State of Minnesota



Julie Blaha State Auditor

Central Minnesota Emergency Medical Services Region St. Cloud, Minnesota

Year Ended December 31, 2019

Description of the Office of the State Auditor

The mission of the Office of the State Auditor is to oversee local government finances for Minnesota taxpayers by helping to ensure financial integrity and accountability in local governmental financial activities.

Through financial, compliance, and special audits, the State Auditor oversees and ensures that local government funds are used for the purposes intended by law and that local governments hold themselves to the highest standards of financial accountability.

The State Auditor performs approximately 100 financial and compliance audits per year and has oversight responsibilities for over 3,300 local units of government throughout the state. The office currently maintains five divisions:

Audit Practice – conducts financial and legal compliance audits of local governments;

Government Information – collects and analyzes financial information for cities, towns, counties, and special districts;

Legal/Special Investigations – provides legal analysis and counsel to the Office and responds to outside inquiries about Minnesota local government law; as well as investigates allegations of misfeasance, malfeasance, and nonfeasance in local government;

Pension – monitors investment, financial, and actuarial reporting for Minnesota's local public pension funds; and

Tax Increment Financing – promotes compliance and accountability in local governments' use of tax increment financing through financial and compliance audits.

The State Auditor serves on the State Executive Council, State Board of Investment, Land Exchange Board, Public Employees Retirement Association Board, Minnesota Housing Finance Agency, and the Rural Finance Authority Board.

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Central Minnesota Emergency Medical Services Region St. Cloud, Minnesota

Year Ended December 31, 2019



Audit Practice Division
Office of the State Auditor
State of Minnesota



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ORGANIZATION DECEMBER 31, 2019

Name	Name Representing	
Board Members		
Steve Heinen	Benton County	
Neal Gaalswyk	Cass County	
Steve Barrows	Crow Wing County	
Craig Smith	Kanabec County	
Genny Reynolds	Mille Lacs County	
Jeff Jelinski	Morrison County	Chair
Matt Ludwig	Pine County	
Tarryl Clark	Stearns County	
Barb Becker	Todd County	Secretary
Sheldon Monson	Wadena County	,
Christine Husom	Wright County	Vice Chair
	Ç	

Coordinator Marion Larson







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INDEPENDENT AUDITOR'S REPORT

Joint Powers Board Central Minnesota Emergency Medical Services Region St. Cloud, Minnesota

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the General Fund of the Central Minnesota Emergency Medical Services Region as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Region's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Region's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Region's internal control. Accordingly, we

express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Central Minnesota Emergency Medical Services Region as of December 31, 2019, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

/s/Julie Blaha

/s/Greg Hierlinger

JULIE BLAHA STATE AUDITOR GREG HIERLINGER, CPA DEPUTY STATE AUDITOR

March 25, 2020





MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2019 (Unaudited)

The Central Minnesota Emergency Medical Services Region Joint Powers Board's discussion and analysis provides an overview of the Region's financial activities for the fiscal year ended December 31, 2019. Since this information is designed to focus on the current year's activities, resulting changes, and currently known facts, it should be read in conjunction with the Region's financial statements.

FINANCIAL HIGHLIGHTS

- Total net position is \$240,201. The net position decreased by \$1,962 for the year ended December 31, 2019.
- The variability of the dollars received from the Emergency Medical Services (EMS) relief
 account (Seat Belt Grant funding) continues. The Region continues to budget the revenues
 based on the projection received from the Minnesota Emergency Medical Services Regulatory
 Board (MNEMSRB). In addition, the Region continues to look for additional funding to fill
 the gap.
- The contract for the Support Grant was renewed in July 2019 and ends June 30, 2021. The funding for this grant remains flat, and the Region anticipates that it will continue to do so.
- The Region received additional funding in 2019 as follows:
 - o Volunteer training funds from the MNEMSRB of \$20,574. This funding ended June 30, 2019.
 - Overdose Detection Mapping Application Program funds of \$25,000 as a subgrantee from the West Central Minnesota EMS Corporation. This subgrant agreement was extended to March 31, 2020.
- The Region anticipates receiving more Naloxone funds from the MNEMSRB in 2020.

OVERVIEW OF THE FINANCIAL STATEMENTS

This Management's Discussion and Analysis (MD&A) is intended to serve as an introduction to the basic financial statements. The Region's basic financial statements consist of two statements, which combine government-wide financial statements and fund financial statements, and notes to the financial statements. The MD&A (this section) is required to accompany the basic financial statements and, therefore, is included as required supplementary information. This report also contains other required supplementary information.

