

State of Minnesota



**Office of the State Auditor**

Julie Blaha  
State Auditor

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**Minnesota Prairie County Alliance  
Mantorville, Minnesota**

Year Ended December 31, 2020

## **Description of the Office of the State Auditor**

The mission of the Office of the State Auditor is to oversee local government finances for Minnesota taxpayers by helping to ensure financial integrity and accountability in local governmental financial activities.

Through financial, compliance, and special audits, the State Auditor oversees and ensures that local government funds are used for the purposes intended by law and that local governments hold themselves to the highest standards of financial accountability.

The State Auditor performs approximately 100 financial and compliance audits per year and has oversight responsibilities for over 3,300 local units of government throughout the state. The office currently maintains five divisions:

**Audit Practice** – conducts financial and legal compliance audits of local governments;

**Government Information** – collects and analyzes financial information for cities, towns, counties, and special districts;

**Legal/Special Investigations** – provides legal analysis and counsel to the Office and responds to outside inquiries about Minnesota local government law; as well as investigates allegations of misfeasance, malfeasance, and nonfeasance in local government;

**Pension** – monitors investment, financial, and actuarial reporting for Minnesota’s local public pension funds; and

**Tax Increment Financing** – promotes compliance and accountability in local governments’ use of tax increment financing through financial and compliance audits.

The State Auditor serves on the State Executive Council, State Board of Investment, Land Exchange Board, Public Employees Retirement Association Board, Minnesota Housing Finance Agency, and the Rural Finance Authority Board.

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# **Minnesota Prairie County Alliance Mantorville, Minnesota**

Year Ended December 31, 2020



**Office of the State Auditor**

**Audit Practice Division  
Office of the State Auditor  
State of Minnesota**

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

ORGANIZATION  
DECEMBER 31, 2020

		Member County
<b>Board Members</b>		
<b>Member County Commissioners</b>		
Member	Rick Gnemi	Steele
Member	Doug Christopherson	Waseca
Chair	Rodney Peterson	Dodge
Member	James Brady	Steele
Member	Brian Harguth	Waseca
Member	Tim Tjosaas	Dodge
Alternate Member	Jim Abbe	Steele
Alternate Member	DeAnne Malterer	Waseca
Alternate Member	Rhonda Toquam	Dodge
Executive Director	Jane Hardwick	
<b>Management Team</b>		
Income and Health Care Assistance Manager	Cathy Skogen	
Adult and Disability Social Services Manager	Tara Reich	
Child and Family Social Services Manager	Heather Johnson	
Finance Manager	Kevin Venenga	







## INDEPENDENT AUDITOR'S REPORT

Joint Powers Board  
Minnesota Prairie County Alliance  
Mantorville, Minnesota

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the General Fund, and the aggregate remaining fund information of Minnesota Prairie County Alliance (MNPrairie) as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise MNPrairie's basic financial statements, as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to MNPrairie's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of

expressing an opinion on the effectiveness of MNPrairie's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the General Fund, and the aggregate remaining fund information of MNPrairie as of December 31, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and Required Supplementary Information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise MNPrairie's basic financial statements. The Supplementary Information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The Supplementary Information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplementary Information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 21, 2021, on our consideration of MNPrairie's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of MNPrairie's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering MNPrairie's internal control over financial reporting and compliance.

## **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise MNPrairie's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards (SEFA) is presented for purposes of additional analysis, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the SEFA is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

/s/Julie Blaha

/s/Dianne Syverson

JULIE BLAHA  
STATE AUDITOR

DIANNE SYVERSON, CPA  
DEPUTY STATE AUDITOR

May 21, 2021

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2020  
(Unaudited)**

Minnesota Prairie County Alliance's (MNPrairie) Management's Discussion and Analysis (MD&A) provides an overview of MNPrairie's financial activities for the fiscal year ended December 31, 2020. Since this information is designed to focus on the current year's activities, resulting changes, and currently known facts, it should be read in conjunction with MNPrairie's financial statements (beginning with Exhibit 1).

**FINANCIAL HIGHLIGHTS**

- Governmental activities' total net position is \$1,349,603, of which \$255,425 is the net investment in capital assets.
- MNPrairie's net position increased by \$3,064,661 for the year ended December 31, 2020.
- Overall fund level revenues totaled \$28,713,169, while total expenditures were \$25,479,992.
- For the year ended December 31, 2020, the unrestricted fund balance of the General Fund was \$9,855,495, or 39 percent of the 2020 expenditures.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This MD&A is intended to serve as an introduction to the basic financial statements. MNPrairie's basic financial statements consist of two statements that combine government-wide financial statements and governmental fund financial statements, fiduciary fund financial statements, and notes to the financial statements. The MD&A (this section), the budgetary comparison schedule, and certain information related to MNPrairie's other postemployment benefits (OPEB) liability and net pension liability are required to accompany the basic financial statements and, therefore, are included as required supplementary information.

The first column of each of the first two statements presents governmental fund data. These columns focus on how money flows in and out and the balances left at year-end that are available for spending. They are reported using an accounting method called modified accrual accounting. This method measures cash and all other financial assets that can be readily converted to cash. These columns provide a detailed short-term view of the operations and the basic services provided. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the programs. We reconcile the relationship (or differences) between governmental funds and governmental activities (reported in the third column) in the center column of each statement.

The third column in each of the first two statements presents the governmental activities' Statement of Net Position and the Statement of Activities, which provide information about the activities of MNPrairie as a whole and present a longer-term view of the finances. These columns include all assets and deferred outflows of resources, and liabilities and deferred inflows of resources using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Over time, increases or decreases in net position are one indicator of whether its financial health is improving or deteriorating.

Notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information is provided as supplementary information regarding MNPrairie's intergovernmental revenues and federal award programs.

### GOVERNMENT-WIDE FINANCIAL ANALYSIS

Over time, net position serves as a useful indicator of financial position. MNPrairie's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$1,349,603 at the close of 2020.

	<b>Net Position</b>	
	<u>2020</u>	<u>2019</u>
Assets		
Current and other assets	\$ 12,047,295	\$ 8,635,972
Capital assets	<u>415,456</u>	<u>202,572</u>
Total Current Assets	<u>\$ 12,462,751</u>	<u>\$ 8,838,544</u>
Deferred Outflows of Resources	<u>\$ 1,098,255</u>	<u>\$ 1,313,736</u>
Liabilities		
Current liabilities	\$ 2,435,593	\$ 2,188,063
Noncurrent liabilities	<u>9,429,482</u>	<u>8,345,060</u>
Total Liabilities	<u>\$ 11,865,075</u>	<u>\$ 10,533,123</u>
Deferred Inflows of Resources	<u>\$ 346,328</u>	<u>\$ 1,334,215</u>
Net Position		
Net investment in capital assets	\$ 255,425	\$ 16,533
Unrestricted	<u>1,094,178</u>	<u>(1,731,591)</u>
Total Net Position	<u>\$ 1,349,603</u>	<u>\$ (1,715,058)</u>

## Governmental Activities

The following table summarizes the change in net position for 2020.

	2020	2019
Revenues		
Intergovernmental	\$ 26,932,594	\$ 25,304,508
Charges for services	1,141,287	993,444
Investment earnings	33,138	72,177
Miscellaneous	643,327	378,619
Total Revenues	\$ 28,750,346	\$ 26,748,748
Expenses		
Human services	25,685,685	27,216,003
Change in Net Position	\$ 3,064,661	\$ (467,255)
Net Position – January 1	(1,715,058)	(1,247,803)
Net Position – December 31	\$ 1,349,603	\$ (1,715,058)

## FINANCIAL ANALYSIS OF THE GENERAL FUND

As shown in the General Fund Statement of Revenues, Expenditures, and Changes in Fund Balance on Exhibit 2, the amount that was received through intergovernmental revenue in 2020 was 94 percent of the total revenue received, or \$27,036,888, which is MNPrairie's major source of revenue.

For 2021 and going forward, MNPrairie expects to continue to receive a large portion of intergovernmental revenue, as the services that we provide are funded either through federal and state revenue sources or with member county tax levies.

## GENERAL FUND BUDGETARY HIGHLIGHTS

Over the course of the year, the original to final budget totals did not change. Actual revenues were greater than budgeted revenues by \$1,940,731. Actual expenditures were less than the budgeted expenditures by \$1,292,446. The variance in revenues is a combination of an increase in the opportunity for added recoveries collections, unanticipated funding through the CARES Act and Medical Assistance service use exceeding expectations. Lower than expected expenditures were primarily impacted by savings as a result of holding positions open during the COVID-19 pandemic as MNPrairie management analyzed the necessity for filling an open position.

## **CAPITAL ASSETS AND DEBT ADMINISTRATION**

### **Capital Assets**

MNPrairie's depreciable capital assets (net of accumulated depreciation) at December 31, 2020, totaled \$415,456. This investment in capital assets consists of equipment, vehicles and software owned and leased by MNPrairie. The total increase in MNPrairie's investment in capital assets, net of depreciation, for the current fiscal year was \$212,884.

### **Long-Term Debt**

At the end of fiscal year 2020, MNPrairie had no bonded debt outstanding.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

MNPrairie adopted the 2021 budget based on trends from recent years of operation, anticipated changes to administrative and program areas, and any changes from the 2020 Legislature and current COVID-19 related emergency orders that would impact our operations. This included factors such as:

- Stabilization of caseload for income and health care assistance after several years of significant growth
- Relatively stable child support caseload
- Several years of a high number of out-of-home placements, with a number of children requiring residential mental health treatment
- Fluctuations in the cost of adult mental health treatment
- Aging of the population, including people with disabilities and chronic medical needs
- Increased cost of new workspace
- The impact of the COVID-19 pandemic and what the anticipated expiration of existing state waivers could have on workforce needs and demands for services

In addition, there are a number of demographic and economic externalities that can have a significant impact on our budget from year to year. Some of those factors are:

- State billing errors
- State or federal policy changes
- Availability of affordable employer-based insurance



- Unemployment rate
- School attendance and graduation rates
- Rates of drug and alcohol use and ease of access to substance use disorder treatment
- Child abuse and neglect
- Mental health status and ease of access to mental health treatment
- Teen pregnancy rates
- Access to technology to improve client access to supports and/or increase agency efficiency

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of MNPrairie's finances. Questions concerning any of the information provided in this report, or requests for additional financial information, should be addressed to Jane Hardwick, Executive Director, 22 East 6th Street, Mantorville, Minnesota 55955.

