

**Table of Contents**  
**Board of Social Work**

<i>Agency Profile</i> .....	1
<i>Agency Expenditure Overview</i> .....	6
<i>Agency Financing by Fund</i> .....	7
<i>Agency Change Summary</i> .....	8
<b><u>Change Item(s)</u></b> .....	9
<i>New Complaint Investigator Staff</i> .....	9
<i>MN.IT Cost Reduction and Appropriation Transfer</i> .....	13

**AT A GLANCE****FY 2019:****Licensing Services**

- 6,142 Licensed Social Workers
- 2,854 Licensed Graduate Social Workers
- 750 Licensed Independent Social Workers
- 5,942 Licensed Independent Clinical Social Workers
- 259 temporary license applications received
- 2,280 permanent license applications received
- 1,394 permanent licenses granted
- 6,767 license renewals processed
- 8,282 supervision plan and verification forms processed
- 339 continuing education providers approved

**Complaint Resolution Services**

- 311 new complaints received
- 174 complaints resolved
- 45 corrective and disciplinary actions

**Education Outreach Services**

- 22 student presentations
- 4 conference presentations
- 6 conference exhibits

**Staff to Licensee Ratio**

- 1 to 1,352 = 11.6 staff to 15,688 licensees

**Compliance Staff to Complaints Received Ratio**

- 1 to 178 = 1.75 compliance unit staff to 311 complaints received

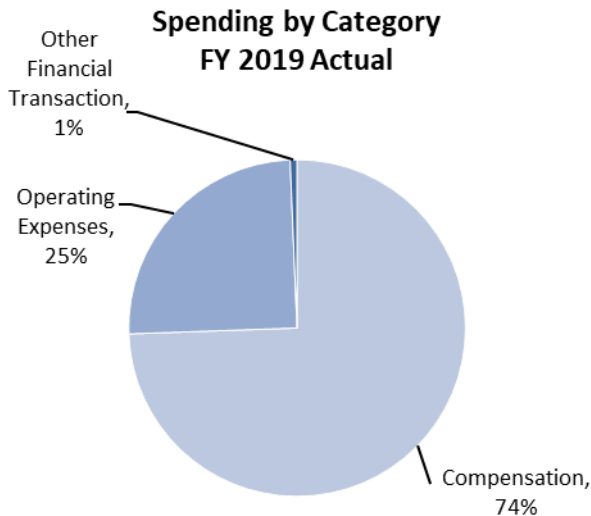
**PURPOSE**

The mission of the Minnesota Board of Social Work (BOSW) is protecting the public and ensuring residents of Minnesota quality social work services by establishing and enforcing professional standards to ensure licensed social workers are qualified, professional, ethical, and accountable. The public safety mission creates the foundation for the Board's work. Fifteen volunteer Board Members, including five public members, provide oversight to make certain we meet the needs of citizens and promote a diverse and qualified workforce.

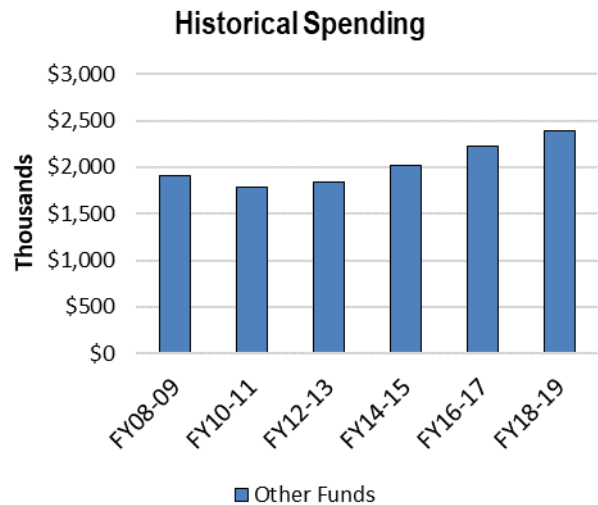
The Board keeps Minnesotans safe by 1) licensing qualified social workers, 2) investigating and resolving complaints when services do not meet standards, and 3) providing outreach and education. The demand for our services has grown in response to a significant increase in the number of applicants, licensees, and complaints.

We collaborate with state and federal agencies, utilize technology to streamline business processes, provide online services, and increase transparency and access to information for citizens. The Board conducts regular strategic planning, identifies outcome-based priorities, measures results, and engages in continuous process and service delivery improvements with the goal to be a mission-driven, efficient, and effective state agency.

## BUDGET



Source: Budget Planning & Analysis System (BPAS)



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) requires the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for operations and program services provided by the agency, including licensing, complaint investigation and resolution, education and outreach, salaries, rent, and technology costs.

