

Youth Skills Training Program

Report to the Minnesota Legislature

Feb. 1, 2023

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Introduction

This legislative report is submitted by the Minnesota Department of Labor and Industry (DLI) about the activity and outcomes of its Youth Skills Training (YST) Program. Specifically, Minnesota Statutes 175.46, subd. 15, requires DLI to annually provide information for the preceding fiscal year by Feb. 1, 2023. The report must include updates about the program, the number of student learners who have participated in YST programs, and recommendations for changes to the program.

Purpose

The purpose of the YST program is to support the development of partnerships that will provide industry-related classroom instruction and paid work experience to high school students aged 16 years and older in high-growth, high-demand, living wage occupations. As provided by the Legislature in May 2017 (Minnesota Statutes 175.46), local partnerships must include schools and employers working together to develop and implement YST programs throughout the state. Locally developed partnerships create programs to provide safe, healthy, and meaningful paid work experience to student learners. YST programs provide industry exposure opportunities, industry-related classroom instruction, safety training, industry-recognized credentials and paid work experience in key industries including advanced manufacturing, agriculture, automotive, health care and information technology.

Since the YST program started in 2017, employers throughout Minnesota continue to report a significant number of unfilled positions in high-paying jobs that require a certification or two-year degree and describe significant challenges to find qualified and trainable employees to fill these skilled positions. According to the 2022 State of Manufacturing survey from Enterprise Minnesota, "More than half of companies currently have open positions or are hiring, and of those, 84% find it somewhat or very difficult to attract qualified candidates." The YST program supports partnerships throughout the state that provide training and certifications to student learners in the manufacturing industry.

Health care continues to dominate in-demand occupations in Minnesota, with registered nurses (RNs) being the highest in-demand job in the state. The 10-year projected growth for RNs is 6.6%, or 43,201 job openings over the next 10 years.² Following closely behind is home health and personal care aides at number four and nursing assistants at number five. The YST program currently supports 11 partnerships throughout the state that provide training and certifications to student learners in the health care industry.

Workforce development programs like the YST program will help lead Minnesota as it continues to recover from the residual impacts of the COVID-19 pandemic and help provide qualified employees to industries with the greatest need. The YST program is one specific way to address current and future workforce challenges within the key industries it serves. YST programs provide technical skills, safety instruction, opportunities to gain

¹ The State of Manufacturing 2022: More Headwinds; https://www.enterpriseminnesota.org/articles/winter-2022/more-headwinds/

² DEED Labor Market Information Occupations in Demand tool; MNDEED - LMI - OID (state.mn.us)

industry-recognized credentials, and teach important employment skills to be successful in careers within these industries.

Impact of COVID-19 on YST programs

The impact of COVID-19 on YST programs was reduced considerably during 2022. YST programs throughout the state have reported an increase in the number of students participating in all components of YST this academic year. One lingering impact has been limited opportunities for in-person tours of employer facilities. Due to a continued lack of available substitute teachers, programs are frequently unable to leave the school for in-person tours of companies within their communities.

Creation

The Minnesota Legislature created the YST program in 2017, which included grant funding in the amount of \$1 million per biennium, to provide local partnerships throughout the state with resources to create and implement YST programs. These grants were initially awarded to a maximum of five partnerships and could not exceed \$100,000 to each local partnership. Additionally, a one-time appropriation of \$200,000 out of the Workforce Development Fund was provided for DLI to develop the program over fiscal years 2018 and 2019.

Expansion

In 2019, the Legislature invested \$2.2 million per biennium from the Workforce Development Fund to further support YST programs throughout the state. The increase in grant funding from \$500,000 to \$1 million each year allows the YST program to fund twice as many partnerships annually. However, when grant funding was doubled, the funds available for administrative support were not increased which has strained staff capacity to

"I am grateful for the YST program. It has allowed ISD #728 to expand CTE internships and provides students an opportunity to gain real world experience and build a professional network while exploring careers in their own community."

- Amy Lord, CTE Coordinator at ISD 728

support both grant-funded and continuing YST partnerships. The number of partnerships is cumulative, even from the first round of grant-funded partnerships in 2018. This means that the program manager is supporting 50 partnerships with technical assistance and employer approval, only 22 of which are grant-funded. The enduring impact of the partnership model cannot be overstated.

Goals

The goal of the YST program is to offer industry exposure opportunities and training to students in high-growth, high-demand, living-wage careers in several key industries in Minnesota. The strategy to reach this goal is to support the development of local partnership between high schools, employers and community stakeholders throughout the state. Local partnerships provide students with industry exposure, safe and meaningful paid

work experience, and pathways to careers within these industries. The goal of the funding is to create, implement and grow new programs or expand existing programs throughout the state.

Benefits

Students benefit from meaningful career exposure, educational training, safety training, industry-recognized credentials, and paid work experience in careers they are interested in pursuing. Through YST programs, students discover a variety of pathways to high-growth, high-demand, living-wage occupations that exist within their communities and throughout the state.

"Being a part of the YST program has been a wonderful experience. The skills I learn aren't only exclusive to the company, but instead skills that I will use in my day-to-day life and in future employment."

Student, Owatonna YST program

Employers benefit by connecting with educators, providing input about curriculum, teaching students the skills needed to be successful in the industry, and gaining access to a new generation of employees with basic education, training and interest in pursuing a career within targeted industries. Employers also benefit from building relationships with student learners, schools and their communities. Their contributions provide individualized training and basic industry knowledge to student learners; once these students graduate from high school, they can help address the shortage of qualified employees.

Schools benefit by being a connector between students and meaningful work experience within their community. Additionally, schools benefit as students receive career exposure activities with employers that the schools may otherwise be unable to provide.

"I am beyond impressed with the opportunities provided to students and the community through the Youth Skills Training program. My daughter was able to receive a nursing certificate, gain employment at a long-term care facility and find out if nursing might be the right career path for her BEFORE graduating from high school."

- Parent of YST student learner

Impacted stakeholders

YST programs serve employers, school districts, students, families, communities, post-secondary institutions, employer associations and non-profit groups by working with communities throughout the state to provide student learners aged 16 and older with paid work experience that may otherwise be unavailable. Employers are paired with student learners who demonstrate an interest in their industry. Prior to participating in paid work experiences, student learners develop basic work skills and technical skills for the industry in a classroom environment, which they then apply and further develop in a work setting.

DLI promotes public-service-centered work, teamwork, collaboration, and building an inclusive environment with equitable systems – all priorities consistent with the YST program. The YST program serves students, employers, schools, and communities throughout Minnesota. All students attending a YST partner school are eligible to participate in the program. This may include public, private, home, and charter schools. YST programs do not discriminate based on race, ethnicity or any other characteristic. It is an expectation that student demographics of the programs are consistent with the student demographics of the schools developing and implementing YST programs. Grant applicants are scored based on their ability to serve diverse populations and populations experiencing inequities and/or disparities including racial and ethnic communities. Diverse populations include people of color, Indigenous people, people identifying as LGBTQI, people of varying disability status and populations represented by different geographic locations across Minnesota.

Activities

Initial funding for the YST program created one full-time equivalent (FTE) program manager position to develop and promote the new program. The program manager started in September 2017 and provides outreach, supports partnership development, provides technical assistance, facilitates the approval of YST employers and provides grant management for the agency. In 2019, the Legislature provided permanent funding for one FTE program manager position. Program success is based on this consultative approach to support the development and implementation of YST programs throughout the state. The four main components to the YST program are: outreach, consultation, program approval and grant administration. Visit www.dli.mn.gov/yst for more information.

Outreach

The YST program provides outreach across Minnesota to promote its work and educate partners. The program manager provides information and outreach in a variety of methods, including meeting with interested parties, providing webinars, and offering in-person or virtual presentations. With changing approaches to outreach, the option to connect remotely, and the technology to make this work seamless, outreach activity now exceeds the level established prior to the pandemic.

