



# JOINT LEGISLATIVE SERVICES

Published by the Joint Departments and Commissions of the Minnesota Legislature

Eighth Edition

November 2020



# JOINT LEGISLATIVE SERVICES DIRECTORY

## Table of Contents

<b>About This Directory</b>	3
<b>Organizational Chart</b>	4
<b>Staff Listing</b>	5–6
<b>Joint Departments</b>	7-26
Legislative Reference Library and Library Subcommittee	7
Office of the Legislative Auditor and Legislative Audit Commission	11
Legislative Budget Office and Legislative Budget Office Oversight Commission	15
Office of the Revisor of Statutes	18
<b>Legislative Commissions</b>	27-60
Legislative Coordinating Commission	27
Compensation Council	30
Legislative Salary Council	31
Joint House-Senate Subcommittee on Claims	32
Office on the Economic Status of Women	33
Regent Candidate Advisory Council	34
Subcommittee on Administrative Rules	35
Subcommittee on Data Practices	56
Subcommittee on Employee Relations	36
Subcommittee on Minnesota Water Policy	54
Trustee Candidate Advisory Council	38
Legislative Advisory Commission	39
Legislative-Citizen Commission on Minnesota Resources	40
Lessard-Sams Outdoor Heritage Council	44
Legislative Commission on Housing Affordability	60
Legislative Commission on Pensions and Retirement	47
Legislative Commission on Planning and Fiscal Policy	49
Great Lakes Commission	50
Legislative Energy Commission	51
Mississippi River Parkway Commission	52
Legislative Permanent School Fund Commission	53
Legislative Commission on Metropolitan Government	55
Legislative Commission on Minnesota Sports Facilities	57
MNsure Legislative Oversight Committee	58
Driver and Vehicle Systems Oversight Committee	59



# JOINT LEGISLATIVE SERVICES DIRECTORY

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## **About this Directory**

The Joint Departments and Commissions of the Legislature created this directory to illustrate the services provided by the legislative commissions and joint offices. These services are available to members of both the Minnesota House of Representatives and Minnesota Senate, and state and local agencies in Minnesota, in addition to the general public.

This directory is intended to provide detailed information about the purpose of each commission and office, the main work each does, and how to access those services. Contact information for each office and commission is included.

The legislature has created a number of commissions to focus attention on specific areas of policy, such as Minnesota's environmental resources, pensions, and review of state agencies and their programs and functions. These commissions carefully examine these issues and recommend changes to existing law governing these areas. They also provide regulatory oversight to a number of state agencies and programs.

The Legislative Coordinating Commission (LCC) provides support to many of the commissions, as well as the joint offices of the Legislative Reference Library, Office of Revisor of Statutes and the Office of the Legislative Auditor. In addition, several offices and task forces benefit from the resources of the LCC.

These offices operate independently, though they work together toward the same goals-to provide coordinated services to both houses of the Legislature. The diagram on the following page illustrates generally how the offices relate to one another.

If you have any questions or suggestions about this directory, contact the Legislative Coordinating Commission at 651-296-0099 or [lcc@lcc.leg.mn](mailto:lcc@lcc.leg.mn).

# Joint Legislative Offices and Commissions

## Joint Offices

Legislative Audit Commission
Office of the Legislative Auditor
Office of the Revisor of Statutes
Legislative Reference Library
Legislative Budget Office Oversight Commission
Legislative Budget Office

## Joint Legislative Commissions with Dedicated Staff

Legislative-Citizen Commission on Minnesota Resources
Legislative Commission on Pensions and Retirement
Lessard-Sams Outdoor Heritage Council

## Joint Legislative Commissions Staffed by the LCC

Legislative Coordinating Commission	
Compensation Council	Legislative Energy Commission
Legislative Salary Council	Legislative Permanent School Fund Commission
Geospatial Information	MNsure Legislative Oversight Committee
Mississippi River Parkway Commission	Office on the Economic Status of Women
Great Lakes Commission	Regent Candidate Advisory Council
Joint House-Senate Subcommittee on Claims	Trustee Candidate Advisory Council
Legislative Advisory Commission	Subcommittee on Administrative Rules
Legislative Commission on Metropolitan Government	Subcommittee on Employee Relations
Legislative Commission on Minnesota Sports Facilities	Subcommittee on Data Practices
Legislative Commission on Planning and Fiscal Policy	Subcommittee on Ethnic Councils
Legislative Commission on Housing Affordability	Subcommittee on Minnesota Water Policy
	Driver and Vehicle System Oversight Committee

07/02/2019

# Staff Listing

Joint Legislative Services

Name	Page
Allen, Katie	20
Anderson, Amber	20
Anderson, Rory	42
Bardal, Maren	16
Behr, Kevin	20
Bell, Laura	9
Bergin, Nathan	20
Blom, Adam	16
Brown, Terry	20
Burkitt, Chad	48
Campbell, Jane	9
Cantey, Chris	28
Carlson, Jim	16
Carlson, Justin	20
Cecko, Laura	16
Chenier, Robert	20
Couillard, Mason	20
Diesslin, Lisa	48
Dilks, Betty	21
Duffing, Jason	21
DuGarm, Delano	21
Ender, Robyn	21
Eugster, Cathy	21
Froberg, Noah	21
Gerkovich, Kasey	28
Glass-Sirany, Sandy	21
Griffith, Diana	42
Güereca, Carlos	16
Hage, Eve	21
Hara, Toshi	9
Harney, Joe	16
Harrison, Ian	22
Haugen, Betsy	9
Henry-Wangenstein, Diane	28
Ho, Kathryn	16
Holmlund, Isaac	22
Holterman, Alyssa	16
Inman, Ryan	19
Johnson, Kyle	22

Name	Page
Johnson, Mark	46
Judt, Jason	22
Kase, Jeff	22
Kidd, Jessica	22
Knoop, Lisa	9
Kratzke, Shannon	22
Kuenle, Jason	22
Larson, Christian	17
Lawrence, Trevor	23
Layfield, Corrie	42
Lenczewski, Susan	48
Lenertz, Karen	23
Leysen, Lori	13
Lincoln, Elizabeth	8
Matykiewicz, Ruth	9
Maxwell, Cindy	23
McCullough, John	23
McDaniel, Steve	17
McGuiness, Cassandra	23
Meilleur, Lee	28
Menchikov, Julius	28
Meyer, Emma	23
Meyers, Brian	23
Mingo, Jess	24
Nash, Becca	42
Nibbe, Leah	24
Nobles, James	13
Novack, Mary	24
O'Connor, Kay	24
Olinger, Traci	24
Olson, Sally	29
Oman, Cory	24
Patsch, Melissa	24
Pavelko, Joe	46
Powell, Evan	24
Purtle Ender, Ellen	25
Rand McKay, Heather	25
Randall, Judy	13
Riley, Molly	9

**Staff Listing  
(continued)**  
Joint Legislative Services

Sandey, Maureen	25
Schatz, Michael	10
Schmidtke, David	8
Schnabel, Amanda	46
Scovill, Mark	10
Settergren, Elaine	10
Shaw, Annë	29
Skumautz, Deb	29
Smith, Chad	25
Smith, Sandy	46
Speer, Sheree	25
Staeheli, Corrine	25
Stark, Jim	54
Steller, Chris	10
Temple, Mary	25
Tuyikuze, Joseph	25
Vail, Barb	26
Varien, Michael	43
Weber, Michelle	28
Welp, Jolie Ann	26



# LEGISLATIVE REFERENCE LIBRARY & LIBRARY SUBCOMMITTEE

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Library

Library staff members handle inquiries in person, by phone, email, or instant messaging. Legislators can contact library staff and receive materials while working from their offices, homes, or from the House or Senate Chamber. All

requests are confidential, and all staff is non-partisan.

