**MINNESOTA
IT SERVICES**

January 15, 2020

Senator Mary Kiffmeyer   Representative Michael Nelson
Chair, State Government Finance and Policy and Elections   Chair, State Government Finance
Minnesota Senate   Minnesota House of Representatives
95 University Ave. W   100 Rev. Dr. Martin Luther King Jr. Blvd.
Saint Paul, MN 55155   Saint Paul, MN 55155

Representative Mike Freiberg
Chair, Government Operations
Minnesota House of Representatives
100 Rev. Dr. Martin Luther King Jr. Blvd.
Saint Paul, MN 55155

Senator and Representatives,

Pursuant to Minnesota Statutes 16E.01 Subdivision 3 (f), please find attached the mandated report from the
Office of MNIT Servcies.

The MNIT Enterprise Project Portfolio report details the portfolio of IT projects that MNIT Project Management
Offices (PMOs) manage for executive branch agencies. It includes all 292 active projects as of December
2020.

This report is intended to provide an enterprise view into the breadth, depth, and health of the executive
branch IT project portfolio, and to increase situational awareness of the work performed by MNIT to generate
highly-reliable and secure service for the State's executive branch.

Please let me know if you have any questions or would like additional information.
Sincerely,

Tarek Tomes
Commissioner and State Chief Information Officer

cc: Senator Jim Carlson, Representative Tony Albright

658 Cedar Street, St. Paul, MN 55155

IT Project Portfolio Summary
State of Minnesota

Compiled by Minnesota IT Services ePMO | January, 2020

MINNESOTA IT SERVICES

Minnesota IT Services
Enterprise Program Management Office (ePMO)
658 Cedar Street
St. Paul, MN 55118

Contents

Executive Summary

The Minnesota IT Services (MNIT) enterprise Program Management Office (ePMO) compiled the following project portfolio report in accordance with Minnesota State Statute 16E.01, subd. 3.

The report details the portfolio of IT projects that MNIT manages for the Executive Branch Agencies. The report includes all projects being worked on by MNIT project management offices (PMOs) as of December 2019 that were expected to have an estimated budget of at least $25,000. Projects expected to cost less than $25,000 are not required to be registered with the MNIT ePMO.

IT Portfolio and Project Management – An Enterprise View

MNIT supports its Executive-Branch agency partners by managing and delivering projects that have a significant IT component. To best meet the specific needs of each business partner, most projects in the portfolio are managed "locally" by an agency-based MNIT project management office (PMO). Project initiation, prioritization, and governance remain functions of each agency's business leaders and funding decisions for projects and project prioritization are largely performed by business leaders within the context of their specific organizations.

Projects with an estimated budget of at least $25,000 are registered in the MNIT project portfolio "tool-of-record." Basic descriptive information is provided upon registration and the project status is updated at least monthly by the agency-based PMOs. This provides an enterprise view of the statewide IT project portfolio's breadth, depth, and health to MNIT senior leadership, the state legislature, and the governor's office. These monthly updates focus on the projects' progress and health from an IT perspective, but not on the projects' respective business value(s).

The ePMO monitors the statewide portfolio and reports up to MNIT's senior leadership to ensure the State CIO is informed of the projects MNIT is delivering for the benefit of its executive branch partners. Due to the size of the statewide portfolio and the ePMO's limited resources, compliance with applicable statutes, polices, standards and expectations is the responsibility of the MNIT Chief Business Technology Officers (CBTOs).

Key Facts

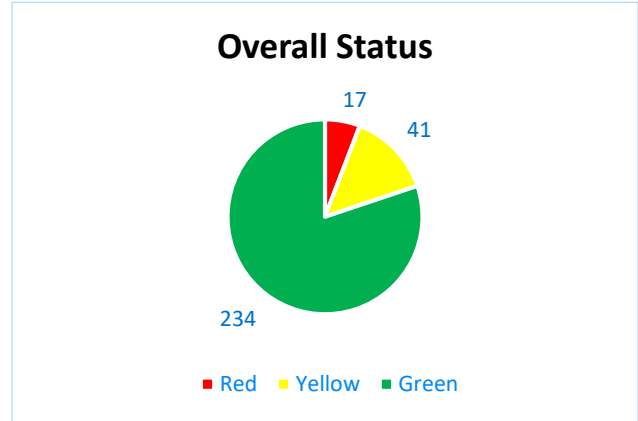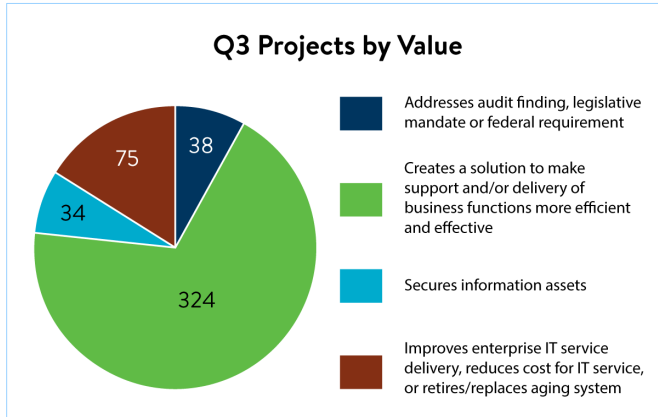Number of active projects as of December 2019: **292**

Q3 Projects by Value

Legend:
- Addresses audit finding, legislative mandate or federal requirement
- Creates a solution to make support and/or delivery of business functions more efficient and effective
- Secures information assets
- Improves enterprise IT service delivery, reduces cost for IT service, or retires/replaces aging system

Values shown: 38, 75, 34, 324

Figure 1 – Q3 Project by Value
Data current as of 10/2019

Overall Status

Values shown: 17, 41, 234

Legend: ■ Red ■ Yellow ■ Green

Figure 1 - Number of projects by Overall status
Data current as of 12/2019

Projects by Agency

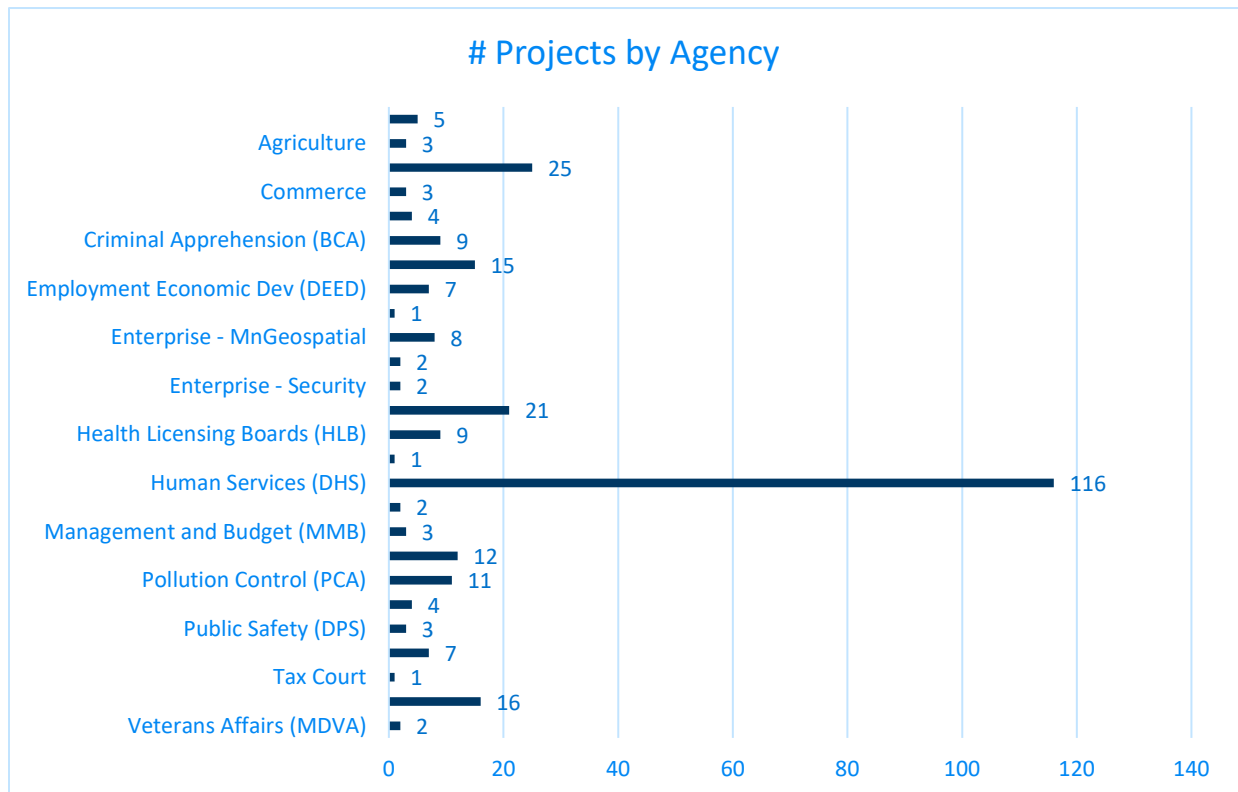| Agency	Value
	5
Agriculture	3
	25
Commerce	3
	4
Criminal Apprehension (BCA)	9
	15
Employment Economic Dev (DEED)	7
	1
Enterprise - MnGeospatial	8
	2
Enterprise - Security	2
	21
Health Licensing Boards (HLB)	9
	1
Human Services (DHS)	116
	2
Management and Budget (MMB)	3
	12
Pollution Control (PCA)	11
	4
Public Safety (DPS)	3
	7
Tax Court	1
	16
Veterans Affairs (MDVA)	2

Figure 2 Number of active projects by agency

Report Content

The information included in the report is based on the December 2019 project status updates submitted by MNIT PMOs supporting Executive Branch Agencies. The information headings are as follows:

- **Agency**
  The Executive Branch agency that is fiscally responsible for the project.
- **Project Name**
  The project's identifying name, as determined by the agency-based MNIT PMO.
- **Project Description**
  A concise project summary, including its main expected outcomes.
- **Start Date**
  The project's anticipated start date, as determined by the project sponsor and/or senior stakeholders.
- **Finish Date**
  The project's anticipated finish date, as determined by the project manager and project sponsor (and/or senior stakeholders). If the finish date is blank, the project is in its planning phase and the end date has not yet been determined.
- **Overall Status**
  The project manager's subjective assessment of the project's health at the time of the status update. The project's overall status is reported on by using a green, yellow, red, or gray color assignation, which indicate the following:
    - GREEN: Project is controlled, in alignment, and going as planned.
    - YELLOW: Caution, there is a slight deviation from the plan. Corrective actions may be needed or are already underway.
    - RED: Project has deviated significantly from the plan. Corrective actions are needed or change-control processes may be required to adjust the project's scope, schedule, or budget.
- **PM Commentary**
  Concise summary of the project's health and status at the time of the status update. If a status indicator is marked Red, a brief explanation of why and what corrective action is needed.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Administration	Admin Document Management System Planning	Determine requirements needed by all divisions to help procure one system that can be used by all divisions. Select product. Plan implementation. Pilot selected product.	7/20/16	6/30/20	Yellow	November 22, 2019 1. FMR continues experiencing issues connecting to FileNet (ATST) environment for testing. 2. COE (Michael) met with FMR to diagnose connectivity problems. Next Steps 1. Resolve connectivity issues, so FMR can begin testing. 2. Begin configuration of remaining AR documents for FMR in FileNet. 3. FMR testing. 4. Begin work on SWIFT interface. 5. Begin testing the first document class.
Administration	Admin Enterprise Central Mail Billing and Mgt System	Replace Enterprise Central Mail order and billing system by implementing Avanti Slingshot.	12/2/19	12/31/20	Green	Contract in place. Moved project to execution. Kick-off meeting held in November.
Administration	Admin Enterprise Construction Vendor Management System (Phase 2 Build and Deploy)	Replace the legacy system with a newly developed one. This system helps the Agency to receive and track Construction and other Projects across the State. The agency handles approximately 300 projects a year. Phase I project scope included requirements, scoping, estimation and planning. This project issued and evaluated an RFO then determined to abandon the customer build plan and add Vendor Manager Support to the existing PWA system. Phase 2 scope includes building, testing and implementation.	11/1/18	12/31/19	Green	As of December 5, 2019, Testing and go live security review are completed. Go live is expected during December 2019.
Administration	Admin Enterprise Parking and Transit System (PATS) - Phase II Build and Implement	Replace Admin's Capitol Complex Parking and Transit Pass Management system. Phase I (Design and Estimate)was completed and approved at the beginning of July, 2018. Phase II - Build and Implement began on 7/23/2018. There will 3 major releases for this project: Release 1 - Back Office Functionality for managing parking and transit accounts by FMD staff, and billing management for FMR. Release 2 - Customer Portal functionality, allowing parking and transit customers to manage their account and request parking and transit services. Also includes online credit card payments for invoiced accounts. Release 3 - Additional Features and Functions. These are capabilities request by FMD that could be delivered in a later release.	7/23/18	6/30/20	Red	For Week Ending November 22, 2019 Project is trending upward for scope and schedule, as progress has been made with the AWS environment. 1.0 Project Management Project plan/schedule/costs are being updated for end-of-February completion. Signoff received for Change Requests 15 and 15a. Change Requests 16 and 16a have been revised and sent for review and signature. 5.0 Data and Document Conversion Testing end-to-end data conversion process. Entire process is working. Reviewing data to make sure it is correct. Documenting data conversion process steps and SQL stored procedures. Values for all System Admin tables have been finalized and are waiting for Kari's approval. 7.0 Multiple Development Iterations - Testing for Change Control Items Working on code changes to address test items that were application bugs and requested changes. Retesting the application following bug fixes and changes. 7.1.7 Monthly Processing and Aging Working on deploying the SWIFT invoice interface using Lambda function to AWS. Trying to get permissions set correctly. Setting up the AD server configuration for LDAP. Need an update on State employee authentication from the internal network. Next Steps Review updated project plan/schedule with John and Kari. Review and get sign-off on Change Requests 16 and 16a Need MN.IT assistance to redact SSNs in documents that cannot be accessed by MACRO. Continue documenting and loading data for data conversion. Continue coding and testing for bug fixes and requested changes. Begin coding Waitlist functionality, Deploy SWIFT Interface Lambda function to AWS. Complete AD server configuration for LDAP. Continue working on payroll deduction interface. Store attachments (after security setup in AWS. Finalize Portal requirements.
Administration	Admin MMCAP Contact Management System (CMS) Replacement Implementation	(CMS) Procure and implement the replacement of Contact Management System (CMS) for MMCAP.	10/8/18	6/30/20	Green	Dec 5, 2019 Determination made to repost CMS RFP in the hopes of getting more responses submitted than were received the first time. Project end date extended to June 30, 2020. Project budget increased to $100K to reflect better understanding of PT work required.
Agriculture	Electronic Inspection System Continuous Improvement Investment	The Minnesota Department of Agriculture's (MDA) Food and Feed Safety Division contracts with an outside vendor for the maintenance and development of its electronic inspection system, USA Food Safety (USAFS). This system is used for manufactured food and retail food inspection programs. Inspection reports, sample reports, complaints, enforcement, and facility data are managed and maintained within the system for the manufactured food and the retail food programs. The system allows the program to monitor, share, and report on data captured by the inspectors and administrative staff. The Department has used their current inspection system for inspection of food facilities since September 2014 and has continued to enhance the system to suit the changing needs of inspectors, compliance regulators, and leadership. Currently, MDA is modernizing their platform via enhancements for the food programs to increase the division's ability to manage and retrieve data. The enhancements will also help inspection staff be more efficient at their jobs. Finally, the enhancements will help the food programs and compliance unit better track compliance and enforcement activities.	11/27/17	6/30/21	Green	Project is on hold Regulatory Updates December Update: FFSD (Food and Feed Safety Division) is in progress with extending their Maintenance and Support Contract with their current vendor CAI until their new contract takes place with their replacement vendor. Plan for January: PM to draft contract document Other Updates CAI will remain in a "maintenance mode" until the end of their bridge contract March 2020 CAI has stated they will still complete any enhancements with regulatory implications FFSD will be under a bridge contract with CAI for hosting, maintenance and break fixes through 3/31/20. BUDGET: Total remaining Balance 12/06/19 : $41,527

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Agriculture	MAWQCP API Development	The Minnesota Agricultural Water Quality Program (MAWQCP) operates an online application that assists field staff in determining a farm's water quality risk. Approximately, two dozen field staff are utilizing this online application on a daily or weekly basis. Currently, the users are manually populating data in the application as it relates to a host of farm factors including nutrient management, soil management and physical factors, among others. For some farms, this data already exists in another application in the exact same digital form required for the MAWQCP application. An API would allow users to transmit this previously aggregated data from a third-party application in a bundle to the MAWQCP application. An API would avoid double data entry and reduce workload. The opportunity was recognized by a current partner who was investing significant time into manually transferring data from one third-party program to the MAWQCP application. The ability for two different applications to communicate with one another is a feasible technology hurdle to overcome by utilizing an API. The creation of an API is a signal to partners that the MAWQCP application is accessible, state-of-the-art and 'open for business.' Lowering the workload barrier to the MAWQCP application will increase participation in the program.	9/25/19	3/6/20	Green	•Scope •Vendor will develop an API request and response payload in Microsoft Word format. •Schedule •Vendor provided their high-level schedule. Contract end date is 3/31/20. •Budget •Project is within budget.
Agriculture	Seed Inspection	The Minnesota Seed Law (Minnesota Statutes, sections 21.80-21.92) regulates the sale of seeds used to grow plants. The law is intended to protect consumers based on truth-in-labeling principles and promote fair competition among seed sellers. Seeds that are sold must have a label showing the buyer that the seeds will germinate and whether any other crop, weed seeds or prohibited noxious weed seeds are present. The specific information that must be included on the label depends on the kind of seed and its intended use. The state seed lab conducts tests on official samples to determine whether the label accurately reflects seed quality. The Minnesota Department of Agriculture has a comprehensive regulatory program to inspect seed for sale in the state and collect seed samples to determine if the seed label accurately reflects seed quality. The inspection of seed selling facilities, sales records, as well as seed labels and the collection of official seed samples was transformed into an electronic process during Phase1. Phase 2 and 3 of this effort will further enhance and improve the solution.	12/9/19	2/21/20	Red	•Scope •MNIT scope, schedule, budget change request and updated charter are under review. •Schedule •MNIT and PPD met with the vendor to go over next steps and review schedule. •Resources •Vendor resources not available to work on the project until mid-December. •Budget •Contract was amended to add additional hours and cost to project.
Central	Adobe Named User Migration	Transition the State of MN to a named user deployment model.	6/20/19		Green	The project team is planning to meet this week to discuss the Adobe application ownership, ticketing support workflow, and Adobe technical questions.
Central	Billing and Intake phase 5	This project phase is part of the overall project to modernize the Minnesota IT Services (MNIT) intake and billing systems and processes. More specifically, this project will create a clear process to submit service requests and orders and to collect information required for accurate service delivery and billing. Moreover, this project will eliminate the multiple entry points currently used for Enterprise MNIT service requests, all of which use different people, business processes and systems, as well as multiple billing systems with many different methods of collecting and processing true volume data. The current system allows for an unacceptable level of errors to occur, which decreases efficiency and is a burden for MNIT partner agencies and MNIT staff.	6/28/19	1/10/20	Green	Finalized Steering Committee Communication with Project Champion and sent communication to team. Finalized Change Request #1 with Project Champion. Finalized strategy for obtaining health check of project.
Central	Cloud-Azure Service Enablement	MNIT Services is seeking to advance its public cloud presence (IaaS, PaaS, SaaS) through enablement of Azure Cloud Services. There are currently a number of agencies, DLI (Workers Compensation Modernization), DEED (Career Onestop), and DHS (Disability Hub) that are actively using or seeking to use Azure Cloud Services. From a purchasing perspective, there is a centralized purchasing mechanism for Azure Cloud Services in place today, but the provisioning and support model of Azure accounts is not in place from an enterprise governance and provisioning model. In partnership with Microsoft's Azure Enablement services, the Cloud Architecture and Security Subcommittee, IaaS Operations, and MNIT Cloud Architecture & Secure Systems Engineering the Cloud Governance Model (designed & implemented for AWS) will be designed and implemented into the Azure Cloud. The scope of the implementation plan will include all aspects of the enterprise IT cloud governance operation including policies, processes, tools, and consumable Azure products published through agency service catalogs. It is noted that MNIT does have an Azure Cloud presence today, but this presence has been primarily used to support Office365 and in some cases enabled for some agencies, due to project needs built around Azure services. In those situations, we have provided access to Azure in a less than desirable implementation and one that doesn't meet the end-state goal.	12/6/18	11/1/19	Red	Project is in closure. The finish/end date is 11/01/2019. Project is red; the project has missed the end date. The IaaS Executive Steering Team has provided direction to close this project. The "implementation" related tasks that are incomplete will be transferred to a new project for which the Project Initiation Request (PIR) is currently being drafted.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Central	Cloud-Infrastructure Enhancements	As part of the Cloud Optimization Strategy, this project, will focus on enhancing our cloud service delivery through the enhancement of strategic infrastructure support services for vendor-agnostic Clouds. With the push to advance MNIT Services public cloud presence, broader than AWS, we need to develop the enterprise cloud service and support structure to be agnostic of the cloud provider. Additionally, we must identify and assess business requirements for partner agencies which expedite and assist those agencies desiring to leverage cloud-based technology and services. Furthermore, we must classify the core requirements for standing up a solution within a cloud environment and assuring that support of these tools and services are identified either within the enterprise or at the agency level. The emphasis of this project is on the design of strategic support services that will allow for enhanced cloud support for enterprise services and agency partners. Enterprise cloud services will focus on automated API integration with tools and processes providing the ability for operational support staff to utilize tools and skillsets across cloud providers. Additional outcomes will provide the guidance for agencies on services and tools that are optimized to allow for responsive, agile and cost-effective solutions. This includes a swimlane and support structure for tools and services identified either within the enterprise or agency. The end state will result in reduced support costs and improved operational resiliency, security and response time to better serve our customers.	12/6/18	11/1/19	Red	The project has met its deliverables. Project is in closure.
Central	Cloud-Private Self-Service Server Provisioning Modernization	The goal of this project is to modernize the virtual server provisioning process (See PIR: Graphic 1 and Graphic 2) within MNIT's private cloud. Objective: Automate each task in current provisioning workflow (see PIR: graphic 1 and graphic 2) to achieve self-service virtual server deployments.	12/6/18	12/27/19	Green	The project has met its deliverables. Project is in closure.
Central	CPRS Application Server Refresh	The CPRS Application Servers are currently running on Windows Server 2008R2 which begins extended support after January 14, 2020. To avoid running an unsupported Server OS, we need to have one replacement Application Server provisioned for each of the three CPRS environments (Production, Test, and Stage). March 2nd was chosen as the date of completion so that this project is completed before nearing end of fiscal year where CPRS submissions increase. The work of this project will be to build in the State domain.	11/7/19		Green	Approved in PPMRT on 12/5 and shifted back to green. Project Manager assigned on 12/5 (John Theiler).
Central	Db2 z/OS maintenance and upgrade	The current Db2 database system on z/OS (mainframe) environment has not been maintained nor updated in the past two years. To remain compliant with IBM's requirements for acquiring services when necessary, the State needs to upgrade this environment. DHS and DEED are the two main customers using this database on the mainframe.	8/15/19	5/1/20	Green	Pre-installation work is continuing on SysX. Changes to Db2 buffer pool sizing is needed but will wait until after the MNSure freeze is done.
Central	Disaster Recovery Move to Madison	Relocate the State's mainframe hardware that is used for the replication of mainframe data and add a Capacity Backup Mainframe (CBU). This hardware is used in the event of a disaster for the recovery of mainframe applications.	8/15/19	2/14/20	Green	Project is on track to complete by 2/14/20.
Central	DOC MCF Wireless Deployment	Deployment of a Data grade wireless network to support new security solutions and offender educational programs at all 10 of the DOC's Minnesota Correctional Facilities.	2/7/19	6/30/21	Yellow	Togo – cabling installation in progress, weekly construction meetings (Thursdays). Anderson Technology is the vendor, Over the last week their focus was on the Admin building getting that ready to be cut over on the new infrastructure, We are going to cutover the Core device this week in preparation for their router being upgraded on the 19th. Willow River – On hold until underground work can be done. Once that's done the vendor has about a day or two of work to finish up the last two buildings. Currently expected date for underground work is after 1 Jan 2020. No new update. Red Wing – cabling installation in progress, weekly construction meetings (Thursdays). SA's for additional work were returned signed and we are in the process of getting the PO's out to the Vendor. Last week Yale was cut over to the new switch, everything on patch panels and upgraded to 10 Gig. Next building up is Food services then Grinnell. Stillwater – Core Drilling completed on 13 Nov 19, Vendor expected to be back on site early Jan to work on the rest of facility pending any holds on work in Togo. No new Update Oak Park Heights – Cabling Spec have been completed, Reviewed with site leadership on 24 Nov 19, Meeting went well and we will not be making any changes to anything. Pending on no concerns from plant ops, the next step is to get vendors on site to bid out this project. Will get that scheduled this week. Currently on hold till they reply back Shakopee – Admin fiber in the phone room was completed on 6 Dec 19, next steps are to get Tricom back on site to Finish their work on site and Specs for the facility's wireless are in progress.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Central	Enterprise Readiness - Microsoft Windows 10	Project Description:Microsoft has significantly shortened the lifespan of operating systems running on the Desktop/Laptop environment resulting in more frequent upgrades than in the past. This project will expose applications that are compatible/incompatible and able to run on the new OS. We are asking for continuous support ensuring application readiness within a coordinated upgrade cycle to ensure we continue to stay supported from a security/patch management perspective. Objective:Manage and maintain supported Operating Systems in the environment more efficiently and smoothly.	8/2/18	3/31/20	Yellow	Project extended 12 weeks, new end date is 3/31/2020, W7 end of support date is 1/14/2020. 'Wipe and Load' is the preferred method but 'In-place' upgrades are available when appropriate. Concentrating on Windows 7 to Windows 10 upgrades. From 9/13/2019, special permission is required to install Windows 7. As of 12/9/2019: 12,024 Windows 10 and 9,395 Windows 7 devices are in production.
Central	Enterprise Web Filtering Implementation	Project Description At project inception, the Enterprise Web Filtering project will implement the Cisco Umbrella cloud service to protect state devices from malware, phishing, and other internet threats by monitoring and blocking domain name system (DNS) and Web requests based on MNIT and agency-defined policies as well as known malicious sites identified by Cisco through their ongoing research and analysis. This project replaces the end-of-life Cisco Cloud Web Security service already in place for MNIT and supported agencies. This service is replacing existing service users under this project. Project change requests have been written to extend the scope and schedule to include State agencies that are not currently using Cisco Cloud Web Security, but wanted to move from their current web filtering platform to Cisco Umbrella.	10/11/18	11/29/19	Yellow	A project change request will be written and submitted for approval to extend the approved finish date.
Central	Evaluate vendors and deploy DMARC in monitoring mode	Domain-based Message Authentication, Reporting and Conformance (DMARC) is a policy framework used to authenticate email messages are sent from an approved sender. The technical rollout of this policy will require changes to the DNS records for Mail Exchange (MX). This project will evaluate and select a vendor that can be used to aggregate and deliver a forensics report of all email from domain state.mn.us and mn.gov. After a vendor is selected this project will also roll out DMARC in "Monitor Mode" only to increase visibility of state domain senders and help to increase brand reputation of mail domains state.mn.us and mn.gov. The project will not activate quarantine or reject modes of DMARC and therefore all mail senders can continue to use the state.mn.us and mn.gov domains. The project will only provide Security Operations visibility into those mail senders.	9/12/19		Green	We have received quotes from 2 of the 3 vendors, once all three quotes are received we will evaluate which pilot, or pilots to move forward with.
Central	Evaluation of Enterprise Hybrid Cloud Backup and Recovery Solutions including Proof of Concept	MNIT Enterprise Services currently supports and maintains two (2) enterprise solutions for data backup and recovery capabilities. While a "best of breed" technical approach has its advantages in some domains, a single vendor product suite, partnership, and approach to data backup and recovery will have significant advantages for MNIT and our respective agency business partners including increased supportability, maintainability, and cost efficiencies. MNIT's Software Defined Data Center (SDDC) and hybrid cloud architecture is also rapidly evolving into a fully managed and support enterprise service standard for compute, storage and networking. This architecture will enable an automated DevSecOps process to increase MNIT's agility and service delivery goals and processes. An enterprise backup solution is needed that supports this architecture now and into the future as cloud technologies continue to evolve. Finally, our current enterprise contract with CommVault is set to expire on June 30, 2020. Our goal is to replace this contract with a new enterprise backup and recovery contract with minimal to no agency impact. A new vendor contract will also allow us to take advantage of new licensing models to reduce cost and increase flexibility for backing up disparate workloads in a hybrid cloud environment.	8/15/19		Green	Project is in "execution" phase. The Scope Statement has been drafted and tentatively approved. Currently, soliciting signatures.
Central	Mainframe Batch Scheduler (CA7) Upgrade	To upgrade the CA-7 Mainframe scheduling system to the more current level (Release 12.0). Objective: To upgrade to release 12.0 of CA-7. Release 12.0 introduced CA Datacom Database and will be removing the use of VSAM files. The architecture for Release 12.0 has significantly changed over previously releases. Our current subject matter expert will be retiring in December 2019 and the mainframe disaster recovery and production hardware refresh are competing projects, prompting a need for assistance in the timely install of CA-7.	8/29/19		Green	IT Procurement has confirmed the single-source justification and is close to obtaining contract signatures. The project team will be meeting this week to discuss the vendor contract and prepare the Scope Statement.
Central	Microsoft Intune Implementation/Airwatch MDM Tool Replacement	MNIT currently uses AirWatch to deliver mobile device management services to executive branch organizations. We will be replacing AirWatch with Microsofts' Intune application that will more closely tie in with our other Microsoft tools.	3/14/19	12/31/19	Yellow	A scope increase is being evaluated and there will be a change in scope that will affect cost, time, and scope due to needs corresponding with the Multi factor authentication (MFA) Project. We currently have 44 devices in production Intune. We have completed the Mobile Device Management (MDM) Runbook updates and it's currently being reviewed by the MDM Team. Our next step is to rollout to all Minnesota IT Services staff, we're just working through our communications strategy now. Overall Indicator is yellow while we sort out the scope increase and the impact on the rest of the project.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Central	Microsoft Office 365 Client Adoption	Project Description: The project being requested will work as the mechanism to transition the way MNIT delivers Office to workstation computers to the most current model to date – Office 365 (O365). There are multiple technical considerations when looking to implement Office 365 on workstation computers (that will be detailed in future scope documents), but it is also important to make note that Office 365 "Workstation or Desktop" client is a fundamental shift in the way the Office client is managed and delivered to the business. This is important because the business will need to participate more frequently (upgrade cadence sped up my Microsoft), and actively in the upgrade process. There are additional benefits that come with moving to the O365 workstation/desktop client – such as; advanced options for accessibility (helpful when faced with accessibility related legal challenges), receiving new features more regularly (new features have the potential to improve work efficiency), taking advantage of the Enterprise licensing already in place between MNIT and Microsoft (improves value on money already spent by the State of MN). Objective: Microsoft Office 365 client will be installed on all existing workstations, and all new computer builds will be delivered with the Office 365 desktop client installed.	8/2/18	12/27/19	Yellow	Deployment activities began in March and originally planned to be completed by end of September 2019. Behind schedule due to continuing delays deploying to DEED, DHS, DOC & PCA. Users with MNSITE credentials are excluded from upgrades until further notice. From 12/2/19, only Office 365 ProPlus will be delivered/installed (DEED, DOC, DHS or PCA are exempt). As of 12/6/19: 4,995 Office 365 ProPlus devices are in production.
Central	Multi-factor authentication (MFA) for Office 365 / Azure	Build a supportable solution for enabling Multifactor Authentication (MFA) for all Executive Branch users of Office 365 / Azure. This solution will allow enablement of MFA for the users within the Office 365 / Azure application services. Additionally, fulfill any requirements associated or determined for MFA such as Proxy, Group Policy Object, Azure Hybrid Join and Office Active Directory Authentication Library Keys.	8/1/19	11/13/20	Green	Planning for all agencies is taking longer than planned due to not getting all agency feedback by the due date. This will not impact the overall timeline of the project. The DOC pilot group and MNIT Central staff got the MFA instructions on 11/26 with a due date of 12/10. DPS is started their second pilot group last week. The team is also continuing to work on the initial test group for DOT and working with the Governor's Office on getting their MFA setup.
Central	Office 365 Message Encryption – V2 Implementation	Our State tenant is currently using an older version of encryption for email and needs to be upgraded to enhance both security and usability. Office 365 Message Encryption (OME) is a service built on Azure Rights Management (Azure RMS) that lets you send encrypted email to people inside or outside your organization, regardless of the destination email address (Gmail, Yahoo! Mail, Outlook.com, etc.). In order to enable this capability, Information Rights Management (IRM) must be enabled. What is IRM? IRM is "Information Rights Management." – It is a Microsoft capability in O365 that has several security capabilities such as increased security with Word Documents, SharePoint, etc. Implementing IRM is a future project; however, in order to implement the updated version of Message Encryption we need to "turn on" IRM (even though we will only configure the Email portion of it). Primary goals: * Enable and configure OME. * Enable and configure IRM to allow OME to function.	7/1/19	12/13/19	Green	Project resources identified and allocated. Held for 4 weeks to investigate MDVA requirements per AIM. Pilot testing held 10/30 to 11/6 due to separate but related issue. Change Request to focus oroll-out on O365PP users approved. 4000+ Office 365 ProPlus users notified of V2 features on November 25th. Project complete, begin closure activities.
Central	Onboarding Optimization Phase 2	This project will be the second phase (Phase 2) of the effort to optimize MNIT's onboarding. Phase 1: Collecting onboarding requirements for MNIT Central Phase 2: Automate and improve a manual onboarding processes for MNIT Services Central employees excluding Contracted employees, This phase will streamline the way MNIT Enterprise Services does onboarding for new employees and may encompass both automation and process improvements to make the entire onboarding experience better for those impacted by the onboarding process. After automation and process improvements have been implemented and verified. The new and improved procedure will be a user friendly, functional, and automated process linking all applications to SEMA4. This will prevent the manual and tasking process of sending information to different units thereby missing important steps.	8/29/19		Green	*Received HR Director approval for documented high-level requirements. Detailed requirements are being gathered and documented. *Development of Hiring Dashboard and data feeds in progress.
Central	PCA re-IP for Non-Routable Servers	Project Description: Minnesota Pollution Control Agency (MPCA) servers reside on non-routable IP addresses, which causes a number of issues with consolidation and on-going enterprise support. This project will convert all MPCA servers to routable IP addresses, with close coordination of the work with MPCA application owners and users. All IP address changes will consist of a change request outlining the task that will take place during the RE-IP'ing of a server or grouping of servers. Objectives: * Phase 1: Move MPCA servers from non-standard MPCA-administered network switches to standard enterprise-administered switches. * Phase 2: Migrate from MPCA Web Content Filtering (WCF) appliances to standard enterprise-administered WCF; then migrate MPCA firewalls to standard enterprise-administered firewalls. * Phase 3: Convert (re-IP) MPCA servers from non-routable IP addresses to IP addresses in MPCA's assigned routable IP address range. * Phase 4: Fully migrate all MPCA physical and virtual servers into the standard enterprise-administered Managed Hosting infrastructure. Shut-down MPCA's virtual center infrastructure.	5/24/18	11/1/19	Red	Project finish/end date: 11/01/2019. * The project timeline is red due to missing the finish date. * The project has completed and will be closed. Completed: * DMZ servers: all servers comprising the DMZ have been re-IP'ed.

