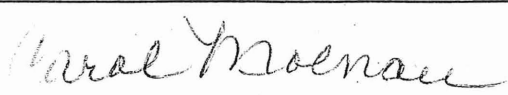


Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-67332
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Contract No.: 82495	Project Duration (Dates): 9/02/04 to 12/01/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to Compile Planimetric Features and create a Digital Terrain Model (DTM). for this project. This Photogrammetric Mapping project is for Trunk Highway 36 (Stillwater Bridge Crossing), Metro East / Project number 8214-114. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$82,200.00	Source of Funding: L/M, Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form		
 Carol Molnau, Lt. Governor/Commissioner		12-21-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A59561
Project Name (if applicable): Deer Avoidance Research: Use of Motion Detector Flashing Lights	Mn/DOT Agreement No.: 81655, Work Order 25	Project Duration (Dates): March 4, 2002 – June 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Evaluate the potential impact of a new technology (motion detection information relative to the presence of deer in and around major highways) on driver behavior.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$60,706.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		12-14-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 81655-25 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: March 4, 2002 ; June 30, 2004
Start Date Expiration Date

Original Contract Cost Amendment Cost(s) Final Cost:
\$ 50,706.00 + \$ 10,000.00 = \$ 60,706.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance			2	
3. Conformance with Mn/DOT Standards/Requirements			2	
4. Deliverables Complete and on time				1
5. Project related cooperation				1
6. QA/QC plan conformance		3		
7. Contract administration cooperation				1
8. Invoices and progress reports			2	
9. Cost estimation/budget management			2	

Contractor's rating for this contract:

Total Points 17
(Maximum points 36)

average 15 pts

Project Manager:

Robert C. Weinholzer
Robert C. Weinholzer

Contract Administrator:

Ann McLellan
Ann McLellan

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments: FROM THE VERY BEGINNING THIS RESEARCH PROJECT WAS VERY POORLY ADMINISTERED BY THE PI. PROMISED DEADLINE AFTER PROMISED DEADLINE WAS NOT MET, AND COMMUNICATION WITH THE PI AND/OR HIS ASSISTANT WERE DEPLORABLE. THE CONTINUED DELAYS STRETCHED THIS PROJECT OUT AT LEAST DOUBLE THE TIME THAT HAD ORIGINALLY BEEN ANTICIPATED. THINGS GOT SO BAD THAT SEVERAL TIMES CONSIDERATION WAS MADE TO CANCELLING THE PROJECT, BUT WE WERE TOLD THAT A LARGE PORTION OF THE BUDGET HAD ALREADY BEEN SPENT AND PAYMENT TO THE PI WOULD HAVE TO BE MADE FOR WORK ACCOMPLISHED. HAD IT NOT BEEN FOR THE TREMENDOUS COOPERATION WE RECEIVED FROM OUR CONTRACT ADMINISTRATION LAISON (ANN MCLELLAN) I WOULD PROBABLY HAVE RESIGNED AS THE TL FOR THE PROJECT. I THINK A PROCESS MUST BE DEVELOPED THAT ENABLES A PROJECT TO BE CANCELLED WITHOUT COMPENSATION TO THE PI IF CERTAIN AGREED TO DELIVERABLES ARE NOT MET. THE PROBLEMS THAT OCCURRED WOULD NOT BE TOLERATED IN PRIVATE INDUSTRY, SO WHY ARE THEY ALLOWED WITH TAXPAYER MONEY?

Definitions:**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

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- Project is behind schedule or over budget.
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Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

The original contract said work would be done on Human First simulator, but PI did not coordinate with Nic Ward. After contract had already started, Ward said that this project couldn't be on new simulator. The contract was revised to be on Human Factors simulator after months of discussion and delaying the project. The Human Factor's simulator broke (after it was assured that it wouldn't), delayed the project, and cost Mn/DOT \$10,000 more money to use the Human First simulator, which this project was suppose to be on in the first place. PI left on sabbatical for an entire semester without telling TAP and we couldn't get a hold of him and this was during the discussion about which simulator was going to be used. This report was greatly needed by Mn/DOT. The PI prepared a plan to finish remainder of project and contract was extended on 6/30/03 and PI was informed that the TAP wanted no more extensions. The Draft Final Report (DFR) was due 1/30/04 and it was not received until 2/23/04 (after many calls by the AL and then finally by CTS) and the contract expires 3/31/04 (CTS requires 4 months for publishing the report). The DFR was very poorly written so the TLs and AL had to meet a few times with the PI to go over the Draft Final Report page by page. A third NCTE had to be issued in order for the report to be published. This project was very poorly organized by the PI and he was not very cooperative. Due to this problematic project, two very good TLs may not want to be TLs for future projects and that is a huge loss for Mn/DOT and research.

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 81655-25 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: March 4, 2002 ; June 30, 2004
 Start Date Expiration Date

Original Contract Cost Amendment Cost(s) Final Cost:
\$ 50,706.00 + \$10,000.00 = \$ 60,706.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality				X
2. Work Performance				X
3. Conformance with Mn/DOT Standards/Requirements			X	
4. Deliverables Complete and on time				X
5. Project related cooperation				X
6. QA/QC plan conformance			X	
7. Contract administration cooperation				1
8. Invoices and progress reports			2	
9. Cost estimation/budget management			2	

Contractor's rating for this contract:

Total Points 12 13
 (Maximum points 36)

average 15 pts

Project Manager:

Contract Administrator:


 Jason Alcott


 Ann McLellan

Above Average:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
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- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:


The numerous problems associated with this project were well documented by the AL
and are noted in the main project file.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliot Hendrickson Inc.		CFMS Contract Number: A68647
Project Name (if applicable): Homeland Security Situational Exercise Execution	Mn/DOT Agreement No.: 80792 87092	Project Duration (Dates): September 21 – December 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Vendor provided services to create scenario, provide technical assistance and planning, and execute homeland security situational exercise.		
Billable Hours (if applicable): N/A Lump Sum Contract	Total Amount Spent on Contract: \$100,000	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		12-14-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bolton & Menk, Inc.		CFMS Contract Number: A22612
Project Name (if applicable): Preliminary Design for T.H. 169/T.H. 282 Interchange	Mn/DOT Agreement No.: 78472 W.O. 2	Project Duration (Dates): July 25, 2001 – May 31, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of this contract was to develop a geometric layout and construction limits for an interchange at the junction of T.H. 169 and T.H. 282 in Jordan.</p> <p>The work was contracted out because Mn/DOT did not have staff available at the time the work was needed. There was an urgent need to proceed quickly with the work due to the strong probability that proposed commercial development of properties at or near the proposed interchange site would impede the development of the site for transportation needs.</p>		
Billable Hours (if applicable): 2796	Total Contract Amount: \$252,901	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		12-14-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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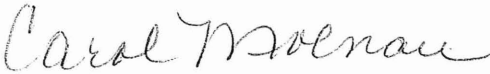
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo, Rosene, Anderlik and Associates, Inc.		CFMS Contract Number: A38462
Project Name (if applicable): T.H. 10 from Foley Boulevard to Thurston Avenue Shoulder Rehabilitation Construction Inspection	Mn/DOT Agreement No.: 83171 W.O. 1	Project Duration (Dates): June 28, 2002 – June 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
The purpose of the contract was to provide contract administration and construction inspection services for shoulder rehabilitation on T.H. 10 in Anoka from Foley Avenue to Thurston Avenue. It was necessary to enter into a contract because Mn/DOT personnel with the necessary expertise were unavailable to deliver this project in the needed time schedule.		
Billable Hours (if applicable): 1262.5	Total Contract Amount: \$124,833.64	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		12-14-04 Date

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J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A61257
Project Name (if applicable): Cologne Transportation Planning Study	Mn/DOT Agreement No.: 86347	Project Duration (Dates): May 14, 2004 – October 31, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of the contract was to provide a transportation planning study for T.H. 212 in Cologne in the area of the intersection with T.H. 284. Work will include public outreach, transportation and land use data inventory and analysis, roadway system design requirements, access study, future roadway system concepts and a final report.</p> <p>The work was contracted because personnel with the necessary expertise were not available to provide this one-time service when needed.</p>		
Billable Hours (if applicable): 655	Total Contract Amount: \$62,906.26	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		12-14-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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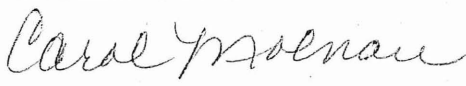

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB		CFMS Contract Number: A54923
Project Name (if applicable): I494 Design Build Proposal & RMS	Mn/DOT Agreement No.: 83591 Work Order 4	Project Duration (Dates): 10/10/03 – 04/23/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
<p>The Contractor completed work that is tailored the Design-Build Request for Proposal template for the Interstate 494 (I-494) design-build project. The Contractor developed the components and organized them in a multi-book format. The Books contained information as listed below:</p> <ul style="list-style-type: none"> a. Book 1 – Contract Requirements b. Book 2A – Project Specific Requirements c. Book 2B – Programmatic Requirements d. Book 3 – Design Standards e. Design-Build Modifications to State's Road Design Manual f. Reference Information Documents <p>In addition, the Contractor conducted a Industry review of the RFP, a review by national experts of the RFP, and developed a Requirements Management System to ensure compliance with the Contract during the design-build project.</p>		
Billable Hours (if applicable): 7925	Total Amount Spent on Contract: \$1,536,862.66	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		12-13-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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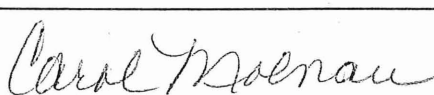
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HDR Engineering, Inc.		CFMS Contract Number: A34241
Project Name (if applicable): Prepare RFQ/RFP for TH 14/52 in Rochester	Mn/DOT Agreement No.: 83069	Project Duration (Dates): May 15, 2002 to April 30, 2003
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The State contracted with HDR Engineering, Inc. to provide assistance in the development of RFQ/RFP documents for the Design Build Procurement along Trunk Highway 14/52 Rochester Corridor (ROC 52). The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$1,221,013.22	Source of Funding: District 6 Allocation, State Funds
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Stork Twin City Testing		CFMS Contract Number: 86594 A63536
Project Name (if applicable): 5603-10	Mn/DOT Agreement No.: 86594	Project Duration (Dates): July 1, 2004 to September 15, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>We needed to have soil borings completed on Highway 210 for a construction project scheduled to be constructed in 2006. We need these soil borings so we can complete the design recommendations for the project.</p> <p>We were behind on drilling due to the fact that our drill rig broke down. By entering into a contract we were able to catch up on our drilling without missing our deadlines for design recommendations.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$84,520.21	Source of Funding: D-4 Consultant Budget
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		12/9/04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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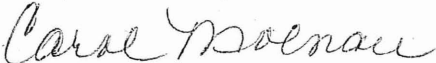
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS		CFMS Contract Number: A44348
Project Name (if applicable): Cross Range Expressway	Mn/DOT Agreement No.: 78454 WO 6	Project Duration (Dates): 1/21/03 – 9/16/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of the contract was to prepare an Environmental Assessment (EA) for the Cross Range Expressway. They included historical and archeological assessments.</p> <p>No in-house staff were available to complete the EA in the required time frame. Also, in-house expertise was not available for historical and archeological assessments.</p>		
Billable Hours (if applicable): 2,344.5	Total Amount Spent on Contract: \$155,029.71	Source of Funding: State
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		12/9/04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Yaggy Colby Associates, Inc.		CFMS Contract Number: A23527
Project Name (if applicable): Pre-Design on Three Bridges	Mn/DOT Agreement No.: 78469 WO2	Project Duration (Dates): June 14, 2001 to December 31, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The State contracted with Yaggy Colby, Inc. to provide preliminary design services for three bridge replacement projects in the Trunk Highway (TH) 52 corridor. The three projects are: <ol style="list-style-type: none"> 1. S.P. 5508-84 for Bridge Numbers 9234 and 9235 on TH 52 in Oronoco in Olmsted County 2. S.P. 2510-37 for Bridge Number 5188 and Box Culvert on TH 58 in Zumbrota in Goodhue County 3. S.P. 6612-84 for Bridge Number 6842 on TH 3 near Dundas in Rice County. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$237,593.25	Source of Funding: District 6 Allocation, State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		12/9/04 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Yaggy Colby Associates, Inc.		CFMS Contract Number: 422959
Project Name (if applicable): Grade & Surface Detail Design in D6	Mn/DOT Agreement No.: 77981 WO1	Project Duration (Dates): April 7, 1999 to February March 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The State contracted with Yaggy Colby, Inc. to provide detail design services for re-grading and surfacing of Trunk Highway 3 within the city limits of Northfield, under State Project 6612-82. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$369,485.27	Source of Funding: District 6 Allocation, State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		12/9/04 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Olmsted County		CFMS Contract Number: A17899
Project Name (if applicable): Pre & Detail Design of CSAH 14/TH 52	Mn/DOT Agreement No.: 80835	Project Duration (Dates): May 1, 2001 to June 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>The State contracted with Olmsted County to provide assistance in the development and design of the CSAH 14 (75th Street) and Trunk Highway 52 Interchange just north of Rochester. This was accomplished through a contract with SRF Consulting Group, Inc. The State did not have sufficient staff available to manage this project or complete the work within the necessary timeline. The State assisted Olmsted County in the selection of the Contractor, and Olmsted County served as the lead agency over this contract.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$660,520.93	Source of Funding: District 6 Allocation, State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 12/9/04

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Hoisington Koegler Group, Inc.		CFMS Contract Number: A49847
Project Name (if applicable): Highway 14 West Subarea System Study	Mn/DOT Agreement No.: 81187 WO4	Project Duration (Dates): June 30, 2003 to September 30, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of the study was to identify interim and long range development and transportation system needs for a medium priority interregional corridor along US Highway 14 from Rochester to Kasson. The study would also identify regional road corridor connections and costs to support future improvements to the Highway 14 corridor. The study was amended to allow for more complete analysis of traffic projections and costs for three selected system alternatives.</p> <p>The State contracted with Hoisington Koegler Group, Inc. to provide assistance in the development of the Highway 14 West Subarea System Study between the Cities of Rochester and Kasson. The State partnered with several other governmental units on this contract including; Olmsted and Dodge Counties, and the Cities of Rochester, Byron and Kasson.</p> <p>The State did not have sufficient staff available to complete the work within the necessary timeline. The State selected the Contractor in cooperation with the other governmental units and served as the lead agency over this contract.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$177,562.58	Source of Funding: District 6 Allocation, State Funds
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		12/9/04 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS Corporation		CFMS Contract Number: A33590
Project Name (if applicable): Update Noise, Air & Hydraulics	Mn/DOT Agreement No.: 78454 WO4	Project Duration (Dates): August 28, 2001 to September 30, 2002
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The State contracted with URS Corporation to provide professional assistance in the analysis of noise, air, and hydraulics along Trunk Highway (TH) 52 from junction of TH 63 to the 75th Street NW intersection. The analysis was needed as a result of the State's decision to add two additional lanes of traffic in the median. The State did not have sufficient staff available with the expertise required to complete this work within the necessary timeline.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$115,269.42	Source of Funding: District 6 Allocation, State Funds
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		12/9/04 Date

cc: Paul Stembler, Dept. of Administration
Jeff Brunner, Consultant Services Section
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46421
Project Name (if applicable): Developing Project Management Expertise	Mn/DOT Agreement No.: 81655, Work Order 34	Project Duration (Dates): May 20, 2002 – November 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: 1. Provide a foundation to design an enhanced version of the Mn/DOT PM Academy. 2. Provide a foundation to develop an Advanced PM Development Program.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$79,081.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		12-7-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 81655, Work Order 34 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: May 20, 2002;
Start Date

November 30, 2003
Expiration Date

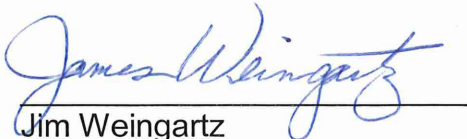
Original Contract Cost		Amendment Cost(s)		Final Cost:
\$79,081.00	+	\$0.00	=	\$79,081.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance			2	
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time			2	
5. Project related cooperation		3		
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management	4			

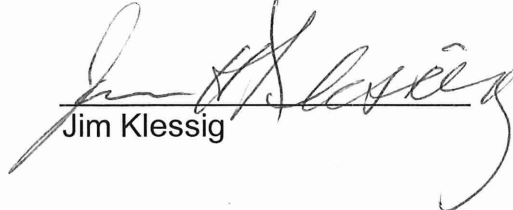
Contractor's rating for this contract:

Total Points 26
(Maximum points 36)

Project Manager:


Jim Weingartz

Contract Administrator:


Jim Klessig

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

Part of the time the Grad. Students working on this project had more interest in getting their thesis completed then getting the projected completed for Mn/DOT to make use of the results. The timing on completing this project was slower then anticipated. However, we did revise the scope of the Tasks that followed Task 1, because of what we learned in that first task.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46478, A50007 and A57457
Project Name (if applicable): Contribution of Inoculated Legumes to Revegetation and Roadside Plantings	Mn/DOT Agreement No.: 74708, Work Order 178	Project Duration (Dates): August 17, 2000 – September 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: 1. To evaluate the role of inoculated legumes in the productivity and health of revegetated and roadside prairie areas 2. To study population changes among the organisms associated with inoculated and uninoculated prairie legumes in roadside and revegetation plantings		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$80,846.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		12-02-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 74708, Work Order 178

Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: August 17, 2000;
Start Date

September 30, 2004
Expiration Date

Original Contract Cost

Amendment Cost(s)

Final Cost:

\$80,846.00

+

\$0.00

==

\$80,846.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		


Contractor's rating for this contract:

Total Points 32
(Maximum points 36)

Project Manager:

Contract Administrator:


Robert L. Jacobson


James H. Klessig

Above Average:

- Average

- Below Average:

- Poor:


- Comments:**

[illegible]

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Braun Intertec Corporation		CFMS Contract Number: A59262
Project Name (if applicable): Soils TH 12 Long Lake Bypass	Mn/DOT Agreement No.: 79612 Work Order 20	Project Duration (Dates): 3/10/04 – 6/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide field soils investigations for two interchanges located at the ends of the TH 12 Long Lake bypass. The bypass is located in the cities of Orono and Wayzata. The work included taking soil auger borings, field and laboratory tests, laboratory tests of samples and the delivery of boring logs and soil boring layout for mainline, ramps, County Rd. 6 and adjacent ponds. It was necessary to contract out this work because of a lack of personnel and equipment to perform the work in the time frame required.		
Billable Hours (if applicable): 783	Total Amount Spent on Contract: \$58,939.99	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable – Selection made under Work Order Master Agreement Program		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<i>11-23-04</i> Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Toltz, King, Duvall, Anderson & Associates, Inc.		CFMS Contract Number: A46136
Project Name (if applicable): Bridge Rating Services for 500 Selected In-Place Statewide Bridges	Mn/DOT Agreement No.: 84440	Project Duration (Dates): March 10, 2003 to April 24, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
Provide bridge ratings for 500 selected in-place statewide Trunk Highway bridges of all types. The State has previously utilized the Bridge Analysis and Rating System (BARS) computer program to rate bridges. The State has replaced BARS with Virtis the newly developed American Association of State Highway and Transportation Officials (AASHTO) computer program. All bridges previously rated in BARS must be entered in Virtis. Mn/DOT inhouse personnel were not available due to conflicting workload.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$136,541.63	Source of Funding: Consultant Services Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Lt. Governor/Commissioner		Date 11-23-04

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

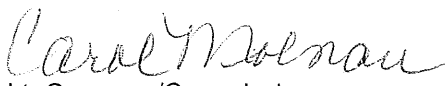
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Setter, Leech, and Lindstrom, Inc.		CFMS Contract Number: A34238/A55518
Project Name (if applicable): Central Services Facility	Mn/DOT Agreement No.: 82929	Project Duration (Dates): 30Apr2002-30Apr2005
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Provide architectural and engineering design services needed for the construction of a new Central Services Facility in a new location. The Central Services function of specifying, ordering and building new snow plow trucks for use statewide, for serving as the fleet maintenance center for MnDOT, and also for performing maintenance on the Central Office fleet of vehicles had outgrown its size and facility technology. Additional services provided at this facility included an environmental services office, vehicle headquartering and signal box building, inventory, installation and maintenance for the Electronic Services Section, highway lighting services and a radio shop. Two major reasons provided a basis for this facility replacement. The MnDOT Office of Maintenance, of which this function is a part, has sections remotely located throughout the metro area. A strong desire for management efficiency and employee and functional economies of scale suggested a new facility be built to house all Office of Maintenance functions at one location. Coupled with the facility shortfalls, inadequate required space, needed technology updates and major scheduled maintenance work, (beginning with a total roof replacement), planning priorities pointed to a new facility located on an appropriate site in the metro area. For various reasons, a suitable site could not be located, funding was not forthcoming from the Legislature, so a different direction was chosen. The contract for design, development and construction of a new facility was cancelled. Hence, the cancellation.		
Billable Hours (if applicable):	Total Amount Spent on Contract:\$298,842.00	Source of Funding: Maintenance Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: This consultant was selected according to statutory procedures, by the State Designer Selection Board.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		11-23-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Yaggy Colby Associates		CFMS Contract Number: A14103
Project Name (if applicable): S.P. 2401-31, TH 13, Euclid Ave to TH 69	Mn/DOT Agreement No.: 77981 WO 2	Project Duration (Dates): November 1, 2000 – March 31, 2001
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Mn/DOT required assistance on the Final Design for Trunk Highway 13, from Euclid Avenue to Trunk Highway 69 in Albert Lea. Mn/DOT District 6 did not have adequate staff available to deliver this project as programmed.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$228,884.75	Source of Funding: State Funds, D6 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		11-23-04 Date November 1, 2004

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Twin Ports Appraisals		CFMS Contract Number: A63508
Project Name (if applicable): Grand Marais	Mn/DOT Agreement No.: 86623	Project Duration (Dates): 7/13/04 – 10/15/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract is to furnish Mn/DOT Land Management with appraisals for 46 parcels located in Duluth with the ultimate purchase or use of land for highway improvement. No district personnel was available to do the work.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$70,000.00	Source of Funding: District 1
If this was a single source contract, explain why the agency determined there was only a single source for the services: The contractor was qualified as required and he was available to do the work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		11-16-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