Table 1. YST outreach summary

2019	2020	2021	2022
93 in-person meetings	85 in-person and virtual meetings	101 virtual meetings	185 virtual meetings
64 employer walk- through visits	27 employer approval meetings	89 virtual employer meetings	87 virtual employer meetings
16 large-group presentations	18 large-group presentations	31 virtual presentations	52 virtual and in- person presentations
113 scheduled phone conferences ³	123 scheduled phone conferences	75 scheduled phone conferences	49 scheduled phone conferences

Consultation

The program manager consults with partnerships throughout the state to provide program information, technical support, resources, and training to create and implement YST programs. Successful programs have been highlighted and recognized to serve as examples for the whole state. Quarterly reporting, progress monitoring and grant management continues to be reviewed and revised to provide efficient and accurate information about YST outcomes. Technology has allowed for an increase in virtual presentations which continued to significantly outpace in-person meetings and events in 2022. Although the number of in-person events is expected to grow in 2023, the option to conduct meetings virtually provides efficiency and allows the YST program to continue to expand throughout the state with limited staff.

The program manager provides prompt consultation to current and potential partners as they explore and develop YST programs. The program manager also meets with employers, schools and community stakeholders to provide information and answer questions. Whenever a challenging situation arises, the program manager helps brainstorm solutions and provides guidance about ways to effectively offer safe, healthy and meaningful work experience to student learners. Additionally, the program manager has designed a guide for establishing and developing a YST program. This guide was updated in the spring of 2021 to reflect current information, process changes and outline the new employer approval process.⁴ The YST guide will again be revised in 2023 to update information and reflect any changes to the program.

YST industries

YST-approved industries include advanced manufacturing, agriculture, automotive, health care and information technology. These industries align with DLI's Minnesota Dual-Training Pipeline and Apprenticeship Minnesota to allow students the opportunity to transition into dual-training programs and meaningful careers after they graduate from high school.

³ The YST program manager and specialist both host impromptu meetings with stakeholders on an almost daily basis, so this metric is conservative.

⁴ https://dli.mn.gov/sites/default/files/pdf/yst-guide.pdf

YST occupations and industries are required to be part of a career pathway and conducive to dual training (related instruction paired with concurrent on-the-job training) and hands-on learning. The occupations and industries were selected based on the following criteria:

- Current demand indicator Department of Employment and Economic Development (DEED) Labor Market Information (LMI) Occupations in Demand (OID) Tool: Top 40% rank; equivalent to four- and five-star current demand-occupations, statewide. https://apps.deed.state.mn.us/lmi/oid/Results 9Columns.aspx
- 2. Projected growth rate DEED long-term high-growth, high-demand: Minimum of 500 projected openings or a minimum projected growth of 7%. https://mn.gov/deed/data/data-tools/employment-outlook/
- 3. Median wage/cost of living Equal to or higher than DEED-calculated Cost of Living for Regional Labor Markets for the state of Minnesota \$19.40 an hour. https://mn.gov/deed/data/data-tools/col/
- 4. Appropriateness The occupation is not prohibited for minors under the age of 18.
- 5. Credentialing The occupation offers training that results in an industry-recognized credential.

Employer approval process

The goal of the YST program is to provide 16- and 17-year-old student learners with safe, healthy and meaningful paid work experience in high-growth, high-demand and living-wage industries. YST programs are required to provide students with opportunities to learn about the industry, take industry-related classes, receive safety training, and earn industry-recognized credentials such as OSHA 10 certification and Certified Nursing Assistant (CNA) certification. Safety training is also required at the employer site, proper personal protective equipment is required, and student learners are supervised and mentored by qualified employees during all working hours. By meeting these requirements and receiving approval from DLI, these student learners can work in industries otherwise prohibited by child labor laws.

In spring 2019, DLI revised the YST employer approval process for businesses interested in providing student learners with paid work experience through this program. The modified process included scheduling a walk-through of the facility to view the machines and equipment that will be used in the student-learner experience. The goal was to ensure student safety and better understand the needs of industry partners. Prior to this revision, machines and equipment were evaluated on paper alone, which presented challenges to determine potential dangers for student learners operating these machines. The new process determines what safety features are in place, reviews potential environmental hazards and provides an opportunity to have a meaningful consultation with employer partners.

The modified approval process proved more effective and reduced the paperwork required of employers. Additionally, the new process further clarifies the steps to keep student learners safe on the job. All stakeholders have the common goal of providing safe, healthy and meaningful paid work experiences to student learners. These employer visits strengthened the quality of the program for the student learners who participate.

During the pandemic, DLI decided to conduct the YST employer approval process virtually to limit potential exposure to COVID-19. This virtual process still enabled DLI to view machines and equipment and ensure safety.

It has proven successful and has eliminated person-to-person contact, improved the efficiency of the process, and almost eliminated travel for YST program staff and safety consultants.

In 2022, the YST program virtually met with and approved 45 employers throughout the state. To date, 162 employers have been approved through DLI to provide YST student learners with safe, healthy and meaningful paid work experiences. The following steps are currently required for employers to become approved through the YST program. Visit www.dli.mn.gov/yst for more information and to download approval forms.

	Youth Skills Training Program Employer approval process				
Step 1: Employer	Employer submits the following to YST program staff: 1. Copy of employer workers' compensation declaration page 2. Completed Machine/Tool/Equipment Review form 3. If the safety meeting will be conducted virtually, pictures or videos of the machines/tools/equipment are also required				
Step 2: School	Class syllabus School provides a class description or class syllabus for the industry-related class(es) a student takes prior to or in conjunction with paid work experience.				
Step 3: YST staff, DLI safety consultant, employer	YST safety meeting In-person or virtual meeting to discuss the submitted documentation and review all machines/tools/equipment that employers would like 16- and 17-year-old student learners to use as part of a paid YST work experience.				
Step 4: DLI and employer	YST statute review and approval Form is completed by YST staff then reviewed and signed by the employer supervisor. The commissioner of DLI provides final review and signature for approved employers.				
Step 5: Employer, student, parent, and school	Training agreement All parties complete and sign the training agreement form. Form is submitted to YST program staff prior to students starting a paid work experience. Copies are kept on file at the employer site and at the school the student attends.				

Grant administration

YST grant recipients are selected through a competitive grant process. The grant review committee consists of representatives from education, industry and state agencies. YST grants provide local partnerships with funding to create, implement and expand YST programs throughout the state. Grants are used to recruit students, recruit employers, provide student transportation, market and advertise programs, and pay for students to obtain industry-recognized credentials. Grant funding cannot be used to pay student wages. During fiscal year 2018, the YST program grant application, process, review, invoicing, and quarterly reporting were launched and piloted. The YST program manager monitors and reviews grant applications and the reporting process for efficiency and to ensure accurate data collection on a quarterly basis.

Summary

To date, 50 YST grants have been awarded to partnerships throughout the state and provided 58,531 students with the opportunity to participate in meaningful activities to learn about at least one of the five approved YST industries. More than 31,203 students have completed or are taking classes and receiving safety training directly related to these industries. In addition, 1,853 students have received an industry-recognized credential and 705 students have participated in safe, healthy and meaningful paid work experience in one of these industries.

The following tables summarize the metrics related to partnerships that have applied for YST grant funding; YST grant recipients, and student involvement in YST.

Table 2. YST grant application summary	First round	Second round	Third round	Fourth round	Fifth round
Number of partnership applications	25	34	25	25	32
Number of schools involved	64	79	84	72	80
Number of employers involved	107	160	150	146	211
Number of post-secondary institutions	7	21	14	17	9
Number of community organizations	13	40	40	55	43
Amount of grant dollars requested	\$2,388,094	\$3,160,291	\$2,340,476	\$2,223,120	\$2,896,647

Table 3. YST grant award summary	First round	Second round	Third round	Fourth round	Fifth round
Number of partnerships awarded	5	11	11	11	11
Amount awarded to each partnership	\$95,000	\$80,000- \$95,000	\$70,000- \$90,000	\$57,950- \$100,000	\$40,000- \$100,000
Number of school districts involved	13	39	24	30	31
Number of employers involved	51	87	85	82	141
Industries involved (advanced manufacturing, agriculture, health care, information technology)	3	5	5	5	5

Table 4. YST student involvement to date			Round 2B March 1, 2000 - June 30, 2021	Round 3 July 1, 2020 – June 30, 2022	Round 4 July 1, 20–1 - June 30, 2023	Round 5 July 1, 2022 – June 30, 2024
Student exposure to YST industries	3,278	11,443	1,480	18,442	15,413*	8,475*
Related instruction and safety training	2,385	8,380	2,924	6,195	7,418*	3,901*
Industry-recognized credential	224	225	134	499	547*	224*
Paid work experience	109	75	129	204	211*	44*

Percent of students to receive credential	80%	93%	92%	98%	98%*	100%*
Percent of students to graduate when eligible	91%	90%	90%	100%	95%*	N/A*

^{*}Note: Round four grant partnerships will not conclude their grant period until June 30, 2023, and round five grant partnerships will not conclude their grant period until June 30, 2024.