In addition to Board operational and program service expenses, fees collected must be sufficient to pay statewide indirect costs to other state agencies and programs providing services, including the Office of the Attorney General for legal services, and inter-board programs including the Administrative Services Unit, Department of Administration Small Agency Resource Team, Health Professionals Services Program, and the Criminal Background Check Program.

## STRATEGIES

Key services and strategies to keep Minnesotans safe and to provide efficient and accountable services include:

1. License and regulate qualified social work professionals:
  - Establish and enforce requirements for initial and continued licensure, including ethical practice standards, education, national examination, criminal background checks, supervised practice experience, and continuing education.
  - Issue and renew bachelor and graduate degree licenses via examination and licensure by endorsement: Licensed Social Worker (LSW); Licensed Graduate Social Worker (LGSW); Licensed Independent Social Worker (LISW); and Licensed Independent Clinical Social Worker (LICSW).
  - Issue temporary licenses to expedite employment of new graduates, military personnel, license mobility, and licensees relocating to Minnesota from other states.
  - Provide online services for license application, license renewal, and supervision plan and verification submission. Provide online 24/7 license verification service, including public license data, adverse license actions, and licensing supervisor information.
  - Promote a more diverse and qualified licensed mental health workforce.

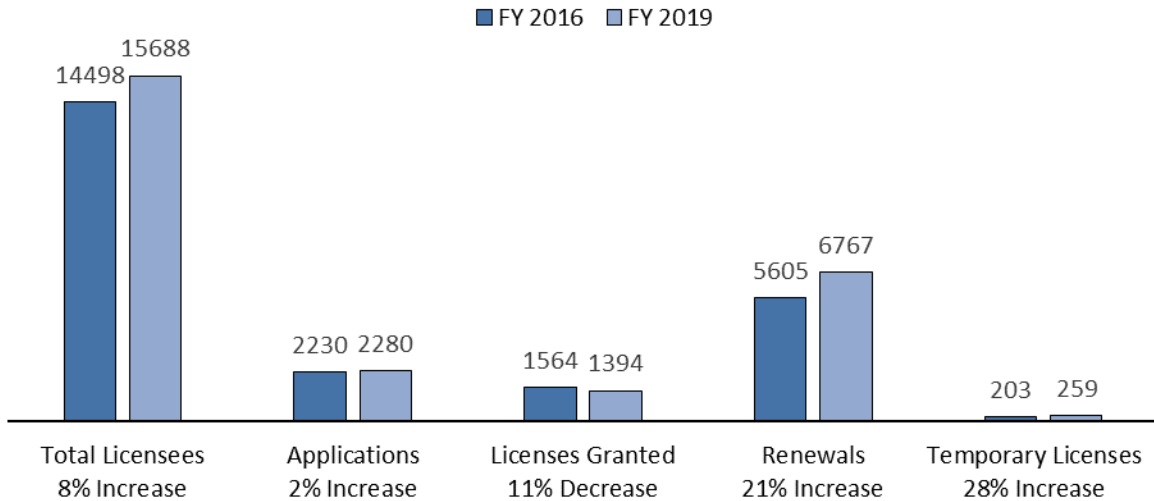
- Collaborate with other Health Licensing Boards and MN.IT to develop, maintain, and enhance a common platform licensing database system and online services for enhanced data security, improved customer service, and greater efficiencies.
2. Investigate and resolve complaints against licensed social workers' practice in a fair and timely manner:
    - Ensure that licensed social workers meet professional standards, practice safely and competently, and are accountable to the people they serve. Results show that when the Board takes action against a licensee, a future complaint is rare.
    - Collaborate with the Office of the Attorney General to investigate, resolve complaints, and take action when appropriate.
    - Utilize and partner with the Health Professionals Services Program (for impaired professionals) to assist with monitoring and remediation of licensees to ensure safe practice.
    - Completion of a comprehensive review of the Board's complaint resolution process to ensure "transparency, accountability, cost savings, and possible efficiencies". Created and implemented over 40 policy and process recommendations.
    - Offer guidance to the public, employers, supervisors, applicants, licensees about ethical practice standards, licensing requirements, and the Social Work Practice Act.
  3. Provide education, outreach, strategic communications, and build collaborative partnerships:
    - Educate the public, social work students and faculty, licensed professionals, applicants, and organizations about professional licensing responsibilities, ethical practice standards, and the complaint resolution process through in-person and virtual, web-based methods.
    - Expand outreach to wider audiences including the general public, employers, and diverse communities and organizations using the GovDelivery subscription service to distribute agency newsletter and bulletins to stakeholders and citizens.
    - Utilize technology to increase access to educational opportunities for licensees and applicants with several free webinars, an online jurisprudence examination "Know Your Licensing Law" free online service, and online learning modules and videos to be published in fall of 2020.
    - Completed a quantitative and qualitative Customer Satisfaction Survey during 2019, to 1) assess the performance of and satisfaction with "customer-facing" services, 2) better understand customer needs, and utilize survey results to make improvements as needed. Results were published to the agency website in January 2020.
    - Partner with local, state, and national organizations to improve public safety policies, regulatory practices, and mental health workforce issues, including social work licensing mobility and portability.
    - Successfully championed new legislation in the 2020 legislative session to benefit social workers and consumers by reducing unnecessary licensing barriers while still maintaining standards, improving license mobility, creating more flexibility for applicants and licensees, and integrating increased use of technology. Changes improve the statute by simplifying and reorganizing sections, improving operational efficiencies, and modernizing paper-dependent, obsolete methods that cause delays in processing.