### Collection Highlights

Highlights of the print and digital collection include:

- The Library's premiere public policy collection of print and digital materials focuses on state-level issues.
- Newspapers-print and electronic. The library purchases access to the full text of many regional newspapers for legislative users, including the *Star Tribune*, *Pioneer Press*, and *Duluth News Tribune*, and many other newspapers.
- Media coverage. News resources on legislators and legislative policy issues include extensive print files from 1970-2009, and an in-house electronic news archive from 2009 - present.
- Mandated reports. Each year the Legislature requires many one-time studies and ongoing reports, both to study issues and provide accountability for state-funded programs. The Library tracks and acquires the reports and ensures availability in electronic format to members and the general public.
- Legislative history materials. The collection, required by the rules of the House and Senate, includes committee minutes and recordings of committee meetings and floor sessions. Staff members are experienced and knowledgeable about the often complicated process of researching legislative history.
- Historical statistics. Biographical information and details about legislative service for every member since territorial times is found in the *Legislators Past and Present* database. The Library publishes historical lists of legislative and state government information. The Time Capsule database integrates a variety of information by legislative session.

#### Office's Statutory Authority

"The library shall collect, index, and make available in suitable form information relative to governmental and legislative subjects which will aid members of the Legislature to perform their duties in an efficient and economical manner."

-Minnesota Statutes 3.302

Established in 1969

### Service Highlights

- Reference librarians. Experienced reference librarians to assist with research.
- Customized alerting services. *Inside Issues* and *Contents Pages*.

### The Library Subcommittee

The Legislative Reference Library is a joint legislative agency under the Legislative Coordinating Commission. Each biennium, a Library Subcommittee made of up four legislators, two from the House and two from the Senate, is appointed.



# LEGISLATIVE REFERENCE LIBRARY & LIBRARY SUBCOMMITTEE

## JOINT LEGISLATIVE SERVICES DIRECTORY

### Contacting Library Staff and Services

**Main Location** 645 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

**Main Phone** (651) 296-8338

**Hours** 8:00 a.m. to 4:30 p.m. Monday - Friday

**Hours during  
the Legislative Session:** 8:00 a.m. to 6:00 p.m. Monday – Thursday  
8:00 a.m. to 5:00 p.m. Friday  
Session hours are extended, as needed

**MSB Location** 3238 Minnesota Senate Building  
95 University Avenue West  
St. Paul, MN 55155

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**Hours** 9:00 a.m. to 3:00 p.m. Monday - Friday

**Hours during  
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Session hours are extended, as needed

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# LEGISLATIVE REFERENCE LIBRARY & LIBRARY SUBCOMMITTEE

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# LEGISLATIVE REFERENCE LIBRARY & LIBRARY SUBCOMMITTEE

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# OFFICE OF THE LEGISLATIVE AUDITOR & LEGISLATIVE AUDIT COMMISSION

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Office of the Legislative Auditor

The Office of the Legislative Auditor (OLA) is a nonpartisan audit and evaluation office within the Legislative Branch of Minnesota state government. OLA performs the same function for the Minnesota Legislature that the Government Accountability Office (GAO) performs for the United States Congress.

The principal goal of OLA is to provide the Legislature, agencies, and the public with audit and evaluation reports that are accurate, objective, timely, and useful. Through its reports, the office seeks to strengthen accountability, legislative oversight, and compliance with state laws. OLA focuses primarily on state agencies and programs but also selectively evaluates programs administered at all levels of government in Minnesota.

### History

The Legislature created the Office of the Legislative Auditor in 1973, following the recommendation of a private-sector study group called the Loan Executive Action Program (LEAP). Prior to OLA, all state agencies and local governments were audited by the Public Examiner, an appointee of the Governor. In the 1973 legislation, the Legislative Auditor was assigned responsibility to audit state governments, and the State Auditor was assigned responsibility to audit local governments.

### Independence

Independence from inappropriate influences is key to the credibility of any audit office. OLA's independence is enhanced by the fact that the Legislative Auditor serves a six-year term. All reports issued by OLA are based solely on the work of its professional, nonpartisan staff. Reports are released publicly without prior review by any legislator, including members of the Legislative Audit Commission.

### The Legislative Audit Commission

The Legislative Audit Commission is a bipartisan commission with six members from the House of Representatives and six members from the Senate, equally divided between the majority and minority parties. Membership is governed by *Minnesota Statutes*, Section 3.97, subd. 2.

The commission appoints the Legislative Auditor and selects topics for the Program Evaluation Division to review. It also periodically holds hearings to review audit and evaluation reports. The commission chair rotates every two years between the House and Senate.

### OLA's Mission

- Strengthen accountability, legislative oversight, and compliance with state laws.
- Support good financial management and enhance program effectiveness.



# OFFICE OF THE LEGISLATIVE AUDITOR & LEGISLATIVE AUDIT COMMISSION

## JOINT LEGISLATIVE SERVICES DIRECTORY

### Organization

Legislative Auditor Jim Nobles is the head of OLA. First appointed in 1983, Mr. Nobles is currently serving his sixth six-year term as Legislative Auditor; he previously served as Deputy Legislative Auditor for OLA's Program Evaluation Division.

Financial Audit Division. The division has a staff of approximately 36 auditors, many of whom are certified public accountants (CPAs), certified fraud examiners (CFEs), or certified information systems auditors (CISAs). The division annually audits the state's financial statements to determine whether they are presented consistent with generally accepted accounting principles. To fulfill federal law, the division also annually audits whether the state has used federal grant money in compliance with federal requirements. In addition, the division selects 10 to 15 state-funded organizations and financial functions to audit in depth, with a focus on internal controls and compliance with applicable legal requirements. Finally, the division accepts and assesses all allegations involving the possible misuse of state money and resources and conducts investigations (also referred to as "special reviews") on an as-needed basis. Christopher Buse, CPA, is Deputy Legislative Auditor for the Financial Audit Division.

Program Evaluation Division. The division has a staff of 16 evaluators with advanced degrees in fields such as economics, law, policy analysis, public administration, and statistics. The division conducts several evaluations each year on topics selected by the Legislative Audit Commission. The commission annually solicits evaluation requests from all legislators and typically receives more than 100 suggestions. The commission selects evaluation topics using several criteria, including the amount of state resources involved, level of state control, timeliness, and potential impact of an evaluation. Teams of two to three evaluators typically work six to eight months to complete an evaluation report. While evaluation reports contain a substantial amount of background information about topics, their primary focus is on findings and recommendations. Judy Randall is Deputy Legislative Auditor for the Program Evaluation Division.

### Jurisdiction

The Office of the Legislative Auditor has broad jurisdiction to conduct its work. Categorized by type of examination or review, the following is an outline of OLA's current jurisdiction:

Financial Audits and Investigations. OLA's jurisdiction to conduct financial audits is extensive. It includes (1) all agencies, boards, commissions, and other organizations in the Executive Branch; (2) courts and other organizations in the Judicial Branch; (3) Minnesota State Colleges and Universities; (4) University of Minnesota; (5) "semi-state" agencies, such as the Minnesota Historical Society and State Fair; (6) Metropolitan Airports Commission; (7) Minnesota Sports Facilities Authority; and (8) Metropolitan Mosquito Control District. In addition, OLA may audit the use of state money provided under a grant or contract to any organization or individual.



# OFFICE OF THE LEGISLATIVE AUDITOR & LEGISLATIVE AUDIT COMMISSION

## JOINT LEGISLATIVE SERVICES DIRECTORY

Program Evaluations. OLA's jurisdiction to conduct program evaluations is equally extensive and includes any programs or activities created or funded by state government. OLA's evaluation jurisdiction extends to state-funded programs or activities administered by local governments or private organizations.

### Authority

State law grants the Office of the Legislative Auditor strong authority. For example, OLA may access and review government data and documents of any classification and, when necessary, may issue subpoenas. In addition, *Minnesota Statutes*, 3.978, subd. 2, requires all individuals and organizations, both public and private, that receive money from the state to cooperate with the Office of the Legislative Auditor.

### Contacting the Office of the Legislative Auditor

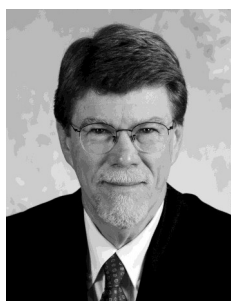
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# LEGISLATIVE BUDGET OFFICE & LBO OVERSIGHT COMMISSION

JOINT LEGISLATIVE SERVICES DIRECTORY

## About the Legislative Budget Office

The Legislative Budget Office (LBO) is a nonpartisan office within the Legislative branch of Minnesota state government. On September 1, 2019, the LBO assumed the responsibility for working with state agencies to provide the House and Senate with information on the fiscal impact of proposed legislation. The product of this work is known as a fiscal note. The role of the LBO is similar to that of the Congressional Budget Office (CBO), who performs similar analysis for the United States Congress.