## **BASIC FINANCIAL STATEMENTS**

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**EXHIBIT 1**

**GENERAL FUND BALANCE SHEET AND  
GOVERNMENTAL ACTIVITIES – STATEMENT OF NET POSITION  
WITH ADJUSTMENTS TO CONVERT MODIFIED TO FULL ACCRUAL  
DECEMBER 31, 2020**

	<b>General Fund</b>	<b>Adjustments</b>	<b>Governmental Activities</b>
<b><u>Assets and Deferred Outflows of Resources</u></b>			
<b>Assets</b>			
Cash and pooled investments	\$ 9,277,682	\$ -	\$ 9,277,682
Accounts receivable – net	506,184	-	506,184
Due from other governments	2,263,429	-	2,263,429
Capital assets			
Depreciable – net	-	415,456	415,456
<b>Total Assets</b>	<b>\$ 12,047,295</b>	<b>\$ 415,456</b>	<b>\$ 12,462,751</b>
<b>Deferred Outflows of Resources</b>			
Deferred other postemployment benefits outflows	-	60,741	60,741
Deferred pension outflows	-	1,037,514	1,037,514
<b>Total Deferred Outflows</b>	<b>\$ -</b>	<b>\$ 1,098,255</b>	<b>\$ 1,098,255</b>
<b>Total Assets and Deferred Outflows of Resources</b>	<b>\$ 12,047,295</b>	<b>\$ 1,513,711</b>	<b>\$ 13,561,006</b>
 <b><u>Liabilities, Deferred Inflows of Resources, and Fund Balance/Net Position</u></b>			
<b>Liabilities</b>			
<b>Current liabilities</b>			
Accounts payable	\$ 508,620	\$ -	\$ 508,620
Salaries payable	359,821	-	359,821
Due to other governments	606,242	-	606,242
Compensated absences payable	-	913,029	913,029
Capital leases payable	-	47,881	47,881
<b>Noncurrent liabilities</b>			
Compensated absences payable	-	251,851	251,851
Capital leases payable	-	112,150	112,150
Other postemployment benefits liability	-	713,809	713,809
Net pension liability	-	8,351,672	8,351,672
<b>Total Liabilities</b>	<b>\$ 1,474,683</b>	<b>\$ 10,390,392</b>	<b>\$ 11,865,075</b>
<b>Deferred Inflows of Resources</b>			
Unavailable revenue	\$ 717,117	\$ (717,117)	\$ -
Deferred other postemployment benefits inflows	-	14,354	14,354
Deferred pension inflows	-	331,974	331,974
<b>Total Deferred Inflows of Resources</b>	<b>\$ 717,117</b>	<b>\$ (370,789)</b>	<b>\$ 346,328</b>

The notes to the financial statements are an integral part of this statement.

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**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**EXHIBIT 1  
(Continued)**

**GENERAL FUND BALANCE SHEET AND  
GOVERNMENTAL ACTIVITIES – STATEMENT OF NET POSITION  
WITH ADJUSTMENTS TO CONVERT MODIFIED TO FULL ACCRUAL  
DECEMBER 31, 2020**

	<b>General Fund</b>	<b>Adjustments</b>	<b>Governmental Activities</b>
<b><u>Liabilities, Deferred Inflows of Resources, and Fund Balance/Net Position</u></b> (Continued)			
<b>Fund Balance/Net Position</b>			
<b>Fund Balance</b>			
Unassigned	<u>\$ 9,855,495</u>	<u>\$ (9,855,495)</u>	
<b>Net Position</b>			
Net investment in capital assets		\$ 255,425	\$ 255,425
Unrestricted		<u>1,094,178</u>	<u>1,094,178</u>
<b>Total Net Position</b>		<u>\$ 1,349,603</u>	<u>\$ 1,349,603</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balance/Net Position</b>	<u>\$ 12,047,295</u>	<u>\$ 1,513,711</u>	<u>\$ 13,561,006</u>
<b>Reconciliation of the General Fund Balance to Net Position</b>			
<b>Fund Balance – General Fund</b>			<b>\$ 9,855,495</b>
Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and, therefore, are not reported in the General Fund.			415,456
Deferred outflows resulting from pension and other postemployment benefits liabilities are not available resources and, therefore, are not reported in the General Fund.			1,098,255
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the General Fund.			
Compensated absences payable		\$ (1,164,880)	
Capital leases payable		(160,031)	
Other postemployment benefits liability		(713,809)	
Net pension liability		<u>(8,351,672)</u>	(10,390,392)
Other long-term assets are not available to pay for current period expenditures and, therefore, are reported as deferred inflows of resources in the General Fund.			717,117
Deferred inflows resulting from pension and other postemployment benefits liabilities are not due and payable in the current period and, therefore, are not reported in the General Fund.			<u>(346,328)</u>
<b>Net Position – Governmental Activities</b>			<b><u>\$ 1,349,603</u></b>

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**EXHIBIT 2**

**GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
AND GOVERNMENTAL ACTIVITIES – STATEMENT OF ACTIVITIES  
WITH ADJUSTMENTS TO CONVERT MODIFIED TO FULL ACCRUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>General Fund</u>	<u>Adjustments</u>	<u>Governmental Activities</u>
<b>Revenues</b>			
Intergovernmental	\$ 27,036,888	\$ (104,294)	\$ 26,932,594
Charges for services	1,076,688	64,599	1,141,287
Investment earnings	33,138	-	33,138
Miscellaneous	566,455	76,872	643,327
<b>Total Revenues</b>	<b>\$ 28,713,169</b>	<b>\$ 37,177</b>	<b>\$ 28,750,346</b>
<b>Expenditures/Expenses</b>			
<b>Current</b>			
Human services	\$ 25,427,412	\$ 250,571	\$ 25,677,983
<b>Debt service</b>			
Principal	44,878	(44,878)	-
Interest	7,702	-	7,702
<b>Total Expenditures/Expenses</b>	<b>\$ 25,479,992</b>	<b>\$ 205,693</b>	<b>\$ 25,685,685</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ 3,233,177</b>	<b>\$ (168,516)</b>	<b>\$ 3,064,661</b>
<b>Other Financing Sources (Uses)</b>			
Capital lease purchase	18,870	(18,870)	-
<b>Net Change in Fund Balance/Net Position</b>	<b>\$ 3,252,047</b>	<b>\$ (187,386)</b>	<b>\$ 3,064,661</b>
<b>Fund Balance/Net Position – January 1</b>	<b>6,603,448</b>	<b>(8,318,506)</b>	<b>(1,715,058)</b>
<b>Fund Balance/Net Position – December 31</b>	<b>\$ 9,855,495</b>	<b>\$ (8,505,892)</b>	<b>\$ 1,349,603</b>

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**EXHIBIT 2  
(Continued)**

**GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
AND GOVERNMENTAL ACTIVITIES – STATEMENT OF ACTIVITIES  
WITH ADJUSTMENTS TO CONVERT MODIFIED TO FULL ACCRUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020**

**Reconciliation of the Statement of General Fund Revenues, Expenditures,  
and Changes in Fund Balance to the Statement of Activities of Governmental  
Activities**

<b>Net Change in Fund Balance</b>	<b>\$</b>	<b>3,252,047</b>
<p>The General Fund reports capital outlay as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
		212,884
<p>In the General Fund, under the modified accrual basis, receivables not available for expenditure are deferred. In the Statement of Activities, those revenues are recognized when earned. The adjustment to revenues is the increase or decrease in revenues deferred as unavailable.</p>		
Unavailable revenue – December 31	\$ 717,117	
Unavailable revenue – January 1	<u>(678,262)</u>	38,855
<p>Issuing a long-term capital lease provides current financial resources to the General Fund, while the repayment of debt consumes current financial resources. Neither transaction, however, has any effect on net position.</p>		
Capital lease purchase	\$ (18,870)	
Principal payments on capital lease	<u>44,878</u>	26,008
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the General Fund.</p>		
Change in deferred other postemployment benefits outflows	\$ 35,705	
Change in deferred pension outflows	(251,186)	
Change in compensated absences payable	(275,993)	
Change in deferred other postemployment benefits inflows	2,872	
Change in deferred pension inflows	985,015	
Change in other postemployment benefits liability	(123,481)	
Change in net pension liability	<u>(838,065)</u>	<u>(465,133)</u>
<b>Change in Net Position of Governmental Activities</b>	<b>\$</b>	<b><u>3,064,661</u></b>

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

*EXHIBIT 3*

**STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
DECEMBER 31, 2020**

	<u>Social Welfare Private-Purpose Trust Fund</u>	<u>Custodial Funds</u>
<b><u>Assets</u></b>		
Cash and pooled investments	\$ 175,150	\$ 879,011
Due from other governments	-	118,384
	<hr/>	<hr/>
<b>Total Assets</b>	<b><u>\$ 175,150</u></b>	<b><u>\$ 997,395</u></b>
 <b><u>Liabilities</u></b>		
Due to other governments	-	30,780
	<hr/>	<hr/>
 <b><u>Net Position</u></b>		
Restricted for individuals, organizations, and other governments	<u>\$ 175,150</u>	<u>\$ 966,615</u>

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

*EXHIBIT 4*

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	<b>Social Welfare Private-Purpose Trust Fund</b>	<b>Custodial Funds</b>
<b><u>Additions</u></b>		
Contributions from individuals	\$ 910,886	\$ 297,315
Interest earnings	-	4,538
Payments from other entities	-	600,550
	<b>\$ 910,886</b>	<b>\$ 902,403</b>
<b><u>Deductions</u></b>		
Beneficiary payments to individuals	\$ 823,112	\$ -
Payments to state	-	297,373
Administrative expense	-	326
Payments to other entities	-	456,831
	<b>\$ 823,112</b>	<b>\$ 754,530</b>
<b>Change in Net Position</b>	<b>\$ 87,774</b>	<b>\$ 147,873</b>
<b>Net Position – January 1</b>	<b>87,376</b>	<b>818,742</b>
<b>Net Position – December 31</b>	<b>\$ 175,150</b>	<b>\$ 966,615</b>



**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2020**

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1. Summary of Significant Accounting Policies

Minnesota Prairie County Alliance's (MNPrarie) financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as of and for the year ended December 31, 2020. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (statements and interpretations). The more significant accounting policies established in GAAP and used by MNPrarie are discussed below.

A. Financial Reporting Entity

MNPrarie was formed pursuant to Minn. Stat. § 471.59, by Dodge, Steele, and Waseca Counties. MNPrarie began official operations on January 1, 2015, and performs the human services function in the counties that are signatories to the joint powers agreement.

The purpose of MNPrarie is to improve outcomes of safety and wellness for residents by taking advantage of efficiencies that can be garnered from a larger organization; aligning and merging policies and processes; and applying technology to offer services of a consistent, high quality, with an emphasis on prevention and early intervention, continuous improvement, partnering, and accountability.