Grant round 1 (July 1, 2018 - June 30, 2020)

The first round of YST grant funding drew proposals from 29 local partnerships. Twenty-five of those partnerships were approved to complete a formal grant application. These 25 local partnerships consisted of 64 school districts, 107 employers, seven post-secondary institutions and 13 community organizations (chambers of commerce, workforce groups, nonprofits, etc.) applying for a total of \$2,388,094 in grant funding. The grant review committee selected five local partnerships to receive the initial pilot program grant funding. These partnerships consisted of 13 school districts and 51 employers in the industries of advanced manufacturing, health care and information technology. The first round of grant funding awarded \$95,000 to each of the five partnerships listed below:

- Hutchinson Schools TigerPath Initiative
- Red Wing Ignite Learn & Earn (Goodhue County Collaborative)
- TwinWest Youth Skills Training program
- White Bear Lake Area Schools and Cerenity Senior Care
- Winona Chamber's REACH initiative

	YST partnership details for Round 1 grant recipients (Grant period: July 1, 2018 — June 30, 2020)						
Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?				
Goodhue County Collaborative Manufacturing	Cannon Falls, Goodhue, Goodhue County Education District, Kenyon Wanamingo, Lake	Acrotech, Central Research Laboratories, Custom Iron, Gemini Sign Products, Hearth and Home, Knobelsdorff Enterprises, 3M Fall Protection, Neufeldt	 Facilitated discussion about technical careers Soft-skills training Industry tours of 10 local employers OSHA 10-hour certification Paid internships 				
	City, Red Wing, Zumbrota- Mazeppa	Industrial Services, Company, Red Wing Shoe Company, Riedell Skates, SCS Elevator Products, Sturdiwheat, USG, Valleycraft	 Each student completes two paid, 40-hour internships at two different companies. Students make presentations at their school, and in some cases to the school 				

YST partnership details for Round 1 grant recipients

(Grant period: July 1, 2018 — June 30, 2020)

Doutnouskin mouse	Cabaal district(-)	Francisco verticale	
Partnership name (Industry)	School district(s)	Employer partners	What are the students doing? board, about work-based site learning experiences.
			·
Manufacturing	Hutchinson	Luedtke Contracting, Midwest Industrial Tool Grinding, Inc., Innovative Foam	 Pathway fair with 25 employers, handson activities and networking Industry tours Industry panel presentations Classroom instruction OSHA 10-hour certification Paid internships at local companies
TwinWest Youth	Hopkins, St. Louis	Code Ninjas, Engage Star, City	Industry-relevant classroom instruction
Skills Training Program Manufacturing and	Park, Osseo	of St. Louis Park, City of Maple Grove, Interscapes, Japs Olson, Marshall Manufacturing, Met Council,	 Career exploration experiences Apply and interview for internships Industry-recognized credentials Student evaluations of experience
Information Technology		EDCO Manufacturing	Paid internships: manufacturing and ITWeekly check-ins
White Bear Lake Area Schools and Cerenity Senior Care Health Care	White Bear Lake Area Schools	Cerenity Senior Care	 Career exploration events and speakers CNA course at WBLAHA-South Campus Clinical training at Cerenity Senior Care MN State CNA Test at Century College Job site tours and job shadows Summer camps and scholarships Paid internships Earn additional stackable credentials Tuition reimbursement
Winona Chamber's REACH Initiative Manufacturing and	Winona	Fastenal, BCS Automotive, Benchmark Electronics, Saint Anne of Winona, Sugar Loaf Senior Care, Sauer Health	 Attend industry events Interview and apply for internships Soft-skills training
Health Care		Care, Thern Inc., Miller Ingenuity, Winona ORC Industries, Behrens, CPI, Excel Images, Formgraphics, Goodson, Knitcraft,	 Industry speakers HIPAA and dementia-friendly training OSHA and ISO training Tours of employers Paid internships

	YST partnership details for Round 1 grant recipients (Grant period: July 1, 2018 — June 30, 2020)						
Partnership name (Industry)							
Mississippi Welders, Peerless Industrial Group, RTP, Watlow, Wenonah Canoe, Wincraft							

Grant round 2A (July 1, 2019 - June 30, 2021)

The second round of YST program grant recipients was announced Jan. 3, 2019. The timeline for the second round of YST program grant funding was moved from spring to fall to provide partnerships with more time to plan and organize prior to the start of the grant period in July 2019. The second round of grant applicants consisted of 49 local partnerships submitting a letter of intent to apply. Of those 49 partnerships, 33 partnerships were approved to complete the formal grant application. These 33 partnerships requested a total of \$3,160,290 in funding, represented all five industries and consisted of 79 school districts, 160 employers, 21 post-secondary institutions and 40 community organizations (chambers of commerce, workforce groups, nonprofits, etc.). Five partnerships from these 33 were selected to receive \$100,000 each in grant funding to create and implement YST programs. The grant period for these partnerships was July 1, 2019, through June 30, 2021. Second round of grant recipients included:

- ISD 728 serving Elk River, Otsego, Rogers and Zimmerman
- ISD 831 Forest Lake Area Schools
- ISD 287 Pathways to College
- Southwest Minnesota Private Industry Council
- Vadnais Heights Economic Development Corporation

YST	YST partnership details for Round 2A grant recipients, as of Jan. 15, 2021 (Grant period: July 1, 2019 – June 30, 2021)						
Partnership title (Industry) School district(s) Employer partners What are the students doing?							
Students in Manufacturing Manufacturing	ISD 728Elk River-Otsego- Rogers-Zimmerman	Alliance Machine, Inc., CDI Crystal Distribution Inc., TESCOM Emerson,	Career fairsIndustry toursJob shadow				

(Grant period: July 1, 2019 – June 30, 2021)

Partnership title (Industry)	School district(s)	Employer partners	What are the students doing?
		Metal Craft, Eastey, M&M Precision, Command Tooling Systems, Die Concepts, Marksman Metal, MoCorp, Ramar	 Classroom speakers OSHA 10-hour certification Engineering and welding classes Apply and interview for internships Paid internships: 10-15 hours per week Weekly internship class (safety, child labor laws, and 21st Century skills)
Project Launch Manufacturing and Agriculture	Forest Lake Area Schools	Team Vantage, Twin Lakes Landscapes, Rosenbauer, Wilson Tool, Madsen Fixture and Millwork, Frontier Ag and Turf, Design Ready Controls, Advanced Molding Technologies, Carley Foundry, Regal Machine, South Shore Veterinary Hospital	 Career Launch courses (2) Explore: professional skills and OSHA 10 credential Experience: nine-week work-based learning placement Ag day and national FFA conventions Northern Green Expo Industry-related courses (43) Employability and hot jobs w/DEED for parents and students Career Exploration Day - 80 career speakers for 2,000 students Every high school student received a Career Pathway Guide On-site facility tours (7) Job shadowing Mentorship WBL experiences averaging 180 hours/students
Pathways to Nursing YST Program Health Care	ISD # 287	Castle Ridge Care Center, The Waters, English Rose Suites	 75 hours instruction at Hennepin Tech 16 hours clinical supervision High school and college credit State exam and industry-recognized credential Paid internships: 85 hour paid work experience High school work experience credit