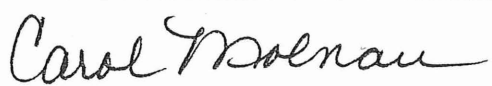
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Edwards & Kelcey, Inc. (E&K)		CFMS Contract Number: A02509
Project Name (if applicable): Highway 53 Environmental Studies, Virginia to International Falls	Mn/DOT Agreement No.: 78431	Project Duration (Dates): Start Date: November 1, 1999 Expiration Date: June 30, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of Agreement No. 78431 was to provide Preliminary Engineering services. This involved all work associated with completion of an Environmental Impact Statement (EIS) needed for the future expansion of Highway 53 to four-lanes between Highway 169 north of Virginia and Cook. It also included all work necessary for preparation of a feasibility and location study for Highway 53 expansion between Cook and International Falls.</p> <p>The contract was needed because Mn/DOT did not have the necessary and qualified personnel available to produce an EIS in a timely manner to meet anticipated future project lettings.</p>		
Billable Hours (if applicable): 14,171 hours E&K: 6,273 hrs. CH2M Hill: 3,199 hrs. Enviroscience: 2015 hrs. ARDC: 2684 hrs.	Total Amount Spent on Contract: \$1,033,873.25 E&K: \$495,924.37 CH2M Hill: \$242,749.47 Enviroscience: \$191,417.07 ARDC: \$103,782.34	Source of Funding: State
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>NA</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		11-15-04 Date

c: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

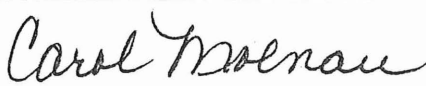
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: DPRA, Inc.		CFMS Contract Number: A59480
Project Name (if applicable):	Mn/DOT Agreement No.: 86319	Project Duration (Dates): 3/26/04 – 9/30/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>Contract was necessary in order to determine whether or not contaminated soil and/or groundwater would be encountered during the reconstruction of TH 11 through Roseau.</p> <p>This work requires knowledge and experience in dealing properly with contaminated soil and groundwater that is encountered while completing a drilling investigation of a potentially contaminated property. This work requires the use of specialized field equipment that the state does not own. This work requires specialized OSHA safety training. It is not cost-effective for Mn/DOT to train and equip a workforce to do this very highly specialized type of work that only occurs sporadically.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$59,186.34	Source of Funding: District consultant allocation
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		11-15-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: DPRA, Inc.		CFMS Contract Number: A59844
Project Name (if applicable):	Mn/DOT Agreement No.: 86366	Project Duration (Dates): 4/08/04 – 9/30/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>Contract was necessary to obtain information about potentially contaminated properties so that the proposed redesign of the TH 55 corridor can be adjusted to avoid them.</p> <p>This work requires knowledge of and experience with the environmental site assessment process. It is not cost-effective for Mn/DOT to train and equip a workforce for this highly specialized type of work.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$78,182.57	Source of Funding: District consultant allocation
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		11-15-04 Date

c: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A57613 & A47434
Project Name (if applicable): Scoping Study for the Development of Design Guidelines for Bioengineering in the Upper Midwest	Mn/DOT Agreement No.: 81655, Work Order 70	Project Duration (Dates): May 1, 2003 - November 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objectives of this project are: <ol style="list-style-type: none">1. Identify specific design guidelines that are needed by soil bioengineering practitioners throughout Minnesota. Determine the target users for the guidelines (professional engineer, engineer, technician) and the level of detail required.2. From the identified design needs, outline research programs that will generate the information necessary to produce design guidelines.3. Identify the necessary characteristics of an outdoor bioengineering research facility. These characteristics will include range of slopes, water availability, channel length and width, soil types, and site access.4. Identify and evaluate the feasibility of sites near the Twin Cities that meet the specified requirements. In addition to the parameters specified above, the evaluation will also involve estimation of land availability, cost of acquisition, development costs, and water access.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$55,543.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		11-15-04 Date

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 81655, Work Order 70 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: May 1, 2003 ;
Start Date

November 30, 2004
Expiration Date

Original Contract Cost Amendment Cost(s) Final Cost:
\$55,543.00 + \$0.00 = \$55,543.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation	X			
8. Invoices and progress reports		X		
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 32
(Maximum points 36)

Project Manager:

Contract Administrator:


Leo J. Holm


James Aamot

Above Average:


- | | |
|----------------|--|
| ● | Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT. |
| ● | Contractor performs beyond expectations. |
| ● | Deliverables exceed standards. |
| ● | Project Manager is informed of project status regularly. |
| ● | Contractor resolves any problems that occurred. |
| ● | Contractor needs little or no direction. |
| ● | Contractor responsive to requests. |
| ● | Contractor suggests improvements. |
| Average | |
| ● | Contractor fulfills terms of contract; no more, no less. |
| ● | Deliverables meet standards. |
| ● | Project is on time and budget. |
| ● | Project Manager is informed of key milestones. |
| Below Average: | |
| ● | Contractor Minimally or does not meet contract terms. |
| ● | Deliverables below standard or needs rework to comply. |
| ● | Project is behind schedule or over budget. |
| ● | Product/service required direction or assistance by Mn/DOT to produce. |
| Poor: | |
| ● | Contractor requires excessive guidance or direction. |
| ● | Contractor is unresponsive to requests. |
| ● | Contractor unable or unwilling to resolve minor setbacks. |
| ● | Deliverables do not follow standards or does not meet requirements or expectations. |
| ● | Project is not on time or budget through no fault of Mn/DOT. |

Comments:This image shows a single page of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

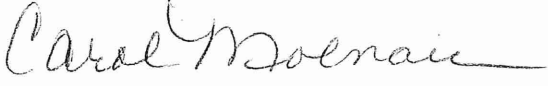
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Ulteig Engineers, Inc.		CFMS Contract Number: A56406
Project Name (if applicable): Hydraulic Video Infrastructure	Mn/DOT Agreement No.: 82845 Work Order 5	Project Duration (Dates): 12/02/03 – 6/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <p>State legislation (driven by federal legislation) requires Mn/DOT to have a map of hydraulic infrastructure and perform regular inspections of said infrastructure. Meeting these requirements in the time frame set forth by the legislation would not be possible without the use of video inspection consultants/contractors.</p>		
Billable Hours (if applicable): 731.5	Total Amount Spent on Contract: \$80,694.17	Source of Funding: Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		11-15-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: BRKW Appraisals, Inc. formerly known as Bettendorf Rohrer Knoche Wall, Inc.		CFMS Contract Number: A62272
Project Name (if applicable): S.P. 8612-11 (TH 241) Appraisals	Mn/DOT Agreement No.: 86571	Project Duration (Dates): 06/09/04 To 09/03/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this agreement was to provide Right-of-Way Appraisal assistance on the above named State Project, as directed by the State Project Manager. It was necessary to enter into this agreement because there was insufficient appraisal staff available within the district. In addition, it was found that no appraisal staff was available in any other district, including the Metro District, or within the Central Office.		
Billable Hours (if applicable):XXXXX	Total Amount Spent on Contract: \$64,800.00	Source of Funding:XXXXX
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		11-04-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46455 & A69429
Project Name (if applicable): Management and Control of Reed Canary Grass In Restored Wetlands	Mn/DOT Agreement No.: 74708, Work Order 173	Project Duration (Dates): July 1, 2000 – August 3, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: 1. Review techniques currently employed in North America to control reed canary grass in wetland settings. 2. Determine how timing of control techniques (burning, tillage, herbicide) relative to timing of plant growth alters effectiveness of treatment to diminish vegetative and seedbank populations. 3. Determine how different control strategies impact remnant native plant communities, including both vegetative and seedbank populations. 4. Develop a site preparation prescription to eradicate reed canary grass to be used for drained wetlands.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$68,892.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-27-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 74708, Work Order 173 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: July 1, 2000 ; August 3, 2004
Start Date Expiration Date


Original Contract Cost Amendment Cost(s) Final Cost:
\$68,892.00 + \$0.00 = \$68,892.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance	X			
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		


Contractor's rating for this contract:

Total Points 33
(Maximum points 36)

Project Manager:


Robert L. Jacobson


Contract Administrator:


James H. Klessig

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46419
Project Name (if applicable): Quality of Service Implementation for Transmission of Video Data-Phase 2	Mn/DOT Agreement No.: 81655, Work Order 38	Project Duration (Dates): January 1 2003 – July 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objectives of this research are as follows: <ol style="list-style-type: none">1. Study typical network configurations currently used at Mn/DOT for potential bandwidth bottlenecks, which may require QoS solutions due to increased bandwidth requirements.2. Identify a suitable software solution to the QoS issues using prioritization approach in packet-switching (IP) networks.3. Implement the QoS solution in the prototype system at the CTS lab.4. Conduct empirical comparison and evaluation of the proposed software solution using the prototype system.5. Develop recommendations for porting prioritization software onto commercial system for video transmission currently used by Mn/DOT.6. Provide recommendations suitable to the needs of Mn/DOT based on the results and feedback obtained from Mn/DOT and its vendors (such as ADDCO).		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$55,000.00	Source of Funding: Federal & Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-27-04 Date

10

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 81655, Work Order 38

Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: January 1, 2003;
Start Date

July 30, 2004
Expiration Date

Original Contract Cost

Amendment Cost(s)

Final Cost:

\$55,000.00

+

\$0.00

=

\$55,000.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time		✓		
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points 29
(Maximum points 36)

Project Manager:

Ray A. Starr

Contract Administrator:

Barbara Loida

Definitions:**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

PI WAS DIFFICULT TO GET HIM TO SUBMIT NOTE
WHEN REQUESTED MULTIPLE TIMES, BANA

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A48208
Project Name (if applicable): T.H. 61 over Mississippi River	Mn/DOT Agreement No.: 83176 Work Order 1	Project Duration (Dates): May 6, 2003 – April 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Provide construction inspection and contract administration services for repair of the Trunk Highway 61 bridge over the Mississippi River in Hastings. The contracted amount was \$94,099. The actual total amount invoiced was \$50,636. The construction contractor completed work ahead of schedule, requiring fewer hours for inspection.		
Billable Hours (if applicable):	Total Contract Amount: \$94,099	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		10-15-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

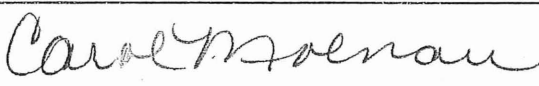
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: InfraTech Infrastructure Technologies, Inc.		CFMS Contract Number: A57744
Project Name (if applicable): Hydraulic Video Inspection	Mn/DOT Agreement No.: 82843WO6	Project Duration (Dates): 1/22/04 – 6/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: State legislation (driven by federal legislation) requires Mn/DOT have a map of hydraulic infrastructure and perform regular inspections of said infrastructure. Meeting these requirements in the time frame set forth by the legislation would not be possible without the use of video inspection consultants/contractors.		
Billable Hours (if applicable): 607	Total Amount Spent on Contract: \$82,732.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-15-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Hydro-Klean, Inc.		CFMS Contract Number: A65501
Project Name (if applicable): Stormsewer Video Inspection (MS4)	Mn/DOT Agreement No.: 82844W03	Project Duration (Dates): 2/09/04 – 6/03/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: State legislation (driven by federal legislation) requires Mn/DOT have a map of hydraulic infrastructure and perform regular inspections of said infrastructure. Meeting these requirements in the time frame set forth by the legislation would not be possible without the use of video inspection consultants/contractors.		
Billable Hours (if applicable): 762.25	Total Contract Amount: \$102,602.48	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The equipment and personnel Mn/DOT has to conduct activities similar to those conducted under this work order have significant workloads and would not be able to meet the legislated requirements.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		10-15-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Ramsland & Vigen, Inc.		CFMS Contract Number: A28053
Project Name (if applicable): Grand Marais	Mn/DOT Agreement No.: 79166 W 14	Project Duration (Dates): 9-25-01 to 9-4-04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract is to furnish MN/DOT Land Management with before and after appraisals for the ultimate purchase or use of land for highway improvement. No district personnel was available to do the work.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$69,926.00	Source of Funding: District 1
If this was a single source contract, explain why the agency determined there was only a single source for the services: The contractor was qualified as required and he was available to do the work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		10-13-04 Date

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Tom Turner & Associates		CFMS Contract Number: A45513
Project Name (if applicable): Duluth	Mn/DOT Agreement No.: 83432 W03	Project Duration (Dates): 4-2-04 to 7-30-04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract is to furnish MN/DOT Land Management with before and after appraisals for the ultimate purchase or use of land for highway improvement. No district personnel was available to do the work.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$67,000.00	Source of Funding: District 1
If this was a single source contract, explain why the agency determined there was only a single source for the services: The contractor was pre qualified as required and he was available to do the work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		Date 9-30-04

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: STS Consultants, Ltd.		CFMS Contract Number: A45250
Project Name (if applicable): Compost Pile Corrective Action Design	Mn/DOT Agreement No.: 81340, WO No. 10	Project Duration (Dates): 3/11/03 to 7/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
<p>Approximately 3,576 cubic yards of petroleum contaminated soil was removed during reconstruction of TH 27 in Osakis. The soil needed to be treated to reduce the contaminant levels. It was determined that composting was the best remedial action for the soil. The purpose of the contract was to have a consultant design, build and monitor the composting of the petroleum contaminated soil.</p>		
Billable Hours (if applicable): Approximately 632	Total Amount Spent on Contract: \$90,267.11	Source of Funding: D4 Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Lt. Governor/Commissioner		9-28-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Hammel, Green and Abrahamson		CFMS Contract Number: A04640
Project Name (if applicable): Regional Transportation Management Center	Mn/DOT Agreement No.: 79727	Project Duration (Dates): May 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: For Design, Construction Documents and Construction Observation for the Construction of New Regional Transportation Management Center. Due to size of project it could not be done by Mn/DOT personnel.		
Billable Hours (if applicable):	Total Contract Amount: \$1,085,445.71	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Mn/DOT did not have the personnel available to do a project of this size in a timely manner.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: See Evaluation Form.		
 Carol Molnau, Lt. Governor/Commissioner		9-28-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A61287
Project Name (if applicable): Sensor Based Ramp Monitoring	Mn/DOT Agreement No.: 81655, WO 7	Project Duration (Dates): September 1, 2001 – November 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Past research in the area of traffic flow modeling and control of freeway ramps has led to higher total freeway traffic volumes being served. Simulations and real traffic flow data are often used to select suitable on-ramp traffic metering strategies. This project will examine the use of vision sensors for gathering data as a first step. Vision sensors cover larger areas than other traffic detectors. This type of vision information can be distributed in real-time to customers via the internet or via variable message signs. Eventually, this sensory information could be integrated into appropriate on-ramp traffic metering strategies. Implementation of this system is expected to positively impact the traffic average speed and freeway traffic volume and will be based on the outcomes of several current research projects being conducted for Mn/DOT.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$75,000.00	Source of Funding: Trunk Highway and Federal
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		9-27-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 81655, WO 7 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: September 1, 2002 ; November 30, 2003
 Start Date Expiration Date

Original Contract Cost Amendment Cost(s) Final Cost:
\$75,000.00 + \$75,000.00 = \$75,000.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time		✓		
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

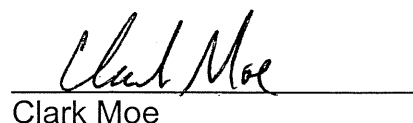
Contractor's rating for this contract:

Total Points _____
 (Maximum points 36)

Project Manager:


 Nick A. Thompson


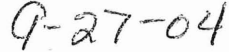
Contract Administrator:


 Clark Moe

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HDR Engineering, Inc.		CFMS Contract Number: A55997
Project Name (if applicable): Dresbach Township Railroad Crossing Improvements	Mn/DOT Agreement No.: 85844	Project Duration (Dates): November 17, 2003 - June 30, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The Office of Freight and Commercial Vehicle Operations has been involved with a project located in Dresbach Township to develop information and provide final design work for permanently closing three public grade crossings, installing a grade separation and constructing/reconstructing roadways connecting the five existing grade crossings.</p> <p>While this work was being completed, it was determined that additional work beyond the scope of the original contract was necessary in order to adequately complete the project. Specifically, it was determined that design of two retaining wall systems and a special drainage drop structure were required. The retaining wall systems are necessary to retain the embankment for CSAH 12 (formerly Trunk Highway 61) resulting from the cut necessary to accommodate the realigned entrance road. The drop structure is necessary to redirect drainage from a 3' x 4' centerline box culvert that will be affected by excavation and wall installation. This additional work is critical to the success of the entire Dresbach project and is critical to the application of work already completed for this location.</p> <p>The purpose of this contract was to obtain detain design services to revise existing plans for State Project 85-596-01 to include design of two retaining wall systems and a special drainage drop structure.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract:	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>STATE selected HDR using the pre-qualified list. STATE determined HDR was the right contractor for this contract because they had worked on the other Dresbach contracts, which led to the development and execution of this contract. This contract is essentially a continuation of the work HDR had already started on this project location.</p> <p>STATE met with the District and Central Office State Aid engineers, bridge engineering and the county engineer – all recommended that the original designer of the project complete this work. There was concern that if the state/county altered the original designs, it might expose the state to liability. Therefore, no state employee with the required expertise was willing to do the work. Furthermore, there was no available staffing within District 6 to accomplish this work.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

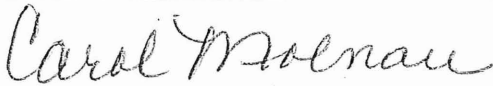
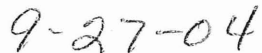
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: EVS, Inc., formally known as Enviroscience, Inc.		CFMS Contract Number:
Project Name (if applicable): Detail Design for Three Projects in District 6	Mn/DOT Contract No.: 77982 Work Order No. 1	Project Duration (Dates): May 6, 1999 to March 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this Contract was to provide professional and technical services for detail design plans for two turn lane projects and a rest area project in the State's Minnesota Department of Transportation District 6. The projects were: State Project (SP) 2001-25, TH 14 in Claremont; SP 2311-25, TH 52 at the North Branch of the Root River, and SP 5503-34, TH 14 in Eyota. It was necessary to enter into this Contract, because there were an insufficient number of employees in-house with the required expertise to handle the workload at the time.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$121,926.02	Source of Funding: District 6 Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		9-27-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB Corporation Subcontractor: Nossaman, Gunther, Knox & Elliott		CFMS Contract Number: A-61402
Project Name (if applicable): FAST Lane Procurement	Mn/DOT Agreement No.: 83591 Work Order 9	Project Duration (Dates): 01/01/04 to 06/30/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of the contract was for development of the FAST Lanes Program. Nossaman provided legal and process expertise for development of Mn/DOT procurement Processes for the FAST Lanes Program, including these tasks.</p> <ul style="list-style-type: none">• Develop the State's FAST Lanes program, including analyzing various methods and preparing a procurement process paper.• Identify barriers and approaches to address barriers, including legislative approaches.• Assist in the development of any new authorizing legislation.• Identify other actions potentially desirable to be undertaken to implement the FAST Lanes program.• Coordinate with other State departments, including Finance, Construction, Administration and the Attorney General's office.• Seek private sector interest and involvement.• Assist with the facilitation of and participate in industry meetings.• Draft all procurement documentation, including, as needed, a Notice of Intent, Call for Corridor Nominations, Request for Qualifications (RFQ), Request for Proposals (RFP), Design-Build Contract and Comprehensive Agreement.• Prepare responses to industry questions and comments.• Develop an evaluation methodology.• Integrate the FAST Lanes procurement process with the design-build process.		
Billable Hours (if applicable): 275 hours	Total Amount Spent on Contract: \$110,000	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>Not Applicable</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Braun Intertec Corporation		CFMS Contract Number: A48270
Project Name (if applicable): Contaminated Materials Emerg. Assist.	Mn/DOT Agreement No.: 81318 Work Order 8	Project Duration (Dates): 5-22-03 to 6-30-04
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
<p>The purpose of this Contract is to provide assistance to the State in properly dealing with problems associated with contaminated soil, contaminated groundwater, petroleum storage tanks or solid or hazardous waste materials unexpectedly encountered at the State's construction projects. In these situations, rapid response in dealing with the contamination problem is necessary to avoid construction delays, and to avoid potential negative impacts to construction workers, the public or the environment.</p> <p>The conduct of this work through an outside contractor is cost effective for the state because in spite of the most comprehensive pre-project investigations, unexpected contaminated materials may be encountered during construction. This Contract provides support (sampling, analysis, safety monitoring, report writing, etc.) during these situations. The State does not have personnel trained and on-call to do this work. It is most cost effective to hire an outside contractor for this type of work.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$102,779.38	Source of Funding:
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Lt. Governor/Commissioner		Date 9-27-04

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

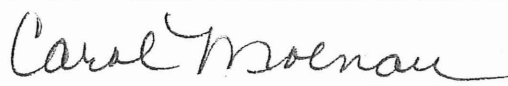
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB Corporation		CFMS Contract Number: A-42416
Project Name (if applicable): GEC – Design-Build Program Development	Mn/DOT Agreement No.: 83591 Work Order 1	Project Duration (Dates): 11-07-02 to 12-30-03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Development of Design-Build Program for the State including: Request for Qualifications (RFQ) Instruction to Proposers (ITP) Design-Build Contract Programmatic Scope of Work Applicable Design Standards Program Management Plan This contract was necessary because the expertise to develop this material did not exist within the Department.		
Billable Hours (if applicable): 26,859	Total Amount Spent on Contract: \$4,392,646.10	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		9-22-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB Corporation		CFMS Contract Number: A50830
Project Name (if applicable): Structural Design Bridge 4654	Mn/DOT Agreement No.: 85495	Project Duration (Dates): July 16, 2003 thru March 31, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract: Final structural design for \$5,000,000 Stillwater Lift Bridge Renovation Project. Contractor was retained under a previous contract to conduct a study of the Stillwater Lift Bridge to evaluate its structural, mechanical, and electrical condition and needs. State did not possess the mechanical and electrical personnel to conduct such a study and also was unable to dedicate structural personnel for the time frame necessary to complete the project. Contractor was logically retained for final structural design based on their complete knowledge of the structural bridge needs and to provide continuity with the St. Croix Stakeholder Group.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$275,128	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services: As stated above Contractor conducted a study of the Stillwater Bridge's needs. It was to the State's benefit to continue with them through final structural design. They had also worked closely with the Stakeholder Group and it was necessary to continue with them to retain overall project continuity.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		9-22-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A68002
Project Name (if applicable): Experimental Investigation of the Effect of Vertical Pre-Release Cracks in Prestressed Bridge Girders	Mn/DOT Agreement No.: 74708 WO 152	Project Duration (Dates): December 20, 1999 – February 28, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this project was to experimentally investigate the effects of vertical pre-released cracks on the flexural cracking loads of prestressed girders. To maximize the number of variables to be included in the investigation, the tests were conducted on small beams, taking care to insure that the scale is large enough to capture the expected response of a full-scale girder. Variables included the width, depth and number of cracks. To control the crack formation, "crack formers" were employed in the forms upon casting. The specimens were instrumented to investigate the effect of the cracks on the strain distribution in the vicinity of the cracks. Monotonic and cyclic tests were conducted to determine the effect of the vertical pre-release cracks on flexural cracking loads and fatigue.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$150,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		9-20-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 74708, WO 152

Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: December 20, 1999 ; February 28, 2003
Start Date Expiration Date

Original Contract Cost

Amendment Cost(s)

Final Cost:

\$150,000.00

+

\$0.00

=

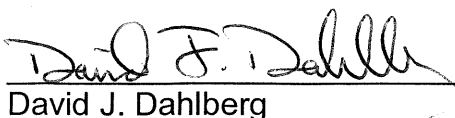
\$150,000.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		x		
2. Work Performance		x		
3. Conformance with Mn/DOT Standards/Requirements		x		
4. Deliverables Complete and on time		x		
5. Project related cooperation		x		
6. QA/QC plan conformance		x		
7. Contract administration cooperation		y		
8. Invoices and progress reports		x		
9. Cost estimation/budget management		x		

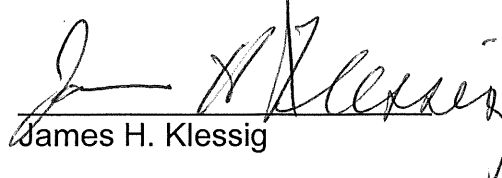
Contractor's rating for this contract:

Total Points 27
(Maximum points 36)

Project Manager:


David J. Dahlberg

Contract Administrator:


