

Minnesota Eligibility Technology System

Fiscal Report for QE 09/30/20

Introduction

1. The METS fiscal report is a product of the METS Executive Steering Committee Finance Work Group. This group includes financial management from MNIT, DHS and MNSure.
2. The report is produced quarterly, in accordance with M.S. 62V.055, Subdivision 3, and is available approximately 45 days following quarter-end.
3. The report includes two tables:

Table 1: Overall View of METS Budget. This table provides a four year view of the METS budget, including: estimated actual FY 2020, FY 2021 proposed budget, and a preliminary plan for FY 2022 and FY 2023. The FY 2022 preliminary budget for development reflects the last quarter of the current federal award. The FY 2022 & 2023 preliminary operations budgets are assumed to continue at the current level, but will be re-evaluated annually.

Table 2: Budget vs Est. YTD (expenditures & est. remaining encumbrances) Table 2A (for FY 2020) and Table 2B (for FY 2021) show the fiscal year budgets, quarterly actual expenditures, and estimated encumbrances. Note that these tables include an Expenditures After FY End column to report on the fiscal year expenditures that will be recognized after June 30th due to the standard procedural lag between invoicing and payments.

Note: Expenditures often lag, i.e. do not occur at a steady rate throughout the year. Examples may include:

- a. State Personnel, due to payroll processing and interagency billing.
- b. Staff Augmentation and Service Contracts, due to billing lag, timing of various projects based on development roadmap, and associated deadlines throughout the year.
- c. Hardware/Software, due to processing time and the execution of payments throughout the year (not shown as accruals).
- b. MNIT Central Services, due to processing and interagency billing.

4. The tables are based on the following standard reporting conventions:

Development v. Operations. Within both the Expenditure and Financing sections, development is distinguished from operations. Development includes federally defined and applicable work, and MNSure development contributions. All other expenses are considered operations.

Expenditure Categories. Within the Expenditure section, the costs are reported in standard categories.

State Personnel	Developers, architects, project managers, business analysts, quality assurance, release management, security, and other MNIT staff, along with necessary business subject matter experts. Includes total compensation (salaries and fringe).
Staff Augmentation	Contracted individuals or companies to increase capacity.
Service Contracts	Major vendor agreements that provide expertise and enhanced functionality to the system.
Hardware/Software	Initial purchases and ongoing support costs for licensing/software and hardware.
MNIT Central Services	System infrastructure components including, but not limited to, server capacity, data storage, networking, routing, and bandwidth, provided as a service from MNIT. Also includes staff equipment.
General Administration	Training, supplies, travel, occupancy, and other miscellaneous administrative costs.

Financing Categories. Within the Financing section, the revenues (by funding source) associated with the fiscal years' expenditures is estimated based on the standing federal Public Assistance Cost Allocation Plan (PACAP) methodology. Note that actual revenues lag behind the expenditures by approximately 45 days due to the standard timing of the federal PACAP process.