YST partnership details for Round 2A grant recipients, as of Jan. 15, 2021 (Grant period: July 1, 2019 – June 30, 2021) Partnership title School district(s) What are the students doing? **Employer partners** (Industry) Northeast Mold Craft, Specialty White Bear Lake Area Tours of employers Manufacturing Schools, Mounds View Mfg. Co., Superior Classroom speakers **Education** Area Schools, North St. Machine, Renstrom Career and networking events **Partnership** Paul-Maplewood-Dental, Teamvantage, Manufacturing pathway courses Oakdale, Roseville Area LasX, Herold Precision Manufacturing camp at Saint Paul Manufacturing Schools, AFSA Charter Metals, Schwing College School America OSHA 10-hour certification Paid internships • One week at all four companies Learn manufacturing process Southwest Montevideo, Renville Ametek, Action Career awareness and development Minnesota County West, Yellow Manufacturing, activities **Career Pathway** Medicine East, Jackson Chandler Industries Experiential classroom instruction

Granite Falls Health,

K&M Manufacturing,

Manufacturing RITALKA

Kibble Equipment,

Inc.,

Informational interviews

Job shadowing

Safety training

Paid internships

o 10 hours a week

o Up to 320 hours per school year

Summer program option

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Workplace tours

Grant round 2B (Feb. 1, 2020 - June 30, 2021)

In 2019, the Legislature increased the amount of grant funding from \$500,000 to \$1 million each year. Five local partnerships had already been named and are listed above as YST grant round 2A. DLI awarded the additional \$500,000 as part of the YST grant round 3 application process. The six partnerships that received this \$500,000 are referred to as YST grant round 2B and had a performance period from February 2020 through June 30, 2021. Round 2B grantees were announced Jan. 22, 2020, along with grant round three recipients. Six partnerships were selected to receive between \$80,000 and \$92,500 each in grant funding to create, implement and expand YST programs. Round 2B recipients include:

ISD 271 Bloomington Public Schools

County Central,

Canby, Minnesota,

Red Rock Central,

M.A.C.C.R.A.Y, Windom,

MN Valley ALC, Marshall,

Westbrook Walnut Grove,

Dawson-Boyd, Wabasso,

Lakeview, Lac Qui Parle

Valley, Worthington

Partnership

Manufacturing

and Health Care

- ISD 728 serving Elk River, Otsego, Rogers and Zimmerman
- ISD 656 Faribault Public Schools
- Genesys Works
- Ramsey County Workforce Solutions
- Spark-Y

YST partnership details for Round 2B grant recipients

(Grant period: February 1, 2020 – June 30, 2021)

(Grant period: February 1, 2020 – June 30, 2021)			
Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
ISD # 271 Bloomington Career and College Academy Manufacturing	Bloomington	Aspen Equipment Co Toro Company BTD Manufacturing Pella Windows Hartfiel Automation Printing Industry Midwest TRANE Ziegler CAT	 Introduction to manufacturing class College level manufacturing course OSHA 10 certification Virtual modules during COVID
ISD #728 Elk River Automotive	Elk River Rogers Zimmerman Ivan Sand High Schools	Allstate Peterbilt Morrell Companies Cornerstone Auto GATR Truck Center Tires Plus	 Industry-related classroom instruction Paid work experiences OSHA 10 certification online
ISD #656 Faribault Manufacturing	Faribault	Daikin Jennie O' Turkey Store K&G Manufacturing Mercury Minnesota MRG Tool & Die Tru Vue Inc Faribault Transportation	 Industry exposure through video Career exploration Coordinator meetings Working on virtual career fair Working on virtual tours
Genesys Works Information Technology	St. Paul Public Johnson High Highland Park Washington	3M Abbott Ecolab Fairview Health Services Land O'Lakes Inc. Ramsey County SPS Commerce Travelers	 Technical and professional training Credential completion (Northstar Digital Literacy Credential) Paid internships in IT – remote work Virtual college and Career Connections programming with coaching Virtual Technology Conference Virtual college and career seminars

YST partnership details for Round 2B grant recipients

(Grant period: February 1, 2020 - June 30, 2021)

Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
Ramsey County	City Academy	Minnesota Trucking Assoc.	Certified Nursing Assistant training
Workforce	GAP Alternative	Long-term and skilled	Soft skills support and training
Solutions	St. Paul Public	nursing facilities	Case management support
Automotive			Connect to employers
Health Care			Scrubs camp at Saint Paul College
Spark-Y	Minneapolis Public	Urban Greens	Industry tours
	Schools	City of Minneapolis	Urban farming course
Agriculture			EASYPro course
			At home STEM kits to build skills
			Paid work experience

Grant round 3 (July 1, 2020 - June 30, 2022)

The third round of YST grant recipients was announced Jan. 22, 2020. Eleven partnerships were selected to receive grant funding to create and implement YST programs. The third round of grant recipients represent all five industries and consist of 24 school districts, 85 employers, three post-secondary institutions and 20 community organizations (chambers of commerce, workforce groups, nonprofits, etc.). The grant period for these partnerships is July 1, 2020, through June 30, 2022. The third round of grant recipients include:

- Goodwill Industries
- ISD 22 Detroit Lakes
- ISD 31 Bemidji
- ISD 138 North Branch
- ISD 191 Burnsville
- ISD 194 Lakeville

- ISD 477 Princeton
- ISD 831 Forest Lake
- ISD 882 Monticello
- Red Wing Ignite
- SW Metro District 288

YST partnership details for Round 3 grant recipients

(Grant period: July 1, 2020 – June 30, 2022)

	()	1	,
Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
Goodwill Industries Automotive	Minneapolis LEAP Schools through PPL; Mpls Public Schools	Lupient Village Auto Works MN Transportation Center for Excellence Valvoline Mr. Tire Penske	Students have been working with their schools to complete enrollment paperwork and explore the career pathway for automotive as part of larger career exploration curriculum.
ISD#22 Detroit Lakes Manufacturing Health Care Agriculture	Detroit Lakes Pelican Rapids Frazee Waubun Lake Park-Audubon	BTD Manufacturing Ecumen and Essentia Health Bergen's Greenhouses Briard's Welding	 Paid work experience in manufacturing Paid work experience in health care Experience in greenhouse management and plant science CNA certification Career exploration classes Virtual guest speakers in all industries Ninth-grade career expo Industry field trips Job shadow experiences
ISD# 31 Bemidji Manufacturing Health Care Agriculture Automotive Information Technology	Bemidji	NLFX LaValley Industries North Central Door Knife River Materials Bemidji Steel Company Naylor's Heating and Refrigeration Grizzly Truss Fabricators Chester Berg Toyota Paul Bunyan Communication Sanford Health Choice Therapy Pinnacle Marketing Nortech Systems TEAM Industries Nielsen Foundation	 Business and industry tours Job shadowing Paid student work experiences Post-secondary tours; Bemidji State and Northwest Technical College Employer Panels/Guest Speakers from local businesses Monthly exploring posts Paid work experiences Career fair

YST partnership details for Round 3 grant recipients

(Grant period: July 1, 2020 – June 30, 2022)

	(3.3.1.6	, en our sury 1, 2020 su	
Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
		North Country Dental Carquest Kenny's Clark Tire & Auto Bemidji Chrysler Center Dick's Northside Auto	
ISD# 138 North Branch Manufacturing Automotive	North Branch	Regal Machine Branch Manufacturing Wyoming Machine Rosenbauer Andersen Windows BPS inc. Ford Dealership Chevrolet Dealership	 Industry-related classroom instruction Guest speakers/Presenters Field Trips Job shadowing experiences Paid internships
ISD# 191 Burnsville Manufacturing	St. Paul	Permac Industries Collins Aerospace Uponor Showcraft	 Industry-related certifications Skill development Industry tours Career exploration
ISD# 194 Lakeville Manufacturing Automotive	Lakeville Area Schools	BTD Manufacturing Gunner's Garage Hearth & Home Tech. Schmitty and Sons ProTech Automotive Christian Brothers Automotive Delmar Company Designed Cabinets Tires Plus	 Industry-related certifications Skill development Industry tours Career exploration Paid industry work experiences
ISD# 477 Princeton Manufacturing	Princeton	Glenn Metalcraft, Inc. Crystal Cabinet Works Plastic Products Co.	 Industry-related classroom instruction Career academy model for classes Career exploration Speed and mock interviews Two workforce panels
ISD# 831 Forest Lake	Forest Lake	A1A Auto Service Andy's Garage Auto Nation	 Industry-related classroom instruction Auto mechanics lab Working toward ASE credentialing

YST partnership details for Round 3 grant recipients

(Grant period: July 1, 2020 – June 30, 2022)

