was contracted out as Mn/DOT did not have the employees available to perform the described services within the project schedules.

The conduct of this project through an outside Contractor was cost effective to the State because it involved assembling meaningful statistics data useful in developing Mn/DOT's long range goals of developing DBE's and TBE's firms as successful contractors, competitive speciality contractors, and prime contractors.

Sincerely,

A handwritten signature in cursive script, appearing to read "E. Tinklenberg".

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

September 1, 1999

Subject: Mn/DOT Agreement No. 78317  
Market Research Study of Statewide Transit

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 423013  
Contractor: Biko Associates, Inc.  
Source of Funding: 80% Federal and 20% State general fund  
Total Cost to the State: 20% of total contract amount of \$63,860.00 = **\$12,772.00**  
Duration of Contract: May 10, 1999 to August 30, 1999  
Billable Hours: Lump sum contract  
Agreement Administrator: Steve Porter  
Mn/DOT Project Manager: Lee Brady

The purpose of this Contract was to gather transit rider and non-transit rider profiles, needs, and awareness of transit service.

The conduct of this project through an outside Contractor was cost effective to the state because of the Federal participation and also there are no state employees available or with the expertise to provide these services.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Elwyn Tinklenberg'.

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675

(4/99)



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 24, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77950  
Storm Drain Video Inspection  
Trunk Highway 62 from TH 100 to I35W

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 422797  
Contractor: Short Elliott Hendrickson Inc., 3535 Vandais Center Drive, 200 SEH Center, St. Paul, MN 55110  
Source of Funding: Trunk Highway 62  
Total Cost to the State: \$97,839.79  
Duration of Contract: Start Date: March 12, 1999 End Date: June 30, 1999  
Billable Hours: 320  
Agreement Administrator: Joseph D Pignato, P.E.  
Mn/DOT Project Manager: Melanie Olson, Metro Mn/DOT Water Resources Engineering

The purpose of this Contract was to perform a "Storm Drain Inspection" of centerline culverts, parallel culverts and Trunk Highway storm drain systems within Mn/DOT Right of Way of Trunk Highway 62 from Trunk Highway 100 to Trunk Highway 35W using GPS units and Video Inspections.

This project was contracted out as Mn/DOT does not possess the necessary technology to perform the services as indicated.

The conduct of this project through an outside Contractor was cost effective to the state because our Metro Maintenance Camera Crew has only two cameras and they are busy throughout the year with emergency requests for videotaping from various functional groups.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 16, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77174  
Cultural Resource Review  
Statewide Historical Review of Safety Rest Areas

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 418610  
Contractor: Gemini Research, Inc., 15 East Ninth St., Morris, Mn 56267  
Source of Funding: Federal Enhancement Funds  
Total Cost to the State: \$79,022.27  
Duration of Contract: March 27, 1998 - April 30, 1999  
Agreement Administrator: Linda Moline  
Mn/DOT Project Manager: Carol Braun

The purpose of this Contract was for Statewide review of Safety Rest Areas to identify significant historical properties for preservation and eligibility for the National Historic Register.

This project was contracted out as Mn/DOT does not employ an adequate number of qualified technical staff to complete the work in the required time frame. Failure to complete the work in the specified time frame would have resulted in irreparable damage to significant historic properties now known to be eligible for the National Historic Register.

The conduct of this project through an outside Contractor was cost effective to the state because the Consultant was able to provide staffing which the state does not have.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Elwyn Tinklenberg'.

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 16, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78182  
Expert Witness  
Connect Minnesota Litigation

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 421991  
Contractor: Hagler Bailly Services, Inc.  
1530 Wilson Boulevard, Arlington, VA 22209-2406  
Source of Funding: Trunk Highway  
Total Cost to the State: \$40,987.42  
Duration of Contract: December 1998 - April 1999  
Billable Hours: 215.5  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Adeel Z. Lari

The purpose of this Contract was to provide Expert Witness assistance for the Office of the Attorney General, Mn/DOT and the Department of Administration regarding the state court action initiated by the Minnesota Telephone Association and MEANS Telecom against the Connecting Minnesota fiber-optic Agreement. This project was contracted out as Mn/DOT Agreement No. 78182, MMD Certification 6764.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor provided expert advice, consultation and testimony that contributed substantially to the State of Minnesota's successful defense in Ramsey County District Court.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: ~~G.~~ Joyce, 112 Admin  
D. Gerdes, MS 675



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 24, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78226  
Conceptual Data Processing Modeling  
Definition and Build a 3-D Spatial Prototype

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	421964
Contractor:	Geopak Transportation, Inc. 6200 S. Syracuse Way, Suite 445 Englewood, CO 80111
Source of Funding:	Trunk Highway
Total Cost to the State:	273,008.91
Duration of Contract:	December 8, 1998 thru June 30, 1999
Billable Hours:	1769 Hours
Agreement Administrator:	Joseph D Pignato, P.E.
Mn/DOT Project Manager:	Andrea Hendrickson, P.E.

The purpose of this Contract was to have the Contractor provide computer design services that would develop, verify and refine conceptual level models for the data structures and applications that must share data about components designed into transportation facilities. These data and application requirements will ensure that road, site, and bridge design packages acquired from vendors or in multi state development efforts will create data that can be directly used by drafting, visualization, estimating, and other functions. This project will not implement any information resources. It will develop detailed specifications used in later projects for the development or acquisition of information resources. The data structures and transactions that capture this data will ultimately be implemented in future projects.

This project was contracted out as Mn/DOT did not have the technical expertise available to deliver a project of this magnitude.

The conduct of this project through an outside Contractor was cost effective to the state because the electronic data repository and CADD based 3-D spatial prototype deliverables were delivered on time and under budget.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 10, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78407  
Temporary Database Administrator  
Mn/DOT Office of Materials and Road Research

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 412635  
Contractor: Cotelligent Minneapolis, Inc.  
6500 City West Parkway, Suite 100, Minneapolis, MN 55344  
Source of Funding: Trunk Highway  
Total Cost to the State: \$159,777.50  
Duration of Contract: July 1, 1998 to June 30, 1999  
Billable Hours: 2022.5  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Burke Hilden

The purpose of this Contract was to provide a temporary database administrator for the Office of Materials and Road Research at the Mn/DOT Maplewood Laboratory.

This project was contracted out because the Maplewood Laboratory required the services of a temporary database administrator while a permanent position was being created.

The conduct of this project through an outside Contractor was cost effective to the state because critical information services were maintained until a permanent position could be created.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: ~~G.~~ Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 9, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77537  
Mn/DOT Signal and Lighting Design Course

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 419966  
Contractor: HDR Engineering, Inc.  
5401 Gamble Drive, Suite 300, Minneapolis, MN 55416-1518  
Source of Funding: Trunk Highway  
Total Cost to the State: \$78,969.00  
Duration of Contract: July 22, 1998 to June 30, 1999  
Billable Hours: 761.5  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Clint Bucher

The purpose of this Contract was to develop and instruct a course on the design of traffic signals and roadway lighting systems.

This project was contracted out as Mn/DOT did not have personnel available with the necessary expertise to perform this work when the training course was needed.

The conduct of this project through an outside Contractor was cost effective to the state because this one-time service provided the state with a quality Sign and Lighting Design manual and provided state-of-the-art training to state, county and city traffic personnel.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Elwyn Tinklenberg', written over a horizontal line.

For  
Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File

An equal opportunity employer



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 16, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. <sup>78000</sup>~~78000~~  
Design of Bridge 78004  
T.H. 117 over Lake Traverse

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 421318  
Contractor: Widseth Smith Nolting, Inc., 610 Fillmore St., Alexandria, Mn 56308  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$41,900.88  
Duration of Contract: December 22, 1998 - June 30, 1999  
Agreement Administrator: Linda Moline  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was for bridge design services for Bridge No. 78004, T.H. 117 over Lake Traverse near the Minnesota /South Dakota border.

This project was contracted out as Mn/DOT personnel were not available to perform necessary design services. Both preliminary and final design were assigned to consultant for efficiency.

The conduct of this project through an outside Contractor was cost effective to the state because the Consultant was able to provide both preliminary and final design services more efficiently and therefore cost effective.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

**District 3**

1991 Industrial Park Road  
Baxter, MN 56425

Tel: 218/828-2460  
Fax: 218/828-2210  
Toll Free: 1/800/657-3971

July 20, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Dear Commissioner Fisher:

RE: Mn/DOT Agreement No. 77977WO1  
Construction Plans, Specifications and Construction Cost Estimate  
For Portion of TH 371 between Pine River and Backus

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	421989
Contractor:	Edwards and Kelcey, Inc.
Source of Funding:	Trunk Highway
Total Cost to the State:	\$45,798.00
Duration of Contract:	December 3, 1998 to May 7, 1999
Agreement Administrator:	Alex Chernyaev
Mn/DOT Project Manager:	Jamie Hukriede

The purpose of this Contract was to prepare construction plans, specifications and cost estimate for the rehabilitation of TH 371 from Pine River to Backus.

This project was contracted out because the district did not have enough resources to meet the plan design workload for the 1999 construction season.

The conduct of this project through an outside Contractor was cost effective to the State because the design was completed by a consultant who is familiar and proficient with Mn/DOT's practices. The consultant's ability to design the plan in a short time frame allowed Mn/DOT to let this project by tying it to another contract. This created larger quantities, which should result in lower bids and greater savings to Mn/DOT.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Elwyn Tinklenberg'.

Elwyn Tinklenberg  
Commissioner

cc:  
G. Joyce - 112 Admin  
D. Gerdes - M.S. 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 28, 1999

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 76701  
Analysis for Environmental Samples

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

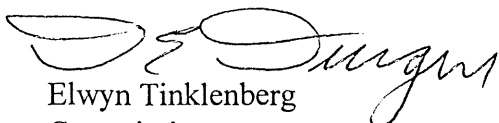
MAPS Contract Number: 417163  
Contractor: Minnesota Department of Health  
717 Delaware Street, SE  
Minneapolis, MN 55440  
Source of Funding: Trunk Highway  
Total Cost to the State: \$150,5333  
Duration of Contract: From October 16, 1997 to June 30, 1999  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Richard Cady

The purpose of the contract was to provide the laboratory analytical services for environmental samples collected by Mn/DOT.

This project was contracted out because Mn/DOT does not have qualified employees and necessary laboratory equipment to perform the described services.

The conduct of this project through the State agency contractor was cost effective to the State because the Minnesota Department of Health Laboratory was the only laboratory in the State certified to conduct the full set of environmental analysis.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 23, 1999

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77580  
TH 169 Intersection Study in Mankato

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 420680  
Contractor: SRF Consulting Group, Inc.  
One Carlson Parkway, N, Suite 150  
Minneapolis, MN 55447  
Source of Funding: Trunk Highway  
Total Cost to the State: \$99,716.04  
Duration of Contract: From August 10, 1998 to June 30, 1999  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Lisa Bigham

The purpose of the contract was to conduct an Intersection study to determine the options that would address the problems at the intersection of Hawley Street, CSAH 33 and TH 68 along a segment of Th 169 in Mankato.

This project was contracted out as Mn/DOT did not have employees available to perform the described services with the project schedule.

The conduct of this project through an outside contractor was cost effective to the State because it allowed to study the problems of this controversial intersection in a timely manner and properly address the public concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Elwyn Tinklenberg'.

Elwyn Tinklenberg  
Commissioner



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 30, 1999

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 76111  
TH 27 in Little Falls, design and Construction Inspection

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 415455  
Contractor: City of Little Falls  
Source of Funding: Trunk Highway  
Total Cost to the State: \$171,102.36  
Duration of Contract: From May 16, 1996, 1998 to February 28, 1999  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Bob Miller

The purpose of the contract was to perform the detailed design for the construction of Th 27 in Little Falls. The Contract also required all construction contract administration, construction observation and staking.

This project was contracted out as Mn/DOT did not have employees available to perform the described services with the project schedule.

The conduct of this project through an outside contractor was cost effective to the State because the City of Little Falls has the expertise available to design and construct this project. This improved safety within the community in a more efficient time manner than Mn/DOT's resources and priorities allowed.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Elwyn Tinklenberg'.

Elwyn Tinklenberg  
Commissioner



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 22, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. (76285)  
Management and Technical Assistance for DBE and TGB Capacity Building

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 420177  
Contractor: *IMPACT, INC., 10550 Wayzata Blvd., Minnetonka, MN 55305*  
Source of Funding: *Trunk Highway*  
Total Cost to the State: *\$1,018,273.99*  
Duration of Contract: *July 24, 1997-June 30, 1999*  
Agreement Administrator: *Calvin C. Robinson*  
Mn/DOT Project Manager: *Mr. Ernest L. Lloyd*

The purpose of this contract was to provide management and technical assistance contracts in order to increase the expertise and participation of DBE firms and other small businesses in the highway construction industry.

This project was contracted out as Mn/DOT did not have the employees available to perform the described services within the project schedules.

The conduct of this project through an outside Contractor was cost effective to the State because it involved management and technical assistance in developing Mn/DOT's long range goals of developing DBE firms as successful contractors, competitive speciality contractors, and prime contractors.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 9, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No.77652  
Architectural Design Services  
General Andrews and Kettle River

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 415953  
Contractor: John Oehlke, d/b/a Sunsource Architects, a Sole Proprietorship  
Source of Funding: Trunk Highway  
Total Cost to the State: \$78,750.00  
Duration of Contract: July 7, 1997- June 23, 1999  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Ron Lagerquist

The purpose of this Contract was to provide Architectural Design Services for the replacement of buildings for the General Andrews and Kettle River Safety Rest Areas.

This project was contracted out as Mn/DOT did not have the employee with the expertise on staff to provide the described services.

The conduct of this project through an outside Contractor was cost effective to the State because there is limited amounts of work in this area and staffing and training of these positions would not be cost effective.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 21, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78691  
Evaluation of Traditional Cultural Properties  
Trunk Highway 55 Hiawatha Corridor

Dear Commissioner Fisher:

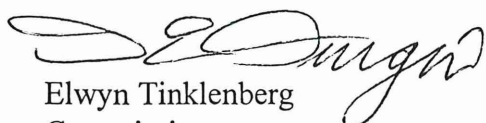
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 423194  
Contractor: Louis Berger & Associates, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$98,273.92  
Duration of Contract: March 5, 1999 -May 5, 1999  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: G. Joseph Hudak

The purpose of this Contract was to investigate the claim that the four Burr Oak Trees in the Centerline of the proposed Trunk Highway 55 upgrade and reroute are a Traditional Cultural Property. This investigation relied on the archaeological and ethnographic information. Contractor provided a written report on the findings.

This project was contracted out as Mn/DOT was required by the courts to get a independent third party evaluation.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



## Minnesota Department of Transportation

District 6  
2900-48th St. N.W.  
Box 6177  
Rochester, Minnesota 55903-6177

March 30, 1999

507/285-7373

Commissioner of Administration  
50 Sherburne Avenue  
St. Paul, MN 55155

**Subject: Mn/DOT Agreement No. 73164  
TH 3 from Cannon River; Preliminary Design**

Dear Commissioner:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 405482  
Contractor: Ulteig Engineers, Inc.  
5201 East River Rd., Minneapolis, MN 55421  
Source of Funding: Trunk Highway  
Total Cost to the State: \$250,508.00  
Duration of Contract: From April 18, 1995 to December 30, 1998  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Dan Schiefert

The purpose of this Contract was to complete the Preliminary Design Engineering for S.P. 6612-82 (T.H.3) from the Cannon River Bridge to the Railroad Bridge in Northfield.

This project was contracted out because Mn/DOT did not have available necessary and qualified personnel and facilities to perform this work.

The conduct of this project through an outside Contractor was cost effective to the state because:

- 1) This project involved monthly meetings over a two year period with a city appointed citizens committee. The consultant worked very well with the committee functioning as both Mn/DOT's engineer and as a somewhat neutral party for the committee.

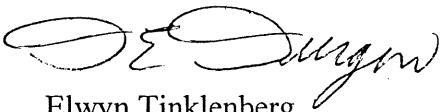
Commissioner of Administration

March 30, 1999

Page -2-

- 2) Thirteen design alternatives were condensed to three alternatives by the consultant.
- 3) One design was accepted by the committee and will serve as the basis for the final design.
- 4) Ulteig Engineers, Inc. performed a very valuable service to make this project a reality.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg', written over the printed name.

Elwyn Tinklenberg  
Commissioner

ET:mc



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 15, 1999

Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Joint Powers Agreement No. 78249  
TH 22 Hutchinson Bypass

Dear Commissioner:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

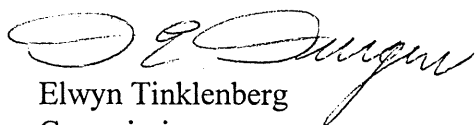
MAPS Contract Number: 422000  
Contractor: County of McLeod, MN  
P.O. 236, Glencoe, MN 55336  
Source of Funding: Trunk Highway  
Total Cost to the State: \$155,400.00  
Duration of Contract: From January 20, 1998 to March 30, 1999  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Lowell Flaten

The purpose of the contract was to complete Final Design for TH 22 Hutchinson Bypass started by County of McLeod under Agreement No. 75437. This Agreement includes the completion of the Detail Design including the construction plan for a two lane road on a new alignment around City of Hutchinson.

This project was contracted out as Mn/DOT did not have employee available to perform the described services.

The conduct of this project through an outside contractor was cost effective to the state because we (Mn/DOT) were able to continue with the design of other project and did not have to put any projects on hold or authorize any overtime.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680

Fax: 651/ 282-5127

March 17, 1999  
855 John Ireland Boulevard  
St. Paul, MN 55155-1899

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77217  
Detail Design Services  
TH 212 Eden Prairie

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	418817
Contractor:	Toltz, King, Duvall, Anderson and Associates, Inc.
Source of Funding:	Trunk Highway
Total Cost to the State:	135,300.00
Duration of Contract:	2/2/1998 thru 12/31/1998
Billable Hours:	Lump Sum Agreement
Agreement Administrator:	Joseph D Pignato
Mn/DOT Project Manager:	Michael Spielmann

The purpose of this Contract was to take Existing Final Design Plans and Specifications for Stage 2 of Trunk Highway 212 S.P. 2762-13 and upgraded them to current Mn/DOT standards.

This project was contracted out as Mn/DOT did not have adequate design resources to deliver plans on time.

The conduct of this project through an outside Contractor was cost effective to the state because:

1. It delivered a product to Mn/DOT that will be used to produce the new roadway alignment for TH 212.
2. It kept Mn/DOT on schedule so that we will be able to meet letting dates for this project.
3. It saved Mn/DOT money as it related to having the contractor perform some additional services as it related to the Water Resources drainage applications.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 29, 1999

Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 73384  
Congestion/Road Pricing Study

Dear Commissioner:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 406621  
Contractor: Wilbur Smith Associates, Inc.  
135 College Street, New Haven  
Source of Funding: Trunk Highway  
Total Cost to the State: \$1,114,601.58  
Duration of Contract: From April 17, 1995 to December 30, 1998  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Adeel Lari

The purpose of the contract was to implement the 1993 Legislature's decision which directed Commissioner of Transportation and the Metropolitan Council to conduct jointly a study of congestion/road pricing options with the potential for implementation in the State of Minnesota and Metropolitan Area.

This project was contracted out as Mn/DOT did not have employees available to perform the described services.

The conduct of this project through an outside contractor was cost effective to the state because complex forecast modeling procedures were recommended to conduct those analyzes. It would be inefficient to maintain their specialized expertise internally.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Elwyn Tinklenberg'.

Elwyn Tinklenberg  
Commissioner



Minnesota Department of Transportation

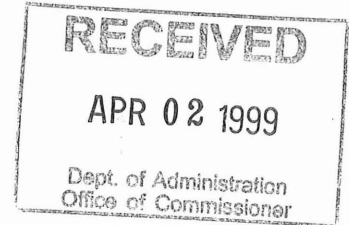
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 12, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No.77545  
Architectural Design Services for Cedar Avenue Salt Storage Shed

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 41979  
Contractor: John Oehlke d/b/a/ Sunsource Architects, a Sole Proprietorship  
5734 Garfield Ave., S. Minneapolis, MN 55419  
Source of Funding: Trunk Highway  
Total Cost to the State: \$48,300.00  
Duration of Contract: May 26, 1998 - February 1, 1999  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Ronald Lagerquist

The purpose of this Contract was Architectural Design Services for the design development construction documents and construction supervision of a sand/salt storage facility at the Cedar Avenue Truck Station.

This project was contracted out as Mn/DOT did not have the employee available to perform the described services.

The conduct of this project through an outside Contractor was cost effective to the state because architectural design services for sand/salt storage facilities are not done on a regular basis. Because of the irregular nature, it would not be cost effective to hire employees to provide these services.

Sincerely,

Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

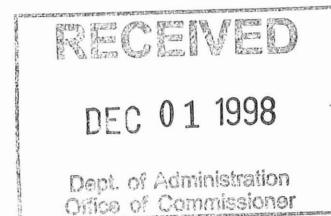
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 15, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 76487  
TH 100 Preliminary Design  
TH 100 from Glenwood Ave. to 50<sup>th</sup> Avenue

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	416601
Contractor:	Barton-Aschman Associates, Inc. 111 Third Avenue South, Suite 350 Minneapolis, MN 55401
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$202,765.00
Duration of Contract:	August 8, 1997 to June 30, 1998
Billable Hours:	2856 hours
Agreement Administrator:	Joseph P. Pignato
Project Manager:	Wayne A. Norris

The purpose of the contract was to complete the Preliminary Design for the portion of TH 100 between Glenwood Avenue and 50<sup>th</sup> Avenue North, which was started by Barton-Aschman on November 6, 1989. The services provided for under this contract were completion of the Draft EIS and the Final EIS, preparation of the Draft Record of Decision, and the printing of the Final EIS including one (1) photo-ready copy and one (1) electronic file copy of the Final EIS. This project was contracted out as Mn/DOT did not have the available necessary and qualified personnel to conduct the services covered under this contract.

The conduct of this project through an outside contractor was cost effective to the State because the necessary and qualified Mn/DOT personnel were not available and the timely completion of the Final EIS and the Draft Record of Decision were extremely important to the Department. The contract allowed completion of the environmental documentation for TH 100 from Glenwood Avenue to 50<sup>th</sup> Avenue North which had originally started in 1989.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File, MS 680



Minnesota Department of Transportation

District 8

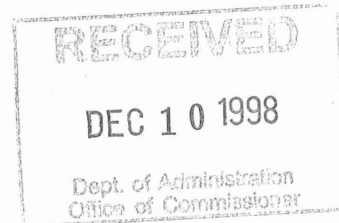
2505 Transportation Road  
P.O. Box 768  
Willmar, MN 56201-0768

*[Handwritten signature]* *BAH*

Office Tel: 320/231-5195  
Fax: 320/231-5168

November 4, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75785  
Willmar Area Transportation Study  
City of Willmar, Minnesota

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Numbers:	414660	Order #: 30803790
Contractor:	SRF Consulting Group, Inc. One Carlson Parkway North: Suite 150 Minneapolis, MN 55447-4443	
Source of Funding:	Trunk Highway Funds	
Total Cost to the State:	\$100,986.08	
Duration of Contract:	Start Date: 04/18/97	Completion Date: 08/31/98
Billable Hours:	Not Available	
Agreement Administrator:	Patrick J. Weidemann	

The purpose of the contract was to perform a transportation planning study on the Hutchinson Area. The project was a joint effort of Mn/DOT, the City of Hutchinson, and McLeod County to provide for a unified transportation planning approach to the Hutchinson area. The project will help shape the transportation investment choices of all three jurisdictions in the area in the future. This project was contracted out as Mn/DOT did not have sufficient in-house available resources to perform the project in the desired time frame of the three parties.

The conduct of this project through an outside contractor was cost effective to the State because Mn/DOT will not do this type of study on the Hutchinson Area on regular basis. Therefore, purchasing this one time services was cost effective.

Sincerely,



James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrback, MS 675  
*File*



Minnesota Department of Transportation

Office of Technical Support

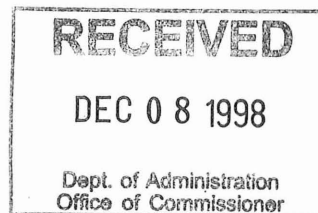
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

*Handwritten:* BANG  
J

December 1, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 77660  
Professional/Technical Design Services  
Stillwater Bridge Project

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	420207
Contractor:	Richard Braun, P.E.
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$ 80,875.00
Duration of Contract:	June. 8, 1998 to October 6, 1998
Billable Hours:	453 Hours
Agreement Administrator:	Joseph D Pignato, P.E.
Project Manager:	James Denn

The purpose of the contract was to contract with an independent contractor, Richard P. Braun, P.E., to review the existing design, analysis and suggest new design, and develop an alternative for the St. Croix River Bridge Crossing in Oak Park Heights Minnesota. This project is highly controversial with two distinct parties, one for and one against the new bridge. Both parties have come to no solution to the bridge crossing and agreed to have an independent third party suggest alternatives. The two parties have agreed on the team of Richard Braun and SRF Consulting Group. Being Mn/DOT has agreed to a third party negotiation and to the team of Richard Braun and SRF Consulting Group, Mn/DOT would like to contract with SRF to perform all pre design engineering work need to assist Richard Braun in developing an acceptable alternative to both parties for the new St. Croix River Bridge crossing.

This project was contracted out by Mn/DOT because an agreement with a neutral third party was needed to resolve the design for the new bridge crossing the St Croix River.

The conduct of this project through an outside contractor was cost effective to the State because Richard Braun has developed a successful solution for the new St. Croix River Bridge.