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Central	Remedy Implementation Wave 3	This project will leverage the work of the Communities of Practice to assist MNIT teams and customers in their adoption of Remedy Helix (MN Service Hub and Smart IT). Deploy Remedy on Demand to Wave 2 agencies that have yet to adopt Remedy (PCA, DEED & DOC), and Wave 3 agencies (MDE, MDH, DNR, DOR, DOT & DPS (excluding State Patrol and BCA)).	8/1/19	7/15/20	Green	Project status to Execution. Weekly Agency onboarding activity: Foundation data - People record updates, Support group setup, Resource allocation within support groups continue MN Service Hub form creation/validation with agencies continues Agency time line Changes: Revenue - Go live date has been delayed due to an unforeseen error that did not happen in QA. BMC is looking into the error to determine why this is happening. Training has been completed for support staff. Communications are being sent by Revenue's Service Desk with assistance from the Revenue Communications team. New go live date is now set for December 16. Commerce - Training completed, go live set for Monday, December 16, 2019. Communications have been sent to support staff and business users. We will continue to work with Commerce to distribute additional communications as we get closer to the go live date. DPS - Go live date Monday, December 16, 2019, training is still in progress for support staff. Initial communications to business users and support staff have been sent, we will continue to work with DPS to distribute additional communications as we get closer to the go live date. PCA - Go live date has been moved to January 7, 2020, Training and Communications in planning DOC - Go Live date is Monday, January 13, 2020. Service Hub forms continue to be worked on, as well as communication planning and scheduling of training. Initial communications sent to business users and support staff. We will continue to work with DOC to distribute additional communications as we get closer to the go live date.
Central	SDL Tridion High Availability Across Data Centers	Goals: The goals of this project are to: * Make the SDL Tridion web platform more fault tolerant by load balancing across two datacenters * Make the platform less susceptible to power and network interruptions * Make the platform less susceptible to environment control failures in any one datacenter * Make the platform less susceptible to disk failure on virtual machine hosts in any one datacenter Project Objectives: The objectives will include: * Split off half of our existing redundant virtual machines and databases * Identify or acquire the necessary hardware in EDC4 (enterprise data center #4) * Migrate or rebuild those current systems to be used as HA systems in the alternate datacenter * We know we will require personnel from Middleware and Database teams; Identify personnel from EDC4 if necessary to assist	10/31/18	1/21/20	Green	We are planning one more (we successfully cut-over four weeks ago) test cut-over in the middle of December to keep all parties well practiced on the cut-over process.
Central	VMware Horizon 7 Architecture Design & Deployment	Microsoft has significantly shortened the lifespan of operating systems running in the VDI environment, resulting in more frequent upgrades than in the past. This project will provide Enterprise teams with services necessary to expose applications that are compatible/incompatible and able to run on the new OS. Also, one of the key application management tools in the existing VDI environment goes end-of-support this year, and an upgrade/replacement requires re-tooling the entire VDI environment. MNIT has a need to provide a standard, consolidated virtual desktop and hosted application service that meets the needs of the current Citrix and VMware Horizon environments for the Department of Corrections, Pollution Control Agency, Department of Human Services and the Department of Labor and Industry. Current Citrix environments consist of several different software versions, some of which are no longer supported by the vendor and all of which are in need of upgrades to current versions. A separate VMware Horizon environment is used by DHS for virtual desktop purposes. The architecture of this system was designed for DHS-only use, but its use has been expanded to the Service Desk, Workstation Management and other Enterprise teams. Finally, the current environment does not provide support for Windows 10 virtual desktops, which are required to complete the Windows 10 Readiness project. This project will provide benefits in: extending a single service across the Enterprise, including customers who do not currently have these resources available; allowing users to authenticate using their standard agency Active Directory credentials rather than requiring user accounts in the MN-DHS1 domain; modernizing environments that have not been updated and patched; allowing Enterprise resources to support a single—rather than multiple—systems; and building the environment in the new SDDC environment to take advantage of micro-segmentation and automation. Objective: Architect and implement a VMware Horizon 7 to replace current Citrix and VDI systems used by DOC, PCA, DLI, DHS and Enterprise teams and expand its functionality to all Enterprise customers.	10/25/18	1/30/20	Red	Prerequisite tasks are taking longer than planned causing the project to track behind schedule. The team is working on creating the network diagrams to review with the vendor. Once the prerequisite tasks are complete, and the Horizon installation is underway, the schedule will be reevaluated to see if additional resources can be used to get the milestones back on track or if a change request to adjust the schedule will be needed.

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Central	VPN Multi-factor Pilot	The focus of this project will be piloting a new VPN capability that could possibly replace RSA Secure ID as a second factor for VPN authentication. The pilot is limited to MNIT people on the State Domain. The pilot will focus on new or replacement tokens for scope. Second factor technology has already been picked/purchased and is called Yubikey. Key Deliverables: 1) Defining/Implementing Pilot 2) Enterprise Service Desk Documentation and Training on Yubikey 3) Identify/Implement Certain Key Next Steps to Move Yubikey to Production 4) Cost Comparison 5) Steering Committee Decision on to Move Forward with YubiKey	10/9/19		Green	Finalized draft of Scope Statement with Project Team and Project Champion. Continued to work on training documentation and answer open questions. Obtained response from the Internal Revenue Services (IRS) on Pin Unlock Code requirements.
Central	Wave 3 Optimization	This project will support MNIT's Wave 3 Optimization effort by coordinating the enrollment of MNIT staff serving Wave 3 Agencies into MNIT's Enterprise delivery model for the following Enterprise services: Desktop and Laptop Support, Enterprise Software, Enterprise Service Desk. Deliverables: Wave 3 agency IT and businesses adopt Enterprise tools such as Remedy Helix, SCCM, Tanium, BMC Discovery, and Service Desk IVR. Hardware standards and unified purchasing process for standard laptops and desktops. Enterprise metrics reporting and dashboards for Wave 3 IT. Service gap analysis by Wave 3 CBTOs. Reporting changes for optimizing Wave 3 staff on 1/1/2020 where necessary to align with Enterprise Service Teams organizational structure. Reporting changes for MNIT staff at Wave 3 Agencies, where needed. Documentation of existing individual staff specialties and work assignments Resolution roadmap for identified service gaps. Consolidation of current data centers to an optimal number (as determined by Enterprise Service Leaders). A unified IVR system (Enterprise Service Help Desk) that every agency can call to request IT support. Agencies in scope: Minnesota Department of Commerce Minnesota Public Utilities Commission Minnesota Board of Accountancy Minnesota Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience and Interior Design Minnesota Department of Education Minnesota Office of Higher Education Minnesota Professional Educator Licensing and Standards Board Minnesota Department of Natural Resources Minnesota Zoo Minnesota Department of Public Safety Minnesota Department of Revenue Minnesota Department of Health Minnesota Department of Transportation	7/29/19		Green	*Reporting changes of Wave 3 staff who are in FY20-21 rates (except DOR staff) into Enterprise org structure are scheduled to take effect on 1/8/2020. *Leadership communications related to 1/8/20 reporting changes were sent on 12/2/2019. *Human Resources memos were sent on 12/5/2019 informing affected staff that their reporting change up through the Enterprise Services is effective January 8, 2020. *Received confirmation from MMB Human Resources on 12/5/2019 all payroll information has been processed and will be ready for 1/8/2020. *Enterprise teams are reviewing service gaps raised by Wave 3 teams, and identifying resolution plans.
Commerce	Commerce Legacy Systems	The Minnesota Department of Commerce has over 60 specialized IT applications that it relies on to carry out its mission. These applications vary in size and complexity from small applications tracking internal business processes to critical external applications relied on by the public. Approximately 60% of these applications have been custom built in-house on various technology platforms. The remaining were purchased from an outside vendor. The majority of the custom-built in-house applications are in legacy languages or on unsupported operating systems/platforms. These applications are difficult to maintain and many no longer meet business needs. Many do not meet security or accessibility standards and requirements. In addition, a number of the Vendor applications are also in legacy languages, on unsupported operating systems/platforms, and do not meet security or accessibility standards and requirements.

This project will focus on updating or replacing the oldest of these that will not work in the Window10 Operating system and coordinate the related efforts. The outcome will be a suite of applications that offer improved efficiencies, data management and quality, meet security requirements, and are accessible, stable, and supportable. | 7/1/19 | 6/30/21 | Green | - There are at least 11 separate applications under the umbrella of this project - Planning stage completed - Decisions made on how to deal with each application made - Odyssey money approved and released 7/29/19 - Project plan submitted - Risk questionnaire submitted - Individual project for each application underway |
| Commerce | eHEAT Next Generation | eHEAT Next Gen is a re-write of eHEAT. eHEAT supports the delivery of low income heating assistance to approximately 120,000 households per year. The original application was created in 2004 and needed to be moved to new technology. Three key items are being delivered. Online application, personal identity verification with SSA and income verification with DEED. Benefits - Improve Customer Experience - Strengthen the relationship between local service providers and end user constituents - Improve Program audit-ability and integrity | 5/5/17 | 4/20/20 | Green | - Project is showing a positive variance with budget - Development activities are 75% complete - Change management activities for training and roll out are in progress |
| Commerce | PetroFund Modernization | Petrofund modernization re-writes the Petrofund application which is written in obsolete Access that can run on an unsupported version of Windows. Petrofund supports the cleanup of old and abandoned storage tanks. Benefits include - Improve Customer Experience - Improved security and accessibility - Improve Program audit-ability and integrity | 10/1/18 | 4/30/20 | Green | - Planning stage completed - Stakeholder Analysis, Communication Plan, Charter are completed - Requirements Phase completed - Developer consultant (Staff augmentation) contract completed - Developer came on board 3/1/19 - Upgraded JHipster v5 to v6 - Began development work - Initial working prototype demo-ed to business on 4/30/2019. Business liked the product and provided some feedback - Additional demo on 8/13 - 30-35% of application functionality is available in the demo product |

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Corrections (DOC)	COMS Detainer Re-Write (3DAPU)	In order to avoid technology obsolescence and security risk to the Department of Corrections, the Detainer/Court Order VB6 module in COMS will be re-written in a newer technology. In addition, enhancements will be made to improve the efficiency of tracking detainer milestones and forms.	3/27/17	10/29/19	Green	The project team has been providing initial support since the Go Live on 10/29/2019. Six bugs have been reported and seven change requests have been made during the 'warranty' period and the release to address these will be completed in mid-December. The final warranty release will occur in January and the project will be closed.
Corrections (DOC)	COMS Discipline Re-Write (3DDY2)	In order to avoid technology obsolescence and security risk to the Department of Corrections, the Discipline VB6 module in COMS will be re-written in a newer technology. In addition, the project seeks to improve the Discipline data by creating and enforcing business processes that will align with the new application.	9/6/16	4/1/20	Red	In November the project team continued to refine business requirements, handle business change requests, QA testing, handle defects, and develop in scope functionality. We will have a test release in mid December with significant changes, including several fixes and user permissions functionality, We will also upgrade the COMS server to current standards, which removes a dependency for production implementation. The overall health of the project remains in red due to cost overruns and the April 1, 2020 target completion date is in jeopardy due to business requirement changes and a significant change in project resources over the past 3 months. The project schedule and cost will require a re-planning effort to adjust for current workload and resource availability.
Corrections (DOC)	COMS MnHaven Phase 2	This project is the second phase of an effort which replaced the MnChoice application with a custom-developed application called MnHaven. The first phase was completed in time to terminate the vendor contract so the goal of the second phase is to finish the features pulled from the first phase and add additional business-critical functionality to the application.	7/10/19	4/30/20	Green	User acceptance testing wrapped up with the four additional business areas that will begin using MnHaven once Release 2 goes live. The release date has been moved to early January to accommodate the high priority feedback from those testing sessions. Grooming of the next two releases has started and development of Release 3 will begin once Release 2 is complete.
Corrections (DOC)	DOC Staff Scheduler Replacement Project (3DDY7)	Procure and implement a dynamic scheduling system that has the potential to control costs through a reduction in overtime instances and grievances, improves efficiencies for schedulers, supervisors and employees in their day-to day interaction with the system, provides consistent processes and practices across the entire DOC; simplifies compliance with DOC work rules, union contracts, DOC policies, and business practices; and allows the System Administrator to make adjustments in the event of work rule, union contract or business practice changes in the future.	4/1/16	9/30/20	Green	The vendor delivered the last major deliverable into the DOC test environment on 11/25/2019. Demonstration of the functionality is scheduled for 12/6/2019. The actual testing of this functionality will occur after the pending system reconfiguration is completed. The vendor is targeting to update the user documentation by mid-December. By the end of December, the DOC Executive Team plans to communicate the revised position definitions and schedules. Once that communication is done, the system will be reconfigured to accommodate these new positions and schedules and planning for the 2nd phase of User Acceptance Testing, Training and Implementation can continue.
Criminal Apprehension (BCA)	BCA Infrastructure Product Upgrades	The Bureau of Criminal Apprehension's (BCA) Infrastructure Product Upgrades Project plans and manages the upgrade of several infrastructure products that the BCA relies on to provide the foundation for its criminal justice applications. These include Microsoft SQL Server, Microsoft Windows Server, IBM WebSphere Message Queueing (MQ), and Oracle Service Bus. The currently installed versions of these products are close to end of life or at end of life, meaning security updates will no longer be available. The BCA must comply with FBI Criminal Justice Information Systems (CJIS) Security Policy requirements. In addition to the security risk this causes to BCA systems and information, this would put the BCA out of compliance with FBI CJIS Security Policy requirements. Through this project, analysis is being completed to identify the newer version of each infrastructure product to be implemented, as well as any application changes that need to be made to BCA criminal justice applications to migrate to the new version. This project also includes execution of the system upgrades and the migration of each criminal justice application to the newer versions of the infrastructure products. Applications and services utilizing the impacted Infrastructure tools will need updates to more current versions of the tools' software. The process to transition impacted items to the more current tool versions will require a significant amount of time, and effort. Tools included in this effort: Microsoft SQL Server 2008 to Microsoft SQL Server 2017. End of life for SQL Server 2008 is 7/9/2019. Microsoft Windows Server 2008 R2 SP1 to 2016. End of life for Microsoft Windows Server 2008 R2 SP1 is 1/14/2020. Oracle Service Bus 11G to 12c. Estimated end of life for Oracle 11G is 12/31/2020. IBM WebSphere MQ Version 9.x:	3/1/18	12/31/20	Green	All databases have been successfully migrated to SQL 2017. Server updates to Windows 2016 is progressing according to plan. Six of 26 applications have been successfully implemented in Production. So far, any needed changes are small, generally configuration changes. Mostly teams are regression testing to verify that everything still works properly. Regular meetings are being held to share progress and technical issues. End of life date for Windows Server 2008 R2 is 1/14/2020. Oracle Service Bus Migration: Progress has been made on refactoring and testing applications for migration to Oracle Service Bus version 12C. The current version, Oracle 11g was end of support on December 31, 2018 but remains eligible for extended support at no additional cost as long as the BCA is moving forward with plans to upgrade. Teams are making good progress on planning and implementation work, however some technical issues have put this activity on hold while these issues are being resolved with Oracle. We expect to be delayed about 3 months.

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Criminal Apprehension (BCA)	BCA/MNJIS Technical Toolset Refresh	The products in the current Minnesota Justice Information Services (MNJIS) Technical Toolset perform a number of different functions and facilitate the work of team members across many different job functions throughout the MNJIS area. A number of the tools team members rely on to perform their daily job responsibilities have been in place for many years and are approaching end of life – a few are past end of life and/or vendor support. Support in general has become more costly in maintenance agreement dollars and/or MNJIS personnel time required. Internal customization complicates installation of vendor provided updates to network software. These updates are becoming more critical to address vulnerabilities and secure systems and data from hacking threats. MNJIS has identified a set of tools to be refreshed. Most of these tools provide a high degree of integration between them will allows greater efficiency and better visibility of work and issues. Service Desk Express (SDE) will be replaced with Jira Service Desk for user incidents, work requests, and change management Rational Team Concert (RTC) will be Replaced with Jira Software for development task management Confluence will be added for User self-help and development team collaboration Tempo Timesheets will be added to Jira for service ticket and development effort time tracking RTC source code repository will be replaced with Git Lab Anthill Pro source code deployment tool will be replaced with Octopus SonarQube will be added for source code quality assessment XRay will be added to quality assurance testing automation Mattermost will be added for team communication	12/1/18	3/31/20	Green	The pilot for Jira Service Desk is ramping back up after being put on hold while an issue with the client database was resolved. The pilot began with Gun Permit Background Checks, Permit Tracking System, and Networking. It has expanded to include the remaining products assigned to Team Splinter (CRS, SRS, CJRS, Use of Force, and Statute Service). Other than the client database issue, the pilot is going well. We are working on a plan to migrate the CHS team from their own instance of Jira onto the Enterprise instance. The CHS team is manually entering current work into the Enterprise Jira so they can begin working in it. A contract amendment for this work has been completed. Teams are being encouraged to begin using Tempo as they are migrated to Jira Software. Mattermost has been implemented and is available for use. A log viewing tool that will make access and searching of log files from all application easier and more secure, has been selected and is on order. We will begin implementation when the licenses arrive.
Criminal Apprehension (BCA)	Drug Monitoring Initiative (DMI)	Drug Monitoring Initiative (DMI) Grant BCA received a federal grant for just under $1 million to begin the process of developing a dashboard similar to the DWI Dashboard to track drug-related data, working with law enforcement and the Departments of Health and Human Services. Possible data include drug seizures and arrests, lab drug submissions, prescription data, overdose deaths, toxicology data and additional treatment admissions. The dashboard is just one piece of the BCA's comprehensive effort to fight the opioid crisis in MN and is being led by the Investigations division.	1/1/19	12/31/20	Green	Initial analysis to identify requirements and potential data sources is complete and a contractor data analyst is being hired to perform data clean up, data interpretation, and data visualization to create a prototype process for mapping drug related incidents. Additional outreach is continuing with partners including the Minnesota Indian Affairs Council (MIAC) and Minnesota Department of Health (MDH).
Criminal Apprehension (BCA)	Duty Officer Application Upgrade (2017)	The Minnesota Duty Officer Program provides a single contact point for local and state agencies to request state-level assistance for emergencies, serious accidents or incidents, and for reporting hazardous materials and petroleum spills. The Duty Officer Program is managed through the BCA's Investigations section. The Duty Officer Application is used to document calls received and notifications sent out in response. This is a legacy application, written utilizing versions of Access and SQL Server that are in an end of support status. In addition, the application cannot run on a Windows 10 machine. This project involves the upgrades needed to bring the application up to current software versions so it can continue supporting the Duty Officer Area. Several alternatives were investigated and reviewed by BCA business partners. The decision was made to upgrade the current application rather than purchase or build a replacement.	7/1/18	3/31/20	Green	All updates to the Duty Officer application needed by the BCA have been completed. Development of the new interface for sending data to MPCA (Pollution Control Agency) is continuing, but at a slow pace. We are working to implement this capability when it is needed by MPCA, which is expected to be in Q1 2020. MPCA is working with their vendor to determine when they will be ready to complete the implementation We have given MPCA documentation for development on their side. MPCA is not yet ready to receive data electronically from BCA. The final work to establish the connection will be done when MPCA is ready. We are continuing to coordinate with MPCA. We need to work with MPCA to establish a plan for completing this effort.
Criminal Apprehension (BCA)	eCharging Citations Rewrite and DWI Mapping Enhancement	The eCharging service facilitates the movement of information between individual data systems in law enforcement, prosecution, courts and the state. This project will modernize the electronic charging (i.e. eCharging) application to reduce operations and maintenance costs, improve performance, improve functionality, improve ease of use, and will incorporate collection of geo-location information to help improve the accuracy of driving while intoxicated (DWI) citation location reporting and analytics performed in the DWI Dashboard application. A secondary goal of the modernized is to make the application reusable to support future projects, for example, the Juvenile petition project which is scheduled to begin the fourth quarter of calendar year 2019 is expected to leverage the architecture and underlying technology being established by this project.	2/1/19	9/30/20	Green	This reporting is for the period ending December 10th, 2019. Project funding revisions were addressed during the period. Once finalized this will allow the team to move forward with adjusting the team as needed.
Criminal Apprehension (BCA)	Harassment Restraining Orders (HRO) Data Pass	The Harassment Restraining Orders (HRO) Data Pass project expands on an interface and functionality implemented in and between the Minnesota Court Information System (MNCIS) and the BCA for Orders of Protection (OFPs) in 2015-2016. The OFP project allowed data to be passed from MNCIS to the BCA's Hot Files almost instantaneously. As a result, information that is more complete is available more quickly to law enforcement officers in the field as they enforce OFPs. There is no current system to pass HRO data to the BCA. This project will see coordination between MNCIS and the BCA to add HRO data and appropriate functionality.			Green	12/11/2019 : BCA completed their development and we are in production as of 12/03/19 Court had their successful pilot run with two districts on 12/05/19.

