



**Date:** February 20, 2020

**To:** Senator Mary Kiffmeyer, Chair, Senate State Government Finance and Policy and Elections Committee

Representative Michael Nelson, Chair, House State Government Finance Division

**From:** Lenora Madigan, Deputy Commissioner *Lenora Madigan*

## **RE: Internal Service Fund Rates for FY 2020**

---

In accordance with Minnesota Statutes 16B.48, Subdivision 4, the Department of Administration (Admin) is submitting the internal service fund rates for Fiscal Year 2020. Attached are a summary of percentage rate changes along with the six-year rate summaries for each of our internal services funds.

Internal service fund revenue is generated from charges by Admin for services provided to other agencies. The rates charged cover the cost of providing the services and products.

Admin's business units develop plan and rate packages annually, which are then reviewed and approved by Admin's executive team and by Minnesota Management and Budget. The review ensures that the business units are responding to agencies' needs, providing rates sensitive to agencies' budgets, and maintaining fiscal stability.

Should you or your staff have any questions regarding the rates or the underlying business plan details, please do not hesitate to contact me at [lenora.madigan@state.mn.us](mailto:lenora.madigan@state.mn.us) or 651-201-2563.

**CC:** Andrew Erickson, Senate Fiscal Analyst  
Helen Roberts, House Fiscal Analyst  
Brian Hornbecker, Minnesota Management and Budget  
Legislative Reference Library  
Rachel Douglas, Department of Administration

## Overall Rate Adjustments for FY 2020 by Internal Service Fund

Division	Internal Service Fund	Overall Change
Facilities Management	Leases	0.3%
	Central Mail	2%
	Repairs and Other Jobs	0%
	State Register	10%
	Parking and Transit	0%
Fleet and Surplus Services	Surplus Services	-11%
	Fleet Services	18.2%
Risk Management	Property and Casualty	2.3%
	Workers Compensation	.01%

## Six-Year Rate Comparison

### Minnesota Department Of Administration

#### Facilities Management Division - Fund 5400 (Leases) for Fiscal Year 2020 and 2021

Building	FY16	FY17	FY18	FY19	FY20	FY21
321 Grove Building 2	\$14.30	\$15.70	\$17.70	\$19.70	\$20.50	\$21.30
691 N. Robert	13.20	14.50	16.50	18.50	19.45	20.40
Administration	20.90	21.65	22.75	23.90	23.90	23.90
Ag/Health Laboratory	38.25	38.25	39.80	41.40	41.40	41.40
Andersen	30.15	30.35	31.90	33.50	34.50	35.50
BCA Maryland	20.00	20.00	21.00	22.05	22.05	22.05
Centennial	16.00	16.00	16.50	17.00	17.35	17.70
Ely Revenue	24.00	24.00	24.00	24.00	24.00	24.00
Fleet & Surplus Services	10.00	10.00	12.00	14.00	14.70	15.45
Freeman	34.00	35.00	36.40	37.90	37.90	37.90
Governor's Residence	35.00	35.00	35.00	35.00	36.00	37.00
Judicial Center	15.75	15.75	17.75	19.95	21.00	22.00
Minnesota History Center	16.50	16.50	16.50	16.50	16.50	16.50
Minnesota Senate	56.26	49.90	49.90	49.90	48.50	48.50
Retirement Systems	10.40	10.90	11.90	12.90	13.30	13.70
Stassen	15.60	16.22	16.40	16.60	16.60	16.60
State Capitol	27.15	27.15	27.15	27.15	27.15	29.00
State Office	14.75	14.75	14.75	14.75	14.75	14.75
Transportation	17.50	18.40	18.95	19.50	19.50	19.50
Veterans Service	23.50	24.50	25.50	26.50	26.50	26.50
Storage - Select Buildings	7.00	7.00	7.50	7.50	8.00	8.00
Media License (per month)	100.00	100.00	100.00	100.00	100.00	100.00