The primary goal of the LBO is to provide legislators with the estimated financial impact to the state budget for legislation under consideration.

## History

The Legislature created the LBO during the 2017 Legislative Session. Funding for the LBO was first appropriated in fiscal year (FY) 2018. Changes enacted during the 2018 Legislative Session established an effective date for the LBO to assume fiscal note responsibilities on September 1, 2019. Prior to the creation of the LBO, and up to September 1, 2019, Minnesota Management and Budget (MMB), a state agency within the Executive Branch, was responsible for submission of fiscal notes to the legislature.

## Independence

The LBO is charged with objectively evaluating proposed legislation to assess the potential impact on the state budget. To effectively perform this work, the LBO must not be inappropriately influenced by any individual or group. The LBO's independence is enhanced by having a Director who serves a six-year term. All fiscal notes released by the LBO are based on data provided by state agencies impacted by the proposed legislation. Nonpartisan LBO staff provide an independent review and analysis of this information to assess accuracy, reasonableness, and compliance with uniform standards and procedures prior to submission to the legislature.

## The Legislative Budget Office Oversight Commission

The Legislative Budget Office Oversight Commission (LBO Oversight Commission) is a bipartisan bicameral commission with four members from the House of Representatives and four members from the Senate. The LBO Director serves as the executive secretary of the commission. The chief nonpartisan fiscal analyst of the House of Representatives, the lead nonpartisan fiscal analyst of the Senate, the commissioner of Minnesota Management and Budget or a designee, and the legislative auditor are ex-officio, nonvoting members of the commission.

**Membership is governed by *Minnesota Statutes 3.8854*.**

The commission appointed the Director of the Legislative Budget Office in September 2018 and approved the fiscal note uniform standards and procedures that govern the fiscal note process in August 2019. The commission evaluates the work of the LBO. The commission chair and vice chair are elected by the members of the commission and rotate every two years between the House and Senate.

## LBO's Mission

Support informed decision-making through objective analysis of the impact of proposed legislation on the state budget.





# LEGISLATIVE BUDGET OFFICE & LBO OVERSIGHT COMMISSION

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## JOINT LEGISLATIVE SERVICES DIRECTORY

### Organization

Michelle Weber was appointed on September 4, 2018, by the LBO Oversight Commission to serve as the inaugural Director of the LBO. Prior to serving as the Director of the LBO, Ms. Weber held positions within the Executive Branch at the Departments of Education, Human Services and Minnesota Management and Budget.

There are nine budget analysts within the LBO, each of which is responsible for the review and analysis of fiscal notes for a major policy area within the state budget. The office also has one coordinator who manages all fiscal note requests, oversees the local impact note process, and provides training and technical assistance on the Fiscal Note Tracking System which is used to manage the workflow and production of fiscal notes.

### Authority

*Minnesota Statutes*, 3.8853 establishes the LBO, governs the appointment and term of a director, specifies the development of uniform standards and procedures for the fiscal note process under Minnesota Statutes, 3.98, requires agencies to comply with providing data to the LBO for the purposes of completing fiscal notes, establishes parameters related to the LBO's access and use of not public data and requires fiscal notes to be posted to the LBO's website within 24 hours of completion.

### Contacting the Legislative Budget Office

23B State Office Building  
Location 100 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155  
  
Phone (651) 297-7146  
  
FAX (651) 297-3697  
  
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Web site <https://www.lbo.leg.mn>

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# LEGISLATIVE BUDGET OFFICE & LBO OVERSIGHT COMMISSION

## JOINT LEGISLATIVE SERVICES DIRECTORY



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# LEGISLATIVE BUDGET OFFICE & LBO OVERSIGHT COMMISSION

JOINT LEGISLATIVE SERVICES DIRECTORY



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# OFFICE OF THE REVISOR OF STATUTES

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Office of the Revisor of Statutes

The Office of the Revisor of Statutes is a legislative office that provides services to members of both houses of the Legislature, all constitutional offices, and all state agencies and departments. The services of the office are nonpartisan and confidential. The office consists of attorneys, editors, computer specialists, and support personnel. Services are provided in the following four areas:

**Legislative:** The office assists members of both the House and Senate and legislative staff at virtually all stages of the legislative process from the preparation of a draft of a bill through to its presentation to the governor. The office drafts bills, amendments, resolutions, and other legislative documents. As required by statute, upon request, the office drafts bills for any member of the House or the Senate, for the governor and other constitutional officers, and for state agencies. Bill drafting services are nonpartisan and confidential. In addition, the Revisor's Office prepares three types of bills to maintain quality: the "Revisor's bill" to correct technical errors in the statutes, the "correction bill" to correct errors in a given session's bills, and bills to improve the style and form of statutory chapters. The session correction bill is customarily one of the final bills passed during a session. Office staff members prepare and publish a bill drafting manual containing styles and forms for drafting bills, resolutions, and amendments known as the *Minnesota Revisor's Manual with Styles and Forms*. The office maintains a bill tracking system for the Legislature, prepares all House committee reports, and prepares conference committee and comparison reports. The Revisor's Office formally engrosses bills – which involves incorporating all changes – and enrolls them – which means they are signed by the proper officers of both houses and formally presented to the governor on behalf of the Legislature.

#### Office's Statutory Authority

"The Legislative Coordinating Commission shall appoint a qualified person to the position of revisor of statutes. The Revisor shall serve at the pleasure of the commission. The commission shall fix the Revisor's salary. "

- Minnesota Statutes 3C.01

**Administrative Rules:** The office helps state agencies draft and adopt administrative rules. In addition, staff members are available to answer questions about *Minnesota Rules*, the rulemaking process for state agencies, and can help with a text search of *Minnesota Rules* for specific rule information. Office staff also prepare and publish *Minnesota Rules Drafting Manual with Styles and Forms* and *Rulemaking in Minnesota: A Guide*.

**Publications:** The office compiles, edits, and publishes *Laws of Minnesota*, *Minnesota Statutes*, and *Minnesota Rules*. *Laws of Minnesota* contains the laws and resolutions passed each legislative session. *Minnesota Statutes* contains the codified general and permanent laws. *Minnesota Rules* contains the compiled administrative rules adopted by state agencies. A compilation of Minnesota court rules is included as a supplement to *Minnesota Statutes*. All of the publications contain user aids and indexes, and are the official text of the law. All publications are also available online.



# OFFICE OF THE REVISOR OF STATUTES

## JOINT LEGISLATIVE SERVICES DIRECTORY

Legal Assistance and Liaison Duties: The Revisor's Office provides counsel to the Legislative Coordinating Commission Subcommittee on Claims. The Revisor or designee serves as a commissioner to the Uniform Laws Conference, a national group working toward consistency in state statutes. In addition, the office prepares a biennial report on Minnesota court opinions that declare a statute unconstitutional or otherwise identify statutory deficiencies.

Computer: The Revisor's Office maintains hardware and develops software to support the work of the Legislature. In 2006, the office implemented XTEND, a new XML-based bill drafting and publishing system. This system is used by House, Senate and Revisor's office staff. Staff members of the Revisor's Office provide support to legislative users through training and through its helpdesk. Staff also provide network and server support for the Legislature's Internet services and provide Internet information on bills, rules, and laws.

### Contacting the Office of the Revisor of Statutes

**Location** 700 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

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# LEGISLATIVE COORDINATING COMMISSION

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Legislative Coordinating Commission

The commission serves as the umbrella organization for legislative commissions, joint agencies, and other boards. The president of the Senate and the speaker of the House alternate biennially as chair. The Legislative Coordinating Commission (LCC) establishes the complement and the compensation of employees for joint agencies and commissions. All joint agency budgets are reviewed and approved by the commission. The commission coordinates certain activities of the House and Senate including the setting of insurance benefits.