James H. Klessig

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

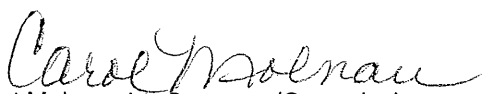
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Edwards and Kelcey, Inc.		CFMS Contract Number: A04638
Project Name (if applicable): TH 371 EIS in D-3 near Little Falls	Mn/DOT Agreement No.: 79284	Project Duration (Dates): 1/21/2000 – 6/30/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to complete the preliminary design, including environmental documentation and final layout development, for Stage III of the four-lane expansion project between Little Falls and Baxter. The environmental documentation for this final stage required the preparation of an Environmental Impact Statement and the Department of Transportation did not have the necessary resources available to complete the work as identified in the Scope of Services for the Contract.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$537,918.75	Source of Funding: Mn/DOT D-3 Consultant Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		9-15-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliot Hendrickson, Inc		CFMS Contract Number: A23057
Project Name (if applicable): St Cloud HQ: Addition & Remodeling	Mn/DOT Agreement No.: 81619	Project Duration (Dates): Feb 1, 1002 to Feb 29, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The contract was for the architectural, structural, mechanical and electrical design, construction documents and construction supervision for the addition and remodeling of the St Cloud Headquarters Building. A consultant was used for this project because Mn/DOT did not have the personnel available to complete a project of this size and complexity to meet the time schedule.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$350,697.29	Source of Funding: Trunk Highway Fund
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		9-15-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Iowa		CFMS Contract Number: A61206
Project Name (if applicable): How to More Safely Accommodate Pedestrians Through an Intersection with Free-Flow Legs	Mn/DOT Agreement No.: 82646	Project Duration (Dates): December 17, 2001 – June 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The goal of this research is to provide Mn/DOT with a set of traffic engineering and design measures to improve pedestrian safety at intersections with free-flow legs. The primary objective of the project is to increase pedestrian safety at intersections with free-flow legs by modifying driver behavior in a positive way. A secondary objective is to maintain a high intersection level of service due to efficient free-flow leg operation. Another secondary objective is to obtain knowledge of the design practices for pedestrian integration at intersections with free-flow legs across the United States and worldwide. This research project is specifically designed to be of immediate practical use and to be implemented into Mn/DOT design practices. A new set of intersection design guidelines are envisioned that will address all relevant pedestrian aspects. The recommended measures to improve pedestrian safety at intersections will be formulated with careful consideration to their effectiveness, cost and ease of implementation.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$75,357.00	Source of Funding: State Aid
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau, Lt. Governor/Commissioner		Date 9-10-04

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 82646

Type of work Research

District/Office of Investment Management

Contractor University of Iowa

Contract Period: December 17, 2001 ; June 30, 2004
Start Date Expiration Date

Original Contract Cost

Amendment Cost(s)

Final Cost:

\$75,357.00 + \$0.00 = \$75,357.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance	4			
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports	4			
9. Cost estimation/budget management	4			


Contractor's rating for this contract:

Total Points 31
(Maximum points 36)

Project Manager:

Contract Administrator:


Michael Sheehan


James Aamot

Above Average:

- Comments:**

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Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A61141 & A50178
Project Name (if applicable): Telecommunications and Sustainable Transportation	Mn/DOT Agreement No.: 81655, WO 5	Project Duration (Dates): October 29, 2001 – March 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: 1. To investigate the changes in travel behavior resulting from an infusion of advanced telecommunications into a residential setting, and also examine advantages and opportunities presented by applying wireless technologies to an urban, transit-dependent, setting and a rural setting. 2. To develop ways to measure transportation benefits and problems directly, rather than relying on indirect and ambiguous proxies such as vehicle miles traveled (VMT) or volume-capacity ratio. The researchers also hope to develop ways to describe these measures at a very fine level of detail, so that it is possible for specific neighborhoods or people of certain income or demographic groups to see how a project will affect them. More generally, this information can be used to identify who wins and loses, and in what ways; of particular interest are the effects on people who do not use the project in question.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$425,000.00	Source of Funding: Federal and STIP
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Mohau, Lt. Governor/Commissioner		Date 9-10-04

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 81655, WO 5 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: October 29, 2001 ; March 31, 2004
Start Date Expiration Date

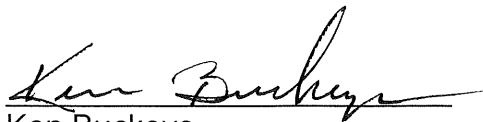
Original Contract Cost Amendment Cost(s) Final Cost:
\$425,000.00 +\$0.00 = \$425,000.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time		✓		
5. Project related cooperation	✓			
6. QA/QC plan conformance	✓			
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

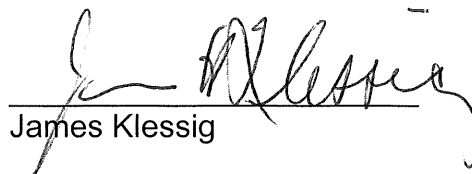
Contractor's rating for this contract:

Total Points 30
(Maximum points 36)

Project Manager:


Ken Buckeye

Contract Administrator:


James Klessig

Definitions:**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.


Comments:

The HHH team always works hard to satisfy MnDOT needs and concerns. Their products and work quality are always good.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliot Hendrickson, Inc.		CFMS Contract Number: A48637
Project Name (if applicable): Miller Trunk Geometrics	Mn/DOT Agreement No.: 78455 Work Order 10	Project Duration (Dates): 5/21/03 – 7/31/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of this contract was to develop conceptual, preliminary and final layouts based on traffic modeling results. Construction limits were prepared from the layouts.</p> <p>A contract was necessary since traffic modeling expertise was not available in District One and the layouts needed to be prepared in a tight time frame.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$208,820.34	Source of Funding: State Funds
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		8-30-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A47269
Project Name (if applicable): Transportation and Regional Growth Study – Education/Public Involvement	Mn/DOT Agreement No.: 74708, WO 96	Project Duration (Dates): October 30, 1998 – June 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this project is to implement the education and public involvement component of the Transportation and Regional Growth Study.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$230,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-30-04 Date

cc: File

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 74708, WO 96 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: October 30, 1998 ; June 30, 2003
Start Date Expiration Date

Original Contract Cost

Amendment Cost(s)

Final Cost:

\$60,000.00

+

\$170,000.00

=

\$230,000.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance			X	
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management			X	

Contractor's rating for this contract:

Total Points 25
Maximum points 36)

Project Manager:


Dave Johnson

Contract Administrator:


James Klessig

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A60669
Project Name (if applicable): Designing Pavement Drainage Systems	Mn/DOT Agreement No.: 74708-174	Project Duration (Dates): August 2, 2000 – June 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this project is to develop a user-friendly software tool, for both Windows and a web environment, that can be used by practicing engineers to design and evaluate pavement design systems.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$75,000.00	Source of Funding: State Aid
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		8-26-04 Date

cc: File

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 74708-174

Type of work: Research

District/Office Investment Management

Contractor University of Minnesota

Contract Period: August 2, 2000 ; June 30, 2003
Start Date Expiration Date

Original Contract Cost

Amendment Cost(s)

Final Cost:

\$75,000.00 + \$0.00 = \$75,000.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time		3		
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

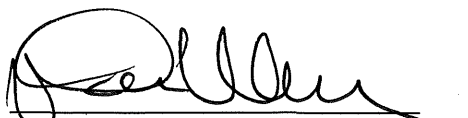
Contractor's rating for this contract:

Total Points 30
(Maximum points 36)

Project Manager:

Contract Administrator:


Michael Sheehan


Dan Warzala

Above Average:

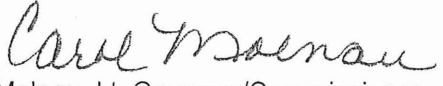
- Comments:**

This image shows a single page of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: BRKW Appraisals, Inc. formerly known as Bettendorf Rohrer Knoche Wall, Inc.		CFMS Contract Number: A59929
Project Name (if applicable): S.P. 8612-11 (TH 241) Appraisals	Mn/DOT Agreement No.: 86281	Project Duration (Dates): 03/30/04 To 07/16/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this agreement was to provide Right-of-Way Appraisal assistance on the above named State Project, as directed by the State Project Manager. It was necessary to enter into this agreement because there was insufficient appraisal staff available within the district. In addition, it was found that no appraisal staff was available in any other district, including the Metro District, or within the Central Office.		
Billable Hours (if applicable):XXXXX	Total Amount Spent on Contract: \$99,700.00	Source of Funding:XXXXX
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-24-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

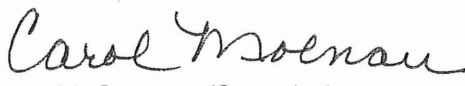
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bentley Systems, Inc.		CFMS Contract Number: A49446
Project Name (if applicable): Transportation Information System (TIS) Conversion	Mn/DOT Agreement No.: 84055	Project Duration (Dates): June 24, 2003 - June 30, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>This contract was used to build one of the computer software applications that will replace the existing mainframe Transportation Information System (TIS). Mn/DOT did not have the staff with the skills to do the work.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$495,429	Source of Funding:
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		8-24-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliot Hendrickson		CFMS Contract Number: A-46041
Project Name (if applicable): Access Management Business Impact Study (Non-freeway)	Mn/DOT Agreement No.: 81190 WO No. 8	Project Duration (Dates): March 17, 2003 – June 30, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The primary purpose of this study was to develop a set of case studies of locations in Greater Minnesota where good highway access management is in place and commercial land uses operate successfully. Another objective was to develop a better understanding of the location and site design criteria concerns of commercial development with respect to highway system access and visibility. The results of this study will be used for staff training and educational outreach. It will also be available for use by Mn/DOT Project Managers as a reference. This study was not intended to provide statistically valid research results, but rather anecdotal information to assist in facilitating the overall goal of more timely and efficient delivery of Mn/DOT's program.</p> <p>A consultant was needed because this was a unique, finite study. It required a variety of engineering, planning, and economic analysis skills, as well as mapping and graphics technical support. We contracted with a consulting firm that could put together a team of individuals with these skills, as the Office of Investment Management does not maintain a staff complement that could take on this additional study without negatively impacting normal, day to day program delivery/ support responsibilities. Nor was staff with the necessary skills available in another office or Mn/DOT District.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$80,829.54	Source of Funding:
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		8-24-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Metropolitan Council (Metro Transit)		CFMS Contract Number: A39427
Project Name (if applicable): Cottage Grove Bus Service	Mn/DOT Agreement No.: 83322	Project Duration (Dates): August 1, 2002 to June 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to provide additional weekday rush hour express bus service between Cottage Grove and downtown Minneapolis during construction in the area of the Wakota Bridge. The work was contracted because the Metropolitan Council through Metro Transit was the exclusive provider of the needed transit service.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$730,000	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: The Metropolitan Council was the only source available and able to provide the needed bus service.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		8-24-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: WSB and Associates, Inc.		CFMS Contract Number: A27037
Project Name (if applicable): Final Design of T.H. 55 at County State Aid Highway (CSAH) 42 and CSAH 85	Mn/DOT Agreement No.: 77973 Work Order 2	Project Duration (Dates): September 11, 2001 to January 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to provide final design services for the intersection realignment at the junction of Trunk Highway 55 with County State Aid Highways 42 and 85 in Dakota County. The work was contracted because Mn/DOT did not have personnel with the necessary expertise available during the time the work was needed.		
Billable Hours (if applicable): 2051	Total Amount Spent on Contract: \$131,950	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-24-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A63895
Project Name (if applicable): Effect of Increasing Truck Weight on Steel and Prestressed Bridges	Mn/DOT Agreement No.: 74708, W.O. 135	Project Duration (Dates): December 1, 1999 to May 31, 2002
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this project is to develop a general procedure to estimate the potential reduction in bridge life associated with an increase in the allowable gross vehicle weight (GVW). In addition, a quick screening method will be developed for steel bridge superstructures. Strengthening techniques to mitigate the reduction in life will be developed if necessary. This research will quantify how an increase of legal truck weights on a specific corridor, over time, may decrease the life of a bridge due to increase failure of fatigue prone details.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$280,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		8-24-04 Date

cc: File

JC

1999-037

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 74708, WO 135 Type of work Research

District/Office: Investment Management

Contractor University of Minnesota

Contract Period: 12/1/1999 ; 5/31/2002
Start Date Expiration Date


Original Contract Cost Amendment Cost(s) Final Cost:
\$280,000.00 + \$0.00 = \$280,000.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		✓		
2. Work Performance			✓	
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time		✓		
5. Project related cooperation		✓		
6. QA/QC plan conformance	N/A	N/A	N/A	N/A
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

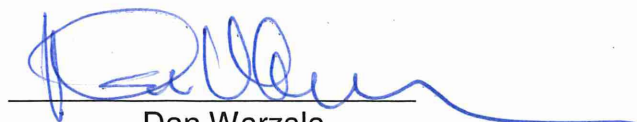
Contractor's rating for this contract:

Total Points 23
(Maximum points 32)

Project Manager:


~~Kevin Anderson~~
ERIK WOLLHOVE

Contract Administrator:


Dan Warzala

Above Average:

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Average

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Below Average:

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Poor:

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Comments:

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Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: 33475114
Project Name (if applicable): Metropolitan Growth Project: Part 1, Twin Cities Regional Dynamics	Mn/DOT Agreement No.: 74708, WO 50	Project Duration (Dates): June 16, 1997 to December 31, 2001
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This research on Twin Cities regional dynamics will investigate the following systems and forces affecting real estate development and demand for transportation: <ol style="list-style-type: none">1. Housing Market Behavior2. Fiscal Structures3. Regulatory Constraints		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$240,536.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		8-24-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

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Agreement No. 74708, WO50 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: 6/16/1997 ; 12/31/2001
 Start Date Expiration Date

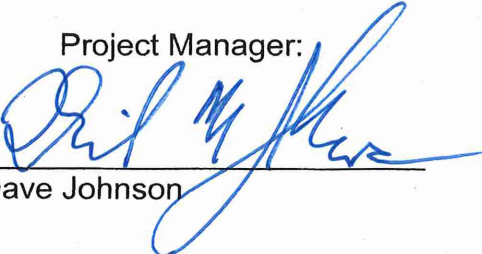
Original Contract Cost Amendment Cost(s) Final Cost:
\$37,932.00 + \$202,604.00 = \$240,536.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance			2	
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time				1
5. Project related cooperation			2	
6. QA/QC plan conformance			2	
7. Contract administration cooperation			2	
8. Invoices and progress reports			2	
9. Cost estimation/budget management			2	


Contractor's rating for this contract:

Total Points 19
 (Maximum points 36)

Project Manager:


Dave Johnson

Contract Administrator:


James Klessig

Above Average:


- Comments:**

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Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Alliant Engineering, Inc.		CFMS Contract Number: A50960
Project Name (if applicable): T.H. 65 Signal Optimization	Mn/DOT Agreement No.: 82144 W.O. 2	Project Duration (Dates): July 22, 2003 – May 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to provide signal re-timing at 29 intersections on T.H. 65 from 40th Avenue NE in Columbia Heights to 129th Avenue in Blaine. Due to the workload of the Mn/DOT Traffic Engineering Office, Mn/DOT did not have qualified personnel available to provide the needed field data collection and modeling work needed for this project.		
Billable Hours (if applicable): 2049.5	Total Amount Spent on Contract: \$103,170	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-12-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: EVS, Inc. (Formerly Enviroscience, Inc.)		CFMS Contract Number: A40070
Project Name (if applicable): SP 7010-20 TH41 Reconstruction @ TH 169	Mn/DOT Agreement No.: 77982 Work Order 03	Project Duration (Dates): 9/5/02 to 5/15/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Final design services for TH 41 and Scott County Road 78 improvements at the junction with TH 169. The final design services included preparation of detail construction plans and special provisions. The design was necessary to construct improvement including channelization, access closures, frontage roads, drainage, turn lanes, lighting and signal revisions. It was necessary to contract for the design work because there was not enough staff from MN/DOT to do the design.		
Billable Hours (if applicable): 4746	Total Amount Spent on Contract: \$421,568.16	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-12-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB Corporation		CFMS Contract Number: A38166
Project Name (if applicable): TH 212 Preliminary Design	Mn/DOT Agreement No.: 83169	Project Duration (Dates): 7/02 – 6/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>Completion of the preliminary design of the TH 212 corridor from County Road 147 in Chaska to CSAH 4 in Eden prairie. This contract originally included some document preparation for the design/build segment. When this firm won the award of the general master contract for those type of service, this particular contract was amended to re-direct that work, eliminating it form this contract. The amendment did however, implement some issues that came out of the risk assessment/risk management workshop along with an underground water study and a noise study.</p> <p>At the time we entered into this contract, Mn/DOT had little or no experience in the design/build process. We needed to hire the expertise and learn from this project.</p>		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$6,028,831.26	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>Not Single source – full Request for Proposals process was implemented.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		8-12-04 Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: Order Number - 33467931
Project Name (if applicable): Calibration of Earth Pressure Cells	Mn/DOT Agreement No.: 74708, WO 61	Project Duration (Dates): September 15, 1997 – August 31, 2000
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The ultimate goals of this project are to provide Mn/DOT with a calibration procedure for earth pressure cells (EPC) and to develop a calibration chamber for simulating field conditions associated with EPC. Hydrostatic loading will be performed to check transducer sensitivity, linearity, and stability (changes in response due to environmental effects such as temperature and humidity). In addition, a procedure will be designed to evaluate the calibration under a one-dimensional (1D) load scheme involving a soil-fluid pressure system. This 1D loading will provide a means to check the calibration of EPC under the most simple soil conditions. A universal calibration chamber will be developed so that correction factors can be applied to any subsequent field results.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$72,000.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		8-12-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

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Agreement No. 74708 WO 61 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: September 15, 1997 ; August 31, 2000
Start Date Expiration Date

Original Contract Cost Amendment Cost(s) Final Cost:
\$72,000.00 + \$ N/A = \$72,000.00

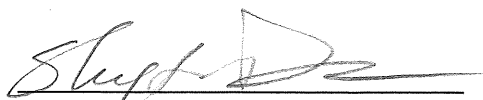
Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time		✓		
5. Project related cooperation	✓			
6. QA/QC plan conformance		✓		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management	✓			

Contractor's rating for this contract:

Total Points 31
(Maximum points 36)

Project Manager:

Contract Administrator:


Shongtao Dai


Ann McLellan

Definitions:**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:


* The project was done on time. Results are published in TRB record

AL: Ann McLellan was not the AL for the project. The past AL has left this office. The TL filled out the AL's 3 rating items.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

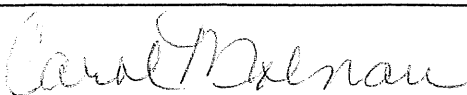
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Hydro-Klean, Inc.		CFMS Contract Number: A58111
Project Name (if applicable): Stormsewer Video Inspection (MS4)	Mn/DOT Agreement No.: 82844WO4	Project Duration (Dates): February 6, 2004 to June 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: State legislation (driven by federal legislation) requires Mn/DOT have a map of hydraulic infrastructure and perform regular inspections of said infrastructure. Meeting these requirements in the time frame set forth by the legislation would not be possible without the use of video inspection consultants/contractors.		
Billable Hours (if applicable):	Total Contract Amount: \$154,728.73	Source of Funding: Metro Consultant Funds
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The equipment and personnel Mn/DOT has to conduct activities similar to those conducted under this work order have significant workloads and would not be able to meet the legislated requirements.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-11-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).


Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo Rosene Anderlik & Assoc., Inc.		CFMS Contract Number: A46700
Project Name (if applicable): TH 52 Hydraulics - Preston to Fountain	Mn/DOT Agreement No.: 77972 WO4	Project Duration (Dates): 3/24/04 - 6/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Professional services utilized under this contract were for the design of storm sewer and rural hydraulics and related road features. The District Hydraulics Engineer position was vacant and other staff were absent on FMLA at the time of contract execution. Because of a tight time line and the technical complexity of work, we concluded that a Professional/Technical contract was the best option.		
Billable Hours (if applicable): NA	Total Amount Spent on Contract: \$ 164,518.01	Source of Funding: District Consultant Services Budget
If this was a single source contract, explain why the agency determined there was only a single source for the services: 		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor performed fairly well during most of the contract period. The contractor's key representative for the rural hydraulics contract tasks left the firm about one month before the end of the contract period. This apparently led to some inefficiencies and communication problems for the contractor. The contractor did not inform Mn/DOT of any budget concerns. In fact, the week before the expiration date, Mn/DOT was informed that the contractor was very close to the original contract amount. However, Mn/DOT has now received invoices totaling more than \$24,000 over the contract amount. Three invoices were submitted simultaneously, all progressively over the contract amount, without any warning or explanation of a problem. Any work performed over the contract amount was not authorized by Mn/DOT. The Contractor has been informed to cease all work related to this project. A small portion of the contract work will need to be completed by Mn/DOT staff. The late inefficiencies and communication problems caused additional work by Mn/DOT staff to resolve. <div style="text-align: center;">SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</div>		
 Carol Molnau, Lt. Governor/Commissioner		8-11-04 Date

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: Order # 33132523
Project Name (if applicable): Refinement and Validation of the Washington Hydraulic Fracture Test	Mn/DOT Agreement No.: 74708, WO 91	Project Duration (Dates): June 28, 1998 – March 31, 2002
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this project is to improve Mn/DOT's ability to rapidly evaluate the potential freeze-thaw durability of aggregate sources intended for use in Portland Cement Concrete (PCC) pavement applications. This will be accomplished by refining and validating the Washington Hydraulic Fracture Test (WHFT) using Minnesota aggregate sources.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$126,716.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		8-11-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 74708 – WO 91 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: June 28, 1998 ; March 31, 2002
Start Date Expiration Date

Original Contract Cost Amendment Cost(s) Final Cost:
\$87,004.00 + \$39,712.00 = \$126,716.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	4			
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements	4			
4. Deliverables Complete and on time			2	
5. Project related cooperation	4			
6. QA/QC plan conformance		3		
7. Contract administration cooperation		X		
8. Invoices and progress reports			X	
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 28
(Maximum points 36)

Project Manager:

Contract Administrator:

Nancy M. White
Dave Reither
NANCY WHITE

[Signature]
Dan Warzala

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

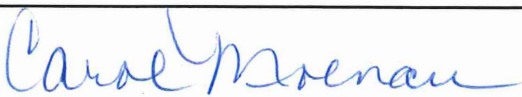
Comments:

The researchers did an excellent job executing the research plan. They were motivated + self directed while keeping the panel informed. Any questions or concerns were brought to the panel for discussion and direction. The only negative was the late report, however information was made available on a regular basis and the panel understood the outcome of the research long before the final report was delivered.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A57799
Project Name (if applicable): Transportation Finance Reform	Mn/DOT Agreement No.: 81655, WO 11	Project Duration (Dates): September 17, 2001 – December 31, 2003
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The first major goal of this research is to address the problem of financing low-traffic roads. This will involve calculating the full costs of travel on low-traffic roads and comparing these costs to infrastructure costs. The claim that user fees may not adequately support a network of these roads will then be examined. The research will also involve theoretic and empirical analysis of efficient pricing for low-traffic roads. This analysis will identify alternative financing systems if the cost structure of low-traffic roads is such that user fees cannot fully finance them.</p> <p>The second goal of this study is to extend the previous research by analyzing the implications of transportation financing alternatives for statewide public road finance. The research will help to achieve a better understanding of how new financing systems, such as vehicle-mileage fees or full cost pricing, would affect not just urban road systems, but the state as a whole. Previous work examined financing alternatives for the Twin Cities region (and especially the effect of financing alternatives on household location). This work would establish a baseline for transportation financing for the state as a whole and would explore other issues related to financing alternatives.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$199,996.00	Source of Funding: State Aid
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		8-11-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

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Agreement No. 81655, WO 11 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: September 17, 2001 ; December 31, 2003
Start Date Expiration Date

Original Contract Cost

Amendment Cost(s)

Final Cost:

\$199,996.00

+

\$ N/A

\$199,996.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance	✓			
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time	✓			
5. Project related cooperation	✓			
6. QA/QC plan conformance	✓			
7. Contract administration cooperation		✓		
8. Invoices and progress reports	✓			
9. Cost estimation/budget management	✓			

Contractor's rating for this contract:

Total Points 34
(Maximum points 36)

Project Manager:

Contract Administrator:


Ken Buckeye & Richard K. West

Clark Moe

Above Average:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

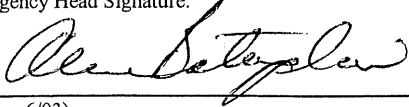

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Materials Management Division, 112 Administration Building, St. Paul, MN 55155, within 30 days of contract completion.