	I	l	
Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
Automotive Health Care		Forest Lake Auto Group Whitaker Automotive Birchwood Senior Living Ebenezer-Fairview Waverly Gardens M Health Fairview	 Health care credentials College classes for credit Clinical experiences Pre-COVID tours
ISD# 882 Monticello Automotive Manufacturing Health Care	Monticello	Polaris Aroplax Corporation Landscape Structures Heartland Tire NAPA West Metro GMC Cornerstone Automotive Bondhus Corporation Parkview Senior Health	 Paid internships (10 hours per week) Virtual career tours/speakers Career pathway classroom instruction Career fair, traveling career exploration trailer, summer career camps Job shadowing opportunities Serve on CTE advisory committee
Red Wing Ignite Agriculture	Cannon Falls Goodhue Lake City Red Wing Towerview	Ag Partners Frontier Ag and Turf Lodermieier's Sturdiwheat Inc Ardent Mills Central Farm Services Sweet Harvest Foods Lorentz	 OSHA 10 training and coursework Soft skills training Occupational interest exploration; specifically, in agribusiness Virtual industry tours Video interviews, websites and links to careers Virtual employer panel
SW Metro District #288 Health Care	Southwest Metro Waconia Central Watertown Mayer	Ridgeview Medical Center Auburn Homes & Services Auburn Manor Good Samaritan Society	 Nursing Assistant and EMR classes Hybrid and distance learning No out-of-school activities (COVID) Career exploration

Grant round 4 (July 1, 2021 - June 30, 2023)

The fourth round of YST grant recipients was announced Feb. 24, 2021. Eleven partnerships were selected to receive grant funding to create, implement or expand YST programs. The fourth round of grant recipients represent all five industries and consist of 30 school districts and more than 80 employer partners in advanced manufacturing, agriculture, automotive, health care and information technology. The grant period for these partnerships is July 1, 2021, through June 30, 2023. The fourth round of grant recipients include:

- American Nursing and Technical
- Boys & Girls Clubs of Central Minnesota
- Burnsville Public Schools
- Eastern Carver County Schools
- Elk River Area Schools
- Hibbing Public Schools

- Hutchinson Public Schools
- Marvin and Warroad High School
- Southeast Service Cooperative
- White Bear Lake Area Schools
- Winona Area Chamber of Commerce

(Grant period: July 1, 2021 – June 30, 2023)

	(Grant period. 3dry 1, 2021 3drie 30, 2023)			
Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?	
American Nursing and Technical	St. Paul Public Lincoln International H.S.	Nursing homes Hospitals	 Students will receive industry exposure Classroom training CNA certification 	
Health Care	international H.S.	Group homes	 CNA certification Paid work experience at local nursing homes, hospitals and group homes 	
Boys & Girls Clubs	St. Cloud	CentraCare	Industry exposure opportunities	
of Central MN Health Care	Sauk Rapids	St. Benedict Sr. Community Country Manor Good Shepard	 Industry-related classes CNA and NA certifications Paid work experience in health care 	
ISD# 191	Burnsville-	Walser Automotive Group	Guest lecturers	
Burnsville Public	Eagan-	Crystal Lake Automotive	Industry field trips	
Schools Automotive	Savage	Carqueenz	 Postsecondary program visits Job shadow opportunities Paid work experience in industry Girls car camp 	
ISD# 112	Eastern Carver	McLaughlin, Gormley, King	Tours of employers	
Eastern Carver	County Schools	(MGK)	Guest speakers	
County Advanced Manufacturing	(Chaska, Chanhassen, Carver and Victoria)	Ermak Foundry Roberts Automatic QualiTech	 Industry-related classes Safety training OSHA 10 certification Paid work experiences in industry 	
ISD# 728 Elk River Area Schools	Rogers Elk River Zimmerman	Accurate Home Care Guardian Angels	Industry speakers in classesJob shadowing experiencesCareer fairs and tours	

(Grant period: July 1, 2021 – June 30, 2023)

Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
Health Care	Ivan Sand		 Industry-related classes Nursing assistant classes Paid health science internships
ISD# 701 Hibbing Public Schools Advanced Manufacturing, Automotive, Health Care	Hibbing	Triumph Twist Drill Aftermarket Solutions Precision Muffler/Brake Range Steel Fabricators Fairview Essentia Ken's A1 Auto Service Ranger Chevrolet	 Industry exposure opportunities Classroom speakers Industry-related classes Safety training and industry credentials Paid work experiences within each of the industries
ISD# 423 Hutchinson Public Schools Advanced Manufacturing, Health Care	Hutchinson	Midwest Tool Grinding Zephyr Wind Services Stamp and Storage Clay Coyote Harmony River Woodstone Senior Living Ecumen Oaks and Pines	 Bus tour of industries Career success class Regional career fair Mock interviews Industry-related classes and pathways OSHA 10 certification Paid work experiences within industry
Marvin/ISD # 690 Warroad Advanced Manufacturing	Warroad	Marvin	 Tours of Marvin manufacturing facility Speaking with subject matter experts Industry training for high school credit (four 40-hour modules) MSSC Certified Production Technology certification Paid work experience with mentors
Southeast Service Cooperative Health Care	Triton Dodge Center Stewartville Cannon Falls St. Charles Houston La Crescent-Hokah	Fairview Care Center Samaritan Bethany Whitewater Healthcare Zumbrota Care Center Gundersen Lutheran	 Industry exposure experiences Classroom instruction CNA certification Paid work experience in healthcare

(Grant period: July 1, 2021 – June 30, 2023)

Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
ISD# 624 White Bear Lake Area Schools Automotive	White Bear Lake	AutoNation Ford Buerkle Honda Cummins TGK Automotive Specialist Walser Automotive Group	 Automotive career pathway Career exposure opportunities Ford safety modules ALLDATA Certification Paid work experiences
Winona Area Chamber of Commerce Advanced Manufacturing, Agriculture, Health Care	Winona Lewiston-Altura Wabasha-Kellogg	Fastenal Miller Ingenuity Winona Health Benedictine Living Comm. Gundersen Lutheran Health Services	 OSHA training Industry training Classroom instruction Communication/job skills class Job shadow experiences Industry tours Paid work experiences within industry

Grant round 5 (July 1, 2022 - June 30, 2024)

The fifth round of YST grant recipients was announced April 12, 2022. Eleven partnerships were selected to receive grant funding to create, implement or expand YST programs. The fifth round of grant recipients represent all five industries and consist of 30 school districts and 135 employer partners in advanced manufacturing, agriculture, automotive, health care and information technology. The grant period for these partnerships is July 1, 2022, through June 30, 2024. The fifth round of grant recipients include:

- ISD #831 Forest Lake Area Schools
- ISD #623 Roseville Area Schools
- ISD #31 Bemidji Area School District
- ISD #77 Mankato Area Public Schools
- ISD #2144 Chisago Lakes School District
- ISD #912 Milaca Public Schools

- ISD #595 East Grand Forks Public Schools
- Spark-Y Youth Action Labs
- Grand Rapids Area Chamber of Commerce
- Genesys Works Twin Cities
- Otter Tail County (OTC Works)

(Grant period: July 1, 2022 – June 30, 2024)

Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
ISD #831 Forest Lake Area Schools Manufacturing, Agriculture, Automotive, Health Care, IT	Forest Lake Area Schools	Connexus Energy, Birchwood, Presbyterian Homes — Waverly, M Health Fairview, Rosenbauer, Wilson Tool, Teamvantage, Advanced Molding Technologies, Design Ready Controls, Regal Machine, Smith Metals, Westfall Technik, South Shore Veterinary, Dellwood Golf Course, Chisago Lakes Golf Club, Applewood Nursery, Ford Auto Nation, Whitaker Buick GMC, Andy's Garage, Forest Lake Auto	 Employer outreach activities Networking breakfast for partners Industry exposure for students through field trips and classroom speakers Exploring partnerships for automotive training Ford ACE and ASE certification Supporting students with next steps after high school; including meetings with postsecondary education representatives and parent information sessions
ISD #623 Roseville Area Schools Manufacturing	Roseville Area Schools	Bix Produce	 Guest speakers in classes from manufacturing industry Career navigator connecting with 9th and 10th grade students about YST program OSHA 10 certification in classes Paid work experiences at BIX Produce
ISD #31 Bemidji Area School District Agriculture, Health Care, IT	Bemidji Area School District	Bemidji Steel Company, N. Central Door Company, Nortech Industries, Grizzly Truss Fabricators, Naylor's Heating and Refrigeration, Hills Country Greenhouse, Dick's Northside Auto Services, Bemidji Chrysler Center, Kenny's Amoco,	 Tours of five manufacturing companies Two field trips for agriculture program Industry credentials in mechatronics Related classroom instruction in agriculture, health care and information technology