The LCC provides administrative support for the Compensation Council, the Joint House/Senate Subcommittee on Claims, the Office of the Economic Status of Women, the Regent Candidate Advisory Council, the Trustee Candidate Advisory Council, and the Subcommittee on Employee Relations. All joint legislative offices and commissions are nonpartisan.

The LCC Fiscal Services staff provides accounting and budget services for the commissions and joint agencies. LCC Information Technology staff provide geospatial information that includes mapping and related analysis for public policy issues and proposed legislation. After each census, staff provide GIS services related to redistricting. These staff also provide network and web support services to the legislative commissions.

The LCC arranges for sign language interpreting services and other disability access services for legislative hearings and meetings with members. Additionally, the LCC facilitates arrangements for visiting international and state delegations to the legislature.

Finally, the LCC maintains Minnesota's Legacy website which displays how funds from the Legacy Amendment and the Environment and Natural Resources Trust Fund are being utilized throughout the state.

### LCC Members

The membership consists of the majority leader of the Senate, the president of the Senate, two senators appointed by the majority leader, the minority leader of the Senate, and one senator appointed by the minority leader; and the majority leader of the House, the speaker of the House, two representatives appointed by the speaker, the minority leader of the House, and one representative appointed by the minority leader.

#### Commission's Statutory Authority

"The Legislative Coordinating Commission is created to coordinate the legislative activities of the Senate and House of Representatives."

- Minnesota Statutes 3.303



# LEGISLATIVE COORDINATING COMMISSION

## JOINT LEGISLATIVE SERVICES DIRECTORY

### Contacting the Legislative Coordinating Commission

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# COMPENSATION COUNCIL

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Compensation Council

State law has established a Compensation Council to meet in the odd-numbered years to recommend salaries of judges and constitutional officers, and salary ranges for heads of state agencies. The council must report its recommendations to the speaker of the House of Representatives and the president of the Senate by April 1st.

### Members

Per *Minnesota Statutes* 15A.082, the Compensation Council consists of 16 members: eight non-judges appointed by the chief justice of the Supreme Court, and one member from each congressional district appointed by the governor.

### Council's Statutory Authority

"A compensation council is created each odd-numbered year to assist the Legislature in establishing the compensation of constitutional officers, justices of the supreme court, judges of the court of appeals and district court, and the heads of state and metropolitan agencies ..."

- Minnesota Statutes 15A.082

### Contacting the Compensation Council

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# LEGISLATIVE SALARY COUNCIL

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Legislative Salary Council

State law has established a Legislative Salary Council to meet in the odd-numbered years to determine the salaries of state legislators. The council must report its determination by March 31st.

### Members

Per *Minnesota Statutes* 15A.0825, the Legislative Salary Council consists of 16 members: a non-judge from each of the congressional districts that is appointed by the chief justice of the Supreme Court, and one member from each congressional district appointed by the governor.

#### Council's Statutory Authority

"By March 31 of each odd-numbered year, the council must prescribe salaries for legislators to take effect July 1 of that year.

- Minnesota Statutes 15A.0825

### Contacting the Legislative Salary Council

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# LEGISLATIVE COORDINATING COMMISSION— JOINT SUBCOMMITTEE ON CLAIMS

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Joint House-Senate Subcommittee on Claims

The Joint House-Senate Subcommittee on Claims was established in 1976 to hear and make recommendations to the Legislature whether to pay claims against the state by various persons who cannot proceed against the state under the State Tort Claims Act (Minn. Stat. 3.732). The joint subcommittee also handles other claims, including exonerated claims, which cannot be litigated.

The subcommittee consists of members from the House of Representatives and the Minnesota Senate. The chair rotates between the House and Senate each meeting. The chair from each body is generally responsible to present the bill resulting from the subcommittee deliberations to the appropriate committees in the House and Senate and subsequently to the full House and Senate for final passage.

### Contacting the Joint House-Senate Subcommittee on Claims

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## LEGISLATIVE COORDINATING COMMISSION— OFFICE ON THE ECONOMIC STATUS OF WOMEN

### JOINT LEGISLATIVE SERVICES DIRECTORY

#### About the Office on the Economic Status of Women

The Office on the Economic Status of Women (OESW) provides information and advises the Legislature on issues related to the economic status of Minnesota's women, with the goal of furthering public policy that will give every woman in Minnesota the ability and opportunity to achieve economic security.

OESW also serves as an informal liaison on women's economic issues between the Legislature and the community, informing the community of legislative actions and bringing the voices of the community to the attention of legislators.

#### Office's Statutory Authority

"The commission shall study and report to the Legislature on all matters relating to the economic status of women in Minnesota ..."

-Minnesota Statutes 3.303

#### Information Available from OESW

- Profiles of the status of Minnesota women and girls
- Women in elected office
- Minnesota data from the U.S. Census Bureau
- Summaries of legislative actions
- Historical data
- Cost-of-living adjustments for child support and spousal maintenance

#### Contacting the Office on the Economic Status of Women

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# LEGISLATIVE COORDINATING COMMISSION— REGENT CANDIDATE ADVISORY COUNCIL

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Regent Candidate Advisory Council

The Regent Candidate Advisory Council was established by the Legislature in 1988 to advise the Legislature in the election of regents of the University of Minnesota. Its duties are to develop a description of the duties of regents, outline criteria to be applied in recommending candidates, and recruit, screen and recommend at least two, and not more than four, qualified candidates to the joint legislative committee for each opening on the University of Minnesota Board of Regents.

The 12-member Board of Regents is the governing body of the University of Minnesota. The Legislature, elects one regent from each of Minnesota's eight congressional districts and four from the state at-large. One of the four at-large regents must be a university student at the time of election. Regents serve without pay for six-year terms. Terms are staggered, with one-third of the board up for election every two years.

The Regent Candidate Advisory Council is composed of 24 members appointed to six-year, staggered terms. One-half of the members are appointed by the speaker of the House, and one-half are appointed by the Senate Committee on Rules and Administration.

#### Council's Statutory Authority

"A Regent Candidate Advisory Council is established to assist in determining criteria for, and identifying and recruiting qualified candidates, for membership on the Board of Regents and making recommendations to the joint legislative committee."

-Minnesota Statutes 137.0245

### Contacting the Regent Candidate Advisory Council

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# LEGISLATIVE COORDINATING COMMISSION— Subcommittee on Administrative Rules

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Subcommittee on Administrative Rules

The Subcommittee on Administrative Rules Committee is established to assist the Legislative Coordinating Commission (LCC) in its statutory mandate to review administrative rules. According to state law, the LCC shall review state agency rules as defined in section 14.02, subdivision 4, when at least two members of the LCC or at least five members of the Legislature submit a written request to review the rule. The commission may perform this review by holding one or more commission meetings or by deferring this action to the LCC Administrative Rules Subcommittee.

#### Subcommittee's Statutory Authority

Upon written request of two or more of its members or five or more members of the Legislature, the Legislative Coordinating Commission shall review a state agency rule.

-Minnesota Statutes 3.305

The commission also has jurisdiction of rules as described in *Minnesota Statutes* 3.842 and 3.843.

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# LEGISLATIVE COORDINATING COMMISSION— SUBCOMMITTEE ON EMPLOYEE RELATIONS

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Subcommittee on Employee Relations

The Subcommittee on Employee Relations assists the Legislature through its review and recommendations to the Legislature of negotiated agreements, arbitration awards, and compensation plans for employees in the Executive Branch. It also monitors the state civil service system and makes recommendations regarding certain state and local government salaries.

### State Employee Negotiations

The Executive Branch of the state of Minnesota employs approximately 50,000 people. About 90 percent of these employees are placed in one of 17 occupationally based bargaining units, which are represented by one of 11 unions. The unions negotiate collective bargaining agreements that establish the terms and conditions of

employment. Traditionally, these agreements are valid for two years and coincide with the state biennium. Minnesota Management and Budget represents management and negotiates on behalf of the state with the exclusive representatives.

#### Subcommittee's Statutory Authority

"The commissioner (of Minnesota Management and Budget) shall submit to the chair of the commission any negotiated collective bargaining agreements, arbitration awards, compensation plans, or salaries for legislative approval or disapproval."