MNPrarie is governed by a Joint Powers Board made up of two County Commissioners from each of the participating counties who are chosen by their respective County Boards. Each participating county also designates one additional representative to serve as an alternate.

MNPrarie is an independent joint venture and not a component unit of any of the member counties.

Joint Ventures and Jointly-Governed Organization

MNPrarie participates in joint ventures described in Note 3.C. MNPrarie also participates in a jointly-governed organization, which is described in Note 3.D.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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1. Summary of Significant Accounting Policies (Continued)

B. Basic Financial Statements

Basic financial statements include information on MNPrairie's activities as a whole and information on the individual funds. Separate statements for each category – governmental and fiduciary – are presented.

The General Fund and governmental activities are reported in different columns on Exhibits 1 and 2. Each of the exhibits starts with a column of information based on activities of the General Fund and reconciles it to a column that reports the governmental activities of MNPrairie as a whole.

The governmental activities columns are reported on the full accrual, economic resources basis, which recognizes all long-term assets and receivables, long-term debt and obligations, as well as any related deferred inflows and outflows of resources. MNPrairie's net position is reported in two parts: net investment in capital assets and unrestricted net position. The Statement of Activities demonstrates the degree to which the expenses of MNPrairie are offset by revenues.

The Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balance for the General Fund are presented on the modified accrual basis and report current financial resources.

Additionally, MNPrairie reports the following fiduciary fund types:

The Private-Purpose Trust Fund accounts for funds held in trust that MNPrairie acts on behalf of individuals as representative payee.

Custodial funds are safekeeping in nature. These funds account for activity that MNPrairie holds for others in an agent capacity.

C. Measurement Focus and Basis of Accounting

The governmental activities and fiduciary fund financial statements are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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1. Summary of Significant Accounting Policies

C. Measurement Focus and Basis of Accounting (Continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. MNPrairie considers all revenues as available if collected within 60 days after the end of the current period. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met and are available. Charges for services and interest are all considered susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, compensated absences, and claims and judgments, which are recognized as expenditures to the extent that they have matured. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

When both restricted and unrestricted resources are available for use, it is MNPrairie's policy to use restricted resources first and then unrestricted resources as needed.

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

1. Deposits and Investments

Investments are reported at their fair value at December 31, 2020, using a market approach. Pursuant to Minn. Stat. § 385.07, investment earnings on cash and investments are credited to the General Fund. Pooled investment earnings for 2020 were \$33,138.

MNPrairie invests in an external investment pool, the Minnesota Association of Governments Investing for Counties (MAGIC) Fund, which is created under a joint powers agreement pursuant to Minn. Stat. § 471.59. The investment in the pool is measured at the net asset value per share provided by the pool.

2. Receivables and Payables

Accounts receivable is shown net of an allowance for uncollectible balances.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity  
(Continued)

3. Capital Assets

Capital assets, which include furniture, equipment, and vehicles and software, are reported in the government-wide financial statements. Capital assets are defined by MNPrairie as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value (entry price) on the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Furniture, equipment, and vehicles and software of MNPrairie are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Furniture, equipment, and vehicles	5 - 10
Software	5

4. Compensated Absences

The liability for compensated absences reported in the financial statements consists of unpaid, accumulated annual vacation, compensatory, sick leave, and paid time off balances. The liability has been calculated using the termination method. Amounts are accrued as they are earned by employees if it is probable that the employer will compensate the employee at termination. The sick leave amount is based on MNPrairie's past experience of making termination payments for sick leave adjusted for current factors. A liability for these amounts is reported in the General Fund only if it has matured, for example, as a result of employee resignations and retirements. Compensated absences are accrued when incurred in the government-wide financial statements. The current portion is based on the compensatory balance at year-end and the average use of accrued paid time off and vacation balances of the current and prior year. The noncurrent portion consists of the remaining amount of vacation, sick leave, and paid time off balances. Compensated absences are liquidated by the General Fund.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity  
(Continued)

5. Long-Term Obligations

In the government-wide financial statements, long-term obligations are reported as liabilities in the statement of net position. The governmental fund financial statements report only liabilities expected to be financed with available, spendable financial resources. Acquisitions under capital leases are reported as an other financing source at the present value of the future minimum lease payments as of the inception date.

6. Pension Plan

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA, except that PERA's fiscal year-end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates, and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Plan investments are reported at fair value. The pension liability is liquidated through the General Fund.

7. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expenditure/expense) until then. MNPrairie reports deferred outflows of resources associated with pension plans and other postemployment benefits (OPEB). These outflows arise only under the full accrual basis of accounting and, accordingly, are reported only in the statement of net position.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

7. Deferred Outflows/Inflows of Resources (Continued)

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. MNPrairie has two types of deferred inflows. The General Fund reports unavailable revenue from grant monies and miscellaneous revenue receivable for amounts that are not considered available to liquidate liabilities in the current period. Unavailable revenue arises only under a modified accrual basis of accounting and, accordingly, is reported only in the General Fund Balance Sheet. Unavailable revenue is deferred and recognized as an inflow of resources in the period that the amounts become available. MNPrairie also has deferred inflows of resources associated with pension and OPEB benefits. These inflows arise only under the full accrual basis of accounting and, accordingly, are reported only in the statement of net position.

8. Classification of Net Position

Net position in the government-wide financial statements is classified in the following categories:

Net investment in capital assets – the amount of net position representing capital assets, net of accumulated depreciation, and reduced by outstanding debt attributed to the acquisition, construction, or improvement of the assets.

Restricted net position – the amount of net position for which external restrictions have been imposed by creditors, grantors, contributors, or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position – the amount of net position that does not meet the definition of restricted or net investment in capital assets.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity  
(Continued)

9. Classification of Fund Balances

Fund balance is divided into five classifications based primarily on the extent to which MNPrairie is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable – amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

Restricted – amounts for which constraints have been placed on the use of resources either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Committed – amounts that can be used only for the specific purposes imposed by formal action (resolution) of the Joint Powers Board. Those committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts.

Assigned – amounts MNPrairie intends to use for specific purposes that do not meet the criteria to be classified as restricted or committed. In the General Fund, assigned amounts represent intended uses established by the Joint Powers Board.

Unassigned – all residual classifications for the General Fund; includes all spendable amounts not contained in the other fund balance classifications.

MNPrairie applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, or unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity  
(Continued)

10. Minimum Fund Balance

MNPrairie adopted a minimum fund balance policy for its General Fund to maintain a minimum unassigned fund balance equal to 35 percent of the General Fund's operating expenditures.

11. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make certain estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources; and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

2. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments

Reconciliation of MNPrairie's total cash and investments to the basic financial statements follows:

	<u>Cash and Investments</u>
Government-wide statement of net position	
Governmental activities	\$ 9,277,682
Statement of fiduciary net position	
Social Welfare Private-Purpose Trust Fund	175,150
Custodial funds	<u>879,011</u>
Total	<u>\$ 10,331,843</u>



**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments (Continued)

a. Deposits

MNPrairie is authorized by Minn. Stat. § 118A.02 to designate a depository for public funds. MNPrairie is required by Minn. Stat. § 118A.03 to protect deposits with insurance, surety bond, or collateral. The market value of collateral pledged shall be at least ten percent more than the amount on deposit at the close of the financial institution's banking day, not covered by insurance or bonds.

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations rated "A" or better and revenue obligations rated "AA" or better; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution not owned or controlled by the financial institution furnishing the collateral.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a financial institution failure, MNPrairie's deposits may not be returned to it. MNPrairie's policy states all deposits should be fully collateralized. As of December 31, 2020, none of MNPrairie's deposits were exposed to custodial credit risk.

b. Investments

MNPrairie may invest in the following types of investments as authorized by Minn. Stat. §§ 118A.04 and 118A.05:

- (1) securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, except mortgage-backed securities defined as "high risk" by Minn. Stat. § 118A.04, subd. 6;

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments

b. Investments (Continued)

- (2) mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments;
- (3) general obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service;
- (4) time deposits fully insured by the Federal Deposit Insurance Corporation or bankers' acceptances of United States banks;
- (5) commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by two nationally recognized rating agencies and matures in 270 days or less; and
- (6) with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

Interest Rate Risk

Interest rate risk is the risk that changes in the market interest rates will adversely affect the fair value of an investment. It is MNPrairie's policy to minimize its exposure to interest rate risk by investing in shorter-term investments to provide the cash flow and liquidity needed for operations.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments

b. Investments (Continued)

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is MNPrairie's policy to invest only in securities that meet the ratings requirements set by state statute.

Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities in the possession of an outside party. MNPrairie does not have a policy on custodial credit risk. As of December 31, 2020, \$121,952 of MNPrairie's investments were exposed to custodial credit risk.

Concentration of Credit Risk

The concentration of credit risk is the risk of loss that may be caused by MNPrairie's investment in a single issuer. It is MNPrairie's policy to minimize concentration of credit risk by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimal.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

2. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments (Continued)

At December 31, 2020, MNPrairie had the following deposits and investments.

<u>Investment – Issuer</u>	<u>Credit Risk</u>		<u>Concentration Risk Over 5 Percent of Portfolio</u>	<u>Interest Rate Risk Maturity Date</u>	<u>Carrying (Fair) Value</u>
	<u>Credit Rating</u>	<u>Rating Agency</u>			
Commercial paper U.S. Bank, National Association	P-1	Moody's	<5%	<1 year	\$ 121,952
Investment pools MAGIC Fund	N/R	N/A	N/A	N/A	9,768,733
Checking					<u>441,158</u>
Total Cash and Investments					<u>\$ 10,331,843</u>

N/R – Not Rated

N/A – Not Applicable

<5% – Concentration is less than 5% of investments

Fair Value Measurements

MNPrairie invests in commercial paper for the benefit of liquid investments that can be readily re-invested. The commercial paper is quoted at a net asset value (NAV). The investments have a daily liquidity, and funds can be accessed at any time.

MAGIC is a local government investment pool which is quoted at a NAV. MNPrairie invests in this pool for the purpose of the joint investment of MNPrairie's money with those of counties to enhance the investment earnings accruing to each member.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments

Fair Value Measurements (Continued)

The MAGIC Portfolio is valued using amortized cost. Shares of the MAGIC Portfolio are available to be redeemed upon proper notice without restrictions under normal operating conditions. There are no limits to the number of redemptions that can be made as long as MNPrairie has a sufficient number of shares to meet their redemption request. The Fund's Board of Trustees can suspend the right of withdrawal or postpone the date of payment if the Trustees determine that there is an emergency that makes the sale of a Portfolio's securities or determination of its NAV not reasonably practical.