There are two financial statements. The first column of each statement presents governmental fund data, which focus on how money flows in and out and the balances left at year-end that are available for spending. These columns are reported using modified accrual accounting, which measures cash and all other financial assets that can be readily converted to cash. This column provides a detailed short-term view of the Region's general government operations and the basic services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the Region's programs. We reconcile the relationship (or differences) between governmental funds and governmental activities (reported in the third column) in the center column of each statement.

The third column in each statement presents the Statement of Net Position and the Statement of Activities, which provides information about the activities of the Region as a whole and presents a longer-term view of the Region's finances. These columns tell how these services were financed in the short term as well as what remains for future spending.

The Region as a Whole

The Region's combined net position decreased from \$242,163 to \$240,201. Our analysis below focuses on the net position (Table 1) and changes in net position (Table 2) of the Region's governmental activities.

Table 1 - Net Position

	2019			2018	
Assets Cash and pooled investments Due from other governments	\$	206,804 33,591	\$	217,948 24,940	
Total Assets	\$	240,395	\$	242,888	
Liabilities Current liabilities Accounts payable		194		725	
Net Position – Unrestricted	\$	240,201	\$	242,163	

The net position of the Region decreased by 0.81 percent. Unrestricted net position—the part of net position that can be used to finance day-to-day operations without constraints established by enabling legislation or other legal requirements—changed from a \$242,163 surplus at December 31, 2018, to \$240,201 at December 31, 2019.

Table 2 – Changes in Net Position

	2019	2018
Revenues Program revenues		
Operating grants Volunteer training funds Opiate Antagonist Grant Miscellaneous Donations	\$ 117,350 20,574 14,201 209	9,703 26,501
Total Revenues	\$ 152,334	\$ 171,969
Expenses Program expenses Health EMS systems management EMS devices and supplies Public safety involvement	\$ 131,245 14,202 8,849	- -
Total Expenses	\$ 154,296	
Increase (Decrease) in Net Position	\$ (1,962)	\$ 8,222
Net Position, Beginning	242,163	233,941
Net Position, Ending	\$ 240,201	\$ 242,163

The Region's General Fund

As the Region completed the year, its General Fund (as presented in the first column of the statements) reported a fund balance of \$235,500, which is less than last year's fund balance of \$242,163, a decrease of 2.75 percent. The Region has adopted grant budgets for the various grant periods. These budgets may be amended or modified as additional grants are received. A comparison of budgeted revenues and expenditures to actual has not been presented in the financial statements because the budgets are not adopted on an annual fiscal-period basis.

ECONOMIC FACTORS AND NEXT YEAR'S GRANT BUDGETS AND RATES

The Region's officials have considered many factors when planning for the calendar year ending December 31, 2020.

- The Region is awarded the EMS Support Grant on a two-year basis. The grant funding was renewed in July 2019 for another two-year period. The current grant cycle ends June 30, 2021. The funding for this grant remains flat, and the Region anticipates that it will continue to do so.
- The Region continues to see variability of the dollars received from the EMS relief account (Seat Belt Grant funding) and budgets the revenues based on the projection received from the MNEMSRB. In addition, the Region continues to review revenues and expenditures to determine if changes are needed as the year progresses.

CONTACTING THE REGION'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, customers, investors, and creditors with a general overview of the Region's finances and to show the Region's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact the Central Minnesota Emergency Medical Services Region Director, 807 Courthouse Square, St. Cloud, Minnesota 56303.