## RESULTS

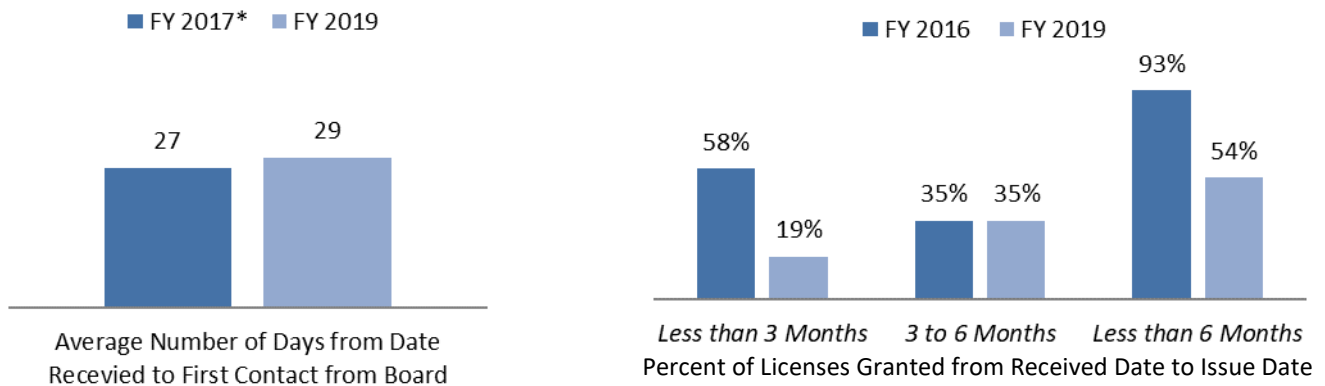
The following charts show the trends in the increased "quantity" of licensing data for fiscal years 2016\* and 2019, and licensing and complaint data and resolution services provided, and the "quality" of the processing or resolution times for fiscal years 2016\* and 2019.

*\*FY 2016 data used instead of four-year comparison as in previous reports because FY 2015 data unavailable due to transition to new database*