Agency: Department of Homeland Security Emergency Management State of Minnesota		
Contractor Name: City of Brainerd & Crow Wing County		CFMS Contract Number: A42858
Project Name (if applicable): Bomb Disposal Teams	Project Number (if applicable):	Project Duration (Dates): 1/1/03 – 6/30/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the Brainerd & Crow Wing County bomb disposal unit was to provide bomb squad services to other municipalities and jurisdictions that did not have the properly trained personnel or proper equipment to safely mitigate and dispose of explosive devices.</p>		
Billable Hours (if applicable):	Total Contract Amount: \$51,473.00	Source of Funding: State
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The agency was able to provide this service to all municipalities and jurisdictions within the state by contracting with four separate municipalities rather than providing training and equipment money to all 87 counties and 853 cities within the state. In addition the Federal Bureau of Investigation provides this technical training and at this time they are not providing any additional training for new teams.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The Brainerd & Crow Wing County bomb disposal unit provided excellent service to all jurisdictions that requested them.</p>		
Agency Head Signature: 	Title: 	Date: 8-8-04

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A46549
Project Name (if applicable): Algorithms for Vehicle Classification – Phase II	Mn/DOT Agreement No.: 74708, WO 158	Project Duration (Dates): June 1, 2000 – February 28, 2002
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective is to continue the work begun in Phase I and to show more clearly the potential of CCD cameras as vehicle classification devices. The ultimate goal is to develop an inexpensive, multisensory, portable unit that can classify quickly, safely, and accurately.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$62,000.00	Source of Funding: State Aid
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		8-5-04 Date

cc: File

CONTRACTOR PERFORMANCE EVALUATION

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Agreement No. 74708- WO 158 Type of work Research

District/Office of Investment Management


Contractor University of Minnesota

Contract Period: June 1, 2000 ; February 28, 2002
Start Date Expiration Date

\$62,000.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements		✓		
4. Deliverables Complete and on time			✓	
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Total Points 27
(Maximum points 36)


Dan Warzala

Above Average:

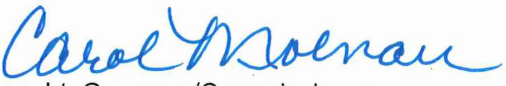

- Comments:**

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A58007
Project Name (if applicable): Improving the Design of Roadside Ditches to Decrease Transportation Related Surface Water Pollution	Mn/DOT Agreement No.: 74708, WO 198	Project Duration (Dates): March 19, 2001 – August 31, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <ol style="list-style-type: none">1. Modify a vegetated swale (ditch) to more effectively remove pollutants from runoff, especially suspended solids, nitrogen, phosphorus, and heavy metals found in the first flush from roadways.2. Develop a model system that uses simple soil modifications, rock check dams, and vegetated systems to decrease non-point source pollution from roadways, and to scale up that system for future testing.3. Evaluate precipitation characteristics that may impact the water quality of the runoff, including storm intensity, antecedent moisture conditions, and storm duration.4. Develop a greater understanding of the links between water pollution and transportation related pollution.		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$82,770.00	Source of Funding: State Aid
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: File

37

CONTRACTOR PERFORMANCE EVALUATION

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Agreement No. 74708, WO 198 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: March 19, 2001 ; August 31, 2003
 Start Date Expiration Date

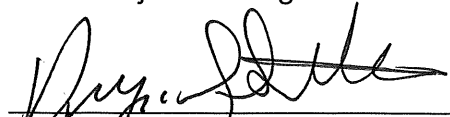
Original Contract Cost Amendment Cost(s) Final Cost:
\$82,770.00 + \$ N/A = \$82,770.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

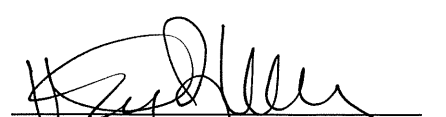
Contractor's rating for this contract:

Total Points 30
 (Maximum points 36)

Project Manager:


 Dwayne Stenlund

Contract Administrator:


 Dan Warzala

Definitions:**Above Average:**

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:


The Contractor (UofM) was a pleasure to work with. Fantastic cooperation and partnering w/ other units within Mn/DOT including WRIE and Materials Lab (MNRoad).

The results, although not to CAD standards are benefiting design of more efficient and powerful water quality features along State and County roads.

Report on Professional/Technical Contracts Over \$50,000

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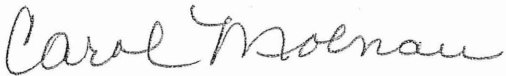
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Foth & Van Dyke		CFMS Contract Number:
Project Name (if applicable): TH 169 – Garrison bypass and Borden Lake access	Mn/DOT Agreement No.: 82692, W.O. 4	Project Duration (Dates): 7/9/2003 – 6/30/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to identify archaeological sites and evaluate site 21CW139 to determine its eligibility to the National Register of Historic Places to comply with Section 106 of the National Historic Preservation Act.		
Billable Hours (if applicable):9364	Total Contract Amount: \$69,009.76	Source of Funding:
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The funds expended on this contract were necessary in order to comply with Section 106 of the National Historic Preservation Act in order to receive federal funding for the project.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: This work was a result of on-going investigations that needed the continuity of a single consultant.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor delivered a good quality product (report of investigations) on time while meeting all of the requirements of the contract. The contractor completed this work without much direction from the project manager, anticipating issues in time to let Mn/DOT effectively address them.		
 Carol Molnau, Lt. Governor/Commissioner		7-29-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

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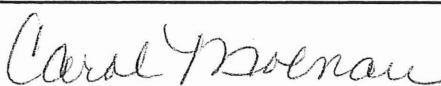
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota (Center for Transportation Studies)		CFMS Contract Number: A57119
Project Name (if applicable): FY04 CSD Workshop and Website	Mn/DOT Agreement No.: 81655 W. 109	Project Duration (Dates): 1/06/04 – 6/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: As part of Mn/DOT's responsibility in supporting FHWA's vital few strategic objectives as a "context sensitive design" (CSD) "pilot state ... the refinement and deployment of this workshop and website updating increases awareness, understanding and implementation of CSD philosophy and principles which improves project delivery processes, success and cost-effectiveness. It is necessary to enter into a contract with a consultant and subconsultants because Mn/DOT lacks the time and "available" internal resources and staff that are necessary to maximize benefits to participants through the use of a broad range and variety of external experts experience, disciplines and stakeholders critical to CSD success.		
Billable Hours (if applicable): Lump Sum	Total Amount Spent on Contract: \$55,000.00	Source of Funding: Office of Tech Support Allotment
If this was a single source contract, explain why the agency determined there was only a single source for the services: From the inception of Mn/DOT's designation as one of 5 CSD "pilot states" (for CSD training, advocacy, outreach and initiatives), Mn/DOT, FHWA and the University of Minnesota Center for Transportation Studies have partnered in the development and deployment of our CSD training curriculum and "steering" activities. As such we have also contracted through Uof M CTS because they are uniquely suited to the contract needs and an applicable "Master Contract" has been in place between Mn/DOT Research Studies and the U of M CTS.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-29-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Westwood Professional Services, Inc.		CFMS Contract Number: A46967
Project Name (if applicable):	Mn/DOT Agreement No.: 78457 W.O. 1	Project Duration (Dates): 4-1-03 to 5-1-04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of this contract was to provide preliminary geometric layouts of two intersections on TH 2 to evaluate alternative intersection improvements. It was necessary to enter into a contract because District 2 staff did not have sufficient time to work on producing the alternative layout concepts. District 2 staff we assigned to delivering other projects during this time period.</p> <p>The results will bill used when deciding what type of intersection improvements will be made in the future.</p>		
Billable Hours (if applicable): 941 hrs	Total Amount Spent on Contract: \$80,430.49	Source of Funding: District 2 Consultant Allocation
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		7-28-04 Date


cc: File

P. Stembler

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

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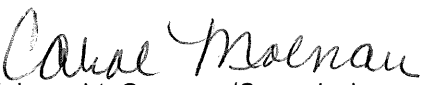
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Westwood Professional Services, Inc.		CFMS Contract Number: A37616
Project Name (if applicable): ICONS Traffic Management System	Mn/DOT Agreement No.: 83456	Project Duration (Dates): 7/12/2002 – 6/30/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the Contract was to provide continued setup and management of a previous technical ITS traffic management project in the City of St. Cloud. The contract provided operations and maintenance support along with Developing a Operations Manual.		
Billable Hours (if applicable): 778.3 hours	Total Amount Spent on Contract: \$69,280.77	Source of Funding: <i>T- contract</i>
If this was a single source contract, explain why the agency determined there was only a single source for the services: This contract was a direct continuation of a previous ITS in which Westwood was a partner responsible for procurement, design, and operations of the ICONS Traffic Management System, therefore Westwood was the only contractor with technical knowledge in this area.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		<i>7-27-04</i> Date

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to EEO/Contract Management, Mail Stop 130, within 30 days of final completion of a contract.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A50017
Project Name (if applicable): Laboratory Measurements of Storm-Water Quality Improvement in Detention Ponds	Mn/DOT Agreement No.: 81655, WO 17	Project Duration (Dates): September 1, 2001 – March 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The overall objective of this project is to obtain data and begin the analysis of various design and maintenance practices for water quality improvement in detention ponds. Specific goals include: <ul style="list-style-type: none">• test pollutant removal rate by various plant species in laboratory tests• test pollutant removal rate by soils/sediments in laboratory tests• determine the design parameters for storm-water detention ponds considering pollutant removal rate		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$119,970.00	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-27-04 Date

cc: File

JC

CONTRACTOR PERFORMANCE EVALUATION

Retain the original of this document in your contract file and submit a copy of this form with the final invoice. This rating may be considered in future consultant selections. Address comments on the next page keep comments factual. Contractors are entitled to review and respond in writing to this evaluation. Retain Contractor's written comments in file along with this document.

Agreement No. 81655, WO 17 Type of work Research

District/Office of Investment Management

Contractor University of Minnesota

Contract Period: September 1, 2001 ; March 31, 2004
Start Date Expiration Date

Original Contract Cost		Amendment Cost(s)		Final Cost:
\$119,970.00	+	\$ N/A	=	\$119,970.00

Item Rating	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time		X		
5. Project related cooperation		X		
6. QA/QC plan conformance	NA →			
7. Contract administration cooperation	X			
8. Invoices and progress reports	X			
9. Cost estimation/budget management	X			

Contractor's rating for this contract:

Total Points 27
(Maximum points 36)

Project Manager:

Contract Administrator:


Robert Jacobson

Ann McLellan

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

~~Things~~ Things worked very smoothly with the main PI Mikki Handzo & the grad student Jeff Weise. I found John Gulliver (Co-PI) to be somewhat argumentative & difficult.


one thing that I did not like was 3 out of 4 PI'S drawing salary off the project when only 1 & the grad student were really involved. Dr. Gulliver & Dr. Semens are the two I question as to whether they spent enough time on the project to warrant a salary. Dr. Semens only came to 1 TAP mtg.

AL: PI + graduate student were excellent to work with.

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).


Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Dakota County		CFMS Contract Number: A36726
Project Name (if applicable): Cedar Avenue Transitway	Mn/DOT Agreement No.: 83279	Project Duration (Dates): July 16, 2002 – June 30, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of this contract was to conduct a transitway scoping study, alternatives analysis, feasibility studies, and short term low cost transit improvements for the Cedar Avenue corridor from the Mall of America to CSAH 70 and extending from Cedar Avenue in the I-35E/I-35 corridor to Burnsville/Lakeville at County State Aid Highway 46 for future implementation of a dedicated transitway.</p>		
Billable Hours (if applicable): N/A	Total Amount Spent on Contract: \$500,000	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>This project was be funded jointly by Mn/DOT, through a special legislative appropriation, and by the Metropolitan Council. The 2001 State Legislature appropriated \$500,000 from the Trunk Highway Fund for planning, environmental studies and preliminary engineering for major river crossings, other than rail, on the trunk highway system, under the special session laws of Minnesota for 2001, Chapter 8, Section 2, Subdivision 7(e). The funding was passed through Mn/DOT to Dakota County with Mn/DOT oversight. In addition, the Metropolitan Council designated \$400,000 of state-appropriated planning and engineering money to be used on the Cedar Avenue Transitway.</p> <p>Dakota County's unique knowledge and understanding of the project made them the clear choice to act as contractor because Mn/DOT would have to try to recreate that understanding with another contractor.</p> <p>Dakota County was legitimately the only source for these services as the project was located within Dakota County and the outcome of the study had great impact upon the county.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		7-27-04 Date

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: American Engineering Testing, Inc.		CFMS Contract Number: A57188
Project Name (if applicable): Oronoco Design Build Subsurface Invesitgation	Mn/DOT Agreement No.: 79610 Work Order 14	Project Duration (Dates): 1/2/2004 – 6/30/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract was for a subsurface investigation (Foundation Borings and Cone Penetration Test Soundings) for proposed bridges, embankments and retaining walls for the Oronoco Design Build project (S.P. 5508-84, 5508-106, & 5508-108). It was necessary to issue a Contract for this work because the State's Geotechnical Section did not have the resources (equipment and manpower) to perform this work in a timely manner.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$127,115.49	Source of Funding: Office of Materials Bonding Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		7-19-04 Date

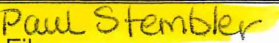

cc: File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: LHB Engineers and Architects, Inc.		CFMS Contract Number: A38554
Project Name (if applicable): Lowry Hill Tunnel and Portland Tunnel Lighting Modifications Construction Inspection and Contract Administration	Mn/DOT Agreement No.: 83174 Work Order 1	Project Duration (Dates): August 9, 2002 – May 31, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of this work order was to provide construction inspection and contract administration services for the Lowry Hill Tunnel and Portland Tunnel Lighting Modifications construction project.</p> <p>It was necessary to use a consultant for this work because Mn/DOT personnel with the necessary expertise were unavailable to deliver this project on the time schedule identified.</p>		
Billable Hours (if applicable): 4015	Total Amount Spent on Contract: \$351,750	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		4-19-04 Date

cc:  Paul Stembler
File
 Jeff Brunner

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting		CFMS Contract Number: A52013
Project Name (if applicable): TH 36 Signing Design	Mn/DOT Agreement No.: 82139 WO 7	Project Duration (Dates): 8/8/03-3/31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract was necessary to replace weathered and/or outdated signing on TH 36. This work is needed to maintain motorist safety and efficient operation of the state highway.		
Billable Hours (if applicable):	Total Contract Amount: \$164,998.74	Source of Funding:
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Adequate staffing was not available in house to complete the design of a project of this magnitude. Utilizing a consultant to design the project made for more efficient use of internal staff time.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor completed the design satisfactorily and on-budget.		
 Carol Molnau, Lt. Governor/Commissioner		7-19-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

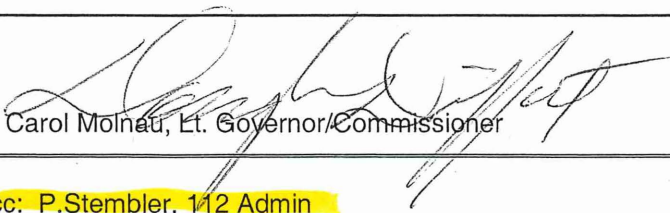
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A55212
Project Name (if applicable): T.H. 8 Stages 1 and 2 Final Design	Mn/DOT Agreement No.: 85537	Project Duration (Dates): October 22, 2003 – May 31, 2004
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of this contract was to provide final design plans for T.H. 8 from west of County State Aid Highway (CSAH) 80 to 0.2 miles east of Sportsman Drive in Chisago City.</p> <p>The expertise required to complete this project was not available within Mn/DOT when needed. In order to complete the project within the overall Mn/DOT program delivery schedule, the work had to be outsourced.</p>		
Billable Hours (if applicable): 826.8	Total Amount Spent on Contract: \$69,936	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>N/A</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION</p>		
 Carol Molnau, Lt. Governor/Commissioner		<p>7-19-04</p> <p>Date</p>

cc: File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Yaggy Colby Associates		CFMS Contract Number: A36889
Project Name (if applicable): T.H. 5 at Arboretum Road Construction Inspection and Contract Administration	Mn/DOT Agreement No.: 83181 W.O. 1	Project Duration (Dates): 6/14/02 – 3/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The nature of this contract was to provide contract administration and construction inspection services for turn lane construction on T.H. 5 at Arboretum Road in Chanhassan. It was necessary to enter into a contract because Mn/DOT personnel with the necessary expertise were unavailable to deliver this project on the time schedule identified.		
Billable Hours (if applicable):	Total Contract Amount: \$68,877.81	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		Date 7/7/04

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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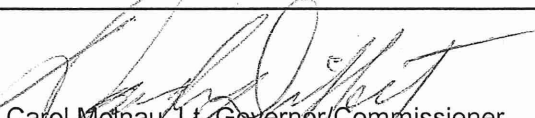
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: WSB & Associates		CFMS Contract Number: AS1130
Project Name (if applicable): Design Surveys	Mn/DOT Agreement No.: 85238	Project Duration (Dates): 7/24/03 to 3/1/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Construction commitments for the survey crews left no time to meet project schedule.		
Billable Hours (if applicable): 586 hours in various categories.	Total Contract Amount: \$60,946.00	Source of Funding: The districts consultant budget.
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Three design survey projects were combined into one contract, which the contractor was scheduled to deliver in order to meet the program delivery schedule. The \$60,946.00 cost for a consultant could have been made up by working overtime at \$40,000.00 with Mn/DOT personnel working 7 days a week for 10 weeks on top of doing the construction staking. Mn/DOT would not pay for profit and certain expenses such as overhead, traffic control devices and other expenses that a consultant can charge. Costs due to project delay are unknown and can not be added to the \$40,000.00 although they exist. Because overtime can only be used on a limited basis and money is available in consultant budgets, the proper use of both is the only way to keep projects on schedule.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: This was a project where 5 consultants offered experiences and cost estimates to do the work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The consultant missed his deadline, had trouble meeting quality control levels, was interested in learning how to do our work and spent time re-doing some work (on their time). There cooperation was fine. I would be interested in giving them a second chance at trying to deliver a better product on time with the understanding that if they failed it would be a long time before they got another chance.		
Carol Molnau, Lt. Governor/Commissioner		Date 7/7/04

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: STS Consultants, Ltd.		CFMS Contract Number: A58177
Project Name (if applicable): TH 371 Bridge and Culvert	Mn/DOT Agreement No.: 86114	Project Duration (Dates): 2/13/2004 – 5/29/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to have a consultant provide subsurface investigation information for proposed bridges and box culverts for State Project No. 4912-48 (TH 371 north of Little Falls). It was necessary to enter into a contract because Mn/DOT's Geotechnical Section (Office of Materials) did not have enough resources to complete this work in a timely manner.		
Billable Hours (if applicable):	Total Contract Amount: \$77,825.51	Source of Funding: Bonding Accelerated Project
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Mohnau, Lt. Governor/Commissioner		Date 7-7-04

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A50149
Project Name (if applicable): Testing of Portland Concrete Cement (PCC) Pavement Design and Rehabilitation Features	Mn/DOT Agreement No.: 74708-131	Project Duration (Dates): September 10, 1999 – March 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project is to rapidly test and evaluate the potential performance of selected important design and construction parameters on concrete pavement performance by using the existing laboratory-based Minnesota Accelerated Loading Facility (Minne-ALF) accelerated pavement test stand.		
Billable Hours (if applicable):	Total Contract Amount: 195,007.00	Source of Funding: STIP
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Mn/DOT did not have sufficient staff available with the necessary expertise to research this topic. The Contractor selected had a strong background in the area of concrete pavement performance.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The technical results from this project met the objectives and are very useful to Mn/DOT. Handling of the contract based on timeliness was poor. There were three no-cost contract time extensions, several of which were not necessary. A change in the principal investigator half way through the project caused some delays, however a perceived lack of interest and late submittal of deliverables by the second principal investigator caused most delays.		
Carol Molnau, Lt. Governor/Commissioner		Date 7/7/04

cc: P.Stembler, 112 Admin
File

JC

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No.: 74708-131

Type of work: Research

District/Office: Investment Management

Work Type Code: N/A

S.P. No.: N/A

T.H.: N/A

Location: N/A

Contractor: University of Minnesota

Subcontractor:

Subcontractor:

Contract Period: September 10, 1999 ; March 31, 2004 ; March 31, 2004

Work Start Date

Work Completion Date

Expiration Date

Total Contract Cost: \$195,007.00 = Orig Cost: \$195,007.00 + Amended Cost: \$ 0

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 4

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		X		
2. Work Performance			X	
3. Conformance with Mn/DOT Standards/Requirements		X		
4. Deliverables Complete and on time				X
5. Project related cooperation		X		
6. QA/QC plan conformance			X	
7. Contract administration cooperation				X
8. Invoices and progress reports				X
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 19
(Maximum points 36)

Project Manager:

Thomas R. Burnham
(Thomas Burnham)

Contract Administrator:

Ann McLellan
(Ann McLellan)

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

This project had a history of large delays in submitting deliverables. I believe there were 3 no-cost time extensions, many of which were not really necessary. There was a change in the principal investigator half way through the project, but I believe this should not caused the delays that occurred. The second principal investigator seemed uninterested in the project, and often apologized for late submittal of a delivery. I am unaware of any quarterly

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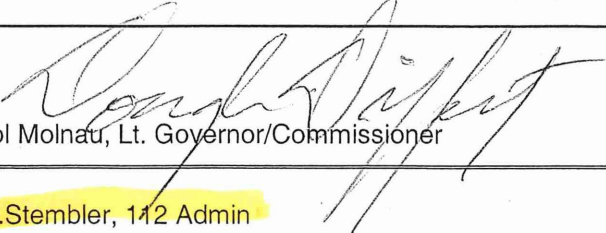
reports that were submitted for this project. From a technical standpoint, I believe the research results were accurate and presented at TAP meetings in a professional manner.

AL: Contract was extended twice because the PI would not submit the Draft Final Report. Since April 2003, the PI had the technical comments, but did not submit the DFR w/ technical comment + editorial comments incorporated until March 2004. Between 4/4/03 - 12/2/03 contacted PI: AL 8 times, Publishing people 4 times, + CTS 1 time. PI said he'd send DFR 5/21/03 + 10/15/03, but did not. PI would not communicate, rarely did I get a response back.