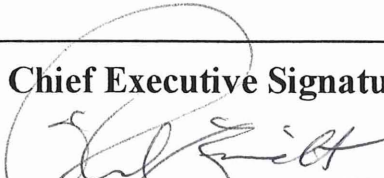
Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
Consultant Services/File, MS 680

**MINNESOTA VETERANS HOMES BOARD  
CONTRACT COMPLETION REPORT**

mn. Stat. 16B.17(C) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon the completion of a contract over \$40,000.00

<b>Agency:</b> Veterans Homes Board		<b>Facility:</b> Minnesota Veterans Home -- Luverne	
<b>Contractor:</b> Luverne Community Hospital		<b>Project Name:</b> Physical Therapy Consultant	
<b>Contract Number</b> 400918	<b>Project Number</b>	<b>Source of Funding</b> Fund-200, ORG-6034	
<b>Project Duration (Dates)</b> 01/01/95 - 12/31/98	<b>Billable Hours (if applicable)</b>	<b>Total Amount Spent</b> \$46,171.20 (approx)	
<b>Summary of purpose of contract, including necessity of entering into a contract:</b> FEDERAL VA REGULATIONS REQUIRE THE AVAILABILITY OF A QUALIFIED PHYSICAL THERAPIST TO MEET THE PHYSICAL THERAPY NEEDS OF THE RESIDENTS OF A STATE VETERANS HOME. DUTIES INCLUDED CONSULTATION AND RECOMMENDATIONS TO NURSING STAFF FOR RESTORATIVE AND PHYSICAL THERAPY METHODS AND TO REVIEW PHYSICIANS ORDERS AND WRITE TREATMENT PLANS.			
<b>Explanation of why this amount was a cost-effective way to enable agency to provide services better or more efficiently:</b> OTHER METHODS CONSIDERED--FULL TIME EMPLOYEE -- NOT COST EFFECTIVE. CONTRACT ONLY REQUIRED THE NEEDFOR A CONSULTANT PHYSICAL THERAPIST A MAXIMUM OF 8 HOURS PER WEEK. THREE YEAR CONTRACT ACTUALLY UTILIZED THE PHYSICAL THERAPIST AN AVERAGE 6 HOURS PER WEEK.			
<b>Chief Executive Signature</b> 	<b>Title</b> Executive Director	<b>Date</b> 12/4/98	

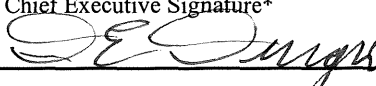
Original to: Dep't. of Administration

Copies to: Board Office

Facility

Yeat

## MASTER CONTRACT PROJECT REPORT

Agency Transportation		
Contract Firm Swanson Consulting		Master Contract Number 412858
Project Name Hydraulic Infrastructure	Project Number 75754	Project Duration 1/2/97 - 6/30/97
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract</p> <p>The Hydraulic Infrastructure project will develop an application with the basic data structure and transactions necessary to inventory, inspect and report on storm drain and culvert structures. The project will recommend a strategy for statewide implementation of the application.</p> <p>It is necessary to contract the development of this application because the skills and the staff necessary to complete the project are not available within the department. Hiring a consultant will allow for the short term use of specialized skills, and supplement the agencies work force to allow the project to be completed over a shorter duration</p>		
Billable Hours (if Applicable) 1398.5	Amount Spent \$126,457.50	Source of Funding Mn/DOT Bridge Office Budget
<p>Explain why this amount was a cost effective way to enable the agency to provide its services or products better or more efficiently.</p> <p>The agency has indicated that a hydraulic infrastructure application is a business priority. The expenditure of these funds will result in the development of a statewide application which supports Mn/DOTs need to manage their hydraulic infrastructure and support Mn/DOTs Information Resource Management (IRM) plan.</p>		
Chief Executive Signature* 	Title Dep. Camer	Date 7/20/98
* Minn. Stat. 16B.17, Subd. 4(e) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.		



## Memo

Office of Bridges and Structures  
Mail Stop 610  
Waters Edge  
1500 W. Co. Rd. B2

Office Tel: 612-582-1185  
Fax: 612-582-1110

December 23, 1997

To: Bob Miller  
Bridge Consultant Agreement Engineer

From: Andrea Hendrickson *ACH*  
Hydraulic Automation Engineer

Subject: Project Closure for Project ID 75754, PO 30777785

The contract with Swanson Consulting to develop a Hydraulic Infrastructure application in Oracle has been completed. The product has been tested and meets the specified requirements. Invoices have been received totaling \$126,457.50. The contract can now be closed out, releasing the \$942.50 in remaining encumbered funds.

cc: ✓Jeff Southworth  
Pat Hauck

# MASTER CONTRACT WORK INITIATION/AUTHORIZATION

CHANGE ORDER NO. 3

<b>SECTION 1</b>																									
<b>1. AGENCY ID</b> <div style="border: 1px solid black; padding: 2px; display: inline-block;">79</div>	<b>2. PROJECT ID</b> <div style="border: 1px solid black; padding: 2px; display: inline-block;">75754</div>																								
<b>3. <input type="checkbox"/> NEW PROJECT</b> <input checked="" type="checkbox"/> CHG EX PROJ <input type="checkbox"/> CLOSE PROJECT	<b>4. ENCUMBRANCE</b> Purchase Order # <div style="border: 1px solid black; padding: 2px; display: inline-block;">30777785</div>																								
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <b>5. AGENCY INFORMATION</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Project Manager Andrea Hendrickson</td> <td style="width: 50%;">Phone 582-1185</td> </tr> <tr> <td>Name and Address 1500 West County Road B2</td> <td>Billing Address 1500 West County Road B2</td> </tr> <tr> <td>Roseville, MN 55113</td> <td>Roseville, MN 55113</td> </tr> </table> </div> <div style="width: 48%;"> <b>6. AGENCY ACCOUNTING INFORMATION</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Accounting Contact Robert Miller</td> <td style="width: 50%;">Phone 582-1104</td> </tr> <tr> <td colspan="2">Billing Address 1500 West County Road B2</td> </tr> <tr> <td colspan="2">Roseville, MN 55113</td> </tr> </table> </div> </div>		Project Manager Andrea Hendrickson	Phone 582-1185	Name and Address 1500 West County Road B2	Billing Address 1500 West County Road B2	Roseville, MN 55113	Roseville, MN 55113	Accounting Contact Robert Miller	Phone 582-1104	Billing Address 1500 West County Road B2		Roseville, MN 55113													
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Billing Address 1500 West County Road B2																									
Roseville, MN 55113																									
<b>7. PROJECT INFORMATION</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Project Name Hydraulic Infrastructure</td> <td style="width: 20%;">Date of Request 8/27/97</td> <td style="width: 20%;">Requested Completion Date 11/21/97</td> <td style="width: 20%;"><input type="checkbox"/> Legally Mandated</td> </tr> <tr> <td>           Type of Project  <input checked="" type="checkbox"/> Time and Materials  <input type="checkbox"/> Fixed Bid         </td> <td colspan="3">           Project Total            Previous Estimate(s): \$ 127,400.00            THIS REQUEST: \$ 0.00            Project-To-Date Total: \$ 127,400.00         </td> </tr> </table>		Project Name Hydraulic Infrastructure	Date of Request 8/27/97	Requested Completion Date 11/21/97	<input type="checkbox"/> Legally Mandated	Type of Project <input checked="" type="checkbox"/> Time and Materials <input type="checkbox"/> Fixed Bid	Project Total Previous Estimate(s): \$ 127,400.00 THIS REQUEST: \$ 0.00 Project-To-Date Total: \$ 127,400.00																		
Project Name Hydraulic Infrastructure	Date of Request 8/27/97	Requested Completion Date 11/21/97	<input type="checkbox"/> Legally Mandated																						
Type of Project <input checked="" type="checkbox"/> Time and Materials <input type="checkbox"/> Fixed Bid	Project Total Previous Estimate(s): \$ 127,400.00 THIS REQUEST: \$ 0.00 Project-To-Date Total: \$ 127,400.00																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">           Name of Contract Firm Swanson Consultant         </td> <td style="width: 50%;">           Authorized Contract Firm Signature to Begin Project  <i>[Signature]</i> </td> </tr> <tr> <td>           Project Manager Signature to Begin Project *  <i>[Signature]</i> </td> <td>           Authorized Agency Signature to Begin Project *  <i>[Signature]</i> </td> </tr> <tr> <td>Date 8/27/97</td> <td>Date 8-27-97</td> </tr> </table> <p>* If using a Contract Firm, I certify that no state employee is able to perform the services provided under this Work Initiation/Authorization as required by Minn. Stat. 16B.17, subd. 3(1), and I certify that prior to hiring outside consultants or services available staff could not be used as required by Minnesota Law Ch. 192, Sec. 18, subd. 2.</p> <p>Purpose and Scope of Project (Attach memo explaining purpose and scope of project if applicable) See attached Workplan Dated April 1997</p>		Name of Contract Firm Swanson Consultant	Authorized Contract Firm Signature to Begin Project <i>[Signature]</i>	Project Manager Signature to Begin Project * <i>[Signature]</i>	Authorized Agency Signature to Begin Project * <i>[Signature]</i>	Date 8/27/97	Date 8-27-97																		
Name of Contract Firm Swanson Consultant	Authorized Contract Firm Signature to Begin Project <i>[Signature]</i>																								
Project Manager Signature to Begin Project * <i>[Signature]</i>	Authorized Agency Signature to Begin Project * <i>[Signature]</i>																								
Date 8/27/97	Date 8-27-97																								
<b>8. CONSULTANT INFORMATION</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Action Code</th> <th>Consultant Name and Classification</th> <th>Hourly Rate</th> <th>Action Code</th> <th>Consultant Name and Classification</th> <th>Hourly Rate</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>William Barrett GIS Consultant</td> <td>95.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Pat Cromer System Architect</td> <td>75.00</td> <td><input type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td></td> <td></td> <td><input type="checkbox"/></td> <td></td> <td></td> </tr> </tbody> </table> <p>**Action Codes: ADD RESOURCE = A    DELETE RESOURCE = D    RATE CHANGE = R</p>		Action Code	Consultant Name and Classification	Hourly Rate	Action Code	Consultant Name and Classification	Hourly Rate	<input type="checkbox"/>	William Barrett GIS Consultant	95.00	<input type="checkbox"/>			<input type="checkbox"/>	Pat Cromer System Architect	75.00	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>		
Action Code	Consultant Name and Classification	Hourly Rate	Action Code	Consultant Name and Classification	Hourly Rate																				
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<input type="checkbox"/>			<input type="checkbox"/>																						
<b>SECTION 2</b>																									
<b>9. PROJECT CLOSURE</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Actual Completion Date 9/30/97</td> <td style="width: 33%;">Actual Hours 1398.5</td> <td style="width: 33%;">Actual Cost \$ 126,457.50</td> </tr> <tr> <td colspan="2">Project Manager Signature <i>[Signature]</i></td> <td>Date 1/5/98</td> </tr> </table>		Actual Completion Date 9/30/97	Actual Hours 1398.5	Actual Cost \$ 126,457.50	Project Manager Signature <i>[Signature]</i>		Date 1/5/98																		
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Project Manager Signature <i>[Signature]</i>		Date 1/5/98																							



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

August 24, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 75246  
TH 10 Corridor Study  
Mn/DOT District 4

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 412907  
Contractor: SRF Consulting Group, Inc.  
One Carlson Parkway, N., Minneapolis, MN 55447  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$207,853.21  
Duration of Contract: From 8/27/96 to 6/30/98  
Agreement Administrator: Alex Chernyaev

The purpose of the contract was to complete the TH 10 Corridor Study from Moorhead to Glyndon in Mn/DOT District 4. Mn/DOT needed to determine customers usage/needs in that area, roadway improvements for TH 336/10/I-94 for the next 5-10 years and determine the potential social, economic and environmental impact of any improvements.

This project was contracted out to the Consultant because Mn/DOT did not have personnel with required expertise available to do the work in time.

The conduct of this project through an outside contractor was cost effective to the State because the Consultant, acting as an independent third party, was able to establish the good working relations with affected businesses and general public. These services allowed State to avoid the expensive delays in the design and construction process.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
Delbert Gerdes, MS 675

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Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

October 8, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 75559 and 77097  
Final Design Service  
TH 55 from I-94 to E. 32<sup>nd</sup> Street in Minneapolis

RECEIVED

OCT 20 1998

Dept. of Administration  
Office of Commissioner

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	75559- 413660 77097- 418543
Contractor:	SRF Consulting Group, Inc. One Carlson Parkway North Suite 150 Minneapolis, Minnesota 55447-4443
Source of Funding:	Trunk Highway Funds, and federal highway funds
Total Cost to the State:	75559- 955,586.00 77097- 299,000.00
Duration of Contract:	75559- October 29, 1998 to October 30, 1997 77097- March 11, 1998 to June 19, 1998
Billable Hours:	Not Available
Agreement Administrator:	Joseph D Pignato
Project Manager:	Michael Spielmann

The purpose of the contract was to complete the final design documents for the north end of Trunk Highway 55 from I-94 to E 32<sup>nd</sup> street in Minneapolis. This project was the fifth in a sequence of project on the north end of TH 55. Minneapolis originally had the design contracts and was unable to meet the required letting schedule. Because previous designs had the highway exposed to bypass and several temporary signal systems it was necessary to get a Contractor to finish the plans to meet the assigned letting dates. This project was contracted out as Mn/DOT did not have the expertise or the personnel available to perform the work so that bid letting dates could be met.

The conduct of this project through an outside contractor was cost effective to the State because Mn/DOT made use of the Contractor's expertise and manpower resources first, then Mn/DOT utilized the contractors expertises as it related to road design, signal design, LRT design, and bridge design. The Contractor was extremely useful in processing the Environmental Assessment for the Lake Street interchange , along with assistance as it related to public meetings and the development of the Aesthetic design guide. If Mn/DOT was not able to utilize a Contractor on this project, the construction project would not be under contract today.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

August 28, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement No. 69436  
TH 63 Preliminary and Final Design  
Mn/DOT District 6

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 405609  
Contractor: McGhie & Betts, Inc., 1648 3<sup>rd</sup> Ave. S.E., Rochester, MN 55904  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$386,806.30  
Duration of Contract: From 8/5/95 to 12/31/97  
Agreement Administrator: Alex Chernyaev  
Project Manager: Andy Schmidt

The purpose of the contract was to complete the Preliminary and Final Design for the portion of TH 63 located between 37<sup>th</sup> Street and CSAH 14 in Rochester.

This project was contracted out to the Consultant because Mn/DOT did not have personnel with required expertise available to do the work at those time.

Due to changes in political/economical situation and public opinion, the project priority status within the District has changed several times. The contractor was not able to effectively adjust to the changed requirements causing the delays in the design process. As a result, when the Agreement reaches a 5-year limitation statute only Preliminary Design was completed by the contractor. Due to the consultant's inefficiency, Mn/DOT decided to complete the Final Design in house.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
Delbert Gerdes, MS 675  
File

u:\user\consult\forms\commiss.acp



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

October 8, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 76991  
Final Design Bridge 40004  
T.H. 22 Under Union Pacific RR; Near St. Peter

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 418113  
Contractor: Toltz, King, Duvall, Anderson & Associates, Inc.  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$75,000.00  
Duration of Contract: 12-18-97 to 7-31-98  
Billable Hours: N/A  
Agreement Administrator: Linda Moline

The purpose of the contract was Final Design services for Bridge No. 40004 on T.H. 22 near St. Peter, Minnesota. This project was contracted out as Mn/DOT had no personnel with expertise available.

The conduct of this project through an outside contractor was cost effective to the State because the expertise necessary to design a railroad structure is normally not required. Consequentially, these bridges are assigned to contracting firms with design experience on these type structures.

Sincerely,

A handwritten signature in cursive script, appearing to read 'J. N. Denn'.

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin

D. Gerdes, MS 675  
File, MS 680



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 10, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **80329**  
**Final Design Bridge No 27V15**  
**I-35W Northbound ramp to Lyndale Avenue; Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	<b>A09118</b>
Contractor:	<b>HDR Engineering, Inc.</b> <b>6190 Golden Hills Drive</b> <b>Minneapolis, MN 55416</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$273,586.99</b>
Duration of Contract:	<b>May 4, 2000 thru May 31, 2001</b>
Billable Hours:	<b>NA</b>
Agreement Administrator:	<b>David B. Baker</b>
Mn/DOT Project Manager:	<b>Robert J. Miller</b>

The purpose of this Contract was **final design of Bridge No. 27V15.**

This project was contracted out as Mn/DOT **does not have personnel on staff with necessary expertise.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to provide required services and meet Mn/DOT schedules.**

Sincerely,

  
For Elwyn Finklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 20, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. **80331**  
**Final Design Bridge No 27V19**  
**TH 62 westbound over I-35W and Nicollet Avenue; Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number:	<b>A09196</b>
Contractor:	<b>HDR Engineering, Inc.</b> <b>6190 Golden Hills Drive</b> <b>Minneapolis, MN 55416</b>
Source of Funding:	<b>Trunk Highway</b>
Total Cost to the State:	<b>\$298,438.89</b>
Duration of Contract:	<b>May 4, 2000 thru May 31, 2001</b>
Billable Hours:	<b>NA</b>
Agreement Administrator:	<b>David B. Baker</b>
Mn/DOT Project Manager:	<b>Robert J. Miller</b>

The purpose of this Contract was **final design of Bridge No. 27V19.**

This project was contracted out as Mn/DOT **does not have personnel on staff with necessary expertise.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to provide required services and meet Mn/DOT schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 10, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80458  
Final Design for Bridge No. 27V24; I-35W under Diamond Lake Road

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

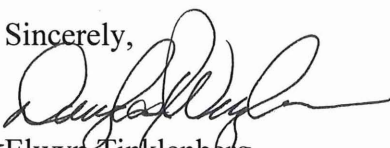
MAPS Contract Number: A10108  
Contractor: Parsons Brinckerhoff Quade & Douglas  
510 First Avenue North, Suite 550  
Minneapolis, MN 55403  
Source of Funding: Trunk Highway  
Total Cost to the State: \$249,667.04  
Duration of Contract: May 16, 2000 thru June 1, 2001  
Billable Hours: NA  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was final design services for Bridge No. 27V24.

This project was contracted out as Mn/DOT did not have personnel available to perform the necessary design and plan preparation in time to meet the scheduled construction letting.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor has qualified personnel available to start work immediately and meet Mn/DOT's schedules.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 4, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 75527  
Transportation Information System Technical Support and Year 2000 Compliance  
Conversion

Dear Commissioner Fisher:

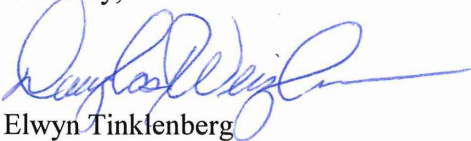
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	414635
Contractor:	EGK Computer Consulting, Box 605, Bozeman, MT 59715
Source of Funding:	Trunk Highway
Total Cost to the State:	\$97,950.00
Duration of Contract:	February 1, 1998 to June 30, 2001
Billable Hours:	1959
Agreement Administrator:	Steven J. Porter
Mn/DOT Project Manager:	Rosario Adiarte

The purpose of this Contract was to provide computer technical services for the analysis, design, programming and testing of the Transportation Information System (TIS) and to make TIS Year 2000 compliant. This project was contracted out because TIS is considered to be obsolete, and Mn/DOT did not have personnel available with the necessary programming knowledge of the system.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor was able to ensure that TIS was operational during the Year 200 conversion and available to users when needed.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 30, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 78204  
Document Management System

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	423252
Contractor:	ADV Document Systems, Inc., 430 Oak Grove, Suite 209, Minneapolis, MN 55403
Source of Funding:	Trunk Highway
Total Cost to the State:	\$163,021.00
Duration of Contract:	April 1999 to September 1999
Billable Hours:	Not available
Agreement Administrator:	Mark Hagen
Mn/DOT Project Manager:	John Larson

The purpose of this Contract was to scan approximately 97,000 pages of legal sized documents from microfilm and/or paper originals of Commissioner's Orders, and to provide a working document management system based on index information supplied by the Mn/DOT Office of Land Management. This project was contracted out as Mn/DOT did not have expertise and equipment necessary to perform this work.

The conduct of this project through an outside Contractor was cost effective to the state because it required specialized knowledge of document management database design and software integration experience not possessed by state employees. Batch scanning of a very large number of documents required experience, equipment and software for image acquisition and file conversion not currently available to state staff.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



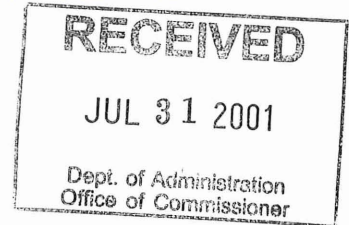
**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

June 19, 2001



Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 78185  
TH 336 Preliminary Design

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

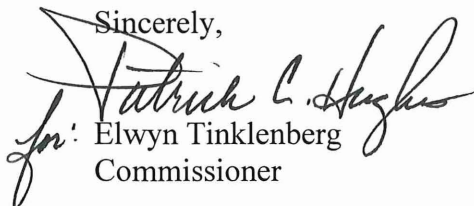
MAPS Contract Number: 421999  
Contractor: SRF Consulting Group, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$471,758.00  
Duration of Contract: From 12/23/1998 to 12/31/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Michael Ginnaty

The purpose of the contract was to provide Preliminary Design for TH 336 reconstruction project located between junction of TH 10/336 and the junction of I-94/336 near Moorhead.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the project started.

The conduct of this project through an outside contractor was cost effective to the State because we completed the project to meet the scheduled letting date of November 16, 2001. Also, the quality of the work was very good, we received the submittals in the correct timeframes. The contractor also brought expertise and experience gained from other projects helping us with our design.

Sincerely,

  
for: Elwyn Tinklenberg  
Commissioner

CC: P. Stembler, 112 Admin  
J. Blacik, MS 6809  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 30, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 78204  
Document Management System

Dear Commissioner Fisher:


This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	423252
Contractor:	ADV Document Systems, Inc., 430 Oak Grove, Suite 209, Minneapolis, MN 55403
Source of Funding:	Trunk Highway
Total Cost to the State:	\$163,021.00
Duration of Contract:	April 1999 to September 1999
Billable Hours:	Not available
Agreement Administrator:	Mark Hagen
Mn/DOT Project Manager:	John Larson

The purpose of this Contract was to scan approximately 97,000 pages of legal sized documents from microfilm and/or paper originals of Commissioner's Orders, and to provide a working document management system based on index information supplied by the Mn/DOT Office of Land Management. This project was contracted out as Mn/DOT did not have expertise and equipment necessary to perform this work.

The conduct of this project through an outside Contractor was cost effective to the state because it required specialized knowledge of document management database design and software integration experience not possessed by state employees. Batch scanning of a very large number of documents required experience, equipment and software for image acquisition and file conversion not currently available to state staff.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

August 3, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78072  
Phase I Reconnaissance and Phase II Evaluation for Architectural History and  
Pre-Contact Historical Archaeology for TH 23, S.P. 3416-22,23,27 and  
S.P.1205-25

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 423312  
Contractor: BRW, Inc.  
Source of Funding: Truck Highway  
Total Cost to the State: \$86,112.58  
Duration of Contract: December 26, 1999 - December 31, 2001  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Craig Johnson

The purpose of this Contract was for Mn/DOT to Conformance with National Historical Preservation Act of 1966, Historic Preservation (36 CFR 800), Laws and Guidelines.

This project was contracted out as Mn/DOT did not have the employee available to perform the described services.

The conduct of this project through an outside contractor was cost effective to the State because the very nature of Cultural Resources Investigation is irregular and seasonal. Staffing and training of these positions would not be cost effective to the State.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg', written over a horizontal line.

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

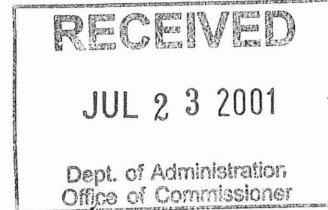
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 10, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 77617  
Crash Testing

Dear Commissioner Fisher:


This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 424421  
Contractor: Texas A&M Research Foundation on behalf of the Texas  
Transportation Institute, Box 3578, College Station, TX 77843  
Source of Funding: Trunk Highway  
Total Cost to the State: \$219,318.00  
Duration of Contract: August 10, 1998 to June 30, 2001  
Billable Hours: Not applicable  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Andrew Halverson

The purpose of this Contract was to perform crash tests on MN/DOT's primary guard rail end treatment and Mn/DOT's two bridge rail to guard rail transitions to determine whether they meet the criteria of NCHRP Report 350. This project was contracted out as Mn/DOT does not have facilities to conduct this testing.

The conduct of this project through an outside Contractor was cost effective to the state because the capability of performing the tests necessary to receive Federal approval of the roadside safety hardware and assure compliance with the Federal requirements for using such hardware is not available through Mn/DOT or elsewhere within the state of Minnesota. Projects on the National Highway System cannot go forward if the roadside safety hardware does not meet crash-worthiness requirements.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 4, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 75527  
Transportation Information System Technical Support and Year 2000 Compliance  
Conversion

Dear Commissioner Fisher:

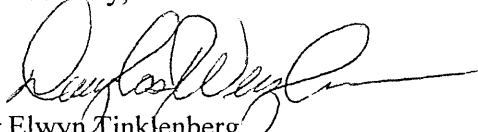
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	414635
Contractor:	EGK Computer Consulting, Box 605, Bozeman, MT 59715
Source of Funding:	Trunk Highway
Total Cost to the State:	\$97,950.00
Duration of Contract:	February 1, 1998 to June 30, 2001
Billable Hours:	1959
Agreement Administrator:	Steven J. Porter
Mn/DOT Project Manager:	Rosario Adiarte

The purpose of this Contract was to provide computer technical services for the analysis, design, programming and testing of the Transportation Information System (TIS) and to make TIS Year 2000 compliant. This project was contracted out because TIS is considered to be obsolete, and Mn/DOT did not have personnel available with the necessary programming knowledge of the system.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor was able to ensure that TIS was operational during the Year 200 conversion and available to users when needed.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

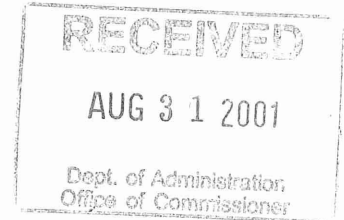
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

August 21, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 81017  
Work Zone Safety - Media Campaign  
Statewide

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: *A--17047*  
Contractor: *Marketing Midwest, Inc.*  
*5666 Lincoln Drive, Suite 215*  
*Edina, MN 55436*  
Source of Funding: *Communications (\$150,000); Dept. of Public Safety (\$36,000)*  
Total Cost to the State: *\$186,000.00*  
Duration of Contract: *Current Project Ran From 01/02/01 To 08/14/01*  
Billable Hours:  
Agreement Administrator: *Steve Porter*  
Mn/DOT Project Manager: *Mary Meinert*

The purpose of this Contract was to conduct two statewide work zone safety public awareness and education campaigns. One campaign began in the winter and focused on winter snow and ice removal operations. The other campaign began in the spring and continued through the summer focusing on highway maintenance and construction activities. The campaigns were designed to educate travelers about dangers in work zones and provide them with information they can use to protect themselves and workers against injury and death in work zone accidents.

This project was contracted out as Mn/DOT does not have a sufficient number of employees with this expertise available.

The conduct of this project through an outside Contractor was cost effective to the state because it allowed the state access to the considerable media contacts and clients of the Contractor.

Sincerely,  
*for: Elwyn Tinklenberg*  
Commissioner

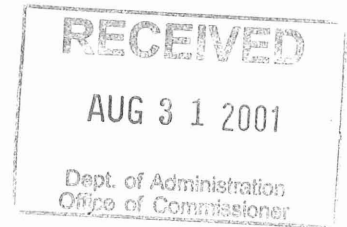
cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899



August 7, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80723  
Final Design for Bridge No. 99173; TH 100 over BNSF Railroad in Robbinsdale

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

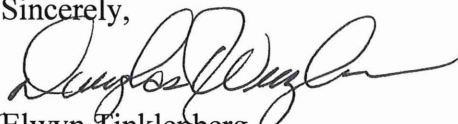
MAPS Contract Number: A13506  
Contractor: Edwards & Kelcey, Inc.  
One Corporate Center  
7401 Metro Boulevard, Suite 430  
Minneapolis, MN 55439-3032  
Source of Funding: Trunk Highway  
Total Cost to the State: \$54,359.37  
Duration of Contract: August 18, 2000 thru February 16, 2001  
Billable Hours: NA  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was final design services for Bridge No. 99173.