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Criminal Apprehension (BCA)	NIBRS Transition to Targeted MN Agencies	The National Incident Based Reporting Specification (NIBRS) Transition to Targeted Minnesota Agencies project has two parts. The first is updating the process for submitting crime statistics to the FBI to a more reliable method being introduced by them. The second is assisting nine specific Minnesota law enforcement agencies targeted by the FBI as part of a national effort to get a statistically significant number of agencies to submit crime statistics to the NIBRS standard. These agencies must submit their NIBRS compliant data to the BCA's Crime Reporting System (CRS) and the BCA must validate the data and forward it to the FBI. This project is tied directly to a federal grant received by the BCA. The grant funds a portion of the BCA's effort for upgrading the submission interface to the FBI, and it funds the local agencies through sub-grants to pay their records management system vendor to develop the required NIBRS adapters. The original grant end date was October 31, 2019, and it was extended to September 30, 2021. The BCA's development effort is dependent on the FBI completing their new NIBRS interface, which is expected to complete in the first quarter of 2019. The adapter development for the nine agencies is expected to complete by the end of the grant.	1/26/17	9/30/21	Green	MN has successfully become the first state to submit crime statistics in near real-time using the FBI's new interface. We are on track to make the year-end deadline for the submission of NIBRS data to support crime statistics reporting requirements. After working through a number of issues with the new FBI interface, we are down to the final 500 Incidents that will need to be resubmitted. The backend functionality for the Admin to resubmit submissions is nearly complete, with most of it promoted to the TEST environment. Transitioning of agencies to NIBRS submissions continue and the Deployment Manager and Product Manager are holding regular status calls. St. Paul PD has received approval for a grant modification for $200,000 and 24 month extension. The grant modification application is approved. The new grant end date is September 30, 2021.
Criminal Apprehension (BCA)	POR Next Generation	This project will rebuild the Predatory Offender Registration (POR) database and reengineer system business processes to eliminate the bulk of manual data entry and replace it with automated processing of incoming documents and data sharing with other systems. Legislative and grant funding was provided for these efforts beginning July 1, 2017 through June 30, 2020.	7/5/17	6/30/20	Green	This report covers the reporting period ending December 10, 2019. Work continued as scheduled. 42% (10 of 24) of POR planned features have been completed. The team has 6.5 months left to complete the remaining 14 items to reach the minimal viable product (MVP) goals established by the business. Adjusting the schedule for past performance shows the MVP features being completed by the end of August 2020. There is agreement that the 6/30/20 initial date is not the key driver. The key to success is that all needed features are delivered before the team is reduced to a smaller employee on-going support and maintenance team which ultimately is tied to the ability to adequately fund the team to that point. Suzanne Willodson has been added to the project to assist with quality assurance leadership and testing for two reasons. The first is knowledge transfer and retention, and the second is to assist with testing and process to help increase team velocity.
Criminal Apprehension (BCA)	Windows 10 Rollout Project	This project will provide a pilot / proof of concept (POC) for the rollout of Windows 10 to BCA system users, and progress into the wide scale rollout of the product. Users must be upgraded to Windows 10 before Windows 7 reaches end of support on 1/14/2020. During the pilot phases; a tool for software management and deployment will be upgraded. Processes will be determined for applying Microsoft updates/upgrades to Windows 10 while limiting exposure to security vulnerabilities and maintaining FBI CJIS Security Policy compliance.	4/10/18	2/28/20	Green	BCA workstations are 95% migrated to Windows 10 and remaining workstations be upgraded by the end of December. An estimated 25-30 workstations will require extended support for Windows 7 due to incompatibility of critical software.ice.
Education (MDE)	Automated Student Data Collection System	The Automated Student Data Collection System (also known as the Ed-Fi System) will assist schools and districts in the State of Minnesota in sending education data directly from their student information system (SIS) to the State without the need to create and upload a physical file. Likewise, MDE will be able to transmit assessment precode data to assessment vendors and receive test results data from assessment vendors directly and securely using web service interfaces instead of data file transfer. Data will automatically be sent to the State near real time (at least daily). The design of the system must allow for the confidential flow of student data between student data vendor software and the State data system.	9/1/17	12/31/19	Yellow	Stage 1 SIS Vendor Certification for 19-20 is completed for all but one vendor. The Ed-Fi implementation for 19-20 is has been deployed to production and SIS vendors are working on Staging configuration for Stage 2 SIS Vendor Certification. The process is taking longer than expected and we are not sure how many districts will be successfully setup and running in production for 19-20 by the expected December deadline. Preparations are being made for 19-20 fall data comparisons between MARSS and Ed-Fi post-December. The current implementation vendor contract is expiring in December, but a 4th contract amendment was executed December 6th to add early learning student demographics, enrollment, and course-taking data collection to the Ed-FI system, along with another year of technical support for the Ed-Fi system.
Education (MDE)	Carl Perkins IT Work 2019-20	Annual work needed to update existing Carl Perkins reports, create new Carl Perkins reports, respond to Carl Perkins data requests, plus maintain and update Carl Perkins application.	7/1/19	7/6/20	Green	Moved Carl Perkins application to new EDIAM security for identity and access management. Pulled Carl Perkins data for new school year and testing for accuracy. IT spending for FY 2019-20 (July 1, 2019 to September 30, 2019) = $3,309.98
Education (MDE)	CLiCS Hardware Replacement Project	This project will replace the CLiCS 1 and CLiCS 2 application and database servers which are currently stand-alone physical hardware that have reached end of life and should have been replaced by October, 2018..	1/11/18	11/29/19	Green	Moved Project Scope risk from yellow to red as we have now completed the additional unexpected Crystal Report Rewrite work. Project timeliness continues to be an issue as this project has taken much longer than expected overall. However, most work now appears to be completed with only some testing of rewritten reports now needed before scheduling the move to new servers.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Education (MDE)	ECE - Early Childhood Education Outcomes	Develop a batch data file submission process that accepts early childhood assessment results from 3 different assessment vendors. These files will be loaded and then transformed using crosswalks to MN Early Learning. Early Learning Special Education will use the new assessment data to calculate Early Childhood Special Education outcomes. Allow other program areas to use the assessment upload to capture outcomes to look at child growth. For this effort, three deliverable/phases are desired by Minnesotan Deportment of Education (MDE): 1. Create an online data submission process to collect early childhood assessment data from districts for their specific Assessment Publisher. 2. Transform and map the assessment data to MN State Education Standards and use the assessment data on a child to calculate the Federal Child Outcomes Summary Form (COSF) value to eliminate the existing survey process districts are required to submit for children enrolled in the early childhood special education program. This task is planned to be moved to the Early Learning Real Time Data Warehouse (ELRTDW) project so that processing can be readily available for analysis. 3. Create Reports for Early Childhood Special Education to satisfy Federal Reporting and new reports to send back to districts.	7/17/17	4/30/20	Green	Project is in the Execution Phase: Work continues on new functionality to provide error reporting for file uploads and user interface changes. Project is on schedule and was available for the for fall 2019 data submissions on 10/31/2019. New functionality has been deployed to Stage for functional testing and into production Overall project status is GREEN.
Education (MDE)	ECRDM - Early Childhood Real Time Data Mart	MDE needs to be able to measure the success of the Voluntary Prekindergarten Program through the collection and analysis of data. Participating program child data will be collected from districts and charter schools including program surveys and assessment data. This new data will be used with existing collected data to support the required state reporting and the evaluation of the Voluntary Prekindergarten Programs. To be able to meet that need many of the early childhood systems will need to be updated to collect this new data while in parallel reducing duplication data collections. The Early Childhood Systems will need to be reviewed to accommodate new data collection requirements. Enhancements to these systems will include the collection of new elements for Voluntary Prekindergarten Programs and improve data collected on other programs in order to reduce duplication. This will allow the program to measure the impact of the district's programs on the children involved and provide reports back to districts and charter schools. Development of a Real Time Data Mart will be created to pull all early childhood data into a centralized location to create and provide timely reports for early childhood staff at MDE and school districts that utilize data across a variety of systems. The Real Time Data Mart will provide a more updated source for the Early Learning Department to run analytics and reports. The new data mart is being designed for ease of use by end users with reporting tools. Project is also known as the MDE Date Warehouse effort.	7/1/19	8/3/20	Green	Project is in the Execution Phase: The data warehouse refresh was completed to accommodate new assessment Report Card for Preschool. The new functionality was deployed to production. Overall project status is GREEN.
Education (MDE)	ELSA - Early Learning Scholarship Administration System Phase 6	ELSA Phase 6 enhancements continues to streamline the system and take steps toward supporting more online and internal MDE processes by reduce manual processes. The deliverable to improve the financial management of funding allocations, awards, and invoicing through the administrative organizations. ELSA Phase 6 includes; Payment/Adjustment Enhancements, Internal Admin Enhancements, Award Logic/Display Enhancements.	6/5/19	9/25/20	Green	Project is the Execution phase. ELSA Phase 6 includes continued enhancements to the Early Learning Scholarship System (ELSA) system. This phase includes; Payment/Adjustment, Configure Tool Enhancements and Lights On Features for 2020. The project is scheduled for completion by 9/25/2020. Overall status for this project is GREEN.
Education (MDE)	ELSA- Early Learning Scholarship Administration and Program Data System	This project is two-fold. In addition to enhancing the Early Learning Scholarship Administration system (ELSA),this work will also support the ongoing work to build a data warehouse and system that collects early childhood data from various programs administered through MDE, including Early Learning Scholarships. Enhancements to ELSA will include additional fields for capturing expanded income eligibility, and expanded data fields for attendance. Along with these enhancements, additional reports will be needed to mine ELSA data to respond to recommendations of the Office of Legislative Auditor (OLA) report specific linking and sharing data between state early learning programs within and external to MDE. Legislation requires MDE to collect representative data showing the readiness of children as they enter kindergarten. In order to get a representative sample more programs will need to participate in the Kindergarten Entry Profile, including EL Scholarship Pathway II programs. The data system we are building will support the collection of this data from Pathway II early learning scholarship programs as well as voluntary prekindergarten programs. This work includes creating user friendly reports to provide local providers with that will support the policy and practices to improve instructional decisions as well as outcomes for children. The real time data warehouse will also be developed in order to create timely reports for early childhood providers and school districts that utilizes early childhood data across a variety of systems. The reports will be developed in order to assist in program planning including identifying professional development and support for teachers and staff in individualizing instruction. In addition, these funds would support the integration of VPK data and preschool screening data from MARSS into the Early Childhood longitudinal Data System.	7/8/19	12/31/20	Green	Project is in the Execution phase. The project schedule has been developed. Discussion with MDE is on going to document business requirements/plan for the 2020 effort.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Education (MDE)	Food Distribution Program Replacement	Replace existing Food Distribution Program (FDP) management system currently housed in CLiCS 1 with completely rewritten FDP system housed in CLiCS 2.	12/1/16	5/29/20	Green	Completed acquisition and contracting process to acquire Java consultant developer who is scheduled to start work in early December. The assistance of an additional developer is expected to accelerate system development so project can be completed in Spring 2020 as planned. If consultant Java developer is able to accelerate development as expected, will move Time indicator back to Green
Education (MDE)	MDE Mainframe Modernization	Convert active COBOL applications, data, and files to ensure ability to maintain business operations continuity in the future; Reduces cost of ongoing Unisys maintenance; Reduces risk of finding resources to maintain aging systems.	9/1/18	6/30/20	Yellow	Overall Status: Project schedule, scope, and budget are as planned. All major milestone dates have been met to date, and the new system is scheduled to be in production in mid-February 2020. The team is currently preparing for final User Acceptance testing (UAT) in January, and full launch weekend planning. Overall status is Yellow due to the complexity of business needs supported by the applications being converted, the experience level of the business teams in executing and testing major system upgrades, and technical resource constraints that the project faces. The technical team is carefully monitoring integration timelines to prioritize and ensure all technical work is completed in time to be ready for the production roll out. Team: Two developer positions have been posted and hiring is anticipated in December - in time for January technical training from the vendor. These positions will round out the support team for the newly converted applications. Budget: Budget is on track; Any new changes to the existing mainframe code could bring new costs - but change management process is in place for review and approvals if any requests by users are made. Communications: The communications team is planning for updates in the MDE Superintendent's emails beginning in January. Scope / Milestones / Schedule: All major milestones have been met on time. To date, all 28 applications have been converted and delivered to the MDE team for testing. A final iteration of code delivery was added to the schedule to accommodate final coding changes made on the mainframe. Decisions: Decisions made to add Iteration 6 to the schedule; Decision made to move iteration 5 delivery out one week to account for additional testing required. Change Request approved by all parties. Risks: High risks being monitored closely include: 1) Availability of MNIT team to complete integration work before planned production roll out. 2) Project staffing and knowledge for ongoing support of the applications post production roll out; 3) need to keep Mainframe systems running to support other business areas due to their project
Education (MDE)	MNCIMP Feasibility	The project consists of designing, building, and deploying a new integrated MNCIMP application that fully incorporates the current tool's functionality and strategically expands its capability. The new tool's capabilities will transform the significance, impact, and results of the compliance, monitoring, and federal reporting work achieved by MDE. The flexibility that will be designed into the new tool will allow resources with the appropriate administrative rights to configure workflows, workspaces, and workstream portals without code change requirements. In addition, the new and improved MNCIMP application will empower LEAs with data and processes to help them establish pathways toward improved outcomes for all students. Phase 1: Feasibility Study Phase 2: RFP Phase 3: Implementation Phase 4: Technical Support and Knowledgebase	11/5/18	1/29/21	Green	The response to the BAFO was received and scoring was completed. The highest scoring vendor has been notified and MDE will begin negotiations on deliverables for the contract. Through the RFP process it put the timeline over by three months. An adjusted timeline for the project has been reviewed and approved by the stakeholders, changing the status of the time of the project back to green.
Education (MDE)	MNCL - Minnesota Coaching Log	Create an application to track coaching of Early Childhood Special Education Teachers to become proficient at Innovation Tools. The innovation tools are found to improve the learning quality and outcomes of children. Studying the methods of coaching may improve the time it takes to become proficient and save money in the process. The project will track the activities taken by the coach on different coachee participants to improve the quality of teaching and coaching styles.	5/1/19	10/30/20	Green	The project is in the Execution Phase: The pilot for the MN Coaching Log was released to production on 9/2019. Users have begun entering data, albeit initial involvement has been limited. Iterations 1 - Create Staff Users and Iteration 2 - Create Coach Activities are complete. The project overall status is GREEN.
Education (MDE)	PDG - Preschool Development Grant	Minnesota's Preschool Development Birth through 5 grant will focus on finding ways to better serve children facing racial, geographic, and economic inequities so they can be born healthy and thrive within their families and community. The grant supports the state's vision by aligning and coordinating multiple systems to help families with young children (prenatal to age 5) navigate through the system more efficiently.	12/31/18	2/28/20	Green	Project is in the Execution Phase: Project team completed developing/approving the scope of work for each PDG funded task identified in the MDE prioritization spreadsheet. Project team has begun documenting/collecting requirements for the EC Assessments Enhancement for the data report criteria for warehouse effort MDE and MNIT will completed (100%) gathering business requirements/data points of interest for the 5 data marts by 11/1/2019. MDE and MNIT are working to complete the technical design for the developed effort. Received/granted bt the Feds a no-cost extension, the project is funded thru 2/29/2020 Overall project status is GREEN.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Education (MDE)	SLDS15 - EL P4 - Head Start	Data integration involves exploring the inclusion of Head Start data in ECLDS. Minnesota invests approximately $20 million annually to augment the federal Head Start agencies, including programs funded through American Indian/Alaska Native and Migrant/Seasonal Head Start. Agencies then determine through their community planning process the appropriate allocation of resources between Early Head Start and Head Start activities at, or below, the federally negotiated per child rate. Head Start staff have been involved in the development of ECLDS since its inception. Separately, a process has been developed through Race to the Top Early Learning Challenge Fund to assign the K-12 student unique identifier to all children enrolled in Head Start at interested Head Start agencies. One of the leading agencies in both ECLDS and the K-12 unique identifier projects is ready to formally examine the path to adding their data to ECLDS. Because the K-12 unique identifier process for Head Start builds on the IT infrastructure used for district preschool programs. The work will involve creating reports for Head Start agencies to review the linkages between K-12 and Head Start through the use of secure reports. This process will be a model for additional Head Start agencies to begin to add their data.	7/1/16	9/30/20	Yellow	We received approval from UAT on the Before and After report. On 11/12/19 we went to production with the first secure report for Before & After. The team continues to work on the next secure report, Continuous Participation. The work will be transitioning to a new PM and BA for ECLDS which will be dedicated to the P20 work.
Education (MDE)	SLDS15 - EL P6 - P20 Linking	The purpose of the P20W Data Linking Enhancement Project at the Minnesota Department of Education (MDE) is to develop new Master Data Management (MDM) capabilities that enhance complex relationship data linking and improve the overall data quality and performance of the Statewide Longitudinal Education Data System (SLEDS) and Early Childhood Longitudinal Data System (ECLDS). The enhancements to the existing P20W system capabilities will support forecasted data source expansion. The new capabilities will provide the ability to synthesize data and turn it into meaningful stories that drive effective policy and programs focused on helping Minnesota children, families and communities thrive.	1/4/17	9/30/20	Green	Relationship Linking: The group decided to start by linking a single agencies data source to create clusters of families. We started with DHS but found that one person could have a number of case numbers which in combination with other family members created very large clusters. After review and two rounds of trying to edit the linking rules it was decided to move on to review MDH linking of families. The group will review this week to see how the linking to clusters applied. Dashboard: SAS and the team have been meeting weekly to gather requirements for new dashboard reports for profiling approvals by data owners. SAS has been able to recreate an existing report and develop 2 new reports. The team continues to make progress with new reports. Through the gathering of requirements SAS has had to develop new tables to populate the reports with required data for approval. Data Load: The team has completed the data load and it with QA for testing. After testing is complete this will be our first release to the public with the new SAS linking rules.
Education (MDE)	TIG Administrative Review System Implementation	The Minnesota Department of Education (MDE) will implement a new Administrative Review system that was originally built by the State of Michigan. Michigan is supplying the code base free of charge to Minnesota. MN will pay Michigan for Michigan's technical assistance in this implementation. The Administrative Review program from MI will have a single sign-on with Minnesota's existing CLICS Application and Claims Management system. As a result of this project, Minnesota's Administrative Review team will have an automated system for conducting and documenting their federally mandated reviews of nutrition programs funded by the U S Department of Agriculture (USDA). A Join Powers Agreement (JPA) between MN and MI was signed and executed and MI has provided the codebase to MN.	1/31/18	10/9/20	Green	Received new MI build, but build was lacking any data so needed to request follow up data load from MI. Administrative Review Application (ARA) system configurations continuing to proceed slowly and painfully due to a lack of system information from MI and confusing, outdated UI screens that include fields no longer used and links that do not work. Continuing to meet remotely with MI support team twice-weekly to try to keep project moving forward. Successfully configured standardized end to end workflow which will serve as basis for all Program area workflows. Sent to MI support team our suggestions for how to share code going forward and still awaiting their response. Continuing to show project Time risk as Yellow due to slow pace of project and concerns about meeting expected April Production rollout deadline.
Employment Economic Dev (DEED)	AFS/HR Electronic Document Management System (EDMS)	Implement Electronic Document Management System (EDMS) for DEED AFS-HR-ODEO (Administrative and Financial Services and Human Resources Office of Diversity Office	1/20/17	6/30/20	Green	Deliverable 1 - 4 Implementation of the EDMS solution is planned to complete by 6/30/2020. The project is moving at the pace being set by AFS, based on their workloads and staff availability for the EDMS Implementation. The end date was changed from 12/31/2019 to 06/30/2020 to allow AFS and HR staff the time necessary to complete User Acceptance Test, changes and additional functionality.
Employment Economic Dev (DEED)	DIGITS - Application for HR and ODEO	Development and delivery of a DIGITS application for documenting investigations, grievances, and disciplinary actions for DEED HR and ODEO. Scrum will be the development approach on this project, with 2-week sprints. At the end of each sprint, the team will demonstrate the functionality that has been developed, and incorporate feedback that has been provided. The project team will consist of a Product Manager, Project Manager, Scrum Master, Technical Lead, Developer, Business Analyst, and Database Administrator.	2/1/19	4/30/20	Green	The team is making great progress on development, and our sprint velocity has picked up considerably. At this time, the project is on schedule and within budget.
Employment Economic Dev (DEED)	Presentation Layer and Correspondence Mgmt for Unemployment Insurance	The will separate and update the presentation layer of the Unemployment Insurance (UI) application and update the correspondence editing and management tool. The key goals are to make the UI application more user friendly, mobile ready, more accessible, and able to be rendered in multiple languages.	9/6/19	3/1/21	Green	The project recently began in October with the first step being the procurement of a vendor. The vendor evaluation process is in progress at this time.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Employment Economic Dev (DEED)	Radio Talking Book Mobile Application	The existing Radio Talking Book web application will be made easily accessible via a mobile application to be developed and published for Android and iPhone users. The application will not require a browser to launch the Radio Talking book on a mobile device, and will provide the user with the capability to listen to the live broadcast and listen to the archived programs via the published programming schedule.	3/1/19	2/14/20	Yellow	The team will meet again 12/13 to document remaining bugs or issues. Dave Andrews (project sponsor) and Mary Phillippi will meet with DEED and MNIT communications regarding the overall launch date and communications once we have testing and user acceptance completed. The project budget and timeline has increased based on the unanticipated testing issues related to the native Android and iOS accessibility features (which are not under the control of mobile application) and require Radio Talking Book mobile application code changes to accommodate and integrate with the tools.
Employment Economic Dev (DEED)	UI AWS Migration Production Build	Move (Lift and Shift) the DEED UI application environment to Amazon Cloud. This phase focuses on the Production environment.	8/12/19	12/4/19	Yellow	Prod build out in its 9th sprint, the SOW was extended to allow time for Leadership to determine best next steps with the DB2 latency.
Employment Economic Dev (DEED)	Unemployment Insurance System Modernization	Modernization updates will be made to the Unemployment Insurance (UI) application with the goals of improving customer experience, improving flexibility and strengthening of the UI system infrastructure. This budget has been approved as Program, and multiple projects are expected to be launched and managed under this umbrella program.	9/6/19	6/1/22	Green	The project recently began in October with the first step being the procurement of a vendor. The vendor responses have been received at this time, with evaluation to begin shortly.
Employment Economic Dev (DEED)	Workforce One Connect Mobile Application	A mobile application called Workforce One Connect will be developed to be used in conjunction with the existing Workforce One case management system. The application will be used by recipients of program services, with the goal of reducing administrative barriers for participants by enabling direct and timely communication with case workers, while also improving service provider operations. The mobile application is modeled after one that has been in pilot for the Minnesota Family Investment Program (MFIP).	10/3/19		Green	This project just kicked off in Oct 2019 It will be completed using an Agile methodology and take about 18 months to complete. . Currently working requirements and holding Joint Application Design meetings with stakeholders, and in progress for bringing on a mobile development contractor for this effort.
Enterprise - Business Operations	DocuSign - Enterprise Level Adoption	MNIT has purchased 85,000 DocuSign envelopes for use by itself and by other executive branch agencies, along with support and training services. The project team will develop, guide and support implementation of the enterprise level product using the resources available, including DocuSign technical support, input from other States and the support and training purchased with the licenses.	1/3/19	1/14/20	Green	
Enterprise - MnGeo - BCACriminal Apprehension (BCA)	MnGeo-BCA Mapping and support - FY20	BCA Mapping FY19 - FY20 September 1, 2019 - September 30, 2020 The target deliverable from this work is a combination of services and application(s) (hosted on our ArcGIS Server) that could be consumed by eCharging as is, and could be easily modified by the existing eCharging dev team as needed, so that eCharging DWI users can: with minimal-to-no effort center a web map near the incident location; click a specific location on the map as the precise incident location; perform some kind of confirming action to submit that location to eCharging; offer a day and night mode for application; if editing an existing location, see only that point on the map and be able to edit (move) it.	10/14/19	9/30/20	Green	
Enterprise - MnGeo - Commerce	MnGeo-Commerce Telephone Exchange Hosting and Support	FY20 FY21 Department of Commerce - Telephone Exchange hosting and support service authorization. Assist the Telephone exchange team with updates to exchange boundaries and services. Support will include training and technical support for users and shape file submission to the FCC.	7/1/19	6/30/21	Green	Project Manager Commentary Project budget is on track. I have included rough estimated budget costs through September. The actual budget report will be sent separately. Summary Planned Jul-19 Aug-19 Sep-19 Total Project Remaining Funds $35,633.92 $35,633.92 $35,474.36 $35,325.75 Total Funds Used $0.00 $159.56 $148.61 $193.73 Remaining Funds $35,633.92 $35,474.36 $35,325.75 $35,132.02 Total Staff for month $26.28 $15.33 $60.45 Total Non-Staff for month $133.28 $133.28 $133.28 Advanced Hours Used 348.00 0.27 0.16 0.00 Intermediate Hours Used 96.00 0.00 0.00 0.75 Basic Hours Used 0.00 0.00 0.00 0.00 Total Hours Used 444.00 0.27 0.16 0.75
Enterprise - MnGeo - DNR	MnGeo-DNR LiDAR	FY20 FY21 DNR LiDAR hosting and support	7/1/19		Green	
Enterprise - MnGeo - DOT	MnGeo-DOT CRIS III ReWrite	MnGeo is developing the third Phase of cultural Resource Information System (CRIS III) Applications for MnDOT CRU (cultural Resource Unit). CRIS III REWRITE will focus on refining and enhancing CRIS II application by fixing existing errors and provide better tools and GIS functionality This is an 18 months project, on a $769,543.70 budget	5/15/19	12/31/20	Green	STATUS REPORT FOR UP TO OCTOBER 15TH 2019 Project is developed through agile methodology: Total # Iteration = 25 Iteration duration = 3 weeks each Total Iteration to date = 5 Iteration 0: Planning Phase - Dev & Test environment set-up Iteration 1: Development - Summary and General Page (use case 1)
Enterprise - MnGeo - DOT	MnGeo-DOT CRM Portal Scoping	DOT CRM Portal Scoping This project will be reviewing the SHPO Portal, a MIAC Portal and processes, the OSA portal, CRIS, MAID and the Cultural Resources Library. DOT Contract #1034911. This is a one (1) year project ina $120,000 Budget This project had also been referred to as "CRM Portal BA".	8/15/19	6/30/20	Green	
Enterprise - MnGeospatial	MnGeo-OSA Phase I Fixes	OSA Phase I Fixes project. DOT Contract #1031400 DOT Contract #1031400 amendment #1	9/23/19		Green	
Enterprise - MnGeospatial	MnGeo-State Lidar Data Collection	This project will support a Statewide multi-year lidar data purchase effort that will provide updated and more accurate elevation data to State agencies and the broad geospatial community in Minnesota. This aligns with MnGeo's mandate to coordinate geospatial technology and data efforts within the state.	9/9/19		Green	

