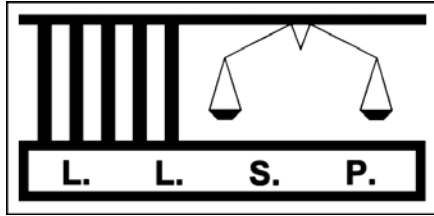


# LAW LIBRARY SERVICE TO PRISONERS

## 2018 ANNUAL REPORT



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State Law Library, Minnesota Judicial Center, Room G25  
25 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, Minnesota 55155-6102 (651) 297-4969

### 2018 Index

9849	DOC inmates (as of 01/01/2018)
88	MCF prison visits
8296	Estimated miles travelled
1204	Inmate interviews
2383	Individual inmates assisted
39296	Inmate requests processed
450	Estimated hours worked by volunteer

**T**he mission of LLSP is to provide law library service to inmates incarcerated in Minnesota. We do this by providing access to legal materials, both at the correctional facilities and the Minnesota State Law Library (MSLL). Circuit-riding prison law librarians, based at MSLL, conduct monthly visits at eight adult correctional facilities to meet with inmates. Questions that cannot be answered on-site using the prison collections of core legal materials are researched at MSLL. Inmates write or call LLSP for assistance with their legal research. We also provide law library services to Minnesota Department of Corrections (DOC) inmates housed in other facilities, such as county jails, state hospitals, and other states. In addition, we offer law library service to DOC staff.

**L**LSP, funded by an inter-agency agreement between the State Law

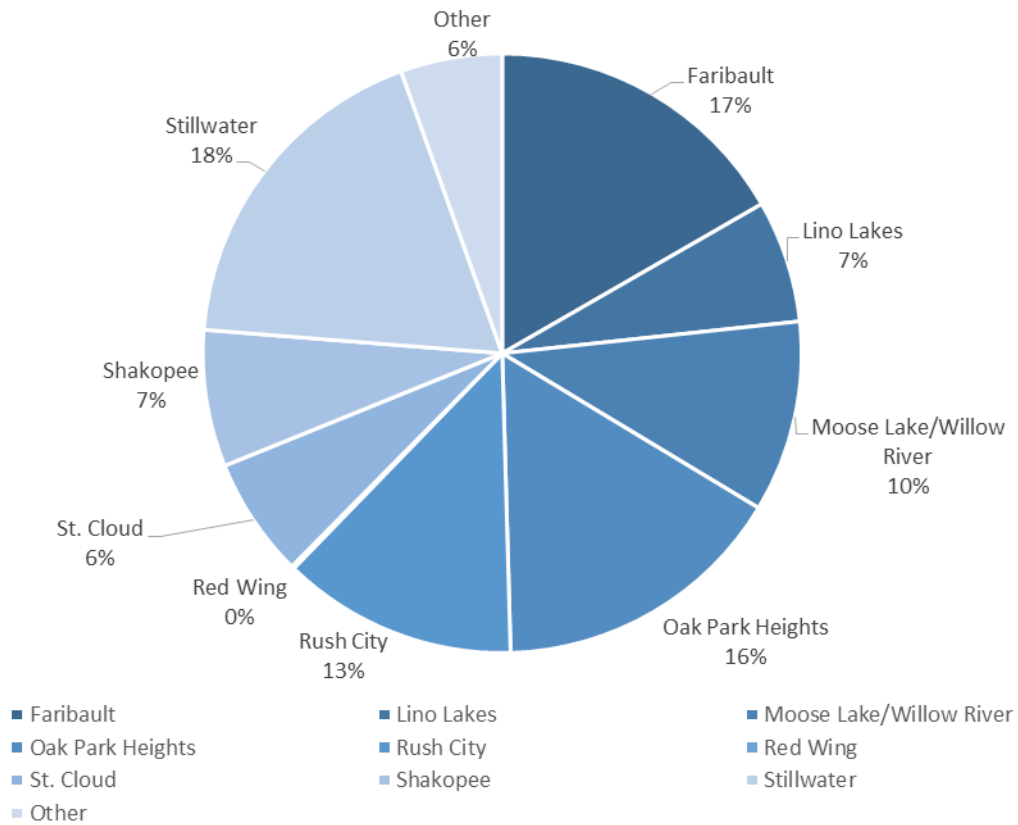
Library and the Department of Corrections, began as a pilot project in 1984. Today, the staff includes: full-time librarians Jean Anderson, and Stephanie Thorson, half-time librarian Susan Trombley, and a part-time clerk, Deb Kitzman. Our long term volunteer Joan O. retired in October 2018 after over 20 years of service.

**O**verview of 2018. The Department of Corrections strives to make inmate legal research services and materials as consistent and uniform as possible in all Minnesota correctional facilities. Throughout 2018, the staff of LLSP continued working closely with DOC staff to implement this goal.

In 2018, Susan Trombley presented on LLSP at the Great Lakes Library Symposium and at the Minnesota Library Association Conference.

**C**onclusion. LLSP's priority is to provide the best possible service at the least possible cost. By educating inmates and providing access to the legal information LLSP provides meaningful legal access.

### Distribution of Total Inmate Requests by Facility 2018



**ABBREVIATIONS FOR CORRECTIONAL FACILITIES USED ABOVE AND BELOW:**  
FRB - Faribault, LL – Lino Lakes, ML – Moose Lake/Willow River, OPH – Oak Park Heights,

RC – Rush City, RW – Red Wing, STC - St. Cloud, SHK – Shakopee, STW – Stillwater, UC/DOC – Minnesota Under Contract and Department of Corrections Staff