This project was contracted out as Mn/DOT does not have personnel on staff with necessary expertise for this type of design, a railroad bridge.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor has qualified personnel available to meet Mn/DOT's schedules.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

August 20, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 80459  
Diamond Lake Road over I-35W Ramp to I-35W southbound; Minneapolis

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: A10108  
Contractor: Parsons Brinckerhoff Quade & Douglas  
510 First Avenue North, Suite 550  
Minneapolis, MN 55403  
Source of Funding: Trunk Highway  
Total Cost to the State: \$223,314.01  
Duration of Contract: May 16, 2000 thru June 29, 2001  
Billable Hours: NA  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was final design services for Bridge No. 27V31.

This project was contracted out as Mn/DOT did not have personnel available to perform the necessary design and plan preparation in time to meet the scheduled construction letting.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor has qualified personnel available to start work immediately and meet Mn/DOT's schedules.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



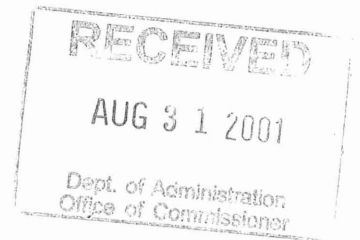
Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

June 28, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80328**  
**Final Design of Bridge No. 27V12**  
**35W NB Ramp over I-35W near Junction of TH 62 EB and TH 121;**  
**Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A09201**  
Contractor: **BRW Inc., a subsidiary pf URS Corporation**  
**700 Third Street South**  
**Minneapolis, MN 55415**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$191,779.47**  
Duration of Contract: **May 4, 2000 - May 25, 2001**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design services regarding Bridge No. 27V12.**

This project was contracted out as Mn/DOT **does not have personnel on staff with the necessary expertise to perform the required design.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680 File



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

August 20, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 80185  
Customize Pontis Software

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: A07582  
Contractor: Cambridge Systematics Inc.  
150 Cambridge Park Drive Suite 4000  
Cambridge, MA 02140  
Source of Funding: Trunk Highway  
Total Cost to the State: \$52,797.01  
Duration of Contract: September, 2000 thru May 31, 2001  
Billable Hours: NA  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Jim Pierce

The purpose of this Contract was to **customize Pontis software which is a necessary tool for bridge repair programming and for the collection of bridge inventory and inspection data.**

This project was contracted out as Pontis Software is a proprietary product.

The conduct of this project through an outside Contractor was cost effective to the state because Contractor has qualified personnel available to meet Mn/DOT's schedules.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

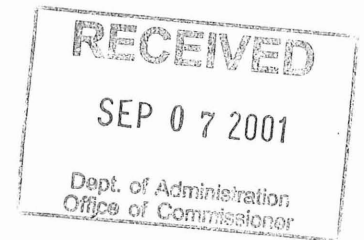
**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

September 4, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 79546  
Transportation Information System Conversion

Dear Commissioner Fisher:


This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	A03647
Contractor:	Aguda Emmanuel Computers, 4730 129th Street West, Savage, MN 55378-1514
Source of Funding:	Trunk Highway
Total Cost to the State:	\$86,484.00
Duration of Contract:	December 11, 1999 to April 27, 2001
Billable Hours:	Not Applicable
Agreement Administrator:	Mark Hagen
Mn/DOT Project Manager:	Rosario Adiarte

The purpose of this Contract was to convert Mn/DOT's current Transportation Information System (TIS) into a Year 2000 compliant system using Oracle Database on a client server network. TIS is an IBM mainframe application using obsolete technology. The mainframe applications were to be kept in synchronization with the Oracle applications for at least one year until the mainframe application could be phased out. This required updating two sets of data. This project was contracted out because Mn/DOT did not have personnel available with the necessary expertise to perform the work.

The conduct of this project through an outside Contractor was cost effective to the state because TIS was converted to a Year 2000 compliant system, the new system is more efficient and user friendly, and the mainframe TIS can be shut down, resulting in an estimated savings of \$120,000 per year.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File

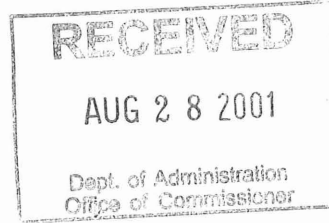


**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127



August 16, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Mn/DOT Agreement No. 79095 Amendment 03  
Activity Based Accounting  
Office of Technical Support

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

<b>MAPS Contract Number:</b>	<b>CFMS Contract No. A03454</b>
<b>Contractor:</b>	<b>Lenhardt &amp; Colton, LLC</b> <b>4850 Cottonwood Lane North</b> <b>Minneapolis, Minnesota 55442-2276</b>
<b>Source of Funding:</b>	<b>Trunk Highway</b>
<b>Total Cost to the State:</b>	<b>\$205,075.00</b>
<b>Duration of Contract:</b>	<b>July 08, 1999 through June 29, 2001</b>
<b>Agreement Administrator:</b>	<b>Calvin C. Robinson</b>
<b>Mn/DOT Project Manager:</b>	<b>Mary Prescott</b>

The purpose of this Contract is to provide technical assistance in the implementation of Activity Based Cost Management (ABM), and development of Activity Based Costing (ABC) models in the Program Support Group Offices in the Minnesota Department of Transportation.

This project was contracted out as the Minnesota Department of Transportation did not have the employees available to perform the described services within the projected schedules.

The conduct of this project through an outside Contractor was cost effective to the State because the information developed to date has given office managers a framework that helps them integrate the current efforts of Business Planning Family of Measures with Activity Based Costing. In addition, it provides a cost management foundation to building upon; future efforts to implement Activity Based Management and Activity Based Budgeting will utilize this same set of process information.

Sincerely,

*for: Patrick C. Hughes*  
Elwyn Tinklenberg  
Commissioner

cc: P.Stembler, 112 Admin  
J. Blacik, MS 680  
File



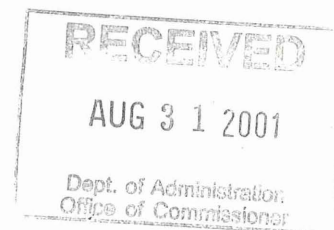
Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 5, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 73683 **W08**  
Traffic Signal Design and Roadway Improvements  
TH 29 at the Intersection of CSAH 43/Co. Rd 70 in Alexandria

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 413958  
Contractor: BRW, Inc.  
700 Third Street South  
Minneapolis, MN 55415  
Source of Funding: Trunk Highway  
Total Cost to the State: \$111,535.90  
Duration of Contract: June 30, 1997 thru June 30, 1999  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Lori Vanderhider

The purpose of this Contract was provide signal design and intersection improvement on TH 29 at CSAH 43/County Road 70 in Alexandria.

This project was contracted out as Mn/DOT did not have the personnel with necessary skills to conduct the design.

The conduct of this project through an outside Contractor was cost effective to the state because Internal resources were not available within the District to deliver the program.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



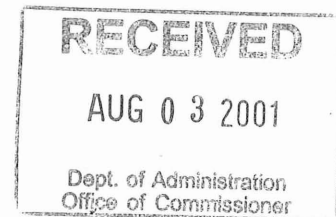
Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

July 10, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 78432  
Architectural Design Services  
Albert Lea Rest Area Travel Information Center (T.I.C)

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 422468  
Contractor: TSP One, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$114,259.00  
Duration of Contract: March 1, 1999- August 31, 2001  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Ron Lagerquist

The purpose of this Contract was to provide Architectural Design Services for the replacement building for the Albert Lea Safety Rest Areas T.I.C.

A Contractor was utilized for this project because Mn/DOT did not have the staff expertise available to provide the described services.

The conduct of this project through an outside Contractor was cost effective to the State because there is limited amount of work in this area and additional staff and training for these positions would not be cost effective.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

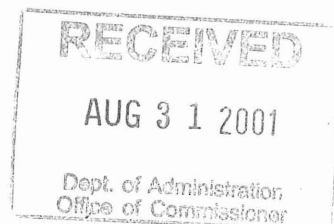
Fax: 651/ 282-5127

David Fisher

August 20, 2001

Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 75536  
Right of Way Acquisition Assistance  
Mn/Dot District 3



Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:

Contractor: *North Star Land Services Company  
Roseville West Office Building  
2277 West Highway 36, Suite 306E  
St. Paul, Mn. 55113*

Source of Funding: *Trunk Highway*

Total Cost to the State: *\$60,408.59*

Duration of Contract: *Current Project Ran From 01/08/97 To 07/31/01*

Billable Hours: *approximately 1,030*

A greement Administrator: *Steve Porter*

Mn/DOT Project Manager: *Gregory J. Thompson*

The purpose of this Contract was for right-of-way acquisition assistance, field title investigations, and direct purchase assistance.

This project was contracted out as Mn/DOT does not have a sufficient number of employees with this expertise available in District 3.

The conduct of this project through an outside Contractor was cost effective to the state because it allowed the District to deliver an abnormally high volume of work without the need for increases in permanent staff.

Sincerely,

*Elwyn Tinklenberg*  
for Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File

An equal opportunity employer



Minnesota Department of Transportation

Office of Environmental Services

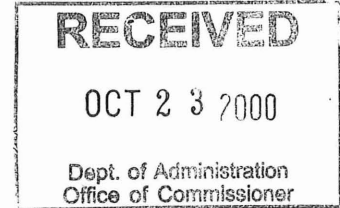
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 284-3754  
Phone: 651/ 284-3750

Barb Solly

October 5, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 77294  
***Great River Road Development Study  
Statewide on the Great River Road Scenic Byway***

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: ***420395***  
Contractor: ***Short Elliott Hendrickson, Inc.  
3535 Vadnais Center Drive, St. Paul, MN 55100***  
Source of Funding: ***Environmental Services Consultant Budget***  
Total Cost to the State: ***\$334,770.57***  
Duration of Contract: ***June 1, 1998 to March 2, 2000***  
Billable Hours: ***4630.2***  
Agreement Administrator: ***Alex Chernaev***  
Mn/DOT Project Manager: ***Carol Zoff Pelton***

The purpose of this Contract was ***to renew interest in the Great River Road among communities along the route in Minnesota and to encourage additional investment in route features.***

This project was contracted out as Mn/DOT ***did not have available necessary and qualified personnel to conduct the services and the Contractor represented that it was duly qualified and agreed to perform all services described in the Agreement.***

The conduct of this project through an outside Contractor was cost effective to the state because ***it was a first-of-its-kind study involving expertise and experience not available to implement the project.***

Sincerely,

Elwyn Tinklenberg  
Commissioner



Minnesota Department of Transportation

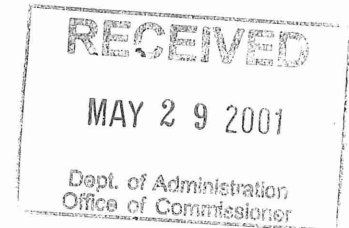
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 9, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 76169  
TH 100 Segment 1, Final Design

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 41867  
Contractor: SRF Consulting Group, Inc.  
Source of Funding: (Trunk Highway)  
Total Cost to the State: \$2,510,876.93  
Duration of Contract: From 8/22/97 to 12/31/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Valerie Svensson

The purpose of this Contract was to complete Final Design for TH 100 between Glenwood Avenue North and Golden Valley Road in Golden Valley.

This project was contracted out because no Mn/DOT personnel with necessary experience were available to meet program delivery schedule.

The conduct of this project through an outside Contractor was cost effective to the State because it moved the project forward in a timely fashion providing Minnesota taxpayers with safety benefits and travel time improvements.

Sincerely,

for Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

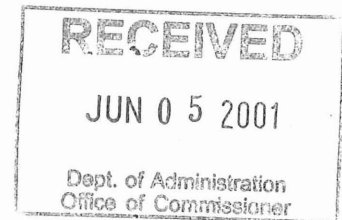
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

May 15, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **81421**  
**Structural peer review of post tension systems on six bridges designed by other contracting firms. I-35W /TH 62 corridor renovation; Minneapolis**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **A20068**  
Contractor: **Parsons Brinckerhoff Quade & Douglas**  
**510 First Avenue North, Suite 550**  
**Minneapolis, MN 55403**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$48,673.51**  
Duration of Contract: **January 16, 2001 - April 25, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design services for six bridges in the I-35W corridor.**

This project was contracted out as Mn/DOT **did not have personnel available who possess the necessary technical expertise.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



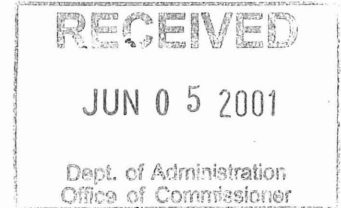
Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 21, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. **80276**  
**Final Design of Bridge No. 27V21**  
**I-35W in Richfield**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A08621**  
Contractor: **HNTB Corporation**  
**3400 West 66<sup>th</sup> Street, Suite 250**  
**Minneapolis, MN 55435**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$478,372.82**  
Duration of Contract: **May 1, 2000 - April 27, 2001**  
Billable Hours: **N.A.**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **to provide final design services regarding Bridge No. 27V21.**

This project was contracted out as Mn/DOT **did not have personnel on staff with necessary expertise.**

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor had qualified personnel available to start work immediately and meet Mn/DOT's schedules.**

Sincerely,

*For*   
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

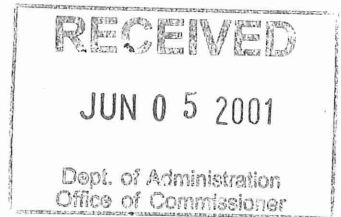
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 8, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 78091  
Three Bridges Replacement in District 6

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

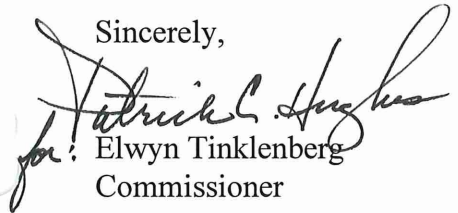
MAPS Contract Number: 421978  
Contractor: Yaggy Colby Associates, Inc.  
Source of Funding: (Trunk Highway)  
Total Cost to the State: \$291,414.61  
Duration of Contract: From 12/29/98 to 12/29/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Rhonda Prestegard

The purpose of this Contract was to complete Preliminary and Final Design for each of the following three bridges: No. 5188, No. 9234 and No.6842.

This project was contracted out because no Mn/DOT employee with required expertise were available during the course of the project.

The conduct of this project through an outside Contractor was cost effective to the State because the consultant helped Mn\DOT meet the pressures and provide resolutions for a very politically demanding project that we would not otherwise have been able to accomplish with our limited staff.

Sincerely,

  
for: Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680

File

An equal opportunity employer



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 29, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155



Subject: Mn/DOT Agreement No. 76266  
I-35E Drainage Modeling

Dear Commissioner Fisher:

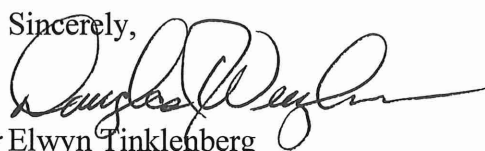
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 418902  
Contractor: Bonestroo, Rosene, Anderlik & Associates, Inc, 2335 West  
Highway 36, St. Paul, MN 55113  
Source of Funding: Trunk Highway  
Total Cost to the State: \$101,453.98  
Duration of Contract: April 3, 1998 to April 30, 2001  
Billable Hours: 1324.5  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Luke Van Santen

The purpose of this Contract was to create a computerized model of drainage on I-35E from I-694 to I-94. This project was contracted out as Mn/DOT did not have personnel available with the necessary expertise.

The conduct of this project through an outside Contractor was cost effective to the state because Mn/DOT was provided with a drainage model for the I-35E corridor which will be used as part of the design for future reconstruction. Also, specialized equipment was required to complete this project. By using a consultant, Mn/DOT did not have to purchase this equipment.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

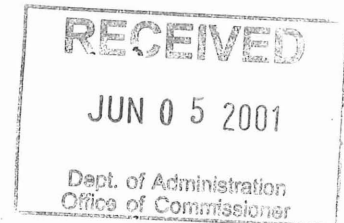
Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

May 16, 2001

Commissioner David Fisher  
Department of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 75753  
I-35E Cayuga Preliminary Design



Dear Commissioner Fisher:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 414197  
Contractor: SEH, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$122,680.15  
Duration of Contract: From 1/9/97 to 12/30/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Robert Evbayekha

The purpose of the contract was to develop a layout for the portion of I-35E located between downtown St. Paul and Maryland Ave.

This project was contracted out because no personnel with necessary expertise were available in-house at the time when the started.

The conduct of this project through an outside contractor was cost effective to the State because of the time line required for the preparation of the layout. This project ties the construction of Phalen Boulevard on a new 2.6 mile alignment from I-35E to Johnson Parkway by the City of St. Paul. The I-35E to Pane Avenue segment of the Phalen Boulevard Project is proposed for letting in 2000.

Sincerely,

*for: Patrick C. Hughes*  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, M.S. 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

March 7, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79905  
**Final Design Bridge 08005**  
**Trunk Highway 14 under DM & E Railroad; Praireville Township**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: **A04845**  
Contractor: **Toltz King Duvall Anderson & Associates**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$112,000.00**  
Duration of Contract: **February 2, 2000 thru November 1, 2000**  
Billable Hours: **NA**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Robert J. Miller**

The purpose of this Contract was **Final Design services for Bridge No. 08005.**

This project was contracted out as Mn/DOT does not have personnel on staff with necessary expertise for design of a railroad overpass.

The conduct of this project through an outside Contractor was cost effective to the state because **Contractor has expertise in design of railroad structures and has been pre-approved by the railroad company which minimized coordination between Mn/DOT and the railroad.**

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/282-5127

February 28, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78398 - **Interregional Corridor Data Collection**  
**Joint Powers Agreement for Trunk Highway 36 in Washington County**

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: **423328**  
Contractor: **Washington County of Minnesota**  
**11660 Myeron Road North, Stillwater, MN 55082-9573**  
Source of Funding: **Trunk Highway**  
Total Cost to the State: **\$100,000.00**  
Duration of Contract: **March 15, 1999 to December 15, 2000**  
Agreement Administrator: **David B. Baker**  
Mn/DOT Project Manager: **Otto Schmid**

The purpose of this Contract was to provide Mn/DOT with a Corridor Study for Trunk Highway 36. The outcome of the study outlined a plan for Mn/DOT, Washington County and the cities adjacent to the TH 36 corridor as it relates to managing the corridor.

This project was contracted out as Mn/DOT staff limitations precluded consideration on the part of the Department from providing the "lead" on this effort.

The conduct of this project through an outside Contractor was cost effective to the state because the importance of this corridor study relative to the Interregional Corridor Initiative and the construction of the St. Croix River Crossing. The lead role of Washington County in managing this study provided for its timely completion.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680 File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

February 15, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 80521  
Transportation Study  
La Crescent, MN

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A11849  
Contractor: City of La Crescent  
315 Main Street  
La Crescent, MN 55947  
Source of Funding: Trunk Highway  
Total Cost to the State: \$42,910.00  
Duration of Contract: From 9/28/2000 to 12/31/2000  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Chandler Duncan

The purpose of this Contract was to a conduct transportation study in La Crescent, MN.

This project was contracted out as Mn/DOT did not have personnel with required skills available.

The conduct of this project through an outside Contractor was cost effective to the state because the City of La Crescent had retained planning and design services from other services and consultants to examine traffic and roadway design issues in downtown La Crescent.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg'.

Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

February 16, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79435  
Final Design of T.H. 61 and CSAH 22 in Chisago County

Dear Commissioner Fisher:

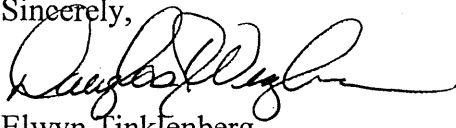
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A05359  
Contractor: Chisago County, 313 North Main Street, Room 400, Center City,  
MN 55012-9863  
Source of Funding: Trunk Highway  
Total Cost to the State: \$142,000.00  
Duration of Contract: March 17, 1999 to January 30, 2001  
Billable Hours: Not available  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Robert Brown

The purpose of this Contract was to provide final design documents for the reconstruction of T.H. 61 and CSAH 22 in Chisago County. This project was contracted out as Mn/DOT did not have staff available to complete the work in time to meet the schedule of this Federal Aid initiative project.

The conduct of this project through an outside Contractor was cost effective to the state because this agreement with Chisago County tied several projects together allowing for one letting, quicker construction scheduling and minimizing traffic disruption. It also allowed Mn/DOT and Chisago County to pool resources and funding to reduce redundancy in those areas.

Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: ~~P.~~ Stembler, 112 Admin  
J. Blacik, MS 680  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 11, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78764  
Update Existing Hydraulic Database from Paradox to ArcView

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A03218  
Contractor: Rowekamp Associates, Inc.  
1601 East Highway 13, Suite 201, Burnsville, MN 55337  
Source of Funding: Trunk Highway  
Total Cost to the State: \$48,528.00  
Duration of Contract: November 3, 1999 to October 1, 2000  
Billable Hours: 361.75  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Thomas Martin

The purpose of this Contract was to update the existing Mn/DOT Bridge hydraulic database from Paradox to ArcView format. This project was contracted out as Mn/DOT did not have personnel with the necessary expertise available at the time the work was needed.

The conduct of this project through an outside Contractor was cost effective to the state because this one-time service replaced an obsolete database which was difficult to use and was therefore not regularly maintained. The information in this database will be used by Mn/DOT hydraulics personnel on a daily basis.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 2, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80460  
Final Design for Bridge No. 02023  
T.H. 610 Eastbound over East River Road in Coon Rapids

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A10171  
Contractor: HNTB Corporation  
Source of Funding: Trunk Highway  
Total Cost to the State: \$51,676.00  
Duration of Contract: April 17, 2000 thru November 30, 2000  
Billable Hours: NA  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was final design services for the Phase II renovation of Bridge 02023. Selection was from Mn/DOT's "Approved List of Bridge Design Contractor's."

This project was contracted out as Mn/DOT did not have personnel available during time frame required to meet letting schedule.

The conduct of this project through an outside Contractor was cost effective to the state because under a previous agreement Contractor developed plans for Phase I renovation of bridge. Because of their familiarity with project they could complete Phase II plans more efficiently than Mn/DOT.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File

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**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 2, 2001

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 80461  
Final Design for Bridge No. 02024  
T.H. 610 Westbound over East River Road in Coon Rapids

Dear Commissioner Fisher:

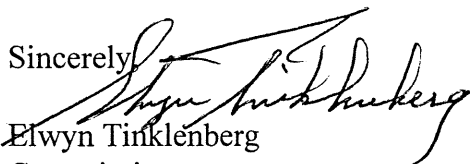
This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: A10172  
Contractor: HNTB Corporation  
Source of Funding: Trunk Highway  
Total Cost to the State: \$83,978.00  
Duration of Contract: April 17, 2000 thru November 30, 2000  
Billable Hours: NA  
Agreement Administrator: David B. Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was final design services for the Phase II renovation of Bridge 02024. Selection was from Mn/DOT's "Approved List of Bridge Design Contractor's."

This project was contracted out as Mn/DOT did not have personnel available during time frame required to meet letting schedule.

The conduct of this project through an outside Contractor was cost effective to the state because under a previous agreement Contractor developed plans for Phase I renovation of bridge. Because of their familiarity with project they could complete Phase II plans more efficiently than Mn/DOT.

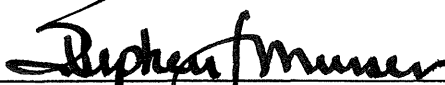
Sincerely,  
  
Elwyn Tinklenberg  
Commissioner

cc: P. Stembler, 112 Admin  
J. Blacik, MS 680  
File

JAN 16 2001

Department of Administration - Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

**Report on Professional/Technical Contracts Over \$40,000**

Agency MN Veterans Homes Board Facility MN Veterans Home - Luverne		
Contractor Luverne Medical Center	(Master) Contract Number 418071	
Project Name (if applicable)	Project Number	Project Duration (Dates)
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</p> <p>Attending physician services - to provide physician services to residents, including admission/discharge physicals, checkups, annual physicals, ongoing consultations, and treatment and evaluation.</p> <p>Due to the limited number of hours this contract requires (Max of 7/week), an FTE was not a realistic possibility. The contract was the more cost effective option.</p>		
Billable Hours (if applicable) 769.96	Amount Spent \$105758.62	Source of Funding Fund-200 Org-6033
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.</p> <p>To employ an FTE licensed physician would have been an over-utilization of our need, therefore, using funds in excess of the limited need our facility has for attending physician services, which is seven hrs per week, maximum.</p> <p>Therefore, the contract method was a more cost effective manner in which to achieve the attending physician need of our facility.</p>		
Executive Director Signature 		Date 1-16-01
Minn. Stat. §16C.08, subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.		

Original to Dep't. Administration, Materials Management Division  
Copies to Facility, Board Office



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

July 31, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78103  
Final Design Ford Bridge Renovation  
Ford Parkway over Mississippi River in St. Paul

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 422378  
Contractor: HDR Engineering, 6190 Golden Hills Drive, Minneapolis, MN 55416  
Source of Funding: Partnership with Ramsey County  
Total Cost to the State: \$711,157.59 (100% reimbursed by Ramsey County)  
Duration of Contract: December 22, 1998 - June 30, 2000  
Agreement Administrator: David Baker  
Mn/DOT Project Manager: Robert J. Miller

The purpose of this Contract was for final design and plan preparation for the renovation of the Ford Bridge.

This project was contracted out as Mn/DOT personnel were not available to perform necessary design services.

The conduct of this project through an outside Contractor was cost effective to the state because this was a complex, time consuming project involving extensive coordination between Mn/DOT, Contractor, Ramsey and Hennepin Counties, and the Cities of St. Paul and Minneapolis. It was cost effective to have Contractor take lead.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Pinklenberg', written over a horizontal line.

Elwyn Pinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

February 3, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 76499  
TH 22 Final Design  
From CSAH 12 to existing TH 22 in Mankato

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

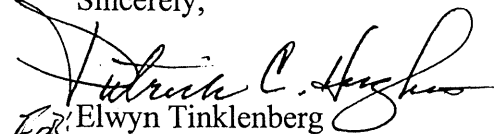
MAPS Contract Number: 416756  
Contractor: SEH, Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110  
Source of Funding: (Trunk Highway  
Total Cost to the State: \$287,914.98  
Duration of Contract: From 8/8/97 to 4/30/99  
Agreement Administrator: Alex Chernyaev  
Mn/DOT Project Manager: Lawrence Wiese

The purpose of this Contract was to conduct the detail design work for a 2.4 mile segment of TH 22 including the preparations of preliminary plans and construction limits for R/W acquisition.

This project was contracted out as Mn/DOT did not have the personnel available.