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TABLE 1: Overall Budget View	FY 2020 Est. Actual	FY 2021 Budget	FY 2022 Preliminary	FY 2023 Preliminary
Expenditures				
Development	33,433,872	42,623,997	12,330,749	0
State Personnel	11,146,316	19,649,594	5,887,749	0
Staff Augmentation	6,927,147	4,953,734	1,481,500	0
Service Contracts	11,761,760	10,175,269	2,592,250	0
Hardware/Software	2,449,852	5,370,901	1,621,000	0
MNIT Central Services	951,011	1,362,228	371,500	0
General Administration	197,787	1,112,270	376,750	0
Operations	29,403,061	33,116,657	32,075,877	31,813,933
State Personnel	10,744,913	13,067,809	12,814,809	12,814,809
Staff Augmentation	2,238,888	999,762	809,762	809,762
Service Contracts	4,647,946	5,564,724	4,966,944	4,705,000
Hardware/Software	4,133,011	4,589,882	4,589,882	4,589,882
MNIT Central Services	7,027,383	8,134,470	8,134,470	8,134,470
General Administration	610,919	760,010	760,010	760,010
Total Expenditures	62,836,933	75,740,654	44,406,626	31,813,933
State Personnel	21,891,229	32,717,403	18,702,558	12,814,809
Staff Augmentation	9,166,035	5,953,496	2,291,262	809,762
Service Contracts	16,409,706	15,739,993	7,559,194	4,705,000
Hardware/Software	6,582,863	9,960,783	6,210,882	4,589,882
MNIT Central Services	7,978,394	9,496,698	8,505,970	8,134,470
General Administration	808,706	1,872,280	1,136,760	760,010
Financing				
Development - TOTAL	33,433,873	42,623,997	12,330,749	0
Federal Share	23,298,204	32,728,551	9,573,068	0
CCIIO	0	0	0	0
Medicaid	23,298,204	32,728,551	9,573,068	0
Non-Federal Share	10,135,669	9,895,446	2,757,681	0
MNsure	2,870,696	82,348	0	0
DHS	7,264,973	9,813,098	2,757,681	0
Operations - TOTAL	29,403,061	33,116,657	32,075,877	31,813,933
Federal Share	16,607,893	18,277,316	23,126,202	23,126,202
CCIIO	0	0	0	0
Medicaid	16,607,893	18,277,316	23,126,202	23,126,202
Non-Federal Share	12,795,168	14,839,341	8,949,675	8,687,731
MNsure	4,889,529	6,117,568	6,085,436	5,823,492
DHS	7,905,639	8,721,773	2,864,239	2,864,239
TOTAL FINANCING	62,836,934	75,740,654	44,406,626	31,813,933
Federal Share	39,906,097	51,005,867	32,699,270	23,126,202
CCIIO	0	0	0	0
Medicaid	39,906,097	51,005,867	32,699,270	23,126,202
Non-Federal Share	22,930,837	24,734,787	11,707,356	8,687,731
MNsure	7,760,225	6,199,916	6,085,436	5,823,492
DHS	15,170,612	18,534,871	5,621,920	2,864,239

Notes:
 - *Development* includes federally defined and applicable work, and MNsure development contributions. All other expenses considered *operations*.
 - Fiscal year *Financing* numbers are based on the federally-approved cost allocation methodology that is generally applicable to each fiscal year (i.e. the report reflects a reasonable matching of expenditures and revenue).

