

# Minnesota Eligibility Technology System

## Fiscal Report for QE 3/31/21

### Introduction

1. The METS fiscal report is a product of the METS Executive Steering Committee Finance Work Group. This group includes financial management from MNIT, DHS and MNsure.
2. The report is produced quarterly, in accordance with M.S. 62V.055, Subdivision 3, and is available approximately 45 days following quarter-end.
3. The report includes two tables:

Table 1: Overall View of METS Budget. This table provides a four year view of the METS budget, including: estimated actual FY 2020, current FY 2021 budget, and a preliminary plan for FY 2022 and FY 2023. The FY 2022 preliminary budget for development reflects the last quarter of the current federal award. The FY 2022 & 2023 preliminary operations budgets are assumed to continue at the current level, but will be re-evaluated annually.

Table 2: Budget vs Est. YTD (expenditures & est. remaining encumbrances) Table 2 shows the FY 2021 budget, quarterly actual expenditures, and estimated encumbrances. Note that these tables include an Expenditures After FY End column to report on the fiscal year expenditures that will be recognized after June 30th due to the standard procedural lag between invoicing and payments.

**Note: Expenditures often lag, i.e. do not occur at a steady rate throughout the year. Examples may include:**

- a. State Personnel, due to payroll processing and interagency billing.
- b. Staff Augmentation and Service Contracts, due to billing lag, timing of various projects based on development roadmap, and associated deadlines throughout the year.
- c. Hardware/Software, due to processing time and the execution of payments throughout the year (not shown as accruals).
- b. MNIT Central Services, due to processing and interagency billing.

4. The tables are based on the following standard reporting conventions:

Development v. Operations. Within both the Expenditure and Financing sections, development is distinguished from operations. Development includes federally defined and applicable work, and MNsure development contributions. All other expenses are considered operations.

Expenditure Categories. Within the Expenditure section, the costs are reported in standard categories.

State Personnel	Developers, architects, project managers, business analysts, quality assurance, release management, security, and other MNIT staff, along with necessary business subject matter experts. Includes total compensation (salaries and fringe).
Staff Augmentation	Contracted individuals or companies to increase capacity.
Service Contracts	Major vendor agreements that provide expertise and enhanced functionality to the system.
Hardware/Software	Initial purchases and ongoing support costs for licensing/software and hardware.
MNIT Central Services	System infrastructure components including, but not limited to, server capacity, data storage, networking, routing, and bandwidth, provided as a service from MNIT. Also includes staff equipment.
General Administration	Training, supplies, travel, occupancy, and other miscellaneous administrative costs.

Financing Categories. Within the Financing section, the revenues (by funding source) associated with the fiscal years' expenditures is estimated based on the standing federal Public Assistance Cost Allocation Plan (PACAP) methodology. Note that actual revenues lag behind the expenditures by approximately 45 days due to the standard timing of the federal PACAP process.

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TABLE 1: Overall Budget View	FY 2020 Est. Actual	FY 2021 Budget	FY 2022 Preliminary	FY 2023 Preliminary
<b>Expenditures</b>				
<b>Development</b>	<b>33,433,872</b>	<b>42,638,997</b>	<b>12,330,749</b>	<b>0</b>
State Personnel	11,146,316	19,649,594	5,887,749	0
Staff Augmentation	6,927,147	4,953,734	1,481,500	0
Service Contracts	11,761,760	10,190,269	2,592,250	0
Hardware/Software	2,449,852	5,370,901	1,621,000	0
MNIT Central Services	951,011	1,362,228	371,500	0
General Administration	197,787	1,112,270	376,750	0
<b>Operations</b>	<b>29,403,061</b>	<b>33,116,657</b>	<b>32,075,877</b>	<b>31,813,933</b>
State Personnel	10,744,913	13,067,809	12,814,809	12,814,809
Staff Augmentation	2,238,888	999,762	809,762	809,762
Service Contracts	4,647,946	5,564,724	4,966,944	4,705,000
Hardware/Software	4,133,011	4,589,882	4,589,882	4,589,882
MNIT Central Services	7,027,383	8,134,470	8,134,470	8,134,470
General Administration	610,919	760,010	760,010	760,010
<b>Total Expenditures</b>	<b>62,836,933</b>	<b>75,755,654</b>	<b>44,406,626</b>	<b>31,813,933</b>
State Personnel	21,891,229	32,717,403	18,702,558	12,814,809
Staff Augmentation	9,166,035	5,953,496	2,291,262	809,762
Service Contracts	16,409,706	15,754,993	7,559,194	4,705,000
Hardware/Software	6,582,863	9,960,783	6,210,882	4,589,882
MNIT Central Services	7,978,394	9,496,698	8,505,970	8,134,470
General Administration	808,706	1,872,280	1,136,760	760,010
<b>Financing</b>				
<b>Development - TOTAL</b>	<b>33,433,873</b>	<b>42,638,997</b>	<b>12,330,749</b>	<b>0</b>
Federal Share	23,298,204	32,728,551	9,573,068	0
CCIIO	0	0	0	0
Medicaid	23,298,204	32,728,551	9,573,068	0
Non-Federal Share	10,135,669	9,910,446	2,757,681	0
MNsure	2,870,696	97,348	0	0
DHS	7,264,973	9,813,098	2,757,681	0
<b>Operations - TOTAL</b>	<b>29,403,061</b>	<b>33,116,657</b>	<b>32,075,877</b>	<b>31,813,933</b>
Federal Share	16,607,893	18,277,316	23,126,202	23,126,202
CCIIO	0	0	0	0
Medicaid	16,607,893	18,277,316	23,126,202	23,126,202
Non-Federal Share	12,795,168	14,839,341	8,949,675	8,687,731
MNsure	4,889,529	6,117,568	6,085,436	5,823,492
DHS	7,905,639	8,721,773	2,864,239	2,864,239
<b>TOTAL FINANCING</b>	<b>62,836,934</b>	<b>75,755,654</b>	<b>44,406,626</b>	<b>31,813,933</b>
Federal Share	39,906,097	51,005,867	32,699,270	23,126,202
CCIIO	0	0	0	0
Medicaid	39,906,097	51,005,867	32,699,270	23,126,202
Non-Federal Share	22,930,837	24,749,787	11,707,356	8,687,731
MNsure	7,760,225	6,214,916	6,085,436	5,823,492
DHS	15,170,612	18,534,871	5,621,920	2,864,239

