



**City of Golden Valley Police Department
Automated License Plate Reader (ALPR) Biennial Audit
Results Report
January 5, 2022**

At the request of the City of Golden Valley Police Department (GVPD), LOGIS has conducted the biennial audit of their Automated License Plate Reader (ALPR) System pursuant to Minnesota Statute §13.824 Subd. 6.

Minnesota Statute §13.824 data elements include:

- Data Collection, Classification and Use Restrictions
- Destruction of Data
- Sharing Among Law Enforcement Agencies
- Log of Use Required
- Biennial Audit
- Authorization to Access Data
- Notification to the Bureau of Criminal Apprehension (BCA)

After analysis of the statutory requirements and evaluation of the City of Golden Valley Police Department's management and use of Automated License Plate Reader technology, LOGIS has found the City of Golden Valley Police Department in compliance with Minnesota Statute §13.824 based on the following findings:



Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
1	§13.824 Subd. 2	Data collection; classification; use restrictions	<p>Reviewed GVPD Automatic License Plate Reader Policy G.P.1.33.</p> <p>GVPD provided screen print of sample license plate read showing proper limited collection of data.</p> <p>GVPD provided screen print of license plate data file being pulled only from state of Minnesota.</p> <p>GVPD provided screen print of BOSS ALPR system requiring the requester and case number be entered when searching the plate read database.</p> <p>Interviewed GVPD staff and officers responsible for ALPR system administration.</p>	No exceptions found



Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
2	§13.824 Subd. 3	Destruction of data required	<p>Reviewed GVPD Automatic License Plate Reader Policy G.P.1.33 section on data storage.</p> <p>GVPD provided screen print from BOSS ALPR System showing retention settings set to 60 days.</p>	No exceptions found
3	§13.824 Subd. 4	Sharing among law enforcement agencies	<p>Reviewed GVPD Automatic License Plate Reader Policy G.P.1.33 section on authorization to access data.</p> <p>GVPD provided screen print of BOSS ALPR system requiring the requester and case number be entered when searching the plate read database.</p> <p>Interviewed GVPD staff and officers responsible for ALPR system administration.</p>	No exceptions found
4	§13.824 Subd. 5	Log of use required	GVPD provided the most recent public log of use.	No exceptions found
5	§13.824 Subd. 6	Biennial audit	<p>Reviewed GVPD Automatic License Plate Reader Policy G.P.1.33 section on biennial audit.</p> <p>Reviewed MN Legislative Reference Library for past audits.</p>	No exceptions found



Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
6	§13.824 Subd. 7	Authorization to access data	<p>Reviewed GVPD Automatic License Plate Reader Policy G.P.1.33 section and procedures on authorization to access data.</p> <p>Reviewed City of Golden Valley Security Incident Response Plan.</p> <p>GVPD provided screen print from BOSS ALPR System showing role-based access controls.</p> <p>Interviewed GVPD staff and officers responsible for ALPR system administration.</p>	No exceptions found
7	§13.824 Subd. 8	Notification to Bureau of Criminal Apprehension	<p>Reviewed GVPD Automatic License Plate Reader Policy G.P.1.33 section on Notification to Bureau of Criminal Apprehension.</p> <p>Reviewed GVPD License Plate Reader listing on Bureau of Criminal Apprehension website.</p>	No exceptions found





The findings in the Automated License Plate Reader Audit are impartial and based on information and documentation provided by the City of Golden Valley Police Department and examined by LOGIS information security staff and management. It demonstrates that the security, public accountability and administration of the GVPD ALPR program is in compliance with MN Statute §13.824.

Local Government Information Systems (LOGIS) attested this audit on January 5, 2022:

A handwritten signature in black ink that reads "Blake Tyra".

Blake Tyra
LOGIS
Information Security Analyst

Respectfully submitted to the following:

Scott Nadeau, City of Golden Valley, Chief of Police
Minnesota Commissioner of Administration
Legislative Commission on Data Practices and Personal Data Privacy
Chairs of Legislative Committees