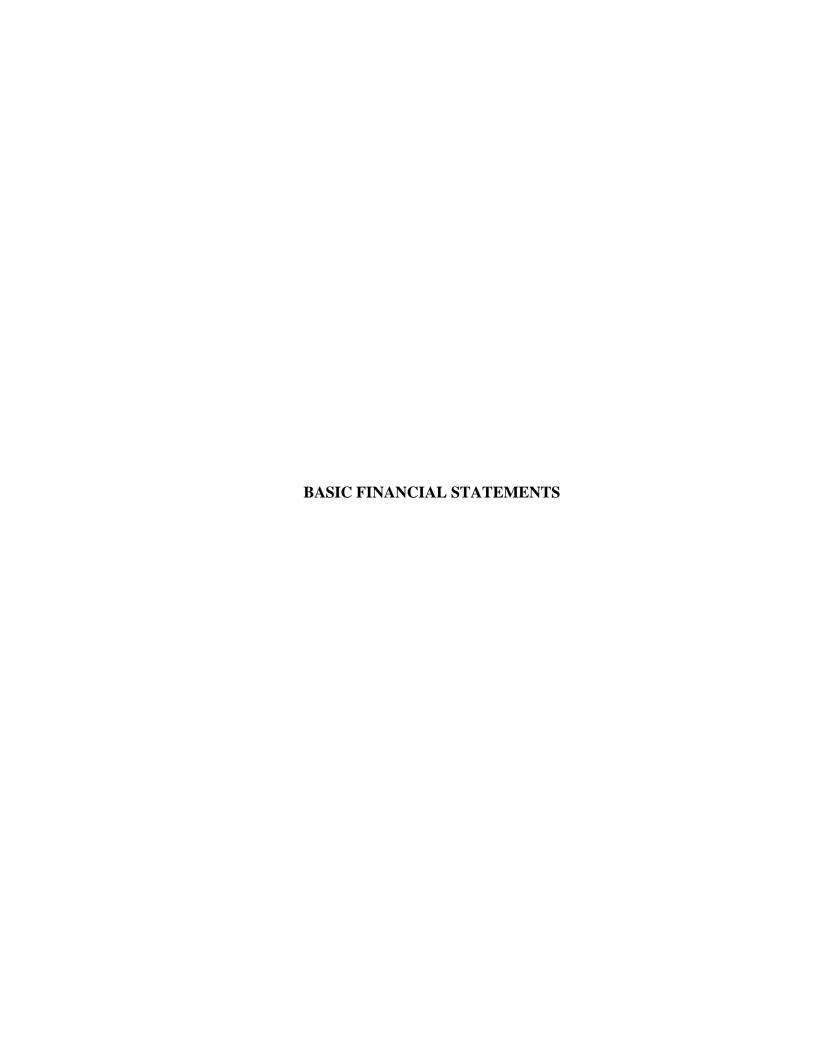




EXHIBIT 1

GENERAL FUND BALANCE SHEET AND STATEMENT OF NET POSITION OF GOVERNMENTAL ACTIVITIES DECEMBER 31, 2019

	General Fund		Reconciliation		Governmental Activities	
<u>Assets</u>						
Current assets Cash and investments pooled with Stearns County Due from other governments	\$	206,804 33,591	\$	-	\$	206,804 33,591
Total Assets	\$	240,395	\$		\$	240,395
<u>Liabilities, Deferred Inflows of Resources,</u> and Fund Balance/Net Position						
Liabilities Current liabilities Accounts payable	\$	194	\$	-	\$	194
Deferred Inflows of Resources Unavailable revenue		4,701		(4,701)		
Total Liabilities and Deferred Inflows of Resources	\$	4,895	\$	(4,701)	\$	194
Fund Balance Unassigned		235,500		(235,500)		
Net Position Unrestricted				240,201		240,201
Total Liabilities, Deferred Inflows of Resources, and Fund Balance/Net Position	\$	240,395	\$		\$	240,395
Reconciliation of the General Fund Balance to Net Posit Fund Balance – General Fund	tion				\$	235,500
Revenues in the statement of activities that do not provide resources are not reported in the governmental funds.	current t	financial				4,701
Net Position – Governmental Activities					\$	240,201

EXHIBIT 2

GENERAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE AND STATEMENT OF ACTIVITIES OF GOVERNMENTAL ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2019

		General Fund		Reconciliation		Governmental Activities	
Revenues							
State sources							
Emergency Medical Services (EMS) Grant	\$	67,046	\$	-	\$	67,046	
Seat Belt Grant		50,304		-		50,304	
Volunteer training funds		20,574 9,500		4,701		20,574	
Opiate Antagonist Grant Miscellaneous		9,300 209		4,701		14,201 209	
Miscenaneous		209	1			209	
Total Revenues	\$	147,633	\$	4,701	\$	152,334	
Expenditures/Expenses							
Current							
Health							
EMS systems management	\$	131,245	\$	-	\$	131,245	
EMS devices and supplies		14,202		-		14,202	
Public safety involvement		8,849				8,849	
Total Expenditures/Expenses	\$	154,296	\$		\$	154,296	
Net Change in Fund Balance/Net Position	\$	(6,663)	\$	4,701	\$	(1,962)	
Fund Balance/Net Position – January 1		242,163				242,163	
Fund Balance/Net Position – December 31	\$	235,500	\$	4,701	\$	240,201	
Reconciliation of the Statement of General Fund R Expenditures, and Changes in Fund Balance to the of Activities Net Change in Fund Balance In the General Fund, under the modified accrual basi available for expenditure are deferred. In the statem revenues are recognized when earned. The adjustme the General Fund statement and the statement of act	e Statement is, receivables ient of activiti ent to revenue	ies, those e between			\$	(6,663)	
or decrease in unavailable revenue.						4,701	
Change in Net Position of Governmental Activities					\$	(1,962)	

