

October 17, 2023

Senator Matt Klein, Chair
Commerce and Consumer Protection
Committee
95 University Avenue W.
Minnesota Senate Bldg., Room 2105
St. Paul, MN 55155

Senator Nick Frentz, Chair
Energy, Utilities, Environment and Climate
Committee
95 University Avenue W.
Minnesota Senate Bldg., Room 3109
St. Paul, MN 55155

Senator Gary Dahms, Ranking Minority Member
Commerce and Consumer Protection
Committee
95 University Avenue W.
Minnesota Senate Bldg., Room 2219
St. Paul, MN 55155

Senator Andrew Mathews, Ranking Minority
Member
Energy, Utilities, Environment and Climate
Committee
95 University Avenue W.
Minnesota Senate Bldg., Room 2233
St. Paul, MN 55155

Representative Zack Stephenson, Chair
Commerce Finance and Policy Committee
449 State Office Building
100 Rev. Dr. Martin Luther King Jr. Blvd. St. Paul,
MN 55155

Representative Patty Acomb, Chair
Climate and Energy Finance and Policy Committee
593 State Office Building
100 Rev. Dr. Martin Luther King Jr. Blvd. St. Paul,
MN 55155

Representative Tim O'Driscoll, Ranking Minority
Member
Commerce Finance and Policy Committee
237 State Office Building
100 Rev. Dr. Martin Luther King Jr. Blvd. St. Paul,
MN 55155

Representative Chris Swedzinski, Ranking Minority
Member
Climate and Energy Finance and Policy Committee
245 State Office Building
100 Rev. Dr. Martin Luther King Jr. Blvd. St. Paul,
MN 55155

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RE: Interagency Agreement and Transfer Report

Dear Legislators:

This letter addresses the reporting requirement set forth by the Legislature in the Laws of 2023, Chapter 62, Article 2, Section 35 as outlined in the language below:

[15.0395] INTERAGENCY AGREEMENTS AND INTRA-AGENCY TRANSFERS.

(a) By October 15, 2018, and annually thereafter, the head of each agency must provide reports to the chairs and ranking minority members of the legislative committees with jurisdiction over the department or agency's budget on:

(1) each interagency agreement or service-level agreement, including any renewal or extension of an existing interagency or service-level agreement with another agency if the cumulative value of those agreements between two agencies is more than \$100,000 in the previous fiscal year; and

(2) transfers of appropriations between accounts within or between agencies, if the cumulative value of the transfers is more than \$100,000 in the previous fiscal year.

The report must include the statutory citation authorizing the agreement, transfer or dollar amount, purpose, the effective date of the agreement, and the duration of the agreement. Interagency agreements and service-level agreements that authorize enterprise central services and transfers specifically required by statute or session law are not required to be reported under this section.

(b) As used in this section, "agency" includes the departments of the state listed in section 15.01, a multimember state agency in the executive branch described in section 15.012, paragraph (a), the Office of MN.IT Services, and the Office of Higher Education.

Attached please find the report that provide the required interagency agreement and transfer information for the Commerce Department for Fiscal Year 2023.

As stated by Minnesota Statute 3.197: This report cost approximately \$1,965.00 to prepare, including staff time.

If you have any questions, please do not hesitate to contact me or Tim Jahnke, Chief Financial Officer at (651) 539-1501 or Tim.Jahnke@state.mn.us.