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TABLE 2a: FY 2020 Budget vs YTD	FY 2020 Budget	QE 9/30/19 Expenditures	QE 12/31/19 Expenditures	QE 3/31/20 Expenditures	QE 6/30/20 Expenditures	Expenditures After FY End	YTD Expenditures		Estimated Encumbrances	Est. FY Exp & Enc		Estimated Balance	
							%	%		%	%		
Expenditures													
Development	39,916,588	3,571,383	8,968,221	7,173,900	6,080,846	7,639,522	33,433,872	84%	8,791	33,442,663	84%	6,473,925	16%
State Personnel	15,259,040	219,804	2,653,555	3,203,050	983,465	4,086,442	11,146,316	73%	0	11,146,316	73%	4,112,724	27%
Staff Augmentation	7,876,079	992,429	1,768,390	1,568,835	1,537,420	1,060,073	6,927,147	88%	0	6,927,147	88%	948,932	12%
Service Contracts	12,196,677	1,926,180	3,980,664	1,294,815	2,403,596	2,156,505	11,761,760	96%	0	11,761,760	96%	434,917	4%
Hardware/Software	1,553,862	227,659	183,494	825,255	565,552	647,893	2,449,852	158%	0	2,449,852	158%	(895,990)	-58%
MNIT Central Services	1,682,624	0	161,453	54,724	366,093	368,741	951,011	57%	0	951,011	57%	731,614	43%
General Administration	1,348,306	205,311	220,665	227,222	224,720	(680,132)	197,787	15%	8,791	206,578	15%	1,141,728	85%
Operations	32,182,744	2,829,002	5,413,694	7,349,028	7,360,075	6,451,262	29,403,061	91%	6,233	29,409,294	91%	2,773,450	9%
State Personnel	10,913,023	0	1,934,385	3,755,376	936,582	4,118,570	10,744,913	98%	0	10,744,913	98%	168,110	2%
Staff Augmentation	3,074,281	306,370	721,184	500,401	511,253	199,680	2,238,888	73%	0	2,238,888	73%	835,393	27%
Service Contracts	4,714,090	414,059	811,019	1,337,450	1,675,499	409,919	4,647,946	99%	173	4,648,119	99%	65,971	1%
Hardware/Software	4,175,560	1,956,248	451,665	676,126	419,532	629,440	4,133,011	99%	758	4,133,769	99%	41,791	1%
MNIT Central Services	8,542,820	0	1,322,793	909,667	3,654,205	1,140,718	7,027,383	82%	0	7,027,383	82%	1,515,437	18%
General Administration	762,970	152,325	172,647	170,010	163,003	(47,065)	610,919	80%	5,302	616,221	81%	146,749	19%
Total Expenditures	72,099,332	6,400,385	14,381,915	14,522,928	16,108,576	14,090,784	62,836,933	87%	15,024	62,851,957	87%	9,247,375	13%
State Personnel	26,172,063	219,804	4,587,940	6,958,426	4,587,703	8,205,012	21,891,229	84%	0	21,891,229	84%	4,280,834	16%
Staff Augmentation	10,950,360	1,298,800	2,489,575	2,069,236	2,048,673	1,259,753	9,166,035	84%	0	9,166,035	84%	1,784,325	16%
Service Contracts	16,910,767	2,340,239	4,791,683	2,632,265	4,079,095	2,566,424	16,409,706	97%	173	16,409,879	97%	500,888	3%