Note: Rates are annual per square foot unless otherwise noted

Customers reimburse costs for after-hours heating and cooling when applicable

Storage rate applies to: Administration, Centennial, Stassen, State Capitol, State Office, Transportation, and Veterans Service

**Six-Year Rate Comparison**  
**Minnesota Department Of Administration**  
**Central Mail For Fiscal Year 2020**

<b>Rate</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
<b>Folding</b>						
Per 1000 per fold	\$6.00	\$6.00	\$6.00	\$6.00	\$7.50	\$7.75
<b>Traditional inserting</b>						
Inserting Set-Up includes 1st 1000 pieces	\$25.00	\$25.00	\$25.00	\$30.00	\$30.00	\$30.00
Inserting Per 1000 - 1 Insert	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00
Inserting Per 1000 - Additional Inserts	\$1.00	\$1.00	\$1.00	\$3.00	\$3.00	\$3.00
<b>Match inserting</b>						
Inserting Set-Up includes 1st 1000 pieces	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$45.00
Inserting fee (per 1000) - 2 inserts	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$30.00
<b>Permit filing</b>						
Use of State Permit #171	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$40.00
<b>Sorting and Bar Coding - Pieces Sorted</b>						
OCR Sort & Bar Code Permit	\$0.020	\$0.020	\$0.020	\$0.029	\$0.029	\$0.030
OCR Sort & Bar Code Meter	\$0.029	\$0.029	\$0.029	\$0.029	\$0.029	\$0.030
eVS Parcel Bar Code	n/a	n/a	n/a	\$0.029	\$0.029	\$0.040
<b>Shop Rate<sup>1</sup></b>						
Per hour	\$36.75	\$36.75	\$36.75	\$36.75	\$36.75	\$45.00
<b>Ink-jet addressing</b>						
Set-up and Data Import	\$51.00	\$51.00	\$51.00	\$51.00	\$51.00	\$51.00
Ink Jet Zip+4 NCOA/Sort per 1000	\$9.50	\$9.50	\$9.50	\$15.00	\$15.00	\$15.00
Address - Per 1000	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50
Sort & Bar Code - Pieces Sorted	\$0.020	\$0.020	\$0.020	\$0.029	\$0.029	\$0.030
Ink Jet Custom per 1000	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.50
Ink Jet Indicia per 1000	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.50
Ink Jet Quantity Discount	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01
<b>Tabbing</b>						
Tabbing Set-up	\$15.00	\$15.00	\$15.00	\$25.00	\$25.00	\$30.00
Tabbing # of tabs applied	\$0.010	\$0.010	\$0.010	\$0.015	\$0.015	\$0.020
<b>Agency Delivery Service</b>						
Per hour	\$68.10	\$68.10	\$68.10	\$68.10	\$68.10	\$70.00
<b>Postage Handling Fee</b>						
Postage Handling Fee	3.25%	3.25%	3.25%	3.25%	3.25%	5.00%
House/Senate (monthly each body)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00

<sup>1</sup>On rare occasion, 1 1/2 times the billing rate may be assessed for rush overtime jobs, related to the required service

**Six-Year Rate Comparison**  
**Minnesota Department Of Administration**  
**State Register for Fiscal Year 2020**

<b>Rate</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Billable page rate	\$102	\$0	\$0	\$160	\$135	\$150
Annual subscription (enhanced electronic version)	\$180	\$180	\$180	\$180	\$180	\$180
Annual subscription (commercial license - Thomson Reuters)	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Notarized affidavit fee	\$15	\$15	\$15	\$15	\$15	\$15
Copy of individual edition	\$5	\$5	\$5	\$5	\$5	\$5