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Enterprise - MnGeospatial	NG9-1-1 MnGeospatial Development	The primary purpose of this project is to create and put in place the mechanisms for a statewide geospatial data repository needed to support Next Generation 9-1-1 (NG9-1-1) systems in Minnesota. In cooperation with Department of Public Safety Emergency Communication Networks (DPS-ECN) and project stakeholders, MnGeo will identify, inventory and collaborate with the Public Safety Answering Points (PSAPs) and 9-1-1 entities to obtain, develop and distribute core geospatial data required to support NG9-1-1 in Minnesota. All data will be formatted to meet industry standards and shall meet the requirements for supporting NG9-1-1 systems and related activities. MnGeo's role supporting the Minnesota Department of Public Safety in this endeavor will be very important and long-lived.	7/16/14	12/3/21	Green	The project team is continuing to work with counties on their PSAP boundaries in the Touch Points Reviewer. The project team is preparing for the NG9-1-1 Panel discussion at the GIS/LIS Conference this week.
Enterprise - Salesforce CoE	MN Office of Pipeline Safety (MNOPS) System Replacement (Phase 3)	Project Description: Minnesota Office of Pipeline Safety (MNOPS) requested that the MNIT SaaS Application Development team build a custom Salesforce based application to replace their existing, ailing system. Phase 1 and 2 have been completed. Project is on hold awaiting federal funding from the Office of Pipeline Safety. Phase 3 funding has been approved and project will start at the next sprint.	9/16/19	12/31/19	Green	Requirements have been finalized. Six user stories have been moved to the backlog and will be worked on if time permits. Nine of the 21 user stories have been completed and moved into Production
Enterprise - Salesforce CoE	SF CoE - Pharmacy	Development to add Pharmacy to Salesforce	9/9/19	12/31/20	Green	BA is gathering user requirements.
Enterprise - Security	2019 County HSEM Grant Project	The purpose of this project is to implement a security monitoring service to improve situational awareness of cyber-attacks against State assets and to meet regulatory compliance. There are multiple phases to this project that span several years and this project is the 4th year in this multi-year project. The main goal is to increase situational awareness of cyber events by providing a centralized security monitoring function which monitors all State information systems for anomalies, including the State network. The objective is to develop an enterprise Security Operations Center (SOC) team that operates with a unified sense of purpose on detecting attacks, monitoring identified compliance, detecting insider abuse of not public data and incident response and forensics. This project addresses monitoring for network perimeter anomalies that get generated from our county partners.	2/1/18	12/31/19	Green	- Upcoming WatchGuard training for counties scheduled for Nov. 12 - MOU, MCA, created and sent out to the new 11 counties - Received completed MOU, and MCA documetns from Grant, Polk, Renville, and Traverse county - Continuing to configure and deploy county logging devices - Used 65% of equipment funds
Enterprise - Security	Migration and Optimization of Archer Application	Provide Details: Archer is a governance, risk, compliance tool. We will be using the application to house, manage, and report IT security and IT risk audit/assessment findings across the enterprise. Plan is that MNIT staff and agency business staff will eventually have access to Archer. Project Description: The current deployment model of Archer resides on the RSA cloud environment. This requires MNIT to license individual users and reduces the ability of Enterprise Security-GRC to customize and give broader access to Archer for reporting, tracking and auditing enterprise risk and compliance. This project will move Archer application from RSA cloud to State owned and managed cloud infrastructure and customize the Archer environment for State use.	8/29/19		Green	Report for week ending 12/6/2019 Current sprint focus areas - new sprint started that runs 12/02/2019 through 12/13/2019 - Infrastructure: AWS RDS set-up and configuration requirements/effort; need to resolve continued issues in turning down unused AWS instances - AppDev: Harden our process for data loads and mock migrations; onboarding of new QA resource; Auto Assign Findings Owners & Findings Correlation requirements
Health (MDH)	P-1304 MDH eLicensing Systems Analysis (3GA09)	This project will implement a modern and consistent electronic licensing system for the Health Policy (HP), Health Regulation (HR),and Environmental Health (EH) divisions within MDH. The selected solution is iGOv's iLEMS Commercial Off the Shelf (COTS) system.	4/28/15	6/30/23	Red	Renegotiating vendor contract to address overall project risks and issues regarding schedule, delivery and onboarding all programs. PM resource constraints due to conflicting project priorities and staffing changes.
Health (MDH)	P-1311 MDH External Website Modernization (3GA17)	This project will redesign the look and feel of the MDH external website and restructure the content for target audience needs and expectations.	8/1/16	6/30/22	Green	Project is progressing according to plan. No significant issues. Project is currently working on content cleanup. Current Status Report https://mn365.sharepoint.com/sites/MDH/mnit/p1311/statusreport/P-1311%20Current%20Status%20Report.docx
Health (MDH)	P-1320 Internal Communications Modernization (3GA29)	This project will replace MDH system for internal communication, currently the intranet, with a solution to help operationalize MDH Records and Information Management and allow business to update and maintain content.	11/2/16	11/30/19	Green	Project has resumed with a new phased approach. The business will be reviewing future phases. Current Status Report: https://mn365.sharepoint.com/sites/MDH/mnit/p1320/statusreport/Current%20Status%20Report-Jan2019.docx?d=wd1e6e4822d3d4cd8a952e4128c725c17
Health (MDH)	P-1328 OMC Enhancements (3GA37)	This project is track enhancements to the Medical Cannabis Registry application such as adding new conditions, new patient surveys, and implementing Application Programing Interfaces (APIs) to vendor systems.	1/25/16	7/31/20	Green	Project is progressing according to plan. Current Status Report: https://mn365.sharepoint.com/sites/MDH/mnit/p1328/statusreport/Current%20Status%20Report.docx
Health (MDH)	P-1331 WIC Electronic Benefit (EBT or e-WIC) Implementation (3GA41)	This project will ensure MDH meets 2020 Federal mandates and will provide improved benefit delivery, redemption processes, purchasing patterns aiding MN Women, Infants and Children (WIC) staff in managing the program.	7/1/16	12/31/19	Green	Project is progressing according to plan. Current Status Report https://mn365.sharepoint.com/:w:/r/sites/MDH/mnit/p1331/statusreport/Current%20Status%20Report.docx?d=wf03f9efea29e46a7810eae758efcce05&csf=1
Health (MDH)	P-1333 Infectious Disease LIMS (3GA43)	This project will obtain licensing for a Software as a Service (SaaS) system to replace the Oracle based Legacy Laboratory Information Management System (LIMS) and Electronic Laboratory Information System (ELIS) systems.	6/1/16	2/28/20	Green	Project progressing under new plan. No significant issues. Current Status Report https://mn365.sharepoint.com/sites/MDH/mnit/p1333/statusreport/Current%20Status%20Report.docx

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Health (MDH)	P-1337 Family Home Visiting Data System (3GA48)	This project is to standardize and securely store health licensing board data and automate the transfer that data to an MDH server on a regular basis.	9/1/16	6/30/20	Yellow	Local Public Health Electronic Health Record vendors inability to align to the project timelines will be resolved by recommitting to User Acceptance Testing completion, training and implementation dates in upcoming week. Current Status Report https://mn365.sharepoint.com/sites/MDH/mnit/p1337/statusreport/Current%20Status %20Report.docx?d=wb473d63b16a74975a9cc053d903d0969
Health (MDH)	P-1353 NBS Interoperability Phase 2 (3GA67)	Pilot program with Allina to automatically send seven data fields to Natus and the Exchange Hub.	11/1/17	3/10/20	Green	Project moving forward as planned. Hospital / Clinic had been identified. Current Status Report https://mn365.sharepoint.com/sites/MDH/mnit/p1353/status/Current%20Status%20R eport.docx
Health (MDH)	P-1356 Newborn Screening (NBS) Interoperability Phase 3 (3GA71)	This project will securely route Office of Vital Records (OVR) data to the Oz system and discontinue sending data to the New Born Screening (NBS) legacy Laboratory Information Management System (LIMS).	10/22/18	1/24/20	Green	Project is progressing according to plan. Current Status Report https://mn365.sharepoint.com/sites/MDH/mnit/p1356/status/Current%20Status%20R eport.docx
Health (MDH)	P-1357 Modernizing MN Interactive Data Access System (MIDAS) (3GA72)	This project is build a new application for Modernizing MN Interactive Data Access System (MIDAS) to replace existing cold fusion application.	10/16/17	3/24/20	Yellow	Project is progressing according to plan. Risk status is Yellow due to business readiness concerns and the ability to effectively use Tableau for dashboard creation. Risk will stay until the first module is rolled out (~December 2019). Current Status Report https://mn365.sharepoint.com/:w:/r/sites/MDH/mnit/p1357/status/Current%20Status %20Report.docx?d=wf71044b2461840919fed7de38507b19f&csf=1
Health (MDH)	P-1360 HRD Perceptive Content Implementation (3GA75)	Replace outdated Vignette system with Perceptive Content, creating new workflows for new document types, and establish public facing search capability for select document types.	3/15/18	6/30/21	Yellow	Project completion date is at risk until a vendor is on-boarded and a schedule is agreed upon for the work needed. No significant issues. Current Status Report: https://mn365.sharepoint.com/sites/MDH/mnit/p1360/status/Current%20Status%20R eport.docx
Health (MDH)	P-1362 OMC Registry 2.0 (3GA77)	Add new functionality to the Office of Medical Cannabis (OMC) Registry application to support gaps between the current application and the business processes; bring the application up to current MNIT standards and update the system's architecture to allow for more efficient roll out of future changes.	4/30/18	2/29/20	Yellow	Project scope, cost, and schedule are yellow due to only having high level estimates for work and technical issues. A change in completion date was approved by the project sponsor for the purposes of refining the estimates and to develop a roadmap. Current Status Report https://mn365.sharepoint.com/sites/MDH/mnit/p1362/status/Current%20Status%20R eport.docx
Health (MDH)	P-1363 DWP EPA Reporting (3GA78)	Replace and develop a new Evnironmental Protection Agency (EPA) reporting application.	4/20/18	4/10/20	Green	Project is progressing according to plan. Current Status Report https://mn365.sharepoint.com/sites/MDH/mnit/p1363/status/Current%20Status%20R eport.docx
Health (MDH)	P-1365 MERC Improvements (3GA80)	Identification and implementation of a technical solution to replace current obsolete technical solution for Medical Education and Research Costs (MERC).	6/12/18	12/31/19	Yellow	Risk is yellow due to work exceeding initial budget/schedule. Options for funding and completing remaining work are under review. Current Status Report https://mn365.sharepoint.com/sites/MDH/mnit/p1365/status/Current%20Status%20R pt.docx
Health (MDH)	P-1368 BLIS solution replacement assessment (3GA84)	Identify, estimate, propose, and implement a solution to replace the current Blood Lead Information System (BLIS).	12/19/18	10/15/20	Green	Project is progressing according to plan. Current Status Report https://mn365.sharepoint.com/sites/MDH/mnit/p1368/status/Current%20Status%20R eport.docx
Health (MDH)	P-1371 Data Exchange Enhancements (3GA87)	Evaluate MDH program electronic data exchange needs and provide a prioritized list of recommended changes to increase efficiency and capabilities.	2/11/19	3/31/20	Green	Project is progressing according to plan. No significant issues. Current Status Report https://mn365.sharepoint.com/:w:/r/sites/MDH/mnit/p1371/status/Current%20Status %20Report.docx?d=wdb02707aa59f47fb8b52d923d2b06c75&csf=1
Health (MDH)	P-1373 Video Conference Room Equipment Update (3GA82)	Assess options to replace video equipment in the Orville Freeman Building for rooms B107 & B108, provide recommendation, and implement agreed upon solution.	9/10/18	6/30/20	Green	Project is progressing according to plan. State contract delays for video conferencing could put this project at risk. Current Status Report: https://mn365.sharepoint.com/sites/MDH/mnit/video/status/Current%20Status%20re port.msg
Health (MDH)	P-1375 CFH NCFU MEDSS Connection to the Internal Exchange Hub (3GA93)	The proposed project seeks to partner with OZ Systems, Natus, and the Public Health Lab (PHL) Newborn Screening Program (NBS) to message data from two NBS information systems-Natus and MNScreen, through the MDH Internal Exchange Hub, to two MEDSS models used by NCFU- Heritable Conditions and Hearing Loss.	2/11/19	12/31/19	Green	Project is progressing according to plan. No significant issues. Current Status Report: https://mn365.sharepoint.com/sites/MDH/mnit/p1375/status/Current%20Status%20R eport.docx
Health (MDH)	P-1380 Drinking Water Protection Site Visit App (3GA98)	Integrate two Drinking Water Protection (DWP) paper workflows, Sanitary Survey and Inner Wellhead Management Zone (IWMZ) - Potential Contaminant Source Inventory (PCSI) into one paperless workflow.	4/16/19	10/15/20	Green	Project is progressing according to plan. No significant issues. Current Status Report: https://mn365.sharepoint.com/sites/MDH/mnit/p1380/status/Current%20Status%20R eport.docx
Health (MDH)	P-1382 HRD (3GA1A)	Health Regulation Division (HRD) Progam and Information Technology (IT) System Enhancements	8/1/19	6/30/23	Yellow	Renegotiating vendor contract to address overall project risks and issues regarding schedule, delivery and onboarding all programs. Project Manager resource constraints due to conflicting project priorities and staffing changes. Current Status Report: https://mn365.sharepoint.com/:w:/r/sites/MDH/mnit/p1382/status/Current%20Status %20Report.docx?d=w8deba586df274ec5935592eb7bd5358c&csf=1&e=54jVIX

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Health (MDH)	Security Remediation MIIC (3GA91)	Security focused enhancements or remediation	10/1/18	12/31/19	Green	Project is progressing according to plan. Current Status Report: https://mn365.sharepoint.com/sites/MDH/mnit/MIICsecurity/status/Current%20Status%20Report.docx
Health Licensing Boards (HLB)	ELS - Psychology 2019 E-Licensing System Enhancements	Enhancements to existing E-licensing system identified by the Psychology Board to be paid by Odyssey funds ODY16.022.	4/1/19	9/30/19	Green	Work has started and one of the fifteen user stories has been completed and moved to production.
Health Licensing Boards (HLB)	3W000 HLB Opioid Bill	Opioid Bill HF 400 requires that the Boards of Nursing, Medical Practice, Optometry, and Podiatric Medicine require a one-time, two hours of Continuing Education on Opioid for certain licensee holders that renew their licenses between January 1, 2020 and January 1, 2023. As a result, the MN Health Licensing Boards (HLBs) are requesting modifications to the Automated Licensure Information Management System (ALIMS). Objectives: Implement a process in ALIMS to account for the Opioid Bill Track attestation and verification of completion Allow configuration around the feature Provide reporting.	9/16/19	12/31/19	Green	Project is on track for completion by end of 2019.
Health Licensing Boards (HLB)	3WA13 Statute Mandated System Enhancement	To be in compliance with Minnesota statutory mandates, the Minnesota Board of Medical Practice (BMP) must enhance its current licensing system to include the following functionalities: Criminal Background Check (CBC), Interstate Medical Licensure Compact (IMLC), Prescription Monitoring Program, Eminent Physician Licensure, Genetic Counselor Licensure.	7/3/17	6/30/20	Green	Project is approximately 70% complete. Project team is waiting for the FBI's approval to use MN licensees' fingerprints for Interstate Medical Licensure Compact (IMLC) purposes. The project team is waiting for the MN Department of Management and Budget (MMB) to issue a new SWIFT account code for IMLC Letter of Qualification (LOQ) application fees. Provided production support and bug fixing during November.
Health Licensing Boards (HLB)	3WA14 ALIMS elicense system for BMP	This project is a part of Health Licensing Board eLicensing system upgrade project. It includes the work of migrating both the Board of Medical Practice (BMP) and the Board of Behavioral Health and Therapy (BBHT) from their existing legacy licensing system to the ALIMS (Automated Licensing Information Management system) 3.0 platform. This project was put on hold in order to complete the Nursing Discipline Case Management System (DCMS) Project. This project will benefit from having the Nursing DCMS features in place. With the exception of a few extras, the Nursing DCMS is expected to be completed by the end of the calendar year. During November and December, the ALIMS Team is reviewing the original requirements for this project to determine the percentage of DCMS features that can be applied.	10/8/17	6/30/21	Green	A vendor hired a senior Quality Assurance (QA) person who began to write test plans and oversee Automated Licensing Information Management Systems (ALIMS) integrated testing on July 1. The funding for this QA is being charged to this project. Received approval for an extension for the Odyssey funding.
Health Licensing Boards (HLB)	3WA14 Server Migration Project	Minnesota Board of Medical Practice's (BMP's) current production licensing system resides on Windows Server 2008 R2. Microsoft announced the product will reach the end of support on January 14, 2020. The MNIT server team requested the Health Licensing Board move the licensing system, including all programming codes, utilities, reports, and databases to a new server. This project will accomplish the move.	8/2/19	2/28/20	Green	Project proceeding according to schedule.
Health Licensing Boards (HLB)	3WB10 Nursing ALIMS Discipline Case Management	Build new modules to replace the legacy discipline case management system with the new technology in ALIMS (Automated Licensure Information Management Systems). At the end of this project, the system should be free of legacy code with no need to switch between new and old systems. Provide the following functionality in ALIMS: Intake and coding of a complaint, investigations, conferences and hearings, board administrative and disciplinary actions, compliance monitoring, non-compliance processing, case resolution, archiving, and reporting.	11/15/18	6/30/21	Green	Extensive requirements were written for the Discipline Case Management System. The project is serving as a kingpin for Version 3.0 of the Automated Licensing Information Management System (ALIMS). The requirements and related notes are prioritized in the Team Foundation Server (TFS). Testing is now pointing to ALIMS Version 3.0. Implementation for the bulk of the functionalities is expected by the end of the year. A few new functions such as calendaring will be added next year.
Health Licensing Boards (HLB)	3WQ01 ALIMS Jurisprudence	The MN Board of Physical Therapy proposed permanent rules relating to the physical therapy practice. This rule change, effective January 1, 2019 required a new feature/enhancement to the ALIMS platform for Jurisprudence continuing education for physical therapists and physical therapist assistants. Beginning January 1, 2019, when a license is renewed each year in compliance with Minnesota Statutes, section 148.73, a licensee must complete self-study and take a jurisprudence examination according to the Board of Physical Therapy Practice Act. The licensee must receive a passing score as established by the board on an open-book examination. The examination may be retaken as many times as is necessary to pass. The goal of this project is the incorporation of the new exam into the Automated Licensure Information Management System (ALIMS) online renewal process and enhanced reporting capacity.	10/2/18	12/31/19	Green	Although the Board of Physical Therapy is the key sponsor, additional boards kicked in funding for this functionality. This project will use $26,726 in Odyssey funding and $56,434 in board funding. The Odyssey funding was used by the end of June, 2019. An Odyssey close report that includes lessons learned was jointly developed by the consultant, the Physical Therapy board executive, and the project manager. The close report was approved by the ePMO. Development and implementation for Physical Therapy, Marriage and Family Therapy, Social Work, and Nursing Home Administrators will be completed by the end of the year.

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Health Licensing Boards (HLB)	3WT06 External Processes	The results of this project will be three new external processes:viewing inspection reports online, viewing executed orders online, and the ability to order Certificates of Licensure online: Create an automated method that will display inspection reports as soon as they are completed, allowing the public and licensees the ability to view them in an easily accessible format. This automated method should eliminate the time of emailing the Board for inspection reports and waiting for the Board to respond. Create an automated method that will display executed orders as soon as they are completed, allowing the public and licensees the ability to view and sort by them in an easily accessible format. This automated method will allow executed orders to be sorted based on violation type, date, and location. Create an automated method to allow licensees the ability to order and pay for a Certificate of Licensure online. We intend to move from an archaic paper-based system to an electronic system with automatic rules and specifications to manage, track, create, and issue Certificates of Licensure from the initial request, processing of the payment, compiling of data, to the emailing of the certificate.	1/2/20	6/30/23	Green	The initiation document was approved by the ePMO and the Odyssey funding released.
Health Licensing Boards (HLB)	3WT06 Internal HR Processes: onboarding, maintenance, and exiting	This project is to automate three internal processes: onboarding, complaint, and purchasing/other operations: Create an automated method for internal, agency-specific onboarding of new staff, maintenance and the off boarding of staff. The three categories have nearly 100 various types of items within the categories where we intend to move from an archaic paper-based system to an electronic system with automatic rules and specifications to manage, track, and create consistent processes.This automated method will ensure that all onboarding, maintenance, and off-boarding requirements are met by all vested parties and users have job-based defined roles. Create an automated method for the processing and tracking of complaints processed by the Board.The method will include automated workflows to route complaints and generate timed email reminder notifications when updates and/or action on a complaint is due based on correspondences between the board, complainant, and the respondent. Create an automated method for agency purchases and auditing expenses. This method will include automated workflows to route purchase orders and authorizations to respective stakeholders and vendors. Once purchases are received, the workflow will track invoicing and payment for auditing purposes.	11/15/19	6/30/23	Green	Planning and requirements gathering need to be completed by end of March, 2020, and approved before the project can continue. The artifacts will include: Identification of stages Identification of functional requirements, processes, and stakeholders A proposed project plan with milestones and completion dates Well-defined user roles vis-a-vis job functions
Human Rights	MDHR OnBase Case Management ITA18.026 Upgrade (v17) and Expansion (Upgrade, Other Functionality)	The purpose of this project is to upgrade the current Case Management System (OnBase) for MDHR from v14 to v17. Additional functionality added to OnBase to assist MDHR meet statutory duties for Ban the Box statute. Enhance MDHR's ability to store additional types of documents electronically. Additional functionality for Case Processing and Compliance OnBase applications. Additional deliverable's added to the contract to be completed by June 30, 2019: compliance app - Develop workflow to process applications for Work Force certificates and Work Force audits. case processing app - Develop a process to enter contact data for all individuals that contact the department and track the outcome of their interaction with MDHR. Currently only charging parties for whom a charge is written are tracked in OnBase and callers for which no charge is drafted are tracked on spreadsheet.	6/1/18	3/24/20	Green	Week ending December 6, 2019 Development is on hold until January 2020 due to nonavailability of vendor resources
Human Services (DHS)	Avatar Client Scheduling (aka Avatar Scheduling Optimization)	Update the DCT Avatar scheduling set up to make client scheduling more effective and efficient and consistently electronic.	8/9/19	7/1/20	Green	This project is included in DCT's EMR Roadmap for implementation by 7/2020, but the scope/deliverables are not yet defined. The project is in the Discovery Phase, being led by the Netsmart (NTST) PM. MNIT is participating with DCT & NTST in an assessment of how the current Avatar Client Scheduling module is being used at two DCT locations, Anoka & Fairbault (Southern Cities). The assessment will inform the scope of the project & deliverables.
Human Services (DHS)	Avatar Dietary Compuntrition Software	Replace the dietary software in use at Forensics. Purchased Compuntrition, a stand alone module that can link to Avatar.	3/26/18	11/22/19	Green	Post production support continues; Project Team monitoring post-Go Live issues Netsmart developed two LoE's fully tested in UATB & UATA. Once two LoE's are fully validated, they will be moved to Prod on December 9th and this project will move to close Project Lessons Learned gathered, Project Transition and Project Closing Report in process

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Human Services (DHS)	Avatar Disclosure Management	Enable Avatar Disclosure Management functionality. This function tracks and controls sharing of client (patient) information with authorized 3rd parties. This will automate the current manual process for DCT's disclosure management. This project is part of a large program to utilize Avatar's available features. Objective 1: Streamline Disclosure Management release process across DCT Objective 2: Reduce Disclosure Management release paper work Objective 3: Reduce Disclosure Management release storage of paper copies Objective 4: Automate report creation for required reporting	11/26/18	1/2/20	Yellow	The DM Go Live process continues to move forward – The staff are working on the last two sites, beginning with training this week, and planning on implementation next week. NTST replied back with initial feedback regarding issues - The project team is receiving feedback from NTST support and engineering regarding the issues brought forward – mostly exchanging info and clarifying expectations. It has been challenging to setup meeting times with NTST, due to scheduling conflicts and other commitments. There was a change regarding the primary business contact for the DM project Project will remain in yellow status due to risk/issues. Get to Green Plan: 1. Receive initial feedback from NTST regarding ongoing issues. 2. Continue assess remaining open issues during week of 12/9 3. If issues have been resolved, return to green, continue with rolling implementation.
Human Services (DHS)	Avatar e-Prescribe	Direct Care and Treatment (DCT) is standardizing systems and processes into an overall Electronic Medical Record (EMR) system, AVATAR. The ePrescribe project work will be included in the EMR effort to enable Avatar functionality to generate prescriptions electronically for patients leaving our facilities. Focusing on value based person centered care. This project will consist of both Avatar ePrescribe and Medication Reconciliation.	4/22/19	8/24/20	Green	Security review/approval underway. Teams working to setup core foundations and prepare for upcoming testing activities continued. Reviewing inclusion of MSOP, continued. Continuing to gather support documentation for ongoing support.
Human Services (DHS)	Avatar Implement at MSOP for Physical Health	Implement Allergies/Hypersensitivities, Order Entry (console), and eMAR at MSOP (Moose Lake & St. Peter locations).	8/9/19	7/1/20	Green	The DCT PMT activated this project on 8/8/2019. It is part of DCT's EMR Roadmap for implementation by 7/2020. Detailed scope/deliverables have not yet been defined; this project is in the Discovery Phase.
Human Services (DHS)	Avatar M*Modal - Ability to dictate into Avatar	Provide ability to allow providers and other staff to dictate versus manually printing information into the electronic health record.	2/1/19	12/5/19	Red	Project continues in RED due to schedule variance, specifically a delay in implementing updated install package (that addresses non-critical bugs) to users. This project will close in Red, With DCT training/roll-out completed, remaining MNIT implementation task will be transitioned to maintenance and operations. Project Close Report, Transition Documentation, and Lessons Learned have been approved by DHS & MNIT project sponsors. Upon approval from the DCT Program Management Team (anticipated by 12/20/2019), the project will close.
Human Services (DHS)	Avatar Orchard (eLab)	Integrate the electronic medical record system (EMR) with a fully integrated labs application platform. The current process includes the utilization of paper and faxing process with independent applications or paper procedure in handling orders, labs, and lab results. The primary objective of this project will be to incorporate a electronic process to eliminate the majority of paper being used in the process.	11/13/18	4/29/20	Green	Key Project Schedule Milestones: 3rd Party Reference Contracts - Must be complete by 1/1/2020 in order to be included in May2020 go live. 3rd Party Project Resources - Must be available to project team by 1/1/2020 to be included in May2020 go live. PM Drafting Schedule / Project Plan in December PMO / PMT Gate Review - Early January Project Update: Planning for Orchard onsite the week of 12/16. Project team is still working thru base configuration application setups to prepare environments for testing and workflow discussions Jan - April. 3rd Party Reference Labs Update: Priority A - Lab Corp - Lab Electronic Sharing Agreement signed off. LabCorp Kick Off - 12/16 Priority A - Centra Care Hospitals & Affiliates - Meeting schedule with them to discuss. CentraCare prefers 1 implementation for connection for all sites providing lab services to state of MN. Contractual dates could be an issue with the 1/1/2020 date with 2 of 4 sites in the CentraCare interface. Priority B - Sanford Health - Currently waiting on network connectivity between NTST Cloud environment and Sanford. Next meeting scheduled for 12/18.
Human Services (DHS)	Avatar Perceptive - Paper Handling of Electronic Health Record	Partner with Netsmart to leverage the Perceptive application to replace the existing legacy document management system integrated with Avatar. The document management platform would stay integrated with the EMR while adding robust functionality in the management of the documents in the system currently not available with the legacy system. DCT will first convert to the the Perceptive application and then leverage the new functionality to expand the use of document management in more program areas at DCT. The full document management setup will include both point of service and batch scanning and would allow future DCT projects to digitize legacy client charts for better data retention.	4/4/19	6/30/20	Green	The project team is working on an issue in conjunction with the disclosure management project team. They found an issue where imported PDF's from doc mgmt are not puling thru and error out in disclosure management. Because of this issue it will delay the production Perceptive migration. No new information provided for a fix so the team is on hold for the Perceptive migration until the issue is mitigated. Sponsors signed project scope and project management plan approved. Project has been moved to execution phase.
Human Services (DHS)	Avatar Process Consistency	Enhance efficiency for managing EMR data by streamlining and automating EMR forms, both manual and existing AVATAR forms, and surrounding processes.	12/8/17	5/31/22	Green	Current Phase II - Assessments: In-progress Phase II Assessment design/development in progress. 66% implemented based on current form total. Business testing ongoing Phase III - Progress Notes: Initiation Planning for Phase III
Human Services (DHS)	Client Funds Manager	Migrate to the Avatar Client Funds Management (CFMS) platform for all client banking services. Scope includes product, process, and report optimization, as well as legacy banking system conversion from windows 2008 platform to a SQL database.	12/2/15	12/3/19	Green	Project close report signed by DCT sponsor, mgr, sup. Submitted to PMO gate tracker for approval.
Human Services (DHS)	General Ledger	Identify, acquire, and implement a replacement general ledger (GL) system for DCT. The replacement system must interface with Avatar and SWIFT. It must have strong reporting capabilities, and integrate with the Data Warehouse.	10/20/16	1/21/20	Green	Dual processing of General Ledger (GL) underway; expected to be completed 12/2019, with final manual review 1/30/2020.

