



**City of Eden Prairie Police Department
Automated License Plate Reader (ALPR) Biennial Audit
Results Report
July 11, 2023**

At the request of the City of Eden Prairie Police Department (EPPD), LOGIS has conducted the biennial audit of their Automated License Plate Reader (ALPR) Systems pursuant to Minnesota Statute §13.824 Subd. 6.

Minnesota Statute §13.824 data elements include:

- Data Collection, Classification and Use Restrictions
- Destruction of Data
- Sharing Among Law Enforcement Agencies
- Log of Use Required
- Biennial Audit
- Authorization to Access Data
- Notification to the Bureau of Criminal Apprehension (BCA)

After analysis of the statutory requirements and evaluation of the City of Eden Prairie Police Department's management and use of Automated License Plate Reader technology, LOGIS has found the City of Eden Prairie Police Department in compliance with Minnesota Statute §13.824 based on the following findings:



Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
1	§13.824 Subd. 2	Data collection; classification; use restrictions	<p>Reviewed EPPD Automated License Plate Recognition System Policy Directive 6.07 section on Data Storage.</p> <p>EPPD provided screen prints of sample license plate reads from the Motorola and BOSS ALPR systems showing proper limited collection of data.</p> <p>EPPD provided screen print of license plate data files being pulled only from state of Minnesota.</p> <p>EPPD provided screen print of the Motorola ALPR system requiring the requester and case number be entered when searching the plate read database.</p> <p>EPPD provided evidence for the BOSS ALPR system showing that each plate search is audited and documented.</p> <p>Interviewed EPPD staff and officers responsible for ALPR system administration.</p>	No exceptions found



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2	§13.824 Subd. 3	Destruction of data required	<p>Reviewed EPPD Automated License Plate Recognition System Policy Directive 6.07 section on Data Storage.</p> <p>EPPD provided screen prints from BOSS and Motorola ALPR systems showing retention settings set to 60 days.</p>	No exceptions found
3	§13.824 Subd. 4	Sharing among law enforcement agencies	<p>Reviewed EPPD Automated License Plate Recognition System Policy Directive 6.07 section on Release of Data.</p> <p>EPPD provided screen print of BOSS ALPR system requiring the requester and case number be entered when searching the plate read database.</p> <p>Interviewed EPPD staff and officers responsible for ALPR system administration.</p>	No exceptions found
4	§13.824 Subd. 5	Log of use required	EPPD provided the most recent public logs of use.	No exceptions found
5	§13.824 Subd. 6	Biennial audit	<p>Reviewed EPPD Automated License Plate Recognition System Policy Directive 6.07 section on Records Review.</p> <p>Reviewed MN Legislative Reference Library for past audits.</p>	No exceptions found



Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
6	§13.824 Subd. 7	Authorization to access data	<p>Reviewed EPPD Automated License Plate Recognition System Policy Directive 6.07 section on Accessing of Data.</p> <p>Reviewed City of Eden Prairie: Information Security Incident Response Plan</p> <p>EPPD provided screen print from BOSS and Motorola ALPR System showing role-based access controls.</p> <p>Interviewed EPPD staff and officers responsible for ALPR system administration.</p>	No exceptions found
7	§13.824 Subd. 8	Notification to Bureau of Criminal Apprehension	<p>Reviewed EPPD Automated License Plate Recognition System Policy Directive 6.07 section on Procedure Overview.</p> <p>Reviewed EPPD License Plate Reader listing on Bureau of Criminal Apprehension website.</p>	No exceptions found





The findings in the Automated License Plate Reader Audit are impartial and based on information and documentation provided by the City of Eden Prairie Police Department and examined by LOGIS information security staff and management. It demonstrates that the security, public accountability and administration of the EPPD ALPR program is in compliance with MN Statute §13.824.

Local Government Information Systems (LOGIS) attested this audit on July 11, 2023:

A handwritten signature in black ink that reads 'Blake Tyra'.

Blake Tyra
LOGIS
Information Security Specialist

Respectfully submitted to the following:

Matthew Sackett, City of Eden Prairie, Chief of Police
Minnesota Commissioner of Administration
Legislative Commission on Data Practices and Personal Data Privacy
Chairs of Legislative Committees