**Note**

Billable page rate moratorium in FY 2016 and FY 2017

FY 2019 rate change was effective February 4, 2019

## Six-Year Rate Comparison

### Minnesota Department Of Administration

### Repair And Other Jobs (ROJ) For Fiscal Year 2020

Rate	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Labor - Regular	\$65.50	\$65.50	\$65.50	\$45.50	\$65.50	\$72.00	\$72.00	\$72.00	\$72.00
Labor - Premium	78.60	78.60	78.60	54.60	78.60	86.40	86.40	86.40	108.00
Restricted Building Key	5.00	5.00	5.00	5.00	5.00	5.00	36.00	36.00	36.00
Non-restricted Building Key				1.10	1.10	1.10	2.00	2.00	5.00
Other Keys	1.10	1.10	1.10	1.10	1.10	1.10	2.00	2.00	9.00

The following buildings currently have restricted keys:

Ag/Health Laboratory

Andersen

Freeman

Minnesota Senate

Retirement Systems

State Capitol

Restricted Building Keys were previously called Signature Keys.

Other Keys include keys for file cabinets and modular furniture.

**Six-Year Rate Comparison**  
**Minnesota Department of Administration**  
**Parking & Transit For Fiscal Year 2020**

<b>Rate</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>Difference FY 2019 to FY 2020</b>
Lot	\$37.19	\$42.77	\$47.00	\$47.00	\$47.00	\$47.00	\$0.00
Ramp	64.59	74.28	82.00	82.00	82.00	82.00	\$0.00
Top Deck	42.66	51.19	61.00	72.00	n/a	n/a	
Garage	130.33	149.88	165.00	165.00	165.00	165.00	\$0.00
Friday Only or Monday Only Lot	n/a	n/a	11.00	11.00	11.00	11.00	\$0.00
Friday Only or Monday Only Ramp	n/a	n/a	19.00	19.00	19.00	19.00	\$0.00
Monday & Friday Only Lot	n/a	n/a	n/a	n/a	20.00	20.00	\$0.00
Monday & Friday Only Ramp	n/a	n/a	n/a	n/a	35.00	35.00	\$0.00
Motorcycle - Lot	18.54	21.32	22.00	22.00	22.00	22.00	\$0.00
Motorcycle - Ramp	27.84	32.02	33.00	33.00	33.00	33.00	\$0.00
Segway - Garage - Annual	50.00	50.00	50.00	n/a	n/a	n/a	
Legislative Intern per month - Lot	10.00	10.00	10.00	10.00	10.00	n/a	
Unmetered Contractor Parking/Daily Permit	7.00	8.00	8.00	8.00	8.00	8.00	\$0.00
Daily Bus Parking Permit	14.00	14.00	14.00	14.00	14.00	14.00	\$0.00
Lost/Stolen Parking Identification	25.00	25.00	25.00	25.00	25.00	25.00	\$0.00
Lost/Stolen Bicycle Locker Key	25.00	25.00	25.00	25.00	25.00	25.00	\$0.00
Replacement Metropass - 1st time	20.00	20.00	20.00	5.00	5.00	n/a	
Replacement Metropass - 2nd time	40.00	40.00	40.00	5.00	5.00	n/a	
Parking Meter/Pay Station per hour	1.75	2.00	2.00	2.00	2.00	2.00	\$0.00
Bicycle Locker - Annual	50.00	50.00	50.00	50.00	50.00	50.00	\$0.00
Bicycle Cage - Annual	50.00	50.00	50.00	50.00	50.00	50.00	\$0.00
Metropass - Subsidized	45.00	45.00	35.00	35.00	35.00	35.00	\$0.00
Metropass - Unsubsidized	n/a	n/a	76.00	83.00	83.00	83.00	\$0.00

Notes:

\*Rates are per month unless otherwise noted

\*Replacement Metropass rates are set by Metro Transit and are subject to change

\*Pay Station maximum daily charge is \$8.00 beginning in FY 2016

\*Bicycle Cage new in FY 2015 with Ramp F

\*FY 2020 rates will be effective the first day of the month following 30 days notice

\*Metropass - Unsubsidized rate is set by Metro Transit and is subject to change December 1 each year