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Human Services (DHS)	New CABHS facility	Design and build new Child & Adolescent Behavioral Health Services (CABHS) facility in Willmar, MN This project is only to coordinate all identified MNIT-related work	11/13/18	9/18/20	Green	Physical facility build-out continues; now "weather tight" allowing workers to not have to worry about weather related incidents. Due to PR11 changes and earlier weather related delays, project's "substantially complete" target date pushed out to April 3rd, though contractor will push for sooner. MNIT is engaged more fully now with respect to low voltage, internet connectivity, telephony services, etc.. Directional boring to tie in Kandyohi Law Enforcement Center for internet connectivity complete; lines not yet ties in MNIT TeleCom Rm still on track to be complete by week of December 16th
Human Services (DHS)	Phoenix - Accuracy and Completeness Challenge Module	Ability to identify, correct, and document challenged data in the Communication Logs and the progress notes associated with the communication logs pursuant to statute 13.04 and records best practice.	7/10/19	3/9/21	Green	Currently we are working on the most critical, Incident Reports. We will determine which modules we work on per Phases. Before we can continue with development, we must update the Historical User Table to accommodate staff data changes such as names, titles, phone numbers, etc. This is expected to be completed by Feb. 2020.
Human Services (DHS)	Phoenix - New Site	Develop the ability for Phoenix to add additional MSOP sites like the current Moose Lake and St. Peter format. Currently CPS is an area in Phoenix under the St. Peter location functionality. Once this is complete, create CPS area (Community Preparations Service) as an individual site in the same manner as Moose Lake and St. Peter. CPS will share St. Peter's processes and staff.	10/4/17	2/11/20	Green	In Phase II we are setting up the User History Table. When that is complete we will continue workflows, processes, and setting up Provisional Discharge with its own values.
Human Services (DHS)	Phoenix - Property Module	Update Phoenix to automate the manual process of approving, assigning, tracking, managing, and disposing of allowable client property. Scope also includes moving current forms and existing data into Phoenix.	12/4/17	2/24/20	Green	We are currently in Phase III of Property Module. This phase consists of Meeting workflows/procedures, and routing functionality. Development is complete and Functional Review is starting Dec. 17, 2019. We plan to implement Phase III in the January 2020 Release.
Human Services (DHS)	Vocera Expansion Phase 3	Phase 3 installation of the Vocera 2-way communication system at the following sites: Anoka CARE Brainerd MSHS Carlton CARE Willmar CABHS Como MSHS Willmar CARE Willmar MSHS • Fully train staff on its use and functionality • Execute the project within budget and complete Vocera implementation by July 31, 2020	9/9/19	10/16/20	Green	Project support contract approved for ordering needed equipment (batteries/chargers), still awaiting funding source. If funding source is not provide, project will need to move to Yellow as schedule will begin to get impacted Site work in advance of implementation continues; Four of the seven new sites have had their Wireless Access Points (WAPs) installed; (Brainerd - MSHS, Carlton - CARE, Willmar - MSHS, and Anoka - CARE) Project charter approved but project remains in Initiation stage pending funding source approval to order needed support equipment
Human Services (DHS)	AMHD Statistics and Reporting	Develop a robust reporting system for three mental health reports with drill-down capability for program staff to look up services by provider. Program/service staff will be able to obtain aggregated data and client level data for their programs.	3/5/18	12/20/19	Yellow	The project is Yellow. The project is now 13% behind schedule. The Developer and the Business SME have now estimated the CLD Report will finish on Friday 12/13/19. The delay is due to discrepancies found during validation and a data load problem. This is the first and most complex of all the deliverable s scheduled for this project. We are 90% complete for this deliverable. The get to green plan is to get an approved extension to the project schedule.
Human Services (DHS)	Application for DBT-IOP	This project involves updating DBT Application(s), and having the data dump into a new database for tracking purposes. Application and attachments will save to EDMS, and communication will be centralized through the process.	11/26/18	2/4/20	Green	The project is Green. The project has completed development, creation of instructions, completed all of the SLM process steps and has now entered the 30 Day Warranty period. The warranty period is from 11/21/19 thru 1/7/2020. After the warranty period the project will move to the Closing Stage. No defects to report week of 12/2/2019.
Human Services (DHS)	APS Person Centered Data Reporting Project	Create a person-centered adult protection data reporting system that includes current data from MAARC reports of suspected maltreatment and the allegations contained in the reports as well as data for the associated lead investigative agencies (LIA's).	10/17/16	4/20/20	Green	Development environment has been turned over to the business to perform business validation testing of the 116 available tables in the APS Oracle environment and prototype priority reports. Project schedule updated to reflect workplan tasks that align directly to the APS Person Centered Data Reporting Scorecard. Technical team will initiate the build cycle of the QA environment starting the week of 12/9/19. Project health has returned to Green Status.
Human Services (DHS)	CC Lead Agency Review	Provide a streamlined, automated, cost-effective process to support HCBS Lead Agency Review audit pre-visit, on-site and post-visit activities. Provide mechanisms for the audit team to receive required case data from lead agencies prior to arriving onsite. Provide a secure method for lead agencies to electronically submit their case file information.	6/5/17	11/27/19	Green	The operational support plan has been distributed for approval. The development team delivered proposed solutions for managing follow-up visits, in addition to an approach for application versioning and Corrective Actions reporting. The new deliverables will be reviewed the week of 12/9.
Human Services (DHS)	Child Care & Development Fund (CCDF) Consumer Education Website	To ensure compliance with new Federal Requirements for the CCDF Consumer Education Website, data fields in existing interfaces/data feeds need to be updated nightly utilizing the FTP1: LIS to Develop (ParentAwareFlatFile.txt), and a new FTP file, (HoursAndClienteleAll.txt) will be created, adding in additional fields for licensed centers. To ensure compliance with new Federal Requirements for the CCDF related to CCAP funding for license exempt providers, MEC² must receive and accept certification data from LIS regarding license exempt centers on a nightly basis.	6/28/17	1/24/20	Green	Deployed to prod on 10/29 and is now in the 30 day warranty period.

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Human Services (DHS)	Civil and Criminal Coordination for the Protection of Vulnerable Adults	Multi-phase project to update MAARC functionality. - Embed the existing MnGEO mapping functionality in the MAARC application so that the correct law enforcement agency can be identified and notified when the allegations may involve criminal conduct. - Implement a law enforcement jurisdiction data interchange functionality. - Implement a law enforcement agency referral information list. - Create a MAARC Operations Dashboard.	7/8/19	6/30/23	Green	Approval of Project Charter by DHS PMO on track for the week of 12/9, once approved charter will advance for review and approval by PMT. Project Manager continues to work with MN IT finance on setting up funding string for Stakeholder Engagement 3rd party vendor.
Human Services (DHS)	DPS Accident Data Match	Implement regular data matches with accident records to identify third party payors using the last 4 digits of a driver's social to more accurately match the information in the accident records. Once the match is completed an Accident Injury Report form will be sent to a recipient to provide additional information about other insurance.	11/15/19		Green	The Project Manager and Sponsors met to review the Sponsor Interview sheet.
Human Services (DHS)	Dual Demonstration Medicare-Medicaid Data Integration	Create an integrated dataset of CMS' Medicare data and DHS Medicaid data as part of a demonstration with CMS to align administrative functions for improvements in Medicare-Medicaid beneficiary experience within MSHO.	12/5/14	12/31/20	Green	MNIT & DHS met on 8/1 to determine next step to get this project some momentum/traction. The plan is to: 1. Keep the current sciforma project as ongoing (active). 2. Ask HRQ to use the MNIT PMO charter template to document the work that was completed (high level, for reference) and the work that remains. 3. HRQ will use the Gateway Scoresheet to score the remaining work, then and ask the PMT to revisit the project to rank/prioritize. 4. Program staff will ask MNIT to assign a project sponsor.
Human Services (DHS)	First Data Bank Drug File Changes	First Data Bank is changing the layout of the drug files MMIS receives and uses to approve pharmacy claims. MMIS needs to upgrade to the newest version of the file so that drugs continue to be authorized and paid under Medicaid.	11/19/18	12/6/19	Green	Project is in the Closure stage. Final Close Report has been submitted to the Project Sponsors.
Human Services (DHS)	Infrastructure Improvements - Compliance/Audits	The Compliance and Audits Project is to implement a system of monitoring and reporting on user access and activity within the MNsure IT system. This includes responding in accordance with Minnesota Statutes 62V.06, Subd. 8(a) , to MNsure participant and external agency requests for information about the system. Additionally, it includes the ability to respond to requests for actions in which data are entered, updated, accessed, shared or disseminated outside of MNsure" within the defined 10 business day timeframe. Implementing this system will also provide information that will support the MNsure annual report to the MN legislature.	10/15/15	2/4/20	Yellow	Project is not green due to delays in completing setup and data validation for Reports 1 and 2. Impact to schedule: Report validation testing delayed, sign-off on reports by Business delayed. Business impact: Ability to perform auditing of METS activity for specific individuals and specific cases continues to be cumbersome. Get to green plan: Complete setup of Reports 1 and 2. Complete validation testing for Reports 1 and 2. Above steps targeted for completion by 12/27/19. Needs from leadership: Sponsors ensure continued availability of technical team to work on the project. Project is in Execution phase.
Human Services (DHS)	Interim Assistance Agreement and fixes to PBEN panel on MAXIS	Resolve problems with the PBEN panel in MAXIS that are causing inconsistent interfaces with the Social Security Administration and a loss of at least $200,000-$300,000 a year in interim assistance recoveries to the state of Minnesota.	7/11/18	3/6/20	Yellow	No change from last week. The project remains in YELLOW while the project manager finalizes the project plan to reflect revised scope, approach and schedule, and submits it for approval by project sponsors and the program management team. The project manager was not able to complete the project plan this week due to higher priority work. Development resource availability continues to be an issue on this project; the lead developer was not able to dedicate time to designing the tracking tool as anticipated due to higher priority work. There is also a risk that the development resource for the additional edits to minimize worker error may not be able to complete coding of the additional edits prior to the initiation of testing due to higher priority work. Get to Green Plan: 1. Project manager drafts project plan to reflect revised scope, approach and schedule by 12/13/19. 2. Project manager submits the project plan to project sponsors for approval by 12/16/19. Needs From Leadership: None
Human Services (DHS)	MMIS to ESB Connection Phase 3 (E&E)	Leverage and build upon the MMIS to ESB Phase 1 and 2 work products. Attain enterprise-wide direction on how to design Data Segmentation for Privacy (DS4P) and possibility of Consent to Share (C2S) based off of FHIR. Code JavaScript Object Notation (JSON) to support Fast Healthcare Interoperability Resources (FHIR), DS4P and if applies, C2S. Implementing MMIS copybooks Claims & Provider data for the ESB. Prepare Production Support plan. Complete final Risk Assessment with Security team. Put in place a Disaster Recovery Plan. Assist with culture change within MN.IT through broader adoption of ESB technology.	1/14/19	9/30/20	Green	Team is currently working on transformation work on Claims & Provider Cobol copybooks. Disaster Recovery Documentation has started. Overall project status is Green.
Human Services (DHS)	PIN2 (Program Integrity Network) / FASE (Fraud Application System Environment)	Redesign and reprogram PIN system to collect and retrieve recipient investigation data from referral, through FBI investigation, through criminal investigations, ADH, Prosecutions, county worker overpayment claims, and county collections.	3/13/13	1/31/20	Green	All major objectives have been accomplished and we are currently in user acceptance testing. Upon completion of user acceptance testing, application is scheduled for launch January 2020.
Human Services (DHS)	AIS Expansion 2019	Build a new Application Inventory System (AIS) using the AgileApps platform.	11/14/18	12/6/19	Green	All project objectives have been met as stipulated within the scope statement. Project close report submitted for sponsor's review and approval..
Human Services (DHS)	Architecture Planning and Application Security - Middleware Upgrades (MMIS Mod)	Migrate MMIS subsystems to the new server technology. Consider and plan for the interfaces (middleware) between the existing system and the new servers. An enterprise content management system will be implemented to manage technical documentation and standards in a way that may be easily searched and that updates the existing technology.	8/1/17	10/7/21	Yellow	The project status is Yellow because we did not receive any responses from vendors for the Alfresco MNIT Mailbox Request for Proposal (RFP). Management approved proceeding with a Single Source Request. Our plan for getting to Green is completing and submitting the Single Source Request. Our goal is to have a vendor in-house by January 31, 2020.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Human Services (DHS)	Architecture Planning and Application Security (MMIS Mod)	Sharpen and rebuild the MMIS roadmap and schedule, considering new available options in code-sharing of other state solutions, multi-state collaborative or individual module procurement, in-house development or sustained solutions. Investigate new business and technological opportunities, a new and expanded selection of available software solutions, state partnerships, and lessons learned to satisfy business, legislative and certification requirements. Support and steer other MMIS Modernization modules to maintain consistency and standards toward an integrated solution.	9/1/16	10/7/21	Yellow	Get to green plan is to complete and approve the project change request for Architecture, Standards and Security to change scope. There may be a new project needed to address the change in scope and clarify differences between the two Architecture, Standards and Security projects. A proposed initiation request and project charter were drafted and are under sponsor review. Continued assembling information on Virginia and other state experiences. Met with program management, project team members and project sponsors to discuss project.
Human Services (DHS)	Database Centralization/Migration	Move eighty Social Service Information System (SSIS) databases from their current on premises agency location to a centralized server in a state facility. Once an agency is centralized, users will access SSIS using a secure VMware connection. Allow each agency to manage who can access their centralized database.	2/3/14	1/20/20	Green	The project is green preparing to move to closing phase. Working on lessons learned survey to be sent to Key Stakeholders at all agencies. Statewide Centralization: All agencies have been migrated to the centralized environment and accessing SSIS using Horizon.
Human Services (DHS)	Enterprise SFTP	Re-architect the SFTP environment to increase capacity and evaluate the possibility of providing it as a service enterprise-wide.	11/17/17	12/19/19	Green	As of this week, there are 4 remaining controls to be completed for the Axway SLM (Security). Middleware and DHS Security are working towards completion of the SLM. Due to longer than expected time to complete the SLM we may need to extend the project into January, 2020 for Closing Stage.
Human Services (DHS)	Enterprise video creation and governance (DHS)	Create best practices, guidelines and a governance structure for videos created at DHS, including determining where the videos should be stored.	11/2/15	12/13/19	Green	MNIT Central has agreed to host needed Video Streaming capability; several options now being considered MNIT has obtained a 30-day trial license and is now testing workings of "JW Player" using our video library assets. MNIT researching needs to scale environment based on needed capacity, licensing, and consulting services. These options and costs are being presented to Project Sponsor for review to execute this last piece Given changes in project architecture, Security seeks update of Video Governance Doc; changes have been made and are being reviewed by the Project Sponsor and Video Production Coordinator.
Human Services (DHS)	Implementation of Governance Over IT Maintenance and Operations	Implement a governance structure for IT maintenance and operations work.	4/1/19	1/13/21	Green	This week, the project charter was reviewed with project sponsors. Project sponsors requested a few modifications. The project team continues to have good discussion re: the system management team implementation, but continues to struggle with decision-making that is necessary to move the implementation forward. As noted last week, there is a significant amount of stakeholder interest in this project. A plan for increased communication needs to be developed and implemented.
Human Services (DHS)	Infrastructure Improvements - IAM MNsure MFA & Dev Enhancements	Implement Oracle Multifactor Authentication (MFA) for MNsure. Develop the technical infrastructure to allow for SMS (text messaging) to be enabled. Implement up to (20) enhancements for Oracle Identity and Access Management (IAM) specific to MNsure.	7/24/15	12/31/19	Green	Project is in Execution phase. 1. MFA 3.5: Project team has successfully tested MFA push notifications on both Android and iOS devices, but has encountered an issue where push notifications are currently not working for Android devices. Vendor Guidhouse provided cost estimate for remaining work that needs to be performed. Business has indicated this method is not needed because not all employees are issued mobile devices, which this solution requires. 2. Business has determined that SMS (text messaging) MFA functionality is not needed. 3. Business has also determined that making MFA mandatory for all privileged accounts to comply with MNIT DHS Security team recommendations is needed, but is looking for a method that is faster than email MFA. Vendor Guidehouse is researching a possible alternate solution.
Human Services (DHS)	Infrastructure Improvements - Other	Enhance the DHS/MNsure systems infrastructure to better support METS applications as part of daily operations. DHS, MNsure and MNIT have identified areas where sufficient infrastructure is lacking and improvements need to be made, including a new test environment.	6/1/15	2/27/20	Green	Project is in Execution phase. 1. METS service account password resets were completed July 2019 in each METS environment. Next round of METS service account password resets are scheduled for January 2020. 2. Migration of a number of utility processes from an old FTP server to a new SFTP server is in the execution stage. Due to the MNIT Change Freeze currently in effect, Production jobs that are planned for migration to the new SFTP server environment may not be able to get moved until after the Freeze ends in late December.
Human Services (DHS)	MAXIS Systems Sustainability Assessment	Evaluate the sustainability of MAXIS by creating and completing of Systems Sustainability Matrix (SSM), which will allow representatives from both MNIT and the Business to rate the systems on a number of categories and sub-categories. The major categories would include: Cost vs Value People Documentation Basic Maintenance Governance MNIT will report back to EAB on the resources necessary and impacts of moving forward with the proposal related to leveraging existing systems.	6/25/19	12/31/19	Green	The Project is in 'Green' status. The project will obtain and report the ratings and assessments from the MNIT and Business teams. There will be 2 Reports one from each group. These will be presented separately to the sponsors and then to the EAB.
Human Services (DHS)	MEC² User Interface Upgrade	Upgrade and rewrite the MEC2 Java Swing user layer as JAVA is dropping WebStart support.	12/5/18	1/15/21	Green	Development continues on some of the final parts of the Provider Section. Development has begun on Tools, Case and Other sections. BA functional specifications continue to be uploaded into Rational Team Concert (RTC now CCM) and QA continues completing test cases for each section with the Provider, Case, Tools and Other pages. Security continues on completion of the Security Lifecycle Management (SLM) documentation.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Human Services (DHS)	METS DR Exercise 2020.1	Conduct a METS Disaster Recovery (DR) exercise towards end of SFY 2019, in coordination with mainframe exercise.	9/6/19		Green	Project is in Initiation Stage. Project charter in progress.
Human Services (DHS)	Microsoft CRM Dynamics 365 Upgrade	Upgrade Microsoft CRM software used by multiple business areas within DHS and MNsure to the latest version.	9/24/18	2/15/20	Yellow	There were some configuration setting that are being resolved following smoke-testing. We plan to begin Migration following the end of open enrollment after January 16th. The project will close in yellow this Feb.
Human Services (DHS)	Move Matrix Replacement	Create and implement a more efficient and effective way to request and receive all required information from divisions that are requesting to move a person and associated equipment, and install equipment for a new staff person.	4/4/16	6/30/20	Green	PM has had discussions with the project sponsor and stakeholders about drafting a schedule/timeline to be submitted to the Project Gateway for review. The expectation is this Agile App could be ready for pilot by April, 2020. A revised project plan will be available within the next few weeks for review.
Human Services (DHS)	PRISM System Modernization Planning (Feasibility Study)	Conduct a feasibility study as part of planning for the modernization of the state's child support operations computer system, PRISM (Providing Resources to Improve Support in Minnesota). This work is a requirement of the Federal Office of Child Support Enforcement.	10/11/19		Green	Draft charter with business for initial review (12/5/19).
Human Services (DHS)	RSA / Multi-factor Authentication	To better secure citizen data, implement two-factor authentication (ie: RSA keyfobs) on the VPN solution.	10/25/17	12/30/19	Green	We have met with the business and are working on sending the remaining tokens out with instructions. Instructions to all VDI users will go out as well to use the new URL for 2 factor authentication. New question has arisen around the all users that have DHS accounts but are MNIT Central. Meeting to discuss next week and we feel that expanding our communications may cover this. Met with the CAB about sending out communication for using the new URL to all MNIT Central users. This will go out to them on 12/9 to all VDI users including MNIT Central. Indicating the 12/27 cutoff for the old URL.
Human Services (DHS)	Struts Framework Upgrade	This project is intended to mitigate security risks by upgrading applications currently using Struts to a supported web framework.	11/6/17	9/20/22	Green	Work is ongoing. Teams continue to meet regularly. Small adjustments to schedule are ongoing to correctly reflect work.
Human Services (DHS)	System Sustainability Project - MMIS	Evaluate the sustainability of MMIS. This project is using MMIS as an example for discussion that will happen at the EAB with other major systems.	10/1/18	12/15/19	Green	The project status is Green. The Close report was submitted to the Gate Tracker.
Human Services (DHS)	Systems Estimates on AgileApps	Convert current InfoPath systems cost estimate calculator to AgileApps and add workflow and collaboration features.	9/17/18	12/15/19	Yellow	Close report under review by project sponsor progress and project is on schedule to close this December. project will close in yellow.
Human Services (DHS)	Virtual Servers for DHS Physical Network	Make DHS physical security servers virtual so that they can be patched and maintained by MNIT per current information security standards.	2/19/19	12/31/19	Green	EBI upgrade scheduled for 11/01/2019 was successfully completed. No issues reported. The project is still on track to complete by 12/31/2019
Human Services (DHS)	Windows 10 Application Testing	Phase 1 - MNIT Enterprise to build a Windows 10 image that can be deployed to DHS client computer workstations. Phase 2 - User acceptance testing (UAT) of applications with base image utilizing MNIT resources. Phase 3 - Complete list of applications tested within DHS as a deliverable to be handed off to MNIT Enterprise for Operations.	7/3/17	3/27/20	Yellow	As requested by the PMT, the PM has provided more clarity and updated the Risk from green to yellow. The overall status of the project is yellow. There are 2 specific areas within the project that have been identified as a risk. Those current risks are related to not completing the testing of FileNet Capture and MS Access DB's on Windows 10/Office 2016/O365 with-in the expected completion date. FileNet Indexing issues that have come up during Open Enrollment have become a priority over FileNet Capture Testing. Desktop Support for DHS is now evaluating Access DB risks during the staging process to replace Windows 7 computers. These few remaining risks (on the project) are being monitored daily by the PM for progress.
Human Services (DHS)	1095-A Operations	This (Operations) project group includes all 1095-A related projects. They include prior year and current year monthly file submissions, prior year and current year Corrections and VOIDS, 1095-A template and cover letter, pseudo prod trial runs (as directed by MNsure) and annual 1095-A PDFs to customers and XMLs to the IRS.	1/5/16	12/31/19	Green	QA testing for Template and Cover Letter code changes for TY 2019 was complete. QA Test Closure document has been prepared. Development work on schema changes for TY 2019 is complete. Testing with CMS to start. On track for production deployment of Template & Cover Letter on 12/26/2019.
Human Services (DHS)	1095-B	Submit electronic files of 1095-B forms to the IRS. Submit the 1094-B Health Coverage Information Return to the IRS. Submit original 1095-B forms to consumers. Send/resend corrected forms to consumers. Enable creation of internal reports for audit trail purposes.	5/1/15	5/31/20	Green	This week, we received notification from the IRS that the deadline for mailing the forms to customers was moving from 1/31/20 to 3/2/20. As a result, the project was turned back to Green status. The printing center (IOC) confirmed that they can support printing and mailing one million forms, to meet the new deadline. The team is continuing to send the balance of the TY 2018 correction XML corrections to the IRS. The team will continue QA testing with the draft template, until we receive the final template. The code drop to MMIS production for the forms and cover letters will now be in mid January. The code drop to production for the XML schema changes is late February, 2020 and the deadline for filing is 3/31/2020. Code changes for the schema were completed and are pending QA testing.