Hardware/Software	5,729,422	2,183,907	635,159	1,501,380	985,084	1,277,333	6,582,863	115%	758	6,583,621	115%	(854,199)	-15%
MNIT Central Services	10,225,444	0	1,484,247	964,390	4,020,298	1,509,459	7,978,394	78%	0	7,978,394	78%	2,247,050	22%
General Administration	2,111,276	357,636	393,312	397,232	387,723	(727,197)	808,706	38%	14,093	822,799	39%	1,288,477	61%
Financing													
Development - TOTAL	39,916,588	3,571,383	8,968,221	7,173,900	6,080,846	7,639,522	33,433,873		8,791	33,442,664		6,473,924	
Federal Share	28,625,847	2,514,522	5,279,086	5,300,224	4,488,687	5,715,685	23,298,204		6,514	23,304,718		5,321,129	
CCIIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	28,625,847	2,514,522	5,279,086	5,300,224	4,488,687	5,715,685	23,298,204		6,514	23,304,718		5,321,129	
Non-Federal Share	11,290,741	1,056,861	3,689,135	1,873,676	1,592,159	1,923,837	10,135,669		2,277	10,137,946		1,152,795	
MNSure	3,073,106	171,442	1,909,319	207,997	271,717	310,221	2,870,696		0	2,870,696		202,410	
DHS	8,217,635	885,419	1,779,816	1,665,679	1,320,442	1,613,616	7,264,973		2,277	7,267,250		950,385	
Operations - TOTAL	32,182,744	2,829,002	5,413,694	7,349,028	10,027,730	6,451,262	29,403,061		6,233	29,409,295		2,773,450	
Federal Share	17,837,750	1,730,766	3,136,337	3,841,409	5,630,534	3,912,969	16,607,893		3,800	16,611,693		1,226,057	
CCIIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	17,837,750	1,730,766	3,136,337	3,841,409	5,630,534	3,912,969	16,607,893		3,800	16,611,693		1,226,057	
Non-Federal Share	14,344,994	1,098,236	2,277,357	3,507,619	4,397,196	2,538,293	12,795,168		2,433	12,797,602		1,547,393	
MNSure	5,786,497	297,937	733,690	1,606,732	1,725,243	778,341	4,889,529		618	4,890,147		896,350	
DHS	8,558,497	800,299	1,543,667	1,900,887	2,671,953	1,759,952	7,905,639		1,815	7,907,455		651,043	
TOTAL FINANCING	72,099,332	6,400,385	14,381,915	14,522,929	16,108,576	14,090,784	62,836,933		15,024	62,851,957		9,247,375	
Federal Share	46,463,597	4,245,288	8,415,423	9,141,633	10,119,221	9,628,654	39,906,097		10,314	39,916,411		6,547,186	
CCIIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	46,463,597	4,245,288	8,415,423	9,141,633	10,119,221	9,628,654	39,906,097		10,314	39,916,411		6,547,186	
Non-Federal Share	25,635,735	2,155,097	5,966,492	5,381,296	5,989,355	4,462,131	22,930,837		4,710	22,935,547		2,700,188	
MNSure	8,859,603	469,379	2,643,009	1,814,729	1,996,960	1,088,562	7,760,225		618	7,760,843		1,098,760	
DHS	16,776,132	1,685,718	3,323,483	3,566,567	3,992,395	3,373,569	15,170,612		4,092	15,174,704		1,601,428	