\*Contract parking rates include sales tax

\*Top Deck Rate was eliminated in FY 2019

## Six-Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION  
 SURPLUS SERVICES FUND 4502  
 FOR FISCAL YEAR 2021

<b>Products/Services</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
Live Auction Admin Fee – Metro (items under \$4,000)	10%	10%	10%	10%	8%	8%
Live Auction Admin Fee Metro (Items over \$4,000)	8%	8%	8%	8%	8%	8%
Live Auction Admin Fee – Outstate (Items \$4,000 and under)	10.50%	10.50%	10.50%	10.50%	8.50%	8.50%
Live Auction Admin Fee - Out-state (Items over \$4,000)	8.50%	8.50%	8.50%	8.50%	8.50%	8.50%
Online Auction Admin Fee – Metro (under \$4,000)	10%	10%	10%	10%	8%	8%
Online Auction Admin Fee Metro (Items over \$4,000)	8%	8%	8%	8%	8%	8%
Online Auction Admin Fee – from Customer Location (Items \$4,000 and under)	10.50%	10.50%	10.50%	8%	7%	7%
Online Auction Admin Fee – from Customer Location (Items over \$4,000)	8.50%	8.50%	8.50%	6%	6%	6%
Auction Fee Cap per Item	\$1,000	\$1,000	\$1,000	\$1,000	\$750	\$750
State Surplus Property Fee	Various	Various	Various	Various	Various	Various
Computer Wiping Fee	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Garage Sale Fee	Various	Various	Various	Various	N/A	N/A
Storage Fee (Inside)	\$5.85*	\$5.85*	\$5.85*	\$5.85*	\$5.85*	\$5.85*
Storage Fee (Outside)	\$25.00~	\$25.00~	\$25.00~	\$25.00~	\$25.00~	\$25.00~
Forklift Fee	\$29.60^	\$29.60^	\$29.60^	\$29.60^	\$29.60^	\$29.60^
Truck Fee	\$43.00^	\$43.00^	\$43.00^	\$43.00^	\$43.00^	\$43.00^
Warehouse Person Fee	\$21.65^	\$21.65^	\$21.65^	\$21.65^	\$21.65^	\$21.65^
Lead Staff Person Fee	\$29.20^	\$29.20^	\$29.20^	\$29.20^	\$29.20^	\$29.20^
Surplus/Exchange Fee	≤\$50	≤\$50	≤\$50	≤\$50	≤\$50	≤\$50
(Requested price of \$500 or more)						
*Annual Square Foot Cost    ~Vehicle Monthly    ^Hourly						
Online auction fee for items sold for \$50 or less, Surplus keeps 100% of revenue						
<b>Auction Admin Fee Not to Exceed \$750 Per Item</b>						

