

# Minnesota Eligibility Technology System

## Fiscal Report for QE 12/31/20

### Introduction

1. The METS fiscal report is a product of the METS Executive Steering Committee Finance Work Group. This group includes financial management from MNIT, DHS and MNSure.
2. The report is produced quarterly, in accordance with M.S. 62V.055, Subdivision 3, and is available approximately 45 days following quarter-end.
3. The report includes two tables:

Table 1: Overall View of METS Budget. This table provides a four year view of the METS budget, including: estimated actual FY 2020, current FY 2021 budget, and a preliminary plan for FY 2022 and FY 2023. The FY 2022 preliminary budget for development reflects the last quarter of the current federal award. The FY 2022 & 2023 preliminary operations budgets are assumed to continue at the current level, but will be re-evaluated annually.

Table 2: Budget vs Est. YTD (expenditures & est. remaining encumbrances) Table 2 shows the FY 2021 budget, quarterly actual expenditures, and estimated encumbrances. Note that these tables include an Expenditures After FY End column to report on the fiscal year expenditures that will be recognized after June 30th due to the standard procedural lag between invoicing and payments.

**Note: Expenditures often lag, i.e. do not occur at a steady rate throughout the year. Examples may include:**

- a. State Personnel, due to payroll processing and interagency billing.
- b. Staff Augmentation and Service Contracts, due to billing lag, timing of various projects based on development roadmap, and associated deadlines throughout the year.
- c. Hardware/Software, due to processing time and the execution of payments throughout the year (not shown as accruals).
- b. MNIT Central Services, due to processing and interagency billing.

4. The tables are based on the following standard reporting conventions:

Development v. Operations. Within both the Expenditure and Financing sections, development is distinguished from operations. Development includes federally defined and applicable work, and MNSure development contributions. All other expenses are considered operations.

Expenditure Categories. Within the Expenditure section, the costs are reported in standard categories.

State Personnel	Developers, architects, project managers, business analysts, quality assurance, release management, security, and other MNIT staff, along with necessary business subject matter experts. Includes total compensation (salaries and fringe).
Staff Augmentation	Contracted individuals or companies to increase capacity.
Service Contracts	Major vendor agreements that provide expertise and enhanced functionality to the system.
Hardware/Software	Initial purchases and ongoing support costs for licensing/software and hardware.
MNIT Central Services	System infrastructure components including, but not limited to, server capacity, data storage, networking, routing, and bandwidth, provided as a service from MNIT. Also includes staff equipment.
General Administration	Training, supplies, travel, occupancy, and other miscellaneous administrative costs.

Financing Categories. Within the Financing section, the revenues (by funding source) associated with the fiscal years' expenditures is estimated based on the standing federal Public Assistance Cost Allocation Plan (PACAP) methodology. Note that actual revenues lag behind the expenditures by approximately 45 days due to the standard timing of the federal PACAP process.

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TABLE 1: Overall Budget View	FY 2020 Est. Actual	FY 2021 Budget	FY 2022 Preliminary	FY 2023 Preliminary
<b>Expenditures</b>				
<b>Development</b>	<b>33,433,872</b>	<b>42,623,997</b>	<b>12,330,749</b>	<b>0</b>
State Personnel	11,146,316	19,649,594	5,887,749	0
Staff Augmentation	6,927,147	4,953,734	1,481,500	0
Service Contracts	11,761,760	10,175,269	2,592,250	0
Hardware/Software	2,449,852	5,370,901	1,621,000	0
MNIT Central Services	951,011	1,362,228	371,500	0
General Administration	197,787	1,112,270	376,750	0
<b>Operations</b>	<b>29,403,061</b>	<b>33,116,657</b>	<b>32,075,877</b>	<b>31,813,933</b>
State Personnel	10,744,913	13,067,809	12,814,809	12,814,809
Staff Augmentation	2,238,888	999,762	809,762	809,762
Service Contracts	4,647,946	5,564,724	4,966,944	4,705,000
Hardware/Software	4,133,011	4,589,882	4,589,882	4,589,882
MNIT Central Services	7,027,383	8,134,470	8,134,470	8,134,470
General Administration	610,919	760,010	760,010	760,010
<b>Total Expenditures</b>	<b>62,836,933</b>	<b>75,740,654</b>	<b>44,406,626</b>	<b>31,813,933</b>
State Personnel	21,891,229	32,717,403	18,702,558	12,814,809
Staff Augmentation	9,166,035	5,953,496	2,291,262	809,762
Service Contracts	16,409,706	15,739,993	7,559,194	4,705,000
Hardware/Software	6,582,863	9,960,783	6,210,882	4,589,882
MNIT Central Services	7,978,394	9,496,698	8,505,970	8,134,470
General Administration	808,706	1,872,280	1,136,760	760,010
<b>Financing</b>				
<b>Development - TOTAL</b>	<b>33,433,873</b>	<b>42,623,997</b>	<b>12,330,749</b>	<b>0</b>
Federal Share	23,298,204	32,728,551	9,573,068	0
CCIIO	0	0	0	0
Medicaid	23,298,204	32,728,551	9,573,068	0
Non-Federal Share	10,135,669	9,895,446	2,757,681	0
MNsure	2,870,696	82,348	0	0
DHS	7,264,973	9,813,098	2,757,681	0
<b>Operations - TOTAL</b>	<b>29,403,061</b>	<b>33,116,657</b>	<b>32,075,877</b>	<b>31,813,933</b>
Federal Share	16,607,893	18,277,316	23,126,202	23,126,202
CCIIO	0	0	0	0
Medicaid	16,607,893	18,277,316	23,126,202	23,126,202
Non-Federal Share	12,795,168	14,839,341	8,949,675	8,687,731
MNsure	4,889,529	6,117,568	6,085,436	5,823,492
DHS	7,905,639	8,721,773	2,864,239	2,864,239
<b>TOTAL FINANCING</b>	<b>62,836,934</b>	<b>75,740,654</b>	<b>44,406,626</b>	<b>31,813,933</b>
Federal Share	39,906,097	51,005,867	32,699,270	23,126,202
CCIIO	0	0	0	0
Medicaid	39,906,097	51,005,867	32,699,270	23,126,202
Non-Federal Share	22,930,837	24,734,787	11,707,356	8,687,731
MNsure	7,760,225	6,199,916	6,085,436	5,823,492
DHS	15,170,612	18,534,871	5,621,920	2,864,239

