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[www.pca.state.mn.us/electronics](http://www.pca.state.mn.us/electronics)  
Subject: Biannual Battery Report  
March 15, 2021

Dear: Amanda

In accordance with 115A.9157 Rechargeable Batteries and Products:

*In every odd-numbered year after 1995, each manufacturer or a representative organization shall provide information to the senate and house of representatives committees having jurisdiction over environment and natural resources and environment and natural resources finance that specifies at least the estimated amount of rechargeable batteries subject to this section sold in the state by each manufacturer and the amount of batteries each collected during the previous two years. A representative organization may report the amounts in aggregate for all the members of the organization.*

Steelcase would like to report the following lithium ion batteries placed on the market:

| Year | Battery Chemistry | Pounds Sold                       | Estimated pounds Recycled            | Recovery Rate |
|------|-------------------|-----------------------------------|--------------------------------------|---------------|
| 2019 |                   | 0                                 | 0                                    | 0             |
|      |                   |                                   |                                      |               |
| 2020 | Lithium Ion       | 2.8 LB X 8 units<br>sold=22.4 lbs | No batteries have been recycled yet. |               |

### Battery Collection Plan

The battery collection plan is to work with either Battery Solutions or Call2Recycle to support customers with their recycling needs.

- Rechargeable battery chemistries you sell into Minnesota.
  - Steelcase sells Lithium Ion batteries
- Rechargeable battery chemistries you will recycle.
  - Lithium Ion
- Where collection sites will be set up and how they will be managed.
  - Steelcase will work with either Battery Solutions or Call2Recycle to help support recycling needs for our customers in Minnesota.
- State whether you will work with local units of government if they propose curbside collection.
  - Yes
- State whether you will provide support for rechargeable battery recycling campaigns and collection drives.
  - No
- State whether you will partner to develop targeted promotions for collection and public awareness.
  - No
- State how your rechargeable batteries will be shipped for recycling and by whom.
  - Batteries will be shipped in accordance with local, state and federal laws by the customer with support from the recycling company.

- State how your collected rechargeable batteries will be processed and by whom.
  - Batteries collected through Battery Solutions will be processed at their facilities. Call2Recycle will work with local recyclers to process batteries for recycling.
- If your program is not currently in effect, state when it will begin.
  - Our program is currently in effect but is dependent upon customers notifying us of their recycling needs.

**Program promotion.** How will you promote your program? Examples: Web site, advertising, retail signage, packaging.

We promote our program on our website.

<https://www.steelcase.com/content/uploads/2021/01/Steelcase-Industrial-Batteries-Statement.pdf>

**Performance measurement and reporting.** Summarize your plan to reasonably achieve a 90% recycling rate of the weight of the rechargeable batteries you place on the market annually in Minnesota.

- How you will measure performance of your program.
  - We will compare the number of units sold with the number of batteries recycled. This program is dependent upon customers notifying us of their recycling needs.
- How you will calculate the number of rechargeable batteries you supplied into Minnesota's market in the previous two years and the amount available for collection (state whether a qualified, independent third party will verify these numbers).
  - We use sales data to identify the number of batteries placed on the market in Minnesota. The number of units available for collection would be dependent upon a customer notifying Steelcase of their recycling need. We will work with Call2Recycle or Battery Solutions to get a recycling rate.

Sincerely,

Heidi Frasure  
Sustainability  
Steelcase Inc  
269.352.7751

Copies:

Clinton Boyd, Steelcase  
John Gilkeson, Minnesota Pollution Control Agency  
Michael Rynders, Minnesota Pollution Control Agency