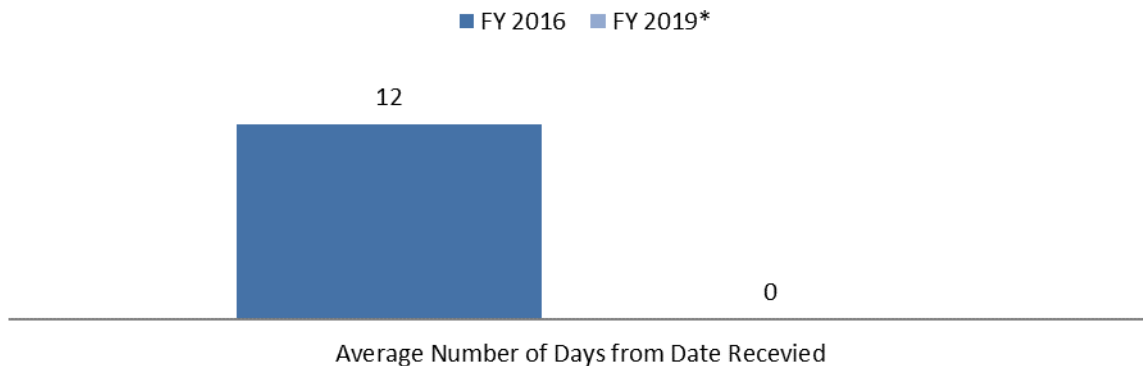
## Licensing Data



## Application Processing Time

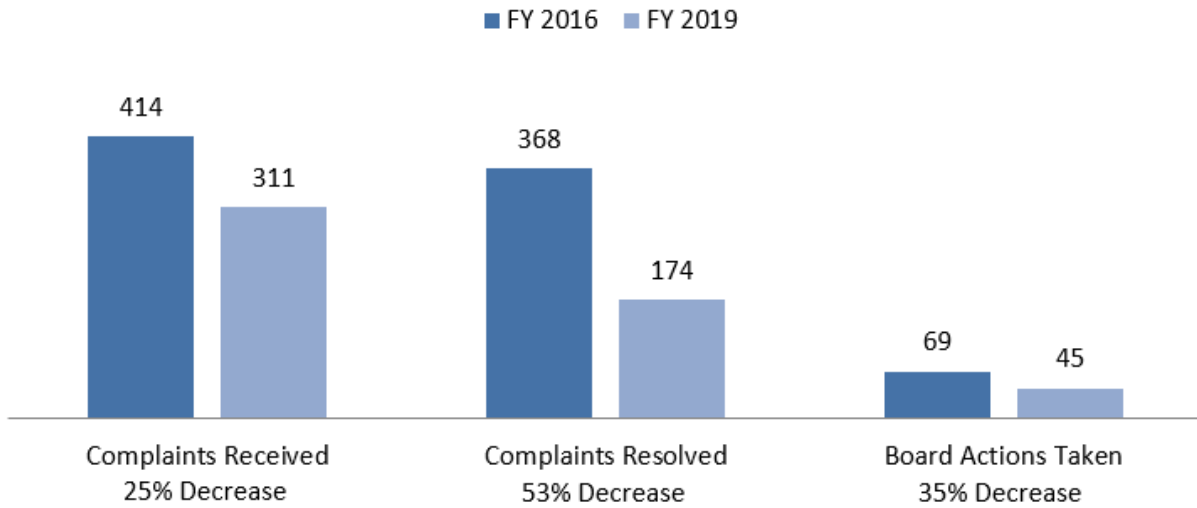


## Renewal Processing Time

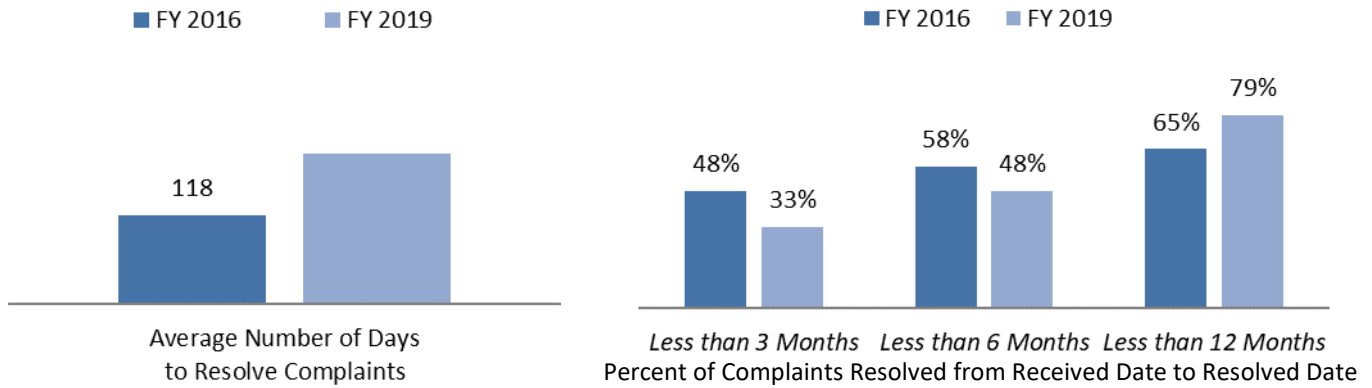


*\*Note: Renewal processing time reduced to 24 hours or less in December 2016 due to the deployment of a new license database which allowed for automatic approval or renewals upon receipt of application and fee.*

## Complaint Data



## Complaint Processing Time



Board of Social Work Legal Authority:

Minnesota Social Work Practice Act (<https://www.revisor.mn.gov/statutes/cite/148E> )

Minnesota Social Work Practice Act Additional Provisions (<https://www.revisor.mn.gov/statutes/cite/148D> )

Examining and Licensing Boards (<https://www.revisor.mn.gov/statutes/cite/214> )

(Dollars in Thousands)

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY18	FY19	FY20	FY21	FY22	FY23	FY22	FY23

**Expenditures by Fund**

1201 - Health Related Boards	1,130	1,183	1,325	1,516	1,404	1,404	1,556	1,559
2000 - Restrict Misc Special Revenue	30	46	37	50	50	50	50	50
<b>Total</b>	<b>1,160</b>	<b>1,230</b>	<b>1,362</b>	<b>1,566</b>	<b>1,454</b>	<b>1,454</b>	<b>1,606</b>	<b>1,609</b>
Biennial Change				538		(20)		287
Biennial % Change				23		(1)		10
Governor's Change from Base								307
Governor's % Change from Base								11