Notes:  
 - *Development* includes federally defined and applicable work, and MNsure development contributions. All other expenses considered *operations*.  
 - Fiscal year *Financing* numbers are based on the federally-approved cost allocation methodology that is generally applicable to each fiscal year (i.e. the report reflects a reasonable matching of expenditures and revenue).

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<b>TABLE 2: FY 2021 Budget vs YTD</b>	<b>FY 2021 Budget</b>	<b>QE 9/30/20 Expenditures</b>	<b>QE 12/31/20 Expenditures</b>	<b>QE 3/31/21 Expenditures</b>	<b>QE 6/30/21 Expenditures</b>	<b>Expenditures After FY End</b>	<b>YTD Expenditures</b>	<b>%</b>	<b>Anticipated Encumbrances</b>	<b>Est. FY Exp &amp; Enc</b>	<b>%</b>	<b>Estimated Balance</b>	<b>%</b>
<b>Expenditures</b>													
<b>Development</b>	<b>42,638,997</b>	<b>2,063,212</b>	<b>4,653,715</b>	<b>9,271,804</b>	<b>0</b>	<b>0</b>	<b>15,988,731</b>	37%	<b>18,941,260</b>	<b>34,929,991</b>	82%	<b>7,709,006</b>	18%
State Personnel	19,649,594	195,840	2,757,055	3,935,511	0	0	6,888,406	35%	7,900,000	14,788,406	75%	4,861,188	25%
Staff Augmentation	4,953,734	333,065	715,749	1,479,152	0	0	2,527,966	51%	2,500,160	5,028,126	102%	(74,392)	-2%
Service Contracts	10,190,269	1,412,586	563,665	2,925,089	0	0	4,901,341	48%	3,800,000	8,701,341	85%	1,488,929	15%
Hardware/Software	5,370,901	117,433	604,038	571,196	0	0	1,292,667	24%	3,600,000	4,892,667	91%	478,234	9%
MNIT Central Services	1,362,228	0	7,935	349,631	0	0	357,566	26%	340,000	697,566	51%	664,662	49%
General Administration	1,112,270	4,289	5,273	11,224	0	0	20,786	2%	801,100	821,886	74%	290,385	26%
<b>Operations</b>	<b>33,116,657</b>	<b>2,664,207</b>	<b>8,112,169</b>	<b>8,933,552</b>	<b>0</b>	<b>0</b>	<b>19,709,928</b>	60%	<b>12,578,365</b>	<b>32,288,293</b>	97%	<b>828,364</b>	3%
State Personnel	13,067,809	0	2,931,018	3,294,143	0	0	6,225,161	48%	5,313,000	11,538,161	88%	1,529,648	12%
Staff Augmentation	999,762	104,421	383,222	172,972	0	0	660,615	66%	356,000	1,016,615	102%	(16,853)	-2%
Service Contracts	5,564,724	744,581	1,246,592	1,704,023	0	0	3,695,197	66%	2,071,136	5,766,333	104%	(201,609)	-4%
Hardware/Software	4,589,882	1,666,789	723,203	368,097	0	0	2,758,089	60%	1,602,029	4,360,118	95%	229,764	5%
MNIT Central Services	8,134,470	0	2,674,725	3,225,616	0	0	5,900,341	73%	2,976,200	8,876,541	109%	(742,071)	-9%
General Administration	760,010	148,415	153,409	168,702	0	0	470,526	62%	260,000	730,526	96%	29,484	4%
<b>Total Expenditures</b>	<b>75,755,654</b>	<b>4,727,420</b>	<b>12,765,884</b>	<b>18,205,356</b>	<b>0</b>	<b>0</b>	<b>35,698,659</b>	47%	<b>31,519,625</b>	<b>67,218,284</b>	89%	<b>8,537,370</b>	11%
State Personnel	32,717,403	195,840	5,688,073	7,229,653	0	0	13,113,566	40%	13,213,000	26,326,566	80%	6,390,836	20%
Staff Augmentation	5,953,496	437,486	1,098,971	1,652,124	0	0	3,188,581	54%	2,856,160	6,044,741	102%	(91,245)	-2%
Service Contracts	15,754,993	2,157,168	1,810,257	4,629,113	0	0	8,596,537	55%	5,871,136	14,467,673	92%	1,287,320	8%
Hardware/Software	9,960,783	1,784,222	1,327,241	939,292	0	0	4,050,756	41%	5,202,029	9,252,785	93%	707,998	7%