-Minnesota Statutes 3.855

### Other Salaries

The subcommittee also reviews and approves, rejects, or modifies recommendations for salaries submitted by the governor or other appointing authority under section 43A.18, subdivision 5, covering agency head positions listed in section 15A.0815.

Salaries of individuals employed by political subdivisions (excluding school district employees, medical doctors and doctors of osteopathy) are limited to 110 percent of the salary of the governor. The commissioner of Management and Budget may increase the salary for a position that the commissioner determines requires special expertise. Before granting such a waiver to the salary cap, the commissioner must seek advice from the subcommittee (Minn. Stat. § 43A.17, subd. 9).

### Members

The subcommittee has 10 members: five members of the Senate, appointed by the Subcommittee on Committees of the Committee on Rules and Administration, at least two of whom must be a member of the minority; and five members of the House, three appointed by the speaker, and two appointed by the minority leader.



## LEGISLATIVE COORDINATING COMMISSION— SUBCOMMITTEE ON EMPLOYEE RELATIONS

JOINT LEGISLATIVE SERVICES DIRECTORY

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# LEGISLATIVE COORDINATING COMMISSION— TRUSTEE CANDIDATE ADVISORY COUNCIL

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Trustee Candidate Advisory Council

Established by the Legislature, the Trustee Candidate Advisory Council (TCAC) is charged with developing selection criteria and a description of the responsibilities and duties of a member of the Minnesota State Colleges and Universities Board of Trustees. The 24-member council must also identify and recruit qualified candidates for the board, and recommend to the governor at least two and not more than four candidates for each open seat on the board. The governor is not bound by these recommendations.

#### Council's Statutory Authority

"A candidate advisory council for the Board of Trustees of the Minnesota State Colleges and Universities shall assist the governor in determining criteria for, and identifying and recruiting qualified candidates for, non-student membership on the board."

-Minnesota Statutes 136F.03

The Board of Trustees consists of 15 members, including three students. The 12 non-student positions have six-year staggered terms. The council recruits candidates for those 12 non-student positions. One-third of those 12 members are up for appointment every two years.

### Contacting the Trustee Candidate Advisory Council

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# LEGISLATIVE ADVISORY COMMISSION

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Legislative Advisory Commission

The commission has authority to review and recommend approval of requests by state departments and state agencies for funding from contingent appropriations or spending of federal funds. The commission has four permanent members: the majority leader of the Senate or a designee; the chair of the Senate Finance Committee; the speaker of the House or a designee; and the chair of the House Ways and Means Committee. Additional members sit on the commission and are determined by the funding requests being considered, i.e., the chair of the House finance committee to which the request pertains, and the respective chair of the Senate budget division.

#### Commission's Statutory Authority

"Transfers exceeding \$10,000 may be authorized by the governor but no transfer exceeding \$10,000 may be made until the governor has consulted the Legislative Advisory Commission and it has made its recommendation on the transfer."

-Minnesota Statutes 3.30

The commissioner of management and budget acts as secretary of the commission and keeps a permanent record of its proceedings. The commission meets at the call of the governor or upon the call of the secretary at the request of two or more of its members.

### Contacting the Legislative Advisory Commission

**Location** Commissioner, Minnesota Management and Budget  
400 Centennial Office Building  
658 Cedar St.,  
St. Paul, MN 55155

**Phone** (651) 201-8010

**E-mail** [info.mmb@state.mn.us](mailto:info.mmb@state.mn.us)

**Web site** <https://www.lcc.leg.mn/lac/>



# LEGISLATIVE—CITIZEN COMMISSION ON MINNESOTA RESOURCES

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Legislative-Citizen Commission on Minnesota Resources

The Legislative-Citizen Commission on Minnesota Resources (LCCMR) makes funding recommendations to the Minnesota Legislature for special environment and natural resource projects, primarily from the Environment and Natural Resources Trust Fund. These recommendations are the product of a competitive, multi-step proposal and selection process open to everyone with innovative ideas for environment and natural resources projects that can provide multiple ecological and other public benefits for Minnesota. The LCCMR also has oversight over all projects funded through its process.

The LCCMR developed from a program initiated in 1963. Since 1963, approximately \$1.0 billion has been appropriated to more than \$2,300 projects recommended by the Commission to protect and enhance Minnesota's environment and natural resources.

Formerly known as the Legislative Commission on Minnesota Resources (LCMR), in 2006 the Commission was re-organized into the LCCMR, with members of the public added to its membership, in order to include citizen input more directly in the decision-making process.

### Membership of the Commission

There are 17 members of the commission – five from the Senate, five from the House of Representatives and seven citizen members.

They are appointed as follows:

7 Citizen Members:

5 appointed by the governor

1 appointed by the Senate

1 appointed by the House

5 Senators:

The chair of the environment finance  
committee

2 from the majority caucus

2 from the minority caucus

### Constitutional and Statutory Authority for Expenditures

A permanent Environment and Natural Resources Trust Fund is established in the state treasury. Loans may be made of up to 5 percent of the principal of the fund for water system improvements as provided by law. The assets of the fund shall be appropriated by law for the public purpose of protection, conservation, preservation, and enhancement of the state's air, water, land, fish, wildlife, and other natural resources. The amount appropriated each year of a biennium, commencing on July 1 in each odd-numbered year and ending on and including June 30 in the next odd-numbered year, maybe up to 5½ percent of the market value of the fund on June 30 one year before the start of the biennium. Not less than 40 percent of the net proceeds from any state-operated lottery must be credited to the fund until the year 2025.

-- Minnesota Constitution, Article XI, Section 14  
(Adopted, Nov. 8, 1988; Amended, Nov. 6, 1990  
and Nov. 3, 1998)

Expenditures from the fund also governed by  
Minnesota Statutes 116P





# LEGISLATIVE—CITIZEN COMMISSION ON MINNESOTA RESOURCES

## JOINT LEGISLATIVE SERVICES DIRECTORY

### 5 Representatives:

- The chair of the environment finance committee
- 2 from the majority caucus
- 2 from the minority caucus

### Funding Sources

At present LCCMR's recommendations to the Minnesota Legislature are for funding from one of three sources:

- The Minnesota Environment and Natural Resources Trust Fund
- Great Lakes Protection Account
- Oil overcharge funds

### General Information about LCCMR Projects

Currently the LCCMR makes funding recommendations on an annual or biennial basis, with recommendations presented to the Minnesota Legislature during the legislative session. The LCCMR process is open to all eligible environment and natural resources projects that protect, conserve, preserve, and enhance Minnesota's air, water, land, fish, wildlife, and other natural resources for the benefit of current citizens and future generations. Past projects have been in the areas of land and habitat protection, parks and trails, environmental education, natural resource information and planning, renewable energy, agriculture and forestry, and water resources. Past recipients include state agencies, private non-profits, academic institutions, local government units, federal government, tribal governments, and private corporations.

Each funding cycle, a Request for Proposal is issued for funding priorities determined by the Commission based on its six-year strategic plan and ongoing information gathering activities, including expert-led issue seminars and visits to natural resource sites around the state.

The LCCMR reviews, evaluates, and ranks all proposals submitted. A selection of the highest ranked proposals is invited to present before the LCCMR. Finally, based on the total dollars available, a subset of those proposals is chosen to be recommended to the Legislature for funding. In addition to review by the Commission, proposals may also be reviewed by peer review committees or technical advisory committees.

The LCCMR's funding recommendations go before the Minnesota House and Senate in the form of a bill, and upon passage the bill goes to the Governor to be signed into law. Funding becomes available to projects beginning July 1 of the next fiscal year.

Projects that are approved for funding are overseen by the LCCMR for the duration of their funding period. Projects must submit a work plan to be approved by the Commission, provide ongoing project updates, and deliver a final report upon project completion.



# LEGISLATIVE—CITIZEN COMMISSION ON MINNESOTA RESOURCES

## JOINT LEGISLATIVE SERVICES DIRECTORY

A biennial report with accomplishments of completed projects, recommendations for future funding, and the current strategic plan for the Environment and Natural Resources Trust Fund is submitted to the full legislature on January 15 of the odd-numbered years.