**Expenditures by Program**

Social Work Board	1,160	1,230	1,362	1,566	1,454	1,454	1,606	1,609
<b>Total</b>	<b>1,160</b>	<b>1,230</b>	<b>1,362</b>	<b>1,566</b>	<b>1,454</b>	<b>1,454</b>	<b>1,606</b>	<b>1,609</b>

**Expenditures by Category**

Compensation	842	915	989	1,099	1,084	1,093	1,186	1,198
Operating Expenses	314	306	372	467	370	361	420	411
Other Financial Transaction	3	8						
<b>Total</b>	<b>1,160</b>	<b>1,230</b>	<b>1,362</b>	<b>1,566</b>	<b>1,454</b>	<b>1,454</b>	<b>1,606</b>	<b>1,609</b>

**Full-Time Equivalents**

	11.38	12.04	12.15	12.83	12.63	12.63	13.63	13.63
--	-------	-------	-------	-------	-------	-------	-------	-------

(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base		Governor's Recommendation	
					FY22	FY23	FY22	FY23
<b>1201 - Health Related Boards</b>								
Balance Forward In		180		112				
Direct Appropriation	1,268	1,273	1,437	1,404	1,404	1,404	1,556	1,559
Open Appropriation	10	10						
Cancellations		280						
Balance Forward Out	148		112					
<b>Expenditures</b>	<b>1,130</b>	<b>1,183</b>	<b>1,325</b>	<b>1,516</b>	<b>1,404</b>	<b>1,404</b>	<b>1,556</b>	<b>1,559</b>
Biennial Change in Expenditures				528		(33)		274
Biennial % Change in Expenditures				23		(1)		10
Governor's Change from Base								307
Governor's % Change from Base								11
Full-Time Equivalent	11.38	12.04	12.15	12.83	12.63	12.63	13.63	13.63

**2000 - Restrict Misc Special Revenue**

Balance Forward In	17	22	26	38	38	38	38	38
Receipts	35	50	49	50	50	50	50	50
Balance Forward Out	22	26	38	38	38	38	38	38
<b>Expenditures</b>	<b>30</b>	<b>46</b>	<b>37</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>
Biennial Change in Expenditures				10		13		13
Biennial % Change in Expenditures				13		16		16
Governor's Change from Base								0
Governor's % Change from Base								0



(Dollars in Thousands)

	FY21	FY22	FY23	Biennium 2022-23
<b>Direct</b>				
<b>Fund: 1201 - Health Related Boards</b>				
FY2021 Appropriations	1,404	1,404	1,404	2,808
Forecast Base	1,404	1,404	1,404	2,808
<b>Change Items</b>				
New Complaint Investigator Staff		102	105	207
MN.IT Cost Reduction and Appropriation Transfer		50	50	100
<b>Total Governor's Recommendations</b>	<b>1,404</b>	<b>1,556</b>	<b>1,559</b>	<b>3,115</b>
<b>Dedicated</b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Planned Spending	50	50	50	100
Forecast Base	50	50	50	100
<b>Total Governor's Recommendations</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>100</b>
<b>Revenue Change Summary</b>				
<b>Dedicated</b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Forecast Revenues	50	50	50	100
<b>Total Governor's Recommendations</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>100</b>
<b>Non-Dedicated</b>				
<b>Fund: 1201 - Health Related Boards</b>				
Forecast Revenues	1,914	1,927	1,961	3,888
<b>Total Governor's Recommendations</b>	<b>1,914</b>	<b>1,927</b>	<b>1,961</b>	<b>3,888</b>

# Board of Social Work

## FY 2022-23 Biennial Budget Change Item

### Change Item Title: New Complaint Investigator Staff

Fiscal Impact (\$000s)	FY 2022	FY 2023	FY 2024	FY 2025
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	102	105	105	105
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	102	105	105	105
<b>FTEs</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

### Recommendation:

The Governor recommends a permanent increase to the Board of Social Work of \$102,000 in FY 2022 (7% increase) and \$105,000 in FY 2023 (7% increase) for a new staffing position. The Board of Social Work's base budget is \$1,404,000. This appropriation increase will allow the Board to improve core public safety services by adding a 1.0 FTE complaint investigator staff, pay salary and benefits, and provide necessary equipment to perform duties.

### Rationale/Background:

**Board Mission and Funding:** The mission of the Minnesota Board of Social Work is to ensure residents of Minnesota quality social work services by establishing and enforcing professional standards. Fifteen volunteer Board Members, including five public members, provide oversight to make certain the Board meets the needs of citizens and promotes a diverse and qualified workforce. The BOSW is responsible to regulate 75% of the Minnesota mental health workforce.

The Board is entirely fee supported and receives no General Fund dollars. Fees must be collected to cover direct and indirect expenditures, deposited as non-dedicated revenue into the State Government Special Revenue Fund. The Board is granted authority to use these fees by the Minnesota Legislature to pay for all expenses incurred by the Board.