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Human Services (DHS)	Cost Sharing for MA	The Cost Sharing for MA Project is tasked with ensuring exemptions from cost sharing and the cost sharing limit are determined correctly, and MA recipients are notified about their monthly limit, and when that limit has been reached. To achieve this end, the project is tasked with moving all cost sharing systems functionality to MMIS, and ensuring the data from the source systems is correct and interfaced timely.	5/2/16	8/23/21	Red	The status for the project is RED because the schedule for implementation is not approved. Get to Green Plan: The project is expected to turn Green once approval of the change request, which will include the updated project management plan, updated scope statement and schedule, is approved by the project sponsors. These were routed to the project sponsors for approval on November 27. Upon request, the approval due date was extended to the end of next week Summary for the Week: The team walked through the functional specifications document (FSD); updates based on that review are in progress. Business Analysts (BAs) resumed work on draft use cases. Changes to notices requirements in the business requirements document (BRD) were approved.
Human Services (DHS)	Data Access & Management (Reports)	Provide appropriate DHS and MNsure users access to data that meets the needs of the business, including, but not limited to, reporting and data warehouse management access.	6/8/15	4/7/20	Green	Project status is GREEN for the week ending December 6th: Operational Report Requests (ORR) (GREEN Status): The project team is currently working on (19) ORR reports with breakdown in the following categories: 5 - Business Review - Report Validation 4 - Business Review - BRSD 0 - Quality Assurance 2 - Data Mgmt 2 - SQL/IBM Development 4 - Requirements Gathering 0 - BI Query 3 - Assigned 0 - New
Human Services (DHS)	Data Mart 1.5	The Data Mart 1.5 project's vision is to provide appropriate users access to METS data to be utilized in a method that meets the needs of the business for self-reporting purposes. The METS datamart will allow business to navigate and query the data in a constant or static structure and it will be organized in a manner that should be familiar to routine BI query users in HC.	9/23/19		Yellow	Project status is YELLOW for the week ending December 6th: METS Business Centric Data Mart 1.5: (Yellow) The reason(s) Data Mart is Yellow AND trending towards RED: BA validation process is behind. The team needs to re-baseline schedule as our milestone dates are no longer achievable. Waiting for input from team members in order to re-baseline and input schedule into Sciforma. Get to Green Plan: The Data Mgmt. team is utilizing a more efficient methodology to extract the data in order to create all (15) tables. Once the data extract has been created, the BA team will validate the data for integrity. The team is wrapping up top priority reports for DHS and MNsure before BA resources can be designated to complete the validation. Need to re-baseline schedule due to resource impacts and Legislative Report consuming all the team's resources. Expected completion date to re-baseline schedule is by December 11th. (Consulting resource managers to help in the re-base lining for the schedule.
Human Services (DHS)	Defect Management 19.4	Work on METS production defects for the 19.4 release.	4/4/19	4/3/20	Green	Release 19.4.1 regression testing was completed. No new defects were found. The team is currently planning for User Acceptance testing to begin on 12/17. The project is on track. For release 19.4.2 testing, test date is complete and the project is waiting for a specific time travel date to do the validations. Release 20.1.1 (this includes testing only for release 19.4.1 defects that completed the 'development-only' during that release). The code was deployed to iDev and SIT testing is in progress. One open defect was fixed and deployed today and re-testing will continue next week.
Human Services (DHS)	Effective Dates	Implement the functionality needed to enter the actual received and effective dates when a change in circumstance is reported. Objectives: Implement the necessary functionality to eliminate the current work-around workers must use to determine effective dates when processing a change. Ensure accurate eligibility and coverage for current and/or prior certification periods.	3/19/18	10/28/22	Yellow	The Effective Dates project was moved to Yellow Status, for risk, per the release milestones for release 20.2.1. The project team agreed to completing approvals for the business and functional requirements by 12/4/19, for eligibility, MMIS coverage, Integration layer and notices. The requirements were completed and signed off by DHS HCEO, DHS HCEA, MNsure, BA team and the TPIN team - however, the QA team needs additional time for approvals - target approval date for notices is 12/10/19 and the date for other areas is 12/6/19. This may potentially impact the design and development timelines for release 20.2.1. The Get to Green plan is being discussed by the team and an update to the status report will be published when it is available. Release 20.1.1: The code development for the Existing Eligibility Module was deployed to STST1 on 11/15/19. The (stand alone) module will be tested to confirm that the module works according to the design statements. Technical testing of the module is in progress and is about 25% completed. There are 218 test scenarios to test. There are eight open defects - five are critical, but none of them are related to the Existing Eligibility Module. They are existing eligibility defects that were uncovered during this testing. After technical testing, the module will not get regression testing or UAT testing. The module will not be deployed to production during release 20.1.1. During release 20.2.1, the business requirements for this release will be integrated with the module and tested through SIT, regression and UAT testing, prior to production deployment. Release 20.2.1: For this release, functional requirements for 'Effective Dates, Business Events Group 1' for eligibility, integration layer, coverage and notices were completed. Approvals were completed by DHS HCEO, DHS HCEA, MNsure, BA team and the TPIN team.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Human Services (DHS)	Eligibility Message Functionality	Add functionality to transfer Medical Assistance (MA) and MinnesotaCare (Minnesota's Basic Health Program) eligibility into MMIS to ensure that the coverage is aligned with their eligibility and doesn't incorrectly overlap with other spans. Ensure that MA and MinnesotaCare eligibility changes are correctly transferred to and accepted by MMIS.	10/16/19		Green	Project is in Initiation Phase. Initial project scope has been identified and we have gathered LOEs from involved teams. Initial project charter has been created and circulated to project team review and feedback.
Human Services (DHS)	Federal Tax Law Changes	Congress made several changes to the MAGI methodology in 2018. These changes will require changes to the METS online application and the way METS calculates MAGI.	4/30/18	2/26/20	Green	The project team is working to mitigate and reduce the number of cases in production that will need manual adjustments to end date expired evidence. No new risks. UAT starts December 17th.
Human Services (DHS)	GetInsured Implementation	I. Replace Consumer Checkbook tool with GetInsured for Anonymous Shopping for 2019 Open Enrollment II. Integrate GetInsured with METS for 2020 Open Enrollment Marketplace shopping III. Integrate & migrate data between METS and GetInsured IV. Develop/Update Reports (operations, BI, CMS metrics, IRS, 1095)	1/2/18	1/7/20	Green	GetInsured project is in the warranty period. Team is monitoring and working on resolving AT failures, troubleshooting issues as they arise and working on shared procedures with DHS. Working on production issues as prioritized by MNsure team. We are planning a MNIT code fix for one defect to include in the 20.99.01 deploy in January. We continue to review and update the project transition plan as we move forward.
Human Services (DHS)	METS Eligibility Determination: Pregnant Women and Auto Newborns	Make system changes to support the provision of correct and appropriate data needed to make accurate eligibility determinations, reduce creation of unnecessary applications and eliminate certain workarounds.	9/3/19	10/1/20	Green	PMT has approved the project charter. Planning stage activities are in progress.
Human Services (DHS)	METS Eligibility: Income	Update METS to improve the METS income eligibility determinations and the data collected or used to determine income.	9/16/19	5/26/21	Green	The Project Charter is pending PMO approval. Inputs to the Project Management Plan are being drafted.
Human Services (DHS)	MMIS 1N Modularization	Split or modularize the MMIS 1N eligibility message processing program and reorganize the modules so like functionality is contained within the same module. This effort will include resolving known defects found within the program, and ensuring that all requirements, functional and technical documentation are up-to-date.	6/21/19	12/21/20	Green	Project is now in Execution. Technical design is complete and uploaded to the team site. MNIT leadership gave go-ahead this week to have QA resources assigned to the project. QA resources have been requested but not yet assigned.
Human Services (DHS)	Notices 19.3	Track the efforts for scoping, developing, and deploying high priority notices enhancements/fixes to address business priorities.	1/9/19	12/15/19	Green	No change Close Report - moved to Gate Tracker ------ being reviewed
Human Services (DHS)	Notices 19.4	Scope, develop, and deploy high priority notices enhancements/fixes to address business priorities.	4/5/19	2/15/20	Green	Project Management Plan submitted to Gate Tracker Completed adding/fixing PMP from comments from PMO SIT has begun for 19.4.2 QA Regression testing about 100% complete BVT/BVS - both MNsure and DHS Business working on testcase creation and scenarios approvals do for 11/25/19 BVT testing starts date has been pushed out to match 19.4.2 date - 12/16/2019 - 1/03/2020
Human Services (DHS)	Periodic/Annual Work - 2020 FPL-MA	Update the FPL rate table to support income eligibility limits for MA effective July 1st, 2020.	10/21/19		Green	Project in Initiation. Charter submitted to sponsors for review.
Human Services (DHS)	Periodic/Annual Work - 2020 FPL-MCRE/IA/uQHP	Update METS to use the new 2020 values when determining an individual's eligibility for MCRE, IA, APTC, and uQHP.	2/8/19	1/13/20	Green	The project plan is under review by the project sponsors.
Human Services (DHS)	Renewals Process Improvements	Implement processing and operational improvements to reduce manual processing efforts by DHS and county workers for Medical Assistance and MinnesotaCare (MCRE) renewals.	8/27/18	11/10/20	Green	The project is currently in Green status. QA has completed regression testing for 19.4.1 and business validation testing is underway. QA is on track with integration testing for 19.4.2. Planning and requirements efforts for a future release next fall (20.3) are ongoing. Needs from leadership: None
Human Services (DHS)	Temporary Absence for MA	Implement 2019 legislation that requires DHS to identify MA enrollees who are temporarily absent from MN for more than 30 consecutive days, and provide MA coverage to these enrollees via the fee-for-service system rather than through managed care plans.	8/23/19	8/20/20	Green	Project is in Execution stage. A two-pronged approach has been decided upon where Business will implement initial changes while METS and MAXIS teams will provide a technical solution that augments the Business implementation. This approach will enable quicker compliance with the law that is already in effect. Project Management Plan approved by PMT on 11/20/19. METS project work is targeted for inclusion in METS Release 20.2.
Human Services (DHS)	Tribes as Processing Entities	Allow tribes to process health care eligibility in METS and MAXIS.	10/1/19		Yellow	Business continuing to work on the charter and the outstanding questions. The Get to Green plan is to have the DHS business scope and decisions completed by mid-December.
Human Services (DHS)	Unique Person ID- Phase 3	The Unique Person ID project addresses the problem of duplicate person records created by the Minnesota Eligibility System (METS) and proliferated to backend systems by: Preventing the creation of new duplicate person records by improving person matching, Remediating the existing duplicate person records, and Implementing end-to-end merge capability and process to resolve duplicate person records going forward.	6/11/18	6/16/22	Green	The project is on track. The work is broken out into subprojects as is this status report. UPI SSN Data Entry (METS 19.4 1/12/20): Completed regression testing. Finished preparing for UAT mid December. Business readiness activities continue. (A2) True Merge in METS (METS 20.3): Continued requirements elicitation and design. METS Person Merge Integration (METS 20.3): Continued scope clarification/refinement with domain experts. Started design for one component so far. EVS Enhancement: Continued identifying solution options in preparation of business requirements elicitation. UPI IDEV Environment Build-out: Continued planning. SF1415 Feb 2020 Progress Report - Continued drafting the legislative report.
Human Services (DHS)	Annual Renewals Across Medical Assistance (MA)	The project will systematically make a determination of participant type and if the participant should be a semiannual income verification or annual renewal for Medical Assistance. Objectives: Systematically assign the appropriate annual and six-month renewal periods to Medical Assistance (MA) participants in MAXIS. Ensure the appropriate health care renewal forms are sent to MA enrollees (these may or may not be associated with other programs).	3/5/18	4/6/20	Yellow	FSD sent out for approval. Team walked through testing scenarios and conversion schedule. Technical team is on track to run the conversion schedule in testing the week of 12/16.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Human Services (DHS)	Asset Verification System (AVS)	Federal law requires that states implement an asset verification system that provides information from participating financial institutions about potentially unreported assets by applicants and enrollees.	1/29/18	11/21/19	Yellow	The close report has been provided to the sponsors and stakeholders. Follow up concerns have been addressed. This project is ready to close once the formal approvals are gathered for the completion of the close process.
Human Services (DHS)	BIRF Phase 2	Improve the user experience for data entry of the Behavioral Intervention Reporting Form (BIRF); allow providers to log in and log out to complete form submissions; and enable providers to self-register for credentials to minimize DSD participation in user management.	3/8/19	6/17/20	Red	Project is red due to the lack of path for user management / self-service requirements. Additionally, BIRF form completion timeline has not been outlined by development. Get to green plan: Executive leadership / Sponsor decision needed regarding which teams / area (Microsoft, Java, Agile Apps) will build and maintain the user management aspect. And, the Agile Apps development team needs to state when they'll finish the form. Goal is to have answers by 12/30.
Human Services (DHS)	Centralized Eligibility for Ryan White Services	Replace the existing HIV/AIDS database with the RWISE COTS solution. Centralize and automate the manual and disparate Ryan White system for eligibility determination processes and leverage the federal software, CAREWare.	12/1/17	2/4/20	Green	Purchased Servers order have been received. Server infrastructure completed. Project is on track. DHS needs an additional server to support the internal upgrade of CAREWare 5 to CAREWare 6 (CW5, CW6) for the internal ADAP team. Server request approved, and server has been ordered.
Human Services (DHS)	DHHS Database Modernization	Create a variety of applications for DHHS to use to replace paper forms or Access databases.	3/16/16	5/11/20	Green	The Minimum Viable Product (MVP) app for Training, Outreach, and Events has been launched on 11/6/19. Requirements are being gathered for the Contract Management application, however, the development resources are now being assigned to a higher priority project (DWRS Provider Cost Review). This will have direct impact on the development of the remaining two applications: Contract Management and Operations.
Human Services (DHS)	Direct Support Connect Website Infrastructure Change	Provide support and technical assistance to move DirectSupportConnect.com, a DHS website, from the vendor's hosting and development environment, to the state's network.	12/10/18	2/24/20	Green	Business communicated that IT PM and BA are no longer needed for this project Business has an ongoing contract with a vendor, Revation, which (along with business staff) will perform all development and testing work for the project. Appropriate staff from Revation and the business, have access to the environments in the State's Azure Cloud to move the back end of the Direct Support Connect Web site over from Revation's servers to the State's cloud environment, without needing additional work from MN.IT@DHS staff. Business will continue working with MN.IT re/security review and will keep MN.IT informed about design documentation and release schedule, including regression testing, disaster preparedness, etc. (following a disciplined, documented process). Going forward, Business will be consulting with the technical sponsor at a high level to ensure that their vendor is in line with MN.IT@DHS standards, and Security Lifecycle Management.
Human Services (DHS)	Enterprise Appeals Solution (EAS) Stabilization	Stabilize the enterprise appeals solution (EAS) by addressing defects and enhancements.	4/22/19	8/28/20	Yellow	Project is yellow because Business is holding off on approving the Requirements for the 20.2 release. Get to green plan is to garner approvals & move forward with work. Anticipated get to green date is 12/30.
Human Services (DHS)	Family First Prevention Services Act Enhancements (FFPSA)	Update SSIS and MAXIS to align with new federal regulations for child welfare services. The five phases are: FFPSA Case Plan Enhancements FFPSA Out-of-Home Placement Enhancements FFPSA IV-E Prevention Services FFPSA Service Array FFPSA Other Items: Licensing, Reports, Case Worker profile, and other enhancements	10/4/19		Green	The project team (business and MNIT) reviewed the project charter. The discussion focused on clarifying the project's objectives. The team will address the scope section of the charter the week of 12/9. The goal is to have the charter ready for approval by 12/20. The business determined that the BRASS 172 claiming rules do not need to be implemented in SSIS Release 20.1. The team is now developing a schedule that will have all requirements work completed in January 2020, targeting SSIS Release 20.2 for implementation. The MNIT project team continues to attend business work group meetings focused on defining residential treatment program goals for the Family First program. The group will submit updated legislation in mid-December. The updated legislation will inform the requirements documented by the project's business analysts.
Human Services (DHS)	Interactive Video for Targeted Case Mgmt	Update SSIS with the place of service value 02 Telehealth, which is already in MMIS, so claims can be accurately transferred between the systems. Determine and implement the SSIS requirements for claiming rules for Telehealth services for targeted case management.	11/8/18	1/16/20	Green	An issue came up that requires us to remove an incorrect requirement from RSC--TCM to not have age limits. This will require a change request as it cannot be removed until 20.1 The Project is in yellow because PM Has not submitted the change request to the PMT. The change in business requirement moved our final tasks out to the SSIS 20.1 release. We are on time for meeting that timeline.
Human Services (DHS)	Interstate Compact on the Placement of Children (ICPC)	Integrate Interstate Compact for the Placement of Children (ICPC) functionality in SSIS Adoptions, including real-time synchronizations into NEICE, a cloud-based case-management system used to process and send ICPC cases.	4/17/18	11/1/21	Green	Project is now Green status. Project Team is concentrating their efforts on the NEICE Interface.

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Human Services (DHS)	Managed care for disabled	Special Needs Basic Care (SNBC) (a voluntary managed care program for people with disabilities ages 18 -64 who have MA fee-for-service). The general goal of the project is for the automation of enrollment in SNBC if the client does not return a form (opting to stay in fee-for-service) by the deadline, then they are enrolled in SNBC. In 2012 SNBC enrollment rules changed and staff are manually tracking letters/enrollment.	4/13/18	3/19/20	Green	In planning phase. Functional Specifications Document (FSD).has been presented to the developers and we are still working through issues with the letters Partial Estimate for development hours has been received. New letters to be included in our development have been completed and are out for approval. New Letters are still being discussed and changes being made. Can not signoff on FSD until we settle on the letters. We have all the sign offs for the FSD in place by EOW this week. .
Human Services (DHS)	Medicaid Eligibility & Enrollment Life Cycle (MEELC) Process	Implement the Medicaid Eligibility and Enrollment Life Cycle (MEELC) process for CMS. MEELC is a new process that CMS has rolled out for all projects funded with the Eligibility and Enrollment APD.	1/28/19	3/25/20	Green	- Confirmed with CMS that they did receive the updated Project Partnership Understanding (PPU) version 1.8 on 11/22/19 but have not provided a formal response yet; approval of this document is key to all of the next steps this project will undertake; recommended a monthly meeting between the State and CMS/MITRE once PPU is approved. - Scheduled January onsite IV&V interviews encouraging participation. - Will work with IV&V to create a project calendar on SharePoint. - Will work on transition plan template.
Human Services (DHS)	MnCHOICES 2.0 (E&E)	MnCHOICES 2.0 will replace and include significant enhancements to the MnCHOICES 1.0 code. MnCHOICES 1.0 will lose vendor support for software critical to the application (Microsoft Silverlight). Re-platforming the application to address that loss provides an opportunity to address other technology and business needs.	12/27/16	12/20/21	Yellow	This project is in yellow because the sponsors decided to change scope to include efficiencies and enhancements to the Assessment. Scope for each release will be identified and reviewed by the sponsors. Get to Green plan: A project change request, including the new scope was submitted to the sponsors. The project is expected to get to green in January 2020. The scope of the development has been reduced to include necessary enhancements to the Assessment system. The scope for each release will be identified and reviewed by the sponsors beginning with the 19.9.1 release.
Human Services (DHS)	MnCHOICES Support Plan (E&E)	When both the MnCHOICES assessment and support plan applications are in use, lead agencies will have a single, streamlined and comprehensive process to assess individuals, identify their strengths and needs, develop a support plan and calculate rates. The support plan also gathers feedback from people on their services through an LTSS evaluation tool to assess a person's satisfaction with services and providers and provide data to improve quality and outcomes, moving person-centered services to a higher level.	10/19/16	12/22/21	Green	-Overall Health of the Project: Green The rates release and residential services tool release are on time. The business is reviewing the planned scope through 2021 in light of the RFP. Performance in production is being discussed with MNIT leads. The technical architect is working on a remediation plan.
Human Services (DHS)	SMRT Defect Backlog Project	Address and fix the remaining defects from the implementation of the SMRT case management system.	11/19/18	2/26/20	Green	Project is underway Weekly status meetings Have been setup. QA has been contacted and waiting for someone to be assigned from that team.
Human Services (DHS)	SNAP ABAWD Tracking record updates	Enhance the WREG panel in MAXIS to improve coding and tracking of SNAP benefits for Able Bodied Adults without Children (ABAWD) recipients.	6/17/19	3/26/20	Green	NO change Project Management Plan submitted to Gate Tracker - reworking some of the areas in the PMP Test plan started by QA Stat Dev coding - 100% completed and moved to Dev region for Functional review by BAs Elig Dev coding - 100% completed and moved to Dev region awaiting Functional review by BAs Issuance Dev coding - 100% completed and moved to Dev region and awaiting functional review by BAs Functional Review (FR) - BAs have started FR for Stat - couple of issues found and reported - waiting to hear back from Dev
Human Services (DHS)	Access Recertification	Create process/tool to institute annual reviews to validate and recertify that all access privileges are still needed and authorized. Results of the review must be documented and unnecessary access privileges must be communicated to account administrators for removal.	6/17/16	3/4/21	Green	Continuing to work on the tasks below: Still in progress - development fixes for the defects found during the Pilot Communication - working on more communications to County and Tribal Security Liaisons, management, & other stakeholders Planning another round of pilot training with counties and state users More planning and rescheduling - PRISM
Human Services (DHS)	AFCARS Reporting	Implementing Federal Regulation related to children in placement to better understand the issues that children face, before and while providing services.	1/3/17	4/15/21	Green	Work is progressing. Although the revised AFCARS requirements were published on April 19, 2019, they have still not been finalized as of 9/27. Since what was published on April 19 is likely to be the final regulation, staff have worked on the next packages.
Human Services (DHS)	Cash Grant Increase	Make changes in systems as needed to change issuance amounts in the monthly cash grants for Minnesota Family Investment Program, Diversionary Work Program, and Refugee Cash Assistance grants as outlined in 2019 legislation. Effective date is 2/1/2020.	7/10/19	2/12/20	Green	Project is progressing as planned: The team reviewed and decided to NOT DO cola and Mass Change regression testing for this project due to its' high visibility and tight timeline. The team wants to focus solely on regression testing of this project, alone. Regression testing is underway and the project team is in final preparation for conducting UAT on 12/04/19. Successfully conducted mentor meeting and User Acceptance Testing.
Human Services (DHS)	CCBHC Payment	Update MMIS so that it can pay CCBHC providers a daily encounter rate, referred to as the Prospective Payment System (PPS) rate.	12/2/19		Green	Project is in the Initiation Stage.
Human Services (DHS)	Child Care & Development Fund (CCDF) 2019 changes	Implement changes passed in the 2019 legislative session. Changes include: •Changes in provider disqualification periods (already some work in progress as needed something done by 7/1/19); BRD underway. •Removing 6 month cap on portability pool funding. •Changing TY eligibility requirements from MFIP participation. •Extending eligibility until the end of the family's 12 month eligibility period for children that age out of program. •Expedited application process for homeless families. •Activity exemption period for homeless families.	4/10/19	6/9/20	Green	Overall Status Green The background transaction process is working correctly and the Team is preparing to move code into the development environment. Initiating Functional Review this week and scheduled to meet as a team next week for results.

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Human Services (DHS)	Continuum of Care Statewide Project	Expands the Continuum of Care Pilot project statewide: Substance use disorder (SUD) reform was passed during the 2017 legislative session. Highlights of the reform package include establishing a process for direct access to treatment via comprehensive assessment; and a direction to seek federal approval to include comprehensive assessment, care coordination, peer support, and withdrawal management in the state's Medicaid benefit set, and permit direct reimbursement for SUD services provided by appropriately credentialed professionals.	2/5/18	6/30/20	Red	Project is in the Execution Stage. Project is in red status due to the impacts on scope and schedule from business requested changes. Get to green plan: A change request was submitted to the Gate Tracker on December 5th for PMO and PMT approval.
Human Services (DHS)	Covered Services for 19 and 20 year olds in MinnesotaCare	The objective of this project is to make claims system (MMIS) changes necessary for DHS to implement the 2017 legislation which changes the definition of a child on MinnesotaCare, for purposes of covered services, from under 21 to under 19. To do this, MinnesotaCare recipients who are 19 or 20 years old will no longer receive special education services, home care nursing services, orthodontic services, non-emergency medical transportation services, personal care assistance and case management services, and nursing home or intermediate care facility services. Additionally, they will move from receiving the child dental benefit set to the adult dental benefit set.	10/20/17	1/7/20	Green	Release date confirmed for 12/3 to go in at the same time as Continuum of Care Statewide effort project.
Human Services (DHS)	DWRS Provider Cost Review	The DWRS Provider Cost Review project initiative will provide the business with a platform and a process to ensure that wage and component values in the Disability Waiver Rate System (DWRS) frameworks reflects a validated cost to provide services, thus fulfilling 2017 Legislative requirement. It'll also deliver, a simple, reliable, interactive, secure, easy to use and accessible platform for providers.	9/17/18	3/30/20	Green	Change request needed to continue working on the project through the change freeze period have been approved by CAB. Final Phase 2 requirements review in progress, Project is on track.
Human Services (DHS)	Electronic Visit Verification (EVV)	Select an Electronic Visit Verification vendor solution and contract with the Vendor for implementation and ongoing maintenance of the EVV system by the vendor. Additionally, third party vendors of EVV software currently used by Minnesota providers will need to work with state select vendor's system.	2/7/18	5/4/22	Green	Business Project Consultant unavailable: contract pendingGood Faith Effort request to CMS on 11/18/19
Human Services (DHS)	ELICI Phase 2	Provide an automated mechanism for all the business units of DHS Licensing to conduct licensing reviews. The project objectives are: Provide a standardized approach to handle caseloads through the ELMS dashboard across all the business units. Support the licensing review processes of multiple business units Enable the ELICI tool to allow multiple licensors to work on the same licensing review through a sharing mechanism Enable the licensors to upload the evidence documents related to each correction order Provide additional features outlined in attachment	4/30/18	12/6/19	Green	A business resource had been designated to manage administrative tasks (enhancement management, etc.) for ELICI once it entered its operational phase. That resource has been reassigned to another position and is no longer available to assume those responsibilities. Alternatives for assignment of those operational tasks are being explored. ELICI was expected to enter the maintenance/operational phase of its lifecycle by December 2nd. The target is now December 20th
Human Services (DHS)	ELMS Phase II	Implement enhancements and changes to ELMS that will align the system with current business processes.	8/30/19		Green	This project has not been resourced. It is a category 5 project.
Human Services (DHS)	Expand Medicare Buy-In	Allow DHS, rather than county agencies, to pay state-funded Medicare Part B premiums through the buy-in file rather than through county reimbursements to enrollees.	3/26/18	3/25/20	Yellow	Resource constraints have impacted the schedule. Resource attrition has impacted the schedule. The methods of requirements gathering was enhanced after planning phase began and required additional diligence from limited resources. The priority of the projects guide the resource managers on assignments, the ranking of this project is a factor in the bandwidth allotted. However progress is being made with the assigned resources and resource capacity.
Human Services (DHS)	Expansion of American Indian Child Welfare Initiative Planning Phase	Understand what will be required from the SSIS - IT perspective to give two additional tribes direct access to SSIS. Tribes who participate in the Initiative are required to use SSIS and interfaces to PRISM for child support, MAXIS for program eligibility determinations, MMIS for healthcare for foster care children. This will require on-site visits to assess tribe's capacity to meet IT requirements and cost estimates related to building capacity.	1/10/18	3/29/21	Green	-Overall Health of the Project: Green The project is currently in good status. After a meeting was held with Red Lake Nation, an issue was identified that will need sponsor intervention. There is a tribal desire/plan to use a system called Procentive to track/report child welfare cases. This could be problematic for the initiative as it may conflict with federal requirements for Initiative cases. Meetings will be held to discuss a communication plan with the tribe.
Human Services (DHS)	HIPAA Subrogation 3.0	Implement HIPAA requirement related to the Medicaid pharmacy subrogation transaction (3.0). DHS is to electronically recoup funds for reimbursement of pharmacy services from a third party payer which was paid by Medicaid.	5/4/16	3/30/20	Yellow	This project is yellow because the external validation testing is behind schedule due to test issues and limited resource availability. The get to green plan is to resolve the issue with the unmatched recipients contained in the test file. A new test file has been sent to MedImpact and they are going through validation testing. Initial reports from MedImpact indicate the member ID on our file is not the same as the member ID in their system. We are working with MedImpact to resolve this issue. The project will remain yellow until the external trading partner completes validation and acceptance testing. The get to green target for this is 20 December.
Human Services (DHS)	Inpatient Hospital Rebasing Number 3	Update MMIS to reflect new inpatient hospital rates that become effective July 1, 2019.	1/2/19	3/31/20	Green	The project is Green. A Change Request (CR) was approved extending the project schedule and returned the project back to green. The project continues to wait for the rates from the Business. All of the resources are on hold, The impact to the Business is that activities and tasks dependent on the rates will end later than planned. The expected date for obtaining the rates was 11/12/19. The new expected date for the rates is now 12/13/19. It is now taking the Business 4 more weeks to deliver the rates. No work can proceed on this project until the rates are received.