2. Receivables

Receivables of governmental activities as of December 31, 2020, including the applicable allowances for uncollectible accounts, were as follows:

	<u>Receivable</u>	<u>Less: Allowance for Uncollectible Accounts</u>	<u>Net Receivables</u>
Accounts receivable	\$ 1,891,611	\$ (1,385,427)	\$ 506,184
Due from other governments	2,263,429	-	2,263,429

Net receivables are expected to be collected within the subsequent year.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

2. Detailed Notes on All Funds

A. Assets (Continued)

3. Capital Assets

Capital asset activity for the year ended December 31, 2020, was as follows:

	Beginning Balance	Increase	Decrease	Ending Balance
Capital assets depreciated				
Furniture, equipment, and vehicles	\$ 307,613	\$ 52,260	\$ -	\$ 359,873
Software	-	220,581	-	220,581
Total capital assets depreciated	<u>\$ 307,613</u>	<u>\$ 272,841</u>	<u>\$ -</u>	<u>\$ 580,454</u>
Less: accumulated depreciation for				
Furniture, equipment, and vehicles	\$ 105,041	\$ 56,281	\$ -	\$ 161,322
Software	-	3,676	-	3,676
Total accumulated depreciation	<u>\$ 105,041</u>	<u>\$ 59,957</u>	<u>\$ -</u>	<u>\$ 164,998</u>
Capital Assets, Net	<u>\$ 202,572</u>	<u>\$ 212,884</u>	<u>\$ -</u>	<u>\$ 415,456</u>

Depreciation expense of \$59,957 was charged to the human services function/program for the year ended December 31, 2020.

B. Liabilities

1. Operating Leases

MNPrairie entered into leases for office space with each participating county as follows:

- Dodge County, for office space in the Dodge County Courthouse Annex in Mantorville, Minnesota. The lease began in 2015 and is renewed annually. The lease calls for quarterly payments of \$42,879. Lease payments to Dodge County totaled \$171,516 in 2020.
- Steele County, for office space in the Steele County Administration Center in Owatonna, Minnesota. The lease began in 2015 and is renewed annually. The lease calls for quarterly payments of \$41,394. Lease payments to Steele County totaled \$165,576 in 2020.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

B. Liabilities

1. Operating Leases (Continued)

- Waseca County, for office space in the MNPrairie and Public Health Building in Waseca, Minnesota. The lease began in 2019 and is renewed annually. The lease calls for quarterly payments of \$56,431, which includes maintenance costs. Lease payments to Waseca County totaled \$225,724 in 2020.

2. Capital Leases

MNPrairie has entered into lease agreements as a lessee for financing copy machines, vehicles, and a server. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. Capital lease payments are paid from the General Fund.

Capital leases consist of the following at December 31, 2020:

<u>Lease</u>	<u>Final Maturity</u>	<u>Installments</u>	<u>Payment Amount</u>	<u>Original Issue Amount</u>	<u>Outstanding Balance December 31, 2020</u>
2017 copy machines	2022	Monthly	\$ 191	\$ 11,461	\$ 3,057
2019 copy machines	2024	Monthly	760	37,114	26,429
2017 Ford Taurus	2022	Monthly	368	21,366	7,271
2018 Dodge Grand Caravan	2023	Monthly	287	17,227	7,752
2018 Dodge Grand Caravan	2023	Monthly	289	17,333	7,800
2018 Dodge Grand Caravan	2023	Monthly	275	16,515	7,432
2019 Subaru Crosstrek	2024	Monthly	319	19,163	14,372
2019 Subaru Crosstrek	2024	Monthly	319	19,163	14,372
2019 Dodge Grand Caravan	2024	Monthly	441	26,450	20,719
2019 Dell server	2024	Monthly	923	41,514	33,913
2020 Subaru Crosstrek	2025	Monthly	358	18,870	16,914
Total Capital Leases					\$ 160,031

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

B. Liabilities

2. Capital Leases (Continued)

The future minimum lease obligations and the net present value of these minimum lease payments as of December 31, 2020, were as follows:

Year Ending December 31	Governmental Activities
2021	\$ 54,370
2022	51,372
2023	40,008
2024	27,165
2025	1,790
Total minimum lease payments	\$ 174,705
Less: amount representing interest	(14,674)
Present Value of Minimum Lease Payments	\$ 160,031

3. Long-Term Liabilities

Long-term liability activity for the year ended December 31, 2020, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Compensated absences	\$ 888,887	\$ 1,144,211	\$ 868,218	\$ 1,164,880	\$ 913,029
Capital leases	186,039	18,870	44,878	160,031	47,881
Total	\$ 1,074,926	\$ 1,163,081	\$ 913,096	\$ 1,324,911	\$ 960,910



**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

2. Detailed Notes on All Funds (Continued)

C. Deferred Inflows of Resources – Unavailable Revenue

Deferred inflows of resources – unavailable revenue as of December 31, 2020, for the General Fund are as follows:

	Deferred Inflows of Resources
Unavailable revenue	
Intergovernmental	\$ 370,186
Miscellaneous revenue	262,913
Charges for services	84,018
Total	\$ 717,117

D. Other Postemployment Benefits (OPEB)

1. Plan Description and Funding Policy

MNPrairie provides health insurance benefits for eligible retired employees and their dependents as required by Minn. Stat. § 471.61, subd. 2b. Retirees are required to pay 100 percent of the total premium cost. Since the premium is determined on the entire active and retiree population, the retirees are receiving an implicit rate subsidy. This postemployment benefit is funded on a pay-as-you-go basis. As of January 1, 2020, there was one retiree receiving health benefits from MNPrairie’s health plan. A separate, audited GAAP-basis postemployment plan report is not issued.

No assets have been accumulated in a trust that meets the criteria in paragraph four of GASB 75. The OPEB plan does not issue a stand-alone financial report.

As of the January 1, 2020, actuarial valuation, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	2
Active plan participants	164
Total	166

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

D. Other Postemployment Benefits (OPEB) (Continued)

2. Total OPEB Liability

MNPrairie's total OPEB liability of \$713,809 was measured as of January 1, 2020, and was determined by an actuarial valuation as of that date. The OPEB liability is liquidated through the General Fund.

The total OPEB liability in the fiscal year-end December 31, 2020, actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Actuarial cost method	Entry Age, level percentage of pay
Inflation	2.50 percent
Salary increases	Service graded ranging from 11.25 percent for 1 year of service to 3.25 percent for 26 or more years of service
Health care cost trend	6.50 percent, decreasing to 5.00 percent over 6 years and then 4.00 percent over the next 48 years

The current year discount rate is 2.90 percent, which is a change from the prior year rate of 3.80 percent. For the current valuation, the discount rate is based on the estimated yield of 20-year AA-rated municipal bonds.

Mortality rates are based on the Pub-2010 Public Retirement Plans General Headcount-Weighted Mortality Tables with MP-2019 Generational Improvement Scale.

Economic assumptions are based on input from a variety of published sources of historical and projected future financial data.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

2. Detailed Notes on All Funds

D. Other Postemployment Benefits (OPEB) (Continued)

3. Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at December 31, 2019	\$ 590,328
Changes for the year	
Service cost	\$ 74,559
Interest	24,794
Changes in assumptions	16,838
Difference between expected and actual experience	32,326
Benefit payments	(25,036)
Net change	\$ 123,481
Balance at December 31, 2020	\$ 713,809

4. OPEB Liability Sensitivity

The following presents the total OPEB liability of MNPrairie, calculated using the discount rate previously disclosed, as well as what MNPrairie's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current discount rate:

	Discount Rate	Total OPEB Liability
1% Decrease	1.90%	\$ 769,413
Current	2.90	713,809
1% Increase	3.90	661,315

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

D. Other Postemployment Benefits (OPEB)

4. OPEB Liability Sensitivity (Continued)

The following presents the total OPEB liability of MNPrairie, calculated using the health care cost trend previously disclosed, as well as what MNPrairie's total OPEB liability would be if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current health care cost trend rate:

	Health Care Trend Rate	Total OPEB Liability
1% Decrease	5.50% Decreasing to 4.00%	\$ 632,396
Current	6.50% Decreasing to 5.00%	713,809
1% Increase	7.50% Decreasing to 6.00%	810,501

5. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2020, MNPrairie recognized OPEB expense of \$103,505. MNPrairie reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in actuarial assumptions	\$ 14,432	\$ 14,354
Differences between expected and actual experience	27,708	-
Contributions made subsequent to the measurement date	18,601	-
Total	\$ 60,741	\$ 14,354

The \$18,601 reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date will be recognized as a reduction of the OPEB liability in the year ended December 31, 2021. Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

D. Other Postemployment Benefits (OPEB)

5. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Continued)

Year Ended December 31	OPEB Expense Amount
2021	\$ 4,152
2022	4,152
2023	4,152
2024	4,152
2025	4,152
2026	7,026

6. Changes in Actuarial Assumptions

The following changes in actuarial assumptions occurred in 2020:

- The health care trend rates, mortality tables, and salary increase rates were updated.
- The discount rate used changed from 3.80 percent to 2.90 percent.

E. Pension Plan

Defined Benefit Pension Plan

1. Plan Description

All full-time and certain part-time employees of MNPrairie are covered by defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Plan (the General Employees Plan), which is a cost-sharing, multiple-employer retirement plan. The plan is established and administered in accordance with Minn. Stat. chs. 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

E. Pension Plan

Defined Benefit Pension Plan

1. Plan Description (Continued)

The General Employees Plan (accounted for in the General Employees Fund) has multiple benefit structures with members belonging to the Coordinated Plan, the Basic Plan, or the Minneapolis Employees Retirement Fund. Coordinated Plan members are covered by Social Security, and the Basic Plan and Minneapolis Employees Retirement Fund members are not. The Basic Plan was closed to new members in 1967. The Minneapolis Employees Retirement Fund was closed to new members during 1978 and merged into the General Employees Plan in 2015. All new members must participate in the Coordinated Plan, for which benefits vest after five years of credited service. No MNPrairie employees belong to either the Basic Plan or the Minneapolis Employees Retirement Fund.

2. Benefits Provided

PERA provides retirement benefits as well as disability benefits to members and benefits to survivors upon death of eligible members. Benefit provisions are established by state statute and can be modified only by the state legislature. Benefit increases are provided to benefit recipients each January.

General Employees Plan benefit recipients will receive a post-retirement increase equal to 50 percent of the cost of living adjustment announced by the Social Security Administration, with a minimum increase of at least 1.00 percent and maximum of 1.50 percent. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase will receive the full increase. Recipients receiving the annuity or benefit for at least one month but less than a full year as of the June 30 before the effective date of the increase will receive a reduced prorated increase. For members retiring on January 1, 2024, or later, the increase will be delayed until normal retirement age (age 65 if hired prior to July 1, 1989, or age 66 for individuals hired on or after July 1, 1989). Members retiring under the Rule of 90 are exempt from the delay to normal retirement.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

E. Pension Plan

Defined Benefit Pension Plan

2. Benefits Provided (Continued)

The benefit provisions stated in the following paragraph of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits, but are not yet receiving them, are bound by the provisions in effect at the time they last terminated their public service.