# Six-Year Rate Comparison

## Six-Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION  
Fleet Services Fund 5100  
Fiscal Year 2020

Lease Rate History for Individualized Leases	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Percent Change
<b>Long Term Vehicle Lease rate<sup>1</sup></b>	Various	Various	Various	Various	Various	Various	Various
<b>Monthly fixed rates for vehicle leases<sup>2</sup></b>	Various	Various	Various	Various	Various	Various	Various
Annual Insurance Fee per Vehicle	\$360	\$358	\$398	\$385	\$385	\$399	3.6%
Annual Administrative Fee per Vehicle		\$676	\$716	\$685	\$665	\$608	-8.6%
<b>Managed Maintenance Rate History - Agency Owned<sup>3</sup></b>							
Human Services	\$919.00	\$890.60	\$890.60	Actual	Actual	Actual	N/A
Human Services MSOCS	\$1,098.00	\$1,054.85	\$1,054.85	Actual	Actual	Actual	N/A
Pollution Control	\$661.00	\$627.80	\$627.80	Actual	Actual	Actual	N/A
Plant Management	\$1,261.00	\$1,394.30	\$1,394.30	Actual	Actual	Actual	N/A
Administrative Fee per Vehicle	N/A	N/A	N/A	\$11.88	\$11.88	\$12.18	2.5%
<b>M5 Application Rate - M5 Agency Specific Company<sup>4</sup></b>							
DNR	N/A	N/A	N/A	\$64,310.00	\$82,069.00	\$84,398.00	2.8%
DPS	N/A	N/A	N/A	\$41,116.00	\$44,191.00	\$45,445.00	2.8%
<b>M5 Application Rate - Admin Company<sup>5</sup></b>							
Agency Owned Vehicles per Vehicle				\$25.16	\$25.88	\$27.03	4.4%
Bulk Fuel Module Setup Fee <sup>8</sup>					\$4,381.00	\$4,381.00	N/A
Bulk Fuel Module Maintenance Fee <sup>8</sup>						\$6,067.00	N/A
<b>Monthly Maintenance Rate By Vehicle Type<sup>6</sup></b>							
Auto/Hybrid				\$48.27	\$52.75	\$51.16	-3.0%
Specialty ADA				\$184.68	\$148.01	\$153.27	3.6%
Law Enforcement				\$64.64	\$63.14	\$69.48	10.0%
Med/Heavy Truck/Spec				\$67.46	\$76.68	\$70.91	-7.5%
Mini/SUV/LT Truck				\$41.44	\$46.59	\$47.81	2.6%
Electric Sedan				\$27.90	\$29.99	\$25.54	-14.8%
Misc Truck-Vocational Use				\$638.99	\$641.54	\$642.95	0.2%
Misc Heavy Duty Truck				N/A	\$372.20	\$371.49	-0.2%
Handling Fee (Included in Monthly Maintenance Rate)				\$7.74	\$8.26	\$7.56	-8.5%
<b>E85 Rebate Rates Per Gallon</b>	\$0.50	\$0.50	\$0.50	\$0.00	\$0.00	\$0.00	N/A
Actual Gasoline Cost History <sup>7</sup>	\$2.69	\$2.32	\$2.11	\$2.45	\$2.47	\$2.48	0.4%
Average New Car Acquisition Cost	\$26,010	\$26,500	\$26,500	\$28,500	\$29,000	\$29,950	3.3%

<sup>1</sup>Vehicle Lease prices vary due to vehicle type, cost of vehicle, and length of lease term

<sup>2</sup>Monthly fixed rates vary due to vehicle type

<sup>3</sup>Effective January 1, 2013 rates were based on actual agency maintenance costs from CY12 and adjusted by CY actuals thereafter through FY 2017

Effective November FY 2016 administrative costs were included in annual managed maintenance rates

Effective July FY 2018 actual costs for managed maintenance repairs and monthly admin fees billed back to agencies

**Note: M5 Fleet Management system has been used by other agencies with owned vehicles since 2009. Vehicle lease rates have historically covered all costs associated with the M5 software application**

<sup>4</sup>DNR and DPS have specific companies within the M5 application related to their fleet. Effective July FY 2018 costs associated with M5 usage for agency specific companies billed back to agencies through an annual rate. Fleet Services FY 2018 operational costs associated with M5 were used to develop initial rates

<sup>5</sup>State agencies with smaller fleets utilize the application within the Admin company to manage their fleet inventory. Effective July FY 2018 costs associated with M5 usage for agency owned vehicles in the Admin company will be billed back to agencies through an annual rate. Fleet Services FY 2018 operational costs associated with M5 were used to develop initial rates

<sup>6</sup>Maintenance Monthly Rate = CY18 ARI Repair Costs by vehicle type + Vehicle Handling Fee \$7.56+ 1% Inflation

Note: E85 Fuel Rebate discontinued in FY 2018

<sup>7</sup>Fuel cost projections come from Administration (EIA) published six month historical and six month projected fuel pricing average