(Grant period: July 1, 2022 – June 30, 2024)

Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
		Sanford Health, Neilson Place, Choice Therapy, Northern Dental Access Center, Paul Bunyan Communications	Industry-related paid work experiences
ISD# 77 Mankato Area Public Schools Health Care	Mankato Area Public Schools	Harry Meyering Center	 Health sciences programming with opportunity to earn college credits Industry-recognized credentials including nursing assistant, CPR and first aid Paid work experiences in health care
ISD# 2144 Chisago Lakes School District Manufacturing, Health Care	Chisago Lakes School District	Smith Metals, Kendall Howard, Anderson Windows, Everwood Industries, Wyoming Machine, Flashing by Design	 Tours of local manufacturing companies Classroom speakers from industry Manufacturing-related classes OSHA 10 certification within classes Paid work experiences in industry
ISD# 912 Milaca Public Schools Manufacturing, Agriculture, Automotive, Health Care, IT	Milaca Public Schools	Milaca Elim Care & Rehab Center, Silt Sock, Nortech, ICS Chillers, Chapman's Auto, Select Urgent Care	 Establishing relationships employers Field trips through agriculture program Industry-related classes and credentials Working on getting employer partners approved to provide paid work experiences
ISD# 595 East Grand Forks Public Schools Manufacturing, Agriculture, Health Care	East Grand Forks Public Schools	American Crystal Sugar, Northern Valley Machine, Mayo Manufacturing, Edgewood Healthcare, Good Samaritan Assisted Living, Zavoral and Sons	 Partnership with a company for their agriculture program Field trips to local manufacturers Exploring partnerships for paid-work experiences Guest speakers in manufacturing and healthcare classes. Working with a registered nurse on building curriculum for the CNA class
Spark-Y Youth Action Labs	Minneapolis Public Schools	Luther, Walser, TGK, Midas, Harley-Davidson, Bobby &	Entry level auto technician certifications

(Grant period: July 1, 2022 – June 30, 2024)

Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
Automotive		Steve's Auto, Polaris, Toro, Caterpillar	 Field trips to automotive partners Informational interviews On-site tours and education Job shadow opportunities
Grand Rapids Area Chamber of Commerce Manufacturing	Nashwauk- Keewatin, Grand Rapids, Greenway, Northland Community Schools, Deer River, Bigfork, Floodwood	L and M Radiator, Swan Machine, ASV, Arrowhead Manufacturers & Fabricators Association, Northland Machine, Iron Mining Association	 Recruiting additional schools Building employer partnerships Manufacturing tours Establishing paid-work experiences Connecting with local news outlets to bring awareness to the program for employers, parents, and students
Genesys Works Twin Cities /T	St. Paul Public Schools	3M, Abbott, Allianz Life, Allina Health, American Academy of Neurology, Ameriprise Financial, Amplifon, Andersen Corporation, Best Buy, Be the Match, Blue Cross Blue Shield, Bremer Financial Corporation, Capella University, Cargill, CaringBridge, CHS, CWT, Ecolab, Edina Realty, Fairview Health Services, General Mills, Health Partners, Hennepin County, Huntington Bank, Icario, Kindeva, Land O'Lakes, M.A. Mortenson Co., Medica, Medtronic, Minneapolis Institute of Art, Minnetronix Medical, Minnesota Public Radio, Optum, Patterson Companies, Polaris, Prime Therapeutics, Ramsey County, Room & Board, Second Harvest Heartland, Sleep	 Summer training that included workplace readiness skills Guest speakers from industry partners share on the importance IT infrastructure Year-long paid internship with corporate employer partners Connecting with St. Paul Public Schools IT and STEM classes Held a "Draft Day" at Allianz Field for students accepted into paid-work experience Provided opportunity for students and parents to celebrate hard work students put into the summer classes and internships.

(Grant period: July 1, 2022 - June 30, 2024)

Partnership name (Industry)	School district(s)	Employer partners	What are the students doing?
Otter Tail County (OTC Works) Advanced Manufacturing, Agriculture, Automotive, Health Care	Fergus Falls, Perham, Underwood, Battle Lake, Ashby, New York Mills, Pelican Rapids, Rothsay, Henning, Frazee/Vergas, Parkers Prairie, Wadena/Deer Creek, Hillcrest Lutheran Academy	Number, Science Museum of Minnesota, SPS Commerce, Sun Country Airlines, Surescripts, Target Corporation, Thomson Reuters, Toro, Vanco, Xcel Energy Vector Windows, Innova Industries, Paydac Plastics, Inc, Northern Contours, Brunswick New York Mills, KLN Family Brands, Bongards, Nelson Auto Center, Quality Toyota, Titan Machinery, RDO, Synstelien Community Services, Pioneer Care, Perham Health & Living, Lake Region Healthcare	 Information sessions about YST program held at area high schools Field trips for students to provide industry exposure in manufacturing and automotive industries Guest speakers in classrooms Addition of employer partners Industry-related paid work experiences in automotive and manufacturing

Post-secondary credit opportunities

Most Minnesota high schools provide students with opportunities to earn college credit by taking college-level classes through dual enrollment or by passing a college-level exam to earn college credit. Some examples of these programs include the post-secondary education option (PSEO), College in the Schools, advanced placement (AP), and international baccalaureate (IB). Not all dual credit and exam-based credit programs are available at all high schools and not all colleges and universities award credit for these programs.

YST programs currently receiving grant funding were asked to report the number of YST industry-related classes offered to students that have the potential to earn college credit. During the 2021-2022 school year, 11 out of 17 YST grant funded programs reported that they offered college credit opportunities in some YST industry-related classes. Thus far in the 2022-2023 school year, 10 out of 13 YST grant funded programs reported that they offer the potential to earn college credit in some of their YST industry-related classes. All five YST industries were represented in the classes that offer the potential to earn college credit (advanced manufacturing, agriculture, automotive, health care and information technology).

Annual programmatic cycle and timeline

July - September

- New grant-funded YST programs begin
- YST program manager hosts convening of newly formed grantee partnerships
- Grant closeout meetings
- Quarterly invoices received and paid
- Progress reports received and documented

October - December

- Ongoing assistance to YST partnerships
- Employer approvals continue
- Quarterly invoices received and paid
- Progress reports received and documented

January - March

- Letters of Intent opened and due
- Request for proposals open and close
- Review panel convenes and selects grantees
- Legislative report finalized and submitted
- Quarterly invoices received and paid
- Progress reports received and documented

April - June

- Grant recipients announced
- New grantees convened
- Quarterly invoices received and paid
- Progress reports received and documented

Recommendations

DLI's Youth Skills Training Program continues to grow and provide safe, healthy and meaningful paid work experiences to student learners 16 years of age and older. In the program's five years of existence, it continues to expand its reach throughout the state, supporting student learners and meeting employer needs. YST is a key model to address the shortage of skilled workers in Minnesota. DLI recommendations for the YST program are to:

- approve the governor's recommendation to increase grant funding by \$500,000 per year to support
 additional YST partnerships and provide additional resources for staff needed to administer a larger
 program;
- approve the governor's recommendation for 1.5 additional FTE staff to appropriately grow YST in Minnesota; the current staffing level of a single program manager can only maintain current activity without any opportunity for enhanced strategic planning or outreach;
- maintain close collaboration with YST program stakeholders to refine and continually improve the program and technical assistance provided to local partnerships throughout the state;
- ensure the demographic representation of participants in YST programs is reflective of student demographics of the school;
- expand opportunities for successful YST partnerships to share their work and support new partnerships in creating and implementing YST programs in their communities.