Benefits are based on a member's highest average salary for any 60 consecutive months of allowable service, age, and years of credit at termination of service. In the General Employees Plan, two methods are used to compute benefits for Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Coordinated Plan member is 1.20 percent of average salary for each of the first ten years of service and 1.70 percent of average salary for each remaining year. Under Method 2, the annuity accrual rate is 1.70 percent for Coordinated Plan members for each year of service. Only Method 2 is used for members hired after June 30, 1989.

For General Employees Plan members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90, and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66. Disability benefits are available for vested members and are based on years of service and average high-five salary.

3. Contributions

Pension benefits are funded from member and employer contributions and income from the investment of fund assets. Rates for employer and employee contributions are set by Minn. Stat. ch. 353. These statutes are established and amended by the state legislature. General Employees Plan members were required to contribute 6.50 percent of their annual covered salary in 2020.

In 2020, MNPrairie was required to contribute 7.50 percent of annual covered salary. The employee and employer rates did not change from the previous year.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

E. Pension Plan

Defined Benefit Pension Plan

3. Contributions (Continued)

MNPrairie's contributions for the General Employees Plan for the year ended December 31 2020, were \$741,493. The contributions are equal to the statutorily required contributions as set by state statute.

4. Pension Costs

At December 31, 2020, MNPrairie reported a liability of \$8,351,672 for its proportionate share of the General Employees Plan's net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. MNPrairie's proportion of the net pension liability was based on MNPrairie's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2019, through June 30, 2020, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2020, MNPrairie's proportion was 0.1393 percent. It was 0.1359 percent measured as of June 30, 2019. MNPrairie recognized pension expense of \$868,144 for its proportionate share of the General Employees Plan's pension expense.

MNPrairie also recognized \$22,414 as revenue, which results in a reduction of the net pension liability, for its proportionate share of the State of Minnesota's expense related to its contribution to the General Employees Plan, which qualifies as a special funding situation. Legislation requires the State of Minnesota to contribute \$16 million to the General Employees Plan annually until September 15, 2031.

MNPrairie's proportionate share of the net pension liability	\$ 8,351,672
State of Minnesota's proportionate share of the net pension liability associated with MNPrairie	<u>257,544</u>
Total	<u>\$ 8,609,216</u>



**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

E. Pension Plan

Defined Benefit Pension Plan

4. Pension Costs (Continued)

MNPrairie reported its proportionate share of the General Employees Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 74,121	\$ 31,599
Changes in actuarial assumptions	-	300,375
Difference between projected and actual investment earnings	204,887	-
Changes in proportion	388,500	-
Contributions paid to PERA subsequent to the measurement date	370,006	-
Total	\$ 1,037,514	\$ 331,974

The \$370,006 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2021. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31	Pension Expense Amount
2021	\$ (228,877)
2022	157,155
2023	205,477
2024	201,779

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

E. Pension Plan

Defined Benefit Pension Plan (Continued)

5. Actuarial Assumptions

The total pension liability in the June 30, 2020, actuarial valuation was determined using the individual entry-age normal actuarial cost method and the following additional actuarial assumptions:

Inflation	2.25 percent per year
Active member payroll growth	3.00 percent per year
Investment rate of return	7.50 percent

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors, and disabilitants were based on the Pub-2010 General Employee Mortality Table, with slight adjustments. Cost of living benefit increases for retirees are assumed to be 1.25 percent.

Actuarial assumptions used in the June 30, 2020, valuation were based on the results of actuarial experience studies. The experience study for the General Employees Plan was dated June 27, 2019. Inflation and investment assumptions for all plans were reviewed in the experience study report for the General Employees Plan.

The long-term expected rate of return on pension plan investments is 7.50 percent. The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness of the long-term expected rate of return on a regular basis using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

E. Pension Plan

Defined Benefit Pension Plan

5. Actuarial Assumptions (Continued)

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. equities	35.50%	5.10%
Broad international stock pool	17.50	5.30
Bond pool	20.00	0.75
Alternatives	25.00	5.90
Cash equivalents	2.00	0.00

6. Discount Rate

The discount rate used to measure the total pension liability was 7.50 percent in 2020, which remained consistent with 2019. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rate specified in statute. Based on that assumption, the fiduciary net position of the General Employees Plan was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

7. Changes in Actuarial Assumptions and Plan Provisions

The following changes in actuarial assumptions occurred in 2020:

- The price inflation assumption was decreased from 2.50 percent to 2.25 percent.
- The payroll growth assumption was decreased from 3.25 percent to 3.00 percent.
- Assumed salary increase rates were changed as recommended in the June 30, 2019, experience study. The net effect is assumed rates that average 0.25 percent less than previous rates.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

E. Pension Plan

Defined Benefit Pension Plan

7. Changes in Actuarial Assumptions and Plan Provisions (Continued)

- Assumed rates of retirement were changed as recommended in the June 30, 2019, experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements.
- Assumed rates of termination were changed as recommended in the June 30, 2019, experience study. The new rates are based on service and are generally lower than the previous rates for years two to five and slightly higher thereafter.
- Assumed rates of disability were changed as recommended in the June 30, 2019, experience study. The changes result in fewer predicted disability retirements for males and females.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 General Employee Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 Disabled Annuitant Mortality table to the Pub-2010 General/Teacher Disabled Retiree Mortality table, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019.
- The assumed spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100 percent Joint and Survivor option changed from 35 percent to 45 percent. The assumed number of married female new retirees electing the 100 percent Joint and Survivor option changed from 15 percent to 30 percent. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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2. Detailed Notes on All Funds

E. Pension Plan

Defined Benefit Pension Plan

7. Changes in Actuarial Assumptions and Plan Provisions (Continued)

- Augmentation for current privatized members was reduced to 2.00 percent for the period July 1, 2020, through December 31, 2023, and 0.00 percent thereafter. Augmentation was eliminated for privatizations occurring after June 30, 2020.

8. Pension Liability Sensitivity

The following presents MNPrairie’s proportionate share of the net pension liability calculated using the discount rate previously disclosed, as well as what MNPrairie’s proportionate share of the net pension liability would be if it were calculated using a discount rate one percentage point lower or one percentage point higher than the current discount rate:

	Proportionate Share of the General Employees Plan	
	Discount Rate	Net Pension Liability
1% Decrease	6.50%	\$ 13,384,833
Current	7.50	8,351,672
1% Increase	8.50	4,199,718

9. Pension Plan Fiduciary Net Position

Detailed information about the pension plan’s fiduciary net position is available in a separately issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the internet at [www.mnpera.org](http://www.mnpera.org); by writing to PERA at 60 Empire Drive, Suite 200, St. Paul, Minnesota 55103-2088; or by calling 651-296-7460 or 1-800-652-9026.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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3. Summary of Significant Contingencies and Other Items

A. Risk Management

MNPrairie is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. To manage these risks, MNPrairie has entered into a joint powers agreement with other Minnesota counties to form the Minnesota Counties Intergovernmental Trust (MCIT).

MCIT is a public entity risk pool currently operated as a common risk management and insurance program for its members. MNPrairie is a member of both the MCIT Workers' Compensation and Property and Casualty Divisions.

The Workers' Compensation Division of MCIT is self-sustaining based on the contributions charged, so that total contributions plus compounded earnings on these contributions will equal the amount needed to satisfy claims liabilities and other expenses. MCIT participates in the Workers' Compensation Reinsurance Association with coverage at \$500,000 per claim in 2020 and 2021. Should the MCIT Workers' Compensation Division liabilities exceed assets, MCIT may assess MNPrairie in a method and amount to be determined by MCIT.

The Property and Casualty Division of MCIT is self-sustaining, and MNPrairie pays an annual premium to cover current and future losses. MCIT carries reinsurance for its property lines to protect against catastrophic losses. Should the MCIT Property and Casualty Division liabilities exceed assets, MCIT may assess MNPrairie in a method and amount to be determined by MCIT.

B. Contingent Liabilities

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of the expenditures that may be disallowed by the grantor cannot be determined at this time, although MNPrairie expects such amounts, if any, to be immaterial.

MNPrairie is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of MNPrairie's attorney, the resolution of these matters will not have a material adverse effect on the financial condition of MNPrairie.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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3. Summary of Significant Contingencies and Other Items (Continued)

C. Joint Ventures

Dodge County Family Services Collaborative

The Dodge County Family Services Collaborative was established in 1999 under the authority of Minn. Stat. §§ 471.59 and 124D.23. The Collaborative includes Dodge County and approximately seven other human services-related agencies serving Dodge County residents. The governing board consists of seven members, of which four represent the legally required participants of a collaborative (a school district, the County, public health, and a community action agency). The purpose of the Collaborative is to provide a coordinated approach to support and nurture individuals and families through prevention and intervention so as to ensure success of every child. Control of the Collaborative is vested in a Board of Directors. MNPrairie acts as fiscal agent for the Collaborative and reports the fiscal transactions of the Collaborative as a custodial fund.

The Collaborative is financed by state grants and appropriations from participating members. During the year, MNPrairie did not contribute to the Collaborative.

Steele County Children's Mental Health Collaborative

The Steele County Children's Mental Health Collaborative was established in 2009 under the authority of Minn. Stat. § 245.491. The governing board consists of five members, two members of the County Board of Commissioners and one school board member from each participating school district. The purpose of this Collaborative is to improve the mental health and educational outcomes of children in Steele County by creating an integrated service delivery system for children who have, or are at risk of having, emotional or behavioral problems and their families. MNPrairie acts as fiscal agent for the Steele County Children's Mental Health Collaborative and reports the fiscal transactions of the Collaborative as a custodial fund. During the year, MNPrairie did not contribute to the Collaborative.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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3. Summary of Significant Contingencies and Other Items

C. Joint Ventures (Continued)

Waseca County Collaborative for Families

The Waseca County Collaborative for Families was established in 2001 to improve the well-being of the children and families of Waseca County. The members include Waseca County; Independent School District Nos. 829, 2835, and 2168; and Waseca Medical Center-Mayo Health System. The governing board consists of five members, one from each participating entity. MNPrairie acts as fiscal agent for the Waseca County Collaborative for Families and reports the fiscal transactions of the Collaborative as a custodial fund. During the year, MNPrairie did not contribute to the Collaborative.