The conduct of this project through an outside Contractor was cost effective to the state because the Contractor had personnel available to produce the plan in a time frame that accommodated the scheduled letting and construction dates for this segment of roadway.

Sincerely,

  
For: Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 12, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78092  
Trunk Highway 36 High Accuracy GIS

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

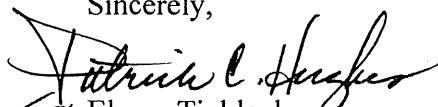
MAPS Contract Number: 421521  
Contractor: Sufficient Systems Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: 153,439.77  
Duration of Contract: October 28, 1998  
Billable Hours: NA  
Agreement Administrator: Joseph Pignato, P.E.  
Mn/DOT Project Manager: David Pieper, AICP

The purpose of this Contract was to initiate a pilot project to study the feasibility of implementing a high accuracy Geographic Information System (GIS) that would be available to Mn/DOT staff. The pilot will focus on the development of an implementation plan. The pilot addressed technical issues including but not limited to ESRI GIS products, 3D analysis, internet tool-kits and map servers, high-end database engineering, spatial database engines, video surveying and pixel recognition.

This project was considered to be performed by in-house staff. After further investigation, it was determined that Mn/DOT staff did not possess some of the technical skills required to perform some of the tasks and at the time the work was being performed resources were not available to meet project time frames. This is why Mn/DOT contracted out this work.

The conduct of this project through an outside Contractor was cost effective to the state because that some technical skill transfer did occur between the contractor and Mn/DOT staff, and the product produced will assist Mn/DOT with further development of implementing full GIS for the department.

Sincerely,

  
for Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File  
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**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

January 12, 2000

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 77661  
St. Croix River Expert Witness  
TH 36 Oak Park Heights, Minnesota

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

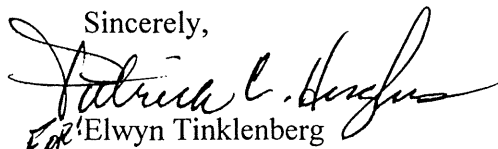
MAPS Contract Number: 420234  
Contractor: SRF Consulting Group  
Source of Funding: Trunk Highway  
Total Cost to the State: 445,315.00  
Duration of Contract: 7/28/1998 to 11/30/1998  
Billable Hours: 5500  
Agreement Administrator: Joseph Pignato, P.E.  
Mn/DOT Project Manager: James Denn

The purpose of this Contract was to contract with an independent contractor to review the existing design, analysis and suggest new design, and develop an alternative for the St. Croix River Bridge Crossing in Oak Park Heights Minnesota. This project is highly controversial with two distinct parties, one for and one against the new bridge. Both parties had come to no solution to the bridge crossing and agreed to have an independent third party suggest alternatives. The two parties had agreed on the team of the two contractors.

The reason for contracting this work outside of Mn/DOT was to fulfill the requirement of hiring an independent contractor.

The conduct of this project through an outside Contractor was cost effective to the state because the contractors had developed a successful solution for the new St. Croix River Bridge.

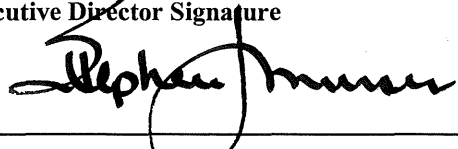
Sincerely,

  
For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File

Department of Administration - Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

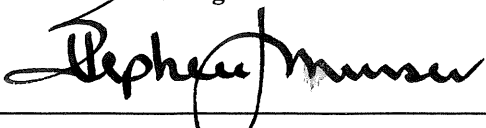
**Report on Professional/Technical Contracts Over \$40,000**

<b>Agency - Minnesota Veterans Homes Board Facility - Minnesota Veterans Home - Mpls</b>		
<b>Contractor - Leopoldstadt Inc, DBA Favorite Nurses</b>		<b>(Master) Contract Number - 417903</b>
<b>Project Name (if applicable)</b>	<b>Project Number</b>	<b>Project Duration (Dates)</b>
<b>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</b> <i>The purpose of the Contract is to supplement nursing staff with staff from outside agencies. Supplementation is needed due to the need to maintain safe staffing levels to meet state &amp; U.A. rules/regulations, M.U.H. Currently has approximately 56 openings in the Nursing Department.</i>		
<b>Billable Hours (if applicable)</b>	<b>Amount Spent \$82,365.11</b>	<b>Source of Funding Operating</b>
<b>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.</b> <i>This was cost effective for the agency to provide its services as:</i> <ol style="list-style-type: none"><li><i>1. Reduces benefit costs to agency.</i></li><li><i>2. Decreases internal work related injuries and work. comp costs as staff are not working excessive O.T. resulting in increased fatigue &amp; injuries.</i></li><li><i>3. Decreases need to mandate which results in low morale and increases turnover.</i></li></ol>		
<b>Executive Director Signature</b> 		<b>Date</b> <i>2-22-00</i>
<small>Minn. Stat. §16C.08, subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.</small>		

Original to Dep't. Administration, Materials Management Division  
Copies to Facility, Board Office

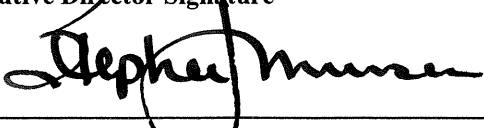
Department of Administration - Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

**Report on Professional/Technical Contracts Over \$40,000**

Agency - Minnesota Veterans Homes Board Facility - Minnesota Veterans Home - Mpls		
Contractor - Alliance Health Care		(Master) Contract Number - 417903
Project Name (if applicable)	Project Number	Project Duration (Dates)
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</p> <p>DUE TO THE CURRENT JOB MARKET IN HEALTH CARE, AND BEING IN THE METRO AREA WE CURRENTLY HAVE APPROXIMATELY 36 OPENINGS IN THE NURSING DEPARTMENT. PER V.A. rules and M.D.H., and DUE TO <sup>NEED</sup> MAINTAIN SAFE STAFFING LEVELS WE USE OUTSIDE VENDORS TO SUPPLEMENT OUR STAFFING.</p>		
Billable Hours (if applicable)	Amount Spent \$123,409.60	Source of Funding Operating
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.</p> <p>1. DECREASES WORK Comp. COSTS RELATED TO STAFF INTERNALLY WORKING EXCESSIVE HRS. PLACING INCREASED STRESS ON BACK, BECOMING FATIGUED AND NOT PERFORMING DUTIES IN UNSAFE MANNER.</p> <p>2. TO DECREASE THE NEED TO MANDATE STAFF WHICH NEGATIVELY IMPACTS MORALE AND RESULTS IN STAFF TURNOVER.</p> <p>3. DECREASES NEED FOR INTERNAL FTE'S AND BENEFIT COSTS.</p>		
Executive Director Signature 		Date 2-22-00
Minn. Stat. §16C.08, subd. 4(a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.		


Department of Administration - Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

**Report on Professional/Technical Contracts Over \$40,000**

<b>Agency - Minnesota Veterans Homes Board Facility - Minnesota Veterans Home - Mpls</b>		
<b>Contractor - HealthStaf Medical Services</b>	<b>(Master) Contract Number - 417903</b>	
<b>Project Name (if applicable)</b>	<b>Project Number</b>	<b>Project Duration (Dates)</b>
<b>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</b> <i>The purpose of the contract is to supplement our nursing staff with staff from outside agencies. Supplementation is needed due to the approximately 56 current opening (positions) in the nursing department. Per state and VA rules a level of staffing per resident is required.</i>		
<b>Billable Hours (if applicable)</b>	<b>Amount Spent</b> \$134,331.50	<b>Source of Funding</b> Operating
<b>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.</b> <i>This was a cost effective way for the agency to provide services as:</i> <ol style="list-style-type: none"><li><i>1. Reduced benefit costs to agency.</i></li><li><i>2. Decrease work comp. injuries as internal staff are not working with fewer staff, working excessive O.T.</i></li><li><i>3. Decreases the need to mandate staff which results in low morale and staff turnover.</i></li></ol>		
<b>Executive Director Signature</b> 		<b>Date</b> 2-22-00
Minn. Stat. §16C.08, subd. 4(a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.		

Department of Administration - Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

**Report on Professional/Technical Contracts Over \$40,000**

<b>Agency - Minnesota Veterans Homes Board Facility - Minnesota Veterans Home - Mpls</b>		
<b>Contractor - The Nurse Connection</b>		<b>(Master) Contract Number - 417903</b>
<b>Project Name (if applicable)</b>	<b>Project Number</b>	<b>Project Duration (Dates)</b>
<b>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</b> <i>The purpose of the contract is to supplement nursing staff with staff from outside agencies. Supplementation is needed due to the need to maintain safe staffing levels and to meet state and V.A. regulations. M.V.H. currently has approximately 56 open positions in the nursing department.</i>		
<b>Billable Hours (if applicable)</b>	<b>Amount Spent</b> \$212,601.48	<b>Source of Funding</b> Operating
<b>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.</b> <i>This was a cost effective way for the agency to provide services as:</i> <ol style="list-style-type: none"><li><i>1. Reduced benefits cost to agency</i></li><li><i>2. Decrease internal work comp. claims/injuries related to staff working excessive OT which creates fatigue and results in injuries.</i></li><li><i>3. Decreases need to mandate staff which results in low morale and increased turnover.</i></li></ol>		
<b>Executive Director Signature</b> 		<b>Date</b> 2-22-00
Minn. Stat. §16C.08, subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.		



STATE OF MINNESOTA, DEPARTMENT OF MILITARY AFFAIRS  
**MINNESOTA ARMY NATIONAL GUARD**  
FACILITIES MANAGEMENT OFFICE  
Camp Ripley, 15000 Highway 115  
Little Falls, Minnesota 56345-4173

February 24, 2000

SUBJECT: Consultant Services in Connection with an Environmental Baseline Survey (EBS) at the  
Twin Cities Army Ammunition Plant (Project No. 95255)

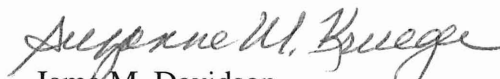
Department of Administration  
Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

Dear Sir:

The enclosed copy of the Evaluation of Contractor Performance and Report on Professional-Technical Contracts over \$40,000 for the above referenced project are being forwarded for your files.

Questions regarding this matter may be referred to Ms. Jeannette Austin at (320)632-7569.

Sincerely,

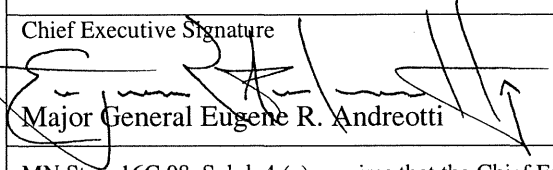
  
Jama M. Davidson  
Major, Signal Corps, MN ARNG  
Facilities Management Officer

Encls

1. Evaluation of Performance
2. Report on P/T Contracts over \$40,000

95255/260-02

## Report on Professional/Technical Contracts Over \$40,000

Agency Department of Military Affairs, Facilities Management Office 15000 Hwy #115, Camp Ripley, Little Falls, MN 56345		
Contract Firm  Montgomery Watson	Master Contract Number  N/A	
Project Name Consultant Services in Connection with an Environmental Baseline Survey (EBS) at the Twin Cities Army Ammunition Plant (TCAAP)	Project Number  95255	Project Duration (Dates)  8/15/96 to 12/31/99
Summarize the purpose of the contract, including why it was necessary to enter into a contract.  <p>Environmental Baseline Surveys are required for property transfers such as this between the IOC and MNARNG. These surveys establish a baseline of information about the condition of the environment at the time of transfer. The parties conduct EBSs to determine the potential for contamination and who might be liable for cleanup if necessary. This investigation process is called due diligence. The study was conducted to:</p> <ol style="list-style-type: none"> <li>1. Review the existing record and clean-up results.</li> <li>2. Determine if there were any additional areas of concern for MNARNG.</li> <li>3. Define responsibility for conditions found on the site.</li> <li>4. Recommend further actions for MNARNG.</li> </ol>		
Billable Hours (if applicable)	Amount Spent \$211,907.95	Source of Funding
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.  <p>Environmental Baseline Surveys for large pieces of real estate are very complex and time consuming. This complexity is significantly compounded when the general site contains contaminated areas, is listed as a superfund site and requires sampling of soils, equipment, materials, sludge's and so forth. These unique and complex considerations require technical and professional expertise not available in this agency. It was also cost effective because of contractor special expertise and background with the site itself.</p>		
Chief Executive Signature  Major General Eugene R. Andreotti	Title  Major General The Adjutant General	Date  2-17-00
MN State 16C.08, Subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00		

Department of Administration  
Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

**EVALUATION OF CONTRACTOR PERFORMANCE**  
(Complete all parts of this form within 30 days after contract end date.)

Department/Division: <b>Facilities Management Office          Environmental – Camp Ripley          Little Falls, MN</b>	Contractor Name: <b>Montgomery Watson</b>	
	Effective Date:      From: 8/15/96    To: 06/30/99	
Contract No.: <b>Project No. 95255</b>	Total Amount: <b>\$211,907.95</b>	
Amendment No.: <b>#1</b>	Amendment Amount: <b>\$N/A</b>	Amendment Dates, if any: From: 06/30/99    To: 12/31/99

Brief description of work required:  
**Consultant Services in Connection with an Environmental Baseline Survey (EBS) at the Twin Cities Army Ammunition Plant (TCAAP)**

Attach additional sheet for items 1-5, if needed.

- |   |  |  |
|---|--|--|
| 1. Were the objectives of the contract accomplished in the specified time?<br>If no, explain.   | <input checked="" type="checkbox"/> Yes  | <input type="checkbox"/> No                                |
| 2. Did the work involve recommendations for future actions by your agency?<br>If yes, will these recommendations be implemented?<br>If no, explain. | <input checked="" type="checkbox"/> Yes<br><input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No<br><input type="checkbox"/> No |
| 3. Were the contractor's services and the documents produced satisfactory?<br>If no, explain.   | <input checked="" type="checkbox"/> Yes  | <input type="checkbox"/> No                                |
| 4. Would you engage the contractor's services again?<br>If no, explain.   | <input checked="" type="checkbox"/> Yes  | <input type="checkbox"/> No                                |

5. General Comments: *Excellent professional work and responsive to changing situations and needs of DMA*

Complete when the final product of a contract is a report.

Report Title: *Nine Reports and memoranda. See attached project summary.*

Report Date:  
*(1) Nov. 12, 1996 —*  
*(9) Dec. 1999*

Copies sent to: ☐ Legislative Reference Library      ☐ Other (Specify) \_\_\_\_\_

Additional Copies ordered:    Number \_\_\_\_\_      Date \_\_\_\_\_

Signature of Contract Authorized Agent:  <div style="font-family: cursive; font-size: 1.2em;">David Hamernick</div> David Hamernick Senior Planner	Date:  2/16/00	Agency Authorized Signature:  <div style="font-family: cursive; font-size: 1.2em;">Jama M. Davidson</div> Jama M. Davidson Major, Signal Corps, MN ARNG Facilities Management Officer	Date:  2/16/00
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TWIN CITIES ARMY AMMUNITION PLANT – TCAAP  
ENVIRONMENTAL BASELINE SURVEY(S)  
PROJECT SUMMARY

Summary of Environmental Baseline Survey (EBS) conducted by Minnesota Army National Guard and Montgomery Watson Inc. (Consultant) for portions of the Twin Cities Army Ammunition Plant (TCAAP) at Arden Hills, Minnesota.

Professional/ Technical Contract #95255

Effective Dates: August 15, 1996 – December 31, 1999

Authorized Amount: \$211,907.95

**Background:** The Minnesota Army National Guard (MNARNG) requested transfer of accountability for approximately 1500 acres of land at TCAAP. This land is no longer needed by the Army Industrial Operations Command (IOC). MNARNG had been training on 412 acres of this site since 1971. In addition, MNARNG had an Organizational Maintenance Shop at the site.

Some of the land at TCAAP was known to be contaminated. The entire facility is a National Priorities List (NPL) Superfund Site. All areas of concern have been identified, clean-up of soils and groundwater began in the early 1980's, a Record of Decision (ROD) was signed between the responsible parties (Army IOC, Alliant Techsystems) and the regulators (Environmental Protection Agency, Minnesota Pollution Control Agency).

**Purpose of this Study:** Environmental Baseline Surveys are required for property transfers such as this between the IOC and MNARNG. These surveys establish a baseline of information about the condition of the environment at the time of transfer. The parties conduct EBSs to determine the potential for contamination and who might be liable for cleanup if necessary. This investigation process is called due diligence.

This study was conducted to -

1. Review the existing record and clean-up results.
2. Determine if there were any additional areas of concern for MNARNG.
3. Define responsibility for conditions found on the site
4. Recommend further actions for MNARNG.

**Actions and Reports:** This EBS produced a number of actions and reports. They are listed below:

1. Twin Cities Army Ammunition Plant, Contaminated Site Summary for Minnesota Army National Guard, November 12, 1996.

This was the first background document providing information to the MNARNG about the specific problems that had been discovered and were being addressed by Army IOC under the Installation Restoration Program.

2. Minnesota Army National Guard, Environmental Baseline Survey, Twin Cities Army Ammunition Plant, Final Report, June 1997.

This report resulted from a review of Installation Restoration Program (IRP) documents, environmental documents, and interviews with key facility personnel.

In addition to the report, a geographic information system (GIS) was created to further display and interpret significant data.

Often EBSs are complete after this first step, however, in this case, data gaps were identified and further work recommended.

3. Final Phase II Environmental Baseline Survey, Minnesota Army National Guard, Twin Cities Army Ammunition Plant, Arden Hills, Minnesota, April 1998.

This report resulted from extensive property inspections and environmental sampling of specific sites that had the potential to be areas of concern. It also included a qualitative evaluation of risk to guardsmen from potential contaminants and exposure routes that may affect human health.

First, site walks and background reviews and interviews were conducted. Then field investigations and sampling were conducted to identify if there were hazardous wastes in farmsteads and other shallow soil areas.

This survey covered the 1280 acres of property presently available for transfer. This land was divided into 16 areas. Site walks were done in each area. Approximately 50 features were examined such as farmstead areas, buildings, areas where buildings had been removed and features where the surface had been disturbed in the past (including a large gravel pit).

Some of these areas were sampled for metals and chemicals that had been found associated with the contamination of other areas in TCAAP.

No contamination was found during this investigative process. However, one feature was located adjacent to a superfund site area of concern at the grenade range. The area of concern was expanded to include this feature and the contaminated soil was removed in 1999.

4. Memorandum-Environmental Concerns and Potential Remedial Costs – Building 535, May 26, 1998.

This memorandum was prepared to examine the potential concerns and costs if this building was to be restored and used for cold storage. After reviewing this information, MNARNG decided not to use the building.

5. Primer Tracer Area Addendum, Phase II Environmental Baseline Survey, Minnesota Army National Guard, Twin Cities Army Ammunition Plant, Arden Hills, Minnesota, Draft - October, 1998; Final - December 1999.

6. Geophysical Investigations at the Twin Cities Army Ammunition Plant, Arden Hills, Minnesota, October 1998.

These two reports were directed at one area called the 535 primer tracer area because the Phase II EBS identified this area as requiring additional survey work. The geophysical investigation report is an appendix to the primer tracer addendum.

Results of these two reports showed no environmental concerns for shallow soils. Two buildings require abatement of lead or asbestos and asbestos lined steam lines and potential explosives in sanitary sewers remain an environmental concern.

The geophysical survey located 28 high and medium response anomalies but no purported burial areas.

The information from these two studies was given to Army IOC. This same area had been previously scored as "medium" by USACHPPM. In response, Army IOC requested FY 2000 funds for further remedial investigations. These investigations will determine if remediation or removal is necessary. MNARNG does not have any plans for invasive construction in this area.

7. Memorandum - Building 576 Evaluation, Twin Cities Army Ammunition Plant, October 22, 1999.

This memorandum included the results of a building 576 walk-through and historical document review. It further used an Army National Guard EBS-SOP to evaluate a draft EBS prepared by Alliant Techsystems.

Building 576 will be vacated by Army IOC and if there is contamination, it will be remediated prior to deeding the building to Ramsey County. The initial walk-through was conducted by the consultant in June, 1999, when it was assumed the MNARNG would become the responsible party for the building.

8. Training Area F Addendum, Phase II Environmental Baseline Survey, December 1999.

The field investigations and report focused on an area called training area F that is designated as a future transfer to MNARNG. It lies within the 1500 acres requested but outside the 1280 acres that encompass the first transfer of accountability.

The investigation concluded that further work might be required before MNARNG can assume training area F is in a satisfactory condition to permit its intended use.

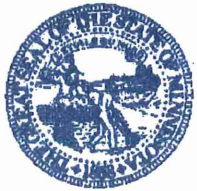
The fieldwork located a small area near the top of the glacial kame adjacent to the reservoir where there was potential metals contamination. This information was passed to Army IOC who subsequently investigated the site and removed the contaminated soil in 1999.

9. Environmental Baseline Survey, Building 576 Parking Area, December 1999.

This report investigated a portion of the Arden Hills MNARNG Organizational Maintenance Shop (OMS) parking lot that will be transferred by Army IOC to Ramsey County in accordance with Congressional authorization. This report was called an exit environmental baseline survey. The report concluded no further investigations were necessary in the parking lot area.

**Conclusion:** In summary, the nine reports comprised the total environmental baseline survey for the anticipated transfer of real property accountability. After the transfer, Army IOC will still be the responsible party in the unlikely event that further significant contamination from past practices is discovered. The MNARNG/National Guard Bureau will be responsible for contamination that might be caused by future training activities.

The land is suitable for military training. A master planning process has been initiated to outline a basic framework for the use of the property that will enhance military readiness and protect the environment.



STATE OF MINNESOTA, DEPARTMENT OF MILITARY AFFAIRS  
**MINNESOTA ARMY NATIONAL GUARD**  
FACILITIES MANAGEMENT OFFICE  
Camp Ripley, 15000 Highway 115  
Little Falls, Minnesota 56345-4173

February 23, 2000

SUBJECT: Consultant Services in Connection with Hazardous Waste Information Mangement System for the Minnesota Army National Guard Contractor Performance (Project No. 95021)


Department of Administration  
Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

Dear Sir:

The enclosed copy of the Evaluation of Contractor Performance and Report on Professional-Technical Contracts over \$40,000 for the above referenced project are being forwarded for your files.

Questions regarding this matter may be referred to Ms. Jeannette Austin at (320)632-7569.

Sincerely,

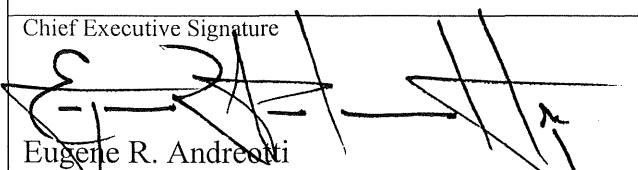
  
Jama M. Davidson  
Major, Signal Corps, MN ARNG  
Facilities Management Officer

Encls

1. Evaluation of Performance
2. Report on P/T Contracts over \$40,000

95021/260-02

## Report on Professional/Technical Contracts Over \$40,000

Agency: Department of Military Affairs Facilities Management Office – Environmental 15000 Hwy #115, Little Falls, MN		
Contract Firm RE/SPEC, Inc.	Master Contract Number NA	
Project Name Consultant Services In Connection With Hazardous Waste Information Management System for The Minnesota Army National Guard	Project Number  95021	Project Duration (Dates)  7/1/98 to 6/30/99
Summarize the purpose of the contract, including why it was necessary to enter into a contract.  The Consultant was hired for software development of a Hazardous Waste Information Management System for the Minnesota Army National Guard. This contract was entered into because of the lack of a professional in-house programmer.		
Billable Hours (if applicable) 882 Hours	Amount Spent \$67,400.00	Source of Funding Environmental
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.  If it had been possible to do the programming in-house (which was not an option because of lack of expertise), it would have taken a substantial longer time to complete. This factor alone provided a significant cost savings based on the market average for programming rates.		
Chief Executive Signature  Eugene R. Andreotti	Title  Major General, The Adjutant General	Date  2/11/00
MN State 16C.08, Subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00		

Department of Administration  
Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

**EVALUATION OF CONTRACTOR PERFORMANCE**  
(Complete all parts of this form within 30 days after contract end date).

Department/Division: Facilities Management Office Environmental – Camp Ripley	Contractor Name: RE/SPEC Inc.		
	Effective Dates:	From: July 1, 1998	To: June 30, 1999
Contract Number: Project No. 95021	Total Amount: \$ 66,986.63		
Amendment No.:	Amendment Amount: \$	Amendment Dates, if any: From: To:	

Brief description of work required:  
Consultant Services In Connection With Hazardous Waste Information Management System for The Minnesota Army National Guard

Attach additional sheet for items 1-5, if needed.

1. Were the objectives of the contract accomplished in the specified time? ☒ Yes ☐ No  
If no, explain.
  
2. Did the work involve recommendations for future actions by your agency? ☐ Yes ☒ No  
If yes, will these recommendations be implemented? ☐ Yes ☐ No  
If no, explain.  
Software development – no future actions needed.
  
3. Were the contractor's services and the documents produced satisfactory? ☒ Yes ☐ No  
If no, explain.
  
4. Would you engage the contractor's services again? ☒ Yes ☐ No  
If no, explain.

5. General Comments:

Complete when the final product of a contract is a report.

Report Title:		Report Date:	
Copies sent to: <input type="checkbox"/> Legislative Reference Library <input type="checkbox"/> Other (Specify)			
Additional Copies Ordered:	Number	Date	
Signature of Contract Authorized Agent  <i>Joseph A. LaForce</i> JOE LAFORCE, Planner	Date  1-24-00	Agency Authorized Signature  <i>Suzanne M. Krueger</i> MAJAMA M. DAVIDSON Facilities Management Officer	Date  2/9/00



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 22, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 72829  
Final Design Services  
Trunk Highway 55 From 54<sup>th</sup> Street  
to 46<sup>th</sup> Street

Dear Commissioner Fisher:

- This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	405604
Contractor:	Edwards and Kelcey, Inc.
Source of Funding:	Trunk Highway
Total Cost to the State:	1,440,340.31
Duration of Contract:	February 7, 1995 - October 31, 1999
Billable Hours:	24,255
Agreement Administrator:	Joseph D Pignato, P.E.
Mn/DOT Project Manager:	Valerie K.R. Svensson, P.E.

The purpose of this Contract was to have the Contractor provide construction documents for the construction of 2.3 kilometers of T.H. 55 from East 54<sup>th</sup> street to East 46<sup>th</sup> Street in Minneapolis as a 4-lane urban expressway.

This project was contracted out as Mn/DOT did not have the technical staff available to deliver the project in a timely manner.