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HNTB Corporation		CFMS Contract Number: A42438
Project Name (if applicable): S.P. 2776-02 T.H. 169 at Pioneer Trail and Anderson Lakes Parkway Design-Build	Mn/DOT Agreement No.: 83591 W.O. 2	Project Duration (Dates): 11/13/02 - 12/30/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: HNTB Corporation was hired through a work order to manage and develop documents including contracts for the proposed design build project on Trunk Highway 169 at Pioneer Trail and Anderson Lakes Parkway / Bloomington Ferry Road. Previous to this contract, HNTB Corporation was selected by Mn/DOT to be the General Engineering Consultant for development of the Statewide design build program including program and project-specific documents on selected projects including the TH 169 project. Mn/DOT had minimal experience in design build contracting and project development prior to hiring HNTB Corporation.		
Billable Hours (if applicable): 5141	Total Contract Amount: \$575,646.54	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnar, Lt. Governor/Commissioner		Date 7/7/04

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: BRAUN INTERTEC CORPORATION		CFMS Contract Number: A28816 & A43176
Project Name (if applicable): LRT SHOPS AND YARDS	Mn/DOT Agreement No.: 81318 WORK ORDER 1	Project Duration (Dates): 10/1/01 – 12/31/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: A Phase I and Phase II investigation of the Light Rail Transit (LRT) yard and shops area identified several areas of contaminated soil that will be encountered during construction excavation. Then intent of this work order is to provide assistance to the State in properly dealing with contaminated soil encountered during the LRT yard and shop construction project.		
Billable Hours (if applicable):	Total Amount Spent on Contract: \$130,163.68	Source of Funding: TRUNK HIGHWAY
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-28-04 Date

cc: File


P. Stembler

J. Brunner

Report on Professional/Technical Contracts Over \$50,000

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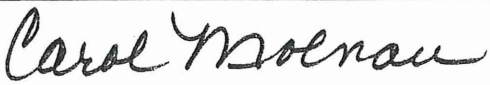
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A29742
Project Name (if applicable): State Project 8607-44	Mn/DOT Agreement No.: 77968 Work Order 7	Project Duration (Dates): 10/1/2001 – 5/15/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: State has identified a need to reconstruct TH 55 within the City of Buffalo. The major construction activities include grading, surfacing, and storm sewer and traffic installations. The purpose of this Work Order Contract is to complete a Phase II Environmental Site Assessment (ESA) and all Final Design activities associated with this project. All work will be completed in English units. At the time work needed to start, State had insufficient staff to complete work and meet deadlines.		
Billable Hours (if applicable):	Total Contract Amount: 448,938.10	Source of Funding: Consultant allocation
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: At the time work needed to start, State had insufficient staff to complete work and meet deadlines. Delaying the project would have resulted in temporary easements expiring before work could be completed and also inflationary increases in construction costs.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <u>Evaluation is included with this letter.</u>		
 Carol Molnau, Lt. Governor/Commissioner		6-27-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Xybernaut, Inc.		CFMS Contract Number: 421794
Project Name (if applicable): Project Management System Improvement Project (PMSIP)	Mn/DOT Agreement No.: 78183	Project Duration (Dates): 11/16/98 through 6/30/04 (Contract Dates: 11/16/98 - 6/30/03)
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The purpose of this Contract was to implement the recommendation of Phase I of the project: to customize and implement the NYSDOT Program and Project Management Information System (P/PMIS) to meet the Mn/DOT function system and business procedure requirement and system environment. This includes identifying, designing and developing the required modifications to the system functions including interfaces, preparing the system for backup/recovery, installing the system and interfaces, converting and installing data from existing systems, conducting testing, developing and conducting training and implementing the fully tested, functioning system. This also includes developing documentation including system documentation, administration, troubleshooting, training and user guides and a project management best practices guide customized to Mn/DOT's needs.</p> <p>It was necessary to enter into a contract because Mn/DOT did not have personnel with the experience necessary to complete this project and in the target timeframe.</p>		
Billable Hours (if applicable): 4,098.5	Total Contract Amount: \$1,519,157.94	Source of Funding: Trunk Highway
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>There were no Mn/DOT personnel with the skills necessary to customize the application. After each release of the application was completed by consultant staff with the necessary skills, they provided some Mn/DOT staff with the necessary skills to complete future development work on the application through skills transfer sessions.</p>		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		6-27-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Resources Strategies Corporation		CFMS Contract Number: A47560
Project Name (if applicable): Belle Plaine Access Study	Mn/DOT Agreement No.: 81191 W.O. 2	Project Duration (Dates): May 2, 2001 – September 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
<p>The purpose of the contract was to provide an access study for the area along the T.H. 169 corridor in Belle Plaine between County Road 66 and County Road 53.</p> <p>It was necessary to enter into a contract because personnel with the necessary expertise were unavailable at the time the work was needed.</p>		
Billable Hours (if applicable):	Total Contract Amount: \$93,498.92	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
<p>Attach a copy of the performance evaluation prepared for this contract.</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-27-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Interstate Engineering		CFMS Contract Number: A6968
Project Name (if applicable): Pre-Design Geometric Layouts TH 11	Mn/DOT Agreement No.: 78467 WO 2	Project Duration (Dates): 6-1-2003 to 5-1-2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
The purpose of this contract was to develop pre-design layout alternatives for a portion of Trunk Highway 11 in Lake of the Woods County. This portion of TH 11 is proposed for reconstruction in the future and some alternative layout options were needed to evaluate alignment options. It was necessary to enter into a contract because the district design staff was involved in other projects and did not have time available for this project.		
Billable Hours (if applicable): 1,206 hours	Total Contract Amount: \$96,329.89	Source of Funding: Dist 2 Consultant Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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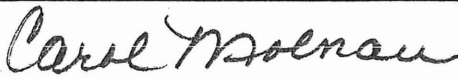
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Stanley Consultants, Inc.		CFMS Contract Number: A38211
Project Name (if applicable): State Project 7306-89	Mn/DOT Agreement No.: 77976 Work Order 2	Project Duration (Dates): 9/9/2002 – 12/31/2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project is a joint effort between Mn/DOT (STATE), the City of St. Cloud (CITY), and Stanley Consultants, Inc. (CONSULTANT). The STATE and CITY are coordinating design efforts so their respective roadway improvements can be combined into one project for construction purposes. Combining the projects will be more cost effective and will shorten the duration of construction; thus minimizing impacts to traffic and businesses.		
Billable Hours (if applicable):	Total Contract Amount: \$451,119.66	Source of Funding: Consultant allocation.
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: At the time work needed to start, State had insufficient staff to complete work and meet deadlines. Rather than delay the project funding until staff was available, it was decided to proceed with this method.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <u>Performance Evaluation Attached.</u>		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		6-27-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
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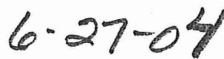
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bolton and Menk, Inc.		CFMS Contract Number: A24600
Project Name (if applicable): Belle Plaine Interchange	Mn/DOT Agreement No.: 78472 W.O. 3	Project Duration (Dates): May 2, 2001 – September 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide preliminary engineering in conjunction with the T.H. 169 Belle Plaine Area corridor management plan. It was necessary to enter into a contract because personnel with the necessary expertise were unavailable at the time the work was needed.		
Billable Hours (if applicable):	Total Contract Amount: \$127,988.09	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		6-27-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Required by Minnesota Statutes Section 16C.08, subdivision 4 (c).

Instructions: Submit this form to Consultant Services Section, Mail Stop 680 along with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name:Widseth Smith Nolting and Associates, Inc.		CFMS Contract Number: A33073
Project Name (if applicable): 3 rd Avenue in Alexandria	Mn/DOT Agreement No.: 77971 Work Order 6	Project Duration (Dates): 2/27/02 – 4/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
Detailed design (Highway) of T.H. 29 in Alexandria, MN. The project helps correct traffic conjection on the State Highway. It was necessary to enter into a contract as not enough district staff was available to do the work.		
Billable Hours (if applicable):	Total Amount Spent on Contract:\$499,605.82	Source of Funding: Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:		
SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		 Date

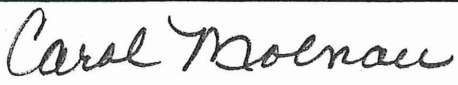
cc: File

P. Stembler

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Toltz, King, Duvall, Anderson and Associates, Inc. (TKDA)		CFMS Contract Number: A-26676
Project Name (if applicable): Hwy. 2 Prairie River Bridge and BNSF RR Bridge Replacements	Mn/DOT Agreement No.: 78458, W.O. 1	Project Duration (Dates): Start Date: August 29, 2001 Expiration Date: April 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The MN Department of Transportation identified a need to replace the Burlington Northern Sante Fe (BNSF) Railroad bridge over Highway 2 and the Highway 2 bridge over the Prairie River. To accomplish the replacement of the two bridges, approximately one mile of highway reconstruction is also needed. The contract with TKDA provided for preliminary engineering services associated with development of 1) a Preliminary and Final Geometric Layout that included project Construction Limits, 2) Project Memorandum environmental documentation, and 3) Preliminary Bridge Plans for the BNSF RR Bridge. Because of the limited available staff resources in the District at the time this contract was initiated, it was necessary to contract out the preliminary design portion of the project in order to meet the project letting schedule.		
Billable Hours (if applicable): 2,474.25	Total Contract Amount: \$175,435.43	Source of Funding: State Funds
If this was a single source contract, explain why the agency determined there was only a single source for the services: NA		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		6-27-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
R. Dwyer, D-1 Consultant Coordinator
File

Report on Professional/Technical Contracts Over \$50,000

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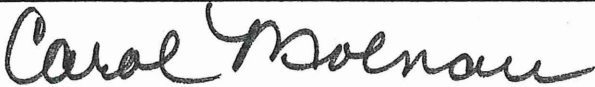
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name:URS/BRW, Inc.		CFMS Contract Number: A41841
Project Name (if applicable): TH55/I94 Forecasting Project	Mn/DOT Agreement No.: 81186 Work Order 4	Project Duration (Dates): October 22, 2002 – June 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to evaluate the relationship between the TH 55 and Interstate 94 travelsheds. It was necessary to contract for these services as Metro does not have the internal resources/expertise to perform this kind of travel demand modeling. The contract was cost effective because it allowed the DOT to analyze the relationship and to evaluate the requests for improvements to TH 55 in light of the relative impacts to facilities in the study area. This contract extended the joined St. Cloud/Twin Cities travel demand model and laid groundwork for further work in this area. The work in this contract points to the need for further, more detailed analysis as would lead to a study of the entire TH 55 corridor.		
Billable Hours (if applicable):979	Total Amount Spent on Contract:\$63,246.32	Source of Funding: IRC; Trunk Highway
If this was a single source contract, explain why the agency determined there was only a single source for the services: This was a single source contract because URS had developed the forecast model connecting the twin cities metropolitan area travel demand model to the St. Cloud regional travel demand model. This was a logical extension of that model development, as well as an effort related to the study under which the regional model was developed.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: SEE ATTACHED CONSULTANT PERFORMANCE EVALUATION		
 Carol Molnau, Lt. Governor/Commissioner		6-27-04 Date

cc: Paul Stembler, 112 Admin
J. Brunner, MS 680
File

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-53672, W.O. 20
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82495 w020	Project Duration (Dates): 10/01/03 to 6/30/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. This Photogrammetric mapping project is for Trunk Highway 38 (from CSAH 19 to Marcell), District 1/ Project number 3108-70.</p> <p>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$51,578.00	Source of Funding: Consultant Mapping
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>No.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-24-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Horizons, Incorporated.		CFMS Contract Number: A-61443 / W.O. 23
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82496 W623	Project Duration (Dates): 5/26/04 to 9/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to produce Aero-Triangulation, Compile Planimetric Features, create a Digital Terrain Model (DTM), generate 2' contours from the DTM, and produce a Digital Ortho-Photo for this project. This Photogrammetric mapping project is for Minneapolis/St. Paul International Airport and surrounding area, Metro West. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$60,708.65	Source of Funding: Metro Consultant
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		6-24-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Martinez Corporation.		CFMS Contract Number: A-60920, W.O. 10
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82497 W.O. 10	Project Duration (Dates): 5/7/04 to 9/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. This Photogrammetric mapping project is for Trunk Highway 3, (from County Rd. 47 to I-494), Metro East/ Project number 1920. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$132,100.00	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		6-24-04 Date

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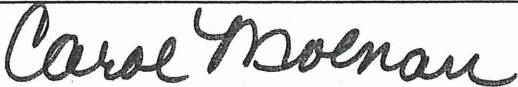
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Horizons, Incorporated.		CFMS Contract Number: A-61022 / W.O. 22
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82496 W022	Project Duration (Dates): 5/7/04 to 9/30/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. This Photogrammetric mapping project is for Trunk Highway 35W (from I-494 to I-94), Metro West / Project number 2782-278.</p> <p>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$69,175.00	Source of Funding: Consultant Mapping
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>No.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-24-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-60919, W.O. 24
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82495 W0 24	Project Duration (Dates): 5/07/04 to 9/30/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. This Photogrammetric mapping project is for County Road 81, 85th. Avenue and 77th. Avenue in Metro West / Project number 2772H.</p> <p>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$60,152.00	Source of Funding: Consultant Mapping
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>No.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-24-04 Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Aerial Surveys, Inc.		CFMS Contract Number: A-59544 / W.O. 16
Project Name (if applicable): Photogrammetric Aerial Services	Mn/DOT Agreement No.: 82498 w o l p	Project Duration (Dates): 3/24/04 to 8/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to provide photogrammetric Aerial Vertical Photography services for mapping and other purposes. This project was contracted out as MN/DOT does not own an aerial photogrammetric camera and equipment necessary for this type of work.		
Billable Hours (if applicable): No.	Total Contract Amount: \$87,735.16	Source of Funding: District's Consultant
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		6-24-04 Date

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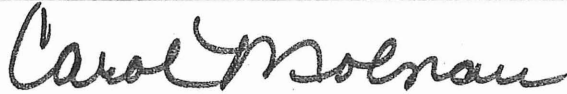
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Horizons, Incorporated.		CFMS Contract Number: A-59290 / W.O. 20
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82496 W020	Project Duration (Dates): 3/16/04 to 8/31/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. This Photogrammetric mapping project is for Trunk Highway 71 and 197 (Bemidji to Hubbard county Road 9), D-2 / Project numbers 0409-12 and 0416-38.</p> <p>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$50,299.16	Source of Funding: Consultant Mapping
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>No.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>Please see the attached evaluation form.</p>		
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Horizons, Incorporated.		CFMS Contract Number: A-53055 / W.O. 16
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82496 W016	Project Duration (Dates): 9/08/03 to 6/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. This Photogrammetric mapping project is for Trunk Highway 13 (from I-35W to T.H. 149), Metro East District / Project number 1901-A. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$83,399.71	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		6-23-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Aerial Surveys Inc.		CFMS Contract Number: A-60921 / W.O. 17
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82498 W.O. 17	Project Duration (Dates): 5/11/04 to 9/30/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. This Photogrammetric mapping project is for trunk highway 61(from T.H. 5 to T.H. 97), Metro East District / Project number 6221.</p> <p>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$93,247.42	Source of Funding: Consultant Mapping
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>No.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-23-04 Date


cc: **P. Stembler, 112 Admin**
J. Brunner, MS 680
File

W.O. 15
A-56386

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Aerial Surveys Inc.		CFMS Contract Number: A-56386 / W.O. 15
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82498 WOI 5	Project Duration (Dates): 12/10/03 to 8/31/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. This Photogrammetric mapping project is for trunk highway 23 (Paynesville Bypass), District 8 / Project number 7304-13D.</p> <p>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$75,146.26	Source of Funding: Consultant Mapping
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>No.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		6-23-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-54322, W.O. 21
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82495 0021	Project Duration (Dates): 10/07/03 to 8/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. This Photogrammetric mapping project is for Trunk Highway 95 (from T.H. 8 to I-35), Metro East / Project number 1306. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$72,303.00	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		6-23-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-61020, W.O. 25
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82495 WO 25	Project Duration (Dates): 5/07/04 to 9/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to produce Aerial Triangulations and produce a Digital Ortho-Photo for this project. This Photogrammetric Mapping project is for Trunk Highway 36 (Stillwater Bridge Crossing), Metro East / Project number 8214. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetric Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$63,245.00	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		6-23-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		AGPS Order No.: 33134704
Project Name (if applicable): Environmental Hazard Assessment for Transportation Related Chemicals	Mn/DOT Agreement No.: 74708-110	Project Duration (Dates): March 1, 1999 – February 27, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The long-term objective is to develop a risk management tool to screen chemicals used or inadvertently released from transportation-related activities, for their potential impact on ecosystem health (including humans). The decision tool will address the issue of the incremental risk associated with chemical release from transportation activities within the context of cumulative risk due to total chemical releases into the environment.		
Billable Hours (if applicable):	Total Contract Amount: 300,000.00	Source of Funding: STIP
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Mn/DOT did not have sufficient staff available with necessary expertise to research this topic. The Contractor selected had a strong background in the area of environmental hazard assessment.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <i>The university of Minnesota performed p955 through on this project. The university of Toronto, Canada did the work. There were a lot of delays, but the product is well done. The costs were fair.</i>		
 Carol Molnau, Lt. Governor/Commissioner		6-23-04 Date

cc: P.Stembler, 112 Admin
File

JC

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No.: 74708-110

Type of work: Research

District/Office: Investment Management

Work Type Code: N/A

S.P. No.: N/A

T.H.: N/A

Location: N/A

Contractor: University of Minnesota

Subcontractor:

Subcontractor:

Contract Period: March 1, 1999 ; February 27, 2004 ; February 27, 2004

Work Start Date

Work Completion Date

Expiration Date

Total Contract Cost: \$300,00.00 = Orig Cost: \$300,000.00 + Amended Cost: \$

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 4

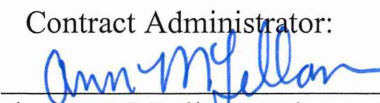
Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	✓			
2. Work Performance		✓		
3. Conformance with Mn/DOT Standards/Requirements	✓			
4. Deliverables Complete and on time			✓	
5. Project related cooperation		✓		
6. QA/QC plan conformance		✓		
7. Contract administration cooperation		✓		
8. Invoices and progress reports		✓		
9. Cost estimation/budget management		✓		

Contractor's rating for this contract:

Total Points 28
(Maximum points 36)

Project Manager:

(Greg Busacker)

Contract Administrator:

(Ann McLellan)

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:


- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

The work of Minnesota performed pass through on this project.
The University of Toronto did the work. There were a
lot of delays, but the product is well done.

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		CFMS Contract Number: A58418
Project Name (if applicable): ISO 9000 Impact on Safety Performance in the Trucking Industry	Mn/DOT Agreement No.: 74708-187	Project Duration (Dates): January 1, 2001 – June 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project is the first solidly based research exploring ISO 9000 quality assurance standard effects on the trucking industry. It will examine and compare the safety results and other performance results of ISO 9000 certified and non-certified commercial motor vehicle companies and motor carriers before and after certification (similar measures and questionnaire will be used in certified and non certified companies), examine and identify the conditions under which ISO 9000 is likely to have a positive effect on trucking company safety, and suggest needed adaptations of the rules for ISO 9000 certification in the trucking industry so that these rules can be used for the purpose of safety enhancement.		
Billable Hours (if applicable):	Total Contract Amount: 54,500.00	Source of Funding:
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Mn/DOT did not have sufficient staff available with the necessary expertise to research this topic. The researcher selected had a strong background in the area of the effects of quality assurance standard on the trucking industry.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <i>Contractor's Satisfactory in meeting the objective of the project</i>		
 Carol Molnau, Lt. Governor/Commissioner		<i>6-21-04</i> Date

cc: P.Stembler, 112 Admin
File

JC

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No.: 74708-187

Type of work: Research

District/Office: Investment Management

Work Type Code: N/A

S.P. No.: N/A

T.H.: N/A

Location: N/A

Contractor: University of Minnesota

Subcontractor:

Subcontractor:

Contract Period: January 1, 2001 ; June 30, 2004 ; June 30, 2004

Work Start Date

Work Completion Date

Expiration Date

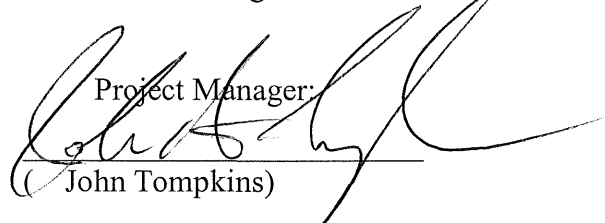
Total Contract Cost: \$54,500.00 = Orig Cost: \$54,500.00 + Amended Cost: \$

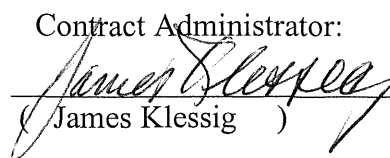
Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 3

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements		3		
4. Deliverables Complete and on time		3		
5. Project related cooperation		3		
6. QA/QC plan conformance		3		
7. Contract administration cooperation		3		
8. Invoices and progress reports		3		
9. Cost estimation/budget management		3		

Contractor's rating for this contract:

Total Points
(Maximum points 36)

Project Manager:

(John Tompkins)

Contract Administrator:

(James Klessig)

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:


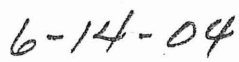
- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo, Rosene, Anderlik, & Associates Inc.		CFMS Contract Number: 422662
Project Name (if applicable): Reconstruct TH 12 thru Delano	Mn/DOT Agreement No.: 78359	Project Duration (Dates): 4/19/99 – 4/19/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract:		
This contract is to provide a design study to develop a coherent corridor design within the City of Delano that will stage the construction of the programmed projects and identify future projects for programming services.		
The State does not have available necessary and qualified personnel to conduct the services as described in the contract.		
Billable Hours (if applicable):	Total Contract Amount: \$424,151.57	Source of Funding:
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Edwards and Kelcey, Inc.		CFMS Contract Number: A28332
Project Name: TH 10 Wadena IRC Partnership Planning Study	Mn/DOT Contract No.: 81184 Work Order 3	Project Duration: November 15, 2001 – May 1, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to perform environmental, planning and preliminary engineering studies for an upgrade of US 10 from south of Wadena to Bluffton. It was necessary to enter into this contract because there were no current state employees available to perform this work as determined by Workforce Analysis.		
Billable Hours: 2,219 Hours	Total Contract Amount: \$204,558.00	Source of Funding: Trunk Highway
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnau, Lt. Governor/Commissioner		6-8-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota		AGPS Order No. 32182868
Project Name (if applicable): Repair of Fatigued Steel Bridge Girders with Carbon Fiber Strips	Mn/DOT Agreement No.: 74708, Work Order # 102	Project Duration (Dates): 1/1/1999 – 9/30/2002
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This project investigates the use of carbon fiber composite strips to repair continuous hot rolled steel bridge girders that have fatigue fractures in their negative moment region. The combined experimental/computational research will focus on determining the development length of the composite strip (and its adhesive) required to withstand cyclic fatigue loading and cyclically changing environmental effects. The adequacy of this repair scheme to retain the original strength and stiffness of the steel girder will also be assessed.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$100,000.00	Source of Funding: STIP
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Mn/DOT did not have sufficient staff available with the necessary expertise to research this topic. The Contractor selected had a strong background in the area of bridge studies.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: This project was in innovative attempt to find an extremely cost effective solution for repair of steel girders. The Contractor provided very good progress reports that allowed us to adequately decide how to proceed with the research. The quality of their reports and their overall good performance led to the project being completed within contract costs. The only criticism may be that the research was not timely to the extent of the original contract timeframe. I think they were overly optimistic on their time estimate because they were excited by the project and the possible implementation of a new material, Carbon Fiber Reinforced Polymer (CFRP). But in their defense, I think they tackled unexpected test results that impeded the progress of the project with innovative thinking.		
 Carol Molnau, Lt. Governor/Commissioner		6-4-04 Date

cc: P.Stembler, 112 Admin
File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No.: 74708, Work Order #102 Type of work: Research

District/Office: Investment Management Work Type Code: N/A

S.P. No.: T.H.: N/A Location: N/A

Contractor: University Of Minnesota

Subcontractor:

Subcontractor:

Contract Period: 1/1/1999 _____; 12/12/2003 _____; 9/30/2002 _____

Work Start Date Work Completion Date Expiration Date

Total Contract Cost: \$100,000.00 = Orig Cost: \$100,000.00 + Amended Cost: \$0_____

