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Board of Dietetics and Nutrition Practice

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<https://mn.gov/boards/dietetics-and-nutrition/>

AT A GLANCE

Credentialing Services

- 1,942 license renewals
- 239 new licenses issued

Education Services

- 10 education program approvals

Complaint Review

- 7 complaints investigated

PURPOSE

The Minnesota Board of Dietetics and Nutrition Practice protects the public through licensure of dietitians and nutritionists, establishment of continuing education standards, and investigation and resolution of complaints against licensees and unlicensed persons engaging in the practice. The Board was established in 1995 under the authority of Minnesota Statutes, Chapter 148 and Rules 3250.

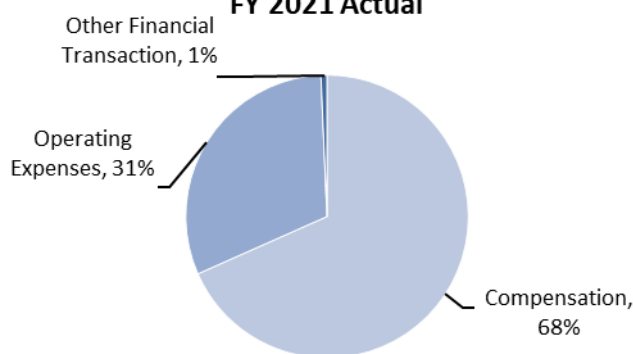
The mission of the Board is to:

- Ensure that all licensees meet the educational and practical requirements specified in law.
- Ensure that all licensees provide competent dietetic and nutrition care.
- Set standards for quality dietetic and nutrition services.
- Promote the public’s interest in receiving quality dietetic and nutrition services.

BUDGET

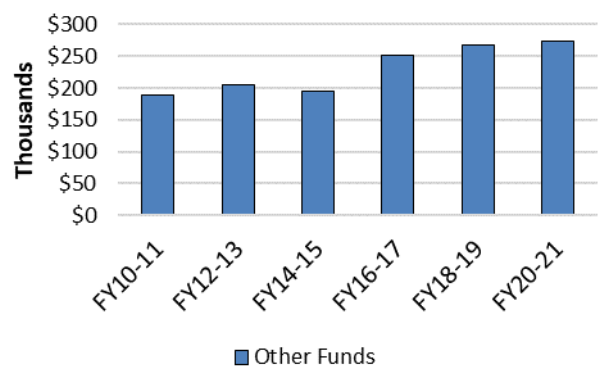
Spending by Category

FY 2021 Actual



Source: Budget Planning & Analysis System (BPAS)

Historical Spending



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount enough to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (interboard), Health Professionals Services Program (interboard), Office of the Attorney General for legal services, and the Criminal Background Check Program (interboard).

STRATEGIES

The Board accomplishes its mission through implementation of the following strategies:

- Minnesota requires licensing or certification of dietitians and nutritionists. Initial licensure applications are reviewed to ensure that licenses are granted only when education, pre-professional experience, and national examination requirements are met. A Criminal Background Check is conducted and reviewed on all applicants with follow up performed on any actions disclosed in the report. License renewals ensure that current licensees have completed the required hours of continuing education. The Board follows up on any licensee responding negatively to application renewal practice questions.
- The Board’s Complaint Resolution Committee (CRC) receives, investigates, and resolves complaints regarding the conduct or standard of care provided by licensees. The CRC also receives complaints of unlicensed individuals engaging in the practice.
- The Board promotes awareness of best practices in the profession.
- The Board is committed to technology upgrades that promote public protection and provide responsible, efficient, and cost-effective services. 100% of license renewals and 96% of initial applications were completed online.
- The seven-member Board of Dietetics and Nutrition Practice is comprised of 2 licensed dietitians and 2 licensed nutritionists, considered subject matter experts, and 3 public members, as appointed by the Governor. Members are volunteers that receive a per diem and mileage reimbursement for attendance at meetings.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality	Percent of online license renewals	96.6%	100%	FY19 FY21
Quality	Percent of new license applications completed online	84%	96%	FY19 FY21
Quantity	Number of License Renewals	1,866	1,942	FY19 FY21
Quality	License granted within 5 days upon receipt of all documentation	100%	100%	FY19 FY21

The statutory authority for the Minnesota Board of Dietetics and Nutrition Practice is located in Chapter 148.621 – 148.634: <https://www.revisor.mn.gov/statutes/?id=148.621>

The rules are located in MN Rules Chapter 3250. <https://www.revisor.mn.gov/rules/?id=3250>

Additional statutes pertaining to all health licensing boards are found in Chapters 13, 16, and 214.