Notes:  
 - *Development* includes federally defined and applicable work, and MNsure development contributions. All other expenses considered *operations*.  
 - Fiscal year *Financing* numbers are based on the federally-approved cost allocation methodology that is generally applicable to each fiscal year (i.e. the report reflects a reasonable matching of expenditures and revenue).

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<b>TABLE 2: FY 2021 Budget vs YTD</b>	<b>FY 2021 Budget</b>	<b>QE 9/30/20 Expenditures</b>	<b>QE 12/31/20 Expenditures</b>	<b>QE 3/31/21 Expenditures</b>	<b>QE 6/30/21 Expenditures</b>	<b>Expenditures After FY End</b>	<b>YTD Expenditures</b>	<b>%</b>	<b>Anticipated Encumbrances</b>	<b>Est. FY Exp &amp; Enc</b>	<b>%</b>	<b>Estimated Balance</b>	<b>%</b>
<b>Expenditures</b>													
<b>Development</b>	<b>42,623,997</b>	<b>2,063,212</b>	<b>4,653,715</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,716,927</b>	<b>16%</b>	<b>26,521,502</b>	<b>33,238,429</b>	<b>78%</b>	<b>9,385,568</b>	<b>22%</b>
State Personnel	19,649,594	195,840	2,757,055	0	0	0	2,952,895	15%	11,455,000	14,407,895	73%	5,241,699	27%
Staff Augmentation	4,953,734	333,065	715,749	0	0	0	1,048,814	21%	3,755,160	4,803,974	97%	149,760	3%
Service Contracts	10,175,269	1,412,586	563,665	0	0	0	1,976,251	19%	5,609,342	7,585,593	75%	2,589,676	25%
Hardware/Software	5,370,901	117,433	604,038	0	0	0	721,471	13%	4,200,000	4,921,471	92%	449,430	8%
MNIT Central Services	1,362,228	0	7,935	0	0	0	7,935	1%	700,000	707,935	52%	654,293	48%
General Administration	1,112,270	4,289	5,273	0	0	0	9,562	1%	802,000	811,562	73%	300,709	27%
<b>Operations</b>	<b>33,116,657</b>	<b>2,664,207</b>	<b>8,112,169</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,776,376</b>	<b>33%</b>	<b>20,744,879</b>	<b>31,521,255</b>	<b>95%</b>	<b>1,595,402</b>	<b>5%</b>
State Personnel	13,067,809	0	2,931,018	0	0	0	2,931,018	22%	8,548,000	11,479,018	88%	1,588,791	12%
Staff Augmentation	999,762	104,421	383,222	0	0	0	487,643	49%	442,000	929,643	93%	70,119	7%
Service Contracts	5,564,724	744,581	1,246,592	0	0	0	1,991,173	36%	3,725,000	5,716,173	103%	(151,449)	-3%
Hardware/Software	4,589,882	1,666,789	723,203	0	0	0	2,389,992	52%	1,982,329	4,372,321	95%	217,561	5%
MNIT Central Services	8,134,470	0	2,674,725	0	0	0	2,674,725	33%	5,687,550	8,362,275	103%	(227,805)	-3%
General Administration	760,010	148,415	153,409	0	0	0	301,824	40%	360,000	661,824	87%	98,186	13%
<b>Total Expenditures</b>	<b>75,740,654</b>	<b>4,727,420</b>	<b>12,765,884</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,493,304</b>	<b>23%</b>	<b>47,266,381</b>	<b>64,759,684</b>	<b>86%</b>	<b>10,980,970</b>	<b>14%</b>
State Personnel	32,717,403	195,840	5,688,073	0	0	0	5,883,913	18%	20,003,000	25,886,913	79%	6,830,490	21%
Staff Augmentation	5,953,496	437,486	1,098,971	0	0	0	1,536,456	26%	4,197,160	5,733,616	96%	219,880	4%
Service Contracts	15,739,993	2,157,168	1,810,257	0	0	0	3,967,425	25%	9,334,342	13,301,766	85%	2,438,227	15%
Hardware/Software	9,960,783	1,784,222	1,327,241	0	0	0	3,111,463	31%	6,182,329	9,293,792	93%	666,991	7%