Notes:

- Development includes federally defined and applicable work, and MNSure development contributions. All other expenses considered operations.
- Expended includes actual fiscal year expenditures. Due to normal processing and invoicing time, some expenditure reporting may lag.
- Fiscal year Financing numbers are based on the federally-approved cost allocation methodology that is generally applicable to each fiscal year (i.e. the report reflects a reasonable matching of expenditures and revenue).
- Expenditures After Fiscal Year (FY) End: Due to the standard lag between invoicing and payments, fiscal year expenditures may be recognized after June 30th.

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TABLE 2b: FY 2021 Budget vs YTD	FY 2021 Budget	QE 9/30/20 Expenditures	QE 12/31/20 Expenditures	QE 3/31/21 Expenditures	QE 6/30/21 Expenditures	Expenditures After FY End	YTD Expenditures	%	Anticipated Encumbrances	Est. FY Exp & Enc	%	Estimated Balance	%
Expenditures													
Development	42,623,997	2,063,212	0	0	0	0	2,063,212	5%	33,074,848	35,138,060	82%	7,485,937	18%
State Personnel	19,649,594	195,840	0	0	0	0	195,840	1%	14,350,000	14,545,840	74%	5,103,754	26%
Staff Augmentation	4,953,734	333,065	0	0	0	0	333,065	7%	4,190,000	4,523,065	91%	430,669	9%
Service Contracts	10,175,269	1,412,586	0	0	0	0	1,412,586	14%	7,343,348	8,755,934	86%	1,419,335	14%
Hardware/Software	5,370,901	117,433	0	0	0	0	117,433	2%	4,950,000	5,067,433	94%	303,468	6%
MNIT Central Services	1,362,228	0	0	0	0	0	0	0%	1,321,000	1,321,000	97%	41,228	3%
General Administration	1,112,270	4,289	0	0	0	0	4,289	0%	920,500	924,789	83%	187,482	17%
Operations	33,116,657	2,664,207	0	0	0	0	2,664,207	8%	29,786,364	32,450,571	98%	666,086	2%
State Personnel	13,067,809	0	0	0	0	0	0	0%	12,855,000	12,855,000	98%	212,809	2%
Staff Augmentation	999,762	104,421	0	0	0	0	104,421	10%	850,413	954,834	96%	44,928	4%
Service Contracts	5,564,724	744,581	0	0	0	0	744,581	13%	5,674,673	6,419,254	115%	(854,530)	-15%
Hardware/Software	4,589,882	1,666,789	0	0	0	0	1,666,789	36%	2,726,729	4,393,518	96%	196,364	4%
MNIT Central Services	8,134,470	0	0	0	0	0	0	0%	7,092,550	7,092,550	87%	1,041,920	13%
General Administration	760,010	148,415	0	0	0	0	148,415	20%	587,000	735,415	97%	24,595	3%
Total Expenditures	75,740,654	4,727,420	0	0	0	0	4,727,420	6%	62,861,212	67,588,631	89%	8,152,022	11%
State Personnel	32,717,403	195,840	0	0	0	0	195,840	1%	27,205,000	27,400,840	84%	5,316,563	16%
Staff Augmentation	5,953,496	437,486	0	0	0	0	437,486	7%	5,040,413	5,477,899	92%	475,597	8%
Service Contracts	15,739,993	2,157,168	0	0	0	0	2,157,168	14%	13,018,021	15,175,188	96%	564,805	4%
Hardware/Software	9,960,783	1,784,222	0	0	0	0	1,784,222	18%	7,676,729	9,460,951	95%	499,832	5%
MNIT Central Services	9,496,698	0	0	0	0	0	0	0%	8,413,550	8,413,550	89%	1,083,148	11%
General Administration	1,872,280	152,704	0	0	0	0	152,704	8%	1,507,500	1,660,204	89%	212,076	11%
Financing													
Development - TOTAL	42,623,997	2,063,212	0	0	0	0	2,063,212		33,074,848	35,138,060		7,485,937	
Federal Share	32,728,551	1,591,463	0	0	0	0	1,591,463		25,074,959	26,666,422		6,062,129	
CCIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	32,728,551	1,591,463	0	0	0	0	1,591,463		25,074,959	26,666,422		6,062,129	
Non-Federal Share	9,895,446	471,749	0	0	0	0	471,749		7,999,889	8,471,638		1,423,808	
MNSure	82,348	0	0	0	0	0	0		82,348	82,348		0	
DHS	9,813,098	471,749	0	0	0	0	471,749		7,917,541	8,389,290		1,423,808	
Operations - TOTAL	33,116,657	2,664,207	0	0	0	0	2,664,207		29,786,364	32,450,571		666,086	
Federal Share	18,277,316	1,645,516	0	0	0	0	1,645,516		16,359,534	18,005,050		272,266	
CCIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	18,277,316	1,645,516	0	0	0	0	1,645,516		16,359,534	18,005,050		272,266	
Non-Federal Share	14,839,341	1,018,691	0	0	0	0	1,018,691		13,426,830	14,445,521		393,820	
MNSure	6,117,568	260,456	0	0	0	0	260,456		5,782,697	6,043,153		74,415	
DHS	8,721,773	758,235	0	0	0	0	758,235		7,644,133	8,402,368		319,405	
TOTAL FINANCING	75,740,654	4,727,419	0	0	0	0	4,727,419		62,861,212	67,588,631		8,152,023	
Federal Share	51,005,867	3,236,979	0	0	0	0	3,236,979		41,434,493	44,671,472		6,334,395	
CCIO	0	0	0	0	0	0	0		0	0		0	
Medicaid	51,005,867	3,236,979	0	0	0	0	3,236,979		41,434,493	44,671,472		6,334,395	
Non-Federal Share	24,734,787	1,490,440	0	0	0	0	1,490,440		21,426,719	22,917,159		1,817,628	
MNSure	6,199,916	260,456	0	0	0	0	260,456		5,865,045	6,125,501		74,415	
DHS	18,534,871	1,229,984	0	0	0	0	1,229,984		15,561,674	16,791,658		1,743,213	
Notes:													
- Development includes federally defined and applicable work, and MNSure development contributions. All other expenses considered operations.													
- Expended includes actual fiscal year expenditures. Due to normal processing and invoicing time, some expenditure reporting may lag.													
- Fiscal year Financing numbers are based on the federally-approved cost allocation methodology that is generally applicable to each fiscal year (i.e. the report reflects a reasonable matching of expenditures and revenue).													
- Expenditures After Fiscal Year (FY) End: Due to the standard lag between invoicing and payments, fiscal year expenditures may be recognized after June 30th.													