### Contacting the Legislative-Citizen Commission on Minnesota Resources

**Location** 65 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

**Phone** (651) 296-2406

**FAX** (651) 296-1321

**E-mail** [lccmr@lccmr.leg.mn](mailto:lccmr@lccmr.leg.mn)

**Web site** <https://www.lccmr.leg.mn>



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# LEGISLATIVE—CITIZEN COMMISSION ON MINNESOTA RESOURCES

JOINT LEGISLATIVE SERVICES DIRECTORY



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# LESSARD-SAMS OUTDOOR HERITAGE COUNCIL

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Lessard-Sams Outdoor Heritage Council

The Lessard-Sams Outdoor Heritage Council (LSOHC) was established by the Legislature with the responsibility for providing annual Outdoor Heritage Fund appropriation recommendations to the legislature. The Outdoor Heritage Fund is one of four funds created when the Clean Water, Land and Legacy Amendment was passed by the voters in the 2008 election. The council recommendations must take into consideration the Minnesota Conservation and Preservation Plan findings directly relating to restoration, protection, and enhancement of wetlands, prairies, forests, and habitat for fish, game, and wildlife, and that prevent forest fragmentation, encourage forest consolidation, and expand restored native prairie.

Article XI, Section 15 of the Minnesota Constitution creates the Outdoor Heritage Fund. The Council and Outdoor Heritage Fund statues are found in MS 2010, Chapter 97A.056. The Council operates under the Minnesota Open Meeting Law, MS 2010, Chapter 13D.

### Membership of the Council

There are 12 members of the council appointed as follows:

#### 8 Citizen Members

- 2 appointed by the Senate
- 2 appointed by the House
- 4 appointed by the governor

#### 2 Senators

- 1 from the majority caucus
- 1 from the minority caucus

#### 2 Representatives

- 1 from the majority caucus
- 1 from the minority caucus

### LSOHC Projects

The LSOHC annually publically solicits for use of the funds. Based on this process the Council recommends appropriations to the legislature, funding programs consistent with Council visions and priorities. The core of the Council recommendations focuses on funding programs, rather than individual projects. In this manner, the Council seeks to have a measurable long-term impact on the environment and wildlife habitat. The types of programs funded to date include land acquisition additions for WMA, AMA and SNA and state forests; prairie, trout stream and forest restorations and permanent conservation easements. Recipients include state agencies, private non-profits, local government units, and the federal government. In many of the programs multiple government units and non-profits work together for the betterment of the environment and wildlife habitat.



# LESSARD-SAMS OUTDOOR HERITAGE COUNCIL

## JOINT LEGISLATIVE SERVICES DIRECTORY

Overall an estimated \$100 million will be available annually for appropriation from this fund. In fiscal year 2010 through 2019, the Council has recommended and the Legislature has funded over 352 requests, totaling approximately \$1.09 billion.

As directed by statute the Council also annually recommends an appropriation for a Conservation Partners Program, open to all conservation organizations and local government units working in Minnesota. This appropriation is granted out under an open competitive process operated by the executive branch according to the specifics of appropriations law. Grants from \$5,000 to \$400,000 are awarded to local, regional, state, and national nonprofit organizations, including government entities. The grants are for work to enhance, restore, or protect the forests, wetlands, prairies, and habitat for fish, game, or wildlife in Minnesota. To date, over 550 Conservation Partner Grants have been awarded.

### **Constitutional Amendment**

"Beginning July 1, 2009, until June 30, 2034, the sales and use tax rate increased by three-eighths of one percent on sales and uses taxable under the general state sales and use tax law. Receipts from the increase, plus penalties and interest and reduced by any refunds, are dedicated, for the benefit of Minnesotans, to the following funds: 33 percent of the receipts shall be deposited in the outdoor heritage fund and may be spent only to restore, protect, and enhance wetlands, prairies, forests, and habitat for fish, game, and wildlife; 33 percent of the receipts shall be deposited in the clean water fund and may be spent only to protect, enhance, and restore water quality in lakes, rivers, and streams and to protect groundwater from degradation, and at least five percent of the clean water fund must be spent only to protect drinking water sources; 14.25 percent of the receipts shall be deposited in the parks and trails fund and may be spent only to support parks and trails of regional or statewide significance; and 19.75 percent shall be deposited in the arts and cultural heritage fund and may be spent only for arts, arts education, and arts access and to preserve Minnesota's history and cultural heritage.

An outdoor heritage fund; a parks and trails fund; a clean water fund and a sustainable drinking water account; and an arts and cultural heritage fund are created in the state treasury. The money dedicated under this section shall be appropriated by law. The dedicated money under this section must supplement traditional sources of funding for these purposes and may not be used as a substitute. Land acquired by fee with money deposited in the outdoor heritage fund under this section must be open to the public taking of fish and game during the open season unless otherwise provided by law. If the base of the sales and use tax is changed, the sales and use tax rate in this section may be proportionally adjusted by law to within one-thousandth of one percent in order to provide as close to the same amount of revenue as practicable for each fund as existed before the change to the sales and use tax."

[Adopted, November 4, 2008]

-- Minnesota Constitution, Article XI, Section 15



# LESSARD-SAMS OUTDOOR HERITAGE COUNCIL

JOINT LEGISLATIVE SERVICES DIRECTORY

## Contacting the Lessard-Sams Outdoor Heritage Council

**Location** 95 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

**Phone** (651) 284-6430

**FAX** (651) 297-3697

**E-mail** [lsohc@lsohc.leg.mn](mailto:lsohc@lsohc.leg.mn)

**Web site** <https://www.lsohc.leg.mn>



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**Executive Director**  
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**Joe Pavelko**  
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# LEGISLATIVE COMMISSION ON PENSIONS AND RETIREMENT

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Legislative Commission on Pensions and Retirement

The Legislative Commission on Pensions and Retirement (LCPR) is a commission of fourteen legislators from the House and Senate who meet during and after the legislative sessions to consider pension and retirement topics and proposed legislation that impacts the retirement of public employees in the State of Minnesota. The LCPR's primary focus is on the state's public defined benefit and defined contribution plans, including volunteer firefighter relief association plans. The LCPR also studies retirement trends, and current events, and alternatives for providing retirement benefits.

#### Commission's Statutory Authority

"The Legislative Commission on Pensions and Retirement is created to study and investigate public retirement systems."

-Minnesota Statutes, Section 3.85

Generally, the standing state government committees in the House and Senate do not deal with retirement-related topics until after they have been considered by the LCPR. After introduction, bills referred to these committees are sent to the LCPR for consideration. If the chair of the LCPR decides to consider a bill, it will take testimony and return the bill to the committees with a recommendation, typically as part of a larger pension bill.

The LCPR, which was established as a permanent commission in 1967, consists of seven members of the Senate and seven members of the House, with representation from both parties. Members are appointed at the commencement of each biennium. The chair, who is elected by LCPR members, alternates each biennium between the House and Senate. The chair sets the meeting schedule and agendas. The LCPR typically meets weekly during the legislative session and may meet during the interim between sessions, as needed.

### The Work of the Commission

The LCPR's responsibilities include the following:

- Consider and make recommendations on proposed legislation;
- Study and take testimony on proposed benefit changes and other topics, current events, and changes in federal law related to pensions and retirement;
- Exercise oversight of the state's public defined benefit and defined contribution plans, including the approximately 550 firefighter relief association plans;
- Review the annual actuarial valuations and periodic experience studies of the statewide and major local public pension plans; and
- Assess the sufficiency of current public pension plan funding and recommend appropriate adjustments to contributions, funding, or benefits.



# LEGISLATIVE COMMISSION ON PENSIONS AND RETIREMENT

## JOINT LEGISLATIVE SERVICES DIRECTORY

### Commission Staff

The LCPR's three-person staff assists the chair with meeting agendas and materials, performs research and legal and policy analysis on pension and retirement issues, and drafts bills for legislators. The LCPR's website ([lcpr.leg.mn](http://lcpr.leg.mn)) and its office in the State Office Building are repositories of information and documents related to public pension plans and select retirement topics.