This project is the seventh stage of a major roadway corridor. Completion of the entire segment in a timely fashion will provide travel time and safety benefits to the public which will offset the cost of obtaining these services from the private sector. This reason alone justifies the cost effectiveness of the product produced by this contractor.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

December 15, 1999

Subject: Mn/DOT Agreement No. 77648  
Computer Support  
Office of Technical Support

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number:	420112
Contractor:	Granger Companies, Inc.
Source of Funding:	Trunk Highway
Total Cost to the State:	\$141,743.79
Duration of Contract:	7/20/98 to 11/15/99
Agreement Administrator:	Linda Moline
Mn/DOT Project Manager:	Linda Moline

The purpose of this Contract was to upgrade and enhance the Paradox database for the Consultant Services Unit.

This project was contracted out as Mn/DOT did not have the personnel with this expertise available to perform this work. Paradox is becoming out dated, but prior to contemplating a conversion, the existing data needs to be in order to perform a smoother transition.

The conduct of this project through an outside Contractor was cost effective to the state because there is no one available with the necessary expertise to perform this work.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elwyn Tinklenberg'.

For  
Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 22, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 79070  
Inspection and Evaluation of Stillwater Lift Bridge  
Trunk Highway 36 over St. Croix River  
Stillwater, Minnesota

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

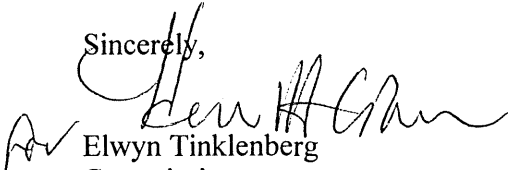
MAPS Contract Number: 424442  
Contractor: A.G. Lichtenstein & Associates, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: 74,722.82  
Duration of Contract: April 14, 1999 and November 30, 1999 dates)  
Billable Hours: N.A.  
Agreement Administrator: Joseph D Pignato, P.E.  
Mn/DOT Project Manager: Robert Miller, P.E.

The purpose of this Contract was to evaluate the historic Stillwater lift bridge to determine its remaining useful life.

This project was contracted out as Mn/DOT was required by SSHPO to obtain an independent national expert on historical structures.

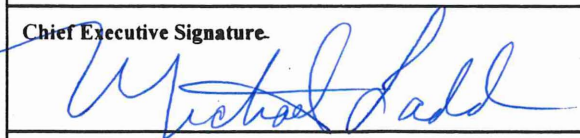
The conduct of this project through an outside Contractor was cost effective to the state because A.G. Lichtenstein and Associates met the SSHPO requirements that Mn/DOT would obtaining an independent firm which possessed the national experience on historical structures and had no association with the current St. Croix River crossing project.

Sincerely,

  
Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File

## Report on Professional/Technical Contracts Over \$40,000

Agency <i>FINANCE</i>		
Contract Firm <i>FULCRUM CONSULTING GROUP</i>	Master Contract Number <i>411491</i>	
Project Name	Project Number	Project Duration (Dates) <i>4/12/96 - 6/30/99</i>
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</p> <p><i>The contract purpose: to obtain supplemental, expert PeopleSoft resources to provide technical support and modifications to the state's Human Resource and Payroll System (SEMAP)</i></p>		
Billable Hours (if applicable)	Amount Spent <i>\$2,443,683</i>	Source of Funding <i>GENERAL FUND</i>
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.</p> <p><i>These highly specialized professionals provided technical support and knowledge transfer to the state while the state was securing and building a support staff. This vendor had highly skilled and trained staff in PeopleSoft which filled gaps in state staff.</i></p>		
Chief Executive Signature 	Title <i>CFO</i>	Date <i>8-5-99</i>
<p>MN Statute 16C.08, Subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.</p>		

## PROFESSIONAL/TECHNICAL CONTRACT

### FINAL PAYMENT APPROVAL FORM

In accordance with Minn. Stat. § 16C.08, Subd. 5(b):

This is to certify the final product of the professional/technical contract # 411491 with FULCRUM has been reviewed by the agency head and the contractor has satisfactorily fulfilled the terms of the contract. Final payment to the contractor is hereby released.

#### AUTHORIZED AGENT:

Steve Jorgenson  
Name Steve Jorgenson  
CIO  
Title  
8-5-1999  
Date

#### AGENCY HEAD APPROVAL:


Michael Kadd  
Name  
CIO  
Title  
8-5-99  
Date

Department of Administration  
Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

EVALUATION OF CONTRACTOR PERFORMANCE  
(Complete all parts of this form within 30 days after contract end date.)

Department/Division: <i>FINANCE/INFORMATION SVCS</i>		Contractor Name: <i>FULCRUM CONSULTING GROUP</i>	
Contract No.: <i>411491</i>		Effective Dates:	From: <i>4/12/96</i> To: <i>6/30/99</i>
Amendment No.: <i>1</i> <i>2</i> <i>3</i>		Total Amount: <i>\$ 2,700,000</i>	Amendment Dates, if any: From: <i>10/15/96</i> To: <i>6/30/97</i> <i>6/30/97</i> <i>6/30/98</i> <i>7/1/98</i> <i>6/30/99</i>
Brief description of work required: <i>Technical support and modifications to the State's Human Resources and Payroll System (SEMA4), a PeopleSoft application.</i>			
Attach additional sheet for items 1-5, if needed.			
1. Were the objectives of the contract accomplished in the specified time? If no, explain.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2. Did the work involve recommendations for future actions by your agency? If yes, will these recommendations be implemented? If no, explain.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
3. Were the contractor's services and the documents produced satisfactory? If no, explain.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
4. Would you engage the contractor's services again? If no, explain.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
5. General Comments:			
Complete when the final product of a contract is a report.			
Report Title:		Report Date:	
Copies sent to: <input type="checkbox"/> Legislative Reference Library <input type="checkbox"/> Other (specify) _____			
Additional Copies ordered: Number _____ Date _____			
Signature of Contract Authorized Agent <i>Steven Jensen</i>	Date <i>8/4/1999</i>	Agency Authorized Signature <i>[Signature]</i>	Date <i>8-5-99</i>

## Report on Professional/Technical Contracts Over \$40,000

Agency <div style="text-align: center; font-family: cursive; font-size: 1.2em;">FINANCE</div>		
Contract Firm <div style="font-family: cursive; font-size: 1.1em;">QUANTUM CONSULTING SERVICE</div>	Master Contract Number <div style="text-align: center; font-family: cursive; font-size: 1.1em;">416434</div>	
Project Name	Project Number	Project Duration (Dates) <div style="text-align: center; font-family: cursive; font-size: 1.1em;">7/1/97 - 6/30/99</div>
Summarize the purpose of the contract, including why it was necessary to enter into a contract.  <div style="font-family: cursive; font-size: 1.1em;"> <p>Analyze and design modifications to the Budget Information systems.</p> <p>Assist and train State staff in the ongoing technical support of these systems.</p> </div>		
Billable Hours (if applicable)	Amount Spent <div style="text-align: center; font-family: cursive; font-size: 1.1em;">\$248,950</div>	Source of Funding <div style="text-align: center; font-family: cursive; font-size: 1.1em;">General Fund</div>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.  <div style="font-family: cursive; font-size: 1.1em;"> <p>The amount spent for this Professional/Technical Contract enabled the Department of Finance to meet major milestone due dates for modifications and enhancements to critical Budget Information Systems. The vendor, Quantum Consulting Services, was originally involved in the development and support of these systems and continues to be instrumental in providing the required specific technical knowledge and understanding of current Budget Information Systems to implement timely and effective modifications.</p> <p>The vendor has also trained State technical staff in the ongoing technical support of these systems.</p> </div>		
Chief Executive Signature <div style="font-family: cursive; font-size: 1.5em;">  </div>	Title <div style="text-align: center; font-family: cursive; font-size: 1.2em;">CIO</div>	Date <div style="text-align: center; font-family: cursive; font-size: 1.2em;">7-27-99</div>
MN Statute 16C.08, Subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.		

## PROFESSIONAL/TECHNICAL CONTRACT

### FINAL PAYMENT APPROVAL FORM

In accordance with Minn. Stat. § 16C.08, Subd. 5(b):

This is to certify the final product of the professional/technical contract # 416434 with QUANTUM CONSULTING SERVICES, INC. has been reviewed by the agency head and the contractor has satisfactorily fulfilled the terms of the contract. Final payment to the contractor is hereby released.

AUTHORIZED AGENT:

Jean Henning  
Name

Information Systems Director  
Title

July 27, 1999  
Date

AGENCY HEAD APPROVAL:

[Signature]  
Name

CO  
Title

7-27-99  
Date

Department of Administration  
Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

EVALUATION OF CONTRACTOR PERFORMANCE  
(Complete all parts of this form within 30 days after contract end date.)

Department/Division: <i>FINANCE/INFORMATION SVCS</i>	Contractor Name: <i>QUANTUM CONSULTING SERVICES</i>	
Contract No.: <i>416434</i>	Effective Dates: From: <i>7/1/97</i> To: <i>6/30/99</i>	
Amendment No.: <i>1</i>	Total Amount: <i>\$ 264,000.00</i>	Amendment Dates, if any: From: <i>7/1/98</i> To: <i>6/30/99</i>
<i>2</i>	<i>40,000.00</i>	<i>2/17/99 6/30/99</i>

Brief description of work required:

*Analyze and design modifications to the Biennial Budget System.  
Assist and train staff in the ongoing technical support of the systems*

Attach additional sheet for items 1-5, if needed.

1. Were the objectives of the contract accomplished in the specified time? ☒ Yes ☐ No  
If no, explain.

2. Did the work involve recommendations for future actions by your agency? ☐ Yes ☒ No  
If yes, will these recommendations be implemented? ☐ Yes ☐ No  
If no, explain.

3. Were the contractor's services and the documents produced satisfactory? ☒ Yes ☐ No  
If no, explain.

4. Would you engage the contractor's services again? ☒ Yes ☐ No  
If no, explain.

5. General Comments:

Complete when the final product of a contract is a report.

Report Title:

Report Date:

Copies sent to: ☐ Legislative Reference Library ☐ Other (specify) \_\_\_\_\_

Additional Copies ordered: Number \_\_\_\_\_ Date \_\_\_\_\_

Signature of Contract Authorized Agent

Date

Agency Authorized Signature

Date

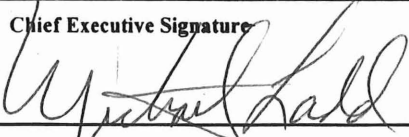
*Jean Henning*

*7/27/99*

*[Signature]*

*7-27-99*

## Report on Professional/Technical Contracts Over \$40,000

Agency <b>FINANCE</b>		
Contract Firm <b>INFORMS INFORMATION MGMT SPECIALISTS, INC</b>	Master Contract Number <b>413762</b>	
Project Name	Project Number	Project Duration (Dates) <b>10/1/96 - 6/30/99</b>
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</p> <p><b>The purpose of this contract was to obtain supplement, expert resources to help existing state staff make modifications to the procurement component of the state's Accounting &amp; Procurement System (MAPS)</b></p>		
Billable Hours (if applicable)	Amount Spent <b>\$508,866</b>	Source of Funding <b>GENERAL FUND</b>
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.</p> <p><b>The specialized professionals provided technical support and knowledge transfer while the state was acquiring and training their own support staff.</b></p>		
Chief Executive Signature 	Title <b>ASSISTANT COMMISSIONER CFO</b>	Date <b>9-14-99</b>
<p>MN Statute 16C.08, Subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.</p>		

Department of Administration  
Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

EVALUATION OF CONTRACTOR PERFORMANCE  
(Complete all parts of this form within 30 days after contract end date.)

Department/Division: <i>FINANCE/INFORMATION SVCS</i>	Contractor Name: <i>INFORMS INFORMATION MGMT SPECIALISTS, INC</i>	
Contract No.: <i>413762</i>	Effective Dates: From: <i>10/1/96</i> To: <i>6/30/99</i>	
Amendment No.: <i>1 131,256</i> <i>2</i>	Total Amount: \$ <i>508,866</i>	Amendment Dates, if any: From: <i>6/27/97</i> To: <i>6/30/98</i> <i>6/23/98 TO 6/30/99</i>
	Amendment Amount: \$ <i>184,200</i> <i>\$ 193,410</i>	

Brief description of work required:

*Technical support, modification and 42K compliance for  
Minnesota's Accounting and Procurement System (MAPS)*

Attach additional sheet for items 1-5, if needed.

1. Were the objectives of the contract accomplished in the specified time?  
If no explain. ☒ Yes ☐ No

2. Did the work involve recommendations for future actions by your agency?  
If yes, will these recommendations be implemented?  
If no, explain. ☐ Yes ☒ No  
☐ Yes ☐ No

3. Were the contractor's services and the documents produced satisfactory?  
If no, explain. ☒ Yes ☐ No

4. Would you engage the contractor's services again?  
If no, explain. ☒ Yes ☐ No

5. General Comments:

Complete when the final product of a contract is a report.

Report Title:

Report Date:

Copies sent to: ☐ Legislative Reference Library ☐ Other (specify) \_\_\_\_\_

Additional Copies ordered: Number \_\_\_\_\_ Date \_\_\_\_\_

Signature of Contract Authorized Agent

Date

Agency Authorized Signature

Date

PROFESSIONAL/TECHNICAL CONTRACT

FINAL PAYMENT APPROVAL FORM

In accordance with Minn. Stat. § 16C.08, Subd. 5(b):

This is to certify the final product of the professional/technical contract # 413762 with INFORMATION MGMT SPECIALISTS, INC. has been reviewed by the agency head and the contractor has satisfactorily (INFORMS) fulfilled the terms of the contract. Final payment to the contractor is hereby released.

AUTHORIZED AGENT:

W. J. Chesnut

Name John Chesnut

Info Systems Manager

Title

9/14/99

Date

AGENCY HEAD APPROVAL:

[Signature]

Name

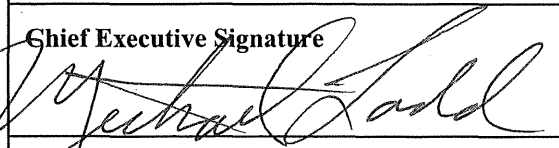
ASSISTANT COMMISSIONER / CFO

Title

9-14-99

Date

## Report on Professional/Technical Contracts Over \$40,000

<b>Agency</b> Finance		
<b>Contract Firm</b> AMS American Management Systems, Inc.		<b>Master Contract Number</b>
<b>Project Name</b> Year 2000 Project	<b>Project Number</b> 418544	<b>Project Duration (Dates)</b> 1/15/98 - 6/30/99
<p><b>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</b></p> <p>Upgrade the States MAPS Accounting system to ADVANTAGE Financial (AFS) Release 2.0, AMS Enterprise Server Release 2.0, and ADVANTAGE Desktop Release 2.0, make the software Year 2000 compliant, support Windows 95 and Windows NT and provide a technical architecture consistent with COBOL for MVS/VS &amp; LE370. It was necessary to enter into a contract with AMS because they originated the software.</p>		
<b>Billable Hours (if applicable)</b>	<b>Amount Spent</b> \$3,797,062.02	<b>Source of Funding</b> General Fund
<p><b>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.</b></p> <p>At the time that this project was being considered, the state was not adequately staffed to undertake a project of this size or complexity. Using knowledgeable and highly skilled AMS consultants allowed the State to complete the project well ahead of any critical timeframes.</p>		
<b>Chief Executive Signature</b> 	<b>Title</b> CIO	<b>Date</b> 1-3-00
MN Statute 16C.08, Subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.		

Department of Administration  
Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

EVALUATION OF CONTRACTOR PERFORMANCE  
(Complete all parts of this form within 30 days after contract end date.)

Department/Division: Finance	Contractor Name: American Management Systems, Inc.	
	Effective Dates:	From: 1/15/98 To: 6/30/99
Contract No.: 418544	Total Amount: \$ 3,886,001	
Amendment No.: 1 2	Amendment Amount: \$ 169,336 \$ 250,000	Amendment Dates, if any: From: 7/14/98 To: 6/30/99 8/6/98 6/30/99

Brief description of work required:

Upgrade the States MAPS Accounting system to ADVANTAGE Financial (AFS) Release 2.0, AMS Enterprise Server Release 2.0, and ADVANTAGE Desktop Release 2.0, make the software Year 2000 compliant, support Windows 95 and Windows NT and provide a technical architecture consistent with COBOL for MVS/VS & LE370.

Attach additional sheet for items 1-5, if needed.

1. Were the objectives of the contract accomplished in the specified time?  
If no, explain.

☒ Yes ☐ No

2. Did the work involve recommendations for future actions by your agency?  
If yes, will these recommendations be implemented?  
If no, explain.

☐ Yes ☒ No  
☐ Yes ☒ No

3. Were the contractor's services and the documents produced satisfactory?  
If no, explain.

☒ Yes ☐ No

4. Would you engage the contractor's services again?  
If no, explain.

☒ Yes ☐ No

5. General Comments:

Complete when the final product of a contract is a report.

Report Title:

Report Date:

Copies sent to: ☐ Legislative Reference Library ☐ Other (specify) \_\_\_\_\_

Additional Copies ordered: Number \_\_\_\_\_ Date \_\_\_\_\_

Signature of Contract Authorized Agent

Date

Agency Authorized Signature

Date

**PROFESSIONAL/TECHNICAL CONTRACT**

**FINAL PAYMENT APPROVAL FORM**

In accordance with Minn. Stat. § 16C.08, Subd. 5(b):

This is to certify the final product of the professional/technical contract # 418544 with American Management Systems, Inc. has been reviewed by the agency head and the contractor has satisfactorily fulfilled the terms of the contract. Final payment to the contractor is hereby released.

AUTHORIZED AGENT:

M. J. Chesutt  
Name

MAPS Director  
Title

12-28-99  
Date

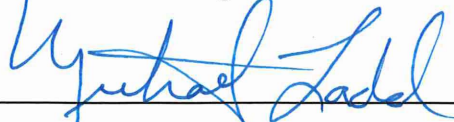
AGENCY HEAD APPROVAL:

[Signature]  
Name

CTO  
Title

1-3-00  
Date

## Report on Professional/Technical Contracts Over \$40,000

<b>Agency</b> Finance		
<b>Contract Firm</b> AMS American Management Systems, Inc.	<b>Master Contract Number</b>	
<b>Project Name</b>	<b>Project Number</b> 411732	<b>Project Duration (Dates)</b> 2/1/96 - 6/30/98
<p><b>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</b></p> <p>Perform and/or assist/train State staff in monitoring and correction of batch operations, tuning of the production environment, preparing/updating operations documentation, investigating and resolving functional problems with the GFS application, files and interface with other State systems, design/develop/test program modifications and enhancements, prepare and update system technical specification documentation.</p> <p>Necessary to enter into contract because State personnel did not have the required skills and knowledge.</p>		
<b>Billable Hours (if applicable)</b>	<b>Amount Spent</b> \$2,339,108.70	<b>Source of Funding</b> General Fund
<p><b>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.</b></p> <p>By working side by side with AMS consultants on a daily basis, State staff was able to acquire vast amounts of knowledge and skill. The result of this contract is a quality system and a State staff able to maintain it.</p>		
<b>Chief Executive Signature</b> 	<b>Title</b> CJO	<b>Date</b> 12-28-99
<p><b>MN Statute 16C.08, Subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.</b></p>		

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Department of Administration  
Materials Management Division  
112 Administration Building  
St. Paul, MN 55155

EVALUATION OF CONTRACTOR PERFORMANCE  
(Complete all parts of this form within 30 days after contract end date.)

Department/Division: Finance	Contractor Name: American Management Systems, Inc.	
	Effective Dates:	From: 2/1/96 To: 6/30/98
Contract No.: 411732	Total Amount: \$ 2,339,109	
Amendment No.: 1 2 3	Amendment Amount: \$ 1,000,000 \$ 160,000 \$ 940,000	Amendment Dates, if any: From: 10/15/96 To: 6/30/97 6/2/97 6/30/97 7/1/97 6/30/98

Brief description of work required:

Perform and/or assist/train State staff in monitoring and correction of batch operations, tuning of the production environment, preparing/updating operations documentation, investigating and resolving functional problems with the GFS application, files and interface with other State systems, design/develop/test program modifications and enhancements, prepare and update system technical specification documentation.

Attach additional sheet for items 1-5, if needed.

1. Were the objectives of the contract accomplished in the specified time? ☒ Yes ☐ No  
If no explain.

2. Did the work involve recommendations for future actions by your agency? ☐ Yes ☒ No  
If yes, will these recommendations be implemented? ☐ Yes ☒ No  
If no, explain.

3. Were the contractor's services and the documents produced satisfactory? ☒ Yes ☐ No  
If no, explain.

4. Would you engage the contractor's services again? ☒ Yes ☐ No  
If no, explain.

5. General Comments:

Complete when the final product of a contract is a report.

Report Title:

Report Date:

Copies sent to: ☐ Legislative Reference Library ☐ Other (specify) \_\_\_\_\_

Additional Copies ordered: Number \_\_\_\_\_ Date \_\_\_\_\_

Signature of Contract Authorized Agent

Date

Agency Authorized Signature

Date

**PROFESSIONAL/TECHNICAL CONTRACT**

**FINAL PAYMENT APPROVAL FORM**

In accordance with Minn. Stat. § 16C.08, Subd. 5(b):

This is to certify the final product of the professional/technical contract # 411732 with American Management Systems, Inc. has been reviewed by the agency head and the contractor has satisfactorily fulfilled the terms of the contract. Final payment to the contractor is hereby released.

AUTHORIZED AGENT:

M. J. Chesnut  
Name

MAPS Director  
Title

12-28-99  
Date

AGENCY HEAD APPROVAL:

Michael Ladd  
Name

CIO  
Title

12-28-99  
Date



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

December 10, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 76546  
Develop Standard Design for Sign Bridges  
Statewide

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 416619  
Contractor: HNTB Corporation  
3400 West 66<sup>th</sup> Street  
Suite 250  
Minneapolis, MN 55435  
Source of Funding: Trunk Highway  
Total Cost to the State: \$120,790.71  
Duration of Contract: August 7, 1997 - May 21, 1999  
Agreement Administrator: Linda Moline  
Mn/DOT Project Manager: Robert Miller

The purpose of this Contract was to develop Monotube Sign Bridge Standard designs and details.

This project was contracted out as Mn/DOT State employees were not available to perform the services.

The conduct of this project through an outside Contractor was cost effective to the State because Contractor had developed a variety of design concepts under a previous contract (Phase 1, Type Study). After Mn/DOT selected a design concept from Phase 1, Contractor completed final design under this agreement. It was more cost effective for Contractor to complete the design because of his familiarity with project.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Elwyn Tinklenberg'.

For Elwyn Tinklenberg  
Commissioner



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 8, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 75694  
Final Design, I-35W from I-494 to East 66th Street

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 414725  
Contractor: Short Elliott Hendrickson, Inc.  
Source of Funding: Trunk Highway  
Total Cost to the State: \$775,031.88  
Duration of Contract: March 3, 1997 to June 30, 1999  
Billable Hours: 12,050.4  
Agreement Administrator: Mark Hagen  
Mn/DOT Project Manager: Valerie K.R. Svensson

The purpose of this Contract was to provide final design and plan preparation of the first stage of a four stage reconstruction project on I-35W from I-494 to 66th Street. This project was contracted out as Mn/DOT did not have personnel available with the necessary expertise at the time the work needed to be done.

The conduct of this project through an outside Contractor was cost effective to the state because the Mn/DOT Metro Division did not have the staff to deliver this project in a timely fashion. This project is Stage 1 of a major roadway corridor reconstruction project. Completion of the entire segment in a timely fashion will provide travel time benefits to the public and offsets the cost of obtaining these services from the private sector.

Sincerely,

For Elwyn Tinklenberg  
Commissioner

cc: ~~Gerald~~ Joyce, 112 Administration  
Del Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

December 9, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Minnesota 55155

Subject: Minnesota Department of Transportation (Mn/DOT) Agreement No. (76285)  
Management and Technical Assistance for DBE and TGB Capacity Building

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).


MAPS Contract Number: 420177  
Contractor: *IMPACT, INC., 10550 Wayzata Blvd., Minnetonka, MN 55305*  
Source of Funding: *Trunk Highway*  
Total Cost to the State: *\$1,018,273.99*  
Duration of Contract: *July 24, 1998-June 30, 1999*  
Agreement Administrator: *Calvin C. Robinson*  
Mn/DOT Project Manager: *Mr. Ernest L. Lloyd*

The purpose of this contract was to provide management and technical assistance contracts in order to increase the expertise and participation of DBE firms and other small businesses in the highway construction industry.

This project was contracted out as Mn/DOT did not have the employees available to perform the described services within the project schedules.

The conduct of this project through an outside Contractor was cost effective to the State because it involved management and technical assistance in developing Mn/DOT's long range goals of developing DBE firms as successful subcontractors, competitive speciality contractors, and prime contractors.

Sincerely,

*for*   
Elwyn Tinklenberg  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



**Minnesota Department of Transportation**

**Office of Technical Support**

Consultant Services Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 651/ 282-5127

November 9, 1999

David Fisher  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, Mn 55155

Subject: Mn/DOT Agreement No. 78288  
Market Research for Customer Perceptions of Mn/DOT's Bare Payment Products  
Various Locations State-Wide

Dear Commissioner Fisher:

This is the final acceptance report for the above referenced Contract, in accordance with the provisions of Minnesota Statutes Section 16C.08, subdivision 4(c).

MAPS Contract Number: 422525  
Contractor: Cook Research and Consulting, Inc.  
6600 France Avenue South, Suite 214  
Edina, Minnesota 55435  
Source of Funding: Trunk Highway  
Total Cost to the State: \$48,600.00  
Duration of Contract: March 1, 1999 - August 2, 1999  
Agreement Administrator: Dawn D. Thompson  
Mn/DOT Project Manager: Lee Brady

The purpose of this Contract was to identify and better understand the primary issues and concerns that are important to customers regarding the bare pavement product /service to help maintenance management and line personnel align and deliver a product/service to the customer expectations and more effectively meet their winter travel needs.

This project was contracted out as Mn/DOT did not have the employee with the expertise on staff to provide the described services.

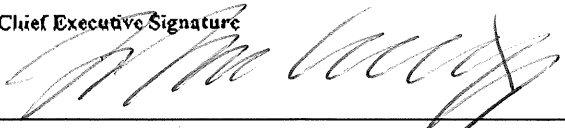
The conduct of this project through an outside Contractor was cost effective to the State because of the nature of this project is very specialized and will occur on an irregular basis.

Sincerely,


A handwritten signature in cursive script, appearing to read 'Elwyn Tinklenberg'.