### Addressing the Problem:

**Stakeholder Engagement:** The Board of Social Work created the Compliance Review Ad Hoc Committee in January 2015 to review the complaint resolution process and make recommendations for improvement. The committee, comprised of board members, staff, and Board Advisory Committee representation, conducted public meetings over a 20-month span and 350 hours, and created over 40 recommendations. The committee detailed its work and recommendations in a final report adopted by the Board on March 17, 2017.

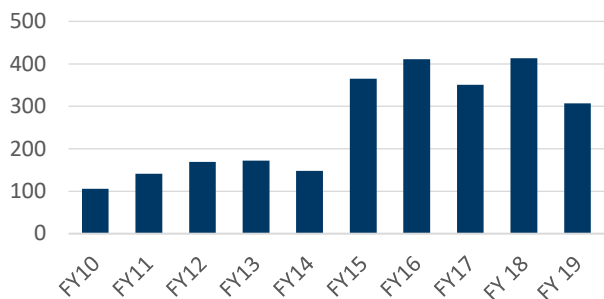
**Board Action to Increase Staff:** In 2019, the Compliance Review Ad Hoc Committee completed its work with an updated report detailing the progress of its 2017 recommendations. In September 2019, the full Board adopted the updated report with a priority committee recommendation to evaluate the staff complement for investigating and resolving complaints. The Board determined additional staff is necessary to provide required investigative and administrative support in the Board's core public safety mandate to investigate and resolve complaints

against licensees in a timely manner. Because of an unprecedented growth in the number and complexity of complaints received by the Board over the last five years, response time is slower causing delays in final

resolution. Without this additional staff, the Board’s ability to effectively and efficiently meet its core public safety duty mission to protect Minnesotans in a timely manner is compromised and the citizens of Minnesota are negatively impacted.

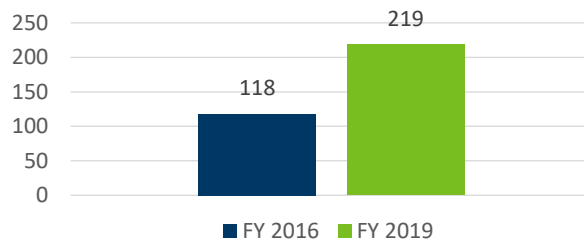
**Unprecedented Growth in Complaints:** The BOSW is responsible for investigating and resolving complaints against licensed individuals as one of its core public safety functions mandated by 148E.030. Since FY 2015, the Board has had a significant increase in the number of complaints received, as well as the severity and complexity of complaints. Despite this increase, the Board has maintained a complaint staff of 1.75 FTEs, comprised of one investigator and one support staff, since 2016.

**Number of Complaints Received by Fiscal Year (FY10-FY19)**



- FY10 – FY14 average of 147 complaints per year
- FY15 – FY19 average of 369 complaints per year
- FY15 – FY19 increase of 151%

**Average Number of Days to Resolve Complaints (FY16 & FY19)**



- FY16 – FY19 average days to resolve a complaint increased 46%
- FY19 just 79% of complaints resolved within 1 year compared to 100% of complaints in FY10

There are several factors believed to explain the dramatic increase in complaints. These include the Board’s intentional efforts to increase its education and outreach to stakeholders, including both the general public and licensed professionals about the role of the board and its public safety services; increased knowledge of professional ethical reporting requirements; increased number of overall licensees; and increased workforce demands on the social work profession related to increased caseloads and decreased budgets. In addition, the Board had updated its website, complaint form, and complaint information to ensure all communications regarding how to file a complaint and the complaint process are in plain language and easily accessible.

**Delayed Investigation and Complaint Resolution Time:** Minnesota Statutes section 214.103 requires the Board to resolve complaints within one year of receipt. The increase in complaints over the last five years without staffing increases has compromised the Board’s ability to resolve complaints within the one year timeline, negatively impacting individuals who file complaints, as well as those licensees against whom complaints are filed, and interfering with the Board’s core public safety function. The Board continues to identify and implement internal efficiency measures. But given the number of complaints, the Board’s complaint resolution time will continue to be delayed without additional investigative staff.

**Proposal:**

The Governor recommends a permanent increase to the Board of Social Work of \$102,000 in FY 2022 (7% increase), and \$105,000 in FY 2023 (7% increase) for a new Complaint Investigator position.

**Current Staffing Limitations:**

- As of June 30, 2020, the Board regulates 15,934 licensees and provides services to citizens, licensees, applicants, employers, educators, and many other types of customers daily.
- The Board’s current 12.83 staff complement is a ratio of 1 staff person to 1,242 licensees.