(Dollars in Thousands)

	Actual FY20	Actual FY21	Actual FY22	Estimate FY23	Forecast Base		Governor's Recommendation	
					FY24	FY25	FY24	FY25
<u>Expenditures by Fund</u>								
1201 - Health Related Boards	120	141	144	184	164	164	213	217
2000 - Restrict Misc Special Revenue	6	6	9	6	6	6	6	6
Total	125	147	153	190	170	170	219	223
Biennial Change				71		(3)		99
Biennial % Change				26		(1)		29
Governor's Change from Base								102
Governor's % Change from Base								30

Expenditures by Program

Dietetics & Nutrition Bd.	125	147	153	190	170	170	219	223
Total	125	147	153	190	170	170	219	223

Expenditures by Category

Compensation	91	102	112	120	121	122	155	160
Operating Expenses	34	44	40	68	49	48	64	63
Other Financial Transaction		1		2				
Total	125	147	153	190	170	170	219	223

Full-Time Equivalents

	0.88	0.88	0.99	1.00	1.00	1.00	1.00	1.00
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(Dollars in Thousands)

	Actual FY20	Actual FY21	Actual FY22	Estimate FY23	Forecast Base		Governor's Recommendation	
					FY24	FY25	FY24	FY25
1201 - Health Related Boards								
Balance Forward In		32		20				
Direct Appropriation	147	149	164	164	164	164	213	217
Cancellations		40						
Balance Forward Out	27		20					
Expenditures	120	141	144	184	164	164	213	217
Biennial Change in Expenditures				67		0		102
Biennial % Change in Expenditures				26		(0)		31
Governor's Change from Base								102
Governor's % Change from Base								31
Full-Time Equivalents	0.88	0.88	0.99	1.00	1.00	1.00	1.00	1.00

2000 - Restrict Misc Special Revenue

Balance Forward In	1	2	4	4	4	4	4	4
Receipts	6	8	9	6	6	6	6	6
Balance Forward Out	2	4	4	4	4	4	4	4
Expenditures	6	6	9	6	6	6	6	6
Biennial Change in Expenditures				3		(3)		(3)
Biennial % Change in Expenditures				26		(19)		(19)
Governor's Change from Base								0
Governor's % Change from Base								0

(Dollars in Thousands)

	FY23	FY24	FY25	Biennium 2024-25
Direct				
Fund: 1201 - Health Related Boards				
FY2023 Appropriations	164	164	164	328
Forecast Base	164	164	164	328
Change Items				
Maintain Current Service Levels		49	53	102
Total Governor's Recommendations	164	213	217	430
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Planned Spending	6	6	6	12
Forecast Base	6	6	6	12
Total Governor's Recommendations	6	6	6	12
Revenue Change Summary				
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Forecast Revenues	6	6	6	12
Total Governor's Recommendations	6	6	6	12
Non-Dedicated				
Fund: 1201 - Health Related Boards				
Forecast Revenues	231	231	231	462
Change Items				
Fee Increase		8	8	16
Total Governor's Recommendations	231	239	239	478

Board of Dietetics and Nutrition Practice

FY 2024-25 Biennial Budget Change Item

Change Item Title: Maintain Current Service Levels

Fiscal Impact (\$000s)	FY 2024	FY 2025	FY 2026	FY 2027
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	49	53	53	53
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	49	53	53	53
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding of \$49,000 in FY 2024 and \$53,000 in each subsequent year from the State Government Special Revenue fund to maintain the current level of service delivery at the Board of Dietetics and Nutrition Practice.

Rationale/Background:

Each year, the cost of doing business rises—employer-paid health care contributions, FICA and Medicare, along with other salary and compensation-related costs increase. Other operating costs, like rent and lease, fuel and utilities, and IT and legal services also grow. This cost growth puts pressure on agency operating budgets that remain flat from year to year.