For Elwyn Tinklenberg  
Commissioner

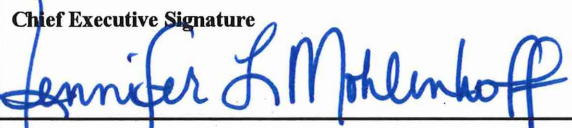
## Report on Professional/Technical Contracts Over \$40,000

Agency <i>Mn. State Patrol</i>		
Contract Firm <i>National Safety Council.</i>	Master Contract Number <i>06904 - Ser. No 59001</i>	
Project Name <i>"Name the Character Contest."</i>	Project Number <i>—</i>	Project Duration (Dates) <i>4-12-95 to 3-30-96</i>
Summarize the purpose of the contract, including why it was necessary to enter into a contract.  <i>The purpose of the project, <del>of the</del> was to conduct a contest to name a character used in Extra 1, 2, 3, 4 and educational materials. The National Safety Council thru it numerous writers, and High School initiatives was utilized to conduct this nationwide educational campaign.</i>		
Billable Hours (if applicable) <i>N/A</i>	Amount Spent <i>\$ 100,000.00</i>	Source of Funding <i>Federal Grant.</i>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.  <i>The amount was determined by a federal grant for the improvement of truck safety. The contest was an augmentation of a larger national effort to educate passengers and truck drivers about trucks and buses on the roadway.</i>		
Chief Executive Signature 	Title <i>ASSISTANT COMMISSIONER</i>	Date <i>11/29/99</i>
MN Statute 16C.08, Subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.		

## Contract Project Report

<b>Agency</b> Minnesota Department of Public Safety		
<b>Contract Firm</b> Minnesota County Attorneys Association		<b>Contract Number</b> 9200-454
<b>Project Name</b> Law and Legal Training	<b>Project Number</b> 99-14-07	<b>Project Duration (Dates)</b> 10/1/98 to 9/30/99
<p><b>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</b></p> <p>While both prosecutors and officers are required to earn a certain number of continuing education credits every two years, neither group is required to have any of those credits related to traffic safety. Because impaired driving is the most common arrest many officers will make, the most common charge young prosecutor's will take to court, and kills hundreds of people each and every year; it is important that the officers of the court are provided with the necessary knowledge and skills to perform their duties related to DWIs efficiently.</p> <p>The Department entered into this contract because the work is valuable to us and no one in the department was available to do it, had ever done any similar training, had the same degree of access to the prosecutors, or was able to provide some training using satellite broadcast.</p>		
<b>Billable Hours (If applicable)</b> Fixed Bid-N/A	<b>Amount Spent</b> \$33,651.15	<b>Source of Funding</b> Federal 402 Funding
<p><b>Explain why this amount was a cost effective way to enable the agency to provide its services or products better or more efficiently.</b></p> <p>Using a satellite to broadcast the law up-date course allows it to be held at approximately thirty-five sites simultaneously thus decreasing time for officers traveling to the training. Those officers taking the law up-date training can fax or call in questions relating to DWI to the broadcast center and have the questions answered on air by a panel of experts. Using the MCAA for the contract has given us access to the primary organization in the state for providing training to and for prosecutors. The instructor's they use for prosecutor training have all been through national instructor training specifically on impaired driving that is provided by the National Highway Traffic Safety Administration (which is our funding source).</p>		
<b>Chief Executive Signature</b> 	<b>Title</b> Assistant Commissioner	<b>Date</b> 11/29/99
<p><b>Minn. Stat. 16B.17, Subd. 4(c) requires that the Chief Executive of an agency submit a one-page report to the commissioner of Administration upon completion of a contract over \$40,000.00.</b></p>		

## Report on Professional/Technical Contracts Over \$40,000

<b>Agency</b> Office of the State Auditor		
<b>Contract Firm</b> Strategic Technologies, Inc	<b>Master Contract Number</b> 421943	
<b>Project Name</b> Reprogramming of CTAS	<b>Project Number</b> 421943	<b>Project Duration (Dates)</b> 11/24/1998 - 8/31/1999
<p><b>Summarize the purpose of the contract, including why it was necessary to enter into a contract.</b></p> <p>The purpose of this contract was to reprogram the Small City and Town Accounting Software program (hereinafter "CTAS") from a Microsoft DOS program to a Microsoft Windows program. The reprogramming of CTAS allowed small cities and towns to purchase a cash based governmental accounting program which is affordable and takes advantage of the Microsoft Windows operating system.</p>		
<b>Billable Hours (if applicable)</b>	<b>Amount Spent</b> \$129,600	<b>Source of Funding</b> General Fund
<p><b>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently.</b></p> <p>Since the current staff of the Office of the State Auditor does not have the skills or time to complete the programming of this type, the contracting with Strategic Technologies, Inc. was the most cost effective way to meet the objectives of this project. In addition, the cost of reprogramming CTAS will be recovered through user fees.</p>		
<b>Chief Executive Signature</b> 	<b>Title</b> Deputy State Auditor	<b>Date</b> 11-19-99
<p>MN Statute 16C.08, Subd. 4 (a) requires that the Chief Executive of an agency submit a one-page report to the Commissioner of Administration upon completion of a contract over \$40,000.00.</p>		



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

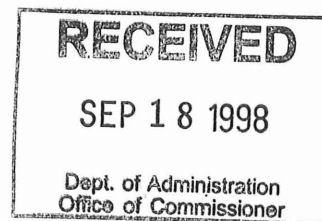
Saint Paul, Minnesota 55155-1899

September 4, 1998

Elaine S. Hansen  
Commissioner of Administration  
50 Sherburne Avenue

Saint Paul, Mn 55155

Subject: Mn/DOT Agreement 75157  
Photogrammetric Services  
FY '97 - FY '98



Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes 16B.17 Subdivision 4(c), the following is a summary of the contract that was established by the Office of Land Management to perform photogrammetric services such as aerial photography, mosaics and special photo lab services as ordered by the Department.

Contractor:	Horizons, Inc Rapid City, SD 57709-3134
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$ 390,180.94
Duration of Contract:	July 1, 1996 to June 30, 1998
Agreement Administrator:	John Griffith

The purpose of this contract was to provide Mn/DOT's with aerial photography throughout the state of Minnesota. The State has neither an aerial mapping camera mounted in a suitable aircraft nor an engineering type photo lab. Because of the high cost of acquiring and operating this type of equipment, it is more feasible to contract for these services.

The conduct of this contract through an outside contractor was cost effective to the State because the acquisition of aerial photography is invaluable for documentation purposes and for the purpose of program delivery mapping.

Sincerely

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
M. Linzie, MS 640



Minnesota Department of Transportation

Transportation Building

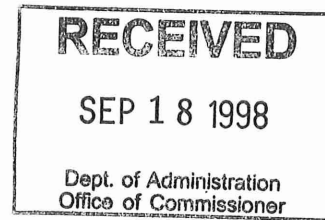
395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

September 4, 1998

Elaine S. Hansen  
Commissioner of Administration  
50 Sherburne Avenue

Saint Paul, Mn 55155



Subject: Mn/DOT Agreement 75158  
Photogrammetric Services  
FY '97 - FY '98

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes 16B.17 Subdivision 4(c), the following is a summary of the contract that was established by the Office of Land Management to perform photogrammetric services such as aerial photography, mosaics and special photo lab services as ordered by the Department.

Contractor:	Aero-Metric, Inc d/b/a MarkHurd Maple Grove, MN 55311
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$ 289,812.69
Duration of Contract:	July 1, 1996 to June 30, 1998
Agreement Administrator:	John Griffith

The purpose of this contract was to provide Mn/DOT's with aerial photography throughout the state of Minnesota. The State has neither an aerial mapping camera mounted in a suitable aircraft nor an engineering type photo lab. Because of the high cost of acquiring and operating this type of equipment, it is more feasible to contract for these services.

The conduct of this contract through an outside contractor was cost effective to the State because the acquisition of aerial photography is invaluable for documentation purposes and for the purpose of program delivery mapping.

Sincerely

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
M. Linzie, MS 640



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

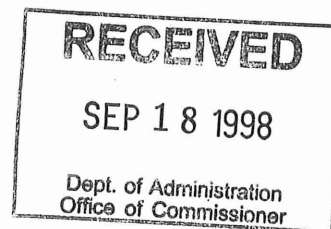
Saint Paul, Minnesota 55155-1899

July 8, 1998

Elaine S. Hansen  
Commissioner of Administration  
50 Sherburne Avenue

Saint Paul, Mn 55155

Subject: Mn/DOT Agreement 76113  
Photogrammetric Services  
FY '97 - FY '98



Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes 16B.17 Subdivision 4(c), the following is a summary of the contract that was established by the Office of Land Management to perform photogrammetric services such as aerial photography, mosaics and special photo lab services as ordered by the Department.

Contractor:	Horizons, Inc Rapid City, SD 57709-3134
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$ 174,360.75
Duration of Contract:	April 28, 1997 to June 30, 1998
Agreement Administrator:	John Griffith

The purpose of this contract was to provide Mn/DOT's with emergency aerial photography of flooded areas throughout the state of Minnesota. The State has neither an aerial mapping camera mounted in a suitable aircraft nor an engineering type photo lab. Because of the high cost of acquiring and operating this type of equipment, it is more feasible to contract for these services.

The conduct of this contract through an outside contractor was cost effective to the State because the acquisition of critical aerial photography was invaluable after the flood waters receded for documentation purposes. The Department has utilized outside contractors to provide these services in the past, with the establishment of biannual agreements. Because of the large amount of photography that needed to be captured, a separate agreement was established to perform this particular function.

Sincerely

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
M. Linzie, MS 640



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

August 24, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

RECEIVED

SEP 16 1998

Dept. of Administration  
Office of Commissioner

Subject: Mn/DOT Agreement No. 75246  
TH 10 Corridor Study  
Mn/DOT District 4

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 412907  
Contractor: SRF Consulting Group, Inc.  
One Carlson Parkway, N., Minneapolis, MN 55447  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$207,853.21  
Duration of Contract: From 8/27/96 to 6/30/98  
Agreement Administrator: Alex Chernyaev

The purpose of the contract was to complete the TH 10 Corridor Study from Moorhead to Glyndon in Mn/DOT District 4. Mn/DOT needed to determine customers usage/needs in that area, roadway improvements for TH 336/10/I-94 for the next 5-10 years and determine the potential social, economic and environmental impact of any improvements.

This project was contracted out to the Consultant because Mn/DOT did not have personnel with required expertise available to do the work in time.

The conduct of this project through an outside contractor was cost effective to the State because the Consultant, acting as an independent third party, was able to establish the good working relations with affected businesses and general public. These services allowed State to avoid the expensive delays in the design and construction process.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
Delbert Gerdes, MS 675

u:\user\consult\forms\commiss.acp

**DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT**  
**Professional/Technical Contracts**  
**Final Completion Report**

Completion of this report provides notification to the Commissioner of Administration as required by MN Stat. 16B.17, subd 4(c)

contractor	<u>Carmichael Lynch Inc.</u>	contractor #	<u>003182009</u>
fund	<u>100, 200</u>	contract period	<u>July 1, 1997 - June 30, 1998</u>
orgn-appr	<u>4232-400, 4231-400, 4230-202</u>	billable hours	
amount	<u>4412-202, 4410-202</u>	(if applicable)	
	<u>\$2,300,000.00</u>		

Summarize the purpose of the contract, including why it was necessary to enter into a contract:

Carmichael Lynch, Inc. was retained to provide a full range of advertising services. At the direction of Office of Tourism staff they assisted in the development of a marketing and communications plan for promoting travel to and in Minnesota. In 1997-98 they developed and produced a new and cost effective creative advertising campaign for Minnesota. This campaign won the 1998 Travel Industry of America award for creativity for a state tourism marketing program. In addition, to creative development and execution, specific services provided include preparation of advertising media schedules, negotiation and placement of advertising in the media, post buy analysis of media. They developed and implemented pre and post awareness research of the out of state television advertising. In 1997-98 they subcontracted with three targeted vendors to fulfill this requirement of the contract; Dubbs and Omeara, Northstar Interviewing and 730 Creative.

Explain why this amount was a cost-effective way to enable the agency to provide services or products better or more efficiently:

In order to complete all the functions provided by a full service agency, staff with specialized expertise are needed, such as, creative development, copy writing, art direction, art buyer, media planner, media buyer, print production and television and radio production. By contracting with an agency these services can be purchased to meet specific needs. Also the account management services brings overall advertising expertise to the development and implementation of marketing and communication plans.

Division Head

*[Signature]*

9/15/98

Date

This signed document should be transmitted to DTED's contract officer for submission to the Dept of Administration.  
DTED's contract officer can be reached at 297-1978.



## Minnesota Department of Transportation

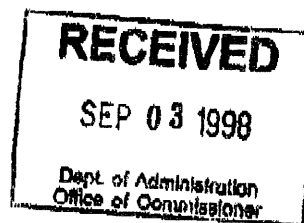
## Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd  
St. Paul, MN 55155-1899

Fax: 612/282-5127

August 14, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 76731  
Design of Major State Entry Signs  
Location: Eleven major highway entries into Minnesota

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 417184  
Contractor: SRF Consulting Group, Inc.  
One Carlson Parkway North, Suite 150  
Minneapolis, MN 55447-4443  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$121,965.00  
Duration of Contract: August 27, 1997 to March 31, 1998  
Billable Hours: 1616.4  
Agreement Administrator: Linda Moline  
Project Manager: James S. Reiersen

The purpose of the contract was to design and develop major state entry signs and comprehensive site designs at eleven border entry locations. This project was contracted out as Mn/DOT did not have personnel available with the necessary expertise when the work was needed.

The conduct of this project through an outside contractor was cost effective to the State because it allowed the project development, including final plans, specifications and cost estimates, to be accelerated in order to be bid by March, 1998 for construction during Summer 1998 as directed by Mn/DOT management. Therefore, purchasing this one time service was cost effective.

Sincerely,

James N. Dunn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680



Minnesota Department of Transportation

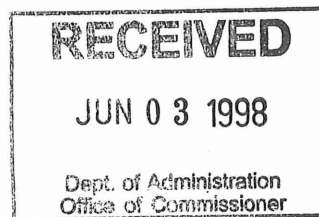
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

April 27, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75795  
Final Design Services  
Three High Occupancy Vehicle (HOV) Lanes in Southwestern Metro Area

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	414757
Contractor:	Van Doren Hazard Stallings, Inc. 3030 Harbor Lane, Suite 104, Minneapolis, MN 55447-2175
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$106,425.00
Duration of Contract:	February 14, 1997 to January 23, 1998
Billable Hours:	Not available
Agreement Administrator:	Mark Hagen
Project Manager:	Michael Spielmann

The purpose of the contract was to provide final design services for the construction of HOV lanes at the ramp from Valley View Road to EB T.H. 212, the ramp from EB T.H. 5 to EB I-494, and the ramp from T.H. 62 to WB I-494. This project was contracted out because Mn/DOT design squads were not available when this work was needed. This contract was part of a training initiative to give small to mid-size consulting firms more experience in preparing Mn/DOT roadway plans.

The conduct of this project through an outside contractor was cost effective to the State because the work was done in a timely manner to meet the construction letting date. The development of firms able to take on more State work will lead to increased competition which will help keep consulting costs in check. Therefore, purchasing this one time service was cost effective.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680

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Minnesota Department of Transportation

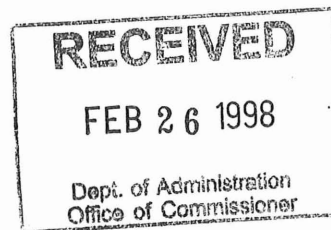
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

February 19, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75546  
Final Design  
Water Treatment System in Detroit Lakes

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	414006
Contractor:	Woodward-Clyde Consultants, Inc. 6465 Wayzata Boulevard, Suite 660, Minneapolis, MN 55426
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$73,865.69
Duration of Contract:	From 11/20/96 to 11/30/97
Agreement Administrator:	Alex Chernyaev, P.E.
Project Manager:	Ken Pearson, S.E.S

The purpose of the contract was to complete the final design plans and specifications for the construction of the effective storm sewer treatment system, for an urban 54-acre drainage area, at the discharge point into the Pelican River adjacent to TH 10. This project was contracted out as Mn/DOT did not have the expertise to evaluate, select and design the selected treatment facility. Mn/DOT did do the water sampling and flowage measurement, and the department of Health did the water analysis. The consultant used this information to determine the type of treatment.

The conduct of this project through an outside contractor was cost effective to the State because it does not have a software model that is capable of determining the best treatment alternative. The long-term cost-effectiveness is yet to be experienced, because if the treatment system meets the assumed effectiveness it can be implemented at other similar sites through the State.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675



Minnesota Department of Transportation

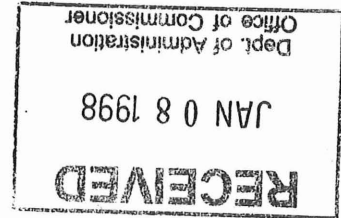
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

December 31, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement #75973  
Implement an incident Management Workshop  
Mn/DOT Metro Division

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statue 16B. 17, subdivision 4(c).

MAPS Contract Number:	414994
Contractor:	University of Minnesota Carlson School of Management Executive Development Center, 280 Humphrey Center 271 19th Avenue South Minneapolis, MN 55455
Source of Funding:	Other
Total Cost to the State:	\$49,080.00
Duration of the Contract:	3/28/97 to 9/5/97
Billable Hours:	Not Available
Agreement Administrator:	Linda Moline

The purpose of the contract was to have a contractor plan, implement, and document an Incident Management Workshop. This includes participating and providing input into the planning of the event, coordinating and facilitating the one-day event, and summarizing and recording the event in a summary report. The project was contracted out as Mn/DOT did not have the personnel with the expertise available to perform the duties when this work was needed.

The conduct of this project through an outside contractor was cost effective to the State because the expertise required for this type of work was only required for a short duration. Therefore purchasing a one-time service is cost effective.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675  
G. Bodoczy, MS 680



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/282-5127

RECEIVED

AUG 26 1998

Dept. of Administration  
Office of Commissioner

August 10, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement No. 74367  
TH 29 in Alexandria  
Mn/DOT District 4

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 410576  
Contractor: Ulteig Engineering Associates, Inc.,  
5201 East River Road, Suite 308, Minneapolis, MN 55421  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$213,514  
Duration of Contract: From 2/21/96 to 5/31/98  
Agreement Administrator: Alex Chernyaev

The purpose of the contract was to provide final Design and Construction Assistance for overlay of the portion of TH 29 between I-94 and 18<sup>th</sup> Avenue and installation of the new signal system at I-94 and Dakota Street intersection.

This project was contracted out to the Consultant because Mn/DOT did not have personnel with required expertise available to do the work in time.

The conduct of this project through an outside contractor was cost effective to the State because the Consultant was able to provide the high quality signal design and construction assistance services at the required time, thus allowing State to avoid the expensive delays in the construction process.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
Delbert Gerdes, MS 675

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Minnesota Department of Transportation

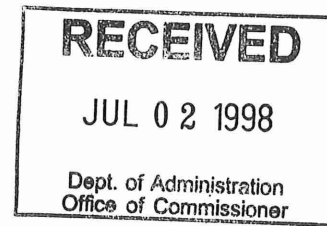
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

June 30, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75962  
Final Design for Bridge Number 27217  
Ramp B over TH 610 in Brooklyn Park

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	414967
Contractor:	Toltz, King, Duvall, Anderson & Associates
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$106,800.00
Duration of Contract:	March 24, 1997 to February 27, 1998
Billable Hours:	Lump Sum Agreement
Agreement Administrator:	Linda Moline
Project Manager:	Robert Miller, P.E.

The purpose of the contract was to create final design documents for bridge number 27217 in Brooklyn Park, Minnesota. This project was contracted out by Mn/DOT because of the tight time schedule, Mn/DOT's bridge section did not have the personnel available when this work was needed.

The conduct of this project through an outside contractor was cost effective to the State because the personnel was not available to the Mn/DOT's bridge section for this project to effectively and efficiently produce the final design documents.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680

An equal opportunity employer



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

June 12, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 76045  
Origin-Destination Study  
St. Cloud

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 415432  
Contractor: St. Cloud Area Planning Organization  
665 Franklin Ave. NE, St. Cloud, MN 56301  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$111,000.00  
Duration of Contract: From 6/6/97 to 12/31/97  
Agreement Administrator: Alex Chernyaev

This project was contracted out to the St. Cloud Area Planning Organization (APO) since it was part of a comprehensive Origin-Destination study which included local roads as well as the Trunk Highway system. Since the APO coordinates much of the transportation planning in the St. Cloud area, they were designated as the lead agency for the Origin-Destination study. Other financial contributors to the study were Stearns County, Sherburne County, and Benton County.

The conduct of this project through an outside contractor was cost effective to the state because the information for the Trunk Highway system and the local system had to be compiled into a single data-base. By conducting the project through the APO, all data was immediately placed into a single data-base reducing time and effort to later merge the Trunk Highway data with the local data. Also, using a single contractor to do both local and Trunk Highway data collection reduced the amount of training which was required.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
Delbert Gerdes, MS 675

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Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

June 15, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 75034  
Mississippi River Crossing Scoping Study  
Mn/DOT District 3

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 412530  
Contractor: SRF Consulting Group, Inc.  
One Carlson Parkway, N. Minneapolis, MN 55447  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$117,568.48  
Duration of Contract: From 8/12/96 to 3/31/98  
Agreement Administrator: Alex Chernyaev

This project was contracted out to the Consultant since in-house staff did not have the expertise to perform many of the duties required. Such tasks included working with Tranplan Software to model a trip diversion to new alternatives and working with GIS-based mapping system to develop concepts.

The use of an outside contractor to complete this study was cost effective to the state since we did not have the required technical skill in-house. Developing the skills in-house would have required a significant amount of time and effort and would have resulted in a delay in project development.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
Delbert Gerdes, MS 675

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Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

JERRY

August 14, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 76731  
Design of Major State Entry Signs  
Location: Eleven major highway entries into Minnesota

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 417184  
Contractor: SRF Consulting Group, Inc.  
One Carlson Parkway North, Suite 150  
Minneapolis, MN 55447-4443  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$121, 965.00  
Duration of Contract: August 27, 1997 to March 31, 1998  
Billable Hours: 1616.4  
Agreement Administrator: Linda Moline  
Project Manager: James S. Reiersen

The purpose of the contract was to design and develop major state entry signs and comprehensive site designs at eleven border entry locations. This project was contracted out as Mn/DOT did not have personnel available with the necessary expertise when the work was needed.

The conduct of this project through an outside contractor was cost effective to the State because it allowed the project development, including final plans, specifications and cost estimates, to be accelerated in order to be bid by March, 1998 for construction during Summer 1998 as directed by Mn/DOT management. Therefore, purchasing this one time service was cost effective.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127



July 9, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 75955  
TH 169 Corridor Study  
Mn/DOT District 3

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 414925  
Contractor: SRF Consulting Group, Inc.  
One Carlson Parkway, N. Minneapolis, MN 55447  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$89,015.50  
Duration of Contract: From 3/31/97 to 5/31/98  
Agreement Administrator: Alex Chernyaev

This project was contracted out to the Consultant since the study required an independent analysis of the corridor. The independent analysis was needed to build a consensus of what the corridor issues are and what potential solutions might be. Expertise was also needed in using GIS mapping. Such skill did not exist in the District at the time.

The use of an outside contractor to complete this study was cost effective and beneficial because the independent analysis allowed the consensus to be developed more efficiently than if the study had been done without a consultant.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
Delbert Gerdes, MS 675

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Minnesota Department of Transportation

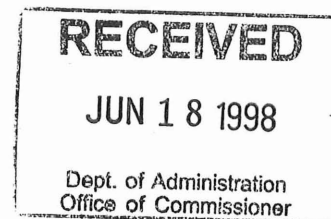
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

June 9, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75152  
Site Investigation  
Hansel Lake Rest Area (I-94)

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 413307  
Contractor: Short Elliot Hendrickson, Inc.,  
3535 Vadnais Center Drive, St. Paul, MN 55110  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$94,178  
Duration of Contract: From 10/15/96 to 3/31/98  
Agreement Administrator: Alex Chernyaev

The purpose of the contract was a preliminary site study, final geometric layout, and environmental documentation for a safety rest area to be developed on I-94 westbound, between the existing Hansel Lake Rest Area and the west Jct. TH 210 at Fergus Falls. This project was contracted out as Mn/DOT, did not have the personnel with necessary expertise available when this work was needed.

The conduct of this project through an outside contractor was cost effective to the State because the development of sufficient preliminary site design and environmental impact information allowed MN/DOT to determine the economic feasibility and environmental suitability of reconstructing the existing Hansel Lake Rest Area facility or constructing a new rest area facility at M.P. 60 across from the in-place Lake Iverson Rest Area. Therefore, purchasing this one time service was cost effective.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
Delbert Gerdes, MS 675

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Minnesota Department of Transportation

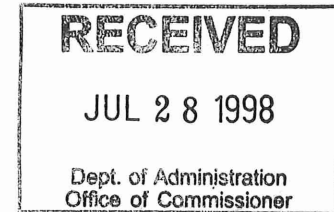
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

July 9, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75192  
TH 23 Social/Economic Study  
Mn/DOT District 3

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 413417  
Contractor: SEH, Inc.  
5909 Baker Road, Suite 590, Minnetonka, MN 55345  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$65,833.36  
Duration of Contract: From 9/25/96 to 8/31/97  
Agreement Administrator: Alex Chernyaev

The purpose of the contract was to conduct the Geologic investigation and Social/Economic Impact Analysis for the portion of TH 23 located between Richmond and I-94.

This project was contracted out to the Consultant because Mn/DOT did not have personnel with required expertise available.

The conduct of this project through an outside contractor was cost effective to the State because the environmental impact statement was approved by the Federal Highway Administration. This expertise in Social impact is needed only once every several years. Mn/DOT was able to contract for services, complete the project, and avoid hiring additional state employees.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
Delbert Gerdes, MS 675

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Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

RECEIVED

MAR 09 1998

Dept. of Administration  
Office of Commissioner

March 2, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 75683  
Professional Technical Contract  
Central Office, Project Management Unit

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B, 17, subdivision 4(c).

MAPS contract Number: 414153

Contractor: Roy Jorgensen Associates, Inc.  
3735 Buckeystown Pike  
Post Office Box 70  
Buckeystown, MD 21717

Source of Funding: The Information Leadership Council  
Information Resources Development Appropriation

Total Cost to the State: \$116,073.93

Duration of Contract: December 4, 1996 through January 31, 1998

Billable Hours: 1,084

Agreement Administrator: Jim Weingartz

The purpose of the contract was to perform a feasibility study and cost benefit analysis to determine multiple alternatives for updating or replacing the current project management system (Artemis). These alternative solutions were to be comprehensive solutions that address the department's requirements for a complete critical path transportation project management and program funding system. This project was contracted out as Mn/DOT did not have personnel available with the necessary experience.

The conduct of this project through an outside contractor was cost effective to the State because the expertise needed for this project would not normally be required by the Department. Therefore, purchasing this one time service was cost effective.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

January 15, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 76445  
Underwater Bridge Inspection  
Stone Arch Bridge over Mississippi River

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 416562  
Contractor: Parsons Brinckerhoff Quade & Douglas, Inc.  
10 Second Street NE, Suite 209  
Minneapolis, MN 55413  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$59,200.00  
Duration of Contract: July 17, 1997 to December 5, 1997  
Billable Hours: 232.5  
Agreement Administrator: Mark Hagen

The purpose of the contract was to inspect and survey underwater repairs to Bridge 27004. This bridge had experienced undermining during past floods. This project was contracted out as Mn/DOT does not have certified underwater inspection personnel.