- The Board's current 1.75 compliance unit staff is a ratio of 1 staff person to 178; or 1.75 to 311 complaints received.
- While the number of complaints has significantly increased over the last five years, the number of board staff to investigate and resolve complaints has decreased from two full-time staff in FY 2000, to 1.75 full-time staff.
- The current 1.75 designated staff for complaint resolution cannot keep pace with the increase in complaints and has resulted in delayed response times.

**Positive Public Safety Result:** The Board monitors the number, timeliness, and quality of complaint investigation and resolution on a regular ongoing basis and recognizes current delays in resolution time. This recommendation will improve the Board's current level of service and increase capacity to meet its legislative mandate to provide critical, public safety services. With additional, the Board will hire additional staff immediately and significantly improve its services to ensure public safety.

### **Impact on Children and Families**

Licensed social workers provide 75% of mental health services in Minnesota to diverse populations in a variety of agencies serving children, families, vulnerable, and at-risk populations. Social workers are key service providers in hospitals, long-term and home health care, schools, for profit and non-profit agencies, county social service agencies, behavioral and mental health centers, and tribal agencies. The impact of social work services on children and families in Minnesota is far reaching.

The need to increase the Board's capacity to respond to both citizens and licensees and to investigate and resolve complaints faster is of critical importance now. With increased capacity the Board can improve its services to children, families, underserved and disadvantaged communities and ensure that citizens receive social work services from licensed social workers who meet Board standards.

### **Equity and Inclusion**

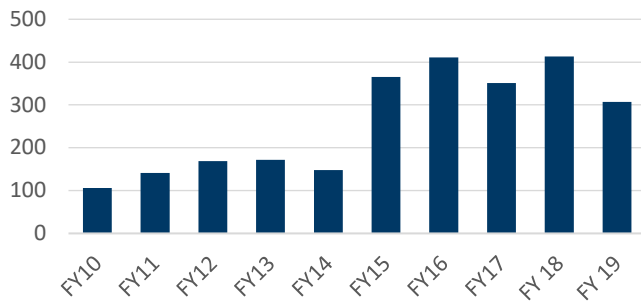
The Board provides public safety services to residents of Minnesota, licensed social workers, and the clients they serve. Licensed social workers provide services to some of the most vulnerable, underserved, diverse, and at-risk populations in our state. Complaint investigation and resolution services are paramount to ensuring safety and equitable services for Minnesotans. The Board must have the resources necessary to carry out its duty. This recommendation will improve the Board's capacity to meet the needs of citizens more effectively by improving response time to resolve complaints from vulnerable citizens.

### **Results**

**Current Performance Measures:** The BOSW is responsible for investigating and resolving complaints against licensed individuals as one of its core public safety functions mandated by 148E.030. Minnesota Statutes section 214.103 requires the Board to resolve complaints within one year of receipt. The Board monitors the number, timeliness, and quality of complaint investigation and resolution. With the growth of complaints over the past four years without any additional staffing, there is an unintended and significant increase in the length of time required to investigate and resolve complaints.

**Quantity:**

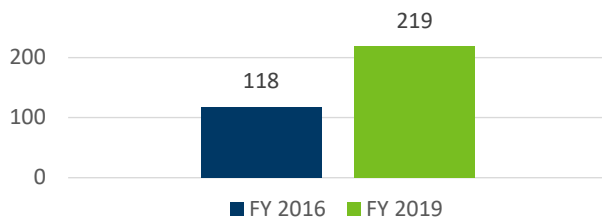
**Number of Complaints Received by Fiscal Year (FY10-FY19)**



- FY10 – FY14: average of 147 complaints per year
- FY15 – FY19: average of 369 complaints per year
- FY15 – FY19: increase of 151%

**Quality:**

**Average Number of Days to Resolve Complaints (FY16 & FY19)**



- FY16 – FY19: increase of 46% for average days to resolve complaint
- FY19: only 79% of complaints resolved within 1 year compared to 100% of complaints in FY10

**Result:** Additional staff to investigate complaints will improve the Board’s current level of service to both licensees and the public, and increase capacity to meet its legislative mandate to provide critical public safety services including:

- Ensure faster response times
- Increase number of stakeholders served
- Improve access to complaint resolution process
- Better quality of service for vulnerable, underserved, and diverse communities
- Shorten complaint resolution time from current 79%, to improved 90%, in 12 months or less

**Collecting and Communicating Results:** The Board continues to track complaint metrics through its database and reports these data at regular public meetings and in Biennial Reports. With increased staff capacity the Board can improve its services to children, families, underserved and disadvantaged communities and ensure that citizens receive social work services from licensed social workers who meet Board standards.