<sup>8</sup>In FY19 & FY20 Bulk Fuel Module is only utilized by DOC

# Six-Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION  
RISK MANAGEMENT DIVISION  
FOR FISCAL YEAR 2020

Rate	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Change FY19/FY20
<b>Automobile Liability per non-siren vehicle</b>							
Tier 1	\$164	\$164	\$164	\$164	\$164	\$164	0.00%
Tier 2	\$184	\$184	\$184	\$184	\$184	\$184	0.00%
Tier 3	\$204	\$204	\$204	\$204	\$204	\$204	0.00%
Tier 4 - "A" rated	Varies	Varies	Varies	Varies	Varies	Varies	N/A
<b>Auto Liability per siren vehicle</b>							
Tier 1	\$221	\$221	\$221	\$221	\$221	\$221	0.00%
Tier 2	\$251	\$251	\$251	\$251	\$251	\$251	0.00%
Tier 3	\$281	\$281	\$281	\$281	\$281	\$281	0.00%
Public Safety	\$484	\$484	\$484	\$484	\$484	\$484	0.00%
<b>Automobile Physical Damage (per \$100 of insurance)</b>							
\$ 500 deductible	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	0.00%
\$1,000 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
\$ 500 deductible (selected agencies)	\$1.47	\$1.47	\$1.47	\$1.47	\$1.47	\$1.47	0.00%
\$1,000 deductible (selected agencies)	\$1.37	\$1.37	\$1.37	\$1.37	\$1.37	\$1.37	0.00%
\$1,500 deductible (MAC until 7/1/2017, Human Services)	\$1.97	\$1.97	\$1.97	\$1.97	\$1.97	\$1.97	0.00%
\$2,500 deductible (MAC effective 7/1/2017)				\$1.67	\$1.67	\$1.67	0.00%
<b>General Liability</b>							
Standard rate	\$40/1,000 ft2	\$40/1,000 ft2	\$40/1,000 ft2	\$34/1,000 ft2	\$34/1,000 ft2	\$34/1,000 ft2	0.00%
"A" rated	Varies	Varies	Varies	Varies	Varies	Varies	N/A
Police Professional, Broadcasters, Public Officials Liability *	\$500/cov	\$500/cov	\$500/cov	\$500/cov	\$500/cov	\$500/cov	0.00%
<b>Property (including Boiler &amp; Crime/Cyber) / (per \$100 of insurance)</b>							
\$ 1,000 deductible	\$0.1034	\$0.1034	\$0.0930	\$0.0930	\$0.0930	\$0.0930	0.00%
\$ 2,500 deductible	\$0.0682	\$0.0682	\$0.0614	\$0.0614	\$0.0614	\$0.0614	0.00%
\$ 5,000 deductible	\$0.0558	\$0.0558	\$0.0502	\$0.0502	\$0.0502	\$0.0502	0.00%
\$ 10,000 deductible	\$0.0496	\$0.0496	\$0.0447	\$0.0447	\$0.0447	\$0.0447	0.00%
\$ 25,000 deductible	\$0.0413	\$0.0413	\$0.0372	\$0.0372	\$0.0372	\$0.0372	0.00%
\$ 50,000 deductible	\$0.0351	\$0.0351	\$0.0316	\$0.0316	\$0.0316	\$0.0316	0.00%
\$ 75,000 deductible	\$0.0331	\$0.0331	\$0.0298	\$0.0298	\$0.0298	\$0.0298	0.00%
\$100,000 deductible	\$0.0310	\$0.0310	\$0.0279	\$0.0279	\$0.0279	\$0.0279	0.00%
\$250,000 deductible	\$0.0265	\$0.0265	\$0.0239	\$0.0239	\$0.0239	\$0.0239	0.00%
<b>Builder's Risk (per \$100 of insurance)</b>							
\$ 5,000 deductible	\$0.173	\$0.173	\$0.173	\$0.173	\$0.173	\$0.173	0.00%
<b>Homeowner's Warranty (per \$1,000 of replacement value)</b>	\$8.75	\$8.75	\$8.75	\$8.75	\$8.75	\$8.75	0.00%
<b>Inland Marine (per \$100 of insurance)</b>							
Computer Equipment (\$100 min prem 1st yr of new business)							
\$ 100 deductible	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	0.00%
\$ 250 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$ 500 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$ 1,000 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
\$10,000 deductible	\$0.18	\$0.18	\$0.18	\$0.18	\$0.18	\$0.18	0.00%
Fine Arts (\$100 min prem 1st yr of new business)							
\$ 500 deductible - non-owned exhibits (blanket limit)	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	0.00%
\$ 500 deductible - owned exhibits	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
\$1,000 deductible - non-owned exhibits (blanket limit)	\$1.30	\$1.30	\$1.30	\$1.30	\$1.30	\$1.30	0.00%
\$1,000 deductible - owned exhibits	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$5,000 deductible - non-owned exhibits (blanket limit)	\$1.05	\$1.05	\$1.05	\$1.05	\$1.05	\$1.05	0.00%
\$5,000 deductible - owned exhibits	\$0.35	\$0.35	\$0.35	\$0.35	\$0.35	\$0.35	0.00%
Contractors' Equipment (\$250 min prem 1st yr of new business)							
\$ 500 deductible	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	0.00%
\$1,000 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$2,500 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
Musical Instruments (\$100 min prem 1st yr of new business)							
\$ 500 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
\$1,000 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
Scoreboards (\$100 min prem 1st yr of new business)							
\$ 500 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
\$1,000 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
Cameras, TV & Radio Equipment (\$100 min prem 1st yr of new business)							
\$ 500 deductible	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	0.00%
\$1,000 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
Towers, Radio & TV (\$250 min prem 1st yr of new business)							
\$1,000 deductible	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	0.00%
Miscellaneous Equipment (\$100 min prem 1st yr of new business)							
\$ 500 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
\$1,000 deductible	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	0.00%
<b>Garagekeepers (average premium)</b>	\$827	\$827	\$827	\$827	\$827	\$827	0.00%
A \$50 minimum annual premium will apply to RMF renewal policies. A \$100 minimum annual premium will apply to new RMF policies.							
<b>Insurance Services Fee Schedule - per hour</b>							
Consulting	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	0.00%
Non-Insured Tort Claims	\$55.00	\$55.00	\$55.00	\$55.00	\$60.00	\$65.00	8.33%
Billbacks	Varies	Varies	Varies	Varies	Varies	Varies	N/A