MNIT Central Services	9,496,698	0	2,682,660	3,575,247	0	0	6,257,907	66%	3,316,200	9,574,107	101%	(77,409)	-1%
General Administration	1,872,280	152,704	158,682	179,926	0	0	491,312	26%	1,061,100	1,552,412	83%	319,868	17%
<b>Financing</b>													
<b>Development - TOTAL</b>	<b>42,638,997</b>	<b>2,063,213</b>	<b>4,653,715</b>	<b>9,271,804</b>	<b>0</b>	<b>0</b>	<b>15,988,732</b>		<b>18,941,260</b>	<b>34,929,992</b>		<b>7,709,005</b>	
Federal Share	32,728,551	1,591,463	3,471,919	6,948,505	0	0	12,011,887		14,298,669	26,310,556		6,417,995	
CCIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	32,728,551	1,591,463	3,471,919	6,948,505	0	0	12,011,887		14,298,669	26,310,556		6,417,995	
Non-Federal Share	9,910,446	471,750	1,181,796	2,323,299	0	0	3,976,845		4,642,591	8,619,436		1,291,010	
MNSure	97,348	0	17,848	76,500	0	0	94,348		0	94,348		3,000	
DHS	9,813,098	471,750	1,163,948	2,246,799	0	0	3,882,497		4,642,591	8,525,088		1,288,010	
<b>Operations - TOTAL</b>	<b>33,116,657</b>	<b>2,664,207</b>	<b>8,112,169</b>	<b>8,933,552</b>	<b>0</b>	<b>0</b>	<b>19,709,927</b>		<b>12,578,365</b>	<b>32,288,292</b>		<b>828,365</b>	
Federal Share	18,277,316	1,645,516	4,501,349	4,947,454	0	0	11,094,319		6,842,536	17,936,855		340,461	
CCIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	18,277,316	1,645,516	4,501,349	4,947,454	0	0	11,094,319		6,842,536	17,936,855		340,461	
Non-Federal Share	14,839,341	1,018,691	3,610,820	3,986,098	0	0	8,615,608		5,735,829	14,351,437		487,904	
MNSure	6,117,568	260,456	1,529,553	1,694,300	0	0	3,484,309		2,539,380	6,023,689		93,879	
DHS	8,721,773	758,235	2,081,267	2,291,798	0	0	5,131,299		3,196,449	8,327,748		394,025	
<b>TOTAL FINANCING</b>	<b>75,755,654</b>	<b>4,727,420</b>	<b>12,765,884</b>	<b>18,205,356</b>	<b>0</b>	<b>0</b>	<b>35,698,659.46</b>		<b>31,519,625</b>	<b>67,218,284</b>		<b>8,537,369</b>	
Federal Share	51,005,867	3,236,979	7,973,268	11,895,959	0	0	23,106,206.00		21,141,205	44,247,411		6,758,456	
CCIO	0	0	0	0	0	0	0.00		0	0		0	
Medicaid	51,005,867	3,236,979	7,973,268	11,895,959	0	0	23,106,206.00		21,141,205	44,247,411		6,758,456	
Non-Federal Share	24,749,787	1,490,441	4,792,616	6,309,397	0	0	12,592,453.46		10,378,420	22,970,873		1,778,913	
MNSure	6,214,916	260,456	1,547,401	1,770,800	0	0	3,578,657.00		2,539,380	6,118,037		96,879	
DHS	18,534,871	1,229,985	3,245,215	4,538,597	0	0	9,013,796.46		7,839,040	16,852,836		1,682,034	

Notes:  
 - Development includes federally defined and applicable work, and MNSure development contributions. All other expenses considered operations.  
 - Expended includes actual fiscal year expenditures. Due to normal processing and invoicing time, some expenditure reporting may lag.  
 - Fiscal year Financing numbers are based on the federally-approved cost allocation methodology that is generally applicable to each fiscal year (i.e. the report reflects a reasonable matching of expenditures and revenue).  
 - Expenditures After Fiscal Year (FY) End: Due to the standard lag between invoicing and payments, fiscal year expenditures may be recognized after June 30th.