### To contact the Legislative Commission on Pensions and Retirement

**Location** 55 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd  
St. Paul, MN 55155  
**Phone** (651) 296-2750  
**FAX** (651) 297-3697  
**E-mail** [lcpr@lcpr.leg.mn](mailto:lcpr@lcpr.leg.mn)  
**Web site** <https://www.lcpr.leg.mn>



**Susan Lenczewski**  
**Executive Director**  
(651) 296-1309  
[susan.lenczewski@lcpr.leg.mn](mailto:susan.lenczewski@lcpr.leg.mn)



**Chad Burkitt**  
**Analyst**  
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**Lisa Diesslin**  
**Commission Assistant**  
(651) 296-6806  
[lisa.diesslin@lcpr.leg.mn](mailto:lisa.diesslin@lcpr.leg.mn)





# LEGISLATIVE COMMISSION ON PLANNING AND FISCAL POLICY

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Legislative Commission on Planning and Fiscal Policy

The commission was created to provide the Legislature with in-depth analysis of projected state revenues, expenditures, and tax expenditures. In considering these matters, the commission must gauge the Legislature's role in state expenditures and consider the long-term needs of the state, while not duplicating work done by standing committees of the House and the Senate.

The commission consists of nine members of the senate appointed by the Subcommittee on Committees of the Committee on Rules and Administration and nine members of the House of Representatives appointed by the Speaker of the House. The chair alternates between a member of the Senate and a member of the House

#### Commission's Statutory Authority

"The commission shall provide the Legislature with research and analysis of current and projected state revenue, state expenditures, and state tax expenditures. ..."

Minnesota Statutes 3.885

### Contacting the Legislative Commission on Planning and Fiscal Policy

**Location** 72 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd  
St. Paul, MN 55155

**Phone** (651) 296-9002

**Fax** (651) 297-3697

**E-mail** [lcc@lcc.leg.mn](mailto:lcc@lcc.leg.mn)

**Web site** <https://www.commissions.leg.state.mn.us/lcpfp/index.html>

**Sally Olson**  
**Commission Administrator, LCC**  
(651) 296-9002  
[sally.olson@lcc.leg.mn](mailto:sally.olson@lcc.leg.mn)



# GREAT LAKES COMMISSION

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Great Lakes Commission

The commission promotes development of the Great Lakes basin, plans water resource development, makes maximum possible use of navigational aids and other public works, and secures balanced use of the basin. The compact governing the commission was signed by Illinois, Indiana, Michigan, Minnesota, New York, Ohio, Pennsylvania, Wisconsin and Ontario.

Minnesota is represented on this Commission by four legislators, two from the Senate and two from the House of Representatives.

### Contacting the Great Lakes Commission

<b>Location</b>	72 State Office Building 100 Rev. Dr. Martin Luther King Jr. Blvd St. Paul, MN 55155
<b>Phone</b>	(651) 296-1121
<b>Fax</b>	(651) 297-3697
<b>E-mail</b>	<a href="mailto:lcc@lcc.leg.mn">lcc@lcc.leg.mn</a>
<b>Web site</b>	<a href="https://www.commissions.leg.state.mn.us/commis/greatlakes.html">https://www.commissions.leg.state.mn.us/commis/greatlakes.html</a>

**Diane Henry-Wangenstein**  
**Deputy Director, LCC**  
(651) 296-1121  
[diane.henry@lcc.leg.mn](mailto:diane.henry@lcc.leg.mn)



# LEGISLATIVE ENERGY COMMISSION

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Legislative Energy Commission

The Legislative Energy Commission was created by the Minnesota Legislature in 2008, which was formerly constituted as the Electric Energy Task Force. The commission evaluates the energy policies of the state, assessing the impact on the future of the environment and the economy. The commission also monitors the state's progress in achieving goals to develop renewable sources of electric energy; evaluates progress in reducing greenhouse gas emissions; reviews and recommends proposed energy legislation and takes public testimony on energy issues.

#### Commission's Statutory Authority

"The commission shall continuously evaluate the energy policies of this state and the degree to which they promote an environmentally and economically sustainable energy future."

- Minnesota Statutes 3.8851

The membership of the commission consists of nine members of the House of Representatives appointed by the Speaker of the House and nine members of the Senate appointed by the Senate Subcommittee on Committees of the Committee on Rules and Administration.

### Contacting the Legislative Energy Commission

**Location** State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd  
St. Paul, MN 55155

**Phone** (651) 297-7137

**FAX** (651) 297-3697

**E-mail** [lec@lec.leg.mn](mailto:lec@lec.leg.mn)

**Web site** <https://www.lcc.leg.mn/lec/>

**Executive Director**

**Vacant**

**Kasey Gerkovich**

**Administrative Commission Assistant/Claims Clerk, LCC**

(651) 296-0099

[kasey.gerkovich@lcc.leg.mn](mailto:kasey.gerkovich@lcc.leg.mn)



# MISSISSIPPI RIVER PARKWAY COMMISSION

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## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Mississippi River Parkway Commission

The Mississippi River Parkway Commission (MRPC) aids in the development of a scenic parkway and highway along the Mississippi River in Minnesota, and in the promotion of economic development opportunities along the Great River Road. It works with the state and local agencies of the National Mississippi River Parkway Commission in the promotion of tourism and the enhancement of economic development in the Mississippi River Valley.

### Contacting the Mississippi River Parkway Commission

**Location** 300 33<sup>rd</sup> Avenue South, Suite 101  
Waite Park, MN 56387

**Phone** (651)341-4196

**Website** <https://www.commissions.leg.state.mn.us/mrpc/mrpc.html>

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(651) 341-4196  
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# LEGISLATIVE PERMANENT SCHOOL FUND COMMISSION

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Legislative Permanent School Fund Commission

The Legislative Permanent School Fund Commission was established to advise the Department of Natural Resources and the school trust lands director on the management of permanent school fund land, which is held in trust for the school districts of the state and to review legislation affecting permanent school fund land.

The commission consists of three senators appointed by the senate majority leader, three senators appointed by the senate minority leader, three state representatives appointed by the speaker of the house, and three state representatives appointed by the house minority leader. Additionally, a Director is appointed to oversee and coordinate activities of the Permanent School Fund within the DNR. The current director is Aaron Vande Linde at [aaron.vande-linde@state.mn.us](mailto:aaron.vande-linde@state.mn.us).

#### Commission's Statutory Authority

"The commission shall review current statutes on management of school trust fund lands at least annually and shall recommend necessary changes in statutes, policy, and implementation in order to ensure provident utilization of the permanent school fund lands."

- Minnesota Statutes 127A.30

### Contacting the Legislative Permanent School Fund Commission

**Location** 72 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd  
St. Paul, MN 55155

**Phone** (651) 296-0099

**Fax** (651) 297-3697

**Email** [lcc@lcc.leg.mn](mailto:lcc@lcc.leg.mn)

**Web site** <https://www.lcc.leg.mn/lpsfc/>

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# SUBCOMMITTEE ON MINNESOTA WATER POLICY

## JOINT LEGISLATIVE SERVICES DIRECTORY

### Subcommittee on Minnesota Water Policy

The Subcommittee on Minnesota Water Policy (SMWP) was originally established in 2014 as the Legislative Water Commission (LWC). However, in 2019 Subcommittee on Minnesota Water Policy (SMWP) was created and continues to review water policy and recommendations, assess data and make recommendations to assist the legislature in formulating recommendations and legislation.

Additionally, the SMWP shares information with the Legislative-Citizen Commission on Minnesota Resources (LCCMR), other pertinent legislative committees, and shares information and coordinates with the Clean Water Council.

The SMWP consists of six members of the Senate, including three majority party members appointed by the majority leader and three minority party members appointed by the minority leader; and six members of the House of Representatives, including three majority party members appointed by the speaker of the house and three minority party members appointed by the minority leader.

### Subcommittee's Statutory Authority

"The subcommittee shall review water policy reports and recommendations of the Environment Quality Board, the Board of Water and Soil Resources, the Pollution Control Agency, the Department of Natural Resources, the Metropolitan Council, and other water-related reports as may be required by law or the legislature."