\*Minnesota State receives Police Professional, Broadcasters and Public Officials Liability at no charge. MN State Fair receives Police Professional Liability at no charge

## Six-Year Rate Comparison

**MINNESOTA DEPARTMENT OF ADMINISTRATION  
RISK MANAGEMENT DIVISION/WORKERS' COMPENSATION PROGRAM  
FOR FISCAL YEAR 2020**

<b>Rate</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Administrative Fee/Avg number of covered employees) *	43.42	47.34	51.90	55.94	56.76	58.17
FY13-FY15 - Admin Fee is \$2,620,800						
FY16 - Admin Fee is \$2,819,873						
FY17 - Admin Fee is \$3,070,922						
FY18 - Admin Fee is \$3,347,305						
FY19 - Admin Fee is \$3,430,988						
FY20 - Admin Fee is \$3,499,608						
Premium Pool	32.48	36.26	37.86	40.74	42.45	44.78
Pay-As-You-Go	48.35	52.58	58.59	63.32	63.69	65.03
Legal Services						
Attorney	123.00	123.00	129.00	129.00	129.00	130.00
Paralegal	68.00	68.00	71.00	71.00	71.00	75.00
Rehabilitation Services						
QRC's	70.00	70.00	0.00	0.00	0.00	0.00
Managed Care Fee						
(rate/employee/month)	2.17	2.23	2.23	2.28	2.72	2.80
<b>* The Administrative Fee is apportioned based on the following factors:</b>						
Average number of employees for the period 7/01 through 3/31						
Number of open claims on 3/31						
Number of payment transactions for the period 7/01 through 3/31						