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Human Services (DHS)	Integrated Behavioral Health Care	Streamline and integrate a continuum of behavioral health care services and funding. The goal of BHF is to provide Minnesotans better access to behavioral health care services as well as supports for living in the community. Additionally, BHF will align and maximize funding structures across substance use disorder and mental health services, DHS, and the counties.	10/1/19		Yellow	Project Charter reviewed by co-sponsors. Two questions to research before moving into gate review. Plan to get to green is approval by PMT to extend project end date to include needed work that wasn't included in legislative estimates and ensure we have a solution that crosses systems to cover all business requirements in revised scope. Approach will likely involve multiple implementations with 3 different tracks of work.
Human Services (DHS)	Intermediate Care Facility (ICF) Rate Setting	Modify systems to ensure that provider rates for Intermediate Care Facility for Persons with Developmental Disabilities (ICF/DD) are adjusted as defined in state law. Establish functionality within the Provider Portal to allow providers to submit cost reports to the portal which state staff can then access and utilize for policy and oversight activities.	7/1/16	3/6/20	Green	The project is now green. A delay in completing a fix to the WACS process is causing the Pilot launch to be delayed until 12/18/19. The developer has planned to deliver a solution on Wednesday 12/11/19 Then the project team can begin to test thru to 12/17/19, and launch the Pilot on 12/18/19.
Human Services (DHS)	Licensing Information System Graphical User Interface (ELMS)	Move the remaining service classes from the former LIS VB6 GUI to Electronic Licensing Management System (ELMS) GUI.	4/2/18	12/31/19	Green	Project is in the Closure Stage. Project close out meeting with the Project Sponsors is scheduled for December 18th.
Human Services (DHS)	MAXIS Notice Archive	Design and implement an archiving process for MAXIS/MEC2 notices that can be scheduled as desired.	1/23/19	4/3/20	Green	Phase 1 Archiving should continue. With such a large amount of historical data, finding windows of processing time at this time of year for archiving has been a challenge due to COLA, etc., but things have been progressing well. Developer is planning on completing the new page definitions for MAXIS today, and will share these. Team hopes to be able to work with test data and the new page definitions to create the AFP file and manifest file needed to create PDF thru StreamEDS software. Things look good here, too.
Human Services (DHS)	MMIS Certification (MMIS Mod)	Coordinate with MMIS Modernization projects to implement the CMS defined requirements for certification; collaborate with the IV&V vendor to verify the certification requirements are satisfied and ensure readiness for successful evaluations by CMS at scheduled MMIS certification reviews.	8/8/16	6/4/25	Green	Published draft of IV&V November status report with call outs. Held Deep Dive on criteria versus outcomes certification approach with MPSE Phase 2 sub team so they can come up to speed on pros/cons of each certification option; waiting for MPSE PM to meet with her team to determine next steps. Worked on criteria review for the Pharmacy team; will need to create a Project Partnership Understanding (PPU) as well. Will hold debriefing to review the draft of the IV&V November status report with stakeholders; solicit State feedback throughout the week. Will provide MMIS Certification Overview training to the Pharmacy team so they have a better understanding of what is needed for a successful certification.
Human Services (DHS)	MMIS Spenddown Module Restructure	Determine how Spenddown is currently applied, discover how it should be applied, and remediate Spenddown module to correct the business rules.	6/19/18	2/28/22	Green	Business requirement documentation review meeting hosted with business stakeholders on 12/6. Long Term Care and Hospice requirements meeting scheduled for 12/9. Project schedule updated to reflect new project direction.
Human Services (DHS)	MPSE Phase 2 (Minnesota Provider Screening and Enrollment)	Continued development of the new Provider Enrollment and Screening portal. This phase will consist of integrating/automating federal data base checks; move current MMIS batch runs into MPSE; address some security risks identified in Phase 1 implementation, etc. This phase is directly related to federal compliance with ACA Provider Screening and Enrollment Regulations.	7/22/19	1/25/23	Green	Phase 1, Automating Jobs, jobs defined (8) & detailed requirements gathering started
Human Services (DHS)	New Medicaid Housing Stabilization Services	Create a new Medicaid billable service for housing supports as directed by 2017 Legislature. The services help people with disabilities, including mental illness, and seniors find and keep housing in the community. Housing Stabilization services were developed and designed to increase efficiency, access and equity in housing services for all Minnesotans with disabilities, reducing institutionalization and homelessness.	1/10/19	7/10/20	Green	The Project team is working on answering design and workflow questions. The project team is also working on project task development and task dependencies.
Human Services (DHS)	Outcomes-Based Purchasing	HCA is redesigning the way it purchases the management and delivery of health care services for its non-dual MHCP members. It is anticipated that the model will enhance the options that enrollees can choose from to include provider led accountable care entities. Policy and program area workgroups are being established to identify details of how the new model will work, but some IT impacts to the MMIS system from an eligibility and claims payment perspective are anticipated.	3/5/18	7/27/20	Green	Continuing to work on the tasks listed below: Data Fields from METS to MMIS need to discuss finding from MMIS Developer and BA on proposed solution eForm Development has started Test plan created Managed Care Workflows Several process workflows have been started for this area
Human Services (DHS)	Outpatient Drug Rule Changes to Pharmacy Reimbursement	Make the necessary changes to the MMIS to comply with the 2019 legislative proposal for pharmacy reimbursement. Change the MMIS reimbursement logic for pharmacy reimbursement to comply with the federal rule. Specifically this will require the use of the National Average Drug Acquisition Cost for the ingredient reimbursement and a professional dispensing fee of $10.48. Change the MMIS reimbursement logic for 340B claims to pay based off of a new 340B ceiling price file. Change the MMIS reimbursement logic for 340B medical claims to pay at the allowed amount -28.5% instead of the current -20%. Allow partial package dispensing of OTC drugs. Reconcile the state legislation with the current program rules to identify all other changes and incorporate the new logic into the MMIS.	3/25/19	10/3/19	Red	The Execution Stage ended on 12/6/19 with the end of the 30 day warranty period. No defects were reported during the week of 12/02/19. The project has now entered the Closing Stage. The project is still considered red because the project schedule is 27% late to plan by 51 days. The project was late to plan due to the deployment (development and validation) task taking longer then planned. The closing stage is expected to end on 12/18/19. All of the code changes planned for this project have been deployed into MMIS and are in use by the Business. There is no "get well or get to green plan" for the project. The project will finish in red status.
Human Services (DHS)	Pharmacy Module Modernization	Pharmacy Module Modernization (RxMM) will assess the feasibility, functionality, and cost of bringing in a COTS product to modernize the systems that support the management of the pharmacy benefit for the state's Medicaid program and other public health care programs	10/2/19		Green	Project is green status. PMO approval of Project Charter. Services and Payments PMT is now reviewing charter.

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Human Services (DHS)	PolicyQuest use by Minnesota Board on Aging and Nursing Facility Rates & Policy	Provide a centralized, searchable, Web-based application for representatives from Minnesota Area Agencies on Aging (AAAs) and other MBA stakeholders, as well as NFRP stakeholders, to find answers to policy-related questions (or pose new questions if they have not yet been answered in PolicyQuest) regarding Older Americans Act (OAA) programs or programs related to NFRP.	6/10/19	4/6/20	Green	As soon as WACS 2019 stabilizes, development will work on this project. Current finish date remains good.
Human Services (DHS)	Prevocational Services Modifier	Add a new MMIS modifier for the Prevocational Services (T2015) available under the CADI and BI waiver programs.A new modifier is needed because, beginning January 1, 2020, this service must be authorized in 15-minute units, compared to the current hourly unit.	11/12/19		Green	*PM has scheduled a Risk Assessment meeting for 12/6/19. *Project has a very low project ranking and prioritization which directly impacts development resources and QA. *PM to revise Project Charter based upon DSD feedback. *BA is working on Requirements gathering.
Human Services (DHS)	Reform 2020: Community First Services and Supports (CFSS)	Community First Services and Supports (CFSS) is a new self-directed home and community-based service being developed by the Minnesota Department of Human Services. CFSS is a service for people living in the community who need help with day-to-day activities. When CFSS is implemented, it will replace the personal care assistance service and the Consumer Support Grant. CFSS is similar to PCA in many ways, but it will offer participants more control, flexibility, responsibility, and choice in how they use the service. CFSS is a program under the Medical Assistance, waiver and Alternative Care programs.	10/5/15	10/13/22	Yellow	Get to Green Plan: CFSS Project continues to make progress, and will be monitored ongoing by Project Manager. *CFSS BAs are pending signoff of final T-MSIS Federal Reporting requirements. *SA code move to ATST is targeted for 12/13/19. *BA has been working on text associated with edit to reflect meaning of edit on MMIS Screens. *QA testing should start with Cycle 1 Service Agreements on 12/16/19. *Use Case 10.0 continues to be vetted by Healthcare Administration, Provider, and Claims. *BAs continue to work on Business Validation documents. *Consultation RFP to be reviewed by DSD Director 12/6/19.
Labor & Industry (DoLI)	iMS Implementation	The Construction Codes and Licensing Division (CCLD) is deploying Intuitive Municipal Solution's iMS Suite as a replacement for TRAKiT, the department's legacy permitting product, which is at end of life. iMS is a web-based commercial off-the-shelf (COTS) system that supports permitting, plan review, inspections, code enforcement and licensing. iMS is a cloud-based (Microsoft Azure), responsive HTML5 product that provides native support for mobile platforms. The department purchased an unlimited iMS user license with annual maintenance and hosting costs.	9/4/18	7/1/20	Green	Phase IIB began with vendor on-site requirements gathering sessions 11/12-11/14. CCLD key staff were present and engaged. Working with CCLD to provide requirements follow-up items, documentation, clarifications to vendor.
Labor & Industry (DoLI)	Workers Compensation Modernization	Department of Labor and Industry (DLI) currently utilizes custom-developed automated systems for the processing of workers' compensation claims and information. Included in the 5 yr strategic plan for DLI was an initiative to explore the feasibility of a state-of-the-art Workers' Comp Technology system. This study resulted in the approval and initiation of a new solution. This new custom developed system will expand access to external stakeholders.	7/1/15	12/31/20	Green	The Cycle 12 requirements gathering have started. The Cycle 11 requirements were finalized and moved to development. The Cycle 10 functionality is being tested next week and the data migration is also being validated. External stakeholder interactions include: On November 14 and 15, DLI hosted legislators, members of DLI advisory groups, and other guests to the Work Comp Campus Stakeholder Showcase. Overall, more than 74 external stakeholders attended the sessions. For most attendees, the Showcase was their first time seeing Campus live. The Stakeholder Showcase allowed future end users to provide feedback on what has already been built and influence future functionality. The Stakeholder Showcase allowed DLI the opportunity to share Work Comp Campus with future users. Each session on Thursday and Friday featured an interactive system demonstration tailored to the audience. The sessions on Friday also allowed attendees to participate in in-person testing where they provided feedback on Campus functionality specific to their user type. Stakeholder Showcase: Legislators, 10:00-11:30 a.m. or 1:00-2:30 p.m. on 11/14/19: During an hour and a half meeting, legislators will be provided an overview of the Program and an update on progress of the project. The second half of the meeting will afford attendees an opportunity to see Work Comp Campus at work. Stakeholder Showcase: Trading Partners, 3:00 – 4:00 p.m. on 11/14/19: The Stakeholder Showcase is a chance for future Work Comp Campus users to see the new system. This hour timeslot for Trading Partners will feature a virtual, interactive system demonstration where the Program will demonstrate completed functionality relevant to Trading Partners in their role(s) and answer questions about Campus. Stakeholder Showcase: Insurers/Self-insurers, 8:30 – 11:30 a.m. on 11/15/19 & Law firms and Rehabilitation Consultants, 12:30 – 3:30 p.m. on 11/15/19: The Stakeholder Showcase is a chance for future Work Comp Campus users to see and test the new system. Each session will feature an interactive system demonstration (1 hour) followed by in-person guided testing (two hours). Virtual call-in options will be available for the system demonstration portion
Management and Budget (MMB)	Budget Systems	The Budget Systems Project has been carried forward as an Odyssey Project. This project was begun in 2013 to replace all three components of MMB's legacy Budget Information System (BIS) which support core statewide financial management processes: the state's biennial operating budget process, capital budget process, and fiscal note process.	7/1/13	6/30/21	Green	The budget systems project's status remains green. The second release of Fiscal Note Tracking System (FNTS) updates for the 2020 legislative session was moved into production on November 15. The sequence of development work on the other budget systems--Budget Planning and Analysis System (BPAS), Appropriation Maintenance Application (AMA) and Departmental Earnings (DE)--was modified so that updates to the AMA application will be completed before resuming work on BPAS and DE for the 2022-23 biennial budget cycle. The AMA work has a January 17 target date for move to production; however, this may be delayed if additional time is needed to accommodate Quality Assurance (QA) Team testing. BPAS development work is scheduled to resume January 21 but could begin earlier, as developers wait for AMA regression testing to be completed.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Management and Budget (MMB)	Statewide Systems Development and Enhancement (Exalogic)	Upgrade aging infrastructure at EDC4 and EDC1 by implementing Oracle Exalogic. This enables the Exalogic and Exadata machines to work in tandem, which provides increased performance gain, and realize administrative cost savings. The stand-alone MMB infrastructure will migrate on to the Enterprise Services infrastructure. This infrastructure supports the State's accounting, financial, and HR systems. This project includes migration Swift\Sema4 applications from Windows servers to Exalogic and customer owned F5 to Enterprise F5. Until all applications have been migrated both F5 will be used.	6/30/15	12/31/20	Green	FMS and HUB successfully went LIVE on Exalogic on Sunday December 1. Begin prep for HCM and ELM on Exalogic Infrastructure. Work for Swift/HUB is ongoing based on requests from Sys Admin, DBA and Developer teams. The infrastructure for Swift/HUB continues to be stable. Migration from customer owned F5 to Enterprise F5 is inline with migration of apps to Exalogic. All F5 migrations for the new Swift/HUB application on Exalogic are active and stable. This infrastructure supports the State's accounting, financial, and HR systems. This project includes migration Swift\Sema4 applications from Windows servers to Exalogic and customer owned F5 to Enterprise F5. Until all applications have been migrated both F5 will be used. Dev/Sys test environments on Exalogic have been created and applications for SWIFT and HUB are being developed to interface between all applications on Exalogic. New server standards are in place, Oracle Enterprise Linux 6 and People Tools 8.57. Prepping the production environment for SWIFT on Exalogic. All Infrastructure pieces are in place. Infrastructure diagrams were created and approved. The infrastructure team has provisioned all requested servers and networking in the new production environments. The infrastructure team is also working with other teams to meet their needs for development of the new production environments.
Management and Budget (MMB)	SWIFT-HUB	The integrated SWIFT-HUB limited project will upgrade two systems with the objective of bringing them into support compliance with the vendor. SWIFT is used to manage our accounting and procurement activities at the State. HUB provides authentication and access to our Self-Service and Administrative Portals for state employees, retirees and, other SEGIP entities. HUB project implementation is a critical dependency for a successful SWIFT go-live. NARRATIVE: Both SWIFT and HUB projects were being run as independent projects with separate project managers and PMOs. HUB schedule delays was directly impacting SWIFT implementation dates. In December of 2018 the ERP Executive Committee provided the following directive: 1.Combine both projects under one Project Management Office (PMO) and apply project management rigor to better manage dependencies 2.Develop a new integrated and achievable timeline 3.Develop an associated budget based on the new timeline WHO IS IMPACTED: (~200,000 users) •All state agencies using SWIFT •All employees, retirees and entities covered by SEGIP using self-service •All state agencies accessing systems through the Administrative Portal •All state suppliers/vendors who use the SWIFT Supplier Portal		12/2/19	Green	Project was successfully implemented on 11/30 as planned. Go/No-Go Cutover meeting was held on Wednesday 11/27. Governor Walz gave the final approval to proceed as planned. Project has experienced minimal critical issues that continue to be resolved within 48 hours or less. Project is in its 30 day post-implementation support that will end on 12/31.
Natural Resources (DNR)	Creel Application/Database	Mobile and desktop application for designing, storing and analyzing creel survey.	2/20/19	3/31/20	Green	A demonstration of the survey design screen was presented to the subject matter experts (SMEs) in November. The SMEs were asked to test the survey designs and to provide feedback. The interview screen is near completion. A service level agreement to add funds to complete the project is executed. The calculations and analysis portion of the application is in development. It has proved to be more complicated than originally anticipated. Caution status: Schedule and Risk are in a caution status due to the complexity, and potential schedule impact, of the calculations and analysis component of the application. Get to green strategy: The level of effort to develop the calculations and analysis component of the application will be reevaluated based on lessons learned and the information available, communicated to the project team and sponsors, and the schedule will be adjusted accordingly. This project is within budget and within its scope.
Natural Resources (DNR)	Fire Billing System Construction	Build a Fire Billing system for the Division of Forestry that will be an extension of the existing Fire Reporting System (FRS). This system will allow Forestry staff to record, monitor, and report on billing information related to wildfire cost collection. The project will be completed in three phases; fire suppression cost collection, invoice creation and tracking, and court case tracking.	7/1/17	6/30/19	Green	Completed design of new functionality for Statement of Claim and Summons. This is the first step to tracking court cases. Started development of new functionality for Statement of Claim and Summons. Continued review of court case workflow document for use in developing court case tracking functionality. Project is on schedule, within budget, and within its scope.
Natural Resources (DNR)	Forestry Next Generation of Data Systems	This effort is the beginning of a multi-year, multi-phase project to modernize DNR Forestry systems. Phase I focuses on the development and letting of a Request for Proposal. It includes project management and business analysis to organize project structure, define high-level system requirements, and facilitate decision-making for the next generation of Forestry systems.	7/1/16	6/30/21	Green	Held DNR and Trimble Leadership meeting on November 15. Developed approach and plan to complete the final Situation Assessment Report in December. Reviewed changes to Situation Assessment Report resulting from November 15, meeting with Trimble. Made recommendation to move forward with purchase of GPU hardware component which will help existing FIM/SRM users and help prepare for new technical environment. Held Shape Management meetings to define shapes, edit rules, boundary rules, etc. Began organizing existing project documentation to prepare for future work. Project is currently on schedule, within budget, and within scope.

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Natural Resources (DNR)	Lake Floodplain Database Project	This project will ensure that lake floodplain data currently in Lakes DB are migrated, cleaned, and managed in a repository other than LakesDB. This includes: determining which data need to be migrated, establishing a new home for the data, ensuring that the data are consistent with other related data (ie., basin_id), migration of the data, establishing business procedures and workflows for ongoing maintenance, and documenting data, analysis, requirements, and decisions throughout the project. There will be pre-determined decision points identified in a project plan to evaluate analysis results and requirements and allow for informed decision-making. Therefore, it is intended that the project will be conducted in two phases: Phase 1: Inventory and documentation of authoritative data, analysis, requirements, decisions on data for inclusion, new home for data, identifying and correcting data quality issues, and establishing business procedures and workflows. Phase 2: Development of new home and interface, migration of data, data quality checks, and implementation of procedures and workflows.	3/11/19	3/31/20	Green	Demonstrated the application for project team and requested review and feedback. Making excellent progress in application development and testing is set to begin early December. Incorporated Edit/Add forms into the application. Test migration for Hydrography to current version of Postgres and moved to DB13 successfully. Created users roles. Prepared to sunset current application and use of current database. Project is on schedule, within budget, and within its scope.
Natural Resources (DNR)	MPARS Aeration Permits	The purpose of this effort is to expand the MNDNR Permitting and Reporting System (MPARS) to accommodate processing of Aeration Permit applications and the subsequent issuance or denial of permits.	2/26/18	12/31/21	Green	Finished the requirements package (post-cost estimate). Reviewed project requirements with the developers at the start of development. Planned for the project kickoff meeting in early December. Monitored the project dependency on MPARS upgrade. Started development of the Project Management Plan. On-boarded new IT Managing Sponsor. Project is on schedule, within budget, and within scope.
Natural Resources (DNR)	MPARS FY20	The objective of this effort is to implement system enhancements and provide maintenance for the MN DNR Permitting and Reporting System (MPARS) system.	1/1/18	6/30/20	Green	Upgrade of MPARS successfully took place on November 22. Enhancements will resume this month. New APM coordinator assigned to the project. This program is on schedule, within budget, and within its scope.
Natural Resources (DNR)	Native Plant Community Silvicultural Strategies Web Content Management System	The purpose of this effort is to create a web content management system to hold and maintain native plant community silvicultural strategies information so that the information can be easily published to 52 separate NPC web pages on the DNR website following a consistent format.	3/20/19	6/30/20	Green	Entered/uploaded the text and assets (photos, maps, tables, figures) for 28 of the 52 webpages (54%). Updated the climate shift table to use descriptions (e.g., significant increase) instead of arrows, which required a legend. Added links to silvicultural strategies pdfs to two wet forest community webpages. Amended the Service Level Agreement to extend the expiration date to June 2020. Project is on schedule, within budget, and within scope.
Natural Resources (DNR)	Outcomes Tracking	Phase V of this multi-year project is the final planned stage of Outcomes Tracking System development. It includes the development and implementation of a bulk grant upload tool, system enhancements, and ongoing maintenance.	7/1/15	6/30/19	Green	Design of a new target/measurement components system is near completion. Refinements to the new application are in development. Reduced the SLA amount for FY20 and removed specific deliverables from the agreement including: Item 3: relocation of target narrative fields Item 4: print/PDF functionality Part of Item 7: BA time for item 4 and BA time for feasibility of linking related indicators Schedule Caution: The launch of the updated Ruby/Rails application was delayed until after an annual data request that users complete in the Outcomes Tracking System. Doing an update during the request would be too disruptive. New launch date is scheduled for January 2020. No additional action required at this time to get back to green. Budget Caution: The Operations Services Division reduced the project budget for FY20 development and business analysis work. Revised the SLA. No additional action required at this time to get back to green. The project is currently meeting the revised schedule, the budget is now on track, and the revised scope is implemented.
Natural Resources (DNR)	Project Prioritization Database	This project is part of an upgrade of the existing Project Proposal and Prioritization Application to address better tracking and prioritization of State Park development operations taking place in the Division. This application allows field staff to enter proposals for development work on State Park lands and for those proposals to be routed for Regional and State review and approval.	12/1/19		Green	Finished development of requirements package (pre-cost estimate). Assembled primary team. Seeking release of Odyssey funding. Onboarding Project Manager. Project is on schedule, within scope, and within budget.
Natural Resources (DNR)	Public Water Access	Create a desktop and mobile application for all area offices that manage PWA sites to use to manage their work and communicate their needs.	11/7/18	12/31/19	Green	Completed map functionality for the mobile application. Testing by MNIT Business services staff is underway for the mobile application and testers are actively reporting bugs/issues to development staff. Developer has been working many of the bugs/issues reported by business services team. Configured Apple enterprise account and it's ready for mobile application deployment – waiting on iOS13.3 to be released. Mailing out iPads this week to testers - user acceptance testing set to begin next week. Caution status: The budget is in a caution status as it nears depletion. Get to green strategy is to monitor the budget and resource time closely and report status to the project team and project sponsors timely. This project is on schedule and within its scope.

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Natural Resources (DNR)	Timber Operator & Purchaser System	Establish a process and tool for DNR staff to manage logger client data outside of the WIRES (DNR accounts receivable) system and share it with the Timber Sales Module (TSM).	5/1/17	12/31/19	Green	System responded well after first annual registration reset occurred on Oct 31st. Developers working on the public facing permits. TOPS was presented successfully at the Annual Timber Sales Program Staff Meeting. Work is being done to solidify the public website for TOPS. This project is on schedule, within budget, and within its scope.
Natural Resources (DNR)	Water Conservation Reporting System	Develop and implement a new statewide Water Conservation Reporting System. Note: The existing MNDNR Permitting and Reporting System (MPARS) tracks annual water use, but lacks the ability to track reductions in water use by method. The new Water Conservation Reporting System will have the same annual reporting due date. However, the system will be separate from MPARS until it can be determined if system connection is feasible.	3/1/17	6/30/19	Green	Wrote and distributed work plan and timeline for phase 4 – Small Water Suppliers Serving Under 1,000 People. Defined web site development requirements to accommodate small water suppliers. Completed testing & product refinement with community input. Transferred Small Water Supplier Permits and contact information from MPARS to ESP. Transferred updated Large Water Supplier and CII permit information from MPARS to ESP. Imported MPARS Data to ESPWater. Worked on improving the ESPWater printable reports section – ESP is going to add a "Reports" tab to the CII page, make the report multi-year. That report doubles as a form the CII users can print to collect data to be entered. Worked to add a general data export for system administrators. Reviewed the MDA Water Certification program and how we may integrate the irrigation endorsement into our reporting system in Phase 5. Scheduled date and room to record the new Water Supplier training session. Worked on designing and making the MSWord utility report smarter so that it can give utility-specific water conservation recommendations. New data visualization work was started using Microsoft Power BI. These graphics will eventually be available to permittees. ESPWater did consider using Tableau Public, but selected Power BI as the better system for their business needs. Developed prototype Power BI reports. Project is on schedule, within budget, and within scope.
Pollution Control (PCA)	LIMS Replacement	The existing StarLIMS system used for collecting and storing ambient air quality monitoring data is outdated and must be replaced and new systems fully integrated with exiting carry over systems.	7/1/16	8/31/20	Green	All Get to Green steps have been implemented. New Project Schedule extended to 8/31/20 via Change Request.
Pollution Control (PCA)	MPCA Contacts Log	Project Purpose: Build an application where the MPCA Commissioner, Commissioner's staff, and Division Directors and staff can enter, track and report on communication with legislators, congress members, tribal members, local government leaders & local elected officials.	10/2/19	1/31/20	Green	Project Status: The MPCA Contact Log project will create an application where the Commissioner, staff, and division directors can log interactions with legislators, tribal members, senators, and congressional members to keep track of topics and issues that are of importance to MPCA. The project remains green and is on target to delivery by the end of January, 2020.
Pollution Control (PCA)	NEIEN NODE Amendment 3	The MNIT @ MPCA development team will assess and re-write the Portal and Field Work Notification online service due to the business's need of providing a modernize and user centric online service.	5/30/19	1/28/20	Green	Eric Person, the Windsor contract developer assigned to this project, resumed working on this project as his highest priority on November 4th, 2019. The two week pause in his availability was due to wrapping up the other work commitments to back fill the previous Windsor developer working on this project.
Pollution Control (PCA)	RDP- Cleanup Data Access and LCCMR	This project will present groundwater data from active Superfund sites (83 sites) to the general public and technical users in a way that is simple, plain language and functional. Critical to success is meeting the timeline and deliverable requirement of the LCCMR grant to produce a web-based interactive map showing areas of groundwater contamination by June 30, 2020.	2/1/19	6/22/20	Green	Project Summary This project will present groundwater data from active Superfund sites to the general public and technical users in a way that is simple, plain language and functional. Critical to success is meeting the timeline and deliverable requirement of the LCCMR grant to produce a web-based interactive map showing areas of groundwater contamination by June 1, 2020 Iteration 1 Major pieces, framing, search map Iteration 2 Site Summary (attributes viewable on map) Iteration 3 Site Detail page (story) Iteration 4 Site Detailed Map Iteration 5 Glossary, UI, testing Iteration 6 Data migration, communication Project Health Green
Pollution Control (PCA)	RDP- Data Submittal Portal	The MPCA has a need for an electronic system to bring monitoring data into EQuIS in a standard format. One way this has been done is through formatted electronic data deliverable (EDD). The MPCA has developed EDDs in two standard formats, Lab_MN format for analytical data and EDGE_MN format, which may function for the collection of location and field data. EDDs are currently submitted by e-mail and processed manually by agency staff. The MPCA is looking for a fully automated portal, which may take advantage of EQuIS tools or be developed separately to meet all programs of the agency. This project will utilize the data of the 93 active Superfund sites to test the final solution based on the developed requirements.	1/24/19	4/23/20	Green	Project schedule is yellow, as project team needs to re base line the timelines. • Colleen started to work on detailed requirements. Met with core team members for Retrospective meeting and discussed through details of the projects. Decided to revisit the project charter. Rethink about project start date. Meet with project team about resource allocation before deciding on Iterations. Build the project schedule only after the completion of detailed requirements gathering.