Agencies face challenging decisions to manage these costs within existing budgets, while maintaining the services Minnesotans expect. From year to year, agencies find ways to become more efficient with existing resources. However, cost growth typically outstrips efficiencies, and without additional resources added to agency budgets, service delivery erodes.

For the Board, operating cost pressures exist in multiple categories—increases in compensation and insurance costs at the agency, increasing costs to maintain our current staff complement in a challenging labor market, and increasing IT costs. If an operational increase is not provided, the Board will not be able to maintain core public safety responsibilities, including timely and efficient licensure of dietitians and nutritionist professionals to serve Minnesotans.

Proposal:

The Governor recommends increasing agency operating budgets to support maintaining the delivery of current services. For the Board, this funding will support expected and anticipated employee compensation growth and known cost increases in lease rates and IT services.

Results:

This proposal is intended to allow the Board of Dietetics and Nutrition Practice to continue to provide current levels of service and information to the public.

Board of Dietetics and Nutrition Practice

FY 2024-25 Biennial Budget Change Item

Change Item Title: Fee Increase

Fiscal Impact (\$000s)	FY 2024	FY 2025	FY 2026	FY 2027
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	0	0	0	0
Revenues	8	8	8	8
Net Fiscal Impact = (Expenditures – Revenues)	(8)	(8)	(8)	(8)
FTEs	0	0	0	0

Recommendation:

The Governor recommends a new, not to exceed \$20 fee, for providing license verifications for credentialing purposes. The fee is required to cover staff time in fulfilling the increased demand for providing license verifications to other states and credentialing entities. Fees collected are deposited into a special revenue fund and must be sufficient to fund all direct and shared operational costs.

Rationale/Background:

Board Mission and Funding: The Minnesota Board of Dietetics and Nutrition Practice mission is to protect the public through licensure of dietitians and nutritionists, establishment of continuing education standards, and investigation and resolution of complaints against licensees and unlicensed persons engaging in the practice. Seven volunteer Board members, including three public members, provide oversight and assist staff in fulfilling its mission to protect Minnesotans.

The Board is entirely fee supported and receives no General Fund dollars to support its services. Fees must be collected to cover all direct and shared operational costs and are deposited as non-dedicated revenue into the State Government Special Revenue Fund (SGSR). The Minnesota Legislature makes a biennial appropriation from this fund to cover all expenses incurred by the Board.

The Board has seen a 58% increase in the number of licensees over the past 10 years. The Board currently has over 2,200 licensees and has provided over 400 license verifications since July 1, 2022. Most HLB’s already have a license verification in their fee structures.

Fee Change Descriptions: The table, below, identifies the new fee being requested and includes: (1) Type of Fee; (2) Current fee amount; (3) Requested new fee amount; (4) Estimated Quantity/Number of those (5) Projected additional revenue from fee increase.

LICENSE VERIFICATION FEES				
Type of Fee	Current Fee	Proposed New Fee	FY2021 – Number Paying Fee	Projected Additional Revenue (Based on FY2021 Data)
License Verification	\$0	\$20	400	\$8,000
TOTAL – FEES				\$8,000

Impact on Children and Families:

The impetus for this change was the surge in nutritional and dietitian demand across the State of Minnesota; as long-term care facilities, hospitals, schools, and food service programs that children, youth and families all benefit from the services our licensees provide.

Equity and Inclusion:

The new fee would not have an adverse equity and inclusion impact. Instead, maintaining Board services at current capacity helps to ensure the Board can continue to serve all Minnesotans seeking access to qualified dietetic and nutritional services.

Tribal Consultation:

Does this proposal have a substantial direct effect on one or more of the Minnesota Tribal governments?

Yes

No

Results:

The new fee would support DNP achieving the following results:

1. Maintain core public safety responsibilities which include providing verification of licenses to credentialing entities and for licensees seeking licensure in another state.
2. Continue to efficiently conduct the Board’s business to ensure fulfillment of its public protection mission.
3. Maintain necessary staffing to conduct its business in a timely manner.

Statutory Change(s):

The proposed fee would be codified in the Board’s in our enabling statute - Minnesota Statutes 148.