Amended cost for: \sim Overrun \sim Additional Work Number of Amendments 2

Item Rating 1 - 6 by Project Manager (Technical Liaison) 7 - 9 by Agreement Administrator (Administrative Liaison)	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance		X		
3. Conformance with Mn/DOT Standards/Requirements		X ←	X	
4. Deliverables Complete and on time			X	
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

Contractor's rating for this contract:

Total Points 28
(Maximum points 36)

Project Manager:

Scott Pierson 5/27/04
(Scott Pierson)
Print Name

Contract Administrator:

(Dan Warzala
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

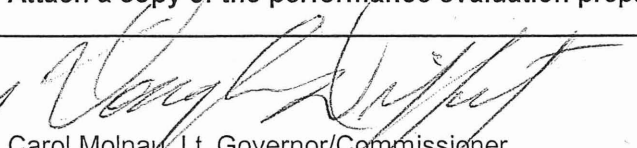
- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

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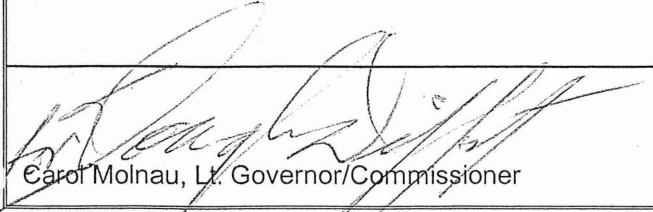
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: STS Consultants, Ltd.		CFMS Contract Number: A55301
Project Name (if applicable): TH 212 Design Build Subsurface Investigation	Mn/DOT Agreement No.: 79618 Work Order 15	Project Duration (Dates): 11/17/2003 – 5/7/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract provided the State with Foundation Soil Borings needed for Bridges, Culverts and Retaining Walls for the TH 212 Design Build Project. It was necessary to use a Contractor to do this work because Mn/DOT did not have sufficient resources to complete the work in a timely manner.		
Billable Hours (if applicable):	Total Contract Amount: \$209,167.60	Source of Funding: Office of Materials Bonding Allocation
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Attach a copy of the performance evaluation prepared for this contract.		
 Carol Molnar, Lt. Governor/Commissioner		Date 5/20/04

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

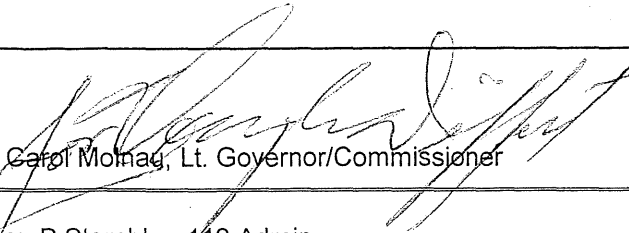
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: URS Corporation		CFMS Contract Number: A43438
Project Name (if applicable): Bridge Rating Services for Selected In-place Statewide Bridges	Mn/DOT Agreement No.: 84049	Project Duration (Dates): December 17, 2002 thru March 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The contract was for bridge rating services for 650 selected bridges of all types on the State Trunk Highway System. The State has previously utilized the Bridge Analysis and Rating System (BARS) computer program to rate bridges. The State has replaced BARS with Virtis the newly developed American Association of State Highway and Transportation Officials (AASHTO) computer program. All bridges previously rated in BARS must be entered in Virtis. Mn/DOT in-house personnel were not available due to conflicting workloads.		
Billable Hours (if applicable): Not Applicable	Total Contract Amount: \$141,637.94	Source of Funding: Consultant Services Budget
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Because State met its statutory responsibilities.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: URS has completed this project, the second in connection with Bridge Ratings. They have become conversant in the methodology of bridge rating, which showed in the proficient manner they did the work.		
 Carol Molnau, Lt. Governor/Commissioner		Date 5/20/04

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

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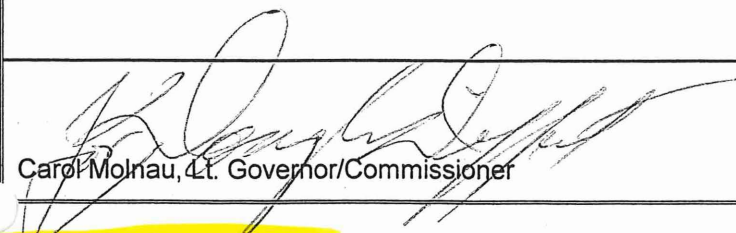
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Foth & Van Dyke		CFMS Contract Number: A10854
Project Name (if applicable): TH 169 between TH 27 and Garrison	Mn/DOT Agreement No.: 80278	Project Duration (Dates): 7/24/2000 – 4/8/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to evaluate a number of archaeological sites to determine their eligibility to the National Register of Historic Places to comply with Section 106 of the National Historic Preservation Act.		
Billable Hours (if applicable): 9364	Total Contract Amount: \$523,953.71	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The funds expended on this contract were necessary in order to comply with Section 106 of the National Historic Preservation Act in order to receive federal funding for the project.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor delivered a good quality product (report of investigations) on time while meeting all of the requirements of the contract. The contractor completed this work without much direction from the project manager, anticipating issues in time to let Mn/DOT effectively address them.		
 Carol Mornag, Lt. Governor/Commissioner		Date 5/26/04

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: TKDA		CFMS Contract Number: A39772
Project Name (if applicable): Trunk Highway 8 Design Study in Taylors Falls	Mn/DOT Agreement No.: 78458 WO #2	Project Duration (Dates): 8/02 to 4/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>Very generally, the contract enabled TKDA to 1) identify, study, evaluate, refine, and recommend conceptual solutions to TH 8 issues identified by Mn/DOT and other parties; 2) Present this information in a comprehensive report to be used by Mn/DOT to determine where and when future projects should take place within the corridor.</p> <p>It was necessary to enter into a contract because there were insufficient resources to complete the study internally. Additionally, improving storm water management through the study area was an important component of the study. TKDA and the subcontractor – Braun Intertec provided this expertise.</p>		
Billable Hours (if applicable): 1,019	Total Contract Amount: 94,140.48	Source of Funding: Trunk Highway
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>TKDA and the subcontractor, Braun Intertec, provided expertise in storm water management area. They also proved to be skilled in working with the diverse interests and they delivered an effective product. With limited resources in-house, hiring a consultant was the only way to complete this important study.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>Single source.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>TKDA provided a good quality product and their overall performance was good. They excelled in timeliness, coordinating TKDA's effort with the Mn/DOT project manager and other functional areas when necessary, and keeping costs within budget. TKDA's project manager Joe Weaver was excellent to work with.</p>		
 Carol Molnau, Lt. Governor/Commissioner		Date 5/20/04

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
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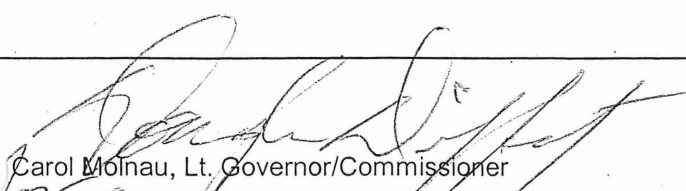
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Westwood Professional Services, Inc.		CFMS Contract Number: A48323
Project Name (if applicable): Land surveying services at Paynesville.	Mn/DOT Agreement No. 78278 Work Order No. 1	Project Duration (Dates): 5/12/2003 - 1/15/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The contract established and provided coordinates for Public Land Survey monuments, established monuments as needed on missing, lost or obliterated corners and filed "Certificates of Government Corners" with proper County authorities. It provided a complete Survey Report document. The land surveying services provided will be used in the Right-of-Way acquisition process for a future construction project.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$71,846.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The contract provided services and products that the State was not able to deliver in time to meet the existing project schedule.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:		
Carol Molnau, Lt. Governor/Commissioner		Date 5/20/04

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: EVS (formerly known as Envirosience)		CFMS Contract Number:
Project Name (if applicable): Noise Monitoring & Analysis – TH 7/22 and 15 at Hutchinson	Mn/DOT Agreement No.: 78471 – W.O. 3	Project Duration (Dates): October 31, 2002 to February 5, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Due to increasing traffic volumes and associated congestion, a study of TH 7/22 and TH 15 in Hutchinson was undertaken by Mn/DOT and the city of Hutchinson. This study was completed in June of 1998. One of the recommendations of the study was that TH 7/22 should be expanded to four lanes in the study area. Addition of travel lanes for a length of greater than a mile (which is true in this instance) requires the preparation of an Environmental Assessment Worksheet (a state document). Due to the use of federal funding, it was decided to prepare an Environmental Assessment (a federal document which also meets the requirements of an Environmental Assessment Worksheet). Preparation of an Environmental Assessment requires that the State investigate and disclose potential environmental impacts that may occur as a result of the expansion of the highway. Increased noise is considered to be a potential impact and must be disclosed in the Environmental Assessment. The Willmar District does not have the expertise to prepare a noise study. Mn/DOT's noise unit was contacted and was unable to perform the investigation needed for the study. Therefore, the District chose to hire a consultant to perform the study.		
Billable Hours (if applicable): 765	Total Contract Amount: \$74,475.86	Source of Funding: District Consultant Allocation
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: This was cost effective for the State because it enabled the State to move forward with a construction as planned beginning in 2006 and gain numerous highway benefits such as increased safety and reduced travel time. Preparation of the Environmental Assessment and the Noise Study enabled the State to utilize approximately \$8.8 million in Federal Highway Funds.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The work was performed satisfactorily with very little direction from the district. EVS produced the deliverables on time and to the level of quality expected of them. There were no problems or need for rework due to poor quality or omissions.		
 Carol Molnau, Lt. Governor/Commissioner		Date: 5/20/04

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Ericksen Ellison & Associates Inc.		CFMS Contract Number: CEO#33027446 & 33299171
Project Name (if applicable): Ventilation upgrade, Carlton, Park Rapids, and Little Falls	Mn/DOT Agreement No.: A83912	Project Duration (Dates):
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Upgrade the ventilation and controls at the above truck stations, is the purpose of the contract. Reduction in staff size made it necessary to hire this service to maintain priorities and schedules.		
Billable Hours (if applicable):	Total Contract Amount: 58,500.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: (See Above) It was the only avenue available		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Work was acceptable and on time. The cost was as expected. I was told that at times accessibility by Mn/DOT personnel was a problem		
Carol Molnau, Lt. Governor/Commissioner		Date 5/20/04

cc: P. Stembler, 112 Admin
J. Brunner MS 680
File

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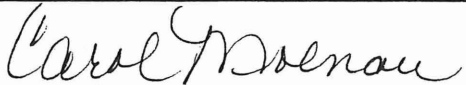
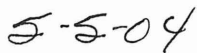
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Toltz, King, Duvall, Anderson and Associates, Inc.		CFMS Contract Number: A46357
Project Name (if applicable): EA and Preliminary Layout	Mn/DOT Agreement No.: 78458 W04	Project Duration (Dates): 3/11/03 - 3/27/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to provide a geometric layout, construction limits, hydraulic study and Environmental Assessment for the reconstruction of T.H.53 (Trinity Road). This project was contracted out as a Mn/DOT Work Order Contract.		
Billable Hours (if applicable):	Total Contract Amount: \$176,558.24	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: No in-house personnel were available to expedite this work. This project was a bond accelerated project and needed to be completed in a tight time frame.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The Consultants work was acceptable, but not exceptional. Work was delivered on time, but corrections were often necessary.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		5-12-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

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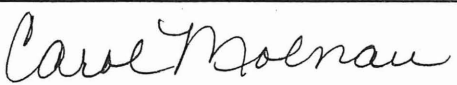
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Concorde, Inc.		CFMS Contract Number: A45400
Project Name (if applicable): Drug and Alcohol Testing Services	Mn/DOT Agreement No.: 84443	Project Duration (Dates): 2/03 - 2/15/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract is to cover Mn/DOT's portion of the Master Contract through the Department of Employee Relations (DOER) for Drug and Alcohol Testing services as required under Federal Motor Carrier Regulations.		
Billable Hours (if applicable):	Total Contract Amount: \$85,000.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Mn/DOT is one of several State Agencies under the Master Contract. DOER negotiates the contract for these services.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Mn/DOT is very satisfied with the service provided by Concorde, Inc.		
 Carol Molnau, Lt. Governor/Commissioner		 Date

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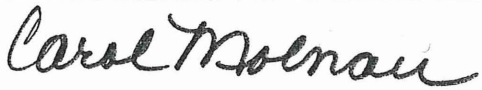
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: CH2M Hill, Inc.		CFMS Contract Number: A49242
Project Name (if applicable): Metro Area Freeway Mainline Expansions	Mn/DOT Agreement No.: 81185 Work Order 4	Project Duration (Dates): June 11, 2003 – March 31, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Many proposed roadway improvement projects are on existing corridors whose design and right of way standards vary considerably from today's new construction standards. The current level of funding for transportation projects, rate of inflation, and current buying power of the dollar has greatly diminished Mn/DOT's ability to deliver a large number of major construction, reconstruction and capacity improvement projects. This project will develop a constrained cost/design methodology that will enable the Metro District to add capacity (adding lanes) to the existing roadways, with a primary focus on National Highway System freeways. The scope of this project was too large to be completed by available personnel in the time needed.		
Billable Hours (if applicable): 2204	Total Contract Amount: \$206,164.41	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The product was a critical element for the Metro District's 20 year planning process. The need to deliver on time and within the planned budget was critical to the District successfully delivering its 20 year plan.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see Consultant Performance Evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		5-5-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HDR Engineering, Inc.		CFMS Contract Number: A44077
Project Name (if applicable): Soils and Waste Chemistry for Review	Mn/DOT Agreement No.: 81322 W 02	Project Duration (Dates): 1/23/03 – 6/30/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: We needed to analyze existing soil data from the Metro area, and collect and analyze additional soil samples from Greater Minnesota in order to 1) address waste reuse issues; 2) address environmental impacts (including social justice issues) that arise as a result of our construction program; 3) address surface water issues relating to impaired waters; 4) address soil chemistry issues related to re-vegetation following construction		
Billable Hours (if applicable): 1099	Total Contract Amount: \$ 149,998.51	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: There were insufficient internal resources in order to perform this work in an efficient and timely manner.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: NA		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor's performance overall was poor. The contractor's original Project Manager left the company early in this project resulting in the contractor spending more time than necessary trying to understand the scientific scope and requirements of this project. As a result deliverables were not received in a timely manner and were of questionable quality. The apparent inexperience of the contractor in this area of expertise resulted in more billable hours than called for or anticipated in the contract. Ultimately we received a poorer quality product for the contract amount than was expected.		
 Carol Molnau, Lt. Governor/Commissioner		5-3-04 Date

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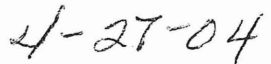
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Leech Lake Heritage Sites Program		CFMS Contract Number: A40273
Project Name (if applicable): TH 371 (SP 1116-22)	Mn/DOT Agreement No.: 82694 W.O. 2	Project Duration (Dates): 9/3/2002 – 6/30/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Phase I archaeological survey along TH 371 from Nisswa to Pine River was done in compliance with Section 106 of the National Historic Preservation Act. A contract was used since neither Mn/DOT nor another state agency had the expertise and resources to conduct the work.		
Billable Hours (if applicable):	Total Contract Amount: \$55,408.13	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The funds expended for this contract were necessary for the project to receive further funding from FHWA and to prevent the unexpected discovery of National Register eligible properties late in the planning process.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: This work was awarded to the consultant based on their rotation in the T-Contract process. The contract was amended twice to include an addition to the original scope-of-work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The consultant completed the project on time and within budget although the report quality was marginal.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		4-27-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: EnecoTech Midwest, Inc.		CFMS Contract Number: A37753
Project Name (if applicable): Contaminated soil monitoring for TH 61/I-494	Mn/DOT Agreement No.: 81321 W.O. 8	Project Duration (Dates): 7-17-02 to 6-30-04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to provide assistance to Mn/DOT in properly monitoring the excavation, handling, treatment and disposal of contaminated soil encountered during the TH 61/I-494 construction project.		
Billable Hours (if applicable):	Total Contract Amount: \$196,766.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: There are state employees in Mn/DOT and the MPCA, MDH and DOA that have much of the knowledge and experience to do this work, but they are not available to be on-call to work on a Mn/DOT construction project. Also, this work requires specific OSHA safety training which many state employees do not have. It is most cost effective to hire an outside Contractor for this type of work which does not occur frequently enough on highway projects to have a trained and equipped team within Mn/DOT.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Attached		
 Carol Molnau, Lt. Governor/Commissioner		 Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota, Hubert Humphrey Institute.		CFMS Contract Number: A04248, A46540, A50145
Project Name (if applicable): Minnesota Value Pricing	Mn/DOT Agreement No.: 74780 – Work Order 151	Project Duration (Dates): 1/4/2000 - 2/28/2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The University's Humphrey Institute received funding from the FHWA to build on previous road pricing studies. The main objective of this project was the development of a regional strategic plan for congestion and growth management and mobility enhancement, which highlights market-based approaches such as road and parking pricing as key components. This research was integral to update the Regional Transportation System Plan in the Metro Division and the Regional Transportation Policy Plan at the Met Council.		
Billable Hours (if applicable):	Total Contract Amount: \$973,750.00	Source of Funding: FHWA w/soft match by Mn/DOT staff
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The funding for this project was earmarked by the FHWA for the Humphrey Institute		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The work performed by the Humphrey Institute was on time and of high quality. Reports were complete and very professional. The project costs were reasonable and within budget. Overall, the project team met all objectives and expectations.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		4-14-04 Date

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No.: 74708, Work Order 151

Type of work: Research – Road Pricing

District/Office: Research Services

Work Type Code _____

S.P. No.: 88016-48B

T.H.: N/A

Location _____

Contractor: University of Minnesota, Humphrey Institute

Subcontractor: N/A

Subcontractor: N/A

Contract Period: 1/4/2000

2/28/2003

2/28/2003

Work Start Date

Work Completion Date

Expiration Date

Total Contract Cost: \$973,750.00 = Orig Cost: \$779,000.00 + Amended Cost: \$194,750.00

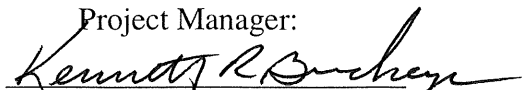
Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 1

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality	X			
2. Work Performance	X			
3. Conformance with Mn/DOT Standards/Requirements	X			
4. Deliverables Complete and on time	X			
5. Project related cooperation	X			
6. QA/QC plan conformance		X		
7. Contract administration cooperation		X		
8. Invoices and progress reports		X		
9. Cost estimation/budget management		X		

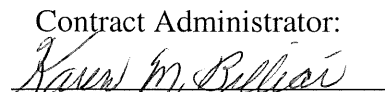
Contractor's rating for this contract:

Total Points 28
(Maximum points 36)

Project Manager:


Kenneth Buckeye

Contract Administrator:

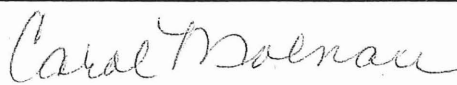

Karen M. Billiar

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

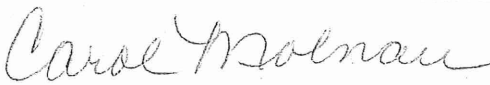
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Paulsen Architects		CFMS Contract Number: A26680
Project Name: Arch/landscape Services for the Enfield Rest Area	Mn/DOT Agreement No.: 81103	Project Duration (Dates): 07/16/01 thru 30/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this Contract was to design the reconstruction of the Enfield Rest Area Building and to Rehabilitate the site. The former building capacity and Accessibility were inadequate and the physical condition was deteriorated.		
Billable Hours: N/A	Total Contract Amount: \$87,292.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Mn/DOT did not have the professional or technical staff with the necessary expertise to perform the rehabilitation of the Enfield Rest Stop.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Consultant delivered the services required by the contract in a very efficient manner with little instructions from State's Project Manager. Consultant exceeded all expectation and performed admirably in meeting tight schedules, cost and quality in delivering the final project.		
 Carol Molnau, Lt. Governor/Commissioner		4-14-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: <i>HNTB Corporation</i>		CFMS Contract Number: <i>A43281</i>
Project Name (if applicable): <i>Stillwater Lift Bridge Renovation Study</i>	MnDOT Agreement No.: <i>83823</i>	Project Duration (Dates): <i>From Dec. 4, 2002 thru October 31, 2003</i>
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract: <i>\$5,000,000 of Federal Funding was established for the "Repair, Rehabilitation, and Restoration of the Historic Stillwater Lift Bridge". The Contractor's main task was to evaluate the bridge's structural, mechanical, and electrical components and to establish and prioritize bridge renovation needs. The Contractor participated in six public meetings attended by a variety of public Stakeholders at which the Stakeholders helped identify historic and environmental concerns and provided input to the Contractor in prioritizing bridge renovation needs to best utilize the \$5,000,000.00 Federal funds.</i></p> <p><i>It was necessary to enter into this contract because MnDOT does not have personnel on staff with the required Mechanical and Electrical Engineering expertise. Additionally MnDOT was unable to dedicate the necessary Structural Engineering staff over the duration of the project because of other design needs.</i></p>		
Billable Hours (if applicable):	Total Contract Amount: <i>\$335,168.11</i>	Source of Funding: <i>Bridge Office Consultant Budget.</i>
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <i>The disposition of the Stillwater Lift Bridge is directly related to a current federally mediated process involving twenty-eight Stakeholders that is attempting to resolve the many contentious issues surrounding the proposed new St. Croix River Crossing. A successful Lift Bridge Renovation may be critical in leading to a successful resolution to the new River Crossing process and helping to meet the critical transportation needs at the TH 36/Stillwater area.</i></p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services: <i>NA</i></p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <i>The Contractor provided above average services in all aspects of this project. The Contractor not only provided high quality mechanical, electrical, and structural engineering services but also satisfied the expectations and needs of the highly concerned Stakeholders.</i></p>		
 Carol Molnau, Lt. Governor/Commissioner		<i>4-12-04</i> Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Aero Metric (d/b/a) Markhurd Inc.		CFMS Contract Number: A-51436
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82495 W.O. 22	Project Duration (Dates): 12/5/03 to 8/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. This project is for T.H. 41 (from TH 169 to TH 7). "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$90,720.00	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		4-12-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: University of Minnesota – Center for Transportation Studies		CFMS Contract Number: A46391
Project Name (if applicable): 2002 Minnesota Technology Transfer/ LTAP Program	Mn/DOT Agreement No.: 81655, Work Order No. 31	Project Duration (Dates): 2,8/2002 – 12/31/2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Minnesota Technology Transfer/Local Technical Assistance Program operates under the education activities of the Center for Transportation Studies at the University of Minnesota. Through the support of the program's key partners – Minnesota Local Road Research Board, FHWA, and Mn/DOT, the Minnesota T ² Program provides training and assistance to Minnesota's cities, counties and townships.		
Billable Hours (if applicable):	Total Contract Amount: \$384,000.00	Source of Funding: FHWA, & Local Road Research Board
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: A portion of the funding for this program is provided from the national LTAP program. The match for these funds is provided by the Local Road Research Board. Additional funding from the Board is used to leverage the FHWA funds to provide programs that improve the quality of transportation for local government agencies.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The University's LTAP center conducts an ambitious program that uses multiple methods of communication to improve the skills and knowledge of local transportation agencies through training, technical assistance and technology transfer. The transfer of information is accomplished through statewide training programs, newsletters, technical assistance and the creation and distribution of information resources such as reference catalogs. The quality of these materials, the development and delivery of training programs, and the overall performance of the Contractor met the terms and objectives of the contract. Accountability for these activities to our office was not as frequent or as informative as required by the contract.		
 Carol Molnau, Lt. Governor/Commissioner		4-12-04 Date

cc: P.Stembler, 112 Admin
File

CONSULTANT PERFORMANCE EVALUATION

Submit this form to the Administrator with the final invoice. This rating will be consideration in future consultant selection procedures. Address comments on back, keep comments factual.