NOTES TO THE FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2019

1. Summary of Significant Accounting Policies

The Central Minnesota Emergency Medical Services Region's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as of and for the year ended December 31, 2019. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (statements and interpretations). The more significant accounting policies established in GAAP and used by the Region are discussed below.

A. Financial Reporting Entity

The Region was established in 2001 under Minn. Stat. § 471.59. It was established under a joint powers agreement between 14 counties in Central Minnesota to improve the planning, coordination, and implementation of emergency medical services within the member counties. On January 1, 2013, two counties left the Region, leaving 12 member counties. On January 1, 2019, one county moved to the Metro Region, leaving 11 member counties in the Central Region. The Region provides training primarily for police, fire, and ambulance personnel in emergency medical procedures, and also assists in purchasing medical supplies.

The Region has established a Board which has general supervision over the Region's activities. The Board consists of 11 County Commissioners, one from each of the member counties. The Board elects a chair, vice chair, and secretary/treasurer from its members. The Board has adopted bylaws and operating rules and policies as it has deemed necessary.

The Region is a separate entity independent of the counties that formed it. In accordance with GAAP, the Region's financial statements are not included in any member county's financial statements. However, Stearns County, as fiscal agent, accounts for all transactions of the Region and reports the Region as an agency fund in its financial statements. No single member county retains control over the operations or is financially accountable for the Region.

1. <u>Summary of Significant Accounting Policies</u> (Continued)

B. Basic Financial Statements

The financial statements combine fund level financial statements and government-wide financial statements (the governmental activities column). These statements include the financial activities of the overall Joint Powers Board.

The government-wide columns are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Region's net position is unrestricted.

C. Measurement Focus and Basis of Accounting

The governmental activities columns are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund columns (General Fund) are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. The Region considers all revenues as available if collected within 60 days after the end of the current period. Expenditures are recorded when the related fund liability is incurred, except for claims and judgments, which are recognized as expenditures to the extent that they have matured. When both restricted and unrestricted resources are available for use, it is the Region's policy to use restricted resources first and then unrestricted resources as needed.

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

1. Cash and Pooled Investments

The Region's cash and pooled investments include cash on hand, demand deposits, and cash on deposit with Stearns County. Custodial credit risk is the risk that in the event of a financial institution failure, the County's deposits will not be returned to it. To cover its custodial credit risk, the County obtains collateral to cover deposits in excess of insurance coverage.

1. <u>Summary of Significant Accounting Policies</u>

D. <u>Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity</u> (Continued)

2. Receivables

All receivables are shown net of an allowance for uncollectibles.

3. Capital Assets

The Region defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased. Donated capital assets are recorded at acquisition value at the date of donation. The Region currently holds no capital assets over the \$5,000 capitalization threshold.

4. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, the Region has no items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources until that time. Currently, the Region has one type of deferred inflows. The General Fund reports unavailable revenue from grants receivable for amounts that are not considered to be available to liquidate liabilities of the current period. Unavailable revenue arises only under the modified accrual basis of accounting and, accordingly, is reported only in the General Fund's balance sheet. The unavailable revenue amount is deferred and recognized as an inflow of resources in the period that the amount becomes available.

1. Summary of Significant Accounting Policies

D. <u>Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity</u> (Continued)

5. Classification of Net Position

Net position in the government-wide financial statements is classified in the following categories:

<u>Net investment in capital assets</u> – the amount of net position representing capital assets, net of accumulated depreciation, and reduced by outstanding debt attributed to the acquisition, construction, or improvement of the assets.

<u>Restricted</u> – amounts for which external restrictions have been imposed by creditors, grantors, contributors, or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

<u>Unrestricted</u> – amounts that do not meet the definition of restricted or net investment in capital assets.