D. Jointly-Governed Organization

MNPrairie, in conjunction with other governmental entities and various private organizations, formed the jointly-governed organization as listed below:

The Southeast Service Cooperative delivers numerous services to support administrative and instructional functions to its members and to improve learning opportunities. During the year, MNPrairie made payments of \$250 to the Cooperative.



**REQUIRED SUPPLEMENTARY INFORMATION**

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

*EXHIBIT A-1*

**BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Intergovernmental	\$ 25,201,004	\$ 25,201,004	\$ 27,036,888	\$ 1,835,884
Charges for services	1,112,434	1,112,434	1,076,688	(35,746)
Investment earnings	40,000	40,000	33,138	(6,862)
Miscellaneous	419,000	419,000	566,455	147,455
<b>Total Revenues</b>	<b>\$ 26,772,438</b>	<b>\$ 26,772,438</b>	<b>\$ 28,713,169</b>	<b>\$ 1,940,731</b>
<b>Expenditures</b>				
<b>Current</b>				
<b>Human services</b>				
Income maintenance	\$ 8,489,847	\$ 8,489,847	\$ 8,154,249	\$ 335,598
Social services	18,282,591	18,282,591	17,273,163	1,009,428
<b>Total human services</b>	<b>\$ 26,772,438</b>	<b>\$ 26,772,438</b>	<b>\$ 25,427,412</b>	<b>\$ 1,345,026</b>
<b>Debt service</b>				
Principal	-	-	44,878	(44,878)
Interest	-	-	7,702	(7,702)
<b>Total Expenditures</b>	<b>\$ 26,772,438</b>	<b>\$ 26,772,438</b>	<b>\$ 25,479,992</b>	<b>\$ 1,292,446</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,233,177</b>	<b>\$ 3,233,177</b>
<b>Other Financing Sources (Uses)</b>				
Capital lease purchase	-	-	18,870	18,870
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,252,047</b>	<b>\$ 3,252,047</b>
<b>Fund Balance – January 1</b>	<b>6,603,448</b>	<b>6,603,448</b>	<b>6,603,448</b>	<b>-</b>
<b>Fund Balance – December 31</b>	<b>\$ 6,603,448</b>	<b>\$ 6,603,448</b>	<b>\$ 9,855,495</b>	<b>\$ 3,252,047</b>

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**EXHIBIT A-2**

**SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS  
OTHER POSTEMPLOYMENT BENEFITS  
DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b>Total OPEB Liability</b>			
Service cost	\$ 74,559	\$ 59,344	\$ 62,183
Interest	24,794	19,778	17,807
Differences between expected and actual experience	32,326	-	-
Changes in assumptions	16,838	(20,098)	-
Benefit payments	<u>(25,036)</u>	<u>(17,229)</u>	<u>(17,595)</u>
<b>Net change in total OPEB liability</b>	<b>\$ 123,481</b>	<b>\$ 41,795</b>	<b>\$ 62,395</b>
<b>Total OPEB Liability – Beginning</b>	<b><u>590,328</u></b>	<b><u>548,533</u></b>	<b><u>486,138</u></b>
<b>Total OPEB Liability – Ending</b>	<b><u><u>\$ 713,809</u></u></b>	<b><u><u>\$ 590,328</u></u></b>	<b><u><u>\$ 548,533</u></u></b>
Covered-employee payroll	\$ 9,814,896	\$ 9,035,648	\$ 8,772,474
Total OPEB liability (asset) as a percentage of covered-employee payroll	7.27%	6.53%	6.25%

This schedule is intended to show information for ten years. Additional years will be displayed as they become available.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

*EXHIBIT A-3*

**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY  
PERA GENERAL EMPLOYEES RETIREMENT PLAN  
DECEMBER 31, 2020**

<b>Measurement Date</b>	<b>Employer's Proportion of the Net Pension Liability (Asset)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) (a)</b>	<b>State's Proportionate Share of the Net Pension Liability Associated with MNPrairie (b)</b>	<b>Employer's Proportionate Share of the Net Pension Liability and the State's Related Share of the Net Pension Liability (Asset) (a + b)</b>	<b>Covered Payroll (c)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll (a/c)</b>	<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>
2020	0.1393 %	\$ 8,351,672	\$ 257,544	\$ 8,609,216	\$ 9,931,019	84.10 %	79.06 %
2019	0.1359	7,513,607	233,490	7,747,097	9,616,857	78.13	80.23
2018	0.1283	7,117,558	233,454	7,351,012	8,621,094	82.56	79.53
2017	0.1260	8,043,757	101,172	8,144,929	8,091,495	99.41	75.90
2016	0.1100	8,931,454	116,610	9,048,064	6,819,948	130.96	68.91
2015	0.0493	2,554,982	N/A	2,554,982	2,848,574	89.69	78.19

This schedule is intended to show information for ten years. Additional years will be displayed as they become available.  
The measurement date for each year is June 30.  
N/A – Not Applicable

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

*EXHIBIT A-4*

**SCHEDULE OF CONTRIBUTIONS  
PERA GENERAL EMPLOYEES RETIREMENT PLAN  
DECEMBER 31, 2020**

<b>Year Ending</b>	<b>Statutorily Required Contributions (a)</b>	<b>Actual Contributions in Relation to Statutorily Required Contributions (b)</b>	<b>Contribution (Deficiency) Excess (b - a)</b>	<b>Covered Payroll (c)</b>	<b>Actual Contributions as a Percentage of Covered Payroll (b/c)</b>
2020	\$ 741,493	\$ 741,493	\$ -	\$ 9,886,569	7.50 %
2019	739,771	739,771	-	9,863,626	7.50
2018	687,421	687,421	-	9,165,613	7.50
2017	615,501	615,501	-	8,204,350	7.50
2016	551,584	551,584	-	7,354,449	7.50
2015	478,511	478,511	-	6,380,147	7.50

This schedule is intended to show information for ten years. Additional years will be displayed as they become available. MNPrairie's year-end is December 31.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED DECEMBER 31, 2020**

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1. Budgetary Information

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the General Fund. All annual appropriations lapse at fiscal year-end.

The appropriated budget is prepared by fund and department. The legal level of budgetary control (that is, the level at which expenditures may not legally exceed appropriations) is the fund level. The budgets may be amended or modified at any time by MNPrairie. There were no budget amendments during 2020.

2. Other Postemployment Benefits Funded Status

Assets have not been accumulated in a trust that meets the criteria in paragraph four of GASB Statement 75 to pay related benefits.

3. Other Postemployment Benefits – Changes in Significant Plan Provisions, Actuarial Methods, and Assumptions

The following changes in actuarial assumptions occurred:

2020

- The health care trend rates, mortality tables, and salary increase rates were updated.
- The discount rate used changed from 3.80 percent to 2.90 percent.

2019

- The discount rate used changed from 3.30 percent to 3.80 percent.

2018

- The discount rate used changed from 3.50 percent to 3.30 percent.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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3. Other Postemployment Benefits – Changes in Significant Plan Provisions, Actuarial Methods, and Assumptions

2018 (Continued)

- The mortality tables were updated from the RP-2014 White Collar Mortality Tables with MP-2016 Generational Improvement Scale to the RP-2014 White Collar Mortality Tables with MP-2017 Generational Improvement Scale.
- The retirement and withdrawal tables were updated.
- The health care trend rates were changed to better anticipate short-term and long-term medical increases.

4. Defined Benefit Pension Plan – Changes in Significant Plan Provisions, Actuarial Methods and Assumptions

The following changes were reflected in the valuation performed on behalf of the Public Employees Retirement Association for the General Employees Retirement Plan for the fiscal year June 30:

2020

- The price inflation assumption was decreased from 2.50 percent to 2.25 percent.
- The payroll growth assumption was decreased from 3.25 percent to 3.00 percent.
- Assumed salary increase rates were changed as recommended in the June 30, 2019, experience study. The net effect is assumed rates that average 0.25 percent less than previous rates.
- Assumed rates of retirement were changed as recommended in the June 30, 2019, experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements.
- Assumed rates of termination were changed as recommended in the June 30, 2019, experience study. The new rates are based on service and are generally lower than the previous rates for years two to five and slightly higher thereafter.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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4. Defined Benefit Pension Plan – Changes in Significant Plan Provisions, Actuarial Methods and Assumptions

2020 (Continued)

- Assumed rates of disability were changed as recommended in the June 30, 2019, experience study. The change results in fewer predicted disability retirements for males and females.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 General Employee Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 Disabled Annuitant Mortality table to the Pub-2010 General/Teacher Disabled Retiree Mortality table, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019.
- The assumed spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100 percent Joint and Survivor option changed from 35 percent to 45 percent. The assumed number of married female new retirees electing the 100 percent Joint and Survivor option changed from 15 percent to 30 percent. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.
- Augmentation for current privatized members was reduced to 2.00 percent for the period July 1, 2020 through December 31, 2023, and 0.00 percent thereafter. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019

- The mortality projection scale was changed from MP-2017 to MP-2018.



**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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4. Defined Benefit Pension Plan – Changes in Significant Plan Provisions, Actuarial Methods and Assumptions (Continued)

2018

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase rate was changed from 1.00 percent per year through 2044 and 2.50 percent per year thereafter, to 1.25 percent per year.
- The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00 percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Contribution stabilizer provisions were repealed.
- Post-retirement benefit increases were changed from 1.00 percent per year with a provision to increase to 2.50 percent upon attainment of 90 percent funding to 50 percent of the Social Security cost of living adjustment, not less than 1.00 percent and not more than 1.50 percent, beginning January 1, 2019.
- For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches normal retirement age; does not apply to the Rule of 90 retirees, disability benefit recipients, or survivors.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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4. Defined Benefit Pension Plan – Changes in Significant Plan Provisions, Actuarial Methods and Assumptions (Continued)

2017

- The Combined Service Annuity (CSA) loads were changed from 0.80 percent for active members and 60 percent for vested and non-vested deferred members (30 percent for deferred Minneapolis Employees Retirement Fund members). The revised CSA loads are now 0.00 percent for active member liability, 15 percent for vested deferred member liability, and 3.00 percent for non-vested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year for all years to 1.00 percent per year through 2044 and 2.50 percent per year thereafter.
- Minneapolis Employees Retirement Fund plan provisions change the employer supplemental contribution to \$21 million in calendar years 2017 and 2018 and returns to \$31 million through calendar year 2031. The state's required contribution is \$16 million in PERA's fiscal years 2018 and 2019 and returns to \$6 million annually through calendar year 2031.

2016

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2035 and 2.50 percent per year thereafter, to 1.00 percent for all future years.
- The assumed investment rate was changed from 7.90 percent to 7.50 percent. The single discount rate was also changed from 7.90 percent to 7.50 percent.
- Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed payroll growth and inflation were decreased by 0.25 percent. Payroll growth was reduced from 3.50 percent to 3.25 percent. Inflation was reduced from 2.75 percent to 2.50 percent.