Agreement No.: 81655, Work Order 31

Type of work: Technology Transfer, Training, and Technical Assistance

District/Office: Research Services Work Type Code _____

S.P. No.: 88016-48B T.H.: N/A Location _____

Contractor: University of Minnesota

Subcontractor: N/A

Subcontractor: N/A

Contract Period: 2/8/2002 12/31/03 12/31/03
Work Start Date Work Completion Date Expiration Date


Total Contract Cost: \$384,000.00 = Orig Cost: \$_____ + Amended Cost: \$_____

Amended cost for: ~ Overrun ~ Additional Work Number of Amendments 0

Item Rating 1 - 6 by Project Manager 7 - 9 by Agreement Administrator	Rating			
	Above Average 4 Points	Average 3 Points	Below Average 2 Points	Poor 1 Point
1. Product Quality		3		
2. Work Performance		3		
3. Conformance with Mn/DOT Standards/Requirements			2	
4. Deliverables Complete and on time			2	
5. Project related cooperation		3		
6. QA/QC plan conformance		3		
7. Contract administration cooperation			2	
8. Invoices and progress reports			2	
9. Cost estimation/budget management		3		

Contractor's rating for this contract:

Total Points 23
(Maximum points 36)

Project Manager:

(David M. Johnson)
Print Name

Contract Administrator:
Karen M. Bellini
()
Print Name

Note: Any rating of below average or poor, copy to Jeff Brunner, Director, Consultant Services Section, MS 680

Definitions:

Above Average:

- Products/Service delivered correctly, efficiently, timely and without excessive assistance or direction from Mn/DOT.
- Contractor performs beyond expectations.
- Deliverables exceed standards.
- Project Manager is informed of project status regularly.
- Contractor resolves any problems that occurred.
- Contractor needs little or no direction.
- Contractor responsive to requests.
- Contractor suggests improvements.

Average

- Contractor fulfills terms of contract; no more, no less.
- Deliverables meet standards.
- Project is on time and budget.
- Project Manager is informed of key milestones.

Below Average:

- Contractor Minimally or does not meet contract terms.
- Deliverables below standard or needs rework to comply.
- Project is behind schedule or over budget.
- Product/service required direction or assistance by Mn/DOT to produce.

Poor:

- Contractor requires excessive guidance or direction.
- Contractor is unresponsive to requests.
- Contractor unable or unwilling to resolve minor setbacks.
- Deliverables do not follow standards or does not meet requirements or expectations.
- Project is not on time or budget through no fault of Mn/DOT.

Comments:

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Gemini Research		CFMS Contract Number: A20717
Project Name (if applicable): National Register of Historic Places nominations	Mn/DOT Agreement No.: 81618	Project Duration (Dates): May 1, 2001 to February 28, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: List ten sites on the National Register of Historic Places as mitigation for an adverse affect to the Spang Spring Roadside Parking Area		
Billable Hours (if applicable):	Total Contract Amount: \$55,308	Source of Funding: D-1
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Qualified Mn/DOT staff was not available to complete this work in the specified time frame. Consultant's familiarity with this work gave MN/DOT a good product, yet also saved time and money.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: This vendor has completed substantial work on this project. This is a close continuation of that work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Timeliness: very good. Quality: very good (in part based on feedback from State Historic Preservation Office) Cost: New "context" work, therefore some unforeseen work added to cost. Overall performance: very good, thorough, good communication, and follow-up.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		3-30-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Mead and Hunt, Inc.		CFMS Contract Number:
Project Name (if applicable): TH 371 Nisswa to Pine River	Mn/DOT Agreement No.: 82696 W. O. 3	Project Duration (Dates): 10/3/02 to 12/31/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This federally funded project required a comprehensive identification and evaluation of cultural resources under federal law.		
Billable Hours (if applicable): 1579.75	Total Contract Amount: \$88,058.31	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The Cultural Resource Unit maintains a list of firms who meet the Secretary of Interior's Professional Standards to do this type of work. Since the CRU has a small staff who manages contracts, reviews products, and coordinates findings with the Minnesota Historical Society and FHWA, our time is used to complete those tasks. This firm has a proven track record of completing projects for this office.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Mead and Hunt did a good job of completing a project that had several additions due to district changes to the scope. There were some problems with report organization, but they were willing to make the necessary changes.		
 Carol Molnau, Lt. Governor/Commissioner		3-30-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Parsons Brinkerhoff Quade and Douglas		CFMS Contract Number: A03650
Project Name (if applicable): Hiawatha LRT Project Management	Mn/DOT Agreement No.: 78827	Project Duration (Dates): 11/19/99 to 11/10/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to provide project management for the light rail transit development. This selection of the vendor for this contract was subsequently contested and requests for proposals re-issued. This vendor was not the successful proposer when re-issued. However, the successful proposer with the new RFP could not negotiate as low a rental rate for the Hiawatha Project Office as this vendor due to a sub-letting situation. Therefore, this contract was left active until that lease expired to allow the lower rental rate to continue. The actual project management that started under this contract was performed under the new contract with another vendor.		
Billable Hours (if applicable):	Total Contract Amount: \$32,435,464.00	Source of Funding: Met Council
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: This contract allowed the Hiawatha Project Office to rent space at a lower rate for the term of the original lease.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: This vendor performed the duties of the original contract well. They went beyond their obligation in allowing the State to keep this contract open to access the lease terms.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		3-29-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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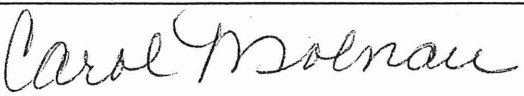
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Eneco Tech Midwest, Inc.		CFMS Contract Number: A39166
Project Name: Contaminated Soil Monitoring, Moorhead, Minnesota	Mn/DOT Agreement No.: 81321 Work Order 6	Project Duration (Dates): 09/05/02 thru June 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this Contract is to monitor excavation and remediation of fertilizer/pesticide contaminated soil. The monitoring will include use of immunoassay kits for on-site analytical testing if required by the MDA and as approved by State's Project Manager		
Billable Hours: N/A	Total Contract Amount: \$92,626.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: There are State employees in Mn/DOT, The MPCA, The MDH and DOA that have much of the knowledge and experience to do this work, but they are not available to be on-call to work on a Mn/DOT construction project. Also, this work requires specific OSHA safety training, which State employees do not have. It was more Cost Effective to hire a Contractor for this type of work which does not occur frequently enough on highway projects to have a trained and equipped team within Mn/DOT.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Contractor performed very well in monitoring and coordinating the construction of the Land Treatment Unit (LTU), and the remediation method by installing four (4) Lysimeters in the LTU for collecting soil pore-water samples used for treating fertilizer/pesticide contaminated soil. Contractor will be used on future contracts for treating contaminated soils.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		3-21-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SERVICE Environmental Engineering Corporation		CFMS Contract Number: A47303
Project Name (if applicable): Drilling Investigation of Contaminated Properties	Mn/DOT Agreement No.: 81339 Work Order 11	Project Duration (Dates): April 3, 2003 – December 31, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The conduct of this project through an outside Contractor was cost effective to the state because information about the locations of known and potential contaminated properties must be included in project environmental documents so impacts of the contaminated sites to the proposed project can be avoided or minimized.		
Billable Hours (if applicable):	Total Contract Amount: \$52,201.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Phase I Environmental Site Assessments require detailed research; specific expertise in recognizing historic land uses that could contaminate soil or groundwater and an extensively documented report. There are state employees in Mn/DOT and the MPCA that have the knowledge to do this work, but they do not have substantial experience and are not available to complete these projects. It would not be cost effective to the state to hire and train staff to complete this specialized work.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The Contractor's performance was average. The final report was completed late and there was a typo in a table that has to be corrected. This project wasn't quite up to their usual standards.		
 Carol Molnau, Lt. Governor/Commissioner		318-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

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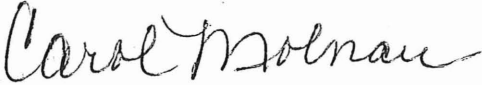
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: BRW, Inc., a wholly owned subsidiary of URS Corporation, a Nevada Corp		CFMS Contract Number: A50821
Project Name (if applicable): Construction administration and inspection on TH77, SP 1925-41	Mn/DOT Agreement No.: 83179 WO2	Project Duration (Dates): July 16, 2003 to April 30, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to provide construction administration and inspection for bus shoulder mill and overlay on TH77 from 138 th Street to I-494. This project was contracted out due to the magnitude of the Mn/DOT construction program, Mn/DOT does not have qualified personnel available to provide the needed inspection and construction contract administration services for this project.		
Billable Hours (if applicable): 448.5 hours	Total Contract Amount: \$37,327.51	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The conduct of this project through an outside Contractor was cost effective to the state because Metro District did not have staff to work on this project to complete it in the time frame necessary. This project required a significant commitment of time from a diverse number of disciplines and coincided with the delivery of other projects.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not a single source contract.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor adequately met the terms and objectives of the contract.		
 Carol Molnau, Lt. Governor/Commissioner		3-18-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Parsons Transportation Group, Inc.		CFMS Contract Number: A49439
Project Name (if applicable): Final Bridge Plans for Bridge No. 19R05	Mn/DOT Agreement No.: 85201	Project Duration (Dates): June 19, 2003 thru February 6, 2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was for preparation of Final Certified Bridge Construction Plans for Bridge No. 19R05 as defined on the State's provided revised Preliminary Bridge Plans dated August 18, 2003.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$104,546.75	Source of Funding: Consultant Services Budget
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: There was an overflow of work that could not be completed by Mn/DOT Staff to meet scheduled letting date at the time. It was cost effective because Mn/DOT was able to meet its obligations and letting date.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The Contractor performed very well and higher than anticipated for a new consultant. After contract was initiated, a slight change was required due to alignment changes. Contractor was very cooperative with change for very reasonable supplement.		
 Carol Molnau, Lt. Governor/Commissioner		3-17-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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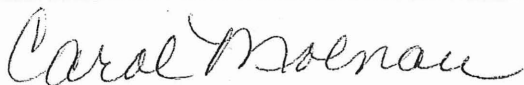
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: <i>Twin Ports Testing, Inc.</i>		CFMS Contract Number: <i>A55903</i>
Project Name (if applicable): <i>Hutchinson Bridge and Retaining Wall Borings</i>	Mn/DOT Agreement No.: <i>79619 Work Order 14</i>	Project Duration (Dates): <i>11-17-2003 through 1-15-2004</i>
Summarize the purpose of the contract, including why it was necessary to enter into a contract: <i>This contract was for subsurface investigation foundation borings for retaining walls and one bridge for State Project 4302-44. It was necessary to use a Consultant to do this work because the Department's Geotechnical Section did not have the resources available to complete this work in a timely manner.</i>		
Billable Hours (if applicable): <i>427</i>	Total Contract Amount: <i>\$76,932.74</i>	Source of Funding: <i>Office of Materials Consultant Budget</i>
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: <i>This was an effective use of Consultant money because the work needed to be completed in a short time frame and the Department's Geotechnical Section could not do the work without putting off more critical projects.</i>		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: <i>Overall, the Consultant did an adequate job providing the information required under the contract in a timely manner. The quality of the work could have been better, however, considering that the project manager spent more time than usual to review and provide corrections to the final product.</i>		
 Carol Molnau, Lt. Governor/Commissioner		<i>3-17-04</i> Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: TSP One, Inc.		CFMS Contract Number: A43109
Project Name (if applicable): Architectural Services - Rochester	Mn/DOT Agreement No.: 84052	Project Duration (Dates): 12/02 - 11/15/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this contract was to provide office space for the Resident Construction Office on the Inventory Center Mezzanine at the Rochester District Headquarters.		
Billable Hours (if applicable):	Total Contract Amount: \$55,710.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Mn/DOT did not have the available personnel to meet the projects time schedule.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Mn/DOT would have had to hire and train new employee's and/or pay overtime for existing employee's to complete the project in the necessary time frame. The Consultants work was above average in all aspects.		
 Carol Molnau, Lt. Governor/Commissioner		3-15-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: William O'Brien Associates, Inc.		CFMS Contract Number: A27538
Project Name: South Metro Drivers Exam Building	Mn/DOT Agreement No.: 82196	Project Duration (Dates): Sept 2001 thru July 2003
The purpose of this Contract was to provide Architectural, Structural, Mechanical and Electrical Plans for the addition and remodeling of the South metro Drivers Exam Building in Eagan, Minnesota. Contractor was used because State did not have the personnel available to meet the project schedules.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$94,000.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The remodeling of the South Metro Drivers Exam Building was done to provide Handicap accessibility to the elevators, men's and women's restrooms, and, add automatic fire systems that is tied into water main from Cliff Road to the basement.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The conduct of this project through an outside Contractor was cost effective because Contractor was able to complete project on schedule and within budget constraints, despite having the original prime contractor going out of business and having to work with a replacement prime contractor.		
 Carol Molnau, Lt. Governor/Commissioner		Date 3-15-04

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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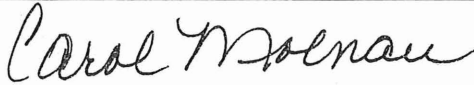
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: HDR Incorporated		CFMS Contract Number: A39422
Project Name: Dresbach Township Railroad Crossing Improvement (Detailed Design)	Mn/DOT Agreement No.: 77967 Work Order 05	Project Duration (Dates): March 01, 2003 thru June 30, 2003
The purpose of this Contract was to develop information and provide final design work for permanently closing three public grade crossing, closing one public grade crossing to the general public and installing a locked gate for emergency access only, installing railroad flashing light signals and gates at the remaining public grade crossing, installing a grade separation and constructing/reconstructing roadways connecting the five existing grade crossing.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$95,399.07	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: State does not have the staff nor the experience for this type of corridor, which is one of the highest speed, highest volume tracks in Minnesota. The close proximity of the Mississippi River and the rugged terrain requires that the tracks have several curves making visibility and road alignments a problem.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The conduct of this project through an outside Contractor was cost effective because State did not have the available staff with expertise to perform detailed design and environmental surveys for this type of corridor, which is one of the highest speed, highest volume tracks in Minnesota.		
 Carol Molnau, Lt. Governor/Commissioner		3-15-04 Date

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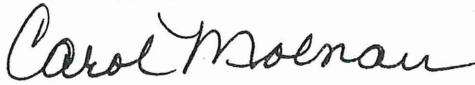
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Toltz, King, Duvall, Anderson & Associates (TKDA)		CFMS Contract Number: A40460
Project Name (if applicable): SP 1301-91	Mn/DOT Agreement No.: 78458 Work Order 03	Project Duration (Dates): 9/25/02 - 1/14/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide preliminary design services for a TH 8 reconstruction project in Center City, Minnesota. The preliminary design services included preparation of a Staff Approved Geometric Layout, Environmental Assessment and related environmental studies. The services also included technical assistance in preparation of a Request for Finding of No Significant Impact (FONSI) and Findings of Facts and Conclusions (FOF&C). The contract was needed because there were no qualified state employees available to perform the work within the contract period. This was determined from contacts by the Area Engineer with Metro District functional units.		
Billable Hours (if applicable): 809	Total Contract Amount: \$130,120.11	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The preliminary design phase of the TH 8 Access Control and Safety Improvement project in Center City had a compressed project development schedule. There was a fear that the major funding source would be jeopardized if the preliminary design phase could not be accomplished within a limited time span. Because the MnDOT design staff was already over tasked, it was decided to hire a consultant for the preliminary design engineering.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not Applicable – Work Order Contract		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contract's quality of work and timeliness was excellent. Meetings involving municipal, county, state and federal agencies as well as the general public were well timed, efficiently organized and accomplished their purposes. The design work complied with all state and federal highway standards. There was one instance when the MnDOT Project Manager felt that the consultant had gone beyond the scope of the contract. However, that matter was resolved and the project was completed with all goals met within the time frame required by the contract.		
 Carol Molnau, Lt. Governor/Commissioner		3 10 04 Date

Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Concorr, Incorporated		CFMS Contract Number: A19255
Project Name (if applicable): Hydrogel Research	Mn/DOT Agreement No.: 80471	Project Duration (Dates): 4/20/2001 thru 12/31/2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This was a research project to evaluate the effectiveness of a proprietary "Zinc Hydrogel System" in reducing the rate of corrosion at existing reinforced concrete bridge substructures. The work involved installing the System on a test bridge identified by Mn/DOT, monitoring the system and rate of reinforcement corrosion over a two year period, and developing a final report of findings.		
Billable Hours (if applicable): 505	Total Contract Amount: \$83,728.00	Source of Funding: Trunk Highway Funds
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: If the Zinc Hydrogel System effectively reduces the rate of reinforcement corrosion it could be an important tool in significantly reducing future maintenance costs of concrete bridge substructures.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The Contract was completed within the allotted time and on budget. The Contractor submitted a thorough final report that will be very useful in determining a maintenance strategy on concrete bridge substructures. The Contractor was easy to work with and readily shared their expertise on corrosive issues.		
 Carol Molnau, Lt. Governor/Commissioner		3-10-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

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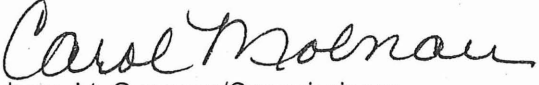
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Foth & Van Dyke		CFMS Contract Number: 422560
Project Name (if applicable): TH 169 (SP 1804-50)	Mn/DOT Agreement No.: 78077	Project Duration (Dates): 3/11/1999 – 2/28/2004
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Phase I archaeological survey and geomorphology study along TH 169 and TH 18 from TH 27 to TH 6 in compliance with Section 106 of the National Historic Preservation Act. A contract was used since neither Mn/DOT nor another state agency had the expertise and resources to conduct the work.		
Billable Hours (if applicable): 13860	Total Contract Amount: \$772,535.97	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The funds expended for this contract where necessary for the project to receive further funding from FHWA and to prevent the unexpected discovery of National Register eligible properties late in the planning process.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: This work was awarded to the consultant based on their response to an RFP. The contract was amended to include numerous additions to the original scope-of-work.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The consultant completed the project on time, despite delays due to consultation issues and landowner permissions. Their work was good in quality and was within the cost projections for this and similar projects.		
 Carol Molnau, Lt. Governor/Commissioner		3-10-04 Date

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J. Brunner, MS 680
File

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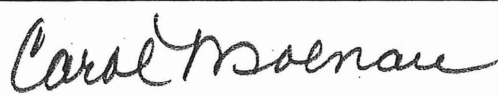
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Atlantic Technologies, Incorporated.		CFMS Contract Number: A-56383 / W.O. 4
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82499 W.O. 4	Project Duration (Dates): 12/12/03 to 8/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$51,450.00	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		3-8-04 Date

cc: **P. Stembler, 112 Admin**
J. Brunner, MS 680
File

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Plansight, LLC		CFMS Contract Number: A47513
Project Name (if applicable): Geotechnical Boring Database and Website	Mn/DOT Agreement No.: 84347	Project Duration (Dates): 4/22/2003 – 9/30/2003
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>This contract was for the development of a statewide geotechnical boring database and GIS website. The proposed work and services consisted of reformatting electronic data, creating an Oracle spatial database to archive archive, query, and access data, and create an ArcIMS site to display geotechnical boring data. This database and website will allow Mn/DOT personnel to find and print out completed foundation and roadway borings on a interactive map of Minnesota.</p>		
Billable Hours (if applicable): 671.75	Total Contract Amount: \$53,740.00	Source of Funding: Materials Consultant Budget
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>This was a cost effective way for the agency to provide its services better because it allows the users of boring logs to very quickly locate borings. In the past, Geotechnical Section personnel spent a lot of time tracking down borings and making copies to send out to the users.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>The Contractor performed an adequate job on the contract. They supplied a working database and website according to our specifications. There was a time delay getting the project started and completed, but it was because the State did not supply information to the Contractor in a timely manner. The Contractor stayed under the proposed budget.</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-1-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW aerial Surveys, Inc.		CFMS Contract Number: A-54968 / W.O. 14
Project Name (if applicable): Photogrammetric Aerial Services	Mn/DOT Agreement No.: 82498 W 14	Project Duration (Dates): 10/27/03 to 6/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to provide photogrammetric Aerial Vertical Photography services for mapping and other purposes. This project was contracted out as MN/DOT does not own an aerial photogrammetric camera and equipment necessary for this type of work.		
Billable Hours (if applicable): No.	Total Contract Amount: \$94,210.99.00	Source of Funding: District's Consultant
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		3-01-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Aerial Surveys Inc.		CFMS Contract Number: A-52293 / W.O. 13
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82498 W. 13	Project Duration (Dates): 9/18/03 to 6/30/04
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract:</p> <p>Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model.</p> <p>"Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.</p>		
Billable Hours (if applicable): No.	Total Contract Amount: \$76,495.42	Source of Funding: Consultant Mapping
<p>Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently:</p> <p>Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.</p>		
<p>If this was a single source contract, explain why the agency determined there was only a single source for the services:</p> <p>No.</p>		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>Please see the attached evaluation form.</p>		
 Carol Molnau, Lt. Governor/Commissioner		3-01-04 Date

cc: **P. Stembler, 112 Admin**
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: GRW Aerial Surveys Inc.		CFMS Contract Number: A-52293 - W.O. 11
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82498 W. 11	Project Duration (Dates): 9/2/03 to 3/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model. "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$55,490.32	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		3-01-04 Date

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J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION			<i>MAPS Order</i>		
Contractor Name: SRF Consulting Group, Inc.			CFMS Contract Number: <i>31408114, 31606753, 31940658, 32700969</i>		
Project Name (if applicable): Effectiveness of Traffic Calming Strategies on Driver Behavior		Mn/DOT Agreement No.: 74330, Work Order No. 3		Project Duration (Dates): 6/24/1998 – 3/31/2000	
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Conduct research investigating the effectiveness of traffic calming strategies on driver behavior, traffic flow and speed. This data will be used to develop recommendations for future traffic calming designs.					
Billable Hours (if applicable):		Total Contract Amount: \$80,000.00		Source of Funding: Local Road Research Board	
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Mn/DOT did not have sufficient staff available with the necessary expertise to research this topic. The Contractor selected had a strong background in the area of traffic engineering studies.					
If this was a single source contract, explain why the agency determined there was only a single source for the services:					
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The final product (research report) was satisfactory, meeting goals and objectives of the technical committee. The project was delayed due to a construction delay on the Minneapolis site selected to gather data for the research, This caused a delay in generating the report and an increase in costs.					
Carol Molnau Carol Molnau, Lt. Governor/Commissioner				2-17-04 Date	

cc: P.Stembler, 112 Admin
File

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Nossaman, Guthner, Knox & Elliott (NGKE) , LLP		CFMS Contract Number: A04039
Project Name (if applicable): Connecting Minnesota	Mn/DOT Agreement No.: 79434	Project Duration (Dates): Dec 21, 1999 to April 15, 2001
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the project was to provide pre-negotiations strategies for State through execution of this contract. Contractor is one of the nation's premier provider of consulting services for "Shared Resources" projects and deployment of telecommunications infrastructure, has provided ongoing technical consulting for Connecting Minnesota since its inception.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$93,021.62	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: State has no one qualified in the telecommunications field. Contractor assisted State in developing the public/private partnership agreement called "Connecting Minnesota." Contractor provided pre-negotiations strategies for State through execution of contract.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: Contractor has provided State with ongoing technical consulting for "Connecting Minnesota" since its inception. Contractor also assisted State by providing with general project management, and provided on- call services in assisting State's petition to the Federal Communications Commission for rulings on the "Connecting Minnesota" and, any pending rulings with the Telecommunication Act of 1996.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Contractor provided excellent legal service and advice to State pertaining to "Connecting Minnesota."		
 Carol Molnau, Lt. Governor/Commissioner		2-4-04 Date

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J. Brunner, MS 680
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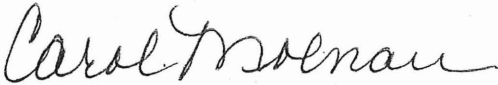
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A39853
Project Name (if applicable): Trunk Highway 8 Stage 1 Final Design	Mn/DOT Agreement No.: 77968 Work Order 10	Project Duration (Dates): August 1, 2002 to August 31, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the project was to provide final design services for Stage 1 of Trunk Highway 8 in Chisago City. It was necessary to enter into a contract because State's personnel with the necessary expertise were unavailable to deliver this project on the time schedule identified.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$61,671.45	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: A consultant was hired because State's Metro Design Staff had a heavy work load. The local community was anxious to get this project started. The federal program for this project also required that the project design be expedited in order to let the project before the funds were jeopardized. Hiring a consultant allowed the project design to be done in a short amount of time. However, a decision to divide the project into two stages required the contract to be extended.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: T-Contract work order: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Halfway through the project, State decided to divide Trunk Highway 8 Project in Chisago City into two stages (planning and construction) for faster delivery. The Consultant did an excellent job in dividing the project plans into two stages: cost estimates, and quantities review processes. Interactions with various State departments was excellent		
 Carol Molnau, Lt. Governor/Commissioner		2-03-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

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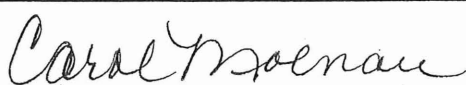
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Chisago County		CFMS Contract Number: A20257
Project Name (if applicable): Trunk Highway 8 Third Lane Detail Design	Mn/DOT Agreement No.: 81224	Project Duration (Dates): August 2, 2001 to August 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the project was to complete detail design for the Trunk Highway 8 third lane project located in Chisago City from about 700 feet west of County Road 80 to about 1900 feet east of Sportsman's Drive. It was necessary to enter into a contract because State personnel with the necessary expertise were unavailable to deliver this project on the time schedule identified.		
Billable Hours (if applicable): 5590.9	Total Contract Amount: \$418,383.89	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The county officials' familiarity with local community representatives and some of the property owners in the project area expedited the right-of-way process for this multi-agency project on Trunk Highway 8 in Chisago County.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The Consultant did very well by dividing Trunk Highway 8, for faster construction delivery. This project added a third lane from about 700 feet West of County Road 80 to about 1900 feet East of Sportsman Drive.		
 Carol Molnau, Lt. Governor/Commissioner		2-3-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.

