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Board of Occupational Therapy Practice

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<https://mn.gov/boards/occupational-therapy/>

AT A GLANCE

Licensing services through July 25, 2022

- 4,442 active occupational therapist licenses
- 1,240 active occupational therapy assistant licenses
- 23 current, active temporary occupational therapist licenses
- 13 current, active temporary occupational therapy assistant licenses

Complaint Services- Fiscal year ending 6/30/2022 July 1, 2020- June 30, 2022

- 15 complaints open/received
- 14 complaints closed

Staff

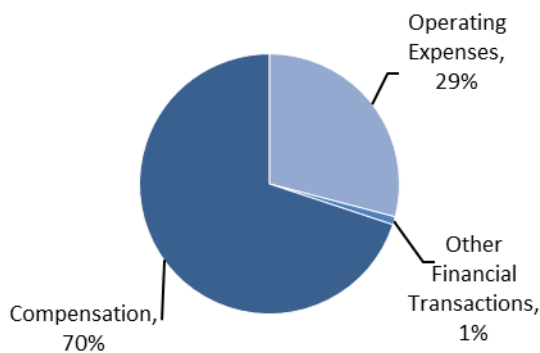
- 3.0 full time equivalent employees

PURPOSE

The Minnesota Board of Occupational Therapy Practice exists to protect the public. The Board enforces statute related to ensuring competent, ethical occupational therapy services. Regulation of occupational therapy practitioners began in 1996 under the Minnesota Department of Health. The Board was established as an independent agency in 2018 under the authority of Minnesota Statutes, Chapter 148. All licensing and enforcement activities moved from the Minnesota Department of Health to the Board. The Board carries out its mission by granting qualified applicants the privilege to practice in Minnesota and by investigating complaints related to the statutory obligation of licensed individuals to provide competent, ethical care.

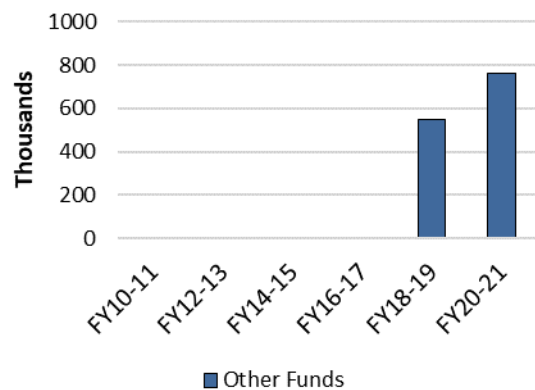
BUDGET

**Spending by Category
FY 2021 Actual**



Source: Budget Planning & Analysis System (BPAS)

Historical Spending



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in an amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases, and operating expenditures. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: The Administrative Services Unit (inter-board), Small Agency Resource Team (SmART), Health Professionals Services Program (inter-board), Office of the Attorney General for legal services, and the Criminal Background Check Program (inter-board).

STRATEGIES

The Board of Occupational Therapy Practice promotes and protects the health and safety of the citizens of Minnesota, accomplishes its public protection mission, and contributes to statewide outcomes by:

- Issuing licenses to practice to only fully qualified individuals.
- Administering the license renewal process, ensuring statutory requirements are met.
- Educating stakeholders, licensees, potential licensees, educational programs, and the public.
- Responding to inquiries, complaints, and reports regarding applicants and licensees.
- Investigating and resolving complaints.
- Maintaining a comprehensive website that provides information for licensees, applicants, the public, and any other interested parties.
- Ensuring inquiries are managed in a timely and efficient manner.
- Conducting ongoing analysis of regulatory body best practice to ensure effective decision making.

RESULTS

The information included below was generated using the Board’s licensure and regulatory database. The total number of licensees continues to increase annually.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of new licenses issued: Occupational Therapist Occupational Therapy Assistants	564 182	642 165	FY 2021 & FY 2022
Quantity	Number of licensees renewing: Occupational Therapist Occupational Therapy Assistants	4,204 1,247	4,802 1,232	FY 2021 & FY 2022

The Board’s activities are primarily governed by Minnesota Statutes sections 148.6401 to 148.6449 (<https://www.revisor.mn.gov/statutes/cite/148>) and Minnesota Statutes chapter 214 (<https://www.revisor.mn.gov/statutes/?id=214>).