The conduct of this project through an outside contractor was cost effective to the State because the expertise needed for this project would not normally be required by the Department. Therefore, purchasing this one time service was cost effective.

Sincerely,

James N. Denn  
Commissioner

cc: ~~G.~~ Joyce, 112 Admin  
G. Rohrbach, MS 675  
G. Bodoczy/File, MS 680



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

January 2, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 75162  
Underwater Bridge Inspections  
Metro District and District 6

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	412616
Contractor:	Parsons Brinckerhoff Quade & Douglas, Inc. 10 Second Street NE, Suite 209 Minneapolis, MN 55413
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$129,795.42
Duration of Contract:	August 15, 1996 to July 8, 1997
Billable Hours:	Not available
Agreement Administrator:	Mark Hagen

The purpose of the contract was to perform underwater inspections of bridge foundations. Fifty seven bridges in the west Metro area and in District 6 were inspected. This project was contracted out as Mn/DOT did not have the necessary expertise and /or personnel available when this work was needed.

The conduct of this project through an outside contractor was cost effective to the State because Mn/DOT does not have certified divers on staff or the necessary equipment to perform underwater inspections. Therefore, contracting for this service was cost effective.

Sincerely,

A handwritten signature in black ink, appearing to read "James N. Denn".

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675  
G. Bodoczy, MS 680



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

December 31, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 75968  
Final Design - Bridge No. 86010  
T.H. 12 under BNSF R.R. in Cokato

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 414995  
Contractor: Parsons Brinckerhoff Quade & Douglas, Inc.  
10 Second Street NE, Suite 209  
Minneapolis, MN 55413  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$124,590.00  
Duration of Contract: April 9, 1997 to December 18, 1997  
Billable Hours: 1812.5  
Agreement Administrator: Mark Hagen

The purpose of the contract was final design and plan preparation for Bridge No. 86010. This project was contracted out as Mn/DOT did not have the necessary expertise available when this work was needed.

The conduct of this project through an outside contractor was cost effective to the State because the expertise needed for the design of railroad structures is not normally required by the Department.

Sincerely,

A handwritten signature in black ink, appearing to read "J. N. Denn".

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675  
G. Bodoczy, MS 680



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

February 19, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75075  
Final Design  
TH 61 in Two Harbors

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	413144
Contractor:	Parsons Brinckerhoff Quade and Douglas, Inc. 10 Second Street, NE, Suite 209, Minneapolis, MN 55413
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$57,624.99
Duration of Contract:	From 9/10/96 to 12/31/97
Agreement Administrator:	Alex Chernyaev, P.E.
Project Manager:	Paul Huston, P.E.

The purpose of the contract was to perform the Final design engineering and deliver construction plans for letting for the roadway on TH 61 under bridge No. 38006 in Two Harbors. This project was contracted out because Mn/DOT did not have the design personnel available when the work was needed. Although the project is not scheduled for letting until fall 1998, Mn/DOT District-1 staff wanted the completed design ready in the case of opportunity for an early start.

The conduct of this project through an outside contractor was cost effective to the State because Parsons Brinckerhoff was already designing a replacement structure for Bridge 38006. This bridge crosses midway through the project area covered by this design contract. The coordination of plan and construction details by one design organization helped make the overall process more efficient.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

June 12, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

RECEIVED

JUN 16 1998

Dept. of Administration  
Office of Commissioner

Subject: Mn/DOT Agreement 75796  
Final Design Services  
Ramp Improvements on T.H. 169 at Bren Road and Londonderry Road

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	414951
Contractor:	Orr Schelen Mayeron & Associates, Inc. 300 Park Place East., 5775 Wayzata Boulevard., Minneapolis, MN 55416-1228
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$80,000
Duration of Contract:	March 11, 1997 to May 19, 1998
Billable Hours:	Not available
Agreement Administrator:	Mark Hagen
Project Manager:	Michael Spielmann

The purpose of the contract was to provide final design services for the construction of a ramp widening and escape lane in the southeast quadrant of the T.H. 169 and Bren Road/Londonderry Road interchange, and also for ramp improvements at the entrance ramps from Bren Road/Londonderry Road and Excelsior Boulevard to NB T.H. 169. This project was contracted out because Mn/DOT design squad work loads would not allow for added work at the time this project was needed.

The conduct of this project through an outside contractor was cost effective to the State because this contract was part of a training initiative to get some small to mid-size consulting firms more experience in preparing Mn/DOT roadway plans. This will lead to increased competition and better products for Mn/DOT in the future.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680

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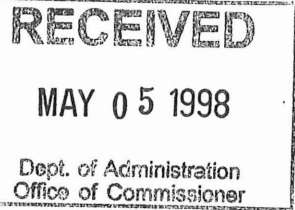


Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899



November 3, 1997

Elaine S. Hansen  
Commissioner of Administration  
50 Sherburne Avenue

Saint Paul, Mn 55155

Subject: Mn/DOT Agreement 74226  
Photogrammetric Mapping Services  
FY '96 - FY '97

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes 16B.17 Subdivision 4(c), the following is a summary of the contract that was established by the Office of Land Management to perform photogrammetric services such as planimetric mapping, topographic mapping, digital terrain model mapping, and cross-sections as ordered by the Department.

Contractor:	Aero-Metric, Inc. dba MarkHurd Maple Grove, MN 55311
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$ 112,273.79
Duration of Contract:	November 2, 1995 to June 30, 1997
Agreement Administrator:	John Griffith

The purpose of this contract was to supplement Mn/DOT's in-house photogrammetric capabilities for photogrammetric mapping. The Department does not have sufficient staff or equipment to accomplish the overload work. Because of the varying work load coupled with the high cost of acquiring and operating the equipment it is more feasible and efficient to contract for the overload work. The Mapping Unit is already running two shifts at this time.

The conduct of this contract through an outside contractor was cost effective to the State because the additional resources that were available to perform this service allowed the department to deliver program mapping on schedule. By doing so, the Department can utilize outside resources to supplement its in-house capabilities to deliver program mapping in a timely manner.

Sincerely

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
M. Linzie, MS 640



Minnesota Department of Transportation

Office of Technical Support

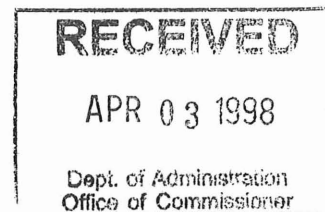
Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

*[Handwritten signature]* *JERRY*

Fax: 612/ 282-5127

April 2, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 74340  
Right of Way Services  
Mn/DOT District 6 Rochester

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 409337  
Contractor: Allen J. Paulson P.E., 3421 19th Avenue NW, Rochester, MN 55901  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$123,125.00  
Duration of Contract: 11-1-95 to 12-31-97  
Billable Hours: 2050  
Agreement Administrator: Linda Moline

The purpose of the contract was for Right of Way acquisition services. This project was contracted out as Mn/DOT did not have the necessary personnel available when this work was needed.

The conduct of this project through an outside contractor was cost effective to the State because the expertise supplied by Mr. Paulson is not available from the district's reduced Right of Way staff at this time. The tasks assigned are unique, limited in scope and usually of short duration so additional Right of Way staff was not justified.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680

395 John Ireland Blvd.

St. Paul, MN 55155-1899

Fax: 612/ 282-5127

December 31, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 76096  
Software Development

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	415405
Contractor:	Barr Engineering Company 8300 Norman Center Drive Minneapolis, MN 55437-1026
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$97,400.00
Duration of Contract:	April 30, 1997 to September 30, 1997
Billable Hours:	1783
Agreement Administrator:	Mark Hagen

The purpose of the contract was to develop a software application for bridge inventory and inspection data collection. The project was contracted out because Mn/DOT did not have personnel available with the necessary technical expertise at the time this work was necessary.

The conduct of this project through an outside contractor was cost effective to the State because the technical expertise required is not normally required by the Department.

Sincerely,

A handwritten signature in black ink, appearing to read "J. N. Denn".

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675  
G. Bodoczy, MS 680



Minnesota Department of Transportation

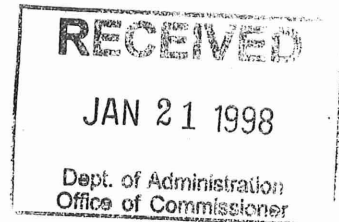
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

January 13, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement No. 74309  
Tier II EIS Preparation  
TH 371 Brainerd Bypass

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 410854  
Contractor: Barton Aschman Associates, 111 Third Ave. S., Minneapolis, MN  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$159,603.75  
Duration of Contract: From 03/11/96 to 09/30/97  
Agreement Administrator: Alex Chernyaev, P.E.

The purpose of the contract was to continue the preliminary design process for TH 371, S.P. 1809-53. Under a previous contract, Barton Aschman had successfully completed Tier I EIS for this project deciding the proposed location for the facility. Under the Tier II effort, critical final design issues were to be analyzed and mitigations identified to address the unavoidable impact. This project was contracted out as Mn/DOT did not have the manpower or specific expertise necessary to deliver a project of this scope within the short timetable commitments made to the local governments.

The conduct of this project through an outside contractor was cost effective to the State because the contractor had an extensive expertise and knowledge of the issues and details surrounding the project that were developed during preparation of the Tier I EIS. Utilizing this background and expertise through another consultant contract was cost effective and time saving.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675

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Minnesota Department of Transportation

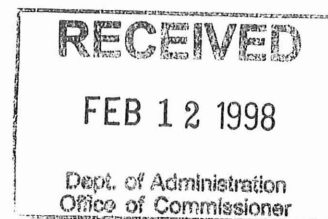
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

February 10, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 69428 plus Amendment Nos. 1 and 2  
Final Design  
TH 14 from Kasson to TH 56

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 405611

Contractor: Barton Aschman Associates, Inc., 111 Third Ave. S., Suite 150,  
Minneapolis, MN 55401  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$1,035,829 (Final invoice amount)  
Duration of Contract: Start 7/10/1992, Expired 12/31/1996.  
Agreement Administrator: Alex Chernyaev, P.E.  
Project Manager: Roger Skogen, P.E.

The purpose of the contract was to conduct Final Design for the portion of TH 14 from Kasson to TH 65 in Mn/DOT District-6. This project was contracted out because Mn/DOT's District 6 workload was such that there was insufficient staff in the District Design Office to complete all the projects scheduled for letting.

The conduct of this project through an outside contractor was cost effective to the State because other needed highway projects would have been delayed and contracting this work allowed the timely letting of all projects. Therefore, purchasing this one time service allowed District to concentrate the engineering staff efforts on completion of more urgent and/or complicated projects.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes MS 675

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Minnesota Department of Transportation

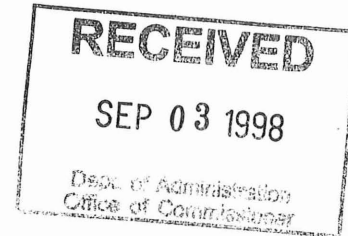
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

August 14, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 76466  
Final Design of Bridge 27194  
Location: T.H. 212 under T.H. 5 in Minneapolis

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 416178  
Contractor: BRW, Inc.  
Thresher Square  
700 Third Street South  
Minneapolis, MN 55415  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$125,884.00  
Duration of Contract: June 30, 1997 to May 1, 1998  
Billable Hours: N/A  
Agreement Administrator: Linda Moline  
Project Manager: Robert Miller

The purpose of the contract was the final design of Bridge No. 27194, a post tension, box girder structure. This project was contracted out as the Mn/DOT Bridge Office did not have design personnel available due to heavy work loads.

The conduct of this project through an outside contractor was cost effective to the State because the construction letting would be delayed if we waited for in-house design personnel to complete projects in progress and design this bridge.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680



Minnesota Department of Transportation

District 8

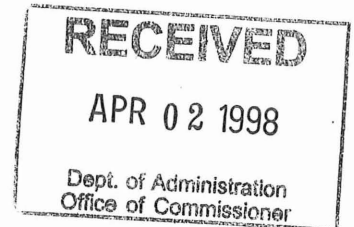
2505 Transportation Road  
P.O. Box 768  
Willmar, MN 56201-0768

*Rast* *Jenny*

Office Tel: 320/231-5195  
Fax: 320/231-5168

March 28, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75785  
Willmar Area Transportation Study  
City of Willmar, Minnesota

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Numbers:	414688	Order # 30804833
Contractor:	BRW Incorporated 700 3 <sup>rd</sup> Street South Minneapolis, MN 55415	
Source of Funding:	Trunk Highway Funds	
Total Cost to the State:	\$59,803.20	
Duration of Contract:	Start Date: 03/01/97	Completion Date: 11/28/97
Billable Hours:	Not Available	
Agreement Administrator:	Patrick J. Weidemann	

The purpose of the contract was to perform a transportation planning study on the Willmar area. The project was a joint effort of Mn/DOT, the City of Willmar, and Kandiyohi County to provide for a unified transportation planning approach to the Willmar area. The project will help shape the transportation investment choices of all three jurisdictions in the Willmar area in the future. This project was contracted out as Mn/DOT did not have sufficient in-house available resources to perform the project in the desired time frame of the three parties.

The conduct of this project through an outside contractor was cost effective to the State because Mn/DOT will not do this type of study on the Willmar Area on regular basis. Therefore, purchasing this one time services was cost effective.

Sincerely,



James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrback, MS 675



Minnesota Department of Transportation

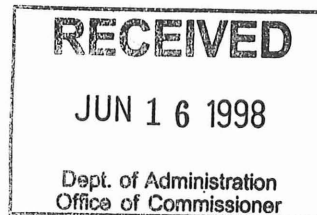
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

June 9, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 73038  
Transportation System Plan  
Mn/DOT Metropolitan Division

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	405481
Contractor:	BRW, Inc. Thresher Square, 700 Third Street South, Minneapolis, MN 55415
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$657,532.17 (\$575,000 original contract, \$82,532.17 overrun)
Duration of Contract:	April 1, 1995 to July 31, 1996 (project completed October 31, 1997)
Billable Hours:	10,193.1
Agreement Administrator:	Mark Hagen (current administrator)
Project Manager:	Tim Henkel

The purpose of the contract was to develop the Transportation System Plan (TSP) of the Mn/DOT Metropolitan Division for maintaining and improving its trunk highway system from 2001-2020. This project was contracted out because Mn/DOT did not have the necessary expertise and personnel available at the time the work was needed. The contractor did not finish the project on time, working an additional year without a contract and delivering the final report over a year late. The deliverables recieved from the contractor were incomplete and were finished by Mn/DOT.

The conduct of this project through an outside contractor was cost effective to the State because the contractor did deliver all basics and the deliverables were useable as a final product.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680



Minnesota Department of Transportation

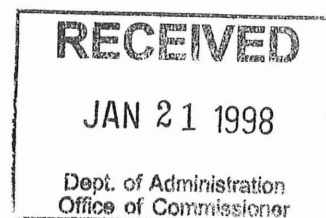
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

January 14, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement No. 69434 and Amendment No. 1  
TH 14 Mankato to Owatonna  
Corridor Study

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 405610  
Contractor: BRW, Inc.; 700 Third Ave., S., Minneapolis, MN 55415  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$1,397,330.08 (as per final invoice)  
Duration of Contract: From 09/23/92 to 09/30/97  
Agreement Administrator: Alex Chernyaev, P.E.

The purpose of the contract was to conduct a Corridor Study for the portion of TH 14 from Mankato to Owatonna. This project was contracted out because of the comprehensive planning nature of the project. Mn/DOT did not have the manpower or specific expertise necessary to deliver a project of this complexity and magnitude.

The project continues to be very complex and controversial and will take more than five years to complete. A non-Mn/DOT part may be perceived as less biased by local communities. The conduct of this project through the outside contractor was also cost effective to the State because the project requires extensive public involvement and BRW has provided excellent public presentation skills.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675

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Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

*Kent*  
*Jerry*

8/13/98

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

RECEIVED

SEP 01 1998

Dept. of Administration  
Office of Commissioner

Subject: Mn/DOT Agreement 77237  
Advertising Campaign for Traveler Information Services  
Traffic Management Center

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	419060
Contractor:	City's Best Marketing 10740 Lyndale Avenue South Bloomington, MN 55420
Source of Funding:	Consultant Services Budget-Metro Division's Allocation
Total Cost to the State:	\$134,920.39
Duration of Contract:	3/23/98 to 7/31/98
Billable Hours:	Total Billable Hours = 566
Agreement Administrator:	Joseph Tummers

The purpose of the contract was to conduct an advertising campaign for Mn/DOT's Traffic Management Center traveler information program. This project was contracted out of Mn/DOT due to the fact the Traffic Management Center had neither the expertise nor the amount of staff needed to complete the project.

The conduct of this project through an outside contractor was cost effective to the State because this contractor was able to coordinate all of the media buying that needed to be done and was able to get discounted rates. Mn/DOT does not have personnel with experience in this area, therefore, purchasing this one time service was cost effective.

Sincerely,

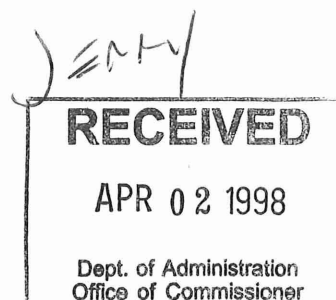
James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675

March 13. 1998

Elaine S. Hanson  
Commission of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

*Rant*



Subject: Mn/DOT Agreement 76176  
Marketing Research Focus Groups  
Minnesota Statewide

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 415495  
Contractor: Cook Research and Consulting  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$47,900.00  
Duration of Contract: May 1, 1997 - August 30, 1997  
Billable Hours:  
Agreement Administrator: Joe Tummers

The purpose of the contract was to further define Mn/DOT customer segments that the districts have identified, to identify any new customer segments that may emerge from the research, to determine if the pre-identified customer needs are still applicable and to identify any new future customer needs.

This project was contracted out as Mn/DOT doesn't have the resources internally to randomly solicit respondents or personnel who are unbiased to moderate the focus groups.

The conduct of this project through an outside contractor was cost effective to the State because continued customer input into Mn/DOT projects will lead to the best use of limited funds for alternative projects. The research results will be one of the key tools to be used in the decision-making process.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. N. Denn".

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin.  
G. Rohrbach, MS 675



Minnesota Department of Transportation

Office of Technical Support

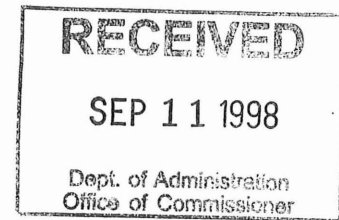
Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

*KENT*  
*JEAN*

September 1, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75931  
Architectural Services  
Heath Creek/New Market Safety Rest Areas

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 415007  
Contractor: Cording Natwick Hilbert Architects  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$66,700.00  
Duration of Contract: 3/24/97 to 7/9/98  
Agreement Administrator: Linda Moline

The purpose of the contract was to provide architectural services to replace two rest areas on I-35 south of the Metro Area that were destroyed by arson fire in 1997. This project was contracted out due to tight time schedule to get them replaced and back in service.

The conduct of this project through an outside contractor was cost effective to the State because Mn/DOT did not have the personnel available to meet the required schedule.

Sincerely,

*D. J. Denn*  
*for* James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
File

u:\user\consult\forms\commiss.acp



Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

RECEIVED

APR 28 1998

Dept. of Administration  
Office of Commissioner

April 20, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 76126  
Preliminary Investigation of Bridge 27191 (Hiawatha Tunnel)  
T.H. 55 under Minnehaha Park, Mpls.

Dear Commissioner Hanson:

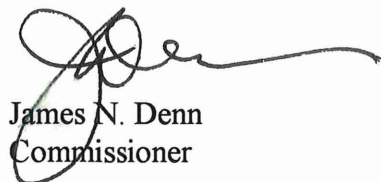
This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 415727  
Contractor: Edwards & Kelsey, Inc.  
PO Box 27058, Newark, New Jersey 07101  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$98,588.29  
Duration of Contract: 5/27/97 to 11/30/97  
Agreement Administrator: Linda Moline  
Project Manager: Robert Miller

The purpose of the contract was to conduct a preliminary design study for the Hiawatha Tunnel. This project was contracted out because Mn/DOT does not have the personnel with the necessary expertise available to do this project.

The conduct of this project through an outside contractor was cost effective to the State because much of the expertise necessary for tunnel design is not available at Mn/DOT.

Sincerely,

  
James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

August 10, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 74264  
Computer Support  
Minnesota Department of Transportation Maplewood Laboratory

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	408616
Contractor:	EGK Computer Consulting Box 605, Bozeman, MT 59715
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$40,000.00
Duration of Contract:	November 17, 1995 to December 31, 1997
Billable Hours:	873.5
Agreement Administrator:	Linda Moline
Project Manager:	David Janisch

The purpose of the contract was to provide computer support for the Mn/DOT Pavement Management Program, including documentation and training, integrating the existing database, modifying existing software to accommodate enhancements, and providing user support. This project was contracted out as Mn/DOT did not have the necessary expertise when this work was needed.

The conduct of this project through an outside contractor was cost effective to the State because of the Contractor's intimate knowledge and understanding of the data sources and programs involved. Others, including Mn/DOT personnel, would have spent considerably more time attempting to learn the system, data structure and location, and software code to perform the same work. Therefore, purchasing this one-time service was cost effective to the State.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

December 31, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 75978  
Final Design - Bridge No. 82011  
T.H. 36 over the St. Croix River

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	415120
Contractor:	HDR Engineering, Inc. 300 Parkdale 1 Bldg. 5401 Gamble Drive Suite 300 Minneapolis, MN 55416-1518
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$292,680.00
Duration of Contract:	April 3, 1997 to August 31, 1997
Billable Hours:	Not available
Agreement Administrator:	Mark Hagen

The purpose of the contract was the final design of Bridge No. 82011. This bridge type is a segmental post tensioned concrete box girder. This project was contracted out as the Mn/DOT Bridge office does not possess the necessary technical expertise for this type of structure.

The conduct of this project through an outside contractor was cost effective to the State because segmental post tension design and construction are rare for MN/DOT bridges. Therefore, purchasing this service was cost effective.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675  
G. Bodoczy, MS 680



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

*Kent*  
*Jerry*



March 3, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
St. Paul, MN 55155

Subject: Mn/DOT Agreement 72859  
Cultural Resources/Historic Bridge Inventory  
Statewide

Dear Commissioner Hanson:

This is the final acceptance report for the above reference agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS Contract Number: 408960

Contractor: Hess, Roise and Company, 405 Cedar Avenue South, Suite 200, Minneapolis, MN 55155

Source of Funding: Trunk Highway Funds

Total Cost to State: \$312,742.07

Duration of Contract: February 8, 1995 - September 30, 1997

Billable Hours:

Agreement Administrator: Linda Moline

The purpose of this contract was for the statewide evaluation of historic bridges for inclusion on the National Register of Historic Places, and a management plan that reconciles the concerns of public safety and historic preservation. The end result of this contract meant that the historic potential of the state's road bridges were examined contextually rather than on a project by project basis. The latter was time consuming and extraordinarily expensive. This project was contracted out as Mn/DOT did not have the staff time to conduct this activity. Furthermore, when this project was started Mn/DOT did not have a historian on staff to conduct any research on this activity. Thus, the necessary expertise was lacking.

The conduct of this project through an outside contractor was cost effective to the State because Mn/DOT did not have the necessary expertise to perform this study in-house. Even with a historian on staff the project was far too large in scope for one person to accomplish. Therefore, purchasing this one time services was cost effective.



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

May 8, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

RECEIVED

JUN 12 1998

Dept. of Administration  
Office of Commissioner

Subject: Mn/DOT Agreement 72058 Work Order 5  
Update Bridge Construction Elevation Program  
Statewide

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 412967  
Contractor: HNTB Corporation  
3400 W 66th Street, Suite 250, Mpls, MN 55435  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$57,240.00  
Duration of Contract: 1/30/98 to 3/27/98  
Agreement Administrator: Linda Moline  
Project Manager: Robert Miller

The purpose of the contract was to update the statewide bridge elevation program from English to metric and update and correct the current program. This project was contracted out because Mn/DOT does not have the personnel with the necessary expertise available to do this project.

The conduct of this project through an outside contractor was cost effective to the State because Mn/DOT will have a more efficient and complete system.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680

August 13, 1998

*Kent*  
*Jerry*  
**RECEIVED**  
SEP 03 1998  
Dept. of Administration  
Office of Commissioner

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
St. Paul, MN 55155

Dear Commissioner Hanson:

RE: Mn/DOT Agreement ~~7653~~ 76115  
Engineering Services  
District 3

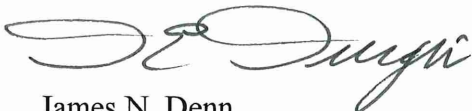
This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS Contract Number: 415915  
Contractor: Howard R. Green Company, 1326 Energy Park Rd., St. Paul  
Source of Funding: State Funds  
Total Cost to the State: \$66,000.00  
Duration of Contract: Started 06/97, Finished 07/98  
Agreement Administrator: Joe Tummers  
Project Manager: Curt Eastlund

The purpose of the contract was to improve this intersection's geometrics. This project was contracted out due to limited district resources.

The conduct of this project through an outside contractor was cost effective to the State because the contractor had the expertise needed to deliver the product in a better time frame than the district could have. Therefore, purchasing this one time service was cost effective.

Sincerely,



James N. Denn  
Commissioner

cc:  
G. Joyce - 112 Admin  
Del Gerdes - M.S. 675  
Gabe Bodoczy/File - M.S. 680



Minnesota Department of Transportation

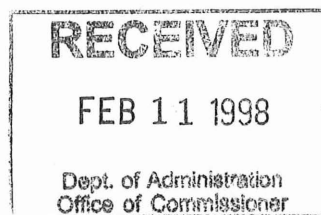
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

January 30, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75349  
*TH 43 Bridge Rehabilitation*  
*Winona, MN*

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 413293  
Contractor: *Malacological Consultants*  
*1603 Mississippi Street*  
*La Crosse, Wisconsin 54601*  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$80,000.00  
Duration of Contract: 08/28/96 12/26/97  
Agreement Administrator: *Linda Moline*

The purpose of the contract was that the Bridge No. 5930 on TH 43 over the Mississippi River at Winona is being widened. In order to comply with the requirements of the environmental documentation it is necessary to conduct a mussel survey of the area to determine if there are any species of concern present. This project is to conduct a mussel survey at that location. This project was contracted out as Mn/DOT did not have the necessary expertise and /or personnel available when this work was needed.

The conduct of this project through an outside contractor was cost effective to the State because Mn/DOT does not have efficient staff with the necessary specialized skills to perform the required work. Therefore, purchasing this service was cost effective.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675  
G. Bodoczy/File, MS 680



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard

Saint Paul, Minnesota 55155-1899

*Keat*  
*Jenny*



November 3, 1997

Elaine S. Hansen  
Commissioner of Administration  
50 Sherburne Avenue

Saint Paul, Mn 55155

Subject: Mn/DOT Agreement 74229  
Photogrammetric Mapping Services  
FY '96 - FY '97

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statutes 16B.17 Subdivision 4(c), the following is a summary of the contract that was established by the Office of Land Management to perform photogrammetric services such as planimetric mapping, topographic mapping, digital terrain model mapping, and cross-sections as ordered by the Department.