6. Classification of Fund Balances

Fund balance is divided into five classifications based primarily on the extent to which the Region is bound to observe constraints imposed upon the use of the resources in the General Fund. The classifications are as follows:

Nonspendable – amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash.

<u>Restricted</u> – amounts for which constraints have been placed on the use of resources either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions or enabling legislation.

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

6. <u>Classification of Fund Balances</u> (Continued)

<u>Committed</u> – amounts that can be used only for the specific purposes imposed by formal action (resolution) of the Region's Board. Those committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts.

<u>Assigned</u> – amounts in the assigned fund balance classification are for the amounts the Region intends to use for specific purposes that do not meet the criteria to be classified as restricted or committed.

<u>Unassigned</u> – the residual classification for the General Fund and includes all spendable amounts not contained in the other fund balance classifications.

7. <u>Use of Estimates</u>

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

2. Stewardship, Compliance, and Accountability

The Region did not approve a General Fund budget for fiscal year 2019 and, therefore, a budget to actual statement is not presented.

3. Detailed Notes

A. Assets

1. <u>Deposits</u>

As of December 31, 2019, the Region had \$206,804 on deposit with Stearns County. Authorization to deposit cash in financial institutions is provided by Minn. Stat. \$ 118A.02. The County may invest in the types of investments authorized by Minn. Stat. \$\$ 118A.04 and 118A.05. Minnesota statutes require that all County deposits be covered by insurance, surety bond, or collateral.

2. Due From Other Governments

At December 31, 2019, the Region had \$33,591 due from other governments. This represents the amount due from the State of Minnesota for the Emergency Medical Services Grant, the Seat Belt Grant, and the Opiate Antagonist Grant.

B. Liabilities

Accounts Payable

At December 31, 2019, the Region had a \$194 balance in accounts payable.

C. Expenditures

1. Contracted Services

The Region contracts with Stearns County for administrative services to support the functions of the Region's activities.

2. Emergency Medical Services Devices and Supplies

The Region funds expenditures for the purchase of emergency medical equipment and supplies, such as defibrillators and computers, provided largely to other agencies.

4. Risk Management

The Region is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. The Region has entered into a joint powers agreement with Minnesota counties to form the Minnesota Counties Intergovernmental Trust (MCIT) to protect against liabilities from workers' compensation and property and casualty. There were no significant reductions in insurance from the prior year or settlements in excess of insurance coverage for the past three years.

The Workers' Compensation Division of MCIT is self-sustaining based on the contributions charged, so that total contributions plus compounded earnings on these contributions will equal the amount needed to satisfy claims liabilities and other expenses. MCIT participates in the Workers' Compensation Reinsurance Association with coverage at \$500,000 per claim in 2019 and 2020. Should MCIT Workers' Compensation Division liabilities exceed assets, MCIT may assess the Region, through Stearns County, in a method and amount to be determined by MCIT.

The Property and Casualty Division of MCIT is self-sustaining, and the Region pays an annual premium to cover current and future losses. MCIT carries reinsurance for its property lines to protect against catastrophic losses. Should MCIT Property and Casualty Division liabilities exceed assets, MCIT may assess the Region in a method and amount to be determined by MCIT.

5. Summary of Significant Contingencies and Other Items

Contingent Liabilities

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of the expenditures that may be disallowed by the grantor cannot be determined at this time, although the Region expects such amounts, if any, to be immaterial.







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INDEPENDENT AUDITOR'S REPORT ON MINNESOTA LEGAL COMPLIANCE

Joint Powers Board Central Minnesota Emergency Medical Services Region St. Cloud, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the accompanying financial statements of the governmental activities and the General Fund of the Central Minnesota Emergency Medical Services Region as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Region's basic financial statements, and have issued our report thereon dated March 25, 2020.

In connection with our audit, nothing came to our attention that caused us to believe that the Central Minnesota Emergency Medical Services Region failed to comply with the provisions of the conflicts of interest, claims and disbursements, and miscellaneous provisions sections of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Region's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

This report is intended solely for the information and use of the Joint Powers Board and management of the Central Minnesota Emergency Medical Services Region and the State Auditor, and is not intended to be, and should not be, used by anyone other than those specified parties.

/s/Julie Blaha

/s/Greg Hierlinger

JULIE BLAHA STATE AUDITOR GREG HIERLINGER, CPA DEPUTY STATE AUDITOR

March 25, 2020