Appendix one: Summary of YST Program Guide

In the spring of 2021, the YST Program Guide was revised to provide updated information and resources to partnerships interested in creating, implementing, or enhancing an existing YST program. The YST Program Guide will again be updated in the spring of 2023. The goal of the YST program is to provide students with safe, healthy, and meaningful career exposure and paid work experience.

The YST Program Guide provides:

- An overview of the YST program
- Support and services offered by YST program staff including:
 - o outreach;
 - o consultation;
 - o employer approval; and
 - o grant administration and management.
- Components and requirements to create a successful YST program including:
 - the process for selecting an approved industry that aligns with your local community;
 - o steps to form local partnerships with key stakeholders; and
 - o tips for creating a partnership with schools, employers and community organizations.
- An explanation about the Minnesota child-labor-program exemption
- Recommendations about how to market a program and provide outreach to students
- Roles and responsibilities for each partner, including:
 - o role of employers to provide safe, healthy, and meaningful paid work experience to students;
 - the role of schools serving as the link between YST student learners and employers;
 - the role and responsibilities of a student learner participating in a YST program;
 - o how a parent or guardian can support their student in this program; and
 - how community organizations can get involved.

The guide is informed by successful YST programs that have incorporated the following:

- industry-exposure opportunities these opportunities should be available for students of all ages, parents, teachers, etc.;
- quality instruction with an opportunity for students to earn industry-recognized credentials;
- employment-skill development;
- safe, healthy, and meaningful paid work experience;
- parent and community involvement; and
- plans for recruitment, growth and continual improvement.

To view the guide visit www.dli.mn.gov/yst.

Appendix two: Employer, educational and community partners listed by grant applicants in round five

Employers3M
CaringBridge
Caterpillar

Aagard Central MN Manufacturer's Association
Abbott Central Research Laboratory

Accenture Chapman's Auto

Acme Metal Spinning Chisago Lakes Golf Club

Acrotech Choice Therapy

ADM CHS

Advanced Molding Technologies Climate by Design International

Alexandria Industries Comcast

Allianz Life Connexus Energy
Allina Health Custom Iron

American Academy of Neurology Daikin Applied
American Crystal Sugar Daka Corp

Ameriprise Financial Dellwood Golf Course

Amplifon Design Ready Controls

Andersen Corporation Dick's Northside Auto Services

Anderson Windows Douglas Machine

Andy's Garage Ebenezer Senior Services

Appetite for Change Ecolab

Applewood Nursery Ecumen North Branch
Arrowhead Manufacturers & Fabricators Association Edgewood Healthcare

Aspen Group Home Edina Fire Dept
ASV Edina Realty

Aurelius Manufacturing Everwood Industries

Re the Match Fairview Health Services

Be the Match Fairview Health Services

Family Quality Care

Bemidji Chrysler Center Family Quality Care

Bemidji Steel Company Fastenal

Benedictine Living Community Flashing by Design

Benedictine Living Community

Best Buy

Birchwood

Forest Lake Auto Group

BIX Produce Forest Lake Fire Department

Blue Cross Blue Shield General Mills
Bobby & Steve's Auto Good Samaritan Assisted Living

Bongards Grizzly Truss Fabricators

Brunswick New York Mills Operation

Harley-Davidson

Capella University Harry Meyering Center

Cargill Health Partners

Hearth & Home MNyou Youth Garden Hennepin County Murphy Automotive

Hills Country Greenhouse Naylor's Heating and Refrigeration

Huntington Bank Neilson Place Assisted Living

IcarioNelson Auto CenterICS ChillersNeufeldt Industrial ServicesIgniteNew Wave Home Health CareImagine PrintNortech Industries

Imagine Print Nortech Industries
Industry 4.0 North Central Door Company

Innova Industries

Integrity Tool LLC

Iron Mining Association

Northern Contours

Northern Dental Access Center

Northern Valley Machine

Iron Mining Association Northern Valley Machine

John Henry Foster Northland Machine

Kaehler-Cattle Optum

Kendall Howard Park Manufacturing

Kenny's Amoco Auto Center Park View Senior Health & Living

Kibble Equipment Patterson Companies

Kindeva Paul Bunyan Communications

KLN Family Brands Paydac Plastics Inc.
Knobelsdorff Electronics Perham Health & Living

Kraus Anderson Pioneer Care
L and M Radiator Plug Technologies
Lab Midwest Polaris

Lake Region Healthcare Presbyterian Homes – Waverly

Lake Ridge and Park View Senior Health & Living Prime Therapeutics

Land O'Lakes Quality Toyota

LB Homes Ramsey County

LGC Biosearch Technologies RDO

LGC Biosearch Technologies RDO
Live Organically Recovery Home Health

Lodermeier Red Wing Shoe
Lodermeiers Regal Machine
Louis Industries Riedel Skates
Luther Room & Board

M Health Fairview Rosenbauer America
Mark's Welding Rushford Manufacturing
Mayo Manufacturing Saint Theresa Sr. Communities

MD Health Fairview Sanford Health

Medica, Medtronic Science Museum of Minnesota

viculea, ivicationic Science iviascum of ivininesota

Milaca Elim Care & Rehab Center Seachange Printing

Mill Valley Kitchen Second Harvest Heartland
Minneapolis Institute of Art Select Urgent Care

Minnesota Public Radio Sheridan Neighborhood Clinic

Minnetronix Medical Silt Sock

Sleep Number Cambridge-Isanti
Smith Metals Chisago Lakes
South Shore Veterinary Deer River

SPS Commerce Early College Academy
Stittsworth Meats East Grand Forks

Sturdiwheat Inc. Edina

Sun Country Airlines Elk River Schools
Surescripts Fergus Falls
Swan Machine Floodwood
Synstelien Community Services Forest Lake
T&T Auto Repair Frazee/Vergas

Target Corporation Glencoe – Silver Lake

Team Industries Grand Rapids
Teamvantage Greenway
Trelleborg Henning
TGK Henry HS

Thomson Reuters Hillcrest Lutheran Academy
Titan Machinery Hinckley Transition Program

Toro Houston
Ultra Machining Company Hutchinson

USG Ivan Sands
Vanco Ia Cressent

Vanco
La Crescent-Hokah
Vector Windows
Lake Park Audubon
Vision Machine Inc.
Lewiston-Altura
Walser
Lionsgate Academy
Wenger Corporation
Makel Center

Wenger Corporation Mabel-Canton
Westfall Technik Mankato Area
Whitaker Buick GMC

Wilson Tool Milaca
Wyoming Machine Mora

Xcel Energy Mora Alt Learning Center
Zavoral and Sons Nashwauk-Keewatin

Schools – SecondaryNew York MillsAlexandriaNorth BranchAshbyNorth High

Battle Lake Northland Community Schools

Bemidji Osakis
Big Lake Osseo
Bigfork Owatonna
Braham Parkers Prairie
Brooklyn Center Pelican Rapids

Buffalo Perham

Caledonia

Robbinsdale-Armstrong-Cooper

Schools - Post-Secondary

Roosevelt Alexandria Area Economic Development Commission

Community / Other partners

Hennepin West CTE Consortium

Roseville Appetite for Change

Rothsay **Buffalo Chamber of Commerce** Rushford-Peterson Centra Sota Cooperative

Brooklyn Center

Central MN Jobs & Training Services

South Washington County Chisago County HRA-EDA City of Forest Lake Spring Grove

St. Cloud **DECA**

St. Louis Park **Economic Development Authority Edina Chamber of Commerce** St. Paul

Turning Points, **Edina Rotary**

Underwood Freedom Farm Therapeutic Center

Wadena/Deer Creek **Genesys Works** Wayzata **Grand Rapids Area Foundation** Willmar **Grassroots and Chamber Relations**

Zimmerman Great Rivers Adult Education Consortium

Alexandria Technical **HIRED** Anoka Ramsev Minneapolis Chamber of Commerce

Century College Minnesota Chamber Foundation Hennepin Tech. **Network Training Institute**

Hibbing Northeast Job Economic and Training Itasca Community College Northwest Private Industry Council