Minnesota Statutes 3.886

### Contacting the Subcommittee on Minnesota Water Policy

**Location** 65 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd  
St. Paul, MN 55155

**Phone** (651) 284-6431

**Email** [jim.stark@lcc.leg.mn](mailto:jim.stark@lcc.leg.mn)

**Fax** (651) 297-3697

**Web site** <https://www.lcc.leg.mn/smwp/>



**Jim Stark**  
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# LEGISLATIVE COMMISSION ON METROPOLITAN GOVERNMENT

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Legislative Commission on Metropolitan Government

The Legislative Commission on Metropolitan Government was established to oversee the Metropolitan Council's operating and capital budgets, work program, and capital improvement program.

The membership consists of four senators appointed by the senate majority leader, three senators appointed by the senate minority leader, four representatives appointed by the speaker of the house, and three representatives appointed by the house minority leader. All members must reside in or represent a portion of the seven-county metropolitan area. The appointing authorities must ensure balanced

geographic representation. Each appointing authority must make appointments as soon as possible after the opening of the next regular session of the Legislature in each odd-numbered year.

#### Commission's Statutory Authority

"The Legislative Commission on Metropolitan Government is established to oversee the Metropolitan Council's operating and capital budgets, work program, and capital improvement program."

-Minnesota Statutes 3.8841

### Contacting the Commission on Metropolitan Government

72 State Office Building  
**Location** 100 Rev. Dr. Martin Luther King Jr. Blvd  
St. Paul, MN 55155  
**Phone** (651) 296-0099  
**FAX** (651) 297-3697  
**E-mail** [lcc@lcc.leg.mn](mailto:lcc@lcc.leg.mn)  
**Web site** <https://www.lcc.leg.mn/lcmg/>

**Sally Olson**

**Commission Administrator, LCC**

(651) 296-9002

[sally.olson@lcc.leg.mn](mailto:sally.olson@lcc.leg.mn)



# SUBCOMMITTEE ON DATA PRACTICES

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## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the LCC Subcommittee on Data Practices

The LCC Subcommittee on Data Practices was established to:

- review and provide the legislature with research and analysis of emerging issues relating to government data practices and security and privacy of personal data;
- review and make recommendations on legislative proposals relating to the Minnesota Government Data Practices Act; and
- review and make recommendations on legislative proposals impacting personal data privacy rights, data security, and other related issues.

The Subcommittee is made up of two senators appointed by the senate majority leader; two senators appointed by the senate minority leader; two representatives appointed by the speaker of the house; and two representatives appointed by the minority leader of the house of representatives.

### Contacting the Subcommittee on Data Practices

**Location** 72 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd  
St. Paul, MN 55155

**Phone** (651) 296-9002

**FAX** (651) 297-3697

**E-mail** [lcc@lcc.leg.mn](mailto:lcc@lcc.leg.mn)

**Web site** <https://www.lcc.leg.mn/sdp/>

**Sally Olson**  
**Commission Administrator, LCC**  
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# LEGISLATIVE COMMISSION ON MINNESOTA SPORTS FACILITIES

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About the Legislative Commission on Minnesota Sports Facilities

The Legislative Commission on Minnesota Sports Facilities was created to oversee the Minnesota Sports Facilities Authority's operating and capital budgets. The commission is charged with: providing financial oversight of the authority; adoption of a statewide authority structure for the operation and management of sports facilities and entertainment venues under the jurisdiction of the authority; and creating a comprehensive management plan that alleviates booking and scheduling concerns regarding the sports facilities and entertainment venues under the jurisdiction of the authority.

#### Commission's Statutory Authority

"The legislature finds that continuous legislative review of the financial management of the authority is necessary to promote fiscal responsibility and good management, and strengthen the accountability of the authority."

- Minnesota Statutes 3.8842

The Commission consists of three senators appointed by the senate majority leader, three senators appointed by the senate minority leader, three state representatives appointed by the speaker of the house, and three state representatives appointed by the house minority leader.

### Contacting the Legislative Commission on Minnesota Sports Facilities

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100 Rev. Dr. Martin Luther King Jr. Blvd  
St. Paul, MN 55155

**Phone** (651) 296-9002

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# MNSURE LEGISLATIVE OVERSIGHT COMMISSION

JOINT LEGISLATIVE SERVICES DIRECTORY

## About the MNSure Legislative Oversight Committee

The MNSure Legislative Oversight Committee was established in 2013 to oversee the operations of MNSure and to recommend necessary changes in policy, implementation, and statutes to the MNSure board of directors and to the legislature.

The membership of the committee consists of five members of the senate, three members appointed by the majority leader of the senate, and two members appointed by the minority leader of the senate; and five members of the house of representatives, three members appointed by the speaker of the house, and two members appointed by the minority leader of the house of representatives.

### Commission's Statutory Authority

The MNSure Legislative Oversight Committee was established in 2013 to oversee the implementation of Chapter 62V of Minnesota Statutes and the operation of MNSure.

- Minnesota Statutes, 62V.11

## Contacting the MNSure Legislative Oversight Committee

**Location** 72 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd  
St. Paul, MN 55155

**Phone** (651) 296-9002

**FAX** (651) 297-3697

**E-mail** [lcc@lcc.leg.mn](mailto:lcc@lcc.leg.mn)

**Web site** <https://www.lcc.leg.mn/mnsure>

**Sally Olson**

**Commission Administrator, LCC**

(651) 296-9002

[sally.olson@lcc.leg.mn](mailto:sally.olson@lcc.leg.mn)



# DRIVER AND VEHICLE SYSTEMS OVERSIGHT COMMITTEE

## JOINT LEGISLATIVE SERVICES DIRECTORY

### About Driver and Vehicle Systems Oversight Committee

The Driver and Vehicle Systems Oversight Committee was established in 2019 to:

1. review progress reports from the information technology auditor;
2. oversee the implementation of the Vehicle Title and Registration System (VTRS);
3. oversee the decommissioning of Minnesota Licensing and Registration System (MNLARS), including the funds and staff resources spent on the decommissioning;
4. oversee the driver's license system; and
5. on an annual basis review the fee and surcharge increases required by this article, and make a recommendation to the legislature on whether the fee and surcharge increases are set of appropriate amounts.

The committee is made up of the following members: the chair of the senate Finance Committee, or a senator appointed by the chair of the senate Finance Committee; the chair and ranking minority member of the senate committee with jurisdiction over transportation finance; the chair of the house of representatives Ways and Means Committee, or a member of the house of representatives appointed by the chair of the house of representatives Ways and Means Committee; and the chair of the house of representatives committee with jurisdiction over transportation finance. The chair of the Blue Ribbon Council on Information Technology, or the chair's designee, must serve on the committee as a non-voting member.

### Contacting the Driver and Vehicle Systems Oversight Committee

**Location** 72 State Office Building  
100 Rev. Dr. Martin Luther King Jr. Blvd  
St. Paul, MN 55155

**Phone** (651) 296-9002

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# LEGISLATIVE COMMISSION ON HOUSING AFFORDABILITY

JOINT LEGISLATIVE SERVICES DIRECTORY

## About the Legislative Commission on Housing Affordability

The Legislative Commission was established in 2019 to:

- (1) define housing affordability and study issues relating to housing affordability and the construction, preservation, and rehabilitation of owner-occupied and rental housing, including subsidized housing, existing and future government regulations impacting housing affordability, market forces impacting housing affordability, and access to homeownership;
- (2) review and provide the legislature with research and analysis of emerging issues affecting housing affordability and homeownership access, including but not limited to construction work force, innovation, building practices, and building material costs;
- (3) review and provide the legislature with research and analysis of policies to reduce the homeownership equity gap; and
- (4) review and make recommendations on legislative and rulemaking proposals positively impacting personal housing affordability, access to homeownership, and other related barriers to homeownership, especially with regard to first-time homebuyers and economically disadvantaged buyers and renters.

The Commission is made up of two senators appointed by the senate majority leader; two senators appointed by the senate minority leader; two representatives appointed by the speaker of the house; and two representatives appointed by the minority leader of the house of representatives.

## Contacting the Legislative Commission on Housing Affordability

**Location** 72 State Office Building  
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St. Paul, MN 55155

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## **JOINT LEGISLATIVE SERVICES DIRECTORY**

Joint Departments and Commissions  
of the Minnesota Legislature  
Eighth Edition  
November 2020