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Pollution Control (PCA)	TXF - Feedlots Online Services	The feedlot program serves over 16,000 feedlot owners across the entire state of Minnesota.In addition to the 18 MPCA staff, there are 80 county feedlot staff that participate in Tempo like MPCA staff. The level of staffing to sites is disproportionate and thus, the need to automate activities is important. The automation would not only include data collection but the management of the data when submitted and migrated to Tempo, to the extent possible. The level of automation with Tempo will depend on the service (Phase) and the ability to create standard rules around the decision. This project will be completed in multiple phases. Each phase builds on the previous phases the Feedlot program is based on the census effort (registration) to track and complete assistance, compliance, permitting and enforcement activities. The Phases are as indicated and the requirements process will help define whether Phase 2 and 3 are joint and whether Phase 2 should be divided by permit type. · Phase 1:Registration (New, Updated, Renew (once in four years), and Termination) · Phase 2:Permits (New NPDES, SDS, Individual or General, Construction Short Form,Interim, Permit Renewal, Permit Re-issuance, Modification (Administrative,Minor, Major)) · Phase 3: Manure Management Plan (Phase 2 needs to consider if this is a standalone service or part of the permit service and its connection to the annual report). · Phase 4: Annual Report	9/14/18	6/28/19	Green	In the Project Charter the "Est. End Date" is "Q1 2019". In Sciforma Project Definition page the "Approved Project Date" is "6/28/19". We have passed both of those dates so this project is RED for schedule. Project transitioned to current project manager on 9/11/19. Get to Green Plan: Complete transitioning to new PM. Revisiting Requirements compiled by business to detailed requirements. Rebaseline project schedule for Feedlot Registration and Feedlot Permitting with revised estimates from team members for requirements and development.. Route Change Request for schedule extension after Items 1 - 4 above have been completed.
Pollution Control (PCA)	TXF- State Duty Officer	Investigate and potentially move State Duty Officer report data to Tempo for storage and management. Possible sunset of current OnBase Duty Officer workflow process.	2/5/18	12/31/19	Yellow	Project Health - Yellow - Exec Sponsor to provide feedback on contacting DPS/BCA Business to get project prioritized on their end- Beth Oman has begun dialogue with BCA - IT created workaround strategy with DPS/BCA's files, dependencies - Re-establishing monthly meetings with BCA to discuss requirements and secure deliverables
Pollution Control (PCA)	WDP - Biological Data Management	A Microsoft Access database currently supports the MPCA's Biological Monitoring and Assessment Program business processes. Given the database will be replaced, the program needs a technologically sound solution for storing historic data, storing newly collected data and managing this data to meet staff's analytical,planning, tracking, integration, data-sharing needs. The solution must support the biological monitoring and assessment processes and be compatible with the applications chosen to address the needs identified in the Analytical Toolbox and the Monitoring Location Data Management projects.	9/3/18	1/20/21	Green	Health indicators are all trending the same. Final draft of statement of work sent through MN.IT Procurement to Deb Johnson for review, we are approved to meet with KISTERS. Change request is in process in order to change the scope of this project to include Analytical Tools, will be routed for approval pending KISTERS agreement to project schedule.
Pollution Control (PCA)	WDP - Citizen Monitoring RSP	The Citizen Monitoring Program (CMP)engages over 1,300 volunteers to monitor lake and stream water clarity across Minnesota on an annual basis. Today, volunteers record data on paper datasheets over the course of the monitoring season, from April through September each year. Each October, volunteers submit data in one of two ways: 1) Mail completed paper datasheets to the MPCA for manual data entry by staff, or 2) Download an electronic Excel datasheet template, enter data and email it back to the MPCA. The electronic Excel datasheet was introduced in 2009 as a temporary solution to reduce the amount of manual data entry required by staff for the paper datasheet. However, this electronic solution has many limitations including software incompatibility and issues related to software updates. For example, many volunteers do not have Excel on their home computers, so they use open-source "Excel-like" programs, such as Google Docs Spreadsheet, Apache OpenOffice and Numbers for Mac. Formatting of these alternatives add to staff processing time. There is significant follow up communications with volunteers to troubleshoot their use of the electronic datasheet. Many times the end result is that the volunteers submit paper datasheets out of frustration. Evenif all goes well and staff receive the Excel spreadsheet without issue, it then requires staff time to process and upload the data to our CMP Access staging databases. Currently, CMP staff manually enter over 50% of CMP data on an annual basis. During 2015, data manually entered by CMP staff required approximately 250 work hours to complete (150 hours for lake data entry and 96 hours for stream data). Also during 2015, volunteers submitted the Excel spreadsheet electronically for approximately 49% of stream data and 31% of lake data. With an online solution, we expect to see the paper/manually entered submissions go down and the electronic submissions go up. We would also anticipate the online submissions decreasing staff touches of electronic data—feeding into our database systems more efficiently and effectively without human intervention. The time saved on data entry could then be used to grow our volunteer base. Results of a recent survey of CMP volunteers indicate that the majority of volunteers are 65 years or older. In order to sustain a vibrant program, the CMP needs to attract a younger cohort of volunteers to replace its current, aging population of participants. A younger audience expects the technological tools	12/4/17	4/6/20	Green	CGI Development: CR 268 is approved with changes by MPCA - Lee communicating with Ingrid. Expecting to complete this task within the target date. CGI Defect Management: Kaitlin to submit the tickets on defects that were found during the online training by end of this week. Data Migration: The first major corrections from MN.IT is done. Paul Tentow worked on all corrections and sent them to Tad for Validations. Validations came out 100%. Beth worked on replacing the missing data. To move EDD's : Missed target date of 10.25.2019. Jim and David Vaaler met with Laurie and Shannon last week to discuss about EDD loading workflow and how best to establish email accounts needed to manage workflow events. Online Web Map: Still there is a dependency on data migration. Ingrid and Kaitlin sent some data examples from the development database so that Jason can start working SQL. Jason is expecting to start working on this in next couple weeks. There will be Go/NoGo decision for Launch with target date of 01/20/2020.

Agency	Project Name	Project Description	Start Date	Finish Date	Overall Status	PM Commentary
Pollution Control (PCA)	WDP - Monitoring Location Data Management	The goal of the Monitoring Location Data Management is to standardize the definition of "site" agency-wide. This project came out from the effort of Biological Monitoring Program but has been expanded in scope beyond it to encompass potentially all monitoring location data management at the MPCA. Currently monitoring location data management is conducted by the various MPCA monitoring programs using processes that have developed over time by the individual programs and which have different approaches to similar functions. This has resulted in a system where the data is hard to aggregate, due to format issues, duplication and data definition deficiencies. This project will create a new system that will allow all of the monitoring programs to manage their monitoring location data in a standardized and consistent manner while still meeting the specific differing business requirements of their respective programs. This is first project that is more focused on standardizing the definition of "site". During the life cycle of project, many things are discovered like going with the project in two phases. Phase I deals with non technical process to identify the similarities and different in the process followed by various programs involved in this project. SIPOC(Supply, Input, Process, Output, Consumer) method is used to analyze the processes of programs. SIPOC sessions are conducted with all program areas SME's by OIU(Organiztional Improvements Units). Phase II deals with the technical process in developing a solution that meets the user needs.	1/25/19		Green	All health indicators trending the same. Project is in discovery and we need to revisit high level requirements to estimate budget, IT resources and timeline. BA work plan is being re-organized due to BA staffing changes Jeannie was assigned the project due to Denise's capacity being fully utilized on the Feedlots project. Jeannie is reviewing existing documentation and is working on creating a BA workplan.
Pollution Control (PCA)	WDP/WATER - Watershed Support Phase III	For Phase 3, the project drivers include the team working on a solution for storing/ managing accountability data. The web pages will be displaying real time data and information, the completion of the restoration and protection strategy data collection, and the updating or creation of Tempo screens to ensure implementation data might be stored in Tempo. TheMPCA is legislatively mandated to develop WRAPS/TMDLs and report on the progress of the implementation activities. This requires the collection of restoration and protection strategy goals and implementation strategies. The data surrounding these goals and strategies must be collected to allow for adequate reporting.	10/1/18	12/31/19	Green	All health indicators trending the same. Development of solution underway by CGI.
Professional Educator Licensing and Standards Board (PELSB)	Educator Licensing System Replacement	The 2017 legislative session funded a project to rewrite the entire educator licensing system as part of a bill which replaces the existing licensure requirements with a new 4-tier license system. Because the existing licensing system is so complex and unwieldy, we emphasized that these changes could only be implemented by developing a new, integrated licensing system.	7/5/17	7/31/20	Yellow	Continued building online renewal screen navigation and system logic while also continuing to refine requirements for Online License Renewal, which starts Jan 1, Created a project Steering Committee which is meeting bi-weekly. Steering Committee agreed to postpone release of Online application functionality until April, 2020, New developer has been assigned 80% of his time on this project and 20% on SERVS until another developer can be hired for SERVS. New developer appears to be catching on quickly and has already completed some feature changes requested by PELSB. Nevertheless, there is very little time left for development and testing before the required Jan 1, 2020 rollout of Online Renewals, so project continues to be marked as "Red" for time and risk.
Professional Educator Licensing and Standards Board (PELSB)	STAR Replacement Project	This project will replace a legacy system that gathers and stores educator staffing-related information. A replacement is needed because: 1. The legacy mainframe servers are being eliminated so the applications and databases using the mainframe must be replaced with more modern technology. 2. Recent legislative changes to educator licensing (license tiers) cannot be handled by the current legacy mainframe system.	4/1/19	6/30/20	Green	Continued development of record validations, violation, and certification edits, which are numerous and complex. Also developing new STAR System Administrator functionality. STAR users at districts expressing delight with new system. Basic PELSB Datamart also now in Production and ready for report development and data pulls. Project continuing to move along well.
Professional Educator Licensing and Standards Board (PELSB)	Clock Hours Rewrite	This project will develop a new web-based Clock Hours System that will replace the existing Clock Hours system. Most licensed educators are required to earn a specified number of clock hours to enable them to maintain and renew their licenses. The Clock Hours system is used by districts to report the clock hours that educators in that district have earned. The need for a replacement Clock Hours system arose because the legacy Clock Hours System is unable to handle the new tiered teacher licenses. To enable district reporting of clock hour information for individuals with tiered licenses, a new Clock Hours system needed to be developed.	12/3/18	5/29/20	Green	Continuing to make steady progress. New features and functionality added regularly. Implemented EDIAM security on scheduled Nov 12 date. Opened to Production on time.
Professional Educator Licensing and Standards Board (PELSB)	Statewide Job Board	This PELSB project will hire a vendor to custom develop or provide a COTS web-enabled aggregated statewide educators' job board system that enables districts to easily post a position for licensed educators and make the posting publically available online. Districts should be able to maintain easily the information they post and PELSB should be able to monitor postings as well as pull aggregated ad hoc and formal reports from the application.	7/17/19		Green	Project continues on Hold

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Public Safety (DPS)	VTRS - Fast	The vehicle title and registration (VTRS) project is a two phase project to replace the Minnesota license and registration (MNLARS) and ancillary systems used to title and register motor vehicles. Phase 1 of the project is to replace the functionality for title and registration, dealer management, fleet management, permits, and document imaging. Phase II of the project is to replace the prorate functionality for the international registration plan (IRP) and the international fuel tax agreement (IFTA). The project team for phase 1 of the project will consist of teams representing title and registration, financials, dealers and inventory, interfaces, conversion, training, testing, technology support, change management and communications. Representatives from Driver and Vehicle Services *(DVS), Minnesota IT Services (MNIT), deputy registrar offices, and Minnesota Automobile Dealers Association (MADA) are working with the vendor on the development and implementation of VTRS.	8/13/19	10/29/21	Green	The Vehicle Title and Registration System (VTRS) project that will replace the Minnesota Licensing and Registration System (MNLARS) with a commercial off the shelf (COTS) system by Fast Enterprises (FAST) is continuing. Work on the project has been underway for four months. Phase I includes functionality for title and registration, dealer management, fleet management, permits and imaging. Phase I is scheduled to roll out Nov. 16, 2020.
Public Safety (DPS)	DVS Legacy Decommission	Per the 91st Legislative Special Session Laws, Article 2, Section 35, passed May 24, 2019, the DPS has a legislative mandate to replace MNLARS with a COTS system to be launched by end of calendar year 2020. The legislature further directed that legacy systems need to be fully decommissioned by the fall of 2021. The goal of decommissioning DVS legacy system components is two-fold. The first is to reduce the risk to stakeholders by decommissioning applications in priority order, as some of these are nearing end of life from a hardware, software and security compliance perspective. As the second objective, when FAST Enterprise starts to migrate functionality under their platform, MNIT@DPS will assure that we transition and decommission all legacy application components and their respective functionality. Discover and document remaining business application dependencies on the mainframe and eSupport Interface with stakeholders, starting with DVS business, to identify business work processes and requirements This information will be used to decommission these legacy system	7/5/19	12/31/21	Green	Legacy decommissioning activities continue to be focused on systems analysis to identify the inventory of all server and application components to be decommissioned and to start planning the decommissioning tasks and schedule. MNIT@DPS, in consultation with DVS business, have identified certain links/services and one server associated with the legacy ESupport system that can be retired at this time. Our plan is remove the links and decommission the server by mid-December. Additionally, staff have been working on the decommissioning plan for Stellent to align with the vision to move the data currently in Stellent into MNDrive.
Public Safety (DPS)	Juvenile Petition	This project will automate the existing juvenile petition paper process by creating an automated electronic workflow application to exchange information between the Bureau of Criminal Apprehensions (BCA) and the Minnesota Judicial Branch (Courts) and related stakeholders.	11/1/19	1/31/21	Green	This report is for the period ending December 10th, 2019.
Revenue (MDoR)	Conference Room Technology Upgrade 2019	Upgrade the conference rooms at Revenue Stassen and Revenue Regional offices	4/1/19	6/30/20	Green	Conference room technology upgrade project scope is to upgrade Revenue conference rooms to support increased collaboration with regional offices and remote workers. Upgrades include the ability for multiple people to quickly project and share screens, wireless connectivity to projectors and improved monitors and cameras to support Skype, web Ex and video conferencing meetings
Revenue (MDoR)	Conformity project	Due to signed state legislation, the 2017 and 2018 tax returns for Individual Income Tax, Unrelated Business Income Tax and Corporate Tax need to be adjusted to conform Minnesota law to federal law. The project organizes and oversees the technical and business tasks that are required to make these adjustments.	4/1/19	4/30/20	Green	Conformity Project - Due to signed state legislation, the 2017 and 2018 tax returns for Individual Income Tax, Unrelated Business Income Tax and Corporate Tax need to be adjusted to conform Minnesota law to federal law. The project organizes and oversees the technical and business tasks that are required to make these adjustments.
Revenue (MDoR)	eCRV Rearchitecture Project	The eCRV application was completed for production in 2011. It had been under development starting in 2009. In an attempt to upgrade the application's security to the security application used in our newer applications, we found that we were using software that was incompatible with the requirements of the new security software. After an in-depth analysis, it was determined that the best approach was to start fresh and 'port' the application over to an updated, modern infrastructure	1/17/18	2/28/20	Green	Electronic Certificate of Real Estate Value (eCRV) The phased roll out of the upgraded eCRV application is now complete. All 87 counties, 2 cities (1500 users) are now using the upgraded application. No significant application or performance issues encountered. Minor bugs and request all documented and prioritized. General response has been positive. This project is coming to a close with all the major user application completed and the original applications are turned off. Development on two components remain. Web Services will be completed the 1st week of November and the internal "Extracts" application will be completed towards the end of the month Its time to plan for Lessons learned and project closure
Revenue (MDoR)	GenTax V12 Infrastructure Discovery	GenTax V12 Upgrade Infrastructure and equipment Discovery and implementation project	4/1/19	1/30/20	Green	Conference room technology upgrade project scope is upgrade Revenue conference rooms to support increased collaboration with regional offices and remote workers Upgrades include the ability for multiple people to quickly project and share screens, wireless connectivity to projectors and improved monitors and cameras to support skype, webEx and video conferencing meetings
Revenue (MDoR)	Gentax V12 Upgrade	This project supports the enhancement and upgrade (to Version 12) of Gentax software used by the Department of Revenue to process taxes for the State of Minnesota.	7/1/19	10/30/20	Green	This project supports the enhancement and upgrade (to Version 12) of GenTax software used by the Department of Revenue to process taxes for the State of Minnesota. Project is on schedule and performing according to completion projection.

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Revenue (MDoR)	Legislative Change - Cert. of Rent Paid	Using Revenue's Gentax e-Services system to create and submit Certificate of Rent Paid (CRPs) will allow property owners and managing agents the ability to better manage and provide CRPs to tenants. Property owners and managing agents will be able to: · Create and print CRPs from an uploaded file · Bulk upload CRP information · Search for and reprint CRPs quickly and easily	2/1/18	12/31/19	Green	Provide an electronic means for landlords to submit their Certificate of Rent Paid (CRP) Project status: Green Project Summary: This past month, usability testing was completed, data was compiled, and recommendations were presented to the project team and steering team for decision making. Accepted recommendations were documented and the project team pulled together requirements and level of effort for changes. Communication were drafted and sent to leadership for review. Training course was developed and classes scheduled.
Revenue (MDoR)	Remedy IT Request System	Revenue department IT ticketing system (SDE) to be replaced with the Minnesota Service Hub (BMC Remedy)	4/1/19	1/30/20	Green	SDE to be replaced with Minnesota Service Hub. The PROD date is changed from 11/18 to 12/02. Development is 85% complete for Phase1. Usability Testing Completed and the recommendations are incorporated
Tax Court	Tax Court Case Management System Phase 2	Replace the Tax Courts case management system with a modern fully functional case management system to support their internal business needs.	11/1/18	1/15/20	Green	
Transportation (MnDOT)	511 Advanced Traveler Information System 1840 AC2 3V3MQ	The contract for the current 511 application expires on June 30, 2020. This project is looking to get a replacement system for 511. The expectation is that the replacement system will share interfaces, services and functionality to the current system.	11/1/19	6/30/20	Green	Current vendor was awarded contract again. The Statement of Work is now being reviewed by the business and vendor as part of the contract negotiations process. The business would like the contract to be put in place as soon as possible as new functionality is needed from the vendor.
Transportation (MnDOT)	AASHTO Lab Information Management System (LIMS) Implementation 1230 AC2 3QA00	Work with AASHTO to develop an AASHTOWare Lab Information Management System (LIMS) and implement at Mn/DOT.	3/4/14	11/30/21	Red	Managed issue log and work assignments as there have been 31 issues since go live of Cement Lab and Chem Analysis Lab (16-resolved; 6-in User Acceptance testing; 2-In Development and 7-On Hold). Agency View (AV) development is on hold until AV versioning fix is completed by InfoTech. Another Project Manager (PM) change on this project will occur in December. The PM that was taking the project over from the retiring PM is taking a job at another state agency so another PM has been assigned to take on this project. Knowledge transfer will occur in December.
Transportation (MnDOT)	AASHTOWare 4.2 Upgrade 1857 3V3PC	Upgrade to current application 4.2 from version 4.1.3 Revision 043	10/1/19	1/31/20	Green	Completed 80% of verification. No showstoppers for the upgrade at this point.
Transportation (MnDOT)	CADD Replacement 1792 AC2 3V3GE	MnDOT is replacing/upgrading their current CADD Software Platform (CSP) and Document Management System (DMS). The project includes the evaluation, selection, procurement, implementation, training and adoption of a new/upgraded software platform.	10/3/18	10/2/20	Green	-MnDOT Legal continues to negotiate with awarded vendor. -Continue development and elaboration of 3D Modeling/Workflow and BIM roadmap and work group plan. -Elaborate WBS (work breakdown structure).
Transportation (MnDOT)	CHIMES 1760 Capital Highway Information Management Enterprise System AC2 3V3BZ	Build and maintain a comprehensive capital highway project financial tracking system that accompanied with additional modal data supports the production of the Minnesota's Capital Surface Transportation program and federally required STIP.	10/3/16	1/31/20	Green	Update status on efficiency measures, partner funding tab, and other work identified prior to transitioning this project to a Program status in the next couple of months.
Transportation (MnDOT)	DPIR Replacement 1830 3V3LS	This project replace the existing DPIR (Data Practice Information Request) that supports data integrity and maintains a log of all Data Practice Requests that MnDOT receives.	6/11/19	2/28/20	Red	API work for eDOCS will start in December when resources are available and target a PROD date in January.
Transportation (MnDOT)	Fleet Management Reporting 1820 AC2 3V3KL	The need is to have a more efficient and timely way to report and analyze the cost of "owning" a particular piece or category of equipment. The Office of Maintenance wants to develop an internal service fund for Fleet and use the reporting to determine the economic lifecycle of a vehicle.	2/12/19	2/28/20	Green	Finished support transition for the 1st datamart; held the production deployment planning meeting and completed the deployment task list for the 1st datamart/charts. Planning for a Dec. 4 deployment.
Transportation (MnDOT)	MnCMAT (MN Crash Mapping Analysis Tool) ReWrite 1801 3V3HK	Application rewrite with enhanced functionality, operability, and supportability for end-users; supporting Minnesota's "Towards Zero Death" initiative, leveraging cloud hosting technology.	4/26/18	2/29/20	Yellow	Sprint #3.E Create administrator application -User management functionality; Sprint #3.F -Complete remaining pre-defined reports: Crash Type Summary Report, Detail Crash Report and Sprint #3.G - Miscellaneous remaining functionality: Scale Bar, Overview Map were completed. A Phase 3 product demonstration was also held.
Transportation (MnDOT)	Office 365 Pro Plus 1841 3V3MS	In order to comply with the move from the current Microsoft Government Community Cloud (GCC) all MNDOT and MNIT@DOT users will need to have their desktops, laptops and tablets upgraded to 365 Pro Plus. This project is needed to deliver the technical analysis and implementation of the upgrade for production.	11/1/19	8/31/20	Green	Communications with key MNIT resources in order to put in place project processes and infrastructure (IE testing VMs, Remedy processes, project participants) has completed. Project kick-off meeting is scheduled for December 3rd.
Transportation (MnDOT)	Org Chart Reporting Tool 1819 3V3KJ	The intent of this effort is to add to MnDOT's toolbox a software package that any supervisor can use to run real-time current and projected reports in org chart format.	7/12/19	1/31/20	Yellow	Successfully finished setting up and configuring a 2012 server and started initial testing. Set up a draft test outline for the additional testers and coordinated with the vendor for the training they will provide.
Transportation (MnDOT)	Remedy/Helix 1818 3V3KH	MNIT DOT initially was going to upgrade its existing Remedy on premise environment to the latest release of the BMC Remedy product suite (Remedy 18). However this project effort has changed to migrating to the new BMC Helix application.	10/15/18	6/30/20	Green	Database discussion were held; ScrumMaster sent sample of architectural document to MNIT Enterprise to use as a guide/template; ETLs were tested and completed for moving Foundation data and are awaiting word from MNIT Enterprise on when to send; continued discussion regarding support model and issue elevation (to be revisited later in the project road map).
Transportation (MnDOT)	Road Weather Message on Dynamic Message Signs 1838 3V3MF	The Road Weather Messaging on Dynamic Message Signs (DMS) project will develop a system that will automatically deploy weather related messages to existing DMS across the state.	10/1/19	9/30/20	Green	Consultant received, completed, and returned forms back to Federal Emergency Management Agency (FEMA) and are awaiting next steps from FEMA to gain token to access to FEMA portal. Vendor completed draft version of IRIS_CA__Architecture and the team reviewed.

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Transportation (MnDOT)	Routebuilder Replacement 1798 3V3GS	Replace the current permitting/routing software used to analyze and approve routing of oversized and overweight loads on MN state highways with a cloud-based system that is reliable and accurate.	7/1/18	1/31/21	Green	Business customer's update meeting was held and they received an update on the contract process from MnDOT Legal. The group determined we will give the vendor 2 weeks before discussing options if contract agreements can't be negotiated.
Transportation (MnDOT)	Teammate Upgrade 1833 3V3LW	Upgrade to latest version of Teammate 12.4 and moving from a distributed ACCESS model to a centralized SQL server application.	7/17/19	1/31/20	Red	The project's Production deployment date has moved out to January 2, 2020 because the business couldn't find data in Pre-Prod environment. The issue is now resolved after working with TeamMate support. They also recommended to the DBA to obtain 2GB more of VRAM in Pre-prod environment.
Transportation (MnDOT)	Tech Cert 1770 3V3CR	Scope, estimate, schedule and implement replacements and/or rewrites to FoxPro applications.	12/3/18	11/30/19	Red	Completed the AASHTOWare API production deployment and finished the final report. Will close out project.
Transportation (MnDOT)	TRACs Replacement 1738 AC2 3QAE0	The purpose of this project is to replace the functionality of the TRACS application used by district construction personnel on Design-Build and Design-Bid-Build projects. TRACS was built on FoxPro, a programming language that has reached end-of-life and is unsupported. Any replacement technology must meet new MNIT and industry technology standards.	11/1/19	12/31/20	Green	RFP responses received and distributed. Team is currently reviewing, analyzing, and scoring the 3 responses and are expected to be done scoring in early December.
Veterans Affairs (MDVA)	VATS Claims Implementation	Enhancements will be made to the Veteran Application Tracking System (VATS) to include new technology for Claims. The claims functionality includes case management, electronic document management, reporting, submission of claims applications to the Federal VA, and eliminates multiple systems that don't "talk" to each other for one combined application.			Green	Project is green and on track. Sprints are in progress and completed bi-weekly. Currently working toward milestone one and on track. Current completed and tested functionality includes log on, case notes, person search, and create a person.
Veterans Affairs (MDVA)	Enterprise Secure Systems Development and Acquisition Standard	The objectives of the Secure Systems Acquisition and development Standard project is to create a process to complete a risk assessment for in scope agency applications as well as the development process to securely develop applications developed internally by MNIT supporting MDVA.	9/1/16	6/30/21	Green	Started VIMS and PCC SSP work and documentation gathering. Completed Virtual Veteran and RSVP Security Plan