# Board of Social Work

## FY 2022-23 Biennial Budget Change Item

### Change Item Title: MN.IT Cost Reduction and Appropriation Transfer

Fiscal Impact (\$000s)	FY 2022	FY 2023	FY 2024	FY 2025
<b>ASU (Transfer from BELTSS to Dentistry)</b>				
General Fund*				
Expenditures	0	0	0	0
Revenues	0	0	0	0
State Government Special Revenue				
Expenditures	(647)	(647)	(647)	(647)
Revenues	0	0	0	0
<b>Pharmacy, Board of</b>				
State Government Special Revenue				
Expenditures	65	65	65	65
Revenues	0	0	0	0
<b>Dentistry, Board of</b>				
State Government Special Revenue				
Expenditures	40	40	0	40
Revenues	0	0	0	0
<b>Chiropractic Examiners, Board of</b>				
State Government Special Revenue				
Expenditures	25	5	25	25
Revenues	0	0	0	0
<b>Optometry, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	5	15
Revenues	0	0	0	0
<b>BELTSS</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Social Work, Board of</b>				
State Government Special Revenue				
Expenditures	50	50	50	50
Revenues	0	0	0	0
<b>Marriage and Family Therapy, Board of</b>				
State Government Special Revenue				
Expenditures	22	22	22	22
Revenues	0	0	0	0
<b>Podiatric Medicine, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Veterinary Medicine, Board of</b>				
State Government Special Revenue				
Expenditures	10	10	10	10
Revenues	0	0	0	0

Fiscal Impact (\$000s)	FY 2022	FY 2023	FY 2024	FY 2025
<b>Dietetics and Nutrition Practice, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Physical Therapy, Board of</b>				
State Government Special Revenue				
Expenditures	15	15	15	15
Revenues	0	0	0	0
<b>Behavioral Health and Therapy, Board of</b>				
State Government Special Revenue				
Expenditures	35	35	35	35
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	(325)	(325)	(325)	(325)
<b>FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*There is no General Fund impact to the health licensing boards listed in Fiscal Impact chart.

**Recommendation:**

The Governor recommends the Health-Related Licensing Boards’ IT expense reorganization and reduction. The Administrative Services Unit (ASU) is authorized by Minn. Stat. 214.107 and serves as an agent to the Health-Related Licensing Boards. ASU is seeking a \$647,000 reduction in its FY 2022 and FY 2023 appropriation and a corresponding \$322,000 increase in appropriation for twelve (12) Health-Related Licensing Boards (Table 1) for a net reduction of \$325,000. This appropriation decrease is the result of the Health-Related Licensing Boards’ restructuring and reduction of IT-related costs. The appropriation increases for the twelve (12) Health-Related Licensing Boards will fund IT expenses previously paid by ASU.

**Rationale/Background:**

Since the creation of MN.IT Services in 2012, funds to pay all technology-related costs of the Health-Related Licensing Boards have been appropriated to ASU as the boards’ agent. MN.IT staff were assigned to the boards and costs consolidated and paid by ASU. As part of its IT restructuring efforts, the Health-Related Licensing Boards worked with MN.IT to reduce the number of MN.IT staff directly assigned to the boards and move to direct-billing. This requires a transfer of the appropriation for IT-related costs from ASU to certain boards.

The Health-Related Licensing Boards are fee-supported agencies. The Boards are required by Minnesota Statutes to collect enough revenue to cover all direct-appropriated and indirect costs. The Health-Related Licensing Boards’ collected fee revenues are deposited into the State Government Special Revenue fund to cover the boards’ IT-related costs. This reduction does not impact the State’s General Fund.

**Proposal:**

The Health-Related Licensing Boards’ IT reorganization includes reduction of FTEs including software developer position and IT manager position. Database support and project management services will now be paid as needed by contract instead of by assigned FTE. These staffing changes result in a \$325,000 annual reduction in ASU’s appropriation. The remaining IT-related costs have been itemized and allocated to the boards and related programs for payment as direct expenditures beginning in FY 2022. The itemization and allocation results in a \$647,000 reduction in the ASU appropriation and an appropriation increase for twelve (12) boards to cover IT-related costs which will now be direct-billed.

This proposal is impacted by the transfer of the ASU appropriation from the Board of Executives for Long Term Services and Supports (BELTSS) to the Board of Dentistry beginning in FY 2022, which was submitted as a separate

change item. The ASU appropriation for MN.IT will be reduced by \$647,000 (from \$1,214,000 to \$567,000) when it transfers from BELTSS to Dentistry.

**Impact on Children and Families:**

The Health-Related Licensing Boards work to promote public protection, including the protection of the children and families of the State of Minnesota. This change will not impact the boards' ability to continue to protect the people of Minnesota.

**Equity and Inclusion:**

The Health-Related Licensing Boards do not discriminate on the basis of race, ethnicity, gender, sexual orientation, or disability. This change will not impact the boards' ability to provide services for all people of the State of Minnesota, without discrimination.