Mesabi Community College **Open Doors**

Owatonna Area Chamber of Commerce Minneapolis College

MN State College Southeast Red Wing Ignite

North Hennepin College South Central Service Cooperative, South Central

Northland Community and Technical College Perkins Consortia

Northwest Technical Southeast Service Cooperative, Southeast Perkins Pine Technical and Community College Manufacturing, Houston County EDA, Fillmore County

Ridgewater College **EDA** Southwest MN State Spark-Y

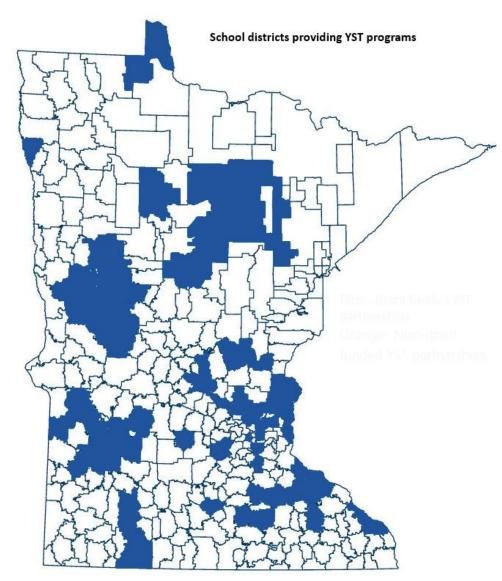
St. Cloud State **SWWC Service Cooperative**

St. Kate's **Twin Cities Rise**

U of MN Extension Service St. Paul College

St. Thomas Washington County CareerForce Center

University of Minnesota Washington County Economic Development Willmar Lakes Area Chamber of Commerce



Map of all school districts participating in YST program.
(Partnering school districts are highlighted in blue)

Appendix three: Employers approved to host YST student learners for paid work experience

3M Fall Protection (18+ site)

Accurate Home Care

Acrotech

Action Manufacturing Advanced Coil Technology

Advanced Extrusion

Aftermarket Solutions

Alliance Machine

Andersen Windows - North Branch

Aroplax

Atlas Manufacturing

Baldwin Supply

Bemidji Chrysler Center Bemidji Steel Company

Bergen's Greenhouse **Birchwood Senior Living**

BIX Produce Company

Briards Welding

Brunswick (New York Mills Operation) Lund

BTD Detroit Lakes

BTD Lakeville

Buerkle Automotive

Cast Corporation

Central Research Lab

Chandler Industries (Lindstrom) Chandler Industries (Montevideo)

Choice Therapy

Christian Brothers Automotive

Climate By Design International (CDI)

Command Tooling

Cornerstone Automotive (Elk River) Cornerstone Automotive (Monticello)

Cretex (RMS Company)

Crystal Distribution Inc. (CDI)

Cummins

Custom Iron

Delmar Company

Designed Cabinets, Inc.

Design Ready Controls

Dick's Northside

Die Concepts

Domaille

Eastev

Ecumen

Elk River Machine Company

Empirehouse

EPTAM Precision Manufacturing

Essentia Health/Oak Crossing

Fairview Care Center

Fairway Collison Center

Fastenal

Fedtech

Felling Trailers

Ford of Hibbing

Frontier Ag & Turf

GALS Technology

Gemini

Genesys Works

Glen Metalcraft (Elemet Group)

Granite Falls Healthcare

Grizzly Truss Fabricators

Guardian Angels

Gunner's Garage

Harold Precision Metals

Hearth & Home (Lake City)

Hearth & Home (Lakeville)

Hibbing Fabricators

Hoglund

Innova Industries Inc.

Johnson Screens

Kendall Howard

Kenny's Amoco

Keystone Place at LaValle Fields

Knobelsdorff Enterprises

Landscape Structures

LasX

LGC Biosearch Technologies

Lowdermeier Farm Equipment

M & M Machining Marksmen Metals

Meatal Craft

Midland Technologies

Midwest Industrial Tool & Grinding Inc.

Miller Ingenuity

Minnesota Equipment, Inc.

Minnesota Twist Drill

MME Group MoCorp Mold Craft

MRG Tool and Die Navy Island

Naylor Refrigeration and Heating

Neufab (18+ site)

Nortech Systems (Bemidji)
Nortech Systems (Milaca)
North Central Door Company
Northern Dental Access Center
Northern Tool and Equipment

Orluck Industries Inc.
Parmly on the Lake

Paul Bunyan Communications

Pequot Tool
Permac Industries

PHS West Polaris WSI

Pro Tech Automotive Quanex Building Products Range Steel Fabricators

RDO Equipment Red Wing Shoes Regal Machine Renstrom Dental Rigid Hitch

Roberts Automatic Products, Inc.

Rosenbauer

Samaritan Bethany - Rochester

Sanford Health (Bemidji)

Schmitty & Sons

Schwing America
SCS Elevator Products

Seitz Stainless Seneca Foods ShoreMaster

Showdown Displays (Sign-Zone, LLC.)

Silt Sock Inc.

Smith Metal Products
South Shore Vet Hospital
Spark-Y Youth Action Labs
Specialty Manufacturing

Spectralytics Stamp-n-Storage Stanford Health

Stewartville Care Center

Sturdiwheat

Superior Machine Teamvantage

Terog Manufacturing

Tescom
The Terrace

Thern Winches & Cranes

Timron

Tires Plus/Bridgestone
Ultra Machining Company
UMA Precision Machining

USG (18+ site) Valley Craft Vista Tek

Walser Automotive

Waterjet Cutting Solutions, Inc.

WCS Industries
Wenger Corporation
Westfall Technik, Inc.
Whitaker Buick GMC

Whitewater Health Services

Winegar Inc.

Winnebago Manufacturing

Zerozone

Appendix four: Comprehensive timeline of Youth Skills Training program launch and implementation

Event	Date
Meeting with key stakeholders to introduce the YST program	Aug. 15, 2017
Program manager start date	Sept. 11, 2017
Webinar to introduce the YST program	Sept. 20, 2017
Design of YST program guide	Oct. 15, 2017
Pilot of initial YST program approval forms and process	January/February 2018
Webinar to provide updates about program and announce availability of grant funding	Jan. 16, 2018
Letter of intent to apply for YST grant funding created and posted	Feb. 1, 2018
Webinar to present YST grant application and answer questions	March 27, 2018
YST letter of intent to apply for grant funding due	April 5, 2018
YST grant applications open	April 6, 2018
YST grant applications due	May 4, 2018
YST grant round one recipients announced	June 8, 2018
YST grant recipients convened	Sept. 27, 2018
YST letter of intent to apply for second round of grant funding due	Oct. 5, 2018
YST grant applications for second round due	Nov. 2, 2018
YST grant recipients convened	Dec. 7, 2018
YST grant recipients for second round announced	Jan. 3, 2019
YST program guide publication	Feb. 1, 2019
YST legislative report submitted for year one	Feb. 1, 2019
YST legislative testimony provided by students, schools, employers	Feb. 27, 2019
Legislature approves additional \$500,000 in grant funding for YST partnerships	May 24, 2019
YST letter of intent to apply for second (B) and third round of grants due	Sept. 27, 2019
YST grant applications for second (B) and third round due	Oct. 28, 2019
YST grant recipients for second (B) and third round announced	Jan. 22, 2020
YST legislative report submitted for year two	Feb. 1, 2020
YST grantee convening webinar	April 8, 2020

YST grantee convening webinar	May 27, 2020
Grant round one closeout meetings	July 2020
YST letter of intent to apply for round four grant funding due	Nov. 4, 2020
YST round four grant applications open	Nov. 9, 2020
YST grant application Q and A webinar	Nov. 13, 2020
YST round four grant applications due	Dec. 4, 2020
YST grant round four recipients announced	Feb. 24, 2021
YST program guide updated	March 25, 2021
YST grant round two closeout meetings	July 2021
YST grant round four contracts start	July 1, 2021
YST grant round five applications open	Feb. 7,2022
YST grant round five recipients announced	April 12, 2022
YST grant round three closeout meetings	July 2022
YST grant round five contracts start	July 1, 2022
YST grant round six applications open	Nov. 7, 2022
YST grant round six applications close	Dec. 2, 2022
YST legislative report submitted	Feb. 1, 2023
YST grant round six recipients will be announced	Feb. 14, 2023