Occupational Therapy Practice Board

Agency Expenditure Overview

(Dollars in Thousands)

	Actual FY20	Actual FY21	Actual FY22	Estimate FY23	Forecast Base		Governor's Recommendation	
					FY24	FY25	FY24	FY25

Expenditures by Fund

1201 - Health Related Boards	335	403	367	545	456	456	468	480
2000 - Restrict Misc Special Revenue	11	14	14	14	14	14	14	14
Total	347	417	381	559	470	470	482	494
Biennial Change				177		0		36
Biennial % Change				23		(0)		4
Governor's Change from Base								36
Governor's % Change from Base								4

Expenditures by Program

Occupational Therapy Pract Bd	347	417	381	559	470	470	482	494
Total	347	417	381	559	470	470	482	494

Expenditures by Category

Compensation	264	293	289	310	315	324	327	348
Operating Expenses	82	121	91	239	155	146	155	146
Capital Outlay-Real Property			1	10				
Other Financial Transaction		3	1					
Total	347	417	381	559	470	470	482	494

Full-Time Equivalent

	3.03	3.39	3.00	3.00	3.00	3.00	3.00	3.00
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Occupational Therapy Practice Board

Agency Financing by Fund

(Dollars in Thousands)

	Actual FY20	Actual FY21	Actual FY22	Estimate FY23	Forecast Base		Governor's Recommendation	
					FY24	FY25	FY24	FY25
1201 - Health Related Boards								
Balance Forward In		126		89				
Direct Appropriation	450	456	456	456	456	456	468	480
Cancellations		179						
Balance Forward Out	115		89					
Expenditures	335	403	367	545	456	456	468	480
Biennial Change in Expenditures				174		0		36
Biennial % Change in Expenditures				24		0		4
Governor's Change from Base								36
Governor's % Change from Base								4
Full-Time Equivalents	3.03	3.39	3.00	3.00	3.00	3.00	3.00	3.00

2000 - Restrict Misc Special Revenue

Balance Forward In	3	4	5	5	5	5	5	5
Receipts	13	15	14	14	14	14	14	14
Balance Forward Out	4	5	5	5	5	5	5	5
Expenditures	11	14	14	14	14	14	14	14
Biennial Change in Expenditures				3		0		0
Biennial % Change in Expenditures				12		(1)		(1)
Governor's Change from Base								0
Governor's % Change from Base								0

(Dollars in Thousands)

	FY23	FY24	FY25	Biennium 2024-25
Direct				
Fund: 1201 - Health Related Boards				
FY2023 Appropriations	456	456	456	912
Forecast Base	456	456	456	912
Change Items				
Maintain Current Service Levels		12	24	36
Total Governor's Recommendations	456	468	480	948
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Planned Spending	14	14	14	28
Forecast Base	14	14	14	28
Total Governor's Recommendations	14	14	14	28
Revenue Change Summary				
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Forecast Revenues	14	14	14	28
Total Governor's Recommendations	14	14	14	28
Non-Dedicated				
Fund: 1201 - Health Related Boards				
Forecast Revenues	539	504	504	1,008
Total Governor's Recommendations	539	504	504	1,008

Board of Occupational Therapy Practice

FY 2024-25 Biennial Budget Change Item

Change Item Title: Maintain Current Service Levels

Fiscal Impact (\$000s)	FY 2024	FY 2025	FY 2026	FY 2027
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	12	24	24	24
Revenues				
Net Fiscal Impact = (Expenditures – Revenues)	12	24	24	24
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding of \$12,000 in FY 2024 and \$24,000 in each subsequent year from the state government special revenue fund to maintain the current level of service delivery for the Board of Occupational Therapy.

Rationale/Background:

Each year, the cost of doing business rises—employer-paid health care contributions, FICA and Medicare, along with other salary and compensation-related costs increase. Other operating costs, like rent and lease, fuel and utilities, and IT and legal services also grow. This cost growth puts pressure on agency operating budgets that remain flat from year to year.

Agencies face challenging decisions to manage these costs within existing budgets, while maintaining the services Minnesotans expect. From year to year, agencies find ways to become more efficient with existing resources. However, cost growth typically outstrips efficiencies, and without additional resources added to agency budgets, service delivery erodes.

For the Board, operating cost pressures exist in multiple categories—increases in compensation and insurance costs at the agency, increasing costs to maintain our current staff complement in a challenging labor market, and increasing IT costs. If an operational increase is not provided, the Board will be unable to provide the current levels of service to Minnesotans.

Proposal:

The Governor recommends increasing agency operating budgets to support maintaining the delivery of current services. For the Board, this funding will support expected and anticipated employee compensation growth.

Results:

This proposal is intended to allow the Board of Occupational Therapy to continue to provide current levels of service and information to the public.