**SUPPLEMENTARY INFORMATION**

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**CUSTODIAL FUNDS**

Dodge County Family Services Collaborative – to account for the collection and disbursement of funds for the Dodge County Family Services Collaborative.

Steele County Children’s Mental Health Collaborative – to account for the collection and disbursement of funds for the Steele County Children’s Mental Health Collaborative.

Waseca County Collaborative for Families – to account for the collection and disbursement of funds for the Waseca County Collaborative for Families.

Estate Recoveries – to account for the State of Minnesota’s share of estate recoveries associated with the Medical Assistance Program.

Child Support Collections – to account for the collection and disbursement of child support payments to the State of Minnesota.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

*EXHIBIT B-1*

**COMBINING STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS – CUSTODIAL FUNDS  
DECEMBER 31, 2020**

	<b>Custodial Funds</b>			
	<b>Dodge County Family Services Collaborative</b>	<b>Steele County Children's Mental Health Collaborative</b>	<b>Waseca County Collaborative for Families</b>	<b>Total Custodial Funds</b>
<b><u>Assets</u></b>				
Cash and pooled investments	\$ 448,292	\$ 430,719	\$ -	\$ 879,011
Due from other governments	34,331	53,273	30,780	118,384
<b>Total Assets</b>	<b><u>\$ 482,623</u></b>	<b><u>\$ 483,992</u></b>	<b><u>\$ 30,780</u></b>	<b><u>\$ 997,395</u></b>
<b><u>Liabilities</u></b>				
Due to other governments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,780</u>	<u>\$ 30,780</u>
<b><u>Net Position</u></b>				
Restricted for individuals, organizations, and other governments	<u>\$ 482,623</u>	<u>\$ 483,992</u>	<u>\$ -</u>	<u>\$ 966,615</u>

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

*EXHIBIT B-2*

**COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS – CUSTODIAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>Custodial Funds</u>					<b>Total Custodial Funds</b>
	<b>Dodge County Family Services Collaborative</b>	<b>Steele County Children's Mental Health Collaborative</b>	<b>Waseca County Collaborative for Families</b>	<b>Estate Recoveries</b>	<b>Child Support Collections</b>	
<b><u>Additions</u></b>						
Contributions from individuals	\$ -	\$ -	\$ -	\$ 262,677	\$ 34,638	\$ 297,315
Interest earnings	2,125	2,413	-	-	-	4,538
Payments from other entities	173,369	253,278	173,903	-	-	600,550
<b>Total Additions</b>	<b>\$ 175,494</b>	<b>\$ 255,691</b>	<b>\$ 173,903</b>	<b>\$ 262,677</b>	<b>\$ 34,638</b>	<b>\$ 902,403</b>
<b><u>Deductions</u></b>						
Payments to state	\$ -	\$ -	\$ 58	\$ 262,677	\$ 34,638	\$ 297,373
Administrative expense	59	267	-	-	-	326
Payments to other entities	96,244	186,742	173,845	-	-	456,831
<b>Total Deductions</b>	<b>\$ 96,303</b>	<b>\$ 187,009</b>	<b>\$ 173,903</b>	<b>\$ 262,677</b>	<b>\$ 34,638</b>	<b>\$ 754,530</b>
<b>Change in Net Position</b>	<b>\$ 79,191</b>	<b>\$ 68,682</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 147,873</b>
<b>Net Position – January 1</b>	<b>403,432</b>	<b>415,310</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>818,742</b>
<b>Net Position – December 31</b>	<b>\$ 482,623</b>	<b>\$ 483,992</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 966,615</b>

## **OTHER SCHEDULES**

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

***EXHIBIT C-1***

**SCHEDULE OF INTERGOVERNMENTAL REVENUE  
FOR THE YEAR ENDED DECEMBER 31, 2020**

**Appropriations**

**Local**

PERA aid	\$ 22,288
Contributions from counties	<u>11,922,766</u>

**Total local appropriations** **\$ 11,945,054**

**Reimbursement for Services**

**State**

Minnesota Department of Human Services	<b><u>\$ 2,955,183</u></b>
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**Grants**

**State**

Minnesota Department of Human Services	<b><u>\$ 4,468,087</u></b>
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**Federal**

Department of	
Agriculture	\$ 599,912
Treasury	668,395
Health and Human Services	<u>6,400,257</u>

**Total federal** **\$ 7,668,564**

**Total state and federal grants** **\$ 12,136,651**

**Total Intergovernmental Revenue** **\$ 27,036,888**



**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**EXHIBIT C-2**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

<b>Federal Grantor Pass-Through Agency Program or Cluster Title</b>	<b>Federal CFDA Number</b>	<b>Pass-Through Grant Numbers</b>	<b>Expenditures</b>
<b>U.S. Department of Agriculture</b>			
Passed Through Minnesota Department of Human Services			
SNAP Cluster			
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	202MN101S2514	\$ 583,470
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	202MN127Q7503	16,051
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	202MN101S2520	391
(Total State Administrative Matching Grants for the Supplemental Nutrition Assistance Program 10.561 \$599,912)			<u>599,912</u>
<b>Total U.S. Department of Agriculture</b>			<b>\$ 599,912</b>
<b>U.S. Department of Treasury</b>			
Passed Through Dodge County, Minnesota			
COVID-19 – Coronavirus Relief Fund	21.019	SLT0016	\$ 228,753
Passed Through Steele County, Minnesota			
COVID-19 – Coronavirus Relief Fund	21.019	SLT0016	370,354
Passed Through Waseca County, Minnesota			
COVID-19 – Coronavirus Relief Fund	21.019	SLT0016	69,354
(Total COVID-19 – Coronavirus Relief Fund 21.019 \$668,461)			<u>668,461</u>
<b>Total U.S. Department of Treasury</b>			<b>\$ 668,461</b>
<b>U.S. Department of Health and Human Services</b>			
Passed Through Minnesota Department of Human Services			
Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances (SED)			
Promoting Safe and Stable Families	93.104	H79SM080155	\$ 15,255
Temporary Assistance for Needy Families	93.556	2001MNFPS	22,556
Child Support Enforcement	93.558	2001MNTANF	898,291
Child Support Enforcement	93.563	2001MNCES	986,033
Child Support Enforcement	93.563	2001MNCSES	303,394
(Total Child Support Enforcement 93.563 \$1,289,427)			
Refugee and Entrant Assistance – State Administered Programs	93.566	2001MNRCA	734
CCDF Cluster			
Child Care and Development Block Grant	93.575	2001MNCCDF	61,359
Community-Based Child Abuse Prevention Grants	93.590	1901MNBCAP	20,590
Stephanie Tubbs Jones Child Welfare Services Program	93.645	2001MNCWSS	17,958
Foster Care – Title IV-E	93.658	2001MNFOS	606,546
Social Services Block Grant	93.667	2001MNSOSR	431,044
Child Abuse and Neglect State Grants	93.669	2001MNNCAN	131,726
John H. Chafee Foster Care Program for Successful Transition to Adulthood	93.674	2001MNCILP	19,785
Children's Health Insurance Program	93.767	2005MN5021	1,371

The notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

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**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**EXHIBIT C-2  
(Continued)**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

<b>Federal Grantor Pass-Through Agency Program or Cluster Title</b>	<b>Federal CFDA Number</b>	<b>Pass-Through Grant Numbers</b>	<b>Expenditures</b>
<b>U.S. Department of Health and Human Services</b>			
Passed Through Minnesota Department of Human Services (Continued)			
Medicaid Cluster			
Medical Assistance Program	93.778	2005MN5ADM	2,687,836
Medical Assistance Program	93.778	2005MN5MAP	42,064
(Total Medical Assistance Program 93.778 \$2,729,900)			<hr/>
<b>Total U.S. Department of Health and Human Services</b>			<b><u>\$ 6,246,542</u></b>
<b>Total Federal Awards</b>			<b><u>\$ 7,514,915</u></b>
<b>Totals by Cluster</b>			
Total expenditures for SNAP Cluster			\$ 599,912
Total expenditures for CCDF Cluster			61,359
Total expenditures for Medicaid Cluster			2,729,900

MNPrairie did not pass any federal awards through to subrecipients during the year ended December 31, 2020.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

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1. Summary of Significant Accounting Policies

A. Reporting Entity

The Schedule of Expenditures of Federal Awards presents the activities of federal award programs expended by Minnesota Prairie County Alliance (MNPrairie). MNPrairie's reporting entity is defined in Note 1 to the financial statements.

B. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of MNPrairie under programs of the federal government for the year ended December 31, 2020. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of MNPrairie, it is not intended to and does not present the financial position or changes in net position of MNPrairie.

Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

2. De Minimis Cost Rate

MNPrairie has elected not to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

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3. Reconciliation to Schedule of Intergovernmental Revenue

Federal grant revenue per Schedule of Intergovernmental Revenue	\$ 7,668,564
Grants received more than 60 days after year-end, unavailable in 2020	
COVID-19 – Coronavirus Relief Fund (CFDA No. 21.019)	66
Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances (SED) (CFDA No. 93.104)	7,592
Temporary Assistance for Needy Families (CFDA No. 93.558)	261,022
Unavailable in 2019, recognized as revenue in 2020	
Promoting Safe and Stable Families (CFDA No. 93.556)	(257)
Temporary Assistance for Needy Families (CFDA No. 93.558)	(329,582)
Child Care and Development Block Grant (CFDA No. 93.575)	(5,071)
Stephanie Tubbs Jones Child Welfare Services Program (CFDA No. 93.645)	(771)
Foster Care – Title IV-E (CFDA No. 93.658)	(77,977)
John H. Chafee Foster Care Program for Successful Transition to Adulthood (CFDA No. 93.674)	<u>(8,671)</u>
Expenditures Per Schedule of Expenditures of Federal Awards	<u>\$ 7,514,915</u>





**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Independent Auditor's Report

Joint Powers Board  
Minnesota Prairie County Alliance  
Mantorville, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the General Fund, and the aggregate remaining fund information of Minnesota Prairie County Alliance (MNPrarie) as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise MNPrarie's basic financial statements, and have issued our report thereon dated May 21, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered MNPrarie's internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of MNPrarie's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of MNPrarie's internal control over financial reporting.