Contractor:	Martinez Corporation St. Paul, MN 55107
Source of Funding:	Trunk Highway Funds
Total Cost to the State:	\$ 108,084.54
Duration of Contract:	November 9, 1995 to June 30, 1997
Agreement Administrator:	John Griffith

The purpose of this contract was to supplement Mn/DOT's in-house photogrammetric capabilities for photogrammetric mapping. The Department does not have sufficient staff or equipment to accomplish the overload work. Because of the varying work load coupled with the high cost of acquiring and operating the equipment it is more feasible and efficient to contract for the overload work. The Mapping Unit is already running two shifts at this time.

The conduct of this contract through an outside contractor was cost effective to the State because the additional resources that were available to perform this service allowed the department to deliver program mapping on schedule. By doing so, the Department can utilize outside resources to supplement its in-house capabilities to deliver program mapping in a timely manner.

Sincerely

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
M. Linzie, MS 640



Minnesota Department of Transportation

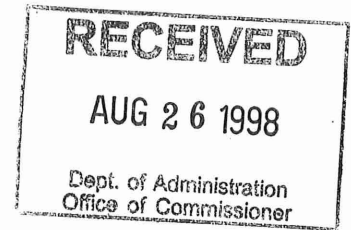
Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

August 4, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement No. 75473  
TH 22 Bypass at Hutchinson  
Mn/DOT District 8

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 413613  
Contractor: County of McLeod, 2397 Hennepin Ave., Glencoe, MN 55336  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$176,607  
Duration of Contract: From 11/4/96 to 6/30/98  
Agreement Administrator: Alex Chernyaev

The purpose of the contract was to provide preliminary and final design services for Th 22 Hutchinson Bypass. To identify horizontal and vertical geometric alignments, environmental documentation, coordination between federal, state and local agencies, acquire right-of-way, produce a set of construction plans and project letting.

This project was contracted out to the Consultant because Mn/DOT did not have personnel with required expertise available to do the work in time to meet the funding timetable.

The conduct of this project through an outside contractor was cost effective to the State because the McLeod County was able to do the coordination for the project locally. Their knowledge of local officials and working relationships gave them opportunities that were not readily available to the State. This was important because of the tight timeframe and the need to keep project moving in so that construction could begin before the funding became unavailable.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
Delbert Gerdes, MS 675

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Minnesota Department of Transportation

District 8

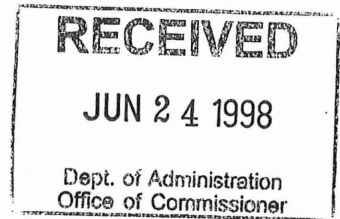
2505 Transportation Road  
P.O. Box 768  
Willmar, MN 56201-0768

~~HENT~~ JERRY

Office Tel: 320/231-5195  
Fax: 320/231-5168

June 17, 1998

Elaine A. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155



Subject: Mn/DOT Agreement 75786  
Planning Study  
City of Montevideo

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4 (c).

MAPS contract Number:

Contractor:

HNTB Corporation  
3400 West 66<sup>th</sup> Street, Suite 250  
Minneapolis, MN 55435-2133

Source of Funding:

Trunk Highway Funds

Total Cost to the State:

\$36,362.16

Duration of Contract:

August 18, 1997 to March 30, 1998

Billable Hours:

469

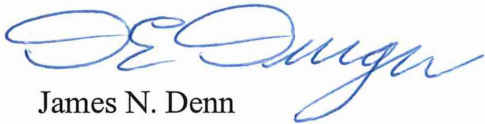
Agreement Administrator:

Patrick J. Weidemann

The purpose of the contract was to study the long range transportation needs of the City of Montevideo through a cooperative partnership involving the City of Montevideo and Mn/DOT. This project was contracted out as Mn/DOT did not have the necessary personnel available when the work was needed.

The conduct of this project through an outside contractor was cost effective to the State because the study of the transportation needs of the City of Montevideo is not a regular occurring activity within the Department. Therefore, purchasing this one time service was cost effective.

Sincerely,



James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675



Minnesota Department of Transportation

Metropolitan Division  
Waters Edge  
1500 West County Road B2  
Roseville, MN 55113

~~HEAT~~  
Jenny

July 17, 1998

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 76681  
*Marketing Research*  
*Metro Division*

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 417048  
Contractor: N.K. Friedrichs and Associates  
2500 Centre Village  
431 South 7<sup>th</sup> St.  
Mpls., Minnesota 55415  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$ 50,613.16  
Duration of Contract: September, 1997 to February, 1998  
Agreement Administrator: Joseph Tummers  
Project Manager: Chris McMahon

The purpose of the contract was to determine if the Highways of Dieways ad campaign for railroad safety was effective in changing people's attitudinal responses about the danger of railroad grade crossings.

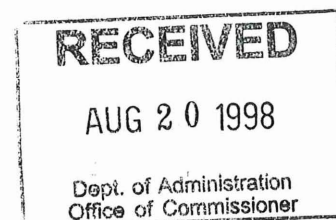
This project was contracted out as Mn/DOT does not employ the type or number of people necessary to do professional marketing research interviewing and subsequent data tabulation.

The conduct of this project through an outside contractor was cost effective to the State because hiring a professional crew to do this amount of interviewing/tabulation/analysis on a regular basis would cost much, much more.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
D. Gerdes, MS 675  
G. Bodoczy/File, MS 680  
*An equal opportunity employer*





Minnesota Department of Transportation

Transportation Building  
395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

December 16, 1996

Elaine S. Hansen  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 72596  
Computerization of state cultural resource database

Dear Commissioner Hansen:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 409744  
Contractor: State Historic Preservation Office  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$487,433.67  
Duration of Contract: 11/14/94 - 3/31/96  
Billable Hours: 18,872  
Agreement Administrator: Linda D. Moline

The purpose of the contract was to computerize the state cultural resource sites, develop a database and mapping for reference and public use. This project was contracted out to the State Historic Preservation Office as it is the enforcement arm of the State for archaeology and historic site preservation as records are located with them. Mn/DOT participated in the development of this database to serve and assist this enforcement capability and responsibility and because MN/DOT is a big user of this system.

The conduct of this project through an outside contractor was cost effective to the State because this will save all users of the system, MN/DOT included, time and effort as this will make it easier to access information.

Sincerely,

A handwritten signature in cursive script, appearing to read 'James N. Denn'.

James N. Denn  
Commissioner



*Kent*

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

RECEIVED

December 10, 1997

DEC 16 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Dept. of Administration  
Office of Commissioner

Subject: Mn/DOT Agreement 76240  
Design Plans and Special Provisions  
Beaver Creek Travel Information Center

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 416324  
Contractor: Bolton & Menk, Inc.  
515 North Riverfront Drive  
Mankato, MN 56001-3499

Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$69,003.74  
Duration of Contract: Start July 11, 1997; End November 1, 1997  
Agreement Administrator: Joseph Tummers

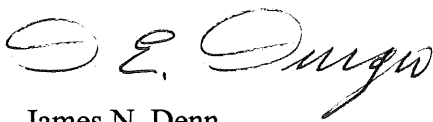
The purpose of the contract was to preform a detail design of the Beaver Creek Travel Information Center parking lot and ramp connections. This project was contracted out as Mn/DOT did not have personnel with the necessary expertise available when the work was needed.

The conduct of this project through an outside contractor was cost effective to the State because the workload of the Mn/DOT District 7 detail design section was too great at the time to complete this project in an efficient manner therefore using an outside contractor was cost effective for this project.

Elaine S. Hanson  
December 10, 1997  
Page 2

This project was done on I-90 on the South Dakota side of the Minnesota/South Dakota border making the project a bit more unusual. South Dakota standards, bid items, and specifications were used in designing this project. This resulted in some overruns of the original agreement. The original agreement was for \$54,508.00 but due to the complexity of the project this amount was exceeded. This project will be sent to our audit section for review and if it is determined that the increased costs are justified, they will be administratively be approved.

Sincerely,

A handwritten signature in cursive script, appearing to read "J. N. Denn".

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675  
G. Bodoczy, MS 680



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680

395 John Ireland Blvd.

St. Paul, MN 55155-1899

Fax: 612/ 282-5127

RECEIVED

DEC 16 1997

December 10, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Dept. of Administration  
Office of Commissioner

Subject: Mn/DOT Agreement 76244  
Work Zone Safety Media Campaign  
Statewide

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 416561

Contractor: Padilla Speer Beardsley, Inc.

Source of Funding: Trunk Highway Funds

Total Cost to the State: \$105,734.75

Duration of Contract: Start May 21, 1997; End August 30, 1997

Agreement Administrator: Joseph Tummers

The purpose of the contract was to develop a statewide media placement plan and purchase placement space that will deliver the work zone safety message. This project was contracted out as Mn/DOT did not have personnel with the specific expertise to develop plan and make the associated purchases.

The conduct of this project through an outside contractor was cost effective to the State because expertise needed for this project would not normally be required by the Department. Therefore, purchasing this one time services was cost effective.

Elaine S. Hanson  
December 10, 1997  
Page 2

The original agreement was for \$100,000.00 and one amendment for \$10,000.00 was added after additional funds became available for this project. The project came in under budget with most of the funds used were used for the media purchases. Of the total \$105,734.75 spent, \$105,248.75 was spent for media purchases and only \$486.00 were agency fees, making this a very cost effective project.

Sincerely,

A handwritten signature in dark ink, appearing to read "James N. Denn", written in a cursive style.

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675  
G. Bodoczy, MS 680



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

December 9, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 70294  
Preliminary Design  
TH 22 from Mankato to St. Peter

RECEIVED

DEC 18 1997

Dept. of Administration  
Office of Commissioner

Dear Commissioner Hanson:


This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 405596  
Contractor: SEH, Inc. , 3535 Vadnais Center Drive, St. Paul, MN 55155  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: \$630,987.62  
Duration of Contract: From February 1, 1993 to August 31, 1997  
Agreement Administrator: Alex Chernyaev, P.E.

The purpose of the contract was to conduct Preliminary Design for the portion of TH 22 between Mankato and St. Peter. This project was contracted out because consultants could devote the appropriate staff to the project while Mn/DOT did not have the personnel with adequate experience available to conduct the project. Timing for project development was critical in order to take advantage of cooperative partnering with Blue Earth County and to secure environmental clearance in a timely manner for this high priority project, which will serve a local and regional transportation needs.

The conduct of this project through an outside contractor was cost effective to the State because the expertise this project required (i.e., environmental documentation, public involvement, computerized imaging would not be readily available within the Department. Therefore, purchasing these services was cost effective for this project.

Sincerely,

  
for James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675

An equal opportunity employer

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Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

December 9, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 70294  
Preliminary Design  
TH 22 from Mankato to St. Peter

Dear Commissioner Hanson:


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Sincerely,

  
for James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675

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Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

November 13, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: Mn/DOT Agreement 68335 and Amendments No. 1 & 2, and Agreement No. 76823.  
*TH 212 in Eden Prairie, Final Design*

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: 405621  
Contractor: *TKDA, Inc., 444 Cedar Street, St. Paul, MN 55101*  
Source of Funding: Trunk Highway Funds  
Total Cost to the State: *\$ 2,063,769 (Final invoice amount and Final audit adjustments)*  
Duration of Contract: *From 9/5/1991 to 3/31/1996*  
Agreement Administrator: *Alex Chernyaev, P.E.*

The purpose of the contract was to provide for the Preparation of the Final Design Plans of TH 212 from CSAH 4 to Mitchell Road in Eden Prairie, Hennepin County. This project was contracted through an outside contractor as Mn/DOT did not have ample resources, including technical staff, to prepare and complete the final plan set and required documents in a timely manner.

The contracting of this project through an outside contractor was cost effective because the complexity of this project and the pending issues affecting this project required more people and expertise than are available at the Mn/DOT Metro Division.

The initial contract was scheduled to be one project, however, because of right of way acquisitions and an agreement with the school district, it had to be reprogrammed into three projects. Hennepin County had some scheduling and funding issues with the upgrade of CSAH 4, along with the short term and long term bypass issues. Initiating the ISTEA program and priorities, the lack of funding, and the possibility of constructing a toll road were other issues above all contributed to delaying the project from 1995 to 1998.

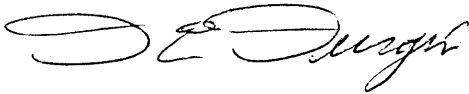
Elaine S. Hanson  
Page 2 of 2


The contract was submitted and accepted with approximately 95% complete. Time on the contract had expired and the contractor has made every effort to deliver the product on schedule. The project time was controlled by the letting date and the funding priorities.

The project of such significance and magnitude requires constant adjustments to the changing social and economic conditions in the selected corridor. Therefore, despite the Five Years Limitation Statute has interrupted the development of the project at the 95% level of completion, we are convinced that contracting out the Final Design for TH 212 was cost effective and beneficial to the State of Minnesota.

In order to complete the plan set and specifications, Mn/DOT had to provide not only for the remaining 5% of the original contract work but additional resources were also needed to update the project to the most current standards. Therefore, the Agreement No. 76823 with the same contractor has been executed.

Sincerely,



 James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675

*File*

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Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

October 22, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: **Mn/DOT Agreement 68361 plus Amendments No.s 1, 2 and 3.**  
**TH 14/52 in Rochester**  
**Preliminary Design**

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: **405618**  
Contractor: **BRW, Inc., 700 Third St. S. Minneapolis, MN 55415**  
Source of Funding: **Trunk Highway Funds**  
Contract Estimated Cost **\$1,894,231.00**  
Total Cost to the State: **\$1,759,415.96 (As per Final Invoice)**  
Duration of Contract: **Start 9/26/1991, Expired 5/30/1997.**  
Agreement Administrator: **Alex Chernyaev, P.E.**

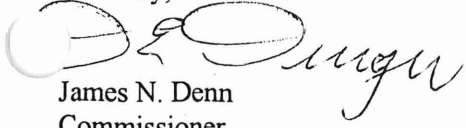
The purpose of the contract was to conduct Preliminary Design for portion of TH 14/52 in Rochester, in Mn/DOT District-6. This project was contracted out as Mn/DOT did not have ample resources, including technical staff, to perform all tasks that are required to gain acceptance of the project through the Highway Project Development Process.

The conduct of this project through an outside contractor was cost effective to the State because the complexity of this project and the issues affecting to this project required more people and expertise than are available at Mn/DOT District six. The contractor was obligated to produce several documents required by FHWA, such as Drainage Report, the Final (4f) Evaluation, the Final Environmental Impact Statement, and the Traffic Demand Report. Mn/DOT would not have been able to complete all the tasks required in order to meet the deadlines to ensure project completion.

The contractor was delivering the tasks on a timely basis until November 1996, at which time Mn/DOT changed the scope of the contract by requesting that the contractor redo the Geometric Layout in metric units as opposed to English units. The changing of units has a rippling effect on the deliverables of the entire project, including the surveying data, the soil's data, the alignments and profiles, and the construction limits.

Due to the Minnesota Five Year limitation statute, Mn/DOT was not able to process amendment to incorporate the necessary changes and additions to the contract. The Agreement was closed "as is" with approximately 90% deliverables received. To provide contractors with additional time and compensations to complete the project and incorporate the necessary changes described above, Mn/DOT has entered a new agreement with the same contractor.

Sincerely,

  
James N. Denn  
Commissioner

cc: **G. Joyce, 112 Admin**  
**G. Rohrbach, MS 675**



Minnesota Department of Transportation

Office of Technical Support  
Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

October 22, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: **Mn/DOT Agreement 74758 plus Amendment No. 1.**  
**LIMS Computer Program Installation**

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number:	411791
Contractor:	Laboratory MicroSystem, Inc. , 200 Broadway, Troy, NY 12180
Source of Funding:	Trunk Highway Funds
Contract Estim.and Final Cost	\$235,800.00
Duration of Contract:	Start 5/8/96, Expired 3/1/97
Agreement Administrator:	Alex Chernyaev, P.E.

The purpose of the contract was the implementation of the Statewide Laboratory Information Management System (LIMS) for all Mn/DOT laboratories. Materials testing procedures are relatively costly part of the total system that produces and maintains our transportation system. LIMS will allow for the automated collection of test data, immediate report generation, and easily accessible archived data. The development of LIMS fit into the strategic goals of the agency and will create a long term value.

The development work for such a system is an immense undertaking. The cost effectiveness of any software purchase will only be truly born over the life of the system. When this system is fully operational and integrated into the material testing fiber of the organization, not only time will be saved with the calculation and reports, the archived information will be readily available to anyone who wants to do utilize the statistical capabilities that database offers. A secondary, but an equally important attribute of this system, is the ability to use it as a management tool. The LIMS will be available for sample tracking, work load prediction, and overall laboratory resource management including the ability to better track the cost of testing.

Mn/DOT followed the guidelines set forth in ASTM E 1578 to do a benefit/cost analysis of internal development of the LIMS versus purchasing an existing system. The same standard was also used to develop the RFP for vendor selection.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

October 22, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: **Mn/DOT Agreement 68361 plus Amendments No.s 1, 2 and 3.**  
**TH 14/52 in Rochester**  
**Preliminary Design**

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: **405618**  
Contractor: **BRW, Inc., 700 Third St. S. Minneapolis, MN 55415**  
Source of Funding: **Trunk Highway Funds**  
Contract Estimated Cost: **\$1,894,231.00**  
Total Cost to the State: **\$1,759,415.96 (As per Final Invoice)**  
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Agreement Administrator: **Alex Chernyaev, P.E.**

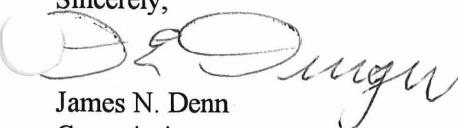
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The conduct of this project through an outside contractor was cost effective to the State because the complexity of this project and the issues affecting to this project required more people and expertise than are available at Mn/DOT District six. The contractor was obligated to produce several documents required by FHWA, such as Drainage Report, the Final (4f) Evaluation, the Final Environmental Impact Statement, and the Traffic Demand Report. Mn/DOT would not have been able to complete all the tasks required in order to meet the deadlines to ensure project completion.

The contractor was delivering the tasks on a timely basis until November 1996, at which time Mn/DOT changed the scope of the contract by requesting that the contractor redo the Geometric Layout in metric units as opposed to English units. The changing of units has a rippling effect on the deliverables of the entire project, including the surveying data, the soil's data, the alignments and profiles, and the construction limits.

Due to the Minnesota Five Year limitation statute, Mn/DOT was not able to process amendment to incorporate the necessary changes and additions to the contract. The Agreement was closed "as is" with approximately 90% deliverables received. To provide contractors with additional time and compensations to complete the project and incorporate the necessary changes described above, Mn/DOT has entered a new agreement with the same contractor.

Sincerely,

  
James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675



Minnesota Department of Transportation

Office of Technical Support

Consultant Services Unit, MS 680  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899

Fax: 612/ 282-5127

WANDA  
Kurt Allin  
**RECEIVED**

OCT 27 1997

Dept. of Administration  
Office of the Commissioner

October 22, 1997

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Avenue  
Saint Paul, MN 55155

Subject: **Mn/DOT Agreement 74758 plus Amendment No. 1.**  
**LIMS Computer Program Installation**

Dear Commissioner Hanson:

This is the final acceptance report for the above referenced agreement, in accordance with the provisions of Minnesota Statute 16B.17, subdivision 4(c).

MAPS contract Number: **411791**  
Contractor: **Laboratory MicroSystem, Inc. , 200 Broadway, Troy, NY 12180**  
Source of Funding: **Trunk Highway Funds**  
Contract Estim. and Final Cost **\$235,800.00**  
Duration of Contract: **Start 5/8/96, Expired 3/1/97**  
Agreement Administrator: **Alex Chernyaev, P.E.**

The purpose of the contract was the implementation of the Statewide Laboratory Information Management System (LIMS) for all Mn/DOT laboratories. Materials testing procedures are relatively costly part of the total system that produces and maintains our transportation system. LIMS will allow for the automated collection of test data, immediate report generation, and easily accessible archived data. The development of LIMS fit into the strategic goals of the agency and will create a long term value.

The development work for such a system is an immense undertaking. The cost effectiveness of any software purchase will only be truly born over the life of the system. When this system is fully operational and integrated into the material testing fiber of the organization, not only time will be saved with the calculation and reports, the archived information will be readily available to anyone who wants to do utilize the statistical capabilities that database offers. A secondary, but an equally important attribute of this system, is the ability to use it as a management tool. The LIMS will be available for sample tracking, work load prediction, and overall laboratory resource management including the ability to better track the cost of testing.

Mn/DOT followed the guidelines set forth in ASTM E 1578 to do a benefit/cost analysis of internal development of the LIMS versus purchasing an existing system. The same standard was also used to develop the RFP for vendor selection.

Sincerely,

James N. Denn  
Commissioner

cc: G. Joyce, 112 Admin  
G. Rohrbach, MS 675



Minnesota Department of Transportation

Transportation Building

395 John Ireland Boulevard  
Saint Paul, Minnesota 55155-1899

October 8, 1997

Elaine S. Hansen  
Commissioner of Administration  
50 Sherburne Avenue  
St. Paul, MN 55155

Subject: Mn/DOT MAPS Contract No. 412640  
Network Base Line

Dear Commissioner Hansen:

This is the final acceptance report for the above referenced contract, in accordance with the provisions of Minnesota Statutes Section 16B.17, subdivision 4(c).

MAPS Contract Number: 412640  
Contractor: Programming Solutions, Inc.  
9000 Telford Crossing  
Brooklyn Park, MN 55443  
Source of Funding: Fund 270  
Organization 2306  
Job TOP023  
Total Cost to the State: \$60,000  
Duration of Contract: June 9, 1997 - August 24, 1997  
Contract Administrator: Joan Christian

The Office of Information Resource Management's Implementation Plan for Shared Information Resources project P115, Network Connectivity and Capacity, was charged with identifying, analyzing, and making recommendations for the present and near-term connectivity and capacity of the department's LANs, MAN, and WAN in order to ensure accessible and shareable information resources. Part of this charge was to procure and install appropriate tools to analyze network bandwidth use and thereby establish a base line from which the department could better manage the network infrastructure and from which the department could attempt to forecast future bandwidth needs.

It was recognized from the earliest stages of this project that Mn/DOT did not have sufficient manpower to realize this base line within the time limits of project P115. Mn/DOT had never done a base line of its network nor used the tools procured for this project. Therefore, it possessed neither the skills sets nor the manpower to perform this base line.

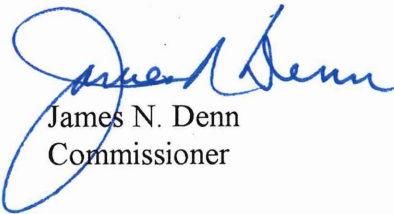
Elaine S. Hansen

October 8, 1997

Page 2

This contract enabled Mn/DOT to perform a limited base line of its network infrastructure which was necessary to satisfy a part of project P115. The contracting firm had the requisite skills to install and configure Mn/DOT's newly acquired tools and recommend additional tools to better manage and configure the network. In addition, the contracting firm was required to recommend and document tool usage, processes, and reporting to facilitate Mn/DOT's continuing efforts to perform base line analyses on other segments of the network infrastructure and for ongoing network management and capacity forecasting.

Sincerely,

A handwritten signature in blue ink, appearing to read "James N. Denn", is written over the printed name and title.

James N. Denn  
Commissioner



Minnesota Department of Transportation

Office of Technical Support

Consultant Agreements Unit, MS 680  
395 John Ireland Boulevard  
St. Paul, MN 55155-1899

Fax: 612/282-5127

November 18, 1996

Room 411, Mail Stop 100  
Phone: (612) 297-2930  
Fax: (612) 296-3587

Elaine S. Hanson  
Commissioner of Administration  
50 Sherburne Ave.  
St. Paul, MN 55155

Re: Mn/DOT Agreement No. 75031  
Minnesota Intermodal Rail Terminal Study (MIRTS)

Dear Commissioner Hanson:

Final Acceptance Report for the referenced agreement in accordance with the provisions of MS 16B.17, Sbd4(c).

MAPS contract number: 412008  
Contractor: Parsons-Brinkerhoff-Quade and Douglas  
10 Second Street NE, Suite 209  
Minneapolis, MN 55413-2236

Source of funding: Joint Partnership Funds with Mn/DOT and Railroads

Total cost to State: 75,000.00

Duration of the Contract: From August 12, 1996 to November 14, 1996 (A violation form was signed to allow work prior to contract execution of September 6, 1996 in accordance with Minn. Stat. § 16B.06, subd. 2)

Lump Sum: \$75,000.00

The purpose of this contract was to develop an operating plan and pro-forma business plan for a joint use intermodal rail freight terminal. A study was completed in 1995 to assess the need for additional intermodal terminal capacity in the Twin Cities Area. The Study was funded and prepared under the direction of the Minnesota Intermodal Terminal Study (MIRTS). MIRTS is a public/private partnership of mutual interest made up of representatives from the Burlington Northern Santa Fe (BNSF), CP Rail System (CPRS) the Minnesota Department of Transportation (MnDOT), the Metropolitan Council (Council). In 1995 the

partnership was expanded to include the Union Pacific Railroad (UPRR).


The Twin Cities Metropolitan Area is presently served by two intermodal terminal facilities. The CPRS operates a facility in Northeast Minneapolis. The BNSF operates a facility in the Midway area of St. Paul. The BNSF facility is approaching the limits of its capacity and options for increasing capacity at the current location are very limited. Approximately 70 percent of the region's intermodal traffic is served by this facility. The CPRS facility has some opportunity to expand and meet its capacity requirements into the year 2012.

The study concluded that intermodal shipping demand will continue to grow steadily. The current 250,000 combined lifts per year at the two terminals is expected to increase in volume at a rate of 5.6 percent per year until the year 2002 and then grow at a reduced rate of 2.8 percent into the year 2012. The total forecast for lifts in 2012 is 530,000. To meet this forecasted demand, the MIRTS group recommended moving forward in a partnership to develop a new multi-user intermodal terminal sufficiently sized and conveniently located to meet terminal capacity needs for the next 20 years with some additional expansion potential. The facility will enable the railroads to expand intermodal service to their international and domestic customers and take advantage of the benefits of a shared facility. This project was contracted out as Mn/DOT did not have the necessary expertise, personnel available to perform a intermodal rail study.

The total cost of this contract was \$75,000

The conduct of this project through an outside contractor was cost effective to the State because the expertise needed for this project would not be normally required by the department and because of the time constraint of the project. Therefore, purchasing this one time service was cost effective and necessary.

Sincerely,



James N. Denn  
Commissioner