

Table of Contents
Dietetics and Nutrition Practice, Board of

Agency Profile 1

Agency Expenditure Overview 3

Agency Financing by Fund 4

Agency Change Summary 5

mn.gov/boards/dietetics-and-nutrition/

AT A GLANCE

FY19

Credentialing Services

- 1,866 license renewals
- 187 new licenses issued

Education Services

- 4 education program approvals

Complaint Review

- 7 complaints investigated

PURPOSE

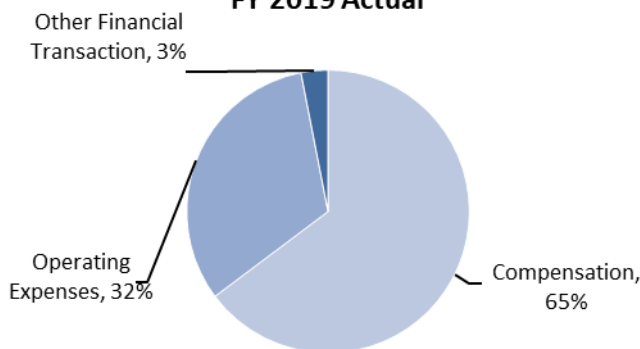
The Minnesota Board of Dietetics and Nutrition Practice protects the public through licensure of dietitians and nutritionists, establishment of continuing education standards, and investigation and resolution of complaints against licensees and unlicensed persons engaging in the practice. The Board was established in 1995 under the authority of Minnesota Statutes, Chapter 148 and Rules 3250.

The mission of the Board is to:

- Ensure that all licensees meet the educational and practical requirements specified in law,
- Ensure that all licensees provide competent dietetic and nutrition care,
- Set standards for quality dietetic and nutrition services, and
- Promote the public’s interest in receiving quality dietetic and nutrition services.

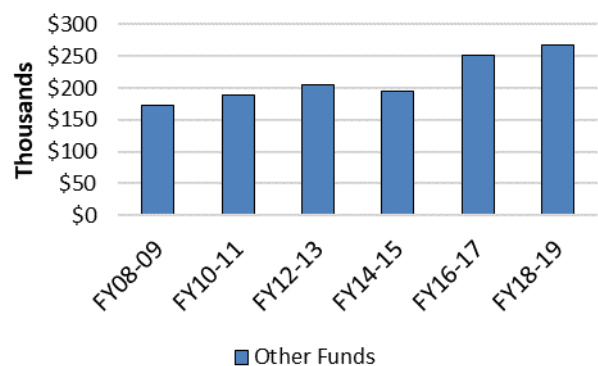
BUDGET

**Spending by Category
FY 2019 Actual**



Source: Budget Planning & Analysis System (BPAS)

Historical Spending



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount enough to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (interboard), Health Professionals Services Program (interboard), Office of the Attorney General for legal services, and the Criminal Background Check Program (interboard).

STRATEGIES

The Board accomplishes its mission through implementation of the following strategies:

- Minnesota is like most other states, as it requires licensing or certification of dietitians and nutritionists. Initial licensure applications are reviewed to ensure that licenses are granted only when education, pre-professional experience, and national examination requirements are met. A Criminal Background Check is conducted and reviewed on all applicants with follow up performed on any actions disclosed in the report. License renewals ensure that current licensees have completed the required hours of continuing education. The Board follows up on any licensee responding negatively to application renewal practice questions.
- The Board’s Complaint Resolution Committee (CRC) receives, investigates, and resolves complaints regarding the conduct or standard of care provided by licensees. The CRC also receives complaints of unlicensed individuals engaging in the practice.
- The Board promotes awareness of best practices in the profession. An example of this was legislative passage of their prescription protocol initiative in FY13.
- The Board is committed to technology upgrades that promote public protection and provide responsible, efficient, and cost-effective services. There were 1,866 license renewals in FY19 with 99.6% completed online and 187 initial applicants with 84% completed online.
- The seven-member Board of Dietetics and Nutrition Practice is comprised of 2 licensed dietitians and 2 licensed nutritionists, considered subject matter experts, and 3 public members, as appointed by the Governor. Members are volunteers that receive a per diem and mileage reimbursement for attendance at meetings.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality	Percent of online license renewals	96%	99.6%	FY17 FY19
Quality	Percent of new license applications completed online	81%	84%	FY17 FY19
Quantity	Number of License Renewals	1,894	1,866	FY17 FY19
Quality	License granted within 5 days upon receipt of all documentation	100%	100%	FY17 FY19

The statutory authority for the Minnesota Board of Dietetics and Nutrition Practice is located in Chapter 148.621 – 148.634: <https://www.revisor.mn.gov/statutes/?id=148.621>

The rules are located in MN Rules Chapter 3250. <https://www.revisor.mn.gov/rules/?id=3250>

Additional statutes pertaining to all health licensing boards are found in Chapters 13, 16, and 214.

(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base	
					FY22	FY23

Expenditures by Fund

1201 - Health Related Boards	126	131	120	176	149	149
2000 - Restrict Misc Special Revenue	4	7	6	6	6	6
Total	130	138	125	182	155	155
Biennial Change				39		3
Biennial % Change				15		1

Expenditures by Program

Dietetics & Nutrition Bd.	130	138	125	182	155	155
Total	130	138	125	182	155	155

Expenditures by Category

Compensation	93	89	91	106	107	107
Operating Expenses	37	44	34	76	48	48
Other Financial Transaction		4				
Total	130	138	125	182	155	155

Full-Time Equivalents

	0.89	0.90	0.88	0.88	0.88	0.88
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Dietetics and Nutrition Practice, Board of

Agency Financing by Fund

(Dollars in Thousands)

	Actual FY18	Actual FY19	Actual FY20	Estimate FY21	Forecast Base	
					FY22	FY23
1201 - Health Related Boards						
Balance Forward In		15		27		
Direct Appropriation	131	134	147	149	149	149
Open Appropriation	10	11				
Cancellations		29				
Balance Forward Out	15		27			
Expenditures	126	131	120	176	149	149
Biennial Change in Expenditures				38		2
Biennial % Change in Expenditures				15		1
Full-Time Equivalents	0.89	0.90	0.88	0.88	0.88	0.88

2000 - Restrict Misc Special Revenue

Balance Forward In		1	1	2	2	2
Receipts	4	7	6	6	6	6
Balance Forward Out	1	1	2	2	2	2
Expenditures	4	7	6	6	6	6
Biennial Change in Expenditures				1		0
Biennial % Change in Expenditures				11		3

(Dollars in Thousands)

	FY21	FY22	FY23	Biennium 2022-23
Direct				
Fund: 1201 - Health Related Boards				
FY2021 Appropriations	149	149	149	298
Forecast Base	149	149	149	298
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Planned Spending	6	6	6	12
Forecast Base	6	6	6	12
Revenue Change Summary				
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Forecast Revenues	6	6	6	12
Non-Dedicated				
Fund: 1201 - Health Related Boards				
Forecast Revenues	190	190	190	380