A deficiency in internal control over financial reporting exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control over financial reporting such that there is a reasonable possibility that a material misstatement of MNPrarie's financial statements will not be prevented, or detected and corrected, on a timely basis. A

significant deficiency is a deficiency, or combination of deficiencies, in internal control over financial reporting that is less severe than a material weakness, yet important enough to merit the attention of those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether MNPrairie's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Minnesota Legal Compliance**

In connection with our audit, we noted that MNPrairie failed to comply with the provisions of the deposits and investments section of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, insofar as they relate to accounting matters as described in the Schedule of Findings and Questioned Costs as item 2020-001. Also, in connection with our audit, nothing came to our attention that caused us to believe that MNPrairie failed to comply with the provisions of the contracting and bidding, conflicts of interest, claims and disbursements, and miscellaneous provisions sections of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding MNPrairie's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

### **MNPrairie's Response to Finding**

MNPrairie's response to the legal compliance finding identified in our audit is described in the Corrective Action Plan. MNPrairie's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting, compliance, and the provisions of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions* and the results of that testing, and not to provide an opinion on the effectiveness of MNPrairie's internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering MNPrairie's internal control over financial reporting and compliance. Accordingly, this communication is not suitable for any other purpose.

*/s/Julie Blaha*

JULIE BLAHA  
STATE AUDITOR

*/s/Dianne Syverson*

DIANNE SYVERSON, CPA  
DEPUTY STATE AUDITOR

May 21, 2021



**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM  
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE**Independent Auditor's Report

Joint Powers Board  
Minnesota Prairie County Alliance  
Mantorville, Minnesota

**Report on Compliance for Each Major Federal Program**

We have audited Minnesota Prairie County Alliance's (MNPrairie) compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on each of MNPrairie's major federal programs for the year ended December 31, 2020. MNPrairie's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of MNPrairie's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about MNPrairie's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of MNPrairie's compliance.

***Opinion on Each Major Federal Program***

In our opinion, MNPrairie complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2020.

**Report on Internal Control Over Compliance**

Management of MNPrairie is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered MNPrairie’s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of MNPrairie’s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit the attention of those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*/s/Julie Blaha*

JULIE BLAHA  
STATE AUDITOR

*/s/Dianne Syverson*

DIANNE SYVERSON, CPA  
DEPUTY STATE AUDITOR

May 21, 2021

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

**I. SUMMARY OF AUDITOR’S RESULTS**

**Financial Statements**

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: **Unmodified**

Internal control over financial reporting:

- Material weaknesses identified? **No**
- Significant deficiencies identified? **None reported**

Noncompliance material to the financial statements noted? **No**

**Federal Awards**

Internal control over major programs:

- Material weaknesses identified? **No**
- Significant deficiencies identified? **None reported**

Type of auditor’s report issued on compliance for major federal programs: **Unmodified**

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? **No**

The major federal programs are:

COVID-19 – Coronavirus Relief Fund	CFDA No. 21.019
Child Support Enforcement	CFDA No. 93.563

The threshold for distinguishing between Types A and B programs was \$750,000.

MNPrairie qualified as a low-risk auditee? **Yes**

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
FOR THE YEAR ENDED DECEMBER 31, 2020**

**II. FINDINGS RELATED TO FINANCIAL STATEMENTS AUDITED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

None.

**III. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARD PROGRAMS**

None.

**IV. OTHER FINDINGS AND RECOMMENDATIONS**

MINNESOTA LEGAL COMPLIANCE

Finding Number: 2020-001

Prior Year Finding Number: 2019-003

Repeated Finding Since: 2015

Investment Safekeeping

**Criteria:** Government entities are required by Minn. Stat. § 118A.06 (b) to obtain written acknowledgements identifying the securities by the names of the issuers, maturity dates, interest rates, CUSIP numbers, or other distinguishing marks from the financial institution holding their investments.

**Condition:** Investment documentation obtained by MNPrairie did not disclose items such as maturity dates, CUSIP numbers, or other distinguishing marks.

**Context:** Identifying the commercial paper by names of the issuers, maturity dates, CUSIP numbers, and other distinguishing marks assures MNPrairie is in compliance with investment requirements.

**MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
FOR THE YEAR ENDED DECEMBER 31, 2020**

**Effect:** When MNPrairie does not receive sufficient documentation from the financial institution, the safekeeping of its investments is not in compliance with requirements of Minn. Stat. § 118A.06 (b).

**Cause:** MNPrairie indicated they have attempted to obtain the necessary information from the financial institution, but have been unsuccessful.

**Recommendation:** We recommend MNPrairie obtain the necessary written support from the financial institution to comply with Minn. Stat. § 118A.06 (b).

**View of Responsible Official:** Acknowledged

**V. PREVIOUSLY REPORTED ITEMS RESOLVED**

2019-001 Eligibility  
2019-002 Payroll Allocation



**MINNESOTA PRAIRIE  
COUNTY ALLIANCE**  
COMMUNITY SERVICES OF DODGE, STEELE & WASECA COUNTIES

**REPRESENTATION OF MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**CORRECTIVE ACTION PLAN  
FOR THE YEAR ENDED DECEMBER 31, 2020**

**Finding Number: 2020-001**

**Finding Title: Investment Safekeeping**

Name of Contact Person Responsible for Corrective Action:

Kevin Venenga – Finance Manager

Corrective Action Planned:

With MNPrairie’s establishment of an account with the MAGIC fund, we anticipated that we would be able to place excess funds from US Bank in this investment account, which provides the necessary documentation for investment safekeeping and satisfies the necessary requirements to be in compliance with the Statute. However, in working with US Bank, we realized that changing our current use of the sweep account would have a negative financial impact on our operations in the form of additional fees. Therefore, we were not able to completely mitigate the exposure at year end. MNPrairie will continue to work with US Bank to solve this situation.

Anticipated Completion Date:

May 31, 2021

DODGE SITE  
22 6<sup>TH</sup> STREET EAST  
DEPT. 401  
MANTORVILLE, MN 55955  
507.923.2900 or 888.850.9419  
TDD 507.635.6200

STEELE SITE  
630 FLORENCE AVENUE  
PO BOX 890  
OWATONNA, MN 55060  
507.431.5600 or 888-850-9419  
TDD 507.635.6200

Page 73  
 WASECA SITE  
1000 WEST ELM AVENUE  
WASECA, MN 56093  
507.837.6600 or 888-850-9419  
TDD 507.635.6200



**REPRESENTATION OF MINNESOTA PRAIRIE COUNTY ALLIANCE  
MANTORVILLE, MINNESOTA**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2020**

**Finding Number: 2017-002**

**Repeat Finding Since: 2017**

**Finding Title: Uniform Guidance Written Procurement Policies and Procedures**

**Program: Medical Assistance Program (CFDA No. 93.778)**

**Summary of Condition:** MNPrairie’s written procurement policies did not have the required components of a procurement policy in accordance with Title 2 U.S. *Code of Federal Regulations* § 200.318.

**Summary of Corrective Action Previously Reported:** The Procurement Policy will be reviewed and updated to incorporate necessary language and procedures will be established to ensure compliance with the procurement standards.

**Status:** Not Corrected. The Procurement Policy was not updated as a result of the pandemic that impacted our work for most of 2020. The policy will be corrected in 2021.

Was corrective action taken significantly different than the action previously reported?  
Yes \_\_\_\_\_ No  X

**Finding Number: 2017-003**

**Repeat Finding Since: 2017**

**Finding Title: Procurement, Suspension, and Debarment**

**Program: Medical Assistance Program (CFDA No. 93.778)**

**Summary of Condition:** For one covered transaction, procedures were not performed to determine whether the vendor was suspended, debarred, or otherwise excluded from participation in federal assistance programs or activities.

**Summary of Corrective Action Previously Reported:** The Procurement Policy will be reviewed and updated to incorporate necessary language and procedures will be established to ensure compliance with the procurement standards.

**Status:** Partially Corrected. In 2021, MNPrairie implemented the final step in retesting vendors for the possibility of being suspended, debarred or otherwise excluded from participation federal assistance programs or activities.

Was corrective action taken significantly different than the action previously reported?  
Yes \_\_\_\_\_ No  X

**Finding Number: 2019-001**

**Repeat Finding Since: 2018**

**Finding Title: Eligibility**

**Program: Medical Assistance Program (CFDA No. 93.778)**

**Summary of Condition:** The Minnesota Department of Human Services (DHS) maintains the computer systems, MAXIS and METS, which are used by MNPrairie to support the eligibility determination process. In the case files reviewed for eligibility, not all documentation was available to support participant eligibility in MAXIS. In other circumstances, information was not input correctly into MAXIS. The following instances were noted in the sample of 25 MAXIS case files tested:

- One instance in which there was no documentation to support the value of an asset entered in MAXIS.
- Two instances of asset information incorrectly input into MAXIS.

**Summary of Corrective Action Previously Reported:** For the errors noted, we will review items with staff, work to improve case notes to clarify assets and correct case records where possible.

**Status:** Fully Corrected. Corrective action was taken.

Was corrective action taken significantly different than the action previously reported?  
Yes \_\_\_\_\_ No  X

**Finding Number: 2019-002**

**Repeat Finding Since: 2019**

**Finding Title: Payroll Allocation**

**Program: Medical Assistance Program (CFDA No. 93.778) and Temporary Assistance for Needy Families Program (CFDA No. 93.558)**

**Summary of Condition:** A portion of payroll costs for office support staff was allocated between the Income Maintenance and Social Services programs based on an estimate of time spent rather than the number of employees being supported in each area, as required by DHS instructions.



**Summary of Corrective Action Previously Reported:** MNPrairie will revise the costs reported on the 2019 second, third and fourth quarter reports impacted by the change in the office support labor allocation.

**Status:** Fully Corrected. Corrective action was taken.

Was corrective action taken significantly different than the action previously reported?

Yes \_\_\_\_\_ No  X

**Finding Number:** 2019-003

**Repeat Finding Since:** 2015

**Finding Title:** Investment Safekeeping

**Summary of Condition:** Investment documentation obtained by MNPrairie did not disclose items such as maturity dates, interest rates, CUSIP numbers, or other distinguishing marks.

**Summary of Corrective Action Previously Reported:** With MNPrairie's establishment of an account with the MAGIC fund, we anticipated that we would be able to place excess funds from US Bank in this investment account, which provides the necessary documentation for investment safekeeping and satisfies the necessary requirements to be in compliance with the Statute. However, in working with US Bank, we realized that changing our current use of the sweep account would have a negative financial impact on our operations in the form of additional fees. Therefore, we were not able to completely mitigate the exposure at year end. MNPrairie will continue to work with US Bank to solve this situation.

**Status:** Not Corrected. MNPrairie worked with US Bank and had access to reports that US Bank indicated were available to meet this requirement. Upon further review by the Office of the State Auditor legal counsel, the reports did not meet the specific requirements. Upon further work with US Bank, this item has now been corrected in 2021.

Was corrective action taken significantly different than the action previously reported?

Yes \_\_\_\_\_ No  X