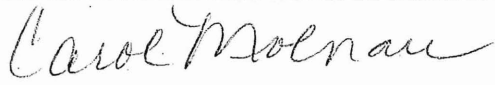
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Short Elliott Hendrickson, Inc.		CFMS Contract Number: A39854
Project Name (if applicable): Trunk Highway 8 Stage 2 Final Design	Mn/DOT Agreement No.: 77968 Work Order 11	Project Duration (Dates): August 1, 2002 to August 31, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the project was to provide final design services for Stage 2 of Trunk Highway 8 in Chisago City. It was necessary to enter into a contract because State's personnel with the necessary expertise were unavailable to deliver this project on the time schedule identified.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$64,715.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: State's design staff had been heavily tasked at the time this project needed to begin. Hiring a consultant allowed the project to begin in a timely manner. The local community was anxious to get this project started. The federal program for this project also required that the project design be expedited in order to let the project before the funds were jeopardized. However, a decision to divide the project into two stages required the contract to be extended.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: T-Contract work order – not applicable: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The Consultant did very well by dividing Trunk Highway 8, through Chisago City into two projects (planning and construction) for faster delivery. Stage 2, developed Corridor plans for Trunk Highway 8 from west of County State Aid Highway (CSAH) 80 to CSAH 77 in Chisago City into a plan set for Trunk Highway 8 Stage 2.		
 Carol Molnau, Lt. Governor/Commissioner		2-3-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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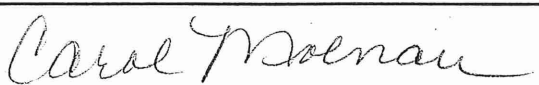
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Benes & Krueger, S.C.		CFMS Contract Number: A27318
Project Name: State v KGM Contractors SP: 3115-56 at TH 169	Mn/DOT Agreement No.: 82108	Project Duration (Dates): Sep 05, 2001 thru Jun 04, 2004
Consultant provided much needed expert advise in the accounting evaluation of a claim by KGM Contractor, Inc., for State Project 3115-56 and Trunk Highway 169, and provide testimony on behalf of State, should claims proceed to litigation.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$63,059.27	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The disputed amount (\$1.1 million) was significantly more than the cost of the expertise that was contracted for.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: On advice from the Office of Attorney General's Office for KGM Contractor, Inc., v State of Minnesota.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The conduct of this project through an outside Contractor was cost effective because it enabled State to settled at mediation for \$300,000.00.		
 Carol Molnau, Lt. Governor/Commissioner		1-27-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: WSB & Associates, Inc.		CFMS Contract Number: A37999
Project Name: Anoka County, TH 97 over 35W	Mn/DOT Agreement No.: 83180 Work Order 01	Project Duration (Dates): Jul 22, 2002 thru Sep 30, 2003
Consultant provided much needed contract administration and construction inspection services for installation of temporary signal systems on freeway ramps, and widening and resurfacing of trunk Highway 97, about 1,000 feet on either side of I-35W in Forest Lake, MN.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$130,904.50	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Contractor's current and vast experience on freeway ramps and signals far exceeds that of State personnel.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Contractor performed very well on all of the tasks required to administer a construction contract after project Pre-Letting. The contract requirements were handled in a timely manner with minimal guidance from State. Overall, Contractor completed the work on-time, in a professional manner and very proficiently.		
 Carol Molnau, Lt. Governor/Commissioner		1-27-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Bonestroo, Rosene, Anderlik & Associates		CFMS Contract Number: A26075
Project Name: ROC 14/52 Design Build Project in Rochester	Mn/DOT Agreement No.: 78262 Work Order 02	Project Duration (Dates): Aug 07, 2001 thru Aug 02, 2003
Consultant provided for In place utility field surveys, design tabulations and utility coordination associated with the ROC 14/52 Design Build project in Rochester. Due to the expedited Design Build delivery method chosen, additional resources beyond existing District 6 staff were required to perform these activities.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$226,688.55	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The conduct of this of this project through an outside Contractor was cost effective to State because special Bond money required immediate attention for which District 6 did not have the staff.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The conduct of this project through an outside Contractor was cost effective because it enabled State to stay on Design Build schedule in order to meet Special Bond Funding for the Rochester Corridor.		
 Carol Molnau, Lt. Governor/Commissioner		1-23-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: CNA Consulting Engineers		CFMS Contract Number: A42046
Project Name (if applicable): Underground Mine Study	Mn/DOT Agreement No.: 83927	Project Duration (Dates): 10/23/02 – 12/31/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: T.H. 169 near Chisholm is built over abandoned underground ore mines. It was believed that these mine shafts were beginning to collapse potentially causing a catastrophic failure to the road. The contract was to determine if the mines were collapsing and develop a plan for stabilizing the road.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$242,089.84	Source of Funding: State Funds
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Action needed to be taken immediately and Mn/DOT does not have in house mining experts or the wide variety of geophysical testing equipment that was needed.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: There are few firms nationally that have expertise in mining, rock mechanics, geophysics and tunneling in northeastern Minnesota. CNA is a Minnesota firm with extensive experience in the region with competitive prices.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Initial fieldwork was completed in a timely manner, but there were delays in completing the final report. Quality of work was high and costs were controlled and competitive. Overall, work was slightly above average.		
 Carol Molnau, Lt. Governor/Commissioner		1-22-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting Group		CFMS Contract Number: A28467
Project Name (if applicable): Two Harbors Traffic Study	Mn/DOT Agreement No.: 81188 WO 4	Project Duration (Dates): 9/26/01 – 12/31/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The City of Two Harbors experiences peak tourist traffic volumes which creates congestion in their mainstreet business district. A number of different studies were needed during peak times to evaluate the conditions. State did not have adequate personnel.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$59,792.11	Source of Funding: State Funds
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Consultant was more familiar with traffic and parking studies that were needed.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Project was completed after several extensions to collect more data during seasonal peaks. Final memo identified issues based upon parking issues, signal timing and capacity.		
 Carol Molnau, Lt. Governor/Commissioner		1-22-04 Date

cc: P. Stembler, 112 Admin
J. Brunner, M.S. 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Hydro-Kleen, incorporated		CFMS Contract Number: A44644
Project Name (if applicable): Storm Sewer Video Inspection TH 169	Mn/DOT Agreement No.: 82844 Work Order 02	Project Duration (Dates): Apr 10, 2003 thru Sept 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Contractor will locate and provide Storm Sewer Video Inspection/televising and the cleaning of sewers as necessary, based on video inspection of storm servers, culvert, catch basins in other related areas.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$166,477.45	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The conduct of this project through an outside Contractor was cost effective to State because State staff that performed this type of work had a significant workload already and therefore would not have been able to meet the time frame of this project without adversely impacting their existing workload.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Contractor's timeliness, quality control, cost and overall performance were above (scoring 32 of 36 points) average in meeting the terms and objectives of State and the contract.		
Carol Molnau, Lt. Governor/Commissioner		Date 1-14-04

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: The City of Minnetonka		CFMS Contract Number: A27432
Project Name (if applicable): Operational Analysis, I-394, Bloomington and Wayzata, Hennepin County	Mn/DOT Agreement No.: 80903	Project Duration (Dates): Sept 5, 2001 thru July 31, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this Joint Powers Agreement with the City of Minnetonka is to prepare an Operational Analysis for adding a west bound entrance ramp from Ridgedale Drive to I-394, and for a comparison of alternatives for improvements to the I-394 mainline interchanges from County State Aid Highway (CSAH) 101 to Trunk Highway 100. State will pay 75% of the cost of the project, up to a maximum of \$90,000.00.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$90,000.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The conduct of this project through an outside Contractor was cost effective to State because State staff was unavailable at the time the project was initiated to work on this Operational Analysis of I-394. In addition, the Joint Powers Agreement was set up so that State would share the cost of the project with the City of Bloomington, thereby reducing the State's expenditures.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The deliverables of the Contract was a Traffic Operations Study of I-394 and Trunk Highway 12 through the cities of Bloomington and Wayzata. This study developed recommendations for relatively low cost modifications to the trunk highways that would theoretically improve traffic flows. The quality of the report was very good and the consultant did an effective job maintaining conformance with State's standards and performing the work.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		Date 1-14-04

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Toltz, King, Duvall, Anderson and Associates, Inc (TKDA)		CFMS Contract Number: 419236
Project Name (if applicable): TH 100 Stage 2 SP 2735-160	Mn/DOT Agreement No.: 77226	Project Duration (Dates): 3/27/98 – 3/27/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This contract was to provide detail design services for State Project (SP) 2735-160 on TH 100 from 29 th Avenue North to 39 th Avenue North. This contract was amended first, for foundation borings when the State couldn't provide the resource in the time needed, second for condition surveys on homes and businesses affected by construction and thirdly to re assess a noise wall near a pond and park facility to address public controversy. State did not have personnel with the expertise needed I the time frame required.		
Billable Hours (if applicable):	Total Contract Amount: \$1,069,113.82	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Detailed construction plans and services were provided to keep this project on schedule with the letting and fiscal budget plans.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: Not single source – full RFP process.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Work performance was average, but closer attention to the contract is needed. This contract expired at its maximum five year term and work will be continued under a new contract.		
Carol Molnau Carol Molnau, Lt. Governor/Commissioner		1-14-04 Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: SRF Consulting Group, Inc.		CFMS Contract Number: A48812
Project Name (if applicable): I-394 HOV Facility Conversion Project	Mn/DOT Agreement No.: 82139 W06	Project Duration (Dates): 5/28/03 - 6/30/03
<p>Summarize the purpose of the contract, including why it was necessary to enter into a contract: The objective of this work was to develop comprehensive evaluation plans that detail the conduct of the data collection and analysis tasks and ensure that these subsequent efforts produce relevant findings to answer whether overall traffic flow on the I-394 corridor would improve if the barrier-separated HOV section between downtown Minneapolis and TH 100 were converted from a current one-way directional facility to a proposed two-way directional facility. This was intended as a non-intrusive study for determining the impacts of converting the barrier-separated HOV section from a one-way to a two-way directional facility. This study was to rely on acceptable methods for modeling/simulating traffic flow and congestion associated with converting the barrier-separated HOV section from a one-way to a two-way directional facility.</p> <p>The Work Order Contract provided for an I-394 Operations Analysis Project using CORSIM, suitable base mapping of the project area defined as follows: I-394 from west of the I-494 interchange eastward to the I-94 junction then eastward on I-94 from north of I-394 to east of the I-35W North split, plus TH100 from north of the TH55 interchange to south of the TH7 interchange. This mapping was to include all of the interchanges along these freeway segments and all of the interchange elements including the ramps, ramp intersections and ramp meter locations.</p> <p>The Contractor was to provide instrumented (loop detector) system traffic volume and speed data summarized by 15 – minute intervals, within the project area for a typical October day (selected by the State in order to expedite the project due to the tight schedule) for the three-hour periods from 6:00 AM to 9:00 AM and 3:30 PM to 6:30 PM. Traffic volume and speed data was to be needed at all of the following outer project limit detector locations and at all detector locations in between these outer detectors.</p>		
Billable Hours (if applicable): 1073.6	Total Contract Amount: \$80,110.75	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Interim deliverables were cost effective to be used a different date. Due to an internal business decision, this contract was cancelled, making it cost effective to shift these funds to a higher priority project.		
If this was a single source contract, explain why the agency determined there was only a single source for the services:		
<p>Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract:</p> <p>An internal business decision was made to suspend and then cancel all remaining work for this project. The consultant was cooperative and on-schedule when the project was suspended.</p>		
 Carol Molnau, Lt. Governor/Commissioner		1-13-04 Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Braun Intertec Corporation		CFMS Contract Number: A23853
Project Name (if applicable): Light Rail Transit Corridor Construction Excavation Monitoring	Mn/DOT Agreement No.: 81317 Work Order 2	Project Duration (Dates): June 5, 2001 to January 30, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: Phase I and Phase II investigations of the Light Rail Transit (LRT) corridor identified several areas of contaminated soil that would be encountered during construction excavation. The intent of this contract was to provide assistance to Mn/DOT in properly monitoring the excavation, handling and treatment/disposal of contaminated soil encountered during the LRT corridor construction project.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$75,354.81	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The conduct of this project through an outside Contractor was cost effective to the state because construction of the LRT project in Minneapolis involved work in a number of contaminated areas. It was necessary to screen all excavated soil and any encountered groundwater for contamination, and monitor excavation areas for potential worker exposure to contaminated materials. State, does not have personnel trained to do this work. It is most cost effective to hire an outside Contractor for this type of work which does not occur frequently enough on highway projects to have a trained and equipped team within State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The contractor fully met the terms and objectives of the contract by conducting and completing a Phase II Investigation. For the LRT Project.		
 Carol Molnau, Lt. Governor/Commissioner		1-13-04 Date

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: City of Bemidji (Joint Powers Agreement)		CFMS Contract Number:
Project Name (if applicable): Paul Bunyan Drive – TH 197	Mn/DOT Agreement No.: 77932	Project Duration (Dates): 4/5/99 to 8/31/03
Summarize the purpose of the contract, including why it was necessary to enter into a contract: This Joint Powers Agreement was for the design and construction contract administration of TH 197 in Bemidji. The design of this project was based on extensive preliminary design work that was initiated by the City of Bemidji for this portion of TH 197. The project was a complex design and at the time of the project beginning the MnDOT District Office did not have the design staff to commit to this project while at the same time completing the design on other projects in the construction program. By contracting for this design work it would enable the remainder of the projects to be delivered.		
Billable Hours (if applicable): 3124 hours	Total Contract Amount: \$2,141,950	Source of Funding: Dist 2 Construction Program Funds
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: This was a major reconstruction project that involved complex and time consuming design. MnDOT staff did not have the enough time to devote to this project design. The city of Bemidji under their own contract hired a consultant to do the preliminary design. By doing a Joint Powers Agreement with the city it allowed MnDOT to efficiently use the prior knowledge and skills of the City's consultant and implement the preliminary design decisions into final design plans.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: This Joint Powers Agreement was a single source with the City of Bemidji. The City's engineering consultant had extensive background involvement as it did the preliminary design. The preliminary design also had extensive involvement by the city. By doing a joint powers agreement, MnDOT was able to continue with the cooperative effort between our agency and the city and efficiently complete the design and implement this project.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The performance indicated in this section is a statement of the city's consultant who performed the engineering design for the city. Timeliness – met letting dates and was able to finish the design of the last phase early enough to do and earlier letting. Quality – for this complicated design the work was completed satisfactorily. Cost – The cost was inline with what they estimated. Overall the performance of the consultant was good considering the complex design and construction plans being divided into four phases.		
 Carol Molnau, Lt. Governor/Commissioner		1-13-04 Date

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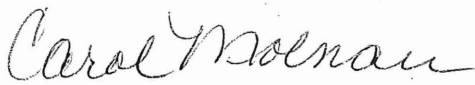
Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: PARSONS TRANSPORTATION GROUP INC.		CFMS Contract Number: A44664
Project Name (if applicable): NOISE AND AIR ANALYSIS FOR I-94	Mn/DOT Agreement No.: 78473 WORK ORDER 3	Project Duration (Dates): JANUARY 23, 2003 TO NOVEMBER 1, 2003
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of the contract was to provide professional engineering services for noise monitoring and analysis and air quality analysis for the proposed I-94 improvements within the project limits. Additional services included: the preparation of the Environmental Assessment inserts for Noise and Air Quality section; preliminary noise wall design, which also include analysis of in place noise walls; and coordination with local governments and permitting agencies. Mn/DOT entered into a contract with a consultant for these services because at that time, the Department's Air and Noise Analysis Unit indicated that workload prevented personnel with expertise in these areas to perform the services. The project will not be delivered as schedule if Mn/DOT does not contract it out.		
Billable Hours (if applicable): 1118.5 Hours	Total Contract Amount: \$68,643.10	Source of Funding: Truck Highway (TH)
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: This contract was not a cost effective way for Mn/DOT to provide its services or products. Parsons spent 1,118.5 hours at a cost of about \$61.37 per hour for this contract. In addition to the contract cost, Mn/DOT staff spent considerable time monitoring the progress of the contract. The overall products were acceptable, but were not delivered until 3.5 months after the due date.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Timeliness: Below Average/Poor – None of the deliverables were on time; a few of them were 2 to 3 months behind schedule/due date, which was set by Parsons. Quality: Average/Below Average – Most of the deliverables were acceptable, but there were a few that Parsons had to redo before Mn/DOT accepted them. Cost: Average – The cost was about the same as some other projects with similar tasks. Overall: The overall execution of this contract and the performance of the consultant were below average. For the first 4 months of the project, there was little to no communications from Parsons. Parsons did not identify any Mn/DOT supplied data deficiency until one week before the first deliverable was due. From that point on, Parsons never caught up; none of the deliverables met the due dates set by Parsons. A few of the deliverables were 2 to 3 months late. On September 2, two months after all deliverables were due (July 1), Dave Warzala, Vice President of Parsons, met with Mn/DOT about the deliverables. After the meeting, Parsons changed their project manager and got everything back on track. All deliverables were turn in on October 16, 2003, 3.5 months late from the original contract due date.		
Carol Molnau, Lt. Governor/Commissioner <i>Carol Molnau</i>		Date <i>1-12-04</i>

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: City of Monticello		CFMS Contract Number: 31778950 & 31907693
Project Name (if applicable): Preliminary Design, Detailed Design, for reconstruction of T.H. 25 (from I-94, approx 1.4 miles South)	Mn/DOT Agreement No.: 76112	Project Duration (Dates): Aug 8 th 1997 to June 30, 2000
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The purpose of this Contract was to provide Preliminary Design, Detailed Design and construction administration for Reconstruction of Trunk Highway 25 in Monticello, from I-94 to approximately 1.4 miles South.		
Billable Hours (if applicable): N/A	Total Contract Amount: \$494,000.00	Source of Funding: Trunk Highway
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: The project was cost effective to State because the Consultant and its subcontractor has the experience with State type projects. The Cities of Buffalo and Monticello were able to perform the quality of work more efficiently and faster with minimal State's assistance.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: N/A		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: The conduct of this project through an outside Contractor and its subcontractor was cost effective to State because the Cities of Monticello and Buffalo were able to advance this project several years ahead of schedule.		
 Carol Molnau, Lt. Governor/Commissioner		1-5-04 Date

cc: P.Stembler, 112 Admin
J. Brunner, MS 680
File

Report on Professional/Technical Contracts Over \$50,000

Minnesota Statutes Section 16C.08, subdivision 4 (c), requires the head of an agency submit a one-page report to the commissioner of Administration upon completion of a professional/technical services contract over \$50,000.00.

Instructions: Submit this form to Consultant Services, Mail Stop 680, with the final invoice.


Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Horizons, Incorporated.		CFMS Contract Number: A-51868 / W.O. 15
Project Name (if applicable): Photogrammetric Mapping	Mn/DOT Agreement No.: 82496 W.O. 15	Project Duration (Dates): 8/13/03 to 12/31/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to produce Aerial Triangulations, compile Planimetric features and create a Digital Terrain Model for <u>Trunk Highway 169 (from T.H. 494 to Valley View Road), Metro West District / Project number 2772.</u> "Advances a transportation purpose", we have employees for this purpose but they are already too busy with work. In house we run two shifts for Photogrammetry Mapping, but equipment and personnel capacity constraints require us to contract out.		
Billable Hours (if applicable): No.	Total Contract Amount: \$63,544.96	Source of Funding: Consultant Mapping
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		1-5-04 Date

cc: P.Stembler, 112 Admin
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Report on Professional/Technical Contracts Over \$50,000

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Agency: DEPARTMENT OF TRANSPORTATION		
Contractor Name: Horizons, Incorporated.		CFMS Contract Number: A-54967 / W.O. 17
Project Name (if applicable): Photogrammetric Aerial Services	Mn/DOT Agreement No.: 82496 W.O. 17	Project Duration (Dates): 10/24/03 to 6/30/04
Summarize the purpose of the contract, including why it was necessary to enter into a contract: The Purpose of this contract was for the Contractor to provide photogrammetric Aerial services and produce digital elevation model using LIDAR (Light Detection & Ranging) technology in Districts 2, 7, and Metro for mapping and other purposes. This project was contracted out as MN/DOT does not own an aerial photogrammetric camera or "LIDAR" equipment.		
Billable Hours (if applicable): No.	Total Contract Amount: \$56,350.00	Source of Funding: District's Consultant
Explain why this amount was a cost effective way for the agency to provide its services or products better or more efficiently: Performing this work ourselves would be for more expense. Capital costs for necessary equipment and ongoing costs for personnel for this type of work are prohibitive for the State.		
If this was a single source contract, explain why the agency determined there was only a single source for the services: No.		
Evaluate the performance of the work including an appraisal of the contractor's timeliness, quality, cost, and overall performance in meeting the terms and objectives of the contract: Please see the attached evaluation form.		
 Carol Molnau, Lt. Governor/Commissioner		1-5-04 Date

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