

October 10, 2023

**Via Email**

Representative Michael Nelson, Chair  
Labor and Industry Finance and Policy  
Committee  
rep.michael.nelson@house.mn

**Via Email**

Representative Joe McDonald  
Republican Lead  
Labor and Industry Finance and Policy  
Committee  
rep.joe.mcdonald@house.mn

**Via Email**

Senator Jennifer A. McEwen, Chair  
Labor Committee  
jennifer@senate.mn

**Via Email**

Senator Gene Dornink  
Ranking Minority Member  
Labor Committee  
sen.gene.dornink@senate.mn

**Re: Interagency Agreements and Intra-Agency Transfers**

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Dear Legislators:

The Bureau of Mediation Services must report on any interagency agreements and intra-agency transfers according to Minnesota Statutes, section 15.0395. In fiscal year 2023, the bureau transferred \$404,000 from the general fund to the information and telecommunications technology systems and services account operated by Minnesota IT Services under Minnesota Statutes, section 16E.21.

The bureau's three transfers were for the following amounts and purposes:

- 1) \$131,000 for upgrades to the bureau's case-management system;
- 2) \$150,000 for IT setup for the bureau's new office location; and
- 3) \$123,000 for IT startup for the Public Employment Relations Board, for which the bureau provides administrative assistance.

The cost to prepare this report was about \$60.

Respectfully,

Johnny Villarreal  
Commissioner  
Bureau of Mediation Services

cc: Chris Steller, Legislative Reference Library