Sincerely,



Grace Arnold
Commissioner

Department of Commerce
Fiscal Year 2023 Transfers
October 15, 2023

TRANSFER FROM					TRANSFER TO					DESCRIPTION	
Transfer Out Agency	Transfer Out Fund Name	Transfer Out AppropID	Transfer Out AppropID Name	Transfer Out Amt	Transfer In Agency	Transfer In Fund Name	Transfer In AppropID	Transfer In AppropID Name	Transfer In Amount	Purpose of Transfer	Legal Authority for Transfer
Revenue	Misc Special Revenue	G906002	Liquefied Petro Gas Fee	\$434,376.64	Commerce	Misc Special Revenue	B132501	Residential Propane	\$434,376.64	The Department of Revenue collects the liquefied petroleum gas fee from terminal operators located in Minnesota from which liquefied petroleum gas is dispensed and from any person in Minnesota receiving liquefied petroleum gas from a source outside of Minnesota. The funds are then transferred to Commerce.	MS 239.785, subd 6
Revenue	Misc Special Revenue	G906003	Petroleum Inspection Fees	\$3,472,283.38	Commerce	Misc Special Revenue	B135100	Petroleum Inspection	\$3,472,283.38	The Department of Revenue collects the Petroleum Inspection Fee on petroleum products when received from the first licensed distributor and on petroleum products not received from a licensed distributor. The fee is \$1 for every 1,000 gallons received. Revenue collects the fee and transfers the proceeds to Commerce.	MS 239.101, subd 3
Commerce	Petrofund	B135202	Petro Transfer to PCA	\$8,071,608.17	PCA	Remediation Fund	R32G108	Petroleum Remediation Cleanup	\$8,071,608.17	The Petrofund board has the ability to pay the MPCA to investigate and clean up contamination from leaking petroleum storage tanks when a responsible person cannot be identified or the responsible person is unwilling or unable to do the work. Minn. Stat. §115C.08, subd. 4 allows the MPCA to use Petrofund dollars to pay for these 'fund-financed' projects. The Petrofund Board approves the use of funds at the beginning of each fiscal year.	MS 115C.10, subd 1
Commerce	General Fund	B131000	Financial Institutions GF	\$100,000.00	MNIT	Misc Special Revenue	G467330	ITA24.030 B13 Commonline	\$100,000.00	Transfer to the Information and Telecommunications Account established at MN.IT. Funds will be used to update the Comm Online system which allows franchise filers to submit documents electronically for processing.	MS 16E.21
Commerce	General Fund	B135000	Administrative Services	\$500,000.00	MNIT	Misc Special Revenue	G467331	ITA24.031 B13 Data Warehouse	\$500,000.00	Transfer to the Information and Telecommunications Account established at MN.IT. Funds will be used to build out a data warehouse to serve as a central repository for storing and analyzing information.	MS 16E.21
Commerce	General Fund	B132000	Energy Resources	\$350,000.00	MNIT	Misc Special Revenue	G467332	ITA24.032 B13 IT Modernize	\$350,000.00	Transfer to the Information and Telecommunications Account established at MN.IT. Funds will be used to update unmaintainable Access systems with modern solutions to automate manual processes and provide better customer service.	MS 16E.21
Commerce	General Fund	B135000	Administrative Services	\$1,500,000.00	MNIT	Misc Special Revenue	G467332	ITA24.032 B13 IT Modernize	\$1,500,000.00	Transfer to the Information and Telecommunications Account established at MN.IT. Funds will be used to update unmaintainable Access systems with modern solutions to automate manual processes and provide better customer service.	MS 16E.21
Commerce	General Fund	B136000	Insurance	\$1,000,000.00	MNIT	Misc Special Revenue	G467332	ITA24.032 B13 IT Modernize	\$1,000,000.00	Transfer to the Information and Telecommunications Account established at MN.IT. Funds will be used to update unmaintainable Access systems with modern solutions to automate manual processes and provide better customer service.	MS 16E.21
Commerce	General Fund	B132000	Energy Resources	\$39,424.00	Governor's Office	Other Misc Spec Revenue	G391300	Governor's Office Spec Rev	\$39,424.00	The Governor's office provides policy, communications, diversity and inclusion, constituent services, and legal support to state agencies.	MS 471.59
Commerce	General Fund	B134000	Enforcement	\$39,424.00	Governor's Office	Other Misc Spec Revenue	G391300	Governor's Office Spec Rev	\$39,424.00	The Governor's office provides policy, communications, diversity and inclusion, constituent services, and legal support to state agencies.	MS 471.59
Commerce	Misc Special Revenue	B131004	Financial Institutions	\$39,424.00	Governor's Office	Other Misc Spec Revenue	G391300	Governor's Office Spec Rev	\$39,424.00	The Governor's office provides policy, communications, diversity and inclusion, constituent services, and legal support to state agencies.	MS 471.59
Commerce	General Fund	B136000	Insurance	\$39,424.00	Governor's Office	Other Misc Spec Revenue	G391300	Governor's Office Spec Rev	\$39,424.00	The Governor's office provides policy, communications, diversity and inclusion, constituent services, and legal support to state agencies.	MS 471.59
Commerce	General Fund	B135000	Administrative Services	\$19,712.00	Governor's Office	Other Misc Spec Revenue	G391300	Governor's Office Spec Rev	\$19,712.00	The Governor's office provides policy, communications, diversity and inclusion, constituent services, and legal support to state agencies.	MS 471.59
Commerce	General Fund	B133000	Telecommunications	\$19,712.00	Governor's Office	Other Misc Spec Revenue	G391300	Governor's Office Spec Rev	\$19,712.00	The Governor's office provides policy, communications, diversity and inclusion, constituent services, and legal support to state agencies.	MS 471.59
Commerce	Oil Overcharge	B132502	Petroleum Violation Escrow	\$137,931.16	MMB	General Fund	G9R0017	Misc Revenue From Oth	\$137,931.16	Cancellation of funds from the Oil Overcharge fund to the General Fund.	MS 16A.53, subd 3a
TOTAL				\$15,763,319.35					\$15,763,319.35		

Department of Commerce

Fiscal Year 2023 Interagency Agreements and Service-Level Agreements

October 15, 2023

Agency	Amount	Legal Authority	Purpose	Effective Date	Duration
Administration	\$500,000.00	M.S. 216B.241	The Department of Administration Real Estate and Construction Services Division contracts for the implementation, maintenance and updates of sustainable building guidelines for new construction or major renovation of buildings that use state funds or state bond funding.	7/1/2022	FY 2023
DEED	\$100,000.00	M.S. 248.062	The Department of Employment and Economic Development Accessible News for the Blind program provides accessible news services for the Commerce Telecommunications Access Minnesota (TAM) program.	7/1/2022	FY 2023
DHS	\$1,228,132.11	M.S. 237.5-237.56	The Department of Human Services Telephone Equipment Distribution Program administers the distribution of telecommunications devices on behalf of the Commerce Telecommunications Access Minnesota (TAM) program.	7/1/2022	FY 2023
DHS	\$169,178.00	M.S. 256C.30	The Department of Human Services Rural-Real-Time Caption program provides captioning services for the Commerce Telecommunications Access Minnesota (TAM) program.	7/1/2022	FY 2023
DHS	\$198,547.38	M.S. 471.59	The Department of Human Services coordinates the FileNet environment for a number of state agencies including Commerce.	7/1/2022	FY 2023
Governor's Office	\$197,120.00	M.S. 471.59	The Governor's office provides policy, communications, diversity and inclusion, constituent services, and legal support to state agencies.	7/1/2022	FY 2023
Health	\$411,000.00	M.S. 471.59	The Minnesota Department of Health contracts with Commerce to perform financial solvency reviews of Health Maintenance Organizations (HMOs).	7/1/2022	FY 2023
Total	\$2,803,977.49				