MNIT Central Services	9,496,698	0	2,682,660	0	0	0	2,682,660	28%	6,387,550	9,070,210	96%	426,488	4%
General Administration	1,872,280	152,704	158,682	0	0	0	311,386	17%	1,162,000	1,473,386	79%	398,894	21%
<b>Financing</b>													
<b>Development - TOTAL</b>	<b>42,623,997</b>	<b>2,063,213</b>	<b>4,653,715</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,716,928</b>		<b>26,521,502</b>	<b>33,238,430</b>		<b>9,385,567</b>	
Federal Share	32,728,551	1,591,463	3,471,919	0	0	0	5,063,382		19,967,209	25,030,591		7,697,960	
CCIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	32,728,551	1,591,463	3,471,919	0	0	0	5,063,382		19,967,209	25,030,591		7,697,960	
Non-Federal Share	9,895,446	471,750	1,181,796	0	0	0	1,653,546		6,554,293	8,207,839		1,687,607	
MNSure	82,348	0	17,848	0	0	0	17,848		64,500	82,348		0	
DHS	9,813,098	471,750	1,163,948	0	0	0	1,635,698		6,489,793	8,125,491		1,687,607	
<b>Operations - TOTAL</b>	<b>33,116,657</b>	<b>2,664,207</b>	<b>8,112,169</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,776,376</b>		<b>20,744,879</b>	<b>31,521,255</b>		<b>1,595,402</b>	
Federal Share	18,277,316	1,645,516	4,501,349	0	0	0	6,146,865		11,357,141	17,504,006		773,310	
CCIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	18,277,316	1,645,516	4,501,349	0	0	0	6,146,865		11,357,141	17,504,006		773,310	
Non-Federal Share	14,839,341	1,018,691	3,610,820	0	0	0	4,629,511		9,387,738	14,017,249		822,092	
MNSure	6,117,568	260,456	1,529,553	0	0	0	1,790,009		4,115,545	5,905,554		212,014	
DHS	8,721,773	758,235	2,081,267	0	0	0	2,839,502		5,272,193	8,111,695		610,078	
<b>TOTAL FINANCING</b>	<b>75,740,654</b>	<b>4,727,420</b>	<b>12,765,884</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,493,304</b>		<b>47,266,381</b>	<b>64,759,685</b>		<b>10,980,969</b>	
Federal Share	51,005,867	3,236,979	7,973,268	0	0	0	11,210,247		31,324,350	42,534,597		8,471,270	
CCIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	51,005,867	3,236,979	7,973,268	0	0	0	11,210,247		31,324,350	42,534,597		8,471,270	
Non-Federal Share	24,734,787	1,490,441	4,792,616	0	0	0	6,283,057		15,942,031	22,225,088		2,509,699	
MNSure	6,199,916	260,456	1,547,401	0	0	0	1,807,857		4,180,045	5,987,902		212,014	
DHS	18,534,871	1,229,985	3,245,215	0	0	0	4,475,200		11,761,986	16,237,186		2,297,685	
<b>Notes:</b>													
- Development includes federally defined and applicable work, and MNSure development contributions. All other expenses considered operations.													
- Expended includes actual fiscal year expenditures. Due to normal processing and invoicing time, some expenditure reporting may lag.													
- Fiscal year Financing numbers are based on the federally-approved cost allocation methodology that is generally applicable to each fiscal year (i.e. the report reflects a reasonable matching of expenditures and revenue).													
- Expenditures After Fiscal Year (FY) End: Due to the standard lag between invoicing and payments, fiscal year expenditures may be recognized after June 30th.													